

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 REGULAR MEETING HELD SEPTEMBER 2, 2025

[Schedule A](#)

4.0 ACTION ITEMS:

4.1 BYLAW 6-2025 MEETING PROCEDURES BYLAW

Administration recommends that Council gives 3 readings to Bylaw 6-2025 Meeting Procedures Bylaw.

[Schedule B](#)

4.2 INTERMUNICIPAL RELATIONS COMMITTEE (IRC) BYLAW 7-2025

Administration recommends that Council gives 3 readings to Bylaw 7-2025 Intermunicipal Relations Committee (IRC).

[Schedule C](#)

4.3 BYLAW 8-2025 - REPEAL CODE OF CONDUCT BYLAW 3-2017

Administration recommends that Council gives 3 readings to Bylaw 8-2025, a bylaw that repeals Council Code of Conduct Bylaw 3-2017.

[Schedule D](#)

4.4 RURAL RENEWAL IMMIGRATION STREAM – PROGRAM EXTENSION

Administration recommends that Council direct Administration to not proceed with a community designation extension request under AAIP's Rural Renewal Stream and allow Barrhead's community designation to expire on November 4, 2025.

[Schedule E](#)

4.5 2026 BUDGET PUBLIC ENGAGEMENT – “WHAT WE HEARD” REPORT

Administration recommends that Council accept the 2026 Budget Public Engagement - “What We Heard” Report for information.

[Schedule F](#)

4.6 CYBERSECURITY AWARENESS PROCLAMATION

Administration recommends that Council proclaim October 2025 as Cybersecurity Awareness Month.

[Schedule G](#)

4.7 PROPERTY TAXES – REQUEST TO CANCEL PENALTIES - ROLL #532313024 & #541292000

Administration recommends that Council considers the request for cancellation of penalties in the amount of \$359.89 in whole or in part on tax roll 532313024 and for \$25.53 in whole or in part on tax roll 541292000.

[Schedule H](#)

4.8 2025 PROJECT DASHBOARD

Administration recommends that Council accepts the 2025 Project Dashboard as information.

[Schedule I](#)

5.0 REPORTS

5.1 COUNTY MANAGER REPORT

Administration recommends that Council accept the County Manager's report for information.

- Resolution Tracking List

[Schedule J](#)

5.2 DIRECTOR OF CORPORATE SERVICES REPORT

Administration recommends that Council accept the Director of Corporate Service's report for information.

- Cash, Investments, & Taxes Receivable as of August 31, 2025

[Schedule K1](#)

- Payments Issued for the month of August 2025

[Schedule K2](#)

- YTD Budget Report for the 7 months ending August 31, 2025

[Schedule K3](#)

- YTD Capital Recap for period ending August 31, 2025

[Schedule K4](#)

- Outstanding Current Year Levy Collection as at September 2, 2025

[Schedule K5](#)

- Elected Official Remuneration Report as at August 31, 2025

[Schedule K6](#)

5.3 PUBLIC WORKS REPORT

(9:15 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule L](#)

5.4 COUNCILLOR REPORTS

6.0 DELEGATIONS

6.1 11:00 a.m. Lindsey Turnbull - Barrhead Public Library

6.2 11:30 a.m. Sgt Hack - RCMP Quarterly Report

[Schedule M](#)

7.0 ADJOURNMENT

REGULAR MEETING OF COUNCIL - HELD SEPTEMBER 2, 2025

Regular Meeting of the Council of the County of Barrhead No. 11 held September 2, 2025, was called to order by Reeve Drozd at 9:00 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane
Councillor Paul Properzi
Councillor Walter Preugschas

**THESE MINUTES ARE
UNOFFICIAL AS THEY HAVE
NOT BEEN APPROVED BY THE
COUNCIL.**

ABSENT

Councillor Jared Stoik

STAFF

Debbie Oyarzun, County Manager
Pam Dodds, Executive Assistant
Dawn Fedorvich, Director of Rural
Development

Layne Mullen, Development Officer
Ken Hove, Director of Infrastructure

ATTENDEES

Fire Chief Hove – Barrhead Regional Fire Services
R. Crisler – Public Attendee
Town and Country Newspaper – Barry Kerton

APPROVAL OF AGENDA

- 2025-248 Moved by Councillor Preugschas that the agenda be approved as presented.
Carried Unanimously.

MINUTES OF REGULAR MEETING HELD AUGUST 19, 2025

- 2025-249 Moved by Councillor Lane that the minutes of the Regular Meeting of Council held August 19, 2025, be approved as circulated.
Carried Unanimously.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure reviewed the written report for Public Works & Utilities and answered questions from Council.

- 2025-250 Moved by Councillor Properzi that the report from Public Works be received for information.
Carried Unanimously.

2025 ROAD RECONSTRUCTION PROJECT #25-741

- 2025-251 Moved by Councillor Kleinfeldt that Council directs the Reeve and County Manager to sign the agreements for Crop Damages on Backslope Area, Landscape Borrow Area & Crop Damage on Access Road and Borrow Area & Crop Damage on Access Road for 2025 Road Reconstruction Project #25-741 – through 28 and 29-62-3-W5.
Carried Unanimously.

Ken Hove departed the meeting at 9:22 a.m.

Layne Mullen joined the meeting at 9:22 a.m.

REGULAR MEETING OF COUNCIL - HELD SEPTEMBER 2, 2025

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 25-SUB-100
NW 17-61-03-W5 - (SYBESMA)**

- 2025-252 Moved by Councillor Properzi that Council approve subdivision application 25-SUB-100, to subdivide a developed 2.12 ha (5.24 ac) country residential lot from a previously subdivided quarter section, NW-17-61-03-W5, and further that the approval is subject to the conditions presented.
1. That prior to endorsement of an instrument affecting this plan, the registered owner and/or developer enter into a land acquisition agreement with the County of Barrhead No. 11 pursuant to Section 655 of the MGA, as amended, which land acquisition agreement shall include provision that the County will acquire a 17-foot wide future road widening on the northern and western boundaries of the quarter section. County's interest will be registered by caveat on title. Caveat will remain on title until such time as the road is widened.
 2. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.
 3. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the *Matters Related to Subdivision and Development Regulation, AR 84/2022*, submit to the County of Barrhead No. 11 and the Subdivision Authority:
 - a. Real Property Report or Building Site Certificate, prepared by an Alberta Land Surveyor, must be submitted. This report shall indicate the location of the improvements, including the private sewage disposal system, potable water sources, shelter belts, driveways, above-ground appurtenances, and the distances between them and demonstrate that all improvements on Proposed Lot 1 and the remainder comply with the required setbacks from existing and proposed property boundaries; and
 - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
 4. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

Carried Unanimously.

Layne Mullen departed the meeting at 9:27 a.m.

FCM GRANT APPLICATION RESOLUTION

- 2025-253 Moved by Deputy Reeve Schatz that Council direct Administration to apply for a funding opportunity from the Federation of Canadian Municipalities' Local Leadership for Climate Adaptation initiative for "*Valuing Natural Assets for Climate Resilience in the County of Barrhead*".

Carried Unanimously.

INTENSIVE LIVESTOCK WORKING GROUP (ILWG) – STOCK TALK INITIATIVE

- 2025-254 Moved by Councillor Lane that Council direct Administration to finalize scheduling with the NRCB and ILWG to participate in the ILWG – Stock Talk Initiative, and to include ASB members

Carried Unanimously.

RECESS

Reeve Drozd recessed the meeting at 10:02 a.m.

Reeve Drozd reconvened the meeting at 10:12 a.m.

REGULAR MEETING OF COUNCIL - HELD SEPTEMBER 2, 2025

COUNTY MANAGER REPORT

Debbie Oyarzun, County Manager, reviewed the 2025 Resolution Tracking List and provided the following updates to Council:

- Held the 2026 Budget Open House on August 27 & 28, 2025 and 2026 Budget Survey with an increase in participation from previous year, however, still reflecting only approximately 3% of the population; What We Heard Report to be presented at a future Council meeting
- AAIP Rural Renewal Stream August 2025 status report
- ICF meeting with Town of Barrhead held on August 21, 2025, with recommendation on an Intermunicipal Relations Committee Bylaw to go to respective Councils.
- Election candidate information session held on August 25, 2025, with 12 attendees

2025-255 Moved by Deputy Reeve Schatz that the County Manager's report be received for information.
Carried Unanimously.

INFORMATION ITEMS

2025-256 Moved by Councillor Properzi that Council accepts the following items for information:

- Misty Ridge Meeting Minutes – dated May 28, 2025

Carried Unanimously.

COUNCILLOR REPORTS

Councillor Properzi reported on his attendance at the 2026 Budget Open House.

Councillor Lane reported on his attendance at the 2026 Budget Open House and Misty Ridge Ski Hill meeting.

Councillor Preugschas reported on his attendance at the local Alberta Open Farm Days debrief, Seed Cleaning Plant 65th Anniversary event, the 2026 Budget Open House and an update on NW of 16 as a public member.

Councillor Kleinfeldt reported on cancellation of a BARCC meeting due to lack of quorum, ICF meeting with the Town of Barrhead, and the 2026 Budget Open House.

Deputy Reeve Schatz reported on his attendance at a Seed Cleaning Plant meeting, the Seed Cleaning Plant 65th Anniversary event, and the 2026 Budget Open House.

Reeve Drozd reported on cancellation of a BARCC meeting due to lack of quorum, ICF meeting with the Town of Barrhead, Seed Cleaning Plant 65th Anniversary event, FCSS Personnel Committee meeting, and the 2026 Budget Open House.

DELEGATION – BARRHEAD REGIONAL FIRE SERVICES

Fire Chief Gary Hove met with Council at 10:29 a.m. to present the quarterly report and give an update on fires in the area, staffing, and status of new fire truck.

2025-257 Moved by Deputy Reeve Schatz that Council accepts the report from Chief Hove, BRFS, for information.
Carried Unanimously.

Fire Chief Hove left the meeting at 10:39 a.m.

ADJOURNMENT

2025-258 Moved by Councillor Lane that the meeting adjourn at 10:39 a.m.
Carried Unanimously.



REQUEST FOR DECISION

SEPTEMBER 16, 2025

B

TO: COUNCIL

RE: BYLAW 6-2025 MEETING PROCEDURES BYLAW

ISSUE:

Council consider giving 3 readings to Bylaw 6-2025 Meeting Procedures Bylaw

BACKGROUND:

- Section 145 of the *MGA* provides that a municipality may pass a Bylaw in relation to the procedure and conduct of council, council committees, and other bodies established by council.
- Procedural Bylaws are an integral part of efficient council meetings and are important to the integrity of a municipality's operation and meeting conduct. They also ensure a level playing field for anyone attending council or council committee meetings and consistent treatment of residents if any issues arise in a meeting that requires a standard procedure.
- Current Bylaw 10-2021 requires updates due to a variety of legislative changes made to the *MGA* and the replacement of the *FOIP Act* with *Access to Information Act (ATIA)*.

ANALYSIS:

- Bylaw 6-2025 Meeting Procedures Bylaw is organized into the following sections:

Section	Title	Section	Title
1	Title	7	General Meeting Procedures
2	Purpose	8	Control & Conduct of a Meeting
3	Definitions	9	Public Presentations
4	Application of Bylaw	10	Bylaws
5	Appointments	11	Motions in Council
6	Meetings	12	Force & Effect

- Changes to the bylaw are recommended in the following sections:

Sec	Title	Change	Reason
3	Definitions	Add <i>ATIA</i> definition	<i>FOIP Act</i> was replaced in 2025 by <i>ATIA</i>
3	Definitions	Delete <i>FOIP</i> definition	
3	Definitions	Edit "In camera" definition to reflect new <i>ATIA</i> legislation	
3	Definitions	Add "Electronic Means" definition	Provides clarity as required under <i>MGA</i> for public to participate electronically

			in statutory public hearings
5	Appointments	5.4(d)(ii) – insert “external”, “established under Part 17”	Provides further clarity regarding role of ex-officio
6	Meetings	Delete 6.1(iv)	Bill 50 made changes to legislation repealing all municipal Council Code of Conduct Bylaws
6	Meetings	6.5(a) – edit to reflect new <i>ATIA</i> legislation	<i>FOIP Act</i> was replaced in 2025 by <i>ATIA</i>
7	General Meeting Procedures	Add subsections to 7.4 Meetings Held Electronically	Provides further clarity and confirms expectations of Councillors attending meetings electronically
7	General Meeting Procedures	7.5(e) – edit to reflect new <i>ATIA</i> legislation	<i>FOIP Act</i> was replaced in 2025 by <i>ATIA</i>
9	Public Presentations	9.2 Statutory Public Hearings (e) – change to “attending” the meeting	Provides clarity as required under <i>MGA</i> for public to participate electronically in statutory public hearings
9	Public Presentations	Add section 9.3 Statutory Public Hearings Held by Electronic Means	
12	Force & Effect	12.2 & 12.3 – update with new bylaw #6-2025	Reflects current bylaw #

- Following 3 readings of Bylaw 6-2025 the following bylaw will be repealed:
 - Bylaw 10-2021 Meeting Procedures Bylaw

STRATEGIC ALIGNMENT:

Developing a new Meeting Procedures Bylaw aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable*

Goal 4.2 County improves risk management

Goal 4.2 County demonstrates open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

Council gives 3 readings to Bylaw 6-2025 Meeting Procedures Bylaw.



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

Page 1 of 19

A BYLAW OF THE COUNTY OF BARRHEAD NO. 11, in the Province of Alberta, to regulate the procedure and conduct of business by the Council of the County of Barrhead No. 11 and its Committees.

WHEREAS the *Municipal Government Act*, RSA 2000, c. M-26, as amended, provides that a Council may pass bylaws to establish procedures and conduct of Council and Committees established by Council;

AND WHEREAS pursuant to the *Municipal Government Act*, Council may by bylaw delegate its powers, duties or functions to a Council Committee;

NOW THEREFORE, be it resolved that the Council of the County of Barrhead No. 11, in the Province of Alberta, duly assembled, enacts as follows:

1.0 TITLE

1.1 This Bylaw may be referred to as the “Meeting Procedures Bylaw”.

2.0 PURPOSE

2.1 Purpose of this Bylaw is to provide for the orderly proceedings of Council and Committees established by Council to ensure municipal business is dealt with and conducted in a professional, expedient manner.

3.0 DEFINITIONS

In this Bylaw:

3.1 “**Agenda**” means the order of business for a Regular, Special or In- Camera meeting of Council prepared pursuant to Section 7.5;

3.2 “**ATIA**” means the *Access to Information Act*, and all amendments thereto;

3.3 “**Chair**” means the person who has authority to preside over the Meeting;

3.4 “**Chief Administrative Officer**” (CAO) means the person appointed to the position by Council in accordance with the *MGA*, or a person to whom the CAO has delegated the responsibilities, power or function of the CAO;

3.5 “**Council**” means the 7 Councillors duly elected in the County of Barrhead No. 11 and who continue to hold office;

3.6 “**Councillor**” means an individual duly elected as defined in the *MGA* and that represents a division within the County of Barrhead No. 11

3.7 “**County**” means the geographic area contained within the boundaries of the municipality of the County of Barrhead No. 11

3.8 “**Deputy Reeve**” means the Councillor who is appointed by Council to perform all of the duties of the Reeve in the absence or incapacity of the Reeve;

3.9 “**Electronic Means**” means an electronic or telephonic communications method that enables all persons attending a meeting to hear and communicate with each other during the course of the meeting;



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

Page 2 of 19

~~“Freedom of Information & Protection of Privacy Act” or “FOIP” means the Freedom of Information and Protection of Privacy Act, RSA 2000, c.F-25 and all amendments thereto;~~

- 3.10** “**In camera**” means a closed meeting in which members of the public are not in attendance when authorized by *MGA* s. 197 when the matter being discussed is within one of the exceptions to disclosure in *ATIA, Part 1, Division 2 – Exceptions to Disclosure*.
- 3.11** “**Minutes**” are the record of decisions of a meeting recorded without note or comment.
- 3.12** “**Municipal Government Act**” or “**MGA**” means the *Municipal Government Act* RSA, 2000, c.M-26 and amendments thereto;
- 3.13** “**Public Hearing**” means a meeting of Council, or a dedicated portion of a meeting for the purpose of;
- a) Hearing matters pursuant to the *MGA* or any other Act; or
 - b) Hearing any other matters which Council desires to be considered at a Public Hearing.
- 3.14** “**Public Member**” means a member of the public at large appointed by Council to a Committee of Council.
- 3.15** “**Recess**” means an intermission or break within a Meeting that does not end the meeting, and after which proceedings are immediately resumed at the point where they were interrupted.
- 3.16** “**Reeve**” means the Councillor who is appointed by Council to perform all the duties of the Chief Elected Official as defined by the *MGA* and any other responsibilities assigned by Council.

4.0 APPLICATION OF THIS BYLAW

- 4.1** This Bylaw shall govern all meetings of Council and Committees established by Council.
- 4.2** This Bylaw shall be binding on all Councillors and Public Members appointed to Committees of Council.
- 4.3** Precedence of the rules governing the procedure and conduct of Council and Council Committees is:
- a) *Municipal Government Act*;
 - b) Other Provincial or Federal Legislation;
 - c) This Bylaw; and
 - d) Robert’s Rules of Order (current edition)

with the exception of a conflict with a specific rule or procedure set out in a governing bylaw of a Committee of Council, in which instance the Council Committee Bylaw will prevail.



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

Page 3 of 19

4.4 MGA requires all municipalities to name a place as its municipal office. The place for the municipal office and the Council Chambers for the County of Barrhead No. 11 is 5306 – 49 Street, Barrhead, Alberta, T7N 1N5

4.5 In the absence of any statutory obligation, any provision of this bylaw may be waived by resolution carried by two-thirds (2/3) vote and shall only be effective for the meeting during which it was passed.

5.0 APPOINTMENTS

5.1 Nominations

- a) Seconders to nominations are not required
- b) Nominations shall be called for three (3) times and nominations will be closed after the third call
- c) If the number of nominations received is equal to the number of positions open, the nominee(s) shall be declared elected by acclamation
- d) If an election is required, the vote shall be conducted by secret ballot, after which the results are announced, the ballots shall be destroyed

5.2 Reeve

- a) Nominations for the position of Reeve shall be considered annually at the Organizational Meeting and received by the CAO

5.3 Deputy Reeve

- a) Nominations for the position of Deputy Reeve shall be considered annually at the Organizational Meeting and received by the Reeve.

5.4 Council Committees, Boards & Commissions

- a) Appointment of Councillors to Council Committees, other boards or commissions shall be by resolution at the Organizational Meeting or, if necessary, at a Council meeting
- b) Councillors appointed to a Committee by Council shall be responsible to keep Council informed as to Committee activities.
- c) Councillors appointed to a Committee by Council shall respect the direction of Council when provided.
- d) Reeve is ex-officio, non-voting member of all Committees to which Council has the authority to appoint members with the following exceptions:
 - i. Reeve attending as ex-officio in the place of an appointed Council member has the right to make motions and vote
 - ii. Ex-officio status does not include **external** boards, commissions, and subdivision and development authorities **established under Part 17** unless directly appointed by name.
- e) CAO or designate is a non-voting member of all Council Committees
- f) Appointment of public members to Committees shall take place



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

Page 4 of 19

during a Regular Meeting of Council and in accordance with applicable legislation and bylaws.

6.0 MEETINGS

6.1 Organizational Meeting

- a) Council shall hold an annual Organizational Meeting each year no later than two (2) weeks after the third Monday in October as required under the *MGA*.
- b) Business of the annual Organizational Meeting will be limited to:
 - i. Election of the Reeve and Deputy Reeve to serve until the following annual Organizational Meeting;
 - ii. Appointment of Councillors to Committees which shall be for a term of one year, unless otherwise specified;
 - iii. Setting dates, times and places for Regular Council Meetings;
 - ~~iv. Affirmation of Council Code of Conduct~~
 - v. Any other business required by the *MGA*, or which Council or the CAO may direct.

6.2 Inaugural Organizational Meeting

- a) Business of an Inaugural Organizational Meeting following an election in addition to Section 6.1 includes:
 - i. Each Councillor shall take the prescribed Oath of Office as the first order of business;
 - ii. Until the Reeve takes the Oath of Office, the CAO shall chair the meeting;
 - iii. Council shall confirm the seating of Reeve, Deputy Reeve and Councillors at the Council table.

6.3 Regular Meetings of Council

- b) Dates, times and place of Regular Meetings of Council shall be established by resolution at the annual Organizational Meeting or at a Regular Meeting of Council in which all members of Council are present.
- c) Dates, times and place of Regular Meetings of Council may be changed or cancelled by resolution of Council with notice given in accordance with the *MGA*.
- d) Unless otherwise decided in Section 6.3(a)(b), Council meetings will:
 - i. Be held in Council Chambers at the municipal office
 - ii. Be held on the 1st and 3rd Tuesday of each month
 - iii. Commence at 9:00 a.m.
 - iv. Recess at 12:00 pm (noon) with an option to delay recess, if by general consent, Council chooses to accommodate the item on the table



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

Page 5 of 19

- i. Length of the noon recess is typically one (1) hour with Council resuming by 1:00 pm unless, Council by general consent chooses to return at an earlier time
- v. Not continue later than 4:30 p.m. of the same day unless by resolution of a two-thirds (2/3) vote of Council to extend, which such resolution is required before 3:30 p.m. of the meeting day.

6.4 Special Meetings of Council

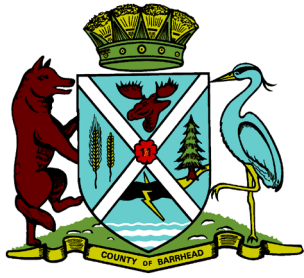
- a) Reeve may call a Special Meeting of Council with less than 24 hours' notice without giving notice to the public, provided that at least two-thirds (2/3) of Council agree in writing to waive notice to the public before the meeting begins.
- b) Reeve shall call a Special Council Meeting of Council if the purpose of the meeting is stated and requested in writing, by a majority of Council members, within 14 days of receiving the request.

6.5 In camera (Closed Meeting)

- a) Notwithstanding, that all Council meetings shall be open to the public, Council may close all or part of a meeting to the public if a matter to be discussed meets one of the requirements under **ATIA - Part 1, Division 2 – Exceptions to Disclosure**
- b) A resolution to move to incamera stating the topic to be discussed and the reason for a closed meeting requires majority vote
- c) No resolutions or bylaws may be passed incamera, except a resolution to revert to the meeting held in public;
- d) When a meeting is closed to the public, the meeting may include any person(s) invited to attend by Council;
- e) All attendees are required to keep in confidence matters discussed incamera until the item is discussed at a meeting held in public

6.6 Committee of the Whole Meeting

- a) Committee of the Whole is comprised of all Councillors
- b) Provides Council the opportunity to hold discussion on any matter, determine process, receive information from administration, delegations or subject matter experts and meet with other municipalities and other levels of government.
- c) Council may provide general direction to administration during Committee of the Whole meetings.
- d) Motions may be made to address regular meeting procedures and to make recommendations for matters to be brought to a subsequent regular or special meeting of Council for decision.
- e) Meetings are held quarterly and shall be conducted in accordance with the rules governing the procedures of Council
 - i. Additional meetings may be added on an as needed basis as determined by Reeve and CAO.



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

Page 6 of 19

- f) Reeve or designate acts as the chair.

7.0 GENERAL MEETING PROCEDURES

7.1 Notice

For all meetings requiring notice which includes Council Committee meetings, the notice must be:

- a) Issued to each Councillor and the general public a minimum 24 hours prior to the meeting date specifying the time, date, location and in general terms, the purpose of the meeting;
- b) E-mailed to each Councillor and/or Committee Member;
- c) Posted as a notification at the Municipal Office; and
- d) Any other notification as requested by Council or the Committee.

7.2 Quorum

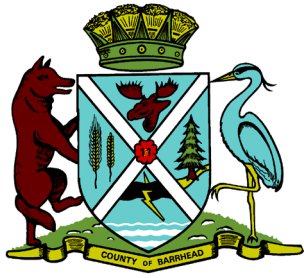
- a) Quorum is the majority of Council
- b) Unless quorum is present within 15 minutes after the time appointed for the meeting, the meeting may, at the discretion of the chair, stand adjourned until the next Regular Meeting date or until a Special Meeting is called
- c) If quorum is lost after the meeting is called to order, the meeting will be suspended until quorum is obtained. If quorum is not obtained within 15 minutes, the meeting will stand adjourned.
- d) If there is quorum present at the start of a meeting, but the Reeve and Deputy Reeve are absent, the CAO may call the meeting to order and call for a Chair to be chosen by resolution of Councillors present to preside until arrival of the Reeve or Deputy Reeve.

7.3 Meetings Held in Public

- a) No person may be excluded from a public meeting except for:
 - i. A person exhibiting improper conduct; or
 - ii. When, by resolution, Council moves in camera to discuss any matter if a statute authorizes the holding of that meeting in the absence of the public

7.4 Meetings Held Electronically

- a) Councillors may attend a meeting of Council by means of electronic communication, ensuring that the opportunity for dialogue is available to both the Councillors and Council
- b) Councillors must notify the CAO as soon as reasonably possible of their need to participate in a meeting electronically
- c) Chair of an in-person meeting cannot preside over the meeting electronically, and must vacate the position for that meeting if they wish to participate electronically
- d) Councillors attending a meeting via electronic communications is deemed to be present at a meeting for whatever period of time the



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

Page 7 of 19

connection via electronic communications remains active

- e) Chair shall announce to those physically in attendance that a Councillor(s) is attending the meeting by means of electronic communications
 - i. Once attendance is confirmed, a Councillor may choose to mute their device and/or turn off their video
- f) If a Councillor during the course of the meeting needs to temporarily terminate or pause the connection they must notify the Chair prior to leaving and upon returning which is to be recorded in the minutes.
- g) When a vote is called, Councillors attending the meeting by electronic means are required to vote in accordance with Section 7.8.
- h) When a Councillor attends an in camera (closed meeting) session via electronic communication, they will be required to confirm that they have attended the session alone in keeping with the expectations of a “closed meeting”. A verbal confirmation shall be required.

7.5 Agendas

- a) Agenda for Regular Meetings of Council shall be prepared by the CAO in consultation with the Reeve.
- b) For Regular Meetings of Council, the agenda package will be available electronically by 4:30 pm, three (3) calendar days prior to the meeting. Councillors are responsible to access the agenda package.
- c) Agenda for a Special Meeting of Council is restricted to the business stated in the notice unless all Councillors are present and unanimously consent to deal with another matter.
- d) Where a Special Meeting is called with 24 hours' notice, the agenda package will be electronically available as soon as possible before the meeting; or provided as hardcopy at the meeting.
- e) Agenda packages will be made available to the media and public after being provided to Council, unless any material is required to be withheld under ATIA.
- f) Councillors may request items be added to the agenda by providing the item with sufficient information including background and details of the request being made of Council, to the CAO at least five (5) business days prior to the meeting.
- g) Addition of items to the agenda on the day of the meeting shall require approval of two-thirds (2/3) of Councillors present.

7.6 Councillor Reports

- a) Each Councillor shall provide a verbal update on Committee or community events in which participation has been approved by Council or is considered relevant.



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

Page 8 of 19

- b) Councillor reports are for information only and no business or motions shall arise from this information except for the following:
 - i. a motion for letters of support or congratulations; or
 - ii. a motion to direct to administration or a Council Committee
- c) Any other action required as a result of a Councillor report shall be brought forward as a Notice of Motion for a future meeting.

7.7 Minutes

- a) Minutes must be prepared for all Council and Council Committee meetings and will include:
 - i. All decisions without note or comment
 - ii. Names of Councillors present at the meeting
 - iii. Names of Councillors absent from the meeting
 - iv. Signature of Chair and CAO or designate
- b) The following times must be recorded in the minutes:
 - i. Commencement of meeting
 - ii. Departure and return of Councillors
 - iii. Recess and return from recess
 - iv. Adjournment
- c) Votes shall be recorded as “Carried”, “Carried Unanimously” or “Defeated” supported by the vote count.
- d) Unofficial minutes of each meeting must be circulated in the agenda package of the next meeting in which they are to be adopted.
- e) CAO may make changes to the minutes to correct errors in grammar, spelling and punctuation, or to correct the omission or addition of a word necessary to the meaning or continuity of a sentence, but no changes may be made which would alter the decision made by Council.

7.8 Voting

- a) Councillors including the Reeve shall vote on every matter at a meeting unless:
 - i. Councillor is required or permitted to abstain from voting under this or any other bylaw or legislation; or
- b) Votes shall be made by show of hands unless:
 - i. Councillor is participating electronically, and, in this situation, the Reeve will request a verbal vote
 - ii. A secret ballot is prescribed under this bylaw
- c) A simple majority vote of the Councillors present is required to pass or carry a motion; unless there is the requirement under this bylaw or the *MGA* for a two-thirds (2/3) majority or unanimous decision.



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

Page 9 of 19

- d) Motion is declared defeated when:
 - i. It does not receive the required number of votes
 - ii. There are equal number of votes for or against a motion
- e) All Councillors, regardless of how they voted on an issue, should accept and support it as a Council decision and simply explain why Council made the decision that they did.
- f) If a Councillor wishes to have the minutes of the meeting reflect who voted for and against a motion (a recorded vote), the Councillor shall make the request prior to the vote being taken.
- g) Individual Councillors do not have authority to bind Council or the County to a specific course of action unless the authority has been expressly granted through resolution of Council.

8.0 CONTROL AND CONDUCT OF A MEETING

8.1 Reeve shall chair all public meetings of Council unless a designate has been identified by resolution or bylaw

8.2 Role of the Chair

- a) Preside over conduct of the meeting, which includes the following:
 - i. Implement and enforce Meeting Procedures Bylaw including but not limited to maintain order, preserve decorum, and decide points of order and procedure pending appeal
 - ii. Remain objective
 - iii. Receive and state motions that are presented for vote;
 - iv. Ensure that all Councillors that wish to speak on a motion have the opportunity;
 - v. Determine speaking order when two (2) or more Councillors wish to speak;
- b) Chair may, in accordance with the *MGA*, expel and exclude any person who creates a disturbance or acts improperly
- c) Chair will make reasonable effort, including calling a recess, to ensure all Councillors in attendance at the meeting are present while a vote is being taken.
- d) Chair as a member of Council is required to vote on all matters unless excused from voting in accordance with the *MGA* and this bylaw.
- e) Chair of any meeting has the same rights and privileges as all other Councillors including the right to speak in debate and to vote on all questions.
- f) Chair shall pass the duties of Chair to the Deputy Reeve if the Chair chooses to put forward a motion.

8.3 Conduct at Meetings

- a) Councillors shall:



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

Page 10 of 19

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- i. Speak respectfully of others,
 - ii. Not use profane, vulgar or offensive language, or shout in a meeting
 - iii. Not discuss a vote of Council after the vote has been taken, unless to move to reconsider or rescind
 - iv. Abide by the rules of Council and its proceedings
 - v. Respect the decision of the Chair or of Council on any question of order or practice, or upon interpretation of the rules of the meeting; or
 - vi. Not make any disturbance, including the carrying on of private conversations, during a discussion, presentation to Council or when a vote is being taken or the result is declared
 - vii. Not interrupt a Councillor while speaking, except to raise a Point of Order or Question of Privilege.
 - viii. Not leave the Council Chambers after a question has been called and before the question has been put to a vote unless the Councillor is exempted from voting under the *MGA* or permission has been granted by the Chair
 - Reason for exemption from voting or permission shall be recorded in the minutes
- b) Councillors Called to Order
- i. A Councillor who is called to order by the Chair, must immediately stop talking, but must be given the opportunity to challenge the decision of the Chair before debate is closed. Council will decide the challenge without debate.
 - ii. If a Councillor has been warned about breaches of order and continues to engage in them, the Chair may name the Councillor and declare the offence which must be noted in the minutes.
 - iii. If a Councillor that has been named apologizes and withdraws objectionable statements, then the Councillor may remain and continue to participate in the meeting and the Chair shall direct that the notation of the offence be removed from the minutes.
 - iv. If a Councillor that has been named refuses to apologize, then the Councillor must immediately leave the meeting room and if the Councillor does not leave voluntarily, Council must vote on a motion to expel without debate.
 - v. If a Councillor that has been expelled refuses to leave the meeting room, the Chair may request the RCMP to remove the expelled Councillor
- c) Members of the Public and Media attending a meeting shall:
- i. Maintain decorum and respect and remain quiet throughout the duration of the meeting; and
 - ii. Remove headwear, unless worn for an ethnic, religious or



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

Page 11 of 19

medical reason.

- iii. If ordered by the Chair to leave the meeting room for disturbing the proceedings of Council by words or actions, the person(s) must leave voluntarily, or under the authority of the Chair, be removed by the RCMP.

8.4 Point of Order / Point of Privilege

- a) Councillor may raise a Point of Order at any time to call attention to a violation of the rules of procedure which shall take precedence over other matters.
- b) Councillor may raise a Point of Privilege at any time requesting the Chair to rule on any matter related to rights and privileges of Council or Councillors
- c) Raising a Point of Order or Point of Privilege is not debatable or amendable
- d) When a Point of Order or Point of Privilege is raised by a Councillor, it shall be immediately taken into consideration by the Chair who may;
 - i. Make a decision without discussion;
 - ii. Consult with CAO prior to making a decision; or
 - iii. Refer the decision to Council for a vote which shall be final.
- e) Decision of the Chair is final unless a challenge is made as per Section 8.5.

8.5 Appeal Ruling

- a) Decision of Chair on a Point of Order or Point of Privilege shall be subject to an immediate appeal by a Councillor at the meeting
 - i. If the Chair's decision is appealed, the Chair shall give concise reasons for the ruling and the Councillors, without debate, shall decide the question.
 - ii. Chair's decision shall be either upheld or overturned by a majority of Councillors present.

9.0 PUBLIC PRESENTATIONS

9.1 The following applies to all public participation:

- a) Speakers will be given the opportunity to be heard for the purpose of sharing comments, opinions, concerns and ideas
- b) Speakers are expected to be respectful and maintain proper decorum;
- c) Speakers must provide their name and address for the record;
- d) Submissions must be limited to matters within Council's jurisdiction;
- e) Submissions made during non-statutory public hearings and delegations must not be made about matters scheduled or to be scheduled before the development authority, subdivision authority,



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

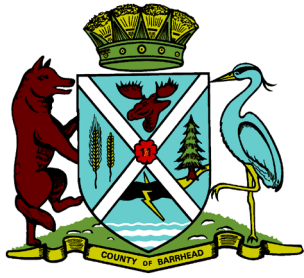
Page 12 of 19

subdivision and development appeal board, assessment review board, a statutory public hearing or the courts;

- f) Submissions must not be about matters that are confidential, the subject of ongoing negotiations, subject of ongoing litigation or the subject of ongoing investigations of any kind;
- g) Speakers shall not address Council on the same subject matter more than once every six (6) months.
- h) Councillors may ask the speaker or the CAO questions of clarification, but debate is not allowed; and
- i) Council may, by resolution, direct the CAO to follow-up on a question or matter arising from a delegation or non-statutory public hearing

9.2 Statutory Public Hearings

- a) Public hearings shall be conducted in accordance with the *MGA*
- b) If a public hearing is held on a proposed bylaw or resolution, Council must;
 - i. Give notice in accordance with *MGA* s. 606
 - ii. Conduct the public hearing during a Regular or Special Meeting of Council
 - iii. Conduct the public hearing prior to considering second reading of a bylaw.
- c) Persons interested in speaking at a public hearing for the purpose of providing their comments in relation to the respective bylaw should register with County Administration prior to the public hearing.
- d) Proceedings of the public hearing will be as follows:
 - i. Reeve as the Chair opens the public hearing
 - ii. Explain purpose of the hearing and procedures to be followed
 - iii. Administration introduces the bylaw or resolution
 - iv. Presentations from:
 - Applicant, if applicable (up to 15 minutes)
 - Registered speakers (up to 5 minutes each)
 - Supporters (up to 5 minutes each), and
 - Opponents (up to 5 minutes each)
 - v. Questions by Councillors of administration and any speaker
 - vi. Final comment by applicant, if applicable
 - vii. Chair closes the public hearing
- e) In the public hearing, the Chair shall:
 - i. Call upon those persons who have registered with County Administration to make a presentation to Council to speak



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

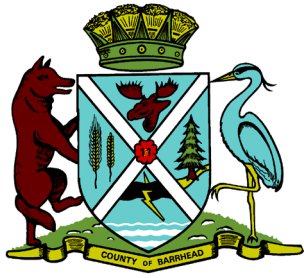
Page 13 of 19

first, followed by other persons **attending** the meeting who have not registered to speak but who wish to address Council on the matter for which the public hearing is being held.

- ii. Request those who wish to make a presentation to provide their name.
- iii. Not allow a person to speak if they do not identify themselves.
- f) Once the public hearing is closed, Council shall not receive any additional information on the proposed bylaw or resolution without reopening the public hearing.
- g) After considering the representations made to it at a public hearing and any other matter it considers appropriate, the Council may consider and debate subsequent readings of a Bylaw as below and in accordance with Section 10:
 - i. Pass the bylaw or resolution; or
 - ii. Make any amendment to the bylaw or resolution it considers necessary and proceed to pass it without further advertisement or hearing; or
 - iii. Defeat the bylaw or resolution
- h) Minutes of the public hearing shall be included in the minutes of the Council meeting in which the public hearing was held.
- i) When a public hearing is held, a Councillor shall abstain from voting on a bylaw or resolution if the Councillor was absent from all of the public hearing and may abstain from voting if the Councillor was absent from part of the public hearing.

