

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 REGULAR MEETING HELD FEBRUARY 6, 2024

[Schedule A](#)

4.0 ACTION ITEMS:

4.1 LAND USE BYLAW REVIEW – OPTIONS FOR SECOND PERMANENT DWELLING

Administration recommends that Council provide direction to include Current, or Option A or B in the DRAFT Land Use Bylaw.

[Schedule B](#)

4.2 BARRHEAD COMMUNITY PROGRAM & RESOURCE GUIDE COMMITTEE FUNDING REQUEST

Administration recommends that Council approves the application from Barrhead Community Program & Resource Guide Committee for a donation of \$1,000 to assist with the initial development of a community resource guide.

[Schedule C](#)

4.3 VOLUNTEER RECOGNITION - COMMUNITY GRANT REQUEST

Administration recommends that Council approves the application from the Volunteer Appreciation committee for \$1,250 under the Community Grants Policy to assist with the Volunteer Appreciation event to be held April 17, 2024.

[Schedule D](#)

4.4 ASSESSMENT REVIEW BOARD (ARB) OFFICIALS APPOINTMENT – CAPITAL REGION ASSESSMENT SERVICES COMMISSION (CRASC)

Administration recommends that:

1. Council appoint Raymond Ralph as ARB Chairman of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2024 with remuneration to be paid as specified by CRASC.
2. Council appoint Gerryll Amorin as ARB Clerk of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2024 with remuneration to be paid as specified by CRASC.
3. Council appoint the following Certified Panelists as Members of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2024 with remuneration to be paid as specified by CRASC:
 - Darlene Chartrand
 - Sheryl Exley
 - Tina Groszko
 - Stewart Hennig
 - Richard Knowles
 - Denis Meier
 - Raymond Ralph

[Schedule E](#)

4.5 RESCIND POLICIES

Administration recommends that Council rescind:

- Policy 25.01 Joint Ambulance Agreement
- Policy 74.01 Regional Library Agreement
- Policy 74.03 Provincial Grants

[Schedule F](#)

4.6 COMMUNITY PEACE OFFICER (CPO) – NEW POLICIES AND POLICY REVISIONS

Administration recommends that Council approves the following policies for the CPO Program:

- PS-003 CPO Traffic, Pursuit & Emergency Response
- PS-008 CPO Weapons & Use of Force
- PS-011 CPO Communications System
- PS-014 CPO Primary Highway Enforcement

[Schedule G](#)

4.7 2023 YEAR END OPERATING SURPLUS

Administration recommends that Council accepts the year-end financial reports as presented and subject to audit adjustments and year end finalizations.

[Schedule H1](#)

- YTD Budget Report with variance analysis

[Schedule H2](#)

- Net Operating Surplus by Department

[Schedule H3](#)

- Capital Report with variance analysis

[Schedule H4](#)

- 2023 Reserve Report

[Schedule H5](#)

- Reconciliation of Budget Data to Financial Statements

[Schedule H6](#)

- Draft Statement of Operations

[Schedule H7](#)

- Draft Statement of Financial Position

[Schedule H8](#)

- Draft Segmented Disclosure

[Schedule H9](#)

4.8 IN-CAMERA

4.8.1 PERSONNEL – FOIPP Sec. 17 Disclosure harmful to personal privacy; FOIPP Sec. 27 Privileged information

5.0 REPORTS

5.1 COUNTY MANAGER REPORT

Administration recommends that Council accept the County Manager's report for information.

- Resolution Tracking List

[Schedule I](#)

5.2 PUBLIC WORKS REPORT

(11:00 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule J](#)

5.3 DIRECTOR OF CORPORATE SERVICES REPORT

1. Administration recommends that Council accept the Director of Corporate Service's report postponed from the February 6, 2024 Council meeting for information.

- Cash, Investments, & Taxes Receivable as of December 31, 2023

[Schedule K](#)

- Payments Issued for the month of December 2023

[Schedule L](#)

- YTD Capital Recap for period ending December 31, 2023

[Schedule M](#)

- Elected Official Remuneration Report as at December 31, 2023

[Schedule N](#)

2. Administration recommends that Council accept the Director of Corporate Service's report for information.

- Cash, Investments, & Taxes Receivable as of January 31, 2024

[Schedule O](#)

- Payments Issued for the month of January 2024

[Schedule P](#)

- YTD Budget Report for 1 month ending January 31, 2024

[Schedule Q](#)

- YTD Capital Recap for period ending January 31, 2024

[Schedule R](#)

- Elected Official Remuneration Report as at January 31, 2024

[Schedule S](#)

5.4 COUNCILLOR REPORTS

6.0 INFORMATION ITEMS:

6.1 Minutes

6.2.1 BDSHA Minutes – November 30, 2023

[Schedule T](#)

6.2.2 CFYE Minutes – January 18, 2024

[Schedule U](#)

7.0 DELEGATIONS

7.1 11:30 a.m. Matthew Swan – Misty Ridge Ski Hill

[Schedule V](#)

8.0 ADJOURNMENT

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 6, 2024

Regular Meeting of the Council of the County of Barrhead No. 11 held February 6, 2024 was called to order by Reeve Drozd at 9:00 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane
Councillor Paul Properzi
Councillor Jared Stoik

**THESE MINUTES ARE
UNOFFICIAL AS THEY HAVE
NOT BEEN APPROVED BY THE
COUNCIL.**

ABSENT

Councillor Walter Preugschas

STAFF

Debbie Oyarzun, County Manager	Tamara Molzahn, Director of Corporate Services
Pam Dodds, Executive Assistant	Travis Wierenga, Public Works Manager
Jenny Bruns, Development Officer	Adam Vanderwekken, Corporate
Tara Troock, Development Clerk	Communications Coordinator

ATTENDEES

J. Tiggelaar & Family – Public attendees (departed at 9:44 a.m.)
Corporal Fil Vicente – Barrhead RCMP Detachment
Barry Kerton - Town and Country Newspaper

RECESS

Reeve Drozd recessed the meeting at 9:00 a.m.
Reeve Drozd reconvened the meeting at 9:11 a.m.

APPROVAL OF AGENDA

2024-014	Moved by Councillor Properzi that the agenda be approved as presented.
	Carried Unanimously.

MINUTES OF REGULAR MEETING HELD JANUARY 16, 2024

2024-015	Moved by Deputy Reeve Schatz that the minutes of the Regular Meeting of Council held January 16, 2024 be approved as circulated.
	Carried Unanimously.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 23-R-771
NE 28-60-3-W5 (BIKKER/MELLOWDALE DAIRY)**

2024-016	Moved by Councillor Kleinfeldt that Council approve subdivision application 23-R-771 proposing to create a 3.95 ha (9.75 acre) yard site separation within NE 28-60-3-W5 with the conditions as presented.
	Carried 5-1.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 23-R-776
NW 31-56-1-W5 (WATSON/JORGENSON)**

2024-017	Moved by Deputy Reeve Schatz that Council approve subdivision application 23-R-776 proposing to create a 6.07 ha (15.0 acre) farmstead separation within NW 31-56-1-W5 with the conditions as presented.
	Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 6, 2024

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 23-R-780
S ½ 22-58-4-W5 (GIBB)**

- 2024-018 Moved by Deputy Reeve Schatz that Council approve subdivision application 23-R-780 proposing to create a 6.07 ha (15.2 acre) farmstead separation within S½ 22-58-4-W5 and consolidate remainder of the 2 parcels with the conditions as presented.

Carried Unanimously.

Jenny Bruns and Tara Troock departed the meeting at 9:35 a.m.

Councillor Stoik left the meeting at 9:38 a.m.

PADDLE RIVER GOLF & COUNTRY CLUB - COMMUNITY GRANT REQUEST

- 2024-019 Moved by Councillor Lane that Council approve subdivision application 23-R-776 proposing to create a 6.07 ha (15.0 acre) farmstead separation within NW 31-56-1-W5 with the conditions as presented.

Carried 5-0.

Councillor Stoik rejoined the meeting at 9:47 a.m.

BARRHEAD STREET FESTIVAL - COMMUNITY GRANT REQUEST

- 2024-020 Moved by Deputy Reeve Schatz that Council approves the application from Barrhead Street Festival committee for \$2,500 under the Community Grants Policy to assist with the 2024 Barrhead Street Festival event.

Carried Unanimously.

BARRHEAD COMMUNITY PROGRAM & RESOURCE GUIDE COMMITTEE - COMMUNITY GRANT REQUEST

- 2024-021 Moved by Deputy Reeve Schatz that Council deny the application from Barrhead Community Program & Resource Guide Committee for a donation of \$1,000 under the Community Grants Policy to assist with the initial development of a community resource guide as it did not fit the criteria of the program and instead recommend to the group to submit a request to Council for funding that is not part of the Community Grant Program.

Carried Unanimously.

RECESS

Reeve Drozd recessed the meeting at 10:00 a.m.

Reeve Drozd reconvened the meeting at 10:09 a.m.

Tamara Molzahn joined the meeting at 10:09 a.m.

2023 RESERVE TRANSACTIONS REQUIRING APPROVAL & ADDITIONAL RESERVE CONTRIBUTIONS FOR COUNCIL TO CONSIDER

- 2024-022 Moved by Councillor Properzi that Council approves the following 2023 reserve transactions to be included in the 2023 Reserve report:
- Agricultural Development – \$26,222; close reserve, transfer funds to Ag Equipment Reserve
 - Bin Reserve – change from Capital Reserve to Operating Reserve
 - Legislative Computer Reserve – decrease contribution by \$714.38 for reserve to be at a maximum of \$3,500.
 - Fire Equipment Reserve – additional contribution of \$159,556 – unbudgeted provincial deployment revenue for equipment

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 6, 2024

- Enforcement Equipment – decrease of \$5,471; kitting out vehicle was higher than budgeted.
- Local Roads & Bridge Construction Reserve – use of \$281,302
- Seed Plant Reserve - \$2,000 drawn for request from Seed Cleaning Plant for Seed Plant Scale Maintenance.
- Water’s Edge Reserve - \$1,480 additional drawn as expenditures for Pond Days at Lac La Nonne came in higher than budgeted.

Carried Unanimously.

2024-023 Moved by Councillor Lane that Council approve funding capital reserves for asset retirement activities in the amount of \$851,000 for 2024 as presented.

Carried Unanimously.

2024-024 Moved by Deputy Reeve Schatz that Council approve funding for shortfalls in capital reserves for Enforcement Equipment in the amount of \$65,000, Utility Vehicle in the amount of \$10,000, and Office Renovations in the amount of \$500,000.

Carried Unanimously.

