

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 REGULAR MEETING HELD OCTOBER 4, 2022

[Schedule A](#)

4.0 ACTION ITEMS:

4.1 MEADOWVIEW COMMUNITY CENTRE - COMMUNITY GRANT REQUEST

Administration recommends that Council approve the application from Meadowview Community Centre for a donation of \$2,500 under the Community Grants Policy to assist with the repair of the community centre roof.

[Schedule B](#)

4.2 PROPERTY TAXES – REQUEST TO CANCEL PENALTY - ROLL # 551153007

Administration recommends that Council considers the request for cancellation of penalties on tax roll 551153007.

[Schedule C](#)

4.3 DONATION AGREEMENT – CAMP CREEK COMMUNITY CLUB

Administration recommends that Council direct Reeve and County Manager to execute Donation Agreement with Camp Creek Community Club as presented.

[Schedule D](#)

4.4 IN-CAMERA

4.4.1 COUNCIL CODE OF CONDUCT – Letters to Complainants – FOIPP Sec. 17
Disclosure harmful to personal privacy; FOIPP Sec. 7 Privileged information

5.0 REPORTS

5.1 COUNTY MANAGER REPORT

Administration recommends that Council accept the County Manager's report for information.

[Schedule E](#)

5.2 PUBLIC WORKS REPORT

(11:30 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule F](#)

5.3 COUNCILLOR REPORTS

6.0 INFORMATION ITEMS:

6.1 Minutes

6.1.1 Ag Society Minutes – September 27, 2022

[Schedule G](#)

7.0 ADJOURNMENT

REGULAR MEETING OF COUNCIL - HELD OCTOBER 4, 2022

Regular Meeting of the Council of the County of Barrhead No. 11 held October 4, 2022 was called to order by Reeve Drozd at 9:01 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt (departed at 3:18 pm)
Councillor Bill Lane (gone 10:00 am to 12:59 pm;
departed 2:32 pm)
Councillor Paul Properzi (departed at 3:18 pm)
Councillor Walter Preugschas
Councillor Jared Stoik

**THESE MINUTES ARE
UNOFFICIAL AS THEY
HAVE NOT BEEN
APPROVED BY THE
COUNCIL.**

STAFF

Debbie Oyarzun, County Manager Ken Hove, Director of Infrastructure
Pam Dodds, Executive Assistant Jenny Bruns, Development Officer

ATTENDEES

Karen Gariepy and Tresa Brodersen - FCSS
Janet Hutchison (Hutchison Law) – (via video conference)

Barry Kerton - Town and Country Newspaper

APPROVAL OF AGENDA

2022-352 Moved by Councillor Lane that the agenda be approved with the following addition to information items:

Item 6.6 Letter from Alberta Carbon Grid RE: Carbon Sequestration Evaluation Agreement with Government of Alberta – dated October 3, 2022

Carried Unanimously.

MINUTES OF REGULAR MEETING HELD SEPTEMBER 20, 2022

2022-353 Moved by Deputy Reeve Schatz the minutes of the Regular Meeting of Council held September 20, 2022, be approved as circulated.

Carried Unanimously.

BARRHEAD STREET FESTIVAL COMMUNITY GRANT – FINAL REPORT

2022-354 Moved by Councillor Preugschas that Council receives for information the final report from Barrhead Street Festival as a grant recipient of \$1,500 under the Community Grants Policy.

Carried Unanimously.

BARRHEAD EXHIBITION ASSOCIATION & AGRICULTURAL SOCIETY (BLUE HERON FAIR) COMMUNITY GRANT – FINAL REPORT

2022-355 Moved by Councillor Lane that Council receives for information the final report from Barrhead Exhibition Association & Ag Society as a grant recipient of \$2,500 under the Community Grants Policy.

Carried Unanimously.

PROPERTY TAXES – REQUEST TO CANCEL PENALTY – ROLL # 520264017

2022-356 Moved by Deputy Reeve Schatz that Council deny the request for cancellation of penalties on tax roll 520264017.

Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD OCTOBER 4, 2022

PROPERTY TAXES – REQUEST TO CANCEL PENALTY – ROLL # 330019000

- 2022-357 Moved by Deputy Reeve Schatz that Council deny the request for cancellation of penalties on tax roll 330019000.

Carried Unanimously.

Ken Hove joined the meeting at 9:32 a.m.

FIRE FIGHTING SERVICES – REQUEST TO CANCEL INVOICE

- 2022-358 Moved by Councillor Stoik that Council approve the request to cancel invoice #IVC00002540 for fire fighting services.

Defeated 4-3.

- 2022-359 Moved by Councillor Preugschas that Council approve reducing invoice #IVC00002540 for fire fighting services from \$750 to \$400.

Carried Unanimously.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, reviewed the written report for Public Works and Utilities and answered questions from Council.

- 2022-360 Moved by Councillor Kleinfeldt that the report from the Director of Infrastructure be received for information.

Carried Unanimously.

Ken Hove departed the meeting at 10:00 a.m.

Councillor Lane and Barry Kerton left the meeting at 10:00 a.m.

RECESS

Reeve Drozd recessed the meeting at 10:00 a.m.

Reeve Drozd reconvened the meeting at 10:07 a.m.

Janet Hutchison joined the meeting via video conference at 10:07 a.m.

IN-CAMERA

- 2022-361 Moved by Councillor Properzi that the meeting move in-camera at this time being 10:07 a.m. for discussion on:

4.7.1 Council Code of Conduct (Bylaw 3-2017) – *FOIPP s. 17 Disclosure harmful to personal privacy; FOIPP s. 27 Privileged information*

Carried 6-0.

Pam Dodds departed the meeting at 10:07 a.m.

Councillor Stoik departed the meeting at 11:05 a.m. and rejoined at 11:12 a.m.

General consent was received from Council to accommodate the item on the table and extend beyond 12:00 pm by approximately 20 minutes.

- 2022-362 Moved by Councillor Stoik that the meeting move out of in-camera at this time being 12:22 p.m.

Carried 6-0.

Janet Hutchison departed the meeting at 12:22 p.m.

LUNCH RECESS

Reeve Drozd recessed the meeting at 12:22 p.m.

Reeve Drozd reconvened the meeting at 12:59 p.m.

Pam Dodds and Barry Kerton rejoined the meeting at 12:59 p.m.

Jenny Bruns joined the meeting at 12:59 p.m.

REGULAR MEETING OF COUNCIL - HELD OCTOBER 4, 2022

APPOINTMENT OF ACTING CAO

Debbie Oyarzun, CAO, appointed Jenny Bruns as Acting CAO until D. Oyarzun's return to the meeting.

Debbie Oyarzun departed the meeting at 12:59 p.m.

DELEGATION - FCSS

Karen Gariepy, FCSS Executive Director, and Tresa Brodersen met with Council and provided updates on programs and facilities for FCSS.

2022-363 Moved by Councillor Lane that Council accept the report from FCSS representatives as information.

Carried Unanimously.

Council thanked Karen Gariepy and Tresa Brodersen for their report, and they left the meeting at this time being 1:15 p.m.

COUNCILLOR REPORTS

Councillor Lane reported on his attendance at an Ag Society meeting, BDSHA regional meeting, County Budget Priorities workshop, and Misty Ridge meeting.

Councillor Stoik reported on his attendance at the ASB meeting and County Budget Priorities workshop.

Deputy Reeve Schatz reported on his attendance at the ASB meeting, CFYE meeting, County Budget Priorities workshop, and Pembina Zone meeting.

Councillor Kleinfeldt reported on his attendance at a Library finance meeting, ECDC meeting, BARCC meeting, County Budget Priorities workshop, and YRL meeting.

Councillor Preugschas reported on his attendance at the ASB meeting, ECDC meeting, Attraction & Retention meeting, Barrhead Wellness meeting, Barrhead Truth & Reconciliation Day event, Barrhead Regional Fire Service Department Open House, visited Smoky Lake Metis Crossing, Hillcrest residents 90th Birthday celebration, and County Budget Priorities workshop.

Councillor Properzi reported on his attendance at the FCSS meeting.

Reeve Drozd reported on his attendance at an APPS engagement session with Minister of Justice & Solicitor General Tyler Shandro, ECDC meeting, Opening Ceremonies for Wildrose Rodeo, RMA Townhall for LGFF negotiations, webinar on APPS, County Budget Priorities workshop, LEPA meeting, MTM 4H Awards night, Pembina Zone meeting, True North Canada Strong & Free Networking Conference, and time spent on County office duties.

Councillor Stoik left the meeting at 1:55 p.m.

AGENDA INFORMATION ITEMS

2022-364 Moved by Councillor Kleinfeldt that the following agenda item be sent to Administration to provide further information to Council at a future meeting:

Letter from Alberta Carbon Grid RE: Carbon Sequestration Evaluation Agreement with Government of Alberta – dated October 3, 2022

Carried 6-0.

REGULAR MEETING OF COUNCIL - HELD OCTOBER 4, 2022

2022-365 Moved by Councillor Properzi that the following agenda items be received as information:

- Letter from Minister of Justice RE: Anti-Semitism – dated September 28, 2022
- Email containing Letters from RMA to Minister of Justice RE: APPS and VSU – dated September 21, 2022
- Email from National Police Federation RE: Call to Action update – dated Sept 12, 2022
- Brochure from GOA RE: Transition to APPS
- BDSHA Minutes – July 28, 2022 and August 29, 2022
- FCSS Minutes – June 16, 2022
- Misty Ridge Minutes – April 13, 2022

Carried 6-0.

RECESS

Reeve Drozd recessed the meeting at 1:56 p.m.

Reeve Drozd reconvened the meeting at 2:09 p.m.

Debbie Oyarzun rejoined the meeting at 2:09 p.m. and resumed CAO responsibilities.

Jenny Bruns departed the meeting at 2:09 p.m.

CANCEL 50% OF 2022 TAXES – ALBERTA MUNICIPAL AFFAIRS & ALBERTA ENVIRONMENT AND PARKS

2022-366 Moved by Councillor Preugschas that Council cancel property taxes in the amount of \$13,927.30, representing 50% of the amount owed by Government of Alberta, in the name of Alberta Municipal Affairs and Alberta Environment and Parks with the remaining 50% to be paid to the County under the Grants In Place of Taxes program.

Carried 6-0.

REPORT – COUNTY MANAGER

Debbie Oyarzun, County Manager, reviewed the 2022 Council Resolution Tracking List and provided updates to Council;

- RMA Convention will take place November 7-10, 2022 in Edmonton
- Community Hall Strategy session to take place October 5, 2022 at Glenreagh Hall

Councillor Stoik rejoined the meeting at 2:22 p.m.

- County will be setting up a booth at the Annual Community Pumpkin Walk on October 28, 2022
- 2023 Budget Survey has been made available to residents
- Discussed in person and online opportunities for Elected Officials to take asset management training in preparation for the development of an Asset Management Policy and Strategy.

2022-367 Moved by Councillor Preugschas for Council to direct Administration to initiate the ICF process with the Town of Barrhead regarding the feasibility of the ADLC as a municipal facility.

Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD OCTOBER 4, 2022

2022-368 Moved by Councillor Stoik for Council to direct Administration to draft a resolution for Council consideration on cellular coverage in the County with the timeline to support advocacy efforts at the RMA 2023 Spring Convention.

Carried Unanimously.

2022-369 Moved by Councillor Properzi to accept the County Manager's report as information.

Carried Unanimously.