9.3 Statutory Public Hearings Held Electronically

- a) Persons interested in participating in a Statutory Public Hearing must be given the opportunity to attend in person as described in section 9.2 of this bylaw, or by electronic means.
- b) Statutory Public Hearings held electronically will follow the same protocol as described in section 9.2 of this bylaw.
- c) Chair of a Statutory Public Hearing being held electronically has the authority to end a person's electronic participation if, in their sole determination, the individual or the location of the individual is disruptive to the hearing.
- d) Identity of each Councillor in attendance shall be confirmed as described in section 7.4 of this bylaw.
- e) In the event that a meeting is held by Electronic Means, Administration will provide the following information on the County of Barrhead's public website:
 - i. Agenda
 - ii. Supporting documents
 - iii. Link to online electronic meeting platform
 - iv. Any other documentation that is required to be made



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

Page 14 of 19

publicly available

9.4 Non-Statutory Public Hearing

- a) Council may hold a non-statutory public hearing to solicit input from the public on issues for which a public hearing is not required by legislation
- b) Conducted in accordance with the County's Public Participation Policy

9.5 Delegations

- a) Delegations may be allowed for the following purposes:
 - i. To raise an issue or concern for Council's attention; or
 - ii. To share ideas with Council; or
 - iii. To give special recognition to a person, organization, or event
- b) All requests for delegations must be directed to the CAO in writing no later than 4:30 p.m. five (5) business days prior to the meeting using the Delegation Form and must provide;
 - i. Name of the speaker(s) or representative(s)
 - ii. Purpose of the delegation
 - iii. Any pertinent background information.
- c) CAO, upon review of a delegation request may;
 - i. Approve the request and add it to the upcoming agenda;
 - ii. Approve the request, but defer it to a future agenda;
 - iii. Refer the matter to administration if it is operational in nature;
 - iv. Confer with the Reeve and deny the request if the matter is deemed to be outside the jurisdiction of Council or otherwise inappropriate.
- d) CAO shall report to Reeve and Council on a regular basis which items have been referred or refused.
- e) Any written submissions and visual aids to be used by the delegation must be provided to the CAO in advance and will form part of the agenda package. All written submissions and visual aids will become the property of the County.
- f) Delegations shall be limited to 15 minutes in length unless Council chooses to extend the time.
- g) Delegations shall only present on the subject matter for which the delegation was originally requested and approved.

10.0 BYLAWS

10.1 Reading and Adopting Bylaws

- a) Bylaws are identified and introduced by bylaw number and title
- b) Bylaw shall have three (3) readings before it is considered adopted.



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

Page 15 of 19

- c) Bylaw shall not be given more than two (2) readings at a single meeting, unless Councillors present unanimously agree that the Bylaw may be presented for third reading, except in circumstances where the Bylaw requires provincial approval or that a Public Hearing be held.
- d) When a Bylaw is subject to a statutory Public Hearing, a Public Hearing date and time shall be established by resolution before considering second reading;
- e) Bylaws may be debated and amended during any of the three (3) readings; after a motion has been presented for a reading, Councillors may:
 - i. Ask questions for clarity
 - ii. Debate the substance of the bylaw
 - iii. Propose and consider amendments to the bylaw
- f) Any proposed amendments must be put to a vote, and if carried, are considered as having been incorporated into the bylaw for the subsequent reading
- g) Bylaw is passed and becomes a municipal enactment of the County, when third reading is carried and duly signed.
- h) A bylaw given third reading is effective immediately once signed and sealed by the Reeve and CAO, unless the bylaw or applicable provincial statute provides for a future effective date.
- i) Clerical, typographical, and grammatical errors in bylaws may be corrected by the CAO and copies of corrections be forwarded to Councillors.

10.2 Amending or Repealing Bylaws

- a) Amending or repealing a bylaw must be made in the same way as the original bylaw and is subject to the same consents, conditions, or advertising requirements that applied to the original bylaw.
- b) Amending or repealing a schedule to a bylaw, which is part of the bylaw, must be done in the same manner as amending or repealing the bylaw.

11.0 MOTIONS IN COUNCIL

11.1 Motion to Adjourn

- a) Any Councillor may move to adjourn a meeting at any time to bring the meeting to an end.
- b) Motion to Adjourn shall not be accepted by the Chair when;
 - i. A Councillor is in possession of the floor; or
 - ii. It has been decided that the vote now be taken; or
 - iii. During the taking of a vote; or
 - iv. A previous motion to adjourn has been defeated.
- c) Motion is neither debatable nor amendable.



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

Page 16 of 19

- d) Motion is carried with a majority vote.
- e) Any business on the agenda that has not been dealt with shall appear on the next agenda under unfinished business.

11.2 Motion to Amend

- a) A motion to amend the main motion is debatable
- b) A motion to amend must be relevant to the main motion and not substantially alter the main motion
- c) Only one (1) amendment to the main motion may be presented at a time, but a motion to amend the proposed amendment may be made
- d) Chair shall rule on disputes arising from a motion to amend
- e) Motion to amend shall be voted on and, if carried, the main motion, as amended shall be put to the vote, unless further amendments are proposed.
 - i. Main motion shall not be debated until all amendments to it have been put to a vote.

11.3 Motion to Call the Question

- a) Any Councillor may make a motion to call the question
- b) Motion to call the question is not debatable and requires a two-thirds (2/3) vote to carry
- c) A motion to call the question ends debate and requires a vote on the main motion on the floor
 - i. If there is an amending motion on the floor, the amending motion is called and then the main motion without debate.

11.4 Motion to Postpone

- a) A motion may be made to postpone indefinitely or to a specific date and time;
- b) Motion to postpone to a certain date and time is debatable but only on the merits to consider postponement
 - i. Used to consider main motion at another meeting
- c) Motion to postpone indefinitely is debatable on the merits to consider postponement and on the main motion
 - i. Used to dispose of a motion or question without bringing it to a direct vote.
- d) If a motion to postpone is carried, no further motion on the same subject may be tabled until the original motion is addressed.

11.5 Motion to Recess

- a) A motion to recess is a short intermission in the meeting, but does not close the meeting
- b) Any Councillor may make a motion to recess at any time, except



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

Page 17 of 19

when:

- i. Another Councillor is in possession of the floor, or
 - ii. Councillors are voting
- c) Motion to recess is amendable only as to the length of the recess.
- d) After a recess, business will be resumed at the point when it was interrupted.

11.6 Motion to Reconsider

- a) A motion to reconsider may not be applied to:
 - i. Any vote which has caused an irrevocable action; or
 - ii. A motion to reconsider
- b) Only a Councillor who voted on the prevailing side of the motion in question may make a Motion to Reconsider and state the reason for making the motion.
- c) Motion to reconsider must be made the same day as the vote was taken on the motion in question at any time before the Chair declares the meeting adjourned.
- d) Debate on a motion for reconsideration must be confined to reasons for or against reconsideration
- e) If a motion to reconsider is approved, it automatically suspends the original motion.
 - i. Reconsideration of the original motion is the next order of business. Debate on the matter resumes as though it had not previously been voted upon.

11.7 Motion to Refer

- a) Motion to refer is used to send a pending question to a committee or administration to allow for further investigation and clarification of information and options for Council to consider in decision-making
- b) Motion to refer is debatable and amendable

11.8 Motion to Rescind

- a) Any Councillor may make a motion to rescind a previous motion which will make the previous motion null and void if carried
- b) If motion is on the agenda a majority vote is required
- c) If motion is given without notice a two-thirds (2/3) vote is required
- d) A motion to rescind will not undo actions which may have already been taken as a result of the motion previously being passed.

11.9 Motion to Split

- a) Councillor may request that a motion be divided if it contains parts that stand as complete proposals
- b) If a motion is split, each part must be voted on separately



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

Page 18 of 19

11.10 Motion to Table

- a) Motion to table temporarily delays action on a pending question to later in the same meeting or if the meeting ends before the question is considered, at the next Regular Meeting;
- b) Motion to table is not debatable or amendable
- c) Motion to table takes precedence over all other motions connected with the motion being tabled

11.11 Motion to Lift from the Table

- a) Any Councillor may move to lift a motion from the table, provided no other motion is on the floor
- b) Motion to lift from the table is not debatable or amendable
- c) A tabled motion is brought back with all of the motions connected to it, exactly as it was when laid on the table
- d) If a motion is not lifted from the table within one (1) year after the date that it was tabled, the motion is considered withdrawn and is null and void (motions related to bylaw readings are exempt).

11.12 Motion to Withdraw

- a) Motion which has been stated by the Chair but not yet voted on, may be withdrawn by unanimous consent of all Councillors present.
- b) Once a motion is withdrawn, the effect is the same as if it had never been made.
- c) If an objection is made to the withdrawal, it is necessary for the original mover to state a Motion to Withdraw which shall not be debated or amended.

11.13 Notice of Motion

- a) Notice of Motion is the procedure used by a Councillor to have a matter placed on a future agenda for consideration by Council;
- b) Councillor shall read the Notice of Motion which shall be recorded in the minutes and shall form part of the agenda for the next meeting or as soon thereafter as may be feasible;
- c) Notice of Motion must give sufficient detail so the subject of the motion and any proposed action can be determined.
- d) Notice of Motion must be given without discussion of the matter
- e) Notice of motion for a future agenda item is not debatable and does not require a vote by Council
- f) Councillor may move to add a matter to the current agenda that they deem to be of urgent nature without prior Notice of Motion.
 - i. Such a matter shall only be considered at the meeting in which it is introduced upon receiving support to do so, by way of a 2/3 vote of the Councillors present.
 - ii. If supported by Council, such matters shall then be considered as an addendum to the Agenda.



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 6-2025
MEETING PROCEDURES BYLAW
(Repeals Bylaw 10-2021 and amendments)

Page 19 of 19

12.0 FORCE & EFFECT

- 12.1** The invalidity of any section, clause, sentence, or provision of this bylaw shall not affect the validity of any other part of this bylaw, which can be given effect with such invalid part or parts.
- 12.2** Bylaw **6-2025** shall come into full force and take effect upon third and final reading.
- 12.3** Bylaw **6-2025** supersedes and takes precedence over all previously passed resolutions that refer to meeting procedures that may be in conflict with this bylaw.
- 12.4** Bylaw 10-2021 Procedural Bylaw and all amending bylaws are hereby repealed.

FIRST READING GIVEN THE ____ DAY OF _____, 2025.

SECOND READING GIVEN THE ____ DAY OF _____, 2025.

THIRD READING GIVEN THE ____ DAY OF _____, 2025.

Reeve

County Manager



REQUEST FOR DECISION

SEPTEMBER 16, 2025



TO: COUNCIL

RE: INTERMUNICIPAL RELATIONS COMMITTEE (IRC) BYLAW 7-2025

ISSUE:

Bylaw 7-2025 – Intermunicipal Relations Committee (IRC) requires adoption by Council.

BACKGROUND:

- January 2020 – County of Barrhead passed Bylaw 1-2020 to form an Intermunicipal Collaboration Framework (ICF) Committee between the County and the Town of Barrhead as required by the *Municipal Government Act*.

- Current elected officials appointed to the ICF Committee include the following:

County of Barrhead Members	Town of Barrhead Members
Reeve Drozd	Mayor McKenzie
Councillor Kleinfeldt	Councillor Smith
Councillor Lane (alternate)	Councillor Assaf (alternate)

- ICF Committee is supported by CAOs and municipal staff as required.
- Purpose of the ICF Committee is to serve as a recommending body on matters of strategic direction and cooperation. Recent discussions included topics such as but not limited to Feasibility of Repurposing the ADLC Project, ACP Grant Applications, Safety Codes Accreditation, Community Halls, etc.
- August 21, 2024 – ICF Committee met to exchange information on recreation with the following resolution:
 - “ICF Committee recommends to their respective Councils that an Intermunicipal Affairs Committee (IAC) be formed to provide a forum for elected officials to exchange information of mutual interest between the County of Barrhead and Town of Barrhead.”
- September 3, 2024 – Council accepted the recommendation from the ICF Committee, agreeing to form an IAC with the Town and further to directed the County CAO to work with Town Administration to develop a draft bylaw to establish and define the function of an IAC (resolution 2024-301)
- August 21, 2025 – ICF Committee met to review draft bylaw and renamed committee to Intermunicipal Relations Committee (IRC)
 - ICF Committee recommended that the Bylaw be presented to respective Council for adoption
- September 9, 2025 – Town of Barrhead Council adopted the IRC Bylaw

ANALYSIS:

- County recognizes the following:
 - Value of ongoing communications between the County and the Town

- Importance of keeping both Councils informed on what is important and what is going on in each other's communities
- Importance of sharing challenges and opportunities and finding commonalities where the municipalities can advocate for each other and/or work together for the benefit of the community.
- An IRC would serve in an advisory capacity only and facilitate intermunicipal communication and information sharing.
- An IRC differs from the ICF as it would include all 7 elected officials from the County of Barrhead and all 7 elected officials from the Town of Barrhead supported by their respective administration.

STRATEGIC ALIGNMENT:

Consideration for Council to participate in an Intermunicipal Relations Committee aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR	4 Governance & Leadership
<i>Outcome</i>	<i>4 Council is transparent & accountable.</i>
Goal	4.3 County demonstrates leadership.
Strategy	4.3.1 Engage ICF neighbours to explore opportunities for efficient service delivery & cost sharing.

ADMINISTRATION RECOMMENDS THAT:

Council gives 3 readings to Bylaw 7-2025 Intermunicipal Relations Committee (IRC).



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 7-2025
INTERMUNICIPAL RELATIONS COMMITTEE

Page 1 of 5

A BYLAW OF THE COUNTY OF BARRHEAD NO. 11, in the Province of Alberta, to establish an Intermunicipal Relations Committee with the Town of Barrhead.

WHEREAS, the *Municipal Government Act*, RSA 2000, c. M-26, as amended, provides that a Council may pass bylaws to establish Council committees and define their functions and procedures;

AND WHEREAS, the Council of the County of Barrhead No. 11 and the Council of the Town of Barrhead recognize the value of ongoing communication between the 2 municipalities and the importance of having a means to discuss matters of mutual interest;

AND WHEREAS, the Council of the County of Barrhead No. 11 and the Council of the Town of Barrhead desire to establish a joint Council committee to enhance their relationship, and facilitate intermunicipal communications and information sharing;

AND WHEREAS, both municipal Councils are required to each pass a comparable bylaw to establish a Joint Committee;

AND WHEREAS, this agreement is not intended to modify or affect any existing legal or contractual rights or obligations of the municipalities;

AND WHEREAS, the Council of the County of Barrhead No. 11 and the Council of the Town of Barrhead acknowledge that they will continue to leverage the Intermunicipal Collaboration Framework (ICF) Committee as legislated.

NOW THEREFORE, be it resolved that the Council of the County of Barrhead No. 11, in the Province of Alberta, duly assembled, enacts as follows:

1.0 TITLE

1.1 This Bylaw may be referred to as “Intermunicipal Relations Committee (IRC).”

2.0 PURPOSE

Purpose of this Bylaw is to:

- 2.1** Establish and set the procedures and function of a joint Council Committee named the Intermunicipal Relations Committee – County of Barrhead & Town of Barrhead.
- 2.2** Facilitate ongoing communications between the 2 municipalities and provide a forum to discuss matters of mutual interest.

3.0 DEFINITIONS

In this Bylaw:

- 3.1** “**ATIA**” means the *Access to Information Act* as amended.
- 3.2** “**Chief Administrative Officer**” or “**CAO**” means the person appointed to the position by Council respectively in the County of Barrhead and the Town of Barrhead and in accordance with the *MGA*, or a person to whom the CAO has delegated the responsibilities, power or function of the CAO;
- 3.3** “**Chief Elected Official**” or “**CEO**” means the individual who leads Council, serves as primary spokesperson for the municipality and presides over meetings. CEO is the Reeve for the County of Barrhead and the Mayor for the Town of Barrhead.



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 7-2025
INTERMUNICIPAL RELATIONS COMMITTEE

Page 2 of 5

-
- 3.4 **“Committee” or “IRC”** means the joint Council committee named the Intermunicipal Relations Committee – County of Barrhead & Town of Barrhead established under this bylaw
- 3.5 **“Council”** means the elected governing body of the County of Barrhead No. 11 or the Town of Barrhead, who continue to hold office;
- 3.6 **“Councillor”** means a duly elected member of Council
- 3.7 **“County”** means the municipal corporation known as the County of Barrhead No. 11;
- 3.8 **“Host Municipality”** means the municipality that is hosting the meeting of the Committee on a rotational basis or initiates a Special meeting as described in this bylaw;
- 3.9 **“Mayor”** means the chief elected official or CEO of the Town of Barrhead
- 3.10 **“MGA”** means the *Municipal Government Act*, RSA 2000, c. M-26 as amended
- 3.11 **“Reeve”** means the chief elected official or CEO of the County of Barrhead;
- 3.12 **“Town”** means the municipal corporation known as the Town of Barrhead;

4.0 ESTABLISHMENT & MANDATE

- 4.1 County and Town jointly establish a Council committee named the Intermunicipal Relations Committee (IRC).
- 4.2 Mandate of the IRC is to preserve and enhance the relationship between the municipalities through effective communication regarding municipal issues of common interest.

5.0 MEMBERS, TERM & CHAIR

- 5.1 Voting members shall consist of all Councillors holding office on County Council and Town Council.
- 5.2 Non-voting members include the CAO, and/or their designate or any support staff as determined by the CAO, from each of the County and the Town
- 5.3 CEO of the host municipality will chair the IRC meeting and decide on all points of order that may arise
- a) In the absence of the CEO of the host municipality, the Deputy CEO or another Councillor from the host municipality will preside
- 5.4 Term of the IRC commences upon 3rd and final reading of corresponding bylaws of the County and the Town and continues until either member exercises their discretion to terminate under section 9.0



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 7-2025
INTERMUNICIPAL RELATIONS COMMITTEE

Page 3 of 5

6.0 AUTHORITY

6.1 IRC is a standing committee of each Council.

6.2 Role of the IRC is advisory only.

6.3 Voting members may pass the following types of motions:

Simple majority

- a) Procedural motions
- b) Recommendations to respective Councils

Consensus

- a) Request to CAOs for additional information
- b) Direct a topic or issue to the ICF Committee for further discussion or analysis

6.4 CEOs serve as the official spokespersons for the IRC

6.5 Motions shall not bind either municipality until considered by the respective Councils.

6.6 IRC has no authority to expend funds

6.7 Councillors will be compensated by their respective municipality in accordance with their Elected Officials Remuneration Policy

7.0 MEETINGS

7.1 Regular Committee Meetings:

- a) IRC will meet at least 2 times per year, either in-person or electronically
- b) IRC will select 2 months of the year in which the regular Committee meetings are to be held with CAOs collaborating to determine dates, times and locations.
- c) IRC may change these pre-determined months by resolution of the IRC

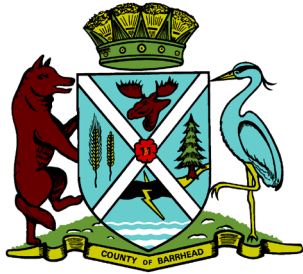
7.2 Special Committee Meetings:

- a) CEO of either the County or the Town may request a Special Committee meeting by providing reasonable notice which shall include the reason for calling a Special Committee meeting, agenda and supporting information.
- b) CEOs of both the County and Town must agree to holding a Special Committee meeting.

7.3 CAOs will work together to share the responsibility of hosting the IRC meetings on a rotational basis, or in the event of a Special IRC meeting, the CAO of the municipality initiating the meeting will be responsible for hosting.

- a) Hosting municipality will be responsible for any costs associated with holding the IRC meeting.

7.4 Agenda and agenda packages for a regular IRC meeting will be established by the host municipality in collaboration with the non-host CAO and distributed to the



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 7-2025
INTERMUNICIPAL RELATIONS COMMITTEE

Page 4 of 5

IRC members through the CAO of each municipality at least 2 weeks in advance of the IRC meeting

7.5 Quorum

Quorum will be 8 members and shall include a minimum of 4 voting members from each municipality.

Although non-voting, quorum also requires the presence of the CAOs from both municipalities.

7.6 Minutes

- a) Minutes shall be adopted by the IRC at its next meeting and signed by the chair and host CAO for the IRC meeting in which they are adopted.
- b) Signed copies of the minutes shall be provided to both CAOs.
- c) Draft, unadopted meeting minutes will be prepared by the host municipality and distributed within 10 business days of the meeting to the CAO of the non-host municipality.
- d) CAO's will be responsible for distribution of minutes to their respective elected officials

7.7 IRC meetings will be held in public unless the IRC meeting is closed (incamera) for reasons permitted by the MGA and/or ATIA.

7.8 IRC may invite others to attend IRC meetings to address a specific item on the IRC agenda; these individuals shall be non-voting.

7.9 IRC meetings will be conducted in accordance with this bylaw and Robert's Rules of Order. In the event of a conflict between this bylaw and Robert's Rules, this bylaw shall prevail.

8.0 ADMINISTRATIVE SUPPORT

8.1 CAOs will provide

- a) Technical support including the preparation of reports, collection of data, analysis of data, etc. to support the IRC in having robust discussions
- b) Meeting management and other support for effective and efficient meetings
- c) Any other administrative support and resources as determined by the CAOs that is typical for supporting committees of Council.

9.0 REPEAL, FORCE & EFFECT

9.1 If either the County or Town Council intends to no longer participate in the IRC, they will give written notice to the other at least 30 days in advance of the meeting of Council in which a repealing bylaw will be considered.

9.2 Invalidity of any section, clause, sentence, or provision of this bylaw shall not affect the validity of any other part of this bylaw, which can be given effect with such invalid part or parts.

9.3 Amendments to the bylaw require a consensus through resolution of the IRC with



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 7-2025
INTERMUNICIPAL RELATIONS COMMITTEE
Page 5 of 5

formal adoption through a comparable amending bylaw by both municipalities.

9.4 This bylaw comes into effect on 3rd and final reading.

FIRST READING GIVEN THE _____, 2025.

SECOND READING GIVEN THE _____, 2025.

THIRD READING GIVEN THE _____, 2025.

Reeve

County Manager



REQUEST FOR DECISION

SEPTEMBER 16, 2025

D

TO: COUNCIL

RE: REPEAL COUNCIL CODE OF CONDUCT BYLAW 3-2017

ISSUE:

Bill 50 changes to legislation allowed the Minister of Municipal Affairs to repeal a bylaw or any portion of a bylaw or resolution of Council that provides for a Code of Conduct for Councillors or members of Council Committees.

For proper management and tracking of County bylaws, Council should therefore repeal Code of Conduct Bylaw 3-2017.

BACKGROUND:

- *Municipal Government Act (MGA)* empowers Council to:
 - Pass bylaws for municipal purposes
 - Pass bylaws to repeal a bylaw that is inoperative, expired, spent or otherwise ineffective
- 2017 – GOA amended MGA to require municipalities to develop a Council Code of Conduct Bylaw
- September 5, 2017 – Council adopted Bylaw 3-2017 Council Code of Conduct
- May 2025 - Bill 50, the *Municipal Affairs Statutes Amendment Act, 2025*, passed and received royal assent, repealing Council Code of Conduct Bylaws.

ANALYSIS:

- Bylaws are rules for the municipality to follow and are adopted by Council.
- MGA s. 191(2) outlines the process to amend or repeal a bylaw:
 - To repeal a bylaw requires Council to use the same process that was used to approve the original bylaw
 - Bylaw 3-2017 was passed by Council by giving 3 readings; no advertisement or public hearing was required.
- A Repealing Bylaw is attached for Council to consider and will require 3 separate and distinct readings
 - all 3 readings can be given on September 16, 2025 regular meeting of Council with unanimous consent given to consider 3rd reading

STRATEGIC ALIGNMENT:

Council continuing to address outdated bylaws and policies to improve risk mitigation aligns with the 2022-2026 Strategic Plan as follows:

PILLAR	4 Governance & Leadership
Outcome	<i>4 Council is transparent & accountable.</i>
Goal	4.1 County improves risk management.

ADMINISTRATION RECOMMENDS THAT:

Council gives 3 readings to Bylaw 8-2025, a bylaw that repeals Council Code of Conduct Bylaw 3-2017.



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 8-2025
Repealing Bylaw No. 3-2017

Page 1 of 1

A BYLAW OF THE COUNTY OF BARRHEAD NO. 11, in the Province of Alberta, to repeal Bylaw 3-2017 Council Code of Conduct.

WHEREAS section 7 of the *Municipal Government Act*, R.S.A. 2000, c.M-26 as amended, provides Council with the authority to pass bylaws for municipal purposes; and

WHEREAS section 63 of the *Municipal Government Act*, R.S.A. 2000, c.M-26 as amended, empowers Council to pass a bylaw which omits or provides for the repeal of a bylaw or provision of a bylaw that is inoperative, obsolete, expired, spent or otherwise ineffective; and

WHEREAS section 191 of the *Municipal Government Act*, R.S.A. 2000, c.M-26 as amended, requires that a repeal must be made in the same way as the original bylaw and is subject to the same consents or conditions or advertising requirements that apply to the passing of the original bylaw; and

WHEREAS Bill 50, the *Municipal Affairs Statutes Amendment Act, 2025*, eliminated Council Code of Conduct Bylaws.

NOW THEREFORE, the Council of the County of Barrhead No. 11, in the Province of Alberta, duly assembled, enacts as follows:

1.0 TITLE

1.1 The bylaw shall be referred to as the “Council Code of Conduct Repealing Bylaw”

2.0 REPEAL OF BYLAWS

2.1 Bylaw 3-2017 Council Code of Conduct is hereby repealed:

3.0 SEVERABILITY

3.1 Invalidity of any section, clause, sentence, or provision of this bylaw shall not affect the validity of any other part of this bylaw, which can be given effect with such invalid part or parts.

4.0 EFFECTIVE DATE

4.1 This Bylaw shall come into force and effect upon 3rd and final reading and signing in accordance with the *Municipal Government Act*.

FIRST READING GIVEN THIS ____ DAY OF _____, 2025.

SECOND READING GIVEN THIS ____ DAY _____, 2025.

THIRD READING GIVEN THIS ____ DAY _____, 2025.

Reeve

Seal

County Manager



COUNTY OF BARRHEAD NO. 11

PROVINCE OF ALBERTA

BYLAW NO. 3-2017

Council Code of Conduct Bylaw

Page 1 of 11

A BYLAW OF THE COUNTY OF BARRHEAD NO. 11, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A CODE OF CONDUCT GOVERNING THE CONDUCT OF COUNCILLORS.

WHEREAS, the *Municipal Government Act* requires Council to establish, by bylaw, a Code of Conduct for Councilors; and

WHEREAS, the Council of the County of Barrhead No. 11 considers it necessary and wishes to provide for the establishment of a set of principles and standards for members of Council that reflect the values of the County and guides them in performing their duties and responsibilities as elected officials.

NOW THEREFORE, under the authority of the *Municipal Government Act, Revised Statutes of Alberta 2000, and amendments thereto*, the Council of the County of Barrhead No. 11, in the Province of Alberta, duly assembled, enacts as follows:

1. SHORT TITLE

This Bylaw may be referred to as the “Council Code of Conduct Bylaw.”

2. PURPOSE

The purpose of this bylaw is to establish rules for all members of Council to conduct themselves in a professional, courteous and ethical manner that promotes and maintains public confidence in Council’s ability to perform their functions with integrity.

3. DEFINITIONS

In this bylaw,

- a) “CAO” means Chief Administrative Officer within the meaning of the *MGA* and is the person appointed to the position by resolution of Council.
- b) “Contractor” means an individual or firm or other entity that is engaged by the County to provide a service to the County on a fee for services basis.
- c) “Council” means all members of Council including the Reeve and Councillors duly elected and holding office in the County of Barrhead No. 11.
- d) “Councillor” means a member of the Council of the County duly elected under the *Local Authorities Election Act*, who continues to hold office.
- e) “Confidential Information” includes but is not limited to:
 - i) information in the possession of the County that the County is either prohibited from disclosing or is required to refuse to disclose or exercises its discretion to refuse to disclose under the *FOIP Act*; or
 - ii) information concerning matters that are permitted to be discussed in an in-camera meeting pursuant to the *MGA*.
- f) “County” means the County of Barrhead No. 11 incorporated under the laws of Alberta.
- g) “County Property” means County employee time, financial and non-financial assets including but not limited to land, vehicles, equipment, material, paper or electronic documents, tools, electronic equipment, computers, internet services and intellectual property.
- h) “Employee” means an employee of the County of Barrhead No. 11.
- i) “FOIP” means *Freedom of Information and Protection of Privacy Act*.



COUNTY OF BARRHEAD NO. 11

PROVINCE OF ALBERTA

BY-LAW NO. 3-2017

Council Code of Conduct Bylaw

Page 2 of 11

- j) “In Camera” means a portion of a meeting of Council which is closed to the public in accordance with the *MGA* and *FOIP*.
- k) “*MGA*” means *Municipal Government Act*, R.S.A. 2000, c. M-26 as amended.
- l) “Pecuniary Interest” means an interest in a matter that could monetarily affect a Councillor, or a member of their immediate family (spouse, children, parents or parents of spouse) or a business which employs the Councillor or in which the Councillor has an interest or as further set out in the *MGA*.
- m) “Reeve” means the Councillor appointed as the Chief Elected Official of the County pursuant to the *MGA*.

4. RESPONSIBILITIES AND VALUES

Councillors shall perform their duties and responsibilities as elected officials according to the following core values.

4(1) Integrity

To the best of their ability, Councillors:

- a) shall represent the official policies and positions of the Council. When presenting their personal opinions or positions, Councillors shall explicitly state that those opinions or positions do not represent the Council or County,
- b) will, when interacting with the public and the media, support decisions and resolutions of Council,
- c) will preserve the integrity and impartiality of Council, and
- d) will think independently and refrain from forming allegiances or factions within Council.

4(2) Serve the Public Interest

Councillors shall:

- a) work for the common good of the residents and taxpayers of the County and not for any private or personal interest,
- b) seek to serve the public interest by upholding the letter of the laws and policies established by the federal and provincial government as well as the policies and bylaws that Council imposes on itself, and
- c) inform themselves of public issues, listen attentively to public discussions before the Council, and make decisions based upon the merits and substance of the matter at hand.

4(3) Maintain Impartiality

Impartiality is a principle of justice, holding that decisions should be based on objective criteria, rather than based on bias, prejudice, or preferring the benefit to one person over another for improper reasons. Councillors shall:

- a) perform their duties of office and arrange their private affairs in a manner that promotes public confidence and will bear close public scrutiny,
- b) not use their official positions to influence government decisions in which they have a financial interest or where they have an organizational responsibility or a personal relationship that would present a pecuniary interest under the *MGA*,



COUNTY OF BARRHEAD NO. 11

PROVINCE OF ALBERTA

BY-LAW NO. 3-2017

Council Code of Conduct Bylaw

Page 3 of 11

- c) not place themselves under any financial obligation that may influence them in discharging their duties and responsibilities as Councillor, and
- d) consider all points of view and available information when making decisions.

4(4) Accountability

Councillors themselves have the primary responsibility to assure that ethical standards are understood and met and that the public can continue to have full confidence in the integrity of the County. Councillors must govern their conduct in accordance with the requirements and obligations as set out in the *MGA* or any other relevant provincial or federal legislation. In performing their duties, Councillors must abide by any Council policy, bylaw, process or rule of order established by Council. Councillors shall:

- a) commit to ethical and lawful conduct, including proper use of authority and appropriate decorum when acting as Councillors,
- b) not take action beyond the powers granted by the *MGA* without having the necessary authority from Council to do so,
- c) participate when appointed as a member of a committee, board, or a commission, and shall inform Council of the activities of that committee, board, or commission, and
- d) devote time, thought and attention to the duties of a Councillor in order to render effective and knowledgeable service.

4(5) Respectful Interactions with Others

The County promotes and expects respectful and responsible behaviors when interacting with each other, with employees, contractors, and with the public during the course of County business. Councillors shall:

- a) support the maintenance of a positive and constructive work environment for residents, businesses and County employees,
- b) refrain from abusive conduct, personal charges or verbal attacks upon the character or motive of other Councillors, boards, commissions, committees, employees, contractors, or the public,
- c) recognize and value diversity by refraining from behavior that discriminates against anyone on the basis of their race, ancestry, place of origin, color, citizenship, creed, gender, sexual orientation, age, record of offences, marital status, family status, disability, religious beliefs, or source of income, pursuant to the *Alberta Human Rights Act* as amended from time to time,
- d) be polite, courteous, and respectful of others at all times,
- e) treat others equitably and fairly,
- f) respect the democratic decision-making process,
- g) debate in a manner that is respectful, considerate and healthy and limit the debate to the topic that is directly related to the motion on the table,
- h) have the option to respectfully disagree with other Members of Council,
- i) present themselves in an attire, to a standard as agreed upon by Council, and consistent with the meeting or event, all while demonstrating professionalism, and
- j) refrain from the inappropriate use of cell phones or personal electronic devices during Council meetings.



COUNTY OF BARRHEAD NO. 11

PROVINCE OF ALBERTA

BY-LAW NO. 3-2017

Council Code of Conduct Bylaw

Page 4 of 11

4(6) Respect for Separation of Roles of Council and Employees

Councillors shall at all times conduct themselves in a manner that reflects the separation of roles and responsibilities between Council and Employees. To effectively demonstrate respect for the separation of roles, Councillors shall:

- a) refrain from giving direction to any employee or contractor, with the exception of the CAO,
- b) ensure that direction provided to the CAO represents a position or decision of Council,
- c) convey all concerns or requests for action or information directly to the CAO, and where appropriate as agreed to by the CAO, provide a copy to a department head employee without committing the municipality to any specific course of action expenditure or use of municipal resources,
- d) not solicit, demand or accept the services of any employee or contractor,
- e) avoid situations in which a friendship, social relationship or social interaction with an employee may be seen to create undue influence, access to information, conflict of interest, or to undermine the authority of the CAO,
- f) not express any opinion on the performance of any employee with the exception of the CAO, nor advocate for the promotion, sanction, or termination of any employee. Comments or opinions regarding employees shall be directed to the CAO and the Reeve if necessary, and
- g) avoid negative public comments regarding County employees and their performance.

5 Conflict of Interest Avoidance

The Council Code of Conduct herein described addresses a broad range of topics under conflict of interest, including acceptance of gifts and other benefits and pecuniary interest within the meaning of the *MGA*.

5(1) Regulating Activities

Councillors shall not engage in any activity, financial or otherwise which is incompatible or inconsistent with the ethical discharge of official duties in the public interest. Activities that pose a real risk of conflict and shall be avoided by Councillors include, but are not limited to:

- a) use of influence of office for any purposes other than official duties,
- b) use of their position to obtain employment for themselves, family members or close associates,
- c) acting as an agent before Council or any committee, board or commission of Council,
- d) use of any information gained in the execution of office that is not available to the general public for any purpose other than for official duties,
- e) placing themselves in a position of obligation to any person or organization which might reasonably benefit from special consideration or may seek preferential treatment,
- f) giving preferential treatment to any person or organization in which a Councillor has a financial interest,
- g) influencing any Employee or Council decision or decision-making process involving or affecting any person or organization in which a Councillor has a financial interest,



COUNTY OF BARRHEAD NO. 11

PROVINCE OF ALBERTA

BY-LAW NO. 3-2017

Council Code of Conduct Bylaw

Page 5 of 11

- h) making unreasonable or unintended use of corporate materials, equipment, facilities or Employees for personal gain or for any private purpose,
- i) failing to disclose pecuniary interests as outlined in the *MGA*, or
- j) failing to disclose their affiliations or interest with an organization that may affect their decision making on matters before Council regarding that organization.

5(2) Regulating Acceptance of Gifts

Members of Council shall not:

- a) take advantage of services or opportunities for personal gain by virtue of their public office that are not available to the public in general,
- b) solicit or accept a reward, gift or benefit of any kind, personally or through a family member or friend which is connected directly or indirectly with the performance or duties of office,
- c) accept gifts, favors or promises of future benefits that might compromise their independence of judgement or action or give the appearance of being compromised, nor
- d) accept invitations from a contractor, or potential contractor, to attend special events that may be viewed as creating an unreasonable level of access or indebtedness.

5(3) Exemptions to Acceptance of Gifts or Benefits

Examples of gifts or benefits that are recognized as exceptions and therefore may be accepted by Councillors are as follows:

- a) rewards, gifts or benefits not connected with the performance or duties of office,
- b) political contributions that are accepted in accordance with applicable law,
- c) reasonable quantities of food and beverages at banquets, receptions, ceremonies or similar events,
- d) services provided without compensation by persons volunteering their time,
- e) food, lodging, transportation and entertainment provided by other levels of government or by boards, committees or commissions, or conference, seminar or event organizer where the Councillor is either speaking or attending in an official capacity,
- f) reimbursement of reasonable expenses incurred in the performance of duties or office; token gifts such as souvenirs, mementoes and commemorative gifts that are given in recognition of service or for attending an event, or
- g) gifts that are received as an incident of protocol or social obligation that normally and reasonably accompany the responsibility of office.

5(4) Disclosure of Acceptance of Gifts or Benefits

Acceptance of any gift or benefit of a value greater than \$500.00 must be disclosed to Council at a duly convened meeting and shall be noted in the minutes.



COUNTY OF BARRHEAD NO. 11

PROVINCE OF ALBERTA

BY-LAW NO. 3-2017

Council Code of Conduct Bylaw

Page 6 of 11

6 CONFIDENTIAL INFORMATION

6(1) Holding In-Camera Meetings

The *MGA* requires Council and Council committees to conduct County business in public with the exceptions to disclosure in the *FOIP Act*.

6(2) Treatment of Information Received in Confidence

In addition to the statutory duties set out in the *MGA* and *FOIP Act*, Councillors shall:

- a) hold in strict confidence all information concerning matters deemed confidential that was acquired by virtue of their office in oral, written or electronic form unless expressly authorized by Council or when required by law to do so,
- b) refrain from use of confidential information for personal or private gain, or for the gain of relatives or any person or corporation, and
- c) refrain from accessing or attempting to gain access to confidential information in the custody of the County unless it is necessary for the performance of their duties and not prohibited by Council policy, bylaw or prevailing legislation.

6(3) Release of Information to the Public or Media

- a) Councillors acknowledge that official information related to the decisions of Council will normally be communicated to the community and the media by:
 - i. Council as a whole,
 - ii. Reeve or by his/her designate, or
 - iii. CAO or by his/her designate.
- b) Expectations for treatment of confidential information, or the release of information, is the same for all channels of communication such as verbal, written and electronic including social media.