2024-025 Moved by Deputy Reeve Schatz that Council approve moving the Gravel Pit Reclamation Reserve and Landfill Reserve to interest bearing reserves.

Carried Unanimously.

2024-026 Moved by Councillor Kleinfeldt that Council accept changes to the Reserve Report as presented.

Carried Unanimously.

Travis Wierenga joined the meeting at 10:55 a.m.

2023 PROJECTS DASHBOARD

2024-027 Moved by Councillor Lane that Council approves the additional funding sources for the 2023 capital projects as follows:

- Road Project 2022-440 overbudget \$44,895 to come from Local Roads & Bridge Construction Reserve
- Road Project 2023-640 overbudget \$201,057 to come from Operations (Current Year Taxes)
- Road Project 2023-742 overbudget \$35,350 to come from Operations (Current Year Taxes)

Carried Unanimously.

2024-028 Moved by Councillor Properzi that Council accept the Capital & Operational Dashboards as at December 31, 2023 for information.

Carried Unanimously.

Tamara Molzahn exited the meeting at 11:03 a.m.

PUBLIC WORKS REPORT

Travis Wierenga, Public Works Manager, reviewed the written report for Public Works and Utilities and answered questions from Council.

2024-029 Moved by Councillor Lane that the report from the Public Works Manager be received for information.

Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 6, 2024

2024 LIGHT TRUCK REPLACEMENT PURCHASES

2024-030 Moved by Deputy Reeve Schatz that Council approves the following light truck replacement purchases that align with the 2024 Capital Budget:

- 2024 Chevrolet Silverado 1500 crew cab 4x4 truck (as per specifications) from Grizzly Trail Motors at price of \$61,500.00 plus GST and applicable fees.
- 2024 Ford F-250 XLT crew cab 4x4 truck (as per specifications) from Barrhead Ford at a price of \$74,954.25 plus GST and applicable fees.
- 2024 Ford F-450 XL crew cab and chassis 4x4 truck (as per specifications) from Barrhead Ford at a price of \$74,053.25 plus GST and applicable fees.

Carried Unanimously.

Travis Wierenga departed the meeting at 11:31 a.m.

Adam Vanderwekken joined the meeting at 11:31 a.m.

DELEGATION – BARRHEAD RCMP DETACHMENT

Corporal Fil Vicente of the Barrhead RCMP Detachment, met with Council at this time being 11:31 a.m. to discuss the quarterly statistics and give an update on policing in the municipality as well as discussing the County's policing priorities.

2024-031 Moved by Councillor that Council accepts the County's policing priorities of Visibility and Offender Management as discussed with Cpl Vicente.

Carried Unanimously.

Councillor Stoik left the meeting at 11:50 a.m.

2024-032 Moved by Deputy Reeve Schatz that Council accepts the report from Cpl Vicente as information.

Carried 5-0.

Cpl Vicente departed the meeting at 11:51 a.m.

Councillor Stoik rejoined the meeting at 11:53 a.m.

Pam Dodds departed the meeting at 12:00 p.m.

EXTENSION OF COUNCIL MEETING

At 12:05 p.m. the Reeve received general consent from Council to extend the meeting until 12:30 p.m.

COUNTY MANAGER REPORT

Debbie Oyarzun, County Manager, reviewed the 2024 Resolution Tracking List and included updates on:

- County participation in upcoming FCSS events (e.g. Poverty simulation, Food Bank Drive)
- County participation in several surveys initiated by provincial, federal governments and RMA
- Reminders for upcoming workshops and committee meetings in February (e.g., 7, 13, 14, and 29)

Adam Vanderwekken reviewed the following reports with Council:

- AAIP Monthly Status Report
- AAIP Rural Renewal Stream – 1 Year Review

2024-033 Moved by Councillor Lane that the County Manager's report be received for information.

Carried Unanimously.

Adam Vanderwekken departed the meeting at 12:22 p.m.

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 6, 2024

INFORMATION ITEMS

2024-034 Moved by Councillor Kleinfeldt that Council accepts the following item for information:

- Email from St. Aidan's – Re: Church Fire – dated January 18, 2024
- Minutes:
 - CFYE Minutes – December 21, 2023
 - Misty Ridge Minutes – December 14, 2023

Carried Unanimously.

POSTPONE AGENDA ITEMS UNTIL NEXT COUNCIL MEETING

2024-035 Moved by Councillor Stoik that Council postpone the following agenda items until the next Council meeting:

- 5.3 Director of Corporate Service's report
- 5.4 Councillor Reports

Carried Unanimously.

ADJOURNMENT

2024-036 Moved by Councillor Stoik that the meeting adjourn at 12:26 p.m.

Carried Unanimously.



REQUEST FOR DECISION

FEBRUARY 20, 2024

B

TO: COUNCIL

RE: LAND USE BYLAW REVIEW – POTENTIAL OPTIONS FOR SECOND PERMANENT DWELLING

ISSUE:

Administration requires general direction for preparation of the DRAFT Land Use Bylaw in regards to the specific topic of considering second permanent dwellings on a parcel of land.

BACKGROUND:

- Council is currently in the process of updating the Land Use Bylaw.
- Current bylaw only allows for:
 - 2nd **temporary** residences as a permitted use
 - permitted for 3-year terms.

ANALYSIS:

- Requests are increasing for the construction of a 2nd permanent dwelling to accommodate family members moving back to farm with parents.
- A 2nd permanent dwelling on a parcel is currently not permissible.
- Further consideration of options for a 2nd permanent dwelling on a parcel should be discussed to determine the consequences and or opportunities that may exist.
- Following table compares the current scenario in the LUB with 2 additional scenarios for Council to consider.

ADMINISTRATION RECOMMENDS THAT:

- Council provide direction to include Current, or Option A or B in the DRAFT Land Use Bylaw.

Current	Option A	Option B
1 dwelling unit per parcel	1 dwelling unit per parcel	Maximum # of units permitted on any parcel of land shall not exceed 1 except: <ul style="list-style-type: none"> • When parcel is 150 ac or more
RESIDENTIAL PARCELS: MAY issue DP for additional dwelling units if: <ul style="list-style-type: none"> • Unit is permitted or discretionary use in the district <ul style="list-style-type: none"> ○ Contained in a building designed for or divided into 2 or more dwelling units ○ Manufactured home forming part of manufactured park ○ Building as defined in <i>Condominium Property Act</i> 	RESIDENTIAL PARCELS: SAME as current	RESIDENTIAL PARCELS Not applicable
AGRICULTURAL DISTRICT: MAY issue temporary DP for a 2 nd temporary dwelling unit on a parcel for up to 3 years Must reapply for an extension	AGRICULTURAL DISTRICT: MAY issue temporary DP for a 2 nd unit on a parcel for a period of time at discretion of DAO. NO reapplication required (as long as compliant with County bylaws)	AGRICULTURAL DISTRICT (Considerations): If 150 ac or more a 2 nd unit shall be allowed provided that: <ul style="list-style-type: none"> • Physical separation of a minimum of 147.6 ft is provided between dwelling units • Dwellings are situated such that a subdivision placing the 2 dwellings on separate parcels could be easily undertaken • All residential development on the site adheres to the current AB Private Sewage Systems Standard of Practice

		<ul style="list-style-type: none"> • If 2nd dwelling unit is to utilize the same water well, power supply or other services as the 1st dwelling, all such services and dwellings are to be developed and located such that all requirements of both private service companies & Provincial Regulations are met.
<p>CONSIDERATION FOR SITING UNIT:</p> <p>When determining whether to allow an additional unit – MPC shall consider:</p> <ul style="list-style-type: none"> • Suitability of the site for proposed unit • Length of time unit is required • Access to and from the site • Provision of water & sewer services • Existing & future surrounding land uses • Whether proposed development meets the spirit & intent of the Land Use District • Mobility characteristics of proposed unit <p>Family – human relationship</p> <p>Time Limit – MPC may attach condition</p> <p>Registration of Caveat</p> <p>Type of additional unit – MPC may require 2nd unit be a manufactured home to ensure removable on termination of permit</p>	<p>CONSIDERATION FOR SITING UNIT:</p> <p>SAME</p>	<p>Above shall not apply when the 2nd dwelling unit is:</p> <ul style="list-style-type: none"> • A guest house suite • To be occupied by a person who is employed in and existing agricultural operation • Contained in a building designed for or divided into 2 or more dwelling units • A manufactured home dwelling located within a manufactured home park • In a building that is subject to a condo plan under the Condominium Property Act.



REQUEST FOR DECISION

FEBRUARY 20, 2024



TO: COUNCIL

**RE: BARRHEAD COMMUNITY PROGRAM & RESOURCE GUIDE COMMITTEE
FUNDING REQUEST**

ISSUE:

Barrhead Community Program & Resource Guide Committee is applying for funding to assist with developing a comprehensive resource guide to the community (see attached letter).

BACKGROUND:

- Barrhead Community Program & Resource Guide Committee consists of Town and County representatives, as well as Blue Heron Support Services, FCSS, Barrhead Adult Learning and Barrhead Public Library.
- Applicant is requesting a \$1,000 donation to assist with a total project cost of approximately \$5,600 for start-up costs which includes initial layout development of the guide.
- February 6, 2024 – Council denied the community grant request for this project as it did not meet the criteria under the Community Grant Policy.
- February 13, 2024 – Town of Barrhead Council passed a motion to provide a \$1,000 donation to the Barrhead Community Program & Resource Guide Committee.

ANALYSIS:

- Benefit to community – provides a guide for ease of use to residents pertaining to programs, activities, and businesses in the community. Guide will help residents plan activities, engage in community programs, connect with program & service providers, and participate in the community.
- Project is to be completed in spring/summer of 2024
 - Committee plans to release 3 guides per year but is only applying for funding to offset costs for contracting the development of layout/design/formatting for **initial** edition.
- Schedule for printing is April-July issue, August-November issue, and December-March issue.
- Distributing the guide 3 times per year will ensure that the information is current and relevant to when residents are seeking activities/programs/information.
- Project aligns with the Economic Development Plan Guiding Principles and Areas of Focus under Engagement and Partnerships:
 - Partner with agencies to further opportunities, training, program support and participation.
 - Continue to build networks and relationships with industry and professionals.

- If the request for funding is approved the funds would be taken from 63-00-00 Economic Development General budget.

STRATEGIC ALIGNMENT:

Consideration of this funding request aligns with the County 2022-2026 Strategic Plan in the following areas:

PILLAR 3: RURAL LIFESTYLE

GOAL 2 County promotes & celebrates success/achievements

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates open & accountable government

GOAL 3 County demonstrates leadership by engaging in collaborative relationships

ADMINISTRATION RECOMMENDS THAT:

Council approves the application from Barrhead Community Program & Resource Guide Committee for a donation of \$1,000 to assist with the initial development of a community resource guide.

