

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 REGULAR MEETING HELD MAY 17, 2022

[Schedule A](#)

4.0 ACTION ITEMS:

4.1 3RD READING - BYLAW 1-2022 LAKEVIEW ESTATES AREA STRUCTURE PLAN (ASP) LOT 1, BLOCK 1, PLAN 1022082 (NW 18-57-2-W5)

Administration recommends that Council consider 3rd reading of Bylaw 1-2022 Lakeview Estates Area Structure Plan (ASP) within Lot 1, Block 1, Plan 1022082, NW 18-57-2-W5.

[Schedule B](#)

4.2 BARRHEAD GOLF & RECREATION AREA SOCIETY COMMUNITY GRANT – FINAL REPORT

Administration recommends that Council receive for information the final report from Barrhead Golf & Recreation Area Society as a grant recipient of \$2,500 under the Community Grants Policy.

[Schedule C](#)

4.3 BARRHEAD STREET FESTIVAL - COMMUNITY GRANT REQUEST

Administration recommends that Council approves the application from Barrhead Street Festival committee for \$1,500 under the Community Grants Policy to assist with the Barrhead Street Festival event.

[Schedule D](#)

4.4 SET DATE, TIME & PLACE FOR 2022 PUBLIC AUCTION (TAX SALE)

Administration recommends that Council declares that the public auction, pursuant to MGA s. 418(1), be held Wednesday, December 7, 2022, commencing at 2:00 p.m. in the Council Chambers of the County of Barrhead Administration Office, and further that the CAO for the County of Barrhead act as the auctioneer.

[Schedule E](#)

4.5 MSI CAPITAL & CANADA COMMUNITY-BUILDING FUND GRANT FUNDING

Administration recommends that Council authorize Administration to submit applications to MSI Capital for the 3 projects presented.

[Schedule F](#)

4.6 LOCAL GOVERNMENT FISCAL FRAMEWORK (LGFF) ENGAGEMENT SURVEY

Administration recommends that Council direct administration to complete the Local Government Fiscal Framework (LGFF) Engagement Survey from the County of Barrhead with input from Council.

[Schedule G](#)

4.7 MEMORANDUM OF AGREEMENT (MOA) WITH ALBERTA TRANSPORTATION FOR STIP FUNDING FOR BRIDGE FILE #78033

Administration recommends that Council authorizes the Reeve to sign the MOA between Alberta Transportation and the County of Barrhead to access grant funds to a maximum of \$232,500 under the STIP Local Road Bridge Component for BF 78033 Bridge Maintenance.

[Schedule H](#)

4.8 2022 ROAD RECONSTRUCTION PROJECT #340 – WEST OF 30 AND 31-59-3-W5

Administration recommends that Council directs the Reeve and County Manager to sign the agreements for Acquisition of Land for Right of-Way, Crop Damages on Backslope Area, Borrow Area and Crop Damage on Access Roads to Borrow Area and Landscape Borrow Area & Crop Damage on Access Road for 2022 Road Reconstruction Project #340 – West of 30 and 31-59-3-W5 as presented.

[Schedule I](#)

4.9 2022 FORT ASSINIBOINE PIT GRAVEL CRUSHING TENDER

Administration recommends that Council awards Contract # 2022-01G Excavate, Crush & Stockpile Gravel Fort Assiniboine Pit to Surmont Sand & Gravel Ltd., for \$1,337,500 to crush 250,000 tonnes and further, Council allocates \$8,000 towards gravel quality testing for this project.

[Schedule J](#)

4.10 2022 LINE PAINTING PROGRAM

Administration recommends that Council directs Administration to award the 2022 Line Painting project to repaint 3 lines on approximately 42 miles of local highway and center line on 1.25 miles to Line King Highways for a cost not to exceed \$39,500.

[Schedule K](#)

4.11 DEVELOPMENT PERMIT

Administration recommends that Council approve Development Application 45-2022 proposing to construct a temporary laydown yard on Lots 8 & 9 within Kiel Industrial Park that will include stripping and piling topsoil, grading, application of gravel, and placement of 7 office trailers, 2 washcars, and storage of pipeline project materials with conditions as presented.

[Schedule L](#)

4.12 IN-CAMERA

4.12.1 LEASE AGREEMENT – KIEL INDUSTRIAL LOTS 8 & 9 BLOCK 1 PLAN 1922999 (NE 27-59-3-W5) – FOIPP Sec. 16 Disclosure harmful to business interests of a 3rd party and FOIPP Sec. 24 Advice from Officials

Schedule (to be provided under separate cover)

5.0 REPORTS

5.1 COUNTY MANAGER REPORT

Administration recommends that Council accept the County Manager's report for information.

[Schedule M](#)

5.2 PUBLIC WORKS REPORT

(10:00 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule N](#)

5.3 COUNCILLOR REPORTS

6.0 INFORMATION ITEMS:

- 6.1 Letter from Alberta Municipal Affairs Re: 2022 MSI & CCBF Grant Funding – dated May 16, 2022**

[Schedule O](#)

- 6.2 Letter from Alberta Municipal Affairs Re: PERC Tax Credit – dated May 13, 2022**

[Schedule P](#)

- 6.3 Letter from Town of Bon Accord to AUC Re: Increasing Utility Fees – dated May 17, 2022**

[Schedule Q](#)

- 6.4 Letter from Town of Fox Creek to Min of Justice Re: Support for the RCMP – dated April 13, 2022**

[Schedule R](#)

- 6.5 Letter from Town of Tofield to Min of Justice Re: Support for the RCMP – dated May 25, 2022**

[Schedule S](#)

- 6.6 Letter from Town of Tofield to AUC Re: Increasing Utility Fees – dated May 26, 2022**

[Schedule T](#)

- 6.7 Letter from Emmanuel Reformed Church Re: Churches as Essential Services – dated April 29, 2022**

[Schedule U](#)

- 6.8 Letter from Assn for Reformed Political Action Re: Churches as Essential Services – dated April 25, 2022**

[Schedule V](#)

6.9 Minutes

- 6.9.1 BDSHA Minutes – March 22, 2022**

[Schedule W](#)

- 6.9.2 FCSS Minutes – April 21, 2022**

[Schedule X](#)

- 6.9.3 Ag Society Minutes – May 24, 2022**

[Schedule Y](#)

7.0 DELEGATIONS

- 7.1 11:30 a.m. Fire Chief Gary Hove – Barrhead Regional Fire Services**

[Schedule Z](#)

8.0 ADJOURNMENT

REGULAR MEETING OF COUNCIL - HELD MAY 17, 2022

The Regular Meeting of the Council of the County of Barrhead No. 11 held May 17, 2022 was called to order by Reeve Drozd at 9:00 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane
Councillor Paul Properzi
Councillor Walter Preugschas
Councillor Jared Stoik (left at 12:11 p.m.)

**THESE MINUTES ARE
UNOFFICIAL AS THEY
HAVE NOT BEEN
APPROVED BY THE
COUNCIL.**

STAFF

Debbie Oyarzun, County Manager	Ken Hove, Director of Infrastructure
Pam Dodds, Executive Assistant	Tamara Molzahn, Director of Finance & Administration
Erika Head, Municipal Intern	Adam Vanderwekken, Development & Communications Coordinator
Jenny Bruns, Development Officer (via video conference)	

ATTENDEES

Michelle Jones & Ellen MacCormac – CFYE (via video conference)
Glenda Farnden – STARS Sr. Municipal Relations Liaison
Barry Kerton - Town and Country Newspaper
Nicole Van Assen
Roger Chalifoux (via video conference)

APPROVAL OF AGENDA

2022-187 Moved by Councillor Lane that the agenda be approved as presented.
Carried Unanimously.

MINUTES OF REGULAR MEETING HELD MAY 3, 2022

2022-188 Moved by Councillor Kleinfeldt the minutes of the Regular Meeting of Council held May 3, 2022, be approved with the following amendment:
Under section Councillors Present remove the words “(left at 3:10 p.m.)” after the names of Councillor Kleinfeldt and Councillor Properzi.
Carried Unanimously.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-500
Pt. NE 7-58-1-W5 (ARPS)**

2022-189 Moved by Deputy Reeve Schatz that Council approve the subdivision application proposing to create a 32.37 ha (80.0 acre split) out of Pt. NE 7-58-1-W5 with the conditions as presented.
Carried Unanimously.

Adam Vanderwekken and Jenny Bruns departed the meeting at 9:09 p.m.

DECLARATION – SENIORS’ WEEK 2022

2022-190 Moved by Councillor Preugschas that Council declares June 6-12, 2022 as Seniors’ Week in the County of Barrhead.
Carried Unanimously.

APPOINTMENT OF WEED INSPECTOR

2022-191 Moved by Deputy Reeve Schatz that Council appoint Chelsea Jaeger as the County of Barrhead Weed Inspector under the *Weed Control Act* for 2022.
Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD MAY 17, 2022

DUCKS UNLIMITED CANADA - PROFESSIONAL SERVICES AGREEMENT

- 2022-192 Moved by Councillor Kleinfeldt that Council authorizes Administration to enter into the 2022 Professional Services Agreement to a maximum of \$5,500 as presented by Ducks Unlimited Canada and as recommended by the ASB.

Carried Unanimously.

Ken Hove joined the meeting at this time being 9:27 a.m.

BARRHEAD AG SOCIETY - COMMUNITY GRANT REQUEST

- 2022-193 Moved by Councillor Lane that Council approves the application from Barrhead Agricultural Society for \$2,500 under the Community Grants Policy to assist with the Blue Heron Fair.

Carried Unanimously.

2022 SHOULDER PULL PROJECT

- 2022-194 Moved by Councillor Stoik that Council direct Administration to reduce the contract for shoulder pull project by 3 miles and award to B&B Wilson Oilfield Services Ltd at a total project cost of \$194,250 with the amount of \$12,000 to be funded from the Public Works hired equipment budget.

Carried Unanimously.

COUNTY GRAVEL HAUL FUEL COST ADJUSTMENT

- 2022-195 Moved by Councillor Stoik that Council direct Administration to adopt the proposed Diesel Fuel Surcharge Rate Table, effective May 23, 2022, to ensure that our local contractors are being treated fairly and to ensure that the County gravel program is completed in 2022.

Carried Unanimously.

Councillor Lane left the meeting at this time being 9:57 a.m.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, reviewed the written report for Public Works and Utilities and answered questions from Council.

- 2022-196 Moved by Councillor Properzi that the report from the Director of Infrastructure be received for information.

Carried 6-0.

Ken Hove departed the meeting at this time being 10:12 p.m.

Councillor Stoik left the meeting at 10:13 a.m. and rejoined at 10:16 a.m.

BROADBAND PROJECT IMPLEMENTATION

- 2022-197 Moved by Council Preugschas that Council authorizes the CAO to enter into an agreement with Tango Network with a total cost of \$10,980 to support the CAO in the implementation of the 2022 Broadband Project with funds to come from the General Tax Stabilization Reserve.

Carried 6-0.

RECESS

Reeve Drozd recessed the meeting at this time being 10:24 a.m.

Reeve Drozd reconvened the meeting at this time being 10:33 a.m.

Councillor Lane rejoined the meeting at this time being 10:36 a.m.

REGULAR MEETING OF COUNCIL - HELD MAY 17, 2022

REQUEST FROM LONG RUN EXPLORATION LTD. TO CANCEL TAXES

- 2022-198 Moved by Councillor Kleinfeldt that Council denies the request from Long Run Exploration Ltd. to cancel taxes.

Carried Unanimously.

Councillor Stoik departed the meeting at 10:41 a.m. and rejoined at 10:42 a.m.

ADMIN BUILDING REPAIR AND REPLACEMENT WORK

- 2022-199 Moved by Deputy Reeve Schatz that Council approve the Admin building repairs as recommended by the Admin Building Committee at a cost of \$51,000 with a maximum County contribution of \$25,500, or 50% of expenditures and further that the funds come from the Office Building Reserve.

Carried Unanimously.

Adam Vanderwekken rejoined the meeting at this time being 10:52 a.m.

EMERGENCY PREPAREDNESS CONTEST

Reeve Drozd presented Ms. Nicole Van Assen with the prize as winner of the County's Emergency Preparedness Contest.

Adam Vanderwekken left the meeting at this time being 10:59 a.m.

DELEGATION – COMMUNITY FUTURES YELLOWHEAD EAST (CFYE)

Michelle Jones, Executive Director, and Ellen MacCormac, Community Economic Development Coordinator, of CFYE met with Council at this time being 11:01 a.m. via video conference and discussed their annual report.

Council thanked them for their presentation, and they departed the meeting at 11:32 a.m.

- 2022-200 Moved by Councillor Lane that Council accept the presentation from CFYE as information.

Carried Unanimously.

DELEGATION – SHOCK TRAUMA AIR RESCUE SOCIETY (STARS)

Glenda Farnden, STARS Sr. Municipal Relations Liaison met with Council at this time being 11:33 a.m., discussed the annual report, and presented Council a gift commemorating the 25-year partnership with STARS.

- 2022-201 Moved by Councillor Properzi that Council accept the presentation from STARS for information.

Carried Unanimously.

Council thanked Ms. Farnden for the report, accepted the commemorative gift and acknowledged the 25-year partnership between the County and STARS, and she departed the meeting at 12:11 p.m.

Councillor Stoik departed the meeting at this time being 12:11 p.m.

LUNCH RECESS

Reeve Drozd recessed the meeting at this time being 12:11 p.m.

Reeve Drozd reconvened the meeting at this time being 1:00 p.m.

Jenny Bruns joined the meeting at 1:00 p.m. via video conference.

Adam Vanderwekken joined the meeting at this time being 1:00 p.m.

REGULAR MEETING OF COUNCIL - HELD MAY 17, 2022

**PUBLIC HEARING FOR REMOVAL OF MUNICIPAL RESERVE DESIGNATION
(BYLAW 6-2022)**

Reeve Drozd declared the Public Hearing open at 1:00 pm to provide an opportunity for public input and comment regarding proposed Bylaw No. 6-2022, removal of municipal reserve designation within Plan 5528KS Lot P3 for the purpose of exchanging similarly equivalent land required for road right of way within Plan 5528KS Lot 15.

Reeve Drozd explained the public hearing process.

Jenny Bruns, Development Officer, introduced Bylaw 6-2022 which received 1st reading at the April 19, 2022, Regular Council meeting.

Roger Chalifoux, County of Barrhead resident, provided general comments on the size of the area (via video conference).

None in attendance spoke in opposition of Bylaw 6-2022.

Jenny Bruns shared correspondence received from Ms. Jean Pickrell regarding Bylaw 6-2022 with a question regarding ongoing public access to the MR. Ms. Bruns stated that the resident appeared satisfied knowing that they would continue to have access to the remainder of the MR and the lake.

Reeve Drozd declared the Public Hearing closed at 1:12 p.m.

2ND & 3RD READING OF BYLAW 6-2022 – REMOVAL OF MUNICIPAL RESERVE DESIGNATION

2022-202 Moved by Councillor Lane that Council give 2nd reading of Bylaw 6-2022 Removal of Municipal Reserve Designation.

Carried 6-0.

2022-203 Moved by Councillor Properzi that Council give 3rd reading of Bylaw 6-2022 Removal of Municipal Reserve Designation.

Carried 6-0.

Jenny Bruns and Adam Vanderwekken left the meeting at this time being 1:14 p.m.

2021 ANNUAL REPORT

2022-204 Moved by Councillor Preugschas that Council approves the 2021 Annual Report as presented.

Carried 6-0.

REPORT – COUNTY MANAGER

Debbie Oyarzun, County Manager, reviewed the 2022 Council Resolution Tracking List and provided updates to Council;

- Munisight mapping feature on the County website is being well received by the public as well as business partners with 354 visits to the site in 48 days
- A Key Projects section will be added to the County website to share information with the public on major projects being undertaken by the County
- County is aware of the event being planned for June 4, 2022 weekend and is working with the RCMP and Fire Department to encourage organizers to plan a safe event that is respectful of their neighbors and the community.

2022-205 Moved by Councillor Properzi to accept the County Manager's report as information.

Carried 6-0.

REGULAR MEETING OF COUNCIL - HELD MAY 17, 2022

AGENDA INFORMATION ITEMS

- 2022-206 Moved by Councillor Lane that Letter from Resident Re: Dust Control RR 25 & Twp Rd 571A – dated May 1, 2022 be brought forward for discussion and that the following agenda items be received as information:
- News Release from GOA Re: Expanding seats for veterinary medicine - dated May 10, 2022
 - Letter from Blue Ridge Lumber Re: 2022 Virtual Woodlands Open House – dated April 29, 2022
 - Letter from Town of Mundare to Justice Minister Re: Alberta Provincial Police Force – dated May 9, 2022
 - LEPA Minutes – April 30, 2022
 - Ag Society Minutes – April 26, 2022

Carried 6-0.

DUST CONTROL ON RR 25 & TWP RD 571A

- 2022-207 Moved by Deputy Reeve Schatz that Council direct Administration to respond to residents' concerns regarding dust control on RR 25 & Twp Rd 571A advising them that dust control for this intersection is already on the 2022 Road Maintenance Plan.

Carried 6-0.

Tamara Molzahn rejoined the meeting at this time being 1:59 p.m.

DIRECTOR OF FINANCE & ADMINISTRATION REPORT

- 2022-208 Moved by Deputy Reeve Schatz that Council accept the following Director of Finance & Administration's reports for information:
- Cash, Investments, & Taxes Receivable as of April 30, 2022
 - Payments Issued for the month of April 2022
 - YTD Budget Report for the 4 months ending April 30, 2022
 - YTD Capital Recap for period ending April 30, 2022
 - YTD Elected Officials Remuneration Report ending April 30, 2022

Carried 6-0.

Tamara Molzahn departed the meeting at this time being 2:12 p.m.

COUNCILLOR REPORTS

Councillor Lane reported on his attendance at the Committee of the Whole Meet & Greet with GFR Ingredients.

Deputy Reeve Schatz reported on his attendance at the Committee of the Whole Meet & Greet with GFR Ingredients.

Councillor Properzi reported on his attendance at the Committee of the Whole Meet & Greet with GFR Ingredients.

Councillor Preugschas reported on his attendance at the Committee of the Whole Meet & Greet with GFR Ingredients, an ASB Provincial Committee meeting, GROWTH/WILD dinner and strategic planning meeting, and Twinning committee meeting.

Councillor Kleinfeldt reported on his attendance at the Committee of the Whole Meet & Greet with GFR Ingredients, Administration Building Committee meeting, and Barrhead High School 50-year Grad Reunion.

REGULAR MEETING OF COUNCIL - HELD MAY 17, 2022

Reeve Drozd reported on his attendance at the Committee of the Whole Meet & Greet with GFR Ingredients, GROWTH/WILD dinner and strategic planning meeting and County office duties.

ADJOURNMENT

- 2022-209 Moved by Councillor Lane that the meeting adjourn at this time being 2:28 p.m.
Carried 6-0.

DRAFT



REQUEST FOR DECISION

JUNE 7, 2022

B

TO: COUNCIL

**RE: 3rd READING - BYLAW 1-2022 LAKEVIEW ESTATES AREA STRUCTURE PLAN (ASP)
LOT 1, BLOCK 1, PLAN 1022082 (NW 18-57-2-W5)**

ISSUE:

Council is being asked to consider 3rd reading of Bylaw 1-2022 Lakeview Estates Area Structure Plan (ASP) following the Public Hearing and 2nd reading of the bylaw.

BACKGROUND:

- Land is under the Residential Recreation District in Land Use Bylaw 5-2010 and within the IDP for the County of Barrhead, Lac Ste Anne County and Summer Village of Birch Cove.
- Purpose of the Bylaw is to adopt the Lakeview Estates ASP to establish a framework for future site development of this parcel of land.
- Lakeview Estates ASP presents a proposal to subdivide the area in phases, as the lots fill up and encompasses the full area to be developed.
- July 2018 – Original ASP was submitted to County Administration but was put on hold for the developer to complete the supporting studies.
- June 2021 – Updated application was submitted
- September 21, 2021 – Municipal Planning Services (County Planner), in accordance with the requirements for notification identified in Section 636(1) of the *MGA*, provided the following agencies notice of the proposed ASP which included a copy of the document and a request to provide comments.

Alberta Environment & Parks (AEP)	Canada Post
Alberta Culture	Fortis Alberta
Alberta Health Services (North Zone)	Telus Communication
Alberta Energy Regulator (AER)	Ste. Anne Gas Coop
Lac Ste Anne County	Lac La Nonne Watershed Stewardship Association
Summer Village of Birch Cove	Lac La Nonne Enhancement & Protection

- Associated Engineering Alberta Ltd. was contracted by the County of Barrhead to review the technical aspects of the application.
- December 2021 – Developer completed a 2nd public engagement session; Municipal Planning Services also recirculated the application to affected landowners for comments during this time.

- February 1, 2022 – Council passed 1st reading of Bylaw 1-2022
 - Council’s consideration of 1st reading of Bylaw 1-2022 was previously supported by:
 - Municipal Planning Services (County Planner) Report which reviewed site suitability, statutory compliance with the Lac La Nonne IDP and County of Barrhead MDP, as well as alignment with the County’s Land Use Bylaw.
 - A “What We Heard Report” which included comments received by the County and the Applicant from landowners and referral agencies during the consultation period.
 - Technical Review from Associated Engineering Alberta Ltd. and Response Letter from Scheffer Andrew Ltd.
 - Comments from Lac Ste Anne County
- March 1, 2022 – Public Hearing was held for Bylaw 1-2022
 - Minutes of the public hearing are included in the official record of the Regular meeting of Council held March 1, 2022.
 - Written comments received during the Public Hearing from Lac Ste Anne County, Ms. Cynthia Henituik and Mr. John Turner were included in the agenda package for Council consideration during 2nd reading on May 3, 2022.
- April 4, 2022 – County of Barrhead and Lac Ste Anne County administration met to discuss concerns raised during the Public Hearing, with recommendations incorporated into the amending motion to be presented for consideration at 2nd reading.
- May 3, 2022 – Council passed 2nd reading of Bylaw 1-2022 with amendments.
- Adopting an ASP by bylaw is a process that is legislated under the MGA
 - A bylaw does not take effect until after a public hearing has been held and all 3 readings of the bylaw are approved with or without amendments.
- Bylaw 1-2022 Lakeview Estates ASP (as amended at 2nd reading, May 3, 2022) is attached.

ANALYSIS:

- Section 3.4.1(2), MDP 4-2010 provides direction on how the County deals with lakeshore county residential development.
 - “The County shall abide by the MDP policies in dealing with lakeshore country residential development, including conservation design requirements, lake water quality, on-site sewage systems, impact on lake water levels, and the requirement of preparation of Area Structure Plans.”
- To ensure transparency and consideration of comments received by the County during the consultation phase and public hearing, the attached “Summary of Comments & Planners Recommendations Report” provides an analysis of the concerns raised at the public hearing, reference to relevant planning sections in the ASP and recommended changes if applicable.
 - Recommendations were reviewed with Council on May 3, 2022, as part of Councils deliberation of 2nd reading of Bylaw 1-2022. Council accepted the recommendations, and 2 amending motions were passed to provide direction to incorporate the following recommended changes into the Lakeview Estates ASP under Bylaw 1-2022:
 - a) Revise Paragraph 3 Section 4.1 to read

"All lots that are to be developed will be as per the current Land Use Bylaw for the district which maintains a minimum lot area of 0.2 ha (0.5 acres). It is anticipated that there will ~~in the range~~ be a maximum of 37 lots developed in the five stages. The majority of lots are backing onto green space which is a combination of Environmental (ER) and Municipal Reserve (MR). Duplexes shall not be permitted within the plan area."

- b) Revise Paragraph 4 in Section 4.1 to read

~~"To the east of Stage 2, the central wetland is being preserved in Stage 3. Additionally, Stage 2 will include the registration of 2 ER lots including: the central wetland and the lands adjacent to the bed and shore of Lac La Nonne."~~

- c) Add NEW Paragraph to Section 4.1 to read

"In order to ensure a high standard of development within the Plan area, the Developer has prepared a Restrictive Covenant with Architectural Controls that will be registered on the title of each residential lot. The Architectural Controls include such items as requiring the constructed dwelling to be a minimum square footage of 1,400 sq. feet for a single storey house or 1,100 sq feet for a two-storey house on one floor and this excludes the area of an attached garage, separate garages to have a similar exterior style as the house and be not less than 2 car and not more than 4 car, allowable fence material, and so on."

- d) Update Table 1 Designated Site Usage by State in Section 4.2 to reflect the change in ER dedication in Stage 2

- e) Revise Figure 8 Development Sequence in Section 7 to include the large, central wetland in Stage 2.

- f) Revise Section 4.3(c) to read

"Minimizing the removal of trees in the development is crucial as the intent of the development is to provide ownership of lots in a natural environment. Removal of natural vegetation will be mitigated and reduced to only what is required to provide a suitable building pocket. A maximum of 75% of the lot may be cleared of vegetative cover (including trees) as the building pocket. The building pocket will be identified within the Restrictive Covenant that will be prepared by the developer for approval by the County at time of subdivision and registered on the title of the new lots as a condition of subdivision authority approval. Further, the clearing of vegetation within the ASP area will require a development permit and will generally only be allowed within the building pockets identified in the restrictive covenant. Exceptions may be made to remove deadfall, hazardous trees and invasive vegetation."

~~It is noted that adherence to FireSmart principles may require additional tree removal in order to protect the built form based on recommended setbacks and health of the existing vegetation and amount of understory."~~

- g) Add NEW paragraph to Section 5.2 Stormwater Management System to read as follows:

"To minimize the conveyance of sediment and/or contaminants in surface water runoff during site construction, the Development Authority may require development permit applications for: lot grading and drainage, the clearing of vegetation, landscaping and/or the construction of new dwellings and garages on lots within the plan area to include

sediment control plans that identify retention areas and/or other silt retention measures that will be employed on site during construction to control run off.”

- h) Section 4.1 Overall Concept – edit 3rd sentence of paragraph 8 to read as follows:
“An additional 6.0-meter setback from the legal surveyed top of bank will be protected within the Environmental Reserve.”
 - i) Section 5.3 Wastewater – edit 2nd sentence of 2nd paragraph to read as follows:
“Removal of the wastewater will be via a vacuum pump truck and transported to an offsite treatment facility.”
 - j) Section 5.3 Wastewater – edit 3rd sentence of 2nd paragraph to read as follows:
“All tanks will comply with Alberta Environment and Parks, Safety Codes, and County of Barrhead standards.”
- Only after 3rd and final reading of Bylaw 1-2022, can the developer apply for a subdivision as per the phased development proposed within the ASP.

ADMINISTRATION RECOMMENDS THAT:

Council consider 3rd reading of Bylaw 1-2022 Lakeview Estates Area Structure Plan (ASP) within Lot 1, Block 1, Plan 1022082, NW 18-57-2-W5.



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 1-2022
LAKEVIEW ESTATES AREA STRUCTURE PLAN

Page 1 of 1

A Bylaw of the County of Barrhead No. 11, in the Province of Alberta, adopting the Lakeview Estates Area Structure Plan.

WHEREAS the *Municipal Government Act*, R.S.A. 2000, as amended authorizes a municipality to adopt by bylaw an Area Structure Plan; and

WHEREAS an Area Structure Plan has been prepared for Lot 1, Block 1, Plan 1022082, within the NW 18-57-2-W5, based on public input and studies of land use, development and other relevant data; and

WHEREAS the aforesaid Area Structure Plan describes the way in which the future development of Lot 1, Block 1, Plan 1022082 within the County of Barrhead No. 11 may be carried out in an orderly and economic manner.

NOW THEREFORE the Council of the County of Barrhead No. 11, duly assembled, and pursuant to the authority conferred upon it by the *Municipal Government Act* R.S.A. 2000, c. M-26 as amended, enacts as follows:

1. That this bylaw may be cited as the “Lakeview Estates Area Structure Plan.”
2. That the text and maps attached hereto as Schedule “A” be adopted as the Lakeview Estates Area Structure Plan.
3. The invalidity of any section, clause, sentence, or provision of this bylaw shall not affect the validity of any other part of this bylaw, which can be given effect with such invalid part or parts.
4. That this bylaw shall come into force and take effect upon third reading.

FIRST READING GIVEN THE 1ST DAY OF FEBRUARY 2022.

SECOND READING GIVEN THE 3RD DAY OF MAY 2022.

THIRD READING GIVEN the _____ day of _____, 2022.

Reeve

Seal

County Manager

ADVERTISED in Barrhead Leader on:

February 8, 2022, and

February 15, 2022.

PUBLIC HEARING held on March 1, 2022.



Lakeview Estates at Lac La Nonne

Area Structure Plan

Lot 1 Block 1 Plan 102-2082

& Plan 142-0619

Within

NW 18-57-2-W5

County of Barrhead No. 11

May 26, 2022

File #8050300

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1 Background information

1.1 Introduction

In response to the demand for recreational development that is readily accessible to Edmonton and other urban municipalities, the proponent of the *Lakeview Estates at Lac La Nonne Area Structure Plan* is proposing to develop a staged subdivision to meet this need. The subdivision will provide to its residents a lake front recreational development for four season use on Lac La Nonne. The subject parcel is approximately 60 minutes north west of Edmonton on Moonlight Bay on the east side of Lac La Nonne in *Barrhead County No. 11*. The proposed development will consist of individually owned lots. The total plan area is approximately 18.1 ha (45 acres) and is districted for the proposed use (Residential Recreation-RR).

