

1.0 CALL TO ORDER**2.0 APPROVAL OF AGENDA****3.0 MINUTES****3.1 REGULAR MEETING HELD JANUARY 7, 2025**[Schedule A](#)**4.0 ACTION ITEMS:****4.1 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 24-R-827
NW 5-59-4-W5 (STRAWSON)**

Administration recommends that Council approve subdivision application 24-R-827 proposing to adjust the boundary of a developed 0.805 ha (1.99 ac) institutional lot from a previously unsubdivided 62.76 ha (154.99 ac) agricultural quarter section being NW 5-59-4-W5 with the conditions as presented.

[Schedule B](#)**4.2 2025 CAPITAL PURCHASE - STEAMER TRAILER**

Administration recommends that Council directs Administration to purchase a new steam and trailer unit from Pumps & Pressure for a cost of \$44,744.50 with the additional required funds to come out of Equipment Reserves.

[Schedule C](#)**4.3 2025 TRUCK REPLACEMENT PURCHASE – CAPITAL BUDGET**

Administration recommends that Council approve the purchase of a 2025 Ford F-550 crew cab 4x4 truck (as per specifications) from Barrhead Ford at a price of \$87,965.00 plus GST and applicable fees which aligns with the 2025 Capital Budget.

[Schedule D](#)**4.4 MARKETING SPONSORSHIP OPPORTUNITY - NATURE ALIVE ADVENTURES INC. &
WESTERN DIRECTIVE INC.**

Administration recommends that Council consider the marketing sponsorship opportunity request from Western Directives Inc & Nature Alive Adventures Inc in the amount of \$5,000 and provide further direction to Administration on whether to proceed with the opportunity.

[Schedule E](#)**4.5 2024 PROJECT DASHBOARD**

Administration recommends that:

- Council accepts the Capital & Operational Dashboards as at December 31, 2024 for information.
- Council approves the additional funding sources for the 2024 capital and operational projects as presented.

[Schedule F](#)

4.6 2024 RESERVE TRANSACTIONS REQUIRING APPROVAL & ADDITIONAL RESERVE CONTRIBUTIONS FOR COUNCIL TO CONSIDER

Administration recommends that:

- Council approves the 2024 reserve transactions as presented in 2024 Reserve Report.
- Council considers additional contributions to reserves as it deems appropriate.

[Schedule G](#)

5.0 REPORTS**5.1 COUNTY MANAGER REPORT**

Administration recommends that Council accept the County Manager's report for information.

- Resolution Tracking List

[Schedule H](#)

- Barrhead Museum 2024 Allocation (verbal recommendation)
- AAIP Rural Renewal Stream – December 2024 & January 2025 Stat Reports

[Schedule I](#)

5.2 PUBLIC WORKS REPORT (9:30 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule J](#)

5.3 DIRECTOR OF CORPORATE SERVICES REPORT

Administration recommends that Council accept the Director of Corporate Service's report for information.

- Payments Issued for the month of December 2024

[Schedule K](#)

- Payments Issued (Scotiabank) for the month of December 2024

[Schedule L](#)

- Elected Official Remuneration Report as at December 31, 2024

[Schedule M](#)

5.4 COUNCILLOR REPORTS**6.0 INFORMATION ITEMS**

- 6.1 Letter from CUPE Re: Industrial Inquiry Commission Reviewing Canada Post – dated January 16, 2025**

[Schedule N](#)

- 6.2 News Release from AWF Re: Opposition to Cervid Harvest Preserves (CHP's) – dated January 30, 2025**

[Schedule O](#)

6.3 Minutes

- 6.3.1 Misty Ridge Meeting Minutes – December 11, 2024**

[Schedule P](#)

7.0 PUBLIC HEARING

- 7.1 1:00 p.m. PUBLIC HEARING FOR ROAD CLOSURE BYLAW 9-2024 – West of SW 34-61-5-W5, for the purpose of closing an undeveloped road allowance and consolidating it with the neighbouring parcel.**

[Schedule Q](#)

8.0 DELEGATIONS

- 8.1 9:45 a.m. Dennis Kasowky – Resident Concern: Landowners clearing driveways onto County roads**

[Schedule R](#)

- 8.2 11:00 a.m. Northwest of 16 Regional Tourism Association - Presentation**

[Schedule S](#)

- 8.3 11:30 a.m. Sgt Hack, Barrhead RCMP Detachment – Quarterly Report**

9.0 ADJOURNMENT

REGULAR MEETING OF COUNCIL - HELD JANUARY 7, 2025

Regular Meeting of the Council of the County of Barrhead No. 11 held January 7, 2025 was called to order by Reeve Drozd at 9:03 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane
Councillor Paul Properzi
Councillor Walter Preugschas

**THESE MINUTES ARE
UNOFFICIAL AS THEY HAVE
NOT BEEN APPROVED BY THE
COUNCIL.**

ABSENT

Councillor Jared Stoik

STAFF

Debbie Oyarzun, County Manager
Pam Dodds, Executive Assistant
Ken Hove, Director of Infrastructure
Tamara Molzahn, Director of Corporate Services
Shae Guy, Community Peace Officer

ATTENDEES

Pembina Hills School Division Trustees
Barry Kerton - Town and Country Newspaper

RECESS

Reeve Drozd recessed the meeting at 9:03 a.m.

Reeve Drozd reconvened the meeting at 9:16 a.m.

APPROVAL OF AGENDA

- 2025-001 Moved by Councillor Preugschas that the agenda be approved as presented.
Carried Unanimously.

MINUTES OF REGULAR MEETING HELD DECEMBER 17, 2024

- 2025-002 Moved by Councillor Lane that the minutes of the Regular Meeting of Council held December 17, 2024, be approved as circulated.
Carried Unanimously.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, reviewed the written report for Public Works & Utilities and answered questions from Council.

- 2025-003 Moved by Councillor Lane that the report from the Director of Infrastructure be received for information.
Carried Unanimously.

Ken Hove departed the meeting at 9:25 a.m.

2025 MEMBER-AT-LARGE APPOINTMENT TO LIBRARY BOARD

- 2025-004 Moved by Councillor Properzi that Council move in-camera at 9:26 a.m. for discussion on:
• Library Board - FOIP Sec. 19 Confidential Evaluations
Carried Unanimously.
- 2025-005 Moved by Councillor Properzi that Council move out of in-camera at 9:28 a.m.
Carried Unanimously.
- 2025-006 Moved by Councillor Kleinfeldt that Council appoint Dustin Clarke as member-at-large to the Barrhead Library Board for a term from January 1, 2025 to December 31, 2027 as recommended by the Barrhead Library Board.
Carried 5-1.

REGULAR MEETING OF COUNCIL - HELD JANUARY 7, 2025

RESIDENT CONCERNS REGARDING CHICKENS – STATUS OF PETITION

2025-007 Moved by Councillor Kleinfeldt that Council accept for information, the CAOs report in accordance with the MGA that identifies the insufficiency of the petition requesting the County to permit the raising of chickens (hens) on land parcels smaller than 2 acres.

Carried Unanimously.

Tamara Molzahn joined the meeting at 9:45 a.m.

COPTER PROGRAM APPLICATIONS

2025-008 Moved by Councillor Preugschas that Council approve providing 3-year tax exemptions for the following Community Organization Property Tax Exemption Regulation (COPTER) program applicant tax roll numbers:

518301034	520204010	530054010	530211019	532333082
532344034	533013015	538081010	539263018	540342011
547332018	548311011	549013010	549062010	549283031
549284012	550043003	557152014	557213020	557224018
558043015	559293001	560111018	560111027	570354010
560134048	560262015	560354021	579361015	542164012

Carried Unanimously.

2025-009 Moved by Councillor Lane that Council approve providing a partial COPTER 3-year exemption to Barrhead Golf & Recreation Area under tax roll # 539184041 for golf course & trails. Other amenities on the property to be taxed – restaurant, proshop, campground.

Carried Unanimously.

2025-010 Moved by Councillor Properzi that Council approve providing a COPTER 1-year exemption to Camp Encounter for tax roll numbers 527183010, 527183001, 527184000, 527183029 and to provide a partial 1-year exemption to tax roll # 527183038.

Carried Unanimously.

ACQUISITION OF PARCELS OF LAND NOT SOLD AT PUBLIC AUCTION (TAX SALE)

2025-011 Moved by Councillor Preugschas that Council directs Administration to request the Registrar of Land Titles Office to cancel the existing certificates of title for the 2 parcels of lands not sold at the December 4, 2024 Public Auction and issue certificates of title in the name of the County of Barrhead

Carried Unanimously.

2025-012 Moved by Deputy Reeve Schatz that Council accepts the Record of Proceedings for the December 4, 2024 Public Auction for information

Carried Unanimously.

ALLOWANCE FOR DOUBTFUL ACCOUNTS RECEIVABLE & WRITEOFF OF UNCOLLECTABLE ACCOUNTS RECEIVABLE

2025-013 Moved by Deputy Reeve Schatz that Council authorizes Administration to write-off the one (1) outstanding Account Receivable account as recommended in the amount of \$1,965.02 as this account has been at the collection agency for more than one year and is uncollectable

Carried Unanimously.

2025-014 Moved by Councillor Lane to accept for information the allowance for doubtful accounts of \$2,504.51 as at December 31, 2024.

Carried Unanimously.

Tamara Molzahn departed the meeting at the time of 10:38 a.m.

INFORMATION ITEMS

2025-015 Moved by Councillor Kleinfeldt that Council accepts the following items for information:

- Letter from County of Stettler to FCM Re: Withdrawal of Membership – dated December 16, 2024
- FCSS Meeting Minutes – November 21, 2024

Carried Unanimously.

Shae Guy joined the meeting at 10:39 a.m.

COUNTY MANAGER REPORT

Debbie Oyarzun, County Manager, reviewed the 2024 Resolution Tracking List and included updates on:

- Currently conducting interviews for new Director position
- Possibility of meeting with Minister of Municipal Affairs at RMA
- Discussed having CPO provide an overview of the Alberta Association of Community Peace Officers Risk Assessment Study at next Pembina Zone meeting

2025-016 Moved by Councillor Properzi that the County Manager's report be received for information.

Carried Unanimously.

Shae Guy departed the meeting at 10:58 a.m.

RECESS

Reeve Drozd recessed the meeting at 10:58 a.m.

Reeve Drozd reconvened the meeting at 11:01 a.m.

DELEGATION – PEMBINA HILLS SCHOOL DIVISION

PHSD Board Chair David Truckey, Trustees Judy Lefebvre & Victoria Kane, and Secretary-Treasurer Heather Nanninga met with Council at this time being 11:01 a.m. and gave an update on Pembina Hills School Division operations.

Council thanked the Trustees for their presentation, and they departed the meeting at 11:38 a.m.

Shae Guy rejoined the meeting at 11:39 a.m.

ENFORCEMENT SERVICES REPORT

Shae Guy, Community Peace Officer, reviewed the written report for Enforcement Services and answered questions from Council.

2025-017 Moved by Councillor Lane that the report from the Community Peace Officer be received for information.

Carried Unanimously.

Shae Guy departed the meeting at 11:58 a.m.

COUNCILLOR REPORTS

Councillor Lane had nothing to report for this period.

Deputy Reeve Schatz had nothing to report for this period.

Reeve Drozd reported on participation in a survey, and his attendance at a FCSS meeting

Councillor Kleinfeldt reported on his attendance at a Library Board meeting.

Councillor Preugschas reported on his attendance at the Provincial ASB meeting, Chamber of Commerce AGM, and his visit to Jasper viewing the remnants of the 2024 fire.

Councillor Properzi reported on his attendance at a FCSS meeting.

ADJOURNMENT

2025-018 Moved by Councillor Lane that the meeting adjourn at 12:03 p.m.

Carried Unanimously.



TO: COUNCIL

**RE: SUBDIVISION APPLICATION – NW 5-59-4-W5
STRAWSON - MUNICIPAL PLANNING FILE NO 24-R-827**

ISSUE:

Application has been received proposing to adjust the boundary of a developed 0.805 ha (1.99 ac) institutional lot from a previously unsubdivided 62.76 ha (154.99 ac) agricultural quarter section being NW 5-59-4-W5.

BACKGROUND:

- Land is in the Agriculture District under Land Use Bylaw 4-2024.
- The subdivision is to adjust the boundary of an AG district lot to encompass all cemetery lands into the legal boundary of the church lot.

ANALYSIS:

- Proposed boundary adjustment of Lot 2, a developed institutional lot (church & cemetery grounds), from the quarter section should not impact the agricultural capability of the balance of the quarter section.
 - Consent to adjust the area of the cemetery was approved by the Director of Cemeteries on January 6, 2025.
- Minimum agricultural parcel size in the MDP is 32.4 ha (80 ac)
 - Proposed Lot 1 is 62.76 ha (154.99 ac) is developed and is suitable for agriculture and is consistent with the MDP.
- LUB 4-2024 – Agricultural District identifies dwellings, single detached as a permitted use and places of workshop (including cemeteries) as a discretionary use
 - Proposed Lot 1 is a permitted use
 - Proposed Lot 2 is a discretionary use
- Access to proposed (Lot 2) and remainder (Lot 1) will be from Range Road 45.
 - Approach to Lot 1 is currently built to County standards.
 - Approach to Lot 2 is a grass approach and meets the current use; no improvement recommended, however if the use changes or intensifies this may need to be reconsidered
- Road widening will be required on both Lots.
- Private septic inspection is required as the parcel is developed.
- Wetlands and flood plain impact proposed Lot 1, however suitable building sites appear to exist on both the proposed Lots.

- Proposed Lot 1 – Alberta Environment is recommending an Environmental Reserve Easement along the creeks as shown in red on Schedule A
- Reserves are not due as this is an adjustment to the boundary of the 1st parcel taken from the quarter section.

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

1. That the instrument affecting this tentative plan of subdivision have the effect of consolidating that portion of C of T 752 063 675 being subdivided with C of T 082 325 561 in such a manner that the resulting title cannot be further subdivided without Subdivision Authority approval.
2. That the instrument affecting this tentative plan of subdivision have the effect of consolidating that portion of C of T 082 325 561 being subdivided with C of T 752 063 675 in such a manner that the resulting title cannot be further subdivided without Subdivision Authority approval.
3. That, prior to or concurrent with registration of an instrument effecting this plan, an Environmental Reserve Easement, in a form and affecting an area approved by the Subdivision Authority, be granted to the County of Barrhead No. 11. The form of this Easement will generally follow the form attached hereto. The survey to be used to describe the Easement shall include all of the land within the titled area, from the top of bank of the valley on the east side of the creek to the top of bank of the valley on the west side of the creek, which is generally all of the land outlined in RED on the attached Schedule "A" and shall be reviewed by the Subdivision Authority prior to being finalized.
4. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into & comply with a development agreement regarding the acquisition of land for road widening with the County of Barrhead No. 11 pursuant to Section 655 of the *Municipal Government Act*.
5. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.
6. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
 - a) Real Property Report or a Building Site Certificate, prepared by an Alberta Land Surveyor, indicating the location and distances between the buildings, the private sewage disposal system, any potable water source, shelter belts and above-ground appurtenances on the subject lands, and the existing and proposed property boundaries on proposed Lot 1 and Lot 2; and
 - b) certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on proposed Lot 1 and Lot 2, will satisfy the

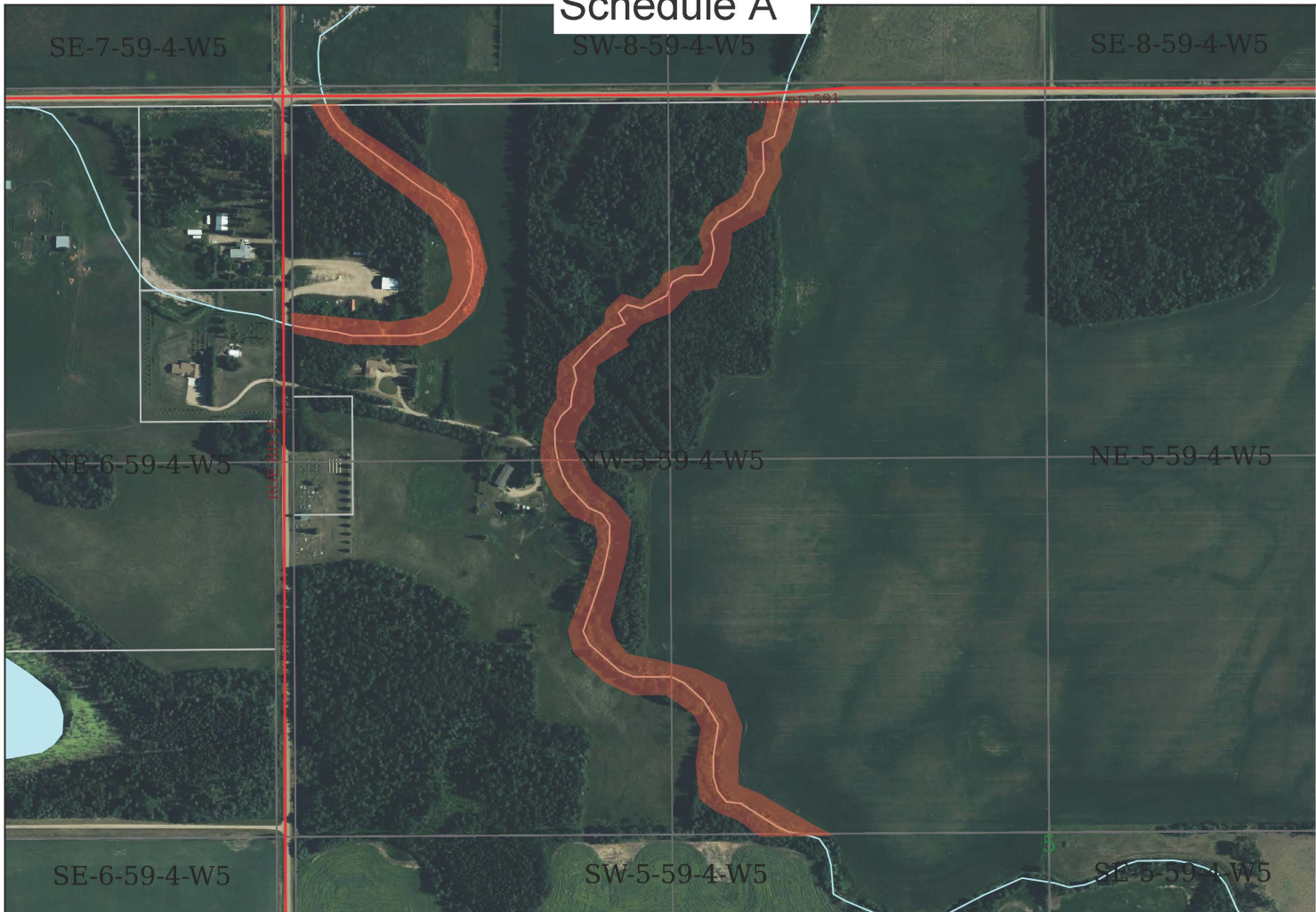
Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.

7. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

ADMINISTRATION RECOMMENDS THAT:

Council approve subdivision application 24-R-827 proposing to adjust the boundary of a developed 0.805 ha (1.99 ac) institutional lot from a previously unsubdivided 62.76 ha (154.99 ac) agricultural quarter section being NW 5-59-4-W5 with the conditions as presented.

Schedule A



FORM 1 | APPLICATION FOR SUBDIVISION

MPS FILE NO. 24-R-827
PAGE COMPLETED BY STAFF

DATE RECEIVED: APR 12 2024
TO BE COMPLETED BY STAFF

DEEMED COMPLETE: May 2, 2024
TO BE COMPLETED BY STAFF

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

- 1. Name of registered owner of land to be subdivided: Lois Strawson & Trustees for MossIide Congregation
Address, Phone Number, and Fax Number: I have attached Word document with info.
- 2. Name of person authorized to act on behalf of owner (if any): Don Wilson Surveys Ltd.
Address, Phone Number, and Fax Number: Box 4120, Barrhead, AB T7N 1A1 780-674-2287

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

ALL PART of the NW 1/4 SEC. 5 TWP. 59 RANGE 4 WEST OF 5 MERIDIAN.
 Being ALL PART of LOT _____ BLOCK _____ REG. PLAN NO. _____ C.O.T. NO. 752063675/08232
 Area of the above parcel of land to be subdivided 0.805 hectares (1.99 acres)
 Municipal address (if applicable) 59025 Rge. Rd. 45 & 59027 Rge. Rd. 45

4. LOCATION OF LAND TO BE SUBDIVIDED

- a. The land is situated in the municipality of: County of Barrhead
- b. Is the land situated immediately adjacent to the municipal boundary? YES NO
If 'YES', the adjoining municipality is _____
- b. Is the land situated within 1.6 KM of a right-of-way of a highway? YES NO
If 'YES', the Highway # is: _____
- d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES NO
If 'YES', the name of the water body/course is: unnamed creek
- e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES NO

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)

Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
Agricultural	(Church) Institutional	Agricultural

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)

Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, treed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
Mixed	Brush, Shrubs, treed, woodlots	Gray Wooded

7. STRUCTURES AND SERVICING

Describe any buildings/structures on the land and whether they are to be demolished or moved.	Describe the manner of providing water and sewage disposal.
House, Manufactured Home, Shop, Church	Water well, Septic System

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

I, Nate Wilson for: Don Wilson Surveys Ltd. hereby certify that I am the registered owner OR I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

Signature: [Redacted] Date: April 9, 2024

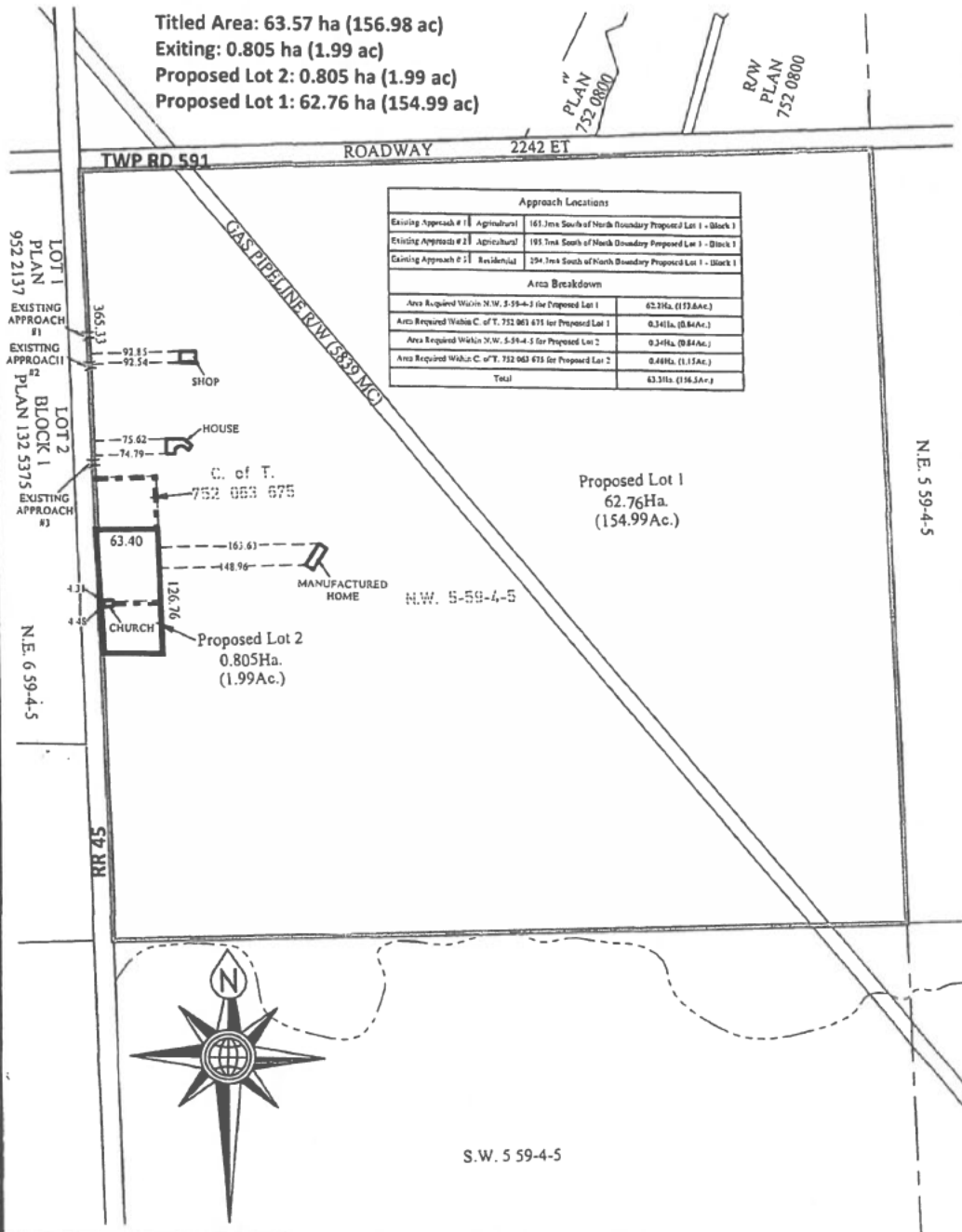
Redacted FOIP Sec. 17
Personal Information

PLAN SHOWING PROPOSED SUBDIVISION OF C. of T. (752 063 675) All within N.W. SEC.5 - TWP.59 - RGE.4- W5M

and
N.W. SEC.5 - TWP.59 - RGE.4- W5M
COUNTY OF BARRHEAD No. 11

SCALE: 1:5000 2024 D. WILSON, A.L.S

Titled Area: 63.57 ha (156.98 ac)
Exiting: 0.805 ha (1.99 ac)
Proposed Lot 2: 0.805 ha (1.99 ac)
Proposed Lot 1: 62.76 ha (154.99 ac)



Approach Locations	
Existing Approach # 1	Agricultural 161.3m South of North Boundary Proposed Lot 1 - Block 1
Existing Approach # 2	Agricultural 185.7m South of North Boundary Proposed Lot 1 - Block 1
Existing Approach # 3	Residential 194.7m South of North Boundary Proposed Lot 1 - Block 1
Area Breakdown	
Area Required Within N.W. 5-59-4-5 for Proposed Lot 1	62.76ha. (154.99Ac.)
Area Required Within C. of T. 752 063 675 for Proposed Lot 1	0.341ha. (0.84Ac.)
Area Required Within N.W. 5-59-4-5 for Proposed Lot 2	0.341ha. (0.84Ac.)
Area Required Within C. of T. 752 063 675 for Proposed Lot 2	0.464ha. (1.15Ac.)
Total	63.31ha. (156.5Ac.)

NOTES: PROPOSED LOT BOUNDARY SHOWN THUS
DISTANCES ARE IN METRES AND DECIMALS THEREOF
EDGE OF TREELINE SHOWN THUS:
EDGE OF WATER FEATURES SHOWN THUS:

DON WILSON SURVEYS LTD.
BOX 4120, BARRHEAD, ALBERTA
T7N 1A1 PHONE: (780) 674-2287
FILE: 24086 DATE: APRIL 8, 2024



Subdivision Report FILE INFORMATION

File Number: 24-R-827
Municipality: County of Barrhead No. 11
Legal: Pts. NW 5-59-4-W5
Applicants: Nate Wilson, Don Wilson Surveys
Owners: Lois Strawson & the Trustees for The Mossie Congregation of the United Church of Canada

Date Acknowledged: May 2, 2024
Referral Date: May 2, 2024
Decision Due Date: July 1, 2024
Revised Decision Date: March 1, 2025
Date of Report: January 17, 2025

Existing Use: Agriculture
Proposed Use: Institutional
District: Agriculture (A)
Soil Rating: 7%, 49% & 56%

Gross Area of Proposed Parcel: 0.805 ha (1.99 ac.)
Area of Remainder: 62.76 ha (154.99 ac.)
Reserve Status: Not Required (1st parcel out)

1. SITE DESCRIPTION AND ANALYSIS

This proposal is to adjust the boundary of a developed 0.805 ha (1.99 ac.) institutional lot from a previously unsubdivided 62.76 ha (154.99 ac.) agricultural quarter section being, Pt. NW 5-59-4-W5, in the County of Barrhead No. 11. The subdivision is to adjust the boundary of an institutional lot (church) to encompass all cemetery lands into the legal boundary of the church lot.

The subject site is in the central portion of the County of Barrhead, approximately 0.8 km (0.5 miles) southeast of the Paddle River. The subject site is adjacent to Township Road 591 (northern boundary) and to Range Road 45 (western boundary). There does not appear to be an existing developed approach to proposed Lot 2 and an existing developed approach exists to proposed Lot 1 from Range Road 45.

The proposed lot is adjacent to the western boundary of the quarter section and is 365.33 m south of the northern boundary of the quarter section.

From a review of the provincial data, the subject site is not affected by:

- an identified historic resource.

The site is affected by:

- abandoned wells (Trident Exploration Corp.);
- pipeline or utility rights of way (ATCO Gas and Pipelines);
- wetlands and a creek identified on the Merged Wetland Inventory and orthophoto analysis;
- flood hazards lands (proposed Lot 2 is outside of the extent of the 1965 and 1974 Paddle River floods shown on the aerial photographs and the Flood Plain layer in the County's GIS however, proposed Lot 1 has areas within the flood layers); and
- an approval, license or registration issued under the Water Resources Act for which the Minister of Environment & Protected Areas is responsible (Document 00037168-00-00, Campsie Flood Control).

From the application, the proposed use is "Institutional".

Proposed Lot 2 is 0.805 ha (1.99 ac.) in area and is adjacent to the western boundary of the quarter section, 365.33 m south of the northern boundary. Proposed Lot 2 is an institutional lot containing

a church and cemetery grounds. There is a Habendum Clause registered on title. The applicant has applied through the Cemeteries Branch to adjust the lot area of the cemetery and update the Habendum Clause. The consent for changes was approved by the Director of Cemeteries on January 6, 2025. There does not appear to be an existing developed access to proposed Lot 2. There appears to be a suitable building site on proposed Lot 2. Proposed Lot 2 appears suitable for the proposed use (institutional).

Proposed Lot 1 is 62.76 ha (154.99 ac) in size. Proposed Lot 1 is partially developed and contains a house, shop, manufactured home, cultivated lands, flood hazard lands, wetlands, creek, abandoned well, and a pipeline right of way. The title indicates that there is a Deferred Reserve Caveat registered against the land, this can be discharged at the time of subdivision. Access to proposed Lot 1 is from Range Road 45. There appears to be a suitable building site on proposed Lot 1. Proposed Lot 1 appears suitable for the proposed use (agriculture).

The County assessment sheets show the subject quarter section as containing 51.99 acres at 7.0%, 30.00 acres at 56.0%, and 70.00 acres at 49.0%. The proposed parcel is developed and does not appear to include cultivated lands.

In the opinion of the planner, the proposed boundary adjustment of a developed institutional lot (church) from the quarter section should not significantly impact the agricultural capability of the balance of the quarter section. There appears to be reasonable building sites on both the proposed Lots.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead No. 11	<ul style="list-style-type: none"> • A Development Agreement is required. • Accesses and approaches are required. • Reserves are not required. • Property taxes are not outstanding. • The proposal conforms to the County's LUB and MDP. • Site is not within 1.5 km of sour gas facility. • Site is not within 2 miles of a CFO.
2. Forestry, Parks, & Tourism (Craig/Bruce)	<ul style="list-style-type: none"> • Lands Operations Division recommends that an ER be put on both creeks in the quarter, based on the buffer guidance document. • <i>MPS notes that as this is the first parcel out of the quarter section, reserves are not due. MPS will recommend an ERE in its place.</i>
3. Water Act (Capital Region)	<ul style="list-style-type: none"> • No response.
4. Alberta Energy Regulator	<ul style="list-style-type: none"> • No response. • Facilities with AER licenses are located within the subject site. • MPS notes that the site is affected by an abandoned well, however, the abandoned well is located within proposed Lot 1 and is well removed from proposed Lot 2.
5. Canada Post (Mark)	<ul style="list-style-type: none"> • No response.
6. Cemeteries	<ul style="list-style-type: none"> • No objection • In accordance with Section 74(1) <i>Cemeteries Act</i>, consent is granted for: <ul style="list-style-type: none"> ○ The subdivision (boundary change) of the cemetery identified on Certificate of Title 752 063 675 owned by four individuals All Trustees for the Mossie Congregation of the United Church of Canada, and ○ The change of trustee names on title. • The consent memo for land titles is enclosed. • The habendum clause must remain on the title as this is a registered cemetery.

	<ul style="list-style-type: none"> In accordance with Section 74(1) of the <i>Cemeteries Act</i> C-3 RSA 200, this memo is to advise that consent is given: <ul style="list-style-type: none"> For subdivision of the cemetery identified as Mosside United Church Cemetery, in accordance with the enclosed Schedule “A” document, and for change of the owner information regarding the trustees for Agnes Memorial Mosside United Church of Canada.
7. Wild Rose REA	<ul style="list-style-type: none"> No response.
8. FortisAlberta	<ul style="list-style-type: none"> No objections. No easement is required. FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange the installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make an application for electrical services.
9. Telus Communications	<ul style="list-style-type: none"> No concerns.
10. Ste Anne Gas Co-op	<ul style="list-style-type: none"> No objections.
11. Atco Gas	<ul style="list-style-type: none"> This project is not in ATCO Gas franchise area.
12. Atco Pipelines	<ul style="list-style-type: none"> No objections.
13. Pembina Hills School Division	<ul style="list-style-type: none"> No objections. No Reserves requested.
14. Alberta Health Services	<ul style="list-style-type: none"> No objection. Cemeteries are recognized as a potential risk for groundwater contamination. Discussions with Don Wilson Surveys Ltd. indicate that water well(s) are located within 150 meters from the cemetery location. From the Alberta Water Well Data base, these wells were completed after the placement of the existing cemetery. That being said, our office administers no legislative requirements specific to the approval, use, or maintenance of cemeteries. There are no legislated setback distances from a cemetery to water wells or other water sources that may pose future human health risks. Based on this information this office has no cause to object the use of this cemetery.
15. Evergreen CRSD #2	<ul style="list-style-type: none"> No response.

Adjacent landowners were notified on 2 May 2024. *No comments or objections from adjacent landowners were received.*

3. STATUTORY ANALYSIS

MDP AND LUB REQUIREMENTS

The subject site is designated “Agriculture” in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). **Section 3.1.3(12)** of the Plan indicates that the minimum agricultural parcel size shall be 32.4 ha (80.0 ac). Proposed Lot 1 is 62.76 ha (154.99 ac) and is consistent with this section. The MDP does not include policies regarding the subdivision of Institutional lots. **Therefore, in the opinion of the planner, the proposed subdivision is consistent with the applicable policies in the MDP.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 4-2024* (LUB). Dwellings, Single Detached are a permitted use and Places of Worship (whose definition includes cemeteries) are a discretionary use in the district. The Land Use Bylaw does not include provisions for institutional uses in the Agricultural District. **Therefore, in the opinion of the planner, the proposed subdivision conforms to the County’s Land Use Bylaw.**

MGA AND MRS DR REQUIREMENTS

Section 10 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 9 of the *Regulation*. Section 9 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- topography
- soil characteristics
- storm water
- water supply
- sewage disposal
- solid waste
- flooding
- subsidence/erosion
- accessibility
- *Private Sewage Disposal Systems Regulation*
- use of land in vicinity
- other matters

the proposed subdivision appears satisfactory.

A note following the decision can indicate the Subdivision Authority's indication and satisfy the Regulation in this regard.

Sections 11 through 20 of *Matters Related to Subdivision and Development Regulation* are satisfied.

RESERVES

The proposed subdivision will adjust the boundary of the first parcel within the quarter section. In the opinion of the planner, part of section 663 of the *Municipal Government Act* applies to the proposed and Reserves are not due.

APPEAL BOARD

The subject site is affected by wetlands, flood hazard lands, is subject to a document issued under the *Water Resources Act*, and contains an abandoned well and facilities with AER licenses, therefore, in our opinion, appeal of the decision is to the Land and Property Rights Tribunal.

4. SUMMARY

The proposed subdivision boundary adjustment is agricultural, and conforms to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. Consolidation
2. Consolidation
3. ERE
4. Development Agreement
5. Accesses and approaches
6. RPR & Private Sewage Inspection
7. Taxes up to date

5. RECOMMENDATION

That the subdivision application be approved at this time, subject to the following conditions:

1. That the instrument affecting this tentative plan of subdivision have the effect of consolidating that portion of C of T 752 063 675 being subdivided with C of T 082 325 561 in such a manner that the resulting title cannot be further subdivided without Subdivision Authority approval.
2. That the instrument affecting this tentative plan of subdivision have the effect of consolidating that portion of C of T 082 325 561 being subdivided with C of T 752 063 675 in such a manner that the resulting title cannot be further subdivided without Subdivision Authority approval.
3. That, prior to or concurrent with registration of an instrument effecting this plan, an Environmental Reserve Easement, in a form and affecting an area approved by the Subdivision Authority, be granted to the County of Barrhead No. 11. The form of this Easement will generally follow the form attached hereto. The survey to be used to describe the Easement shall include all of the land within the titled area, from the top of bank of the valley on the east side of the creek to the top of bank of the valley on the west side of the creek, which is generally all of the land outlined in RED on the attached Schedule "A" and shall be reviewed by the Subdivision Authority prior to being finalized.
4. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into & comply with a development agreement Re: the acquisition of land for road widening with the County of Barrhead No. 11 pursuant to Section 655 of the Municipal Government Act.
5. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.
6. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
 - a. Real Property Report or a Building Site Certificate, prepared by an Alberta Land Surveyor, indicating the location and distances between the buildings, the private sewage disposal system, any potable water source, shelter belts and above-ground appurtenances on the subject lands, and the existing and proposed property boundaries on proposed Lot 1 and Lot 2; and
 - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on proposed Lot 1 and Lot 2, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
7. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.



