

1.0 CALL TO ORDER

(Recess & Convene MPC Meeting)

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 SPECIAL COUNCIL MEETING HELD JULY 31, 2026

[Schedule A](#)

3.2 REGULAR COUNCIL MEETING HELD AUGUST 18, 2026

[Schedule B](#)

4.0 ACTION ITEMS:

4.1 AGRICULTURAL LEASE AGREEMENT – NE 27-59-3-W5

Administration recommends that Council authorize the Reeve and County Manager to renew the Agricultural Lease Agreement for 100 acres within NE 27-59-3-W5 with the current tenant for the term December 1, 2026 until November 30, 2029 at an annual rate of \$_____ per acre.

[Schedule C](#)

4.2 ICF BYLAW 7-2026 – REPEALING INTERMUNICIPAL COLLABORATION FRAMEWORK BETWEEN COUNTY OF BARRHEAD AND STURGEON COUNTY

Administration recommends that:

- Council give 3 readings of Bylaw 7-2026 repealing Bylaw 5-2020 an ICF between the County of Barrhead No. 11 and Sturgeon County, as permitted by the MGA.
- Council direct Administration to notify the Minister of Municipal Affairs that intermunicipal services have been and will continue to be adequately provided by other means and to publish on County of Barrhead website the rationale for not having an ICF with Sturgeon County.

[Schedule D](#)

4.3 FERAL CATS IN GREENDALE (DIVISION 1)

Administration recommends that Council provide direction to Administration regarding any further action that may be required with respect to feral cats.

[Schedule E](#)

5.0 REPORTS

5.1 COUNTY MANAGER REPORT

Administration recommends that Council accept the County Manager's report for information.

- Resolution Tracking List

[Schedule F](#)

- County Tour Report

[Schedule G](#)

5.2 PUBLIC WORKS REPORT

(9:15 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule H](#)

5.3 DIRECTOR OF CORPORATE SERVICES REPORT

Administration recommends that Council accept the Director of Corporate Service's report for information.

- Payments Issued for the month of July 2026

[Schedule I](#)

5.4 COUNCILLOR REPORTS

[Schedule J](#)

6.0 INFORMATION ITEMS

6.1 2026-08-25 Regional Meeting with AB Transportation - Summary - Follow Up

[Schedule K](#)

6.2 Minutes

6.2.1 Barrhead & District FCSS Board Minutes – July 20, 2026

[Schedule L](#)

7.0 DELEGATIONS

7.1 11:00 a.m. YRL Board Chair Tara Elwood and Director Karla Palichuk – Annual Report

[Schedule M](#)

7.2 11:30 a.m. Sgt Colin Hack – Barrhead RCMP Detachment – Quarterly Report

[Schedule N](#)

8.0 ADJOURNMENT

SPECIAL MEETING OF COUNCIL HELD JULY 31, 2026

The Special Meeting of the Council of the County of Barrhead No. 11 held July 31, 2026 was called to order by Reeve Munck at 2:32 p.m.

PRESENT

Reeve Erik Munck
Councillor Ray Crisler
Councillor Bill Chapman
Councillor Lorrie Jespersen
Councillor Chais Ellwein
Deputy Reeve Walter Preugschas
Councillor Tyson Bergsma

**THESE MINUTES ARE
UNOFFICIAL AS THEY
HAVE NOT BEEN
APPROVED BY THE
COUNCIL.**

STAFF

Debbie Oyarzun, County Manager

OFFICIAL NOTICE FOR SPECIAL COUNCIL MEETING

Reeve Munck stated as per MGA s. 194(1)(a) the Reeve may call a special council meeting whenever he considers it appropriate to do so, and

MGA s. 194(3) The chief elected official calls a special council meeting by giving at least 24 hours' notice in writing to each councillor and the public stating the purpose of the meeting and the date, time and place at which it is to be held.

- Meeting request was emailed to all Councillors on Wednesday July 20, 2026
- Posted on County website on July 28, 2026

APPROVAL OF AGENDA

- 2026-275 Moved by Councillor Chapman that the agenda for the Special Council Meeting be approved as presented.
- Carried Unanimously.

IN-CAMERA

- 2026-276 Moved by Councillor Bergsma that the meeting move in-camera at this time being 2:35 p.m. for discussion on:

CAO 2025 Performance Evaluation – ATIA Section 22 – Confidential Evaluations

Carried Unanimously.

Debbie Oyarzun left the meeting at 2:35 pm

Debbie Oyarzun rejoined the meeting at 4:30 p.m.

- 2026-277 Moved by Councillor Bergsma that the meeting move out of in-camera at this time being 4:30 p.m.
- Carried Unanimously.

- 2026-278 Moved by Councillor Jespersen that Council acknowledges successful completion of 2025 performance review for CAO and a 6 month check-in on 2026 to set expectations for the remainder of the year.

Carried Unanimously.

COUNCIL OUTREACH OPPORTUNITIES

- 2026-279 Moved by Councillor Ellwein that Council directs Administration to prepare outreach material and support planning of 3 outreach events to be attended by individual elected officials in 2026.

Carried Unanimously.

ADJOURNMENT

- 2026-280 Moved by Councillor Bergsma that the meeting adjourn at this time being 5:35 p.m.

Carried Unanimously.

REGULAR MEETING OF COUNCIL – HELD AUGUST 18, 2026

Regular Meeting of the Council of the County of Barrhead No. 11 held August 18, 2026, was called to order by Reeve Munck at 9:00 a.m.

PRESENT

Reeve Erik Munck
Councillor Ray Crisler
Councillor Bill Chapman
Councillor Lorrie Jespersen
Councillor Chais Ellwein
Councillor Tyson Bergsma (departed at 10:48 a.m.)

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COUNCIL.**

ABSENT

Deputy Reeve Walter Preugschas

STAFF

Debbie Oyarzun, County Manager
Pam Dodds, Executive Assistant
Dawn Fedorvich, Dir. Rural Development

Ken Hove, Dir. Infrastructure
Layne Mullen, Development Officer

ATTENDEES

Fire Chief Gary Hove - BRFS
Town and Country Newspaper – Daniel Janson

APPROVAL OF AGENDA

2026-281 Moved by Councillor Ellwein that the agenda be approved as presented with the addition of:

Item 4.5 In-Camera - Personnel – ATIA Sec. 22 Confidential Evaluations

Carried Unanimously.

MINUTES OF REGULAR MEETING HELD JULY 21, 2026

2026-282 Moved by Councillor Bergsma that the minutes of the Regular Meeting of Council held July 21, 2026, be approved as circulated.

Carried Unanimously.

SUBDIVISION APPLICATION – NW-30-60-3-W5**(KENT W. ENTERPRISES LTD.) - MUNICIPAL PLANNING FILE NO 26-SUB-082**

2026-283 Moved by Councillor Bergsma that Council approve subdivision application 26-SUB-082, to subdivide a 1.87 ha (4.62 ac) abandoned farmstead within NW-30-60-3-W5, with the following conditions:

1. That prior to endorsement of an instrument affecting this plan, the registered owner and/or developer enter into a land acquisition agreement with the County of Barrhead pursuant to Section 655 of the Municipal Government Act, as amended, which land acquisition agreement shall include provision that the County will acquire a 17-ft wide future road widening on the western boundary of the quarter section. County's interest will be registered by caveat on title. Caveat will remain on title until such time as the road is widened.
2. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel(s) and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead.
3. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision & Development Regulation, AR 84/2022, submit to the County of Barrhead and the Subdivision Authority Officer:

REGULAR MEETING OF COUNCIL – HELD AUGUST 18, 2026

- a. confirmation that the dwelling on the property has been demolished and that all demolition materials have been removed from the site; and
 - b. certification from a Provincially accredited inspector or Alberta Land Surveyor confirming that the existing sewage disposal system on the proposed lot has been decommissioned
4. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

Carried Unanimously.

Layne Mullen departed the meeting at 9:09 a.m.

Ken Hove joined the meeting at 9:14 a.m.

NEERLANDIA SPORTS COMMITTEE APPLICATION FOR PROPERTY TAX EXEMPTION

- 2026-284 Moved by Councillor Bergsma that Council approves the tax-exempt status for the tax years 2027, 2028, and 2029 for Roll #120405007, 120406006, and 120407005 in accordance with MGA s.362 and AR 281/1998.

Carried Unanimously.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, reviewed the written report for Public Works & Utilities and answered questions from Council.

- 2026-285 Moved by Councillor Crisler that Council accepts the Public Works report for information.

Carried Unanimously.

Ken Hove departed the meeting at 9:31 a.m.

PENALTY EXEMPT LIST

- 2026-286 Moved by Councillor Jespersen that Council approves the Property Tax Penalty Exempt List for the 517 tax rolls as identified.

Carried Unanimously.

2027-2031 STRATEGIC PLAN FACILITATION

- 2026-287 Moved by Councillor Chapman that Council tables awarding the contract for 2027-2031 Strategic Plan Facilitation until Council can review the proposals received.

Defeated 3-3.

- 2026-288 Moved by Councillor Bergsma that Council does not spend an additional \$2,000 for a consulting firm to attend the 2027 Budget Open House for Strategic Plan input.

Carried Unanimously.

- 2026-289 Moved by Councillor Ellwein that Council awards the contract for 2027-2031 Strategic Plan Facilitation to McCarroll Consulting in the amount of \$31,200 with \$26,200 of additional funds to come from year-end surplus.

Carried 5-1.

RECESS

Reeve Munck recessed the meeting at 10:25 a.m.

Reeve Munck reconvened the meeting at 10:33 a.m.

IN-CAMERA SESSION

- 2026-290 Moved by Councillor Jespersen that Council move in-camera at 10:33 a.m. for discussion on:

- Personnel – ATIA s.22 Confidential Evaluation

Carried Unanimously.

Dawn Fedorvich, Pam Dodds, and Daniel Janson exited the meeting at 10:33 a.m.

REGULAR MEETING OF COUNCIL – HELD AUGUST 18, 2026

2026-291 Moved by Councillor Bergsma that Council move out of in-camera at 10:47 a.m.

Carried Unanimously.

Dawn Fedorovich, Pam Dodds, and Daniel Janson rejoined the meeting at 10:47 a.m.

Councillor Bergsma departed the meeting at 10:48 a.m.

COUNTY MANAGER REPORT

County Manager, Debbie Oyarzun, reviewed the CAO tracking list and noted the additional following items:

- 2026 Admin Bldg Renovation Project Dashboard
- 2026 Flooding Events – Expenses & Conclusion
- Barrhead RCMP Detachment – Stakeholder Engagement Survey

2026-292 Moved by Councillor Crisler to accept the County Manager’s report for information.

Carried 5-0.

DELEGATION – BARRHEAD REGIONAL FIRE SERVICES

Fire Chief Gary Hove met with Council to present the quarterly report and gave an update on local members assisting fire fighters in NWT.

2026-293 Moved by Councillor Ellwein that Council accepts the report from BRFS Fire Chief Hove for information.

Carried 5-0.

Fire Chief Hove left the meeting at 11:45 a.m.

COUNCILLOR REPORTS

Councillors discussed their written reports and the following was added:

- Councillor Chapman did not have a written report, but mentioned the ILWG tour, the need for more candy at the parade, and commented about speakers on the Provincial ASB Tour

2026-294 Moved by Councillor Chapman to delegate to the ASB, the task of exploring the opportunity to offer a “Food for Thought” Event to share innovative ideas in agriculture.

Carried 5-0.

- Councillor Ellwein provided a written report and spoke about the turnout for the Blue Heron parade.
- Reeve Munck did not have a written report but mentioned adding County equipment to the parade and commented on drainage in Idle Hours subdivision.

2026-295 Moved by Reeve Munck to direct Administration to bring back a workplan to study drainage issues in Idle Hours subdivision.

Carried 5-0.

- Councillor Jespersen did not have a written report but spoke about attending the ASB Chairs meeting with the Agricultural Fieldmen regarding weed control and Ag Disasters, attended Alberta Open Farm Days, and FCSS meeting.

- Councillor Crisler provided a written report.

2026-296 Moved by Councillor Ellwein to accept Councillor written/verbal reports for information.

Carried 5-0.

INFORMATION ITEMS

2026-297 Moved by Councillor Crisler to accept the following items for information:

- Letter from Minister of AEP response to County letter Re: WRRP funding for Agricultural Lands– dated July 22, 2026

Carried 5-0.

ADJOURN

- 2026-298 Moved by Councillor Crisler that the meeting adjourns at 12:09 p.m.
Carried Unanimously.

DRAFT



REQUEST FOR DECISION

SEPTEMBER 1, 2026

C

TO: COUNCIL

RE: AGRICULTURAL LEASE AGREEMENT – NE 27-59-3-W5

ISSUE:

Agricultural lease agreement on NE 27-59-3-W5 will expire on November 30, 2026, and requires renewal.

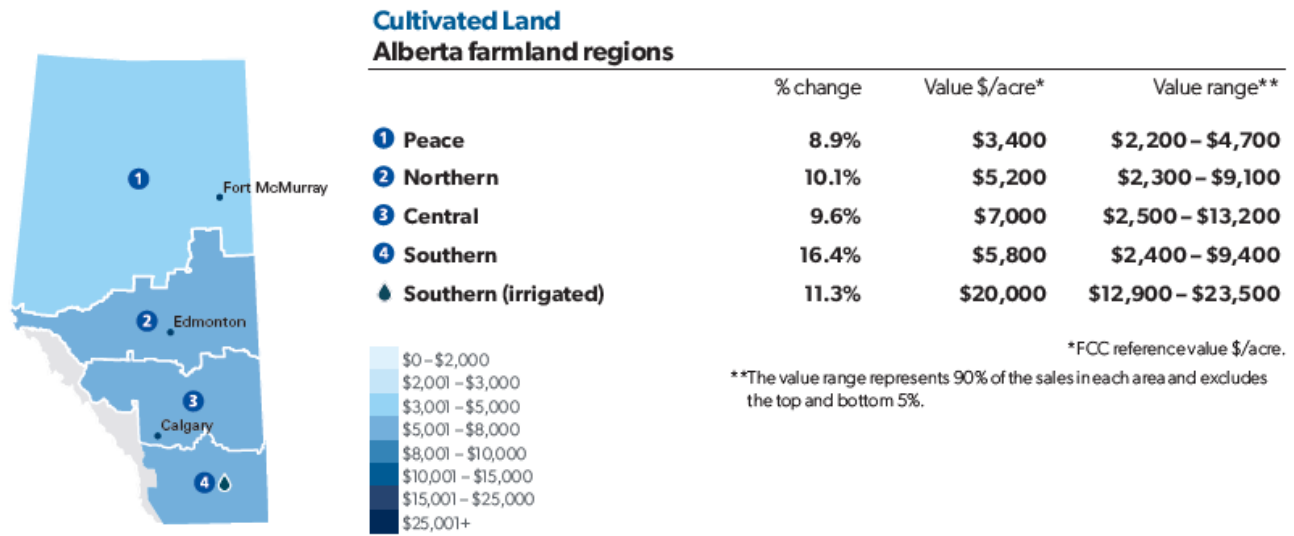
BACKGROUND:

- April 2012 - County of Barrhead purchased this parcel of land for the Kiel Industrial Park development.
- Conditions of the purchase related to the renewal of the farm lease agreement are the following:
 - County to enter into a lease agreement for agricultural purposes with the Vendor who then becomes the Tenant.
 - When the original tenant no longer desired to lease the lands, the County was required to offer right of first refusal to another named tenant.
- October 17, 2014 – Original tenant notified the County that he no longer wished to lease the property.
- November 4, 2014 – Council approved entering into a 3-year lease agreement with B. Morrow, L. Morrow, and M. Morrow as named in the sale agreement and has been renewing the agreement since then.
- May 15, 2018 – Council reduced the lease area from 149 to 108 acres due to development of Kiel Industrial Park.
- April 17, 2020 – Lease area was reduced to 100 acres due to further development.
- 2024-26 – Lease rate increased from \$60 to \$104 per acre
- July 31, 2026 – Tenants expressed their interest in renewing the lease agreement for another 3-year term.

ANALYSIS:

- Since 2012 the land had been leased at \$60 per acre until increased in 2024 to \$104 per acre
- Market value for ag land has increased in value since 2012 with the annual changes reflected in the Farm Credit Canada (FCC) Report "[2025 FCC Farmland Values Report](#)" released March 24, 2026.
- Northern Region (includes County of Barrhead) experienced a 10.1% change in 2025 with an average value per acre of \$5,200 (ranges from \$2,300-\$9,100) (Figure 1.)
 - To avoid having certain areas of the province skew the value per acre, FCC adjusts the range to represent 90% of sales and excludes the top and bottom 5%

Figure 1: 2025 Alberta cultivated land value \$/ac by region.



- 2023 Road Project ROW acquisition – County paid \$5,000/ac, which appears in line with the average value per acre in the FCC Farmland Values Report at \$5,200/ac

Rental Rates:

- To determine rental rates FCC has published the following article, formula and average rent/price ratio:

[Own farmland? How to set the best rental price and agreement | FCC \(fcc-fac.ca\)](https://fcc-fac.ca/own-farmland-how-to-set-the-best-rental-price-and-agreement)

$$\text{Rent to Price (RP) ratio (measured in \%)} = \frac{\text{Cash rental rate per acre}}{\text{Value of cultivated farmland per acre}}$$

Province	2025 Rental Rates			2024 Rental Rates
	Average Rent/Price Ratio	Range		Average Rent/Price Ratio
		MIN	MAX	
AB	2.20%	1.30%	3.30%	2.35%
SK	2.90%	1.60%	4.40%	3.10%
MB	2.35%	1.10%	3.20%	2.40%

Table 1: 2025 Rent to price ratio by province, with minimum and maximum range by province, including 2024 Rent to price ratio

- Table 1 reflects a provincial Average Rent / Price Ratio with the higher cultivated farmland values in the Central and Southern Regions driving up the rate compared to rates in the County or in the Northern Region (Figure 1).
- County does not know the “productive value of cultivated farmland” used in the FCC article to calculate rental rates; however, County can demonstrate how to calculate rental rates using Table 1 data and the value of \$5,000/ac that the County paid to purchase ROW on a 2023 road project:

2025 Rent / Price Ratio	2023 Price / Acre (pd on 2023 Road Project)	Rental Rate / Acre
1.30% (minimum)	\$5,000	\$65
2.20% (average)	\$5,000	\$110
3.30% (maximum)	\$5,000	\$165

- For 2024 the FCC Average Rent / Price Ratio was 2.35% which would have generated an average rental rate of \$117.50 / acre
- County is using FCC which is a credible source to assess Fair Market Value as outlined in this RFD
- Administration is recommending the following edits to the Agricultural Lease Agreement (attached):
 - Article 3 – update rental rate as determined by Council
 - Article 28 – update method of notice to include electronic

STRATEGIC ALIGNMENT:

Renewal of the Agricultural Lease Agreement supports the County 2022-2026 Strategic Plan as follows:

PILLAR **4 Governance & Leadership**

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

Council authorize the Reeve and County Manager to renew the Agricultural Lease Agreement for 100 acres within NE 27-59-3-W5 with the current tenant for the term December 1, 2026 until November 30, 2029 at an annual rate of \$ per acre.