1.2 Purpose

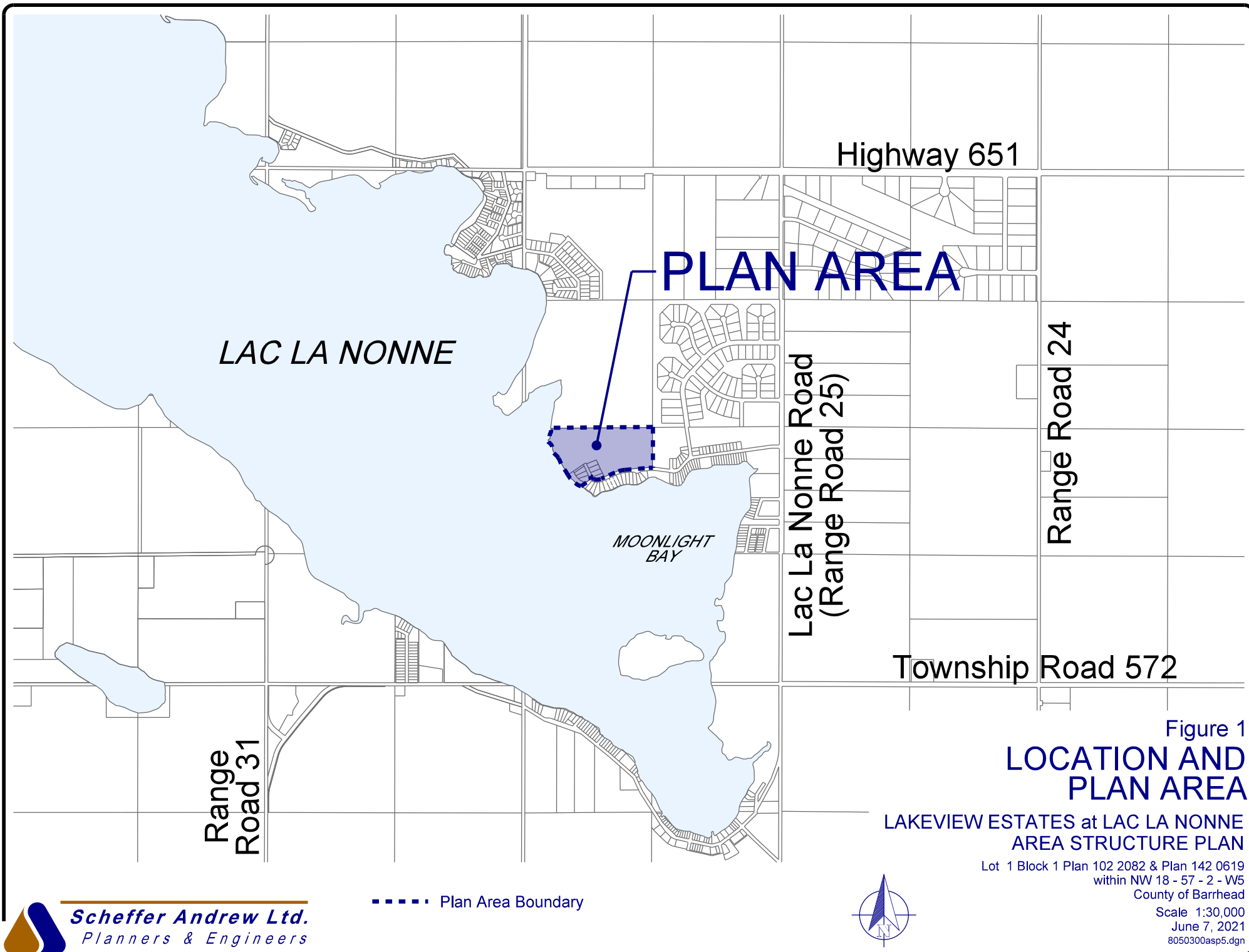
The *Lakeview Estates at Lac La Nonne Area Structure Plan (ASP)* provides an overview of the land use concept including open space, describes the subject area, servicing requirements needed to support the proposed development including environmental protection for the lake. This ASP will support future subdivision applications.

1.3 Plan Area and Location

The plan area, within the NW 18-57-2-W5, is located along the eastern shore of Lac La Nonne in Moonlight Bay in Barrhead County No. 11 (Barrhead County) southwest of the intersection of Highway 651 and Range Road 25 (Lac La Nonne Road). The plan area can be accessed via Duncan Road, which intersects Range Road 25 to the east of the plan area. Figure 1 **Location and Plan Area** depicts the location of the parcel.

1.4 Ownership

This Area Structure Plan has been prepared on behalf of *RTD Property Development Inc.*, the registered owner of the original plan area of 18.1 ha. The first stage of development of six lots was registered in 2014 and two of these lots have been transferred to new ownership. There are no registrations on the parent title that would encumber future development. There is a temporary turnaround registered on the parcel which can be discharged by the Municipality when a new turnaround is constructed to support future stages.



2 Policy Context

2.1 Upper Athabasca Regional Plan (UARP)

The development plan for Lakeview Estates at Lac La Nonne falls within the boundary of the Upper Athabasca Regional Plan yet to be developed by the Alberta Government (UARP). The UARP will be prepared under the *Land Use Framework* which is guided by the *Alberta Land Stewardship Act*. The proposed ASP will incorporate the intent of the Land Use Framework including efficient use of land to reduce the human footprint and conservation and stewardship on private and public land.

2.2 Municipal Development Plan

The proposed *Lakeview Estates at Lac La Nonne Area Structure Plan* is consistent with the *Barrhead County Municipal Development Plan Bylaw No. 4-2010 (MDP)*.

Under Section 3.4 Lakeshore Country Residential Development

The proponent is proposing a fee simple residential development adjacent to Lac La Nonne with a subdivision design incorporating environmental protection and municipal reserves that is compliance with this section. Lake quality will be maintained and environmental degradation minimized with a storm water management system designed to Provincial standards to cleanse all water entering the lake from the site and no wells or on-site sewage disposal systems allowed. As part of the development process, the applicant will prepare a formal Stormwater Management Report (SWMR) that will be submitted for review and approval to the County and provincial approval agencies to fulfil what is anticipated to be a requirement of the conditional subdivision approval.

Under Section 4.1 Reserves and Conservation Easements

The bed and shore of Lac La Nonne, as environmentally sensitive land, will be protected by a 30.0m environmental reserve. All other environmentally significant areas identified in the biophysical assessment will be recognized within the Plan area and will also be protected by an environmental reserve.

All open space owing under the *Municipal Government Act* within the Plan area will be dedicated as land and sited so as to provide open spaces to benefit all County residents and provide connectivity for wildlife.

2.3 Lac La Nonne Intermunicipal Development Plan

The proposed ASP is consistent with the development guidelines within the *Lac La Nonne Intermunicipal Development Plan (IDP)* between the Summer Village of Birch Cove and Lac Ste. Anne and Barrhead County. The proponent is proposing residential recreation development in an area designated for that use in the IDP. The subject parcel consists of marginally productive farmland and, due to lake proximity, has a high recreational and scenic value. Consistent with the IDP, the bed and shore of the lake will be protected by an Environmental Reserve and water released from the site will not be detrimental to the environmental quality of the lake or lake shore.

2.4 Area Structure Plan

The subject parcels are not included in an approved area structure plan. This ASP is being prepared for Council's consideration and approval to support future subdivision applications.

2.5 Land Use Bylaw

The subject parcels are currently districted RR – Residential Recreational, in *Barrhead County Land Use Bylaw No. 5-2010*, which provides opportunities for multi-lot recreational residential development for developable parcels adjacent to *Lac La Nonne* and *Thunder Lake*. The proposed future lots for the fee simple development will have a minimum area of 0.2 ha (0.5 acres). A subdivision approval is required prior to implementation of the proposed use.

3 Site Analysis

3.1 Site Description

The topography at the site is undulating with a maximum elevation difference of 6 to 7 metres. The land on the property and surrounding land slopes from the east and northeast, downward toward the southwest and the shore of the lake. A rise extends inland through the west boundary of the site with two knobs of land, one near the northwest and other near the southwest part of the property. There are low marshy areas in the north central area, southwest corner east of the bend of Duncan Road into the parcel and along the east boundary.

The subject lands are heavily treed with trees cleared during the first stage of development in order to accommodate the extension of Duncan Road to the north parcel boundary and the building sites for the first stage of development. The majority of the site is vegetated with a mixed wood deciduous forest with well drained soils.

The east shore of *Lac La Nonne* defines the western boundary of the plan area. There is a transition of vegetation types from the water's edge with bulrushes on muddy shores to reed grass transitioning to upland grasses and to the deciduous forest.

Along the west side and centre of the site the deciduous forest is dominated by mature trembling aspen. Balsam poplar is found particularly in lower wetter locations and all of the forest has an understory of shrubs and trees. The north central and east low area contains a thicket vegetated by willows around the periphery. The center of this thicket is vegetated with sedges and marsh reed grass. The lower area in the southwest part of the property also contains a small thicket again with willows on the periphery and marsh reed grass in the center.

There is approximately 1250 m (4100 feet) of shore line of *Lac La Nonne* adjacent to the subject lands. The original township survey established the bed and shore of the lake in 1903. The bed and shore of *Lac La Nonne* within the titled area was subsequently surveyed by L. Chad Finner, A.L.S. on August 26, 2008, along with the top of bank. The determination of the change in the bed and shore was accepted by the Provincial Government and was registered in 2010 as Plan 102-2082.

An **Air Photograph** for the plan area is depicted in Figure 2 and was flown in the summer of 2014. Figure 3 indicates the **Topography** of the plan area.

3.2 Land Use Context

The lands directly north of the subject parcel are undeveloped and is a treed site similar to the subject lands. To the northeast and east are existing country residential development. Southeast and south of the site are existing recreational residential lots with both full time and seasonal use. The parcel is bounded by *Lac La Nonne* to the west. The proposed residential use is compatible with the existing residential uses surrounding the parcel.



Figure 2
AIR PHOTOGRAPH
LAKEVIEW ESTATES at LAC LA NONNE
AREA STRUCTURE PLAN

Lot 1 Block 1 Plan 102 2082 & Plan 142 0619
within NW 18 - 57 - 2 - W5
County of Barhead

Scale 1:3000
June 7, 2021
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Lac La Nonne

----- Plan Boundary

SW 1/4 Sec 19 - 57 - 2 - W5

Lot 1 Block 1
Plan 102 2082

Lot R1, Block 4
Plan 772 1956

Lot 14, Block 10
Plan 172 3327

Plan 142 0619

BLOCK R4

SUBDIVISION PLAN 3161 TR
BLOCK 12

Duncan Road

R4

Figure 3 TOPOGRAPHY

LAKEVIEW ESTATES at LAC LA NONNE
AREA STRUCTURE PLAN

Lot 1 Block 1 Plan 102 2082 & Plan 142 0619
within NW 18 - 57 - 2 - W5
County of Barrhead

Scale 1:3000
June 7, 2021
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3.3 Biophysical Assessment

A **Biophysical Impact Assessment** was prepared by *Green Plan Ltd.* dated May 2021 for the Area Structure Plan area. This report identifies significant and sensitive environmental natural features in the Plan area and makes recommendations what mitigation and monitoring measures are necessary to achieve sustainability of the site. It also provides details on the diversity of upland vegetation in terms of the range of tree cover and general structure (vertical and spatial complexity) and the wetland features. The range of biological diversity on the subject lands provides a viable habitat for many forms of wildlife including ungulates, amphibians and migratory birds. A copy of this report will be submitted under separate cover.

Specifically, this report identified environmental effects that may occur from lake shore development and provided recommendations for mitigation from these potential effects on both the aquatic and terrestrial ecosystem. Examples of recommendations from Section 6.2 Wetland Impact Avoidance and Minimization of the BIA include:

- Protection of significant Wetlands, which will be achieved by dedicating wetlands as Environmental Reserve .
- Managing surface runoff and water quality to the Lake will be achieved by a Storm Water Management Plan via proposed sedimentation bays.
- General Best Management Practices during construction will be complied with during the construction of the proposed stages by the Contractor, including petroleum products will not be stored within 100 m of the lakeshore, silt fences will be installed around soil stockpiles, and environmentally sensitive areas will be delineated by staking.

Furthermore, the ASP will protect the riparian areas, lake shore and wetlands, and in turn the wildlife and natural features, by:

- Dedicating a minimum 30.0 m Environmental Reserve adjacent to the Lake plus a minimum 6.0 m setback from the Top of Bank to the property line of the lots. Development will not be allowed in this area.
- Provision of channeling public access to the lake via a linear Municipal Reserve to the Environmental Reserve thus reducing the potential of individual lot owners cutting their own access illegally across the Environmental Reserve lot
- Utilizing natural drainage and topography, thus minimizing the direct and indirect impacts to the wetlands.

3.4 Geotechnical Assessment

A ***Geotechnical Site Investigation Report*** for the site was prepared by *Hagstrom Geotechnical Services Ltd.* dated October 20, 2008 and provides an assessment on the parcel subsurface conditions and provides recommendations for the development of municipal infrastructure and homes. The subsurface conditions of the titled area are favourable in most areas for the proposed development.

The geotechnical report provides an assessment of groundwater conditions. **Figure 4** indicates areas of high water table at the time of the drilling. The report does not preclude construction of homes in areas of high ground water table and recommends additional testing by the home owner to support home construction. Specifically, it is recommended that at least two test holes be drilled by a qualified geotechnical professional at each home location to confirm the soil and groundwater conditions. This qualified professional may make additional home site specific recommendations. The County of Barrhead may require a Geotechnical Site Investigation Report to support future subdivision applications.

The geotechnical report will be submitted under separate cover to the municipality.

3.5 Resource Extraction

A land development package dated June 2008 was received from the Energy Resources Conversation Board (ERCB). A review of the package indicates that there are no constraints to development on the quarter section or on adjacent lands from resource development that would affect residential development. A review of the Abadata website on January 14, 2022 confirms the same conclusions as the ERCB package. There are no abandoned well sites on the subject lands or in close proximity. **Appendix A** contains a map generated from the *Alberta Energy Regulator* website on “Alberta Abandoned Well Locations” dated February 16, 2021 indicating the location of abandoned wells in the map area.

3.6 Phase I Environmental Site Assessment

Wood Environment & Infrastructure Solutions were engaged to prepare a *Phase I Environmental Site Assessment* to identify actual or potential environmental contamination of the subject lands that may have resulted from previous land use, construction, management or operation of the property. This document, dated May 2018, identified no concerns on the site that would require additional investigation. A copy of the report will be submitted under separate cover.

3.7 Historical Resources

The **Historic Resources Act Clearance** letter with conditions from *Alberta Culture Heritage Division* was received December 2, 2009 for the first stage of subdivision within the plan area. To support this clearance request, *Alberta Western Heritage, Inc.* was engaged by the developer to prepare a *Historical Resource Impact Assessment* of the parcel. Two archaeological sites were discovered during the heritage assessment and additional testing was completed to ascertain the extent of the sites. The report is dated April 2009 and will be submitted under separate cover. The first stage of development did not encroach into the archaeological sites thus partial clearance for the parcel was given.

In order to obtain clearance for the balance of the parcel, *AMEC Environment & Infrastructure* was contracted by the client to conduct a detailed field study on the site immediately adjacent to the lake. The report, *Historic Resource Impact Assessment* dated January 2015 will be submitted under separate cover to the municipality.

The **Historic Resources Act Clearance** letter with conditions from *Alberta Culture Heritage Division* was received September 1, 2015. Development on the balance of the site is allowed under this Provincial Act, except for the area in the southeast portion of the parcel which is to be excluded from development. This site was not examined further in a field study similar to the site on the west portion of the parcel which was examined in detail. When subdivided, this excluded area will be protected by a non-credit Municipal Reserve lot. A Caveat will be registered on the title of the MR parcel in Stage 4 (identified with a *) to protect the archeological site and prevent it from being developed until such time a HRIA clearance has been obtained for the subject parcel. Figure 4 **Constraints to Development** delineates the identified archaeological sites. Copies of the Clearance Letters are included in **Appendix B**.

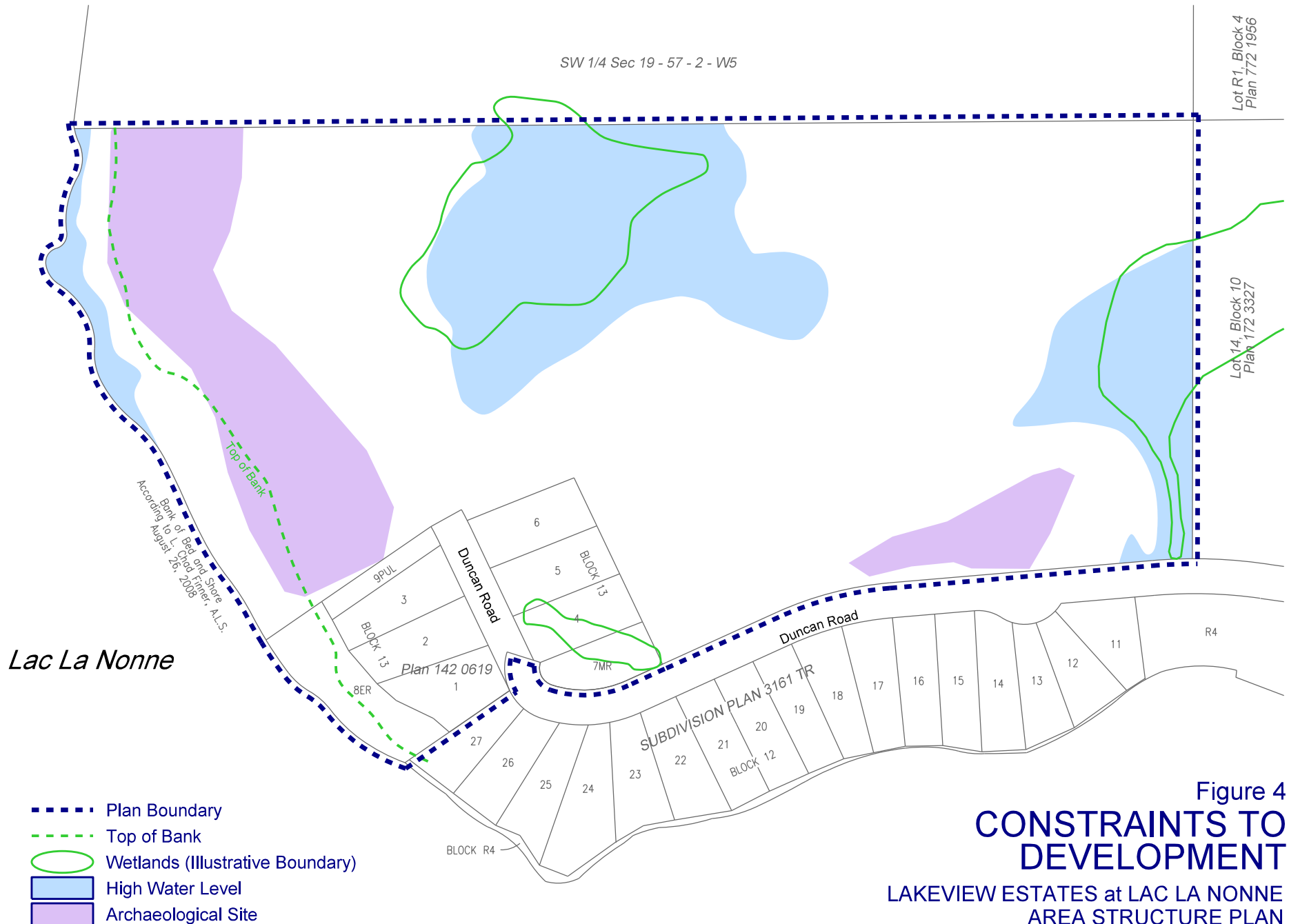


Figure 4
**CONSTRAINTS TO
DEVELOPMENT**

**LAKEVIEW ESTATES at LAC LA NONNE
AREA STRUCTURE PLAN**

Lot 1 Block 1 Plan 102 2082 & Plan 142 0619
within NW 18 - 57 - 2 - W5
County of Barrhead

Scale 1:3000
June 7, 2021
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4 Development Concept

4.1 Overall Concept

Figure 5 depicts the **Development Concept** for *Lakeview Estates at Lac La Nonne*. The logical extension of Duncan Road in conjunction with avoidance of the central and east wetland is the guiding factor of the development concept along with provision of green space adjacent to as many lots as possible and to provide buffering to existing development to the south.

There are two roads proposed with residential recreational development on both sides. The westerly road is an extension of Duncan Road and will currently dead-end until such time the lands to the north are developed. This road is in the Stage 1 and 2 development. The future development (unknown timeline) to the north will provide the connection between Duncan Road and the Idle Hours Road. The Stage 5 lot will be held off the market on the east side of Duncan Road to provide room for the development of a temporary turnaround until such time the landowners to the north chose to develop and extend Duncan Road. The second proposed road is a cul-de-sac heading east north of Stage 1, basically in parallel to Duncan Road to the south. Stages 3 and 4 are located within the cul-de-sac with a central park area.

All lots are to be developed will be as per the current Land Use Bylaw for the district which maintains a minimum lot area of 0.2 ha (0.5 acres). It is anticipated that there will be a maximum of 37 lots developed in the five stages. The majority of lots are backing onto green space which is a combination of Environmental (ER) and Municipal Reserve (MR). Duplexes shall not be permitted within the plan area.

In order to ensure a high standard of development within the Plan area, the Developer has prepared a Restrictive Covenant with Architectural Controls that will be registered on the title of each residential lot. The Architectural Controls include such items as requiring the constructed dwelling to be a minimum square footage of 1400 sq. feet for a single storey house or 1100 sq feet for a two storey house on one floor and this excludes the area of an attached garage, separate garages to have a similar exterior style as the house and be not less than 2 car and not more than 4 car, allowable fence material, and so on.

Stage 1 and 2 development design is guided by the provision of lake front lots on the west side of Duncan Road and lots fronting Duncan Road on the east side. Three MR parcels are being dedicated in Stage 2 which will provide access to the lake shore and provide a green buffer adjacent to existing development to the south side of Duncan Road. Additionally, Stage 2 will include the registration of 2 ER lots including: the central wetland and the lands adjacent to the bed and shore of Lac La Nonne. Stage 4 will provide the balance of the green buffer to the east and to the south development. A central green area (MR) has also been provided in the cul-de-sac to provide additional privacy for lots fronting each other. The majority of the perimeter of the Stage 3 and 4 development will be surrounded by land left in its natural stage (combination of MR and ER).

The Stage 5 lot will be marketed at such time as when the temporary turnaround can be removed from Duncan Road. This will occur when the parcel to the north develops and extends Duncan Road accordingly into their development area and provides either a connection to the Idle Hours Road or constructs another temporary turnaround within its plan area.

A combination of Environmental Reserve (ER) and Municipal Reserve (MR) will be dedicated within the plan area to protect areas of environmental (central and east wetland), historical (archaeological) concern, provide buffering to existing development to the east and south and to provide public open space and green space in close proximity to as many lots as possible. It is anticipated that there will no formal park space development except for the possibility of a trail developed from the public road to the lakeshore to provide easy access for residents in the development to access the lakeshore via the linear MR lot. If topography and the County allows, a trail could be developed thru this MR lot, across the ER lot to the lake shore. This could provide access to a future seasonal community dock.

Municipal Reserve owing under the current Municipal Government Act (MGA) will be dedicated as land and there will also be non-credit Municipal Reserve dedication for the Stage 1 Municipal Reserve parcel and the proposed MR parcel to protect the archaeological site in the Stage 4 development. This parcel on the development concept has been identified with an asterik (*). As noted above in Section 3.7 Historical Resources, a Caveat will be registered on the title of this non-credit MR parcel in Stage 4 to protect the archeological site and prevent it from being developed until such time as a HRIA clearance has been granted. It is noted that the Area Structure Plan proposes dedication of Municipal Reserve in excess of the required amount as per the MGA.

The dedication of an Environmental Reserve lots at the time of plan registration for Stage 1 and 2 will maintain the riparian area adjacent to Lac La Nonne. The width of the Environmental Reserve will be a minimum of 30.0m from the legally defined bed and shore. An additional 6.0m setback from the legal surveyed top of bank will also be protected within the Environmental Reserve. It is anticipated that approximately 40% of the total area structure plan parcel will be left in its natural state.

4.2 Site Usage

The statistics for capacity projections and proposed projections for the land use concept are as follows. Density of development is assuming 2.8 persons per unit. This is a conceptual density subject to the review and approval of future subdivision applications by Barrhead County. It is anticipated that the majority of the residents will not be utilizing these homes for full time use thus student generation for schools was not calculated.

Designated Site Usage	Stage 1 Area (ha)	Stage 2 Area (ha)	Stage 3 Area (ha)	Stage 4 Area (ha)	Stage 5 Area (ha)	Total Area 18.05	% of Total Area
Municipal Reserve	0.00	0.63 *	0.63	0.64	0.00	1.91	10.6%
Municipal Reserve (non-credit)	0.16	0.68	0.00	0.00	0.00	0.84	4.7%
Environmental Reserve	0.35	3.43	0.00	0.81	0.00	4.59	25.4%
Road	0.18	0.53	0.68	0.46	0.00	1.85	10.2%
Public Utility Lots	0.09	0.06	0.09	0.00	0.00	0.24	1.3%
Residential Lots	1.19	2.44	2.46	2.28	0.26	8.63	47.8%
Total Area	1.97	7.77	3.86	4.20	0.26	18.05	100.0%
MR obligation (ha) by stage	0.16	0.43	0.39	0.34	0.03	1.35	
Proposed number of residential lots	6	11	11	9	1	37	

*stage 2 dedicating additional 0.16 ha for stage 1 and 0.03 ha for stage 5 obligation

Table 1: Designated Site Usage by Stage

Stage	Number of Units	Population
1	6	17
2	11	31
3	10	28
4	9	26
5	1	3
Total	37	105

Table 2: Population by Stage

Designated site usage	Percentage of total site	Area
Municipal Reserve	15.2%	2.75 ha
Environmental Reserve	25.4%	4.59 ha
Road	10.2%	1.85 ha
Public Utility Lots	1.3%	0.24 ha
Residential Lots	47.8%	8.63 ha
Total	100.0%	18.05 ha

Table 3: Designated site usage

SW 1/4 Sec 19 - 57 - 2 - W5

Lot R1, Block 4
Plan 772 1956

Lot 14, Block 10
Plan 172 3327

Lac La Nonne

- Plan Boundary
- Residential Lots
- Municipal Reserve (MR)
- Environmental Reserve (ER)
- Public Utility Lot (PUL)

BLOCK R4

Figure 5 DEVELOPMENT CONCEPT LAKEVIEW ESTATES at LAC LA NONNE AREA STRUCTURE PLAN

Lot 1 Block 1 Plan 102 2082 & Plan 142 0619
within NW 18 - 57 - 2 - W5
County of Barrhead

Scale 1:3000
June 7, 2021
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4.3 Environmental Protection

Environmental stewardship of land tends to be enhanced when there is ownership of the land. Future owners of the lots within this ASP are investing into a lifestyle based upon the surrounding physical environment. Thus, maintaining or improving the ecosystems both onsite and offsite will be of paramount concern including the quality of water entering *Lac La Nonne*.

a) Septic handling

As per the *Alberta Private Sewage Systems Standard of Practice 2015*, a soil based wastewater treatment is not permitted within 90 metres of a lake shore. Beyond 90 metres a soil based treatment system is permitted. However, on the subject parcel, the geotechnical investigation has indicated that the subject soils are not suitable for on-site soil based treatment system. Therefore, a caveat will be registered on all new residential lot titles notifying that soil-based treatment is prohibited. Each residential development will then require either a holding tank with pump out by vacuum truck or other alternative wastewater treatment system that is non-soil based for treatment. This will ensure that there is no possibility of leaching of sanitary effluent into the water table and lake.

All sewage disposal systems will be required to meet the requirements of the *Alberta Private Sewage System Standard of Practice 2015* or as amended. At the time of the development permit application for the lot development by the lot owner, the applicable permit for the selected method of wastewater treatment will be required.

b) Control of surface runoff

Release of oils or hydrocarbons is very unlikely within the ASP area, given that it features no commercial or industrial land uses, and contains very low density recreational uses. Therefore, no specific measures are proposed for isolation and removal of oils and/or hydrocarbons. Design of the sediment bays might consider oils and other floatables, which will be part of the SWM Report process to review and determine.

On-site stripping and grading of the individual lots is not anticipated at the time of road construction. The intent is to maintain existing drainage patterns where possible with channelling of drainage from lots that enters the ditches thru the proposed sedimentation bays prior to release to Lac La Nonne.

c) Tree Removal

Minimizing the removal of trees in the development is crucial as the intent of the development is to provide ownership of lots in a natural environment. Removal of natural vegetation will be mitigated and reduced to only what is required to provide a suitable building pocket. A maximum of 75% of the lot may be cleared of vegetative cover (including trees) as the building pocket. The building pocket will be identified within the Restrictive Covenant that will be prepared by the developer for approval by the County at time of subdivision and registered on the title of the new lots as a condition of subdivision authority approval. Further, the clearing of vegetation within the ASP area will require a development permit and will generally only be allowed within the building pockets identified in the restrictive covenant. Exceptions may be made to remove deadfall, hazardous trees and invasive vegetation.

d) Mitigation Measure During Construction and the Warranty Period

As a condition of the conditional subdivision approval, the developer will be required to enter into a Development Agreement with the County of Barrhead. As part of the Development Agreement, the developer will be responsible for ensuring the mitigation measures identified in 6.3 of the Biophysical Impact Assessment will be implemented and maintained during and after construction of the development, until the Final Acceptance Certificate (FAC) is issued. Once the FAC is issued which is the end of the warranty period of the constructed infrastructure, the Developer's responsibility ends.

5 Infrastructure

5.1 Access and Circulation

The overall transportation and circulation patterns for the ASP area are shown on Figure 6 **Transportation Network**. Initial legal and physical access to the site will be via Duncan Road, accessed off of Lac La Nonne Road (Range Road 25) which is to the east. The Range Road provides a connection either north to Highway 651 or south on the County rural road network.

Stage 1 and 2 will be developed on both sides of the extension of Duncan Road to the north boundary of the plan area. The existing temporary turnaround for Stage 1 will be removed after the construction of the Stage 2 temporary turnaround at the north boundary of the plan area. Stages 3 and 4 are accessed by an internal cul-de-sac to the eastern portion of the plan area north of Stage 1.

A temporary turnaround is proposed to remain on the north end of Duncan Road until such time the road is continued to the north and tied into the road in Idle Hours Resort. Stage 5 contains the lot that will be registered with the removal of the temporary turnaround. This road connection will only occur if the landowners to the north chose to develop. It is noted that east of the subject site, there is an undeveloped legal road right of way connecting Duncan Road to the Moonlight Bay Estates development which would provide an alternative road connection to Duncan Road. The timing of the development of this alternative road connection is at the discretion of the municipality. The alignment of Duncan Road and the future connection to the north and tie into the road in Idle Hours Resort was chosen to avoid impacting the Environmental (including wetlands) and Municipal Reserve lots abutting Duncan Road.

A *Traffic Impact Assessment Report* was not required by the municipality to support the ASP and the second stage of development (estimated 11 lots) as the projected timeline for the full development of the plan area is unknown. At the time of each subdivision application, Barrhead County may require a *Traffic Impact Assessment* to support the proposed subdivision application. The internal roads will be hard surfaced as per *Barrhead County* requirements. The cross section will meet all regulations of the County for rural developments. A trail connection may be provided from the county road west thru the linear Municipal Reserve and Environmental Reserve to the lake shore if topography and municipality allows.

