

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 ORGANIZATIONAL MEETING HELD OCTOBER 28, 2025

[Schedule A](#)

3.2 REGULAR MEETING HELD OCTOBER 28, 2025

[Schedule B](#)

4.0 ACTION ITEMS:

**4.1 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 25-SUB-133
NW 9-61-04--W5 - (EASTGATE FARMS LTD.)**

Administration recommends that Council approve subdivision application 25-SUB-133 to subdivide a developed 4.05 ha (10.0 ac) country residential lot from a previously unsubdivided quarter section, NW 9-61-04-W5.

[Schedule C](#)

**4.2 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 25-SUB-136
LOT 2A, BLOCK 1, PLAN 1620995 & LOT 4, BLOCK 1, PLAN 2422595 - (SCHNEIDER)**

Administration recommends that Council approve subdivision application 25-SUB-136 to subdivide a developed 2.02 ha (5.0 ac) country residential lot from a previously subdivided quarter section and consolidate a previously subdivided vacant country residential lot into the remainder of the quarter section, NW 34-59-03-W5.

[Schedule D](#)

4.3 2025 PUBLIC AUCTION (TAX RECOVERY SALE) – RESERVE BID AND TERMS & CONDITIONS OF SALE

Administration recommends:

- Council approve the Reserve Bids, as established by an independent appraiser or County Assessor and as presented, for the four (4) properties scheduled for Public Auction on December 3, 2025.
- Council approve the Terms & Conditions of Sale as presented for the 2025 Public Auction scheduled for December 3, 2025.

[Schedule E](#)

4.4 2026 JOINT BUDGET – BARRHEAD & DISTRICT TWINNING COMMITTEE

Administration recommends that Council approve the following as recommended by the Barrhead & District Twinning Committee:

- 2026 Barrhead & District Twinning Committee Operating Budget in the amount of \$8,100 as which includes a contribution of \$4,050 from each municipality.
- 2027-2029 Barrhead & District Twinning Committee proposed 3-year Financial Plan for incorporation into the County's Financial Plan.

[Schedule F](#)

4.5 2026 JOINT BUDGET – BARRHEAD REGIONAL LANDFILL

Administration recommends that approve the following as recommended by the Barrhead Regional Landfill Committee:

- 2026 Barrhead Regional Landfill Operating Budget in the amount of \$359,280 which includes a contribution of \$104,390 from each municipality to be incorporated into the County's 2026 Operating Budget.
- Barrhead Regional Landfill 2027-2029 3-year Financial Plan be incorporated into the County's Financial Plan.
- 2026 Barrhead Regional Landfill Capital Budget in the amount of \$nil which includes a contribution of \$nil from each municipality to be incorporated into the County's 2026 Capital Budget.
- Barrhead Regional Landfill 10-year Capital Plan be incorporated into the County's Capital Plan.

[Schedule G](#)

4.6 2026 JOINT BUDGET – BARRHEAD FCSS

Administration recommends that Council consider the 2026 FCSS operating budget of \$937,283 with the County contribution of \$77,149 to be included in the County 2026 Operating budget.

[Schedule H](#)

4.7 2026 JOINT BUDGET - BARRHEAD REGIONAL FIRE SERVICES & EMERGENCY RESPONSE CENTRE

Administration recommends that Council approve the following as recommended by the BRFS Committee:

- 2026 BRFS Operating Budget of \$1,047,220 which includes County estimated operational contribution of \$553,660 be incorporated into the County's 2026 Operating Budget.
- 2026 ERC Operating Budget of \$56,900 which includes a contribution from each municipality of \$28,450 be incorporated into County's 2026 Operating Budget.
- 2026 BRFS Capital Budget of \$16,000 which includes a contribution from each municipality of \$8,000 be incorporated into County's 2026 Capital Budget.
- 2026 ERC Capital Budget of \$31,900 which includes grant revenue of \$5,000 and a contribution from each municipality of \$13,450 be incorporated into the County's 2026 Capital Budget.
- 3-year Financial Plan for BRFS for incorporation into the County's Financial Plan
- 3-year Financial Plan for ERC for incorporation into the County's Financial Plan.
- 10-year Capital Plan for BRFS & Emergency Response Centre for incorporation into the County's Capital Plan.

[Schedule I](#)

4.8 2026 BARRHEAD PUBLIC LIBRARY LOCAL APPROPRIATION

Administration recommends that Council considers the 2026 Local Appropriation requested by the Barrhead Library Board of \$177,933 and that amount be incorporated into the County 2026 Operating Budget.

[Schedule J](#)

4.9 ELECTED OFFICIAL ELECTRONIC DEVICE BUDGET

RFD to be provided to Council late Friday evening.

[Schedule K](#)

5.0 REPORTS

5.1 COUNTY MANAGER REPORT

Administration recommends that Council accept the County Manager's report for information.

- Resolution Tracking List

[Schedule L](#)

- Request 90-day extension of Council Orientation – *Municipal Government Act (MGA) sec. 201.1(2)*

5.2 DIRECTOR OF CORPORATE SERVICES REPORT

Administration recommends that Council accept the Director of Corporate Service's report for information.

- Cash, Investments, & Taxes Receivable as of September 30, 2025

[Schedule M](#)

- Payments Issued for the month of September 2025

[Schedule N](#)

- YTD Budget Report for the 9 months ending September 30, 2025

[Schedule O](#)

- YTD Capital Recap for period ending September 30, 2025

[Schedule P](#)

- Elected Official Remuneration Report as at September 30, 2025

[Schedule Q](#)

5.3 PUBLIC WORKS REPORT

(10:00 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule R](#)

5.4 COUNCILLOR REPORTS

Councillors to introduce themselves and share their backgrounds.

6.0 DELEGATIONS

6.1 11:00 a.m. Barrhead & District Family and Community Support Services

See Schedule H

6.2 11:30 a.m. Barrhead Public Library

[See Schedule J](#)

7.0 ADJOURNMENT

ORGANIZATIONAL MEETING OF COUNCIL - HELD OCTOBER 28, 2025

Organizational Meeting of the Council of the County of Barrhead No. 11 held October 28, 2025 was called to order by Debbie Oyarzun, County Manager at 9:04 a.m.

PRESENT

Reeve Erik Munck
Councillor Ray Crisler
Councillor Bill Chapman
Councillor Lorrie Jespersen
Councillor Chais Ellwein
Deputy Reeve Walter Preugschas
Councillor Tyson Bergsma

**THESE MINUTES ARE
UNOFFICIAL AS THEY
HAVE NOT BEEN
APPROVED BY THE
COUNCIL.**

STAFF

Debbie Oyarzun, County Manager
Pam Dodds, Executive Assistant

ATTENDEE

B. Crisler – Public Attendee
Barry Kerton, Barrhead Leader

APPROVAL OF AGENDA

2025-297

Moved by Mr. Munck that the agenda be approved as presented.

Carried Unanimously.

ELECTED OFFICIAL – OATH OF OFFICE

All Councillors subscribed to Official Oath of office for County of Barrhead No. 11.

APPOINTMENT OF CHIEF ELECTED OFFICIAL - REEVE

County Manager called for nominations for the Office of Reeve.

Councillor Ellwein nominated Councillor MUNCK and Councillor Jespersen nominated Councillor PREUGSCHAS for the Office of Reeve.

County Manager called for nominations for the Office of Reeve a further two times and hearing none, declared nominations closed.

A ballot vote was conducted.

2025-298

Moved by Councillor Chapman that Councillor MUNCK be appointed to the Office of Reeve for the County of Barrhead No. 11 until the 2026 Organizational Meeting of Council.

Carried Unanimously.

REEVE – OATH OF OFFICE

Reeve Munck subscribed to the Official Oath for the Office of Reeve for the County of Barrhead No. 11.

Reeve Munck took over the Chair.

ORGANIZATIONAL MEETING OF COUNCIL - HELD OCTOBER 28, 2025

**APPOINTMENT OF DEPUTY CHIEF ELECTED OFFICIAL
– DEPUTY REEVE**

Reeve Munck called for nominations for the position of Deputy Reeve.

Councillor Bergsma nominated Councillor PREUGSCHAS and Councillor Ellwein nominated Councillor BERGSMA to the position of Deputy Reeve for the County of Barrhead.

Reeve Munck called for nominations for the position of Deputy Reeve a further two times and hearing none, declared nominations closed.

A ballot vote was conducted.

2025-299 Moved by Councillor Jespersen that Councillor PREUGSCHAS be appointed Deputy Reeve for the County of Barrhead No. 11 until the 2026 Organizational Meeting of Council.

Carried Unanimously.

DEPUTY REEVE – OATH OF OFFICE

Deputy Reeve Preugschas subscribed to the Official Oath for Deputy Reeve for the County of Barrhead No. 11.

AGRICULTURAL SERVICE BOARD

Reeve Munck called for nominations for the Agricultural Service Board (ASB).

Deputy Reeve Preugschas nominated Councillor JESPERSEN, Councillor Chapman nominated Deputy Reeve PREUGSCHAS, and Councillor Ellwein nominated Councillor CHAPMAN, to be appointed to the ASB.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

2025-300 Moved by Councillor Chapman that Councillors JESPERSEN, CHAPMAN and Deputy Reeve PREUGSCHAS be appointed as Council's representatives on the ASB.

Carried Unanimously.

AGRICULTURAL SERVICE BOARD - CHAIRMAN

Reeve Munck called for nominations for Agricultural Service Board (ASB) Chairman

Deputy Reeve Preugschas nominated Councillor JESPERSEN to be appointed as the ASB Chairman.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

2025-301 Moved by Councillor Chapman that Councillor JESPERSEN be appointed Chairman of the ASB.

Carried Unanimously.

ATHABASCA WATERSHED COUNCIL

Reeve Munck called for nominations for the Athabasca Watershed Council.

Councillor Bergsma nominated Deputy Reeve PREUGSCHAS and Councillor Ellwein nominated Councillor CRISLER to be appointed as Council's representative to attend meetings of the Athabasca Watershed Council. Deputy Reeve Preugschas declined the nomination.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

2025-302 Moved by Councillor Ellwein that Councillor CRISLER be appointed as Council's representative to attend meetings of the Athabasca Watershed Council.

Carried Unanimously.

ORGANIZATIONAL MEETING OF COUNCIL - HELD OCTOBER 28, 2025

ATHABASCA WATERSHED COUNCIL - ALTERNATE

Reeve Munck called for nominations for the Athabasca Watershed Council alternate.

Deputy Reeve Preugschas nominated Reeve MUNCK to be appointed as an alternate representative to attend meetings of the Athabasca Watershed Council.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

2025-303 Moved by Councillor Bergsma that Reeve MUNCK be appointed as Council's alternate representative to attend meetings of the Athabasca Watershed Council.

Carried Unanimously.

BARRHEAD & AREA REGIONAL CRIME COALITION

Reeve Munck called for nominations for the Barrhead & Area Regional Crime Coalition (BARCC).

Councillor Ellwein nominated Councillor CRISLER to be appointed as Council's representative to attend meetings of BARCC and to fill the position of chair.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

2025-304 Moved by Councillor Bergsma that Councillor CRISLER be appointed as Council's representative to attend meetings of BARCC and to fill the position of chairman.

Carried Unanimously.

BARRHEAD & AREA REGIONAL CRIME COALITION - ALTERNATE

Reeve Munck called for nominations for the Barrhead & Area Regional Crime Coalition (BARCC) alternate.

Councillor Bergsma nominated Reeve MUNCK and Deputy Reeve Preugschas nominated Councillor ELLWEIN to be appointed as Council's alternate representative to attend meetings of BARCC.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

A ballot vote was conducted.

2025-305 Moved by Councillor Crisler that Councillor ELLWEIN be appointed as Council's alternate representative to attend meetings of BARCC.

Carried Unanimously.

BARRHEAD & DISTRICT AGRICULTURAL SOCIETY

Reeve Munck called for nominations for the Barrhead & District Agricultural Society.

Deputy Reeve Preugschas nominated Councillor ELLWEIN to be appointed as Council's representative on the Barrhead & District Agricultural Society Board.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

2025-306 Moved by Deputy Reeve Preugschas that Councillor ELLWEIN be appointed as Council's representative on the Barrhead & District Agricultural Society Board.

Carried Unanimously.

BARRHEAD & DISTRICT AGRICULTURAL SOCIETY - ALTERNATE

Reeve Munck called for nominations for the Barrhead & District Agricultural Society alternate.

Reeve Munck nominated Councillor CRISLER to be appointed as Council's alternate representative on the Barrhead & District Agricultural Society Board.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

ORGANIZATIONAL MEETING OF COUNCIL - HELD OCTOBER 28, 2025

- 2025-307 Moved by Councillor Jespersen that Councillor CRISLER be appointed as Council's alternate representative on the Barrhead & District Agricultural Society Board.

Carried Unanimously.

**BARRHEAD & DISTRICT FAMILY AND COMMUNITY SUPPORT SERVICES (FCSS)
SOCIETY BOARD OF DIRECTORS**

Reeve Munck called for nominations for the FCSS Board of Directors

Councillor Ellwein nominated Councillor JESPERSEN and Deputy Reeve Preugschas nominated Councillor BERGSMA to be appointed as Council's representatives on FCSS.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

- 2025-308 Moved by Councillor Chapman that Councillors JESPERSEN and BERGSMA be appointed as Council's representatives on FCSS.

Carried Unanimously.

BARRHEAD & DISTRICT SOCIAL HOUSING ASSOCIATION

Reeve Munck called for nominations for the Barrhead & District Social Housing Association (BDSHA).

Councillor Crisler nominated Reeve MUNCK and Reeve Munck nominated Councillor BERGSMA to be appointed as the Council representative on the Barrhead & District Social Housing Association Board. Reeve Munck declined the nomination.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

- 2025-309 Moved by Councillor Jespersen that Councillor BERGSMA be appointed as Council's representative on the Barrhead & District Social Housing Association Board.

Carried Unanimously.

**BARRHEAD & DISTRICT FAMILY AND COMMUNITY SUPPORT SERVICES (FCSS)
SOCIETY BOARD OF DIRECTORS**

- 2025-310 Moved by Councillor Bergsma that Council reconsider his appointment to FCSS and make Councillor JESPERSEN the only appointment as Council's representative on the FCSS board.

Carried Unanimously.

BARRHEAD ATTRACTION & RETENTION COMMITTEE (RhPAP)

Reeve Munck called for nominations for the Barrhead Attraction & Retention Committee

Councillor Bergsma nominated Deputy Reeve PREUGSCHAS to be appointed as Council's representative on the Barrhead Attraction & Retention Committee.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

- 2025-311 Moved by Councillor Chapman that Deputy Reeve PREUGSCHAS be appointed as Council's representative on the Barrhead Attraction & Retention Committee.

Carried Unanimously.

BARRHEAD & DISTRICT SEED CLEANING CO-OP LTD.

Reeve Munck called for nominations for Barrhead & District Seed Cleaning Co-op.

Councillor Bergsma nominated Councillor JESPERSEN and Councillor Chapman nominated Councillor CRISLER to be appointed as Council's representatives on the Barrhead & District Seed Cleaning Co-op Ltd. Board.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

ORGANIZATIONAL MEETING OF COUNCIL - HELD OCTOBER 28, 2025

- 2025-312 Moved by Councillor Bergsma that Councillor's JESPERSEN and CRISLER be appointed as Council's representatives on the Barrhead & District Seed Cleaning Co-op Ltd. Board.

Carried Unanimously.

BARRHEAD REGIONAL FIRE SERVICES COMMITTEE

Reeve Munck called for nominations for the Barrhead Regional Fire Services Committee.

Deputy Reeve Preugschas nominated Councillor CHAPMAN, Councillor Jespersen nominated Councillor BERGSMA, and Councillor Bergsma nominated Councillor ELLWEIN to be appointed as Council's representatives on the Barrhead Regional Fire Services Committee.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

A ballot vote was conducted.

- 2025-313 Moved by Councillor Bergsma that Councillor's ELLWEIN and CHAPMAN be appointed as Council's representatives and Councillor BERGSMA be appointed as Alternate representative on Barrhead Regional Fire Services Committee.

Carried Unanimously.

BARRHEAD REGIONAL AIRPORT COMMITTEE

Reeve Munck called for nominations for the Barrhead Regional Airport Committee.

Deputy Reeve Preugschas nominated Councillor BERGSMA, Councillor Chapman nominated Councillor CRISLER, and Councillor Ellwein nominated Reeve MUNCK to be appointed to the Barrhead Regional Airport Committee.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

A ballot vote was conducted.

- 2025-314 Moved by Councillor Jespersen that Reeve MUNCK and Councillor CRISLER be appointed as Council's representatives on the Barrhead Regional Airport Committee.

Carried Unanimously.

BARRHEAD REGIONAL LANDFILL COMMITTEE

Reeve Munck called for nominations for the Barrhead Regional Landfill Committee.

Deputy Reeve Preugschas nominated Councillor ELLWEIN, Councillor Bergsma nominated Councillor JESPERSEN, and Councillor Crisler nominated Councillor CHAPMAN to be appointed as Council's representatives on the Barrhead Regional Landfill Committee.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

A ballot count was conducted.

- 2025-315 Moved by Councillor Crisler that Councillors JESPERSEN and CHAPMAN be appointed as Council's representatives on the Barrhead Regional Landfill Committee.

Carried Unanimously.

BARRHEAD REGIONAL WATER COMMISSION – DIRECTORS

Reeve Munck called for nominations for the Barrhead Regional Water Commission (BRWC).

Councillor Bergsma nominated Reeve MUNCK, Councillor Crisler nominated Councillor CHAPMAN, and Councillor Jespersen nominated Councillor BERGSMA to be appointed as the County of Barrhead representatives on BRWC.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

ORGANIZATIONAL MEETING OF COUNCIL - HELD OCTOBER 28, 2025

A ballot count was conducted.

- 2025-316 Moved by Deputy Reeve Preugschas that Reeve MUNCK and Councillor CHAPMAN be appointed as the County of Barrhead representatives on BRWC.
- Carried Unanimously.

BARRHEAD REGIONAL WATER COMMISSION – DIRECTORS (ALTERNATE)

Reeve Munck called for nominations for the Barrhead Regional Water Commission (BRWC) alternate

Councillor Ellwein nominated Councillor BERGSMA to be appointed as the alternate County of Barrhead representative on BRWC.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

- 2025-317 Moved by Councillor Ellwein that Councillor BERGSMA be appointed as the alternate County of Barrhead representative on BRWC.
- Carried Unanimously.

COMMUNITY FUTURES YELLOWHEAD EAST CORPORATION

Reeve Munck called for nominations for the Community Futures Yellowhead East Corporation (CFYE).

Councillor Ellwein nominated Deputy Reeve PREUGSCHAS and Councillor Crisler nominated Councillor BERGSMA to be appointed as Council's representative on CFYE.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

A ballot vote was conducted.

- 2025-318 Moved by Deputy Reeve Preugschas that Councillor BERGSMA be appointed as Council's representative on CFYE.
- Carried Unanimously.

COMMUNITY FUTURES YELLOWHEAD EAST CORPORATION - ALTERNATE

Reeve Munck called for nominations for the Community Futures Yellowhead East Corporation (CFYE) alternate.

Councillor Bergsma nominated Deputy Reeve PREUGSCHAS to be appointed as Council's alternate representative on CFYE.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

- 2025-319 Moved by Councillor Chapman that Deputy Reeve PREUGSCHAS be appointed as Council's alternate representative on CFYE.
- Carried Unanimously.

ECONOMIC & COMMUNITY DEVELOPMENT COMMITTEE

Reeve Munck called for nominations for the Economic & Community Development Committee (ECDC).

Councillor Bergsma nominated Reeve MUNCK, Councillor Crisler nominated Councillor CHAPMAN, Councillor Ellwein nominated Deputy Reeve PREUGSCHAS, and Councillor Jespersen nominated Councillor BERGSMA to be appointed as Council's representatives on ECDC.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

A ballot vote was conducted.

- 2025-320 Moved by Councillor Crisler that Councillor BERGSMA, Deputy Reeve PREUGSCHAS and Reeve MUNCK be appointed as Council's representatives on ECDC.
- Carried Unanimously.

ORGANIZATIONAL MEETING OF COUNCIL - HELD OCTOBER 28, 2025

INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF) COMMITTEES

- 2025-321 Moved by Councillor Bergsma that Reeve MUNCK, and Councillor CHAPMAN be appointed as Council's representatives on the **Town of Barrhead ICF Committee** and that Councillor CRISLER be appointed as the alternate representative.
- 2025-322 Moved by Deputy Reeve Preugschas that Councillor BERGSMA, Deputy Reeve PREUGSCHAS, and Councillor ELLWEIN be appointed as Council's representatives on the **Woodlands County ICF Committee**.
- 2025-323 Moved by Councillor Bergsma that Councillor BERGSMA, Deputy Reeve PREUGSCHAS, and Reeve MUNCK be appointed as Council's representatives on the **Sturgeon County ICF Committee**.
- 2025-324 Moved by Councillor Chapman that Reeve MUNCK, and Councillor JESPERSEN be appointed as Council's representatives on the **Lac Ste. Anne County ICF Committee**.
- 2025-325 Moved by Councillor Chapman that Councillor ELLWEIN and Councillor BERGSMA be appointed as Council's representatives on the **Westlock County ICF Committee**.

Carried Unanimously.

BARRHEAD LIBRARY BOARD

Reeve Munck called for nominations for the Barrhead Library Board.

Councillor Ellwein nominated Councillor CHAPMAN to be appointed as Council's representative on the Barrhead Library Board.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

- 2025-326 Moved by Councillor Jespersen that Councillor CHAPMAN be appointed as Council's representative on the Barrhead Library Board.

Carried Unanimously.

YELLOWHEAD REGIONAL LIBRARY BOARD

- 2025-327 Moved by Councillor Jespersen that Councillor CHAPMAN be appointed as Council's representative on the Yellowhead Regional Library Board.

Carried Unanimously.

YELLOWHEAD REGIONAL LIBRARY BOARD - ALTERNATE

Reeve Munck called for nominations for an alternate on the Yellowhead Regional Library Board.

Councillor Crisler nominated Councillor BERGSMA to be appointed as Council's alternate representative on the Yellowhead Regional Library Board.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

- 2025-328 Moved by Deputy Reeve Preugschas that Councillor BERGSMA be appointed as Council's alternate representative on the Yellowhead Regional Library Board.

Carried Unanimously

MISTY RIDGE SKI CLUB

Reeve Munck called for nominations for the Misty Ridge Ski Club

Councillor Jespersen nominated Councillor BERGSMA and Councillor Chapman nominated Reeve MUNCK to be appointed as Council's representative on the Misty Ridge Ski Club Board of Directors.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

A ballot vote was conducted.

- 2025-329 Moved by Councillor Crisler that Reeve MUNCK be appointed as Council's representative on the Misty Ridge Ski Club Board of Directors.

Carried Unanimously.

ORGANIZATIONAL MEETING OF COUNCIL - HELD OCTOBER 28, 2025

MISTY RIDGE SKI CLUB - ALTERNATE

Reeve Munck called for nominations for the Misty Ridge Ski Club alternate.

Councillor Crisler nominated Councillor BERGSMA to be appointed as Council's alternate representative on the Misty Ridge Ski Club Board of Directors.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

2025-330 Moved by Councillor Crisler that Councillor BERGSMA be appointed as Council's alternate representative on the Misty Ridge Ski Club Board of Directors.

Carried Unanimously.

POLICY REVIEW COMMITTEE

Reeve Munck called for nominations for the Policy Review Committee.

Councillor Bergsma nominated Reeve MUNCK, Deputy Reeve Preugschas nominated Councillor BERGSMA, Councillor Ellwein nominated Deputy Reeve PREUGSCHAS to be appointed to the Policy Review Committee.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

2025-332 Moved by Councillor Ellwein that Reeve MUNCK, Deputy Reeve PREUGSCHAS, and Councillor BERGSMA be appointed as Council's representatives on the Policy Review Committee.

Carried Unanimously.

POLICY REVIEW COMMITTEE - ALTERNATE

Reeve Munck called for nominations for the Policy Review Committee alternate.

Councillor Bergsma nominated Councillor JESPERSEN to be appointed as Council's alternate representative on the Policy Review Committee.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

2025-333 Moved by Councillor Crisler that Councillor JESPERSEN be appointed as Council's alternate representative on the Policy Review Committee.

Carried Unanimously.

BARRHEAD & DISTRICT TWINNING COMMITTEE

Reeve Munck called for nominations for the Barrhead & District Twinning Committee.

Councillor Bergsma nominated Deputy Reeve PREUGSCHAS to be appointed to the Barrhead & District Twinning Committee.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

2025-334 Moved by Councillor Ellwein that Deputy Reeve PREUGSCHAS be appointed as Council's representative on the Barrhead & District Twinning Committee.

Carried Unanimously.

BARRHEAD & DISTRICT TWINNING COMMITTEE - ALTERNATE

Reeve Munck called for nominations for the Barrhead & District Twinning Committee alternate.

Councillor Bergsma nominated Reeve MUNCK to be appointed as Council's alternate representative on the Barrhead & District Twinning Committee.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

2025-335 Moved by Councillor Crisler that Reeve MUNCK be appointed as Council's alternate representative on the Barrhead & District Twinning Committee.

Carried Unanimously.

ORGANIZATIONAL MEETING OF COUNCIL - HELD OCTOBER 28, 2025

BARRHEAD & DISTRICT HISTORICAL SOCIETY

Reeve Munck called for nominations for the Barrhead & District Historical Society.

Councillor Bergsma nominated Deputy Reeve PREUGSCHAS to be appointed as Councils representative to the Barrhead & District Historical Society.

Reeve Munck called for nominations a further two times and hearing none, declared nominations closed.

2025-336 Moved by Councillor Jespersen that Deputy Reeve PREUGSCHAS be appointed as Council's representative on the Barrhead & District Historical Society.

Carried Unanimously.

RECESS

Reeve Munck recessed the meeting at 10:52 a.m.

Reeve Munck reconvened the meeting at 11:07 a.m.

**BARRHEAD & DISTRICT FAMILY AND COMMUNITY SUPPORT SERVICES (FCSS)
SOCIETY BOARD OF DIRECTORS**

Deputy Reeve Preugschas asked for a motion to reconsider appointment to the FCSS Board of Directors.

2025-337 Moved by Councillor Bergsma that Deputy Reeve PREUGSCHAS be appointed as the 2nd Council representative on the Barrhead & District Family and Community Support Services (FCSS) Society Board of Directors.

Carried Unanimously.

RESPECTFUL WORKPLACE POLICY HR-003

County Manger, Debbie Oyarzun, reviewed County of Barrhead Respectful Workplace Policy HR-003 with Council.

2025-338 Moved by Councillor Crisler that Council receive the Respectful Workplace Policy HR-003 for information.

Carried Unanimously.

REAFFIRM HEALTH & SAFETY POLICY AD-001

County Manger, Debbie Oyarzun, reviewed County of Barrhead Health & Safety Policy AD-001 with Council.

2025-339 Moved by Councillor Crisler that Council reaffirm the Health & Safety Policy AD-001.

Carried Unanimously.

ESTABLISH DATES OF 2026 REGULAR COUNCIL MEETINGS

2025-340 Moved by Councillor Crisler that Council cancel the Regular Scheduled Council meetings on January 20, March 17, August 4, and November 3, 2026 to accommodate scheduling conflicts, statutory holiday, and a summer break, leaving a total of 21 Regular Council meetings, and that Council accept the amended calendar for 2026.

Carried Unanimously.

DESTRUCTION OF BALLOTS

2025-341 Moved by Councillor Jespersen that paper ballots used during the Organizational Meeting be destroyed.

Carried Unanimously.

ADJOURNMENT

2025-342 Moved by Councillor Bergsma that the meeting adjourns at this time being 11:39 a.m.

Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD OCTOBER 28, 2025

Regular Meeting of the Council of the County of Barrhead No. 11 held October 28, 2025, was called to order by Reeve Munck at 12:27 p.m.

PRESENT

Reeve Erik Munck
Deputy Reeve Walter Preugschas
Councillor Ray Crisler
Councillor Bill Chapman
Councillor Lorrie Jespersen
Councillor Chais Ellwein
Councillor Tyson Bergsma

**THESE MINUTES ARE
UNOFFICIAL AS THEY HAVE
NOT BEEN APPROVED BY THE
COUNCIL.**

STAFF

Debbie Oyarzun, County Manager
Pam Dodds, Executive Assistant
Shae Guy, Community Peace Officer

Ken Hove, Director of Infrastructure
Travis Wierenga, Public Works Manager
Tamara Molzahn, Director of Corporate
Services

ATTENDEES

Town and Country Newspaper – Barry Kerton

APPROVAL OF AGENDA

- 2025-343 Moved by Councillor Bergsma that the agenda be approved as presented.
Carried Unanimously.

MINUTES OF REGULAR MEETING HELD OCTOBER 7, 2025

- 2025-344 Moved by Deputy Reeve Preugschas that the minutes of the Regular Meeting of Council held October 7, 2025, be approved as circulated.
Carried Unanimously.

OFFER TO PURCHASE – PT. SW 15-58-2-W5 (10 ACRES)

- 2025-345 Moved by Councillor Bergsma that Council accepts the offer of \$121,000 plus gst provided by Sunnyside Realty on behalf of their client for the sale of the 10-acre parcel within Pt. SW 15-58-2-W5 and directs the CAO to proceed with the sale in accordance with the MGA and Policy AD-008 Tax Recovery Process.
Carried Unanimously.

COUNTY MANAGER REPORT

Debbie Oyarzun, County Manager, reviewed the 2025 Resolution Tracking List and provided the following updates to Council:

- Requiring update of signing authorities for County of Barrhead
- Rescheduling October 30, 2025 Committee of the Whole meeting

- 2025-346 Moved by Councillor Jespersen that Council reschedules the October 30 Committee of the Whole meeting to November 7.
Carried Unanimously.
- 2025-347 Moved by Councillor Bergsma that the County Manager's report be received for information.
Carried Unanimously.

Shae Guy joined the meeting at 1:14 p.m.

Ken Hove and Travis Wierenga joined the meeting at 1:23 p.m.

REGULAR MEETING OF COUNCIL - HELD OCTOBER 28, 2025

ENFORCEMENT SERVICES REPORT

Shae Guy, Community Peace Officer (CPO), reviewed the Enforcement Services 2025 Summer Report and answered questions from Council.

- 2025-348 Moved by Councillor Ellwein that Council accepts the CPO Enforcement Services 2025 Summer Report for information.

Carried Unanimously.

Shae Guy departed the meeting at 1:56 p.m.

Tamara Molzahn joined the meeting at 2:09 p.m.

Councillor Chapman left the meeting at 2:36 p.m.

Deputy Reeve Preugschas left the meeting at 2:38 p.m. and rejoined at 2:39 p.m.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, and Travis Wierenga, Public Works Manager, reviewed the written report for Public Works & Utilities and answered questions from Council.

- 2025-349 Moved by Councillor Crisler that the report from Public Works be received for information.

Carried 6-0.

Ken Hove and Travis Wierenga departed the meeting at 2:17 p.m.

Councillor Chapman rejoined the meeting at 2:41 p.m.

PROPERTY TAXES – REQUEST TO CANCEL PENALTIES - ROLL # 150047008

- 2025-350 Moved by Councillor Bergsma that Council deny the request for cancellation of penalties in the amount of \$448.01 in whole on tax roll 150047008.

Carried Unanimously.

Tamara Molzahn departed the meeting at 2:49 p.m.

COUNCILLOR REPORTS

Councillor Preugschas reported on his attendance at the ASB meeting, Barrhead Attraction & Retention committee event, and volunteer activities associated with Northwest of 16 Regional Tourism Association and the Barrhead & District Historical Society (Museum).

Reeve Munck, Councillor Crisler, Councillor Chapman, Councillor Jespersen, Councillor Ellwein, and Councillor Bergsma had nothing to report as newly elected officials.

INFORMATION ITEMS

- 2025-351 Moved by Councillor Jespersen that Council accepts the following items for information:

- RMA Welcome - New Councillor Letter Signed – dated October 21, 2025
- Misty Ridge Meeting Minutes – August 20, 2025

Carried Unanimously.

ADJOURNMENT

- 2025-352 Moved by Councillor Bergsma that the meeting adjourns at 3:00 p.m.

Carried Unanimously.



REQUEST FOR DECISION

NOVEMBER 4, 2025



TO: COUNCIL

**RE: SUBDIVISION APPLICATION – NW 09-61-04-W5
EASTGATE FARMS LTD. - MUNICIPAL PLANNING FILE NO 25-SUB-133**

ISSUE:

Application has been received proposing to subdivide a developed 4.05 ha (10.0 ac) country residential lot from a previously unsubdivided quarter section, NW 9-61-04-W5.

Subdivision Authority (Council) is ultimately required to determine whether land is suitable for purpose intended in accordance with *Matters Related to Subdivision & Development Regulation*, AR 84/2022.

BACKGROUND:

- County of Barrhead does not have a Planner on staff. Municipal Planning Services (MPS) processes Subdivision Applications on behalf of the County (with County input).
 - MPS files a report with recommendations (see attached) to the Subdivision Authority (Council) for final decision.
- Process undertaken by MPS, and decisions made are guided by the *Matters Related to Subdivision & Development Regulation*, AR 84/2022.
 - Consideration is given to any submissions received from adjacent landowners, topography, soil characteristics, storm water collection & disposal, potential for flooding, subsidence or erosion, accessibility to a road, availability/adequacy of water supply, sewage disposal system (compliance with *Private Sewage Disposal Systems Regulation*), solid waste disposal, use of land in vicinity, any other matters that determine suitability of land for proposed use.
- Land is in the Agricultural District under Land Use Bylaw 4-2024.
- Proposed Lot contains a house, shop, shelter, outbuildings and a water well.
- Existing septic system is an open discharge.
- Remainder (152.54 ac) is vacant and contains a hay shed, grain bins, cultivated lands, treed areas and areas which may be wetlands.
- Adjacent landowners were notified of the subdivision application on August 26, 2025, with no comments or concerns received.
- Agency comments (no objections) are captured in the MPS Subdivision Report pg.2.

ANALYSIS:

- Alignment with Statutory Plans as follows:

Requirement	Proposed	Status
MDP – minimum area of 3 ac & maximum area of 10 ac for developed county residential parcel in Ag District	• 10.0 ac proposed country residential lot	Meets requirements
MDP – maximum 4 parcels per quarter; up to 3 country residential parcels	• Subdivision will create a total of 2 parcels (1 country residential & 1 agricultural)	Meets requirements
LUB – min. area of 1.0 ac for residential use parcel; max. area of 15 ac	• 10.0 ac proposed country residential lot	Meets requirements

- Access to proposed lot and the remainder is from Rge Rd 44.
 - Existing approaches built to County standards.
- Reserves are not eligible as it is the 1st parcel out (MGA s.663).
- Road widening agreements are already registered on title.
- Private septic inspection is required as the parcel is developed.

Note – any appeal of Council's decision would go to the Land & Property Rights Tribunal

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
 - a) Real Property Report (RPR) or Building Site Certificate, prepared by an Alberta Land Surveyor, must be submitted. This report shall indicate the location of the improvements, including the private sewage disposal system, potable water sources, shelter belts, driveways, above-ground appurtenances, and the distances between them and demonstrate that all improvements on Proposed Lot 1 and the remainder comply with the required setbacks from existing and proposed property boundaries; and
 - b) certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
2. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

STRATEGIC ALIGNMENT:

Council consideration of subdivisions aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR **1 Economic Growth & Diversity**

Outcome *1 County increases its tax base.*

PILLAR **3 Rural Lifestyle**

Outcome *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

PILLAR **4 Governance & Leadership**

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

Council approves subdivision application 25-SUB-133, proposing to subdivide a developed 4.05 ha (10.0 ac) country residential lot from a previously unsubdivided quarter section, NW 9-61-04-W5, and further that the approval is subject to the conditions presented.



FORM 1 | APPLICATION FOR SUBDIVISION

MPS FILE NO. 25-SUB-133

DATE RECEIVED: AUG 19 2025DEEMED COMPLETE: August 26 2025

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

1. Name of registered owner of land to be subdivided
Eastgate Farms Ltd. C/O Troy & Kim Nanninga

Redacted ATIA Sec. 20 Personal
Information

2. Name of person authorized to act on behalf of owner (if any)
Nate Wilson For: Don Wilson Surveys Ltd.

Address, Phone Number, and Fax Number
Box 4120, Barrhead, AB T7N 1A1 780-674-228

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

ALL ☒ PART ☐ of the NW 9 SEC. 61 TWP. 4 RANGE 5 WEST OF 252 168 906 MERIDIAN.

Being ALL ☐ PART ☐ of LOT 4.05 BLOCK 10.0 REG. PLAN NO. 61127 Rge. Rd. 44 C.O.T. NO. 61127 Rge. Rd. 44

Area of the above parcel of land to be subdivided 4.05 hectares (10.0 acres)

Municipal address (if applicable) 61127 Rge. Rd. 44

4. LOCATION OF LAND TO BE SUBDIVIDED

a. The land is situated in the municipality of: County of Barrhead

b. Is the land situated immediately adjacent to the municipal boundary? YES ☐ NO ☒

If 'YES', the adjoining municipality is _____

b. Is the land situated within 1.6 KM of a right-of-way of a highway? YES ☐ NO ☒

If 'YES', the Highway # is: _____

d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES ☐ NO ☒ Wetlands

If 'YES', the name of the water body/course is: _____

e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES ☒ NO ☒

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)

Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
<u>Agricultural</u>	<u>Agricultural CR</u>	<u>AG-Agricultural</u>

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)

Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, reed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
<u>Mixed</u>	<u>Brush, Shrubs, Tree Stands</u>	<u>Gray Wooded</u>

7. STRUCTURES AND SERVICING

Describe any buildings/structures on the land and whether they are to be demolished or moved.

Describe the manner of providing water and sewage disposal.

House, Shop, Shelter, Shed, grain bins

Water Well & Surface Discharge

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

Nate Wilson For: Don Wilson Surveys Ltd.

hereby certify that ☐ I am the registered owner OR

☒ I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

Redacted ATIA
Sec. 20 Personal
Information

Signature

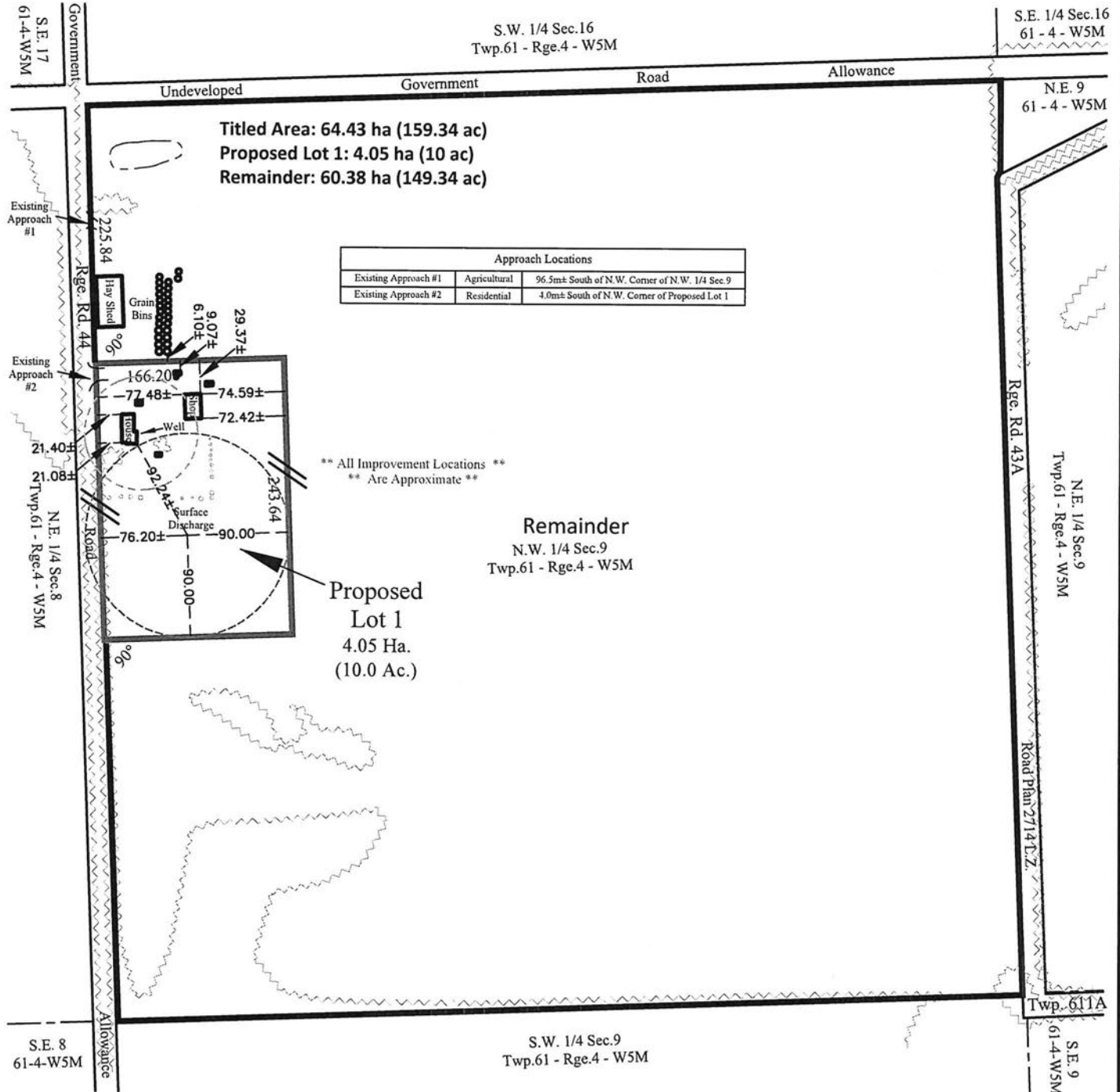
IF THE SIGNATURE IS NOT THE REGISTERED OWNER'S, PLEASE COMPLETE FORM 4

August 14, 2025

Date

PLAN SHOWING PROPOSED SUBDIVISION OF

N.W. 1/4 SEC.9 - TWP.61 - RGE.4 - W5M
 61127 RGE. RD. 44 - COUNTY of BARRHEAD No.11
 SCALE:1:5000 2025 D. WILSON, A.L.S.



