

1.0 CALL TO ORDER**2.0 APPROVAL OF AGENDA****3.0 MINUTES****3.1 REGULAR MEETING HELD SEPTEMBER 19, 2023**[Schedule A](#)**4.0 ACTION ITEMS:****4.1 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 23-R-728
SW 28-57-5-W5 (NOR-KEN OILFIELD)**

Administration recommends that Council approve subdivision application 23-R-728 proposing to create a 6.55 ha (16.2 acre) farmstead separation out of SW-28-57-5-W5 with the conditions as presented.

[Schedule B](#)**4.2 BARRHEAD COMMUNITY PUMPKIN WALK - COMMUNITY GRANT REQUEST**

Administration recommends that Council approve the application from Barrhead Community Pumpkin Walk for a donation of \$1,500 under the Community Grants Policy to assist with the annual Community Pumpkin Walk on October 27, 2023.

[Schedule C](#)**4.3 AGRICULTURAL LEASE AGREEMENT – NE 27-59-3-W5**

Administration recommends that Council authorize the Reeve and County Manager to renew the Agricultural Lease Agreement for 100 acres within NE 27-59-3-W5 with the current tenant for the term December 1, 2023 until November 30, 2026 at an annual rate of \$ _____ per acre.

[Schedule D](#)**4.4 2023 CONSTRUCTION PROJECT 23-740**

Administration recommends that Council directs the Reeve and County Manager to sign the agreements for Crop Damages on Backslope Area, Borrow Area & Crop Damage on Access Roads to Borrow Area, and Landscape Borrow Area & Crop Damage on Access Road, 2023 Road Reconstruction Project #23-740 – West of 23-61-3-W5.

[Schedule E](#)**4.5 NEERLANDIA SPORTS COMMITTEE APPLICATION FOR PROPERTY TAX EXEMPTION**

Administration recommends that Council approves the tax-exempt status for the tax years 2024, 2025, and 2026 for Roll #120405007, 120406006, and 120407005 in accordance with *MGA Section 362* and *AR 281/98*.

[Schedule F](#)**4.6 2024 BUDGET PUBLIC ENGAGEMENT – FINAL “WHAT WE HEARD” REPORT**

Administration recommends that Council accept the 2024 Budget Public Engagement – Final “What We Heard” Report for information and inclusion in further budget deliberations.

[Schedule G](#)

4.7 BYLAW 5-2023 – A LOAN BYLAW – THE BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY

Administration recommends that Council consider its options on how to proceed following closure of the Public Hearing and select the option it feels is most appropriate given the complexity and value of the request.

[Schedule H](#) (to be considered after item 7.1 Public Hearing)

4.8 IN-CAMERA

4.8.1 INSURANCE REVIEW – FOIPP Sec. 25 Disclosure harmful to economic and other interests of a public body

5.0 REPORTS**5.1 COUNTY MANAGER REPORT**

Administration recommends that Council accept the County Manager's report for information.

- Resolution Tracking List

[Schedule I](#)

- September AAIP Monthly Status Report

[Schedule J](#)

5.2 PUBLIC WORKS REPORT**(9:30 a.m.)**

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule K](#)

5.3 COUNCILLOR REPORTS**6.0 INFORMATION ITEMS:****6.1 News Release – Environmental Appeals Board hearing schedule**

- dated September 27, 2023

[Schedule L](#)

6.2 ASB Position Statement: Agriculture Extension – Provincial ASB Committee

[Schedule M](#)

6.3 Minutes

6.3.1 FCSS Minutes – June 15, 2023

[Schedule N](#)

7.0 PUBLIC HEARING

7.1 1:00 p.m. PUBLIC HEARING FOR LOAN BYLAW - THE BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY (BYLAW 5-2023), for a debenture up to a maximum of \$875,000 for the purpose of purchasing 6 parcels of land for a term of up to 20 years.

[Schedule H](#)

8.0 DELEGATIONS

8.1 11:30 a.m. Karen Gariepy, Director Barrhead FCSS – Quarterly Report

9.0 ADJOURNMENT

REGULAR MEETING OF COUNCIL - HELD SEPTEMBER 19, 2023

Regular Meeting of the Council of the County of Barrhead No. 11 held September 19, 2023 was called to order by Reeve Drozd at 9:01 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane
Councillor Paul Properzi (joined at 9:08 a.m.)
Councillor Walter Preugschas

**THESE MINUTES ARE
UNOFFICIAL AS THEY
HAVE NOT BEEN
APPROVED BY THE
COUNCIL.**

ABSENT

Councillor Jared Stoik

STAFF

Debbie Oyarzun, County Manager	Tamara Molzahn, Director of Corporate Services
Pam Dodds, Executive Assistant	
Ken Hove, Director of Infrastructure	Jenny Bruns, Development Officer

ATTENDEES

Barry Kerton - Town and Country Newspaper

HONOURING FORMER COUNCILLOR

Reeve Drozd requested a moment of silence to honour former Division 5 Councillor, Darrell Troock, after his passing on September 10, 2023.

APPROVAL OF AGENDA

2023-291 Moved by Councillor Preugschas that the agenda be approved as presented.
Carried 5-0.

MINUTES OF REGULAR MEETING HELD SEPTEMBER 5, 2023

2023-292 Moved by Councillor Kleinfeldt that the minutes of the Regular Meeting of Council held September 5, 2023 be approved as circulated.
Carried 5-0.

2023 VOLUNTEER APPRECIATION - COMMUNITY GRANT FINAL REPORT

2023-293 Moved by Deputy Reeve Schatz that Council receive for information the final report from Barrhead & District Volunteer Appreciation Planning Committee as a grant recipient of \$1,250 under the Community Grants Policy.
Carried 5-0.

Councillor Properzi joined the meeting at 9:08 a.m.

**BARRHEAD EXHIBITION ASSOCIATION & AG SOCIETY (BLUE HERON FAIR)
- COMMUNITY GRANT FINAL REPORT**

2023-294 Moved by Councillor Lane that Council receive for information the final report from The Barrhead Exhibition Association & Ag Society as a grant recipient of \$2,500 under the Community Grants Policy.
Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD SEPTEMBER 19, 2023

CYBERSECURITY AWARENESS PROCLAMATION

2023-295 Moved by Deputy Reeve Schatz that Council proclaim October 2023 as Cybersecurity Awareness Month.

Carried Unanimously.

Jenny Bruns joined the meeting at 9:17 a.m.

REQUEST TO USE AREA TO CONSTRUCT BALL DIAMOND WITHIN NE 28-61-3-W5 (NEERLANDIA WASTEWATER LAGOON)

2023-296 Moved by Councillor Preugschas that Council direct Administration to negotiate a Use Agreement with the Neerlandia Sports Committee to construct a ball diamond within NE-28-61-3-W5 (Neerlandia Wastewater Lagoon) and identify potential budget requirements if any; and further that this information is brought back to Council at a future date for final consideration.

Carried Unanimously.

Jenny Bruns departed the meeting at 9:38 a.m.

NEXT GENERATION 9-1-1 LGA SERVICE AGREEMENT

2023-297 Moved by Deputy Reeve Schatz that Council direct the CAO to execute the CRTC-approved Next Generation 9-1-1 Local Government Service Agreement as provided by Telus Communications Inc.

Carried Unanimously.

BRWC – ALBERTA COMMUNITY PARTNERSHIP (ACP) GRANT PROGRAM

2023-298 Moved by Councillor Properzi that Council supports in principle, submission of a 2023/24 Alberta Community Partnership grant application by the Town of Barrhead on behalf of BRWC for up to \$200,000 for a Regional Raw Water Supply Assessment Study project with the understanding that no matching contribution is required.

Carried Unanimously.

REVIEW POLICIES FOR BARRHEAD REGIONAL FIRE SERVICES (BRFS)

2023-299 Moved by Deputy Reeve Schatz that Council approve the following revised BRFS Polices as recommended by the BRFS Committee including the minor housekeeping changes presented by administration:

- 23-17-001 BRFS Level of Service
- 23-17-002 ERC Operations
- 23-17-003 BRFS Response Rates
- 23-17-004 BRFS Fire Master Plan
- 23-22-005 BRFS Fire Fighter Pay Schedule
- 23-17-006 Dispatch Policy
- 23-17-007 BRFS Health and Safety
- 23-17-008 BRFS Harassment Free
- 23-17-009 BRFS Performance Discipline Policy
- 23-17-010 BRFS Hiring
- 23-17-011 BRFS Surveillance System

Carried Unanimously.

RECESS

Reeve Drozd recessed the meeting at 10:14 a.m.

Reeve Drozd reconvened the meeting at 10:23 a.m.

Tamara Molzahn joined the meeting at 10:23 a.m.

PROJECTS DASHBOARD

- 2023-300 Moved by Councillor Lane that Council accept the projects dashboard as information.
Carried Unanimously.

DIRECTOR OF CORPORATE SERVICES REPORT

- 2023-301 Moved by Councillor Preugschas that Council accept the following Director of Corporate Services reports for information:

- Cash, Investments, & Taxes Receivable Report as of August 31, 2023
- Outstanding Current Year Levy as at August 31, 2023
- Payments Issued for the month of August 2023
- YTD Budget Report for 8 months ending August 31, 2023
- YTD Capital Recap for the period ending August 31, 2023
- Elected Official Remuneration Report as at August 31, 2023

Carried Unanimously.

Tamara Molzahn departed the meeting at 10:55 a.m.

Ken Hove joined the meeting at 10:56 a.m.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, reviewed the written report for Public Works and Utilities and answered questions from Council.

- 2023-302 Moved by Councillor Kleinfeldt that the report from the Director of Infrastructure be received for information.

Carried Unanimously.

Ken Hove departed the meeting at 11:11 a.m.

REPORT – COUNTY MANAGER

Debbie Oyarzun, County Manager, reviewed the 2023 Council Resolution Tracking List and provided further updates to Council on the following:

- Upcoming RMA Convention on November 6-9, 2023 in Edmonton
- Council attendance at the Barrhead Community Garden Grand Opening & Harvest Supper
- CPO vehicle scheduled to arrive in Edmonton by end of September 2023
- CPO job posting is being advertised with anticipated closing of October 2, 2023

- 2023-303 Moved by Councillor Lane that Council accept the County Manager report for information.

Carried Unanimously.

COUNCILLOR REPORTS

Deputy Reeve Schatz reported on being busy with farming activities.

Councillor Kleinfeldt reported on being busy with farming activities.

Councillor Preugschas reported on his attendance at an ASB Provincial Committee meeting, Liaison with medical students on behalf of the Attraction & Retention Committee, and his recent personal trip to Detroit.

Councillor Properzi reported on being busy with farming activities and that he received his 20-year service award as a bus driver with Pembina Hills School Division.

Councillor Lane reported on his attendance at a Misty Ridge Ski Hill committee meeting and the 90-plus birthday celebration at Hillcrest Lodge.

Reeve Drozd reported on his attendance at the RMA Quasi-Judicial Agency Committee meeting, presenting certificates to the 90-plus birthday recipients at Hillcrest Lodge, and time spent on County office duties.

INFORMATION ITEMS

2023-304 Moved by Deputy Reeve Schatz that Council accept the following agenda item for information:

- BDSHA Minutes – dated June 7, 2023

Carried Unanimously.

ADJOURNMENT

2023-305 Moved by Councillor Properzi that the meeting adjourn at 11:34 a.m.

Carried Unanimously.



TO: COUNCIL

**RE: SUBDIVISION APPLICATION – SW 28-57-5-W5
NOR-KEN OILFIELD, MUNICIPAL PLANNING FILE NO 23-R-728**

ISSUE:

Application has been received to create a 6.55 ha (16.2 acre) farmstead separation out of SW 28-57-5-W5.

BACKGROUND:

- Land is in the Agriculture District under Land Use Bylaw 5-2010.
- Municipal Development Plan requires residential parcels normally be a maximum of 15 acres in size.
 - MDP allows for a maximum 17 ac parcel if the building site certificate or real property report submitted by the applicant with the subdivision application demonstrates, to the satisfaction of the Subdivision Authority, that that the additional area is required to ensure the integrity of the farm site.
- Land was previously unsubdivided, with a yard site developed which includes a house with a private sewage disposal system, and accessory structures.
 - Remainder is vacant with cultivated lands, low lying wetland areas, and a natural gas pipeline.

ANALYSIS:

- Size of the proposed parcel meets the requirements of both the LUB and MDP.
 - Real Property Report indicates that the land required to encompass the septic and improvements is larger than the maximum of 15 acres normally required.
 - Remainder lands are low lying and would not result in additional farmland being taken out of agricultural production.
- Access will be from Township Road 574.
 - Approaches to proposed parcel and remainder are built to County standard.
- Road widening is required on the west and south boundaries.
- Reserves are not due as this is the 1st parcel out of the quarter.
- Wetlands impact both parcels however suitable building sites appear to exist.

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into a land acquisition agreement with the County of Barrhead No. 11 pursuant to Section 655 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, which land acquisition agreement shall include provision that the County will acquire a 17-foot wide future road widening on the western and southern boundaries of the quarter section. The County's interest will be registered by caveat on title. The caveat will remain on title until such time as the road is widened.

2. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.
3. That prior to endorsement of an instrument effecting this plan, and in accordance with section 9(g) of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
 - a. a Real Property Report or a Building Site Certificate, prepared by an Alberta Land Surveyor, indicating the location and distances between the buildings, the private sewage disposal system, any potable water source, shelter belts and above-ground appurtenances on the subject lands, and the existing and proposed property boundaries on the proposed lot; and
 - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed Lot 1 which is non-compliant be decommissioned in accordance with the Alberta *Private Sewage Systems Standard of Practice*, and further that the relocated private sewage disposal system will satisfy the Alberta *Private Sewage Systems Standard of Practice* and is suitable for the intended subdivision.
4. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

ADMINISTRATION RECOMMENDS THAT:

Council approve subdivision application 23-R-728 proposing to create a 6.55 ha (16.2 acre) farmstead separation out of SW 28-57-5-W with the conditions as presented.

FORM 1 | APPLICATION FOR SUBDIVISION

MPS FILE NO. 23-R-728

DATE RECEIVED: JUL 28 2023

DEEMED COMPLETE: Aug 15 2023

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

1. Name of registered owner of land to be subdivided Address, Phone Number, and Fax Number
 Nor-Ken Oilfield Services Ltd. C/O Ken Bowman [REDACTED]
2. Name of person authorized to act on behalf of owner (if any) Address, Phone Number, and Fax Number
 Don Wilson Surveys Ltd. C/O Nate Wilson Box 4120 Barrhead, AB T7N 1A1 780-674-2287

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

ALL PART of the SW 1/4 SEC. 28 TWP. 57 RANGE 5 WEST OF 5 MERIDIAN.
 Being ALL PART of LOT BLOCK REG. PLAN NO. C.O.T. NO. 232 207 542
 Area of the above parcel of land to be subdivided 6.55 hectares (16.2 acres)
 Municipal address (if applicable) 5330 Twp. Rd. 574

4. LOCATION OF LAND TO BE SUBDIVIDED
- a. The land is situated in the municipality of: County of Barrhead
- b. Is the land situated immediately adjacent to the municipal boundary? YES NO
 If 'YES', the adjoining municipality is
- b. Is the land situated within 1.6 KM of a right-of-way of a highway? YES NO
 If 'YES', the Highway # is: 764
- d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES NO *wetlands*
 If 'YES', the name of the water body/course is:
- e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES NO

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)

Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
Agricultural	Agricultural (CR)	Agricultural

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)

Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, treed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
Mixed	Brush, Shrubs, Tree stand, woodlots	Gray Wooded

7. STRUCTURES AND SERVICING
- | Describe any buildings/structures on the land and whether they are to be demolished or moved. | Describe the manner of providing water and sewage disposal. |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| House with attached garage, 3 pole sheds, 1 portable shed, 1 shed on concrete, 1 animal shelter, wood pad with boiler not to be demolished or moved | Water Well, Surface Discharge to be moved. |

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

I, Nate Wilson For: Don Wilson Surveys Ltd. hereby certify that I am the registered owner OR I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

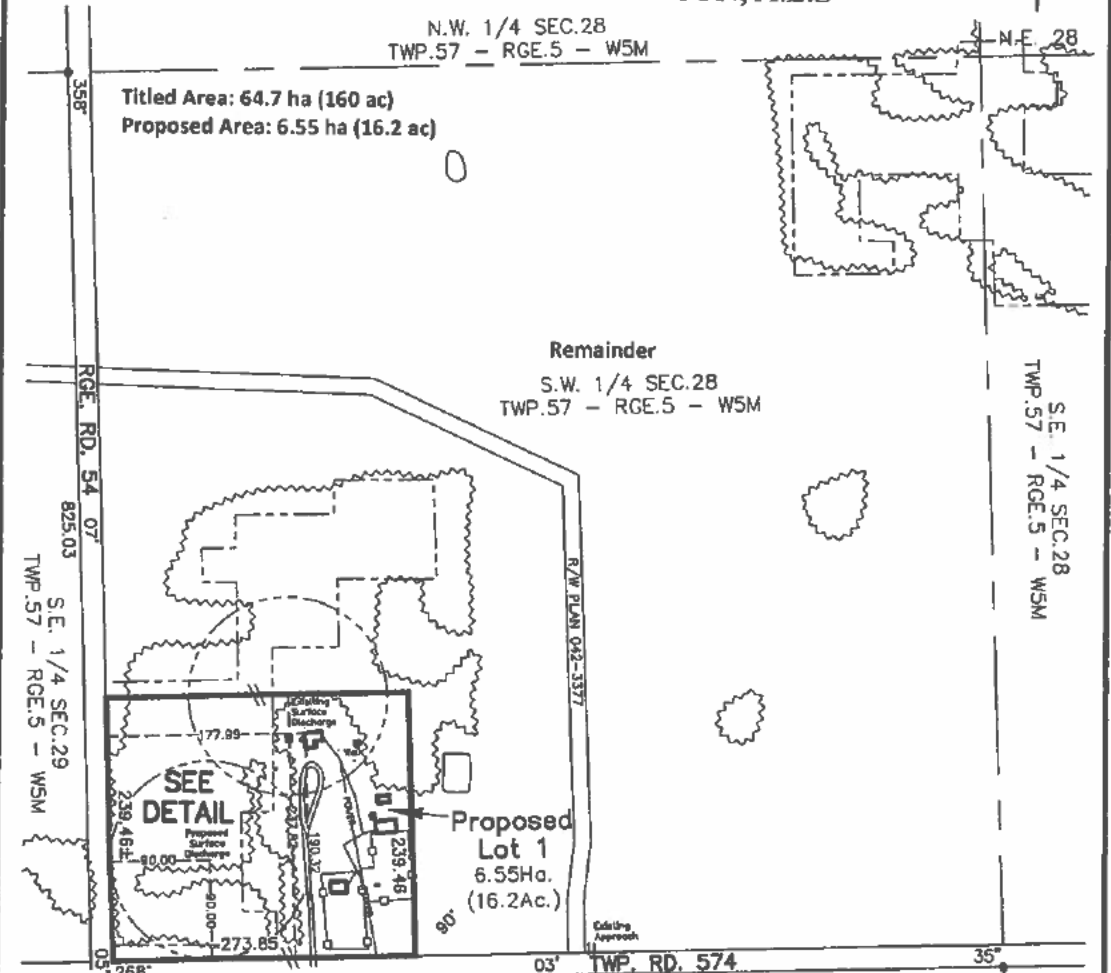
Signature [Signature] Date July 14, 2023

PLAN SHOWING PROPOSED SUBDIVISION OF

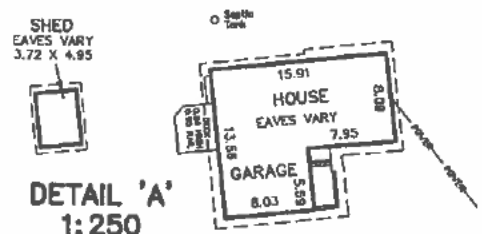
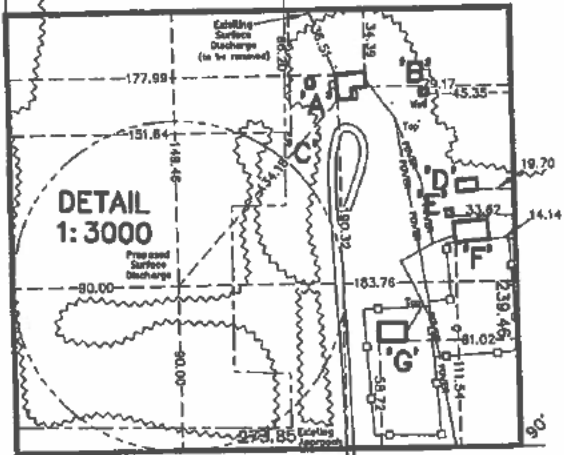
S.W. 1/4 SEC.28 - TWP.57 - RGE.5 - W5M

COUNTY OF BARRHEAD No. 11

SCALE:1:5000 2023 D. WILSON, A.L.S



N.E. 20' 268' 03' 824.67' TWP. RD. 574 35' N.W. 1/4 SEC.21 TWP.57 - RGE.5 - W5M N.E. 21



Building Details

'B'	Portable Shed Eaves Vary 3.11 X 4.30	'E'	Animal Shelter Eaves Vary 3.70 X 3.75
'C'	Wood Pad w/ Boiler	'F'	Pole Shed Eaves Vary 11.00 X 18.39
'D'	Pole Shed Eaves Vary 6.11 X 10.97	'G'	Pole Shed Eaves Vary 9.78 X 14.65

NOTES: DISTANCES ARE IN METRES AND DECIMALS THEREOF
 STATUTORY IRON SURVEY POSTS FOUND SHOWN THUS:
 PROPOSED LOT BOUNDARY SHOWN THUS:
 EDGE OF TREELINE SHOWN THUS:
 SWAMP AS SHOWN ON ALBERTA MERGED WETLAND INVENTORY SHOWN THUS:
 90m RADII'S AROUND SURFACE DISCHARGE SHOWN THUS:

DON WILSON SURVEYS LTD.
 BOX 4120, BARRHEAD, ALBERTA
 T7N 1A1 PHONE: (780) 674-2287
 FILE: 23263
 DATE: JULY 14, 2023



Subdivision Report FILE INFORMATION

File Number: 23-R-728
Municipality: County of Barrhead No. 11
Legal: SW 28-57-5-W5
Applicants: Nate Wilson
Owners: Nor-Ken Oilfield Services

Date Acknowledged: August 15, 2023
Referral Date: August 15, 2023
Decision Due Date: October 14, 2023
Revised Decision Date: n/a
Date of Report: September 27, 2023

Existing Use: Agriculture
Proposed Use: Country Residential
District: Agriculture (A)
Soil Rating: 9%, 23%, & 49%

Gross Area of Parcel: 6.55 ha (16.2 ac.)
Area of Remainder: 64.7 ha (160 ac.)
Reserve Status: Not required
1st parcel out

1. SITE DESCRIPTION AND ANALYSIS

This proposal is to subdivide a developed 6.55 ha (16.2 ac.) country residential parcel from a previously unsubdivided 64.7 ha (160.0 ac.) agricultural quarter section, SW 28-57-5-W5, in the County of Barrhead No. 11.

The subject site is in the southwestern portion of the County of Barrhead, approximately 2.4 km (1.5 miles) east of Lac Ste. Anne County and approximately 2.4 km (1.5 miles) north of the Pembina River, which is the boundary between Lac Ste. Anne County and the County of Barrhead in this location. Highway 754 is approximately 0.8 km (0.5 miles) east of the subject site. The subject site is adjacent to Range Road 54 (western boundary) and Township Road 574 (southern boundary). Access to the proposed parcel and the remainder will be from Township Road 574. Access requirements can be met.

From a review of the provincial data, the subject site is not affected by:

- flood hazards lands;
- abandoned wells;
- an identified historic resource; or
- an approval, license or registration issued under an Act for which the Minister of Environment & Protected Areas and/or Forestry & Parks is responsible

The site may be affected by:

- wetlands identified on the Merged Wetland Inventory;
- active oil/gas facilities (a discontinued natural gas pipeline licence 33640-1, issued to Canadian Natural Resources Ltd.);
- pipeline or utility rights of way (Plan 042-3377);

From the application, the proposed use is “CR- Country Residential.”

Proposed Lot 1 is developed and contains a house, several accessory structures, treed areas, and wetlands. The proposed parcel is 6.55 ha (16.2 ac.) in area and is rectangular in shape. The proposed parcel is located in the southwest corner of the quarter section. In order to ensure that the structures are entirely within the proposed lot and to verify the location of the private sewage disposal system, the planner recommends that a Real Property Report be provided. The dwelling is serviced by a drilled water well and private sewage disposal system (open discharge). Information provided on the Tentative Plan of Subdivision indicates that the existing open discharge must be relocated to satisfy the setback requirements in the Alberta *Private Sewage*

Disposal Systems Standard of Practice. There is an existing approach from Township Road 574, which must be constructed to County standards. In the opinion of the planner, proposed Lot 1 appears to be suitable for country residential use.

The remainder is vacant and contains cultivated lands, low lying/wetland areas, and a natural gas pipeline owned by Canadian Natural Resources Ltd. The Tentative Plan of Subdivision identifies an existing approach from Township Road 574, which must be constructed to County standards. The remainder appears suitable for agricultural use.

The County assessment sheets show the subject quarter section as containing 35 acres at 9%, 12 acres at 23%, and 110 acres at 49%. The proposed parcel is developed and does not appear to contain cultivated land.

In the opinion of the planner, the proposed subdivision of a developed country residential parcel from the quarter section should not significantly impact the agricultural capability of the balance of the quarter section. There appears to be reasonable building sites on the proposed parcel and on the remainder of the titled area.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead No. 11	<ul style="list-style-type: none"> • Development Agreement is required for road widening adjacent to the western and southern boundaries of the quarter section. • Reserves are not required. • Property taxes are not outstanding. • The proposal conforms to the County's LUB and MDP. • Site is not within 1.5 km of sour gas facility. • Site is not within 2 miles of a CFO. • Private sewage inspection required.
2. Alberta Energy Regulator	<ul style="list-style-type: none"> • No response. • The site is not affected by sour gas facilities. • The site does not contain an abandoned well.
3. Forestry & Parks (Craig/Bruce)	<ul style="list-style-type: none"> • No objections. • Should future development take place within this parcel as wetland assessment may be required.
4. Transportation & Economic Corridors	<ul style="list-style-type: none"> • No objections. • This will acknowledge receipt of your circulation regarding the above noted proposal. The subdivision application is subject to the requirements of sections 18 and 19 of the <i>Matters Related to Subdivision and Development Regulation</i>, AR 84/2022 due to the proximity of Highway(s) 764. • The requirements of s. 18 are met, therefore no variance is required. While no variance is required, the department expects the municipality will mitigate the impacts from this proposal to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and s. 648(2)(c.2) of the <i>Municipal Government Act</i>. • The requirements of s. 19 of the <i>Regulation</i> are not met. There is no direct access to the highway and there is sufficient local road access to the subdivision and adjacent lands. • Pursuant to s. 20(1) of the <i>Regulation</i>, Transportation and Economic Corridors grants approval for the subdivision authority to vary the requirements of s. 19 of the <i>Regulation</i>. • In accordance with s. 678(2)(a)(i)(B) of the <i>Municipal Government Act</i>, R.S.A. 2000, c. M-26, as amended, appeal of the subdivision authority's decision is to the Land and Property Rights Tribunal.