6(4) Obligations after leaving office

After leaving office, Councillors shall continue to keep confidential information acquired as a Councillor confidential until such time it is deemed to be public or is made public by the County.

7 DURING MUNICIPAL ELECTION PERIODS

To ensure that Councillors do not receive any undue benefit by virtue of being an incumbent, during the period between Nomination Day and the date of the election, Councillors shall:

- a) refrain from using County property, equipment, supplies, services or other resources of the County for any election campaign or campaign related activities,
- b) only have access to County buildings or facilities for campaign related activities that are normally available for rental to the public and which have been arranged through the normal rental process,
- c) be prohibited from using the services of County employees for purposes related to the election during hours in which those County employees receive any compensation from the County,
- d) refrain from using County postage or other resources for mass mailings of any kind,



COUNTY OF BARRHEAD NO. 11

PROVINCE OF ALBERTA

BY-LAW NO. 3-2017

Council Code of Conduct Bylaw

Page 7 of 11

- e) refrain from referring to themselves in campaign advertisements as Councillor or using County business cards or other County materials in which they are identified as Councillor,
- f) refrain from organizing activities in which Members of Council receive heightened access to the public that is beyond the normal business of the County, and
- g) strictly adhere to all of the rules that govern candidates in local elections as defined in the *Local Authorities Election Act* or any other legislation as it relates.

8 COMMITMENT & PROCEDURES

- 8(1) Councillors shall, upon assuming office and annually each year thereafter at the organizational meeting of Council,
 - a) be provided with a copy of this Bylaw, and
 - b) subscribe to the 'Statement of Commitment to the Council Code of Conduct' in the form prescribed in Schedule "A" attached hereto and forming part of this by-law, as an acknowledgment that the Councillor has read and supports the Council Code of Conduct herein described.
- 8(2) Councillors shall not assume that any unethical activities not covered by or specifically prohibited by the ethical guidelines of conduct herein described, or by any other legislation, are therefore condoned.
- 8(3) Councillors agree to uphold the intent of this Bylaw and to govern their actions accordingly.
- 8(4) Councillors shall cooperate in any investigation made pursuant to this Bylaw.
- 8(5) Councillors shall commit to disclosing to the appropriate authorities and/or to Council any behavior or activity of which they become aware of that may qualify as corruption, abuse, fraud, bribery or any other violation of this Bylaw or any other law.
- 8(6) Council shall deal with any such complaints regarding breaches of the Council Code of Conduct in accordance with the Complaint Process outlined in Section 9 herein and, if required, shall impose any such sanctions as outlined in Section 10 herein.
- 8(7) All discussions surrounding alleged and substantiated violations of this bylaw shall be conducted in an in-camera meeting of Council with the intent that discussion shall remain confidential under the appropriate sections of the *FOIP Act*.
- 8(8) A decision to take action or apply sanctions to an offending Councillor requires a resolution of Council passed with two-thirds (2/3) majority vote of the total number of Councillors, excluding the offending Councillor.
- 8(9) Any costs or inconvenience, legal or otherwise, arising from a breach or sanction imposed are solely at the cost of the offending Councillor.

9 COMPLAINT PROCESS

- 9(1) A complaint made under the Council Code of Conduct must be in writing and may be made either by:
 - a) a Councillor,
 - b) the CAO,
 - c) an employee, or
 - d) a member of the public.



COUNTY OF BARRHEAD NO. 11

PROVINCE OF ALBERTA

BY-LAW NO. 3-2017

Council Code of Conduct Bylaw

Page 8 of 11

-
- 9(2) The CAO shall forward all complaints to Council in confidence including the Councillor about whom the complaint is made.
- 9(3) The Councillor who is the subject of the complaint is given the opportunity to provide Council with a written response to the complaint.
- 9(4) Upon receipt of a complaint, the Council shall meet “in-camera” excluding the Councillor concerned, and the Council in its sole discretion may decide:
- a) to take no further action on the complaint received, or
 - b) to further investigate the complaint and if so, the Council shall appoint an independent investigator to conduct the further investigation and all proceedings relating to the further investigation, including any meeting of Council, shall be ‘in-camera’.
- 9(5) If after receipt of the report of the independent investigator, the Council in its sole discretion may conclude:
- a) that the allegation of complaint is unfounded and that the Council take no further action on the complaint received, or
 - b) that the Councillor concerned may be disqualified from Council under the provisions of the MGA, and the Council may take any action pursuant to the *MGA*; or
 - c) that the Councillor concerned has breached the Council Code of Conduct, and in such case, the Council must in writing notify the Councillor concerned of its conclusion.
- 9(6) If Council concludes that the Councillor concerned is responsible for a breach of confidentiality, or a breach of any other provision of this Bylaw, Council may in its sole discretion decide that sanctions in accordance with this bylaw be imposed and the Council must provide notice of its conclusion in writing to the Councillor concerned.
- 9(7) Notwithstanding that this process is conducted ‘in-camera’, Council decisions are made in public pursuant to the *MGA*.
- 9(8) Notwithstanding these procedures, any member of Council, municipal employee or the public may make an allegation of breach of this Code of Conduct against a Council member directly to the Human Rights Commission, Municipal Affairs or the RCMP.

10 SANCTIONS

- 10(1) Councillors have a duty to help create a responsive, accessible, transparent and fair municipal government.
- 10(2) Councillors have a duty to question whether a Councillor is violating legislation, ethics or respectful behavior as set forth in this Bylaw.
- 10(3) Council will impose sanctions on a Councillor who is found to have breached any provision of the Council Code of Conduct, which may include, but not be limited to:
- a) Requiring the Councillor to provide a written and/or verbal apology to the impacted individual,
 - b) Directing the Reeve to provide either a verbal or written reprimand to the Councillor, or in the case where the Reeve is found to have breached the Code of Conduct, directing the Deputy Reeve to provide the verbal or written reprimand to the Reeve,



COUNTY OF BARRHEAD NO. 11

PROVINCE OF ALBERTA

BY-LAW NO. 3-2017

Council Code of Conduct Bylaw

Page 9 of 11

- c) Removal of the Councillor from Council Committees, Commissions or appointments to boards,
 - d) Dismissal of the Councillor from a position of Reeve, Deputy Reeve or Chairperson of a Committee,
 - e) Restriction of the Councillor's access to County owned facilities except for Council or Committee meetings,
 - f) Restriction of the Councillor's access to electronic devices owned by the County,
 - g) Restriction of the Councillor's access to confidential communications or documents from the County,
 - h) Require the Councillor to undertake education or training on ethical and respectful conduct provided by a third party with the costs to be taken from the monies allocated in the annual budget for the respective electoral division of the County,
 - i) Council request for an inquiry under Part 14 of the *MGA*,
 - j) Council initiation of legal action under Part 5, Division 8 of the *MGA*, or
 - k) Any other sanction or action as determined by Council to restore the accountability of Council.
- 10(4) Any action taken by Council should include a time frame, together with a description of the remedial action expected.

11 DISPUTE RESOLUTION

Councillors will work to resolve conflict between one another using one or more of the following options:

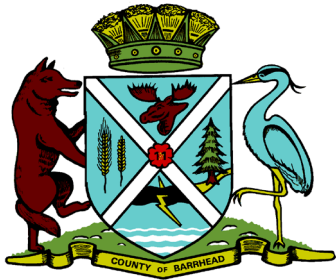
- a) Councillors may first attempt to speak directly with the Councillor with whom they perceive to have a conflict or issue,
- b) Councillors may seek assistance from the Reeve, Deputy Reeve or CAO as appropriate. The Reeve, Deputy Reeve or CAO may facilitate dispute resolution by holding a meeting with those parties directly involved in the conflict or issue, or
- c) Councillors may document and submit the issue for discussion with the Council. Council shall consider the facts surrounding the conflict or issue, discuss the findings and make recommendations in an 'in-camera' meeting of Council. If required, a formal resolution on the recommendation can be made on the conflict or issue at a meeting of Council held in public.

12 REVIEW DATE

The Council Code of Conduct shall be reviewed annually at the organizational meeting of Council.

13 SEVERABILITY

Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason, all other provisions of this Bylaw remain valid and enforceable.



COUNTY OF BARRHEAD NO. 11
PROVINCE OF ALBERTA
BY-LAW NO. 3-2017
Council Code of Conduct Bylaw

This Bylaw shall come into full force and effect upon the passing of the third and final reading.

FIRST READING GIVEN the 15TH day of AUGUST, 2017.

SECOND READING GIVEN the 5TH day of SEPTEMBER, 2017.

THIRD READING GIVEN the 5TH day of SEPTEMBER, 2017.

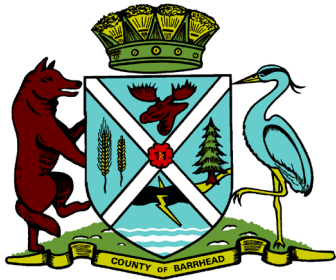
ORIGINAL SIGNED

D. Drozd

Reeve
Seal

D. Oyarzun

County Manager



COUNTY OF BARRHEAD NO. 11
PROVINCE OF ALBERTA
BY-LAW NO. 3-2017
Council Code of Conduct Bylaw

ANNUAL STATEMENT
OF COMMITMENT TO THE COUNCIL CODE OF CONDUCT
FOR COUNCILLORS OF
THE COUNTY OF BARRHEAD NO. 11

I, _____, elected pursuant to the *Local Authorities Election Act* as Councillor for the Council of the County of Barrhead No. 11,

HEREBY DECLARE that I acknowledge and support the *Council Code of Conduct* as enacted by Bylaw of the County of Barrhead No. 11.

Signed this _____ day of _____, 20_____.

Signed by the said

(Signature)

In the presence of

(Witness) Reeve (or Deputy Reeve for Reeve's Statement)



REQUEST FOR DECISION

SEPTEMBER 16, 2025

E

TO: COUNCIL

RE: RURAL RENEWAL IMMIGRATION STREAM – PROGRAM EXTENSION

ISSUE:

Barrhead Community's designation under the Alberta Advantage Immigration Program (AAIP) Rural Renewal Stream expires on November 4, 2025, with the potential to request an extension for an additional 2 years.

County Economic & Community Development Committee (ECDC) is recommending to County Council that the AAIP community designation be left to expire on November 4, 2025.

BACKGROUND:

- November 7, 2022 - "Barrhead Community" (County & Town), were approved by the province as a designated community under Alberta Advantage Immigration Program (AAIP) Rural Renewal Stream.
- Goal of participation in the AAIP was to ***support employers with long-standing difficulties hiring qualified workers, and that they are able to keep these workers long-term.***
- September 7, 2023 - Barrhead Community added additional endorsement letter eligibility criteria
 - Candidates must be already living & working in Canada with a temporary work permit.
- November 19, 2024 - Barrhead Community added 2 additional endorsement letter eligibility criteria
 - Candidate's work permit must be valid for at least 8 months.
 - Candidates must be paid at least \$20.00 per hour.
- To date (November 2022 - August 2025), Barrhead Community has:
 - Issued 177 municipal endorsement letters: 40 to candidates outside Canada (before new criteria implemented), and 137 to current Temporary Foreign Workers already in Canada.
 - Supported 43 employers in securing long-term employees.
- Barrhead's community designation is valid for 3 years (**expiring November 4, 2025**), with the option to extend for 2 additional years.
- County of Barrhead has been in communication with enrolled employers, Town of Barrhead, settlement services, and other stakeholders regarding successes & challenges of the AAIP.
- July 30, 2025 – County ECDC reviewed the AAIP in detail and is recommending to County Council to not proceed with a community designation extension request under AAIP, allowing Barrhead's community designation to expire on November 4, 2025.
- As AAIP administrative lead, County Administration advised Town Administration of the ECDC recommendation and requested that as a partner they review the matter and provide comments prior to taking the recommendation to County Council.
 - September 9, 2025 – Town Council supported the ECDC recommendation to let the AAIP designation for the Barrhead's community to expire in November of 2025.

ANALYSIS:

AAIP - Rural Renewal Statistics:

- *See review of statistics in attached presentation.* Highlights include:
 - A wide variety of industries are represented in the AAIP, with primary industries being food services and disability support services.
 - 48% of all endorsed candidates in the Barrhead community work in low skill, low education, or low responsibility positions.
 - Likewise, 49% of all endorsed candidates are paid less than \$20 per hour, which can be an indicator of a lower or entry level position.
 - In general, the goal of the Barrhead community's participation in AAIP is to support employers with filling long-term vacancies that couldn't be hired with qualified/skilled workers locally. Low-wage or entry-level positions do not help accomplish this goal.
 - However, the number of low-wage positions enrolled in AAIP in Barrhead has been decreasing since the \$20 minimum wage criteria was implemented in November 2024
 - Before minimum wage criteria was added, 57% of candidates were paid under \$20 per hour.
 - Currently, 49% of candidates are paid less than \$20.
 - Majority of employers (82%) are located in the Town of Barrhead
 - Majority of endorsed candidates (91%) work for Town employers

Feedback from Enrolled Employers:

- *See employer survey results in attached presentation.* Highlights from employer survey include:
 - Employers that responded to the survey report that AAIP has significantly helped with workforce challenges.
 - Many employers are regularly needing to post vacancies for 9+ weeks before finding suitable candidates.
 - Most candidates seem to be staying in the same position in which they were endorsed, rather than moving out of the community or changing positions.
 - This indicates some level of candidate retention, which is a goal of the program (candidates stay long-term). However, most candidates have not yet received permanent residency, and candidate retention may decline when/if residency is received and candidates are freer to move throughout Canada.

Feedback from Settlement Services (FCSS):

- Settlement supports for AAIP candidates in Barrhead are primarily coordinated by Barrhead & District FCSS, which helps candidates with navigating local services and providing referrals, as well as offering guidance related to housing, employment, healthcare, and education. FCSS has also helped connect newcomers with social & cultural activities, and volunteering opportunities.
- FCSS has experienced challenges such as limited transportation & housing opportunities, and some language barriers, but so far has been able to work through these challenges through collaboration with local employers, schools, volunteers, and community groups.

- FCSS has also acknowledged that they experience capacity challenges at times, and at peak volumes, their resources are stretched thin.
- FCSS has stated that the demand sometimes can exceed what their current structure allows, and key areas like settlement support, housing navigation, and transportation services require more consistent and dedicated resources than they can provide.
- Overall, FCSS comments that Barrhead's AAIP has been a very positive experience, and they remain committed to supporting newcomers, but they recognize the strong need for more sustained resources to match the growing demand and are exploring opportunities to enhance capacity.

Recent Challenges:

- Likelihood of candidates receiving nomination (provincial) and permanent residency (federal) continues to decline for the foreseeable future. Regardless of how many candidates we provide a municipal endorsement letter, it is becoming less and less likely that candidates will be successful in the program.
 - Both provincial & federal governments are **decreasing immigration programs** (2025).
 - Alberta: 2025 saw a decrease in provincial nomination certificates allocated to Alberta (2025 allocation was cut by 50% from 2024).
 - Canada: also slowing down immigration intake, including reduction in total number of permanent resident certificates issued (decreasing from 500,000 permanent residents to 365,000 annually by 2027), as well as a reduction in the number of temporary residents (decrease from 6.5% of all residents to 5% by 2026).
 - **Wait times** for provincial nomination continue to increase, with no clear information available regarding the future of wait times.
 - Nomination applicant queue is already over 1 year long. Currently, AAIP is processing applications received on July 9, 2024 for candidates with a current work permit.
 - When AAIP moved to Expression of Interest (EOI) format, clarity around wait times decreased further, since it is based on a ranking system and there is no prescribed timeline for when EOI submissions are invited to apply, or even if they are invited to apply.
 - Many candidates & employers have expressed challenges with lengthy and unclear timelines to receive provincial nomination.
 - To date, the following number of endorsed candidates have informed us that they have made progress in the program:
 - 47 candidates (26% of all endorsed candidates) are confirmed to have received provincial nomination.
 - 8 candidates (5% of all endorsed candidates) are confirmed to have received permanent residency.

Cost/Benefit Overview:

Challenges:	Comments:
Decreasing provincial & federal immigration programs.	For the foreseeable future, it will be increasingly difficult for candidates to receive permanent residency & stay in Barrhead long term (which was a key reason for committing to AAIP).
Strain on settlement services capacity.	Settlement services have indicated difficulty in keeping up with demand for settlement support, especially related to housing navigation. However, FCSS is willing to remain as key settlement service coordinator if community designation extension is requested.
Benefits:	Comments:
Employers report significant support with workforce challenges.	However, at this time the workforce support may only be temporary - there is no clear data to show that employers will be able to keep candidates in positions long-term (as provincial & federal immigration programs decrease capacity).

- A key reason the Barrhead Community signed up to be an AAIP designated community was **to support employers with longstanding difficulty hiring qualified workers, and to help employers keep those qualified workers long-term.**
 - Without more data to show that candidates will be able to receive permanent residency & remain in the community long-term, AAIP's Rural Renewal Stream will not sufficiently accomplish this task.

Municipal Partner Recommendations:

- July 30, 2025 – County of Barrhead Economic & Community Development Committee recommended to **not proceed with community designation extension** request and allow Barrhead's community designation in AAIP's Rural Renewal Stream expire on November 4, 2025.
- September 9, 2025 – Town of Barrhead Council recommended to **allow Barrhead's Community Designation to expire** in November 2025 and not proceed with community designation extension.

ADMINISTRATION RECOMMENDS THAT:

Council direct Administration to not proceed with a community designation extension request under AAIP's Rural Renewal Stream and allow Barrhead's community designation to expire on November 4, 2025.



REQUEST FOR DECISION

SEPTEMBER 16, 2025

F

TO: COUNCIL

RE: 2026 BUDGET PUBLIC ENGAGEMENT – “WHAT WE HEARD” REPORT

ISSUE:

Administration is requesting Council’s approval of the 2026 Budget Public Engagement – “What We Heard” Report.

BACKGROUND:

- June 3, 2025 - Council approved the 2026 Budget Schedule as presented, with public engagement component to increase public participation in the budget process.
- August 12-29, 2025 - Budget Survey open to the public.
 - Survey was available online, with paper copies also at the County office.
- August 27 & 28, 2025 - Budget Open House held at County of Barrhead office.
- Public engagement opportunities were advertised in the following ways:
 - BARCC-Connect: text message, voice call and email
 - County of Barrhead website
 - Facebook ads
 - Summer newsletter
 - Word of mouth

ANALYSIS:

- 32 survey questions were developed to promote public engagement and understanding and connectivity with the public regarding Budget Priorities.
 - Many of the questions were similar to previous years to better assess trends and make comparisons.
 - Unedited comments provided by respondents are listed in the Report’s appendix.
- A total of 193 participants took part in both public engagement opportunities.
 - 170 respondents completed the public survey (either online & paper copy)
 - 23 individuals attended the open house (total over 2 days)
 - Represents a 48% increase in engagement over previous year, but still only captures input from approximately 3% of the County’s total population.
 - Public engagement only reflects a snapshot of preferences for a small percentage of ratepayers in the County.
- Final “What We Heard” Report will be posted on the website for public access and distributed to open house participants who left their email address.

ADMINISTRATION RECOMMENDS THAT:

Council accept the 2026 Budget Public Engagement - “What We Heard” Report for information.



2026 Budget

Public Engagement “What We Heard” Report

September 2025

Contents

Introduction	3
Demographics	4
Usage & Priorities	5
Strategic Plan Priorities	7
Transportation & Infrastructure.....	9
Economic & Community Development	10
Department Budgets	11
Prior Knowledge: Provincial Taxation.....	13
Balancing the Budget	13
Appendix.....	15

2026 Budget Priorities

Public Engagement

Introduction

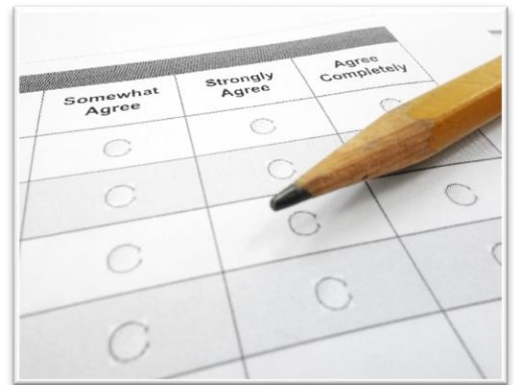
Background

County of Barrhead's annual budget sets the foundation for how service and infrastructure needs are met. To develop the budget, Council considers the vast array of municipal programs and services, sets aside prudent levels of funding in reserve, and aims to maintain reasonable costs to ratepayers. Every year, ratepayers are given opportunities to provide input, which helps inform Council's decision-making on the annual budget.

Goal of Public Engagement

Engagement methods demonstrate two-way public participation:

- 1. County gathers input from ratepayers**
 - Informs Council's budget deliberations
 - Demonstrates accountability to ratepayers
- 2. County educates ratepayers on budgeting process**
 - Opportunity to educate about municipal budgets
 - Opportunity to dispel common myths
 - Leads to a more informed public body



Public Engagement Methods

This report compiles input received from 2 public engagement opportunities:



Budget Open House

August 27 & 28, 2025

Ratepayers reviewed municipal finances, department budgets, and strategic plan priorities, with Councillors and executive staff available to answer questions.

23 participants



Budget Survey

August 12 - 29, 2025

Participants gave feedback on usage of County services, priorities for municipal spending, and balancing the budget.

170 participants



Important Note!

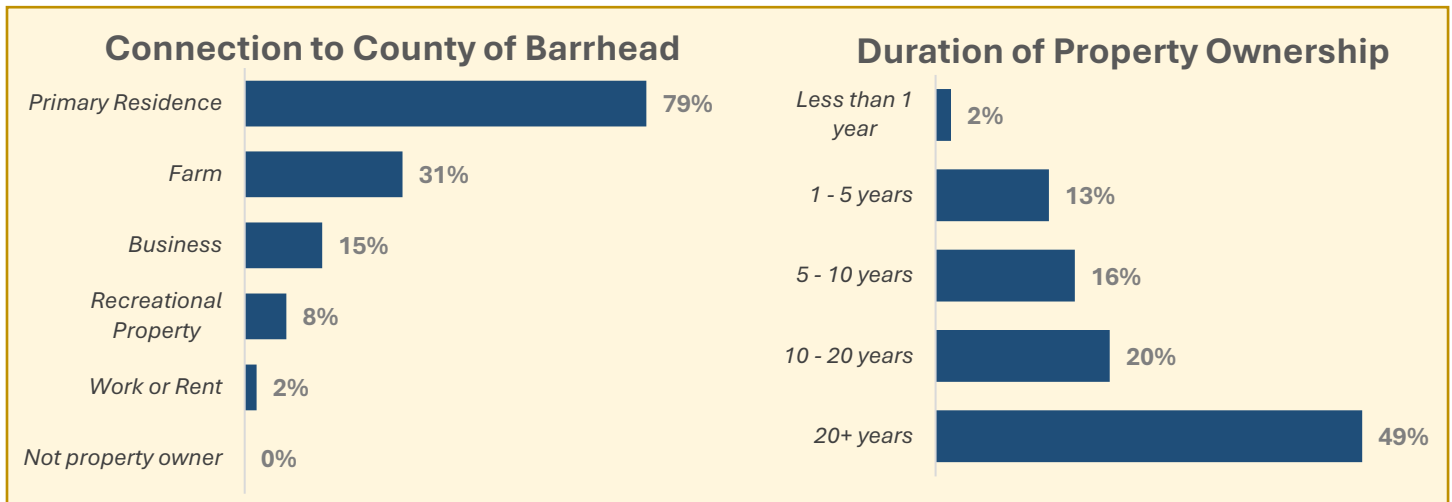
Number of participants only reflects approximately **3%** of the County's population. Therefore, this report is best seen as a snapshot of preferences for *a small number* of County ratepayers.

Demographics

Demographic data helps give context to survey responses. No identifiable personal information has been collected, and survey results will never be used in a manner that allows respondents to be identified. Demographic data was not collected at the open house.

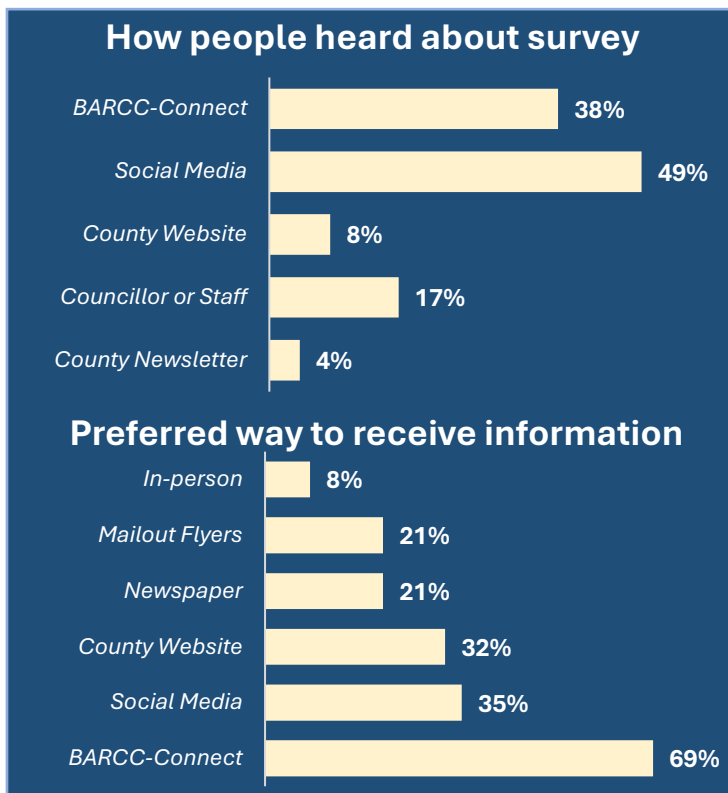
Property Ownership

Similar to previous years, most survey respondents were residential landowners (79%) and have resided in the County of Barrhead for 20+ years (49%).



Communications & Previous Engagement

Determining communication preferences helps the County connect with ratepayers. This information informs how municipal information is shared, for maximum accessibility by ratepayers.

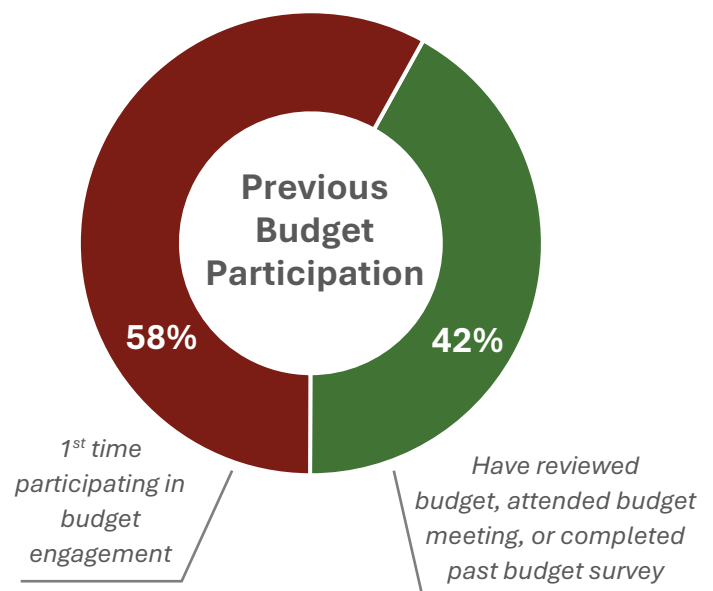


Changes to Note!

Social media is the County's fastest growing communication method!



- Heard about survey via social media: **188% increase** over 2024
- Social media as preferred way to get info: **59% increase** over 2024



Usage & Priorities

Services Used

Identifying services used by ratepayers helps inform budget priorities. Survey participants identified County services that they accessed in the past year.

Service Priorities

Survey participants rated municipal programs & services on a scale from “not important” to “very important”. To help organize priorities, services were divided into 2 groups.

Service Priorities Group 1:

- Ag & environment
- Utilities
- Waste management
- Transportation & infrastructure

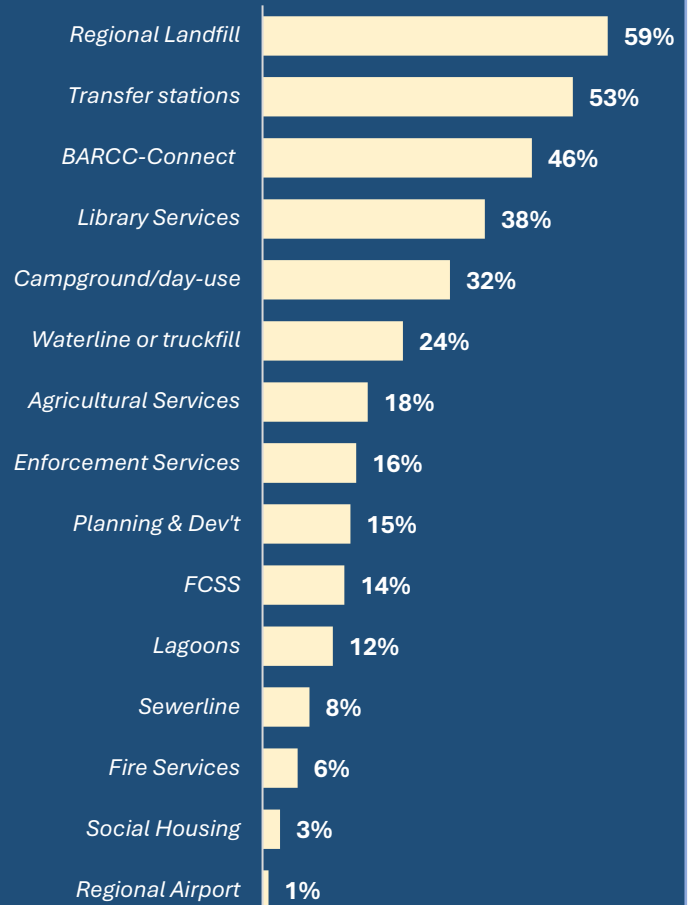


Service Priorities Group 2:

- Recreation
- Enforcement
- Community supports
- Economic & community development



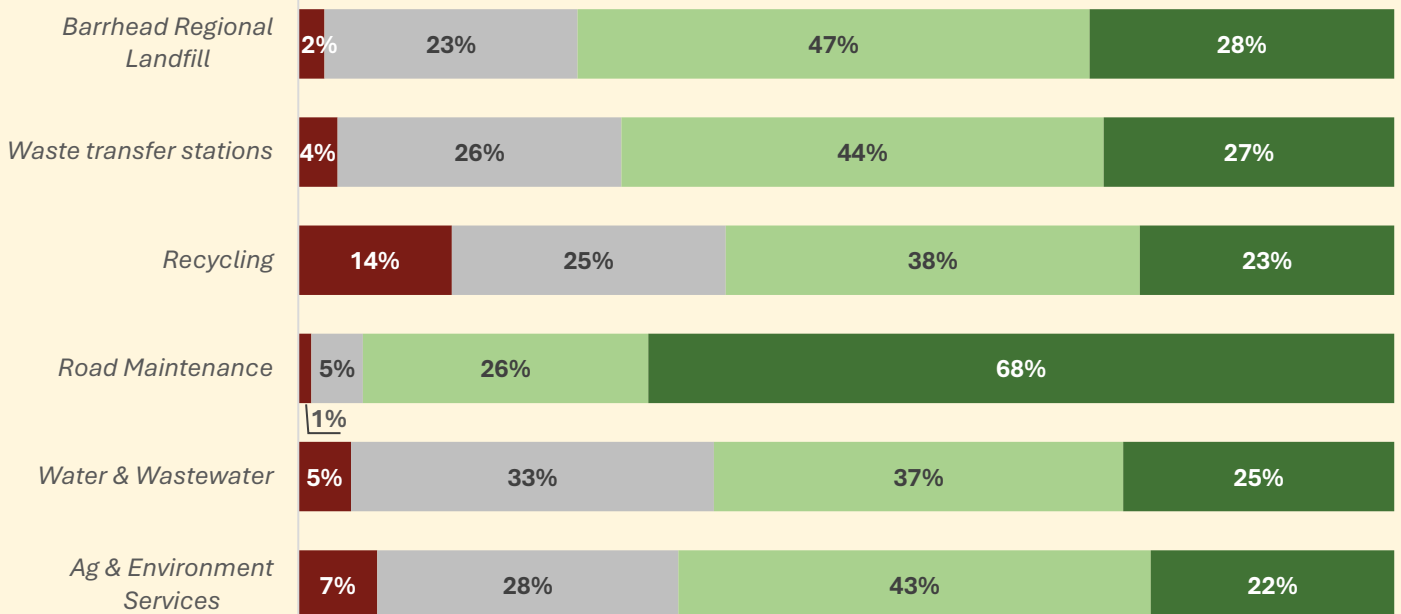
Services Used in Past Year

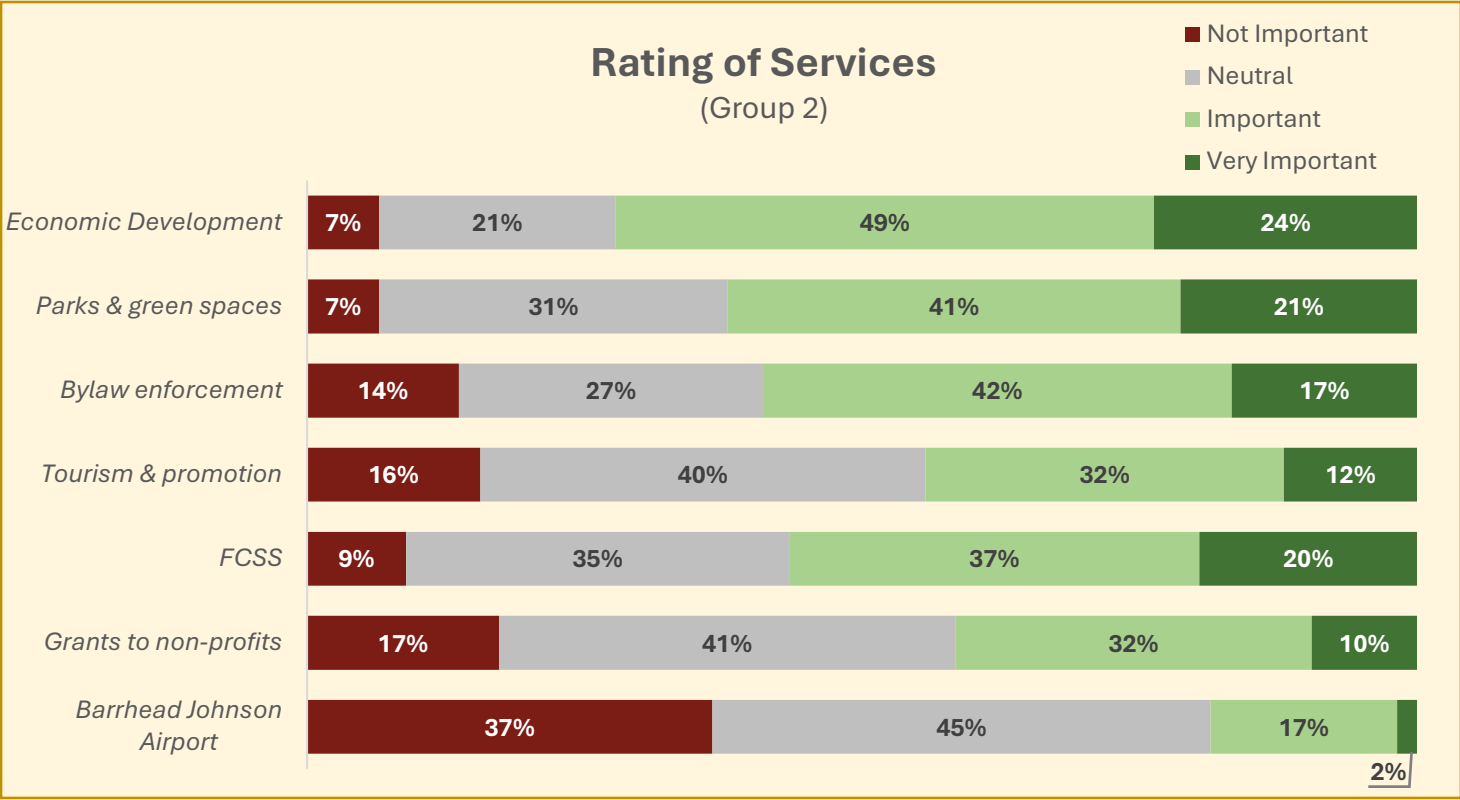


Rating of Services

(Group 1)

- Not Important
- Neutral
- Important
- Very Important



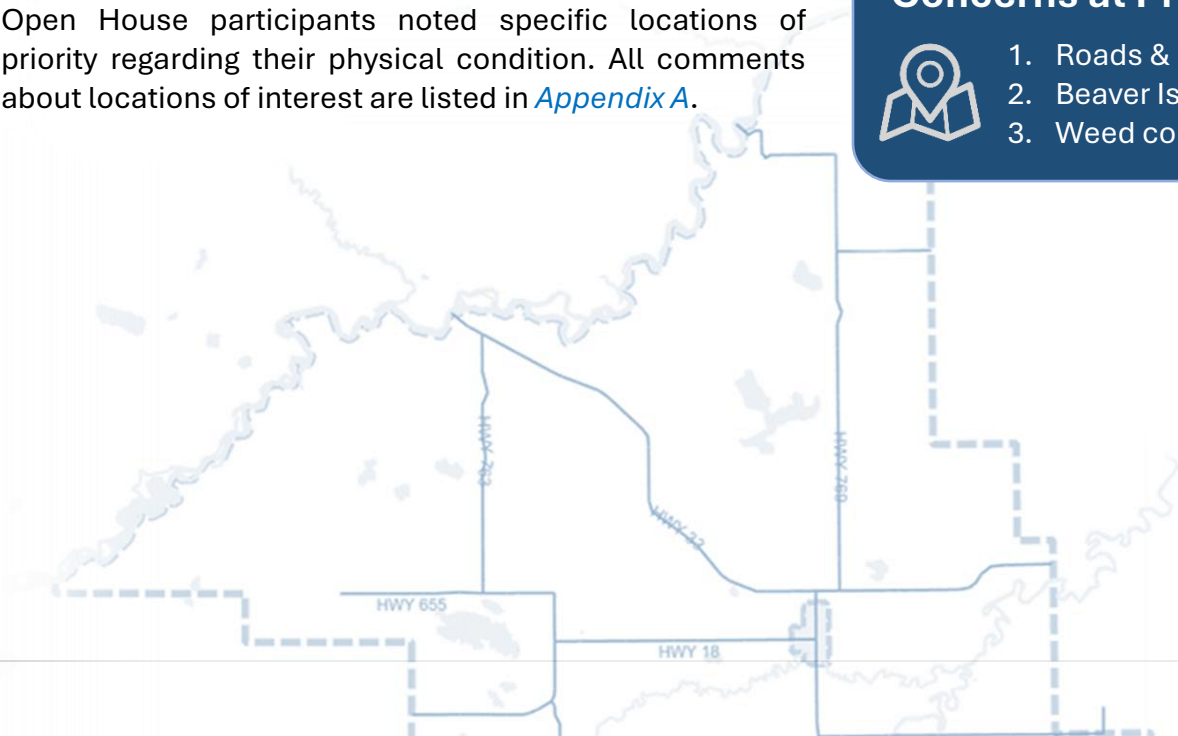


Changes to Note!

