

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 REGULAR MEETING HELD DECEMBER 3, 2019

See Schedule “A”

4.0 ACTION ITEMS:

**4.1 SUBDIVISION APPLICATION - MUNICIPAL PLANNING FILE NO. 19-R-074
SE 23-58-4-W5 (MIAZGA/GODBERSON)**

Administration recommends that Council approve the subdivision application proposing to create a 10.69-acre farmstead separation out of the SE 23-58-4-W5 with conditions as presented.

See Schedule “B”

4.2 2020 MEMBER-AT-LARGE APPOINTMENTS TO LIBRARY BOARD

Administration recommends that Council appoint the 5 applicants (as listed above) to fill the positions on the Barrhead Library Board including the Neerlandia Library appointment for a term from January 1, 2020 to December 31, 2022.

See Schedule “C”

4.3 FIRE FIGHTING SERVICES – REQUEST TO CANCEL INVOICE

Administration recommends that Council reduces invoice #IVC00000045 to \$300 which is equal to the ticket with the highest value.

See Schedule “D”

**4.4 CONTRACT RENEWAL – JANITORIAL SERVICES AT PUBLIC WORKS
BUILDING**

Administration recommends that Council approve a 3-year Independent Contract Services agreement with Ms. Hewitt to provide janitorial service to the Public Works Administration Building at a rate of \$25.00/hr.

See Schedule “E”

**4.5 CONTRACT RENEWAL & APPOINTMENT OF ASSESSOR – ASSESSMENT
SERVICES**

Administration recommends that:

- Council approve the 5-year contract for 2020-2024 with 596947 Alberta Ltd. to provide assessment services to the County of Barrhead.
- Council appoint Doug Smith (596947 Alberta Ltd.) as Assessor for the County of Barrhead for the period 2020-2024.

See Schedule “F”

4.6 ASB BUSINESS PLAN

Administration recommends that Council adopt the ASB Business plan as presented.

See Schedule “G”

4.7 CHANGES TO BENEFIT PROVIDER

Administration recommends that:

1. Council authorize Administration to switch its benefit broker from AMSC to Integrated Benefits effective February 1, 2020.
2. Council authorize Administration to amend its Benefit Policy to include Dependent Life as a benefit paid 90% by the employer for all eligible permanent employees and remove Employee Assistance Plan as an additional paid benefit as an Employee Assistance Plan is already included in the Extended Health Care premiums.

See Schedule “H”

4.8 2020 WATER & SEWER UTILITY BYLAW No. 7-2019 (Amending Bylaw 9-2014)

Administration recommends that Council approves 3 readings of the Water and Sewer Utility Bylaw No. 7-2019 as presented which includes a 3% increase for several items and amends Bylaw 9-2014.

See Schedule “I”

4.9 2020 LIBRARY BUDGET REQUEST

Administration recommends that Council:

- Council approves the 2020 Library Operating Budget of \$359,847 with the County contribution of \$121,700 which includes the per capita funding and 50% share of utilities.
- Council approves the 3-year Library Operating Plan as recommended at the Joint Town and County Council meeting.

See Schedule “J”

4.10 2020 JOINT BUDGET – BARRHEAD REGIONAL AIRPORT BUDGET

Administration recommends that Council approve the following:

- 2020 Barrhead Regional Airport Operating Budget in the amount of \$53,827 as recommended by the Joint Councils which includes a contribution of \$21,326 from each municipality to be incorporated into the County’s 2020 Operating Budget.
- 2021-2023 Barrhead Regional Airport Committee proposed 3-year Operating Plan for incorporation into the County’s Operating Plan.
- 2020 Barrhead Regional Airport Capital Budget of \$60,000 which includes the County share of \$30,000 to be incorporated into the County’s 2020 Capital Plan.
- 10-year Barrhead Regional Airport Capital Plan for incorporation into the County’s Capital Plan.

See Schedule “K”

4.11 2020 JOINT BUDGET – BARRHEAD REGIONAL FIRE SERVICES

Administration recommends that Council approve the following:

- 2020 Fire Services operating budget of \$855,200 as recommended by Fire Services Committee which includes County estimated operational contribution of \$459,510 be incorporated into the County’s 2020 operating budget.
- Fire Services 3-year operating plan as recommended by Fire Services Committee for incorporation into County’s operating plan.

See Schedule “L”

4.12 2020 INTERIM BUDGET

Administration recommends that Council approve the 2020 INTERIM operating budget of \$10 million dollars, based on the draft 2020 operating budget presented at the budget workshop.

See Schedule “M”

4.13 DIRECTOR OF FINANCE & ADMINISTRATION REPORT

Administration recommends that Council accept the Director of Finance & Administration's reports for information.

- Cash & Taxes Receivable for 11 months Ending November 30, 2019

See Schedule "N"

- Accounts Payable Cheque Listing for month of November 2019

See Schedule "O"

- 2019 Municipal Capital YTD Recap as of November 30, 2019

See Schedule "P"

- 2019 YTD Budget Report for the 11 months ending November 30, 2019

See Schedule "Q"

- 2019 YTD Budget Department Summary ending November 30, 2019

See Schedule "R"

4.14 INCAMERA

4.14.1 Update on ICF Developments - FOIPP Sec. 24 Advice from Officials

4.14.2 Value Scoping Report – FOIPP Sec. 23(1)(b) Local Public Body Confidences

4.14.3 Contractor Performance – FOIPP Sec. 25(1)(c) Disclosure Harmful to Economy and other Interests of a Public Body

5.0 REPORTS

5.1 COUNTY MANAGER REPORT

Administration recommends that Council accept the County Manager's report for information.

See Schedule "S"

5.2 PUBLIC WORKS REPORT

(11:00 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

5.3 COUNCILLOR REPORTS

6.0 INFORMATION ITEMS:

6.1. Letter from Minister of Municipal Affairs Re: Shallow Gas Tax Relief – Dec 3, 2019

See Schedule "T"

6.2. Letter from Minister of Municipal Affairs Re: MSI Funding – Dec 4, 2019

See Schedule "U"

6.3. Letter from Minister of Municipal Affairs Re: Potential Meeting 2020 Spring RMA

See Schedule "V"

6.4. Letter from Minister of Municipal Affairs Re: Thank you – Nov 27, 2019

See Schedule "W"

6.5. MINUTES/HIGHLIGHTS

6.5.1 Barrhead Agricultural Society Meeting – November 26, 2019

See Schedule "X"

7.0 ADJOURNMENT