

**1.0 CALL TO ORDER****2.0 APPROVAL OF AGENDA****3.0 MINUTES****3.1 REGULAR MEETING HELD DECEMBER 5, 2023**[Schedule A](#)**4.0 ACTION ITEMS:****4.1 BARRHEAD COMMUNITY GARDEN SOCIETY COMMUNITY GRANT – FINAL REPORT**

Administration recommends that Council receive for information the final report from The Barrhead Community Garden Society as a grant recipient of \$2,500 in-kind support under the Community Grants Policy.

[Schedule B](#)**4.2 AGREEMENT RENEWAL – LIGHT MAINTENANCE AND SUPERVISION OF WASTE TRANSFER STATIONS**

Administration recommends that Council approve the Independent Contract Services agreement with Luke's Contract Hauling for the period January 1, 2024 to December 31, 2026 as presented.

[Schedule C](#)**4.3 MUNICIPAL EMERGENCY MANAGEMENT PLAN**

Administration recommends that Council approves the Municipal Emergency Management Plan as recommended by the Emergency Advisory Committee.

[Schedule D](#)**4.4 SMALL COMMUNITY OPPORTUNITY PROGRAM GRANT**

Administration recommends that Council supports the grant application to Small Community Opportunity Program (SCOP) for the purpose of hosting a business education and collaboration event with a trade show component.

[Schedule E](#)**4.5 EXTENDED PRODUCER RESPONSIBILITY (EPR)**

Administration recommends that Council direct Administration to advise ARMA of the County's interest in the EPR recycling program and work towards program implementation in 2026 under Phase II.

[Schedule F](#)**4.6 APPROVE 2023 CANCELLED TAXES – NON-RESIDENTIAL TAX INCENTIVE BYLAW**

Administration recommends that Council approve the 2023 cancelled tax transactions as presented and in support of the Non-Residential Tax Incentive Bylaw 7-2021.

[Schedule G](#)**4.7 2024 INTERIM OPERATING BUDGET & 2024 CAPITAL BUDGET**

Administration recommends that:

1. Council approve the 2024 INTERIM Operating Budget of \$18,467,503 as presented.
2. Council approve the 2024 Capital Budget of \$6,459,335 as presented.

[Schedule H](#)

**4.8 IN-CAMERA****4.8.1 GOVERNANCE SUPPORT TO NON-PROFIT ORGANIZATIONS***FOIP Sec. 24 Advice from Officials***4.8.2 PROGRESS ON ICF JOINT FEASIBILITY STUDY FOR REPURPOSING ADLC***FOIP Sec. 24 Advice from Officials***5.0 REPORTS****5.1 COUNTY MANAGER REPORT**

Administration recommends that Council accept the County Manager's report for information.

- Resolution Tracking List

[Schedule I](#)

**5.2 PUBLIC WORKS REPORT****(10:30 a.m.)**

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule J](#)

**5.3 DIRECTOR OF CORPORATE SERVICES REPORT**

Administration recommends that Council accept the Director of Corporate Service's report for information.

- Cash, Investments, & Taxes Receivable as of November 30, 2023

[Schedule K](#)

- Payments Issued for the month of November 2023

[Schedule L](#)

- YTD Budget Report for 11 months ending November 30, 2023

[Schedule M](#)

- YTD Capital Recap for period ending November 30, 2023

[Schedule N](#)

- Elected Official Remuneration Report as at November 30, 2023

[Schedule O](#)

**5.4 COUNCILLOR REPORTS****6.0 INFORMATION ITEMS:****6.1 Minutes****6.1.1 BDSHA Minutes – October 27, 2023**

[Schedule P](#)

**7.0 DELEGATIONS****7.1 11:45 a.m. Sgt Dodds – Barrhead RCMP Detachment****8.0 ADJOURNMENT**

**REGULAR MEETING OF COUNCIL - HELD DECEMBER 5, 2023**

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Regular Meeting of the Council of the County of Barrhead No. 11 held December 5, 2023 was called to order by Reeve Drozd at 9:00 a.m.

**PRESENT**

Reeve Doug Drozd  
Deputy Reeve Marvin Schatz  
Councillor Ron Kleinfeldt  
Councillor Bill Lane  
Councillor Paul Properzi  
Councillor Walter Preugschas

**THESE MINUTES ARE  
UNOFFICIAL AS THEY HAVE  
NOT BEEN APPROVED BY THE  
COUNCIL.**

**ABSENT**

Councillor Jared Stoik

**STAFF**

Debbie Oyarzun, County Manager	Lisa Card, ALUS Coordinator
Pam Dodds, Executive Assistant	Ken Hove, Director of Infrastructure
Jenny Bruns, Development Officer	Tara Troock, Development Clerk

**ATTENDEES**

Fire Chief Gary Hove – Barrhead Regional Fire Services

Barry Kerton - Town and Country Newspaper

**APPROVAL OF AGENDA**

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2023-431 Moved by Councillor Properzi that the agenda be approved as presented.  
Carried Unanimously.

**MINUTES OF REGULAR MEETING HELD NOVEMBER 21, 2023**

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2023-432 Moved by Councillor Lane that the minutes of the Regular Meeting of Council held November 21, 2023 be approved as circulated.  
Carried Unanimously.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 23-R-756  
N W 11-60-4-W5 (POPLAR ROSE FARM)**

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2023-433 Moved by Deputy Reeve Schatz that Council approve subdivision application 23-R-756 proposing to create a 2.02 ha (4.99 acre) farmstead separation within NW 11-60-4-W5 with the conditions as presented.  
Carried 5-1.

Councillor Lane departed the meeting at 9:12 a.m. and rejoined at 9:14 a.m.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 23-R-757  
NE 33-58-2-W5 (MANTEY)**

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2023-434 Moved by Councillor Kleinfeldt that Council approve subdivision application 23-R-757 proposing to create a 6.07 ha (15.0 acre) farmstead separation and a fragmented parcel within NE 33-58-2-W5 with the conditions as presented.  
Carried Unanimously.

Jenny Bruns and Tara Troock departed the meeting at 9:15 a.m.

**REGULAR MEETING OF COUNCIL - HELD DECEMBER 5, 2023**

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**BRFS FIREWORKS TEAM - COMMUNITY GRANT REQUEST**

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- 2023-435 Moved by Councillor Lane that Council approves the application from BRFS Fireworks Team by providing a financial contribution in the amount of \$1,250 under the Community Grants Policy to assist with the fireworks display on New Years Eve.

Carried Unanimously.

**IN-CAMERA SESSION**

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- 2023-436 Moved by Councillor Properzi that Council move in-camera at 9:22 a.m. for discussion on:  
*Member-at-Large applications - FOIPP s. 19 Confidential Evaluations.*

Carried Unanimously.

- 2023-437 Moved by Councillor Kleinfeldt that Council move out of in-camera at 9:28 a.m.

Carried Unanimously.

**2024 MEMBER-AT-LARGE APPOINTMENTS TO LIBRARY BOARD**

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- 2023-438 Moved by Councillor Kleinfeldt that Council appoints Stephen Bablitz and Melissa Ouellette as members-at-large to the Barrhead Library Board for a term from January 1, 2024 to December 31, 2026 as recommended by the Barrhead Library Board.

Carried Unanimously.

Lisa Card joined the meeting at 9:29 a.m.

**2024 APPOINTMENT OF CANDIDATES TO ALUS PARTNERSHIP ADVISORY COMMITTEE (PAC)**

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- 2023-439 Moved by Councillor Lane that Council appoints Lorrie Jespersen as the County of Barrhead ASB member on the PAC as recommended by the ASB.

Carried Unanimously.

- 2023-440 Moved by Councillor Preugschas that Council re-appoint Nadine Quedenbaum as the public member from the County of Barrhead on the PAC.

Carried Unanimously.

- 2023-441 Moved by Deputy Reeve Schatz that Council accepts the nominations from Westlock County and County of Athabasca for their members on the ALUS Partnership Advisory Committee.

Carried Unanimously.

Lisa Card departed the meeting at 9:40 a.m.

**REAFFIRM HEALTH & SAFETY POLICY AD-001**

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- 2023-442 Moved by Councillor Kleinfeldt that Council reaffirms the Health & Safety Policy AD-001 as presented.

Carried Unanimously.

**PROPOSED AMENDMENT TO POLICY 23-22-005 – BARRHEAD REGIONAL FIRE SERVICES (BRFS) FIRE FIGHTER PAY SCHEDULE**

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- 2023-443 Moved by Deputy Reeve Schatz that Council approve the further revisions to Policy 23-22-005 Barrhead Regional Fire Services Fire Fighter Pay Schedule.

Carried Unanimously.

**REGULAR MEETING OF COUNCIL - HELD DECEMBER 5, 2023**

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**2024 JOINT BUDGET – BARRHEAD REGIONAL AIRPORT**

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2023-444 Moved by Councillor Lane that Council approves the 2024 Barrhead Johnson Airport Operating Budget in the amount of \$45,875 as amended to include the purchase of new couch for the terminal building, requiring a contribution of \$17,320 from each municipality to be incorporated into the County's 2024 Operating Budget.

Carried Unanimously.

2023-445 Moved by Councillor Properzi that Council approves the Barrhead Johnson Airport 2025-2027 3-Year Financial Plan as recommended by the Committee for incorporation into the County's Financial Plan.

Carried Unanimously.

2023-446 Moved by Deputy Reeve Schatz that Council approves the 2024 Barrhead Johnson Airport Capital Budget in the amount of \$nil as amended, which includes a contribution of \$nil from each municipality to be incorporated into the County's 2024 Capital Budget.

Carried Unanimously.

2023-447 Moved by Councillor Preugschas that Council approves the Barrhead Johnson Airport 10-Year Capital Plan as recommended by the Committee for incorporation into the County's Capital Plan.

Carried Unanimously.

**RECESS**

Reeve Drozd recessed the meeting at 10:08 a.m.

Reeve Drozd reconvened the meeting at 10:16 a.m.

**REPORT – COUNTY MANAGER**

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Debbie Oyarzun, County Manager, reviewed the 2023 Council Resolution Tracking List and provided further updates to Council on the following:

- AAIP Rural Renewal Stream
- ICF Meeting with the Town of Barrhead on December 6, 2023
- Budget Workshop on December 7, 2023
- Annual Emergency Advisory Committee scheduled for December 14, 2023
- Meeting with Alberta Transportation on December 14, 2023
- Reviewed Fit for Work requirements for Staff and Council
- Enforcement action being taken on unsightly properties

2023-448 Moved by Councillor Lane that Council accept the County Manager report for information.

Carried Unanimously.

**COUNCILLOR REPORTS**

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Councillor Kleinfeldt reported on his attendance at the Barrhead Public Library meeting, Committee of the Whole meeting, Long Service Awards, BRWC meeting, Budget Workshops, and the YRL meeting.

Councillor Preugschas reported on his attendance at the Committee of the Whole meeting, ASB Provincial APRG AGM and tour in Nisku, Budget Workshops, Long Service Awards, and helping with Santa's Workshop at the Pembina Co-op.

Councillor Properzi reported on his attendance at the RMA Conference, FCSS meeting, Committee of the Whole meeting, and the Budget Workshops.

Councillor Lane reported on his attendance at an Ag Society meeting, Misty Ridge Ski Hill meeting, helping at the Co-op foodbank event, the Long Service Awards, Committee of the Whole meeting, FCSS Food Drive, Budget Workshops, and BDSHA meeting.

**REGULAR MEETING OF COUNCIL - HELD DECEMBER 5, 2023**

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Ken Hove joined the meeting at 10:55 a.m.

**PUBLIC WORKS REPORT**

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Ken Hove, Director of Infrastructure, reviewed the written report for Public Works and Utilities and answered questions from Council.

2023-449 Moved by Councillor Lane that the report from the Director of Infrastructure be received for information.

Carried Unanimously.

Ken Hove departed the meeting at 11:09 a.m.

**COUNCILLOR REPORTS (Continued)**

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Deputy Reeve Schatz reported on his attendance at the Committee of the Whole meeting, Budget Workshops, and participating in the Town of Barrhead Polar Parade.

Reeve Drozd reported on his attendance at the Committee of the Whole meeting, Long Service Awards, BRWC meeting, Budget Workshops, the Town of Barrhead Polar Parade, fundraiser for the MTM Ag Society, and County administrative duties.

**INFORMATION ITEMS**

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2023-450 Moved by Councillor Kleinfeldt that Council accepts the following item for information:

- FCSS Minutes dated October 19, 2023

Carried Unanimously.

**DELEGATION – BARRHEAD REGIONAL FIRE SERVICES**

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Fire Chief Gary Hove of Barrhead Regional Fire Services met with Council to discuss the quarterly statistics and give an update on fire services in the community.

2023-451 Moved by Councillor Kleinfeldt that Council accepts the report from Fire Chief Hove as information.

Carried Unanimously.

**ADJOURNMENT**

2023-452 Moved by Councillor Lane that the meeting adjourn at 11:35 a.m.

Carried Unanimously.



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**TO: COUNCIL**

**RE: BARRHEAD COMMUNITY GARDEN SOCIETY COMMUNITY GRANT – FINAL REPORT**

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**ISSUE:**

Barrhead Community Garden Society provided their final report as required under the Community Grant Policy AD-002.

**BACKGROUND:**

- August 15, 2023 – Council reviewed and approved the revised Community Grants Policy. Changes did not impact the Barrhead Community Garden Society’s grant.
- March 7, 2023 – Council approved the Barrhead Community Garden Society for a \$2,500 in-kind grant to assist with relocation of the Community Garden.

**ANALYSIS:**

- Barrhead Community Garden Society has complied with the recipient’s responsibilities as stated in Section 3 of the Community Grants Policy.
  - Completed their project within 1 year of receipt of the funds
  - Provided a final report form no more than 90 days after completion.
  - Used the funds in the manner set forth in the application.
  - There were no unused funds to return to the County
- Barrhead Community Garden Society provided a detailed financial statement of completed event (attached).

**ADMINISTRATION RECOMMENDS THAT:**

Council receive for information the final report from The Barrhead Community Garden Society as a grant recipient of \$2,500 in-kind support under the Community Grants Policy.

## **Barrhead Community Garden 2023 Overview – County of Barrhead Community Grant 2023-02**

We would like to take this opportunity to thank the County of Barrhead for all of their support not only through the Community Grant and as well as over the past 10 years.

The original intent of a Community garden was to find a way to improve communication between rural and urban residents. We had a number of retired farmers in Town and if we could get them together with urban people, they might learn a bit about each other and their livelihoods. Over the years, this has indeed worked as friendships made.

Growing food is good physical and mentally and gives an understanding of what it takes to grow it, the good things and the disappointments that farmers face in their profession. From this project many good ideas come up every day. The garden is an opportunity for learning. Food security and preserving are a small part. We can teach all age groups these things as well as composting, drought proofing, and integrated pest management to name a few. All age groups can and do use the garden. It is common to see the entire family in their plots. We have raised beds for those that have physical limitations. Grade 4 visited the garden and we taught them about compost and other aspects of gardening, around 80 kids. The County Tour stopped by and we are grateful they included us in the tour. There are a number of food bank plots planted and looked after by volunteers. We have volunteers do not have their own plots. They come for the health and social benefits.

We were required to move the garden at the end of the 2022 season. Search for a suitable new site was difficult until harvest of 2022 when we approached the Oscar Daase family with a request. We had inquired about many other locations prior and turned down for various reasons. We were surprised and excited when they agreed to give us a 20-year lease on 2 acres for \$1.00. It was harvest time and we had our work cut out for us to have the garden prepared to seed in the spring of 2023. Although the area was a cornfield and not fresh breaking, it still takes a lot to make this into garden ready soil.

**Once again, the County stepped up for us with the Community Grant. Topsoil was very important and the County delivered. The County shop did a fantastic job, in not only delivering the soil but as well, by bringing and spreading it in time for spring. They took it a step further by scraping the top soil from the alleyways and adding it to the garden rows giving the gardens a raised bed affect. Great for drainage and the root crops.**

**Part of the grant request involved some fencing. It was our intent to put up the same fencing as we had at the previous site, a supported netted fence. As it turned out, we applied for the**



**Coop Grant and got it. This allowed us to look at a more secure chain link fence. We got quotes for all items for the grant. After getting word that our Coop grant was approved we found out that the quote was not close to the actual price and in fact, the quote was double. The grant covered some of the material and labor but not all. We used some of our savings to cover the rest and volunteer time to pick up some donated chain link material. Now that the fence is up and provides additional security, we can begin to place the buildings and additional planting boxes and composting boxes.**

Out of the 61 growing spaces, we had 46 plots used by families. There was an additional 15 plots for food bank. Since the fall, we have had requests for next year to fill the food bank plots so we are adding additional plots for the Food bank. By spring, we intend to have additional raised boxes and plots bringing our total to 76. We will have some room to add a few more. **We have a number of retired farmers that rent plots or just volunteer in the garden. They share their knowledge of growing and aid in development and maintenance of the site. They are one of our best assets.**

#### Future Projects

Install centre stage

Install a safe fire pit – Fire department approved.

Place storage buildings

Place shade structures and Gazebos

Bring in additional water tanks and set up collection for rainwater.

Develop larger fruit trees and children's area on east end.

Set up small fruit section

Community herb boxes

Plot for First Nations most used plants

More courses in a number of topics. Growing, pest management, drought proofing, food preservation and many more.

More tours for all ages.

Fun Events for families – Including winter events like skiing, star gazing, animal tracks

Many other ideas presented. There is endless ideas.



# Community Grant Final Report

## Report Information:

This report must be submitted no more than 90 days after completion of project or event and prior to any new application.

Please submit completed reports to: County of Barrhead  
5306-49 Street  
Barrhead, AB T7N 1N5

or email: [info@countybarrhead.ab.ca](mailto:info@countybarrhead.ab.ca)

For assistance completing your application, contact 780-674-3331 or [info@countybarrhead.ab.ca](mailto:info@countybarrhead.ab.ca)

## Project Report:

Name of Project or Event: Barrhead Community Garden Site Improvement

Number of Participants: 46 plots were taken as family plots this year. About 1/2 were retired farmers 15 food bank plots

Has the project or event met the goals set out in the Community Grant Application? Please comment.  
The Project has exceeded our expectations. The soil was substantially improved with the extra top soil delivered by the County.

We are very grateful that they were able to deliver and spread the soil early this spring giving us time to prepare the plots for planting for 2023.

Were there any complications in the execution of the project or event?

We did not experience any complications with the delivery and spreading of the soil and in fact exceeded our expectations in that they even scraped the original top soil from the alleyways to add to the top of the new soil. This gave the plots extra depth which is great for growing garden root crops. However the fencing double in price from our original quote. see attached overview

Describe the benefits seen in the community as a result of the completion of the project or event.

Many people were able to plant their gardens in the spring of 2023. More than ever we found that a larger number planted for not only pleasure but the need as well. The price of food has gone up substantially and many supplemented their grocery costs with the garden. The physical and social aspects are good for the health and well being of this community. Friends are made.

Seed and labor are shared. Food is grown and harvested for Food Bank. Courses were put on for food preservation and making healthy meals and lunches for families and kids. The green area will be a place for many community events and we have involved school kids.

## Financial Report:

### Funding:

Total Grant Amount: \$ 2,500.00

Total Own Funding: \$ 21,403.58

**Total Funding:** \$ 23,903.58

(Grant + Own Funding)



**BARRHEAD COMMUNITY GARDEN  
INCOME AND EXPENSE REGISTER - 2023**

**CASINO**

**EXPENSES .....**

DATE	DESCRIPTION	CHEQUE	DEPOSIT	EXPENSE	INCOME	BALANCE	GRANT	INTEREST	OTHER	FENCE	FIXED ASSE	
Dec 31/22	Bank balance at Dec 31/22					14,265.93						
Jan 31/23	INTEREST				0.18	14,266.11		0.18				
Feb 28/23	INTEREST				0.16	14,266.27		0.16				
Mar 31/23	INTEREST				0.18	14,266.45		0.18				
Apr 30/23	INTEREST				0.18	14,266.63		0.18				
May 31/23	INTEREST				0.18	14,266.81		0.18				
Jun 30/23	INTEREST				0.78	14,267.59		0.78				
July 18/23	Jay Byer Grass Seed	ck 407		210.00		14,057.59						
July 18/23	Small Power - parts for Weeder	ck 408		24.95		14,032.64						
July 31/23	INTEREST				0.18	14,032.82		0.18				
Aug 1/23	R. Tarasiuk - grass seed	ck 409		210.00		13,822.82						
Aug 10/23	COOP - Garden Wagon	ck 410		125.97		13,696.85					125	
Aug 31/23	INTEREST				0.16	13,697.01		0.16				
Sept 30/23	C. Botros - Fencing supplies	ck 411		269.02		13,427.99				269.02		
Sept 30/23	INTEREST				0.15	13,428.14		0.15				
Oct 3/23	Konnection Plus - Fencing supplies	ck 412		2,076.84		11,351.30				2,076.84		
Sept 30/23	COOP - fencing materials	ck 413		4,105.07		7,246.23				4,105.07		
Nov 16/23	COOP - fencing materials	ck 414		371.67		6,874.56				371.67		
TOTALS				7,393.52	2.15			-	2.15	-	6,822.60	125

**BARRHEAD COMMUNITY GARDEN  
INCOME AND EXPENSE REGISTER - 2023**

**GRANT**

**EXPENSES .....**

DATE	DESCRIPTION	CHEQUE	DEPOSIT	EXPENSE	INCOME	BALANCE	GRANT	INTEREST	OTHER	FENCE	FIXED ASSE
June 21/23	OPEN ACCOUNT transfer from GEN				200.00	200.00			200.00		
June 28/23	Deposit COOP GRANT		dep		88,000.00	88,200.00	88,000.00				
June 30/23	INTEREST				0.23	88,200.23		0.23			
July 6/23	cheque order			197.05		88,003.18					
July 31/23	INTEREST				3.31	88,006.49		3.31			
Aug 31/23	INTEREST				3.31	88,009.80		3.31			
Sept 30/23	INTEREST				3.21	88,013.01		3.21			
Oct 3/23	Konnection Plus - install fence	ck 1		12,348.00		75,665.01				12,348.00	
Oct 31/23	INTEREST				2.87	75,667.88		2.87			
Nov 9/23	M. Flock Fencing supplies	ck 2		1,112.98		74,554.90				1,112.98	
						74,554.90					
						74,554.90					
						74,554.90					
						74,554.90					
						74,554.90					
						74,554.90					
						74,554.90					
<b>TOTALS</b>				<b>13,658.03</b>	<b>88,212.93</b>		<b>88,000.00</b>		<b>200.00</b>	<b>13,460.98</b>	
	<b>December 31, 2022 ending balance</b>										
	<b>minus expenses 2023</b>		<b>- 13,658.03</b>								
	<b>plus income 2023</b>		<b>88,212.93</b>								
	<b>bank balance 2023</b>		<b>\$ 74,554.90</b>				<b>net losses</b>				

Barrhead Community Garden 2023 – Top Soil delivered and spread by the County of Barrhead

County of Barrhead Community Grant 2023 - 02

















The results















REQUEST FOR DECISION  
DECEMBER 19, 2023



**TO: COUNCIL**

**RE: AGREEMENT RENEWAL – LIGHT MAINTENANCE AND SUPERVISION OF WASTE TRANSFER STATIONS**

**ISSUE:**

- Agreement with Luke’s Contract Hauling for light maintenance and supervision of waste transfer stations expires December 31, 2023, renewal required by March 31, 2024.

**BACKGROUND:**

- Agreement is to provide Light Maintenance and Supervision of Waste Transfer Stations, which includes the supervision of the ‘Take It or Leave It’ service during the hours of operation at the Dunstable Transfer Station.
- The “Take It or Leave It” was added as an additional service to the contract in 2014.
- Contractor has provided this service since January 2010 with monthly compensation for last 7 years as follows (excludes GST):
- January 19, 2021 – Council renewed the services agreement for the period January 1, 2021 to December 31, 2023

Year	Monthly Pay	% Increase	Take it or Leave it	Total Monthly Pay
Proposed 2024-26	\$3,957.85	5.0	\$137.40	\$4,095.25
2023	\$3,769.37	0	\$137.40	\$3,906.77
2022	\$3,769.37	0	\$137.40	\$3,906.77
2021	\$3,769.37	0	\$137.40	\$3,906.77
2020	\$3,769.37	0	\$137.40	\$3,906.77
2019	\$3,769.37	2.5	\$137.40	\$3,906.77
2018	\$3,677.44	1.5	\$134.05	\$3,811.49
2017	\$3,623.09	0.5	\$132.07	\$3,755.16

**ANALYSIS:**

- Current Contractor has expressed interest in continuing to provide this service with a 5% increase in his rate (excluding the Take It or Leave It which will remain at the same rate).
  - Rate has not been increased since 2019 (see table above)
- Performance expectations under this agreement were met by the existing Contractor.
- Terms of the current agreement allow for renewal of the agreement.
- Content to be changed in the agreement (attached) is highlighted in red, which reflects changes to dates and compensation.
- County may terminate this agreement without cause with 30 days written notice to the Contractor, or with 5 days’ notice for non-performance.
- As the contractor has been achieving performance expectations for the previous 10+ years, renewal should be for a 3-year period at the fixed rate until the end of 2026.