- Ec. Dev. rated as “Important”/ “Very important”: **26% increase** over 2024
- Parks & green spaces as “Important”/ “Very important”: **24% increase** over 2024
- Grants to non-profits as “Important”/ “Very important”: **40% increase** over 2024


Locations of Interest

Open House participants noted specific locations of priority regarding their physical condition. All comments about locations of interest are listed in [Appendix A](#).



Common Themes from Open House:

Concerns at Priority Areas:



- 1. Roads & Road Maintenance
- 2. Beaver Issues
- 3. Weed control

Strategic Plan Priorities

County of Barrhead's Strategic Plan outlines Council's strategic priorities for 2022-2026, and identifies goals, outcomes, and strategies to accomplish Council's vision. The Strategic Plan is organized into 4 pillars, each with their own goals & strategies.

Strategic Goal Prioritization

At both public engagement opportunities (survey & open house), public gave input on goals outlined in the County's Strategic Plan. Following charts show combined input received via open house & public survey.

Input from Open House

Open house participants recorded other ideas that could help Council work towards their desired strategic outcomes. Their input is recorded in **Appendix B**.



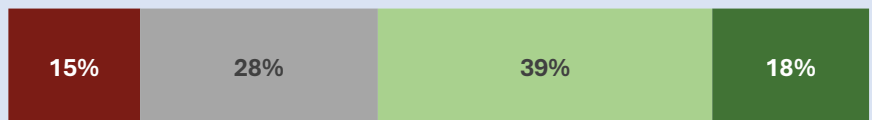
Pillar 1: Economic Growth & Diversity

■ Not Important
■ Neutral
■ Important
■ Very Important

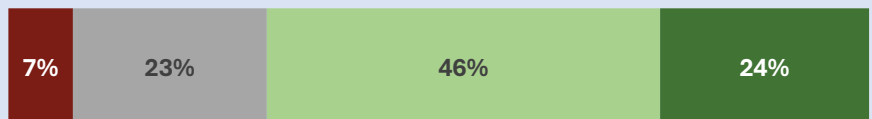
Goal 1: County attracts & encourages investment.



Goal 2: County is positioned to leverage opportunities to meet or exceed CRTC standards for broadband.



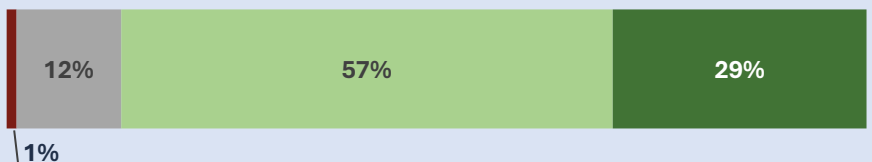
Goal 3: County supports innovation in agriculture.



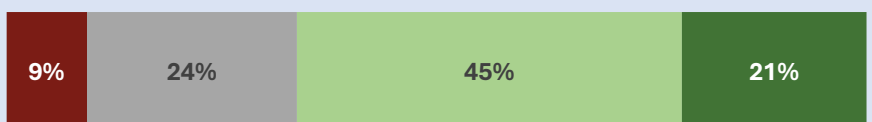
Pillar 2: Municipal Infrastructure & Services

■ Not Important
■ Neutral
■ Important
■ Very Important

Goal 1: Infrastructure & services balance County capacity with ratepayer needs



Goal 2: County has secured gravel supply for the next 100 years

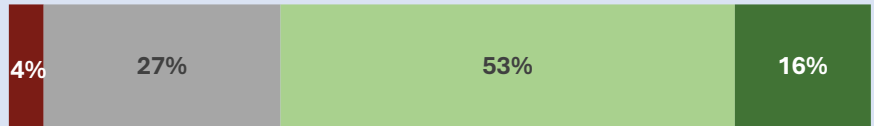




Pillar 3: Rural Lifestyle

■ Not Important
■ Neutral
■ Important
■ Very Important

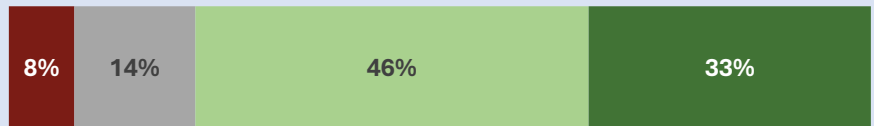
Goal 1: County has inventory of natural & community assets



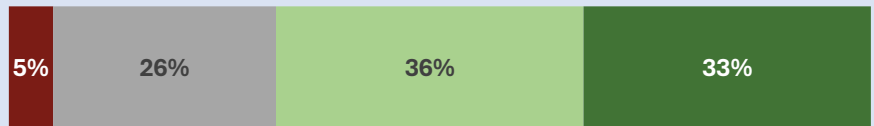
Goal 2: County promotes & celebrates successes / achievements



Goal 3: Rural character & community is preserved by providing protective & enforcement services



Goal 4: County protects & preserves the environment



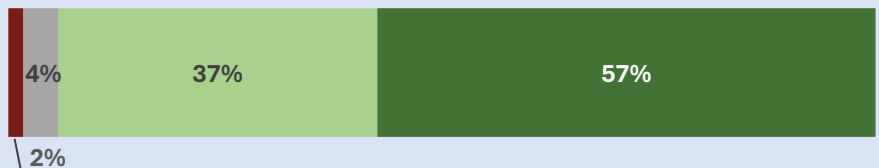
Pillar 4: Governance & Leadership

■ Not Important
■ Neutral
■ Important
■ Very Important

Goal 1: County improves risk management



Goal 2: County demonstrates open & accountable government



Goal 3: County demonstrates leadership



Transportation & Infrastructure

Ratepayers consistently rank transportation and infrastructure as a high priority. For this reason, survey respondents were asked more specific questions about these services.

Road Infrastructure

County maintains 1,456 km of public roads!

Current Summer Service Levels:

- Gravel every 3 years
- Grading every 2-3 weeks

Current Winter Service Levels:

- Paved snow removal within 36 hours
- Gravel snow removal within 3-5 days

Seasonal Dust Control

Every spring, County offers residential dust control on a subsidized user-pay basis.

- Applicant covers **cost of materials**
- County covers **labour & equipment** (approximately 28% of total cost)

Waste Management

County ratepayers have access to:

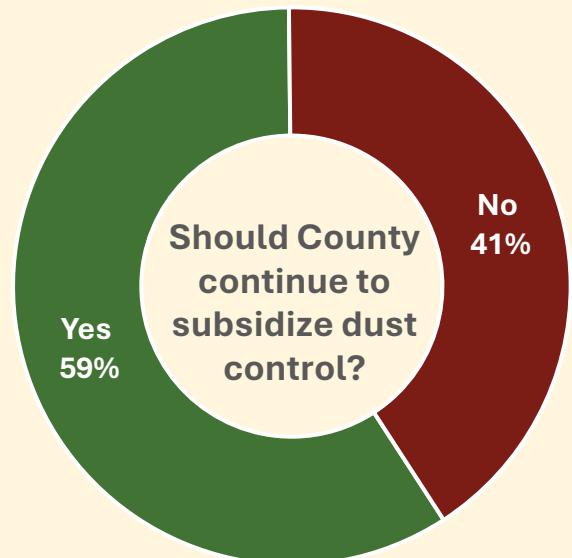
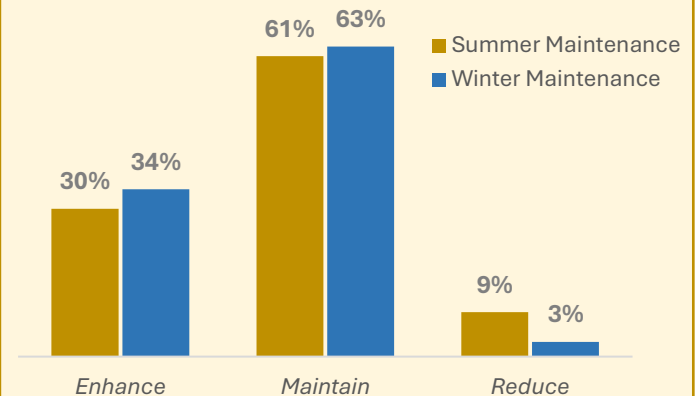
- **6 Transfer Station** sites throughout the County, each open 1 day per week
- **Barrhead Regional Landfill**, in partnership with Town of Barrhead as managing partner

Changes to Note!

- *Enhance summer road maintenance service: **36% increase** over 2024*
- *Enhance winter road maintenance service: **17% increase** over 2024*
- *Maintain or enhance waste management service levels: **5% & 12% increase respectively** over 2024*

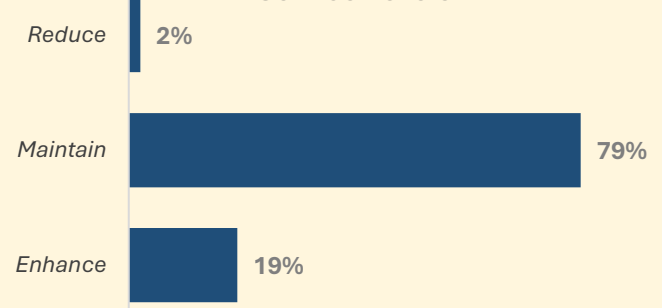
Road Maintenance

Seasonal Service Levels



Waste Management

Service Levels



Infrastructure Funding

Respondents gave input on 2 questions about funding for municipal infrastructure:

1. Saving for Infrastructure Replacement

Survey participants rated the importance of setting aside funding to replace infrastructure such as roads, bridges, and buildings, to ensure existing service levels can be provided in future years.

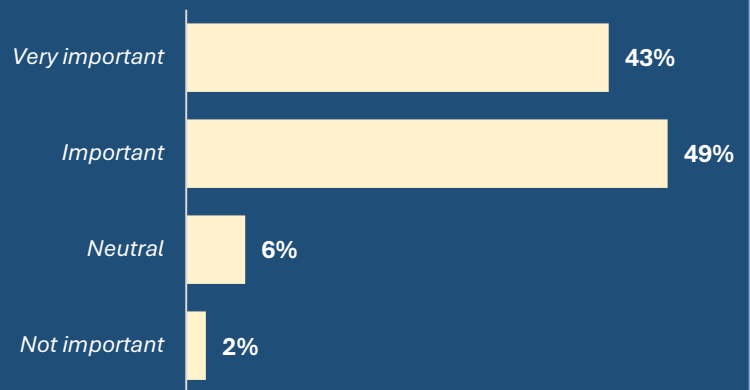
2. Debt Financing

Survey participants gave opinions on whether the County should use debt to finance important infrastructure projects, to spread repayment of the initial construction costs over the life of the infrastructure.

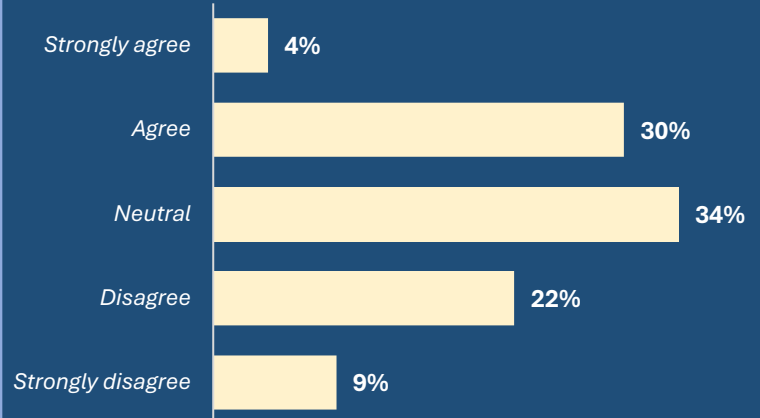
Changes to Note!

- Setting funding aside for infrastructure replacement is “important” or “very important”:
 - 92%** of all responses
 - 12% increase** over 2024
- “Agree” with debt financing on certain projects:
 - 17% decrease** from 2024

Saving for Infrastructure Replacement



Debt Financing for Infrastructure

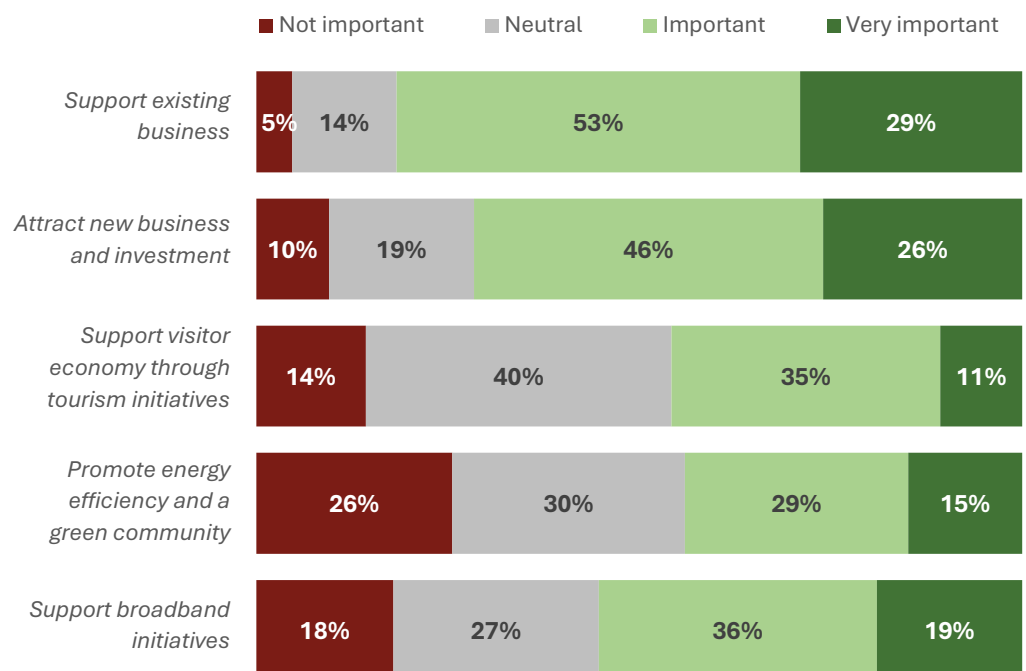


Economic & Community Development

Ratepayers consistently rank economic development as a high priority. For this reason, ratepayers were asked to rank different areas of focus.

Changes to Note!

- Supporting existing business is “important”:
21% increase over 2024
- Attracting new business is “important”:
9% increase over 2024

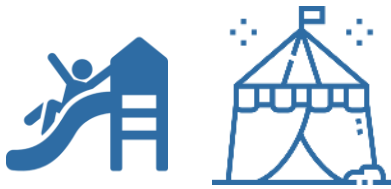
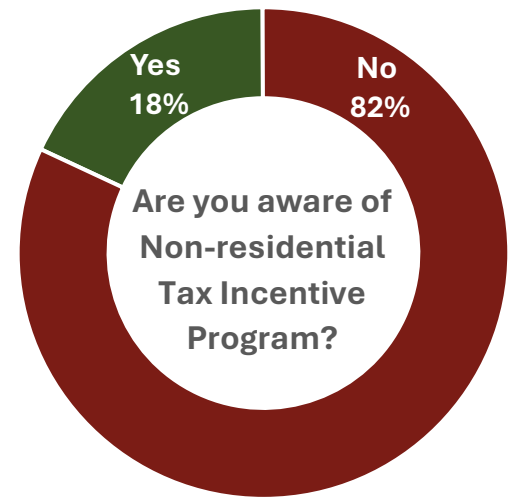


Non-Residential Tax Incentive

County operates a *Non-Residential Tax Incentive Program*, which aims to stimulate economic growth by providing a property tax break for new investment or expansion of existing investment (non-residential). Most survey respondents were not previously aware of this economic development program.

Community Impact Ideas

Community events and projects are a great way to bring people closer together. Survey respondents shared ideas for projects or events that could positively impact their community. All responses are listed in [Appendix C](#).



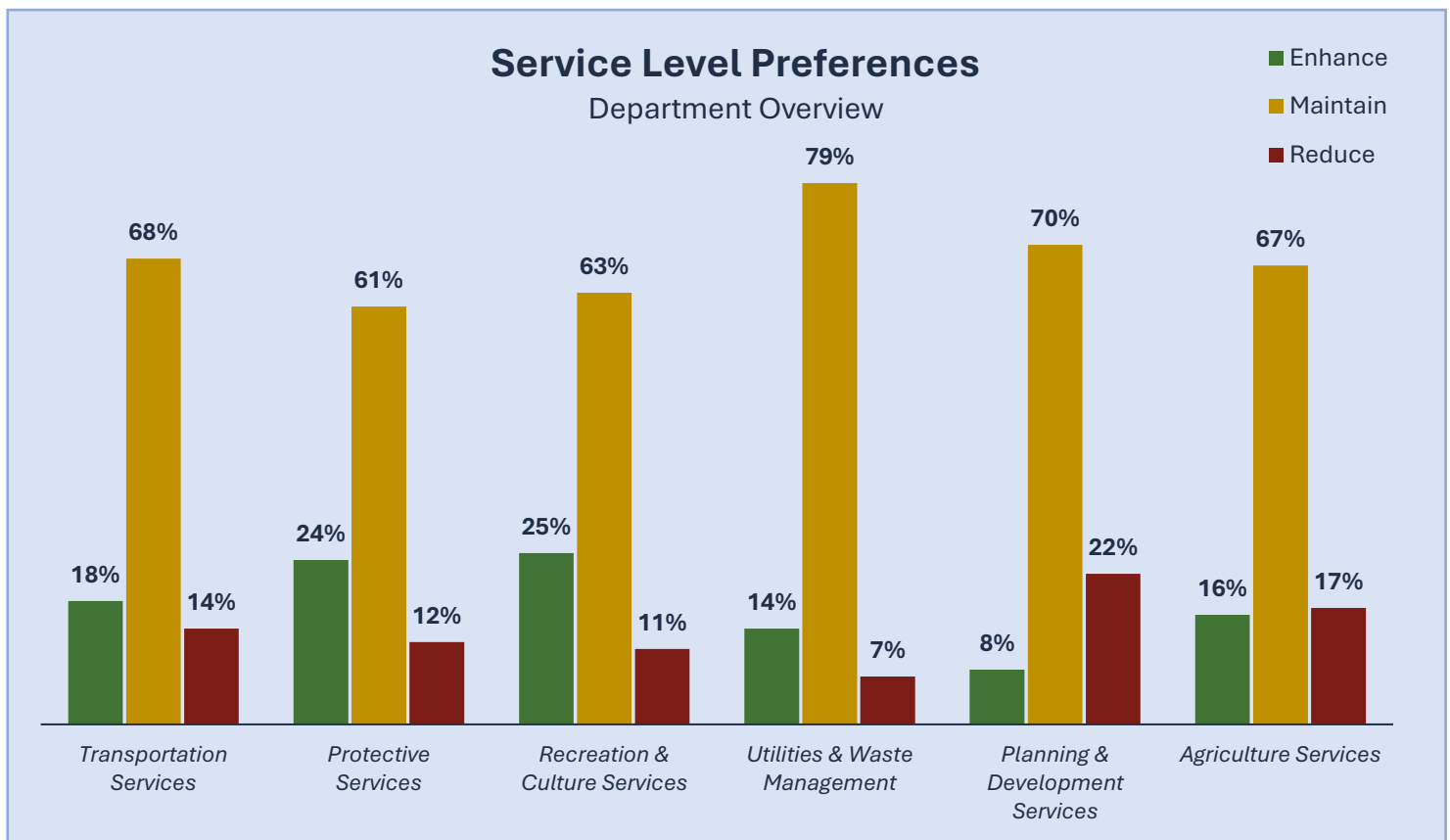
Common Themes from Budget Survey:

Community Impact Ideas:

1. Events – festivals, dinners, athletics, etc (49%)
2. Projects – rec. facilities, playgrounds, trails, etc. (29%)
3. General suggestions for County operation (22%)

Department Budgets

County budgets are divided into general functional areas and departments. Questions in this section help educate ratepayers on where tax dollars are spent and evaluate service levels that residents prefer.



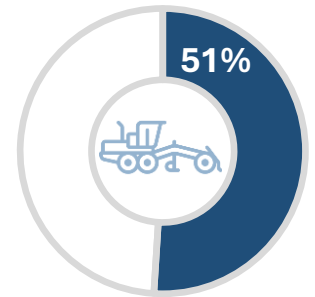
Transportation Services

Maintains the County's road system, spanning 1,456 km of roads and drainage. Expenses include:

- Fuel, repairs, & maintenance
- Gravel & contract hauling
- Engineering, license, permits
- Equipment rentals

Accounts for **51%** of ratepayer's tax dollar.

Average 2025 residential property* paid **\$1,166.58** for service (2024: \$1,010.67).



Protective Services

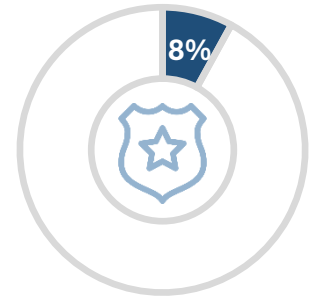
Fire & disaster services, bylaw & enforcement, policing, ambulance, safety, and BARCC.

Expenses include:

- Fire response (shared costs)
- Contribution to STARS
- Transfer to province for policing
- Safety & emergency training

Accounts for **8%** of ratepayer's tax dollar.

Average 2025 residential property* paid **\$169.45** for this service (2024: \$181.81).



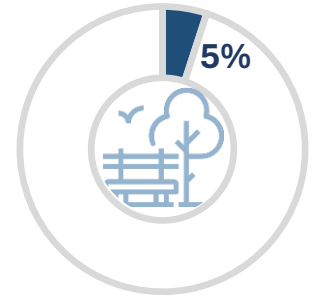
Recreation & Cultural Services

Public recreation opportunities & repayment on capital contributed to Barrhead Regional Aquatic Center. Expenses include:

- Campground maintenance
- Town rec program s & facilities contribution
- Contribution to libraries
- Community grants

Accounts for **5%** of ratepayer's tax dollar.

Average 2025 residential property* paid **\$119.09** for this service (2024: \$125.21).



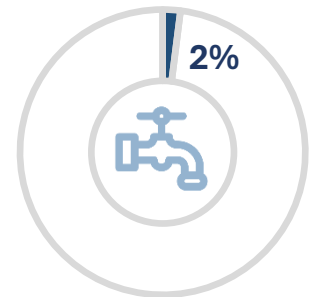
Utilities & Waste Management

Water treatment & distribution, wastewater treatment and disposal via water/sewer lines, Manola truck fill, and lagoons. Expenses include:

- Contractor fees & labour, insurance
- Landfill expenses
- Water supply

Accounts for **2%** of ratepayer's tax dollar.

Average 2025 residential property* paid **\$53.92** for this service (2024: \$67.71).



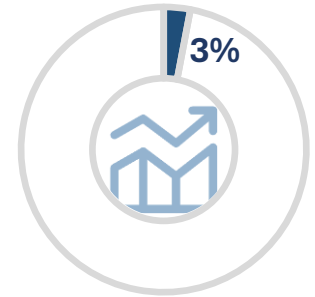
Planning & Development

Land use, development, economic development, subdivision, development permits, and public reserves. Expenses include:

- Licences, permits, GIS mapping
- Legal & insurance
- Business events, advertising

Accounts for **3%** of ratepayer's tax dollar.

Average 2025 residential property* paid **\$66.03** for this service (2024: \$57.50).



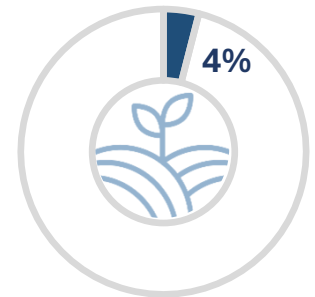
Agricultural Services

Administers provincial legislation, delivers ag/environment programming. Includes weed/pest inspections & control, equipment rentals, extension, ALUS program. Expenses include:

- Licenses, permits, insurance, GIS mapping
- Training, labour, honorariums
- Program & extension supplies

Accounts for **4%** of ratepayer's tax dollar.

Average 2025 residential property* paid **\$82.99** for this service (2024: \$50.17).



**Based on an average residential property with an assessed value of \$250,000*

Prior Knowledge: Provincial Taxation

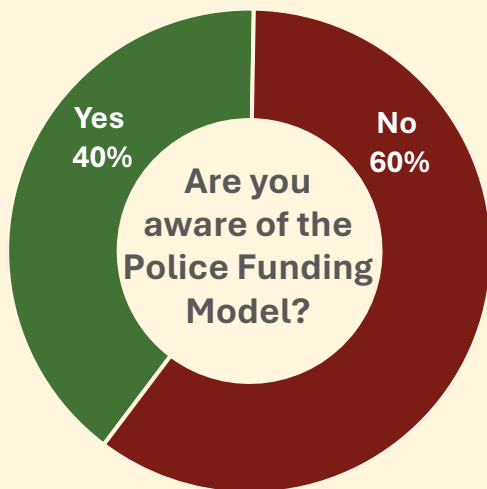
Gauging ratepayers' familiarity with municipal taxes levied on behalf of the province helps educate ratepayers on provincial taxation models and focus communication efforts on these topics.

Police Funding Model

Provincial Police Funding model has re-distributed costs of frontline police officers (approximately \$232.5 million) to rural Alberta municipalities. Urban municipalities (populations greater than 5,000) contribute to policing costs directly but are also provided unconditional grant funding to offset these costs, which rural municipalities do not receive.

Costs to the County of Barrhead are calculated as:

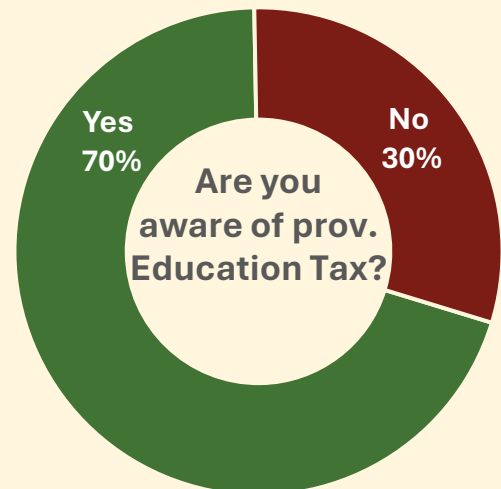
- **2022:** \$251,157 (actual)
- **2023:** \$373,109 (actual)
- **2024:** \$353,764 (actual)
- **2025:** \$365,000 (estimate)



Provincial Education Tax

County is required to levy an Alberta School Education tax each year. Education levy is set by the province, and it is mandatory that municipalities collect this education tax from all ratepayers, regardless of whether they have children in school.

This levy is collected by the County on behalf of the province and makes up 21% of the total taxes that the County collects annually.



Balancing the Budget

Taking all previous survey questions into account, participants were asked to examine the services they receive from the County of Barrhead, and comment on what they would like to see in the coming years.

Closing Comments

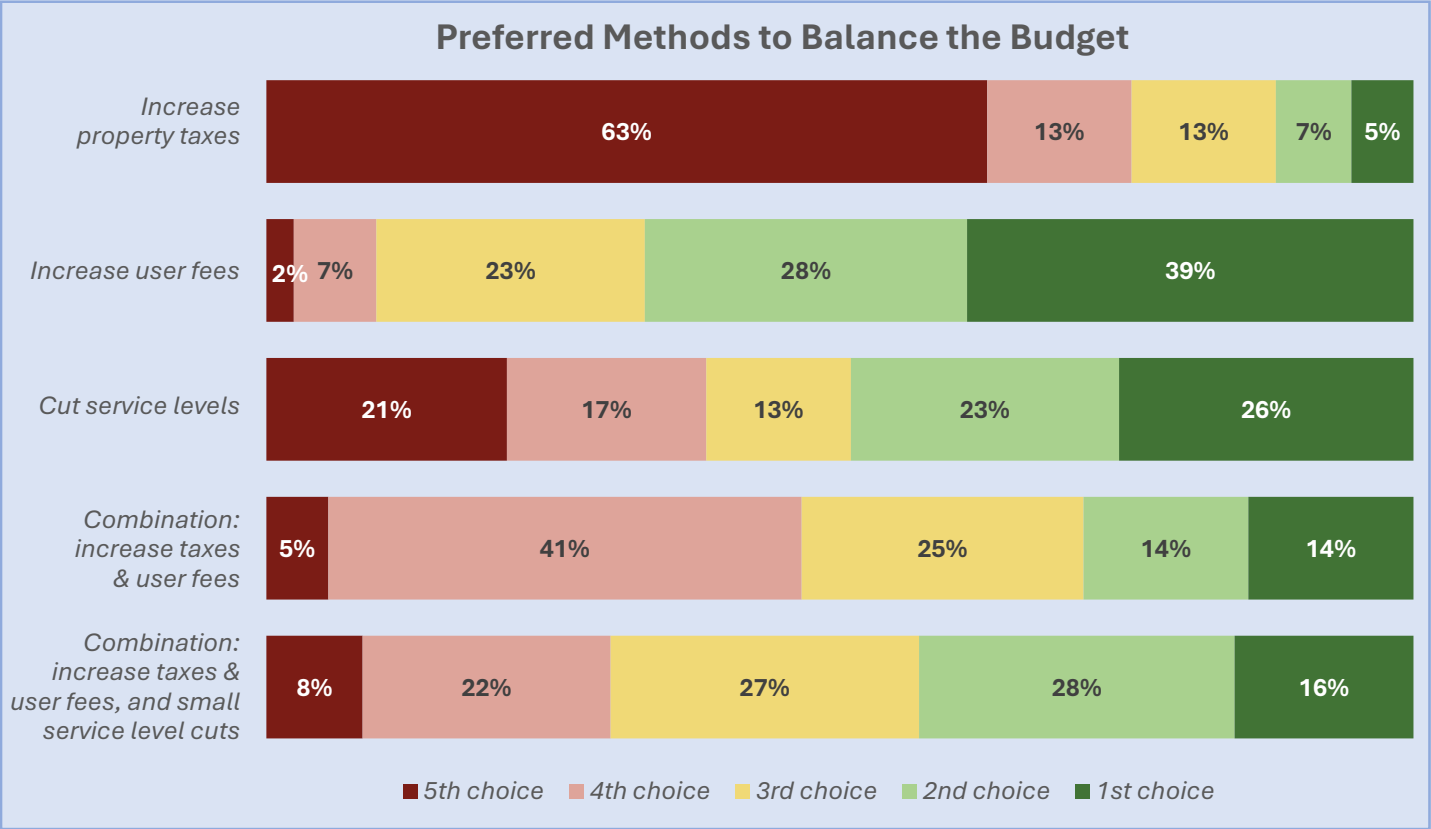
Survey respondents recorded any final comments, concerns, or ideas for the 2026 Budget. Participants provided a wide range of comments, listed in [Appendix D](#).

Common Themes from Budget Survey:

Closing Comments:

1. Taxes & user fees
2. Open, accountable & transparent government
3. Roads & infrastructure





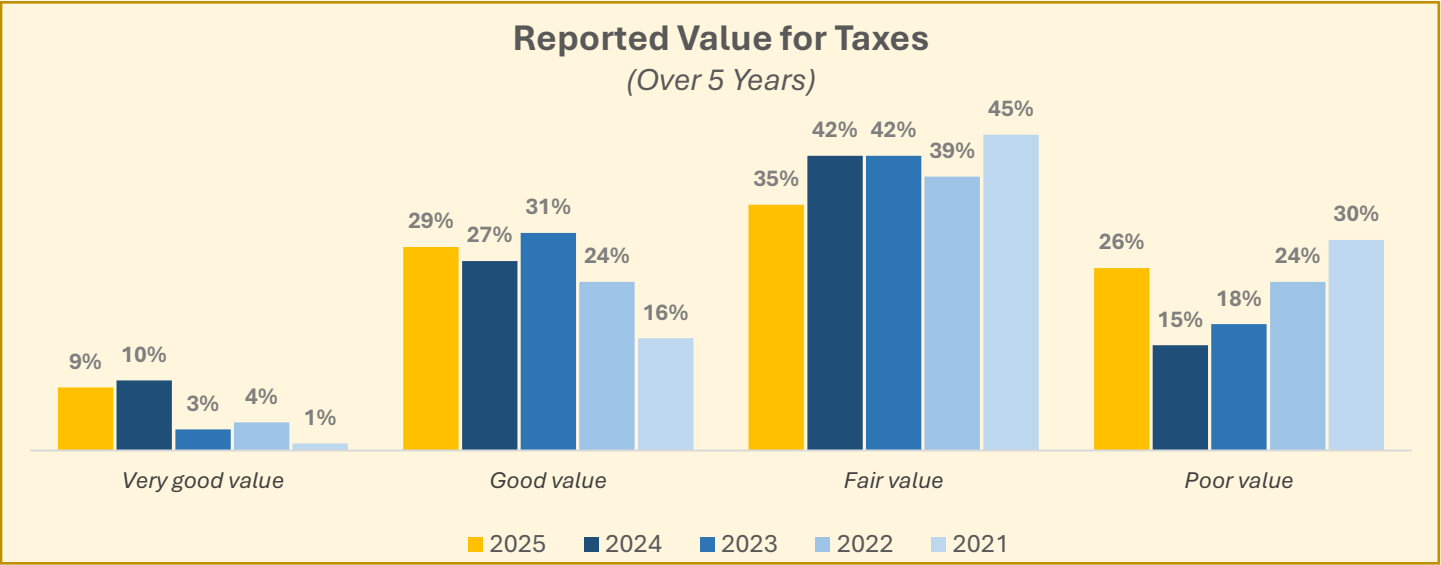
Value Received

Considering the portion of property taxes paid for municipal services (excluding provincial requisitions), survey participants gave insight into the value of services they receive.

The chart below shows what residents thought about value for their taxes over the last 5 years.

Changes to Note!

- Reported “good” or “very good” value for taxes: **55% increase since 2021**



This concludes the County of Barrhead 2026 Budget Public Engagement Report. Refer to the Appendices for comprehensive & unedited lists of answers to comment-response questions.



Appendix

Comment Responses



The following appendices include all comments provided through the budget survey and open house. All comments are listed in unedited form. However, inappropriate language or identification of individuals has been redacted to align with the County's Respectful Workplace Policy.

It is also important to note that comments about the Town are outside the jurisdiction of the County, however, specific topics received may be shared with the Town.

Appendix A: Locations of Interest

Budget Open House participants commented on locations of interest regarding their physical condition (i.e., roads, weeds, unsightly properties, etc.).

Open House participants identified 7 locations of note. Their unedited responses are as follows:

1. **Rge Rd 41, between Twp Rd 581 & Hwy 654:** *"Needs attention"*
2. **Rge Rd 35 (MacGill Estates road):** *"Town & County need to improve road to MacGill"*
3. **Rge Rd 33, between Twp Rd 594 & Hwy 18:** *"5-6 weeks between grader trips is not enough for this road, frequent washboards with lots of traffic. Needs grader more often. What is the car count?"*
4. **Rge Rd 20, between Twp Rd 572 & Twp Rd 573:** *"Beaver issues"*
5. **Twp Rd 594, between Rge Rd 71 & 72:** *"Beaver concerns"*
6. **Twp Rd 630, between Rge Rd 40 & 41:** *"Needs to be plowed more often"*
7. *"Tansy in gravel pits"*

Appendix B: Other Goals & Strategies

Budget Open House participants provided ideas for ways that Council can work towards their desired Outcomes. 3 comments were received at the Open House. Questions asked & participant's unedited responses are as follows:

Question: Do you have any ideas that could help Council work towards achieving their desired outcome of "Council increases its tax base"?

1. *"Do everything possible to attract new business"*

Question: Do you have any ideas that could help Council work towards achieving their desired outcome of "County has the necessary tools & information to efficiently deliver programs & services"?

2. *"RR 35 (Town/County) McGill Estates – rd improvement"*

Question: Do you have any ideas that could help Council work towards achieving their desired outcome of "County maintains its rural character and is recognized as a desirable place to invest, live, work, and play"?

3. *"Revitalizing conservation areas for the public to enjoy ie. site on RR 41"*

Question: Do you have any ideas that could help Council work towards achieving their desired outcome of "County Council is transparent & accountable"?

No comments received.

Appendix C: Ideas for Community Events or Initiatives

Budget Survey participants provided ideas for community events or initiatives that might positively impact our community. A few of the suggestions are specific to the Town and will be shared with them.

