

**1.0 CALL TO ORDER****2.0 APPROVAL OF AGENDA****3.0 MINUTES****3.1 REGULAR MEETING HELD JUNE 20, 2023**[Schedule A](#)**4.0 ACTION ITEMS:****4.1 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 23-R-680  
SE 12-58-4-W5 (KON)**

Administration recommends that Council approve subdivision application 23-R-680 to create a 2.02 ha (5 acre) vacant parcel out of SE 12-58-4-W5 with the conditions as presented.

[Schedule B](#)**4.2 MTM AGRICULTURAL SOCIETY - COMMUNITY GRANT REQUEST**

Administration recommends that Council approve the application from MTM Agricultural Society for a donation of \$2,500 under the Community Grants Policy to assist with the improvements of the community ball diamonds.

[Schedule C](#)**4.3 OFFICE CLOSURE CHRISTMAS 2023 & 2024**

Administration recommends that Council consider closing the County of Barrhead office's December 25, 2023 – January 1, 2024 (already closed December 25, 26, 27, January 1), with office to reopen Tuesday, January 2, 2024 as reflected in the 2023 Meeting Calendar.

Council consider closing the County of Barrhead office's December 23, 2024 – Friday December 27, 2024 (already closed December 24, 25, 26).

[Schedule D](#)**4.4 COMMUNITY HALL STRATEGY**

Administration recommends that Council approve the Community Hall Strategy as presented.

[Schedule E](#)**4.5 FIRE FIGHTING SERVICES – REQUEST TO CANCEL INVOICE**

Administration recommends that Council deny the request to cancel or reduce invoice #IVC00003177.

[Schedule F](#)**4.6 PROJECT DASHBOARD**

Administration recommends that Council accept the project dashboard for information.

[Schedule G](#)**4.7 IN-CAMERA (11:00 a.m.)****4.7.1 FIRE GUARDIANS – FOIPP Sec. 17 Disclosure harmful to personal privacy**

**5.0 REPORTS****5.1 COUNTY MANAGER REPORT**

Administration recommends that Council accept the County Manager's report for information.

- Tracking Report  
[Schedule H](#)
- AAIP Rural Renewal Stream - June Stats  
[Schedule I](#)

**5.2 DIRECTOR OF CORPORATE SERVICES REPORT**

Administration recommends that Council accept the Director of Corporate Service's report for information.

- Cash, Investments, & Taxes Receivable as of May 31, 2023  
[Schedule J](#)
- Payments Issued for the month of May 2023  
[Schedule K](#)
- YTD Budget Report for 5 months ending May 31, 2023  
[Schedule L](#)
- YTD Capital Recap for period ending May 31, 2023  
[Schedule M](#)
- Elected Official Remuneration Report as at May 31, 2023  
[Schedule N](#)

**5.3 PUBLIC WORKS REPORT****(10:30 a.m.)**

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule O](#)

**5.4 COUNCILLOR REPORTS****6.0 INFORMATION ITEMS:**

- 6.1 Letter from Ft Assiniboine Ag Society Re: 2023 Hamlet Hoedown Parade – dated June 12, 2023**  
[Schedule P](#)

- 6.2 Minutes**  
**6.2.1 FCSS Minutes – April 20, 2023**  
[Schedule Q](#)

**7.0 DELEGATIONS**

- 7.1 9:00 a.m. Arnold Viersen, MP Peace River-Westlock**
- 7.2 11:30 a.m. Karen Gariepy, FCSS Executive Director – Quarterly Report**

**8.0 ADJOURNMENT**

**REGULAR MEETING OF COUNCIL - HELD JUNE 20, 2023**

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Regular Meeting of the Council of the County of Barrhead No. 11 held June 20, 2023 was called to order by Reeve Drozd at 9:02 a.m.

**PRESENT**

Reeve Doug Drozd  
Deputy Reeve Marvin Schatz  
Councillor Ron Kleinfeldt  
Councillor Bill Lane  
Councillor Paul Properzi  
Councillor Walter Preugschas  
Councillor Jared Stoik

**THESE MINUTES ARE  
UNOFFICIAL AS THEY  
HAVE NOT BEEN  
APPROVED BY THE  
COUNCIL.**

**STAFF**

Debbie Oyarzun, County Manager  
Pam Dodds, Executive Assistant

Ken Hove, Director of Infrastructure  
Travis Wierenga, Public Works Manager

**ATTENDEES**

Paul McLaughlin, Gerald Rhodes, John Burrows – RMA  
Barry Kerton - Town and Country Newspaper

**RECESS**

Reeve Drozd recessed the meeting at 9:02 a.m.

Reeve Drozd reconvened the meeting at 9:42 a.m.

**APPROVAL OF AGENDA**

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2023-198 Moved by Councillor Lane that the agenda be approved as presented.  
Carried Unanimously.

**MINUTES OF REGULAR MEETING HELD JUNE 6, 2023**

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2023-199 Moved by Councillor Lane that the minutes of the Regular Meeting of Council held June 6, 2023 be approved as circulated.  
Carried Unanimously.

**PROCLAMATION – NATIONAL DROWNING PREVENTION WEEK JULY 16-22, 2023**

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2023-200 Moved by Councillor Properzi that Council proclaims July 16-22, 2023 as National Drowning Prevention Week in the County of Barrhead.  
Carried Unanimously.

Ken Hove and Travis Wierenga joined the meeting at 9:57 a.m.

**REQUEST TO LEASE AREA TO CONSTRUCT BALL DIAMOND WITHIN NE 28-61-3-W5 (NEERLANDIA WASTEWATER LAGOON)**

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2023-201 Moved by Councillor Stoik that Council direct Administration to work with AEP to clarify what is needed to officially vary the setback from 300 m to 40 m on County land adjacent to the Neerlandia Wastewater Lagoon as a potential site for a community baseball diamond and report back to Council.  
Carried Unanimously.

**REGULAR MEETING OF COUNCIL - HELD JUNE 20, 2023**

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**PUBLIC WORKS REPORT**

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Ken Hove, Director of Infrastructure, and Travis Wierenga, Public Works Manager, reviewed the written report for Public Works and Utilities and answered questions from Council.

- 2023-202 Moved by Councillor Lane that the report from the Director of Infrastructure and Public Works Manager be received for information.

Carried Unanimously.

**2024 MOTOR GRADER REPLACEMENT**

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- 2023-203 Moved by Deputy Reeve Schatz that Council directs Administration to purchase one 2024 Caterpillar 150 AWD motor grader, with a 12-foot snow wing and 5 year / 7,500 hour warranty coverage from Finning Canada Ltd. for the price of \$577,250 as per the quotation provided and agree to the future guaranteed buy-back of \$231,000, and that the purchase be incorporated into the 2024 Capital Budget.

Carried Unanimously.

- 2023-204 Moved by Councillor Stoik that Council directs Administration to tender Unit #220, a 2018 John Deere 772GP motor grader with snow wing, before arrival of new replacement motor grader.

Carried Unanimously.

**2023 VEGA PIT GRAVEL CRUSHING TENDER**

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- 2023-205 Moved by Councillor Stoik that Council awards Contract # 2023-01G Excavate, Crush & Stockpile Gravel Vega Pit to Surmont Sand & Gravel Ltd., for a rate of \$5.70 per tonne for a minimum quantity of 115,000 tonnes, and further, that administration monitor the volumes and any quantities over 115,000 tonnes to a maximum of 200,000 tonnes be crushed at a rate of \$5.66 per tonne and to report to Council any volumes in excess of 200,000 tonnes for consideration of further increasing the volumes to be crushed

Carried Unanimously.

Councillor Lane departed the meeting at 11:00 a.m.

**RECESS**

Reeve Drozd recessed the meeting at 11:00 a.m.

Reeve Drozd reconvened the meeting at 11:05 a.m.

Barry Kerton departed the meeting at 11:05 a.m.

**IN-CAMERA**

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- 2023-206 Moved by Councillor Properzi that the meeting move in-camera at this time being 11:05 a.m. for discussion on:

Letter of Intent – Gravel Pit – *FOIPP Sec. 16 Disclosure harmful to business interests of 3<sup>rd</sup> party*

Carried 6-0.

Councillor Lane rejoined the meeting at 11:12 a.m.

- 2023-207 Moved by Councillor Kleinfeldt that the meeting move out of in-camera at this time being 11:14 a.m.

Carried Unanimously.

Ken Hove and Travis Wierenga departed the meeting at 11:15 a.m.

Barry Kerton rejoined the meeting at 11:15 a.m.



**REGULAR MEETING OF COUNCIL - HELD JUNE 20, 2023**

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**LETTER OF INTENT – MAYKUT GRAVEL PIT NE 3-63-4-W5**

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2023-208 Moved by Councillor Lane that Council direct Administration to send a letter of intent to Maykut Farms expressing the County's desire to enter into a lease agreement in 2026 for a portion of the gravel pit located in NE 3-63-4-W5.

Carried Unanimously.

**AWARD TENDER – ADLC FEASIBILITY STUDY**

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2023-209 Moved by Councillor Properzi that Council award the tender for the joint project between the County and Town of Barrhead to conduct a Feasibility Study for repurposing the ADLC as a joint civic center with additional tenants to Next Architecture Inc. for \$106,960 + GST.

Carried Unanimously.

2023-210 Moved by Councillor Lane that Council authorizes the County CAO as the project manager, in consultation with the Town CAO, to negotiate and refine the scope of the project with Next Architecture Inc., up to a maximum of \$146,570 + GST.

Carried Unanimously.

**MOTION TO POSTPONE AGENDA ITEMS**

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2023-211 Moved by Deputy Reeve Schatz that Council postpone the following agenda items until the next meeting on July 4, 2023:

Item 4.6 – Project Dashboard

Item 5.2 – Director of Corporate Services Report

Item 5.4 – Councillor Reports

Carried Unanimously.

**INFORMATION ITEMS**

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2023-212 Moved by Councillor Properzi that Council accept the following agenda items for information:

- Letter of Support for Camp Nakamum – dated June 12, 2023
- 2022-23 Annual Report for Barrhead & District Historical Society
- BDSHA Board Minutes – April 25, 2023

Carried Unanimously.

**REPORT – COUNTY MANAGER**

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Debbie Oyarzun, County Manager, reviewed the 2023 Council Resolution Tracking List and provided further updates to Council on the following:

- BARCC press release regarding a project to partner with local businesses to help curb Catalytic Converter Theft
- Invitation from Community Gardens to attend cheque presentation on June 22, 2023 at 5:00 pm
- Presented Draft Tourism Map

2023-213 Moved by Councillor Kleinfeldt that Council accept the County Manager report for information.

Carried Unanimously.

**DELEGATION – RMA**

Paul McLauchlin, Gerald Rhodes, and John Burrows of RMA (Rural Municipalities of Alberta) met with Council at this time being 11:34 a.m. and Council discussed numerous concerns including:

- Rural Crime
- Renewables on Agriculture land
- Cellular phone coverage
- Casino funding
- Community Halls
- ADLC Feasibility Study
- Alberta Provincial Police Service

**ADJOURNMENT**

2023-214 Moved by Councillor Stoik that the meeting adjourn at 12:19 p.m.

Carried Unanimously.

**TO: COUNCIL**

**RE: SUBDIVISION APPLICATION – SE 12-58-4-W5  
KON, MUNICIPAL PLANNING FILE NO 23-R-680**

**ISSUE:**

An application has been received for a subdivision proposing to create a 2.02 ha (5 acre) vacant parcel out of the SE 12-58-4-W5.

**BACKGROUND:**

- Land is in the Agriculture District under Land Use Bylaw 5-2010.
- Land was previously subdivided with an 8.5 acre yard site separation.
- Proposed parcel is undeveloped.

**ANALYSIS:**

- Municipal Development Plan (MDP) requires vacant parcels to be a maximum of 5 acres in size and a maximum of 15 acres out for residential purposes.
  - This application would create a total of 13.5 acres out for residential purposes.
- *Access:*
  - Access to proposed and remainder parcel will be from Range Road 40.
  - Approaches to be built to County standards, approach to proposed requires work in the amount of \$542.60 +GST.
  - Road widening taken on eastern boundary with previous subdivision.
  - Alberta Transportation has no requirements as access will be maintained from local roads.
- Municipal Reserves are required, amount to be determined.
- Private septic inspection is not required as parcel is vacant.
- Wetlands affect the proposed parcel so a desktop wetland assessment was required with the application. Results of the assessment define that there is a suitable building site within the proposed parcel.
  - Planner recommends Environmental Reserve Easements as noted in Schedule A to protect the wetlands identified within the wetland assessment.

**RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):**

That the subdivision application be approved at this time, subject to the following conditions:

1. That, prior to or concurrent with registration of an instrument effecting this plan, an Environmental Reserve Easement, in a form and affecting an area approved by the Subdivision Authority, be granted to the County of Barrhead No. 11. The Plan to be used to describe the Easement shall include:

- a. all that portion of Wetland 7 within proposed Lot 2 and extending 10 m (32.8 ft.) from the natural boundary of those wetlands; and
- b. all that portion of Wetland 8 within proposed Lot 2 and extending 20 m (66 ft.) from the natural boundary of those wetlands;

as generally shown on **Schedule A**, with dimensions to the satisfaction of the Subdivision Authority Officer and the County of Barrhead No. 11.

2. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.
3. That in accordance with Sections 661, 666, and 667 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, prior to endorsement of an instrument effecting this plan, money-in-place of Municipal Reserve be provided equal to 10% of the area of the proposed parcel area. The amount has been calculated as follows:

Total area of the proposed parcel area =	2.02 ha	(5.0 ac.)
Area of the required ERE =	TBD	(TBD)
Area of Proposed Lot 2 <b>minus</b> required ERE =	TBD	(TBD)
10% of the area of the proposed parcel area =	0.202 ha	(0.5 ac.)
Estimated market value per acre =		\$2,600.00
Money-in-place of reserve = 10% area x market value =		\$TBD

This sum of money shall be forwarded to the County of Barrhead No. 11 and accounted for by them in accordance with Section 671(4) of the *Municipal Government Act*.

*NOTE: The above amount is calculated based on the tentative plan of subdivision submitted to, and conditionally approved by, the Subdivision Authority. All areas are to be verified based on the instrument prepared by an Alberta Land Surveyor prior to paying the amount to the County of Barrhead No. 11. If the amount calculated above is incorrect due to a miscalculation in the area of the parcel, and if the wrong amount is paid, final approval of the plan of subdivision may be delayed pending resolution of the outstanding amount.*

4. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

**ADMINISTRATION RECOMMENDS THAT:**

Council approve subdivision application 23-R-680 to create a 2.02 ha (5 acre) vacant parcel out of SE 12-58-4-W5 with the conditions as presented.

FORM 1 | APPLICATION FOR SUBDIVISION

MPS FILE NO. 232629  
TO BE COMPLETED BY MPS STAFF

DATE RECEIVED: APR 19 2023  
TO BE COMPLETED BY MPS STAFF

DEEMED COMPLETE: April 27 2023  
TO BE COMPLETED BY MPS STAFF

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

1. Name of registered owner of land to be subdivided Johannis Pieter Kon, Address, Phone Number, and Fax Number [REDACTED]

2. Name of person authorized to act on behalf of owner (if any) Don Wilson Surveys Ltd. 780-674-2287 Address, Phone Number, and Fax Number Box 4120, Barrhead, AB T7N 1A1

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED  
ALL  PART  of the SE 1/4 SEC. 12 TWP. 58 RANGE 4 WEST OF 5 MERIDIAN.  
Being ALL  PART  of LOT \_\_\_\_\_ BLOCK \_\_\_\_\_ REG. PLAN NO. \_\_\_\_\_ C.O.T. NO. \_\_\_\_\_  
Area of the above parcel of land to be subdivided (2.02HA) hectares ((5ac) acres)  
Municipal address (if applicable) N/A

4. LOCATION OF LAND TO BE SUBDIVIDED  
a. The land is situated in the municipality of: County of Barrhead  
b. Is the land situated immediately adjacent to the municipal boundary? YES  NO   
If 'YES', the adjoining municipality is \_\_\_\_\_  
b. Is the land situated within 1.6 KM of a right-of-way of a highway? YES  NO   
If 'YES', the Highway # is: 654  
d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES  NO  *wetlands*  
If 'YES', the name of the water body/course is: \_\_\_\_\_  
e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES  NO

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)

Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
<u>AG</u>	<u>CR</u>	<u>AG</u>

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)

Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, treed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
<u>Mixed</u>	<u>mostly open, some tree stands</u>	<u>mixed grey wooded</u>

7. STRUCTURES AND SERVICING  
Describe any buildings/structures on the land and whether they are to be demolished or moved. Bare Land  
Describe the manner of providing water and sewage disposal. None existing

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF  
Don Wilson Surveys Ltd., Nate Wilson hereby certify that  I am the registered owner OR  I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

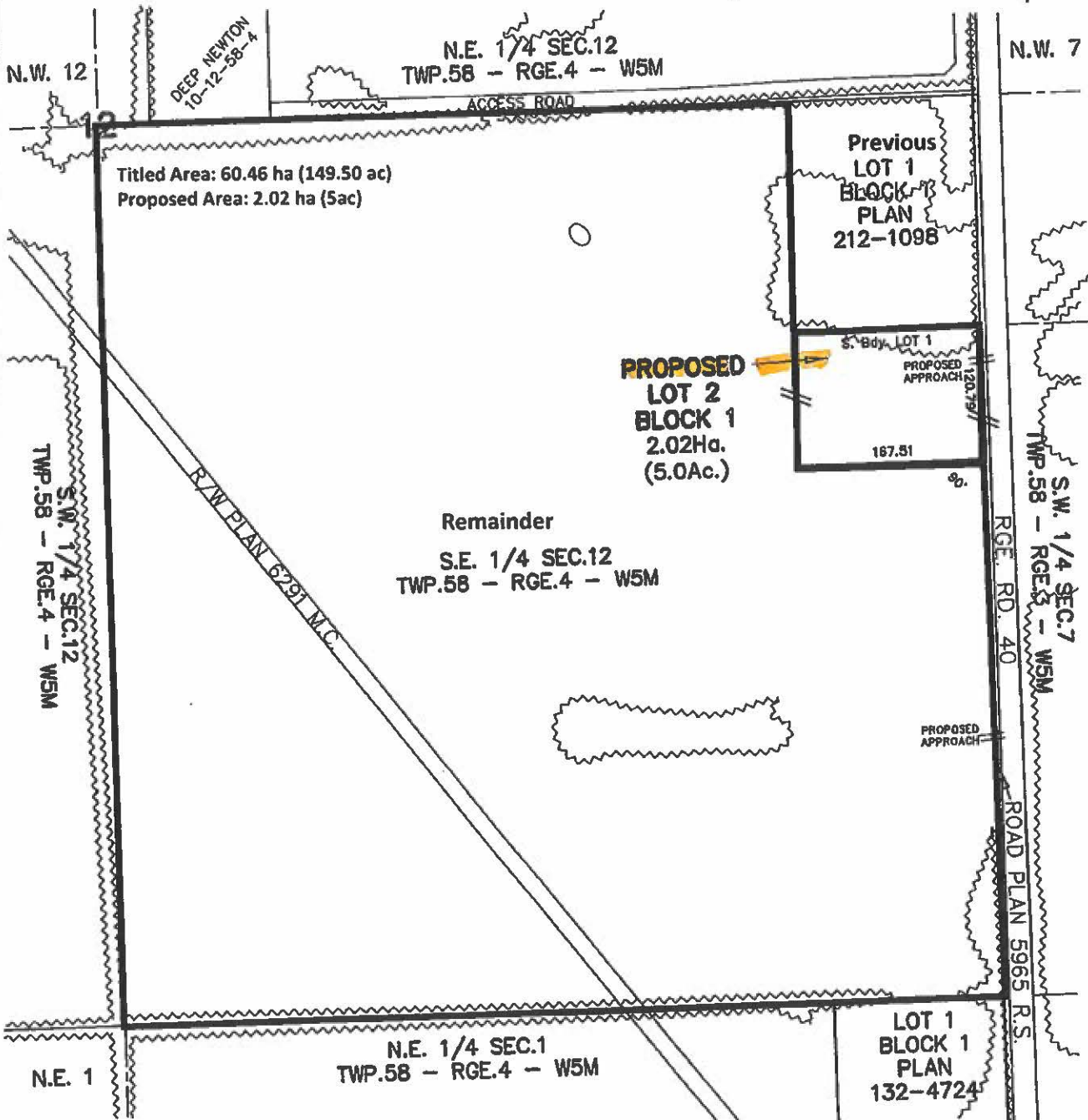
IF THERE IS MORE THAN ONE REGISTERED LANDOWNER, PLEASE COMPLETE FORM 4  
Signature [Signature] Date April 17/2023

# PLAN SHOWING PROPOSED SUBDIVISION OF

Part of S.E. 1/4 SEC.12 - TWP.58 - RGE.4 - W5M

COUNTY OF BARRHEAD No .11

SCALE:1:5000 2023 D. WILSON, A.L.S



NOTES: DISTANCES ARE IN METRES AND DECIMALS THEREOF  
 STATUTORY IRON SURVEY POSTS FOUND SHOWN THUS: ○  
 PROPOSED LOT BOUNDARY SHOWN THUS: ————  
 EDGE OF TREELINE SHOWN THUS: ~~~~~~  
 EDGE OF WATER FEATURES SHOWN THUS: - - - -

DON WILSON SURVEYS LTD.  
 BOX 4120, BARRHEAD, ALBERTA  
 T7N 1A1 PHONE: (780) 674-2287  
 FILE: 23096 DATE: APRIL 6, 2023



## Subdivision Report FILE INFORMATION

**File Number:** 23-R-680  
**Municipality:** County of Barrhead No. 11  
**Legal:** Pt. SE 12-58-4-W5  
**Applicants:** Nate Wilson  
**Owners:** Johannis Pieter Kon

**Date Acknowledged:** April 27, 2023  
**Referral Date:** April 27, 2023  
**Decision Due Date:** June 26, 2023  
**Revised Decision Date:** n/a  
**Date of Report:** June 12, 2023

**Existing Use:** Agriculture  
**Proposed Use:** Country Residential  
**District:** Agriculture (A)  
**Soil Rating:** 8%, 35%, & 39%

**Gross Area of Parcel:** 2.02 ha (5.0 ac.)  
**Area of Remainder:** 60.46 ha (149.5 ac.)  
**Reserve Status:** Required  
2<sup>nd</sup> parcel out

### 1. SITE DESCRIPTION AND ANALYSIS

This proposal is to subdivide a vacant 2.02 ha (5.0 ac.) country residential parcel from a previously subdivided 60.46 ha (149.5 ac.) agricultural quarter section, Pt. SE 12-58-4-W5, in the County of Barrhead No. 11 (see file 20-R-265, Plan 212-1098).

The subject site is in the central portion of the County of Barrhead, approximately 1.85 km (1.15 miles) southeast of the Town of Barrhead, approximately 1.6 km (1.0 mile) east Highway 33. The subject site is 2.5 miles north of Lac Ste. Anne County, in the southern portion of the County of Barrhead. The subject site is adjacent to Range Road 40 (eastern boundary). Access to the proposed parcel and the remainder will be from Range Road 40. Access requirements can be met.

The proposed parcel is rectangular in shape and is adjacent to the southern boundary of Plan 212-1098, adjacent to Range Road 40.

From a review of the provincial data, the subject site is not affected by:

- abandoned wells;
- active oil/gas facilities;
- an identified historic resource;
- flood hazards lands (the subject site is outside of the extent of the 1965 and 1974 Paddle River floods shown on the aerial photographs and the Flood Plain layer in the County's GIS);

The site may be affected by:

- wetlands identified on the Merged Wetland Inventory;
- pipeline or utility rights of way (Atco);
- an ephemeral creek and wetlands identified on the aerial photograph; and
- an approval, license or registration issued under an Act for which the Minister of Environment & Protected Areas is responsible (Document 00163583-00-00 Traditional Agricultural Use);

A Wetland Assessment was prepared previously by CPP Environmental in support of the subdivision of Plan 212-1098. Based on the figure in the Wetland Assessment, the proposed lot contains wetlands and is impacted by the recommended development setback from those wetlands. There are additional wetland areas identified within the remainder. There appears to be a building pocket outside of the recommended "10 m Hydro Buffer" identified by CPP Environmental within the proposed lot and the remainder. New development on the subject site will not be allowed within the delineated boundary of the wetland or Hydro Buffer area without



prior approval from Alberta Forestry and Parks. In order to protect the wetlands within the country residential parcel, the planner recommends that an Environmental Reserve Easement (ERE) be registered against the portions of Wetland 7 and Wetland 8. The planner recommends that in order to be consistent with the information in the Wetland Assessment, that the ERE extend 10 m (32.8 ft.) from the boundary of Wetland 7 and 20 m (65.6 ft.) from the boundary of Wetland 8. The seasonal watercourse within the remainder is identified as an “agricultural drainage ditch” and no surface water was observed in these areas. Therefore, the planner does not recommend that an ERE be applied to the intermittent watercourse.

From the application, the proposed use is “CR- Country Residential.”

Proposed Lot 2 is rectangular in shape and is vacant. The proposed parcel is 2.02 ha (5.0 ac.) in area and is adjacent to the southern boundary of Lot 1. The Tentative Plan of Subdivision identified the location of a proposed approach from Range Road 40. There appears to be a suitable building site a on the proposed parcel.

The remainder is vacant and contains cultivated lands, wetlands, treed areas and a creek. The remainder appears suitable for Agricultural/Country Residential use.

The County assessment sheets show the subject quarter section as containing 4.5 acres at 8%, 15 acres at 35%, and 130 acres at 39%. The proposed parcel is vacant and does not appear to include cultivated lands.

In the opinion of the planner, the proposed subdivision of a vacant country residential parcel from the quarter section should not significantly impact the agricultural capability of the balance of the quarter section. There appears to be reasonable building sites on the proposed parcel and on the remainder of the titled area.

## 2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead No. 11	<ul style="list-style-type: none"> <li>• Development Agreement is not required for road widening (Plan 5965 RS).</li> <li>• Reserves are required for Lot 2. The County has requested that Reserves be provided as money in lieu of land, and have indicated that the County’s assessor has estimated the value of the lands in this area to be \$2,600/acre.</li> <li>• Property taxes are not outstanding.</li> <li>• The proposal conforms to the County’s LUB and MDP.</li> <li>• Site is <b>not</b> within 1.5 km of sour gas facility.</li> <li>• Site is within 2 miles of a CFO. The County notes that an approved CFO is located within SE 19-58-3-W5. <i>The planner notes that the NRCB has issued Permit BA02005 for a CFO in this location, which is approximately 2.5 km (1.5 miles) north of the subject site.</i></li> </ul>
2. Alberta Energy Regulator	<ul style="list-style-type: none"> <li>• No response.</li> <li>• The applicant has indicated that the site is not affected by sour gas facilities or abandoned wells.</li> <li>• No facilities with AER licences are located within the site.</li> </ul>
3. Forestry, Parks, & Tourism (Craig/Bruce)	<ul style="list-style-type: none"> <li>• No objections.</li> </ul>
4. <i>Water Act</i> Approvals – Capital Region	<ul style="list-style-type: none"> <li>• No response.</li> </ul>
5. Alberta Transportation	<ul style="list-style-type: none"> <li>• No objections.</li> <li>• This will acknowledge receipt of the above noted proposal.</li> <li>• The subdivision application is subject to ss. 18 &amp; 19 of the <i>Matters Related to Subdivision and Regulation</i>, AR 84/2022, due to the proximity of Highway 654.</li> </ul>

	<ul style="list-style-type: none"> <li>• The requirements of s. 18 of the <i>Regulation</i> are not met. The department anticipates minimal impact on the highway from this proposal. Pursuant to s. 20(1) of the <i>Regulation</i>, the department grants authority for the subdivision authority to vary s. 18.</li> <li>• The requirements of s. 19 of the <i>Regulation</i> are met. Therefore, no variance is required.</li> <li>• The department expects the municipality will mitigate the impacts from this proposal to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 648(2)(c.2) of the <i>Municipal Government Act</i>, R.S.A. 2000, c. M-26, as amended.</li> <li>• Pursuant to Section 678 of the <i>Municipal Government Act</i>, R.S.A. 2000, c. M-26, as amended, appeals of this subdivision application shall be to the Land and Property Rights Tribunal.</li> </ul>
6. Canada Post	<ul style="list-style-type: none"> <li>• No response.</li> </ul>
7. Lac Ste. Anne County	<ul style="list-style-type: none"> <li>• No response.</li> </ul>
8. Wildrose REA	<ul style="list-style-type: none"> <li>• No response.</li> </ul>
9. Wild River Resources Ltd.	<ul style="list-style-type: none"> <li>• No response.</li> </ul>
10. FortisAlberta	<ul style="list-style-type: none"> <li>• No objections.</li> <li>• No easement is required.</li> <li>• FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make application for electrical services.</li> </ul>
11. Telus Communications	<ul style="list-style-type: none"> <li>• No objections.</li> </ul>
12. Ste Anne Gas Co-op	<ul style="list-style-type: none"> <li>• No response.</li> </ul>
13. Atco Gas	<ul style="list-style-type: none"> <li>• No objections.</li> </ul>
14. Atco Pipelines	<ul style="list-style-type: none"> <li>• No objections.</li> <li>• Any existing land rights shall be carried forward in kind and registered on any new lots.</li> <li>• Ground disturbance and surface works within 30 m of ATCO facilities require prior written approval from ATCO Transmission before commencing work. Please contact ATCO Transmission Land Department at 1 (888) 420-3464 or <a href="mailto:landadmin@atco.com">landadmin@atco.com</a> for more information.</li> </ul>
15. Pembina Hills School Division	<ul style="list-style-type: none"> <li>• No objections.</li> <li>• No Reserves requested.</li> </ul>
16. Alberta Health Services	<ul style="list-style-type: none"> <li>• No objections.</li> <li>• Development on the subject site must be carried out in a manner that does not create a nuisance, as defined in the <i>Public Health Act</i>, R.S.A. 2000, c. P-37, as amended and the <i>Nuisance and General Sanitation Regulation</i>, AR 243/2003. Further, setback distances outlined in ss. 15(1) and 15(2) of the <i>Nuisance and General Sanitation Regulation</i> must be met.</li> </ul>

Adjacent landowners were notified on 27 April 2023. ***No comments or objections from adjacent landowners were received.***

### 3. STATUTORY ANALYSIS

#### MDP AND LUB REQUIREMENTS

The subject site is designated “Agriculture” in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. Table 1 in **Section 3.2.3(15)** of the Plan indicates that country residential uses are allowed, with a normal, combined maximum area

of 6.0 ha (15.0 ac.) allowed for residential parcels, and a maximum of 3 country residential parcels and/or fragmented parcels within the quarter section. Plan 212-1098 subdivided 3.44 ha (8.5 ac.) from the quarter section. The proposed subdivision would result in a second country parcel within the quarter section and will remove an additional 2.02 ha (5.0 ac.) from the quarter section for CR use. The total area of country residential parcels within the quarter section will be 5.46 ha (13.5 ac.). Therefore, the proposed subdivision is consistent with this policy.