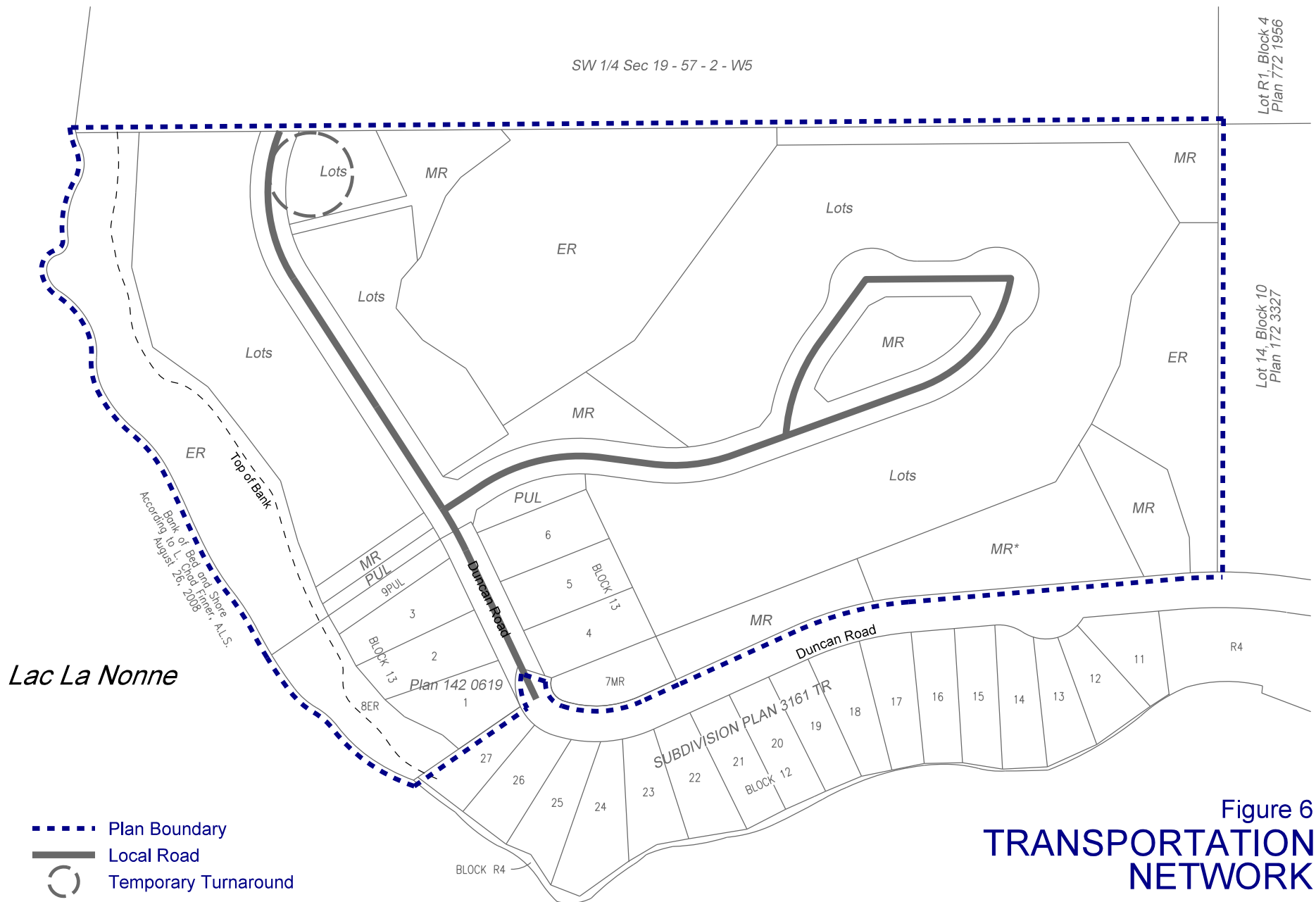


Figure 6
**TRANSPORTATION
NETWORK**

**LAKEVIEW ESTATES at LAC LA NONNE
AREA STRUCTURE PLAN**

Lot 1 Block 1 Plan 102 2082 & Plan 142 0619
within NW 18 - 57 - 2 - W5
County of Barrhead

Scale 1:3000
June 7, 2021
8050300asp5.dgn



5.2 Stormwater Management System

Sedimentation bays (sediment traps) are proposed within the development area to manage runoff from residential lots. A series of ditches and culverts will convey runoff to the sedimentation bays and ultimately to the lake. Some upgrades to existing ditches may be necessary. The bays will provide sediment removal from stormwater runoff during a 1:5 year storm before discharge to the lake. Water quality improvements are planned to be provided by the stormwater management system prior to discharge into the lake, which includes removal of sediment via sedimentation bays, infiltration by soils, and filtration through vegetation. Water quality improvements will be designed to meet Alberta Environment (AEP) guidelines.

The first stage sedimentation bay will require upgrades to properly manage sedimentation removal from future stages of development. These upgrades include increased capacity/size and adjusted shape to serve a larger area and will be constructed with the Stage 2 development. A second sedimentation bay may be added when needed as development progresses in the plan area. The Public Utility Lot for the future sedimentation bay will be registered with the Stage 3 development. Existing low areas A and B are expected to remain undeveloped and drainage patterns feeding the areas not anticipated to change with development. Figure 7 **Proposed Stormwater Management Plan** shows how overland surface drainage will be routed to manage the minor and major storm runoff for the proposed development.

Further details, including calculations will be provided to the County and to AEP with the SWM Report prior to or concurrently with the detailed engineering designs of the development stage(s) within the ASP. Discharge to Lac La Nonne will not be formally controlled to a specific release rate given that the development given the size of the receiving water body. Some water detention will also be provided by roadside ditch culverts by virtue of their normal function. During 1:100 storm events, ditch culverts normally provide some water detention by limiting the hydraulic capacity of the ditch to convey water. This strategy has been previously approved by Alberta Environment and Parks for the existing development and we anticipate this will continue to be the case for future stages of development within the proposed ASP. Design of the sediment bays might consider oils and other floatables, which will be part of the SWM Report process to review and determine. However, release of oils or hydrocarbons is very unlikely within this ASP plan area given that it has no commercial or industrial land uses, and contains very low density recreational uses. The existing stormwater discharge channel to Lac La Nonne is protected by existing erosion control measures. Existing erosion control measures will be evaluated prior and/or during detailed engineering design and upgraded, if necessary.

To minimize the conveyance of sediment and/or contaminants in surface water runoff during site construction, the Development Authority may require development permit applications for: lot grading and drainage, the clearing of vegetation, landscaping and/or the construction of new dwellings and garages on lots within the plan area to include sediment control plans that identify retention areas and or other silt retention measures that will be employed on site during construction to control run off.

5.3 Wastewater

Wastewater will not be allowed to treated by soil-based treatment methods due to the proximity to the lakeshore and that the soil type is not suitable for soil based treatment as determined by the geotechnical engineer.

The installation of the holding tank or alternative non soil based treatment will be at the time of the development of the lot by the future owner. Removal of the waste water will be via a vacuum pump truck and transported to an offsite treatment facility. All tanks will comply with *Alberta Environment and Sustainable Resource Development*, Safety Codes and County of Barrhead standards. Permits for wastewater holding tanks will be granted by the County assigned approving authorities part of the development permit application and be in compliance with the requirements of the *Alberta Private Sewage System Standard of Practice* 2015 or as amended.

5.4 Water Servicing

A **Preliminary Groundwater Potential Study** prepared by *Hagstrom Geotechnical Services Ltd.*, dated December 19, 2008 reviewed the potential availability of groundwater for residential development on the parcel. The report concluded that the bedrock aquifer could support about six additional lots and that cisterns for hauled water should be utilized for additional lots. Stage 2 and onwards development will require a caveat registered on each residential title with respect to notifying future landowners that the owner would be in contravention of Provincial Regulations if a well was to be dug.

5.5 Shallow Utilities

A power service will be provided to each unit via a buried power line and street lights will illuminate the public road. Telephone service and gas will be provided to the property line of each lot at the time of the construction of each stage.

5.6 Onsite Fire Protection

The proposed development will follow the *FireSmart Guidebook for Community Protection* issued by the Province of Alberta in February 2013, or as amended. The Guidebook outlines best practices and proactive measures that can be taken to reduce the risk of fire damage to settlement areas, where there is an interface between forested natural areas, and areas that have been developed for human occupation. This will include onsite vegetation management for fuel removal and fuel reduction. The Guidebook recommends that landscaping provides a 10m space immediately surrounding homes that is fuel free and that thinning and pruning trees to reduce wild fire risk in the area that is between 10-30m from the buildings.

5.7 Community Services

The closest municipality to the plan area with services is the *Town of Barrhead*. Emergency services including fire, disaster and emergency medical services (EMS) are based in the Town. Police services will also be from the Barrhead Detachment of the R.C.M.P

As this is anticipated to be a recreational development with no continuous occupancy, there was no analysis of local school population generation for County schools.

6 Public Input

Two public engagement sessions were held to provide the community with the opportunity to learn about the proposed ASP and provide feedback. The first public engagement session was held in the afternoon of Saturday, March 24, 2018. A public open house was held at Dunstable School approximately 8 km from the site to inform residents of the preparation of the proposed Area Structure Plan. Notification of the open house with contact information and purpose was advertised for two consecutive weeks in the *Barrhead Leader* and mailed out to landowners by Scheffer Andrew Ltd. within a radius as provided by Barrhead County staff on March 2, 2018. Based on the sign-in sheet, 37 people were in attendance. There were 11 questionnaires received of which one included 20 signatures requesting the relocation of the stage 3 and 4 road intersection with Duncan Road from the south to the west and 8 inquiries via phone and email.

Feedback was requested on the Proposed Development Concept, Servicing and Storm Water Management, Transportation, Environmental Comments and general comments. The

feedback was reviewed and in response to concerns the following changes were made to the proposed layout. The road network was revised so that the connection of stages 3 and 4 to Duncan Road occurred on the west leg of Duncan Road between proposed Stages 1 and 2 instead of connecting directly south adjacent to pre-existing development, and the buffer between Stage 3 and 4 and existing residences to the south was increased.

A second public engagement session was held December 7 to December 21, 2021 on the revised Lakeview Estates at Lac La Nonne ASP. The ASP was revised based on community feedback from the Open Houses held March 24, 2018. To comply with Provincial Public Health Orders regarding COVID-19, the community was provided with online options to provide feedback, including:

- 1) Project information was posted on our website (www.schefferandrew.com notices section) with a survey.
- 2) Contact information was provided for the Project Planner at Scheffer Andrew Ltd. to learn more about the proposed development and provide feedback.

Notification of the public engagement session with contact information and purpose was advertised for two consecutive weeks in the *Barrhead Leader* and mailed out to landowners by Scheffer Andrew Ltd. within a radius as provided by Barrhead County staff on December 2, 2021.

Feedback was requested on the revised Proposed Development Concept, as well as the Transportation Concept, Servicing and Stormwater Management Concept, and Environment. Most of the public feedback was received by Municipal Planning Services (MPS), with seven separate landowners providing their feedback to MPS. One landowner provided comments on two separate occasions (September 27, 2021, and December 13, 2021). Scheffer Andrew Ltd. received 2 responses (1 phone call and 1 follow up email) and 1 email. A summary of the comments from both of the developer public engagement sessions are in **Appendix C: Summary of Public Engagement Comments**.

7 Implementation

7.1 Development Sequence

Staging is indicated in Figure 8 **Development Sequence**. All stages may be developed concurrently, in singular or plural depending on market conditions and logical extension of the road infrastructure.

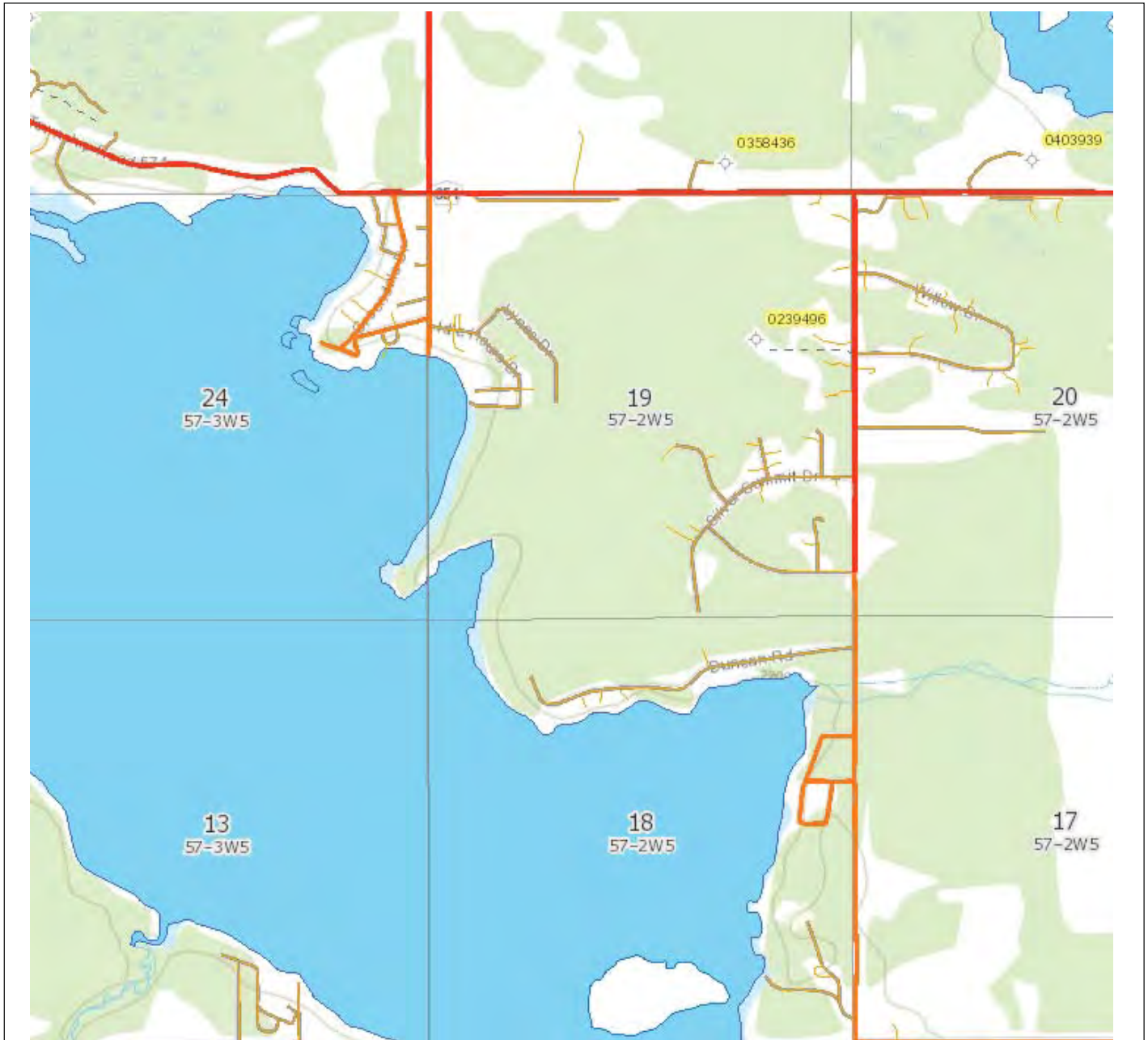
At the time of this document preparation, it is unknown on what the uptake for new residential lots adjacent to Lac La Nonne will be. Therefore, it is anticipated that given the residential nature on the proposed development and adjoining lands, that this document will not be rescinded by Council in totality in any given time frame. At the discretion of the developer, amendments to the approved ASP may be brought forward to Barrhead County Council for their consideration.

7.1 Approval Process

Approval of the *Lakeview Estates at Lac La Nonne Area Structure Plan* is required to support future subdivision applications within the plan area. All applications shall meet requirements as set out in the *Barrhead County Land Use Bylaw* and other statutory documents.



Appendix A: Abandoned Well Map



Abandoned Well Map

Base Data provided by: Government of Alberta

Author Scheffer Andrew Ltd.

Printing Date: 2/16/2021

Date Date (if applicable)

The Alberta Energy Regulator (AER) has not verified and makes no representation or warranty as to the accuracy, completeness, or reliability of any information or data in this document or that it will be suitable for any particular purpose or use. The AER is not responsible for any inaccuracies, errors or omissions in the information or data and is not liable for any direct or indirect losses arising out of any use of this information. For additional information about the limitations and restrictions applicable to this document, please refer to the AER Copyright & Disclaimer webpage: <http://www.aer.ca/copyright-disclaimer>.

Scale: 36,111.91

0.55 Kilometers 0

Projection and Datum:

WGS84 Web Mercator Auxiliary Sphere



Legend

- ◇ Abandoned Well (Large Scale)
- Revised Well Location (Large Scale)
- Revised Location Pointer
- Road Paved
- Road Gravel
- Road Other
- Driveway
- - Winter Road or Truck Trail
- Unimproved or Unclassified Road
- Rail Line
- Rail Line

Appendix B: HRIA Clearance Letters

December 2, 2009

Project File: 4835-08-149

Ms. Aime Stewart
Scheffer Andrew Ltd.
12204 – 145 Street NW
Edmonton, Alberta
T5L 4V7

Dear Ms. Stewart:

SUBJECT: RTD PROPERTY DEVELOPMENT INC.
PROPOSED SUBDIVISION
PART OF NW 18-57-2-W5M & ROAD PLAN 3161 TR
HISTORICAL RESOURCES ACT REQUIREMENTS

Staff of the Historic Resources Management Branch (HRMB) of Alberta Culture and Community Spirit have received a copy of the captioned subdivision application from Municipal Planning Services (Alberta) Ltd. This application is for a portion of a larger Area Structure Plan/subdivision development proposal that was the subject of an Historic Resources Impact Assessment (HRIA) conducted under Permit 2009-093 on behalf of RTD Property Development Inc.

Two new archaeological sites (FIPn-4 & 5) were recorded in the course of that HRIA. Both of these sites are considered to have archaeological significance (HRV 4) and RTD Property Development Inc. was advised that the sites had to be either avoided or additional studies at the sites would be required prior to development occurring.

Staff of the HRMB have reviewed the potential for the currently proposed development to impact historic resources and have concluded that neither of these sites will be affected by this proposal. Therefore *Historical Resources Act* clearance is granted for this project as outlined in the subdivision application on the understanding that archaeological sites FIPn-4 and 5 will not be impacted by development. Should either of these sites be threatened by future development, additional studies will be required prior to development proceeding.

HISTORICAL RESOURCES ACT REQUIREMENTS

Reporting the discovery of historic resources: Pursuant to Section 31 of the *Historical Resources Act*, should any additional archaeological resources, palaeontological resources, Aboriginal traditional use sites and/or historic period sites be encountered during any activities associated with land surface disturbance operations, the Historic Resources Management Branch must be contacted immediately. It may then be necessary to issue further instructions regarding the documentation of these resources.

...cont.



Ms. Aime Stewart
December 2, 2009
Page 2

Should you require additional information or have any questions concerning the above, please contact me at (780) 431-2330, (8820 - 112 Street, Edmonton, Alberta, T6G 2P8), fax (780) 422-3106 or by e-mail at barry.newton@gov.ab.ca.

On behalf of the Historic Resources Management Branch, I would like to thank you and officials of RTD Property Development Inc. for your cooperation in our endeavour to conserve Alberta's past.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Barry Newton', written in a cursive style.

Barry Newton
Land Use Planner

cc: Shelly Cole, Municipal Planning Services (Alberta) Ltd.

Via e-mail: DenisS@EdmontonTrailer.com

September 01, 2015

Project File: 4835-08-0149-002
OPaC HR Appl #: 006527939
Permit File: 2014-109

Mr. Denis St. Andre
RTD Property Development Inc.
2700, 10155-102 St
Edmonton AB
T5J 4GB

Dear Mr. St. Andre:

**SUBJECT: HISTORICAL RESOURCES ACT (HRA) APPROVAL
RTD PROPERTY DEVELOPMENT INC.
HISTORIC RESOURCE IMPACT ASSESSMENT OF RTD PROPERTY
DEVELOPMENT INC. LAC LA NONNE SUBDIVISION
RESIDENTIAL SUBDIVISION**

Acting on behalf of RTD Property Development Inc. (Proponent) and in accordance with Section 37(2)(a)(b) of the *Historical Resources Act*, AMEC Environment and Infrastructure:

- carried out the required Stage 1 studies at archaeological site FIPn-5 for the Historic Resource Impact Assessment of RTD Property Development Inc. Lac La Nonne Subdivision (Project); and,
- provided Alberta Culture and Tourism with copies of the final report summarizing the HRIA, *Historic Resource Impact Assessment of RTD Property Development Inc. Subdivision Lac La Nonne Mitigation of Archaeological Site FIPn-5 Final Report for Permit 14-190 Township 57, Range 2, W5M Lac La Nonne, Alberta* (Archaeology Permit: 2014-190).

HISTORIC RESOURCES IMPACT ASSESSMENT

Terms of Reference

The terms of reference for the HRIA were outlined in Schedule "B" of my letter dated September 17, 2009. These requirements included avoidance or additional studies at archaeological sites FIPn-4 and FIPn-5.

ARCHAEOLOGICAL RESEARCH PERMIT NO. 2014-190

Under Archaeological Research Permit No. 2014-190, AMEC Environment and Infrastructure conducted the required Stage 1 studies at archaeological site FIPn-5. Additionally, the consultant has indicated in the report that archaeological site FIPn-4 will be placed in an Environmental Reserve Easement to ensure avoidance as outlined in the attached Schedule "C".

HISTORICAL RESOURCES ACT (HRA) APPROVAL

Based upon the results of the HRIA studies, *Historical Resources Act* approval is granted to the Proponent for the Project, as illustrated on the attached plan, on the understanding that site FIPn-4 will be avoided.

Terms and Conditions of Approval

The Proponent must comply with standard conditions applicable to all land surface disturbance activities in the Province. The Proponent must also confirm that site FIPn-4 has been placed in an Environmental Reserve Easement. Should this site be threatened by future development, additional studies will be required prior to development proceeding.

Section 31 of the *Historical Resources Act* requires the Proponent and their agent to report the discovery of any archaeological resources, palaeontological resources, historic period sites and/or Aboriginal traditional use site(s) of a type considered to be historic resources under the *Historical Resources Act*, the Proponent may be ordered to undertake further salvage, preservative or protective measures or take any other actions that the Minister responsible for the *Historical Resources Act* considers necessary.

Should you require additional information or have any questions concerning this approval, contact Barry Newton, Land Use Planner, at 780-431-2330 (toll-free 310-0000) or barry.newton@gov.ab.ca.

I would like to thank representatives of RTD Property Development Inc. for their cooperation in our endeavour to document the Province's historic resources.

Sincerely,



David Link, PhD
Assistant Deputy Minister

Attachments

Historic Resources Application

Activity Administration

Date Received: April 24, 2015

HRA Number: 4835-08-0149-002

Project Category: Subdivisions (4835)

Application Purpose: ☒ Requesting HRA Approval / Requirements

Lands Affected ☒ All New Lands

Project Type: ☒ Residential Subdivision ESRI Shapefiles are attached (yes/no) yes

Project Name: HISTORIC RESOURCE IMPACT ASSESSMENT OF RTD PROPERTY DEVELOPMENT INC.

Additional Name(s):

Key Contact: Mr Aidan Burford	Affiliation: AMEC Environment and Infrastructure
Address: 5681 70 Street	City / Province: Edmonton, AB
Postal Code: T6B 3P6	Phone: (780) 989-4546
E-mail: aidan.burford@amec.com	Fax: () -
	Your File Number:

Proponent: RTD Property Development Inc.	Contact Name: Denis St Andre
Address: 2700, 10155-102 St	City / Province: Edmonton, AB
Postal Code: T5J 4GB	Phone: (780) 962-8195
E-mail: DenisS@EdmontonTrailer.com	Fax: (780) 962-8604

Proposed Development Area					Land Ownership			
MER	RGE	TWP	SEC	LSD List	FRH	SA	CU	CT
5	2	57	18	13,14	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Historical Resources Impact Assessment:For archaeological resources:Has a HRIA been conducted? ☒ Yes ☐ No

Permit Number (if applicable): 14-190

For palaeontological resource:Has a HRIA been conducted? ☐ Yes ☒ No

Permit Number (if applicable):

Historical Resources Act approval is granted for the activities described on this application and its attached plan(s)/sketch(es) subject to the conditions specified in the attached document(s).



Chris Robinson
Acting Assistant Deputy Minister

September 03, 2015

Date

HISTORICAL RESOURCES ACT APPROVAL

**RTD PROPERTY DEVELOPMENT INC.
HISTORIC RESOURCE IMPACT ASSESSMENT OF RTD PROPERTY
DEVELOPMENT INC. LAC LA NONNE SUBDIVISION
RESIDENTIAL SUBDIVISION**

HRA REQUIREMENTS PROJECT FILE: 4835-08-0149-002

(Schedule "C")

For the purposes of this Schedule RTD Property Development Inc. shall be referred to as the "Proponent" and Historic Resource Impact Assessment of RTD Property Development Inc. Lac La Nonne Subdivision shall be referred to as the "Project".

Avoidance or further studies are required for any potentially impacted historic resources during the conduct of the Project. Part I provides the Proponent with *Historical Resources Act* approval for components of the Project while Part II outlines the conditions attached to this approval.

I. HISTORICAL RESOURCES ACT APPROVAL

Historical Resources Act approval is granted to the Proponent for the Project, as illustrated on the attached plan.

II. TERMS AND CONDITIONS OF APPROVAL

The Proponent is granted *Historical Resources Act* approval to proceed with this Project on the understanding that avoidance of archaeological site FIPn-4 will occur, as outlined below.

1.0 ARCHAEOLOGICAL RESOURCES

The potential for the Project to affect archaeological resources is high.

1.1 Contacting the Archaeological Survey

For further information regarding the acquisition of a Permit to Excavate Archaeological Resources and/or archaeological consultants obligations under Alberta Regulation 254/2002, please contact Martina Purdon, Head, Regulatory Approvals & Information Management at 780-431-2331 (toll-free 310-0000) or martina.purdon@gov.ab.ca

September 3, 2015

1.2 Avoidance

The consultant has indicated that archaeological site FIPn-4 is to be placed in an Environmental Reserve Easement to ensure avoidance. The Proponent is required to confirm that the site will be placed in an Environmental Reserve Easement. HRA approval of the project is granted subject to this confirmation as outlined in Table 1.0 below.

2.0 STANDARD CONDITIONS UNDER THE *HISTORICAL RESOURCES ACT*

The Proponent must comply with standard conditions under the *Historical Resources Act*, which are applicable to all land surface disturbance activities in the Province. Standard conditions require applicants to report the discovery of historic resources. These requirements are stated in Attachment 1, *Standard Requirements under the Historical Resources Act, Reporting the Discovery of Historic Resources*.

3.0 FURTHER SALVAGE, PRESERVATIVE OR PROTECTIVE MEASURES

Upon reporting the discovery of archaeological resources, palaeontological resources, historic period sites and/or Aboriginal Traditional Use Site(s) of a type described in Attachment 2, the Proponent may be ordered to undertake further salvage, preservative or protective measures or take any other actions that the Minister responsible for the *Historical Resources Act* considers necessary.

4.0 COMPLIANCE IS MANDATORY

These conditions shall be considered directions of the Minister of Alberta Culture and Tourism under the *Act*. The Proponent and agents acting on behalf of the Proponent are required to become knowledgeable of the conditions. Failure to abide by the conditions will result in *Historical Resources Act* approval not being granted, or delayed.

ATTACHMENT 1

STANDARD REQUIREMENTS UNDER THE *HISTORICAL RESOURCES ACT* REPORTING THE DISCOVERY OF HISTORIC RESOURCES

Pursuant to Section 31 of the *Historical Resources Act*, Proponents are required to report the discovery of historic resources. These requirements are applicable to all activities in the Province. This bulletin provides Proponents and their agents with instructions for contacting the Heritage Division of Alberta Culture.

1.0 ARCHAEOLOGICAL RESOURCES

1.1 Reporting the discovery of archaeological resources

During the conduct of developments, Proponents and/or their agents may become aware of and/or encounter archaeological resources. The discovery of archaeological resources is to be reported to Martina Purdon, Head, Archaeological Information and Regulatory Approvals at 780-431-2331 (toll-free 310-0000), or e-mail martina.purdon@gov.ab.ca.

2.0 PALAEONTOLOGICAL RESOURCES

2.1 Reporting the discovery of palaeontological resources

During the conduct of developments, Proponents and/or their agents may encounter palaeontological resources. The discovery of palaeontological resources is to be reported to Dan Spivak, Head, Resource Management, Royal Tyrrell Museum of Palaeontology at 403-820-6210 (toll-free 310-0000), or e-mail dan.spivak@gov.ab.ca.

3.0 HISTORIC PERIOD SITES

3.1 Reporting the discovery of historic period sites

During the conduct of developments, Proponents and/or their agents may become aware of and/or encounter historic period sites. The discovery of historic period sites is to be reported to Martina Purdon, Head, Archaeological Information and Regulatory Approvals at 780-431-2331 (toll-free 310-0000), or e-mail martina.purdon@gov.ab.ca. Please note that some historic period sites may also be considered Aboriginal Traditional Use Sites.

...continued

ATTACHMENT 1 REPORTING THE DISCOVERY OF HISTORIC RESOURCES

4.0 ABORIGINAL TRADITIONAL USE SITES

4.1 Reporting the discovery of Aboriginal traditional use sites

During the conduct of consultation processes and/or activities associated with developments, Proponents and/or their agents may become aware of and/or encounter Aboriginal Traditional Use Sites which Alberta Culture may consider as historic resources under the *Historical Resources Act*. A listing of Aboriginal Traditional Use Sites considered as historic resources under the *Historical Resources Act* is provided in Attachment 2. The discovery of any Aboriginal Traditional Use Site that is of a type described in Attachment 2 is to be reported to Valerie Knaga, Director, Aboriginal Heritage Section at 780-431-2371 (toll-free 310-0000), or e-mail valerie.k.knaga@gov.ab.ca.

4.2 Aboriginal traditional use sites and Alberta Culture's Consultation Guidelines

Under the circumstance described in Condition 4.1 *Reporting the discovery of Aboriginal traditional use sites*, Proponents must comply with Part V *Tourism, Parks, Recreation and Culture Guidelines for First Nations Consultation on Resource Development and Land Management* (Alberta Culture's Consultation Guidelines) of *Alberta's First Nations Consultation Guidelines on Land Management and Resource Development*.

5.0 FURTHER SALVAGE, PRESERVATIVE OR PROTECTIVE MEASURES

Based upon the results of reporting of the discovery of archaeological resources, palaeontological resources, historic period sites and/or Aboriginal Traditional Use Site(s), Proponents may be ordered to undertake further salvage, preservative or protective measures or take any other actions that the Minister responsible for the *Historical Resources Act* considers necessary.