IN-CAMERA

2022-370 Moved by Deputy Reeve Schatz that the meeting move in-camera at this time being 2:31 p.m. for discussion on:

4.7.1 Council Code of Conduct (Bylaw 3-2017) – *FOIPP s. 17 Disclosure harmful to personal privacy; FOIPP s. 27 Privileged information*

Carried Unanimously.

Pam Dodds and Barry Kerton departed the meeting at 2:31 p.m.

Councillor Lane departed the meeting at 2:32 p.m.

Janet Hutchison joined the meeting via video conference at 2:32 p.m.

Janet Hutchison departed the meeting at 3:13 p.m.

2022-362 Moved by Councillor Properzi that the meeting move out of in-camera at this time being 3:13 p.m.

Carried 6-0.

Barry Kerton rejoined the meeting at 3:13 p.m.

2022-363 Moved by Councillor Properzi that Council adopt the following resolution:

WHEREAS County Council received a Council Code of Conduct complaint in relation to Councillor Lane on August 16, 2022;

AND WHEREAS Councillor Lane provided Council with a written response to the complaint dated August 19, 2022;

AND WHEREAS Council in accordance with the Council Code of Conduct Bylaw 3-2017 determined on August 19, 2022, there were grounds to appoint an independent investigator and Council appointed Neuman Thompson LLP by Council resolution 2022-308 on August 25, 2022;

AND WHEREAS Council has received and reviewed the investigator's report, and notes Councillor Lane was interviewed by the independent investigator;

AND WHEREAS Councillor Lane was offered an opportunity to respond to the independent investigators report before Council on September 20, 2022, and advised he preferred a further written statement which Council has reviewed;

AND WHEREAS Council accepts it has an obligation to ensure all members of Council must abide by the Council Code of Conduct Bylaw ("the Code of Conduct") in performing their duties and responsibilities as elected officials and the Code of Conduct is intended to ensure all members of Council conduct themselves in a professional and courteous manner and in a manner consistent with the County's bylaws and policies;

THEREFORE BE IT RESOLVED THAT:

1. Council finds that Councillor Lane has breached sections 4(2)(b), 4(4)(a), 4(5)(a), 4(5)(c), 4(5)(d) and 4(5)(e) of the Council Code of Conduct Bylaw 3-2017;

REGULAR MEETING OF COUNCIL - HELD OCTOBER 4, 2022

2. In arriving at this decision, Council acknowledges that while Council itself is not subject to the County's Respectful Workplace Policy HR-003, all members of Council have an obligation under the Code to interact with County employees in a manner that is consistent with the Policy and maintains a respectful workplace for all County employees;
3. Council finds the appropriate sanctions for this violation of the Code are as follows:
 - a. A written apology to the complainants in a form acceptable to Council. Councillor Lane will provide the proposed form of apology to Council for review, in camera not later than October 17, 2022;
 - b. Council directs the Reeve to provide Councillor Lane with a written reprimand that reflects Council's decision;
 - c. Councillor Lane will attend educational and/or training session(s) regarding respectful workplace standards with a service provider of Council's choosing. The service provider's costs will be paid by the County as required by s.10(h) of the Code. Councillor Lane will bear the cost of any travel or accommodation associated with the training and no per diems will be paid for attendance at the training;
 - d. The service provider retained pursuant to paragraph (c) will provide Council with a written report on whether Councillor Lane has successfully completed the training and the report will include recommendations for further education or other measures, if the service provider determines that it is necessary or appropriate. Council directs the training and report to be completed by not later than November 30, 2022 unless Council directs an extension of time.
 - e. Councillor Lane will continue to refrain from:
 - i. Attendance at County owned facilities, except for Council or Committee meetings; and
 - ii. Participation in Council Committees, Commissions or board appointments, whether current appointments or appointments determined at the October 18, 2022, Organizational meeting, with the exception of:
 - Emergency Management Committee
 - Municipal Planning Commission

Until Council have received the report required by paragraph (d) and determined that no further educational sessions or similar measures are required and that Council will meet to make this decision not later than December 6, 2022, unless an extension is granted under paragraph (d).

Carried 6-0.

2022-364 Moved by Deputy Reeve Schatz that Council authorize the Reeve to draft a letter of reprimand to Councillor Lane with the support of legal counsel and that the letter of reprimand reflect Council's decisions on the Council Code of Conduct complaint.

Carried 6-0.

Councillors Properzi and Kleinfeldt departed the meeting at 3:18 p.m.

ADJOURNMENT

2022-365 Moved by Councillor Stoik that the meeting adjourn at 3:20 p.m.

Carried 4-0.



REQUEST FOR DECISION

OCTOBER 18, 2022

B

TO: COUNCIL

RE: MEADOWVIEW COMMUNITY CENTRE - COMMUNITY GRANT REQUEST

ISSUE:

Meadowview Community Centre is applying for a Community Grant to assist with the costs of repairing the roof of their facility (application attached).

BACKGROUND:

- February 2, 2021 – Council approved the Community Grants Policy setting a maximum of \$2,500 per applicant pending availability of funds.
- Meadowview Community Centre will start repairs immediately if approved for the grant.
- Meadowview Community Centre is requesting a \$2,500 donation to assist with a total project cost for repairs of \$5,000 with \$2,500 of their own fund to use towards the project
- October 5, 2022 – Meadowview Community Center representatives recently participated in the County Public Engagement session for developing a Community Halls Strategy.

ANALYSIS:

- Application was considered under Policy AD-002 Community Grants (attached).
- Applicant is eligible as they meet the criteria under section 4.1 as follows:
 - ✓ A volunteer group, service club or community group that provides services within the County or provides services readily available to the general public of the County
 - ✓ Demonstrates value or benefit to the community
 - ✓ Needs financial support to complete the project
- Application was considered under section 5.1 as a project (vs event or sponsorship).
- Application was assessed based on the criteria outlined in section 5.2 as follows:
 - ✓ Benefit to community – provides general access and rentals to a local facility
 - Used for crib tournaments, 4-H events, as well as local celebrations
 - ✓ Other sources of funding, financial viability and community involvement – applicant is providing 50% of the total project cost.
- Project is eligible under section 5.3 and 5.4 as follows:
 - Matching requirement has been met
 - Project is to take place October 2022
 - Repaired roof will help preserve the structure for future years and allow events to continue

- This is the 8th application for the 2022 budget year
- Financial implications on the budget with the approval of this application are as follows:

2022 Community Grant Budget	\$15,000
Dispersed in 2022 to date	(\$10,500)
Current Balance	\$4,500
Application (Meadowview Community Centre)	\$2,500
Balance Remaining for 2022 if approved	\$2,000

STRATEGIC ALIGNMENT:

Processing of Community Grant requests in accordance with the Community Grants Policy AD-002 aligns with the 2022-2026 Strategic Plan in the following areas:

PILLAR 3: RURAL LIFESTYLE

GOAL 2 County promotes & celebrates success/achievements

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates open & accountable government

ADMINISTRATION RECOMMENDS THAT:

Council approve the application from Meadowview Community Centre for a donation of \$2,500 under the Community Grants Policy to assist with the repair of the community centre roof.



Community Grant Application Form

Application Information

Please submit completed applications to: County of Barrhead No. 11
5306-49 Street
Barrhead, AB T7N 1N5
or email: info@countybarrhead.ab.ca

For assistance completing your application, contact 780-674-3331 or info@countybarrhead.ab.ca
Incomplete applications will not be accepted.

Applicant Information

Name of Organization: MEADOWVIEW COMMUNITY CENTRE
Mailing Address: R.R.3
Street Address
BARRHEAD AB T7N 1N4
City Province Postal Code
Phone Number: 7806743546 Email: shrode@telus.net

Contact Name: PATSY SHRODE
Position or Title: TREASURER
Phone Number: 780-674-3546 Email: shrode@telus.net

Is your organization a registered charity or non-profit? ☒ Yes ☐ No

If yes: Alberta Registry Number: 500009469
Date of Incorporation: JUNE 30, 1939

Project Information

Name of Project or Event: REPAIR ROOF
Start Date: LATE OCTOBER Completion Date: WITHIN 1 DAY OF START DATE
Location of Project or Event: SE04-58-5-5 MEADOWVIEW SCHOOL



Community Grant Application Form

Describe Your Project or Event:

Goals: Repair leaky roof on the community centre to maintain the integrity of the structure so that
the local community may rent the venue for their events & so the organization
may host events to bring the community together.

Anticipated number of County participants, or number directly affected by event, program, or services offered: 2 volunteers to assist with project, hundreds of individuals affected by the
success of the project

Target population (Children, youth, adults, seniors, families): All ages

Describe how this project will benefit the community: The completion of this project is crucial to our
community as this venue hosts crib tournaments, 4-H events, as well as rentals
by community members for family events such as wedding/reunions/parties.

Financial Information

Project Funding:

Funds Requested from the County of Barrhead:

Cash: \$2 500.00
In-Kind: \$
Total Requested: \$2 500.00
(Maximum \$2,500)

Funds from Other Sources:

(List other funds including any of the organizations own funds to be used in the project)

Own Funds: \$2 500.00
Fundraising: \$
Volunteer Hours \$ 20/ Hr x _____ Hours = \$ _____
Other: \$
Other: Please Specify \$
Other: Please Specify \$
Total From Other Sources: \$2 500.00

Note: Funding from other sources must be at least equal to funding requested from the County of Barrhead

Total Project Funding:

(Total Requested Funding + Total from Other Sources)

\$5 000.00



Community Grant Application Form

Project Costs:

List a summary of the project costs here. If available, attach price quotes or other supporting documents.

Cozifoam will repair the roof estimate to patch the	\$5 000.00
damage area is	\$
	\$
	\$
	\$
	\$
	\$
The cost to do the entire roof is 43 092.00	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

Refer to Policy for full listing of ineligible costs (e.g. day-to-day operating costs, staff wages or honorariums, flow through funding to re-distribute to others, or donations to charitable causes).

Total Project Costs: \$5 000.00

The personal and business information provided will be used to process the Community Grant Application and is collected under the authority of Section 33 (c) of the *Freedom of Information and Protection of Privacy Act* (FOIPP). If you have questions about the collection and use of this information, please contact the County of Barrhead at 5306-49 Street, Barrhead, Alberta T7N 1N5 or 780-674-3331.

Signature of Applicant or Authorized Representative

I (We) the undersigned, certify that this application is complete and accurate and that I (we) have the authority to sign on behalf of the organization.

Patsy Shrode

Signature

October 6, 2022

Date

Patsy Shrode Treasurer

Print Name and Title

Leslie McEachern

Signature

October 6, 2022

Date

Leslie McEachern- member

Print Name and Title



Community Grant Application Form

For Office Use Only

☐ Application Reviewed and Approved

Grant Number: 2022-08

☐ Application Reviewed and Denied

Council Resolution No. : _____

Funding Requested: \$ 2,500.00

Funding Approved: \$ _____

☐ Letter Sent: _____

Criteria and Evaluation (Comments must be completed if application is denied or modified):

Signature of Authorized County Representative _____

Date _____

Print Name and Title of Authorized County Representative _____



Grant Application #: 2022-08

Resolution #:

Community Grant Declaration

Name of Organization: MEADOWVIEW COMMUNITY CENTRE ("the Organization")**The Organization declares that:**

The information contained in its application is complete and accurate.

The Organization understands and agrees that any funding awarded is subject to the Organization complying with the terms and conditions of this agreement and as outlined in the Community Grant Policy ("the Policy").

