

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 REGULAR MEETING HELD NOVEMBER 4, 2025

[Schedule A](#)

4.0 ACTION ITEMS:

**4.1 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 25-SUB-155
NE 30-59-2-W5 – (CHASE/MILLER)**

Administration recommends that Council approve subdivision application 25-SUB-155 to adjust the boundary of a developed 2.02 ha (5.0 ac) country residential lot to increase the size to 4.25 ha (10.5 ac), and further that the approval is subject to the conditions presented.

[Schedule B](#)

4.2 2026 MEMBER-AT-LARGE APPOINTMENTS TO COUNCIL COMMITTEES

Administration recommends that Council passes a separate resolution for each committee, appointing the appropriate number of public members for the required term.

[Schedule C](#)

4.3 2026 MEMBER-AT-LARGE APPOINTMENT TO LIBRARY BOARD

Administration recommends that Council appoint the following current members-at-large to the Barrhead Library Board for a further 3-year term expiring December 31, 2028 as recommended by the Barrhead Library Board:

- Jane Kusal
- David Rowe
- Magaret Krikke (Neerlandia Library Society)

[Schedule D](#)

4.4 OFFER TO PURCHASE – LOT E PLAN 8322259 (3.11 ACRES)

Administration recommends that Council accepts the offer of \$75,500 including GST provided by RE/MAX Results Realty on behalf of their client for the sale of the 3.11 acre parcel at Lot E Plan 8322259 and directs the CAO to proceed with the sale in accordance with the MGA and Policy AD-008.

[Schedule E](#)

4.5 SPRING 2026 MOTOR GRADER REPLACEMENT

Administration recommends that Council directs Administration to purchase three 2026 Caterpillar 150 AWD motor graders, with 12-foot snow wing, front mount quick couplers, and 5 year / 7,500 hr warranty coverage from Finning Canada Ltd. for the price of \$558,000 per unit as per the quotation provided and agree to the future guaranteed buy-back of \$239,900, and that the purchase be incorporated into the 2026 Capital Budget.

And further, to trade-in Units #201 and #205, which are 2021 Caterpillar 150 AWD motor graders with snow wings to Finning Canada Ltd. for the respective prices of \$237,500 and \$247,000.

And further, to enter into an agreement with Wallis Bros. Construction Ltd. to sell them Unit # 203, a 2016 Caterpillar 140M3 motor grader with snow wing, with a delivery date of April 9, 2026, for the price of \$200,000.

[Schedule F](#)

4.6 2026-2028 TRAFFIC SAFETY PLAN

Administration recommends that Council directs Administration to submit the 2026-2028 Traffic Safety Plan to the GOA Public Safety & Emergency Services Peace Officer Program.

[Schedule G](#)

4.7 PROJECT DASHBOARD

Administration recommends that Council accepts the Project Dashboard for info.

[Schedule H](#)

5.0 REPORTS

5.1 COUNTY MANAGER REPORT

Administration recommends that Council accept the County Manager's report for information.

- Resolution Tracking List

[Schedule I](#)

- AAIP Rural Renewal Stream – October 2025 Stat Report

[Schedule J](#)

5.2 DIRECTOR OF CORPORATE SERVICES REPORT

Administration recommends that Council accept the Director of Corporate Service's report for information.

- Cash, Investments, & Taxes Receivable as of October 31, 2025

[Schedule K](#)

- Payments Issued for the month of October 2025

[Schedule L](#)

- YTD Budget Report for the 10 months ending October 31, 2025

[Schedule M](#)

- YTD Capital Recap for period ending October 31, 2025

[Schedule N](#)

- Elected Official Remuneration Report as at October 31, 2025

[Schedule O](#)

5.3 PUBLIC WORKS REPORT

(11:00 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule P](#)

5.4 COUNCILLOR REPORTS

6.0 INFORMATION ITEMS

6.1 Minutes

6.1.1 Barrhead Public Library Minutes – November 18, 2025

[Schedule Q](#)

7.0 ADJOURNMENT

REGULAR MEETING OF COUNCIL - HELD NOVEMBER 4, 2025

Regular Meeting of the Council of the County of Barrhead No. 11 held November 4, 2025, was called to order by Reeve Munck at 9:01 a.m.

PRESENT

Reeve Erik Munck
Councillor Ray Crisler
Councillor Bill Chapman
Councillor Lorrie Jespersen
Councillor Chais Ellwein
Deputy Reeve Walter Preugschas
Councillor Tyson Bergsma

**THESE MINUTES ARE
UNOFFICIAL AS THEY HAVE
NOT BEEN APPROVED BY THE
COUNCIL.**

STAFF

Debbie Oyarzun, County Manager	Ken Hove, Director of Infrastructure
Pam Dodds, Executive Assistant	Tamara Molzahn, Director of Corporate
Dawn Fedorvich, Dir. of Rural Development	Services
Layne Mullen, Development Officer	Tara Troock, Development Clerk

ATTENDEES

Savannah Belyk - Barrhead & District FCSS
Lindsey Juke Turnbull, Grace Huisman, David Rowe - Barrhead Public Library and
Erin O'Toole – Neerlandia Public Library
Town and Country Newspaper – Barry Kerton

RECESS

Reeve Munck recessed the meeting at 9:01 a.m.

Reeve Munck reconvened the meeting at 9:24 a.m.

APPROVAL OF AGENDA

- 2025-353 Moved by Councillor Bergsma that the agenda be approved as presented.
Carried Unanimously.

MINUTES OF ORGANIZATIONAL MEETING HELD OCTOBER 28, 2025

- 2025-354 Moved by Councillor Crisler that the minutes of the Organizational Meeting of Council held October 28, 2025, be approved as circulated.
Carried Unanimously.

MINUTES OF REGULAR MEETING HELD OCTOBER 28, 2025

- 2025-355 Moved by Councillor Chapman that the minutes of the Regular Meeting of Council held October 28, 2025, be approved as circulated.
Carried Unanimously.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 25-SUB-133
NW 09-61-04-W5 – (EASTGATE FARMS LTD.)**

- 2025-356 Moved by Councillor Crisler that Council approve subdivision application 25-SUB-133, to subdivide a developed 4.05 ha (10.0 ac) country residential lot from a previously unsubdivided quarter section, NW 9-61-04-W5, and further that the approval is subject to the following conditions:
1. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:

REGULAR MEETING OF COUNCIL - HELD NOVEMBER 4, 2025

- a. Real Property Report (RPR) or Building Site Certificate, prepared by an Alberta Land Surveyor, must be submitted. This report shall indicate the location of the improvements, including the private sewage disposal system, potable water sources, shelter belts, driveways, above-ground appurtenances, and the distances between them and demonstrate that all improvements on Proposed Lot 1 and the remainder comply with the required setbacks from existing and proposed property boundaries; and
 - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
2. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

Carried Unanimously.

SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 25-SUB-136**LOT 2A, BLOCK 1, PLAN 1620995 & LOT 4, BLOCK 1, PLAN 2422595 – (SCHNEIDER)**

2025-357 Moved by Councillor Bergsma that Council approve subdivision application 25-SUB-136, to subdivide a developed 2.02 ha (5.0 ac) country residential lot from a previously subdivided quarter section and consolidate a previously subdivided vacant country residential lot into the remainder of the quarter section, NW 34-59-03-W5, and further that the approval is subject to the following conditions:

1. That the instrument affecting this tentative plan of subdivision have the effect of consolidating Lot 4, Block 1, Plan 242-2595 being subdivided with Lot 6, Block 1, Plan (TBD) in such a manner that the resulting title cannot be further subdivided without Subdivision Authority approval.
2. That in accordance with Sections 661, 666, and 667 of the *Municipal Government Act*, prior to endorsement of an instrument effecting this plan, money-in-place of Municipal Reserve be provided equal to 10% of the area of the proposed parcel. The amount has been calculated as follows:
 - Total area of the proposed parcel = 5.00 ac (2.02 ha)
 - Total area of Municipal Reserve taken for Lot 4, Block 1, Plan 242-2595 = 4.00 ac (1.62 ha)
 - Total area of the proposed parcel less the total area of Municipal Reserve taken for Lot 4, Block 1, Plan 242-2595 = 1.00 ac (0.40 ha)
 - 10% of the area of the proposed parcel = 0.10 ac (0.04 ha)
 - Estimated market value per ac. = \$7,000
 - Money-in-place of reserve = 10% area x market value = \$700.

This sum of money shall be forwarded to the County of Barrhead No. 11 and accounted for by them in accordance with Section 671(4) of the *Municipal Government Act*.

NOTE: Above amount is calculated based on the tentative plan of subdivision submitted to, and conditionally approved by, the Subdivision Authority. All areas are to be verified based on the instrument prepared by an Alberta Land Surveyor prior to paying the amount to the County. If the amount calculated above is incorrect due to a miscalculation in the area of the parcel, and if the wrong amount is paid, final approval of the plan of subdivision may be delayed pending resolution of the outstanding amount.

3. That prior to endorsement the registered owner and/or developer pay the County of Barrhead No. 11 the outstanding appraisal fee of \$100.00.
4. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:

REGULAR MEETING OF COUNCIL - HELD NOVEMBER 4, 2025

- a. Real Property Report (RPR) or Building Site Certificate, prepared by an Alberta Land Surveyor, must be submitted. This report shall indicate the location of the improvements, including the private sewage disposal system, potable water sources, shelter belts, driveways, above-ground appurtenances, and the distances between them and demonstrate that all improvements on Proposed Lot 1 comply with the required setbacks from existing and proposed property boundaries; and
 - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on Proposed Lot 1, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
5. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

Carried Unanimously.

Ken Hove joined the meeting at 9:58 a.m.

Layne Mullen and Tara Troock departed the meeting at 9:58 a.m.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, reviewed the written report for Public Works & Utilities and answered questions from Council.

- 2025-358 Moved by Councillor Ellwein that the report from Public Works be received for information.
- Carried Unanimously.

Ken Hove departed the meeting at 10:15 a.m.

2025 PUBLIC AUCTION (TAX RECOVERY SALE) – RESERVE BID AND TERMS & CONDITIONS OF SALE

- 2025-359 Moved by Councillor Crisler that Council approves the Reserve Bids, as established by an independent appraiser or County Assessor and as presented, for the four (4) properties scheduled for Public Auction on December 3, 2025.
- Carried Unanimously.
- 2025-360 Moved by Councillor Bergsma that Council approves the Terms & Conditions of Sale as presented for the 2025 Public Auction scheduled for December 3, 2025.
- Carried Unanimously.

RECESS

Reeve Munck recessed the meeting at 10:25 a.m.

Reeve Munck reconvened the meeting at 10:31 a.m.

2026 JOINT BUDGET – BARRHEAD & DISTRICT TWINNING COMMITTEE

- 2025-361 Moved by Deputy Reeve Preugschas that Council approves the 2026 Barrhead & District Twinning Committee Operating Budget in the amount of \$8,100 which includes a contribution of \$4,050 from each municipality as recommended by the Barrhead & District Twinning Committee.
- Carried 5-2.
- 2025-362 Moved by Councillor Jespersen that Council approves the 2027-2029 Barrhead & District Twinning Committee proposed 3-year Financial Plan for incorporation into the County's Financial Plan as recommended by the Barrhead & District Twinning Committee.
- Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD NOVEMBER 4, 2025

2026 JOINT BUDGET – BARRHEAD REGIONAL LANDFILL

- 2025-363 Moved by Councillor Chapman that Council approves the 2026 Barrhead Regional Landfill Operating Budget in the amount of \$359,280 which includes a contribution of \$104,390 from each municipality to be incorporated into the County's 2026 Operating Budget as recommended by the Barrhead Regional Landfill Committee.
Carried Unanimously.
- 2025-364 Moved by Councillor Chapman that Council approves the Barrhead Regional Landfill 2027-2029 3-year Financial Plan be incorporated into the County's Financial Plan.
Carried Unanimously.
- 2025-365 Moved by Deputy Reeve Preugschas that Council approves the 2026 Barrhead Regional Landfill Capital Budget in the amount of \$nil which includes a contribution of \$nil from each municipality to be incorporated into the County's 2026 Capital Budget.
Carried Unanimously.
- 2025-366 Moved by Councillor Jespersen that Council approves the Barrhead Regional Landfill 10-year Capital Plan be incorporated into the County's Capital Plan.
Carried Unanimously.

2026 JOINT BUDGET – BARRHEAD & DISTRICT FCSS

- Savannah Belyk, Executive Director Barrhead & District FCSS, met with Council at 11:05 a.m. to discuss the 2026 operating & capital budgets and to answer questions from Council.
- 2025-367 Moved by Councillor Bergsma that Council approves the 2026 FCSS operating budget of \$937,283 with the County contribution of \$77,149 to be included in the County 2026 Operating budget.
Carried Unanimously.

2026 BARRHEAD PUBLIC LIBRARY LOCAL APPROPRIATION

- Lindsey Juke Turnbull, Grace Huisman, David Rowe, Erin O'Toole – Barrhead Public Library Board met with Council to present the 2026 Local Appropriation.
- 2025-368 Moved by Councillor Crisler that Council approves the 2026 Local Appropriation requested by the Barrhead Library Board of \$177,933 and that amount be incorporated into the County 2026 Operating Budget.
Carried Unanimously.
- Council thanked the Barrhead Public Library Board for their presentation and they departed the meeting at 12:12 p.m.

LUNCH RECESS

Reeve Munck recessed the meeting at 12:15 p.m.
Reeve Munck reconvened the meeting at 1:01 p.m.

2026 JOINT BUDGET – BARRHEAD REGIONAL FIRE SERVICES & EMERGENCY RESPONSE CENTRE

- 2025-369 Moved by Councillor Ellwein that Council approves the 2026 BRFS Operating Budget of \$1,047,220 which includes County estimated operational contribution of \$553,660 be incorporated into the County's 2026 Operating Budget as recommended by the BRFS Committee.
Carried Unanimously.
- 2025-370 Moved by Councillor Ellwein that Council approves the 2026 ERC Operating Budget of \$56,900 which includes a contribution from each municipality of \$28,450 be incorporated into County's 2026 Operating Budget.
Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD NOVEMBER 4, 2025

2025-371 Moved by Deputy Reeve Preugschas that Council approves the 2026 BRFs Capital Budget of \$16,000 which includes a contribution from each municipality of \$8,000 be incorporated into County's 2026 Capital Budget.

Carried Unanimously.

2025-372 Moved by Councillor Ellwein that Council approves the 2026 ERC Capital Budget of \$31,900 which includes grant revenue of \$5,000 and a contribution from each municipality of \$13,450 be incorporated into the County's 2026 Capital Budget.

Carried Unanimously.

2025-373 Moved by Councillor Jespersen that Council approves the 3-year Financial Plan for BRFs for incorporation into the County's Financial Plan

Carried Unanimously.

2025-374 Moved by Councillor Ellwein that Council approves the 3-year Financial Plan for ERC for incorporation into the County's Financial Plan

Carried Unanimously.

2025-375 Moved by Councillor Ellwein that Council approves the 10-year Capital Plan for BRFs & Emergency Response Centre for incorporation into the County's Capital Plan.

Carried Unanimously.

DIRECTOR OF CORPORATE SERVICES REPORT

2025-376 Moved by Councillor Crisler to accept the following Director of Corporate Services reports for information:

- Cash, Investments & Taxes Receivable as of September 30, 2025
- Payments Issued for the month of September 2025
- YTD Budget Report for 9 months ending September 30, 2025
- YTD Capital Recap for period ending September 30, 2025
- Elected Official Remuneration Report as of September 30, 2025

Carried Unanimously.

Tamara Molzahn departed the meeting at 2:09 p.m.

COUNTY MANAGER REPORT

Debbie Oyarzun, County Manager, reviewed the 2025 Resolution Tracking List and provided the following updates to Council:

- Cybersecurity email to be sent to all Councillors to set them up for training
- Request for up to a 90-day extension for offering all the components for Council Orientation

2025-377 Moved by Councillor Bergsma that Council approved Administration's request for up to a 90-day extension for offering Council Orientation under the *Municipal Government Act (MGA)* sec. 201.1(2)

Carried Unanimously.

2025-378 Moved by Councillor Jespersen that the County Manager's report be received for information.

Carried Unanimously.

COUNCILLOR REPORT

Deputy Reeve Preugschas gave an update on his volunteer activities with Northwest of 16 and the Barrhead Museum.

2025-379 Moved by Councillor Bergsma that the Councillor report be received for information.

Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD NOVEMBER 4, 2025

ELECTED OFFICIAL ELECTRONIC DEVICE BUDGET

- 2025-380 Moved by Councillor Bergsma that Council increase the amount of reimbursement for Councillor electronic devices from \$500 to \$1,000 per term and to direct Administration to incorporate new amount into draft budget, financial plans, and revise Policy HR-001 to reflect the new amount.

Carried Unanimously.

COUNCILLOR INTRODUCTION

Councillors provided a brief introduction about themselves and their backgrounds.

ADJOURNMENT

- 2025-381 Moved by Councillor Jespersen that the meeting adjourns at 3:20 p.m.

Carried Unanimously.



REQUEST FOR DECISION

DECEMBER 2, 2025

B

TO: COUNCIL

**RE: SUBDIVISION APPLICATION – NE 30-59-2-W5
(CHASE/MILLER) - MUNICIPAL PLANNING FILE NO 25-SUB-155**

ISSUE:

Application has been received proposing to adjust the boundary of a developed 2.02 ha (5.0 ac) country residential lot to increase the size to 4.25 ha (10.5 ac).

Subdivision Authority (Council) is ultimately required to determine whether land is suitable for purpose intended in accordance with *Matters Related to Subdivision & Development Regulation*, AR 84/2022.

BACKGROUND:

- County of Barrhead does not have a Planner on staff. Municipal Planning Services (MPS) processes Subdivision Applications on behalf of the County (with County input).
 - MPS files a report with recommendations (see attached) to the Subdivision Authority (Council) for final decision.
- Process undertaken by MPS, and decisions made are guided by the *Matters Related to Subdivision & Development Regulation*, AR 84/2022.
 - Consideration is given to any submissions received from adjacent landowners, topography, soil characteristics, storm water collection & disposal, potential for flooding, subsidence or erosion, accessibility to a road, availability/adequacy of water supply, sewage disposal system (compliance with *Private Sewage Disposal Systems Regulation*), solid waste disposal, use of land in vicinity, any other matters that determine suitability of land for proposed use.
- Land is in the Agricultural District under Land Use Bylaw 4-2024.
- Proposed Lot 1 is developed and will increase the existing lot from 2.02 ha (5.0 ac) to 4.25 ha (10.5 ac) in area. Proposed lot includes a house, garage, sheds and a water well.
 - Existing private sewage disposal system (PSDS) is open discharge.
- Access to Proposed Lot 1 is from Rge Rd 25.
 - Existing approach is built to County standards.
- Remainder lot is vacant and contains pipelines, wells, cultivated lands, treed areas, and areas which may be wetlands.
- Proposed access to the remainder will be from Rge Rd 25.
 - Proposed approach needs to be built to County standards
- Adjacent landowners were notified of the subdivision application on October 22, 2025, and no comments or concerns were received.
- Agency comments (no concerns) are captured in MPS Report pg.2.

ANALYSIS:

- Alignment with Statutory Plans as follows:

Requirement	Proposed	Status
MDP – min. area of 3 ac & max. area of 10 ac for developed county residential parcel in Ag District	<ul style="list-style-type: none"> • Supporting RPR demonstrates need for a 10.5 ac parcel to accommodate existing farm site, private sewage disposal system (PSDS), and low-lying treed areas unsuitable for development. 	Subdivision Authority Discretion - Permissible
MDP – discretion of Subdivision Authority may consider up to 15 ac with the submission of an RPR		
MDP – max. 4 parcels per quarter; up to 3 country residential parcels	<ul style="list-style-type: none"> • Proposed subdivision will result in a total of 2 parcels (1 country residential & 1 agricultural). 	Meets requirements
LUB – min. area of 1.0 ac for residential use parcel; max. area of 15 ac for farmstead separation	<ul style="list-style-type: none"> • 10.5 ac proposed country residential parcel. 	Meets requirements

- Reserves are not due as proposed subdivision is an adjustment of the 1st parcel out (MGA s.663).
- Road widening agreements are already registered on title.
- Private septic inspection is required as the parcel is developed.

Note – an appeal of Council's decision would go to the Land & Property Rights Tribunal

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

1. That the instrument affecting this tentative plan of subdivision have the effect of consolidating the portion of Pt. NE 30-59-2-W5 (CoT 192 275 053) being subdivided with Pt. NE 30-59-2-W5 (CoT 162 199 504) in such a manner that the resulting title cannot be further subdivided without Subdivision Authority approval.
2. That prior to endorsement of an instrument effecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.
3. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
 - a) Real Property Report or Building Site Certificate, prepared by an Alberta Land Surveyor, must be submitted. This report shall indicate the location of the improvements, including the private sewage disposal system, potable water sources, shelter belts, driveways, above-ground appurtenances, and the distances between them and demonstrate that all improvements on Proposed Lot 1 comply with the required setbacks from existing and proposed property boundaries; and
 - b) certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.

4. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

STRATEGIC ALIGNMENT:

Council consideration of subdivisions aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 1 Economic Growth & Diversity

Outcome *1 County increases its tax base.*

PILLAR 3 Rural Lifestyle

Outcome *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

ADMINISTRATION RECOMMENDS THAT:

Council approves subdivision application 25-SUB-155, to adjust the boundary of a developed 2.02 ha (5.0 ac) country residential lot to increase the size to 4.25 ha (10.5 ac), and further that the approval is subject to the conditions presented.

FORM 1 | APPLICATION FOR SUBDIVISION

MPS FILE NO. TO BE COMPLETED BY MPS STAFF

DATE RECEIVED: TO BE COMPLETED BY MPS STAFF

DEEMED COMPLETE: TO BE COMPLETED BY MPS STAFF

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

1. Name of registered owner of land to be subdivided: Terrance & Bonnie Chase AND Brian Miller
Address, Phone Number, and Fax Number: Redacted ATIA Sec. 20 Personal Information

2. Name of person authorized to act on behalf of owner (if any): Don Wilson Surveys Ltd.
Address, Phone Number, and Fax Number: Box 4120 Barrhead AB T7N 1N2 780-674-2287

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

ALL ☒ PART ☒ of the NE $\frac{1}{4}$ SEC. 30 TWP. 59 RANGE 2 WEST OF 5 MERIDIAN.

Being ALL ☐ PART ☐ of LOT BLOCK REG. PLAN NO. C.O.T. NO. 162199504/19227

Area of the above parcel of land to be subdivided hectares (10.5 acres)

Municipal address (if applicable) 59418 Rge. Rd. 25

4. LOCATION OF LAND TO BE SUBDIVIDED

a. The land is situated in the municipality of: County of Barrhead

b. Is the land situated immediately adjacent to the municipal boundary? YES ☐ NO ☒

If 'YES', the adjoining municipality is

b. Is the land situated within 1.6 KM of a right-of-way of a highway? YES ☐ NO ☒

If 'YES', the Highway # is:

d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES ☐ NO ☒

If 'YES', the name of the water body/course is:

e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES ☐ NO ☒

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)

Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
AG-Agricultural	AG-Agricultural	AG-Agricultural

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)

Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, treed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
Mixed	Brush, Shrubs, Tree Stands	Gray Wooded

7. STRUCTURES AND SERVICING

Describe any buildings/structures on the land and whether they are to be demolished or moved.

House with attached garage, Garage, Barn, Portable Shed, Wood Shed, Shed.

Describe the manner of providing water and sewage disposal.

Water Well & Surface Discharge

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

Nate Wilson For: Don Wilson Surveys Ltd.