**STRATEGIC ALIGNMENT:**

Review of contracts and service levels aligns with the County 2022 – 2026 Strategic Plan as follows:

**PILLAR**            **4 Governance & Leadership**

**Outcome**        *4 Council is transparent & accountable.*

**Goal**             4.2 County demonstrates open & accountable government.

**ADMINISTRATION RECOMMENDS THAT:**

Council approve the Independent Contract Services agreement with Luke’s Contract Hauling for the period January 1, 2024 to December 31, 2026 as presented.

THIS AGREEMENT MADE IN DUPLICATE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

**BETWEEN:**

**THE COUNTY OF BARRHEAD NO. 11**  
of 5306 - 49 Street, Barrhead, Alberta T7N 1N5  
(hereinafter referred to as "the County")

**OF THE FIRST PART**

**- AND-**

**LUKE'S CONTRACT HAULING**  
of Box 4205, Barrhead, Alberta T7N 1A2  
(hereinafter referred to as "the Contractor")

**OF THE SECOND PART**

**WHEREAS** the County and the Contractor have agreed to enter into an agreement for their mutual benefit and desire to set out the terms and conditions thereof;

**NOW THEREFORE** this agreement witnesses that in consideration of the mutual covenants and agreements herein contained, the Parties hereto agree as follows:

**1. Contracted Services**

- 1.1. The County hereby engages the Contractor to provide certain services to the County as an independent Contractor, as outlined in Schedule "A".
- 1.2. The Contractor represents, warrants and agrees to provide skilled and experienced operators to perform the work in a safe, competent and professional manner.
- 1.3. The Contractor shall perform the work at the locations during the scheduled days and hours as outlined in Schedule "B".
  - 1.3.1. Changes to the schedule shall only be authorized by the County.
  - 1.3.2. The County shall provide to the Contractor thirty (30) days written notice of any changes to the schedule.
- 1.4 The County has the right to add or delete Transfer Stations to the scope of this Contract providing mutually agreeable fee is adjusted in the Contract price.

**2. Term**

- 2.1. The term of this agreement shall be in effect from **January 1, 2024 to December 31, 2026**.

**3. Renewal and Termination**

- 3.1. The County may terminate this agreement without cause, with thirty (30) days written notice to the Contractor, at no penalty to the County.
- 3.2. The County may terminate this agreement within five (5) calendar days for non-performance as deemed by the County and at no penalty to the County, provided that

the Contractor has been given written notice of non-performance, and has failed to rectify the non-performance within five (5) calendar days.

- 3.3. The Contractor may terminate this agreement at any time without reason, by giving the County ninety (90) days written notice of termination.
- 3.4. This Agreement is subject to renewal on an annual basis.
- 3.5. This Agreement will automatically renew for an additional three (3) months if the agreement has not been terminated or renewed by the end of the term.

#### **4. Compensation**

- 4.1. In consideration of the duties outlined in Schedule "A", the Contractor shall receive a total of **\$4,095.25 (includes \$3,957.85 + \$137.40)** per month plus GST.
- 4.2. Authorization to collect oil jugs, oil pails and oil filters from the Transfer Stations and no compensation will be paid to the County from any sales of these recyclables removed from the Transfer Stations.
- 4.3. The Contractor shall invoice the County for services prior to the 20<sup>th</sup> of each month.
- 4.4. The Contractor agrees to accept the compensation specified in the Agreement as full compensation for performing all the Services required to be performed under the terms of this Agreement, for all loss or damage arising out of the provision of the Services, and for all risks of every description connected with the provision of Services hereunder.

#### **5. Worker's Compensation Coverage**

- 5.1. The Contractor shall, at its sole expense, obtain and continue to carry during the term of this Agreement, Workers' Compensation insurance covering all employees engaged in work in accordance with the statutory requirements of the Province of Alberta. Furthermore, the Contractor shall ensure that all of its sub-contractors performing the Services are also covered by Workers' Compensation insurance during the Term of this Agreement in accordance with the statutory requirements of the Province of Alberta.
- 5.2. Prior to commencement of Services, the Contractor shall provide the County with certificates of such insurance and proof of good standing with Workers' Compensation Board. The Contractor shall ensure that thirty (30) days' advance notice shall be given, in writing, to the County on cancellation, termination, or alteration of the policy or policies evidenced by the certificate.
- 5.3. If for any reason the Contractor fails to maintain its account with the Workers' Compensation Board in good standing, the County may, but will not be required to, remit all such amounts as required to bring the account to good standing and deduct the amount of any such payments from any future payments due and owing to the Contractor.

**6. Insurance**

6.1. The Contractor shall provide the County with a certificate of insurance evidencing the following requirements prior to providing services under this Agreement.

6.1.1. Liability Insurance not less than \$2,000,000

6.1.2. County is named as an additional insured under the policy.

6.2. The provision of the insurance shall be at the sole expense of the Contractor, and shall not limit the Contractor's obligations under this Agreement.

6.3. The Contractor shall maintain the insurance in full force and effect for the duration of the Agreement.

**7. Independent Contractor**

7.1. The Contractor or employees of the Contractor shall not be, nor be deemed to be, employees of the County.

7.2. The Contractor or employees of the Contractor shall have no authority to make any statements, representations, or commitments of any kind, or take any action, which may be binding on the County, except as may be authorized in writing by the County.

7.3. The Contractor or employees of the Contractor shall not be eligible for or participate in any of the County's employee benefit programs.

7.4. The Contractor shall at all times be deemed to be an independent Contractor and consequently no deductions whatsoever will be made from the compensation payable to the Contractor pursuant to Article 4.

7.4.1. The Contractor shall be responsible for reporting GST and all applicable deductions.

**8. Liability and Indemnity**

8.1. The Contractor shall indemnify and hold harmless the County, its officers, employees, and agents from any and all liability, claims, demands, actions, suits, and expenses (including legal expenses on a solicitor client basis), that may arise directly or indirectly, out of any act or omission of the Contractor, his employees or agents, in the performance of this Agreement.

8.2. The Contractor shall be liable to the County for any losses, costs, damages and expenses which the County may sustain, pay or incur as a result of or in connection with the breach by the Contractor of any obligations under this Agreement, or in connection with the work provided, and the Contractor shall reimburse the County for any financial loss, direct or indirect, associated with the Contractor's failure to comply with the terms and conditions of this Agreement.

8.3. The Contractor's obligation to indemnify the County shall survive the termination of this Agreement.

8.4. The County shall not be liable nor responsible for any bodily or personal injury or property or equipment damage of any nature whatsoever that may be suffered or sustained by the Contractor, his employees or agents in the performance of this Agreement.

**9. Assignment**

9.1. The Contractor shall not assign or transfer this Agreement or any work pursuant to this Agreement, without the review and written approval by the County.

9.2. The County shall not assign the contract without prior termination of the Contractor pursuant to Article 3 of this Agreement or without written consent by the Contractor.

**10. Notices**

10.1. Any notices to the County or the Contractor shall be in writing and shall be valid and effective if personally delivered, or if sent by pre-paid registered mail.

10.2. Notice to the County shall be given to:

COUNTY MANAGER  
County of Barrhead  
49 St., Barrhead AB T7N 1N5

10.3. Notice to the Contractor shall be given to:

LUKE WUTZKE  
Luke's Contract Hauling  
Box 4205, Barrhead, Alberta T7N 1A2

**11. Dispute Resolution**

11.1. If there is a dispute between the parties in connection with this Agreement, the parties shall, acting reasonably and in good faith, use their best efforts to resolve the dispute as soon as possible by negotiation between the parties named in Article 10.

11.2. If the dispute cannot be resolved pursuant to Article 11.1, the Contractor may attempt to solve the same matter by presenting the dispute to Council.

**12. General**

12.1. The County, during periods of disputes, emergencies or non-performance, has the right to operate the system with either its own workers or by other contractors

12.2. The County shall be the sole judge of non-performance or failure by the Contractor to meet the requirements of the Contract.

12.3. The County shall provide a 'Contractor Safety Orientation' package to the Contractor.

12.4. The Contractor shall comply with all policies and procedures made by the County relating to the work, including but without limitation the County of Barrhead Safety Policies and Rules which may be revised from time to time.

- 12.5 The Contractor shall comply with, and ensure compliance by all employees or agents of the Contractor, with all applicable municipal, provincial, and federal statutes, regulations, bylaws and licensing requirements in effect at any time, including, without limitation to the foregoing, the *Occupational Health & Safety Act*, the *Environmental Protection & Enhancement Act*, and the *Worker's Compensation Act*.
- 12.6 This Agreement represents the entire agreement between the parties. No amendment to this agreement shall be effective unless it is in writing and executed by the parties.
- 12.7 If any provision of this Agreement is invalid or unenforceable to any extent, all other provisions of this Agreement shall, nevertheless, remain in full force and effect. No provision of this Agreement shall be deemed dependent on any other provision unless expressly so stated herein.

**IN WITNESS WHEREOF**, the parties hereto have caused this agreement to be executed, attested by the signatures of the respective authorized signing authorities for the day and year written above.

SIGNED in the presence of )  
 )  
 )  
 )  
\_\_\_\_\_)  
(witness)

**LUKE'S CONTRACT HAULING**

\_\_\_\_\_

**COUNTY OF BARRHEAD NO. 11**

\_\_\_\_\_  
COUNTY MANAGER

SEAL

\_\_\_\_\_  
REEVE



## **SCHEDULE "A" – Services Provided**

**Services provided by the Contractor shall be as follows at the locations listed in Schedule B:**

1. Supervision of the Transfer Stations to include:
  - a) Maintaining a log of all vehicles using the Transfer Stations;
  - b) Directing patrons to the appropriate areas within the Transfer Stations;
  - c) Advising patrons as to the separation of solid waste;
  - d) Directing patrons to the Regional Landfill, if necessary;
  - e) Ensuring patrons follow the regulations as set out by the County.
  - f) Reporting to the County Manager or their representative in the event of:
    - i) Equipment failure;
    - ii) Damage to Transfer Stations and Grounds;
    - iii) Unauthorized personnel on the premises;
    - iv) Any other items which require immediate attention.
  
2. Supervision of the 'Take It or Leave It' service during the hours of operation at the Dunstable Transfer Station to include:
  - a) Informing patrons about the proper use of the 'Take It or Leave It' service;
  - b) Keep the building in a generally tidy condition;
  - c) On the last Sunday of each month, clean out all the items in the building and place the items in the appropriate disposal areas of the Transfer Station.
  
3. Maintenance duties at the Transfer Stations to include:
  - a) Grass cutting with the equipment available;
  - b) Redepositing refuse into the bins that become dislodged;
  - c) Covering and uncovering bins and/or lids as required;
  - d) Minor clean-up of the tire and chemical compounds;
  - e) Igniting and burning the burnable materials within the appropriate compound under safe conditions and after acquiring the appropriate permits;
  - f) Other minor duties as required from time to time by the County

**SCHEDULE "B" – Locations, Days & Hours of Operation**

**Locations & Days of Operation  
TRANSFER STATIONS**

<b>Name of Transfer Station</b>	<b>Location</b>	<b>Day of Operation</b>
Tiger Lily	NW 31-60-5-W5	Monday
Meadowview	NW 03-58-5-W5	Tuesday
Manola	SE 29-59-2-W5	Wednesday
Vega -Neerlandia	NW 20-62-3-W5	Thursday
Thunder Lake	NE 20-59-5-W5	Sunday
Dunstable	SW 25-57-2-W5	Sunday
		With the exceptions of: A) New Year's Day, and B) Easter Sunday, and C) Christmas Day D) Boxing Day

**Hours of Operation  
TRANSFER STATIONS**

1:00 p.m. to 7:00 p.m.

**AFFIDAVIT OF EXECUTION**

Canada  
Province of Alberta  
To Wit

I, \_\_\_\_\_, of the \_\_\_\_\_  
of \_\_\_\_\_, in the Province of Alberta,

**MAKE OATH AND SAY THAT:**

1. I was personally present and did see LUKE WUTZKE named in the within instrument, who is personally known to me to be the person named therein, duly sign and execute the same for the purpose named therein.
2. The same was executed at BARRHEAD, in the Province of Alberta, and that I am the subscribing witness thereto.
3. That I believe that the person whose signature I witnessed are at least eighteen (18) years of age.

**SWORN BEFORE ME** at the Town of Barrhead in  
the Province of Alberta, this \_\_\_\_\_ day of  
\_\_\_\_\_, A.D. 20\_\_.

\_\_\_\_\_  
Commissioner for Oaths in and for the Province of Alberta

**AFFIDAVIT VERIFYING SIGNING AUTHORITY**

Canada  
Province of Alberta  
To Wit

I, **LUKE WUTZKE, of Barrhead**, in the Province of Alberta,  
Canada, **MAKE OATH AND SAY:**

1. That I am the owner/operator of Luke's Contract Hauling.
2. That I am authorized to sign the instrument.

**SWORN** BEFORE ME AT THE TOWN OF BARRHEAD, IN

THE PROVINCE OF ALBERTA, CANADA, THIS \_\_\_\_\_  
\_\_\_\_\_  
DAY OF \_\_\_\_\_ A.D. 20\_\_.

(signature)

\_\_\_\_\_  
A Commissioner for Oaths in and for the Province of Alberta



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**TO: COUNCIL**

**RE: MUNICIPAL EMERGENCY MANAGEMENT PLAN**

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**ISSUE:**

Council is required to ensure that the Municipal Emergency Management Plan (MEMP) is reviewed and approved annually.

**BACKGROUND:**

- December 14, 2023 – MEMP were reviewed with the Emergency Advisory Committee (EAC) in accordance with Bylaw No. 6-2020 Emergency Management Bylaw s. 3.5(a).
  - EAC consists of all members of Council with the Reeve as the Chair
  - EAC recommended that Council approve the MEMP for the County of Barrhead as presented.

**ANALYSIS:**

- MEMP is a critical document that lays out the framework for the municipal emergency management program and guides the emergency management team during the following:
  1. Mitigation
  2. Preparedness
  3. Response, and
  4. Recovery
- MEMP is structured to meet the requirements of the *Local Authority Emergency Management Regulation* and has been designed to ensure a quick, effective and coordinated response based on an all-hazards perspective. Overall objectives of the MEMP are to:
  1. Save lives and reduce suffering
  2. Protect property
  3. Protect the environment
  4. Reduce economic and social impacts
- MEMP is not designed to replace existing procedures for dealing with normal emergencies in the County.
- MEMP utilizes the Incident Command System (ICS) as a standardized on-site management system which enables effective and efficient incident management and allows for integration of regional and provincial support should the need arise.
- MEMP is reviewed annually by an Alberta Emergency Management Agency (AEMA) Field Officer from the North Central Region.

- MEMP includes the following sections:

GENERAL	Table of Contents Plan Revisions Tracking Table Section 1. Introduction
RESPOND	Section 2. Response Actions Section 3. Contacts (primary) Section 4. Facilities Section 5. Roles & Responsibilities Section 6. Hazard Specific Response Plans & Procedures
RECOVER / MITIGATION / PREPAREDNESS	Section 7. Recovery Section 8. Prevention, Mitigation & Preparedness
GOVERNANCE / ADMINISTRATION	Section 9. Governance & Administration
RESOURCES	Section 10. Contact Lists Section 11. Tools & Templates Section 12. Acronyms & Glossary Section 13. Hazard Identification & Risk Assessment Section 14. Legislation Section 15. ICS Forms

**ADMINISTRATION RECOMMENDS THAT:**

- Council approves the Municipal Emergency Management Plan as recommended by the Emergency Advisory Committee.

**TO: COUNCIL**

**RE: SMALL COMMUNITY OPPORTUNITY PROGRAM GRANT**

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**ISSUE:**

Submitting a grant application to the Small Community Opportunity Program (SCOP) for economic development initiatives requires a resolution of Council.

**BACKGROUND:**

- Economic & Community Development Committee (ECDC) has recommended that the County host an event geared to getting businesses together to collaborate, learn, and reconnect, with a trade show portion for the public which would also entice businesses to attend the event.
  - Event would include an education/resource component, a trade show component and a motivational/collaboration component.
  - Education component would include motivational and elevator pitch/branding training on how to sell your business.
  - Collaboration component would benefit businesses in learning more about each other and potential opportunities.
  - Resource component to provide capacity building among businesses, to talk with experts on topics such as funding, exports, investment attraction and so on.

**ANALYSIS:**

- Municipalities may receive between \$20,000 and \$100,000 for local projects. Targets building capacity in the agriculture industry and small business, to grow rural community's economic footprints (not eligible for regional projects).
  - Projects may receive up to 90% funding, with 10% to be provided by the applicant.
    - Interim 2024 Economic Development operating budget includes \$2,000 to cover the minimum 10% contribution on a \$20,000 grant; other funding sources will also be explored if the grant application is successful
- **GOA Economic Development in Rural Alberta Plan** – proposed event would align with the following strategic directions:
  - rural business supports & entrepreneurship
  - support for labour force & skills development
  - marketing & promoting rural tourism
  - rural economic development capacity building

In addition, the project addresses one or more of these priority areas:

- entrepreneurship & mentorship
- skills development
- small business supports

- partnerships, interconnectivity & collaboration
- ECDC is very excited about an event that infuses energy back into our business community.
- Chamber of Commerce, Business Support Network and Community Futures Yellowhead East were advised of the potential project, and all felt this type of event would be a great benefit to the community.
- Preliminary discussions have also been had with the Town of Barrhead to assess their interest in participating.
- **County Economic Development Plan** - event also meets the following areas of focus:
  - Marketing & Attraction
  - Business Retention & Expansion
  - Engagements & Partnerships

**STRATEGIC ALIGNMENT:**

Support of a grant application that focuses on economic development aligns with the County 2022 – 2026 Strategic Plan as follows:

**PILLAR**            **1 Economic Growth & Diversity**  
**Outcome**        *1 County increases its tax base.*  
 Goal                1.1 County attracts & encourages investment.  
                          1.3 County supports innovation in agriculture.

<b>PILLAR</b>	<b>4 Governance &amp; Leadership</b>	
<b>Outcome</b>	<i>4 Council is transparent &amp; accountable.</i>	
Goal	4.2 County demonstrates open & accountable government.	
	4.3 County demonstrates leadership.	

**ADMINISTRATION RECOMMENDS THAT:**

Council supports the grant application to Small Community Opportunity Program (SCOP) for the purpose of hosting a business education and collaboration event with a trade show component.

DAO/jb

**TO: COUNCIL**

**RE: EXTENDED PRODUCER RESPONSIBILITY (EPR)**

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**ISSUE:**

Committee of the Whole reviewed the Extended Producer Responsibility (EPR) recycling program and is recommending that Council consider advising Alberta Recycling Management Authority of their interest in the program.

**BACKGROUND:**

- November 23, 2023 – Committee of the Whole reviewed the EPR Program and is recommending to Council to advise ARMA of the County’s interest in participating in the recycling program.
- 2009 – Canadian Council of Ministers of Environment approved CA-wide Action Plan for EPR
- 2022 – Alberta implemented a new *EPR Regulation*
  - Delegated ARMA as the oversight authority for EPR
- “Producers” are defined as either brand holders, importers or retailers and are represented by “Producer Responsibility Organizations (PROs)”
- 2 components to the EPR Program
  - PPP = single use products, packaging and printed paper products
  - HSP = hazardous and special products intended for consumer use
- Registration deadline is December 31, 2023 to be part of Phase 1 that launches April 1, 2025
- Registration after December 31, 2023 shifts to a Phase 2 launch in October 1, 2026.

**ANALYSIS:**

- Administration has been participating in a variety of sessions hosted by AEP, ARMA, and PROs since mid-October 2023 when program registration was announced
- EPR is intended to:
  - establish consistent recycling services for Albertans
  - shift physical and financial burden of collecting, sorting, processing and recycling waste to the producer and away from municipality and taxpayers
  - enhance recycling rates of products across AB, diverting materials from landfill
  - catalyze Alberta’s circular economy by redirecting and recycling waste into new products
    - job creation, more economic investment
- EPR does not replace existing stewardship programs (electronics, paint, tires, used oil) currently in place at the transfer stations and/or Regional Landfill; focus is on PPP & HSP
  - County transfer stations currently do not collect and sort designated products that are under the PPP and HSP regulations.



- Regional Landfill, of which the County is a partner, currently collects and sorts some of the designated products that are under the PPP and HSP regulations.
- Registration for Phase 1 requires a municipality to have a recycling program in place (either curbside or depot) that considers PPP and HSP products
- Registration for Phase 2 includes municipalities that either missed the 1<sup>st</sup> deadline or did not have an existing recycling program in place

**Options to consider:**

1	<p><b>County registers in EPR Program by December 31, 2023</b></p>	<p><b>Pros:</b></p> <ul style="list-style-type: none"> <li>● <u>If County meets the requirements of Phase 1</u>, then PPP &amp; HSP recycling program starts April 2025</li> <li>● Shift costs &amp; operational responsibility of collection, sorting, processing, recycling designated materials to producer of those materials (PROs) in 2025</li> <li>● On a path for improved recycling in the County with the support of ARMA and PROs <ul style="list-style-type: none"> <li>○ Increase availability of recycling, increase diversion of waste from landfills, create economic opportunities</li> </ul> </li> </ul> <p><b>Cons:</b></p> <ul style="list-style-type: none"> <li>● Time &amp; resources to collect data and complete registration, especially if County does not meet requirements of Phase 1</li> <li>● Time &amp; resources to support PROs in development of Collection &amp; Management Plans, and negotiate with PROs on contracts for service or transfer of services</li> <li>● Limited to designated materials (PPP, HSP) at transfer stations only</li> </ul>
2	<p><b>County registers in EPR Program after December 31, 2023</b></p>	<p><b>Pros:</b></p> <ul style="list-style-type: none"> <li>● Avoids the tight timeline to dedicate resources on registration, especially if County does not meet requirements of Phase 1</li> <li>● Allows time to brief the Town as the operator of the Regional Landfill and engage them on the review of the joint capital plans to reflect transfer of eligible costs to PROs</li> <li>● Allows additional time to work with PROs in development of Collection &amp; Management Plans, negotiation of contracts for service, transfer of services, etc. for launch in 2026</li> </ul> <p><b>Cons:</b></p> <ul style="list-style-type: none"> <li>● Program start date and realization of the benefits are delayed until October 2026</li> <li>● County maintains physical and financial responsibility for current recycling program (transfer stations, capital costs at Regional Landfill) until 2026</li> <li>● No funding is provided to County for operations, promotion or education until Phase 2</li> </ul>

3	<b>County does not register in EPR Program</b>	<p><b>Pros:</b></p> <ul style="list-style-type: none"> <li>• Avoids allocating resources to registration process and working with ARMA &amp; PROs in development of EPR Program and provision of recycling services</li> </ul> <p><b>Cons:</b></p> <ul style="list-style-type: none"> <li>• County recycling program remains minimal with no progress made on diverting waste from the Regional Landfill</li> <li>• County remains physically and financially responsible for recycling at transfer stations, continues to cost share in capital expenses (e.g. recycle building, sheds, hooklift unit) of recycling at the Regional Landfill</li> <li>• Minimal to no opportunity to create economic opportunities to drive a more circular economy (converting waste to a product)</li> </ul>
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### STRATEGIC ALIGNMENT:

Consideration of the provincial recycling program aligns with the County 2022 – 2026 Strategic Plan as follows:

#### **PILLAR 2 Municipal Infrastructure & Services**

**Outcome** *2 County has the necessary tools & information to deliver programs and services efficiently.*

Goal 2.1 Infrastructure & services balance County capacity with ratepayer needs.

#### **PILLAR 3 Rural Lifestyle**

**Outcome** *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

Goal 3.4 County protects & preserves the environment.

#### **PILLAR 4 Governance & Leadership**

**Outcome** *4 Council is transparent & accountable.*

Goal 4.3 County demonstrates leadership.

### ADMINISTRATION RECOMMENDS THAT:

Council direct Administration to advise ARMA of the County's interest in the EPR recycling program and work towards program implementation in 2026 under Phase II (option #2 above).

DO/



**TO: COUNCIL**

**RE: APPROVE 2023 CANCELLED TAXES – NON-RESIDENTIAL TAX INCENTIVE BYLAW**

**ISSUE:**

Council is required to approve any cancellation of taxes.