February 7, 2024

County Reeve and Council Members

5306-49st

Barrhead, AB

Dear Reeve Drozd and Council Members,

The Barrhead Community Program and Resource Guide Committee was created to ensure that our community members have an easily accessible document containing information about the programs, community/social events, businesses, and programs/courses/activities offered within our community. The Town of Barrhead, County of Barrhead, Barrhead Adult Learning, Barrhead Public Library, Barrhead FCSS and Blue Heron Support Services have been working together to develop the guide as a collaborative effort to ensure our community is informed and connected.

Our goal is to offer our guide three times per year, with April-July, August-November, and December-March editions. We have sent out an initial letter to community businesses and organizations, which included an advertisement price list and a detailed explanation of the purpose of the guide. The community response has been very positive and we are excited to move forward with this project.

To ensure that our first guide is successful, we are requesting financial support from the County of Barrhead. We are optimistic that revenue generated from ad space purchases will cover future printing and development costs, but would like to request \$1000 to offset startup costs.

We are asking that the County of Barrhead consider approving a onetime financial commitment, to assist our committee in producing this valuable community resource. We are also requesting financial support from the Town of Barrhead, as we understand that the programs and services offered in the projected guide are utilized by all residents of the Barrhead area.

Thank you for your consideration in supporting this community initiative. Should you require any further information, please do not hesitate to contact our committee.

We look forward to your response.

Sincerely,

The Barrhead Community Program and Resource Guide Committee



BARRHEAD COMMUNITY RESOURCE GUIDE

To whom it may concern,

We are excited to announce the new Barrhead Community Guide, a publication to be issued three times yearly both in print and digital formats. This effort is a collaboration of Barrheads' Town, County, Adult Learning, FCSS, Library and Blue Heron Support Services. Our aim is to keep regional residents well-informed on events, programs, businesses, and services available in our community.

This guide provides a unique advertising opportunity for your business. Advertising rates are being kept affordable for all participating agencies and businesses. See the attached Advertising Rate Sheet to which we can offer a further 10% discount for your commitment to a full-year of advertising.

For further details on advertising options please contact BarrheadResources@gmail.com.

We look forward to working with you –

Barrhead Community Guide Committee



BARRHEAD COMMUNITY GUIDE

AD SPECIFICATIONS

Digital community guide will be available online at www.barrhead.ca and printed copies will be distributed to: Town of Barrhead Office, Barrhead Regional Aquatics Centre, Barrhead Public Library, Barrhead & District FCSS, Blue Heron Support Services, County of Barrhead Office, and various businesses throughout Barrhead.

AD SIZING & PRICE

Full Page - No Bleed

8.5" wide x 11" tall

Full Page - With Bleed

8.75" wide x 11.25" tall

Include 0.25" bleed
Include 0.25" safety
from trim area for all ad copy

For Profit: \$175 + GST
Non-Profit: \$150 + GST

Quarter Page Vertical

2" wide
x 10.5" tall

For Profit: \$60 + GST
Non-Profit: \$50 + GST

Half Page

8" wide x 5" tall

For Profit: \$105 + GST
Non-Profit: \$90 + GST

Bottom Banner

8" wide x 2.125" tall

For Profit: \$55 + GST
Non-Profit: \$50 + GST

Business Card

3.5" wide x 2" tall

For Profit: \$40 + GST
Non-Profit: \$30 + GST

Quarter Page Horizontal

4" wide x 5.125" tall

For Profit: \$60 + GST
Non-Profit: \$50 + GST

HIGH QUALITY PRINTING: Outside cover printed on gloss stock, inside pages printed on newsprint stock in full colour.

AD REQUIREMENTS

- Artwork must be supplied at 100% of printed size and meet all ad sizing specifications
- Type must be a minimum of 6 pt at final size

Acceptable file formats:

- PDF file (minimum 300 dpi - print quality)
- All high resolution images must be a minimum of 300 dpi at 100% of final print size

- All fonts and photos must be embedded
- All colour within an ad must be CMYK or grayscale
- Files created in a vector-based format such as Adobe Illustrator, must have fonts converted to outlines before generating the PDF
- Files created in Adobe Photoshop must have all type rasterized before generating the PDF

File Submission:

- Completed ads that have met all ad requirements can be emailed to barrheadcommunityguide@gmail.com
- For ads that exceed email capacity, please email barrheadcommunityguide@gmail.com for file ad delivery instructions

For more information on advertising in our Community Guide, please contact:
barrheadcommunityguide@gmail.com

Common asked questions

- Are these rates that you provided per each printing (printed 3 times each year)? And if so, the annual rates would then be these prices X 3?

The provided rates sheet is per issue. There are three issues being printed a year so an ad for each issue in the next 3 printings is x3 the price. However, there is a discount offer of 10% for committing to three issues.

- What months are guide printed?

The schedule for printing is April-July issue, August-November issue, and December-March issue.

- What is the deadline for ads to be submitted before each printing?

The tentative date for final submission is the end of February for the first issue. We are confirming this week with the layout designer and printing outfit.

- If I choose the annual option, do all my ads for that year need to be the same size and same ad design?

No, some changes can be made. For example, theming around the holidays/new year for the Dec-Mar issue. The only requirement is they are in the same pricing column.

- Do you have any information about what kind of reach or audience numbers your guides have? How are they distributed?

Not with complete accuracy as this is a new initiative. For the first printing we will be distributing copies to families in May through the area schools. Copies will be handed out through the town office, country office, fcss, and the library. As well as push days through the grocery stores. The second issue is planned to be distributed primarily through the Make the Connection night and copies inside Barrhead Leader subscriptions.

- Are the ads grouped or categorized in the guide? Or are they just randomized based on ad sizing or based on order you receive the ads?

It will depend on interest. We do have general "chapter plans", as well, there is a designer through the Town of Barrhead that developed the community advertising guides. So we will have some control of executing layout. But ultimately it will be based on what is ordered.

-Have submission deadlines been set yet for the year?

Yes. The submission deadline for the April-July issue is February 23rd. And the Aug-Dec issue is June 15th.

-How many printed copies will be run for each issue?

We are planning to print 2,000 copies for the first issue. This is dependent on enough advertising participation. A bare minimum printing will be 1,000 copies to ensure distribution through the school systems.

Barrhead Community Program and Resource Guide

Send advertising payments to
Blue Heron Support Services Association
Po Box 4238
5123-50 Ave
Barrhead AB T7N 1A2

Customer Name

Date

Customer Address

Would you like to run an ad in each edition of the guide which will be published 3 times/year? If so, check the box to the left and you will receive 10% off your ad. The ads must be prepaid to qualify.

# of Ads	Size of Ad			Ad Price	Total
	3.5"w X 2"h	Business Card	For Profit		
	3.5"w X 2"h	Business Card	Non Profit		
	4"w X 5.125"h	Quarter Page (Horiz)	For Profit		
	4"w X 5.125"h	Quarter Page (Horiz)	Non Profit		
	2"w X 10.5"h	Quarter Page (Vert)	For Profit		
	2"w X 10.5"h	Quarter Page (Vert)	Non Profit		
	8"w X 5"h	Half Page	For Profit		
	8"w X 5"h	Half Page	Non Profit		
	8"w X 2.125"h	Bottom Banner	For Profit		
	8"w X 2.125"h	Bottom Banner	Non Profit		
	8.5"w X 11"h	Full Page	For Profit		
	8.5"w X 11"h	Full Page	Non Profit		
			Subtotal		
			GST		
			Total		

Payments are handled by Blue Heron Support Services and can be made by
 - cheque, made payable to Blue Heron Support Services Association
 - by e-transfer to peggy.ehls완son@bhssa.ca
 - Visa, Debit, or cheque at the BHSSA Office (5123-50 Ave Barrhead)

The Barrhead Community Program and Resource Guide is sponsored by Barrhead Community Adult Learning (BCAL), Barrhead Family and Community Support Services (FCSS), Blue Heron Support Services Association, Barrhead Public Library, Town of Barrhead, and County of Barrhead.

Invoice is due upon receipt.



REQUEST FOR DECISION

FEBRAURY 20, 2024

D

TO: COUNCIL

RE: VOLUNTEER APPRECIATION - COMMUNITY GRANT REQUEST

ISSUE:

Barrhead & District Volunteer Appreciation Planning Committee is applying for a Community Grant to assist with the costs of providing an event to recognize volunteers in the community (application attached).

BACKGROUND:

- February 2, 2021 – Council approved the Community Grants Policy setting a maximum of \$2,500 per applicant pending availability of funds.
- Volunteer Appreciation committee is planning to host the event on April 17, 2024.
- Committee is requesting a \$1,250 donation to assist with a total project cost of \$6,500.
- County of Barrhead has contributed \$1,250 annually towards the event over the last 7 years that the event has been held.

ANALYSIS:

- Application was considered under Policy AD-002 Community Grants (attached).
- Applicant is eligible as they meet the criteria under section 4.1 as follows:
 - ✓ A volunteer group, service club or community group that provides services within the County or provides services readily available to the general public of the County
 - ✓ Demonstrates value or benefit to the community
- Application was considered under section 5.1 as an event (vs project)
- Application was assessed based on the criteria outlined in section 5.2 as follows:
 - Benefit to community – provides general access to an event enjoyed by the community
 - Other sources of funding, financial viability and community involvement – applicant is providing 81% of the total project cost and is financially viable.
 - Community involvement – Volunteer Appreciation Event recognizes the many individuals who volunteer their time to make this community a better place to live.
- Project is eligible under section 5.3 and 5.4 as follows:
 - Matching requirement has been exceeded with the applicant committing \$1,200 of their own funds as well as fundraising and volunteer hours to use towards this event
 - Event is to take place on April 17, 2024

- Supports an event that promotes and celebrates the community
- This is the 4th application for the 2024 budget year
- Financial implications:

2024 Community Grant Budget	\$15,000
Dispersed in 2024	(\$5,000)
Current Balance	\$10,000
Application (Feb 20, 2024)	(\$1,250)
Balance Remaining for 2024	\$8,750

STRATEGIC ALIGNMENT:

Processing of Community Grant requests in accordance with the Community Grants Policy AD-002 aligns with the 2022-2026 Strategic Plan in the following areas:

PILLAR 3: RURAL LIFESTYLE

GOAL 2 County promotes & celebrates success/achievements

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates open & accountable government

ADMINISTRATION RECOMMENDS THAT:

Council approves the application from the Volunteer Appreciation committee for \$1,250 under the Community Grants Policy to assist with the Volunteer Appreciation event to be held April 17, 2024.



