

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 REGULAR MEETING HELD SEPTEMBER 20, 2022

[Schedule A](#)

4.0 ACTION ITEMS:

4.1 BARRHEAD STREET FESTIVAL COMMUNITY GRANT – FINAL REPORT

Administration recommends that Council receive for information the final report from Barrhead Street Festival as a grant recipient of \$1,500 under the Community Grants Policy.

[Schedule B](#)

4.2 BARRHEAD EXHIBITION ASSOCIATION & AGRICULTURAL SOCIETY (BLUE HERON FAIR) COMMUNITY GRANT – FINAL REPORT

Administration recommends that Council receive for information the final report from Barrhead Exhibition Association & Ag Society as a grant recipient of \$2,500 under the Community Grants Policy.

[Schedule C](#)

4.3 PROPERTY TAXES – REQUEST TO CANCEL PENALTY – ROLL # 520264017

Administration recommends that Council considers the request for cancellation of penalties on tax roll 520264017.

[Schedule D](#)

4.4 PROPERTY TAXES – REQUEST TO CANCEL PENALTY – ROLL # 330019000

Administration recommends that Council considers the request considers the request for cancellation of penalties on tax roll 330019000.

[Schedule E](#)

4.5 FIRE FIGHTING SERVICES – REQUEST TO CANCEL INVOICE

Administration recommends that Council deny the request to cancel or reduce invoice #IVC00002540.

[Schedule F](#)

4.6 CANCEL 50% OF 2022 TAXES – ALBERTA MUNICIPAL AFFAIRS & ALBERTA ENVIRONMENT AND PARKS

Administration recommends that Council cancel property taxes in the amount of \$13,927.30, owed by Government of Alberta, in the name of Alberta Municipal Affairs and Alberta Environment and Parks.

[Schedule G](#)

4.7 IN-CAMERA

10:00 A.M.

4.7.1 COUNCIL CODE OF CONDUCT (BYLAW 3-2017) – FOIPP Sec. 17 Disclosure harmful to personal privacy; FOIPP Sec. 27 Privileged information

5.0 REPORTS

5.1 COUNTY MANAGER REPORT

Administration recommends that Council accept the County Manager's report for information.

[Schedule H](#)

5.2 PUBLIC WORKS REPORT

(9:30 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule I](#)

5.3 COUNCILLOR REPORTS

6.0 INFORMATION ITEMS:

6.1 Letter from Minister of Justice RE: Anti-Semitism – dated September 28, 2022

[Schedule J](#)

6.2 Email containing Letters from RMA to Minister of Justice RE: APPS and VSU – dated September 21, 2022

[Schedule K](#)

6.3 Email from National Police Federation RE: Call to Action update – dated Sept 12, 2022

[Schedule L](#)

6.4 Brochure from GOA RE: Transition to APPS

[Schedule M](#)

6.5 Minutes

6.5.1 BDSHA Minutes – July 28, 2022

[Schedule N](#)

6.5.2 BDSHA Minutes – August 29, 2022

[Schedule O](#)

6.5.3 FCSS Minutes – June 16, 2022

[Schedule P](#)

6.5.4 Misty Ridge Minutes – April 13, 2022

[Schedule Q](#)

7.0 DELEGATIONS

7.1 1:00 p.m. Karen Gariepy, FCSS Executive Director – Quarterly Report

8.0 ADJOURNMENT

REGULAR MEETING OF COUNCIL - HELD SEPTEMBER 20, 2022

Regular Meeting of the Council of the County of Barrhead No. 11 held September 20, 2022 was called to order by Reeve Drozd at 9:01 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt (departed at 3:13 pm)
Councillor Bill Lane (departed at 12:25 pm)
Councillor Paul Properzi (departed at 3:13 pm)
Councillor Walter Preugschas
Councillor Jared Stoik

**THESE MINUTES ARE
UNOFFICIAL AS THEY
HAVE NOT BEEN
APPROVED BY THE
COUNCIL.**

STAFF

Debbie Oyarzun, County Manager	Ken Hove, Director of Infrastructure
Pam Dodds, Executive Assistant	Jenny Bruns, Development Officer
Erika Head, Municipal Intern	Adam Vanderwekken, Development & Communications Coordinator

ATTENDEES

Monique Jamieson – Fire Invoice (Delegation)
Joshua Jamieson – Fire Invoice (Delegation)
Janet Hutchison (Hutchison Law) – (via video conference)

Barry Kerton - Town and Country Newspaper

RECESS

Reeve Drozd recessed the meeting at this time being 9:01 a.m.

Reeve Drozd reconvened the meeting at this time being 9:58 a.m.

APPROVAL OF AGENDA

2022-328 Moved by Councillor Kleinfeldt that the agenda be approved as presented.

Carried Unanimously.

MINUTES OF REGULAR MEETING HELD SEPTEMBER 6, 2022

2022-329 Moved by Councillor Properzi the minutes of the Regular Meeting of Council held September 6, 2022, be approved as circulated.

Carried Unanimously.

Ken Hove joined the meeting at 9:59 a.m.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, reviewed the written report for Public Works and Utilities and answered questions from Council.

2022-330 Moved by Deputy Reeve Schatz that the report from the Director of Infrastructure be received for information.

Carried Unanimously.

Ken Hove departed the meeting at 10:09 a.m.

Councillor Stoik left the meeting at 10:13 a.m.

REGULAR MEETING OF COUNCIL - HELD SEPTEMBER 20, 2022

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-557
NE 22-57-5-W5 (NOLIN)**

- 2022-331 Moved by Deputy Reeve Schatz that Council approve subdivision application 22-R-557 proposing to create 2 agricultural parcels of 32.4 ha (80 ac) western half and a 27.2 ha (67.2 ac) eastern half and a 4.05 (10 acre) farmstead separation out of NE 22-57-5-W5 with the conditions as presented.

Carried 6-0.

Councillor Stoik rejoined the meeting at 10:20 a.m.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-561
SW 25-62-3-W5 (STOIK/EGERT)**

- 2022-332 Moved by Councillor Lane that Council approve the subdivision application 22-R-561 proposing to create a 32.37 ha (80.0 acre) split out of the SW 25-62-3-W5 with the conditions as presented.

Councillor Stoik declared a conflict due to a direct family relationship and did not cast a vote.

Carried 6-0.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-563
SW 33-59-4-W5 (SUTHERLAND)**

- 2022-333 Moved by Councillor Lane that Council approve subdivision application 22-R-563 proposing to create an 8.22 ha (20.3 acre) fragmented parcel out of SW 33-59-4-W5 with the conditions as presented.

Carried Unanimously.

Councillor Lane departed the meeting 10:30 a.m.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-574
SW 21-58-1-W5 (KERSTANE/YACHIMEC)**

- 2022-334 Moved by Deputy Reeve Schatz that Council approve subdivision application 22-R-574 proposing to create a 2.65 (6.55 acre) farmstead separation out of SW 21-58-1-W5 with the conditions as presented.

Carried 6-0.

Councillor Lane rejoined the meeting at 10:32 a.m.

Jenny Bruns departed the meeting at 10:32 a.m.

BARRHEAD COMMUNITY PUMPKIN WALK - COMMUNITY GRANT REQUEST

- 2022-335 Moved by Councillor Properzi that Council approve the application from Barrhead Community Pumpkin Walk for a donation of \$1,500 under the Community Grants Policy to assist with the annual Community Pumpkin Walk on October 28, 2022.

Carried Unanimously.

GROWTH ALBERTA – FEDERAL TOURISM RELIEF FUND APPLICATION

- 2022-336 Moved by Councillor Preugschas that Council provide a letter of support for GROWTH Alberta to support the application for funding under the federal government Tourism Relief Fund (TRF).

Carried 6-1.

REGULAR MEETING OF COUNCIL - HELD SEPTEMBER 20, 2022

BYLAW 7-2022 – ESTABLISHING 2022 RATES & FEES

2022-337 Moved by Councillor Preugschas that Council give first reading to Bylaw 7-2022 – Rates & Fees Bylaw with the following amendments:

Fees not to be effective until January 1, 2023 for the following items:

- Municipal Campgrounds Per Night rate change to \$15.00 including GST
- Public Works Labour Rate change to \$100 per hour for mechanical and other work down by County of Barrhead Public Works personnel externally to other organizations.

Carried Unanimously.

2022-338 Moved by Councillor Properzi that Bylaw 7-2022 be given second reading as amended.

Carried Unanimously.

2022-339 Moved by Councillor Lane that Bylaw 7-2022 be considered for third and final reading.

Carried Unanimously.

2022-340 Moved by Deputy Reeve Schatz that Bylaw 7-2022 Rates & Fees Bylaw be given third reading.

Carried Unanimously.

PROPERTY TAXES – REQUEST TO CANCEL PENALTY – ROLL # 528363010

2022-341 Moved by Councillor Kleinfeldt that Council deny the request for cancellation of penalties on tax roll 528363010.

Defeated 4-3.

2022-342 Moved by Councillor Stoik that Council approve the request for cancellation of penalties on tax roll 528363010.

Carried 4-3.

PROPERTY TAXES – REQUEST TO CANCEL PENALTY – ROLL # 531311008

2022-343 Moved by Councillor Stoik that Council deny the request for cancellation of penalties on tax roll 531311008.

Carried Unanimously.

PUBLIC ENGAGEMENT PLAN – COMMUNITY HALLS STRATEGY

2022-344 Moved by Councillor Preugschas that Council approve, in accordance with Public Participation Policy 11.24, the Public Engagement Plan which will support the development of the Community Hall Strategy.

Carried Unanimously.

RECESS

Reeve Drozd recessed the meeting at 11:21 a.m.

Reeve Drozd reconvened the meeting at 11:31 a.m.

DELEGATION – RESIDENT CONCERNS

Monique Jamieson and Joshua Jamieson met with Council at this time being 11:30 a.m. regarding their request for the County to cancel vehicle fire invoice #IVC00002540.

Council thanked them for the presentation and indicated Administration would let them know when Council had made a decision and they departed the meeting at 11:39 a.m.

REGULAR MEETING OF COUNCIL - HELD SEPTEMBER 20, 2022

ECONOMIC DEVELOPMENT PLAN - ALBERTA ADVANTAGE IMMIGRATION PROGRAM, RURAL RENEWAL STREAM COMMUNITY DESIGNATION APPLICATION

2022-345 Moved by Deputy Reeve Schatz that Council approve the Economic Development Plan as recommended by the ECDC.

Carried Unanimously.

2022-346 Moved by Councillor Lane that Council provide a letter of endorsement to support application for Community Designation under the AAIP's Rural Renewal Stream as recommended by the ECDC.

Carried Unanimously.

GENERAL CONSENT TO RECONVENE COUNCIL EARLY

General consent was received from Council to reconvene the Council meeting at approximately 12:20 p.m.

Pam Dodds, Erika Head, Adam Vanderwekken, and Barry Kerton departed the meeting at 12:00 p.m.

LUNCH RECESS

Reeve Drozd recessed the meeting at 12:00 p.m.

Reeve Drozd reconvened the meeting at 12:24 p.m.

Councillor Lane departed the meeting at 12:25 pm

IN-CAMERA

2022-347 Moved by Councillor Properzi that the meeting move in-camera at this time being 12:25 p.m. for discussion on:

4.15.1 Council Code of Conduct (Bylaw 3-2017) – *FOIPP s. 17 Disclosure harmful to personal privacy; FOIPP s. 27 Privileged information*

Carried 6-0.

2022-348 Moved by Councillor Properzi that the meeting move out of in-camera at this time being 3:12 p.m.

Carried 6-0.

Councillor Kleinfeldt and Councillor Properzi departed the meeting at 3:13 p.m.

2022-349 Moved by Councillor Stoik that Council direct the CAO to set a future date to conclude the incamera discussion.

Carried 4-0

2022-350 Moved by Councillor Preugschas that Council postpone remaining items on the September 20, 2022 agenda to the next meeting of Council.

Carried 4-0

ADJOURNMENT

2022-351 Moved by Councillor Stoik that the meeting adjourn at 3:18 p.m.

Carried 4-0.



REQUEST FOR DECISION

OCTOBER 4, 2022

B

TO: COUNCIL

RE: BARRHEAD STREET FESTIVAL COMMUNITY GRANT – FINAL REPORT

ISSUE:

Barrhead Street Festival provided their final report as required under the Community Grant Policy AD-002.

BACKGROUND:

- February 2, 2021 – Council approved the Community Grants Policy AD-002 setting a maximum of \$2,500 per applicant pending availability of funds.
- June 7, 2022 – Council approved the Barrhead Street Festival for a \$1,500 grant to assist with their event.

ANALYSIS:

- Barrhead Street Festival has complied with the recipient's responsibilities as stated in Section 3 of the Community Grants Policy.
 - Completed their event within 1 year of receipt of the funds.
 - Provided a final report form no more than 90 days after completion.
 - Used the funds in the manner set forth in the application.
 - There were no unused funds to return to the County
- Barrhead Street Festival provided a detailed financial statement of completed event (attached).

ADMINISTRATION RECOMMENDS THAT:

Council receive for information the final report from Barrhead Street Festival as a grant recipient of \$1,500 under the Community Grants Policy.



Grant Application #: 2022-04
Resolution #: 2022-214

Community Grant Final Report

Report Information:

This report must be submitted no more than 90 days after completion of project or event and prior to any new application.

Please submit completed reports to: County of Barrhead
5306-49 Street
Barrhead, AB T7N 1N5

or email: info@countybarrhead.ab.ca

For assistance completing your application, contact 780-674-3331 or info@countybarrhead.ab.ca

Project Report:

Name of Project or Event: Barrhead Street Festival

Number of Participants: 1000

Has the project or event met the goals set out in the Community Grant Application? Please comment.

Yes, we had tons of FREE family entertainment set-up up and down the Main street for our event. WE received NUMEROUS compliments from parents of the children that attended the event. There were children of all ages that enjoyed the festivities

Were there any complications in the execution of the project or event?

No

Describe the benefits seen in the community as a result of the completion of the project or event.

It was an amazing site to see everyone from the community come out to enjoy an event put on by a group of local people just for the sake of the kids. This event brought people in from the County of Barrhead as well to the event and was thoroughly enjoyed. At the end of the event there was only tired eyes and Smiling faces from the organizers as it was such a wonderful thing to see again for Barrhead.

