

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 ORGANIZATIONAL MEETING HELD OCTOBER 20, 2020

Schedule A

3.2 REGULAR MEETING HELD OCTOBER 20, 2020

Schedule B

3.3 SPECIAL MEETING HELD OCTOBER 28, 2020

Schedule C

4.0 ACTION ITEMS:

**4.1 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 20-R-208
SW 17-57-1-W5 - 1969795 ALBERTA LTD.**

Administration recommends that Council approve the subdivision application received to create an 80-acre split out of SW 17-57-1-W5 with the conditions as presented.

Schedule D

4.2 JANITORIAL SERVICES CONTRACT AT PUBLIC WORKS BUILDING

Administration recommends that Council approve the attached 1-year Independent Contract Services agreement with Shelby Mast for the period November 17, 2020 to October 31, 2021 to provide janitorial service to the Public Works Administration Building at a rate of \$24.65/hr.

Schedule E

4.3 OFFICE CHRISTMAS CLOSURE

Administration recommends that Council consider closing the County of Barrhead office December 29-31, 2020 (already closed December 24, 25 & 28).

Schedule F

4.4 AGRICULTURAL LEASE AGREEMENT – PT. OF SE 25-61-6-W5

Administration recommends that Council authorize the Reeve and County Manager to renew the Lease Agreement for 13 acres within SE 25-61-6-W5 with the current tenant for the term January 1, 2021 until December 31, 2023 at an annual rate of \$25.00 per acre.

Schedule G

4.5 HEALTH & SAFETY

Administration recommends that:

1. Council give 3 readings to Bylaw No. 13-2020 Repealing Bylaw to Repeal Bylaw 9-2010 Safety Committee.
2. Council approve Health & Safety Policy AD-001 as presented which will rescind Policy 2.28 Safety and Loss Control.
3. Council accept for information the Joint Workplace Health & Safety Committee (JWHSC) terms of reference

Schedule H

4.6 STOIK ROAD PROJECT – WEST OF NW 28-62-3-W5

Administration recommends that Council directs the Reeve and County Manager to sign the agreement for Crop Damages on Backslope Area for the Stoik Road Project.

Schedule I

**4.7 PROPERTY TAXES – REQUEST TO CANCEL PENALTY
- TAX ROLL 559213008 & 559211000**

Administration recommends that Council consider the request to cancel the penalties on Tax Roll # 559211000 and 559213008 for compassionate reasons.

Schedule J

4.8 SALE OF SURPLUS EQUIPMENT

Administration recommends that Council authorizes the sale of the surplus equipment as presented and that the disposal of the surplus equipment will take place according to Policy #12.36.

Schedule K

4.9 SCAN (SAFER COMMUNITIES AND NEIGHBOURHOODS)

Administration recommends that Council discuss SCAN: Safer Communities and Neighborhoods as recommended by BARCC and decide if this initiative should be promoted in the County of Barrhead.

Schedule L

4.10 2021 JOINT BUDGET – BARRHEAD REGIONAL LANDFILL

Administration recommends that Council approve the following:

- 2021 Barrhead Regional Landfill operating budget in the amount of \$241,340 as recommended by the Barrhead Regional Landfill Committee, which includes a contribution of \$68,340 from each municipality to be incorporated into the County's 2021 operating budget.
- 2021 Barrhead Regional Landfill capital budget in the amount of \$18,000 as recommended by the Barrhead Regional Landfill Committee which includes a contribution of \$9,000 from each municipality to be incorporated into the County's 2021 capital budget.
- Barrhead Regional Landfill 3-year operating plan and 10-year capital plan as recommended by the Barrhead Regional Landfill Committee for incorporation into the County's multi-year operating and capital plans.

Schedule M

4.11 2021 JOINT BUDGET – BARRHEAD REGIONAL AIRPORT

Administration recommends that Council approve the following:

- 2021 Barrhead Regional Airport Operating Budget in the amount of \$46,268.10 which includes a contribution of \$17,515.55 from each municipality to be incorporated into the County's 2021 Operating Budget.
- 2022-2024 Barrhead Regional Airport Committee proposed 3-year Operating Plan for incorporation into the County's Operating Plan.
- 2021 Barrhead Regional Airport Capital Budget of \$nil which includes the County share of \$nil to be incorporated into the County's 2020 Capital Plan.
- 10-year Barrhead Regional Airport Capital Plan for incorporation into the County's Capital Plan.