Community Grant Application Form

Application Information

Please submit completed applications to: County of Barrhead No. 11
5306-49 Street
Barrhead, AB T7N 1N5
or email: info@countybarrhead.ab.ca

For assistance completing your application, contact 780-674-3331 or info@countybarrhead.ab.ca
Incomplete applications will not be accepted.

Applicant Information

Name of Organization: Barrhead Community Volunteer Appreciation Planning Committee

Mailing Address: 5103-51 Street
Street Address
5103-51 Street Barrhead, Ab T7N 1A5
City Province Postal Code

Phone Number: Barrhead Email: cdvc@barrheadfcss.org

Contact Name: Darin Flemmer

Position or Title: Community Development Volunteer Coordinator

Phone Number: 780-674-3341 Email: cdvc@barrheadfcss.org

Is your organization a registered charity or non-profit? ☒ Yes ☐ No

If yes: Alberta Registry Number: 50762580

Date of Incorporation: November 26, 1997

Project Information

Name of Project or Event: Volunteer Appreciation Event 2024

Start Date: April 17, 2024 Completion Date: April 17, 2024

Location of Project or Event: Bethel Pentecostal Church, Barrhead Ab.



Community Grant Application Form

Describe Your Project or Event:

Goals: The event will recognize and celebrate the immeasurable contributions of volunteers in our community. The event provides an opportunity for a variety of community groups to formally thank their volunteers. We hope to recognize Volunteers from various sectors and spotlight the many ways Volunteers contribute to the quality of life in our community.

Anticipated number of County participants, or number directly affected by event, program, or services offered:
We are anticipating that up to 150 people from the Town and County will participate in the event this year.

Target population (Children, youth, adults, seniors, families): We recognize volunteers from all age groups

Describe how this project will benefit the community:

We believe that Volunteering improves the quality of life in a community. By recognizing volunteers and celebrating their accomplishments we hope to increase awareness about the important roles volunteers play in our community. We also want to generate interest in volunteering and inspire others to do the same.

Financial Information

Project Funding:

Funds Requested from the County of Barrhead:

Cash:	\$ 1250.00
In-Kind:	\$
Total Requested:	\$ 1250.00
<small>(Maximum \$2,500)</small>	

Funds from Other Sources:

(List other funds including any of the organizations own funds to be used in the project)

Own Funds:	\$ 1200.00 (FCSS)
Fundraising:	\$
Volunteer Hours \$ 20/ Hr x 30 Hours =	\$ 500.00
Other: <u>Other government grants</u>	\$ 2450.00
Other: <u>Please Specify</u>	
Other: <u>Service Clubs and ticket sales</u>	\$ 1100.00
Other: <u>Please Specify</u>	
Total From Other Sources:	\$ 5250.00

Note: Funding from other sources must be at least equal to funding requested from the County of Barrhead

Total Project Funding:	\$ 6500.00
<small>(Total Requested Funding + Total from Other Sources)</small>	



Community Grant Application Form

Project Costs:

List a summary of the project costs here. If available, attach price quotes or other supporting documents.

Food	\$ 2150.00
Advertising	\$ 1500.00
Recognition	\$ 500.00
Program Supplies	\$ 200.00
Facility	\$ 150.00
Volunteer AB Membership	\$ 200.00
Decorations	\$ 1200.00
Legacy Website	\$ 100.00
Volunteer Hours	\$ 500.00
	\$
	\$
	\$
	\$
	\$

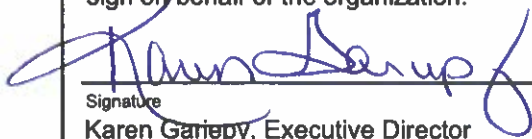
Refer to Policy for full listing of ineligible costs (e.g. day-to-day operating costs, staff wages or honorariums, flow through funding to re-distribute to others, or donations to charitable causes).

Total Project Costs: **\$6500.00**

The personal and business information provided will be used to process the Community Grant Application and is collected under the authority of Section 33 (c) of the *Freedom of Information and Protection of Privacy Act (FOIPP)*. If you have questions about the collection and use of this information, please contact the County of Barrhead at 5306-49 Street, Barrhead, Alberta T7N 1N5 or 780-674-3331.

Signature of Applicant or Authorized Representative

I (We) the undersigned, certify that this application is complete and accurate and that I (we) have the authority to sign on behalf of the organization.



Signature
Karen Garipey, Executive Director

February 13, 2024

Date

Print Name and Title

Signature

Date

Print Name and Title



Community Grant Application Form

For Office Use Only

☐ Application Reviewed and Approved

Grant Number: 2024-04

☐ Application Reviewed and Denied

Council Resolution No. : _____

Funding Requested: \$ 1,250.00

Funding Approved: \$ _____

☐ Letter Sent: _____

Criteria and Evaluation (Comments must be completed if application is denied or modified):

Signature of Authorized County Representative

Date

Print Name and Title of Authorized County Representative



Grant Application #: 2024-04

Resolution #: _____

Community Grant Declaration

Name of Organization: Barrhead & District FCSS Society ("the Organization")

The Organization declares that:

The information contained in its application is complete and accurate.

The Organization understands and agrees that any funding awarded is subject to the Organization complying with the terms and conditions of this agreement and as outlined in the Community Grant Policy ("the Policy").

The Organization agrees to the following terms and conditions:

1. The Organization agrees to be bound by the requirements set out in the Policy and Application form.
2. The Organization will use all grant funding awarded for the purposes stated within its Application. If the Organization wished to vary the purpose, it agrees to be bound by the requirements set out in the Policy.
3. Following receipt of the Grant, the Organization agrees to be bound by the reporting requirements set out in the Policy.
4. Any part of the Grant not spent as set out in the Policy or upon termination of this Agreement must be repaid to the County of Barrhead as stipulated in the Policy. The Grant may be terminated upon:
 - a. mutual consent;
 - b. 90 days written notice by either party;
 - c. demand by the County for immediate repayment in the event of a breach of any term or condition; or
 - d. if the Organization becomes insolvent
5. The Organization acknowledges that it will be liable for the full amount of the Grant and will be bound to the terms of this Agreement, even if the Organization has paid all or part of the Grant to a third party who has spent the money.
6. If requested, the Organization agrees to give the County of Barrhead access to examine the Organization's operation and/or premises to verify the Grant has been used for the purpose laid out in the Application. The Organization will provide access to all financial statements and records having any connection with the Grant or its purpose during the term of this Agreement or until all requirements have been met.
7. The Organization acknowledges that the *Freedom of Information and Protection of Privacy Act (FOIPP)* applies to records submitted by the Organization to the County in relation to the grant application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the *FOIPP Act*, subject to any applicable exceptions to disclosure under the Act.
8. The Organization agrees to indemnify and hold harmless the County of Barrhead, including all councillors, employees, and agents from any and all claims demands, actions and costs (including legal costs) for which the Organization is legally responsible, including those arising out of negligence or willful acts by the Organization or its employees or agents. Such indemnification shall survive the termination of this agreement.

The Organization represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Organization to the Agreement.

A handwritten signature in blue ink, appearing to read 'Karen Gariepy', is written over a horizontal line.

Signature

Karen Gariepy

Print Name

February 13, 2024

Date

Signature

Print Name

Date



REQUEST FOR DECISION

FEBRUARY 20, 2024

E

TO: COUNCIL

**RE: ASSESSMENT REVIEW BOARD (ARB) OFFICIALS APPOINTMENT – CAPITAL REGION
ASSESSMENT SERVICES COMMISSION (CRASC)**

ISSUE:

County of Barrhead, as a member of CRASC, is required to appoint ARB Officials and an ARB Clerk for 2024.

BACKGROUND:

- CRASC is governed by the *MGA*, Part 15.1 – Regional Services Commissions.
- January 31, 2022 - County renewed a Memorandum of Agreement with CRASC for 2022-2024.
- CRASC provides full ARB administration service for an independent process for hearing complaints; from receipt of complaints through to distribution of the hearing decisions.

ANALYSIS:

- Council is required to appoint the list of CRASC Panelists, chair of LARB/CARB, and ARB Clerk as provided by CRASC and in accordance with *MGA*, Sections 454.1, 454.2, 456.

STRATEGIC ALIGNMENT:

Councils' appointment of CRASC panelists to fulfill the MOA and requirements of the *MGA* aligns with the County's 2022-2026 Strategic Plan as follows:

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates an open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

1. Council appoint Raymond Ralph as ARB Chairman of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2024 with remuneration to be paid as specified by CRASC.
2. Council appoint Gerryl Amorin as ARB Clerk of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2024 with remuneration to be paid as specified by CRASC.
3. Council appoint the following Certified Panelists as Members of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2024 with remuneration to be paid as specified by CRASC:
 - Darlene Chartrand
 - Sheryl Exley
 - Tina Groszko
 - Stewart Hennig
 - Richard Knowles
 - Denis Meier
 - Raymond Ralph



REQUEST FOR DECISION

FEBRUARY 20, 2024

F

TO: COUNCIL

RE: RESCIND POLICIES

ISSUE:

Policy Committee recommends that Council rescind 3 outdated policies.

BACKGROUND:

- February 14, 2024 – Policy Committee met and reviewed the following policies (attached) and recommended that Council rescind all 3:
 - Policy 25.01 Joint Ambulance Agreement
 - Policy 74.01 Regional Library Agreement
 - Policy 74.03 Provincial Grants

ANALYSIS:

- Policies are guidelines that:
 - provide direction to employees
 - ensure situations are handled consistently
 - guide decision-making and promotes the delegation of decision making to the level that deals with the situation or provides the service
 - reduce misunderstandings and uncertainties
 - address processes, problems or situations that are repetitive or recurring.
- 3 policies listed above are obsolete and no longer serve any purpose for the County. Following table outlines specific issues for each of the 3 policies to support Council's decision to rescind:

Policy	Title	Issue
25.01	Joint Ambulance Agreement	Refers to Bylaw 26-89 which was repealed by Bylaw 10-93. Includes an agreement for ambulance services. Agreement appears to have been replaced at some point as it is dated 1992. Policies should not include a bylaw or agreements. CURRENT – Ambulance services provided by the province.
74.01	Regional Library Agreement	Originally a 1970 Agreement that is captured in a policy. Bylaw 4-2012 rescinded the original bylaw that covered this agreement and authorized Council to instead enter into a Yellowhead Regional Library System Agreement by resolution of Council. Policies should not include a bylaw or agreements.
74.03	Provincial Grants	A policy should not be a collection of provincial grant programs that are not the responsibility of the County, also includes a County community grant which was replaced in 2021 by the current Community Grant Program Policy AD-002 Provincial grant programs listed are not current.