The MDP states that subdivisions of vacant land for residential purposes shall normally be a minimum of 0.40 ha (1.0 ac.) and a maximum of 2.02 ha (5.0 ac.) in size. In order to ensure the least amount of potential disruption to existing or future agricultural uses in the area, vacant residential use parcels shall be: (a) encouraged to locate on the lower capability agricultural lands on the quarter section; and/or (b) encouraged to locate adjacent to an existing farmstead separation; and/or (c) encouraged to locate in one of the four (4) corners of the original quarter section. A maximum of one (1) vacant parcel for residential use shall be allowed within a quarter section at any time. The proposed parcel is adjacent to an existing farmstead separation and no other vacant residential parcels are within the quarter section. **Therefore the proposed parcel may conform to the County MDP.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 5-2010* (LUB). Single detached dwellings are allowed. The minimum parcel area for a country residential parcel is 0.4 ha (1.0 ac.). The maximum parcel area for an undeveloped CR use parcel is 2.02 ha (5.0 ac.). Proposed Lot 2 is 2.02 ha (5.0 ac.) and consistent with this regulation. **Therefore, this subdivision conforms to the County's Land Use Bylaw.**

#### **MGA AND MRSDR REQUIREMENTS**

Section 10 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 9 of the *Regulation*. Section 9 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- topography
- soil characteristics
- storm water
- water supply
- sewage disposal
- solid waste
- flooding
- subsidence/erosion
- accessibility
- *Private Sewage Disposal Systems Regulation*
- use of land in vicinity
- other matters

the proposed subdivision appears satisfactory.

A note following the decision can indicate the Subdivision Authority's indication and satisfy the Regulation in this regard.

Sections 11 through 20 of the *Matters Related to Subdivision and Development Regulation* are satisfied.

The proposed subdivision will create the second country residential use parcel within the quarter section. In the opinion of the planner, no part of section 663 of the *Municipal Government Act* applies to proposed Lot 2 and Reserves are due. The County has indicated that money in lieu of

Reserves is required, and that the value of the land is \$2,600/acre (for a total of \$1,300). Section 663(b) of the *Act* applies to the remainder of Pt. SE 12-58-4-W5, and Reserves are not due for that parcel of land. To identify the development pocket within the proposed parcel and minimize potential disturbance to the wetlands within the proposed parcel, the planner recommends that an Environmental Reserve Easement (ERE) be registered against the proposed lot. The ERE would affect those parts of Wetland 7 and Wetland 8, and the buffer area recommended in the CPP Environmental Report which located within the proposed lot. The Buffer area recommended by CPP would extend 10 m (32.8 ft.) from the boundary of Wetland 7 and 20 m (65.6 ft.) from the boundary of Wetland 8.

The creek within the remainder is ephemeral. Forestry, Parks and Tourism did not request that a ER or ERE be provided adjacent to the creek and in this instance the planner is not recommending that an ERE be provided.

The subject site is within the referral distance to Highway 654, is subject to a an authorization issued under the *Water Act* (Traditional Agricultural Use), contains wetlands identified on the Merged Wetland Inventory, and a creek identified on the aerial photograph, and appeal of the decision is to the Land and Property Rights Tribunal.

#### Reserves

The ability to take Reserves is noted above.

### **4. SUMMARY**

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The proposed subdivision is for country residential use, and may conform to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. Environmental Reserve Easement
2. Accesses and approaches
3. Municipal Reserves
4. Taxes up to date

### **5. RECOMMENDATION**

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That the subdivision application be approved at this time, subject to the following conditions:

1. That, prior to or concurrent with registration of an instrument effecting this plan, an Environmental Reserve Easement, in a form and affecting an area approved by the Subdivision Authority, be granted to the County of Barrhead No. 11. The Plan to be used to describe the Easement shall include:
  - a. all that portion of Wetland 7 within proposed Lot 2 and extending 10 m (32.8 ft.) from the natural boundary of those wetlands; and
  - b. all that portion of Wetland 8 within proposed Lot 2 and extending 20 m (66 ft.) from the natural boundary of those wetlands;

as generally shown on **Schedule A**, with dimensions to the satisfaction of the Subdivision Authority Officer and the County of Barrhead No. 11.

2. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be

provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.

3. That in accordance with Sections 661, 666, and 667 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, prior to endorsement of an instrument effecting this plan, money-in-place of Municipal Reserve be provided equal to 10% of the area of the proposed parcel area. The amount has been calculated as follows:

Total area of the proposed parcel area =	2.02 ha	(5.0 ac.)
Area of the required ERE =	TBD	(TBD)
Area of Proposed Lot 2 minus required ERE =	TBD	(TBD)
10% of the area of the proposed parcel area =	0.202 ha	(0.5 ac.)
Estimated market value per acre =		\$2,600.00
Money-in-place of reserve = 10% area x market value =		\$TBD

This sum of money shall be forwarded to the County of Barrhead No. 11 and accounted for by them in accordance with Section 671(4) of the *Municipal Government Act*.

*NOTE: The above amount is calculated based on the tentative plan of subdivision submitted to, and conditionally approved by, the Subdivision Authority. All areas are to be verified based on the instrument prepared by an Alberta Land Surveyor prior to paying the amount to the County of Barrhead No. 11. If the amount calculated above is incorrect due to a miscalculation in the area of the parcel, and if the wrong amount is paid, final approval of the plan of subdivision may be delayed pending resolution of the outstanding amount.*

4. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

Attachments:

1. Application
2. Location map
3. Site plan
4. Proposed Tentative Plan of Subdivision
5. Schedule A – Wetland Figure



23-R-680  
Schedule A



**Kon Piperamming**  
SE-12-58-4-W5M  
Wetland Assessment

Overview

**Watercourse**

- Project Area
- Dugout
- Hydro Buffer (6 m, 10 m, 20 m)
- Wooded Drainage Area

**Wetland**

- Seasonal Graminoid Marsh (M-G-III)
- Seasonal Shrubby Swamp (S-S-III)
- Temporary Graminoid Marsh (M-G-II)
- Wooded Coniferous Swamp (S-Wc)

Legal Land Description

Source: Contains information licensed under the Open Government Licences – Canada, Alberta and Maxar  
Imagery Acquisition Date: Sep 20, 2014  
Coordinate System: NAD 1983 3TM 114

1:5,000

Date: November 3, 2020  
Prepared by: R. Ok

**CPP**  
ENVIRONMENTAL

---

**TO: COUNCIL**

**RE: MTM AGRICULTURAL SOCIETY - COMMUNITY GRANT REQUEST**

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**ISSUE:**

MTM Agricultural Society is applying for a Community Grant to assist with the costs of improving the community ball diamonds (application attached).

**BACKGROUND:**

- February 2, 2021 – Council approved the Community Grants Policy setting a maximum of \$2,500 per applicant pending availability of funds.
- MTM Agricultural Society was registered as a non-profit organization in 1979 and maintains the MTM Community Hall
- MTM has 2 community ball diamonds that require new shale for better drainage, reduced maintenance costs, and to make the diamonds safer for the players.
- MTM has had unexpected significant costs in undertaking the drilling of a new well and other maintenance.
- MTM is requesting a \$2,500 donation to assist with a total project cost of \$5,483.21 not including volunteer labour to use towards the project.
  - Will use own funds for remaining cost
- October 5, 2022 – MTM Agricultural Society representatives recently participated in the County Public Engagement session for developing a Community Halls Strategy.

**ANALYSIS:**

- Application was considered under Policy AD-002 Community Grants (attached).
- Applicant is eligible as they meet the criteria under section 4.1 as follows:
  - ✓ A registered non-profit society or charitable organization that provides services within the County or provides services readily available to the general public of the County
  - ✓ A volunteer group, service club or community group that provides services within the County or provides services readily available to the general public of the County
  - ✓ Demonstrates value or benefit to the community
  - ✓ Needs financial support to complete the project
- Application was considered under section 5.1 as a project (vs event or sponsorship).
- Application was assessed based on the criteria outlined in section 5.2 as follows:
  - ✓ Benefit to community – provides an outdoor leisure activity for the community to enjoy



- ✓ Other sources of funding, financial viability and community involvement – applicant is providing 54% of the total project cost from their own funds; plus the additional value of volunteer labour
- Project is eligible under section 5.3 and 5.4 as follows:
  - Matching requirement has been met
  - Project is to take place as soon as possible
- This is the 6<sup>th</sup> application for the 2023 budget year
- Financial implications on the budget with the approval of this application are as follows:

2023 Community Grant Budget	<b>\$15,000</b>
Dispersed in 2023 to date	(\$7,250)
Current Balance	\$7,750
Application (MTM Ag Society)	(\$2,500)
Balance Remaining for 2023 if approved	<b>\$5,250</b>

#### **STRATEGIC ALIGNMENT:**

Processing of Community Grant requests in accordance with the Community Grants Policy AD-002 aligns with the 2022-2026 Strategic Plan in the following areas:

#### **PILLAR 3: RURAL LIFESTYLE**

**Outcome** - *County maintains its Rural Character and is Recognized as a Desirable Location to Invest, Work, Live and Play*

GOAL 2 County promotes & celebrates success/achievements

#### **PILLAR 4: GOVERNANCE & LEADERSHIP**

**Outcome** - *Council Is Transparent & Accountable*

GOAL 2 County demonstrates open & accountable government

#### **ADMINISTRATION RECOMMENDS THAT:**

Council approve the application from MTM Agricultural Society for a donation of \$2,500 under the Community Grants Policy to assist with the improvements of the community ball diamonds.

**From:** [REDACTED]  
**To:** [Pam Dodds; COB Info](#)  
**Subject:** [EXTERNAL] - Community Grant Application  
**Date:** June 22, 2023 7:12:31 PM  
**Attachments:** [attachment 1.pdf](#)

---

[Some people who received this message don't often get email from jlsplitz01@gmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification> ]

Good Morning,

Please find attached a new application for the Community Grant.

We have had some unexpected expenses including a new water well. We hope to be selected once again for assistance in the purchase of new shale for our ball diamonds. These diamonds are open to the public and used by the community for county ball and all of the community. They are also available for renters to use for such things as family reunions. Please consider our application.

Sincerely,

Jenny Spitzer  
MTM Ag Society

Please forward a confirmation email, to acknowledge this has been received.  
Thankyou

Sent from my iPad



# Community Grant Application Form

## Application Information

Please submit completed applications to: County of Barrhead No. 11  
 5306-49 Street  
 Barrhead, AB T7N 1N5  
 or email: info@countybarrhead.ab.ca

For assistance completing your application, contact 780-674-3331 or info@countybarrhead.ab.ca  
 Incomplete applications will not be accepted.

## Applicant Information

Name of Organization: MTM Agricultural Society

Mailing Address: Box 3  
Street Address

Tiger Lily Alberta T0G 2G0  
City Province Postal Code

Phone Number: \_\_\_\_\_ Email: mtmag.society@yahoo.com

Contact Name: Jenny Spitzer

Position or Title: MTM Member

Phone Number: [REDACTED] Email: [REDACTED]

Is your organization a registered charity or non-profit  Yes  No

If yes: Alberta Registry Number: 5914285480

Date of Incorporation: 1979

## Project Information

Name of Project or Event: Shale for Ball Diamonds - Community

Start Date: Spring to fall Completion Date: Ongoing

Location of Project or Event: MTM 6103 - Twp 602



# Community Grant Application Form

## Describe Your Project or Event:

Goals:

To purchase new shale for the 2 Ball Diamonds

Anticipated number of County participants, or number directly affected by event, program, or services offered:

Available to all the community including county ball

Target population (Children, youth, adults, seniors, families): anyone

Describe how this project will benefit the community:

New shale would offer good drainage, cut maintenance costs & make the diamonds safer for players by providing better traction

## Financial Information

### Project Funding:

Funds Requested from the County of Barrhead:

Cash:	_____	\$ _____
In-Kind:	_____	\$ _____
<b>Total Requested:</b>	_____	<b>\$ 2500.00</b>

(Maximum \$2,500)

Funds from Other Sources:

(List other funds including any of the organizations own funds to be used in the project)

Own Funds:	_____	\$ 2983.21
Fundraising:	_____	\$ _____
Volunteer Hours \$ 20/ Hr x _____ Hours =	_____	\$ _____
Other:	_____	\$ _____
Other:	_____	\$ _____
<b>Total From Other Sources:</b>	_____	<b>\$ _____</b>

Note: Funding from other sources must be at least equal to funding requested from the County of Barrhead

**Total Project Funding:**

(Total Requested Funding + Total from Other Sources)

**\$ 5483.21**









# Community Grant Application Form

## For Office Use Only

Application Reviewed and Approved      Grant Number: 2023-06

Application Reviewed and Denied      Council Resolution No. : \_\_\_\_\_

Funding Requested: \$ 2,500.00

Funding Approved: \$ \_\_\_\_\_       Letter Sent: \_\_\_\_\_

Criteria and Evaluation (Comments must be completed if application is denied or modified):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized County Representative      Date

\_\_\_\_\_  
Print Name and Title of Authorized County Representative





Grant Application #: 2023 06

Resolution #: \_\_\_\_\_

# Community Grant Declaration

Name of Organization: MTM Agricultural Society ("the Organization")

**The Organization declares that:**

The information contained in its application is complete and accurate.

The Organization understands and agrees that any funding awarded is subject to the Organization complying with the terms and conditions of this agreement and as outlined in the Community Grant Policy ("the Policy").

**The Organization agrees to the following terms and conditions:**

1. The Organization agrees to be bound by the requirements set out in the Policy and Application form.
2. The Organization will use all grant funding awarded for the purposes stated within its Application. If the Organization wished to vary the purpose, it agrees to be bound by the requirements set out in the Policy.
3. Following receipt of the Grant, the Organization agrees to be bound by the reporting requirements set out in the Policy.
4. Any part of the Grant not spent as set out in the Policy or upon termination of this Agreement must be repaid to the County of Barrhead as stipulated in the Policy. The Grant may be terminated upon:
  - a. mutual consent;
  - b. 90 days written notice by either party;
  - c. demand by the County for immediate repayment in the event of a breach of any term or condition; or
  - d. if the Organization becomes insolvent
5. The Organization acknowledges that it will be liable for the full amount of the Grant and will be bound to the terms of this Agreement, even if the Organization has paid all or part of the Grant to a third party who has spent the money.
6. If requested, the Organization agrees to give the County of Barrhead access to examine the Organization's operation and/or premises to verify the Grant has been used for the purpose laid out in the Application. The Organization will provide access to all financial statements and records having any connection with the Grant or its purpose during the term of this Agreement or until all requirements have been met.
7. The Organization acknowledges that the *Freedom of Information and Protection of Privacy Act (FOIPP)* applies to records submitted by the Organization to the County in relation to the grant application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the *FOIPP Act*, subject to any applicable exceptions to disclosure under the Act.
8. The Organization agrees to indemnify and hold harmless the County of Barrhead, including all councillors, employees, and agents from any and all claims demands, actions and costs (including legal costs) for which the Organization is legally responsible, including those arising out of negligence or willful acts by the Organization or its employees or agents. Such indemnification shall survive the termination of this agreement.

**The Organization represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Organization to the Agreement.**

[Signature]  
Signature

Nathan Spitzer  
Print Name

June 22/23  
Date

[Signature]  
Signature

M Gentry-Burton  
Print Name

June 22/23  
Date



**Barhead Transit Mix Ltd.**

6119 48th St, Box 4410

Barhead AB T7N 1A4

780-674-3388

colette@barheadtransitmix.ca

GST/HST Registration No.: R100403997

**BTM**Barhead Transit Mix Ltd  
Concrete Aggregates**INVOICE****BILL TO**

MTM AG SOCIETY

BOX 3

TIGER LILY AB TOG 2GO

**SHIP TO**

MTM AG SOCIETY

BOX 3

TIGER LILY AB TOG 2GO

**INVOICE #** 3120**DATE** 25/04/2023**DUE DATE** 25/05/2023**TERMS** Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
24/04/2023	<b>RED SHALE DELIVERY</b>	70008	yards 12.50	200.00	2,500.00
		UNIT 130	1	135.00	135.00
	<b>RED SHALE DELIVERY</b>	70007	yards 11.50	200.00	2,300.00
		UNIT 133	1	135.00	135.00
	<b>FUEL SURCHARGE</b>		5,070.05	0.03	152.10

G.S.T Registration #R100403997

Service Charge 2% per month on the balance after 30th of the following month.

**SUBTOTAL**

5,222.10

**GST @ 5%**

261.11

**TOTAL**

5,483.21

**BALANCE DUE****\$5,483.21**

#183

May 1



**TO: COUNCIL**

**RE: OFFICE CLOSURE CHRISTMAS 2023 & 2024**

**ISSUE:**

Administration is requesting Council to consider holiday hours for County office for the Christmas break for 2023 & 2024 to support scheduling.

**BACKGROUND:**

- Policy 2.11 states that the County of Barrhead recognizes Christmas Eve, Christmas Day, Boxing Day, and New Year’s Day as public holidays.
- In 2018 the County of Barrhead had 2 front counter transactions on December 27 and a maximum of 5 front counter transactions on December 28 (4 were mailed).
- In 2019 the County of Barrhead was closed December 23 to December 27 with staff using 2 vacation days.
- In 2020 the County of Barrhead was closed December 24, 2020 to January 3, 2021 with staff using 1 vacation day. Council awarded staff with 2 days off with pay during the Christmas closure.
- In 2021 Office was closed Friday December 24 – Monday Jan 3, 2022, with staff using 2 vacation days.
- In 2022 the office was closed from Monday December 26 – Monday January 2, 2023, with staff using 1 vacation day.

**ANALYSIS:**

- County Office is currently closed for Christmas holidays as follows:

December 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
24	25 CLOSED Christmas	26 CLOSED Boxing Day	27 CLOSED In lieu of Christmas Eve	28 	29 	30
31	1 CLOSED New Years Day	2	3	4	5	6
December 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
22	23 	24 CLOSED Christmas Eve	25 CLOSED Christmas	26 CLOSED Boxing Day	27 	28
29	30	31	1 CLOSED New Years Day	2	3	4

- October 18, 2022 Organizational Meeting – Council reviewed the 2023 meeting calendar showing office closure during Christmas (attached)
- County employees would be required to take vacation days for any further days the office may be closed at Christmas to ensure no financial impact on the County.
  - 2023 – employees would take 2 days off (December 28 & 29)
  - 2024 – employees would take 2 days off (December 23 & 27)
- Required services such as snow removal and emergency response would remain active as needed.
- Impact on customer service would be negligible as customer interactions as this time are very limited to non-existent.
- There are no critical deadlines such as tax penalties for January 1.
- Changes to office hours would be posted in advance to notify public.
- The next Council could determine holiday closures for period 2025 – 2029.

#### **STRATEGIC ALIGNMENT:**

Link to 2022 – 2026 Strategic Plan:

<b>PILLAR</b>	<b>4 Governance &amp; Leadership</b>
<b>Outcome</b>	<i>4 Council is transparent &amp; accountable.</i>
Goal	4.2 County demonstrates open & accountable government.
Strategy	4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

#### **ADMINISTRATION RECOMMENDS THAT:**

Council consider closing the County of Barrhead office's December 25, 2023 – January 1, 2024 (already closed December 25, 26, 27, January 1), with office to reopen Tuesday, January 2, 2024 as reflected in the 2023 Meeting Calendar.

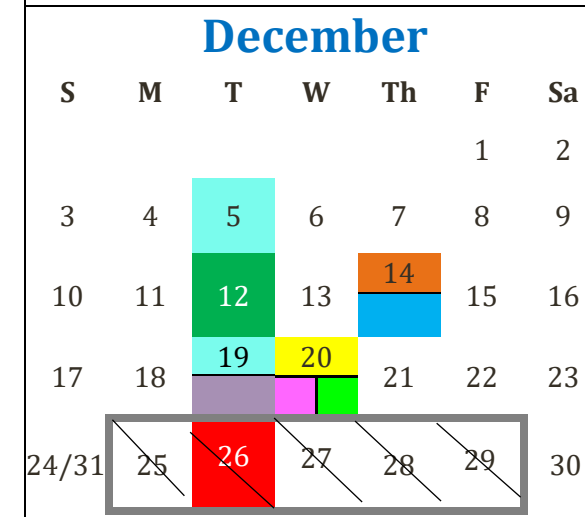
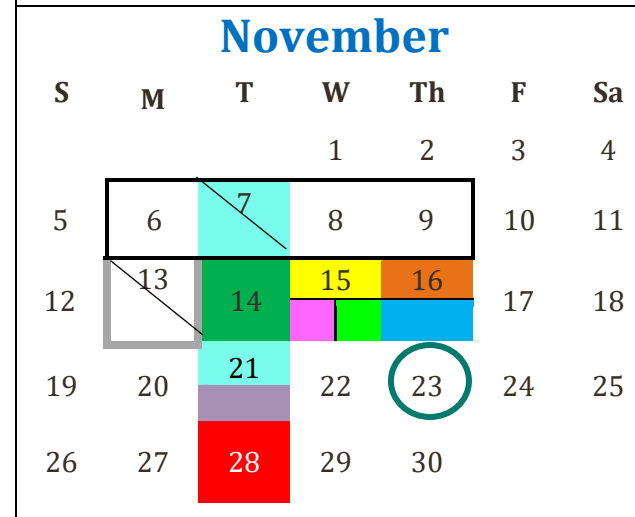
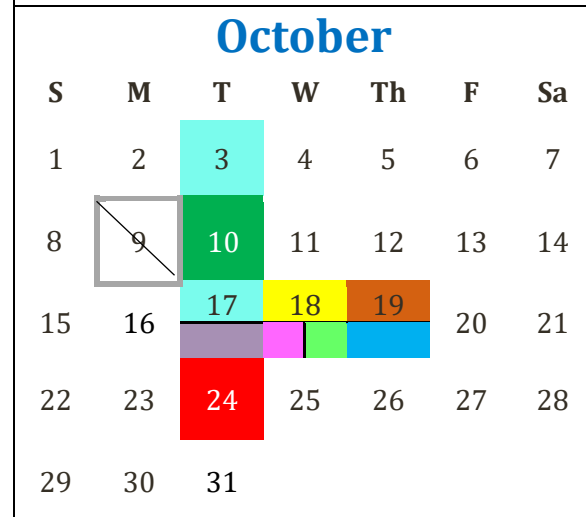
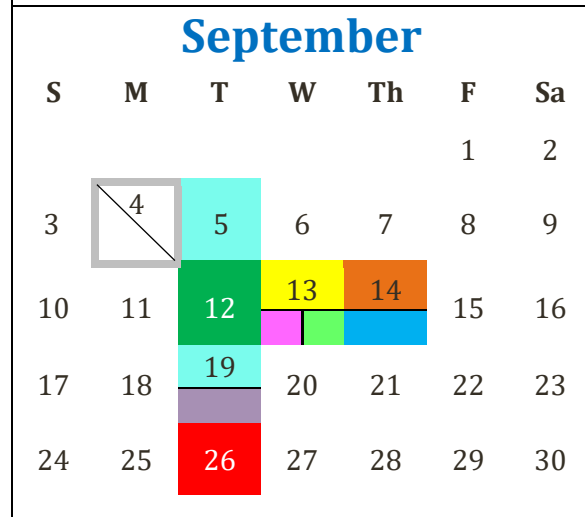
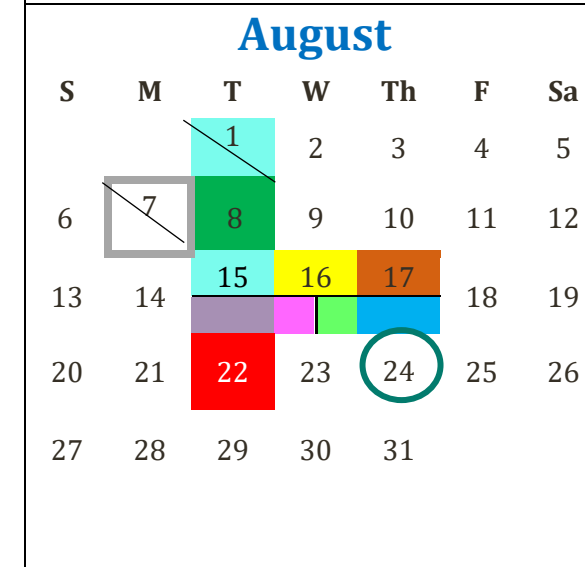
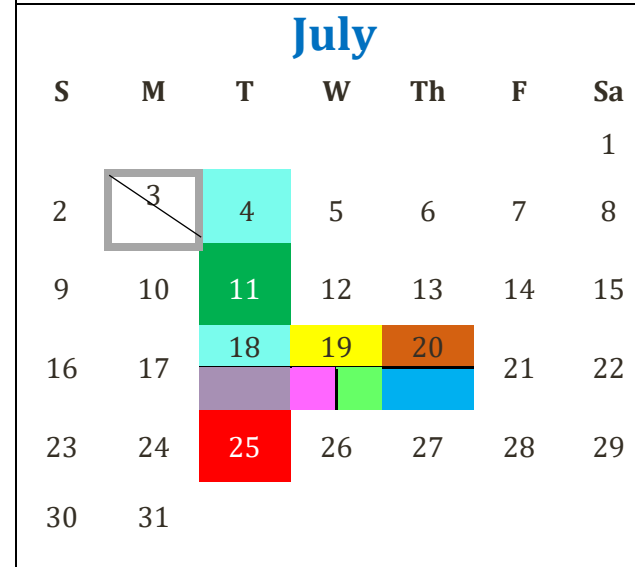
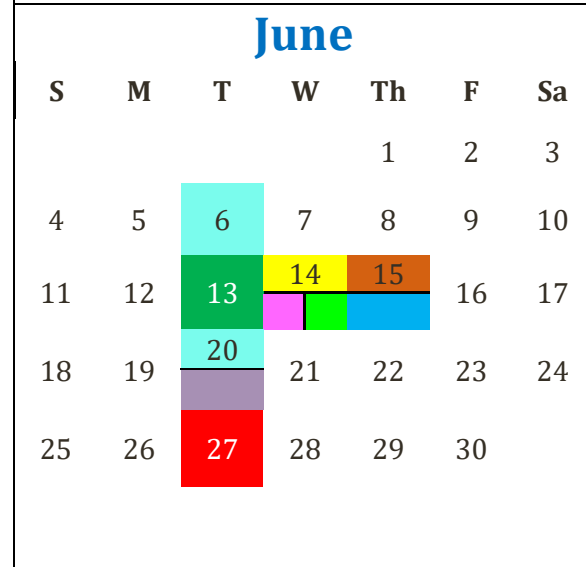
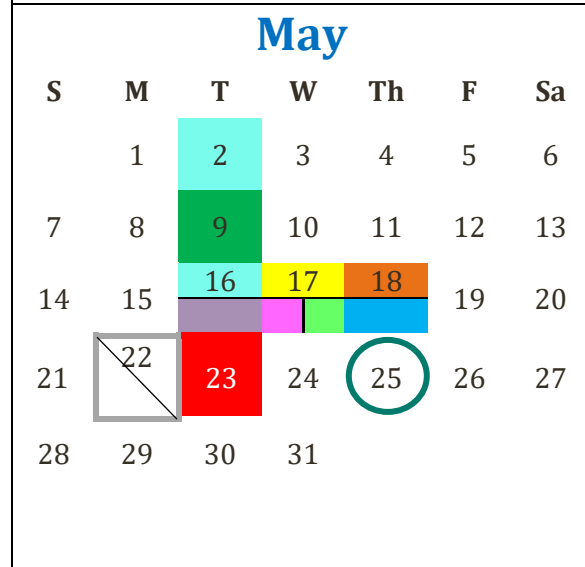
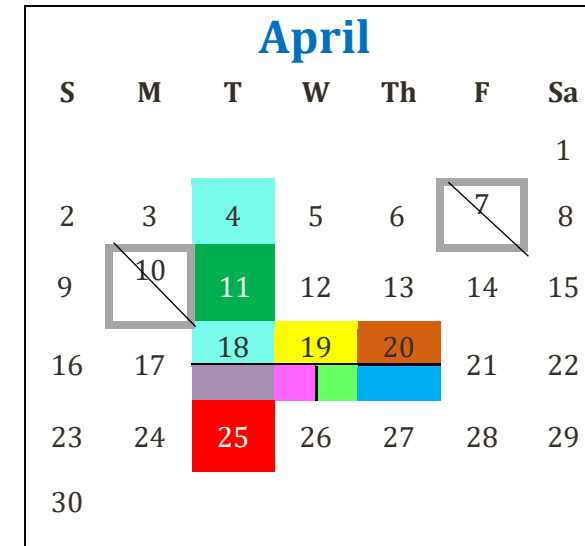
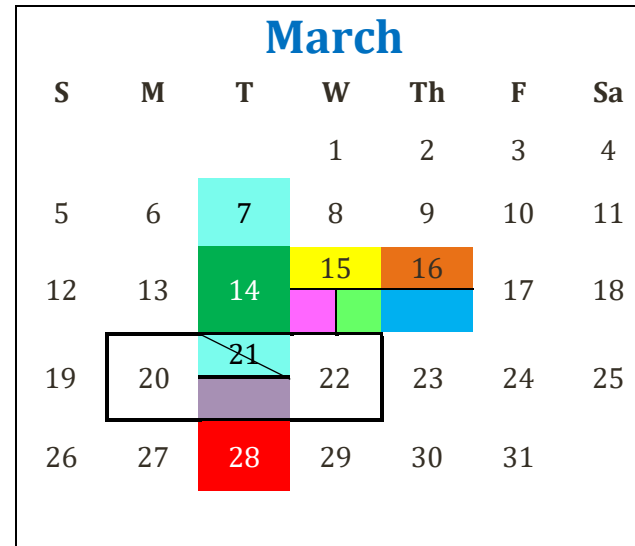
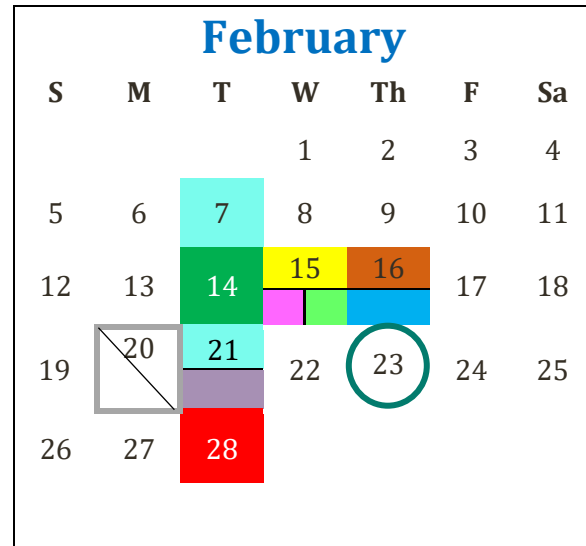
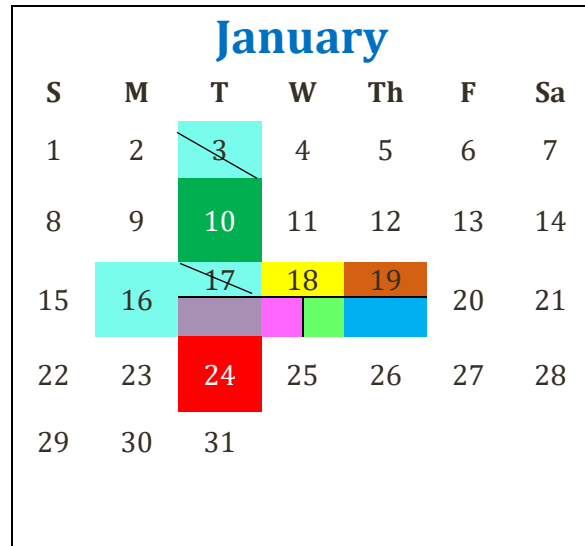
Council consider closing the County of Barrhead office's December 23, 2024 – Friday December 27, 2024 (already closed December 24, 25, 26).