NOTES: DISTANCES ARE IN METRES AND DECIMALS THEREOF
 STATUTORY IRON SURVEY POSTS FOUND SHOWN THUS: ●
 PROPOSED LOT BOUNDARY SHOWN THUS: ————
 EDGE OF TREELINE SHOWN THUS: ~~~~~~
 EDGE OF WATER FEATURES SHOWN THUS: - - - - -
 90m DIAMETER AROUND SURFACE DISCHARGE SHOWN THUS: - - - - -
 50m DIAMETER AROUND WELL SHOWN THUS: - - - - -

DON WILSON SURVEYS LTD.
 BOX 4120, BARRHEAD, ALBERTA
 T7N 1A1
 PHONE: (780) 674-2287
 FILE: 25296A
 DATE: JULY 31, 2025

Subdivision Report

FILE INFORMATION

File Number: 25-SUB-133
Municipality: County of Barrhead No. 11
Legal: NW 9-61-4-W5
Applicants: Nate Wilson, Don Wilson Surveys
Owners: Eastgate Farms Ltd. c/o Troy & Kim Nanninga

Date Acknowledged: August 26, 2025
Referral Date: August 26, 2025
Decision Due Date: October 25, 2025
Revised Decision Date: N/A

Date of Report: September 11, 2025

Existing Use: Agriculture
Proposed Use: Country Residential
District: Agriculture (A)
Soil Rating: 31.0%, 13.0%, & 49.0%

Gross Area of Proposed Parcel: 4.05 ha (10.0 ac.)
Area of Remainder: 60.38 ha (149.34 ac.)
Reserve Status: Not Required (1st parcel out)

1. SITE DESCRIPTION AND ANALYSIS

This proposal is to subdivide a developed 4.05 ha (10.0 ac.) country residential lot from a previously unsubdivided quarter section, NW 9-61-4-W5, in the County of Barrhead No. 11.

The subject site is in the northern portion of the County of Barrhead, approximately 4.0 km (2.5 miles) west of Shoal Lake and approximately 1.6 km (1.0 miles) northeast of Highway 33. The subject site is adjacent to an undeveloped road allowance (northern boundary), Range Road 43A (eastern boundary), and Range Road 44 (western boundary). Access to the proposed lot and the remainder is from Range Road 44. Access requirements can be met.

From a review of the provincial data, the subject site is not affected by:

- flood way and flood fringe lands (as identified on the provincial Flood Hazard data);
- an abandoned well;
- a highway;
- an identified historic resource; or
- pipeline or utility rights of way.

The site may be affected by:

- wetlands identified on the Merged Wetland Inventory and ortho photo analysis; and
- an approval, license or registration issued under the Water Act for which the Minister of Environment & Protected Areas is responsible (Traditional Agricultural User).

From the application, the proposed use is “country residential.”

Proposed Lot 1 is developed and is 4.05 ha (10.0 ac.) in area. The proposed lot is adjacent to the western boundary of the quarter section and includes a house, shop, shelter, outbuildings, and a water well. The existing septic system is an open discharge PSDS. Access to the proposed lot is from Range Road 44. Any new or existing approach must be up to County standards. Proposed Lot 1 appears suitable for the proposed use (country residential).

The remainder is vacant and contains a hay shed, grain bins, cultivated lands, treed areas, and areas which may be wetlands. Access to the remainder is proposed to be from Range Road 44. Any new or existing approach must be up to County standards. The remainder appears suitable for the proposed use (agriculture).

The County assessment sheets show the subject quarter section as containing 55.00 acres at 31.0%, 18.34 acres at 13.0%, & 83.00 acres at 49.0%.

In the opinion of the planner, the proposed subdivision of a developed country residential lot from the quarter section should not significantly impact the agricultural capability of the balance of the quarter section. There appear to be reasonable building sites on the proposed lot and on the remainder of the titled area.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead No. 11	• A Land Acquisition Agreement is not required. • Accesses and approaches are not required. • Reserves are not required. • Property taxes are outstanding. • The proposal conforms to the County's LUB and MDP. • Site is not within 1.5 km of sour gas facility. • Site is within 2 miles of a CFO (4 CFOs).
2. Forestry & Parks (Bruce)	• No concerns.
3. Water Act (Capital Region)	• No response.
4. Alberta Energy Regulator	• No response. • The applicant has indicated that the site is not affected by an abandoned well.
5. Canada Post (Mark)	• No response.
6. FortisAlberta	• Easements are required for this development. The developer can initiate the process of securing an easement for the proposed subdivision by contacting the undersigned. FortisAlberta is requesting that the county defer its subdivision approval until such time as this easement process is complete and the developer has entered into an appropriate easement agreement with FortisAlberta and the easement has been properly registered with Land Titles (Alberta). FortisAlberta will notify the county once these steps have been completed and confirm that FortisAlberta no longer has any concerns with approval of this subdivision. • FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange the installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make an application for electrical services.
7. Telus Communications	• No concerns.
8. Apex Utilities	• No objections. • Please notify Utility Safety Partners at 1-800-242-3447 to arrange for "field locating" should excavations be required within the described area. • We wish to advise that any relocation of existing facilities will be at the expense of the developer and payment of contributions required for new gas facilities will be the responsibility of the developer.
9. Pembina Hills School Division	• No objections. • There is no agreement regarding the allocation of Reserves. • No Reserves requested.
10. Alberta Health Services	• No response.

Adjacent landowners were notified on 26 August 2025. *No comments or concerns were received from adjacent landowners regarding the subdivision.*

3. STATUTORY ANALYSIS

MDP AND LUB REQUIREMENTS

The subject site is designated “Agriculture” in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. Table 1 in **Section 3.2.3(15)** of the Plan indicates that country residential uses are allowed, with a normal, combined maximum area of 6.0 ha (15.0 ac.) allowed for country residential parcels, and a maximum of 3 country residential parcels and/or fragmented parcels within the quarter section. The proposed subdivision will result in 1 country residential parcel and 1 agricultural parcel within the quarter section for a total of 2 parcels. This is consistent with the maximum parcel density requirement per quarter section in the MDP. The normal maximum area for a developed country residential parcel in the Agricultural Area is 4.05 ha (10.0 ac.), the proposed is 4.05 ha (10.0 ac.). The total area of country residential parcels within the quarter section will be 4.05 ha (10.0 ac.). **Therefore, the proposed subdivision conforms to the County’s Municipal Development Plan.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 4-2024* (LUB). Single detached dwellings are allowed. The minimum parcel area for a residential use parcel is 0.4 ha (1.0 ac.). The maximum parcel area for a farmstead separation is normally 6.1 ha (15.0 ac.). The proposed Lot is 2.12 ha 4.05 ha (10.0 ac.) and consistent with this regulation. **Therefore, the proposed subdivision conforms to the County’s Land Use Bylaw.**

MGA AND MRS DR REQUIREMENTS

Section 10 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 9 of the *Regulation*. Section 9 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- | | |
|------------------------|---|
| • topography | • flooding |
| • soil characteristics | • subsidence/erosion |
| • storm water | • accessibility |
| • water supply | • <i>Private Sewage Disposal Systems Regulation</i> |
| • sewage disposal | • use of land in vicinity |
| • solid waste | • other matters |

the proposed subdivision appears satisfactory.

A note following the decision can indicate the Subdivision Authority’s indication and satisfy the Regulation in this regard.

Sections 11 through 20 of *Matters Related to Subdivision and Development Regulation* are satisfied.

RESERVES

The proposed subdivision will create the first country residential use parcel within the quarter section and the first parcel out. In the opinion of the planner, part of section 663 of the *Municipal Government Act* applies to the proposed and Reserves are not due.

APPEAL BOARD

The subject site is not in the Green Area and is not within the setback distance to a landfill or wastewater treatment facility.

MPS notes that the site is not within the prescribed distance of a highway and determination of the appeal board is not affected by s. 678(2)(a)(i)(B).

MPS notes that the Energy Resources Conservation Board (ERCB) and the Alberta Energy and Utilities Board (AEUB) are now the Alberta Energy Regulator (AER). The site does not contain facilities with AER license and determination of the appeal board is not affected by s. 678(2)(a)(i)(C) of the *Act*. MPS notes we are unable to determine if the subject site is affected by s. 678(2)(a)(i)(C) of the *Act* with respect to AUC approvals.

MPS viewed the Authorization Viewer and notes that there is an approval, license or registration issued under the Water Act for a Traditional Agricultural User which the Minister of Environment & Protected Areas and/or Forestry & Parks is responsible. Determination of the appeal board is affected by s. 678(2)(a)(i)(D) of the *Act*.

The subject site contains wetlands, and is affected by an approval, license or registration issued under the Water Act for a Traditional Agricultural User for which the Minister of Environment & Protected Areas and/or Forestry & Parks is responsible, therefore, in our opinion, appeal of the decision is to the Land and Property Rights Tribunal.

4. SUMMARY

The proposed subdivision is for country residential use, and conforms to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. RPR & Private Sewage Inspection
2. Taxes up to date

5. RECOMMENDATION

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
 - a. Real Property Report or Building Site Certificate, prepared by an Alberta Land Surveyor, must be submitted. This report shall indicate the location of the improvements, including the private sewage disposal system, potable water sources, shelter belts, driveways, above-ground appurtenances, and the distances between them and demonstrate that all improvements on Proposed Lot 1 and the remainder comply with the required setbacks from existing and proposed property boundaries; and
 - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed lot, will satisfy

the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.

2. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.



REQUEST FOR DECISION

NOVEMBER 4, 2025

D

TO: COUNCIL

RE: SUBDIVISION APPLICATION – LOT 2A, BLOCK 1, PLAN 1620995 & LOT 4, BLOCK 1, PLAN 2422595 (SCHNEIDER) - MUNICIPAL PLANNING FILE NO 25-SUB-136

ISSUE:

Application has been received proposing to subdivide a developed 2.02 ha (5.0 ac) country residential lot from a previously subdivided quarter section AND consolidate a previously subdivided vacant country residential lot into the remainder of the quarter section, NW 34-59-03-W5.

Subdivision Authority (Council) is ultimately required to determine whether land is suitable for purpose intended in accordance with *Matters Related to Subdivision & Development Regulation*, AR 84/2022.

BACKGROUND:

- County of Barrhead does not have a Planner on staff. Municipal Planning Services (MPS) processes Subdivision Applications on behalf of the County (with County input).
 - MPS files a report with recommendations (see attached) to the Subdivision Authority (Council) for final decision.
- Process undertaken by MPS, and decisions made are guided by the *Matters Related to Subdivision & Development Regulation*, AR 84/2022.
 - Consideration is given to any submissions received from adjacent landowners, topography, soil characteristics, storm water collection & disposal, potential for flooding, subsidence or erosion, accessibility to a road, availability/adequacy of water supply, sewage disposal system (compliance with *Private Sewage Disposal Systems Regulation*), solid waste disposal, use of land in vicinity, any other matters that determine suitability of land for proposed use.
- Land is in the Agricultural District under Land Use Bylaw 4-2024.
- Proposed Lot is 5.0 ac and contains a house, shop, 2 sheds, and a water well. Existing septic system is a septic field.
- Remainder lot is vacant and contains cultivated lands, treed areas, an abandoned well and a pipeline and pipeline right-of-way.
 - Remainder will consolidate with Lot 4, Block 1, Plan 242-2592.
- Adjacent landowners were notified of the subdivision application on September 5, 2025, and no comments or concerns were received.
- Agency comments (no concerns) are captured in MPS Report pg.2-3.

ANALYSIS:

- Alignment with Statutory Plans as follows:

Requirement	Proposed	Status
MDP – min. area of 3 ac & max. area of 10 ac for developed county residential parcel in Ag District	- Proposed subdivision and consolidation will result in a total of 6.54 ha (16.16 ac) of country residential parcels within the quarter section. - Supporting RPR demonstrates need to exceed the normal maximum of 15 ac to accommodate existing farm site.	Subdivision Authority Discretion - Permissible
MDP – discretion of Subdivision Authority may consider up to 15 ac with the submission of an RPR		
MDP –Subdivision Authority may vary the max. parcel size to 17 ac with an RPR demonstrating requirement to maintain integrity of the farm site		
MDP – max. 4 parcels per quarter; up to 3 country residential parcels	Proposed subdivision and consolidation will result in total of 4 parcels (3 country residential & 1 agricultural).	Meets requirements
LUB – min. area of 1.0 ac for residential use parcel; max. area of 15 ac for farmstead separation	5.0 ac proposed country residential parcel.	Meets requirements

- Proposed subdivision falls within County-Town Intermunicipal Development Plan (IDP). Application was referred to Town of Barrhead as per protocol with no comments/concerns identified.
- Access to proposed lot and remainder will be from Rge Rd 33.
 - Existing approaches built to County standards.
- Reserves are due on the additional 1.0 ac of the new country residential parcel (*MGA* s.663)
- Road widening agreements are already registered on title.
- Private septic inspection is required as the parcel is developed.

Note – an appeal of Council’s decision would go to the Land & Property Rights Tribunal

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

- That in accordance with Sections 661, 666, and 667 of the *Municipal Government Act*, prior to endorsement of an instrument affecting this plan, money-in-place of Municipal Reserve be provided equal to 10% of the area of the proposed parcel. Amount has been calculated as follows:

Total area of the proposed parcel = 5.00 ac (2.02 ha)

Total area of Municipal Reserve taken for Lot 4, Block 1, Plan 242-2595 = 4.00 ac (1.62 ha)

Total area of the proposed parcel less the total area of Municipal Reserve taken for Lot 4, Block 1, Plan 242-2595 = 1.00 ac (0.40 ha)

10% of the area of the proposed parcel = 0.10 ac (0.04 ha)

Estimated market value per ac. = \$7,000

Money-in-place of reserve = 10% area x market value = \$700.

This sum of money shall be forwarded to the County of Barrhead No. 11 and accounted for by them in accordance with Section 671(4) of the *Municipal Government Act*.

NOTE: The above amount is calculated based on the tentative plan of subdivision submitted to, and conditionally approved by, the Subdivision Authority. All areas are to be verified based on the instrument prepared by an Alberta Land Surveyor prior to paying the amount to the County. If the amount calculated above is incorrect due to a miscalculation in the area of the parcel, and if the wrong amount is paid, final approval of the plan of subdivision may be delayed pending resolution of the outstanding amount.

2. That prior to endorsement the registered owner and/or developer pay the County of Barrhead No. 11 the outstanding appraisal fee of \$100.
3. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
 - a) Real Property Report (RPR) or Building Site Certificate, prepared by an Alberta Land Surveyor, must be submitted. This report shall indicate the location of the improvements, including the private sewage disposal system, potable water sources, shelter belts, driveways, above-ground appurtenances, and the distances between them and demonstrate that all improvements on Proposed Lot 1 comply with the required setbacks from existing and proposed property boundaries; and
 - b) certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on Proposed Lot 1, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
4. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

STRATEGIC ALIGNMENT:

Council consideration of subdivisions aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 1 Economic Growth & Diversity

Outcome *1 County increases its tax base.*

PILLAR 3 Rural Lifestyle

Outcome *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

ADMINISTRATION RECOMMENDS THAT:

Council approves subdivision application 25-SUB-136, to subdivide a developed 2.02 ha (5.0 ac) country residential lot from a previously subdivided quarter section and consolidate a previously subdivided vacant country residential lot into the remainder of the quarter section, NW 34-59-03-W5.

FORM 1 | APPLICATION FOR SUBDIVISION

MPS FILE NO. 25-SUB-136

DATE RECEIVED: AUG 27 2025

DEEMED COMPLETE: Sept 5, 2025

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

1. Name of registered owner of land to be subdivided Address, Phone Number, and Fax Number
Shayne & Leanne Schneider, Redacted ATIA Sec. 20 Personal Information

2. Name of person authorized to act on behalf of owner (if any) Address, Phone Number, and Fax Number
Don Wilson Surveys Ltd., Nate Wilson, 780-647-2287 Box 4120, Barrhead, AB T7N 1A1

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

ALL ☐ PART ☐ of the 1/4 SEC. 2A & 4 TWP. 181 RANGE 1620995/2422595 WEST OF 242307659+1 MERIDIAN.

Being ALL ☐ PART ☒ of LOT 2A & 4 BLOCK 181 REG. PLAN NO. 1620995/2422595 C.O.T. NO. 242307659+1

Area of the above parcel of land to be subdivided See Tentative plan hectares (acres)

Municipal address (if applicable) 3217 HWY 18

4. LOCATION OF LAND TO BE SUBDIVIDED

a. The land is situated in the municipality of: County of Barrhead

b. Is the land situated immediately adjacent to the municipal boundary? YES ☐ NO ☒

If 'YES', the adjoining municipality is

b. Is the land situated within 1.6 KM of a right-of-way of a highway? YES ☒ NO ☐

If 'YES', the Highway # is: 18

d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES ☐ NO ☒

If 'YES', the name of the water body/course is:

e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES ☐ NO ☒

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)

Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
AG-Agricultural	Country Residential	AG-Agricultural

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)

Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, treed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
Mixed	Mostly open	mixed gray wooded

7. STRUCTURES AND SERVICING

Describe any buildings/structures on the land and whether they are to be demolished or moved.

House with attached garage, shop, 2 protable sheds

Describe the manner of providing water and sewage disposal.

Water Well and Septic Field with holding tanks

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

I, Nate Wilson of Don Wilson Surveys Ltd.

hereby certify that ☐ I am the registered owner OR

☒ I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

Redacted ATIA Sec. 20 Personal
IF LANDOWNER, PLEASE COMPLETE FORM 4
Signature of Landowner

August 21, 2025

Date

Lot 1 - Block 1
Plan 002-3728

S.W. 1/4 Sec.3 - Twp.60 - Rge.3 - W5M

Road Plan 1671 J.Y

Highway 18

Plan 972-4381

Lot 3
Block 1
Plan
162-0994

Lot 4
Block 1
Plan
242-259

N.E. 1/4 SEC.34
TWP.59 - RGE.3 - W5M

Existing Approach #1	Existing Approach #2	Existing Approach #3
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364	365	366

N.E. 1/4 Sec.33
Twp.59 - Rge.3 - W5M

Lot 1
Block 1
Plan 112-2132

Plan
052-102

Remainder

Proposed Lot 6
Block 1
57.54Ha. (142.18Ac.)

Lot 2A
Block 1
Plan 162-0995

Proposed (Proposed Lot 1
Lot 5 as per MPS Report)
Block 1
2.02Ha.
(5.00Ac.)

Approach Locations		
Existing Approach #1	Residential	18.3m = South of S.W. Corner of Lot 1
Existing Approach #2	Residential	77.5m = South of S.W. Corner of Lot 1
Existing Approach #3	Access Road	133.3m = South of S.W. Corner of Lot 1

Area Breakdown		
Area within Lot 2A - Block 1 - Plan 162-0995 for Lot 5	2.02Ha.	5.00Ac.
Area within Lot 2A - Block 1 - Plan 162-0995 for Lot 6	5.83Ha.	138.01Ac.
Area within Lot 4 - Block 1 - Plan 242-2595 for Lot 6	1.62Ha.	4.00Ac.
Total Area Required	59.49Ha.	147.00Ac.

Titled: 59.49 ha (147.0 ac)
Proposed: 2.02 ha (5.0 ac)
Remainder: 57.54 ha (142.18 ac)

34

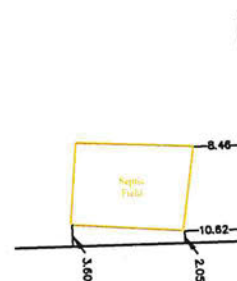
S.W. 1/4 Sec.34 - Twp.59 - Rge.3 - W5M



Detail 'A'
1:500



Detail 'B'
1:400



Detail 'C'
1:1000

DISTANCES ARE IN METRES AND DECIMALS THEREOF
 STATUTORY IRON SURVEY POSTS FOUND SHOWN THUS: . . ●
 PROPOSED LOT BOUNDARY SHOWN THUS: —————
 EDGE OF TREELINE SHOWN THUS: ~~~~~~
 EDGE OF WATER FEATURES SHOWN THUS: - - - -

Abandoned Well Locations with 5m buffer
and 20m Surround shown thus: * * * *

Abandoned Well
AER UC, # 0228920
(RecCertified)

Wells are plotted from Alberta Energy Regulator (AER) information

DON WILSON SURVEYS LTD.
BOX 4120, BARRHEAD, ALBERTA
T7N 1A1 PHONE: (780) 674-2287
FILE: 25328 DATE: AUGUST 15, 2025



Subdivision Report

FILE INFORMATION

File Number: 25-SUB-136
Municipality: County of Barrhead No. 11
Legal: Lot 2A, Block 1, Plan 162-0995 & Lot 4, Block 1, Plan 242-2595
Applicants: Nate Wilson, Don Wilson Surveys
Owners: Shayne & Leanne Schneider

Date Acknowledged: September 5, 2025
Referral Date: September 5, 2025
Decision Due Date: November 4, 2025
Revised Decision Date: N/A
Date of Report: September 29, 2025

Existing Use: Agriculture
Proposed Use: Country Residential
District: Agriculture (A)

Gross Area of Proposed Parcel: 2.02 ha (5.00 ac.)
Area of Remainder: 57.54 ha (142.18 ac.)
Reserve Status: Required for additional area (3rd parcel out)

Soil Rating: 9.0% & 68.0%

1. SITE DESCRIPTION AND ANALYSIS

This proposal is to subdivide a developed 2.02 ha (5.00 ac.) country residential lot from a previously subdivided quarter section and consolidate a previously subdivided vacant country residential lot into the remainder of the quarter section, in the County of Barrhead No. 11.

The subject site is in the eastern portion of the County of Barrhead, approximately 0.8 km (0.5 miles) northeast of the Town of Barrhead and adjacent to Highway 18 (northern boundary). The subject site is adjacent to Range Road 33 (western boundary). Access to the proposed lot and the remainder is from Range Road 33. Access requirements can be met.

From a review of the provincial data, the subject site is not affected by:

- flood way and flood fringe lands (as identified on the provincial Flood Hazard data);
- wetlands identified on the Merged Wetland Inventory or ortho photo analysis;
- an identified historic resource; or

The site may be affected by:

- an abandoned well (Journey Energy Inc);
- a highway (Highway 18);
- pipeline or utility rights of way (P21228-1 & P57170-10);
- an approval, license or registration issued under the Environmental Protection & Enhancement Act for which the Minister of Environment & Protected Areas is responsible (Well).

From the application, the proposed use is “country residential.”

Proposed Lot 1 is developed and is 2.02 ha (5.00 ac.) in area. The proposed lot is adjacent to the western boundary of the quarter section and to Lot 1 Plan 972-4381 (northern boundary) and includes a house, shop, 2 sheds, and a water well. The existing septic system is a septic field PSDS. Access to the proposed lot is from Range Road 33. Any new or existing approach must be up to County standards. Proposed Lot 1 appears suitable for the proposed use (country residential).

The remainder is vacant and contains cultivated lands, treed areas, an abandoned well, and a pipeline and pipeline right-of-way. The remainder will consolidate with the existing Lot 4, Block 1, Plan 242-2595. Access to the remainder is proposed to be from Range Road 33. Any new or existing

approach must be up to County standards. The remainder appears suitable for the proposed use (agriculture).

The County assessment sheets show the subject quarter section as containing 135.00 acres at 68.0% and 5.00 Acres at 9.0%.

In the opinion of the planner, the proposed subdivision of a developed country residential lot from the quarter section should not significantly impact the agricultural capability of the balance of the quarter section. There appear to be reasonable building sites on the proposed lot and on the remainder of the titled area.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead No. 11	• A Land Acquisition Agreement is not required. • Accesses and approaches are not required. • Reserves are required. Valued at \$7,000.00/acre • Property taxes are outstanding. • The proposal conforms to the County's LUB and MDP. • Site is not within 1.5 km of sour gas facility. • Site is within 2 miles of a CFO (2 CFOs).
2. EPEA (Capital Region)	• No response.
3. Alberta Energy Regulator	• No response. • The applicant has indicated that the site is affected by an abandoned well.
4. Transportation & Economic Corridors	• The requirements of Section 18 of the Regulation are not met. The department anticipates minimal impact on the highway from this proposal. Pursuant to Section 20(1) of the Regulation, Transportation and Economic Corridors grants approval for the subdivision authority to vary the requirements of Section 18 of the Regulation. • The requirements of Section 19 are met, therefore no variance is required. • The department expects that the municipality will mitigate the impacts of traffic generated by developments approved on the local road connections to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 618.4 of the Municipal Government Act
5. Canada Post (Mark)	• No response.
6. Pembina Pipeline Corp	• No concerns.
7. Centra Gas Alberta Inc	• No response.
8. Journey Energy Inc	• No concerns.
9. Bell West Inc	• No response.
10. Lemalu Holdings Ltd.	• No response.
11. Town of Barrhead	• No response.
12. FortisAlberta	• No concerns. • No easement required. • FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange the installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make an application for electrical services.
13. Telus Communications	• No concerns.
14. Apex Utilities	• No objections.

	• Please notify Utility Safety Partners at 1-800-242-3447 to arrange for “field locating” should excavations be required within the described area. • We wish to advise that any relocation of existing facilities will be at the expense of the developer and payment of contributions required for new gas facilities will be the responsibility of the developer.
15. Pembina Hills School Division	• No objections. • There is no agreement regarding the allocation of Reserves. • No Reserves requested.
16. Alberta Health Services	• No response.

Adjacent landowners were notified on 5 September 2025. *No comments or concerns were received from adjacent landowners regarding the subdivision.*

3. STATUTORY ANALYSIS

IDP, MDP AND LUB REQUIREMENTS

The subject site is located within the Barrhead Intermunicipal Development Plan Bylaw 02-2020 (IDP). **Section D(1)** indicates that all country residential development shall be in accordance with the County’s MDP. **Therefore, the proposed subdivision conforms to the Intermunicipal Development Plan.**

The subject site is designated “Agriculture” in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. Table 1 in **Section 3.2.3(15)** of the Plan indicates that country residential uses are allowed, with a normal, combined maximum area of 6.0 ha (15.0 ac.) allowed for country residential parcels, and a maximum of 3 country residential parcels and/or fragmented parcels within the quarter section. The proposed subdivision will result in 3 country residential parcel and 1 agricultural parcel within the quarter section for a total of 4 parcels. This is consistent with the maximum parcel density requirement per quarter section in the MDP. The normal maximum area for a developed country residential parcel in the Agricultural Area is 4.05 ha (10.0 ac.), the proposed is 2.02 ha (5.00 ac.). **Section 3.2.3(27)** allows the Subdivision Authority to vary the maximum parcel size for country residential use to allow for a maximum of 17 acres if the additional area is required to ensure the integrity of the farm site. The proposed lot is 2.02 ha (5.00 ac) in size and the total area of country residential parcels within the quarter section will be 6.54 ha (16.16 ac.). The normal maximum of 15 acres is being varied to 17 acres to accommodate an existing farm site. The same variance of up to 17 acres was applied for subdivision file 24-R-886. **Therefore, with a variance to the maximum parcel size in accordance with Section 3.2.3(27), the proposed subdivision may conform to the County’s Municipal Development Plan.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 4-2024* (LUB). Single detached dwellings are allowed. The minimum parcel area for a residential use parcel is 0.4 ha (1.0 ac.). The maximum parcel area for a farmstead separation is normally 6.1 ha (15.0 ac.). The proposed Lot is 2.02 ha (5.00 ac.) and consistent with this regulation. **Therefore, the proposed subdivision conforms to the County’s Land Use Bylaw.**

MGA AND MRS DR REQUIREMENTS

Section 10 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 9 of the *Regulation*. Section 9 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or

erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- | | |
|------------------------|---|
| • topography | • flooding |
| • soil characteristics | • subsidence/erosion |
| • storm water | • accessibility |
| • water supply | • <i>Private Sewage Disposal Systems Regulation</i> |
| • sewage disposal | • use of land in vicinity |
| • solid waste | • other matters |

the proposed subdivision appears satisfactory.

A note following the decision can indicate the Subdivision Authority's indication and satisfy the Regulation in this regard.

Sections 11 through 20 of *Matters Related to Subdivision and Development Regulation* are satisfied.

RESERVES

The proposed subdivision will consolidate the third parcel out of the quarter section with the remainder and subdivide a new country residential parcel. The previous third parcel out had reserves taken in the amount of 0.40 acres. In the opinion of the planner, part of section 663 of the *Municipal Government Act* applies to the proposed and Reserves are due on the additional 1.0 acre of the new country residential parcel.

APPEAL BOARD

The subject site is not in the Green Area and is not within the setback distance to a landfill or wastewater treatment facility.

MPS notes that the site is within the prescribed distance of a highway and determination of the appeal board is affected by s. 678(2)(a)(i)(B).

MPS notes that the Energy Resources Conservation Board (ERCB) and the Alberta Energy and Utilities Board (AEUB) are now the Alberta Energy Regulator (AER). The site does contain facilities with AER license and determination of the appeal board is affected by s. 678(2)(a)(i)(C) of the *Act*. MPS notes we are unable to determine if the subject is site is affected by s. 678(2)(a)(i)(C) of the *Act* with respect to AUC approvals.

MPS viewed the Authorization Viewer and notes that there is an approval, license or registration issued under the Environmental Protection and Enhancement Act for a well which the Minister of Environment & Protected Areas and/or Forestry & Parks is responsible. Determination of the appeal board is affected by s. 678(2)(a)(i)(D) of the *Act*.

The subject site contains facilities with AER licenses, is within the referral distance of a highway, and is affected by an approval, license or registration issued under the Water Act for a Traditional Agricultural User for which the Minister of Environment & Protected Areas and/or Forestry & Parks is responsible, therefore, in our opinion, appeal of the decision is to the Land and Property Rights Tribunal.

4. SUMMARY

The proposed subdivision is for country residential use, and conforms to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. MR
2. Appraisal Fee
3. RPR & Private Sewage Inspection
4. Taxes up to date

5. RECOMMENDATION

That the subdivision application be approved at this time, subject to the following conditions:

1. That in accordance with Sections 661, 666, and 667 of the Municipal Government Act, prior to endorsement of an instrument effecting this plan, money-in-place of Municipal Reserve be provided equal to 10% of the area of the proposed parcel. The amount has been calculated as follows:

Total area of the proposed parcel = 5.00 ac (2.02 ha)

Total area of Municipal Reserve taken for Lot 4, Block 1, Plan 242-2595 = 4.00 ac (1.62 ha)

Total area of the proposed parcel less the Total area of Municipal Reserve taken for Lot 4, Block 1, Plan 242-2595 = 1.00 ac (0.40 ha)

10% of the area of the proposed parcel = 0.10 ac (0.04 ha)

Estimated market value per ac. = \$7,000.000

Money-in-place of reserve = 10% area x market value = \$700.00.

This sum of money shall be forwarded to the County of Barrhead No. 11 and accounted for by them in accordance with Section 671(4) of the Municipal Government Act.

NOTE: The above amount is calculated based on the tentative plan of subdivision submitted to, and conditionally approved by, the Subdivision Authority. All areas are to be verified based on the instrument prepared by an Alberta Land Surveyor prior to paying the amount to the County. If the amount calculated above is incorrect due to a miscalculation in the area of the parcel, and if the wrong amount is paid, final approval of the plan of subdivision may be delayed pending resolution of the outstanding amount.

2. That prior to endorsement the registered owner and/or developer pay the County of Barrhead No. 11 the outstanding appraisal fee of \$100.00.
3. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
 - a. Real Property Report or Building Site Certificate, prepared by an Alberta Land Surveyor, must be submitted. This report shall indicate the location of the improvements, including the private sewage disposal system, potable water sources, shelter belts, driveways, above-ground appurtenances, and the distances between them and demonstrate that all improvements on Proposed Lot 1 comply with the required setbacks from existing and proposed property boundaries; and
 - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on Proposed Lot 1, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.

4. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

TO: COUNCIL**RE: 2025 PUBLIC AUCTION (TAX RECOVERY SALE) – RESERVE BID AND TERMS & CONDITIONS OF SALE**

ISSUE:

Council is required to set the Reserve Bid and Terms & Conditions of Sale for properties scheduled for public auction on December 3, 2025.

BACKGROUND:

- *Municipal Government Act (MGA) Division 8* Recovery of Taxes Related to Land - outlines the rules to be followed by the County in the recovery of taxes.
- June 3, 2025 – Council set the 2025 Public Auction to be December 3, 2025, at 2:00 pm in County of Barrhead Council Chambers and appointed the CAO as auctioneer (Resolution 2025-169).
- July 15, 2025 – Council approved AD-008 Tax Recovery Process Policy which covers responsibilities, and guidelines on tax recovery process including establishing a reserve bid, date of public auction, terms and conditions, and how to proceed with properties not sold at public auction.
- Council is required to set the reserve bid and conditions of sale pursuant to MGA s. 419, AD-008 Tax Recovery Policy, and County Rates & Fees Bylaw.
 - Reserve Bids will be established by an independent appraiser or by County Assessor. CAO and County Assessor will determine most appropriate method.
 - Costs to establish reserve bids will be charged back to tax roll.
 - Terms and Conditions of Sale are listed in Policy AD-008.
- October 15, 2025 – Tax Arrears List and notice of Public Sale was advertised in the *Alberta Gazette* and will be advertised in the *Barrhead Leader* on November 18, 2025.
- Terms and conditions approved by Council as well as all properties on the tax arrears list including the reserve bid will be posted on the County website.

ANALYSIS:

- Tax Recovery Sale in 2025 are for tax rolls that are in tax arrears for **2022, 2023, and 2024**.
- There are currently four (4) properties scheduled for public auction.
 - Process started with ten (10) properties for tax sale. Tax agreements (payment plans) or payment in full have been received on six (6) properties.
- Property owners have up to the date and time of the public auction to pay their tax arrears or the property will be offered for sale.
- An appraisal was obtained for 3 of the properties and conducted by Frost Valuations, a division of; the 4th property market value was estimated by the County's Assessor.

- Estimated market value of each property is:

Roll #	Plan, Block, Lot	Legal	Property Description	Reserve Bid
520111012	Plan 7822943, Lot A	NE 11-60-02-W5	6.03 ac with bungalow style dwelling located approx. 20km NE of Town of Barrhead	\$330,000
527174002	Plan 1221183, Block 1, Lot 3	SW 17-57-02-W5	77.07 ac parcel with dwelling & mobile home, near Lac La Nonne	\$400,000
527174011	Plan 1221183, Block 1, Lot 1	SW 17-57-02-W5	40.08 ac parcel with 3 older mobile homes, arch ribbed Quonset & heated shop, near Lac La Nonne	\$310,000
540164022	Plan 0423590, Block 2, Lot 2	SW 16-60-04-W5	8.01 ac parcel, 8miles NW of Town of Barrhead	\$85,000

- Terms & Conditions of Sale**, as listed in Policy AD-008 Tax Recovery Process Policy:
 - Parcel(s) of land will be offered for sale subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.
 - Property is being offered for sale on an “as is, where is” basis and the County makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the purchaser.
 - Once the property is declared sold at the public auction, the previous owner has no further right to pay the tax arrears.
 - Purchaser shall be required to execute a sale agreement in the form and substance provided by the County of Barrhead.
 - Successful purchaser shall, at the time of sale, make payment in Cash, Certified Cheque or Bank Draft payable to the County of Barrhead as follows:
 - The full purchase price; or
 - A 10% non-refundable deposit and the balance of the purchase price must be paid within 14 business days of the sale.
 - Purchase price determined by auction shall not include GST. For greater clarity, GST will be payable in addition to the purchase price if the sale is GST applicable.
 - Risk of the property lies with the purchaser immediately following the auction.

ADMINISTRATION RECOMMENDS THAT:

Council approve the Reserve Bids, as established by an independent appraiser or County Assessor and as presented, for the four (4) properties scheduled for Public Auction on December 3, 2025.

Council approve the Terms & Conditions of Sale as presented for the 2025 Public Auction scheduled for December 3, 2025.



REQUEST FOR DECISION

NOVEMBER 4, 2025

F

TO: COUNCIL

RE: 2026 JOINT BUDGET – BARRHEAD & DISTRICT TWINNING COMMITTEE

ISSUE:

Joint budgets must be approved by Council for incorporation into the 2026 operating and capital budgets.

BACKGROUND:

- Barrhead & District Twinning Committee is comprised of the following:
 - 1 Councillor County of Barrhead
 - 1 Councillor Town of Barrhead
 - Chamber of Commerce
 - Pembina Hills School Division
 - 3 Public Members
- October 15, 2024 – Council appointed Councillor Preugschas (alternate Councillor Properzi).
- October 28, 2025 – Council approved Deputy Reeve Preugschas (alternate Reeve Munck).
- Town of Barrhead as the unit of authority prepared the joint budget for review and approval at the Twinning Committee meeting.
- June 4, 2024 – Council approved the Barrhead & District Twinning Committee to host the 2027 Twinning Municipalities Conference at a cost of \$5,000 (\$2,500) per municipality.
- September 15, 2025 – Barrhead & District Twinning Committee approved the 2026 Operating Budget and 2027-2029 Financial Plan (attached) and recommended that it be forwarded to respective Councils for ratification.
- October 14, 2025 – Town Council approved the 2026 Operating Budget and 3-year Financial Plan for the Barrhead & District Twinning Committee.

ANALYSIS:

- There is no capital budget associated with the Twinning Committee.
- Budget includes a delegation to Japan in 2026.
 - Delegations & Miscellaneous activities include activities with Japanese delegation to Barrhead in March 2026 and Barrhead to Japan in August 2026 as well as small cultural gifts to participants. Activities are things such as a banquet and cultural activities.
 - Barrhead delegation to Japan must pay their own travel costs, including flights and accommodations.
- Financial plan includes hosting the 2027 Twinned Municipalities Conference as approved.

STRATEGIC ALIGNMENT:

Consideration of the Barrhead & District Twinning Committee budget aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 4: Governance & Leadership

OUTCOME – Council is Transparent & Accountable

GOAL 4.2 County demonstrates open & accountable government

GOAL 4.3 County demonstrates leadership by engaging in collaborative relationships

ADMINISTRATION RECOMMENDS THAT:

Council approve the following as recommended by the Barrhead & District Twinning Committee:

- 2026 Barrhead & District Twinning Committee Operating Budget in the amount of \$8,100 as which includes a contribution of \$4,050 from each municipality.
- 2027-2029 Barrhead & District Twinning Committee proposed 3-year Financial Plan for incorporation into the County's Financial Plan.