5. Canada Post	<ul style="list-style-type: none"> No response.
6. Lac Ste. Anne County	<ul style="list-style-type: none"> No response.
7. Point North Energy Ltd.	<ul style="list-style-type: none"> No response.
8. FortisAlberta	<ul style="list-style-type: none"> No objections. No easement is required. FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make application for electrical services.
9. Telus Communications	<ul style="list-style-type: none"> No objections.
10. Ste Anne Gas Co-op	<ul style="list-style-type: none"> No objections. Please notify Utility Safety Partners at 1-800-242-3447 to arrange for “field locating” should excavations be required within the described area. We wish to advise that any relocation of existing facilities will be at the expense of the developer and payment of contributions required for new gas facilities will be the responsibility of the developer.
11. Pembina Hills School Division	<ul style="list-style-type: none"> No objections. No Reserves requested.
12. Alberta Health Services	<ul style="list-style-type: none"> No response. The planner notes that development on the subject site must be carried out in a manner that does not create a nuisance, as defined in the <i>Public Health Act</i>, R.S.A. 2000, c. P-37, as amended and the <i>Nuisance and General Sanitation Regulation</i>, AR 243/2003. Further, setback distances outlined in ss. 15(1) and 15(2) of the <i>Nuisance and General Sanitation Regulation</i> must be met.

Adjacent landowners were notified on 15 August 2023. ***No comments or objections from adjacent landowners were received.***

3. STATUTORY ANALYSIS

MDP AND LUB REQUIREMENTS

The subject site is designated “Agriculture” in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. Table 1 in **Section 3.2.3(15)** of the Plan indicates that country residential uses are allowed, with a normal, combined maximum area of 6.0 ha (15.0 ac.) allowed for residential parcels, and a maximum of 3 country residential parcels and/or fragmented parcels within the quarter section. The proposed subdivision would result in the first country residential parcel within the quarter section and subdivide a 6.55 ha (16.2 ac.) from the quarter section for CR use. The total area of country residential parcels within the quarter section will be 6.55 ha (16.2 ac.). From the Tentative Plan of Subdivision, the eastern boundary is located such that the existing improvements are located within the proposed parcel and the northern boundary encompasses the existing private sewage disposal system and the larger parcel area may be appropriate. Therefore, the proposed subdivision is consistent with this policy. **Therefore the proposed subdivision conforms to the County MDP.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 5-2010* (LUB). Single detached dwellings are allowed. The minimum parcel area for a country residential parcel is 0.4 ha (1.0 ac.). The maximum parcel area for a developed CR use parcel is 6.06 ha (15.0 ac.). Proposed Lot 1 is 6.55 ha (16.2 ac.) and exceeds the maximum area permitted for a country residential parcel, however the planner recommends that the subdivision authority exercise its discretion to vary the maximum parcel area for the reasons described above. **Therefore, this subdivision conforms to the County’s Land Use Bylaw.**

MGA AND MRS DR REQUIREMENTS

Section 10 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 9 of the *Regulation*. Section 9 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- Topography
- soil characteristics
- storm water
- water supply
- sewage disposal
- solid waste
- flooding
- subsidence/erosion
- accessibility
- *Private Sewage Disposal Systems Regulation*
- use of land in vicinity
- other matters

the proposed subdivision appears satisfactory.

A note following the decision can indicate the Subdivision Authority's indication and satisfy the Regulation in this regard.

Sections 11 through 20 of the *Matters Related to Subdivision and Development Regulation* are satisfied.

The proposed subdivision will result in the first parcel out of the quarter section. In the opinion of the planner, section 663(a) of the *Municipal Government Act* applies to proposed Lot 1 and Reserves are not due. Section 663(c) of the *Municipal Government Act* applies to the remainder of SW 28-57-5-W5, and Reserves are not due for the remainder.

The subject site is within the referral distance to Highway 754 and contains wetlands identified on the aerial photograph and Merged Wetland Inventory, and appeal of the decision is to the Land and Property Rights Tribunal.

Reserves

The ability to take Reserves is noted above.

4. SUMMARY

The proposed subdivision is for country residential use, and may conform to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. Development Agreement re: Road Widening
2. Accesses and approaches
3. Private sewage inspection & location
4. Taxes up to date

5. RECOMMENDATION

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into a land acquisition agreement with the County of Barrhead No. 11 pursuant to Section 655 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, which land acquisition agreement shall include provision that the County will acquire a 17-foot wide future road widening on the western and southern boundaries of the quarter section. The County's interest will be registered by caveat on title. The caveat will remain on title until such time as the road is widened.
2. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.
3. That prior to endorsement of an instrument effecting this plan, and in accordance with section 9(g) of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
 - a. a Real Property Report or a Building Site Certificate, prepared by an Alberta Land Surveyor, indicating the location and distances between the buildings, the private sewage disposal system, any potable water source, shelter belts and above-ground appurtenances on the subject lands, and the existing and proposed property boundaries on the proposed lot; and
 - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed Lot 1 which is non-compliant be decommissioned in accordance with the Alberta *Private Sewage Systems Standard of Practice*, and further that the relocated private sewage disposal system will satisfy the Alberta *Private Sewage Systems Standard of Practice*, and is suitable for the intended subdivision.
4. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

Attachments:

1. Application
2. Location map
3. Site plan
4. Proposed Tentative Plan of Subdivision



TO: COUNCIL

RE: BARRHEAD COMMUNITY PUMPKIN WALK - COMMUNITY GRANT REQUEST

ISSUE:

Barrhead Community Pumpkin Walk is applying for a Community Grant to assist with the costs of providing the annual Pumpkin Walk event to the community (application attached).

BACKGROUND:

- February 2, 2021 – Council approved the Community Grants Policy setting a maximum of \$2,500 per applicant pending availability of funds.
- August 15, 2023 – Council reviewed and approved the revised Community Grants Policy.
- Barrhead Community Pumpkin Walk committee is planning to host the event on Friday October 27, 2023.
- Committee is requesting a \$1,500 donation to assist with a total project cost of \$10,000.
- Intention is to provide fireworks, pumpkins, insurance, etc. and encourage participation from community groups and residents to create an event to be enjoyed by everyone.
- County of Barrhead also participated in 2022 with a booth which was well received by the community.

ANALYSIS:

- Application was considered under Policy AD-002 Community Grants (attached).
- Applicant is eligible as they meet the criteria under section 4.1 as follows:
 - ✓ A volunteer group, service club or community group that provides services within the County or provides services readily available to the general public of the County
 - ✓ Demonstrates value or benefit to the community
- Application was considered under section 5.1 as an event (vs project or sponsorship).
 - Event scheduled October 27, 2023 (Friday before Halloween)
- Application was assessed based on the criteria outlined in section 5.2 as follows:
 - ✓ Benefit to community – provides general access to an event for the community to enjoy
 - Planning to continue with a larger event similar to last year that creates a block party atmosphere
 - ✓ Other sources of funding and community involvement – applicant is providing 85% of the total project cost.

- ✓ Community involvement – event creates an opportunity for children and adults to enjoy an evening of fun which promotes a sense of inclusion and involvement within the community.
- Project is eligible under section 5.3 and 5.4 as follows:
 - Matching requirement has been met with the applicant committing \$3,500 of their own funds as well as fundraising and volunteer hours to use towards this event
 - Event is to take place October 27, 2023
 - Supports an event that promotes and celebrates the community
- This is the 8th application for the 2023 budget year
- Financial implications with the approval of this application:

2023 Community Grant Budget	\$15,000
Dispersed in 2023	(\$9,750)
Current Balance	\$5,250
Application (Pumpkin Walk)	\$1,500
Balance Remaining for 2023 if approved	\$3,750

STRATEGIC ALIGNMENT:

Processing of Community Grant requests in accordance with the Community Grants Policy AD-002 aligns with the 2022-2026 Strategic Plan in the following areas:

PILLAR 3: RURAL LIFESTYLE

GOAL 2 County promotes & celebrates success/achievements

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates open & accountable government

ADMINISTRATION RECOMMENDS THAT:

Council approve the application from Barrhead Community Pumpkin Walk for a donation of \$1,500 under the Community Grants Policy to assist with the annual Community Pumpkin Walk on October 27, 2023.



Community Grant Application Form

Application Information

Please submit completed applications to: County of Barrhead No. 11
5306-49 Street
Barrhead, AB T7N 1N5
or email: info@countybarrhead.ab.ca

For assistance completing your application, contact 780-674-3331 or info@countybarrhead.ab.ca
Incomplete applications will not be accepted.

Applicant Information

Name of Organization: Barrhead Community Pumpkin Walk

Mailing Address: Box 4602
Street Address

Barrhead AB T7N1A5
City Province Postal Code

Phone Number: 7802919181 Email: bcpw2018@gmail.com

Contact Name: Amanda Lambert

Position or Title: Chair

Phone Number: 780-294-9181 Email: bcpw2018@gmail.com

Is your organization a registered charity or non-profit? Yes No

If yes: Alberta Registry Number: _____

Date of Incorporation: _____

Project Information

Name of Project or Event: Pumpkin Walk

Start Date: October 27, 2023 Completion Date: October 27, 2023

Location of Project or Event: Sports Grounds - Barrhead



Community Grant Application Form

Describe Your Project or Event:

Goals: To create a fun safe evening for families,that is available to all who wish to attend

Anticipated number of County participants, or number directly affected by event, program, or services offered:
2000+ Numbers are hard to estimate but we do see a large quantity of Town & County families.

Target population (Children, youth, adults, seniors, families): Families

Describe how this project will benefit the community: This event always creates a sense of pride and enjoyment, bringing families from town and country together and including all.

Financial Information

Project Funding:

Funds Requested from the County of Barrhead:

Cash:	<u>\$ 1500.00</u>
In-Kind:	<u>\$</u>
Total Requested:	<u>\$ 1500.00</u>

(Maximum \$2,500)

Funds from Other Sources:

(List other funds including any of the organizations own funds to be used in the project)

Own Funds:	<u>\$ 3500.00</u>
Fundraising:	<u>\$ 5000.00</u>
Volunteer Hours \$ 20/ Hr x _____ Hours = \$	<u>\$</u>
Other: _____	<u>\$</u>
Other: _____	<u>\$</u>
Total From Other Sources:	<u>\$ 8500.00</u>

Note: Funding from other sources must be at least equal to funding requested from the County of Barrhead

Total Project Funding:	<u>\$ 10,000</u>
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(Total Requested Funding + Total from Other Sources)



Community Grant Application Form

Project Costs:

List a summary of the project costs here. If available, attach price quotes or other supporting documents.

Pumpkins	\$ 3000.00
Fireworks	\$ 3000.00
Insurance	\$ 1500.00
Misc Items - Banners, Adverts, paper etc	\$ 1500.00
Permormers	\$ 1000.00
	\$
	\$
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	\$

Refer to Policy for full listing of ineligible costs (e.g. day-to-day operating costs, staff wages or honorariums, flow through funding to re-distribute to others, or donations to charitable causes).

Total Project Costs: \$ 10,000

The personal and business information provided will be used to process the Community Grant Application and is collected under the authority of Section 33 (c) of the *Freedom of Information and Protection of Privacy Act (FOIPP)*. If you have questions about the collection and use of this information, please contact the County of Barrhead at 5306-49 Street, Barrhead, Alberta T7N 1N5 or 780-674-3331.

Signature of Applicant or Authorized Representative

I (We) the undersigned, certify that this application is complete and accurate and that I (we) have the authority to sign on behalf of the organization.

Amanda Lambert
Signature

Sept 15, 2003
Date

Amanda Lambert
Print Name and Title

Signature

Date

Print Name and Title



Community Grant Application Form

For Office Use Only

Application Reviewed and Approved

Grant Number: 2023-08

Application Reviewed and Denied

Council Resolution No. : _____

Funding Requested: \$ _____

Funding Approved: \$ _____

Letter Sent: _____

Criteria and Evaluation (Comments must be completed if application is denied or modified):

Signature of Authorized County Representative

Date

Print Name and Title of Authorized County Representative



Grant Application #: 2023-08
Resolution #: _____

Community Grant Declaration

Name of Organization: Barrhead Community Pumpkin Walk ("the Organization")

The Organization declares that:

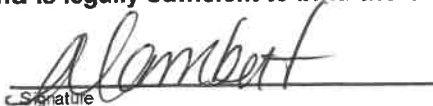
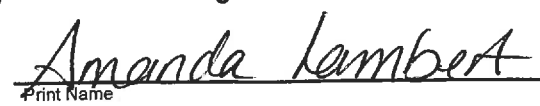
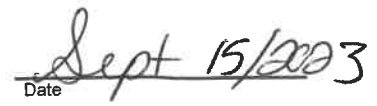
The information contained in its application is complete and accurate.

The Organization understands and agrees that any funding awarded is subject to the Organization complying with the terms and conditions of this agreement and as outlined in the Community Grant Policy ("the Policy").

The Organization agrees to the following terms and conditions:

1. The Organization agrees to be bound by the requirements set out in the Policy and Application form.
2. The Organization will use all grant funding awarded for the purposes stated within its Application. If the Organization wished to vary the purpose, it agrees to be bound by the requirements set out in the Policy.
3. Following receipt of the Grant, the Organization agrees to be bound by the reporting requirements set out in the Policy.
4. Any part of the Grant not spent as set out in the Policy or upon termination of this Agreement must be repaid to the County of Barrhead as stipulated in the Policy. The Grant may be terminated upon:
 - a. mutual consent;
 - b. 90 days written notice by either party;
 - c. demand by the County for immediate repayment in the event of a breach of any term or condition; or
 - d. if the Organization becomes insolvent
5. The Organization acknowledges that it will be liable for the full amount of the Grant and will be bound to the terms of this Agreement, even if the Organization has paid all or part of the Grant to a third party who has spent the money.
6. If requested, the Organization agrees to give the County of Barrhead access to examine the Organization's operation and/or premises to verify the Grant has been used for the purpose laid out in the Application. The Organization will provide access to all financial statements and records having any connection with the Grant or its purpose during the term of this Agreement or until all requirements have been met.
7. The Organization acknowledges that the *Freedom of Information and Protection of Privacy Act (FOIPP)* applies to records submitted by the Organization to the County in relation to the grant application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the *FOIPP Act*, subject to any applicable exceptions to disclosure under the Act.
8. The Organization agrees to indemnify and hold harmless the County of Barrhead, including all councillors, employees, and agents from any and all claims demands, actions and costs (including legal costs) for which the Organization is legally responsible, including those arising out of negligence or willful acts by the Organization or its employees or agents. Such indemnification shall survive the termination of this agreement.

The Organization represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Organization to the Agreement.

Signature

Print Name

Date



REQUEST FOR DECISION
OCTOBER 3, 2023

D

TO: COUNCIL

RE: AGRICULTURAL LEASE AGREEMENT – NE 27-59-3-W5

ISSUE:

Agricultural lease agreement on NE 27-59-3-W5 will expire on November 30, 2023 and requires renewal.

BACKGROUND:

- April 2012 - County of Barrhead purchased this parcel of land for the Kiel Industrial Park development.
- Conditions of the purchase related to the renewal of the farm lease agreement are the following:
 - County to enter into a lease agreement for agricultural purposes with the Vendor who then becomes the Tenant.
 - When the original tenant no longer desired to lease the lands, the County was required to offer right of first refusal to another named tenant.
- October 17, 2014 – Original tenant notified the County that he no longer wished to lease the property.
- November 4, 2014 – Council approved entering into a 3-year lease agreement with B. Morrow, L. Morrow, and M. Morrow as named in the sale agreement and has been renewed twice for 3-year terms since then.
- May 15, 2018 – Council reduced the lease area from 149 to 108 acres due to development of Kiel Industrial Park.
- April 17, 2020 – Lease area was reduced to 100 acres due to further development.
- September 22, 2023 – Tenants expressed their interest in renewing the lease agreement.

ANALYSIS:

- Since 2012 the land has been leased at \$60.00 per acre
- Market value for ag land has increased in value since 2012 with the annual changes reflected in the Farm Credit Canada (FCC) Report "[2022 FCC Farmland Values Report \(fcc-fac.ca\)](https://www.fcc-fac.ca/2022-fcc-farmland-values-report)," released March 13, 2023.
- Northern Region (includes County of Barrhead) experienced a 11.5% change in 2022 with an average value per acre of \$4,000 (ranges from \$1,700-\$7,600) (Figure 1.)
 - To avoid having certain areas of the province skew the value per acre, FCC adjusts the range to represent 90% of sales and excludes the top and bottom 5%
 - 2023 Road Project ROW acquisition – County paid \$5,000 / acre, which appears in line with the average value per acre in the FCC Farmland Values Report

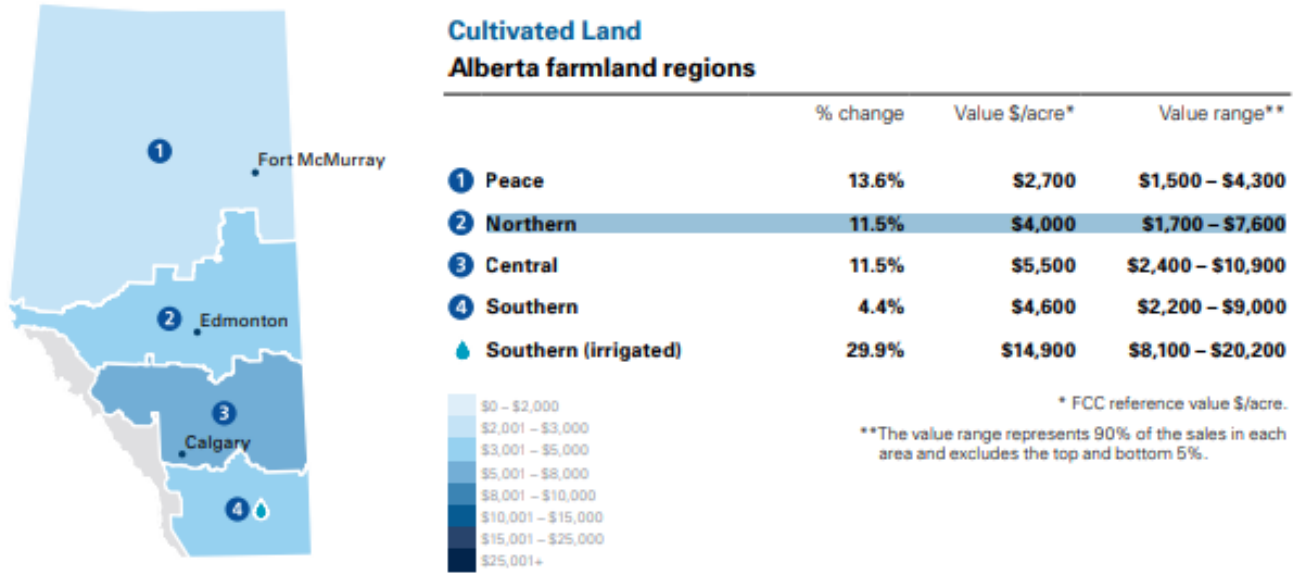


Figure 1: 2022 Alberta cultivated land value \$/ac by region.

Rental Rates:

- To determine rental rates FCC has published the following article, formula and average rent/price ratio:

[Own farmland? How to set the best rental price and agreement | FCC \(fcc-fac.ca\)](https://www.fcc-fac.ca/own-farmland-how-to-set-the-best-rental-price-and-agreement)

$$\text{Rent to Price (RP) ratio (measured in \%)} = \frac{\text{Cash rental rate per acre}}{\text{Value of cultivated farmland per acre}}$$

Province	2022		2021	2020	
	Average Rent/ Price Ratio	Range		Average Rent/ Price Ratio	Average Rent/ Price Ratio
		MIN	MAX		
BC	N/A		N/A	1.80%	
AB	2.60%	1.20%	2.20%	2.20%	

Table 1: FCC Average Rent/Price Ratio for cultivated farmland for 2020-2022.

- Table 1 reflects a provincial Average Rent / Price Ratio with the higher cultivated farmland values in the Central and Southern Regions driving up the rate compared to rates in the County or in the Northern Region (Figure 1).
- County does not know the “productive value of cultivated farmland” used in the FCC article to calculate rental rates; however, County can demonstrate how to calculate rental rates using Table 1 data and the value of \$5,000/ac that the County paid to purchase ROW on a 2023 road project:

2022 Rent / Price Ratio	2023 Price / Acre (pd on 2023 Road Project)	Rental Rate / Acre
1.20% (minimum)	\$5,000	\$60
2.60% (average)	\$5,000	\$130
5.40% (maximum)	\$5,000	\$270

- For 2021 and 2020 the FCC Average Rent / Price Ratio was 2.20% which would have generated an average rental rate of \$110 / ac.
- Administration is recommending that all conditions of the Agricultural Lease Agreement (attached) remain the same except the following:
 - Article 2 – removal of “If the amount of the Fair Market Value Rent cannot be agreed upon for the purpose of any period of renewal, the issue may be submitted to arbitration pursuant to the Arbitration Act of Alberta.”
 - County is using FCC which is a credible source to assess Fair Market Value as outlined in this RFD.
 - Article 3 – update rental rate as determined by Council.

STRATEGIC ALIGNMENT:

Renewal of the Agricultural Lease Agreement supports the County Strategic Plan as follows:

PILLAR **4 Governance & Leadership**

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

Council authorize the Reeve and County Manager to renew the Agricultural Lease Agreement for 100 acres within NE 27-59-3-W5 with the current tenant for the term December 1, 2023 until November 30, 2026 at an annual rate of \$ per acre.



Agricultural Lease Agreement

Made effective the 1st day of December, 2023.

BETWEEN:

THE COUNTY OF BARRHEAD NO. 11
(hereinafter referred to as the "Landlord"),

OF THE FIRST PART

- and -

BRYAN MORROW, LYNDON MORROW, and MICHAEL MORROW
of Box 5, Site 11, RR 1, Barrhead, Alberta T7N 1N2
(hereinafter referred to as the "Tenant"),

OF THE SECOND PART

WHEREAS:

A. The Landlord is the registered owner of those lands legally described as:

MERIDIAN 5 RANGE 3 TOWNSHIP 59
SECTION 27
QUARTER NORTH EAST
CONTAINING 65.2 HECTARES (161 ACRES) MORE OR LESS
EXCEPTING THEREOUT:

		HECTARES	(ACRES)	MORE OR LESS
A)	PLAN 7520258 ROAD	0.405	1.00	
B)	PLAN 1822255 SUBDIVISION	3.80	9.39	
C)	PLAN 1922999 SUBDIVISION	17.10	42.26	

EXCEPTING THEREOUT ALL MINES AND MINERALS

(hereinafter referred to, together with all improvements, structures or buildings located thereon, as the "Lands")

- B. Lands comprise of approximately 100 acres of land, more or less.
- C. Tenant is desirous of leasing the Lands and the Landlord has agreed to the same upon all the terms and conditions set forth herein.

NOW THEREFORE IN CONSIDERATION of the mutual covenants and agreements herein contained and other consideration, the receipt and sufficiency whereof is acknowledged, the parties agree as follows:

1. Subject to the terms and conditions of this Agreement, the Landlord hereby leases the Lands to the Tenant commencing upon the Effective Date, for a term of three (3) years.

Unless terminated beforehand, or renewed, in accordance with this Agreement, this Lease will expire at 12:00 noon, upon the third anniversary of the day after the Effective Date.

2. This Lease Agreement may be renewed by the Tenant, during their lifetimes, until such time as the Landlord provides the Tenant with written notice that the Landlord requires the Lands, or a portion thereof, for development, sale or other purposes. Until such time as such notice is provided, provided that the Tenant is not in breach of this lease, including the requirements of Section 22 hereof, the Tenant may renew this Lease upon the same terms and conditions as set out herein, except that the amount of the rent may be increased or decreased, it being the intent of the parties that rent will be based upon Fair Market Value. ~~If the amount of the Fair Market Value Rent cannot be agreed upon for the purpose of any period of renewal, the issue may be submitted to arbitration pursuant to the Arbitration Act of Alberta.~~
3. Rent payable during the Term of this Lease shall be _____ (\$_____) dollars per acre, it being agreed that the Land contains one hundred (100) acres of arable land. The total annual rent of _____ (\$_____) dollars shall be paid by the Tenant to the Landlord in two equal installments of _____ (\$_____) dollars on or before April 1 and November 1 of each year, in advance. The Tenant shall also pay any G.S.T. or other form of sales tax as may be required.
4. Landlord covenants that if the Tenant duly performs all the covenants herein contained, the Tenant shall have quiet enjoyment of the Lands without disturbance by the Landlord or those claiming under him and the Tenant will be entitled to all income from their farming operation on the Lands during the term of this Lease.
5. During the term of the tenancy, the Tenant is responsible for all utilities and fuel costs associated with the use of the Lands, including but not limited to electricity, power and gas. Any penalty and interest charges incurred with respect to the utility charges will also be paid by the Tenant. The Tenant shall also be responsible for all general maintenance and shall report any damages caused by the Tenant, his machinery or equipment, or any visitors, employees or agents of the Tenant.
6. Tenant is also responsible, during the term of the Lease, for any and all property taxes payable respecting the Lands.
7. Landlord shall be responsible for the Landlord's insurance cost for insuring the Lands, but will not be responsible for the Tenant's insurance.
8. Tenant is also responsible for maintaining the Lands in a state of good repair. The Tenant acknowledges that the parties intend this to be a totally net lease to the Landlord and the Landlord is not required to spend any funds towards the maintenance, repair and upkeep of the Lands or any part thereof and that such expenses are entirely the responsibility of the Tenant.
9. In the event that any oil or gas or mineral exploration, drilling or mining is carried out upon the Lands, or in the event of any pipeline construction, the Landlord shall be entitled to all monies in respect thereof, except for crop damage payments, to which the Tenant shall be entitled.

10. The Tenant further covenants and agrees as follows:

- a. Tenant will not use the Lands for any purpose other than the growing of crops and such other uses or activities which are ancillary thereto. The Tenant shall not keep livestock on the Lands without the Landlord's written consent, which may be withheld.
- b. Tenant has inspected the Lands and agrees to accept the state and condition of the Lands and the Landlord's title thereto.
- c. Tenant will maintain the Lands in good and tenable condition and will pay any and all costs associated with or incidental to the Tenant's farming operation. The Tenant will not commit any act of waste upon the Lands.
- d. Tenant will not alter, change or otherwise interfere with the natural course of any waterways or drainage paths either above or below the surface of the Lands without the written consent of the Landlord first had and obtained.
- e. Tenant will comply with all municipal and governmental laws and regulations applicable to the Lands and any acts or operations committed or conducted thereon.
- f. Tenant will, with respect to its farming operation, and activities and operations at all times maintain public liability insurance in respect of the Lands and its operations and activities thereon, in an amount of not less than TWO MILLION (\$2,000,000.00) DOLLARS per occurrence, such policy of insurance to contain a waiver of subrogation as against the Landlord and a clause providing that the Landlord shall receive 30 days notice of the expiration or cancellation of insurance.
- g. Tenant shall be responsible for insuring the personal possessions of the Tenant including vehicles, equipment and machinery.
- h. Tenant shall not sublet or assign this Lease or any portion of the Lands for the term hereof or otherwise license any other person to use or occupy the Lands without the written consent of the Landlord first had and obtained, which consent may be withheld at the Landlord's sole option.
- i. Tenant shall keep all improvements located upon the Lands in good and substantial repair and in a safe and clean condition and no improvements shall be constructed upon the Lands without the written consent of the Landlord first had and obtained.
- j. Tenant is responsible for maintaining all fences and improvements. The Tenant shall be responsible for any and all damages resulting from the Tenant's operations and activities upon or related to the Lands and shall and does indemnify the Landlord for such damage and for all legal costs associated with such damages on a solicitor and his own client basis.