TO: COUNCIL

RE: 2025 CAPITAL PURCHASE - STEAMER TRAILER

ISSUE:

Public Works has obtained pricing for a new steamer trailer, as per the 2025 Capital budget, and due to higher than budgeted costs require Council approval to purchase.

BACKGROUND:

- December 17, 2024 - Council passed the 2025 Capital Budget which included \$37,000 to purchase a new steamer trailer unit.
- Public Works plans to replace Unit 703/706, which is a 2006 steamer trailer setup.
- While Unit 703/706 is reaching the end of its useful life, Public Works plans to keep it as a back up unit and to increase our capacity for thawing culverts in the spring.
- January 2025 - Public Works reached out to 2 suppliers that build these units to obtain pricing.

ANALYSIS:

- Pricing for a replacement steamer trailer is as follows:

Supplier	Water Blast Manufacturing	Pumps & Pressure
Steamer Brand	Hotsy	Easy-Kleen
Price	\$ 46,626.22	\$ 44,744.50
Pump Flow	5.0 GPM	5.0 GPM
Pump Pressure	3,000 psi	5,000 psi
Burner Size	385,800 BTU	500,000 BTU
Trailer Axle Weight	6000 lbs x 2	7000 lbs x 2
Antifreeze Tank	No	Yes
Trailer Heater	No	Yes
Delivery	4 weeks	12-14 weeks

- Public Works was not able to find any other suppliers for this unit.
- All options are significantly more than the budgeted amount of \$37,000.
- Pumps & Pressure offers the following advantages:
 - a more robust trailer,
 - a larger pump set up than Water Blast,
 - anti-freeze system allows for daily injection and has a plug-in heater to ensure the unit does not freeze up when left over night,
 - although over budget, this unit is less than the competitors' model by \$1,881.72

- Pumps & Pressure model will likely not arrive until after spring thaw, which would force us to rely on the old unit for this year.
- Water Blast Manufacturing offers the following advantages:
 - Unit would be expected to arrive prior to spring thaw

STRATEGIC ALIGNMENT:

Link to 2022 – 2026 Strategic Plan:

PILLAR	2 Municipal Infrastructure & Services
Outcome	<i>2 County has the necessary tools & information to deliver programs and services efficiently.</i>
Goal	2.1 Infrastructure & services balance County capacity with ratepayer needs.

ADMINISTRATION RECOMMENDS THAT:

Council directs Administration to purchase a new steam and trailer unit from Pumps & Pressure for a cost of \$44,744.50 with the additional required funds to come out of Equipment Reserves.

DO/tw



TO: COUNCIL

RE: 2025 TRUCK REPLACEMENT PURCHASE – CAPITAL BUDGET

ISSUE:

Administration requires Council to approve the purchase of a 2-ton crew cab 4x4 cab and chassis truck for the Agricultural Services Spray Program. These purchases were identified in the 2025 Capital Budget.

BACKGROUND:

- July 16, 2024 - Council approved the Procurement Policy AD-007 which requires Council to approve purchases of goods & services greater than \$75,000.
- December 17, 2024 – Council approved the 2025 Interim Operating Budget & 2025 Capital Budget.
- 2025 Capital Budget has the following amount allocated to the purchase of the spray truck:
 - \$90,000.00 – 2-ton spray truck (replaces 2008 spray truck, Unit #62-005)
- October 2024 – Quotations were obtained from Barrhead Ford Sales, Courtesy Chrysler, Koch Ford, and Stephani Motors to support the finalization of the Capital Budget.
- January 9, 2025- All quotations were confirmed.

ANALYSIS:

- All quotations were evaluated to ensure that they all offered a comparable product.
- Purchase approved in the 2025 Capital Budget will be funded by Capital Reserves.
- Truck is required by early May 2025 to be operational for the 2025 spray program.
- Summary of the quotations received are as follows:

Truck	Vendor & Unit	Price	Availability
2-ton	Barrhead Ford (2024, 550, Crew) diesel	\$100,219.00	In stock
	Barrhead Ford (2025, 550, Crew) gas	\$87,965.00	3-5 months
	Stephani (2025, Ram 5500, Crew) gas	\$91,690.00	4 months
	Courtesy Chrysler (2025, Ram 5500, Crew) gas	\$98,648.00	3-5 months

STRATEGIC ALIGNMENT:

Councils review and approval of capital purchases ensures alignment with the Capital Budget and the County 2022 – 2026 Strategic Plan as follows:

PILLAR **2 Municipal Infrastructure & Services**

Outcome *2 County has the necessary tools & information to deliver programs and services efficiently.*

Goal 2.1 Infrastructure & services balance County capacity with ratepayer needs.

PILLAR **4 Governance & Leadership**

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

Council approve the purchase of a 2025 Ford F-550 crew cab 4x4 truck (as per specifications) from Barrhead Ford at a price of \$87,965.00 plus GST and applicable fees which aligns with the 2025 Capital Budget.



TO: COUNCIL

RE: MARKETING SPONSORSHIP OPPORTUNITY - NATURE ALIVE ADVENTURES INC. & WESTERN DIRECTIVE INC.

ISSUE:

Council is to consider a marketing sponsorship opportunity requesting \$5,000 for a joint project between Nature Alive Adventures Inc. and Western Directives Inc.

BACKGROUND:

- December 17, 2024 – Dale Kiselyk, Nature Live Adventures Inc. presented a marketing opportunity in the form of a sponsorship request to Council.
 - Resolution 2024-503: Moved by Councillor Preugschas that Council direct Administration to research details on the marketing sponsorship opportunity, and bring back information to the February 4, 2025 Council meeting.
- Western Directives Inc. has been in business for approximately 25 years specializing in feature films, TV documentaries & corporate videos. Municipal clients include, but are not limited to the following:

City of Edmonton	Town of Canmore	Brazeau County
City of Leduc	Town of Whitecourt	Woodlands County*
City of Lloydminster	Town of Drayton Valley	MD Greenview**

* Woodlands County has engaged Western Directive on more than one project

** MD Greenview has confirmed sponsorship with Western Directive for “72 Hours to Survive”

- Nature Alive Adventures Inc. is locally co-owned and operated by Dale Kiselyk. Offering a variety of adventure services and courses since 1998 with Nature Alive Adventures incorporated in 2007.

ANALYSIS:

- Project involves:
 - 6 original episodes of a reality show called “72 Hours to Survive” that is to be broadcast on Wild TV and the streaming service Wild TV Plus which is available worldwide.
 - Dale Kiselyk, Nature Alive Adventures is the show host
 - Filming of the 1st of 6 episodes is scheduled to start the 2nd week of March 2025.

- Marketing Sponsorship Opportunity in the amount of \$5,000 + gst includes the following services:
 - **1 episode** would be recorded in the County of Barrhead
 - **30 second advertising spot** promoting County of Barrhead with a national broadcast of +2.2 million subscribers
 - Spot produced by Western Directives Inc. in early summer 2025
 - Sponsorship amount is invoiced with a detailed listing of services to be provided and paid for as the form of commitment.
- Broadcast Agreement between Wild Television Network & Western Directives Inc. has been signed (unavailable due to confidentiality); however, Letter of Intent to Broadcast from Wild Television Network is attached.
- Sponsorship request in the amount of \$5,000 could potentially come from 63-00-00 Economic Development – General 2-2290 Public Relations Budget of \$7,500. Although this amount is identified for sponsorship of events, this request was not considered in the development of the budget.
 - County is also waiting for announcements from the GOA on the SCOP grant applications which are expected by the end of March 2025; whether the County is successful will impact the Economic Development budget
 - Council could choose to approve the funding request from this budget and consider further budget requirements for this department at final deliberation of the 2025 Operating budget in April.

STRATEGIC ALIGNMENT:

Council consideration of a marketing sponsorship opportunity that would promote the community aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR	3 Rural Lifestyle
Outcome	<i>3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.</i>
Goal	3.2 County promotes & celebrates success/achievements.
Strategy	3.2.1 Create and maintain partnerships that focus on the promotion of tourism.

ADMINISTRATION RECOMMENDS THAT:

Council consider the marketing sponsorship opportunity request from Western Directives Inc & Nature Alive Adventures Inc in the amount of \$5,000 and provide further direction to Administration on whether to proceed with the opportunity.

DO/



Scott Stirling
Vice President/COO
11263 180th Street
Edmonton, AB, CANADA T5S 0B4
Tel: 780-444-1512 Fax: 780-443-4591
scott.stirling@wildtv.ca
www.wildtv.ca

Monday, December 30, 2024

Attention: Tim McKort
Western Directives Inc.
9143 149 Street NW
Edmonton, AB T5R 0A6

RE: Letter of Interest / Intent to Broadcast "72 Hours to Survive"

Dear Tim,

This letter declares WILD TV's intent to broadcast the television program "72 Hours to Survive". Wild TV commits to run 72 Hours to Survive within the next 2 years. 72 Hours to Survive will receive a prime time anchor slot (6p-11p Mo-Su), 2 outside prime slots (Mo-Fr 6a-6p + Mo-Fr 11p-2a) with an additional bonus weekend airing slot (Space Permitting). 72 Hours to Survive will be providing 6 original episodes, 21:30 to 22:30 in content length for this 13 week run on Wild TV. In addition to our linear channel, we will be adding 72 Hours to Survive to our streaming service, Wild TV Plus. WTV+ is available worldwide and 72 Hours to Survive will be a welcome addition to our line up of over 14,000 television episodes already on WTV+.

We are confident that 72 Hours to Survive will meet or exceed our requirements to be included in the WILD TV's lineup.

All programs that are intended for broadcast as Canadian content programming on any licensed Canadian programming undertaking must be certified as being "Canadian" by the Canadian Radio-television and Telecommunications Commission. Please use this letter of intent to assist you in pursuing sponsorships, funding and Canadian Content status for your program and securing your CRTC number.

Feel free to contact me at 780-977-8007 or [redacted] if you have any questions at all.

Best Regards,

A handwritten signature in black ink, appearing to read "Scott Stirling", is written over a faint, circular watermark or stamp.

Scott Stirling
Vice President/COO
WILD TV INC.



REQUEST FOR DECISION
FEBRUARY 4, 2025



TO: COUNCIL

RE: 2024 PROJECT DASHBOARD

ISSUE:

Certain purchases or expenditures were approved but require additional funding allocations.

BACKGROUND:

- Council approved the project priorities for 2024.
- Where a transaction exceeds the approved 2024 budget, Council approval should be obtained.
- July 16, 2024 - Council approved use of capital grants for certain projects.
 - These projects were accepted by Municipal Affairs throughout 2024.
 - Due to the MSI program ending, Council may want to re-allocate certain grant dollars. Although LGFF funding has replaced MSI, LGFF is a separate program and projects do not transfer between the 2 funding sources.

ANALYSIS:

- Attached Project Dashboard provides a summary of the 2024 Capital and Operational Projects.
 - Dashboard provides a description of the project, start date, estimated completion date, actual completion date, project cost information, and notes/comments.
- Of the 19 Capital projects with total approved spending of \$3,318,739, there are projects that are on budget, under budget and over budget.
- The following 3 Capital projects are overbudget and require Council approval for additional funding allocation, along with Administration’s recommendation of additional funding source:

Capital Project	Overbudget	Original Funding Source	Recommended Funding Source for Overbudget
Road Project 2024-240 RGE RD 45 West of SW 5-58-4-W5	\$39,182	Operations (Current Year Taxes)	Operations (Current Year Taxes)
Road Project 2023-740 Rge Rd 32 Mast North 1 mile	\$131,904	Reserves	Reserves
Road Project 2024-241 RGE RD 45 West of SW 5-58-4-W5 (minor fencing is still required to complete this project; these expenses to be included in 2025 budget & funded from reserves or operating)	\$99,834	MSI	MSI *

*If Council approves the use of MSI Capital funds for Road Project 2024-241, the amount of grant funding allocated to 2024-740 is proposed to be:

Capital Project	Overbudget	Original Funding Source	Revised Funding Source
Road Project 2024-740 Thru 9 & S of SW 9-62-4-W5	N/A	MSI Capital - \$324,334 LGFF - \$131,024 Total = \$455,358	MSI Capital - \$249,927 LGFF - \$205,431 ** Total = \$455,358

- Road Project 2024-740 – incomplete in 2024
 - 2 miles budgeted at \$455,358 in 2024
 - Only 1.5 miles out of the 2.0 miles planned was completed in 2024 at a cost of \$320,056 leaving **\$135,302 of LGFF funding available to put toward the project in 2025 (completion 0.5 miles & extension 1.5 miles)
 - Total project length has increased from 2 miles to 3.5 miles at an estimated total cost of \$750,812
 - \$320,056 spent in 2024
 - \$430,756 budgeted for in 2025 (approved in the 2025 Capital Budget with the allocation of grants to be considered in April 2025)
- Of the 13 Operational Projects with total approved spending of \$3,169,556, there were 2 completed projects overbudget:

Operating Project	Overbudget	Original Funding Source	Recommended Funding Source for Overbudget
Land Use Bylaw Amendments	\$12,382	Operations (Current Year Taxes)	Operations (Current Year Taxes)
Vega Aggregate Crushing	\$2,377	Operations (Current Year Taxes)	Operations (Current Year Taxes)

STRATEGIC ALIGNMENT:

Council's review of the Project Dashboard aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR **4 Governance & Leadership**

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

- Council accepts the Capital & Operational Dashboards as at December 31, 2024 for information.
- Council approves the additional funding sources for the 2024 capital and operational projects as presented.

Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets

As at December 31, 2024



a b c = a + b d e f = d - e d - c d / c

TBD:Thresholds / Flag for concern:

Project #	Project Name	Dept	Start Date	Est. Completion Date	Actual Completion Date	Total Prior Years Spending	2024 Spending	Total Project Spending	Approved spending (all years)	GRANT FUNDING / OTHER	NET COST TO RATEPAYER	Total \$ Budget Variance	Total % Spent of Budget	Status / Comments
CAPITAL PROJECTS														
	Replace Welcome Sign	DEV/PW	Jul-19	TBD		-	-	-	5,760				0%	Project pushed to 2025. New RFQ was sent to 5 sign companies (3 quotes returned).
BF# 70370	Bridge BF 70370 Rge Rd 51 Funding Source - STIP denied	PW	2022	2023	Aug-24		106,688	106,688	125,000	125,000	-	18,312	85%	COMPLETE Aug 2024 (1 yr warranty remains). Council approved use of MSI to fund project. Contract of \$92,085 awarded to Bridgeman Services Ltd (May 7/24), + engineering costs; est completion Dec 13/24; 2022 & 2023 - STIP funding was denied. Recommend to repair bridge in 2024, using reserve funds. Included in 2024 Capital Budget.
24-240	RGE RD 45 West of SW 5-58-4-W5	PW	May-24	Jun-24	Jun-24		91,765	91,765	52,583		52,583	(39,182)	175%	COMPLETE ; Overbudget primarily due to training new operators & weather.
24-241	West of 6 and 7-58-4-W5	PW	Aug-24	Oct-24	Oct - 24 with minor cleanup to do		528,764	528,764	428,930	428,930		(99,834)	123%	Road construction complete, only minor amounts of fencing left to do. Minor clean up from power line moves will be carried out in 2025.
24-740	Thru 9 & S of SW 9-62-4-W5		Jul-24	Aug-24	Aug-24		320,056	320,056	455,358	455,358		135,302	70%	CARRY-FORWARD & EXTEND SCOPE; included in 2025 Budget : Project completed at the end of August 2024. Budgeted for 2 miles, but completed 1.5 miles. Remaining 0.5 miles plus 1.5 miles, for a total of 2 miles, included in 2025 Budget.
24-640	Thru N1/2 30 & W of NW 30-60-6-W5		Oct-24	Nov-24										Approved in 2025 Capital Budget - 1.25 miles budgeted at a cost of \$240,009.
24-540	CANCELLED - to be replaced with 5 miles. Original \$1,078,000	PW				-		-	193,712	193,712	-	193,712	0%	CANCELLED
2021-740 / 23-740	Rge Rd 32 Mast North 1mile	PW	Oct-23	Jun-24	Jul-24	4,831	329,834	334,665	202,761		202,761	(131,904)	165%	COMPLETE July 2024. Old existing road had large volumes of black dirt that needed to be removed throughout full length of project increasing volume of dirt to move; 1 of the scrapers broke down for majority of project, other support equipment not as efficient for volume of dirt being moved. Project also experienced a number of large rain fall events.
	RR24 Extension	PW	2018	Apr-24	Apr-24	-	10,940	10,940	10,940	-	10,940	-	100%	COMPLETE
	DEF Bulk Storage Building	PW	Jun-24	Sep-24	Oct-24	-	32,831	32,831	28,000	-	28,000	(4,831)	117%	COMPLETE
	Salt/sand shed & asphalt pad	PW	May-24	Sep-24	Oct - 24 with door left to install	-	495,499	495,499	470,000		470,000	(25,499)	105%	MOSTLY COMPLETE . Building construction was complete Oct 2024. Door originally to be stalled in Nov 2024; delayed and to be installed in 2025. Final billing for overhead door \$19,440 to come. Overspent due to higher cost for asphalt pad than budgeted.
	Admin Renovations, including carryforward of telephones and carpet	ADM	2024	2025		-	-	-	1,323,000	-	1,323,000	1,323,000	0%	Contingent on ADLC Feasibility Study
	Klondike Park Shelter Replacement	PW / ADM	May-24	Aug-24	Jul-24		25,587	25,587	22,695	17,695	5,000	(2,892)	113%	COMPLETE . Eavestoves and bird netting was added in October 2024. Building construction was completed in July 2024. Awaiting funding from insurance. Insurance accepted quote for \$22,400 less deductible of \$5,000 and only partially accepted the eavestoves and bird deterrent
	Wet Blade Mower analysis	AG			24-Oct-24			-	-	-	-	-		Not proceeding at this time
CAPITAL PROJECTS						4,831	1,941,962	1,946,793	3,318,739	1,220,695	2,092,284	1,366,186		

Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets



As at December 31, 2024

						a	b	c = a + b	d	e	f	g = e - f	d - b	d / b	TBD: Thresholds / Flag for concern:
Project #	Project Name	Dept	Start Date	Est. Completion Date	Actual Completion Date	Total Prior Years Spending	2024	Total Project Spending	Approved spending 2024	Total Approved Spending (All Years)	GRANT FUNDING / OTHER	NET BUDGETED COST TO RATEPAYER	Total \$ CY Budget Variance	Total % CY Spent of Budget	Status / Comments
OPERATIONAL PROJECTS															
	Sanitary Pre-Treatment - Town of Barrhead Lagoon	UTL	2022	2023		-	-	-		1,500,000		1,500,000	-	0%	Project contingent on development of sold lots (1&6) by developer.
	Broadband Scoping	DEV	Jul-21	Dec-22		18,000		18,000		18,000		18,000	-	100%	DRAFT Strategy complete; Working with TANGO, discovery document complete outlining current ISPs, infrastructure and gaps. COB Policy approved. Engaged ISPs. MCSnet partnership approved by Council. Strategy carried forward in Budget as efforts temporarily redirected to implementation.
	LandUse Bylaw Amendments	DEV	2022	Jun-24	Sep-24	21,815	28,567	50,382	16,185	38,000		38,000	(12,382)	133%	COMPLETE. May 7/24 - 1st Reading, June 6/24 public hearing, July 2/24 - 2nd reading, Sept 3/24 - 3rd reading, bylaw is in effect. Final MPS billing to follow.
	Carryforward from 2023: Vega Aggregate Crushing (50,000 - 7,525,000 115,000 - 200,000; \$655,000 - \$1,136,600)	PW	Summer 2023	Jan-24	Feb-24	569,600	569,377	1,138,977	567,000	1,136,600		1,136,600	(2,377)	100%	COMPLETE. Crushing started Dec 2023; Tender opening Jun 13/23. Council Res #2023-205: Project awarded to Surmont Sand & Gravel at \$5.70/tonne & min. quantity of 115,000 tonnes; any quantities over 115,000 tonnes to a max. of 200,000 tonnes be crushed at a rate of \$5.66/tonne, report to Council any volumes >200,000 tonnes for consideration of further increasing volumes to be crushed.
	Carryforward from 2023: AB Crime Prevention Activities (BARCC)	ADM	Jun-23	Mar-24	Mar-24	7,470	11,197	18,667	19,215	26,685	26,685	-	8,018	70%	COMPLETE. 5 public workshops, 1 training session with a total 102 participants; CPTED workshop scheduled for Oct 2-4/23 Workplan drafted; BARCC to review Jun 22/23
	Carryforward from 2023: Feasibility Study to repurpose ADLC Building as joint Civic Centre	ADM	May-23	Dec-23	Oct-24	87,558	33,744	121,302	59,012	146,570	146,570	-	25,268	83%	Direction given to pursue negotiations with GOA; FINAL Report complete, Oct 2/24 set for ICF mtg; DRAFT report complete; DRAFT options complete; Stakeholder mtg held; Consultants have completed site visit; reviewing reports from GOA; initial mtgs with COB & TOB re municipal use; RFP closed June 12/23; Contract awarded to Next Architecture

Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets



As at December 31, 2024

						a	b	c = a + b	d	e	f	g = e - f	d - b	d / b	TBD: Thresholds / Flag for concern:
Gravel Pit Development (Moosewallow / Stoney Valley)	PW	Jul-24	2031				39,231	39,231	45,000	234,356		234,356	5,769	17%	PROJECT CANCELLED; Nov 28, 2024 - Information was brought forward to Council for review and a decision to not proceed was made by Council. Total paid to Green Plan Ltd for wet land assessment for full SML was \$39,033.75. Council did provide direction to explore gravel pit lease opportunity in the Vega area (Maykut Pit). Discussions with pit owner have taken place and are on going. Fall 2024 - Wetland compensation has been calculated for this project along with other cost estimates for permitting. Aug 20/24 Council awarded Green Plan Ltd. project at \$234,355.75 (previous cost estimate \$200K) to provide environmental service to acquire an SML/Water Act approval on these properties. Depending on AEP requirements this project could take up to 5 yrs to complete.
Community Halls Facility Condition Assessments	CUL	Dec-23	Jan-24	Mar-24		-	14,400	14,400	14,400	14,400		14,400	-	100%	COMPLETE; 13 out of 14 halls participated; deliverable under Community Hall Strategy
Community Halls Strategy - Use of Camp Creek Donation	CUL	2022	Nov-24	Oct-24		-	-	-	-	-		-	-		October 24, 2024 - Funds returned to Camp Creek. Meeting Jun 13/24, investment renewed, matures Sep 16/24. Donation agreement valid until Nov 1/24 unless parties agree to extend the term.
Clean Energy Improvement Program	ADM	2024	2025	Aug-24		-	-	-	-	-		-	-		COMPLETE; Council received presentation as information at COW Jun 14/24 and Aug 29/24.
Asset Management activities (budget is for training)	PW / ADM	2024	2024			-	-	-	2,630	-		-	2,630		Ongoing; no training opportunities in 2024 to date.
Cybersecurity activities	ADM	2023	ongoing			2,277	2,277	4,553	2,277	6,830	6,830	-	-	67%	Proclamation October 2024 as Cybersecurity Awareness Month to Council Sept 17, 2024. Presentation to Council Jun 18/24; Knowbe4 contract from Sept 2023 - Dec 2026. Funded from Riskpro insurance credits
Business & Conference Trade Show	EC DEV	Mar-24	Oct-24	Oct-24		-	47,482	47,482	48,115	48,115	44,115	4,000	633	99%	COMPLETE; See Post Event Report for LIFT Conference 2024. Awaiting final billing. SCOP grant approved for \$44,115.18 (\$4,115 higher than application); Date set for Oct 19/24, keynotes & facility booked.
OPERATIONAL PROJECTS						706,720	746,275	1,452,995	773,834	3,169,556	224,200	2,945,356	27,559		



TO: COUNCIL

RE: 2024 RESERVE TRANSACTIONS REQUIRING APPROVAL & ADDITIONAL RESERVE CONTRIBUTIONS FOR COUNCIL TO CONSIDER

ISSUE:

Certain reserve transactions in 2024 require formal Council approval.

Council has opportunity to consider further reserve contributions before finalizing the 2024 Surplus.

BACKGROUND:

- April 6, 2021 – Council approved Reserve Policy FN-002.
 - A Reserve Report will be presented to Council at least twice a year; during the budget cycle and as part of the year end financial reports.
 - Funding to and from Reserves will be approved by Council via:
 - Municipal policies or bylaws,
 - Annual budget process,
 - Year-end request and approval process, and
 - Council resolution.

ANALYSIS:

- Attached Reserve Report shows budgeted reserves and variances between projected and actual reserve balances.
- Certain reserve names, purpose of reserve, and use of funds have been updated to reflect nature of the reserve; any changes are reflected in red.
- As the County formalizes the Reserve process, certain items on the Reserve Report remain outstanding and are highlighted in yellow (no change from previous report).
- Most reserve transactions have already been approved by Council through the budget or by resolution during the course of the year.

Included in Reserve Report but not yet approved by Council:

- The following reserve transactions are included in the 2024 Reserve Report, based on budget discussions with Council or past practice, but have not been formally approved by Council:
 - **Fire Equipment Reserve** – additional contribution of \$37,944 – unbudgeted provincial deployment revenue for equipment (same treatment as prior year)
 - **Local Roads & Bridge Construction Reserve** – use of \$131,904 [*to be approved earlier in meeting with Project Dashboard*]
 - **Kiel Sanitary Reserve** – new reserve, transferred \$1,500,000 from unrestricted surplus; interest bearing
 - **Grain Bag Roller Reserve** – new reserve, transferred ‘profits’ from grain bag roller operations to reserve for replacements or enhancements of Grain Bag Roller equipment.

Approved Reserve Transactions not completed:

- Transfer of \$875 for Councillor devices. This reserve has a cap of \$3,500, so funding not required.

Additional Reserve Considerations – not included in Reserve Report:

- 2024 YTD Surplus is ~\$793K
 - Investment Income & tax surplus - \$149K;
 - Budget surpluses in all departments - \$644K
- Before allocating the 2024 Surplus for budget purposes, balance in selected reserve accounts are:
 - Tax Stabilization Reserve – \$1,050,725
 - Unrestricted Surplus – \$1,027,487
 - 2025 Interim Budget requires the use of \$10,000 of tax rate stabilization reserve and \$nil of unrestricted surplus. This number will be further refined with the final budget.
 - Both reserves have a proposed maximum of 5% of annual operating expenditures or approximately \$925,000 each.

Other Reserve Considerations

- The following table shows projected shortfalls in reserves. Council could consider allocating funds to these reserves:

Reserve	Funding Required	Year Required	Additional Notes (Alignment with Capital Plan & other Projects)
PW Graders	\$240,000 \$170,000	2026 2027	2026 - 5 graders planned to be purchased 2027 – 2 graders planned to be purchased Based on best estimate of pricing.
PW Equipment	\$500,000 \$1,300,000	2030 2033	2030 – 1 scraper planned to be purchased 2033 – 2 scrapers planned to be purchased Based on best estimate of pricing.
Admin – Equipment	\$200,000 [Consider \$50,000 of any surplus annually]	2028	ERP system is required to be replaced before end of 2029.
Ag – Equipment	\$30,000	2030	Replacing 2 nd spray truck with 2T unit.
Admin – Building	\$?	2026	Council decision on renovations / move to be made in 2025.
W&S Future Expansion	\$?	2026	Administration is currently working on details of Lac La Nonne Sanitary Project in collaboration with Lac Ste Anne County. Council to determine how to fund project (Grants, Tax, Reserves)

- If Council does not want to allocate any funds to Reserves at this time, the 2024 budget surplus will remain in Unrestricted Surplus (Accumulated Surplus).

- Council has opportunity to reallocate funds from Accumulated Surplus at any time, such as when approving the Capital Plan & Final Operating Budget later in April 2025.
- Any Council approvals for reserve transactions will be reflected in YTD Budget Report and presented to Council at the February 18, 2024, Council meeting.

STRATEGIC ALIGNMENT:

Review of Reserves & Reserve contributions aligns with County 2022 – 2026 Strategic Plan as follows:

PILLAR 2 Municipal Infrastructure & Services

Outcome *2 County has the necessary tools & information to deliver programs and services efficiently.*

Goal 2.1 Infrastructure & services balance County capacity with ratepayer needs.

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

- Council approves the 2024 reserve transactions as presented in 2024 Reserve Report.
- Council considers additional contributions to reserves as it deems appropriate.

New/ Consol/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2023	Additions	Deletions	Balance December 31, 2024	2024 Balance	2024 Budgeted Balance	Variance from Budget	Dept	GL Reference	Notes / Variance Analysis
	Admin - Computer & Equipment Reserve	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of existing equipment tangible capital assets or new equipment tangible capital assets. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	20,000		Capital expenditures for equipment at Admin office and County-wide IT capital expenditures (e.g. accounting, records management or Asset Management software)	no	120,160.14	20,000.00		140,160.14	140,160.14	120,160.14	20,000.00	ADMIN	4-12-14-00-4704	Telephone system deferred to 2025
	Office	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for scheduled replacement/refurbishment of Admin Building. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	50,000		Capital expenditures for renovations or major R&M of existing Admin building, including asbestos abatement costs, or construction/purchase of new Admin building	no	1,171,550.45	50,000.00		1,221,550.45	1,221,550.45	(81,449.55)	1,303,000.00	ADMIN	4-12-14-00-4731	Renovations/move did not occur. Council direction to come late 2025.
	ERC Equipment Reserve	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of existing equipment or new equipment tangible capital assets required for ERC. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	-		County's contribution to capital expenditures for equipment at Emergency Response Centre (ERC).	no	51,378.59	-	-	51,378.59	51,378.59	51,378.59	-	FIRE	4-23-14-24-4704	
	Fire Equipment Reserve	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of existing or new Fire Trucks, Water Trucks, Chief Trucks, Rescue Van, and other tangible capital assets required to operate Regional Fire Department. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	87,000		County's contribution to capital expenditures for Fire Vehicles & Equipment.	no	656,755.61	124,943.75		781,699.36	781,699.36	737,805.61	43,893.75	FIRE	4-23-14-00-4704	County portion of provincial deployment revenue here plus training facility not completed in 2024.
	Emergency Response Bldg.	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for scheduled replacement/refurbishment of ERC Building or additional buildings required for ERC/Fire Department. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	10,000		County's contribution to capital expenditures for building replacement/refurbishment/expansion at ERC or major R&M, including expansion of training facilities.	no	117,432.40	10,000.00		127,432.40	127,432.40	127,432.40	-	FIRE	4-23-14-24-4731	
	Safety Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	To provide for funds to promote safety awareness and to reward team and individual contribution to a safe workplace.	Annual PIR Refund	Est. \$3,500		To fund safety initiatives identified in Policy AD-003 Safety Incentives, including Annual Safety Event & Safety Incentives.	no	19,626.60	5,507.95	(5,291.56)	19,842.99	19,842.99	19,286.45	556.54	SAFETY	4-27-13-00-4710	
	Enforcement Equipment (previous name Bylaw Equipment)	Restricted - Capital Reserve	General equipment replacement	Provide for funds for scheduled replacement of existing and new Enforcement Equipment, including but not limited to vehicles, wheel weighers, and other equipment to perform Bylaw duties.	Tax Rate	10,000		Capital expenditures for Enforcement department.	no	69,528.57	17,000.00	(53,293.66)	33,234.91	33,234.91	32,318.57	916.34	ENFORC	4-26-14-00-4704	
	P.W. Graders	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of Graders. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate, sale of surplus assets	\$517K increases 2% per annum		Capital expenditure of Graders.	no	718,784.00	517,420.00	(432,250.00)	803,954.00	803,954.00	858,954.00	(55,000.00)	PW	4-32-14-00-4705	Grader was more expensive than budgeted.

New/ Consol/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2023	Additions	Deletions	Balance December 31, 2024	2024 Balance	2024 Budgeted Balance	Variance from Budget	Dept	GL Reference	Notes / Variance Analysis
	P.W. Equipment	Restricted - Capital Reserve	General equipment replacement	Provide funds for existing or new equipment tangible capital assets for Public Works department. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate, sale of surplus assets	\$520K, increases 2% per annum		Capital expenditures for PW equipment, including but not limited to trucks, scrapers, dozers, backhoes, tractors, excavators, mowing equipment, and miscellaneous equipment that are tangible capital assets.	no	730,803.37	683,584.13	(967,008.25)	447,379.25	447,379.25	102,073.50	345,305.75	PW	4-32-14-00-4704	Kit-up for 2 units were not completed in 2024 - to be completed spring 2025.
	Aggregate Reserve	Restricted - Capital Reserve	Roads	Provide funds for rehabilitating roads Contributions and usage supported by 10 yr Capital Plan.	Gravel Operators (Bylaw)	Est. \$115,000		For paving, overlays, chip seals, gravel crushing. Per MGA (409.1(2)) - used toward payment of infrastructure and other costs in municipality.	no	679,589.60	112,570.68	-	792,160.28	792,160.28	794,589.60	(2,429.32)	PW	4-32-14-00-4703	
	P. W. - Local Roads & Bridge Construction	Restricted - Capital Reserve	Roads	Provide funds for scheduled replacement/re-construction of existing roads & bridges. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate (may also draw from Aggregate Reserve)			Bridges that are STIP funded, 25% of costs of bridges, and local roads as per Capital Plan.	no	1,534,561.53		(358,281.80)	1,176,279.73	1,176,279.73	1,115,691.53	60,588.20	PW	4-32-14-00-4769	Cost of BF#70370 was lower than budgeted
NEW	Gravel Pit Reclamation Costs	Restricted - Capital Reserve	Roads	Provide funds for reclamation of gravel pits	TBD	TBD	TBD	Gravel pit reclamation costs	yes	422,000.00	35,481.45		457,481.45	457,481.45	454,000.00	3,481.45	PW	4-32-14-00-4706	Interest income higher than budgeted.
	Public Works Shop	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for scheduled replacement/refurbishment of PW Shop and other Buildings. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	50,000		Capital expenditures for renovation of existing PW buildings or major R&M or construction/purchase of new PW buildings.	no	531,905.48	50,000.00	(488,187.33)	93,718.15	93,718.15	71,905.48	21,812.67	PW	4-32-14-00-4731	Shop entrance less than budgeted, Sand/salt shed door to be completed in 2025.
	Land Right of Way Reserve	Restricted - Capital Reserve	Land & Land Improvements	Provide funds for acquisition of Land ROW or for land under roads. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	-		Capital expenditures for Land Right-of-Way or for purchase of land under roads where a road re-alignment is required.	no	12,607.25			12,607.25	12,607.25	6,847.25	5,760.00	PW	4-32-14-00-4731	County Welcome sign not completed.
	Airport	Restricted - Capital Reserve	Land & Land Improvements	Provide funds for replacement of Airport infrastructure or to add capacity at Airport, such as new hangar streets. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	18,000		Capital expenditures on land improvements at the Airport.	no	145,173.64	18,000.00		163,173.64	163,173.64	163,173.64	-	AIR	4-33-14-00-4706	
	Transfer Station Bins	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to replace existing Transfer Station Bins. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	-		Replacement of Transfer Station Bins.	no	5,000.00	5,000.00		10,000.00	10,000.00	10,000.00	-	WASTE	4-43-14-48-4704	
	Landfill Equipment Reserve	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of Landfill Equipment. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	25,000		County's contribution to capital expenditures for Landfill Equipment	no	18,433.48	43,450.00		61,883.48	61,883.48	30,933.48	30,950.00	WASTE	4-43-14-47-4704	Netting deferred to 2025
	Landfill	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for replacement/refurbishment of Landfill buildings or land improvements Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	15,000		County contribution to capital expenditures of Buildings at the Landfill, or any land improvements, including asset retirement obligations (closure & post closure obligations)	yes	711,407.32	62,527.62	(16,038.74)	757,896.20	757,896.20	739,407.32	18,488.88	WASTE	4-43-14-47-4731	Less spent on non-compliance rehab, interest income higher than budgeted.
	Utility Officer Truck	Restricted - Capital Reserve	General equipment replacement	Provide funds for replacement of Utility Officer vehicle. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate, sale of surplus assets	-		Capital expenditure to replace Utility Officer vehicle.	no	57,280.63	7,000.00	(56,780.00)	7,500.63	7,500.63	11,280.63	(3,780.00)	UTL	4-44-14-00-4704	