Financial Report:

Funding:

Total Grant Amount: \$ 1500.00

Total Own Funding: \$ 5700.0

Total Funding: \$ 7200.00

(Grant + Own Funding)



Grant Application #: 2022-04
Resolution #: 2022-214

Community Grant Final Report

Project Costs:

(When available, please attach item receipts or other supporting documents)

Materials / Items:	\$
Balloon Fairies	\$ 840.00
Mr. Inflatable	\$ 4328.94
Glass Slipper	\$ 716.62
Amazon- Spray Tattoo Equipment	\$ 574.92
Insurance	\$ 360.00
Fencing for Animals and sanitization	\$ 359.63
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
In-Kind (please specify):	\$
	\$
Volunteer Hours: \$20 / Hr x	Hours = \$ 2800.00
Total Project Costs:	\$ 7180.11

Signature of Applicant or Authorized Representative

I (We) the undersigned, certify that this application is complete and accurate and that I (we) have the authority to sign on behalf of the organization.

s5365945

Digitally signed by s5365945
Date: 2022.09.22 15:26:21 -06'00'

September 22, 2022

Signature

Date

Michelle Rau

Print Name and Title

September 22, 2022

Signature

Date

Shannon Breslin

Print Name and Title



REQUEST FOR DECISION

OCTOBER 4, 2022



TO: COUNCIL

**RE: BARRHEAD EXHIBITION ASSOCIATION & AG SOCIETY (BLUE HERON FAIR)
COMMUNITY GRANT – FINAL REPORT**

ISSUE:

Barrhead Exhibition Association & Ag Society provided their final report as required under the Community Grant Policy AD-002.

BACKGROUND:

- February 2, 2021 – Council approved the Community Grants Policy AD-002 setting a maximum of \$2,500 per applicant pending availability of funds.
- May 17, 2022 – Council approved the Barrhead Exhibition Association & Ag Society for a \$2,500 grant to assist with the Blue Heron Fair.

ANALYSIS:

- Barrhead Exhibition Association & Ag Society has complied with the recipient's responsibilities as stated in Section 3 of the Community Grants Policy.
 - Completed their event within 1 year of receipt of the funds.
 - Provided a final report form no more than 90 days after completion.
 - Used the funds in the manner set forth in the application.
 - There were no unused funds to return to the County
- Barrhead Exhibition Association & Ag Society provided a detailed financial statement of completed event (attached).

ADMINISTRATION RECOMMENDS THAT:

- Council receive for information the final report from Barrhead Exhibition Association & Ag Society as a grant recipient of \$2,500 under the Community Grants Policy.



Grant Application #: 2022-03
Resolution #: 2022-193

Community Grant Final Report

Report Information:

This report must be submitted no more than 90 days after completion of project or event and prior to any new application.

Please submit completed reports to: County of Barrhead
5306-49 Street
Barrhead, AB T7N 1N5
or email: info@countybarrhead.ab.ca

For assistance completing your application, contact 780-674-3331 or info@countybarrhead.ab.ca

Project Report:

Name of Project or Event: Barrhead Blue Heron Fair

Number of Participants: 2800 + this number does not include anyone 5 & under who attended the Fair

Has the project or event met the goals set out in the Community Grant Application? Please comment.

Yes - we were able to host an event that included: children's entertainment (bouncy castles, face painters, balloon artists, fitset ninja obstacle course, mini golf; slp-pitch tournament; heavy horse pull, motocross show, mini chuckwagon races

Rodeo (with kids events such as boot race, calf scramble, sheep riding and wild pony race) BBQ Cookoff & Saturday Night Cabaret

Were there any complications in the execution of the project or event?

NO

Describe the benefits seen in the community as a result of the completion of the project or event.

Many people attended the event from within and outside the community and likely supported businesses in town, such as grocery stores, gas stations etc.

Financial Report:

Funding:

Total Grant Amount: \$2500.00

Total Own Funding: \$67462.00

Total Funding: \$69962.00

(Grant + Own Funding)



Grant Application #: _____

Resolution #: _____

Community Grant Final Report

Project Costs:

(When available, please attach item receipts or other supporting documents)

Materials / Items:

Bouncy Castles	\$
Face Painters, Balloon Artists	\$2300.00
Global FMX Motocross	\$4647.00
Heavy Horse Pull	\$13478.00
Fitset Ninja	\$2500.00
Mini Golf	\$3750.00
Advertising	\$400.00
Ambulance	\$4807.00
Gymkhana	\$1450.00
Horse Show	\$723.00
Tent Rental	\$4331.00
Rodeo	\$1750.00
Security	\$26080.00
Cabaret	\$1398.00
In-Kind (please specify): BBQ Cookoff	\$3400.00
	\$3450.00
	\$
Volunteer Hours: \$20 / Hr x _____ Hours =	\$6000.00
Total Project Costs:	\$80464.00

Signature of Applicant or Authorized Representative

I (We) the undersigned, certify that this application is complete and accurate and that I (we) have the authority to sign on behalf of the organization.

Signature

PRESIDENT - JACKIE MILLER

Print Name and Title

Date

09/26/2022

Signature

TREASURER - BRENDA VISSER

Print Name and Title

Date

09/26/2022



REQUEST FOR DECISION

OCTOBER 4, 2022

D

TO: COUNCIL

RE: PROPERTY TAXES – REQUEST TO CANCEL PENALTY - ROLL # 520264017

ISSUE:

Administration has received a request to cancel the penalties for 2019 to 2022 property taxes and requires Council to make a decision.

BACKGROUND:

- *MGA* regulates the process for Taxation to ensure a consistent process is implemented across the province.
- According to the *MGA*, s.333 (1) Tax Notices, each municipality must annually
 - a) prepare tax notices for all taxable property and businesses shown on the tax roll of the municipality, and
 - b) send the tax notices to the taxpayers.
- Bylaw 2-2019 Tax Penalty Bylaw as amended by Bylaw 9-2020 sets date and rate of penalties applied to unpaid taxes as follows:
 - A penalty of 8% be applied to all unpaid current and arrears of taxes on the 1st day of September
 - A penalty of 4% be applied to all unpaid current and arrears of taxes on the 1st day of November
 - A penalty of 4% be applied to all unpaid current and arrears of taxes on the 1st day of March
- Payment can be made at most financial institutions, through online banking, e-transfer or in person by cash, cheque, or debit.
- Payment of property taxes can be made at any time. To avoid penalties, payment must be received by August 31 of each year.
- Bylaw 3-2019 Tax Payment Installment Plan (TIPP) also allows payment of property taxes monthly through a tax installment payment plan.

ANALYSIS:

- County of Barrhead follows the taxation process set by the *MGA*.
- Property was previously in tax arrears in 2018 however landowner paid outstanding taxes.
- Property is once again in tax arrears and is scheduled to go to tax sale in December 2022.
- Negotiation of purchase price should be between the buyer and seller with no involvement from the County.

- The following taxes and penalties applied to date are payable:

YEAR	PROPERTY TAX	PENALTIES & ADJUSTMENTS	TOTAL TAX OWING
2019	\$1,791.97	\$1,292.83	\$3,084.80
2020	\$1,765.20	\$836.16	\$2,601.36
2021	\$1,759.64	\$524.00	\$2,283.64
ARREARS	\$5,316.81	\$2,652.99	\$7,969.80
2022	\$1,824.72	\$145.98	\$1,970.70
TOTAL TO DATE	\$7,141.53	\$2,798.97	\$9,940.50

- A penalty imposed is part of the tax in respect of which it is imposed (MGA s.346).
- Taxes due to a municipality are an amount owing to the municipality and are recoverable as a debt due to the municipality (MGA s. 348)
- Information and reason for request to cancel penalty is summarized below, with the original request attached:

Roll #	Penalty Amount	Reason for Request (Letter Attached)	County's Observations
520264017	\$2,652.99 (Arrears) \$145.98 (Current) \$2,798.97 (Total)	<ul style="list-style-type: none"> Landowner has an agreement for a "purchase to own" Purchaser states they will pay property taxes owing but will not pay portion that are penalties Landowner states he is unable to pay due to failing health and low income 	<ul style="list-style-type: none"> Taxpayer has not made any property tax payments since 2019 Penalties imposed become part of the taxes owed (MGA s. 346). Negotiation of purchase price is between a buyer and a seller

- Administration reviewed the relevant legislation and bylaws and is unable to grant this request to cancel penalties as the County of Barrhead Tax Penalty Bylaw 2-2019 Section 5 states:
 - Any Taxes remaining unpaid after the due date shown on the tax notice are subject to penalties at the rates set out as follows:
 - (a) a penalty of eight percent (8%) be applied to all unpaid current and arrears of taxes on the first day of September;

- (b) A penalty of 4% be applied to all unpaid current and arrears of taxes on the 1st day of November; and
- (c) A penalty of 4% be applied to all unpaid current and arrears of taxes on the 1st day of March.

And continues this cycle of penalties for each following year.

- As the penalties are applied by Bylaw, a decision of Council is required.
- Council may consider the request based on the circumstances and in accordance with the *MGA s. 347*, Council may cancel, reduce, refund or defer taxes if it considers it equitable to do so.

ADMINISTRATION RECOMMENDS THAT:

Council considers the request for cancellation of penalties on tax roll 520264017.

I am writing this in regards to my past due taxes. I currently am working with a couple who would like to do a purchase to own on the property SW 26602 W5. They have agreed to pay my overdue balances to aid me in removing my debt. A condition on purchasing my property is the removal of all penalties related to past owing taxes. They have agreed to pay the past due balance of the property taxes not including the penalties. I write to you asking for forgiveness on my past penalties which will aid me in the sale of this property and allow me to start to move forward out of debt. Due to my failing health I can no longer work and am receiving Disability benefits. This is a very low income that I find difficult to live off of. I am not financially capable to bring the balance up to date, nor to be able to

pay the penalties. I hope you
can remove these penalties on
the property taxes, I do believe
doing the purchase to own ~~with~~
with this couple is my best
shot at regaining my financial
stability.

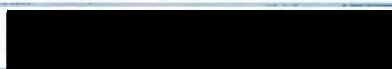
Thank you for your time and
consideration.

Sept 26/2022

DAVID NIELSEN



520264017





REQUEST FOR DECISION

OCTOBER 4, 2022

E

TO: COUNCIL

RE: PROPERTY TAXES – REQUEST TO CANCEL PENALTY - ROLL # 330019000

ISSUE:

Administration has received a request to cancel the penalty on 2022 property taxes and requires Council to make a decision.

BACKGROUND:

- *MGA* regulates the process for Taxation to ensure a consistent process is implemented across the province.
- According to the *MGA*, s.333 (1) Tax Notices, each municipality must annually
 - a) prepare tax notices for all taxable property and businesses shown on the tax roll of the municipality, and
 - b) send the tax notices to the taxpayers.
- County of Barrhead receives property ownership and mailing address information for property tax and assessment notices from the Province of Alberta Land Titles Office. Any legal name changes, spelling corrections or mailing address updates must be made by the property owner through Alberta Land Titles before the County of Barrhead can update our mailing records.
- If the mailing address of the taxpayer or taxable property or business is unknown, the tax notice must be retained by the municipality and is deemed to have been sent to the taxpayer (*MGA s.335(2)*)
- A designated officer must certify the date the tax notices were sent; certification is evidence that the tax notices have been sent and that the taxes have been imposed (*MGA s 336*).
 - Certification of the notices is publicly advertised in the local newspaper.
- Bylaw 2-2019 Tax Penalty Bylaw as amended by Bylaw 9-2020 sets date and rate of penalties applied to unpaid taxes as follows:
 - A penalty of 8% be applied to all unpaid current and arrears of taxes on the 1st day of September
 - A penalty of 4% be applied to all unpaid current and arrears of taxes on the 1st day of November
 - A penalty of 4% be applied to all unpaid current and arrears of taxes on the 1st day of March
- Payment of property taxes can be made at any time. To avoid penalties, payment must be received by August 31 of each year.

ANALYSIS:

- County of Barrhead follows the taxation process set by the *MGA*.
 - Combined Assessment and Property Tax Notices for 2022 were dated and mailed on May 30, 2022.
 - Tax notices were deemed to have been received on June 6, 2022.
 - Notice that the property taxes were mailed was advertised in the June 7, 2022 issue of the Barrhead Leader and on the County of Barrhead website.
 - Due date of August 31, 2022 was included in the advertisement.
 - Advertisement also provided the reason (i.e. relevant section of the *MGA*) that non-receipt of property tax notice does not exempt a taxpayer for late payment penalties.
- 2022 property tax due date was advertised multiple times:
 - June 7, 2022 - newspaper
 - August 23, 2022 - newspaper
 - August 30, 2022 - BARCC
 - Continuous – website, newsletter
- In accordance with the *MGA* any returned property tax notices are kept on file.
 - Mailing address comes from the Province of Alberta Land Titles office. It is the property owner's responsibility to provide Land Titles with correct information.
 - Most cases the County does not have an alternative method to contact the individual (phone, email).
 - County does not have resources to track down taxpayers. Even if the County had resources to perform this work, it would be an inappropriate use of resources given it is the taxpayers responsibility to ensure their address is correct at Land Titles.

Information and reason for request to cancel penalty is summarized below, with the original request attached:

Roll #	Penalty Amount	Reason for Request (Letter Attached)	County's Observations
330019000	\$309.09	<ul style="list-style-type: none"> • Landowner made an error and Land Titles did not have full address on title. • Tax notices returned to County 	<ul style="list-style-type: none"> • Taxpayer paid 2022 taxes including penalty on September 28, 2022 by cheque • Tax notice returned to County (deemed received as per <i>MGA</i> s.335(2)) • New owner of this tax roll in 2021

- Administration reviewed the relevant legislation and bylaws and is unable to grant this request to cancel penalties as the County of Barrhead Tax Penalty Bylaw 2-2019 Section 5 states:
 - Any Taxes remaining unpaid after the due date shown on the tax notice are subject to penalties at the rates set out as follows:
 - (a) a penalty of eight percent (8%) be applied to all unpaid current and arrears of taxes on the first day of September;
- Due date on County Combined Assessment & Property Tax Notices is August 31, 2022.
- As the penalties are applied by Bylaw, a decision of Council is required.
- Council may consider the request based on the circumstances and in accordance with the *MGA s. 347*, Council may cancel, reduce, refund or defer taxes if it considers it equitable to do so.

ADMINISTRATION RECOMMENDS THAT:

Council considers the request for cancellation of penalties on tax roll 330019000.



Brian Woodcox

780.970.1170 bw@InSkyData.com Site 4 Comp 33 RR 2 Stn Main, Barrhead AB. T7N 1N3

September 28, 2022

Reeve and Council
County of Barrhead
5306 - 49 Street
Barrhead, AB. T7N 1N5

Dear Reeve and Council,

RE: 2022 Combined Assessment and Property Tax Notice Account No. 330019000

I am writing you to ask for the penalties to be waived for late payment of our 2022 Property Tax Notice. I will give you some background to my reasons for asking for this.

We moved to the County of Barrhead at the end of June 2021. We assumed wrongly that the tax deadline for taxes in the County of Barrhead would be the same as the City of Edmonton (June 30th) where we previously resided. We thought that the property taxes were handled by the lawyers for the sale and purchase. Unfortunately we found out in October 2021 from the previous owner that he was sent the tax bill and we then realized we were late and had to pay that bill along with a hefty penalty. We paid that on October 15, 2021 (See attached). I thought about writing to you then to get that penalty forgiven but decided not to as I thought there would be no chance of that.