-
- k. Tenant shall not cut timber or remove timber from the Lands except with the written permission of the Landlord.
- l. Tenant shall conduct its operations and activities upon the Lands in a safe and prudent manner, and in accordance with prudent and accepted principles of farm husbandry, land management and agricultural operations.
11. Tenant shall not do or permit to be done anything which may make void or make voidable any insurance respecting the Lands or cause any increased premium to be payable.
12. Tenant shall remove, prior to the expiry of this Lease, the product of the Tenant's use of the Lands during the term of this lease, which product shall include all stock, crops, equipment, machinery, structures and rubbish created or brought on the Lands as a direct or indirect result of the Tenant's activities during the term of this lease.
13. Tenant agrees to and does indemnify and save harmless the Landlord from and against any and all claims, liabilities and costs (including legal costs on a solicitor-and-client basis) arising out of or in any way relating to the use or occupation of the Lands by the Tenant, its servants, agents independent contractors or invites.
14. Landlord shall not be liable nor responsible for any bodily or personal injury sustained by the Tenant, its servants, agents or independent contractors, nor for property damage suffered by the Tenant, its servants, agents or independent contractors.
15. All amounts due and owing by the Tenant including but not limited to utilities, septic cleaning, maintenance, insurance and repairs shall be paid by the Tenant. If the Tenant fails to make such payments as and when such payments are due and owing, the Landlord may pay same on behalf of the Tenant and the Tenant shall indemnify the Landlord for such payments. Any such payments made by the Landlord shall be deemed to be rent due and owing and the Landlord shall be entitled to all remedies available to him at law for the collection of rent including but not limited to distress and termination of the Lease.
16. Tenant shall not withhold the payment of rent and the Tenant shall not make any deductions or set off from the rent or any other sums to be paid to the Landlord.
17. Tenant warrants that no substances or material will be stored, deposited, processed, manufactured or handled on the Lands in contravention of the applicable Environmental Laws and no environmental damage will result from the Tenant's use of the Lands during the tenancy. Should such damage occur, the Tenant covenants to be responsible for and repair the same at his cost and save the Landlord harmless in this respect, including payment of the Landlord's legal cost on a solicitor and own client basis.
18. If the Tenant should remain in possession of the Lands after the expiration of the term of this lease, the new tenancy then created shall be a tenancy at will only and shall not be a tenancy from year to year.

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19. Upon the Tenant breaching any covenant in this Lease and failing to cure the same within seven (7) days of the Landlord's demand to do so; or upon the Tenant becoming bankrupt or suffering executions or seizures against him, the Landlord may, at its option, terminate this Lease.
 20. Landlord shall, during the term of this Lease, have the right to enter onto the Lands and to conduct any survey, test or assessment necessary to facilitate the Landlord's development of the Lands. The Tenant acknowledges and understands that the Lands, or portions thereof, may be sold during the term of the tenancy and the Tenant agrees to provide access to the Lands to potential purchasers and to the Landlord for the purpose of sale or development related inspections.
 21. Further, notwithstanding anything else herein contained either party may give written notice to the other that this Lease will be terminated one year from the date of the notice (or any other time that the parties mutually agree) in writing.
 22. The right to renew this Lease terminates in the event that the Lease is not renewed by the end of any given term. To renew the Lease, the Tenant must serve the Landlord with written notice that it intends to renew, at least 90 days prior to the expiry of any given term.
 23. The Parties acknowledge and agree that the covenants herein contained shall enure to the benefit of and be binding upon the respective parties hereto, their respective successors, estate heirs and assigns, with the exception of the renewal rights as set out herein.
 24. This Lease shall be deemed to be validly executed and delivered by a party when a copy thereof has been executed by that party and transmitted by facsimile to the other party. A party delivering the document by fax will promptly also deliver the original executed copy by mail or courier to the other party.
 25. The Parties acknowledge that time is of the essence in this Lease Agreement.
 26. The Parties hereto agree that the within document is the entire lease between them and that there are no representations, warranties, conditions, terms of collateral agreements of any nature and kind in relation to the lease of the Lands by the Landlord to the Tenant.
 27. This Lease shall be interpreted in accordance with the laws of the Province of Alberta.
 28. A notice, demand, request, consent or other instrument required or permitted to be given under this Lease shall be in writing and shall be given and deemed to have been received as provided in this Section 28, and shall be addressed:

(A) To the Landlord as follows: The County of Barrhead
5306 – 49 Street, Barrhead, Alberta T7N 1N5
Attention: Chief Administrative Officer

(B) To the Tenant as follows: Bryan Morrow, Lyndon Morrow and Michael Morrow
Box 5, Site 11, RR 1
Barrhead, AB T7N 1N2

Any Notice must be mailed in Canada by ordinary mail, delivered personally, or sent by prepaid registered mail or courier.

IN WITNESS WHEREOF the parties have executed this Lease Agreement effective the date first mentioned herein.

TENANT

Witness Bryan Morrow

Witness Lyndon Morrow

Witness Michael Morrow

THE COUNTY OF BARRHEAD NO. 11

Reeve

Seal

County Manager



TO: COUNCIL

RE: 2023 CONSTRUCTION PROJECT 23-740

ISSUE:

Public Works requires Council to authorize signing of agreements for 2023 Road Reconstruction Project #23-740 – West of 23-61-3-W5.

BACKGROUND:

Public Works has acquired the following landowner signatures on agreements for Crop Damages on Backslope Area, Borrow Area & Crop Damage on Access Roads to Borrow Area, and Landscape Borrow Area & Crop Damage on Access Road, for 2023 Road Reconstruction Project #23-740 – West of 23-61-3-W5.

Crop Damage on Backslope Areas

- | | |
|--------------------------------------------------------|------------------|
| 1. Hank J. Wierenga Farms Ltd. | pt NW 23-61-3-W5 |
| 2. Hank J. Wierenga Farms Ltd. | NW 23-61-3-W5 |
| 3. Trevor Johannes Mast and Gwendolyn Desiree Mast | SE 22-61-3-W5 |
| 4. Ronald William Mast and Chaturi Lyanne Sinnema Mast | SW 23-61-3-W5 |
| and
Trevor Johannes Mast and Gwendolyn Desiree Mast | |

Borrow Area and Crop Damage on Access Roads to Borrow Area

- | | |
|----------------------------------------------------|---------------|
| 1. Trevor Johannes Mast and Gwendolyn Desiree Mast | SE 22-61-3-W5 |
|----------------------------------------------------|---------------|

Landscape Borrow Area & Crop Damage on Access Road

- | | |
|--------------------------------|------------------|
| 1. Hank J. Wierenga Farms Ltd. | pt NW 23-61-3-W5 |
|--------------------------------|------------------|

Council approved rates as per Rates & Fees Bylaw 5-2021 are as follows:

Crop Damages	\$300.00 per acre
Borrow Area	\$1,000.00 per acre
Landscape Borrow Area	\$500.00 per acre
Fencing	Where there is a fence, the Municipality will supply posts and labour and the landowner will supply the wire

Reconstruction to take place on Range Road 32 between Township Roads 613 and 614.

ANALYSIS:

- Total estimated cost of the agreements for Project #23-740 will be \$5,000.
- Public Works is scheduled to begin work on this project in October 2023 weather permitting.
- Cost has been accounted for in the 2023 Capital Budget under Road Construction.

STRATEGIC ALIGNMENT:

Road reconstruction is an essential service provided to County residents. Ensuring timely, cost-effective road construction aligns with the 2022 – 2026 Strategic Plan in the following areas:

- PILLAR 2: Municipal Infrastructure & Services

OUTCOME - County has necessary tools & information to deliver Programs and Services efficiently

- GOAL 1 – Infrastructure & services balance County capacity with ratepayer needs.

- PILLAR 4: Governance & Leadership

OUTCOME – Council is Transparent & Accountable

- GOAL 2 – County demonstrates open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

Council directs the Reeve and County Manager to sign the agreements for Crop Damages on Backslope Area, Borrow Area & Crop Damage on Access Roads to Borrow Area, and Landscape Borrow Area & Crop Damage on Access Road, 2023 Road Reconstruction Project #23-740 – West of 23-61-3-W5.



TO: COUNCIL

RE: NEERLANDIA SPORTS COMMITTEE APPLICATION FOR PROPERTY TAX EXEMPTION

ISSUE:

The Neerlandia Sports Committee has applied for property tax exemption for roll #120405007, 120406006, and 120407005.

BACKGROUND:

- Non-profit Tax Exemption MLA Review Committee in 1997 established a set of principles and a process that could be applied to situations requiring consideration for property tax exemption that involved ‘non-profit’ organizations. These principles were:
 - advancement of ‘public benefit’, in terms of charitable and benevolent purposes, community games, sports, athletics, recreation, and educational purposes;
 - recognition of the ‘volunteer contribution and fund raising component’ that most often characterizes ‘not for profit’ status organizations;
 - advancement of youth programs and community care for the disadvantaged; and,
 - appropriate access to non-profit facilities and programs.
- *Community Organization Property Tax Exemption Regulation (AR 281/98)* and the *Municipal Government Act (MGA)* provide guidance on considering exemptions.
- Municipal Affairs has also published a document “Property Tax Exemptions in Alberta” to guide municipalities in applying exemption criteria and non-profits in seeking exemptions.
- Non-Profit Organizations deemed charitable and benevolent are exempt as long as they meet certain requirements under Section 362 of *MGA* and Parts 1 and 3 of *AR 281/98*.
- A municipality may waive the annual application requirement (*AR 281/98 17(1)*), to a maximum of 3 consecutive tax years (*AR 281/98 17(3)*).

ANALYSIS:

- Neerlandia Sports Committee took title on March 15, 2018 to three parcels Lot E, F, G, Block 4, Plan 3332MC “the property”:
 - Lot E, Block 4 Plan 3332MC: Roll #120405007
 - Lot F, Block 4 Plan 3332MC: Roll #120406006
 - Lot G, Block 4 Plan 3332MC: Roll #120407005
- In 2018, Council cancelled taxes for the portion of the year the Neerlandia Sports Committee had title to the parcels. Annually thereafter, Council has approved its tax-exempt status:
 - 2019, 2020 – annual exemption
 - 2021 - 2023 – three-year exemption

- Exemption is available under the following circumstances:

Requirement	Legislative Reference	Meets Requirement?
Property must be owned or leased and operated by a non-profit organization	s.15(k) AR 281/98	Yes
Facility must be used 60% of the time that the facility is in use for a charitable and benevolent purpose that benefits the general public in the community where the facility is located	s.4(2), 15(k)(i) AR 281/98	Yes
Resources must be devoted chiefly to the charitable or benevolent purposes for which the facility is used	s.15(k)(ii) AR 281/98	Yes
Property must be unrestricted a minimum of 70% of the time that it is used	s.16(2) AR 281/98	Yes
Property must not be restricted based on race, culture, ethnic origin, religious belief, property ownership, unreasonable fees or other membership requirements Note: If participation in certain activities is limited because of safety, liability or legal reasons, this does not make the property restricted.	s.7 AR 281/98	Yes

- Neerlandia Sports Committee could have also applied under the “Sports or Recreation Facility” category. Had they done so, the requirements for tax exemption requirements would have also been met.

STRATEGIC ALIGNMENT:

Considering the tax exempt status of the Neerlandia Sports Committee aligns with the County Strategic Plan as follows:

PILLAR	4 Governance & Leadership
Outcome	<i>4 Council is transparent & accountable.</i>
Goal	4.2 County demonstrates open & accountable government.
Strategy	4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council approves the tax-exempt status for the tax years 2024, 2025, and 2026 for Roll #120405007, 120406006, and 120407005 in accordance with *MGA Section 362* and *AR 281/98*.

Application for Property Tax Exemption Non Profit Organization

**Application deadline September 30th of
the year preceding the taxation year**

FOR OFFICE USE ONLY								
Property Roll Identifier						Taxation Year	Date	
Legal Description	Lot	Block	Plan	Part	Sec.	Township	Range	Mer.
Municipal Property Address								
Total Assessment			Land Assessment			Building Assessment		

PART 1 – PROPERTY INFORMATION <i>(Required by November 30th of the year preceding the taxation year)</i>		
Name of property owner Neerlandia Sports Comittee	Telephone Number (Bus) 780-405-7672	Telephone Number (Res) 780-349-3349
Address of property owner 5002 - 50 Street Neerlandia, AB	Postal Code T0G1R0	Fax Number
Address of property for which exemption is requested Same		
Portion/Area of the property held by the organization <input checked="" type="checkbox"/> All <input type="checkbox"/> Part Area Occupied is:		
Is there an agreement in place that confirms the portion of the property held by the organization?	<input type="checkbox"/> Yes If yes, provide expiry date _____ <input type="checkbox"/> No	Date organization took occupancy (mm / dd / yyyy) 03/15/2018

PART 2 – ORGANIZATION INFORMATION		
Name of organization operating the facility Neerlandia Sports Comittee	Telephone Number (Bus) 780-405-7672	Fax Number
Act under which organization is registered as a non-profit organization Alberta Societies Act	Registration Number 500092788	
Organization's objectives/purposes		
<p>1. Mission Statement: Neerlandia Sports Committee is a charitable society made up of volunteers within the community. We provide support in many differn areas in the community. We organize community events that draw people from the surrounding areas to lead healthy, active lives and build strong relationships with one another. We target all age groups, encouraging them to be involved in the community. We provide sustainable activities to support the future of the community.</p> <p>2.</p> <p>3.</p> <p>4.</p> <p>5.</p>		
a) Are the resources of this organization devoted to the above objectives/purposes?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, attach explanation	
b) Are there any monetary gains or benefits received by the organization as a result of its provision of services?	<input type="checkbox"/> Yes If Yes, attach explanation <input checked="" type="checkbox"/> No	
c) Does your organization expect to move from this property during the following year(s)?	<input type="checkbox"/> Yes If Yes, attach explanation <input checked="" type="checkbox"/> No	
d) Is any income or profits from the organization paid to a member or shareholder of the organization other than as wages?	<input type="checkbox"/> Yes If Yes, attach explanation <input checked="" type="checkbox"/> No	
e) Are the organization's services similar to any other organization and /or business?	<input type="checkbox"/> Yes If Yes, attach a sheet providing the organization/business name(s) <input checked="" type="checkbox"/> No	

This information is being collected for property tax exemption purposes in accordance with the Municipal Government Act and Community Organization Property Tax Exemption Regulation (AR281/98) and s.33(c) of the Freedom of Information and Protection of Privacy Act. All personal information will be managed in compliance with the provisions of the FOIP Act. Questions about the collection of this information can be directed to _____

(Municipality Contact Information)

PART 3 – RETAIL COMMERCIAL OR LICENSED AREA

Does the organization have a retail commercial area at this location? Yes No

If yes, do you operate this area? Yes No

What goods or services are sold at the retail commercial area?

For what purpose is the net income from the retail commercial area used?

Has an area within the facility been issued a gaming/liquor license? Yes If yes, enclose copy No Class Area (Sq.Ft)

PART 4 – PROPERTY USE INFORMATION specific to a non profit organization

What facilities are on the property?

- 1. outdoor skating rink is being built
- 2.
- 3.
- 4.

What times are they accessible to the general public? at all times What are the membership requirements including fees?

Describe the purpose for which the facility is used. Describe the typical beneficiary and where they reside.

Are there any restrictions in place preventing anyone from using the facility? Yes No If there are restrictions, explain

Are the services provided by the organization advertised and promoted to the general public, or primarily to members? General Public Members

PART 5 – CONTACT INFORMATION

Contact Name Eldon Wierenga	Position with Organization Treasurer	Telephone Number (Bus) 780-405-7672	Telephone Number (Res) 780-349-3349
Mailing Address for non profit organization 5002 - 50 Street Neerlandia, AB		Postal Code T0G1R0	Fax Number
President of Organization Seth Olthuis	Telephone Number (Bus) 780-674-7944	Telephone Number (Res) 780-674-6748	Fax Number
Treasurer of Organization Eldon Wierenga	Telephone Number (Bus) 780-405-7672	Telephone Number (Res) 780-349-3349	Fax Number

PART 6 – REQUIRED INFORMATION – please ensure the following are submitted as attachments

- 1) Certificate of Incorporation, current confirmation that the organization is registered in good standing and the Memorandum of Association and the Articles of Association, if any.
- 2) Copies of:
 - The organizations most current financial statements,
 - Certificate of Title (if applicable),
 - The current lease agreement with the property owner (if applicable),
 - A plan showing the area leased.
- 3) If applicable, a letter from the property owner confirming that he/she is aware of this exemption application and understands that the municipality will estimate taxes on the area occupied by the organization based on methodology that may be different from that used by the landlord.
- 4) Any available brochures, newsletters or other pertinent information relative to the organization.
- 5) Any other information that the Assessment Department may deem necessary.

I certify that I am authorized to submit this application on behalf of the organization, and that the information provided on this application form, and as attachments to this form, is true and accurate in every respect, and that all information required under Part 6 of this application is included.

Eldon Wierenga
Name (Please Print)

SEP 25/23
Date

Treasurer
Position

[Signature]
Signature

TO: COUNCIL

RE: 2024 BUDGET PUBLIC ENGAGEMENT – FINAL “WHAT WE HEARD” REPORT

ISSUE:

Administration is requesting Council accept the 2024 Budget Public Engagement “What We Heard” Report for information and further consideration during budget deliberations.

BACKGROUND:

- August 15, 2023 - Council approved the 2024 Budget Schedule as presented with a survey component and an open house to increase public participation in the budget process.
- August 28 – September 13, 2023 – 2024 Budget Survey was conducted which was accessible online and in paper format.
- August 29 & 30, 2023 – Drop-In Open House was held at the County office and consisted of information on the municipal budget process, department budgets and potential priority projects. Elected officials, CAO and Senior staff were available to answer questions and hear comments.
- Advertising occurred in the following ways:
 - B.A.R.C.C text messaging, voice call and email (for open house: August 17 & 29, 2023, for survey: September 6, 2023)
 - Local newspaper (August 22, 2023)
 - County Website (August 17, 2023 to present)
 - County Facebook page (for open house: August 17, 2023 to present; for survey: August 28, 2023 to present)
 - County Newsletter (July 21, 2023)
 - County Tour pamphlet (August 3, 2023)
 - Word of mouth

ANALYSIS:

- 32 survey questions were developed to promote public engagement, understanding and connectivity with the public regarding budget priorities.
 - Many of the questions were the same or similar to previous years to assess trends and make accurate comparisons
 - Comments provided by respondents are captured (unedited) in the appendix of the report
- Drop-In Open House consisted of information on the municipal budget process, department budgets, and priority projects.
 - Councillors and executive staff were available to answer questions and have conversations.

- A total of 40 ratepayers visited the open house over the 2-day event, while 142 respondents completed the survey (either online or on paper).
 - This total represents approximately 2.8% of the County’s population.
 - This is a very small percentage of the County’s population, and therefore the data should only be accepted as information.
- As in previous years, there is still some confusion regarding responsibilities of the County vs. the Town
- The Final Report “What We Heard” will be posted on the website for public access.

STRATEGIC ALIGNMENT:

Considering the opinions of the ratepayers from budget survey and open house responses aligns with the County Strategic Plan as follows:

PILLAR 4 Governance & Leadership

Outcome 4 Council is transparent & accountable.

Goal 4.2 County demonstrates open & accountable government.

Strategy 4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council accept the 2024 Budget Public Engagement – Final “What We Heard” Report for information and inclusion in further budget deliberations.



2024 Budget: Public Engagement

“What We Heard” Report

September 2023



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2024 Budget Priorities

Public Engagement

Introduction

Background

County of Barrhead's annual budget forms the foundation of how the County meets the service and infrastructure needs of its residents. To develop the budget, Council must consider the vast array of municipal programs and services, set aside a prudent level of funding in reserve, and maintain reasonable costs to County ratepayers.

Each year, ratepayers are given the opportunity to provide input to help inform Council's decision-making on the annual budget.

Purpose & Goal of Public Engagement

Public engagement on the municipal budget serves a dual purpose:

- 1. Gather input from ratepayers to inform Council's budget deliberations**

Robust and effective public participation helps Council be more accountable and responsible to ratepayers, and promotes transparency by the County.

- 2. Educate ratepayers on the municipal budgeting process**

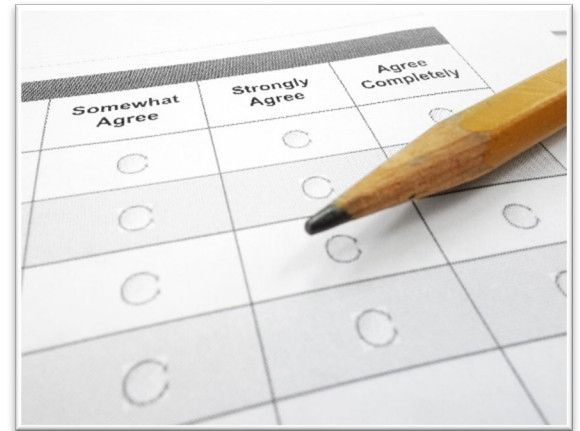
Public engagement also helps the County provide education on the municipal budget, dispel common myths, and involve ratepayers in the budgeting process. By promoting a clearer understanding of how tax dollars are used, residents are better able to make informed decisions regarding budget priorities, service levels, and potential projects.

Public Engagement Methods

- **Budget Open House** was held August 29 & 30, 2023, at the County of Barrhead Office. The Open House consisted of information on the municipal budget process, department budgets and potential priority projects, with Councillors and executive staff available to answer questions and have conversations.
- **Budget Priorities Survey** was open August 28 - September 13, 2023, and was available online or on paper. Survey participants were asked to give feedback on their usage of County services, priorities for municipal spending, and considerations for balancing the budget.

Public Engagement Responses

A total of 40 ratepayers visited the budget open house over the 2-day event, while 142 stakeholders completed the public survey (either online or on paper). The following high-level report compiles input received from both public engagement opportunities (182 participants in total). It should be noted that the number of public engagement participants only reflects approximately 2.8% of the County's population.



Public Engagement Communication

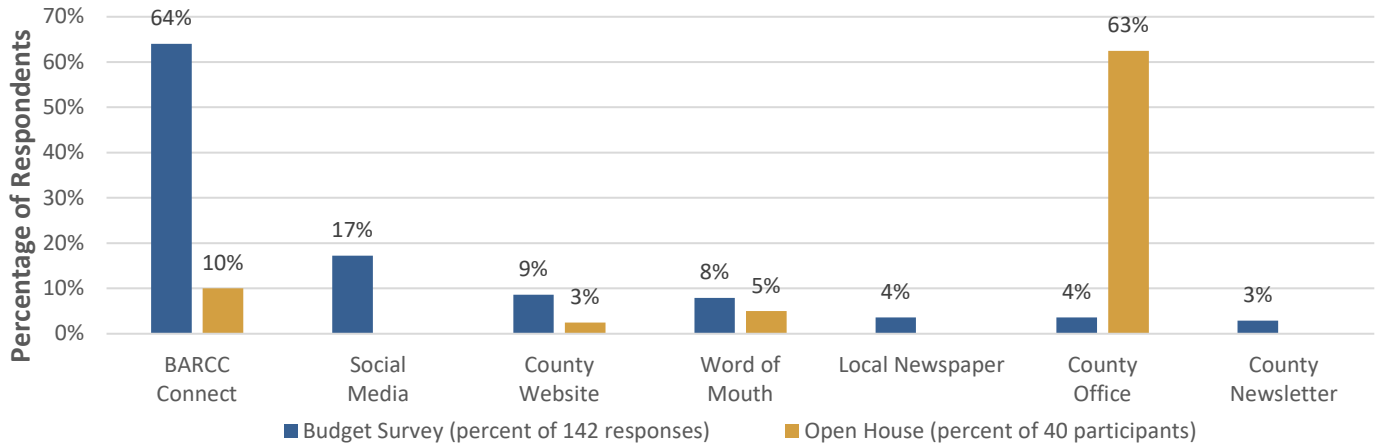
Determining communication preferences can help the County better connect with ratepayers using methods they prefer. This information will be used to inform how County of Barrhead information is disseminated, to ensure maximum accessibility for our ratepayers.

Promotion of Public Engagement

Budget Survey & Open House were promoted across traditional and digital channels, including the County website & social media, County newsletter, local newspaper, BARCC-Connect municipal alert, at County events during the summer, and through posters in the County office.

Although the Budget Survey and Open House were advertised through the same methods for the same period of time, residents heard about the 2 opportunities in very different ways. Most Budget Survey respondents learned of the public engagement through BARCC Connect alerts, while Open House participants learned primarily about the event at the County office.

How did you hear about 2024 budget public engagement?



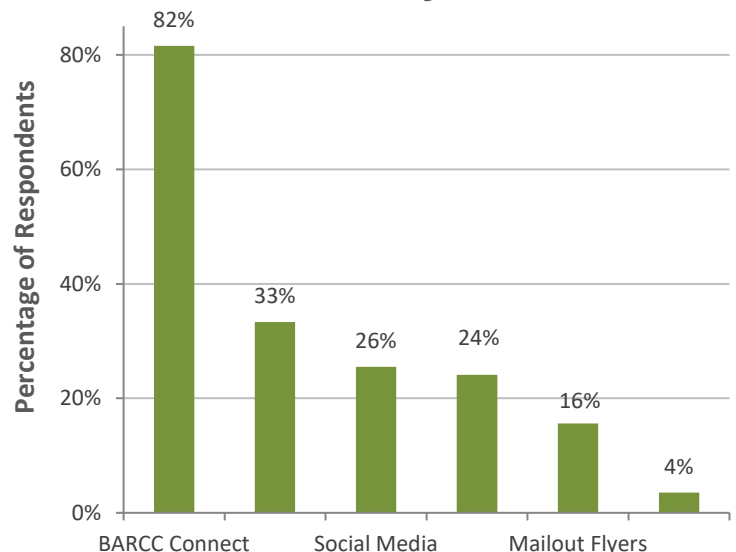
Preferred Communications Channels

Budget Survey participants were asked how they would prefer to receive information from the County.

Although BARCC Connect municipal alerts remains the preferred communications channel, every category saw an increase in preference compared to previous years.

Also of note, the County launched our 1st official social media platform in 2023, which adds another channel for the County to provide information to ratepayers.

How would you like to receive County information?



Compared to 2022 budget survey:
Preferred Communications

- ↑ BARCC Connect municipal alerts: **+8%**
- ↑ Digital methods (website/social media): **+10%**
- ↑ Physical methods (newspaper/flyers): **+9%**

Demographics (Survey)

To give context to the Budget Survey responses, some basic demographic information was collected from survey respondents. No identifiable personal information has been collected, and survey results will never be used in a manner that allows respondents to be identified.

No demographic information was collected at the open house.

Respondent Age

Similar to previous years, the greatest number of respondents were over 65 years of age (26%), and the vast majority of respondents (92%) were over the age of 35.

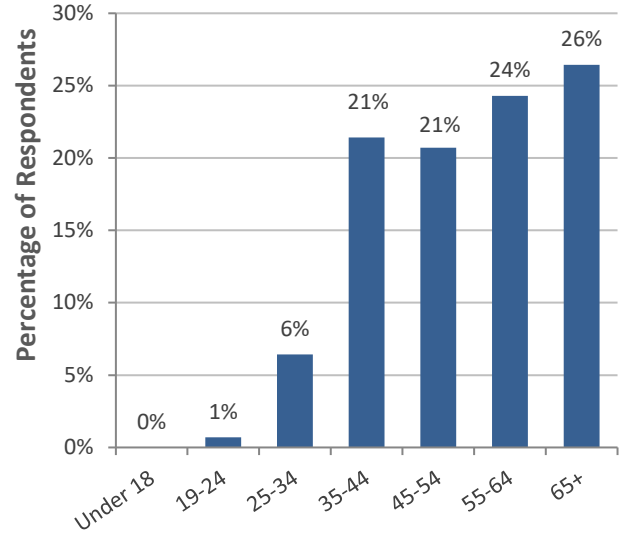
Property Ownership

To give further context to Budget Survey results, the County collected information on the nature of survey respondent's property ownership.

Vast majority of survey respondents (91%) own property in the County (mostly primary residences). 3% indicated that they do not own property but use County services & infrastructure daily (i.e. work or rent in the County). Those that do not own, rent, or work in the County includes visitors, Town of Barrhead residents, and others and represented 6% of survey respondents.