New/ Consol/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2023	Additions	Deletions	Balance December 31, 2024	2024 Balance	2024 Budgeted Balance	Variance from Budget	Dept	GL Reference	Notes / Variance Analysis
	Offsite Levy Reserve-Neerlandia	Restricted - Capital Reserve	Water & wastewater	Per Bylaw 21-89; A levy will be imposed on a residential off-site levy on undeveloped lands to provide for future expansion of water & sewer facilities that service Hamlet of Neerlandia and adjacent areas	Developer	\$1,850/residential lot for water & sewer \$1,200/water service only, per residence where service is extended outside present Hamlet boundaries		Future expansion of water & sewer facilities to service Hamlet of Neerlandia and adjacent areas.	no	75,885.00			75,885.00	75,885.00	75,885.00	-	UTL	4-44-14-81-4750	
	Offsite Levy Reserve-Manola	Restricted - Capital Reserve	Water & wastewater	Per Bylaw 20-90 - levy on application for Development Permit, upon application for subdivision of land not previously subject to offsite levies, or on application for service from Hamlet water supply line from Town of Barrhead. Levy charged for facilities requiring expansion - water supply line from Town of Barrhead to Hamlet of Manola including upgrading of Water Treatment Plant at Manola. Exclusions apply: replacement of existing single family dwelling, Bylaws No. 37-78 & 38-78, Lands Under By-Law 43-83 Per Bylaw 19-90 - levy on application for Development Permit, upon application for subdivision of land not previously subject to offsite levies, or on application for service from Hamlet water supply line from Town of Barrhead. Levy for facilities requiring expansion - Water Treatment Plant & Reservoir with Hamlet of Manola in-line booster pumps on Manola water supply line, upgrade of pumping facilities at Town of Barrhead Reservoir. Exclusions apply: replacement of existing single family dwelling, Bylaws No. 37-78 & 38-78, Lands Under By-Law 43-83	Developer	For EACH Bylaw: \$1,135 for each unit of housing, \$1,705 for each duplex \$2,270 for fourplex \$2,000 for new commercial or industrial for 1st 1,000 sq feet; \$400 per 1,000 sq ft thereafter	MAX = \$800,000 (Bylaw 20-90) MAX = \$600,000 (Bylaw 19-90)	Water Supply line from Town of Barrhead to Hamlet of Manola, including upgrading Water Treatment Plant at Manola. Water Treatment Plant & Reservoir within Hamlet of Manola, In-line booster pumps on Manola water supply line, Upgrade of pumping facilities at Town of Barrhead Reservoir.	no	13,620.00	1,135.00		14,755.00	14,755.00	13,620.00	1,135.00	UTL	4-44-14-80-4750	County does not budget for Offsite levies.
	Water & Sewer Capital Reserve	Restricted - Capital Reserve	Water & wastewater	For utility holders contribution to upkeep/replacement of water & sewer infrastructure. Contribution is historical contribution.	Utility Rate	67,000		Capital expenditures / major R&M to water & sewer assets. (Does not include capital expenditures related to growth. Growth to be funded out of Reserve with funding source as Tax Rate or through Debt.)	yes	901,177.60	110,737.98	(21,790.40)	990,125.18	990,125.18	979,177.60	10,947.58	UTL	4-44-14-00-4755	Interest income higher than budgeted.
	Regional Water & Sewer Lines / Future W&S Development	Restricted - Capital Reserve	Water & wastewater	Provide funds for future expansion of water & sewer throughout County. Reserve could include bringing line to LaLaNonne or Thunder Lake. Could also include alternative source of water for BRWC (such as Athabasca River)	Tax Rate	50,000		Capital Expenditures related to expansion of water & sewer in County. Augment with Grant Funding & Debt.	no	907,000.00	50,000.00		957,000.00	957,000.00	957,000.00	-	UTL	4-44-14-00-4754	
	Truck Fill	Restricted - Capital Reserve	Water & wastewater	Provide funds for truck fill replacement/refurbishment. Contributions and usage supported by 10 yr Capital Plan.	Operating Surplus in Truck Fill	Net Op Surplus		Truck Fill replacement /refurbishment, and major R&M for truck fill	no	6,126.75	19,162.67	-	25,289.42	25,289.42	9,322.29	15,967.13	UTL	4-41-14-00-4704	"Net profit" higher than budgeted
	Lagoons	Restricted - Capital Reserve	Water & wastewater	Provide funds for lagoons replacement/refurbishment. Contributions and usage supported by 10 yr Capital Plan.	Operating Surplus in Lagoons with Dumping Station	Net Op Surplus		Lagoon replacement /refurbishment, and major R&M for lagoons.	no	248,504.87	53,036.75	-	301,541.62	301,541.62	282,707.85	18,833.77	UTL	4-48-14-00-4756	"Net profit" higher than budgeted
	Future Development - Fire Suppression	Restricted - Capital Reserve	Land & Land Improvements	Provide funds for replacement of fire suppression system project for benefitting landowners that are levied the Local Improvement Tax.	Local Improvement Tax	21,885		Capital expenditures for replacement of fire suppression system.	no	175,081.44	21,885.18		196,966.62	196,966.62	196,966.62	-	UTL	4-44-14-83-4731	
	Future Development	Restricted - Capital Reserve	Land & Land Improvements	Provide funds for development of Kiel Industrial Park	Sale of Land - net proceeds	As land is sold		Phase II of Kiel Industrial Park	no	446,463.74	-		446,463.74	446,463.74	446,463.74	-	P&D	4-66-14-00-4731	

New/ Consol/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2023	Additions	Deletions	Balance December 31, 2024	2024 Balance	2024 Budgeted Balance	Variance from Budget	Dept	GL Reference	Notes / Variance Analysis
	Money in Lieu (of Municipal Reserve)	Restricted - Capital Reserve	Land & Land Improvements	per MGA, money taken in place of reserve land must be accounted for separately, along with any interest accruing on funds. Contributions and usage supported by 10 yr Capital Plan.	Developer	Est. \$20,000 + Interest Income		per MGA 671(2) - a public park, public recreation area	yes	523,565.70	43,674.42		567,240.12	567,240.12	568,565.70	(1,325.58)	P&D	4-61-14-00-4760	
	Ag Vehicle & Equipment	Restricted - Capital Reserve	General equipment replacement	Provide funds to replace existing or new vehicle and equipment tangible capital assets in Ag department. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	30,000 / 20,000		Vehicle & equipment capital expenditures for Ag department, including but not limited to trucks, quads, side-by-sides, spray equipment and the equipment used in the Ag Rental Program.	no	157,990.37	46,624.78	-	204,615.15	204,615.15	197,990.37	6,624.78	AG	4-62-14-00-4704	Did not purchase plastic mulch applicator, 2 trucks were planned to be sold, only 1 sold for higher than budgeted.
NEW	Ag Grain Bag Roller	Restricted - Capital Reserve	General equipment replacement	Provide funds to replace existing or new vehicle and equipment tangible capital assets in Ag department. Contributions and usage supported by 10 yr Capital Plan.	'Profits' from Grain Bag Roller			For capial expenditures for grain bag roller	no	-	2,353.42	-	2,353.42	2,353.42	-	2,353.42	AG	4-62-14-00-4707	Reserve is proposed to be separate from Ag Equipment Reserve for tracking /reporting as other municipalities have vested interest in this item. Grain Bag Roller was partially funded by Resource Mgmt stream which includes other municipalities.
	Ag Building	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for scheduled replacement/refurbishment of Ag Buildings or New Ag Buildings Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	10,000		Capital expenditures for replacement / refurbishment of existing Ag Buildings or construction of new Ag Buildings	no	126,448.39	10,000.00	-	136,448.39	136,448.39	136,448.39	-	AG	4-62-14-00-4731	
	General Tax Stabilization Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, 1-time expenditures or losses of revenue not built into base operating budget for future year (e.g. large drops in Assessment, increase in Uncollectible Taxes including O&G).	Tax Rate	Proposed MAX= 5% of annual operating expenditure budget (~\$925K)		Used to stabilize budgetary impacts from one time or unanticipated events. Examples include, but are not limited to uncollectible O&G or to fund temporary drops in Assessment.	no	878,566.53	172,158.18		1,050,724.71	1,050,724.71	1,050,724.71	-	TAX	4-05-13-00-4700	
	Legislative Computer Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for Councillor device purchase which happens every 4 years and for other IT requirements for Council chambers.	Tax Rate	875	Max = \$3,500	Councillor device purchases to a maximum of \$500 per Councillor, per term and for other IT requirements for Council chambers.	no	3,500.00			3,500.00	3,500.00	1,994.05	1,505.95	LEG	4-11-13-00-4710	No claims submitted by Councillors for devices.
	Administration County Map Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for printing of County maps that occur on an infrequent basis to minimize impacts of expenditure on tax. (Next print planned - 2021)	Sale of Maps	Est. \$1,428	Max = TBD	Printing of County Maps.	no	11,355.27	1,929.07		13,284.34	13,284.34	12,783.84	500.50	ADMIN	4-12-13-00-4710	
	Admin Operating Contingency	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, one-time expenditures or losses of revenue that will not be built into Admin base operating budget for future year. Promotes fiscal responsibility in budgeting.	Tax Rate / YE Operating Surplus		1% of operating \$13,654 Consider rounding Max = \$15,000	Any unexpected / unplanned expenditures in Admin department during the year.	no	9,497.30	-	-	9,497.30	9,497.30	9,497.30	-	ADMIN	4-12-13-00-4710	
	Elections & Plebiscite Reserves	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for future elections or plebiscites to minimize annual impact on tax.	Tax Rate	2,500		Applied against municipal election expenditures; occurs every 4 years & plebiscite expenditures to reduce impact on taxes.	no	7,500.00	2,500.00	-	10,000.00	10,000.00	10,000.00	-	ELEC	4-15-13-00-4710	

New/ Consol/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2023	Additions	Deletions	Balance December 31, 2024	2024 Balance	2024 Budgeted Balance	Variance from Budget	Dept	GL Reference	Notes / Variance Analysis
	Fire Fighting Stabilization Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to buffer expense of large fire fighting expenditure.	Tax Rate	25,000	Max = \$TBD	Any large fire fighting expenditure where mutual aid or water bombers are required. To be applied against cost overruns for County's fire fighting expenditures.	no	358,000.00	25,000.00	-	383,000.00	383,000.00	383,000.00	-	FIRE	4-23-13-00-4710	
	Disaster Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to buffer expense of a disaster in the County.	Tax Rate	2,000	Max = \$TBD	On activation of EOC, expenditures related to a Disaster.	no	16,000.00	2,000.00	-	18,000.00	18,000.00	18,000.00	-	DIS	4-24-13-00-4710	
	PW Operating Contingency	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, 1-time expenditures or losses of revenue not built into PW base operating budget for future year. Promote fiscal responsibility in budgeting.			1% of operating = \$72,475.95 (Consider rounding to Max = \$75,000)	Any unexpected / unplanned expenditures in PW department during the year.	no	2,745.02	-	-	2,745.02	2,745.02	2,745.02	-	PW	4-32-13-00-4710	
	P.W. Gravel Exploration	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate for activities relating to gravel exploration.	Tax Rate			Costs incurred for gravel exploration, including engineering and legal fees	no	55,619.79	-		55,619.79	55,619.79	55,619.79	-	PW	4-32-13-00-4710	
	Dev. - Air Photos Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for purchase of air photos that occur every 7 years to minimize impacts of expenditure on tax base.	Tax Rate	10,000	Max = \$70,000	Acquire digital aerial photography and orthophoto of County of Barrhead, currently every 7 years.	no	21,464.88	10,000.00		31,464.88	31,464.88	31,464.88	-	P&D	4-61-13-00-4710	
	P&D Operating Contingency	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, 1-time expenditures or losses of revenue not built into Planning or Development base operating budget for future year. Project carry forwards are also included in reserve so that taxes related to a project are only collected once.	Tax Rate / YE Operating Surplus		1% of operating = \$3,883.25 Consider rounding =Max \$5,000	Any unexpected / unplanned expenditures in Planning department during the year, and for any project carry forwards from one budget year to the next.	no	5,126.72			5,126.72	5,126.72	5,126.72	-	P&D	4-61-13-00-4710	
CLOSE in 2024	Ag- Waters Edge - Lac La Nonne	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for Pond Days at Lac La Nonne	Historical		N/A	Current use - expenditures incurred to operate Pond Days at Lac La Nonne. Through agreement from disbaned Waters Edge group. Not aware of any formal agreement in place. Proposed - Staff to discuss with Lac Ste. Anne use of funds as other projects at Lac La Nonne have been identified.	no	35.98	-	(35.98)	-	-	-	-	AG	4-62-13-60-4710	
	Ag-H2C Conservation Operating	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for H2C program activities. H2C is self-sustaining operation. Balance in reserve represents unexpended funds from prior years, as approved in budget. Reserve can run a deficit balance, but must be budgeted to be recovered in next budget year.	Annual surplus operating funds- H2C department (grants & partner contributions)		\$0	Any surplus/deficit in H2C program is automatically balanced against this reserve.	no	9,187.25			9,187.25	9,187.25	9,187.25	-	H2C	4-62-13-65-4710	
	Ag-ALUS Operating	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for Landowner payments for ALUS projects. Landowners will sign multi year agreements for land that is set aside for conservation acres.	Historical H2C surplus			Payment to landowners for conservation acres.	no	92,027.50	18,901.28	(12,536.13)	98,392.65	98,392.65	66,128.29	32,264.36	ALUS	4-62-13-65-4710	Budget included estimate of projects, which were lower than budget as well department was in surplus rather than deficit.

New/ Consol/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2023	Additions	Deletions	Balance December 31, 2024	2024 Balance	2024 Budgeted Balance	Variance from Budget	Dept	GL Reference	Notes / Variance Analysis
	Seed Plant	Restricted - Operating Reserve	Tax Rate Stabilization	Historical Reserve for Seed Plant	Historical	\$10,000 (none 2020, 2022, 2023)		Provide funds for operating or capital expenditures at the Seed Plant such as Scale Maintenance, Color Sorter or other assistance requested related to Seed Plant Infrastructure	no	55,924.62			55,924.62	55,924.62	55,924.62	-	AG	4-62-13-67-4710	
	Ag Operating Contingency	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, one-time expenditures or losses of revenue that will not be built into Ag base operating budget for future year. EXCLUDES H2C.	Tax Rate / YE Operating Surplus		1% of operating expenditures \$6,463 Consider rounding Max = \$7,500	Any unexpected / unplanned expenditures during the year.	no	-	-	-	-	-	-	-	AG	4-62-13-00-4710	
	Community Organizational Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for support of community initiatives (recreational or cultural) that are outside of Community Grant Policy	Tax Rate & Loan Repayments	30,000		For operating or capital expenditures for local boards, agencies, individuals or organizations that Council deems appropriate to support through grants or loans. (Examples: Current yr - Golf Course Debenture; Past - Misty Ridge capital equipment.)	no	98,200.09	9,654.10	(14,400.00)	93,454.19	93,454.19	93,454.19	-	REC	4-72-13-00-4710	
	Community Grants Policy	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for Community Grant Policy.	Historical - Transfer from Rec Reserves			Community Grants approved through Community Grant Policy	no	73,664.62	2,500.00	(11,850.00)	64,314.62	64,314.62	58,664.62	5,650.00	REC/CUL	4-72-13-00-4710	Council RES 2024-275 to have recurring grants be funded from current year taxes rather than reserve.
NEW	Kiel Sanitary	Restricted - Capital Reserve	Water & wastewater	Provide funds for Kiel Sanitary Sewer requirements	Historical - Unrestricted Surplus			Used for Kiel sanitary infrastructure required as buildout of lots occur. Funds may also be used for contribution to Town infrastructure that may be required to handle Kiel volumes.	yes		1,500,000.00		1,500,000.00	1,500,000.00	1,500,000.00		UTL	4-42-14-87-4755	Created new Reserve for Kiel Sanitary as discussed in Budget Workshop. Requires formal Council approval.
	Unrestricted Surplus	Unrestricted		Emergency savings account for unexpected expenses incurred at a later date and for Council flexibility for establishing annual tax levy.	Year end surplus		Proposed Max = 5% of annual operating expenditures Consider rounding to max ~ \$925K	Used to repair or replace assets that fail unexpectedly, for Council flexibility to allocate funds to future projects as needs arise and for flexibility in establishing annual tax levy. May also be used for stabilizing budgetary impacts resulting from one time or unanticipated events. Examples include, but are not limited to, abnormal snow removal, fluctuating interest rates, fluctuating fuel prices, or other items that would result in an overall deficit to municipal operation.	no	2,527,487.31	792,628.19	(1,500,000.00)	1,820,115.50	1,820,115.50	1,027,487.31	792,628.19	GEN	4-01-00-00-4820	\$1.5M Town Sani not completed Council to provide direction on YTD surplus.
	TOTAL									15,581,745	4,658,367	(3,937,743.85)	16,302,368	16,302,368	13,621,739	2,680,629			

Unrestricted Surplus	2,527,487	792,628	(1,500,000)	1,820,116	1,820,116	1,027,487.31	792,628.19
Operating Reserves	1,723,042	255,151	(44,114)	1,924,079	1,934,079	1,893,601.73	40,477.35
Capital Reserves	11,331,216	3,610,588	(2,393,630)	12,548,174	12,548,174	10,700,650	1,847,524
	15,581,745	4,658,367	(3,937,744)	16,292,368	16,302,368	13,621,738.79	2,680,629.36



presented to Council on February 4, 2025
 (items shaded have changed since last meeting)



2025 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2025-013	Write-off one outstanding AR account for \$1,965.02 as this account is uncollectable	CS	Journal entry completed	Complete Jan 8/25
2025-011	Cancel existing certificates of title for 2 parcels of lands not sold at Dec 4/24 Public Auction; issue in name of County	Tax Clerk/CAO	Documentation submitted to land titles	Complete Jan 9/25
2025-008-010	Approve COPTER exemptions	CS	Entries made	Complete Jan 9/25
2025-006	Appoint Library member-at-large	EA/CAO	Library director notified	Complete Jan 9/25
2024-504-505	1st reading of Road Closure bylaw; Set public hearing for Feb 4/25 at 1:00 pm	EA/CAO	Feb 4/25 - Public Hearing	Underway
2024-503	Admin to research details on marketing sponsorship opportunity; bring back report to Feb 4/25 Council meeting.	COMM/CAO	Feb 4/25 - presented to Council	Underway
2024-502	Received correspondence regarding Fire Invoice #00004415 for information.	EA/CAO	Email drafted to landowner regarding decision	Underway
2024-501	Approved lease agreement renewal in SE 16-59-2-W5	EA/CAO	Lease finalized; Mailed to leaseholder for signature	Complete Jan 22/25
2024-449	Bring back options/recommendations on use of sand/salt on County roads in Thunder Lake.	PW/CAO	Preliminary discussions with staff	Underway
2024-410	Bring back options on use of an undeveloped road allowance to allow access to recreational property at SE 26-59-6-W5.	CAO/PW/DEV		Not started
2024-398	Directs CAO to move forward with exploring/negotiating options with GOA to become anchor tenant of ADLC.	CAO	Preliminary contact made with GOA to schedule mtg in new year; Draft Concept Floor Plans complete	Underway
2024-343	Include discussion on the condition of Twp Rd 604 leading to Clear Lake Campground in the 2025 budget workshops.	CS/CAO	Further discussion during Nov 27&28 budget workshop; Council reminded of topic on Oct 10/24 budget mtg; will bring back for further discussion once Rural Road Study completed by consultants	Underway