I hereby certify that ☐ I am the registered owner OR

☒ I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

Signature

Sign

Information

September 23, 2025

Date

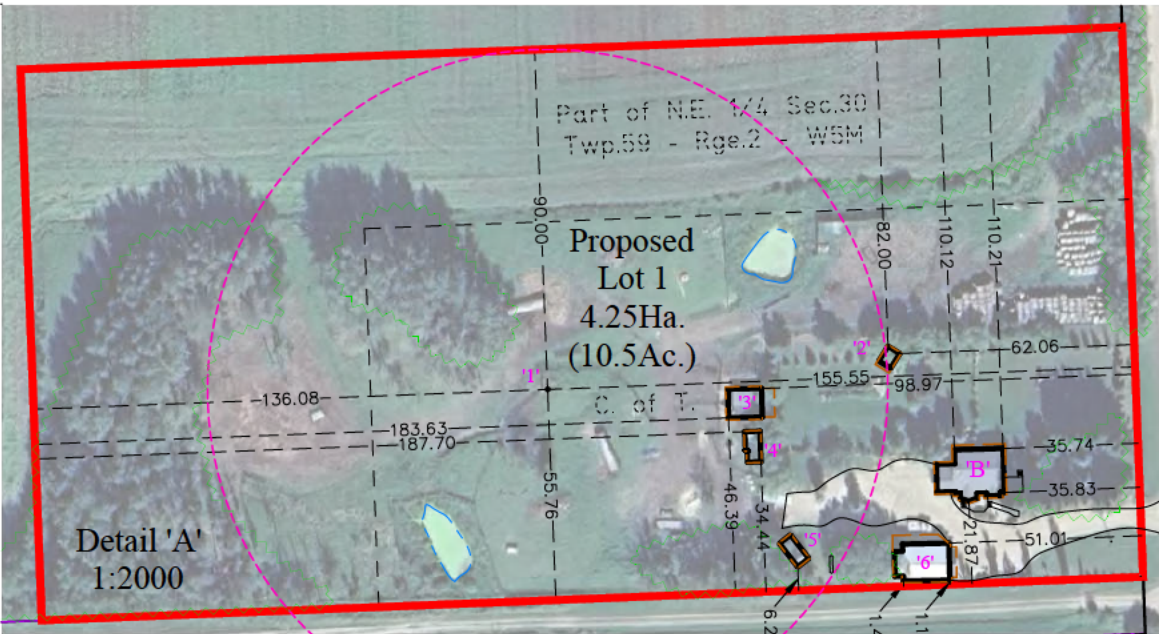
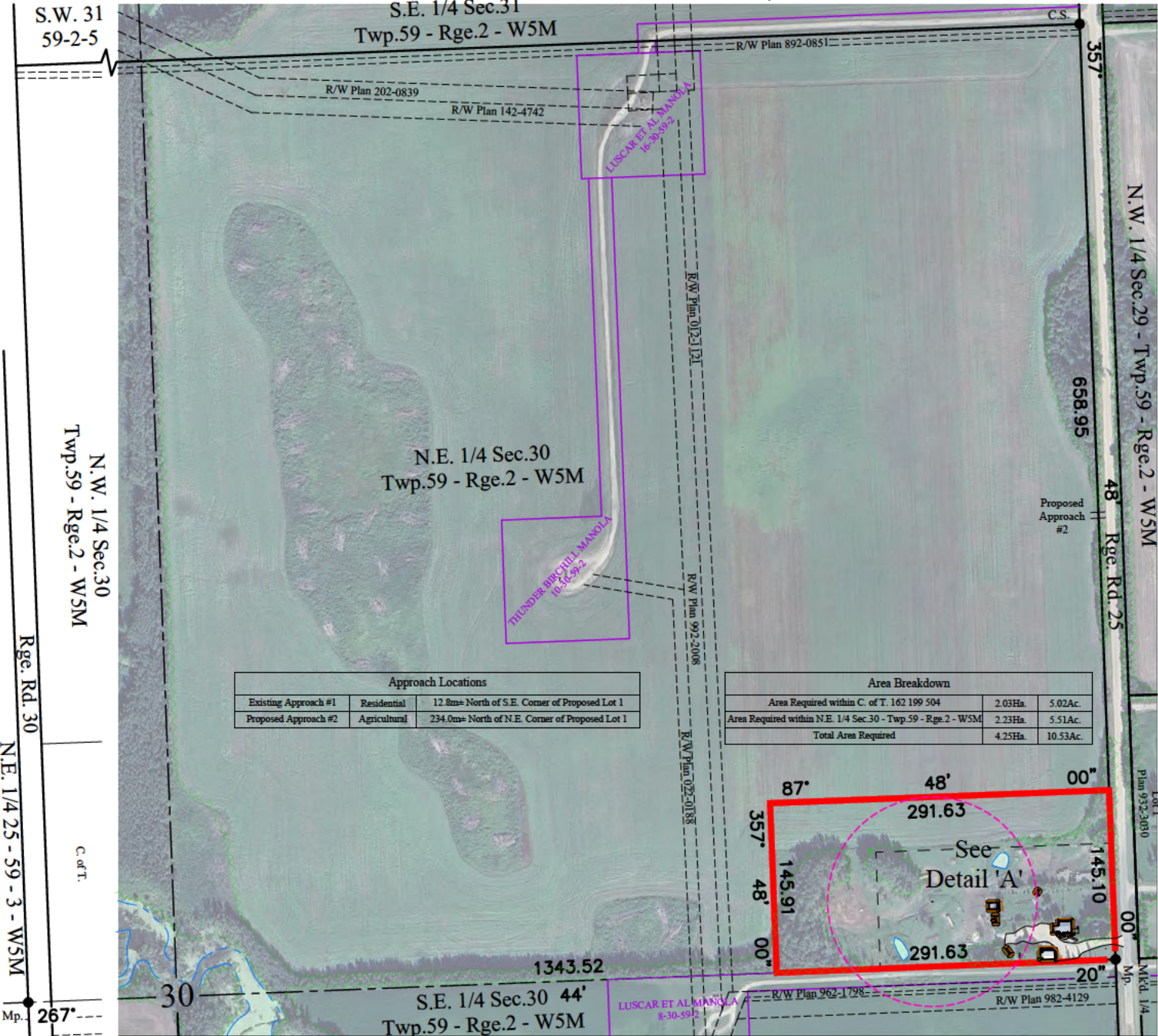
DON WILSON SURVEYS LTD.
BOX 4120, BARRHEAD, ALBERTA
T7N 1A1
PHONE: (780) 674-2287
FILE: 25351
DATE: SEPTEMBER 16, 2025

PLAN SHOWING PROPOSED SUBDIVISION OF

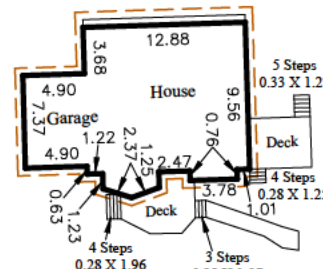
C. of T. 162 199 504 &
N.E. 1/4 SEC.30 - TWP.59 - RGE.2 - W5M
59418 RGE. RD. 25

COUNTY OF BARRHEAD No. 11

SCALE:1:5000 2025 C. WALKER, A.L.S.



- '1' Existing Surface Discharge
- '2' Portable Shed Eaves Vary 3.67 X 4.62
- '3' Barn Eaves Vary 7.58 X 8.90
- '4' Wood Shed Eaves @ 0.20 Not Square
- '5' Shed Eaves @ 0.20 3.71 X 7.92
- '6' Garage Eaves Vary Not Square



NOTES: DISTANCES ARE IN METRES AND DECIMALS THEREOF
STATUTORY IRON SURVEY POSTS FOUND SHOWN THUS: ●
PROPOSED LOT BOUNDARY SHOWN THUS: ———
EDGE OF TREELINE SHOWN THUS: ~~~~~
EDGE OF WATER FEATURES SHOWN THUS: - - - - -
90m DIAMETER AROUND SURFACE DISCHARGE SHOWN THUS: - - - - -
50m DIAMETER AROUND WELL SHOWN THUS: - - - - -

DON WILSON SURVEYS LTD.
BOX 4120, BARRHEAD, ALBERTA
T7N 1A1
PHONE: (780) 674-2287
FILE: 25351
DATE: SEPTEMBER 16, 2025

Subdivision Report FILE INFORMATION



MUNICIPAL PLANNING SERVICES

File Number: 25-SUB-155	Date Acknowledged: October 7, 2025
Municipality: County of Barrhead No. 11	Referral Date: October 7, 2025
Legal: Pts. NE 30-59-2-W5	Decision Due Date: December 6, 2025
Applicants: Nate Wilson, Don Wilson Surveys	Revised Decision Date: N/A
Owners: Terrance & Bonnie Chase & Brian Miller	Date of Report: November 4, 2025

Existing Use: Agriculture
Proposed Use: Country Residential
District: Agriculture (A)
Soil Rating: 61.0% & 8.0%

Gross Area of Proposed Parcel: 4.25 ha (10.5 ac.)
Area of Remainder: 60.95 ha (150.5 ac.)
Reserve Status: Not Required (1st parcel out)

1. SITE DESCRIPTION AND ANALYSIS

This proposal is to adjust the boundary of a developed 2.02 ha (5.0 ac.) country residential lot to increase the size to 4.25 ha (10.5 ac), in the County of Barrhead No. 11.

The subject site is in the eastern portion of the County of Barrhead, approximately 1.6 km (1.0 miles) south of Highway 18 and approximately 1.6 km (1.0 miles) northwest of the Pembina River. The subject site is adjacent to Range Road 25 (eastern boundary). Access to the proposed lot and the remainder is from Range Road 25. Access requirements can be met.

From a review of the provincial data, the subject site is not affected by:

- flood way or flood fringe lands (as identified on the provincial Flood Hazard data);
- a highway;
- an approval, license or registration issued under an Act for which the Minister of Environment & Protected Areas is responsible;
- an abandoned well; or
- an identified historic resource.

The site may be affected by:

- wetlands identified on the Merged Wetland Inventory and ortho photo analysis; and
- pipeline or utility rights of way (Plan 202-0839, 142-4742, 012-1121, 992-2008, & 022-0188) in the remainder;
- 2 active wells (Axiom Oil & Gas);

From the application, the proposed use is “country residential.”

Proposed Lot 1 is developed and will increase the existing lot from 2.02 ha (5.0 ac) to 4.25 ha (10.5 ac.) in area. The proposed lot includes a house, garage, sheds, and a water well. The existing septic system is an open discharge PSDS. The existing open discharge location is less than 90 m from the existing south property line. The Applicant has indicated that the septic system was installed prior to 1990 and as such, may only need to meet a 45 m setback from the existing south property line. A condition of subdivision will be a septic inspection to confirm that the open discharge is up to code. The garage on proposed Lot 1 is noted to not meet the side yard setback to the existing south property line. An email from the County of November 25, 2025 notes that a development permit approved the variance to the side yard setback. Access to the proposed lot is from Range Road 25. Any new or existing approach must be up to County standards. Proposed Lot 1 appears suitable for the proposed use (country residential).

The remainder is vacant and contains pipelines, wells, cultivated lands, treed areas, and areas which may be wetlands. Access to the remainder is proposed to be from Range Road 25. Any new or existing approach must be up to County standards. The remainder appears suitable for the proposed use (agriculture).

The County assessment sheets show the subject quarter section as containing 19.00 acres at 8.0% and 137.00 acres at 61.0%.

In the opinion of the planner, the proposed boundary adjustment of a developed country residential lot from the quarter section should not significantly impact the agricultural capability of the balance of the quarter section. There appear to be reasonable building sites on the proposed lot and on the remainder of the titled area.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead No. 11	<ul style="list-style-type: none"> • A Land Acquisition Agreement is not required. • Accesses and approaches are required. • Reserves are not required. • Property taxes are outstanding. • The proposal conforms to the County's LUB and MDP. • Site is not within 1.5 km of sour gas facility. • Site is within 2 miles of a CFO (3 CFOs).
2. Forestry & Parks (Bruce)	<ul style="list-style-type: none"> • No concerns.
3. Alberta Energy Regulator	<ul style="list-style-type: none"> • No response. • The applicant has indicated that the site is not affected by an abandoned well.
4. Canada Post (Mark)	<ul style="list-style-type: none"> • No response.
5. Axiom Oil & Gas	<ul style="list-style-type: none"> • No concerns.
6. Wild Rose REA	<ul style="list-style-type: none"> • No response.
7. FortisAlberta	<ul style="list-style-type: none"> • No concerns. • No easement required. • FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange the installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make an application for electrical services.
8. Telus Communications	<ul style="list-style-type: none"> • No concerns.
9. Apex Utilities	<ul style="list-style-type: none"> • No objections. • Please notify Utility Safety Partners at 1-800-242-3447 to arrange for "field locating" should excavations be required within the described area. • We wish to advise that any relocation of existing facilities will be at the expense of the developer and payment of contributions required for new gas facilities will be the responsibility of the developer.
10. Pembina Hills School Division	<ul style="list-style-type: none"> • No objections. • There is no agreement regarding the allocation of Reserves. • No Reserves requested.
11. Alberta Health Services	<ul style="list-style-type: none"> • No response.

Adjacent landowners were notified on 22 October 2025. ***No comments or concerns were received from adjacent landowners regarding the subdivision.***

3. STATUTORY ANALYSIS

MDP AND LUB REQUIREMENTS

The subject site is designated “Agriculture” in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. **Section 3.2.3(9)** indicates that boundary adjustments may be approved so long as the additional lands are required to accommodate improvements, the proposal is to rectify existing occupancy, no additional parcels are created, and the proposed lot and remainder has direct access. The proposed subdivision will enlarge the existing lot to accommodate existing improvements, will allow for compliance of the existing septic system, will not create an additional lot, and both the proposed and remainder have means of legal access. Table 1 in **Section 3.2.3(15)** of the Plan indicates that country residential uses are allowed, with a normal, combined maximum area of 6.0 ha (15.0 ac.) allowed for country residential parcels, and a maximum of 3 country residential parcels and/or fragmented parcels within the quarter section. The proposed subdivision will result in 1 country residential parcel and 1 agricultural parcel within the quarter section for a total of 2 parcels. This is consistent with the maximum parcel density requirement per quarter section in the MDP. **Section 3.2.3(24)** indicates that the normal maximum area for a developed country residential parcel in the Agricultural Area is 4.05 ha (10.0 ac.), however a farmstead separation of up to 6.06 ha (15.0 ac) may be permitted at the discretion of the Subdivision Authority. In accordance with **Section 3.2.3(24)** and **Section 3.2.3(25)**, the proposed lot is 4.25 ha (10.5 ac.) and is larger than 4.05 ha (10.5 ac) to accommodate all farmstead structures, the PSDS, and low-lying treed areas unsuitable for development. **Therefore, the proposed subdivision conforms to the County’s Municipal Development Plan.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 4-2024* (LUB). Single detached dwellings are allowed. The minimum parcel area for a residential use parcel is 0.4 ha (1.0 ac.). The maximum parcel area for a farmstead separation is normally 6.1 ha (15.0 ac.). The proposed Lot is 4.25 ha (10.5 ac.) and consistent with this regulation. **Therefore, the proposed subdivision conforms to the County’s Land Use Bylaw.**

MGA AND MRSDR REQUIREMENTS

Section 10 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 9 of the *Regulation*. Section 9 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- | | |
|------------------------|-----------------------------------------------------|
| • topography | • flooding |
| • soil characteristics | • subsidence/erosion |
| • storm water | • accessibility |
| • water supply | • <i>Private Sewage Disposal Systems Regulation</i> |
| • sewage disposal | • use of land in vicinity |
| • solid waste | • other matters |

the proposed subdivision appears satisfactory.

A note following the decision can indicate the Subdivision Authority’s indication and satisfy the Regulation in this regard.

Sections 11 through 20 of *Matters Related to Subdivision and Development Regulation* are satisfied.

RESERVES

The proposed subdivision will adjust the boundary of the first country residential use parcel within the quarter section and the first parcel out. In the opinion of the planner, part of section 663 of the *Municipal Government Act* applies to the proposed and Reserves are not due.

APPEAL BOARD

The subject site is not in the Green Area and is not within the setback distance to a landfill or wastewater treatment facility.

MPS notes that the site is not within the prescribed distance of a highway and determination of the appeal board is not affected by s. 678(2)(a)(i)(B).

MPS notes that the Energy Resources Conservation Board (ERCB) and the Alberta Energy and Utilities Board (AEUB) are now the Alberta Energy Regulator (AER). The site does contain facilities with AER license and determination of the appeal board is affected by s. 678(2)(a)(i)(C) of the *Act*. MPS notes we are unable to determine if the subject site is affected by s. 678(2)(a)(i)(C) of the *Act* with respect to AUC approvals.

MPS viewed the Authorization Viewer and notes that there is not an approval, license or registration issued under an *Act* for which the Minister of Environment & Protected Areas and/or Forestry & Parks is responsible. Determination of the appeal board is not affected by s. 678(2)(a)(i)(D) of the *Act*.

The subject site contains wetlands, and contains facilities with AER licences, therefore, in our opinion, appeal of the decision is to the Land and Property Rights Tribunal.

4. SUMMARY

The proposed subdivision is for country residential use, and conforms to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. Consolidation
2. Accesses & Approaches
3. RPR & Private Sewage Inspection
4. Taxes up to date

5. RECOMMENDATION

That the subdivision application be approved at this time, subject to the following conditions:

1. That the instrument affecting this tentative plan of subdivision have the effect of consolidating the portion of Pt. NE 30-59-2-W5 (CoT 192 275 053) being subdivided with Pt. NE 30-59-2-W5 (CoT 162 199 504) in such a manner that the resulting title cannot be further subdivided without Subdivision Authority approval.
2. That prior to endorsement of an instrument effecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.

3. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
 - a. Real Property Report or Building Site Certificate, prepared by an Alberta Land Surveyor, must be submitted. This report shall indicate the location of the improvements, including the private sewage disposal system, potable water sources, shelter belts, driveways, above-ground appurtenances, and the distances between them and demonstrate that all improvements on Proposed Lot 1 comply with the required setbacks from existing and proposed property boundaries; and
 - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
4. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.



REQUEST FOR DECISION

DECEMBER 2, 2025



TO: COUNCIL

RE: 2026 MEMBER-AT-LARGE APPOINTMENTS TO COUNCIL COMMITTEES

ISSUE:

Term for member-at-large appointments to a variety of Council Committees will expire at the end of December 2026 and new appointments are required.

BACKGROUND:

- Advertising for member-at-large positions was posted on the County website, in the Barrhead Leader, and by a BARCC Alert.
 - Closing date to accept applications was November 25, 2025.
 - Website had 110 visits to committee page (no cost)
 - Facebook had 597 views since posting (no cost)
 - BARCC alert was sent to 2,471 subscribers (no cost)
 - Newspaper cost \$300 for a ¼ page ad with an approximate distribution of less than 1,000
- Summary below reflects the current members and number of members required for Council Committees.

Committee	Vacancies for 2026	Current Member(s)	Committee	Vacancies for 2026	Current Member(s)
Agricultural Service Board	4	Lorrie Jespersen Valerie Ehrenholz Grace Huisman Margaret Burton	Economic & Community Development	2	Colleen Stein Tyson Bergsma
Agricultural Pests Appeal	5	Brian Geis Jim Greilach Rick Mueller Valerie Ehrenholz Wayne Visser	Barrhead Regional Fire Services	1	Ivan Kusal
Weed Control Appeal	5	Brian Geis Jim Greilach Rick Mueller Valerie Ehrenholz Wayne Visser	Barrhead Regional Airport	2	Wade Evans Pete Stupniski
Subdivision & Development Appeal Board	6	Helmut Ehrenholz Kerry McElroy Dale Kluin Wilfred Ruhl Ivan Kusal			

- All new committee appointments have a term of January 1, 2026, to December 31, 2026, except for the Subdivision & Development Appeal Board which is a 4-year term until 2029.

ANALYSIS:

- 20 individuals expressed interest in the 25 member-at-large appointments, with several individuals expressing interest in multiple committees.
- Council's consideration of the applications will require Council to move to an in-camera session under *ATIA s. 22 Confidential Evaluations* during the December 2, 2025, regular meeting of Council (list of applicants and letter of interest will be provided separately, and documents reviewed during in-camera)

STRATEGIC ALIGNMENT:

Consideration of the applicants and appointment of members to Council Committees aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

Strategy 4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council passes a separate resolution for each committee, appointing the appropriate number of public members for the required term.



REQUEST FOR DECISION

DECEMBER 2, 2025

D

TO: COUNCIL
RE: 2026 MEMBER-AT-LARGE APPOINTMENT TO LIBRARY BOARD

ISSUE:

Current term is expiring for 4 members-at-large for the Barrhead Library Board and new appointments are required.

BACKGROUND:

- Town and County of Barrhead entered into an agreement for an Intermunicipal Library Board on February 14, 2012.
 - Requires 7 members at large who may be residents of either the County of Barrhead or the Town of Barrhead, one of which shall be from the Neerlandia Library Society.
 - Appointments require approval from Council for both County and Town of Barrhead representatives
- October 28, 2025 – Council for the County of Barrhead appointed Councillor Chapman as the County representative on the Barrhead Public Library Board.
- September 18, 2025 – Library Board confirmed that they would like to have 3 of the members reappointed for another 3-year term and posting for the 4th position as a member is retiring.
- County advertised for applicants to fill the vacant position and received 2 applications which have been forwarded to the Library Board for consideration and will be appointed at a future meeting

ANALYSIS:

- New member-at-large appointments are for a 3-year term expiring December 31, 2028.
- Council's consideration of the recommendation from the Barrhead Library Board and evaluation of applicant may require Council to move to an in-camera session under *ATIA (Access to Information Act) s. 22 Confidential Evaluations* during the October 7, 2025, regular meeting of Council.
 - Applications will be provided under separate cover for Council's confidential evaluation.
- A recommendation from the Library Board is required before considering appointment of the 4th position.

STRATEGIC ALIGNMENT:

Appointment of public members to boards and committees to represent the County aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR	4 Governance & Leadership
Outcome	<i>4 Council is transparent & accountable.</i>
Goal	4.2 County demonstrates open & accountable government.
Goal	4.3 County demonstrates leadership.

ADMINISTRATION RECOMMENDS THAT:

Council appoint the following current members-at-large to the Barrhead Library Board for a further 3-year term expiring December 31, 2028 as recommended by the Barrhead Library Board:

- Jane Kusal
- David Rowe
- Magaret Krikke (Neerlandia Library Society)



REQUEST FOR DECISION

DECEMBER 2, 2025

E

TO: COUNCIL

RE: OFFER TO PURCHASE – LOT E PLAN 8322259 (3.11 ACRES)

ISSUE:

Administration requires approval from Council for an offer received through RE/MAX Results Realty for purchase of Lot E Plan 832-2259 (3.11-acre parcel) for which the County holds a Tax Forfeiture Title.

BACKGROUND:

- *Municipal Government Act (MGA)* Division 8 Recovery of Taxes Related to Land – outlines the rules to be followed by the County in the recovery of taxes.
- November 19, 2024 – Council set the reserve bid for Roll #527192055 at a value of \$90,000.
- December 4, 2024 – Property went to tax sale but did not sell
 - Tax Recovery Sale in 2024 are for tax rolls that are in tax arrears for 2021, 2022 and 2023
- January 7, 2025 - Council directed Administration to request the Registrar of Land Titles Office to cancel the existing certificate of title for the 2 parcels of land not sold at Public Auction and issue certificates of title in the name of the County of Barrhead
- March 18, 2025 – Title was changed to Tax Forfeiture and transferred to County of Barrhead
- April 27, 2025 – Property was appraised by Frost Valuations at a value of \$80,000 and posted on County website
- October 3, 2025 – in accordance with Policy AD-008 Tax Recovery Process, RE/MAX Results Realty was retained to dispose of the property which was listed on MLS on October 3, 2025
 - Realtor listed property at \$80,000.
 - Realtor fee is 5% of purchase price for the sale of this property
- November 6, 2025 – price was dropped to \$75,000 during a negotiation, however the offer was withdrawn.

ANALYSIS:

- Changing the title to Tax Forfeiture and transferring the title to the County provides the County with the authority to sell the property at a price as close as reasonably possible to market value.
- RE/MAX Results Realty received several offers below the listed price with the highest offer of \$75,500 including GST received on November 16, 2025:
 - is the highest offer and meets the requirement of “as close as reasonably possible to market value”

- aligns with original terms and conditions of sale including but not limited to sale is on an “as is, where is” basis with no representation or warranty as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination or the developability of the land for any intended use by the purchaser
 - does not include any additional conditions
- Approximately \$17,905 is owed to the County in tax arrears. This does not include realtor fees, legal fees, GST and administrative fees for the sale and transfer of title. These amounts will be calculated and taken from the sale proceeds.
- Any balance remaining from the sale after all expenses have been applied will be returned to the original owner once the County is satisfied that there are no debts owed to the Crown or other debts that are secured by encumbrances on title.
- If unclaimed, funds will remain in trust for up to 10 years from date of sale of property and then released to the County.

ADMINISTRATION RECOMMENDS THAT:

Council accepts the offer of \$75,500 including GST provided by RE/MAX Results Realty on behalf of their client for the sale of the 3.11-acre parcel at Lot E Plan 8322259 and directs the CAO to proceed with the sale in accordance with the *MGA* and Policy AD-008.



REQUEST FOR DECISION

DECEMBER 2, 2025

F

TO: COUNCIL

RE: SPRING 2026 MOTOR GRADER REPLACEMENT

ISSUE:

Units #201, 203, and 205 are up for replacement in the spring of 2026 as per the 10 Year Capital Equipment Plan. Units 201 and 205 will reach the end of their warranty on March 23 and April 12, 2026, at which time the guaranteed buy-back will also lapse if not used. Unit 203 is currently off warranty and has been used as a spare grader for the past 5 years.

BACKGROUND:

- 2026 Capital budget reflects the purchase of 4 new Motor Graders at a cost \$360,000 per unit and 1 at a cost of \$400,000 after estimated trade in values. Three units are scheduled for replacement in the spring of 2026, and 2 units are scheduled for replacement in the fall of 2026.
- Due to extended delivery times for equipment, an invitation for a quotation was issued 7 months in advance.
 - Disposal of 3 graders and the purchase of the new 2026 graders will take place in March and April of 2026.
- Pricing for a replacement unit was obtained from 2 vendors through the Sourcwell Purchasing Program.
 - Sourcwell Program, is facilitated by the Rural Municipalities of Alberta (RMA), which allows the public sector to obtain government pricing without each municipality having to go through the full public tender process. The process is handled by RMA and is being widely used throughout the Province and is compliant with all current trade regulations.
- Results of the Invitation for Quotation through the Sourcwell Program are attached.