Age of Respondent

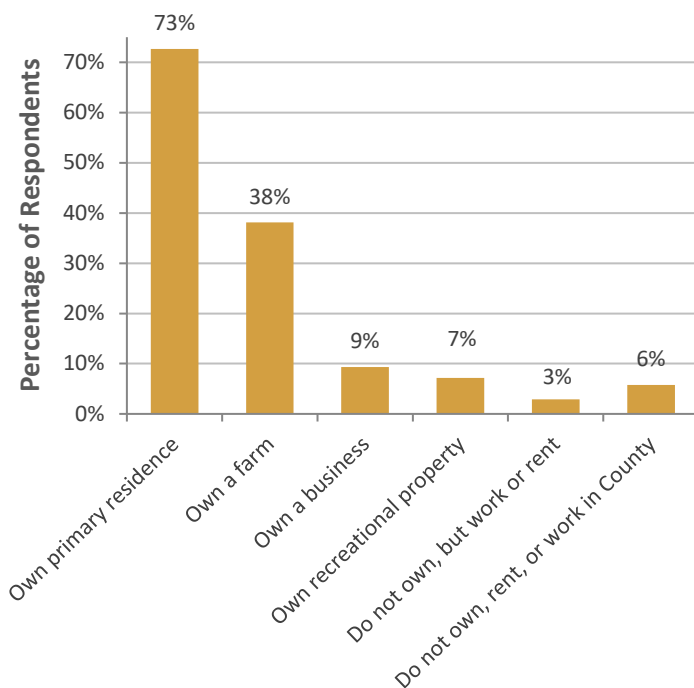


Compared to 2022 budget survey:

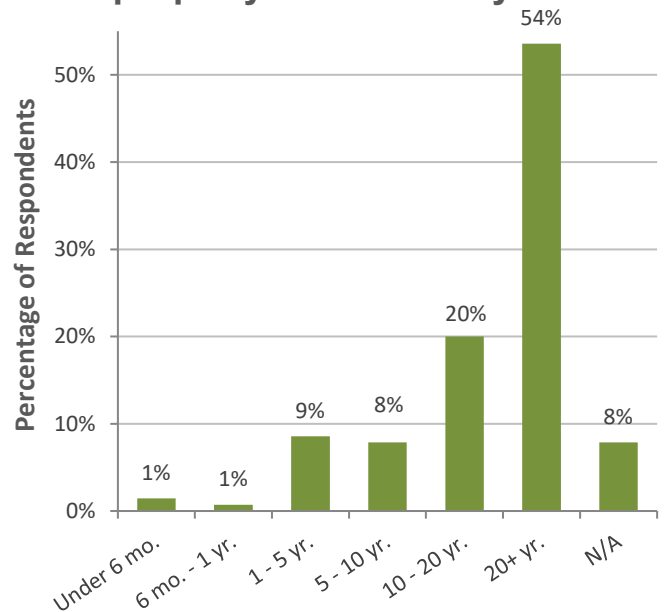
Respondent Demographics

- ↓ Respondents aged 18-34: **-7%**
- ↑ Ag. operator respondents: **+15%**
- ↓ Business owner respondents: **-3%**

What is your connection to the County of Barrhead?



How long have you owned property in the County?



Usage & Priorities



Determining level of services used by ratepayers and identifying priorities of service gives the County valuable information when setting the annual budget.

Usage of Services

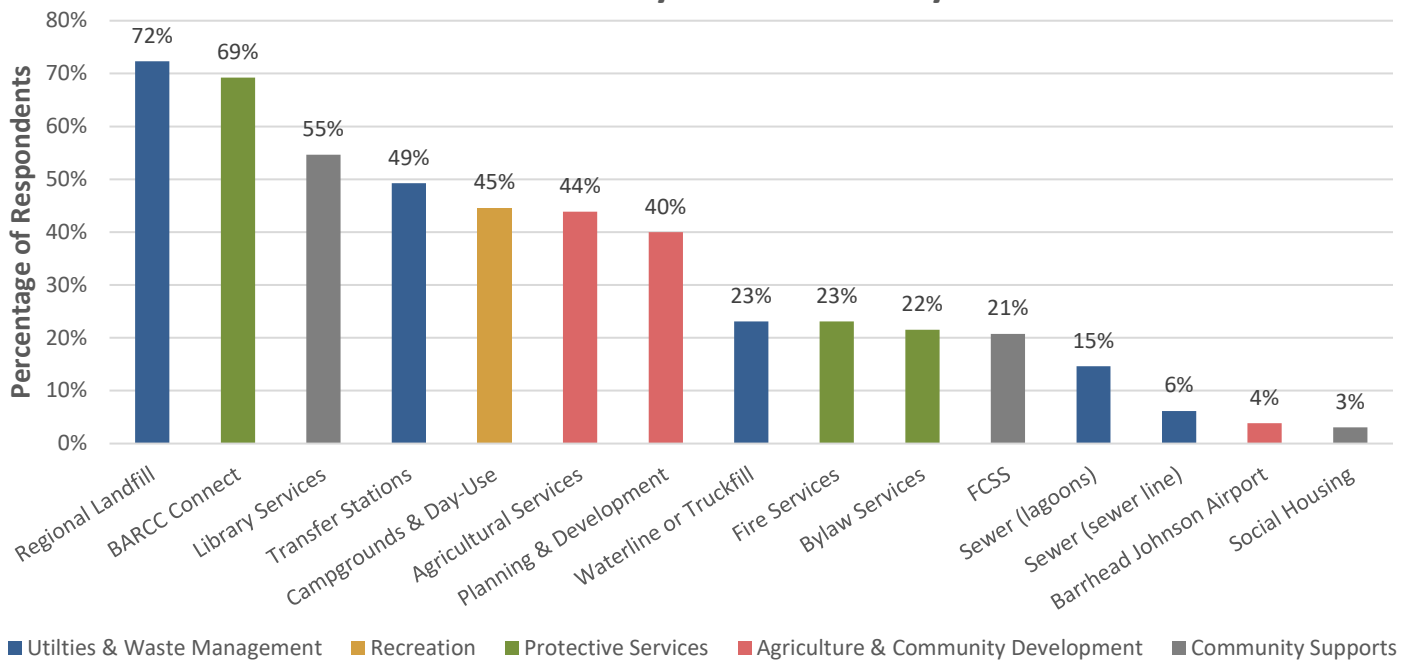
Budget Survey participants were asked to select all County services that they have accessed in the past year. Survey responses clearly show that ratepayers frequently utilize waste management services and community supports. All service areas displayed an increase in usage over previous surveys, the most drastic of which can be seen in Agriculture & Community Development and Community Supports.

Compared to 2022 budget survey:

Services Used

- ↑ Ag & Community Dev't: **+42%**
- ↑ Community Supports: **+25%**
- ↑ Recreation: **+9%**

Which County services have you used?



Service Priorities

Survey participants were asked to rate a variety of programs and services on a scale from “not important” to “very important”. To help residents rate the list of programs, County services were divided into 2 groups.

- **Group 1:** Agriculture & Environment, Utilities, Waste Management, and Infrastructure
- **Group 2:** Economic & Community Development, Recreation, Enforcement, and Community Supports

Survey respondents have shown very similar priorities for services as in previous years. Road maintenance continues to be the highest priority for ratepayers, with 92% of respondents answering that road maintenance was either “important” or “very important”. Survey respondent’s highest priority in group 2 was Economic Development, with 73% of respondents identifying it as “important” or “very important” (although, this does display a slight decrease over previous years).

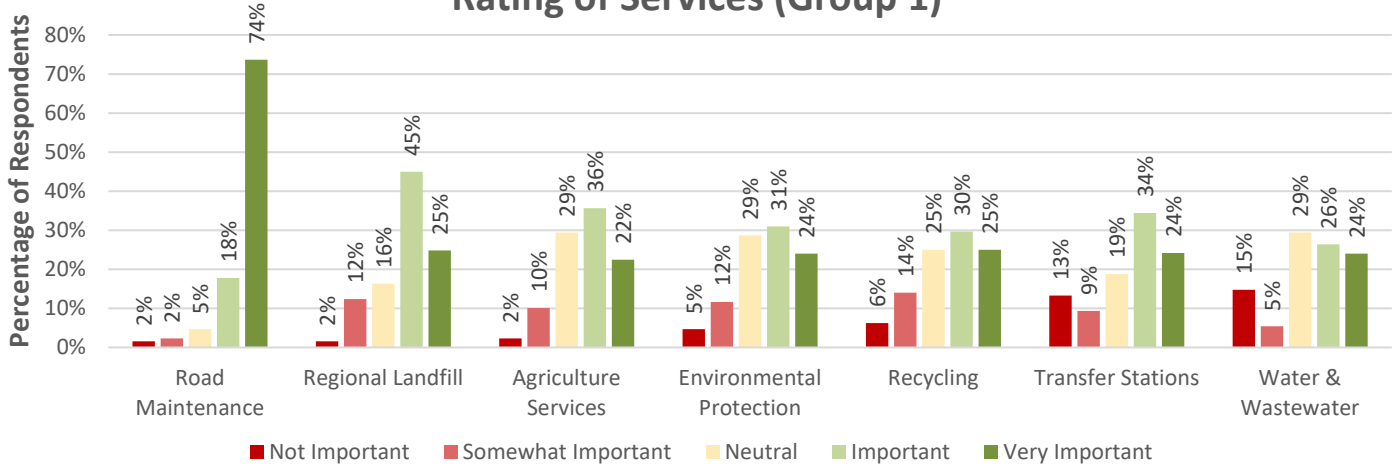
Compared to 2022 budget survey:

Service Priorities

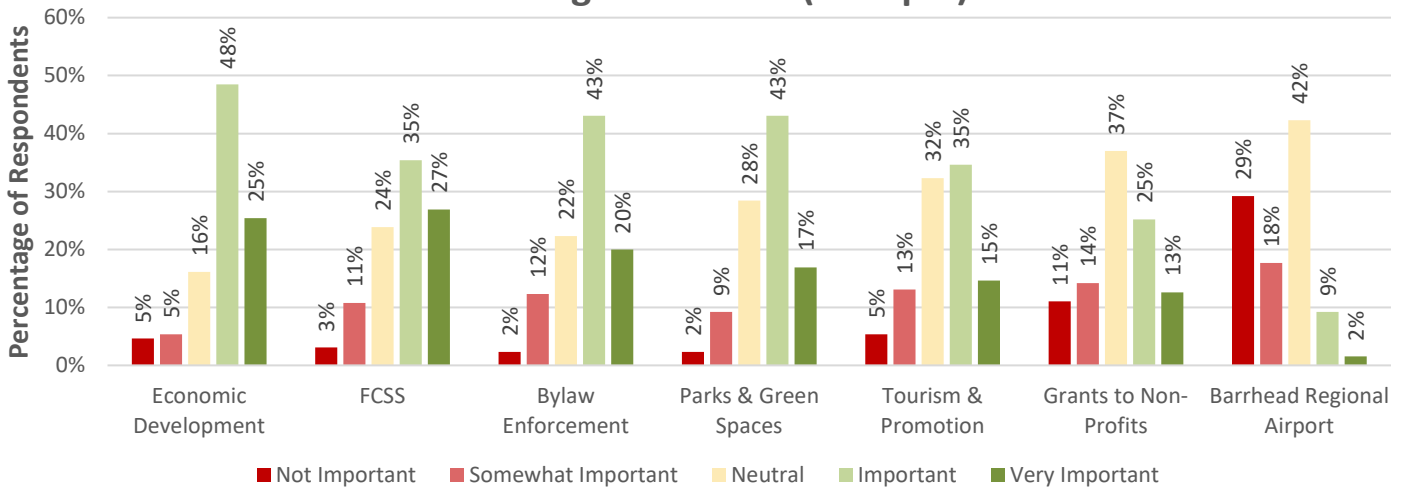
(% of “important” or “very important” ratings)

- ↑ Regional Landfill: **+7%**
- ↑ Environmental Protection: **+5%**
- ↓ Grants to Non-Profits: **-8%**
- ↓ Economic Development: **-7%**

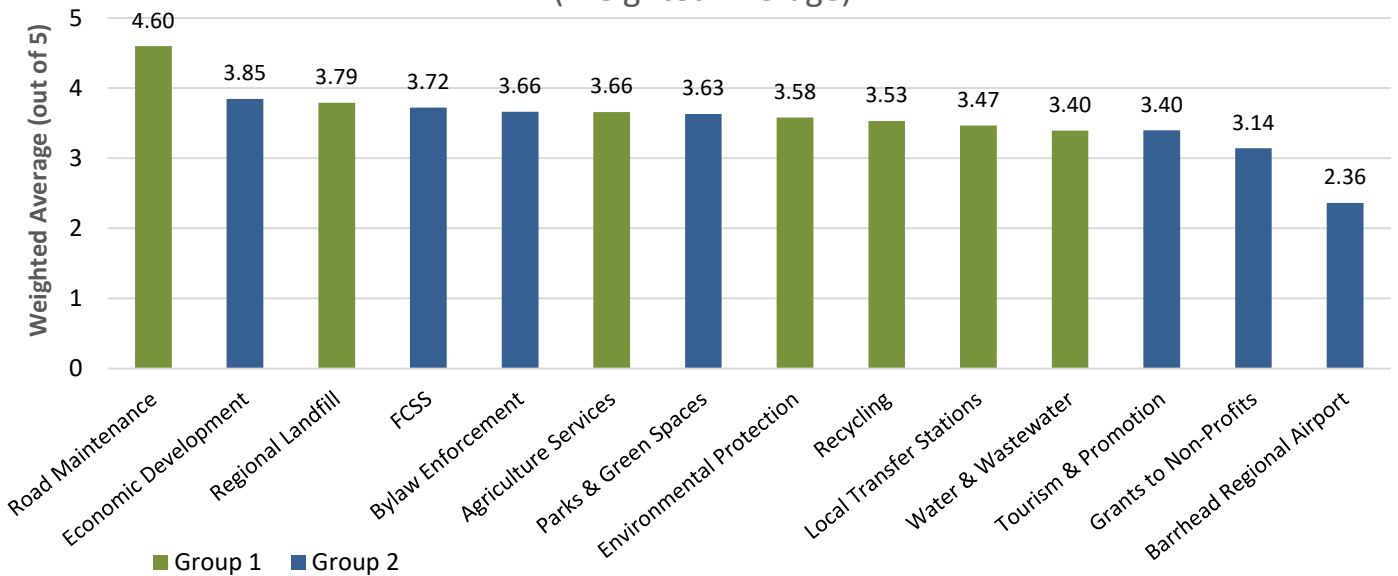
Rating of Services (Group 1)



Rating of Services (Group 2)



Service Priorities (Group 1 & 2) (Weighted Average)



Most Important Issues

Budget Survey participants were asked to share comments on the most important issues facing our community, or items they feel should receive the greatest attention. Respondents offered a wide variety of opinions and ideas, which are listed unedited in [Appendix A](#).

Budget Open House participants were asked to record specific locations of priority regarding their physical condition (i.e. roads, weeds, unsightly property, etc.). All comments provided about locations of interest are listed unedited in [Appendix B](#).



Common Themes:

Most Important Issues



Budget Survey:

1. Roads & Road Maintenance
2. Economic Development
3. Rural Crime, Bylaw Enforcement, Safety
4. Fiscal Responsibility & Municipal Efficiencies

Budget Open House:

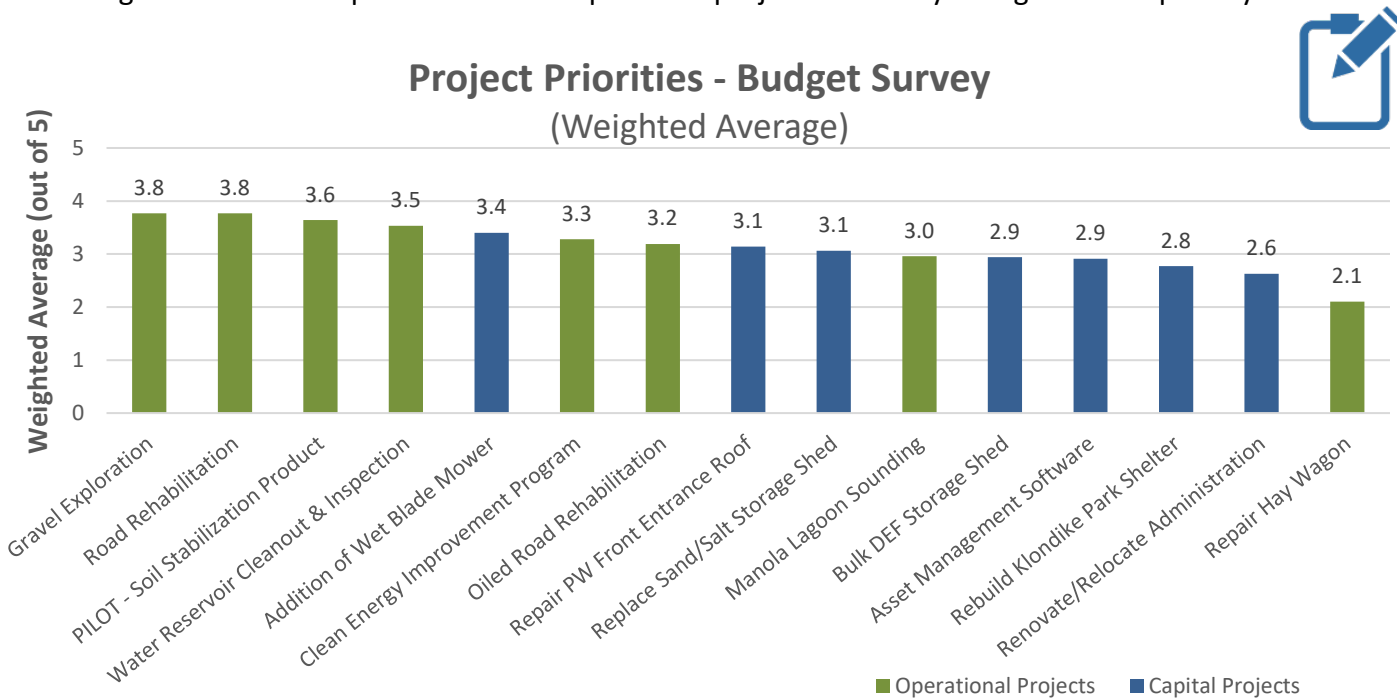
1. Roads & Road Maintenance
2. Weed Control & Brushing
3. Safety
4. Signage

Potential 2024 Projects

Project Prioritization

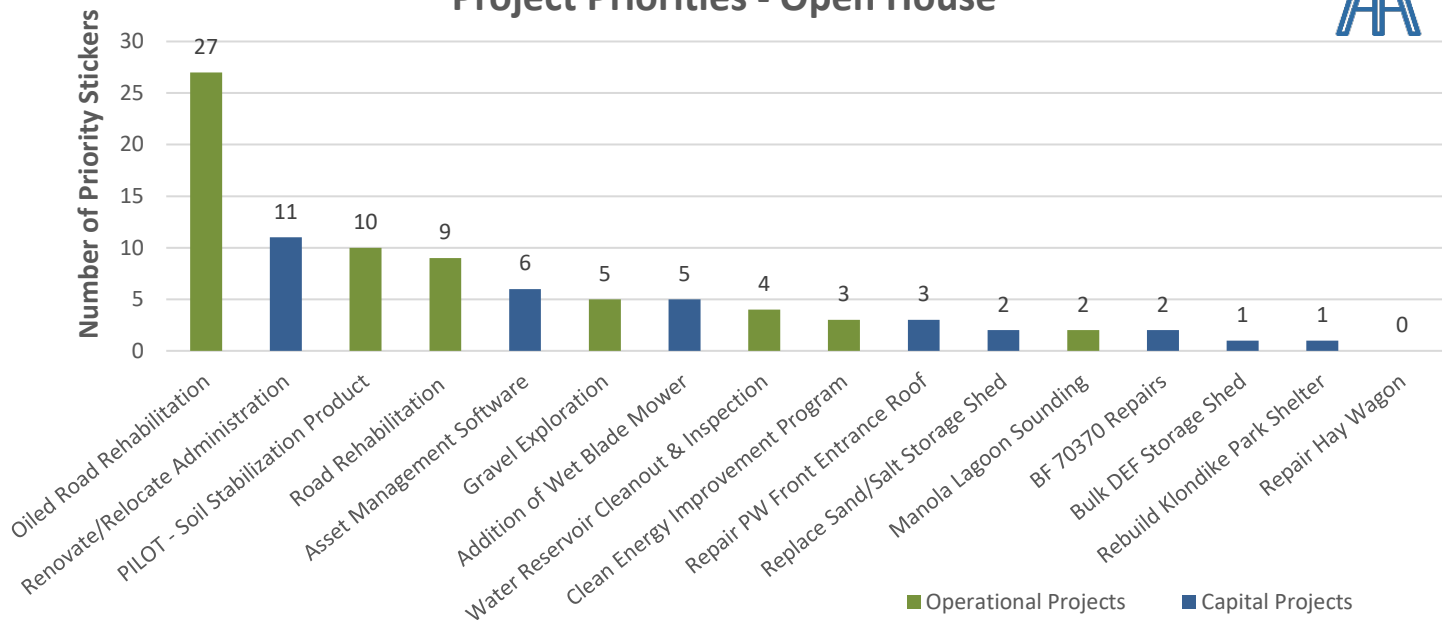
Both public engagement opportunities asked the public to give input on potential capital & operational projects.

- **Budget Survey** respondents were asked to rate a list of 8 potential operational projects and 7 potential capital projects on a scale from “not important” to “very important”.
- **Open House** participants received the same list of projects (with 1 additional project: Bridge File 70370 Repairs) and were given a set of 7 stickers that could be assigned to any of the 16 projects. Participants assigned one or multiple stickers to the potential projects that they thought were a priority.





Project Priorities - Open House



There are some interesting differences in project priorities between Budget Survey and Open House participants. For example, “renovation/relocation of municipal administration” was rated as the highest priority capital project at the open house, but was one of the lowest rated projects on the budget survey. Similarly, “oiled road rehabilitation” was by far the highest priority project at the open house, but was only rated as a moderate priority on the budget survey. This difference was likely due to the opportunity for further discussion and understanding of projects at the Open House.

Other Projects

At the budget open house, participants were given the opportunity to record ideas for other projects or initiatives that did not appear in the 2024 potential projects lists. Participants offered a wide variety of ideas, which are listed unedited in [Appendix C](#).

Some common themes that emerged included Safety, Waste Management and Rebates & Cost Savings.

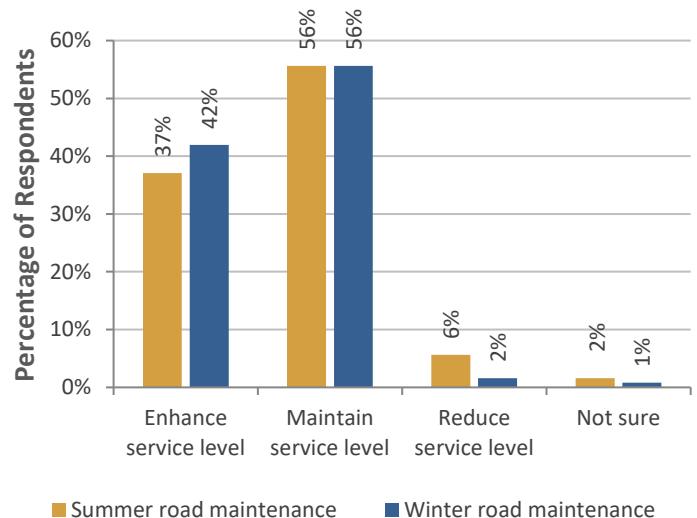
Transportation & Infrastructure

In previous survey questions, respondents clearly indicated that transportation infrastructure is incredibly important to them. For this reason, the Budget Survey asked some additional questions to clarify the transportation & infrastructure preferences of ratepayers.

Seasonal Road Maintenance & Programs

County of Barrhead is responsible for maintaining 1,456 km of public roadways. This includes grading in summer (1,336 km gravel) and snow removal in winter (1,456 km gravel & paved). Current service levels allow for gravel every 3 years, summer grading every 2-3 weeks, and snow removal within 36 hours (paved) or 50 hours (gravel).

Road Maintenance: Seasonal Service Levels



Responses regarding seasonal road maintenance remain fairly similar between seasons, with slightly more respondents preferring to enhance winter road maintenance over summer maintenance.

Every spring, the County provides residential dust control on a user-pay basis. For this service, the applicant pays for materials and approximately 72% of equipment & labour, while the County subsidizes 28% of equipment & labour.

When asked whether the County should continue to subsidize the user-pay dust control program, the majority of respondents would like to see the subsidy continue, although this support declined by 4% compared to 2022.

Compared to 2022 budget survey:
Road Maintenance & Programs

- ↑ ENHANCE winter road maintenance: +4%
- ↑ ENHANCE summer road maintenance: +3%
- ↓ County SHOULD subsidize dust control: -4%

Waste Management

County has 6 transfer station sites and a partnership with the Town of Barrhead (managing partner) to operate the Barrhead Regional Landfill. Survey participants were asked whether they would like to see this level of waste management services enhanced, maintained, or reduced.

Responses in this area were extremely similar to previous years, with the exact same percentage of respondents asking for enhanced (17%) or reduced (4%) services.

Infrastructure Funding

Respondents were asked 2 questions regarding funding for municipal infrastructure:

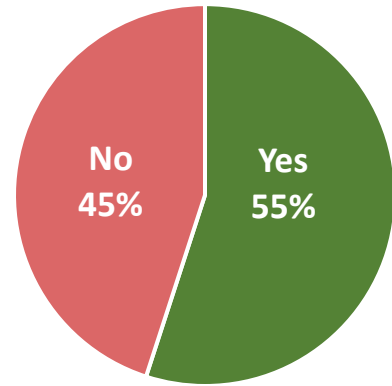
1. Saving for Infrastructure Replacement

Respondents were asked to rate how important it was that funding be set aside to replace infrastructure such as roads, bridges, and buildings, to ensure existing levels of service can be provided in future years.

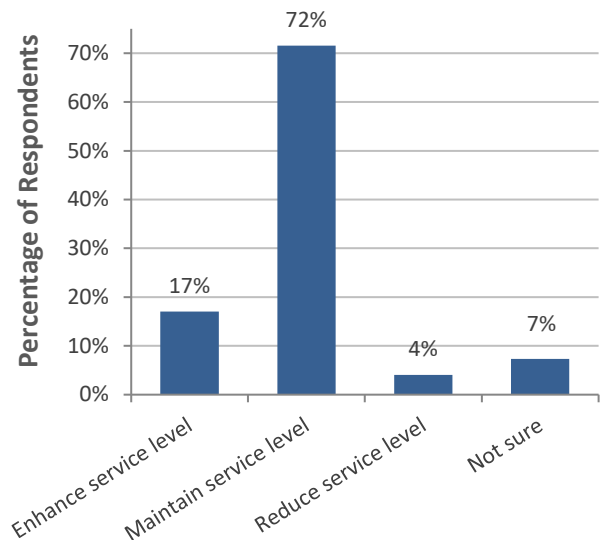
Setting aside funding for infrastructure replacement was shown to be extremely important to County ratepayers, as shown by 91% of respondents indicating that it was either “important” or “very important”.



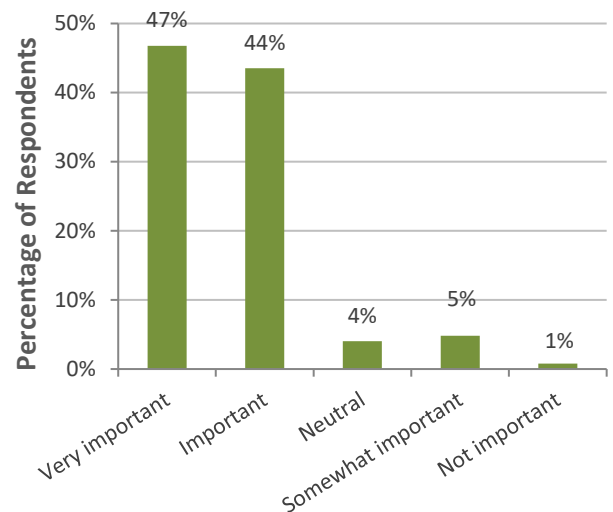
Should the County subsidize dust control?