	A	B	C	D	E
1	Barrhead & District Twinning Committee 2026 Operating Budget				
2					
3	Approved by Committee: September 15, 2025				
4		2025 BUDGET	2025 PROJECTED	2026 BUDGET	2026 COMMENTS
5					
6	<u>OPERATING REVENUES</u>				
7	General Revenue	-	-	-	
8	Municipal Contribution (Town)	(4,350)	(1,475)	(4,050)	
9	Municipal Contribution (County)	(4,350)	(1,475)	(4,050)	
10	TOTAL TWINNING OPERATING REVENUES	(8,700)	(2,950)	(8,100)	
11					
12	<u>OPERATING EXPENSES</u>				
13	Conference Fees/Memberships	1,200	700	1,200	
14	Postage	100	50	100	
15	Advertising	500	-	500	
16	Meeting Expense	1,000	100	300	
17	Promotion/Gifts	1,000	300	1,000	
18	Delegations & Miscellaneous Activities	3,000	1,800	4,000	Delegation to Japan
19	Miscellaneous/Japanese Garden	700	-	500	(Library, School Rebuild)
20	Mileage/Rentals	1,200	-	500	
21	TOTAL TWINNING OPERATING EXPENDITURES	8,700	2,950	8,100	
22					
23					
24					.

	A	B	C	D	E	F	G
1	Barrhead & District Twinning Committee 2027 to 2029 Operating Plan						
2							
3	Approved by Committee: September 15, 2025						
4		2027 PLAN	2027 COMMENTS	2028 PLAN	2028 COMMENTS	2029 PLAN	2029 COMMENTS
5	OPERATING REVENUES						
6	General Revenue	-		-		-	
7	Municipal Contribution (Town)	(5,560)		(3,670)		(3,680)	
8	Municipal Contribution (County)	(5,560)		(3,670)		(3,680)	
9	TOTAL TWINNING OPERATING REVENUES	(11,120)		(7,340)		(7,360)	
10							
11	OPERATING EXPENSES						
12	Conference Fees/Memberships	5,000	Host Conference	1,200		1,200	
13	Postage	100		100		100	
14	Advertising	500		500		500	
15	Meeting Expense	1,000		1,000		1,000	
16	Promotion/Gifts	500		500		500	
17	Delegation & Miscellaneous Activities	3,000		3,000		3,000	
18	Miscellaneous/Japanese Garden	520		540		560	
19	Mileage/Rentals	500		500		500	
20	TOTAL TWINNING OPERATING EXPENDITURES	11,120		7,340		7,360	



REQUEST FOR DECISION

NOVEMBER 4, 2025



TO: COUNCIL

RE: 2026 JOINT BUDGET – BARRHEAD REGIONAL LANDFILL

ISSUE:

Joint budgets must be approved by Council for incorporation into the 2026 operating and capital budgets and plans.

BACKGROUND:

- Town of Barrhead as the unit of authority prepares the joint budget for review and approval at the Barrhead Regional Landfill Committee meeting.
- Barrhead Regional Landfill Committee is comprised of 2 Councillors from Town of Barrhead and 2 Councillors from the County of Barrhead.
 - October 15, 2024 – Council appointed Councillors Lane and Stoik to the Landfill Committee.
 - October 28, 2025 – Council appointed Councillors Jespersen and Chapman to the Landfill Committee
- October 14, 2025 – Barrhead Regional Landfill Committee reviewed the 2026 Operating and Capital Budgets as well as the 3-year Financial Plan and 10-year Capital Plan and recommended they be presented to the respective Councils for ratification.
- October 28, 2025 – Town Council approved the Barrhead Regional Landfill Services 2026 Operating budget, Capital Budget, 3-year Financial Plan, and 10 Year Capital Plan.

ANALYSIS:

- Barrhead Regional Landfill 2026 Operating Budget includes a contribution from the County of \$104,390 which reflects an increase of \$8,130 over the 2025 Operating Budget.
 - Increase primarily due to increase in salaries and benefits for 1.5% budgeted COLA increase.
 - Tipping fees will increase by 10% per load in 2026 to offset the increased expenditures.
- Barrhead Regional Landfill 2026 Capital Budget includes a contribution from the County of \$nil.
 - 2025 Budget included a Desktop Master Plan at a cost of \$50,000 (County's share = \$25,000) to determine when the existing landfill will reach capacity and where the new landfill cell will go to maximize air space and efficiency.
 - At time of writing, Desktop Master Plan has not been received. Once the Plan is received, Committee will have a better understanding of timing for the installation of a Landfill Scale and when the revised landfill footprint will reach capacity. Once the life of the Landfill is determined and approved by Alberta Environmental Protection (AEP) the Master Plan can be developed to address future needs and expansion (more discussion to follow on this topic).

STRATEGIC ALIGNMENT:

Review and approval of the Barrhead Regional Landfill budgets aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 2 Municipal Infrastructure & Services

Outcome *2 County has the necessary tools & information to deliver programs and services efficiently.*

Goal 2.1 Infrastructure & services balance County capacity with ratepayer needs.

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

Strategy 4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

Goal 4.3 County demonstrates leadership.

Strategy 4.3.1 Engage ICF neighbours to explore opportunities for efficient service delivery & cost sharing.

ADMINISTRATION RECOMMENDS THAT:

Council approve the following as recommended by the Barrhead Regional Landfill Committee:

- 2026 Barrhead Regional Landfill Operating Budget in the amount of \$359,280 which includes a contribution of \$104,390 from each municipality to be incorporated into the County's 2026 Operating Budget.
- Barrhead Regional Landfill 2027-2029 3-year Financial Plan be incorporated into the County's Financial Plan.
- 2026 Barrhead Regional Landfill Capital Budget in the amount of \$nil which includes a contribution of \$nil from each municipality to be incorporated into the County's 2026 Capital Budget.
- Barrhead Regional Landfill 10-year Capital Plan be incorporated into the County's Capital Plan.

	A	B	C	D	E	F	G
1	BARRHEAD REGIONAL LANDFILL 2026 OPERATING BUDGET						
2							
3	Approved by Committee: October 14, 2025						
4					2026		
5		2025	2025 YTD	2025	PROPOSED	2025/2026	
6		<u>BUDGET</u>	<u>TO OCT 6/25</u>	<u>PROJECTED</u>	<u>BUDGET</u>	<u>BUDGET DIFF</u>	
7	OPERATING REVENUES						2026 COMMENTS
8	LANDFILL - TIPPING FEES	(129,000)	(74,070.00)	(105,000.00)	(130,000)	(1,000)	Increase by 10% per load in 2026.
9	LANDFILL - RECYCLE/OTHER REVENUES	(18,000)	(7,225.20)	(18,000.00)	(20,500)	(2,500)	Electronics 5,000, Metal 10,000, Roundup Grant 4,000, Paint Recycling - 1,500
10	LANDFILL - MUNICIPAL GRANT (TOWN)	(96,260)	(64,661.60)	(103,800.00)	(104,390)	(8,130)	
11	LANDFILL - MUNICIPAL GRANT (COUNTY)	(96,260)	(72,195.00)	(103,800.00)	(104,390)	(8,130)	
12	TOTAL LANDFILL OPERATING REVENUES	(339,520)	(218,151.80)	(330,600.00)	(359,280)	(19,760)	
13							
14							
15					2026		
16		2025	2025 YTD	2025	PROPOSED	2025/2026	
17	OPERATING EXPENDITURES	<u>BUDGET</u>	<u>TO OCT 6/25</u>	<u>PROJECTED</u>	<u>BUDGET</u>	<u>BUDGET DIFF</u>	2026 COMMENTS
18							
19	LANDFILL - SALARIES	130,390	106,219.49	138,000.00	144,000	13,610	Includes 1.5% COLA increase
20	LANDFILL - LOCAL AUTHORITIES PENSION	11,070	8,784.65	11,400.00	12,380	1,310	
21	LANDFILL - CANADA PENSION PLAN	7,230	5,841.10	7,400.00	7,930	700	
22	LANDFILL - EMPLOYMENT INSURANCE	2,000	1,964.69	2,500.00	2,540	540	
23	LANDFILL - AUMA BENEFITS	10,760	8,226.17	10,700.00	15,580	4,820	
24	LANDFILL - WORKERS COMPENSATION	2,200	1,429.47	2,600.00	2,400	200	
25	LANDFILL - TRAINING & DEVELOPMENT	1,400	1,562.52	1,600.00	1,400	-	
26	LANDFILL - TRAVEL & SUBSISTANCE	1,000	70.07	100.00	1,000	-	
27	LANDFILL - MEMBERSHIPS	600	250.00	250.00	250	(350)	AB Care Membership - 250
28	LANDFILL - TELEPHONE	1,700	937.87	1,260.00	1,300	(400)	
29	LANDFILL - ADVERTISING	1,000	-	500.00	1,000	-	
30	LANDFILL - CONSULTING SERVICES	15,000	10,949.09	15,000.00	15,000	-	Normal 15,000 Groundwater Monitoring & Reporting
31	LANDFILL - BUILDING MAINT.	3,500	494.59	1,000.00	3,000	(500)	Normal 3,000
32	LANDFILL - COMPACTOR 816F2 MAINTENANCE	10,000	11,831.67	13,000.00	10,000	-	Starting to show its age, will require increased repairs
33	LANDFILL - 2023 JOHN DEERE LOADER	3,500	2,906.76	3,500.00	3,500	-	Normal - 3,500 (new loader)
34	LANDFILL - 2004 CHEV 1/2 TON TRUCK	12,000	51.35	1,000.00	12,000	-	Normal - 2,000, Transmission - 10,000
35	LANDFILL - HIRED EQUIPMENT, METAL/OIL REMOVAL	60,000	26,029.20	60,000.00	60,000	-	Landfill Cover 60,000
36	LANDFILL - INSURANCE	7,270	7,038.90	7,040.00	7,750	480	
37	LANDFILL - MATERIALS & SUPPLIES	6,500	3,638.55	6,000.00	6,500	-	Normal 3,500, Gravel 3,000

	A	B	C	D	E	F	G
1	BARRHEAD REGIONAL LANDFILL 2026 OPERATING BUDGET						
2							
3	Approved by Committee: October 14, 2025						
4					2026		
5		2025	2025 YTD	2025	PROPOSED	2025/2026	
6		<u>BUDGET</u>	<u>TO OCT 6/25</u>	<u>PROJECTED</u>	<u>BUDGET</u>	<u>BUDGET DIFF</u>	
38	LANDFILL - TOXIC ROUNDUP	16,000	18,288.37	18,300.00	18,500	2,500	Roundup 16,000, Advertising 2,500
39	LANDFILL - GASOLINE & DIESEL	30,500	16,110.50	24,000.00	27,500	(3,000)	
40	LANDFILL - PERSONAL PROT./ HEALTH&WELLNESS	1,050	772.17	1,050.00	1,050	-	Health & Wellness 500, Misc 550
41	LANDFILL - GAS UTILITIES	2,300	1,341.77	2,100.00	2,300	-	
42	LANDFILL - POWER UTILITIES	2,250	1,382.31	2,000.00	2,100	(150)	
43	LANDFILL - BANK CHARGES	<u>300</u>	<u>253.18</u>	<u>300.00</u>	<u>300</u>	<u>-</u>	Debit/Credit Card Fees
44	TOTAL LANDFILL OPERATING EXPENDITURES	339,520	236,374.44	330,600.00	359,280	19,760	
45							
46							
47							
48							
49							.

	A	B	C	D	E	F	G
1	BARRHEAD REGIONAL LANDFILL 2027 TO 2029 OPERATING PLAN						
2							
3	Approved by Committee: October 14, 2025						
4							
5		2027		2028		2029	
6		PLAN	2027 COMMENTS	PLAN	2028 COMMENTS	PLAN	2029 COMMENTS
7	OPERATING REVENUES						
8	LANDFILL - TIPPING FEES	(143,000)	Increase by 10%	(157,300)	Increase by 10%	(173,030)	Increase by 10%
9	LANDFILL - RECYCLE/OTHER REVENUES	(20,500)	Electronics 5,000, Metal 10,000, Roundup Grant 4,000, Paint Recycling - 1,500	(20,500)	Electronics 5,000, Metal 10,000, Roundup Grant 4,000, Paint Recycling - 1,500	(20,500)	Electronics 5,000, Metal 10,000, Roundup Grant 4,000, Paint Recycling - 1,500
10	LANDFILL - MUNICIPAL GRANT (TOWN)	(96,900)		(93,580)		(89,640)	
11	LANDFILL - MUNICIPAL GRANT (COUNTY)	(96,900)		(93,580)		(89,640)	
12	TOTAL LANDFILL OPERATING REVENUES	(357,300)		(364,960)		(372,810)	
13							
14							
15		2027		2028		2029	
16	OPERATING EXPENDITURES	PLAN	2027 COMMENTS	PLAN	2028 COMMENTS	PLAN	2028 COMMENTS
17	LANDFILL - SALARIES	146,880	Includes 2% increase	149,820	Includes 2% increase	152,820	Includes 2% increase
18	LANDFILL - LOCAL AUTHORITIES PENSION	12,630		12,890		13,150	
19	LANDFILL - CANADA PENSION PLAN	8,090		8,250		8,420	
20	LANDFILL - EMPLOYMENT INSURANCE	2,590		2,640		2,690	
21	LANDFILL - AUMA BENEFITS	15,890		16,210		16,530	
22	LANDFILL - WORKERS COMPENSATION	2,500		2,600		2,700	
23	LANDFILL - TRAINING & DEVELOPMENT	1,450		1,500		1,550	
24	LANDFILL - TRAVEL & SUBSISTANCE	1,000		1,000		1,000	
25	LANDFILL - MEMBERSHIPS	250	AB Care Membership - 250	250	AB Care Membership - 250	250	AB Care Membership - 250
26	LANDFILL - TELEPHONE	1,340		1,380		1,420	
27	LANDFILL - ADVERTISING	1,000		1,000		1,000	
28	LANDFILL - CONSULTING SERVICES	15,000	Normal 15,000 Groundwater Monitoring & Reporting	15,000	Normal 15,000 Groundwater Monitoring & Reporting	15,000	Normal 15,000 Groundwater Monitoring & Reporting
29	LANDFILL - BUILDING MAINT.	3,100	Normal 3,100	3,200	Normal 3,200	3,300	Normal 3,300
30	LANDFILL - COMPACTOR 816F2 MAINTENANCE	11,000		12,000		13,000	

	A	B	C	D	E	F	G
1	BARRHEAD REGIONAL LANDFILL 2027 TO 2029 OPERATING PLAN						
2							
3	Approved by Committee: October 14, 2025						
4							
5		2027		2028		2029	
6		PLAN	<u>2027 COMMENTS</u>	PLAN	<u>2028 COMMENTS</u>	PLAN	<u>2029 COMMENTS</u>
31	LANDFILL - 2023 JOHN DEERE LOADER	3,500		3,500		3,500	
32	LANDFILL - 2004 CHEV 1/2 TON TRUCK	2,000	Normal - 2,000	2,000	Normal - 2,000	2,000	Normal - 2,000
33	LANDFILL - HIRED EQUIPMENT	60,000	Landfill Cover 60,000	60,000	Landfill Cover 60,000	60,000	Landfill Cover 60,000
34	LANDFILL - INSURANCE	8,150		8,550		8,980	
35	LANDFILL - MATERIALS & SUPPLIES	6,600	Normal 3,600, Gravel 3,000	6,700	Normal 3,700, Gravel 3,000	6,800	Normal 3,800, Gravel 3,000
36	LANDFILL - TOXIC ROUNDUP	19,500	Roundup 16,500, Advertising 3,000	20,000	Roundup 17,000, Advertising 3,000	20,500	Roundup 17,500, Advertising 3,000
37	LANDFILL - GASOLINE & DIESEL	28,880		30,320		31,840	
38	LANDFILL - PERSONAL PROT./ HEALTH&WELLNESS	1,100	Health & Wellness 500, Misc 600	1,150	Health & Wellness 500, Misc 650	1,200	Health & Wellness 500, Misc 700
39	LANDFILL - GAS UTILITIES	2,370		2,440		2,510	
40	LANDFILL - POWER UTILITIES	2,160		2,220		2,290	
41	LANDFILL - BANK CHARGES	<u>320</u>		<u>340</u>		<u>360</u>	
42	TOTAL LANDFILL OPERATING EXPENDITURES	357,300		364,960		372,810	
43							
44							
45							
46							
47							
48			.		.		.

	A	B	C	D	E	F	G
1	BARRHEAD REGIONAL LANDFILL 2026 LANDFILL CAPITAL BUDGET						
2							
3	Approved by Committee: October 14, 2025						
4						BUDGET	
5		2025	2025 YTD TO	2025	PROPOSED	DIFF	
6	LANDFILL CAPITAL REVENUES	<u>BUDGET</u>	<u>Oct 6/25</u>	<u>PROJECTED</u>	<u>2026 BUDGET</u>	<u>2025/2026</u>	<u>COMMENTS</u>
7	LANDFILL - SALE OF FIXED ASSET	-	-	-	-	-	
8	LANDFILL - MUNICIPAL CONTRIBUTION (TOWN)	(37,500)	-	(37,500)	-	37,500	
9	LANDFILL - MUNICIPAL CONTRIBUTION (COUNTY)	<u>(37,500)</u>	<u>-</u>	<u>(37,500)</u>	<u>-</u>	<u>37,500</u>	
10	TOTAL LANDFILL CAPITAL REVENUES	(75,000)	-	(75,000)	-	75,000	
11							
12						BUDGET	
13		2025	2025 YTD TO	2025	PROPOSED	DIFF	
14	LANDFILL CAPITAL EXPENDITURES	<u>BUDGET</u>	<u>Oct 6/25</u>	<u>PROJECTED</u>	<u>2026 BUDGET</u>	<u>2025/2026</u>	<u>COMMENTS</u>
15	NETTING	25,000	-	25,000	-	(25,000)	
16	DESKTOP MASTER PLAN	<u>50,000</u>	<u>37,305.75</u>	<u>50,000</u>	<u>-</u>	<u>(50,000)</u>	
17	TOTAL LANDFILL CAPITAL EXPENDITURES	75,000	37,305.75	75,000	-	(75,000)	
18							
19							
20							
21							
22							.

	A	G	H	I	J	K	L	M	N	O	P
1	BARRHEAD REGIONAL LANDFILL 10 YEAR CAPITAL PLAN	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035 & Future
2	Approved by Committee: October 14, 2025										
3											
4	LANDFILL										
5	Desktop Master Plan										
6	Landfill Scale		150,000								
7	Landfill Netting										
8	Compactor 816F2 (2031)						425,000				
9	2023 Landfill Crawler Loader								750,000		
10	Equipment Storage/Recycle Building (2035)										500,000
11	Recycled Oil Shed (2035)										20,000
12	Recycled Paint Shed (2035)										5,000
13	Chemical Shed (2035)										40,000
14	Operator Building (2035)	-	-	-	-	-	-	-	-	-	80,000
15		-	150,000	-	-	-	425,000	-	750,000	-	645,000
16											
17											
18											
19				.							



REQUEST FOR DECISION

NOVEMBER 4, 2025



TO: COUNCIL

RE: 2026 JOINT BUDGET – FCSS

ISSUE:

Joint budgets must be approved by Council for incorporation into the 2026 operating and capital budgets. A delegation will present the FCSS budget to Council.

BACKGROUND:

- FCSS is a partnership between the Town and County to leverage provincial funding with a 3 year agreement signed for January 1, 2023 – December 31, 2025.
 - New agreement set for January 1, 2026 – December 31, 2028, is not yet fully executed and reflects an insignificant change from the 3rd year of the current agreement.
- Provincial FCSS funding allocation for 2025 was \$329,616.96 of which approximately 59% is attributed to the population of the County of Barrhead.
- Funding formula for FCSS requires the Town and County to jointly contribute 20% of eligible expenses to the FCSS budget; the Province contributes 80%.
- FCSS prepared a 2026 Operating budget (attached) of \$937,283.
- October 28, 2025 - Town Council approved the 2026 FCSS operating budget as presented.

ANALYSIS:

- 2026 contribution required from local government as per the agreement with the province is \$82,404, with each municipality contributing an equal share of \$41,202.
- Both municipalities have historically exceeded the required contribution to receive the provincial grant. County's contribution over the past 5 years is presented below:

2019	\$61,000
2020	\$61,000
2021	\$61,000
2022	\$68,500
2023	\$75,500
2024	\$77,149
2025	\$77,149
2026 request	\$77,149

- 2026 operating budget as presented by FCSS requires funding from County and Town at \$77,149 each (no change from prior year)

- FCSS does not prepare a 3-year financial plan.

STRATEGIC ALIGNMENT:

Consideration of the joint 2026 FCSS Operating Budget aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

Strategy 4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

Goal 4.3 County demonstrates leadership.

Strategy 4.3.1 Engage ICF neighbours to explore opportunities for efficient service delivery & cost sharing.

ADMINISTRATION RECOMMENDS THAT:

Council consider the 2026 FCSS operating budget of \$937,283 with the County contribution of \$77,149 to be included in the County 2026 Operating budget.

Barrhead & District Family & Community Support Services
Profit & Loss Budget Overview
January through December 2021

		2026 Budget	2025 Budget
80/20 2025 Budget		January -December	Jan - Dec 25
Income			
4000	General Program Fees		
4001	Rental Income	\$ 1,500.00	\$ 6,250.00
4002	General Program Fees:Service/Fee Income	\$ 30.00	\$ 22.00
4101	Seniors Programing Revenue:55 Plus Dinner Revenue	\$ 6,500.00	\$ 6,500.00
4102			\$ 2,000.00
4104	Connecting Living Well Grant	\$ -	\$ -
4200	Home Support Revenue	\$ 15,000.00	\$ 17,000.00
4300	Community Development Donations	\$ -	\$ -
4301	Community Development:Volunteer Appreciation	\$ 1,200.00	\$ 1,200.00
4302	Community Development:Compass	\$ -	\$ -
4303			\$ -
4600	Youth Programing Revenue	\$ 2,500.00	\$ 2,500.00
4701	Community Program Grants:Casino Funding Grant	\$ -	\$ -
4702	Community Program Grants:Community Grant Funding	\$ 10,000.00	\$ 25,000.00
4703	Community Program Grants:Family Violence Resource	\$ 2,000.00	\$ 6,200.00
4800	Community Reimbursable	\$ 50,000.00	\$ 50,000.00
4810	FRN Reimbursable	\$ 90,000.00	\$ 90,000.00
4920-600	Community Reimbursable:Transportaion Reimbursement	\$ 50,500.00	\$ 15,000.00
4900-700	Thrift Store Reimbursement	\$ 146,792.68	
	Interest Income	\$ 1,400.00	\$ 1,800.00
Total 80/ 20 Program Revenues		\$ 377,422.68	\$ 223,472.00
Grants , Subsidys & Contracts Programs Revenue			
4404	Woodlands County Funding	\$ 58,000.00	\$ 58,000.00
4500	Grants (Federal, Provincial,Other)	\$ -	\$ -
4501	Grants (Federal, Provincial,Other):Grant- CRA Tax Program	\$ 1,845.00	\$ 1,845.00
4502	Grants (Federal, Provincial,Other):Grant- Conference & Travel	\$ 1,100.00	\$ 2,750.00
4503-112	Grants (Federal, Provincial,Other):Reaching Home Grant	\$ 15,000.00	\$ 15,000.00
			\$ -
Total Grant Programs Revenue		\$ 75,945.00	\$ 77,595.00
4400	80/20 Provincial Municipal Funding		
4401	80/20 Provincial Municipal Funding:80/20 Provincial Funding	\$ 329,616.96	\$ 329,616.96
4402	80/20 Provincial Municipal Funding:80/20 County Funding	\$ 77,148.96	\$ 77,148.96
4403	80/20 Provincial Municipal Funding:80/20 Town Funding	\$ 77,148.96	\$ 77,148.96
Total Municipal/Provincial Funding		\$ 483,914.88	\$ 483,914.88
Total Income		\$ 937,282.56	\$ 784,981.88
Staffing Cost			
EI Premium Reduction Rebate			
Payroll Expenses		\$ 50,400.72	\$ 42,005.01
Salaries		\$ 607,906.36	\$ 477,502.02
5110	WCB Premiums		\$ -
WCB Volunteers			\$ -
WCB Premiums - Other		\$ 12,097.34	\$ 9,502.29
5200	Human Resources	\$ 5,000.00	\$ 15,000.00
Total Premiums		\$ 675,404.41	\$ 544,009.32
Benefits		\$ 12,158.15	\$ 17,298.42
Total Staffing Cost		\$ 687,562.56	\$ 561,307.74

Barrhead & District Family & Community Support Services
Profit & Loss Budget Overview
January through December 2021

80/20 2025 Budget		2026 Budget	2025 Budget
		January -December	Jan - Dec 25
General Operating Expenses			
6001	Operating Expenses:Building Rent	\$ 54,800.00	\$ 42,500.00
6002	Operating Expenses:Utilities & Water	\$ 28,800.00	\$ 24,000.00
6003	Operating Expenses:Phone & Internet	\$ 7,895.00	\$ 7,400.00
6004	Operating Expenses:Insurance	\$ 10,500.00	\$ 5,000.00
6005	Operating Expenses:Accounting Subscriptions	\$ 3,240.00	\$ 2,000.00
6006	Operating Expenses:Audit Accounting Fees	\$ 14,500.00	\$ 14,500.00
6007	Dues and Subscriptions	\$ 7,800.00	\$ 7,800.00
6008	Legal and professional fees	\$ 15,000.00	\$ 13,900.00
6100	General Administrative Expenses		\$ -
6101	Board General Expenses	\$ 1,500.00	\$ -
6102	Advertising/Promotional	\$ 5,000.00	\$ 6,650.00
6103	Courier & Postage	\$ 1,750.00	\$ 1,150.00
6104	IT Support and Services	\$ 3,500.00	\$ 3,500.00
6105	Office Materials & Supplies	\$ 2,750.00	\$ 750.00
6106	Stationary & Printing	\$ -	\$ 1,500.00
6107	Janitorial Supplies & Service	\$ 1,400.00	\$ 1,250.00
6108	Shipping, Freight, and Delivery	\$ -	\$ -
6109	Interest & Bank Charges paid	\$ 450.00	\$ 300.00
6110	Health & Safety	\$ 525.00	\$ 525.00
6112	Shredding Services	\$ 1,550.00	\$ 1,000.00
6113	Equipment & Electronics	\$ 1,200.00	\$ 1,200.00
6200	Materials and Supplies		\$ -
6201	Program Materials & Supplies	\$ 19,500.00	\$ 22,700.00
6202	Events & Offsite Promotion	\$ 5,500.00	\$ 5,500.00
6203	Venue & Equipment rental	\$ 5,500.00	\$ 4,100.00
6204	Program Guest Facilitators	\$ 7,500.00	\$ 7,500.00
6205	Senior's Pantry	\$ 1,000.00	\$ 1,500.00
6206	Chill Zone Pantry 106	\$ 1,000.00	\$ 1,500.00
6207	Compass Program Expenses 102	\$ -	\$ 504.14
6208	CVTTP Tax Program 103	\$ 1,845.00	\$ 1,845.00
6209	Sagess Supplies	\$ 500.00	\$ 500.00
6210	Program Pantry	\$ 5,050.00	\$ 4,500.00
6300	General Maintenance		\$ -
6301	General Maintenance:Building Maintenance	\$ 1,500.00	\$ 1,500.00
6302	General Maintenance:Vehicle Maintenance	\$ 1,050.00	\$ 1,000.00
6303	General Maintenance:Computer & Equipment Maintenance	\$ 165.00	\$ -
6400	Staff Expenses		\$ -
6401	Training & Development	\$ 10,200.00	\$ 9,000.00
6402	Travel & Subsistence	\$ 9,250.00	\$ 11,000.00
6403	Community Capacity Building Meetings	\$ 500.00	\$ 500.00
6404	Staff Development Meeting	\$ 2,000.00	\$ 3,200.00
6405	Staff Expenses:Staff Appreciation	\$ 1,500.00	\$ 1,500.00
6408	Mental Health & Well Being	\$ 7,000.00	\$ 6,000.00
6409	Conference Expenses	\$ 3,500.00	\$ 1,200.00
6410	Volunteer Appreciation 102	\$ 3,500.00	\$ 3,700.00
Total Expense		\$ 249,720.00	\$ 223,674.14
Net Income		\$ 0.00	\$ -0.00

Barrhead & District Family & Community Support Services
Profit & Loss Budget Overview
January through December 2021

		2026 Budget	2025 Budget
80/20 2025 Budget		January -December	Jan - Dec 25
Income			
4000	General Program Fees		
4001	Rental Income	\$ 1,500.00	\$ 6,250.00
4002	General Program Fees:Service/Fee Income	\$ 30.00	\$ 22.00
4101	Seniors Programing Revenue:55 Plus Dinner Revenue	\$ 6,500.00	\$ 6,500.00
4102			\$ 2,000.00
4104	Connecting Living Well Grant	\$ -	\$ -
4200	Home Support Revenue	\$ 15,000.00	\$ 17,000.00
4300	Community Development Donations	\$ -	\$ -
4301	Community Development:Volunteer Appreciation	\$ 1,200.00	\$ 1,200.00
4302	Community Development:Compass	\$ -	\$ -
4303			\$ -
4600	Youth Programing Revenue	\$ 2,500.00	\$ 2,500.00
4701	Community Program Grants:Casino Funding Grant	\$ -	\$ -
4702	Community Program Grants:Community Grant Funding	\$ 10,000.00	\$ 25,000.00
4703	Community Program Grants:Family Violence Resource	\$ 2,000.00	\$ 6,200.00
4900	Community Reimbursable	\$ 50,000.00	\$ 50,000.00
4910	FRN Reimbursable	\$ 90,000.00	\$ 90,000.00
4920-600	Community Reimbursable:Transportaion Reimbursement	\$ 50,500.00	\$ 15,000.00
4900-700	Thrift Store Reimbursement	\$ 146,792.68	
	Interest Income	\$ 1,400.00	\$ 1,800.00
Total 80/ 20 Program Revenues		\$ 377,422.68	\$ 223,472.00
Grants , Subsidys & Contracts Programs Revenue			
4404	Woodlands County Funding	\$ 58,000.00	\$ 58,000.00
4500	Grants (Federal, Provincial,Other)	\$ -	\$ -
4501	Grants (Federal, Provincial,Other):Grant- CRA Tax Program	\$ 1,845.00	\$ 1,845.00
4502	Grants (Federal, Provincial,Other):Grant- Conference & Travel	\$ 1,100.00	\$ 2,750.00
4503-112	Grants (Federal, Provincial,Other):Reaching Home Grant	\$ 15,000.00	\$ 15,000.00
			\$ -
Total Grant Programs Revenue		\$ 75,945.00	\$ 77,595.00
4400	80/20 Provincial Municipal Funding		
4401	80/20 Provincial Municipal Funding:80/20 Provincial Funding	\$ 329,616.96	\$ 329,616.96
4402	80/20 Provincial Municipal Funding:80/20 County Funding	\$ 77,148.96	\$ 77,148.96
4403	80/20 Provincial Municipal Funding:80/20 Town Funding	\$ 77,148.96	\$ 77,148.96
Total Municipal/Provincial Funding		\$ 483,914.88	\$ 483,914.88
Total Income		\$ 937,282.56	\$ 784,981.88
Staffing Cost			
EI Premium Reduction Rebate			
Payroll Expenses		\$ 50,400.72	\$ 42,005.01
Salaries		\$ 607,906.36	\$ 477,502.02
5110	WCB Premiums		\$ -
WCB Volunteers			\$ -
WCB Premiums - Other		\$ 12,097.34	\$ 9,502.29
5200	Human Resources	\$ 5,000.00	\$ 15,000.00
Total Premiums		\$ 675,404.41	\$ 544,009.32
Benefits		\$ 12,158.15	\$ 17,298.42
Total Staffing Cost		\$ 687,562.56	\$ 561,307.74

Barrhead & District Family & Community Support Services
Profit & Loss Budget Overview
January through December 2021

		2026 Budget	2025 Budget
80/20 2025 Budget		January -December	Jan - Dec 25
General Operating Expenses			
6001	Operating Expenses:Building Rent	\$ 54,800.00	\$ 42,500.00
6002	Operating Expenses:Utilities & Water	\$ 28,800.00	\$ 24,000.00
6003	Operating Expenses:Phone & Internet	\$ 7,895.00	\$ 7,400.00
6004	Operating Expenses:Insurance	\$ 10,500.00	\$ 5,000.00
6005	Operating Expenses:Accounting Subscriptions	\$ 3,240.00	\$ 2,000.00
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6007	Dues and Subscriptions	\$ 7,800.00	\$ 7,800.00
6008	Legal and professional fees	\$ 15,000.00	\$ 13,900.00
6100	General Administrative Expenses		\$ -
6101	Board General Expenses	\$ 1,500.00	\$ -
6102	Advertising/Promotional	\$ 5,000.00	\$ 6,650.00
6103	Courier & Postage	\$ 1,750.00	\$ 1,150.00
6104	IT Support and Services	\$ 3,500.00	\$ 3,500.00
6105	Office Materials & Supplies	\$ 2,750.00	\$ 750.00
6106	Stationary & Printing	\$ -	\$ 1,500.00
6107	Janitorial Supplies & Service	\$ 1,400.00	\$ 1,250.00
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6202	Events & Offsite Promotion	\$ 5,500.00	\$ 5,500.00
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6204	Program Guest Facilitators	\$ 7,500.00	\$ 7,500.00
6205	Senior's Pantry	\$ 1,000.00	\$ 1,500.00
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6207	Compass Program Expenses 102	\$ -	\$ 504.14
6208	CVTP Tax Program 103	\$ 1,845.00	\$ 1,845.00
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6300	General Maintenance		\$ -
6301	General Maintenance:Building Maintenance	\$ 1,500.00	\$ 1,500.00
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6303	General Maintenance:Computer & Equipment Maintenance	\$ 165.00	\$ -
6400	Staff Expenses		\$ -
6401	Training & Development	\$ 10,200.00	\$ 9,000.00
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6410	Volunteer Appreciation 102	\$ 3,500.00	\$ 3,700.00
Total Expense		\$ 249,720.00	\$ 223,674.14
Net Income		\$ 0.00	-\$ 0.00



REQUEST FOR DECISION

NOVEMBER 4, 2025

I

TO: COUNCIL

RE: 2026 JOINT BUDGET - BARRHEAD REGIONAL FIRE SERVICES & EMERGENCY RESPONSE CENTRE

ISSUE:

Joint budgets must be approved by Council for incorporation into 2026 Operating and Capital budgets as well as Financial and Capital Plans.

BACKGROUND:

- Barrhead Regional Fire Services (BRFS) Committee is comprised of 2 Councillors from the Town of Barrhead, 2 Councillors from the County of Barrhead and a public member from each municipality.
 - October 15, 2024 - Council for the County of Barrhead appointed Deputy Reeve Schatz, Councillor Properzi (Alternate – Councillor Kleinfeldt) and Mr. Ivan Kusal as the County's public member of the BRFS Committee.
 - October 28, 2025 - Council for the County of Barrhead appointed Councillor Chapman and Councillor Ellwein (Alternate – Councillor Bergsma) to the BRFS Committee.
- Town of Barrhead as the unit of authority prepared the joint budget for review and approval at the BRFS Committee.
- October 8, 2025 – BRFS Committee reviewed the 2026 Operating and Capital Budgets as well as the 3-year Financial Plans and 10-year Capital Plans for the BRFS and the Emergency Response Centre (ERC) (attached) and recommended they be presented to the respective Councils for ratification.
- October 14, 2025 – Town Council approved the 2026 Operating and Capital Budgets as well as the 3-year Financial Plans and 10-year Capital Plans for the BRFS and the Emergency Response Centre (ERC) as presented.

ANALYSIS:

- BRFS 2026 Operating Budget includes the following contributions from the County of Barrhead and reflects an increase of \$19,240 over the 2025 Operating budget contributions from the County:
 - Fire Fighting Fees (in the County) - \$150,000
 - Ambulance Assists (in the County) - \$25,000
 - Guardian & Dispatch Fees - \$28,480
 - 50% of Net Operating Costs for Barrhead Regional Fire Services - \$350,180

Total = \$553,660

- Increase in operating budget is primarily due to biennial attendance at the FDIC International Conference for Fire & Rescue Professionals, as well as cola and merit increases for firefighting personnel.
- BRFs 2026 Capital Budget requires a contribution of \$8,000 from the County of Barrhead for the purchase AFRRCs Radios.
- ERC 2026 Operating Budget includes a contribution from the County of \$28,450 which reflects a decrease of \$250 over the 2025 Operating Budget contribution from the County.
- ERC 2026 Capital Budget includes a contribution from the County of \$13,450 for the onsite training facility and boiler replacement. BRFs was successful in obtaining a grant to offset the required contributions from each municipality for the onsite training facility.

STRATEGIC ALIGNMENT:

Review and approval of the Barrhead Regional Fire Services and Emergency Response Center budgets aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 2 Municipal Infrastructure & Services

Outcome *2 County has the necessary tools & information to deliver programs and services efficiently.*

Goal 2.1 Infrastructure & services balance County capacity with ratepayer needs.

PILLAR 3 Rural Lifestyle

Outcome *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

Goal 3.3 Rural character and community safety is preserved by providing protective & enforcement services.

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

Strategy 4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

Goal 4.3 County demonstrates leadership.

Strategy 4.3.1 Engage ICF neighbours to explore opportunities for efficient service delivery & cost sharing.

ADMINISTRATION RECOMMENDS THAT:

Council approve the following as recommended by the BRFS Committee:

- 2026 BRFS Operating Budget of \$1,047,220 which includes County estimated operational contribution of \$553,660 be incorporated into the County's 2026 Operating Budget.
- 2026 ERC Operating Budget of \$56,900 which includes a contribution from each municipality of \$28,450 be incorporated into County's 2026 Operating Budget.
- 2026 BRFS Capital Budget of \$16,000 which includes a contribution from each municipality of \$8,000 be incorporated into County's 2026 Capital Budget.
- 2026 ERC Capital Budget of \$31,900 which includes grant revenue of \$5,000 and a contribution from each municipality of \$13,450 be incorporated into the County's 2026 Capital Budget.
- 3-year Financial Plan for BRFS for incorporation into the County's Financial Plan
- 3-year Financial Plan for ERC for incorporation into the County's Financial Plan.
- 10-year Capital Plan for BRFS & Emergency Response Centre for incorporation into the County's Capital Plan.