The Organization agrees to the following terms and conditions:

1. The Organization agrees to be bound by the requirements set out in the Policy and Application form.
2. The Organization will use all grant funding awarded for the purposes stated within its Application. If the Organization wished to vary the purpose, it agrees to be bound by the requirements set out in the Policy.
3. Following receipt of the Grant, the Organization agrees to be bound by the reporting requirements set out in the Policy.
4. Any part of the Grant not spent as set out in the Policy or upon termination of this Agreement must be repaid to the County of Barrhead as stipulated in the Policy. The Grant may be terminated upon:
 - a. mutual consent;
 - b. 90 days written notice by either party;
 - c. demand by the County for immediate repayment in the event of a breach of any term or condition; or
 - d. if the Organization becomes insolvent
5. The Organization acknowledges that it will be liable for the full amount of the Grant and will be bound to the terms of this Agreement, even if the Organization has paid all or part of the Grant to a third party who has spent the money.
6. If requested, the Organization agrees to give the County of Barrhead access to examine the Organization's operation and/or premises to verify the Grant has been used for the purpose laid out in the Application. The Organization will provide access to all financial statements and records having any connection with the Grant or its purpose during the term of this Agreement or until all requirements have been met.
7. The Organization acknowledges that the *Freedom of Information and Protection of Privacy Act (FOIPP)* applies to records submitted by the Organization to the County in relation to the grant application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the *FOIPP Act*, subject to any applicable exceptions to disclosure under the Act.
8. The Organization agrees to indemnify and hold harmless the County of Barrhead, including all councillors, employees, and agents from any and all claims demands, actions and costs (including legal costs) for which the Organization is legally responsible, including those arising out of negligence or willful acts by the Organization or its employees or agents. Such indemnification shall survive the termination of this agreement.

The Organization represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Organization to the Agreement.

Leslie McEachern
Signature
Patsy Shrode
Signature

Leslie McEachern
Print Name
Patsy Shrode
Print Name

oct 6 2022
Date
oct 6 2022
Date



REQUEST FOR DECISION

OCTOBER 18, 2022



TO: COUNCIL

RE: PROPERTY TAXES – REQUEST TO CANCEL PENALTY - ROLL # 551153007

ISSUE:

Administration has received a request to cancel the penalty on 2022 property taxes and requires Council to make a decision.

BACKGROUND:

- *MGA* regulates the process for Taxation to ensure a consistent process is implemented across the province.
- According to the *MGA*, s.333 (1) Tax Notices, each municipality must annually
 - a) prepare tax notices for all taxable property and businesses shown on the tax roll of the municipality, and
 - b) send the tax notices to the taxpayers.
- Combined Assessment and Property Tax Notices for 2022 were dated and mailed on May 30, 2022.
- *MGA* assumes taxpayers receive the Combined Assessment and Property Notices by June 6, 2022.
- As required by the *MGA*, notice that the property taxes were mailed was advertised in the June 7, 2022 issue of the *Barrhead Leader* and on the County of Barrhead website which also included the tax due date of August 31.
- 2022 Property Tax Due Date was August 31, 2022 with reminder advertised in the August 23, 2022 issue of the *Barrhead Leader*.
- A BARCC notice was issued on August 30, 2022 to remind property owners that taxes are due August 31.
 - Received by property owners registered to receive alerts.
- Bylaw 2-2019 Tax Penalty Bylaw as amended by Bylaw 9-2020 sets date and rate of penalties applied to unpaid taxes as follows:
 - A penalty of 8% be applied to all unpaid current and arrears of taxes on the 1st day of September
 - A penalty of 4% be applied to all unpaid current and arrears of taxes on the 1st day of November
 - A penalty of 4% be applied to all unpaid current and arrears of taxes on the 1st day of March
- Payment can be made at most financial institutions, through online banking, e-transfer or in person by cash, cheque, or debit.
- Payment of property taxes can be made at any time. To avoid penalties, payment must be received by August 31, 2022.
- Payments can be postdated but are not processed until date on the cheque.

- Bylaw 3-2019 Tax Payment Installment Plan (TIPP) also allows payment of property taxes monthly through a tax installment payment plan.

ANALYSIS:

- County of Barrhead follows the taxation process set by the *MGA*.
 - Tax notices were deemed to have been received on June 6, 2022.
- 2022 property tax due date of August 31, 2022 was advertised multiple times:
 - June 7, 2022 - newspaper
 - August 23, 2022 - newspaper
 - August 30, 2022 - BARCC
 - Continuous – website, newsletter

Information and reason for request to cancel penalty is summarized below, with the original request attached:

Roll #	Penalty Amount	Reason for Request (Letter Attached)	County's Observations
551153007	\$176.53	<ul style="list-style-type: none"> • Landowner was dealing with an ill parent who passed away and they forgot to pay property taxes until receiving the reminder notice with penalty • Landowner has not been late on taxes previously since acquiring property in 2010 	<ul style="list-style-type: none"> • Taxpayer paid 2022 taxes including penalty on October 12, 2022 by e-transfer • Tax notice reminder was mailed October 5, 2022 and deemed received by October 12, 2022 • Taxpayer previously paid property taxes prior to the due date

- Administration reviewed the relevant legislation and bylaws and is unable to grant this request to cancel penalties as the County of Barrhead Tax Penalty Bylaw 2-2019 Section 5 states:
 - Any Taxes remaining unpaid after the due date shown on the tax notice are subject to penalties at the rates set out as follows:
 - (a) a penalty of eight percent (8%) be applied to all unpaid current and arrears of taxes on the first day of September;
- As the penalties are applied by Bylaw, a decision of Council is required.
- Council may consider the request based on the circumstances and in accordance with the *MGA* s. 347, Council may cancel, reduce, refund or defer taxes if it considers it equitable to do so.

ADMINISTRATION RECOMMENDS THAT:

Council considers the request for cancellation of penalties on tax roll 551153007.

Reuben & Debbie Van Assen



October 12, 2022

County of Barrhead No.11
5306- 49 Street
Barrhead, AB T7N 1N5

To Whom it May Concern,

We received a Tax Reminder Notice dated October 5, 2022 for Roll Number 551153007 with a penalty charged of \$176.53 for past due taxes. I immediately paid the total amount owing, including the penalty, via etransfer as this late payment was an oversight on my part.

I am writing to ask you to kindly consider refunding the penalty, as my father passed away in July and our Tax Notice got put to the wayside with caring for him on his deathbed and preparing for the funeral after his passing. Please note that all of our other Tax Notices in the past 11 years have been paid on time.

Thank you in advance for your consideration of this matter. We appreciate your time and apologize for this inconvenience.

Sincerely,

Debbie Van Assen



REQUEST FOR DECISION

OCTOBER 18, 2022

D

TO: COUNCIL

RE: DONATION AGREEMENT – CAMP CREEK COMMUNITY CLUB

ISSUE:

Camp Creek Community Club intends to donate \$1.5 million to the County of Barrhead for community hall and recreation assets. An agreement has been drafted for the donation and requires Council approval.

BACKGROUND:

- Camp Creek Community Club sold its property, which included a community hall and baseball diamonds, to a 3rd party and received proceeds of \$1.5 million.
- Camp Creek Community Club wants the proceeds used for the benefit of all County residents.
- Proceeds are to be used for community and recreation purposes within the County of Barrhead.
- June 21, 2022 – Council received a delegation from Camp Creek Community Hall regarding their pending sale. Following the delegation, Council passed a resolution for Administration to work with Camp Creek Community Hall on the opportunity presented.
- June 21, 2022 – Council passed a resolution to escalate Community Hall Strategy identified in the 2022 – 2026 Strategic Plan to begin in 2022.
- September 20, 2022 - Council approved the Public Engagement Plan for the Community Halls Strategy.
- October 5, 2022 – Public engagement with Community Halls was conducted.

ANALYSIS:

- Draft Agreement requires the County to:
 - Invest funds in a segregated interest-bearing account
 - Engage stakeholders in developing a Community Halls Strategy
 - Develop a Community Halls Strategy that will provide an overall strategic approach for the municipality in its support of community facilities or operation of community facilities with the County of Barrhead.
 - Recommend a Use of Proceeds to Donor based on the Community Halls Strategy.
 - Return funds, including interest earned thereon, to the Donor should the parties be unable to agree on a suitable Use of Proceeds.
- Agreement is for a period of 2 years. During this time the County will recommend a Use of Proceeds to the Donor based on the work undertaken by the County in developing a Community Halls Strategy. Agreement can be extended, if mutually agreed.

- Should the County and Camp Creek Community Club find a suitable use of the proceeds, an agreement for the use of those proceeds will be executed at that time.
 - If parties are unable to agree on Use of Proceeds, the funds will be returned to the Donor.

STRATEGIC ALIGNMENT:

PILLAR 3: RURAL LIFESTYLE

GOAL 1 County has an inventory of natural and community assets.

ADMINISTRATION RECOMMENDS THAT:

Council direct Reeve and County Manager to execute Donation Agreement with Camp Creek Community Club as presented.



presented to Council on October 18, 2022
(items shaded have changed since last meeting)

E

2022 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2022-363,364	Decision re Council Code of Conduct matters and direction to Reeve to provide letter of reprimand on behalf of Council	CAO	Letter of reprimand sent on behalf of Council	Complete Oct 5/22
2022-368	Draft resolution on cellular coverage in the County with timeline to support advocacy efforts at RMA 2023 Spring Convention	CAO		Not Started
2022-367	Initiate the ICF process with the Town regarding feasibility of ADLC as a municipal building.	CAO	Contacted Town CAO to initiate discussion	Underway
2022-366	Cancel property taxes in the amount of \$13,927.30, owed by GOA, in the name of Alberta Municipal Affairs and AEP	FIN	Adjustment entries complete	Complete Oct 11/22
2022-364	Admin to provide further info on Alberta Carbon Grid - Agreement with GOA	CAO		Not Started
2022-359	Reduce fire invoice IVC00002540 for fire fighting services from \$750 to \$400.	CAO/EA	Letter sent to owner informing of decision	Complete Oct 11/22
2022-357	Deny the request for cancellation of penalties on tax roll 330019000.	CAO/EA	Letter drafted	Underway
2022-356	Deny the request for cancellation of penalties on tax roll 520264017.	CAO/EA	Letter drafted	Underway
2022-349,350	Directed CAO to schedule future date to conclude incamera discussion; postpone Sept 20/22 items to next mtg	CAO	Sept 20/22 remaining brought to Council on Oct 4/22 and incamera item concluded; Next suitable time for all parties was Oct 4/22	Complete Oct 4/22
2022-345,346	Approved Economic Development Plan and provide letter of endorsement for application under AAIP Rural Renewal Stream	CAO	Application for Community Designation under AAIP Rural Stream was submitted	Complete Sep 29/22
2022-344	Approved PEP to support development of Community Hall Strategy	CAO/COM	With Council approval, PEP is being implemented	Complete Sep 20/22
2022-343	Deny request to cancel taxes roll 531311008	CAO/EA	Letter sent; Letter drafted	Complete Sep 30/22
2022-342	Cancel penalties on tax roll 528363010.	FIN/CAO	Letter sent & adjustment done; Letter drafted	Complete Sep 30/22