Agricultural Lease Agreement

Made effective the 1st day of December, 2026.

BETWEEN:

THE COUNTY OF BARRHEAD NO. 11

(hereinafter referred to as the "Landlord"),

OF THE FIRST PART

- and -

BRYAN MORROW, LYNDON MORROW, and MICHAEL MORROW
Redacted ATIA Sec. 20 Personal Information

(hereinafter referred to as the "Tenant"),

OF THE SECOND PART

WHEREAS:

A. The Landlord is the registered owner of those lands legally described as:

MERIDIAN 5 RANGE 3 TOWNSHIP 59

SECTION 27

QUARTER NORTH EAST

CONTAINING 65.2 HECTARES (161 ACRES) MORE OR LESS

EXCEPTING THEREOUT:

HECTARES (ACRES) MORE OR LESS

A) PLAN 7520258 ROAD 0.405 1.00

B) PLAN 1822255 SUBDIVISION 3.80 9.39

C) PLAN 1922999 SUBDIVISION 17.10 42.26

EXCEPTING THEREOUT ALL MINES AND MINERALS

(hereinafter referred to, together with all improvements, structures or buildings located thereon, as the "Lands")

B. Lands comprise of approximately 100 acres of land, more or less.

C. Tenant is desirous of leasing the Lands and the Landlord has agreed to the same upon all the terms and conditions set forth herein.

NOW THEREFORE IN CONSIDERATION of the mutual covenants and agreements herein contained and other consideration, the receipt and sufficiency whereof is acknowledged, the parties agree as follows:

1. Subject to the terms and conditions of this Agreement, the Landlord hereby leases the

Lands to the Tenant commencing upon the Effective Date, for a term of three (3) years. Unless terminated beforehand, or renewed, in accordance with this Agreement, this Lease will expire at 12:00 noon, upon the 3rd anniversary of the day after the Effective Date.

2. This Lease Agreement may be renewed by the Tenant, during their lifetimes, until such time as the Landlord provides the Tenant with written notice that the Landlord requires the Lands, or a portion thereof, for development, sale or other purposes. Until such time as such notice is provided, provided that the Tenant is not in breach of this lease, including the requirements of Section 22 hereof, the Tenant may renew this Lease upon the same terms and conditions as set out herein, except that the amount of the rent may be increased or decreased, it being the intent of the parties that rent will be based upon Fair Market Value.
3. Rent payable during the Term of this Lease shall be \$_____ dollars per acre, it being agreed that the Land contains one hundred (100) acres of arable land. Total annual rent of _____ dollars shall be paid by the Tenant to the Landlord in two equal installments of _____ dollars on or before April 1 and November 1 of each year, in advance. Tenant shall also pay any G.S.T. or other form of sales tax as may be required.
4. Landlord covenants that if the Tenant duly performs all the covenants herein contained, the Tenant shall have quiet enjoyment of the Lands without disturbance by the Landlord or those claiming under him and the Tenant will be entitled to all income from their farming operation on the Lands during the term of this Lease.
5. During the term of the tenancy, the Tenant is responsible for all utilities and fuel costs associated with the use of the Lands, including but not limited to electricity, power and gas. Any penalty and interest charges incurred with respect to the utility charges will also be paid by the Tenant. Tenant shall also be responsible for all general maintenance and shall report any damages caused by the Tenant, his machinery or equipment, or any visitors, employees or agents of the Tenant.
6. Tenant is also responsible, during the term of the Lease, for any and all property taxes payable respecting the Lands.
7. Landlord shall be responsible for the Landlord's insurance cost for insuring the Lands but will not be responsible for the Tenant's insurance.
8. Tenant is also responsible for maintaining the Lands in a state of good repair. Tenant acknowledges that the parties intend this to be a net lease to the Landlord and the Landlord is not required to spend any funds towards maintenance, repair and upkeep of the Lands or any part thereof and that such expenses are entirely the responsibility of the Tenant.
9. In the event that any oil or gas or mineral exploration, drilling or mining is carried out upon the Lands, or in the event of any pipeline construction, Landlord shall be entitled to all monies in respect thereof, except for crop damage payments, to which the Tenant shall be

entitled.

10. The Tenant further covenants and agrees as follows:

- a. Tenant will not use the Lands for any purpose other than the growing of crops and such other uses or activities which are ancillary thereto. Tenant shall not keep livestock on the Lands without the Landlord's written consent, which may be withheld.
- b. Tenant has inspected the Lands and agrees to accept the state and condition of the Lands and the Landlord's title thereto.
- c. Tenant will maintain the Lands in good and tenable condition and will pay any and all costs associated with or incidental to the Tenant's farming operation. Tenant will not commit any act of waste upon the Lands.
- d. Tenant will not alter, change or otherwise interfere with the natural course of any waterways or drainage paths either above or below the surface of the Lands without the written consent of the Landlord first had and obtained.
- e. Tenant will comply with all municipal and governmental laws and regulations applicable to the Lands and any acts or operations committed or conducted thereon.
- f. Tenant will, with respect to its farming operation, and activities and operations at all times maintain public liability insurance in respect of the Lands and its operations and activities thereon, in an amount of not less than TWO MILLION (\$2,000,000.00) DOLLARS per occurrence, such policy of insurance to contain a waiver of subrogation as against the Landlord and a clause providing that the Landlord shall receive 30 days notice of the expiration or cancellation of insurance.
- g. Tenant shall be responsible for insuring the personal possessions of the Tenant including vehicles, equipment and machinery.
- h. Tenant shall not sublet or assign this Lease or any portion of the Lands for the term hereof or otherwise license any other person to use or occupy the Lands without the written consent of the Landlord first had and obtained, which consent may be withheld at the Landlord's sole option.
- i. Tenant shall keep all improvements located upon the Lands in good and substantial repair and in a safe and clean condition and no improvements shall be constructed upon the Lands without the written consent of the Landlord first had and obtained.
- j. Tenant is responsible for maintaining all fences and improvements. Tenant shall be responsible for any and all damages resulting from the Tenant's operations and activities upon or related to the Lands and shall and does indemnify the Landlord for such damage and for all legal costs associated with such damages on a solicitor and his own client basis.

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- k. Tenant shall not cut timber or remove timber from the Lands except with the written permission of the Landlord.
 - l. Tenant shall conduct its operations and activities upon the Lands in a safe and prudent manner, and in accordance with prudent and accepted principles of farm husbandry, land management and agricultural operations.
11. Tenant shall not do or permit to be done anything which may make void or make voidable any insurance respecting the Lands or cause any increased premium to be payable.
 12. Tenant shall remove, prior to the expiry of this Lease, the product of the Tenant's use of the Lands during the term of this lease, which product shall include all stock, crops, equipment, machinery, structures and rubbish created or brought on the Lands as a direct or indirect result of the Tenant's activities during the term of this lease.
 13. Tenant agrees to and does indemnify and save harmless the Landlord from and against any and all claims, liabilities and costs (including legal costs on a solicitor-and-client basis) arising out of or in any way relating to the use or occupation of the Lands by the Tenant, its servants, agents independent contractors or invites.
 14. Landlord shall not be liable nor responsible for any bodily or personal injury sustained by the Tenant, its servants, agents or independent contractors, nor for property damage suffered by the Tenant, its servants, agents or independent contractors.
 15. All amounts due and owing by the Tenant including but not limited to utilities, septic cleaning, maintenance, insurance and repairs shall be paid by the Tenant. If the Tenant fails to make such payments as and when such payments are due and owing, the Landlord may pay same on behalf of the Tenant and the Tenant shall indemnify the Landlord for such payments. Any such payments made by the Landlord shall be deemed to be rent due and owing and the Landlord shall be entitled to all remedies available to him at law for the collection of rent including but not limited to distress and termination of the Lease.
 16. Tenant shall not withhold the payment of rent and the Tenant shall not make any deductions or set off from the rent or any other sums to be paid to the Landlord.
 17. Tenant warrants that no substances or material will be stored, deposited, processed, manufactured or handled on the Lands in contravention of the applicable Environmental Laws and no environmental damage will result from the Tenant's use of the Lands during the tenancy. Should such damage occur, the Tenant covenants to be responsible for and repair the same at his cost and save the Landlord harmless in this respect, including payment of the Landlord's legal cost on a solicitor and own client basis.
 18. If the Tenant should remain in possession of the Lands after the expiration of the term of this lease, the new tenancy then created shall be a tenancy at will only and shall not be a tenancy from year to year.

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19. Upon the Tenant breaching any covenant in this Lease and failing to cure the same within seven (7) days of the Landlord's demand to do so; or upon the Tenant becoming bankrupt or suffering executions or seizures against him, the Landlord may, at its option, terminate this Lease.
 20. Landlord shall, during the term of this Lease, have the right to enter onto the Lands and to conduct any survey, test or assessment necessary to facilitate the Landlord's development of the Lands. The Tenant acknowledges and understands that the Lands, or portions thereof, may be sold during the term of the tenancy and the Tenant agrees to provide access to the Lands to potential purchasers and to the Landlord for the purpose of sale or development related inspections.
 21. Further, notwithstanding anything else herein contained either party may give written notice to the other that this Lease will be terminated one year from the date of the notice (or any other time that the parties mutually agree) in writing.
 22. Right to renew this Lease terminates in the event that the Lease is not renewed by the end of any given term. To renew the Lease, the Tenant must serve the Landlord with written notice that it intends to renew, at least 90 days prior to the expiry of any given term.
 23. The Parties acknowledge and agree that the covenants herein contained shall enure to the benefit of and be binding upon the respective parties hereto, their respective successors, estate heirs and assigns, with the exception of the renewal rights as set out herein.
 24. This Lease shall be deemed to be validly executed and delivered by a party when a copy thereof has been executed by that party and transmitted by facsimile to the other party. A party delivering the document by fax will promptly also deliver the original executed copy by mail or courier to the other party.
 25. The Parties acknowledge that time is of the essence in this Lease Agreement.
 26. The Parties hereto agree that the within document is the entire lease between them and that there are no representations, warranties, conditions, terms of collateral agreements of any nature and kind in relation to the lease of the Lands by the Landlord to the Tenant.
 27. This Lease shall be interpreted in accordance with the laws of the Province of Alberta.
 28. A notice, demand, request, consent or other instrument required or permitted to be given under this Lease shall be in writing and **served personally, sent by regular or registered mail or sent via email to the Landlord or Tenant as set out in this Section 28:**
 - (A) To the Landlord as follows: County of Barrhead
5306 – 49 Street, Barrhead, Alberta T7N 1N5
Attention: Chief Administrative Officer
info@countybarrhead.ab.ca

(B) To the Tenant as follows: Bryan Morrow, Lyndon Morrow and Michael Morrow

Redacted ATIA Sec. 20 Personal
Information

~~Any Notice must be mailed in Canada by ordinary mail, delivered personally, or sent by prepaid registered mail or courier.~~

IN WITNESS WHEREOF the parties have executed this Lease Agreement effective the date first mentioned herein.

TENANT

Witness

Bryan Morrow

Witness

Lyndon Morrow

Witness

Michael Morrow

THE COUNTY OF BARRHEAD NO. 11

Reeve

Seal

County Manager



REQUEST FOR DECISION

SEPTEMBER 1, 2026

D

TO: COUNCIL

RE: ICF BYLAW 7-2026 – REPEALING INTERMUNICIPAL COLLABORATION FRAMEWORK BETWEEN COUNTY OF BARRHEAD AND STURGEON COUNTY

ISSUE:

Sturgeon County has requested County of Barrhead to formally opt out of the Intermunicipal Collaboration Framework (ICF) between the County of Barrhead and Sturgeon County in accordance with recent amendments to the *MGA*.

BACKGROUND:

- Section 708.28 of the *MGA* required the County of Barrhead to complete ICFs with all municipalities sharing a common boundary, this included 4 rural municipalities - Sturgeon County, Westlock County, Lac Ste Anne County, Woodlands County and 1 urban municipality - Town of Barrhead.
- March 3, 2020 – Council for the County of Barrhead adopted the ICF and associated Bylaw 5-2020 (attached) between County of Barrhead and Sturgeon County.
- 2025 - Changes to the *MGA* permit rural municipalities (i.e., municipal districts) to opt out of ICF agreements with their rural neighbors, if both parties agree. This opt-out provision only applies to rural-to-rural municipalities and does not extend to non-rural neighbors.
- August 25, 2026 – Sturgeon County Council supported a repealing bylaw for ICF with the County of Barrhead and their remaining rural municipal neighbors including Lac Ste. Anne County, Lamont County, Parkland County, Thorhild County and Westlock County.

ANALYSIS:

- County of Barrhead and Sturgeon County share a 5-mile border in the South-East part of the County of Barrhead along Rge Rd 12
- Sturgeon County Council has approved repealing the ICF between the County of Barrhead and Sturgeon County, however the following level of service will continue to remain in place even in the absence of an ICF:
 - Emergency Services and the associated Mutual Aid Fire Agreement
 - Referral of all subdivision proposals and applications for significant discretionary development permits (as per Land Use Bylaw)
- Other rural ICF neighbors have also expressed general interest in opting out as there are fewer needs for shared services between rural municipalities, and cost and effort to negotiate and maintain agreements under the ICF model outweigh the practical benefits.
- Opting out of an ICF does not affect existing service or mutual aid agreements, nor does it limit current or future collaboration between rural municipalities.

- Exemption identified in the MGA does not extend to rural-to-urban municipalities such as the County of Barrhead & Town of Barrhead ICF, leaving this ICF in place.
- If rural municipalities choose to opt out, each must:
 - pass a resolution that “intermunicipal services have been and will continue to be adequately provided by other means”,
 - notify Minister of Municipal Affairs of their decision by sending a copy of the resolution, and
 - publish, on the municipal website, the rationale for opting out.

STRATEGIC ALIGNMENT:

Council’s review of the request from Sturgeon County to opt out of the ICF aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

Strategy 4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

- Council give 3 readings of Bylaw 7-2026 repealing Bylaw 5-2020 an ICF between the County of Barrhead No. 11 and Sturgeon County, as permitted by the MGA.
- Council direct Administration to notify the Minister of Municipal Affairs that intermunicipal services have been and will continue to be adequately provided by other means and to publish on County of Barrhead website the rationale for not having an ICF with Sturgeon County.



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 7-2026
Repealing Bylaw No. 5-2020
Page 1 of 1

A BYLAW OF THE COUNTY OF BARRHEAD NO. 11, in the Province of Alberta, to repeal Bylaw 5-2020 Intermunicipal Collaboration Framework (ICF) between the County of Barrhead and Sturgeon County.

WHEREAS, the *Municipal Government Act*, R.S.A. 2000, c.M-26 and any amendments, authorizes Council to establish, amend and repeal bylaws for municipal purposes; and

WHEREAS, section 191 of the *Municipal Government Act*, as amended, requires that a repeal must be made in the same way as the original bylaw and is subject to the same consents or conditions or advertising requirements that apply to the passing of the original bylaw; and

WHEREAS, section 708.28 of the *Municipal Government Act*, as amended, required Municipalities that have common boundaries to create a framework with each other by April 1, 2020; and

WHEREAS, amendments to section 708.28 of the *Municipal Government Act*, as amended, provides that municipal districts with common boundaries are not required to enter into an ICF if they determine and agree that they do not require a framework; and

WHEREAS, County of Barrhead passed Bylaw 5-2020 establishing an ICF between County of Barrhead and Sturgeon County, and each Council has subsequently determined that an ICF is not required and that it is desirable to repeal the ICF;

NOW THEREFORE, the Council of the County of Barrhead No. 11, in the Province of Alberta, duly assembled, enacts as follows:

1.0 TITLE

1.1 Bylaw shall be referred to as the “Repealing Bylaw - Intermunicipal Collaboration Framework between the County of Barrhead and Sturgeon County”

2.0 REPEAL OF BYLAWS

2.1 Bylaw 5-2020 Intermunicipal Collaboration Framework between the County of Barrhead and Sturgeon County is hereby repealed.

3.0 SEVERABILITY

3.1 Invalidity of any section, clause, sentence, or provision of this bylaw shall not affect the validity of any other part of this bylaw, which can be given effect with such invalid part or parts.

4.0 EFFECTIVE DATE

4.1 Bylaw shall come into force and effect upon 3rd and final reading and signing in accordance with the *Municipal Government Act*.

FIRST READING GIVEN THIS _____ DAY OF SEPTEMBER 2026.

SECOND READING GIVEN THIS _____ DAY SEPTEMBER 2026.

THIRD READING GIVEN THIS _____ DAY SEPTEMBER 2026.

Erik Munck, Reeve
Seal

Debbie Oyarzun, County Manager



COUNTY OF BARRHEAD NO. 11
Province of Alberta

BYLAW NO. 5-2020

**INTERMUNICIPAL COLLABORATION
FRAMEWORK BETWEEN THE COUNTY OF
BARRHEAD AND STURGEON COUNTY**

Page 1 of 1

A BYLAW OF THE COUNTY OF BARRHEAD NO.11, in the Province of Alberta, to establish an Intermunicipal Collaboration Framework between the County of Barrhead and Sturgeon County.