**BACKGROUND:**

- MGA regulates the process for Taxation to ensure a consistent process is implemented across AB.
- MGA s. 347(1): If a council **considers it equitable** to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:
  - a) Cancel or reduce tax arrears;
  - b) Cancel or refund all or part of a tax;
  - c) Defer the collection of a tax
- 2021 – Council approved Bylaw No 7-2021 Non-Residential Tax Incentive Bylaw which provides for exemption of taxes when new investment exceeds at least \$20,000 in eligible assessment categories.

**ANALYSIS:**

- Eligible properties under the Non-Residential Tax Incentive Bylaw are levied the full amount of taxes. If they meet all the conditions of the agreement, including paying the balance of their taxes by the due date, the exempted amount should be canceled as per Bylaw 7-2021.
- The first tax year this bylaw came into effect was 2022. In 2022, \$577.86 in taxes was cancelled by Council on one roll.
- The following taxes require a resolution of Council to be cancelled in 2023 as related to the Non-Residential Tax Incentive Bylaw:

Roll #	Amount Cancelled	Reason for Cancelling
530021020	\$466.04	Non-Residential Tax Incentive Bylaw
520211002	\$524.12	Non-Residential Tax Incentive Bylaw
539053003	\$513.96	Non-Residential Tax Incentive Bylaw
538333022	\$11,404.63	Non-Residential Tax Incentive Bylaw
547282009	\$643.30	Non-Residential Tax Incentive Bylaw
537261014	\$1,060.17	Non-Residential Tax Incentive Bylaw
537353013	\$797.22	Non-Residential Tax Incentive Bylaw
548144005	\$981.43	Non-Residential Tax Incentive Bylaw
540022011	\$1,023.12	Non-Residential Tax Incentive Bylaw
<b>TOTAL</b>	<b>\$17,413.99</b>	

- The only taxes that have been canceled in 2023 relate to the Non-Residential Tax Incentive Bylaw.

**STRATEGIC ALIGNMENT:**

Review and implementation of the Non-Residential Tax Incentive Bylaw aligns with the County 2022 – 2026 Strategic Plan as follows:

**PILLAR**            **1 Economic Growth & Diversity**

**Outcome**        ***1 County increases its tax base.***

**Goal**             1.1 County attracts & encourages investment.

**PILLAR**            **4 Governance & Leadership**

**Outcome**        ***4 Council is transparent & accountable.***

**Goal**             4.2 County demonstrates open & accountable government.

**ADMINISTRATION RECOMMENDS THAT:**

Council approve the 2023 cancelled tax transactions as presented and in support of the Non-Residential Tax Incentive Bylaw 7-2021.



REQUEST FOR DECISION  
DECEMBER 19, 2023



**TO: COUNCIL**

**RE: 2024 INTERIM OPERATING BUDGET & 2024 CAPITAL BUDGET**

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**ISSUE:**

Section 242, *MGA*, Council is required to adopt an operating budget for each calendar year.

Section 245, *MGA*, Council is required to adopt a capital budget for each calendar year.

**BACKGROUND:**

- *MGA* (s. 242) also permits Council to adopt an interim budget for part of a year.
  - An interim operating budget ceases to have any effect when the final operating budget for that year is adopted.
- County of Barrhead generally approves the final annual operating budget by the end of April of each year once as much information as possible is available to inform budget decisions. The following information is generally not available until after year end:
  - Grant funding
  - Property Assessment
  - Prior year results
- Budget workshops were held in accordance with the Council approved budget schedule in September, November and December 2023 at which time Council reviewed the following:
  - Status report on 2023 projects
  - 2022-2026 Strategic Plan & 2024 Priorities/Projects
  - Reserve contributions and balances
  - Grant allocations and balances
  - Financial and Capital Plans
- Public engagement on the 2024 Budget occurred through an open house on August 29 & 30, 2023 and through an online survey from August 28 - September 13, 2023. Council received a "What we Heard Report" during the Council meeting on October 3, 2023.
- Property Tax Bylaw is approved following adoption of final annual Operating and Capital Budgets (not interim budgets).

**ANALYSIS:**

- County of Barrhead budget process requires Council to approve an interim operating budget for 2024 for Administration to continue to perform the basic day-to-day operations until the final operating budget for 2024 is established.

- Passing an interim budget at this time allows for budgeting to occur based on actuals from the previous year and provides increased certainty with respect to grants and assessment before passing a final budget.
- An interim budget can be presented as fiscally responsible as adequate time is available for Council to hear public input, discuss priorities and align spending with revenues to minimize the impact on taxes prior to adopting the final budget.
- Interim Operating Budget presented for 2024 is \$18,467,503 and includes the following:
  - Revenue and expenditures required for the 8 functional areas of the County: general government services, protective services, transportation services, utilities and waste management, community support services, planning and development services, agricultural services, and recreation and cultural services.
  - 2024 priority projects which include: shoulder pulls, gravel pit development, road base stabilization using permazyme, water reservoir inspection & cleanout, admin support – seasonal position, and clean energy improvement program.
  - Cost of living increases of 3.34%
- Capital Budget presented for 2024 is \$6,459,335 and includes the following:
  - purchase or construction of capital assets of \$4,744,973, and
  - contributions of \$1,714,362 from 2024 operating budget to reserves for future asset replacements.
- Council will have the opportunity to further refine the operating budget before final approval in April 2024, however, Council also has the authority to amend the interim operating or capital budgets at any time during the year.
- Attached are the following documents:
  - 2024 Interim Operating Budget
    - Summary by Department
    - Summary by Category
  - 2024 Capital Budget – Summary by Department
- Administration will also provide a presentation on December 19, 2023, as an overview of the 2024 Interim Operating and Capital Budgets. The presentation will be posted to the County website following Council’s deliberation.

**ATTACHMENTS:**

- 2024 Draft Interim Operating Budget
- 2024 Draft Capital Budget

**STRATEGIC ALIGNMENT:**

Review and approval of an interim operating budget and capital budget for 2024 aligns with the County 2022 – 2026 Strategic Plan as follows:

<b>PILLAR</b>	<b>4 Governance &amp; Leadership</b>
<b>Outcome</b>	<i>4 Council is transparent &amp; accountable.</i>
Goal	4.2 County demonstrates open & accountable government.
Strategy	4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

**ADMINISTRATION RECOMMENDS THAT:**

1. Council approve the 2024 INTERIM Operating Budget of \$18,467,503 as presented.
2. Council approve the 2024 Capital Budget of \$6,459,335 as presented.

# 2024 DRAFT OPERATING BUDGET



## DEPARTMENT SUMMARY

Expenditures

Revenue

Net Cost

\$100 of Taxes  
Collected Used for:

### A-General Government Services

01-General Municipal	172,158	1,457,070	(1,284,912)	(10)
05-Taxation	30,000	12,282,852	(12,252,852)	
06-Requisitions	2,776,471	2,335	2,774,136	23
11-Council & Legislative	367,643	6,881	360,762	3
12-Administration	1,572,398	53,829	1,518,569	12
15-Elections & Plebiscites	2,500	-	2,500	0

### Total A-General Government Services

4,921,170      13,802,967      (8,881,797)      27

### B-Protective Services

21-Enhancing Policing Services	406,764	-	406,764	3
23-Fire Fighting	705,800	102,987	602,813	5
24-Emergency Management	16,927	-	16,927	0
25-Ambulance (STARS)	7,500	-	7,500	0
26-Enforcement	141,977	4,329	137,648	1
27-Safety	81,029	9,160	71,869	1
28-Barrhead & Area Regional Crime Coalition	5,489	2,993	2,496	0

### Total B-Protective Services

1,365,486      119,469      1,246,017      8

### C-Transportation Services

32-Public Works	7,496,572	1,774,634	5,721,938	47
33-Airport	63,875	28,555	35,320	-

### Total C-Transportation Services

7,560,447      1,803,189      5,757,258      46

### D-Utilities & Waste Management Services

41&42 W&S Utility / Truck Fill	1,917,613	1,884,942	32,671	1
48-Lagoons	61,000	61,000	-	-
43-Waste Management	311,705	-	311,705	3
44-Utility Services -General	70,195	-	70,195	1

### Total D-Utilities & Waste Management Services

2,360,513      1,945,942      414,571      4

### E-Community Support Services

51-FCSS	77,149	-	77,149	1
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### Total E-Community Support Services

77,149      -      77,149      1

### F-Planning & Development

61-Land Use Planning & Development	291,567	58,750	232,817	2
63-Economic Development	147,373	20,000	127,373	1
66-Subdivision & Land Development	283	-	283	0
69-Land,Housing and Leases	-	17,360	(17,360)	(0)

### Total F-Planning & Development

439,223      96,110      343,113      3

### G-Agricultural Services

62-Agricultural Services	828,455	530,636	297,819	2
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### Total G-Agricultural Services

828,455      530,636      297,819      2

### H-Recreational & Cultural Services

72-Recreation	729,140	26,860	702,280	6
74-Culture	185,920	142,330	43,590	0

### Total H-Recreational & Cultural Services

915,060      169,190      745,870      6

## 2024 OPERATING BUDGET

18,467,503      18,467,503      - \$      100



# 2024 CAPITAL BUDGET



	Capital Assets Acquired	Contributions to Reserves	Total
<b>General Government Services</b>			
01-General Municipal	-	-	-
11-Council & Legislative	-	-	-
12-Administration	1,423,000	70,000	1,493,000
<b>Total -General Government Services</b>	<b>1,423,000</b>	<b>70,000</b>	<b>1,493,000</b>
<b>Protective Services</b>			
21-Enhancing Policing Services	-	-	-
23-Fire Fighting	5,950	97,000	102,950
24-Disaster Services	-	-	-
25-Ambulance (STARS)	-	-	-
26-Enforcement	-	10,000	10,000
27-Safety	-	-	-
28-Barrhead & Area Regional Crime Coalition	-	-	-
<b>Total -Protective Services</b>	<b>5,950</b>	<b>107,000</b>	<b>112,950</b>
<b>Transportation Services</b>			
32-Public Works	3,161,523	1,203,080	4,364,603
33-Airport	-	18,000	18,000
<b>Total -Transportation Services</b>	<b>3,161,523</b>	<b>1,221,080</b>	<b>4,382,603</b>
<b>Utilities &amp; Waste Management Services</b>			
41&42-W&S Utility	72,000	92,080	164,080
43-Waste Management	37,500	45,000	82,500
44-Utility Services -General	-	50,000	50,000
48-Lagoons	-	34,202	34,202
<b>Total -Utilities &amp; Waste Management Services</b>	<b>109,500</b>	<b>221,282</b>	<b>330,782</b>
<b>Community Support Services</b>			
51-FCSS	-	-	-
<b>Total -Community Support Services</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Planning &amp; Development</b>			
61-Land Use Planning & Development	-	45,000	45,000
63-Economic Development	-	-	-
66-Subdivision & Land Development	-	-	-
69-Land,Housing and Leases	-	-	-
<b>Total -Planning &amp; Development</b>	<b>-</b>	<b>45,000</b>	<b>45,000</b>
<b>Agricultural Services</b>			
62-Agricultural Services	40,000	50,000	90,000
<b>Total - Agricultural Services</b>	<b>40,000</b>	<b>50,000</b>	<b>90,000</b>
<b>Recreational &amp; Cultural Services</b>			
72-Recreation	5,000	-	5,000
74-Culture	-	-	-
<b>Total -Recreational &amp; Cultural Services</b>	<b>5,000</b>	<b>-</b>	<b>5,000</b>
<b>TOTAL - 2023 CAPITAL BUDGET</b>	<b>4,744,973</b>	<b>1,714,362</b>	<b>6,459,335</b>
Capital Assets Acquired	4,744,973		
Contributions from Operating for Future Reserves		1,714,362	
Subtotal	<b>6,459,335</b>		
Contributions from Reserves to Current Year Operating		-	
	<b>6,459,335</b>		

CF - denotes carry forward

	Funding Source						
	2023 and prior years PROJECT COST	2024 PROJECT COST	GENERAL REVENUES	RESERVES	GRANTS	SALE OF EQUIP	OTHER / UNKNOWN
<b>ADMINISTRATION</b>							
Renovations		1,284,000		675,000			609,000
Carpet (CF)		19,000		19,000			
Telephone system (CF)		20,000		20,000			
Asset Management Software		100,000		100,000			
		1,423,000	-	814,000	-	-	609,000
<b>FIRE</b>							
OnSite Training Facility (50%) (CF)		5,950		5,950			
		5,950	-	5,950	-	-	-
<b>ENFORCEMENT</b>							
		-	-	-	-	-	-

CF - denotes carry forward

		2023 and prior years PROJECT COST	2024 PROJECT COST	Funding Source					
				GENERAL REVENUES	RESERVES	GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
<b>TRANSPORTATION</b>			<b># miles</b>						
<b>Bridges</b>									
BF 70370 RGE RD 51 (STIP Funding Denied) (CF)			210,000		210,000		-		
<i>Apply for STIP funding for BF72815,77360,74538,74974 with work to be done in 2025</i>									
<b>Road Construction</b>									
24-540 - RGE RD 25 (Naples Road)		5	1,078,000			1,078,000			
24-240 - RGE RD 45 West of SW 5-58-4-W5		0.25	52,583	52,583					
23-740 - RGE RD 32, north of TWP RD 613 (Mast North) (CF)		1	197,930		197,930				
<b>Equipment Replacement</b>									
2024 Grader 150AWD - Council Res #2023-203			577,250		377,250		200,000		
2024 Pickup Truck			70,000		66,000		4,000		
2024 1Ton Pickup with Box & Hoist			95,000		89,500		5,500		
2024 Tandem Truck with Hoist, Plow, Snow Wing & hydraulics			365,000		334,000		31,000		
<del>2024 Skid Steer</del>									
<del>Oil Storage Tank</del>									
<b>Buildings, Land, &amp; Land Improvements</b>									
DEF Bulk Storage Building			28,000		28,000				
Shop Front Entrance			12,000		12,000				
Asphalt pad for Salt/Sand Shed			70,000		70,000				
Salt/sand shed (CF)			400,000		400,000				
County welcome sign (CF)			5,760		5,760				
		6.25	-	3,161,523	52,583	1,790,440	1,078,000	240,500	-

CF - denotes carry forward

	Funding Source						
	2023 and prior years PROJECT COST	2024 PROJECT COST	GENERAL REVENUES	RESERVES	GRANTS	SALE OF EQUIP	OTHER / UNKNOWN
<b>AIRPORT</b>							
	-	-	-	-	-	-	-
<b>WASTE MANAGEMENT</b>							
Netting		12,500		12,500			
Non-Compliance Rehab (Well Drilling, etc)		25,000		25,000			
		37,500	-	37,500	-	-	-
<b>UTILITIES</b>							
Utility Officer Vehicle - 1/2 T truck		57,000		53,000		4,000	
Neerlandia Water Dist. Pump Rebuild		15,000		15,000			
	-	72,000	-	68,000	-	4,000	-
<b>AGRICULTURAL SERVICES</b>							
Retrofit of mower - Wet Blade Kit		40,000		40,000			
		40,000	-	40,000	-	-	-
<b>ECONOMIC DEVELOPMENT</b>							
	-	-	-	-	-	-	-
<b>RECREATION</b>							
Klondike Park Shelter Replacement (Deductible)		5,000	5,000				
		5,000	5,000	-	-	-	-
<b>TOTAL</b>	-	<b>4,744,973</b>	<b>57,583</b>	<b>2,755,890</b>	<b>1,078,000</b>	<b>244,500</b>	<b>609,000</b>



presented to Council on December 19, 2023  
 (items shaded have changed since last meeting)

### 2023 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2023-444-447	Approved Airport Budgets	CS/CAO	Included in draft Budget; Town notified of approval	Complete Dec 6/23
2023-442	Reaffirm Health & Safety Policy AD-001	EA/CAO	Policy updated with new review date	Complete Dec 5/23
2023-439-441	Appoint members to the ALUS PAC	ALUS	Applicants notified	Complete Dec 6/23
2023-438	Appoint 2 members-at-large to Library Board as recommended by library board	EA	BPL Director informed of appointment	Complete Dec 6/23
2023-435	Approve community grant of \$1,250 to BRFS Fireworks Team	EA/CAO	Applicant notified of decision	Complete Dec 6/23
2023-420-426	Approved Fire/ERC budgets	CS/CAO	Incorporated into County 2024 Interim budgets & plans	Complete Nov 23/23
2023-416-419	Approved Landfill Budgets	CS/CAO	Incorporated into County 2024 Interim budgets & plans	Complete Nov 23/23
2023-415,443	Approved the revised Policy 23-22-005 – BRFS Fire Fighter Pay Schedule	CAO	Further amendments approved; Notified Town CAO	Complete Nov 22/23; Dec 5/23
2023-414	Adopted Bylaw Enforcement Officer Bylaw 7-2023 as amended	EA/CAO	Bylaw updated and posted on website	Complete Nov 23/23
2023-409	Nominates Ivan Kusal to be recommended to BRWC for appointment to director-at-large position.	EA/CAO	Applicant & BRWC manager notified	Complete Nov 22/23
2023-402-408	Appointed Members-at-large to County Committees	EA/CAO	All applicants notified	Complete Nov 22/23
2023-400	Approved 2024 Library Operating Budget of \$376,759 with County contribution of \$141,202 which includes funding based on \$22.75 per capita, 50% share of utilities to a maximum of \$7,500; include in 2024 Interim Operating Budget	CS/CAO	Incorporated into County 2024 Interim budgets & plans	Complete Nov 23/23

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2023-397	Approved 2024 FCSS operating budget of \$648,462 with County contribution of \$77,149 to be included in County 2024 Interim Operating budget.	CS/CAO	Incorporated into County 2024 Interim budgets & plans	Complete Nov 23/23
2023-396	Authorized Reeve to sign STIP grant application for 4 structures BF 72815, 77360, 74538, 74974; bridges are included in Capital Plan	EA/CAO	Grant application submitted	Complete Nov 28/23
2023-394	Approved community grant of \$2,500 to Misty Ridge for snow making at hill	EA/CAO	Approval letter sent to applicant	Complete Nov 29/23
2023-393	Purchase annual subscription with YOLO Nomads to market and promote the County	DEV/CAO	Company informed of intent to purchase	Complete Nov 21/23
2023-392	Approve LUB "What We Heard Report"	COMM	Posted on website	Complete Nov 24/23
2023-383	Accepted 2023 Environmental Program: Thunder Lake Lagoon report for information and committed to allocating funding in the 2024 budget for continued groundwater testing and analysis.	CS/PW/CAO	Costs included in 2024 draft operating budget	Complete Nov 15/23
2023-379,380	Approved 2024 Joint Twinning budgets/plans	CS	Incorporated into County budgets & plans	Complete Oct 17/23
2023-378	Write-off 4 outstanding AR in amount of \$6,384.42	CS	Adjustment entries complete	Complete Oct 20/23
2023-377	Adopted Bylaw 6-2023 Rates & Fees	EA/COMM	Bylaw updated, posted on website, staff advised	Complete Oct 24/23
2023-373	Awarded tender for Community Hall Building Condition assessments to Jiffy Construction to a max of \$16,000	CAO/COMM	Contractor notified of decision	Complete Oct 18/23
2023-372	Set Ag lease rate of \$30/acre in SE 25-61-6-W5 for a 3 year term	CAO/EA	Agreement sent to tenants for signature	Underway
2023-371	Set land lease rate of \$70/year in NW 30-61-5-W5 for a 3 year term	CAO/EA	Tenant has signed: Agreement sent to tenants for signature	Complete Dec 14/23
2023-369,370	Approved reserve bids and Terms & Conditions for public auction	COMM	Advertised & put on website	Complete Oct 20/23
2023-317	Accepted the 2024 Budget Public Engagement – Final "What We Heard" Report for information and inclusion in further budget deliberations.	CS/CAO	Posted on County website; shared with Council during budget priorities workshop	Complete Oct 12/23

2023-316	Approved the tax-exempt status for the tax years 2024, 2025, and 2026 for Roll #120405007, 120406006, and 120407005	CS/CAO	Status updated	Complete Oct 3/23
2023-315	Authorized signing compensation agreements for 2023 Road Reconstruction Project #23-740 – West of 23-61-3-W5.	CAO/EA	Agreements signed	Complete Oct 3/23
2023-312,313	Set Ag Lease rate of \$104.00/acre in NE 27-59-3-W5 for 3 year term and removed clause regarding arbitration for fair market value	CAO/EA	Agreement finalized; Agreement sent to tenants for signature	Complete Oct 18/23
2023-309	Approved the application from Barrhead Community Pumpkin Walk for a donation of \$1,500 to assist with Community Pumpkin Walk	CAO/EA	Approval letter mailed.	Complete Oct 6/23
2023-299	Approved revised BRFS Policies	CAO/EA	Town CAO notified of approval of policies with housekeeping changes.	Complete Oct 24/23
2023-298	Supports in principle, submission of a 2023/24 ACP grant application by the Town on behalf of BRWC for up to \$200,000 for a Regional Raw Water Supply Assessment Study project	CAO	Town CAO/Interim BRWC Manager was notified of Council's decision to support grant application	Complete Sept 19/23
2023-297	Execute the CRTC-approved Next Generation 911 Local Government Service Agreement as provided by Telus Communications Inc.	CAO	Service Agreement returned to Telus	Underway
2023-296	Negotiate Use Agreement with NSC to construct a ball diamond near Neerlandia Lagoon and bring back to Council for final consideration.	CAO/DEV	Draft agreement being prepared to support discussions	Underway
2023-295	Proclaimed October 2023 as Cybersecurity Awareness Month	CAO/COMM	Posted in County office; activities ongoing for month of October	Complete Oct 3/23
2023-288	Authorized signing agreements for project 640 road reconstruction	CAO/EA	Agreements signed	Complete Sept 5/23
2023-283,284,321,381	Defeated 2nd reading; Gave 1st reading to Bylaw 5-2023 Loan Bylaw – Ag Society and set public hearing date of Oct 3/23 at 1:00 pm	CAO/CS	Bring to Oct 17 for consideration of 2nd/3rd; PH closed; Ag Society notified; public hearing has been advertised.	Complete Oct 17/23
2023-282	Include activities in the AM Roadmap in the 2024-2027 DRAFT budget and plans.	CS/CAO	Included in draft budget	Complete Nov 24/23
2023-281	Endorsed the Asset Management Strategy, Roadmap and AM Team Terms of Reference.	CAO/CS	Documents finalized.	Complete Sept 6/23
2023-280	Approved Asset Management Policy	CAO/EA	Policy finalized	Complete Sept 6/23

2023-279	Amended Public Participation Policy	CAO/EA	Policy finalized	Complete Sept 6/23
2023-278	Adopted Bylaw 4-2023 - Repeal Recreation Bylaws	CAO/EA	Bylaws status updated	Complete Sept 8/23
2023-269	Submit Application for Authorization to Employ Peace Officers to AB Justice & Solicitor General	CAO	Application submitted; Waiting for signed MOU from RCMP	Complete Sept 8/23
2023-268	Sign a 3-year CPO Program MOU with the RCMP	CAO	Received fully executed MOU; Agreement sent to RCMP for signature	Complete Sept 6/23
2023-265	Approved 2024 Budget Schedule	FIN/CAO	Approved process is being implemented.	Complete Aug 15/23
2023-264	Approved Property Tax Penalty Exempt List for 363 tax rolls as identified.	FIN/CAO	Adjustment entries complete	Complete Aug 15/23
2023-263	Cancel property taxes in amount of \$14,579.96, owed by GOA	FIN/CAO	Adjustment entries complete	Complete Aug 15/23
2023-262	Rescind outdated recreation policies	CAO/EA	Policies rescinded	Complete Aug 18/23
2023-261	Approved changes to AD-002 Community Grants Policy	CAO/EA	Policy updated	Complete Aug 18/23
2023-257	Approve CPO policies (PS-007, 008, 011, 012, 013)	CAO/EA	ADM Director of Law Enforcement authorized the County to employ CPOs on Oct 11/23; Awaiting Authorized Employer Status	Complete Oct 11/23
2023-256	Initiate road closure process to close an undeveloped road allowance related to sand and gravel extraction activities.	CAO/DEV	Operator has been notified of the process ahead; waiting for confirmation of interest	Underway
2023-254	Continue on current path as outlined in County Strategic Plan & Economic Development Plan; PLUS conduct research on other models in Alberta to explore options to promote Regional Tourism.	CAO/DEV		Underway
2023-241	Awarded the construction contract for BF 78033 to Terrapro Inc. for \$266,842	PW/CAO	Contract Finalized; Contract is with PW	Complete Aug 15/23
2023-238	Contact "Alberta Carbon Grid" to present at a future Council meeting.	CAO/EA		Not Started
2023-236,294	Approved community grant of \$2,500 to Barrhead Ag Society for Blue Heron Fair	CAO/EA	Approval Letter sent to recipient	Complete Jul 19/23
2023-228	Cancelled the appointment of Bert Dening as a Fire Guardian for the County of Barrhead.	CAO/EA	Letter sent to Fire Guardian	Complete Jul 10/23
2023-223	Denied the request to cancel or reduce fire services invoice #IVC00003177.	CAO/EA	Letter send to landowner	Complete Jul 7/23