5306 – 49 Street, BARRHEAD, ALBERTA T7N 1N5  
 Phone: 780-674-3331; Fax: 780-674-2777  
 Email: info@countybarrhead.ab.ca  
[www.countybarrhead.ab.ca](http://www.countybarrhead.ab.ca)

2023

Committees/Boards, Council Meetings and Convention Calendar



- Barrhead Agricultural Society (Evenings)
- Barrhead & District FCSS Society (Mornings)
- Barrhead & District Social Housing Association (Mornings)
- Barrhead & District Seed Cleaning Co-op (Mornings)
- Community Futures Yellowhead East (Afternoons)
- GROWTH
- Barrhead Public Library Board (Evenings)
- Regular Council Meetings
- ASB Meetings
- Committee of the Whole
- RMA Conventions (Spring and Fall 2023)
- STAT Holiday/Office Closure

**\*\*Please be advised that this calendar only represents Committees and Boards that have regularly scheduled meetings\*\***



**TO: COUNCIL**

**RE: COMMUNITY HALL STRATEGY**

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**ISSUE:**

Community Hall Strategy requires adoption by Council to guide support for County Community Halls and promote consistent Council decision-making regarding Community Halls.

**BACKGROUND:**

- Development of a Community Hall Strategy was identified as a priority by County Council, as in the 2022-2026 Strategic Plan (Strategy 3.1.2).
- Community Hall Strategy is intended to help address the complex issues that affect sustainability and viability of community halls in the County of Barrhead.
  - Stakeholder engagement & validation was identified as a key part of strategy development.
- **1<sup>st</sup> Stakeholder Engagement: “assessing the situation”**
  - September 20, 2022: Council approved 1<sup>st</sup> Public Engagement Plan for Community Halls Strategy stakeholder engagement
  - October 5, 2022: Stakeholder engagement session held at Glenreagh Hall – SWOT Analysis, and identification of stakeholder goals and priorities
  - November 1-14, 2022: Draft of the 1<sup>st</sup> “What We Heard” Report circulated to community hall stakeholders for comment, to ensure engagement session discussions were accurately captured – 2 comments/clarifications requested
  - December 6, 2022: 1<sup>st</sup> “What We Heard” Report accepted by Council for information
- **2<sup>nd</sup> Stakeholder Engagement: “forming recommendations”**
  - January 16, 2023: Council approved 2<sup>nd</sup> Public Engagement Plan for Community Halls Strategy stakeholder engagement
  - March 16, 2023: Stakeholder engagement session held at Glenreagh Hall – identification of roles, responsibilities and other recommendations for County and community halls, to support their sustainability and viability
  - April 5-23, 2023: Draft of the 2<sup>nd</sup> “What We Heard” Summary Table circulated to community hall stakeholders for comment, to ensure engagement session discussions were accurately captured – 0 comments/clarifications provided by stakeholders
- June 20, 2023 – During Committee of the Whole meeting, Council reviewed the recommendations and assessed the level of effort to undertake the tasks and the level of impact of each task to determine priorities.

**ANALYSIS:**

- In-person engagement & stakeholder validation prior to the development of a Community Hall Strategy is vital to provide clear insight into the following:

- Real problems affecting community halls
- Identification of priorities
- Recommendations on how to address challenges & opportunities
- Recommendations on how to address future development
- Recommendations made during stakeholder engagement sessions have been used to inform the Community Hall Strategy, which includes:
  - Roles & responsibilities of the County
  - Timelines to accomplish tasks & recommendations
  - Budgetary considerations (for the County) to accomplish goals
  - Summary of actions and responsibilities that stakeholders recommended for community halls to undertake to support their own sustainability
  - Key performance indicators to measure the success of County actions towards goals
- Community Hall Strategy will ultimately become a fundamental guiding document for the County of Barrhead, and give clear direction for future decision-making regarding community halls

#### **STRATEGIC ALIGNMENT:**

Link to 2022 – 2026 Strategic Plan:

<b>PILLAR</b>	<b>3 Rural Lifestyle</b>
<b>Outcome</b>	<i>3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.</i>
Goal	3.1 County has an inventory of natural and community assets.
Strategy	3.1.2 Develop a Community Hall Strategy and inventory of historic features.

#### **ADMINISTRATION RECOMMENDS THAT:**

Council approve the Community Hall Strategy as presented.



# COMMUNITY HALL STRATEGY



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# COMMUNITY HALL STRATEGY

## PART 1: Introduction

### Background

Strong and healthy communities are built on their capacity to meet the social, cultural, and recreational needs of residents. Rural community halls help meet these needs by acting as a focal point for community activities, encouraging community participation, forming relationships, and creating a sense of belonging.

Community halls provide opportunities for neighbours to come together to play, learn, share information, and help each other. They are venues for a range of arts, culture, education, recreation, and volunteer activities, and can even serve as important gathering points in an emergency. Community halls can become more than the physical building or public space, but act as a symbol of community engagement and neighbourhood cohesion. Access to community facilities can play a vital role in strengthening the County and bringing people together.

### Purpose

A Community Hall Strategy will serve a dual purpose:

#### 1. Support viability & sustainability of community halls

Community halls are products of their own unique history, diverse management styles, and wide ranging services provided. As a result, community halls represent a broad spectrum of complex challenges and opportunities to be addressed. A Community Hall Strategy will identify ways to support viability and sustainability and include recommendations for community halls and County Council.

#### 2. Support Council's decision-making regarding community halls

In the past, County Council has made decisions regarding community hall issues on an ad-hoc basis and as individual issues arise. A Community Hall Strategy takes a more proactive approach and will provide guidance to Council's short-term and long-term decision-making regarding community halls.

### Strategic Alignment

Vision and Mission of County of Barrhead Council is to:

*"Foster a strong, healthy, & proud rural community", and*

*"Provide good governance & sustainable services to enhance our municipality"*

Supporting viability and sustainability of community-enhancing social spaces like community halls directly supports Council's vision and mission. Development of a Community Hall Strategy also directly aligns with the County of Barrhead's 2022-2026 Strategic Plan:

- Pillar 3: Rural Lifestyle
  - Goal 3.1: County has an inventory of natural and community assets.
    - Strategy 3: Develop a Community Hall Strategy and inventory of historic features.

## Methods Used

### 1. Engagement Session: Assessing the Situation

Details:	In-person engagement session: October 5, 2022, Glenreagh Hall
Focus:	Discussions surrounding a SWOT (strength-weakness-opportunity-threat) Analysis of community Halls and short-term and long-term goals
Method:	Stakeholders split into 6 groups to complete a SWOT Analysis, and brought together to discuss findings
Attendance:	Representation from 13 of 15 community halls, 34 stakeholders in total.

### 2. First “What We Heard” Report (Appendix A)

Purpose:	Summary of October 5, 2022 engagement session
Validation:	Stakeholders able to review draft between November 1-14, 2022. 2 comments/clarifications received
Council:	Accepted by Council December 6, 2022

### 3. Stakeholder Engagement: Forming Recommendations

Details:	In-person engagement session: March 16, 2023, Glenreagh Hall
Focus:	Identify recommendations for community halls and County of Barrhead to achieve sustainability goals
Method:	Stakeholders split into small groups to discuss sustainability goals and brought together for group discussion
Attendance:	Representation from 14 of 15 community halls, 24 stakeholders in total

### 4. Second “What We Heard” Report (Appendix B)

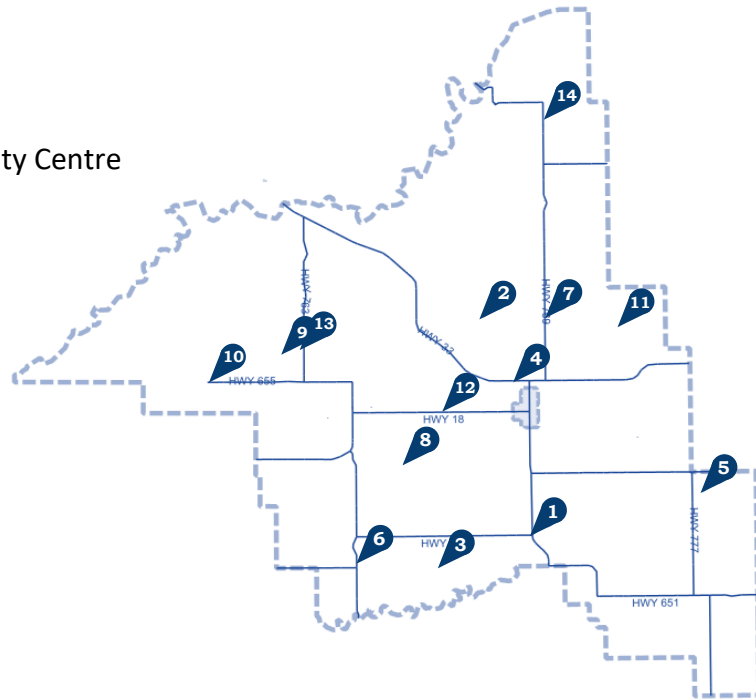
Purpose:	Summary of March 16, 2023 engagement session
Validation:	Stakeholders able to review draft report between April 15-23, 2023. No comments/clarifications received
Council:	Accepted by Council May 16, 2023

## PART 2: Background

Throughout the years, community halls have been central to the development of many communities and regions within the County of Barrhead. There are currently 14 community halls located in the County of Barrhead (note: 15 community halls were included in engagement sessions, however, Camp Creek Community Hall closed in 2022). Services and amenities provided by these halls vary significantly between facilities, depending on the nature of the building and associated assets.

## Community Halls in the County

1. Belvedere Community Center
2. Bloomsbury Hall
3. Gardenview (Crossroads) Community Centre
4. Glenreagh Hall
5. Highridge Community Hall
6. Meadowview Community Hall
7. Mellowdale Hall
8. Mosside Community Centre
9. MTM Recreation Centre
10. Mystery Lake Hall
11. Naples Community Centre
12. Summerdale Community Hall
13. Tiger Lily Community Hall
14. Vega Community Centre



## Construction & Formation

Historically, construction of community halls in the County has been driven by local volunteers in the form of community associations, with financial assistance from fundraising and donations. In some cases, a community hall was originally a small community school.

## Management & Ownership

At present, all community halls are managed by volunteer associations, and are registered non-profits. Without the work of these volunteers, community hall facilities would not be available for use by the general public.

Ownership of community hall facilities is varied and complex, due in part to historical circumstances. In most cases, the property on which a hall stands is owned by the registered non-profit organization or society and are exempt from paying property taxes to the County.

## Hall Dissolution

County of Barrhead has dissolution agreements with 4 community halls:

- Belvedere Community Center
- Gardenview (Crossroads) Community Center
- Mellowdale Community Hall
- Mosside Community Center

In the event that these societies are dissolved, and no other society is willing to take over, the County is required to operate the facility for a minimum of 2 years. Should no other society be willing to operate the facility after 2 years, the County has the right to dispense of the hall. The revenue from the disposal is to be used for recreation within the County.

The remaining 11 halls do not have dissolution agreements with the County of Barrhead. If any of these societies dissolve, they may do as they wish with community hall property and facilities in accordance with their bylaws and provincial legislation (i.e., *Society's Act*).

## County of Barrhead’s Role

Over the years, the County of Barrhead has provided support to community halls in a variety of ways. The list below reflects the current means of support provided by the County to the community halls.

- Provide Community Grants for eligible events, programs, services, and projects
- Provide snow removal free of charge
- Offer gravel for purchase at a 50% reduced rate
- Share information on provincial & federal grant applications
- Providing letters of support
- 5 halls (Glenreagh, Summerdale, Belvedere, Gardenview, Camp Creek) incorporated under the County’s insurance plan as an Additional Named Insured (ANI) with General Liability coverage (halls responsible for premiums and deductibles)
- Responding to adhoc service requests such as weed control, posting events on community calendar
- Utilizing community halls for County functions and events.

Note: Supporting Community Halls by incorporating them under the County’s insurance plan as an ANI is not permitted by the County insurance provider unless the County owns the land, owns the facility or is directly responsible for operations. Existing ANI halls will remain responsible for their own premiums and deductibles.

## PART 3: Current Assessment

### Stakeholder SWOT Analysis

The following is a summary of the key concerns identified by stakeholders during the October 5, 2022 “Assessing the Situation” Stakeholder Engagement Session. More detail can be found in the first “What We Heard” Report (Appendix A)

SWOT	Ref. #	Topic	Brief Description
Strengths	1.1	Location	Each location offers unique strengths
	1.2	Size	Different sizes are better suited for different events
	1.3	Amenities	Each hall offers a combination of different amenities
	1.4	Experienced board of directors	Majority of board members have been with their hall for many years
	1.5	Diversification	Halls offer venues for diverse events; some have diversified their business beyond facility rentals
	1.6	Affordability	Rental rates and cost to host an event is generally more affordable than urban centers
Weaknesses	2.1	Facility Condition	Facilities are becoming old and require extensive maintenance and repair
	2.2	Member Involvement	Halls struggle with low member involvement
	2.3	Location	Each location presents unique weaknesses
Opportunities	3.1	Donations & Sponsorship	Businesses and individuals can offer donations and sponsorships
	3.2	Advertising	Various channels available for halls to leverage and advertise through
	3.3	Community Events	Many community events held in the County and region which require the use of community halls
	3.4	Expand Amenities & Facilities	Offering more amenities and facilities will help halls attract more rentals
	3.5	Grants & Fundraising	Explore government grants and fundraising opportunities

	3.6	Reducing Costs	Reduce costs through fixed rate contracts and advocate for change to demand rates
	3.7	Internet	New fiber lines in the County requires exploration
	3.8	Active & involved community	More active and involved the more likely to attract members
	3.9	Recruit New Members	Use increase in population and advertising to recruit new members.
	3.10	Tourist Locations	Nearby tourist locations can help attract visitors
	3.11	Centralization	Combine several smaller halls into one, jointly manage large hall; centralize bookings; collaborate
	3.12	Education	Educate community members on the work and value of community halls
	3.13	Modernize & Leverage Technology	Increase efficiencies in operations
Threats	4.1	Changing Demographics & Population	Populations are decreasing and aging
	4.2	Changing Community Values	Decreased value on community involvement; less time to volunteer; less interest
	4.3	Crime/Illegal Activities	Crime/illegal activities present in remote areas
	4.4	Operating Costs	Utility costs are increasing; demand rates elevate costs; insurance costs increasing
	4.5	Limited/No Cellphone/Internet Service	Limited or no cellphone and internet service in many parts of the County
	4.6	Red Tape	Red tape hinders ability of halls to operate efficiently
	4.7	Competition	Competition can draw visitors away from halls or divide rentals among halls
	4.8	Income/Revenue	Lack of income/revenue makes it difficult for halls to maintain operations
	4.9	Public Awareness	Lack of public awareness surrounding the work and value of community halls

## PART 4: Moving Forward

### Sustainability Goals

During engagement sessions, stakeholders recommended actions for community halls and the County of Barrhead to support 6 sustainability goals.

#### **GOAL 1: Develop & Improve Advertising**

Strategy 1: Explore methods to increase community hall use by developing, improving, and diversifying advertising channels.

#### **GOAL 2: Community Education & Engagement**

Strategy 1: Explore ways to engage & educate the community on the value of community halls (“telling the story”).

#### **GOAL 3: Financial stability**

Strategy 1: Find opportunities to increase revenues

Strategy 2: Explore opportunities to decrease expenses.

#### **GOAL 4: Leadership & Recruitment**

Strategy 1: Promote member recruitment, succession planning, and efficient transference of leadership.

Strategy 2: Explore methods to increase volunteerism to maintain and operate halls.

#### **GOAL 5: Viability**

Strategy 1: Create a habit of future planning, and ensure the organization has necessary information to plan for the future, regardless of status.

#### **GOAL 6: Upgrade Facilities & Services**

Strategy 1: Ensure that facilities are safe, up-to-date, and enticing to rent.

Strategy 2: Improve services provided at halls.

### Workplan & Strategies

During a Committee of the Whole meeting June 20, 2023, County Councillors discussed the recommendations of community hall stakeholders and compiled the following workplan. Priorities were determined by assessing the level of effort and the level of impact of a particular recommendation (pg. 15). Although much of the work will be ongoing, there will be extra effort required at start up with scheduled and targeted “check-ins” to maintain communications and support progress.

During stakeholder engagement sessions, community halls identified several recommendations for themselves to consider as organizations, which are also included in the workplan below. Including the community hall’s recommendations to themselves simply keeps track of the discussion and helps to align how the County of Barrhead’s planned actions compliment and support actions of community hall organizations.



## GOAL 1: Develop & Improve Advertising

**Strategy 1:** Explore methods to increase community hall use by developing, improving, and diversifying advertising channels.

Action #	Description	Administration Considerations	Estimated Cost	2023		2024				2025				+
				Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
1.1.1	Promote halls through County channels <ul style="list-style-type: none"> <li>Develop &amp; improve community hall info on County website</li> <li>Determine suitability for promotion on social media, newsletters, posters, etc.</li> </ul>	Developing website updates will take moderate time/effort <ul style="list-style-type: none"> <li>Determine most effective way to display halls on website</li> <li>Create template to capture relevant info</li> <li>Primarily involves working with hall operators for recent contact info, amenities, high-quality photos, etc.</li> <li>After development need to maintain</li> </ul>	Staff time (Comms)											
1.1.2	Provide advice on developing social media <ul style="list-style-type: none"> <li>Social media to be administered/monitored by halls</li> </ul>	<ul style="list-style-type: none"> <li>Work with community hall operators upon request to:               <ul style="list-style-type: none"> <li>Create social media account</li> <li>Create google map links</li> </ul> </li> </ul>	Staff time (Comms)											
1.1.3	Complete inventory of community signs	<ul style="list-style-type: none"> <li>Work with PW to inventory community hall directional signage</li> <li>Draft inventory &amp; report identifying any plans for new or replacement directional signage</li> </ul>	Staff time (Comms/PW), potential cost for signs											
<b>During engagement sessions, stakeholders identified several recommendations for community halls to consider:</b> <ol style="list-style-type: none"> <li>Create central group to share information (including members from all halls)</li> <li>Regularly communicate accurate information with the County (rental info, contact info, etc.)</li> <li>Utilize multiple advertising channels, and share promotional materials               <ul style="list-style-type: none"> <li>Develop social media presence</li> <li>Promote through WILD Tourism brand, local businesses, markets, etc.</li> <li>Improve signage (in-house, external, &amp; directional signs)</li> </ul> </li> </ol>				<i>Timelines for these items determined by community halls</i>										

## GOAL 2: Community Engagement & Education

**Strategy 1:** Explore ways to engage & educate the community on the value of community halls (“telling the story”).

Action #	Description	Administration Considerations	Estimated Cost	2023		2024				2025				+	
				Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
2.1.1	Develop material to promote history (“story”) of communities	Extensive administrative effort: <ul style="list-style-type: none"> <li>• Work with community halls &amp; community figures to get history and “story” from community</li> <li>• Develop website &amp; social media content</li> <li>• Develop “Did You Know” material</li> <li>• Explore including community hall info in FCSS welcome baskets</li> </ul>	Staff time (Comms, FCSS), potential \$ for printed material												
2.1.2	Coordinate working with school division regarding “community history” material (to fit in Grade 1 curriculum)	<ul style="list-style-type: none"> <li>• Once community history is gathered, material will be developed &amp; shared with school division</li> </ul>	Staff time (Comms)												
2.1.3	Highlight halls through County events (County tour, appreciation supper, etc.)	<ul style="list-style-type: none"> <li>• Built into planning of events</li> </ul>	Staff time (Comms)												
2.1.4	Help organize workshops, find speakers, get involved in events	<ul style="list-style-type: none"> <li>• Upon request of halls</li> <li>• Share presenter/host contacts</li> </ul>	Staff time (Comms)												
<p><b>During engagement sessions, stakeholders identified several recommendations for community halls to consider:</b></p> <ol style="list-style-type: none"> <li>Determine what community would like to see from their hall                             <ul style="list-style-type: none"> <li>○ Community engagement meeting or open house</li> </ul> </li> <li>Promote hall to community                             <ul style="list-style-type: none"> <li>○ Promote history of community (display at hall, on website, etc.)</li> <li>○ Demonstrate value of halls (offer workshops, discuss important topics to your community)</li> <li>○ Show community appreciation (through events, promotions, etc.)</li> <li>○ Explore other channels to promote</li> </ul> </li> <li>Increase attendance at events                             <ul style="list-style-type: none"> <li>○ Help youth to plan &amp; promote their own events</li> <li>○ Promote youth attendance at events</li> <li>○ Welcome newcomers to events</li> </ul> </li> </ol>				<p><i>Timelines for these items determined by community halls</i></p>											

## GOAL 3: Financial Stability

### Strategy 1: Find opportunities to increase revenue.

Action #	Description	Administration Considerations	Estimated Cost	2023		2024				2025				+	
				Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
3.1.1	Share information on available grant funding	Moderate administrative effort: <ul style="list-style-type: none"> <li>Collection of available grants/assistance with submission</li> <li>Provide letters of support</li> </ul>	Staff time (CAO, EA, Comms)												
3.1.2	Advertise events & programs	Primarily on County website (event calendar)	Staff time (Comms)												
<b>During engagement sessions, stakeholders identified several recommendations for community halls to consider:</b> <ol style="list-style-type: none"> <li>Explore fundraising opportunities                             <ul style="list-style-type: none"> <li>Grants, casinos, sponsorships, highway clean-up (when not infringing on other local charities)</li> </ul> </li> <li>Find ways to increase attractiveness &amp; rentals                             <ul style="list-style-type: none"> <li>Improve advertising, improve services, review rental fees</li> </ul> </li> <li>Host joint events with other halls</li> </ol>				<i>Timelines for these items determined by community halls</i>											

### Strategy 2: Explore opportunities to decrease expenses.

Action #	Description	Administration Considerations	Estimated Cost	2023		2024				2025				+	
				Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
3.2.1	Assist with fire extinguisher recharging	Explore costs and opportunity - scheduling	Staff time (Safety); Potential \$ for service												
3.2.2	Gather & share info on provincial regulations for events/renters (send links)	Moderate administrative effort: <ul style="list-style-type: none"> <li>Collection of provincial regs &amp; development of quick reference sheet (requires updating as regulations change)</li> </ul>	Staff time (Comms)												
<b>During engagement sessions, stakeholders identified several recommendations for community halls to consider:</b> <ol style="list-style-type: none"> <li>When not in use, lower heating &amp; turn off lights in specific areas</li> <li>Explore solar motion lights for outdoors</li> <li>Explore utility alarms to prevent compounding utility issues</li> </ol>				<i>Timelines for these items determined by community halls</i>											

## GOAL 4: Leadership & Recruitment

**Strategy 1:** Promote member recruitment, succession planning, & efficient transference of leadership.

Action #	Description	Administration Considerations	Estimated Cost	2023		2024				2025				+	
				Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
4.1.1	Support maintenance of corporate records <ul style="list-style-type: none"> <li>Review bylaws</li> <li>Support development of business/strategic plans</li> <li>Storage of corporate records</li> </ul>	Administrative support to develop, review, & store (electronically): bylaws, terms of reference, business plans	Staff time (CAO, EA, Comms); physical or electronic space												
4.1.2	Councillors attend events when invited	Scheduling	Staff time (EA); cost to attend												
4.1.3	Add meetings to event calendar	Add to updated website pages	Staff time (Comms)												
<b>During engagement sessions, stakeholders identified several recommendations for community halls to consider:</b> <ol style="list-style-type: none"> <li>Make meetings more accessible                             <ul style="list-style-type: none"> <li>Distribute agendas to members before meetings</li> <li>Offer childcare during meetings</li> </ul> </li> <li>Promote benefits of membership                             <ul style="list-style-type: none"> <li>Provide benefits for active members &amp; long-time volunteers</li> <li>Promote youth engagement &amp; new ideas</li> </ul> </li> <li>Review corporate records                             <ul style="list-style-type: none"> <li>Internal review of bylaws &amp; terms of reference</li> <li>Ensure board members are aware of relevant bylaws</li> </ul> </li> </ol>				<i>Timelines for these items determined by community halls</i>											

**Strategy 2:** Explore methods to increase volunteerism to maintain & operate halls.

Action #	Description	Administration Considerations	Estimated Cost	2023		2024				2025				+	
				Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
4.2.1	Promote volunteering opportunities on website	Little administrative effort: <ul style="list-style-type: none"> <li>Add to updated website pages</li> </ul>	Staff time (Comms)												
<b>During engagement sessions, stakeholders identified several recommendations for community halls to consider:</b> <ol style="list-style-type: none"> <li>Welcome new individuals to community                             <ul style="list-style-type: none"> <li>For example: open house or engagement meetings</li> </ul> </li> <li>Promote community hall vision, mission, or value statements</li> <li>Develop membership info signs for hall                             <ul style="list-style-type: none"> <li>For example: how to get involved or volunteer</li> </ul> </li> </ol>				<i>Timelines for these items determined by community halls</i>											

## GOAL 5: Viability

**Strategy 1:** Create a habit of future planning, and ensure the organization has necessary information to plan for the future, regardless of status.