This bulletin may be cited as:

Standard Requirements under the Historical Resources Act, Reporting the discovery of historic resources. Land Use Planning, Archaeological Survey, Historic Resources Management Branch, Heritage Division, Alberta Culture, Edmonton, Alberta.

Dated: July 2013

ATTACHMENT 2

ABORIGINAL TRADITIONAL USE SITES

Aboriginal Traditional Use Sites considered by Alberta Culture and Tourism as historic resources under the *Historical Resources Act* may include:

Historic cabin remains;
Historic cabin (unoccupied);
Cultural or historical community camp site;
Ceremonial site/Spiritual site;
Gravesite(s);
Historic settlement/Homestead;
Historic site;
Oral history site;
Ceremonial plant or mineral gathering site;
Historical Trail Features; and,
Sweat/Thirst/Fasting Lodge Sites

RTD PROPERTY DEVELOPMENT INC.
HISTORIC RESOURCE IMPACT ASSESSMENT OF RTD PROPERTY DEVELOPMENT INC.
HISTORICAL RESOURCES ACT REQUIREMENTS/APPROVAL
(PROJECT FILE: 4835-08-0149-002; PERMIT FILE: 14-190)

TABLE 1.0

SITE	HRV	LEGAL DESCRIPTION	SITE DESCRIPTION	REQUIREMENTS/APPROVAL
FIPn-4	4	LSD 14-18-57-2-W5M	Prehistoric subsurface campsite/scatter >10	<p>The consultant has indicated that the site will be placed in an Environmental Reserve Easement to ensure long term avoidance. The Proponent is required to provide confirmation that the site has been placed in an Environmental Reserve Easement. HRA approval for the project is granted on the understanding that this requirement will be met.</p> <p>Any future development in the vicinity of this site will require further studies.</p>
FIPn-5	0	LSD 13-18-57-2-W5M LDS 4-19-57-2-W5M	Prehistoric subsurface campsite/scatter >10	<p>HRA APPROVAL GRANTED for the assessed Project footprint. There are no further HRA requirements for this site and development may proceed in the site area.</p>

Appendix C: Summary of Public Engagement Comments

Lakeview Estates at Lac La Nonne Proposed Area Structure Plan Open House

March 24, 2018 Open House

Summary of Comments and Responses

Number of Persons in Attendance (according to the sign-in sheet): 37

Number of Survey Responses: 11

1. PROPOSED DEVELOPMENT CONCEPT

- *"I am completely opposed to Stage 3 & 4. I believe this development is too large for this area."*
- *"We want to make sure that the developers and future owners of the sites are well informed about the **current** condition of Lac la Nonne relative to the health of the water. This development has been in the works since at least 2009 and conditions have dramatically altered in that period. We highly recommend that they spend time there in mid to late July and August so they understand the smell and the presence of blue green algae especially during those prime recreation months. Any development, no matter how carefully done, will increase existing problems and will NOT improve the quality of the already challenged ecosystem of Lac La Nonne. It would be a shame for the developer and future owners to purchase property only to see decreasing values for property and ever increasing environmental issues. Consultation with realtors and residents will increase awareness of the declining property values, increasing taxes, and markedly reduced services (e.g., fire; the once a year garbage pickup no longer exists, and hours for the landfills are very limited). One feels that the county is most interested in potential revenues as opposed to provision of services to landowners in this area or improving the ecosystem of this lovely area."*
- *"I would suggest @ 1/2 acre your lot sizes are on the small size. I would like to see the lots be at least 1 acre. I did not see anything in the information you sent to me regarding the deforestation of the top of the hill. If the trees are removed from the bank and the top of the hill, then there could be significant erosion issues down the road."*
- *"We feel you should be fencing the perimeter of your development where it borders our land. As we own right to the water line, we would like to see a chain link fence at least 8 ft high that runs along the property line between our properties right to the water's edge."*
- *"We have historically had serious problems with trespassers on our land and by increasing the population bordering our property that raises our concerns with increased trespassing incidents."*
- *"We have some environmentally sensitive areas and nesting habitats for native species and the increased activity in the area may adversely affect them."*



2. SERVICING & STORM WATER MANAGEMENT

- *"No wells, cisterns only. Better drainage"*
- *"How will positioning of roadways affect storm water runoff, will it accelerate or decelerate water flow speeds towards the lake? What criteria is used to determine use of cistern or drilled wells?"*
- *"County of Barrhead lagoon cannot handle what is being disposed of now. What plan is in place to increase the size of the existing lagoon to accommodate the additional residences?"*
- *"Allowing 6 lots to have wells needs to be carefully considered. I assume that these will likely be the first 6 lots. Perhaps there could be a communal well or have wells only available to year round residents of the development who actually need a well. As a recreational user of our property, we (and a neighbour) have intentionally decided NOT to drill a well. We care about the environment."*
- *"More details are needed relative to how the sediment basins will work and how contaminants such as fertilizers/ weed control products will not run into the environmental reserves or into the lake. Perhaps this development could ban fertilizers and other contaminants."*
- *"I am concerned with the increased pollutants in the water runoff. The amount of runoff should not change but the environment which it runs off does change. Soil and fertilizers will be carried by the water to the lake impacting the water quality even more. Catch basins may collect some sediment but not fertilizer. How is this going to be controlled and monitored in this new development?"*
- *"Your proposal mentions the use of cisterns for both drinking and waste water management. I tried to view these units on line and could find information on cisterns used for fresh water but nothing for waste water. My concern with waste water is that it will drain down into our bay and will contaminate it. There is no drainage from the bottom of the bay and the prevailing winds blow into the bay which would mean very high concentrations of effluent. We would like be assured that any systems put into the development would not allow for drainage of waste water that would filter into the bay. Again my concern with water runoff is if the lots on the water side clear cut the trees & scrub to the edge leaving nothing to catch the rain. Ultimately this will lead to more sediment to filter into the water."*

3. TRANSPORTATION

- *"The increased heavy traffic on the current road (Duncan) will further impact the poor quality of the road. What is the County doing to improve or prevent further deterioration? The future roads indicated on development plans may never happen leaving only one escape route."*
- *"Width of road & traffic volumes. Also access & exit routes in case of emergencies/fire etc."*
- *"We are strongly opposed to any connections between Duncan Road and other developments. That option needs to be removed from plans even though it is likely there in an effort to demonstrate that not all traffic (including septic and water trucks and a marked increase in traffic) will have to use a poorly constructed road. Duncan Road is used by so many residents for walking their dogs and children and walking/cycling for exercise. It also serves a crime prevention function as there is only one exit (unless you swipe a boat) and residents become familiar with each other's vehicles and who is a stranger. We are concerned with damage to the existing road during the construction phase and then ultimately due to the increased vehicle traffic going to the development."*
- *"The present road will not be able to sustain all of the traffic - width only allows for basically 1 vehicle (many pedestrians are active along the road). We feel it will not be able to sustain the heavy vehicles (pump out trucks, water trucks) that will be utilized more frequently with the new development. The road will definitely not sustain with the construction that will take place."*
- *"Roads need to be fixed & new road created at end of road (phase 2) for emergency egress. Roads must be paved properly to handle extra traffic, heavy trucks, sewer & septic trucks, water trucks. Needs to be done prior to any new construction. Proposed road near the entrance (RR25) is/would be useless!! Developer needs to be responsible for road construction not existing owners tax dollars!!"*
- *"The roadway approach to phase 3 / 4 does not need to impact existing development if it is moved past the phase 1 development. Also much safer during construction for kids and residents – keep all construction equipment away from existing development. (see note on front page map). Also increased traffic concerns with water trucks, sewage trucks etc. Excess municipal bylaw enforcement/road bans. Roadway (existing asphalt) will be destroyed. Not built for this size/usage." (Residents in agreement to the notes shown -signed by 20 residents)*
- *We are aware that there is a petition to redirect the planned road for Phase 3 & 4. We are opposed to the change as it would result in all of the traffic for all phases rather than only phase 1 & 2 funneling down to the end of the road. If necessary, we can petition to keep the planned road as it was presented. Will that be necessary?*
- *"Duncan Road needs to be completely remade. We need proper drainage and the road needs to have weight & speed limits placed on it."*

- *“Concerned with increased traffic flow on narrow roads creating potential safety hazards for existing lot owners in peak summer season. The proposed roads add a colorful splash to the pictures but realistically what are the chances of them actually being built?”*
- *“Your information showing a proposed road connecting your development to Idlehours Drive is of concern, as that road would appear to be crossing our land and we have not given permission to anyone for such a development. Nor do we intend to have our property used as a short cut for the 2 developments.”*
- *“Your Transportation plan has a purple line to the water’s edge titled Trail Connection, as there is no trail there I don’t understand what that is supposed to represent. We have no intention of granting unauthorized access to our property.”*
- *“You also make no mention of docks or boat mooring / docking off of the property. What are your plans for those activities?”*

4. Environmental Comments

- *“The “clear cut” that they have done on stage 1 is sickening – they have removed trees & shrubs that have been used for years for wildlife.”*
- *“There is currently a large problem with blue-green algae, weeds and pollution in Lac La Nonne. Appropriate measures must be implemented and maintained to ensure that the water quality does not deteriorate further.”*
- *“Will there be checks & balances put in place after this development takes place & construction on homes completed to ensure the wetlands remain intact along with the sedimentation basins?”*
- *“The lake is spring fed. It is unclear if the environmental studies will include determination if the lake and watershed can support the size of this additional development.”*
- *“We were pleased that there is now some token recognition of environmentally sensitive lands bordering the development and within the development area. We are very concerned about areas near/within the development which are the breeding grounds for frogs and other amphibians. Based on our experience observing wildlife, some of these areas are missing from the identified reserves and it is strongly encouraged that these areas to be identified based on existing patterns of breeding and access to the lake. We do not mow a portion of the ditch near our cabin entrance in order to provide habitat for frogs/toads and one would like to see consideration of the natural habitat included in guidelines for owners within the development.”*
- *“Statements regarding 30.0m minimum environmental reserve need to be more clearly defined in regards to fluctuation of water levels. What stipulations are in place to prevent lot owners from changing lot elevation and therefore affecting runoff patterns and flow to the lake.”*

- *"Drainage – lack thereof! Concerns that phase 2 lakeside owners will try develop lake front land so they have boat/lake access. Need to have strict laws on developing front lots. Concerned the lake can sustain any more lots / lake traffic."*
- *"Drainage to the lake. We have concerns with the present water way (public utility area) and how Phase 1 has proven to drain toward the front lake properties. This needs to be fixed. All sites must have a collection tank for their wastewater, including any outhouses."*
- *"This development will disturb the fragile eco system that is present on our land and for that reason all precautions need to be taken by the developer to ensure that no future harm comes the area."*

5. GENERAL COMMENTS

- *"I am not opposed to the development in general terms however I am concerned about its effect on the lake in terms of water quality as well as recreational quality for existing landowners."*
- *"I would appreciate a reply regarding the concerns listed above" (signed by 2 existing land owners)*
- *"These plans appear to be based on the future development of the north quarter. There is nothing in the plan to address the potential possibility that this land may not be developed."*
- *"There must be some steps included within the plan to prevent trespass on neighboring private property."*
- *"I don't oppose the phases, however I have concerns over the volume of traffic, quads, ATV's & heavy trucks / equipment on the road. Council needs to look at what our tax dollars are being spent on as fixing the existing road with gravel/tar is not sufficient. Also concerns over traffic that comes down the road looking for lake access. Unfortunately, I think council will approve the project regardless of what existing owners request due to tax dollars!"*
- *"Property Value to be maintained. We would like some insurance that the present caveats set for the subdivision are upheld. No camp ground area, no mobile homes, no motorhomes, no garage development without home but a development to be maintained as per specs of 1400 square foot homes & more. We do not want this to end up being a Bolduc Subdivision and nothing but a party in our backyard."*
- *"We are pleased that access to the lake will be maintained through a trail though this may need to be widened to allow wildlife access as well. Naturally we would prefer that this development be much smaller and that it demonstrate cutting edge knowledge for minimizing impact on the environment both natural and social. However, our property has been in the family for enough years (since the 1980s) that we have seen how leadership on this front does not come from the County of Barrhead or the Subdivision Authority and that seeking input is really a matter of ticking off a box. Our input will likely have no impact on the future direction of the development but we thank you for making it possible to at least document our concerns."*

- *"If possible an expansion for more green area, we hate to lose the beauty of nature surrounding us."*
- *"We own right to the water's edge. We would need to have your development fully fenced to prevent trespassers from accessing our land either along the shore or along the property line. There seems to be an assumption by land users that they have the right to trespass on our land without permission and this is not the case. We are happy to work with anyone who would like to come onto our property for a specific reason ie: berry picking or perhaps taking photos. We do NOT permit hunting, the use of ATVs, Side By Sides, Motorcycles or Snowmobiles on our land as they are destroying the natural habitat."*
- *We understand why the property owners adjacent to phase 3 & 4 are concerned. We are in lot 27 and believe nobody has been impacted by this development more than we have. Perhaps a solution would be to have more green space along Duncan Road so that development of the back lots won't be as intrusive to the long-time lake front property owners. The developer electing to 'clear cut' lots 4-6 rather than taking out only those trees necessary to build in lot 5 really has everyone on the road concerned and upset. Lot 4 was a natural marsh area that hosted numerous frogs and toads where water fowl nested in the spring. If the developer does the same thing for the rest of the lots as the development progresses rather than allow the buyers to clear as the lots are sold there will continue to be animosity and hostility. Gradual change typically meets with less resistance. For 50 years the owners along Duncan Road have enjoyed a more natural setting and a quiet road with a dead end that did not promote a lot of traffic.*
- *Most residents understand and believe the developer has the right to move forward and 'make money' on his investment but naturally no one wants their 'backyard' impacted by the change. We believe the planned development and road for all 4 phases as presented on March 24, 2018 is a good compromise for all if a wider green space is added along Duncan Road.*

**Public Engagement Summary #2, Summary of Feedback received by Scheffer Andrew Ltd.
Lakeview Estates at Lac La Nonne Proposed/Revised Area Structure Plan Public
Engagement**

December 7 to December 21, 2021

Number of Respondents: 2 respondents (1 phone call and 1 follow up email) and 1 email

Number of Survey Responses: 0

1. PROPOSED DEVELOPMENT CONCEPT

- Email #2: As we look at the aerial view of our area we notice that the proposed 37 lots are crammed in an area about one quarter the size of Moonlight Bay Estates which hold about 90 large lots.
- Email #2: The statement “The subdivision will provide to its residents a lake front recreational development for four season use on Lac La Nonne. It is not true and is false advertising. A proper access to the lake from the back lots has not been proposed.”

2. SERVICING & STORM WATER MANAGEMENT

- Phone Call: Barrhead County septic lagoon is full and septic waste has to be sent to Lac Ste. Anne. Want developer to pay for a new septic lagoon.
- Email #1: *Lack of supporting infrastructure:*
Lack of septic facilities. Currently there is no septic lagoon available as the County of Barrhead lagoon at Dunstable is closed. This has resulted in additional costs as septic needs to be disposed of in another county. Is the developer going to provide funding to support the building or rebuilding of the septic lagoon to sustain all of the additional housing? Again, future expansion should halted until this issue has been addressed.
- Email #2: Also, the Barrhead County needs to be aware that their county lagoon can no longer sustain their liquid waste and it needs to be transported and dumped in Lac St. Anne County lagoon, for added cost to us.

3. TRANSPORTATION

- Phone Call: Not supportive of Duncan Road being re-aligned. Currently own Lot 1 (Stage 1) and Lot 27 (development to the south). Want to start a petition to relocate the road entrance to the other end of the development (to the north) or to connect with the cul de sac (Stage 4). Current alignment of

Duncan Road interferes with numerous lakefront properties. Concerned Duncan Road is one way in and one way out, potential issue for emergency vehicles. Do not want Stage 4 allowed unless a second access is built. The developer paved over lot 4 so why care about Environmental Reserve at the other end.

- Email #1: *Only one way in and one way out with no exit to Duncan Road.* Future expansion of lots on Duncan Road (stage 3 & 4) should be halted until or unless there is a way to have traffic exit Duncan Road without back tracking. A turnaround is not the solution. For example, how would emergency vehicles access if the road became blocked?

The entrance to the stage 3 & 4 cul de sac. The original plan had the entrance adjacent to lot 17 resulting in cul de sac traffic passing by 7 lots (lots 11 -17). The way the entrance is drawn now results in traffic disrupting 16 additional lots (lots 18 – 27 plus the 6 lots in stage 1). It is apparent that all original lot owners 11-27 are concerned about additional road traffic that would result from the cul de sac. It is not logical to have cul de sac traffic driving the entire length of the road only to travel all the way back into the cul de sac. It was explained that the entrance could not be by lot 11 due to environmental reserve. We question that logic when clearly there was zero concern placed on the environmental wetlands that existed on lot 4. These were destroyed and will now be home to the developer's personal garage.

- Email #2: Duncan Road was never constructed or maintained to handle the heavy commercial traffic that is using it now. The road has been abused by heavy construction vehicles ever since the first stages of this construction has begun. We believe a secondary road should have been made mandatory by the County of Barrhead. This road would run from Lac La Nonne Road, along the south side of Moonlight Bay Estates, and enter the Lakeview Estates along the north side of that proposed development. This second road would take pressure off Duncan Road and would create a circle road which would address safety features that were raised in the comments. (Ambulance, construction vehicles, the vacuum pump truck, the water trucks to fill water cisterns).

4. Environmental Comments

- Phone Call: Developer doesn't care about the impact on the lake.

5. GENERAL COMMENTS

- Email #2 - We are totally opposed to the proposed construction of the Lakeview Estates. We feel the County of Barrhead, RTD Property Dev. Inc. and Scheffer Andrew Ltd. has had very little concern about most of the issues that were raised in the comments that were made by residents of Duncan Road and neighbouring subdivisions. We feel it is very unfair that the companies and County are attempting to push this through at this time of year when most cottage dwellers are away from the area and not able to talk amongst each other. There really needs to be another meeting before this is accepted.



REQUEST FOR DECISION

JUNE 7, 2022



TO: COUNCIL

**RE: BARRHEAD GOLF & RECREATION AREA SOCIETY
COMMUNITY GRANT – FINAL REPORT**

ISSUE:

Barrhead Golf & Recreation Area Society provided their final report as required under the Community Grant Policy AD-002.

BACKGROUND:

- February 2, 2021 – Council approved the Community Grants Policy AD-002 setting a maximum of \$2,500 per applicant pending availability of funds.
- March 1, 2022 – Council approved Barrhead Golf & Recreation Area Society for a \$2,500 donation to assist with their project of washroom renovations at the Barrhead Golf Course clubhouse.

ANALYSIS:

- Barrhead Golf & Recreation Area Society has complied with the recipient's responsibilities as stated in Section 3 of the Community Grants Policy.
 - Completed their project within 1 year of receipt of the funds.
 - Provided a final report form no more than 90 days after completion.
 - Used the funds in the manner set forth in the application.
 - There were no unused funds to return to the County
- Barrhead Golf & Recreation Area Society provided photos of completed project (attached) to share the quality of work completed and the improved impression the renovations have created.

ADMINISTRATION RECOMMENDS THAT:

Council receive for information the final report from Barrhead Golf & Recreation Area Society as a grant recipient of \$2,500 under the Community Grants Policy.



Community Grant Final Report

Report Information:

This report must be submitted no more than 90 days after completion of project or event and prior to any new application.

Please submit completed reports to: County of Barrhead
5306-49 Street
Barrhead, AB T7N 1N5

or email: info@countybarrhead.ab.ca

For assistance completing your application, contact 780-674-3331 or info@countybarrhead.ab.ca

Project Report:

Name of Project or Event: Bathroom Renovations

Number of Participants: N/A

Has the project or event met the goals set out in the Community Grant Application? Please comment.
Upgraded the restrooms with everything been functional and appealing for a patrons to use.

Were there any complications in the execution of the project or event?
Yes there was a delay in getting out toilet tanks

Describe the benefits seen in the community as a result of the completion of the project or event.
Update bathroom with all toilets in good working conditions, for patrons to use.

Providing clean and functional facilities to enhance the impressions of visitors
to the county and community of Barrhead

Financial Report:

Funding:

Total Grant Amount: \$2500.00

Total Own Funding: \$18035.95

Total Funding: \$20535.95

(Grant + Own Funding)



Grant Application #: 2022-02
Resolution #: _____

Community Grant Final Report



Project Costs:

(When available, please attach item receipts or other supporting documents)

Materials / Items:	\$
Mirrors	\$120.00
Drill Percussion 6"	\$9.69
Drywall Screws/compound	\$33.87
Culking/compound	\$17.59
Plywood	\$68.55
screen/sanding paper	\$3.87
Paint/painting supplies	\$292.81
Paint	\$95.90
Paint and supplies	\$367.80
Bathroom counters & mirror frames	\$1800.00
Light	\$413.90
toilets and sinks	\$3591.16
flooring & wall tiles	\$8202.00
New plumbing installed	\$2371.33
In-Kind (please specify): Letters	\$30.00
Hardware Screw	\$37.48
Volunteer Hours: \$20 / Hr x <u>29</u> Hours =	\$580.00
Total Project Costs:	\$18035.95

Signature of Applicant or Authorized Representative

I (We) the undersigned, certify that this application is complete and accurate and that I (we) have the authority to sign on behalf of the organization.

 Signature	<u>May 10, 2022</u> Date
<u>Jason Schorknecht Secretary</u> Print Name and Title	
 Signature	<u>May 10/22</u> Date
<u>Jina C. Greilach, Treasurer</u> Print Name and Title	











REQUEST FOR DECISION

JUNE 7, 2022

D

TO: COUNCIL

RE: BARRHEAD STREET FESTIVAL - COMMUNITY GRANT REQUEST

ISSUE:

Barrhead Street Festival Committee is applying for a Community Grant to assist with the costs of providing the annual Street Festival to the community (application attached).

BACKGROUND:

- February 2, 2021 – Council approved the Community Grants Policy setting a maximum of \$2,500 per applicant pending availability of funds.
- Barrhead Street Festival committee is planning to host the event on June 18, 2022.
- Committee is requesting a \$1,500 donation to assist with a total project cost of \$6,300.

ANALYSIS:

- Application was considered under Policy AD-002 Community Grants (attached).
- Applicant is eligible as they meet the criteria under section 4.1 as follows:
 - ✓ A volunteer group, service club or community group that provides services within the County or provides services readily available to the general public of the County
 - ✓ Demonstrates value or benefit to the community
- Application was considered under section 5.1 as an event (vs project)
- Application was assessed based on the criteria outlines in section 5.2 as follows:
 - Benefit to community – provides general access to an event enjoyed by the community
 - Other sources of funding, financial viability and community involvement – applicant is providing 95% of the total project cost and is financially viable.
 - Community involvement – Barrhead Ag Society provides a variety of opportunities to the community and provides assistance at many events.
- Project is eligible under section 5.3 and 5.4 as follows:
 - Matching requirement has been exceeded with the applicant committing \$1,500 of their own funds as well as fundraising and volunteer hours to use towards this event
 - Event is to take place on June 18, 2022
 - Supports an event that promotes and celebrates the community
- This is the 4th application for the 2022 budget year

- Financial implications:

2022 Community Grant Budget	\$15,000
Dispersed in 2022	(\$7,500)
Current Balance	\$7,500
Application (June 7, 2022)	(\$1,500)
Balance Remaining for 2022	\$7,500

STRATEGIC ALIGNMENT:

Processing of Community Grant requests in accordance with the Community Grants Policy AD-002 aligns with the 2022-2026 Strategic Plan in the following areas:

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates open & accountable government

ADMINISTRATION RECOMMENDS THAT:

Council approves the application from Barrhead Street Festival committee for \$1,500 under the Community Grants Policy to assist with the Barrhead Street Festival event.



Barrhead Street Festival Committee

May 18th, 2022

County of Barrhead

County Council

May 18, 2022

Dear Council Members:

The Barrhead Street Festival committee is looking for sponsors for the 2022 Street Festival... our theme once again is "Affordable Family Fun". Plans are well underway for the event. So far we have booked a train ride, bouncy houses, blow up games, and obstacle courses, face painters, cookie decorating, street dancers, etc.

We are asking the County to match their contribution of previous years in the amount of \$1500.00 to assist with the costs of the entertainment and talent.

We Thank-You in advance for your continued support for this family event.

Yours Truly;

Michelle Rau

Barrhead Street Festival Committee

780-674-8407 x4000

Please Fill out:

1. Do you have any suggestions/activities you would like to see added to the street festival?

-



Community Grant Application Form

Application Information

Please submit completed applications to: County of Barrhead No. 11
5306-49 Street
Barrhead, AB T7N 1N5
or email: info@countybarrhead.ab.ca

For assistance completing your application, contact 780-674-3331 or info@countybarrhead.ab.ca

Incomplete applications will not be accepted.

Applicant Information

Name of Organization: Barrhead Street Festival

Mailing Address: PO Box 4440

Street Address

Barrhead

AB

T7N1A3

City

Province

Postal Code

Phone Number: 7806748407x4000

Email: michelle.rau@scotiabank.com

Contact Name: Michelle Rau

Position or Title: Organizer

Phone Number: 7806748407x4000 Email: michelle.rau@scotiabank.com

Is your organization a registered charity or non-profit? ☐ Yes ☒ No

If yes: Alberta Registry Number: _____

Date of Incorporation: _____

Project Information

Name of Project or Event: Barrhead Street Festival

Start Date: June 18, 2022 Completion Date: _____

Location of Project or Event: Barrhead Main Street



Community Grant Application Form

Describe Your Project or Event:

Goals: Affordable Family Fun for all families within the Town and County of Barrhead. Currently we have booked, large family fun inflatables, train ride, petting zoo, mini putt golf course, fire department games, face painters etc Local businesses are helping with some of the funds as well.

Anticipated number of County participants, or number directly affected by event, program, or services offered: The amount of participants from previous years has been anywhere from 1000- 3000 in attendance

Target population (Children, youth, adults, seniors, families): Families

Describe how this project will benefit the community: Bring our community together to help build community spirit and to show how our local businesses are trying to help give back to our community as a way of saying thanks for living and shopping in our community.

Financial Information

Project Funding:

Funds Requested from the County of Barrhead:

Cash:	\$ 1500.00
In-Kind:	\$
Total Requested:	\$ 1500.00

(Maximum \$2,500)

Funds from Other Sources:

(List other funds including any of the organizations own funds to be used in the project)

Own Funds:	\$ 1500
Fundraising:	\$ 2000
Volunteer Hours \$ 20/ Hr x 17 Hours =	\$ 7500
Other: <u>Town Cash Donation</u>	\$ 1500.00
Other: <u>Please Specify</u>	\$
Other: <u>Please Specify</u>	\$
Total From Other Sources:	\$ 5000 + Volunteer Hours to Plan and Man the event

Note: Funding from other sources must be at least equal to funding requested from the County of Barrhead

Total Project Funding:	\$ 6500
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(Total Requested Funding + Total from Other Sources)



Community Grant Application Form

Project Costs:

List a summary of the project costs here. If available, attach price quotes or other supporting documents.

Train Ride	\$ 1700.00
Face Painters & Balloon Artists	\$ 1800.00
Spray Tattoos	\$ 1000.00
Inflatable Rentals	\$ 1800.00
	\$
If we receive more funding then we will keep adding to the	\$
list of things that we will be able to bring to the town for that day.	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

Refer to Policy for full listing of ineligible costs (e.g. day-to-day operating costs, staff wages or honorariums, flow through funding to re-distribute to others, or donations to charitable causes).

Total Project Costs: **\$6300.00**

The personal and business information provided will be used to process the Community Grant Application and is collected under the authority of Section 33 (c) of the *Freedom of Information and Protection of Privacy Act (FOIPP)*. If you have questions about the collection and use of this information, please contact the County of Barrhead at 5306-49 Street, Barrhead, Alberta T7N 1N5 or 780-674-3331.

Signature of Applicant or Authorized Representative

I (We) the undersigned, certify that this application is complete and accurate and that I (we) have the authority to sign on behalf of the organization.

Signature

Michelle Rau

Print Name and Title

June 3, 2022

Date

June 3, 2022

Date

Signature

Print Name and Title



Community Grant Application Form

For Office Use Only

☐ Application Reviewed and Approved Grant Number: _____
☐ Application Reviewed and Denied Council Resolution No. : _____

Funding Requested: \$ _____

Funding Approved: \$ _____ ☐ Letter Sent: _____

Criteria and Evaluation (Comments must be completed if application is denied or modified):

Signature of Authorized County Representative

Date

Print Name and Title of Authorized County Representative



Grant Application #: _____

Resolution #: _____

Community Grant Declaration

Name of Organization: Barrhead Street Festival ("the Organization")

The Organization declares that:

The information contained in its application is complete and accurate.

The Organization understands and agrees that any funding awarded is subject to the Organization complying with the terms and conditions of this agreement and as outlined in the Community Grant Policy ("the Policy").

The Organization agrees to the following terms and conditions:

1. The Organization agrees to be bound by the requirements set out in the Policy and Application form.
2. The Organization will use all grant funding awarded for the purposes stated within its Application. If the Organization wished to vary the purpose, it agrees to be bound by the requirements set out in the Policy.
3. Following receipt of the Grant, the Organization agrees to be bound by the reporting requirements set out in the Policy.
4. Any part of the Grant not spent as set out in the Policy or upon termination of this Agreement must be repaid to the County of Barrhead as stipulated in the Policy. The Grant may be terminated upon:
 - a. mutual consent;
 - b. 90 days written notice by either party;
 - c. demand by the County for immediate repayment in the event of a breach of any term or condition; or
 - d. if the Organization becomes insolvent
5. The Organization acknowledges that it will be liable for the full amount of the Grant and will be bound to the terms of this Agreement, even if the Organization has paid all or part of the Grant to a third party who has spent the money.
6. If requested, the Organization agrees to give the County of Barrhead access to examine the Organization's operation and/or premises to verify the Grant has been used for the purpose laid out in the Application. The Organization will provide access to all financial statements and records having any connection with the Grant or its purpose during the term of this Agreement or until all requirements have been met.
7. The Organization acknowledges that the *Freedom of Information and Protection of Privacy Act (FOIPP)* applies to records submitted by the Organization to the County in relation to the grant application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the *FOIPP Act*, subject to any applicable exceptions to disclosure under the Act.
8. The Organization agrees to indemnify and hold harmless the County of Barrhead, including all councillors, employees, and agents from any and all claims demands, actions and costs (including legal costs) for which the Organization is legally responsible, including those arising out of negligence or willful acts by the Organization or its employees or agents. Such indemnification shall survive the termination of this agreement.

The Organization represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Organization to the Agreement.