2023-221	Community Hall Strategy approved with changes	CAO/COMM	Document updated and posted to website and sent to stakeholders	Complete Jul 6/23
2023-219,220	Office Christmas Closures for 2023 & 2024	FIN/CAO	Staff notified, included in newsletter	Complete Aug 15/23
2023-218,243	Denied as project already completed; Clarify information on MTM Agricultural Society application for grant of \$2,500 under Community Grants Policy; bring back to Council.	CAO/EA	Applicant informed of decision; Bring back to Council in CAO Report at Jul 18/23 mtg; Request for info sent to MTM	Complete Jul 20/23
2023-210	Authorized to negotiate and refine the scope of the project with Next Architecture Inc., up to a maximum of \$146,570 + GST.	CAO	Discussed w NEXT to confirm capacity	Underway
2023-209	Award the tender to conduct a Feasibility Study for repurposing the ADLC to Next Architecture Inc. for \$106,960 + GST.	CAO	Agreement fully executed; Agreement being drafted, awaiting Towns endorsement	Complete Jul 10/23
2023-208	Administration to send a letter of intent to Maykut Farms expressing the County's desire to enter into a lease agreement in 2026 for a portion of the gravel pit located in NE 3-63-4-W5.	PW/CAO	Gravel pit owner was notified verbally of County's intent; letter to follow	Underway
2023-205	Award Contract for gravel crush at Vega Pit to Surmont Sand & Gravel Ltd. up to a max of 200,000 tonnes; report to Council any volumes > 200,000 tonnes for consideration of further increasing the volumes to be crushed	PW/CAO	Contract finalized; Contract sent to Surmont for signature June 29	Complete Jul 6/23
2023-204	Tender Unit #220, a 2018 John Deere 772GP motor grader with snow wing, before arrival of new replacement motor grader.	PW	Awaiting arrival date of new grader	Underway
2023-203	Purchase 2024 Caterpillar 150 AWD motor grader from Finning Canada for the price of \$577,250 and agree to the future guaranteed buy-back of \$231,000, and that the purchase be incorporated into the 2024 Capital Budget.	PW/FIN	Included in Capital Budget; Letter sent to Finning June 29 confirming purchase	Complete Nov 28/23
2023-201	Research (AEP) what is needed to use County land next to Neerlandia Lagoon as potential site for community baseball diamond; report back to Council.	CAO/DEV	To Council Sept 19/23; Research complete, Community group updated on process; Tentatively scheduled for Sep 5 Council mtg; Contact for AEP identified; legislation reviewed	Complete Sept 19/23
2023-200	Proclaimed July 16-22, 2023 as National Drowning Prevention Week in the County of Barrhead.	EA/COMM	Posting in County office and on website	Complete Jun 26/23

2023-193	Approve CPO policies (PS-001, 002, 003, 004, 005, 006, 009, 010)	CAO/EA	ADM Director of Law Enforcement authorized the County to employ CPOs on Oct 11/23; Awaiting Authorized Employer Status	Complete Oct 11/23
2023-190	Provide a letter of support to Camp Nakamun for their CFEP grant application.	CAO/EA	Included in June 20 agenda package	Complete Jun 13/23
2023-189	Approve purchase of 2023 Chevrolet Tahoe SSV to Wolfe Chevrolet Edmonton at a purchase price of \$66,874.25 plus GST.	CAO	Letter sent to vendor June 8	Complete Jun 8/23
2023-187-188	Award 2023 Road Reconditioning Program to B & B Wilson Oilfield Service Ltd.; increase scope of work to \$195,000 by adding 1.5 miles.	FIN/CAO	Contract Signed; Discussion with B&B Wilson re increase scope	Complete Jun 21/23
2023-184	Public Auction be held Wed, Dec 6, 2023 at 2:00 p.m. in Council Chambers; CAO to act as auctioneer.	CAO	Public Auction no longer required as all properties are now current; Tax clerk will follow up with advertising and process as per MGA	Complete Nov 8/23
2023-173	Directed CAO to work with RCMP to finalize Traffic Safety Plan & submit to Alberta Justice & Solicitor General with application for Authorized Employer under Peace Officer Program.	CAO	Plan finalized & signed; Traffic Safety Plan sent to RCMP for feedback/approval	Complete Jun 12/23
2023-172	Authorized signing agreements of road reconstruction project 742	CAO/EA	Contracts signed	Complete May 17/23
2023-171	Escalate project 26-740 from 10-year capital plan to 2023 capital budget as project 23-742 at \$182,657	CAO/PW/ FIN	Reflected in May report (June 20, 2023 Council - tabled to July 4, 2023)	Complete Jul 4/23
2023-170	Cancel project 23-741 and remove from 2023 Capital budget at \$272,686	CAO/PW/ FIN	Reflected in May report (June 20, 2023 Council - tabled to July 4, 2023)	Complete Jul 4/23
2023-169	Authorized signing agreements of road reconstruction project 640	CAO/EA	Contracts signed	Complete May 17/23
2023-168	Award 2023 pavement repair contract to Central City Paving to max of \$180,000	PW	Contract signed; Contractor notified	Complete June 7/23
2023-167	Award 2023 grass cutting contract at MacGill estates to Virginia MacGillivray	CAO/PW	Contract Finalized; Contract sent to contractor for signature May 17	Complete June 6/23
2023-164	Appointed Chelsea Jaeger as Weed Inspector & Pest Inspector	CAO/AG	Inspector identification issued	Complete June 8/23
2023-163	Authorized signing agreement with Ducks Unlimited Canada	CAO/AG	Received signed agreement; Agreement sent to Ducks Unlimited May 17	Complete Jul 10/23

2023-162	Approved community grant of \$1,000 to Barrhead Indigenous Day committee	CAO/EA	Approval letter and payment sent.	Complete May19/23
2023-161	Proclaimed May 29 – June 2, 2023, as Alberta Rural Health Week.	COMM/EA	Posted in County office & on website	Complete May 19/23
2023-160	Declared June 5-11, 2023 as Seniors' Week	COMM/EA	Posted in County office & on website	Complete May 19/23
2023-155	Withdraw membership with GROWTH support ongoing participation of Councillor Preugschas on WILD Alberta Committee.	CAO	Letter sent to current GROWTH members, copied to CAOs of member municipalities.	Complete May 10/23
2023-151	Sign the ASB 2022-2024 Grant Amendment	CAO/AG	Finalized agreement received; Agreement signed, sent to GOA	Complete Aug 14/23
2023-150	Sign agreements for Acquisition of Land for ROW for 2023 Bridge Replacement Project BF 78033, to purchase 0.37 acre each from 2 landowners	CAO/EA	Agreements signed	Complete May 3/23
2023-143	Adopted 2023 Property Tax Bylaw 3-2023	FIN/COMM	Posted to website	Complete May 10/23
2023-138-139	Approved 3-Year Financial Plan & 10-Year Capital Plan	FIN/CAO	Posted to website May 10, 2023	Complete May 10/23
2023-137	Revised 2023 Capital Budget from \$14,775,734 to \$14,761,841	FIN/CAO	Posted Operating Budget, Capital Budget, Budget Presentation and Budget Overview to website May 10, 2023	Complete May 10/23
2023-136	Adopt 2023 Operating Budget as presented with operating expenditures & revenue of \$19,128,153	FIN/CAO		Complete May 10/23
2023-128	Approved supporting Reeve Drozd's application to the RMA Committee on Quasi-Judicial Agencies and to receive per diem's if appointed.	CAO	Reeve has submitted application (Reeve was selected by RMA)	Complete Apr 18/23
2023-126	Dispersed Unit 312 & Unit 313 to Michener Allen Auctioneering Ltd. for \$750,000 with any monies over \$820,000 received at the auction to be split 90/10 in favour of the County	PW/FIN	Units have been picked up, payment of \$750,000 received. Sale occurred May 5-6, 2023; Received additional cheque for \$36,000	Complete May 19/23
2023-125	Declared May 8-14, 2023 as National Nursing Week in the County of Barrhead.	COMM/EA	Posted in County office & on website	Complete Apr 24/23

2023-124	Denied application from Barrhead Golf & Recreation Area Society for a donation of \$2,500 under Community Grants Policy for painting of lines in the parking lot was not eligible	CAO/EA	Applicant notified of decision	Complete Apr 20/23
2023-123,368	Approved application from Barrhead Street Festival committee for \$2,500 under Community Grants Policy to assist with Barrhead Street Festival event.	CAO/EA	Final Report received; Approval letter and payment sent.	Complete Apr 20/23
2023-122	Approved encroachment agreement with Stanley & Faye Schultz for site within road allowance west of and adjacent to Plan 4589NY Lot 1	CAO/EA	Agreement finalized.	Complete Apr 19/23
2023-117	CAO to sign Conditional Grant (\$146,570) under Intermunicipal Collaboration Component of 2022-23 ACP Program in support of Feasibility Study to repurpose ADLC as a joint civic center	CAO	Fully executed May 15, 2023; Agreement signed & sent Apr 14/23, awaiting return; Waiting for agreement	Complete May 15/23
2023-116	CAO to sign Alberta Crime Prevention Grant Agreement (Minister of Public Safety & Emergency Services) to receive \$26,685 to continue with the BARCC workplan.	CAO	Finalized agreement received; Agreement signed & sent Apr 5/23, awaiting return	Complete Apr 6/23
2023-113	Approved Compassionate Gift Policy AD-004 as amended	CAO/EA	Amended, included for information in Apr 18/23 agenda pkg	Complete Apr 14/23
2023-112	Denied the request to cancel or reduce Fire Invoice IVC00002618.	CAO/EA	Letter sent	Complete Apr 20/23
2023-106-108	Approved 2022 audited Financial Statements, and FIR, and to publish to website	CAO/FIN	Published to website	Complete Apr 5/23
2023-103	Authorize Reeve Drozd to sign the Acknowledgement of Consultation for the RCMP Annual Performance Plan.	CAO/EA	Reeve has signed and returned	Complete Apr 13/23
2023-099	Disperse Unit 306 D6T Dozer to Ritchie Bros Auctioneers (Canada) Ltd. for the price of \$375,000 plus GST	FIN/PW	Unit has been picked up.	Complete Apr 13/23

2023-098	Cost share (50:50) with TOB purchase of 2023 John Deere 755K Landfill Track Loader (\$608,000 plus GST) from Brandt Tractor Ltd. as per 2023 Waste Management Capital	FIN/PW	Delivered Sept 25 and awaiting invoice from Town in January; Ordered	Underway
2023-097	Approve purchase of steamer pressure washer from Water Blast Manufacturing LP (\$18,245.81 plus GST), reflect changes in 2023 Capital budget.	FIN/PW	Received May 16; Ordered	Complete May 16/23
2023-096	Deny the request to upgrade a currently undeveloped road allowance to SE 26-59-6-W5 for recreational use only.	DEV/CAO	Landowner notified of decision	Complete Apr 12/23
2023-091	Request business documents from GROWTH/WILD for past 2 years; bring back a report for Council to assess County membership in GROWTH/WILD.	CAO	On May 2/23 Council agenda; Documents received March 23, 24, April 10-13/23; Request has been made to Chair, copied to other 3 members	Complete May 2/23
2023-087	Bring results of 2023 TL Lagoon groundwater monitoring back to Council for review to develop management and/or upgrade plan for the facility.	PW/CAO	To Oct 17/23 Council mtg; Tentatively scheduled for Oct 3/23; Drilling completed, sampling done Aug 8; report expected by end Sept; Planning to be on site July 26; Installation of wells being scheduled with contractor; testing required has been confirmed	Complete Oct 17/23
2023-086	Add \$16,000 to 2023 budget for installation of 4 groundwater monitoring wells at TL Lagoon	FIN/CAO	Budget updated; final budget to be brought to Council for approval	Complete Mar 8/23
2023-085	Replace Lightning Bay's gate opener with access card; Lightning Bay residents informed that access to TL Lagoon cut off if volumes reach 5,821 m <sup>3</sup> in order to ensure compliance.	PW	Lightning Bay residents have been notified and switched to card access	Complete Mar 13/23
2023-084	Set max yearly incoming volume of TL Lagoon to 4,366 m <sup>3</sup> to all customers other than Lightning Bay	PW/CAO	Maximum is in place and will be monitored	Complete Mar 13/23
2023-081	Adopted Records Management Bylaw No. 2-2023	CAO/EA	Signed & filed	Complete Mar 15/23
2023-077	Renew 10 year lease with Misty Ridge for ski hill operations on 10 acre parcel in SW 16-62-4-W5	CAO/EA	Lease finalized	Complete Mar 15/23
2023-076	Appointed Fire Guardians for 2023-24	CAO/EA	Guardians and Fire Chief notified; New list available April 1 and to be posted to website	Complete Mar 13/23

2023-073	Approved application from Community Gardens for \$2,500 in-kind support under Community Grant policy	CAO/EA	Approval Letter sent to applicant	Complete Mar 8/23
2023-064	Approved Admin to enter into an agreement with Western Star North to purchase 3 Western Star 47X SB trucks for delivery in 2024 & 2025 as per 10-yr Capital Plan; bring back final pricing to Council for final order approval	PW/CAO	Western notified of intent to purchase	Underway
2023-061	Approved 2022 reserve transactions as presented in 2022 Reserve Report.	FIN/CAO	Reserve Report updated	Complete Feb 21/23
2023-060	Accept 2022 year-end financial reports; subject to audit adjustments & year end finalizations.	FIN/CAO	2022 Year-end closed	Complete Feb 21/23
2023-059	Approve ALUS PAC TOR as presented	AG/EA	TOR finalized	Complete Feb 28/23
2023-058	Rescind outdated policies	CAO/EA	Policies updated	Complete Mar 1/23
2023-055-57	Appointed ARB officials for CRASC	CAO/EA	ARB clerk notified of appointments	Complete Feb 22/23
2023-053,293	Approved application from Volunteer Appreciation committee for \$1,250 under Community Grants Policy	CAO/EA	Approval Letter sent to applicant.	Complete Feb 27/23
2023-039	Directed Admin to draft letter for Reeve's signature in support of Camrose Casinos' request to AGLC to relocate to Edmonton.	CAO	Attended webinar on topic; deadline to submit Mar 1/23	Complete Mar 2/23
2023-038	Provide updated letter of support to MCSnet for ISED 2021 funding allocation	CAO	Letter sent	Complete Feb 10/23
2023-037	Authorized CAO to sign temporary CPO Service Agreement with Town of Morinville.	CAO/EA	Agreement finalized.	Complete Feb 9/23
2023-036	Approved additional funding sources for 2022 capital projects (2021-140 & 2022-340)	FIN	Complete	Complete Feb 7/23
2023-033	Directed Reeve & CAO to sign Water Well Agreement with Kevin & Sherry Vangrootheest for well at Baird Lake reservoir.	PW/CAO	Agreement given to landowner for signature	Complete Feb 13/23
2023-032	Approved purchase of 1/2-ton crew cab 4x4 Truck - Stephani Motors Ltd. \$57,755 plus GST & applicable fees; reflect changes in 2023 Capital budget.	PW/FIN	Ordered	Complete Feb 10/23

2023-031	Approved purchase of tri axle equipment trailer - Hayworth Equipment Sales \$55,990 plus GST & applicable fees; reflect changes in 2023 Capital budget.	PW/FIN	Ordered	Complete Feb 10/23
2023-030	Approved purchase of post pounder - Neerlandia Co-op \$21,300 plus GST: reflect the changes in 2023 Capital budget.	PW/FIN	Ordered	Complete Feb 10/23
2023-029	WSP Engineering reduced scope for engineering services - 2023 paving project of RR 22, RR 40, & TL based on updated cost of \$260,538.	PW/CAO	Revised contract received and signed	Complete Feb 13/23
2023-023	Accepted for info Div 4 adjusted training costs for 2023 and legal fees of \$36,959.67 to be recorded to General Government (11-Council & Leg) for 2022	FIN/CAO	Costs recorded as presented.	Complete Jan 16/23
2023-018	Authorized write-off of 2 outstanding AR as uncollectable in the amount of \$2,569.15	FIN	Written off as authorized.	Complete Jan 18/23
2023-017	Adopted bylaw 1-2023 Rate & Fees	CAO/EA	Bylaw updated, posted on website, staff advised	Complete Feb 1/23
2023-013	Approved policy FN-004 Collection of Accounts Receivable	CAO/FIN	Policy in place, staff advised	Complete Jan 16/23
2023-012	Postponed review of elected officials remuneration policy to align with next staff compensation review	CAO	Updated Compensation Review file with Council's direction.	Complete Jan 16/23
2023-009	Update 2023 budget with new mileage rate \$0.68	FIN/CAO	Interim 2023 budget updated, final budget to be approved in April 2023	Complete Jan 16/23
2023-008	Approve changes to HR-001 Elected Officials remuneration policy	CAO/EA	Policy updated	Complete Jan 16/23
2023-007	Approve public engagement plan for 2nd engagement session of Community Halls Strategy	CAO/COMM	Date set for Mar 16/23 from 1-4:30 pm Glenreagh Hall; Waiting for call back from 3 halls; Halls contacted to establish date	Complete Feb 28/23
2022-552	Apply for PERC/DIRC for outstanding uncollectible education and DIP for 2022 tax year	FIN/CAO	Grant application submitted	Complete Jan 9/23
2022-549	Extend term of membership for current ALUS PAC members to December 31, 2023.	AG	PAC members notified	Complete Jan 13/23
2022-544	Waive registration fees; reserve Klondyke Ferry campground for July 10, 2023 for Voyageur Canoe Brigade; provide up to 4 porta-potties	CAO/EA/PW	Applicants notified and they will contact us closer to event for final arrangements	Complete Jan 4/23
2022-538	Submit a CCBF application for RR 22 for \$614,980	FIN/CAO	Submitted application February 9, 2023	Complete Feb 9/23

2022-537	Amend MSI application for RR 22 to increase funding by \$709,404	FIN/CAO	Submitted application February 9, 2023	Complete Feb 9/23
2022-536	Cancel Landfill Access Road Project under MSI	CAO	Submitted request February 13, 2023	Complete Feb 13/23
2022-535	Award 2023 paving contract to Central City Paving	PW	Contract fully executed; Sent to contractor for signature.	Complete Feb 1/23
2022-474,475	Lifted restrictions on C. Lane and cost of training to be paid from Div 4 2023 training budget	FIN/CAO	Cost reconciliation to Council Jan 16/23; 2023 Div 4 training budget to be set Dec 20/22 and reconciled with 2022 costs	Complete Jan 16/23
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA	New minister, revising message	Underway
2022-428	Invite MP Viersen and MLA van Dijken to future Council meeting	CAO	MP Scheduled to attend July 4/23; MLA scheduled to attend April 4/23; Admin has been in contact with both offices to check availability	Complete Jul 4/23
2022-411	Tabled appointments to Regional Admin Bldg committee pending update	CAO	Confirmed removal from Council Committee listing; Discussion with Superintendent	Complete Dec 6/23
2023-021; 2022-368	Draft resolution on cellular coverage in the County with timeline to support advocacy efforts at RMA 2023 Spring Convention	CAO	Council approved Jan 16/23, submitted to Pembina Zone, approved at Zone mtg, to be forwarded to RMA Prov Conference; Research being conducted	Complete Jan 16/23
2022-364	Admin to provide further info on Alberta Carbon Grid - Agreement with GOA	CAO	To Council Jul 18/23; Research started	Complete Jul 18/23
2022-321	Authorized signing Emerg Mgmt Mutual Aid Agreement with LSAC	CAO	Awaiting Signatures from LSAC	Underway
2022-254	Bring back recommendations for disposing of Unit #306 2018 Caterpillar D6T XL	PW/CAO	Disposal approved Apr 4/23; Put out to tender - closes Mar 31; Not suitable for Landfill, report to Council as per policy	Complete Apr 4/23
2022-235, 484	Community Hall Strategy identified in the 2022-2026 Strategic Plan be <b>escalated to begin in 2022.</b>	CAO/PD	"What we heard" report to Council Dec 6/22; Oct 5/22 selected; PEP to Council Sept 20/22; Stakeholder input on selecting date almost complete; Project management sheets drafted	Complete Jan 16/23
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Met with VSU representative to better understand situation/impact; Rough draft prepared	Underway



2020-165	Letter - AB Transportation re prov. Hwy concerns for consideration for GOA 2020 Capital Maintenance Projects	EA/CAO	PW discussions w AT; Hwy 33; Obtained input from Council, PW.	Underway
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2019-009	RMA Charitable Gaming Committee - support and inform	EA/CAO	Included in Mar 2/23 response to AGLC; Research on current status & received update from RMA; GOA postponed this initiative indefinitely, tone of letter will change; Letter drafted to MLA etc.; Shared with Town & orgs; Report posted to website, compiling email distribution list	Complete Mar 2/23
2018-029	Service Contract Review	FIN/EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Underway
2017-245	Policy for Special Events	CAO/Dev	Reviewing policies from neighbouring municipalities	Underway



## Public Works Director of Infrastructure Report December 19, 2023



### ***Graders***

- Blading washboard areas on gravel roads

### ***Brushing***

- Utilizing the Caterpillar 317GC excavator, Komatsu D71 dozer and Caterpillar D4K dozer, roadside brushing has been taking place on Township Roads 604A & 605 between Range Roads 65 & 71.

### ***Transfer Stations***

- Burn pit ashes at Manola, Meadowview and Vega have been loaded out and hauled to the Regional Landfill.
- Dunstable and Tiger Lily burn pits require burning before pits can be cleaned out.

### ***Gravel Crushing***

- Surmont Sand & Gravel have approximately 90,000 tonnes of 7/8" gravel crushed.
  - Operation will shut down December 18, 2023 & restart January 4, 2024, weather depending

### ***Administration***

- Undertaking year-end inventory of all parts and supplies.

### ***Labour***

- Sign inventory and repairs as well as transfer station maintenance.

### ***Shop***

- Wobble wheel packer maintenance, Komatsu loader clean up (engine and transmission diagnostics), utility car hauler trailer repairs and year end house cleaning.

### ***Utilities***

- Maintenance was carried out on the fire pump engine at the Northplex fire suppression facility. This work is carried out periodically to ensure that the engine has fresh oil, filters, and fuel so that it will be reliable if needed.
- All other testing and monitoring are being carried out as per normal operations.