Action #	Description	Administration Considerations	Estimated Cost	2023		2024				2025				+
				Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
5.1.1	Develop viability study or self-assessment questionnaire (unique)	<ul style="list-style-type: none"> <li>Research into municipal viability studies for adaptation (initial research &amp; draft started)</li> <li>Engage community halls</li> <li>Support implementation</li> </ul>	Staff time (CAO, Comms); facility rental											
5.1.2	Support or coordinate Building Condition Assessments	<ul style="list-style-type: none"> <li>Explore cost for BCAs on community halls                             <ul style="list-style-type: none"> <li>Award contract for BCAs on community halls</li> <li>Manage project</li> </ul> </li> <li>Engage community halls, support the review and understanding of BCAs</li> </ul>	Staff time (CAO, Comms, Fin); \$ for BCA											
5.1.3	Advocacy to province & external agencies	<ul style="list-style-type: none"> <li>Council’s advocacy underway: demand meter utilities, casino funding, cell coverage</li> </ul>	Staff time (CAO, EA)											
5.1.4	Coordinate centralization discussions, if applicable	<ul style="list-style-type: none"> <li>Tight timeline for designation of trust funds</li> <li>Determine interested parties (also use BCA data to understand which halls are at risk/why)</li> <li>Identify possible locations for new facility OR which halls are suitable for modernization                             <ul style="list-style-type: none"> <li>Feasibility assessment of sites whether new or renovated to narrow focus; map out options (support informed decision-making)</li> </ul> </li> <li>Engage halls; create project charter</li> </ul> <p><i>*Project implementation is separate from Strategy</i></p>	Staff time (CAO, Comms) Cost TBD (land, \$, etc.)											
<p><b>During engagement sessions, stakeholders identified several recommendations for community halls to consider:</b></p> <ol style="list-style-type: none"> <li>Identify considerations required to determine viability                             <ul style="list-style-type: none"> <li>Location, condition, and age of facilities</li> <li>Cost to repair or replace buildings</li> <li>Community spirit and membership</li> </ul> </li> <li>Get well acquainted with operating costs                             <ul style="list-style-type: none"> <li>Ensure board members are well-informed and have accurate information</li> </ul> </li> <li>If exploring centralization, should consider how to incorporate all participating communities to avoid losing identity</li> </ol>				<p style="text-align: center;"><i>Timelines for these items determined by community halls</i></p>										

## GOAL 6: Upgrade Facilities & Services

**Strategy 1:** Ensure that facilities are safe, up-to-date, and enticing to rent.

Action #	Description	Administration Considerations	Estimated Cost	2023		2024				2025				+
				Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
6.1.1	Support implementation of Building Condition Assessments	<ul style="list-style-type: none"> <li>See 5.1.2 for coordination</li> <li>Support implementation of BCA</li> <li>Provide input into developing capital plans</li> </ul>	Staff time (CAO, DCS, Comms)											
6.1.2	Hold master inventory list	<ul style="list-style-type: none"> <li>Relies on halls completing inventory &amp; updating County</li> </ul>	Staff time (Comms)											
<p><b>During engagement sessions, stakeholders identified several recommendations for community halls to consider:</b></p> <ol style="list-style-type: none"> <li>Complete inventory of assets &amp; facilities</li> <li>Spring cleanup of property</li> <li>Leverage community members in skilled trades</li> <li>Fundraising for upgrades</li> </ol>				<i>Timelines for these items determined by community halls</i>										

**Strategy 2:** Improve services provided at halls.

Action #	Description	Administration Considerations	Estimated Cost	2023		2024				2025				+
				Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
6.2.1	Explore MCSnet broadband opportunities	Engage MCSnet to explore opportunities, costs & potential partnership	Staff time (CAO, Comms); Potential \$ for hardware or subscription											
<p><b>During engagement sessions, stakeholders identified several recommendations for community halls to consider:</b></p> <ol style="list-style-type: none"> <li>Explore cell phone service boosters</li> <li>Explore security infrastructure                             <ul style="list-style-type: none"> <li>Security cameras, gates, etc.</li> </ul> </li> </ol>				<i>Timelines for these items determined by community halls</i>										

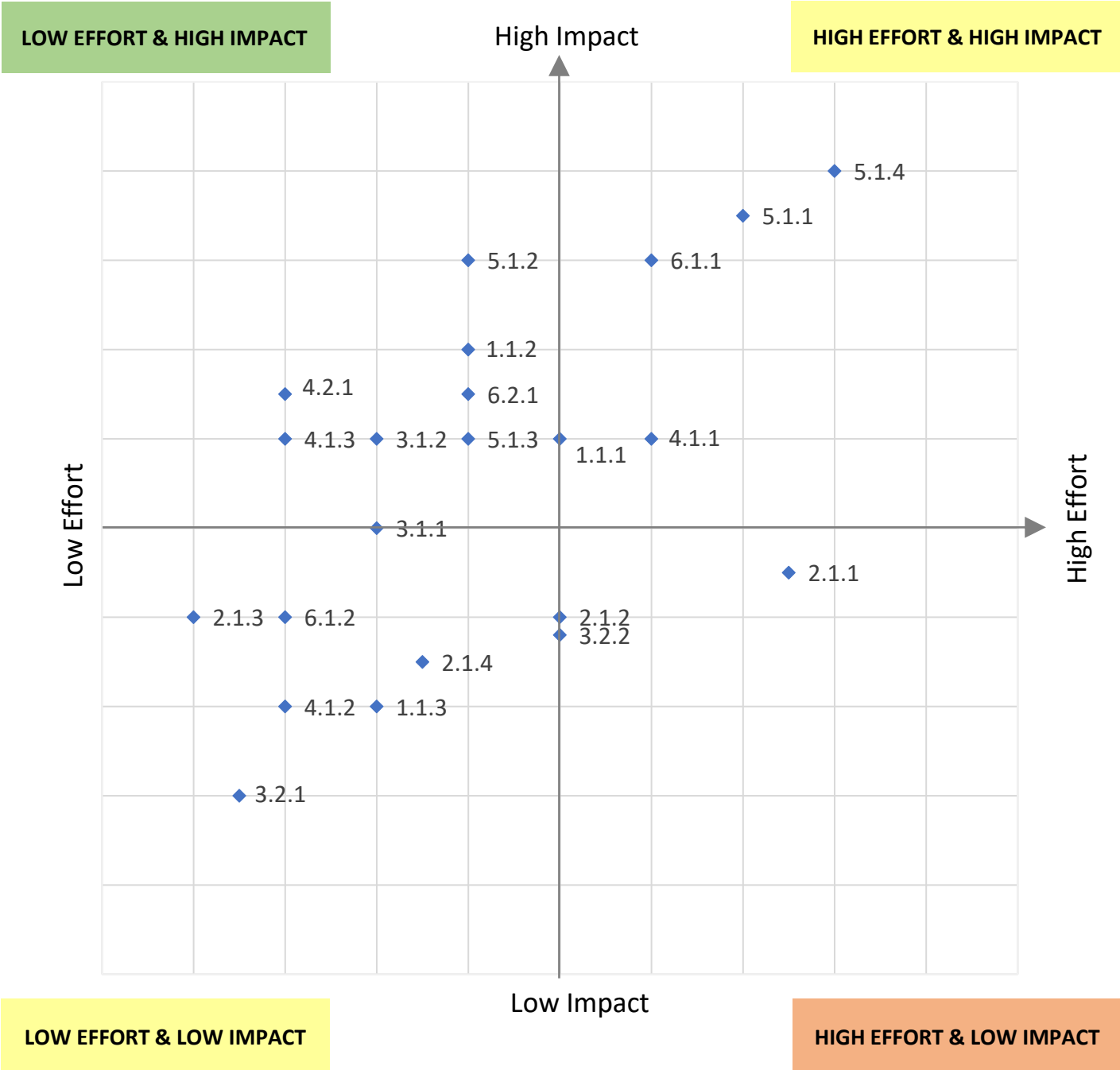
## Priority Chart - Recommended Actions

Prioritization of the recommended actions considered the level of effort to undertake the action and the level of impact anticipated. Although this assessment was fairly subjective the results were mapped on a grid (pg. 16) to help identify potential quick wins (upper left quadrant) and longer term efforts with high impact (upper right quadrant).

Description	Action #	Effort (0 - 10)	Impact (0 - 10)
Promote through County channels	1.1.1	5	6
Provide social media advice	1.1.2	4	7
Community sign inventory	1.1.3	3	3
Develop history/story material	2.1.1	7.5	4.5
Coordinate with School division	2.1.2	5	4
Highlight halls through County events	2.1.3	1	4
Help organize workshops	2.1.4	3.5	3.5
Share grant information	3.1.1	3	5
Advertise events & programs	3.1.2	3	6
Fire extinguisher recharging	3.2.1	1.5	2
Compile provincial events regulations	3.2.2	5	3.8
Maintenance of corporate records	4.1.1	6	6
Councillors attend events	4.1.2	2	3
Add meetings to event calendar	4.1.3	2	6
Promote volunteer opportunities on website	4.2.1	2	6.5
Develop viability study	5.1.1	7	8.5
Support or coordinate Building Condition Assessments	5.1.2	4	8
Advocacy (provincial/external)	5.1.3	4	6
Coordinate centralization discussions	5.1.4	8	9
Support implementation of Building Condition Assessments	6.1.1	6	8
Hold master inventory lists	6.1.2	2	4
Explore MCSnet opportunities	6.2.1	4	6.5



# Task Priority (Effort vs. Impact)



## Key Performance Measures:

Although the key to the overall success of individual community halls is multi-faceted, with much lying outside of the control of both the County and the Community Hall operators, it remains important to assess progress on the commitments the County made under this Strategy. As a result, the following key performance measures were identified for each goal and will be reported on as indicated in the timeline.

Goal	Performance Measure	Timeline
1: Develop & Improve Advertising	<ul style="list-style-type: none"> <li># halls updated on County website</li> <li>Inventory report completed</li> </ul>	<ul style="list-style-type: none"> <li>2024 &amp; annually</li> <li>2025</li> </ul>
2: Community Education & Engagement	<ul style="list-style-type: none"> <li>“story” material developed</li> <li>“story” material shared with schools</li> <li># County events halls were promoted</li> <li># workshops supported</li> </ul>	<ul style="list-style-type: none"> <li>2025</li> <li>2025</li> <li>2023 &amp; annually</li> <li>2024 &amp; annually</li> </ul>
3: Financial Stability	<ul style="list-style-type: none"> <li># grants shared</li> <li># letters of support issued</li> <li># hall events/ programs advertised</li> <li># halls participating in fire extinguisher program</li> <li># communications re: provincial regulations/programs</li> </ul>	<ul style="list-style-type: none"> <li>2024 &amp; annually</li> <li>2023 &amp; annually</li> <li>2023 &amp; annually</li> <li>2024 &amp; annually</li> <li>2024 &amp; annually</li> </ul>
4: Leadership & Recruitment	<ul style="list-style-type: none"> <li># halls provided organization documents</li> <li># events attended by elected officials</li> <li># hall meetings advertised</li> <li># volunteer opportunities promoted</li> </ul>	<ul style="list-style-type: none"> <li>2024 &amp; annually</li> <li>2023 &amp; annually</li> <li>2023 &amp; annually</li> <li>2023 &amp; annually</li> </ul>
5: Viability	<ul style="list-style-type: none"> <li>Viability/self-assessment tool developed</li> <li># halls using tool</li> <li># BCAs completed</li> <li># advocacy efforts</li> <li>Project charter for centralization OR modernization projects complete</li> </ul>	<ul style="list-style-type: none"> <li>2024</li> <li>2024 &amp; annually</li> <li>2024</li> <li>2024 &amp; annually</li> <li>2024</li> </ul>
6: Upgrade Facilities & Services	<ul style="list-style-type: none"> <li># halls with Capital Plan</li> <li># halls with inventory list</li> <li>MCSnet engaged</li> </ul>	<ul style="list-style-type: none"> <li>2024 &amp; annually</li> <li>2024 &amp; annually</li> <li>2024</li> </ul>

## Conclusion

County of Barrhead recognizes the value of residents and visitors having access to a variety of community spaces and is therefore committed to supporting the sustainability of community halls within this rural community. However, to be sustainable a joint effort between the County and the operators of the community halls is required. To demonstrate our commitment the County will continue to provide support to community halls as they have in the past, and going forward will increase its efforts by focusing on the 6 goals identified in this Strategy.

As the County is results focused, the County efforts will be measured and assessed annually to evaluate the impact on the overall viability of community halls.

# Appendix

## Appendix A: 1st “What We Heard” Report



[1<sup>st</sup> “What We Heard” Report](#)

## Appendix B: 2nd “What We Heard” Report



[2<sup>nd</sup> “What We Heard” Report](#)



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**TO: COUNCIL**

**RE: FIRE FIGHTING SERVICES – REQUEST TO CANCEL INVOICE**

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**ISSUE:**

Administration has received a request to cancel invoice #IVC00003177 in the amount of \$250.00.

**BACKGROUND:**

- April 17, 2023 - Fire ban was implemented in the County
- April 24, 2023 – Fire Department received a call around 4:30 pm from a resident reporting that someone was burning in Manola.
- Invoice was for fire response to a backyard fire in Manola on April 24, 2023 (invoice and incident report attached).
- Owner has requested by phone that Council consider cancelling invoice #00003177 in the amount of \$250 as he feels he had everything under control and felt that the Fire Ban wasn't advertised enough. Owner also provided the following comments over the phone and asked that they be shared with Council:
  - Owner does not have internet
  - Owner phoned 911 to ask if there was a fire ban but "they weren't sure"
  - Owner stated that there was snow in the field 4 days before
  - Owner indicated that there were no signs posted in Manola
  - Owner phoned Barrhead Regional Fire Department but indicated that there was no answer
- Administration has reviewed the request and available information which included discussion with owner, review of invoice, and Fire Services incident report.
- Administration also considered the following in review of this request:
  - Policy 23.02 Fire Protection Service Charges as amended July 2, 2014
  - Bylaw 8-2013 Prevention and Control of Fires, Section 8 Extinguishing Fires & Cost

**ANALYSIS:**

- Owner has indicated that the Fire Ban was not advertised "enough."
  - Fire ban notice was posted on Alberta Fire Bans website, placed on County website, sent out by BARCC alert, and signs were posted at County borders
- Fire Chief stated the owner had water and a rototiller on site and was burning in the garden area of the yard and extinguished the fire himself after speaking with the Fire Chief
- In accordance with Prevention & Control of Fires Bylaw 8-2013 the owner could also have been fined \$250 for burning during a fire ban
  - Section 9.2 - No Person shall ignite, maintain or allow to be maintained, any Fire during a Fire Ban

- Bylaw 8-2013, Section 8 – Extinguishing Fires & Cost, and Policy 23.02 Fire Protection Service Charges indicated that the costs incurred by the County for fire-fighting services may be charged to and recovered from either:
  1. Owner or occupant of the property to which the services were provided
  2. Person that is in control of the property
  3. Person who ignited, maintained, or allowed the fire, or otherwise caused or created the need for the service
  4. Person to whom any fire permit was issued in the case of a fire
- Therefore, pursuant to Bylaw 8-2013 and Policy 23.02 outlined above, the fire response services were charged to the owner of the property.
- Administration was unable to identify any errors, or considerations under County policies to recommend a reduction or cancellation of invoice #00003177, other than the possibility of also applying a fine of \$250 under Bylaw 8-2013 s. 9.2.

Invoice #	Original Amount	Admin Comments & Recommendation	Balance Owning after Admin Recommendation
00003177	\$250	<ul style="list-style-type: none"> <li>• Total invoice is \$250</li> <li>• As per Policy 23.02, the first \$3,000 is charged to landowner or owner of property.</li> <li>• Fire services responded to call as per normal procedure.</li> <li>• Fire ban was in effect</li> <li>• MGA, Bylaw 8-2013, Section 8 – Extinguishing Fires &amp; Cost, and Policy 23.02 Fire Protection Service Charges allow the County to charge for fire-fighting services.</li> <li>• Finance charges have been put on hold until Council’s decision</li> <li>• Note – it is not necessary for Council to go incamera unless further information is provided that would qualify as an exclusion under <i>FOIPP Act</i>. This can be determined during the Council meeting.</li> </ul>	\$250.00

**ADMINISTRATION RECOMMENDS THAT:**

Council deny the request to cancel or reduce invoice #IVC00003177.



County of Barrhead No.11  
 5306-49 Street  
 Barrhead Alberta T7N 1N5

\*\*\*HISTORICAL\*\*\*

<b>INVOICE</b>	IVC00003177
<b>Type</b>	
<b>Date</b>	2023-05-18
<b>Page</b>	1

**Bill to:**

Druar, Todd  
 [Redacted Address]

**Ship to:**

Druar, Todd  
 [Redacted Address]

Purchase Order ID	Customer ID	Salesperson ID	Shipping Method	Payment Terms ID	
INCIDENT #23-129-CFR	DRUAR0002		PICKUP	Net 30	
Quantity	Description	U Of M	Discount	Unit Price	Ext. Price
1	Fire Services on April 24, 2023 at 4902 51 Ave, Manola	EACH	\$0.00	\$250.00	\$250.00

<b>Subtotal</b>	\$250.00
<b>Misc</b>	\$0.00
<b>Tax</b>	\$0.00
<b>Freight</b>	\$0.00
<b>Trade Discount</b>	\$0.00
<b>Total</b>	\$250.00



# Barrhead Regional Fire Services

Fire Chief :Chief Gary Hove

Box 4172, 4635-61 Ave Barrhead AB

Barrhead AB T7N 1A2

PH : 780-674-2087 FAX : 780-674-2889

May 15 23

## Incident 23-129-CFR

May 15 23

**County of Barrhead**  
**5306 49 Street**  
**Barrhead, AB T7N 1N5**

On April 24th, 2023 Barrhead Regional Fire Services responded to a call for a resident burning leaves in their yard during a fire ban located at 4902 51 Ave, Manola, Barrhead County. On scene a resident burning yard waste in an area of a garden. Barrhead Fire Command speaks with the resident and informs that the fire needs to be extinguished immediately. The occupant begins to have the fire extinguished by cultivating. All responding units are stood down and all Barrhead Fire Units return to station and are back in service.

Todd Druar



Date: Apr 24 23

Incident #: 23-129

Response Location: 4902 51 Ave, Manola  
Dispatch:

Number: 14727125

Cause of Emergency: Fire - Other  
Location of Emergency: Yard 4902 51 Ave Manola

### SERVICE PERFORMED

- confirms fire being extinguished, during fire ban

### APPARATUS

Unit	Leave Station	Return to Station	Total Time	First 30 min cost	30 min cost	30 min cost after 255 minutes	Total Cost
TENDER-34	16:42:43	17:05:48	23 min	\$125.00	\$125.00	\$125.00	\$125.00
COMMAND-1	16:44:27	17:04:18	20 min	\$0.00	\$0.00	\$0.00	\$0.00
RAT 1	16:42:41	17:05:51	23 min	\$125.00	\$125.00	\$125.00	\$125.00

**Grand Total:** \$250.00

**Paid:** \$0.00  
**Owing:** \$250.00

\_\_\_\_\_  
Fire Chief Gary Hove



# Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets



As at May 31, 2023

						a	b	c = a + b	d	e	f = d - e	d - c	d / c	TBD: Thresholds / Flag for concern:
Project #	Project Name	Dept	Start Date	Est. Completion Date	Actual Completion Date	Total Prior Years Spending	2023 Spending	Total Project Spending	Approved spending (all years)	GRANT FUNDING / OTHER	NET COST TO RATEPAYER	Total \$ Budget Variance	Total % Spent of Budget	Status / Comments
<b>CAPITAL PROJECTS</b>														
	Replace Welcome Sign	DEV/PW	Jul-19	TBD		-	-	-	5,760				0%	Project included in Budget 2023.
BF# 78033	Bridge BF 78033 SW 17-62-3-W5 (STIP approved)	PW	2022	2023		16,300	4,946	21,246	326,300	244,725	81,575	305,055	5%	Detailed design has been completed. Tender package is out for pricing. Project completion expected fall of 2023.
BF# 70370	Bridge BF 70370 Rge Rd 51 Funding Source - STIP denied	PW	2022	2023				-	150,000	-	150,000	150,000	0%	2022 & 2023 - STIP funding was denied. Recommend to repair bridge in 2023, using reserve funds
BF# 70917	Bridge BF 70917 RGE RD 51 Funding Source - STIP denied	PW						-	385,000	288,750	96,250	385,000	0%	Recommend cancelling project as STIP funding was cancelled.
2022-340	Autoparts Road reconstruction 2 miles	PW	Jul-22	2023		1,004,961	7,777	1,012,738	1,040,895	740,800	300,095	28,157	97%	Project complete; Remaining section of the road project at channel realignment was completed Nov 4 after environmental permits were obtained. Fencing is 90% completed, with remainder to be done in 2023. Minor clean up work such as power pole mound removal and channel rip rap will also be completed in 2023. \$14,000 approved in 2023 Capital Budget for remaining work.
2022-440	TWP RD592A (D.Mackenzie West) - 1mile	PW	Jul-22	30-Jun-23		-	127,572	127,572	186,771	-	186,771	59,199	68%	Project 95% complete. Fencing, sign install, rock and root clean up.
2023-640	RGE RD 45 (Buruma N) - 2.25 miles	PW	12-Jun-23	25-Aug-23					429,478		429,478	429,478	0%	Underway
2021-740	Rge Rd 32 Mast North 1mile	PW	2023	15-Oct-23		-	-	-	191,763		191,763	191,763	0%	
2023-742 (NEW)	Twp Rd 621 between RGE RD 41 & 42 - 1 mile	PW	28-Aug-23	22-Sep-23					182,657		182,657	182,657	0%	Added to 2023 Capital Budget by Council Res. #2023-171.
2023-740	RGE RD 32 (Visser North) 1.5 miles	PW							272,686		272,686	272,686	0%	Unable to obtain necessary agreements for borrow area, project cancelled by Council Res. #2023-170.
340PAVING	340 Paving - W of 25 & 36-59-4-W5 (Autoparts Road)	PW	05-Jun-23	2023		53,035	1,393	54,428	2,173,994	2,120,959	53,035	2,119,566	3%	Contractor has completed basework, paving planned to start after July long weekend.
140PAVING	Rge Rd 22 Paving	PW	10-Jun-23	2023		53,035	175,268	228,303	4,666,784	4,364,516	302,268	4,438,481	5%	Contractor started basework June 10/23, paving scheduled for July 2023, weather pending.
2022-440	Thunder Lake Overlay	PW	Jul-23	Aug-23		-	1,393	1,393	432,452	432,452	-	431,059	0%	Overlay scheduled July-Aug 2023
	Fencing at PW Yard	PW	2023	2023		-		-	30,000	432,452	(402,452)	30,000	0%	Site cleaned and prepped to accommodate installation. Waiting for one more fencing quote from a local contractor.
	Neerlandia Lagoon Funding Source - Gas Tax / AMMW / Reserves	UTL	Dec-19	15-Jul-22	17-Aug-22	1,684,882	6,464	1,691,346	1,731,900	1,514,600	217,300	40,554	98%	Waiting for final invoice from contractor. Lagoon construction completed August 17, 2022. Costs include HoldBack, Change Order, and estimated desludging cost. Final sign off and \$15K engineering fees outstanding. Final grant funding to be received when all costs paid.
	Neerlandia Lagoon Gate (power & access)	UTL	Jun-23	01-Aug-23				-	38,000		38,000	38,000	0%	Pricing received to trench power and set up gate openers. Parts will be ordered and work will likely start in July.
	Admin Building Interior Upgrades	ADM	Jun-23	Dec-23				-	34,418		34,418	34,418	0%	Interior lights to be replaced with LED in 2023. Other upgrades to be deferred to 2024.

# Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets



As at May 31, 2023

						a	b	c = a + b	d	e	f = d - e	d - c	d / c	TBD: Thresholds / Flag for concern:
	Records Management System	ADM	02-Mar-22	Dec-22		42,494	10,750	53,244	55,000	-	55,000	1,756	97%	System went live March 30, 2023. Staff are using tool on a go-forward basis, with older records being brought in as time permits. May still require consultant time for any issues identified in current year.
	CAMAlot Assessment Software	ADM	07-Mar-23	July 21, 2023 Go Live				-	37,500	-	37,500	37,500	0%	Vendor has existing data and is working on conversion. No issues identified.
<b>CAPITAL PROJECTS</b>						<b>2,854,707</b>	<b>335,563</b>	<b>3,190,270</b>	<b>12,371,358</b>	<b>10,139,254</b>	<b>2,226,344</b>	<b>9,175,328</b>		

# Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets



As at May 31, 2023

Project #	Project Name	Dept	Start Date	Est. Completion Date	Actual Completion Date	a	b	c = a + b	d	e	f	g = e - f	d - b	d / b	Status / Comments
						Total Prior Years Spending	2023 Spending	Total Project Spending	Approved spending 2023	Total Approved Spending (All Years)	GRANT FUNDING / OTHER	NET BUDGETED COST TO RATEPAYER	Total \$ CY Budget Variance	Total % CY Spent of Budget	
<b>OPERATIONAL PROJECTS</b>															
	Thunder Lake Lagoon Sounding	UTL	Aug-22	December, 2022	Jan-23	14,850	1,650	16,500	1,650	16,500		16,500	-	100%	Complete. Work plan approved with Associated Engineering, sounding on August 24/22. Draft report issued by Associated Engineering for review, some minor changes are required. Final Report issued in January 2023. Taken to Council for review and a maximum yearly volume of 4,366 m <sup>3</sup> was set.
	Sanitary Pre-Treatment - Town of Barrhead Lagoon	UTL	2022	2023		-	-	-		1,500,000		1,500,000	-	0%	Project contingent on Kiel Industrial Park needs. Construction on Lot 1&6 planned for 2023, which will delay requirement for expenditure.
	Lac La Nonne Water Levels/Weir	AG	May-20	Sep-22		-	-	-		1,200		1,200	-	0%	Monitored water levels in 2020. Workplan to be completed in 2021. Compiling required resources during summer 2021. Meeting with government and lake groups in spring 2022. 1st public forum completed (June 2022). Project moving to operations in 2023. Acquiring costs and requirements needed by AEP before proceeding. Full Lake Management Study required by AEP prior to application for weir installation. Communications to stakeholders & Council on project status in 2023.
	Broadband Scoping	DEV	Jul-21	Dec-21		11,500	-	11,500		18,000		18,000	-	64%	Working with TANGO, discovery document complete outlining current ISPs, infrastructure and gaps. COB Policy approved. Engaged ISPs. Draft Strategy reviewed. MCSnet partnership approved by Council. Strategy carried forward in Budget as efforts temporarily redirected to implementation.
	Lake Management Plan	DEV	2020	Dec-22			-	-		3,000		3,000	-	0%	Enforcement undertaken, 1-on-1 education and compliance efforts. Workplan created. Survey is in draft stage. Engagement of residents at Thunder Lake/LLN re use of MR, placement of docks, etc. Project moving to operations in 2023 with support from new CPO program. Working with AEP on revisions to Mooring Standards.
	Business Licensing	DEV	2020	Dec-21			-	-		-		-	-	#DIV/0!	Reviewed with ECDC; draft bylaw to be presented to Council. Project moving to operations, included in Economic Development Workplan.
	LandUse Bylaw Amendments	DEV	2022	2023		8,435	-	8,435	29,565	38,000		38,000	29,565	22%	Mtg with Council Nov 18/22; Project launched with initial meeting with MPS. Joint ECDC & ASB mtg Dec 13/22; LUB Open House May 3/23; Ongoing review of feedback and documents; Project will continue into 2023.
	Printing of County maps	DEV ADM	May-21	Jul-23	Wall Map reprint - June 2023	1,522	-	1,522	7,500	9,022		9,022	7,500	17%	Wall maps received in June 2023. Glovebox map expected by end of July 2023.
	Gravel Pit Volume Testing	PW	Fall 2023	Nov-23		-	-	-	5,000	5,000		5,000	5,000	0%	Planned for Moosewallow Private pit operated by the County.