STRATEGIC ALIGNMENT:

Council continuing to address outdated policies to improve risk mitigation aligns with the 2022-2026 Strategic Plan as follows:

PILLAR 4: GOVERNANCE & LEADERSHIP

OUTCOME – Council is Transparent & Accountable

GOAL 1 County improves risk management

Strategy 3 Create, review & update County policies

ADMINISTRATION RECOMMENDS THAT:

Council rescind:

- Policy 25.01 Joint Ambulance Agreement
- Policy 74.01 Regional Library Agreement
- Policy 74.03 Provincial Grants

NO. 25.01

COUNTY OF BARRHEAD NO.11

SECTION: AMBULANCE

EFFECTIVE DATE:

SUBJECT: JOINT AMBULANCE AGREEMENT

REVISION DATE:

PAGE NO. 1 of 6 PAGES

(see ~~attached.~~)

COUNTY OF BARRHEAD NO.11

PROVINCE OF ALBERTA

BY-LAW NO. 26-89

AMBULANCE AGREEMENT

(Rescinding By-Laws No. 72-82, 79-83, 4-84)

A By-Law of the County of Barrhead No. 11, in the Province of Alberta, amending the Ambulance Agreement between the Municipalities of the County of Barrhead No. 11, the Town of Barrhead, the Village of Fort Assiniboine, the Minister of Municipal Affairs (as Council for the Improvement District No. 15), and the Barrhead Ambulance Service (1988) Ltd. and rescinding previous By-Laws 72-82, 79-83 and 4-84 providing for the operation of a stable and effective ambulance service within the boundaries of the Municipalities as described in the Agreement as attached, marked Schedule "A-1", and forming part of this By-Law.

WHEREAS, Section 169 of the Municipal Government Act being Chapter M-26 of the Revised Statutes of Alberta, 1980, and amendments thereto, provides the Municipal Council may by By-Law grant to a person the exclusive privilege of providing Ambulance Service within a Municipality, and

WHEREAS, Section 170 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 1980, and amendments thereto, provides that a Municipal Council may by By-Law pay a Grant or Subsidy to an operator for providing Ambulance Services within a Municipality, and

WHEREAS, Section 169 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 1980, and amendments thereto, provides that a Municipal Council may enter into an Agreement with the owner of ambulances to furnish ambulance services to the inhabitants of a Municipality, and

WHEREAS, the Councils of the County of Barrhead No. 11, the Town of Barrhead, the Village of Fort Assiniboine and the Minister of Municipal Affairs, as Council for the Improvement District No. 15, wish to amend the Agreement setting forth terms and conditions for the provision of ambulance services to the County of Barrhead No. 11, the Town of Barrhead, the Village of Fort Assiniboine and a portion of the Improvement District No. 11.

NOW THEREFORE, the Council of the County of Barrhead No. 11, in the Province of Alberta, duly assembled enacts as follows:

That the Reeve and the County Manager of the County of Barrhead No. 11 be authorized to sign the aforementioned agreement, as attached as Schedule "A-1" forming part of this By-Law, between the Municipalities of the County of Barrhead No. 11, the Town of Barrhead, the Village of Fort Assiniboine and the Minister of Municipal Affairs, as Council for the Improvement District No. 11, and the Barrhead Ambulance Service (1988) Ltd., providing for the operation of a stable and effective ambulance service within the boundaries as described in the Agreement, rescinding By-Laws No. 72-82, 79-83 and 4-84.

FIRST READING GIVEN THIS 7th day of April, 1989 - WAHL

SECOND READING GIVEN THIS 7th day of April, 1989 - VISSER

THIRD AND FINAL READING GIVEN THIS 7th day of April, 1989 - SMITH, with the unanimous consent of Council.


REEVE

SEAL


COUNTY MANAGER

MEMORANDUM OF AGREEMENT

BETWEEN:

THE MINISTER OF MUNICIPAL AFFAIRS,
AS COUNCIL FOR IMPROVEMENT DISTRICT NO. 15

OF THE FIRST PART

THE TOWN OF BARRHEAD

OF THE SECOND PART

THE COUNTY OF BARRHEAD

OF THE THIRD PART

- AND -

BARRHEAD AMBULANCE SERVICE (1988) LIMITED

OF THE FOURTH PART

RE:

THE PROVISION OF AMBULANCE SERVICES TO
PORTIONS OF IMPROVEMENT DISTRICT NO. 15,
COUNTY OF BARRHEAD, TOWN OF BARRHEAD

ALBERTA MUNICIPAL AFFAIRS OFFICE OF THE MINISTER

MEMORANDUM OF AGREEMENT MADE THIS 7th DAY OF August A.D., 1992

BETWEEN:

THE MINISTER OF MUNICIPAL AFFAIRS,
AS COUNCIL FOR IMPROVEMENT DISTRICT NO. 15
(hereinafter referred to as the "Minister"),

OF THE FIRST PART

THE COUNTY OF BARRHEAD NO. 11
(hereinafter referred to as the "County")

OF THE SECOND PART

THE TOWN OF BARRHEAD
(hereinafter referred to as the "Town")

OF THE THIRD PART

(ALL HEREINAFTER COLLECTIVELY REFERRED TO AS THE
"PARTICIPATING MUNICIPALITIES")

- AND -

BARRHEAD AMBULANCE SERVICE (1988) LIMITED
(hereinafter referred to as "Barrhead Ambulance")

OF THE FOURTH PART

WHEREAS, pursuant to Section 18 of the Improvement Districts Act, R.S.A., 1980, and Section 169 of the Municipal Government Act, R.S.A., 1980, municipalities may provide ambulance services in their areas, and;

WHEREAS, the Participating Municipalities wish to retain Barrhead Ambulance for the provision of ambulance services effective January 1st, 1992.

THEREFORE, the Parties to this Agreement, in consideration of the mutual promises, terms, covenants and conditions to be observed and performed by each party, agree as follows:

1. BOUNDARIES

The area to be covered under this Agreement shall be the County of Barrhead No. 11, the Town of Barrhead, that portion of Improvement District No. 15 lying north and west of the Athabasca River, as outlined in Schedule "A" attached and described as follows:

Townships 61 to 63, Ranges 3 to 9, West of the Fifth Meridian.

Township 64 to 67, Ranges 2 to 7, West of the Fifth Meridian.

(hereinafter referred to as the "Service Area").

2. DUTIES

- a. Barrhead Ambulance will provide ambulance service upon request of any member of the public to any person within the Service Area and shall convey such person to any such place within the Service Area as may be required for his safety and health or to any other place that may be designated by a duly qualified Medical Practitioner.
- b. Barrhead Ambulance shall maintain a permanent office within the Town of Barrhead and shall maintain a 24-hour telephone answering service to receive emergency calls.
- c. Barrhead Ambulance shall not charge any rates in excess of the maximum rates prescribed by the Alberta Ambulance Operators Association or by Alberta Blue Cross for any ambulance service rendered in terms of this Agreement.
- d. Barrhead Ambulance shall at all times during the term of this Agreement keep in readiness and prepared for calls, a minimum of two (2) ambulances. The ambulances shall meet such provincial standards as may be enforced from time to time and shall be ready to respond adequately to such calls as may reasonably be anticipated.

- e. Any ambulance used by Barrhead Ambulance in carrying out the terms of this Agreement shall be kept in sound mechanical condition and all equipment required or used therein shall be satisfactory to the parties to this Agreement.
- f. Barrhead Ambulance shall have available and shall use for each ambulance call, two (2) qualified attendants, one of whom must be a properly licensed driver and one of whom must have emergency medical training.
- g. Barrhead Ambulance shall provide response on a first call basis within the Service Area.
- h. Barrhead Ambulance shall maintain motor vehicle liability insurance and comprehensive general liability insurance and provide proof thereof delivering certified copies of such policy or policies, or a certificate in lieu thereof, to the Participating Municipalities upon request. Such coverage to consist of at least the following:
 - i. Two Million Dollars (\$2,000,000.00) for loss or damage from bodily injury to, or death of any one person;
 - ii. One Million Dollars (\$1,000,000.00) for property damage for each occurrence.
 - iii. Such further and additional insurance as the Participating Municipalities shall deem necessary.
- i. Barrhead Ambulance shall indemnify and hold harmless the Participating Municipalities, their employees, and agents, from any or all claims, demands, actions, and costs whatsoever that may arise, directly or indirectly out of any act or omission of Barrhead Ambulance, its employees or agents, in the performance by Barrhead Ambulance of this Agreement. Such indemnification shall survive termination of this Agreement.

The Participating Municipalities shall not be liable nor responsible for any bodily or personal injury whatsoever that may be suffered or sustained by Barrhead Ambulance, its employees, or agents in the performance of this Agreement.

- j. Barrhead Ambulance shall provide to the Participating Municipalities, upon request, the following:
 - a. Reports as requested including:
 - 1. Number of trips taken;
 - 2. Time and date of each call for service;
 - 3. Fees billed trip by trip;
 - 4. Accounts Receivable;
 - 5. Accounts Payable;
 - 6. Expenses incurred during previous month;
 - 7. Name and address of person conveyed, place to which ambulance was dispatched and final destination;
 - 8. Reports containing information regarding number of staff, qualifications and training of staff, types of equipment used, and any recommendations regarding equipment to be acquired or training of staff to be undertaken.
 - b. A financial statement, including a balance sheet as of August 31st each year, signed by a Chartered Accountant.
 - c. An Operating Statement at March 31 of each year.
- k. Barrhead Ambulance shall observe all statutes, regulations and by-laws applicable to its operations and affecting its employees engaged in carrying out this Agreement.
- l. Barrhead Ambulance agrees that, other than the amount stipulated in paragraph 3(a) of this agreement, the Participating Municipalities shall not be responsible for any costs or expenses incurred by Barrhead Ambulance in

responding to calls for ambulance services or for any costs or expenses otherwise incurred by Barrhead Ambulance in carrying out its obligations under this Agreement.

- m. Barrhead Ambulance shall not assign or transfer this Agreement to any other person nor make any sub-contracts with any other person for the execution of any part of its obligations under this Agreement without the written consent of the Participating Municipalities.
- n. If at any time during the term of this Agreement, Barrhead Ambulance fails to carry out its obligations under this Agreement, Barrhead Ambulance shall be considered to be in default under this Agreement and any of the Participating Municipalities may give written notice of such default. If such default is not remedied by Barrhead Ambulance within ten (10) days of the notice of default, the Participating Municipalities may terminate this agreement upon thirty (30) days written notice.
- o. Barrhead Ambulance agrees to provide standby ambulance service within the Service Area at all public functions where, in the opinion of Barrhead Ambulance, such presence is required either due to numbers attending or to the nature of the function. Such standby is subject to ten (10) days notice being given to Barrhead Ambulance (or less at the discretion of Barrhead Ambulance) and to the requirement to respond to emergency calls.