COUNTY OF BARRHEAD NO. 11  
 CASH, INVESTMENTS, & TAXES RECEIVABLE  
 November 30, 2023



	November YTD 2023	November YTD 2022
<b>CASH:</b>		
On Hand	\$300	\$300
Deposits	34,605	232,120
Disbursements	319,090	223,480
Savings	1,118,759	1,001,596
Tax Trust	23,178	22,057
Municipal Reserve	516,220	482,959
<b>SHORT TERM DEPOSITS:</b>		
31 day Notice	11,243	3,097,262
60 day Notice	2,884,285	3,546,269
90 day Notice	11,464,003	14,100,774
<b>Total Cash and Temporary Investments</b>	<b><u>16,371,681</u></b>	<b><u>22,706,816</u></b>
 <b>INVESTMENTS</b>		
Term Deposits	2,177,395	2,055,393
Funds Held In Trust	1,564,134	-
Other Investments	10,034	6,469
<b>Total Investments</b>	<b><u>3,751,563</u></b>	<b><u>2,061,861</u></b>
 <b>TAXES AND GRANTS IN LIEU RECEIVABLE:</b>		
Current	645,327	755,572
Arrears	252,192	275,336
Forfeited Land	4,719	4,719
	<u>902,238</u>	<u>1,035,628</u>
Allowance for Uncollectible Taxes	(100,000)	(140,000)
<b>Total Taxes &amp; Grants in Lieu Receivable</b>	<b><u>802,238</u></b>	<b><u>895,628</u></b>
 # of Tax Rolls on TIPP	 305	 193

Payment Issued  
For Month ended November 30, 2023



Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
GOVE003	Government of Alberta	11/15/2023	911311	100.00	No
2202001	2202241 Alberta Ltd	11/20/2023	911312	776.40	No
ANDE001	Anderson, Ken	11/20/2023	911313	940.20	No
ATHA001	Athabasca County	11/20/2023	911314	878.54	No
ATOM001	Atomic Improv Co.	11/20/2023	911315	1,575.00	No
AUST001	Austin Powder	11/20/2023	911316	1,136.10	No
BARR033	Barrhead Registries	11/20/2023	911317	84.00	No
BARR051	Barrhead Machine & Welding (2023) Ltd.	11/20/2023	911318	764.68	No
BEES001	Bee Smart Safety 2022 Ltd.	11/20/2023	911319	953.23	No
BROW001	Brownlee LLP	11/20/2023	911320	2,546.25	No
CANA008	Canadian Hay & Silage Ltd.	11/20/2023	911321	194.88	No
ECON003	Economic Developers' Association	11/20/2023	911322	294.00	No
FABC001	Fabco Plastics	11/20/2023	911323	198.72	No
GLEN001	Glenreagh Community Centre	11/20/2023	911324	60.00	No
HACH001	Hach Sales & Services	11/20/2023	911325	1,847.17	No
JSPL001	J's Place Ltd.	11/20/2023	911326	1,496.25	No
KUSA001	Kusal, Ivan	11/20/2023	911327	310.68	No
LAWS001	Lawson Products Inc.	11/20/2023	911328	2,307.68	No
MAST001	Mast, Curtis	11/20/2023	911329	220.00	No
MCEW001	McEwen's Fuels and Fertilizers	11/20/2023	911330	484.43	No
MCNE001	McNeill, Dana	11/20/2023	911331	50.29	No
NEXT001	NEXT ARCHITECTURE INC.	11/20/2023	911332	20,037.50	No
PLAN002	Plantinga, Lyndon A. & Stephanie M.	11/20/2023	911333	1,961.40	No
PLAN003	Plantinga, Donald J. & Marilyn	11/20/2023	911334	3,524.85	No
PLAN004	Plantinga Farms Ltd.	11/20/2023	911335	3,033.45	No
REID002	Reidford, Brian	11/20/2023	911336	1,215.00	No
SCHU004	Schuurman, Tom Albert	11/20/2023	911337	1,850.00	No
SOUT001	South Regional In-Service Training	11/20/2023	911338	787.50	No
STRY001	Strydorhorst, Cornelia Sya	11/20/2023	911339	1,942.50	No
THUN001	Thunder Lake Sand & Gravel	11/20/2023	911340	4,957.95	No
TOWN007	Town of Morinville	11/20/2023	911341	11,182.50	No
VASS001	Vass IT Professional Services Inc.	11/20/2023	911342	2,461.29	No
WEST019	Westlock Golf Course	11/20/2023	911343	1,687.87	No
WURT001	Wurth Canada Limited	11/20/2023	911344	941.63	No

Payment Issued  
For Month ended November 30, 2023

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
ZASI002	Zasiedko, Jesse A.	11/20/2023	911345	44.46	No
GOVE002	Government of Alberta Land Titles	11/20/2023	911346	400.00	No
GOVE009	Government of Alberta	11/20/2023	911347	652.18	No
AMSC002	AMSC (BMO PCARD)	11/21/2023	911348	16,409.96	No
SHAZ001	Shazel Cleaning	11/8/2023	EFT000000001316	630.00	No
COUN004	Country Comfort Consulting Ltd.	11/8/2023	EFT000000001317	3,767.41	No
PEMB004	Pembina West Co-op	11/20/2023	EFT000000001319	76,223.82	No
NEER003	Neerlandia Co-op Association	11/20/2023	EFT000000001320	5,874.15	No
TOWN001	Town of Barrhead	11/22/2023	EFT000000001321	57,321.42	No
PEMB004	Pembina West Co-op	11/22/2023	EFT000000001322	452.84	No
CANO001	Canoe Procurement Group of Canada	11/22/2023	EFT000000001323	53,278.35	No
1737001	1737069 Alberta Ltd.	11/24/2023	EFT000000001325	2,947.35	No
ARLE001	Arlen & Marian Stocking	11/24/2023	EFT000000001326	253.05	No
BARR019	Barrhead Electric Ltd.	11/24/2023	EFT000000001327	2,430.54	No
BARR024	Barrhead Home Hardware Building Centre	11/24/2023	EFT000000001328	59.32	No
BARR030	Barrhead Public Library	11/24/2023	EFT000000001329	37,928.92	No
BARR032	Barrhead Regional Water Commission	11/24/2023	EFT000000001330	9,018.14	No
CARD001	Card, Lisa	11/24/2023	EFT000000001331	1,325.49	No
CARO001	CARO Analytical Services	11/24/2023	EFT000000001332	150.15	No
CENT001	Central City Asphalt Ltd.	11/24/2023	EFT000000001333	688,903.69	No
CERT002	Certified Tracking Solutions	11/24/2023	EFT000000001334	689.12	No
COUN004	Country Comfort Consulting Ltd.	11/24/2023	EFT000000001335	1,666.35	No
EHRE001	Ehrenholz, Valerie	11/24/2023	EFT000000001336	652.91	No
GREA001	Great West Newspapers LP	11/24/2023	EFT000000001337	656.88	No
GREG001	Gregg Distributors Ltd.	11/24/2023	EFT000000001338	2,155.69	No
JAEG001	Jaeger, George	11/24/2023	EFT000000001339	395.00	No
JAEG002	Jaeger, Chelsea	11/24/2023	EFT000000001340	23.20	No
JESP001	Jespersen, Lorrie	11/24/2023	EFT000000001341	1,408.64	No
KLEI002	Kleinfeldt, Ronald	11/24/2023	EFT000000001342	122.40	No
LANE001	Lane, William	11/24/2023	EFT000000001343	307.48	No
LUKE001	Luke's Contract Hauling	11/24/2023	EFT000000001344	4,102.12	No
MCLE001	McLean's Auto Parts LTD.	11/24/2023	EFT000000001345	48.75	No
MPAE001	MPA Engineering Ltd	11/24/2023	EFT000000001346	18,905.51	No
NSCM001	NSC Minerals Ltd.	11/24/2023	EFT000000001347	16,110.29	No

Payment Issued  
For Month ended November 30, 2023

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
PEMB002	Pembina Hills School Division	11/24/2023	EFT000000001348	1,099.41	No
PURE001	Pure Glass	11/24/2023	EFT000000001349	2,499.00	No
QUED001	Quedenbaum, Uwe	11/24/2023	EFT000000001350	964.68	No
REDL002	Red Lion Express Inc.	11/24/2023	EFT000000001351	716.97	No
ROAD001	Roadata Services Ltd.	11/24/2023	EFT000000001352	403.20	No
SCHA001	Schatz, Marvin	11/24/2023	EFT000000001353	144.16	No
SMAL001	Small Power Ltd.	11/24/2023	EFT000000001354	1,107.69	No
STEP001	Stephani Motors Ltd.	11/24/2023	EFT000000001355	45.52	No
TOTA001	Total Plumbing & Heating	11/24/2023	EFT000000001356	342.99	No
VECT001	Vector Electric and Controls	11/24/2023	EFT000000001357	7,511.49	No
WEST002	West Edmonton Radiator	11/24/2023	EFT000000001358	4,870.95	No
WSPC001	WSP Canada Inc.	11/24/2023	EFT000000001359	4,563.30	No
XERO100	Xerox Canada Ltd.	11/24/2023	EFT000000001360	269.89	No
DIAM001	Diamond International Trucks	11/24/2023	EFT000000001361	4,806.88	No
RMAI001	RMA Insurance	11/30/2023	EFT000000001362	188,584.76	No
RECE001	Receiver General For Canada	11/3/2023	EFT000000001312	83,865.57	No
LOCA001	Local Authorities Pension Plan	11/3/2023	EFT000000001313	44,222.34	No
DIRE001	Direct Energy Business	11/2/2023	EFT000000001314	787.14	No
VICT001	Victor Insurance Managers Inc.	11/1/2023	EFT000000001315	19,601.85	No
MYHS100	MYHSA	11/15/2023	EFT000000001318	185.96	No
MYHS100	MYHSA	11/22/2023	EFT000000001324	813.00	No
MYHS100	MYHSA	11/24/2023	EFT000000001363	13.99	No
MYHS100	MYHSA	11/29/2023	EFT000000001364	39.71	No
XERO100	Xerox Canada Ltd.	11/30/2023	EFT000000001397	361.27	No
<b>VOIDED Payments</b>				-	
<b>Payments Issued</b>				<b>1,445,939.24</b>	



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Summary of All Units  
 For the Eleven Months Ending November 30, 2023



	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
Municipal taxes	\$12,273,073	\$12,275,694	\$2,620	0.02%	\$11,839,692	\$11,825,764
Local improvement levy	21,885	21,885	-	0.00%	21,885	21,885
Aggregate levy	52,447	100,000	47,553	47.55%	93,102	112,328
User fees and sale of goods	1,021,082	1,239,621	218,538	17.63%	1,044,431	1,238,615
Rental income	52,197	78,585	26,388	33.58%	70,394	66,726
Allocation for in-house equip Rental	952,076	792,986	(159,090)	(20.06%)	479,919	715,620
Penalties and costs on taxes	139,821	150,000	10,179	6.79%	167,712	167,712
Licenses, permits and fees	14,094	16,579	2,485	14.99%	17,171	17,371
Returns on investment	813,590	326,482	(487,108)	(149.20%)	380,767	455,914
Other governments transfer for operating	1,822,355	1,811,662	(10,693)	(0.59%)	721,031	1,113,484
Other revenue	90,319	1,584,490	1,494,171	94.30%	87,421	129,179
Drawn from unrestricted reserves	90,054	399,391	309,337	77.45%	80,711	162,586
Drawn from operating reserves	38,429	307,476	269,047	87.50%	119,133	634,445
Contribution from capital program	22,902	23,302	400	1.72%	-	98,890
<b>TOTAL REVENUE</b>	<b>17,404,324</b>	<b>19,128,153</b>	<b>1,723,829</b>	<b>9.01%</b>	<b>15,123,369</b>	<b>16,760,518</b>
<b>EXPENDITURES</b>						
Salaries and benefits	3,793,748	4,198,880	405,133	9.65%	3,684,029	3,875,618
Materials, goods, supplies	2,667,948	3,033,565	365,617	12.05%	2,635,704	2,899,317
Utilities	100,050	133,040	32,990	24.80%	95,911	125,376
Contracted and general services	1,717,077	2,475,115	758,038	30.63%	1,642,668	1,846,404
Purchases from other governments	326,838	300,240	(26,598)	(8.86%)	256,895	297,897
Transfer to other governments	889,141	2,816,919	1,927,778	68.44%	858,690	1,152,559
Transfer to individuals and organizations	68,661	79,881	11,220	14.05%	79,556	605,555
Transfer to local boards and agencies	164,937	165,523	585	0.35%	156,355	157,621
Interest on long term debt	57,934	114,671	56,737	49.48%	60,276	119,183
Principal payment for debenture	83,054	167,303	84,249	50.36%	80,711	162,586
Provision for allowances	-	40,425	40,425	100.00%	(324,531)	(334,106)
Bank charges and short term interest	1,248	1,970	722	36.67%	1,163	1,255
Tax cancellations	17,414	20,000	2,586	12.93%	3,324	9,890
Other expenditures	2,068	2,068	0	(0.01%)	2,227	2,226
Requisitions	2,160,789	2,774,205	613,416	22.11%	2,083,961	2,836,126
Transfer to operating reserves	174,848	266,747	91,899	34.45%	138,790	627,110
Transfer to capital reserves	1,620,498	1,835,438	214,939	11.71%	1,688,497	1,951,613
Transfer to capital program	847,145	702,164	(144,981)	(20.65%)	11,488	117,558
<b>TOTAL EXPENDITURES</b>	<b>14,693,397</b>	<b>19,128,153</b>	<b>4,434,756</b>	<b>23.18%</b>	<b>13,155,715</b>	<b>16,453,788</b>
<b>NET COST / (REVENUE):</b>	<b>(2,710,927)</b>	<b>0</b>	<b>2,710,927</b>	<b>(772343791</b>	<b>(1,967,654)</b>	<b>(306,730)</b>
<b>NET COST - OPERATING FUND</b>	<b>(5,202,034)</b>	<b>(2,074,181)</b>	<b>3,127,853</b>	<b>(150.80%)</b>	<b>(3,606,586)</b>	<b>(2,107,091)</b>
<b>NET COST - RESERVE FUND</b>	<b>1,666,864</b>	<b>1,395,318</b>	<b>(271,546)</b>	<b>(19.46%)</b>	<b>1,627,443</b>	<b>1,781,693</b>
<b>NET COST - CAPITAL FUND</b>	<b>824,243</b>	<b>678,862</b>	<b>(145,381)</b>	<b>(21.42%)</b>	<b>11,488</b>	<b>18,669</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 GENERAL GOVERNMENT  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
Municipal taxes	\$12,273,073	\$12,275,694	\$2,620	0.02%	\$11,839,692	\$11,825,764
Penalties and costs on taxes	139,821	150,000	10,179	6.79%	167,712	167,712
Returns on investment	783,263	307,000	(476,263)	(155.13%)	363,092	413,547
Other governments transfer for operating	-	-	-	0.00%	32,030	4,829
Other revenue	1,940	283	(1,657)	(585.37%)	2,051	2,068
Drawn from unrestricted reserves	83,054	392,391	309,337	78.83%	80,711	162,586
Drawn from operating reserves	-	220,767	220,767	100.00%	-	-
<b>TOTAL REVENUE</b>	<b>13,281,151</b>	<b>13,346,135</b>	<b>64,984</b>	<b>0.49%</b>	<b>12,485,288</b>	<b>12,576,506</b>
<b>EXPENDITURES</b>						
Provision for allowances	-	10,000	10,000	100.00%	(324,531)	(364,531)
Tax cancellations	17,414	20,000	2,586	12.93%	3,324	9,890
Other expenditures	2,068	2,068	0	0.00%	2,227	2,226
Requisitions	2,160,789	2,774,205	613,416	22.11%	2,083,961	2,836,126
Transfer to operating reserves	83,054	167,303	84,250	50.36%	82,134	531,946
Transfer to capital reserves	50,000	50,000	0	0.00%	-	-
<b>TOTAL EXPENDITURES</b>	<b>2,313,324</b>	<b>3,023,576</b>	<b>710,252</b>	<b>23.49%</b>	<b>1,847,115</b>	<b>3,015,657</b>
<b>NET COST / (REVENUE):</b>	<b>(10,967,827)</b>	<b>(10,322,559)</b>	<b>645,268</b>	<b>(6.25%)</b>	<b>(10,638,173)</b>	<b>(9,560,849)</b>
<b>NET COST - OPERATING FUND</b>	<b>(11,017,827)</b>	<b>(9,926,704)</b>	<b>1,091,122</b>	<b>(10.99%)</b>	<b>(10,639,596)</b>	<b>(9,930,209)</b>
<b>NET COST - RESERVE FUND</b>	<b>50,000</b>	<b>(395,854)</b>	<b>(445,854)</b>	<b>112.63%</b>	<b>1,422</b>	<b>369,360</b>





COUNTY OF BARRHEAD NO. 11  
 YTD BUDGET REPORT  
 General Municipal  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	%	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
Penalties and costs on taxes	\$139,821	\$150,000	\$10,179	6.79%	\$167,712	\$167,712
Returns on investment	783,263	307,000	(476,263)	(155.13%)	363,092	413,547
Other governments transfer for operating	-	-	-	0.00%	32,030	4,829
Drawn from unrestricted reserves	83,054	392,391	309,337	78.83%	80,711	162,586
Drawn from operating reserves	-	210,767	210,767	100.00%	-	-
<b>TOTAL REVENUE</b>	<b>1,006,138</b>	<b>1,060,158</b>	<b>54,020</b>	<b>5.10%</b>	<b>643,545</b>	<b>748,674</b>
<b>EXPENDITURES</b>						
Transfer to operating reserves	83,054	167,303	84,250	50.36%	82,134	167,415
Transfer to capital reserves	50,000	50,000	0	0.00%	-	-
<b>TOTAL EXPENDITURES</b>	<b>133,054</b>	<b>217,303</b>	<b>84,250</b>	<b>38.77%</b>	<b>82,134</b>	<b>167,415</b>
<b>NET COST / (REVENUE):</b>	<b>(873,084)</b>	<b>(842,854)</b>	<b>30,230</b>	<b>(3.59%)</b>	<b>(561,412)</b>	<b>(581,259)</b>
<b>NET COST - OPERATING FUND</b>	<b>(923,084)</b>	<b>(457,000)</b>	<b>466,084</b>	<b>(101.99%)</b>	<b>(562,834)</b>	<b>(586,088)</b>
<b>NET COST - RESERVE FUND</b>	<b>50,000</b>	<b>(385,854)</b>	<b>(435,854)</b>	<b>112.96%</b>	<b>1,422</b>	<b>4,829</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Tax & Requisitions  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
Municipal taxes	\$12,273,073	\$12,275,694	\$2,620	0.02%	\$11,839,692	\$11,825,764
Other revenue	1,940	283	(1,657)	(585.37%)	2,051	2,068
Drawn from operating reserves	-	10,000	10,000	100.00%	-	-
<b>TOTAL REVENUE</b>	<b>12,275,013</b>	<b>12,285,977</b>	<b>10,964</b>	<b>0.09%</b>	<b>11,841,742</b>	<b>11,827,832</b>
<b>EXPENDITURES</b>						
Provision for allowances	-	10,000	10,000	100.00%	(324,531)	(364,531)
Tax cancellations	17,414	20,000	2,586	12.93%	3,324	9,890
Other expenditures	2,068	2,068	0	0.00%	2,227	2,226
Requisitions	2,160,789	2,774,205	613,416	22.11%	2,083,961	2,836,126
Transfer to operating reserves	-	-	-	0.00%	-	364,531
<b>TOTAL EXPENDITURES</b>	<b>2,180,271</b>	<b>2,806,272</b>	<b>626,002</b>	<b>22.31%</b>	<b>1,764,981</b>	<b>2,848,242</b>
<b>NET COST / (REVENUE):</b>	<b>(10,094,742)</b>	<b>(9,479,704)</b>	<b>615,038</b>	<b>(6.49%)</b>	<b>(10,076,762)</b>	<b>(8,979,590)</b>
<b>NET COST - OPERATING FUND</b>	<b>(10,094,742)</b>	<b>(9,469,704)</b>	<b>625,038</b>	<b>(6.60%)</b>	<b>(10,076,762)</b>	<b>(9,344,121)</b>
<b>NET COST - RESERVE FUND</b>	<b>-</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>100.00%</b>	<b>-</b>	<b>364,531</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 ADMINISTRATION & LEGISLATIVE  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$11,747	\$8,929	(\$2,819)	(31.57%)	\$11,490	\$12,044
Other governments transfer for operating	109,928	146,570	36,642	25.00%	34,333	34,333
Other revenue	28,248	51,428	23,180	45.07%	10,060	46,309
Drawn from operating reserves	3,339	9,881	6,542	66.21%	6,604	6,604
<b>TOTAL REVENUE</b>	<b>153,262</b>	<b>216,808</b>	<b>63,546</b>	<b>29.31%</b>	<b>62,487</b>	<b>99,290</b>
<b>EXPENDITURES</b>						
Salaries and benefits	1,095,669	1,228,046	132,377	10.78%	1,087,460	1,180,836
Materials, goods, supplies	48,380	62,944	14,564	23.14%	48,497	49,910
Utilities	11,451	17,800	6,349	35.67%	11,886	16,007
Contracted and general services	398,652	612,213	213,560	34.88%	358,369	447,227
Bank charges and short term interest	1,248	1,970	722	36.67%	1,163	1,255
Transfer to operating reserves	3,375	4,804	1,429	29.74%	875	3,319
Transfer to capital reserves	70,000	70,000	-	0.00%	70,000	70,000
<b>TOTAL EXPENDITURES</b>	<b>1,628,774</b>	<b>1,997,776</b>	<b>369,002</b>	<b>18.47%</b>	<b>1,578,250</b>	<b>1,768,554</b>
<b>NET COST / (REVENUE):</b>	<b>1,475,512</b>	<b>1,780,968</b>	<b>305,456</b>	<b>17.15%</b>	<b>1,515,763</b>	<b>1,669,265</b>
<b>NET COST - OPERATING FUND</b>	<b>1,405,476</b>	<b>1,716,046</b>	<b>310,569</b>	<b>18.10%</b>	<b>1,451,492</b>	<b>1,602,550</b>
<b>NET COST - RESERVE FUND</b>	<b>70,036</b>	<b>64,923</b>	<b>(5,113)</b>	<b>(7.88%)</b>	<b>64,271</b>	<b>66,714</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Legislative  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	%	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
Other revenue	\$6,255	\$4,500	(\$1,755)	(39.01%)	\$4,220	\$4,313
Drawn from operating reserves	-	2,381	2,381	100.00%	5,082	5,082
<b>TOTAL REVENUE</b>	<b>6,255</b>	<b>6,881</b>	<b>626</b>	<b>9.09%</b>	<b>9,302</b>	<b>9,396</b>
<b>EXPENDITURES</b>						
Salaries and benefits	250,350	315,767	65,417	20.72%	261,446	284,240
Materials, goods, supplies	884	3,789	2,905	76.67%	5,724	5,760
Contracted and general services	24,837	44,265	19,428	43.89%	63,452	66,513
Transfer to operating reserves	875	875	-	0.00%	875	875
<b>TOTAL EXPENDITURES</b>	<b>276,946</b>	<b>364,696</b>	<b>87,750</b>	<b>24.06%</b>	<b>331,497</b>	<b>357,388</b>
<b>NET COST / (REVENUE):</b>	<b>270,691</b>	<b>357,815</b>	<b>87,125</b>	<b>24.35%</b>	<b>322,195</b>	<b>347,992</b>
<b>NET COST - OPERATING FUND</b>	<b>269,816</b>	<b>359,321</b>	<b>89,506</b>	<b>24.91%</b>	<b>326,402</b>	<b>352,199</b>
<b>NET COST - RESERVE FUND</b>	<b>875</b>	<b>(1,506)</b>	<b>(2,381)</b>	<b>158.10%</b>	<b>(4,207)</b>	<b>(4,207)</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Administration  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$11,747	\$8,929	(\$2,819)	(31.57%)	\$11,490	\$12,044
Other governments transfer for operating	109,928	146,570	36,642	25.00%	34,333	34,333
Other revenue	21,992	46,928	24,936	53.14%	5,840	41,996
Drawn from operating reserves	3,339	7,500	4,161	55.48%	1,522	1,522
<b>TOTAL REVENUE</b>	<b>147,007</b>	<b>209,927</b>	<b>62,920</b>	<b>29.97%</b>	<b>53,185</b>	<b>89,894</b>
<b>EXPENDITURES</b>						
Salaries and benefits	845,319	912,279	66,960	7.34%	826,014	896,596
Materials, goods, supplies	47,496	59,155	11,659	19.71%	42,773	44,151
Utilities	11,451	17,800	6,349	35.67%	11,886	16,007
Contracted and general services	373,815	567,947	194,132	34.18%	294,826	380,623
Bank charges and short term interest	1,248	1,970	722	36.67%	1,163	1,255
Transfer to operating reserves	-	1,429	1,429	100.00%	-	2,444
Transfer to capital reserves	70,000	70,000	-	0.00%	70,000	70,000
<b>TOTAL EXPENDITURES</b>	<b>1,349,328</b>	<b>1,630,580</b>	<b>281,251</b>	<b>17.25%</b>	<b>1,246,663</b>	<b>1,411,076</b>
<b>NET COST / (REVENUE):</b>	<b>1,202,322</b>	<b>1,420,653</b>	<b>218,331</b>	<b>15.37%</b>	<b>1,193,478</b>	<b>1,321,182</b>
<b>NET COST - OPERATING FUND</b>	<b>1,135,661</b>	<b>1,356,724</b>	<b>221,064</b>	<b>16.29%</b>	<b>1,125,000</b>	<b>1,250,260</b>
<b>NET COST - RESERVE FUND</b>	<b>66,661</b>	<b>63,929</b>	<b>(2,732)</b>	<b>(4.27%)</b>	<b>68,478</b>	<b>70,922</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Elections & Plebiscites  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
REVENUE						
EXPENDITURES						
Contracted and general services	-	-	-	0.00%	\$91	\$91
Transfer to operating reserves	2,500	2,500	-	0.00%	-	-
<b>TOTAL EXPENDITURES</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>	<b>0.00%</b>	<b>91</b>	<b>91</b>
<b>NET COST / (REVENUE):</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>	<b>0.00%</b>	<b>91</b>	<b>91</b>
<b>NET COST - OPERATING FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>91</b>	<b>91</b>
<b>NET COST - RESERVE FUND</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>