TBD: Thresholds / Flag for concern:

# Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets



As at May 31, 2023

					a	b	c = a + b	d	e	f	g = e - f	d - b	d / b	TBD: Thresholds / Flag for concern:
	Pavement Repairs - TWP Rd 604 & Twp Rd 615A	PW	Summer 2023	Summer 2023	-		-	180,000	180,000		180,000	180,000	0%	Project awarded
	Shoulder Pulls - 10.5 miles + 1.5 miles added	PW	Summer 2023	Summer 2023	-		-	195,000	195,000	195,000	-	195,000	0%	Project awarded with additional 1.5 miles added to fully expend budget.
	Vega Aggregate Crushing (50,000 T)	PW	Summer 2023	Nov-23	-		-	525,000	525,000		525,000	525,000	0%	Tender opening was held on June 13/23. results to be reviewed with Council June 20/23.
Res # 2023-086	Thunder Lake Lagoon Monitoring Wells	UTL	Summer 2023	Oct-23	-		-	16,000	16,000		16,000	16,000	0%	Monitoring wells are planned to be installed during the summer of 2023, currently waiting for pricing for the work from 2 contractors.
	Gravel Exploration Activities	PW	ongoing	Nov-23	-		-	46,000	119,000		119,000	46,000	0%	Council considering (June 20/23) letter of intent required for 2026 Lease.
	Asset Management activities	ADM	Oct-22	Dec-23	-	576	576	4,000	4,000		4,000	3,424	14%	Draft Policy, Team Terms of Reference, Road Map, and Strategy have been drafted. Scheduling review by CAO & date to bring to Council.
	AB Crime Prevention Activites (BARCC)	ADM	Jun-23	Mar-24	-		-	26,685	26,685	26,685	-	26,685	0%	Workplan drafted; BARCC to review Jun 22/23
	Feasibility Study to repurpose ADLC Building as joint Civic Centre	ADM	May-23	Dec-23	-		-	146,570	146,570	146,570	-	146,570	0%	RFP closed June 12/23; recommendation to award to Council on June 20/23
<b>OPERATIONAL PROJECTS</b>					<b>36,307</b>	<b>2,226</b>	<b>38,533</b>	<b>1,182,970</b>	<b>2,802,977</b>	<b>368,255</b>	<b>2,434,722</b>	<b>1,180,744</b>		



### 2023 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2023-210	Authorized to negotiate and refine the scope of the project with Next Architecture Inc., up to a maximum of \$146,570 + GST.	CAO	Discussed w NEXT to confirm capacity	Underway
2023-209	Award the tender to conduct a Feasibility Study for repurposing the ADLC to Next Architecture Inc. for \$106,960 + GST.	CAO	Agreement being drafted, awaiting Towns endorsement	Underway
2023-208	Administration to send a letter of intent to Maykut Farms expressing the County's desire to enter into a lease agreement in 2026 for a portion of the gravel pit located in NE 3-63-4-W5.	PW/CAO	Gravel pit owner was notified verbally of County's intent; letter to follow	Underway
2023-205	Award Contract for gravel crush at Vega Pit to Surmont Sand & Gravel Ltd. up to a max of 200,000 tonnes; report to Council any volumes > 200,000 tonnes for consideration of further increasing the volumes to be crushed	PW/CAO	Contract sent to Surmont for signature June 29	Underway
2023-204	Tender Unit #220, a 2018 John Deere 772GP motor grader with snow wing, before arrival of new replacement motor grader.	PW	Awaiting arrival date of new grader	Underway
2023-203	Purchase 2024 Caterpillar 150 AWD motor grader from Finning Canada for the price of \$577,250 and agree to the future guaranteed buy-back of \$231,000, and that the purchase be incorporated into the 2024 Capital Budget.	PW/FIN	Letter sent to Finning confirming purchase June 29	Underway
2023-201	Research (AEP) what is needed to use County land next to Neerlandia Lagoon as a potential site for a community baseball diamond and report back to Council.	CAO/DEV	Contact for AEP identified; legislation reviewed	Underway
2023-200	Proclaimed July 16-22, 2023 as National Drowning Prevention Week in the County of Barrhead.	EA/COMM	Posting in County office and on website	Complete Jun 26/23

2023-193	Approve CPO policies (PS-001, 002, 003, 004, 005, 006, 009, 010)	CAO/EA	Awaiting Authorized Employer Status	Underway
2023-190	Provide a letter of support to Camp Nakamun for their CFEP grant application.	CAO/EA	Included in June 20 agenda package	Complete Jun 13/23
2023-189	Approve purchase of 2023 Chevrolet Tahoe SSV to Wolfe Chevrolet Edmonton at a purchase price of \$66,874.25 plus GST.	CAO	Letter sent to vendor June 8	Complete Jun 8/23
2023-187-188	Award 2023 Road Reconditioning Program to B & B Wilson Oilfield Service Ltd.; increase scope of work to \$195,000 by adding 1.5 miles.	FIN/CAO	Contract Signed; Discussion with B&B Wilson re increase scope	Complete Jun 21/23
2023-184	Public Auction be held Wed, Dec 6, 2023 at 2:00 p.m. in Council Chambers; CAO to act as auctioneer.	CAO	Tax clerk will follow up with advertising and process as per MGA	Underway
2023-173	Directed CAO to work with RCMP to finalize Traffic Safety Plan & submit to Alberta Justice & Solicitor General with application for Authorized Employer under Peace Officer Program.	CAO	Plan finalized & signed; Traffic Safety Plan sent to RCMP for feedback/approval	Complete Jun 12/23
2023-172	Authorized signing agreements of road reconstruction project 742	CAO/EA	Contracts signed	Complete May 17/23
2023-171	Escalate project 26-740 from 10-year capital plan to 2023 capital budget as project 23-742 at \$182,657	CAO/PW/ FIN	Reflected in May report (June 20, 2023 Council - tabled to July 4, 2023)	Underway
2023-170	Cancel project 23-741 and remove from 2023 Capital budget at \$272,686	CAO/PW/ FIN	Reflected in May report (June 20, 2023 Council - tabled to July 4, 2023)	Underway
2023-169	Authorized signing agreements of road reconstruction project 640	CAO/EA	Contracts signed	Complete May 17/23
2023-168	Award 2023 pavement repair contract to Central City Paving to max of \$180,000	PW	Contract signed; Contractor notified	Complete June 7/23
2023-167	Award 2023 grass cutting contract at MacGill estates to Virginia MacGillivray	CAO/PW	Contract Finalized; Contract sent to contractor for signature May 17	Complete June 6/23
2023-164	Appointed Chelsea Jaeger as Weed Inspector & Pest Inspector	CAO/AG	Inspector identification issued	Complete June 8/23
2023-163	Authorized signing agreement with Ducks Unlimited Canada	CAO/AG	Agreement sent to Ducks Unlimited May 17	Underway

2023-162	Approved community grant of \$1,000 to Barrhead Indigenous Day committee	CAO/EA	Approval letter and payment sent.	Complete May19/23
2023-161	Proclaimed May 29 – June 2, 2023, as Alberta Rural Health Week.	COMM/EA	Posted in County office & on website	Complete May 19/23
2023-160	Declared June 5-11, 2023 as Seniors' Week	COMM/EA	Posted in County office & on website	Complete May 19/23
2023-155	Withdraw membership with GROWTH support ongoing participation of Councillor Preugschas on WILD Alberta Committee.	CAO	Letter sent to current GROWTH members, copied to CAOs of member municipalities.	Complete May 10/23
2023-151	Sign the ASB 2022-2024 Grant Amendment	CAO/AG	Agreement signed, sent to GOA	Underway
2023-150	Sign agreements for Acquisition of Land for ROW for 2023 Bridge Replacement Project BF 78033, to purchase 0.37 acre each from 2 landowners	CAO/EA	Agreements signed	Complete May 3/23
2023-143	Adopted 2023 Property Tax Bylaw 3-2023	FIN/COMM	Posted to website	Complete May 10/23
2023-138-139	Approved 3-Year Financial Plan & 10-Year Capital Plan	FIN/CAO	Posted to website May 10, 2023	Complete May 10/23
2023-137	Revised 2023 Capital Budget from \$14,775,734 to \$14,761,841	FIN/CAO	Posted Operating Budget, Capital Budget, Budget Presentation and Budget Overview to website May 10, 2023	Complete May 10/23
2023-136	Adopt 2023 Operating Budget as presented with operating expenditures & revenue of \$19,128,153	FIN/CAO		Complete May 10/23
2023-128	Approved supporting Reeve Drozd's application to the RMA Committee on Quasi-Judicial Agencies and to receive per diem's if appointed.	CAO	Reeve has submitted application (Reeve was selected by RMA)	Complete Apr 18/23
2023-126	Dispersed Unit 312 & Unit 313 to Michener Allen Auctioneering Ltd. for \$750,000 with any monies over \$820,000 received at the auction to be split 90/10 in favour of the County	PW/FIN	Units have been picked up, payment of \$750,000 received. Sale occurred May 5-6, 2023; Received additional cheque for \$36,000	Complete May 19/23
2023-125	Declared May 8-14, 2023 as National Nursing Week in the County of Barrhead.	COMM/EA	Posted in County office & on website	Complete Apr 24/23

2023-124	Denied application from Barrhead Golf & Recreation Area Society for a donation of \$2,500 under Community Grants Policy for painting of lines in the parking lot was not eligible	CAO/EA	Applicant notified of decision	Complete Apr 20/23
2023-123	Approved application from Barrhead Street Festival committee for \$2,500 under Community Grants Policy to assist with Barrhead Street Festival event.	CAO/EA	Approval letter and payment sent.	Complete Apr 20/23
2023-122	Approved encroachment agreement with Stanley & Faye Schultz for site within road allowance west of and adjacent to Plan 4589NY Lot 1	CAO/EA	Agreement finalized.	Complete Apr 19/23
2023-117	CAO to sign Conditional Grant (\$146,570) under Intermunicipal Collaboration Component of 2022-23 ACP Program in support of Feasibility Study to repurpose ADLC as a joint civic center	CAO	Fully executed May 15, 2023; Agreement signed & sent Apr 14/23, awaiting return; Waiting for agreement	Complete May 15/23
2023-116	CAO to sign Alberta Crime Prevention Grant Agreement (Minister of Public Safety & Emergency Services) to receive \$26,685 to continue with the BARCC workplan.	CAO	Finalized agreement received; Agreement signed & sent Apr 5/23, awaiting return	Complete Apr 6/23
2023-113	Approved Compassionate Gift Policy AD-004 as amended	CAO/EA	Amended, included for information in Apr 18/23 agenda pkg	Complete Apr 14/23
2023-112	Denied the request to cancel or reduce Fire Invoice IVC00002618.	CAO/EA	Letter sent	Complete Apr 20/23
2023-106-108	Approved 2022 audited Financial Statements, and FIR, and to publish to website	CAO/FIN	Published to website	Complete Apr 5/23
2023-103	Authorize Reeve Drozd to sign the Acknowledgement of Consultation for the RCMP Annual Performance Plan.	CAO/EA	Reeve has signed and returned	Complete Apr 13/23
2023-099	Disperse Unit 306 D6T Dozer to Ritchie Bros Auctioneers (Canada) Ltd. for the price of \$375,000 plus GST	FIN/PW	Unit has been picked up.	Complete Apr 13/23
2023-098	Cost share (50:50) with TOB purchase of 2023 John Deere 755K Landfill Track Loader (\$608,000 plus GST) from Brandt Tractor Ltd. as per 2023 Waste Management Capital	FIN/PW	Ordered	Underway



2023-097	Approve purchase of steamer pressure washer from Water Blast Manufacturing LP (\$18,245.81 plus GST), reflect changes in 2023 Capital budget.	FIN/PW	Received May 16; Ordered	Complete May 16/23
2023-096	Deny the request to upgrade a currently undeveloped road allowance to SE 26-59-6-W5 for recreational use only.	DEV/CAO	Landowner notified of decision	Complete Apr 12/23
2023-091	Request business documents from GROWTH/WILD for past 2 years; bring back a report for Council to assess County membership in GROWTH/WILD.	CAO	On May 2/23 Council agenda; Documents received March 23, 24, April 10-13/23; Request has been made to Chair, copied to other 3 members	Complete May 2/23
2023-087	Bring results of 2023 TL Lagoon groundwater monitoring back to Council for review to develop management and/or upgrade plan for the facility.	PW/CAO	Installation of wells being scheduled with contractor; testing required has been confirmed	Underway
2023-086	Add \$16,000 to 2023 budget for installation of 4 groundwater monitoring wells at TL Lagoon	FIN/CAO	Budget updated; final budget to be brought to Council for approval	Complete Mar 8/23
2023-085	Replace Lightning Bay's gate opener with access card; Lightning Bay residents informed that access to TL Lagoon cut off if volumes reach 5,821 m <sup>3</sup> in order to ensure compliance.	PW	Lightning Bay residents have been notified and switched to card access	Complete Mar 13/23
2023-084	Set max yearly incoming volume of TL Lagoon to 4,366 m <sup>3</sup> to all customers other than Lightning Bay	PW/CAO	Maximum is in place and will be monitored	Complete Mar 13/23
2023-081	Adopted Records Management Bylaw No. 2-2023	CAO/EA	Signed & filed	Complete Mar 15/23
2023-077	Renew 10 year lease with Misty Ridge for ski hill operations on 10 acre parcel in SW 16-62-4-W5	CAO/EA	Lease finalized	Complete Mar 15/23
2023-076	Appointed Fire Guardians for 2023-24	CAO/EA	Guardians and Fire Chief notified; New list available April 1 and to be posted to website	Complete Mar 13/23
2023-073	Approved application from Community Gardens for \$2,500 in-kind support under Community Grant policy	CAO/EA	Approval Letter sent to applicant	Complete Mar 8/23
2023-064	Approved Admin to enter into an agreement with Western Star North to purchase 3 Western Star 47X SB trucks for delivery in 2024 & 2025 as per 10-yr Capital Plan; bring back final pricing to Council for final order approval	PW/CAO	Western notified of intent to purchase	Underway

2023-061	Approved 2022 reserve transactions as presented in 2022 Reserve Report.	FIN/CAO	Reserve Report updated	Complete Feb 21/23
2023-060	Accept 2022 year-end financial reports; subject to audit adjustments & year end finalizations.	FIN/CAO	2022 Year-end closed	Complete Feb 21/23
2023-059	Approve ALUS PAC TOR as presented	AG/EA	TOR finalized	Complete Feb 28/23
2023-058	Rescind outdated policies	CAO/EA	Policies updated	Complete Mar 1/23
2023-055-57	Appointed ARB officials for CRASC	CAO/EA	ARB clerk notified of appointments	Complete Feb 22/23
2023-053	Approved application from Volunteer Appreciation committee for \$1,250 under Community Grants Policy	CAO/EA	Approval Letter sent to applicant.	Complete Feb 27/23
2023-039	Directed Admin to draft letter for Reeve's signature in support of Camrose Casinos' request to AGLC to relocate to Edmonton.	CAO	Attended webinar on topic; deadline to submit Mar 1/23	Complete Mar 2/23
2023-038	Provide updated letter of support to MCSnet for ISED 2021 funding allocation	CAO	Letter sent	Complete Feb 10/23
2023-037	Authorized CAO to sign temporary CPO Service Agreement with Town of Morinville.	CAO/EA	Agreement finalized.	Complete Feb 9/23
2023-036	Approved additional funding sources for 2022 capital projects (2021-140 & 2022-340)	FIN	Complete	Complete Feb 7/23
2023-033	Directed Reeve & CAO to sign Water Well Agreement with Kevin & Sherry Vangrootheest for well at Baird Lake reservoir.	PW/CAO	Agreement given to landowner for signature	Complete Feb 13/23
2023-032	Approved purchase of 1/2-ton crew cab 4x4 Truck - Stephani Motors Ltd. \$57,755 plus GST & applicable fees; reflect changes in 2023 Capital budget.	PW/FIN	Ordered	Complete Feb 10/23
2023-031	Approved purchase of tri axle equipment trailer - Hayworth Equipment Sales \$55,990 plus GST & applicable fees; reflect changes in 2023 Capital budget.	PW/FIN	Ordered	Complete Feb 10/23
2023-030	Approved purchase of post pounder - Neerlandia Co-op \$21,300 plus GST: reflect the changes in 2023 Capital budget.	PW/FIN	Ordered	Complete Feb 10/23

2023-029	WSP Engineering reduced scope for engineering services - 2023 paving project of RR 22, RR 40, & TL based on updated cost of \$260,538.	PW/CAO	Revised contract received and signed	Complete Feb 13/23
2023-023	Accepted for info Div 4 adjusted training costs for 2023 and legal fees of \$36,959.67 to be recorded to General Government (11-Council & Leg) for 2022	FIN/CAO	Costs recorded as presented.	Complete Jan 16/23
2023-018	Authorized write-off of 2 outstanding AR as uncollectable in the amount of \$2,569.15	FIN	Written off as authorized.	Complete Jan 18/23
2023-017	Adopted bylaw 1-2023 Rate & Fees	CAO/EA	Bylaw updated, posted on website, staff advised	Complete Feb 1/23
2023-013	Approved policy FN-004 Collection of Accounts Receivable	CAO/FIN	Policy in place, staff advised	Complete Jan 16/23
2023-012	Postponed review of elected officials remuneration policy to align with next staff compensation review	CAO	Updated Compensation Review file with Council's direction.	Complete Jan 16/23
2023-009	Update 2023 budget with new mileage rate \$0.68	FIN/CAO	Interim 2023 budget updated, final budget to be approved in April 2023	Complete Jan 16/23
2023-008	Approve changes to HR-001 Elected Officials remuneration policy	CAO/EA	Policy updated	Complete Jan 16/23
2023-007	Approve public engagement plan for 2nd engagement session of Community Halls Strategy	CAO/COMM	Date set for Mar 16/23 from 1-4:30 pm Glenreagh Hall; Waiting for call back from 3 halls; Halls contacted to establish date	Complete Feb 28/23
2022-552	Apply for PERC/DIRC for outstanding uncollectible education and DIP for 2022 tax year	FIN/CAO	Grant application submitted	Complete Jan 9/23
2022-549	Extend term of membership for current ALUS PAC members to December 31, 2023.	AG	PAC members notified	Complete Jan 13/23
2022-544	Waive registration fees; reserve Klondyke Ferry campground for July 10, 2023 for Voyageur Canoe Brigade; provide up to 4 porta-potties	CAO/EA/PW	Applicants notified and they will contact us closer to event for final arrangements	Complete Jan 4/23
2022-538	Submit a CCBF application for RR 22 for \$614,980	FIN/CAO	Submitted application February 9, 2023	Complete Feb 9/23
2022-537	Amend MSI application for RR 22 to increase funding by \$709,404	FIN/CAO	Submitted application February 9, 2023	Complete Feb 9/23
2022-536	Cancel Landfill Access Road Project under MSI	CAO	Submitted request February 13, 2023	Complete Feb 13/23
2022-535	Award 2023 paving contract to Central City Paving	PW	Contract fully executed; Sent to contractor for signature.	Complete Feb 1/23

2022-474,475	Lifted restrictions on C. Lane and cost of training to be paid from Div 4 2023 training budget	FIN/CAO	Cost reconciliation to Council Jan 16/23; 2023 Div 4 training budget to be set Dec 20/22 and reconciled with 2022 costs	Complete Jan 16/23
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA	New minister, revising message	Underway
2022-428	Invite MP Viersen and MLA van Dijken to future Council meeting	CAO	MP Scheduled to attend July 4/23; MLA scheduled to attend April 4/23; Admin has been in contact with both offices to check availability	Underway
2022-411	Tabled appointments to Regional Admin Bldg committee pending update	CAO	Discussion with Superintendant	Underway
2023-021; 2022-368	Draft resolution on cellular coverage in the County with timeline to support advocacy efforts at RMA 2023 Spring Convention	CAO	Council approved Jan 16/23, submitted to Pembina Zone, approved at Zone mtg, to be forwarded to RMA Prov Conference; Research being conducted	Complete Jan 16/23
2022-364	Admin to provide further info on Alberta Carbon Grid - Agreement with GOA	CAO	Research started	Underway
2022-321	Authorized signing Emerg Mgmt Mutual Aid Agreement with LSAC	CAO	Awaiting Signatures from LSAC	Underway
2022-254	Bring back recommendations for disposing of Unit #306 2018 Caterpillar D6T XL	PW/CAO	Disposal approved Apr 4/23; Put out to tender - closes Mar 31; Not suitable for Landfill, report to Council as per policy	Complete Apr 4/23
2022-235, 484	Community Hall Strategy identified in the 2022-2026 Strategic Plan be <b>escalated to begin in 2022.</b>	CAO/PD	"What we heard" report to Council Dec 6/22; Oct 5/22 selected; PEP to Council Sept 20/22; Stakeholder input on selecting date almost complete; Project management sheets drafted	Complete Jan 16/23
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Met with VSU representative to better understand situation/impact; Rough draft prepared	Underway
2020-165	Letter - AB Transportation re prov. Hwy concerns for consideration for GOA 2020 Capital Maintenance Projects	EA/CAO	PW discussions w AT; Hwy 33; Obtained input from Co	Underway
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway

2019-009	RMA Charitable Gaming Committee - support and inform	EA/CAO	Included in Mar 2/23 response to AGLC; Research on current status & received update from RMA; GOA postponed this initiative indefinitely, tone of letter will change; Letter drafted to MLA etc.; Shared with Town & orgs; Report posted to website, compiling email distribution list	Complete Mar 2/23
2018-029	Service Contract Review	EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Underway
2017-245	Policy for Special Events	CAO/Dev	Reviewing policies from neighbouring municipalities	Underway



# AAIP Rural Renewal Stream Monthly Status Report



June 2023 TO DATE  
(Nov 7, 2022 - June 29, 2023)

EMPLOYERS		
Employers that have expressed interest	3	23
Employers enrolled	2	17 (6 active employers with open vacancies)

CANDIDATES		
Candidates that have expressed interest*	41	88
Candidates endorsed	10	41
(Current temp. foreign worker in Canada)	(1)	(11)
(International applicants)	(9)	(30)

POSITIONS		
Total positions supported by RRS	8	68 (24 positions currently vacant)
Positions filled through RRS	10	41
(Started working & living in community)	(0)	(9)
(Pending nomination/arrival to Canada)	(10)	(32)

\*Number may not be fully representative of candidate interest, as the County may not hear from every interested candidate who applies to the employer directly.



COUNTY OF BARRHEAD NO. 11  
 CASH, INVESTMENTS, & TAXES RECEIVABLE  
 May 31, 2023



	<u>May YTD 2023</u>	<u>May YTD 2022</u>
<b>CASH:</b>		
On Hand	\$300	\$300
Deposits	446,813	245,370
Disbursements	222,640	275,008
Savings	5,471,825	2,205,330
Tax Trust	22,579	21,718
Municipal Reserve	496,690	462,005
<b>SHORT TERM DEPOSITS:</b>		
31 day Notice	1,652,443	1,066,489
60 day Notice	2,805,551	1,012,605
90 day Notice	9,181,306	11,689,991
<b>Total Cash and Temporary Investments</b>	<u><u>20,300,147</u></u>	<u><u>16,978,815</u></u>
 <b>INVESTMENTS</b>		
Term Deposits	2,113,979	2,000,000
Funds Held In Trust	1,523,523	-
Other Investments	10,034	31,459
<b>Total Investments</b>	<u><u>3,647,537</u></u>	<u><u>2,031,459</u></u>
 <b>TAXES AND GRANTS IN LIEU RECEIVABLE:</b>		
Current	(906,063)	11,291,005
Arrears	431,383	595,903
Forfeited Land	4,719	6,856
	<u>(469,961)</u>	<u>11,893,765</u>
Allowance for Uncollectible Taxes	(100,000)	(464,531)
<b>Total Taxes &amp; Grants in Lieu Receivable</b>	<u><u>(569,961)</u></u>	<u><u>11,429,234</u></u>
 # of Tax Rolls on TIPP	 252	 193



**Payments Issued**  
**For Month Ending May 31, 2023**

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
ALBE015	Alberta Urban Municipalities Association	2023-05-01	910971	1,344.00	No
BARR033	Barrhead Registries	2023-05-01	910972	445.00	No
BARR039	Barrhead Street Festival Committee	2023-05-01	910973	2,500.00	No
BARR051	Barrhead Machine & Welding (2023) Ltd.	2023-05-01	910974	223.69	No
CBVC001	CBV Collection Services Ltd.	2023-05-01	910975	29.26	No
CCCY001	CC Cycle (2012) Ltd.	2023-05-01	910976	609.40	No
CHUB002	Chubb Fire & Security Canada Inc	2023-05-01	910977	1,102.54	No
GREI003	Greilach Lussier LLP	2023-05-01	910978	20,212.50	No
GROW001	GROWTH Alberta	2023-05-01	910979	708.75	No
HAZE001	Hazel Bluff Community Ag Society	2023-05-01	910980	350.00	No
HEAD001	Head, Erika	2023-05-01	910981	56.17	No
KLEI002	Kleinfeldt, Ronald	2023-05-01	910982	215.70	No
LAUR001	Laura Rose Catering	2023-05-01	910983	1,968.75	No
LAWS001	Lawson Products Inc.	2023-05-01	910984	3,916.37	No
MCLE001	McLean's Auto Parts LTD.	2023-05-01	910985	138.02	No
MOLZ001	Molzahn, Tamara	2023-05-01	910986	9.98	No
NCRE001	NC Region Golf	2023-05-01	910987	350.00	No
PEMB003	Pembina River District #3	2023-05-01	910988	400.00	No
RICH001	Richard Kuric Farm & Driving Services Ltd.	2023-05-01	910989	2,893.21	No
THOR002	Thorhild Legion Branch No. 234	2023-05-01	910990	120.00	No
WATE002	Water Blast Manufacturing LP	2023-05-01	910991	19,158.10	No
WILD006	Wild Rose Audiology Clinic Ltd.	2023-05-01	910992	605.00	No
VASS001	Vass IT Professional Services Inc.	2023-05-01	910993	7,777.93	No
KUSA001	Kusal, Ivan	2023-05-01	910994	298.01	No
PREU001	Preugschas, Walter	2023-05-01	910995	40.80	No
PROP002	Properzi, Paul	2023-05-01	910996	155.04	No
BORL002	Borle, Brayden	2023-05-01	910997	17.00	No
PITN002	Pitney Works	2023-05-01	910998	7,350.00	Yes
ALLN002	All-North Trucking	2023-05-18	910999	9,756.07	No
ALWS001	ALW Security & Hardware Supply	2023-05-18	911000	593.99	No
ATHA004	Athabasca Multiplex	2023-05-18	911001	237.30	No
BORE001	Boreal Horticultural Services Ltd.	2023-05-18	911002	10,206.47	No
BOWI002	Bowick, Steven & Eveline	2023-05-18	911003	630.00	No
BRAU001	Braucht Resources Ltd.	2023-05-18	911004	2,106.72	No
CARD001	Card, Lisa	2023-05-18	911005	444.16	No
CATA001	Catalis	2023-05-18	911006	3,174.70	No
CRAW001	Crawling Valley Plastics	2023-05-18	911007	3,945.90	No
GARL001	Gar-Lyn Trucking Ltd.	2023-05-18	911008	11,680.07	No
GIRA001	Girard, Trent	2023-05-18	911009	17.00	No
GOVE002	Government of Alberta Land Titles	2023-05-18	911010	767.00	No



GRAB001	Grabler, Randy	2023-05-18	911011	124.94	No
HOUS001	House Of Print	2023-05-18	911012	708.75	No
JAEG002	Jaeger, Chelsea	2023-05-18	911013	10.00	No
JOHN001	John Deere Financial	2023-05-18	911014	79.19	No
KTIL001	KTI Limited	2023-05-18	911015	938.83	No
LAND002	LandView Drones	2023-05-18	911016	514.50	No
MECH001	MechJager Mechanical Ltd.	2023-05-18	911017	187.20	No
MOES002	Moes Smit, Jacoba	2023-05-18	911018	63.47	No
MUNI001	Municipal Planning Services Ltd.	2023-05-18	911019	1,207.50	No
PETR002	Petruchik, Blair	2023-05-18	911020	1,113.20	No
PRAI001	Prairie Battery	2023-05-18	911021	251.37	No
RICH001	Richard Kuric Farm & Driving Services Ltd.	2023-05-18	911022	2,724.00	No
RNCM001	RNC Mast Farms Inc.	2023-05-18	911023	945.00	No
SAND001	Sanderman's Home Hardware	2023-05-18	911024	241.08	No
SEML003	Semler Farms	2023-05-18	911025	787.50	No
SHAZ001	Shazel Cleaning	2023-05-18	911026	504.00	No
SHOA002	Shoal Creek Farms Ltd.	2023-05-18	911027	945.00	No
STAH001	Stahl Peterbilt Inc.	2023-05-18	911028	4,973.61	No
STOI002	Stoik, David & Celeste	2023-05-18	911029	130.06	No
SUMM001	Summerdale Community Assoc.	2023-05-18	911030	95.00	No
VAND001	Vanderwekken, Adam	2023-05-18	911031	15.73	No
WEST011	Westlock County	2023-05-18	911032	800.00	No
WSPE001	WSP E&I Canada Limited	2023-05-18	911033	3,169.43	No
AMSC002	AMSC (BMO PCARD)	2023-05-25	911034	4,869.53	No
5969001	596947 Alberta Ltd.	2023-05-04	EFT000000000899	84.00	No
ASSO002	Associated Engineering Alberta Ltd.	2023-05-04	EFT000000000900	981.23	No
BARR024	Barrhead Home Building Centre	2023-05-04	EFT000000000901	20.14	No
BARR032	Barrhead Regional Water Commission	2023-05-04	EFT000000000902	8,798.86	No
COUN004	Country Comfort Consulting Ltd.	2023-05-04	EFT000000000903	3,211.43	No
DIAM001	Diamond International Trucks	2023-05-04	EFT000000000904	302.95	No
PEMB002	Pembina Hills School Division	2023-05-04	EFT000000000905	1,099.41	No
PURE001	Pure Glass	2023-05-04	EFT000000000906	294.00	No
REDL002	Red Lion Express Inc.	2023-05-04	EFT000000000907	272.36	No
REID001	Reid's Kitchen	2023-05-04	EFT000000000908	142.49	No
SCHA001	Schatz, Marvin	2023-05-04	EFT000000000909	564.22	No
SMAL001	Small Power Ltd.	2023-05-04	EFT000000000910	246.81	No
STEP001	Stephani Motors Ltd.	2023-05-04	EFT000000000911	156.25	No
TOOL002	Tool Solutions Ltd.	2023-05-04	EFT000000000912	420.00	No
TOWN001	Town of Barrhead	2023-05-04	EFT000000000913	8,934.33	No
WABA001	Wabash Mfg. Inc.	2023-05-04	EFT000000000914	7,726.15	No
CANO001	Canoe Procurement Group of Canada	2023-05-11	EFT000000000926	33,564.66	No
CANO001	Canoe Procurement Group of Canada	2023-05-11	EFT000000000927	224.26	No
NEER003	Neerlandia Co-op Association	2023-05-12	EFT000000000928	1,205.70	No
PEMB004	Pembina West Co-op	2023-05-12	EFT000000000929	502.88	No
DIRE001	Direct Energy Business	2023-05-05	EFT000000000933	4,616.52	No

1737001	1737069 Alberta Ltd.	2023-05-18	EFT000000000935	2,411.85	No
ALTO001	Altogether Shredding Services	2023-05-18	EFT000000000936	84.00	No
ASSO002	Associated Engineering Alberta Ltd.	2023-05-18	EFT000000000937	472.97	No
BARR024	Barrhead Home Building Centre	2023-05-18	EFT000000000938	28.29	No
BARR032	Barrhead Regional Water Commission	2023-05-18	EFT000000000939	11,960.64	No
CERT002	Certified Tracking Solutions	2023-05-18	EFT000000000940	452.34	No
COUN004	Country Comfort Consulting Ltd.	2023-05-18	EFT000000000941	1,074.68	No
DIAM001	Diamond International Trucks	2023-05-18	EFT000000000942	423.20	No
GREG001	Gregg Distributors Ltd.	2023-05-18	EFT000000000943	1,032.65	No
KNMSA0001	KNM Sales & Service Ltd.	2023-05-18	EFT000000000944	47.17	No
LUKE001	Luke's Contract Hauling	2023-05-18	EFT000000000945	4,102.12	No
MPAE001	MPA Engineering Ltd	2023-05-18	EFT000000000946	5,192.78	No
ODVO001	Odvod Publishing Inc.	2023-05-18	EFT000000000947	1,340.00	Yes
PURE001	Pure Glass	2023-05-18	EFT000000000948	168.00	No
REID001	Reid's Kitchen	2023-05-18	EFT000000000949	115.40	No
RMAI001	RMA Insurance	2023-05-18	EFT000000000950	90.64	No
ROAD001	Roadata Services Ltd.	2023-05-18	EFT000000000951	302.40	No
SMAL001	Small Power Ltd.	2023-05-18	EFT000000000952	2,980.43	No
STEP001	Stephani Motors Ltd.	2023-05-18	EFT000000000953	3,365.44	No
TOOL002	Tool Solutions Ltd.	2023-05-18	EFT000000000954	547.05	No
TOTA001	Total Plumbing & Heating	2023-05-18	EFT000000000955	4,541.25	No
TOWN001	Town of Barrhead	2023-05-18	EFT000000000956	1,252.35	No
XERO100	Xerox Canada Ltd.	2023-05-18	EFT000000000957	26.15	No
PEMB004	Pembina West Co-op	2023-05-18	EFT000000000958	20,856.17	No
<b>Voided Payments</b>				-	8,690.00
<b>Payments Issued</b>					<b>269,500.11</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Summary of All Units  
 For the Five Months Ending May 31, 2023