2022-340	Adopted new Rates & Fees Bylaw 7-2022	CAO/EA	New bylaw signed & posted to website	Complete Sep 27/22
2022-335	Approved community grant to Community Pumpkin Walk for \$1,500	CAO/EA	Approval letter sent	Complete Sep 23/22
2022-326, 336	Provide letter of support; Investigate & provide further info regarding request by GROWTH for letter of support for funding under TRF	CAO/EA	Letter Sent; Summary obtained from GROWTH chairperson; presented to Council on Sept 20/22	Complete Sep 30/22
2022-325	Register Reeve & Councillor Lane for in-person engagement in Edm with Min of Justice for APPS	EA/CAO	Registered for Sept 13, 2022 session	Complete Sep 7/22
2022-321	Authorized signing Emerg Mgmt Mutual Aid Agreement with LSAC	CAO	Awaiting Signatures from LSAC	Underway
2022-319,320	Approved new AG-002 Eqpt Rental Policy & rescinded Policy 62.09 Rental of Ag Eqpt	AG/EA	Policies Updated	Complete Sep 9/22
2022-314	Disperse 16,000 yards topsoil and 10,000 yards clay as excess material at Kiel & Neerlandia Lagoon to interested local parties at \$1 per yard & hold harmless agreement	PW	Hauling has begun out of Neerlandia Lagoon site. This will be ongoing until material is removed.	Complete Sep 7/22
2022-308	Council Code of Conduct	CAO	3rd party independent investigator R. Smith from Neuman & Thompson retained	Complete Aug 26/22
2022-302-303	Council Code of Conduct	CAO	4 options brought to Council	Complete Aug 25/22
2022-295-297	Council Code of Conduct	CAO	Written response received, special mtg held Aug 19/22	Complete Aug 19/22
2022-291,318	Directed CAO to start work on application process for Queen Elizabeth II Platinum Jubilee Medal (Alberta) and submit Marilyn Flock	CAO	Nomination submitted; Council selected Marilyn Flock; List of potential nominees provided to Council Sep 6/22	Complete Sep 22/22
2022-285	Approved employment of municipal clerk on temp basis to assist with records mgmt	DF/CAO	Informed clerk of extension of employment	Complete Aug 17/22
2022-284	Approved 2023 draft budget schedule	DF/CAO	Meeting requests sent	Complete Aug 19/22
2022-281-283	Apply for asset management cohort program	DF/CAO	Application submitted Aug 18/22, waiting for decision	Complete Aug 18/22
2022-280	Approved Property Tax Penalty Exempt List for the 298 tax rolls	DF	Complete	Complete Aug 16/22
2022-279	Convert property assessment system from PAVIS to CAMA lot system at cost of \$37,500 in 2023 budget	DF/CAO	Reviewing contract received contract Aug 29/22	Underway

2022-278	Deny request to cancel/reduce taxes roll # 569322014	DF/CAO	Letter mailed to ratepayer; Letter drafted	Complete Sep 26/22
2022-277	Deny community grant request for Shepherd's Care Foundation	EA/CAO	Informed of decision	Complete Aug 19/22
2022-276	Deny community grant request for Meadowview 4-H club	EA/CAO	Informed of decision	Complete Aug 19/22
2022-273	Reduce fire invoice IVC00002362 to \$750 and cancel \$250	EA/CAO	Letter mailed to resident and adjustment made; Letter drafted	Complete Sep 26/22
2022-272	Grazing Lease S1/2 4-60-2-W5 to Sutherland (2023-2025)	EA/CAO	Lease signed; Tenant to sign lease	Complete Sep 26/22
2022-262	Engage AE for the assessment of TL lagoon for a maximum cost of \$16,500	PW/CAO	Contract with AE is finalized	Complete Jul 25/22
2022-254	Bring back recommendations for disposing of Unit #306 2018 Caterpillar D6T XL	PW/CAO		Underway
2022-253	Purchase 2023 Komatsu Dozer for \$575,000 from SMS Equipment	PW/EA	Letters sent to dealerships informing them of decision.	Complete Jul 7/22
2022-240	Contract with Improve Consulting Group Inc. to complete a Compensation Review at a cost of \$14,650 plus GST.	DF/CAO	Contract signed	Complete June 23/22
2022-235	Community Hall Strategy identified in the 2022-2026 Strategic Plan be escalated to begin in 2022.	CAO/PD	Met with halls and are drafting a what we heard report; Oct 5/22 selected; PEP to Council Sept 20/22; Stakeholder input on selecting date almost complete; Project management sheets drafted	Underway
2022-234	Work with Camp Creek Community Hall delegation to explore opportunity	CAO/PD	To Council Oct 18/22; DRAFT a agreement being reviewed by legal; Private sale has closed; Private agreement closing postponed; Discussed conditions of agreement to hold funds; General comments provided re agreements	Underway
2022-228	Send letter to church & Assn regarding request to declare as an essential service	CAO	Letter sent to church advising comments to be shared with MLA; Letter drafted	Complete Oct 11/22
2022-226,227	Development & Lease agreement with Benedict Pipeline for laydown yard at Kiel	CAO/PD	Agreements signed by County & Tenant	Complete Jun 10/22
2022-225	LGFF Engagement Survey (GOA)	CAO/DF	Complete and submitted	Complete Jun 9/22
2022-221	Award Line Painting project to Line King Highways to not exceed \$39,500	PW	Agreement Finalized; MOA sent to contractor for signing	Complete Jul 6/22

2022-220	Award Gravel Crushing Tender Ft Assiniboine pit to Surmont Sand & Gravel for \$1,487,300 to crush 278,000 tonnes & allocate \$8,000 to quality testing	PW/EA	Contract finalized; Contracts provided to contractor to sign	Complete June 21/19
2022-217	Submit applications to MSI Capital for 3 projects (RR 25 in 2024, Rd reg gravel 2023, Landfill Access Rd upgrade in 2026)	DF	Submitted	Complete Jun 15/22
2022-216	MOA with AT for STIP funding (BF 78033)	CAO/EA	Contract finalized; Signed by County & sent to AT	Complete June 23/22
2022-215	Set Date, Time, Place - Tax Sale (Public Auction)	CAO	Set for Dec 7/22; process as per MGA	Complete Jun 7/22
2022-214, 354	Barrhead Street Festival - Community Grant \$1,500	CAO/EA	Receive final report; Approval letter sent	Complete Jun 10/22
2022-213	Barrhead Golf - Community Grant Final Report	CAO/EA	Report filed	Complete Jun 7/22
2022-207	Send letter to resident regarding dust control at RR 25 & Twp Rd 571A	CAO/EA	Letter sent	Complete Jun 15/22
2022-204	Approved 2021 Annual Report	CAO/COMM	Posted to Website	Complete May 18/22
2022-199	Approved Admin bldg repairs with County contribution to be a max of \$25,500	CAO/DF/EA	Pembina Hills School Division informed of Council decision	Complete May 17/22
2022-198	Denied request from Long Run Exploration Ltd to cancel taxes	DF	Letter sent	Complete May 18/22
2022-197	Approved agreement with Tango Network for \$10,980 for Broadband project implementation	CAO	Contractor notified	Complete May 18/22
2022-195	Approved Diesel Fuel Surcharge Rate effective May 23, 2022	PW	New process implemented	Complete May 30/22
2022-194	Awarded shoulder pull contract to B&B Wilson for project cost of \$194,250 and identified additional funding source	PW	Contract fully executed; Contractor notified, will send contract	Complete Jul 5/22
2022-193, 355	Approved community grant to Bhd Ag Society	CAO/EA	Receive final report; Approval letter sent	Complete May 20/22
2022-192	Approved Ducks Unlimited professional services agreement	AG	Gov't employee retired, looking at finalizing agreement; Agreement sent to Ducks Unlimited for signing	Underway
2022-191	Appointed Chelsea Jaeger as weed inspector	AG	Officially appointed by Council; ID to be provided	Complete May 17/22
2022-190	Declared June 6-14 as Seniors Week	CAO/EA	Declaration posted on website, and Ministry of Seniors & Housing notified	Complete May 20/22

2022-205	Broadband Partnership - Option #2 approved with funds from reserves	CAO/DF/PD	Agreement fully executed; Finalizing Contribution Agreement	Complete June 1/22
2022-200	Approved Project #440 Road Construction agreements	CAO/EA	Agreements signed & awaiting completion of project	Complete May 4/22
2022-197	Approved Enforcement Services Agreement with LSAC	CAO/EA	Agreement finalized; Sent to LSAC May 16 waiting return; Awaiting signature	Complete Jun 7/22
2022-196	Proclaim May 1-7 Emergency Preparedness Week	CAO/COMM	Posted to website, posted at office	Complete May 4/22
2022-195	Proclaim 2022 Year of the Garden & June 18, 2022 Garden Day	CAO/EA	Posted to website, CIB & Garden Canada notified	Complete May 4/22
2022-194	Proclaim May 30-Jun 3 Alberta Rural Health Week	CAO/COMM	Posted to website	Complete May 4/22
2022-193	Grass cutting contract - MacGill Estates	CAO/EA	Finalized; Contractor notified, waiting for signatures	Complete May 12/22
2022-184	GFR - Option to Purchase (on 3rd lot)	CAO	Signed by County & sent to lawyer Apr 22/22	Complete Apr 22/22
2022-180	Adopted 2022 Property Tax Bylaw	DF/EA	Bylaw signed & posted to website	Complete Apr 21/22
2022-175	Approved 3-yr Financial Plan & 10-yr Capital Plan	DF	Signed & posted to website	Complete Apr 20/22
2022-173, 174	Approved 2022 Operating & 2022 Capital Budget	DF	Signed & posted to website	Complete Apr 20/22
2022-167	Approved Reserve Report	DF	Council approved	Complete Apr 19/22
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF		Underway
2022-165	Appointed new fire guardians	EA	Applicants and Fire Chief have been notified	Complete Apr 20/22
2022-160, 161, 202, 203	Bylaw 6-2022 (Removal of MR designation) 1st reading; set public hearing date, 2nd, 3rd reading (relates to resolution 2020-358)	PD/EA	Bylaw signed, forms sent to Land Titles; Public hearing for May 17, 2022; Advertising submitted to local paper and to be posted on site	Complete May 19/22
2022-150	Denied request to cancel Axiom Oil & Gas Inc taxes	CAO/DF	Decision sent	Complete Apr 12/22
2022-149	Approved Library special funding request to a max County contribution of \$3,650 (total 4% COLA)	CAO/DF	Decision sent	Complete Apr 13/22
2022-144-147	Approved 2022 Joint Landfill budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22

2022-140-143	Approved 202 Joint Airport budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-138,39	Approved 2022 Joint Twinning budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-131-137	Approved 2022 Joint Fire Services & ERC budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-129	Renewal of Fire Services Agreement	CAO	Agreement signed	Complete Apr 22/22
2022-128	Budget Priorities Survey - What we Heard Report	CAO/EA	Posted to website	Complete Apr 11/22
2022-127	Letter of support for Rossman's commercial timber permit application	PD	Letter provided to Mr. Rossman	Complete Apr 12/22
2022-126	Renew GROWTH membership for 2022	PD	Invoice submitted to Finance	Complete Apr 12/22
2022-125	Adopted Bylaw 3-2022 Dog Control Bylaw Amendment	CAO/EA	Signed by Reeve	Complete Apr 12/22
2022-121	Accepted priorities for RCMP Annual Performance Plan	CAO	Signed by Reeve & returned; Waiting for final plan for Reeve's signature	Complete Aug 11/22
2022-120	Set Dunstable lagoon volume allotment program; 1st come 1st served	PW	Notified; Updating list of users	Complete May 12/22
2022-118	Nominate director for BRWC	CAO/EA	BRWC notified	Complete Apr 6/22
2022-115	Appoint member-at-large to Library Board	CAO/EA	Library notified	Complete Apr 6/22
2022-114	Adopted Rates & Fees Bylaw 4-2022	CAO/EA	Signed and posted to website	Complete Apr 6/22
2022-110	Approve 2022/23 ACP Grant Agreement for Municipal Intern	CAO/EA	Agreement signed and sent to Municipal Affairs	Complete Apr 6/22
2022-109	Approve 2022-2026 Strategic Plan	CAO	Posted public version to website; Drafting public version for website	Complete Jun 15/22
2022-108	Publish 2021 audited financial statements to website	DF/COMM	Posted to website	Complete Apr 8/22
2022-098,99	Move CAO to Step 12 on salary grid and vacation entitlement to 4 weeks effective Jan 1/22	FIN	Payroll notified	Complete Mar 10/22
2022-089	Schedule Special Council meeting March 3	CAO	CAO performance evaluation	Complete Mar 1/22
2022-088	Proclaim May 9-13 Economic Development Week	PD/EA	Notification sent and posted to website	Complete Mar 10/22