ANALYSIS:

- Submitted quotations were reviewed for completeness and to ensure that the provided specifications were met. Quotations were evaluated based on the following criteria:
 - Price
 - Machine & Warranty Specifications
 - Past Service Provided
 - Operator Feedback
 - Resale Value
 - Cost of Ownership based on pricing

- Pricing summary is as follows:

	2026 John Deere 772GP Brandt Tractor Ltd.	2026 Caterpillar 150AWD Finning Canada Ltd.
Base Unit Price	\$584,900	\$468,200
front mount quick coupler for front dozer blade	\$0.00	\$29,300
12 ft mastless snow wing	\$0.00	\$13,300
premium front and rear fenders	\$0.00	\$0.00
warranty coverage 5 year / 7,500 hour **	\$0.00	\$47,200
Total purchase price no trade	\$584,900	\$558,000
Less Trade of Unit #201:		
Unit #201 - 2021 Caterpillar 150AWD Motor Grader	\$230,000	\$225,000
Serial Number - CAT00150HEB500372		
Caterpillar Snow Wing – Serial #AC300401; 3W82922-2	\$0.00	\$10,000
Front mount quick coupler for front dozer blade	\$0.00	\$2,500
Total Price with Trade-in	\$354,900	\$320,500
Less Trade of Unit #205:		
Unit #205 - 2021 Caterpillar 150AWD Motor Grader	\$260,000	\$237,000
Serial Number - CAT00150PEB5000345		
Caterpillar Snow Wing – Serial #3W65082-1	\$0.00	\$10,000
Total Price with Trade-in	\$324,900	\$311,000
Less Trade of Unit #203:		
Unit #203 - 2016 Caterpillar 140MAWD Motor Grader	\$215,000	\$155,000
Serial Number - CAT0140MHD9G01641		
Caterpillar Snow Wing – Serial #AC300400I 3W82992-1	\$0.00	\$10,000
Total Price with Trade-in	\$369,900	\$393,000
Value of Unit Under Buyback Option (5 years or 7,500 hours)		\$239,900
Value of Unit Under Guaranteed Trade Value (5 years or 7,500 hours)	\$220,000	\$239,900
Expected Delivery Date	Sept 27/25 - Feb 2026	May 27, 2026
Total Purchase with 3 Trades	\$1,049,700	\$1,024,500
Total Purchase with 2 Trades & 1 Offer from Wallis Bros on Unit #203*	N/A	\$989,500

*Wallis Bros Construction Ltd. put in a bid of \$200,000 + GST for the 2016 Caterpillar 140MAWD Motor Grader

** Warranty coverage 5 year / 7,500 hour includes bumper to bumper warranty, hose warranty and travel FOB machine

- Based on our evaluation, the quotations were ranked as follows:
 - Finning Canada Ltd.
 - Brandt Tractor Ltd.
- Capital Plan estimated the cost of the new Motor Grader to be \$585,000 with a trade in value of \$225,000 for Units 201 and 205 and \$180,000 for Unit 203. This results in a total cost of \$360,000 for two units and \$400,000 for one unit, for a total of \$1,120,000. Based on quotations received, the actual cost of the new graders are \$558,000 and with trade in values a total net cash cost of \$989,500 which is lower than the Capital Plan by \$130,500.

- Capital Plan is the best estimate of costs at the time and reflects the planned course of action for the County.
- Capital Budget for the following year is based off the Capital Plan, but is updated based on new information, and decisions of Council.

STRATEGIC ALIGNMENT:

Equipment replacement for the maintenance and reconstruction of County roads aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR	2 Municipal Infrastructure & Services
Outcome	<i>2 County has the necessary tools & information to deliver programs and services efficiently.</i>
Goal	2.1 Infrastructure & services balance County capacity with ratepayer needs.

ADMINISTRATION RECOMMENDS THAT:

Councils directs Administration to purchase three 2026 Caterpillar 150 AWD motor graders, with 12-foot snow wing, front mount quick couplers, and 5 year / 7,500 hr warranty coverage from Finning Canada Ltd. for the price of \$558,000 per unit as per the quotation provided and agree to the future guaranteed buy-back of \$239,900, and that the purchase be incorporated into the 2026 Capital Budget.

And further, to trade-in Units #201 and #205, which are 2021 Caterpillar 150 AWD motor graders with snow wings to Finning Canada Ltd. for the respective prices of \$237,500 and \$247,000.

And further, to enter into an agreement with Wallis Bros. Construction Ltd. to sell them Unit # 203, a 2016 Caterpillar 140M3 motor grader with snow wing, with a delivery date of April 9, 2026, for the price of \$200,000.



REQUEST FOR DECISION

NOVEMBER 4, 2025



TO: COUNCIL

RE: 2026-2028 TRAFFIC SAFETY PLAN

ISSUE:

A Traffic Safety Plan is a mandatory requirement under the Peace Officer Program for Authorized Employers with Community Peace Officers (CPOs) conducting moving traffic enforcement. Prior to submission of the Traffic Safety Plan, the County requires endorsement by Barrhead RCMP and County Council.

BACKGROUND:

- May 2023 – Council endorsed the 2023-2025 Traffic Safety Plan.
- A revised Traffic Safety Plan must be submitted to the Peace Officer Program every 3 years, requiring approval from the Barrhead RCMP prior to submission.
- 2026-2028 Traffic Safety Plan was developed based on data collected by the Barrhead RCMP and County Enforcement Services.
 - This included a review of the effectiveness of the 2023-2025 Traffic Safety Plan and any outstanding/ongoing items from the plan.
 - Included feedback from Council, County staff, and residents.

ANALYSIS:

- Intent of the Traffic Safety Plan is to bring awareness to areas of concern that supports the County as an employer to effectively direct enforcement activities.
- County, as an Authorized Employer, is responsible for ensuring that CPOs performing traffic safety enforcement are aware of the Traffic Safety Plan and carry out their duties in accordance with the Plan.
- Barrhead RCMP were engaged in the review and development of the Traffic Safety Plan and have given their approval as the Police Service of Jurisdiction.
- Approach to the development of the Traffic Safety Plan is to align with the Alberta Traffic Safety Plan using the “Safer Systems Approach” that aims to encourage “Safer Drivers”, “Safer Vehicles”, “Safer Roads” and “Safer Speeds”.
- County Enforcement Services will be responsible for implementation of the Traffic Safety Plan under the supervision of the CAO.

STRATEGIC ALIGNMENT:

Development of a Traffic Safety Plan aligns with the 2022 – 2026 Strategic Plan in the following areas:

- PILLAR 2: RURAL LIFESTYLE

OUTCOME - County maintains its rural character and is recognized as a desirable location to invest, work live and play

- GOAL 3 – Rural character and community safety is preserved by provided protective & enforcement services

ADMINISTRATION RECOMMENDS THAT:

Council directs Administration to submit the 2026-2028 Traffic Safety Plan to the GOA Public Safety & Emergency Services Peace Officer Program.



TRAFFIC SAFETY PLAN

2026-2028



Traffic Safety Plan

Purpose and Requirement

A Traffic Safety Plan is a mandatory requirement outlined in the Public Security Peace Officer Program Policy and Procedures Manual. All Authorized Employers of Community Peace Officers (CPOs) that conduct moving traffic enforcement are required to have a Traffic Safety Plan. This plan is updated every 3 years and requires the approval of the Barrhead RCMP.

Purpose of a Traffic Safety Plan is to provide a guidance document for operational decision making related to traffic safety enforcement in the County. Traffic Safety Plan takes a “*Safer Systems Approach*” to road safety which aims to encourage safer drivers, safer vehicles, safer roads, and safer speeds. These four components work together to create an environment where mistakes made by drivers do not result in death or serious injury.

In order to successfully implement a Safer Systems Approach, the Traffic Safety Plan outlines priority topics for the County and action items under the following pillars:

1. Education
2. Engineering
3. Enforcement

It is the responsibility of the Authorized Employer to ensure that all CPOs who perform moving traffic enforcement are aware of the priorities and objectives of the County.

Due to the vast area that a CPO is responsible for, much of the response taken will be complaint based. Opportunities for partnership and collaboration will be encouraged. Support from other departments within the County will also be important to support the implementation of the Traffic Safety Plan.

County Overview

County has approximately 1,480 km of local roads, including 1,324 km graveled, 62 km oiled, 87 km paved including internal roads in 4 hamlets and various multi-parcel subdivisions.

Provincial highways in the County are listed below:

2-Digit Highways	3-Digit Highways			
HWY 18	HWY 651	HWY 655	HWY 763	HWY 769
HWY 33	HWY 654	HWY 661	HWY 764	HWY 777

County CPOs have jurisdiction on all 2-digit and 3-digit highways within the County and conduct proactive enforcement as time allows.

County has a population of 6,051 within its area of 2,493 km². Population density within the County is primarily focused within four hamlets and multi-parcel residential subdivision that are comprised of both seasonal and year-round residents.

In addition to the increase in traffic volume due to seasonal residents, the County also draws tourists to many outdoor recreational opportunities such as camping, golfing, hiking, and off-highway vehicle use. Tourism traffic is drawn to popular areas such as the Thunder Lake Provincial Park, as well as smaller local/private campground located on Peanut Lake, Dolberg Lake, Clear Lake, Lac La Nonne, Paddle River, Athabasca River and Pembina River.

There are three schools operating within the County with a total of approximately 545 students.

- Dunstable School is located along Highway 651 near Range Road 22.
- Neerlandia Public Christian School is located within the hamlet of Neerlandia.
- Covenant Canadian Reformed School is located East of Neerlandia on Township Road 615A.

County is primarily an agricultural community with oversized and slow-moving vehicles being a regular occurrence on public roads. In addition to farm equipment, the County experiences frequent use of our rural roads and highways by large commercial vehicle traffic to support forestry, construction, and oil and gas industries. County also has multiple commercial and industrial sites near the Hamlets of Neerlandia and Manola.

County received contracted CPO services from 2009 to 2023 from various agencies including Westlock County, Town of Barrhead, Town of Mayerthorpe, Lac Ste Anne County and Town of Morinville. In December 2023, a full-time in-house CPO was hired by the County. In June 2025, a second full-time CPO was approved by Council to bring full staffing complement to 2 full-time CPOs by January of 2026.

Barrhead RCMP is the police service of jurisdiction for the County and is located within the Town of Barrhead. The Town of Barrhead is the only urban municipality located within the County with a population of 4,580 over 8.4 km². Town of Barrhead is also an Authorized Employer and has 1 full-time CPO.

Traffic Related Statistics

Statistics below are provided by the Barrhead RCMP. County CPO statistics are included in the 2024 data and will continue to be included in future plans.

Type	2022	2023	2024	Total 3-yr	3-yr Change
Traffic Collisions - Fatality	2	3	1	6	+50%
Traffic Collisions - Non-Fatal	14	12	32	58	+93%
Traffic Collisions - Property Damage	205	239	223	667	+76%
Total Collisions	221	254	256	731	+77%
Moving Violations - Speeding	609	312	890	1,811	+12%
Moving Violations - Other	11	87	391	489	+55%
Non-Moving Traffic Violations	-	126	489	615	-
Total Traffic Violations	620	525	1,770	2,915	+55%
Total Traffic Incidents	841	779	2,026	3,646	+59%

2023-2025 Traffic Safety Plan

2023-2025 Traffic Safety Plan was the first edition for the County, and featured many areas of priorities for CPOs. These included:

1. Traffic Collisions
2. School Zones & School Buses
3. Speeding
4. Parking
5. Oversized/Slow-Moving Equipment
6. Traffic Sign Vandalism
7. Unsecure Loads, Littering & Dumping Materials
8. Improper Snow Clearing

Work occurred throughout the 3 year period to address these issues and some notable progress was made. This includes:

1. Updating School Zone signage in all three school zones to ensure clarity for drivers and improve overall safety in those areas.
2. Assuming responsibility for enforcing school bus “flyby’s” in the County and developing educational material with the Pembina Hills School Division.
3. Updating speed zone signage on numerous roads, including Range Road 40 and Range Road 25, to improve visibility of signage to better educate drivers.
4. Developing educational material on school zone times via seasonal newsletters and occasional social media posts.
5. Continuous monitoring of seasonal areas experiencing parking issues to determine signage needs and future plans for development.
6. Development of a Traffic Bylaw to address many issues identified in the Traffic Safety Plan as well as specifically addressing snow clearing within the bylaw.
7. Proactive enforcement of load securement and commercial vehicles occurred regularly, resulting in numerous charges being laid and corrective action being taken.

Action will continue as the County works to address the topics included in the new edition of the Traffic Safety Plan.

2026-2028 Traffic Safety Plan

2026-2028 Traffic Safety Plan is a result of emerging trends identified by the County, as well as the Barrhead RCMP. This plan also includes some carry over topics from the previous edition to ensure action is continuing on important topics of traffic safety.

Priority/Area of Concern	Education	Enforcement	Engineering
Traffic Collisions <ul style="list-style-type: none"> Primary contributing factor to property damage collisions is wildlife. 	<ul style="list-style-type: none"> Promote safe driving; seasonal notifications via social media. Use website/social media to share educational material. 	<ul style="list-style-type: none"> Identify high risk collision areas to focus enforcement activities. Conduct joint traffic initiatives with partner agencies. 	<ul style="list-style-type: none"> Identify locations for improved signage. Evaluate collision data to inform changes to road design/intersection devices.
Infrastructure Protection <ul style="list-style-type: none"> Overweight vehicles during road ban season throughout the County. Overweight vehicles on oiled roads/year-round road bans. 	<ul style="list-style-type: none"> Seasonal notifications of road bans. Support AB Traffic Safety Calendar - June "Commercial Vehicle Safety". 	<ul style="list-style-type: none"> Conduct regular patrols of banned roads. Conduct inspections of commercial vehicles for compliance. Conduct joint traffic initiatives with partner agencies. Issue violation tickets as required. 	<ul style="list-style-type: none"> Identify areas of improvement for road ban signage.
School Zones & School Buses <ul style="list-style-type: none"> Speeding in school zones. Illegal passing of school buses. 	<ul style="list-style-type: none"> Increase awareness of school zone times, rules of the road. Collaborate with PHSD on newsletters. Support AB Traffic Safety Calendar - September "Back to School." Use website/social media to share educational material. 	<ul style="list-style-type: none"> High visibility patrols of school zones. Respond with increased presence to complaints. Issue violation tickets as required. Conduct joint traffic initiatives with partner agencies. 	<ul style="list-style-type: none"> Continuously evaluate signage within school zones to determine effectiveness.

2026-2028 Traffic Safety Plan

Priority/Area of Concern	Education	Enforcement	Engineering
Golf Carts <ul style="list-style-type: none"> Pilot project implementation Evaluate expansion or reduction of pilot program. 	<ul style="list-style-type: none"> Increase awareness of rules and responsibilities via newsletters and brochures. 	<ul style="list-style-type: none"> Conduct regular patrols of subdivision roads to ensure compliance. Issue violation tickets as required. 	<ul style="list-style-type: none"> Evaluate signage effectiveness including locations of signs.
Speeding <ul style="list-style-type: none"> Speeding in marked zones. Speeding in construction zones. Speeding past stopped emergency vehicles/tow trucks. 	<ul style="list-style-type: none"> Use website/social media to share educational material. Support AB Traffic Safety Calendar - April "speed". 	<ul style="list-style-type: none"> High visibility patrols in speed zones. Respond with increased presence to complaints. Conduct joint traffic initiatives with partner agencies. Issue violation tickets as required. 	<ul style="list-style-type: none"> Identify areas of improvement for speed signage. Assess subdivisions to determine if seasonal speed bumps or other devices would be appropriate.
Commercial Vehicles <ul style="list-style-type: none"> Oversized/slow-moving vehicles. Unsecure loads. Unsafe commercial vehicles. Unsafe driving habits. 	<ul style="list-style-type: none"> Promote AB Farm Safety Program. Engage ASB to promote awareness. Use website/social media to share educational material. 	<ul style="list-style-type: none"> High visibility patrols of commercial vehicle routes. Respond with increased presence to complaints. Conduct inspections of commercial vehicles to ensure safe operation (CVSA Inspection Program). 	<ul style="list-style-type: none"> Evaluate existing signage and potential improvement to signage (eg. slow moving vehicle signage).
Traffic Signage <ul style="list-style-type: none"> Damage/theft of traffic signage. Placement and condition of traffic signage. 		<ul style="list-style-type: none"> High visibility patrols of identified "problem" areas. 	<ul style="list-style-type: none"> Inventory/inspect existing signage to determine condition and replacement needs. Engage AB Transportation if provincial signage is damaged or missing.
Impaired Driving <ul style="list-style-type: none"> Alcohol impairment Drug impairment Medical impairment Fatigue impairment 	<ul style="list-style-type: none"> Support AB Traffic Safety Calendar - July and December "impaired driving". Use website/social media to share educational material. 	<ul style="list-style-type: none"> High visibility patrols during special events/high traffic events. Conduct joint traffic initiatives with partner agencies. Conduct IRS enforcement within authority/policy. 	<ul style="list-style-type: none"> Evaluate collision and enforcement data to inform signage locations and needs.

2026-2028 Traffic Safety Plan

In addition to the priorities/areas of concern identified above, and to be responsive to the community, continuous actions to implement a “Safer Systems Approach” in the County includes:

1. **Monitoring** - ongoing monitoring of efforts, data, and complaints.
2. **Collaboration** - as CPO availability is limited, collaboration with other partners such as the Barrhead RCMP, Alberta Sheriffs, Alberta Transportation and the Pembina Hills School Division is essential.
3. **Short-term Operational Plans** - these types of plans may be developed for specific problems brought to the attention of the County through public complaints or partners/stakeholders.

Approvals:

Sgt. Colin Hack
Barrhead RCMP Detachment

Debbie Oyarzun, M.Sc.
CAO, County of Barrhead



Partners in Public Safety

Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets



As at October 31, 2025

						a	b	c = a + b	d	e	f = d - e	d - c	d / c	TBD:Thresholds / Flag for concern:
Project #	Project Name	Dept	Start Date	Est. Completion Date	Actual Completion Date	Total Prior Years Spending	2025 Spending	Total Project Spending	Approved spending (all years)	GRANT FUNDING / OTHER	NET COST TO RATEPAYER	Total \$ Budget Variance	Total % Spent of Budget	Status / Comments
CAPITAL PROJECTS														
	Replace Welcome Sign	DEV/ PW	Jul-19	Dec-25		-	2,782	2,782	5,760				48%	Sign has been purchased, waiting for delivery & final invoicing; installation will be done in 2026 by PW; Updated RFQs are being obtained. Plan to have sign purchased/delivered in 2025. Installation is weather dependent. Budget may need to be increased.
BF# 74974	Bridge File #74974	PW	2024	15-Oct-25		18,761	243,924	262,685	342,000	256,500	85,500	79,315	77%	Complete: Final inspection conducted on Sept 9/25 with no deficiencies found. 10% hold back has been released; post engineering remain.
BF# 74538	Bridge File #74538	PW	2024	15-Oct-25		18,797	286,876	305,673	402,000	301,500	100,500	96,327	76%	Complete: Final inspection conducted on Sept 9/25 with no deficiencies found. 10% hold back has been released; post engineering remain.
BF# 77360	Bridge File #77360	PW	2024	31-Aug-25		33,719	363,747	397,466	467,000	350,250	116,750	69,534	85%	Complete: Final inspection conducted on Sept 9/25 with no deficiencies found. 10% hold back has been released; post engineering remain.
BF# 72815	Bridge File #72815	PW	2024	15-Dec-25		-	11,060	11,060	214,000	-	214,000	202,940	5%	Project started; Project has been tendered & awarded.
BF #74972	NEW: Bridge File #74972; approved for STIP funding, project to be completed in 2026	PW	2025	2026			8,548	8,548	540,000	405,000	135,000	531,452	2%	Preliminary engineering underway
BF #76144	NEW: Bridge File #76144; approved for STIP funding; project to be completed in 2026	PW	2025	2026			13,015	13,015	540,000	405,000	135,000	526,985	2%	Preliminary engineering underway
24-640	TWP Rd 604A (Bear Lake West) & RR70 - 1.25 miles	PW	Jul-25	2025			429,391	429,391	240,009	240,009	-	(189,382)	179%	Roadwork completed, minor fencing & cleanup remains; extra work to remove wet silty clay in road bed that would not support heavy equipment increased cost
25-741	TWP RD 624A - 2 miles	PW	Sep-25	2025			317,606	317,606	435,156	435,156	-	117,550	73%	1.25 miles complete; 0.75 miles carried over to 2026; extra work required to remove large volume of black dirt from road base; Agreements in place except for one back slope agreement.
24-740	Thru 9 & S of SW 9-62-4-W5. TWP RD 622 / RGE RD 43 / TWP RD 622A (2024 - 1.5miles; 2025 - 2 miles for total of 3.5 miles)	PW	Jul-24 (Jun -25)	Aug-25		320,367	351,136	671,503	750,812	750,812		79,309	47%	Complete, reconciling invoices; 2025 Construction started on schedule; Completed 1.5 miles in 2024.
25-240	TWP RD 583 - 1 mile	PW	May-25	2025	June/Jul 2025		233,912	233,912	192,129			(41,783)	122%	COMPLETE - Construction completed June 10, 2025. Fencing completed in July 2025.
24-241	West of 6 & 7-58-4-W5; Fencing to complete	PW	2024	2024	Oct - 24 with minor cleanup to do	528,764	23,369	552,133	538,764	428,930	109,834	(13,369)	102%	Project complete with minor fencing remaining

Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets



As at October 31, 2025

						a	b	c = a + b	d	e	f = d - e	d - c	d / c	TBD:Thresholds / Flag for concern:
	Salt/sand shed	PW	May-24	Sep-24	Oct - 24 with door left to install	375,987		375,987	400,000		400,000	24,013	94%	Door frame has been squared, installation still outstanding; Door frame out of square, contractor to correct and install door. Building construction was complete Oct 2024.
	Manola Pump House & Reservoir Upgrading	UTL	Apr-25	2025			62,784	62,784	69,350		69,350	6,566	91%	Draft Design Report received from Associated Engineering. Staff to review for recommendations to Council.
	Lac La Nonne Regional Sanitary Sewer Collection System	UTL	TBD	TBD				-		-	-	-	#DIV/0!	Budget & funding sources TBD. Lac Ste. Anne County lead.
	ADM Building Renovation	ADM	TBD	2026				-	20,000	-	20,000	20,000	0%	Budget is for small amount of architect work for project planned in Q3 / Q4 and to develop budget.
CAPITAL PROJECTS						1,296,395	2,348,151	3,644,546	5,156,980	3,573,157	1,385,934	1,509,456		

Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets



As at October 31, 2025

						a	b	c = a + b	d	e	f	g = e - f	d - b	d / b	TBD: Thresholds / Flag for concern:
Project #	Project Name	Dept	Start Date	Est. Completion Date	Actual Completion Date	Total Prior Years Spending	2025	Total Project Spending	Approved spending 2025	Total Approved Spending (All Years)	GRANT FUNDING / OTHER	NET BUDGETED COST TO RATEPAYER	Total \$ CY Budget Variance	Total % CY Spent of Budget	Status / Comments
OPERATIONAL PROJECTS															
	Sanitary Pre-Treatment - Town of Barrhead Lagoon	UTL	2022	2023		-	-	-		1,500,000		1,500,000	-	0%	Removed from 2026 budget; Project contingent on development of sold lots (1&6) by developer.
	Broadband Scoping	DEV	Jul-21	Dec-22		18,000	-	18,000	-	18,000		18,000	-	100%	DRAFT Strategy complete, PD-001 Rural Broadband Policy also reviewed for alignment with Strategy and recent/current initiatives; Working with TANGO, discovery document complete outlining current ISPs, infrastructure and gaps. COB Policy approved. Engaged ISPs. MCSnet partnership approved by Council. Strategy carried forward in Budget as efforts temporarily redirected to implementation.
	Carryforward/multi-yr grant from 2023: AB Crime Prevention Activities (BARCC)	ADM	Jun-23	Mar-25	Mar-25	18,667	6,156	24,823	8,018	26,685	26,685	-	1,862	93%	COMPLETE - 2 out of 3 workshops held with approx. 60 participants, educational materials produced. Excess grant funds of \$1,862 returned to Province.
	Cybersecurity activities	ADM	2023	ongoing		2,277	2,277	4,554	2,277	6,830	6,830	-	-	67%	Cybersecurity training platform (Knowbe4) contract from Sept 2023 - Dec 2026. Proclamation October 2024 as Cybersecurity Awareness Month to Council Sept 17, 2024. Presentation to Council Jun 18/24; Funded from Riskpro insurance credits
	Lagoon Capacity Review - Manola Lagoon Sounding & Report	UTL	2025	2025	Dec-25		5,467	5,467	27,087	27,087			21,620	20%	Site work completed by contractor; waiting for report.
	Development Permitting system - Transition from PD to PLM	PD	Oct-25	Dec-26				-	9,900	9,900			9,900		Mtg to be scheduled with vendor to dev project plan; Planned for Q4 of 2025 when new Development Officer has capacity to review and participate in design and implementation of software.
	Rural Living Expo; Council Res #2025-064	EC DEV	Mar-25	May-25	May-25	-	2,042	2,042	2,900	2,900	-	2,900	858	70%	COMPLETE: 1st Open Skies - Rural Living expo held May 3 in conjunction with County Appreciation Dinner. Expo had 13 exhibitors & 3 presentations. Event provided networking opportunities and an opportunity to engage with public. Consider moving event to March or April in 2026.

Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets



As at October 31, 2025

						a	b	c = a + b	d	e	f	g = e - f	d - b	d / b	TBD: Thresholds / Flag for concern:
	2025 Ec Dev Event	EC DEV	Jun-25	Dec-25		-	6,498	6,498	24,728	24,728	-	24,728	18,230	26%	Complete, reconciling invoices - approx 100 businesses / support services attended2025 LIFT Conference is set for Nov 6 with with theme: Growth Driven by Connection. Conference to feature 2 keynote speakers, a panel discussion, service provider showcase & networking. Tickets go on sale Sept. 22. County is partnering with Town of Barrhead, Community Futures YE, Jobs, Economy, Trade & Immigration Dept.
	Misty Ridge Strategic Planning Session	ADM	Jan-25	Apr-25	Apr-25	-	6,568	6,568	7,000	7,000	-	7,000	432	94%	COMPLETE - Strategic Plan
	Misty Ridge Contribution - if conditions met	ADM	Apr-25	Nov-25		-		-	30,000	30,000	-	30,000	30,000	0%	Work continues on capital plan & revision of agreement
OPERATIONAL PROJECTS						38,944	29,008	67,951	111,910	1,653,130	33,515	1,582,628	82,903		



presented to Council on December 2, 2025
(items shaded have changed since last meeting)

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2025 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2025-380	Increased amount of reimbursement for Councillor electronic devices from \$500 to \$1,000, directed Admin include in draft budget, financial plans, etc. and revise Policy HR-001 to reflect the new amount.	CS/CAO	Budget, policies, updated to reflect Council direction	Complete Nov 20/25
2025-377	Approved up to a 90-day extension for offering Council Orientation under the MGA sec. 201.1(2)	CAO	Legal session, Assessment 101, Roads 101 complete; others planned	Underway
2025-369-375	Approved 2026 Fire/ERC Budgets	CS/CAO	Incorporated into County 2026 Interim budgets & plans	Complete Nov 4/25
2025-368	Approved Library Board 2026 Budget & Local Appropriation	CS/CAO	Incorporated into County 2026 Interim budgets & plans	Complete Nov 4/25
2025-367	Approved 2026 FCSS operating budget.	CS/CAO	Incorporated into County 2026 Interim budgets & plans	Complete Nov 4/25
2025-363-366	Approved 2026 Landfill Budgets	CS/CAO	Incorporated into County 2026 Interim budgets & plans	Complete Nov 4/25
2025-361-362	Approved 2026 Joint Twinning budgets/plans	CS/CAO	Incorporated into County 2026 Interim budgets & plans	Complete Nov 4/25
2025-359-360	Approved reserve bids and Terms & Conditions for public auction	COMM	Advertised & put on website	Complete Nov 18/25
2025-350	Denied request for cancellation of penalties in amount of \$448.01 in whole on tax roll 150047008.	CS	Letter sent to landowner with decision	Complete Nov 6/25
2025-346	Rescheduled Oct 30 C.O.W. meeting to Nov 7.	CAO	Meeting requests have been sent to Council	Complete Oct 30/25
2025-345	Accepted offer of \$121,000 plus gst for sale of 10-ac parcel within Pt. SW 15-58-2-W5	CAO	Property sold; Contract signed, transferred file to lawyer for closing documents	Complete Nov 14/25

2025-340	Cancelled Regular Scheduled Council meetings on Jan 20, Mar 17, Aug 4, Nov 3, 2026 to accommodate scheduling conflicts, stat holiday, and summer break, leaving a total of 21 Regular Council meetings, and that Council approve amended 2026 calendar.	EA/CAO	Calendar updated	Complete Oct 30/25
2025-339,340	Reaffirm/Receive Health & Safety Policies	SAF/CAO	Update policies, COR audit checklist	Complete Oct 29/25
2025-300-337	Appointment to Committees	EA/CAO	Notifications made	Complete Oct 31/25
2025-298,299	Appointment of Reeve & Deputy Reeve	EA/CS/CAO	Notifications made	Complete Oct 31/25
2025-293	Supported appt of Ms. Burton as Regional ASB rep; funds to be incl in Ag Services Dept budget for per diems and travel	RD/CS/CAO	Included in 2026 Draft Interim budget	Complete Nov 27/25
2025-291	Rescinded obsolete policies 26.02,26.04,26.05,26.08,26.11,26.12	EA/CAO	Policies rescinded in mfiles	Complete Oct 9/25
2025-290	Approved Policy PD-002 Commemorative Naming as amended	RD/EA	Policy amended and updated in mfiles	Complete Oct 9/25
2025-289	Approved donation of \$1,060 to Attraction & Retention Committee to assist with Barrhead Hospital Post-Secondary Event BBQ; funded from Council PR Budget.	EA/CAO	Committee Notified and cheque issued	Complete Oct 24/25
2025-288	Approved \$2,500 donation to Neerlandia Historical Society under Community Grants Policy for Windmill Restoration project.	EA/CAO	Society notified and cheque requisitioned	Complete Oct 7/25
2025-279	Denied request for cancellation of property taxes on Roll # 532313024 and 541292000	CS/CAO	Letter send to landowner	Complete Sep 24/25
2025-278	Proclaimed Oct 2025 as Cybersecurity Awareness Month	CS/COMM	Web page created; Proclamation posted in office	Complete Sep 29/25
2025-275	Accepted 2026 budget "What We Heard" report for information.	COMM/CAO	Posted to website	Complete Sep 16/25
2025-274	Approved not renewing AAIP's RRS after Nov 4	COMM/CAO	Registered employers have been notified and website updated	Complete Sep 18/25
2025-273	Adopted Bylaw 8-2025 Repealing Code of Conduct Bylaw 3-2017	EA/CAO	Signed and removed from website	Complete Sep 16/25

2025-269	Adopted Bylaw 7-2025 Intermunicipal Relations Committee Bylaw	EA/CAO	Signed and posted to website	Complete Sep 16/25
2025-264	Adopted Bylaw 6-2025 Meeting Procedures Bylaw	EA/CAO	Signed and posted to website	Complete Sep 23/25
2025-254	Directed Admin to finalize scheduling with NRCB & ILWG - Stock Talk Initiative in the new year; include ASB members	CAO	Email sent to ILWG, looking at dates.	Underway
2025-253	Apply for funding opportunity from FCM's Local Leadership for Climate Adaptation initiative for <i>"Valuing Natural Assets for Climate Resilience in the County of Barrhead"</i>	RD/CAO	Grant application submitted on Sept 9/25	Complete Sep 9/25
2025-251	Approved signing agreements with landowners for road reconstruction project 25-741	PW/CAO	Agreements fully executed	Complete Sep 2/25
2025-239	Approved Property Tax Penalty Exempt List for 436 tax rolls as identified.	CS	System updated	Complete Aug 19/25
2025-238	Approved additional 0.5 mile of shoulder pull cost in Stuber's Cat Service Ltd. contract for \$5,050 with funding coming from 2025 budget.	PW/CS	Payment made to contractor	Complete Aug 20/25
2025-236	Awarded Grazing Lease for S½ of 4-60-4-W5 to B. Koberstein (\$15,250/yr; 2026-06-01 to 2028-10-31)	EA/CAO	Signing Complete; Agreement provided to new leaseholder for signature; All applicants notified	Complete Nov 27/25
2025-235	Denied request to cancel or reduce fire invoice #IVC000004900 in the amount of \$3,000.	EA/CAO	Letter sent informing of decision	Complete Aug 20/25
2025-234	Authorized rescheduling the Council & Org meeting from Oct 21 to Oct 28, 2025	EA/CAO	Public notice posted	Complete Aug 20/25
2025-229	Authorized the Reeve and Deputy Reeve to sign CAO employment contract.	HR/CAO	Contract signed	Complete Jul 16/25
2025-228	Directed Admin to proceed with prelim geo-technical and develop work plan re partnership project with LSAC.	PW/CAO	LSAC project lead contacted Sep 22/25, Oct 8/25, LSAC advised on July 25/25	Underway
2025-227	Directed Admin to proceed with additional named insured concern as discussed in-camera.	CS/CAO	ANI has paid in full & applied for ANI status for 2025/2026. Advised ANI of Council direction	Complete Sep 22/25
2025-220	Approved Policy AD-008 Tax Recovery Process	EA	Updated in Mfiles	Complete Jul 16/25
2025-218	Rescinded policies 11.10-03, 12.13, 12.16, 12.23, 12.25, 24.04	EA	Updated in Mfiles	Complete Jul 16/25
2025-217	Approved Policy PS-015 CPO - RCMP Encrypted Radio as presented.	EA/CPO	Updated in Mfiles	Complete Jul 16/25

2025-216	Rescinded Policy 62.13 Rural Beautification and Policy 62.03 Agriculture Conservation Award.	EA	Updated in Mfiles	Complete Jul 16/25
2025-215	Approved Policy AG-003 Rural Stewardship & Enrichment as amended	EA/AF/RD	Updated in Mfiles	Complete Jul 16/25
2025-213	Appointed Ms. Layne Mullen as Development Authority Officer with all powers, duties and functions as outlined in LUB 4-2024.	CAO	Appointment made	Complete Jul 15/25
2025-212, 287	Refer member-at-large application back to Library Board for review & recommendation.	EA/CAO	Back to Council Oct7/25 following review by board; Library director notified	Complete Oct 7/25
2025-200	Bring back information on "Intensive Livestock Working Group – Stock Talk Initiative" and how the County could collaborate with them	CAO/RD	RFD to Council Sept 2/25	Complete Sep 2/25
2025-199	Bring back information on historic YRL per capita contributions.	CAO	Provided to Council during August 19, 2025 Council meeting	Complete Aug 19/25
2025-194	Proceed with the acquisition of related vehicle & officer equipment up to \$77,141 to be funded by unrestricted reserves	CPO/CAO	Vehicle equipment has been purchased with installation occurring Oct-Jan.	Underway
2025-193	Award the contract to Wolfe Chevrolet for the purchase of a 2025 Chevy Silverado SSV at a cost of \$57,359 excluding GST	CPO/CAO	Patrol vehicle was received June 20, 2025; scheduled for outfitting on October 27, 2025.	Underway
2025-192	Approve the additional CPO FTE and direct Administration to include the position in the 2026 Operating budge	CS/CAO	Included in 2026 Draft Interim budget	Complete Nov 27/25
2025-191	Approve community grant of \$2,047.50 to Agnes Memorial Mosside United Church	EA/CAO	Letter of approval sent to applicant	Complete Jun 25/25
2025-190	Engage legal counsel to explore options for alternative access to SE 26-59-06-W5	CAO	Legal counsel has been engaged, file review underway	Underway
2025-189	Directed Policy Committee to review Policy 32.04 Road Construction Standards.	PW/CAO	Admin has started the review of Policy 32.04 & associated policies	Underway
2025-188	Denied request to increase standard of undeveloped road allowance S of SE-26-59-6-W5	EA/CAO	Letter sent to landowner with update	Complete Jul 9/25
2025-187	Approve Manola Lagoon Sounding & Assessment Project at a cost of \$27,087 with additional funding coming from current year revenue	PW/CS	Sounding completed, awaiting final report; Manola lagoon sounding is scheduled for August 18, 2025.	Underway
2025-186	Approve signing STIP grant agreement w/GOA for BF 74972 & 76144 for max of \$405,000 each	EA/CAO	Agreements signed; Waiting for updated agreements from GOA	Complete Aug 14/25
2025-185	Award contract contract for BF 74538 & 74974 to Plains Constructors for \$489,200	PW/CAO	Contracts finalized	Complete Jul 8/25

2025-174	Approved 2024 Annual Report	COMM/CAO	posted to website	Complete Jun 4/25
2025-173	Approved 2026 Budget Schedule	CS/CAO	meeting invites sent out	Complete Jun 4/25
2025-172	Cancel property taxes in the amount of \$7,464.70, owed by Government of Alberta	CS	Journal entry completed	Complete Jun 5/25
2025-171 & 219	Direct Policy Committee to review Policy FN-004 Collection of Accounts Receivable	CS/CAO	Updated in Mfiles; Tentative to Council Jul 15/25; Scheduled for Jun 24/25 Policy Com.	Complete Jul 16/25
2025-170	Cancel finance charges for \$693.65 plus any accrued interest for account ALUSC0001.	CS/CAO	Journal entry completed	Complete Jun 5/25
2025-169	Set Dec 3 at 2:00pm for Public Auction and CAO to be auctioneer	CAO	Info posted to website, etc. Reserve bids & Terms to Council Nov 4/25	Complete Nov 5/25
2025-158	Apply for Roadside Dev Permit; upon receipt sign a Use Agreement with NSC for construction of a community baseball diamond on NE 28-61-3-W5 near Neerlandia Wastewater Lagoon	EA/CAO	Agreement signed; Received RDPT Jul 9/25, making arrangements to sign use agreement; Submitting application for Dev Permit; Inquiry made with GOA	Complete Jul 15/25
2025-157	Awarded contract for BF 72815 to Griffin Contracting Ltd. for \$172,725	PW	Contract finalized; Contractor notified	Complete Jun 24/25
2025-156	Awarded shoulder pull program contract to Stuber's Cat Service Ltd. for \$116,150.00 to complete 11.5 miles of roadway	PW	Contract finalized; Contractor notified	Complete May 26/25
2025-153	Approved updated 2025 Capital Budget	CS/CAO	Complete	Complete May 20/25
2025-152	Adopted Rates & Fees Bylaw 5-2025	EA/CAO	Posted to website	Complete May 23/25
2025-148	Accepted Status Report for 2024 ASB Business Plan	RD	Complete	Complete May 20/25
2025-146-147	Appointment of Weed and Pest Inspectors	AG/CAO	ID cards issued	Complete May 30/25
2025-133-135	Approve signing landowner agreements for construction projects 24-640, 24-740, and 25-240	PW/CAO	Fully executed	Complete May 7/25
2025-130	Approve contract with Marshall Lines 2014 for 2025 County roadway and airport line painting project for a total cost not to exceed \$ 89,711.70.	PW/CAO	Contract finalized; Contractor notified	Complete Jun 11/25
2025-129	Approve contract with Marshall Lines 2014 for 2025 Crack Sealing Program on County roadways and the airport for a total cost of \$107,010.	PW/CAO	Contract finalized; Contractor notified	Complete Jun 11/25

2025-128	Sign agreements BF 74538 land acquisition	PW/CAO	Fully executed	Complete May 7/25
2025-119	Direct Reeve to respond to committee concerns	CAO	Reeve sent email as directed	Complete Apr 15/25
2025-113	Awarded tender for BF 77360 to Plains Constructors for \$348,073 including site occupancy	PW/CAO	Contract Signed; Contractor notified	Complete May 21/25
2025-112	Adopted 2025 Property Tax Bylaw 4-2025	CS/EA	Posted to website	Complete Apr 16/25
2025-107-108	Approved 3-Year Financial Plan & 10-Year Capital Plan	CS/CAO	Posted to website April 22, 2025	Complete Apr 22/25
2025-106	Revised 2025 Capital Budget from \$6,408,757 to \$9,543,169	CS/CAO	Posted Operating Budget, Capital Budget, Budget Presentation and Budget Overview to website April 22, 2025	Complete Apr 22/25
2025-105	Adopt 2025 Operating Budget as presented with operating expenditures & revenue of \$21,124,510	CS/CAO		Complete Apr 22/25
2025-104	Approved agreement with PHSD for County to conduct 2025 elections on behalf of PHSD	RO	Fully executed	Complete Apr 23/25
2025-099	2025 Police Funding Model recalculation, to the EcDev Op Budget and IT Reserve and to bring back adjustments in the 2025 Draft budget - Apr 15	CS/CAO	Adjustments incorporated into 2025 DRAFT Budget for Council consideration	Complete Apr 15/25
2025-094	Agreement for bee hives on County land	EA/CAO	Fully executed; applicant notified of need for all hives to be included in agreement	Complete Apr 10/25
2025-091,152	Bring back Rates & Fees Bylaw to incorporate golf cart permit fees	CPO/CAO	To Council May 20, 2025; Revisions to be brought back with 3rd reading	Complete May 20/25
2025-089-090, 123	Gave first 2 readings to Golf Cart Pilot Project Bylaw and submit to AT for approval	CPO/CAO	May 6 - gave 3rd reading and sent back to AT; AT feedback received; Return to Council May 6; Waiting for AT approval before bringing back for 3rd reading	Complete May 6/25
2025-086, 124-126	1st reading of Community Standards bylaw; bring back in May	CPO/CAO	May 6 - Adopted amended bylaw; Return to Council May 6; Open to public comment	Complete May 6/25
2025-084	Appointment of Fire Guardians	EA/CAO	Fire Chief & Guardians notified & website updated	Complete Apr 3/25
2025-081	Appoint Greilach Lussier LLP as Auditor for 2025-29	CS	Auditor informed of decision	Complete Apr 1/25
2025-080	Approve 2024 audited financial statements(FS) & FIR; post FS to website	CS/COMM	Signed and posted to website	Complete Apr 22/25

2025-070	Submit topic of Challenges with Gravel Pit Provincial Approval & Renewal Process to RMA Mayors & Reeves meeting; CAO to draft statement to be presented by Reeve at the RMA Ministerial Bear Pit session	CAO	Topic presented at RMA Mayors & Reeves's mtg Mar 17/25, and statement made by Reeve at RMA Ministerial Bear Pit session to Minister Schultz Mar 18/25	Complete Mar 18/25
2025-065	Cancel finance charges in amount of \$218.86 for customer RIVER0002.	CS	Cancelled finance charges	Complete Mar 21/25
2025-064	Amend 2025 Operating Budget to include \$2,900 for a Rural Living Expo, event to be Apr 26 or May 3 (admin decides); offered in conjunction with County Appreciation Dinner.	CS/CAO	Amount included in budget	Complete Mar 6/25
2025-057	Uphold Order to Remedy Contravention for file #2024-162-1032 and varied deadline to comply with Order to April 30, 2025.	CPO/CAO	Follow up notification in writing was sent to appellant	Complete Feb 20/25
2025-051	Accepted all yr-end financial reports subject to audit adjustments & yr end finalizations	CS	Prepared for audit	Complete Feb 20/25
2025-049-050	Appoint Assessor & approve 3-year contract	CS/CAO	Contract fully executed; Waiting for signatures	Complete Mar 6/25
2025-047	Approve update to Policy PS-012 CPO Uniform & Equipment Standards	CPO/EA	Policy updated & submitted to Provincial Peace Officer Program	Complete Feb 20/25
2025-046, 167	Approve \$2,500 community grant to Barrhead Golf & Recreation Club	EA/CAO	Final report received; Letter send to recipient and cheque initiated	Complete Feb 25/25
2025-043-045	Appoint ARB Chair, Clerk, and panelists	EA	CRASC notified	Complete Feb 19/25
2025-042	Approved right-of-way agreements for BF 77360	EA/CAO	Agreements signed	Complete Feb 18/25
2025-034	Release 2024 funding to Barrhead Historical Society	CS	Cheque issued	Complete Mar 4/25
2025-033, 093	Approves forwarding Bylaw 9-2024 road closure package to AT in accordance with legislated process for Road Closures.	EA/CAO	AT approved closure & Council approved bylaw; Documents have been submitted electronically for approval	Complete Apr 1/25
2025-032	Approve 2024 reserve transactions as presented in 2024 Reserve Report	CS	Transaction complete	Complete Feb 4/25
2025-029	Approve becoming a municipal member of Northwest of 16 Regional Tourism Association for 2025 at an annual fee of \$1,000	RD/CAO	Admin attended AGM; Application form completed, signing under new Director, vendor being set up in accounting	Complete Mar 24/25
2025-027, 030	Approve additional funding sources for 2024 capital & operational projects	CS	Transactions complete	Complete Feb 4/25

2025-025	Approve marketing sponsorship opportunity request from Western Directives Inc & Nature Alive Adventures Inc in the amount of \$5,000.	EA/CAO	Payment submitted, project confirmed	Complete Feb 11/25
2025-024	Purchase 2025 Ford F-550 crew cab 4x4 truck from Barrhead Ford for \$87,965.00	AG	Truck received & being outfitted with sprayer; Unit has been ordered (4 month delivery)	Complete Jul 2/25
2025-023	Purchase steamer & trailer unit from Pumps & Pressure for a cost of \$44,744.50	PW	Received; Unit has been ordered, estimated delivery May 2025	Complete May 30/25
2025-013	Write-off one outstanding AR account for \$1,965.02 as this account is uncollectable	CS	Journal entry completed	Complete Jan 8/25
2025-011	Cancel existing certificates of title for 2 parcels of lands not sold at Dec 4/24 Public Auction; issue in name of County	Tax Clerk/CAO	Documentation submitted to land titles	Complete Jan 9/25
2025-008-010	Approve COPTER exemptions	CS	Entries made	Complete Jan 9/25
2025-006	Appoint Library member-at-large	EA/CAO	Library director notified	Complete Jan 9/25
2024-504-505	1st reading of Road Closure bylaw; Set public hearing for Feb 4/25 at 1:00 pm	EA/CAO	Feb 4/25 - Public Hearing	Complete Feb 4/25
2024-503	Admin to research details on marketing sponsorship opportunity; bring back report to Feb 4/25 Council meeting.	COMM/CAO	Feb 4/25 - presented to Council for decision	Complete Feb 4/25
2024-502	Received correspondence regarding Fire Invoice #00004415 for information.	EA/CAO	Received for information; Letter not required, rescind motion; Email drafted to landowner regarding decision	Complete
2024-501	Approved lease agreement renewal in SE 16-59-2-W5	EA/CAO	Lease finalized; Mailed to leaseholder for signature	Complete Jan 22/25
2024-457-460	Municipal Election Resolutions	EA/CAO	Website updated	Complete Jan 2/25
2024-449	Bring back options/recommendations on use of sand/salt on County roads in Thunder Lake.	PW/CAO	Draft report submitted to CAO for review; Preliminary discussions with staff	Underway
2024-410; 2025-188-190	Bring back options on use of an undeveloped road allowance to allow access to recreational property at SE 26-59-6-W5.	CAO/PW/ DEV	To Council Jun 17/25, denied request & directed to explore alternative options with legal; Cross departmental review underway	Complete Jun 17/25

2024-398	Directs CAO to move forward with exploring/negotiating options with GOA to become anchor tenant of ADLC.	CAO	Mtgs with AB Infrastructure & a developer; Reeve & CAO engaged Minister Infrastructure at RMA, followed up requested by Minister; Mtg rescheduled Feb 25/25; Preliminary contact made with GOA to schedule mtg in new year; Draft Concept Floor Plans complete	Underway
2024-343	Include discussion on the condition of Twp Rd 604 leading to Clear Lake Campground in the 2025 budget workshops.	CS/CAO	Patching, blading, & gravel budgeted in 2025; Further discussion during Nov 27&28 budget workshop; Council reminded of topic on Oct 10/24 budget mtg; will bring back for further discussion once Rural Road Study completed by consultants	Complete Apr 15/25
2024-301	Form an IAC with Town and CAO to work with Town Admin to develop a draft bylaw to establish and define the function of an IAC	CAO	To Council Sep 16/25; Town approved Sep 9/25; Aug 21/25 ICF recommendation on IRC Bylaw; DRAFT Bylaw shared w Town CAO; Apr 30/25 met Sturgeon County to discuss models; Jan 7/25 CAOs met to discuss next steps; Sept 10/24 Town Council accepted recommendation from ICF Committee to establish forum for elected officials to exchange info of mutual interest	Complete Sep 16/25
2024-270	Approved purchase of 2025 Caterpillar 150 AWD motor grader from Finning for \$574,500 & trade-in Unit #219, a 2019 Caterpillar 140M3 motor grader, to Finning for \$305,000.	PW/CAO	New grader delivered; Suppliers have been notified	Complete May 22/25
2024-269	Approved purchase of 2025 Caterpillar D2 LGP dozer from Finning for \$277,173 & trade-in Unit #305, a 2019 Caterpillar D4K LGP dozer to Finning for \$95,000	PW/CAO	New dozer delivered; Suppliers have been notified	Complete May 22/25
2024-225	Flag Agriculture, Small Scale Operation for future discussion	CAO		Not started
2024-149, 179	Approved purchase salt/sand storage building incl installation from Coverco Buildings Ltd. for the price of \$395,426.65 excluding GST.	PW	Complete except for door installation; Contractor currently building structure; Pad constructed by COB; Contracts awarded for paving, building; Company notified	Underway
2024-070	Dispose of Unit 542, Unit 533 along with its plow attachments, which are Units 535, 536, and 537, as well as the plow attachments from Unit 543, which are Units 544 and 540.	PW/CS	Sold at auction	Complete Aug 1/25

2024-062	Council approved signing the land exchange agreement and to cancel the portion of Road Plan 2000MC north of NW 2-62-4-W5 containing approximately 0.938 ha (2.32 acres).	EA/DEV	Submitted to Land Titles for Registration; Approval received and sent to surveyor to finalize road plan; Alberta Transportation contacted for permission to close portion of road plan	Underway
2023-296; 2025-158	Negotiate Use Agreement with NSC to construct a ball diamond near Neerlandia Lagoon and bring back to Council for final consideration.	CAO/DEV	Pending Roadside Dev Permit, agreement approved by Council; To Council May 20/25; NSC signed Apr 21/25; to be returned to Council; Resent to NSC March 24/25 ; Agreement shared with NSC; project likely put on hold until 2025; Draft agreement being prepared to support discussions	Complete May 20/25
2023-208	Administration to send a letter of intent to Maykut Farms expressing the County's desire to enter into a lease agreement in 2026 for a portion of the gravel pit located in NE 3-63-4-W5.	PW/CAO	Revisions made & resent to pit owner; Letter of Intent sent to pit owner; Discussion with owner to confirm specifications, letter drafted; Gravel pit owner notified verbally of County's intent	Underway
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA	New minister, revising message	Underway
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Manola project approved, to be incorporated into report upon completion; Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Met with VSU representative to better understand situation/impact; Rough draft prepared	Underway
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2018-029	Service Contract Review	FIN/EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Community Standards Bylaw adopted; 1st rdng to Council Apr 1/25; Admin review Feb 26/25, tentative date for Council is Apr 1/25; Reviewed with Council at Dec 5/24 Committee of Whole; Bylaw is drafted, timeline to be discussed with Council; Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Complete May 6/25

2017-245	Policy for Special Events	CAO/Dev	Discussion with Council at Dec 5/24 Committee of Whole; Reviewing policies from neighbouring municipalities	Underway
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AAIP Rural Renewal Stream Monthly Status Report



October 2025 TO DATE
(Nov 7, 2022 - Nov 7, 2025)

EMPLOYERS		
Employers that have expressed interest	0	62
Employers enrolled	0	44 (15 active employers with open vacancies)

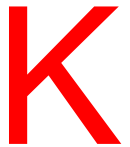
CANDIDATES		
Candidates that have expressed interest*	8	234
Candidates endorsed	20	200
(Current temp. foreign worker in Canada)	(20)	(160)
(International applicants)	(0)	(40)

POSITIONS		
Total positions enrolled in RRS (vacant or filled)	19	252 (39 positions currently vacant)
Positions filled through RRS	20	200
(Started working & living in community)	(20)	(149)
(Pending nomination or arrival to community)	(0)	(51)

*Number may not be fully representative of candidate interest, as the County may not hear from every interested candidate who applies to the employer directly.