	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Municipal taxes	-	\$12,275,694	\$12,275,694	100.00%	\$11,846,300	\$11,825,764
Local improvement levy	-	21,885	21,885	100.00%	21,885	21,885
Aggregate levy	13,352	100,000	86,648	86.65%	8,077	112,328
User fees and sale of goods	393,061	1,239,621	846,560	68.29%	246,703	1,238,615
Rental income	30,848	78,585	47,737	60.75%	36,067	66,726
Allocation for in-house equip Rental	95,322	792,986	697,664	87.98%	7,489	715,620
Penalties and costs on taxes	26,781	150,000	123,219	82.15%	45,445	167,712
Licenses, permits and fees	4,064	16,579	12,515	75.49%	8,217	17,371
Returns on investment	332,627	326,482	(6,144)	(1.88%)	57,044	455,914
Other governments transfer for operating	220,518	1,811,662	1,591,144	87.83%	114,750	1,113,484
Other revenue	38,015	1,584,490	1,546,475	97.60%	29,119	129,179
Drawn from unrestricted reserves	-	399,391	399,391	100.00%	-	162,586
Drawn from operating reserves	7,771	307,476	299,705	97.47%	101,890	634,445
Contribution from capital program	1,650	23,302	21,652	92.92%	-	98,890
<b>TOTAL REVENUE</b>	<b>1,164,008</b>	<b>19,128,153</b>	<b>17,964,145</b>	<b>93.91%</b>	<b>12,522,988</b>	<b>16,760,518</b>
<b>EXPENDITURES</b>						
Salaries and benefits	1,637,768	4,198,880	2,561,112	61.00%	1,628,833	3,875,618
Materials, goods, supplies	705,074	3,033,565	2,328,491	76.76%	730,948	2,899,317
Utilities	41,311	133,040	91,729	68.95%	44,659	125,376
Contracted and general services	472,062	2,475,115	2,003,054	80.93%	501,861	1,846,404
Purchases from other governments	86,988	300,240	213,252	71.03%	63,498	297,897
Transfer to other governments	229,086	2,816,919	2,587,834	91.87%	217,629	1,152,559
Transfer to individuals and organizations	14,258	79,881	65,623	82.15%	7,500	605,555
Transfer to local boards and agencies	79,886	165,523	85,636	51.74%	74,111	157,621
Interest on long term debt	-	114,671	114,671	100.00%	-	119,183
Principal payment for debenture	-	167,303	167,303	100.00%	-	162,586
Provision for allowances	-	40,425	40,425	100.00%	-	(334,106)
Bank charges and short term interest	568	1,970	1,402	71.19%	646	1,255
Tax cancellations	-	20,000	20,000	100.00%	0	9,890
Other expenditures	0	2,068	2,068	100.02%	0	2,226
Requisitions	809,429	2,774,205	1,964,776	70.82%	783,498	2,836,126
Transfer to operating reserves	82,529	266,747	184,218	69.06%	48,424	627,110
Transfer to capital reserves	1,539,989	1,835,438	295,449	16.10%	1,552,609	1,951,613
Transfer to capital program	-	702,164	702,164	100.00%	5,183	117,558
<b>TOTAL EXPENDITURES</b>	<b>5,698,946</b>	<b>19,128,153</b>	<b>13,429,207</b>	<b>70.21%</b>	<b>5,659,398</b>	<b>16,453,788</b>
<b>NET COST / (REVENUE):</b>	<b>4,534,938</b>	<b>0</b>	<b>(4,534,938)</b>	<b>129200508</b>	<b>(6,863,590)</b>	<b>(306,730)</b>
<b>NET COST - OPERATING FUND</b>	<b>2,921,841</b>	<b>(2,074,181)</b>	<b>(4,996,022)</b>	<b>240.87%</b>	<b>(8,367,915)</b>	<b>(2,107,091)</b>
<b>NET COST - RESERVE FUND</b>	<b>1,614,746</b>	<b>1,395,318</b>	<b>(219,428)</b>	<b>(15.73%)</b>	<b>1,499,143</b>	<b>1,781,693</b>
<b>NET COST - CAPITAL FUND</b>	<b>(1,650)</b>	<b>678,862</b>	<b>680,512</b>	<b>100.24%</b>	<b>5,183</b>	<b>18,669</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 GENERAL GOVERNMENT  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Municipal taxes	-	\$12,275,694	\$12,275,694	100.00%	\$11,846,300	\$11,825,764
Penalties and costs on taxes	26,781	150,000	123,219	82.15%	45,445	167,712
Returns on investment	319,702	307,000	(12,702)	(4.14%)	51,983	413,547
Other governments transfer for operating	-	-	-	0.00%	1,422	4,829
Other revenue	-	283	283	100.00%	-	2,068
Drawn from unrestricted reserves	-	392,391	392,391	100.00%	-	162,586
Drawn from operating reserves	-	220,767	220,767	100.00%	-	-
<b>TOTAL REVENUE</b>	<b>346,483</b>	<b>13,346,135</b>	<b>12,999,652</b>	<b>97.40%</b>	<b>11,945,150</b>	<b>12,576,506</b>
<b>EXPENDITURES</b>						
Provision for allowances	-	10,000	10,000	100.00%	-	(364,531)
Tax cancellations	-	20,000	20,000	100.00%	0	9,890
Other expenditures	-	2,068	2,068	100.00%	-	2,226
Requisitions	809,429	2,774,205	1,964,776	70.82%	783,498	2,836,126
Transfer to operating reserves	-	167,303	167,303	100.00%	1,422	531,946
Transfer to capital reserves	50,000	50,000	0	0.00%	-	-
<b>TOTAL EXPENDITURES</b>	<b>859,429</b>	<b>3,023,576</b>	<b>2,164,147</b>	<b>71.58%</b>	<b>784,920</b>	<b>3,015,657</b>
<b>NET COST / (REVENUE):</b>	<b>512,946</b>	<b>(10,322,559)</b>	<b>(10,835,505)</b>	<b>104.97%</b>	<b>(11,160,230)</b>	<b>(9,560,849)</b>
<b>NET COST - OPERATING FUND</b>	<b>462,946</b>	<b>(9,926,704)</b>	<b>(10,389,651)</b>	<b>104.66%</b>	<b>(11,161,652)</b>	<b>(9,930,209)</b>
<b>NET COST - RESERVE FUND</b>	<b>50,000</b>	<b>(395,854)</b>	<b>(445,854)</b>	<b>112.63%</b>	<b>1,422</b>	<b>369,360</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 General Municipal  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Penalties and costs on taxes	\$26,781	\$150,000	\$123,219	82.15%	\$45,445	\$167,712
Returns on investment	319,702	307,000	(12,702)	(4.14%)	51,983	413,547
Other governments transfer for operating	-	-	-	0.00%	1,422	4,829
Drawn from unrestricted reserves	-	392,391	392,391	100.00%	-	162,586
Drawn from operating reserves	-	210,767	210,767	100.00%	-	-
<b>TOTAL REVENUE</b>	<b>346,483</b>	<b>1,060,158</b>	<b>713,675</b>	<b>67.32%</b>	<b>98,850</b>	<b>748,674</b>
<b>EXPENDITURES</b>						
Transfer to operating reserves	-	167,303	167,303	100.00%	1,422	167,415
Transfer to capital reserves	50,000	50,000	0	0.00%	-	-
<b>TOTAL EXPENDITURES</b>	<b>50,000</b>	<b>217,303</b>	<b>167,303</b>	<b>76.99%</b>	<b>1,422</b>	<b>167,415</b>
<b>NET COST / (REVENUE):</b>	<b>(296,483)</b>	<b>(842,854)</b>	<b>(546,372)</b>	<b>64.82%</b>	<b>(97,428)</b>	<b>(581,259)</b>
<b>NET COST - OPERATING FUND</b>	<b>(346,483)</b>	<b>(457,000)</b>	<b>(110,517)</b>	<b>24.18%</b>	<b>(98,850)</b>	<b>(586,088)</b>
<b>NET COST - RESERVE FUND</b>	<b>50,000</b>	<b>(385,854)</b>	<b>(435,854)</b>	<b>112.96%</b>	<b>1,422</b>	<b>4,829</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Tax & Requisitions  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	%	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Municipal taxes	-	\$12,275,694	\$12,275,694	100.00%	\$11,846,300	\$11,825,764
Other revenue	-	283	283	100.00%	-	2,068
Drawn from operating reserves	-	10,000	10,000	100.00%	-	-
<b>TOTAL REVENUE</b>	<b>-</b>	<b>12,285,977</b>	<b>12,285,977</b>	<b>100.00%</b>	<b>11,846,300</b>	<b>11,827,832</b>
<b>EXPENDITURES</b>						
Provision for allowances	-	10,000	10,000	100.00%	-	(364,531)
Tax cancellations	-	20,000	20,000	100.00%	0	9,890
Other expenditures	-	2,068	2,068	100.00%	-	2,226
Requisitions	809,429	2,774,205	1,964,776	70.82%	783,498	2,836,126
Transfer to operating reserves	-	-	-	0.00%	-	364,531
<b>TOTAL EXPENDITURES</b>	<b>809,429</b>	<b>2,806,272</b>	<b>1,996,843</b>	<b>71.16%</b>	<b>783,498</b>	<b>2,848,242</b>
<b>NET COST / (REVENUE):</b>	<b>809,429</b>	<b>(9,479,704)</b>	<b>(10,289,134)</b>	<b>108.54%</b>	<b>(11,062,802)</b>	<b>(8,979,590)</b>
<b>NET COST - OPERATING FUND</b>	<b>809,429</b>	<b>(9,469,704)</b>	<b>(10,279,134)</b>	<b>108.55%</b>	<b>(11,062,802)</b>	<b>(9,344,121)</b>
<b>NET COST - RESERVE FUND</b>	<b>-</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>100.00%</b>	<b>-</b>	<b>364,531</b>



COUNTY OF BARRHEAD NO. 11  
 YTD BUDGET REPORT  
 ADMINISTRATION & LEGISLATIVE  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	%	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$4,490	\$8,929	\$4,439	49.72%	\$5,336	\$12,044
Other governments transfer for operating	109,928	146,570	36,642	25.00%	34,333	34,333
Other revenue	11,861	51,428	39,568	76.94%	3,070	46,309
Drawn from operating reserves	-	9,881	9,881	100.00%	476	6,604
<b>TOTAL REVENUE</b>	<b>126,278</b>	<b>216,808</b>	<b>90,530</b>	<b>41.76%</b>	<b>43,215</b>	<b>99,290</b>
<b>EXPENDITURES</b>						
Salaries and benefits	492,464	1,228,046	735,582	59.90%	521,270	1,180,836
Materials, goods, supplies	38,436	62,944	24,508	38.94%	40,554	49,910
Utilities	5,417	17,800	12,383	69.57%	6,319	16,007
Contracted and general services	147,544	612,213	464,668	75.90%	154,906	447,227
Bank charges and short term interest	568	1,970	1,402	71.19%	646	1,255
Transfer to operating reserves	3,375	4,804	1,429	29.74%	875	3,319
Transfer to capital reserves	70,000	70,000	-	0.00%	70,000	70,000
<b>TOTAL EXPENDITURES</b>	<b>757,804</b>	<b>1,997,776</b>	<b>1,239,972</b>	<b>62.07%</b>	<b>794,570</b>	<b>1,768,554</b>
<b>NET COST / (REVENUE):</b>	<b>631,526</b>	<b>1,780,968</b>	<b>1,149,442</b>	<b>64.54%</b>	<b>751,355</b>	<b>1,669,265</b>
<b>NET COST - OPERATING FUND</b>	<b>558,151</b>	<b>1,716,046</b>	<b>1,157,895</b>	<b>67.47%</b>	<b>680,956</b>	<b>1,602,550</b>
<b>NET COST - RESERVE FUND</b>	<b>73,375</b>	<b>64,923</b>	<b>(8,452)</b>	<b>(13.02%)</b>	<b>70,399</b>	<b>66,714</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Legislative  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	%	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Other revenue	\$3,031	\$4,500	\$1,469	32.64%	\$1,391	\$4,313
Drawn from operating reserves	-	2,381	2,381	100.00%	476	5,082
<b>TOTAL REVENUE</b>	<b>3,031</b>	<b>6,881</b>	<b>3,850</b>	<b>55.95%</b>	<b>1,867</b>	<b>9,396</b>
<b>EXPENDITURES</b>						
Salaries and benefits	111,684	315,767	204,083	64.63%	125,664	284,240
Materials, goods, supplies	761	3,789	3,028	79.92%	5,248	5,760
Contracted and general services	13,370	44,265	30,895	69.80%	13,670	66,513
Transfer to operating reserves	875	875	-	0.00%	875	875
<b>TOTAL EXPENDITURES</b>	<b>126,690</b>	<b>364,696</b>	<b>238,006</b>	<b>65.26%</b>	<b>145,457</b>	<b>357,388</b>
<b>NET COST / (REVENUE):</b>	<b>123,659</b>	<b>357,815</b>	<b>234,157</b>	<b>65.44%</b>	<b>143,590</b>	<b>347,992</b>
<b>NET COST - OPERATING FUND</b>	<b>122,784</b>	<b>359,321</b>	<b>236,538</b>	<b>65.83%</b>	<b>143,191</b>	<b>352,199</b>
<b>NET COST - RESERVE FUND</b>	<b>875</b>	<b>(1,506)</b>	<b>(2,381)</b>	<b>158.10%</b>	<b>399</b>	<b>(4,207)</b>





COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Administration  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	%	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$4,490	\$8,929	\$4,439	49.72%	\$5,336	\$12,044
Other governments transfer for operating	109,928	146,570	36,642	25.00%	34,333	34,333
Other revenue	8,829	46,928	38,099	81.19%	1,679	41,996
Drawn from operating reserves	-	7,500	7,500	100.00%	-	1,522
<b>TOTAL REVENUE</b>	<b>123,247</b>	<b>209,927</b>	<b>86,680</b>	<b>41.29%</b>	<b>41,348</b>	<b>89,894</b>
<b>EXPENDITURES</b>						
Salaries and benefits	380,781	912,279	531,498	58.26%	395,607	896,596
Materials, goods, supplies	37,675	59,155	21,480	36.31%	35,305	44,151
Utilities	5,417	17,800	12,383	69.57%	6,319	16,007
Contracted and general services	134,174	567,947	433,773	76.38%	141,145	380,623
Bank charges and short term interest	568	1,970	1,402	71.19%	646	1,255
Transfer to operating reserves	-	1,429	1,429	100.00%	-	2,444
Transfer to capital reserves	70,000	70,000	-	0.00%	70,000	70,000
<b>TOTAL EXPENDITURES</b>	<b>628,614</b>	<b>1,630,580</b>	<b>1,001,966</b>	<b>61.45%</b>	<b>649,022</b>	<b>1,411,076</b>
<b>NET COST / (REVENUE):</b>	<b>505,367</b>	<b>1,420,653</b>	<b>915,286</b>	<b>64.43%</b>	<b>607,674</b>	<b>1,321,182</b>
<b>NET COST - OPERATING FUND</b>	<b>435,367</b>	<b>1,356,724</b>	<b>921,357</b>	<b>67.91%</b>	<b>537,674</b>	<b>1,250,260</b>
<b>NET COST - RESERVE FUND</b>	<b>70,000</b>	<b>63,929</b>	<b>(6,071)</b>	<b>(9.50%)</b>	<b>70,000</b>	<b>70,922</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Elections & Plebiscites  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
REVENUE						
EXPENDITURES						
Contracted and general services	-	-	-	0.00%	\$91	\$91
Transfer to operating reserves	2,500	2,500	-	0.00%	-	-
<b>TOTAL EXPENDITURES</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>	<b>0.00%</b>	<b>91</b>	<b>91</b>
<b>NET COST / (REVENUE):</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>	<b>0.00%</b>	<b>91</b>	<b>91</b>
<b>NET COST - OPERATING FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>91</b>	<b>91</b>
<b>NET COST - RESERVE FUND</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 PROTECTIVE SERVICES  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	%	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$29,278	\$60,000	\$30,722	51.20%	\$18,598	\$91,952
Licenses, permits and fees	414	4,329	3,915	90.44%	867	1,671
Other governments transfer for operating	26,685	237,494	210,809	88.76%	-	38,071
Other revenue	9,265	3,500	(5,765)	(164.73%)	9,127	9,127
Drawn from operating reserves	521	3,500	2,979	85.11%	85,414	85,776
<b>TOTAL REVENUE</b>	<b>66,164</b>	<b>308,823</b>	<b>242,659</b>	<b>78.58%</b>	<b>114,005</b>	<b>226,598</b>
<b>EXPENDITURES</b>						
Salaries and benefits	12,044	104,803	92,760	88.51%	17,237	48,162
Materials, goods, supplies	879	31,442	30,563	97.20%	877	3,908
Contracted and general services	6,035	52,763	46,728	88.56%	5,747	13,016
Purchases from other governments	47,585	175,000	127,415	72.81%	32,298	165,193
Transfer to other governments	170,076	792,779	622,704	78.55%	164,101	657,710
Transfer to individuals and organizations	-	8,500	8,500	100.00%	-	7,288
Transfer to operating reserves	27,000	30,500	3,500	11.48%	36,127	36,127
Transfer to capital reserves	107,000	107,000	-	0.00%	182,000	182,000
<b>TOTAL EXPENDITURES</b>	<b>370,618</b>	<b>1,302,787</b>	<b>932,169</b>	<b>71.55%</b>	<b>438,386</b>	<b>1,113,403</b>
<b>NET COST / (REVENUE):</b>	<b>304,454</b>	<b>993,964</b>	<b>689,510</b>	<b>69.37%</b>	<b>324,381</b>	<b>886,805</b>
<b>NET COST - OPERATING FUND</b>	<b>170,975</b>	<b>859,964</b>	<b>688,989</b>	<b>80.12%</b>	<b>191,668</b>	<b>754,455</b>
<b>NET COST - RESERVE FUND</b>	<b>133,479</b>	<b>134,000</b>	<b>521</b>	<b>0.39%</b>	<b>132,713</b>	<b>132,350</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Enhanced Policing Services / Prior Year SRO  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Other governments transfer for operating	-	\$173,159	\$173,159	100.00%	-	-
<b>TOTAL REVENUE</b>	-	<b>173,159</b>	<b>173,159</b>	<b>100.00%</b>	-	-
<b>EXPENDITURES</b>						
Transfer to other governments	68,836	373,109	304,273	81.55%	50,918	251,157
Transfer to individuals and organizations	-	1,000	1,000	100.00%	-	1,000
<b>TOTAL EXPENDITURES</b>	<b>68,836</b>	<b>374,109</b>	<b>305,273</b>	<b>81.60%</b>	<b>50,918</b>	<b>252,157</b>
<b>NET COST / (REVENUE):</b>	<b>68,836</b>	<b>200,950</b>	<b>132,114</b>	<b>65.74%</b>	<b>50,918</b>	<b>252,157</b>
<b>NET COST - OPERATING FUND</b>	<b>68,836</b>	<b>200,950</b>	<b>132,114</b>	<b>65.74%</b>	<b>50,918</b>	<b>252,157</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Fire Services  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$29,278	\$60,000	\$30,722	51.20%	\$18,598	\$91,952
Other governments transfer for operating	-	34,987	34,987	100.00%	-	35,408
<b>TOTAL REVENUE</b>	<u>29,278</u>	<u>94,987</u>	<u>65,709</u>	<u>69.18%</u>	<u>18,598</u>	<u>127,360</u>
<b>EXPENDITURES</b>						
Salaries and benefits	297	510	213	41.81%	-	544
Contracted and general services	-	2,090	2,090	100.00%	-	49
Purchases from other governments	47,585	175,000	127,415	72.81%	32,298	165,193
Transfer to other governments	94,159	377,490	283,331	75.06%	84,863	321,594
Transfer to operating reserves	25,000	25,000	-	0.00%	25,000	25,000
Transfer to capital reserves	97,000	97,000	-	0.00%	97,000	97,000
<b>TOTAL EXPENDITURES</b>	<u>264,041</u>	<u>677,090</u>	<u>413,049</u>	<u>61.00%</u>	<u>239,161</u>	<u>609,380</u>
<b>NET COST / (REVENUE):</b>	<b>234,763</b>	<b>582,103</b>	<b>347,341</b>	<b>59.67%</b>	<b>220,563</b>	<b>482,020</b>
<b>NET COST - OPERATING FUND</b>	<b>112,763</b>	<b>460,103</b>	<b>347,341</b>	<b>75.49%</b>	<b>98,563</b>	<b>360,020</b>
<b>NET COST - RESERVE FUND</b>	<b>122,000</b>	<b>122,000</b>	<b>-</b>	<b>0.00%</b>	<b>122,000</b>	<b>122,000</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Disaster Services  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
<b>EXPENDITURES</b>						
Salaries and benefits	\$3,433	\$9,185	\$5,751	62.62%	\$4,637	\$11,347
Materials, goods, supplies	-	150	150	100.00%	110	110
Contracted and general services	457	2,080	1,623	78.03%	445	860
Transfer to operating reserves	2,000	2,000	-	0.00%	2,000	2,000
<b>TOTAL EXPENDITURES</b>	<b>5,890</b>	<b>13,415</b>	<b>7,525</b>	<b>56.09%</b>	<b>7,191</b>	<b>14,317</b>
<b>NET COST / (REVENUE):</b>	<b>5,890</b>	<b>13,415</b>	<b>7,525</b>	<b>56.09%</b>	<b>7,191</b>	<b>14,317</b>
<b>NET COST - OPERATING FUND</b>	<b>3,890</b>	<b>11,415</b>	<b>7,525</b>	<b>65.92%</b>	<b>5,191</b>	<b>12,317</b>
<b>NET COST - RESERVE FUND</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>	<b>0.00%</b>	<b>2,000</b>	<b>2,000</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 By-Law Enforcement  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	%	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Licenses, permits and fees	\$414	\$4,329	\$3,915	90.44%	\$867	\$1,671
Drawn from operating reserves	-	-	-	0.00%	85,000	85,000
<b>TOTAL REVENUE</b>	<b>414</b>	<b>4,329</b>	<b>3,915</b>	<b>90.44%</b>	<b>85,867</b>	<b>86,671</b>
<b>EXPENDITURES</b>						
Salaries and benefits	-	57,757	57,757	100.00%	-	-
Materials, goods, supplies	-	23,546	23,546	100.00%	-	-
Contracted and general services	660	8,402	7,742	92.14%	433	565
Transfer to other governments	7,080	42,180	35,100	83.21%	28,320	84,960
Transfer to capital reserves	10,000	10,000	-	0.00%	85,000	85,000
<b>TOTAL EXPENDITURES</b>	<b>17,740</b>	<b>141,885</b>	<b>124,145</b>	<b>87.50%</b>	<b>113,753</b>	<b>170,525</b>
<b>NET COST / (REVENUE):</b>	<b>17,326</b>	<b>137,556</b>	<b>120,230</b>	<b>87.40%</b>	<b>27,886</b>	<b>83,854</b>
<b>NET COST - OPERATING FUND</b>	<b>7,326</b>	<b>127,556</b>	<b>120,230</b>	<b>94.26%</b>	<b>27,886</b>	<b>83,854</b>
<b>NET COST - RESERVE FUND</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Ambulance Services  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
REVENUE						
EXPENDITURES						
Transfer to individuals and organizations	-	\$7,500	\$7,500	100.00%	-	\$6,288
TOTAL EXPENDITURES	-	7,500	7,500	100.00%	-	6,288
NET COST / (REVENUE):	-	7,500	7,500	100.00%	-	6,288
NET COST - OPERATING FUND	-	7,500	7,500	100.00%	-	6,288





COUNTY OF BARRHEAD NO. 11  
 YTD BUDGET REPORT  
 Safety Program  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Other revenue	\$9,265	\$3,500	(\$5,765)	(164.73%)	\$9,127	\$9,127
Drawn from operating reserves	521	3,500	2,979	85.11%	414	776
<b>TOTAL REVENUE</b>	<b>9,787</b>	<b>7,000</b>	<b>(2,787)</b>	<b>(39.81%)</b>	<b>9,541</b>	<b>9,903</b>
<b>EXPENDITURES</b>						
Salaries and benefits	8,313	37,351	29,037	77.74%	12,600	36,270
Materials, goods, supplies	879	7,246	6,367	87.87%	767	3,798
Contracted and general services	4,458	9,011	4,553	50.52%	4,750	7,427
Transfer to operating reserves	-	3,500	3,500	100.00%	9,127	9,127
<b>TOTAL EXPENDITURES</b>	<b>13,651</b>	<b>57,108</b>	<b>43,457</b>	<b>76.10%</b>	<b>27,244</b>	<b>56,622</b>
<b>NET COST / (REVENUE):</b>	<b>3,864</b>	<b>50,108</b>	<b>46,244</b>	<b>92.29%</b>	<b>17,703</b>	<b>46,719</b>
<b>NET COST - OPERATING FUND</b>	<b>4,385</b>	<b>50,108</b>	<b>45,723</b>	<b>91.25%</b>	<b>8,991</b>	<b>38,368</b>
<b>NET COST - RESERVE FUND</b>	<b>(521)</b>	<b>-</b>	<b>521</b>	<b>0.00%</b>	<b>8,713</b>	<b>8,350</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Barrhead and Regional Crime Coalition (BARCC)  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Other governments transfer for operating	\$26,685	\$29,348	\$2,663	9.07%	-	\$2,663
<b>TOTAL REVENUE</b>	<u>26,685</u>	<u>29,348</u>	<u>2,663</u>	<u>9.07%</u>	<u>-</u>	<u>2,663</u>
<b>EXPENDITURES</b>						
Materials, goods, supplies	-	500	500	100.00%	-	-
Contracted and general services	460	31,180	30,720	98.52%	120	4,115
<b>TOTAL EXPENDITURES</b>	<u>460</u>	<u>31,680</u>	<u>31,220</u>	<u>98.55%</u>	<u>120</u>	<u>4,115</u>
<b>NET COST / (REVENUE):</b>	(26,225)	2,332	28,557	1224.57%	120	1,452
<b>NET COST - OPERATING FUND</b>	(26,225)	2,332	28,557	1224.57%	120	1,452



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 TRANSPORTATION SERVICES  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	%	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Aggregate levy	\$13,352	\$100,000	\$86,648	86.65%	\$8,077	\$112,328
User fees and sale of goods	176,313	342,806	166,493	48.57%	90,136	287,435
Rental income	9,538	11,075	1,538	13.88%	9,378	10,915
Allocation for in-house equip Rental	95,322	792,986	697,664	87.98%	7,489	715,620
Returns on investment	-	4,135	4,135	100.00%	-	5,448
Other governments transfer for operating	8,505	1,008,236	999,731	99.16%	8,995	644,541
Other revenue	7,873	-	(7,873)	0.00%	-	29,100
Drawn from operating reserves	-	30,620	30,620	100.00%	-	5,067
<b>TOTAL REVENUE</b>	<b>310,902</b>	<b>2,289,858</b>	<b>1,978,956</b>	<b>86.42%</b>	<b>124,075</b>	<b>1,810,453</b>
<b>EXPENDITURES</b>						
Salaries and benefits	833,745	2,138,543	1,304,798	61.01%	835,024	1,990,504
Materials, goods, supplies	570,069	2,593,106	2,023,037	78.02%	630,798	2,404,473
Utilities	28,141	84,090	55,949	66.53%	29,009	81,211
Contracted and general services	206,742	1,228,445	1,021,703	83.17%	203,188	954,677
Transfer to operating reserves	25,000	25,000	0	0.00%	-	-
Transfer to capital reserves	1,109,078	1,195,726	86,648	7.25%	1,073,847	1,370,310
Transfer to capital program	-	702,164	702,164	100.00%	5,183	117,558
<b>TOTAL EXPENDITURES</b>	<b>2,772,774</b>	<b>7,967,074</b>	<b>5,194,300</b>	<b>65.20%</b>	<b>2,777,049</b>	<b>6,918,732</b>
<b>NET COST / (REVENUE):</b>	<b>2,461,873</b>	<b>5,677,217</b>	<b>3,215,344</b>	<b>56.64%</b>	<b>2,652,974</b>	<b>5,108,279</b>
<b>NET COST - OPERATING FUND</b>	<b>1,327,795</b>	<b>3,784,946</b>	<b>2,457,152</b>	<b>64.92%</b>	<b>1,573,944</b>	<b>3,625,477</b>
<b>NET COST - RESERVE FUND</b>	<b>1,134,078</b>	<b>1,190,106</b>	<b>56,028</b>	<b>4.71%</b>	<b>1,073,847</b>	<b>1,365,244</b>
<b>NET COST - CAPITAL FUND</b>	<b>-</b>	<b>702,164</b>	<b>702,164</b>	<b>100.00%</b>	<b>5,183</b>	<b>117,558</b>