3. FINANCING

- a. The Participating Municipalities shall jointly and on a per capita basis for the Service Area of each Participating Municipality, pay to Barrhead Ambulance, by way of operating subsidy for the first year of this agreement, the total sum of Seventy Five Thousand Dollars

(\$75,000.00). The amount of the subsidy, if any, for the second and succeeding years shall be negotiated in advance to the satisfaction of a majority to this Agreement. Payments shall be made in quarterly instalments commencing on the last day of January.

- b. The Participating Municipalities hereby designate the Town to be their agent for the purpose of paying the subsidy to Barrhead Ambulance in accordance with paragraph 3(a) above. The County, and the Minister undertake to reimburse the Town promptly upon receipt of an invoice based upon the ratio which the population of their respective Service Areas bears to the total population of the Service Area.

4. NOTICES

- a. Notices with regard to this agreement shall be forwarded in writing, by single registered mail to the following:
In the case of the County to:

County of Barrhead No. 11
Box 820
Barrhead, Alberta
TOG OEO

In the case of the Town to:

Town of Barrhead
Box 189
Barrhead, Alberta
TOG OEO

In the case of the Minister to:

Minister of Municipal Affairs
c/o Rudy Goettel, I.D. Manager
Improvement District No. 15
201 Provincial Building
Whitecourt, Alberta
T7S 1N2

and

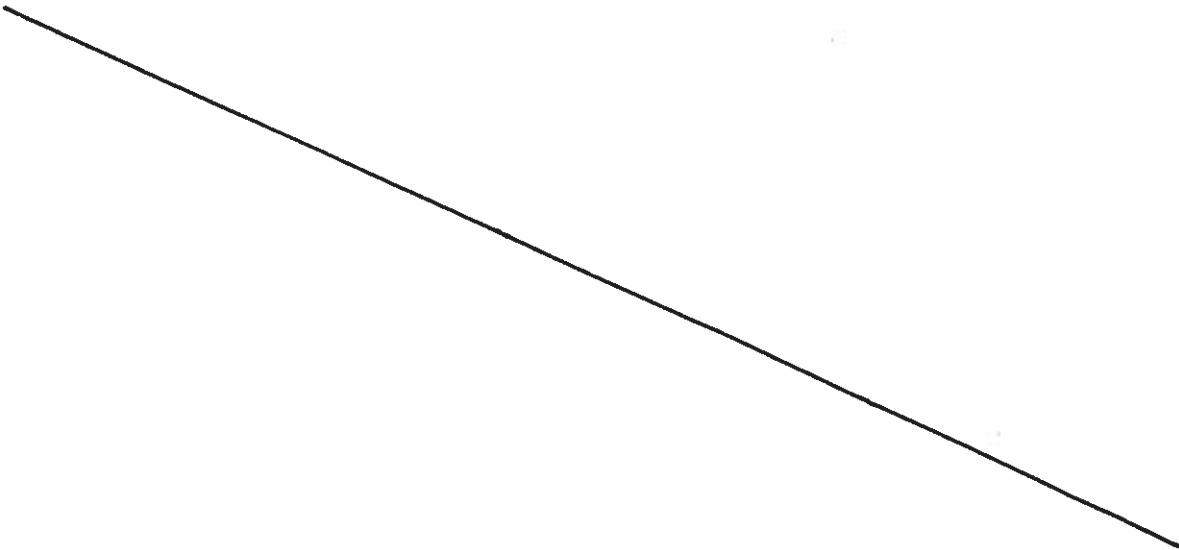
In the case of Barrhead Ambulance to:

Barrhead Ambulance Service (1988) Ltd.
Box 2133
Barrhead, Alberta
TOG OEO

5. AMBULANCE COMMITTEE

- a. A six (6) member Ambulance Committee shall be established, with two (2) members to be appointed by each of the Participating Municipalities. The Committee shall meet as necessary, give directions, consider complaints and assess the effectiveness the service of Barrhead Ambulance.
- b. The Ambulance Committee shall, from among its appointed representatives, elect a Chairman and Vice Chairman annually.

6. TERMINATION OR AMENDMENTS

- a. Any of the parties hereto may withdraw from this Agreement by giving (6) months notice in writing to the other parties. Such opting out will only become effective on January 1 of the following year.
 - b. This agreement may be amended by mutual, written consent of the parties hereto.
- 

THIS AGREEMENT constitutes the entire Agreement between the parties hereto with respect to the provision of ambulance service within the Service Area, and supersedes all previous negotiations and documents relating thereto.

IN WITNESS WHEREOF, the parties hereunto affixed their signatures on the day and year first above written.

September 24, 1992
Date

Minister of Municipal Affairs
as Council for Improvement
District No. 15

Per:

[Signature] seal

County of Barrhead

Per:

[Signature] seal
Per:

August 7, 1992
Date

[Signature] seal

Town of Barrhead

Per:

July 30, 1992
Date

[Signature] seal
Per:

[Signature] seal

Barrhead Ambulance Service
(1988) Ltd.

Per:

October 28, 1992
Date

[Signature] seal
Per:

_____ seal

SCHEDULE "A"

Ambulance Agreement between:

The Minister of Municipal Affairs,
as Council for Improvement District No. 15

and

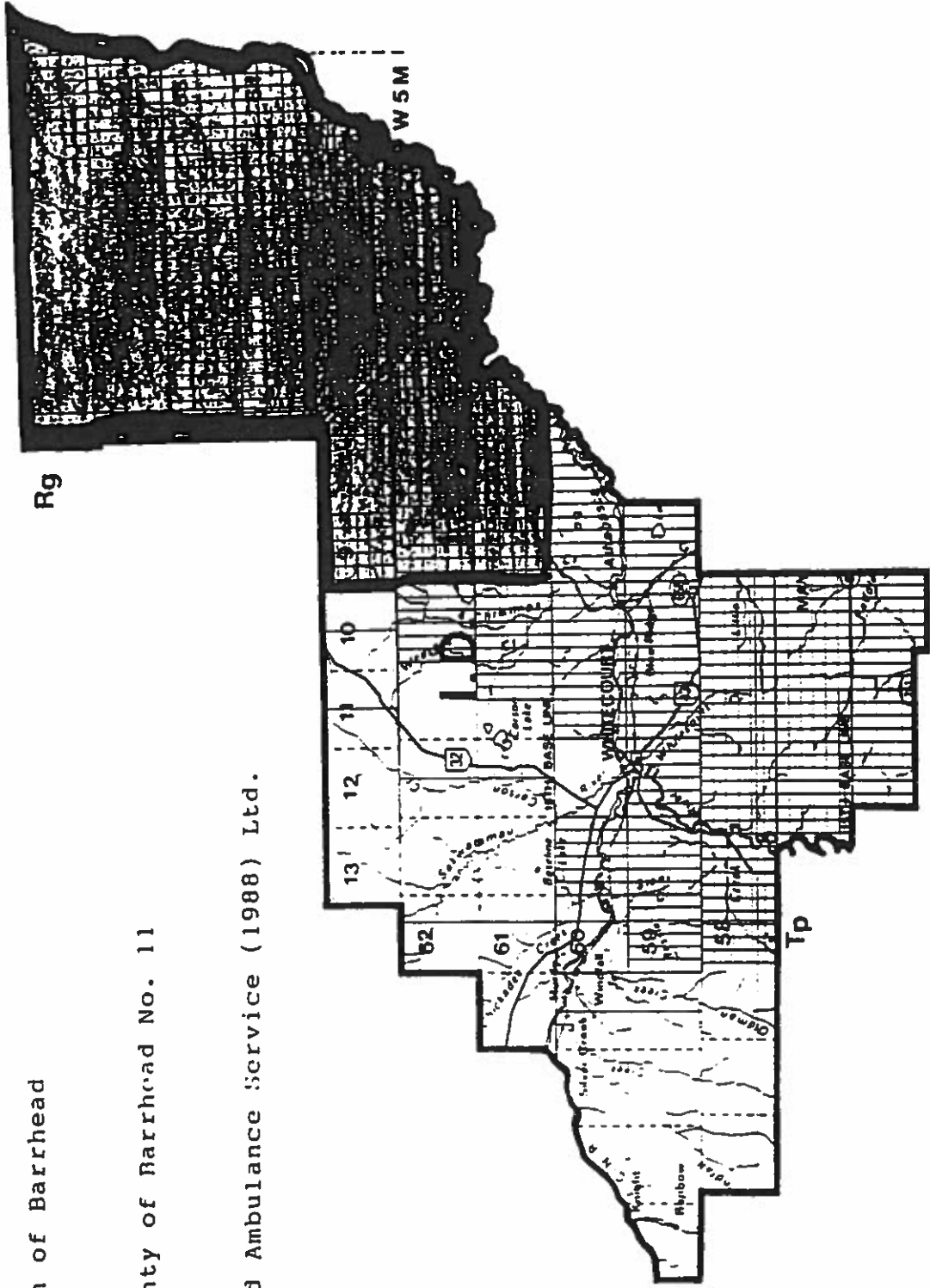
The Town of Barrhead

and

The County of Barrhead No. 11

and

Barrhead Ambulance Service (1988) Ltd.



COUNTY OF BARRHEAD NO.11

SECTION: COMMUNITY & CULTURE

EFFECTIVE DATE: AUG. 18/70

SUBJECT: REGIONAL LIBRARY AGREEMENT

REVISION DATE:

PAGE NO. 1 of 1 PAGE

- 1) Regional Library Agreement as attached.
- 2) Library Agreement Between Village of Fort Assiniboine, County of Barrhead and the I.D. #15 as attached.

COUNTY OF BARRHEAD NO.11

SECTION: COMMUNITY & CULTURE

EFFECTIVE DATE:

SUBJECT: PROVINCIAL GRANTS

REVISION DATE:

PAGE NO. 1 of 8 PAGES

-
- 1) Senior Citizens Facility Grant Program; *Prov.*
 - 2) Major Cultural/Regional Facility Development Program; *Prov.*
 - 3) Discover Alberta; *Prov.*
 - 4) Cemetary Restoration Assistance Program. *Prov*

MAJOR CULTURAL/RECREATIONAL FACILITY DEVELOPMENT PROGRAM

OBJECTIVES -- This program is designed to encourage and support shared cost contribution for the development of major public recreation/cultural facilities.