59 individuals (35% of total respondents) chose to provide comment. Their unedited responses are as follows:

1. *I've shared before on other surveys - it would drive tourism and support economic development - yet here we are without it implemented. So I give up. It's whatever the CAO decides anyways - what idea she wants to make her own and take all the credit for.*
2. *Business conference was awesome last year... continue that please. Other projects could include regional labor market supports and further incentives to attract investment. Community engagement is also important.*
3. *Create a shared community garden where residents can grow fruits, vegetables, and flowers, with monthly workshops on sustainable gardening and composting.*
4. *Ensure the lagoon at Thunder Lake never has to close again*
5. *Rainbow crosswalk and pride events. Multicultural events. Prohibit religious idols on public structures- ie Nativity scene at the bandstand. Our community only seems to serve and make welcome christian/eurocentric cultures, which limits our growth opportunities. More education opportunities for renewable energy and ecologically sound practices, and fostering more development in these fields will help keep Barrhead relevant and increase our economic potential.*
6. *Support the Neerlandia Sports Committee in enhancing their outdoor rink facility.*
7. *Community BBQ to get to know your neighbours and create a stronger sense of community*
8. *Neighborhood bbq.*
9. *Coffee meet ups with councillors, enforcement officers to discuss issues or share opinions and ideas, County tour geared toward families with young children (in addition to the annual adult county tour)*
10. *Remove liquor License restrictions from rodeo*
11. *Downtown should be walkable, less cars more pedestrian areas with sculptures and stuff*
12. *Food/Music Festival*
13. *Community Dinner for fundraising. What I mean is try get younger people to do a fundraising dinner for a project they want create such as a mission trip, hospital improvement etc*
14. *An inclusive event to support all people. I am so sad that the cross walk petition and banning of it is something that the world knows Barrhead, Town and County for.*
15. *Starters lower all the income for the ones in the office. The lady from Morinville should not be making what she is a year. For law enforcement those peace officers can be doing a better job with dealing with the crack head thieves. For snow plowing the roads you guys are kicking ass compared to Laprairie!*
16. *Start being more inclusive to diversity. Diversity isn't just the color of someones skin but also where they align in the communities. Start supporting LGBTQ2S+ and standing up for our county residents. Town practices that impact ALL of us should have more push back from our county representatives. I do not feel welcome, safe or supported as a gay man living in this community whether that's in the county at my home or in town. Do something to show some support.*
17. *Local musician concerts at county halls and parks or at local farms and residences in a coffee house format*
18. *Continue with LIFT conference. Was great. How to get more public attendance?*
19. *More trade fairs that show off local and other business*

20. Tours
21. Appreciation of county residents day, in each division.
22. Be supportive of all people - other cultures, lgbtq2+. The removal of the pride sidewalks and legion flags does not portray a community that is open and inclusive - even if this was in the town of barrhead it negatively affects the county of barrhead.
23. Not on my dime as a tax payer.
24. Spend the money to upgrade and fix current water treatment facilities no matter cost, second allow for private sector to install/upgrade current telecommunications. Third get a new by-law officer who actually does his job enforcing BYLAWS.
25. Host events within each area to meet council member and neighbors.
26. build some good hiking trails close to town. keep roads smoother. help people protect their land from criminals. open up land for 4x4 fun
27. A public beach at Lac la nonne would bring people to the lake, develop a beach, a community hall. have swimming lessons for kids, crafts for kids, hall rentals for community events. This will create a community for families to meet and socialize.
28. Up grade ag ground and sports grounds the being well used and hopefully brings more people in
29. Do job shows a few times a year, show local and new people what jobs are available in the community.
30. County councilor bbq. Show your faces and interact with the people
31. More info about and promotion of Alberta open farm days in the county. Community engagement, involvement and incentives to volunteer to maintain and enhance and parks, municipal and environmental reserves.
32. This town is rated as the most expensive place to purchase groceries in AB according to a new survey released. We need to bring down the cost of food.
33. Google oostermoer or carnaval
34. Garden or lawn competition with a prize from a local business. More parks in the rural community areas.
35. Expanding the space for the public library is critical. Currently it seems as if they do a lot for the community with very confined resources.
36. We need to celebrate every event more lively and for that need to create easy way to collect funds from businesses
37. Decommission paved roads with minimal traffic, return them to gravel to save money. Protect Trees in our community as they are a natural attraction for tourism and newcomers and residents in general. Respect green spaces as this attracts newcomers. Be strong when protecting the green spaces, it makes a huge difference in the tourism. People love our beautiful town, we have a lot of nice trees and green spaces beyond the town owned lots... Drive around and see what is needing protection. Do it.
38. I can't believe this is the only question you ask for feedback on. This whole survey is vague and misleading language
39. Harvest dinners, Canada Day was great this year, do more with the ski hill in the winter
40. River slide like whitecourt
41. Organize a community event that also draws people from other communities. This can include tractor pulls, lawn mower races, car show 'n shine, etc. It can also include agricultural shows and car / dealership shows as was done last year. It is very important to advertise these events properly, cheaping out on the advertising will damage the events. All these things draw others into the community to spend their money supporting our restaurants, etc. It would be nice if we could encourage someone to start a bit of a higher-class restaurant.

42. *More social media and regular presence for community hall events.*
43. *Try fair type events with a trade show feel*
44. *Yes stop the bullshit green agenda and NEVER PUSH the COVID POISON everyone of you should watch the NATIONAL CITIZEN INQUIRY and watch THE DIMMING so you can see what's really happening to our climate! Also watch CLIMATE THE MOVIE you scammers!*
45. *Tree planting*
46. *Thank you for supporting community halls and community events throughout the town and county. Please continue this good work.*
47. *Expand trail systems for public to enjoy. Example- where in the county can people go to recreate? Are there hiking trails, walking trails or biking trails (pedal hike) around our county that could attract people? These green spaces would encourage our community to become more fit. PS- stop putting down gravel- my road has had it two years in a row- enough already.*
48. *I like that the County invests in events like the summer ag tour, pumpkin walk, street fest, etc. glad to have my taxes used to benefit our community's culture in this way! Keep it up!*
49. *100% transparency of all Tax expenses.*
50. *Rodeo*
51. *Bring in more stuff for families. And safe things for kids to do. Bring back crime watch.*
52. *Please bring back the pancake breakfast.*
53. *I only support programs that are economically profitable and do not cause tax increases.*
54. *The pumpkin walk is such a success...turn bhd into Halloween Town, decorating contests , parade, fireworks. Or do Christmas Town. Encourage the entire county to participate.*
55. *The County tour and annual supper is great!*
56. *Safety courses for school and support first responders to have training in agriculture rescue.*
57. *More Support for the Barrhead ag society*
58. *County tour is great!*
59. *Town and County partner on fieldhouse or Multiplex*

Appendix D: Final Comments

Budget Survey participants were asked if they had any final comments, concerns, or ideas to share regarding the 2026 budget.

92 individuals (54% of all respondents) provided comment for this question. Their unedited responses are as follows:

1. *Council really needs to look at how the County office is being managed. Yes, this comment will be redacted prior to the survey being shared with Council, but there is severe mismanagement through micro-management causing delays and an inability for staff to do their jobs with any level of autonomy. It affects how the County is run and trickles down to the service levels received by ratepayers.*
2. *Keep higher levels of administration at reasonable wages. You could hire two excellent staff just with the CAO wage... and now another director added. I really hope they're earning their keep! Those people are getting paid very well for what we've seen so far.*
3. *I encourage the County to prioritize efficiency and cost-saving measures before resorting to significant tax or fee increases. Small, targeted cuts in non-essential services combined with modest, user-specific fees can help balance the budget while protecting essential programs. Transparency about where funds are allocated and engaging residents in identifying low-impact savings opportunities will help build trust and ensure that*

service quality is maintained.

- 4. Get rid of the bylaw officers. Its a cash grab*
- 5. I am concerned about the increasing cost of policing and the amount transferred to the province for this budget item.*
- 6. Cut in taxes for seniors that are able to live on their own. Not having to use seniors homes.*
- 7. Ensure the lagoon at Thunder Lake is maintained and never has to close again.*
- 8. We are very happy with the service levels in Barrhead. We are very concerned about the limited expression of diversity in our county.*
- 9. Focus on the basic important services that are necessary to live and function in a rural municipality. Trying to invest in business attraction and industrial parks is not the place of local government.*
- 10. Find ways to improve revenue other than property tax*
- 11. Try to at least maintain the situation we have now. It's not a good time for big projects and spending. Wait until recession is over. Good luck!*
- 12. I have heard that we are paying \$250,000.00 a year for a county manager. Seems to me that is a lot of money for a civic employee in Barrhead. I thought that is why we elect the County Councillors, to make the expensive decisions.*
- 13. I think some of the budget should also be put towards better maintenance of our highways. I also think the highways should be better taken care of around agriculture land due to the constant back and forth of large farm vehicles and tractors.*
- 14. You need to make sure that all the county lagoons are operational year round. If not ensure funds are available to make this happen. Farmers can pump there sit onto the field. Residence cannot and they provide the majority of your tax base*
- 15. If the county is planning on acquiring income from golf carts using county roads then it should be expanded to side by sides, trail bikes and quads.*
- 16. Consider reducing administrative and management costs. I worked in public sector and there was a lot of excess cost in this area when compared to private sector businesses.*
- 17. I appreciate what is done for our Community. I would like the manager to be more open to questions and being open to the residents. I believe the manger resides in the County, but do not see them at any events. I have seen many councilors attending events and are supporting the community.*
- 18. Increase budget for by law ...*
- 19. Raising our taxes is going to piss people off even more. Cut the wages of these wannabe people in the office for starters. Police and Peace officers can deal more with the drugs and thieves in Barrhead instead of turning a eye. Do not allow that half way house down town. The speeding in rural subdivisions can be looked at better. You guys could be a better county if you smelt the coffee. The operators and members should see a pay cut.*
- 20. from the outside looking in i would say that there needs to be a lot more accountability for staff to complete there jobs and be reviewed on the outcomes of those tasks. there seems to be a lot of ass time from the guys just out for a drive in the trucks. it doesnt resonate well when we witness this almost daily and still have poorly maintained/upgraded roadways and continue to see rates going up each year. additionally, like stated previously. PLEASE. PLEASE PLEASE PLEASE START SUPPORTING AND STANDING UP FOR GENDER DIVERSE KIDS AND RESIDENTS OF THIS COUNTY AND TO THE TOWN FOR HOW THEY CONDUCT THEMSELVES AND ALLOW BIGGOTED PEOPLE TO BE SO LOUD. JUST DO SOMETHING TO SHOW US THAT WE EXIST AND MATTER TOO. PLEASE.*
- 21. With the cost of living increasing along with all bills, it would be difficulty to deal with a Tax increase as welll. And I really hope that counsellors do not expect a raise either.*

22. *Budgets are always a challenge. I appreciate you asking the county's residents to partake in this survey. It is very informative to learn how much various services cost and where the tax dollars are spent.*
23. *If you limit or terminate the use of county vehicles used for personal use it would cut fuel costs, this includes bylaw officers. It has been seen in the county that the bylaw officer pulled over a resident while he had his child in the vehicle. Please note that this is also a safety concern for the child in the truck.*
24. *A concern is the aquatic centre. I live on the end of the county and use the programs at the pool. I check on line and phone and am told the program is running only to travel 30 minutes to find out it has been cancelled. The programs I attend is also not running when there is no school. Other counties (Westlock) manage to continue to run programs all year long. I'm sure I don't have to tell you how important it is, especially for seniors to have a consistent program.*
25. *Balance the budget!*
26. *Better control on wages*
27. *Keep taxes to the minimum. We have a hard enough time to make ends meet already*
28. *Why can't dust control last only a few months. What happened to the heavy oil hard topping*
29. *Review the wages in the office and board. Considering the average person income is way lower than the employees, start retirement for elderly staff. To many employees making a top dollar is one of the biggest problems. Start making cuts within the county personally for starters.*
30. *The road straight north of Barrhead - RR 34 is in deplorable condition. I hit a pothole and then needed a wheel alignment and balancing. I emailed Paul Properzi and he chose not to reply to my email - which is poor customer relations. I have included this comment about the road condition the last 2 years in this survey and nothing has been done. The road needs to be ripped up and returned to gravel.*
31. *Perhaps grader operators need some training before going on the job. In winter, you need to put the blade down to make a difference. I guess you are saving on grader blade costs, but job is not effectively done. Roads are very washboarded. The shoulders seem graded better than the road surface. The Bylaw officer goes by & checks the landfill at 10 am when Town staff is working there already, he does not check during the night when all activity is actually taking place. Prime focus of the bylaw officer seems to be to catch speeders on the 80 km roads rather than catching criminals that steal fuel, break equipment windows, steal fire extinguishers, batteries etc. We do not need more bylaw officers we need the one we have to work more effectively and focus on what is important. Do not feel the voices of ratepayers are heard anyway, I attended all of the land use bylaw meetings and the concerns presented were not reflected in the final outcomes of the bylaw. Remain accountable and keep the staff of county employees to a minimum, we do not need to pay salaries for a plethora of "experts" who are doing very little good.*
32. *Services based on needs, not wants and wishes.*
33. *Incentivize outside developments/developers to create jobs and opportunities for more tax revenue. Whether that be credit on land or tax break for x amount of years. Create opportunities for the average family spend money to use facilities that are appealing to families. Barrhead has started to fall into the same situation as Westlock in terms of catering to the retired/semi-retired individuals, that particular group of tax payers don't spend money don't promote growth. Growth and development = greater tax revenue, greater tax revenues allow for more social and infrastructure development!*
34. *Please work on improving highway 769 and 33 south of Barrhead*
35. *Was disappointed in seeing an under used road be completely upgraded. Lost that small country road to now be a high grade road that I never see anyone use. Enjoyed the drive to see wildlife in the past, now I don't care to go there. Had never seen anyone else on that road in all the times we drove it. Thinking it cost a lot of taxpayer dollars for what reason? Other more used roads are in terrible shape.*
36. *With such a supply in gravel the county could approach rate payers to purchase gravel at a rate in which the county could see a profit, and have it graded when the graders are working in the area. That would pay some labour and help all involved. The dust control could be paid 100% by the applicant. The water fill of 12 dollars*

per 1000 litres could be increased if required. There's ways the county could earn more in my opinion

- 37. Please support the public library to help finance the wage cost of our new director. Also support a wage increase to our staff and money towards enhancing and upgrading the library collection. Do not increase the dumping fees at the lagoon. The 120 percent in recent past years was exorbitant and penalized locals who support our community through small business. Clean out the Thunderlake lagoon so it does not have to be closed.*
- 38. Yes, we pay over \$3500.00 in taxes in our rural community but get very little in return. We moved here from Edm and our taxes are the same as Edm but we get a lot less The roads get oiled once a year and we do get snow removal but the roads have large potholes and are either signage or they are in the wrong place! The signage for golf carts in our area is in the wrong places so we can't get our mail or go to the store anymore!! I was told to ignore the golf carts signage by one of your officials yet it carries a \$150 fine if I get caught!! What other signage should we be ignoring?!! The bylaw was pushed through without the knowledge of the entire community and a lot of people are angry!! We had no idea that the county had posted the bylaw on its website!! Why not use the Barq system for this?!! The county needs to give more to the rural areas and move some signage and add some speed limit signage. There are a lot of speeding ATVs and motorbikes in our area. The bylaw was snuck in. Where is the democratic process?!*
- 39. better management of our tax money across the board. more accountability.*
- 40. I would like to see better maintenance on the gravel roads. As well as get rid of that calcium altogether and go back to tar roads like we had in the 80s which are much better.*
- 41. Invest in safety. Safe roads And More funding for our peace officers and. Fire*
- 42. More community policing and tickets, less 5 or 6 chances for repeat offenders. The County actually apply bylaws rather than oh well they are my friends or friends of the councilor and actually take back the community reserve from the friends of councilor Bill Lane. These people have stolen from the Thunderlake community and have never paid taxes or will ever pay taxes for this land. Maybe you might have money from the theft of county lands. Restoration would be nice but... oh can I steal land in the County and get away with it for 50 years oh wait here is a coupon for free French fries. Another survey and the little girls Jodi, Jenny, Betty and the rest of these babes in the office will shred it and tell everyone they are in charge so again another year gone and nothing changes.*
- 43. Focus attention on decreasing wasteful spending, inefficient operators, poor work ethic and regain confidence from the rate payers*
- 44. It is difficult to answer some of these questions without knowing more context. While I appreciate the opportunity to give input I also believe councillors are elected to make these decisions and should be more equipped to do so because of having more information available to them and engaging in deliberations around the council table.*
- 45. You are letting our roads get worse every year! With the larger traffic they need more and constant grading and gravel.*
- 46. More community engagement to prioritize the use of funds.*
- 47. As a land owner living on a gravel road I would like to see gravel roads maintained better during the winter and summer. This winter dealt with heavy snow on the gravel road for 7+ days. I had called into the county twice about it and kept getting told that "we will get to it". Kept having to wait on it, it got to the point where I was about to clear the road on my own.*
- 48. We do not need an additional by-law officer.*
- 49. Evaluate wages of head administration, County manager is grossly overpaid!*
- 50. It seems the county has been following suit like most governments and becoming too too heavy.*
- 51. Spending is never the solution. Many Canadians drown in debt and people in politics do the same which results in high interest payments that are not going towards services we actually need. Keep the government*

small and efficient. And get rid of the corrupt peace officer johnson.

52. *Better summer road maintenance.*
53. *We need one big grocery store where we can buy our groceries at city price like superstore or no filled that way we can invite more people as well as more small business and then county can easily increase tax moreover by doing this it will help local people as well they no need to travel to city for cheap grocery. There are more benifits as well we just need to take steps and we can increase infrastructure as well.*
54. *Hire fewer workers. Reduce fleet of trucks. Leave green spaces alone. Tie grant money to community volunteerism. Turn lesser used paved roads back to gravel roads*
55. *I think the current "elected" officials in the county have no care or concern to what ratepayers want. Our taxes continue to go up and service level goes down and at the same time salaries in county office are exorbitant. When is it time to listen to ratepayers? I feel this administration is an Ol Boys club that is out of touch with current and how to draw in a larger tax base. Were any of these people in office in business or marketing in their career? I would say no judging by what I have seen and heard at meetings. Barrhead could attract a lot more if it thought outside the box instead of turning into a highly overly policed, policied and overtaxed county in Alberta. Makes me shake my head at all the missed opportunity for the county. Instead of drawing people in this county is enacting policies and ideas to send people running.*
56. *Highway 769 needs some serious attention, it is the worst highway in the whole county*
57. *The province has a surplus, push back to support rural as much of their supporting electorate is in fact rural*
58. *I would like to see the amount of money paid to staff who do not reside in Barrhead. Why is tax money being used to pay people who do not contribute to the town or county?*
59. *The county roads are some of the worst in AB. WHY??? I was wondering why dairy barns, massive shops and other farm buildings are not taxed. It also seems the county manager and public works managers are VERY discriminative of some people and roads. They are really Bullies... when they don't get their way.*
60. *Have a look at employee salaries that are way over the mark for level of service they actually provide.*
61. *Would it be impossible to increase taxes on farmland? The tax that is paid on a quarter of farmland is way out of proportion to what a taxpayer pays for their house on a small lot. Being able to increase tax by \$100 per quarter of farmland would help the budget and would be a very small amount compared to what the land is worth. Also, would it be a crazy idea to contract snow removal from the roads in the further areas of the county to the farmers that have large tractors and snow blades already being used for their driveways? If they have good flashing lights is there any good reason that the county would not be able to contract to them for some snow removal?*
62. *Before any increase in taxes are committed, a support an efficiency program to be conducted to ensure that our tax dollars are hard at work, and that we are not wasting money on useless things, red tape, and over staffed operations.*
63. *It's always a delicate balance taxation and services . Economic development like nuclear energy for example*
64. *Raise penalty fees. Bylaws are a joke and not enforced. Land is stolen and the county does nothing*
65. *Yes cut the political waste*
66. *The county seems like fair stewards of ratepayers money. I heard there was no tax rate increase for the past few years, and this is ideal. thanks for putting us ratepayers first.*
67. *Infrastructure is key to the future for this community, mainly meaning road maintenance. Dust control methpds used on the backroads is destructive to vehicles, is an added cost to the county, and a waste of taxpayers dollars for the equipment and time needed to do this. If there is one thing that needs to be cut, it is this.*
68. *I believe that the county spends too much time and money in summer months rebuilding roads that do not necessarily need it. I under stand maintenance but I do think it is excessive. I have also noticed a major increase in weeds in ditches including tansy. It's sad to see the noxious weed getting so out of hand.*

69. *What a difficult task to draw up a budget for the county. From what I've seen, we're in good hands. My councilor is great at taking questions and referring to the right source of information. County office staff are very helpful and competent. Looks like Barrhead county is going in the right direction.*
70. *Submission to County of Barrhead No. 11 – 2026 Budget Consultation. Topic: Budget Balancing Options Without Raising Taxes. In responding to the request to rank options for balancing the County's 2026 budget without increasing taxes, I would like to emphasize a balanced, sustainable approach that protects essential services while recognizing the financial pressures many residents are facing. Preferred Ranking of Budget Balancing Methods: 1. Use Reserve Funds (Option 3) Carefully using reserves for short-term needs is appropriate during times of economic pressure. However, this should be paired with a strategy to replenish reserves over time. 2. Delay Capital Projects (Option 4) Postponing or phasing in non-essential capital projects can ease the immediate financial burden. Priority should still be given to infrastructure that supports safety and essential services. 3. Seek Grants and Intergovernmental Support (Additional Option) Actively pursuing provincial and federal grants or cost-sharing with nearby municipalities can unlock new funding without local tax impact. Grant-writing capacity should be supported internally. 4. Increase Efficiency in Operations (Additional Option) Conducting internal reviews to reduce duplication, digitize services, or streamline processes could yield cost savings without cutting services or staff. 5. Modestly Adjust User Fees (Option 1) While broad tax increases are off the table, selective increases in user fees — especially for optional or premium services — can help balance the budget. Care must be taken to protect access for low-income residents. 6. Reduce Municipal Services (Option 2 – Least Preferred) This should be a last resort. Cutting services can hurt the most vulnerable and erode quality of life. If considered, it should follow meaningful public engagement and impact analysis. Other Suggestions: • Explore public-private partnerships for projects like broadband or recreation. • Consider asset sales only for non-essential or underused municipal properties. • Communicate transparently with residents about how decisions are being made and what trade-offs are involved. 📄 Final Thought: Residents understand that municipalities are facing difficult decisions. What matters most is that choices are made transparently, with fairness, and with long-term sustainability in mind. Thank you for the opportunity to provide input.*
71. *I would not mind raising taxes to maintain service levels or save more for future years. When speaking with friends and family in neighboring countys, we have a comparable or lower tax rate, not to mention smaller administration doing all the work. I'm in favor of a tax increase to help our municipality grow, provide more services, and continue to support community events + initiatives.*
72. *I love to see barrhead county supporting environmental programs and working with local farmers on ecosystem services. Please keep funding these areas!*
73. *100% transparency on all tax / county expenses*
74. *Our road is not maintained within the guidance given, we live north by Vega. I realize we live in a lower traffic area, but we are not even close to seeing a grader as often as you say and snow removal is sometimes non existent. The taxes we pay are out of control compared to the service we get. A tax increase, without auditing if you are hitting the maintenance guidance in all areas would be unacceptable.*
75. *The town and the county should be ONE we are wasting so much money by duplicating MANAGEMENT rolls -- this would SAVE the tax payer MONEY and if the countsell had any balls they would low our taxes with the savings*
76. *It is very hard to give informed answers without the costs involved. This is a very vague questionnaire*
77. *More paving , possibly Hwy 769 , Or Hwy through town of Barrhead hwy 33*
78. *The county needs to be more efficient in its internal spending. I'm tired of hearing "we can't do that, our staff is overworked." Public Works rebuild fewer miles of roads than they did 15 years ago. County employees used to personally seek ways to be more efficient and find ways to cut costs. The county council needs to bring back the work ethic that employees used to have. The pride of working for the county had faded.*
79. *Quit using money in paper advertising. The community guide that is produced with the town and Barrhead Adult Learning is a huge waste of money. Each child in school gets one and so for multiple children families at least 2 or more just get thrown in the garbage. I know of no one that uses these as all information is readily*

available online.

- 80. The one service you should cut completely is the dust control on gravel roads, we don't appreciate the corrosion it causes on our vehicles.*
- 81. Do not put money into feel good community projects. Our taxes are too high already. We only have a house and are afraid to build anything else due to the possibility of our taxes increasing. \$4600 per year is crazy.*
- 82. Fix the entire length of the road going past the county equipment lot.*
- 83. Do your best, that is all you can do.*
- 84. Need to remember that the county is stewards of the ratepayers money, not the controller of all, its the people that created the county from a wilderness not the other way around, really feeling they think they have the right to dictate down, they work for us*
- 85. I feel privileged to live in the County of Barrhead*
- 86. Thank you for seeking input through this survey and providing the open house for resident's feedback. Very good to chat with staff & council & provide comment. Really feeling heard so far, now just follow through!*
- 87. We tend to focus on the negative, but we are lucky to have the County supports that we do. Each time we have called regarding a concern with the road we have been listened to and supported. Even if it is not what we think should happen we always have a listening ear. The only thing is I wish the County manager was more accessible and participating int he County.*
- 88. My grader driver does a really good job. Winter plowing is always top-notch!*
- 89. Cut down on new equipment for public works. I'm sure they don't need new trucks and graders every year. Slow down the replacement schedule or whatever it is.*
- 90. Increasing user fees for dust control, shelterbelt, graders, could help balance budget.*
- 91. Thank you for your smart budgeting & long term planning.*
- 92. We need to focus on economic development.*

TO: COUNCIL**RE: CYBERSECURITY AWARENESS PROCLAMATION**

ISSUE:

October is Cybersecurity Awareness Month in Canada (and internationally) to inform the public of the importance of cybersecurity. Best way to raise awareness is for the County to get involved in the “Get Cyber Safe Campaign” starting with proclaiming October 2025 as Cybersecurity Awareness Month.

BACKGROUND:

- Cybercrime is criminal activity that targets a computer, a computer network, or a networked device for profit or other nefarious reasons. Cyber criminals not only exploit technology vulnerabilities but also exploit people’s behaviours and emotions.
- Canadian Centre for Cyber Security (the Cyber Centre) is the Canadian source for expert advice, guidance and support for cyber security for Canadians:
 - assesses that organized cybercrime will very likely pose a threat to Canada’s national security and economic prosperity over the next 2 years.
 - maintains comprehensive resources for individuals, small and medium businesses, large businesses, and government institutions.
 - spearheads Cybersecurity Awareness Month activities across Canada.
- November 2023 – County internal cybersecurity training program commenced (3-year term) and includes training and simulated phishing test.
- June 18, 2024 – Administration provided Council with a presentation on the County’s internal Cybersecurity Program:
 - County has implemented the following, which is also required by insurance:
 - Multi-factor authentication
 - Staff training
 - Strong backup policies
 - Endpoint detection
- October 2023 & 2024 – Council proclaimed October as Cybersecurity Awareness Month.

ANALYSIS:

- “Get Cyber Safe” is Canada’s national campaign to inform Canadians about the simple steps they can take to help themselves stay safe online.
- “Get Cyber Safe” also applies to County employees as increasing awareness of cybersecurity has the potential to reduce vulnerabilities and the risk of cybercrimes.
- If proclaimed, the proclamation (see attached) will be posted in the County office and on the County website to heighten awareness and increase attention on the importance of cybersecurity.

- Cybersecurity Awareness Theme in Canada for 2025 is **Get cyber safe – for future you.**
- In October, County will participate and share on the County website the resources provided by the Cyber Centre (www.getcybersafe.gc.ca/en/cyber-security-awareness-month).

Emergency Management

- County operates using an all-hazards approach to emergency management as required under ICS.
- Hazard Risk & Vulnerability Assessment identifies Information Technology (IT) Cyber Attacks as a potential hazard that could disrupt municipal IT systems and significantly impair the County's capacity to function.
- Increasing awareness about cybersecurity aligns with the County's Emergency Management Plan under general Emergency Preparedness while also supporting continual improvement of hazard specific response plans and identifying tactics to reduce risk and improve recovery.

STRATEGIC ALIGNMENT:

Council considering support for proclamation to increase awareness on certain issues and topics aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR	4 Governance & Leadership
Outcome	<i>4 Council is transparent & accountable</i>
Goal	4.1 County improves risk management.

ADMINISTRATION RECOMMENDS THAT:

Council proclaim October 2025 as Cybersecurity Awareness Month.



COUNTY OF BARRHEAD NO. 11 PROVINCE OF ALBERTA

PROCLAMATION CYBERSECURITY AWARENESS MONTH OCTOBER 2025

WHEREAS, cybercrime is criminal activity that targets a computer, a computer network, or a networked device for profit or other nefarious reasons; and

WHEREAS, cybercrime not only targets technology vulnerabilities, criminals also exploit people's behaviours and emotions; and

WHEREAS, cybercrime is on the rise in Canada and worldwide; and

WHEREAS, Cybersecurity Awareness Month is an internationally recognized campaign held in October to inform people of the importance of cybersecurity; and

WHEREAS, "Get Cyber Safe" is Canada's national campaign to heighten awareness and increase attention on the importance of cybersecurity by informing Canadians about the simple steps they can take to help themselves stay safe online; and

WHEREAS, the County of Barrhead recognizes the importance of cybersecurity awareness in protecting individuals and businesses from cybercrime; and

WHEREAS, the County of Barrhead also recognizes the importance of increasing awareness of their employees about cybersecurity to reduce their vulnerabilities and risk of cybercrimes; and

THEREFORE, BE IT RESOLVED THAT, the Council of the County of Barrhead No. 11, does hereby proclaim October 2025 as **CYBERSECURITY AWARENESS MONTH** in the County of Barrhead.

Dated this ____ day of _____, 2025

Douglas Drozd, Reeve



REQUEST FOR DECISION

SEPTEMBER 16, 2025



TO: COUNCIL

RE: PROPERTY TAXES – REQUEST TO CANCEL PENALTIES - ROLL # 532313024 & # 541292000

ISSUE:

Administration has received a request from a landowner to cancel the penalties on 2025 property taxes and requires Council to make a decision.

BACKGROUND:

- September 8, 2025 – landowner sent letter to Council requesting penalties be forgiven on 2 properties.

ANALYSIS:

- County of Barrhead follows the taxation process set by the *MGA*.
 - Tax notices were deemed to have been received on May 20, 2025.
- To avoid penalties for 2025 property taxes, payment must have been received by September 2, 2025.
- Information and reason for request to cancel penalty is summarized below, with the original request attached:

Roll #	Penalty Amount	Reason for Request (Letter Attached)	County's Observations
532313024	\$359.89	<ul style="list-style-type: none">• Was distracted during June/summer and did not pay them• Usually pays in June• Money spent on penalties could be used to do things in Barrhead, putting money back into the community.	<ul style="list-style-type: none">• Owned property since 2016.• Payments were received on time, except for 2017.• Annually, payments were made in June (3x), August (5x), October (1x).• 2025 taxes remain unpaid (as at September 11, 2025)
541292000	\$25.53		<ul style="list-style-type: none">• Owned property since 2022.• Payments were made on time, in either June (1x) or August (2x)• 2025 taxes remain unpaid (as at September 11, 2025)
Total	\$385.42		

-

- Administration reviewed the relevant legislation and bylaws and is unable to grant this request to cancel penalties as the County of Barrhead Tax Penalty Bylaw 3-2024 Section 5 states:
 - Any Taxes remaining unpaid after the due date shown on the tax notice are subject to penalties at the rates set out as follows:
 - (a) a penalty of eight percent (8%) be applied to all unpaid current and arrears of taxes on the first day of September; If August 31 falls on a weekend, the penalty shall be levied on the 2nd business day of September.
- As the penalties are applied by Bylaw, a decision of Council is required.
- Council may consider the request based on the circumstances and in accordance with the *MGA s. 347*, Council may cancel, reduce, refund or defer taxes if it considers it equitable to do so.

STRATEGIC ALIGNMENT:

Considering requests from landowners supports the County 2022 – 2026 Strategic Plan as follows:

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

Strategy 4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council considers the request for cancellation of penalties in the amount of \$359.89 in whole or in part on tax roll 532313024 and for \$25.53 in whole or in part on tax roll 541292000.

September 8, 2025

Dear Council,

Our family of 6 is grateful to be residents of the County of Barrhead. We love where we live.

I am writing you to request our penalties be forgiven on our 2025 property tax for our farmland and residential properties.

I usually pay our taxes early—in June every year when I receive them in the mail. This year I got distracted in June and did not pay them that month. Our summer flew by as we enjoyed farming, boating, dirt biking, and swimming in Barrhead County. I was just going through paperwork this morning and realized that I had missed the August 31st due date for our tax payment. The penalties together amount to \$385.42. I am so disappointed in myself as I usually do not miss payments!

I realize everyone is busy and life gets in the way, however, I am hoping these penalties could be forgiven this time. I can't help but think of all the things I could do in Barrhead for \$385.42 to put back into our community that way, while enjoying this community with our four children.