	C	D	E	F	G	H	I
1	BARRHEAD REGIONAL FIRE SERVICES 2026 OPERATING BUDGET						
2							
3	Approved by Committee: October 8, 2025						
4		2025 Budget	2025 YTD TO OCT 1/25	2025 PROJECTED	Proposed 2026 Budget	Budget Diff 2025/2026	2026 Comments
5	<u>FIRE REVENUES</u>						
6	1-141000 - Sale of Goods & Services	150	-	150.00	150	-	Normal 150
7	1-141013 - Mutual Aid Fees	2,750	2,750.00	2,750.00	2,750	-	Birch Cove - 2,750 (2025 to 2026 - 2,750, 2021 to 2024 - 2,500, was 2,000 prior to that)
8	1-141014 - Fire Fighting Fees - Other	1,500	229,999.10	230,000.00	1,500	-	Other Fire Fighting, Mutual Aid, In 2025 BFS assisted Swan Hills and Red Earth with wildfires
9	1-141018 - Rescue Services	50,000	57,030.75	60,000.00	60,000	10,000	MVA/Rescues
10	1-159000 - Revenues From Own Source	11,000	11,310.01	12,000.00	12,000	1,000	Includes MFR funding approx \$11,000
11	1-159001 - Reimbursements	1,000	1,405.00	1,410.00	1,400	400	WCB Rebate, Grizzly Trail Reimbs, etc.
12	1-185000 - County - Fire Fighting Fees	170,000	66,324.77	100,000.00	150,000	(20,000)	Fire Fighting responses/costs billed to municipality
13	1-185002 - Operational Contribution - County	312,170	156,085.00	366,758.00	350,180	38,010	
14	1-185003 - Town - Fire Fighting Fees	25,000	15,236.25	25,000.00	25,000	-	Fire Fighting responses/costs billed to municipality
15	1-185004 - Town - Dispatch	10,300	5,175.40	10,350.00	10,580	280	Town portion of dispatch
16	1-185005 - Operational Contribution - Town	312,170	156,085.00	366,759.00	350,180	38,010	50% remaining deficit - Operational Costs
17	1-185006 - County - Ambulance Assists	25,000	23,100.00	25,000.00	25,000	-	
18	1-185007 - Town - Ambulance Assists	28,000	24,475.00	30,000.00	30,000	2,000	
19	1-185008 - County - Guardian/Dispatch	27,250	13,811.28	27,680.00	28,480	1,230	County portion guardian fees, mileage, dispatch, hired equip.
20		976,290	762,787.56	1,257,857.00	1,047,220	70,930	
21							
22		2025 Budget	2025 YTD TO OCT 1/25	2025 PROJECTED	Proposed 2026 Budget	Budget Diff 2025/2026	2026 Comments
23	<u>FIRE EXPENSES</u>						
24	2-211000 - Salaries	313,050	252,847.58	325,000.00	325,950	12,900	Includes 1.5% COLA, Merit
25	2-213001 - AUMA Fire Fighter Insurance Benefits	1,500	1,480.00	1,480.00	1,500	-	
26	2-213100 - Local Authorities Pension P	30,070	23,025.71	29,950.00	31,220	1,150	
27	2-213200 - Canada Pension Plan	15,000	18,438.86	25,000.00	22,200	7,200	
28	2-213300 - Employment Insurance	8,300	7,527.36	10,500.00	9,660	1,360	
29	2-213500 - AUMA Benefits	23,510	15,704.05	20,460.00	21,500	(2,010)	FT Benefits plus EAP for Firefighters
30	2-213600 - Workers Compensation	8,500	8,608.82	12,400.00	10,000	1,500	Higher salaries for past 2 years due to provincial fires, has an effect on WCB
31	2-214800 - Training & Development	35,000	2,003.88	20,000.00	26,000	(9,000)	Training 1001, 1002, 1041, 1021, 1031, 1035, 1051, IAPD, ICS, First Aid, BABEM (majority of members trained to certain level).

	C	D	E	F	G	H	I
1	BARRHEAD REGIONAL FIRE SERVICES 2026 OPERATING BUDGET						
2							
3	Approved by Committee: October 8, 2025						
4		2025 Budget	2025 YTD TO OCT 1/25	2025 PROJECTED	Proposed 2026 Budget	Budget Diff 2025/2026	2026 Comments
32	2-215900 - Firefighters Salaries	210,250	217,835.52	350,000.00	242,250	32,000	Fire Fighter Fees and minimum hours - 213,150 (Fire Fighter Fee Pay Schedule increased 1.5%), Practice and Meetings, Standby Summer, Year Round Standby Additional Weekends - 19,500, Honorariums Captains - 4 X 12 mths X \$200 = 9,600
33	2-215902 - Guardians	7,000	4,323.66	7,000.00	7,000	-	
34	2-221100 - Travel & Subsistence	8,000	2,336.00	8,000.00	28,000	20,000	Normal 3,000, AB Fire Chiefs Conv (2) - 5,000, IFDIC Conference - 20,000
35	2-221110 - Mileage/Internet (Guardians) - County	6,500	5,952.90	7,000.00	7,000	500	
36	2-221400 - Memberships	1,200	500.00	800.00	900	(300)	AB Fire Chiefs Membership (2) - 400, Misc - 500
37	2-221500 - Freight	250	25.81	250.00	250	-	
38	2-221600 - Postage	400	353.12	400.00	480	80	
39	2-221700 - Telephone, Internet, Cable	8,000	4,810.75	7,000.00	8,000	-	Phones, fax, Internet, cells
40	2-222000 - Advertising/Subscriptions	750	-	750.00	750	-	
41	2-223200 - Legal/Prof. Fees	4,000	-	-	4,000	-	
42	2-223600 - Town Dispatch Contract	10,300	5,175.40	10,350.00	10,580	280	4,580 @ 2.31/capita in 2026
43	2-223601 - County Dispatch Contract	13,750	6,837.64	13,680.00	13,980	230	6,051 @ 2.31/capita in 2026
44	2-224001 - IT Maintenance, Materials	20,860	8,389.86	20,860.00	17,510	(3,350)	Internet Upgrades and monthly costs - 4,000, Monthly Subscriptions - 2,660, Fire Pro - 3,300, Responding App 1,200, Hardware Maint/Support, Software, Licensing, Antivirus - 6,350
45	2-225300 - Equipment Maintenance	3,500	793.85	1,500.00	3,500	-	
46	2-225304 - 2015 Hazmat Trailer	100	-	-	100	-	Normal - 100
47	2-225501 - 1950 Mercury Fire Truck	100	-	-	100	-	Normal - 100
48	2-225505 - 2014 Kenworth Water Tender	2,000	4,432.16	6,000.00	5,000	3,000	Normal - 5,000 (2025 included alarm repairs and chute seal)
49	2-225506 - 2007 Pierce Platform Tower 6	11,900	6,940.09	10,000.00	11,900	-	Normal - 5,400, Pump Test - 1,500, Aerial Testing - 5,000
50	2-225507 - 2020 Rapid Attack Truck (RAT)	1,000	780.92	1,000.00	1,000	-	Normal - 1,000
51	2-225508 - 2011 Freightliner Fire Truck	4,000	4,136.11	4,500.00	4,000	-	Normal - 4,000 (2025 included brake repairs)
52	2-225509 - 2012 Polaris 6 X 6, Trailer	2,500	-	1,000.00	2,500	-	Normal - 2,500
53	2-225511 - 2019 Dodge	3,000	2,782.34	3,000.00	3,000	-	Normal - 3,000

	C	D	E	F	G	H	I
1	BARRHEAD REGIONAL FIRE SERVICES 2026 OPERATING BUDGET						
2							
3	Approved by Committee: October 8, 2025						
4		2025 Budget	2025 YTD TO OCT 1/25	2025 PROJECTED	Proposed 2026 Budget	Budget Diff 2025/2026	2026 Comments
54	2-225512 - 2024 Chevrolet Silverado 1 Ton	3,000	3,931.66	4,000.00	3,000	-	Normal - 3,000 (2025 included new tires and air bag suspension)
55	2-225533 - 2006 Freightliner M2Truck	1,500	432.95	1,500.00	1,500	-	County to decide what is happening with this truck
56	2-225533 - 2025 Rosenbauer	2,000	-	-	3,000	1,000	Normal - 1,500, Pump Testing - 1,500
57	2-225534 - 2008 Freightliner Tanker	2,500	3,407.17	5,000.00	5,000	2,500	Normal - 5,000
58	2-225537 - 2021 Fort Garry Fire Engine	4,000	12,920.27	14,000.00	6,500	2,500	Normal - 5,000, Pump Testing - 1,500 (2025 included Supervac Fan, Mister & Mount, offset by revenue from Grizzly Trail)
59	2-225900 - Contracted Services	15,000	-	15,000.00	15,000	-	
60	2-226301 - Hired Equipment	500	1,225.00	1,500.00	500	-	
61	2-226302 - Hired Equipment - County	500	209.30	500.00	500	-	
62	2-226303 - Equipment Lease - SCBA	26,130	24,888.11	24,900.00	24,900	(1,230)	SCBA Lease Actual Cost (Lease to 2030)
63	2-227102 - Radio License	1,520	1,556.94	1,560.00	1,590	70	
64	2-227400 - Insurance	32,350	28,683.81	30,000.00	32,900	550	
65	2-251000 - Materials & Supplies	7,000	5,809.55	7,000.00	7,000	-	
66	2-251004 - Communication Repair & Maintenance	8,000	-	2,000.00	8,000	-	Normal Repairs - 3,000, Replacements - 5,000
67	2-251005 - Air Cylinders/SCBA Packs	10,000	8,095.83	9,000.00	10,000	-	Normal - 2,500 for Compressor Service & Bi-Annual air monitoring, misc, mask replacements - 6,000, mask bags - 1,500
68	2-251006 - Equip. Replace - Hoses, Nozzles, Foam	12,000	-	5,000.00	12,000	-	Foam & Extinguisher Recharge - 6,000, Nozzles & Hoses - 6,000 and foam store build-up
69	2-251007 - Equip. Replace - Turn Out Gear, Etc.	36,000	23,095.95	30,000.00	36,000	-	Turnout gear (pants, boots, helmets, gloves, etc.) - 5,800 per set/per person
70	2-251008 - Fire Preven Material & Supplies	3,000	1,770.24	3,000.00	3,000	-	Normal - 3,000
71	2-251009 - Public Safety Materials & Suppl.	1,000	-	500.00	1,000	-	Normal - 1,000
72	2-251010 - Firefighter Appreciation	2,500	485.84	2,500.00	2,500	-	
73	2-251011 - Bulk Water For Trucks	3,500	1,325.16	3,000.00	3,500	-	Bulk water for Trucks
74	2-251012 - Rescue Materials & Supplies	7,500	-	2,000.00	7,500	-	
75	2-251013 - Uniforms	10,500	9,512.08	10,500.00	10,500	-	
76	2-251200 - Personal Protection/Health & Wellness	1,000	384.66	1,000.00	1,000	-	Health & Wellness - 750, Other - 250
77	2-251500 - Gasoline/Diesel/Oil/Grease	31,000	18,937.62	29,000.00	31,000	-	
78	2-275000 - Contribution to County	-	-	78,758.00	-	-	2025 Truck Billable Costs - \$4,650 (Swan Hills), \$152,867.50 (Red Earth)

	C	D	E	F	G	H	I
1	BARRHEAD REGIONAL FIRE SERVICES 2026 OPERATING BUDGET						
2							
3	Approved by Committee: October 8, 2025						
4		2025 Budget	2025 YTD TO OCT 1/25	2025 PROJECTED	Proposed 2026 Budget	Budget Diff 2025/2026	2026 Comments
79	2-276200 - Contribution to Capital	-	-	78,759.00	-	-	
80		976,290	752,714.53	1,257,857.00	1,047,220	70,930	
81							
82							
83		<u>Summary of 2026 Budget Changes over 2025 Budget</u>					
84							
85		Salaries, Benefits, Firefighter Fees, Conference, Travel				65,300	Salary increase by 1.5%, IFDIC Conference in 2026
86		Phones, Dispatch, IT, Freight, Advertising				(2,760)	Decrease in IT
87		Rescue Supp, Insurance, Materials & Supplies, Gasoline, Equipment & Vehicle Maintenance				8,390	Increased Maintenance
88						70,930	Overall Budget - Higher by 7.3% over 2024

	A	B	C	D	E	F	G
1	BARRHEAD REGIONAL FIRE SERVICES 2026 EMERGENCY RESPONSE CENTRE OPERATING BUDGET						
2							
3	Approved by Committee: October 8, 2025						
4					Proposed	BUDGET	
5		2025	2025 YTD	2025	2026	DIFF	
6	ERC OPERATING REVENUES:	BUDGET	TO OCT 1/25	PROJECTED	BUDGET	2025/2026	2026 COMMENTS
7							
8	ERC - MUNICIPAL CONTRIBUTION (TOWN)	(28,700)	-	(23,820.00)	(28,450)	(250)	
9	ERC - MUNICIPAL CONTRIBUTION (COUNTY)	(28,700)	(14,350.00)	(23,820.00)	(28,450)	(250)	
10							
11	TOTAL ERC OPERATING REVENUES	(57,400)	(14,350.00)	(47,640.00)	(56,900)	(500)	
12							
13					Proposed	BUDGET	
14		2025	2025 YTD	2025	2026	DIFF	
15	ERC OPERATING EXPENDITURES:	BUDGET	TO OCT 1/25	PROJECTED	BUDGET	2024/2025	2026 COMMENTS
16							
17	ERC - GROUNDS MAINTENANCE	3,000	-	3,000.00	3,000	-	Snow Removal, Grass Cutting
18	ERC - BUILDING MAINTENANCE GENERAL	10,000	1,187.18	2,500.00	8,000	(2,000)	
19	ERC - CUSTODIAL CONTRACT	10,150	6,766.64	10,150.00	10,300	150	
20	ERC - ALARM LEASE	320	536.03	540.00	450	130	
21	ERC - BUILDING & LIABILITY INSURANCE	11,530	11,373.60	11,400.00	12,500	970	
22	ERC - MATERIALS & SUPPLIES GENERAL	1,500	39.99	500.00	1,500	-	
23	ERC - JANITOR/CLEANING SUPPLIES	1,000	461.80	750.00	1,000	-	
24	ERC - TOWN UTILITIES	1,800	1,542.89	1,850.00	1,900	100	
25	ERC - GAS UTILITIES	7,000	4,232.72	6,850.00	7,150	150	
26	ERC - POWER UTILITIES	11,100	6,775.50	10,100.00	11,100	-	
27							
28	TOTAL ERC OPERATING EXPENDITURES	57,400	32,916.35	47,640.00	56,900	(500)	
29							
30							
31							

	A	B	C	D	E	F
1	BARRHEAD REGIONAL FIRE SERVICES 2026 FIRE CAPITAL BUDGET					
2						
3						
4	Approved by Committee: October 8, 2025					
5			2025	PROPOSED	BUDGET DIFF	
6		<u>2025 BUDGET</u>	<u>PROJECTED</u>	<u>2026 BUDGET</u>	<u>2025/2026</u>	<u>COMMENTS</u>
7	FIRE CAPITAL REVENUES					
8	Sale of Fixed Assets	-	-	-	-	
9	Town of Barrhead Contribution	(425,000)	(425,000.00)	(8,000)	417,000	
10	County of Barrhead Contribution	(425,000)	(425,000.00)	(8,000)	417,000	
11	TOTAL CAPITAL REVENUES	(850,000)	(850,000.00)	(16,000)	834,000	
12						
13						
14			2025	PROPOSED	BUDGET DIFF	
15		<u>2025 BUDGET</u>	<u>PROJECTED</u>	<u>2026 BUDGET</u>	<u>2025/2026</u>	<u>COMMENTS</u>
16	FIRE CAPITAL EXPENSES					
17	2025 Rosenbauer Commercial Fire Engine	850,000	850,000.00	-	(850,000)	
18	AFRRCS Radios	-	-	16,000	16,000	
19	TOTAL CAPITAL EXPENSES	850,000	850,000.00	16,000.00	(834,000)	
20						
21						
22						
23						
24						

	A	B	C	D	E	F
1	BARRHEAD REGIONAL FIRE SERVICES 2026 ERC CAPITAL BUDGET					
2						
3	Approved by Committee: October 8, 2025					
4						
5				PROPOSED	BUDGET	
6		2025	2025	2026	DIFF	
7	ERC CAPITAL REVENUES:	BUDGET	PROJECTED	BUDGET	2025/2026	COMMENTS
8						
9	ERC - Revenue from Own Source	(5,000)	-	(5,000)	-	Training Grounds Grant carried over from 2024
10	ERC - Municipal Contribution (County)	(3,450)	-	(13,450)	(10,000)	
11	ERC - Municipal Contribution (Town)	(3,450)	-	(13,450)	(10,000)	
12	TOTAL ERC CAPITAL REVENUES	(11,900)	-	(31,900)	(20,000)	
13						
14						
15				PROPOSED	BUDGET	
16		2025	2025	2026	DIFF	
17	ERC CAPITAL EXPENDITURES:	BUDGET	PROJECTED	BUDGET	2025/2026	COMMENTS
18						
19	On-Site Training Facility	11,900	-	11,900	-	
20	Boilers	-	-	20,000	20,000	
21	TOTAL ERC CAPITAL EXPENDITURES	11,900	-	31,900	20,000	
22						
23						
24						
25						
26						

	A	B	C	D	E	F	G
1	BARRHEAD REGIONAL FIRE SERVICES						
2	2027 to 2029 OPERATING PLAN						
3	Approved by Committee: October 8, 2025						
4		2027 PLAN	2027 COMMENTS	2028 PLAN	2028 COMMENTS	2029 PLAN	2029 COMMENTS
5	OPERATING REVENUES						
6	Revenue from Sale of Air, Misc.	(150)	Normal 150	(150)	Normal 150	(150)	Normal 150
7	Mutual Aid	(2,750)	Birch Cove 2,750 as of 2025, (2,500 from 2021 to 2024, 2,000 from 2018 to 2020, 1,500 from 2013 to 2017, 1,000 from 2007 to 2012, prior 500)	(2,750)	Birch Cove 2,750 as of 2025, (2,500 from 2021 to 2024, 2,000 from 2018 to 2020, 1,500 from 2013 to 2017, 1,000 from 2007 to 2012, prior 500)	(3,000)	Birch Cove 3,000 as of 2029, (2,750 from 2025 to 2028, 2,500 from 2021 to 2024, 2,000 from 2018 to 2020, 1,500 from 2013 to 2017, 1,000 from 2007 to 2012, prior 500)
8	Fire Fighting/Rescue Services - Other	(1,500)	Other Fire Fighting, Mutual Aid	(1,500)	Other Fire Fighting, Mutual Aid	(1,500)	Other Fire Fighting, Mutual Aid
9	Rescue Services - Prov.	(60,000)	MVA/Rescues	(60,000)	MVA/Rescues	(60,000)	MVA/Rescues
10	Revenues from Own Source	(12,000)	Includes MFR funding approx \$11,000	(12,000)	Includes MFR funding approx \$11,000	(12,000)	Includes MFR funding approx \$11,000
11	Reimbursements (WCB)	(1,400)	WCB Rebate	(1,400)	WCB Rebate	(1,400)	WCB Rebate
12	Fire Fighting Fees - County	(150,000)	Fire Fighting/Reponses - costs billed to municipality	(150,000)	Fire Fighting/Reponses - costs billed to municipality	(150,000)	Fire Fighting/Reponses - costs billed to municipality
13	Operational Contrib. - County	(349,800)	50% remaining deficit - operational costs	(371,850)	50% remaining deficit - operational costs	(371,900)	50% remaining deficit - operational costs
14	Fire Fighting Fees - Town	(25,000)	Fire Fighting/Reponses - costs billed to municipality	(25,000)	Fire Fighting/Reponses - costs billed to municipality	(25,000)	Fire Fighting/Reponses - costs billed to municipality
15	Dispatch - Town	(10,760)	Town portion of dispatch	(10,990)	Town portion of dispatch	(11,220)	Town portion of dispatch
16	Operational Contrib. - Town	(349,800)	50% remaining deficit - operational costs	(371,850)	50% remaining deficit - operational costs	(371,900)	50% remaining deficit - operational costs
17	Ambulance Assists - County	(25,000)		(25,000)		(25,000)	
18	Ambulance Assists - Town	(30,000)		(30,000)		(30,000)	
19	Guardian/Dispatch - County	(28,220)	County portion guardian fees, mileage, dispatch	(28,520)	County portion guardian fees, mileage, dispatch	(28,820)	County portion guardian fees, mileage, dispatch
20	GRAND TOTAL FIRE REVENUES	(1,046,380)		(1,091,010)		(1,091,890)	
21							
22							
23	OPERATING EXPENSES	2027 PLAN	2027 COMMENTS	2028 PLAN	2028 COMMENTS	2029 PLAN	2029 COMMENTS
24	Salaries	332,470	Inc. 2% COLA	339,110	Inc. 2% COLA	345,900	Inc. 2% COLA
25	Fire Fighter Insurance Benefits	1,520		1,540		1,560	
26	Local Authorities Pension Plan	31,980		32,750		33,550	
27	Canada Pension Plan	22,640		23,090		23,550	
28	Employment Insurance	9,850		10,050		10,250	
29	AUMA Benefits	20,020		20,090		20,170	
30	Workers Compensation	9,000		9,200		9,200	
31	Training & Development	26,500	Training 1001, 1002, 1041, 1021, 1031, 1035, 1051, IAPD, ICS, First Aid, BABEM (majority of members trained to certain level)	27,000	Training 1001, 1002, 1041, 1021, 1031, 1035, 1051, IAPD, ICS, First Aid, BABEM (majority of members trained to certain level)	27,500	Training 1001, 1002, 1041, 1021, 1031, 1035, 1051, IAPD, ICS, First Aid, BABEM (majority of members trained to certain level)
32	Fire Fighters Salaries	246,510	Fire Fighter Fees, and minimum hours - 217,410, (Fire Fighter Fee Pay Schedule increased 2%), Practice & Meetings, Standby Summer, Year Round Standby Additional weekends - 19,500, Honorariums Captains - 4 X 12 mths X \$200 = 9,600	250,860	Fire Fighter Fees, and minimum hours - 221,760, (Fire Fighter Fee Pay Schedule increased 2%), Practice & Meetings, Standby Summer, Year Round Standby Additional weekends - 19,500, Honorariums Captains - 4 X 12 mths X \$200 = 9,600	255,300	Fire Fighter Fees, and minimum hours - 226,200, (Fire Fighter Fee Pay Schedule increased 2%), Practice & Meetings, Standby Summer, Year Round Standby Additional weekends - 19,500, Honorariums Captains - 4 X 12 mths X \$200 = 9,600
33	Guardian Fees - County	7,000		7,000		7,000	
34	Travel & Subsistance, Mileage	8,000	Normal 3,000, AB Fire Chiefs Conv (2) - 5,000	30,000	Normal 3,000, AB Fire Chiefs Conv (2) - 5,000, IFDIC Travel Chief and 2 firefighters 22,000 (last IFDIC in 2026)	8,000	Normal 3,000, AB Fire Chiefs Conv (2) - 5,000
35	Guardian Mileage/Internet - County	7,000		7,000		7,000	
36	Memberships	900	AB Fire Chiefs Membership (2) - 400, Misc - 500	900	AB Fire Chiefs Membership (2) - 400, Misc - 500	900	AB Fire Chiefs Membership (2) - 400, Misc - 500

	A	B	C	D	E	F	G
1	BARRHEAD REGIONAL FIRE SERVICES 2027 to 2029 OPERATING PLAN						
2							
3	Approved by Committee: October 8, 2025						
4		2027 PLAN	2027 COMMENTS	2028 PLAN	2028 COMMENTS	2029 PLAN	2029 COMMENTS
37	Freight	280		300		320	
38	Postage	500		530		560	
39	Telephone	8,240	Phones, fax, Internet, cells	8,490	Phones, fax, Internet, cells	8,740	Phones, fax, Internet, cells
40	Advertising/Subscriptions	770		790		810	
41	Legal	4,000		4,000		4,000	
42	Dispatch Contract - Town	10,760	4,580 @ est 2.35/capita in 2027	10,990	4,580 @ est 2.40/capita in 2028	11,220	4,580 @ est 2.45/capita in 2029
43	Dispatch Contract - County	14,220	6,051 @ est 2.35/capita in 2027	14,520	6,051 @ est 2.40/capita in 2028	14,820	6,051 @ est 2.45/capita in 2029
44	IT Equipment Maint. - Hardware, Software	18,700	Computer/IT - 4,000, Fire Pro - 3,400, Responding App 1,300, Monthly Subscriptions - 3,000, Hardware Maint/Support, Software, Licensing, Antivirus 7,000	20,100	Computer/IT - 4,500, Fire Pro - 3,500, Responding App 1,400, Monthly Subscriptions - 3,200, Hardware Maint/Support, Software, Licensing, Antivirus 7,500	21,500	Computer/IT - 5,000, Fire Pro - 3,600, Responding App 1,500, Monthly Subscriptions - 3,400, Hardware Maint/Support, Software, Licensing, Antivirus 8,000
45	Equipment Maintenance General	3,700		3,900		4,100	
46	2015 Hazmat Trailer	100	Normal 100	100	Normal 100	100	Normal 100
47	1950 Mercury Fire Truck (Unit 01)	100	Normal 100	100	Normal 100	100	Normal 100
48	2014 Kenworth Water Tender (Unit 05)	5,100	Normal 5,100	5,200	Normal 5,200	5,300	Normal 5,300
49	2007 Pierce Platform Tower #6	12,100	Normal 5,600, Pump Test - 1,500, Aerial Testing - 5,000	12,300	Normal 5,800, Pump Test - 1,500, Aerial Testing - 5,000	12,500	Normal 6,000, Pump Test - 1,500, Aerial Testing - 5,000
50	2020 Rapid Attack Truck - R.A.T. (Unit 07)	1,100	Normal 1,100	1,200	Normal 1,200	1,300	Normal 1,300
51	2011 Freightliner Fire Truck (Unit 08)	4,100	Normal 4,100	4,200	Normal 4,200	4,300	Normal 4,300
52	2012 Polaris Ranger 6 x 6, trailer (Unit 09)	2,600	Normal 2,600	2,700	Normal 2,700	2,800	Normal 2,800
53	2019 Dodge	3,100	Normal 3,100	3,200	Normal 3,200	3,300	Normal 3,300
54	2024 Chevrolet Silverado 1 Ton	3,100	Normal 3,100	3,200	Normal 3,200	3,300	Normal 3,300
55	2006 Freightliner M2 Truck (Unit 33)	1,500	County to decide what is happening with this truck	1,500	County to decide what is happening with this truck	1,500	County to decide what is happening with this truck
56	2025 Rosenbauer (Unit 33)	3,100	Normal - 1,600, Pump Testing - 1,500	3,200	Normal - 1,700, Pump Testing - 1,500	3,300	Normal - 1,800, Pump Testing - 1,500
57	2008 Freightliner Tanker (Unit 34)	5,200	Normal 5,200	5,400	Normal 5,400	5,600	Normal 5,600
58	2021 Fort Garry Fire Engine (Unit 37)	6,700	Normal 5,200, Pump testing 1,500	6,900	Normal 5,400, Pump testing 1,500	7,100	Normal 5,600, Pump testing 1,500
59	Contracted Service - Town Admin	15,000		15,000		15,000	
60	Hired Equipment - Town	500		500		500	
61	Hired Equipment - County	500		500		500	
62	Equipment Lease - SCBA	24,900	SCBA equipment lease	24,900	SCBA equipment lease	24,900	SCBA equipment lease
63	Radio License	1,620		1,640		1,660	
64	Insurance	34,550		36,280		38,090	
65	Materials & Supplies General	7,200		7,400		7,600	
66	Communication Repairs/Replacement	8,100	Normal Repairs - 3,100, Replacements - 5,000	8,200	Normal Repairs - 3,200, Replacements - 5,000	8,300	Normal Repairs - 3,300, Replacements - 5,000
67	Air Cylinders/SCBA Packs	10,100	Normal - 2,600 for Compressor Service & Bi- Annual air monitoring, misc, mask replacements - 6,000, mask bags - 1,500	10,200	Normal - 2,700 for Compressor service & bi- annual air monitoring, misc, Mask replacements 6,000, Mask bags 1,500	10,300	Normal - 2,800 for Compressor service & bi- annual air monitoring, misc, Mask replacements 6,000, Mask bags 1,500
68	Equip. Replacement - Hoses, nozzles, foam	12,100	Foam & extinguisher recharge - 6,050 Nozzles & Hoses - 6,050 and foam store build up	12,200	Foam & extinguisher recharge - 6,100 Nozzles & Hoses - 6,100 and foam store build up	12,300	Foam & extinguisher recharge - 6,150 Nozzles & Hoses - 6,150 and foam store build up
69	Equip. Replacement - Turn Out Gear, etc.	37,000	Turnout gear (pants, boots, helmets, gloves, etc) - 5,900 per set/per person	38,000	Turnout gear (pants, boots, helmets, gloves, etc) - 6,000 per set/per person	39,000	Turnout gear (pants, boots, helmets, gloves, etc) - 6,100 per set/per person
70	Fire Prevention Materials & Supplies	3,000	Normal 3,000	3,000	Normal 3,000	3,000	Normal 3,000
71	Public Safety Materials & Supplies	1,100	Normal 1,100	1,200	Normal 1,200	1,300	Normal 1,300
72	Firefighter Appreciation Events	2,500		2,500		2,500	

	A	B	C	D	E	F	G
1	BARRHEAD REGIONAL FIRE SERVICES 2027 to 2029 OPERATING PLAN						
2							
3	Approved by Committee: October 8, 2025						
4		2027 PLAN	2027 COMMENTS	2028 PLAN	2028 COMMENTS	2029 PLAN	2029 COMMENTS
73	Water - Trucks	3,500	Bulk water for Trucks	3,500	Bulk water for Trucks	3,500	Bulk water for Trucks
74	Rescue Materials & Supplies General	7,700	Normal 4,200, Bail out kits 3,500	7,900	Normal 4,400, Bail out kits 3,500	8,100	Normal 4,600, Bail out kits 3,500
75	Uniforms	11,000		11,500		12,000	
76	Personal Prot./Health & Wellness	1,000	Health & Wellness - 750, Other - 250	1,000	Health & Wellness - 750, Other - 250	1,000	Health & Wellness - 750, Other - 250
77	Gasoline/Diesel	32,550		34,180		35,890	
78	GRAND TOTAL FIRE EXPENSES	1,046,380		1,091,010		1,091,890	

	A	B	C	D	E	F	G
1	BARRHEAD REGIONAL FIRE SERVICES 2027 to 2029 EMERGENCY RESPONSE CENTRE OPERATING PLAN						
2							
3	Approved by Committee: October 8, 2025						
4							
5		2027		2028		2029	
6	<u>ERC OPERATING REVENUES:</u>	<u>PLAN</u>	<u>COMMENTS</u>	<u>PLAN</u>	<u>COMMENTS</u>	<u>PLAN</u>	<u>COMMENTS</u>
7							
8	ERC - MUNICIPAL CONTRIBUTION (TOWN)	(29,320)		(30,250)		(31,200)	
9	ERC - MUNICIPAL CONTRIBUTION (COUNTY)	____(29,320)		____(30,250)		____(31,200)	
10							
11	TOTAL ERC OPERATING REVENUES	(58,640)		(60,500)		(62,400)	
12							
13							
14		2027		2028		2029	
15	<u>ERC OPERATING EXPENDITURES:</u>	<u>PLAN</u>	<u>COMMENTS</u>	<u>PLAN</u>	<u>COMMENTS</u>	<u>PLAN</u>	<u>COMMENTS</u>
16							
17	ERC - GROUNDS MAINTENANCE	3,100		3,200		3,300	
18	ERC - BUILDING MAINTENANCE GENERAL	8,100		8,200		8,300	
19	ERC - CUSTODIAL CONTRACT	10,450		10,600		10,750	
20	ERC - ALARM LEASE	470		490		510	
21	ERC - BUILDING & LIABILITY INSURANCE	13,130		13,790		14,480	
22	ERC - MATERIALS & SUPPLIES GENERAL	1,600		1,700		1,800	
23	ERC - JANITOR/CLEANING SUPPLIES	1,100		1,200		1,300	
24	ERC - TOWN UTILITIES	1,960		2,020		2,080	
25	ERC - GAS UTILITIES	7,310		7,530		7,760	
26	ERC - POWER UTILITIES	____11,420		____11,770		____12,120	
27							
28	TOTAL ERC OPERATING EXPENDITURES	58,640		60,500		62,400	
29							
30							
31			.		.		.

	A	B	H	I	J	K	L	M	N	O	P	Q
1		Fire & ERC 10 Year Capital Plan										
3			2026	2027	2028	2029	2030	2031	2032	2033	2034	2035 & Future
4												
5		23 Fire & ERC										
6		2301 Fire										
7		2301-Fire - 0001 - 2019 Dodge - Command 1 Truck (2028)			150,000							
8		2301-Fire - 0002 - 2024 Chev Silverado - Command 2 Truck (2034)									130,000	
9		2301-Fire - 0003 - 2025 Rosenbauer - Engine 33 (2045)										1,200,000
10		2301-Fire - 0004 - 2021 Fort Garry Fire Engine - Eng. 37 (2040)										800,000
11		2301-Fire - 0005 - 2011 Freightliner Rescue 8 (2035)										900,000
12		2301-Fire - 0006 - 2008 Freightliner Fire Truck - Tender 34 (2031)						350,000				
13		2301-Fire - 0007 - 2014 Kenworth Water Tender - Tender 5 (2038)										350,000
14		2301-Fire - 0008 - 2020 RAT 1 (2030)					250,000					
15		2301-Fire - 0009 - 2012 Polaris Side By Side - Wildland 1 (2030)					40,000					
16		2301-Fire - 0010 - 2007 Pierce Platform - Tower 6 (2032)							1,500,000			
17		2301-Fire - 0011 - AFRRCS Radios	16,000	16,000								
18		2303-ERC - 0002 - ERC - Training Facility	11,900									
19		2303-ERC - 0006 - ERC Roofing										80,000
20		2303-ERC - 0007 - ERC - Boilers	20,000									
21		Total	47,900	16,000	150,000		290,000	350,000	1,500,000		130,000	3,330,000



REQUEST FOR DECISION

NOVEMBER 4, 2025

J

TO: COUNCIL

RE: 2026 BARRHEAD PUBLIC LIBRARY LOCAL APPROPRIATION

ISSUE:

2026 Local Appropriation from the Barrhead Public Library must be approved by Council for incorporation into the 2026 County Operating budget.

Ms. Lindsey Turnbull, Barrhead Public Library Director, is scheduled as a delegate to review the 2026 Library budget with Council.

BACKGROUND:

- Barrhead Library Board includes 1 member of Council from each of the County and Town of Barrhead plus 7 public members.
 - October 15, 2024 – Councillor Kleinfeldt appointed to Barrhead Public Library
 - October 28, 2025 – Councillor Chapman appointed to Barrhead Public Library
- October 21, 2025 – Barrhead Public Library Board approved the 2026 Barrhead Library Budget.
 - Barrhead Public Library Budget includes the Neerlandia Public Library
- County cannot approve the Library budget; Council can only approve the Local Appropriation.
- Additional resource attached – *Introduction to Public Library Services in Alberta: Understanding the Role of Municipal Council (Alberta Public Library Services Branch, Fall 2023)*

ANALYSIS:

- Based on the 2021 Federal Census, funding comes from:
 - Town population 4,320 – 42%
 - County population 5,877 – 58%
- Funding from the County and Town is based on a per capita rate:
 - For Library Boards to receive full provincial funding, municipal appropriation must be at least \$3.52 per capita (minimum municipal contribution allowed is \$2.00 per capita)
 - Municipal Affairs funding provided to the library is \$5.60 per capita plus a \$9,000 operating grant (no change since 2023)
 - Town and County also contribute 50% of utilities for Barrhead Public Library.
- Total 2026 Library budget is \$452,518 (attached).
 - Funding per capita for Town & County increased to \$29.00 per capita (\$24.00 prior year) reflecting a 19.8% increase from 2025
 - Due to timing in preparation of their budgets, Neerlandia Library budget reflects a per capita rate of \$24.00 not the \$29.00 per capita reflected in the total Barrhead Library budget. Other items remaining the same, Neerlandia Library budget will be at a surplus of \$6,465.
 - Utilities contribution provided by each of the Town & County is \$7,500 (no change)

- The following table reflects County contributions for past 7 years and the requested appropriation:

Year	County Per Capita Funding	Utilities (County's share)	County's Total Contribution	% Increase
2019	\$115,950	\$5,750	\$121,700	4.9%
2020	\$115,950	\$5,750	\$121,700	-
2021	\$115,950	\$5,750	\$121,700	-
2022	\$123,122	\$5,750	\$128,872	5.9%
2023	\$131,057	\$5,750	\$136,807	6.2%
2024	\$133,702	\$7,500	\$141,202	3.2%
2025	\$141,048	\$7,500	\$148,548	5.2%
2026 request	\$170,433	\$7,500	\$177,933	19.8%

STRATEGIC ALIGNMENT:

Council's review of the Library budgets align with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 4 Governance & Leadership

Outcome 4 Council is transparent & accountable.

Goal 4.2 County demonstrates open & accountable government.

Strategy 4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

Goal 4.3 County demonstrates leadership.

Strategy 4.3.1 Engage ICF neighbours to explore opportunities for efficient service delivery & cost sharing.

ADMINISTRATION RECOMMENDS THAT:

Council considers the 2026 Local Appropriation requested by the Barrhead Library Board of \$177,933 and that amount be incorporated into the County 2026 Operating Budget.

BARRHEAD PUBLIC LIBRARY

5103 – 53 Avenue, Barrhead, Alberta T7N 1N9

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lindsey@barrheadpubliclibrary.ca www.barrheadpubliclibrary.ca

October 22, 2025

Ms. Debbie Oyarzun
County Manager
County of Barrhead No. 11

Dear Ms. Oyarzun

Re: Barrhead Library Board proposed 2026 budget for presentation to Council.

At the request of the Library Board, I enclose for Council's consideration:

- The 2025 year-end projections for the Barrhead and Neerlandia Public Libraries.
- The proposed 2026 budget for Barrhead Library Board including allotments for Neerlandia Public Library. This budget was presented to the Library Board and approved on Oct. 21, 2025.

Changes in 2025 to note for Barrhead Public Library:

- The board anticipated staffing costs to increase this year with the retirement of the former director and recruitment and retention of qualified candidates this year. Further they planned for some overlap to guarantee a smooth transition and also secured a consultant recommended by Yellowhead Regional Library
- With the increased costs, reserves were used in these circumstances, but reserves are not enough to be sustainable each year. We will need to be building those up again in case of emergency so we have some on hand again in future.
- Overall, in 2025 we are only projecting 0.8% over budget

Further changes anticipated in 2026:

- An additional \$5 per capita is being requested of the Town and County, bringing it to a total of \$29 each.
- The funding increase includes a 3% cost-of-living rise.
- The need for collections improvements at Barrhead Public Library has been identified, and this will cost a little each year that the project takes, so the request has been for \$5000 extra in this area
- Shared costs between Town and County for janitorial and utility services for Barrhead Public Library will remain unchanged from last year even though utility and janitorial costs have and will increase. Each municipality is asked to contribute \$7,500.
- Neerlandia will also receive this increase to their (22%) share of municipal funding. This will assist in providing funding to needed areas of their operation

Please do contact me with any questions or ideas you or Council may have regarding the proposed budget. I look forward to meeting with Council in November to further discuss this matter.