Fast forward to 2022. After a busy summer, I realized I haven't seen the Property Tax Notice for 2022. I checked all my files and found nothing. I contacted county office and spoke with Lindsay Ellwein on September 27th who informed me that the taxes were overdue. I then found out the Land Titles only had my address as RR 2 Stn Main, instead of Site 4 Comp 33 RR 2 Stn Main. I asked Lindsay to e-mail me a copy of the 2022 Property Tax Notice (which she did). So on September 28th, I called Lindsay again and asked her if the county keeps track of returned mail, she checked and sure enough the tax notices that were mailed to myself and my wife Amanda were both returned on June 6, 2022 to the county citing that the address information was incomplete. I then asked Lindsay when the county received the Land Titles address information and she informed me that that occurred on November 17, 2021.

I just receive a new debit card this week that had my address as: WOODCOX BRIAN, RR 2 STN MAIN, BARRHEAD AB T7N 1N3 and I received that without issue. See attached.

As you can understand that we are very frustrated with the events that have taken place to receive our tax notices and make payments. I am currently scrambling to transfer the funds and make payment before October 1st, to avoid another penalty.

Sincerely yours,

Brian Woodcox

**County of Barrhead No.11**

5306-49 Street
Barrhead Alberta T7N 1N5

RECEIPT OF PAYMENT

Page 1

Receipt Number: 22262

Tax Number: 10698 8611 RT0001

Date: October 15, 2021

Initials: MON

Woodcox, Brian & Amanda
Box 4715
Barrhead, AB T7N1A3
Canada

Type	Account / Ref. #	Description	Quantity	Discount	Amount Paid	Balance Remaining
Tax Roll	330019000	19-7922739	N/A	\$0.00	\$3,641.59	\$0.00

Cheque Number: 005

Subtotal: \$3,641.59

Taxes: \$0.00

Total Receipt: \$3,641.59Cheque: \$3,641.59Total Amount Received: \$3,641.59

Rounding: \$0.00

Amount Returned: \$0.00



00ABFDF8 00648 102016 0 002648 CA010D26E454 7040MR



WOODCOX BRIAN
RR 2 STN MAIN
BARRHEAD AB T7N 1N3

Date of Issuance: September 16, 2022

Your new card number is:

Your customer number is:



Welcome to Simplii Financial™.

It's time to take your new bank card for a spin.

Here's your new Simplii Financial bank card which is Debit Mastercard® enabled. You're pretty much good to go!

Take me for a spin!

IMPORTANT:

We've made it easy to activate your new card – choose one of the following methods:

- Sign on to your account online or through our mobile app using your **new card** number and your **existing password**
- Make a purchase by inserting your **new card** and using your **existing PIN** at a point-of-sale in any retail shop (tapping to purchase won't activate your new card)
- Insert your **new card** in any CIBC ATM and input your **existing PIN**

By activating your new bank card, you accept the associated revised terms and conditions that are enclosed with your card. The complete terms and conditions that apply to your use of the bank card can be found online at simplii.com under the Products and Services Agreement.



REQUEST FOR DECISION

OCTOBER 4, 2022

F

TO: COUNCIL

RE: FIRE FIGHTING SERVICES – REQUEST TO CANCEL INVOICE

ISSUE:

Administration has received a request to cancel invoice #IVC00002540 in the amount of \$750.00 for fire-fighting services.

BACKGROUND:

- Invoice was for fire response to a vehicle fire on August 1, 2022 (invoice and incident report attached).
- Administration has reviewed the request and available information which included discussion with owner, review of invoice, and Fire Services incident report.
- Administration also considered the following in review of this request:
 - Policy 23.02 Fire Protection Service Charges as amended July 2, 2014
 - Bylaw 8-2013 Prevention and Control of Fires, Section 8 Extinguishing Fires & Cost

ANALYSIS:

- Interest charges were not applied after being contacted by the landowner, providing Administration time to review the requests without consequence to the owner.
- Owner has requested by letter (attached) that Council consider cancelling invoice #00002540 in the amount of \$750.
- Bylaw 8-2013, Section 8 – Extinguishing Fires & Cost, and Policy 23.02 Fire Protection Service Charges indicated that the costs incurred by the County for fire-fighting services may be charged to and recovered from either:
 1. Owner or occupant of the property to which the services were provided
 2. Person that is in control of the property
 3. Person who ignited, maintained, or allowed the fire, or otherwise caused or created the need for the service
 4. Person to whom any fire permit was issued in the case of a fire
- Therefore, pursuant to Bylaw 8-2013 and Policy 23.02 outlined above, the fire-fighting services were charged to the owner of the property.
 - Property owners are responsible for fire on their property and should hold fire insurance to cover fire-fighting services for structural fires and wildfire.
 - Individuals suspected of causing the fire have not been identified and no charges have been laid or fines issued.
- Barrhead Regional Fire Services is dispatched through 911

- Administration was unable to identify any errors, or considerations under County policies to recommend a reduction or cancellation of invoice #00002540.

Invoice #	Original Amount	Admin Comments & Recommendation	Balance Owing after Admin Recommendation
00002540	\$750	<ul style="list-style-type: none"> • Total invoice is \$750.00 • As per Policy 23.02, the first \$3,000 is charged to landowner or owner of property. • Fire services was dispatched by 911 and responded to a call as per normal procedure. • Although it appears that the fire was likely caused by the person who stole the vehicle, owners of the vehicle are responsible for any fire which occurs to their vehicle. • MGA, Bylaw 8-2013, Section 8 – Extinguishing Fires & Cost, and Policy 23.02 Fire Protection Service Charges allow the County to charge for fire-fighting services. • Note – it is not necessary for Council to go incamera unless further information is provided that would qualify as an exclusion under <i>FOIPP</i> Act. This can be determined during the Council meeting. 	\$750

ADMINISTRATION RECOMMENDS THAT:

Council deny the request to cancel or reduce invoice #IVC00002540.



County of Barrhead No.11
5306-49 Street
Barrhead Alberta T7N 1N5

HISTORICAL

INVOICE	IVC00002540
Type	
Date	2022-08-18
Page	1

Bill to:

Jamieson, Joshua
Redacted FOIP S.17

Ship to:

Jamieson, Joshua
Redacted FOIP S.17

Purchase Order ID		Customer ID	Salesperson ID	Shipping Method		Payment Terms ID	
INCIDENT #22-188-CFR		JAMIE0004		PICKUP		Net 30	
Quantity	Description			U Of M	Discount	Unit Price	Ext. Price
1	Fire Services on August 1, 2022 at Rge Rd 35 & Twp Rd 595 Incident #22-			EACH	\$0.00	\$750.00	\$750.00
					Subtotal	\$750.00	
					Misc	\$0.00	
					Tax	\$0.00	
					Freight	\$0.00	
					Trade Discount	\$0.00	
					Total	\$750.00	



Barrhead Regional Fire Services

Fire Chief : Chief Gary Hove

Box 4172, 4635-61 Ave Barrhead AB

Barrhead AB T7N 1A2

PH : 780-674-2087 FAX : 780-674-2889

Aug 16 22

Incident 22-188-CFR

Aug 16 22

County of Barrhead
5306 49 Street
Barrhead, AB T7N 1N5

On August 1st, 2022 Barrhead Regional Fire Services responded to a call for a vehicle fire located on Rge Rd 35 near Twp Rd 595, in the County of Barrhead. On scene to a single vehicle fully involved. Barrhead Fire Members proceed to extinguish the fire and work to cool the engine compartment and components for removal by the tow truck company. The fire is out and the scene is released to the RCMP now on scene. All Barrhead Fire units return to station and are back in service.

Joshua Jamieson

Redacted FOIP S.17

Response Location:	Rge Rd 35 & Twp Rd 595 , County of Barrhead	Date:	Aug 1 22	Incident #:	22-188
Dispatch:	Parkland Dispatch	Number:	13802334		
Investigating Police Force:	R.C.M.P.	Police Report #:	2022-1076366		
		Police Officer:	Cst. Sam Pilon		
Cause of Emergency:	Fire - Vehicle				
Location of Emergency:	Ditch RR 35 & Twp Rd 595				
SERVICE PERFORMED					

☒ - Assist RCMP & cool vehicle for tow truck.

Additional Services Performed:
Extinguish Fire

VEHICLES INVOLVED

Owner:	1996 Dodge Ram Joshua Jamieson Redacted FOIP S.17	Licence #:	CKS4026
		Driver:	
Insurance Co.:		Agent:	
Policy #:		Claim #:	

Barrhead Regional Fire Services

Incident 22-188-CFR Continued

Aug 16 22

APPARATUS							
Unit	Leave Station	Return to Station	Total Time	First 30 min cost	30 min cost	30 min cost after 255 minutes	Total Cost
COMMAND-2	14:36:28	15:28:05	52 min	\$0.00	\$0.00	\$0.00	\$0.00
ENGINE-33	14:40:38	15:28:12	48 min	\$250.00	\$250.00	\$250.00	\$500.00
TENDER-34	14:40:44	15:28:09	47 min	\$125.00	\$125.00	\$125.00	\$250.00
Total Apparatus:							\$750.00
Grand Total:							\$750.00
Paid:							\$0.00
Owing:							\$750.00

Fire Chief Gary Hove



Delegation Request Form

Page 1 of 2

Name of persons or organization requesting to appear before Council			
Monique Jamieson, Joshua Jamieson			
Council Meeting Date Requested (please provide 1 st and 2 nd choice)			
September 20, 2022			
Contact Information			
Name	Monique Jamieson		
Address	Redacted FOIP S.17		
Email	Redacted FOIP S.17		
Phone		Cell	Redacted FOIP S.17
Purpose of Delegation / Presentation			
<input type="checkbox"/> Information sharing			
<input checked="" type="checkbox"/> Request for action, funds, consideration			
<input type="checkbox"/> Other (provide details)			
Topic of discussion (include title and background information)			
Invoice # IVC00002540 to Joshua Jamieson for fire services provided on August 1, 2022 at RR 35 & Twp Rd 595. Joshua's truck was stolen and burned on August 1, 2022. Request for Council to cancel the invoice. Supporting letter and documents attached.			
Technical Requirements			
<input type="checkbox"/> Computer (for use with memory stick)			
<input type="checkbox"/> Other (what's needed?)			
For Office Use Only			
<input type="checkbox"/> Added to Agenda		<input type="checkbox"/> Referred to:	
Other Departments required to be in attendance?			
In Camera?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

September 10, 2022

Dear Reeve Drozd and Barrhead County Council:

This letter is in response to Invoice IVC00002540 wherein the County of Barrhead has issued a bill to Joshua Jamieson for Fire Services on August 1, 2022 and my request to have the invoice IVC00002540 rescinded.

Joshua Jamieson is a 16-year old 4th generation County of Barrhead resident. Both his father's family and my family have lived, worked and served the County of Barrhead for over 80 years. Joshua began working when he was 14 years old. He had a plan, a vision, of buying a truck, but not just any truck, he wanted a 2nd gen Dodge. He worked the summer of 2020 for Richy B Contracting (his uncle). He swept the shop, cut grass, sorted and cleaned tools and parts, anything that was asked of him. All winter, spring and summer, Joshua and his brother Michael hunted the internet for a 2nd Gen Dodge in decent condition - little to no rust, low mileage, good interior.

In the summer of 2021 Joshua returned to work for Richy B Contracting. He worked hard, sometimes getting up at 3 am and working until 8 pm, yet again doing anything that was asked of him. By the end of the summer he had saved \$3000. Finally in September THE truck was found. I gave Joshua his 16th birthday gift of \$2000 so he could buy THE truck for \$4800. He was left with \$200 in his bank account but he had his truck. He looked at that truck for 2 ½ months until he obtained his driver's license in mid-November 2021. Insurance, which was only PL & PD for a 16 year old boy was \$2985 for the year. Then registration, fuel and of course the absolute necessary exhaust and stereo. How was he going to afford all of this? Luckily, his uncle had work for him to do (not really but he made up work so Joshua could earn money), and I paid ½ of the insurance and covered fuel once a month. With this, Joshua was able to be the proud owner of a pretty awesome truck. You may wonder, why we didn't have Comprehensive on the truck. The additional cost would have been another \$600. Insurance for a boy is expensive. Joshua intended to add the comprehensive coverage this fall once he had put rock guard on the truck and saved the money for it.

Unfortunately all that hard work and sacrifice was stolen from Joshua. On July 31, 2022, at 7:30 am, just 8 months of enjoying the fruits of his labour, his truck was stolen. Joshua had stayed overnight at a friend's house in Barrhead. He had both sets of keys in his pocket, he had parked the vehicle directly under a street light, he got up a couple of times during the night to check on his truck, the last time being 6 am. He did everything right. When he got up at 9 am, the truck was gone.

We went to the police station to report it. No one was even there, just a big sign telling everyone no one was there and a phone number to call if there were issues. We phoned the number, reported the theft, and 20 minutes later, an RCMP officer finally phoned back. He talked with Joshua for maybe 5 minutes to obtain Joshua's email address so paperwork could be sent. The RCMP officer did not ask any questions of Joshua about the truck, the theft, nothing! And that is

all we heard from the police. WE posted the theft on Barrhead Aware, and multiple other social media pages to try to find his truck.

On August 1, a friend of Joshua's spotted Joshua's truck on Township Road 590. The friend took a video which we sent to the police. Again no response, so we took it upon ourselves to go look for the vehicle. Joshua, my son Michael and I were driving up and down roads, onto side roads and even into fields to look for the truck. Then one of Michael's friends spotted the truck on Range Road 43 and started following the thieves. He also called 911. He was told to stop chasing the thieves, since speeds were extreme and he was putting himself and others in danger. The friend stopped chasing the thieves at the Auto Wreckers road south of Barrhead. Not 15 minutes later the police phoned Joshua that they had found his truck, burned, on West Boundary Road. This was the only other contact we had with the RCMP.

Joshua went to the scene to watch his truck, THE truck, burn. He would not allow me to come, but his brother Michael didn't listen and went to the scene. Together, the two of them cried while watching the truck burn. Joshua came home later that day, carrying his Ram 2500 sign, all that was left, and I held my child as he bawled.

Michael took it upon himself to take care of his brother. He first offered to sell Joshua his truck for much lower a price than it is worth - which I would not allow. Then Michael decided the best thing to help Joshua was to focus on building a bigger and better truck. So Michael and Josh started the internet hunt again. The boys went to look at so many vehicles because the older trucks are in greater demand than they were even a year ago, and are much more expensive than they were a year ago. Michael drove Josh to Red Deer, Fort Saskatchewan and even Trail, BC, paying for it all and not expecting anything from Joshua.

Joshua has worked all summer, again, to buy another truck. His uncle gave him a wage increase, and Joshua has worked over 360 hours in two months. When his truck was stolen and burned, his means to get to work was also taken away, so I transferred my crappy little Toyota Corolla to him.