COUNTY OF BARRHEAD NO. 11  
 YTD BUDGET REPORT  
 Public Works  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	%	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Aggregate levy	\$13,352	\$100,000	\$86,648	86.65%	\$8,077	\$112,328
User fees and sale of goods	176,313	342,806	166,493	48.57%	90,136	287,435
Allocation for in-house equip Rental	95,322	792,986	697,664	87.98%	7,489	715,620
Returns on investment	-	4,135	4,135	100.00%	-	5,448
Other governments transfer for operating	-	991,226	991,226	100.00%	-	631,226
Other revenue	7,873	-	(7,873)	0.00%	-	29,100
Drawn from operating reserves	-	30,620	30,620	100.00%	-	5,067
<b>TOTAL REVENUE</b>	<u>292,859</u>	<u>2,261,773</u>	<u>1,968,914</u>	<u>87.05%</u>	<u>105,702</u>	<u>1,786,223</u>
<b>EXPENDITURES</b>						
Salaries and benefits	833,245	2,135,473	1,302,228	60.98%	835,024	1,988,704
Materials, goods, supplies	567,497	2,586,106	2,018,609	78.06%	630,051	2,398,935
Utilities	26,912	79,940	53,028	66.34%	27,447	76,865
Contracted and general services	197,514	1,197,570	1,000,056	83.51%	194,307	928,815
Transfer to operating reserves	25,000	25,000	0	0.00%	-	-
Transfer to capital reserves	1,091,078	1,177,726	86,648	7.36%	1,055,847	1,352,310
Transfer to capital program	-	702,164	702,164	100.00%	5,183	117,558
<b>TOTAL EXPENDITURES</b>	<u>2,741,245</u>	<u>7,903,979</u>	<u>5,162,734</u>	<u>65.32%</u>	<u>2,747,860</u>	<u>6,863,187</u>
<b>NET COST / (REVENUE):</b>	<b>2,448,386</b>	<b>5,642,207</b>	<b>3,193,821</b>	<b>56.61%</b>	<b>2,642,158</b>	<b>5,076,964</b>
<b>NET COST - OPERATING FUND</b>	<b>1,332,308</b>	<b>3,767,936</b>	<b>2,435,628</b>	<b>64.64%</b>	<b>1,581,127</b>	<b>3,612,162</b>
<b>NET COST - RESERVE FUND</b>	<b>1,116,078</b>	<b>1,172,106</b>	<b>56,028</b>	<b>4.78%</b>	<b>1,055,847</b>	<b>1,347,244</b>
<b>NET COST - CAPITAL FUND</b>	<b>-</b>	<b>702,164</b>	<b>702,164</b>	<b>100.00%</b>	<b>5,183</b>	<b>117,558</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Airport Services  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Rental income	\$9,538	\$11,075	\$1,538	13.88%	\$9,378	\$10,915
Other governments transfer for operating	8,505	17,010	8,505	50.00%	8,995	13,315
<b>TOTAL REVENUE</b>	<b>18,043</b>	<b>28,085</b>	<b>10,043</b>	<b>35.76%</b>	<b>18,373</b>	<b>24,230</b>
<b>EXPENDITURES</b>						
Salaries and benefits	500	3,070	2,570	83.71%	-	1,800
Materials, goods, supplies	2,572	7,000	4,428	63.26%	746	5,537
Utilities	1,230	4,150	2,920	70.37%	1,562	4,346
Contracted and general services	9,228	30,875	21,647	70.11%	8,881	25,862
Transfer to capital reserves	18,000	18,000	-	0.00%	18,000	18,000
<b>TOTAL EXPENDITURES</b>	<b>31,529</b>	<b>63,095</b>	<b>31,566</b>	<b>50.03%</b>	<b>29,189</b>	<b>55,545</b>
<b>NET COST / (REVENUE):</b>	<b>13,487</b>	<b>35,010</b>	<b>21,523</b>	<b>61.48%</b>	<b>10,816</b>	<b>31,315</b>
<b>NET COST - OPERATING FUND</b>	<b>(4,513)</b>	<b>17,010</b>	<b>21,523</b>	<b>126.53%</b>	<b>(7,184)</b>	<b>13,315</b>
<b>NET COST - RESERVE FUND</b>	<b>18,000</b>	<b>18,000</b>	<b>-</b>	<b>0.00%</b>	<b>18,000</b>	<b>18,000</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 UTILITIES AND WASTE MANAGEMENT  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Local improvement levy	-	\$21,885	\$21,885	100.00%	\$21,885	\$21,885
User fees and sale of goods	143,837	362,900	219,063	60.36%	115,221	360,071
Rental income	10,970	46,720	35,750	76.52%	14,432	35,624
Returns on investment	-	2,476	2,476	100.00%	-	22,872
Other revenue	-	1,500,000	1,500,000	100.00%	-	-
Contribution from capital program	1,650	23,302	21,652	92.92%	-	14,850
<b>TOTAL REVENUE</b>	<b>156,457</b>	<b>1,957,283</b>	<b>1,800,826</b>	<b>92.01%</b>	<b>151,538</b>	<b>455,302</b>
<b>EXPENDITURES</b>						
Salaries and benefits	58,975	129,444	70,469	54.44%	51,079	124,165
Materials, goods, supplies	12,894	65,726	52,832	80.38%	16,603	35,286
Utilities	7,465	25,600	18,135	70.84%	9,010	22,972
Contracted and general services	62,194	239,871	177,677	74.07%	45,040	145,337
Purchases from other governments	39,404	125,240	85,836	68.54%	31,201	132,703
Transfer to other governments	21,260	1,585,040	1,563,780	98.66%	19,278	70,057
Provision for allowances	-	30,425	30,425	100.00%	-	30,425
Transfer to capital reserves	162,000	207,846	45,846	22.06%	178,885	228,742
<b>TOTAL EXPENDITURES</b>	<b>364,191</b>	<b>2,409,192</b>	<b>2,045,000</b>	<b>84.88%</b>	<b>351,096</b>	<b>789,687</b>
<b>NET COST / (REVENUE):</b>	<b>207,734</b>	<b>451,909</b>	<b>244,174</b>	<b>54.03%</b>	<b>199,558</b>	<b>334,385</b>
<b>NET COST - OPERATING FUND</b>	<b>47,384</b>	<b>267,365</b>	<b>219,980</b>	<b>82.28%</b>	<b>20,672</b>	<b>120,493</b>
<b>NET COST - RESERVE FUND</b>	<b>162,000</b>	<b>207,846</b>	<b>45,846</b>	<b>22.06%</b>	<b>178,885</b>	<b>228,742</b>
<b>NET COST - CAPITAL FUND</b>	<b>(1,650)</b>	<b>(23,302)</b>	<b>(21,652)</b>	<b>92.92%</b>	<b>-</b>	<b>(14,850)</b>



COUNTY OF BARRHEAD NO. 11  
 YTD BUDGET REPORT  
 Water & Sewer Utility Holders  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Local improvement levy	-	\$21,885	\$21,885	100.00%	\$21,885	\$21,885
User fees and sale of goods	127,599	298,375	170,776	57.24%	109,689	296,148
Rental income	10,970	46,720	35,750	76.52%	14,432	35,624
Returns on investment	-	2,476	2,476	100.00%	-	22,872
Other revenue	-	1,500,000	1,500,000	100.00%	-	-
<b>TOTAL REVENUE</b>	<b>138,569</b>	<b>1,869,456</b>	<b>1,730,887</b>	<b>92.59%</b>	<b>146,007</b>	<b>376,530</b>
<b>EXPENDITURES</b>						
Salaries and benefits	32,697	76,608	43,911	57.32%	32,759	76,003
Materials, goods, supplies	9,692	24,450	14,758	60.36%	10,521	17,910
Utilities	6,423	18,969	12,546	66.14%	7,716	20,242
Contracted and general services	19,018	102,166	83,148	81.39%	9,705	41,989
Purchases from other governments	36,620	116,140	79,520	68.47%	29,669	122,319
Transfer to other governments	-	1,500,000	1,500,000	100.00%	-	-
Transfer to capital reserves	67,000	88,885	21,885	24.62%	88,885	109,072
<b>TOTAL EXPENDITURES</b>	<b>171,449</b>	<b>1,927,218</b>	<b>1,755,769</b>	<b>91.10%</b>	<b>179,255</b>	<b>387,534</b>
<b>NET COST / (REVENUE):</b>	<b>32,879</b>	<b>57,762</b>	<b>24,882</b>	<b>43.08%</b>	<b>33,248</b>	<b>11,004</b>
<b>NET COST - OPERATING FUND</b>	<b>(34,121)</b>	<b>(31,123)</b>	<b>2,997</b>	<b>(9.63%)</b>	<b>(55,637)</b>	<b>(98,068)</b>
<b>NET COST - RESERVE FUND</b>	<b>67,000</b>	<b>88,885</b>	<b>21,885</b>	<b>24.62%</b>	<b>88,885</b>	<b>109,072</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Truck Fill  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	%	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$5,197	\$19,525	\$14,328	73.38%	\$2,424	\$24,175
<b>TOTAL REVENUE</b>	<b>5,197</b>	<b>19,525</b>	<b>14,328</b>	<b>73.38%</b>	<b>2,424</b>	<b>24,175</b>
<b>EXPENDITURES</b>						
Salaries and benefits	524	1,216	693	56.94%	502	1,128
Materials, goods, supplies	298	1,000	702	70.18%	2,292	2,536
Utilities	475	1,700	1,225	72.07%	591	1,333
Contracted and general services	5,658	6,181	523	8.46%	533	745
Purchases from other governments	2,784	6,100	3,316	54.36%	1,532	7,385
Transfer to capital reserves	-	3,328	3,328	100.00%	-	-
<b>TOTAL EXPENDITURES</b>	<b>9,739</b>	<b>19,525</b>	<b>9,786</b>	<b>50.12%</b>	<b>5,450</b>	<b>13,127</b>
<b>NET COST / (REVENUE):</b>	<b>4,542</b>	<b>0</b>	<b>(4,542)</b>	<b>(105387371)</b>	<b>3,026</b>	<b>(11,048)</b>
<b>NET COST - OPERATING FUND</b>	<b>4,542</b>	<b>(3,328)</b>	<b>(7,870)</b>	<b>236.50%</b>	<b>3,026</b>	<b>(11,048)</b>
<b>NET COST - RESERVE FUND</b>	<b>-</b>	<b>3,328</b>	<b>3,328</b>	<b>100.00%</b>	<b>-</b>	<b>-</b>





COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Lagoons  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	%	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$11,041	\$45,000	\$33,959	75.46%	\$3,108	\$39,747
Contribution from capital program	1,650	17,650	16,000	90.65%	-	14,850
<b>TOTAL REVENUE</b>	<b>12,691</b>	<b>62,650</b>	<b>49,959</b>	<b>79.74%</b>	<b>3,108</b>	<b>54,597</b>
<b>EXPENDITURES</b>						
Salaries and benefits	3,299	8,936	5,637	63.08%	1,771	4,631
Materials, goods, supplies	350	1,200	850	70.84%	-	183
Utilities	567	4,931	4,364	88.50%	703	1,397
Contracted and general services	1,868	23,950	22,082	92.20%	184	15,716
Purchases from other governments	-	3,000	3,000	100.00%	-	3,000
Transfer to capital reserves	-	20,633	20,633	100.00%	-	29,669
<b>TOTAL EXPENDITURES</b>	<b>6,084</b>	<b>62,650</b>	<b>56,566</b>	<b>90.29%</b>	<b>2,658</b>	<b>54,597</b>
<b>NET COST / (REVENUE):</b>	<b>(6,607)</b>	<b>0</b>	<b>6,607</b>	<b>169412061</b>	<b>(450)</b>	<b>0</b>
<b>NET COST - OPERATING FUND</b>	<b>(4,957)</b>	<b>(2,983)</b>	<b>1,974</b>	<b>(66.17%)</b>	<b>(450)</b>	<b>(14,819)</b>
<b>NET COST - RESERVE FUND</b>	<b>-</b>	<b>20,633</b>	<b>20,633</b>	<b>100.00%</b>	<b>-</b>	<b>29,669</b>
<b>NET COST - CAPITAL FUND</b>	<b>(1,650)</b>	<b>(17,650)</b>	<b>(16,000)</b>	<b>90.65%</b>	<b>-</b>	<b>(14,850)</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 General Utility Services  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	%	May 2022 YTD	PY (2022)
REVENUE						
EXPENDITURES						
Salaries and benefits	\$12,136	\$22,734	\$10,598	46.62%	\$11,481	\$21,744
Materials, goods, supplies	886	4,076	3,190	78.26%	1,069	1,911
Contracted and general services	4,988	13,716	8,728	63.63%	1,994	2,291
Transfer to capital reserves	50,000	50,000	-	0.00%	50,000	50,000
<b>TOTAL EXPENDITURES</b>	<b>68,010</b>	<b>90,526</b>	<b>22,516</b>	<b>24.87%</b>	<b>64,544</b>	<b>75,946</b>
<b>NET COST / (REVENUE):</b>	<b>68,010</b>	<b>90,526</b>	<b>22,516</b>	<b>24.87%</b>	<b>64,544</b>	<b>75,946</b>
<b>NET COST - OPERATING FUND</b>	<b>18,010</b>	<b>40,526</b>	<b>22,516</b>	<b>55.56%</b>	<b>14,544</b>	<b>25,946</b>
<b>NET COST - RESERVE FUND</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>0.00%</b>	<b>50,000</b>	<b>50,000</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Waste Management  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Contribution from capital program	-	\$5,652	\$5,652	100.00%	-	-
<b>TOTAL REVENUE</b>	<b>-</b>	<b>5,652</b>	<b>5,652</b>	<b>100.00%</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES</b>						
Salaries and benefits	10,319	19,950	9,631	48.27%	4,566	20,658
Materials, goods, supplies	1,668	35,000	33,332	95.23%	2,721	12,747
Contracted and general services	30,662	93,858	63,196	67.33%	32,624	84,596
Transfer to other governments	21,260	85,040	63,780	75.00%	19,278	70,057
Provision for allowances	-	30,425	30,425	100.00%	-	30,425
Transfer to capital reserves	45,000	45,000	0	0.00%	40,000	40,000
<b>TOTAL EXPENDITURES</b>	<b>108,910</b>	<b>309,273</b>	<b>200,363</b>	<b>64.79%</b>	<b>99,189</b>	<b>258,483</b>
<b>NET COST / (REVENUE):</b>	<b>108,910</b>	<b>303,621</b>	<b>194,711</b>	<b>64.13%</b>	<b>99,189</b>	<b>258,483</b>
<b>NET COST - OPERATING FUND</b>	<b>63,910</b>	<b>264,273</b>	<b>200,363</b>	<b>75.82%</b>	<b>59,189</b>	<b>218,483</b>
<b>NET COST - RESERVE FUND</b>	<b>45,000</b>	<b>45,000</b>	<b>0</b>	<b>0.00%</b>	<b>40,000</b>	<b>40,000</b>
<b>NET COST - CAPITAL FUND</b>	<b>-</b>	<b>(5,652)</b>	<b>(5,652)</b>	<b>100.00%</b>	<b>-</b>	<b>-</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 COMMUNITY SUPPORT SERVICES  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$37,750	\$75,500	\$37,750	50.00%	\$34,250	\$68,500
TOTAL EXPENDITURES	<u>37,750</u>	<u>75,500</u>	<u>37,750</u>	<u>50.00%</u>	<u>34,250</u>	<u>68,500</u>
NET COST / (REVENUE):	37,750	75,500	37,750	50.00%	34,250	68,500
NET COST - OPERATING FUND	37,750	75,500	37,750	50.00%	34,250	68,500



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Family and Community Support Services (FCSS)  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$37,750	\$75,500	\$37,750	50.00%	\$34,250	\$68,500
TOTAL EXPENDITURES	<u>37,750</u>	<u>75,500</u>	<u>37,750</u>	<u>50.00%</u>	<u>34,250</u>	<u>68,500</u>
NET COST / (REVENUE):	37,750	75,500	37,750	50.00%	34,250	68,500
NET COST - OPERATING FUND	37,750	75,500	37,750	50.00%	34,250	68,500



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 PLANNING & DEVELOPMENT  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	%	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	-	\$262,858	\$262,858	100.00%	-	\$278,160
Rental income	10,340	12,790	2,450	19.16%	12,257	14,787
Licenses, permits and fees	3,650	12,250	8,600	70.20%	7,350	15,700
Returns on investment	9,653	9,600	(53)	(0.55%)	1,604	10,590
Other revenue	9,017	20,500	11,483	56.02%	16,923	33,838
Drawn from operating reserves	-	18,065	18,065	100.00%	8,500	515,443
Contribution from capital program	-	-	-	0.00%	-	80,075
<b>TOTAL REVENUE</b>	<b>32,660</b>	<b>336,063</b>	<b>303,403</b>	<b>90.28%</b>	<b>46,633</b>	<b>948,593</b>
<b>EXPENDITURES</b>						
Salaries and benefits	82,749	213,746	130,998	61.29%	85,104	198,087
Materials, goods, supplies	30,299	131,613	101,314	76.98%	987	281,806
Contracted and general services	22,965	127,930	104,965	82.05%	62,637	119,199
Transfer to individuals and organizations	-	-	-	0.00%	-	498,508
Transfer to operating reserves	17,500	17,500	-	0.00%	10,000	10,000
Transfer to capital reserves	11,910	174,866	162,956	93.19%	17,876	70,561
<b>TOTAL EXPENDITURES</b>	<b>165,423</b>	<b>665,655</b>	<b>500,232</b>	<b>75.15%</b>	<b>176,605</b>	<b>1,178,160</b>
<b>NET COST / (REVENUE):</b>	<b>132,764</b>	<b>329,592</b>	<b>196,829</b>	<b>59.72%</b>	<b>129,971</b>	<b>229,567</b>
<b>NET COST - OPERATING FUND</b>	<b>103,353</b>	<b>155,291</b>	<b>51,938</b>	<b>33.45%</b>	<b>110,595</b>	<b>744,524</b>
<b>NET COST - RESERVE FUND</b>	<b>29,410</b>	<b>174,301</b>	<b>144,891</b>	<b>83.13%</b>	<b>19,376</b>	<b>(434,882)</b>
<b>NET COST - CAPITAL FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>(80,075)</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Land Use Planning & Dev  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	%	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Licenses, permits and fees	\$3,650	\$12,250	\$8,600	70.20%	\$7,350	\$15,700
Returns on investment	9,653	9,600	(53)	(0.55%)	1,604	10,590
Other revenue	9,017	20,500	11,483	56.02%	16,923	33,838
Drawn from operating reserves	-	11,565	11,565	100.00%	-	8,435
<b>TOTAL REVENUE</b>	<b>22,320</b>	<b>53,915</b>	<b>31,595</b>	<b>58.60%</b>	<b>25,876</b>	<b>68,563</b>
<b>EXPENDITURES</b>						
Salaries and benefits	53,684	124,814	71,130	56.99%	51,402	120,162
Materials, goods, supplies	30,206	31,268	1,062	3.40%	807	34,866
Contracted and general services	12,149	73,832	61,683	83.55%	10,460	37,582
Transfer to operating reserves	17,500	17,500	-	0.00%	10,000	10,000
Transfer to capital reserves	11,910	29,600	17,690	59.76%	17,876	40,651
<b>TOTAL EXPENDITURES</b>	<b>125,449</b>	<b>277,014</b>	<b>151,565</b>	<b>54.71%</b>	<b>90,544</b>	<b>243,260</b>
<b>NET COST / (REVENUE):</b>	<b>103,129</b>	<b>223,099</b>	<b>119,970</b>	<b>53.77%</b>	<b>64,668</b>	<b>174,697</b>
<b>NET COST - OPERATING FUND</b>	<b>73,719</b>	<b>187,564</b>	<b>113,845</b>	<b>60.70%</b>	<b>36,792</b>	<b>132,481</b>
<b>NET COST - RESERVE FUND</b>	<b>29,410</b>	<b>35,535</b>	<b>6,125</b>	<b>17.24%</b>	<b>27,876</b>	<b>42,216</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Economic Development  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Drawn from operating reserves	-	\$6,500	\$6,500	100.00%	\$8,500	\$507,008
<b>TOTAL REVENUE</b>	<b>-</b>	<b>6,500</b>	<b>6,500</b>	<b>100.00%</b>	<b>8,500</b>	<b>507,008</b>
<b>EXPENDITURES</b>						
Salaries and benefits	29,065	88,932	59,868	67.32%	33,702	77,926
Materials, goods, supplies	93	1,000	907	90.67%	181	341
Contracted and general services	10,816	35,551	24,735	69.57%	20,963	38,487
Transfer to individuals and organizations	-	-	-	0.00%	-	498,508
<b>TOTAL EXPENDITURES</b>	<b>39,974</b>	<b>125,483</b>	<b>85,509</b>	<b>68.14%</b>	<b>54,846</b>	<b>615,261</b>
<b>NET COST / (REVENUE):</b>	<b>39,974</b>	<b>118,983</b>	<b>79,009</b>	<b>66.40%</b>	<b>46,346</b>	<b>108,254</b>
<b>NET COST - OPERATING FUND</b>	<b>39,974</b>	<b>125,483</b>	<b>85,509</b>	<b>68.14%</b>	<b>54,846</b>	<b>615,261</b>
<b>NET COST - RESERVE FUND</b>	<b>-</b>	<b>(6,500)</b>	<b>(6,500)</b>	<b>100.00%</b>	<b>(8,500)</b>	<b>(507,008)</b>





COUNTY OF BARRHEAD NO. 11  
 YTD BUDGET REPORT  
 Subdivision & Land Development  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	-	\$262,858	\$262,858	100.00%	-	\$278,160
Contribution from capital program	-	-	-	0.00%	-	80,075
<b>TOTAL REVENUE</b>	-	<u>262,858</u>	<u>262,858</u>	100.00%	-	<u>358,235</u>
<b>EXPENDITURES</b>						
Materials, goods, supplies	-	99,345	99,345	100.00%	-	246,599
Contracted and general services	-	18,547	18,547	100.00%	30,939	42,924
Transfer to capital reserves	-	145,266	145,266	100.00%	-	29,910
<b>TOTAL EXPENDITURES</b>	-	<u>263,158</u>	<u>263,158</u>	100.00%	<u>30,939</u>	<u>319,433</u>
<b>NET COST / (REVENUE):</b>	-	300	300	100.00%	30,939	(38,802)
<b>NET COST - OPERATING FUND</b>	-	(144,966)	(144,966)	100.00%	30,939	11,363
<b>NET COST - RESERVE FUND</b>	-	145,266	145,266	100.00%	-	29,910
<b>NET COST - CAPITAL FUND</b>	-	-	-	0.00%	-	(80,075)



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Land, Housing & Building Rentals  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Rental income	\$10,340	\$12,790	\$2,450	19.16%	\$12,257	\$14,787
<b>TOTAL REVENUE</b>	<b>10,340</b>	<b>12,790</b>	<b>2,450</b>	<b>19.16%</b>	<b>12,257</b>	<b>14,787</b>
<b>EXPENDITURES</b>						
Contracted and general services	-	-	-	0.00%	275	206
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>275</b>	<b>206</b>
<b>NET COST / (REVENUE):</b>	<b>(10,340)</b>	<b>(12,790)</b>	<b>(2,450)</b>	<b>19.16%</b>	<b>(11,982)</b>	<b>(14,581)</b>
<b>NET COST - OPERATING FUND</b>	<b>(10,340)</b>	<b>(12,790)</b>	<b>(2,450)</b>	<b>19.16%</b>	<b>(11,982)</b>	<b>(14,581)</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 AGRICULTURAL SERVICES  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	%	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$37,200	\$192,978	\$155,778	80.72%	\$15,854	\$198,653
Rental income	-	8,000	8,000	100.00%	-	5,400
Other governments transfer for operating	75,400	282,032	206,632	73.27%	70,000	244,379
Other revenue	-	4,999	4,999	100.00%	-	5,437
Drawn from unrestricted reserves	-	7,000	7,000	100.00%	-	-
Drawn from operating reserves	-	9,643	9,643	100.00%	-	10,505
<b>TOTAL REVENUE</b>	<b>112,600</b>	<b>504,652</b>	<b>392,052</b>	<b>77.69%</b>	<b>85,854</b>	<b>464,374</b>
<b>EXPENDITURES</b>						
Salaries and benefits	154,206	366,898	212,691	57.97%	116,290	310,009
Materials, goods, supplies	50,409	138,872	88,463	63.70%	38,762	108,245
Utilities	288	5,550	5,262	94.81%	321	5,187
Contracted and general services	24,366	195,249	170,883	87.52%	28,262	147,569
Transfer to other governments	-	4,000	4,000	100.00%	-	3,598
Transfer to individuals and organizations	7,008	51,431	44,423	86.37%	-	70,834
Transfer to operating reserves	-	11,986	11,986	100.00%	-	32,100
Transfer to capital reserves	30,000	30,000	-	0.00%	30,000	30,000
<b>TOTAL EXPENDITURES</b>	<b>266,276</b>	<b>803,986</b>	<b>537,709</b>	<b>66.88%</b>	<b>213,635</b>	<b>707,541</b>
<b>NET COST / (REVENUE):</b>	<b>153,676</b>	<b>299,333</b>	<b>145,658</b>	<b>48.66%</b>	<b>127,780</b>	<b>243,167</b>
<b>NET COST - OPERATING FUND</b>	<b>123,676</b>	<b>273,990</b>	<b>150,315</b>	<b>54.86%</b>	<b>97,780</b>	<b>191,571</b>
<b>NET COST - RESERVE FUND</b>	<b>30,000</b>	<b>25,343</b>	<b>(4,657)</b>	<b>(18.38%)</b>	<b>30,000</b>	<b>51,595</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Ag Services  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$18,472	\$26,550	\$8,078	30.42%	\$15,196	\$26,648
Rental income	-	8,000	8,000	100.00%	-	5,400
Other governments transfer for operating	-	129,907	129,907	100.00%	-	126,879
Other revenue	-	4,999	4,999	100.00%	-	5,437
Drawn from unrestricted reserves	-	7,000	7,000	100.00%	-	-
Drawn from operating reserves	-	1,273	1,273	100.00%	-	2,135
<b>TOTAL REVENUE</b>	<b>18,472</b>	<b>177,730</b>	<b>159,257</b>	<b>89.61%</b>	<b>15,196</b>	<b>166,499</b>
<b>EXPENDITURES</b>						
Salaries and benefits	107,209	257,282	150,073	58.33%	84,515	231,913
Materials, goods, supplies	26,828	105,561	78,733	74.59%	11,295	75,075
Utilities	288	5,550	5,262	94.81%	321	5,187
Contracted and general services	19,930	83,669	63,739	76.18%	25,150	62,893
Transfer to other governments	-	4,000	4,000	100.00%	-	3,598
Transfer to individuals and organizations	7,000	19,000	12,000	63.16%	-	1,000
Transfer to capital reserves	30,000	30,000	-	0.00%	30,000	30,000
<b>TOTAL EXPENDITURES</b>	<b>191,255</b>	<b>505,062</b>	<b>313,807</b>	<b>62.13%</b>	<b>151,281</b>	<b>409,666</b>
<b>NET COST / (REVENUE):</b>	<b>172,783</b>	<b>327,332</b>	<b>154,549</b>	<b>47.21%</b>	<b>136,085</b>	<b>243,167</b>
<b>NET COST - OPERATING FUND</b>	<b>142,783</b>	<b>305,606</b>	<b>162,823</b>	<b>53.28%</b>	<b>106,085</b>	<b>215,302</b>
<b>NET COST - RESERVE FUND</b>	<b>30,000</b>	<b>21,727</b>	<b>(8,273)</b>	<b>(38.08%)</b>	<b>30,000</b>	<b>27,865</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Highway 2 Conservation (H2C) / ALUS  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	%	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$18,728	\$166,428	\$147,700	88.75%	\$659	\$172,005
Other governments transfer for operating	75,400	152,125	76,725	50.44%	70,000	117,500
Drawn from operating reserves	-	8,370	8,370	100.00%	-	8,370
<b>TOTAL REVENUE</b>	<b>94,128</b>	<b>326,923</b>	<b>232,795</b>	<b>71.21%</b>	<b>70,659</b>	<b>297,875</b>
<b>EXPENDITURES</b>						
Salaries and benefits	46,997	109,616	62,619	57.13%	31,775	78,096
Materials, goods, supplies	23,581	33,311	9,730	29.21%	27,467	33,169
Contracted and general services	4,435	111,580	107,145	96.02%	3,112	84,675
Transfer to individuals and organizations	8	32,431	32,423	99.98%	-	69,834
Transfer to operating reserves	-	11,986	11,986	100.00%	-	32,100
<b>TOTAL EXPENDITURES</b>	<b>75,021</b>	<b>298,924</b>	<b>223,903</b>	<b>74.90%</b>	<b>62,354</b>	<b>297,875</b>
<b>NET COST / (REVENUE):</b>	<b>(19,107)</b>	<b>(27,999)</b>	<b>(8,892)</b>	<b>31.76%</b>	<b>(8,305)</b>	<b>-</b>
<b>NET COST - OPERATING FUND</b>	<b>(19,107)</b>	<b>(31,615)</b>	<b>(12,508)</b>	<b>39.56%</b>	<b>(8,305)</b>	<b>(23,731)</b>
<b>NET COST - RESERVE FUND</b>	<b>-</b>	<b>3,616</b>	<b>3,616</b>	<b>100.00%</b>	<b>-</b>	<b>23,731</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 RECREATION & CULTURE  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$1,943	\$9,150	\$7,207	78.77%	\$1,559	\$10,300
Returns on investment	3,272	3,272	-	0.00%	3,458	3,458
Other governments transfer for operating	-	137,330	137,330	100.00%	-	147,330
Other revenue	-	3,780	3,780	100.00%	-	3,300
Drawn from operating reserves	7,250	15,000	7,750	51.67%	7,500	11,050
Contribution from capital program	-	-	-	0.00%	-	3,965
<b>TOTAL REVENUE</b>	<b>12,465</b>	<b>168,532</b>	<b>156,067</b>	<b>92.60%</b>	<b>12,516</b>	<b>179,402</b>
<b>EXPENDITURES</b>						
Salaries and benefits	3,585	17,400	13,815	79.39%	2,828	23,856
Materials, goods, supplies	2,089	9,862	7,773	78.82%	2,368	15,691
Contracted and general services	2,216	18,645	16,429	88.12%	2,081	19,380
Transfer to other governments	-	359,600	359,600	100.00%	-	352,694
Transfer to individuals and organizations	7,250	19,950	12,700	63.66%	7,500	28,925
Transfer to local boards and agencies	79,886	165,523	85,636	51.74%	74,111	157,621
Interest on long term debt	-	114,671	114,671	100.00%	-	119,183
Principal payment for debenture	-	167,303	167,303	100.00%	-	162,586
Transfer to operating reserves	9,654	9,654	-	0.00%	-	13,619
<b>TOTAL EXPENDITURES</b>	<b>104,680</b>	<b>882,607</b>	<b>777,927</b>	<b>88.14%</b>	<b>88,887</b>	<b>893,554</b>
<b>NET COST / (REVENUE):</b>	<b>92,215</b>	<b>714,076</b>	<b>621,860</b>	<b>87.09%</b>	<b>76,371</b>	<b>714,152</b>
<b>NET COST - OPERATING FUND</b>	<b>89,811</b>	<b>719,421</b>	<b>629,610</b>	<b>87.52%</b>	<b>83,871</b>	<b>715,548</b>
<b>NET COST - RESERVE FUND</b>	<b>2,404</b>	<b>(5,346)</b>	<b>(7,750)</b>	<b>144.97%</b>	<b>(7,500)</b>	<b>2,569</b>
<b>NET COST - CAPITAL FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>(3,965)</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Recreation  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$1,943	\$9,150	\$7,207	78.77%	\$1,559	\$10,300
Returns on investment	3,272	3,272	-	0.00%	3,458	3,458
Other revenue	-	3,780	3,780	100.00%	-	3,300
Drawn from operating reserves	2,500	10,000	7,500	75.00%	7,500	9,550
Contribution from capital program	-	-	-	0.00%	-	3,965
<b>TOTAL REVENUE</b>	<b>7,715</b>	<b>26,202</b>	<b>18,487</b>	<b>70.56%</b>	<b>12,516</b>	<b>30,572</b>
<b>EXPENDITURES</b>						
Salaries and benefits	3,585	17,400	13,815	79.39%	2,828	23,856
Materials, goods, supplies	2,089	9,862	7,773	78.82%	2,368	8,050
Contracted and general services	2,216	18,645	16,429	88.12%	2,081	15,399
Transfer to other governments	-	355,700	355,700	100.00%	-	351,625
Transfer to individuals and organizations	2,500	10,000	7,500	75.00%	7,500	22,475
Interest on long term debt	-	114,671	114,671	100.00%	-	119,183
Principal payment for debenture	-	167,303	167,303	100.00%	-	162,586
Transfer to operating reserves	9,654	9,654	-	0.00%	-	13,619
<b>TOTAL EXPENDITURES</b>	<b>20,044</b>	<b>703,235</b>	<b>683,191</b>	<b>97.15%</b>	<b>14,777</b>	<b>716,793</b>
<b>NET COST / (REVENUE):</b>	<b>12,329</b>	<b>677,033</b>	<b>664,704</b>	<b>98.18%</b>	<b>2,260</b>	<b>686,221</b>
<b>NET COST - OPERATING FUND</b>	<b>5,175</b>	<b>677,379</b>	<b>672,204</b>	<b>99.24%</b>	<b>9,760</b>	<b>686,116</b>
<b>NET COST - RESERVE FUND</b>	<b>7,154</b>	<b>(346)</b>	<b>(7,500)</b>	<b>2168.26%</b>	<b>(7,500)</b>	<b>4,069</b>
<b>NET COST - CAPITAL FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>(3,965)</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Culture  
 For the Five Months Ending May 31, 2023