Thank you for your time and consideration,

Haley Wierenga

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Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets

As at August 31, 2025



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						a	b	c = a + b	d	e	f = d - e	d - c	d / c	TBD:Thresholds / Flag for concern:	
Project #	Project Name	Dept	Start Date	Est. Completion Date	Actual Completion Date	Total Prior Years Spending	2025 Spending	Total Project Spending	Approved spending (all years)	GRANT FUNDING / OTHER	NET COST TO RATEPAYER	Total \$ Budget Variance	Total % Spent of Budget	Status / Comments	
CAPITAL PROJECTS															
	Replace Welcome Sign	DEV/ PW	Jul-19	Dec-25		-	-	-	5,760				0%	Updated RFQs are being obtained. Plan to have sign purchased/delivered in 2025. Installation is weather dependent. Budget may need to be increased.	
BF# 74974	Bridge File #74974	PW	2024	15-Oct-25		18,761	219,192	237,953	342,000	256,500	85,500	104,047	70%	Final inspection conducted on Sept 9/25 with no deficiencies found. 10% hold back & post engineering remain.	
BF# 74538	Bridge File #74538	PW	2024	15-Oct-25		18,797	124,584	143,381	402,000	301,500	100,500	258,619	36%	Final inspection conducted on Sept 9/25 with no deficiencies found. 10% hold back & post engineering remain in addition to outstanding invoices.	
BF# 77360	Bridge File #77360	PW	2024	31-Aug-25		33,719	320,492	354,211	467,000	350,250	116,750	112,789	76%	Final inspection conducted on Sept 9/25 with no deficiencies found. 10% hold back & post engineering remain in addition to outstanding invoices.	
BF# 72815	Bridge File #72815	PW	2024	15-Dec-25		-	11,060	11,060	214,000	-	214,000	202,940	5%	Project has been tendered and awarded.	
BF #74972	NEW: Bridge File #74972; approved for STIP funding, project to be completed in 2026	PW	2025	2026			1,069	1,069	540,000	405,000	135,000	538,932	0%	Preliminary engineering underway	
BF #76144	NEW: Bridge File #76144; approved for STIP funding; project to be completed in 2026	PW	2025	2026			6,508	6,508	540,000	405,000	135,000	533,493	1%	Preliminary engineering underway	
24-640	TWP Rd 604A (Bear Lake West) & RR70 - 1.25 miles	PW	Jul-25	2025			386,682	386,682	240,009	240,009	-	(146,673)	161%	Roadwork completed, minor fencing & cleanup remains	
25-741	TWP RD 624A - 2 miles	PW	Sep-25	2025			-	-	435,156	435,156	-	435,156	0%	Agreements in place except for one back slope agreement.	
24-740	Thru 9 & S of SW 9-62-4-W5. TWP RD 622 / RGE RD 43 / TWP RD 622A (2024 - 1.5miles; 2025 - 2 miles for total of 3.5 miles)	PW	Jul-24 (Jun -25)	Aug-25		320,367	146,555	466,922	750,812	750,812		283,890	20%	Completed 1.5 miles in 2024. 2025 Construction started on schedule.	
25-240	TWP RD 583 - 1 mile	PW	May-25	2025	June/Jul 2025		223,713	223,713	192,129			(31,584)	116%	COMPLETE - Construction completed June 10, 2025. Fencing completed in July 2025.	
24-241	West of 6 & 7-58-4-W5; Fencing to complete	PW	2024	2024	Oct - 24 with minor cleanup to do	528,764	14,997	543,761	538,764	428,930	109,834	(4,997)	101%	Fencing 90% complete as ofmid July	
	Salt/sand shed	PW	May-24	Sep-24	Oct - 24 with door left to install	375,987		375,987	400,000		400,000	24,013	94%	Door frame has been squared, installation tentatively set for Sept 18/25; Door frame out of square, contractor to correct and install door. Building construction was complete Oct 2024.	
	Manola Pump House & Reservoir Upgrading	UTL	Apr-25	2025			62,415	62,415	69,350		69,350	6,935	90%	Draft Design Report received from Associated Engineering. Staff to review for recommendations to Council.	
	Lac La Nonne Regional Sanitary Sewer Collection System	UTL	TBD	TBD				-		-	-	-	#DIV/0!	Budget and funding sources TBD. Lac Ste. Anne County lead.	
	ADM Building Renovation	ADM	TBD	2026				-	20,000	-	20,000	20,000	0%	Budget is for small amount of architect work for project planned in Q3 / Q4 and to develop budget.	
CAPITAL PROJECTS						1,296,395	1,517,266	2,813,661	5,156,980	3,573,157	1,385,934	2,337,559			

Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets

As at August 31, 2025



						a	b	c = a + b	d	e	f	g = e - f	d - b	d / b	TBD: Thresholds / Flag for concern:
						Total Prior Years Spending	2025	Total Project Spending	Approved spending 2025	Total Approved Spending (All Years)	GRANT FUNDING / OTHER	NET BUDGETED COST TO RATEPAYER	Total \$ CY Budget Variance	Total % CY Spent of Budget	
Project #	Project Name	Dept	Start Date	Est. Completion Date	Actual Completion Date										Status / Comments
OPERATIONAL PROJECTS															
	Sanitary Pre-Treatment - Town of Barrhead Lagoon	UTL	2022	2023		-	-	-		1,500,000		1,500,000	-	0%	Project contingent on development of sold lots (1&6) by developer.
	Broadband Scoping	DEV	Jul-21	Dec-22		18,000	-	18,000	-	18,000		18,000	-	100%	DRAFT Strategy complete, PD-001 Rural Broadband Policy also reviewed for alignment with Strategy and recent/current initiatives; Working with TANGO, discovery document complete outlining current ISPs, infrastructure and gaps. COB Policy approved. Engaged ISPs. MCSnet partnership approved by Council. Strategy carried forward in Budget as efforts temporarily redirected to implementation.
	Carryforward from 2023: AB Crime Prevention Activities (BARCC)	ADM	Jun-23	Mar-25	Mar-25	18,667	6,156	24,823	8,018	26,685	26,685	-	1,862	93%	COMPLETE - 2 out of 3 workshops held with approx. 60 participants, educational materials produced. Excess grant funds of \$8,018 returned to Province.
	Cybersecurity activities	ADM	2023	ongoing		2,277	2,277	4,554	2,277	6,830	6,830	-	-	67%	Cybersecurity training platform (Knowbe4) contract from Sept 2023 - Dec 2026. Proclamation October 2024 as Cybersecurity Awareness Month to Council Sept 17, 2024. Presentation to Council Jun 18/24; Funded from Riskpro insurance credits
	Lagoon Capacity Review - Manola Lagoon Sounding & Report	UTL	2025	2025			526	526	27,087	27,087			26,561	2%	Site work completed by contractor; waiting for report.
	Development Permitting system - Transition from PD to PLM	PD	Oct-25	Dec-26				-	9,900	9,900			9,900		Mtg to be scheduled with vendor to dev project plan; Planned for Q3 or Q4 of 2025 when new Development Officer has capacity to review and participate in design and implementation of software.
	Rural Living Expo; Council Res #2025-064	EC DEV	Mar-25	May-25	May-25	-	2,042	2,042	2,900	2,900	-	2,900	858	70%	1st Open Skies - Rural Living expo held May 3 in conjunction with County Appreciation Dinner. Expo had 13 exhibitors & 3 presentations. Event provided networking opportunities and an opportunity to engage with public. Consider moving event to March or April in 2026.
	2025 Ec Dev Event	EC DEV	Jun-25	Dec-25		-		-	24,728	24,728	-	24,728	24,728	0%	2025 LIFT Conference is set for Nov 6 with with theme: Growth Driven by Connection. Conference to feature 2 keynote speakers, a panel discussion, service provider showcase & networking. Tickets go on sale Sept. 22. County is partnering with Town of Barrhead, Community Futures YE, Jobs, Economy, Trade & Immigration Dept.
	Misty Ridge Strategic Planning Session	ADM	Jan-25	Apr-25	Apr-25	-	6,568	6,568	7,000	7,000	-	7,000	432	94%	COMPLETE - Strategic Plan
	Misty Ridge Contribution - if conditions met	ADM	Apr-25	Nov-25		-		-	30,000	30,000	-	30,000	30,000	0%	Work continues on capital plan & revision of agreement
OPERATIONAL PROJECTS						38,944	17,569	56,513	111,910	1,653,130	33,515	1,582,628	94,341		



presented to Council on September 16, 2025
(items shaded have changed since last meeting)

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2025 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2025-254	Directed Admin to finalize scheduling with NRCB & ILWG - Stock Talk Initiative in the new year; include ASB members	CAO		Underway
2025-253	Apply for a funding opportunity from FCM's Local Leadership for Climate Adaptation initiative for <i>"Valuing Natural Assets for Climate Resilience in the County of Barrhead"</i>	RD/CAO	Grant application submitted on Sept 9/25	Complete Sep 9/25
2025-251	Approved signing agreements with landowners for road reconstruction project 25-741	PW/CAO	Agreements fully executed	Complete Sep 2/25
2025-239	Approved Property Tax Penalty Exempt List for 436 tax rolls as identified.	CS	System updated	Complete Aug 19/25
2025-238	Approved additional 0.5 mile of shoulder pull cost in Stuber's Cat Service Ltd. contract for \$5,050 with funding coming from 2025 budget.	PW/CS	Payment made to contractor	Complete Aug 20/25
2025-236	Awarded Grazing Lease for S½ of 4-60-4-W5 to B. Koberstein (\$15,250/yr; 2026-06-01 to 2028-10-31)	EA/CAO	Agreement provided to new leaseholder for signature; All applicants notified	Underway
2025-235	Denied request to cancel or reduce fire invoice #IVC000004900 in the amount of \$3,000.	EA/CAO	Letter sent informing of decision	Complete Aug 20/25
2025-234	Authorized rescheduling the Council & Org meeting from Oct 21 to Oct 28, 2025	EA/CAO	Public notice posted	Complete Aug 20/25
2025-229	Authorized the Reeve and Deputy Reeve to sign CAO employment contract.	HR/CAO	Contract signed	Complete Jul 16/25
2025-228	Directed Admin to proceed with prelim geo-technical and develop work plan re partnership project with LSAC.	PW/CAO	LSAC advised on July 25/25	Underway
2025-227	Directed Admin to proceed with additional named insured concern as discussed in-camera.	CS/CAO	Advised ANI of Council direction	Underway
2025-220	Approved Policy AD-008 Tax Recovery Process	EA	Updated in Mfiles	Complete Jul 16/25

2025-218	Rescinded policies 11.10-03, 12.13, 12.16, 12.23, 12.25, 24.04	EA	Updated in Mfiles	Complete Jul 16/25
2025-217	Approved Policy PS-015 CPO - RCMP Encrypted Radio as presented.	EA/CPO	Updated in Mfiles	Complete Jul 16/25
2025-216	Rescinded Policy 62.13 Rural Beautification and Policy 62.03 Agriculture Conservation Award.	EA	Updated in Mfiles	Complete Jul 16/25
2025-215	Approved Policy AG-003 Rural Stewardship & Enrichment as amended	EA/AF/RD	Updated in Mfiles	Complete Jul 16/25
2025-213	Appointed Ms. Layne Mullen as Development Authority Officer with all powers, duties and functions as outlined in LUB 4-2024.	CAO	Appointment made	Complete Jul 15/25
2025-212	Refer member-at-large application back to Library Board for review & recommendation.	EA/CAO	Library director notified	Underway
2025-200	Bring back information on “Intensive Livestock Working Group – Stock Talk Initiative” and how the County could collaborate with them	CAO/RD	RFD to Council Sept 2/25	Complete Sep 2/25
2025-199	Bring back information on historic YRL per capita contributions.	CAO	Provided to Council during August 19, 2025 Council meeting	Complete Aug 19/25
2025-194	Proceed with the acquisition of related vehicle & officer equipment up to \$77,141 to be funded by unrestricted reserves	CPO/CAO	Discussion with vendors	Underway
2025-193	Award the contract to Wolfe Chevrolet for the purchase of a 2025 Chevy Silverado SSV at a cost of \$57,359 excluding GST	CPO/CAO	Patrol unit has been ordered	Underway
2025-192	Approve the additional CPO FTE and direct Administration to include the position in the 2026 Operating budge	CS/CAO	Alignment with budget underway	Underway
2025-191	Approve community grant of \$2,047.50 to Agnes Memorial Mosside United Church	EA/CAO	Letter of approval sent to applicant	Complete Jun 25/25
2025-190	Engage legal counsel to explore options for alternative access to SE 26-59-06-W5	CAO	Legal counsel has been engaged, file review underway	Underway
2025-189	Directed Policy Committee to review Policy 32.04 Road Construction Standards.	PW/CAO	Admin has started the review of Policy 32.04 & associated policies	Underway
2025-188	Denied request to increase standard of undeveloped road allowance S of SE-26-59-6-W5	EA/CAO	Letter sent to landowner with update	Complete Jul 9/25
2025-187	Approve Manola Lagoon Sounding & Assessment Project at a cost of \$27,087 with additional funding coming from current year revenue	PW/CS	Sounding completed, awaiting final report; Manola lagoon sounding is scheduled for August 18, 2025.	Underway

2025-186	Approve signing STIP grant agreement w/GOA for BF 74972 & 76144 for max of \$405,000 each	EA/CAO	Agreements signed; Waiting for updated agreements from GOA	Complete Aug 14/25
2025-185	Award contract contract for BF 74538 & 74974 to Plains Constructors for \$489,200	PW/CAO	Contracts finalized	Complete Jul 8/25
2025-174	Approved 2024 Annual Report	COMM/CAO	posted to website	Complete Jun 4/25
2025-173	Approved 2026 Budget Schedule	CS/CAO	meeting invites sent out	Complete Jun 4/25
2025-172	Cancel property taxes in the amount of \$7,464.70, owed by Government of Alberta	CS	Journal entry completed	Complete Jun 5/25
2025-171 & 219	Direct Policy Committee to review Policy FN-004 Collection of Accounts Receivable	CS/CAO	Updated in Mfiles; Tentative to Council Jul 15/25; Scheduled for Jun 24/25 Policy Com.	Complete Jul 16/25
2025-170	Cancel finance charges for \$693.65 plus any accrued interest for account ALUSC0001.	CS/CAO	Journal entry completed	Complete Jun 5/25
2025-169	Set Dec 3 at 2:00pm for Public Auction and CAO to be auctioneer	CAO		Underway
2025-158	Apply for Roadside Dev Permit; upon receipt sign a Use Agreement with NSC for construction of a community baseball diamond on NE 28-61-3-W5 near Neerlandia Wastewater Lagoon	EA/CAO	Agreement signed; Received RDPT Jul 9/25, making arrangements to sign use agreement; Submitting application for Dev Permit; Inquiry made with GOA	Complete Jul 15/25
2025-157	Awarded contract for BF 72815 to Griffin Contracting Ltd. for \$172,725	PW	Contract finalized; Contractor notified	Complete Jun 24/25
2025-156	Awarded shoulder pull program contract to Stuber's Cat Service Ltd. for \$116,150.00 to complete 11.5 miles of roadway	PW	Contract finalized; Contractor notified	Complete May 26/25
2025-153	Approved updated 2025 Capital Budget	CS/CAO	Complete	Complete May 20/25
2025-152	Adopted Rates & Fees Bylaw 5-2025	EA/CAO	Posted to website	Complete May 23/25
2025-148	Accepted Status Report for 2024 ASB Business Plan	RD	Complete	Complete May 20/25
2025-146-147	Appointment of Weed and Pest Inspectors	AG/CAO	ID cards issued	Complete May 30/25
2025-133-135	Approve signing landowner agreements for construction projects 24-640, 24-740, and 25-240	PW/CAO	Fully executed	Complete May 7/25
2025-130	Approve contract with Marshall Lines 2014 for 2025 County roadway and airport line painting project for a total cost not to exceed \$ 89,711.70.	PW/CAO	Contract finalized; Contractor notified	Complete Jun 11/25

2025-129	Approve contract with Marshall Lines 2014 for 2025 Crack Sealing Program on County roadways and the airport for a total cost of \$107,010.	PW/CAO	Contract finalized; Contractor notified	Complete Jun 11/25
2025-128	Sign agreements BF 74538 land acquisition	PW/CAO	Fully executed	Complete May 7/25
2025-119	Direct Reeve to respond to committee concerns	CAO	Reeve sent email as directed	Complete Apr 15/25
2025-113	Awarded tender for BF 77360 to Plains Constructors for \$348,073 including site occupancy	PW/CAO	Contract Signed; Contractor notified	Complete May 21/25
2025-112	Adopted 2025 Property Tax Bylaw 4-2025	CS/EA	Posted to website	Complete Apr 16/25
2025-107-108	Approved 3-Year Financial Plan & 10-Year Capital Plan	CS/CAO	Posted to website April 22, 2025	Complete Apr 22/25
2025-106	Revised 2025 Capital Budget from \$6,408,757 to \$9,543,169	CS/CAO	Posted Operating Budget, Capital Budget, Budget Presentation and Budget Overview to website April 22, 2025	Complete Apr 22/25
2025-105	Adopt 2025 Operating Budget as presented with operating expenditures & revenue of \$21,124,510	CS/CAO		Complete Apr 22/25
2025-104	Approved agreement with PHSD for County to conduct 2025 elections on behalf of PHSD	RO	Fully executed	Complete Apr 23/25
2025-099	2025 Police Funding Model recalculation, to the EcDev Op Budget and IT Reserve and to bring back adjustments in the 2025 Draft budget - Apr 15	CS/CAO	Adjustments incorporated into 2025 DRAFT Budget for Council consideration	Complete Apr 15/25
2025-094	Agreement for bee hives on County land	EA/CAO	Fully executed; applicant notified of need for all hives to be included in agreement	Complete Apr 10/25
2025-091,152	Bring back Rates & Fees Bylaw to incorporate golf cart permit fees	CPO/CAO	To Council May 20, 2025; Revisions to be brought back with 3rd reading	Complete May 20/25
2025-089-090, 123	Gave first 2 readings to Golf Cart Pilot Project Bylaw and submit to AT for approval	CPO/CAO	May 6 - gave 3rd reading and sent back to AT; AT feedback received; Return to Council May 6; Waiting for AT approval before bringing back for 3rd reading	Complete May 6/25
2025-086, 124-126	1st reading of Community Standards bylaw; bring back in May	CPO/CAO	May 6 - Adopted amended bylaw; Return to Council May 6; Open to public comment	Complete May 6/25
2025-084	Appointment of Fire Guardians	EA/CAO	Fire Chief & Guardians notified & website updated	Complete Apr 3/25
2025-081	Appoint Greilach Lussier LLP as Auditor for 2025-29	CS	Auditor informed of decision	Complete Apr 1/25

2025-080	Approve 2024 audited financial statements(FS) & FIR; post FS to website	CS/COMM	Signed and posted to website	Complete Apr 22/25
2025-070	Submit topic of Challenges with Gravel Pit Provincial Approval & Renewal Process to RMA Mayors & Reeves meeting; CAO to draft statement to be presented by Reeve at the RMA Ministerial Bear Pit session	CAO	Topic presented at RMA Mayors & Reeves's mtg Mar 17/25, and statement made by Reeve at RMA Ministerial Bear Pit session to Minister Schultz Mar 18/25	Complete Mar 18/25
2025-065	Cancel finance charges in amount of \$218.86 for customer RIVER0002.	CS	Cancelled finance charges	Complete Mar 21/25
2025-064	Amend 2025 Operating Budget to include \$2,900 for a Rural Living Expo, event to be Apr 26 or May 3 (admin decides); offered in conjunction with County Appreciation Dinner.	CS/CAO	Amount included in budget	Complete Mar 6/25
2025-057	Uphold Order to Remedy Contravention for file #2024-162-1032 and varied deadline to comply with Order to April 30, 2025.	CPO/CAO	Follow up notification in writing was sent to appellant	Complete Feb 20/25
2025-051	Accepted all yr-end financial reports subject to audit adjustments & yr end finalizations	CS	Prepared for audit	Complete Feb 20/25
2025-049-050	Appoint Assessor & approve 3-year contract	CS/CAO	Contract fully executed; Waiting for signatures	Complete Mar 6/25
2025-047	Approve update to Policy PS-012 CPO Uniform & Equipment Standards	CPO/EA	Policy updated & submitted to Provincial Peace Officer Program	Complete Feb 20/25
2025-046, 167	Approve \$2,500 community grant to Barrhead Golf & Recreation Club	EA/CAO	Final report received; Letter send to recipient and cheque initiated	Complete Feb 25/25
2025-043-045	Appoint ARB Chair, Clerk, and panelists	EA	CRASC notified	Complete Feb 19/25
2025-042	Approved right-of-way agreements for BF 77360	EA/CAO	Agreements signed	Complete Feb 18/25
2025-034	Release 2024 funding to Barrhead Historical Society	CS	Cheque issued	Complete Mar 4/25
2025-033, 093	Approves forwarding Bylaw 9-2024 road closure package to AT in accordance with legislated process for Road Closures.	EA/CAO	AT approved closure & Council approved bylaw; Documents have been submitted electronically for approval	Complete Apr 1/25
2025-032	Approve 2024 reserve transactions as presented in 2024 Reserve Report	CS	Transaction complete	Complete Feb 4/25
2025-029	Approve becoming a municipal member of Northwest of 16 Regional Tourism Association for 2025 at an annual fee of \$1,000	RD/CAO	Admin attended AGM; Application form completed, signing under new Director, vendor being set up in accounting	Complete Mar 24/25

2025-027, 030	Approve additional funding sources for 2024 capital & operational projects	CS	Transactions complete	Complete Feb 4/25
2025-025	Approve marketing sponsorship opportunity request from Western Directives Inc & Nature Alive Adventures Inc in the amount of \$5,000.	EA/CAO	Payment submitted, project confirmed	Complete Feb 11/25
2025-024	Purchase 2025 Ford F-550 crew cab 4x4 truck from Barrhead Ford for \$87,965.00	AG	Truck received & being outfitted with sprayer; Unit has been ordered (4 month delivery)	Complete Jul 2/25
2025-023	Purchase steamer & trailer unit from Pumps & Pressure for a cost of \$44,744.50	PW	Received; Unit has been ordered, estimated delivery May 2025	Complete May 30/25
2025-013	Write-off one outstanding AR account for \$1,965.02 as this account is uncollectable	CS	Journal entry completed	Complete Jan 8/25
2025-011	Cancel existing certificates of title for 2 parcels of lands not sold at Dec 4/24 Public Auction; issue in name of County	Tax Clerk/CAO	Documentation submitted to land titles	Complete Jan 9/25
2025-008-010	Approve COPTER exemptions	CS	Entries made	Complete Jan 9/25
2025-006	Appoint Library member-at-large	EA/CAO	Library director notified	Complete Jan 9/25
2024-504-505	1st reading of Road Closure bylaw; Set public hearing for Feb 4/25 at 1:00 pm	EA/CAO	Feb 4/25 - Public Hearing	Complete Feb 4/25
2024-503	Admin to research details on marketing sponsorship opportunity; bring back report to Feb 4/25 Council meeting.	COMM/CAO	Feb 4/25 - presented to Council for decision	Complete Feb 4/25
2024-502	Received correspondence regarding Fire Invoice #00004415 for information.	EA/CAO	Received for information; Letter not required, rescind motion; Email drafted to landowner regarding decision	Complete
2024-501	Approved lease agreement renewal in SE 16-59-2-W5	EA/CAO	Lease finalized; Mailed to leaseholder for signature	Complete Jan 22/25
2024-457-460	Municipal Election Resolutions	EA/CAO	Website updated	Complete Jan 2/25
2024-449	Bring back options/recommendations on use of sand/salt on County roads in Thunder Lake.	PW/CAO	Draft report submitted to CAO for review; Preliminary discussions with staff	Underway
2024-410; 2025-188-190	Bring back options on use of an undeveloped road allowance to allow access to recreational property at SE 26-59-6-W5.	CAO/PW/ DEV	To Council Jun 17/25, denied request & directed to explore alternative options with legal; Cross departmental review underway	Complete Jun 17/25

2024-398	Directs CAO to move forward with exploring/negotiating options with GOA to become anchor tenant of ADLC.	CAO	Reeve & CAO engaged Minister Infrastructure at RMA, followed up requested by Minister; Mtg rescheduled Feb 25/25; Preliminary contact made with GOA to schedule mtg in new year; Draft Concept Floor Plans complete	Underway
2024-343	Include discussion on the condition of Twp Rd 604 leading to Clear Lake Campground in the 2025 budget workshops.	CS/CAO	Patching, blading, & gravel budgeted in 2025; Further discussion during Nov 27&28 budget workshop; Council reminded of topic on Oct 10/24 budget mtg; will bring back for further discussion once Rural Road Study completed by consultants	Complete Apr 15/25
2024-301	Form an IAC with Town and CAO to work with Town Admin to develop a draft bylaw to establish and define the function of an IAC	CAO	To Council Sep 16/25; Town approved Sep 9/25; Aug 21/25 ICF recommendation on IRC Bylaw; DRAFT Bylaw shared w Town CAO; Apr 30/25 met Sturgeon County to discuss models; Jan 7/25 CAOs met to discuss next steps; Sept 10/24 Town Council accepted recommendation from ICF Committee to establish forum for elected officials to exchange info of mutual interest	Underway
2024-270	Approved purchase of 2025 Caterpillar 150 AWD motor grader from Finning for \$574,500 & trade-in Unit #219, a 2019 Caterpillar 140M3 motor grader, to Finning for \$305,000.	PW/CAO	New grader delivered; Suppliers have been notified	Complete May 22/25
2024-269	Approved purchase of 2025 Caterpillar D2 LGP dozer from Finning for \$277,173 & trade-in Unit #305, a 2019 Caterpillar D4K LGP dozer to Finning for \$95,000	PW/CAO	New dozer delivered; Suppliers have been notified	Complete May 22/25
2024-225	Flag Agriculture, Small Scale Operation for future discussion	CAO		Not started
2024-149, 179	Approved purchase salt/sand storage building incl installation from Coverco Buildings Ltd. for the price of \$395,426.65 excluding GST.	PW	Complete except for door installation; Contractor currently building structure; Pad constructed by COB; Contracts awarded for paving, building; Company notified	Underway
2024-070	Dispose of Unit 542, Unit 533 along with its plow attachments, which are Units 535, 536, and 537, as well as the plow attachments from Unit 543, which are Units 544 and 540.	PW/CS	Sold at auction	Complete Aug 1/25

2024-062	Council approved signing the land exchange agreement and to cancel the portion of Road Plan 2000MC north of NW 2-62-4-W5 containing approximately 0.938 ha (2.32 acres).	EA/DEV	Submitted to Land Titles for Registration; Approval received and sent to surveyor to finalize road plan; Alberta Transportation contacted for permission to close portion of road plan	Underway
2023-296; 2025-158	Negotiate Use Agreement with NSC to construct a ball diamond near Neerlandia Lagoon and bring back to Council for final consideration.	CAO/DEV	Pending Roadside Dev Permit, agreement approved by Council; To Council May 20/25; NSC signed Apr 21/25; to be returned to Council; Resent to NSC March 24/25 ; Agreement shared with NSC; project likely put on hold until 2025; Draft agreement being prepared to support discussions	Complete May 20/25
2023-208	Administration to send a letter of intent to Maykut Farms expressing the County's desire to enter into a lease agreement in 2026 for a portion of the gravel pit located in NE 3-63-4-W5.	PW/CAO	Revisions made & resent to pit owner; Letter of Intent sent to pit owner; Discussion with owner to confirm specifications, letter drafted; Gravel pit owner notified verbally of County's intent	Underway
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA	New minister, revising message	Underway
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Manola project approved, to be incorporated into report upon completion; Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Met with VSU representative to better understand situation/impact; Rough draft prepared	Underway
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2018-029	Service Contract Review	FIN/EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Community Standards Bylaw adopted; 1st rdng to Council Apr 1/25; Admin review Feb 26/25, tentative date for Council is Apr 1/25; Reviewed with Council at Dec 5/24 Committee of Whole; Bylaw is drafted, timeline to be discussed with Council; Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Complete May 6/25

2017-245	Policy for Special Events	CAO/Dev	Discussion with Council at Dec 5/24 Committee of Whole; Reviewing policies from neighbouring municipalities	Underway
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COUNTY OF BARRHEAD NO.11
CASH, INVESTMENTS, & TAXES RECEIVABLE
August 31, 2025

	August YTD 2025	August YTD 2024
CASH:		
On Hand	\$300	\$300
Deposits	1,854,686	1,686,059
Disbursements	73,308	56,211
Savings	7,027,116	7,422,042
Tax Trust	88,185	24,100
Money in Lieu of Reserve	589,297	549,210
CCBF Account	807,902	-
SHORT TERM DEPOSITS:		
31 day Notice	2,297,769	1,023,549
60 day Notice	1,083,043	1,035,748
90 day Notice	6,457,122	5,774,278
Total Cash and Temporary Investments	20,278,729	17,571,497
INVESTMENTS		
Term Deposits	-	2,253,104
Funds Held In Trust	-	1,627,277
Other Investments	22,492	21,283
Total Investments	22,492	3,901,663
TAXES AND GRANTS IN LIEU RECEIVABLE:		
Current	2,297,162	1,796,571
Arrears	471,417	335,568
Forfeited Land	26,066	4,719
	2,794,645	2,136,858
Allowance for Uncollectible Taxes	(145,000)	(100,000)
Total Taxes & Grants in Lieu Receivable	2,649,645	2,036,858
# of Tax Rolls on TIPP	345	325
DEFERRED REVENUE		
MSI	-	543,367
LGFF	(1,172,084)	-
CCBF	807,902	780,890
Others	28,982	66,173
	(335,200)	1,390,430
RESERVES		
Unrestricted	927,510	2,527,487
Current YTD Budget	5,024,660	4,806,786
Operating	1,874,997	1,832,690
Capital	14,496,426	10,838,422
	22,323,593	20,005,386

Payments Issued
For Month ended August 31, 2025

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
ALLA002	All Around Oilfield Services Ltd.	2025-08-13	912098	9,134.01	No
ALLN002	All-North Trucking	2025-08-13	912099	10,022.12	No
BARR051	Barrhead Machine & Welding (20	2025-08-13	912100	129.02	No
BLUE003	Blue Spruce Contracting Ltd.	2025-08-13	912101	1,260.00	No
COMM001	Community Futures Yellowhead I	2025-08-13	912102	5,000.00	No
CORA001	Corange Dairy Ltd.	2025-08-13	912103	467.08	No
FABC001	Fabco Plastics	2025-08-13	912104	556.95	No
FLOW001	Flowpoint Environmental System	2025-08-13	912105	2,915.85	No
FOUN001	Fountain Tire (Barrhead)	2025-08-13	912106	371.23	No
GARL001	Gar-Lyn Trucking Ltd.	2025-08-13	912107	3,119.54	No
GODB001	Godbersen, Dora Janice	2025-08-13	912108	35.08	No
GROS001	Grossenbacher Trucking Ltd.	2025-08-13	912109	9,979.61	No
HOUS001	House Of Print	2025-08-13	912110	929.25	No
JOHN001	John Deere Financial	2025-08-13	912111	169.05	No
MACG001	MacGillivray, Virginia	2025-08-13	912112	240.00	No
MCEW001	McEwen's Fuels and Fertilizers	2025-08-13	912113	845.04	No
MECH001	MechJager Mechanical Ltd.	2025-08-13	912114	968.94	No
MIAZ001	Miazga, Lily E.	2025-08-13	912115	35.08	No
MORR001	Morrow Bros Trucking	2025-08-13	912116	9,354.00	No
PUSC003	Pusch, Bruce C. & Shelly L.	2025-08-13	912117	3,259.00	No
REGI002	Regier, Tye B. & Julieanna L.	2025-08-13	912118	43.57	No
SHEL001	Shelye Trucking Ltd.	2025-08-13	912119	3,513.86	No
STUB001	Stuber's Cat Service Ltd.	2025-08-13	912120	53,025.00	No
SUNN001	Sunny Acre Farms Ltd.	2025-08-13	912121	9,975.47	No
TIMM001	Timmerman, Renita	2025-08-13	912122	30.00	No
TOPG001	Top Gunz Trucking Ltd.	2025-08-13	912123	6,872.39	No
VANE001	Vanell Contracting	2025-08-13	912124	10,623.11	No
VASS001	Vass IT Professional Services Inc.	2025-08-13	912125	5,890.49	No
WASY001	Waslynuik, Blair	2025-08-13	912126	46.58	No
WHIT007	White Gold Genetics Ltd.	2025-08-13	912127	888.00	No
NEER003	Neerlandia Co-op Association	2025-08-14	EFT0000000002989	3,112.92	No
PEMB004	Pembina West Co-op	2025-08-14	EFT0000000002990	78,888.50	No
1737001	1737069 Alberta Ltd.	2025-08-19	EFT0000000002998	3,864.00	No
1823001	1823625 Alberta Ltd.	2025-08-19	EFT0000000002999	112,360.50	No
ACKL001	Acklands Grainger Inc.	2025-08-19	EFT0000000003000	490.23	No
ANHO001	Anhorn, Travis	2025-08-19	EFT0000000003001	175.00	No
BARO001	Baron, Jayleana	2025-08-19	EFT0000000003002	206.99	No
BARR019	Barrhead Electric Ltd.	2025-08-19	EFT0000000003003	120.75	No

Payments Issued
For Month ended August 31, 2025

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
BARR020	Barrhead Ford Sales Inc.	2025-08-19	EFT000000003004	109.31	No
BARR030	Barrhead Public Library	2025-08-19	EFT000000003005	35,262.00	No
BARR040	Barrhead Transit Mix Ltd.	2025-08-19	EFT000000003006	446.25	No
BART001	Bartle & Gibson Co. Ltd.	2025-08-19	EFT000000003007	132.10	No
BRAV001	Brave Nose Septic Service Inc.	2025-08-19	EFT000000003008	52.50	No
BUMP001	Bumper to Bumper Anderson Au	2025-08-19	EFT000000003009	769.21	No
CANO001	Canoe Procurement Group of Ca	2025-08-19	EFT000000003010	17,650.49	No
CERT002	Certified Tracking Solutions	2025-08-19	EFT000000003011	452.34	No
CORE001	CorePoint Solutions Inc.	2025-08-19	EFT000000003012	170.63	No
DENB001	Den Broeder, Jenelle	2025-08-19	EFT000000003013	20.00	No
DROZ001	Drozd, Doug	2025-08-19	EFT000000003014	129.60	No
GOLB002	Golby, Tara	2025-08-19	EFT000000003015	0.80	No
GREAO01	Great West Newspapers LP	2025-08-19	EFT000000003016	954.45	No
GREG001	Gregg Distributors Ltd.	2025-08-19	EFT000000003017	441.71	No
GRIZ001	Grizzly Trail Motors Ltd.	2025-08-19	EFT000000003018	487.63	No
HOME001	Home Farm Repairs Ltd.	2025-08-19	EFT000000003019	19,316.85	No
HUSK002	Husky Energy Marketing Partner:	2025-08-19	EFT000000003020	164,807.50	No
KLEI002	Kleinfeldt, Ronald	2025-08-19	EFT000000003021	142.56	No
LOND001	London Life	2025-08-19	EFT000000003022	250.00	No
LUKE001	Luke's Contract Hauling	2025-08-19	EFT000000003023	9,061.76	No
MCLE001	McLean's Auto Parts LTD.	2025-08-19	EFT000000003024	107.34	No
MPAE001	MPA Engineering Ltd	2025-08-19	EFT000000003025	4,469.85	No
PLAI001	Plains Constructors Canada Ltd	2025-08-19	EFT000000003026	586,337.06	No
PROP003	Properzi, Seth	2025-08-19	EFT000000003027	40.00	No
REDL002	Red Lion Express Inc.	2025-08-19	EFT000000003028	347.50	No
ROAD001	Roadata Services Ltd.	2025-08-19	EFT000000003029	319.20	No
ROCK004	Rocky Mountain Mobile Hearing	2025-08-19	EFT000000003030	3,200.40	No
SCHA001	Schatz, Marvin	2025-08-19	EFT000000003031	148.32	No
SHAZ001	Shazel Cleaning	2025-08-19	EFT000000003032	488.25	No
SMAL001	Small Power Ltd.	2025-08-19	EFT000000003033	552.94	No
SONN002	Sonnenberg, Payton	2025-08-19	EFT000000003034	55.00	No
STEP001	Stephani Motors Ltd.	2025-08-19	EFT000000003035	124.14	No

Payments Issued
For Month ended August 31, 2025

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
TOOL002	Tool Solutions Ltd.	2025-08-19	EFT000000003036	258.99	No
TOWN001	Town of Barrhead	2025-08-19	EFT000000003037	116,240.23	No
WEST007	Western Star Trucks	2025-08-19	EFT000000003038	444.32	No
WOLF002	Wolfe Chevrolet Edmonton	2025-08-19	EFT000000003039	57,750.00	No
XERO100	Xerox Canada Ltd.	2025-08-19	EFT000000003040	29.38	No
YELL001	Yellowhead Regional Library	2025-08-19	EFT000000003041	13,957.87	No
PEMB004	Pembina West Co-op	2025-08-19	EFT000000003042	4,037.80	No
TOWN001	Town of Barrhead	2025-08-20	EFT000000003043	351,431.12	No
AMSC002	AMSC (BMO PCARD)	2025-08-21	EFT000000003045	3,253.54	No
BARR032	Barrhead Regional Water Commi	2025-08-21	EFT000000003046	14,366.89	No
CATA002	Catalis Technologies Canada Ltd.	2025-08-21	EFT000000003047	357.00	No
CERT002	Certified Tracking Solutions	2025-08-21	EFT000000003048	144.59	No
FIVE002	Five Star Engineering Inc.	2025-08-21	EFT000000003049	1,050.00	No
GENT001	Gentry-Burton, Margaret	2025-08-21	EFT000000003050	1,514.54	No
HUIS001	Huisman, Grace	2025-08-21	EFT000000003051	767.40	No
JESP001	Jespersen, Lorrie	2025-08-21	EFT000000003052	193.29	No
MERL001	Merlin Shredding	2025-08-21	EFT000000003053	93.45	No
RMAI001	RMA Insurance	2025-08-21	EFT000000003054	2,612.08	No
SCOT002	Scot-Tel Communications	2025-08-21	EFT000000003055	435.75	No
XERO100	Xerox Canada Ltd.	2025-08-21	EFT000000003056	330.90	No
LOCA001	Local Authorities Pension Plan	2025-08-15	EFT000000002991	3,297.07	No
LOCA001	Local Authorities Pension Plan	2025-08-05	EFT000000002992	51,285.03	No
RECE001	Receiver General For Canada	2025-08-05	EFT000000002993	141,502.30	No
MYHS100	MYHSA	2025-08-18	EFT000000002994	32.26	No
DIRE001	Direct Energy Business	2025-08-04	EFT000000002995	808.67	No
MYHS100	MYHSA	2025-08-08	EFT000000002996	383.39	No
BENE0001	Benefits By Design	2025-08-19	EFT000000002997	21,796.23	No
WORK001	Workers Compensation Board	2025-08-20	EFT000000003044	8,287.50	No
UFAC001	UFA Co-operative Limited	2025-08-25	EFT000000003057	11,254.26	No
MYHS100	MYHSA	2025-08-25	EFT000000003058	220.89	No
XERO100	Xerox Canada Ltd.	2025-08-31	EFT000000003059	361.27	No
GOVE002	Government of Alberta Land Title	2025-08-29	EFT000000003060	55.00	No
TRAN004	TransAlta Energy Marketing	2025-08-29	EFT000000003061	9,203.94	No
BELL001	Bell Canada	2025-08-20	EFT000000003063	698.88	No
MYHS100	MYHSA	2025-08-08	EFT000000167	383.39	Yes
VOIDED Payments				-	383.39
Payments Issued				2,014,221.73	



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Summary of All Units
For the Eight Months Ending August 31, 2025

K3

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
Municipal taxes	\$14,324,236	\$14,319,457	(\$4,779)	(0.03%)	\$13,314,735	\$13,314,139
Local improvement levy	21,885	21,885	-	0.00%	21,885	21,885
Aggregate levy	141,352	75,000	(66,352)	(88.47%)	16,654	112,571
User fees and sale of goods	607,030	980,653	373,623	38.10%	635,918	989,541
Rental income	46,223	85,786	39,563	46.12%	40,367	70,924
Allocation for in-house equip Rental	515,126	835,025	319,899	38.31%	454,331	841,570
Penalties and costs on taxes	28,487	150,000	121,513	81.01%	22,258	153,450
Licenses, permits and fees	78,977	44,500	(34,477)	(77.48%)	38,303	64,507
Returns on investment	338,389	531,333	192,943	36.31%	505,689	781,819
Other governments transfer for operating	658,535	1,213,938	555,402	45.75%	863,675	1,286,343
Other revenue	36,886	1,551,843	1,514,957	97.62%	29,108	51,241
Drawn from unrestricted reserves	1,035,051	1,124,271	89,220	7.94%	85,464	1,672,158
Drawn from operating reserves	129,563	188,319	58,756	31.20%	28,853	44,114
Contribution from capital program	1,991	2,500	509	20.36%	-	-
TOTAL REVENUE	17,963,731	21,124,509	3,160,778	14.96%	16,057,241	19,404,261
EXPENDITURES						
Salaries and benefits	3,295,957	4,986,346	1,690,389	33.90%	3,097,775	4,494,116
Materials, goods, supplies	2,078,369	3,221,902	1,143,533	35.49%	2,004,812	2,888,394
Utilities	76,898	143,110	66,212	46.27%	77,871	133,339
Contracted and general services	1,200,539	2,096,100	895,561	42.73%	1,261,255	1,918,834
Purchases from other governments	173,804	327,400	153,596	46.91%	151,695	246,142
Transfer to other governments	732,593	2,789,810	2,057,217	73.74%	729,890	1,265,984
Transfer to individuals and organizations	27,034	115,911	88,877	76.68%	26,250	95,766
Transfer to local boards and agencies	133,299	176,464	43,165	24.46%	129,859	170,784
Interest on long term debt	53,044	104,820	51,777	49.40%	55,524	109,598
Principal payment for debenture	87,943	177,154	89,210	50.36%	85,464	172,158
Provision for allowances	-	10,000	10,000	100.00%	-	45,000
Bank charges and short term interest	1,066	1,970	904	45.87%	1,101	1,606
Tax cancellations	2,522	18,800	16,278	86.59%	16,561	18,730
Other expenditures	192	30	(162)	(542.58%)	0	9,790
Requisitions	1,629,350	3,356,955	1,727,605	51.46%	1,565,894	3,007,765
Transfer to operating reserves	87,981	91,904	3,923	4.27%	148,501	255,151
Transfer to capital reserves	3,134,770	3,313,705	178,935	5.40%	1,758,798	3,584,376
Transfer to capital program	223,713	192,129	(31,584)	(16.44%)	139,207	142,098
TOTAL EXPENDITURES	12,939,072	21,124,509	8,185,438	38.75%	11,250,455	18,559,631
NET COST / (REVENUE):	(5,024,660)	0	5,024,660	(280707257	(4,806,786)	(844,630)
NET COST - OPERATING FUND	(7,304,519)	(2,282,648)	5,021,871	(220.00%)	(6,738,975)	(3,109,983)
NET COST - RESERVE FUND	2,058,137	2,093,019	34,882	1.67%	1,792,982	2,123,255
NET COST - CAPITAL FUND	221,722	189,629	(32,093)	(16.92%)	139,207	142,098