Sincerely,

Lindsey Juke Turnbull
Library Director

October 15, 2025					
BARRHEAD LIBRARY BOARD					
2025 Budget-Revenue					
	2024 Actual	2025 Budget	2025 Projected year end	2026 Proposed Budget	Notes: Re: 2026 Budget
Cash Revenue					
Government Revenue					
Municipal Affairs	69,855	69,855	69,855	69,855	\$5.60/capita plus \$9000 operating grant
Town of Barrhead	98,280	103,680	103,680	125,280	Town of Barrhead 4320@ \$29.00
County of Barrhead	133,702	141,048	141,048	170,433	County of Barrhead 5877@ \$29.00
COLA for BPL					
Total Government Revenue	301,837	314,583	314,583	365,568	
School Revenues					
Instruction	31,550	29,250	30,980	29,950	Grades K-6 (599 students)
Books					
Total School Revenues	31,550	29,250	30,980	29,950	
Public Library Revenues					
Donations/Fundraising					
Memorial/Gifts	12,763	9,000	12,000	10,000	
Books for Babes	1,750	500	750	750	
Friends of the Library	3,494	2,500	2,500	2,500	
Used Book Sales	1,012	900	1,000	1,000	
Book Fairs	13,673	6,500	12,000	12,000	
Adopt-A-Magazine	1,315	800	800	800	
Total Donations/Fundraising	34,007	20,200	29,050	27,050	
Grants					
Program Grants					
Employment Grants	0	4,200	0		
YRL/Culture	\$ 850	\$ 850	\$ -		
CAP/Other					
Total Grants	850	5,050	0	0	

October 15, 2025					
BARRHEAD LIBRARY BOARD					
2025 Budget-Revenue					
Operations					
Membership fees	9,352	8,000	8,000	8,000	
Fines	933	500	650	700	
Program fees	2,169	2,100	1,300	1,750	summer programs, exams, rentals
Other	2,922	2,400	2,400	2,500	printing, lost, damaged, makerspace, etc.
Handling fees (BES)					
Total Operations	15,376	13,000	12,350	12,950	
Total Public Library Revenues	50,233	38,250	41,400	40,000	
Withdrawal from reserve		13,668	13,668		
GST Refund	0	1,200	1,700	1,200	
Interest from Equity	1,542	500	1,000	800	
One Time Provincial Contribution					
Town&County-Library Utilities	10,402	15,000	15,000	15,000	
Total Cash Revenues	395,564	412,451	418,331	452,518	
Allotments					
YRL Barrhead Allotment	7,245	7,245	7,245	7,245	library materials allocated for BPL
YRL Neerlandia Allotment	1,063	1,063	1,063	1,063	library materials allocated for NPL
YRL BES Allotment	524	524	524	524	library materials allocated for BES
YRL NPCS Allotment	227	227	227	227	
Total Allotments	9,059	9,059	9,059	9,059	

October 15, 2024

2026 Proposed Budget--Expenses					
	2024 Actual	2025 Budget	2025 Projected Year End	2026 Proposed Budget	
Salaries					2026budget notes
Regular Employees	261,652	281,404	290,000	306,206	3% cola
RRSP Contributions	1,350	2,500	2,500	4,000	
AUMA	3,159	3,600	5,100	8,850	
Workers Compensation	928	950	1,150	1,200	
Total Salaries	267,089	288,454	298,750	320,256	
Special Projects Personnel					
Summer Students	7,435	15,400	7,104	7,500	
CAP/ycw					
Total Special Projects	7,435	15,400	7,104	11,000	490 hours
Total Salaries and Special Projects	274,524	303,854	305,854	331,256	
Administrative Expenses					
Board Expenses	100	100	5,125	100	
Prof. Membership & Dues	212	500	500	500	
Other (Licenses)	3,030	1,000	1,700	1,625	movies, office, debit machine, CAFT
Total Administrative Expenses	3,342	1,600	7,325	2,225	
Accounting & Legal	2,392	2,400	2,400	2,400	
Accounting software	1,325	1,325	1,400	1,400	
Advertising/Promotion					
Publicity	1,440	2,000	2,000	1,500	
Total Advertising/Promotion	1,440	2,000	2,000	1,500	
Total Acc/Legal, Advertising	5,157	5,725	5,800	5,300	
Book Fairs	10,424	4,500	9,000	9,000	
Capital Disbursements					
Technology	1,120	500	500	500	
Capital - other					
Total Capital Disbursements	1,120	500	500	500	
Collection Development					
BPL	15,000	15,000	15,000	20,000	
BES Collection					
Total Collection Development	15,000	15,000	15,000	20,000	

October 15, 2024					
2026 Proposed Budget--Expenses					
	2024 Actual	2025 Budget	2025 Projected Year End	2026 Proposed Budget	
Programs and Exhibits					
Art Exhibits	154	150	150	150	
Books for Babes	34	600	400	500	
Summer Reading Program	148	500	200	300	
Library Programs	1,549	1,500	2,000	1,750	Library programs
Alberta Culture Days	108	850			
Summer Camps	627	1,000	725	600	
Other Programs & Resources	2,866	3,000	1,500	2,000	programs, makerspace
Total Programs & Exhibits	5,486	7,600	4,975	5,300	
Total Collection & Programs	20,486	22,600	19,975	25,300	
Communication/Utilities					
Utilities	12,783	15,000	15,000	15,000	Paid to PHRD
Insurance	2,208	3,000	3,000	3,000	Paid to PHRD
Phone/data Communications	2,002	1,850	1,850	1,850	Paid to PHRD
Total Communication/Utilities	16,993	19,850	19,850	19,850	
Maintenance/Repair/Upgrading					
Maintenance	400	500	2,200	1,700	includes clean front mats
Maintenance-PHRD					
Total Maintenance/Repair/Upgrading	400	500	2,200	1,700	
Professional Development					
Board	30	500	300	300	
Staff	2,932	2,000	2,000	2,000	
Director	372	500	600	750	
Total Professional Development	3,334	3,000	2,900	3,050	
Staff/Volunteer Appreciation	527	500	500	500	
Prof. Development/Volunteer Apprec.	3,861	3,500	3,400	3,550	
Supplies & Materials					
General Office Supplies	2,172	3,500	3,000	3,000	
Photocopying	3,452	2,500	2,500	2,500	Paid to PHRD
Processing Supplies	1,770	3,500	1,500	1,500	For books/magazines
Contracted Services					
Regular Postage	163	400	450	450	
Total Supplies & Materials	7,557	9,900	7,450	7,450	
Neerlandia Disbursement	38,306	39,922	40,422	46,387	1293*29.00)+(1383*6.428)
Total Cash Expenditures	382,170	412,451	421,776	452,518	

Neerlandia Library Society
4918 50th Street
Neerlandia , Alberta T0G 1R0
(780) 674-5384
11-Oct-25

	Approved 2025 <u>Budget</u>	Actual to date <u>2025</u>	Proposed 2026
INCOME			
Memberships	\$2,100.00	\$1,785.00	\$2,100.00
Interest	\$1,800.00	\$97.50	\$1,800.00
Fines/Lost books	\$500.00	\$415.67	\$500.00
Fundraising Income	\$35,385.00	\$18,165.35	\$34,000.00
GST rebate	\$500.00	\$366.78	\$350.00
Alberta Municipal Affairs (1383@6.428)	\$8,889.92	\$4,444.96	\$8,889.92
Per Capita County Barrhead (1293@24.00)	\$31,032.00	\$23,274.00	\$31,032.00
Pembina Hills & NLS wage agreement	\$13,698.10	\$12,712.90	\$11,114.00
From reserves	\$-	\$-	<u>\$8,029.08</u>
	<u>\$93,905.02</u>	<u>\$61,262.16</u>	\$97,815.00
EXPENSES			
Collection	\$7,346.92	\$5,432.22	\$8,500.00
Library & Office Supplies	\$1,600.00	\$422.76	\$1,600.00
Membership/Prof Development	\$1,500.00	\$-	\$1,500.00
Wages - NLS share	\$38,000.00	\$37,411.97	\$42,500.00
Wages-Pembina Hills share	\$13,698.10	\$12,712.90	\$11,114.00
Community Program Supplies & Expenses	\$2,000.00	\$955.60	\$2,000.00
Fundraising costs	\$27,060.00	\$10,225.52	\$25,600.00
Capital Expense	\$2,000.00	\$-	\$2,000.00
GST paid out	\$700.00	\$289.02	\$901.00
Accounting/Insurance	<u>\$2,000.00</u>	<u>\$1,049.60</u>	<u>\$2,100.00</u>
	<u>\$93,905.02</u>	<u>\$68,499.59</u>	\$97,815.00

Community program now includes \$250/yr to BPL for Books for Babes
(rather than \$500 every 2 years)

Neerlandia Library Society
4918 50th Street
Neerlandia , Alberta T0G 1R0
(780) 674-5384

	2020 <u>Actual</u>	2019 <u>Actual</u>	2018 <u>Actual</u>	2017 <u>Actual</u>
INCOME				
Memberships	\$2,010.00	\$1,871.50	\$1,889.00	\$1,588.00
Interest/Fines	\$1,052.95	\$666.40	\$705.28	\$668.22
Fundraising Profit	\$6,699.22	\$7,751.39	\$6,256.45	\$5,895.20
GST Rebate	\$459.83	\$385.94	\$368.77	\$379.25
Alberta Municipal Affairs	\$7,442.55	\$7,442.55	\$7,442.55	\$7,442.55
Per Capita County	\$24,258.00	\$24,258.00	\$24,258.00	\$23,521.14
Donation	\$3,110.00	\$3,340.00	\$4,000.00	\$4,023.00
From Savings	\$-	\$-	\$-	\$-
	<u>\$45,032.55</u>	<u>\$45,715.78</u>	<u>\$44,920.05</u>	<u>\$43,517.36</u>
EXPENSES				
Collection	\$6,128.33	\$7,340.99	\$6,599.28	\$7,484.69
Library & Office Supplies	\$918.90	\$1,304.55	\$1,311.85	\$1,475.89
Membership/Prof Development	\$70.00	\$-	\$-	\$-
Wages	\$13,724.30	\$26,858.74	\$24,964.08	\$25,091.56
Misc/S&H	\$206.08	\$179.40	\$494.61	\$985.45
Community Program Supplies & Expens	\$638.99	\$500.00	\$500.00	\$500.00
Capital Expenses	\$3,130.93	\$4,455.33	\$372.60	\$5,833.78
GST Pd Out	\$918.03	\$1,040.80	\$840.21	\$1,120.55
Accounting/Insurance	\$540.00	\$470.00	\$412.00	\$405.39
	<u>\$26,275.56</u>	<u>\$42,149.81</u>	<u>\$35,494.63</u>	<u>\$42,897.31</u>
	\$18,756.99	\$3,565.97	\$9,425.42	\$620.05

BARRHEAD LIBRARY BOARD
(Operating as Barrhead Public Library)
Financial Statements
Year Ended December 31, 2024

BARRHEAD LIBRARY BOARD
(Operating as Barrhead Public Library)

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Year Ended December 31, 2024

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Greilach Lussier LLP

CHARTERED PROFESSIONAL ACCOUNTANTS

Joseph S. Greilach, CPA, CA *Partner
Jeffery T. Toivonen, CPA, CA

Bradley G. Lussier, CPA *Partner
Blake D. Rogerson, CPA, CA

*Denotes Professional Corporation

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Barrhead Library Board operating as Barrhead Public Library

We have reviewed the accompanying financial statements of Barrhead Library Board, operating as Barrhead Public Library, (the organization) that comprise the statement of financial position as at December 31, 2024, and the statements of changes in net assets, revenues and expenditures and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Barrhead Library Board as at December 31, 2024, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

Greilach Lussier LLP
Chartered Professional Accountants

Barrhead, Alberta
February 18, 2025

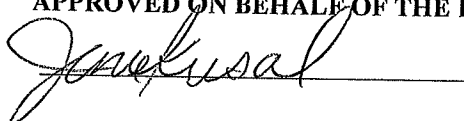
BARRHEAD LIBRARY BOARD
(Operating as Barrhead Public Library)

Statement of Financial Position

December 31, 2024

	2024	2023
ASSETS		
CURRENT		
Cash	\$ 137,673	\$ 126,571
Short term investments (Note 3)	35,237	33,695
Goods and services tax recoverable	1,764	1,629
Prepaid expenses	4,445	4,445
	179,119	166,340
CAPITAL ASSETS (Note 4)	53,794	59,769
	232,913	226,109
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	5,984	6,398
Deferred revenue	20,900	21,100
	26,884	27,498
NET ASSETS		
Operating fund	152,236	138,842
Investment in capital assets	53,793	59,769
	206,029	198,611
	\$ 232,913	\$ 226,109

APPROVED ON BEHALE OF THE BOARD

 Chair

BARRHEAD LIBRARY BOARD
(Operating as Barrhead Public Library)

Statement of Changes in Net Assets

Year Ended December 31, 2024

	Operating fund	Investment in capital assets	2024	2023
NET ASSETS - BEGINNING OF YEAR	138,842	59,769	198,611	194,548
Excess of revenues over expenses	7,418	-	7,418	4,063
Amortization expense	11,920	(11,920)	-	-
Purchase of capital assets	(5,944)	5,944	-	-
NET ASSETS - END OF YEAR	152,236	53,793	206,029	198,611

BARRHEAD LIBRARY BOARD
(Operating as Barrhead Public Library)
Statement of Revenues and Expenditures
Year Ended December 31, 2024

	2024	2023
REVENUES		
Government funding <i>(Note 5)</i>	302,687	309,348
Donations and fundraising	34,007	33,387
Barrhead Elementary School - instruction	31,550	29,800
Operations	15,376	14,316
Town and County utility reimbursement	10,402	12,861
Contributed capital assets	5,944	11,461
Interest	1,542	1,044
Barrhead Elementary School - collection	-	3,495
	<u>401,508</u>	<u>415,712</u>
EXPENSES		
Salaries and benefits	274,524	266,557
Neerlandia Library Society funding	38,306	36,937
Public collection	15,000	13,193
Utilities	12,783	15,317
Amortization	11,920	11,351
Book Fairs	10,424	10,324
Supplies	9,320	8,840
Programs	8,515	7,817
Professional fees	3,718	3,485
Professional development - staff	2,764	2,320
Insurance	2,208	2,080
Telephone	2,002	1,724
Advertising and promotion	1,437	561
Staff and volunteer appreciation	527	2,172
Repairs and maintenance	400	24,274
Memberships	212	417
Professional development - board	30	230
Barrhead Elementary School collection	-	4,050
	<u>394,090</u>	<u>411,649</u>
EXCESS OF REVENUES OVER EXPENSES	<u>7,418</u>	<u>4,063</u>

BARRHEAD LIBRARY BOARD
(Operating as Barrhead Public Library)

Statement of Cash Flows

Year Ended December 31, 2024

	2024	2023
OPERATING ACTIVITIES		
Excess of revenues over expenses	\$ 7,418	\$ 4,063
Item not affecting cash:		
Amortization of capital assets	11,920	11,351
	<u>19,338</u>	<u>15,414</u>
Changes in non-cash working capital:		
Prepaid expenses	-	(787)
Accounts payable	(415)	-
Goods and services tax payable	(135)	(1,024)
Deferred revenue	(200)	1,800
	<u>(750)</u>	<u>(11)</u>
Cash flow from operating activities	<u>18,588</u>	<u>15,403</u>
INVESTING ACTIVITY		
Purchase of capital assets	(5,944)	(11,461)
INCREASE IN CASH FLOW	<u>12,644</u>	<u>3,942</u>
Cash - beginning of year	<u>160,266</u>	<u>156,324</u>
CASH - END OF YEAR	<u>\$ 172,910</u>	<u>\$ 160,266</u>
CASH FLOWS SUPPLEMENTARY INFORMATION		
Interest received	<u>1,542</u>	<u>1,044</u>
CASH CONSISTS OF:		
Cash	137,673	126,571
Short term investments	<u>35,237</u>	<u>33,695</u>
	<u>172,910</u>	<u>160,266</u>

BARRHEAD LIBRARY BOARD
(Operating as Barrhead Public Library)

Notes to Financial Statements

Year Ended December 31, 2024

1. PURPOSE OF THE ORGANIZATION

Barrhead Library Board, operating as Barrhead Public Library (the "organization") is a not-for-profit organization incorporated provincially under the Libraries Act of Alberta. The organization is a registered charity and is exempt from the payment of income taxes under the Income Tax Act. The organization provides library services to the Barrhead community including the Barrhead Elementary School.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Cash and short term investments

Cash consists of cash held in the bank account. Short-term investment certificates purchased with maturity of three months or less are classified as cash equivalents. Investment certificates maturing within one year are classified as current assets.

Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives at the following rates and methods:

Library shelving	5%	declining balance method
Circulation desk	10%	declining balance method
Computer and related equipment	3 years	straight-line method
Furniture and equipment	10 years	straight-line method

Capital assets acquired during the current year are amortized at half the stated rates.

Revenue recognition

Barrhead Library Board follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Contributed services

The operations of the organization depend on both the contribution of time by volunteers. The fair value of the services cannot be reasonably determined and are therefore not reflected in these financial statements.

(continues)

BARRHEAD LIBRARY BOARD
(Operating as Barrhead Public Library)

Notes to Financial Statements

Year Ended December 31, 2024

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Library books, magazines, and audio visual materials

Library books, magazines, and audio visual materials are expensed in the accounts in the year acquired. Current year expenditures for these amounts are \$15,000 (2023 - \$17,243).

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates. Significant estimates include the useful life of capital assets and provision for amortization.

3. SHORT TERM INVESTMENTS

	2024	2023
Guaranteed investment certificates	35,172	33,633
Common shares - Servus Credit Union	65	62
	<u>35,237</u>	<u>33,695</u>

The guaranteed investment certificates balance consists of four one year, non-redeemable, GIC's held with Servus Credit Union. The GIC's bear interest at rates ranging from 3.4% to 4.45% (2023 - 4% to 4.95%) and mature from July 16, 2025 to December 16, 2025.

4. CAPITAL ASSETS

	Cost	Accumulated amortization	2024 Net book value	2023 Net book value
Library shelving	59,157	32,071	27,086	28,511
Circulation desk	55,816	45,665	10,151	11,279
Computer and related equipment	85,047	80,810	4,237	7,560
Furniture and equipment	118,379	106,059	12,320	12,419
	<u>\$ 318,399</u>	<u>\$ 264,605</u>	<u>\$ 53,794</u>	<u>\$ 59,769</u>

BARRHEAD LIBRARY BOARD
(Operating as Barrhead Public Library)

Notes to Financial Statements
Year Ended December 31, 2024

5. GOVERNMENT FUNDING

	2024	2023
County of Barrhead No. 11	133,702	131,057
Town of Barrhead	98,280	96,336
Government of Alberta - Municipal Affairs	69,855	69,855
Government of Alberta - Alberta Culture Days	850	-
Government of Alberta - Economic Development in Rural Alberta	-	10,000
Government of Canada	-	2,100
	<u>302,687</u>	<u>309,348</u>

6. ECONOMIC DEPENDENCE

The organization derives 76% (2023 - 74%) of its revenues from federal, provincial, and municipal government transfers. Additionally, 7% (2023 - 8%) of revenue is received from the regional school division. The viability of the organization depends on this funding.

NEERLANDIA LIBRARY SOCIETY

Financial Information

Year Ended December 31, 2024

NEERLANDIA LIBRARY SOCIETY

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Year Ended December 31, 2024

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Greilach Lussier LLP

CHARTERED PROFESSIONAL ACCOUNTANTS

Joseph S. Greilach, CPA, CA *Partner
Jeffery T. Toivonen, CPA, CA

Bradley G. Lussier, CPA *Partner
Blake D. Rogerson, CPA, CA

*Denotes Professional Corporation

COMPILATION ENGAGEMENT REPORT

To the Members of Neerlandia Library Society

On the basis of information provided by management, we have compiled the statement of financial position of Neerlandia Library Society as at December 31, 2024, and the statements of changes in net assets, revenues and expenditures and cash flows for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

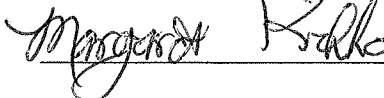
Readers are cautioned that the financial information may not be appropriate for their purposes.

Greilach Lussier LLP
Chartered Professional Accountants

Barrhead, Alberta
February 18, 2025

NEERLANDIA LIBRARY SOCIETY**Statement of Financial Position****December 31, 2024**

	2024	2023
ASSETS		
CURRENT		
Cash and cash equivalents	\$ 88,243	\$ 85,915
Prepaid insurance	695	818
	<u>88,938</u>	<u>86,733</u>
CAPITAL ASSETS (Note 3)	<u>35,691</u>	<u>35,691</u>
	<u>124,629</u>	<u>122,424</u>
NET ASSETS		
Operating fund	88,938	86,733
Equity in capital assets	<u>35,691</u>	<u>35,691</u>
	<u>\$ 124,629</u>	<u>\$ 122,424</u>

APPROVED ON BEHALF OF THE BOARD

Director

NEERLANDIA LIBRARY SOCIETY**Statement of Changes in Net Assets****Year Ended December 31, 2024**

	Operating Fund	Equity in capital assets	2024	2023
NET ASSETS - BEGINNING OF YEAR	86,733	35,691	122,424	117,093
Excess of revenues over expenses	2,205	-	2,205	5,331
NET ASSETS - END OF YEAR	88,938	35,691	124,629	122,424

NEERLANDIA LIBRARY SOCIETY
Statement of Revenues and Expenditures
Year Ended December 31, 2024

	2024	2023
REVENUES		
Library funding <i>(Note 4)</i>	38,306	37,724
Fundraising	31,392	35,863
Fines and other	3,025	2,245
Memberships	2,080	2,390
	<u>74,803</u>	<u>78,222</u>
EXPENSES		
Salaries and benefits	36,875	34,929
Fundraising	23,146	28,289
Public collection	6,734	6,199
Community programs	2,155	1,010
Professional fees	2,109	1,883
Office	1,412	476
GST	167	105
	<u>72,598</u>	<u>72,891</u>
EXCESS OF REVENUES OVER EXPENSES	<u>2,205</u>	<u>5,331</u>

NEERLANDIA LIBRARY SOCIETY**Statement of Cash Flows****Year Ended December 31, 2024**

	2024	2023
OPERATING ACTIVITIES		
Excess of revenues over expenses	\$ 2,205	\$ 5,331
Change in non-cash working capital:		
Prepaid insurance	123	(13)
INCREASE IN CASH FLOW	2,328	5,318
Cash - beginning of year	85,915	80,597
CASH - END OF YEAR	\$ 88,243	\$ 85,915

NEERLANDIA LIBRARY SOCIETY

Notes to Financial Information

Year Ended December 31, 2024

1. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the statement of financial position of Neerlandia Library Society as at December 31, 2024, and the statements of changes in net assets, revenues and expenditures and cash flows for the year then ended is the historical cost basis and reflects cash transactions with the addition of:

- prepaid expenses
- capital assets which are expensed in the year of acquisition

2. PURPOSE OF THE ORGANIZATION

Neerlandia Library Society (the "organization") is a not-for-profit organization incorporated provincially under the Libraries Act of Alberta. The organization is a non-profit entity and is exempt from the payment of income taxes under the Income Tax Act.

3. CAPITAL ASSETS

	2024	2023
Furniture and equipment	13,154	13,154
Library shelving	9,991	9,991
Circulation desk and book display	8,050	8,050
Computers and related technology	4,496	4,496
	<u>\$ 35,691</u>	<u>\$ 35,691</u>

Capital assets are expensed in the year and therefore no amortization is recorded.

4. LIBRARY FUNDING

	2024	2023
Alberta Municipal Affairs	8,890	8,890
County of Barrhead	29,416	28,834
	<u>38,306</u>	<u>37,724</u>

Barrhead Library Board



	Budget Jan 01, 2026 to Dec 31, 2026	Budget Jan 01, 2027 to Dec 31, 2027	Budget Jan 01, 2028 to Dec 31, 2028	Budget Jan 01, 2029 to Dec 31, 2029
REVENUES				
Alberta Municipal Affairs	\$ 69,855	\$ 69,855	\$ 69,855	\$ 69,855
Town of Barrhead	\$ 125,280	\$ 127,786	\$ 130,341	\$ 132,948
County of Barrhead	\$ 170,433	\$ 173,842	\$ 177,318	\$ 184,411
Town & County COLA per BPL				
Town & County Utilities	\$ 15,000	\$ 15,500	\$ 15,500	\$ 15,500
School Revenue	\$ 29,950	\$ 30,000	\$ 30,000	\$ 30,600
Donation & Fundraising	\$ 27,050	\$ 27,591	\$ 28,143	\$ 28,706
Grants	\$ -	\$ -	\$ -	\$ -
Operations	\$ 12,950	\$ 13,209	\$ 13,473	\$ 13,743
Other Revenue	\$ 2,000	\$ 2,040	\$ 2,081	\$ 2,122
Withdrawal from reserves	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 452,518	\$ 459,822	\$ 466,712	\$ 477,885
EXPENSES				
Total Staffing	\$ 331,256	\$ 336,535	\$ 344,639	\$ 351,531
Total Administrative Expenses	\$ 2,225	\$ 2,270	\$ 2,315	\$ 2,361
Total Accounting/Legal/Advertising	\$ 5,300	\$ 5,406	\$ 5,514	\$ 5,624
Total Fundraising and Book Fairs	\$ 9,000	\$ 9,180	\$ 9,364	\$ 9,551
Total Capital Disbursements	\$ 500	\$ 510	\$ 520	\$ 531
Total Collection & Development	\$ 20,000	\$ 20,000	\$ 16,720	\$ 18,894
Total Programs & Exhibits	\$ 5,300	\$ 5,406	\$ 5,514	\$ 5,624
Total Communications/Utilities	\$ 19,850	\$ 20,247	\$ 20,652	\$ 21,065
Total Maintenance/Repairs	\$ 1,700	\$ 1,734	\$ 1,769	\$ 1,804
Total Professional Development/Volun	\$ 3,550	\$ 3,621	\$ 3,693	\$ 3,767
Total Supplies & Materials	\$ 7,450	\$ 7,599	\$ 7,751	\$ 7,906
Neerlandia Disbursement	\$ 46,387	\$ 47,315	\$ 48,261	\$ 49,226
TOTAL EXPENSES	\$ 452,518	\$ 459,822	\$ 466,712	\$ 477,885

NET INCOME

\$ - - \$ 0 - \$ 0 \$ 0



Introduction to Public Library Service in Alberta

Understanding the Role of Municipal Council

Public Library Services Branch

Fall 2023

Agenda

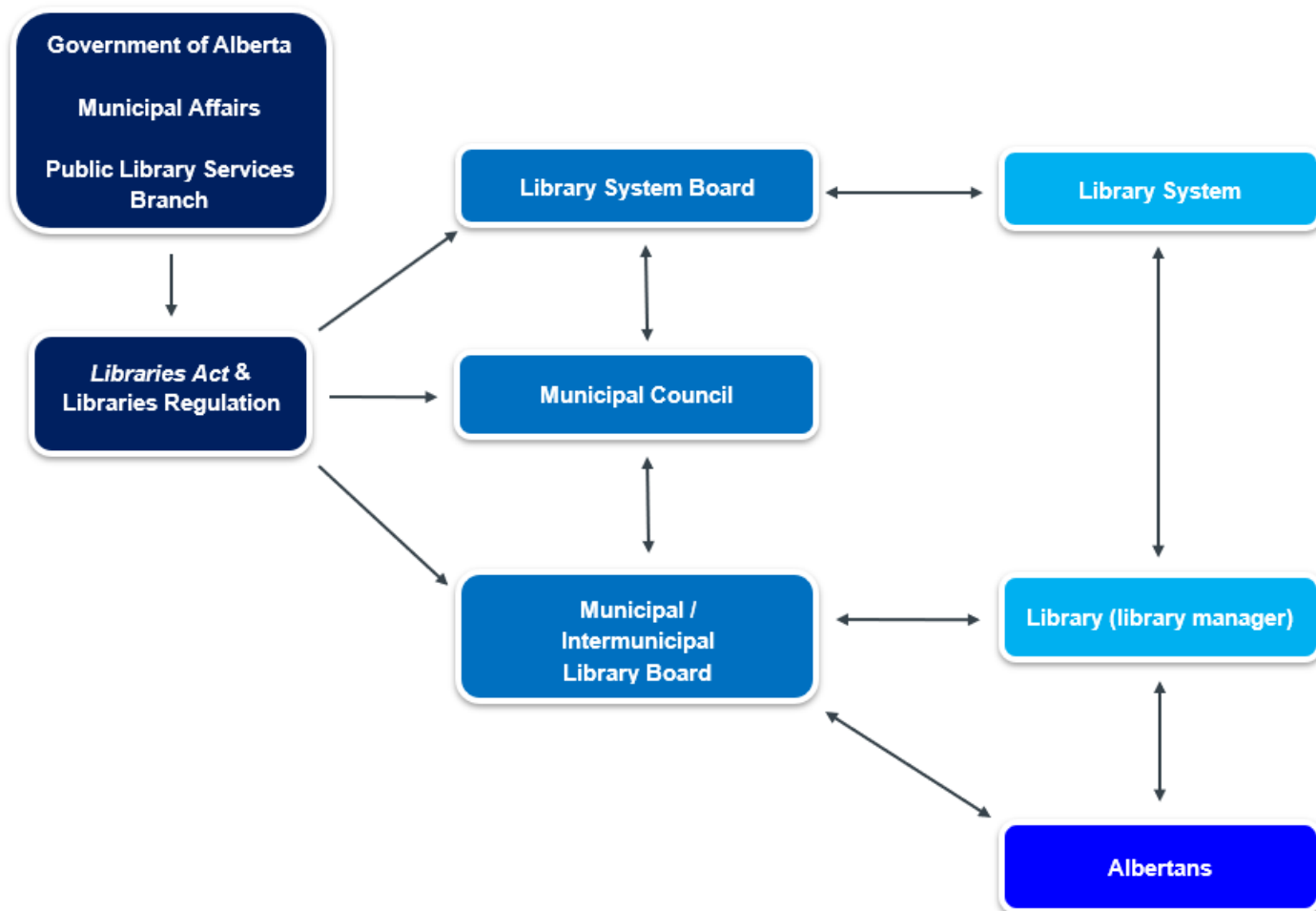
1. Public Library Service in Alberta
2. Role of the Municipal Council
3. Funding and Finances

Public Library Service in Alberta

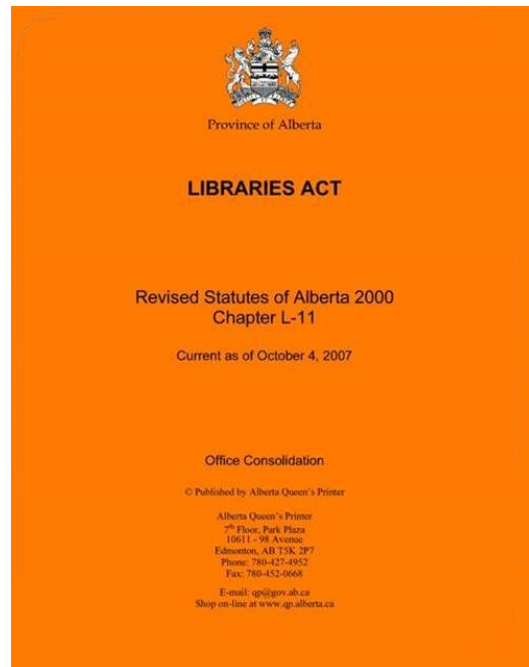
What is the legal foundation for public library service in Alberta?

Public Library Structure

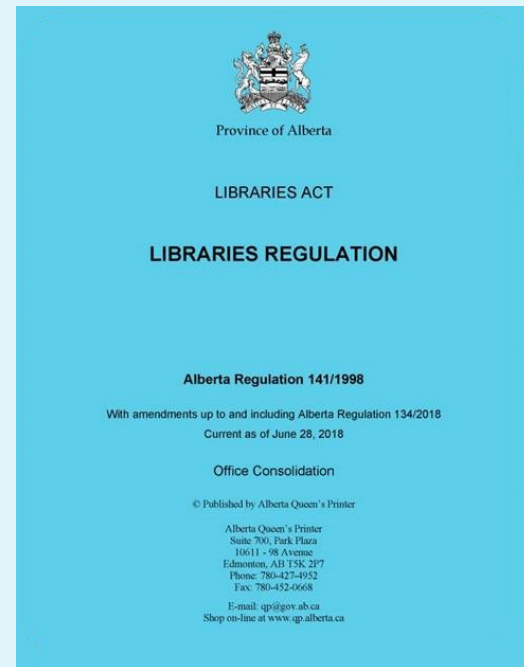
- *Libraries Act* passed in 1907
- Municipally-based service; focus on local needs
- Governed by locally appointed boards
- Structure of collaboration and support:
 - Public Library Services Branch
 - Library Systems
 - Province-wide initiatives and partnerships



Libraries Act



Libraries Regulation



Public Library Services Branch

- Administer library legislation
- Deliver grants to library boards
- Provide training and consultation
- Collect and publish statistics
- Manage the Public Library Network

Library Systems

- Collaboration between municipalities
- Governed by a Library System Board
- Support library service in member municipalities
 - Centralized purchasing, cataloguing, etc.
 - Provision of library software
 - IT infrastructure and support
 - Training and consultation

Municipal Library Boards

- Legal entity responsible for public library service
- Governing board with full management and control
- Shape service through budget, policy, planning
- Operate *service points* and employ staff

Intermunicipal Library Boards

- Different establishment process than municipal library board
- Same responsibilities as municipal library board
 - Full management and control
 - Shape service through budget, policy, planning
 - Operate *service points* and employ staff

Role of the Municipal Council

Role of the Municipal Council



Municipal Councils and Library Boards: Roles and Responsibilities

- Decides whether to have local library service
- Appoints (and may remove) all board members
- Provides funding for library service
- Holds library board accountable for its finances

Municipal Library Board Establishment

- Established by municipal bylaw, under the authority of the *Libraries Act*
- Corporation, separate from municipality, with full management and control of library service
- Legal name: [Name of Municipality] Library Board

Intermunicipal Library Board Establishment

- Under the authority of the *Libraries Act*, several municipalities enter into an agreement to jointly provide public library service
 - Board is established by the Minister
- Council responsibilities further defined by intermunicipal agreement
- Legal name of library board indicated in the Ministerial Order

Why does council need to appoint all board members?

- Risk to board and individuals if legal appointments have not been made by council
 - Invalid motions and decisions
- Risk to council if individuals are not appointed

Appointing to a library board

- Municipal, intermunicipal and library system boards:
 - Appointments made by council
 - Council cannot appoint a position (e.g. chair)
 - Employees of the board cannot be board members
 - Term should have a start date and end date
 - Length of single term cannot exceed 3 years
 - Limits on consecutive terms or years served
 - No residency requirement
 - Vacancies filled in a timely manner

Municipal library board appointments

- 5 to 10 board members
- No more than 2 councillors from *establishing* municipality
- 3 consecutive terms
- No alternates
- Only the municipality that established the board can appoint to the board

Intermunicipal library board appointments

- Appointed in accordance with the Intermunicipal Agreement
 - At least 7 board members
 - Councillors cannot be a majority of board members

Councillors

- A board member the same as all board members
 - Appointed as an individual, not a position/representative
 - No provision for alternates
 - Votes as library board member during library board meetings
 - Can hold an office, e.g. chair, if elected by library board
 - Must be appointed the same as all other board members

Library system board appointments

- Board size varies based on membership
- Each municipality appoints a representative
 - Individuals do not need to be councillors
- Maximum of 9 consecutive years
- Alternates are allowed

Best practices

- Don't embed appointments in bylaws
- Stagger appointments
- Allow for board turnover
- Collaborate with library board on recruitment
 - Establish a process
- Record keeping
 - Keep track of appointments
 - Send written confirmation

Do...

- Reference the legal name of the library board
- Only use the word “appoint”
- Include the full name of individual(s) being appointed
- Include a start date and end date of the term
 - Day/month/year
- Ensure appointments are done in a timely manner

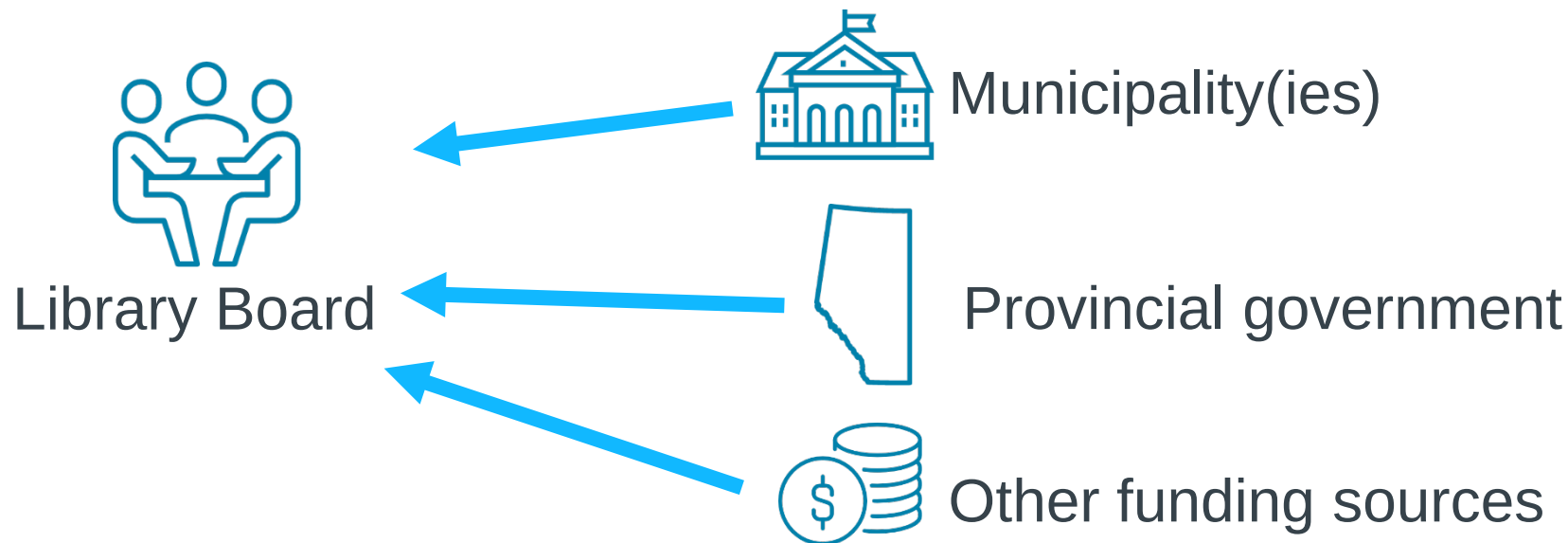
Do not...

- Refer to a list that was provided prior to the meeting
- Use words such as:
 - Ratify, accept, approve
 - Extend
- Set term end dates with only a month/year
- Allow other councils to “appoint” to your board
- Make retroactive appointments
- Exceed 3 years for a single term

Funding and Financial Accountability



Funding sources



Local appropriation

- Local appropriation is the amount of money the establishing municipality takes from local taxes and gives to the library board for public library service delivery
- Can take two forms:
 - Cash transfer to library board
 - Funds expended directly by the municipality on behalf of the library board (direct payments)

Municipal funding

- Establishing municipality is the primary funder
 - Local appropriation
 - Minimum \$2.00 per capita
- Neighbouring municipalities may also provide funding
 - Not considered local appropriation
 - Library boards ideally receive funds directly
 - Board-to-board transfers
 - Neighboring municipality to library board
 - Written agreements strongly recommended
 - Not the same as an intermunicipal board

Municipal Funding

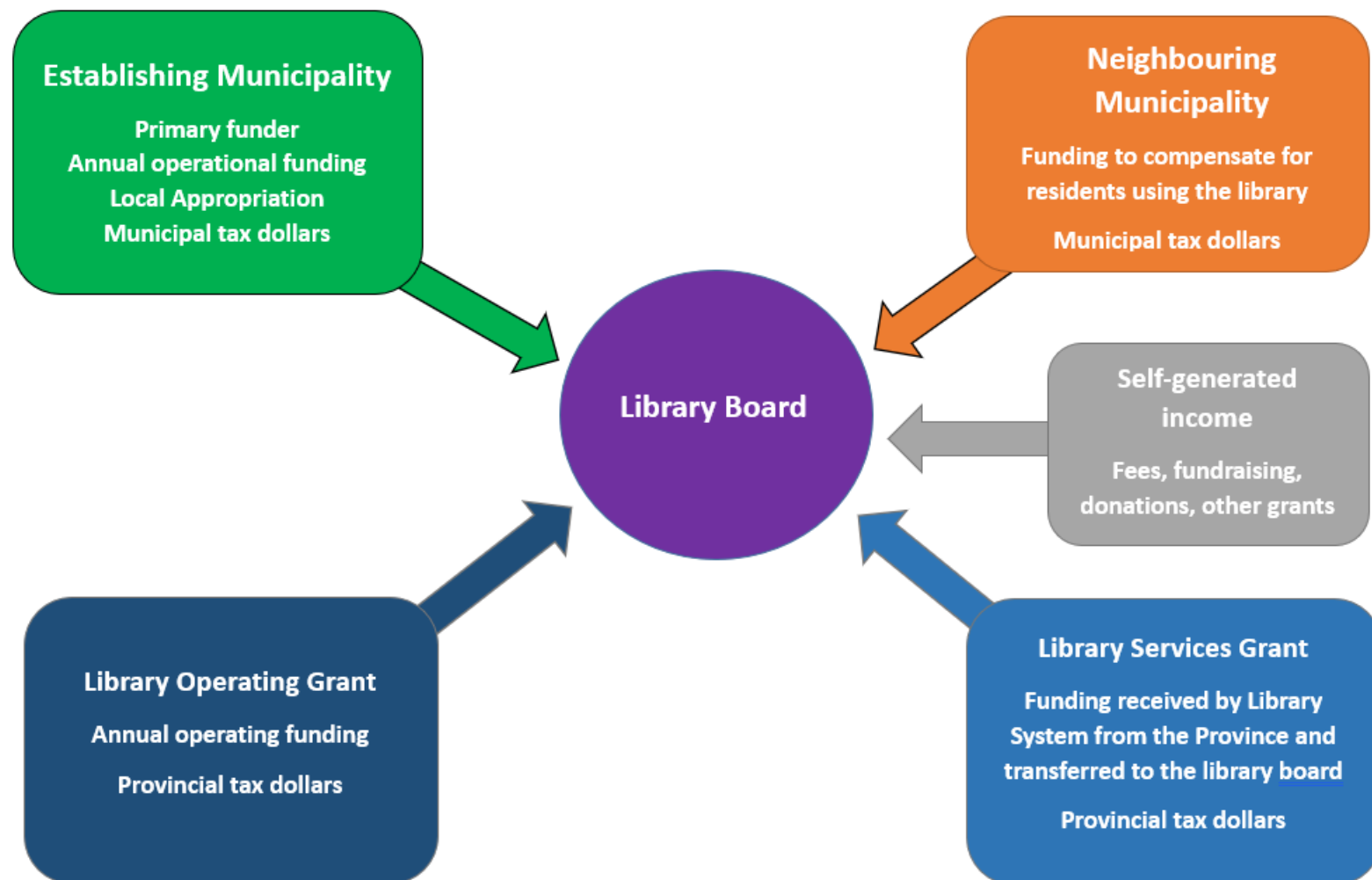
- Provided by a municipality
 - Municipal tax dollars
- Recipient is the municipal library board
- Library board is accountable to the municipality

Library Services Grant

- Provided by the province
 - Provincial tax dollars
- Recipient is the library system board
- Library system board is accountable to the province for the funding
- It is up to the library system board to choose what is done with the funding

Provincial operating grant

- Annual operating grant
 - Supplements funding coming from municipality
- Paid to municipal, intermunicipal & system library boards
- Eligibility
 - Legislative compliance
 - Minimum local appropriation
- Direct payments forms



Budget and Local Appropriation

- Board submits budget to council(s)
- Budget includes *local appropriation*
- Council approves local appropriation only

Financial Review

- Annual financial review completed for council
- Council determines level of review required
- Council(s) must approve financial reviewer
 - Pass motion accepting the reviewer
 - Only required if/when the reviewer changes
- Intermunicipal boards
 - Form of review & process for accepting reviewer are defined in agreement.