WHEREAS the *Municipal Government Act*, RSA 2000, c. M-26, as amended, pursuant to Section 708.28, authorizes Council to work collaboratively with neighbouring municipalities to ensure the efficient provision of municipal services for all residents; and

WHEREAS the County of Barrhead and Sturgeon County have worked collaboratively on the preparation of an Intermunicipal Collaboration Framework between both municipalities; and

WHEREAS the Council of the County of Barrhead deems it desirable and appropriate to adopt the County of Barrhead and Sturgeon County Intermunicipal Collaboration Framework.

NOW THEREFORE, the Council of the County of Barrhead in the Province of Alberta, and under the authority of the *Municipal Government Act*, as amended, enacts as follows:

1. TITLE

- 1.1 This Bylaw may be known as the Intermunicipal Collaboration Framework between the County of Barrhead and Sturgeon County Bylaw.

2. PURPOSE

- 2.1 The “Intermunicipal Collaboration Framework between Sturgeon County and the County of Barrhead”, attached and forming part of Bylaw 5-2020, is hereby adopted.

3. FORCE & EFFECT

- 3.1 The invalidity of any section, clause, sentence, or provision of this bylaw shall not affect the validity of any other part of this bylaw, which can be given effect with such invalid part or parts.
- 3.2 This Bylaw shall come into full force and take effect upon third and final reading by Council and shall remain in force until repealed or amended.

FIRST READING GIVEN THE 3RD DAY OF MARCH, 2020.

SECOND READING GIVEN THE 3RD DAY OF MARCH, 2020.

THIRD READING GIVEN THE 3RD DAY OF MARCH, 2020.

Redacted ATIA Sec. 20 Personal
Information

County Manager

Intermunicipal Collaboration Framework

Between

Sturgeon County



and

County of Barrhead No. 11



WHEREAS, Sturgeon County and the County of Barrhead No. 11 share a common boundary; and

WHEREAS, Sturgeon County and the County of Barrhead No. 11 share common interests and are desirous of working together to provide services to their ratepayers; and

WHEREAS, the *Municipal Government Act* stipulates that municipalities that have a common boundary must create a framework with each other that describes the services to be provided under the framework that benefit residents in more than one of the municipalities that are parties to the framework, identifies which municipality is responsible for providing which services and outlines how the services will be delivered and funded.

NOW THEREFORE, by mutual covenant of the parties hereto it is agreed as follows:

1. DEFINITIONS

- 1) In this Framework, words have the same meanings as set out in the *Municipal Government Act*, except that:
 - a. "Committee" means the Intermunicipal Committee established in Section 3 of this Framework.
 - b. "Framework" means this Intermunicipal Collaboration Framework entered into by the Parties pursuant to part 17.2 of the *Municipal Government Act*.
 - c. "Parties" means Sturgeon County and County of Barrhead No. 11, and "Party" means any one of them.
 - d. The word "shall" is interpreted as meaning an obligatory direction.

2. TERMS AND REVIEW

- 1) In accordance with the *Municipal Government Act*, this Framework shall come into force on the passing of bylaws by the Parties that contain this Framework.
- 2) This Framework may be amended by mutual consent of the Parties and shall come into force on the passing of bylaws by the Parties that contain the Framework as amended.
- 3) It is agreed that the Parties shall meet at least once every five (5) years, or upon request by either Party. The Parties shall also meet no earlier than 90 calendar days and no later than 180 calendar days after a municipal election to review the terms and conditions of this Framework.

3. INTERMUNICIPAL COOPERATION

- 1) The Parties hereby establish a recommending body to be known as the Intermunicipal Committee.
- 2) The Committee shall consist of three (3) elected officials from each Party.
- 3) The quorum of the Committee is two (2) elected officials from each Party.
- 4) The Committee Chair shall alternate annually between the Parties.
- 5) The mandate of the Committee shall be to develop recommendations to the respective Councils of the Parties regarding intermunicipal service delivery and funding.
- 6) The Committee will meet on an as required basis.
- 7) The Chief Administrative Officers or designate(s) of each Party will be advisory staff to the Committee and responsible for developing agendas and recommendations on all matters. The Chief Administrative Officers or designate(s) will be responsible for forwarding all recommendations from the Committee to their respective Councils.
- 8) A Party may request a meeting of the Committee by giving at least 30 calendar days' notice. Meeting requests will be directed to the Chief Administrative Officer for the respective Party.

4. GENERAL SERVICE PROVISION

- 1) The Parties have agreed that the best and most efficient way to provide services to residents is to continue providing services independently or through the various arrangements that each Party currently has with their respective neighbours.

5. INTERMUNICIPAL SERVICE PROVISIONS

In congruence with the *Municipal Government Act*, the following section outlines the level of service provision between Sturgeon County and County of Barrhead No. 11:

- 1) Emergency Services:
 - Sturgeon County and the County of Barrhead No.11 have a Mutual Aid Fire Agreement in place for mutual fire aid assistance to each Party on an as-required basis. Where a request for assistance is received or confirmed by the Requesting Party's Authorized Representative and the Supplying Party provides assistance, the Requesting Party shall compensate the Supplying Party for all applicable labour and equipment as per the rates set out in current bylaws or policies of the Supplying Party.

2) Other Services:

- Sturgeon County and the County of Barrhead No. 11 agree not to enter into an Intermunicipal Development Plan. It is agreed that each municipality shall refer discretionary Planning or Development matters within an 800 m buffer of the neighboring border to the neighbour municipality for review.

6. COLLABORATION PROCESS

- 1) In their present circumstance, neither Party intends to engage in future projects or agreements with one another in the foreseeable future, apart from mutual aid agreements that may be renewed or amended in the future. However, if a circumstance arises that one Party wishes to enter into an intermunicipal service agreement, sections 6(2) to 6(10) of this Framework shall dictate the process.
- 2) In the event either Party believes the development of a new project and/or service may benefit residents of the other Party and require a cost-sharing agreement, the initiating Party's Chief Administrative Officer shall notify the other Party's Chief Administrative Officer of such a development and/or service being considered for construction or development.
- 3) The initial notification, as referenced in section 6(2) of this Framework, will include a general description of the project, estimated costs and timing of expenditure.
- 4) Once either Party has received notice of a new project, an Intermunicipal Committee meeting must be held within thirty (30) calendar days of the date the notice was received, unless both Chief Administrative Officers agree otherwise.
- 5) The Intermunicipal Committee will be the forum used to address and develop future mutual aid agreements and/or cost-sharing agreements and bring forward recommendations to the Parties' respective Councils as the final decision-making authorities. Both Sturgeon County and the County of Barrhead No. 11 shall agree that time shall be of the essence throughout the Intermunicipal Committee meetings.
- 6) When developing service agreements, the Committee shall clearly identify which municipality will lead service delivery for the service(s).
- 7) When developing service agreements, the Committee shall determine the appropriate funding for the service(s) being discussed.
- 8) All future service agreements shall set out a process for discontinuing the service provided if one or both Parties wish to discontinue the service delivery.
- 9) All future service agreements shall set out a time frame for the delivery of the service(s) been discussed, including the start date of the service delivery.

- 10) In the event that the Intermunicipal Committee is unable to reach an agreement, the dispute shall be dealt with through the procedure outlined within Section 7 of this document.

7. DISPUTE RESOLUTION

- 1) The Parties commit to resolving any disputes under the Intermunicipal Collaboration Framework in a non-adversarial, informal and cost-efficient manner.
- 2) The Parties agree to make all reasonable efforts to resolve any disputes by negotiation and agree to provide open and timely disclosure of relevant facts, information and documents to facilitate negotiations.
- 3) When a Party believes there is a dispute under the Intermunicipal Collaboration Framework and wishes to engage in dispute resolution, the Party must give written notice of the matters under dispute to the other Party's Chief Administrative Officer or designate.
- 4) If a dispute cannot be resolved to the satisfaction of the Party's Chief Administrative Officer or designate within thirty (30) calendar days, the dispute will be referred to the Committee to attempt to negotiate a resolution to the dispute.
- 5) If a dispute cannot be resolved to the satisfaction of the Parties within sixty (60) calendar days of the dispute being referred to the Committee, the dispute will be referred to the Councils of both Parties, unless the Committees mutually agree to extend the timeline.
- 6) If a dispute cannot be resolved to the satisfaction of the Parties within sixty (60) calendar days of the dispute being referred to the Councils of the Parties, the dispute will be referred to a mediator acceptable to both Parties, unless the Parties mutually agree not to mediate the dispute. The costs of mediation shall be shared equally between the Parties.
- 7) Mediation of a dispute shall be completed in a timely and efficient manner. If the dispute has not been resolved to the satisfaction of the Parties within three (3) months after the appointment of a mediator, and the Parties have not mutually agreed to extend the term of mediation, the mediation is deemed unsuccessful and shall be terminated.
- 8) If a dispute is not resolved through the above noted process, the Parties shall refer the matter to an arbitrator acceptable to both Parties and the arbitration process described in Part 17.2 of the Municipal Government Act shall apply whether or not one year has passed after the Parties started the dispute resolution process in this Framework.

8. CORRESPONDENCE

1) Written notice under this Framework shall be addressed as follows:

In the case of Sturgeon County to:
Sturgeon County
c/o Chief Administrative Officer
9613 – 100 Street
Morinville, AB T8R 1L9

In the case of the County of Barrhead No. 11 to:
County of Barrhead No. 11
c/o Chief Administrative Officer
5306 – 49 Street
Barrhead, AB T7N 1N5



REQUEST FOR DECISION

SEPTEMBER 1, 2026

E

TO: COUNCIL

RE: FERAL CATS IN GREENDALE (DIVISION 1)

ISSUE:

Reeve Munck has requested the topic of feral cats be added to the agenda with the intent to request Council to “direct Administration to investigate the problem and develop options for dealing with feral cats at Greendale and make a recommendation at the next Council meeting.”

BACKGROUND:

- June 12, 2026 – Reeve Munck shared an email with Council and CAO on concerns he had received from residents in Greendale regarding feral cats.
- June 15, 2026 – CAO responded to Council via email regarding current process and challenges regarding feral cats (see attached)
- June 16, 2026 – CAO included topic of feral cats during regular CAO report with no resolution of Council provided at that time other than a resolution to accept for information.

ANALYSIS:

- Limited rehoming options are available for feral cats even through the various agencies such as SPCA, rescue agencies, pounds, and vet clinics as this is an extensive problem mostly due to the lack of responsible pet ownership.
- County currently does not have a program for handling feral or stray cats. This is not uncommon in rural municipalities.
- Animal Control Bylaw 5-2024 addresses dogs, but not cats, and therefore County CPOs do not have the authority to trap and take possession of cats.
- *Animal Protection Act, RSA 2000 Chapter A-41* (provincial legislation)
 - Once a CPO takes custody or possession of a cat, the CPO assumes the duty to provide care including but not limited to food, water, care, shelter, and veterinary treatment if necessary and the responsibility of locating the owner until the cat is delivered to a humane society.
 - Residents can also trap cats and attempt to release them to rescue agencies. While in custody of these cats, the resident is responsible for providing care until they are released to a humane society or owner.

- General summary of other municipal programs:

Program	Description	Pros	Cons
Trap, Neuter/Spay & Release	• Mostly urban municipalities • Contractor traps cats • Vets spay/neuter • Contractor releases cat back to location found	• Most humane process as cats are not euthanized • Prevents an increase in # of cats overtime by limiting offspring	• Funded by municipality • Does not change behavior of irresponsible pet owners • Takes time to reduce #s
Euthanization	• Contractor traps cats • Vets euthanize	• Reduces # of feral cats	• Funded by municipality • Public perception of being inhumane • Does not change behavior of irresponsible pet owners
Responsible Pet Ownership	Municipality partners with vet & community E.g. Set day each month – owner can take cat to vet for spay/neuter which is discounted or paid by municipality	• Partnership with all stakeholders • Reduces # of cats by reducing # of offspring • Potential to change behavior of pet owners	• Funded in part or in whole by municipality • Time is needed to see any change • Difficult to predict success

STRATEGIC ALIGNMENT:

Council's consideration of this topic aligns with the 2022-2026 County Strategic Plan as follows:

PILLAR **3 Rural Lifestyle**

Outcome *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

ADMINISTRATION RECOMMENDS THAT:

Council provide direction to Administration regarding any further action that may be required with respect to feral cats.

From: Debbie Oyarzun
Sent: June 15, 2026 4:45 PM
To: Erik Munck <emunck@countybarrhead.ab.ca>
Cc: DGU_COB_Council
Subject: RE: Feral cats - Greendale

Hi everyone,

This is a challenge everywhere. There are extremely limited rehoming options available. SPCA, pounds, vet clinics, etc. are all full and not accepting stray/abandoned animals unless they are in distress or injured. In the past we have contacted the local and regional rescues with limited/variable success.

If we trap them, they become our property and we are responsible for their care.

There are some municipalities (mostly urban, but a few rural) that have a TRAP, NEUTER/SPAY & RELEASE Program.

- Contractor traps the cats (municipality expense)
- Vet spays/neuters (municipality expense, sometimes vets give you a discount)
- Contractor releases back to where they were found (municipality expense)
- GOAL – reduces the number of kittens

Euthanize Program:

- Contractor traps the cats (municipality expense)
- Vet euthanizes (municipality expense)
- GOAL – reduces the number of kittens and cats

Responsible Pet Ownership Program:

- Municipality partners with vet and community
- 1st Tuesday (eg.) of every month – bring in your cat and get a discount, partially covered, or free spray/neuter
 - Municipality pays all or a portion
- GOAL – promotes and encourages responsible pet ownership and reduces the number of kittens

There are likely more, but this was quick off the top of my head.

I have Dana (new CPO) presenting the Enforcement Report tomorrow at Council. If you wanted to pursue this, someone could make a motion to **direct administration to bring back a report to Council on the different programs to deal with feral cats, their costs, and outcomes**. If you go this

route, then we could provide you with costs and information needed to make an informed decision on whether the County wants to proceed and if so how.

Take care,
Deb

-----Original Message-----

From: Erik Munck <emunck@countybarrhead.ab.ca>
Sent: June 12, 2026 4:22 PM
To: Debbie Oyarzun <DOyarzun@countybarrhead.ab.ca>
Cc: DGU_COB_Council
Subject: Feral cats - Greendale

Hello Deb,

We appear to have a problem with feral cats in Greendale near Klondike Park. They are causing problems for residents and have survived the winter so will only multiply if left alone.

I know we don't have an animal pound in TOB or COB. We should engage a contractor to trap and remove these animals.

What's involved in making this happen?

Thanks.

Erik Munck



2026 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2026-295	Directed Administration to bring back a workplan to study drainage issues in Idle Hours subdivision.	PW/CAO	Preliminary direction provided to PW.	Underway
2026-294	Delegated to ASB, task of exploring opportunity to offer a "Food for Thought" Event to share innovative ideas in agriculture.	DR/CAO	Direction provided to Director Rural Dev/Ag Fieldman to schedule for a future ASB mtg.	Underway
2026-289	Awarded contract for 2027-2031 Strategic Plan Facilitation to McCarroll Consulting (\$31,200)	CAO	Contract executed.	Complete Aug 24/26
2026-286	Approved Property Tax Penalty Exempt List for the 517 tax rolls as identified.	CS	System updated.	Complete Aug 18/26
2026-284	Approved tax-exempt status for NSC for 2027-29	CS	Notified assessor.	Complete Aug 19/26
2026-268	Apply under PERC & DIRC program for outstanding oil and gas property tax accounts	CS/CAO	Submitted July 30, 2026. Application received and deemed complete.	Complete Jul 30/26
2026-251	Bring back information on increasing hours of service to the Dunstable Transfer Station.	PW/CAO	Checking with contractor on costs, scheduling, etc.	Underway
2026-201	Directed Admin to explore options for common branding of Councillor clothing to support promotion of County.	CAO	Staff have started compiling options for Council consideration	Underway
2026-181	Directed Administration to invite the Lac Ste. Anne Métis District representatives to a future Council meeting.	EA/CAO	Email sent requesting delegation to Council; Elected official requested not August	Underway
2026-144	Approved purchasing 1 Caterpillar motor grader from Finning (\$568K) & trade-in unit #207 2021 JD grader (\$221K); purchasing 2 John Deere motor graders from Brandt (\$571K each) & trading in unit #206 2022 JD grader (\$215K), unit #212 2021 JD grader (\$225K)	PW/CAO	Distributor's notified	Underway
2026-080	Include in Dev Agreement for DP 05-2026 that County would build road and make intersection improvements as discussed, and developer would be charged 90% of road builders rates as per County Rates & Fees Bylaw.	DEV/PW	Negotiation of DA underway as authorized by Council	Underway

2026-072	Tabled discussion on Communities in Bloom Participation until a future meeting and to bring forward budget request.	RD/CAO	Obtained 2026 Tour schedule Jul 17/26	Underway
2026-020	Administration to bring a report to Council on snow clearing programs & options for County to support seniors.	PW/CAO	Conducted research on rural municipalities in Pembina Zone (13), prep report to Council Mar/26	Underway
2025-228	Directed Admin to proceed with prelim geo-technical and develop work plan re partnership project with LSAC.	PW/CAO	Call sched w new LSAC CAO - Feb 2/26; Discussed during budget wrkshp in Nov; LSAC project lead contacted Sep 22/25, Oct 8/25, LSAC advised on July 25/25	Underway
2025-190	Engage legal counsel to explore options for alternative access to SE 26-59-06-W5	CAO	Legal counsel has been engaged, file review underway	Underway
2025-189	Directed Policy Committee to review Policy 32.04 Road Construction Standards.	PW/CAO	Admin has started the review of Policy 32.04 & associated policies	Underway
2024-449	Bring back options/recommendations on use of sand/salt on County roads in Thunder Lake.	PW/CAO	Draft report submitted to CAO for review; Preliminary discussions with staff	Underway
2024-225	In next LUB review, discuss definition of "Agriculture, Small Scale Operation" and provide examples	CAO/DEV	Topic added to the list of proposed changes and areas for clarification	Underway
2024-062	Council approved signing the land exchange agreement and to cancel the portion of Road Plan 2000MC north of NW 2-62-4-W5 containing approximately 0.938 ha (2.32 acres).	EA/DEV	Submitted to Land Titles for Registration; Approval received and sent to surveyor to finalize road plan; Alberta Transportation contacted for permission to close portion of road plan	Underway
2023-208	Administration to send a letter of intent to Maykut Farms expressing the County's desire to enter into a lease agreement in 2026 for a portion of the gravel pit located in NE 3-63-4-W5.	PW/CAO	Update provided to Council during Jul 23/26 COW; Revisions made & resent to pit owner; Letter of Intent sent to pit owner; Discussion with owner to confirm specifications, letter drafted; Gravel pit owner notified verbally of County's intent	Underway
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Manola project approved, to be incorporated into report upon completion; Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway
2018-029	Service Contract Review	FIN/EA/CAO	Initial list has been compiled.	Underway