Schedule N

4.12 2021 JOINT BUDGET – BARRHEAD REGIONAL FIRE SERVICES AND EMERGENCY RESPONSE CENTRE

Administration recommends that Council approve the following:

- Sale of the 2010 Chevrolet Command 2, 1999 Ford Rapid Attack Truck and generator motor in a local auction, and should the items be sold that the funds received would be used to reduce the contributions from the Town and County for the 2020 Fire Capital Budget.
- 2021 Fire Services operating budget of \$841,100 as recommended by Fire Services Committee which includes County estimated operational contribution of \$447,240 be incorporated into the County's 2021 operating budget.
- 2021 ERC operating budget of \$50,420 as recommended by Fire Services Committee which includes a contribution from each municipality of \$25,210 be incorporated into County's 2020 operating budget.
- 2021 Fire Services capital budget of \$nil as recommended by Fire Services Committee which includes a contribution from each municipality of \$nil be incorporated into County's 2021 capital budget.
- 2021 ERC capital budget of \$nil as recommended by Fire Services Committee which includes a contribution from each municipality of \$nil be incorporated into County's 2021 capital budget.
- Fire Services and ERC 3-year operating plan and Fire Services and ERC 10-year capital plan as recommended by Fire Services Committee for incorporation into the County's operating and capital plans.

Schedule O

4.13 2021 JOINT BUDGET - LIBRARY

Administration recommends that Council:

- Council approves the 2021 Library Operating Budget of \$360,182 with the County contribution of \$121,700 which includes the funding based on per capita and 50% share of utilities.
- Council approves the 3-year Library Operating Plan.

Schedule P

4.14 2021 JOINT BUDGET / COMMUNITY PROJECTS BUDGET – FCSS BUDGET & FINANCIAL REQUEST

Administration recommends that Council approve:

- Council approves the 2021 FCSS operating budget of \$484,868.50 with the County contribution being \$61,000 as presented.
- Council at this time, decline the FCSS request for an additional \$15,000 for "future" Community Projects.

Schedule Q

4.15 SECOND READING OF BYLAW - INTERMUNICIPAL DEVELOPMENT PLAN (IDP) BYLAW 4-2020 – COUNTY OF BARRHEAD & WOODLANDS COUNTY

Administration recommends that Council consider presenting Bylaw 4-2020 for 2nd reading for an IDP between County of Barrhead and Woodlands County.

Schedule R

4.16 INCAMERA

4.16.1 Update on ICF Developments - FOIPP Sec. 24 Advice from Officials

4.16.2 Code of Conduct – FOIPP Sec 24 & Bylaw 3-2017 Sec 9.4

5.0 REPORTS

5.1 COUNTY MANAGER REPORT

Administration recommends that Council accept the County Manager's report for information.

Schedule S

5.2 DIRECTOR OF FINANCE & ADMINISTRATION REPORT

Administration recommends that Council accept the Director of Finance & Administration's reports for information.

- Cash & Taxes Receivable as of October 31, 2020

Schedule T

- Payments Issued for the month ending October 31, 2020

Schedule U

- 2020 YTD Budget Report for the 10 months ending October 31, 2020

Schedule V

- 2020 YTD Capital Recap as of October 31, 2020

Schedule W

5.3 PUBLIC WORKS REPORT

(10:30 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

Schedule X

5.4 COUNCILLOR REPORTS

6.0 INFORMATION ITEMS:

6.1. Letter to Al Kemmere, RMA President – dated October 27, 2020

Schedule Y

6.2. News Release – Have your say about Budget 2021 – dated October 14, 2020

Schedule Z

6.3. Letter to LSAC Re: Camp Nakamun Road Allowance – dated October 27, 2020

Schedule ZA

6.4. Letter from Minister of Municipal Affairs Re: Infrastructure Funding – received October 29, 2020

Schedule ZB

6.5. Email from Minister, Agriculture & Forestry Re: Declaration of Agricultural Disaster – dated October 28, 2020

Schedule ZC

6.6. Email from Minister of Municipal Affairs Re: Municipal Stimulus Program Projects – dated October 30, 2020

Schedule ZD

6.7. MINUTES/HIGHLIGHTS

6.7.1 Misty Ridge Ski Club Minutes – September 10, 2020

Schedule ZE

6.7.2 Barrhead & District FCSS Minutes – October 15, 2020

Schedule ZF

6.7.3 LEPA Minutes – October 24, 2020

Schedule ZG

6.7.4 Landfill Committee Minutes – October 26, 2020

Schedule ZH

6.7.5 Ag Society Meeting Minutes – October 27, 2020

Schedule ZI

7.0 DELEGATIONS

7.1 11:00 a.m. Elaine Dickie, Director – Barrhead Public Library

Schedule P – 2021 Budget

7.2 11:15 a.m. Terry Finch – Twp Rd 563A Negotiations

7.3 11:30 a.m. Shelly Dewsnap, Executive Director – Barrhead & District FCSS Society

Schedule Q – 2021 Budget and Update

7.4 1:15 p.m. Public Hearing for IDP between County of Barrhead and Woodlands County

Schedule ZJ

8.0 ADJOURNMENT