Agreements for Service

- Municipality may provide board with other services
 - Payroll, insurance, maintenance, etc.
- Important to develop written agreements
- Respects the authority of both corporations
- Clearly establish roles, responsibilities, finances
- *Board-Municipality Agreements: Questions to Ask*

Further Reading

- *Municipal Councils and Library Boards: Roles and Responsibilities*
- *Board-Municipality Agreements: Questions to Ask*
- Board Appointments Series

Questions?



Thank You!



albertalibraries.ca

libraries@gov.ab.ca

780-427-4871



REQUEST FOR DECISION

NOVEMBER 4, 2025

Y

TO: COUNCIL

RE: ELECTED OFFICIALS ELECTRONIC DEVICE BUDGET

ISSUE:

Policy HR-001 Elected Officials Remuneration Policy requires Council members to have a personal electronic device of their choice to support them in the performance of their duties and provides reimbursement of \$500 to each Councillor per term for the device. Any change to the reimbursement amount in Policy HR-001 requires a decision of Council.

BACKGROUND:

- 2019 – An Elected Officials Remuneration Advisory Committee was established to review and recommend remuneration of Councillors. Three public members served on the Committee with support being provided by County Administration.
- March 3, 2020 – Elected Officials Remuneration Advisory Committee recommended a technology budget of \$500/Councillor/term based on comparative municipalities and that it be reviewed every term to align with a new Council term, or part of IT evergreening and/or budget review.
- September 7, 2021 – Council approved Policy HR-001 Elected Official Remuneration Policy (attached)
 - Policy was last reviewed on January 16, 2023, with the next review to occur in 2026 to align with staff compensation review scheduled for 2026 (Resolution 2023-012).
 - Schedule A (Rates) is reviewed and updated annually for COLA increase or any further adjustments made during the annual budget process.
- October 9, 2025 – Further to resolution 2023-012, at the 2026 Budget Priorities Meeting, Council reviewed priority projects and directed Administration to include in draft 2026 Operating Budget a combined compensation review for both employees and elected officials.

ANALYSIS:

- 2019 Compensation Review guiding principles were:
 - Work of Council for the County of Barrhead is time-consuming and requires commitment
 - Fair and reasonable compensation should be paid
 - To elected officials to perform their duties
 - To ensure the County can attract qualified candidates
 - To address affordability for taxpayers
 - Remuneration should be comparable to similar peer municipalities
 - Role of Elected Officials in the County of Barrhead is part-time
- During the 2021-2025 term, 5 out of 7 Elected Officials utilized the reimbursement.
- Electronic device compensation has not changed since 2019.
- Reimbursement of Councillor electronic devices is funded by the Legislative Computer Reserve. Current balance in reserve is \$3,500 (\$500 x 7) for the new Council. An annual contribution of \$875 is made to this Reserve to ensure adequate funds are available for each new term.

- With the understanding that the selection of IT devices is influenced by personal preference, the current policy allows Councillors to select their preferred device, whether an android product or Apple, tablet or laptop or cell phone.
 - Required features of the electronic device selected to support County business is basic. Councillors need to be able to access email and Google Drive to read documents.
- Electronic devices are not the property of the County (other than access to the information) and are kept by the Councillors at the end of their term.
- A quick analysis was carried out with cost estimates for suitable devices presented below:

Device	Cost	Useful Life
iPad Air	\$1,200 - \$1,500	5 years (+)
Laptop	\$200 – \$9,000	varies
Dell Laptop (business class entry-level) – recommended by County’s IT provider	\$1,100 Inc. 3 yrs warranty	5 years +

- Municipalities provide compensation including access to technology to elected officials through a variety of ways.
 - **Example:** Town of Barrhead provides an iPad Air to each Councillor at the start of their term and pays for a cellular plan of \$15/month on the tablet. Device must be returned at the end of Councillor’s term. Devices typically last at least 2 terms.
 - **Note** – *for the County, cellular plans and internet expenses are considered as part of home office costs and are included in the monthly base salary of a Councillor.*
- 2026 Compensation Review would include total compensation to elected officials which would include all components of Council remuneration including per diems, monthly base salary, benefits, and reimbursements.
- Council could take any of the following approaches to determine Elected Official’s electronic device budget:

Possible Council Direction on Nov 4, 2025:	Pros	Cons
A. Council uses their discretion to set the technology device budget (resolution). Direct Administration to update Schedule A of Policy HR-001.	• Councillors may purchase a higher level of device, knowing more funds are available to them	• 2025 budget is limited to \$3,500 (however, Council can approve any over expenditure) • Without doing a comparison, the amount decided may not be comparable (too high or too low) to similar peer municipalities or may not align with Guiding Principles in the Policy
	Actions Required: • Administration to incorporate new amount into draft budget, financial plans, etc. • Policy is revised to reflect Council decision	

B. Council directs Administration to proceed with the discussion at Budget Workshop (Nov 26 - 27) and include information from comparative municipalities to determine appropriate value	• Councillor can purchase a device under existing policy (\$500 reimbursement) • Gives Administration time to canvass comparator municipalities	• Councillors would be purchasing a device with a measure of risk in not knowing the full value of reimbursement (Council could later approve retroactive reimbursement of greater amount) • Duplication of efforts as Compensation Review that is set to take place in 2026 would also include this analysis as part of the total compensation pkg
	Actions Required: • Administration to conduct more extensive research of comparative municipalities (normal practice) and bring data to Budget Workshop	
C. Council chooses to wait for recommendations from Total Compensation Review prepared by Independent Consultant (tentatively scheduled for summer 2026, implementation Jan 1, 2027)	• Councillor can purchase a device under existing policy (\$500 reimbursement) • Council decision to be aligned with comparative municipalities. • Avoids duplication of efforts as Total Compensation Review captures this information.	• Councillors would be purchasing a device with a measure of risk in not knowing the full value of reimbursement (Council could later approve retroactive reimbursement of greater amount) • Delay in full reimbursement.
	Actions Required: • Comparative data collected by independent consultant with a recommendation provided to Council	

STRATEGIC ALIGNMENT:

Council's review of the compensation to Elected Official's for personal electronic device aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR **4 Governance & Leadership**

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

Strategy 4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council discuss electronic device reimbursement and provide direction to Administration on whether to increase the value and reflect the changes in the Council Remuneration Policy or conduct further analysis.

Policy Title: Elected Official Remuneration Policy

Policy Number: HR-001 Functional Area: Human Resources

PURPOSE

To establish fair and reasonable compensation for Elected Officials to perform their duties of office and provide reimbursement for expenses incurred fulfilling their responsibilities.

POLICY STATEMENT

- a) County of Barrhead will provide fair, consistent and reasonable compensation to Elected Officials for performing the duties of their office and reimbursement of expenses.
- b) Compensation provided to Elected Officials is done in a transparent and cost-effective manner
- c) County of Barrhead will provide fair and reasonable compensation to Elected Officials at a level that will attract community-minded citizens as candidates for public office yet consider affordability to the taxpayer.

SCOPE

This policy applies to County of Barrhead Elected Officials.

DEFINITIONS

In this policy,

- a) *“Chief Administrative Officer” or “CAO”* means the individual appointed by Council to the position of CAO, or his/her designate.
- b) *“Conference”* means a formal meeting at which individuals participate in the exchange of ideas, information, and expertise in work-related subject areas.
- c) *“Convention”* means an assembly, usually of members of a professional group or delegates, whose primary purpose is to elect officers, report progress and obtain approval for future activities.
- d) *“Council”* means the collective group of Elected Officials duly elected in the County of Barrhead No. 11.
- e) *“Council Business”* means the activities conducted by Council in keeping with the provisions of the *MGA*. Examples of Council business includes, but is not limited to, attendance at Council and Committee meetings, municipally sanctioned events, meetings with the CAO, and meetings with constituents.
- f) *“Cost of living adjustment” or “COLA”* means the percentage increase to compensation to account for inflation, as measured by the five year average of Alberta Consumer Price Index at September 30, published annually on or around October 20.
- g) *“County”* means the Municipality of the County of Barrhead No. 11
- h) *“CRA”* means the Canada Revenue Agency
- i) *“Deputy Reeve”* means the Deputy Chief Elected Official as defined in the *Municipal Government Act*.

- j) “*Designated Approver*” means either the Reeve or the Deputy Reeve as identified that is responsible for the review and approval of Elected Officials Monthly Reports and Monthly Expense Claims under this policy.
- k) “*Eligible Expenses*” means the costs incurred by Elected Officials when conducting Council business and includes but is not limited to hotel accommodations, meals, parking, and mileage.
- l) “*MGA*” means the *Municipal Government Act*, RSA 2000, c. M-26, as amended from time to time
- m) “*Receipt*” means the original documentation provided by a vendor which provides detail about the item(s)/service(s) received and the amount of GST paid. Debit and/or credit card slips are not considered receipts and are not sufficient for reimbursement purposes.
- n) “*Reeve*” means the Chief Elected Officer as defined in the *Municipal Government Act*.
- o) “*RMA*” means the Rural Municipalities of Alberta, an independent association representing Alberta’s 69 counties and municipal districts.

RESPONSIBILITIES

1. Council shall:

- a) Conduct a periodic review of this policy and remuneration of Elected Officials by either
 - i. appointment of public members to an Elected Officials Remuneration Advisory Committee and approval of the Terms of Reference for the Committee, or
 - ii. engaging professional services to conduct an Elected Officials remuneration review
- b) Approve any amendments to this Policy.

2. Elected Officials shall:

- a) Follow this policy to demonstrate transparency and accountability to the taxpayers
- b) Obtain receipts and/or other required documents to substantiate all expenditures included in their Monthly Expense Claim.
 - i. Only detailed itemized receipts with GST number (if applicable) will be accepted.
 - ii. Debit and credit card receipts do not provide sufficient information to substantiate expenditures; however, in the instance where a receipt could not be obtained (i.e., parking meter), approval will be at the discretion of the designated approver.
- c) Submit their Elected Official Monthly Report and Elected Official Monthly Expense Claim to their designated approver
- d) Not exceed their individual budget without receiving approval of Council
- e) Demonstrate a prudent use of resources focusing on accountability.

3. Reeve shall:

- a) Serve as the designated approver of all Councillors including the Deputy Reeve
- b) Review and approve in accordance with this policy Elected Official Monthly Reports and Elected Official Monthly Expense Claims submitted by Councillors and Deputy Reeve.

4. Deputy Reeve shall:

- a) Serve as the designated approver of the Reeve
- b) Review and approve in accordance with this policy the Reeve’s Elected Official Monthly Report and the Reeve’s Elected Official Monthly Expense Claim

- c) In the absence of the Reeve, review and approve in accordance with this policy the Elected Official Monthly Reports and Elected Official Monthly Expense Claims submitted by Councillors.

5. Administration shall:

- a) Review and budget sufficient funds during the budget cycle, in consultation with Council, to enable individual Elected Officials and Council as a whole to carry out their respective duties and manage their individual budget.
- b) In consultation with Council, review and update rates in Schedule A based on COLA or any other change to rates Council authorizes through the annual budget cycle.
- c) Process payment of all claims that are approved and fully comply with the provisions of this policy.
- d) Coordinate travel, accommodation, convention and conference activities of Elected Officials to benefit from group rates or discounts to the extent feasible and practical.
- e) Publish financial reports pertaining to Elected Official remuneration monthly.

GUIDELINES

1. Monthly Base Salary

- a) A monthly base salary shall be paid to Elected Officials for the performance of their duties as Elected Officials. Current rates are identified in Schedule A.
- b) Monthly base salary is intended to compensate for:
 - i. meetings with residents (time and mileage),
 - ii. attendance at events hosted or co-hosted by the County (Pancake breakfast, Long Service Awards, Safety Event, retirement events),
 - iii. home office costs including but not limited to cell phone, office supplies and internet expenses, and
 - iv. preparation time for all meetings.
- c) Reeve and Deputy Reeve shall receive an additional allocation to their monthly base salary in recognition of the higher level of time commitment and involvement required of these positions. Current rates are identified in Schedule A.
 - i. Rate will be effective the month following appointment to the role. For example, if the Organizational Meeting is the 3rd Tuesday of October, the additional allowance will be paid to the incumbent starting November 1.

2. Per Diems

- a) Per diem rate will be reviewed by Administration during the development of the County's annual budget and in consultation with Council. Current rates are identified in Schedule A.
- b) Per diems will be paid for attendance at the following:
 - i. Regular, Special and Organizational Meetings of Council, and Committee of the Whole Meetings
 - ii. Internal committees to which the Elected Official is appointed by Council, or attendance as an alternate when the appointed Elected Official is unable to attend, or when invited by the Elected Official or board/committee chair
 - iii. External committees, boards or commissions to which the Elected Official is appointed by Council, or attendance as an Alternate when the appointed Elected Official is unable to attend, or when invited by the Elected Official or board/committee chair

- iv. Meetings held with Administration other than Council meetings, this includes but is not limited to Budget Workshops, Strategic Planning sessions, and Road Tours.
- v. Meetings with other government and government agencies outside of Council or Committee of the Whole.
- vi. Conferences and conventions
- vii. Rural Municipalities of Alberta (RMA) meetings, including Pembina Zone meetings.
- viii. Elected Officials orientation and training sessions necessary to complete duties, including training necessary or required to be a committee member
- ix. Where the Reeve chooses to attend a committee in an ex-officio capacity a per diem will not be paid.
- c) If per diems are provided by external organizations, Elected Official will be paid according to this policy and any per diem received from external organization will be paid to the County of Barrhead.
- d) Elected Officials are to provide details of meetings that they have attended, including the length of the meeting in 0.5 day increments.
- e) Meetings are subject to the following per diems
 - i. Meetings up to 4:00 hours – one half (0.5) per diem
 - ii. Meetings 4:01 hours – 8:00 hours – one (1) per diem
 - iii. Total per diem claim cannot exceed 1.5 per diems per day
- f) Elected Officials will receive a maximum of one (1) per diem per day for attendance at conferences and conventions.

3. Benefits

- a) Elected Officials will be given the opportunity to join the County Benefits Plan in accordance with the rules and regulations set out in the plan.
 - i. County pays 90% of the following benefits: Group Life, AD&D, LTD, Health, Dental, Critical Illness
 - ii. Health/Wellness Spending Account - \$750/per year
 - iii. Optional Benefits are available and paid 100% by the Elected Official
- b) Elected Officials are to provide sufficient information for Administration to determine eligibility for benefits and to register.

4. Mileage

- a) Elected Officials will be required to obtain adequate insurance for business-related use of personal vehicles to claim mileage. Mileage will be reimbursed at a rate established in Schedule A.
- b) Any mileage that is claimed from home to meetings at the County of Barrhead Admin office is taxable mileage, as per CRA guidelines.
- c) Mileage that is considered taxable will be submitted on the Elected Official Monthly Report and paid through payroll.
- d) Mileage that is considered a reimbursed expense will be submitted on the Elected Official Expense Claim and will be paid through accounts payable.

5. Expenses

Councillors shall be reimbursed for direct expenses incurred while undertaking approved County business.

6. Other Compensation

- a) Personal Electronic Device
 - i. Council members require an electronic device such as a laptop or tablet to perform their duties. Each Elected Official will be reimbursed as per Schedule A.
 - ii. Valid receipt is required to be submitted with Elected Official Monthly Expense Claim.
- b) Training & Professional Development / Conferences & Conventions
 - i. Elected Officials are encouraged to participate in professional training and development opportunities to enhance their skills and knowledge to effectively fulfill their governance roles and responsibilities.
 - ii. Elected Officials are expected to represent the County of Barrhead at conferences and conventions.
 - iii. Elected Officials will be entitled to a yearly training / conference and convention budget as identified in Schedule A. Per diems are not included in the calculation of the Elected Official's training/conference and convention budget. All other costs associated with the training and development / conferences and conventions are required to be funded through this budget. These costs include, but are not limited to, registration costs, accommodation, meals, and mileage.
 - iv. Each Elected Official is responsible for not exceeding their individual budget without receiving prior approval of Council.

7. Exclusions

- a) Elected Officials shall not be paid a per diem for attendance at an event hosted by a provincial or federal political party held for the purpose of fundraising or campaigning
- b) County shall not reimburse an Elected Official for, or otherwise directly or indirectly pay for, any political contribution.
- c) County shall not pay a per diem or reimburse an Elected Official for expenses incurred for attending or participating in meetings, or events that the Elected Official is not authorized to attend in their official capacity as a committee member or Elected Official without pre-approval by Council.
- d) County shall not pay for any spousal or guest expenses.

8. Conflicts or Disputes

In the event that requested remuneration is beyond what is outlined in this policy, or a conflict arises, the details of the matter shall be referred to Council for decision through resolution.

9. Remuneration Review

- a) Elected Officials remuneration is to be reviewed mid-term of each four (4) year Council term by appointment of public members to an Elected Officials Remuneration Advisory Committee or by engaging professional services.
- b) Recommendations of a review will be considered by the sitting Council and if adopted would be effective for the newly elected Council.

REVIEW CYCLE

This policy shall be reviewed mid-term of each four (4) year Council term to ensure transparency and accountability or when Administration becomes aware of any legislation changes that would warrant a review.

CROSS-REFERENCE

- 1) *Municipal Government Act*
- 2) Elected Officials Remuneration Advisory Committee Recommendations, dated November 19, 2019 and March 3, 2020.

Effective:	September 7, 2021		
Approved by:	Council	Resolution No:	2021-324
Reviewed:	January 16, 2023	Resolution No:	2023-009
Replaces:	Policy 11.21 Councillor Fees		
	Policy 11.22 Supplementary Expenses		
Last Review:	January 16, 2023		
Next Review:	2026 (as per resolution 2023-012)		



ELECTED OFFICIAL REMUNERATION POLICY

SCHEDULE A – Effective January 1, 2025

Monthly Base Salary

Elected Official	\$1,395.41
Reeve Additional	\$1,200.69
Deputy Reeve Additional	\$600.35

PER DIEMS	4 hours or less	Over 4 hours
Elected Officials & Committee Members	\$150.09	\$300.18

EXPENSES

Eligible Expenses	As per receipts submitted
Mileage	\$0.72 / km
Electronic Device	\$500 per term
Meal Allowance (no receipt required)	
Breakfast	\$15.00
Lunch	\$20.00
Dinner	\$30.00

Where breakfast, lunch or dinner are provided at the conference or meeting, the meal allowances or meal receipt will not be reimbursed, unless approved by the Reeve.

TRAINING & DEVELOPMENT / CONFERENCES & CONVENTIONS

Budget	\$4,000/year
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Schedule A to be updated annually for COLA increase and in conjunction with the annual budget process.



2025 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2025-350	Denied request for cancellation of penalties in amount of \$448.01 in whole on tax roll 150047008.	CS		Underway
2025-346	Rescheduled Oct 30 C.O.W. meeting to Nov 7.	CAO	Meeting requests have been sent to Council	Complete Oct 30/25
2025-345	Accepted offer of \$121,000 plus gst for sale of 10-ac parcel within Pt. SW 15-58-2-W5	CAO	Contract signed, transfered file to lawyer for closing documents	Underway
2025-340	Cancelled Regular Scheduled Council meetings on Jan 20, Mar 17, Aug 4, Nov 3, 2026 to accommodate scheduling conflicts, stat holiday, and summer break, leaving a total of 21 Regular Council meetings, and that Council approve amended 2026 calendar.	EA/CAO	Calendar updated	Complete Oct 30/25
2025-339,340	Reaffirm/Receive Health & Safety Policies	SAF/CAO	Update policies, COR audit checklist	Complete Oct 29/25
2025-300-337	Appointment to Committees	EA/CAO	Notifications made	Complete Oct 31/25
2025-298,299	Appointment of Reeve & Deputy Reeve	EA/CS/CAO	Notifications made	Complete Oct 31/25
2025-293	Supported appt of Ms. Burton as Regional ASB rep; funds to be incl in Ag Services Dept budget for per diems and travel	RD/CS/CAO		Underway
2025-291	Rescinded obsolete policies 26.02,26.04,26.05,26.08,26.11,26.12	EA/CAO	Policies rescinded in mfiles	Complete Oct 9/25
2025-290	Approved Policy PD-002 Commemorative Naming as amended	RD/EA	Policy amended and updated in mfiles	Complete Oct 9/25
2025-289	Approved donation of \$1,060 to Attraction & Retention Committee to assist with Barrhead Hospital Post-Secondary Event BBQ; funded from Council PR Budget.	EA/CAO	Committee Notified and cheque issued	Complete Oct 24/25

2025-288	Approved \$2,500 donation to Neerlandia Historical Society under Community Grants Policy for Windmill Restoration project.	EA/CAO	Society notified and cheque requisitioned	Complete Oct 7/25
2025-279	Denied request for cancellation of property taxes on Roll # 532313024 and 541292000	CS/CAO	Letter send to landowner	Complete Sep 24/25
2025-278	Proclaimed Oct 2025 as Cybersecurity Awareness Month	CS/COMM	Web page created; Proclamation posted in office	Complete Sep 29/25
2025-275	Accepted 2026 budget "What We Heard" report for information.	COMM/CAO	Posted to website	Complete Sep 16/25
2025-274	Approved not renewing AAIP's RRS after Nov 4	COMM/CAO	Registered employers have been notified and website updated	Complete Sep 18/25
2025-273	Adopted Bylaw 8-2025 Repealing Code of Conduct Bylaw 3-2017	EA/CAO	Signed and removed from website	Complete Sep 16/25
2025-269	Adopted Bylaw 7-2025 Intermunicipal Relations Committee Bylaw	EA/CAO	Signed and posted to website	Complete Sep 16/25
2025-264	Adopted Bylaw 6-2025 Meeting Procedures Bylaw	EA/CAO	Signed and posted to website	Complete Sep 23/25
2025-254	Directed Admin to finalize scheduling with NRCB & ILWG - Stock Talk Initiative in the new year; include ASB members	CAO	Email sent to ILWG, looking at dates.	Underway
2025-253	Apply for funding opportunity from FCM's Local Leadership for Climate Adaptation initiative for <i>"Valuing Natural Assets for Climate Resilience in the County of Barrhead"</i>	RD/CAO	Grant application submitted on Sept 9/25	Complete Sep 9/25
2025-251	Approved signing agreements with landowners for road reconstruction project 25-741	PW/CAO	Agreements fully executed	Complete Sep 2/25
2025-239	Approved Property Tax Penalty Exempt List for 436 tax rolls as identified.	CS	System updated	Complete Aug 19/25
2025-238	Approved additional 0.5 mile of shoulder pull cost in Stuber's Cat Service Ltd. contract for \$5,050 with funding coming from 2025 budget.	PW/CS	Payment made to contractor	Complete Aug 20/25
2025-236	Awarded Grazing Lease for S½ of 4-60-4-W5 to B. Koberstein (\$15,250/yr; 2026-06-01 to 2028-10-31)	EA/CAO	Agreement provided to new leaseholder for signature; All applicants notified	Underway
2025-235	Denied request to cancel or reduce fire invoice #IVC000004900 in the amount of \$3,000.	EA/CAO	Letter sent informing of decision	Complete Aug 20/25
2025-234	Authorized rescheduling the Council & Org meeting from Oct 21 to Oct 28, 2025	EA/CAO	Public notice posted	Complete Aug 20/25

2025-229	Authorized the Reeve and Deputy Reeve to sign CAO employment contract.	HR/CAO	Contract signed	Complete Jul 16/25
2025-228	Directed Admin to proceed with prelim geo-technical and develop work plan re partnership project with LSAC.	PW/CAO	LSAC project lead contacted Sep 22/25, Oct 8/25, LSAC advised on July 25/25	Underway
2025-227	Directed Admin to proceed with additional named insured concern as discussed in-camera.	CS/CAO	ANI has paid in full & applied for ANI status for 2025/2026. Advised ANI of Council direction	Complete Sep 22/25
2025-220	Approved Policy AD-008 Tax Recovery Process	EA	Updated in Mfiles	Complete Jul 16/25
2025-218	Rescinded policies 11.10-03, 12.13, 12.16, 12.23, 12.25, 24.04	EA	Updated in Mfiles	Complete Jul 16/25
2025-217	Approved Policy PS-015 CPO - RCMP Encrypted Radio as presented.	EA/CPO	Updated in Mfiles	Complete Jul 16/25
2025-216	Rescinded Policy 62.13 Rural Beautification and Policy 62.03 Agriculture Conservation Award.	EA	Updated in Mfiles	Complete Jul 16/25
2025-215	Approved Policy AG-003 Rural Stewardship & Enrichment as amended	EA/AF/RD	Updated in Mfiles	Complete Jul 16/25
2025-213	Appointed Ms. Layne Mullen as Development Authority Officer with all powers, duties and functions as outlined in LUB 4-2024.	CAO	Appointment made	Complete Jul 15/25
2025-212, 287	Refer member-at-large application back to Library Board for review & recommendation.	EA/CAO	Back to Council Oct7/25 following review by board; Library director notified	Complete Oct 7/25
2025-200	Bring back information on "Intensive Livestock Working Group – Stock Talk Initiative" and how the County could collaborate with them	CAO/RD	RFD to Council Sept 2/25	Complete Sep 2/25
2025-199	Bring back information on historic YRL per capita contributions.	CAO	Provided to Council during August 19, 2025 Council meeting	Complete Aug 19/25
2025-194	Proceed with the acquisition of related vehicle & officer equipment up to \$77,141 to be funded by unrestricted reserves	CPO/CAO	Vehicle equipment has been purchased with installation occurring Oct-Jan.	Underway
2025-193	Award the contract to Wolfe Chevrolet for the purchase of a 2025 Chevy Silverado SSV at a cost of \$57,359 excluding GST	CPO/CAO	Patrol vehicle was received June 20, 2025; scheduled for outfitting on October 27, 2025.	Underway
2025-192	Approve the additional CPO FTE and direct Administration to include the position in the 2026 Operating budget	CS/CAO	Alignment with budget underway	Underway
2025-191	Approve community grant of \$2,047.50 to Agnes Memorial Mosside United Church	EA/CAO	Letter of approval sent to applicant	Complete Jun 25/25

2025-190	Engage legal counsel to explore options for alternative access to SE 26-59-06-W5	CAO	Legal counsel has been engaged, file review underway	Underway
2025-189	Directed Policy Committee to review Policy 32.04 Road Construction Standards.	PW/CAO	Admin has started the review of Policy 32.04 & associated policies	Underway
2025-188	Denied request to increase standard of undeveloped road allowance S of SE-26-59-6-W5	EA/CAO	Letter sent to landowner with update	Complete Jul 9/25
2025-187	Approve Manola Lagoon Sounding & Assessment Project at a cost of \$27,087 with additional funding coming from current year revenue	PW/CS	Sounding completed, awaiting final report; Manola lagoon sounding is scheduled for August 18, 2025.	Underway
2025-186	Approve signing STIP grant agreement w/GOA for BF 74972 & 76144 for max of \$405,000 each	EA/CAO	Agreements signed; Waiting for updated agreements from GOA	Complete Aug 14/25
2025-185	Award contract contract for BF 74538 & 74974 to Plains Constructors for \$489,200	PW/CAO	Contracts finalized	Complete Jul 8/25
2025-174	Approved 2024 Annual Report	COMM/CAO	posted to website	Complete Jun 4/25
2025-173	Approved 2026 Budget Schedule	CS/CAO	meeting invites sent out	Complete Jun 4/25
2025-172	Cancel property taxes in the amount of \$7,464.70, owed by Government of Alberta	CS	Journal entry completed	Complete Jun 5/25
2025-171 & 219	Direct Policy Committee to review Policy FN-004 Collection of Accounts Receivable	CS/CAO	Updated in Mfiles; Tentative to Council Jul 15/25; Scheduled for Jun 24/25 Policy Com.	Complete Jul 16/25
2025-170	Cancel finance charges for \$693.65 plus any accrued interest for account ALUSC0001.	CS/CAO	Journal entry completed	Complete Jun 5/25
2025-169	Set Dec 3 at 2:00pm for Public Auction and CAO to be auctioneer	CAO	Reserve bids & Terms to Council Nov 4/25	Underway
2025-158	Apply for Roadside Dev Permit; upon receipt sign a Use Agreement with NSC for construction of a community baseball diamond on NE 28-61-3-W5 near Neerlandia Wastewater Lagoon	EA/CAO	Agreement signed; Received RDPT Jul 9/25, making arrangements to sign use agreement; Submitting application for Dev Permit; Inquiry made with GOA	Complete Jul 15/25
2025-157	Awarded contract for BF 72815 to Griffin Contracting Ltd. for \$172,725	PW	Contract finalized; Contractor notified	Complete Jun 24/25
2025-156	Awarded shoulder pull program contract to Stuber's Cat Service Ltd. for \$116,150.00 to complete 11.5 miles of roadway	PW	Contract finalized; Contractor notified	Complete May 26/25
2025-153	Approved updated 2025 Capital Budget	CS/CAO	Complete	Complete May 20/25
2025-152	Adopted Rates & Fees Bylaw 5-2025	EA/CAO	Posted to website	Complete May 23/25

2025-148	Accepted Status Report for 2024 ASB Business Plan	RD	Complete	Complete May 20/25
2025-146-147	Appointment of Weed and Pest Inspectors	AG/CAO	ID cards issued	Complete May 30/25
2025-133-135	Approve signing landowner agreements for construction projects 24-640, 24-740, and 25-240	PW/CAO	Fully executed	Complete May 7/25
2025-130	Approve contract with Marshall Lines 2014 for 2025 County roadway and airport line painting project for a total cost not to exceed \$ 89,711.70.	PW/CAO	Contract finalized; Contractor notified	Complete Jun 11/25
2025-129	Approve contract with Marshall Lines 2014 for 2025 Crack Sealing Program on County roadways and the airport for a total cost of \$107,010.	PW/CAO	Contract finalized; Contractor notified	Complete Jun 11/25
2025-128	Sign agreements BF 74538 land acquisition	PW/CAO	Fully executed	Complete May 7/25
2025-119	Direct Reeve to respond to committee concerns	CAO	Reeve sent email as directed	Complete Apr 15/25
2025-113	Awarded tender for BF 77360 to Plains Constructors for \$348,073 including site occupancy	PW/CAO	Contract Signed; Contractor notified	Complete May 21/25
2025-112	Adopted 2025 Property Tax Bylaw 4-2025	CS/EA	Posted to website	Complete Apr 16/25
2025-107-108	Approved 3-Year Financial Plan & 10-Year Capital Plan	CS/CAO	Posted to website April 22, 2025	Complete Apr 22/25
2025-106	Revised 2025 Capital Budget from \$6,408,757 to \$9,543,169	CS/CAO	Posted Operating Budget, Capital Budget, Budget Presentation and Budget Overview to website April 22, 2025	Complete Apr 22/25
2025-105	Adopt 2025 Operating Budget as presented with operating expenditures & revenue of \$21,124,510	CS/CAO		Complete Apr 22/25
2025-104	Approved agreement with PHSD for County to conduct 2025 elections on behalf of PHSD	RO	Fully executed	Complete Apr 23/25
2025-099	2025 Police Funding Model recalculation, to the EcDev Op Budget and IT Reserve and to bring back adjustments in the 2025 Draft budget - Apr 15	CS/CAO	Adjustments incorporated into 2025 DRAFT Budget for Council consideration	Complete Apr 15/25
2025-094	Agreement for bee hives on County land	EA/CAO	Fully executed; applicant notified of need for all hives to be included in agreement	Complete Apr 10/25
2025-091,152	Bring back Rates & Fees Bylaw to incorporate golf cart permit fees	CPO/CAO	To Council May 20, 2025; Revisions to be brought back with 3rd reading	Complete May 20/25

2025-089-090, 123	Gave first 2 readings to Golf Cart Pilot Project Bylaw and submit to AT for approval	CPO/CAO	May 6 - gave 3rd reading and sent back to AT; AT feedback received; Return to Council May 6; Waiting for AT approval before bringing back for 3rd reading	Complete May 6/25
2025-086, 124-126	1st reading of Community Standards bylaw; bring back in May	CPO/CAO	May 6 - Adopted amended bylaw; Return to Council May 6; Open to public comment	Complete May 6/25
2025-084	Appointment of Fire Guardians	EA/CAO	Fire Chief & Guardians notified & website updated	Complete Apr 3/25
2025-081	Appoint Greilach Lussier LLP as Auditor for 2025-29	CS	Auditor informed of decision	Complete Apr 1/25
2025-080	Approve 2024 audited financial statements(FS) & FIR; post FS to website	CS/COMM	Signed and posted to website	Complete Apr 22/25
2025-070	Submit topic of Challenges with Gravel Pit Provincial Approval & Renewal Process to RMA Mayors & Reeves meeting; CAO to draft statement to be presented by Reeve at the RMA Ministerial Bear Pit session	CAO	Topic presented at RMA Mayors & Reeves's mtg Mar 17/25, and statement made by Reeve at RMA Ministerial Bear Pit session to Minister Schultz Mar 18/25	Complete Mar 18/25
2025-065	Cancel finance charges in amount of \$218.86 for customer RIVER0002.	CS	Cancelled finance charges	Complete Mar 21/25
2025-064	Amend 2025 Operating Budget to include \$2,900 for a Rural Living Expo, event to be Apr 26 or May 3 (admin decides); offered in conjunction with County Appreciation Dinner.	CS/CAO	Amount included in budget	Complete Mar 6/25
2025-057	Uphold Order to Remedy Contravention for file #2024-162-1032 and varied deadline to comply with Order to April 30, 2025.	CPO/CAO	Follow up notification in writing was sent to appellant	Complete Feb 20/25
2025-051	Accepted all yr-end financial reports subject to audit adjustments & yr end finalizations	CS	Prepared for audit	Complete Feb 20/25
2025-049-050	Appoint Assessor & approve 3-year contract	CS/CAO	Contract fully executed; Waiting for signatures	Complete Mar 6/25
2025-047	Approve update to Policy PS-012 CPO Uniform & Equipment Standards	CPO/EA	Policy updated & submitted to Provincial Peace Officer Program	Complete Feb 20/25
2025-046, 167	Approve \$2,500 community grant to Barrhead Golf & Recreation Club	EA/CAO	Final report received; Letter send to recipient and cheque initiated	Complete Feb 25/25
2025-043-045	Appoint ARB Chair, Clerk, and panelists	EA	CRASC notified	Complete Feb 19/25
2025-042	Approved right-of-way agreements for BF 77360	EA/CAO	Agreements signed	Complete Feb 18/25

2025-034	Release 2024 funding to Barrhead Historical Society	CS	Cheque issued	Complete Mar 4/25
2025-033, 093	Approves forwarding Bylaw 9-2024 road closure package to AT in accordance with legislated process for Road Closures.	EA/CAO	AT approved closure & Council approved bylaw; Documents have been submitted electronically for approval	Complete Apr 1/25
2025-032	Approve 2024 reserve transactions as presented in 2024 Reserve Report	CS	Transaction complete	Complete Feb 4/25
2025-029	Approve becoming a municipal member of Northwest of 16 Regional Tourism Association for 2025 at an annual fee of \$1,000	RD/CAO	Admin attended AGM; Application form completed, signing under new Director, vendor being set up in accounting	Complete Mar 24/25
2025-027, 030	Approve additional funding sources for 2024 capital & operational projects	CS	Transactions complete	Complete Feb 4/25
2025-025	Approve marketing sponsorship opportunity request from Western Directives Inc & Nature Alive Adventures Inc in the amount of \$5,000.	EA/CAO	Payment submitted, project confirmed	Complete Feb 11/25
2025-024	Purchase 2025 Ford F-550 crew cab 4x4 truck from Barrhead Ford for \$87,965.00	AG	Truck received & being outfitted with sprayer; Unit has been ordered (4 month delivery)	Complete Jul 2/25
2025-023	Purchase steamer & trailer unit from Pumps & Pressure for a cost of \$44,744.50	PW	Received; Unit has been ordered, estimated delivery May 2025	Complete May 30/25
2025-013	Write-off one outstanding AR account for \$1,965.02 as this account is uncollectable	CS	Journal entry completed	Complete Jan 8/25
2025-011	Cancel existing certificates of title for 2 parcels of lands not sold at Dec 4/24 Public Auction; issue in name of County	Tax Clerk/CAO	Documentation submitted to land titles	Complete Jan 9/25
2025-008-010	Approve COPTER exemptions	CS	Entries made	Complete Jan 9/25
2025-006	Appoint Library member-at-large	EA/CAO	Library director notified	Complete Jan 9/25
2024-504-505	1st reading of Road Closure bylaw; Set public hearing for Feb 4/25 at 1:00 pm	EA/CAO	Feb 4/25 - Public Hearing	Complete Feb 4/25
2024-503	Admin to research details on marketing sponsorship opportunity; bring back report to Feb 4/25 Council meeting.	COMM/CAO	Feb 4/25 - presented to Council for decision	Complete Feb 4/25
2024-502	Received correspondence regarding Fire Invoice #00004415 for information.	EA/CAO	Received for information; Letter not required, rescind motion; Email drafted to landowner regarding decision	Complete
2024-501	Approved lease agreement renewal in SE 16-59-2-W5	EA/CAO	Lease finalized; Mailed to leaseholder for signature	Complete Jan 22/25