2024-301	Form an IAC with Town and CAO to work with Town Admin to develop a draft bylaw to establish and define the function of an IAC	CAO	Jan 7/24 CAOs met to discuss next steps; Sept 10/24 Town Council accepted recommendation from ICF Committee to establish a forum for elected officials to exchange information of mutual interest	Underway
2024-270	Approved purchase of 2025 Caterpillar 150 AWD motor grader from Finning for \$574,500 & trade-in Unit #219, a 2019 Caterpillar 140M3 motor grader, to Finning for \$305,000.	PW/CAO	Suppliers have been notified	Underway
2024-269	Approved purchase of 2025 Caterpillar D2 LGP dozer from Finning for \$277,173 & trade-in Unit #305, a 2019 Caterpillar D4K LGP dozer to Finning for \$95,000	PW/CAO	Suppliers have been notified	Underway
2024-225	Flag Agriculture, Small Scale Operation for future discussion	CAO		Not started
2024-149, 179	Approved purchase salt/sand storage building incl installation from Coverco Buildings Ltd. for the price of \$395,426.65 excluding GST.	PW	Complete except for door installation; Contractor currently building structure; Pad constructed by COB; Contracts awarded for paving, building; Company notified	Underway
2024-070	Dispose of Unit 542, Unit 533 along with its plow attachments, which are Units 535, 536, and 537, as well as the plow attachments from Unit 543, which are Units 544 and 540.	PW/CS		Underway
2024-062	Council approved signing the land exchange agreement and to cancel the portion of Road Plan 2000MC north of NW 2-62-4-W5 containing approximately 0.938 ha (2.32 acres).	EA/DEV	Approval received and sent to surveyor to finalize road plan; Alberta Transportation contacted for permission to close portion of road plan	Underway
2023-296	Negotiate Use Agreement with NSC to construct a ball diamond near Neerlandia Lagoon and bring back to Council for final consideration.	CAO/DEV	Agreement shared with NSC; project likely put on hold until 2025; Draft agreement being prepared to support discussions	Underway
2023-208	Administration to send a letter of intent to Maykut Farms expressing the County's desire to enter into a lease agreement in 2026 for a portion of the gravel pit located in NE 3-63-4-W5.	PW/CAO	Revisions made & resent to pit owner; Letter of Intent sent to pit owner; Discussion with owner to confirm specifications, letter drafted; Gravel pit owner notified verbally of County's intent	Underway
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA	New minister, revising message	Underway

2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Met with VSU representative to better understand situation/impact; Rough draft prepared	Underway
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2018-029	Service Contract Review	FIN/EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Reviewed with Council at Dec 5/24 Committee of Whole; Bylaw is drafted, timeline to be discussed with Council; Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Underway
2017-245	Policy for Special Events	CAO/Dev	Discussion with Council at Dec 5/24 Committee of Whole; Reviewing policies from neighbouring municipalities	Underway



AAIP Rural Renewal Stream Monthly Status Report



TO DATE
December 2024 (Nov 7, 2022 - Dec 20, 2024)

EMPLOYERS		
Employers that have expressed interest	2	51
Employers enrolled	3	35 (15 active employers with open vacancies)

CANDIDATES		
Candidates that have expressed interest*	1	196
Candidates endorsed	6	145
(Current temp. foreign worker in Canada)	(6)	(105)
(International applicants)	(0)	(40)

POSITIONS		
Total positions enrolled in RRS (vacant or filled)	5	194 (41 positions currently vacant)
Positions filled through RRS	6	145
(Started working & living in community)	(6)	(94)
(Pending nomination or arrival to community)	(0)	(51)

*Number may not be fully representative of candidate interest, as the County may not hear from every interested candidate who applies to the employer directly.



AAIP Rural Renewal Stream Monthly Status Report



TO DATE
 (Nov 7, 2022 - Jan 31, 2025)

EMPLOYERS		
Employers that have expressed interest	1	52
Employers enrolled	2	37 (15 active employers with open vacancies)

CANDIDATES		
Candidates that have expressed interest*	2	198
Candidates endorsed	9	154
(Current temp. foreign worker in Canada)	(9)	(114)
(International applicants)	(0)	(40)

POSITIONS		
Total positions enrolled in RRS (vacant or filled)	11	205 (39 positions currently vacant)
Positions filled through RRS	9	154
(Started working & living in community)	(9)	(103)
(Pending nomination or arrival to community)	(0)	(51)

*Number may not be fully representative of candidate interest, as the County may not hear from every interested candidate who applies to the employer directly.



Public Works Director of Infrastructure Report February 4, 2025



Graders & Snowplows

- Graders are blading gravel roads with sandvik blades cutting the snowpack, removing ice and rough areas, improving the driving surface.
- All highways did require salt to remove the layer of ice that developed from freezing rain/snow combination.

Winter Brushing

- Work is taking place on Township Road 602 between Highway 763 & Range Road 50A. This work is being completed to clear the RoW so the planned shoulder pull project can be completed. This also helps the road dry quicker after rainfall. This should result in a harder road base reducing future maintenance costs.

Capital Purchase

- Public Works has researched companies that supply mobile steam units and ensured their equipment specifications meet the County's needs. Results will be brought to Council for review and approval.

Bridge File Projects

- Preliminary design work has been completed on the 3 bridge culvert replacement projects. BF 74538 (SW 25-59-7-W5) & BF77360 (NW 4-62-4-W5) do require extra RoW for the culvert beds and workspace. Public Works staff are developing agreements and will meet with landowners to negotiate the value of the area needed.

Labour

- Worked with AG staff to install snow fence on Peanut Lake, sign installation and repairs, as well as transfer station maintenance.

Shop

- Replacing bushings and bearings on wobble wheel packers.
- Completed commercial truck CVIP's and repairs.

Utilities

- Utilities staff are reviewing options for upgrading the current meter reading software after encountering some issues with the current versions.
- All other testing and monitoring are being carried out as per normal operations.



Payment Issued
For Month ended December 31, 2024

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
1690001	1690593 Alberta Ltd.	2024-12-02	911843	3,626.00	Yes
ALBE011	Alberta Invasive Species Council	2024-12-02	911844	52.50	No
ANDR001	Andrews, George A. and Judith M.	2024-12-02	911845	1,915.00	Yes
ATHA001	Athabasca County	2024-12-02	911846	411.94	No
BOSS001	Boss, Walter & Barbara	2024-12-02	911847	185.85	No
LEJE001	LeJeune, Kristin	2024-12-02	911848	126.00	No
DOUG002	Douglas, Duane A. & Lisa A. Douglas	2024-12-02	911849	2,959.29	No
HUIS002	Huisman, Joanna Grace	2024-12-02	911850	111.20	No
SCHA005	Schaffrick David L. & Yipsy Alvarez	2024-12-02	911851	3,176.36	No
1690001	1690593 Alberta Ltd.	2024-12-03	911852	1,812.39	No
ANDR001	Andrews, George A. and Judith M.	2024-12-03	911853	1,310.46	No
ARNEL0001	Arn-El Farms Ltd.	2024-12-17	911854	176.50	No
ASSO003	Association of Alberta Municipalities	2024-12-17	911855	472.50	No
BARR001	Barrhead Agricultural Society	2024-12-17	911856	610.00	No
BARR015	Barrhead Community Garden Society	2024-12-17	911857	1,000.00	No
BRAN005	Brandl Cattle Co.	2024-12-17	911858	13.01	No
BROW001	Brownlee LLP	2024-12-17	911859	854.44	No
BYRT001	Byrtus, Ron	2024-12-17	911860	97.50	No
CARY001	Carylon, Rod & Janet	2024-12-17	911861	115.88	No
CHAR003	Charissa Cattle Co.	2024-12-17	911862	429.38	No
CHOI001	Choice Field Solutions Ltd.	2024-12-17	911863	1,601.25	No
DEEP001	Deep Creek Farms 2020 Inc.	2024-12-17	911864	2,247.20	No
EPPJ001	James Epp	2024-12-17	911865	364.71	No
FISC001	Fischer, Jennifer	2024-12-17	911866	1,974.35	No
FRAN001	Francis, Terry	2024-12-17	911867	237.79	No
GOLB002	Golby, Tara	2024-12-17	911868	0.80	No
HOOD001	Hood, Clayton	2024-12-17	911869	492.70	No
JACK001	Jackson, James	2024-12-17	911870	76.50	No
JESP002	Jesperdale Dairy Farm Ltd.	2024-12-17	911871	616.99	No
KAWU001	Kawulich, Pamela	2024-12-17	911872	138.30	No
KLOP0001	Klopper, Marius	2024-12-17	911873	48.60	No
LETT001	Letts, Neil	2024-12-17	911874	1,533.61	No
LIND003	Lindstrom, Noreen	2024-12-17	911875	60.00	No
MCEW003	McEwan, Mitchell	2024-12-17	911876	1,930.62	No
MCNE001	McNeill, Dana	2024-12-17	911877	754.09	No
MONT002	Montgomery, Edith	2024-12-17	911878	108.50	No

Payment Issued
For Month ended December 31, 2024

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
MONT003	Montgomery, Valerie	2024-12-17	911879	95.50	No
NEWP001	New Pine Colony	2024-12-17	911880	233.18	No
NUTZ001	Nutz Trucking Ventures Ltd.	2024-12-17	911881	594.20	No
NWRE001	NW Region AAAF	2024-12-17	911882	200.00	No
OLSO001	Olson, Kelly	2024-12-17	911883	1,081.85	No
PARR001	Parrent, Maurice	2024-12-17	911884	43.00	No
RICH002	Richard's Snap-On	2024-12-17	911885	963.90	No
RIPA001	Riparian Management Society	2024-12-17	911886	3,000.00	No
RYP001	Rypien, Charles	2024-12-17	911887	1,026.11	No
SMIT003	Smith, Gary	2024-12-17	911888	435.85	No
STEI001	Stein, Colleen	2024-12-17	911889	152.07	Yes
SUMM001	Summerdale Community Assoc.	2024-12-17	911890	295.00	No
TURN001	Turner, Cory	2024-12-17	911891	146.78	No
VASS001	Vass IT Professional Services Inc.	2024-12-17	911892	4,256.70	No
WIEG001	Wiegand, Dean	2024-12-17	911893	12.00	No
ZAHA001	Zahara, Roxanne	2024-12-17	911894	12.38	No
ARND002	Arndt, Chris	2024-12-17	911895	94.39	No
STEI001	Stein, Colleen	2024-12-17	911896	152.07	No
RECE001	Receiver General For Canada	2024-12-04	EFT000000002353	72,878.84	No
LOCA001	Local Authorities Pension Plan	2024-12-04	EFT000000002354	47,463.34	No
AEDS001	AED Solutions	2024-12-04	EFT000000002355	689.84	No
BRUN001	Bruns, Jenny	2024-12-04	EFT000000002356	50.00	No
CORE001	CorePoint Solutions Inc.	2024-12-04	EFT000000002357	170.63	No
COUN004	Country Comfort Consulting Ltd.	2024-12-04	EFT000000002358	3,780.00	No
COVE001	Coverco Buildings Ltd.	2024-12-04	EFT000000002359	85,239.00	No
DIAM001	Diamond International Trucks	2024-12-04	EFT000000002360	542.58	No
GREG001	Gregg Distributors Ltd.	2024-12-04	EFT000000002361	2,248.94	No
HUIS001	Huisman, Grace	2024-12-04	EFT000000002362	494.01	No
JESP001	Jespersen, Lorrie	2024-12-04	EFT000000002363	332.14	No
MART003	Cecilia Martin	2024-12-04	EFT000000002364	200.00	No
MART005	Martin, Darcy	2024-12-04	EFT000000002365	175.00	No
MCLE001	McLean's Auto Parts LTD.	2024-12-04	EFT000000002366	226.44	No
MERL001	Merlin Shredding	2024-12-04	EFT000000002367	84.00	No
MPAE001	MPA Engineering Ltd	2024-12-04	EFT000000002368	18,668.27	No
MUNI003	MuniSight Ltd.	2024-12-04	EFT000000002369	3,333.44	No
OLBE001	Olberg, Andor	2024-12-04	EFT000000002370	100.00	No

Payment Issued
For Month ended December 31, 2024

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
PRAI001	Prairie Battery	2024-12-04	EFT000000002371	571.60	No
PURE001	Pure Glass	2024-12-04	EFT000000002372	168.00	No
QUED003	Quedenbaum, Nadine	2024-12-04	EFT000000002373	311.14	No
REDL002	Red Lion Express Inc.	2024-12-04	EFT000000002374	108.73	No
RMAI001	RMA Insurance	2024-12-04	EFT000000002375	214,229.70	No
TOOL002	Tool Solutions Ltd.	2024-12-04	EFT000000002376	747.11	No
TOWN001	Town of Barrhead	2024-12-04	EFT000000002377	20,937.25	No
WEST011	Westlock County	2024-12-04	EFT000000002378	690.88	No
MYHS100	MYHSA	2024-12-04	EFT000000002379	135.06	No
DIRE001	Direct Energy Business	2024-12-06	EFT000000002380	1,626.56	No
MYHS100	MYHSA	2024-12-11	EFT000000002381	1,206.49	No
NEER003	Neerlandia Co-op Association	2024-12-13	EFT000000002382	2,667.08	No
PEMB004	Pembina West Co-op	2024-12-13	EFT000000002383	32,950.24	No
MYHS100	MYHSA	2024-12-13	EFT000000002384	97.56	No
FARM001	Farming Forward	2024-12-17	EFT000000002385	5,000.00	No
PEMB004	Pembina West Co-op	2024-12-17	EFT000000002386	2,076.48	No
AMSC002	AMSC (BMO PCARD)	2024-12-17	EFT000000002387	13,220.93	No
CANO001	Canoe Procurement Group of Canada	2024-12-17	EFT000000002388	37,921.69	No
MYHS100	MYHSA	2024-12-18	EFT000000002389	466.12	No
1737001	1737069 Alberta Ltd.	2024-12-19	EFT000000002390	2,254.35	No
ACKL001	Acklands Grainger Inc.	2024-12-19	EFT000000002391	756.49	No
ALLA001	All Around Manufacturing & Mechanical	2024-12-19	EFT000000002392	341.25	No
BARR024	Barrhead Home Hardware Building Centre	2024-12-19	EFT000000002393	153.35	No
BARR032	Barrhead Regional Water Commission	2024-12-19	EFT000000002394	9,318.48	No
BREA002	Breal Metal Bldgs. Ind.	2024-12-19	EFT000000002395	134.40	No
CARD001	Card, Lisa	2024-12-19	EFT000000002396	45.00	No
CENT002	Central Square Canada Software Inc	2024-12-19	EFT000000002397	17,388.75	No
CERT002	Certified Tracking Solutions	2024-12-19	EFT000000002398	489.57	No
DROZ001	Droz, Doug	2024-12-19	EFT000000002399	282.50	No
EVER001	Evergreen Catholic SRD No. 2	2024-12-19	EFT000000002400	6,607.52	No
FEDE001	Federation of Canadian Municipalities	2024-12-19	EFT000000002401	1,973.97	No
GREAO01	Great West Newspapers LP	2024-12-19	EFT000000002402	929.25	No
GRIZ001	Grizzly Trail Motors Ltd.	2024-12-19	EFT000000002403	96.47	No
GTYS001	GTY Software Inc.	2024-12-19	EFT000000002404	3,822.82	No
HUIS001	Huisman, Grace	2024-12-19	EFT000000002405	1,653.63	No
KERR001	Kerri's Cafe & Bakery	2024-12-19	EFT000000002406	75.60	No

Payment Issued
For Month ended December 31, 2024

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
KLEI002	Kleinfeldt, Ronald	2024-12-19	EFT000000002407	273.70	No
LANE001	Lane, William	2024-12-19	EFT000000002408	58.80	No
LAUR001	Laura Rose Catering	2024-12-19	EFT000000002409	1,822.80	No
LUKE001	Luke's Contract Hauling	2024-12-19	EFT000000002410	4,300.01	No
MCEA002	McEachern, Dennis	2024-12-19	EFT000000002411	175.00	No
MEDC001	Medcke, Don	2024-12-19	EFT000000002412	224.20	No
MERL001	Merlin Shredding	2024-12-19	EFT000000002413	84.00	No
MPAE001	MPA Engineering Ltd	2024-12-19	EFT000000002414	31,392.01	No
NSCM001	NSC Minerals Ltd.	2024-12-19	EFT000000002415	22,131.73	No
PARK004	ParklandGEO Ltd.	2024-12-19	EFT000000002416	5,124.00	No
PEMB002	Pembina Hills School Division	2024-12-19	EFT000000002417	1,099.41	No
PRAI001	Prairie Battery	2024-12-19	EFT000000002418	473.40	No
PREU001	Preugschas, Walter	2024-12-19	EFT000000002419	465.75	No
PROP002	Properzi, Paul	2024-12-19	EFT000000002420	291.90	No
REDL002	Red Lion Express Inc.	2024-12-19	EFT000000002421	192.98	No
REID001	Reid's Kitchen	2024-12-19	EFT000000002422	157.50	No
ROAD001	Roadata Services Ltd.	2024-12-19	EFT000000002423	420.00	No
ROHI001	ROHI Engineering Ltd.	2024-12-19	EFT000000002424	54,320.49	No
SCHA001	Schatz, Marvin	2024-12-19	EFT000000002425	440.70	No
SCHA004	Schaffrick, Cheryl	2024-12-19	EFT000000002426	39.38	No
SCHN001	Kenneth & Maureen Schnirer	2024-12-19	EFT000000002427	5,150.10	No
SHAZ001	Shazel Cleaning	2024-12-19	EFT000000002428	378.00	No
TOMC001	TomCat Sales & Rentals	2024-12-19	EFT000000002429	2,171.86	No
TOTA001	Total Plumbing & Heating	2024-12-19	EFT000000002430	258.30	No
TOWN001	Town of Barrhead	2024-12-19	EFT000000002431	7,950.00	No
WHIT003	White, Matthew	2024-12-19	EFT000000002432	230.99	No
COUN004	Country Comfort Consulting Ltd.	2024-12-19	EFT000000002433	4,121.25	No
MYHS100	MYHSA	2024-12-20	EFT000000002434	7.00	No
MYHS100	MYHSA	2024-12-25	EFT000000002435	673.43	No
RECE001	Receiver General For Canada	2024-12-30	EFT000000002436	55,481.83	No
LOCA001	Local Authorities Pension Plan	2024-12-31	EFT000000002437	42,982.95	No
ASFF001	ASFF	2024-12-31	EFT000000002438	683,868.28	No
XERO100	Xerox Canada Ltd.	2024-12-31	EFT000000002439	361.27	No
GOVE002	Government of Alberta Land Titles	2024-12-30	EFT000000002440	97.00	No
WORK001	Workers Compensation Board	2024-12-31	EFT000000002441	10,062.00	No
BENE0001	Benefits By Design	2024-12-31	EFT000000002442	20,966.07	No