2017-245	Policy for Special Events	CAO/Dev	Admin completed final review of draft bylaw Mar 9/26; Hiring of CPO, Director Rural Development, & new D.O. has moved this bylaw forward and will come to Council in early 2026; Discussion with Council at Dec 5/24 Committee of Whole; Reviewing policies from neighbouring municipalities	Underway
2026-270	Accepted 2026 Thunder Lake Wildfire – Expenses & Conclusion briefing note for information.	CAO	Information now available	Complete Jul 21/26
2026-267	Approved 2027 Budget Schedule	CS/CAO	Planning & scheduling mtgs will be based on this schedule	Complete Jul 21/26
2026-266	Approved Bylaw 6-2026 – Amending Bylaw 6-2019 Establishment of Agricultural Service Board.	EA/RD	Signing complete, updated in Mfiles; Awaiting signatures	Complete Jul 31/26
2026-262	Adopted 2026–2029 ASB Business Plan	RD/CAO		Complete Jul 21/26
2026-261	Approved policy PS-017 CPO – Rank, Title & Change of Command Structure.	EA/CPO/CAO	Policy updated and sent to Peace Officer program	Complete Jul 22/26
2026-253-54	Gave 3rd reading further amending Bylaw 2-2026, amending Bylaw 4-2024 to add “Data Processing Facility” as a Discretionary Use in Section 12. Agricultural Land Use District (AG)	EA/CAO	Signing complete, updated in Mfiles; Awaiting signatures	Complete Jul 21/26
2026-249	Schedule a Special Meeting of Council to discuss community outreach opportunities.	CAO	Special mtg Jul 31/26; Reviewing elected official availability	Complete Jul 31/26
2026-239-41	Approved amended CPO Policies PS-006, PS-008, PS-010	EA/CPO/CAO	Policies updated,submitted to GOA	Complete Jul 22/26
2026-233	Reeve to call another special meeting to complete 2025 CAO Performance Review & set 2026 Priorities	CAO	Special mtg Jul 31/26; Reviewing elected official availability	Complete Jul 31/26
2026-222	Approved JUPA with PHSD	CAO	Contract finalized; Notified PHSD Jun 17/26; awaiting signatures	Complete Jul 27/26
2026-210	Awarded contract for Ft Assiniboine gravel crush to 2128222 AB Ltd. O/A Paragon Custom Crushing, for a total cost of \$1,547,350.	PW/CAO	Signing complete; Awaiting signatures	Complete Jul 22/26
2026-260	Approved the application from Meadowview Community Centre for a donation of \$2,500 under the Community Grants Policy	EA/CAO	Applicant notified of Council decision and cheque issued	Complete Jul 17/26

2026-247	County Council meetings to be held in the Pembina Hills Boardroom starting July 21, 2026, until end of Oct 2026 during renovations	COMM/CAO	Boardroom booked	Complete Jul 7/26
2026-243	Arrange for YRL representatives to attend a future Council meeting	EA/CAO	Scheduled for Sept 1 Council	Complete Jul 17/26
2026-242	Agreed to amendment to YRL master agreement to increase levy effective Jan 1/27	CS	YRL Notified	Complete Jul 10/26
2026-223	Approved contract Premier Fire & Flood Restoration Inc. for Bldg Renos for \$658,800.19 plus GST; 10% contingency of \$65,880 if required.	CAO	Fully executed	Complete Jul 6/26
2026-211	Approved contract with Volker Stevin Highways for BF 77644 for \$99,435.00 including site occupancy and GST.	PW/CAO	Contract finalized	Complete Jul 14/26
2026-225	Accepted 2026 Spring Enforcement Services report for info	CPO/Comm	Posted to website	Complete Jun 18/26
2026-221	Approved proceeding with current County Admin Bldg renovations and reject proposal from CW	CAO	Notified C&W of Council decision; initiated short-term lease vs. purchase	Complete Jun 17/26
2026-218	Accepted 2025 ASB Business Plan Status Report (as per ASB Act)	RD	Report included in pkg to GOA	Complete Jun 17/26
2026-215	Proclaimed June 27th as PTSD Awareness Day	COMM/EA	Posted in office and on website	Complete Jun 16/26
2026-205	Authorized CAO to offer financial assistance to Town of Barrhead for contract services up to \$13K to support transition of FCSS programs and services to municipality	CAO	CAO advised Town CAO of Council decision on Jun 2/26	Complete Jun 2/26
2026-200	Authorized signing letter of support re: request from ALUS regarding Provincial Cancellation of Watershed Resiliency & Restoration Program (WRRP).	EA/CAO	Letter signed and emailed; Drafted for signature	Complete Jun 17/26
2026-199	Authorized signing letter of support re: request from Woodlands County for West Coast Oil Pipeline Project.	EA/CAO	Letter submitted to Woodlands County	Complete Jun 4/26
2026-196	Approved Policy HR-001 - Elected Officials Remuneration Policy amendment	EA/CAO	Updated in Mfiles and website	Complete Jun 3/26
2026-195	Approved Natural Assets Project Public Engagement Plan	RD	Staff advised of approval to proceed with public engagement on this project	Complete Jun 2/26
2026-194	Approved 2025 County Annual Report	CS/CAO	Posted to website	Complete Jun 4/26

2026-193	Appointed additional Certified Panelist for CRASC	EA/CAO	CRASC notified	Complete Jun 2/26
2026-191	Approved contract with Saddle Valley Ventures for Culvert replacement for BF 74972 & 76144 for \$613,420.50 including site occupancy	PW/CAO	Contract finalized	Complete Jul 3/26
2026-190	Approved signing landowner agreements for Road Construction project # 26-440	PW/CAO	Agreement signed	Complete Jun 3/26
2026-184,224	Directed Administration to bring back 2nd reading on Land Use Bylaw No. 2-2026 to Council with amendments as discussed.	DO/CAO	Presented to Council on June 16, 2026 for further consideration.	Complete Jun 16/26
2026-183	Directed Administration to work with Council to draft a response to the delegate's concerns by mid-June.	CAO	Response reviewed with Council & sent to delegate	Complete Jun 15/26
2026-177	Set Nov 18 at 2:00pm for Public Auction and CAO to be auctioneer	CAO	Date updated on website	Complete May 21/26
2026-176	Received the request for sponsorship from Borealis Acres Shires for information.	RD	Applicant notified of Council decision	Complete May 19/26
2026-175	Proclaimed May 25 – 29, 2026, as Alberta Rural Health Week.	EA/COMM	Proclamation posted in office and on website	Complete May 20/26
2026-173	Approved contract with Stuber's Cat Service for 2026 Road Rehabilitation (Shoulder Pull) program for a cost of \$162,000 for 13.5 miles	PW/CAO	Contract Signed	Complete May 21/26
2026-172	Approved signing landowner agreements for Road Construction project # 26-740	PW/CAO	Agreement signed	Complete May 19/26
2026-171	Approved signing landowner agreements for Road Construction project # 26-340	PW/CAO	Agreement signed	Complete May 19/26
2026-160	Approved Bylaw 5-2026 Records Management	EA/CAO	Signed and Posted to website	Complete May 6/26
2026-155	Proclaimed May 4-9, 2026, as Safety & Health Week in the County of Barrhead.	EA/COMM	Proclamation posted in office and on website	Complete May 5/26
2026-153	Approved the purchase of herbicide from Advantage VM in the amount of \$112,435.75 to conduct the 2026 spray program.	AG	Herbicide ordered	Complete May 5/26
2026-150-152	Appointment of Weed & Pest Inspectors	AG/CAO	Identification issued	Complete May 13/26

2026-149	Accepted history of additional landfill lands and correspondence from Mr. Sutherland for information	CAO	Priority work completed (May 22/26), Council updated on est. total cost of project (May 19/26); Council accepted for info; site inspected - immediate concern re integrity of perimeter to be completed in 2026, with total project cost exceeding general fencing budget to be discussed during budget wkshops (incl discussion with Town)	Complete May 19/26
2026-147	Approve contract with Marshall Lines 2014 for 2026 Crack Sealing Program on County roadways and the airport for a total cost of \$112,145	PW/CAO	Contract signed; Contractor notified	Complete May 6/26
2026-146	Approved signing landowner agreements for Culvert replacement BF 74972	PW/CAO	Agreement signed	Complete May 6/26
2026-145	Approved signing landowner agreement for Culvert replacement BF 76144	PW/CAO	Agreement signed	Complete May 6/26
2026-140	Supported FCSS Board's request as discussed in-camera	CAO	FCSS partners advised of decision, preliminary mtg held to discuss transition (more work will be required to support the transition)	Complete Apr 23/26
2026-136,154	Directed Admin to bring back Hemmerling Fire Invoice at next Council meeting	EA/CAO	Landowner phoned May 6/26 w follow up letter sent May 12; Council let their motion stand with no reduction for 25-332-CFR; Scheduled for May 5/26 mtg	Complete May 12/26
2026-133	Adopted 2025 Property Tax Bylaw 3-2026	CS/EA	Posted to website	Complete Apr 23/26
2026-129	Approved 3-Year Financial Plan & 10-Year Capital Plan	CS/COMM	Posted to website April 22, 2026	Complete Apr 22/26
2026-128	Revised 2026 Capital Budget from \$10,624,042 to \$11,017,056	CS/COMM	Posted Operating Budget, Capital Budget, Budget Presentation and Budget Overview to website April 22, 2026	Complete Apr 22/26
2026-127	Adopt 2026 Operating Budget as presented with operating expenditures & revenue of \$20,134,180	CS/COMM		Complete Apr 22/26
2026-126	Approved Emergency Management Plan	CAO	Finalized	Complete Apr 21/26
2026-124	Approve signing landowner agreement for Culvert replacement on Jansen Project SE-8-59-2-W5	AG/EA	Agreement Signed	Complete Apr 23/26

2026-115-116	Updated Library Board appointment to reflect end of term	EA/CAO	Library Executive Director notified	Complete Apr 9/26
2026-110	Rescind 6 obsolete policies	EA/CAO	Updates made in M-Files	Complete Apr 8/26
2026-109	Appointment of Fire Guardians	EA/CAO	Fire Chief & Guardians notified & website updated	Complete Apr 8/26
2026-107	Accepted 2025 Strategic Plan Report Card for info (to be posted on website)	COMM	Posted to website	Complete Apr 13/26
2026-103-105	Approve 2025 audited financial statements(FS) & FIR; post FS to website	CS/COMM	Posted to website	Complete Apr 14/26
2026-096	Support the CAO to participate on Women in Agriculture Panel if schedule permits.	CAO	CAO recognized to participate on Women in Agriculture Panel (no charge to attend); contacts made, shared with staff & to be incl in future Council agenda	Complete Mar 13/26
2026-092	Approved Corporate Use of Social Media Policy	COMM/CAO	Finalized	Complete Mar 4/26
2026-091	Approved Corporate Communications Plan	COMM/CAO	Finalized	Complete Mar 4/26
2026-090	Authorized signing of Misty Ridge 10-year operating agreement	EA/CAO	Fully executed and sent to Misty Ridge Committee	Complete Mar 27/26
2026-089	Approved Community Grant of \$1,600 to Pembina Arts Festival	EA/CAO	Recipient notified and cheque issued	Complete Mar 6/26
2026-088	Approved admendments to Policy AG-001 Beaver Program	EA/CAO	Policy updated	Complete Mar 5/26
2026-087	Appointed 2 additional members-at-large to ECDC	RD	New members notified	Complete Mar 6/26
2026-085	Adopted Bylaw 4-2026 - ECDC Bylaw	EA/CAO	Signed and posted to website	Complete Mar 27/26
2026-077	Accepted Boat Launch Maint report for info, Admin to bring back info on engineering & design costs (x2) for 2026 Budget to support permitting for work in 2027	RD/PW/CAO	Incorporated into DRAFT Final Budget for Council consideration.	Complete Mar 26/26
2026-076	Directed RCMP to maintain the policing priorities of Rural Visibility and Prolific Offender Management for the County of Barrhead.	CAO	Council provided input to RCMP on annual policing priorities.	Complete Mar 3/26
2026-074	Approved purchase of a Degelman 1820 Sidearm & Rev 1500 Mower from Horizon Ag & Turf for \$100,650; consign units #326 & #329 to auction.	PW	Consigned units sold; Received new units Apr 7; Ordered new units; consigned old units to Michener Allen to auction April 24	Complete Apr 24/26

2026-065	Inform the FCSS board that COB preference is 2 representatives from the County on the FCSS board.	CAO	Councillors to share info at earliest convenience; decision made by Council	Complete Feb 17/26
2026-063	CAO to bring back recommendation to rescind outdated resolutions; add context to 2024-225	CAO	Postponed to April 7 due to lack of time; Tentative scheduled in CAO Report to Council on Mar 3/26	Complete Apr 7/26
2026-061	Approved 2025 year-end financial reports subject to audit adjustments and year end finalizations.	CS/CAO	Auditors here beginning of March and presenting to Council on April 7	Complete Apr 7/26
2026-060	Approved Bylaw 3-2026 Records Management	EA/CAO	Signed and Posted to website; Awaiting signatures	Complete Mar 27/26
2026-056	Investigate the costs of livestreaming Council meetings	COMM/CAO	Shared with Council during Budget Workshop, no cost for pilot; Conducting research	Complete Mar 26/26
2026-053-55	Appointed ARB officials for CRASC	EA/CAO	CRASC notified	Complete Feb 18/26
2026-051	Approved purchase 2026 Caterpillar 420 Backhoe from Finning Canada Ltd. for \$220,430 and further, to trade-in Unit #301 to Finning Canada Ltd. for \$47,000	PW	New backhoe received and unit 301 traded in; Dealership notified of Council decision with approx delivery of June 2026	Complete Apr 27/26
2026-050	Approved purchase 2026 Dodge Ram 2500 crew cab 4x4 truck from Stephani Motors at a price of \$68,476.00 plus GST and applicable fees.	PW	Letter sent to dealership confirming purchase with approx delivery of June 2026	Complete Jun 1/26
2026-049	Accepted 2025 Annual Enforcement Services Report to be posted	COMM/CPO	Report submitted to GOA and posted to website	Complete Feb 19/26
2026-048	Approved amended Policy PS-016 CPO Ride Along Program & rescinded Policy 26.13	CPO/EA/CAO	Policy submitted to GOA	Complete Apr 10/26
2026-047, 071	Create a public info pkg prior to the continuance of the Public Hearing for Bylaw 02-2026 set for April 7, 2026, at 1:00 pm	DEV/CAO	Info pkg released via website, hardcopy, etc. Research is underway; RFD to Council on Mar 3 for further direction	Complete Mar 13/26
2026-042	Provide a letter of support for MR Ski Hill to apply for Co-op Community Spaces Grant.	EA/CAO	Notified MR Ski Hill that Co-op Community Spaces Grant is not available in 2026; will request Council to rescind	Recinded Feb 17/26 2026-062
2026-040	Directed CAO to draft content for Ministerial Forum question period at Spring RMA convention re: Federal announcement to close Lacombe Research & Development Center.	CAO	BN provided to support Council; Research on commission responses, federal ag committee testimony; Discussion at Pembina Zone	Complete Mar 10/26
2026-038	Supported EAC recommendation to direct ASB to review draft Livestock EMP	AF/CAO	Directed to ASB	Complete Feb 3/26

2026-036	Postponed discussion on scheuling of Council meetings until next Council meeting	CAO	Direction provided to explore cost of live streaming (resol 2026-056); Included in Feb 17/26 agenda pkg	Complete Feb 17/26
2026-035, 120	Recessed the public hearing for bylaw 2-2026 until a future date	DO/CAO	Council closed public hearing; New date (Apr 7/26) brought to Council Feb 17/26 for consideration.	Complete Apr 7/26
2026-034	Denied the request to reduce or cancel the charges for fire incident report 25-332-CFR.	EA/CAO	Letter sent to landowner informing them of the decision.	Complete Feb 6/26
2026-028	Approved the additional funding sources for the 2025 capital projects	CS/CAO	Done	Complete Feb 3/26
2026-025	Approved purchase 2026 John Deere 744P from Brandt Tractor Ltd. for \$620,000 and to trade-in Unit #303 to Brandt Tractor Ltd. for \$86,000	PW/CAO	Notified and expected delivery approx June 2026	Complete May 28/26
2026-018	Accepted Enforcements Services Report, 2025 Winter Edition for info	CPO/Com	Posted to website	Complete Jan 7/26
2026-017	Approve 2025 cancelled tax transactions as presented.	CS/CAO	Complete.	Complete Jan 6/26
2026-016	Accepted allowance for doubtful accts of \$1,453.39 for info.	CS/CAO	Complete.	Complete Jan 6/26
2026-015	Write off 3 outstanding AR accounts for \$2,250.76	CS/CAO	Complete.	Complete Jan 6/26
2026-013,037	Mtg to be scheduled outside of RMA Conference; Administration to arrange mtg with Minister of Transportation to discuss road maintenance and other concerns regarding provincial highways	CAO	July 13/26 confirmed; Potential dates sent to AT (Apr 28/26); Call for feedback from staff, Council & public underway	Complete May 26/26
2026-012	Sell Engine 33 to Village of Riverhurst, SK for \$45,000 conditional upon their satisfactory inspection.	CS/CAO	Village of Riverhurst inspected unit on January 20, 2026, and deemed it satisfactory. Payment received and Village staff drove unit back to Riverhurst.	Complete Jan 20/26
2026-011	Approved resolution "Access to Liability Insurance for Agritourism Operators" to be presented at Pembina Zone	CAO	Presented at Pembina Zone & passed	Complete Jan 12/26
2026-010	Respond to Alberta Geographical Names Program, with no objection to naming of water feature	RD/CAO	Reponse submitted	Complete Jan 6/26
2026-009	Appoint Ms. Noble to Barrhead Library Board	EA	Library Executive Director notified	Complete Jan 14/26