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
GENERAL GOVERNMENT
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
Municipal taxes	\$14,324,236	\$14,319,457	(\$4,779)	(0.03%)	\$13,314,735	\$13,314,139
Penalties and costs on taxes	28,487	150,000	121,513	81.01%	22,258	153,450
Returns on investment	322,011	412,000	89,989	21.84%	481,303	648,671
Other revenue	8,087	8,117	30	0.37%	-	-
Drawn from unrestricted reserves	1,030,111	1,119,321	89,210	7.97%	85,464	1,672,158
Drawn from operating reserves	115,725	125,725	10,000	7.95%	-	-
TOTAL REVENUE	15,828,657	16,134,620	305,963	1.90%	13,903,760	15,788,418
EXPENDITURES						
Provision for allowances	-	10,000	10,000	100.00%	-	45,000
Tax cancellations	2,522	18,800	16,278	86.59%	16,561	18,730
Other expenditures	192	30	(162)	(542.71%)	-	9,789
Requisitions	1,629,350	3,356,955	1,727,605	51.46%	1,565,894	3,007,765
Transfer to operating reserves	-	-	-	0.00%	85,464	172,158
Transfer to capital reserves	-	-	-	0.00%	-	1,500,000
TOTAL EXPENDITURES	1,632,063	3,385,785	1,753,722	51.80%	1,667,919	4,753,443
NET COST / (REVENUE):	(14,196,594)	(12,748,835)	1,447,758	(11.36%)	(12,235,841)	(11,034,975)
NET COST - OPERATING FUND	(13,050,758)	(11,503,789)	1,546,969	(13.45%)	(12,235,841)	(11,034,975)
NET COST - RESERVE FUND	(1,145,836)	(1,245,046)	(99,210)	7.97%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Municipal
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
Penalties and costs on taxes	\$28,487	\$150,000	\$121,513	81.01%	\$22,258	\$153,450
Returns on investment	322,011	412,000	89,989	21.84%	481,303	648,671
Drawn from unrestricted reserves	1,030,111	1,119,321	89,210	7.97%	85,464	1,672,158
Drawn from operating reserves	115,725	115,725	0	0.00%	-	-
TOTAL REVENUE	1,496,333	1,797,046	300,713	16.73%	589,025	2,474,279
EXPENDITURES						
Transfer to operating reserves	-	-	-	0.00%	85,464	172,158
Transfer to capital reserves	-	-	-	0.00%	-	1,500,000
TOTAL EXPENDITURES	-	-	-	0.00%	85,464	1,672,158
NET COST / (REVENUE):	(1,496,333)	(1,797,046)	(300,713)	16.73%	(503,561)	(802,121)
NET COST - OPERATING FUND	(350,498)	(562,000)	(211,502)	37.63%	(503,561)	(802,121)
NET COST - RESERVE FUND	(1,145,836)	(1,235,046)	(89,210)	7.22%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Tax & Requisitions
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
Municipal taxes	\$14,324,236	\$14,319,457	(\$4,779)	(0.03%)	\$13,314,735	\$13,314,139
Other revenue	8,087	8,117	30	0.37%	-	-
Drawn from operating reserves	-	10,000	10,000	100.00%	-	-
TOTAL REVENUE	14,332,323	14,337,574	5,251	0.04%	13,314,735	13,314,139
EXPENDITURES						
Provision for allowances	-	10,000	10,000	100.00%	-	45,000
Tax cancellations	2,522	18,800	16,278	86.59%	16,561	18,730
Other expenditures	192	30	(162)	(542.71%)	-	9,789
Requisitions	1,629,350	3,356,955	1,727,605	51.46%	1,565,894	3,007,765
TOTAL EXPENDITURES	1,632,063	3,385,785	1,753,722	51.80%	1,582,455	3,081,284
NET COST / (REVENUE):	(12,700,260)	(10,951,789)	1,748,471	(15.97%)	(11,732,280)	(10,232,855)
NET COST - OPERATING FUND	(12,700,260)	(10,941,789)	1,758,471	(16.07%)	(11,732,280)	(10,232,855)
NET COST - RESERVE FUND	-	(10,000)	(10,000)	100.00%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
ADMINISTRATION & LEGISLATIVE
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$16,386	\$48,829	\$32,443	66.44%	\$16,054	\$49,279
Other governments transfer for operating	1	1,150	1,150	99.96%	4,900	33,744
Other revenue	6,272	10,000	3,728	37.28%	12,092	18,762
Drawn from operating reserves	-	15,833	15,833	100.00%	-	-
TOTAL REVENUE	22,659	75,812	53,153	70.11%	33,046	101,785
EXPENDITURES						
Salaries and benefits	885,198	1,373,866	488,668	35.57%	864,495	1,290,941
Materials, goods, supplies	49,256	75,993	26,737	35.18%	50,512	60,121
Utilities	8,857	17,800	8,943	50.24%	8,669	14,277
Contracted and general services	232,517	446,412	213,896	47.91%	240,153	454,690
Bank charges and short term interest	1,066	1,970	904	45.87%	1,101	1,606
Transfer to operating reserves	-	2,304	2,304	100.00%	3,375	4,429
Transfer to capital reserves	146,000	146,000	0	0.00%	70,000	70,000
TOTAL EXPENDITURES	1,322,894	2,064,345	741,452	35.92%	1,238,305	1,896,063
NET COST / (REVENUE):	1,300,235	1,988,533	688,298	34.61%	1,205,259	1,794,278
NET COST - OPERATING FUND	1,154,235	1,856,063	701,828	37.81%	1,131,884	1,719,849
NET COST - RESERVE FUND	146,000	132,470	(13,530)	(10.21%)	73,375	74,429



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Legislative
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
Other revenue	\$4,349	\$5,000	\$651	13.01%	\$5,684	\$7,121
Drawn from operating reserves	-	3,333	3,333	100.00%	-	-
TOTAL REVENUE	4,349	8,333	3,984	47.81%	5,684	7,121
EXPENDITURES						
Salaries and benefits	178,447	310,917	132,470	42.61%	188,278	282,278
Materials, goods, supplies	1,547	4,143	2,597	62.67%	800	2,327
Contracted and general services	13,768	46,406	32,638	70.33%	15,413	28,707
Transfer to operating reserves	-	875	875	100.00%	875	-
TOTAL EXPENDITURES	193,762	362,341	168,580	46.53%	205,365	313,312
NET COST / (REVENUE):	189,412	354,008	164,596	46.49%	199,682	306,191
NET COST - OPERATING FUND	189,412	356,466	167,054	46.86%	198,807	306,191
NET COST - RESERVE FUND	-	(2,458)	(2,458)	100.00%	875	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Administration
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$16,386	\$48,829	\$32,443	66.44%	\$16,054	\$49,279
Other governments transfer for operating	1	-	(1)	0.00%	4,900	33,744
Other revenue	1,923	5,000	3,077	61.55%	6,409	11,641
Drawn from operating reserves	-	2,500	2,500	100.00%	-	-
TOTAL REVENUE	18,309	56,329	38,019	67.50%	27,363	94,664
EXPENDITURES						
Salaries and benefits	706,750	1,055,749	348,999	33.06%	676,217	1,008,663
Materials, goods, supplies	47,709	69,850	22,141	31.70%	49,712	57,794
Utilities	8,857	17,800	8,943	50.24%	8,669	14,277
Contracted and general services	213,969	394,457	180,488	45.76%	224,740	425,982
Bank charges and short term interest	1,066	1,970	904	45.87%	1,101	1,606
Transfer to operating reserves	-	1,429	1,429	100.00%	-	1,929
Transfer to capital reserves	146,000	146,000	0	0.00%	70,000	70,000
TOTAL EXPENDITURES	1,124,352	1,687,254	562,902	33.36%	1,030,440	1,580,251
NET COST / (REVENUE):	1,106,043	1,630,925	524,882	32.18%	1,003,077	1,485,587
NET COST - OPERATING FUND	960,043	1,485,997	525,954	35.39%	933,077	1,413,658
NET COST - RESERVE FUND	146,000	144,929	(1,071)	(0.74%)	70,000	71,929



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Elections & Plebiscites
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	-	\$1,150	\$1,150	100.00%	-	-
Drawn from operating reserves	-	10,000	10,000	100.00%	-	-
TOTAL REVENUE	-	11,150	11,150	100.00%	-	-
EXPENDITURES						
Salaries and benefits	-	7,200	7,200	100.00%	-	-
Materials, goods, supplies	-	2,000	2,000	100.00%	-	-
Contracted and general services	4,780	5,550	770	13.87%	-	-
Transfer to operating reserves	-	-	-	0.00%	2,500	2,500
TOTAL EXPENDITURES	4,780	14,750	9,970	67.59%	2,500	2,500
NET COST / (REVENUE):	4,780	3,600	(1,180)	(32.78%)	2,500	2,500
NET COST - OPERATING FUND	4,780	13,600	8,820	64.85%	-	-
NET COST - RESERVE FUND	-	(10,000)	(10,000)	100.00%	2,500	2,500



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PROTECTIVE SERVICES
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$28,620	\$68,000	\$39,380	57.91%	\$42,085	\$52,151
Licenses, permits and fees	64,242	30,250	(33,992)	(112.37%)	24,153	47,757
Other governments transfer for operating	175,168	180,202	5,034	2.79%	11,197	188,596
Other revenue	6,327	7,946	1,620	20.38%	5,508	5,508
Drawn from operating reserves	2,722	3,500	778	22.22%	5,103	5,292
TOTAL REVENUE	277,078	289,898	12,820	4.42%	88,047	299,303
EXPENDITURES						
Salaries and benefits	109,348	178,366	69,019	38.69%	90,308	138,398
Materials, goods, supplies	26,410	38,929	12,519	32.16%	21,142	32,149
Contracted and general services	26,862	66,861	39,999	59.82%	36,668	45,743
Purchases from other governments	69,720	195,000	125,280	64.25%	77,747	105,872
Transfer to other governments	275,170	733,120	457,950	62.47%	282,357	743,768
Transfer to individuals and organizations	7,500	7,500	-	0.00%	8,250	8,250
Transfer to operating reserves	33,327	34,946	1,620	4.63%	32,508	32,508
Transfer to capital reserves	127,000	127,000	-	0.00%	114,000	151,944
TOTAL EXPENDITURES	675,336	1,381,722	706,386	51.12%	662,980	1,258,632
NET COST / (REVENUE):	398,258	1,091,824	693,566	63.52%	574,933	959,329
NET COST - OPERATING FUND	240,654	933,378	692,724	74.22%	433,528	780,169
NET COST - RESERVE FUND	157,604	158,446	842	0.53%	141,405	179,160



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Police Funding Model
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$90,924	\$365,000	\$274,076	75.09%	\$88,397	\$353,764
Transfer to individuals and organizations	-	-	-	0.00%	750	750
TOTAL EXPENDITURES	90,924	365,000	274,076	75.09%	89,147	354,514
NET COST / (REVENUE):	90,924	365,000	274,076	75.09%	89,147	354,514
NET COST - OPERATING FUND	90,924	365,000	274,076	75.09%	89,147	354,514



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Fire Services
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$28,620	\$68,000	\$39,380	57.91%	\$39,696	\$49,610
Other governments transfer for operating	169,012	169,012	-	0.00%	-	174,406
TOTAL REVENUE	197,632	237,012	39,380	16.62%	39,696	224,016
EXPENDITURES						
Salaries and benefits	(10)	510	520	102.05%	297	448
Materials, goods, supplies	1,405	-	(1,405)	0.00%	-	-
Contracted and general services	-	2,090	2,090	100.00%	29	59
Purchases from other governments	69,720	195,000	125,280	64.25%	77,747	105,872
Transfer to other governments	184,246	368,120	183,874	49.95%	193,960	390,004
Transfer to operating reserves	25,000	25,000	-	0.00%	25,000	25,000
Transfer to capital reserves	97,000	97,000	-	0.00%	97,000	134,944
TOTAL EXPENDITURES	377,361	687,720	310,359	45.13%	394,033	656,326
NET COST / (REVENUE):	179,729	450,708	270,979	60.12%	354,337	432,310
NET COST - OPERATING FUND	57,729	328,708	270,979	82.44%	232,337	272,366
NET COST - RESERVE FUND	122,000	122,000	-	0.00%	122,000	159,944



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Emergency Management
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Salaries and benefits	\$8,261	\$12,644	\$4,383	34.67%	\$4,448	\$11,573
Materials, goods, supplies	223	500	277	55.44%	339	1,022
Contracted and general services	174	1,463	1,289	88.10%	280	366
Transfer to operating reserves	2,000	2,000	-	0.00%	2,000	2,000
TOTAL EXPENDITURES	10,658	16,607	5,949	35.82%	7,067	14,961
NET COST / (REVENUE):	10,658	16,607	5,949	35.82%	7,067	14,961
NET COST - OPERATING FUND	8,658	14,607	5,949	40.73%	5,067	12,961
NET COST - RESERVE FUND	2,000	2,000	-	0.00%	2,000	2,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
By-Law Enforcement
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	\$2,389	\$2,389
Licenses, permits and fees	64,242	30,250	(33,992)	(112.37%)	24,153	47,757
TOTAL REVENUE	64,242	30,250	(33,992)	(112.37%)	26,543	50,146
EXPENDITURES						
Salaries and benefits	77,423	110,334	32,911	29.83%	67,523	95,761
Materials, goods, supplies	16,120	26,357	10,237	38.84%	15,001	23,082
Contracted and general services	14,643	32,443	17,800	54.87%	22,025	22,950
Transfer to capital reserves	30,000	30,000	-	0.00%	17,000	17,000
TOTAL EXPENDITURES	138,186	199,134	60,948	30.61%	121,550	158,793
NET COST / (REVENUE):	73,944	168,884	94,940	56.22%	95,007	108,647
NET COST - OPERATING FUND	43,944	138,884	94,940	68.36%	78,007	91,647
NET COST - RESERVE FUND	30,000	30,000	-	0.00%	17,000	17,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ambulance Services
For the Eight Months Ending August 31, 2025

	<u>August 2025 YTD</u>	<u>2025 Budget</u>	<u>Budget Variance</u>	<u>% Variance</u>	<u>August 2024 YTD</u>	<u>PY (2024)</u>
REVENUE						
EXPENDITURES						
Transfer to individuals and organizations	<u>\$7,500</u>	<u>\$7,500</u>	<u>-</u>	<u>0.00%</u>	<u>\$7,500</u>	<u>\$7,500</u>
TOTAL EXPENDITURES	<u>7,500</u>	<u>7,500</u>	<u>-</u>	<u>0.00%</u>	<u>7,500</u>	<u>7,500</u>
NET COST / (REVENUE):	7,500	7,500	-	0.00%	7,500	7,500
NET COST - OPERATING FUND	7,500	7,500	-	0.00%	7,500	7,500



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Safety Program
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	-	\$152
Other revenue	6,327	7,946	1,620	20.38%	5,508	5,508
Drawn from operating reserves	2,722	3,500	778	22.22%	5,103	5,292
TOTAL REVENUE	9,049	11,446	2,397	20.94%	10,611	10,952
EXPENDITURES						
Salaries and benefits	23,675	54,879	31,204	56.86%	15,999	28,577
Materials, goods, supplies	5,291	11,572	6,281	54.28%	4,799	7,042
Contracted and general services	10,909	17,589	6,680	37.98%	6,005	9,551
Transfer to operating reserves	6,327	7,946	1,620	20.38%	5,508	5,508
TOTAL EXPENDITURES	46,202	91,986	45,784	49.77%	32,311	50,677
NET COST / (REVENUE):	37,153	80,540	43,387	53.87%	21,700	39,726
NET COST - OPERATING FUND	33,548	76,093	42,545	55.91%	21,295	39,509
NET COST - RESERVE FUND	3,604	4,446	842	18.93%	405	216



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Barrhead and Regional Crime Coalition (BARCC)
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	\$6,156	\$11,190	\$5,034	44.99%	\$11,197	\$14,190
TOTAL REVENUE	6,156	11,190	5,034	44.99%	11,197	14,190
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	2,040	2,040
Materials, goods, supplies	3,372	500	(2,872)	(574.41%)	1,004	1,004
Contracted and general services	1,135	13,276	12,141	91.45%	8,328	12,817
TOTAL EXPENDITURES	4,507	13,776	9,269	67.28%	11,372	15,861
NET COST / (REVENUE):	(1,649)	2,586	4,235	163.75%	175	1,671
NET COST - OPERATING FUND	(1,649)	2,586	4,235	163.75%	175	1,671



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
TRANSPORTATION SERVICES
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
Aggregate levy	\$141,352	\$75,000	(\$66,352)	(88.47%)	\$16,654	\$112,571
User fees and sale of goods	203,918	258,000	54,082	20.96%	174,767	258,651
Rental income	9,858	11,395	1,538	13.49%	9,698	11,235
Allocation for in-house equip Rental	515,126	835,025	319,899	38.31%	454,331	841,570
Returns on investment	1,412	18,412	17,000	92.33%	2,790	23,271
Other governments transfer for operating	18,656	559,875	541,219	96.67%	544,216	548,533
Other revenue	4,214	-	(4,214)	0.00%	40	2,969
TOTAL REVENUE	894,536	1,757,707	863,170	49.11%	1,202,496	1,798,801
EXPENDITURES						
Salaries and benefits	1,683,702	2,464,401	780,699	31.68%	1,610,613	2,314,642
Materials, goods, supplies	1,788,192	2,787,315	999,123	35.85%	1,792,709	2,598,784
Utilities	53,466	94,050	40,584	43.15%	53,733	91,545
Contracted and general services	752,901	1,101,229	348,328	31.63%	756,842	1,011,352
Transfer to capital reserves	2,594,668	2,635,071	40,403	1.53%	1,300,268	1,417,056
Transfer to capital program	223,713	192,129	(31,584)	(16.44%)	134,207	134,207
TOTAL EXPENDITURES	7,096,642	9,274,195	2,177,553	23.48%	5,648,370	7,567,585
NET COST / (REVENUE):	6,202,105	7,516,488	1,314,383	17.49%	4,445,875	5,768,785
NET COST - OPERATING FUND	3,383,725	4,689,288	1,305,564	27.84%	3,011,401	4,217,522
NET COST - RESERVE FUND	2,594,668	2,635,071	40,403	1.53%	1,300,268	1,417,056
NET COST - CAPITAL FUND	223,713	192,129	(31,584)	(16.44%)	134,207	134,207



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Public Works
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
Aggregate levy	\$141,352	\$75,000	(\$66,352)	(88.47%)	\$16,654	\$112,571
User fees and sale of goods	203,918	258,000	54,082	20.96%	174,767	258,651
Allocation for in-house equip Rental	515,126	835,025	319,899	38.31%	454,331	841,570
Returns on investment	1,412	18,412	17,000	92.33%	2,790	23,271
Other governments transfer for operating	-	535,000	535,000	100.00%	531,226	531,226
Other revenue	4,214	-	(4,214)	0.00%	40	2,969
TOTAL REVENUE	866,023	1,721,437	855,414	49.69%	1,179,808	1,770,258
EXPENDITURES						
Salaries and benefits	1,682,627	2,461,091	778,464	31.63%	1,609,563	2,312,542
Materials, goods, supplies	1,772,698	2,778,815	1,006,117	36.21%	1,788,138	2,587,745
Utilities	50,834	89,600	38,766	43.27%	50,974	86,784
Contracted and general services	731,761	1,056,344	324,583	30.73%	746,215	983,339
Transfer to capital reserves	2,576,668	2,617,071	40,403	1.54%	1,282,268	1,399,056
Transfer to capital program	223,713	192,129	(31,584)	(16.44%)	134,207	134,207
TOTAL EXPENDITURES	7,038,302	9,195,050	2,156,748	23.46%	5,611,363	7,503,673
NET COST / (REVENUE):	6,172,279	7,473,613	1,301,334	17.41%	4,431,555	5,733,415
NET COST - OPERATING FUND	3,371,898	4,664,413	1,292,515	27.71%	3,015,081	4,200,152
NET COST - RESERVE FUND	2,576,668	2,617,071	40,403	1.54%	1,282,268	1,399,056
NET COST - CAPITAL FUND	223,713	192,129	(31,584)	(16.44%)	134,207	134,207



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Airport Services
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
Rental income	\$9,858	\$11,395	\$1,538	13.49%	\$9,698	\$11,235
Other governments transfer for operating	18,656	24,875	6,219	25.00%	12,990	17,307
TOTAL REVENUE	28,514	36,270	7,756	21.38%	22,688	28,542
EXPENDITURES						
Salaries and benefits	1,075	3,310	2,235	67.52%	1,050	2,100
Materials, goods, supplies	15,493	8,500	(6,993)	(82.27%)	4,571	11,038
Utilities	2,632	4,450	1,818	40.86%	2,759	4,761
Contracted and general services	21,140	44,885	23,745	52.90%	10,627	28,013
Transfer to capital reserves	18,000	18,000	-	0.00%	18,000	18,000
TOTAL EXPENDITURES	58,340	79,145	20,805	26.29%	37,007	63,912
NET COST / (REVENUE):	29,826	42,875	13,049	30.43%	14,320	35,370
NET COST - OPERATING FUND	11,826	24,875	13,049	52.46%	(3,680)	17,370
NET COST - RESERVE FUND	18,000	18,000	-	0.00%	18,000	18,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
UTILITIES AND WASTE MANAGEMENT
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
Local improvement levy	\$21,885	\$21,885	-	0.00%	\$21,885	\$21,885
User fees and sale of goods	308,235	416,074	107,839	25.92%	301,659	428,296
Rental income	24,101	49,131	25,030	50.95%	18,580	34,399
Returns on investment	-	88,038	88,038	100.00%	-	80,532
Other revenue	-	1,500,000	1,500,000	100.00%	-	-
TOTAL REVENUE	354,221	2,075,128	1,720,907	82.93%	342,123	565,113
EXPENDITURES						
Salaries and benefits	69,100	103,719	34,619	33.38%	74,689	106,741
Materials, goods, supplies	10,968	50,051	39,083	78.09%	18,143	41,731
Utilities	14,574	26,260	11,686	44.50%	15,439	25,712
Contracted and general services	82,244	185,191	102,947	55.59%	97,505	141,936
Purchases from other governments	104,084	132,400	28,316	21.39%	73,948	140,270
Transfer to other governments	48,130	1,596,260	1,548,130	96.98%	51,720	76,831
Transfer to operating reserves	5,000	5,000	-	0.00%	5,000	5,000
Transfer to capital reserves	198,885	323,634	124,749	38.55%	198,885	349,348
TOTAL EXPENDITURES	532,986	2,422,515	1,889,529	78.00%	535,328	887,570
NET COST / (REVENUE):	178,765	347,387	168,622	48.54%	193,205	322,457
NET COST - OPERATING FUND	(25,120)	18,753	43,873	233.95%	(10,680)	(31,891)
NET COST - RESERVE FUND	203,885	328,634	124,749	37.96%	203,885	354,348



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Water & Sewer Utility Holders
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
Local improvement levy	\$21,885	\$21,885	-	0.00%	\$21,885	\$21,885
User fees and sale of goods	224,864	317,586	92,722	29.20%	221,195	306,092
Rental income	24,101	49,131	25,030	50.95%	18,580	34,399
Returns on investment	-	63,038	63,038	100.00%	-	46,005
Other revenue	-	1,500,000	1,500,000	100.00%	-	-
TOTAL REVENUE	270,850	1,951,640	1,680,790	86.12%	261,660	408,381
EXPENDITURES						
Salaries and benefits	52,469	72,831	20,362	27.96%	47,208	68,860
Materials, goods, supplies	7,989	29,651	21,662	73.05%	7,866	13,595
Utilities	11,492	19,500	8,008	41.07%	12,075	20,094
Contracted and general services	17,267	64,196	46,929	73.10%	26,978	36,016
Purchases from other governments	96,170	117,352	21,182	18.05%	66,345	126,544
Transfer to other governments	-	1,500,000	1,500,000	100.00%	-	-
Transfer to capital reserves	95,885	156,885	61,000	38.88%	95,885	139,623
TOTAL EXPENDITURES	281,272	1,960,415	1,679,143	85.65%	256,357	404,731
NET COST / (REVENUE):	10,422	8,775	(1,647)	(18.77%)	(5,302)	(3,649)
NET COST - OPERATING FUND	(85,463)	(148,110)	(62,647)	42.30%	(101,188)	(143,273)
NET COST - RESERVE FUND	95,885	156,885	61,000	38.88%	95,885	139,623



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Truck Fill
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$24,871	\$37,488	\$12,617	33.66%	\$22,971	\$35,141
TOTAL REVENUE	24,871	37,488	12,617	33.66%	22,971	35,141
EXPENDITURES						
Salaries and benefits	858	1,332	475	35.62%	790	1,146
Materials, goods, supplies	462	1,000	538	53.80%	-	1,593
Utilities	1,128	1,700	572	33.66%	1,186	1,970
Contracted and general services	455	613	158	25.81%	394	545
Purchases from other governments	7,914	12,048	4,134	34.31%	7,603	10,726
Transfer to capital reserves	-	20,795	20,795	100.00%	-	19,162
TOTAL EXPENDITURES	10,816	37,488	26,672	71.15%	9,972	35,141
NET COST / (REVENUE):	(14,055)	0	14,055	493154485	(12,999)	-
NET COST - OPERATING FUND	(14,055)	(20,795)	(6,740)	32.41%	(12,999)	(19,162)
NET COST - RESERVE FUND	-	20,795	20,795	100.00%	-	19,162



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Lagoons
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$58,500	\$61,000	\$2,500	4.10%	\$57,493	\$87,063
TOTAL REVENUE	58,500	61,000	2,500	4.10%	57,493	87,063
EXPENDITURES						
Salaries and benefits	4,960	9,606	4,645	48.36%	9,984	12,224
Materials, goods, supplies	-	1,200	1,200	100.00%	2,498	2,615
Utilities	1,955	5,060	3,105	61.37%	2,178	3,648
Contracted and general services	672	24,180	23,508	97.22%	7,632	12,541
Purchases from other governments	-	3,000	3,000	100.00%	-	3,000
Transfer to capital reserves	-	17,954	17,954	100.00%	-	53,035
TOTAL EXPENDITURES	7,588	61,000	53,412	87.56%	22,291	87,063
NET COST / (REVENUE):	(50,912)	0	50,912	394669544	(35,202)	-
NET COST - OPERATING FUND	(50,912)	(17,954)	32,958	(183.57%)	(35,202)	(53,035)
NET COST - RESERVE FUND	-	17,954	17,954	100.00%	-	53,035



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Utility Services
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Materials, goods, supplies	-	-	-	0.00%	\$1,515	\$8,434
Contracted and general services	-	-	-	0.00%	9,986	10,767
Transfer to capital reserves	50,000	50,000	-	0.00%	50,000	50,000
TOTAL EXPENDITURES	50,000	50,000	-	0.00%	61,501	69,201
NET COST / (REVENUE):	50,000	50,000	-	0.00%	61,501	69,201
NET COST - OPERATING FUND	-	-	-	0.00%	11,501	19,201
NET COST - RESERVE FUND	50,000	50,000	-	0.00%	50,000	50,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Waste Management
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
Returns on investment	-	\$25,000	\$25,000	100.00%	-	\$34,528
TOTAL REVENUE	-	25,000	25,000	100.00%	-	34,528
EXPENDITURES						
Salaries and benefits	10,814	19,950	9,136	45.80%	16,707	24,512
Materials, goods, supplies	2,516	18,200	15,684	86.17%	6,265	15,495
Contracted and general services	63,850	96,202	32,352	33.63%	52,516	82,068
Transfer to other governments	48,130	96,260	48,130	50.00%	51,720	76,831
Transfer to operating reserves	5,000	5,000	-	0.00%	5,000	5,000
Transfer to capital reserves	53,000	78,000	25,000	32.05%	53,000	87,528
TOTAL EXPENDITURES	183,310	313,612	130,302	41.55%	185,207	291,433
NET COST / (REVENUE):	183,310	288,612	105,302	36.49%	185,207	256,906
NET COST - OPERATING FUND	125,310	205,612	80,302	39.06%	127,207	164,378
NET COST - RESERVE FUND	58,000	83,000	25,000	30.12%	58,000	92,528



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
COMMUNITY SUPPORT SERVICES
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$57,862	\$77,149	\$19,287	25.00%	\$57,862	\$77,149
TOTAL EXPENDITURES	57,862	77,149	19,287	25.00%	57,862	77,149
NET COST / (REVENUE):	57,862	77,149	19,287	25.00%	57,862	77,149
NET COST - OPERATING FUND	57,862	77,149	19,287	25.00%	57,862	77,149



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Family and Community Support Services (FCSS)
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$57,862	\$77,149	\$19,287	25.00%	\$57,862	\$77,149
TOTAL EXPENDITURES	<u>57,862</u>	<u>77,149</u>	<u>19,287</u>	<u>25.00%</u>	<u>57,862</u>	<u>77,149</u>
NET COST / (REVENUE):	57,862	77,149	19,287	25.00%	57,862	77,149
NET COST - OPERATING FUND	57,862	77,149	19,287	25.00%	57,862	77,149



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PLANNING & DEVELOPMENT
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
Rental income	\$12,265	\$17,260	\$4,995	28.94%	\$12,090	\$17,290
Licenses, permits and fees	14,735	14,250	(485)	(3.40%)	14,150	16,750
Returns on investment	12,084	10,000	(2,084)	(20.84%)	18,517	26,264
Other governments transfer for operating	5,000	-	(5,000)	0.00%	44,115	44,115
Other revenue	10,423	21,000	10,577	50.37%	8,071	18,603
TOTAL REVENUE	<u>54,507</u>	<u>62,510</u>	<u>8,003</u>	<u>12.80%</u>	<u>96,942</u>	<u>123,022</u>
EXPENDITURES						
Salaries and benefits	154,073	292,811	138,738	47.38%	157,455	229,908
Materials, goods, supplies	40,116	38,093	(2,023)	(5.31%)	1,547	35,370
Contracted and general services	43,300	117,021	73,722	63.00%	47,061	103,929
Transfer to individuals and organizations	-	-	-	0.00%	1,000	1,000
Transfer to operating reserves	10,000	10,000	-	0.00%	10,000	10,000
Transfer to capital reserves	18,217	30,000	11,783	39.28%	25,645	43,674
TOTAL EXPENDITURES	<u>265,706</u>	<u>487,926</u>	<u>222,220</u>	<u>45.54%</u>	<u>242,708</u>	<u>423,881</u>
NET COST / (REVENUE):	211,199	425,416	214,217	50.35%	145,765	300,859
NET COST - OPERATING FUND	182,982	385,416	202,434	52.52%	110,121	247,185
NET COST - RESERVE FUND	28,217	40,000	11,783	29.46%	35,645	53,674



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land Use Planning & Dev
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
Licenses, permits and fees	\$14,735	\$14,250	(\$485)	(3.40%)	\$14,150	\$16,750
Returns on investment	12,084	10,000	(2,084)	(20.84%)	18,517	26,264
Other revenue	10,423	21,000	10,577	50.37%	8,071	18,603
TOTAL REVENUE	37,242	45,250	8,008	17.70%	40,737	61,617
EXPENDITURES						
Salaries and benefits	86,328	163,518	77,190	47.21%	94,373	137,450
Materials, goods, supplies	39,208	37,093	(2,115)	(5.70%)	1,157	29,740
Contracted and general services	21,197	58,437	37,240	63.73%	29,930	45,272
Transfer to operating reserves	10,000	10,000	-	0.00%	10,000	10,000
Transfer to capital reserves	18,217	30,000	11,783	39.28%	25,645	43,674
TOTAL EXPENDITURES	174,950	299,048	124,098	41.50%	161,105	266,137
NET COST / (REVENUE):	137,708	253,798	116,090	45.74%	120,367	204,520
NET COST - OPERATING FUND	109,491	213,798	104,307	48.79%	84,723	150,845
NET COST - RESERVE FUND	28,217	40,000	11,783	29.46%	35,645	53,674



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Economic Development
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	\$5,000	-	(\$5,000)	0.00%	\$44,115	\$44,115
TOTAL REVENUE	5,000	-	(5,000)	0.00%	44,115	44,115
EXPENDITURES						
Salaries and benefits	67,746	129,293	61,548	47.60%	63,082	92,459
Materials, goods, supplies	909	1,000	91	9.15%	390	5,630
Contracted and general services	21,819	58,301	36,482	62.58%	16,849	58,373
Transfer to individuals and organizations	-	-	-	0.00%	1,000	1,000
TOTAL EXPENDITURES	90,473	188,595	98,122	52.03%	81,320	157,462
NET COST / (REVENUE):	85,473	188,595	103,122	54.68%	37,205	113,346
NET COST - OPERATING FUND	85,473	188,595	103,122	54.68%	37,205	113,346



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Subdivision & Land Development
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Contracted and general services	\$283	\$283	\$0	0.01%	\$283	\$283
TOTAL EXPENDITURES	283	283	0	0.01%	283	283
NET COST / (REVENUE):	283	283	0	0.01%	283	283
NET COST - OPERATING FUND	283	283	0	0.01%	283	283



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land, Housing & Building Rentals
For the Eight Months Ending August 31, 2025

	<u>August 2025 YTD</u>	<u>2025 Budget</u>	<u>Budget Variance</u>	<u>% Variance</u>	<u>August 2024 YTD</u>	<u>PY (2024)</u>
REVENUE						
Rental income	<u>\$12,265</u>	<u>\$17,260</u>	<u>\$4,995</u>	<u>28.94%</u>	<u>\$12,090</u>	<u>\$17,290</u>
TOTAL REVENUE	<u>12,265</u>	<u>17,260</u>	<u>4,995</u>	<u>28.94%</u>	<u>12,090</u>	<u>17,290</u>
EXPENDITURES	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET COST / (REVENUE):	(12,265)	(17,260)	(4,995)	28.94%	(12,090)	(17,290)
NET COST - OPERATING FUND	(12,265)	(17,260)	(4,995)	28.94%	(12,090)	(17,290)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
AGRICULTURAL SERVICES
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$42,862	\$179,750	\$136,888	76.15%	\$93,187	\$189,549
Rental income	-	8,000	8,000	100.00%	-	8,000
Other governments transfer for operating	283,247	296,247	13,000	4.39%	259,247	300,284
Other revenue	596	1,000	404	40.40%	-	2,002
Drawn from operating reserves	-	21,261	21,261	100.00%	-	12,572
Contribution from capital program	1,991	2,500	509	20.36%	-	-
TOTAL REVENUE	328,696	508,758	180,062	35.39%	352,434	512,408
EXPENDITURES						
Salaries and benefits	382,655	555,182	172,527	31.08%	281,619	391,389
Materials, goods, supplies	160,729	219,021	58,292	26.61%	116,283	113,188
Utilities	-	5,000	5,000	100.00%	30	1,805
Contracted and general services	45,818	150,518	104,700	69.56%	56,725	129,869
Transfer to other governments	-	2,500	2,500	100.00%	-	3,222
Transfer to individuals and organizations	3,383	59,261	55,878	94.29%	2,713	51,268
Transfer to operating reserves	-	-	-	0.00%	-	18,901
Transfer to capital reserves	50,000	52,000	2,000	3.85%	50,000	52,353
TOTAL EXPENDITURES	642,585	1,043,482	400,897	38.42%	507,370	761,996
NET COST / (REVENUE):	313,890	534,724	220,835	41.30%	154,937	249,589
 NET COST - OPERATING FUND	 265,881	 506,485	 240,605	 47.50%	 104,937	 190,906
NET COST - RESERVE FUND	50,000	30,739	(19,261)	(62.66%)	50,000	58,683
NET COST - CAPITAL FUND	(1,991)	(2,500)	(509)	20.36%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ag Services
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$19,592	\$29,750	\$10,158	34.14%	\$27,455	\$35,072
Rental income	-	8,000	8,000	100.00%	-	8,000
Other governments transfer for operating	168,247	169,247	1,000	0.59%	167,247	169,214
Other revenue	596	1,000	404	40.40%	-	2,002
Drawn from operating reserves	-	-	-	0.00%	-	36
TOTAL REVENUE	188,435	207,997	19,562	9.40%	194,702	214,324
EXPENDITURES						
Salaries and benefits	271,186	425,823	154,637	36.31%	190,663	262,128
Materials, goods, supplies	134,437	167,489	33,052	19.73%	79,962	75,852
Utilities	-	5,000	5,000	100.00%	30	1,805
Contracted and general services	37,913	92,622	54,709	59.07%	52,734	80,536
Transfer to other governments	-	2,500	2,500	100.00%	-	3,222
Transfer to individuals and organizations	-	13,000	13,000	100.00%	864	11,864
Transfer to capital reserves	50,000	50,000	-	0.00%	50,000	50,000
TOTAL EXPENDITURES	493,537	756,434	262,898	34.75%	374,253	485,407
NET COST / (REVENUE):	305,102	548,437	243,336	44.37%	179,552	271,083
NET COST - OPERATING FUND	255,102	498,437	243,336	48.82%	129,552	221,119
NET COST - RESERVE FUND	50,000	50,000	-	0.00%	50,000	49,964