2022-087	Barrhead Golf - Community Grant \$2,500	EA/FIN	Applicant has been notified and payment sent	Complete Mar 17/22
2022-086	Appointment of Fire Guardians	CAO/EA	Fire Chief notified	Complete Mar 10/22
2022-084,85	Plan Appreciation Dinner April 28 and invite ICF partners	AG/EA	Event held Apr 28/22; Invitations sent to Minister and MLA, planning underway	Complete Apr 28/22
2022-079	Bring back info on WILD Alberta requests re: establishing DMO	CAO/PD	Scheduled to bring to Council April 5/22	Complete Apr 5/22
2022-078	Request meeting w/Min of Transportation at RMA re: condition/safety of Hwy 769	CAO	Meeting requested	Complete Feb 15/22
2022-077	Authorized signing of MSI amending MOA	CAO/EA	Signed and returned to GOA	Complete Feb 22/22
2022-076	Approved Indixio as the EDRMS provider	DF	Contract finalized	Complete Mar 3/22
2022-074,154	Bring back a report on the costs and process for expropriation of land related to Project 340	CAO/DF	Expropriation was not required	Rescinded Apr 5/22
2022-073,219	Approved landowner compensation for Project 340 road ROW acquisition	PW	Going to Council June 7; 1 left to sign; 3 still to sign; Have agreements with 2 main landowners; Negotiations have commenced	Complete Jun 8/22
2022-070	Creation of new reserve Ag-H2C Conservation Landowner Conservation	DF	Created	Complete Feb 15/22
2022-069	Approved 2021 reserve transactions	DF	Transactions complete	Complete Feb 15/22
2022-066	Awarded contract to Pembina West Co-op to supply diesel fuel for 3 years	DF/PW	Contract finalized; Contract signed and sent to Co-op for execution.	Complete Feb 15/22
2022-060	Awarded Tender for 3/4 Ton Truck to Barrhead Ford	PW	Letter sent to Barrhead Ford confirming purchase	Complete Feb 22/22
2022-058	Award Ag Lease by Manola truck fill	CAO	Lease finalized; Lease sent to landowner	Complete Feb 28/22
2022-057	Denied request to cancel Town Rec portions of taxes	CAO	Letter sent to landowner	Complete Mar 9/22
2022-054,55,56	ARB Officials Appointments	DF/EA	CRSAC notified of appointments	Complete Feb 17/22
2022-053	Rescind Policy 62.06 - Partners in Conservation	AG/EA	Policy rescinded	Complete Feb 18/22
2022-049,50,51	Appointed members to PAC (ALUS)	AG	Applicants have been notified	Complete Feb 16/22

2022-038	Approved Rural Broadband Policy	CAO/PD	Policy sent to consultant to continue work on project	Complete Feb 7/22
2022-035	Approved funding sources for overbudget 2021 operational projects	DF	Transactions done	Complete Feb 3/22
2022-034	Approved funding sources for overbudget 2021 capital projects	DF	Transactions done	Complete Feb 3/22
2022-033	Approved purchase of 2022 Excavator with implements	PW	Letter sent to Finning approving excavator purchase; letters sent to unsuccessful bids	Complete Feb 8/22
2022-032	Approved purchase of 2 - 2022 Motor Scrapers as per Capital Budget/Plan	PW	Letter sent to Finning approving purchase	Complete Feb 8/22
2022-031	Approved purchase of 2 - 2022 UTVs as per Capital Budget/Plan	PW/AG	CC Cycle contacted to confirm purchase	Complete Feb 2/22
2022-028	Approved Bylaw 2-2022 Emergency Management	CAO	Included in Municipal Emerg Plan (MEP)	Complete Feb 4/22
2022-022	Public Hearing for Lakeview Estates ASP (LUB amendment) - March 1, 2022 at 1:15 pm, Multipurpose Rm	PD/EA	Public hearing held in person and virtual on March 1/22; Advertising requirements underway, facility booked	Complete Mar 1/22
2022-021,090-092, 212	LUB amendment re: Lakeview Estates ASP	PD/CAO	3rd reading to Council on Jun 7/22; 2nd reading with recommended amendments to Council May 3/22; 3rd reading to be scheduled for Council consideration (June 7/22). Will return to Council for further consideration following Public Hearing; 1st reading to Council	Complete Jun 10/22
2022-006	BF73046-21 Awarded to Griffin Contracting	PW	Notification sent to MPA to award contract to Griffin	Complete Jan 19/22
2022-005	Approved ALUS PAC TOR	AG	PAC TOR posted and advertising underway	Complete Jan 20/22
2022-004	Community Grant of \$2,500 - Misty Ridge Ski Club	CAO/EA	Letter sent awarding grant	Complete Jan 20/22
2021-536	Approved purchase 2022 Motor Grader Replacement as per Capital Budget	PW/DF	Letters sent to dealerships informing them of decision.	Complete Jan 7/22
2021-534	Approved 10 YR Capital Plan	CAO/DF	Posted to Website	Complete Jan 12/22
2021-533	Approved 3 YR Financial Plan	CAO/DF	Posted to Website	Complete Jan 12/22
2021-532	Approved 2022 Capital Budget of \$8,087,326	CAO/DF	Posted to Website	Complete Jan 12/22

2021-531	Approved 2022 Interim Operating Budget of \$17,518,554	CAO/DF	Posted to Website	Complete Jan 12/22
2021-530	Approved application for PERC/DIRC (\$29,878.80 & \$728.86)	DF	Sent to GOA.	Complete Jan 11/22
2021-529	Approved Water & Sewer Utility Rates Bylaw 11-2021	CAO/DF	New rates inputted to system and first utility bills to be sent out Jan 31, 2022	Complete Jan 7/22
2021-523	Approved MOA with CRASC Jan 1, 2022 to Dec 31, 2024	CAO	Received finalized agreement; Sent to CRASC for signing Jan 13	Complete Feb 9/22
2022-024; 2021-496	Request report with options & recommendations to consider compensation for Newton Creek flooding	CAO/DF	Council accepted insurance adjusters conclusion and denied claim; To Council Feb 1/22; RMA Genesis Reciprocal Insurance has been contacted; appt with legal counsel	Complete Feb 1/22
2021-488	Cancel 50% 2021 taxes for GOA re: GIPOT	DF	Received Payment; Journal entry done and expect payment March 31, 2022	Complete Mar 15/22
2021-481	Draft proposal for holding annual Agriculture/County dinner in 2022 in alignment with public health restrictions	CAO/AG	RFD to Council Mar 1/22; Minister confirmed; Checking availability of site, MLA, Minister etc.; Preliminary discussions re potential dates	Complete Mar 1/22
2021-474	Authorized Admin to enter into Ag Plastics Recycling Agreement with CleanFarms	CAO/AG	Agreement signed and returned; On hold until April 2022; Awaiting agreement from CleanFarms	Complete Apr 4/22
2021-471	Approved streetlight in Neerlandia	EA/CAO/PW	Construction complete; Permits complete, estimate Mar 7 completion; Fortis has been notified, indicated new year	Complete Mar 4/22
2021-452	Contract for Neerlandia Lagoon Construction awarded to PME Inc.	PW	Fully executed Contract sent to AE for distribution; Contract signed by PME and being returned to County to fully execute. Associated Eng to be in contact with PME to determine work schedule.	Complete Jan 19/22
2021-353	Develop policy for volume allotment program for Dunstable Lagoon (Q1-2022)	CAO/PW	RFD to Council April 5 for further direction	Complete Apr 5/22
2022-040; 2021-291	Use of Barrhead Johnson Airport Terminal for Aviation Ground School Training	EA/CAO	Council rescinded on Feb 1/22 as session was not held; Postponed until Oct 2021	Rescinded Feb 1/22

2021-190	Scada Project - Additional Work approved with \$25K FGT funding	CAO/PW	99% complete with Northplex done; Working on Communications 90% complete; Completed - instrument and piping at Manola pump house and Booster station and Neerlandia Scada upgrade. Contractors working on updating programming and communications. Application for FGT to be updated when project fully complete.	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Rough draft prepared	Underway
2020-468	Approved disposal of Fire Dept equipment with funds used to reduce capital contribution	DF	Sold in 2021 and proceeds were deducted from amount due for new fire engine; Not sold in 2020; Waiting for 2021 final capital budget reconciliation in late January 2022.	Complete Jan 10/22
2020-358	Land exchange - begin process re securing road ROW (requires bylaw to dispose of MR & public hearing - relates to resolution 2022-160,161,202,203)	PD/CAO	Bylaw approved May 17/22 forms sent to Land Titles; 1st reading Apr 19/22, public hearing set for May 17/22; Bylaw to Council Apr 19/22; Landowner signed agreement, starting process for land exchange; Preliminary survey work done and waiting for landowner to review sketch plan; Landowner is reviewing; Working on agreement	Complete May 19/22
2020-165	Letter - AB Transportation re prov. Hwy concerns for consideration for GOA 2020 Capital Maintenance Projects	EA/CAO	Hwy 33; Obtained input from Council, PW.	Underway
2019-427	Release County share of deposit for fire engine; approved cost share of \$317,748.50 for purchase of 2020 engine incl 10% deposit of \$31,775 to be pd in 2019	DF	Received final inv Jan 10 to be paid next cheque run; Town indicates waiting for final payment date and will invoice us full cost share in 2022; waiting for docs from Town at year-end to transfer funds (\$31,775)	Complete Jan 17/22
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2019-009	RMA Charitable Gaming Committee - support and inform	EA/CAO	GOA postponed this initiative indefinitely, tone of letter will change; Letter drafted to MLA etc.; Shared with Town & orgs; Report posted to website, compiling email distribution list	Underway
2018-029	Service Contract Review	EA/CAO	Initial list has been compiled.	Underway

2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Underway
2017-245	Policy for Special Events	CAO/Dev	Reviewing policies from neighbouring municipalities	Underway

In Force or Date Effective	MGA Change	Responsible	Comments	Status
Oct 26/17	Public Notification Methods: To use alternative advertising requires an Advertisement Bylaw	CAO/EA	Only required if Council wants to use alternative advertising methods	Not started
Oct 26/17	Conservation Reserve: Council may designate land for a new type of reserve to protect enviro significant features.	CAO/PD/Ag	Requires policies to be incl in MDP and ASPs.	Not started
Oct 26/17	Off-Site Levies: Scope expanded AND opportunity to create joint intermunicipal off-site levy bylaws for projects	CAO/DF/PD/PW	Permitted to revise bylaw to expand scope; Describe infrastructure, benefitting area, technical data, estimated costs, keep calculations current, agreement as needed	Not started
	More to be added - as time permits			



Public Works Director of Infrastructure Report October 18, 2022

F

Graders

- Area graders are blading gravel roads.