Payment Issued
For Month ended December 31, 2024

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
GOVE007	Government of Alberta - Loans to Local Authorities	2024-12-31	EFT000000002443	140,987.05	No
BELL001	Bell Canada	2024-12-20	EFT000000002444	698.88	No
TRAN004	TransAlta Energy Marketing	2024-12-30	EFT000000002445	9,088.19	No
VOIDED Payments				-	5,693.07
Payments Issued				1,765,898.82	



Payment Issued - Scotiabank
For Month ended December 31, 2024

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
CAMP001	Camp Creek Community Club	2024-12-31	DRAFT	10.40	No



COUNTY OF BARRHEAD NO.11
 Elected Official Remuneration Report
 For the Twelve Months Ending December 31, 2024

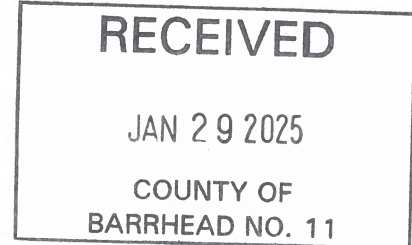


	December 2024 YTD	2024 Budget	Budget Variance	% Variance
Division 1 - Doug Drozd (Reeve)				
Base salary	30,111.36	30,111.36		0.00%
Per diems	10,880.25	13,897.62	3,017.37	21.71%
Mileage	1,766.54	2,380.00	613.46	25.78%
Benefits	8,903.84	8,888.01	(15.83)	(0.18%)
Salary and benefits	51,661.99	55,276.99	3,615.00	6.54%
Training and conventions	3,017.35	4,000.00	982.65	24.57%
	54,679.34	59,276.99	4,597.65	7.76%
Division 2 - Marvin Schatz (Deputy Reeve)				
Base salary	23,148.12	23,148.12		0.00%
Per diems	14,071.79	18,670.54	4,598.75	24.63%
Mileage	1,908.53	2,800.00	891.47	31.84%
Benefits	9,001.23	8,678.75	(322.48)	(3.72%)
Salary and benefits	48,129.67	53,297.41	5,167.74	9.70%
Training and conventions	3,393.35	4,000.00	606.65	15.17%
	51,523.02	57,297.41	5,774.39	10.08%
Division 3 - Ron Kleinfeldt				
Base salary	16,184.88	16,184.88		0.00%
Per diems	14,652.07	16,845.60	2,193.53	13.02%
Mileage	2,211.34	2,300.00	88.66	3.85%
Benefits	6,209.68	8,005.55	1,795.87	22.43%
Salary and benefits	39,257.97	43,336.03	4,078.06	9.41%
Training and conventions	3,224.97	4,000.00	775.03	19.38%
	42,482.94	47,336.03	4,853.09	10.25%
Division 4 - Bill Lane				
Base salary	16,184.88	16,184.88		0.00%
Per diems	14,797.14	17,547.50	2,750.36	15.67%
Mileage	2,515.33	3,750.00	1,234.67	32.92%
Benefits	4,774.73	6,005.61	1,230.88	20.50%
Salary and benefits	38,272.08	43,487.99	5,215.91	11.99%
Training and conventions	790.00	4,000.00	3,210.00	80.25%
	39,062.08	47,487.99	8,425.91	17.74%
Division 5 - Paul Properzi				
Base salary	16,184.88	16,184.88		0.00%
Per diems	11,895.74	12,774.58	878.84	6.88%
Mileage	1,803.40	2,000.00	196.60	9.83%
Benefits	7,041.08	7,783.94	742.86	9.54%
Salary and benefits	36,925.10	38,743.40	1,818.30	4.69%
Training and conventions	3,064.30	4,000.00	935.70	23.39%
	39,989.40	42,743.40	2,754.00	6.44%
Division 6 - Walter Preugschas				
Base salary	16,184.88	16,184.88		0.00%
Per diems	18,859.10	19,138.88	279.78	1.46%
Mileage	2,340.33	2,350.00	9.67	0.41%
Benefits	5,905.23	6,014.53	109.30	1.82%
Salary and benefits	43,289.54	43,688.29	398.75	0.91%
Training and conventions	3,790.66	7,022.00	3,231.34	46.02%
	47,080.20	50,710.29	3,630.09	7.16%
Division 7 - Jared Stoik				
Base salary	16,184.88	16,184.88		0.00%
Per diems	5,802.80	15,020.66	9,217.86	61.37%
Mileage	1,687.70	2,540.00	852.30	33.56%
Benefits	6,613.57	7,997.24	1,383.67	17.30%
Salary and benefits	30,288.95	41,742.78	11,453.83	27.44%
Training and conventions		4,000.00	4,000.00	100.00%
	30,288.95	45,742.78	15,453.83	33.78%

BY EMAIL AND MAIL

January 16, 2025

Doug Drozd, Reeve
County of Barrhead No. 11
5306 49 St
Barrhead, AB T7N 1N5



Dear Doug Drozd:

RE: Industrial Inquiry Commission Reviewing Canada Post

As you may know, the Canada Industrial Relations Board, as instructed by the Minister of Labour, Steven MacKinnon, ordered the resumption of mail service at Canada Post on December 17, 2024, under Section 107 of the *Canada Labour Code*. What many do not know is that under Section 108, he also created an Industrial Inquiry Commission led by William Kaplan that will work with CUPW and Canada Post to examine the future of the public post office with a very broad scope.

The Commission has been tasked with reviewing the obstacles to negotiated collective agreements, as well as making recommendations about the future structure of Canada Post. The Commission has until May 15, 2025, to submit its final report to the government.

While time is extremely short, the good news is that there is an opportunity for you to make a submission as part of the Commission's public review. CUPW would like to ensure that the views of municipalities are considered. Therefore, if at all possible, we would like you to provide input to the Commission.

During the last public review on the mandate of Canada Post in 2016, the active engagement of municipalities was critical in the decision to maintain door-to-door delivery and immediately stop the further rollout of community mailboxes. However, there is nothing to stop the Commission from making recommendations to bring that back or to suggest other cutbacks.

We have enclosed a sample resolution that your municipality can adopt about making a submission to the Commission, expanding services at the public post office, and the need for more robust public stakeholder consultation. We have also included a document with some suggested themes to consider for your written submission. If you can, please let us know if you plan to participate, pass a resolution, and can send us copies of the materials you submit.

Upcoming Federal Election

We also find ourselves in a period of federal political uncertainty, with the possibility of a federal election only months away. This will raise public discussion and debates on many issues affecting the public and all municipalities.

In all likelihood, it will be the next federal government that will determine what will be done with the Commission's report.



In the run-up to the federal election, we urge you to question the political parties on their intentions for Canada Post, and insist they make clear their public commitments regarding the following issues:

- Preserving our universal and public postal service;
- Maintaining the moratorium on post office closures;
- Maintaining door-to-door mail delivery; and,
- Establishing postal banking to offset the loss of financial services in many communities.

Thank you very much for considering our request. There's a lot at stake and we appreciate anything you can do to help. CUPW is confident that we can build on our past success and convince the Commission to recommend against service cuts, to maintain good jobs in our communities, expand services that generate additional revenues to keep Canada Post self-sustaining and allow us to build a universal, affordable and green public postal system for future generations.

For more information, please visit deliveringcommunitypower.ca or contact Brigitte Klassen at bklassen@cupw-sttp.org.

Sincerely,



Jan Simpson
National President

Encl.

c.c. National Executive Committee, Regional Executive Committees, Regional and National Union Representatives, CUPW Locals, Specialists





Canada Post is Under Review through Section 108 of the *Canada Labour Code*

As you may know, the Minister of Labour, Steven MacKinnon, ordered the resumption of mail service at Canada Post just before the holiday break, ordering CUPW members to return to work under Section 107 of the *Canada Labour Code*. What many do not know is that under Section 108, he also created an Industrial Inquiry Commission lead by William Kaplan that will work with CUPW and Canada Post to examine the future of the public post office with a very broad scope.

It will review Canada Post's financial situation, the possible diversification or alteration of delivery models, Canada Post's viability as it is currently configured, as well as bargaining issues, including full-time employment, health and safety and job security and produce a report not later than May 15, 2025. Accordingly, Kaplan's "recommendations may include amendments to the collective agreement, and any other changes to be implemented, including the structures, rights and responsibilities of the parties in the collective bargaining process."

The Commission is Seeking Input

We have an incredibly short timeline to follow. Hearings will begin January 27 with statements from both CUPW and Canada Post. The good news is that there is an opportunity for third parties to send in a written submission to the Commission as part of its public review. CUPW and Canada Post must have their bilingual submissions in to the commission by end of day Monday, January 20. We do not have a date or mechanism yet for third-party submissions, but it could be very soon. CUPW would like to ensure that the views of community groups, municipalities, allied organizations and labour are also considered. Therefore, if at all possible, we would like you to provide input to the Commission.

Please let us know if you will be making a submission. Please contact Brigitte Klassen at bklassen@cupw-sttp.org, so we can provide you with more details on how to send it to the Commission as soon as we have more information.

As time is of the essence and to help get you started on your submission, here are some suggested themes to consider that are important supplements to CUPW's bargaining demands.

- Keep Canada Post a Public Service
- Maintain universal service at a uniform price
- Expanded services to diversify and generate new revenue streams, no service cuts
 - add financial services
 - maintain the moratorium on post office closures to enable community hubs (meeting spaces, sales of local crafts, community gardens, government services for all levels of government)
 - maintain door-to-door delivery and increase where financially viable
- Major changes to Canada Post should not be made without full public consultation conducted through a mandate review involving all stakeholders

Keep Canada Post a Public Service

The Commission will examine the financial situation at Canada Post. Currently, the Crown Corporation is required only to be self-sufficient. It is completely user-funded and does not rely on taxpayer dollars. Canada Post still tends to prioritize major, high-profit customers over the public and providing a public service. Canada Post must not lose sight of its public interest objectives.

Major changes to Canada Post and the *Canadian Postal Service Charter* should not be made without full public consultation and hearings conducted through a mandate review involving all stakeholders. There is simply not enough time to do this under the Labour Minister's *Canada Labour Code* Section 108 order.

Maintain universal service at a uniform price

There have also been calls in the media and by various think tanks to privatize or deregulate Canada Post with little regard for the impact on public service or working conditions. Though transaction mail has been in decline, there are still over 2 billion letters delivered every year to an increasing number of addresses. Canada Post has an exclusive privilege (a monopoly) to handle letters so that it is able to generate enough money to provide affordable postal service to everyone, no matter where they live, be it a large urban centre or a rural or isolated community. There is no comparison in the world of a deregulated or privatized post office that serves anything near Canada's vast size and geography.

It will become increasingly difficult for our public post office to provide universal postal service if the exclusive privilege is eroded or eliminated. The exclusive privilege funds its universality. If parts of the service are deregulated or privatized, competitors will leave it to Canada Post alone to provide increasingly expensive delivery service to rural and remote communities, while they compete in profitable urban areas.

Providing Canada Post with an exclusive privilege to handle addressed letters is a form of regulation. Reducing or eliminating this privilege is deregulation. We have this regulation for a reason.

Expanded services to diversify and generate new revenue streams, no service cuts

For years, CUPW has been advocating for new and expanded services to help diversify and create new revenue streams as a direct means to handling decline in letter volumes. Many of these services, such as postal banking, already exist in many other post offices around the world and they generate significant revenue. Around the world, more than 1.2 billion people hold postal bank accounts.

Providing new services through the existing corporate retail network ensures that good jobs remain for workers and their families in the communities in which they live.

Financial Services

Given Canada Post's vast retail network, postal banking would offer in-community service for those who are underbanked or who have had their financial institutions close and leave town. Today, there are many rural communities with post offices, but no banks or credit unions. Very few Indigenous communities are served by local bank branches. Hundreds of thousands of low-income Canadians don't have bank

accounts at all, and almost 2 million Canadians rely on predatory payday lenders for basic financial services.

Postal banking is relatively straightforward. Like commercial banks, post offices would provide everyday financial services like chequing and savings accounts, loans and insurance. Postal banking could also be used to deliver government loans, grants and subsidies to boost renewable energy projects and energy-saving retrofits.

In many countries, postal banking is also mandated to provide financial access for all citizens and to play a role in addressing social inequalities. Postal banking could provide reliable financial services that everyone needs at affordable rates.

Community Hubs and Moratorium on Post Office Closures

We have also advocated community hubs (provide government services for all levels of government, meeting space, sales of local crafts, community gardens) and EV charging stations.

One of Canada Post's demands during Negotiations was to have the *flexibility* to close more than 130 of the 493 corporate Retail Post Offices that are protected under the current CUPW-Canada Post Urban Postal Operations collective agreement. These are post offices that are run by Canada Post and are not franchises located inside another host business.

While about three-quarters of these are also covered by an additional 1994 moratorium on closures, for those that are not, they could end up being privatized or disappear altogether if we lose this contract language. Residents may then have to travel further for their postal needs. No franchise host business is going to give up retail space for community hubs, nor parking space for charging stations that generate revenue for Canada Post. Longstanding, good-paying, full-time jobs in our communities could be replaced with low-wage, part-time work.

You can find a list of the post offices under the moratorium and how they are protected here: <https://www.tpsgc-pwgsc.gc.ca/examendepostescanada-canadapostreview/rapport-report/bureaux-outlets-eng.html>

Senior Check-Ins

We have proposed creating a senior check-in service as well. Senior check-ins could bring peace of mind to loved ones and relatives who don't live nearby. Japan, France and Jersey in the British Isles currently offer effective and successful senior check-in services through their national postal services. Door-to-door postal workers are already watchful for signs that something isn't quite right. They could be allotted extra time on their routes to simply check in on seniors or people with mobility issues who sign up for the service to make sure everything is okay and deliver peace of mind.

Find out more about our service expansion proposals at <https://www.deliveringcommunitypower.ca>

Canada Post and the Industrial Inquiry Commission

Whereas the Canada Industrial Relations Board, as instructed by the Federal Minister of Labour, Steven MacKinnon, ordered the end to the postal strike and the resumption of mail service at Canada Post on December 17, 2024, under Section 107 of the *Canada Labour Code*.

Whereas the Federal Minister of Labour, Steven MacKinnon, created an *Industrial Inquiry Commission* under Section 108 of *Canada Labour Code*, led by William Kaplan, that will work with the Canadian Union of Postal Workers (CUPW) and Canada Post to examine the future of the public post office, including possible changes to the *Canadian Postal Service Charter*.

Whereas Canada Post is, first and foremost, a public service.

Whereas the *Commission* has been tasked with reviewing the obstacles to negotiated collective agreements between CUPW and Canada Post, the financial situation of Canada Post, Canada Post's expressed need to diversify and/or alter its delivery models in the face of current business demands, the viability of the business as it is currently configured, CUPW's negotiated commitments to job security, full-time employment, and the need to protect the health and safety of workers.

Whereas the *Commission* only has until May 15, 2025, to submit its final report to the government and make recommendations about the future structure of Canada Post.

Whereas while there is room for written input, the *Commission* process is not widely publicized, nor equivalent to a full and thorough public service review of Canada Post's mandate allowing for all stakeholder input, as has been undertaken by previous governments.

Whereas it will be crucial for the *Commission* to hear our views on key issues, including maintaining Canada Post as a public service, the importance of maintaining the moratorium on post office closures, improving the *Canadian Postal Service Charter*, home mail delivery, parcel delivery, keeping daily delivery, adding postal banking, greening Canada Post, EV charging stations, food delivery, improving delivery to rural, remote and Indigenous communities, and developing services to assist people with disabilities and help older Canadians to remain in their homes for as long as possible – and at the same time, helping to ensure Canada Post's financial self-sustainability.

Therefore, be it resolved that (name of municipality) provide input to the *Commission* in the form of a written submission.

Therefore, be it resolved that (name of municipality) will write the Federal Minister of Labour, Steven MacKinnon, and the Federal Minister of Public Services and Procurement of Canada, Jean-Yves Duclos, who is responsible for Canada Post, to demand that no changes be made to the *Canada Post Corporation Act*, Canada Post's mandate or the *Canadian Postal Service Charter* without a full, thorough, public review of Canada Post, including public hearings, with all key stakeholders, in every region of Canada.

PLEASE SEE THE MAILING INFORMATION FOR RESOLUTIONS ON REVERSE SIDE

MAILING INFORMATION

1) Please send your resolution to the Commission:

- We do not have a mailing address at this time. As we understand it, this is the email address that will collect the documents on behalf of the Commission:
edsc.cdi-iic.esdc@labour-travail.gc.ca

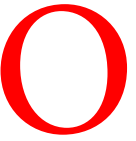
2) Please send your resolution to the Ministers responsible for Labour and Canada Post, and your Member of Parliament:

- Steven MacKinnon, Federal Minister of Labour, House of Commons, Ottawa, Ontario, K1A 0A6
- Jean-Yves Duclos, Federal Minister of Public Services and Procurement of Canada, House of Commons, Ottawa, Ontario, K1A 0A6
- Your Member of Parliament

Note: Mail may be sent postage-free to any member of Parliament. You can get your MP's name, phone number and address by going to the Parliament of Canada website at <https://www.ourcommons.ca/Members/en>

3) Please send copies of your resolution to:

- Jan Simpson, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3
- Rebecca Bligh, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario K1N 5P3



NO!!! TO PENNED SHOTS OF ELK AND DEER

EDMONTON, January 30, 2025 - The Alberta Wildlife Federation (AWF) is opposed to the concept of Cervid Harvest Preserves (CHP's) referred to as "Hunt Farms" or "Shoot Farms" in Alberta.

Recently the Alberta Agriculture Minister has decided to push forward with the legalizing of CHP's to save what he and many game farm operators term as a "dying industry" referring to the practice of game farming.

Legalization would enable game farms to sell so called "Hunts" to clients for large sums of money giving them a guaranteed shoot of a Trophy hand raised domesticated elk or deer in an escape proof, high fence enclosure called a Cervid Harvest Preserve. Some critics liken this to "Shooting fish in a barrel."

In a meeting between the AWF and Minister Sigurdson and his staff, the Minister, a hunter himself, admitted he would not participate in one of these so called "Hunts." We were told by staff that there would be no requirement for the shooter to take the meat if the antlers and head was all they were interested in having. The meat could then be used for dog food, we were told.

AWF Wildlife Chair John Clarke states, "True hunting when approached ethically fosters deep traditions, connections across generations and lasting memories tied to shared values and respect for the natural world. Harvesting an animal is viewed as a possible outcome of a meaningful experience, not the sole purpose of it."

There are no Ethics involved or any concept of Fair Chase used when shooting a domesticated big game animal in a high fenced, escape proof enclosure.