ELIGIBILITY -- This grant is available to all Alberta municipalities, and to some Societies and Volunteer Organizations upon endorsement by their municipality.

DESCRIPTION -- This is a program designed to construct or improve existing cultural/recreational facilities. A maximum of 75% of eligible funding can be used for development of recreation facilities. As well, up to 50% may be used for debt retirement against existing cultural/recreational facilities. A five-year Recreational Services Master Plan must be developed incorporating a five-year operating budget, capital budget, a source of matching funds, project drawings, site plan, why the project is needed, and any agreements and by-laws.

FINANCING -- The maximum funding limit is \$100 per capita. The \$100 per capita assistance will be based on the maximum (annual) population of a municipality during the ten-year period (1975-84); as released by the Department of Municipal Affairs. The Province will provide up to 50% of approved project costs within the funding limit.

PROVINCIAL BUDGET

<u>1983/84</u>	<u>1984/85</u>
\$20,000,000	\$20,000,000

TIME FRAME -- This program was implemented on April 1, 1975 and will terminate on December 31, 1984. Applications will be accepted until this date.

INFORMATION CONTACT

W. Keith Hembroff, Director
Financial Assistance Branch
Recreation Development Division
Alberta Recreation and Parks
8th Floor Standard Life Centre
10405 Jasper Avenue
Edmonton, Alberta
T5J 3N4
Phone: 427-5236

Mr. John Kokotilo, Assistant Director
M.C.R. Administration
Finance and Administration Division
Alberta Culture
12th Floor, C.N. Tower
10004 - 104 Avenue
Edmonton, Alberta
T5J 0K4
Phone: 427-2568

MAJOR CULTURAL/RECREATIONAL FACILITY DEVELOPMENT PROGRAM

OBJECTIVES -- The development of regional cultural and recreation facilities.

ELIGIBILITY -- This grant is available to all Alberta municipalities, and to some Societies and Volunteer Organizations upon endorsement by their municipality.

DESCRIPTION -- This program is to encourage and assist in the construction or improvement of cultural and recreation facilities throughout the Province. The projects under consideration must be included in the Recreation Master Plan for the region and must be accessible to the community at large at least 50% of the time.

FINANCING -- The Provincial Government has allocated \$100 per capita to be spent over the ten years ending December 31, 1984. No more than 75% of this may be spent on Recreation but up to 100% may be spent on Cultural facilities. Debt retirement is limited to 50% of the allocation for the region.

The program allows for funding a maximum of 50% of the approved project cost. Restrictions for sources of matching funds are placed on Federal grants and grants from most other Provincial programs.

APPLICATIONS -- Forms and information are available through the contacts listed below. Applicants are advised to discuss their plans with the Municipal or Regional Recreation Director in their area. Applications will be accepted until December 31, 1984.*

INFORMATION CONTACT

Keith Hembroff, Director
Financial Assistance Branch
Recreation Development Division
Alberta Recreation & Parks
10405 Jasper Avenue, 9th Floor
Edmonton, Alberta T5J 3N4
Phone: 427-5236

John Kokotilo
Assistant Director
MCR Administration
Finance & Administration Division
Alberta Culture
12th Floor, C.N. Tower
10004 - 104 Avenue
Edmonton, Alberta T5J 0K4
Phone: 427-2568

- * Agricultural Societies making applications for this grant should also consider applying for the Agricultural Societies Capital Grant listed on page 2 of this booklet.

COUNTY OF BARRHEAD RECREATION BOARD
CULTURAL GRANT

EXPLANATION: This grant is made available on a 50-50 matching basis (50% County - 50% group or organization) generally to a maximum of \$250.00 with the provision that some activities or facility developments could be given special consideration for cultural activities and/or facilities. This grant could be used to purchase such things as musical instruments, costumes, pottery kiln, etc. or for special workshops or projects sponsored in the cultural area. Complete and mail this form to the following address prior to December 31 of the grant year.

COUNTY OF BARRHEAD RECREATION BOARD
BOX 820
Barrhead, Alberta T0G 0E0

NAME OF ORGANIZATION SUBMITTING GRANT _____

CHEQUE TO BE ISSUED TO _____
(name)

(address)

(town)

Project Officer _____ Telephone _____

TITLE OF PROJECT _____

DESCRIPTION OF PROJECT _____

TOTAL COST OF PROJECT (attach all receipts) _____

COUNTY SHARE (50% of the cost. If over
\$500.00 enter \$250.00) _____

Special consideration may be given on some projects.

GRANTS WILL NOT BE PAID UNLESS RECEIPTS ARE ATTACHED.

Date Submitted

Signature of President and Secretary of
Organization

14.03

DISCOVER ALBERTA

OBJECTIVES

1. To provide financial assistance to youth groups for travel in Alberta.
2. To encourage an interaction with other Albertans and to develop an appreciation of different individual lifestyles, physical environments and communities.
3. To encourage participation in the planning, organizing and execution of a travel project.

ELIGIBILITY -- Available to:

1. Organizations registered under the Societies Act.
2. School groups recognized by the Department of Education, whose travel has been approved by their Education Authority.

DESCRIPTION

1. Preference for funding will be given to groups whose trips will expose them to environments and lifestyles which are significantly different from their own. Projects should demonstrate ample opportunity for interaction between travel participants and individuals in the hosting centres.
2. Preference for funding will be given to high-priority groups; northern isolated groups, mentally or physically handicapped groups and youth groups that would not normally have the opportunity to travel within the province.
3. Projects should demonstrate substantial community fund-raising activity on the part of the youth participants.
4. Projects should demonstrate substantial community youth involvement in itinerary and activity planning.
5. Projects should demonstrate high potential for the personal growth of the youth participants.

FINANCING -- The program provides for assistance in amounts not exceeding \$500.

<u>PROVINCIAL BUDGET</u>	<u>1983/84</u>	<u>1984/85</u>
	\$23,000	\$23,000

TIME FRAME -- This is an ongoing program of the Provincial Government that has no known termination date.

INFORMATION CONTACT

W. Keith Hembroff, Director
Financial Assistance Branch
Recreation Development Division
Alberta Recreation and Parks
8th Floor Standard Life Centre
10405 Jasper Avenue
Edmonton, Alberta
T5J 3N4
Phone: 427-5236

CEMETERY RESTORATION ASSISTANCE PROGRAM

OBJECTIVES -- A grant to assist in the restoration of pre-1945 inactive cemeteries or inactive sections of cemeteries that are still in use and individual graves belonging to those people who made significant contribution to the immediate locality, to the general district, or to the Province of Alberta.

ELIGIBILITY -- Grants may be applied for by:

- a) a municipality which may include a city, town, village, summer village, county, municipal district, special area, or improvement district;
- b) any organization that is incorporated as:
 - (i) a non-profit company under the Companies Act, the Business Corporations Act or any other similar Acts in a jurisdiction outside Alberta,
 - (ii) a society under the Societies Act or any similar Acts in a jurisdiction outside Alberta,
 - (iii) an agricultural society under the Agricultural Societies Act,
 - (iv) a congregation under the Religious Societies Lands Act, a Special Act of Alberta, or any similar Act in a jurisdiction outside Alberta,
 - (v) a women's institute under the Women's Institute Act, or
 - (vi) an Indian band under the Indian Act (Canada);
- c) a school district;
- d) a hospital district.

DESCRIPTION -- This grant is available for approved fencing, landscaping, levelling grave depressions, erecting commemorative plaques, cairns, recording data on tombstones, and providing information concerning unmarked graves. Grants may not be used for the general upgrading and maintenance of cemeteries where burials are taking place.

FINANCING -- The grant is available in the amount of 50% of approved project costs, exclusive of federal or other provincial grants, to a maximum of \$2,000. Grants are available on a first-come, first-served basis to the limit of funds appropriated by the Legislature in any one fiscal year.

Municipalities and other organizations will normally be limited to one cemetery restoration project grant per year. A cemetery restoration project will normally be funded only once.

Generally, the grant will be available as follows:

- a) one-half of the estimated grant at the outset of the project, and
- b) the balance of the grant upon completion of the project, to the Minister's satisfaction.

<u>PROVINCIAL BUDGET</u>	<u>1981/82</u>	<u>1982/83</u>	<u>1983/84</u>	<u>1984/85</u>
	\$60,000	\$60,000	\$60,000	\$60,000

TIME FRAME -- This is an ongoing program of the Provincial Government that has no known termination date.

INFORMATION CONTACT

Judy Gschossmann (Mrs.)
 Grants Officer, Alberta Culture
 Historical Resources Division
 8820 - 112 Street
 Edmonton, Alberta
 T6G 2P8
 Phone: 427-3184

SENIOR CITIZENS FACILITY GRANT PROGRAM

OBJECTIVES -- To assist Senior Citizens organizations develop senior citizen centres.

ELIGIBILITY -- Available to incorporated non-profit Senior Citizen organizations.

OR

Incorporated non-profit organizations, acting on behalf of an unincorporated Senior Citizen group, that have as one of their objectives the provision of services to senior citizens. For example:

- community service organizations,
- municipal authorities,
- recreation boards,
- auxiliary hospitals,
- nursing homes and lodges.

DESCRIPTION -- A capital cost program to:

- i) Establish a Senior Citizens Centre,
- ii) Renovate or upgrade an existing centre,
- iii) Purchase equipment necessary within such a centre.

FINANCING -- Based on approved project costs, up to \$1,000 basic grant plus a maximum of \$3,000 on a matching basis. Sources of matching funds may not be from other Federal or Provincial programs.

TIME FRAME -- Application deadline is December 31st.

INFORMATION CONTACT

Donna Sears
Administrative Officer
11th Floor, CN Tower
10004 - 104th Avenue
Edmonton, Alberta
T5J 0K5
Phone: 427-2553



REQUEST FOR DECISION

February 20, 2024



TO: COUNCIL

RE: COMMUNITY PEACE OFFICER (CPO) – NEW POLICIES AND POLICY REVISIONS

ISSUE:

To apply to Alberta Public Safety and Emergency Services (PSES) for emergency response and primary highway enforcement authority, the County is required to develop and maintain additional policies.

BACKGROUND:

- 2023 Operating & Capital budgets include the transition to a full-time in-house CPO program with 1 full-time officer. In December of 2023, the new officer began working for the County.
- Policy review occurred in December 2023 and January 2024 to ensure consistency with industry best practices. An additional policy was developed to address primary highway enforcement abilities (Highway 33 and Highway 18).