The truck in Trail BC turned out to be a good one. I borrowed Joshua \$6500, and with that and the money he made he is now the proud owner of a good truck and a diesel engine which he will now work to transfer into the new truck (I do not understand how and all the details, so I'm sorry I can't provide the costs that will be required to do all of this). At the time of this writing, Joshua has \$150 in his bank account.

I realize that this background is quite long, but it gives context as to why I am requesting that you cancel the invoice for fire services of \$750.00. Joshua is a hard working, good kid. I understand that there have been multiple people in the area who have had their vehicles stolen and lit on fire this summer (we even had 6 jerrycans of gas stolen out of our yard on August 31 which was believed to have been used to light yet another vehicle on fire). With that said, however, receiving this bill added more stress and heartache on someone who has had quite enough. He is only 16 and just trying to get started. Yes, bad things happen to good people all

the time, and he will learn that life is usually not fair, but adding the bill for \$750 on top of all that has happened is like kicking the victim while they are already down. He is finally excited about his new truck and now he has this \$750 bill that he is being told he has to pay. This is \$750.00 which he could use to pay insurance, registration, and parts for his new truck. His insurance will not cover the bill as he did not have comprehensive insurance. I do not have any more extra money to give Josh as I also have to pay my share of a wedding, and I won't allow either one of his brothers to borrow him money as they both have their own families, bills and expenses to pay.

Thus, I'm asking that the County Council have compassion for this young man and give him a chance to put the money toward his new truck so he can have something to be proud of again.

Sincerely,

Monique Jamieson

PHOTOS ATTACHED



Proud New Owner - vehicle was always clean and polished





Truck stolen this morning around 7:00am in
Barrhead please let me know if you see
anything





The Shrine Joshua has in his bedroom to his truck





REQUEST FOR DECISION

OCTOBER 4, 2022



TO: COUNCIL

RE: CANCEL 50% OF 2022 TAXES – ALBERTA MUNICIPAL AFFAIRS & ALBERTA ENVIRONMENT AND PARKS

ISSUE:

Government of Alberta is paying 50% of property taxes as grants in place of taxes (GIPOT).

BACKGROUND:

- Government of Alberta does not pay property taxes as the property is exempt.
- A municipality may apply for GIPOT funding if there is property in the municipality that the Crown has an interest in to assist with the cost of providing municipal services.
 - GIPOT grants are based on the property taxes the Crown would pay if the property were not exempt from taxation.
 - To receive GIPOT funding, applications (tax notices) for eligible property must be submitted during the tax year the municipality is applying for funding.
- For many years, grants in place of taxes were paid at 100% of property taxes, however the GOA now pays:
 - 2019 – GOA paid at 75% of submitted application
 - 2020, 2021 & 2022– GOA will pay at 50% of submitted application

ANALYSIS:

- County of Barrhead has 91 properties that the Government of Alberta has paid GIPOT.
- Even though the GOA is only paying property taxes at 50%, the GOA requires the levy be submitted at 100% (to match the Property Tax Bylaw).
- Total 2022 property tax levy submitted was \$27,854.60
- All property taxes submitted were existing accounts which the GOA has paid GIPOT to the County of Barrhead.
- A payment of \$13,927.30 is expected with write-off of \$13,927.30 required.
- Payment is expected sometime before March 31, 2023.

STRATEGIC ALIGNMENT:

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

Council cancel property taxes in the amount of \$13,927.30, owed by Government of Alberta, in the name of Alberta Municipal Affairs and Alberta Environment and Parks.



presented to Council on October 4, 2022
(items shaded have changed since last meeting)

H

2022 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2022-349,350	Directed CAO to schedule future date to conclude incamera discussion; postpone Sept 20/22 items to next mtg	CAO	Next suitable time for all parties was Oct 4/22	Underway
2022-345,346	Approved Economic Development Plan and provide letter of endorsement for application under AAIP Rural Renewal Stream	CAO	Application for Community Designation under AAIP Rural Stream was submitted	Complete Sep 29/22
2022-344	Approved PEP to support development of Community Hall Strategy	CAO/COMM	With Council approval, PEP is being implemented	Complete Sep 20/22
2022-343	Deny request to cancel taxes roll 531311008	CAO/EA	Letter drafted	Underway
2022-342	Cancel penalties on tax roll 528363010.	FIN/CAO	Letter drafted	Underway
2022-340	Adopted new Rates & Fees Bylaw 7-2022	CAO/EA	New bylaw signed & posted to website	Complete Sep 27/22
2022-335	Approved community grant to Community Pumpkin Walk for \$1,500	CAO/EA	Approval letter sent	Complete Sep 23/22
2022-326, 336	Provide letter of support; Invesigate & provide further info regarding request by GROWTH for letter of support for funding under TRF	CAO/EA	Letter drafted; Summary obtained from GROWTH chairperson; presented to Council on Sept 20/22	Underway
2022-325	Register Reeve & Councillor Lane for in-person engagement in Edm with Min of Justice for APPS	EA/CAO	Registered for Sept 13, 2022 session	Complete Sep 7/22
2022-321	Authorized signing Emerg Mgmt Mutual Aid Agreement with LSAC	CAO	Awaiting Signatures	Underway
2022-319,320	Approved new AG-002 Eqpt Rental Policy & rescinded Policy 62.09 Rental of Ag Eqpt	AG/EA	Policies Updated	Complete Sep 9/22
2022-314	Disperse 16,000 yards topsoil and 10,000 yards clay as excess material at Kiel & Neerlandia Lagoon to interested local parties at \$1 per yard & hold harmless agreement	PW	Hauling has begun out of Neerlandia Lagoon site. This will be ongoing until material is removed.	Complete Sep 7/22
2022-308	Council Code of Conduct	CAO	3rd party independent investigator R. Smith from Neuman & Thompson retained	Complete Aug 26/22
2022-302-303	Council Code of Conduct	CAO	4 options brought to Council	Complete Aug 25/22

2022-295-297	Council Code of Conduct	CAO	Written response received, special mtg held Aug 19/22	Complete Aug 19/22
2022-291,318	Directed CAO to start work on application process for Queen Elizabeth II Platinum Jubilee Medal (Alberta) and submit Marilyn Flock	CAO	Nomination submitted; Council selected Marilyn Flock; List of potential nominees provided to Council Sep 6/22	Complete Sep 22/22
2022-285	Approved employment of municipal clerk on temp basis to assist with records mgmt	DF/CAO	Informed clerk of extension of employment	Complete Aug 17/22
2022-284	Approved 2023 draft budget schedule	DF/CAO	Meeting requests sent	Complete Aug 19/22
2022-281-283	Apply for asset management cohort program	DF/CAO	Application submitted Aug 18/22, waiting for decision	Complete Aug 18/22
2022-280	Approved Property Tax Penalty Exempt List for the 298 tax rolls	DF	Complete	Complete Aug 16/22
2022-279	Convert property assessment system from PAVIS to CAMA lot system at cost of \$37,500 in 2023 budget	DF/CAO	Reviewing contract received contract Aug 29/22	Underway
2022-278	Deny request to cancel/reduce taxes roll # 569322014	DF/CAO	Letter mailed to ratepayer; Letter drafted	Complete Sep 26/22
2022-277	Deny community grant request for Shepherd's Care Foundation	EA/CAO	Informed of decision	Complete Aug 19/22
2022-276	Deny community grant request for Meadowview 4-H club	EA/CAO	Informed of decision	Complete Aug 19/22
2022-273	Reduce fire invoice IVC00002362 to \$750 and cancel \$250	EA/CAO	Letter mailed to resident and adjustment made; Letter drafted	Complete Sep 26/22
2022-272	Grazing Lease S1/2 4-60-2-W5 to Sutherland (2023-2025)	EA/CAO	Tenant to sign lease	Underway
2022-262	Engage AE for the assessment of TL lagoon for a maximum cost of \$16,500	PW/CAO	Contract with AE is finalized	Complete Jul 25/22
2022-254	Bring back recommendations for disposing of Unit #306 2018 Caterpillar D6T XL	PW/CAO		Underway
2022-253	Purchase 2023 Komatsu Dozer for \$575,000 from SMS Equipment	PW/EA	Letters sent to dealerships informing them of decision.	Complete Jul 7/22
2022-240	Contract with Improve Consulting Group Inc. to complete a Compensation Review at a cost of \$14,650 plus GST.	DF/CAO	Contract signed	Complete June 23/22

2022-235	Community Hall Strategy identified in the 2022-2026 Strategic Plan be escalated to begin in 2022.	CAO/PD	Oct 5/22 selected; PEP to Council Sept 20/22; Stakeholder input on selecting date almost complete; Project management sheets drafted	Underway
2022-234	Work with Camp Creek Community Hall delegation to explore opportunity	CAO/PD	DRAFT a agreement being reviewed by legal; Private sale has closed; Private agreement closing postponed; Discussed conditions of agreement to hold funds; General comments provided re agreements	Underway
2022-228	Send letter to church & Assn regarding declaring as an essential service	CAO	Letter drafted	Underway
2022-226,227	Development & Lease agreement with Benedict Pipeline for laydown yard at Kiel	CAO/PD	Agreements signed by County & Tenant	Complete Jun 10/22
2022-225	LGFF Engagement Survey (GOA)	CAO/DF	Complete and submitted	Complete Jun 9/22
2022-221	Award Line Painting project to Line King Highways to not exceed \$39,500	PW	Agreement Finalized; MOA sent to contractor for signing	Complete Jul 6/22
2022-220	Award Gravel Crushing Tender Ft Assiniboine pit to Surmont Sand & Gravel for \$1,487,300 to crush 278,000 tonnes & allocate \$8,000 to quality testing	PW/EA	Contract finalized; Contracts provided to contractor to sign	Complete June 21/19
2022-217	Submit applications to MSI Capital for 3 projects (RR 25 in 2024, Rd regravels 2023, Landfill Access Rd upgrade in 2026)	DF	Submitted	Complete Jun 15/22
2022-216	MOA with AT for STIP funding (BF 78033)	CAO/EA	Contract finalized; Signed by County & sent to AT	Complete June 23/22
2022-215	Set Date, Time, Place - Tax Sale (Public Auction)	CAO	Set for Dec 7/22; process as per MGA	Complete Jun 7/22
2022-214	Barrhead Street Festival - Community Grant \$1,500	CAO/EA	Approval letter sent	Complete Jun 10/22
2022-213	Barrhead Golf - Community Grant Final Report	CAO/EA	Report filed	Complete Jun 7/22
2022-207	Send letter to resident regarding dust control at RR 25 & Twp Rd 571A	CAO/EA	Letter sent	Complete Jun 15/22
2022-204	Approved 2021 Annual Report	CAO/COMM	Posted to Website	Complete May 18/22
2022-199	Approved Admin bldg repairs with County contribution to be a max of \$25,500	CAO/DF/EA	Pembina Hills School Division informed of Council decision	Complete May 17/22
2022-198	Denied request from Long Run Exploration Ltd to cancel taxes	DF	Letter sent	Complete May 18/22

2022-197	Approved agreement with Tango Network for \$10,980 for Broadband project implementation	CAO	Contractor notified	Complete May 18/22
2022-195	Approved Diesel Fuel Surcharge Rate effective May 23, 2022	PW	New process implemented	Complete May 30/22
2022-194	Awarded shoulder pull contract to B&B Wilson for project cost of \$194,250 and identified additional funding source	PW	Contract fully executed; Contractor notified, will send contract	Complete Jul 5/22
2022-193	Approved community grant to Bhd Ag Society	CAO/EA	Letter sent notifying Ag Society	Complete May 20/22
2022-192	Approved Ducks Unlimited professional services agreement	AG	Agreement sent to Ducks Unlimited for signing	Underway
2022-191	Appointed Chelsea Jaeger as weed inspector	AG	Officially appointed by Council; ID to be provided	Complete May 17/22
2022-190	Declared June 6-14 as Seniors Week	CAO/EA	Declaration posted on website, and Ministry of Seniors & Housing notified	Complete May 20/22
2022-205	Broadband Partnership - Option #2 approved with funds from reserves	CAO/DF/PD	Agreement fully executed; Finalizing Contribution Agreement	Complete June 1/22
2022-200	Approved Project #440 Road Construction agreements	CAO/EA	Agreements signed & awaiting completion of project	Complete May 4/22
2022-197	Approved Enforcement Services Agreement with LSAC	CAO/EA	Agreement finalized; Sent to LSAC May 16 waiting return; Awaiting signature	Complete Jun 7/22
2022-196	Proclaim May 1-7 Emergency Preparedness Week	CAO/COMM	Posted to website, posted at office	Complete May 4/22
2022-195	Proclaim 2022 Year of the Garden & June 18, 2022 Garden Day	CAO/EA	Posted to website, CIB & Garden Canada notified	Complete May 4/22
2022-194	Proclaim May 30-Jun 3 Alberta Rural Health Week	CAO/COMM	Posted to website	Complete May 4/22
2022-193	Grass cutting contract - MacGill Estates	CAO/EA	Finalized; Contractor notified, waiting for signatures	Complete May 12/22
2022-184	GFR - Option to Purchase (on 3rd lot)	CAO	Signed by County & sent to lawyer Apr 22/22	Complete Apr 22/22
2022-180	Adopted 2022 Property Tax Bylaw	DF/EA	Bylaw signed & posted to website	Complete Apr 21/22
2022-175	Approved 3-yr Financial Plan & 10-yr Capital Plan	DF	Signed & posted to website	Complete Apr 20/22
2022-173, 174	Approved 2022 Operating & 2022 Capital Budget	DF	Signed & posted to website	Complete Apr 20/22

2022-167	Approved Reserve Report	DF	Council approved	Complete Apr 19/22
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF		Underway
2022-165	Appointed new fire guardians	EA	Applicants and Fire Chief have been notified	Complete Apr 20/22
2022-160, 161,202,203	Bylaw 6-2022 (Removal of MR designation) 1st reading; set public hearing date, 2nd, 3rd reading (relates to resolution 2020-358)	PD/EA	Bylaw signed, forms sent to Land Titles; Public hearing for May 17, 2022; Advertising submitted to local paper and to be posted on site	Complete May 19/22
2022-150	Denied request to cancel Axiom Oil & Gas Inc taxes	CAO/DF	Decision sent	Complete Apr 12/22
2022-149	Approved Library special funding request to a max County contribution of \$3,650 (total 4% COLA)	CAO/DF	Decision sent	Complete Apr 13/22
2022-144-147	Approved 2022 Joint Landfill budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-140-143	Approved 202 Joint Airport budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-138,39	Approved 2022 Joint Twinning budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-131-137	Approved 2022 Joint Fire Services & ERC budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-129	Renewal of Fire Services Agreement	CAO	Agreement signed	Complete Apr 22/22
2022-128	Budget Priorities Survey - What we Heard Report	CAO/EA	Posted to website	Complete Apr 11/22
2022-127	Letter of support for Rossman's commercial timber permit application	PD	Letter provided to Mr. Rossman	Complete Apr 12/22
2022-126	Renew GROWTH membership for 2022	PD	Invoice submitted to Finance	Complete Apr 12/22
2022-125	Adopted Bylaw 3-2022 Dog Control Bylaw Amendment	CAO/EA	Signed by Reeve	Complete Apr 12/22
2022-121	Accepted priorities for RCMP Annual Performance Plan	CAO	Signed by Reeve & returned; Waiting for final plan for Reeve's signature	Complete Aug 11/22
2022-120	Set Dunstable lagoon volume allotment program; 1st come 1st served	PW	Notified; Updating list of users	Complete May 12/22
2022-118	Nominate director for BRWC	CAO/EA	BRWC notified	Complete Apr 6/22