	May 2023 YTD	2023 Budget	Budget Variance	% Variance	May 2022 YTD	PY (2022)
<b>REVENUE</b>						
Other governments transfer for operating	-	\$137,330	\$137,330	100.00%	-	\$147,330
Drawn from operating reserves	4,750	5,000	250	5.00%	-	1,500
<b>TOTAL REVENUE</b>	<b>4,750</b>	<b>142,330</b>	<b>137,580</b>	<b>96.66%</b>	<b>-</b>	<b>148,830</b>
<b>EXPENDITURES</b>						
Materials, goods, supplies	-	-	-	0.00%	-	7,640
Contracted and general services	-	-	-	0.00%	-	3,981
Transfer to other governments	-	3,900	3,900	100.00%	-	1,069
Transfer to individuals and organizations	4,750	9,950	5,200	52.26%	-	6,450
Transfer to local boards and agencies	79,886	165,523	85,636	51.74%	74,111	157,621
<b>TOTAL EXPENDITURES</b>	<b>84,636</b>	<b>179,373</b>	<b>94,736</b>	<b>52.82%</b>	<b>74,111</b>	<b>176,761</b>
<b>NET COST / (REVENUE):</b>	<b>79,886</b>	<b>37,043</b>	<b>(42,844)</b>	<b>(115.66%)</b>	<b>74,111</b>	<b>27,931</b>
<b>NET COST - OPERATING FUND</b>	<b>84,636</b>	<b>42,043</b>	<b>(42,594)</b>	<b>(101.31%)</b>	<b>74,111</b>	<b>29,431</b>
<b>NET COST - RESERVE FUND</b>	<b>(4,750)</b>	<b>(5,000)</b>	<b>(250)</b>	<b>5.00%</b>	<b>-</b>	<b>(1,500)</b>



County of Barrhead  
May 2023 YTD Capital Report



	Admin & General	Enforce.	Fire & ERC	Public Works	Airport	Waste Mgmt	Utilities	Planning & Dev.	Subdiv & Land Dev.	Ag Services	Rec & Culture	Total -MAY 2023 YTD	2023 BUDGET
<b>1 CAPITAL APPLIED</b>													
2 Land & Land Improvements				-		-						-	50,760
3 Buildings			-	-						-		-	336,868
4 Machinery & Equipment	13,354	-	-	2,643,546		-						2,656,900	3,118,342
5 Engineered Structures												-	
6 Sidewalks												-	
7 Road Construction				136,999								136,999	1,094,698
8 Paving & Overlays				178,054								178,054	7,167,160
9 Bridges				4,946								4,946	845,000
10 Neerlandia Lagoon							4,814					4,814	85,018
11 Vehicles												-	205,255
12 Land Improvements												-	
<b>Subtotal: Capital Assets</b>													
<b>13 Purchased/Constructed</b>	<b>13,354</b>	<b>-</b>	<b>-</b>	<b>2,963,544</b>	<b>-</b>	<b>-</b>	<b>4,814</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,981,713</b>	<b>12,903,101</b>
14 Transfer to Individuals												-	-
15 Transfer to Local Governments												-	-
16 Transfer to Operating	-	-	-	-	-	-	1,650	-	-	-	-	1,650	23,302
17 Transfer to Capital Reserves	120,000	10,000	97,000	1,091,078	18,000	45,000	117,000	11,910	-	30,000	-	1,539,989	1,835,438
<b>18 TOTAL CAPITAL APPLIED</b>	<b>133,354</b>	<b>10,000</b>	<b>97,000</b>	<b>4,054,622</b>	<b>18,000</b>	<b>45,000</b>	<b>123,464</b>	<b>11,910</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>4,523,351</b>	
<b>20 BUDGETED CAPITAL APPLIED:</b>	<b>252,224</b>	<b>95,000</b>	<b>175,450</b>	<b>13,320,135</b>	<b>18,000</b>	<b>395,652</b>	<b>265,514</b>	<b>29,600</b>	<b>145,266</b>	<b>65,000</b>	<b>-</b>	<b>14,761,841</b>	<b>14,761,841</b>
<b>21 CAPITAL ACQUIRED</b>													
22 Sale of Land												-	-
23 Sale of Buildings												-	-
24 Sale of Machinery & Equipment				1,161,000		-						1,161,000	1,139,200
25 Sale of Vehicles			-	-								-	21,500
26 Contributions from Individuals -Develop. Agree.												-	-
27 Contributions from individuals to Other Reserves												-	-
28 Contributions from Individuals for Capital Assets												-	-
29 Federal Grants				7,870								7,870	2,735,939
30 Provincial Grants Capital-Bridges												-	633,750
31 Provincial Grants Capital-MSI				178,977								178,977	3,749,536
32 Local Governments Contributions												-	-
33 Contributions from Operating												-	702,164
34 Contributions from Operating to Capital Reserves	120,000	10,000	97,000	1,091,078	18,000	45,000	117,000	11,910	-	30,000	-	1,539,989	1,835,438
35 Contributions from Reserves to Operating	-	-	-	-	-	-	1,650	-	-	-	-	1,650	23,302
36 Contributions from Reserves for Capital	13,354	-	-	1,615,697	-	-	4,814	-	-	-	-	1,633,866	3,921,012
<b>37 TOTAL CAPITAL ACQUIRED</b>	<b>133,354</b>	<b>10,000</b>	<b>97,000</b>	<b>4,054,622</b>	<b>18,000</b>	<b>45,000</b>	<b>123,464</b>	<b>11,910</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>4,523,351</b>	
<b>BUDGETED CAPITAL ACQUIRED:</b>	<b>252,224</b>	<b>95,000</b>	<b>175,450</b>	<b>13,320,135</b>	<b>18,000</b>	<b>395,652</b>	<b>265,514</b>	<b>29,600</b>	<b>145,266</b>	<b>65,000</b>	<b>-</b>	<b>14,761,841</b>	<b>14,761,841</b>

Capital Report  
2023 Capital Expenditures

YTD MAY 2023							
EXPENDITURE YTD MAY 2023	FUNDING SOURCE						2023 BUDGET
	GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
<b>ADMINISTRATION</b>							
Projector for Council Chambers	2,604	2,604					8,800
Interior Upgrades							34,418
Carpet (CF)							19,000
Telephone System (CF)							20,000
CAMAlot Assessment Software							37,500
Records Management Software	10,750	10,750					12,506
	13,354	13,354	-	-	-	-	132,224
<b>FIRE</b>							
Command 2 (50%)							62,500
Radios (50%)							10,000
OnSite Training Facility (50%) (CF)							5,950
	-	-	-	-	-	-	78,450
<b>ENFORCEMENT</b>							
New Peace Officer vehicle							85,000
	-	-	-	-	-	-	85,000

CF - denotes carry forward

Capital Report  
2023 Capital Expenditures

		YTD MAY 2023							
		FUNDING SOURCE							
		EXPENDITURE YTD MAY 2023	GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	2023 BUDGET
CF - denotes carry forward									
<b>TRANSPORTATION</b>	<b># miles</b>								
<b>Bridges</b>									
BF 78033 SW 17-62-3-W5 (STIP approved) (CF)		4,946		1,236		3,709			310,000
BF 70370 RGE RD 51 (STIP Denied) (CF)									150,000
BF 70917 RGE RD 20 (STIP Denied)									385,000
<b>Road Construction</b>									
22-340 Completion (CF)		9,427		2,950	6,477				14,000
23-640 WofNW5,8,17-61-4-W5 (Buruma North)	2.25								429,478
23-440 NE&NW 16-59-4-W5 (D.Mackenzie West)									
(CF)	1	127,572		127,572					186,771
23-740 - RGE RD 32 (Mast North) (CF)	1								191,763
23-742 - RGE RD 41 (NEW) Res # 2023-171	1								182,657
<del>23-741 - RGE RD 32 (Visser North) Res # 2023-170</del>	<del>1.5</del>								<del>272,686</del>
<b>Paving</b>									
2022/3-340 W of 25 & 36 59-4-W5 (Autoparts Road) - 2 miles	2	1,393			1,393				2,120,959
Rge Rd 22 - 4 miles	4	175,268				175,268			4,613,749
Thunder Lake Overlay		1,393		1,393					432,452
<b>Equipment Replacement</b>									
2 x 2022 Scrapers (CF)		2,604,000		1,818,000			786,000		2,604,000
2023 Dozer (purchased in 2022, sell old in 2023)		-		(375,000)			375,000		
2023 Pintle Hitch Tri-Axle Trailer									55,990
2023 Post Pounder		21,300		21,300					21,300
2023 Steamer Pressure Washer		18,246		18,246					18,246
2023 Pick Up Truck									57,755
<b>Buildings, Land, &amp; Land Improvements</b>									
Concrete pad & foundation & eavestroughes									42,500
Salt shed									200,000
County welcome sign (CF)									5,760
Fencing PW Yard									30,000
	12.75	2,963,544	-	1,615,697	7,870	178,977	1,161,000	-	12,052,380

Capital Report  
2023 Capital Expenditures

YTD MAY 2023								2023 BUDGET
EXPENDITURE YTD MAY 2023	FUNDING SOURCE							
	GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN		
<b>AIRPORT</b>								
	-	-	-	-	-	-	-	
<b>WASTE MANAGEMENT</b>								
Track Loader Waste Handler (50%)							330,000	
Non-Compliance Rehab Work (50%) (CF)							15,000	
	-	-	-	-	-	-	345,000	
<b>UTILITIES</b>								
Neerlandia lagoon power & access							38,000	
Neerlandia lagoon (CF)	4,814		4,814				47,018	
	4,814	-	4,814	-	-	-	85,018	
<b>AGRICULTURAL SERVICES</b>								
Building repairs							20,000	
Concrete pad repairs							15,000	
	-	-	-	-	-	-	35,000	
<b>ECONOMIC DEVELOPMENT</b>								
	-	-	-	-	-	-	-	
<b>RECREATION</b>								
	-	-	-	-	-	-	-	
<b>TOTAL</b>	<b>2,981,713</b>	<b>-</b>	<b>1,633,866</b>	<b>7,870</b>	<b>178,977</b>	<b>1,161,000</b>	<b>12,813,072</b>	

CF - denotes carry forward

Original	12,903,101
Remove 23-741 -	272,686
Add 23-742	182,657
	12,813,072

Capital Report  
2023 Capital Reserve Transactions

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2023 MAY	2023 BUDGET	YTD 2023 MAY	2023 BUDGET	YTD 2023 MAY	2023 BUDGET
<b>ADMINISTRATION &amp; GENERAL</b>						
Computer & Equipment Reserve	70,000	70,000			(13,354)	(78,806)
Office	50,000	50,000				(53,418)
	120,000	120,000	-	-	(13,354)	(132,224)
<b>FIRE</b>						
ERC Equipment Reserve		-				
Fire Equipment Reserve	87,000	87,000				(65,500)
Emergency Response Bldg.	10,000	10,000				(5,950)
	97,000	97,000	-	-	-	(71,450)
<b>ENFORCEMENT</b>						
Enforcement Equipment	10,000	10,000				(85,000)
	10,000	10,000	-	-	-	(85,000)
<b>TRANSPORTATION</b>						
P.W. Graders	507,275	507,275				
P.W. Equipment	510,451	510,451			(1,482,546)	(1,616,091)
Aggregate Reserve	13,352	100,000			(387)	(681,685)
P.W. - Local Roads & Bridge Construction		-			(131,565)	(603,784)
Public Works Shop	50,000	50,000				(272,500)
Land Right of Way Reserve	10,000	10,000				(5,760)
	1,091,078	1,177,726	-	-	(1,614,498)	(3,179,820)

Capital Report  
2023 Capital Reserve Transactions

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2023 MAY	2023 BUDGET	YTD 2023 MAY	2023 BUDGET	YTD 2023 MAY	2023 BUDGET
<b>AIRPORT</b>						
Airport	18,000	18,000				
	18,000	18,000	-	-	-	-
<b>WASTE MANAGEMENT</b>						
Transfer Station Bins	5,000	5,000		(5,652)		-
Landfill Equipment Reserve	25,000	25,000				(317,500)
Landfill	15,000	15,000				(15,000)
	45,000	45,000	-	(5,652)	-	(332,500)
<b>UTILITIES</b>						
Utility Officer Truck		-				
Offsite Levy Reserve - Neerlandia		-				
Offsite Levy Reserve - Manola		-				
Water & Sewer Capital Reserve	67,000	67,000				
Regional Water & Sewer Lines / Future W&S Development	50,000	50,000				
Truck Fill		3,328				
Lagoons		20,633	(1,650)	(17,650)	(6,014)	(85,018)
Future Development - Fire Suppression		21,885				
	117,000	162,846	(1,650)	(17,650)	(6,014)	(85,018)
<b>PLANNING &amp; DEVELOPMENT</b>						
Money in Lieu (of Municipal Reserve)	11,910	29,600				
	11,910	29,600	-	-	-	-



Capital Report  
2023 Capital Reserve Transactions

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2023 MAY	2023 BUDGET	YTD 2023 MAY	2023 BUDGET	YTD 2023 MAY	2023 BUDGET
<b>SUBDIVISION &amp; LAND DEVELOPMENT</b>						
Future Development		145,266				
	-	145,266	-	-	-	-
<b>AGRICULTURAL SERVICES</b>						
Ag Vehicle & Equipment	20,000	20,000				
Ag Building	10,000	10,000				(35,000)
	30,000	30,000	-	-	-	(35,000)
<b>RECREATION</b>						
	-	-	-	-	-	-
<b>TOTAL</b>	<b>1,539,989</b>	<b>1,835,438</b>	<b>(1,650)</b>	<b>(23,302)</b>	<b>(1,633,866)</b>	<b>(3,921,012)</b>



COUNTY OF BARRHEAD NO.11  
Elected Official Remuneration Report  
For the Five Months Ending May 31, 2023



	May 2023 YTD	2023 Budget	Budget Variance	% Variance
<b>Division 1 - Doug Drozd (Reeve)</b>				
<i># of per diems</i>	12.50	56.50	44.00	0.78
Base salary	12,140.90	29,138.18	16,997.28	58.33%
Per diems	3,509.50	15,862.70	12,353.20	77.88%
Taxable mileage	408.00	1,700.00	1,292.00	76.00%
Benefits	3,013.71	8,912.74	5,899.03	66.19%
Salary and benefits	19,072.11	55,613.62	36,541.51	65.71%
Other mileage	74.99	680.00	605.01	88.97%
Training and conventions	1,059.86	4,000.00	2,940.14	73.50%
	20,206.96	60,293.62	40,086.66	66.49%
<b>Division 2 - Marvin Schatz (Deputy Reeve)</b>				
<i># of per diems</i>	23.50	67.50	44.00	0.65
Base salary	9,333.35	22,400.06	13,066.71	58.33%
Per diems	6,597.86	18,951.01	12,353.15	65.18%
Taxable mileage	312.12	1,088.00	775.88	71.31%
Benefits	3,026.94	8,607.60	5,580.66	64.83%
Salary and benefits	19,270.27	51,046.67	31,776.40	62.25%
Other mileage	1,146.29	1,360.00	213.71	15.71%
Training and conventions	1,558.98	4,000.00	2,441.02	61.03%
	21,975.54	56,406.67	34,431.13	61.04%
<b>Division 3 - Ron Kleinfeldt</b>				
<i># of per diems</i>	19.00	62.00	43.00	0.69
Base salary	6,525.75	15,661.82	9,136.07	58.33%
Per diems	5,334.44	17,406.85	12,072.41	69.35%
Taxable mileage	461.72	952.00	490.28	51.50%
Benefits	2,807.63	7,950.51	5,142.88	64.69%
Salary and benefits	15,129.54	41,971.18	26,841.64	63.95%
Other mileage	194.28	544.00	349.72	64.29%
Training and conventions	994.53	4,000.00	3,005.47	75.14%
	16,318.35	46,515.18	30,196.83	64.92%
<b>Division 4 - Bill Lane</b>				
<i># of per diems</i>	26.00	65.50	39.50	0.60
Base salary	6,525.75	15,661.82	9,136.07	58.33%
Per diems	7,299.76	18,389.50	11,089.74	60.30%
Taxable mileage	741.20	2,720.00	1,978.80	72.75%
Benefits	2,098.72	5,980.97	3,882.25	64.91%
Salary and benefits	16,665.43	42,752.29	26,086.86	61.02%
Other mileage	409.30	680.00	270.70	39.81%
Training and conventions	1,245.58	2,557.23	1,311.65	51.29%
	18,320.31	45,989.52	27,669.21	60.16%
<b>Division 5 - Paul Properzi</b>				
<i># of per diems</i>	13.00	49.50	36.50	0.74
Base salary	6,525.75	15,661.82	9,136.07	58.33%
Per diems	3,649.88	13,897.41	10,247.53	73.74%
Taxable mileage	428.40	1,632.00	1,203.60	73.75%
Benefits	2,623.15	7,802.25	5,179.10	66.38%
Salary and benefits	13,227.18	38,993.48	25,766.30	66.08%
Other mileage	147.66	408.00	260.34	63.81%
Training and conventions	1,063.17	4,000.00	2,936.83	73.42%
	14,438.01	43,401.48	28,963.47	66.73%
<b>Division 6 - Walter Preugschas</b>				
<i># of per diems</i>	26.00	72.00	46.00	0.64
Base salary	6,525.75	15,661.82	9,136.07	58.33%
Per diems	7,299.76	20,214.40	12,914.64	63.89%
Taxable mileage	529.04	1,632.00	1,102.96	67.58%
Benefits	2,096.15	5,989.89	3,893.74	65.01%
Salary and benefits	16,450.70	43,498.11	27,047.41	62.18%
Other mileage	97.15	816.00	718.85	88.09%
Training and conventions	1,533.20	4,000.00	2,466.80	61.67%
	18,081.05	48,314.11	30,233.06	62.58%
<b>Division 7 - Jared Stoik</b>				
<i># of per diems</i>	7.50	55.50	48.00	0.86
Base salary	6,525.75	15,661.82	9,136.07	58.33%
Per diems	2,105.70	15,581.94	13,476.24	86.49%
Taxable mileage	704.48	2,652.00	1,947.52	73.44%
Benefits	2,532.37	7,995.89	5,463.52	68.33%
Salary and benefits	11,868.30	41,891.65	30,023.35	71.67%
Other mileage		340.00	340.00	100.00%
Training and conventions		4,000.00	4,000.00	100.00%
	11,868.30	46,231.65	34,363.35	74.33%



### **Graders**

- Blading gravel roads, spreading gravel and working on oil projects.

### **Project 151 (through 7-57-2-W5)**

- Utilizing 4 graders, 815 compactor and water truck, oil surface was lifted, ripped the clay road base, mixed in Perma-Zyme stabilization product and recompact the road.
  - Purpose of the Perma-Zyme is to increase the hardness of the road base and ultimately increase the life of the oil surface.
  - Next step is to haul in 600 yards of gravel and reoil the road surface.

### **Gravelling**

- Working out of the Vega gravel pit, the County continues to gravel the 2023 projects and deliver private gravel sales.

### **Construction**

- Construction crew is currently working on Project 640 (west of NW 5, 8 and 17-61-4-W5) with the south ¾ mile being under construction.

### **Base Pave Project**

- Base work is complete on Range Road 40 (auto parts road) and base work on Range Road 22 (Nakamun road) is expected to be complete the 1<sup>st</sup> week of July. No confirmed date for the paving portion of the project.

### **BF 78033 (SW 17-62-3-W5)**

- Tender pricing has been received and a meeting with the low bid contractor is required to confirm competency of the contractor for the project.

### **Flooding**

**Athabasca River** flooded County local roads and required road closures on:

- Township Road 615A between Range Roads 53 and 55A
- Range Road 55A between Township Roads 615 and 615A.
  - Range Road 55A remains closed as the flood did washout a portion of the road. Water needs to recede to fully determine what will be required at this location.

**Pembina River** flooded County local roads at several locations and required road closures on:

- South end of Range Road 35 south of Highway 654
- Township Road 582 between Highway 33 and Range Road 32
- Range Road 31 - 2 ½ miles south of Highway 654
- Range Road 25A - ½ mile south of Highway 654
- Range Road 23 from Township Road 593A to Township Road 600
  - Water has receded and all the locations were open to traffic June 28, 2023

**Paddle River** did flood at the location of:

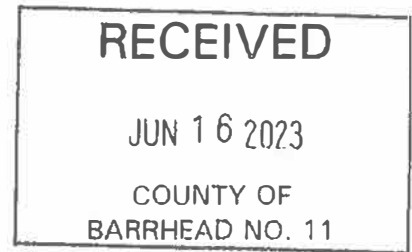
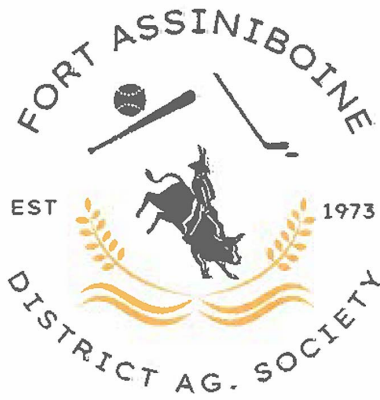
- Range Road 40 between Township Road 592 and Highway 18 at the low-level crossing
  - This road closure on Range Road 40 remains in place.

***Shop***

- All maintenance and repairs as required.

***Utilities***

- Met with Northplex builders to provide input on site drainage issues as the County has adjacent infrastructure.
- Repaired a wastewater CC in the hamlet of Neerlandia.
- Contractor has been hired to install power and a controlled automatic gate opener system at the Neerlandia lagoon. Work should be completed later in July 2023.
- All other testing and monitoring are being carried out as per normal operations.



P

PO Box 360 Fort Assiniboine AB T0G 1A0  
(780) 584-2100 [fortagsociety@mcsnet.ca](mailto:fortagsociety@mcsnet.ca)

June 12, 2023

County of Barrhead  
5306-49 Street  
Barrhead AB T7N 1N5

Dear Reeve Doug Drozd:

**RE: 2023 HAMLET HOEDOWN AND RODEO**

The Fort Assiniboine and District Agricultural Society annual Hamlet Hoedown and Rodeo is celebrating their 50 Year anniversary on August 18<sup>th</sup> and 19<sup>th</sup>, 2023. This year's theme is "Back to Our Roots" and promises to be a fun packed weekend for all.

We would like to extend an invitation to you to participate in our parade on Saturday, August 19<sup>th</sup> at approximately 10:30 a.m.

Please **RSVP** prior to **August 1, 2023**.

Thank you for your time.

Sincerely,

**FORT ASSINIBOINE AND DISTRICT AGRICULTURAL SOCIETY**

James Aitken  
President

/ljr



## Regular Board Meeting Minutes

Thursday, April 20<sup>th</sup>, 2023

<b><u>Present</u></b>	<b>Judy Bradley – Chair</b> <b>Dan Garvey – Vice Chair</b> <b>Leslie Penny – Secretary/Treasurer</b> <b>Karen Gariepy – Executive Director</b> <b>Kay Roberts – Finance</b> <b>Terese Koch – Recording Secretary</b> <b>Anthony Oswald, Sally Littke, Dausen Kluin, Bill Lane, Paul Properzi</b>	
<b><u>Absent/Regrets</u></b>	<b>Mark Oberg</b>	
	<b>1) <u>Call to Order:</u></b> <b>The regular meeting of the Barrhead &amp; District Family and Community Support Services Society was called to order by Judy Bradley at 9:34 am.</b>	
23/04-01	<b>2) <u>Acceptance of Agenda – Additions/Deletions</u></b> <ul style="list-style-type: none"> <li>• <b>Add under New Business:</b> <ul style="list-style-type: none"> <li>○ <b>b) RRS Rural Renewal Stream</b></li> <li>○ <b>c) Northeast Zone Regional Meeting</b></li> </ul> </li> </ul> <b>Moved by Bill Lane to accept the agenda. Seconded by Dausen Kluin.</b>	Carried
	<b>3) <u>Board Delegation/Presentation</u></b> <ul style="list-style-type: none"> <li>• <b>None at this meeting.</b></li> </ul>	
23/04-02	<b>4) <u>Items for Approval</u></b> <ul style="list-style-type: none"> <li>a) <b>Moved by Paul Properzi to accept the minutes of the regular Board meeting for Barrhead and District FCSS Society from March 16<sup>th</sup>, 2022.</b>  <b>Seconded by Leslie Penny.</b></li> </ul>	Carried



23/04-03	<p><b>b) Financial Statements.</b>  <b>Moved by Leslie Penny to accept the financial statements for the 80/20 General Account, Community Account and Casino Account for the period ending, March 31<sup>st</sup>, 2023, as presented.</b>  <b>Seconded by Sally Littke</b></p>	Carried
	<p><b>5) <u>New Business:</u></b></p> <ul style="list-style-type: none"> <li>• AGLC re: Request for Minor Casino-16 Games of less Licence 638452.</li> <li>• Rural Renewal Stream – Accepted as information.</li> <li>• Northeast Zone Regional Meeting – May 11<sup>th</sup> and 12<sup>th</sup> in St. Paul. If you would like to attend let Karen know.</li> </ul>	
	<p><b>6) <u>Old business</u></b></p> <ul style="list-style-type: none"> <li>• None at this meeting.</li> </ul>	
23/04-04	<p><b>7) <u>Items for Information</u></b>  <b>a) Director’s Report – Accepted as information.</b></p> <p><b>Moved by Bill Lane to accept the above items as information.</b>  <b>Seconded by Paul Properzi.</b></p>	Carried
	<p><b>8) <u>Board Development</u></b>  <b>1) Effective Organizations Call for Effective Chairs</b></p>	
23/04-05	<p><b>9) <u>In Camera</u></b></p> <ul style="list-style-type: none"> <li>• Motion to go into “In Camera” by Paul Properzi. Seconded by Dausen Kluin.</li> </ul>	Carried
23/04-06	<ul style="list-style-type: none"> <li>• Motion to go out of “In Camera,” by Bill Lane. Seconded by Anthony Oswald.</li> </ul>	Carried
23/04-07	<ul style="list-style-type: none"> <li>• Motion by Leslie Penny to move \$2500 from the Community account to the General account to cover salaries. Seconded by Sally Littke.</li> </ul>	Carried
23/04-08	<ul style="list-style-type: none"> <li>• Motion by Leslie Penny to increase the Executive Director’s salary by \$9/hour. Effective April 1<sup>st</sup>, 2023. Seconded by Dan Garvey.</li> </ul>	Carried
	<p><b>10) <u>Next Meeting</u></b>  <b>Thursday, May 18<sup>th</sup>, 2023 – Finance committee at 9 am, regular Board meeting at 9:30.</b></p>	
23/04-09	<p><b>11) <u>Adjournment</u></b>  <b>Moved by Dausen Kluin to adjourn the meeting at 10:41 am.</b>  <b>Seconded by Leslie Penny.</b></p>	Carried

**Barrhead & District Family and Community Support Services Society  
Regular Board Meeting of April 20th, 2023**

*Folie Perry* Chairperson

*Liese Koch* Recording Secretary