COUNTY OF BARRHEAD NO.11
CASH, INVESTMENTS, & TAXES RECEIVABLE
Friday, October 31, 2025



	October YTD 2025	October YTD 2024
CASH:		
On Hand	\$300	\$300
Deposits	173,882	71,024
Disbursements	18,371	306,245
Savings	7,770,105	3,600,167
Tax Trust	88,607	24,281
Money in Lieu of Reserve	593,523	553,349
CCBF Account	812,041	-
SHORT TERM DEPOSITS:		
31 day Notice	2,309,929	1,031,692
60 day Notice	1,088,866	1,044,075
90 day Notice	6,492,375	9,837,393
Total Cash and Temporary Investments	<u>19,347,999</u>	<u>16,468,526</u>
INVESTMENTS		
Term Deposits	-	2,270,638
Funds Held In Trust	-	4,499
Other Investments	22,492	21,283
Total Investments	<u>22,492</u>	<u>2,296,420</u>
TAXES AND GRANTS IN LIEU RECEIVABLE:		
Current	1,785,368	982,793
Arrears	450,100	301,472
Forfeited Land	26,066	4,719
	<u>2,261,533</u>	<u>1,288,984</u>
Allowance for Uncollectible Taxes	(145,000)	(100,000)
Total Taxes & Grants in Lieu Receivable	<u>2,116,533</u>	<u>1,188,984</u>
# of Tax Rolls on TIPP	355	329
DEFERRED REVENUE		
MSI	-	(8,566)
LGFF	(612,203)	-
STIP (Bridges)	(650,166)	64,063
CCBF	812,041	786,351
Others	28,982	63,932
	<u>(421,345)</u>	<u>905,780</u>
RESERVES		
Unrestricted	925,010	2,527,487
Current YTD Budget	3,911,691	3,512,407
Operating	1,863,026	1,832,654
Capital	14,281,613	10,788,891
	<u>20,981,339</u>	<u>18,661,440</u>

Payments Issued
For Month ended October 31 , 2025



Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
2025002	2025 In-Service Training	2025-10-06	912159	2,437.50	No
8087001	808724 Alberta Ltd.	2025-10-06	912160	1,840.09	Yes
ALBE007	Alberta Development Officers' Association	2025-10-06	912161	335.00	Yes
ANDE003	Anderson, Rosie	2025-10-06	912162	200.00	Yes
BALA001	Balanced Perspectives Inc.	2025-10-06	912163	1,050.00	No
BARR005	Barrhead & District Senior Citizens Society	2025-10-06	912164	650.00	No
BERG003	Bergsma, Tyson	2025-10-06	912165	549.63	No
BROW001	Brownlee LLP	2025-10-06	912166	231.00	No
FOUN001	Fountain Tire (Barrhead)	2025-10-06	912167	848.76	No
GOVE004	Government of Alberta - Forestry & Parks	2025-10-06	912168	79.01	Yes
GOVE006	Government of Alberta - Alberta King's Printer	2025-10-06	912169	21.00	Yes
HOUS001	House Of Print	2025-10-06	912170	414.75	No
JOHN001	John Deere Financial	2025-10-06	912171	1,857.86	No
LEGA001	Lega, Kevin	2025-10-06	912172	400.00	No
MECH001	MechJager Mechanical Ltd.	2025-10-06	912173	133.85	No
RANG001	Range Mobility Inc.	2025-10-06	912174	326.63	Yes
THEO001	The Owners: Condominium Plan No 7722262	2025-10-06	912175	380.31	No
TISC001	Tischer, Darryl & Rhonda	2025-10-06	912176	768.58	No
WRME001	W.R. Meadows of Western Canada	2025-10-06	912177	474.62	Yes
8087001	808724 Alberta Ltd.	2025-10-06	912178	1,840.09	No
ALBE007	Alberta Development Officers' Association	2025-10-06	912179	335.00	No
ANDE003	Anderson, Rosie	2025-10-06	912180	200.00	No
CALM001	Calmont Equipment Ltd.	2025-10-20	912181	6,127.93	No
DAME001	DAMet Services Ltd.	2025-10-20	912182	173.25	No
HACH001	Hach Sales & Services	2025-10-20	912183	515.55	No
HIGH007	Highbaugh, Allan & Belinda	2025-10-20	912184	374.96	No
HOUS001	House Of Print	2025-10-20	912185	1,044.75	No
JLMI001	J & L Miller Holdings Ltd.	2025-10-20	912186	669.00	No
KUSA001	Kusal, Ivan	2025-10-20	912187	331.86	No
LETT003	Letts, Wendy	2025-10-20	912188	5,792.32	No
MEGA001	Mega Tech	2025-10-20	912189	141.75	No
MILL006	Daniel & Corilee Miller	2025-10-20	912190	5,674.00	No
MILL007	James & Louise Miller & Hugh & Karin Miller	2025-10-20	912191	594.00	No
MUEL001	David & Tracey Mueller	2025-10-20	912192	3,472.00	No
NANN003	Nanninga, Gayle	2025-10-20	912193	100.00	No
NEER004	Neerlandia Historical Society	2025-10-20	912194	2,500.00	No
TEMP000000040	Wilson, Donald Roy	2025-10-20	912195	1,689.69	No
VERM001	Vermeer Canada Inc.	2025-10-20	912196	63.99	No
BARR057	Barrhead Attraction & Retention Committee	2025-10-24	912197	1,060.00	No
	DESTROYED IN PRINTER	2025-10-24	912198	-	Yes
	DESTROYED IN PRINTER	2025-10-24	912199	-	Yes
GOVE002	Government of Alberta Land Titles	2025-10-01	EFT000000003144	52.00	Yes
MYHS100	MYHSA	2025-10-01	EFT000000003146	244.98	Yes
XERO100	Xerox Canada Ltd.	2025-10-03	EFT000000003149	361.27	Yes

Payments Issued
For Month ended October 31 , 2025

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
XERO100	Xerox Canada Ltd.	2025-10-29	EFT000000003151	361.27	No
DIRE001	Direct Energy Business	2025-10-06	EFT000000003153	608.34	No
4IMP001	4 Imprint	2025-10-08	EFT000000003154	570.57	No
5969001	596947 Alberta Ltd.	2025-10-08	EFT000000003155	38,769.89	No
ACKL001	Acklands Grainger Inc.	2025-10-08	EFT000000003156	857.33	No
ALBE013	Alberta Municipal Health and Safety Assoc.	2025-10-08	EFT000000003157	223.11	No
ARTC002	ARCTIC CHILLER LTD.	2025-10-08	EFT000000003158	646.59	No
BART001	Bartle & Gibson Co. Ltd.	2025-10-08	EFT000000003159	461.70	No
BRAV001	Brave Nose Septic Service Inc.	2025-10-08	EFT000000003160	229.69	No
CANO001	Canoe Procurement Group of Canada	2025-10-08	EFT000000003161	30,741.56	No
CATA002	Catalis Technologies Canada Ltd.	2025-10-08	EFT000000003162	4,996.02	No
COUN004	Country Comfort Consulting Ltd.	2025-10-08	EFT000000003163	4,368.00	No
GREAO01	Great West Newspapers LP	2025-10-08	EFT000000003164	684.60	No
GREG001	Gregg Distributors Ltd.	2025-10-08	EFT000000003165	1,200.02	No
KORT001	Kortech Calcium Services, Division of Calcium Inc.	2025-10-08	EFT000000003166	6,592.95	No
KREN001	KRents	2025-10-08	EFT000000003167	2,190.00	No
LANE001	Lane, William	2025-10-08	EFT000000003168	100.00	No
LOND001	London Life	2025-10-08	EFT000000003169	250.00	No
LUKE001	Luke's Contract Hauling	2025-10-08	EFT000000003170	1,517.25	No
MACD001	MacDonald, Virginia & Alistair	2025-10-08	EFT000000003171	447.19	No
MCEW001	McEwen's Fuels and Fertilizers	2025-10-08	EFT000000003172	1,694.39	No
MCLE001	McLean's Auto Parts LTD.	2025-10-08	EFT000000003173	17.05	No
MERL001	Merlin Shredding	2025-10-08	EFT000000003174	93.45	No
MPAE001	MPA Engineering Ltd	2025-10-08	EFT000000003175	14,856.61	No
PARK002	Parkland County	2025-10-08	EFT000000003176	2,017.25	No
PEMB002	Pembina Hills School Division	2025-10-08	EFT000000003177	4,328.05	No
PEMB004	Pembina West Co-op	2025-10-08	EFT000000003178	4,247.66	No
REDL002	Red Lion Express Inc.	2025-10-08	EFT000000003179	425.72	No
ROAD001	Roadata Services Ltd.	2025-10-08	EFT000000003180	235.20	No
SHAZ001	Shazel Cleaning	2025-10-08	EFT000000003181	425.25	No
SMAL001	Small Power Ltd.	2025-10-08	EFT000000003182	49.81	No
THOM003	Thomas Trenching Services Ltd.	2025-10-08	EFT000000003183	2,021.25	No
THOR001	Thorhild County	2025-10-08	EFT000000003184	462.00	No
TOWN001	Town of Barrhead	2025-10-08	EFT000000003185	12,405.00	No
WABA001	Wabash Mfg. Inc.	2025-10-08	EFT000000003186	28,967.87	No
WEST007	Western Star Trucks	2025-10-08	EFT000000003187	226.22	No
WURT001	Wurth Canada Limited	2025-10-08	EFT000000003188	371.40	No
NEER003	Neerlandia Co-op Association	2025-10-10	EFT000000003189	3,677.89	No
BENE0001	Benefits By Design	2025-10-02	EFT000000003190	22,084.97	No
LOCA001	Local Authorities Pension Plan	2025-10-02	EFT000000003191	49,768.27	No
RECE001	Receiver General For Canada	2025-10-02	EFT000000003192	115,397.66	No
GOVE002	Government of Alberta Land Titles	2025-10-01	EFT000000003193	52.00	Yes
GOVE002	Government of Alberta Land Titles	2025-10-01	EFT000000003194	52.00	No
1737001	1737069 Alberta Ltd.	2025-10-22	EFT000000003195	4,704.00	No

Payments Issued
For Month ended October 31 , 2025

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
5969001	596947 Alberta Ltd.	2025-10-22	EFT000000003196	84.00	No
ADVA002	Advantage VM Corp	2025-10-22	EFT000000003197	1,035.50	No
AIRN001	Air Navigation Products	2025-10-22	EFT000000003198	541.04	No
AURI001	Auriga 2 Ltd.	2025-10-22	EFT000000003199	2,283.54	No
BARR024	Barrhead Home Hardware Building Centre	2025-10-22	EFT000000003200	55.97	No
BARR032	Barrhead Regional Water Commission	2025-10-22	EFT000000003201	10,644.59	No
CATA002	Catalis Technologies Canada Ltd.	2025-10-22	EFT000000003202	267.75	No
CERT002	Certified Tracking Solutions	2025-10-22	EFT000000003203	468.09	No
CHUB002	Chubb Fire & Security Canada Inc	2025-10-22	EFT000000003204	1,190.39	No
CORE001	CorePoint Solutions Inc.	2025-10-22	EFT000000003205	170.63	No
COUN004	Country Comfort Consulting Ltd.	2025-10-22	EFT000000003206	3,633.55	No
ENER001	Enercon Water Treatment Ltd.	2025-10-22	EFT000000003207	915.20	No
FEDO001	Fedorovich, Dawn	2025-10-22	EFT000000003208	114.48	No
GOVE004	Government of Alberta - Forestry & Parks	2025-10-22	EFT000000003209	79.01	No
HUIS001	Huisman, Grace	2025-10-22	EFT000000003210	533.79	No
JESP001	Jespersen, Lorrie	2025-10-22	EFT000000003211	537.10	No
LANE001	Lane, William	2025-10-22	EFT000000003212	60.48	No
LAZY001	Lazy VS Cattle Ltd.	2025-10-22	EFT000000003213	1,267.66	No
LUKE001	Luke's Contract Hauling	2025-10-22	EFT000000003214	4,300.01	No
MCLE001	McLean's Auto Parts LTD.	2025-10-22	EFT000000003215	209.61	No
MULL001	Mullen, Layne	2025-10-22	EFT000000003216	529.92	No
NSCM001	NSC Minerals Ltd.	2025-10-22	EFT000000003217	22,081.83	No
OLBE001	Olberg, Andor	2025-10-22	EFT000000003218	100.00	No
PEMB004	Pembina West Co-op	2025-10-22	EFT000000003219	72,646.04	No
PLAI001	Plains Constructors Canada Ltd	2025-10-22	EFT000000003220	47,881.05	No
PRAI001	Prairie Battery	2025-10-22	EFT000000003221	550.10	No
RANG001	Range Mobility Inc.	2025-10-22	EFT000000003222	326.63	No
REDL002	Red Lion Express Inc.	2025-10-22	EFT000000003223	78.81	No
REID001	Reid's Kitchen	2025-10-22	EFT000000003224	165.22	No
SMAL001	Small Power Ltd.	2025-10-22	EFT000000003225	11.89	No
SPEC001	Special Event Rentals	2025-10-22	EFT000000003226	1,334.93	No
STEP001	Stephani Motors Ltd.	2025-10-22	EFT000000003227	728.17	No
TOOL002	Tool Solutions Ltd.	2025-10-22	EFT000000003228	831.60	No
TOWN001	Town of Barrhead	2025-10-22	EFT000000003229	134,282.50	No
WRME001	W.R. Meadows of Western Canada	2025-10-22	EFT000000003230	474.62	No
BELL001	Bell Canada	2025-10-20	EFT000000003233	698.88	No
UFAC001	UFA Co-operative Limited	2025-10-27	EFT000000003235	7,951.68	No
AMSC002	AMSC (BMO PCARD)	2025-10-29	EFT000000003236	8,786.11	No
ASSO002	Associated Engineering Alberta Ltd.	2025-10-29	EFT000000003237	1,809.00	No
ATLA001	Atlantic Industries Limited	2025-10-29	EFT000000003238	3,362.63	No
BREA002	Breal Metal Bldgs. Ind.	2025-10-29	EFT000000003239	116.55	No
JANS001	Janssen, Hinne	2025-10-29	EFT000000003240	2.59	No
KNIG001	Knight Signs Alberta Ltd.	2025-10-29	EFT000000003241	2,920.58	No
MCLE001	McLean's Auto Parts LTD.	2025-10-29	EFT000000003242	54.29	No

Payments Issued
For Month ended October 31 , 2025

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
MPAE001	MPA Engineering Ltd	2025-10-29	EFT000000003243	6,374.61	No
NSCM001	NSC Minerals Ltd.	2025-10-29	EFT000000003244	7,361.16	No
REDL002	Red Lion Express Inc.	2025-10-29	EFT000000003245	90.74	No
SMAL001	Small Power Ltd.	2025-10-29	EFT000000003246	198.09	No
XERO100	Xerox Canada Ltd.	2025-10-29	EFT000000003247	41.80	No
GREG001	Gregg Distributors Ltd.	2025-10-29	EFT000000003248	122.80	No
MYHS100	MYHSA	2025-10-27	EFT000000003249	262.70	Yes
GOVE002	Government of Alberta Land Titles	2025-10-31	EFT000000003251	52.00	No
PITN002	Pitney Works	2025-10-24	EFT000000003252	2,100.00	No
TRAN004	TransAlta Energy Marketing	2025-10-29	EFT000000003253	8,835.72	No
VOIDED Payments				-	4,249.30
Payments Issued					768,062.36



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Summary of All Units
For the Ten Months Ending October 31, 2025



	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
Municipal taxes	\$14,324,236	\$14,319,457	(\$4,779)	(0.03%)	\$13,314,139	\$13,314,139
Local improvement levy	21,885	21,885	-	0.00%	21,885	21,885
Aggregate levy	184,971	75,000	(109,971)	(146.63%)	64,775	112,571
User fees and sale of goods	769,748	980,653	210,905	21.51%	768,266	989,541
Rental income	57,898	85,786	27,888	32.51%	57,147	70,924
Allocation for in-house equip Rental	1,194,393	835,025	(359,368)	(43.04%)	831,738	841,570
Penalties and costs on taxes	206,204	150,000	(56,204)	(37.47%)	117,248	153,450
Licenses, permits and fees	98,115	44,500	(53,615)	(120.48%)	50,967	64,507
Returns on investment	439,019	531,333	92,314	17.37%	648,569	781,819
Other governments transfer for operating	1,198,345	1,213,938	15,593	1.28%	1,217,059	1,286,343
Other revenue	60,567	1,551,843	1,491,276	96.10%	37,242	51,241
Drawn from unrestricted reserves	1,035,051	1,124,271	89,220	7.94%	85,464	1,672,158
Drawn from operating reserves	144,034	188,319	44,285	23.52%	28,889	44,114
Contribution from capital program	1,991	2,500	509	20.36%	-	-
TOTAL REVENUE	19,736,456	21,124,509	1,388,053	6.57%	17,243,389	19,404,261
EXPENDITURES						
Salaries and benefits	4,090,613	4,986,346	895,733	17.96%	3,841,781	4,494,116
Materials, goods, supplies	2,628,169	3,221,902	593,733	18.43%	2,420,661	2,888,394
Utilities	95,286	143,110	47,824	33.42%	97,766	133,339
Contracted and general services	1,466,746	2,096,100	629,354	30.02%	1,487,791	1,918,834
Purchases from other governments	212,722	327,400	114,678	35.03%	199,173	246,142
Transfer to other governments	873,597	2,789,810	1,916,213	68.69%	878,807	1,265,984
Transfer to individuals and organizations	49,937	115,911	65,974	56.92%	48,183	95,766
Transfer to local boards and agencies	173,179	176,464	3,284	1.86%	167,900	170,784
Interest on long term debt	53,044	104,820	51,777	49.40%	55,524	109,598
Principal payment for debenture	87,943	177,154	89,210	50.36%	85,464	172,158
Provision for allowances	-	10,000	10,000	100.00%	-	45,000
Bank charges and short term interest	1,307	1,970	663	33.65%	1,293	1,606
Tax cancellations	2,522	18,800	16,278	86.59%	18,441	18,730
Other expenditures	192	30	(162)	(543.28%)	9,790	9,790
Requisitions	2,579,831	3,356,955	777,124	23.15%	2,317,289	3,007,765
Transfer to operating reserves	87,981	91,904	3,923	4.27%	148,501	255,151
Transfer to capital reserves	3,187,784	3,313,705	125,921	3.80%	1,811,448	3,584,376
Transfer to capital program	233,912	192,129	(41,783)	(21.75%)	141,171	142,098
TOTAL EXPENDITURES	15,824,766	21,124,509	5,299,744	25.09%	13,730,981	18,559,631
NET COST / (REVENUE):	(3,911,691)	0	3,911,691	(218530212	(3,512,407)	(844,630)
NET COST - OPERATING FUND	(6,240,292)	(2,282,648)	3,957,644	(173.38%)	(5,499,175)	(3,109,983)
NET COST - RESERVE FUND	2,096,680	2,093,019	(3,661)	(0.17%)	1,845,596	2,123,255
NET COST - CAPITAL FUND	231,921	189,629	(42,292)	(22.30%)	141,171	142,098



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
GENERAL GOVERNMENT
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
Municipal taxes	\$14,324,236	\$14,319,457	(\$4,779)	(0.03%)	\$13,314,139	\$13,314,139
Penalties and costs on taxes	206,204	150,000	(56,204)	(37.47%)	117,248	153,450
Returns on investment	419,815	412,000	(7,815)	(1.90%)	620,043	648,671
Other revenue	8,087	8,117	30	0.37%	-	-
Drawn from unrestricted reserves	1,030,111	1,119,321	89,210	7.97%	85,464	1,672,158
Drawn from operating reserves	115,725	125,725	10,000	7.95%	-	-
TOTAL REVENUE	16,104,178	16,134,620	30,442	0.19%	14,136,893	15,788,418
EXPENDITURES						
Provision for allowances	-	10,000	10,000	100.00%	-	45,000
Tax cancellations	2,522	18,800	16,278	86.59%	18,441	18,730
Other expenditures	192	30	(162)	(542.71%)	9,789	9,789
Requisitions	2,579,831	3,356,955	777,124	23.15%	2,317,289	3,007,765
Transfer to operating reserves	-	-	-	0.00%	85,464	172,158
Transfer to capital reserves	-	-	-	0.00%	-	1,500,000
TOTAL EXPENDITURES	2,582,544	3,385,785	803,240	23.72%	2,430,983	4,753,443
NET COST / (REVENUE):	(13,521,634)	(12,748,835)	772,799	(6.06%)	(11,705,911)	(11,034,975)
NET COST - OPERATING FUND	(12,375,798)	(11,503,789)	872,009	(7.58%)	(11,705,911)	(11,034,975)
NET COST - RESERVE FUND	(1,145,836)	(1,245,046)	(99,210)	7.97%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Municipal
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
Penalties and costs on taxes	\$206,204	\$150,000	(\$56,204)	(37.47%)	\$117,248	\$153,450
Returns on investment	419,815	412,000	(7,815)	(1.90%)	620,043	648,671
Drawn from unrestricted reserves	1,030,111	1,119,321	89,210	7.97%	85,464	1,672,158
Drawn from operating reserves	115,725	115,725	0	0.00%	-	-
TOTAL REVENUE	1,771,855	1,797,046	25,191	1.40%	822,754	2,474,279
EXPENDITURES						
Transfer to operating reserves	-	-	-	0.00%	85,464	172,158
Transfer to capital reserves	-	-	-	0.00%	-	1,500,000
TOTAL EXPENDITURES	-	-	-	0.00%	85,464	1,672,158
NET COST / (REVENUE):	(1,771,855)	(1,797,046)	(25,191)	1.40%	(737,291)	(802,121)
NET COST - OPERATING FUND	(626,019)	(562,000)	64,019	(11.39%)	(737,291)	(802,121)
NET COST - RESERVE FUND	(1,145,836)	(1,235,046)	(89,210)	7.22%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Tax & Requisitions
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
Municipal taxes	\$14,324,236	\$14,319,457	(\$4,779)	(0.03%)	\$13,314,139	\$13,314,139
Other revenue	8,087	8,117	30	0.37%	-	-
Drawn from operating reserves	-	10,000	10,000	100.00%	-	-
TOTAL REVENUE	14,332,323	14,337,574	5,251	0.04%	13,314,139	13,314,139
EXPENDITURES						
Provision for allowances	-	10,000	10,000	100.00%	-	45,000
Tax cancellations	2,522	18,800	16,278	86.59%	18,441	18,730
Other expenditures	192	30	(162)	(542.71%)	9,789	9,789
Requisitions	2,579,831	3,356,955	777,124	23.15%	2,317,289	3,007,765
TOTAL EXPENDITURES	2,582,544	3,385,785	803,240	23.72%	2,345,519	3,081,284
NET COST / (REVENUE):	(11,749,779)	(10,951,789)	797,990	(7.29%)	(10,968,620)	(10,232,855)
NET COST - OPERATING FUND	(11,749,779)	(10,941,789)	807,990	(7.38%)	(10,968,620)	(10,232,855)
NET COST - RESERVE FUND	-	(10,000)	(10,000)	100.00%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
ADMINISTRATION & LEGISLATIVE
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$20,711	\$48,829	\$28,118	57.58%	\$19,872	\$49,279
Other governments transfer for operating	638	1,150	512	44.52%	6,942	33,744
Other revenue	9,636	10,000	364	3.64%	12,345	18,762
Drawn from operating reserves	11,971	15,833	3,862	24.39%	-	-
TOTAL REVENUE	42,957	75,812	32,855	43.34%	39,159	101,785
EXPENDITURES						
Salaries and benefits	1,111,314	1,373,866	262,552	19.11%	1,074,762	1,290,941
Materials, goods, supplies	52,608	75,993	23,385	30.77%	57,339	60,121
Utilities	10,355	17,800	7,445	41.82%	10,335	14,277
Contracted and general services	309,569	446,412	136,844	30.65%	318,064	454,690
Bank charges and short term interest	1,307	1,970	663	33.65%	1,293	1,606
Other expenditures	0	-	0	0.00%	1	0
Transfer to operating reserves	-	2,304	2,304	100.00%	3,375	4,429
Transfer to capital reserves	146,000	146,000	0	0.00%	70,000	70,000
TOTAL EXPENDITURES	1,631,154	2,064,345	433,191	20.98%	1,535,169	1,896,063
NET COST / (REVENUE):	1,588,197	1,988,533	400,336	20.13%	1,496,010	1,794,278
NET COST - OPERATING FUND	1,454,168	1,856,063	401,895	21.65%	1,422,635	1,719,849
NET COST - RESERVE FUND	134,029	132,470	(1,559)	(1.18%)	73,375	74,429