Landfill & Transfer Stations



Setting Funding Aside for Future Infrastructure Replacement

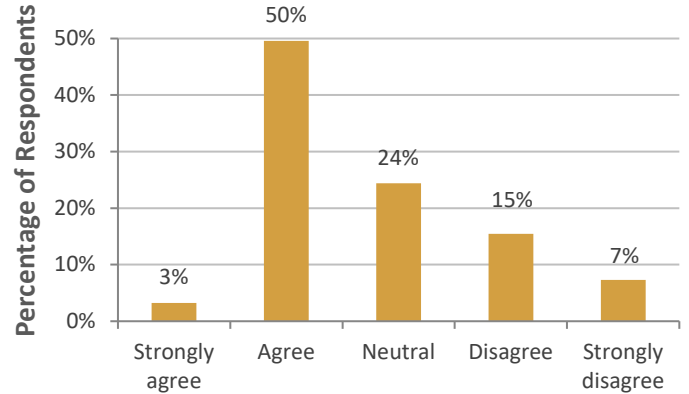


2. Debt Financing

Survey participants were asked whether the County should use debt to finance important infrastructure projects, to spread repayment of the initial construction costs over the life of the infrastructure.

Most respondents indicated that they would be agreeable to debt financing, although it would be the 1st choice for very few respondents.

Should County use debt to finance important infrastructure projects?



Compared to 2022 budget survey:

Infrastructure Funding

- ↑ Saving for infrastructure replacement is IMPORTANT: **+8%**
- ↑ AGREE with debt financing on certain projects: **+13%**

Economic & Community Development

As previously indicated in the Budget Survey responses, economic development is a high priority for County ratepayers. To help inform where the County focuses economic development efforts, the County asked survey respondents some further questions on economic & community development.

Economic & Community Priorities

Budget Survey respondents were asked to rank a variety of economic & community development topics on a scale from “not important” to “very important”. Topics included:

1. Support for existing local business
2. Attraction of new business & investment
3. Support for tourism initiatives
4. Promotion of energy efficiency
5. Support for broadband initiatives

Compared to 2022 budget survey:

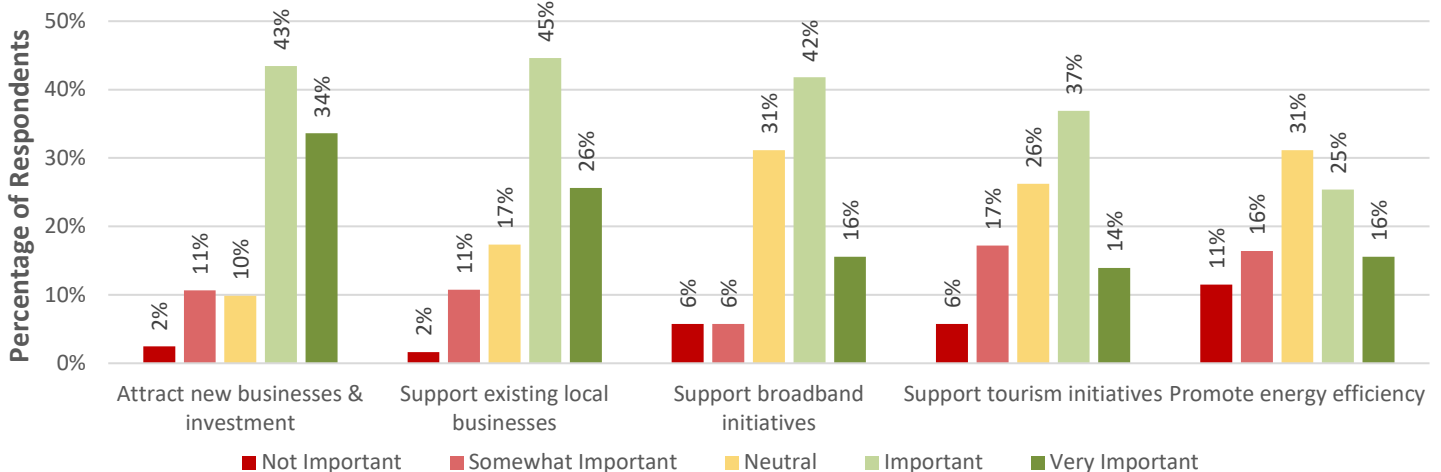
Economic Development Priorities

(% of “important” or “very important” responses)

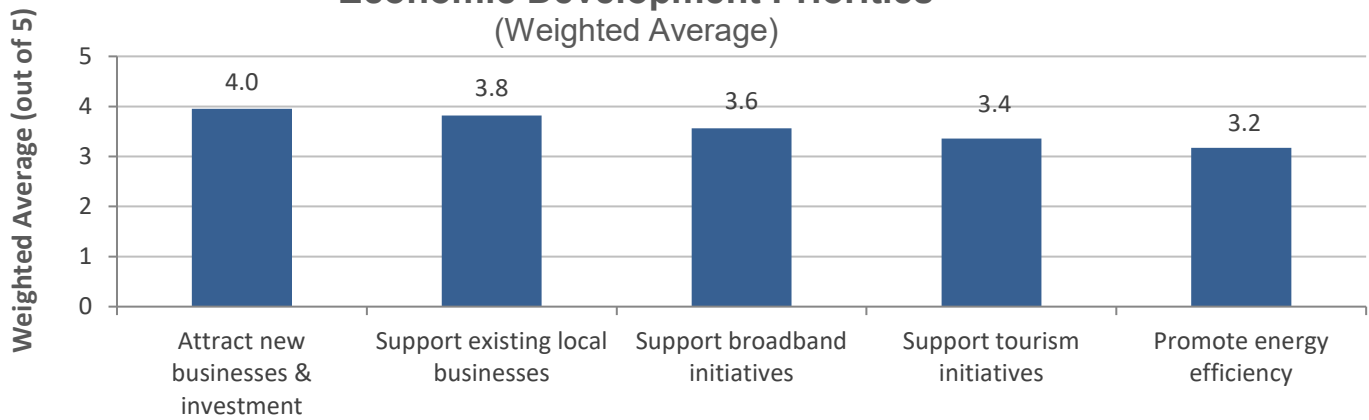
- ↑ Support energy efficiency: **+5%**
- ↑ Support broadband initiatives: **+3%**
- ↓ Support existing local businesses: **-4%**

Survey respondents have shown very similar priorities for services as previous years. Attracting new business & investment remains the highest priority for ratepayers, with 77% of respondents answering that it was either “important” or “very important”. The lowest economic development priority for ratepayers remains promotion of energy efficiency, with most respondents remaining neutral on the subject.

Economic Development Priorities



Economic Development Priorities (Weighted Average)



Non-Residential Tax Incentive

County operates a *Non-Residential Tax Incentive Program*. This program aims to stimulate economic growth in the community by providing a non-residential property tax break for new investment or expansion of existing investment.

When asked whether they were previously aware of this program, only 26% of respondents indicated that they were. However, this still represents a 5% increase over the previous survey.

Community Hall Usage

Usage of community halls in the County finally seems to be recovering from previous years. Compared to previous budget surveys, many more respondents have attended community halls, with 18% more respondents visiting a hall in the past year.

In 2023, County of Barrhead approved the Community Hall Strategy, which outlines the County's commitment to support the sustainability & viability of rural community halls. In the coming years, the County will continue working with community hall organizations to support the viability of these vital institutions.

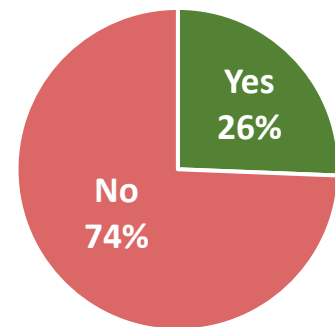
Community Event Ideas

Community events and projects are a great way to bring people closer together. Survey respondents were asked to share ideas on projects or events that could positively impact their community.

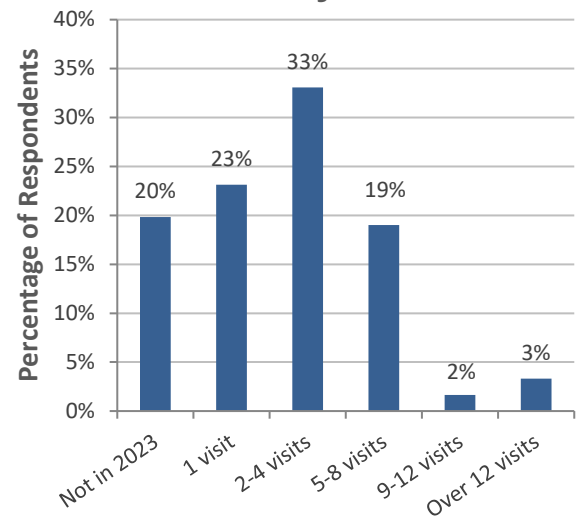
Survey respondents offered a wide variety of ideas, which are listed unedited in [Appendix D](#). Some common themes that emerged included:

1. Events – festivals, fairs, dinners, athletics, etc. (40%)
2. Projects – rec. facilities, playgrounds, trails, etc. (33%)
3. General suggestions for County operation (28%)

Are you aware of the County's Non-Residential Tax Incentive?



Community Hall Visits



Compared to 2022 budget survey:

Community Hall Visits

↓ 0 visits in past year: **-18%**

↑ 2-4 visits in past year: **+7%**

↑ 5-8 visits in past year: **+10%**

Department Budgets

County departments all receive a different size portion of the budget “pie”. Questions in this section are used to educate ratepayers on where their tax dollars are spent, and evaluate the level of service that residents receive from each department.

The same information on functional areas was provided at the Budget Open House, however the comments shown below were only captured through the Budget Survey.

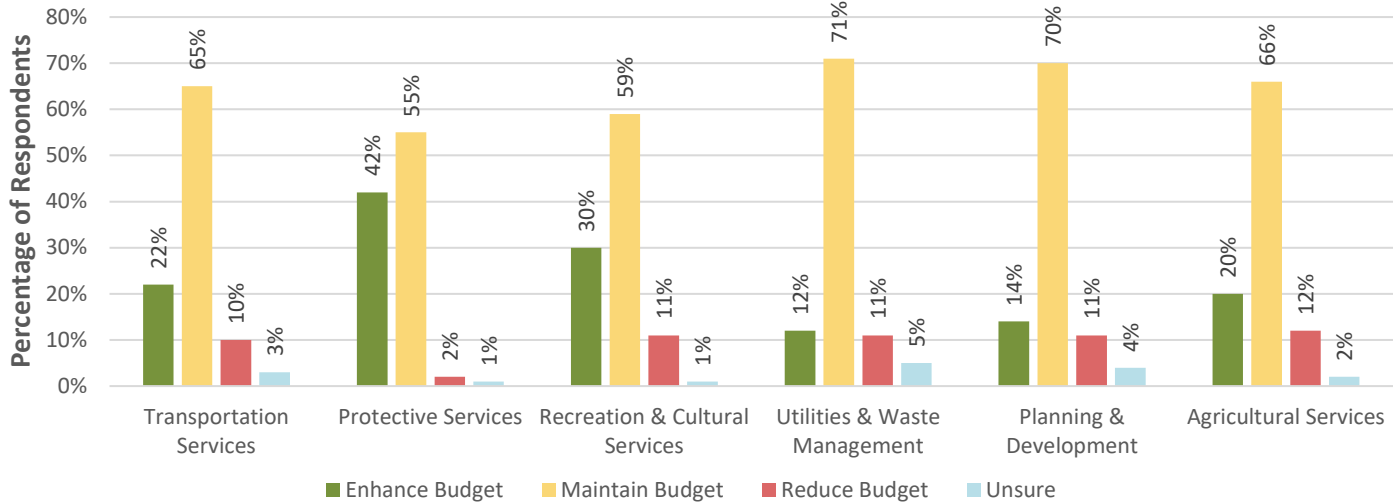
Compared to 2022 budget survey:

Department Budgets

(% of “enhance budget” responses)

- ↑ Transportation Services: **+4%**
- ↓ Protective Services: **-6%**
- ↑ Recreation & Culture Services: **+10%**
- ↑ Utilities & Waste Management: **+1%**
- ↑ Agriculture Services: **+4%**
- ↑ Planning & Development: **+2%**

Department Budget Preferences



Transportation Services

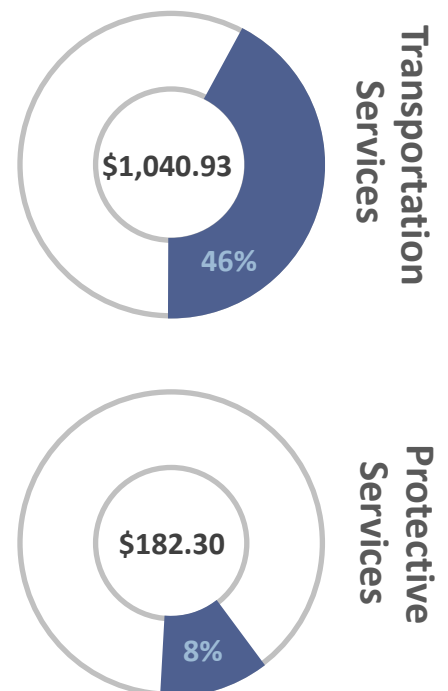
Transportation Services primarily includes maintenance of the County's roadway system of approximately 1,456 km (905 miles) of roads and drainage. Expenses related to this service include items such as fuel, engineering costs, equipment rentals, repairs & maintenance, licenses & permits, insurance, labour, contract hauling, gravel, signage, and streetlights.

It is interesting to note that despite respondent's high priority for road maintenance shown throughout the budget survey and over 1/3 of all respondents asking for enhanced summer & winter road maintenance, the vast majority of respondents would like to see the budget for this department remain the same.

Protective Services

Protective Services includes fire services, disaster services, bylaw and enforcement, policing, ambulance, safety, and BARCC. Expenses related to this service include fire response, contributions to STARS, peace officer contract as we continue to transition, transfers to province for policing, safety training, and BARCC alert system maintenance.

In 2023, what did the average* residential property pay for services?



Protective Services was the department that the highest number of respondents would like to see enhanced. This is supported by the high priority that survey respondents place on rural crime, policing, and bylaw enforcement, and further aligns with comments received at the budget open house.

Recreation & Cultural Services

Recreation & Cultural Services includes campground and day use maintenance, contribution to Town of Barrhead recreation programs and facilities, libraries, and other recreational organizations. This service is also used for debt repayment on contribution to the Barrhead Regional Aquatic Center.

Recreation & Cultural Services has shown the biggest increase over the previous survey, with 10% more participants wishing to enhance this service.

Utilities & Waste Management

Utilities & Waste Management includes water treatment supply & distribution, and wastewater treatment & disposal. These services are provided to water and sewer utility account holders, the Manola truck fill, and lagoons. This area is primarily funded through user fees, Water Commission lease and costs, and local improvement levies. Expenses related to this service include items such as contractor fees, labour, landfill expenses, insurance, and water.

Respondents showed very similar preferences for utilities & waste management as in previous years, with the vast majority of respondents opting to keep this budget the same. This is consistent with the fact that the majority of respondents commented that they wish to maintain the current service level for utilities & waste management earlier in the survey.

Planning & Development

Planning & Development is responsible for land use planning, zoning, and development, and economic development. This includes subdivision of land, development permits, and compliance of municipal reserve use. Expenses related to this service items such as licenses, permits, legal, insurance, GIS, and advertising.

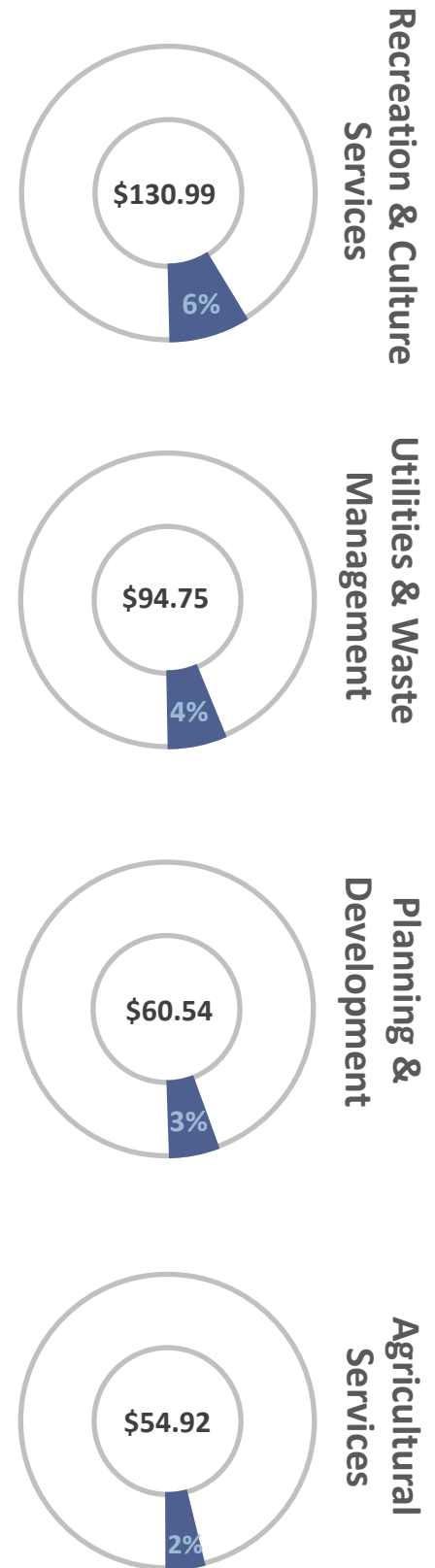
While many more respondents indicated using Planning & Development services in the past year, budget preferences for this department remain virtually unchanged from previous years, with the vast majority of respondents opting to maintain this budget at its current level.

Agricultural Services

Agricultural Services helps develop, promote, and implement programs related to agriculture, environment, and conservation. Expenses related to this service includes items such as conservation, plant and pest control, and extension programs. The ALUS program is also funded through agricultural services.

Compared to the previous survey, this department has shown a 4% increase in preference to enhance the budget.

In 2023, what did the average* residential property pay for services?



*Based on an assessed value of \$250,000

Prior Knowledge: Provincial Taxation

This section focused on survey respondent's prior knowledge of 2 provincial taxation models. Gauging ratepayers' familiarity with municipal taxes levied on behalf of the province helps the County educate ratepayers, and better focus communication efforts regarding these topics.

Compared to previous budget surveys, respondents were much more aware of both the Provincial Police Funding Model and Provincial Education Tax.

Police Funding Model

Provincial Police Funding model has re-distributed the cost of frontline police officers (approximately \$232.5 million) to rural Alberta municipalities. Urban municipalities (populations greater than 5,000) contribute to policing costs directly but are also provided unconditional grant funding to offset these costs, which rural municipalities do not receive.

Costs to the County of Barrhead for this model are calculated as follows:

- **2022:** \$251,157 (actual)
- **2023:** \$373,109 (estimated)
- **2024:** \$405,764 (estimated)

Provincial Education Tax

County is required to levy an Alberta School Education tax each year. Education levy is set by the province, and it is mandatory that municipalities collect this education tax from all ratepayers, regardless of whether they have children in school.

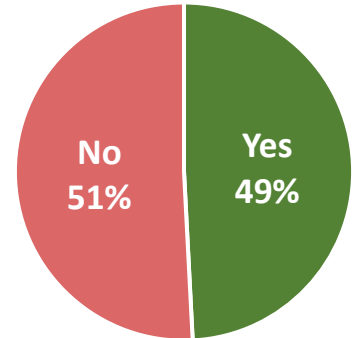
This levy is collected by the County on behalf of the province, and makes up 23% of the total taxes that the County collects annually.

Compared to 2022 budget survey:

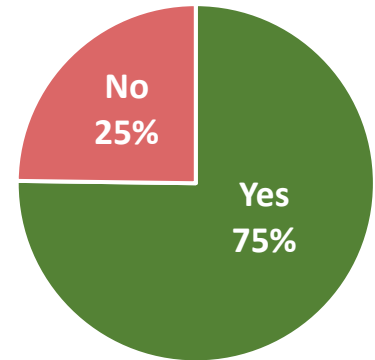
Prior Knowledge of Provincial Taxation Models

- ↑ Provincial Police Funding Model: **+13%**
- ↑ Provincial Education Tax: **+9%**

Have you heard about the Provincial Police Funding Model?



Are you aware of the Provincial Education Tax?



Balancing the Budget

County of Barrhead recognizes that no one wants to see a decrease in service levels or an increase in property taxes or user fees. When preparing the budget, there must be a balance between competing priorities and challenges, while continuing to provide quality services and keep taxes affordable.

Taking all previous survey questions into account, participants were asked to examine the services they receive from the County of Barrhead, and comment on what they would like to see in the coming years.

Value Received

When thinking about the portion of property taxes paid for municipal services (that is, excluding education taxes), respondents were asked what value of service they received.

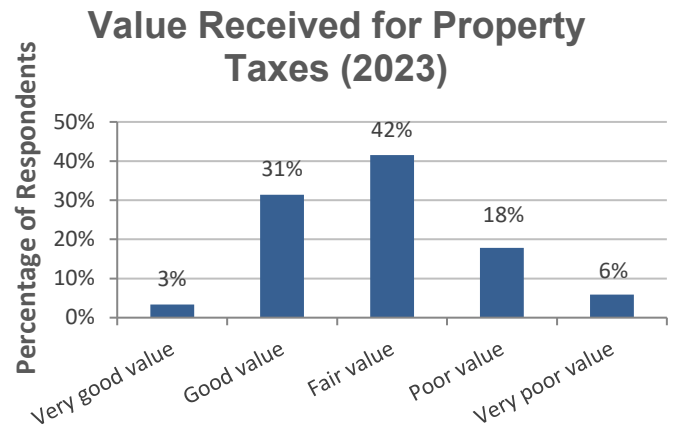
Compared to 2022 budget survey:

Value for Taxes

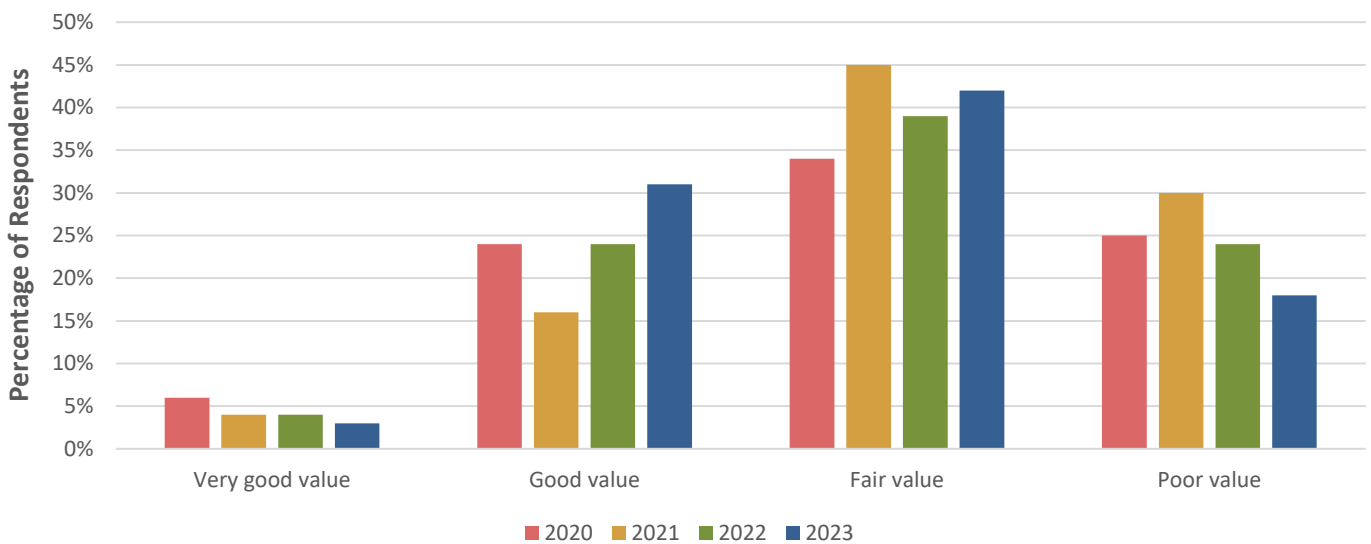
- ↑ Good value: **+7%**

Similar to previous years, most participants indicated that they are receiving “fair value” for their taxes. However, more respondents indicated that they receive “good value” for taxes than in previous years.

In general, satisfaction of services received for property taxes seems to be improving. The chart below shows what residents thought about value for their taxes over the last 4 years. This chart indicates that this year, more of the respondents see “good value” and fewer see “poor value” for their taxes, compared to any other survey.



Value for Taxes Over 4 years



Balancing the Budget

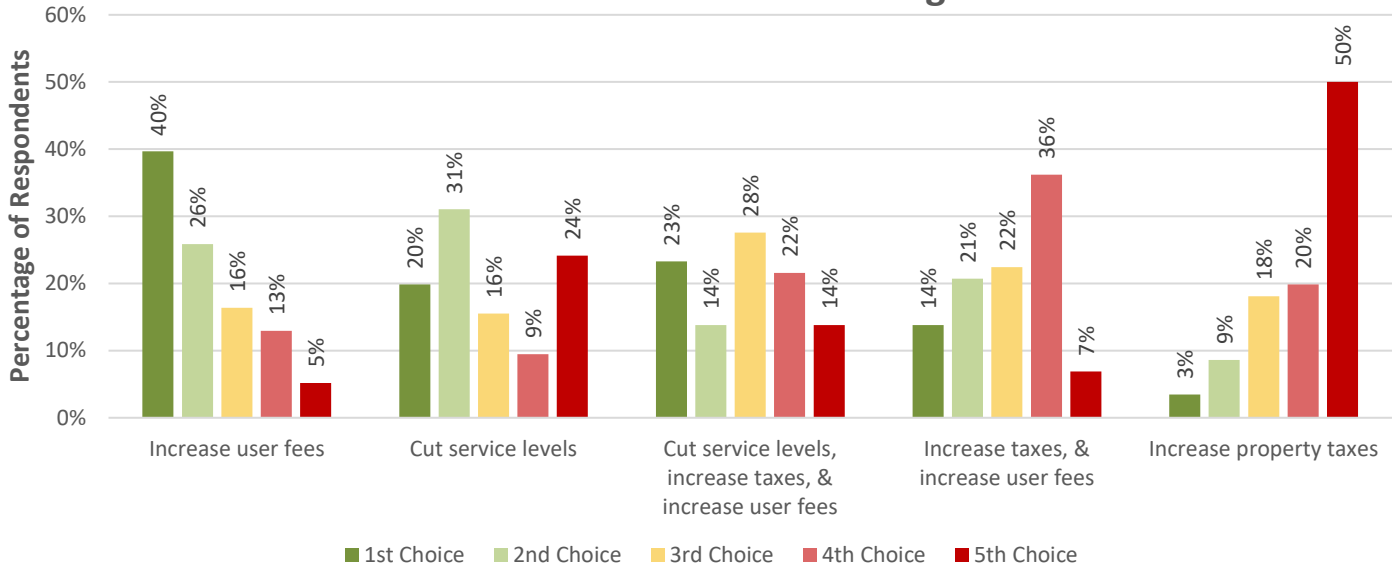
Municipalities have a number of options that can be utilized to balance the budget, as required by the province. Survey respondents were asked to rank the following options from most to least preferred:

1. Increased user fees
2. Increased property taxes
3. Cut existing service levels in certain areas
4. Combination: increase property taxes & increase user fees
5. Combination: service level cuts, with small increases to taxes & user fees

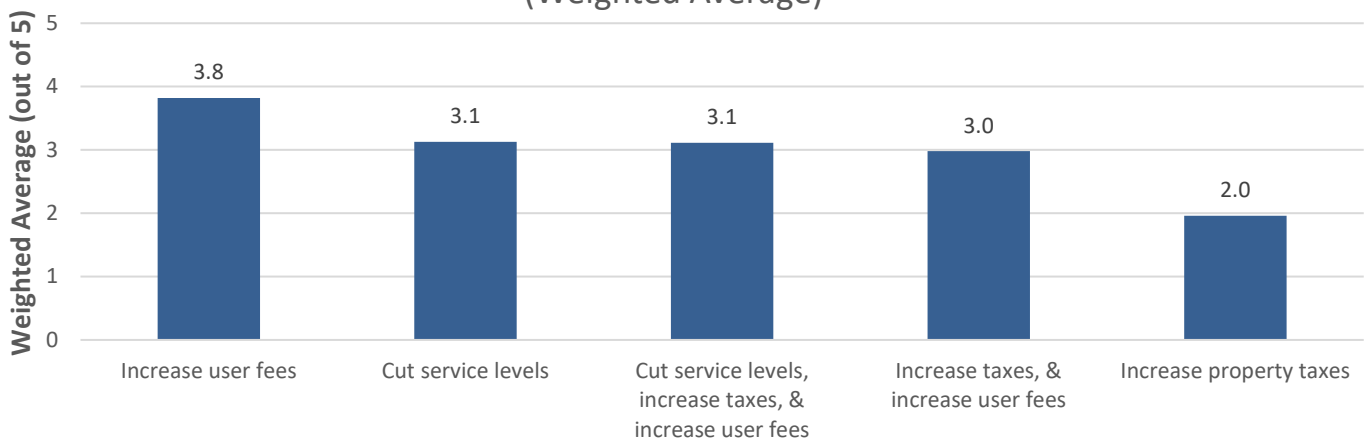
The biggest change in budget-balancing preferences can be seen in “cuts to existing service levels”, which rose from 3rd choice overall to 2nd choice overall this year. Similar to previous years, “increase user fees” remains 1st choice overall, while “increase property taxes” remains a clear last resort for respondents.