Gravel Haul

- County forces are working out of the River Valley pit gravelling the 2022 road program projects.

Construction

- Project #340 (Auto Parts Road) is near completion other than the area awaiting channel realignment and power pole mound removals.
- Construction equipment will be moving to the Regional Landfill to complete cell covers.

Drainage

- Repairing and replacing culverts, ditch clean out utilizing backhoe, tandem gravel truck and D4 dozer.

Mowing

- Mowing paved roads out to property line.
- Mowing select gravel roads where saplings are encroaching through ditch and past brushing projects.

Labour

- Building fence on Project #340, culvert delivery, sign repairs and campground and transfer station maintenance.

Contract

- Surmont Sand and Gravel continue crushing operations at the Fort Assiniboine gravel pit with approximately 190,000 tonnes completed.

Administration

- Working on budgets, road program and bridge inspections.

Shop

- Equipment services, Finning is completing 317GC excavator rig up at our shop to give the machine the ability to run the mulcher head and twist wrist bucket.
- All other maintenance as required.

Utilities

- MCSNet has been carrying out final installation of fibre optic services into the Neerlandia and Manola water distribution buildings, which has involved access coordination with County staff.
- Approximately 1,400 yards of clay and 1,500 yards of topsoil have been hauled from the Neerlandia lagoon site by contractors to date.
- Significant time and effort was spent on repairing the sewer line restriction in Manola which was located between the hamlet and the lagoon. A new flushing point and control valve were installed to pressure the line up and a large vacuum/flushing truck was used on the outlet, which eventually moved the blockage through the system. Blockage appeared to be a significant volume of concrete flakes which likely come from degrading septic tanks. While this repair was

costly, the flushing point can be utilized to carry out yearly flushing of the line which will help to prevent future blockages.

- Thunder Lake lagoon sounding and assessment report is currently being completed by Associated Engineering. It is expected we will receive the report in early November 2022.
- County staff have met with Associated Engineering regarding the Utilities Infrastructure digital mapping project that is in the budget for 2022. Paper maps have been provided and Associated Engineering will start to carry out the digitization project. It is expected that this will be a multi-year project.
- All other testing and monitoring are being carried out as per normal operations.

Barrhead Exhibition Association and Agricultural Society
Board Meeting
September 27, 2022

Meeting called to order by President Jackie Miller at 7:30 pm.

Attendance: Jackie Miller, Steve Zunti, Brenda Visser, Ken Anderson, Bill Lane, Ashley Mast, Shauna Abernathy, Neil Branden, Anthony Oswald, Lynn Down

Prior to the meeting the group met with Dustin Clarke (Clark Creations) re: rebranding/logo. A committee was struck to come up with a final decision. (J Miller, N Branden, B Visser, A Mast, C Branden).

ADOPTION OF AGENDA

Moved by B Lane to adopt amended agenda. Secunder N Branden. Carried.

ADOPTION OF MINUTES

Moved by K Anderson to adopt minutes of Board Meeting of August 23, 2022. Secunder S Zunti. Carried.

BUSINESS ARISING FROM MINUTES

1. Meeting with the Town – J Miller and N Branden have met with Mayor Dave McKenzie and CAO Ed LeBlanc regarding concerns between the Ag society, Town and Town Rec, Businesses, Chamber, etc. Will review contract with Town regards to Agrena concession and Agrena parking lot. A Oswald reported that Rodeo Drive (57th Avenue) will be paved and with parking spaces next year.

REPORTS

2. Financial Report – attached. **Moved by B Visser to accept report as presented. Secunder A Mast. Carried.**
3. Facilities Report – attached. Discussed options re: handicapped accessibility and mobility issues on the grounds. Will seek funding opportunities via Disability Coalition group. **Moved by K Anderson to accept report as presented. Secunder C Branden. Carried.**
4. Rodeo Report – N Branden reported successful WRA Finals with 350 attending the Cabaret. No wrist bands given to youth on Saturday afternoon so no count of attendance. WRA still in negotiations with bids to host the finals.
5. Fundraising Report – C Branden reported plans for a family Christmas function in November ... info to follow.
6. Derby Report – Tabled.
7. Scholarships - attached

NEW BUSINESS

1. Terms of Reference - Committees to review for updates for October 25 meeting approval.
2. September 21 designated "Agricultural Societies Days".

3. Pickle Ball – A Oswald asked our thought on using Bablitz Hall for pickle ball. We are open to discussion on use, if they want to talk about options. However, we cannot guarantee regular use due to other users and events.
4. Car Show – Include during Fair and locate on school front parking area.
5. Bablitz Hall Decorations – Ag Society will supply Christmas tree/lights with all other by user.

ADJOURNMENT

Moved by S Abernathy to adjourn meeting at 9:20 pm. Seconder B Lane. Carried

10:52 AM

Barrhead Exhibition Association and Agricultural Society

09/27/22

Balance Sheet

Accrual Basis

As of September 27, 2022

	Sep 27, 22
ASSETS	
Current Assets	
Chequing/Savings	
100 · Servus Credit Union - Chequing	92,033.11
101 · Servus Credit Union - Savings	10.88
102 · Servus Rewards #2	93.05
105 · Servus Credit Union - Shares	1.44
107 · Servus Credit Union - CASINO	23,075.83
109 · Term 9 Rodeo Grant 1 Yr Redeem	14,485.48
110 · Leonard's Memorial 1 Yr Redeem	9,265.87
Total Chequing/Savings	138,965.66
Accounts Receivable	
115 · Accounts Receivable	5,940.00
Total Accounts Receivable	5,940.00
Total Current Assets	144,905.66
Fixed Assets	
170 · Land	152,541.86
172 · Show Barn	849,506.90
173 · Equipment	327,996.45
174 · Grounds Improvement	151,989.03
175 · Bablitz Exhibition Hall	308,480.06
Total Fixed Assets	1,790,514.30
Other Assets	
186 · Other Assets	1,603.95
Total Other Assets	1,603.95
TOTAL ASSETS	1,937,023.91
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · Accounts Payable	12,295.90
Total Accounts Payable	12,295.90
Other Current Liabilities	
201 · Accrued Liabilities	1,775.00
205 · Stabilize Alberta Funding	14,435.00
250 · GST/HST Payable	
251 · GST Collected	5,142.82
250 · GST/HST Payable - Other	-4,210.54
Total 250 · GST/HST Payable	932.28
Total Other Current Liabilities	17,142.28
Total Current Liabilities	29,438.18
Total Liabilities	29,438.18
Equity	
195 · Pembina West Co-operative	-3,858.77
300 · Retained Earnings	-31,679.08
32000 · *Retained Earnings	94,040.55
350 · Equity in Capital Property	1,681,663.68
360 · Capital excess (deficit)	559.94
Net Income	166,859.41
Total Equity	1,907,585.73

Barrhead Exhibition Association and Agricultural Society
Balance Sheet
As of September 27, 2022

	Sep 27, 22
TOTAL LIABILITIES & EQUITY	1,937,023.91

10:19 AM

Barrhead Exhibition Association and Agricultural Society

09/27/22

WRA Finals 2022

Accrual Basis

November 1, 2021 through September 27, 2022

	Nov 1, '21 - Sep 27, 22
Income	
WILDROSE FINALS	
Bar	
1502 · Bottle Returns	214.55
1504 · Bablitz Bar Thursday	2,817.15
1505 · Bablitz Bar Friday	2,229.53
1508 · Upstairs Bar 1 Thursday	3,204.29
1509 · Upstairs Bar 2 Friday	5,878.11
1510 · Upstairs Bar 3 Saturday 1 pm	1,639.05
1511 · Upstairs Bar 4 Saturday Night	7,250.48
1512 · Upstairs Bar 5 Sunday	1,364.78
Total Bar	24,597.94
CABARET	
Cabaret Bar	9,191.44
CABARET - Other	6,561.92
Total CABARET	15,753.36
1514 · Miscellaneous	
1514A · Power	40.00
1514 · Miscellaneous - Other	605.00
Total 1514 · Miscellaneous	645.00
1516 · Sponsorship	2,750.00
1517 · Stall Rentals	3,123.81
1518 · Ticket Sales	
1518A · Thursday Tickets	12,933.35
1518B · Friday Ticket Sales	10,595.25
1518C · Saturday Afternoon Tickets	9,133.34
1518D · Saturday Evening Tickets	15,719.06
1518E · Sunday Ticket Sales	8,857.17
1518H · 5 packs	4,380.96
1518 · Ticket Sales - Other	1,209.53
Total 1518 · Ticket Sales	62,828.66
Total WILDROSE FINALS	109,698.77
Total Income	109,698.77
Gross Profit	109,698.77
Expense	
2500 · WILDROSE FINALS EXPENSES	
2500A · Advertising & Promotion	3,560.44
2501 · Ambulance	1,500.00
2502 · Announcer	
2502A · Accomodation	330.00
2502 · Announcer - Other	3,300.00
Total 2502 · Announcer	3,630.00
2503 · Bar	
2504 · Deposit on liquor & pop/enviro	290.21
2506 · Liquor	8,950.01
2508 · Mix, Water & Ice	1,454.92
Total 2503 · Bar	10,695.14
2511 · Feed for livestock	4,800.00
2513 · Miscellaneous - Finals	989.62
2514 · Extra Entertainment Costs	700.00
2516 · Rodeo Clown	5,500.00
2517 · Sand	7,729.11
2518 · Security	5,975.00
2519 · Setup/Take Down Costs	804.90
2520 · Speaker Rental	202.00

10:19 AM

Barrhead Exhibition Association and Agricultural Society

09/27/22

WRA Finals 2022

Accrual Basis

November 1, 2021 through September 27, 2022

	Nov 1, '21 - Sep 27, 22
2522 · Volunteer Expenses	429.61
2524 · Wildrose Rodeo Association	45,000.00
2530 · Video Replay Screen	13,985.90
2535 · Saturday Night Cabaret	
2535A · Accomodation	470.80
2535B · Hospitality & extras	254.37
2535 · Saturday Night Cabaret - Other	6,050.00
Total 2535 · Saturday Night Cabaret	6,775.17
2550 · Processing Fees	97.31
Total 2500 · WILDROSE FINALS EXPENSES	112,374.20
Total Expense	112,374.20
Net Income	-2,675.43