2026-008	Appoint Mr. Ruhl to SDAB	EA/DEV	Applicant notified	Complete Jan 14/26
2026-005-007	Appointments made to ALUS PAC	ALUS	Members notified	Complete Jan 8/26
2026-004	Set public hearing for Bylaw 2-2026 for Feb 3 at 1:00 pm in Council Chambers	DEV/CAO	Advertised as per MGA, additional adv also completed.	Complete Feb 3/26
2026-003	1st reading Bylaw 2-2026 amending LUB 4-2024 to add Data Processing Facility	EA/CAO	Decision tracked	Complete Jan 14/26
2025-430	Councillors provide written report to be included in agenda pkg for Regular Council mtg to be submitted by end of day preceding Thursday.	EO/CAO	Shared template with Councillors; incl in agenda pkg	Complete Jan 06/26
2025-416	Authorized Reeve & CAO to sign BRWC Operational Agreement	EA/CAO	Agreement finalized; awaiting signature	Complete Jan 24/26
2025-403	Purchase (3) 2026 Cat motor graders, trade in (2) 2021 Cat motor graders to Finning Canada; sell 2016 Cat motor grader to Wallis Bros. Construction	PW/CAO	Received final 2 graders; Received 1/3 new grader, sold 2016 grader to Wallis Bros. Construction as per Council resolution; Suppliers notified	Complete Apr 10/26
2025-394-400	Appointed Members-at-large to County Committees	EA/CAO	All applicants notified; website to be updated in January	Complete Jan 7/26
2025-383	New initiatives be brought back to a future Project Priority session with Council to explore consideration for the 2026 Budget.	CAO	Discussed at COW, further discussion to occur during budget workshops; Tent. Sched. COW Jan 29/26	Complete Jan 29/26
2025-377	Approved up to a 90-day extension for offering Council Orientation under the MGA s. 201.1(2)	CAO	Info sharing ongoing, leg req. met. w orientation/info on a variety of programs, assets Jan 29/26; Legal session, Assessment 101, Roads 101, P&D 101, CPO program complete; others planned	Complete Jan 29/26
2025-254	Directed Admin to finalize scheduling with NRCB & ILWG - Stock Talk Initiative in the new year; include ASB members	CAO	NRCB (April 7/26); ILWG (Mar 10/26); NRCB has committed, ILWG has provided possible dates; Email sent to ILWG, looking at dates.	Complete Feb 24/26
2025-194	Proceed with the acquisition of related vehicle & officer equipment up to \$77,141 to be funded by unrestricted reserves	CPO/CAO	All complete; Tentative completion for Mar/26 (last item is Axon in-car camera); Vehicle equipment has been purchased with installation occurring Oct-Jan.	Complete Mar 20/26

2025-193	Award the contract to Wolfe Chevrolet for the purchase of a 2025 Chevy Silverado SSV at a cost of \$57,359 excluding GST	CPO/CAO	All complete; Starlink installed, testing & inspection of unit underway; Expected to be in service Jan/26; Patrol vehicle received Jun 20/25; scheduled for outfitting on Oct 27/25.	Complete Mar 6/26
2025-187	Approve Manola Lagoon Sounding & Assessment Project at a cost of \$27,087 with additional funding coming from current year revenue	PW/CS	Final report received, analysis required to dev proj plan; Sounding completed, awaiting final report; Manola lagoon sounding is scheduled for August 18, 2025.	Complete Dec 1/25
2024-398	Directs CAO to move forward with exploring/negotiating options with GOA to become anchor tenant of ADLC.	CAO	Formal project complete; Discussed during budget wrkshps in Nov; Mtgs with AB Infrastructure & a developer; Reeve & CAO engaged Minister Infrastructure at RMA, followed up requested by Minister; Mtg rescheduled Feb 25/25; Preliminary contact made with GOA to schedule mtg in new year; Draft Concept Floor Plans complete	Complete Jan 29/26
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA	Recommend to Rescind; New minister, revising message	Rescinded Apr 7/26
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Recommend to mark as complete Mar 5/24 following VSU presentation to Council thanking CAO for efforts; Met with VSU representative (Jan 16/23) to better understand situation/impact; Rough draft prepared	Complete Apr 7/26
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Recommend to Rescind - this was a joint meeting with Town related to BARCC; Notes distributed vs. formal letter	Rescinded Apr 7/26

Overview:

County Tour is a curated tour through our diverse countryside, showcasing County of Barrhead to residents and visitors. On August 6, 2026, 121 participants joined us to explore local points of interest, innovative businesses, and unique agricultural operations.

Goal:

Provide a unique opportunity for residents and visitors to learn about local businesses, farming operations, points of interest, & municipal programs, and to build relationships with County staff, Councillors, and local businesses.



Strategic Alignment:

County of Barrhead's Strategic Plan aims to support economic diversity and promote rural lifestyle. More specifically, the County Tour aligns with the 2022-2026 Strategic Plan as follows:



PILLAR 1:

Economic Growth & Diversity

GOAL 1:

County attracts & encourages investment

GOAL 3:

County supports innovation in agriculture

CONNECTION:

County Tour showcases the diversity of business and agriculture in the County, demonstrating a beneficial economic climate. Tour also connects businesses with each other and the public, creating an expanded business network and increased development opportunities.



PILLAR 3:

Rural Lifestyle

OUTCOME:

County maintains its rural character & is recognized as a desirable place to invest, work, live, and play.

CONNECTION:

By highlighting a variety of rural businesses, unique agriculture operations, and robust rural infrastructure, the Tour highlights a diversity of rural lifestyles available in our County.



2026 County Tour Hosts:

1. Harkes Tree Nursery

- Local tree nursery & greenhouses that supply the popular Northern Flora Garden Center.
- Participants explored greenhouses, tree saplings, and animals.

2. Country Comfort Cabins & RV

- Family-run campground near Lac La Nonne that offers cabin rentals, tree-lined camping sites, and many opportunities to enjoy nature.

3. Pine Creek Simmentals

- Family-owned farm specializing in high-quality Simmental beef cattle and marketing genetics on a global scale.

4. Barrhead Seed Cleaning Co-op

- Participants toured the facility and learned about cleaning crop seed for high-quality product.
- Plus, special guest presentation from **Gateway Research Organization**



Inside a Cabin at Country Comfort



Rows of trees at Harkes Tree Nursery



Learning about cleaning crop seed



Group area at Country Comfort Cabins & RV



Rental cabin at Country Comfort Cabins & RV



Animals at Harkes Tree Nursery

Participant Survey Results:

20%

of participants have never been
on a County Tour before!

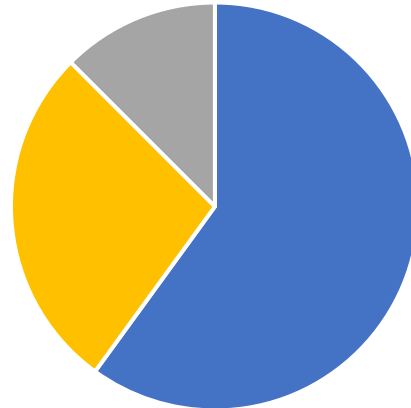
90%

of participants thought the
tour was very well organized.

82%

of participants were satisfied with
the variety of locations visited.

Where Tour Participants Reside:



■ County (60%) ■ Town (28%) ■ Other (13%)

*"Great way for a
newcomer to get
acquainted with the
County!"*

*"Great day, great
guides, great meal."*

*"Very well planned!
Staff/volunteers were
exceptional!"*

Revenue & Expenses:

Revenue (ticket sales)	(\$4,165)
Expenses	\$5,822.54
Total Cost	\$1,657.54



Pine Creek Simmentals



Behind-the-scenes at Barrhead Seed Cleaning Plant



Public Works Director of Infrastructure Report September 1, 2026

H

Graders

- Blading gravel roads and spreading gravel.
- Gravel roads have dried and improved. Operators are working through their areas and are able to blade soft spots more frequently. Patch gravel is being spread as required.

Gravel

- County and contract trucks continue to gravel 2026 projects. Currently working out of Vega pit.

Construction

- Working on Project 340 (Range Road 40 between Township Roads 590 & 592). South mile is built and gravelled, north mile is close to being completed. Once completed, equipment will be moving to Project 440 (Township Road 590 & Range Road 54).

Road Reoiling (MC250)

- Project 451 (Range Road 50 from Hwy 18 south to Township Road 592A) has been completed.
- 126 yards of MC250 patch mix material were mixed and stockpiled at the public works yard.

Soil Stabilization (Permazyme)

- Work on Clear Lake Road (Township Road 604 & Range Road 62A) started August 24, 2026. Procedure for this project is to lift up and windrow the old oil, road base is then opened up and permazyme product is sprayed and mixed into the top 6" of the clay base. The base and top of road shoulder are shaped and compacted. Windrow of oil is moved to the opposite side and permazyme process is repeated on the other half of the road. At the end, the oil windrow is spread and packed into the road base creating a smooth hard driving surface.

Roadside Mowing

- Mowing is taking place in Division 2 working west and north through the County. Every season mowing starts and finishes in a different area so the same roads are not 1st and last every year.

BF76144 Bridge Culvert Replacement

- As of August 25, the culvert base was completed, culvert was assembled and put in place and fill material was being placed and compacted around culvert.

Labour & Shop

- Summer students are done for the season. Work continues with signs, culverts, campgrounds, rock and root picking, fencing and transfer station maintenance.
- All repair and maintenance as required.

Utilities

- Soil sampling was carried out for Thunder Lake Lagoon desludging project. Consultant will analyze samples to determine suitability and application rates.
- Manola Meter Vault Upgrade project kick-off meeting with Associated Engineering was on August 26.
- All other testing and monitoring are being carried out as per normal operations.

Payments Issued
For Month ended July 31, 2026



Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
ALLA002	All Around Oilfield Services Ltd.	2026-07-06	912412	4,144.49	No
BARR028	Barrhead Plastics Ltd.	2026-07-06	912413	35.68	No
BLUE002	Blue Heron Support Services Association	2026-07-06	912414	105.00	No
DEHE001	De Herdt Gardens Ltd.	2026-07-06	912415	402.41	No
DONW001	Don Wilson Surveys Ltd	2026-07-06	912416	220.37	No
FOUN001	Fountain Tire (Barrhead)	2026-07-06	912417	59.33	No
GARL001	Gar-Lyn Trucking Ltd.	2026-07-06	912418	22,363.83	No
GROS001	Grossenbacher Trucking Ltd.	2026-07-06	912419	5,089.95	No
HACH001	Hach Sales & Services	2026-07-06	912420	1,233.74	No
HIGH001	Highridge & District Agricultural Society	2026-07-06	912421	125.00	No
KALM001	Kalmbach, Jennifer	2026-07-06	912422	1,270.98	No
MORR001	Morrow Bros Trucking	2026-07-06	912423	6,848.83	No
PERR002	Perry Law LLP In Trust	2026-07-06	912424	360.15	No
TOPG001	Top Gunz Trucking Ltd.	2026-07-06	912425	8,469.52	No
VANE001	Vanell Contracting	2026-07-06	912426	13,744.22	No
VISS001	Visser's Welding	2026-07-06	912427	840.00	No
WEST008	Western Truck & Trailer	2026-07-06	912428	168.00	No
WOOD002	Woodlands County	2026-07-06	912429	13,666.25	No
AGRO0001	AgroMax Distributors Inc.	2026-07-20	912430	934.29	No
ALLA002	All Around Oilfield Services Ltd.	2026-07-20	912431	2,311.71	No
BARR009	Barrhead Auto Parts & Salvage Ltd.	2026-07-20	912432	236.25	No
BARR033	Barrhead Registries	2026-07-20	912433	40.00	No
BARR045	Barrhead Exhibition Association & Ag Society	2026-07-20	912434	2,500.00	No
BARR051	Barrhead Machine & Welding (2023) Ltd.	2026-07-20	912435	2,391.20	No
FOUN001	Fountain Tire (Barrhead)	2026-07-20	912436	3,451.31	No
GARL001	Gar-Lyn Trucking Ltd.	2026-07-20	912437	18,045.49	No
GOVE015	Government of Alberta - Agriculture and Forestry	2026-07-20	912438	525.00	No
GROS001	Grossenbacher Trucking Ltd.	2026-07-20	912439	14,398.22	No
LACS001	Lac Ste. Anne County	2026-07-20	912440	9,606.75	Yes
MORR001	Morrow Bros Trucking	2026-07-20	912441	13,612.56	No
RICH002	Richard's Snap-On	2026-07-20	912442	889.35	No
TOPG001	Top Gunz Trucking Ltd.	2026-07-20	912443	11,561.51	No
VANE001	Vanell Contracting	2026-07-20	912444	19,780.42	No
XERO100	Xerox Canada Ltd.	2026-07-07	EFT000000003963	361.27	Yes
TRAN004	TransAlta Energy Marketing	2026-07-03	EFT000000003965	9,420.53	No
RECE001	Receiver General For Canada	2026-07-07	EFT000000003966	159,868.77	No
LOCA001	Local Authorities Pension Plan	2026-07-07	EFT000000003967	48,313.24	No
BENE0001	Benefits By Design	2026-07-07	EFT000000003968	22,648.32	No
DIRE001	Direct Energy Business	2026-07-06	EFT000000003969	1,490.91	No
5969001	596947 Alberta Ltd.	2026-07-08	EFT000000003970	39,545.36	No
APPR001	Approach Navigation Systems Inc.	2026-07-08	EFT000000003971	1,942.49	No
ARLE001	Arlen & Marian Stocking	2026-07-08	EFT000000003972	6,000.00	No
BERG003	Bergsma, Tyson	2026-07-08	EFT000000003973	27.74	No
BLUE003	Blue Spruce Contracting Ltd.	2026-07-08	EFT000000003974	3,990.00	No

Payments Issued
For Month ended July 31, 2026

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
BROW001	Brownlee LLP	2026-07-08	EFT000000003975	1,147.13	No
CARO001	CARO Analytical Services	2026-07-08	EFT000000003976	343.77	No
CATA002	Catalis Technologies Canada Ltd.	2026-07-08	EFT000000003977	1,249.50	No
CORE001	CorePoint Solutions Inc.	2026-07-08	EFT000000003978	170.63	No
EHRE001	Ehrenholz, Valerie	2026-07-08	EFT000000003979	564.33	No
ENER001	Enercon Water Treatment Ltd.	2026-07-08	EFT000000003980	863.98	No
GREG001	Gregg Distributors Ltd.	2026-07-08	EFT000000003981	2,002.89	No
GRIZ001	Grizzly Trail Motors Ltd.	2026-07-08	EFT000000003982	3,644.63	No
JSPL001	J's Place Ltd.	2026-07-08	EFT000000003983	19,948.76	No
LAWS001	Lawson Products Inc.	2026-07-08	EFT000000003984	1,276.11	No
LOND001	London Life	2026-07-08	EFT000000003985	250.00	No
LUKE001	Luke's Contract Hauling	2026-07-08	EFT000000003986	7,140.26	No
MCEW001	McEwen's Fuels and Fertilizers	2026-07-08	EFT000000003987	10,561.99	No
MPAE001	MPA Engineering Ltd	2026-07-08	EFT000000003988	4,775.40	No
PARK002	Parkland County	2026-07-08	EFT000000003989	2,110.97	No
PEMB002	Pembina Hills School Division	2026-07-08	EFT000000003990	4,470.96	No
PREU001	Preugschas, Walter	2026-07-08	EFT000000003991	209.62	No
PURE001	Pure Glass	2026-07-08	EFT000000003992	367.50	No
REDL002	Red Lion Express Inc.	2026-07-08	EFT000000003993	346.39	No
ROAD001	Roadata Services Ltd.	2026-07-08	EFT000000003994	302.40	No
SHAZ001	Shazel Cleaning	2026-07-08	EFT000000003995	756.00	No
SMAL001	Small Power Ltd.	2026-07-08	EFT000000003996	320.96	No
STON001	Stone Blue Enterprises	2026-07-08	EFT000000003997	218.33	No
SUNN001	Sunny Acre Farms Ltd.	2026-07-08	EFT000000003998	7,683.64	No
TOWN001	Town of Barrhead	2026-07-08	EFT000000003999	9,122.30	No
VASS001	Vass IT Professional Services Inc.	2026-07-08	EFT000000004000	4,892.76	No
WEAR001	WearPro Equipment & Supply Ltd.	2026-07-08	EFT000000004001	21,653.73	No
WEST007	Western Star Trucks	2026-07-08	EFT000000004002	492.89	No
WIER007	Wierenga, Rob	2026-07-08	EFT000000004003	571.35	No
XERO100	Xerox Canada Ltd.	2026-07-08	EFT000000004004	2,664.42	No
BARR024	Barrhead Home Hardware Building Centre	2026-07-08	EFT000000004005	355.24	No
JOHN001	John Deere Financial	2026-07-08	EFT000000004006	7,137.24	No
MCLE001	McLean's Auto Parts LTD.	2026-07-08	EFT000000004007	194.16	No
STEP001	Stephani Motors Ltd.	2026-07-08	EFT000000004008	689.90	No
PEMB004	Pembina West Co-op	2026-07-10	EFT000000004009	67,167.08	No
CANO001	Canoe Procurement Group of Canada	2026-07-10	EFT000000004010	8,796.03	No
NEER003	Neerlandia Co-op Association	2026-07-10	EFT000000004011	6,031.24	No
MYHS100	MYHSA	2026-07-13	EFT000000004012	150.68	No
MYHS100	MYHSA	2026-07-15	EFT000000004013	372.74	No
BELL001	Bell Canada	2026-07-17	EFT000000004014	698.88	No
AMSC002	AMSC (BMO PCARD)	2026-07-21	EFT000000004015	6,351.31	No
CAPI003	Capital H2O Systems Inc.	2026-07-21	EFT000000004016	582.96	No
PEMB004	Pembina West Co-op	2026-07-21	EFT000000004017	3,473.40	No
ADVA002	Advantage VM Corp	2026-07-21	EFT000000004018	112,435.75	No