2022-115	Appoint member-at-large to Library Board	CAO/EA	Library notified	Complete Apr 6/22
2022-114	Adopted Rates & Fees Bylaw 4-2022	CAO/EA	Signed and posted to website	Complete Apr 6/22
2022-110	Approve 2022/23 ACP Grant Agreement for Municipal Intern	CAO/EA	Agreement signed and sent to Municipal Affairs	Complete Apr 6/22
2022-109	Approve 2022-2026 Strategic Plan	CAO	Posted public version to website; Drafting public version for website	Complete Jun 15/22
2022-108	Publish 2021 audited financial statements to website	DF/COMM	Posted to website	Complete Apr 8/22
2022-098,99	Move CAO to Step 12 on salary grid and vacation entitlement to 4 weeks effective Jan 1/22	FIN	Payroll notified	Complete Mar 10/22
2022-089	Schedule Special Council meeting March 3	CAO	CAO performance evaluation	Complete Mar 1/22
2022-088	Proclaim May 9-13 Economic Development Week	PD/EA	Notification sent and posted to website	Complete Mar 10/22
2022-087	Barrhead Golf - Community Grant \$2,500	EA/FIN	Applicant has been notified and payment sent	Complete Mar 17/22
2022-086	Appointment of Fire Guardians	CAO/EA	Fire Chief notified	Complete Mar 10/22
2022-084,85	Plan Appreciation Dinner April 28 and invite ICF partners	AG/EA	Event held Apr 28/22; Invitations sent to Minister and MLA, planning underway	Complete Apr 28/22
2022-079	Bring back info on WILD Alberta requests re: establishing DMO	CAO/PD	Scheduled to bring to Council April 5/22	Complete Apr 5/22
2022-078	Request meeting w/Min of Transportation at RMA re: condition/safety of Hwy 769	CAO	Meeting requested	Complete Feb 15/22
2022-077	Authorized signing of MSI amending MOA	CAO/EA	Signed and returned to GOA	Complete Feb 22/22
2022-076	Approved Indixio as the EDRMS provider	DF	Contract finalized	Complete Mar 3/22
2022-074,154	Bring back a report on the costs and process for expropriation of land related to Project 340	CAO/DF	Expropriation was not required	Rescinded Apr 5/22
2022-073,219	Approved landowner compensation for Project 340 road ROW acquisition	PW	Going to Council June 7; 1 left to sign; 3 still to sign; Have agreements with 2 main landowners; Negotiations have commenced	Complete Jun 8/22
2022-070	Creation of new reserve Ag-H2C Conservation Landowner Conservation	DF	Created	Complete Feb 15/22

2022-069	Approved 2021 reserve transactions	DF	Transactions complete	Complete Feb 15/22
2022-066	Awarded contract to Pembina West Co-op to supply diesel fuel for 3 years	DF/PW	Contract finalized; Contract signed and sent to Co-op for execution.	Complete Feb 15/22
2022-060	Awarded Tender for 3/4 Ton Truck to Barrhead Ford	PW	Letter sent to Barrhead Ford confirming purchase	Complete Feb 22/22
2022-058	Award Ag Lease by Manola truck fill	CAO	Lease finalized; Lease sent to landowner	Complete Feb 28/22
2022-057	Denied request to cancel Town Rec portions of taxes	CAO	Letter sent to landowner	Complete Mar 9/22
2022-054,55,56	ARB Officials Appointments	DF/EA	CRSAC notified of appointments	Complete Feb 17/22
2022-053	Rescind Policy 62.06 - Partners in Conservation	AG/EA	Policy rescinded	Complete Feb 18/22
2022-049,50,51	Appointed members to PAC (ALUS)	AG	Applicants have been notified	Complete Feb 16/22
2022-038	Approved Rural Broadband Policy	CAO/PD	Policy sent to consultant to continue work on project	Complete Feb 7/22
2022-035	Approved funding sources for overbudget 2021 operational projects	DF	Transactions done	Complete Feb 3/22
2022-034	Approved funding sources for overbudget 2021 capital projects	DF	Transactions done	Complete Feb 3/22
2022-033	Approved purchase of 2022 Excavator with implements	PW	Letter sent to Finning approving excavator purchase; letters sent to unsuccessful bids	Complete Feb 8/22
2022-032	Approved purchase of 2 - 2022 Motor Scrapers as per Capital Budget/Plan	PW	Letter sent to Finning approving purchase	Complete Feb 8/22
2022-031	Approved purchase of 2 - 2022 UTVs as per Capital Budget/Plan	PW/AG	CC Cycle contacted to confirm purchase	Complete Feb 2/22
2022-028	Approved Bylaw 2-2022 Emergency Management	CAO	Included in Municipal Emerg Plan (MEP)	Complete Feb 4/22
2022-022	Public Hearing for Lakeview Estates ASP (LUB amendment) - March 1, 2022 at 1:15 pm, Multipurpose Rm	PD/EA	Public hearing held in person and virtual on March 1/22; Advertising requirements underway, facility booked	Complete Mar 1/22

2022-021,090-092, 212	LUB amendment re: Lakeview Estates ASP	PD/CAO	3rd reading to Council on Jun 7/22; 2nd reading with recommended amendments to Council May 3/22; 3rd reading to be scheduled for Council consideration (June 7/22). Will return to Council for further consideration following Public Hearing; 1st reading to Council	Complete Jun 10/22
2022-006	BF73046-21 Awarded to Griffin Contracting	PW	Notification sent to MPA to award contract to Griffin	Complete Jan 19/22
2022-005	Approved ALUS PAC TOR	AG	PAC TOR posted and advertising underway	Complete Jan 20/22
2022-004	Community Grant of \$2,500 - Misty Ridge Ski Club	CAO/EA	Letter sent awarding grant	Complete Jan 20/22
2021-536	Approved purchase 2022 Motor Grader Replacement as per Capital Budget	PW/DF	Letters sent to dealerships informing them of decision.	Complete Jan 7/22
2021-534	Approved 10 YR Capital Plan	CAO/DF	Posted to Website	Complete Jan 12/22
2021-533	Approved 3 YR Financial Plan	CAO/DF	Posted to Website	Complete Jan 12/22
2021-532	Approved 2022 Capital Budget of \$8,087,326	CAO/DF	Posted to Website	Complete Jan 12/22
2021-531	Approved 2022 Interim Operating Budget of \$17,518,554	CAO/DF	Posted to Website	Complete Jan 12/22
2021-530	Approved application for PERC/DIRC (\$29,878.80 & \$728.86)	DF	Sent to GOA.	Complete Jan 11/22
2021-529	Approved Water & Sewer Utility Rates Bylaw 11-2021	CAO/DF	New rates inputted to system and first utility bills to be sent out Jan 31, 2022	Complete Jan 7/22
2021-523	Approved MOA with CRASC Jan 1, 2022 to Dec 31, 2024	CAO	Received finalized agreement; Sent to CRASC for signing Jan 13	Complete Feb 9/22
2022-024; 2021-496	Request report with options & recommendations to consider compensation for Newton Creek flooding	CAO/DF	Council accepted insurance adjusters conclusion and denied claim; To Council Feb 1/22; RMA Genesis Reciprocal Insurance has been contacted; appt with legal counsel	Complete Feb 1/22
2021-488	Cancel 50% 2021 taxes for GOA re: GIPOT	DF	Received Payment; Journal entry done and expect payment March 31, 2022	Complete Mar 15/22
2021-481	Draft proposal for holding annual Agriculture/County dinner in 2022 in alignment with public health restrictions	CAO/AG	RFD to Council Mar 1/22; Minister confirmed; Checking availability of site, MLA, Minister etc.; Preliminary discussions re potential dates	Complete Mar 1/22

2021-474	Authorized Admin to enter into Ag Plastics Recycling Agreement with CleanFarms	CAO/AG	Agreement signed and returned; On hold until April 2022; Awaiting agreement from CleanFarms	Complete Apr 4/22
2021-471	Approved streetlight in Neerlandia	EA/CAO/PW	Construction complete; Permits complete, estimate Mar 7 completion; Fortis has been notified, indicated new year	Complete Mar 4/22
2021-452	Contract for Neerlandia Lagoon Construction awarded to PME Inc.	PW	Fully executed Contract sent to AE for distribution; Contract signed by PME and being returned to County to fully execute. Associated Eng to be in contact with PME to determine work schedule.	Complete Jan 19/22
2021-353	Develop policy for volume allotment program for Dunstable Lagoon (Q1-2022)	CAO/PW	RFD to Council April 5 for further direction	Complete Apr 5/22
2022-040; 2021-291	Use of Barrhead Johnson Airport Terminal for Aviation Ground School Training	EA/CAO	Council rescinded on Feb 1/22 as session was not held; Postponed until Oct 2021	Rescinded Feb 1/22
2021-190	Scada Project - Additional Work approved with \$25K FGT funding	CAO/PW	99% complete with Northplex done; Working on Communications 90% complete; Completed - instrument and piping at Manola pump house and Booster station and Neerlandia Scada upgrade. Contractors working on updating programming and communications. Application for FGT to be updated when project fully complete.	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Rough draft prepared	Underway
2020-468	Approved disposal of Fire Dept equipment with funds used to reduce capital contribution	DF	Sold in 2021 and proceeds were deducted from amount due for new fire engine; Not sold in 2020; Waiting for 2021 final capital budget reconciliation in late January 2022.	Complete Jan 10/22
2020-358	Land exchange - begin process re securing road ROW (requires bylaw to dispose of MR & public hearing - relates to resolution 2022-160,161,202,203)	PD/CAO	Bylaw approved May 17/22 forms sent to Land Titles; 1st reading Apr 19/22, public hearing set for May 17/22; Bylaw to Council Apr 19/22; Landowner signed agreement, starting process for land exchange; Preliminary survey work done and waiting for landowner to review sketch plan; Landowner is reviewing; Working on agreement	Complete May 19/22

2020-165	Letter - AB Transportation re prov. Hwy concerns for consideration for GOA 2020 Capital Maintenance Projects	EA/CAO	Hwy 33; Obtained input from Council, PW.	Underway
2019-427	Release County share of deposit for fire engine; approved cost share of \$317,748.50 for purchase of 2020 engine incl 10% deposit of \$31,775 to be pd in 2019	DF	Received final inv Jan 10 to be paid next cheque run; Town indicates waiting for final payment date and will invoice us full cost share in 2022; waiting for docs from Town at year-end to transfer funds (\$31,775)	Complete Jan 17/22
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2019-009	RMA Charitable Gaming Committee - support and inform	EA/CAO	GOA postponed this initiative indefinitely, tone of letter will change; Letter drafted to MLA etc.; Shared with Town & orgs; Report posted to website, compiling email distribution list	Underway
2018-029	Service Contract Review	EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Underway
2017-245	Policy for Special Events	CAO/Dev	Reviewing policies from neighbouring municipalities	Underway

In Force or Date Effective	MGA Change	Responsible	Comments	Status
Oct 26/17	Public Notification Methods: To use alternative advertising requires an Advertisement Bylaw	CAO/EA	Only required if Council wants to use alternative advertising methods	Not started
Oct 26/17	Conservation Reserve: Council may designate land for a new type of reserve to protect enviro significant features.	CAO/PD/Ag	Requires policies to be incl in MDP and ASPs.	Not started
Oct 26/17	Off-Site Levies: Scope expanded AND opportunity to create joint intermunicipal off-site levy bylaws for projects	CAO/DF/PD/P W	Permitted to revise bylaw to expand scope; Describe infrastructure, benefitting area, technical data, estimated costs, keep calculations current, agreement as needed	Not started
	More to be added - as time permits			



Public Works Director of Infrastructure Report October 4, 2022

I

Graders

- Blading gravel roads and spreading gravel.
- Blading and patching oil roads.

Gravel Haul

- Gravel haul has been completed out of the Moosewallow gravel pit. Loader has moved to the River Valley pit to complete 2022 program.

Construction

- Working on last ¾ mile of Project #340 (Auto Parts Road).

Drainage

- Repairing and replacing culverts and building approaches utilizing backhoe and gravel truck.

Mowing

- Completing first round of mowing around County. Mowing highways out to fence line.

Labour

- Building fences on Project #340, putting siding on Take It or Leave it shed at Dunstable transfer station.

Contract

- Surmont Sand and Gravel continue crushing operations at the Fort Assiniboine gravel pit.
- MPA is working on design and permits for BF #78033 (SW 17-62-3-W5).
- Working on a modified structural condition rating to identify poor substructure condition for BF #70370 (SW 25-58-5-W5).

Bridge Inspections

- Field portion of bridge inspections are being completed.

2023 Road Program

- Draft 2023 Road Program is being developed and is 75% complete.

Shop

- Landfill compactor injector repairs and service
- All other maintenance as required.

Utilities

- Annual lead testing was carried out for the hamlet water systems, results came back within acceptable levels.
- Utility Officer has been working with several residents to facilitate private wastewater system repairs in Manola.
- Utility Officer supported MCSnet installation of fiber into the Neerlandia and Manola water distribution plants for point of presence access
- All other testing and monitoring is being carried out as per normal operations.



ALBERTA
JUSTICE AND SOLICITOR GENERAL

*Office of the Minister
MLA, Calgary-Acadia*

J

AR 52496

September 28, 2022

Dear Mayor/Reeve:

The Government of Alberta is recognizing and endorsing the following International Holocaust Remembrance Alliance working definition of anti-Semitism through an order-in-council.

“Anti-Semitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of anti-Semitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities.”

Thirty-five countries, including Canada in 2019, endorsed or adopted this definition. Along with Alberta, three other provinces: Ontario (2020), Québec (2021) and New Brunswick (2021) have already endorsed or adopted the definition.

The *Alberta Human Rights Act* prohibits discrimination on the basis of several categories, including race, religious beliefs, colour, ancestry, and place of origin. All forms of racism are unacceptable, and endorsing this definition is just one way Alberta’s government is combating racism, supporting racialized communities, and promoting a safe and welcoming province for everyone.