The number of game farms in Alberta has dropped from a high of over 600 to 133 today. This is due to a diminished meat market and a collapsed velvet industry brought on largely by Chronic Wasting Disease (CWD), which is a prion disease introduced to Saskatchewan and Alberta from CWD infected game farms. CWD now has a strong grip on our wild big game populations through-out much of Alberta and Saskatchewan and has the potential to seriously affect the Province's traditional livestock and grain industries.

Previously, game farms would ship their large antlered animals to "Shoot Farms" in the USA or Saskatchewan, but that market is also shrinking and the USA has now closed its' border to imports of these animals as of January 1st 2025.

If, as the Minister stated, "Every agriculture industry matters no matter how small or large," then maybe his Department should seriously look at closing down the whole game farming industry as other Provinces and States have done already instead of bolstering it with CHP's and their high fence "Hunts."


The Alberta Wildlife Federation, previously known as The Alberta Fish & Game Association represents hunters, anglers and the outdoors interests of all Albertans in the wise use and conservation of our fish, wildlife and habitats.

For Further Information contact:

AWF Wildlife Chair John Clarke at 403-563-0904 **or**

Committee Member Rod Dyck at 403-820-0731



	<h2>Misty Ridge Ski Hill</h2>	<table border="1"> <tr> <td data-bbox="1203 94 1450 199"></td> </tr> <tr> <td data-bbox="1203 199 1450 325"> Date Dec 11, 2024 </td> </tr> </table>		Date Dec 11, 2024
Date Dec 11, 2024				
Meeting Minutes				

P

Attendance: Matthew, Daniella, Gary, Dee, Greg, Damon, Jim, Louise, Shelley, Loni, Tanya, Brad, Mike, Bill, Jackie

Call to Order: Matthew called the meeting to order at 7:31 pm

Approval of Agenda: Gary approved the agenda. AIF.

Approval of Minutes: Mike approved the minutes. AIF.

Secretary Report: Derek, who was hired for the kitchen, quit a week after being hired. No new applicants. Shelley will ask her niece. Hoodies have been ordered with Kevin Krysa in 2 different styles. We put down a \$850 deposit. The rest will be due on completion. Hoping to have them ready by beginning of January to sell.

Treasurer Report: regular account: ~\$21, 000. Shelley will give Daniella exact numbers later. Casino account: \$55. Bull wheel repairs were paid for (\$25, 000 out of casino account, and \$14, 220 out of regular account). Paid Mueller’s lifts \$3759. Bills to be paid yet: Insurance and oil/filters through county (\$7423.54 + \$771.87). Diesel bill from co-op still needs to be paid as well. County has offered to give us some time to pay the insurance bill.

Operator’s report: Ardessa inspection needs to be booked yet. Greg was unable to fill out paperwork without the lift here. He will contact the inspector this week. Snowmaking is going well. They ran all 3 guns together. T-Bar ran today, needs Ts put on yet. A hose blew on the piston bully, Greg will get a new one from Small Power. Conditions are looking good for an opening date of Dec 26. Daniella will advertise on social media opening date.

Old Business:

-fund/grants: nothing new from Louise. Still waiting on the CFEP grant. Daniella’s husband, Josh has started an application for a grant for up to \$100, 000. Plans to ask for windows, and a generator in that grant. Daniella is going to write a letter to the Elks. Shelley informed us that AGLC has moved our casino up to the 3rd quarter of 2025 (July-sept). We will find out in Feb the specific dates.

-night ski: tabling until next meeting. We have \$5000 donated from Pembina Pipeline for lift tickets and fireworks that are already paid for.


-shed: still at Gary’s.

-snow cat repairs: waiting on grant money. Hose will need to be repaired now.

New Business:

-bow wheel: was picked up and installed with help from Hugh and Jim and Platinum J Enterprises.

-pricing changes: Dee did lots of cost comparisons between several local hills in the area and came up with the following options for rentals and lift passes:

	<h1>Misty Ridge Ski Hill</h1>	Date Dec 11, 2024
		Meeting Minutes

1) Rentals:

	Adult	1/2 Day	8-16 yrs	1/2 Day	Under 8 Yrs	1/2 Day
Full Ski Package	\$28.00	\$23.00	\$21.00	\$16.50	\$14.00	\$10.00
Skis Only	\$18.00	\$15.00	\$15.00	\$10.00	\$10.00	\$7.00
Boots	\$18.00	\$15.00	\$15.00	\$10.00	\$10.00	\$7.00
Poles	\$5.50	\$5.50	\$5.50	\$5.50	\$5.50	\$5.50
Snowboard package	\$28.00	\$23.00	\$21.00	\$16.50	\$14.00	\$10.00
Snowboard only	\$18.00	\$15.00	\$15.00	\$10.00	\$10.00	\$7.00

Gary motions to accept the above rental pricing as presented. Bill seconds. AIF.

2) Lift passes:

Adult Day	Adult ½ day	Junior (13-17 yrs)	Junior ½ day	Youth (6-12 yrs)	Youth ½ day	5 years & under
\$27.50	\$19.75	\$22	\$16.50	\$18	\$12.50	FREE

Gary motions to accept the above lift pass pricing with the added “junior category”. Dee seconds. AIF.

- 3) Proposed Family Day Pass:** \$80 (includes lift passes for 2 adults and 2 children under 18)
 Each additional child under 18 years old in immediate family = \$15
Proposed Family Day Pass WITH rentals: \$130 (lift passes and rentals for 2 adults and 2 children)
 Each additional child under 18 years in immediate family = \$25

Daniella motions to accept the proposed family day rate pricing with and without rentals. Gary seconds. AIF.


-school bookings: Dunstable and Neerlandia have booked days. Shelley motions we charge \$15/student for lift passes and \$15/student for rentals. Lift tickets are free for season pass holders. Daniella seconds. AIF.

-hiring employees: Greg has not contacted any applicants yet. He will email all applicants tomorrow. Thinks he has about 9 interested.

-kitchen staff: none yet. May have to have limited food (chips, choc bars, water, pop etc). Daniella will get water sample brought in. She has been in contact with health inspector, Jeff Hammer.

-WestJet Raffle: -find out Jan 15.

-potential funds from Camp Creek & Bloomsbury: Gary spoke with Camp Creek president, David Bain. He does not want a formal proposal from us. He said that Misty Ridge in on their radar, and he would let

	<h2>Misty Ridge Ski Hill</h2>	<table border="1"> <tr> <td data-bbox="1208 197 1445 317"> Date Dec 11, 2024 </td> </tr> </table>	Date Dec 11, 2024
Date Dec 11, 2024			
Meeting Minutes			

us know. No timeline was given, however, he did say that they would like the money to stay in the county clubs. Loni said that Bloomsbury needs to meet yet. Tanya drafted a letter to send to Bloomsbury. She will also send it to Daniella so she can use it for Elks.

-Elks letter: Daniella will draft one in the next week or two.

-Potential county Funding: Dee met with Debbie at the county and says it was very productive. The county would really like more of a partnership with us, and more communication. They are willing to offer support in ways of advertising, professional guidance and help with the business plan. They have approved and will pay for a consultant for us, that will come out and help us develop a business plan, and goal setting. From this, we will receive a professional document and plan to take to the county, potentially the town, and other grants. We will also use this document to develop the strategic plan, build a capital plan, use it to amend the 1998 agreement and for our application for an annual operating budget. Shelley motions that we accept the help that the county is offering in regards to the consultant. Gary seconds. AIF. Dee will work with Debbie to ensure this occurs in a timely manner.

-town funding: We will wait to approach the town until we have this document from the consultant. In the meantime, we are going to ask our rental shop staff to keep track of who comes the Barrhead County and how comes from the town of Barrhead. This will provide useful data when we do approach the town for funding.

-ORKIN: Gary talked to Orkin about the flies. They said right now is not a good time to spray. They recommend spraying in the fall. It is done to the exterior that leaves a residual that continues to kill flies for weeks. We will keep this in mind for next year.

-cleaning chalet: Louise had come out a day this week and cleaned the windows and vacuumed. Daniella will finish next week.

-Barrhead Leader: Daniella will ask the Barrhead Leader to come out during the opening week for a little bit of advertising. Will also include our financial situation and ask for donations to keep the hill going.

Next Meeting Date: January 15, 2025 @ 7:30 pm.

Adjournment: Bill motions to adjourn at 9:03 pm. AIF.

EMAIL COMMUNICATION DECEMBER 15, 2024:

Dee would like to change the age category for rentals from 8-16 years to 8-17 years to mirror lift passes. All that responded in favor.

She would also like to remove the Junior category and continue with Adult, youth and 5 & under. All that responded in favor.



Misty Ridge Ski Hill

Date
Dec 11, 2024

Meeting Minutes



COUNTY OF BARRHEAD NO. 11
PUBLIC HEARING : ROAD CLOSURE BYLAW – WEST OF SW 34-61-5-W5

Bylaw 9-2024 – County of Barrhead

FEBRUARY 4, 2025 BARRHEAD COUNCIL CHAMBERS 1:00 PM

1. CALL TO ORDER

I, Doug Drozd, Reeve for the County of Barrhead call the County of Barrhead Public Hearing to Order.

2. INTRODUCTIONS

REEVES ASKS - the following members to introduce themselves

- County of Barrhead members of Council
- County Administration (and Representatives as necessary)

3. PURPOSE OF PUBLIC HEARING

REEVE STATES – “The purpose of this hearing is for Council of the County of Barrhead to hear testimony by directly obtaining your thoughts, suggestions, and comments before taking action related to Bylaw 9-2024 for an UNDEVELOPED Road Closure and consolidation West of SW 34-61-5-W5.”

The main objective is for Council to listen and if required ask questions for clarification. It is not the intent at this time for Council to engage in debate of the bylaw or the points of views expressed.”

4. BACKGROUND INFORMATION ON THE BYLAW & PRESENTATION

REEVE ASKS – ADMINISTRATION to provide a brief introduction of the Bylaw

REEVE ASKS – COUNCIL if they have any questions for Administration

REEVE INVITES – PUBLIC members (registered speakers 1st if any) to share their comments regarding the Bylaw; remind them to state their name and let them know they have 5 minutes

REEVE ASKS – COUNCIL if they have any questions of the public or administration for clarification

5. CORRESPONDENCE

REEVE ASKS – ADMINISTRATION to share any correspondence received regarding the Bylaw

6. RESPONSE

REEVE ASKS – ADMINISTRATION if they wish to address any concerns or provide closing comments

REEVE ASKS – COUNCIL if any final questions for clarification

7. CLOSING REMARKS

REEVE STATES - "As there are no further presentations, I would like to thank everyone for their participation.

Council will consider all information heard in the Public Hearing and take one of the following actions:

1. Approve forwarding the road closure package to Alberta Transportation in accordance with the legislated process for Road Closures
2. Do not approve forwarding the road closure package to Alberta Transportation.

8. CLOSE/RECESS PUBLIC HEARING

Option #1 - "I declare the public hearing now CLOSED"

OR if Council wants to leave open for further public consultation

Option #2 - "RECESS the Public Hearing."



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 9-2024
ROAD CLOSURE BYLAW
(West of SW 34-61-05-W5M)

A BYLAW OF THE COUNTY OF BARRHEAD NO. 11, in the Province of Alberta, for the purpose of closing to public travel and disposing of portions of a public highway in accordance with Section 22 of the *Municipal Government Act*, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS the lands hereafter described are no longer required for public travel, and

WHEREAS application has been made to County of Barrhead to have the highway closed for the purpose of sale and consolidation into an adjacent parcel, and

WHEREAS Council of County of Barrhead deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and therefore disposing of same, and

WHEREAS notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the *Municipal Government Act*, and

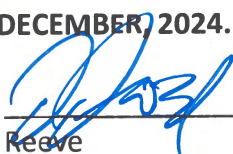
WHEREAS this bylaw requires approval from the Minister of Transportation before the bylaw receives 2nd reading in accordance with Section 22(3) of the *Municipal Government Act*.

WHEREAS persons, or a person's agent, who claim to be affected prejudicially by this bylaw have an opportunity to be heard by Council in accordance with Section 22(4) of the *Municipal Government Act*, and


NOW THEREFORE BE IT RESOLVED that the Council of the County of Barrhead, in the Province of Alberta, does hereby close to public travel for the purpose of disposing and consolidating into an adjacent parcel the following road allowance, subject to rights of access granted by other legislation:

ALL THAT PORTION OF UNDEVELOPED ROAD ALLOWANCE WEST OF SW-34-61-05-W5M AND
 SOUTH OF RIGHT BANK OF THE ATHABASCA RIVER CONTAINING 1.00 HECTARES (2.49 ACRES)
 MORE OR LESS
 EXCEPTING THEREOUT ALL MINES AND MINERALS

FIRST READING GIVEN THE 17TH DAY OF DECEMBER, 2024.



 Reeve



 County Manager

APPROVED this _____ day of _____, 2025.

 Minister of Transportation & Economic
 Corridors

SECOND READING GIVEN THE _____ DAY OF _____, 2025.

THIRD READING GIVEN THE _____ DAY OF _____, 2025.

 Reeve

 County Manager

SCHEDULE "A"

SHOWING ROAD CLOSURE
COUNTY OF BARRHEAD NO. 11

SCALE: 1:5000 2024 D. WILSON, A.L.S

N.W. 1/4 Sec. 34 - Twp. 61 - Rge. 5 - W5M

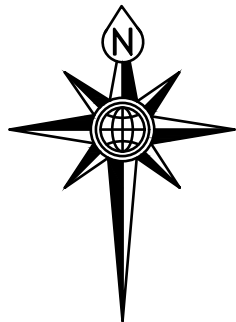
S.W. 1/4 Sec. 34 - Twp. 61 - Rge. 5 - W5M

S.E. 1/4 Sec. 33 - Twp. 61 - Rge. 5 - W5M

ROAD ALLOWANCE

ATHABASCA RIVER

RIGHT BANK OF
ATHABASCA
RIVER



S.E. 1/4 Sec. 33 - Twp. 61 - Rge. 5 - W5M

S.W. 1/4 Sec. 34 - Twp. 61 - Rge. 5 - W5M

±501.37


±502.37

ROAD CLOSURE
1.00Ha.
2.49Ac.

20.12

N.E. 1/4 Sec. 28 - Twp. 61 - Rge. 5 - W5M

N.W. 1/4 Sec. 27 - Twp. 61 - Rge. 5 - W5M

NOTES:
AREA AFFECTED BY THIS PLAN SHOWN THUS: 
DISTANCES ARE IN METRES AND DECIMALS THEREOF

DON WILSON SURVEYS LTD.
BOX 4120, BARRHEAD, ALBERTA
T7N 1A1 PHONE: (780) 674-2287
FILE: 17371 DATE: DECEMBER 4, 2024



Delegation Request Form

R

Name of persons or organization requesting to appear before Council			
DENNIS KASOWSKY			
Council Meeting Date Requested (please provide 1 st and 2 nd choice)			
Redacted FOIP Sec. 17 - Personal Information			
Contact Information			
[Redacted]			
Name	DENNIS KASOWSKY		
Address	[Redacted] BUSBY, AB. TOGOND		
Email	[Redacted]		
Phone	[Redacted]	Cell	[Redacted]
Purpose of Delegation / Presentation			
<input type="checkbox"/> Information sharing			
<input type="checkbox"/> Request for action, funds, consideration			
<input type="checkbox"/> Other (provide details)			
Topic of discussion (include title and background information)			
My issue is, that of Rate Payers, pushing snow out of their driveway onto County roads, leaving frozen piles on the driving surface, creating a safety issue.			
Technical Requirements			
<input type="checkbox"/> Computer (for use with memory stick)			
<input type="checkbox"/> Other (what's needed?)			
For Office Use Only			
<input checked="" type="checkbox"/> Added to Agenda	Feb 4/25	<input type="checkbox"/> Referred to:	
Other Departments required to be in attendance?		PW	
In Camera?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	



Delegation Request Form



Name of persons or organization requesting to appear before Council	
Northwest of 16 Regional Tourism Association	
Council Meeting Date Requested (please provide 1 st and 2 nd choice)	
Febraury 4, 2025 or February 18, 2025	
Contact Information	
Name	Cindy Day Redacted FOIP Sec. 17 - Personal Information
Address	[Redacted]
Email	[Redacted] X
Phone	[Redacted]
Cell	[Redacted]
Purpose of Delegation / Presentation	
<input type="checkbox"/> Information sharing	
<input type="checkbox"/> Request for action, funds, consideration	
<input type="checkbox"/> Other (provide details)	
Topic of discussion (include title and background information)	
<p>At Northwest of 16 Regional Tourism Association, our mission is to promote sustainable tourism that enriches the lives of both visitors and locals. By showcasing the natural beauty, cultural heritage, and unique attractions of the region north of Highway 16, we aim to create memorable experiences while preserving our environment and resources for future generations.</p> <p>Support from the County of Barrhead Northwest of 16 seeks the support of the County of Barrhead as we work to bridge the gap between travellers and the vibrant offerings of our region. Together, we can strengthen local economies, celebrate our heritage, and make the Northwest a must-visit destination for all.</p>	
Technical Requirements	
<input type="checkbox"/> Computer (for use with memory stick)	
<input type="checkbox"/> Other (what's needed?)	
For Office Use Only	
<input checked="" type="checkbox"/> Added to Agenda	<input type="checkbox"/> Referred to:
Other Departments required to be in attendance?	
In Camera?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No



Delegation Request Form

Appearing Before Council as a Delegation

1. Persons or organizations wishing to appear before Council as a delegation must submit this completed form at least 5 business days prior to the date of the requested Council meeting.
2. Include all pertinent background and related documents. This information will be included in the Council agenda package for consideration. The information provided should clarify the purpose of the delegation for Council.
 - a. Delegation Request Form and related documents become part of the public record, however, only your name will be made available, and the other contact information excluded.
3. Delegations are limited to fifteen (15) minutes.
4. Delegations are to present information to Council. Council will not debate with the delegations however Council may have questions regarding the presentation.
5. Following your presentation, Council may choose to:
 - a. Respond directly to you if they believe they have enough information, or
 - b. Schedule Council discussion later in the same meeting or a future meeting, or
 - c. Refer the topic to a committee or to administration for additional information.

Submission Information

Completed applications may be submitted electronically to info@countybarrhead.ab.ca, in person or by mail to 5306 49 St, Barrhead AB T7N 1N5.

Questions

Please direct any questions to the County Manager's office at 780-674-3331 or by email to doyarzun@countybarrhead.ab.ca

FOIP Act Policy

Personal information collected on this Delegation Request Form is collected in compliance with the *Freedom of Information and Protect of Privacy (FOIP) Act*, Section 33(c). We collect only what is necessary to respond to your request. Please note that all meetings are open to the public except where permitted to be closed under legislated authority. If you have any question or concerns about the collection of personal information, please contact the County of Barrhead FOIP Coordinator at 780-674-3331 or info@countybarrhead.ab.ca