[Signature]
Signature

Michelle Row
Print Name

June 3, 2022
Date

Signature

Print Name

Date



REQUEST FOR DECISION

JUNE 7, 2022

E

TO: COUNCIL

RE: SET DATE, TIME & PLACE FOR 2022 PUBLIC AUCTION (TAX SALE)

ISSUE:

Council is required to set the date, time and place to hold the public auction (tax sale) in 2022 for properties on the Tax Arrears List and select a person to conduct the auction.

BACKGROUND:

- *MGA s. 412 Tax Arrears List* - a municipality must annually, not later than March 31, prepare a tax arrears list showing parcels of land which are in tax arrears for more than one year.
- Properties on the Tax Arrears List that would be going for public auction in 2022 include those that have taxes owing from 2019.
- Following receipt of the County's Tax Arrears List, the Registrar of the Land Titles Office endorses a tax recovery notification on the certificate of title for each parcel of land shown on the Tax Arrears List.
- Not later than August 1, 2021, the Registrar sends notification that if tax arrears were not paid by March 31, 2022 the parcel will be offered for sale at a public auction and that the municipality may become the owner of the parcel if it is not sold at the public auction.
- *MGA s. 418 Offer of Parcel for Sale* - the municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid.
 - The public auction must be held in the period beginning on April 1, 2022, and ending March 31, 2023.
- *MGA s.421 Advertisement of Public Auction* outlines specific requirements for advertising that shall be followed.
- Several notices are required to be sent throughout this process by both the County and the Registrar of Land Titles Office such as the original tax notice (*MGA s.333 & s.335*), notification of tax arrears list (*MGA s.412*), tax recovery notification (*MGA s.413*) and warning of sale (*MGA s.417*). Notifications are sent to:
 - the owner of the parcel of land,
 - any person who has an interest in the parcel that is evidenced by a caveat registered by the Registrar, and
 - each encumbrance shown on the certificate of title for the parcel.
- At any time during this process the following may occur:
 - Tax arrears may be paid. Upon payment, the County would be able to notify the Registrar to remove the tax recovery notification from the certificate of title for that property.

- County may also enter into an agreement with an owner of a parcel of land shown on the tax arrears list providing for the payment of the tax arrears over a period not exceeding 3 years.

ANALYSIS:

- County has historically held the public auction in December for the following reasons:
 - If the public auction is held in December 2022, the landowner would have to pay the tax arrears for 2019, 2020 and 2021 prior to the public auction date.
 - If the public auction is held between January 1, 2023 and March 31, 2023, the landowner would have to pay tax arrears for 2019, 2020, 2021 and 2022 prior to the public auction date.
- For Administration to respond to inquiries from all those who receive notices from the Registrar, and for Administration to proceed with the notices to be sent by the County, the Council normally sets the date, time and place of the public auction well in advance of the chosen date.
- In many municipalities the Chief Administrative Officer (CAO) will act as the auctioneer following the guidelines provided by Municipal Affairs.

STRATEGIC ALIGNMENT:

- Holding a public auction for tax sale aligns with the 2022-2026 Strategic Plan in the following areas:

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 - County demonstrates open & accountable government

STRATEGY 1 - Council has the tools & information necessary to make informed decisions which are shared publicly

ADMINISTRATION RECOMMENDS THAT:

Council declares that the public auction, pursuant to *MGA s. 418(1)*, be held Wednesday, December 7, 2022, commencing at 2:00 p.m. in the Council Chambers of the County of Barrhead Administration Office, and further that the CAO for the County of Barrhead act as the auctioneer.



REQUEST FOR DECISION

JUNE 7, 2022

F

TO: COUNCIL

RE: MSI CAPITAL & CANADA COMMUNITY-BUILDING FUND GRANT FUNDING

ISSUE:

County must submit sufficient projects to trigger payment of MSI Capital allocation. Submissions to use grant funds must be approved by Council.

BACKGROUND:

- County currently has grant revenue as follows:

Grant	Deferred Revenue, received in prior years	To be received: 2021 funding	To be received: 2022 funding	Total
MSI Capital, including BMTG	\$2,752,958	\$2,212,646	\$897,269	\$5,862,873
Canada Community-Building Fund	\$2,553,649	\$ 736,254	\$376,814	\$3,666,717

- April 19, 2022 – Council approved 10 Year Capital Plan, which includes the proposed funding sources for projects.
- Funding from MSI Capital is allocated to the County of Barrhead on an annual basis, but not distributed to the County until the County has met the requirements for the funding.
- MSI Capital program is ending in 2024 and will transition to Local Government Fiscal Framework (LGFF). 2023 will be the last funding year for MSI Capital.
 - Municipal Affairs advisors strongly recommend that projects be submitted to fully use allocated grant funds before the program ends.
 - Although details of transition from MSI Capital to LGFF are not yet available, it is expected the transition to be as seamless as possible.
 - County has 6 years from the date of the program ending to use the funds.
- To receive the 2021 and 2022 funding, the following are required:
 - ✓ 2021 Statement of Funding Expenditures (SFEs) submitted prior to May 1, 2022
 - ✓ 2020 SFE is certified,
 - Sufficient Capital Project Applications submitted,
 - ✓ 2016 allocation fully expended.
- County can submit projects that are greater than the current available MSI, i.e., commit future years funding.

ANALYSIS:**MSI Capital**

- 2020 SFE has been certified, the 2021 SFE was submitted on April 8, 2022, and the 2016 allocation has been fully expended.
- County currently has the following MSI Capital applications submitted:

Project (funding source: MSI Capital)	Approved Amount / Submitted Amount	Remaining to Spend per project application
Range Road 22 Upgrade	\$4,075,635	\$3,040,132*
Excavator Purchase	\$325,000	\$325,000* <i>Revised cost \$363,654</i>
2022 Road Gravelling	\$531,226	\$531,226
2022 Shoulder Pulls	\$100,000	\$100,000
Total		\$3,996,358
YTD Grant Revenue Allocated to County of Barrhead		\$5,862,873
Required Submissions to trigger allocation payment		\$1,866,515
2023 funding - <i>estimate</i>		\$ 897,269
Total MSI Capital unallocated		\$2,763,784

*these projects may be overbudget; per MA advisors it is recommended that the SFE submitted in 2023 show the overbudget rather than revise the project application.

- The following 3 projects are presented in the Capital Plan/Operating Budget as MSI Capital funded projects and recommended for submission:

1. Range Road 25 (Naples Road) upgrade in 2024	\$1,078,000
2. <u>2023 Road-regravelling</u>	\$ 531,226
<i>Subtotal</i>	<i>\$1,609,226</i>
3. <u>Landfill Access Road - upgrade in 2026, paving in 2028</u>	<u>\$2,194,400</u>
Total	\$3,803,626

Canada Community-Building Fund

- County has previously submitted the following Canada Community-Building Fund applications:

Project (funding source Canada Community-Building Fund)	Approved Amount / Submitted Amount	Remaining to Spend
Neerlandia Wastewater Collection System Upgrade	\$1,046,000	\$855,756
Base Paving – Range Road 40 Connector Road (Autoparts Road)	\$2,875,700	\$2,875,700
SCADA Upgrade and Expansion	\$124,883	\$18,001
Manola Truck Fill Metering System	\$22,788	\$22,788
Total		\$3,772,245
YTD Grant Revenue Allocated to County of Barrhead		\$3,666,717
Required Submissions to trigger allocation payment		\$0 – submitted projects greater than grant revenue allocated

- 2020 SFE has been certified and the 2021 SFE was submitted on April 8, 2022
- Canada Community-Building Fund applications are sufficient to trigger 2021 & 2022 allocation payment, however the **2016 allocation has not** been fully expended.
 - Although allocated, the County has unspent grant funding from 2014.
 - In 2022 County must expend at least \$982,150 to trigger a payment for 2023
 - Current projected 2022 spend = \$1,637,345 less \$450,000 = \$1,187,345
- Neerlandia wastewater collection system upgrade is projected to be underbudget due to additional grant funding received from Alberta Municipal Water and Wastewater Partnership. This will free up some additional grant funds; projected at \$450,000. Per Municipal Affairs advisors, do not amend the project, but mark as complete when certifying the 2022 SFE in 2023.
- Administration recommends the following projects be submitted for Canada Community-Building Fund, as presented in the Capital Plan:
 - None
- County could consider submitting other capital projects for Canada Community-Building Fund that would be completed earlier to trigger a payment.

ADMINISTRATION RECOMMENDS THAT:

Council authorize Administration to submit applications to MSI Capital for the 3 projects presented.

TO: COUNCIL

RE: LOCAL GOVERNMENT FISCAL FRAMEWORK (LGFF) ENGAGEMENT SURVEY

ISSUE:

Government of Alberta (GOA) requested Council to provide feedback by survey response regarding Local Government Fiscal Framework (LGFF) Engagement by June 13, 2022.

BACKGROUND:

- 2007 - Government of Alberta launched the Municipal Sustainability Initiative (MSI) as a 10-year infrastructure funding program that committed to provide \$11.3 billion in operating and capital funding to support municipalities with their growth and sustainability needs.
- 2014 – MOAs amended to facilitate payment of the Basic Municipal Transportation Grant (BMTG) with MSI Capital
- 2017 - at the end of ten years, only \$7.53 billion had been delivered to municipalities and the province announced that MSI would be extended for an additional 2 years to March 31, 2019
- 2018 – GOA further extended MSI for an additional 3 year making it a 15-year program to end March 31, 2022.
- 2019 – GOA introduced the *Local Government Fiscal Framework (LGFF) Act to replace MSI*
 - Replaces the Municipal Sustainability Initiative (MSI) in April 2024
- 2021 - GOA announced that MSI funding would be extended for an additional 2 years before the Local Government Fiscal Framework (LGFF) replaces it in 2024-25.
 - LGFF funding will include \$722 million in capital funding and non-legislated operating funding.
- Under the current MSI funding, municipalities determine projects and activities to be funded based on local priorities within the general criteria set out in the program guidelines and are encouraged to take a long-term approach to planning for capital projects.
- Currently MSI allocations are generally based on the following:
 - 48% on a per capita basis
 - 48% on education property tax requisitions
 - 4% on kilometers of local roads
 - Base funding of \$120,000 (less for summer villages)
 - Populations < 10,000 with limited local assessment also receive sustainability investment funding
 - BMTG funding for rural municipalities is based on kilometers of open road, population, equalized assessment, and terrain

- Allotments of MSI funding to the County is shown in the following table:

Year	MSI Capital Component (incl BMTG)	MSI Operating Component	Total MSI Funding
2023 (est.)	\$897,269	\$172,738	\$1,070,007
2022	\$897,269	\$172,738	\$1,070,007
2021	\$2,212,646	\$172,738	\$2,385,384
2020	\$1,796,966	\$172,386	\$1,969,352
2019	\$1,268,110	\$172,023	\$1,440,133
2018	\$2,545,907	\$172,005	\$2,717,912
2017	\$1,938,006	\$175,722	\$2,113,728
Total	\$11,556,173	\$1,210,350	\$12,766,523

(NOTE: GOA estimates that in 2023 the County allocation for the MSI Operating Component will be \$172,738; for the MSI Capital Component including BMTG will be \$897,269)

- Funds are allocated but not distributed/released to the County until funding requirements are met. The following tables summarize MSI funding used by the County.

Operating MSI – Funding Used			
Operating projects include municipal services, planning activities, etc.			
Year	Total Allocation	Funding Used	
		Library	Fire
2022	\$172,738	\$137,330	\$35,408
2021	\$172,738	\$137,330	\$35,408
2020	\$172,386	\$137,330	\$35,056
2019	\$172,023	\$137,330	\$34,693
2018	\$172,005	\$137,330	\$34,675
2017	\$175,722	\$132,307	\$43,415
Total	\$1,037,612	\$818,957	\$218,655
% of Funding		79%	21%

Capital MSI – Funding Allocation						
Capital projects include roads, bridge, water & wastewater services, regional airport facilities or equipment, and other municipal buildings						
Year	Road Re-Gravelling	Shoulder Pulls	Equipment Purchases	Road Re-Construction	Kiel Road / W&S	Total Used
2022*	\$531,226	\$100,000	\$363,654			\$994,880
2021	\$531,226			\$726,503		\$1,257,729
2020	\$531,226			\$309,000	\$30,164	\$870,390
2019	\$531,226				\$958,015	\$1,489,241
2018	\$531,226				\$131,369	\$662,595
2017	\$531,226			\$115,787		\$647,013
Total	\$3,187,356	\$100,000	\$363,654	\$1,151,290	\$223,355	\$5,921,848

*planned

Summary of funding used by infrastructure type

Roads	\$5,025,655	85%
Water & Sewer	\$896,193	15%
	<u>\$5,921,848</u>	<u>100%</u>

ANALYSIS:

- Transitioning from MSI to LGFF presents an opportunity to conduct a thorough review of the program design that will provide capital funding to local governments with the expectation of reducing red tape and maintaining accountability of provincial tax dollars.
- GOA is requesting that each local government eligible for funding complete a survey to address LGFF program design.
 - Survey does not deal with allocation formulas or the program budget as it is expected that RMA, AUMA and Metis Settlement General Council will engage its respective members directly regarding these matters.
- Survey questions are primarily administrative and focus on process and procedures, however, at a minimum Questions 8, 12, 13, 16 and 25 require Council feedback to ensure the County's perspective is accurately reflected.
- GOA intends to announce the final details of the LGFF program by early 2023, so that municipalities and Metis Settlements can plan for the program's implementation in advance of the transition.

ADMINISTRATION RECOMMENDS THAT:

Council direct administration to complete the Local Government Fiscal Framework (LGFF) Engagement Survey from the County of Barrhead with input from Council.

Local Government Fiscal Framework Engagement Backgrounder

June 2022



RMA
RURAL MUNICIPALITIES
of ALBERTA

About the Local Government Fiscal Framework

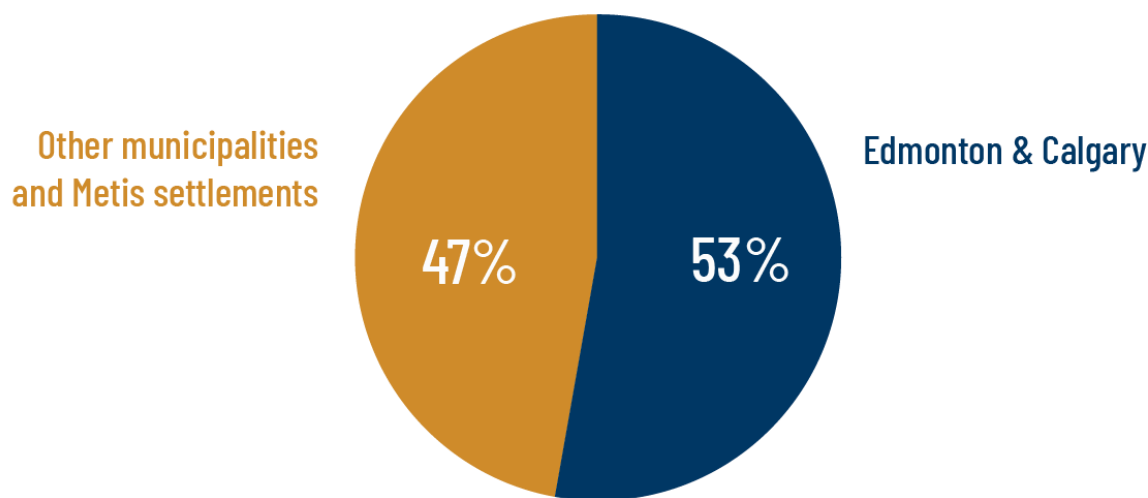
Beginning in the 2024 – 2025 fiscal year, the Government of Alberta will replace the [Municipal Sustainability Initiative](#) (MSI) with the Local Government Fiscal Framework (LGFF) as Alberta’s primary municipal capital grant program.

Unlike the MSI, the LGFF is formalized through legislation (the [Local Government Fiscal Framework Act](#) [LGFF Act]). This is intended to enhance certainty for municipalities, as making changes to the LGFF’s structure or allocation amount will require a longer and more formalized process than changes to the MSI due to the requirement for legislative amendments.

What do we know so far?

Like MSI, the LGFF will provide funding to all municipalities and Metis settlements in Alberta. The LGFF Act has set the total baseline funding amount for all recipients at \$722 million in 2024 – 2025. Edmonton and Calgary will receive \$382 million, and the remaining \$340 million will be shared among all other municipalities and Metis settlements.

Share of 2024 – 2025 LGFF Funding



While the exact overall LGFF funding amounts for future years beyond 2024 – 2025 is not specified, the LGFF Act establishes that the annual change in funding amount is based on 50% of provincial revenue growth from three years prior. For example, if provincial revenues were to increase by 5% from the 2021 – 2022 fiscal year to the 2022 – 2023 fiscal year, the overall LGFF amount in 2025 – 2026 (the second year of the program and first time it would change from the initial \$722 million amount) would increase by 2.5%, to approximately \$740 million.

What is yet to be determined?

Although the overall funding amount and growth formula are finalized through legislation, many details of the program are still unknown. The LGFF Act already includes the mechanism for allocating Edmonton and Calgary's share of funding among the two large cities, but does not set a process for allocating funding among the remaining municipalities and Metis settlements.

The details of how the LGFF will be administered are also unknown. This includes issues such as flexible use of funding, project eligibility, application and reporting processes, payment processes, as well as how to effectively incorporate already-announced provincial priorities for the LGFF (asset management, disaster mitigation, and red tape reduction) into the program.

Also yet to be determined is the overall purpose of the program. Aside from providing all municipalities and Metis settlements with some level of annual funding to help offset capital costs, the province has not specified what "success" looks like for the LGFF. Determining these outcomes will impact how funding is allocated and the program administered. For example, a funding program with a goal of providing an equitable level of funding to all municipalities in the province may look very different from one with a primary goal of providing extra support to struggling or low-capacity municipalities. It is likely that the program will have multiple measures of success but understanding what these are and how they intersect is vital to ensuring the program is designed effectively.

The Engagement Process

Over the summer of 2022, the Government of Alberta is engaging with Edmonton, Calgary, RMA, ABmunis, and the Metis Settlements General Council to determine the LGFF allocation formula and program design. The province is also undertaking limited direct engagement with all municipalities relating to program design.

Most engagement is taking place with the RMA and ABmunis, and is divided into two streams:

Allocation Formula	Program Design
Determining how the funds are distributed	Determining eligibility, reporting, outcomes, etc.
RMA / ABmunis negotiation	GOA-led working group with participation from the RMA and ABmunis
Limited GOA involvement	GOA survey to all municipalities for direct input
Concludes by August 12, 2022	Concludes by mid-September

Both streams will result in recommendations submitted to the Minister of Municipal Affairs and the eventual implementation of an allocation formula and specific program structure.

While the GOA has taken an open-ended approach to each engagement stream, it has established the following scope for each:

Allocation Formula	Program Design
Must provide funding to all municipalities	Address areas such as eligibility, reporting, grant stacking, etc.
Must respond to needs of municipalities involved in restructuring	Operating funding is out of scope
Must be based on publicly available, verifiable data	Program design should prioritize asset management, disaster resilience, and red tape reduction
Must not require a new data collection process	

The RMA's Approach & Objectives

The RMA's engagement approach is not based on a pre-determined formula and structure. Instead, the RMA plans to enter discussions with key objectives and priorities in mind that could potentially be met through a variety of means. As Alberta's municipalities are highly diverse in terms of their type, size, fiscal capacity, cost drivers, and strategic priorities, it will be impossible to design a single program that works equally well for everyone.

However, there is room for improvement over the current MSI program. MSI allocation relies on a complex combination of two formulas: the MSI formula itself and the Basic Municipal Transportation Grant (BMTG) formula, which was carried over when the MSI and BMTG were combined into a single program in 2014.

Since the development of the MSI and BMTG formulas, much has changed. Available data sources are larger and more consistent, and municipal cost drivers have evolved. For this reason, while the current formula may not be "broken" in terms of how it distributes funding, it is fair to question whether it is based on metrics that are currently relevant for municipalities in the province, and whether it would continue to meet municipal needs as the provincial context continues to change.

The RMA is viewing the LGFF consultation process as an opportunity to modernize how capital funding is allocated and administered. It is also a chance to re-consider how funding needs and municipal cost drivers are determined. It is a rare opportunity to build a new approach to municipal grant funding that will better support the needs of rural municipalities in the province.

Defining success

For the RMA, a successful outcome will include the following:

- ♦ As a whole, RMA members will receive a similar or higher share of funding in comparison to MSI.
- ♦ All municipalities will view the LGFF as a fair program with an equitable allocation formula.
- ♦ The LGFF will support municipalities in meeting local infrastructure needs.

These outcomes can be achieved in several ways and through various program and allocation approaches. However, there are also many scenarios in which these outcomes may not be realized for some municipalities. For example, an allocation formula based on metrics that provide disproportionate funding to some municipal types and do not accurately reflect the cost drivers of others would be viewed as inequitable, at least by some. Additionally, while there is simply not enough overall funding available through the LGFF to fully meet municipal infrastructure needs, if the amount received by some municipalities is unreasonably low or the use of funds is overly restrictive, some or all municipalities may view the program as not supporting them in meeting their local infrastructure needs.

RMA priorities

In preparation for engagement, the RMA Board of Directors identified five high-level priorities that have shaped the association's initial research and position development, and will continue to be utilized during the actual engagement process. An overview of each priority is as follows:

Apply a rural lens to municipal cost drivers

Any grant, including the LGFF, is intended to help address municipal needs. However, defining and measuring “need” can be challenging, as this definition will vary across municipalities. For the purposes of municipal capital funding, need is commonly linked to either developing new infrastructure and services in municipalities experiencing rapid growth, or to maintaining existing infrastructure in municipalities struggling to remain viable. In both cases, the measures of need are likely to differ between urban and rural municipalities.

The RMA plans to prioritize the use of metrics and indicators that have a meaningful link to rural needs and cost drivers to ensure that funding flows fairly to both urban and rural municipalities.

Balance municipal autonomy with importance of essential infrastructure and services

Municipal autonomy in using grant funds has been a long-time core RMA position. While this continues to be the case, as municipal responsibilities increase due to downloading and growing citizen expectations, there is a risk that some municipalities may under-invest in core infrastructure, which can have both local and regional impacts.

The RMA plans to propose options within the allocation or program design engagements to balance continued autonomy with possible approaches to incentivizing municipalities to focus grant funding on maintaining or upgrading core infrastructure to support essential services.

Support municipalities with limited capacity / viability challenges

Some municipalities rely on grant funding, including that provided through the MSI or LGFF, to remain viable. In many cases, such municipalities have fiscal challenges with capital, operational, and planning impacts. While capital funding can be helpful in supplementing local revenues, it cannot address more fundamental issues driving viability challenges, and in some cases can even exacerbate such issues if the grant funding is used on new or unnecessary projects that lead to increased operating and maintenance costs.

The RMA plans to engage on this issue with a focus of accurately and fairly defining “low capacity” municipalities and ensuring that the program provides some level of support without inadvertently rewarding incidences of mismanagement or poor decision-making.

Minimize drastic shifts in funding from MSI

A completely new LGFF formula could lead to major changes in allocation for individual municipalities in comparison to the current MSI allocation process. This could have major short- and long-term impacts, especially for municipalities with high reliance on grant funding.

The RMA plans to propose options that will minimize major shifts in allocation for as many municipalities as possible, and if significant shifts occur, recommend a phased approach to minimize impacts on municipal planning.

Understand and respond to ABmunis proposal

ABmunis has publicly released a partial allocation formula proposal. The proposal includes allocation factors, but no details on how each would be weighed or the specific allocation amount for each municipality. The proposal represents a reasonable starting point, but includes several factors that would not effectively address rural cost drivers or needs.

The ABmunis proposal consists of the following components:

- ♦ A base amount
- ♦ Population
- ♦ Kilometres of road
- ♦ Tangible capital assets
- ♦ Own-source revenue to assessment

The RMA plans to apply a rural lens to the proposal to evaluate the strengths and limitations of the ABmunis proposal for RMA members, as well as how some components of the proposal can be modified or combined with metrics being developed by the RMA to reflect both urban and rural priorities.

Next Steps

The RMA is currently in the process of developing initial specific priorities relating to both allocation and program design. These are informed by the RMA Board of Directors, as well as the member townhall held on May 25, 2022, which included live polling and an opportunity for questions and discussion. The RMA is also working closely with the Alberta Rural Municipal Administrators Association to ensure that the administrative perspective is considered in the RMA's position development.

The program design working group kicked off on May 30 with a meeting led by Municipal Affairs. The working group will be meeting frequently over the summer to develop positions on a wide range of program design issues, with the goal of submitting recommendations to the Minister of Municipal Affairs in mid-September.

The RMA and ABmunis are still in the process of determining the approach to negotiating the development of an LGFF allocation formula, although this work will likely commence in the coming weeks and must be complete by August 12.

As progress continues on both program design and allocation, the RMA will provide members with regular updates, and may re-engage, either through another townhall or a survey.

For questions on the engagement process, the RMA's positions, or next steps, please contact Wyatt Skovron, RMA Manager of Policy & Advocacy, at wyatt@RMAAlberta.com.

LGFF Engagement Survey

Introduction

The Government of Alberta is committed to providing predictable, long-term infrastructure funding to municipalities and other local governments. Since 2007, the province has been supporting local government infrastructure priorities through the Municipal Sustainability Initiative (MSI). The MSI has provided significant funding to local governments to support local infrastructure priorities and build strong, safe and resilient communities. The province introduced the *Local Government Fiscal Framework (LGFF) Act* in October 2019, which legislates remaining MSI funding and implements the LGFF, which will replace the MSI in April 2024.

The change from MSI to LGFF provides an opportunity to review the design of the new program that will provide capital funding to local governments. As such, we are seeking your input on the next steps – deciding how the capital funding program should be designed to reduce red tape while maintaining accountability for provincial tax dollars. This survey addresses LGFF program design, and does not deal with issues related to the allocation formula, or the amount of money in the program. **The survey is not the forum for local governments to provide feedback on the capital allocation formula. Rather, the municipal associations and the Metis Settlement General Council will be engaging with their members separately regarding the formula.**

This survey is being distributed to the Chief Elected Official of each local government eligible for funding under the LGFF. We encourage you to work closely with your councils and administrations to ensure your responses reflect the perspectives of your local government. A PDF version of the survey is available [here](#) to facilitate this work. **Please submit only one response for your municipality.**

All survey responses must be entered into this online survey. **Please Note: PDFs are not fillable forms and have been made available for facilitating your internal brainstorming between elected officials and administration. PDF forms will NOT be accepted in lieu of responses to the online survey.**

Please complete the survey by 6:00pm, **June 13, 2022**.

It will be possible for you to save an incomplete survey and return to it at a later time, though any survey which has been completed cannot be revisited. Should you require assistance or have questions regarding the survey, please contact the Grants and Education Property Tax Branch at ma.geptbranch@gov.ab.ca (for information on how to provide feedback on the capital allocation formula, please contact your municipal association/Metis Settlements General Council).

Legal Statement

Any personal information provided in response to this survey is collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be managed in accordance with the privacy provisions under the FOIP Act. Should you have any questions about the collection, use or disclosure of this information, please contact the Policy and Strategy unit by email at ma.geptbranch@gov.ab.ca, or write the Director of Policy and Strategy, Alberta Municipal Affairs, 15th Floor, Commerce Place, 10155- 102 Street, Edmonton, Alberta, T5J 4L4.

Survey Questions

MUNICIPALITY

1. Please indicate the local government you represent.
 - [open text response]

FORMS

2. Do you find the MSI Capital application form complex or challenging to complete?
 - Yes
 - ☒ • No
 - Unsure
3. If yes, what information on the MSI Capital application form is the most complex or challenging for you to provide? Please rate the following components based on their complexity (1=Least complex/challenging to 5=Most complex/challenging).
 - Application/amendment form
 - Anticipated start date
 - The breakdown of project category (Question 4 on the application)
 - The quantity of the resulting capital asset (Question 5 on the application)
 - Differentiating between new/rehab/replace (Question 5 on the application)
 - The project outcomes (Question 6 on the application)
 - Asset ownership (Question 7 on the application)
 - Non-profit organization details (Question 8 on the application)
 - Municipal forces (Question 9 on the application)
 - The estimated project financial information, i.e. functional planning, construction (Question 10 on the application)
 - Other Grant Funding (Question 11 on the application)
4. Do you find the Statement of Funding and Expenditures (SFE) form complex or challenging to complete?
 - Yes
 - ☒ • No
 - Unsure
5. If yes, what information on the SFE form is the most complex or challenging for you to provide? Please rate the following components based on their complexity (1=Least complex/challenging to 5=Most complex/challenging).
 - Credit items
 - Providing the full break-down of project costs by funding sources
 - Understanding what goes in each column on the SFE Form (labels are confusing)
 - Other (please specify) [open text response]

6. Under the current MSI program, the due date for submitting the SFEs is May 1 of the following year. Is this timeline for submitting SFEs appropriate?

- * Yes, the timeline is appropriate and does not need to be changed
- No, an earlier date would be better
- No, a later date would be better
- Other (please specify) [open text response]

7. To ensure municipalities have accurate financial reporting for capital budgeting purposes, SFEs are compared to the financial statements to ensure errors are proactively identified. Do you have suggestions for how this practice can be improved?

- * No
- Yes (please specify) [open text response]

TIMING TO SAVE FUNDS

8. Given typical project costs and timelines, what is a reasonable/appropriate amount of time to save LGFF funding to expend on larger capital projects?

- Longer than 5 years
- * Within 5 years
- Within 3 years
- Within 2 years
- Other (please specify) [open text response]

Discuss

ELEMENTS TO BE RETAINED AND IMPROVED

9. What are the key elements of the MSI capital component that you would like to see continued in LGFF? (Please select up to 5)

- * Ability to "save up" funding for larger projects
- * Ability to pay for projects with future years' funding
 - Restructuring policy, that benefits municipalities receiving dissolved municipalities for five years after restructuring
 - Ability to start projects in advance of ministerial approval
 - Ability to fund borrowing costs
- * Ability to amend project funding and scope
- * Broad range of eligible project categories
 - Ability to contribute MSI funding to other eligible entities
- * Ability to combine grant funding with that of other grant programs (grant stacking)
 - Other (please specify) [open text response]

10. Recognizing the need for the provincial government to remain accountable for taxpayer funding, in what ways could the LGFF program be improved or made more efficient than the MSI capital program for local authorities to administer. (Please select up to 5)

If necessary, refer to the [MSI capital program guidelines](#) for more information about current policies.