COUNTY OF BARRHEAD NO. 11  
 YTD BUDGET REPORT  
 PROTECTIVE SERVICES  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	%	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$111,693	\$60,000	(\$51,693)	(86.15%)	\$95,632	\$91,952
Licenses, permits and fees	2,894	4,329	1,435	33.15%	1,571	1,671
Other governments transfer for operating	238,154	237,494	(660)	(0.28%)	37,938	38,071
Other revenue	9,265	3,500	(5,765)	(164.73%)	9,127	9,127
Drawn from operating reserves	521	3,500	2,979	85.11%	85,776	85,776
<b>TOTAL REVENUE</b>	<b>362,528</b>	<b>308,823</b>	<b>(53,705)</b>	<b>(17.39%)</b>	<b>230,045</b>	<b>226,598</b>
<b>EXPENDITURES</b>						
Salaries and benefits	26,488	104,803	78,315	74.73%	44,002	48,162
Materials, goods, supplies	9,680	31,442	21,762	69.21%	3,389	3,908
Contracted and general services	20,241	52,763	32,522	61.64%	12,750	13,016
Purchases from other governments	203,051	175,000	(28,051)	(16.03%)	144,356	165,193
Transfer to other governments	394,161	792,779	398,618	50.28%	378,233	657,710
Transfer to individuals and organizations	8,500	8,500	-	0.00%	7,288	7,288
Transfer to operating reserves	36,265	30,500	(5,765)	(18.90%)	36,127	36,127
Transfer to capital reserves	107,000	107,000	-	0.00%	182,000	182,000
<b>TOTAL EXPENDITURES</b>	<b>805,387</b>	<b>1,302,787</b>	<b>497,401</b>	<b>38.18%</b>	<b>808,144</b>	<b>1,113,403</b>
<b>NET COST / (REVENUE):</b>	<b>442,859</b>	<b>993,964</b>	<b>551,105</b>	<b>55.45%</b>	<b>578,100</b>	<b>886,805</b>
<b>NET COST - OPERATING FUND</b>	<b>300,115</b>	<b>859,964</b>	<b>559,849</b>	<b>65.10%</b>	<b>445,749</b>	<b>754,455</b>
<b>NET COST - RESERVE FUND</b>	<b>142,744</b>	<b>134,000</b>	<b>(8,744)</b>	<b>(6.53%)</b>	<b>132,350</b>	<b>132,350</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Enhanced Policing Services / Prior Year SRO  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
Other governments transfer for operating	\$173,159	\$173,159	\$0	0.00%	-	-
<b>TOTAL REVENUE</b>	<b>173,159</b>	<b>173,159</b>	<b>0</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES</b>						
Transfer to other governments	68,836	373,109	304,273	81.55%	50,918	251,157
Transfer to individuals and organizations	1,000	1,000	-	0.00%	1,000	1,000
<b>TOTAL EXPENDITURES</b>	<b>69,836</b>	<b>374,109</b>	<b>304,273</b>	<b>81.33%</b>	<b>51,918</b>	<b>252,157</b>
<b>NET COST / (REVENUE):</b>	<b>(103,323)</b>	<b>200,950</b>	<b>304,273</b>	<b>151.42%</b>	<b>51,918</b>	<b>252,157</b>
<b>NET COST - OPERATING FUND</b>	<b>(103,323)</b>	<b>200,950</b>	<b>304,273</b>	<b>151.42%</b>	<b>51,918</b>	<b>252,157</b>





COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Fire Services  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$111,526	\$60,000	(\$51,526)	(85.88%)	\$95,632	\$91,952
Other governments transfer for operating	34,987	34,987	-	0.00%	35,408	35,408
<b>TOTAL REVENUE</b>	<b>146,513</b>	<b>94,987</b>	<b>(51,526)</b>	<b>(54.25%)</b>	<b>131,040</b>	<b>127,360</b>
<b>EXPENDITURES</b>						
Salaries and benefits	578	510	(68)	(13.24%)	-	544
Contracted and general services	29	2,090	2,062	98.64%	-	49
Purchases from other governments	203,051	175,000	(28,051)	(16.03%)	144,356	165,193
Transfer to other governments	283,542	377,490	93,948	24.89%	256,515	321,594
Transfer to operating reserves	25,000	25,000	-	0.00%	25,000	25,000
Transfer to capital reserves	97,000	97,000	-	0.00%	97,000	97,000
<b>TOTAL EXPENDITURES</b>	<b>609,200</b>	<b>677,090</b>	<b>67,890</b>	<b>10.03%</b>	<b>522,871</b>	<b>609,380</b>
<b>NET COST / (REVENUE):</b>	<b>462,687</b>	<b>582,103</b>	<b>119,416</b>	<b>20.51%</b>	<b>391,831</b>	<b>482,020</b>
<b>NET COST - OPERATING FUND</b>	<b>340,687</b>	<b>460,103</b>	<b>119,416</b>	<b>25.95%</b>	<b>269,831</b>	<b>360,020</b>
<b>NET COST - RESERVE FUND</b>	<b>122,000</b>	<b>122,000</b>	<b>-</b>	<b>0.00%</b>	<b>122,000</b>	<b>122,000</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Disaster Services  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
<b>EXPENDITURES</b>						
Salaries and benefits	\$7,163	\$9,185	\$2,021	22.01%	\$10,477	\$11,347
Materials, goods, supplies	52	150	98	65.09%	110	110
Contracted and general services	1,125	2,080	955	45.91%	806	860
Transfer to operating reserves	2,000	2,000	-	0.00%	2,000	2,000
<b>TOTAL EXPENDITURES</b>	<b>10,341</b>	<b>13,415</b>	<b>3,074</b>	<b>22.92%</b>	<b>13,392</b>	<b>14,317</b>
<b>NET COST / (REVENUE):</b>	<b>10,341</b>	<b>13,415</b>	<b>3,074</b>	<b>22.92%</b>	<b>13,392</b>	<b>14,317</b>
<b>NET COST - OPERATING FUND</b>	<b>8,341</b>	<b>11,415</b>	<b>3,074</b>	<b>26.93%</b>	<b>11,392</b>	<b>12,317</b>
<b>NET COST - RESERVE FUND</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>	<b>0.00%</b>	<b>2,000</b>	<b>2,000</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 By-Law Enforcement  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	%	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
Licenses, permits and fees	\$2,894	\$4,329	\$1,435	33.15%	\$1,571	\$1,671
Drawn from operating reserves	-	-	-	0.00%	85,000	85,000
<b>TOTAL REVENUE</b>	<b>2,894</b>	<b>4,329</b>	<b>1,435</b>	<b>33.15%</b>	<b>86,571</b>	<b>86,671</b>
<b>EXPENDITURES</b>						
Salaries and benefits	-	57,757	57,757	100.00%	-	-
Materials, goods, supplies	6,539	23,546	17,007	72.23%	-	-
Contracted and general services	3,075	8,402	5,327	63.41%	565	565
Transfer to other governments	41,783	42,180	398	0.94%	70,800	84,960
Transfer to capital reserves	10,000	10,000	-	0.00%	85,000	85,000
<b>TOTAL EXPENDITURES</b>	<b>61,396</b>	<b>141,885</b>	<b>80,489</b>	<b>56.73%</b>	<b>156,365</b>	<b>170,525</b>
<b>NET COST / (REVENUE):</b>	<b>58,502</b>	<b>137,556</b>	<b>79,054</b>	<b>57.47%</b>	<b>69,794</b>	<b>83,854</b>
<b>NET COST - OPERATING FUND</b>	<b>48,502</b>	<b>127,556</b>	<b>79,054</b>	<b>61.98%</b>	<b>69,794</b>	<b>83,854</b>
<b>NET COST - RESERVE FUND</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Ambulance Services  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
REVENUE						
EXPENDITURES						
Transfer to individuals and organizations	\$7,500	\$7,500	-	0.00%	\$6,288	\$6,288
TOTAL EXPENDITURES	<u>7,500</u>	<u>7,500</u>	<u>-</u>	<u>0.00%</u>	<u>6,288</u>	<u>6,288</u>
NET COST / (REVENUE):	7,500	7,500	-	0.00%	6,288	6,288
NET COST - OPERATING FUND	7,500	7,500	-	0.00%	6,288	6,288



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Safety Program  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
Other revenue	\$9,265	\$3,500	(\$5,765)	(164.73%)	\$9,127	\$9,127
Drawn from operating reserves	521	3,500	2,979	85.11%	776	776
<b>TOTAL REVENUE</b>	<b>9,787</b>	<b>7,000</b>	<b>(2,787)</b>	<b>(39.81%)</b>	<b>9,903</b>	<b>9,903</b>
<b>EXPENDITURES</b>						
Salaries and benefits	18,747	37,351	18,604	49.81%	33,525	36,270
Materials, goods, supplies	3,088	7,246	4,158	57.38%	3,279	3,798
Contracted and general services	6,513	9,011	2,498	27.72%	7,265	7,427
Transfer to operating reserves	9,265	3,500	(5,765)	(164.73%)	9,127	9,127
<b>TOTAL EXPENDITURES</b>	<b>37,614</b>	<b>57,108</b>	<b>19,494</b>	<b>34.14%</b>	<b>53,195</b>	<b>56,622</b>
<b>NET COST / (REVENUE):</b>	<b>27,827</b>	<b>50,108</b>	<b>22,281</b>	<b>44.47%</b>	<b>43,292</b>	<b>46,719</b>
<b>NET COST - OPERATING FUND</b>	<b>19,083</b>	<b>50,108</b>	<b>31,025</b>	<b>61.92%</b>	<b>34,942</b>	<b>38,368</b>
<b>NET COST - RESERVE FUND</b>	<b>8,744</b>	<b>-</b>	<b>(8,744)</b>	<b>0.00%</b>	<b>8,350</b>	<b>8,350</b>



COUNTY OF BARRHEAD NO. 11  
 YTD BUDGET REPORT  
 Barrhead and Regional Crime Coalition (BARCC)  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$167	-	(\$167)	0.00%	-	-
Other governments transfer for operating	30,008	29,348	(660)	(2.25%)	2,530	2,663
<b>TOTAL REVENUE</b>	<b>30,175</b>	<b>29,348</b>	<b>(827)</b>	<b>(2.82%)</b>	<b>2,530</b>	<b>2,663</b>
<b>EXPENDITURES</b>						
Materials, goods, supplies	-	500	500	100.00%	-	-
Contracted and general services	9,500	31,180	21,680	69.53%	4,115	4,115
<b>TOTAL EXPENDITURES</b>	<b>9,500</b>	<b>31,680</b>	<b>22,180</b>	<b>70.01%</b>	<b>4,115</b>	<b>4,115</b>
<b>NET COST / (REVENUE):</b>	<b>(20,675)</b>	<b>2,332</b>	<b>23,007</b>	<b>986.58%</b>	<b>1,585</b>	<b>1,452</b>
<b>NET COST - OPERATING FUND</b>	<b>(20,675)</b>	<b>2,332</b>	<b>23,007</b>	<b>986.58%</b>	<b>1,585</b>	<b>1,452</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 TRANSPORTATION SERVICES  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	%	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
Aggregate levy	\$52,447	\$100,000	\$47,553	47.55%	\$93,102	\$112,328
User fees and sale of goods	388,787	342,806	(45,981)	(13.41%)	273,186	287,435
Rental income	11,075	11,075	-	0.00%	10,915	10,915
Allocation for in-house equip Rental	952,076	792,986	(159,090)	(20.06%)	479,919	715,620
Returns on investment	4,135	4,135	-	0.00%	5,448	5,448
Other governments transfer for operating	1,000,984	1,008,236	7,252	0.72%	113,493	644,541
Other revenue	25,376	-	(25,376)	0.00%	23,659	29,100
Drawn from operating reserves	-	30,620	30,620	100.00%	5,067	5,067
<b>TOTAL REVENUE</b>	<b>2,434,878</b>	<b>2,289,858</b>	<b>(145,021)</b>	<b>(6.33%)</b>	<b>1,004,788</b>	<b>1,810,453</b>
<b>EXPENDITURES</b>						
Salaries and benefits	2,006,227	2,138,543	132,316	6.19%	1,938,428	1,990,504
Materials, goods, supplies	2,408,409	2,593,106	184,697	7.12%	2,167,537	2,404,473
Utilities	68,583	84,090	15,507	18.44%	64,382	81,211
Contracted and general services	1,022,202	1,228,445	206,243	16.79%	940,408	954,677
Transfer to operating reserves	25,000	25,000	0	0.00%	-	-
Transfer to capital reserves	1,148,173	1,195,726	47,553	3.98%	1,158,872	1,370,310
Transfer to capital program	847,145	702,164	(144,981)	(20.65%)	11,488	117,558
<b>TOTAL EXPENDITURES</b>	<b>7,525,739</b>	<b>7,967,074</b>	<b>441,335</b>	<b>5.54%</b>	<b>6,281,115</b>	<b>6,918,732</b>
<b>NET COST / (REVENUE):</b>	<b>5,090,861</b>	<b>5,677,217</b>	<b>586,356</b>	<b>10.33%</b>	<b>5,276,328</b>	<b>5,108,279</b>
<b>NET COST - OPERATING FUND</b>	<b>3,070,543</b>	<b>3,784,946</b>	<b>714,403</b>	<b>18.87%</b>	<b>4,111,034</b>	<b>3,625,477</b>
<b>NET COST - RESERVE FUND</b>	<b>1,173,173</b>	<b>1,190,106</b>	<b>16,933</b>	<b>1.42%</b>	<b>1,153,805</b>	<b>1,365,244</b>
<b>NET COST - CAPITAL FUND</b>	<b>847,145</b>	<b>702,164</b>	<b>(144,981)</b>	<b>(20.65%)</b>	<b>11,488</b>	<b>117,558</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Public Works  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	%	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
Aggregate levy	\$52,447	\$100,000	\$47,553	47.55%	\$93,102	\$112,328
User fees and sale of goods	388,787	342,806	(45,981)	(13.41%)	273,186	287,435
Allocation for in-house equip Rental	952,076	792,986	(159,090)	(20.06%)	479,919	715,620
Returns on investment	4,135	4,135	-	0.00%	5,448	5,448
Other governments transfer for operating	988,226	991,226	3,000	0.30%	100,000	631,226
Other revenue	16,536	-	(16,536)	0.00%	23,659	29,100
Drawn from operating reserves	-	30,620	30,620	100.00%	5,067	5,067
<b>TOTAL REVENUE</b>	<b>2,402,206</b>	<b>2,261,773</b>	<b>(140,433)</b>	<b>(6.21%)</b>	<b>980,380</b>	<b>1,786,223</b>
<b>EXPENDITURES</b>						
Salaries and benefits	2,004,727	2,135,473	130,746	6.12%	1,938,428	1,988,704
Materials, goods, supplies	2,405,657	2,586,106	180,449	6.98%	2,166,706	2,398,935
Utilities	65,262	79,940	14,678	18.36%	61,160	76,865
Contracted and general services	1,000,827	1,197,570	196,743	16.43%	917,617	928,815
Transfer to operating reserves	25,000	25,000	0	0.00%	-	-
Transfer to capital reserves	1,130,173	1,177,726	47,553	4.04%	1,140,872	1,352,310
Transfer to capital program	847,145	702,164	(144,981)	(20.65%)	11,488	117,558
<b>TOTAL EXPENDITURES</b>	<b>7,478,790</b>	<b>7,903,979</b>	<b>425,189</b>	<b>5.38%</b>	<b>6,236,270</b>	<b>6,863,187</b>
<b>NET COST / (REVENUE):</b>	<b>5,076,585</b>	<b>5,642,207</b>	<b>565,622</b>	<b>10.02%</b>	<b>5,255,890</b>	<b>5,076,964</b>
<b>NET COST - OPERATING FUND</b>	<b>3,074,267</b>	<b>3,767,936</b>	<b>693,669</b>	<b>18.41%</b>	<b>4,108,596</b>	<b>3,612,162</b>
<b>NET COST - RESERVE FUND</b>	<b>1,155,173</b>	<b>1,172,106</b>	<b>16,933</b>	<b>1.44%</b>	<b>1,135,805</b>	<b>1,347,244</b>
<b>NET COST - CAPITAL FUND</b>	<b>847,145</b>	<b>702,164</b>	<b>(144,981)</b>	<b>(20.65%)</b>	<b>11,488</b>	<b>117,558</b>





COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Airport Services  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
Rental income	\$11,075	\$11,075	-	0.00%	\$10,915	\$10,915
Other governments transfer for operating	12,758	17,010	4,253	25.00%	13,493	13,315
Other revenue	8,840	-	(8,840)	0.00%	-	-
<b>TOTAL REVENUE</b>	<b>32,673</b>	<b>28,085</b>	<b>(4,588)</b>	<b>(16.33%)</b>	<b>24,408</b>	<b>24,230</b>
<b>EXPENDITURES</b>						
Salaries and benefits	1,500	3,070	1,570	51.14%	-	1,800
Materials, goods, supplies	2,752	7,000	4,248	60.69%	832	5,537
Utilities	3,322	4,150	828	19.96%	3,223	4,346
Contracted and general services	21,375	30,875	9,500	30.77%	22,791	25,862
Transfer to capital reserves	18,000	18,000	-	0.00%	18,000	18,000
<b>TOTAL EXPENDITURES</b>	<b>46,949</b>	<b>63,095</b>	<b>16,146</b>	<b>25.59%</b>	<b>44,846</b>	<b>55,545</b>
<b>NET COST / (REVENUE):</b>	<b>14,276</b>	<b>35,010</b>	<b>20,734</b>	<b>59.22%</b>	<b>20,438</b>	<b>31,315</b>
<b>NET COST - OPERATING FUND</b>	<b>(3,724)</b>	<b>17,010</b>	<b>20,734</b>	<b>121.89%</b>	<b>2,438</b>	<b>13,315</b>
<b>NET COST - RESERVE FUND</b>	<b>18,000</b>	<b>18,000</b>	<b>-</b>	<b>0.00%</b>	<b>18,000</b>	<b>18,000</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 UTILITIES AND WASTE MANAGEMENT  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
Local improvement levy	\$21,885	\$21,885	-	0.00%	\$21,885	\$21,885
User fees and sale of goods	375,656	362,900	(12,756)	(3.52%)	333,081	360,071
Rental income	27,707	46,720	19,013	40.70%	34,792	35,624
Returns on investment	-	2,476	2,476	100.00%	-	22,872
Other revenue	-	1,500,000	1,500,000	100.00%	-	-
Contribution from capital program	22,902	23,302	400	1.72%	-	14,850
<b>TOTAL REVENUE</b>	<b>448,150</b>	<b>1,957,283</b>	<b>1,509,133</b>	<b>77.10%</b>	<b>389,758</b>	<b>455,302</b>
<b>EXPENDITURES</b>						
Salaries and benefits	132,500	129,444	(3,056)	(2.36%)	117,859	124,165
Materials, goods, supplies	48,835	65,726	16,891	25.70%	34,802	35,286
Utilities	19,562	25,600	6,038	23.59%	18,891	22,972
Contracted and general services	150,989	239,871	88,882	37.05%	129,425	145,337
Purchases from other governments	123,786	125,240	1,454	1.16%	112,539	132,703
Transfer to other governments	63,780	1,585,040	1,521,260	95.98%	57,833	70,057
Provision for allowances	-	30,425	30,425	100.00%	-	30,425
Transfer to capital reserves	183,885	207,846	23,961	11.53%	178,885	228,742
<b>TOTAL EXPENDITURES</b>	<b>723,337</b>	<b>2,409,192</b>	<b>1,685,855</b>	<b>69.98%</b>	<b>650,233</b>	<b>789,687</b>
<b>NET COST / (REVENUE):</b>	<b>275,187</b>	<b>451,909</b>	<b>176,722</b>	<b>39.11%</b>	<b>260,475</b>	<b>334,385</b>
<b>NET COST - OPERATING FUND</b>	<b>114,203</b>	<b>267,365</b>	<b>153,161</b>	<b>57.29%</b>	<b>81,590</b>	<b>120,493</b>
<b>NET COST - RESERVE FUND</b>	<b>183,885</b>	<b>207,846</b>	<b>23,961</b>	<b>11.53%</b>	<b>178,885</b>	<b>228,742</b>
<b>NET COST - CAPITAL FUND</b>	<b>(22,902)</b>	<b>(23,302)</b>	<b>(400)</b>	<b>1.72%</b>	<b>-</b>	<b>(14,850)</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Water & Sewer Utility Holders  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
Local improvement levy	\$21,885	\$21,885	-	0.00%	\$21,885	\$21,885
User fees and sale of goods	288,923	298,375	9,452	3.17%	276,867	296,148
Rental income	27,707	46,720	19,013	40.70%	34,792	35,624
Returns on investment	-	2,476	2,476	100.00%	-	22,872
Other revenue	-	1,500,000	1,500,000	100.00%	-	-
<b>TOTAL REVENUE</b>	<b>338,515</b>	<b>1,869,456</b>	<b>1,530,941</b>	<b>81.89%</b>	<b>333,544</b>	<b>376,530</b>
<b>EXPENDITURES</b>						
Salaries and benefits	70,172	76,608	6,436	8.40%	70,271	76,003
Materials, goods, supplies	22,324	24,450	2,126	8.70%	17,616	17,910
Utilities	16,449	18,969	2,520	13.29%	16,497	20,242
Contracted and general services	42,568	102,166	59,598	58.33%	37,192	41,989
Purchases from other governments	113,559	116,140	2,581	2.22%	105,758	122,319
Transfer to other governments	-	1,500,000	1,500,000	100.00%	-	-
Transfer to capital reserves	88,885	88,885	-	0.00%	88,885	109,072
<b>TOTAL EXPENDITURES</b>	<b>353,957</b>	<b>1,927,218</b>	<b>1,573,261</b>	<b>81.63%</b>	<b>336,219</b>	<b>387,534</b>
<b>NET COST / (REVENUE):</b>	<b>15,442</b>	<b>57,762</b>	<b>42,320</b>	<b>73.27%</b>	<b>2,675</b>	<b>11,004</b>
<b>NET COST - OPERATING FUND</b>	<b>(73,443)</b>	<b>(31,123)</b>	<b>42,320</b>	<b>(135.98%)</b>	<b>(86,210)</b>	<b>(98,068)</b>
<b>NET COST - RESERVE FUND</b>	<b>88,885</b>	<b>88,885</b>	<b>-</b>	<b>0.00%</b>	<b>88,885</b>	<b>109,072</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Truck Fill  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	%	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$21,812	\$19,525	(\$2,287)	(11.71%)	\$20,981	\$24,175
<b>TOTAL REVENUE</b>	<b>21,812</b>	<b>19,525</b>	<b>(2,287)</b>	<b>(11.71%)</b>	<b>20,981</b>	<b>24,175</b>
<b>EXPENDITURES</b>						
Salaries and benefits	1,129	1,216	87	7.17%	1,045	1,128
Materials, goods, supplies	298	1,000	702	70.18%	2,536	2,536
Utilities	1,159	1,700	541	31.82%	1,122	1,333
Contracted and general services	5,847	6,181	334	5.41%	720	745
Purchases from other governments	7,227	6,100	(1,127)	(18.48%)	6,781	7,385
Transfer to capital reserves	-	3,328	3,328	100.00%	-	-
<b>TOTAL EXPENDITURES</b>	<b>15,660</b>	<b>19,525</b>	<b>3,865</b>	<b>19.79%</b>	<b>12,204</b>	<b>13,127</b>
<b>NET COST / (REVENUE):</b>	<b>(6,152)</b>	<b>0</b>	<b>6,152</b>	<b>142730726</b>	<b>(8,777)</b>	<b>(11,048)</b>
<b>NET COST - OPERATING FUND</b>	<b>(6,152)</b>	<b>(3,328)</b>	<b>2,824</b>	<b>(84.87%)</b>	<b>(8,777)</b>	<b>(11,048)</b>
<b>NET COST - RESERVE FUND</b>	<b>-</b>	<b>3,328</b>	<b>3,328</b>	<b>100.00%</b>	<b>-</b>	<b>-</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Lagoons  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	%	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$62,071	\$45,000	(\$17,071)	(37.94%)	\$35,234	\$39,747
Contribution from capital program	17,250	17,650	400	2.27%	-	14,850
<b>TOTAL REVENUE</b>	<b>79,321</b>	<b>62,650</b>	<b>(16,671)</b>	<b>(26.61%)</b>	<b>35,234</b>	<b>54,597</b>
<b>EXPENDITURES</b>						
Salaries and benefits	8,380	8,936	556	6.22%	4,364	4,631
Materials, goods, supplies	669	1,200	531	44.25%	183	183
Utilities	1,954	4,931	2,977	60.37%	1,273	1,397
Contracted and general services	17,760	23,950	6,190	25.84%	12,716	15,716
Purchases from other governments	3,000	3,000	-	0.00%	-	3,000
Transfer to capital reserves	-	20,633	20,633	100.00%	-	29,669
<b>TOTAL EXPENDITURES</b>	<b>31,764</b>	<b>62,650</b>	<b>30,886</b>	<b>49.30%</b>	<b>18,536</b>	<b>54,597</b>
<b>NET COST / (REVENUE):</b>	<b>(47,557)</b>	<b>0</b>	<b>47,557</b>	<b>121942052</b>	<b>(16,698)</b>	<b>0</b>
<b>NET COST - OPERATING FUND</b>	<b>(30,307)</b>	<b>(2,983)</b>	<b>27,324</b>	<b>(915.98%)</b>	<b>(16,698)</b>	<b>(14,819)</b>
<b>NET COST - RESERVE FUND</b>	<b>-</b>	<b>20,633</b>	<b>20,633</b>	<b>100.00%</b>	<b>-</b>	<b>29,669</b>
<b>NET COST - CAPITAL FUND</b>	<b>(17,250)</b>	<b>(17,650)</b>	<b>(400)</b>	<b>2.27%</b>	<b>-</b>	<b>(14,850)</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 General Utility Services  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
REVENUE						
EXPENDITURES						
Salaries and benefits	\$22,012	\$22,734	\$722	3.18%	\$21,520	\$21,744
Materials, goods, supplies	1,370	4,076	2,706	66.39%	1,911	1,911
Contracted and general services	8,020	13,716	5,696	41.53%	1,961	2,291
Transfer to capital reserves	50,000	50,000	-	0.00%	50,000	50,000
<b>TOTAL EXPENDITURES</b>	<b>81,402</b>	<b>90,526</b>	<b>9,124</b>	<b>10.08%</b>	<b>75,392</b>	<b>75,946</b>
<b>NET COST / (REVENUE):</b>	<b>81,402</b>	<b>90,526</b>	<b>9,124</b>	<b>10.08%</b>	<b>75,392</b>	<b>75,946</b>
<b>NET COST - OPERATING FUND</b>	<b>31,402</b>	<b>40,526</b>	<b>9,124</b>	<b>22.51%</b>	<b>25,392</b>	<b>25,946</b>
<b>NET COST - RESERVE FUND</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>0.00%</b>	<b>50,000</b>	<b>50,000</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Waste Management  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$2,850	-	(\$2,850)	0.00%	-	-
Contribution from capital program	5,652	5,652	0	0.00%	-	-
<b>TOTAL REVENUE</b>	<b>8,502</b>	<b>5,652</b>	<b>(2,850)</b>	<b>(50.43%)</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES</b>						
Salaries and benefits	30,807	19,950	(10,857)	(54.42%)	20,658	20,658
Materials, goods, supplies	24,173	35,000	10,827	30.93%	12,557	12,747
Contracted and general services	76,794	93,858	17,064	18.18%	76,836	84,596
Transfer to other governments	63,780	85,040	21,260	25.00%	57,833	70,057
Provision for allowances	-	30,425	30,425	100.00%	-	30,425
Transfer to capital reserves	45,000	45,000	0	0.00%	40,000	40,000
<b>TOTAL EXPENDITURES</b>	<b>240,555</b>	<b>309,273</b>	<b>68,718</b>	<b>22.22%</b>	<b>207,883</b>	<b>258,483</b>
<b>NET COST / (REVENUE):</b>	<b>232,053</b>	<b>303,621</b>	<b>71,569</b>	<b>23.57%</b>	<b>207,883</b>	<b>258,483</b>
<b>NET COST - OPERATING FUND</b>	<b>192,704</b>	<b>264,273</b>	<b>71,569</b>	<b>27.08%</b>	<b>167,883</b>	<b>218,483</b>
<b>NET COST - RESERVE FUND</b>	<b>45,000</b>	<b>45,000</b>	<b>0</b>	<b>0.00%</b>	<b>40,000</b>	<b>40,000</b>
<b>NET COST - CAPITAL FUND</b>	<b>(5,652)</b>	<b>(5,652)</b>	<b>0</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 COMMUNITY SUPPORT SERVICES  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$75,500	\$75,500	-	0.00%	\$68,500	\$68,500
TOTAL EXPENDITURES	<u>75,500</u>	<u>75,500</u>	<u>-</u>	<u>0.00%</u>	<u>68,500</u>	<u>68,500</u>
NET COST / (REVENUE):	75,500	75,500	-	0.00%	68,500	68,500
NET COST - OPERATING FUND	75,500	75,500	-	0.00%	68,500	68,500





COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Family and Community Support Services (FCSS)  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$75,500	\$75,500	-	0.00%	\$68,500	\$68,500
TOTAL EXPENDITURES	<u>75,500</u>	<u>75,500</u>	<u>-</u>	<u>0.00%</u>	<u>68,500</u>	<u>68,500</u>
NET COST / (REVENUE):	75,500	75,500	-	0.00%	68,500	68,500
NET COST - OPERATING FUND	75,500	75,500	-	0.00%	68,500	68,500



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 PLANNING & DEVELOPMENT  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	%	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	-	\$262,858	\$262,858	100.00%	\$278,160	\$278,160
Rental income	13,415	12,790	(625)	(4.89%)	19,287	14,787
Licenses, permits and fees	11,200	12,250	1,050	8.57%	15,600	15,700
Returns on investment	22,921	9,600	(13,321)	(138.76%)	8,770	10,590
Other revenue	22,979	20,500	(2,479)	(12.09%)	33,788	33,838
Drawn from operating reserves	18,065	18,065	0	0.00%	8,500	515,443
Contribution from capital program	-	-	-	0.00%	-	80,075
<b>TOTAL REVENUE</b>	<b>88,579</b>	<b>336,063</b>	<b>247,484</b>	<b>73.64%</b>	<b>364,105</b>	<b>948,593</b>
<b>EXPENDITURES</b>						
Salaries and benefits	195,110	213,746	18,636	8.72%	181,671	198,087
Materials, goods, supplies	31,256	131,613	100,356	76.25%	258,615	281,806
Contracted and general services	51,354	127,930	76,576	59.86%	109,147	119,199
Transfer to individuals and organizations	-	-	-	0.00%	-	498,508
Transfer to operating reserves	17,500	17,500	-	0.00%	10,000	10,000
Transfer to capital reserves	31,440	174,866	143,426	82.02%	68,741	70,561
<b>TOTAL EXPENDITURES</b>	<b>326,661</b>	<b>665,655</b>	<b>338,994</b>	<b>50.93%</b>	<b>628,173</b>	<b>1,178,160</b>
<b>NET COST / (REVENUE):</b>	<b>238,082</b>	<b>329,592</b>	<b>91,510</b>	<b>27.76%</b>	<b>264,068</b>	<b>229,567</b>
<b>NET COST - OPERATING FUND</b>	<b>207,206</b>	<b>155,291</b>	<b>(51,915)</b>	<b>(33.43%)</b>	<b>193,827</b>	<b>744,524</b>
<b>NET COST - RESERVE FUND</b>	<b>30,875</b>	<b>174,301</b>	<b>143,426</b>	<b>82.29%</b>	<b>70,241</b>	<b>(434,882)</b>
<b>NET COST - CAPITAL FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>(80,075)</b>



COUNTY OF BARRHEAD NO. 11  
 YTD BUDGET REPORT  
 Land Use Planning & Dev  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	%	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
Licenses, permits and fees	\$11,200	\$12,250	\$1,050	8.57%	\$15,600	\$15,700
Returns on investment	22,921	9,600	(13,321)	(138.76%)	8,770	10,590
Other revenue	22,979	20,500	(2,479)	(12.09%)	33,788	33,838
Drawn from operating reserves	11,565	11,565	-	0.00%	-	8,435
<b>TOTAL REVENUE</b>	<b>68,664</b>	<b>53,915</b>	<b>(14,749)</b>	<b>(27.36%)</b>	<b>58,158</b>	<b>68,563</b>
<b>EXPENDITURES</b>						
Salaries and benefits	132,532	124,814	(7,718)	(6.18%)	109,775	120,162
Materials, goods, supplies	31,011	31,268	257	0.82%	34,756	34,866
Contracted and general services	39,251	73,832	34,581	46.84%	27,988	37,582
Transfer to operating reserves	17,500	17,500	-	0.00%	10,000	10,000
Transfer to capital reserves	31,440	29,600	(1,840)	(6.22%)	38,831	40,651
<b>TOTAL EXPENDITURES</b>	<b>251,735</b>	<b>277,014</b>	<b>25,279</b>	<b>9.13%</b>	<b>221,349</b>	<b>243,260</b>
<b>NET COST / (REVENUE):</b>	<b>183,070</b>	<b>223,099</b>	<b>40,029</b>	<b>17.94%</b>	<b>163,191</b>	<b>174,697</b>
<b>NET COST - OPERATING FUND</b>	<b>145,695</b>	<b>187,564</b>	<b>41,869</b>	<b>22.32%</b>	<b>114,360</b>	<b>132,481</b>
<b>NET COST - RESERVE FUND</b>	<b>37,375</b>	<b>35,535</b>	<b>(1,840)</b>	<b>(5.18%)</b>	<b>48,831</b>	<b>42,216</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Economic Development  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
Drawn from operating reserves	\$6,500	\$6,500	\$0	0.00%	\$8,500	\$507,008
<b>TOTAL REVENUE</b>	<b>6,500</b>	<b>6,500</b>	<b>0</b>	<b>0.00%</b>	<b>8,500</b>	<b>507,008</b>
<b>EXPENDITURES</b>						
Salaries and benefits	62,579	88,932	26,354	29.63%	71,896	77,926
Materials, goods, supplies	245	1,000	755	75.48%	301	341
Contracted and general services	11,820	35,551	23,731	66.75%	38,029	38,487
Transfer to individuals and organizations	-	-	-	0.00%	-	498,508
<b>TOTAL EXPENDITURES</b>	<b>74,644</b>	<b>125,483</b>	<b>50,840</b>	<b>40.52%</b>	<b>110,226</b>	<b>615,261</b>
<b>NET COST / (REVENUE):</b>	<b>68,144</b>	<b>118,983</b>	<b>50,840</b>	<b>42.73%</b>	<b>101,726</b>	<b>108,254</b>
<b>NET COST - OPERATING FUND</b>	<b>74,644</b>	<b>125,483</b>	<b>50,840</b>	<b>40.52%</b>	<b>110,226</b>	<b>615,261</b>
<b>NET COST - RESERVE FUND</b>	<b>(6,500)</b>	<b>(6,500)</b>	<b>0</b>	<b>0.00%</b>	<b>(8,500)</b>	<b>(507,008)</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Subdivision & Land Development  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	-	\$262,858	\$262,858	100.00%	\$278,160	\$278,160
Contribution from capital program	-	-	-	0.00%	-	80,075
<b>TOTAL REVENUE</b>	<b>-</b>	<b>262,858</b>	<b>262,858</b>	<b>100.00%</b>	<b>278,160</b>	<b>358,235</b>
<b>EXPENDITURES</b>						
Materials, goods, supplies	-	99,345	99,345	100.00%	223,559	246,599
Contracted and general services	283	18,547	18,264	98.47%	42,924	42,924
Transfer to capital reserves	-	145,266	145,266	100.00%	29,910	29,910
<b>TOTAL EXPENDITURES</b>	<b>283</b>	<b>263,158</b>	<b>262,875</b>	<b>99.89%</b>	<b>296,392</b>	<b>319,433</b>
<b>NET COST / (REVENUE):</b>	<b>283</b>	<b>300</b>	<b>17</b>	<b>5.67%</b>	<b>18,232</b>	<b>(38,802)</b>
<b>NET COST - OPERATING FUND</b>	<b>283</b>	<b>(144,966)</b>	<b>(145,249)</b>	<b>100.20%</b>	<b>(11,677)</b>	<b>11,363</b>
<b>NET COST - RESERVE FUND</b>	<b>-</b>	<b>145,266</b>	<b>145,266</b>	<b>100.00%</b>	<b>29,910</b>	<b>29,910</b>
<b>NET COST - CAPITAL FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>(80,075)</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Land, Housing & Building Rentals  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
Rental income	\$13,415	\$12,790	(\$625)	(4.89%)	\$19,287	\$14,787
<b>TOTAL REVENUE</b>	<b>13,415</b>	<b>12,790</b>	<b>(625)</b>	<b>(4.89%)</b>	<b>19,287</b>	<b>14,787</b>
<b>EXPENDITURES</b>						
Contracted and general services	-	-	-	0.00%	206	206
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>206</b>	<b>206</b>
<b>NET COST / (REVENUE):</b>	<b>(13,415)</b>	<b>(12,790)</b>	<b>625</b>	<b>(4.89%)</b>	<b>(19,081)</b>	<b>(14,581)</b>
<b>NET COST - OPERATING FUND</b>	<b>(13,415)</b>	<b>(12,790)</b>	<b>625</b>	<b>(4.89%)</b>	<b>(19,081)</b>	<b>(14,581)</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 AGRICULTURAL SERVICES  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	%	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$121,610	\$192,978	\$71,368	36.98%	\$42,581	\$198,653
Rental income	-	8,000	8,000	100.00%	5,400	5,400
Other governments transfer for operating	335,960	282,032	(53,927)	(19.12%)	355,907	244,379
Other revenue	-	4,999	4,999	100.00%	5,437	5,437
Drawn from unrestricted reserves	7,000	7,000	0	0.00%	-	-
Drawn from operating reserves	2,753	9,643	6,890	71.45%	2,135	10,505
<b>TOTAL REVENUE</b>	<b>467,323</b>	<b>504,652</b>	<b>37,329</b>	<b>7.40%</b>	<b>411,460</b>	<b>464,374</b>
<b>EXPENDITURES</b>						
Salaries and benefits	320,936	366,898	45,962	12.53%	290,764	310,009
Materials, goods, supplies	116,958	138,872	21,914	15.78%	107,460	108,245
Utilities	454	5,550	5,096	91.82%	752	5,187
Contracted and general services	56,739	195,249	138,510	70.94%	75,536	147,569
Transfer to other governments	-	4,000	4,000	100.00%	2,500	3,598
Transfer to individuals and organizations	41,471	51,431	9,960	19.37%	43,343	70,834
Transfer to operating reserves	-	11,986	11,986	100.00%	-	32,100
Transfer to capital reserves	30,000	30,000	-	0.00%	30,000	30,000
<b>TOTAL EXPENDITURES</b>	<b>566,558</b>	<b>803,986</b>	<b>237,427</b>	<b>29.53%</b>	<b>550,354</b>	<b>707,541</b>
<b>NET COST / (REVENUE):</b>	<b>99,235</b>	<b>299,333</b>	<b>200,099</b>	<b>66.85%</b>	<b>138,893</b>	<b>243,167</b>
<b>NET COST - OPERATING FUND</b>	<b>78,988</b>	<b>273,990</b>	<b>195,002</b>	<b>71.17%</b>	<b>111,029</b>	<b>191,571</b>
<b>NET COST - RESERVE FUND</b>	<b>20,247</b>	<b>25,343</b>	<b>5,096</b>	<b>20.11%</b>	<b>27,865</b>	<b>51,595</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Ag Services  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$28,175	\$26,550	(\$1,625)	(6.12%)	\$26,648	\$26,648
Rental income	-	8,000	8,000	100.00%	5,400	5,400
Other governments transfer for operating	168,235	129,907	(38,327)	(29.50%)	125,407	126,879
Other revenue	-	4,999	4,999	100.00%	5,437	5,437
Drawn from unrestricted reserves	7,000	7,000	0	0.00%	-	-
Drawn from operating reserves	2,753	1,273	(1,480)	(116.22%)	2,135	2,135
<b>TOTAL REVENUE</b>	<b>206,163</b>	<b>177,730</b>	<b>(28,433)</b>	<b>(16.00%)</b>	<b>165,027</b>	<b>166,499</b>
<b>EXPENDITURES</b>						
Salaries and benefits	230,986	257,282	26,295	10.22%	219,998	231,913
Materials, goods, supplies	80,093	105,561	25,468	24.13%	74,641	75,075
Utilities	454	5,550	5,096	91.82%	752	5,187
Contracted and general services	41,473	83,669	42,196	50.43%	57,588	62,893
Transfer to other governments	-	4,000	4,000	100.00%	2,500	3,598
Transfer to individuals and organizations	17,000	19,000	2,000	10.53%	1,000	1,000
Transfer to capital reserves	30,000	30,000	-	0.00%	30,000	30,000
<b>TOTAL EXPENDITURES</b>	<b>400,007</b>	<b>505,062</b>	<b>105,055</b>	<b>20.80%</b>	<b>386,479</b>	<b>409,666</b>
<b>NET COST / (REVENUE):</b>	<b>193,844</b>	<b>327,332</b>	<b>133,488</b>	<b>40.78%</b>	<b>221,452</b>	<b>243,167</b>
<b>NET COST - OPERATING FUND</b>	<b>173,597</b>	<b>305,606</b>	<b>132,008</b>	<b>43.20%</b>	<b>193,587</b>	<b>215,302</b>
<b>NET COST - RESERVE FUND</b>	<b>20,247</b>	<b>21,727</b>	<b>1,480</b>	<b>6.81%</b>	<b>27,865</b>	<b>27,865</b>





COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Highway 2 Conservation (H2C) / ALUS  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	%	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$93,435	\$166,428	\$72,993	43.86%	\$15,933	\$172,005
Other governments transfer for operating	167,725	152,125	(15,600)	(10.25%)	230,500	117,500
Drawn from operating reserves	-	8,370	8,370	100.00%	-	8,370
<b>TOTAL REVENUE</b>	<b>261,160</b>	<b>326,923</b>	<b>65,762</b>	<b>20.12%</b>	<b>246,433</b>	<b>297,875</b>
<b>EXPENDITURES</b>						
Salaries and benefits	89,950	109,616	19,667	17.94%	70,766	78,096
Materials, goods, supplies	36,865	33,311	(3,554)	(10.67%)	32,819	33,169
Contracted and general services	15,265	111,580	96,315	86.32%	17,948	84,675
Transfer to individuals and organizations	24,471	32,431	7,960	24.54%	42,343	69,834
Transfer to operating reserves	-	11,986	11,986	100.00%	-	32,100
<b>TOTAL EXPENDITURES</b>	<b>166,551</b>	<b>298,924</b>	<b>132,372</b>	<b>44.28%</b>	<b>163,875</b>	<b>297,875</b>
<b>NET COST / (REVENUE):</b>	<b>(94,609)</b>	<b>(27,999)</b>	<b>66,610</b>	<b>(237.90%)</b>	<b>(82,558)</b>	<b>-</b>
<b>NET COST - OPERATING FUND</b>	<b>(94,609)</b>	<b>(31,615)</b>	<b>62,994</b>	<b>(199.25%)</b>	<b>(82,558)</b>	<b>(23,731)</b>
<b>NET COST - RESERVE FUND</b>	<b>-</b>	<b>3,616</b>	<b>3,616</b>	<b>100.00%</b>	<b>-</b>	<b>23,731</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 RECREATION & CULTURE  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	%	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$11,588	\$9,150	(\$2,438)	(26.65%)	\$10,300	\$10,300
Returns on investment	3,272	3,272	-	0.00%	3,458	3,458
Other governments transfer for operating	137,330	137,330	-	0.00%	147,330	147,330
Other revenue	2,512	3,780	1,269	33.56%	3,300	3,300
Drawn from operating reserves	13,750	15,000	1,250	8.33%	11,050	11,050
Contribution from capital program	-	-	-	0.00%	-	3,965
<b>TOTAL REVENUE</b>	<b>168,452</b>	<b>168,532</b>	<b>80</b>	<b>0.05%</b>	<b>175,438</b>	<b>179,402</b>
<b>EXPENDITURES</b>						
Salaries and benefits	16,818	17,400	582	3.34%	23,845	23,856
Materials, goods, supplies	4,429	9,862	5,433	55.09%	15,404	15,691
Contracted and general services	16,901	18,645	1,744	9.35%	17,034	19,380
Transfer to other governments	355,700	359,600	3,900	1.08%	351,625	352,694
Transfer to individuals and organizations	18,690	19,950	1,260	6.32%	28,925	28,925
Transfer to local boards and agencies	164,937	165,523	585	0.35%	156,355	157,621
Interest on long term debt	57,934	114,671	56,737	49.48%	60,276	119,183
Principal payment for debenture	83,054	167,303	84,249	50.36%	80,711	162,586
Transfer to operating reserves	9,654	9,654	-	0.00%	9,654	13,619
<b>TOTAL EXPENDITURES</b>	<b>728,116</b>	<b>882,607</b>	<b>154,491</b>	<b>17.50%</b>	<b>743,830</b>	<b>893,554</b>
<b>NET COST / (REVENUE):</b>	<b>559,665</b>	<b>714,076</b>	<b>154,411</b>	<b>21.62%</b>	<b>568,393</b>	<b>714,152</b>
<b>NET COST - OPERATING FUND</b>	<b>563,761</b>	<b>719,421</b>	<b>155,661</b>	<b>21.64%</b>	<b>569,789</b>	<b>715,548</b>
<b>NET COST - RESERVE FUND</b>	<b>(4,096)</b>	<b>(5,346)</b>	<b>(1,250)</b>	<b>23.38%</b>	<b>(1,396)</b>	<b>2,569</b>
<b>NET COST - CAPITAL FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>(3,965)</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Recreation  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	% Variance	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
User fees and sale of goods	\$11,588	\$9,150	(\$2,438)	(26.65%)	\$10,300	\$10,300
Returns on investment	3,272	3,272	-	0.00%	3,458	3,458
Other revenue	2,512	3,780	1,269	33.56%	3,300	3,300
Drawn from operating reserves	9,000	10,000	1,000	10.00%	9,550	9,550
Contribution from capital program	-	-	-	0.00%	-	3,965
<b>TOTAL REVENUE</b>	<b>26,372</b>	<b>26,202</b>	<b>(170)</b>	<b>(0.65%)</b>	<b>26,608</b>	<b>30,572</b>
<b>EXPENDITURES</b>						
Salaries and benefits	16,818	17,400	582	3.34%	23,845	23,856
Materials, goods, supplies	4,429	9,862	5,433	55.09%	8,050	8,050
Contracted and general services	16,901	18,645	1,744	9.35%	15,399	15,399
Transfer to other governments	355,700	355,700	0	0.00%	351,625	351,625
Transfer to individuals and organizations	9,000	10,000	1,000	10.00%	22,475	22,475
Interest on long term debt	57,934	114,671	56,737	49.48%	60,276	119,183
Principal payment for debenture	83,054	167,303	84,249	50.36%	80,711	162,586
Transfer to operating reserves	9,654	9,654	-	0.00%	9,654	13,619
<b>TOTAL EXPENDITURES</b>	<b>553,489</b>	<b>703,235</b>	<b>149,745</b>	<b>21.29%</b>	<b>572,036</b>	<b>716,793</b>
<b>NET COST / (REVENUE):</b>	<b>527,118</b>	<b>677,033</b>	<b>149,915</b>	<b>22.14%</b>	<b>545,428</b>	<b>686,221</b>
<b>NET COST - OPERATING FUND</b>	<b>526,464</b>	<b>677,379</b>	<b>150,915</b>	<b>22.28%</b>	<b>545,324</b>	<b>686,116</b>
<b>NET COST - RESERVE FUND</b>	<b>654</b>	<b>(346)</b>	<b>(1,000)</b>	<b>289.10%</b>	<b>104</b>	<b>4,069</b>
<b>NET COST - CAPITAL FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>(3,965)</b>



COUNTY OF BARRHEAD NO.11  
 YTD BUDGET REPORT  
 Culture  
 For the Eleven Months Ending November 30, 2023

	November 2023 YTD	2023 Budget	Budget Variance	%	November 2022 YTD	PY (2022)
<b>REVENUE</b>						
Other governments transfer for operating	\$137,330	\$137,330	-	0.00%	\$147,330	\$147,330
Drawn from operating reserves	4,750	5,000	250	5.00%	1,500	1,500
<b>TOTAL REVENUE</b>	<b>142,080</b>	<b>142,330</b>	<b>250</b>	<b>0.18%</b>	<b>148,830</b>	<b>148,830</b>
<b>EXPENDITURES</b>						
Materials, goods, supplies	-	-	-	0.00%	7,354	7,640
Contracted and general services	-	-	-	0.00%	1,635	3,981
Transfer to other governments	-	3,900	3,900	100.00%	-	1,069
Transfer to individuals and organizations	9,690	9,950	260	2.61%	6,450	6,450
Transfer to local boards and agencies	164,937	165,523	585	0.35%	156,355	157,621
<b>TOTAL EXPENDITURES</b>	<b>174,627</b>	<b>179,373</b>	<b>4,745</b>	<b>2.65%</b>	<b>171,795</b>	<b>176,761</b>
<b>NET COST / (REVENUE):</b>	<b>32,547</b>	<b>37,043</b>	<b>4,495</b>	<b>12.14%</b>	<b>22,965</b>	<b>27,931</b>
<b>NET COST - OPERATING FUND</b>	<b>37,297</b>	<b>42,043</b>	<b>4,745</b>	<b>11.29%</b>	<b>24,465</b>	<b>29,431</b>
<b>NET COST - RESERVE FUND</b>	<b>(4,750)</b>	<b>(5,000)</b>	<b>(250)</b>	<b>5.00%</b>	<b>(1,500)</b>	<b>(1,500)</b>