10:24 AM

Barrhead Exhibition Association and Agricultural Society

09/27/22

Profit & Loss

Accrual Basis

November 1, 2021 through September 27, 2022

	Nov 1, '21 - Sep 27, 22
Income	
FACILITY RENTALS	
1099 · Arena Rental	110.00
1100 · Barn	15,859.07
1101 · Exhibition Hall Rental	
1101A · Alberta Health Services Rental	44,000.00
1101 · Exhibition Hall Rental - Other	1,100.00
Total 1101 · Exhibition Hall Rental	45,100.00
1103 · Heat in Barn	425.70
1106 · Meeting Room Rental	2,010.00
1107 · Open Riding	6,998.09
1111 · Electronic Timer Rental	80.00
Total FACILITY RENTALS	70,582.86
FAIR INCOME	
1400 · Ball Tournament	7,225.00
1401 · Bar	10,525.96
1401A · Cabaret	
1401B · Cabaret Door	5,472.35
1401C · Cabaret Bar	6,551.90
Total 1401A · Cabaret	12,024.25
1404 · Concession	2,255.54
1408 · Gates	29,477.34
1409 · Gymkana Entries	886.00
1410 · Horse Show Entries	2,320.00
1411 · Horse Show Sponsorship	1,500.00
1413 · Miscellaneous	0.57
1415 · Rodeo Sponsorship	
1415A · Mini Chuckwagons	3,600.00
1415 · Rodeo Sponsorship - Other	8,050.00
Total 1415 · Rodeo Sponsorship	11,650.00
1417 · Vendor Fees	473.10
1418 · General Sponsorship	5,000.00
1460 · BBQ Cookoff	
1461 · Raffle	1,620.00
1462 · Entry Fee	400.00
1463 · BBQ Cookoff Sponsorship	2,900.00
1464 · BBQ Cookoff Taster's Choice	255.00
Total 1460 · BBQ Cookoff	5,175.00
FAIR INCOME - Other	0.00
Total FAIR INCOME	88,512.76
FUNDRAISING	
1201 · Bar (County of Barrhead)	234.29
1202 · Bar (Town of Barrhead)	969.54
1203 · Bar (Grad)	25,097.39
1205 · Casino	15,142.07
1208 · 50/50 Raffle	2,976.28
1210 · Family FUNdraiser	
Raffle	463.00
1210 · Family FUNdraiser - Other	950.00
Total 1210 · Family FUNdraiser	1,413.00
Total FUNDRAISING	45,832.57
WILDROSE FINALS	

Barrhead Exhibition Association and Agricultural Society

09/27/22

Profit & Loss

Accrual Basis

November 1, 2021 through September 27, 2022

	Nov 1, '21 - Sep 27, 22
Bar	
1502 · Bottle Returns	214.55
1504 · Bablitz Bar Thursday	2,817.15
1505 · Bablitz Bar Friday	2,229.53
1508 · Upstairs Bar 1 Thursday	3,204.29
1509 · Upstairs Bar 2 Friday	5,878.11
1510 · Upstairs Bar 3 Saturday 1 pm	1,639.05
1511 · Upstairs Bar 4 Saturday Night	7,250.48
1511A · Lobby Bar Saturday Evening	1,243.81
1512 · Upstairs Bar 5 Sunday	1,364.78
Total Bar	25,841.75
CABARET	
Cabaret Bar	9,191.44
CABARET - Other	6,561.92
Total CABARET	15,753.36
HOLDING	0.00
1514 · Miscellaneous	
1514A · Power	40.00
1514 · Miscellaneous - Other	605.00
Total 1514 · Miscellaneous	645.00
1516 · Sponsorship	2,750.00
1517 · Stall Rentals	3,123.81
1518 · Ticket Sales	
1518A · Thursday Tickets	12,933.35
1518B · Friday Ticket Sales	10,595.25
1518C · Saturday Afternoon Tickets	9,133.34
1518D · Saturday Evening Tickets	15,719.06
1518E · Sunday Ticket Sales	8,857.17
1518H · 5 packs	4,380.96
1518 · Ticket Sales - Other	1,209.53
Total 1518 · Ticket Sales	62,828.66
Total WILDROSE FINALS	110,942.58
1600 · DERBY	
1601 · Derby Entries	2,205.00
1602 · Derby Sponsorship	4,100.00
1603 · Derby DVD	400.00
1604 · Vendor Fee	175.00
1605 · Derby Bar Sales	32,878.90
1606 · Derby Gate Fees	28,575.50
1607 · Derby Concession	1,577.43
1608 · 50/50	4,818.00
Total 1600 · DERBY	74,729.83
399 · Grant - Alberta Agriculture	52,533.00
400 · Misc Income	1,208.88
401 · Other Revenue	0.04
402 · Patronage Dividends	12.11
410 · Memberships	118.00
430 · On Target Bull Sale	590.00
435 · Donations (A)	25,503.00
440 · Farmers Market Insurance	288.00
450 · Interest Earned	61.06
460 · Sponsorship (General)	
460C · Silver Sponsorship	5,700.00
460D · Bronze Sponsorship	1,750.00
460 · Sponsorship (General) - Other	1,250.00

Barrhead Exhibition Association and Agricultural Society

09/27/22

Profit & Loss

Accrual Basis

November 1, 2021 through September 27, 2022

	Nov 1, '21 - Sep 27, 22
Total 460 · Sponsorship (General)	8,700.00
5000 · Beef Bash	
5001 · Beef Bash Entry Fees	1,665.00
5002 · Beef Bash Sponsorship	500.00
Total 5000 · Beef Bash	2,165.00
710 · Alberta Stabilization Grant	
710A · Stabilization Matching Grant	25,000.00
Total 710 · Alberta Stabilization Grant	25,000.00
Total Income	506,779.69
Gross Profit	506,779.69
Expense	
2100 · SHOW BARN EXPENSES	
2101 · Barn & Grounds Repairs & Maint	9,799.30
2102 · Fuel, oil, etc	1,030.47
2104 · MEETING ROOM EXPENSES	
2105 · Janitorial	4,166.00
2106 · Supplies - Meeting Room/Kitchen	1,113.11
2104 · MEETING ROOM EXPENSES - Other	880.84
Total 2104 · MEETING ROOM EXPENSES	6,159.95
2107X · Utilities	
2107 · Natural Gas	
2107A · Carbon Tax	2,530.59
2107 · Natural Gas - Other	10,684.19
Total 2107 · Natural Gas	13,214.78
2108 · Power	7,003.59
2109 · Water & Sewer	
2109A · Ag Barn Water and Sewer	1,034.51
Total 2109 · Water & Sewer	1,034.51
21110 · Internet Service	493.90
21115 · Data plan for tablets	256.00
Total 2107X · Utilities	22,002.78
2110 · Kitchen Maintenance	1,425.56
2111 · Equipment Maintenance & Repairs	3,633.78
2120 · General Operating Expenses	21.26
Total 2100 · SHOW BARN EXPENSES	44,073.10
2200 · FUNDRAISING EXPENSES	
2200A · Bar supplies	41.50
2202 · Graduation Bar	9,104.81
2203 · Town of Barrhead	524.48
2208 · 50/50 Raffle	1,755.60
2209 · Family FUNdraiser	338.22
Total 2200 · FUNDRAISING EXPENSES	11,764.61
2400 · FAIR EXPENSES	
Entertainment	
2410 · Bouncy Activities	2,300.00
2460 · Face Painters, Balloon Artists	4,646.58
2461 · Global FMX Motocross	13,477.60
2462 · Heavy Horse Pull	2,500.00
2463 · Fitset Ninja	3,750.00
2464 · Mini Golf	400.00

Barrhead Exhibition Association and Agricultural Society

09/27/22

Profit & Loss

Accrual Basis

November 1, 2021 through September 27, 2022

	Nov 1, '21 - Sep 27, 22
Total Entertainment	27,074.18
2401 · Advertising	4,807.40
2402 · Ambulance	1,450.00
2403 · Slo-Pitch Tournament	
2403A · Prize Money	4,250.00
2403B · Umpires	750.00
2403 · Slo-Pitch Tournament - Other	695.71
Total 2403 · Slo-Pitch Tournament	5,695.71
2404 · Bar	
2404A · Liquor License	300.00
2404 · Bar - Other	5,933.99
Total 2404 · Bar	6,233.99
2416 · Gymkana	1,609.36
2417 · Horse Show	
2417B · Prizes/Prize Money	3,431.30
2418 · Judging	900.00
Total 2417 · Horse Show	4,331.30
2419 · Miscellaneous - Fair	
2419A · Set-up/clean up costs for Fair	35.96
2419B · Tent Rental	1,750.00
2419 · Miscellaneous - Fair - Other	364.07
Total 2419 · Miscellaneous - Fair	2,150.03
2421 · Parade	577.77
2422 · Rodeo	
2422A · Stock Contractor	12,800.00
2422B · Added Prizes	7,050.00
2422C · Other prizes	580.00
2422D · Misc Costs	2,050.00
2422E · Mini Chuckwagon Races	3,600.00
Total 2422 · Rodeo	26,080.00
2435 · Cabaret	3,400.00
2470 · BBQ Cookoff	
2475 · Raffle Expense	182.80
2476 · BBQ Cookoff Prize Money	3,225.00
2470 · BBQ Cookoff - Other	42.52
Total 2470 · BBQ Cookoff	3,450.32
2480 · Security	1,397.50
Total 2400 · FAIR EXPENSES	88,257.56
2500 · WILDROSE FINALS EXPENSES	
2500A · Advertising & Promotion	3,560.44
2501 · Ambulance	1,500.00
2502 · Announcer	
2502A · Accomodation	330.00
2502 · Announcer - Other	3,300.00
Total 2502 · Announcer	3,630.00
2503 · Bar	
2504 · Deposit on liquor & pop/enviro	290.21
2506 · Liquor	8,950.01
2508 · Mix, Water & Ice	1,454.92
Total 2503 · Bar	10,695.14
2511 · Feed for livestock	4,800.00

Barrhead Exhibition Association and Agricultural Society

09/27/22

Profit & Loss

Accrual Basis

November 1, 2021 through September 27, 2022

	Nov 1, '21 - Sep 27, 22
2513 · Miscellaneous - Finals	989.62
2514 · Extra Entertainment Costs	700.00
2516 · Rodeo Clown	5,500.00
2517 · Sand	7,729.11
2518 · Security	5,975.00
2519 · Setup/Take Down Costs	804.90
2520 · Speaker Rental	202.00
2522 · Volunteer Expenses	429.61
2524 · Wildrose Rodeo Association	45,000.00
2530 · Video Replay Screen	13,985.90
2535 · Saturday Night Cabaret	
2535A · Accomodation	470.80
2535B · Hospitality & extras	254.37
2535 · Saturday Night Cabaret - Other	6,050.00
Total 2535 · Saturday Night Cabaret	6,775.17
2550 · Processing Fees	97.31
Total 2500 · WILDROSE FINALS EXPENSES	112,374.20
2600 · BABLITZ EXHIBITION HALL EXPENSE	
2602 · Paper Prod & Cleaning Supplies	613.32
2603 · Repairs & Maintenance	1,450.57
2604 · Water & Sewer	548.19
2605 · Other expenses	36.27
2606 · Alberta Health Services	5,010.76
Total 2600 · BABLITZ EXHIBITION HALL EXPENSE	7,659.11
2800 · DEMOLITION DERBY	
2801 · Advertising	1,654.96
2802 · Bar	13,955.75
2804 · Misc Expenses	4,070.38
2805 · Prize Money	12,550.00
2806 · Security	4,750.00
2807 · Ambulance	400.00
Total 2800 · DEMOLITION DERBY	37,381.09
501 · Advertising	112.02
505 · AGM/Appreciation Night	610.74
508 · Convention Expenses	
Registration	3,297.00
Travel and accomodation	1,885.08
508 · Convention Expenses - Other	0.00
Total 508 · Convention Expenses	5,182.08
514 · Interest pd of overdue accounts	10.70
515 · Donations	5,633.89
516 · Float	0.00
517 · Sundry	403.33
518 · Secretary Expenses	99.98
519 · Scholarships	4,500.00
520 · Sponsorship	100.00
530 · Office Supplies	347.98
531 · Website	780.00
532 · Professional Fees	1,700.00
533 · Insurance	
533A · Farmers Market Insurance	288.00
533 · Insurance - Other	13,782.00
Total 533 · Insurance	14,070.00
534 · Bank Charges	78.40
535 · AAAS Membership	300.00
536 · Memberships and Fees	290.00
537 · Line of Credit Interest	173.69