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Legislative
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
Other revenue	\$4,879	\$5,000	\$121	2.42%	\$5,864	\$7,121
Drawn from operating reserves	476	3,333	2,857	85.71%	-	-
TOTAL REVENUE	5,355	8,333	2,978	35.74%	5,864	7,121
EXPENDITURES						
Salaries and benefits	224,131	310,917	86,786	27.91%	232,061	282,278
Materials, goods, supplies	1,890	4,143	2,254	54.39%	2,109	2,327
Contracted and general services	20,391	46,406	26,015	56.06%	20,895	28,707
Transfer to operating reserves	-	875	875	100.00%	875	-
TOTAL EXPENDITURES	246,412	362,341	115,930	31.99%	255,941	313,312
NET COST / (REVENUE):	241,057	354,008	112,951	31.91%	250,077	306,191
NET COST - OPERATING FUND	241,533	356,466	114,933	32.24%	249,202	306,191
NET COST - RESERVE FUND	(476)	(2,458)	(1,982)	80.63%	875	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Administration
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$20,711	\$48,829	\$28,118	57.58%	\$19,872	\$49,279
Other governments transfer for operating	1	-	(1)	0.00%	6,942	33,744
Other revenue	4,358	5,000	642	12.85%	6,482	11,641
Drawn from operating reserves	1,495	2,500	1,005	40.20%	-	-
TOTAL REVENUE	26,564	56,329	29,764	52.84%	33,295	94,664
EXPENDITURES						
Salaries and benefits	880,183	1,055,749	175,566	16.63%	842,701	1,008,663
Materials, goods, supplies	49,571	69,850	20,279	29.03%	55,230	57,794
Utilities	10,355	17,800	7,445	41.82%	10,335	14,277
Contracted and general services	282,607	394,457	111,849	28.36%	297,169	425,982
Bank charges and short term interest	1,307	1,970	663	33.65%	1,293	1,606
Other expenditures	0	-	0	0.00%	1	0
Transfer to operating reserves	-	1,429	1,429	100.00%	-	1,929
Transfer to capital reserves	146,000	146,000	0	0.00%	70,000	70,000
TOTAL EXPENDITURES	1,370,024	1,687,254	317,230	18.80%	1,276,728	1,580,251
NET COST / (REVENUE):	1,343,459	1,630,925	287,466	17.63%	1,243,433	1,485,587
NET COST - OPERATING FUND	1,198,954	1,485,997	287,042	19.32%	1,173,433	1,413,658
NET COST - RESERVE FUND	144,505	144,929	424	0.29%	70,000	71,929



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Elections & Plebiscites
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	\$638	\$1,150	\$513	44.57%	-	-
Other revenue	400	-	(400)	0.00%	-	-
Drawn from operating reserves	10,000	10,000	-	0.00%	-	-
TOTAL REVENUE	11,038	11,150	113	1.01%	-	-
EXPENDITURES						
Salaries and benefits	7,000	7,200	200	2.78%	-	-
Materials, goods, supplies	1,148	2,000	852	42.60%	-	-
Contracted and general services	6,571	5,550	(1,021)	(18.39%)	-	-
Transfer to operating reserves	-	-	-	0.00%	2,500	2,500
TOTAL EXPENDITURES	14,719	14,750	31	0.21%	2,500	2,500
NET COST / (REVENUE):	3,681	3,600	(81)	(2.25%)	2,500	2,500
NET COST - OPERATING FUND	13,681	13,600	(81)	(0.60%)	-	-
NET COST - RESERVE FUND	(10,000)	(10,000)	-	0.00%	2,500	2,500



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PROTECTIVE SERVICES
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$43,075	\$68,000	\$24,925	36.65%	\$45,688	\$52,151
Licenses, permits and fees	81,880	30,250	(51,630)	(170.68%)	36,217	47,757
Other governments transfer for operating	178,340	180,202	1,862	1.03%	219,343	188,596
Other revenue	6,327	7,946	1,620	20.38%	5,508	5,508
Drawn from operating reserves	2,722	3,500	778	22.22%	5,103	5,292
TOTAL REVENUE	312,343	289,898	(22,445)	(7.74%)	311,859	299,303
EXPENDITURES						
Salaries and benefits	136,387	178,366	41,979	23.54%	116,493	138,398
Materials, goods, supplies	32,360	38,929	6,569	16.87%	24,798	32,149
Contracted and general services	34,571	66,861	32,289	48.29%	40,066	45,743
Purchases from other governments	97,475	195,000	97,525	50.01%	90,347	105,872
Transfer to other governments	367,110	733,120	366,010	49.93%	380,415	743,768
Transfer to individuals and organizations	7,500	7,500	-	0.00%	8,250	8,250
Transfer to operating reserves	33,327	34,946	1,620	4.63%	32,508	32,508
Transfer to capital reserves	127,000	127,000	-	0.00%	114,000	151,944
TOTAL EXPENDITURES	835,730	1,381,722	545,993	39.52%	806,876	1,258,632
NET COST / (REVENUE):	523,386	1,091,824	568,438	52.06%	495,017	959,329
NET COST - OPERATING FUND	365,782	933,378	567,596	60.81%	353,612	780,169
NET COST - RESERVE FUND	157,604	158,446	842	0.53%	141,405	179,160



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Police Funding Model
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	-	-	-	0.00%	\$173,159	-
TOTAL REVENUE	-	-	-	0.00%	173,159	-
EXPENDITURES						
Transfer to other governments	90,924	365,000	274,076	75.09%	88,397	353,764
Transfer to individuals and organizations	-	-	-	0.00%	750	750
TOTAL EXPENDITURES	90,924	365,000	274,076	75.09%	89,147	354,514
NET COST / (REVENUE):	90,924	365,000	274,076	75.09%	(84,012)	354,514
NET COST - OPERATING FUND	90,924	365,000	274,076	75.09%	(84,012)	354,514



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Fire Services
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$43,075	\$68,000	\$24,925	36.65%	\$43,146	\$49,610
Other governments transfer for operating	169,012	169,012	-	0.00%	34,987	174,406
TOTAL REVENUE	212,087	237,012	24,925	10.52%	78,133	224,016
EXPENDITURES						
Salaries and benefits	290	510	220	43.19%	297	448
Materials, goods, supplies	1,405	-	(1,405)	0.00%	-	-
Contracted and general services	30	2,090	2,060	98.56%	29	59
Purchases from other governments	97,475	195,000	97,525	50.01%	90,347	105,872
Transfer to other governments	276,186	368,120	91,934	24.97%	292,018	390,004
Transfer to operating reserves	25,000	25,000	-	0.00%	25,000	25,000
Transfer to capital reserves	97,000	97,000	-	0.00%	97,000	134,944
TOTAL EXPENDITURES	497,385	687,720	190,335	27.68%	504,691	656,326
NET COST / (REVENUE):	285,298	450,708	165,410	36.70%	426,558	432,310
NET COST - OPERATING FUND	163,298	328,708	165,410	50.32%	304,558	272,366
NET COST - RESERVE FUND	122,000	122,000	-	0.00%	122,000	159,944



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Emergency Management
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Salaries and benefits	\$10,138	\$12,644	\$2,506	19.82%	\$5,480	\$11,573
Materials, goods, supplies	223	500	277	55.44%	1,022	1,022
Contracted and general services	174	1,463	1,289	88.10%	280	366
Transfer to operating reserves	2,000	2,000	-	0.00%	2,000	2,000
TOTAL EXPENDITURES	12,535	16,607	4,072	24.52%	8,782	14,961
NET COST / (REVENUE):	12,535	16,607	4,072	24.52%	8,782	14,961
NET COST - OPERATING FUND	10,535	14,607	4,072	27.88%	6,782	12,961
NET COST - RESERVE FUND	2,000	2,000	-	0.00%	2,000	2,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
By-Law Enforcement
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	\$2,389	\$2,389
Licenses, permits and fees	81,880	30,250	(51,630)	(170.68%)	36,217	47,757
TOTAL REVENUE	81,880	30,250	(51,630)	(170.68%)	38,607	50,146
EXPENDITURES						
Salaries and benefits	93,116	110,334	17,218	15.61%	84,446	95,761
Materials, goods, supplies	21,455	26,357	4,902	18.60%	16,576	23,082
Contracted and general services	16,791	32,443	15,652	48.24%	22,181	22,950
Transfer to capital reserves	30,000	30,000	-	0.00%	17,000	17,000
TOTAL EXPENDITURES	161,361	199,134	37,773	18.97%	140,203	158,793
NET COST / (REVENUE):	79,482	168,884	89,402	52.94%	101,596	108,647
NET COST - OPERATING FUND	49,482	138,884	89,402	64.37%	84,596	91,647
NET COST - RESERVE FUND	30,000	30,000	-	0.00%	17,000	17,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ambulance Services
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to individuals and organizations	\$7,500	\$7,500	-	0.00%	\$7,500	\$7,500
TOTAL EXPENDITURES	7,500	7,500	-	0.00%	7,500	7,500
NET COST / (REVENUE):	7,500	7,500	-	0.00%	7,500	7,500
NET COST - OPERATING FUND	7,500	7,500	-	0.00%	7,500	7,500



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Safety Program
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	\$152	\$152
Other revenue	6,327	7,946	1,620	20.38%	5,508	5,508
Drawn from operating reserves	2,722	3,500	778	22.22%	5,103	5,292
TOTAL REVENUE	9,049	11,446	2,397	20.94%	10,763	10,952
EXPENDITURES						
Salaries and benefits	32,844	54,879	22,035	40.15%	24,231	28,577
Materials, goods, supplies	5,906	11,572	5,666	48.97%	6,196	7,042
Contracted and general services	11,683	17,589	5,906	33.58%	9,247	9,551
Transfer to operating reserves	6,327	7,946	1,620	20.38%	5,508	5,508
TOTAL EXPENDITURES	56,759	91,986	35,227	38.30%	45,182	50,677
NET COST / (REVENUE):	47,710	80,540	32,829	40.76%	34,419	39,726
NET COST - OPERATING FUND	44,106	76,093	31,987	42.04%	34,014	39,509
NET COST - RESERVE FUND	3,604	4,446	842	18.93%	405	216



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Barrhead and Regional Crime Coalition (BARCC)
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	\$9,328	\$11,190	\$1,862	16.64%	\$11,197	\$14,190
TOTAL REVENUE	9,328	11,190	1,862	16.64%	11,197	14,190
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	2,040	2,040
Materials, goods, supplies	3,372	500	(2,872)	(574.41%)	1,004	1,004
Contracted and general services	5,893	13,276	7,383	55.61%	8,328	12,817
TOTAL EXPENDITURES	9,265	13,776	4,511	32.74%	11,372	15,861
NET COST / (REVENUE):	(63)	2,586	2,649	102.42%	175	1,671
NET COST - OPERATING FUND	(63)	2,586	2,649	102.42%	175	1,671



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
TRANSPORTATION SERVICES
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
Aggregate levy	\$184,971	\$75,000	(\$109,971)	(146.63%)	\$64,775	\$112,571
User fees and sale of goods	237,923	258,000	20,077	7.78%	214,227	258,651
Rental income	11,395	11,395	0	0.00%	11,235	11,235
Allocation for in-house equip Rental	1,194,393	835,025	(359,368)	(43.04%)	831,738	841,570
Returns on investment	1,412	18,412	17,000	92.33%	2,790	23,271
Other governments transfer for operating	553,656	559,875	6,219	1.11%	544,216	548,533
Other revenue	22,340	-	(22,340)	0.00%	2,969	2,969
TOTAL REVENUE	2,206,090	1,757,707	(448,384)	(25.51%)	1,671,950	1,798,801
EXPENDITURES						
Salaries and benefits	2,082,195	2,464,401	382,206	15.51%	2,005,069	2,314,642
Materials, goods, supplies	2,309,761	2,787,315	477,554	17.13%	2,156,471	2,598,784
Utilities	66,907	94,050	27,143	28.86%	68,264	91,545
Contracted and general services	873,788	1,101,229	227,441	20.65%	811,923	1,011,352
Transfer to capital reserves	2,638,862	2,635,071	(3,791)	(0.14%)	1,348,779	1,417,056
Transfer to capital program	233,912	192,129	(41,783)	(21.75%)	136,171	134,207
TOTAL EXPENDITURES	8,205,425	9,274,195	1,068,770	11.52%	6,526,676	7,567,585
NET COST / (REVENUE):	5,999,334	7,516,488	1,517,154	20.18%	4,854,726	5,768,785
NET COST - OPERATING FUND	3,126,560	4,689,288	1,562,728	33.33%	3,369,776	4,217,522
NET COST - RESERVE FUND	2,638,862	2,635,071	(3,791)	(0.14%)	1,348,779	1,417,056
NET COST - CAPITAL FUND	233,912	192,129	(41,783)	(21.75%)	136,171	134,207



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Public Works
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
Aggregate levy	\$184,971	\$75,000	(\$109,971)	(146.63%)	\$64,775	\$112,571
User fees and sale of goods	237,923	258,000	20,077	7.78%	214,227	258,651
Allocation for in-house equip Rental	1,194,393	835,025	(359,368)	(43.04%)	831,738	841,570
Returns on investment	1,412	18,412	17,000	92.33%	2,790	23,271
Other governments transfer for operating	535,000	535,000	-	0.00%	531,226	531,226
Other revenue	22,340	-	(22,340)	0.00%	2,969	2,969
TOTAL REVENUE	2,176,039	1,721,437	(454,602)	(26.41%)	1,647,725	1,770,258
EXPENDITURES						
Salaries and benefits	2,081,120	2,461,091	379,971	15.44%	2,003,494	2,312,542
Materials, goods, supplies	2,296,797	2,778,815	482,018	17.35%	2,151,283	2,587,745
Utilities	63,755	89,600	25,845	28.85%	64,856	86,784
Contracted and general services	839,074	1,056,344	217,270	20.57%	792,924	983,339
Transfer to capital reserves	2,620,862	2,617,071	(3,791)	(0.14%)	1,330,779	1,399,056
Transfer to capital program	233,912	192,129	(41,783)	(21.75%)	136,171	134,207
TOTAL EXPENDITURES	8,135,519	9,195,050	1,059,531	11.52%	6,479,507	7,503,673
NET COST / (REVENUE):	5,959,480	7,473,613	1,514,133	20.26%	4,831,782	5,733,415
NET COST - OPERATING FUND	3,104,706	4,664,413	1,559,707	33.44%	3,364,831	4,200,152
NET COST - RESERVE FUND	2,620,862	2,617,071	(3,791)	(0.14%)	1,330,779	1,399,056
NET COST - CAPITAL FUND	233,912	192,129	(41,783)	(21.75%)	136,171	134,207



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Airport Services
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
Rental income	\$11,395	\$11,395	\$0	0.00%	\$11,235	\$11,235
Other governments transfer for operating	18,656	24,875	6,219	25.00%	12,990	17,307
TOTAL REVENUE	30,051	36,270	6,219	17.15%	24,225	28,542
EXPENDITURES						
Salaries and benefits	1,075	3,310	2,235	67.52%	1,575	2,100
Materials, goods, supplies	12,964	8,500	(4,464)	(52.52%)	5,188	11,038
Utilities	3,152	4,450	1,298	29.17%	3,408	4,761
Contracted and general services	34,714	44,885	10,171	22.66%	18,999	28,013
Transfer to capital reserves	18,000	18,000	-	0.00%	18,000	18,000
TOTAL EXPENDITURES	69,905	79,145	9,240	11.67%	47,170	63,912
NET COST / (REVENUE):	39,854	42,875	3,021	7.05%	22,945	35,370
NET COST - OPERATING FUND	21,854	24,875	3,021	12.15%	4,945	17,370
NET COST - RESERVE FUND	18,000	18,000	-	0.00%	18,000	18,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
UTILITIES AND WASTE MANAGEMENT
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
Local improvement levy	\$21,885	\$21,885	-	0.00%	\$21,885	\$21,885
User fees and sale of goods	373,135	416,074	42,939	10.32%	368,255	428,296
Rental income	29,013	49,131	20,118	40.95%	23,572	34,399
Returns on investment	-	88,038	88,038	100.00%	-	80,532
Other revenue	-	1,500,000	1,500,000	100.00%	-	-
TOTAL REVENUE	424,033	2,075,128	1,651,095	79.57%	413,713	565,113
EXPENDITURES						
Salaries and benefits	85,783	103,719	17,936	17.29%	89,656	106,741
Materials, goods, supplies	12,968	50,051	37,083	74.09%	24,273	41,731
Utilities	18,024	26,260	8,236	31.36%	19,128	25,712
Contracted and general services	111,322	185,191	73,869	39.89%	116,647	141,936
Purchases from other governments	115,248	132,400	17,152	12.96%	108,826	140,270
Transfer to other governments	72,195	1,596,260	1,524,065	95.48%	77,580	76,831
Transfer to operating reserves	5,000	5,000	-	0.00%	5,000	5,000
Transfer to capital reserves	198,885	323,634	124,749	38.55%	198,885	349,348
TOTAL EXPENDITURES	619,425	2,422,515	1,803,091	74.43%	639,995	887,570
NET COST / (REVENUE):	195,391	347,387	151,996	43.75%	226,282	322,457
NET COST - OPERATING FUND	(8,494)	18,753	27,247	145.29%	22,397	(31,891)
NET COST - RESERVE FUND	203,885	328,634	124,749	37.96%	203,885	354,348



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Water & Sewer Utility Holders
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
Local improvement levy	\$21,885	\$21,885	-	0.00%	\$21,885	\$21,885
User fees and sale of goods	274,131	317,586	43,455	13.68%	267,598	306,092
Rental income	29,013	49,131	20,118	40.95%	23,572	34,399
Returns on investment	-	63,038	63,038	100.00%	-	46,005
Other revenue	-	1,500,000	1,500,000	100.00%	-	-
TOTAL REVENUE	325,029	1,951,640	1,626,611	83.35%	313,056	408,381
EXPENDITURES						
Salaries and benefits	65,219	72,831	7,612	10.45%	59,241	68,860
Materials, goods, supplies	9,078	29,651	20,573	69.38%	11,037	13,595
Utilities	14,136	19,500	5,364	27.51%	14,931	20,094
Contracted and general services	18,781	64,196	45,415	70.74%	31,905	36,016
Purchases from other governments	105,757	117,352	11,595	9.88%	99,007	126,544
Transfer to other governments	-	1,500,000	1,500,000	100.00%	-	-
Transfer to capital reserves	95,885	156,885	61,000	38.88%	95,885	139,623
TOTAL EXPENDITURES	308,858	1,960,415	1,651,558	84.25%	312,007	404,731
NET COST / (REVENUE):	(16,172)	8,775	24,947	284.29%	(1,049)	(3,649)
NET COST - OPERATING FUND	(112,057)	(148,110)	(36,053)	24.34%	(96,934)	(143,273)
NET COST - RESERVE FUND	95,885	156,885	61,000	38.88%	95,885	139,623



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Truck Fill
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$27,533	\$37,488	\$9,955	26.55%	\$29,219	\$35,141
TOTAL REVENUE	27,533	37,488	9,955	26.55%	29,219	35,141
EXPENDITURES						
Salaries and benefits	1,059	1,332	273	20.50%	997	1,146
Materials, goods, supplies	955	1,000	45	4.50%	170	1,593
Utilities	1,386	1,700	314	18.46%	1,449	1,970
Contracted and general services	480	613	133	21.74%	419	545
Purchases from other governments	9,490	12,048	2,558	21.23%	9,819	10,726
Transfer to capital reserves	-	20,795	20,795	100.00%	-	19,162
TOTAL EXPENDITURES	13,370	37,488	24,118	64.33%	12,853	35,141
NET COST / (REVENUE):	(14,163)	0	14,163	496939749	(16,366)	-
NET COST - OPERATING FUND	(14,163)	(20,795)	(6,632)	31.89%	(16,366)	(19,162)
NET COST - RESERVE FUND	-	20,795	20,795	100.00%	-	19,162



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Lagoons
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$71,471	\$61,000	(\$10,471)	(17.17%)	\$71,438	\$87,063
TOTAL REVENUE	71,471	61,000	(10,471)	(17.17%)	71,438	87,063
EXPENDITURES						
Salaries and benefits	6,125	9,606	3,480	36.23%	11,365	12,224
Materials, goods, supplies	326	1,200	874	72.80%	2,615	2,615
Utilities	2,502	5,060	2,558	50.56%	2,749	3,648
Contracted and general services	11,301	24,180	12,879	53.26%	7,632	12,541
Purchases from other governments	-	3,000	3,000	100.00%	-	3,000
Transfer to capital reserves	-	17,954	17,954	100.00%	-	53,035
TOTAL EXPENDITURES	20,255	61,000	40,745	66.80%	24,361	87,063
NET COST / (REVENUE):	(51,216)	0	51,216	397025048	(47,077)	-
NET COST - OPERATING FUND	(51,216)	(17,954)	33,262	(185.26%)	(47,077)	(53,035)
NET COST - RESERVE FUND	-	17,954	17,954	100.00%	-	53,035



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Utility Services
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Materials, goods, supplies	-	-	-	0.00%	\$3,549	\$8,434
Contracted and general services	-	-	-	0.00%	10,556	10,767
Transfer to capital reserves	50,000	50,000	-	0.00%	50,000	50,000
TOTAL EXPENDITURES	50,000	50,000	-	0.00%	64,105	69,201
NET COST / (REVENUE):	50,000	50,000	-	0.00%	64,105	69,201
NET COST - OPERATING FUND	-	-	-	0.00%	14,105	19,201
NET COST - RESERVE FUND	50,000	50,000	-	0.00%	50,000	50,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Waste Management
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
Returns on investment	-	\$25,000	\$25,000	100.00%	-	\$34,528
TOTAL REVENUE	-	25,000	25,000	100.00%	-	34,528
EXPENDITURES						
Salaries and benefits	13,379	19,950	6,571	32.94%	18,052	24,512
Materials, goods, supplies	2,608	18,200	15,592	85.67%	6,902	15,495
Contracted and general services	80,760	96,202	15,442	16.05%	66,136	82,068
Transfer to other governments	72,195	96,260	24,065	25.00%	77,580	76,831
Transfer to operating reserves	5,000	5,000	-	0.00%	5,000	5,000
Transfer to capital reserves	53,000	78,000	25,000	32.05%	53,000	87,528
TOTAL EXPENDITURES	226,942	313,612	86,670	27.64%	226,670	291,433
NET COST / (REVENUE):	226,942	288,612	61,670	21.37%	226,670	256,906
NET COST - OPERATING FUND	168,942	205,612	36,670	17.83%	168,670	164,378
NET COST - RESERVE FUND	58,000	83,000	25,000	30.12%	58,000	92,528



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
COMMUNITY SUPPORT SERVICES
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$57,862	\$77,149	\$19,287	25.00%	\$57,862	\$77,149
TOTAL EXPENDITURES	57,862	77,149	19,287	25.00%	57,862	77,149
NET COST / (REVENUE):	57,862	77,149	19,287	25.00%	57,862	77,149
NET COST - OPERATING FUND	57,862	77,149	19,287	25.00%	57,862	77,149



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Family and Community Support Services (FCSS)
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$57,862	\$77,149	\$19,287	25.00%	\$57,862	\$77,149
TOTAL EXPENDITURES	57,862	77,149	19,287	25.00%	57,862	77,149
NET COST / (REVENUE):	57,862	77,149	19,287	25.00%	57,862	77,149
NET COST - OPERATING FUND	57,862	77,149	19,287	25.00%	57,862	77,149



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PLANNING & DEVELOPMENT
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
Rental income	\$17,490	\$17,260	(\$230)	(1.33%)	\$22,340	\$17,290
Licenses, permits and fees	16,235	14,250	(1,985)	(13.93%)	14,750	16,750
Returns on investment	14,909	10,000	(4,909)	(49.09%)	22,656	26,264
Other governments transfer for operating	5,000	-	(5,000)	0.00%	44,115	44,115
Other revenue	12,423	21,000	8,577	40.84%	11,021	18,603
TOTAL REVENUE	66,058	62,510	(3,548)	(5.68%)	114,881	123,022
EXPENDITURES						
Salaries and benefits	200,968	292,811	91,843	31.37%	198,893	229,908
Materials, goods, supplies	42,372	38,093	(4,279)	(11.23%)	35,120	35,370
Contracted and general services	59,225	117,021	57,797	49.39%	99,571	103,929
Transfer to individuals and organizations	-	-	-	0.00%	1,000	1,000
Transfer to operating reserves	10,000	10,000	-	0.00%	10,000	10,000
Transfer to capital reserves	26,283	30,000	3,717	12.39%	29,784	43,674
TOTAL EXPENDITURES	338,848	487,926	149,078	30.55%	374,368	423,881
NET COST / (REVENUE):	272,790	425,416	152,626	35.88%	259,487	300,859
NET COST - OPERATING FUND	236,507	385,416	148,908	38.64%	219,703	247,185
NET COST - RESERVE FUND	36,283	40,000	3,717	9.29%	39,784	53,674