- Expand project eligibility
- * Expedite the application and amendment approval processes
- Simplify the reporting and accounting requirements
- Change the payment processes
- Remove the condition to expend annual allocations within six years
- Change the maximum project commitment thresholds
- Reduce the number of allowable capital project submissions per year
- Eliminate the ability to grant stack
- Simplify communication and project recognition requirements
- None of the above. Maintain the current MSI program design
- Other (please specify) [open text response]

11. How could your selected actions from the previous question (top 5) be improved?

- [Open text response]

ASSET MANAGEMENT

12. Asset management is the process of making decisions about the use and care of infrastructure to deliver services in a way that considers current and future needs, manages risks and opportunities, and makes the best use of available resources funding sources. What tools, resources, and program conditions could be used in the LGFF program to best support asset management practices in your community? (Please select up to 5)

- Make asset management costs eligible for LGFF funding
- Make asset management costs eligible for funding under other Municipal Affairs grant programs
- Require capital projects to be part of the local authority's asset management plan to be eligible for LGFF funding
- Require a portion of each local government's LGFF funding to be used for provincially defined asset management resources and activities, such as workshops, training, tools, work plans, etc.
- Enable local governments to receive a greater percentage of LGFF funding if they fulfill defined asset management goals
- * Require core infrastructure (water, wastewater, roads, etc.) be brought to a reasonable condition level prior to submitting other projects
- * Apply restrictions, such as municipalities deemed to be "at risk" in the Municipal Affairs Business Plan performance measure [[Link to Municipal Indicators](#)] being limited to only funding core capital projects
- None of the above
- Other (please specify) [open text response]

Discuss

DISASTER RESILIENCY

13. What would be the best ways for the LGFF to encourage local governments to build infrastructure that is more resilient to natural disasters? (Please select up to 5)

- ☒ Ensure the ability to cost-share with other disaster resiliency programs continues
- ☒ Program guidelines provide information about best practices, tools and resources related to disaster resilience
- ☒ Project eligibility descriptions in the program guidelines include examples that demonstrate resilience
- ☒ Project eligibility expanded to fund projects associated with 'natural infrastructure' such as wetlands and firebreaks
- ☒ Local governments must confirm on project applications that they have considered natural disasters in project planning for the project to be eligible for LGFF funding
- Local governments must consider disaster resilience in their asset management plans as a requirement for the funding
- A percentage of each local government's LGFF funding must be used for infrastructure that mitigates natural disasters
- Require resilience assessments for projects deemed to be at higher levels of disaster risk (i.e. infrastructure located on a flood plain)
- Specify that infrastructure built on a floodplain is not eligible for funding
- Other (please specify) [open text response]

PROJECT MANAGEMENT

14. What aspects of the current MSI capital program make your project management practices more challenging?

- [open text response]

15. Are there ways in which the LGFF program administration can be designed to better align with your local government's project management practices?

- [open text response]

SUSTAINABILITY/VIABILITY

16. In what ways could the design of the program help address the needs of communities with sustainability/viability challenges?

- [open text response]

OUTCOMES

17. Do you currently collect outcome related information based on your federally or provincially funded capital spending (e.g. 10 km of new lane roadway has resulted in a 10% decrease in accidents and improved commute times by 30%)? If so, can you provide some examples of outcome related data you currently collect?

- ☒ No
- Unsure
- Yes (please specify) [open text response]

18. If no, do you foresee any challenges related to collecting outcome related information?

- No
- ☒ • Yes (please specify)

INFRASTRUCTURE CONDITION ASSESSMENTS

19. Do you collect infrastructure condition assessments?

- Yes
- No
- Unsure

20. If no, do you foresee any challenges related to collecting outcome related information?

- [open text response]

TECHNOLOGICAL REQUIREMENTS

21. LGFF will be administered using an online administration system. Thinking of the online system you use to submit projects and SFEs for MSI Capital, do you have concerns or suggestions for improvement?

- [open text response]

22. MyAlberta Digital ID for Business (MADI-B) is the Government of Alberta's external partner identity and access management service and is used to authenticate external users of Government of Alberta online services. It is likely that the new IT system for LGFF will use this service to authenticate users. In order to make use of MADI-B-protected services, an external user must first register a MADI-B account. Does your organization already have MADI-B accounts for other Government of Alberta services?

- Yes
- ☒ • No
- Unsure

23. The current online system for the MSI Capital program provides two on-demand reports, Financial Summary Report and Project Application Report, to assist you with managing the grant program. Are these reports sufficient for you?

- ☒ • Yes
- No
- Unsure

24. If no, can you suggest additional report capabilities that would assist you with administering your grant funding under the LGFF program?

- [open text response]

GENERAL/CONCLUDING THOUGHTS

25. Is there anything else you wish to share on how the LGFF funding program should be designed and administered? Please provide comments here.

- [open text response]

Discuss



REQUEST FOR DECISION

JUNE 7, 2022

H

TO: COUNCIL

**RE: MEMORANDUM OF AGREEMENT (MOA) WITH ALBERTA TRANSPORTATION FOR STIP
FUNDING FOR BRIDGE FILE 78033**

ISSUE:

Council authorization is required for Reeve to sign MOA between Alberta Transportation and County of Barrhead for STIP funding for Bridge File 78033.

BACKGROUND:

- Local Road Bridge Program is one of 4 funding streams of the Strategic Transportation Infrastructure Program (STIP). It provides funding to municipalities for local bridge projects, including engineering, maintenance, rehabilitation, and replacement.
- STIP Program for Local Road Bridge Program contributes a maximum of 75% of submitted costs or actual costs, whichever is less.
- County submitted an application for BF 78033 (Range Road 35) to STIP Program and included the work in the 2022 Capital Plan for a total cost of \$310,000.
 - STIP eligible amount is a maximum of \$232,500.
- May 12, 2022 – Alberta Transportation notified the County we were successful in our submission for STIP funds for BF 78033

ANALYSIS:

- An MOA between the County and Alberta Transportation is required before grant funds can be allocated.
- Agreement is a standard agreement for STIP funding and includes the bridge replacement cost at \$310,000, with STIP contribution being the lesser of \$232,500 or 75% of actual costs.
- Council's authorization is required for the Reeve to sign the MOA.

ADMINISTRATION RECOMMENDS THAT:

Council authorizes the Reeve to sign the MOA between Alberta Transportation and the County of Barrhead to access grant funds to a maximum of \$232,500 under the STIP Local Road Bridge Component for BF 78033 Bridge Maintenance.



ALBERTA
TRANSPORTATION

Office of the Minister

May 12, 2022

AR 89587

Reeve Douglas Drozd
Reeve
County of Barrhead No. 11
5306 - 49 Street
Barrhead, AB T7N 1N5
ddrozd@countybarrhead.ab.ca

Dear Reeve Drozd:

I am pleased to advise your council that the following projects will be funded under the Strategic Transportation Infrastructure Program.

Local Road Bridges:

Based on your submitted application(s), the approved grant is 75 per cent of the eligible project cost.

BF 78033 - Culvert Replacement, maximum grant: \$232,500

The final grant amount will be based on the actual eligible costs at the time of project completion, up to the approved maximum grant amount.

Budget 2022 focuses on protecting lives and livelihoods. Our government continues to make investments in hospitals, schools, roads, bridges, transit, and water infrastructure to support municipalities in improving critical local transportation infrastructure, creating jobs, and stimulating the economy.

Alberta Transportation staff will be in contact with your administration to formalize the funding agreement to undertake this work. As part of the previous approval conditions, no cost increases can be considered.

While I look forward to sharing the news about this important investment, I ask that you please do not publicly communicate this project approval until provincial announcements are made.

Sincerely,

Rajan Sawhney
Minister of Transportation

cc: Mr. Glenn van Dijken, MLA, Athabasca-Barrhead-Westlock
Mr. Michael Botros, Regional Director, North Central Region



Memorandum of Agreement

between

Alberta Transportation

and

County of Barrhead

for the

Strategic Transportation Infrastructure Program

Local Road Bridge Component

for

BF 78033 Bridge Culvert Replacement

MEMORANDUM OF AGREEMENT made as of the _____ of _____, 2022

BETWEEN:

HER MAJESTY THE QUEEN,
in right of Alberta, as represented by Alberta Transportation
("Alberta")

-and-

County of Barrhead

in the Province of Alberta (the "Municipality")

The Municipality has proposed to undertake **Bridge Culvert Replacement of BF 78033** (in this document referred to as the "Project"); and

Ownership of the said **BF 78033** is vested in the Crown in right of Alberta; and

Under the provision of Alberta Regulation 79/2003, the Minister may enter into an agreement with respect to any matter relating to the payment of a grant; and

The Minister, as a condition to the use of Provincial funds for the construction of the **BF 78033**, under the Strategic Transportation Infrastructure Program – **Local Road Bridge Component**, deems it necessary to enter into an agreement with the Municipality to ensure the preservation and protection of **BF 78033** as an efficient means of transportation.

In consideration of the terms and conditions specified in this document, the parties agree as follows:

1. The Municipality shall undertake the **Bridge Culvert Replacement of BF 78033** in accordance with the detailed plan and specifications as approved by the Minister.
2. The maximum contribution by the Minister shall be limited to **Two Hundred Thirty Two Thousand Five Hundred dollars \$ 232,500** or Seventy-Five Percent (75%) of the actual shareable costs, whichever is less, as shown in the **Schedule of Costs**, in this document referred to as the "**Schedule A**", attached to this document and forming part of this Agreement.
3. The Minister may advance a portion or all of the funds specified in Clause 2 in trust or provide payments upon submission of invoices submitted by the municipality based on actual expenditures incurred on the project.

4. Nothing in this Agreement will preclude the Municipality from using other sources of funding to complete the work agreed upon.
5. The Municipality will accept the funds granted conditionally by the Minister on the following terms and conditions:
 - a) the Municipality shall maintain a separate accounting for costs incurred on the project and all funds granted conditionally by the Minister;
 - b) the Municipality will ensure expenditures accounted for against the principal amount of any advance and the interest earned is only for the work accepted by the Minister under this Agreement;
 - c) any interest earned on the provincial funds held by the Municipality will only be applied to the total eligible project expenditures so as to reduce the total sharable cost; and
 - d) **"Interest Earned"** shall be calculated based on the actual interest earned by the municipality so as to maximize the interest on such money, subject to provisions of the Municipal Government Act or a method agreeable to the Minister;
 - e) all funds advanced conditionally and accumulated interest not expended prior to December 31st in any year, will be retained conditionally by the Municipality and expended on the Project in the following year(s). The Municipality agrees that any funds and accrued interest unexpended on completion or termination of the Project will be returned to the Province or may be treated as an advance on other Transportation programs as may be specified by the Minister.
6. The Municipality agrees that the Minister shall have the right at all times to inspect the cost records of the Municipality, the work specified in this document, and any and all materials supplied or used in connection with this work, and shall have the right to require any modification or alteration in the work to ensure its completion in accordance with the specifications forming part of this Agreement.
7. The Municipality agrees that:
 - a) it will utilize competent engineering consultants registered and licensed to practice in the Province of Alberta, in this document referred to as the **"Engineer"**, for the design including preparation of the plans and specifications and for the quality control activities and supervision of the contract during construction; and

- b) it will undertake the construction on a contract basis, and shall invite tenders; and where the Municipality recommends that any tender other than the low tender be accepted, shall submit to the Province for its written approval its recommendation respecting such awarding, together with details of all tenders received; and
 - c) it will ensure that the accepted work is carried out in accordance with the rules, regulations and laws governing such works and in accordance with the best general practice, and in a manner agreeable to the Minister; and
 - d) it will satisfy itself that the costs proposed and submitted by the Engineer for their services are considered fair and reasonable; and
 - e) it will provide the Minister with confirmation of construction completion; and a certified financial statement of all costs incurred; and revenues received with respect to the project; along with copies of all relevant invoices; and
 - f) it will schedule the work to be completed by **October 31, 2025**.
8. Upon completion of the work, the Municipality shall allow free and complete use of the said **BF 78033** to and by any lawfully licensed vehicle operated in accordance with the Traffic Safety Act.
9. The Municipality agrees that it shall at its own expense perform subsequent maintenance on the **BF 78033** including upkeep of signage and pavement markings, as required.
10. The Municipality shall indemnify and hold harmless the Minister, his employees and agents from any and all claims, demands, actions and costs or whatever may arise, directly or indirectly, out of any act or omission of the Municipality, its employees or agents, in the performance by the Municipality of this Agreement. Such indemnification shall survive termination of this Agreement.
11. The parties agree to give this Agreement a fair and liberal interpretation and to negotiate with fairness and candor, any modification or alteration that may be rendered necessary by changing conditions.

IN WITNESS WHEREOF this Agreement has been duly executed by the parties hereto as of the date first above written.

SIGNED ON BEHALF OF

Alberta Transportation

Regional Director

Witness

Date Signed

SIGNED ON BEHALF OF

County of Barrhead

As represented by the Mayor/Reeve:

Mayor/Reeve

Witness

Date Signed

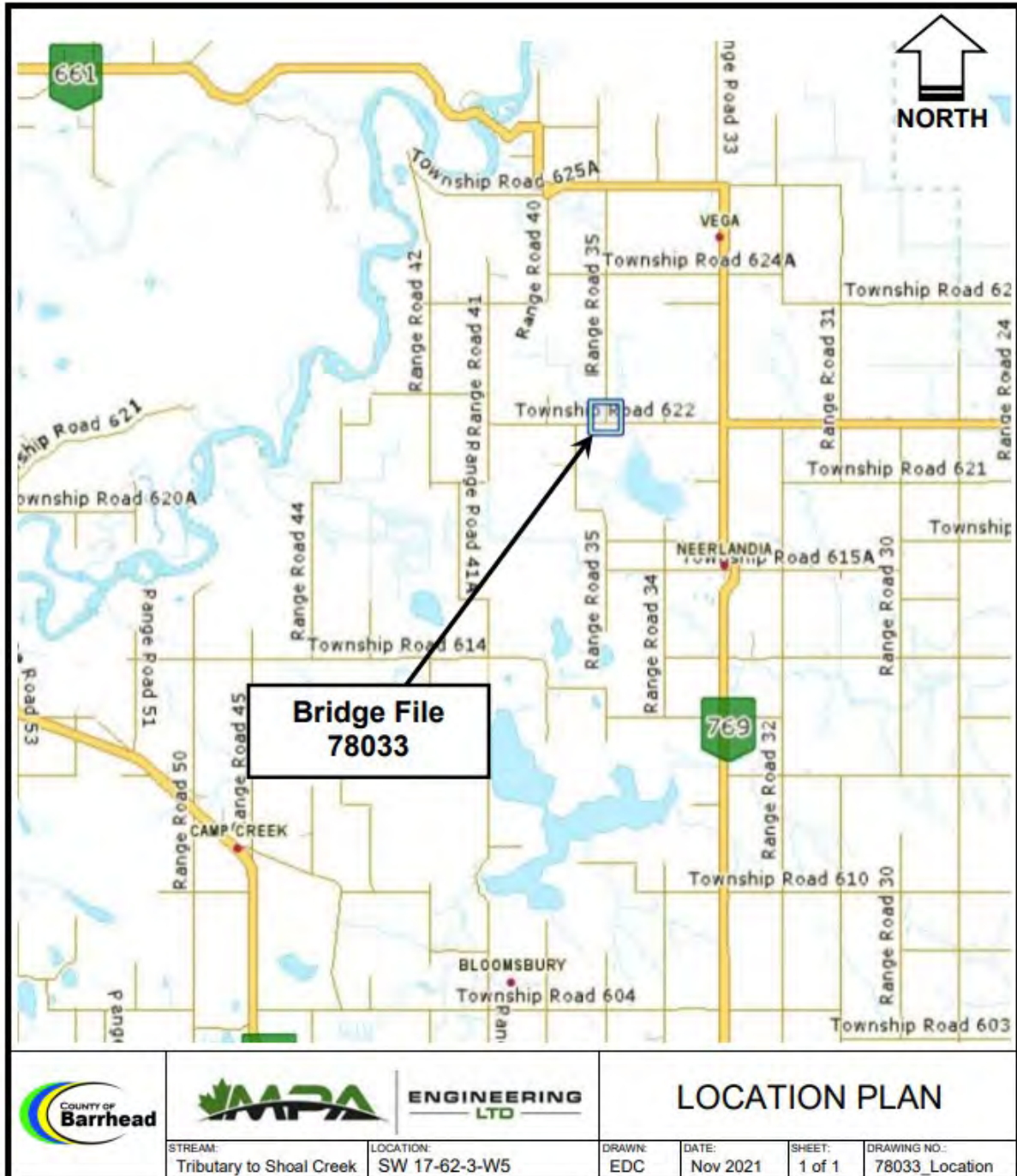
Schedule “A”

Schedule of Costs

Project Information	
Municipality	County of Barrhead
Project Name:	BF 78033 – Bridge Culvert Replacement
Project Detailed Location:	SW 17-62-3-W5
Contractor:	
Consultant:	
Financial Information	
Project/Construction Cost	\$
Engineering Costs <i>(Eligible Costs Only)</i>	\$
Total Eligible Cost	\$ 232,500
Other <i>(Please Specify)</i>	\$

Exhibit "A"

(Map of Site)





REQUEST FOR DECISION

JUNE 7, 2022

I

TO: COUNCIL

RE: 2022 ROAD RECONSTRUCTION PROJECT #340 – WEST OF 30 AND 31-59-3-W5

ISSUE:

Administration requires Council to authorize signing of agreements for 2022 Road Reconstruction Project #340 – West of 30 and 31-59-3-W5.

BACKGROUND:

Public Works has acquired the following landowner signatures on agreements for Acquisition of Land for Right-of-Way, Crop Damages on Backslope Area, Borrow Area and Crop Damage on Access Roads to Borrow Area and Landscape Borrow Area & Crop Damage on Access Road for 2022 Road Reconstruction Project #340 – West of 30 and 31-59-3-W5.

Acquisition of Land for Right of Way

- | | |
|--|---|
| 1. Alvin Thoma, Joanne Bourgeois, Sylvia Connell and Michelle Jabs | NW 30-59-3-W5 |
| 2. Alvin Thoma, Joanne Bourgeois, Sylvia Connell and Michelle Jabs | SW 30-59-3-W5 |
| 3. Jeffery Thomas Toivonen and Daren Filomena Toivonen * | NW 31-59-3-W5
Lot 1, Block 1, Plan 0526341 |
| 4. Alvin Thoma | SW 31-59-3-W5 |
| 5. Harvey Andrew Fott and Joyce C Fott * | NE 25-59-4-W5 |
| 6. Harvey Andrew Fott and Joyce C Fott | NE 25-59-4-W5 |
| 7. Robert Steven Bowick and Stephanie Lorraine Bowick | NE 25-59-4-W5 |
| 8. Harry Henschel | SE 25-59-4-W5 |
| 9. Barrhead Auto Parts & Salvage Ltd. * | SE 25-59-4-W5
Lot B, Block 1, Plan 0021362 |
| 10. Daniel Walter Berg and Deborah Joan Berg | NE 36-59-4-W5 |
| 11. James Herbert Theodoor Kobes and Renee Ann Kobes | NE 36-59-4-W5 |
| 12. Stephen Johnson | SE 36-59-4-W5 |
| 13. Kenneth Edward Molzan and Joanne Gail Molzan | SE 36-59-4-W5
Lot 1, Block 1, Plan 1320942 |

* 3 of the properties have agreements for replacement of dust control that they purchased in 2022

Crop Damage on Backslope Areas

- | | |
|--|---|
| 1. Alvin Thoma, Joanne Bourgeois, Sylvia Connell and Michelle Jabs | NW 30-59-3-W5 |
| 2. Alvin Thoma, Joanne Bourgeois, Sylvia Connell and Michelle Jabs | SW 30-59-3-W5 |
| 3. Jeffery Thomas Toivonen and Daren Filomena Toivonen | NW 31-59-3-W5
Lot 1, Block 1, Plan 0526341 |
| 4. Alvin Thoma | SW 31-59-3-W5 |
| 5. Harvey Andrew Fott and Joyce C Fott | NE 25-59-4-W5 |
| 6. Harvey Andrew Fott and Joyce C Fott | NE 25-59-4-W5 |
| 7. Robert Steven Bowick and Stephanie Lorraine Bowick | NE 25-59-4-W5 |
| 8. Harry Henschel | SE 25-59-4-W5 |
| 9. Barrhead Auto Parts & Salvage Ltd. | SE 25-59-4-W5
Lot B, Block 1, Plan 0021362 |
| 10. Daniel Walter Berg and Deborah Joan Berg | NE 36-59-4-W5 |
| 11. James Herbert Theodoor Kobes and Renee Ann Kobes | NE 36-59-4-W5 |
| 12. Stephen Johnson | SE 36-59-4-W5 |
| 13. Kenneth Edward Molzan and Joanne Gail Molzan | SE 36-59-4-W5
Lot 1, Block 1, Plan 1320942 |

Borrow Area and Crop Damage on Access Roads to Borrow Area

- | | |
|--|---|
| 1. Jeffery Thomas Toivonen and Daren Filomena Toivonen | NW 31-59-3-W5
Lot 1, Block 1, Plan 0526341 |
|--|---|

Landscape Borrow Area & Crop Damage on Access Road

- | | |
|--------------------|---------------|
| 1. Alvin Thoma | SW 31-59-3-W5 |
| 2. Harry Henschel | SE 25-59-4-W5 |
| 3. Stephen Johnson | SE 36-59-4-W5 |

Council approved rates as per Rates & Fees Bylaw 4-2022 are as follows:

Acquisition of Land for Road Right of Way	\$2,000 per acre
Crop Damages	\$300 per acre
Borrow Area	\$1,000 per acre
Landscape Borrow Area	\$500 per acre
Fencing	Where there is a fence, the Municipality will supply posts and labour and the landowner will supply the wire

- February 15, 2022 - Council directed administration to negotiate agreements with landowners for the acquisition of road right-of-way at a rate of \$5,000 per acre.

- Reconstruction to take place on Range Road 40 between Highway 18 and Highway 33.

ANALYSIS:

- Total estimated cost of the agreements for Project #340 will be \$56,000.
- Project currently has a 66 ft right of way; a 100 ft right of way is required for the project.
 - To secure a 100 ft right of way, a 17-ft strip of property on each side and parallel to the road for the full length of the project is required.
- Value per acre is within realtor assessment of \$3,000 - \$5,000 per acre due to location.
- With the higher cost per acre, and no consideration for additional costs for fencing wire or dust control ensures the County is treating all landowners the same
- Public Works is scheduled to begin work on this project once all permitting is in place.
- \$740,800 has been accounted for in the 2022 Capital Budget for Project 340 under Road Construction to cover the costs of landowner agreements, steel products (culverts), equipment & labour costs to prepare the road for paving in accordance with the Capital Plan.

STRATEGIC ALIGNMENT:

- Improving roads in the County of Barrhead aligns with the 2022-2026 Strategic Plan in the following areas:
 - PILLAR 2: MUNICIPAL INFRASTRUCTURE & SERVICES
 - GOAL 1 Infrastructure & services balance County capacity with ratepayers needs

ADMINISTRATION RECOMMENDS THAT:

Council directs the Reeve and County Manager to sign the agreements for Acquisition of Land for Right-of-Way, Crop Damages on Backslope Area, Borrow Area and Crop Damage on Access Roads to Borrow Area and Landscape Borrow Area & Crop Damage on Access Road for 2022 Road Reconstruction Project #340 – West of 30 and 31-59-3-W5 as presented.



REQUEST FOR DECISION

JUNE 7, 2022



TO: COUNCIL

RE: 2022 FORT ASSINIBOINE PIT GRAVEL CRUSHING TENDER

ISSUE:

In order to maintain adequate gravel inventories at County gravel pits, crushing is necessary at the Fort Assiniboine pit. Upon completion of the 2022 Road Graveling Program, the inventory of this pit will be almost depleted.

BACKGROUND:

- Public Works posted a tender for gravel crushing on Alberta Purchasing Connection (APC) that closed on June 1, 2022.
- Crushing tender was for a total of 250,000 tonnes with the following breakdown:
 - 215,000 tonnes Des 4 Cl 23 (7/8")
 - 35,000 tonnes Des 4 Cl 40 (1-1/2")
- Proposed gravel crushing should provide 5 years inventory at the Fort Assiniboine Pit at current usage.
- Project was budgeted for 250,000 tonnes at \$6.00/tonne for a total of \$1,500,000.

ANALYSIS:

- A total of 6 completed tenders were submitted to the County, all submitting contractors were qualified to carry out the work.
- Results of the tender are in the following table:

Company Name	7/8" Price per Tonne	1 1/2" Price per Tonne	Total Price	Days to Complete
Surmont Sand & Gravel Ltd.	\$5.35	\$5.35	\$1,337,500	90
Wapiti Gravel Suppliers	\$5.45	\$4.88	\$1,342,550	45
Associated Aggregates	\$6.45	\$6.30	\$1,607,250	120
Hopkins Construction (Lacombe) Ltd.	\$6.61	\$6.50	\$1,648,650	65
Barsi Enterprises Ltd.	\$7.20	\$7.05	\$1,794,750	90
685762 AB Ltd. (Czar Block Inc.)	\$9.93	\$9.63	\$2,472,000	80

- Lowest bid was by Surmont Sand & Gravel Ltd, who are based in Fort McMurray, at a price of \$5.35/tonne.
- Surmont carried out crushing for the County of Barrhead in 2020 at the Moosewallow gravel pit and provided a very good product in a timely manner. Public works management would recommend working with them again based on this experience.
- An additional \$8,000 is required to be allocated to this project to cover the cost of gravel quality testing throughout the project. County staff will collect samples on a routine basis and bring them into a lab for analysis to ensure that the gravel product meets the required spec.
- General Specifications of the contract s. 1.2.02 Quantities which form part of the tender, permits the County to alter the quantity of material to be crushed.
- Given the favorable pricing, the following options could be considered:
 - **OPTION 1:** Award the contract to Surmont for \$1,337,500, to crush 250,000 tonnes. An additional \$8,000 is required for testing for a total project cost of \$1,345,500 which is \$154,500 below budget.
 - **OPTION 2:** Increase the crushed volume by 28,000 tonnes for a total of 278,000 tonnes and award the contract to Surmont for \$1,487,300. An additional \$8,000 is required for testing for a total project cost of \$1,495,300 which is \$4,700 below budget.

STRATEGIC ALIGNMENT:

- Ensuring a sufficient gravel stockpile in the County of Barrhead aligns with the 2022-2026 Strategic Plan in the following areas:
 - **PILLAR 2: MUNICIPAL INFRASTRUCTURE & SERVICES**
 - **GOAL 1** Infrastructure & services balance County capacity with ratepayers needs
 - **GOAL 2** County has secured a gravel supply for the next 100 years
 - Strategy 1. Responsible management & extraction of County's current gravel resources

ADMINISTRATION RECOMMENDS THAT:

Council awards Contract # 2022-01G Excavate, Crush & Stockpile Gravel Fort Assiniboine Pit to Surmont Sand & Gravel Ltd., for \$1,337,500 to crush 250,000 tonnes and further, Council allocates \$8,000 towards gravel quality testing for this project.

TO: COUNCIL

RE: 2022 LINE PAINTING PROGRAM

ISSUE:

Council is required to award the contract for the 2022 Line Painting project on local highways.

BACKGROUND:

- County completes line painting on our local highways every 3 years and was last completed in 2019.
- Lines on the highway get worn through regular road use, especially in the winter with sanding, salting and plowing, which makes the lines less visible.
- April 22, 2022 – Public Works sent out a request for quotation for line painting by invitation with a closing date of May 25, 2022.
- Work must be completed by September 15, 2022.
- Work consists of repainting all 3 lines on approximately 42 miles of local highways and repainting the centerline only on the 1.25 miles of paved road at RR 31 to Sunny Beach.
- 2022 Operating Budget has \$90,000 allocated to line painting (all 3 lines) under contracted services.
- Alberta Transportation completes all line painting on Provincial highways and follow a similar practice however occasionally will paint center line and only 1 shoulder depending on costs.

ANALYSIS:

- A total of 3 completed tenders were submitted to the County, all submitting contractors were qualified to carry out the work.

Line Requirements	Miles	AAA Striping & Seal Coating Service	Lafrentz Road Marking	Line King Highways
OPTION 1: Painting of 3 lines	42.0	\$59,208.84	\$59,472.00	\$39,000.00
OPTION 2: Painting of centerline & 1 shoulder	42.0	\$40,080.87	\$39,984.00	\$30,000.00
Additional: Painting of centerline only (Sunny Beach segment)	1.25	\$597.34	\$609.00	\$500.00
Total for Option 1 (3 lines local highways) & Additional (centerline Sunny Beach road)	43.5	\$59,806.18	\$60,081.00	\$39,500.00

- County of Barrhead has used AAA Striping previously and Athabasca County utilized Line King and both companies provided good service.
- Lowest quotation received for line painting was \$39,500 by Line King Highways which falls within the approved budget.

STRATEGIC ALIGNMENT:

- Improving roads in the County of Barrhead aligns with the 2022-2026 Strategic Plan in the following areas:
 - PILLAR 2: MUNICIPAL INFRASTRUCTURE & SERVICES
 - GOAL 1 Infrastructure & services balance County capacity with ratepayers needs

ADMINISTRATION RECOMMENDS THAT:

Council directs Administration to award the 2022 Line Painting project to repaint 3 lines on approximately 42 miles of local highway and center line on 1.25 miles to Line King Highways for a cost not to exceed \$39,500.



REQUEST FOR DECISION

JUNE 7, 2022



TO: COUNCIL

RE: DEVELOPMENT APPLICATION 45-2022 – Lot 8 and 9 Block 1 Plan 1922999

ISSUE:

Upon Council approval of a Lease Agreement with Benedict Pipeline Inc for the construction of a temporary laydown yard on Lots 8 & 9 within Kiel Industrial Park for Keyera KAPS pipeline project Council is further required to approve Development Application 45-2022.

BACKGROUND:

- 2018 - Land Use Bylaw 5-2010 was amended to include the lands under the Direct Control District
- 2018 - Kiel Industrial Park Area Structure Plan (Bylaw 4-2018) was adopted
- Land is also within the Intermunicipal Development Plan (IDP) with the Town of Barrhead.
- Land is under ownership of the County of Barrhead
- June 2, 2022 – Benedict Pipeline Inc. submitted a proposal to the County for a short-term lease for a laydown yard on approximately 9 acres on Lots 8 & 9 within Kiel Industrial Park for the installation of the Keyera KAPS pipeline project. Project will include:
 - Stripping topsoil, grading, application of gravel, and supply and install culverts and approaches,
 - Placement of 7 office trailers, 2 washcars, and
 - Storage of pipeline project materials.