Payments Issued
For Month ended July 31, 2026

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
1737001	1737069 Alberta Ltd.	2026-07-22	EFT000000004019	5,460.00	No
ACKL001	Acklands Grainger Inc.	2026-07-22	EFT000000004020	341.36	No
ALTA003	AltaLIS Ltd.	2026-07-22	EFT000000004021	1,993.95	No
BARR019	Barrhead Electric Ltd.	2026-07-22	EFT000000004022	137.03	No
BARR020	Barrhead Ford Sales Inc.	2026-07-22	EFT000000004023	353.51	No
BARR030	Barrhead Public Library	2026-07-22	EFT000000004024	42,608.25	No
BARR032	Barrhead Regional Water Commission	2026-07-22	EFT000000004025	20,550.82	No
BROW001	Brownlee LLP	2026-07-22	EFT000000004026	150.94	No
CERT002	Certified Tracking Solutions	2026-07-22	EFT000000004027	452.34	No
EMBR001	Embroidery Den	2026-07-22	EFT000000004028	2,616.60	No
EVEN004	Events Edge Entertainment	2026-07-22	EFT000000004029	3,622.50	No
FETT001	Fett Investments Inc.	2026-07-22	EFT000000004030	5,985.00	No
GRAB001	Grabler, Randy	2026-07-22	EFT000000004031	95.47	No
GREAO01	Great West Newspapers LP	2026-07-22	EFT000000004032	724.82	No
GREG001	Gregg Distributors Ltd.	2026-07-22	EFT000000004033	858.49	No
HAYW001	Hayworth Equipment Sales	2026-07-22	EFT000000004034	897.71	No
KORT001	Kortech Calcium Services, Division of Calcium Inc.	2026-07-22	EFT000000004035	48,884.85	No
MCEW001	McEwen's Fuels and Fertilizers	2026-07-22	EFT000000004036	3,071.21	No
MUNI001	Municipal Planning Services Ltd.	2026-07-22	EFT000000004037	1,134.00	No
REDL002	Red Lion Express Inc.	2026-07-22	EFT000000004038	124.12	No
RMAI001	RMA Insurance	2026-07-22	EFT000000004039	115.36	No
SHER002	Sherwood, Steven	2026-07-22	EFT000000004040	175.00	No
TOWN001	Town of Barrhead	2026-07-22	EFT000000004041	125,986.69	No
XERO100	Xerox Canada Ltd.	2026-07-22	EFT000000004042	572.67	No
SUNN001	Sunny Acre Farms Ltd.	2026-07-22	EFT000000004043	14,326.94	No
MYHS100	MYHSA	2026-07-17	EFT000000004044	1,797.19	No
MYHS100	MYHSA	2026-07-24	EFT000000004045	660.37	No
BARR024	Barrhead Home Hardware Building Centre	2026-07-31	EFT000000004046	188.59	No
CATA002	Catalis Technologies Canada Ltd.	2026-07-31	EFT000000004047	1,977.71	No
FORT005	Fort Moving	2026-07-31	EFT000000004048	4,725.00	No
LUKE001	Luke's Contract Hauling	2026-07-31	EFT000000004049	4,200.00	No
STAR001	STARS Foundation	2026-07-31	EFT000000004050	7,500.00	No
XERO100	Xerox Canada Ltd.	2026-07-31	EFT000000004051	361.27	No
GOVE002	Government of Alberta Land Titles	2026-07-31	EFT000000004054	62.00	No
UFAC001	UFA Co-operative Limited	2026-07-27	EFT000000004055	16,808.80	No
VOIDED Payments				-	9,968.02
Payments Issued					1,107,153.19



TO: COUNCIL

RE: COUNCILLOR REPORT – REEVE ERIK MUNCK, DIVISION 1

DATE: August 1-31, 2026

COUNCIL APPOINTED COMMITTEES/ACTIVITIES:

- Regular Council Meeting August 18

Airport

Economic Development Committee

Policy Committee

Barrhead Regional Water Commission

VOLUNTEER ACTIVITIES/EVENTS:

- LEPA regatta BBQ & COB green spaces outreach
- Blue Heron parade
- Blue Heron rodeo

OTHER:

- County Tour – August 6



COUNCILLOR REPORT

TO: COUNCIL

RE: COUNCILLOR REPORT – COUNCILLOR CRISLER, DIVISION 2

DATE: Aug. 1-31, 2026

COUNCIL APPOINTED COMMITTEES/ACTIVITIES:

- Council Meeting Aug. 18, 2026

Barrhead Regional Airport Committee

-

Athabasca Watershed Council

-

Barrhead Regional Crime Coalition

- Meeting August 27th

Barrhead District Seed Cleaning Co-op Committee

- Meeting August 20, 2026

Pembina River District 3 Meeting

-
-

VOLUNTEER ACTIVITIES/EVENTS:

- Meunier Feed Lot Tour Aug. 13, 2026
- Put in Float in the Parade, representing the Paddle River Golf and Country Club.

OTHER:

- Report on heavy dust on RR44 from HYW654 to Garden View Hall.



COUNCILLOR REPORT

TO: COUNCIL

RE: COUNCILLOR REPORT – COUNCILLOR JESPERSEN, DIVISION 4

DATE: August 2026

COUNCIL APPOINTED COMMITTEES/ACTIVITIES:

Council Meeting

August 18 – Council Meeting

Agricultural Service Board

August 13 – Workshop for Service Board Chairs and Fieldmen in Parkland County

August 19 – Agricultural Services Audit meeting

ALUS

August 27 – ALUS PAC meeting in Westlock

FCSS

August 17 – FCSS Board meeting

August 31 – FCSS Board meeting

Landfill Committee

Barrhead & District Seed Cleaning Plant Co-op Committee

VOLUNTEER ACTIVITIES/EVENTS:

OTHER:

August 6 – County Tour

August 26 – GRO corn plot tour and GRO Board meeting



COUNCILLOR REPORT

TO: COUNCIL

RE: COUNCILLOR REPORT – COUNCILLOR ELLWEIN, DIVISION 5

DATE: Aug. 19 – Aug. 31, 2026

COUNCIL POINTED COMMITTEES/ACTIVITIES:

Council Meeting

- Regular Council meeting – Aug. 18, 2026

Barrhead & District Agricultural Society

- Lots of work going on in prep for the Wildrose Rodeo finals event coming up.
 - o Wildrose Rodeo Finals Sept. 17 – 20, 2026

Fire Services Committee

- Nothing new to report.

VOLUNTEER ACTIVITIES/EVENTS:

- Attended the second day of the Budget Open House.

OTHER:

- Attended Barrhead's 2nd Triathlon, it was a great turn out of competitors young and old. With great support from businesses and volunteers which make these types of events happen.



COUNCILLOR REPORT

TO: COUNCIL

RE: COUNCILLOR REPORT – COUNCILLOR PREUGSCHAS, DIVISION 6

DATE: July 17 to Aug 27, 2026

ACTIVITIES:

Agriculture Service Board:

Economic Development Committee:

- Meeting Aug 26 – discussed details for LIFT conference, open spaces survey, final strategic plan.

Museum:

- Two students final day Aug 28th. Museum will be closed.

Barrhead Attraction and Retention Committee (ARC):

- Health care appreciation day will be Oct 14th at the museum from 4:00 till 7:00.

FCSS:

- Consultant working on the transition of FCSS to the town.
- Open three days a week.

Twinning Committee:

- Working on organizing the provincial association's AGM for next year in 2027. Gope to get a delegation from Kitami City.
- Delegation of 11 from Barrhead spent a week in Tokoro/Kitami City in August. Community and the municipality in Japan are extremely welcoming. An experience that none of us will ever forget. Their commitment to exchanges is amazing. The small city of 120,000 has a department that looks after exchanges of various kinds.

Policy Committee:

Budget meetings:

VOLUNTEER ACTIVITIES/OTHER:

Northwest of 16:

- Had sent out a newsletter in July.
- Planning a tour in late September (Sept 26th)
- Working with Explore Edmonton and other tourism organizations in the Edmonton region.
- Meeting with Edmonton Screen, MLA Getson and a film group from India Aug 31st.

Other:

- Attended open house Aug 26, 27.
- Took part in County tour
- COW July 23rd



COUNCILLOR REPORT

TO: COUNCIL

RE: COUNCILLOR REPORT – COUNCILLOR BERGSMA, DIVISION 7

DATE: August 17-31, 2026

COUNCIL APPOINTED COMMITTEES/ACTIVITIES:

Council Meeting

- August 18 Regular Council Meeting

Community Futures Yellowhead East

Economic & Community Development Committee

- ECDC regular meeting, finalized strat plan, LIFT conference planning.

Misty Ridge Ski Club

Barrhead & District Social Housing Committee

- BDHSA regular board meeting - reviewed viability assessment for new senior housing building.

Policy Committee

VOLUNTEER ACTIVITIES/EVENTS:

OTHER:



Meeting Summary and Follow Up

Date: July 13, 2026

Subject: Regional meeting with the County of Barrhead

In Attendance:

Michael Botros, Regional Director Rob Huston, Infrastructure Manager	Reeve Erik Munck Walter Preugschas, Deputy Reeve Lorrie Jespersen, Councillor Tyson Bergsma, Councillor Bill Chapman, Councillor Chais Ellwein, Councillor Ray Crisler, Councillor Debbie Oyarzun, County Manager Dawn Feborvich – Director of Rural Development Tamara Milzahn – Director Corporate Services Ken Hove – Director of Infrastructure Travie Wierenga, Public Works Manager
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TEC Overview

Five Divisions

Capital Planning, Grants, and Engineering Services manage, develop, and coordinate long-term infrastructure planning, capital planning, asset management, grants, technical standards, and procurement of all services. The division also provides advice and support on highway operations and complex engineering and construction projects

Strategic and Integrated Services Division provides integrated corporate support, ministry alignment across divisions and develop department policies for the department.

Traffic Safety Services Division develop, plan and implement transportation safety programs and strategies, and coordinates driver training and education programs.

Finance provides a comprehensive set of financial services and support for the office of the Minister, Deputy Minister, and the department of Transportation and Economic Corridors.

Construction and Maintenance Division: delivering the projects and operations.

Divided into 4 Regions – Peace Region, Central Region, Southern Region and North Central Region

- Responsible for:

- Planning, programming and delivery of provincial highway, bridge, and water management projects
- highway maintenance / operations
- Liaise with Indigenous communities, the public, municipalities, industry, developers
- issue of permits for roadside developments within a highway's development control zone.
- Network consists of more than 64,000 lane kilometres of roads 4,900 bridges and interchanges.
- Budget wise- over \$1.5 billion in capital investment allocated yearly for areas such as new road and bridge construction; capital maintenance and renewal; and water management projects.

Winter Response Overview

- In the new LaPrairie contract, for an average winter storm event, the following criteria are used to evaluate performance:
 - o response times;
 - The contractor is expected to begin snow plowing operations before snow gets packed by traffic or before accumulation of three cms.
 - Once this criterion is met, the contractor must begin work within the maximum winter response time for each highway.
 - These times vary based on traffic volumes and the classification of the highway, ranging from 1.5 hours for Class A+ highways to six hours for Class D highways.
 - Highways in this constituency range from Class B to Class D. As such, the response times would range from four to six hours.
 - Once plowing begins, the contractor is required to conduct snow and ice activities during the winter event, based on cycle times.
 - The maximum time to achieve good winter driving conditions ranges from four hours for Class A+ highways to 24 hours for Class D highways.
 - The contract also addresses timelines for more serious winter events.
 - There can be different response times for freezing rain events or storms classed as severe.
 - There are also pavement temperature waivers for times of extreme cold, which would also affect response times.
 - o assessment; and
 - As part of the winter performance assessment in this contract, two highway maintenance yard areas are reviewed every month.
 - o contractor incentives.
 - The contract includes possible bonuses and penalties built to encourage the contractor to respond appropriately and meet the maximum times to achieve good winter driving conditions.
 - ❖ One councilor shared that he had it on good authority that the highway maintenance contractor does whatever they want and the department has no teeth to penalize.

Highway 651 – logging trucks

- o County is concerned with the number of logging trucks passing through Busby on Highway 651.

Message to Municipality:

- The logging program allows travel on specific routes requested by the mills and are approved based on bridge capacity limitations. Due to lower bridge capacities, logging vehicles cannot operate at maximum allowable weights on Highway 33 between Highway 651 and Highway 18. As a result, carriers utilize Highway 651 through Busby to transport maximum-weight loads and connect with Highway 44, providing access to mill locations further north, west, and east.

Highway 18 / Range Road 40

- o Since upgrading Range Road 40 commercial carriers are now using RR40 as a bypass to avoid town. A concern is westbound trucks have to enter the opposite lane on Highway 18 to make the turn northbound. In addition, it takes quite a bit of distance to get to speed due to the hill to the west. County is looking to the province to build an acceleration lane for westbound to northbound turning movement.

Message to Municipality:

- Region will undertake a review, and upon completion of the review, an update will be shared with the County.

Highway 33 / Highway 18 Intersection

- o The county appreciates the recent paving of Highway 33 to Ft. Assiniboine and the intersection improvement at Highway 33/Highway 18.
- o County is inquiring of the department could paint a big “X” to enhance the set back stop line– too many vehicles go past the stop line and get too close to the intersection which blocks turning movement and make it difficult for left turning commercial carriers, especially B Trains.
- o In addition, hoping the department could add a flashing stop sign to help highlight the stop line.

Message to Municipality:

- The department will undertake a review of the intersection line painting and warrants for a flashing stop sign.

Highway 654(W) – winter maintenance

- o Sharing concern that this segment is the very last segment to get plowed in the winter. Just wanted to flag as a concern.

Message to Municipality:

- Region will share the observation with our Operations group.

Highway 654(W) – wildlife concerns

- o Recently 7 deer have been struck between Range Road 41 and Range 44. Asking the department to erect deer crossing warning signs.

Message to Municipality:

- To address Animal-Vehicle Collisions (AVCs) the Government of Alberta has implemented the Alberta Wildlife Watch (AWW) program that aims to improve driver safety and reduce the impacts of highways on wildlife. Based on AWW, Highway 654 does not have any prone collision locations. In the meantime, the department will monitor Highway 654.

Additional information, and to download the app, can be found at:

<https://albertawildlifewatch.ca/>

Public Parking at Pembina River in the Summer

- o What is the department going to do with the traffic leaving Highway 33 to access the park and access the Pembina River?

Message to Municipality:

- The department is aware of the situation with vehicles making illegal maneuvers, trespassing and damaging the highway right-of-way.
- The department has also previously talked with the County who suggested building an alternate access; however, this only moves the problem to a different location with liability shifting from drivers to the County/Transportation and Economic Corridors.
- This is an enforcement issue and the department has discussed this with the RCMP in the past.

Dunstable School

- o In December 2025 the Justice of the Peace in Barrhead made it very clear in Court that he would be quashing/withdrawing charges laid in the school zone unless the County can provide proof the school zone is signed in accordance with Alberta Transportation standards.
 - December 23, 2025 letter to the County confirmed that the Dunstable School Zone on Highway 651 is in full compliance with provincial standards.

Message to Municipality:

- Based on several reviews Dunstable is still a school zone. The main issue is with the two accesses to the highway which increases the risk of children entering the highway.
- The school could add more fencing; however support for a 100 km/h zone would not be supported.
- Unless you have children in school, majority of drivers do not know the school hours.

Highway 33 south of town

- o County asked for an overview what happened on Highway 33 south of town this past winter.

Message to Municipality:

- Paver patching was completed earlier in 2025, and with the plowing, the patch material failed in areas and peeling off, which created the lip.
 - With the multiple consecutive rain cycles with snow events in between ice formed on the highway.
- Plowing and sanding has been on-going and unfortunately with temperatures well below -12, the use of salt is ineffective.
- With a break in snow on December 18, 2025 the maintenance contractor scarified the area and placed large quantities of sand and salt, which already has made a noticeable difference.
- Once weather cooperated the contractor made arrangements for a milling machine to come out and remove the lip.

Highway 769 – status update

Message to Municipality:

- The design for a 29-kilometre pavement rehabilitation on Highway 769 between Highway 18 and Highway 661 is included in the 2026 Provincial Construction Program.
- Design is expected to be completed at the end of 2026. Construction funding will be subject to provincial priorities and available budget.

Highway 777 – update on any plans

Message to Municipality:

- The south portion, from Highway 642 to Highway 651, was fully re-gravelled last summer with a slightly heavier road gravel to help tighten up the base.
- Currently the road is closed due to a culvert failure and washout. LaPrairie is working on replacing the culvert and the road was opened Friday July 10, 2026.
- The north portion, from Highway 651 to Highway 654, was fully re-gravelled this year with a slightly heavier road gravel to tighten it up the base.
- Other than grading, there is nothing further planned for this year, 2026/27.
 - ❖ County is concerned there is no crown, poor shoulders, 75% continuous road ban since 2014 – the poor highway condition is putting pressure on their adjacent local roads being used as a detour which is leading to more costs.

LaPrairie Dispatch

- o A ratepayer mentioned that they were swore at by someone at LaPrairie Dispatch.
{unfortunately more information or context was not forthcoming from the councilor- it was just mentioned}

Message to Municipality:

- Region will remind LaPrairie.