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land Use Planning & Dev
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
Licenses, permits and fees	\$16,235	\$14,250	(\$1,985)	(13.93%)	\$14,750	\$16,750
Returns on investment	14,909	10,000	(4,909)	(49.09%)	22,656	26,264
Other revenue	12,423	21,000	8,577	40.84%	11,021	18,603
TOTAL REVENUE	43,568	45,250	1,682	3.72%	48,426	61,617
EXPENDITURES						
Salaries and benefits	112,795	163,518	50,723	31.02%	119,167	137,450
Materials, goods, supplies	39,208	37,093	(2,115)	(5.70%)	29,592	29,740
Contracted and general services	29,065	58,437	29,372	50.26%	43,895	45,272
Transfer to operating reserves	10,000	10,000	-	0.00%	10,000	10,000
Transfer to capital reserves	26,283	30,000	3,717	12.39%	29,784	43,674
TOTAL EXPENDITURES	217,350	299,048	81,698	27.32%	232,439	266,137
NET COST / (REVENUE):	173,783	253,798	80,015	31.53%	184,012	204,520
NET COST - OPERATING FUND	137,500	213,798	76,298	35.69%	144,229	150,845
NET COST - RESERVE FUND	36,283	40,000	3,717	9.29%	39,784	53,674



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Economic Development
For the Ten Months Ending October 31, 2025

	<u>October 2025 YTD</u>	<u>2025 Budget</u>	<u>Budget Variance</u>	<u>% Variance</u>	<u>October 2024 YTD</u>	<u>PY (2024)</u>
REVENUE						
Other governments transfer for operating	\$5,000	-	(\$5,000)	0.00%	\$44,115	\$44,115
TOTAL REVENUE	5,000	-	(5,000)	0.00%	44,115	44,115
EXPENDITURES						
Salaries and benefits	88,173	129,293	41,120	31.80%	79,726	92,459
Materials, goods, supplies	3,165	1,000	(2,165)	(216.47%)	5,527	5,630
Contracted and general services	29,877	58,301	28,425	48.76%	55,393	58,373
Transfer to individuals and organizations	-	-	-	0.00%	1,000	1,000
TOTAL EXPENDITURES	121,214	188,595	67,381	35.73%	141,646	157,462
NET COST / (REVENUE):	116,214	188,595	72,381	38.38%	97,531	113,346
NET COST - OPERATING FUND	116,214	188,595	72,381	38.38%	97,531	113,346



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Subdivision & Land Development
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Contracted and general services	\$283	\$283	\$0	0.01%	\$283	\$283
TOTAL EXPENDITURES	283	283	0	0.01%	283	283
NET COST / (REVENUE):	283	283	0	0.01%	283	283
NET COST - OPERATING FUND	283	283	0	0.01%	283	283



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land, Housing & Building Rentals
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
Rental income	\$17,490	\$17,260	(\$230)	(1.33%)	\$22,340	\$17,290
TOTAL REVENUE	17,490	17,260	(230)	(1.33%)	22,340	17,290
EXPENDITURES						
NET COST / (REVENUE):	(17,490)	(17,260)	230	(1.33%)	(22,340)	(17,290)
NET COST - OPERATING FUND	(17,490)	(17,260)	230	(1.33%)	(22,340)	(17,290)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
AGRICULTURAL SERVICES
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$84,569	\$179,750	\$95,181	52.95%	\$108,863	\$189,549
Rental income	-	8,000	8,000	100.00%	-	8,000
Other governments transfer for operating	284,247	296,247	12,000	4.05%	265,112	300,284
Other revenue	786	1,000	214	21.38%	2,002	2,002
Drawn from operating reserves	-	21,261	21,261	100.00%	36	12,572
Contribution from capital program	1,991	2,500	509	20.36%	-	-
TOTAL REVENUE	371,593	508,758	137,165	26.96%	376,014	512,408
EXPENDITURES						
Salaries and benefits	458,988	555,182	96,194	17.33%	334,931	391,389
Materials, goods, supplies	175,401	219,021	43,620	19.92%	117,016	113,188
Utilities	-	5,000	5,000	100.00%	40	1,805
Contracted and general services	56,343	150,518	94,175	62.57%	71,598	129,869
Transfer to other governments	-	2,500	2,500	100.00%	-	3,222
Transfer to individuals and organizations	10,443	59,261	48,818	82.38%	8,661	51,268
Transfer to operating reserves	-	-	-	0.00%	-	18,901
Transfer to capital reserves	50,755	52,000	1,245	2.39%	50,000	52,353
TOTAL EXPENDITURES	751,930	1,043,482	291,552	27.94%	582,245	761,996
NET COST / (REVENUE):	380,337	534,724	154,388	28.87%	206,232	249,589
NET COST - OPERATING FUND	331,573	506,485	174,912	34.53%	156,268	190,906
NET COST - RESERVE FUND	50,755	30,739	(20,016)	(65.11%)	49,964	58,683
NET COST - CAPITAL FUND	(1,991)	(2,500)	(509)	20.36%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ag Services
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$22,510	\$29,750	\$7,240	24.34%	\$29,424	\$35,072
Rental income	-	8,000	8,000	100.00%	-	8,000
Other governments transfer for operating	169,247	169,247	-	0.00%	169,214	169,214
Other revenue	786	1,000	214	21.38%	2,002	2,002
Drawn from operating reserves	-	-	-	0.00%	36	36
TOTAL REVENUE	192,543	207,997	15,454	7.43%	200,676	214,324
EXPENDITURES						
Salaries and benefits	320,543	425,823	105,281	24.72%	226,695	262,128
Materials, goods, supplies	146,321	167,489	21,168	12.64%	80,275	75,852
Utilities	-	5,000	5,000	100.00%	40	1,805
Contracted and general services	47,457	92,622	45,165	48.76%	64,395	80,536
Transfer to other governments	-	2,500	2,500	100.00%	-	3,222
Transfer to individuals and organizations	-	13,000	13,000	100.00%	864	11,864
Transfer to capital reserves	50,000	50,000	-	0.00%	50,000	50,000
TOTAL EXPENDITURES	564,321	756,434	192,113	25.40%	422,270	485,407
NET COST / (REVENUE):	371,778	548,437	176,659	32.21%	221,594	271,083
NET COST - OPERATING FUND	321,778	498,437	176,659	35.44%	171,630	221,119
NET COST - RESERVE FUND	50,000	50,000	-	0.00%	49,964	49,964



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Resource Management
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$24,199	\$40,000	\$15,801	39.50%	\$22,275	\$24,700
Other governments transfer for operating	69,000	61,500	(7,500)	(12.20%)	64,400	65,900
Contribution from capital program	1,991	2,500	509	20.36%	-	-
TOTAL REVENUE	95,190	104,000	8,810	8.47%	86,675	90,600
EXPENDITURES						
Salaries and benefits	56,555	21,659	(34,897)	(161.12%)	29,537	34,236
Materials, goods, supplies	25,045	43,500	18,455	42.42%	34,361	34,361
Contracted and general services	5,385	10,300	4,915	47.72%	3,278	3,321
Transfer to capital reserves	755	2,000	1,245	62.27%	-	2,353
TOTAL EXPENDITURES	87,740	77,459	(10,282)	(13.27%)	67,177	74,273
NET COST / (REVENUE):	(7,450)	(26,541)	(19,091)	71.93%	(19,498)	(16,328)
NET COST - OPERATING FUND	(6,214)	(26,041)	(19,828)	76.14%	(19,498)	(18,681)
NET COST - RESERVE FUND	755	2,000	1,245	62.27%	-	2,353
NET COST - CAPITAL FUND	(1,991)	(2,500)	(509)	20.36%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Alus (ALUS)
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$37,860	\$110,000	\$72,140	65.58%	\$57,164	\$129,777
Other governments transfer for operating	46,000	65,500	19,500	29.77%	31,499	65,170
Drawn from operating reserves	-	21,261	21,261	100.00%	-	12,536
TOTAL REVENUE	83,860	196,761	112,901	57.38%	88,663	207,483
EXPENDITURES						
Salaries and benefits	81,890	107,700	25,810	23.96%	78,698	95,024
Materials, goods, supplies	4,034	8,032	3,998	49.77%	2,379	2,974
Contracted and general services	3,501	47,596	44,095	92.65%	3,924	46,012
Transfer to individuals and organizations	10,443	46,261	35,818	77.43%	7,797	39,404
Transfer to operating reserves	-	-	-	0.00%	-	18,901
TOTAL EXPENDITURES	99,868	209,589	109,721	52.35%	92,798	202,317
NET COST / (REVENUE):	16,008	12,828	(3,180)	(24.79%)	4,135	(5,167)
NET COST - OPERATING FUND	16,008	34,089	18,081	53.04%	4,135	(11,532)
NET COST - RESERVE FUND	-	(21,261)	(21,261)	100.00%	-	6,365



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
RECREATION & CULTURE
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$10,335	\$10,000	(\$335)	(3.35%)	\$11,362	\$11,614
Returns on investment	2,883	2,883	-	0.00%	3,080	3,080
Other governments transfer for operating	176,464	176,464	-	0.00%	137,330	171,070
Other revenue	967	3,780	2,813	74.42%	3,397	3,397
Drawn from unrestricted reserves	4,940	4,950	10	0.20%	-	-
Drawn from operating reserves	13,616	22,000	8,384	38.11%	23,750	26,250
TOTAL REVENUE	209,204	220,077	10,873	4.94%	178,919	215,412
EXPENDITURES						
Salaries and benefits	14,977	18,000	3,023	16.79%	21,977	22,097
Materials, goods, supplies	2,699	12,500	9,801	78.41%	5,644	7,051
Contracted and general services	21,929	28,867	6,938	24.04%	29,922	31,315
Transfer to other governments	376,431	380,781	4,350	1.14%	362,951	365,015
Transfer to individuals and organizations	31,994	49,150	17,156	34.91%	30,272	35,248
Transfer to local boards and agencies	173,179	176,464	3,284	1.86%	167,900	170,784
Interest on long term debt	53,044	104,820	51,777	49.40%	55,524	109,598
Principal payment for debenture	87,943	177,154	89,210	50.36%	85,464	172,158
Transfer to operating reserves	39,654	39,654	-	0.00%	12,154	12,154
Transfer to capital program	-	-	-	0.00%	5,000	7,892
TOTAL EXPENDITURES	801,850	987,390	185,540	18.79%	776,807	933,312
NET COST / (REVENUE):	592,646	767,313	174,667	22.76%	597,888	717,900
NET COST - OPERATING FUND	571,547	754,609	183,062	24.26%	604,484	724,104
NET COST - RESERVE FUND	21,098	12,704	(8,394)	(66.08%)	(11,596)	(14,096)
NET COST - CAPITAL FUND	-	-	-	0.00%	5,000	7,892



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Recreation
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$10,335	\$10,000	(\$335)	(3.35%)	\$11,362	\$11,614
Returns on investment	2,883	2,883	-	0.00%	3,080	3,080
Other revenue	967	3,780	2,813	74.42%	3,397	3,397
Drawn from operating reserves	9,068	7,000	(2,068)	(29.55%)	2,500	2,500
TOTAL REVENUE	23,253	23,663	410	1.73%	20,339	20,592
EXPENDITURES						
Salaries and benefits	14,977	18,000	3,023	16.79%	21,977	22,097
Materials, goods, supplies	2,699	12,500	9,801	78.41%	5,644	7,051
Contracted and general services	21,929	28,867	6,938	24.04%	15,522	16,915
Transfer to other governments	376,431	376,431	0	0.00%	362,951	362,951
Transfer to individuals and organizations	15,843	12,000	(3,843)	(32.03%)	13,486	15,961
Interest on long term debt	53,044	104,820	51,777	49.40%	55,524	109,598
Principal payment for debenture	87,943	177,154	89,210	50.36%	85,464	172,158
Transfer to operating reserves	39,654	39,654	-	0.00%	12,154	12,154
Transfer to capital program	-	-	-	0.00%	5,000	7,892
TOTAL EXPENDITURES	612,520	769,426	156,906	20.39%	577,720	726,777
NET COST / (REVENUE):	589,267	745,763	156,496	20.98%	557,381	706,185
NET COST - OPERATING FUND	558,681	713,109	154,428	21.66%	542,727	688,639
NET COST - RESERVE FUND	30,586	32,654	2,068	6.33%	9,654	9,654
NET COST - CAPITAL FUND	-	-	-	0.00%	5,000	7,892



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Culture
For the Ten Months Ending October 31, 2025

	October 2025 YTD	2025 Budget	Budget Variance	% Variance	October 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	\$176,464	\$176,464	-	0.00%	\$137,330	\$171,070
Drawn from unrestricted reserves	4,940	4,950	10	0.20%	-	-
Drawn from operating reserves	4,548	15,000	10,453	69.68%	21,250	23,750
TOTAL REVENUE	185,951	196,414	10,463	5.33%	158,580	194,820
EXPENDITURES						
Contracted and general services	-	-	-	0.00%	14,400	14,400
Transfer to other governments	-	4,350	4,350	100.00%	-	2,064
Transfer to individuals and organizations	16,151	37,150	21,000	56.53%	16,787	19,287
Transfer to local boards and agencies	173,179	176,464	3,284	1.86%	167,900	170,784
TOTAL EXPENDITURES	189,330	217,964	28,634	13.14%	199,087	206,535
NET COST / (REVENUE):	3,379	21,550	18,171	84.32%	40,507	11,715
NET COST - OPERATING FUND	12,866	41,500	28,634	69.00%	61,757	35,465
NET COST - RESERVE FUND	(9,488)	(19,950)	(10,463)	52.44%	(21,250)	(23,750)

County of Barrhead
October 2025 YTD Capital Report

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	Admin & General	Emerg. Mgmt	Enforce.	Fire & ERC	Public Works	Airport	Waste Mgmt	Utilities	Planning & Dev.	Subdiv & Land Dev.	Ag Services	Rec & Culture	October 2025 YTD	2025 BUDGET
1 CAPITAL APPLIED														
2 Land & Land Improvements					2,782		-		5,085				7,867	30,760
3 Buildings	-			-	-								-	55,463
4 Machinery & Equipment	6,631		10,164		922,100		-	62,784			75,557		1,077,235	1,141,104
5 Engineered Structures														
6 Sidewalks													-	
7 Road Construction					1,355,415								1,355,415	1,308,050
8 Paving & Overlays					-									
9 Bridges					927,171								927,171	1,353,723
10 Neerlandia Lagoon														
11 Vehicles			55,000	-	394,899						88,215		538,114	909,899
Subtotal: Capital Assets														
13 Purchased/Constructed	6,631	-	65,164	-	3,602,365	-	-	62,784	5,085		163,772	-	3,905,801	4,798,999
14 Transfer to Individuals													-	-
15 Transfer to Local Governments													-	-
16 Transfer to Operating	-		-	-	-	-	-	-	-	-	1,991	-	1,991	1,502,500
17 Transfer to Capital Reserves	146,000		30,000	97,000	2,620,862	18,000	53,000	145,885	26,283	-	50,755	-	3,187,784	3,313,705
18 TOTAL CAPITAL APPLIED	152,631	-	95,164	97,000	6,223,227	18,000	53,000	208,669	31,368	-	216,517	-	7,095,576	
19 BUDGETED CAPITAL APPLIED:	206,436		568,450		6,632,334	18,000	115,500	314,984	30,000	-	227,000	-	8,112,704	9,615,204
20														
21 CAPITAL ACQUIRED														
22 Sale of Land													-	-
23 Sale of Buildings													-	-
24 Sale of Machinery & Equipment					416,954		-				2,634		419,587	405,000
25 Sale of Vehicles								-					-	46,000
26 Contributions from Individuals - TCA									5,085				5,085	-
27 Contributions from Individuals - Reserves													-	-
28 Insurance Proceeds													-	-
29 Federal Grants					-								-	-
30 Provincial Grants Capital-Bridges					677,322								677,322	850,292
31 Provincial Grants Capital-LGFF					1,107,894								1,107,894	1,108,421
32 Local Governments Contributions													-	-
33 Contributions from Operating					233,912								233,912	192,129
34 Contributions from Operating to Capital Reserves	146,000	-	30,000	97,000	2,620,862	18,000	53,000	145,885	26,283	-	50,755	-	3,187,784	3,313,705
35 Contributions from Reserves to Operating	-	-	-	-	-	-	-	-	-	-	1,991	-	1,991	1,502,500
36 Contributions from Reserves for Capital	6,631		65,164	-	1,166,283	-	-	62,784	-	-	161,138	-	1,462,000	2,197,157
37 TOTAL CAPITAL ACQUIRED	152,631	-	95,164	97,000	6,223,227	18,000	53,000	208,669	31,368	-	216,517	-	7,095,576	
38 BUDGETED CAPITAL ACQUIRED:	206,436	-	568,450	-	6,632,334	18,000	115,500	314,984	30,000	-	227,000	-	8,112,704	9,615,204

County of Barrhead
October 2025 YTD Capital Report

CF - denotes carry forward

	EXPENDITURE YTD October 2025	FUNDING SOURCE						2025 BUDGET
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
ADMINISTRATION								
Renovations - architect only (CF)								20,000
Telephone System (CF)	232		232					15,000
Servers, IT Infrastructure (Year 1 of 3)	6,399		6,399					25,436
	6,631	-	6,631	-	-	-	-	60,436
FIRE								
2025 Rosenbauer Commercial Crew Cab Rear Mount Pumper (50%)								425,000
OnSite Training Facility (50%) (CF)								5,950
	-	-	-	-	-	-	-	430,950
ENFORCEMENT								
Portable Truck Scales	6,000		6,000					6,000
LIDAR Equipment	4,164		4,164					4,500
2nd enforcement vehicle 2025 Chev Silverado - Council resolution 2025-193	55,000		55,000					
Vehicle & officer equipment up to \$77,141, funded by unrestricted reserves - Council resolution 2025-194								
	65,164	-	65,164	-	-	-	-	10,500

County of Barrhead
October 2025 YTD Capital Report

CF - denotes carry forward

		EXPENDITURE YTD October 2025	FUNDING SOURCE						2025 BUDGET
			GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
TRANSPORTATION	# miles								
Bridges									
BF 74974 (STIP 75%/reserves 25%)		243,924		60,981		182,943			323,239
BF 74538 (STIP 75%/reserves 25%)		286,876		71,719		215,157			383,203
BF 77360 (STIP 75%/reserves 25%)		363,747		90,937		272,810			433,281
BF 72815 Reserves 100%		11,060		11,060					214,000
BF 74972 (STIP 75%/reserves 25%) NEW		8,548		2,137		6,411			
BF 76144 (STIP 75%/reserves 25%) NEW		13,015		3,254		9,761			
Road Construction									
24-640 Twp Rd 604A (Bear Lake West)	1.25	429,391				429,391			240,009
25-741 Twp Rd 624A	2	317,606				317,606			435,156
24-740 Twp Rd 622/RR 43/Twp Rd 622A	2	351,136				351,136			430,756
25-240 Twp Rd 583	1	233,912	233,912						192,129
24-241; Fencing		23,369		23,369					10,000
Equipment									
2025 Grader 150AWD - Council Res #2024-270		574,500		269,500			305,000		574,500
2025 Caterpillar D2 LGP - Council Res #2024-269		277,173		182,173			95,000		277,173
Portable Steamer & Trailer Unit (NEW - keeping old unit) - Council Res #2025-023		45,145		45,145					44,745
Equipment Scan Tool NEW		18,397		18,397					20,000
AC Recovery Unit NEW		6,885		6,885					6,900
2024 Tandem Truck with Hoist, Plow, Snow Wing & hydraulics (CF)		164,609		147,656			16,954		143,713
2024 Plow Truck - Sander/Oil (CF)		230,289		230,289					251,186
Buildings, Land, & Land Improvements									
Shop Floor Repair at overhead door		-							5,500
Salt Shed - overhead door O/S (CF)		-							24,013
County welcome sign (CF)		2,782		2,782					5,760
	6.25	3,602,365	233,912	1,166,283	-	1,785,216	416,954	-	4,015,263

County of Barrhead
October 2025 YTD Capital Report

CF - denotes carry forward

	EXPENDITURE YTD October 2025	FUNDING SOURCE						2025 BUDGET
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
AIRPORT								
	-	-	-	-		-	-	-
WASTE MANAGEMENT								
Netting (CF)	-							12,500
Non-Compliance Rehab (Well Drilling, etc)	-							25,000
	-	-	-	-		-	-	37,500
UTILITIES								
Manola Pump House & Reservoir Upgrade (engineering)	62,784		62,784					69,350
Lac La Nonne Regional Sanitary Sewer Collection System	-							?
	62,784	-	62,784	-	-	-	-	69,350
AGRICULTURAL SERVICES								
2 ton spray truck	88,215		88,215					90,000
Spray system for 2 ton truck	46,600		46,600					48,000
Pasture sprayer (rental program)	13,443		10,809			2,634		15,000
Rental Quad Tank Sprayer	-							1,000
Plastic mulch applicator (rental program)	15,515		15,515					21,000
	163,772	-	161,138	-	-	2,634	-	175,000
PLANNING & DEVELOPMENT								
Environmental Reserve Plan 252 0617; 0.8476 acres	5,085						5,085	-
								-
	5,085	-	-	-	-	-	5,085	-
TOTAL	3,905,801	233,912	1,462,000	-	1,785,216	419,587	5,085	4,798,999

County of Barrhead
October 2025 YTD Capital Report

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2025 October	2025 BUDGET	YTD 2025 October	2025 BUDGET	YTD 2025 October	2025 BUDGET
ADMINISTRATION & GENERAL						
Computer & Equipment Reserve	96,000	96,000			(6,631)	(40,436)
Office	50,000	50,000				(20,000)
ERP System						
	146,000	146,000	-	-	(6,631)	(60,436)
FIRE						
ERC Equipment Reserve						
Fire Equipment Reserve	87,000	87,000				(428,450)
Emergency Response Bldg.	10,000	10,000				
Disaster						
	97,000	97,000	-	-	-	(428,450)
ENFORCEMENT						
CPO Equipment	30,000	30,000			(65,164)	(10,500)
	30,000	30,000	-	-	(65,164)	(10,500)
TRANSPORTATION						
P.W. Graders	527,769	527,769			(269,500)	(269,500)
P.W. Equipment	697,256	697,256			(630,545)	(607,717)
Aggregate Reserve	185,001	75,000				-
P.W. - Local Roads & Bridge Construction	1,145,836	1,235,046			(263,457)	(513,431)
Public Works Shop	50,000	50,000				(29,513)
Land Right of Way Reserve		-				(5,760)
Gravel Pit Reserve	15,000	32,000				-
County Welcome Sign					(2,782)	
	2,620,862	2,617,071	-	-	(1,166,283)	(1,425,921)

County of Barrhead
October 2025 YTD Capital Report

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2025 October	2025 BUDGET	YTD 2025 October	2025 BUDGET	YTD 2025 October	2025 BUDGET
AIRPORT						
Airport	18,000	18,000				
	18,000	18,000	-	-	-	-
WASTE MANAGEMENT						
Landfill Equipment Reserve	25,000	25,000				(12,500)
Landfill	28,000	53,000				(25,000)
	53,000	78,000	-	-	-	(37,500)
UTILITIES						
Utility Officer Truck	7,000	7,000				
Offsite Levy Reserve - Neerlandia		-				
Offsite Levy Reserve - Manola		-				
Water & Sewer Capital Reserve	67,000	103,000			(62,784)	(69,350)
Regional Water & Sewer Lines / Future W&S Development	50,000	50,000				
Truck Fill		20,795				
Lagoons		17,954				
Future Development - Fire Suppression	21,885	21,885				
Kiel Sanitary		25,000		(1,500,000)		
	145,885	245,634	-	(1,500,000)	(62,784)	(69,350)

County of Barrhead
October 2025 YTD Capital Report

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2025 October	2025 BUDGET	YTD 2025 October	2025 BUDGET	YTD 2025 October	2025 BUDGET
PLANNING & DEVELOPMENT						
Money in Lieu (of Municipal Reserve)	26,283	30,000				
	26,283	30,000	-	-	-	-
SUBDIVISION & LAND DEVELOPMENT						
Future Development		-				
	-	-	-	-	-	-
AGRICULTURAL SERVICES						
Ag Vehicle & Equipment	40,000	40,000			(161,138)	(165,000)
Ag Building	10,000	10,000				-
Ag Grain Bag Roller	755	2,000	(1,991)	(2,500)		
	50,755	52,000	(1,991)	(2,500)	(161,138)	(165,000)
TOTAL	3,187,784	3,313,705	(1,991)	(1,502,500)	(1,462,000)	(2,197,157)



COUNTY OF BARRHEAD NO.11
Elected Official Remuneration Report
For the Ten Months Ending October 31, 2025



Division 1

Doug Drozd (Reeve)