ANALYSIS:

- Development Application will only be considered if Council approves a Lease Agreement between Benedict Pipeline Inc. and the County of Barrhead as the owner of the land. With the approval of a lease agreement from June 2022 to December 31, 2023, Benedict Pipeline Inc. becomes a tenant of the Kiel Industrial Park.
- Lands are within Kiel Industrial Park ASP (Bylaw 4-2018) and conform to the policies within.
- Direct Control provides Council with final decision authority for developments in this district.
 - Temporary use from June 2022 – December 2022 (6.5 months); June 2023 – August 2023 (3 months)
 - Allowable uses and buildings shall be determined by Council on each individual application.
 - Proposed use and facilities are consistent with an Industrial Park

- Council should apply regulations (e.g., setbacks) in a manner consistent with the type of development allowed for similar use categories. Where no such categories exist, Council may exercise full authority to apply permit conditions.
 - Setbacks are not required in Direct Control Districts and the proposed structures are temporary
- As per *MGA* s. 641(4)(a) there is NO appeal to the SDAB on decisions made by Council on applications under the Direct Control District. Also, under Fred Laux, Planning Law, Notice of Decision is not required for permits for Direct Control developments

ADMINISTRATION RECOMMENDS THAT:

Council approve Development Application 45-2022 proposing to construct a temporary laydown yard on Lots 8 & 9 within Kiel Industrial Park that will include stripping and piling topsoil, grading, application of gravel, and placement of 7 office trailers, 2 washcars, and storage of pipeline project materials with conditions as presented.

1. Tenant shall enter into a Development Agreement with the County
2. Tenant shall enter into a Road Use Agreement with the County
3. Tenant shall be responsible for installation of culverts and construction of approaches for Lot 8 and Lot 9 to County specifications
4. Tenant shall be responsible for connection to utilities as required including any fees associated with the services. Connections to water and sewer lines as necessary are to be in accordance with the Kiel Onsite Servicing Standards.
5. Tenant shall at all times comply with all legislation, regulations and municipal bylaws relating to the development by the Tenant.
6. Site and security lighting needs to be downward facing to reduce impact to neighboring residences.
7. Maximum speed for vehicles is 50 km/hour within the Kiel Industrial Park unless a lesser speed is posted.
8. Tenant shall confirm location of topsoil stockpile with County prior to stripping topsoil.
9. Tenant shall notify the County prior to work commencing.

APPLICATION NUMBER: D 45-2022

FORM A



APPLICATION FOR DEVELOPMENT PERMIT

I HEREBY MAKE APPLICATION UNDER THE PROVISIONS OF THE LAND USE BYLAW FOR A DEVELOPMENT PERMIT, IN ACCORDANCE WITH THE PLANS AND SUPPORTING INFORMATION SUBMITTED HERewith AND WHICH FORM PART OF THIS APPLICATION.

Applicant: Benedict Pipeline IncMailing Address: 6111 45 St
Leduc ABTelephone Number: work: 780-980-0156 home: _____Registered Owner: County of BarrheadMailing Address: 5306 49st Barrhead AB T7N 1N6

Legal Description:

Lots 8+9 Block: 1 Plan: 1922999

Section: _____ Township: _____ Range: _____ Meridian: _____

Development Information:

Existing Use of Property: Industrial - VacantProposed Development: Laydown area includes 7 office trailers, 2 wash cars, to include stripping, stockpile, grade, gravel, and installation of approachesEstimated Commencement Date: June 2022Estimated Cost of Project: 389,209.60Lot Area: 9.81 acres combinedFront Yard: /Side Yard: /Floor Area: /Height of Building(s): /Estimated Completion Date: Dec 2023

Certificate of Title: _____

Rear Yard: /Side Yard: /% of Site Coverage: /Off-street Parking Stalls: /

I HEREBY GIVE MY CONSENT TO ALLOW ALL AUTHORIZED PERSONS THE RIGHT TO ENTER THE ABOVE LAND AND/OR BUILDINGS, WITH RESPECT TO THIS APPLICATION ONLY.

This information is collected under the authority of the Freedom of Information and Protection of Privacy Act Section 32(c), the Municipal Government Act and Regulations thereto, and the Land Use Bylaw of the County of Barrhead No. 11 for the purpose of processing development applications. For further information you may contact the County Manager at 5306-49 Street Barrhead, Alberta T7N 1N5, Phone: 1-780-674-3331

Applicant Signature: [Signature]
For: County of BarrheadDate: June 3/22

Date: _____

Landowner Signature: _____

Date: _____

Date: _____

(Please note that separate Building, Plumbing, Electrical and Gas Permits may be required)

FOR OFFICE USE ONLY:

Application Fee: N/AReceipt No.: N/ADate Application Received: June 3/22Land Use District: D.C.





presented to Council on June 7, 2022
(items shaded have changed since last meeting)

M

2022 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2022-207	Send letter to resident regarding dust control at RR 25 & Twp Rd 571A	CAO/EA	Letter drafted	Underway
2022-204	Approved 2021 Annual Report	CAO/COMM	Posted to Website	Complete May 18/22
2022-199	Approved Admin bldg repairs with County contribution to be a max of \$25,500	CAO/DF/EA	Pembina Hills School Division informed of Council decision	Underway
2022-198	Denied request from Long Run Exploration Ltd to cancel taxes	DF	Letter sent	Complete May 18/22
2022-197	Approved agreement with Tango Network for \$10,980 for Broadband project implementation	CAO	Contractor notified	Complete May 18/22
2022-195	Approved Diesel Fuel Surcharge Rate effective May 23, 2022	PW	New process implemented	Complete May 30/22
2022-194	Awarded shoulder pull contract to B&B Wilson for project cost of \$194,250 and identified additional funding source	PW	Contractor notified, will send contract	Underway
2022-193	Approved community grant to Bhd Ag Society	CAO/EA	Letter sent notifying Ag Society	Complete May 20/22
2022-192	Approved Ducks Unlimited professional services agreement	AG	Agreement sent to Ducks Unlimited for signing	Underway
2022-191	Appointed Chelsea Jaeger as weed inspector	AG	Officially appointed by Council; ID to be provided	Complete May 17/22
2022-190	Declared June 6-14 as Seniors Week	CAO/EA	Declaration posted on website, and Ministry of Seniors & Housing notified	Complete May 20/22
2022-205	Broadband Partnership - Option #2 approved with funds from reserves	CAO/DF/PD	Agreement fully executed; Finalizing Contribution Agreement	Complete June 1/22
2022-200	Approved Project #440 Road Construction agreements	CAO/EA	Agreements signed & awaiting completion of project	Complete May 4/22
2022-197	Approved Enforcement Services Agreement with LSAC	CAO/EA	Sent to LSAC May 16 waiting return; Awaiting signature	Underway
2022-196	Proclaim May 1-7 Emergency Preparedness Week	CAO/COMM	Posted to website, posted at office	Complete May 4/22

2022-195	Proclaim 2022 Year of the Garden & June 18, 2022 Garden Day	CAO/EA	Posted to website, CIB & Garden Canada notified	Complete May 4/22
2022-194	Proclaim May 30-Jun 3 Alberta Rural Health Week	CAO/COMM	Posted to website	Complete May 4/22
2022-193	Grass cutting contract - MacGill Estates	CAO/EA	Finalized; Contractor notified, waiting for signatures	Complete May 12/22
2022-184	GFR - Option to Purchase (on 3rd lot)	CAO	Signed by County & sent to lawyer Apr 22/22	Complete Apr 22/22
2022-180	Adopted 2022 Property Tax Bylaw	DF/EA	Bylaw signed & posted to website	Complete Apr 21/22
2022-175	Approved 3-yr Financial Plan & 10-yr Capital Plan	DF	Signed & posted to website	Complete Apr 20/22
2022-173, 174	Approved 2022 Operating & 2022 Capital Budget	DF	Signed & posted to website	Complete Apr 20/22
2022-167	Approved Reserve Report	DF	Council approved	Complete Apr 19/22
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF		Underway
2022-165	Appointed new fire guardians	EA	Applicants and Fire Chief have been notified	Complete Apr 20/22
2022-161, 203	Bylaw 6-2022 (Removal of MR designation) 1st reading; set public hearing date	PD/EA	Bylaw signed, forms sent to Land Titles; Public hearing for May 17, 2022; Advertising submitted to local paper and to be posted on site	Complete May 19/22
2022-150	Denied request to cancel Axiom Oil & Gas Inc taxes	CAO/DF	Decision sent	Complete Apr 12/22
2022-149	Approved Library special funding request to a max County contribution of \$3,650 (total 4% COLA)	CAO/DF	Decision sent	Complete Apr 13/22
2022-144-147	Approved 2022 Joint Landfill budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-140-143	Approved 202 Joint Airport budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-138,39	Approved 2022 Joint Twinning budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-131-137	Approved 2022 Joint Fire Services & ERC budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-129	Renewal of Fire Services Agreement	CAO	Agreement signed	Complete Apr 22/22

2022-128	Budget Priorities Survey - What we Heard Report	CAO/EA	Posted to website	Complete Apr 11/22
2022-127	Letter of support for Rossman's commercial timber permit application	PD	Letter provided to Mr. Rossman	Complete Apr 12/22
2022-126	Renew GROWTH membership for 2022	PD	Invoice submitted to Finance	Complete Apr 12/22
2022-125	Adopted Bylaw 3-2022 Dog Control Bylaw Amendment	CAO/EA	Signed by Reeve	Complete Apr 12/22
2022-121	Accepted priorities for RCMP Annual Performance Plan	CAO	Waiting for final plan for Reeve's signature	Underway
2022-120	Set Dunstable lagoon volume allotment program; 1st come 1st served	PW	Notified; Updating list of users	Complete May 12/22
2022-118	Nominate director for BRWC	CAO/EA	BRWC notified	Complete Apr 6/22
2022-115	Appoint member-at-large to Library Board	CAO/EA	Library notified	Complete Apr 6/22
2022-114	Adopted Rates & Fees Bylaw 4-2022	CAO/EA	Signed and posted to website	Complete Apr 6/22
2022-110	Approve 2022/23 ACP Grant Agreement for Municipal Intern	CAO/EA	Agreement signed and sent to Municipal Affairs	Complete Apr 6/22
2022-109	Approve 2022-2026 Strategic Plan	CAO	Drafting public version for website	Underway
2022-108	Publish 2021 audited financial statements to website	DF/COMM	Posted to website	Complete Apr 8/22
2022-098,99	Move CAO to Step 12 on salary grid and vacation entitlement to 4 weeks effective Jan 1/22	FIN	Payroll notified	Complete Mar 10/22
2022-089	Schedule Special Council meeting March 3	CAO	CAO performance evaluation	Complete Mar 1/22
2022-088	Proclaim May 9-13 Economic Development Week	PD/EA	Notification sent and posted to website	Complete Mar 10/22
2022-087	Barrhead Golf - Community Grant \$2,500	EA/FIN	Applicant has been notified and payment sent	Complete Mar 17/22
2022-086	Appointment of Fire Guardians	CAO/EA	Fire Chief notified	Complete Mar 10/22
2022-084,85	Plan Appreciation Dinner April 28 and invite ICF partners	AG/EA	Event held Apr 28/22; Invitations sent to Minister and MLA, planning underway	Complete Apr 28/22
2022-079	Bring back info on WILD Alberta requests re: establishing DMO	CAO/PD	Scheduled to bring to Council April 5/22	Complete Apr 5/22

2022-078	Request meeting w/Min of Transportation at RMA re: condition/safety of Hwy 769	CAO	Meeting requested	Complete Feb 15/22
2022-077	Authorized signing of MSI amending MOA	CAO/EA	Signed and returned to GOA	Complete Feb 22/22
2022-076	Approved Indixio as the EDRMS provider	DF	Contract finalized	Complete Mar 3/22
2022-074,154	Bring back a report on the costs and process for expropriation of land related to Project 340	CAO/DF	Expropriation was not required	Rescinded Apr 5/22
2022-073	Approved landowner compensation for Project 340 road ROW acquisition	PW	Going to Council June 7; 1 left to sign; 3 still to sign; Have agreements with 2 main landowners; Negotiations have commenced	Underway
2022-070	Creation of new reserve Ag-H2C Conservation Landowner Conservation	DF	Created	Complete Feb 15/22
2022-069	Approved 2021 reserve transactions	DF	Transactions complete	Complete Feb 15/22
2022-066	Awarded contract to Pembina West Co-op to supply diesel fuel for 3 years	DF/PW	Contract finalized; Contract signed and sent to Co-op for execution.	Complete Feb 15/22
2022-060	Awarded Tender for 3/4 Ton Truck to Barrhead Ford	PW	Letter sent to Barrhead Ford confirming purchase	Complete Feb 22/22
2022-058	Award Ag Lease by Manola truck fill	CAO	Lease finalized; Lease sent to landowner	Complete Feb 28/22
2022-057	Denied request to cancel Town Rec portions of taxes	CAO	Letter sent to landowner	Complete Mar 9/22
2022-054,55,56	ARB Officials Appointments	DF/EA	CRSAC notified of appointments	Complete Feb 17/22
2022-053	Rescind Policy 62.06 - Partners in Conservation	AG/EA	Policy rescinded	Complete Feb 18/22
2022-049,50,51	Appointed members to PAC (ALUS)	AG	Applicants have been notified	Complete Feb 16/22
2022-038	Approved Rural Broadband Policy	CAO/PD	Policy sent to consultant to continue work on project	Complete Feb 7/22
2022-035	Approved funding sources for overbudget 2021 operational projects	DF	Transactions done	Complete Feb 3/22
2022-034	Approved funding sources for overbudget 2021 capital projects	DF	Transactions done	Complete Feb 3/22
2022-033	Approved purchase of 2022 Excavator with implements	PW	Letter sent to Finning approving excavator purchase; letters sent to unsuccessful bids	Complete Feb 8/22

2022-032	Approved purchase of 2 - 2022 Motor Scrapers as per Capital Budget/Plan	PW	Letter sent to Finning approving purchase	Complete Feb 8/22
2022-031	Approved purchase of 2 - 2022 UTVs as per Capital Budget/Plan	PW/AG	CC Cycle contacted to confirm purchase	Complete Feb 2/22
2022-028	Approved Bylaw 2-2022 Emergency Management	CAO	Included in Municipal Emerg Plan (MEP)	Complete Feb 4/22
2022-022	Public Hearing for Lakeview Estates ASP (LUB amendment) - March 1, 2022 at 1:15 pm, Multipurpose Rm	PD/EA	Public hearing held in person and virtual on March 1/22; Advertising requirements underway, facility booked	Complete Mar 1/22
2022-021,090-092	1st & 2nd reading with amendments Lakeview Estates ASP (LUB amendment)	PD	2nd reading with recommended amendments to Council May 3/22; 3rd reading to be scheduled for Council consideration (June 7/22). Will return to Council for further consideration following Public Hearing	Underway
2022-006	BF73046-21 Awarded to Griffin Contracting	PW	Notification sent to MPA to award contract to Griffin	Complete Jan 19/22
2022-005	Approved ALUS PAC TOR	AG	PAC TOR posted and advertising underway	Complete Jan 20/22
2022-004	Community Grant of \$2,500 - Misty Ridge Ski Club	CAO/EA	Letter sent awarding grant	Complete Jan 20/22
2021-536	Approved purchase 2022 Motor Grader Replacement as per Capital Budget	PW/DF	Letters sent to dealerships informing them of decision.	Complete Jan 7/22
2021-534	Approved 10 YR Capital Plan	CAO/DF	Posted to Website	Complete Jan 12/22
2021-533	Approved 3 YR Financial Plan	CAO/DF	Posted to Website	Complete Jan 12/22
2021-532	Approved 2022 Capital Budget of \$8,087,326	CAO/DF	Posted to Website	Complete Jan 12/22
2021-531	Approved 2022 Interim Operating Budget of \$17,518,554	CAO/DF	Posted to Website	Complete Jan 12/22
2021-530	Approved application for PERC/DIRC (\$29,878.80 & \$728.86)	DF	Sent to GOA.	Complete Jan 11/22
2021-529	Approved Water & Sewer Utility Rates Bylaw 11-2021	CAO/DF	New rates inputted to system and first utility bills to be sent out Jan 31, 2022	Complete Jan 7/22
2021-523	Approved MOA with CRASC Jan 1, 2022 to Dec 31, 2024	CAO	Received finalized agreement; Sent to CRASC for signing Jan 13	Complete Feb 9/22

2022-024; 2021-496	Request report with options & recommendations to consider compensation for Newton Creek flooding	CAO/DF	Council accepted insurance adjusters conclusion and denied claim; To Council Feb 1/22; RMA Genesis Reciprocal Insurance has been contacted; appt with legal counsel	Complete Feb 1/22
2021-488	Cancel 50% 2021 taxes for GOA re: GIPOT	DF	Received Payment; Journal entry done and expect payment March 31, 2022	Complete Mar 15/22
2021-481	Draft proposal for holding annual Agriculture/County dinner in 2022 in alignment with public health restrictions	CAO/AG	RFD to Council Mar 1/22; Minister confirmed; Checking availability of site, MLA, Minister etc.; Preliminary discussions re potential dates	Complete Mar 1/22
2021-474	Authorized Admin to enter into Ag Plastics Recycling Agreement with CleanFarms	CAO/AG	Agreement signed and returned; On hold until April 2022; Awaiting agreement from CleanFarms	Complete Apr 4/22
2021-471	Approved streetlight in Neerlandia	EA/CAO/PW	Construction complete; Permits complete, estimate Mar 7 completion; Fortis has been notified, indicated new year	Complete Mar 4/22
2021-452	Contract for Neerlandia Lagoon Construction awarded to PME Inc.	PW	Fully executed Contract sent to AE for distribution; Contract signed by PME and being returned to County to fully execute. Associated Eng to be in contact with PME to determine work schedule.	Complete Jan 19/22
2021-353	Develop policy for volume allotment program for Dunstable Lagoon (Q1-2022)	CAO/PW	RFD to Council April 5 for further direction	Complete Apr 5/22
2022-040; 2021-291	Use of Barrhead Johnson Airport Terminal for Aviation Ground School Training	EA/CAO	Council rescinded on Feb 1/22 as session was not held; Postponed until Oct 2021	Rescinded Feb 1/22
2021-190	Scada Project - Additional Work approved with \$25K FGT funding	CAO/PW	Working on Communications 90% complete; Completed - instrument and piping at Manola pump house and Booster station and Neerlandia Scada upgrade. Contractors working on updating programming and communications. Application for FGT to be updated when project fully complete.	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Rough draft prepared	Underway
2020-468	Approved disposal of Fire Dept equipment with funds used to reduce capital contribution	DF	Sold in 2021 and proceeds were deducted from amount due for new fire engine; Not sold in 2020; Waiting for 2021 final capital budget reconciliation in late January 2022.	Complete Jan 10/22

2020-358 (2022-160)	Land exchange - begin process re securing road ROW; 1st reading of Bylaw	PD/CAO	Bylaw approved May 17/22; 1st reading Apr 19/22, public hearing set for May 17/22; Bylaw to Council Apr 19/22; Landowner signed agreement, starting process for land exchange; Preliminary survey work done and waiting for landowner to review sketch plan; Landowner is reviewing; Working on agreement	Underway
2020-165	Letter - AB Transportation re prov. Hwy concerns for consideration for GOA 2020 Capital Maintenance Projects	EA/CAO	Hwy 33; Obtained input from Council, PW.	Underway
2019-427	Release County share of deposit for fire engine; approved cost share of \$317,748.50 for purchase of 2020 engine incl 10% deposit of \$31,775 to be pd in 2019	DF	Received final inv Jan 10 to be paid next cheque run; Town indicates waiting for final payment date and will invoice us full cost share in 2022; waiting for docs from Town at year-end to transfer funds (\$31,775)	Complete Jan 17/22
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2019-009	RMA Charitable Gaming Committee - support and inform	EA/CAO	GOA postponed this initiative indefinitely, tone of letter will change; Letter drafted to MLA etc.; Shared with Town & orgs; Report posted to website, compiling email distribution list	Underway
2018-029	Service Contract Review	EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Underway
2017-245	Policy for Special Events	CAO/Dev	Reviewing policies from neighbouring municipalities	Underway

In Force or Date Effective	MGA Change	Responsible	Comments	Status
Oct 26/17	Public Notification Methods: To use alternative advertising requires an Advertisement Bylaw	CAO/EA	Only required if Council wants to use alternative advertising methods	Not started
Oct 26/17	Conservation Reserve: Council may designate land for a new type of reserve to protect enviro significant features.	CAO/PD/Ag	Requires policies to be incl in MDP and ASPs.	Not started
Oct 26/17	Off-Site Levies: Scope expanded AND opportunity to create joint intermunicipal off-site levy bylaws for projects	CAO/DF/PD/PW	Permitted to revise bylaw to expand scope; Describe infrastructure, benefitting area, technical data, estimated costs, keep calculations current, agreement as needed	Not started
	More to be added - as time permits			



Public Works Director of Infrastructure Report June 7, 2022



Graders

- Area graders are blading gravel roads and rough areas on oil roads.
- Mixed 120 yards of patch mix at yard

Gravel Haul

- Contract gravel haul starts June 6, 2022
- Gravelling continues with County forces working on 2022 projects

Dust Control

- All private dust control locations and 2022 projects requiring MG30 are completed

Drainage

- Utilizing the backhoe and tandem gravel truck, the County is building approaches and repairing culverts

Construction

- Work continues at the Fort Assiniboine gravel pit prepping area for crushing project

Job #340 – Auto Parts Road

- Road design work has been completed and environmental permitting is in progress

Bridge File #78033 (SW 17-62-3-W5)

- MPA Engineering is working on the replacement culvert design and environmental permitting

Labour

- Fencing, campground and transfer station maintenance, patching roads and sign repairs

Shop

- 10,000-hour service on 627 scraper
- Pickup services
- All other repairs and maintenance

Utilities

- Neerlandia Lagoon expansion and forcemain twinning project is on schedule with construction approximately 70% complete. Main storage cell is nearly complete, and the smaller facultative cell is 50% constructed. Old lagoon will be de-sludged in the next 2 weeks so the intermediate berm attaching the storage cell and old lagoon can be removed. Directional drilling for the line twinning should be complete in 1st week of June. As the contractor has run out of storage room for excessive material on site, adjacent landowners are receiving additional volumes of fill.
- Neerlandia Lagoon wastewater cell has been released in coordination with the facility expansion. All sampling and reporting was carried out as per County AEP approval.
- County continues to monitor usage of Dunstable lagoon to ensure the maximum recommended volume is not exceeded in 2022.
- SCADA upgrade project is nearly complete, with mobile system monitoring now set up on staff mobile devices. Ability to remotely monitor systems will significantly improve alarm response efficiency and will reduce the need for routine in-person response to certain facility. Remaining SCADA item is connecting the Northplex fire pump to the monitoring system. It has been determined that the existing tower communication set-up is not sufficient and highly susceptible to weather events. Other options are being evaluated such as LTE style router or direct connection to fiber.
- All other testing and monitoring are being carried out as required.

May 16, 2022

Reeve Douglas Drozd
County of Barrhead
5306 - 49 Street
Barrhead AB T7N 1N5

Dear Reeve Drozd:

The Government of Alberta continues to build on its commitment to invest responsibly and sustainably in Alberta's communities and support local infrastructure needs. As part of this commitment, I am pleased to confirm that \$485 million will be allocated to local governments in Municipal Sustainability Initiative (MSI) capital funding and \$30 million in MSI operating funding in 2022. Combined with \$1.196 billion in funding front-loaded in 2021, MSI capital funding over the last three years of the program, from 2021 to 2023, will average \$722 million per year.

In addition, in 2022, Alberta will receive \$255 million in federal funding under the Canada Community-Building Fund (CCBF).

For the County of Barrhead:

- The **2022 MSI capital allocation is \$897,269.**
This amount is equivalent to 40.6 per cent of your 2021 allocation, a reduction based on year-over-year change in overall program funding from \$1.196 billion to \$485 million.
- The **2022 MSI operating allocation is \$172,738.** This includes \$105,558 in Sustainable Investment funding.
Your 2022 operating allocation will be the same as in 2021.
- The **2022 CCBF allocation is \$376,814.**
This amount was calculated using the 2019 Municipal Affairs Population List, the most current municipal-level population data available for the purpose of calculating CCBF funding.

MSI and CCBF funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at open.alberta.ca/publications. MSI allocation estimates for 2023, the last year of the MSI, are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

.../2

The new Local Government Fiscal Framework (LGFF) program is scheduled for implementation in 2024. The new funding arrangement will ensure predictable long-term infrastructure funding at sustainable levels tied to growth in provincial revenues. I recognize how important it is for you to have the opportunity to provide input on the design of the LGFF, and value your expertise in the development of the new program.

I am pleased to announce that engagement with our local government stakeholders on the LGFF program has already begun. I had the privilege to initiate the LGFF engagement process by meeting with representatives from Alberta Municipalities, Rural Municipalities of Alberta, the Metis Settlements General Council, and the cities of Calgary and Edmonton. This engagement will include a survey on the LGFF program design, which is being sent out to all local governments. The results of these consultations are anticipated to be shared with you by early 2023.

We have a busy year ahead, and I am looking forward to working with you to develop the LGFF to ensure the program reflects local priorities, while aligning with provincial objectives and respecting our taxpayers.

Sincerely,



Ric McIver
Minister

cc: Debbie Oyarzun, County Manager, County of Barrhead



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

P

AR108308

May 13, 2022

Reeve Douglas Drozd
County of Barrhead
5306 - 49 Street
Barrhead AB T7N 1N5

Dear Reeve Drozd:

Thank you for your recent application to the Provincial Education Requisition Credit (PERC) program. The Government of Alberta is committed to supporting municipalities by providing a tax credit to offset uncollectable education taxes on delinquent oil and gas properties through the PERC program.

I have worked together with my colleague, the Honourable Adriana LaGrange, Minister of Education, to process your PERC application and I am pleased to inform you that your application has been approved. A credit adjustment of \$29,835 will be applied to your June 2022 Alberta School Foundation Fund requisition invoice.

Our government will continue working in collaboration with stakeholders to ensure oil and gas companies pay their fair share of taxes that municipalities rely on for effective and efficient local service delivery to Albertans. I appreciate your continued partnership with the province on this issue.

Sincerely,

Ric McIver
Minister

cc: Honourable Adriana LaGrange, Minister of Education
Shane Getson, MLA, Lac Ste. Anne-Parkland
Glenn van Dijken, MLA, Athabasca-Barrhead-Westlock
Debbie Oyarzun, County Manager, County of Barrhead

May 17, 2022

Via email: info@auc.ab.ca

Alberta Utilities Commission
106 Street Building
10th Floor, 10055 106 Street
Edmonton, AB T5J 2Y2

RE: Increasing Utility Fees

Dear Alberta Utilities Commission,

Please accept this correspondence as a letter of support in addition to that of the Town of Fox Creek, dated March 23, 2022.

As you are aware, there have been many challenges in the last two years. A pandemic, which is still in effect, continues to burden our health care system and overall social, emotional, and financial wellbeing. These effects are evident with our province's unemployment rates, which reached a staggering 11.4% in 2020 and remained higher than it has been in 40 years for the better part of 2021. Now is not the time to increase utility fees, especially when many families, businesses, industries, and not-for-profits have yet to fully recover from these hardships.

We, as a municipality, have also been impacted by the financial strain of these decisions, with lower MSI funding allocations and an inflation rate of 6.7% - an all time high in 31 years. Nevertheless, we remain dedicated in assisting our residents to alleviate financial stressors, including reductions in waste collection fees and franchise fees in 2021, and no tax rate increases since 2020.

The Town of Bon Accord stands united with the Town of Fox Creek in support of a thorough review of the Commission's fees and corporate profits gained from proposed increases.

As a "trusted leader that delivers innovative and efficient regulatory solutions for Alberta", we ask, what will the Alberta Utility Commission do to help its fellow Albertans? When the light at the end of the tunnel finally appears within reach, will you help close the gap or will you turn off the light?

Our residents, businesses and non-profits appreciate your time and consideration in this important matter.

Sincerely,



Brian Holden
Mayor
Town of Bon Accord

Cc: Town of Fox Creek
Honourable Dale Nally, MLA, Morinville – St. Albert
Mr. Dane Lloyd, MP, Sturgeon River – Parkland
Alberta Municipalities

Sources:
<https://economicdashboard.alberta.ca/unemployment>
<https://tradingeconomics.com/canada/inflation-cpi>
<https://www.auc.ab.ca/our-mission/>



R

April 13, 2022

Shandro, Tyler, Honourable
Minister of Justice and Solicitor General, Deputy House Leader
Office of the Minister
204 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6
ministryofjustice@gov.ab.ca

RE: FURTHER SUPPORT FOR THE RCMP

Dear Minister Shandro,

In the early parts of 2020, the Town of Fox Creek learned of the province's proposal to replace the RCMP with a Provincial Police Force. At that time, we had also received an abundance of letters from fellow municipalities voicing their support for the RCMP and their concerns over the proposal. We followed suit and shared our opposition to the plan with your predecessor as well.

As such, we at the Town of Fox Creek are having a hard time understanding why this proposal is still moving forward given the amount of opposition that the province has received.

We know that all municipalities who spoke up provided sound arguments against the proposal; arguments that aligned with our own. Arguments that should have been enough for the province to reconsider their position on this matter.

For your reference, we will reiterate just some of what the negative implications of a Provincial Police Force are.

1. Increase in operating costs, ultimately at the expense of taxpayers.

As we are just starting to come out of the pandemic, where many people and businesses struggled financially under the strain of closures and loss of employment, now is not the time to be increasing taxes to compensate for the operating costs of a Police Force that that majority of the province is not in favour of.

2. Policing services are already strained in many rural communities.

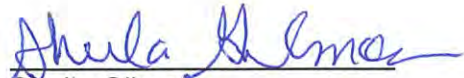
Services, including that of policing, are already strained in rural communities and with the provincial cuts to funding and changes to policies, it would not be conjectured to say that the installation of a Provincial Police Force would not be an improvement for these communities. If anything, it would act as an additional cause of attrition.

3. Now is not the time to distance ourselves from the rest of Canada.

We strongly believed, and continue to believe, that now is not the time to further distance ourselves from the nation. Now is the time to work towards building better relationships for the betterment of the province. As stated in the previous letter, alienation is a great way to further reduce Alberta's voice on the larger national and international stage.

We sincerely hope that the province stops to listen to their constituents, and reconsiders continuing with their proposed Alberta Provincial Police Force. We also hope that the province sees that, instead of replacing them, there is an opportunity to bolster and support the betterment of the existing RCMP.