The Government of Alberta is asking all municipalities across Alberta to consider accepting and amending their bylaws to reflect this definition.

Sincerely,

Honourable Tyler Shandro, KC, ECA

cc: Honourable Ric McIver, ECA, Minister of Municipal Affairs

From: Warren Noga <warren@rmalberta.com>
Sent: September 21, 2022 11:25 AM
Cc: RMA Board Dist <aamdcborddist@rmalberta.com>
Subject: [EXTERNAL] - RMA letters to Minister of Justice and Solicitor General

Hello Mayors, Reeves, and CAOs

Please share this email and attached letters with your councils.

Attached are two letters sent to Minister Shandro: the first posing specific questions regarding the proposed provincial policing model and the second seeking clarity on changes to the Victims Services model.

Additionally, as mentioned during the virtual townhall on LGFF Monday, RMA is planning a virtual townhall with members specifically on policing and the proposed provincial policing model. We are targeting this townhall for after October 6, as the results of the UCP leadership race may shift how the new Premier prioritizes an Alberta Provincial Police Service. An email will be sent with registration details.

Warren Noga, MSc

Policy Advisor



Office: 780.955.4079
RMAAlberta.com

2510 Sparrow Drive, Nisku, Alberta T9E 8N5 780.955.3639



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September 15, 2022

Honourable Tyler Shandro
Minister of Justice and Solicitor General
204 Legislature Building
10800 – 97 Avenue
Edmonton, AB. T5K2B6

Sent via email: ministryofjustice@gov.ab.ca

Dear Minister Shandro,

Re: Provincial Policing Questions

In follow-up to our meeting on August 18, I wanted to provide some specific questions the Rural Municipalities of Alberta (RMA) is seeking clarification on. Some of the questions relate to the recently released deployment plan for the Alberta Provincial Police Service (APPS), and others relate to the APPS more broadly.

1. Is a province-wide minimum of 10 officers per detachment a realistic approach or is there a more strategic and efficient way to determine the “right” number of officers in a detachment?
2. Aside from redistributing current officers into rural areas, how many new officers are required under the model and how will they be recruited?
3. What upgrades are required to existing detachment infrastructure to accommodate this model, and who would be responsible for associated infrastructure costs?
4. What mechanisms will be in place to ensure that community detachments and service hubs have some level of accountability and communication with municipalities?
5. Does redistributing officers from urban and suburban communities into rural areas suggest that urban and suburban communities currently have more police officers than necessary? How will this impact public safety in urban and suburban areas?
6. Will detachment infrastructure in rural areas be sufficient to host specialized services relocated from urban communities?
7. The proposed APPS model relies on partnering with municipal police services (especially Edmonton and Calgary) for shared use of specialist units. How will this partnership approach align with dispersing specialized services to be based in locations far from Edmonton and Calgary?

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RMAAlberta.com

8. How will the APPS recruit and retain the much larger contingent of officers required to be based in rural communities under the proposed model?
9. How will administrative positions no longer filled by officers be replaced? Who is responsible for those costs and are they considered in APPS cost projections?
10. How will the Alberta public be consulted on the APPS moving forward?
11. While RMA appreciates investments in rural policing, what data informed the decision to set a minimum detachment staffing level of 10 officers?
12. How will the APPS be funded? A detailed plan is required to assure municipalities they will not see cost increases.
13. As the deployment plan relies on redistributing officers from urban and suburban areas into rural areas, will municipalities that gain or lose officers see a subsequent change in their cost contributions under the police funding model?
14. As existing RCMP officers would be required to re-apply and be re-hired by the APPS, what data is driving the province's assumption that existing officers posted in urban or suburban areas would willingly quit their current RCMP role, join the APPS, and accept an assignment in a rural area? What contingency is in place to fulfill the rural staffing commitment if this transition of officers to the APPS does not occur?
15. If an APPS is established, how will Alberta's Sheriffs be utilized? Will they continue in their current role, or will they be brought under the APPS structure and trained to be APPS officers?

I would appreciate a written response to these questions in addition to our ongoing conversations.

Sincerely,



Paul McLauchlin
President

September 21, 2022

The Honourable Tyler Shandro
Minister of Justice and Solicitor General

Via email to: ministryofjustice@gov.ab.ca

Re: Victims Services

Dear Minister Shandro,

This letter is in response to the August 26, 2022 letter from the Ministry of Justice and Solicitor General to the Town of Tofield. While the Rural Municipalities of Alberta (RMA) is supportive of the proposed changes to the Victims of Crime Fund to return it to 2020 specifications, RMA is concerned about other elements of the letter.

First, RMA is concerned by the process that will require existing victims services staff to reapply for their jobs. These individuals serve their communities and victims who are in a vulnerable position with dedication and compassion. Asking them to justify their role by reapplying is a discredit to them and should be reconsidered.

Second, the proposal to move to a zonal governance model is contrary to RMA's previous submission in November 2020. In your August 26 letter you indicate RMA was "comfortable with this approach", implying RMA was supportive of the zonal governance model. This is concerning, as RMA has raised significant concerns with the zonal model, such as:

- ◆ How would regions be developed that are meaningful to stakeholders (government, municipalities, police, non-profit organizations, residents) that are involved with or interact with victims services?
- ◆ How can regions be developed that balance efficient service delivery with meaningful and effective governance and representation?
- ◆ How will existing local service delivery be impacted by a regional model?
 - ◇ Will the model effect governance only, or will service delivery be regionalized as well?
- ◆ How will decisions on service delivery be made within regions that would likely include multiple large urban municipalities and isolated rural areas?
- ◆ What role (if any) would volunteers have in a regional model?
 - ◇ How would they be trained and supported?

As a result of these questions, RMA proposed an approach that would tweak the existing model. From the 2020 submission:

For this reason, RMA recommends including an option to maintain the current locally-determined victims services delivery and funding model with the inclusion of certain enhancements or changes to address the weaknesses that have been identified. This could include funding for regional bodies through which victims services organizations could regularly meet to discuss collaborative approaches, reduce service duplication, etc. It is important to note that this is a different approach from the regional concept, as it would not involve regional governance and service delivery replacing the current model

but instead formalize a space for regional collaboration and sharing of information. Such a forum could also support greater consistency of policies and procedures through the sharing and adoption of best practices. This is one example of several ways that the current model could likely be enhanced without sacrificing its service delivery effectiveness.

RMA is committed to working collaboratively to improve victims services. However, the content of the August 26th letter seems to imply RMA is supportive of the proposed approach, which is not entirely accurate.

Sincerely,



Paul McLauchlin, President

cc. Cathy Heron, President of Alberta Municipalities



From: Maryanne King <mking@npf-fpn.com>
Sent: September 12, 2022 9:04 AM
To: Doug Drozd <ddrozd@countybarrhead.ab.ca>
Cc: COB Info <info@countybarrhead.ab.ca>
Subject: [EXTERNAL] - Second Edition: Call to Action to the Government of Alberta

Good morning Reeve Drozd,

Throughout Spring 2022, municipalities and stakeholder associations across Alberta have joined together in a Call to Action to the Government of Alberta to reconsider the proposal to transition to a provincial police service. This Call to Action was originally released on June 27, and we are pleased to share an **updated re-release including 92 signatories** to this Call to Action with you today.

You may see the Call to Action attached and hosted on the [Keep Alberta RCMP website](#).

We appreciate each of the 92 signatories for standing together in requesting the Government to reconsider this costly and unsubstantiated proposal. This reflects what Albertans have been saying loud and clear - they do not want an expensive transition to replace the RCMP with a new provincial police service.

To further substantiate the voices of Albertans, please also see [recent polling data](#) conducted over July 2022 that clearly indicates Albertans are not interested in or supportive of a new, expensive Provincial Police Service. Some highlights of this data include:

- 84% of Albertans want to retain the Alberta RCMP outright or with improvements;
- The three most commonly identified top priorities for Albertans are affordability and cost of living, Alberta's economy, and health care; policing is cited as a first priority for only 2% of Albertans.
- Albertans would prefer that the Government focus on increased rural response time, increased resources for policing and increased resources to respond to petty crime.

Additional signatories to the Call to Action continue to be welcomed. As signatories are added, the [list of signatories](#) will be updated. If you are attending the RMA Fall Convention in November, we look forward to seeing you at the Tradeshow on Tuesday, November 8th.

Should you like to connect regarding the Call to Action, please don't hesitate to contact me at your convenience.

Maryanne King

Policy Advisor | Conseiller Politique

National Police Federation | Fédération de la Police Nationale

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Ottawa, Ontario

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**NATIONAL
POLICE
FEDERATION**

**FÉDÉRATION
DE LA POLICE
NATIONALE**

 @NPFFPN

 NPF_FPN

 nationalpolicefederation

 National Police Federation

The mission of the National Police Federation is to provide strong, professional, fair and progressive representation to promote and enhance the rights of RCMP members. La mission de la Fédération de la police nationale est de fournir une représentation forte, professionnelle, juste et progressive afin de promouvoir et faire avancer les droits des membres de la GRC.
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CALL TO ACTION TO THE GOVERNMENT OF ALBERTA

Dear Premier,

We are committed to ensuring Albertans live in safe communities that support their health and well-being. Communities where people have reliable access to critical health, social, public safety, and educational services. Ultimately, Albertans living in a safe and healthy community communicate those needs to the Government of Alberta, who listen and respond.

The Government of Alberta has lost the trust of its constituents in its pursuit of an Alberta Provincial Police Service (APPS) by not undertaking fulsome, open, and transparent consultations with all those affected. Albertans have stated loud and clear that they do not want a costly new police service, with an overwhelming 84% of Albertans wanting to keep and improve the Alberta RCMP.

In addition, the Government of Alberta has not released a detailed funding model explaining who would be paying the costs of this proposed transition. The vague Transition Study noted initial transition costs of \$366 million over six years, and, at minimum, an additional \$139 million each year, increasing with inflation. Municipalities know that most of these costs will be downloaded directly to them, forcing them to significantly increase residents' and businesses' taxes.

Municipalities and engaged Albertans continue to call on the Government of Alberta to improve rural police response times and increase resources available to the justice system. The Province's \$2 million Transition Study did not highlight how a new APPS would address any of these issues.

We, the undersigned, call on the Government of Alberta to stop efforts and investment to advance the creation of an Alberta Provincial Police Service and instead invest in resources needed to:

- *Improve current policing services to reduce response times and address rural crime by increasing the number of RCMP officers within communities*
- *Improve social services to address the root causes of crime (health, mental health, social and economic supports)*
 - *Expand Police and Crisis Teams with police and Alberta Health Services*
 - *Work with communities to provide targeted social supports*
- *Increase resources within the justice system*
 - *Ensure timely trials by prioritizing violent over non-violent crimes*
 - *Hire more Crown prosecutors and appoint more Provincial Court Judges*





NATIONAL
POLICE
FEDERATION



AUPE TOWN OF
BARRHEAD
ALBERTA



COUNCIL OF
Bon Accord
building for tomorrow

BOWDEN



BLACKFALDS
ALBERTA



CANMORE



VILLAGE OF
Champion
ALBERTA



village of
Clive



THIS is CROSSFIELD
EST 1907



Edson



Fairview
Heart of the Peace



Millet
Proud to be



**NORTHERN SUNRISE
COUNTY**



**Organizations:**

National Police Federation
Alberta Community Crime Prevention Association
Alberta Union of Public Employees
Clearwater Community Crime Watch
Public Service Alliance of Canada – Prairies
Union of Safety and Justice Employees
Victim Services Alberta

Cities:

City of Wetaskiwin

Towns:

Town of Athabasca
Town of Barrhead
Town of Beaverlodge
Town of Bon Accord
Town of Bowden
Town of Black Diamond
Town of Blackfalds
Town of Canmore
Town of Claresholm
Town of Coalhurst
Town of Crossfield
Town of Edson
Town of Elk Point
Town of Fairview
Town of Fort Macleod
Town of Grimshaw
Town of High Level
Town of High Prairie
Town of High River
Town of Innisfail
Town of Irricana
Town of Magrath
Town of Mayerthorpe
Town of McLennan
Town of Millet
Town of Penhold
Town of Ponoka
Town of Redwater
Town of Spirit River
Town of Swan Hills
Town of Sylvan Lake
Town of Tofield
Town of Trochu
Town of Two Hills
Town of Vauxhall
Town of Viking
Town of Wainwright
Town of Westlock

Villages:

Paradise Valley
Village of Alliance
Village of Berwyn
Village of Big Valley
Village of Breton
Village of Carmangay
Village of Caroline
Village of Champion
Village of Chipman
Village of Clive
Village of Coutts
Village of Delia
Village of Donnelly
Village of Edgerton
Village of Elnora
Village of Girouxville
Village of Hines Creek
Village of Longview
Village of Marwayne
Village of Myrnam
Village of Nampa
Village of Rosemary
Village of Spring Break
Village of Standard
Village of Vilna
Village of Waskatenau

Summer Villages:


Summer Village of Betula Beach
Summer Village of Crystal Springs
Summer Village of Ghost Lake
Summer Village of Jarvis Bay
Summer Village of Kapasiwin
Summer Village of Lakeview
Summer Village of Seba Beach
Summer Village of Silver Sands
Summer Village of Southview

Counties:

Big Lakes County
Brazeau County
Clearwater County
County of Northern Lights
County of St. Paul
County of Wetaskiwin
Northern Sunrise County
Smoky Lake County

Municipalities:

Municipal District of Opportunity
Municipal District of Peace
Municipality of Crowsnest Pass



M How

HOW WOULD A TRANSITION HAPPEN?



Exploring an Alberta
Police Service

Alberta

How would a transition happen?

All that is required to initiate a transition is for either the provincial government or federal government to give written notice to the other party.

FROM THERE, THE TRANSITION WOULD CONSIST OF:

- RCMP would continue its provincial policing role for a minimum of 2 years. The Alberta Police Service would be established and preparations would begin.
- After 2 years, there would be a gradual handover of detachments from the RCMP to the Alberta Police Service.
- Once a transition is complete, the Alberta Police Service would be responsible for provincial policing and the RCMP would still be in Alberta, focusing on federal policing. Just like in Ontario and Quebec.

DID YOU KNOW?

Article 3.0 of the PPSA states that both Alberta and the federal government agree to cooperate and assist each other to affect an orderly transition of service from the RCMP to a provincial police service.

DID YOU KNOW?

As per the PPSA, Alberta has already paid 70% of the cost of RCMP infrastructure and assets. These resources would be transferred over after the provincial government pays the remaining 30%; with this cost being accounted for in the PricewaterhouseCoopers report.

What makes up a transition?

PricewaterhouseCoopers, in a report commissioned by the government of Alberta, estimated that the one-time transition cost would be approximately \$371 million.

THIS COST WOULD BE SPREAD OUT OVER 5-6 YEARS AND CONSISTS OF THE FOLLOWING CATEGORIES:



RCMP transitional service Constitutes the overlap between the Alberta police service and the RCMP contract policing service as the actual transition takes place.