It is interesting to note that cutting service levels was the 2nd choice overall in terms of balancing the budget, yet throughout the survey the majority of respondents showed a clear preference for maintaining or enhancing current service levels for virtually all departments.

Methods to Balance the Budget



Methods to Balance the Budget (Weighted Average)



Final Comments

Taking everything into account, respondents were asked to provide any further comments, concerns, or ideas for the 2024 Budget. Participants provided a wide range of comments, which are listed in [Appendix E](#).

Of the comments made, some common themes included:

1. Roads & Infrastructure
2. Fiscal Responsibility
3. Open, Accountable, & Transparent Government
4. Taxes & user fees

This concludes the County of Barrhead 2024 Budget Public Engagement Report. Please refer to the Appendices for comprehensive & unedited lists of answers to comment-response questions.



Appendix

Comment Responses

Following appendices include all comments provided through the budget survey and open house. All comments are listed in unedited form. However, inappropriate language or identification of individuals has been redacted to align with the County's Respectful Workplace Policy.

Appendix A: Most Important Issues

Budget Survey participants were asked: "What is the most important issue facing the County of Barrhead that you feel should receive the greatest attention?" A few of the issues mentioned are specific to the Town and will be shared with them.

118 participants (83% of total) chose to provide input. Their unedited responses are as follows:

1. "Bringing in more business development to create stronger tax revenue for higher budgets in maintenance."
2. "Roads"
3. "Road care, oiled side roads. Oiled naples road and shoal creek road."
4. "farmers clearing land. Especially the marginal land"
5. "Bylaw enforcement"
6. "Regularly oil + maintain the oiled roads, not just grade + leave. Re-oil of Naples Road to Twp Rd 604, and Shoal Creek Road to Hwy 18. No sharp turns with your equipment to cause additional problems. Keep gravel roads smooth, washboard is bad. Mow ditches 2x / year. If you only mow the width currently, it will not hit the trees + weeds that need to be dealt with closer to the fence line. Keep trees sprayed down. I have seen your gravel haul efficiency - guy sits in truck, waits for hours for 1 or 2 trucks to come dump + coat road. What a waste of tax \$. Get more trucks hired + have loader + workers be efficient!"
7. "All capital projects have a lifespan before they will need repair or replacement. Money should be invested each year as part of the budget, knowing this fact without raising taxes because (surprise!!) we have to upgrade something."
8. "Selling the Kiel subdivision. A lot of ratepayer's money is tied up there. Never should have spent County tax money to buy it!"
9. "Road maintenance and keeping the transfer stations free of individual charges"
10. "Road maintenance"
11. "Attracting new businesses that compliment agriculture"
12. "Ultimate transparency regarding Land Use Bylaw. Bylaw enforcement."
13. "Bylaw enforcement is not happening even though we have communicated many times about the problems."
14. "Road maintenance (oil bound roads that we are letting go to nothing). Lack of up keep and proper maintenance."
15. "Outer regions of County need road repair, water stations, maintain lagoons"
16. "Road maintenance"

17. "ROADS Do we still own any graders ? Never seem to see them .Most times they do a crappy job."
18. "Make it easy to encourage new business development and building a stronger collaborative relationship with the Town of Barrhead. Perhaps we also need a fresher perspective on council"
19. "Roads"
20. "weed and tree control, roads"
21. "More police officers"
22. "roads and maintenance, policing"
23. "remove county road construction and contract the work out."
24. "Safety//Crime protection"
25. "Economic development"
26. "Road maintence and speed - some of the gravel roads have speed limits set too high and or not enforced"
27. "Road maintenance"
28. "Recycling at waste disposal areas. At Dunstable a better job could be done to recycle plastics glass etc"
29. "Road maintenance"
30. "roads"
31. "Roads need maintenance. Trees need to be removed from ditches, side roads need up keep."
32. "Bringing back our oiled roads and maintaining them to a standard as well as our gravel roads.."
33. "Maintaining current service rates while keeping the budget balanced and not increasing taxes during this challenging economic time"
34. "Highways in our county are in terrible condition. Sec Hwy 769 particularly."
35. "Misappropriation of funds."
36. "Road maintenance and green space and walking trails. I would like more safe walking trails to go for long walks."
37. "Continued Road Maintenance, and upgrades"
38. "Infrastructure maintenance and improvements. Specifically a bridge on Range Rd 40 to Barrhead Golf Course where it crosses the creek. Conveniently placed recycle bins and more emphasis on recycling to prolong landfill site."
39. "Roads (#1), transfer stations (#2), recycle (#3), landfills (#4)"
40. "Transportation for seniors food and housing insecurity for low income people and seniors Doctors"
41. "Rural roads, they would be hazardous to workers in an emergency."
42. "Affordable living"
43. "Protection of our parks and green spaces/tourism"
44. "Too much recreation expansion and no inforcment of laws."
45. "Lagoon and sewage"
46. "Roads!! They are horrible. Grader leaves our road snow covered for several days sometimes over a week after a snow fall. Wash boards on the gravel roads & pot holes that are never fixed. Hate the temp

- bandaid fixes. Spend the money & fix the roads properly.”
47. “Retaining business and acquiring new businesses.”
 48. “Sidewalks ,street lights smooth roads. And make a standard store front standard for Main Street stores. Class it up a bit.”
 49. “Lack of dealerships in Barrhead”
 50. “Roads maintenance, (769 highway) attracting more businesses”
 51. “Sustaining the Rural Communités, & non profit groups thriving ..Keeping Roads. Maintained & safe to use .”
 52. “Making sure the people know not to take the mark of the beast and to prepare for Jesus return. Read the Book of Revelation.”
 53. “I’ve lived in this area 20 years and don’t see significant growth when it comes to business and infrastructure in the town and county... taxes are also always on the rise and I don’t see the benefits to the community reflected.”
 54. “Rural crime. Maintaining roads.”
 55. “Condition of the road straight north of Barrhead”
 56. “Accountable to the rate payer. All tax dollars.”
 57. “Lack of septic service for lake communities”
 58. “Upgrading the roads to withstand the super B trains.”
 59. “Counselors must not have any ties to organizations such as the World Economic Forum, or other foreign groups.”
 60. “Oiling or paving RG RD 32 Lunnford to Peanut Lake. Approximately 16 residences use this road daily in addition to campers and day users of Peanut Lake Campground. The road is currently in atrocious condition and cannot be compared to the acceptable condition it was in 30 years ago.”
 61. “Road quality and working with the town to make Barrhead more appealing to young families.”
 62. “Lack of industrial base to support infrastructure.”
 63. “Maintaining peanut lake road”
 64. “We need our own peace officers, period!!! Do not allow VERBO OR AIRBNB SHORT TERM RENTALS!”
 65. “Environment and welcoming environment of new people to the area.”
 66. “Road maintenance”
 67. “Sewage lagoon upgrades and roads”
 68. “Social issues should be a high priority in creating a healthy vibrant community.”
 69. “Roads”
 70. “Attracting new businesses”
 71. “There needs to be one nice facility - community hall built, Graduation should not be held in the arena - Westlock Hall is exceptional!”
 72. “Attracting new businesses, roads and infrastructure”
 73. “HighwaY 33 south of Barrhead”

74. "I feel our roads is are important and I feel the county does a good job maintaining them to the best of there abilities."
75. "Taxes"
76. "Road care and maintenance."
77. "Road maintenance and signage."
78. "Highway 33 from Gunn all the way to barrhead needs to be paved ASAP also would like to see RCMP out more during the night time patrolling like they use to years back. Also new cross walk added to 54st and 53av right in edge of the high school to promote safety for the kids and teenagers going to and from school.mainly highway 33 replacement a must" (*partial TOWN*)
79. "Roads"
80. "Re-paving of sidewalks, especially 56 street"
81. "County roads!"
82. "Roads"
83. "A distinct lack of inclusion for minorities making people feel unwelcome, generally with a significant religious tone. Being a member of a church is a personal choice and should have zero implications on policy for the county."
84. "infrastructure and attract new businesses"
85. "Road maintenance and emergency services"
86. "Medical response to the residents and access to doctors. Also recreational areas for residents. Road conditions are good and would like them to remain the same."
87. "Road maintenance"
88. "Road repairs and maintenance"
89. "Garbage pick up at Lac La Nonne."
90. "county roads"
91. "Parks and recreation things to do for families"
92. "The lack of new business coming and staying in the county"
93. "Modernization. Agriculture support."
94. "Attracting business to the County. That the County would be a economical place to do business."
95. "Support and transparency to residents from the County."
96. "Accountability of those elected."
97. "Road maintainance"
98. "County ratepayers taxes. Especially acreage owners. Roads are terrible, and it's the heavy farm trucks/traffic, that damage the roads, but it's the acreage owners that pay the higher taxes."
99. "Economic development"
100. "Need for tax base growth"
101. "Roads and transportation infrastructure is high on the list - Road like RR 23 which sees a lot of heavy weight traffic on their way to and from a major grain facility in Manola. Farms are lager thus equipment is larger so the transportation system is key to keeping the economy of the county (county businesses

rolling). That's expensive and adoption of a user pay process has to be developed. Right now acreage owners and small farms bear the brunt. County must lobby the province to reinstate the MSI program.”

102. “Safeguarding funds for times of need”
103. “Double the current taxes on agricultural land. That should start to pay for road maintenance and it would pay for H2O pipeline to Thunder Lake. That also gives the farmers access to filtered water. Should large land fires occur, we could use designated dugouts to supply water. Let's be proactive, and have adequate water to fight fires.”
104. “Our roads”
105. “road maintenance”
106. “Education. Roads.”
107. “Transparency and accountability. Also, it is important that the County Manager be available for residents.”
108. “Get Public Works spending in line. Why are we paving roads but letting existing oiled roads crumble?”
109. “I think that our seniors in the community should get a few perks such a snow grading and I appreciate what they get know.”
110. “Respect from county staff, councilors.”
111. “Listening to County members views and ideas.”
112. “maintain relations with the Town of Barrhead and villages within the County to promote business and to maintain essential services in health, policing and fire protection.”
113. “Sustainability. Will rising costs put us at risk. Be careful with the money right now.”
114. “To maintain our roads and infrastructure”
115. “Road and bridges”
116. “Attract more businesses that will support the farmers/ag business in the County. Crime/theft in the county.”
117. “Road maintenance.”
118. “I believe the county spends too much time and money rebuilding roads that do not need rebuilding. For example rr 35 in Glenreagh which is a very quiet road and more recently range road 45 in camp creek. I would like to see the county put more money and resources into things like recycling for farmers and maintaining roads without having to rip and tear up the road. Closing off roads like rr45 makes it difficult for farmers to access their land especially during this busy season if harvest”

Appendix B: Locations of Interest

Budget Open House participants commented on locations of interest regarding their physical condition (i.e., roads, weeds, unsightly properties, etc.).

20 participants (50% of total) chose to provide input. Their unedited responses are as follows:

1. **“South of Twp Rd 570 (Nakamun Store):** Needs dust control/hard surface returned”
2. **“Hwy 777, north of Hwy 651:** Soft spots after rain, pot holes”
3. **“Rge Rd 44, from Hwy 654 to Twp Rd 580:** If a road needs to be paved, this would be a priority. Services a majority of the southwest end and numerous new ventures”
4. **“Peanut Lake road:** Needs re-oiling”

5. **“Rge Rd 33, from Manola Road to Hwy 18: VERY ROUGH!”**
6. **“Rge Rd 31, Peanut Lake: Signs – yield vs. stop”**
7. **“Naples Road to Twp 604: Please oil up to the 604 twsp. corner at least. Was graveled recently after graded + lost good oiled finish + gravel all falls off. Culverts are also needing replaced at Rg Rd 25 + 604”**
8. **“Clear Lake: Tree destruction + is so messy and dangerous in ditches”**
9. **“Rge Rd 25 & 23: Need oil + repair + good tops”**
10. **“Rge Rd 23, Shoal Creek Road: Road need to be reoiled and actually maintained. + weed control / mowing – purpose + effectiveness”**
11. **“Kiel: Weed control”**
12. **“Twp Rd 604, west of Rge Rd 23: Brush piles”**
13. **“Freedom corner (COB or AT?): Old pavement breaking up. Potholes; heavy equipment/ruts. Asphalt patching just done?”**
14. **“Thunder Lake area: Weed control – ditches, landowners”**
15. **“Rge Rd 44, north of river: Weeds”**
16. **“Duncan Road: Speed control – motor bikes”**
17. **“NE-21-60-5-W5: Future plan for accessing H2O for fire fighting?? General? Why farm land taxed so low? Compares to acreages, etc. Needs Shoulder pull.”**
18. **“General: Cockle & Tansy is spreading. Poisonous.”**
19. **“General: Mowing once a year is dangerous. Can’t see wildlife until fall cut.”**
20. **“General: Brush pile ditches. Brush piles against fences is not ok. Burn + leave not ok. Shred + mess not ok.”**

Appendix C: Other Project Ideas

Budget Open House participants provided ideas for other projects or initiatives for consideration. 11 comments were received at the Open House. Their unedited responses are as follows:

1. **“Speed signs at Dunstable School (similar to Rich Valley)”**
2. **“Speed bumps around new pavement & speed bump signs (‘slow, children playing’)”**
3. **“Check signs at Peanut Lake – yield vs. stop”**
4. **“Bulk oil storage (lower cost for oiling)”**
5. **“Rebate on dust control for oiled roads being downgraded to gravel”**
6. **“Recycle bins at Dunstable & Thunder Lake Transfer Stations”**
7. **“Thunder Lake Lagoon – permanent concrete trough / grade improvement”**
8. **“Discuss VRBO impacts/conditions (e.g. limit number of people)”**
9. **“Budget for pickleball courts with Town”**
10. **“Allocate funds to improve healthy communities: partnership with Town to build out multi-use trails and improve cultural heritage sites (i.e. trail to Strongheart site)”**
11. **“Courses such as introduction to beekeeping”**

Appendix D: Ideas for Community Events or Initiatives

Budget Survey participants provided ideas for community events or initiatives that might positively impact our community. A few of the suggestions are specific to the Town and will be shared with them.

86 individuals chose to give comments for this question. However, 37 of these responses (43% of responses received) were either “No” or “N/A”, and such answers are not included in the listing below. The remaining 49 unedited responses (57% of responses received) are as follows:

1. “Quad rallies, snowmobile poker runs.”
2. “Concerts with headlining stars like Dean Brody, and famous singers/bands like that.”
3. “baseball diamonds. Organized County ball not just for kids but for adults too. Include adult sports in Make the Connection so newcomers can be introduced to teams and teams short on players can pick up new players”
4. “support community centers”
5. “Make our community safe by enforcing the laws in place.”
6. “vote for public works foreman”
7. “Better communication on local events that are being held with the county. Make permitting for development easier.”
8. “An open suggestion forum for ideas, and advertised. Ideas come to people daily, they need a place to explore them.”
9. “Weekly downtown community artisan markets”
10. “clean up county residences, bylaws needed”
11. “we should try for a Guinness world record in something related to farming. make it a fun event for families to come watch”
12. “Music and food fairs in the county. Promote local produce(ribs/ burgers)craft fair with local makers. In the county parks.”
13. “Music Festival, family fun Festival, fun county park like what whitecourt offers.”
14. “More main street fairs...great for business and attracting people to the community. Maybe something with the local walking trails”
15. “No ideas, but I strongly support the concept!”
16. “How about investing in Pickleball Courts. Very popular and if done right a source of incoming revenue stream from hosting tournaments”
17. “Barrhead has many wonderful community programs we need a better way to communicate these events and programs to engage the community”
18. “Clean up property that hasbeen abandon or used by squaters and left a mess, unsitely attraction to new comers.”
19. “Socials”
20. “Allow chains (Boston pizza, Walmart etc) to come to Barrhead”
21. “Seniors services and programming need to be enhanced in our community.”
22. “It would be nice to be able to park somewhere and watch moving water (paddle river)”

23. "Yes"
24. "Awareness of the biblical end times so that more people can be saved and be with us in heaven. John 3:16"
25. "I have nothing lined up but will certainly give it some thought."
26. "Stockade"
27. "Sewer system"
28. "Perhaps be more welcoming to short term rentals which will bring new people and income to the area."
29. "Look at larger centres like St. Albert. Theres so much more that could be done and stop focusing solely on agricultural services."
30. "An upscale costume/masquerade party"
31. "Yes. 1. Laundry mat open on weekends and updated. 2. Montessori - early childhood education. 3. New hotel or Inn"
32. "Need a rec center for extra curricular activities like volleyball and basketball badminton stuff like that"
33. "More inclusivity in our community events and projects. Barrhead has a reputation of being very judgemental to the 2SLGBTQIA+ community and in the 6 years I've lived here I have seen that the reputation is sadly well earned."
34. "not at the moment"
35. "better law enforcement with some actual punishment no catch and release"
36. "Encourage community picnics to use the remaining halls and bring people together. I love that Neerlandia has a free skating area for everyone to utilize with little/no cost to families. Although I have not used this, I feel it is a recreation facility that is accessible and should be supported."
37. "Signage of historic sites."
38. "Bike trails from Barrhead to Manola across the bridge -utilizing old rail line"
39. "Heritage day event - like Westakiwin -- show young people where we came from-- as an example."
40. "Expand the availability of filtered water to all corners of the county by pipeline."
41. "Support school reunions"
42. "Maybe a county/town reunion event."
43. "Stop the waste of councilors eating, cell phone coverage, clothing and travel allowances."
44. "None I can think of now. I like that support is there!"
45. "Promote local business to participate in the annual fair. Provide opportunities for displays from local business, local food venues, local entertainers, farm animal displays and petting zoos and provide rides for younger children. provide adequate porta potties. The demolition derby should be part of the fair."
46. "Playgrounds, trails and docks at lakes. Make the parks look like something. Extra campgrounds."
47. "More community get togethers (coffee talk) to help to get to know the 'neighbor', which supports socializing, mental health, crime prevention, neighborhood watch, information exchange... More workshops on environmental topics, gardening - lots was offered before COVID, but not much is happening now..."
48. "Historically Village at Neerlandia."

49. "Tree planting would be a nice idea. Maybe donating trees to locals schools for kids to plants. Or for family's to each get 10 free trees a year to plant to promote being green"

Appendix E: Final Comments

Budget Survey participants were asked if they had any final comments, concerns, or ideas to share regarding the 2024 budget.

64 individuals chose to give comments for this question. However, 12 of these responses were either "No" or "N/A", and such responses are not included in the listing below. The remaining 52 unedited responses (81% of responses received) are as follows:

1. "Please keep oiling the peanut Lake road as there is a lot of traffic use. The use of gravel on the road makes it a mess and it needs to be fixed regularly. The road service has decreased significantly over the years."
2. "The County spent millions on RR 22 which serves almost no benefit to the County. However they talk about needing to return our oiled roads to gravel because the cost to maintain is too great. How can you possibly justify this statement when you just spent all the money paving 22?? That would have gone a long way to maintaining oiled roads and serving a lot more taxpayers of the County!"
3. "Make efficient use of time and resources - hire more trucks for the job. Maybe grader works 1 hr longer / day, not driving back 20 miles for 3:30... Also mow ditches + spray so less work/expense later years."
4. "Just feel like I would really like to see a better job with maintaining our roads"
5. "Better service does not always require more spending."
6. "Equally share services in County. Road to Lightning Bay has only been maintained for years."
7. "Council needs to look after county business not sit on every board they can."
8. "What about administrative cost? Are they looked at?"
9. "Better decisions need to be made when funding projects. Spending \$4M on a road that does not benefit the County is wasteful when there are so many other areas of the County that would have benefited. I don't mind paying more in taxes to improve services but not if Council is going to be wasteful and frivolous with the money we are already paying."
10. "Pretend this your own money and family's future."
11. "Peanut Lake Road MUST be made a priority for repair in the 2024 budget. It now services 20 residences, a provincial park, a wedding venue business, not to mention agricultural, postal, school busses and commercial traffic. With the shear traffic volume on that road, repairs need to be addressed that are not band-aid solutions. The county is developing and its infrastructure needs to properly and safely support it."
12. "increase security to help deter rural crime and make the county safe."
13. "Compared to sturgeon county I feel residents of Barrhead get less services and cultural activities."
14. "Bring back the oiled roads Instead of all in one or two divisions"
15. "Prioritize projects and programs that all county residents use such as roads and projects such as repairing the roof of the shop that will reduce future costs. Especially those projects/programs that have to do with safety such as road maintenance and emergency services. Less emphasis on programs that would only benefit residents in a small area of the county or who choose to use that specific service (such as a building used for recreation at a lake or lagoon/water services in Manola)."
16. "Misappropriation of funds."

17. "Realistic prioritization of essential existing services with a view to improve or enhance those services or add nice to have but not necessary services that benefit ratepayers and budget accordingly to meet those requirements. Delivery is an essential and key ingredient as well"
18. "This is a challenging task, and I feel we get good value for our property taxes. Keep up the good work."
19. "Join town of barrhead and have one municipality government"
20. "With respect to broadband initiatives mentioned earlier in this survey, there is no public infrastructure solution that will solve this problem for Canada's rural population, so consider the options carefully and consult with independent experts who understand the technologies before spending public money on any proposed initiatives. Nobody is going to trench fibre out to every rural property, and fixed wireless and satellite solutions are all operated by privately owned companies. At the end of the day, the free market will likely provide the best and most cost-effective solution without the need for public money."
21. "Make barrhead a place to visit with a 'worlds largest' something."
22. "It's a tough task, and I wish you well! I do wish to note that I observed 4 employees 'supervising' while one was working on a road project recently; I would encourage you to find means for better accountability from the local employees as well as any contracted employees. All the best and thank you for listening."
23. "Keep in mind that municipal govt works for the people. We do not work for you. At all times keep the taxpayers best interests in mind. Use common sense and make smart, democratic decisions. Keep public areas neutral and do not get caught up in dividing the people on controversial issues. Practice due diligence and at all times be open and transparent in your decisions. Thanks for all you do to make Barrhead a good community to live in and to raise a family."
24. "Getting hard to just get bye."
25. "This is specific to the Peanut Lake Road. My understanding is that there is hesitation to budget for recoiling. As a resident on this road, I hope that the amount of traffic will be taken into account before returning to gravel. We have 14 residences on the road and another 7 yards consistently use this as a feeder road to Secondary highway 654. In addition an event venue for gatherings such as weddings cause significant extra weekend traffic. As well to promote the municipal campground an oiled road is an asset. We have experienced less heavy traffic in the latest years as the road is no longer supporting silage trucks which took place in the hot season, so the the road has been standing up better than in the past. Thanks for you consideration."
26. "Why are we paying for someone to sit in a truck (sometimes 2 people) all day at the transfer stations. It's such a waste. They don't do anything or help out. Usually they're unfriendly.

There isn't consistent recycling available at the transfer stations so we are throwing away products that should be recycled.

Also why isn't there glass recycling available?

FCSS programming for families needs to be increased. Get into the community more. Run more programs. Engage families more. Library as well, the kids programming last year was so chaotic and wasn't led well.

The pool not being open fully is a joke. It's not accessible when I need it. I don't want to invest in a pool pass for my family when I can't access it when it works for us to go. There are no programs like there used to be. So many individuals are going outside of the community to access pool services which results in money being spent in other towns/cities (grocery, gas, restaurants). We are considering moving from Barrhead because the opportunities for families and the accessibility is just a joke. It doesn't feel like

anything is being taken seriously.

Let's do more to make people excited to get outside and enjoy nature. Make some nice trails, bike paths, picnic areas. Make places accessible during the winter for cross country skiing and recreational activities. Advertise the clear lake campsite more and maybe update the playgrounds."

27. "Budgets are difficult to balance. However, open and transparency with the tax payers is key. Good luck in finding a fair balance."
28. "Social issues need to be addressed first and foremost. There also needs to be more collaboration with the Town regarding all services (tourism, rec facilities, etc). The county is much more than a farming community. Council needs to be forward thinking and innovative to make the county attractive to new families. If the operation does not change it will be a declining community."
29. "For what we get for our tax dollars our taxes should be lower"
30. "I was upset to see in the news paper the amount of money that was spent on canceler Bill Lane for his rehabilitation of his code of conduct charge. I believe that money should have to be paid by the indivual counsel member or they need to resign in such cases. Thank you for the opportunity to have my say."
31. "Peanut lake road needs to be re oiled. It is a well used road be local people as well as wedding tourism and campers alike. I often see people drive by that I don't recognize and see them come back a short while later. I think they come for a drive to peanut lake because it is close to town and it's (partially) oiled. We see quite a bit of traffic on Friday evenings and Sunday's. And Saturdays when there are weddings."
32. "We do not think the schools need 'advocates' that have done nothing to statistically lower social issues for children. These funds are better spent on drug reduction programming in Barrhead County."
33. "Proper maintenance of roads is crucial"
34. "I would like the property taxes to be adjusted. I know woodlands county taxes are at least half of what we pay and they have more land and buildings. We also don't have alot of billboards that we can post things for fellow farmers to read. I also don't agree that people have to pay the school taxes when there child isn't even in school. Not fair at all, if you choose to send you child to school then you should have to pay that tax if not then you should be exempt."
35. "I like the idea of re-oiling Peanut Lake and Clear Lake roads. High traffic and not pretty or safe for visitors."
36. "maybe you could increase the taxes in areas farther out like in Fort Assiniboine area"
37. "Maybe the politicians could get paid less"
38. "Management of taxpayers dollars."
39. "There are some "machinery roads" that could use a little gravel And grading. Just a little could make a difference in long term maintenance cost."
40. "Utilize more efficient board meeting attendance to cut costs, lower travel costs, etc. Also ensure that facilities using County land and/or funds have accountability with financial records to ensure that tax payers are not supporting high wages paid to boards etc. and that councillors are opened minded to all County residents, not just the boards they support."
41. "Needs more from the provincial government. Lobbying the provincial government to re-instate the MSI is one step. They have been laying more onto the rural municipalities for years while the bulk of their income comes from the rural areas, The rural municipalities need to make sure the UCP understand this - probably needs a two front approach - complaints to the opposition and to current government via the

RMA.”