Sincerely,



Sheila Gilmour

Mayor

sheila@foxcreek.ca

cc: The Honourable Jason Kenney, Premier
Arnold Viersen, MP, Peace River – Westlock
Todd Loewen, MLA, Central Peace – Notley
Alberta Municipalities Members



S

PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
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W www.tofiedalberta.ca

May 25, 2022

The Honorable Tyler Shandro
Minister of Justice and Solicitor General
204, 10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister,

Re: Alberta Provincial Police Force

Minister Shandro, Town of Tofield Council have attended the Presidents Summit, read, and reviewed the Price Waterhouse Cooper report, and have attended municipal engagement sessions on the proposed Provincial Police Force, all of which have discussed and debated the merits of Provincial Policing.

Minister, please note: Town of Tofield Council in no way supports this initiative to replace the RCMP with an Alberta Provincial Police Force.

The rationale behind this seems poorly timed and ill researched. The Fair Deal panel provided, in our opinion, solid evidence for this potential project to be halted and not further investigated. For review, at the time of results 65% of respondents were not in support of this initiative. Once again, in our opinion, this should have been a large enough response to have negated taking this process any further.

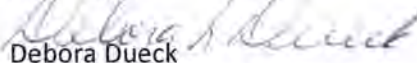
In a time of already uncertain economic forecasts, this seems to be short sighted. The costs to have a transfer to a Provincial Policing Force would be astronomical. Considering these potential costs as well as the current Police Funding Model which we must now shoulder does not sit well with Council and does not sit favorably with the community. Respectfully, this initiative seems to be somewhat tone deaf.

The RCMP have proven to be a pillar of strength, guidance, and protection not only for our community but the Province as a whole. It is without question that Tofield Council support our local detachment of exceptionally skilled and hard-working individuals, but also the members across our fine Province of Alberta.

Honorable Tyler Shandro
Minister of Justice and Solicitor General
Page 2

Minister Shandro, Tofield Council respectfully implore you reconsider the movement to a Provincial Policing Force. Tofield stands in solidarity with our friends at the Town of Mundare, as well as the other numerous Alberta Municipalities who have voiced similar concerns. We ask that you instead look to strengthen and improve your work with the RCMP for the true betterment of our Province.

Sincerely,



Debora Dueck
Mayor

C.C AUMA Membership
 RMA Membership
 Jackie Lovely, MLA



T

PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

May 26, 2022

Alberta Utilities Commission
106 Street Building
10th Floor, 10055 106 ST
Edmonton, AB
T5J 2Y2


Re: Alberta Utility Fees

The following correspondence is being sent in a movement of solidarity. There have been multiple municipalities across Alberta who have reached out with grave concern, regarding the rising fees for both electricity and natural gas.

In a time of extreme economic downturn, supply shortages and employment volatility, the fee increases appear to be exceptionally short sighted. The province of Alberta and its hardworking people have been wrought with challenges over the past two years, and this is simply providing further stress and instability to the people of this province.

Mayor and Council for the Town of Tofield implore the Commission to truly review the fees and the charges being unfairly downloaded to the Alberta residents. In what has proven to be the most challenging time of many people's lives, these life essential utilities should not be viewed as an opportunity for profit.

Sincerely,


Debora Dueck
Mayor

C.C AUMA Membership
 RMA Membership
 Jackie Lovely, MLA

Emmanuel Reformed Church

Emmanuel Reformed Church
PO Box 4641
Barrhead, Stn. Main, AB
T7N 1A5

Pastor: Barry Beukema
Pastor's email: pastorbeukema@gmail.com
Phone: 780-674-3552
Church email: neerlandiaurc@xplornet.com

RECEIVED

MAY 27 2022

COUNTY OF
BARRHEAD NO. 11

April 29, 2022

Dear Barrhead County Council and Reeve Doug Drozd

Please accept our sincere thanks and appreciation for serving this community in your difficult task. You have great responsibilities and we know that we are among many others who are very thankful that you are willing to serve as an elected representative.

The purpose of this letter is to request that Barrhead County Council formally proclaim churches as essential services and request that the province of Alberta do the same. Churches are not on the list of essential services, and as such were expected to abide by the limitations given to other public events and social gatherings.

This has included restrictions on worship services as well as other services offered by churches, such as pastoral visits. The church is much more than a community, and many of the benefits of gathering together in worship are exactly what Canadians need as they have navigated through a time of pandemic. Churches also use services as a time to collect an offering to support their members and others, a pressing need as tens of thousands of people lose their jobs and struggle to make ends meet. Church communities know the needs of their members and can offer direct and immediate support, something the civil government cannot do. Collections are also often directed toward local programs that depend on donations to meet needs in the community. The social, mental and spiritual benefits of church services should not be quickly overlooked. We care about our communities, and our freedoms.

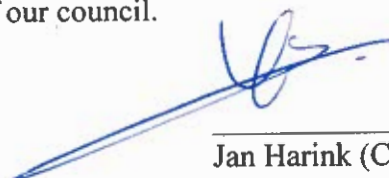
We recognize that our communities are pluralist and we stridently uphold the fundamental freedoms listed in the Charter of Rights and Freedoms, including freedom of religion. We all care about the future of this community and the vital role that churches play.

Therefore, we ask that you formally proclaim churches as essential services and write a letter to the Province of Alberta asking our provincial government to do so.

Sincerely,

Emmanuel Reformed Church, on behalf of our council.


Kevin Tiemstra (chair)


Jan Harink (Clerk)

PS – See below for a proposed motion to recognize churches as essential services

Motion to publicly proclaim churches as essential services:

Whereas places of worship are a haven in the County of Barrhead and continue to be a vital part of the community fabric in our province;

Whereas places of worship are home to Albertans of all ages, every demographic, and every racial and ethnic group in this province, and offer vital services to the communities of this province. Whether it be spiritual nourishment, feeding the hungry, comforting the sick, walking beside those with mental health struggles, offering hospitality to new Canadians, or providing community and community support;

Whereas places of worship are essential to the mental health and well-being of this province;

Whereas the provincial restrictions have put places of worship (churches) in Alberta in a difficult position financially;

Therefore, be it resolved that the County of Barrhead publicly proclaim churches as essential services and send a letter to the Province of Alberta on behalf of the County of Barrhead in support of having places of worship and churches open and declared an essential service with provincial safety protocols in place to ensure the safety of their worshipers

ARPA Barrhead/Neerlandia

RECEIVED

MAY 30 2022

COUNTY OF
BARRHEAD NO. 11

[April 25th 2022]

Dear Barrhead County Council,

Please accept our sincere thanks and appreciation for serving this community in your difficult task. You have great responsibilities and we know that we are among many others who are very thankful that you are willing to serve as an elected representative.

The purpose of this letter is to request that Barrhead County Council formally proclaim churches as essential services and request that the province of Alberta do the same.

Churches are not on the list of essential services, and as such were expected to abide by the limitations given to other public events and social gatherings. This has included restrictions on worship services as well as other services offered by churches, such as pastoral visits. The church is much more than a community, and many of the benefits of gathering together in worship are exactly what Canadians need as they have navigated through a time of pandemic.

Churches also use services as a time to collect an offering to support their members and others, a pressing need as tens of thousands of people lose their jobs and struggle to make ends meet. Church communities know the needs of their members and can offer direct and immediate support, something the civil government cannot do. Collections are also often directed toward local programs that depend on donations to meet needs in the community. The social, mental and spiritual benefits of church services should not be quickly overlooked.


We care about our communities, and our freedoms. We recognize that our communities are pluralist and we stridently uphold the fundamental freedoms listed in the Charter of Rights and Freedoms, including freedom of religion.


We all care about the future of this community and the vital role that churches play. Therefore, we ask that you formally proclaim churches as essential services and write a letter to the Province of Alberta asking our provincial government to do so.

Sincerely,

Association for Reformed Political Action
ARPA Barrhead/Neerlandia

On behalf of our board.


BenTiemstra (chair)


Alja Helmus (Vice Chair)

PS – See below for a proposed motion to recognize churches as essential services.

Motion to publicly proclaim churches as essential services:

Whereas places of worship are a haven in Barrhead and continue to be a vital part of the community fabric in our province;

Whereas places of worship are home to Albertans of all ages, every demographic, and every racial and ethnic group in this province, and offer vital services to the communities of this province. Whether it be spiritual nourishment, feeding the hungry, comforting the sick, walking beside those with mental health struggles, offering hospitality to new Canadians, or providing community and community support;

Whereas places of worship are essential to the mental health and well-being of this province;

Whereas the provincial restrictions have put places of worship (churches) in Alberta in a difficult position financially;

Therefore, be it resolved that Barrhead publicly proclaim churches as essential services and send a letter to the Province of Alberta on behalf of the Council in support of having places of worship and churches open and declared an essential service with provincial safety protocols in place to ensure the safety of their worshipers.

**Barrhead & District Social Housing Association
Minutes
Regular Board Meeting – March 22, 2022**

Members Present: Craig Wilson, Don Smith, Bill Lane, Meerten Zeldenrust, Peter Kuelken
 Members Absent: Roberta Hunt
 Staff Present: Tyler Batdorf, Su Macdonald

1.0 The meeting was called to order at 1:04 p.m.

2.0 Approval of Agenda

Peter Kuelken moved to approve the March 22, 2022, Regular Board Meeting Agenda.

Carried Unanimously

3.0 Adoption of the Minutes

Bill Lane moved to adopt the Minutes of the Regular Board Meeting of March 7, 2022.

Carried Unanimously

4.0 Reports

4.1 Financial Report

Income Statements for Lodges, Seniors Self-Contained, Community Housing and the John & Gerald Support Fellowship were presented.

Peter Kuelken moved to accept the Financial Report as presented.

Carried Unanimously

4.2 CAO Report

- Covid 19 Update
- Staffing
- Time Clock System
- ASHC Project Update
- BDSHA Project Update
- New Addition Construction Update
- New Office Furnishings
- Data and Communication Requirements

Don Smith moved to accept the CAO's Report as presented.

Carried Unanimously

Initials: Chairperson CW CAO JS

- 4.3 Vacancy Report
- | | |
|----------------------|--------------|
| -Hillcrest Lodge | 11 vacancies |
| -Klondike Place | 0 vacancies |
| -Golden Crest Manor | 6 vacancies |
| -Jubilee Manor | 4 vacancies |
| -Pembina Court Manor | 6 vacancies |
| -JDR Manor | no vacancies |
| -Barrhead CH | 1 vacancy |
| -Swan Hills CH | 5 vacancies |

Meerten Zeldenrust moved to accept the Vacancy Report as presented.

Carried Unanimously

- 4.4 Cheque Log for February 2022

Peter Kuelken moved to accept the Cheque Log as presented.

Carried Unanimously

5.0 Old Business

- 5.1 John & Gerald Fellowship
The Deputy CAO & Corporate Services Manager updated the Board on the progress of the transfer of the property and management to The Blue Heron Support Services – for information only.

- 5.2 Hillcrest Bus
The bus has been ordered and the deposit paid. A motion was requested to close the Van Fund GIC.

Bill Lane moved that the Van Fund GIC, account number 4321-8134514-07, balance as at February 28, 2022, \$105,871.12, be closed.

Carried Unanimously

- 5.3 Corporate Image and Rebranding
The Deputy CAO & CSM delivered a progress report – for information only.

- 5.4 New Hillcrest Office Update
The CAO presented the Board with an update on the office expansion – for information only.

Initials: Chairperson C.W. CAO P

6.0

New Business

6.1 Salary and Wage Review

The CAO presented the recommendations of the Review Committee.

Peter Kuelken moved that the Board accept the recommendations of the Salary & Wage Review Committee.

Carried Unanimously

6.2 Budget Review and Acceptance

The Deputy CAO & CSM presented budgets for the Lodges, Social Housing and for the John & Gerald House.

Meerten Zeldenrust moved that the budget for J&G House be approved as presented.

Carried Unanimously

Peter Kuelken moved that the Deputy CAO & CSM remove the payroll items from the Social Housing budget and use the \$176,405 figure from the 2021 financial year instead as total payroll costs, and that she approach Alberta Seniors & Housing to ask for a budget review for the social housing program to eliminate the surplus payable due to the increase in utilities and decrease in rental revenues.

Carried Unanimously

Don Smith moved that the budget for the Lodges be accepted as an interim budget pending the outcome of the budget review for social housing and presentation of the Lodge budget for formal approval in May.

Carried Unanimously

6.3 Rental Rate Review

The Deputy CAO & CSM requested that the Board review the rental rates for the Lodges and social housing tabled from the last meeting.

Don Smith moved that this item be deferred until the 2023 financial year.

Carried Unanimously

6.4 Board Competency - Discussion

Information was presented around the Board Competency requirements contained in Bill 78 – for information only.

7.0

Correspondence

None

Initials: Chairperson C.W CAO 

8.0 In Camera – Board and CAO
Not required

9.0 In Camera – Board Only
Not Required

10.0 Time and Date of Next Meeting
Friday, April 29, 2022 @ 10:00 a.m.

11.0 Adjournment
Meeting adjourned at 2:50 p.m.

Signature: Craig Wilson, Chairperson

Date May 31 / 2022

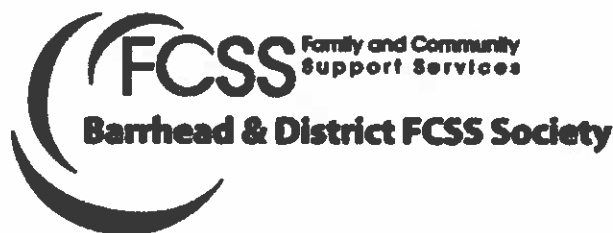
Signature: Tyler Batdorf, CAO

Date May 31 / 2022

APPROVED

May 19, 2022

X



**Barrhead & District Family and Community
Support Services Society
Thursday, APRIL 21, 2022
Regular Board Meeting
MINUTES**

Present:

Jane Wakeford – Chair
 Dan Garvey – Vice Chair
 Mark Oberg – Secretary/Treasurer
 Karen Gariepy – Executive Director
 Kay Roberts – Bookkeeper
 Carol Lee – Recording Secretary
 Judy Bradley Vicki Kremp Anthony Oswald Dausen Kluin Sally Little
 Bill Lane Paul Properzi Sharen Veenstra

Absent: Kay Roberts**1) Call to Order:**

The regular meeting of the Barrhead & District Family and Community Support Services Society was called to order at 9:40, by Chair, Jane Wakeford.

2) Acceptance of Agenda – Additions/Deletions

27-22 Moved by Paul Properzi to accept the agenda as presented, with the addition of 4b Provincial Rebates, motion seconded by Vicki Kremp.

Carried

3) Items for Approval**a) Minutes for the regular Board meeting of the Barrhead & District FCSS March 17, 2022.**

28-22 Moved by Dausen Kluin moved to accept the minutes of the regular Board meeting, March 17, 2022. Motion seconded by Judy Bradley.

Carried

b) Financial Statements

31-22 Moved by Mark Oberg and seconded by Sally Little to accept the 80/20 General Account, Community Account and Casino Account Financial Statements for the period ending, March 31, 2022, as presented.

Carried

29-22 Moved by Mark Oberg to transfer from 114.21 Family Violence, \$2386.88 to Community Account 224, motion seconded by Bill Lane.

Carried

30-22 Moved by Mark Oberg to transfer from New Horizons Seniors 120, \$1639.69 to 80/20 program. Motion seconded by Judy Bradley.

Carried

4) New Business**a) NE Zone Regional Spring Meeting- May 12 – 13, 2022**

Director Karen Gariepy and Board member Judy Bradley will attend

b) Provincial Rebate

5) Old Business

a)

6) Items for Information

a. Director's Report

b. FCSSAA Minutes

7) Board Development

Several online courses Board members can take. Will investigate courses for members following the May 19, 2022 Regular Board meeting.

8) In Camera

32-22 Moved by Leslie Penny to go 'in camera' at 10:25 a.m.

33-22 Moved by Leslie Penny to come out of 'in camera' at 10:55 a.m.

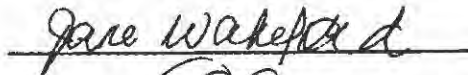
10) Next Meeting: Thursday, May 19, 2022

11) Adjournment


34-22 Sally Little moved to adjourn the meeting at 10:59 a.m., motion seconded by Judy Bradley.

Carried

**Barrhead & District Family and Community Support Services Society
Regular Board Meeting of April 21, 2022**



Chairperson



Recording Secretary



Meeting called to order by President Jackie Miller at 7:30 pm.

Attendance: Jackie Miller, Brenda Visser, Ken Anderson, Ashley Mast, Neil Branden, Shauna Abernathy, Colleen Branden, Steve Zunti, Lynn Down, Bill Lane, Anthony Oswald

ADOPTION OF AGENDA

Moved by B Lane to adopt amended agenda. Seconded A Mast. Carried.

ADOPTION OF MINUTES

Moved by C Branden to adopt minutes of Board Meeting of April 26, 2022. Seconded K Anderson. Carried.

BUSINESS ARISING FROM MINUTES

50/50 – A benefit 50/50 will be carried out at the Derby by one group. **Moved by N Branden to offer other interested groups the opportunity to hold a joint venture 50/50 at both the Fair/Rodeo and the WRA Finals Rodeo and will split the proceeds. Seconded C Branden. Carried.** Ag Society will obtain the licenses.

1. AHS License Agreement – An official letter of termination of the lease effective June 30, 2022 has been sent to AHS and AHS has acknowledged the termination.
2. Rebranding/Marketing – **Moved by S Abernathy to approve Clarke Creative to design new website \$1200 and rebranding/logo \$2500. Seconded A Mast. Carried.**

REPORTS

1. Financial Report – attached. Several deposits have been made for our activities at our upcoming events. **Moved by B Visser to accept report as presented. Seconded N Branden. Carried.**
2. Facilities Report – attached. **Moved by K Anderson to accept report as presented. Seconded N Branden. Carried.**
3. Fair Report – attached. Will use “Showpass Ticketing” for events. **Moved by B Visser to make a donation of \$750 to the Barrhead Fire Department for bar services at the Derby. Seconded B Lane. Carried. Moved by B Visser to charge a vendor fee of \$75/day at our events. Seconded S Zunti. Carried. Moved by B Visser to accept report as presented. Seconded N Branden. Carried.**
4. Rodeo Report – (Fair) **Moved by N Branden to approve Fair Rodeo budget of \$23,000. Seconded A Mast. Carried. Report accepted by the Board.** (WRA Finals) J Miller reported an influx of volunteers since the call-out via media. A three year bid to host is required by August. **Report accepted by the Board.**
5. Fundraising Report – C Branden reported an online 50/50 via Raffle Box is in works. **Report accepted by the Board.**
6. Derby Report – A Mast reported 16 attendance at May 10 meeting. Announcer, Fire Dept., O’ Canada, water truck confirmed. 7 trucks and 1 car registered. Trophy building June 25. The Board approved the purchase of T-shirts for all Derby volunteers identifying “derby”, “security” and with derby design of her choice. **Report accepted by the Board.**

NEW BUSINESS

1. Business MasterCard – **Moved by B Lane to apply for a Business MasterCard with administrators be those with current signing authority (B Visser, J Miller, S Zunti) and with a limit of \$5,000. Seconder A Oswald. Carried.**
2. Grad June 30 – Volunteers arrive by 5pm. Will use “Showpass Ticketing”.
3. Meeting with Town of Barrhead – J Miller and R Schmidt met with CAO Ed LeBlanc and Mayor Dave McKenzie. As the Ag Society provides funds for a summer student to the Town will provide on-site staff for our events for maintaining garbage and washrooms as well as mowing the grounds. They have also offered to do a promotional video of our property and facilities. The Board will arrange date to invite the CAO, Mayor and Town Council members to tour our property and facilities.
4. Sponsorships – attached.
 - Cost and Sponsorship Opportunities – Document shows the costs of putting on our events to a total of \$107,300.
 - Sponsorship List – A list of potential sponsors. In-kind sponsorships to have a cash value. Businesses that might be interested in sponsoring any of our events will receive a “sponsor package” indicating the benefit they will receive.

ADJOURNMENT

Moved by B Lane to adjourn meeting at 9:00 pm. Seconder K Anderson. Carried

3:49 PM

Barrhead Exhibition Association and Agricultural Society

05/23/22

Balance Sheet

Accrual Basis

As of May 23, 2022

	May 23, 22
ASSETS	
Current Assets	
Chequing/Savings	
100 · Servus Credit Union - Chequing	9,812.98
101 · Servus Credit Union - Savings	11.96
102 · Servus Rewards #2	93.05
105 · Servus Credit Union - Shares	1.44
107 · Servus Credit Union - CASINO	17,037.15
109 · Term 9 Rodeo Grant 1 Yr Redeem	14,466.22
110 · Leonard's Memorial 1 Yr Redeem	9,253.55
114 · Chequing 3	-50,000.00
Total Chequing/Savings	676.35
Total Current Assets	676.35
Fixed Assets	
170 · Land	152,541.86
172 · Show Barn	847,720.60
173 · Equipment	324,046.45
174 · Grounds Improvement	151,989.03
175 · Bablitz Exhibition Hall	308,480.06
Total Fixed Assets	1,784,778.00
Other Assets	
186 · Other Assets	725.00
Total Other Assets	725.00
TOTAL ASSETS	1,786,179.35
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · Accounts Payable	349.93
Total Accounts Payable	349.93
Other Current Liabilities	
201 · Accrued Liabilities	1,775.00
205 · Stabilize Alberta Funding	14,435.00
250 · GST/HST Payable	
252 · Input tax credits	12.50
250 · GST/HST Payable - Other	-5,892.73
Total 250 · GST/HST Payable	-5,880.23
Total Other Current Liabilities	10,329.77
Total Current Liabilities	10,679.70
Total Liabilities	10,679.70
Equity	
195 · Pembina West Co-operative	-3,858.77
300 · Retained Earnings	-31,679.08
32000 · *Retained Earnings	94,046.80
350 · Equity in Capital Property	1,681,663.68
360 · Capital excess (deficit)	559.94
Net Income	34,767.08
Total Equity	1,775,499.65
TOTAL LIABILITIES & EQUITY	1,786,179.35

Fair Committee Report
May 24, 2022

1. Jackie Miller, Colleen Branden, Shauna Abernathy, Anna Swan, Lynn Down, Anthony Oswald, Shallon Touet, Kim Sax, Ashley Mast, and Brenda Visser in attendance.
2. Discussed with Shallon, the expectations for Town staff during the Derby and the Fair. The town will provide two employees for both events to empty garbage as well as the maintenance of washrooms in both the Exhibition Hall and Ag Barn. The town will ensure that the grass is cut prior to both events.
3. The town is awaiting the arrival of equipment for **outdoor movies**. If received on time, an **outdoor movie** will be held on **Friday, August 12th, hosted by the Town.**
4. **Parade:** Jordy is trying to obtain permission for road closure, by the Barrmart, to accommodate a parade **route** that would end after the Keir Care Centre and Shepherd's Card facilities. Brenda has contacted the Chamber of Commerce, for their input regarding a possible **1:00 pm parade**, rather than a morning parade. Start time of parade will be determined following the response from the Chamber.
5. **Advance Mobile Ticket Sales:** Jackie, Colleen and Brenda met with Payce Williams from Showpass Ticketing. We will offer presale mobile ticketing for all of our events. There is no cost to the Society. All processing fees will be paid by the purchaser. This means we will have two "entrances" at our main gates – one for pre-purchased mobile tickets and one for cash sales. Wristbands will be issued to all attendees.
6. **Derby:** **Gate shifts will be 12:00 Noon to 3:30 pm and 3:30 to 7:00 pm.** Brenda will determine how and where the gates will be located. The North gate will be for contestants only. Volunteers per shift: A minimum number of 8 volunteers will be needed for the main entrance on the south side of the barn (layout of entrance still to be determined), and a minimum of 4 volunteers at both the east gate (location to be determined) and the north gate.
7. **Fair Gates:** layout and location still to be determined, and the number of volunteers per shift, per gate, will need to be decided. Do we need a gate at the Agrena and **charge for Slo-Pitch games, or not charge** for Slo-Pitch and somehow ensure that anyone coming from the ball diamonds can only access the rest of the grounds through a manned entrance? **NORTH GATE: would it work to move the gate volunteers right out to the entrance on Schmidt Street instead of where it has been in the past?**
8. **Signage:** will need good signage for gates – prepaid line, cash line, etc. (Should include on signage that a wristband must be visible while on the grounds, or access to the event will be denied – not sure exactly how to word this, but you get the point – I hope)
9. **Security:** Brenda has booked for Derby, Fair and Finals
10. **BBQ Cookoff:** Kim Sax outlined to the meeting, how the cookoff will be run. Kim and Dennis Ranger have volunteered to do some canvassing for sponsorship for the Society. Brenda and Kim will work out the details on how that might happen.
11. **Concession:** an ad has been placed in the Barrhead Leader (May 17 and 24) looking for possible groups that might be interested. A **simple agreement** will drawn up and signed prior to awarding the concession. Brenda will draw up the agreement with input from others and **approval by the Executive.**
12. **Vendors:** One food truck (Ashley), Slushie truck (was at our Fair last year), Flamingo Treats (chocolate and other goodies) will be at the Derby and the Fair, and a Fish and Chip truck will also be at the Fair. Vendor Fee needs to be determined: **suggest \$75.00/day/vendor**
13. **Advertising:** Ad for all 3 events will be in the Alberta Staycation and WILD Alberta publications. We have been exploring costs of different ways of advertising with leaflets through the Post Office or in the Barrhead Leader, or just placing an ad in the Leader. Radio?
14. **Beer tent volunteers:** Shauna is coordinating this, but she will not be here for the Fair and will need someone to pick up liquor, mix etc.
15. **Saturday night cabaret:** The **Fire Department** is willing to sell liquor tickets, operate the bar, and clean up for a **\$750.00 donation.** **Door:** Fire Department may be available for extra monies – or do we just do it ourselves?
16. **North property:** will be available for extra parking for the Fair and the Finals
17. **Map out grounds:** will have to design a workable layout for location of all gates/entrances, events, entertainment, food vendors etc. for both Derby and the Fair

Barn Report

May 24, 2022

Since the April meeting the facilities have been used 6 times by other groups, 3 times for drop in riding, 13 times by 4-H and 5 times by the ag society, for a total of 27 times. The arena has been worked 8 times and watered 4 times this month.

The building committee has met on May 9 and discussed Breukelman insulation, Barrhead Electric, west pony wall, roof repair, kitchen ventilation .

Breukelman and Barrhead Electric have finished the insulation of the barn.

Rookie Plumbing has repaired the north hydrant in the barn, mens washroom in the Bablitz hall and removed the insulation in kitchen ventilation duct. We have a new tap in inventory for the washrooms in the Bablitz hall.

Visser Welding has repaired the speaker shelves in the barn, and 2- 30 foot free standing panels. They are repairing the fan belt in the kitchen exhaust fan and straightening a brace on the south overhead door.

4H has had their 1st Achievement Day May 23- English Equestrian. 4H has donated the paint and have painted the bleachers inside the barn. They painted the inside plywood cover on the north sliding door and repaired some of the west pony wall. They are going to paint the inside announcer booth for beef achievement day.

County of Barrhead has been asked to grade our parking lot and driveway for Beef Achievement Day.

Gravel has been pulled off the grass onto the gravel parking lot.

¾ plywood for the pony wall has been moved into the barn.

Inside announcer stand has been repaired for 4H to paint.

I would like to thank Laurie Messmer for looking after the barn when Ken and Ev were sick.

WORK TO BE DONE

Repair 2 picnic tables

Kitchen ventilation

Need new barrels for rodeo 2022

Leonard Schmidt memorial

BOOKINGS

Lazy Daze – October 2022– April 2023 – Saturday and Wednesday evenings, May 1, Sept 24 & 25

Drop in Riding – Monday & Friday October – April, 2023 - Book 2 hour time slots per cohort group

Barrhead Light Horse – May 29 – outside, June 5,12,19,26, 28, July 1, 5, 12, 26, 28, August 2, 9,16, 23, 27 & 28, 30, Thursday - October – April

Whitecourt Baseball Team – camping – May 27, 28,29

Barrhead Grad – June 30

4-H Focus – July 7, 8,9,10, 2022 – all facilities

Lazy daze – July 14 outdoor & barn , October 1&2

Drop in Riding – Monday, Tuesday, Friday – 5-9 pm October-March

Lazy Daze – Barn & outside grounds – October 1&2, Wednesday & Saturday October – April 2023

Demolition derby – July 23, 2022

Blue Heron Fair – August 13, & 14, 2022

Whitecourt Hockey – camping August 21- 27

Beef show – September 10, 2022

Wildrose Rodeo Finals – September 14-18, 2022

Freedom Naples & T&M 4-H – Sundays 1-4 Meadowview 4-H – Saturdays 9:30-11:30 am

Camp Creek 4-H – Saturdays 11:30-1:30 pm

Canine 4-H – June 5, 4-7 pm

Achievement Days – Beef May 30, Horse June 4, Canine, June 5 Life Skills June 18

4-H District meeting – June 2, 16

Barrhead Light Horse – Thursday October – April 2023

DM Branden – Breakaway roping -Tuesdays November 22 – April 4, 2023 – (except for On Target Bull Sale March 14), & January 13, February 17, March 10, March 31

On Target Bull sale – March 14, 2023



Barrhead
Fire Services
Fire Chief's
Quarterly
Report 2022 -
1st Quarter

Z

2022 - 1st Quarter Fire
Services Incidents

		COUNTY			COUNTY Total	COUNTY 2021	TOWN			TOWN Total	TOTALS
Incident Type	Data	January	February	March			January	February	March		
ALARMS RINGING	Number of Incidents	1	1	1	3	3	4	2	2	8	
	Time Total	54min	1hr 3min	1hr 9min	3hr 6min	2hr 22min	1hr 33min	1hr 30min	30min	3hr 33min	
AMBULANCE ASSIST	Number of Incidents	2	2	3	7	6	6	10	10	26	
	Time Total	2hr 12min	1hr 38min	3hr 34min	7hr 24min	7hr 43min	3hr 24min	7hr 3min	4hr 36min	15hr 3min	
FIRE RESPONSE	Number of Incidents	1		2	3	6					
	Time Total	3hr 44min		4hr 45min	8hr 29min	28hr 58min					
GRASS/ WILDLAND	Number of Incidents					5					
	Time Total					9hr 45min					
OTHER	Number of Incidents	1			1	1	6		1	7	
	Time Total	24min			24min	1hr 38min	3hr 11min		36min	3hr 47min	
RESCUE	Number of Incidents										
	Time Total										
MVC	Number of Incidents					4					
	Time Total					7hr 26min					
Total Count	Number of Incidents	5	3	6	14	25	16	12	13	41	55
Q#2 GRAND TOTAL Incidents										60	

MOTOR VEH COLLISION (Alberta Transportation)	Number of Incidents	3		2	5	
	Time Total	5hr 23min		3hr 49min	9hr 12min	
MUTUAL AID	Number of Incidents					
	Time Total					