2024-457-460	Municipal Election Resolutions	EA/CAO	Website updated	Complete Jan 2/25
2024-449	Bring back options/recommendations on use of sand/salt on County roads in Thunder Lake.	PW/CAO	Draft report submitted to CAO for review; Preliminary discussions with staff	Underway
2024-410; 2025-188-190	Bring back options on use of an undeveloped road allowance to allow access to recreational property at SE 26-59-6-W5.	CAO/PW/ DEV	To Council Jun 17/25, denied request & directed to explore alternative options with legal; Cross departmental review underway	Complete Jun 17/25
2024-398	Directs CAO to move forward with exploring/negotiating options with GOA to become anchor tenant of ADLC.	CAO	Mtgs with AB Infrastructure & a developer; Reeve & CAO engaged Minister Infrastructure at RMA, followed up requested by Minister; Mtg rescheduled Feb 25/25; Preliminary contact made with GOA to schedule mtg in new year; Draft Concept Floor Plans complete	Underway
2024-343	Include discussion on the condition of Twp Rd 604 leading to Clear Lake Campground in the 2025 budget workshops.	CS/CAO	Patching, blading, & gravel budgeted in 2025; Further discussion during Nov 27&28 budget workshop; Council reminded of topic on Oct 10/24 budget mtg; will bring back for further discussion once Rural Road Study completed by consultants	Complete Apr 15/25
2024-301	Form an IAC with Town and CAO to work with Town Admin to develop a draft bylaw to establish and define the function of an IAC	CAO	To Council Sep 16/25; Town approved Sep 9/25; Aug 21/25 ICF recommendation on IRC Bylaw; DRAFT Bylaw shared w Town CAO; Apr 30/25 met Sturgeon County to discuss models; Jan 7/25 CAOs met to discuss next steps; Sept 10/24 Town Council accepted recommendation from ICF Committee to establish forum for elected officials to exchange info of mutual interest	Complete Sep 16/25
2024-270	Approved purchase of 2025 Caterpillar 150 AWD motor grader from Finning for \$574,500 & trade-in Unit #219, a 2019 Caterpillar 140M3 motor grader, to Finning for \$305,000.	PW/CAO	New grader delivered; Suppliers have been notified	Complete May 22/25
2024-269	Approved purchase of 2025 Caterpillar D2 LGP dozer from Finning for \$277,173 & trade-in Unit #305, a 2019 Caterpillar D4K LGP dozer to Finning for \$95,000	PW/CAO	New dozer delivered; Suppliers have been notified	Complete May 22/25
2024-225	Flag Agriculture, Small Scale Operation for future discussion	CAO		Not started

2024-149, 179	Approved purchase salt/sand storage building incl installation from Coverco Buildings Ltd. for the price of \$395,426.65 excluding GST.	PW	Complete except for door installation; Contractor currently building structure; Pad constructed by COB; Contracts awarded for paving, building; Company notified	Underway
2024-070	Dispose of Unit 542, Unit 533 along with its plow attachments, which are Units 535, 536, and 537, as well as the plow attachments from Unit 543, which are Units 544 and 540.	PW/CS	Sold at auction	Complete Aug 1/25
2024-062	Council approved signing the land exchange agreement and to cancel the portion of Road Plan 2000MC north of NW 2-62-4-W5 containing approximately 0.938 ha (2.32 acres).	EA/DEV	Submitted to Land Titles for Registration; Approval received and sent to surveyor to finalize road plan; Alberta Transportation contacted for permission to close portion of road plan	Underway
2023-296; 2025-158	Negotiate Use Agreement with NSC to construct a ball diamond near Neerlandia Lagoon and bring back to Council for final consideration.	CAO/DEV	Pending Roadside Dev Permit, agreement approved by Council; To Council May 20/25; NSC signed Apr 21/25; to be returned to Council; Resent to NSC March 24/25 ; Agreement shared with NSC; project likely put on hold until 2025; Draft agreement being prepared to support discussions	Complete May 20/25
2023-208	Administration to send a letter of intent to Maykut Farms expressing the County's desire to enter into a lease agreement in 2026 for a portion of the gravel pit located in NE 3-63-4-W5.	PW/CAO	Revisions made & resent to pit owner; Letter of Intent sent to pit owner; Discussion with owner to confirm specifications, letter drafted; Gravel pit owner notified verbally of County's intent	Underway
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA	New minister, revising message	Underway
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Manola project approved, to be incorporated into report upon completion; Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Met with VSU representative to better understand situation/impact; Rough draft prepared	Underway
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2018-029	Service Contract Review	FIN/EA/CAO	Initial list has been compiled.	Underway

2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Community Standards Bylaw adopted; 1st rdng to Council Apr 1/25; Admin review Feb 26/25, tentative date for Council is Apr 1/25; Reviewed with Council at Dec 5/24 Committee of Whole; Bylaw is drafted, timeline to be discussed with Council; Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Complete May 6/25
2017-245	Policy for Special Events	CAO/Dev	Discussion with Council at Dec 5/24 Committee of Whole; Reviewing policies from neighbouring municipalities	Underway



COUNTY OF BARRHEAD NO.11
CASH, INVESTMENTS, & TAXES RECEIVABLE
September 30, 2025



	September YTD 2025	September YTD 2024
CASH:		
On Hand	\$300	\$300
Deposits	254,585	366,520
Disbursements	158,164	93,057
Savings	8,099,996	8,286,092
Tax Trust	88,398	24,190
Money in Lieu of Reserve	592,123	551,279
CCBF Account	809,989	-
SHORT TERM DEPOSITS:		
31 day Notice	2,303,797	1,027,615
60 day Notice	1,085,929	1,039,905
90 day Notice	6,474,592	5,797,692
Total Cash and Temporary Investments	19,867,872	17,186,652
INVESTMENTS		
Term Deposits	-	2,270,638
Funds Held In Trust	-	1,645,093
Other Investments	22,492	21,283
Total Investments	22,492	3,937,013
TAXES AND GRANTS IN LIEU RECEIVABLE:		
Current	2,117,886	1,453,504
Arrears	489,167	333,619
Forfeited Land	26,066	4,719
	2,633,119	1,791,843
Allowance for Uncollectible Taxes	(145,000)	(100,000)
Total Taxes & Grants in Lieu Receivable	2,488,119	1,691,843
# of Tax Rolls on TIPP	352	328
DEFERRED REVENUE		
MSI	-	297,551
LGFF	(402,999)	(19,975)
CCBF	809,989	783,971
Others	28,982	63,932
	435,971	1,125,479
RESERVES		
Unrestricted	925,010	2,527,487
Current YTD Budget	3,779,608	3,912,818
Operating	1,877,021	1,832,654
Capital	14,293,633	10,816,422
	20,875,272	19,089,382

Payments Issued
For Month ended September 30 , 2025

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
ADVA002	Advantage VM Corp	2025-09-02	912128	1,035.50	No
ALBE042	Alberta Safety Training Ltd.	2025-09-02	912129	858.90	No
BARR051	Barrhead Machine & Welding (2023) Ltd.	2025-09-02	912130	39.08	No
BROW001	Brownlee LLP	2025-09-02	912131	5,823.56	No
FOUN001	Fountain Tire (Barrhead)	2025-09-02	912132	100.76	No
HACH001	Hach Sales & Services	2025-09-02	912133	1,498.57	No
MILE002	Milestone Municipal Services - Emily House	2025-09-02	912134	4,339.63	No
MOSS001	Mossie Community Centre	2025-09-02	912135	100.00	No
STEI007	Steinke, Hubert	2025-09-02	912136	100.00	No
STUB001	Stuber's Cat Service Ltd.	2025-09-02	912137	74,235.00	No
VASS001	Vass IT Professional Services Inc.	2025-09-02	912138	6,930.72	No
NORT001	North End Auto Body	2025-09-02	912139	1,100.95	No
7229001	722935 AB Ltd.	2025-09-16	912140	3,383.12	No
AIRT001	AirTech Refrigeration	2025-09-16	912141	617.40	No
ALBE007	Alberta Development Officers' Association	2025-09-16	912142	860.00	No
BARR050	Barrhead Community Pumpkin Walk	2025-09-16	912143	2,000.00	No
CALL001	Callihoo, Dylan Shawn	2025-09-16	912144	2,350.00	No
CLEA003	Clear Sky Paving Ltd.	2025-09-16	912145	1,238.92	No
GOVE013	Government of Alberta - AB Public Safety	2025-09-16	912146	1,861.91	No
GRAN003	Grant, Collin Charles & Maury Alan	2025-09-16	912147	35.60	No
JOHN001	John Deere Financial	2025-09-16	912148	404.38	No
KRAS001	Krasnow, Dale Allan & Diane Mona	2025-09-16	912149	1,285.08	No
MACG001	MacGillivray, Virginia	2025-09-16	912150	240.00	No
MUNR002	Munro, Adam Neil William	2025-09-16	912151	51.00	No
TEMP000000036	Vanleeuwen, Jeffrey & Jane	2025-09-16	912152	237.16	No
VIMY001	Vimy & District Lions	2025-09-16	912153	150.00	No
WICH001	Wichuk, John	2025-09-16	912154	3,527.40	No
WRME001	W.R. Meadows of Western Canada	2025-09-16	912155	474.62	No
RICH002	Richard's Snap-On	2025-09-16	912156	139.91	No
NEER002	Neerlandia Christian Reformed Church	2025-09-16	912157	150.00	No
NEER002	Neerlandia Christian Reformed Church	2025-09-16	912158	400.00	No
DIRE001	Direct Energy Business	2025-09-04	EFT000000003062	610.38	No

Payments Issued
For Month ended September 30 , 2025

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
2164001	2164849 Alberta Ltd.	2025-09-08	EFT000000003064	2,850.23	No
AIRN001	Air Navigation Products	2025-09-08	EFT000000003065	2,699.87	No
ASSO002	Associated Engineering Alberta Ltd.	2025-09-08	EFT000000003066	4,193.55	No
BARR012	Barrhead Building Products Ltd	2025-09-08	EFT000000003067	357.95	No
BLUE003	Blue Spruce Contracting Ltd.	2025-09-08	EFT000000003068	3,885.00	No
BREA002	Breal Metal Bldgs. Ind.	2025-09-08	EFT000000003069	305.55	No
ELLE001	Ellerbeck, Randal & Sandra	2025-09-08	EFT000000003070	1,098.04	No
FEDO001	Fedorovich, Dawn	2025-09-08	EFT000000003071	285.12	No
GREG001	Gregg Distributors Ltd.	2025-09-08	EFT000000003072	3,088.53	No
GRIZ001	Grizzly Trail Motors Ltd.	2025-09-08	EFT000000003073	1,183.20	No
HOOD001	Hood, Clayton	2025-09-08	EFT000000003074	492.70	No
MPAE001	MPA Engineering Ltd	2025-09-08	EFT000000003075	53,125.70	No
PAKR001	Pakrat Towing	2025-09-08	EFT000000003076	297.15	No
PRAI001	Prairie Battery	2025-09-08	EFT000000003077	912.19	No
PURE001	Pure Glass	2025-09-08	EFT000000003078	157.50	No
REDL002	Red Lion Express Inc.	2025-09-08	EFT000000003079	37.12	No
REID001	Reid's Kitchen	2025-09-08	EFT000000003080	80.96	No
SMAL001	Small Power Ltd.	2025-09-08	EFT000000003081	15.87	No
TOWN001	Town of Barrhead	2025-09-08	EFT000000003082	32,462.25	No
UTIL001	Utility Safety Partners	2025-09-08	EFT000000003083	224.44	No
WEAR001	WearPro Equipment & Supply Ltd.	2025-09-08	EFT000000003084	5,376.00	No
WEST002	West Edmonton Radiator	2025-09-08	EFT000000003085	161.70	No
WEST007	Western Star Trucks	2025-09-08	EFT000000003086	590.80	No
STEP001	Stephani Motors Ltd.	2025-09-08	EFT000000003087	926.63	No
MYHS100	MYHSA	2025-09-03	EFT000000003088	552.60	No
LOND001	London Life	2025-09-11	EFT000000003089	250.00	No
NEER003	Neerlandia Co-op Association	2025-09-11	EFT000000003090	3,066.54	No
PEMB004	Pembina West Co-op	2025-09-11	EFT000000003091	60,017.23	No
BENE0001	Benefits By Design	2025-09-01	EFT000000003092	22,409.02	No
LOCA001	Local Authorities Pension Plan	2025-09-05	EFT000000003093	50,616.96	No
RECE001	Receiver General For Canada	2025-09-05	EFT000000003094	121,470.72	No
MYHS100	MYHSA	2025-09-15	EFT000000003095	184.28	No

Payments Issued
For Month ended September 30 , 2025

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
1737001	1737069 Alberta Ltd.	2025-09-19	EFT000000003096	4,704.00	No
ALLA001	All Around Manufacturing & Mechanical	2025-09-19	EFT000000003097	273.00	No
BARR019	Barrhead Electric Ltd.	2025-09-19	EFT000000003098	120.75	No
BARR024	Barrhead Home Hardware Building Centre	2025-09-19	EFT000000003099	11.83	No
BARR032	Barrhead Regional Water Commission	2025-09-19	EFT000000003100	11,292.67	No
BRAV001	Brave Nose Septic Service Inc.	2025-09-19	EFT000000003101	367.50	No
CANO001	Canoe Procurement Group of Canada	2025-09-19	EFT000000003102	28,370.16	No
CARO001	CARO Analytical Services	2025-09-19	EFT000000003103	256.20	No
CERT002	Certified Tracking Solutions	2025-09-19	EFT000000003104	452.34	No
CORE001	CorePoint Solutions Inc.	2025-09-19	EFT000000003105	170.63	No
EVER001	Evergreen Catholic SRD No. 2	2025-09-19	EFT000000003106	7,341.02	No
FRAE001	Fraedrich, Andy	2025-09-19	EFT000000003107	22.05	No
GREA001	Great West Newspapers LP	2025-09-19	EFT000000003108	106.68	No
ICON001	Iconix Waterworks LP	2025-09-19	EFT000000003109	598.74	No
KODI002	Kodiak Forest Products Ltd.	2025-09-19	EFT000000003110	1,365.00	No
KREN001	KRents	2025-09-19	EFT000000003111	7,743.75	No
LANE001	Lane, William	2025-09-19	EFT000000003112	560.48	No
LUKE001	Luke's Contract Hauling	2025-09-19	EFT000000003113	7,051.01	No
MCEW001	McEwen's Fuels and Fertilizers	2025-09-19	EFT000000003114	10,565.52	No
MERL001	Merlin Shredding	2025-09-19	EFT000000003115	93.45	No
PEMB002	Pembina Hills School Division	2025-09-19	EFT000000003116	3,736.77	No
PLAI001	Plains Constructors Canada Ltd	2025-09-19	EFT000000003117	184,217.51	No
REDL002	Red Lion Express Inc.	2025-09-19	EFT000000003118	129.04	No
RMAI001	RMA Insurance	2025-09-19	EFT000000003119	772.50	No
ROAD001	Roadata Services Ltd.	2025-09-19	EFT000000003120	302.40	No
SHAZ001	Shazel Cleaning	2025-09-19	EFT000000003121	393.75	No
TOWN001	Town of Barrhead	2025-09-19	EFT000000003122	9,804.98	No
XERO100	Xerox Canada Ltd.	2025-09-19	EFT000000003123	663.15	No
PEMB004	Pembina West Co-op	2025-09-19	EFT000000003124	4,077.58	No
CLEA001	Clear Tech Industries Inc.	2025-09-19	EFT000000003125	73.71	No
BELL001	Bell Canada	2025-09-19	EFT000000003126	698.88	No
1823001	1823625 Alberta Ltd.	2025-09-24	EFT000000003127	91,834.79	No

Payments Issued
For Month ended September 30 , 2025

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
2202001	2202241 Alberta Ltd	2025-09-24	EFT000000003128	1,676.16	No
ACKL001	Acklands Grainger Inc.	2025-09-24	EFT000000003129	53.43	No
ALBE013	Alberta Municipal Health and Safety Assoc.	2025-09-24	EFT000000003130	186.36	No
ALTA003	AltaLIS Ltd.	2025-09-24	EFT000000003131	1,993.95	No
AMSC002	AMSC (BMO PCARD)	2025-09-24	EFT000000003132	7,964.03	No
ASSO002	Associated Engineering Alberta Ltd.	2025-09-24	EFT000000003133	3,765.25	No
BARR024	Barrhead Home Hardware Building Centre	2025-09-24	EFT000000003134	59.19	No
GREG001	Gregg Distributors Ltd.	2025-09-24	EFT000000003135	497.95	No
MEDC001	Medcke, Don	2025-09-24	EFT000000003136	47.23	No
MERL001	Merlin Shredding	2025-09-24	EFT000000003137	84.00	No
REDL002	Red Lion Express Inc.	2025-09-24	EFT000000003138	61.85	No
MYHS100	MYHSA	2025-09-24	EFT000000003139	265.09	No
UFAC001	UFA Co-operative Limited	2025-09-25	EFT000000003140	10,449.97	No
LOCA001	Local Authorities Pension Plan	2025-09-19	EFT000000003141	2,000.63	No
TRAN004	TransAlta Energy Marketing	2025-09-29	EFT000000003142	9,370.60	No
ASFF001	ASFF	2025-09-29	EFT000000003143	943,140.21	No
MYHS100	MYHSA	2025-09-26	EFT000000003145	1,626.00	No
XERO100	Xerox Canada Ltd.	2025-09-29	EFT000000003150	361.27	No
VOIDED Payments				-	
Payments Issued				1,851,329.96	



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Summary of All Units
For the Nine Months Ending September 30, 2025



	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Municipal taxes	\$14,324,236	\$14,319,457	(\$4,779)	(0.03%)	\$13,314,139	\$13,314,139
Local improvement levy	21,885	21,885	-	0.00%	21,885	21,885
Aggregate levy	181,072	75,000	(106,072)	(141.43%)	16,697	112,571
User fees and sale of goods	679,452	980,653	301,201	30.71%	707,963	989,541
Rental income	48,765	85,786	37,021	43.15%	42,567	70,924
Allocation for in-house equip Rental	686,428	835,025	148,597	17.80%	636,478	841,570
Penalties and costs on taxes	206,204	150,000	(56,204)	(37.47%)	117,248	153,450
Licenses, permits and fees	88,574	44,500	(44,074)	(99.04%)	44,957	64,507
Returns on investment	390,425	531,333	140,908	26.52%	586,180	781,819
Other governments transfer for operating	662,707	1,213,938	551,230	45.41%	1,217,059	1,286,343
Other revenue	39,061	1,551,843	1,512,782	97.48%	31,864	51,241
Drawn from unrestricted reserves	1,035,051	1,124,271	89,220	7.94%	85,464	1,672,158
Drawn from operating reserves	130,039	188,319	58,280	30.95%	28,889	44,114
Contribution from capital program	1,991	2,500	509	20.36%	-	-
TOTAL REVENUE	18,495,891	21,124,509	2,628,618	12.44%	16,851,390	19,404,261
EXPENDITURES						
Salaries and benefits	3,688,756	4,986,346	1,297,590	26.02%	3,468,642	4,494,116
Materials, goods, supplies	2,113,745	3,221,902	1,108,157	34.39%	2,253,461	2,888,394
Utilities	86,953	143,110	56,157	39.24%	88,410	133,339
Contracted and general services	1,379,162	2,096,100	716,938	34.20%	1,374,851	1,918,834
Purchases from other governments	205,347	327,400	122,053	37.28%	191,898	246,142
Transfer to other governments	841,876	2,789,810	1,947,934	69.82%	729,890	1,265,984
Transfer to individuals and organizations	40,377	115,911	75,534	65.17%	43,908	95,766
Transfer to local boards and agencies	133,299	176,464	43,165	24.46%	129,859	170,784
Interest on long term debt	53,044	104,820	51,777	49.40%	55,524	109,598
Principal payment for debenture	87,943	177,154	89,210	50.36%	85,464	172,158
Provision for allowances	-	10,000	10,000	100.00%	-	45,000
Bank charges and short term interest	1,192	1,970	778	39.51%	1,217	1,606
Tax cancellations	2,522	18,800	16,278	86.59%	16,561	18,730
Other expenditures	192	30	(162)	(543.42%)	131,250	9,790
Requisitions	2,579,831	3,356,955	777,124	23.15%	2,317,100	3,007,765
Transfer to operating reserves	87,981	91,904	3,923	4.27%	148,501	255,151
Transfer to capital reserves	3,181,897	3,313,705	131,808	3.98%	1,760,867	3,584,376
Transfer to capital program	232,168	192,129	(40,039)	(20.84%)	141,171	142,098
TOTAL EXPENDITURES	14,716,283	21,124,509	6,408,226	30.34%	12,938,571	18,559,631
NET COST / (REVENUE):	(3,779,608)	0	3,779,608	(211151288	(3,912,818)	(844,630)
NET COST - OPERATING FUND	(6,114,573)	(2,282,648)	3,831,925	(167.87%)	(5,849,004)	(3,109,983)
NET COST - RESERVE FUND	2,104,788	2,093,019	(11,769)	(0.56%)	1,795,015	2,123,255
NET COST - CAPITAL FUND	230,177	189,629	(40,548)	(21.38%)	141,171	142,098



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
GENERAL GOVERNMENT
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Municipal taxes	\$14,324,236	\$14,319,457	(\$4,779)	(0.03%)	\$13,314,139	\$13,314,139
Penalties and costs on taxes	206,204	150,000	(56,204)	(37.47%)	117,248	153,450
Returns on investment	372,621	412,000	39,379	9.56%	559,725	648,671
Other revenue	8,087	8,117	30	0.37%	-	-
Drawn from unrestricted reserves	1,030,111	1,119,321	89,210	7.97%	85,464	1,672,158
Drawn from operating reserves	115,725	125,725	10,000	7.95%	-	-
TOTAL REVENUE	16,056,984	16,134,620	77,636	0.48%	14,076,575	15,788,418
EXPENDITURES						
Provision for allowances	-	10,000	10,000	100.00%	-	45,000
Tax cancellations	2,522	18,800	16,278	86.59%	16,561	18,730
Other expenditures	192	30	(162)	(542.71%)	131,250	9,789
Requisitions	2,579,831	3,356,955	777,124	23.15%	2,317,100	3,007,765
Transfer to operating reserves	-	-	-	0.00%	85,464	172,158
Transfer to capital reserves	-	-	-	0.00%	-	1,500,000
TOTAL EXPENDITURES	2,582,544	3,385,785	803,240	23.72%	2,550,374	4,753,443
NET COST / (REVENUE):	(13,474,440)	(12,748,835)	725,605	(5.69%)	(11,526,201)	(11,034,975)
NET COST - OPERATING FUND	(12,328,604)	(11,503,789)	824,815	(7.17%)	(11,526,201)	(11,034,975)
NET COST - RESERVE FUND	(1,145,836)	(1,245,046)	(99,210)	7.97%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Municipal
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Penalties and costs on taxes	\$206,204	\$150,000	(\$56,204)	(37.47%)	\$117,248	\$153,450
Returns on investment	372,621	412,000	39,379	9.56%	559,725	648,671
Drawn from unrestricted reserves	1,030,111	1,119,321	89,210	7.97%	85,464	1,672,158
Drawn from operating reserves	115,725	115,725	0	0.00%	-	-
TOTAL REVENUE	1,724,661	1,797,046	72,385	4.03%	762,436	2,474,279
EXPENDITURES						
Transfer to operating reserves	-	-	-	0.00%	85,464	172,158
Transfer to capital reserves	-	-	-	0.00%	-	1,500,000
TOTAL EXPENDITURES	-	-	-	0.00%	85,464	1,672,158
NET COST / (REVENUE):	(1,724,661)	(1,797,046)	(72,385)	4.03%	(676,972)	(802,121)
NET COST - OPERATING FUND	(578,826)	(562,000)	16,826	(2.99%)	(676,972)	(802,121)
NET COST - RESERVE FUND	(1,145,836)	(1,235,046)	(89,210)	7.22%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Tax & Requisitions
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Municipal taxes	\$14,324,236	\$14,319,457	(\$4,779)	(0.03%)	\$13,314,139	\$13,314,139
Other revenue	8,087	8,117	30	0.37%	-	-
Drawn from operating reserves	-	10,000	10,000	100.00%	-	-
TOTAL REVENUE	14,332,323	14,337,574	5,251	0.04%	13,314,139	13,314,139
EXPENDITURES						
Provision for allowances	-	10,000	10,000	100.00%	-	45,000
Tax cancellations	2,522	18,800	16,278	86.59%	16,561	18,730
Other expenditures	192	30	(162)	(542.71%)	131,250	9,789
Requisitions	2,579,831	3,356,955	777,124	23.15%	2,317,100	3,007,765
TOTAL EXPENDITURES	2,582,544	3,385,785	803,240	23.72%	2,464,911	3,081,284
NET COST / (REVENUE):	(11,749,779)	(10,951,789)	797,990	(7.29%)	(10,849,228)	(10,232,855)
NET COST - OPERATING FUND	(11,749,779)	(10,941,789)	807,990	(7.38%)	(10,849,228)	(10,232,855)
NET COST - RESERVE FUND	-	(10,000)	(10,000)	100.00%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
ADMINISTRATION & LEGISLATIVE
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$18,500	\$48,829	\$30,328	62.11%	\$17,997	\$49,279
Other governments transfer for operating	1	1,150	1,150	99.96%	6,942	33,744
Other revenue	6,307	10,000	3,693	36.93%	12,308	18,762
Drawn from operating reserves	476	15,833	15,357	96.99%	-	-
TOTAL REVENUE	25,284	75,812	50,528	66.65%	37,246	101,785
EXPENDITURES						
Salaries and benefits	990,426	1,373,866	383,440	27.91%	968,715	1,290,941
Materials, goods, supplies	49,991	75,993	26,002	34.22%	57,407	60,121
Utilities	9,617	17,800	8,183	45.97%	9,527	14,277
Contracted and general services	277,565	446,412	168,847	37.82%	290,810	454,690
Bank charges and short term interest	1,192	1,970	778	39.51%	1,217	1,606
Transfer to operating reserves	-	2,304	2,304	100.00%	3,375	4,429
Transfer to capital reserves	146,000	146,000	0	0.00%	70,000	70,000
TOTAL EXPENDITURES	1,474,791	2,064,345	589,554	28.56%	1,401,052	1,896,063
NET COST / (REVENUE):	1,449,507	1,988,533	539,026	27.11%	1,363,805	1,794,278
NET COST - OPERATING FUND	1,303,983	1,856,063	552,080	29.74%	1,290,430	1,719,849
NET COST - RESERVE FUND	145,524	132,470	(13,054)	(9.85%)	73,375	74,429



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Legislative
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Other revenue	\$4,349	\$5,000	\$651	13.01%	\$5,864	\$7,121
Drawn from operating reserves	476	3,333	2,857	85.71%	-	-
TOTAL REVENUE	4,826	8,333	3,508	42.09%	5,864	7,121
EXPENDITURES						
Salaries and benefits	197,603	310,917	113,314	36.45%	208,411	282,278
Materials, goods, supplies	1,523	4,143	2,621	63.25%	2,109	2,327
Contracted and general services	13,825	46,406	32,581	70.21%	15,725	28,707
Transfer to operating reserves	-	875	875	100.00%	875	-
TOTAL EXPENDITURES	212,951	362,341	149,391	41.23%	227,121	313,312
NET COST / (REVENUE):	208,125	354,008	145,883	41.21%	221,257	306,191
NET COST - OPERATING FUND	208,601	356,466	147,865	41.48%	220,382	306,191
NET COST - RESERVE FUND	(476)	(2,458)	(1,982)	80.63%	875	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Administration
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$18,500	\$48,829	\$30,328	62.11%	\$17,997	\$49,279
Other governments transfer for operating	1	-	(1)	0.00%	6,942	33,744
Other revenue	1,958	5,000	3,042	60.85%	6,444	11,641
Drawn from operating reserves	-	2,500	2,500	100.00%	-	-
TOTAL REVENUE	20,458	56,329	35,870	63.68%	31,383	94,664
EXPENDITURES						
Salaries and benefits	792,824	1,055,749	262,925	24.90%	760,304	1,008,663
Materials, goods, supplies	48,468	69,850	21,382	30.61%	55,298	57,794
Utilities	9,617	17,800	8,183	45.97%	9,527	14,277
Contracted and general services	258,308	394,457	136,148	34.52%	275,085	425,982
Bank charges and short term interest	1,192	1,970	778	39.51%	1,217	1,606
Transfer to operating reserves	-	1,429	1,429	100.00%	-	1,929
Transfer to capital reserves	146,000	146,000	0	0.00%	70,000	70,000
TOTAL EXPENDITURES	1,256,409	1,687,254	430,845	25.54%	1,171,431	1,580,251
NET COST / (REVENUE):	1,235,950	1,630,925	394,975	24.22%	1,140,048	1,485,587
NET COST - OPERATING FUND	1,089,950	1,485,997	396,047	26.65%	1,070,048	1,413,658
NET COST - RESERVE FUND	146,000	144,929	(1,071)	(0.74%)	70,000	71,929



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Elections & Plebiscites
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	-	\$1,150	\$1,150	100.00%	-	-
Drawn from operating reserves	-	10,000	10,000	100.00%	-	-
TOTAL REVENUE	-	11,150	11,150	100.00%	-	-
EXPENDITURES						
Salaries and benefits	-	7,200	7,200	100.00%	-	-
Materials, goods, supplies	-	2,000	2,000	100.00%	-	-
Contracted and general services	5,432	5,550	118	2.13%	-	-
Transfer to operating reserves	-	-	-	0.00%	2,500	2,500
TOTAL EXPENDITURES	5,432	14,750	9,318	63.17%	2,500	2,500
NET COST / (REVENUE):	5,432	3,600	(1,832)	(50.89%)	2,500	2,500
NET COST - OPERATING FUND	5,432	13,600	8,168	60.06%	-	-
NET COST - RESERVE FUND	-	(10,000)	(10,000)	100.00%	2,500	2,500



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PROTECTIVE SERVICES
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$38,200	\$68,000	\$29,800	43.82%	\$44,685	\$52,151
Licenses, permits and fees	73,164	30,250	(42,914)	(141.86%)	30,507	47,757
Other governments transfer for operating	178,340	180,202	1,862	1.03%	219,343	188,596
Other revenue	6,327	7,946	1,620	20.38%	5,508	5,508
Drawn from operating reserves	2,722	3,500	778	22.22%	5,103	5,292
TOTAL REVENUE	298,752	289,898	(8,854)	(3.05%)	305,147	299,303
EXPENDITURES						
Salaries and benefits	123,019	178,366	55,347	31.03%	101,791	138,398
Materials, goods, supplies	31,628	38,929	7,301	18.76%	22,346	32,149
Contracted and general services	34,108	66,861	32,753	48.99%	39,678	45,743
Purchases from other governments	90,100	195,000	104,900	53.79%	83,747	105,872
Transfer to other governments	360,388	733,120	372,732	50.84%	282,357	743,768
Transfer to individuals and organizations	7,500	7,500	-	0.00%	8,250	8,250
Transfer to operating reserves	33,327	34,946	1,620	4.63%	32,508	32,508
Transfer to capital reserves	127,000	127,000	-	0.00%	114,000	151,944
TOTAL EXPENDITURES	807,069	1,381,722	574,653	41.59%	684,677	1,258,632
NET COST / (REVENUE):	508,317	1,091,824	583,507	53.44%	379,530	959,329
NET COST - OPERATING FUND	350,712	933,378	582,666	62.43%	238,125	780,169
NET COST - RESERVE FUND	157,604	158,446	842	0.53%	141,405	179,160



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Police Funding Model
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	-	-	-	0.00%	\$173,159	-
TOTAL REVENUE	-	-	-	0.00%	173,159	-
EXPENDITURES						
Transfer to other governments	90,924	365,000	274,076	75.09%	88,397	353,764
Transfer to individuals and organizations	-	-	-	0.00%	750	750
TOTAL EXPENDITURES	90,924	365,000	274,076	75.09%	89,147	354,514
NET COST / (REVENUE):	90,924	365,000	274,076	75.09%	(84,012)	354,514
NET COST - OPERATING FUND	90,924	365,000	274,076	75.09%	(84,012)	354,514



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Fire Services
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$38,200	\$68,000	\$29,800	43.82%	\$42,296	\$49,610
Other governments transfer for operating	169,012	169,012	-	0.00%	34,987	174,406
TOTAL REVENUE	207,212	237,012	29,800	12.57%	77,283	224,016
EXPENDITURES						
Salaries and benefits	(10)	510	520	102.05%	297	448
Materials, goods, supplies	1,405	-	(1,405)	0.00%	-	-
Contracted and general services	-	2,090	2,090	100.00%	29	59
Purchases from other governments	90,100	195,000	104,900	53.79%	83,747	105,872
Transfer to other governments	269,464	368,120	98,656	26.80%	193,960	390,004
Transfer to operating reserves	25,000	25,000	-	0.00%	25,000	25,000
Transfer to capital reserves	97,000	97,000	-	0.00%	97,000	134,944
TOTAL EXPENDITURES	482,958	687,720	204,762	29.77%	400,033	656,326
NET COST / (REVENUE):	275,746	450,708	174,962	38.82%	322,750	432,310
NET COST - OPERATING FUND	153,746	328,708	174,962	53.23%	200,750	272,366
NET COST - RESERVE FUND	122,000	122,000	-	0.00%	122,000	159,944



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Emergency Management
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Salaries and benefits	\$9,214	\$12,644	\$3,429	27.12%	\$5,015	\$11,573
Materials, goods, supplies	223	500	277	55.44%	679	1,022
Contracted and general services	174	1,463	1,289	88.10%	280	366
Transfer to operating reserves	2,000	2,000	-	0.00%	2,000	2,000
TOTAL EXPENDITURES	11,611	16,607	4,996	30.08%	7,974	14,961
NET COST / (REVENUE):	11,611	16,607	4,996	30.08%	7,974	14,961
NET COST - OPERATING FUND	9,611	14,607	4,996	34.20%	5,974	12,961
NET COST - RESERVE FUND	2,000	2,000	-	0.00%	2,000	2,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
By-Law Enforcement
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	\$2,389	\$2,389
Licenses, permits and fees	73,164	30,250	(42,914)	(141.86%)	30,507	47,757
TOTAL REVENUE	73,164	30,250	(42,914)	(141.86%)	32,897	50,146
EXPENDITURES						
Salaries and benefits	85,468	110,334	24,866	22.54%	75,838	95,761
Materials, goods, supplies	20,827	26,357	5,530	20.98%	15,864	23,082
Contracted and general services	16,579	32,443	15,864	48.90%	22,110	22,950
Transfer to capital reserves	30,000	30,000	-	0.00%	17,000	17,000
TOTAL EXPENDITURES	152,874	199,134	46,260	23.23%	130,812	158,793
NET COST / (REVENUE):	79,711	168,884	89,173	52.80%	97,916	108,647
NET COST - OPERATING FUND	49,711	138,884	89,173	64.21%	80,916	91,647
NET COST - RESERVE FUND	30,000	30,000	-	0.00%	17,000	17,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ambulance Services
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to individuals and organizations	\$7,500	\$7,500	-	0.00%	\$7,500	\$7,500
TOTAL EXPENDITURES	7,500	7,500	-	0.00%	7,500	7,500
NET COST / (REVENUE):	7,500	7,500	-	0.00%	7,500	7,500
NET COST - OPERATING FUND	7,500	7,500	-	0.00%	7,500	7,500



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Safety Program
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	-	\$152
Other revenue	6,327	7,946	1,620	20.38%	5,508	5,508
Drawn from operating reserves	2,722	3,500	778	22.22%	5,103	5,292
TOTAL REVENUE	9,049	11,446	2,397	20.94%	10,611	10,952
EXPENDITURES						
Salaries and benefits	28,347	54,879	26,532	48.35%	18,602	28,577
Materials, goods, supplies	5,801	11,572	5,771	49.87%	4,799	7,042
Contracted and general services	11,462	17,589	6,127	34.83%	8,930	9,551
Transfer to operating reserves	6,327	7,946	1,620	20.38%	5,508	5,508
TOTAL EXPENDITURES	51,936	91,986	40,050	43.54%	37,839	50,677
NET COST / (REVENUE):	42,887	80,540	37,652	46.75%	27,228	39,726
NET COST - OPERATING FUND	39,283	76,093	36,811	48.38%	26,823	39,509
NET COST - RESERVE FUND	3,604	4,446	842	18.93%	405	216



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Barrhead and Regional Crime Coalition (BARCC)
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	\$9,328	\$11,190	\$1,862	16.64%	\$11,197	\$14,190
TOTAL REVENUE	9,328	11,190	1,862	16.64%	11,197	14,190
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	2,040	2,040
Materials, goods, supplies	3,372	500	(2,872)	(574.41%)	1,004	1,004
Contracted and general services	5,893	13,276	7,383	55.61%	8,328	12,817
TOTAL EXPENDITURES	9,265	13,776	4,511	32.74%	11,372	15,861
NET COST / (REVENUE):	(63)	2,586	2,649	102.42%	175	1,671
NET COST - OPERATING FUND	(63)	2,586	2,649	102.42%	175	1,671



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
TRANSPORTATION SERVICES
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Aggregate levy	\$181,072	\$75,000	(\$106,072)	(141.43%)	\$16,697	\$112,571
User fees and sale of goods	224,867	258,000	33,133	12.84%	191,670	258,651
Rental income	9,858	11,395	1,538	13.49%	9,698	11,235
Allocation for in-house equip Rental	686,428	835,025	148,597	17.80%	636,478	841,570
Returns on investment	1,412	18,412	17,000	92.33%	2,790	23,271
Other governments transfer for operating	18,656	559,875	541,219	96.67%	544,216	548,533
Other revenue	4,214	-	(4,214)	0.00%	528	2,969
TOTAL REVENUE	1,126,507	1,757,707	631,200	35.91%	1,402,076	1,798,801
EXPENDITURES						
Salaries and benefits	1,889,927	2,464,401	574,474	23.31%	1,810,389	2,314,642
Materials, goods, supplies	1,805,673	2,787,315	981,642	35.22%	1,988,270	2,598,784
Utilities	61,025	94,050	33,025	35.11%	61,539	91,545
Contracted and general services	855,925	1,101,229	245,304	22.28%	795,525	1,011,352
Transfer to capital reserves	2,634,375	2,635,071	696	0.03%	1,300,268	1,417,056
Transfer to capital program	232,168	192,129	(40,039)	(20.84%)	136,171	134,207
TOTAL EXPENDITURES	7,479,093	9,274,195	1,795,102	19.36%	6,092,163	7,567,585
NET COST / (REVENUE):	6,352,586	7,516,488	1,163,902	15.48%	4,690,087	5,768,785
NET COST - OPERATING FUND	3,486,044	4,689,288	1,203,245	25.66%	3,253,647	4,217,522
NET COST - RESERVE FUND	2,634,375	2,635,071	696	0.03%	1,300,268	1,417,056
NET COST - CAPITAL FUND	232,168	192,129	(40,039)	(20.84%)	136,171	134,207



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Public Works
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Aggregate levy	\$181,072	\$75,000	(\$106,072)	(141.43%)	\$16,697	\$112,571
User fees and sale of goods	224,867	258,000	33,133	12.84%	191,670	258,651
Allocation for in-house equip Rental	686,428	835,025	148,597	17.80%	636,478	841,570
Returns on investment	1,412	18,412	17,000	92.33%	2,790	23,271
Other governments transfer for operating	-	535,000	535,000	100.00%	531,226	531,226
Other revenue	4,214	-	(4,214)	0.00%	528	2,969
TOTAL REVENUE	1,097,993	1,721,437	623,444	36.22%	1,379,389	1,770,258
EXPENDITURES						
Salaries and benefits	1,888,852	2,461,091	572,239	23.25%	1,808,814	2,312,542
Materials, goods, supplies	1,790,137	2,778,815	988,678	35.58%	1,983,127	2,587,745
Utilities	58,130	89,600	31,470	35.12%	58,450	86,784
Contracted and general services	824,508	1,056,344	231,836	21.95%	780,372	983,339
Transfer to capital reserves	2,616,375	2,617,071	696	0.03%	1,282,268	1,399,056
Transfer to capital program	232,168	192,129	(40,039)	(20.84%)	136,171	134,207
TOTAL EXPENDITURES	7,410,170	9,195,050	1,784,880	19.41%	6,049,203	7,503,673
NET COST / (REVENUE):	6,312,177	7,473,613	1,161,436	15.54%	4,669,814	5,733,415
NET COST - OPERATING FUND	3,463,635	4,664,413	1,200,778	25.74%	3,251,375	4,200,152
NET COST - RESERVE FUND	2,616,375	2,617,071	696	0.03%	1,282,268	1,399,056
NET COST - CAPITAL FUND	232,168	192,129	(40,039)	(20.84%)	136,171	134,207