Regular Board Meeting Minutes - Amended

Monday July 20, 2026

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Present	Jean Loitz, Walter Preugschas, Anthony Oswald, Doug Drozd, Ben Kellert, Lorrie Jespersen, Steven Fylyshtan Guests: Collin Steffes	
Absent/Regrets	Leslie Penny, Peter Kuelken	
1) Call to Order	The regular meeting of the Barrhead & District Family and Community Support Services Society was called to order by Jean Loitz at 10:04 am.	
2) Acceptance of Agenda; Additions & Deletions	a) Additions The following additions were added to new business: a) None MOTION: To accept the Agenda of the Jul 20 Board Meeting. Moved by Ben Kellert. Seconded by Steven Fylyshtan.	CARRIED
3) Items for Approval	a) Minutes of the FCSS Regular Board Meeting from Jun 22, 2026. MOTION: To approve the acceptance of the Minutes from the Jun 22, 2026, Board Meeting. Moved by Doug Drozd. Seconded by Steven Fylyshtan. b) Financial Statements for May 2026 MOTION: to approve the acceptance of the May 2026 Financial Statements. Moved by Doug Drozd. Seconded by Steven Fylyshtan.	CARRIED CARRIED
4) Operations Update	a) Make the Connection plans underway. b) Staff are handing out backpacks for the Tools for Schools program.	

Anthony Oswald	c) We need to determine how to address the After the Bell program in Fort Assiniboine. d) Monday, Aug 3 is a stat holiday, are we going to pay staff? MOTION: To have pay full-time staff for Monday, Aug 3 stat holiday. Moved by Ben Kellert. Seconded by Walter Preugschas.	CARRIED
5) Finance and Business Update Jean Loitz	a) Reviewed financial and banking details. b) The original Transportation grant was for 270,000. The grant ended March 31, 2026, and the final reporting was provided to the province in May. There was a remaining amount of 9,880.38 as of March 31, 2026. We have not heard back from the province yet as to whether they want the remaining money returned. \$170,000 from the grant was put in the Crowd Investment Fund and draw downs were only taken when the Community Operations funds were running low. It is assumed the money was left there to gather interest. As a result of that practice, the Transportation line on the Crowd Investment Fund spreadsheet shows 52,725.42 remaining; however, all the funds in that line have been consumed, except 9,880.38. The line should be adjusted to move \$42,845.04 over to Community. Retain the 9,880.38 until we can confirm the money does not have to be returned to the province. The new Transportation grant is for \$100,000. We received the first quarterly installment in April. c) There is 46,000 in the Crowd Investment Fund that belongs to FCSS, which is being held for EMFS. Given the Town is taking over the FCSS side, this money should be transfer to the 80/20 operating account. The proposed amount to transfer is 46,000 plus 1655.99 in interest. Total 47,655.99. Interest was calculated based on the percentage of FCSS funds that were held in the Fund. MOTION: To have transfer FCSS EMFS funds 47,655.99 (46,000.00 principle + interest 1,655.99) held in the Crowd Fund to the FCSS 80/20 operating account. Moved by Lorrie Jespersen. Seconded by Ben Kellert. d) During the debriefing with Karen Pronishen, we were advised that 13,000 of 80/20 funds were put in the FRN account as an operating	CARRIED

	buffer. This money should be moved back to the 80/20 operating account. MOTION: To transfer the 13,000.00 in the FRN account back to the FCSS 80/20 operating account. Moved by Ben Kellert. Seconded by Steven Fylyshtan. e) The 4,081.22 paid by 80/20 for the Thrift Store late enrollment charge has been reimbursed. f) All benefits were cancelled on Jun 30, 2026. g) The Tenfold contract has not been cancelled yet. After further review, it was thought that we should retain them until the transition to the Town is complete. We pay a subscription fee of 50/month if the services are not accessed. This will give staff access to a third party if they need HR support. h) The Woodlands bank account has been closed. The 48,492.34 held in the account was transferred to the 80/20 operating account. Once the accounting entries are complete and final reports run, we can cancel the QuickBooks account.	CARRIED
6) FCSS Transition and Communication	a) Fort Assiniboine space Action: Walter will follow up with Peter on status of Fort Assiniboine action items. b) Ministerial Proposal Jean and Karen will be meeting with the Neerlandia Church to review the proposal with them. c) MLA Meeting Doug, Anthony and Jean met with the MLA, Glenn van Dijken. He did not see any major hurdles in keeping Community under the Society and doing a name change. Action: Jean will draft a proposal to retain the Community current society.	
6) New Business	a) FCSS Program I. Coats For Kids II. Christmas hampers III. Tools for Schools	

	These programs overlap with FCSS and Community programs. FCSS' role is to coordinate volunteers and the event. Volunteers execute the event. If there are any funds required, e.g. purchasing supplies, it must come from Community funds. FCSS can not provide paid staff or purchase items as this falls outside the FCSS funding rules. A decision needs to be made on how these programs will be provided moving forward, that is managed by FCSS or by Community. b) Transportation A decision needs to be made on how these programs will be provided moving forward, that is managed by FCSS or by Community.	
7) Old Business	a) Crowd Fund allocations Refer to financial update b) Telus bills and charges c) Carwash Card donation Rickie will follow up with Ryan and the Car Wash owner d) Painting for fundraising Discussed with company requesting they stop this fundraising activity for FCSS. There are still painting on display in some locations. e) Thrift Store Still issues at the Thrift Store. They are back taking in items that should be taken to the dump. Labour costs are too high; the store should be run by mainly volunteers. The way it is run is not sustainable. MOTION: To temporarily close Beyond the Ripple Thrift store effective Aug 4, 2026. Action: Jean to write a letter to notifying staff they are being laid off, complete ROE's and contact the landlord, Wayne Bohn. Action: Lorrie will contact Barrhead Transit to arrange to place concrete blocks to clock the front and rear of the property. Action: Doug will coordinate the facility lock down.	

	Action: Anthony will communicate to staff and arrange to have signs made for the store. f) Playground Equipment Semler offered to purchase playground equipment. Anthony advised them not to move forward.	
12) Next Meeting	a) Next Board Meeting: Aug 17, 2026, at 10:00 am	
13) Adjournment	MOTION: Motion to adjourn made by Anthony Oswald at 12:02 pm.	

Barrhead & District Family and Community Support Services Society

Regular Board Meeting of July 20, 2026

Chairperson _____

Recording Secretary _____



County of Barrhead No. 11 Council

September 2026



Libraries help to:

- Enable access to information and ideas.
- Ensure equitable access to internet and computers.
- Embrace lifelong learning.

Libraries
**VALUE
BEYOND**
words

Libraries are essential to:

- Sustain local economic development.
- Support career and job training.
- Strengthen community connections.
- Celebrate literacy.

Alberta's Library Systems



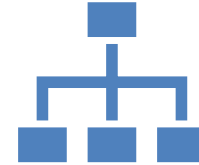
Governance



Board of Trustees
one member = one vote



Structure, power and
obligations outlined by
Libraries Act and
Regulation. and clarified by
YRL Master Membership
Agreement (MMA)

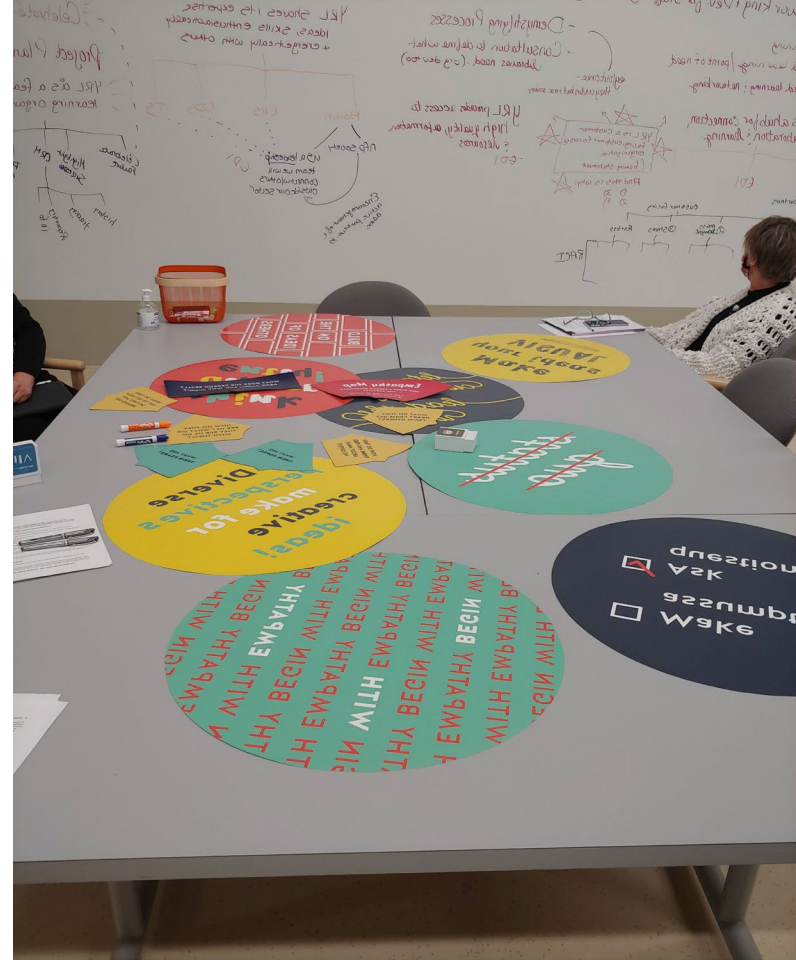


Board governs through
its strategic plan,
policies and budget



Services

- Governance and operations
- Facilities management
- Financial management
- Communications





Collections and Resource Sharing

- Book allotment – \$0.75 per capita for public libraries and \$1.00 per FTE student for school libraries.
- Economies of scale for ordering = bigger discounts.
- Shipping costs and processing
- Interlibrary loans
- eContent strategy development
- Projects

Library Development Services



Consultation
and support for
library
management
and
operations.



With CRS,
collection
assessment
and support.



Kits and
collection
Enhancement.



Reports and
planning.



Supporting
new projects
and services.



Workshops,
webinars and
training.



Intranet
knowledge
base.

Technology Services



Hardware



Library
Software



Security



Licensing

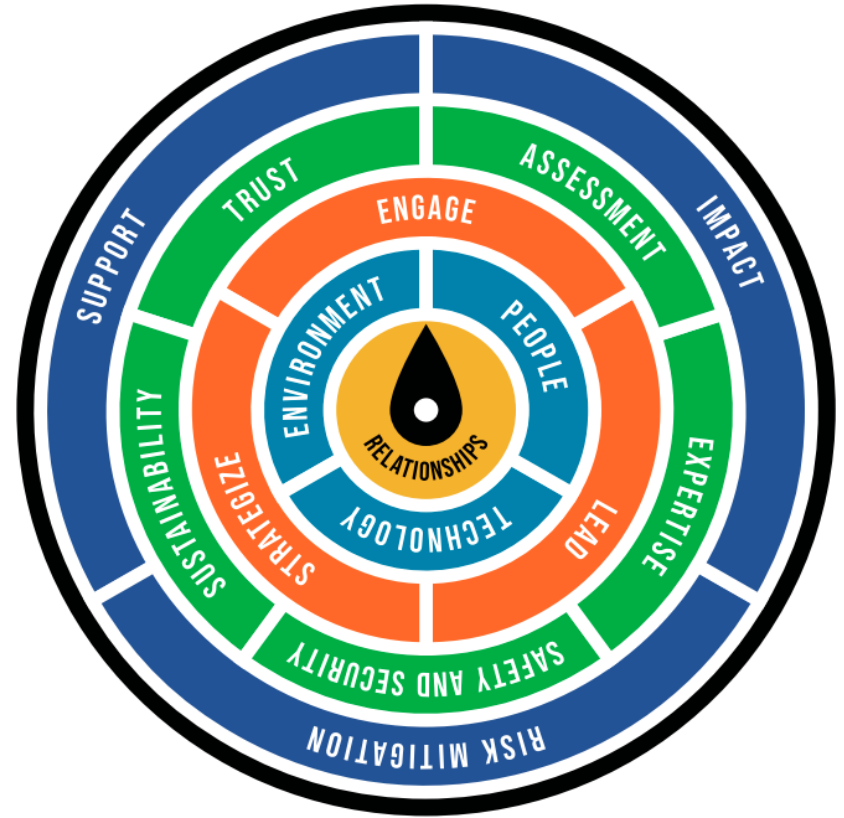


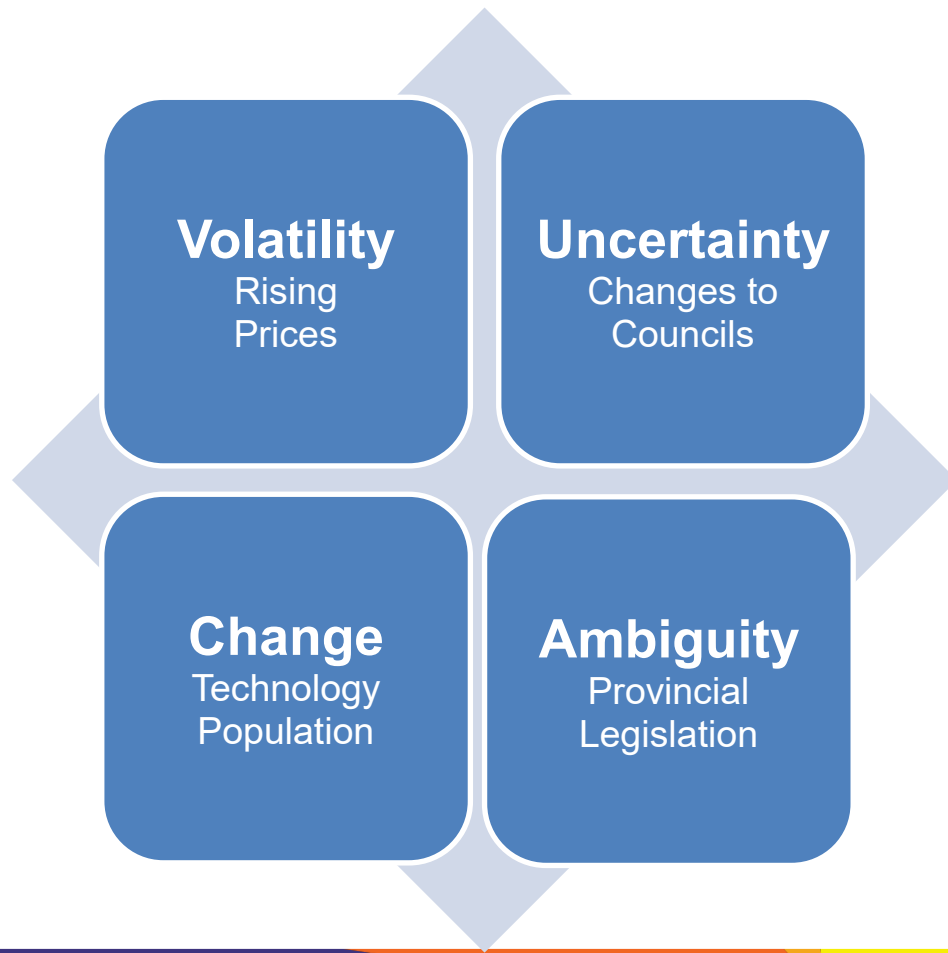
Websites



Support

Strategic Plan 2026-2030







How YRL Supports Your Municipality

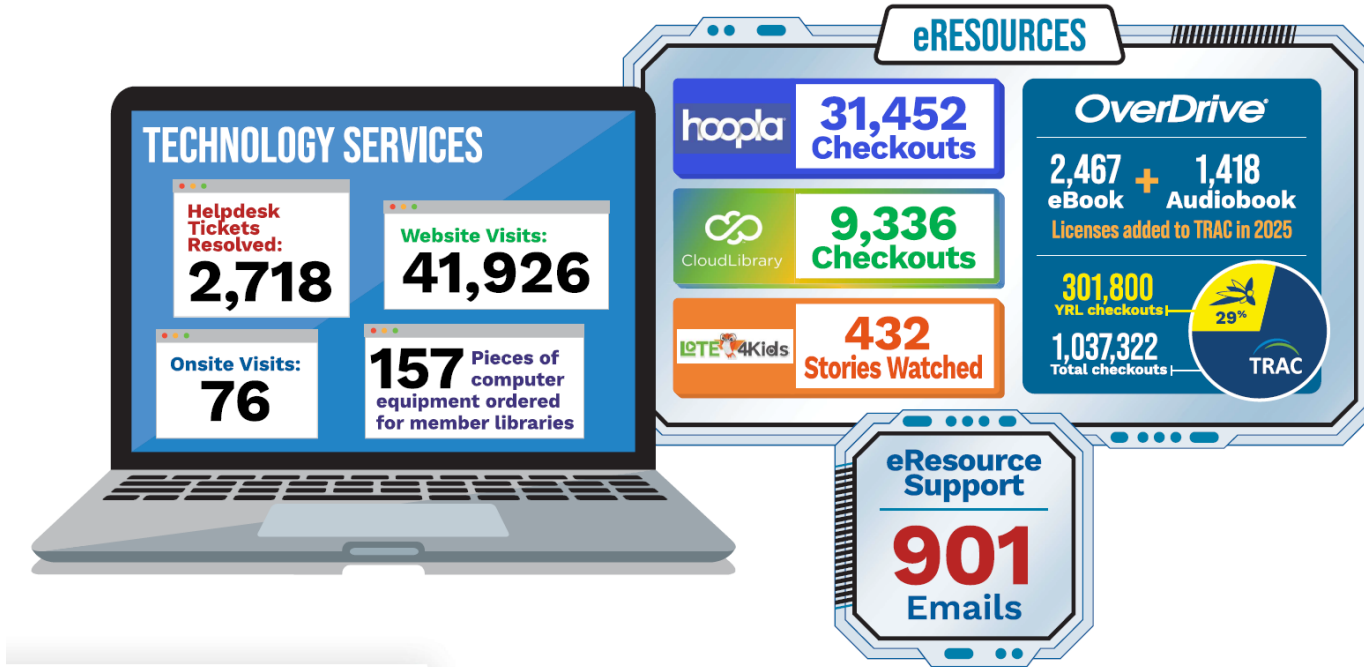
We support your local library by:

- Shared materials, purchasing power.
- Technology, cybersecurity.
- Training and support to staff.
- Policy development support.
- Networking, Community of Practice.