	October 2025 YTD	2025 Budget	Budget Variance	% Variance
<i># of per diems</i>	<i>31.50</i>	<i>31.50</i>	<i>0.00</i>	<i>0.00%</i>
Base salary	25,626.02	25,626.02	0.00	0.00%
Per diems	9,455.67	9,455.67	0.00	0.00%
Taxable mileage	1,424.16	1,424.16	0.00	0.00%
Benefits	7,461.70	7,461.70	0.00	0.00%
Salary and benefits	43,967.55	43,967.55	0.00	0.00%
Training and conventions	1,857.38	1,857.38	0.00	0.00%
	45,824.93	45,824.93	0.00	0.00%

Erik Munck (Reeve)

<i># of per diems</i>	<i>1.00</i>	<i>19.00</i>	<i>18.00</i>	<i>94.74%</i>
Base salary	334.98	5527.18	5,192.20	93.94%
Per diems	300.18	5,703.42	5,403.24	94.74%
Taxable mileage	41.76	275.84	234.08	84.86%
Benefits	22.92	1671.09	1,648.17	98.63%
Salary and benefits	699.84	13,177.53	12,477.69	94.69%
Training and conventions	820.00	2,822.62	2,002.62	70.95%
	1,519.84	16,000.15	14,480.31	90.50%

Division 2

Marvin Schatz (Deputy Reeve)

<i># of per diems</i>	<i>35.00</i>	<i>35.00</i>	<i>0.00</i>	<i>0.00%</i>
Base salary	19,700.09	19,700.09	(0.00)	0.00%
Per diems	10,506.30	10,506.30	0.00	0.00%
Taxable mileage	777.60	777.60	0.00	0.00%
Benefits	6,361.85	6,361.85	0.00	0.00%
Salary and benefits	37,345.84	37,345.84	(0.00)	0.00%
Training and conventions	2,009.53	2,009.53	0.00	0.00%
	39,355.37	39,355.37	(0.00)	0.00%

**Budget for Deputy Reeve monthly pay reallocated from Division 2 to Division 6 for period Oct 21 - Dec 31, 2025*

Ray Crisler

<i># of per diems</i>	<i>1.00</i>	<i>29.5</i>	<i>28.50</i>	<i>96.61%</i>
Base salary	180.05	2,970.87	2,790.82	93.94%
Per diems	300.18	8,855.31	8,555.13	96.61%
Taxable mileage	31.68	222.40	190.72	85.76%
Benefits	13.10	2,564.84	2,551.74	99.49%
Salary and benefits	525.01	14,613.42	14,088.41	96.41%
Training and conventions	820.00	3,790.47	2,970.47	78.37%
	1,345.01	18,403.89	17,058.88	92.69%

Division 3

Ron Kleinfeldt

<i># of per diems</i>	<i>34.00</i>	<i>34.00</i>	<i>0.00</i>	<i>0.00%</i>
Base salary	13,774.05	13,774.05	0.00	0.00%
Per diems	10,206.12	10,206.12	0.00	0.00%
Taxable mileage	993.60	993.60	0.00	0.00%
Benefits	5,254.18	5,254.18	0.00	0.00%
Salary and benefits	30,227.95	30,227.95	0.00	0.00%
Training and conventions	2,267.50	2,267.50	0.00	0.00%
	32,495.45	32,495.45	0.00	0.00%

Bill Chapman

<i># of per diems</i>	<i>0.00</i>	<i>18.50</i>	<i>18.50</i>	<i>100.00%</i>
Base salary	0.00	2,970.87	2,970.87	100.00%
Per diems	0.00	5,553.33	5,553.33	100.00%
Taxable mileage	0.00	306.40	306.40	100.00%
Benefits	0.00	2,867.01	2,867.01	100.00%
Salary and benefits	0.00	11,697.61	11,697.61	100.00%
Training and conventions	820.00	2,732.50	1,912.50	69.99%
	820.00	14,430.11	13,610.11	94.32%

Division 4**Bill Lane**

<i># of per diems</i>	<i>33.50</i>	<i>33.50</i>	<i>0.00</i>	<i>0.00%</i>
Base salary	13,774.05	13,774.05	0.00	0.00%
Per diems	10,056.03	10,056.03	0.00	0.00%
Taxable mileage	1,180.80	1,180.80	0.00	0.00%
Benefits	3,377.87	2,336.36	(1,041.51)	-44.58%
Salary and benefits	28,388.75	27,347.24	(1,041.51)	-3.81%
Training and conventions	1,667.88	1,667.88	0.00	0.00%
	30,056.63	29,015.12	(1,041.51)	-3.59%

Lorrie Jespersen

<i># of per diems</i>	<i>0.00</i>	<i>18.00</i>	<i>18.00</i>	<i>100.00%</i>
Base salary	0.00	2,970.87	2,970.87	100.00%
Per diems	0.00	5,403.24	5,403.24	100.00%
Taxable mileage	0.00	1,069.20	1,069.20	100.00%
Benefits	0.00	625.00	625.00	0.00%
Salary and benefits	0.00	10,068.31	10,068.31	100.00%
Training and conventions	820.00	3,832.12	3,012.12	78.60%
	820.00	13,900.43	13,080.43	94.10%

Division 5**Paul Properzi**

<i># of per diems</i>	<i>22.50</i>	<i>22.50</i>	<i>0.00</i>	<i>0.00%</i>
Base salary	13,774.05	13,774.05	0.00	0.00%
Per diems	6,754.05	6,754.05	0.00	0.00%
Taxable mileage	908.64	908.64	0.00	0.00%
Benefits	5,682.04	5,682.04	0.00	0.00%
Salary and benefits	27,118.78	27,118.78	0.00	0.00%
Training and conventions	1,782.02	1,782.02	0.00	0.00%
	28,900.80	28,900.80	0.00	0.00%

Chais Ellwein

<i># of per diems</i>	<i>1.00</i>	<i>18.50</i>	<i>17.50</i>	<i>94.59%</i>
Base salary	180.05	2,970.87	2,790.82	93.94%
Per diems	300.18	5,553.33	5,253.15	94.59%
Taxable mileage	30.24	591.36	561.12	94.89%
Benefits	13.02	2,265.05	2,252.03	99.43%
Salary and benefits	523.49	11,380.61	10,857.12	95.40%
Training and conventions	0.00	2,717.98	2,717.98	100.00%
	523.49	14,098.59	13,575.10	96.29%

Division 6 - Walter Preugschas (Deputy Reeve)

<i># of per diems</i>	<i>35.00</i>	<i>57.50</i>	<i>22.50</i>	<i>39.13%</i>
Base salary	14,031.55	18,023.07	3,991.52	22.15%
Per diems	10,506.30	17,260.35	6,754.05	39.13%
Taxable mileage	1,015.20	1,350.00	334.80	24.80%
Benefits	4,558.91	6,160.18	1,601.27	25.99%
Salary and benefits	30,111.96	42,793.60	12,681.64	29.63%
Training and conventions	1,627.57	5,000.00	3,372.43	67.45%
	31,739.53	47,793.60	16,054.07	33.59%

**Budget for Deputy Reeve monthly pay reallocated from Division 2 to Division 6 for period Oct 21 - Dec 31, 2025*

Division 7**Jared Stoik**

<i># of per diems</i>	<i>13.50</i>	<i>13.50</i>	<i>0.00</i>	<i>0.00%</i>
Base salary	13,774.05	13,774.05	0.00	0.00%
Per diems	4,052.43	4,052.43	0.00	0.00%
Taxable mileage	1,332.00	1,332.00	0.00	0.00%
Benefits	5,520.10	5,520.10	0.00	0.00%
Salary and benefits	24,678.58	24,678.58	0.00	0.00%
Training and conventions	283.92	283.92	0.00	0.00%
	24,962.50	24,962.50	0.00	0.00%

Tyson Bergsma

<i># of per diems</i>	<i>1.00</i>	<i>33.50</i>	<i>32.50</i>	<i>97.01%</i>
Base salary	180.05	2,970.87	2,790.82	93.94%
Per diems	300.18	10,056.03	9,755.85	97.01%
Taxable mileage	48.96	868.00	819.04	94.36%
Benefits	14.13	2,605.07	2,590.94	99.46%
Salary and benefits	543.32	16,499.97	15,956.65	96.71%
Training and conventions	820.00	4,056.08	3,236.08	79.78%
	1,363.32	20,556.05	19,192.73	93.37%



Public Works Director of Infrastructure Report December 2, 2025

P

Graders

- 2025 road maintenance gravel program has been completed. County and contract trucks moved and spread approximately 79,400 yards of gravel on local roads

Snow and Ice Removal

- Sanding trucks have been spreading salt/sand blend on paved and oiled road surfaces. Priorities are paved roads, higher speed oil roads and subdivisions.

Brushing

- Work has been taking place at the Fort Assiniboine gravel pit bucking and piling brush to be burnt in preparation for 2026 gravel crushing. This project requires 2 staff with chainsaws and excavator. Brush is piled tall and clean to promote a quick burn and mitigate smoke problems in the area.

Labour

- Staff disassembled and removed an unapproved and unmaintained deck and porch from the municipal reserve in the Greendale subdivision under the direction of Enforcement Services.
- Staff are changing out bins from transfer stations with rusted floors and picking up tires, electronics, paint and other miscellaneous items.
- Hand brushing around signs and at intersections and basic sign repairs/replacements.

Road Bans

- Effective November 27, 2025, all road bans have been removed.

BF72815 (SW 17-61-4-W5) Contract Bridge Maintenance & Repairs

- Preconstruction meeting was held on November 25 with County of Barrhead, Griffin Contracting Ltd. and MPA Engineering. Project timeline is from November 25 – December 3 with no through traffic over bridge. Work to be completed consists of:
 - Timber cap replacement (both abutments and pier)
 - Replace 3 piles by driving new steel H-piles
 - Backwall, bridge rail and wing wall repairs
 - Miscellaneous repairs including shim abutment 2 piles, remove gravel from deck, replace two broken sway braces and removal of drift accumulation along head slope

Shop

- CVIP inspections for commercial trucks is underway for construction equipment starting with scrapers.

Utilities

- Neerlandia lagoon annual release was started on November 25. It is expected to last for 5 days. Adjacent landowner was notified and required sampling was carried out.

- Received draft Manola Lagoon Assessment from Associated Engineering. No major issues were noted, and sludge volumes were estimated at 29% of the cell volume. Final report to follow which will be used to help inform the County Asset Management Plan.
- Received proposal from Associated Engineering to carry out an assessment of the Manola Regional Water Line meter vault. Proposal has been discussed with the BRWC Manager and is included in the Commissions 2025 budget. BRWC has applied for grant funding to cover this project and expects to hear back in March 2026 whether application was successful.
- Manola experienced an extended power outage on November 21 which disrupted water services for a short time until the by-pass valves were opened by the County operator.
- All other testing and monitoring are being carried out as per normal operations.

Minutes of the Barrhead Library Board Regular Meeting November 18, 2025

Q

Chair	Jane Kusal
Members	Marg Krikke, Susan McLaren, Melissa Ouellette, Cheyanne Tischer, Dustin Clarke, Cheyanne Tischer, Charmaine Botros
Others	Lindsey Juke Turnbull– BPL Director, Brenda Gelderman-NPL Manager
Secretary	Grace Huisman
Guest	Margaret Law
Absent	Bill Chapman

1.0 Call to Order at 5:03 by J. Kusal

a) Addition/Acceptance of Agenda

Addition: 3(c) Board Email updates

5(c) Resignation Letter

b) Approval of minutes of the October 21, 2025 meeting

Motion: D. Clarke moved to approve the minutes of October 21, 2025 as presented. **Carried.**

c) A warm welcome to Charmaine Botros as a newly appointed Town Rep. and to Margaret Law.

2.0 Margaret Law

i. Ms Law explained to the Board what a simplified board meeting would entail. This process would make the meetings run more efficiently. There would not be a need to make as many motions or to have a seconder for the motion. If we desire to follow this format a decision will be made at our next meeting.

ii. Director Appraisal - Ms. Law outlined in detail performance management for the Library Director. One or two Board members should do the appraisal. J. Kusal and D. Rowe are working on doing the appraisal. There should be regular check ins with both positive and negative feedback. Remember clarity is kindness.

Motion: D. Rowe moved that the Board not meet in camera for the six month review. It will be done by J. Kusal and D. Rowe at a mutually agreed upon time. **Carried.**

iii. Statistics – Ms, Law gave an outline of why we keep statistics and what are we doing with the information gathered. We should be looking for trends and quarterly reporting should be adequate.

3.0 Items for Decision

(a) Update Barrhead Library Board By-Law 1-2019

Motion: M. Ouellette moved that Barrhead Library Board By-Law 1-2025 be passed. **Carried.**

(b) Proposed amendment to the Intermunicipal Agreement

Motion: C. Tischer moved that the Board proposes an amendment to the Intermunicipal Agreement outlining the terms governing the process by which a bylaw passed by the intermunicipal library board may be disallowed. **Carried.**

4.0 Finance

a) Barrhead – As presented.

b) Neerlandia – As presented.

c) Financial Reviewer – We will ask Rod Klumph if he is willing to keep doing the monthly financial review.

Barrhead Library Board Minutes Continued....

5.0 Items for Discussion

- a) Meeting start times-We will formally decide at our annual meeting if we change our start time to 5:30pm.
- b) Board Email address- Board@barrheadpubliclibrary.ca was set up to receive applications for the position of Director. The email address will remain active with emails automatically being forwarded to the Board Chair and vice-chair.
- c) Letter of Resignation – A letter was received from S. McLaren indicating her resignation from the Board. She was thanked for her many contributions to the Library during her time on the Board.

6.0 Items for Information

- a) Librarian Updates
 - BPL – As presented.
 - NPL – As presented
 - c) Committee Reports
 - i) Finance – No report.
 - ii) YRL- C. Botros will be attending a YRL meeting December 1st.
 - iii) Friends-Wine Survivor generated approximately \$3635 for the Friends. Purdys chocolates are available for order online until November 22.
 - iv) Human Resources- K. Hughes will be on paternity leave started sometime in December for approximately three months.
 - v) Advocacy and Promotion- Is ongoing. There will be a Christmas event in the Library on December 13th.
 - vi) Facilities-A wide door has been installed in the accessible washroom and the change table has been hung. PHPS will be installing new LED lights throughout the Library at their expense.
 - d) Next meeting is December 16, 2025 at 5pm at the Barrhead Public Library.
- Adjournment: J. Kusal adjourned the meeting at 6.23p.m.

Chair

Date

Barrhead Library Board By-laws 1-2025

The Barrhead Library Board, hereto called “the Board”, revises the following by-laws pursuant to the Libraries Act Chapter L-11, Section 36 (1) which provides for the rules and procedures necessary for the safety and use of public libraries. These by-laws replace Barrhead Public Library by-law 1-2019.

1. Interpretation

1.(1) For the purpose of these by-laws, the expression:

- a) “Act” refers to the Libraries Act chapter L-11
- b) “Board” means Barrhead Library Board
- c) “Borrower” means the person to whom a library borrower card is issued.
- d) “Librarian” means the person(s) charged by the Board with the operation of the
Barrhead Public Library or Neerlandia Public Library.
- e) “Library resources” means items for library use circulating or noncirculating may be held in the collection of the Board or borrowed on behalf of library users by the Barrhead Public Library or Neerlandia Public Library. These resources include but are not limited to books, magazines, newspapers, sound recordings, video recordings, av equipment, multimedia kits, toys and games.

1.(2) In these by-laws, unless the contrary intention should appear with in the context:

- a) words imparting male persons includes female persons.
- b) Words in the singular include the plural and words in the plural include the singular.
- c) Where a word is defined, other parts of speech and tenses of that word have corresponding meanings.
- d) Where a period of time dating from a given day, act or event, is prescribed or allowed for any purposes, the time shall be reckoned exclusively of such day or of the day of such act or such event.

Barrhead Library Board By-laws 1-2025 (cont.) 2.

2. Library Facility

- Access to Public Library 2.(1) The portion of the Library facility used for public purposes is open to any member of the public free of charge during the hours of opening as set out in policy by the Barrhead Library Board.
- Conduct in Library 2.(2) Any person attending the library facility shall conduct himself so as not to disturb other library users.

3. Procedure of Acquiring a Borrower Card

- 3.(1) Any person who is resident in the Town of Barrhead or County of Barrhead No. 11 is eligible to apply for a borrower card.
- 3.(2) A borrower's application pursuant to 3.(1) shall be in a form prescribed by the librarian, dated and signed by the applicant, or in the case of an applicant less than 14 years of age, signed by a parent or guardian, and accompanied by the fee prescribed in Schedule A.
- 3.(3) The librarian may issue a borrower card to a person who has made a borrowers request pursuant to 3.(1) and 3.(2).

4. Responsibilities of a Borrower

- 4.(1) A borrower card may only be used by the person to whom it has been issued.
- 4.(2) A borrower shall notify the librarian of any change of postal address, telephone number and/or email address.
- 4.(3) A borrower shall take proper care of any library resource entrusted to his care.
- 4.(4) A borrower should return any library resource to the library on or before the due date as provided in Schedule B.

3.

Barrhead Library Board By-laws 1-2025 (cont.)

5. Loan of Resources

No charge for use of library resources	5.(1)	In accordance with the Libraries Act Section 36(3) there shall be no charge for the use of library resources. This includes library resources borrowed or acquired from other sources at the discretion of the Board.
Library card fee	5.(2)	A library borrower card may be issued, for a fee, by the librarian, to residents of the Town of Barrhead or County of Barrhead who wish to borrow library materials for use outside the Library facility. Borrower card fees are set out in Schedule A.
Loan period	5.(3)	The loan periods for various library resources are set out in Schedule B.
Amount to be Borrowed	5.(4)	The number of library resources that may be borrowed at one time shall be in accordance with policy established by the Board.
Reserve	5.(5)	Library resources may be reserved in accordance with policy established by the Board.
Renew	5.(6)	Library resources may be renewed in accordance with policy established by the Board.

6. Penalty Provision

Late returns	6.(1)	The fines for late return of library resources are as set out in Schedule C.
Damaged or lost	6.(2)	The fees and fines for damaged or lost library resources are as set out in Schedule C.
Securing resources	6.(3)	The procedures for demanding the return of overdue library resources are as set out in Schedule C.
Revoked privileges	6.(4)	A borrower card may be revoked by the librarian for reasons set out in Schedule C.
Appeal	6.(5)	A person who has had his borrowers card revoked pursuant to 6.(4) may, within 30 days of such revocation make an appeal in writing to the Board, setting out the grounds of the appeal.
	6.(6)	On hearing an appeal pursuant to 6.(5), the decision of the Board is final and not subject to further appeal.

Barrhead Library Board By-laws 1-2025 (cont.)

6. Penalty Provision cont.

- 6.(7) In cases of serious dereliction, the Board may prosecute an offence. Such an offence is punishable under the Libraries Act section 41(1). The range of penalties applying on conviction for such offence is set out in Schedule C.
- 6.(8) Any fine or penalty imposed pursuant to an offence under 6.(7) ensures to the benefit of the Board in accordance with the Libraries Act section 42.

5.

Barrhead Library Board By-law 1-2025

SCHEDULE A – BORROWER CARD FEES

- 1) The library shall charge a borrower card fee annually to all persons wishing to borrow library resources.
- 2) A borrower card shall be issued to a borrower who is a resident in the Town or County of Barrhead.
- 3) A borrower card shall be valid for one year from date of issue or to the point in time it is revoked for cause by the librarian. (see Schedule C4)
- 4) A valid ME or TAL Library borrower card issued by another library shall be accepted at no fee.
- 5) Fee structures for an annual borrower card shall be:

<u>Borrower type</u>	<u>Barrhead Public Library</u>	<u>Neerlandia Public Library</u>
Child (12 years and under)	no charge	no charge
Youth age 13 and up to but not including 18 yrs.	no charge	no charge
Adult	\$15	\$15
Senior	\$10	\$10
Household	\$25	\$25
Institution	\$50	\$50

6.

Barrhead Library Board By-law 1-2025

SCHEDULE B—LOAN PERIODS FOR LIBRARY RESOURCES

In accordance with Library Policy, length of loan periods are determined by material type and item demand as follows:

Three (3) week loan for most library resources including but not limited to books, audio books, audio CD's, and kits.

One (1) week loan for special loans and high demand items including DVDs, magazines, holiday collections, and new releases in high demand.

SCHEDULE C-- PENALTY PROVISIONS

1. Fines for late return of library resources:

The rate of 25 cents shall be charged for each operational day for each overdue library resource item to a maximum of \$10 per item.

2. Fines for damaged library resources:

Print library resources (books and magazines) that are unreasonably soiled or unrepairable such that they cannot be used by others will be treated the same as a lost item. The library user will be charged the cost of the resource.

3. Fines for lost resources:

A library resource shall be considered to be lost when:

- it is declared so by the borrower or
- it is 60 days or more overdue

Lost item fees shall equal the initial purchase price of the lost item.

4. Revocation of borrower card:

4.(a) The librarian shall revoke the borrower's card thereby suspending borrowing privileges when the patron has:

- failed to abide by Board policies regarding acceptable use of Library resources.
- failed to return library resources as requested to by the librarian.
- failed to pay overdue library fines of \$10 or more
- failed to pay for damaged or lost items within 30 days of receiving third and final notice to pay.

4.(b) Borrowing privileges may be reinstated at such time as:

- a suspension imposed by the librarian for unacceptable use of Library resources has been served
- all overdue fines and lost items fees are paid.
- the Library Board successfully overturns a suspension, on appeal.

5. Procedure for Prosecution

Any contravention of the bylaws set forth shall be referred, upon motion of the Board to the Board's solicitor for recommendations and possible prosecution.

6. Penalties for abuse of borrowing privileges

The range of penalties for conviction under 5(a) shall range from revocation of borrower privileges to a maximum of a \$2000 fine or to imprisonment of 6 months or to both as per Criminal Code of Canada.

Barrhead Library Board By-laws 1-2019

The Barrhead Library Board, hereto called “the Board”, revises the following by-laws pursuant to the Libraries Act Chapter L-11, Section 36 (1) which provides for the rules and procedures necessary for the safety and use of public libraries. These by-laws replace Barrhead Public Library by-law 1-2004.

1. Interpretation

1.(1) For the purpose of these by-laws, the expression:

- a) “Act” refers to the Libraries Act chapter L-11
- b) “Board” means Barrhead Library Board
- c) “Borrower” means the person to whom a library borrower card is issued.
- d) “Librarian” means the person(s) charged by the Board with the operation of the
Barrhead Public Library or Neerlandia Public Library.
- e) “Library resources” means items for library use circulating or noncirculating may be held in the collection of the Board or borrowed on behalf of library users by the Barrhead Public Library or Neerlandia Public Library. These resources include but are not limited to books, magazines, newspapers, sound recordings, video recordings, av equipment, multimedia kits, toys and games.

1.(2) In these by-laws, unless the contrary intention should appear with in the context:

- a) words imparting male persons includes female persons.
- b) Words in the singular include the plural and words in the plural include the singular.
- c) Where a word is defined, other parts of speech and tenses of that word have corresponding meanings.
- d) Where a period of time dating from a given day, act or event, is prescribed or allowed for any purposes, the time shall be reckoned exclusively of such day or of the day of such act or such event.

Barrhead Library Board By-laws 1-2019 (cont.) 2.

2. Library Facility

- Access to Public Library 2.(1) The portion of the Library facility used for public purposes is open to any member of the public free of charge during the hours of opening as set out in policy by the Barrhead Library Board.
- Conduct in Library 2.(2) Any person attending the library facility shall conduct himself so as not to disturb other library users.

3. Procedure of Acquiring a Borrower Card

- 3.(1) Any person who is resident in the Town of Barrhead or County of Barrhead No. 11 is eligible to apply for a borrower card.
- 3.(2) A borrower's application pursuant to 3.(1) shall be in a form prescribed by the librarian, dated and signed by the applicant, or in the case of an applicant less than 14 years of age, signed by a parent or guardian, and accompanied by the fee prescribed in Schedule A.
- 3.(3) The librarian may issue a borrower card to a person who has made a borrowers request pursuant to 3.(1) and 3.(2).

4. Responsibilities of a Borrower

- 4.(1) A borrower card may only be used by the person to whom it has been issued.
- 4.(2) A borrower shall notify the librarian of any change of postal address, telephone number and/or email address.
- 4.(3) A borrower shall take proper care of any library resource entrusted to his care.
- 4.(4) A borrower should return any library resource to the library on or before the due date as provided in Schedule B.

3.

Barrhead Library Board By-laws 1-2019 (cont.)

5. Loan of Resources

No charge for use of library resources	5.(1)	In accordance with the Libraries Act Section 36(3) there shall be no charge for the use of library resources. This includes library resources borrowed or acquired from other sources at the discretion of the Board.
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Reserve	5.(5)	Library resources may be reserved in accordance with policy established by the Board.
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6. Penalty Provision

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Barrhead Library Board By-laws 1-2019 (cont.)

6. Penalty Provision cont.

- 6.(7) In cases of serious dereliction, the Board may prosecute an offence. Such an offence is punishable under the Libraries Act section 41(1). The range of penalties applying on conviction for such offence is set out in Schedule C.
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Barrhead Library Board By-law 1-2019

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<u>Borrower type</u>	<u>Barrhead Public Library</u>	<u>Neerlandia Public Library</u>
Youth -ages 13 to but not including 18 yrs.	\$5	\$5
Senior	\$10	\$10
Adult	\$15	\$15
Family	\$25	\$25
Institution	\$50	\$50

Barrhead Library Board By-law 1-2019

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