42. “No. Thank you for valuing our opinions.”
43. “At least double the amount you receive in taxes from agricultural land.”
44. “Continue to be cautious and fiscally responsible”
45. “Land taxes for large corporate farms is to low for the damage they do to the roads”
46. “I am impressed with our road services, I am concerned regarding some of the expenses certain councilors are submitting for small boards that are minor places and big expenses. Also, the lack of transparency on the details and costs of the event involving our councilor to the public is alarming.”
47. “I am happy with the way the county operates for the dollars we pay.”
48. “Cut councilor costs”
49. “I believe some travel costs could be reduced by attending small board meeting less frequently and obtaining minutes and financial statements. Attending via virtual or phone meetings. I have noticed that some counsellors are travelling a long distance to attend meetings of very small boards. Little cuts like that can add up to big savings for other needs.”
50. “I'm not sure of the problem of collecting property taxes from oil and gas leases in the County has been solved. If not the association of rural municipalities should be working with the province to fix this issue.”
51. “Make sure people are doing their jobs. Pay council less. Drop community grant program, let people make own donation decisions. Don't pave anymore roads, take care of what you have already. Attract more people to spread out costs. Farms should pay for road damages and get ticketed for over loading. Fire department seems to drive around a lot.”
52. “We own a large amount of land. Our property tax is unbelievably high. We pay high property tax and receive nothing in return. We get minimal snow plowing in winter and then pay for dust control in the summer that doesn't last. Hoping the county can work things for the public into the budget not just repairs to their own facilities”



REQUEST FOR DECISION

OCTOBER 3, 2023



TO: COUNCIL

RE: BYLAW 5-2023 LOAN BYLAW - THE BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY

ISSUE:

Council may give 2nd and 3rd reading to Bylaw 5-2023 – Loan Bylaw – The Barrhead Exhibition Association and Agricultural Society (“Ag Society”) following the Public Hearing that is being held on October 3, 2023 at 1pm.

BACKGROUND:

- A municipality may only lend money to a non-profit organization if the money loaned is to be used for a purpose that will benefit the municipality (*MGA s.264(2)*).
- September 5, 2023 – Council gave 1st reading to Bylaw 5-2023 to create the opportunity for discussion and consideration of the request from the Ag Society.
- September 11 & 19, 2023 – Bylaw and Public Hearing advertised in newspaper
- October 3, 2023 at 1pm – Public Hearing held
- Once the Public Hearing has concluded and Council has considered all matters it considers appropriate, Council has the following options (*MGA s.230(5)*):
 1. Pass the bylaw
 2. Make any amendment to the bylaw it considers necessary and proceed to pass it without further advertisement or hearing or
 3. Defeat the bylaw

ANALYSIS:

- Items in the draft bylaw that Council could consider amending:
 - Loan value – draft wording has an amount up to \$875,000. Council could amend the loan value to any amount it chooses.
 - Term – draft term is 20 years. Council could amend term to 3, 5, 10, 15, 20, 25, or 30 years. If term is updated, interest rate is recommended to be updated to corresponding rate based on the term.
 - Consideration of ability to repay in timeframe selected must be considered.
 - Interest rate – draft interest rate is 5.13%, which is based on June 15, 2023 borrowing rate from Loans to Local Authorities. Rate at September 15 is 5.38% (20 year).

- 2nd and 3rd reading of the bylaw may be considered now or at a future Council meeting. Before any reading of the Bylaw, Council can make amendments to the Bylaw. At final reading, Council will vote in favour or against the bylaw.
- Options for Council to consider in this process:

Proceed to 2 nd & 3 rd reading on October 3, 2023	Pros: <ul style="list-style-type: none"> • Decision is made quickly giving Ag Society adequate time to close deal with landowner • Demonstrates support of the Ag Society
	Cons: <ul style="list-style-type: none"> • Council members may not have had adequate opportunity to reflect on information presented at Public Hearing (especially if new information or modifications to the request are brought forward) • Council may not have all the information it considers necessary to make a decision, as regular budget priorities meeting is set for October 12, 2023
Proceed to 2 nd reading on October 3, 2023 Defer 3 rd reading to the next Council meeting (October 17, 2023)	Pros: <ul style="list-style-type: none"> • Council has time to reflect on information presented at Public Hearing, while still meeting Ag Society deadlines • Budget priorities meeting to be held October 12, 2023 which may further inform the decision or any amendments Council considers necessary
	Cons: <ul style="list-style-type: none"> • Ag Society will not know outcome of their request until October 17, 2023. However, this still gives them time to meet their deadlines. • Potential for making conflicting amendments to the Bylaw if Council makes amendments at 2nd reading and considers further amendments at 3rd reading.
Consider 2 nd & 3 rd Council meeting at next Council meeting (October 17, 2023)	Pros: <ul style="list-style-type: none"> • Council has time to reflect on information presented at Public Hearing, while still meeting Ag Society deadlines • Budget priorities meeting to be held October 12, 2023 and may further inform the decision or any amendments Council considers necessary
	Cons: <ul style="list-style-type: none"> • Ag Society will not know outcome of their request until October 17, 2023. However, this still gives them time to meet their deadlines.

ATTACHMENTS:

- 2023-09-05 RFD – Ag Society Debenture
- Draft Bylaw 5-2023

STRATEGIC ALIGNMENT:

Supporting the Ag Society’s request to borrow funds for the purchase of land to support future expansion aligns with the County’s 2022 – 2026 Strategic Plan as follows:

PILLAR 3 Rural Lifestyle

Outcome *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

Goal 3.2 County promotes & celebrates success/achievements.

Strategy 3.2.1 Create and maintain partnerships that focus on the promotion of tourism.

PILLAR 1 Economic Growth & Diversity

Outcome *1 County increases its tax base.*

Goal 1.3 County supports innovation in agriculture.

Strategy 1.3.2 Identify opportunities to promote agricultural research and extension.

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

Goal 4.3 County demonstrates leadership.

Strategy 4.3.2 Create opportunities for engagement and advocacy with provincial and federal governments, associations, and agencies.

ADMINISTRATION RECOMMENDS THAT:

Council consider its options on how to proceed following closure of the Public Hearing and select the option it feels is most appropriate given the complexity and value of the request.



COUNTY OF BARRHEAD NO. 11

PROVINCE OF ALBERTA

BYLAW NO. 5-2023

Loan Bylaw – The Barrhead Exhibition Association and Agricultural Society

Page 1 of 1

A BYLAW OF THE COUNTY OF BARRHEAD NO. 11, in the Province of Alberta, for the purpose of providing a loan to The Barrhead Exhibition Association and Agricultural Society to purchase land:

WHEREAS, Section 264 of the *Municipal Government Act* allows a Municipality to lend money to a non-profit organization if the Council considers the money loaned will be used for a purpose that will benefit the municipality, and

WHEREAS, The Barrhead Exhibition Association and Agricultural Society is a not-for-profit organization incorporated under the laws of the Province of Alberta, and

WHEREAS, the Council of the County of Barrhead No. 11 has agreed to provide a loan to The Barrhead Exhibition Association and Agricultural Society in an amount not to exceed \$875,000 for a term of repayment not to exceed twenty (20) years, and

WHEREAS, the County of Barrhead’s debt limit defined by *Alberta Regulation 255/00* was \$18,473,757 at the end of the 2022 fiscal year with an obligation of \$4,021,764, and \$14,451,993 available.

NOW THEREFORE, the Council of the County of Barrhead No. 11, duly assembled, and under the authority of the *Municipal Government Act*, as amended, hereby enacts the following:

1. County of Barrhead No. 11 will provide The Barrhead Exhibition Association and Agricultural Society with a loan of up to a maximum of \$875,000 as authorized by this bylaw for the purpose of purchasing 6 parcels of land: Plan 7521766 Block K, Plan 0823411 Block 17 Lot 1, Block 19 Lot 11, Block 20 Lot 1, Block 20 Lot 2, and Block 18 Lot 17.
2. The loan shall bear an interest rate of 5.13% per annum and is based on interest rates offered by Loans to Local Authorities.
3. The loan shall be repaid over a period of time not exceeding twenty (20) years, in annual installments. The first payment shall be made one (1) year from the disbursal of funds from the County of Barrhead to The Barrhead Exhibition Association and Agricultural Society.
4. County of Barrhead No. 11 shall not impose any penalty whatsoever on The Barrhead Exhibition Association and Agricultural Society in the event that the loan is repaid to the municipality in less than the twenty (20) year period specified herein.
5. Funding to provide the loan shall come from the Community Organizational Reserve Fund with repayments received by the County returned to this reserve.
6. County Administration is authorized to enter into a loan agreement with The Barrhead Exhibition Association and Agricultural Society on the terms set out in this bylaw and in a form satisfactory to the County of Barrhead.
7. Invalidity of any section, clause, sentence, or provision of this bylaw shall not affect the validity of any other part of this bylaw, which can be given effect with such invalid part or parts.
8. This Bylaw shall come into full force and upon third and final reading thereof.

FIRST READING GIVEN THE 5th DAY OF SEPTEMBER, 2023.

SECOND READING GIVEN THE _____ DAY OF _____, 2023

THIRD READING GIVEN THE _____ DAY OF _____, 2023

Reeve

Seal

County Manager



REQUEST FOR DECISION

SEPTEMBER 5, 2023

TO: COUNCIL

RE: BARRHEAD EXHIBITION ASSOCIATION & AGRICULTURAL SOCIETY DEBENTURE REQUEST

ISSUE:

The Barrhead Exhibition Association and Agricultural Society (the “Ag Society”) has requested a debenture (the “Debenture Request”) from the County of Barrhead in the amount of \$875,000 for the purchase of land that would support future expansion.

BACKGROUND:

- A municipality may only lend money to a non-profit organization if the money loaned is to be used for a purpose that will benefit the municipality. (*MGA s.264 (2)*).
- A municipality may only lend money if the loan is authorized by bylaw (*MGA s.265(1)*).
- Ag Society owns and operates within the Town of Barrhead a 13-acre property which includes an outdoor rodeo arena, exhibition hall, and agricultural barn (the Ag Grounds).
- Ag Society has the opportunity to purchase 6 parcels of land adjacent to existing site.
 - Purchase will allow for future expansion of Ag Grounds for things such as but not limited to parking, campground facilities, stall and pens for livestock, and change in access to grounds to ensure safety to all people accessing the Ag Grounds.
- Ag Society may borrow for the purpose of carrying out its objectives or for capital purchases but requires authorization from the members of the Society if the amount to borrow is greater than \$250,000.

ANALYSIS:

- August 30, 2023 – the Ag Society held a Special General meeting with its membership for the purpose of considering a motion to borrow funds to purchase the land.
 - A 2/3 majority vote is required.
 - 40 members in attendance voted unanimously in favour of borrowing funds to purchase the land
- The Barrhead Exhibition Association and Agricultural Society is a non-profit organization. Council could lend money to the Ag Society if Council deems it will benefit the County of Barrhead.
- Objectives of all Agricultural Societies is to encourage improvement of agriculture and enhance quality of life for persons living in the community by developing educational programs, events, services and facilities based on the needs of the community.
- Specific objectives of the Ag Society are:
 - To develop facilities and programs that provide opportunities for families in our rural and urban communities to experience and understand our cultural heritage, by having fun

promoting agricultural food production, entertainment, and recreation to enjoy a healthy lifestyle.

- Sponsor an annual Community Fair.
- Develop activities to encourage and interest youth in the work of Agricultural Societies.
- Support and cooperate with associations organized to improve farm production and to promote and encourage farm activities to enrich rural life.
- Manage and operate agricultural/recreational facilities.
- Purchase land when deemed desirable and appropriate to fulfill the objectives and operations of the Society.
- County of Barrhead currently supports the Ag Society in the following ways:
 - Member of Council sits on Board of Directors (per the Ag Society's Bylaws)
 - Funding/ work-in-kind provided for the following events:
 - Blue Heron Fair – County Community Grant Policy Applications were submitted and approved in 2021, 2022, and 2023. Total contributed by the County over 3 years = \$6,750
 - Wild Rose Rodeo – annually budgeted for \$11,000 (in Kind contribution of equipment and manpower). There is no Wild Rose Rodeo in 2023, but County has a long history of contributing to this event.
- Council has previously provided debenture funds to non-profit organizations:
 - Barrhead Golf & Recreation Area Society; Bylaw 6-2008, for parking lot improvements:
 - \$135,000 loan bearing interest at 4%; annual blended payments of \$16,644.28, repayable over 10 years. Loan was repaid in full in January 2019.
 - Barrhead Golf & Recreation Area Society; Bylaw 8-2020, for campground improvements:
 - \$115,250 loan bearing interest at 3%; annual blended payments of \$9,654.10, repayable over 15 years (to paid in full by April 2036)
- Ag Society has shown an ability to repay other loans:
 - In 2019, the Ag Society renovated and built an addition onto the Bablitz Exhibition Hall which cost approximately \$320,000. At that time, the Ag Society borrowed \$200,000 and paid that back in less than 2 years.
 - History of completing major projects, such as insulating Ag Barn, using cash, donor funding, and grants
 - Existing property is worth \$2.9 M with no outstanding loans
 - There is an existing line of credit of \$200,000 of which \$nil is used
 - Review of the Ag Society's financial statements show Ag Society had available cash from operations to fund a repayment of debt of this size.

- Ag Society suggests that they support the County's objective of Economic Development & Diversity in the following ways:
 - Offer opportunities that are accessible to all people in the community
 - Encourage tourism by providing events to attract people to the community
 - Demolition Derby – 3,000 in attendance, of which 52% was from the Town and County of Barrhead and 48% came from 55+ communities across Alberta and BC
 - Blue Heron Fair – total attendance over 2 days was over 2,700 with 105+ coming from communities across Alberta, BC, and some from Texas and Arizona
 - Beef Show – 50 exhibitors (farm operations) from all over the province displaying purebred and commercial cattle. Both Senior and Junior participants.
 - 4H - Weekly/monthly events; Annual Focus on 4H which brings participants from across Alberta
 - Horse Show
 - Barrhead Light Horse Club - Gymkhana
 - Alberta Barrel Racing Association - attract participants from across Alberta
 - Alberta Trappers Association Rendezvous 2024 will be partly held at the facility
 - Rental of facilities for Weddings, dances, etc.
 - Economic impact
 - By encouraging tourism, the facilities are used an average of **25 days per month**.
 - Events attract people to the community, where they will spend money at the local businesses (e.g., hotels, restaurants, grocery stores)
- Ag Society suggests that they support the County's objective of Rural Lifestyle in the following ways:
 - Promote the community as an awesome place to work, live and play
 - Foster a strong, healthy & proud rural community
 - Promote home/handmade local products:
 - Sponsor of Barrhead Farmer's Market
 - Hosted Country Market at Blue Heron Fair
 - Scholarship program - currently Ag Society provides 3 scholarships in the amount of \$1,500 to students taking agriculture or related program.
 - Since the inception in 2005, the annual scholarship program was increased from \$2,000 to \$4,500.
 - Farm Safety programs
 - City Slickers Program

- Provides donation/assistance to other community groups:
 - Hockey arena PA system
 - Swimming pool & arena capital costs
 - Small donations to local clubs such as Farm Women's Conference, FCSS Volunteer Appreciation
- Other Considerations for Council:
 - Current lands are zoned residential and may require Town of Barrhead rezoning to meet the Ag Society's vision of the lands.
 - Ag Society is dependent on grant funding from Province. Use of these funds are to be consistent with the specific objectives of the Ag Society and the *Agricultural Societies Act*. The purchase of the lands would be consistent with the Ag Society's stated objectives.
- If Council supports the debenture request, Administration recommends the following conditions:
 - Interest rate of 5.13%, based on the published June 15, 2023 rate for Loans to Local Authorities
 - Term = 20 years
 - Annual payments of \$70,988.21
 - Prepayment allowed at any time, without penalty.
- A draft Bylaw, 5-2023 is attached with the details, should Council be in favour of the request and wish to proceed to 1st reading of the bylaw.
- Loan bylaws are required to be advertised for 2 consecutive weeks in the local paper to allow for anyone wishing to comment on the bylaw to be heard by Council.
- Source of the money to be loaned shall be from the Community Organizational Reserve Fund. Repayments received by the County will be returned to this reserve.
 - Current balance in this reserve account is \$102,550
 - Current balance in Unrestricted Reserve is \$2,527,487
 - A reserve transfer of \$772,450 would be required from Unrestricted Reserve to Community Organizational Reserve Fund if Council approves the Bylaw.
 - Reserve transfer motion would happen after the 3rd and final reading of the Bylaw.
 - Annual funds put into Community Organizational Reserve:
 - Golf Course Loan Repayment - \$9,654.10
 - If approved, Ag Society Loan Repayment - \$70,988.21

- Regardless of the source of funds, the *MGA s.268* requires consideration of the County's debt limit before approval can be given.
 - County's debt limit as defined by Alberta Regulation 255/00 was \$18,473,757 at the end of the 2022 fiscal year with an obligation of \$4,021,764 leaving \$14,451,993 available.

STRATEGIC ALIGNMENT:

Supporting the Ag Society's request to borrow funds for the purchase of land to support future expansion aligns with the County's 2022 – 2026 Strategic Plan as follows:

PILLAR 3 Rural Lifestyle

Outcome *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

Goal 3.2 County promotes & celebrates success/achievements.

Strategy 3.2.1 Create and maintain partnerships that focus on the promotion of tourism.

PILLAR 1 Economic Growth & Diversity

Outcome *1 County increases its tax base.*

Goal 1.3 County supports innovation in agriculture.

Strategy 1.3.2 Identify opportunities to promote agricultural research and extension.

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

Goal 4.3 County demonstrates leadership by engaging in collaborative relationships

Strategy 4.3.2 Create opportunities for engagement and advocacy with provincial and federal governments, associations, and agencies.

ADMINISTRATION RECOMMENDS THAT:

1. Council considers giving 1st reading to Bylaw 5-2023 a Loan Bylaw – The Barrhead Exhibition Association and Agricultural Society for a debenture up to a maximum of \$875,000 for the purpose of purchasing 6 parcels of land for a term of up to 20 years with an interest rate of 5.13% per year.

If Council gives 1st reading to Bylaw 5-2023, Administration further recommends that:

2. Council sets a Public Hearing date for Bylaw 5-2023 of October 3, 2023 at 1:00 pm in Council Chambers.

ATTACHMENTS:

- Debenture Request from The Barrhead Exhibition Association and Agricultural Society
- Draft Bylaw 5-2023

THE BARRHEAD EXHIBITION ASSOCIATION & AGRICULTURAL SOCIETY DEBENTURE REQUEST

2023-283 Moved by Councillor Lane that Council gives 1st reading to Bylaw 5-2023 Loan Bylaw – The Barrhead Exhibition Association and Agricultural Society, for a debenture up to a maximum of \$875,000 for the purpose of purchasing 6 parcels of land for a term of up to 20 years with an interest rate of 5.13% per year.

Carried 5-2.

2023-284 Moved by Councillor Properzi that Council sets a Public Hearing date for Bylaw 5-2023 of October 3, 2023 at 1:00 pm in Council Chambers.

Carried Unanimously.



2023 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2023-299	Approved revised BRFs Policies	CAO/EA		Underway
2023-298	Supports in principle, submission of a 2023/24 ACP grant application by the Town on behalf of BRWC for up to \$200,000 for a Regional Raw Water Supply Assessment Study project	CAO	Town CAO/Interim BRWC Manager was notified of Council's decision to support grant application	Complete Sept 19/23
2023-297	Execute the CRTC-approved Next Generation 911 Local Government Service Agreement as provided by Telus Communications Inc.	CAO	Service Agreement returned to Telus	Underway
2023-296	Negotiate Use Agreement with NSC to construct a ball diamond near Neerlandia Lagoon and bring back to Council for final consideration.	CAO/DEV	Draft agreement being prepared to support discussions	Underway
2023-295	Proclaimed October 2023 as Cybersecurity Awareness Month	CAO/COMM	Posted in County office	Underway
2023-288	Authorized signing agreements for project 640 road reconstruction	CAO/EA	Agreements signed	Complete Sept 5/23
2023-283,284	Gave 1st reading to Bylaw 5-2023 Loan Bylaw – Ag Society and set public hearing date of Oct 3/23 at 1:00 pm	CAO/CS	Ag Society notified; public hearing has been advertised.	Underway
2023-282	Include activities in the AM Roadmap in the 2024-2027 DRAFT budget and plans.	CS/CAO		Underway
2023-281	Endorsed the Asset Management Strategy, Roadmap and AM Team Terms of Reference.	CAO/CS	Documents finalized.	Complete Sept 6/23
2023-280	Approved Asset Management Policy	CAO/EA	Policy finalized	Complete Sept 6/23
2023-279	Amended Public Participation Policy	CAO/EA	Policy finalized	Complete Sept 6/23
2023-278	Adopted Bylaw 4-2023 - Repeal Recreation Bylaws	CAO/EA	Bylaws status updated	Complete Sept 8/23
2023-269	Submit Application for Authorization to Employ Peace Officers to AB Justice & Solicitor General	CAO	Application submitted; Waiting for signed MOU from RMCP	Complete Sept 8/23

2023-268	Sign a 3-year CPO Program MOU with the RCMP	CAO	Received fully executed MOU; Agreement sent to RCMP for signature	Complete Sept 6/23
2023-265	Approved 2024 Budget Schedule	FIN/CAO	Approved process is being implemented.	Complete Aug 15/23
2023-264	Approved Property Tax Penalty Exempt List for 363 tax rolls as identified.	FIN/CAO	Adjustment entries complete	Complete Aug 15/23
2023-263	Cancel property taxes in amount of \$14,579.96, owed by GOA	FIN/CAO	Adjustment entries complete	Complete Aug 15/23
2023-262	Rescind outdated recreation policies	CAO/EA	Policies rescinded	Complete Aug 18/23
2023-261	Approved changes to AD-002 Community Grants Policy	CAO/EA	Policy updated	Complete Aug 18/23
2023-257	Approve CPO policies (PS-007, 008, 011, 012, 013)	CAO/EA	Awaiting Authorized Employer Status	Underway
2023-256	Initiate road closure process to close an undeveloped road allowance related to sand and gravel extraction activities.	CAO/DEV	Operator has been notified of the process ahead; waiting for confirmation of interest	Underway
2023-254	Continue on current path as outlined in County Strategic Plan & Economic Development Plan; PLUS conduct research on other models in Alberta to explore options to promote Regional Tourism.	CAO/DEV		Underway
2023-241	Awarded the construction contract for BF 78033 to Terrapro Inc. for \$266,842	PW/CAO	Contract Finalized; Contract is with PW	Complete Aug 15/23
2023-238	Contact "Alberta Carbon Grid" to present at a future Council meeting.	CAO/EA		Not Started
2023-236,294	Approved community grant of \$2,500 to Barrhead Ag Society for Blue Heron Fair	CAO/EA	Approval Letter sent to recipient	Complete Jul 19/23
2023-228	Cancelled the appointment of Bert Dening as a Fire Guardian for the County of Barrhead.	CAO/EA	Letter sent to Fire Guardian	Complete Jul 10/23
2023-223	Denied the request to cancel or reduce fire services invoice #IVC00003177.	CAO/EA	Letter send to landowner	Complete Jul 7/23
2023-221	Community Hall Strategy approved with changes	CAO/COMM	Document updated and posted to website and sent to stakeholders	Complete Jul 6/23
2023-219,220	Office Christmas Closures for 2023 & 2024	FIN/CAO	Staff notified, included in newsletter	Complete Aug 15/23

2023-218,243	Denied as project already completed; Clarify information on MTM Agricultural Society application for grant of \$2,500 under Community Grants Policy; bring back to Council.	CAO/EA	Applicant informed of decision; Bring back to Council in CAO Report at Jul 18/23 mtg; Request for info sent to MTM	Complete Jul 20/23
2023-210	Authorized to negotiate and refine the scope of the project with Next Architecture Inc., up to a maximum of \$146,570 + GST.	CAO	Discussed w NEXT to confirm capacity	Underway
2023-209	Award the tender to conduct a Feasibility Study for repurposing the ADLC to Next Architecture Inc. for \$106,960 + GST.	CAO	Agreement fully executed; Agreement being drafted, awaiting Towns endorsement	Complete Jul 10/23
2023-208	Administration to send a letter of intent to Maykut Farms expressing the County's desire to enter into a lease agreement in 2026 for a portion of the gravel pit located in NE 3-63-4-W5.	PW/CAO	Gravel pit owner was notified verbally of County's intent; letter to follow	Underway
2023-205	Award Contract for gravel crush at Vega Pit to Surmont Sand & Gravel Ltd. up to a max of 200,000 tonnes; report to Council any volumes > 200,000 tonnes for consideration of further increasing the volumes to be crushed	PW/CAO	Contract finalized; Contract sent to Surmont for signature June 29	Complete Jul 6/23
2023-204	Tender Unit #220, a 2018 John Deere 772GP motor grader with snow wing, before arrival of new replacement motor grader.	PW	Awaiting arrival date of new grader	Underway
2023-203	Purchase 2024 Caterpillar 150 AWD motor grader from Finning Canada for the price of \$577,250 and agree to the future guaranteed buy-back of \$231,000, and that the purchase be incorporated into the 2024 Capital Budget.	PW/FIN	Letter sent to Finning June 29 confirming purchase	Underway
2023-201	Research (AEP) what is needed to use County land next to Neerlandia Lagoon as potential site for community baseball diamond; report back to Council.	CAO/DEV	To Council Sept 19/23; Research complete, Community group updated on process; Tentatively scheduled for Sep 5 Council mtg; Contact for AEP identified; legislation reviewed	Complete Sept 19/23
2023-200	Proclaimed July 16-22, 2023 as National Drowning Prevention Week in the County of Barrhead.	EA/COMM	Posting in County office and on website	Complete Jun 26/23
2023-193	Approve CPO policies (PS-001, 002, 003, 004, 005, 006, 009, 010)	CAO/EA	Awaiting Authorized Employer Status	Underway

2023-190	Provide a letter of support to Camp Nakamun for their CFEP grant application.	CAO/EA	Included in June 20 agenda package	Complete Jun 13/23
2023-189	Approve purchase of 2023 Chevrolet Tahoe SSV to Wolfe Chevrolet Edmonton at a purchase price of \$66,874.25 plus GST.	CAO	Letter sent to vendor June 8	Complete Jun 8/23
2023-187-188	Award 2023 Road Reconditioning Program to B & B Wilson Oilfield Service Ltd.; increase scope of work to \$195,000 by adding 1.5 miles.	FIN/CAO	Contract Signed; Discussion with B&B Wilson re increase scope	Complete Jun 21/23
2023-184	Public Auction be held Wed, Dec 6, 2023 at 2:00 p.m. in Council Chambers; CAO to act as auctioneer.	CAO	Tax clerk will follow up with advertising and process as per MGA	Underway
2023-173	Directed CAO to work with RCMP to finalize Traffic Safety Plan & submit to Alberta Justice & Solicitor General with application for Authorized Employer under Peace Officer Program.	CAO	Plan finalized & signed; Traffic Safety Plan sent to RCMP for feedback/approval	Complete Jun 12/23
2023-172	Authorized signing agreements of road reconstruction project 742	CAO/EA	Contracts signed	Complete May 17/23
2023-171	Escalate project 26-740 from 10-year capital plan to 2023 capital budget as project 23-742 at \$182,657	CAO/PW/ FIN	Reflected in May report (June 20, 2023 Council - tabled to July 4, 2023)	Complete Jul 4/23
2023-170	Cancel project 23-741 and remove from 2023 Capital budget at \$272,686	CAO/PW/ FIN	Reflected in May report (June 20, 2023 Council - tabled to July 4, 2023)	Complete Jul 4/23
2023-169	Authorized signing agreements of road reconstruction project 640	CAO/EA	Contracts signed	Complete May 17/23
2023-168	Award 2023 pavement repair contract to Central City Paving to max of \$180,000	PW	Contract signed; Contractor notified	Complete June 7/23
2023-167	Award 2023 grass cutting contract at MacGill estates to Virginia MacGillivray	CAO/PW	Contract Finalized; Contract sent to contractor for signature May 17	Complete June 6/23
2023-164	Appointed Chelsea Jaeger as Weed Inspector & Pest Inspector	CAO/AG	Inspector identification issued	Complete June 8/23
2023-163	Authorized signing agreement with Ducks Unlimited Canada	CAO/AG	Received signed agreement; Agreement sent to Ducks Unlimited May 17	Complete Jul 10/23
2023-162	Approved community grant of \$1,000 to Barrhead Indigenous Day committee	CAO/EA	Approval letter and payment sent.	Complete May19/23