**County of Barrhead**  
**November 2023 YTD Capital Report**



	Admin & General	Enforce.	Fire & ERC	Public Works	Airport	Waste Mgmt	Utilities	Planning & Dev.	Subdiv & Land Dev.	Ag Services	Rec & Culture	November 2023 YTD	2023 BUDGET
<b>1 CAPITAL APPLIED</b>													
2 Land & Land Improvements				25,816		-						25,816	50,760
3 Buildings	9,812		-	29,234						28,520		67,566	336,868
4 Machinery & Equipment	50,854		-	2,699,704		-						2,750,558	3,118,342
5 Engineered Structures												-	
6 Sidewalks												-	
7 Road Construction				1,094,692								1,094,692	1,094,698
8 Paving & Overlays				6,380,605								6,380,605	7,167,160
9 Bridges				294,998								294,998	845,000
10 Neerlandia Lagoon							32,683					32,683	85,018
11 Vehicles		66,874	-	57,781								124,656	205,255
12 Land Improvements												-	
<b>Subtotal: Capital Assets</b>													
<b>13 Purchased/Constructed</b>	<b>60,666</b>	<b>66,874</b>	<b>-</b>	<b>10,582,828</b>	<b>-</b>	<b>-</b>	<b>32,683</b>	<b>-</b>	<b>-</b>	<b>28,520</b>	<b>-</b>	<b>10,771,572</b>	<b>12,903,101</b>
14 Transfer to Individuals												-	-
15 Transfer to Local Governments												-	-
16 Transfer to Operating	-	-	-	-	-	5,652	17,250	-	-	-	-	22,902	23,302
17 Transfer to Capital Reserves	120,000	10,000	97,000	1,130,173	18,000	45,000	138,885	31,440	-	30,000	-	1,620,498	1,835,438
<b>18 TOTAL CAPITAL APPLIED</b>	<b>180,666</b>	<b>76,874</b>	<b>97,000</b>	<b>11,713,001</b>	<b>18,000</b>	<b>50,652</b>	<b>188,818</b>	<b>31,440</b>	<b>-</b>	<b>58,520</b>	<b>-</b>	<b>12,414,972</b>	
<b>20 BUDGETED CAPITAL APPLIED:</b>	<b>252,224</b>	<b>95,000</b>	<b>175,450</b>	<b>13,320,135</b>	<b>18,000</b>	<b>395,652</b>	<b>265,514</b>	<b>29,600</b>	<b>145,266</b>	<b>65,000</b>	<b>-</b>	<b>14,761,841</b>	<b>14,761,841</b>
<b>21 CAPITAL ACQUIRED</b>													
22 Sale of Land												-	-
23 Sale of Buildings												-	-
24 Sale of Machinery & Equipment				1,178,557		-						1,178,557	1,139,200
25 Sale of Vehicles			-	2,969								2,969	21,500
26 Contributions from Individuals -Develop. Agree.												-	-
27 Contributions from individuals to Other Reserves												-	-
28 Contributions from Individuals for Capital Assets												-	-
29 Federal Grants				2,249,235								2,249,235	2,735,939
30 Provincial Grants Capital-Bridges				221,247								221,247	633,750
31 Provincial Grants Capital-MSI				3,749,536								3,749,536	3,749,536
32 Local Governments Contributions												-	-
33 Contributions from Operating				847,145								847,145	702,164
34 Contributions from Operating to Capital Reserves	120,000	10,000	97,000	1,130,173	18,000	45,000	138,885	31,440	-	30,000	-	1,620,498	1,835,438
35 Contributions from Reserves to Operating	-	-	-	-	-	5,652	17,250	-	-	-	-	22,902	23,302
36 Contributions from Reserves for Capital	60,666	66,874	-	2,334,139	-	-	32,683	-	-	28,520	-	2,522,883	3,921,012
<b>37 TOTAL CAPITAL ACQUIRED</b>	<b>180,666</b>	<b>76,874</b>	<b>97,000</b>	<b>11,713,001</b>	<b>18,000</b>	<b>50,652</b>	<b>188,818</b>	<b>31,440</b>	<b>-</b>	<b>58,520</b>	<b>-</b>	<b>12,414,972</b>	
<b>BUDGETED CAPITAL ACQUIRED:</b>	<b>252,224</b>	<b>95,000</b>	<b>175,450</b>	<b>13,320,135</b>	<b>18,000</b>	<b>395,652</b>	<b>265,514</b>	<b>29,600</b>	<b>145,266</b>	<b>65,000</b>	<b>-</b>	<b>14,761,841</b>	<b>14,761,841</b>

Capital Report  
2023 Capital Expenditures

CF - denotes carry forward

	EXPENDITURE YTD November 2023	FUNDING SOURCE						2023 BUDGET
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
<b>ADMINISTRATION</b>								
Projector for Council Chambers	2,604		2,604					8,800
Interior Upgrades	9,812		9,812					34,418
Carpet (CF)								19,000
Telephone System (CF)								20,000
CAMAlot Assessment Software	37,500		37,500					37,500
Records Management Software	10,750		10,750					12,506
	60,666	-	60,666	-	-	-	-	132,224
<b>FIRE</b>								
Command 2 (50%)								62,500
Radios (50%)								10,000
OnSite Training Facility (50%) (CF)								5,950
	-	-	-	-	-	-	-	78,450
<b>ENFORCEMENT</b>								
New Peace Officer vehicle	66,874		66,874					85,000
	66,874	-	66,874	-	-	-	-	85,000

Capital Report  
2023 Capital Expenditures

		EXPENDITURE							
		FUNDING SOURCE							
		YTD November 2023	GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	2023 BUDGET
<b>TRANSPORTATION</b>		<b># miles</b>							
<b>Bridges</b>									
	BF 78033 SW 17-62-3-W5 (STIP approved) (CF)	294,998		73,750		221,247			310,000
	BF 70370 RGE RD 51 (STIP Denied) (CF)	-							150,000
	BF 70917 RGE RD 20 (STIP Denied)	-							385,000
<b>Road Construction</b>									
	22-340 Completion (CF)	11,049		1,300	9,749				14,000
	23-640 WofNW5,8,17-61-4-W5 (Buruma North)	2.25	630,535						429,478
	23-440 NE&NW 16-59-4-W5 (D.Mackenzie West) (CF)	1	231,666	231,666					186,771
	23-740 - RGE RD 32 (Mast North) (CF)	1	4,831	4,831					191,763
	23-742 - Rge Rd 41 (New) Res#2023-171	1	216,609	216,609					182,657
	<del>23-741 - RGE RD 32 (Visser North)</del>								<del>272,686</del>
<b>Paving</b>									
	2022/3-340 W of 25 & 36 59-4-W5 (Autoparts Road)								
	- 2 miles	2	1,862,632		1,862,632				2,120,959
	Rge Rd 22 - 4 miles	4	4,126,390		376,854	3,749,536			4,613,749
	Thunder Lake Overlay		391,583	391,583					432,452
<b>Equipment Replacement</b>									
	2 x 2022 Scrapers (CF)	2,604,000		1,818,000			786,000		2,604,000
	2023 Dozer (purchased in 2022, sell old in 2023)	-		(375,000)			375,000		
	2023 Pintle Hitch Tri-Axle Trailer	56,158		50,398			5,760		55,990
	2023 Post Pounder	21,300		9,605			11,695		21,300
	2023 Steamer Pressure Washer	18,246		18,144			102		18,246
	2023 Pick Up Truck	57,781		54,812			2,969		57,755
<b>Buildings, Land, &amp; Land Improvements</b>									
	Concrete pad & foundation & eavestroughes	29,234		29,234					42,500
	Salt shed	-							200,000
	County welcome sign (CF)	-							5,760
	Fencing PW Yard	25,816		25,816					30,000
		11.25	10,582,828	847,145	2,334,139	2,249,235	3,970,783	1,181,526	-
									12,325,066

CF - denotes carry forward

Capital Report  
2023 Capital Expenditures

CF - denotes carry forward

	EXPENDITURE YTD November 2023	FUNDING SOURCE						2023 BUDGET
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
<b>AIRPORT</b>								
	-	-	-	-	-	-	-	-
<b>WASTE MANAGEMENT</b>								
Track Loader Waste Handler (50%)								330,000
Non-Compliance Rehab Work (50%) (CF)								15,000
	-	-	-	-	-	-	-	345,000
<b>UTILITIES</b>								
Neerlandia lagoon power & access	24,125		24,125					38,000
Neerlandia lagoon CF	8,558		8,558					47,018
	32,683	-	32,683	-	-	-	-	85,018
<b>AGRICULTURAL SERVICES</b>								
Building repairs	-							20,000
Concrete pad repairs	28,520		28,520					15,000
	28,520	-	28,520	-	-	-	-	35,000
<b>TOTAL</b>	<b>10,771,572</b>	<b>847,145</b>	<b>2,522,883</b>	<b>2,249,235</b>	<b>3,970,783</b>	<b>1,181,526</b>	<b>-</b>	<b>12,813,072</b>

Original	12,903,101
Removed 23-741	(272,686)
Add 23-742	182,657
	<u>12,813,072</u>



Capital Report  
2023 Capital Reserve Transactions

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2023 November	2023 BUDGET	YTD 2023 November	2023 BUDGET	YTD 2023 November	2023 BUDGET
<b>ADMINISTRATION &amp; GENERAL</b>						
Computer & Equipment Reserve	70,000	70,000			(50,854)	(78,806)
Office	50,000	50,000			(9,812)	(53,418)
	120,000	120,000	-	-	(60,666)	(132,224)
<b>FIRE</b>						
ERC Equipment Reserve		-				
Fire Equipment Reserve	87,000	87,000				(65,500)
Emergency Response Bldg.	10,000	10,000				(5,950)
	97,000	97,000	-	-	-	(71,450)
<b>ENFORCEMENT</b>						
Enforcement Equipment	10,000	10,000			(66,874)	(85,000)
	10,000	10,000	-	-	(66,874)	(85,000)
<b>TRANSPORTATION</b>						
P.W. Graders	507,275	507,275				
P.W. Equipment	510,451	510,451			(1,575,959)	(1,616,091)
Aggregate Reserve	52,447	100,000			(391,582)	(681,685)
P.W. - Local Roads & Bridge Construction		-			(311,547)	(603,784)
Public Works Shop	50,000	50,000			(55,050)	(272,500)
Land Right of Way Reserve	10,000	10,000				(5,760)
	1,130,173	1,177,726	-	-	(2,334,138)	(3,179,820)

Capital Report  
2023 Capital Reserve Transactions

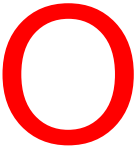
	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2023 November	2023 BUDGET	YTD 2023 November	2023 BUDGET	YTD 2023 November	2023 BUDGET
<b>AIRPORT</b>						
Airport	18,000	18,000				
	18,000	18,000	-	-	-	-
<b>WASTE MANAGEMENT</b>						
Transfer Station Bins	5,000	5,000	(5,652)	(5,652)		-
Landfill Equipment Reserve	25,000	25,000				(317,500)
Landfill	15,000	15,000				(15,000)
	45,000	45,000	(5,652)	(5,652)	-	(332,500)
<b>UTILITIES</b>						
Utility Officer Truck		-				
Offsite Levy Reserve - Neerlandia		-				
Offsite Levy Reserve - Manola		-				
Water & Sewer Capital Reserve	67,000	67,000				
Regional Water & Sewer Lines / Future W&S Development	50,000	50,000				
Truck Fill		3,328				
Lagoons		20,633	(17,250)	(17,650)	(32,683)	(85,018)
Future Development - Fire Suppression	21,885	21,885				
	138,885	162,846	(17,250)	(17,650)	(32,683)	(85,018)
<b>PLANNING &amp; DEVELOPMENT</b>						
Money in Lieu (of Municipal Reserve)	31,440	29,600				
	31,440	29,600	-	-	-	-

Capital Report  
2023 Capital Reserve Transactions

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2023 November	2023 <i>BUDGET</i>	YTD 2023 November	2023 <i>BUDGET</i>	YTD 2023 November	2023 <i>BUDGET</i>
<b>SUBDIVISION &amp; LAND DEVELOPMENT</b>						
Future Development		145,266				
	-	145,266	-	-	-	-
<b>AGRICULTURAL SERVICES</b>						
Ag Vehicle & Equipment	20,000	20,000			(28,520)	(35,000)
Ag Building	10,000	10,000				
	30,000	30,000	-	-	(28,520)	(35,000)
<b>RECREATION</b>						
		-	-	-	-	-
<b>TOTAL</b>	<b>1,620,498</b>	<b>1,835,438</b>	<b>(22,902)</b>	<b>(23,302)</b>	<b>(2,522,882)</b>	<b>(3,921,012)</b>



COUNTY OF BARRHEAD NO.11  
Elected Official Remuneration Report  
For the Eleven Months Ending November 30, 2023



	November 2023 YTD	2023 Budget	Budget Variance	% Variance
<b>Division 1 - Doug Drozd (Reeve)</b>				
<i># of per diems</i>	37.00	56.50	19.50	0.35
Base salary	26,709.98	29,138.18	2,428.20	8.33%
Per diems	10,388.12	15,862.70	5,474.58	34.51%
Taxable mileage	1,096.16	1,700.00	603.84	35.52%
Benefits	6,242.28	8,912.74	2,670.46	29.96%
Salary and benefits	44,436.54	55,613.62	11,177.08	20.10%
Other mileage	262.80	680.00	417.20	61.35%
Training and conventions	2,246.40	4,000.00	1,753.60	43.84%
	46,945.74	60,293.62	13,347.88	22.14%
<b>Division 2 - Marvin Schatz (Deputy Reeve)</b>				
<i># of per diems</i>	49.50	67.50	18.00	0.27
Base salary	20,533.37	22,400.06	1,866.69	8.33%
Per diems	13,897.62	18,951.01	5,053.39	26.67%
Taxable mileage	752.76	1,088.00	335.24	30.81%
Benefits	7,115.36	8,607.60	1,492.24	17.34%
Salary and benefits	42,299.11	51,046.67	8,747.56	17.14%
Other mileage	1,637.18	1,360.00	(277.18)	(20.38%)
Training and conventions	2,882.82	4,000.00	1,117.18	27.93%
	46,819.11	56,406.67	9,587.56	17.00%
<b>Division 3 - Ron Kleinfeldt</b>				
<i># of per diems</i>	46.50	62.00	15.50	0.25
Base salary	14,356.65	15,661.82	1,305.17	8.33%
Per diems	13,055.34	17,406.85	4,351.51	25.00%
Taxable mileage	1,104.32	952.00	(152.32)	(16.00%)
Benefits	5,579.32	7,950.51	2,371.19	29.82%
Salary and benefits	34,095.63	41,971.18	7,875.55	18.76%
Other mileage	940.21	544.00	(396.21)	(72.83%)
Training and conventions	2,181.07	4,000.00	1,818.93	45.47%
	37,216.91	46,515.18	9,298.27	19.99%
<b>Division 4 - Bill Lane</b>				
<i># of per diems</i>	56.00	65.50	9.50	0.15
Base salary	14,356.65	15,661.82	1,305.17	8.33%
Per diems	15,722.56	18,389.50	2,666.94	14.50%
Taxable mileage	1,829.20	2,720.00	890.80	32.75%
Benefits	4,769.70	5,980.97	1,211.27	20.25%
Salary and benefits	36,678.11	42,752.29	6,074.18	14.21%
Other mileage	1,161.83	680.00	(481.83)	(70.86%)
Training and conventions	1,249.84	2,557.23	1,307.39	51.13%
	39,089.78	45,989.52	6,899.74	15.00%
<b>Division 5 - Paul Properzi</b>				
<i># of per diems</i>	33.50	49.50	16.00	0.32
Base salary	14,356.65	15,661.82	1,305.17	8.33%
Per diems	9,405.46	13,897.41	4,491.95	32.32%
Taxable mileage	1,268.88	1,632.00	363.12	22.25%
Benefits	5,924.72	7,802.25	1,877.53	24.06%
Salary and benefits	30,955.71	38,993.48	8,037.77	20.61%
Other mileage	295.32	408.00	112.68	27.62%
Training and conventions	2,249.71	4,000.00	1,750.29	43.76%
	33,500.74	43,401.48	9,900.74	22.81%
<b>Division 6 - Walter Preugschas</b>				
<i># of per diems</i>	55.00	72.00	17.00	0.24
Base salary	14,356.65	15,661.82	1,305.17	8.33%
Per diems	15,441.80	20,214.40	4,772.60	23.61%
Taxable mileage	1,079.84	1,632.00	552.16	33.83%
Benefits	4,757.22	5,989.89	1,232.67	20.58%
Salary and benefits	35,635.51	43,498.11	7,862.60	18.08%
Other mileage	505.79	816.00	310.21	38.02%
Training and conventions	2,857.92	4,000.00	1,142.08	28.55%
	38,999.22	48,314.11	9,314.89	19.28%
<b>Division 7 - Jared Stoik</b>				
<i># of per diems</i>	17.00	55.50	38.50	0.69
Base salary	14,356.65	15,661.82	1,305.17	8.33%
Per diems	4,772.92	15,581.94	10,809.02	69.37%
Taxable mileage	1,509.60	2,652.00	1,142.40	43.08%
Benefits	5,610.31	7,995.89	2,385.58	29.84%
Salary and benefits	26,249.48	41,891.65	15,642.17	37.34%
Other mileage		340.00	340.00	100.00%
Training and conventions		4,000.00	4,000.00	100.00%
	26,249.48	46,231.65	19,982.17	43.22%



**Barrhead & District Social Housing Association  
Minutes  
Regular Board Meeting – October 27, 2023**

Members Present: Craig Wilson, Don Smith, Roberta Hunt, Bill Lane, Peter Kuelken  
 Absent:  
 Staff Present: Tyler Batdorf, Su Macdonald

**1.0 The meeting was called to order at 10:29 a.m.**

**2.0 Approval of Agenda**

*Bill Lane moved to approve the October 27, 2023, Regular Board Meeting Agenda with the following additions:*

*Carried Unanimously*

**3.0 Adoption of the Minutes**

*Roberta Hunt moved to adopt the Minutes of the Regular Board Meeting of August 29, 2023, with the amendment to the correct date.*

*Carried Unanimously*

**4.0 Reports**

**4.1 Financial Report – August & September 2023**  
 Income Statements for the organization were presented.

*Bill Lane moved to accept the Financial Reports as presented.*

*Carried Unanimously*

Chair:  CAO: 

Minutes: October 27, 2023

4.2 Cheque Log – August & September 2023

*Peter Kuelken moved to accept the Cheque Log as presented.*

*Carried Unanimously*

4.3 CAO Report

Updates were presented on the following topics:

- Operations (Dietary, Admin, Activities, Housekeeping)
- ASCHA Fall Regional Meeting
- APHAA Fall Conference – Great success, well worth attending.
- Roundtable Discussion with Minister – Not much new information available. CMR funding is limited.
- Rent Supplement Program – BDSHA is applying for TRAB & RAB to supplement community housing which is full with a long waiting list.
- Hillcrest Landscaping Project – Project is completed.
- Hillcrest Library Project – Nearing completion.
- Status of Facilities Manager Position – Darrell Schonknecht has decided to step down and return to his former role. BDSHA is currently interviewing for the position.
- Facilities Manager's Report
  - Lodges
  - Seniors Self-Contained
  - Community Housing
  - ASHC Funded Projects
  - BDSHA Projects

*Bill Lane moved to accept the CAO's Report as presented.*



*Carried Unanimously*

4.4 Resident Services Manger's Report

Vacancy Report:

-Hillcrest Lodge	26 vacancies (23.5%)
-Klondike Place	3 vacancies (8%)
-Golden Crest Manor	1 vacancies (3%)
-Jubilee Manor	0 vacancies (0%)
-Pembina Court Manor	1 vacancies (4%)
-JDR Manor	2 vacancies (33%)
-Barrhead CH	2 vacancies (25%)
-Swan Hills CH	1 vacancies (13%)

There has been movement between all facilities and some renovations required to recently vacated units. With the except of Hillcrest Lodge, there are waiting lists for all buildings and all rooms will be filled as soon as they are ready. Hillcrest Lodge continued to move in residents. However, residents continue to require higher levels of care and are moved out.

Chair:  CAO: 

Minutes: October 27, 2023

BDSHA continues to work with Home Care to make sure all residents are receiving the correct level of care.

*Roberta Hunt moved to accept the Resident Services Manager's Report as presented.*

*Carried Unanimously*

## **5.0 Old Business**

### **5.1 Housing Needs Assessment – Presentation**

A representative from Gordon & Associates attended the meeting to present the conclusion of the assessment:

Barrhead has a higher-than-average number of seniors (36%) and incomes are lower than average. As the population continues to age there will be a need over the next 10 years for more senior's housing. Rental housing is affordable but limited. There is a need for more affordable housing. A mixed model of market rent and RGI units would perhaps offer a solution. There is also a need for more designated supportive living spaces.

## **6.0 New Business**

### **6.1 Discussion – Urban Sustainable Renewal Grant.**

BDSHA has been approached for a letter of support for two small LTC homes in Barrhead, funded by the Renewal Grant. BDSHA would also apply for the Grant to add some SL3 beds to the area.

### **6.2 RFD – Workplace Violence Prevention Policy**

An updated policy to include current legislation was presented for approval.

*Don Smith moved to accept the amended policy.*

*Carried Unanimously*

### **6.3 RFD – Whistleblower Policy**

At the request of the Auditors, a Whistleblower policy has been created.

*Bill Lane moved to accept the new policy.*

*Carried Unanimously*

## **7.0 Correspondence**

### **7.1 Letter from Minister Nixon thanking BDSHA for its assistance in response to the wildfire crisis early in the year.**

Chair:  CAO: 

Minutes: October 27, 2023

**8.0 In Camera – Board and CAO**

Not Required

**9.0 In Camera – Board Only**

Not Required


**10.0 Date and Time of Next Meeting**

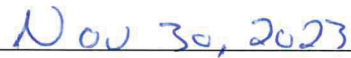
Thursday, November 30, 2023, at 10:00 a.m.


**11.0 Adjournment**


*Roberta Hunt moved to adjourn the meeting at 12:12 p.m.*

*Carried Unanimously*

  
\_\_\_\_\_  
Signature: Craig Wilson, Chairperson

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature: Tyler Batdorf, CAO

  
\_\_\_\_\_  
Date





**Barrhead & District Social Housing Association  
Minutes  
Organization Meeting – October 27, 2023**

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Members Present: Craig Wilson, Don Smith, Bill Lane, Peter Kuelken, Roberta Hunt

Staff Present: Tyler Batdorf, Su Macdonald

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**1.0 The meeting was called to order at 10:18 p.m.**

**2.0 Approval of Agenda**

*Roberta Hunt moved to approve the October 27, 2023, Organizational Meeting Agenda.*

*Carried Unanimously*

**3.0 Nomination of Officers**

3.1 Position of Chairperson

Craig Wilson was appointed by acclamation

3.2 Position of Vice Chairperson

Roberta Hunt nominated Bill Lane for the position of Vice Chairperson.

Peter Kuelken nominated Don Smith for the position of Vice Chairperson.

Don Smith was appointed Vice Chairperson by a vote of 3-2.

Organizational Meeting

October 27, 2023

Chair:     *SW*     CAO:     *B*

**4.0 Committee Members**

4.1 Salary, Wage and Benefit Review Committee

~~Don Smith~~, Peter Kuelken and Craig Wilson  
*Bill Lane*

4.2 Policy Review Committee

Don Smith, Roberta Hunt and Bill Lane

**5.0 Signing Authorities**

All cheques and bank documents must have two signatures to be valid. The first signature must be an authorized Board member, the second signature must be an authorized staff member.

*Bill Lane moved to keep the current signing authorities: Craig Wilson and Don Smith for the Board and Tyler Batdorf and Susan Macdonald for the staff.*

*Carried Unanimously*

**7.0 Legal Representation**

*Don Smith moved to continue with Brownlee LLP legal representative.*

*Carried Unanimously*

**8.0 Dates and Times of Regular Board Meetings**


*Peter Kuelken moved to hold the meetings on the last Thursday of every month at 10:00 a.m.*

*Carried Unanimously*

**9.0 Adjournment**

The meeting was adjourned at 10:28 p.m.

  
\_\_\_\_\_  
Signature: Craig Wilson, Chairperson

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature: Tyler Batdorf, CAO

  
\_\_\_\_\_  
Date