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Airport Services
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Rental income	\$9,858	\$11,395	\$1,538	13.49%	\$9,698	\$11,235
Other governments transfer for operating	18,656	24,875	6,219	25.00%	12,990	17,307
TOTAL REVENUE	28,514	36,270	7,756	21.38%	22,688	28,542
EXPENDITURES						
Salaries and benefits	1,075	3,310	2,235	67.52%	1,575	2,100
Materials, goods, supplies	15,536	8,500	(7,036)	(82.77%)	5,143	11,038
Utilities	2,895	4,450	1,555	34.95%	3,089	4,761
Contracted and general services	31,417	44,885	13,468	30.01%	15,153	28,013
Transfer to capital reserves	18,000	18,000	-	0.00%	18,000	18,000
TOTAL EXPENDITURES	68,923	79,145	10,222	12.92%	42,960	63,912
NET COST / (REVENUE):	40,409	42,875	2,466	5.75%	20,272	35,370
NET COST - OPERATING FUND	22,409	24,875	2,466	9.91%	2,272	17,370
NET COST - RESERVE FUND	18,000	18,000	-	0.00%	18,000	18,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
UTILITIES AND WASTE MANAGEMENT
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Local improvement levy	\$21,885	\$21,885	-	0.00%	\$21,885	\$21,885
User fees and sale of goods	343,606	416,074	72,468	17.42%	334,217	428,296
Rental income	26,618	49,131	22,513	45.82%	20,780	34,399
Returns on investment	-	88,038	88,038	100.00%	-	80,532
Other revenue	-	1,500,000	1,500,000	100.00%	-	-
TOTAL REVENUE	392,109	2,075,128	1,683,020	81.10%	376,882	565,113
EXPENDITURES						
Salaries and benefits	76,704	103,719	27,015	26.05%	81,534	106,741
Materials, goods, supplies	12,097	50,051	37,954	75.83%	22,428	41,731
Utilities	16,311	26,260	9,949	37.89%	17,304	25,712
Contracted and general services	95,196	185,191	89,995	48.60%	105,338	141,936
Purchases from other governments	115,248	132,400	17,152	12.96%	108,151	140,270
Transfer to other governments	72,195	1,596,260	1,524,065	95.48%	51,720	76,831
Transfer to operating reserves	5,000	5,000	-	0.00%	5,000	5,000
Transfer to capital reserves	198,885	323,634	124,749	38.55%	198,885	349,348
TOTAL EXPENDITURES	591,636	2,422,515	1,830,879	75.58%	590,361	887,570
NET COST / (REVENUE):	199,527	347,387	147,860	42.56%	213,479	322,457
NET COST - OPERATING FUND	(4,358)	18,753	23,111	123.24%	9,594	(31,891)
NET COST - RESERVE FUND	203,885	328,634	124,749	37.96%	203,885	354,348



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Water & Sewer Utility Holders
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Local improvement levy	\$21,885	\$21,885	-	0.00%	\$21,885	\$21,885
User fees and sale of goods	251,153	317,586	66,433	20.92%	243,460	306,092
Rental income	26,618	49,131	22,513	45.82%	20,780	34,399
Returns on investment	-	63,038	63,038	100.00%	-	46,005
Other revenue	-	1,500,000	1,500,000	100.00%	-	-
TOTAL REVENUE	299,655	1,951,640	1,651,985	84.65%	286,125	408,381
EXPENDITURES						
Salaries and benefits	58,591	72,831	14,240	19.55%	52,950	68,860
Materials, goods, supplies	8,587	29,651	21,064	71.04%	10,324	13,595
Utilities	12,828	19,500	6,672	34.22%	13,513	20,094
Contracted and general services	18,138	64,196	46,058	71.75%	27,836	36,016
Purchases from other governments	106,407	117,352	10,945	9.33%	99,445	126,544
Transfer to other governments	-	1,500,000	1,500,000	100.00%	-	-
Transfer to capital reserves	95,885	156,885	61,000	38.88%	95,885	139,623
TOTAL EXPENDITURES	300,437	1,960,415	1,659,978	84.67%	299,954	404,731
NET COST / (REVENUE):	782	8,775	7,993	91.09%	13,829	(3,649)
NET COST - OPERATING FUND	(95,103)	(148,110)	(53,007)	35.79%	(82,057)	(143,273)
NET COST - RESERVE FUND	95,885	156,885	61,000	38.88%	95,885	139,623



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Truck Fill
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$27,533	\$37,488	\$9,955	26.55%	\$25,739	\$35,141
TOTAL REVENUE	27,533	37,488	9,955	26.55%	25,739	35,141
EXPENDITURES						
Salaries and benefits	949	1,332	383	28.76%	893	1,146
Materials, goods, supplies	902	1,000	98	9.83%	170	1,593
Utilities	1,252	1,700	448	26.33%	1,314	1,970
Contracted and general services	455	613	158	25.81%	419	545
Purchases from other governments	8,840	12,048	3,208	26.63%	8,706	10,726
Transfer to capital reserves	-	20,795	20,795	100.00%	-	19,162
TOTAL EXPENDITURES	12,398	37,488	25,090	66.93%	11,501	35,141
NET COST / (REVENUE):	(15,135)	0	15,135	531053433	(14,237)	-
NET COST - OPERATING FUND	(15,135)	(20,795)	(5,660)	27.22%	(14,237)	(19,162)
NET COST - RESERVE FUND	-	20,795	20,795	100.00%	-	19,162



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Lagoons
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$64,920	\$61,000	(\$3,920)	(6.43%)	\$65,018	\$87,063
TOTAL REVENUE	64,920	61,000	(3,920)	(6.43%)	65,018	87,063
EXPENDITURES						
Salaries and benefits	5,489	9,606	4,117	42.86%	10,583	12,224
Materials, goods, supplies	-	1,200	1,200	100.00%	2,498	2,615
Utilities	2,231	5,060	2,829	55.92%	2,477	3,648
Contracted and general services	4,258	24,180	19,922	82.39%	7,632	12,541
Purchases from other governments	-	3,000	3,000	100.00%	-	3,000
Transfer to capital reserves	-	17,954	17,954	100.00%	-	53,035
TOTAL EXPENDITURES	11,978	61,000	49,022	80.36%	23,190	87,063
NET COST / (REVENUE):	(52,942)	0	52,942	410404583	(41,828)	-
NET COST - OPERATING FUND	(52,942)	(17,954)	34,988	(194.87%)	(41,828)	(53,035)
NET COST - RESERVE FUND	-	17,954	17,954	100.00%	-	53,035



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Utility Services
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Materials, goods, supplies	-	-	-	0.00%	\$3,172	\$8,434
Contracted and general services	-	-	-	0.00%	10,556	10,767
Transfer to capital reserves	50,000	50,000	-	0.00%	50,000	50,000
TOTAL EXPENDITURES	50,000	50,000	-	0.00%	63,727	69,201
NET COST / (REVENUE):	50,000	50,000	-	0.00%	63,727	69,201
NET COST - OPERATING FUND	-	-	-	0.00%	13,727	19,201
NET COST - RESERVE FUND	50,000	50,000	-	0.00%	50,000	50,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Waste Management
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Returns on investment	-	\$25,000	\$25,000	100.00%	-	\$34,528
TOTAL REVENUE	-	25,000	25,000	100.00%	-	34,528
EXPENDITURES						
Salaries and benefits	11,675	19,950	8,275	41.48%	17,107	24,512
Materials, goods, supplies	2,608	18,200	15,592	85.67%	6,265	15,495
Contracted and general services	72,344	96,202	23,858	24.80%	58,896	82,068
Transfer to other governments	72,195	96,260	24,065	25.00%	51,720	76,831
Transfer to operating reserves	5,000	5,000	-	0.00%	5,000	5,000
Transfer to capital reserves	53,000	78,000	25,000	32.05%	53,000	87,528
TOTAL EXPENDITURES	216,822	313,612	96,790	30.86%	191,989	291,433
NET COST / (REVENUE):	216,822	288,612	71,790	24.87%	191,989	256,906
NET COST - OPERATING FUND	158,822	205,612	46,790	22.76%	133,989	164,378
NET COST - RESERVE FUND	58,000	83,000	25,000	30.12%	58,000	92,528



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
COMMUNITY SUPPORT SERVICES
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$57,862	\$77,149	\$19,287	25.00%	\$57,862	\$77,149
TOTAL EXPENDITURES	57,862	77,149	19,287	25.00%	57,862	77,149
NET COST / (REVENUE):	57,862	77,149	19,287	25.00%	57,862	77,149
NET COST - OPERATING FUND	57,862	77,149	19,287	25.00%	57,862	77,149



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Family and Community Support Services (FCSS)
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$57,862	\$77,149	\$19,287	25.00%	\$57,862	\$77,149
TOTAL EXPENDITURES	57,862	77,149	19,287	25.00%	57,862	77,149
NET COST / (REVENUE):	57,862	77,149	19,287	25.00%	57,862	77,149
NET COST - OPERATING FUND	57,862	77,149	19,287	25.00%	57,862	77,149



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PLANNING & DEVELOPMENT
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Rental income	\$12,290	\$17,260	\$4,970	28.79%	\$12,090	\$17,290
Licenses, permits and fees	15,410	14,250	(1,160)	(8.14%)	14,450	16,750
Returns on investment	13,509	10,000	(3,509)	(35.09%)	20,586	26,264
Other governments transfer for operating	5,000	-	(5,000)	0.00%	44,115	44,115
Other revenue	12,373	21,000	8,627	41.08%	8,121	18,603
TOTAL REVENUE	58,583	62,510	3,927	6.28%	99,361	123,022
EXPENDITURES						
Salaries and benefits	175,532	292,811	117,280	40.05%	178,187	229,908
Materials, goods, supplies	42,278	38,093	(4,185)	(10.99%)	32,967	35,370
Contracted and general services	46,753	117,021	70,268	60.05%	54,260	103,929
Transfer to individuals and organizations	-	-	-	0.00%	1,000	1,000
Transfer to operating reserves	10,000	10,000	-	0.00%	10,000	10,000
Transfer to capital reserves	24,883	30,000	5,117	17.06%	27,714	43,674
TOTAL EXPENDITURES	299,446	487,926	188,480	38.63%	304,128	423,881
NET COST / (REVENUE):	240,864	425,416	184,552	43.38%	204,767	300,859
NET COST - OPERATING FUND	205,981	385,416	179,435	46.56%	167,053	247,185
NET COST - RESERVE FUND	34,883	40,000	5,117	12.79%	37,714	53,674



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 Land Use Planning & Dev
 For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Licenses, permits and fees	\$15,410	\$14,250	(\$1,160)	(8.14%)	\$14,450	\$16,750
Returns on investment	13,509	10,000	(3,509)	(35.09%)	20,586	26,264
Other revenue	12,373	21,000	8,627	41.08%	8,121	18,603
TOTAL REVENUE	41,293	45,250	3,957	8.75%	43,156	61,617
EXPENDITURES						
Salaries and benefits	98,302	163,518	65,216	39.88%	106,879	137,450
Materials, goods, supplies	39,208	37,093	(2,115)	(5.70%)	29,542	29,740
Contracted and general services	23,431	58,437	35,006	59.90%	36,829	45,272
Transfer to operating reserves	10,000	10,000	-	0.00%	10,000	10,000
Transfer to capital reserves	24,883	30,000	5,117	17.06%	27,714	43,674
TOTAL EXPENDITURES	195,824	299,048	103,224	34.52%	210,964	266,137
NET COST / (REVENUE):	154,531	253,798	99,267	39.11%	167,808	204,520
NET COST - OPERATING FUND	119,649	213,798	94,149	44.04%	130,094	150,845
NET COST - RESERVE FUND	34,883	40,000	5,117	12.79%	37,714	53,674



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Economic Development
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	\$5,000	-	(\$5,000)	0.00%	\$44,115	\$44,115
TOTAL REVENUE	5,000	-	(5,000)	0.00%	44,115	44,115
EXPENDITURES						
Salaries and benefits	77,230	129,293	52,064	40.27%	71,308	92,459
Materials, goods, supplies	3,071	1,000	(2,071)	(207.08%)	3,425	5,630
Contracted and general services	23,039	58,301	35,263	60.48%	17,148	58,373
Transfer to individuals and organizations	-	-	-	0.00%	1,000	1,000
TOTAL EXPENDITURES	103,339	188,595	85,256	45.21%	92,881	157,462
NET COST / (REVENUE):	98,339	188,595	90,256	47.86%	48,766	113,346
NET COST - OPERATING FUND	98,339	188,595	90,256	47.86%	48,766	113,346



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Subdivision & Land Development
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Contracted and general services	\$283	\$283	\$0	0.01%	\$283	\$283
TOTAL EXPENDITURES	283	283	0	0.01%	283	283
NET COST / (REVENUE):	283	283	0	0.01%	283	283
NET COST - OPERATING FUND	283	283	0	0.01%	283	283



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land, Housing & Building Rentals
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Rental income	\$12,290	\$17,260	\$4,970	28.79%	\$12,090	\$17,290
TOTAL REVENUE	12,290	17,260	4,970	28.79%	12,090	17,290
EXPENDITURES						
NET COST / (REVENUE):	(12,290)	(17,260)	(4,970)	28.79%	(12,090)	(17,290)
NET COST - OPERATING FUND	(12,290)	(17,260)	(4,970)	28.79%	(12,090)	(17,290)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
AGRICULTURAL SERVICES
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$44,306	\$179,750	\$135,444	75.35%	\$108,675	\$189,549
Rental income	-	8,000	8,000	100.00%	-	8,000
Other governments transfer for operating	284,247	296,247	12,000	4.05%	265,112	300,284
Other revenue	786	1,000	214	21.38%	2,002	2,002
Drawn from operating reserves	-	21,261	21,261	100.00%	36	12,572
Contribution from capital program	1,991	2,500	509	20.36%	-	-
TOTAL REVENUE	331,331	508,758	177,427	34.87%	375,825	512,408
EXPENDITURES						
Salaries and benefits	419,240	555,182	135,943	24.49%	307,524	391,389
Materials, goods, supplies	169,380	219,021	49,641	22.66%	125,191	113,188
Utilities	-	5,000	5,000	100.00%	40	1,805
Contracted and general services	49,079	150,518	101,439	67.39%	60,842	129,869
Transfer to other governments	-	2,500	2,500	100.00%	-	3,222
Transfer to individuals and organizations	3,383	59,261	55,878	94.29%	4,386	51,268
Transfer to operating reserves	-	-	-	0.00%	-	18,901
Transfer to capital reserves	50,755	52,000	1,245	2.39%	50,000	52,353
TOTAL EXPENDITURES	691,837	1,043,482	351,645	33.70%	547,983	761,996
NET COST / (REVENUE):	360,506	534,724	174,218	32.58%	172,157	249,589
NET COST - OPERATING FUND	311,742	506,485	194,743	38.45%	122,193	190,906
NET COST - RESERVE FUND	50,755	30,739	(20,016)	(65.11%)	49,964	58,683
NET COST - CAPITAL FUND	(1,991)	(2,500)	(509)	20.36%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ag Services
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$20,107	\$29,750	\$9,643	32.41%	\$29,236	\$35,072
Rental income	-	8,000	8,000	100.00%	-	8,000
Other governments transfer for operating	169,247	169,247	-	0.00%	169,214	169,214
Other revenue	786	1,000	214	21.38%	2,002	2,002
Drawn from operating reserves	-	-	-	0.00%	36	36
TOTAL REVENUE	190,140	207,997	17,857	8.58%	200,488	214,324
EXPENDITURES						
Salaries and benefits	295,159	425,823	130,664	30.69%	210,213	262,128
Materials, goods, supplies	140,328	167,489	27,161	16.22%	88,451	75,852
Utilities	-	5,000	5,000	100.00%	40	1,805
Contracted and general services	40,658	92,622	51,964	56.10%	54,216	80,536
Transfer to other governments	-	2,500	2,500	100.00%	-	3,222
Transfer to individuals and organizations	-	13,000	13,000	100.00%	864	11,864
Transfer to capital reserves	50,000	50,000	-	0.00%	50,000	50,000
TOTAL EXPENDITURES	526,146	756,434	230,289	30.44%	403,784	485,407
NET COST / (REVENUE):	336,005	548,437	212,432	38.73%	203,297	271,083
NET COST - OPERATING FUND	286,005	498,437	212,432	42.62%	153,333	221,119
NET COST - RESERVE FUND	50,000	50,000	-	0.00%	49,964	49,964



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Resource Management
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$24,199	\$40,000	\$15,801	39.50%	\$22,275	\$24,700
Other governments transfer for operating	69,000	61,500	(7,500)	(12.20%)	64,400	65,900
Contribution from capital program	1,991	2,500	509	20.36%	-	-
TOTAL REVENUE	95,190	104,000	8,810	8.47%	86,675	90,600
EXPENDITURES						
Salaries and benefits	50,488	21,659	(28,829)	(133.11%)	26,310	34,236
Materials, goods, supplies	25,017	43,500	18,483	42.49%	34,361	34,361
Contracted and general services	4,979	10,300	5,321	51.66%	2,979	3,321
Transfer to capital reserves	755	2,000	1,245	62.27%	-	2,353
TOTAL EXPENDITURES	81,239	77,459	(3,781)	(4.88%)	63,650	74,273
NET COST / (REVENUE):	(13,951)	(26,541)	(12,590)	47.44%	(23,024)	(16,328)
NET COST - OPERATING FUND	(12,715)	(26,041)	(13,327)	51.18%	(23,024)	(18,681)
NET COST - RESERVE FUND	755	2,000	1,245	62.27%	-	2,353
NET COST - CAPITAL FUND	(1,991)	(2,500)	(509)	20.36%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Alus (ALUS)
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	-	\$110,000	\$110,000	100.00%	\$57,164	\$129,777
Other governments transfer for operating	46,000	65,500	19,500	29.77%	31,499	65,170
Drawn from operating reserves	-	21,261	21,261	100.00%	-	12,536
TOTAL REVENUE	46,000	196,761	150,761	76.62%	88,663	207,483
EXPENDITURES						
Salaries and benefits	73,593	107,700	34,108	31.67%	71,001	95,024
Materials, goods, supplies	4,034	8,032	3,998	49.77%	2,379	2,974
Contracted and general services	3,442	47,596	44,154	92.77%	3,646	46,012
Transfer to individuals and organizations	3,383	46,261	42,878	92.69%	3,522	39,404
Transfer to operating reserves	-	-	-	0.00%	-	18,901
TOTAL EXPENDITURES	84,452	209,589	125,137	59.71%	80,548	202,317
NET COST / (REVENUE):	38,452	12,828	(25,624)	(199.74%)	(8,115)	(5,167)
NET COST - OPERATING FUND	38,452	34,089	(4,363)	(12.80%)	(8,115)	(11,532)
NET COST - RESERVE FUND	-	(21,261)	(21,261)	100.00%	-	6,365



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
RECREATION & CULTURE
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$9,973	\$10,000	\$27	0.27%	\$10,719	\$11,614
Returns on investment	2,883	2,883	-	0.00%	3,080	3,080
Other governments transfer for operating	176,464	176,464	-	0.00%	137,330	171,070
Other revenue	967	3,780	2,813	74.42%	3,397	3,397
Drawn from unrestricted reserves	4,940	4,950	10	0.20%	-	-
Drawn from operating reserves	11,116	22,000	10,884	49.47%	23,750	26,250
TOTAL REVENUE	206,342	220,077	13,735	6.24%	178,277	215,412
EXPENDITURES						
Salaries and benefits	13,907	18,000	4,093	22.74%	20,500	22,097
Materials, goods, supplies	2,699	12,500	9,801	78.41%	4,851	7,051
Contracted and general services	20,535	28,867	8,332	28.86%	28,397	31,315
Transfer to other governments	351,431	380,781	29,350	7.71%	337,951	365,015
Transfer to individuals and organizations	29,494	49,150	19,656	39.99%	30,272	35,248
Transfer to local boards and agencies	133,299	176,464	43,165	24.46%	129,859	170,784
Interest on long term debt	53,044	104,820	51,777	49.40%	55,524	109,598
Principal payment for debenture	87,943	177,154	89,210	50.36%	85,464	172,158
Transfer to operating reserves	39,654	39,654	-	0.00%	12,154	12,154
Transfer to capital program	-	-	-	0.00%	5,000	7,892
TOTAL EXPENDITURES	732,006	987,390	255,384	25.86%	709,972	933,312
NET COST / (REVENUE):	525,664	767,313	241,650	31.49%	531,695	717,900
NET COST - OPERATING FUND	502,065	754,609	252,544	33.47%	538,291	724,104
NET COST - RESERVE FUND	23,598	12,704	(10,894)	(85.75%)	(11,596)	(14,096)
NET COST - CAPITAL FUND	-	-	-	0.00%	5,000	7,892



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Recreation
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$9,973	\$10,000	\$27	0.27%	\$10,719	\$11,614
Returns on investment	2,883	2,883	-	0.00%	3,080	3,080
Other revenue	967	3,780	2,813	74.42%	3,397	3,397
Drawn from operating reserves	9,068	7,000	(2,068)	(29.55%)	2,500	2,500
TOTAL REVENUE	22,891	23,663	772	3.26%	19,697	20,592
EXPENDITURES						
Salaries and benefits	13,907	18,000	4,093	22.74%	20,500	22,097
Materials, goods, supplies	2,699	12,500	9,801	78.41%	4,851	7,051
Contracted and general services	20,535	28,867	8,332	28.86%	13,997	16,915
Transfer to other governments	351,431	376,431	25,000	6.64%	337,951	362,951
Transfer to individuals and organizations	15,843	12,000	(3,843)	(32.03%)	13,486	15,961
Interest on long term debt	53,044	104,820	51,777	49.40%	55,524	109,598
Principal payment for debenture	87,943	177,154	89,210	50.36%	85,464	172,158
Transfer to operating reserves	39,654	39,654	-	0.00%	12,154	12,154
Transfer to capital program	-	-	-	0.00%	5,000	7,892
TOTAL EXPENDITURES	585,056	769,426	184,370	23.96%	548,926	726,777
NET COST / (REVENUE):	562,166	745,763	183,598	24.62%	529,229	706,185
NET COST - OPERATING FUND	531,580	713,109	181,529	25.46%	514,575	688,639
NET COST - RESERVE FUND	30,586	32,654	2,068	6.33%	9,654	9,654
NET COST - CAPITAL FUND	-	-	-	0.00%	5,000	7,892



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Culture
For the Nine Months Ending September 30, 2025

	September 2025 YTD	2025 Budget	Budget Variance	% Variance	September 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	\$176,464	\$176,464	-	0.00%	\$137,330	\$171,070
Drawn from unrestricted reserves	4,940	4,950	10	0.20%	-	-
Drawn from operating reserves	2,048	15,000	12,953	86.35%	21,250	23,750
TOTAL REVENUE	183,451	196,414	12,963	6.60%	158,580	194,820
EXPENDITURES						
Contracted and general services	-	-	-	0.00%	14,400	14,400
Transfer to other governments	-	4,350	4,350	100.00%	-	2,064
Transfer to individuals and organizations	13,651	37,150	23,500	63.26%	16,787	19,287
Transfer to local boards and agencies	133,299	176,464	43,165	24.46%	129,859	170,784
TOTAL EXPENDITURES	146,949	217,964	71,014	32.58%	161,046	206,535
NET COST / (REVENUE):	(36,502)	21,550	58,052	269.38%	2,466	11,715
NET COST - OPERATING FUND	(29,514)	41,500	71,014	171.12%	23,716	35,465
NET COST - RESERVE FUND	(6,988)	(19,950)	(12,963)	64.97%	(21,250)	(23,750)

County of Barrhead
September 2025 YTD Capital Report

P

	Admin & General	Emerg. Mgmt	Enforce.	Fire & ERC	Public Works	Airport	Waste Mgmt	Utilities	Planning & Dev.	Subdiv & Land Dev.	Ag Services	Rec & Culture	September 2025 YTD	2025 BUDGET
1 CAPITAL APPLIED														
2 Land & Land Improvements					-		-		5,085				5,085	30,760
3 Buildings	-			-	-								-	55,463
4 Machinery & Equipment	6,399		10,164		922,100		-	62,415			75,557		1,076,635	1,141,104
5 Engineered Structures														
6 Sidewalks													-	
7 Road Construction					1,069,448								1,069,448	1,308,050
8 Paving & Overlays					-									
9 Bridges					872,499								872,499	1,353,723
10 Neerlandia Lagoon														
11 Vehicles			55,000	-	394,899						88,215		538,114	909,899
Subtotal: Capital Assets														
13 Purchased/Constructed	6,399	-	65,164	-	3,258,945	-	-	62,415	5,085		163,772	-	3,561,781	4,798,999
14 Transfer to Individuals													-	-
15 Transfer to Local Governments													-	-
16 Transfer to Operating	-		-	-	-	-	-	-	-	-	1,991	-	1,991	1,502,500
17 Transfer to Capital Reserves	146,000		30,000	97,000	2,616,375	18,000	53,000	145,885	24,883	-	50,755	-	3,181,897	3,313,705
18 TOTAL CAPITAL APPLIED	152,399	-	95,164	97,000	5,875,320	18,000	53,000	208,300	29,968	-	216,517	-	6,745,669	
19 BUDGETED CAPITAL APPLIED:	206,436		568,450		6,632,334	18,000	115,500	314,984	30,000	-	227,000	-	8,112,704	9,615,204
20														
21 CAPITAL ACQUIRED														
22 Sale of Land													-	-
23 Sale of Buildings													-	-
24 Sale of Machinery & Equipment					416,954		-				2,634		419,587	405,000
25 Sale of Vehicles								-					-	46,000
26 Contributions from Individuals - TCA									5,085				5,085	-
27 Contributions from Individuals - Reserves													-	-
28 Insurance Proceeds													-	-
29 Federal Grants					-								-	-
30 Provincial Grants Capital-Bridges					636,318								636,318	850,292
31 Provincial Grants Capital-LGFF					824,530								824,530	1,108,421
32 Local Governments Contributions													-	-
33 Contributions from Operating					232,168								232,168	192,129
34 Contributions from Operating to Capital Reserves	146,000	-	30,000	97,000	2,616,375	18,000	53,000	145,885	24,883	-	50,755	-	3,181,897	3,313,705
35 Contributions from Reserves to Operating	-	-	-	-	-	-	-	-	-	-	1,991	-	1,991	1,502,500
36 Contributions from Reserves for Capital	6,399		65,164	-	1,148,976	-	-	62,415	-	-	161,138	-	1,444,093	2,197,157
37 TOTAL CAPITAL ACQUIRED	152,399	-	95,164	97,000	5,875,320	18,000	53,000	208,300	29,968	-	216,517	-	6,745,669	
38 BUDGETED CAPITAL ACQUIRED:	206,436	-	568,450	-	6,632,334	18,000	115,500	314,984	30,000	-	227,000	-	8,112,704	9,615,204

County of Barrhead
September 2025 YTD Capital Report

CF - denotes carry forward

	EXPENDITURE YTD September 2025	FUNDING SOURCE						2025 BUDGET
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
ADMINISTRATION								
Renovations - architect only (CF)								20,000
Telephone System (CF)								15,000
Servers, IT Infrastructure (Year 1 of 3)	6,399		6,399					25,436
	6,399	-	6,399	-	-	-	-	60,436
FIRE								
2025 Rosenbauer Commercial Crew Cab Rear Mount Pumper (50%)								425,000
OnSite Training Facility (50%) (CF)								5,950
	-	-	-	-	-	-	-	430,950
ENFORCEMENT								
Portable Truck Scales	6,000		6,000					6,000
LIDAR Equipment	4,164		4,164					4,500
2nd enforcement vehicle 2025 Chev Silverado - Council resolution 2025-193	55,000		55,000					
Vehicle & officer equipment up to \$77,141, funded by unrestricted reserves - Council resolution 2025-194								
	65,164	-	65,164	-	-	-	-	10,500

County of Barrhead
September 2025 YTD Capital Report

CF - denotes carry forward

		EXPENDITURE YTD September 2025	FUNDING SOURCE						2025 BUDGET
			GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
TRANSPORTATION # miles									
Bridges									
BF 74974 (STIP 75%/reserves 25%)		222,049		55,512		166,536		323,239	
BF 74538 (STIP 75%/reserves 25%)		259,285		64,821		194,464		383,203	
BF 77360 (STIP 75%/reserves 25%)		361,747		90,437		271,310		433,281	
BF 72815 Reserves 100%		11,060		11,060				214,000	
BF 74972 (STIP 75%/reserves 25%) NEW		5,343		1,336		4,007			
BF 76144 (STIP 75%/reserves 25%) NEW		13,015		3,254		9,761			
Road Construction									
24-640 Twp Rd 604A (Bear Lake West)	1.25	423,763				423,763		240,009	
25-741 Twp Rd 624A	2	82,250				82,250		435,156	
24-740 Twp Rd 622/RR 43/Twp Rd 622A	2	308,755				308,755		430,756	
25-240 Twp Rd 583	1	232,168	232,168					192,129	
24-241; Fencing		22,512		22,512				10,000	
Equipment									
2025 Grader 150AWD - Council Res #2024-270		574,500		269,500			305,000	574,500	
2025 Caterpillar D2 LGP - Council Res #2024-269		277,173		182,173			95,000	277,173	
Portable Steamer & Trailer Unit (NEW - keeping old unit) - Council Res #2025-023		45,145		45,145				44,745	
Equipment Scan Tool NEW		18,397		18,397				20,000	
AC Recovery Unit NEW		6,885		6,885				6,900	
2024 Tandem Truck with Hoist, Plow, Snow Wing & hydraulics (CF)		164,609		147,656			16,954	143,713	
2024 Plow Truck - Sander/Oil (CF)		230,289		230,289				251,186	
Buildings, Land, & Land Improvements		-							
Shop Floor Repair at overhead door		-							5,500
Salt Shed - overhead door O/S (CF)		-							24,013
County welcome sign (CF)		-							5,760
6.25		3,258,945	232,168	1,148,976	-	1,460,847	416,954	-	4,015,263

County of Barrhead
September 2025 YTD Capital Report

CF - denotes carry forward

	EXPENDITURE YTD September 2025	FUNDING SOURCE						2025 BUDGET
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
AIRPORT								
	-	-	-	-		-	-	-
WASTE MANAGEMENT								
Netting (CF)	-							12,500
Non-Compliance Rehab (Well Drilling, etc)	-							25,000
	-	-	-	-		-	-	37,500
UTILITIES								
Manola Pump House & Reservoir Upgrade (engineering)	62,415		62,415					69,350
Lac La Nonne Regional Sanitary Sewer Collection System	-							?
	62,415	-	62,415	-	-	-	-	69,350
AGRICULTURAL SERVICES								
2 ton spray truck	88,215		88,215					90,000
Spray system for 2 ton truck	46,600		46,600					48,000
Pasture sprayer (rental program)	13,443		10,809			2,634		15,000
Rental Quad Tank Sprayer	-							1,000
Plastic mulch applicator (rental program)	15,515		15,515					21,000
	163,772	-	161,138	-	-	2,634	-	175,000
PLANNING & DEVELOPMENT								
Environmental Reserve Plan 252 0617; 0.8476 acres	5,085						5,085	-
	5,085	-	-	-	-	-	5,085	-
TOTAL	3,561,781	232,168	1,444,093	-	1,460,847	419,587	5,085	4,798,999

County of Barrhead
September 2025 YTD Capital Report

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2025 September	2025 BUDGET	YTD 2025 September	2025 BUDGET	YTD 2025 September	2025 BUDGET
ADMINISTRATION & GENERAL						
Computer & Equipment Reserve	96,000	96,000			(6,399)	(40,436)
Office	50,000	50,000				(20,000)
ERP System						
	146,000	146,000	-	-	(6,399)	(60,436)
FIRE						
ERC Equipment Reserve						
Fire Equipment Reserve	87,000	87,000				(428,450)
Emergency Response Bldg.	10,000	10,000				
Disaster						
	97,000	97,000	-	-	-	(428,450)
ENFORCEMENT						
CPO Equipment	30,000	30,000			(65,164)	(10,500)
	30,000	30,000	-	-	(65,164)	(10,500)
TRANSPORTATION						
P.W. Graders	527,769	527,769			(269,500)	(269,500)
P.W. Equipment	697,256	697,256			(630,545)	(607,717)
Aggregate Reserve	180,514	75,000				-
P.W. - Local Roads & Bridge Construction	1,145,836	1,235,046			(248,932)	(513,431)
Public Works Shop	50,000	50,000				(29,513)
Land Right of Way Reserve		-				(5,760)
Gravel Pit Reserve	15,000	32,000				-
	2,616,375	2,617,071	-	-	(1,148,976)	(1,425,921)

County of Barrhead
September 2025 YTD Capital Report

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2025 September	2025 BUDGET	YTD 2025 September	2025 BUDGET	YTD 2025 September	2025 BUDGET
AIRPORT						
Airport	18,000	18,000				
	18,000	18,000	-	-	-	-
WASTE MANAGEMENT						
Landfill Equipment Reserve	25,000	25,000				(12,500)
Landfill	28,000	53,000				(25,000)
	53,000	78,000	-	-	-	(37,500)
UTILITIES						
Utility Officer Truck	7,000	7,000				
Offsite Levy Reserve - Neerlandia		-				
Offsite Levy Reserve - Manola		-				
Water & Sewer Capital Reserve	67,000	103,000			(62,415)	(69,350)
Regional Water & Sewer Lines / Future W&S Development	50,000	50,000				
Truck Fill		20,795				
Lagoons		17,954				
Future Development - Fire Suppression	21,885	21,885				
Kiel Sanitary		25,000		(1,500,000)		
	145,885	245,634	-	(1,500,000)	(62,415)	(69,350)

County of Barrhead
September 2025 YTD Capital Report

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2025 September	2025 BUDGET	YTD 2025 September	2025 BUDGET	YTD 2025 September	2025 BUDGET
PLANNING & DEVELOPMENT						
Money in Lieu (of Municipal Reserve)	24,883	30,000				
	24,883	30,000	-	-	-	-
SUBDIVISION & LAND DEVELOPMENT						
Future Development		-				
	-	-	-	-	-	-
AGRICULTURAL SERVICES						
Ag Vehicle & Equipment	40,000	40,000			(161,138)	(165,000)
Ag Building	10,000	10,000				-
Ag Grain Bag Roller	755	2,000	(1,991)	(2,500)		
	50,755	52,000	(1,991)	(2,500)	(161,138)	(165,000)
TOTAL	3,181,897	3,313,705	(1,991)	(1,502,500)	(1,444,093)	(2,197,157)



COUNTY OF BARRHEAD NO.11
Elected Official Remuneration Report
For the Nine Months Ending September 30, 2025



	September 2025 YTD	2025 Budget	Budget Variance	% Variance
Division 1 - Doug Drozd (Reeve)				
<i># of per diems</i>	<i>28.00</i>	<i>50.50</i>	<i>22.50</i>	<i>0.45</i>
Base salary	23,364.90	31,153.20	7,788.30	25.00%
Per diems	8,405.04	15,159.09	6,754.05	44.55%
Taxable mileage	1,225.44	1,700.00	474.56	27.92%
Benefits	6,793.98	9,132.79	2,338.81	25.61%
Salary and benefits	39,789.36	57,145.08	17,355.72	30.37%
Training and conventions	1,857.38	4,680.00	2,822.62	60.31%
	41,646.74	61,825.08	20,178.34	32.64%
Division 2 - Marvin Schatz (Deputy Reeve)				
<i># of per diems</i>	<i>28.00</i>	<i>64.50</i>	<i>36.50</i>	<i>0.57</i>
Base salary	17,961.84	23,949.12	5,987.28	25.00%
Per diems	8,405.04	19,361.61	10,956.57	56.59%
Taxable mileage	639.36	1,000.00	360.64	36.06%
Benefits	5,657.67	8,926.69	3,269.02	36.62%
Salary and benefits	32,663.91	53,237.42	20,573.51	38.64%
Training and conventions	1,864.16	5,800.00	3,935.84	67.86%
	34,528.07	59,037.42	24,509.35	41.51%
Division 3 - Ron Kleinfeldt				
<i># of per diems</i>	<i>28.50</i>	<i>52.50</i>	<i>24.00</i>	<i>0.46</i>
Base salary	12,558.69	16,744.92	4,186.23	25.00%
Per diems	8,555.13	15,759.45	7,204.32	45.71%
Taxable mileage	820.80	1,300.00	479.20	36.86%
Benefits	4,792.62	8,121.19	3,328.57	40.99%
Salary and benefits	26,727.24	41,925.56	15,198.32	36.25%
Training and conventions	2,131.73	5,000.00	2,868.27	57.37%
	28,858.97	46,925.56	18,066.59	38.50%
Division 4 - Bill Lane				
<i># of per diems</i>	<i>28.50</i>	<i>51.50</i>	<i>23.00</i>	<i>0.45</i>
Base salary	12,558.69	16,744.92	4,186.23	25.00%
Per diems	8,555.13	15,459.27	6,904.14	44.66%
Taxable mileage	950.40	2,250.00	1,299.60	57.76%
Benefits	2,985.93	2,961.36	(24.57)	(0.83%)
Salary and benefits	25,050.15	37,415.55	12,365.40	33.05%
Training and conventions	1,610.28	5,500.00	3,889.72	70.72%
	26,660.43	42,915.55	16,255.12	37.88%
Division 5 - Paul Properzi				
<i># of per diems</i>	<i>20.50</i>	<i>41.00</i>	<i>20.50</i>	<i>0.50</i>
Base salary	12,558.69	16,744.92	4,186.23	25.00%
Per diems	6,153.69	12,307.38	6,153.69	50.00%
Taxable mileage	817.92	1,500.00	682.08	45.47%
Benefits	5,125.35	7,947.09	2,821.74	35.51%
Salary and benefits	24,655.65	38,499.39	13,843.74	35.96%
Training and conventions	1,782.02	4,500.00	2,717.98	60.40%
	26,437.67	42,999.39	16,561.72	38.52%
Division 6 - Walter Preugschas				
<i># of per diems</i>	<i>31.00</i>	<i>57.50</i>	<i>26.50</i>	<i>0.46</i>
Base salary	12,558.69	16,744.92	4,186.23	25.00%
Per diems	9,305.58	17,260.35	7,954.77	46.09%
Taxable mileage	885.60	1,350.00	464.40	34.40%
Benefits	4,100.11	6,160.18	2,060.07	33.44%
Salary and benefits	26,849.98	41,515.45	14,665.47	35.33%
Training and conventions	807.57	5,000.00	4,192.43	83.85%
	27,657.55	46,515.45	18,857.90	40.54%
Division 7 - Jared Stoik				
<i># of per diems</i>	<i>11.00</i>	<i>47.00</i>	<i>36.00</i>	<i>0.77</i>
Base salary	12,558.69	16,744.92	4,186.23	25.00%
Per diems	3,301.98	14,108.46	10,806.48	76.60%
Taxable mileage	1,065.60	2,200.00	1,134.40	51.56%
Benefits	4,940.00	8,125.17	3,185.17	39.20%
Salary and benefits	21,866.27	41,178.55	19,312.28	46.90%
Training and conventions	283.92	4,340.00	4,056.08	93.46%
	22,150.19	45,518.55	23,368.36	51.34%



Graders

- Area graders are blading gravel roads, this work will continue until freeze up.

Gravel

- County trucks continue to gravel 2025 maintenance projects. When projects are complete, and if weather allows, road repairs will begin on fair weather roads. This includes blading, gravelling and repairing punched out holes with pit run material.

Construction

- Work on Project 25-741 (through 28 and 29-62-3-W5) has been completed for the 2025 season. There is approximately $\frac{3}{4}$ of a mile remaining to reconstruct in 2026.
- Construction equipment has moved to the Regional Landfill to complete the clay cap on water material, and construction of a new cell for household material.

Bridge Repairs

- Bridge on Range Road 24 south of Highway 654 (west of SW 21-58-2-W5) has concrete girder edges that have chipped away creating 200 mm gaps between girders on the driving surface. Fabric and gravel have been placed on top of the girders to improve the safety of the bridge.

Drainage

- Continuing with culvert repair and replacements.
 - Typically, culverts are not replaced until they reach the end of their useful life, and a failure has occurred.
 - Approach installation and upgrades are completed as per Policy 32.04. County will supply 1 approach per existing parcel of land to County standards (min. approach standard is a 6.1 m wide travel surface, 10 cubic yards crush gravel and 400 mm diameter culvert 11 m in length).
 - Approach installation and upgrades are request driven and completed once the work has been approved by the Director of Infrastructure or Public Works Manager.

Labour

- Crew is working on sign repairs, seeding construction projects and transfer station maintenance.

Shop

- Snow equipment rig up and all other equipment repairs and maintenance.

Utilities

- All testing and monitoring is being carried out as per normal operations.