2023-161	Proclaimed May 29 – June 2, 2023, as Alberta Rural Health Week.	COMM/EA	Posted in County office & on website	Complete May 19/23
2023-160	Declared June 5-11, 2023 as Seniors' Week	COMM/EA	Posted in County office & on website	Complete May 19/23
2023-155	Withdraw membership with GROWTH support ongoing participation of Councillor Preugschas on WILD Alberta Committee.	CAO	Letter sent to current GROWTH members, copied to CAOs of member municipalities.	Complete May 10/23
2023-151	Sign the ASB 2022-2024 Grant Amendment	CAO/AG	Finalized agreement received; Agreement signed, sent to GOA	Complete Aug 14/23
2023-150	Sign agreements for Acquisition of Land for ROW for 2023 Bridge Replacement Project BF 78033, to purchase 0.37 acre each from 2 landowners	CAO/EA	Agreements signed	Complete May 3/23
2023-143	Adopted 2023 Property Tax Bylaw 3-2023	FIN/COMM	Posted to website	Complete May 10/23
2023-138-139	Approved 3-Year Financial Plan & 10-Year Capital Plan	FIN/CAO	Posted to website May 10, 2023	Complete May 10/23
2023-137	Revised 2023 Capital Budget from \$14,775,734 to \$14,761,841	FIN/CAO	Posted Operating Budget, Capital Budget, Budget Presentation and Budget Overview to website May 10, 2023	Complete May 10/23
2023-136	Adopt 2023 Operating Budget as presented with operating expenditures & revenue of \$19,128,153	FIN/CAO		Complete May 10/23
2023-128	Approved supporting Reeve Drozd's application to the RMA Committee on Quasi-Judicial Agencies and to receive per diem's if appointed.	CAO	Reeve has submitted application (Reeve was selected by RMA)	Complete Apr 18/23
2023-126	Dispersed Unit 312 & Unit 313 to Michener Allen Auctioneering Ltd. for \$750,000 with any monies over \$820,000 received at the auction to be split 90/10 in favour of the County	PW/FIN	Units have been picked up, payment of \$750,000 received. Sale occurred May 5-6, 2023; Received additional cheque for \$36,000	Complete May 19/23
2023-125	Declared May 8-14, 2023 as National Nursing Week in the County of Barrhead.	COMM/EA	Posted in County office & on website	Complete Apr 24/23

2023-124	Denied application from Barrhead Golf & Recreation Area Society for a donation of \$2,500 under Community Grants Policy for painting of lines in the parking lot was not eligible	CAO/EA	Applicant notified of decision	Complete Apr 20/23
2023-123,294	Approved application from Barrhead Street Festival committee for \$2,500 under Community Grants Policy to assist with Barrhead Street Festival event.	CAO/EA	Approval letter and payment sent.	Complete Apr 20/23
2023-122	Approved encroachment agreement with Stanley & Faye Schultz for site within road allowance west of and adjacent to Plan 4589NY Lot 1	CAO/EA	Agreement finalized.	Complete Apr 19/23
2023-117	CAO to sign Conditional Grant (\$146,570) under Intermunicipal Collaboration Component of 2022-23 ACP Program in support of Feasibility Study to repurpose ADLC as a joint civic center	CAO	Fully executed May 15, 2023; Agreement signed & sent Apr 14/23, awaiting return; Waiting for agreement	Complete May 15/23
2023-116	CAO to sign Alberta Crime Prevention Grant Agreement (Minister of Public Safety & Emergency Services) to receive \$26,685 to continue with the BARCC workplan.	CAO	Finalized agreement received; Agreement signed & sent Apr 5/23, awaiting return	Complete Apr 6/23
2023-113	Approved Compassionate Gift Policy AD-004 as amended	CAO/EA	Amended, included for information in Apr 18/23 agenda pkg	Complete Apr 14/23
2023-112	Denied the request to cancel or reduce Fire Invoice IVC00002618.	CAO/EA	Letter sent	Complete Apr 20/23
2023-106-108	Approved 2022 audited Financial Statements, and FIR, and to publish to website	CAO/FIN	Published to website	Complete Apr 5/23
2023-103	Authorize Reeve Drozd to sign the Acknowledgement of Consultation for the RCMP Annual Performance Plan.	CAO/EA	Reeve has signed and returned	Complete Apr 13/23
2023-099	Disperse Unit 306 D6T Dozer to Ritchie Bros Auctioneers (Canada) Ltd. for the price of \$375,000 plus GST	FIN/PW	Unit has been picked up.	Complete Apr 13/23

2023-098	Cost share (50:50) with TOB purchase of 2023 John Deere 755K Landfill Track Loader (\$608,000 plus GST) from Brandt Tractor Ltd. as per 2023 Waste Management Capital	FIN/PW	Ordered	Underway
2023-097	Approve purchase of steamer pressure washer from Water Blast Manufacturing LP (\$18,245.81 plus GST), reflect changes in 2023 Capital budget.	FIN/PW	Received May 16; Ordered	Complete May 16/23
2023-096	Deny the request to upgrade a currently undeveloped road allowance to SE 26-59-6-W5 for recreational use only.	DEV/CAO	Landowner notified of decision	Complete Apr 12/23
2023-091	Request business documents from GROWTH/WILD for past 2 years; bring back a report for Council to assess County membership in GROWTH/WILD.	CAO	On May 2/23 Council agenda; Documents received March 23, 24, April 10-13/23; Request has been made to Chair, copied to other 3 members	Complete May 2/23
2023-087	Bring results of 2023 TL Lagoon groundwater monitoring back to Council for review to develop management and/or upgrade plan for the facility.	PW/CAO	Tentatively scheduled to Council Oct3/23; Drilling completed, sampling done Aug 8; report expected by end Sept; Planning to be on site July 26; Installation of wells being scheduled with contractor; testing required has been confirmed	Underway
2023-086	Add \$16,000 to 2023 budget for installation of 4 groundwater monitoring wells at TL Lagoon	FIN/CAO	Budget updated; final budget to be brought to Council for approval	Complete Mar 8/23
2023-085	Replace Lightning Bay's gate opener with access card; Lightning Bay residents informed that access to TL Lagoon cut off if volumes reach 5,821 m ³ in order to ensure compliance.	PW	Lightning Bay residents have been notified and switched to card access	Complete Mar 13/23
2023-084	Set max yearly incoming volume of TL Lagoon to 4,366 m ³ to all customers other than Lightning Bay	PW/CAO	Maximum is in place and will be monitored	Complete Mar 13/23
2023-081	Adopted Records Management Bylaw No. 2-2023	CAO/EA	Signed & filed	Complete Mar 15/23
2023-077	Renew 10 year lease with Misty Ridge for ski hill operations on 10 acre parcel in SW 16-62-4-W5	CAO/EA	Lease finalized	Complete Mar 15/23
2023-076	Appointed Fire Guardians for 2023-24	CAO/EA	Guardians and Fire Chief notified; New list available April 1 and to be posted to website	Complete Mar 13/23

2023-073	Approved application from Community Gardens for \$2,500 in-kind support under Community Grant policy	CAO/EA	Approval Letter sent to applicant	Complete Mar 8/23
2023-064	Approved Admin to enter into an agreement with Western Star North to purchase 3 Western Star 47X SB trucks for delivery in 2024 & 2025 as per 10-yr Capital Plan; bring back final pricing to Council for final order approval	PW/CAO	Western notified of intent to purchase	Underway
2023-061	Approved 2022 reserve transactions as presented in 2022 Reserve Report.	FIN/CAO	Reserve Report updated	Complete Feb 21/23
2023-060	Accept 2022 year-end financial reports; subject to audit adjustments & year end finalizations.	FIN/CAO	2022 Year-end closed	Complete Feb 21/23
2023-059	Approve ALUS PAC TOR as presented	AG/EA	TOR finalized	Complete Feb 28/23
2023-058	Rescind outdated policies	CAO/EA	Policies updated	Complete Mar 1/23
2023-055-57	Appointed ARB officials for CRASC	CAO/EA	ARB clerk notified of appointments	Complete Feb 22/23
2023-053,293	Approved application from Volunteer Appreciation committee for \$1,250 under Community Grants Policy	CAO/EA	Approval Letter sent to applicant.	Complete Feb 27/23
2023-039	Directed Admin to draft letter for Reeve's signature in support of Camrose Casinos' request to AGLC to relocate to Edmonton.	CAO	Attended webinar on topic; deadline to submit Mar 1/23	Complete Mar 2/23
2023-038	Provide updated letter of support to MCSnet for ISED 2021 funding allocation	CAO	Letter sent	Complete Feb 10/23
2023-037	Authorized CAO to sign temporary CPO Service Agreement with Town of Morinville.	CAO/EA	Agreement finalized.	Complete Feb 9/23
2023-036	Approved additional funding sources for 2022 capital projects (2021-140 & 2022-340)	FIN	Complete	Complete Feb 7/23
2023-033	Directed Reeve & CAO to sign Water Well Agreement with Kevin & Sherry Vangrootheest for well at Baird Lake reservoir.	PW/CAO	Agreement given to landowner for signature	Complete Feb 13/23
2023-032	Approved purchase of 1/2-ton crew cab 4x4 Truck - Stephani Motors Ltd. \$57,755 plus GST & applicable fees; reflect changes in 2023 Capital budget.	PW/FIN	Ordered	Complete Feb 10/23

2023-031	Approved purchase of tri axle equipment trailer - Hayworth Equipment Sales \$55,990 plus GST & applicable fees; reflect changes in 2023 Capital budget.	PW/FIN	Ordered	Complete Feb 10/23
2023-030	Approved purchase of post pounder - Neerlandia Co-op \$21,300 plus GST: reflect the changes in 2023 Capital budget.	PW/FIN	Ordered	Complete Feb 10/23
2023-029	WSP Engineering reduced scope for engineering services - 2023 paving project of RR 22, RR 40, & TL based on updated cost of \$260,538.	PW/CAO	Revised contract received and signed	Complete Feb 13/23
2023-023	Accepted for info Div 4 adjusted training costs for 2023 and legal fees of \$36,959.67 to be recorded to General Government (11-Council & Leg) for 2022	FIN/CAO	Costs recorded as presented.	Complete Jan 16/23
2023-018	Authorized write-off of 2 outstanding AR as uncollectable in the amount of \$2,569.15	FIN	Written off as authorized.	Complete Jan 18/23
2023-017	Adopted bylaw 1-2023 Rate & Fees	CAO/EA	Bylaw updated, posted on website, staff advised	Complete Feb 1/23
2023-013	Approved policy FN-004 Collection of Accounts Receivable	CAO/FIN	Policy in place, staff advised	Complete Jan 16/23
2023-012	Postponed review of elected officials remuneration policy to align with next staff compensation review	CAO	Updated Compensation Review file with Council's direction.	Complete Jan 16/23
2023-009	Update 2023 budget with new mileage rate \$0.68	FIN/CAO	Interim 2023 budget updated, final budget to be approved in April 2023	Complete Jan 16/23
2023-008	Approve changes to HR-001 Elected Officials remuneration policy	CAO/EA	Policy updated	Complete Jan 16/23
2023-007	Approve public engagement plan for 2nd engagement session of Community Halls Strategy	CAO/COMM	Date set for Mar 16/23 from 1-4:30 pm Glenreagh Hall; Waiting for call back from 3 halls; Halls contacted to establish date	Complete Feb 28/23
2022-552	Apply for PERC/DIRC for outstanding uncollectible education and DIP for 2022 tax year	FIN/CAO	Grant application submitted	Complete Jan 9/23
2022-549	Extend term of membership for current ALUS PAC members to December 31, 2023.	AG	PAC members notified	Complete Jan 13/23
2022-544	Waive registration fees; reserve Klondyke Ferry campground for July 10, 2023 for Voyageur Canoe Brigade; provide up to 4 porta-potties	CAO/EA/PW	Applicants notified and they will contact us closer to event for final arrangements	Complete Jan 4/23
2022-538	Submit a CCBF application for RR 22 for \$614,980	FIN/CAO	Submitted application February 9, 2023	Complete Feb 9/23

2022-537	Amend MSI application for RR 22 to increase funding by \$709,404	FIN/CAO	Submitted application February 9, 2023	Complete Feb 9/23
2022-536	Cancel Landfill Access Road Project under MSI	CAO	Submitted request February 13, 2023	Complete Feb 13/23
2022-535	Award 2023 paving contract to Central City Paving	PW	Contract fully executed; Sent to contractor for signature.	Complete Feb 1/23
2022-474,475	Lifted restrictions on C. Lane and cost of training to be paid from Div 4 2023 training budget	FIN/CAO	Cost reconciliation to Council Jan 16/23; 2023 Div 4 training budget to be set Dec 20/22 and reconciled with 2022 costs	Complete Jan 16/23
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA	New minister, revising message	Underway
2022-428	Invite MP Viersen and MLA van Dijken to future Council meeting	CAO	MP Scheduled to attend July 4/23; MLA scheduled to attend April 4/23; Admin has been in contact with both offices to check availability	Complete Jul 4/23
2022-411	Tabled appointments to Regional Admin Bldg committee pending update	CAO	Discussion with Superintendent	Underway
2023-021; 2022-368	Draft resolution on cellular coverage in the County with timeline to support advocacy efforts at RMA 2023 Spring Convention	CAO	Council approved Jan 16/23, submitted to Pembina Zone, approved at Zone mtg, to be forwarded to RMA Prov Conference; Research being conducted	Complete Jan 16/23
2022-364	Admin to provide further info on Alberta Carbon Grid - Agreement with GOA	CAO	To Council Jul 18/23; Research started	Complete Jul 18/23
2022-321	Authorized signing Emerg Mgmt Mutual Aid Agreement with LSAC	CAO	Awaiting Signatures from LSAC	Underway
2022-254	Bring back recommendations for disposing of Unit #306 2018 Caterpillar D6T XL	PW/CAO	Disposal approved Apr 4/23; Put out to tender - closes Mar 31; Not suitable for Landfill, report to Council as per policy	Complete Apr 4/23
2022-235, 484	Community Hall Strategy identified in the 2022-2026 Strategic Plan be escalated to begin in 2022.	CAO/PD	"What we heard" report to Council Dec 6/22; Oct 5/22 selected; PEP to Council Sept 20/22; Stakeholder input on selecting date almost complete; Project management sheets drafted	Complete Jan 16/23
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Met with VSU representative to better understand situation/impact; Rough draft prepared	Underway

2020-165	Letter - AB Transportation re prov. Hwy concerns for consideration for GOA 2020 Capital Maintenance Projects	EA/CAO	PW discussions w AT; Hwy 33; Obtained input from Council, PW.	Underway
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2019-009	RMA Charitable Gaming Committee - support and inform	EA/CAO	Included in Mar 2/23 response to AGLC; Research on current status & received update from RMA; GOA postponed this initiative indefinitely, tone of letter will change; Letter drafted to MLA etc.; Shared with Town & orgs; Report posted to website, compiling email distribution list	Complete Mar 2/23
2018-029	Service Contract Review	FIN/EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Underway
2017-245	Policy for Special Events	CAO/Dev	Reviewing policies from neighbouring municipalities	Underway



AAIP Rural Renewal Stream Monthly Status Report



TO DATE
September 2023 (Nov 7, 2022 - Sept 27, 2023)

EMPLOYERS		
Employers that have expressed interest	0	24
Employers enrolled	0	20 (7 active employers with open vacancies)

CANDIDATES		
Candidates that have expressed interest*	5	150
Candidates endorsed	4	59
(Current temp. foreign worker in Canada)	(4)	(20)
(International applicants)	(0)	(39)

POSITIONS		
Total positions enrolled in RRS (vacant or filled)	0	78 (16 positions currently vacant)
Positions filled through RRS	4	55
(Started working & living in community)	(4)	(18)
(Pending nomination/arrival to Canada)	(0)	(41)

*Number may not be fully representative of candidate interest, as the County may not hear from every interested candidate who applies to the employer directly.



Graders

- Blading and spreading gravel, blading gravel areas on oiled roads.

Gravel Haul

- Hauling out of the Vega gravel pit, working on 2023 road maintenance projects and delivering private gravel sales. Contract trucks are finished for the season.
- Winter sand was hauled to the public works yard. Sand is mixed with 10% salt and stacked. This process requires 3 gravel trucks, Komatsu loader and rubber tire backhoe.

Road Construction

- Project #742 (south of 11-62-4-W5) is approximately 50% complete.

Bridge Inspections

- 2023 bridge inspections are completed.

Drainage

- Repairing & replacing culverts using excavator, backhoe and tandem gravel truck.

Mowing

- Working in the Bloomsbury / Camp Creek area.

Shoulder Pull

- Shoulder pull program is now complete

Bridge File #78033 (SW 17-62-3-W5)

- Deficiencies on project have been addressed and project is complete.

Labour


- Building fence on construction project #640, campground and transfer station maintenance and sign repairs.

Shop

- Snowplow truck rig up, first service on new 627K scrapers.
- Security lights have been installed at the Public Works yard.

Utilities

- 1-year inspection carried out on Neerlandia Lagoon by Associated Engineering, PME Construction, and County staff.
 - Facility is functioning as designed and no major deficiencies were noted. Some additional grass seeding will be required as the seed did not take on top of several of the berms.
 - Final inspection will be in 2024 as the 2-year warranty period will expire at that time.
- All other testing and monitoring are being carried out as per normal operations.



Environmental Appeals Board hearing schedule: Lawrence and Ursula Dyck

September 27, 2023 [Media inquiries](#)

The Environmental Appeals Board will conduct a virtual hearing on November 8, 2023.

The Board will hear submissions with respect to the decision of Alberta Environment and Protected Areas to issue *Water Act* Enforcement Order No. EO-WA-00037359 to Lawrence Dyck and Ursula Dyck for lands located at Lot 10, Block 2, Plan 7810597, in the Georgian Estates subdivision, Rocky View County. The Enforcement Order states the Dycks contravened section 49(1) of the *Water Act* by commencing and continuing to divert water without a licence and without otherwise being authorized by the *Water Act*.

The Environmental Appeals Board is a separate and independent body that reviews certain decisions made by Alberta Environment and Protected Areas. The Board is composed of environmental experts from a variety of disciplines.

Any person, other than the parties, who wishes to make a representation before the Board on this appeal must submit a request by fax or by e-mail to the Board. The request must be received by the Board on or before October 3, 2023. It is the applicant's responsibility to ensure that the request has been received. The request shall (a) contain the name, address, e-mail, and telephone number of the person submitting the request, (b) indicate whether the person submitting the request intends to be represented by a lawyer or agent and, if so, the name of the lawyer or agent, and (c) contain a summary of the nature of the person's interest in this appeal. Applications will only be considered if the information will assist the Board in making its decision, and will not duplicate the information provided by the parties. After October 3, 2023, the Board will determine if other persons may make representations and the manner in which they can be made.

Since the hearing is being held by video conference, it will not be open to the public for viewing. You may request a copy of the audio recording.

Please contact the Board for further information regarding this appeal.

The information requested is necessary to allow the Environmental Appeals Board to perform its function. The information is collected under the authority of the *Freedom of Information and Protection of*

Privacy Act, section 33(c). Section 33(c) provides that personal information may only be collected if that information relates directly to and is necessary for the processing of this appeal. The information you provide will be considered a public record.

Related information

[Environmental Appeals Board](#)

Media inquiries

[Environmental Appeals Board](#)

780-427-6207

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Agricultural Service Board

Position Statement



Agriculture Extension

ASBs are one of many agriculture extension agents and have a unique and integral role in agricultural extension. ASBs exist in every rural municipality where agriculture production takes place, and are mandated by legislation to promote, enhance and protect viable sustainable agriculture with the view to improve the economic viability of the agriculture producer. They do this by advising their local municipal government and the provincial government on agriculture issues and concerns and promoting the development of policies and programs that support the farmers in their regions.

ASBs are responsible for implementing and enforcing legislative requirements under [4 agriculture related Acts](#) and to assist with the control of animal disease under the Animal Health Act. They are assurance partners with the province to provide monitoring, detection and enforcement services that work to minimize the risk of disease and pest outbreaks keeping markets open and accessible to agriculture producers. ([About ASBs, https://agriculturalserviceboards.com/about-asbs/](https://agriculturalserviceboards.com/about-asbs/))

Agriculture extension topics that encourage sustainable agriculture practices, that encourage compliance with the legislation, promote economic viability and enhance community/family wellbeing are important to ASBs. ASBs are empowered by their local councils to respond to both agriculture and non agriculture rate payers and so have a broad understanding of how agriculture practices impact those outside the industry.

What is the ASB's position on the importance of having a municipal perspective in agriculture extension?

ASBs have a unique and important perspective on agriculture extension, and it is important that they have input into the development and governance of agriculture extension programs and services. ASBs:

- are positioned to address regional/local issues
- have a unique mandate and therefore have unique role to play in extension, Their extension differs from that done by ARA's, post secondary institutions or private industry
- are mandated to serve both farming and non farming communities, so offer a wide perspective and insight on issues impacting agriculture.
- serve all farmers as assurance partners working to keep market access.

What financial considerations do ASB's have with respect to agriculture extension delivery?

The majority of ASBs feel that they require more base operating funding to provide quality stable extension services to meet the needs of their farmers.

- Many ASBs feel that the current ASB grant does not fund enough manpower for market assurance activities and preventative agriculture extension.
- The financial needs of each municipality vary.
- Agriculture extension agents are not evenly distributed throughout the province, so it can be expensive for ASBs to partner to provide their farmers access to relevant extension resources.
- ASB grants and grants provided to partnering agriculture extension agents are not keeping up with the increasing cost of extension delivery.

What do the ASBs believe is needed to continue to support agriculture extension?

ASBs believe the formation of an organized coordinated system that provides access to current agriculture extension resources and the specialists to adapt them to local situations is needed.

To do that:

1. A coordinating body that identifies needs in the industry and works with the relevant agriculture extension agents to meet those needs in the most efficient way possible.
 - a. ASBs need to be part of the steering and governance
 - b. ASBs are in a position to provide advice on the current issues and needs for agriculture extension because of their legislated advisory role.
 - c. A coordinating body would help to reduce competition between extension service providers and improve efficiency for the greatest value to farmers and the public.
2. Access to current unbiased information and agriculture specialists that can work with ASBs to customize innovations and agronomics to local conditions, addressing regional concerns.
 - a. ASBs staff tend to be generalists and are best suited to delivering extension messages and ideas that were well developed by the experts and known to be relevant and useful to farmer audiences.
 - b. Agriculture specialists are needed to adapt innovations, extension resources and programs to address regional concerns and fit the mandate of the ASBs.
 - c. ASBs are positioned to deliver extension across the entire province, when adequately funded
3. All extension agents need access to stable consistent reliable funding that is responsive to the cost of delivery that consists of:
 - a. Operational funding that is not traditionally covered in projects.
 - b. Opportunities for capital funding.

What current agriculture issues are impacting rural Alberta that are important to the ASBs but are not currently addressed in the CEM model?

- **Security** - Extension efforts that inform and provide practical solutions for increasing security on farm for bio control, protection from activism, and rural crime as well as increasing the understanding of laws in place to protect citizens. More needs to be done to ensure people know the laws, are being proactive to prevent crime. Coordinated
- **Mental Health/ Wellbeing** - Extension products to inform rural service providers, municipal officials, and those involved in the agriculture industry about the current state of farm wellbeing, and how to access supports is an ongoing need.
- **Economic development** - Extension products that keep farmers, agriculture associations, and municipalities up to date with the latest programs and opportunities that are designed to encourage rural economic development. The average age of farmers is 56, and only 19% of farmers are under the age of 35. This means a lot of assets and equity will need to change hands, and having access to schools, sports, health care and other amenities is an important part of encouraging families to farm.
- **Emergency planning** - Systems need to be in place to accommodate livestock in evacuation or disease outbreaks. Extension that educates farmers, first responders, and municipal emergency response teams about the processes, responsibilities, and regulations governing animal welfare and traceability are needed.
- **Conflicting land use** - Selling agricultural land to other development is financially attractive, particularly to older farmers looking to retire, but has a negative impact on the amount of farmland available to farm.
- **Soil Conservation** - Extension resources and activities that give farmers and municipalities the tools and knowledge needed are not readily available.



Regular Board Meeting Minutes


Thursday, June 15th, 2023

Present	<p>Leslie Penny – Chair Anthony Oswald – Vice Chair – Secretary/Treasurer Kay Roberts – Finance Terese Koch – Recording Secretary Sally Littke, Bill Lane, Paul Properzi, Bev Disterheft, Tom Carroll</p>	
Absent/ Regrets	<p>Karen Gariepy – Executive Director, Dausen Kluin, Albert Mast</p>	
	<p>1) <u>Call to Order:</u> The regular meeting of the Barrhead & District Family and Community Support Services Society was called to order by Terese Koch at 9:35 am.</p>	
	<p>5a) <u>Election of New Executive Chairperson</u> – Sally Littke nominated Leslie Penny. Leslie accepted the nomination and was elected by acclamation. <u>Vice-Chair</u> – Paul Properzi nominated Anthony Oswald. Anthony accepted the nomination and was elected by acclamation. <u>Secretary/Treasurer</u> – Leslie Penny nominated Albert Mast but he was not present to accept the nomination. There were no other nominations.</p>	
23/06-01	<p>2) <u>Acceptance of Agenda</u> – Additions/Deletions – None</p> <p>Moved by Anthony Oswald to accept the agenda. Seconded by Paul Properzi.</p>	Carried
	<p>3) <u>Board Delegation/Presentation</u></p> <ul style="list-style-type: none"> Vernice Aitken – Client Support Worker - supplied the Board with two information pages on her programs and the numbers of unique and returning clients she has seen. 	


	<ul style="list-style-type: none"> Sandy McCarthy – School Lunch Program Coordinator – she has been running the program for 11 years now. In the 2022/23 school year she has served an average of 170 children each day. 	
23/06-02	<p>4) <u>Items for Approval</u></p> <p>a) Moved by Bill Lane to accept the minutes of the regular Board meeting for Barrhead and District FCSS Society from April 20th, 2022. Seconded by Sally Littke.</p>	Carried
23/06-03	<p>b) Financial Statements. Moved by Paul Properzi to accept the financial statements for the 80/20 General Account, Community Account and Casino Account for the period ending, April 30th and May 31st, 2023, as presented. Seconded by Bill Lane.</p>	Carried
23/06-04	<p>5) <u>New Business:</u></p> <p>a) Selection of Executive and Committees – a document will be emailed listing committees and members of each committee.</p> <p>b) Board to sign Declarations.</p> <p>c) Blue Suede Festival – July 28th – 30th. We need 8 volunteers. Bill Lane, Leslie Penny, Bev Disterheft and Don Fraser volunteered. We need 4 more.</p> <p>d) Rural Renewal Stream – info is in Board package.</p> <p>e) Summer Business Hours – FCSS will be closed Fridays starting June 23rd. September 8th will be the first Friday reopened. Moved by Bill Lane to accept the summer Business hours as presented. Seconded by Anthony Oswald.</p> <p>f) 2022 FCSS Annual Report</p> <p>g) Community Services Recovery Fund – Must be used by spring 2024. \$47,000 grant to be used for a Board policy rewrite, strategic planning, board development, etc.</p> <p>h) Foodbank Standards of Excellence – Barrhead Food Bank must become accredited by January 2025 to be able to continue receiving grants.</p>	Carried
23/06-05	<p>Moved by Sally Littke to accept the above items as information. Seconded by Paul Properzi.</p>	Carried
	<p>6) <u>Old business</u></p> <ul style="list-style-type: none"> None at this meeting. 	

23/06-06	<p>7) <u>Items for Information</u> a) Director's Report (May/June) – Accepted as information.</p> <p>Moved by Anthony Oswald to accept the above items as information. Seconded by Bev Disterheft.</p>	Carried
	<p>8) <u>Board Development</u> 1) Understanding FCSS 2) Building Board Diversity</p>	
	<p>9) <u>In Camera</u></p>	
	<p>10) <u>Next Meeting</u> Thursday, September 21st, 2023 – Finance committee at 9 am, regular Board meeting at 9:30. Karen will be calling special meetings over the summer and possibly some strategic planning meetings as well.</p>	
23/06-07	<p>11) <u>Adjournment</u> Moved by Bill Lane to adjourn the meeting at 10:58 am.</p>	Carried

**Barrhead & District Family and Community Support Services Society
Regular Board Meeting of May 18th, 2023**



Chairperson



Recording Secretary