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Alus (ALUS)
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$23,270	\$150,000	\$126,730	84.49%	\$65,732	\$154,477
Other governments transfer for operating	115,000	127,000	12,000	9.45%	92,000	131,070
Drawn from operating reserves	-	21,261	21,261	100.00%	-	12,536
Contribution from capital program	1,991	2,500	509	20.36%	-	-
TOTAL REVENUE	140,261	300,761	160,500	53.36%	157,732	298,084
EXPENDITURES						
Salaries and benefits	111,469	129,359	17,890	13.83%	90,956	129,261
Materials, goods, supplies	26,292	51,532	25,240	48.98%	36,322	37,336
Contracted and general services	7,905	57,896	49,991	86.35%	3,991	49,333
Transfer to individuals and organizations	3,383	46,261	42,878	92.69%	1,849	39,404
Transfer to operating reserves	-	-	-	0.00%	-	18,901
Transfer to capital reserves	-	2,000	2,000	100.00%	-	2,353
TOTAL EXPENDITURES	149,049	287,048	137,999	48.08%	133,117	276,589
NET COST / (REVENUE):	8,788	(13,713)	(22,501)	164.09%	(24,615)	(21,495)
NET COST - OPERATING FUND	10,779	8,048	(2,731)	(33.94%)	(24,615)	(30,213)
NET COST - RESERVE FUND	-	(19,261)	(19,261)	100.00%	-	8,719
NET COST - CAPITAL FUND	(1,991)	(2,500)	(509)	20.36%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
RECREATION & CULTURE
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$7,009	\$10,000	\$2,991	29.91%	\$8,166	\$11,614
Returns on investment	2,883	2,883	-	0.00%	3,080	3,080
Other governments transfer for operating	176,464	176,464	-	0.00%	-	171,070
Other revenue	967	3,780	2,813	74.42%	3,397	3,397
Drawn from unrestricted reserves	4,940	4,950	10	0.20%	-	-
Drawn from operating reserves	11,116	22,000	10,884	49.47%	23,750	26,250
TOTAL REVENUE	203,378	220,077	16,699	7.59%	38,393	215,412
EXPENDITURES						
Salaries and benefits	11,880	18,000	6,120	34.00%	18,598	22,097
Materials, goods, supplies	2,699	12,500	9,801	78.41%	4,476	7,051
Contracted and general services	16,897	28,867	11,970	41.46%	26,302	31,315
Transfer to other governments	351,431	380,781	29,350	7.71%	337,951	365,015
Transfer to individuals and organizations	16,151	49,150	33,000	67.14%	14,287	35,248
Transfer to local boards and agencies	133,299	176,464	43,165	24.46%	129,859	170,784
Interest on long term debt	53,044	104,820	51,777	49.40%	55,524	109,598
Principal payment for debenture	87,943	177,154	89,210	50.36%	85,464	172,158
Transfer to operating reserves	39,654	39,654	-	0.00%	12,154	12,154
Transfer to capital program	-	-	-	0.00%	5,000	7,892
TOTAL EXPENDITURES	712,998	987,390	274,392	27.79%	689,613	933,312
NET COST / (REVENUE):	509,620	767,313	257,693	33.58%	651,220	717,900
NET COST - OPERATING FUND	486,021	754,609	268,588	35.59%	657,816	724,104
NET COST - RESERVE FUND	23,598	12,704	(10,894)	(85.75%)	(11,596)	(14,096)
NET COST - CAPITAL FUND	-	-	-	0.00%	5,000	7,892



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Recreation
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$7,009	\$10,000	\$2,991	29.91%	\$8,166	\$11,614
Returns on investment	2,883	2,883	-	0.00%	3,080	3,080
Other revenue	967	3,780	2,813	74.42%	3,397	3,397
Drawn from operating reserves	9,068	7,000	(2,068)	(29.55%)	2,500	2,500
TOTAL REVENUE	19,927	23,663	3,736	15.79%	17,143	20,592
EXPENDITURES						
Salaries and benefits	11,880	18,000	6,120	34.00%	18,598	22,097
Materials, goods, supplies	2,699	12,500	9,801	78.41%	4,476	7,051
Contracted and general services	16,897	28,867	11,970	41.46%	11,902	16,915
Transfer to other governments	351,431	376,431	25,000	6.64%	337,951	362,951
Transfer to individuals and organizations	2,500	12,000	9,500	79.17%	-	15,961
Interest on long term debt	53,044	104,820	51,777	49.40%	55,524	109,598
Principal payment for debenture	87,943	177,154	89,210	50.36%	85,464	172,158
Transfer to operating reserves	39,654	39,654	-	0.00%	12,154	12,154
Transfer to capital program	-	-	-	0.00%	5,000	7,892
TOTAL EXPENDITURES	566,049	769,426	203,378	26.43%	531,067	726,777
NET COST / (REVENUE):	546,122	745,763	199,641	26.77%	513,924	706,185
NET COST - OPERATING FUND	515,536	713,109	197,573	27.71%	499,270	688,639
NET COST - RESERVE FUND	30,586	32,654	2,068	6.33%	9,654	9,654
NET COST - CAPITAL FUND	-	-	-	0.00%	5,000	7,892



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Culture
For the Eight Months Ending August 31, 2025

	August 2025 YTD	2025 Budget	Budget Variance	% Variance	August 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	\$176,464	\$176,464	-	0.00%	-	\$171,070
Drawn from unrestricted reserves	4,940	4,950	10	0.20%	-	-
Drawn from operating reserves	2,048	15,000	12,953	86.35%	21,250	23,750
TOTAL REVENUE	183,451	196,414	12,963	6.60%	21,250	194,820
EXPENDITURES						
Contracted and general services	-	-	-	0.00%	14,400	14,400
Transfer to other governments	-	4,350	4,350	100.00%	-	2,064
Transfer to individuals and organizations	13,651	37,150	23,500	63.26%	14,287	19,287
Transfer to local boards and agencies	133,299	176,464	43,165	24.46%	129,859	170,784
TOTAL EXPENDITURES	146,949	217,964	71,014	32.58%	158,546	206,535
NET COST / (REVENUE):	(36,502)	21,550	58,052	269.38%	137,296	11,715
NET COST - OPERATING FUND	(29,514)	41,500	71,014	171.12%	158,546	35,465
NET COST - RESERVE FUND	(6,988)	(19,950)	(12,963)	64.97%	(21,250)	(23,750)

County of Barrhead
August 2025 YTD Capital Report

K4

	Admin & General	Emerg. Mgmt	Enforce.	Fire & ERC	Public Works	Airport	Waste Mgmt	Utilities	Planning & Dev.	Subdiv & Land Dev.	Ag Services	Rec & Culture	August 2025 YTD	2025 BUDGET
1 CAPITAL APPLIED														
2 Land & Land Improvements					-		-		5,085				5,085	30,760
3 Buildings	-			-	-								-	55,463
4 Machinery & Equipment	6,399		10,164		922,100		-	62,415			75,557		1,076,636	1,141,104
5 Engineered Structures														
6 Sidewalks													-	
7 Road Construction					771,946								771,946	1,308,050
8 Paving & Overlays					-									
9 Bridges					682,904								682,904	1,353,723
10 Neerlandia Lagoon														
11 Vehicles			55,000	-	371,812						88,215		515,027	909,899
Subtotal: Capital Assets														
13 Purchased/Constructed	6,399	-	65,164	-	2,748,762	-	-	62,415	5,085		163,772	-	3,051,598	4,798,999
14 Transfer to Individuals													-	-
15 Transfer to Local Governments													-	-
16 Transfer to Operating	-		-	-	-	-	-	-	-	-	1,991	-	1,991	1,502,500
17 Transfer to Capital Reserves	146,000		30,000	97,000	2,576,668	18,000	53,000	145,885	18,217	-	50,000	-	3,134,770	3,313,705
18 TOTAL CAPITAL APPLIED	152,399	-	95,164	97,000	5,325,430	18,000	53,000	208,300	23,302	-	215,763	-	6,188,359	
19 BUDGETED CAPITAL APPLIED:	206,436		568,450		6,632,334	18,000	115,500	314,984	30,000	-	227,000	-	8,112,704	9,615,204
20														
21 CAPITAL ACQUIRED														
22 Sale of Land													-	-
23 Sale of Buildings													-	-
24 Sale of Machinery & Equipment					416,954		-						416,954	405,000
25 Sale of Vehicles								-			-		-	46,000
26 Contributions from Individuals - TCA									5,085				5,085	-
27 Contributions from Individuals - Reserves													-	-
28 Insurance Proceeds													-	-
29 Federal Grants					-								-	-
30 Provincial Grants Capital-Bridges					498,201								498,201	850,292
31 Provincial Grants Capital-LGFF					538,918								538,918	1,108,421
32 Local Governments Contributions													-	-
33 Contributions from Operating					223,713								223,713	192,129
34 Contributions from Operating to Capital Reserves	146,000	-	30,000	97,000	2,576,668	18,000	53,000	145,885	18,217	-	50,000	-	3,134,770	3,313,705
35 Contributions from Reserves to Operating	-	-	-	-	-	-	-	-	-	-	1,991	-	1,991	1,502,500
36 Contributions from Reserves for Capital	6,399		65,164	-	1,070,976	-	-	62,415	-	-	163,772	-	1,368,727	2,197,157
37 TOTAL CAPITAL ACQUIRED	152,399	-	95,164	97,000	5,325,430	18,000	53,000	208,300	23,302	-	215,763	-	6,188,359	
38 BUDGETED CAPITAL ACQUIRED:	206,436	-	568,450	-	6,632,334	18,000	115,500	314,984	30,000	-	227,000	-	8,112,704	9,615,204

County of Barrhead
August 2025 YTD Capital Report

CF - denotes carry forward

	EXPENDITURE YTD August 2025	FUNDING SOURCE						2025 BUDGET
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
ADMINISTRATION								
Renovations - architect only (CF)								20,000
Telephone System (CF)								15,000
Servers, IT Infrastructure (Year 1 of 3)	6,399		6,399					25,436
	6,399	-	6,399	-	-	-	-	60,436
FIRE								
2025 Rosenbauer Commercial Crew Cab Rear Mount Pumper (50%)								425,000
OnSite Training Facility (50%) (CF)								5,950
	-	-	-	-	-	-	-	430,950
ENFORCEMENT								
Portable Truck Scales	6,000		6,000					6,000
LIDAR Equipment	4,164		4,164					4,500
2nd enforcement vehicle 2025 Chev Silverado - Council resolution 2025-193	55,000		55,000					
Vehicle & officer equipment up to \$77,141, funded by unrestricted reserves - Council resolution 2025-194								
	65,164	-	65,164	-	-	-	-	10,500

County of Barrhead
August 2025 YTD Capital Report

CF - denotes carry forward

		EXPENDITURE YTD August 2025	FUNDING SOURCE						2025 BUDGET
			GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
CF - denotes carry forward									
TRANSPORTATION	# miles								
Bridges									
BF 74974 (STIP 75%/reserves 25%)		219,192		54,798		164,394			323,239
BF 74538 (STIP 75%/reserves 25%)		124,584		31,146		93,438			383,203
BF 77360 (STIP 75%/reserves 25%)		320,492		80,123		240,369			433,281
BF 72815 Reserves 100%		11,060		11,060					214,000
BF 74972 (STIP 75%/reserves 25%) NEW		1,069		267		801			
BF 76144 (STIP 75%/reserves 25%) NEW		6,508		1,627		4,881			
Road Construction									
24-640 Twp Rd 604A (Bear Lake West)	1.25	386,682				386,682			240,009
25-741 Twp Rd 624A	2	-				-			435,156
24-740 Twp Rd 622/RR 43/Twp Rd 622A	2	146,554				146,554			430,756
25-240 Twp Rd 583	1	223,713	223,713						192,129
24-241; Fencing		14,997		14,997					10,000
Equipment									
2025 Grader 150AWD - Council Res #2024-270		574,500		269,500			305,000		574,500
2025 Caterpillar D2 LGP - Council Res #2024-269		277,173		182,173			95,000		277,173
Portable Steamer & Trailer Unit (NEW - keeping old unit) - Council Res #2025-023		45,145		45,145					44,745
Equipment Scan Tool NEW		18,397		18,397					20,000
AC Recovery Unit NEW		6,885		6,885					6,900
2024 Tandem Truck with Hoist, Plow, Snow Wing & hydraulics (CF)		164,609		147,656			16,954		143,713
2024 Plow Truck - Sander/Oil (CF)		207,202		207,202					251,186
Buildings, Land, & Land Improvements									
Shop Floor Repair at overhead door		-							5,500
Salt Shed - overhead door O/S (CF)		-							24,013
County welcome sign (CF)		-							5,760
	6.25	2,748,762	223,713	1,070,976	-	1,037,119	416,954	-	4,015,263

County of Barrhead
August 2025 YTD Capital Report

CF - denotes carry forward

	EXPENDITURE YTD August 2025	FUNDING SOURCE						2025 BUDGET
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
AIRPORT								
	-	-	-	-		-	-	-
WASTE MANAGEMENT								
Netting (CF)	-							12,500
Non-Compliance Rehab (Well Drilling, etc)	-							25,000
	-	-	-	-		-	-	37,500
UTILITIES								
Manola Pump House & Reservoir Upgrade (engineering)	62,415		62,415					69,350
Lac La Nonne Regional Sanitary Sewer Collection System	-							?
	62,415	-	62,415	-	-	-	-	69,350
AGRICULTURAL SERVICES								
2 ton spray truck	88,215		88,215					90,000
Spray system for 2 ton truck	46,600		46,600					48,000
Pasture sprayer (rental program)	13,443		13,443					15,000
Rental Quad Tank Sprayer	-							1,000
Plastic mulch applicator (rental program)	15,515		15,515					21,000
	163,772	-	163,772	-	-	-	-	175,000
PLANNING & DEVELOPMENT								
Environmental Reserve Plan 252 0617; 0.8476 acres	5,085						5,085	-
	5,085	-	-	-	-	-	5,085	-
TOTAL	3,051,598	223,713	1,368,727	-	1,037,119	416,954	5,085	4,798,999

County of Barrhead
August 2025 YTD Capital Report

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2025 August	2025 BUDGET	YTD 2025 August	2025 BUDGET	YTD 2025 August	2025 BUDGET
ADMINISTRATION & GENERAL						
Computer & Equipment Reserve	96,000	96,000			(6,399)	(40,436)
Office	50,000	50,000				(20,000)
ERP System						
	146,000	146,000	-	-	(6,399)	(60,436)
FIRE						
ERC Equipment Reserve						
Fire Equipment Reserve	87,000	87,000				(428,450)
Emergency Response Bldg.	10,000	10,000				
Disaster						
	97,000	97,000	-	-	-	(428,450)
ENFORCEMENT						
CPO Equipment	30,000	30,000			(65,164)	(10,500)
	30,000	30,000	-	-	(65,164)	(10,500)
TRANSPORTATION						
P.W. Graders	527,769	527,769			(269,500)	(269,500)
P.W. Equipment	697,256	697,256			(607,458)	(607,717)
Aggregate Reserve	140,807	75,000				-
P.W. - Local Roads & Bridge Construction	1,145,836	1,235,046			(194,018)	(513,431)
Public Works Shop	50,000	50,000				(29,513)
Land Right of Way Reserve		-				(5,760)
Gravel Pit Reserve	15,000	32,000				-
	2,576,668	2,617,071	-	-	(1,070,976)	(1,425,921)

County of Barrhead
August 2025 YTD Capital Report

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2025 August	2025 BUDGET	YTD 2025 August	2025 BUDGET	YTD 2025 August	2025 BUDGET
AIRPORT						
Airport	18,000	18,000				
	18,000	18,000	-	-	-	-
WASTE MANAGEMENT						
Landfill Equipment Reserve	25,000	25,000				(12,500)
Landfill	28,000	53,000				(25,000)
	53,000	78,000	-	-	-	(37,500)
UTILITIES						
Utility Officer Truck	7,000	7,000				
Offsite Levy Reserve - Neerlandia		-				
Offsite Levy Reserve - Manola		-				
Water & Sewer Capital Reserve	67,000	103,000			(62,415)	(69,350)
Regional Water & Sewer Lines / Future W&S Development	50,000	50,000				
Truck Fill		20,795				
Lagoons		17,954				
Future Development - Fire Suppression	21,885	21,885				
Kiel Sanitary		25,000		(1,500,000)		
	145,885	245,634	-	(1,500,000)	(62,415)	(69,350)

County of Barrhead
August 2025 YTD Capital Report

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2025 August	2025 BUDGET	YTD 2025 August	2025 BUDGET	YTD 2025 August	2025 BUDGET
PLANNING & DEVELOPMENT						
Money in Lieu (of Municipal Reserve)	18,217	30,000				
	18,217	30,000	-	-	-	-
SUBDIVISION & LAND DEVELOPMENT						
Future Development		-				
	-	-	-	-	-	-
AGRICULTURAL SERVICES						
Ag Vehicle & Equipment	40,000	40,000			(163,772)	(165,000)
Ag Building	10,000	10,000				-
Ag Grain Bag Roller		2,000	(1,991)	(2,500)		
	50,000	52,000	(1,991)	(2,500)	(163,772)	(165,000)
TOTAL	3,134,770	3,313,705	(1,991)	(1,502,500)	(1,368,727)	(2,197,157)

Collection of Taxes

As of September 2, 2025

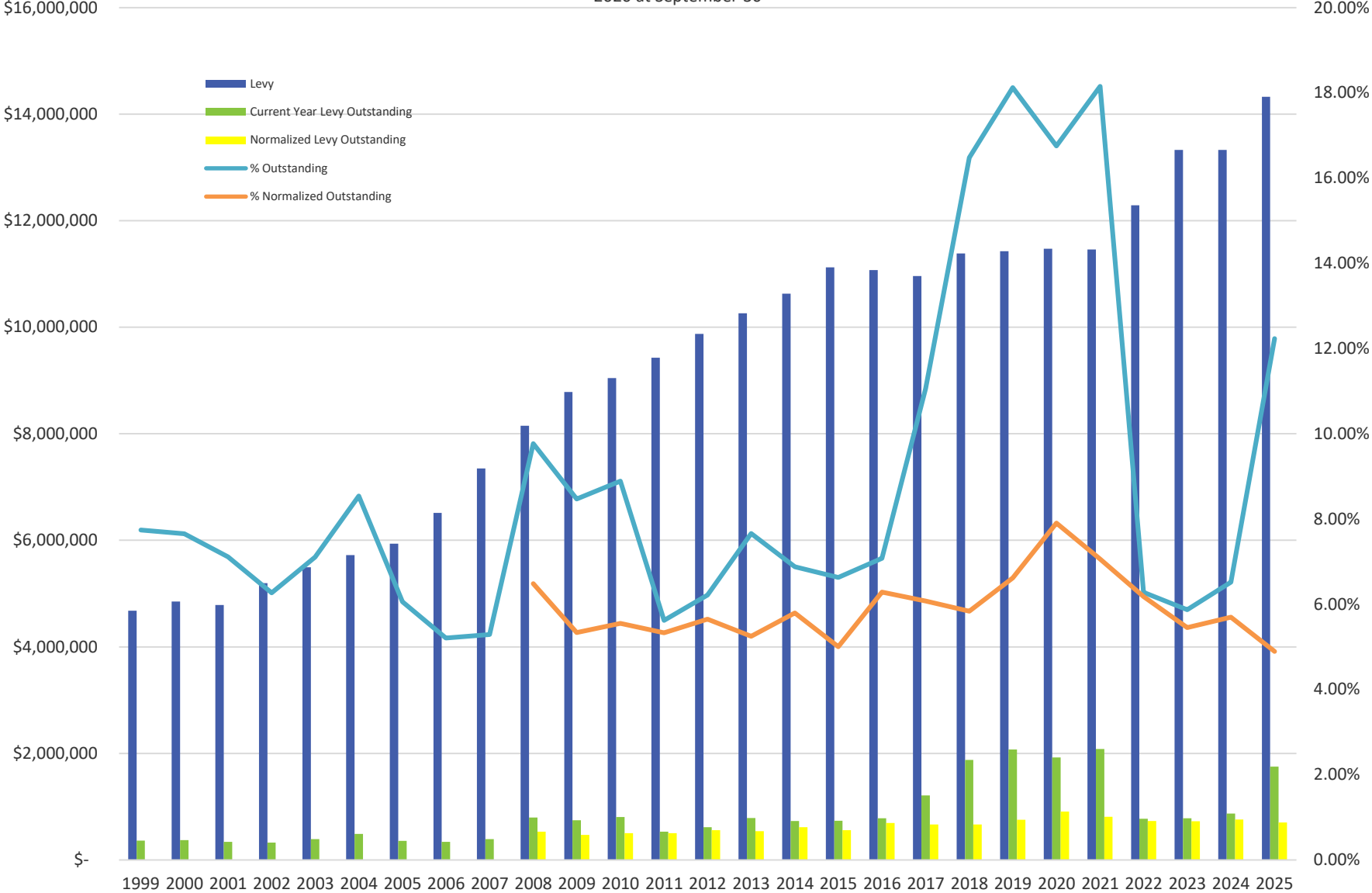
K5

Tax Statistics @ Tax Due Date	Sept 2 2025	Sept 3 2024	Aug 31 2023	Aug 31 2022	Aug 31 2021
Assessment	\$ 1,147,636,010	\$ 1,162,457,000	\$ 1,028,397,220	\$ 984,558,430	\$ 966,337,730
Tax Levy	\$ 14,324,236	\$ 13,329,627	\$ 12,287,653	\$ 11,839,749	\$ 11,458,879
# of Rolls	7,030	6,916	6,888	6,942	6,924
# Rolls Paid or on TIPP	6,372	6,278	6,196	6,256	6,050
% Rolls Paid	90.64%	90.78%	89.95%	90.12%	87.38%
# Rolls O/S	658	638	692	686	874
# of Taxpayers O/S	354	361	378	411	425
% Increase Taxpayers O/S	-1.94%	-4.50%	-8.03%	-3.29%	9.54%
Avg \$ per roll O/S	\$ 2,663.19	\$ 1,362.01	\$ 1,131.18	\$ 1,124.64	\$ 2,380.53
Avg \$ per roll O/S normalized	\$ 1,442.33	\$ 1,533.83	\$ 1,302.54	\$ 1,254.60	\$ 1,181.14
Prior Years O/S, not on TIPP	\$ 482,147	\$ 339,198	\$ 272,786	\$ 308,853	\$ 769,354

# Rolls OS	# of Rolls	2025	2024	<= 2023 Owing	Total Owing
O&G (8, PY7)	77	1,029,009.80	96,757.04	47,978.83	1,173,745.67
AB Government	91	22,394.83	-	-	22,394.83
In Arrears	144	240,404.91	199,611.77	112,023.35	552,040.03
Current year O/S	342	458,898.56	-	-	458,898.56
Forfeited Land	4	1,668.49	13,876.81	11,899.27	27,444.57
	658	1,752,376.59	310,245.62	171,901.45	2,234,523.66
TIPP	293	362,585.27	5,179.88	7,527.28	375,292.43
TIPP, O&G (1, PY 2)	43	168,534.19	-	-	168,534.19
Rolls Prepaid	119	(64,837.65)	-	-	(64,837.65)
Total Outstanding		2,218,658.40	315,425.50	179,428.73	2,713,512.63

Outstanding Current Year Levy as at Tax Due Date

*2020 at September 30





COUNTY OF BARRHEAD NO.11
Elected Official Remuneration Report
For the Eight Months Ending August 31, 2025

K6

	August 2025 YTD	2025 Budget	Budget Variance	% Variance
Division 1 - Doug Drozd (Reeve)				
<i># of per diems</i>	<i>26.50</i>	<i>50.50</i>	<i>24.00</i>	<i>0.48</i>
Base salary	20,768.80	31,153.20	10,384.40	33.33%
Per diems	7,954.77	15,159.09	7,204.32	47.52%
Taxable mileage	1,126.08	1,700.00	573.92	33.76%
Benefits	6,160.14	9,132.79	2,972.65	32.55%
Salary and benefits	36,009.79	57,145.08	21,135.29	36.99%
Training and conventions	1,857.38	4,680.00	2,822.62	60.31%
	37,867.17	61,825.08	23,957.91	38.75%
Division 2 - Marvin Schatz (Deputy Reeve)				
<i># of per diems</i>	<i>26.50</i>	<i>64.50</i>	<i>38.00</i>	<i>0.59</i>
Base salary	15,966.08	23,949.12	7,983.04	33.33%
Per diems	7,954.77	19,361.61	11,406.84	58.91%
Taxable mileage	587.52	1,000.00	412.48	41.25%
Benefits	5,064.84	8,926.69	3,861.85	43.26%
Salary and benefits	29,573.21	53,237.42	23,664.21	44.45%
Training and conventions	1,864.16	5,800.00	3,935.84	67.86%
	31,437.37	59,037.42	27,600.05	46.75%
Division 3 - Ron Kleinfeldt				
<i># of per diems</i>	<i>26.00</i>	<i>52.50</i>	<i>26.50</i>	<i>0.50</i>
Base salary	11,163.28	16,744.92	5,581.64	33.33%
Per diems	7,804.68	15,759.45	7,954.77	50.48%
Taxable mileage	712.80	1,300.00	587.20	45.17%
Benefits	4,340.25	8,121.19	3,780.94	46.56%
Salary and benefits	24,021.01	41,925.56	17,904.55	42.71%
Training and conventions	2,131.73	5,000.00	2,868.27	57.37%
	26,152.74	46,925.56	20,772.82	44.27%
Division 4 - Bill Lane				
<i># of per diems</i>	<i>28.50</i>	<i>51.50</i>	<i>23.00</i>	<i>0.45</i>
Base salary	11,163.28	16,744.92	5,581.64	33.33%
Per diems	8,555.13	15,459.27	6,904.14	44.66%
Taxable mileage	950.40	2,250.00	1,299.60	57.76%
Benefits	2,565.53	2,961.36	395.83	13.37%
Salary and benefits	23,234.34	37,415.55	14,181.21	37.90%
Training and conventions	1,610.28	5,500.00	3,889.72	70.72%
	24,844.62	42,915.55	18,070.93	42.11%
Division 5 - Paul Properzi				
<i># of per diems</i>	<i>18.00</i>	<i>41.00</i>	<i>23.00</i>	<i>0.56</i>
Base salary	11,163.28	16,744.92	5,581.64	33.33%
Per diems	5,403.24	12,307.38	6,904.14	56.10%
Taxable mileage	696.96	1,500.00	803.04	53.54%
Benefits	4,548.98	7,947.09	3,398.11	42.76%
Salary and benefits	21,812.46	38,499.39	16,686.93	43.34%
Training and conventions	1,782.02	4,500.00	2,717.98	60.40%
	23,594.48	42,999.39	19,404.91	45.13%
Division 6 - Walter Preugschas				
<i># of per diems</i>	<i>27.50</i>	<i>57.50</i>	<i>30.00</i>	<i>0.52</i>
Base salary	11,163.28	16,744.92	5,581.64	33.33%
Per diems	8,254.95	17,260.35	9,005.40	52.17%
Taxable mileage	777.60	1,350.00	572.40	42.40%
Benefits	3,644.23	6,160.18	2,515.95	40.84%
Salary and benefits	23,840.06	41,515.45	17,675.39	42.58%
Training and conventions	807.57	5,000.00	4,192.43	83.85%
	24,647.63	46,515.45	21,867.82	47.01%
Division 7 - Jared Stoik				
<i># of per diems</i>	<i>11.00</i>	<i>47.00</i>	<i>36.00</i>	<i>0.77</i>
Base salary	11,163.28	16,744.92	5,581.64	33.33%
Per diems	3,301.98	14,108.46	10,806.48	76.60%
Taxable mileage	1,065.60	2,200.00	1,134.40	51.56%
Benefits	4,425.66	8,125.17	3,699.51	45.53%
Salary and benefits	19,956.52	41,178.55	21,222.03	51.54%
Training and conventions	283.92	4,340.00	4,056.08	93.46%
	20,240.44	45,518.55	25,278.11	55.53%



Public Works Director of Infrastructure Report September 16, 2025



Graders

- Area graders continue to blade roads, spread gravel and patch holes in oil roads.

Gravelling

- Working out of the Fort Assiniboine pit, County is gravelling 2025 projects with County trucks. To date, staff have tested demo loaders from John Deere, Case and Caterpillar.

Permazyme

- Projects have been completed. Permazyme was incorporated into 2 miles of Township Road 600 between Range Roads 44 & 51, repairing soft areas and improving the hardness of roads. This section of road will continue to be monitored for performance and maintenance costs.

Road Construction

- Job #24-740 (Misty Ride Ski Hill Road) is close to being completed. Equipment will be moving to Job #25-741 (Township Road 624A west of Highway 769). This job is 2.0 miles long and will take until the end of the season to complete.

Drainage

- With the permazyme projects complete, Operators will focus on drainage projects consisting of building approaches, repairing and replacing culverts and ditch cleaning.

Mower

- Roadside mower is working in the southwest area moving east.

Bridge Culvert Replacements - BF74538 and BF77360

- Final inspection was held on September 9. Projects are deemed complete. Registration of legal surveys and road plans with land titles is underway.

Paved Roads

- Marshall Lines have completed repainting all 3 lines on County highways and all lines on Airport runway and taxi strip.

Equipment

- A tender has been issued for the replacement of 3 graders for the spring of 2026. Results will be brought to Council for review.

Labour

- Building fences on Job #24-640 (Bear Lake), hand brushing, campground and transfer station maintenance.

Shop

- New Western Star truck has had most of the insurance repairs completed, and is at Wabash having the tank fitted for the future oil/water truck application
- All other maintenance and repairs as required.

Utilities

- Dunstable lagoon was closed on September 5 as the yearly volume limit was reached. All affected haulers were given notice of the closure. As per our recent operating procedures, the facility will likely re-open in June 2026 provided it has adequate capacity available.
- All other testing and monitoring are being carried out as per normal operations.



August 25th, 2025

Debbie OYARZUN
CAO
Barrhead County, AB

Dear Deb,

Please find attached the quarterly Community Policing Report covering the period from April 1st to June 30th, 2025. This report provides a snapshot of human resources, financial data, and crime statistics for the Barrhead.

I would like to take this opportunity to introduce our new Commanding Officer, Deputy Commissioner Trevor Daroux. Many of you may be familiar with Deputy Commissioner Daroux as he was the Criminal Operations Officer in Alberta before taking on this new role. He believes all Alberta RCMP employees are empowered to lead, collaborate, and contribute at all levels, and knows that they are the strength of the service. Through collaboration and partnership with the communities we serve, Deputy Commissioner Daroux knows together we are supporting safer, stronger, and more connected communities across Alberta.

Deputy Commissioner Daroux has 37 years of policing experience and has also served with the Calgary Police Service. He has served as a Deputy Chief in Charge of the Bureau of Community Policing in Calgary, and as the Director General National Crime Prevention and Indigenous Policing Services for the RCMP, among many other operational and administrative roles. Deputy Commissioner Daroux is focused on continuing to build a modern, progressive police service – one that values innovation, embraces change, and reflects the diverse needs of Alberta.

Thank you for your ongoing support and engagement. As your Detachment Commander for your community, please do not hesitate to contact me with any questions or concerns.

Best regards,

Sgt. Colin Hack
NCO i/c
Barrhead Detachment





Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Barrhead

Detachment Commander

Sgt. Colin Hack

Report Date

August 25, 2025

Fiscal Year

2025-26

Quarter

Q1 (April - June)

Community Priorities

Priority #1: Intelligence led policing - Prolific/Habitual offender management**Updates and Comments:**

So far Q1 Police have had 95 checks on prolific offenders. Looking for a total of 250 for the year.

Priority #2: Enhance Public Confidence and Engagement - Visibility of Police**Updates and Comments:**

Police have conducted several foot patrols in the downtown area of Barrhead and enhanced patrols in our summer villages. A record is being kept for Thunder Lake patrols.





Community Consultations

Consultation #1

Date	Meeting Type
May 6, 2025	Meeting with Elected Officials
Topics Discussed	
Annual Planning, Regular reporting information sharing	
Notes/Comments:	
Detachment Commander attended County of Barrhead meeting with County Councilors, County of Barrhead Peace Officer, and County of Barrhead Chief Financial Officer to discuss annual performance plan and statistics.	

Consultation #2

Date	Meeting Type
May 8, 2025	Community Connection
Topics Discussed	
Traffic	
Notes/Comments:	
Detachment member attended McDonald's McHappy Days to take orders and serve food while interacting with the public.	

Consultation #3

Date	Meeting Type
May 16, 2025	Community Connection
Topics Discussed	
Education Session	
Notes/Comments:	
Detachment Commander attended lunch and presentation hosted by Family and Community Support Services. Did demonstration with Police Dog Services and answered any Policing questions.	





Consultation #4

Date	Meeting Type
May 20, 2025	Community Connection
Topics Discussed	
Youth	
Notes/Comments:	
School Resource Officer hosted Kindergarten students on a tour of Barrhead Detachment.	

Consultation #5

Date	Meeting Type
May 22, 2025	Community Connection
Topics Discussed	
Youth	
Notes/Comments:	
The School Resource Officer with the help from County of Barrhead Peace Officer hosted a bike rodeo for local grade 3 students.	

Consultation #6

Date	Meeting Type
May 26, 2025	Community Connection
Topics Discussed	
Education Session, Drugs, Traffic	
Notes/Comments:	
Detachment Commander and Members initiated "Coffee with a Cop" and were able to have conversations with a few community members regarding local Policing initiatives, traffic questions and drug related questions.	





Consultation #7

Date	Meeting Type
June 10, 2025	Meeting with Elected Officials
Topics Discussed	
Regular reporting information sharing, Annual Planning	
Notes/Comments:	
Detachment Commander attended meeting with Town of Barrhead Mayor and Councillors. Commander provided information related to Q3 stats and Police Funding Model Resource Allocation.	

Consultation #8

Date	Meeting Type
June 12, 2025	Community Connection
Topics Discussed	
Youth	
Notes/Comments:	
School Resource Office hosted Elementary School students on a tour of Barrhead Detachment	

Consultation #9

Date	Meeting Type
June 20, 2025	Community Connection
Topics Discussed	
Indigenous Engagements	
Notes/Comments:	
Detachment member attended Indigenous Day event at Cecile Martin Park in Red Surge.	



Provincial Service Composition

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies
Regular Members	10	7	1	1
Detachment Support	3	3	0	0

Notes:

1. Data extracted on June 30, 2025 and is subject to change.
2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the 10 established positions, 7 officers are currently working with one officer on restricted medical duties. There is one hard vacancy.

Detachment Support: Of the three established positions, all three resources are currently working with no one on special leave. There is 1 hard vacancy.



Barrhead Provincial Detachment

Crime Statistics (Actual)

Q1 (April - June): 2021 - 2025

All categories contain "Attempted" and/or "Completed"

July 8, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	1	1	0	0	N/A	N/A	-0.1
Sexual Assaults		3	4	3	1	0	-100%	-100%	-0.9
Other Sexual Offences		2	2	11	0	2	0%	N/A	-0.2
Assault		25	29	29	41	22	-12%	-46%	0.6
Kidnapping/Hostage/Abduction		0	0	0	3	1	N/A	-67%	0.5
Extortion		1	1	2	0	0	-100%	N/A	-0.3
Criminal Harassment		5	5	8	10	4	-20%	-60%	0.3
Uttering Threats		12	6	10	11	19	58%	73%	1.9
TOTAL PERSONS		48	48	64	66	48	0%	-27%	1.8
Break & Enter		19	23	24	14	5	-74%	-64%	-3.7
Theft of Motor Vehicle		12	12	17	17	9	-25%	-47%	-0.1
Theft Over \$5,000		2	3	5	2	2	0%	0%	-0.1
Theft Under \$5,000		28	24	71	35	24	-14%	-31%	0.3
Possn Stn Goods		11	11	2	11	7	-36%	-36%	-0.8
Fraud		19	23	16	20	6	-68%	-70%	-2.9
Arson		2	1	2	1	0	-100%	-100%	-0.4
Mischief - Damage To Property		23	19	26	25	10	-57%	-60%	-2.0
Mischief - Other		4	3	3	4	6	50%	50%	0.5
TOTAL PROPERTY		120	119	166	129	69	-43%	-47%	-9.2
Offensive Weapons		3	10	7	4	1	-67%	-75%	-1.0
Disturbing the peace		6	6	18	6	11	83%	83%	1.0
Fail to Comply & Breaches		23	21	28	28	12	-48%	-57%	-1.5
OTHER CRIMINAL CODE		9	11	25	15	10	11%	-33%	0.6
TOTAL OTHER CRIMINAL CODE		41	48	78	53	34	-17%	-36%	-0.9
TOTAL CRIMINAL CODE		209	215	308	248	151	-28%	-39%	-8.3



Barrhead Provincial Detachment

Crime Statistics (Actual)

Q1 (April - June): 2021 - 2025

All categories contain "Attempted" and/or "Completed"

July 8, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		11	7	0	1	0	-100%	-100%	-2.8
Drug Enforcement - Trafficking		1	3	1	4	3	200%	-25%	0.5
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		12	10	1	5	3	-75%	-40%	-2.3
Cannabis Enforcement		0	2	0	0	0	N/A	N/A	-0.2
Federal - General		0	2	3	0	1	N/A	N/A	0.0
TOTAL FEDERAL		12	14	4	5	4	-67%	-20%	-2.5
Liquor Act		8	9	8	2	0	-100%	-100%	-2.3
Cannabis Act		0	1	1	0	0	N/A	N/A	-0.1
Mental Health Act		19	29	32	15	58	205%	287%	6.4
Other Provincial Stats		48	44	59	50	39	-19%	-22%	-1.2
Total Provincial Stats		75	83	100	67	97	29%	45%	2.8
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		15	11	17	20	9	-40%	-55%	-0.3
Total Municipal		15	11	17	20	9	-40%	-55%	-0.3
Fatals		0	0	1	0	0	N/A	N/A	0.0
Injury MVC		6	6	6	8	6	0%	-25%	0.2
Property Damage MVC (Reportable)		49	48	66	32	37	-24%	16%	-4.0
Property Damage MVC (Non Reportable)		4	3	5	10	3	-25%	-70%	0.5
TOTAL MVC		59	57	78	50	46	-22%	-8%	-3.3
Roadside Suspension - Alcohol (Prov)		2	4	1	2	2	0%	0%	-0.2
Roadside Suspension - Drugs (Prov)		1	0	0	0	0	-100%	N/A	-0.2
Total Provincial Traffic		930	568	201	280	203	-78%	-28%	-174.2
Other Traffic		2	0	1	1	3	50%	200%	0.3
Criminal Code Traffic		18	16	2	12	3	-83%	-75%	-3.4
Common Police Activities									
False Alarms		10	13	18	16	10	0%	-38%	0.3
False/Abandoned 911 Call and 911 Act		23	34	37	14	17	-26%	21%	-3.2
Suspicious Person/Vehicle/Property		71	61	75	70	43	-39%	-39%	-4.7
Persons Reported Missing		2	6	17	4	7	250%	75%	0.8
Search Warrants		1	2	2	0	0	-100%	N/A	-0.4
Spousal Abuse - Survey Code (Reported)		19	16	24	19	5	-74%	-74%	-2.5
Form 10 (MHA) (Reported)		2	0	3	1	0	-100%	-100%	-0.3