Infrastructure Includes the cost of acquiring facilities from the RCMP and payment of the outstanding balance to the federal government.

Human resources This includes recruitment related costs, employee compensation, training and costs to complete transfer of pension and benefits for members transferring directly from the RCMP to the new provincial service.

Technology Consists of developing and configuring systems, data migration and assessment, end user training and support for major systems.

Transition Management Office Human resources and corporate support for a project management team that would exist for the duration of the transition period.

Equipment Includes estimated cost to acquire existing RCMP equipment inventory, such as firearms, investigational equipment and fleet vehicles.

Indigenous policing Stakeholder engagement with Indigenous communities and supporting the transition of RCMP detachments that serve Indigenous communities.

Miscellaneous All other transition costs. Includes things such as signage replacement and other branding changes.

For more information visit futureofABpolicing.ca

Why

RECONSIDERING CONTRACT POLICING [2 OF 2]



Exploring an Alberta Police Service

Alberta

Challenges facing the current model

- **Limited civilian oversight and governance.** The RCMP is governed by federal legislation. Alberta has limited influence over changes.
- **Recruitment and staffing, particularly in rural areas.** Decisions about recruiting, staffing, and transfers are all done at a national level. The needs of any individual province or municipality are therefore not top priority.
- **Lack of Alberta-specific training.** An Alberta Police Service would address this concern by tailoring training specific to the many unique regions that make up Alberta.
- **Shared resources.** The RCMP currently uses a national forensic laboratory system, with evidence for less-serious offenses, such as property crime, rarely being processed. A provincial service would allow more evidence to be processed in a timely manner helping police investigations and court processes.
- **Little control over budgeting and costs.** The federal government recently signed a multi-year collective agreement that resulted in retroactive costs that have put pressure on municipalities. An Alberta Police Service would allow Albertans a greater say in these decisions.

Current provincial involvement

While the provincial government has some say in policing priorities, they are restricted by federal laws that prohibit provincial authorities from having any meaningful say on the RCMP's management and administration.

Day-to-day operations and how the RCMP operates are entirely up to the RCMP's discretion.

THE INTRODUCTION SECTION TO THE CURRENT PROVINCIAL POLICE SERVICE AGREEMENT (PPSA) STATES THAT:

"the RCMP is a federal entity and matters relating to the control, management and administration of the RCMP are within exclusive federal jurisdiction."

What this means is that there are clear limits on how much oversight Alberta has over how the RCMP operates in its contract role. While the provincial government can give advice or recommendations, it lacks any true authority similar to civilian oversight bodies found in other municipal or provincial police services.

why

RECONSIDERING CONTRACT POLICING [1 OF 2]



Exploring an Alberta Police Service

Alberta

RCMP contract policing is being reconsidered across Canada

Alberta is at the halfway point in its current contract for RCMP provincial policing and is just one of several jurisdictions examining the RCMP's role with contract policing.

IN 2019, THE FEDERAL GOVERNMENT CONFIRMED THAT THERE ARE SYSTEMIC SUSTAINABILITY CHALLENGES FACING THE RCMP WHICH INCLUDE:

- Demand for officers is outstripped by the RCMP's capacity to recruit and train.
- Federal policing responsibilities have been eroded by trying to meet contract demands.
- Contract policing is getting more and more expensive for the federal government.
- Growing dissatisfaction with contract jurisdictions relating to RCMP costs, coverage and public safety.

In 2021, the House of Commons released a report which found that the RCMP has difficulty providing community and federal policing services, with a recommendation that the RCMP remove itself from contract policing.

THE FEDERAL GOVERNMENT HAS ALSO ACKNOWLEDGED THAT THERE IS GROWING CONCERN FROM PROVINCES, TERRITORIES AND MUNICIPALITIES WITH:

- The rising cost of RCMP policing, particularly in relation to unionization.
- The shift in federal policing responsibilities due to diminishing resources.
- Reduced value-for-money for RCMP contract policing services.
- A one-size-fits-all national policing model that does not meet the needs of rural communities.
- Low levels of control and accountability over local policing.
- RCMP officer vacancies and the resultant impact on community safety.

New Brunswick, Nova Scotia and Saskatchewan have all announced plans to consider provincial policing, with a British Columbia all-party committee also recommending they replace the RCMP with a provincial police service.

Municipally, Surrey, BC, is currently in the process of transitioning from the RCMP to their own municipal service, with several municipalities in the Maritimes considering the same.

Alberta cannot afford to sit on the sidelines as this conversation unfolds.



Exploring an Alberta Police Service

Benefits

BENEFITS OF A NEW MODEL

Alberta 

The Alberta Police Service

A police service with more front line officers, modern governance and civilian oversight, and better access to specialist policing services for rural and remote areas of Alberta.

UNDER A PROPOSED MODEL, THE BENEFITS OF A PROVINCIALY-RUN POLICE SERVICE WOULD INCLUDE:

- An Alberta Police Service would add 275 front line police officers to the smallest 42 detachments in Alberta.
- Increase the minimum viable detachment size to 10 officers, increasing staffing levels in 42 rural detachments.
- Increase front-line response by reducing the number of police officers deployed in headquarters and administrative roles."
- Increased community oversight on policing decisions, accountability and how services are provided.
- Incorporate dedicated mental health nurses and social workers to assist in situations as needed.
- Better long-term, stable career options for police officers so they can live and work in communities for longer periods.
- Reduce federal jurisdictional barriers that limit the ability of municipal and provincial policing to improve forensics, data sharing, radio communications, and training.
- Training and hiring that can quickly adapt to the needs of Alberta's communities
- Support the critical work undertaken by First Nations police services and enable the creation of additional First Nations police services.
- Provide the RCMP with the ability to concentrate on their federal policing mandate in Alberta (cybercrime, organized crime, narcotics, etc.)

Cost

GAINING GREATER CONTROL OVER FUTURE COSTS



Exploring an
Alberta Police Service

Alberta

Gaining Greater Control over Future Costs

Federal subsidy

Negotiated as part of the federal government's RCMP contract, which expires in 2032. It has been the Government of Canada's objective since the 1960's to decrease its RCMP contract policing financial liability. Going forward, the federal government is looking to reduce or eliminate this subsidy entirely.

Municipal cost

Cost paid by the 47 urban municipalities in Alberta who use the RCMP as their contracted municipal police.

Municipalities would pay the same or less for a provincial police service compared to what they pay for the RCMP.

Provincial cost

This total includes the amount that the province of Alberta pays for RCMP contract services, as well as the cost of the Sheriff Highway Patrol. Under an Alberta Police Service model, the provincial government would

cover the federal subsidy amount and Alberta would gain greater say over future provincial policing costs.

Absorbing the federal cost share would be only 0.3% in a provincial budget which was \$62 billion for the 2022/23 fiscal year. The provincial government is well positioned to make this investment in Alberta's future without having to raise taxes, or seek out other sources of revenue.

Control over Future Costs

In August 2021, without any input from Alberta, the federal government unilaterally signed a new collective agreement with the RCMP's union that increased costs for provinces and municipalities across Canada. This means that Alberta's provincial government is now having to pay \$37.4 million more this year for RCMP provincial policing. Alberta's 47 urban municipalities are also facing similar increases to their RCMP municipal policing contracts.

DID YOU KNOW?

Starting in 2020, the provincial government's new police funding model has been putting around \$286 million in new money over five years towards the RCMP in Alberta, to hire additional RCMP officers and civilian positions.

DID YOU KNOW?

Salaries and benefits make up the majority costs of running a police service. Police officer salary levels in the Alberta police service model are comparable to levels in the Edmonton and Calgary police services, who have the highest municipal police officer compensation rates in Alberta.

Governance

GOVERNANCE AND CIVILIAN OVERSIGHT



Exploring an Alberta
Police Service

Alberta

Modern police governance and civilian oversight that gives communities more say in how provincial policing is delivered.

An independent, diverse and representative Provincial Police Commission would be established to govern the provincial police service.

WORKING IN CONJUNCTION WITH THE PROVINCIAL GOVERNMENT AND ALBERTA POLICE SERVICE, THE COMMISSION WOULD:

- Set strategic priorities and goals for the Alberta Police Service
- Guide budget allocation
- Hire the Chief of Police and hold the Chief accountable
- Work with local commissions to link local and provincial priorities and goals
- With the Chief of Police, develop and approve of the Alberta Police Service's policies

A Provincial Police Commission would reflect Alberta's demographic make-up with dedicated positions on the commission for people from rural, Indigenous and urban communities.

Local commissions would work with local authorities to set local policing priorities. Municipalities, through these local commissions, would have input into local policing issues and hold local detachments accountable for performance, while also contributing to the larger provincial policing strategy through the provincial commission.

GOVERNANCE MODEL



DID YOU KNOW?

All police services in Alberta operate independently from government. The recent allegations of federal political interference with the RCMP's work that have come to light from the Mass Casualty Commission created to examine the April 18-19, 2020 mass casualty event in Nova Scotia highlight the importance of police operational independence.

DID YOU KNOW?

Advisory bodies, municipalities and the provincial government in RCMP contract policed jurisdictions can only provide advice and suggestions on policing priorities. In contrast, police commissions in jurisdictions with their own police have decision making authority over policing priorities, budget allocation, policies and the appointment of a police chief.

DID YOU KNOW?

Police training for both municipal police and the RCMP is world-class. RCMP training in Depot lasts for 26 weeks. Edmonton Police Service training is for 28 weeks and Calgary Police Service training lasts 27 weeks.



Exploring an Alberta Police Service

Recruitment

RECRUITMENT AND RETENTION

Alberta

Recruitment and retention is an on-going issue for the RCMP. Despite recent significant salary increases for RCMP officers, a recent report from the union representing the RCMP found that there was a 17% decline in RCMP applications, and that the RCMP is projecting an even further decline.

"While FTE (full-time equivalent) positions are forecast to increase in future years, this does not mean the RCMP can staff them."

– National Police Federation report to the federal government

Recruiting and Retaining Police Officers

Police across Canada are facing recruitment and retention challenges. Jurisdictions like Ontario, Quebec, or those with their own municipal police can tailor and layer recruitment/retention strategies to address their specific needs.

An Alberta Police Service would be able to quickly adopt tailored recruitment approaches if a detachment needs more police officers, offer mental health and wellness supports to help front line staff and reduce staff absences, and offer better long-term, stable career options for police officers so they can live and work in communities for longer periods.

Recruiting Staff

- Existing Alberta RCMP members may choose to stay in Alberta and transfer to the new service.
- Alberta will ensure that RCMP members or civilian employees do not face any financial disadvantages from wanting to stay in Alberta and serve in an Alberta Police Service.

Many RCMP detachments across Alberta face staffing shortages due to recruitment challenges, officer absences, or personnel replacement delays when RCMP officers are transferred out.

Given that the RCMP is a national organization, its members (and their families) must be willing to relocate to anywhere within Canada, creating a greater level of uncertainty for placement compared to an Alberta Police Service.

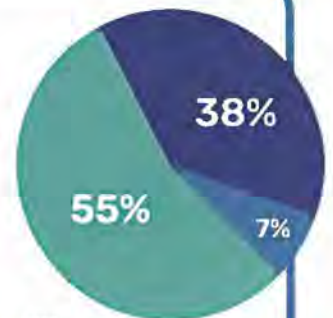
DID YOU KNOW?

Municipal police in Alberta recruit and train hundreds of police officers every year. Applicants come not just from within Alberta, but from across Canada and the world. The mix of competitive salaries, opportunities for career advancement, the Alberta way of life, and the ability to establish themselves and their families are all unique selling points for potential applicants.

DID YOU KNOW?

Surrey's police officers have been hired from 20 different police agencies across Canada, with the majority coming from the Lower Mainland

● Municipal Policing
 ● RCMP
 ● New Recruits



Surrey Police source of hires as of September 2022.

Training

Police and law enforcement training is happening throughout Alberta each day. There are a number of police training centres, law enforcement training academies, and post-secondary institutions that can all be used to train recruits and provide for ongoing professional development training.

**Barrhead & District Social Housing Association
Minutes
Regular Board Meeting – July 28, 2022**

Members Present: Craig Wilson, Bill Lane, Peter Kuelken, Roberta Hunt
 Members Absent: Don Smith
 Staff Present: Tyler Batdorf, Su Macdonald

1.0 The meeting was called to order at 9:54 a.m.

2.0 Approval of Agenda

Peter Kuelken moved to approve the July 28, 2022, Regular Board Meeting Agenda with the addition of item 4.1(a).

Carried Unanimously

3.0 Adoption of the Minutes

Roberta Hunt moved to adopt the Minutes of the Regular Board Meeting of June 29, 2022.

Carried Unanimously

Peter Kuelken moved to adopt the Minutes of the Annual General Meeting of June 29, 2022.

Carried Unanimously

4.0 Reports

4.1 Financial Report

Income Statements for Lodges and Social Housing were presented.

Bill Lane moved to accept the Financial Reports as presented.


Carried Unanimously

(a) GIC

The Deputy CAO & CSM requested that the motion of March 22, 2022, to close GIC #4321-8134514-07 be amended to read GIC #4321-8134514-29.

Roberta Hunt moved to accept the amendment to the motion.

Carried Unanimously

Initials: Chairperson C.W. CAO 

4.2 Cheque Log – June 2022

Peter Kuelken moved to accept the Cheque Log as presented.

Carried Unanimously

4.3 CAO Report

Updates were presented on the following topics:

- Dietary Department
- Housekeeping Department
- Administration Department
- Safety
- ASHC Funded Project Update
- BDSHA Project Update
- New Addition Construction Update
- New Office Renovation Update

Bill Lane moved to accept the CAO's Report as presented.

Carried Unanimously

4.4 Facilities Manager's Report

Updates were presented on behalf of the Facilities Manager by the CAO on the following topics:

- Lodges
- Manors
- Community Housing
- Grounds

Roberta Hunt moved to accept the Facilities Manager's Report as presented.

Carried Unanimously

4.5 Activities Report

An update was presented by the CAO on behalf of the Activities Manager.

Bill Lane moved to accept the Activities Manager's Report as presented.

Carried Unanimously

4.6 Resident Services Manger's Report

Vacancy Report:

- | | |
|---------------------|--------------|
| -Hillcrest Lodge | 17 vacancies |
| -Klondike Place | 0 vacancies |
| -Golden Crest Manor | 2 vacancies |

Initials: Chairperson C.W. CAO [Signature]

-Jubilee Manor	0 vacancies
-Pembina Court Manor	5 vacancies
-JDR Manor	1 vacancy
-Barrhead CH	1 vacancy
-Swan Hills CH	4 vacancies

Roberta Hunt moved to accept the Resident Services Manager's Vacancy Report as presented.