2025 Overview



2025 Overview



2026 Priorities

- Completion of public computer project.
 - Cybrarian software implemented at all member public libraries, costs covered by YRL.
- Limit risk to libraries by moving core software to cloud hosted solutions.
- Supporting POPA/ATIA policy and procedures in member libraries.
- Patron Incident Tracking Software (PITS).
 - Implementation and analysis.

2026 Priorities

- Advocacy
- Partnerships
- Train and support local library staff.
 - Bill 28 coffee chats, documentation, and speaking points.
 - Policy development.
 - De-escalation training.



Return on Investment

DEMONSTRATING VALUE

Barrhead Library Board

- Membership levy² \$48,436
- Financial return for materials² \$7,648
- Cost avoidance \$943,906
 - Technology, resource sharing, library operations software, kits/materials, and funded training.

Return on Investment (ROI) **\$1.00 = \$19.65**

¹ Based on services to Barrhead Public Library and Neerlandia Public Library.

² County of Barrhead No. 11 and Town of Barrhead combined.

Levies and the Funding Reality

Levy Transfers (per capita)

2008–
2019
\$4.30

2020–
2023
\$4.39–
\$4.54

2024
\$4.65

2025
\$4.75

2026
\$4.85

2027
\$5.60

Funding Reality

- Municipal funding was frozen for 11 years, creating a structural gap.
- ~\$300,000 per year in provincial funds meant for innovation was covering basic municipal costs.
- Reserves have been drawn down to the level the auditor is comfortable with.
- \$5.60 per capita approved by municipal members (accountability, not expansion).

Gradual increases have helped, but costs and service demands have outpaced municipal contributions.

Levy Adjustment

- \$0.75 per capita increase.
- Does not fund new programs.
- Closer alignment of municipal contributions with the true cost of existing services.
- Supports YRL's ability to meet obligations under the YRL Master Membership Agreement.

What This Protects (Stability for Service)

- YRL member libraries rely on shared services, including expertise, technology, and collections.
- The breadth of service is not affordable independently.
- The adjustment is about stability, not growth — preventing future disruption or reduction in contracted services.

Cost to Residents is Small — Benefit is Significant

- For the average household: roughly the cost of two coffees per year.
- Restores proper use of provincial funds and stabilizes the system.
- Protects investments in collections, digital resources, and shared infrastructure that benefit local libraries.
- Council consideration: Support the levy adjustment to sustain services residents already rely on.

Your citizens have access to:

- More than 3 million items via TRAC.
- Digital materials, such as 600,000+ eBooks, 111,000+ eAudiobooks, 300,000+ music albums, and much more.
- Free broadband internet through SuperNet and WiFi.



**We bring the
world to your
residents.**

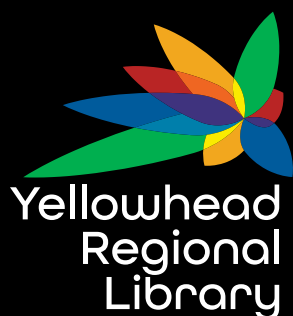
Thank you!

REVITALIZE

REFRESH

RENEW

**Evolving Our Impact,
Strengthening Our Services**



2025 Annual Report

REVITALIZE

EVOLVING OUR IMPACT FROM WITHIN

Although change is often described as the only constant in life, 2025 proved to be a year of remarkable growth and renewal for Yellowhead Regional Library (YRL). Across the organization, new initiatives took root, long-term projects achieved milestones, and collaborative efforts served to strengthen the services we provide to our member libraries and communities.

This is even more noteworthy given a number of changes in YRL staff and board members that occurred in 2025. YRL said farewell to two long-term staff members and promoted two staff members within the organization to new positions. As well, YRL's long-time Board Chair concluded his 11-year term, with the heartfelt thanks and gratitude of staff and other board members. These changes reflect YRL's adaptability and evolution, and highlights the collective dedication of our staff, partners, and stakeholders as we continue shaping a vibrant future for library service in the region.

The Director and Deputy Director consulted and provided support to member library boards during times of change, critical events and challenges which meant that library patrons were able to experience continuity in library services with little service disruption.

QUICK STAT



We gained a member library!

Spruce Grove opened a second location in Heavy Metal Place in 2025.

REVITALIZE – EVOLVING OUR IMPACT FROM WITHIN

Our staff reach beyond our walls and our region. YRL staff volunteer and are asked to work with other boards and provincial, national and international associations to support collaboration and leadership across the library ecosystem. This work allows our member libraries to be informed about trends, events and services that lead to innovative services for library patrons.

QUICK STAT



Bibliothèque de Beaumont Library

We supported the Bibliothèque de Beaumont Library Community Gathering Space project which saw a large collection and space refresh of their library.

information services. These staff are helping to teach the next generation of trained, qualified candidates to work in our member communities. This expertise in library services reinforces YRL's role as a trusted leader in librarianship.

QUICK STAT



We launched the new TRACpac+ discovery layer!



QUICK STAT

We launched Brainfuse!

Brainfuse is a leading online learning platform with over two decades of experience and millions of tutoring sessions delivered. Accessible from home or the library anytime! Its HelpNow suite offers live online tutoring, homework help, and study support for learners of all ages. JobNow is an innovative service that features expert resume assistance, live interview preparation, career coaching, career resources, and much, much more.

REFRESH

SUPPORTING MEMBER LIBRARIES TO BE THEIR BEST

In 2025, YRL supported member libraries through a major service transition by delivering LEAP training to 26 locations, enabling library staff to offer improved membership and circulation services. YRL also provided 22 in-person training sessions to more than 77 member library staff, to help them feel confident and prepared to use the new library system.

YRL coordinated 58 training events for member libraries, building staff capacity across a wide range of skills and directly enhancing the quality of service delivered to patrons. Keeping current with professional librarianship skills, technology and practices helps local library staff to deliver effective, efficient services to the patrons they serve.

The Library Development Services (LDS) department onboarded eight new library managers to the region, strengthening leadership capacity across member libraries. Library patrons were able to benefit from well-supported staff and consistent, high-quality services. At the same time, the Technology Services department developed and deployed an onboarding and offboarding tool for member libraries so that they could report staff changes more

accurately and promptly, which meant that library patrons were able to be confident their personal information was only being accessed by authorized users.

The Collections and Resource Sharing (CRS) department purchased 40,558 items at significant discounts for member libraries, saving more than \$150,000 in 2025. CRS also implemented new standards for cataloguing for items purchased by members libraries which meant that library patrons had an easier time finding and accessing them in the catalogue.

The Technology Services department supported the technology infrastructure setup of a new library location, Spruce Grove North East Branch, so that the library could open its doors fully operational and ready to serve patrons.



QUICK STAT

We supported community literacy and reading encouragement through Beanstack!

Participants logged over 430,000 minutes read in 2025.

QUICK STAT

We supported family history research through Ancestry with over 5,800 searches in 2025.

A 46% increase from the previous year.



Technology Services also purchased, configured and installed new firewalls and switches at member libraries, committing more than \$300,000 over five years, so that they could connect to Supernet with reliable, secure and up-to-date equipment. Upgrading public computers from Windows 10 to Windows 11 helped member libraries meet operating system support and security requirements.



QUICK STAT

We supported early literacy development and family language learning through 2,757 book views in Tumblebooks and 432 stories viewed in LOTE4Kids.

RENEW

BENEFITTING MEMBER LIBRARY PATRONS

The CRS department moved more than two million items through YRL headquarters to its member libraries, sharing books, movies, music, video games, educational materials, and more. CRS purchased, processed, catalogued, and delivered 47,047 new items to its member libraries which meant that library patrons were able to enjoy the hottest releases and that new book smell! Library patrons across the region were able to access an enormous wealth of knowledge, information, art, and recreation that would not otherwise be possible without this shared model. YRL also facilitated inter-library loans, further expanding the capabilities of member libraries to meet their patrons' needs.

YRL helped prepare member library staff for the launch of TRACpac+, a major enhancement to the former catalogue website. Supported by YRL's extensive training, member library staff are well equipped to guide patrons through the new and improved features of TRACpac+, enriching their overall library experience.

Website tutorials were provided to member libraries so that they could easily learn how to edit specific features of their website. This resulted in library staff being better able to update and tailor the information on their respective websites. Timely, accurate information helps deliver better services to patrons.

A Year in Review

NEW ITEMS

Items Ordered:

40,558

Items Added:

47,047

TRAINING

58
EVENTS
HELD

525
PARTICIPANTS
TRAINED

TECHNOLOGY SERVICES

Helpdesk
Tickets
Resolved:

2,718

Website Visits:

41,926

Onsite Visits:

76

157 Pieces of
computer
equipment ordered
for member libraries

PUBLIC LIBRARY AND SCHOOL CONSULTATIONS

67

In-person Visits

1,744

Virtual Interactions

INDIGENOUS SERVICES

offered or facilitated by YRL



15

Hours of
training
or events



75

Participants

eRESOURCES

hoopla

31,452
Checkouts



CloudLibrary

9,336
Checkouts



432
Stories Watched

OverDrive®

2,467 eBook + **1,418** Audiobook

Licenses added to TRAC in 2025

301,800
YRL checkouts |

1,037,322
Total checkouts |



DELIVERIES
210 Per Month
2,520 Per Year
2,038,328 Items Moved

eResource
Support

901
Emails

Yellowhead Regional Library

Mailing Address

Box 4270, Spruce Grove, AB T7X 3B4

Building Location

433 King Street, Spruce Grove, AB T7X 2C6

Phone

780-962-2003

Toll-free

1-877-962-2003

yrl.ab.ca

For every \$1.00 you pay to YRL, your local library receives \$19.65 in services.

Your Direct Benefits

\$951,553.87

(Direct Financial Return + Direct Benefits of YRL Services)

Your Return on Investment

\$1.00 = \$19.65

2025 Membership Levy Your Municipality Paid to YRL

\$48,435.75

Direct Financial Return

Local Library Collections YRL returns \$0.75 per capita of the \$4.75 per capita levy rate directly to local public libraries to purchase collections material.

- 2025 Materials allotment from YRL **\$4,407.76**
- Allotment from other municipalities (if applicable) **\$3,240.00**

Direct Benefits of YRL Services to Your Two Local Libraries

Note: Cost avoidance means your library does not budget or pay for these services.

Technology

Services your libraries receive to support public access to Internet, WiFi and more.

- Website \$646.00
- Software and licensing \$6,442.82
- SuperNet and hardware \$12,134.79

Cost avoidance \$19,223.61

Resource Sharing

Services your patrons receive because of your membership in YRL.

- Items borrowed from other libraries: **12,861** \$186,484.50
- Digital items borrowed through YRL: **14,250** \$712,500.00

Cost avoidance \$898,984.50

Library Operations Software, Kits and Materials

Services your libraries receive to support programming, professional development and more.

Cost avoidance \$22,198.00

Training

Services your library staff receive to support high-quality, professional and responsive library services in your community.

- Free YRL training/workshop participation in hours 25
Note: May not reflect all training provided, such as informal sessions.

Cost avoidance \$3,500

Total Financial Savings

\$943,906.11

With YRL membership, residents gain:

- Access to more than three million items in the TRAC¹ collection.
- Free digital content access of eAudiobooks, eBooks, eComics and eManga, eMagazines, movies, music, and television shows through 25 online resources, including:
 - **Accessible Alberta, Centre for Equitable Library Access and National Network for Equitable Library Service:** provincial and national collections for those with print disabilities.
 - **Beanstack:** creation support for a community of readers in the YRL region.
 - **LinkedIn Learning:** business and computer technology video tutorials to help develop the skills to participate in the modern workforce.
 - **Brainfuse:** online learning platform to support homework help and study support for learners of all ages, and career supports for interviewing, career coaching and more.

And your two libraries have access to:

- Free broadband Internet connection via SuperNet (paid for by the Government of Alberta) and WiFi.
- IT support and services including password managers for library leadership teams, cybersecurity awareness training, and Microsoft 365.
- The library software that manages borrowers, circulation, and materials.
- A new online catalogue and mobile app for the public to access library resources, manage their personal account and self-checkout items on the app.
- A bulk discount of 37% on library books purchased through YRL.
- Cataloguing and shelf-ready processing of purchased and donated materials.
- Free delivery and pick up of materials at least once every week.
- Physical library cards at no cost.
- Professional library expertise and access to regional knowledge sharing.
- Training and materials for onboarding, skill building and professional development of library staff and board members.
 - In 2025 this included: Learn with Novelist, handling public and media challenges in libraries, community of practice meet-ups, programmers' workshop, Indigenous cultural training, and LEAP software training.

¹Originally formed in 2001, The **R**egional Libraries **C**omputer **A**utomation Systems **C**onsortium (TRAC) Society is comprised of Marigold Library System in Strathmore, Northern Lights Library System in Elk Point, Peace Library System in Grande Prairie, and Yellowhead Regional Library in Spruce Grove.

Barrhead Provincial Detachment - 2025 Crime Severity Index

2026/07/22

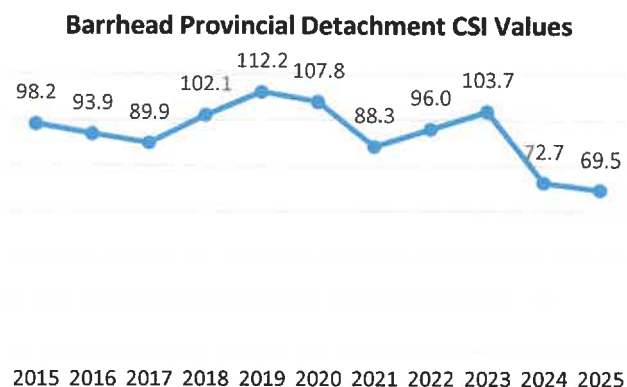
On July 22, 2026 Statistics Canada released their annual report *Police-reported crime statistics in Canada, 2025*. One portion of this report contained the calculated CSI values for 2025, as well as revised values for 2024.

CSI Values

The Barrhead Provincial Detachment's 2025 CSI value is 69.5. This is a decrease of 4.4% when compared to the newly revised 2024 CSI value of 72.7.

The overall CSI in Alberta for 2025 was 90.6, a 6.6% decrease when compared to 2024.

The chart to the right shows the CSI values for the Barrhead Provincial Detachment from 2015 to 2025.



Main Contributors and Drivers to CSI

The table below contains the top 10 contributors to the Barrhead Provincial Detachment's CSI in 2025.

Top 10 Contributors to CSI - 2025		
Crime Category	% of CSI	# of Offences
Break & Enter	20.8%	48
Fraud	12.8%	69
Theft Under \$5,000	7.6%	123
Theft of Motor Vehicle	7.2%	44
Assault	6.3%	73
Drug Enforcement - Trafficking	5.4%	8
Possession of Stolen Goods	5.1%	25
Uttering Threats	5.0%	57
Theft Over \$5,000	4.8%	17
Other Offences Related to Death	4.1%	1
Total for Top Ten	79.3%	465

In 2025 Break & Enter Offences accounted for 20.8% of the Barrhead Provincial Detachment's CSI.

The top ten CSI contributors, listed in the table to the left accounted for a combined total of 79.3% of the Barrhead Provincial Detachment's CSI.

The largest driver to the decrease in CSI from 2024 to 2025 was a decrease in Assault offences. There were 28 less in 2025 than in 2024. This caused a CSI decrease of 4 points.

The top 3 drivers to the decrease in CSI, as well as the top 2 increases can be found in the tables below.

Top 3 Drivers to CSI Decrease from 2024 to 2025		
Crime Category	CSI Change	Offence Diff
Assault	-4.0	-28
Other Criminal Code Offences	-1.8	-6
Other Sexual Offences	-1.2	-2

Top 2 CSI Increases from 2024 to 2025		
Crime Category	CSI Change	Offence Diff
Other Offences Related to Death	2.9	1
Theft Over \$5,000	1.9	10



What is the Crime Severity Index (CSI)?

The CSI tracks changes in the severity of police-reported crime by accounting for both the amount of crime reported by police in a given jurisdiction, as well as the relative seriousness of these crimes. It tells not only how much crime is coming to the attention of police, but also how serious that crime is.

By design, the specific CSI value in a given jurisdiction depends on its mix of crimes and their relative seriousness. If a jurisdiction has a high proportion of less serious (and therefore lower weighted) offences, it will have a lower CSI value. Conversely, a jurisdiction with a high proportion of more serious crimes will have a higher CSI value. The base line for measurement of the CSI is 100.

Detachments with a population close to or less than 5,000 should compare CSI rates with caution (both previous year's rates for their own jurisdiction and with other detachments). The lower the population in a jurisdiction, the more easily a CSI value can be influenced by offences that are more serious in nature. Because of this, CSI values are not calculated by Statistics Canada for jurisdictions with populations of 1,000 or less.

What is used to Calculate the CSI?

Only Criminal Code occurrences that are submitted to the Canadian Centre for Justice Statistics (CCJS) are used in the calculation of CSI values. Of those occurrences, only the most serious offence (Line 1 of the UCR scoring) is taken into account. For example, if there is an occurrence that involved a Break & Enter, an Assault, and a Theft of Motor Vehicle, only the Assault would be counted towards the CSI calculation.

Each type of offence is assigned a "weight" to reflect its general severity. The total of all of the weights for a given jurisdiction are then calculated against the population for that area in order to come up with the CSI. The lower the population, the more influence the weights have on the final value.

Notes

Since the CSI is calculated using only Line 1 of UCR scoring of occurrences that are submitted to CCJS, any offence counts that are presented in this report will differ from other crime statistics reports by the Strategic Analysis and Research Unit.

The Crime Categories presented in this report contain numerous individual offences, each of which can have different weightings. Due to this, there can actually be a decrease in the total number of offences in a category but still an increase in that category's CSI contribution (or vice versa).

Statistics Canada uses population estimates to calculate CSI values. These estimates are updated every year. This is why there is a revised 2024 CSI value. When the 2026 CSI values are released in July 2027 there will also be revised 2025 values released.

Should there be any further questions regarding CSI values or trends, please contact RCMP "K" Division's Strategic Analysis and Research Unit.