10:24 AM

Barrhead Exhibition Association and Agricultural Society

09/27/22

Profit & Loss

Accrual Basis

November 1, 2021 through September 27, 2022

	Nov 1, '21 - Sep 27, 22
540 · Equipment Repairs & Maintenance	1,293.00
555 · Miscellaneous	2,724.80
80000 · CASINO	
80500 · Misc Expenses	1,995.00
80000 · CASINO - Other	-1,995.00
Total 80000 · CASINO	0.00
Total Expense	339,920.28
Net Income	166,859.41

ATTENDANCE	2017	2018	2019	2022	
5 Pack Adult	140	143	213		
5 Pack Youth	98	35	107		
TOTAL	238	178	320	214	
The weekend wristbands include 46 given to WRA and 31 given out by us				This is both adult & youth	
The following numbers include daily wristbands + weekend passes:					
THURSDAY	498	557	659	557	Includes 49 "free" youth
FRIDAY	1090	813	841	906	
SATURDAY 1:00 PM	790	951	1154	757 Estimate 350 + Free	No wristbands were given for "free" youth
SATURDAY 7:00 PM	760	1008	1008	1187	
SUNDAY	613	720	826	835	
TOTALS	3751	4049	4488	4592	Also, not included are 205 wristbands that were given to WRA for contestants and personnel

Note: -these numbers are only a close estimation of the number of wristbands used
 -kids 5 & under are not included in these numbers either

SPONSOR PASSES USED IN 2022:

Barr Construction	4
Barrhead Electric	6
Barrhead Glass	2
Barrhead Machine	2
Blum "N Aussies	4
Branden Ranches	2
Fortis	4
Greilach Lussier	3
GT Storage	4
KNM	7
Kal Tire	2
Mahar Drilling	4
Perry Law	1
Sanderman Home	2
Schmidt Livestock	1
Triangle B Ranch	7
UFA	2
Visser's Welding	3

60

FREE PASSES USED:

Blue Heron	23
Hillcrest	2

NOTE: NEXT TIME EVERYONE GETS A WRISTBAND – Including Free Passes and 5 & under

10:23 AM

Barrhead Exhibition Association and Agricultural Society

09/27/22

Derby Report 2022

Accrual Basis

November 1, 2021 through September 27, 2022

	Nov 1, '21 - Sep 27, 22
Income	
1600 · DERBY	
1601 · Derby Entries	2,205.00
1602 · Derby Sponsorship	4,100.00
1603 · Derby DVD	400.00
1604 · Vendor Fee	175.00
1605 · Derby Bar Sales	32,878.90
1606 · Derby Gate Fees	28,575.50
Total 1600 · DERBY	68,334.40
Total Income	68,334.40
Gross Profit	68,334.40
Expense	
2800 · DEMOLITION DERBY	
2801 · Advertising	1,654.96
2802 · Bar	13,955.75
2804 · Misc Expenses	4,070.38
2805 · Prize Money	12,550.00
2806 · Security	4,750.00
Total 2800 · DEMOLITION DERBY	36,981.09
Total Expense	36,981.09
Net Income	31,353.31

10:22 AM

Barrhead Exhibition Association and Agricultural Society

Fair 2022

09/27/22

Accrual Basis

November 1, 2021 through September 27, 2022

	Nov 1, '21 - Sep 27, 22
Income	
FAIR INCOME	
1400 · Ball Tournament	7,225.00
1401 · Bar	10,525.96
1401A · Cabaret	
1401B · Cabaret Door	5,472.35
1401C · Cabaret Bar	6,551.90
Total 1401A · Cabaret	12,024.25
1404 · Concession	2,255.54
1408 · Gates	29,477.34
1409 · Gymkana Entries	886.00
1410 · Horse Show Entries	2,320.00
1411 · Horse Show Sponsorship	1,500.00
1413 · Miscellaneous	0.57
1415 · Rodeo Sponsorship	
1415A · Mini Chuckwagons	3,600.00
1415 · Rodeo Sponsorship - Other	8,050.00
Total 1415 · Rodeo Sponsorship	11,650.00
1417 · Vendor Fees	473.10
1418 · General Sponsorship	5,000.00
1460 · BBQ Cookoff	
1461 · Raffle	1,620.00
1462 · Entry Fee	400.00
1463 · BBQ Cookoff Sponsorship	2,900.00
1464 · BBQ Cookoff Taster's Choice	255.00
Total 1460 · BBQ Cookoff	5,175.00
FAIR INCOME - Other	0.00
Total FAIR INCOME	88,512.76
Total Income	88,512.76
Gross Profit	88,512.76
Expense	
2400 · FAIR EXPENSES	
Entertainment	
2410 · Bouncy Activities	2,300.00
2460 · Face Painters, Balloon Artists	4,646.58
2461 · Global FMX Motocross	13,477.60
2462 · Heavy Horse Pull	2,500.00
2463 · Fitset Ninja	3,750.00
2464 · Mini Golf	400.00
Total Entertainment	27,074.18
2401 · Advertising	4,807.40
2402 · Ambulance	1,450.00
2403 · Slo-Pitch Tournament	
2403A · Prize Money	4,250.00
2403B · Umpires	750.00
2403 · Slo-Pitch Tournament - Other	695.71
Total 2403 · Slo-Pitch Tournament	5,695.71
2404 · Bar	
2404A · Liquor License	300.00
2404 · Bar - Other	5,933.99
Total 2404 · Bar	6,233.99
2416 · Gymkana	1,609.36

10:22 AM

Barrhead Exhibition Association and Agricultural Society Fair 2022

09/27/22

Accrual Basis

November 1, 2021 through September 27, 2022

	Nov 1, '21 - Sep 27, 22
2417 · Horse Show	
2417B · Prizes/Prize Money	3,431.30
2418 · Judging	900.00
Total 2417 · Horse Show	4,331.30
2419 · Miscellaneous - Fair	
2419A · Set-up/clean up costs for Fair	35.96
2419B · Tent Rental	1,750.00
2419 · Miscellaneous - Fair - Other	364.07
Total 2419 · Miscellaneous - Fair	2,150.03
2421 · Parade	577.77
2422 · Rodeo	
2422A · Stock Contractor	12,800.00
2422B · Added Prizes	7,050.00
2422C · Other prizes	580.00
2422D · Misc Costs	2,050.00
2422E · Mini Chuckwagon Races	3,600.00
Total 2422 · Rodeo	26,080.00
2435 · Cabaret	3,400.00
2470 · BBQ Cookoff	
2475 · Raffle Expense	182.80
2476 · BBQ Cookoff Prize Money	3,225.00
2470 · BBQ Cookoff - Other	42.52
Total 2470 · BBQ Cookoff	3,450.32
2480 · Security	1,397.50
Total 2400 · FAIR EXPENSES	88,257.56
Total Expense	88,257.56
Net Income	255.20

10:55 AM

Barrhead Exhibition Association and Agricultural Society
Grad Bar 2022

09/27/22

Accrual Basis

November 1, 2021 through September 27, 2022

	<u>Nov 1, '21 - Sep 27, 22</u>
Income	
FUNDRAISING	
1203 · Bar (Grad)	<u>25,097.39</u>
Total FUNDRAISING	<u>25,097.39</u>
Total Income	<u>25,097.39</u>
Gross Profit	25,097.39
Expense	
2200 · FUNDRAISING EXPENSES	
2202 · Graduation Bar	<u>9,104.81</u>
Total 2200 · FUNDRAISING EXPENSES	<u>9,104.81</u>
Total Expense	<u>9,104.81</u>
Net Income	<u><u>15,992.58</u></u>

Barn Report

Sept 27 2022

Since the Aug meeting the facilities have been used 2 times by other groups, and 10 times by the ag society, and 3 outdoor uses for a total of 15 times. The arena has been worked 8 times and watered 4 times this month.

We had an attempted robbery of the gates attached to the 20' panels. 1 gate was found in the Troock property and 1 gate near the warm up ring.

Rookie Plumbing repaired the broken tap in the Bablitz Hall

Parson Auction had a sale in the Bablitz Hall

I attended Alberta Days that was organized by the County of Barrhead, was well organized but not well attended by the public.

Art Weirenga removed the sand from the barn hauled sawdust in and out and replaced the sand.

Hans Mourtis brought the sawdust for the rodeo and beef show .

4H set up the box stalls for the rodeo and took them down and set up the fence between the barn and Bablitz Hall.

County of Barrhead brought a skid steer to help clean out the barn and install some sand in the rodeo grounds.

They also brought a motor grader to level the sand in the barn and rodeo grounds.

Ken Anderson and Joel Messmer set up the electric fence for the rodeo.

We have purchased a manual power sweeper for the Bablitz Hall, the janitor is very happy with it .

We sold the left over hay bales from the rodeo, reduced the price because of the rain damage on Sept 18.

The Beef Bash on Sept 24 was successful with 130 entries and well organized by Barclay Smith and crew.

Laurie Messmer repaired one toilet in the womens washroom in the barn during the Beef Show.

Renter for December 3 toured facility and would like some xmas decorations set up.

We had a facility meeting Sept 26 to discuss handicap acessibilitywith Ken and Evelyn Anderson, Laurie Messmer, Barb Besler, Anthony Oswald, Dausen Klein, Ken Hove, and Scott Roberts.

Suggestions:

- Chips and fines to stabilize the screened gravel we have now or use mats

- Purchase handicap accessible picnic tables

- Have a handicap bleacher

- Question Rent rates for 2022/2023

- Snow removal for Bablitz Hall

WORK TO BE DONE

lift cement pads on north entrance of Bablitz Hall

Leonard Schmidt memorial

Repair downspouts on Bablitz Hall

Need to repair rodeo bleachers

Need to repair water tap by rodeo grounds

BOOKINGS

Oct 6 4H meeting

Oct 12 Minor Hockey meeting

Oct 29 4H Beef weigh in and Family dance (Bablitz Hall),

Pollard Bank Note Dec 3 Bablitz Hall

Drop in Riding – Monday & Friday October – April, 2023 - Book 2 hour time slots per cohort group

Lazy Daze – Barn & outside grounds – October 1&2, Wednesday & Saturday October – April 2

Freedom Naples & T&M 4-H – Sundays 12-4 Meadowview 4-H – Saturdays 9:30-11:30 am

Camp Creek 4-H – Saturdays 11:30-1:30 pm

Canine 4-H – Oct 24, Nov 21,

Barrhead Light Horse – Thursday October – April 2023

DM Branden – Breakeaway roping -Tuesdays November 22 – April 4, 2023 – (except for On Target Bull Sale March 14), & January 13, February 17, March 10, March 31

On Target Bull sale – March 14, 2023

Scholarship 2022

There were 7 candidates to choose from with all meeting the criteria for the scholarship.

The recipients are

1. Keara Cramer \$1500 Lakeland College – Agricultural Sustainability
2. Payton Sonnenberg \$1500 Concordia University – Environmental Science
3. Levi Schmidt \$1500 Weatherford College – Ag business

PRIORITY FOR SCHOLARSHIPS:

1. Taking an agriculture or related course (i.e.: animal health technician, veterinary science, heavy duty mechanic, agribusiness, forestry and environmental science, apprenticeship like welding, etc.
2. Full time student given preference over apprenticeship
3. Any year of study
4. An applicant to submit a short essay about their career goals
5. The scholarship is not based on academics.
6. The applicant must have attended Barrhead Composite High School.