Carried Unanimously

5.0 Old Business

- 5.1 John & Gerald Fellowship Update
For Information Only - Funds and documents have been delivered to Blue Heron and the matter is now complete.
- 5.2 Hillcrest Bus
For Information Only – The bus will be delivered on Saturday July 30, 2022.
- 5.3 Corporate Image and Rebranding
For Information Only - The website is still under development. The delay is on the part of BDSHA in getting all the required information together.

6.0 New Business

- 6.1 Annual Survey Results
For Information Only - The CAO presented the results of the survey.
- 6.2 RFD - Scooter Shed Construction
The CAO presented an estimate to construct the scooter shed and asked that the Board approve an expenditure of up to \$44,000 for construction.

Bill Lane moved that the Board allow the CAO and Facilities Manager to go ahead with the construction of the scooter shed at a cost of up to \$44,000.

Carried Unanimously

Initials: Chairperson C.W. CAO [Signature]

6.3 RFD – CAO Evaluation Form

The CAO provided a copy of Evergreens Foundation's CAO Performance Evaluation as a basis for building a similar evaluation for himself.

Roberta Hunt moved that the Evergreens evaluation be used as a good starting point to build a BDSHA CAO Performance Evaluation.

Carried Unanimously

6.4 RFD – Time Clock Management Policy

The CAO presented a new policy relating to the use of the biometric time tracking system.

Peter Kuelken moved that the new policy be adopted.

Carried Unanimously

6.5 RFD – Policy Review Meeting

The CAO requested that the Board set a date for the Policy Review Committee to convene to review the BDSHA policies as amended. As Meerten Zeldenrust is no longer a member of the Board of Directors, a new member was requested to join the Committee.

Roberta Hunt moved that Bill Lane be appointed to the Policy Review Committee in place of Meerten Zeldenrust.

Carried Unanimously

Peter Kuelken moved that the Policy Review Committee convene on October 17, 2022, at 10:00 to review the BDSHA policies.

Carried Unanimously

7.0

Correspondence

The CAO presented a letter from the Government of Alberta regarding the implementation of Board "competencies." The CAO will forward a spreadsheet to all Board members to assess gaps in "competency" requirements, if any, so that they may be addressed and rectified if necessary.

Roberta Hunt moved that the letter from the Government of Alberta be accepted for information purposes.

Carried Unanimously

Initials: Chairperson C.W CAO [Signature]

8.0 In Camera – Board and CAO

Peter Kulken made the motion to move in camera at 11:11 a.m. Bill Lane made the motion to move out of camera at 11:16 a.m.

Carried Unanimously

9.0 In Camera – Board Only

Not Required


10.0 Time and Date of Next Meeting

Monday, August 29, 2022, at 10:00 a.m.

11.0 Adjournment

Roberta Hunt moved to adjourn the meeting a 11:19 a.m.

Carried Unanimously



Signature: Craig Wilson, Chairperson



Date



Signature: Tyler Batdorf, CAO



Date



**Barrhead & District Social Housing Association
Minutes
Regular Board Meeting – August 29, 2022**

Members Present: Craig Wilson, Bill Lane, Don Smith
Members Absent: Peter Kuelken, Roberta Hunt
Staff Present: Tyler Batdorf, Dorothy Waters

1.0 The meeting was called to order at 10:05 a.m.

2.0 Approval of Agenda

Don Smith moved to approve the August 29, 2022, Regular Board Meeting Agenda with the addition of item 6.5.

Carried Unanimously

3.0 Adoption of the Minutes

Bill Lane moved to adopt the Minutes of the Regular Board Meeting of July 28, 2022.
Carried Unanimously

4.0 Reports

4.1 Financial Report

Income Statements for Lodges and Social Housing were presented.

Don Smith moved to accept the Financial Reports as presented.

Carried Unanimously

4.2 Cheque Log – July 2022

Don Smith moved to accept the Cheque Log as presented.

Carried Unanimously

4.3 CAO Report

Updates were presented on the following topics:

- Dietary Department
- Housekeeping Department
- Administration Department
- Safety
- Activities

Initials: Chairperson CW CAO [Signature]

- Corporate Image and Rebranding
- New Phone System
- Additional Changes to Hillcrest
- Recycle Program
- Survey Results
- ASHC Funded Project Update
- BDSHA Project Update
- New Addition Construction Update
- New Office Renovation Update

Bill Lane moved to accept the CAO's Report as presented.

Carried Unanimously

4.4 Facilities Manager's Report

Updates were presented on behalf of the Facilities Manager by the CAO on the following topics:

- Lodges
- Manors
- Community Housing
- Grounds

Don Smith moved to accept the Facilities Manager's Report as presented.

Carried Unanimously

4.5 Resident Services Manager's Report

Vacancy Report:

- | | |
|---------------------|--------------|
| -Hillcrest Lodge | 30 vacancies |
| -Klondike Place | 4 vacancies |
| -Golden Crest Manor | 2 vacancies |

- | | |
|----------------------|-------------|
| -Jubilee Manor | 0 vacancies |
| -Pembina Court Manor | 5 vacancies |
| -JDR Manor | 1 vacancy |
| -Barrhead CH | 1 vacancy |
| -Swan Hills CH | 3 vacancies |

Bill Lane moved to accept the Resident Services Manager's Vacancy Report as presented.

Carried Unanimously

Initials: Chairperson C.W. CAO [Signature]

5.0 Old Business

5.1 Hillcrest Bus (Update)

Don Smith moved to accept the bus update for information only.

Carried Unanimously

6.0 New Business

6.1 RFD – GIC Interest

Don Smith moved that interest accumulated on investments be added to the appropriate Fund total.

Carried Unanimously

6.2 RFD – Bank Accounts

Bill Lane moved to table this item until the next meeting.

Carried Unanimously

6.3 RFD - Auditors

Don Smith moved that Doyle & Company be appointed as Auditors of Record for the 2022-2024 financial years.

Carried Unanimously

6.4 RFD – Hillcrest Landscaping

Bill Lane moved that the Board allow BDSHA to compose an RFP for Hillcrest Landscape Design and Construction as well as the Hillcrest Library Project which could be awarded prior to November. Proposals would be reviewed and awarded by the Board of Directors.

Carried Unanimously

6.5 ASCHA Ballots

Don Smith moved that all board members attending hold voting rights for the ASCHA Fall Regional Meeting.

Carried Unanimously

Initials: Chairperson CW CAO JD

7.0 Correspondence

7.1 90th Birthday Party Invitation

Bill Lane, Don Smith, and Craig Wilson will attend the party if able.

8.0 In Camera – Board and CAO

Don Smith made the motion to move in camera at 10:53 a.m. Don Smith made the motion to move out of camera at 11:01 a.m.

Carried Unanimously

9.0 In Camera – Board Only

Not Required

10.0 Time and Date of Next Meeting

Monday, September 26, 2022, at 10:00 a.m.

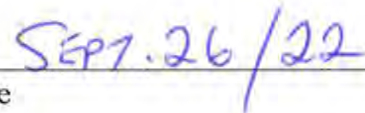
11.0 Adjournment

Bill Lane moved to adjourn the meeting a 11:03 a.m.

Carried Unanimously

Signature:  Craig Wilson, Chairperson

Date



Signature:  Tyler Batdorf, CAO

Date



APPROVED

Sept 15, 2022

P



**Barrhead & District Family and Community
Support Services Society
Thursday, JUNE 16, 2022
Regular Board Meeting
MINUTES**

Present:

Judy Bradley – Chair
 Dan Garvey – Vice Chair
 Leslie Penny – Secretary/Treasurer - absent
 Karen Gariepy – Executive Director
 Kay Roberts - Bookkeeper
 Carol Lee – Recording Secretary
 Anthony Oswald Sally Littke
 Bill Lane Paul Properzi Mark Oberg

Absent: Leslie Penny and Dausen Kluin

1) Call to Order:

The regular meeting of the Barrhead & District Family and Community Support Services Society was called to order at 9:37 a.m., by Chair, Judy Bradley

2) Acceptance of Agenda – Additions/Deletions

50-22 Moved by Bill Lane to accept the agenda, with the addition of 3b Presenter Charlie Parsons and 8b Review Board Committees, motion seconded by Paul Properzi.

Carried

3) Board Presentation –1) Sandy McCarthy-School Lunch Program Coordinator –

- Some challenges over this past year: Covid, finding containers to put the food in, will look at purchasing some outside of Barrhead.
- Average 175/month students to feed
- Wednesday Senior Hot Meal – October to May, 20 seniors participated
- BES Breakfast Program – they pay for part of Sandy's salary, all the breakfast food and purchase small kitchen appliances
- Food prices continue to climb, may have to look at adjusting menus
- The Board thanked Sandy for a job well done

2) Land Discussion**4) Items for Approval****a) Minutes for the regular Board meeting of the Barrhead & District FCSS May 19, 2022.**

52-22 Moved by Sally Littke moved to accept the minutes of the regular Board meeting, May 19, 2022, with amendments. Motion seconded by Dan Garvey.

Carried

51-22 Mark Oberg moved to approve the amendment to the minutes from the regular Board Meeting, May 19, 2022. Motion seconded by Paul Properzi.

Carried

b) Land Discussion

53-22 Bill Lane moved, and Mark Oberg seconded the motion to go 'in camera' at 10:10 a.m. Carried

54-22 Paul Properzi moved, and Dan Garvey seconded the motion to 'come out of in camera' at 10:45 a.m. Carried

c) Financial Statements

57-22 Moved by Mark Oberg and seconded by Anthony Oswald to accept the 80/20 General Account, Community Account and Casino Account Financial Statements for the period ending, May 31, 2022, as presented.

Carried

55-22 Mark Oberg made the motion to move the financial reporting information for the following Community Programs into 208 Community Programs: 203 Mentor Program, 205 FCSS Conference, 207 Meals on Wheels, 209 Community Newcomer, 212 Coats for Kids, 214 Volunteer Appreciation, 221 Seniors Programs and 227 Tools for Schools, seconded by Bill Lane.

Carried

56-22 Mark Oberg moved to open a new bank account at Servus Credit Union for the Barrhead Cares and Accessibility Coalition Committees, which FCSS is treasurer for. Motion seconded by Paul Properzi.

Carried

5) New Business

- a) **Barrhead Street Festival – Saturday, June 18 - FYI**
- b) **FCSS Fundraising BBQ – Friday, June 24, 3-6 pm** – Board members Bill Lane and Dan Garvey hope to stop by to help
- c) **The Easel Program** – Pictures/prints will be set up at Sobey's Liquor Store, Fountain Tire and Pembina West Coop where people can stop by and put a bid in. 70% of proceeds will go to the Barrhead Food Bank.

6) Old Business

- a) **Nothing currently**

7) Items for Information

- a. **Director's Report**
- b. **Child Poverty in Alberta: A Policy Choice, not a Necessary Reality**

8) Board Development

- a) **Liabilities for the Board of Directors**
- b) **Board Committee Review**

58-22 Anthony Oswald moved to appoint Bill Lane to the Finance Committee, seconded by Sally Littke.

Carried

9) In Camera

59-22 Paul Properzi moved to go 'in camera' at 11:22 a.m., motion seconded by Mark Oberg.

Carried

60-22 Bill Lane moved to 'come out of in camera' at 11:45 a.m., motion seconded by Paul Properzi.

Carried

61-22 Anthony Oswald moved, and Sally Littke seconded the motion to retro activate Executive Director, Karen Gariepy's pay, November 1, 2021 – May 31, 2022, to \$77,000 and May 31, 2022, to December 30, 2022, to \$83,000 with four (4) weeks holiday.

Carried

62-22 Mark Oberg moved that Barrhead & District FCSS Society enter into a lease agreement with John VanderDean, for \$3,280.38 a month plus utilities, starting September 1, 2022, for three (3) years with a caveat for legal advice, counsel with the Town of Barrhead, a new roof and all damaged ceiling tiles replaced.

Carried

10) Next Meeting: Thursday, September 15, 2022.

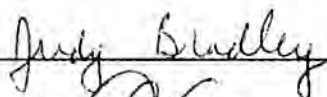
Chair Judy Bradley and Sally Littke will not be available September 15.


11) Adjournment

63-22 Bill Lane moved to adjourn the meeting at 11:55 a.m.

Carried


**Barrhead & District Family and Community Support Services Society
Regular Board Meeting of JUNE 16, 2022**





Chairperson

Recording Secretary

	<h1>Misty Ridge Ski Hill</h1>	
		Date (mm/dd/yyyy) 13-Apr-2022
<h2>Meeting Minutes</h2>		



Attendance: Matthew, Daniella, Gary, Jim, Greg, Louise, Danny, Bill, Shelley

Call to Order: Matthew called the meeting to order at 7:39 pm

Approval of Agenda: Gary approved the agenda. All in favor.

Approval of Minutes: Louise approved the minutes. All in favor.

Secretary Report: Paid for website renewal. \$361.96. Renewal is good for 2 years.

Treasurer Report:

Reg account: \$49,018.14

Casino account: \$3, 288.74

Needs to deposit cheque from Neerlandia School, Busby School owes yet, invoice was sent. Swan Hills hasn't paid yet, no invoice sent yet. Everything else is paid.

Operator's report:

Everything is cleaned up. Just need to take T-bars off. Bunny hill equipment to roll up for the summer too. Snow cat needs work over the summer. Bill to talk to Debbie to remind lease renters to not drive over electrical cords. Summer Lease effective May 1.

Old Business:

-Grant for COVID relief- you have to do the work, then submit it, and then get reimbursed. Louise is still working on it. Should be around \$22, 000. There will be 2 payments. This is in addition to the money we have already received. May have to get an outside contractor to do the work because Danny and Jim are on the board. Discussed Flooring options: Greg suggested adding rubber mats to extend in front of concession and bathrooms. About a 4 foot strip.

-coop grant: for a generator won't find out until the end of June. Louise applied for \$50, 000.

-\$93.95- bottle money. Louise keeping track of how many bottles, for the people who gave us the grant for the receptacles.

-deep fryer- Erna is still looking for one. But may not be needed if we do the electrical upgrades in the kitchen.

-Night ski: it was suggested that season ticket holders could night ski for free. A good incentive for season pass holders. Streamline wait lines- maybe close the hill for the day and open at 3 instead. 2 lines- 1 cash, 1 debit/credit.

New Business:

-Matthew got an email from Pam from the County- rec lease renewed to March 15, 2047. Takes hill slightly into NE corner. New trail may be able to be accessed now.

-Louise and Jim have electrical plugs to donate for the chalet to upgrade the existing ones.

-Rental for the Summer: Shelley motions to not rent the chalet out for the summer 2022. All in favor.

-Danny suggested kitchen up grades for the summer- electrical upgrades as the breaker flipped often with too many appliances being used at once.

-burn pile: Greg will contact the county to see when/who burns it.

-racing poles: Greg will look into getting some.

Next Meeting Date: June 15, 2022 @ 7:30 pm @ Ski hill

Adjournment: Bill motions to adjourn @ 8:25 pm , all in favor.