ANALYSIS:

- Attached policies have been drafted in accordance with the following as appropriate:
 1. Alberta Public Safety and Emergency Services - Public Security Peace Officer Program Policy & Procedures Manual, October 2023
 2. *Peace Officer Act, 2006*
 3. *Peace Officer (Ministerial) Regulation, 263/2021*
 4. *Peace Officer Regulation, 291/2006*
 5. *Freedom of Information & Protection of Privacy Act, RSA 2000 Chapter F-25*
 6. *Criminal Code of Canada*
- Table below outlines the changes made in the attached policies that require revision and approval by Council:
 - PS-003 CPO Traffic, Pursuit & Emergency Response (REVISED)
 - PS-008 CPO Weapons & Use of Force (REVISED)
 - PS-011 CPO Communications System

PS-003 CPO Traffic, Pursuit & Emergency Response		
Section Impacted	Change	Impact/Reason
Definitions (f) Pursuit	Add "...and the CPO continues to attempt apprehension."	Aligns with practice

S.1.1 (a)	Delete “3 digit” Add “...subject to the CPOs individual appointments.”	Update to reflect direction intended under new policy.
S.1.2 (a)(c)(e)	Clarify – change “will” to “should” Clarify – change to “...approach the offending vehicle.” Add “CPOs should continuously....catch up to the offender.”	Align with practice, legislation, etc.
S.2.2	Delete (a)	
S.2.3	Delete “...and the CPO has determined that closing the distance is not an option...”	Align with practice, legislation, etc.
S.3.2	Clarify – change “shall” to “should” Add “...unless exigent circumstances exist.”	Align with practice, legislation, etc.
S.5.3	Add “...However, if a Police Officer has conducted...within the scope of their appointment.”	Align with practice, legislation, etc.
S.6.6	Delete “A maximum speed.....in an ER.” Add “When conducting ER, CPOs should.....itself.”	Align with practice, legislation, etc.
S.6.7	Delete “...obey the...” Add “...not exceed 25 km over the...”	Align with practice, legislation, etc.
S.7.1	Delete “...for emergency response situations.” Clarify – rules of the road in (iii)	Align with practice, legislation, etc.
PS-008 CPO – Weapons & Use of Force		
<i>Section Impacted</i>	<i>Change</i>	<i>Impact/Reason</i>
Policy Statement – “...uses the minimum amount of force reasonably necessary...”	Clarify – use of force	Align with practice, legislation, etc.
S.2 Extendible Baton – 2.1	Add “...or other forms of force would reasonably be ineffective...” Add “...unless the CPO believes on reasonable grounds that it is necessary for the self-preservation of the	Align with practice, legislation, etc.

2.1 (a) 2.1 (b)	person or the preservation of any one under that CPOs protection from death or grievous bodily harm.” Add “...primarily...”	
S.3 OC Spray 3.2 (a)	Add “Whenever possible,...”	
S.4 Shotgun 4.6 4.6 delete a), b), c)	Add “...be stored in accordance with the Firearms Act and the Public Safety and Emergency Services Public Security Peace Officer Program Policy & Procedures Manual.” Delete – a),b),c)	<ul style="list-style-type: none"> Stronger language and improves alignment with legislation
S.7 Use of Physical Force s.7.2 s.7.3	Clarify - “...as much force as is reasonably necessary...” Clarify - “Use of a vascular neck restraint (shoulder pin) is permitted in accordance with training. Use of a respiratory neck restraint is prohibited.”	<ul style="list-style-type: none"> Align with training requirements, correct language, provide clarity.
PS-011 CPO – Communication System		
<i>Section Impacted</i>	<i>Change</i>	<i>Impact/Reason</i>
Policy Statement – “working with ESO formerly PRCC”	“...our contracted providers...”	<ul style="list-style-type: none"> Change to dispatch provider – Yellowhead Dispatch (contracted provider)
Definitions – b)	Clarify - Control means a service provided by “a contracted dispatch provider to provide tracking, monitoring and communication with CPO.”	<ul style="list-style-type: none"> Change to dispatch provider.
s.2.1	Clarify - CPO shall use “the contracted provider also known as Control...”	<ul style="list-style-type: none"> Change to dispatch provider.
s.4.1 d)	Delete iii	<ul style="list-style-type: none"> Align with practice
s.4.2 b)iii	Clarify vehicle particulars	<ul style="list-style-type: none"> Align with practice
s.4.3 b)(iv), s.4.4	Delete	<ul style="list-style-type: none"> Align with practice

- Attached policy is NEW and requires approval by Council:
 - PS-014 CPO Primary Highway Enforcement (NEW)
 - Upon Council approval, Administration will apply to the Peace Officer Program to add emergency response authority and primary highway authority to our Authorization.

STRATEGIC ALIGNMENT:

Council approval of the attached CPO policies aligns with the County 2022-2026 Strategic Plan in the following areas:

PILLAR 3: RURAL LIFESTYLE

Outcome - *County maintains its rural character and is recognized as a desirable location to invest, work, live and play*

GOAL 3 - Rural character and community safety is preserved by providing protective & enforcement services

PILLAR 4: GOVERNANCE & LEADERSHIP

Outcome – *Council is transparent & accountable*

GOAL 1 – Create, review & update County policies

ADMINISTRATION RECOMMENDS THAT:

Council approves the following policies for the CPO Program:

- PS-003 CPO Traffic, Pursuit & Emergency Response
- PS-008 CPO Weapons & Use of Force
- PS-011 CPO Communications System
- PS-014 CPO Primary Highway Enforcement

Policy Title: CPO – Traffic, Pursuit & Emergency Response

Policy Number: PS-003

Functional Area: Protective Services

PURPOSE

To establish guidelines and proper procedures for traffic control and enforcement and responding to calls for service in an Emergency Response (ER) capacity, including “closing the distance”, proper reporting procedures and training.

POLICY STATEMENTS

As an authorized employer, the County of Barrhead is required to:

- Comply with the *Peace Officer Act, 2006* and the *Peace Officer (Ministerial) Regulation 263/2021* as amended from time to time and operate a CPO Program that is consistent with the direction of the Public Security Peace Officer Program Policy & Procedures Manual.

Conducting traffic control and enforcement and responding to calls for service in an ER capacity will only be conducted following the guidelines of this policy.

- County, as an Authorized Employer shall have the authority for ER added to their employer authorization before CPOs are able to apply for the authorization to respond.
- CPOs shall ensure all requirements have been met and the authorization to respond has been added to their Peace Officer Appointment before they respond to any calls for service in an ER capacity.
- Public safety and the safety of the CPO will remain the primary concern in all traffic and ER situations.
- Motor vehicle pursuits present an extreme risk to public safety and are prohibited by any CPO appointed under the *Peace Officer Act*.

SCOPE

This policy applies to all Community Peace Officers employed by the County of Barrhead

DEFINITIONS

- a) “CAO” means Chief Administrative Officer or CAO as appointed by the Council of the County of Barrhead, or their designate; authorized employer representative
- b) “Closing the Distance” means when a CPO operates a patrol vehicle different than normal traffic patterns in an attempt to “catch up” to a suspected violator to further a law enforcement effort. This is not considered a pursuit unless overt action by the suspected offender suggests an attempt to avoid apprehension.
- c) “County” means County of Barrhead No. 11
- d) “CPO” means a Community Peace Officer employed by the County of Barrhead
- e) “Director” means the Assistant Deputy Minister (ADM) of Public Security Division of ~~Alberta Justice & Solicitor General~~ **Alberta Public Safety and Emergency Services** with the title of Director of Law Enforcement

- f) "Pursuit" means when a CPO follows a vehicle with the intent to stop or identify the vehicle or driver, and the driver, being aware of the CPOs actions, fails to stop, and the driver initiates evasive action or ignores directions to stop/avoid apprehension **and the CPO continues to attempt apprehension.**

GUIDELINES

1. Traffic Enforcement

1.1 Jurisdiction

- a) CPOs have the authority within the municipal jurisdiction of the County of Barrhead to conduct enforcement on ~~3-digit~~ highways, local paved and gravel roads, including hamlets, **subject to the CPOs individual appointment.**
- b) CPOs are responsible for implementing the County Traffic Safety Plan.

1.2 Stopping Offending Vehicles

- a) CPOs ~~will~~ **should** ensure that both the offending vehicle and the patrol vehicle stop and park on the road shoulder as far over to the right of the highway as practical.
- b) CPOs will use proper types of communication with dispatch when conducting a vehicle or traffic stop (see Policy PS-008 CPO-Communication & Dispatch)
- c) Where possible, CPOs should use 1/3 offset, creating a safety pocket to approach the ~~driver's side window~~ **offending vehicle.**
- d) Emergency lights shall be left activated until the offending vehicle has re-entered the flow of traffic.
- e) **CPOs should continuously conduct a risk assessment when determining where and when it is safe to conduct a traffic stop. Factors to consider include, but are not limited to: traffic volume, weather conditions and distance required to catch up to the offender.**

2. Vehicle Pursuit

2.1 CPO employed by the County will adhere to the current policy set forth by the Alberta Solicitor General's Office as defined in the Public Security Peace Officer Program Policy & Procedures Manual as amended from time to time.

2.2 CPOs employed by the County are prohibited from becoming involved in vehicle pursuits

- ~~a) If a vehicle cannot be stopped safely within a short distance, the CPO shall not attempt to stop the vehicle~~

2.3 Upon encountering an individual who has chosen not to stop their vehicle when directed to do so, ~~and the CPO has determined that "closing the distance" is not an option,~~ the CPO will

- a) Immediately cease all efforts to stop the vehicle
- b) Disengage emergency siren and lights
- c) Reduce speed and pull over to the side of the road and place vehicle in park if it is safe to do so
- d) Contact the RCMP to confirm disengagement and provide details such as type and color of vehicle, number of occupants, license plate, and direction of travel
- e) Document incident in notebook

3. Closing the Distance

- 3.1 CPOs may engage in “Closing the Distance” or “Catch Up” maneuvers only when there is a reasonable likelihood of apprehending the suspected offender
- 3.2 Closing the distance is not normally considered an emergency; only emergency lights ~~are~~ **may be** used. CPO ~~shall~~ **should** not operate a siren during “closing the distance” maneuvers **unless exigent circumstances exist.**
- 3.3 CPO must continually evaluate all factors that involve public and CPO safety. If the risk assessment indicates a risk to public safety or CPO safety, “closing the distance” maneuvers shall be terminated.

4. Spike Belts & Roadblocks

- 4.1 CPOs shall not participate or assist in:
 - a) Deployment of a spike belt or similar device
 - b) Implementation of a roadblock technique

5. Impaired Drivers

- 5.1 During the regular course of their duties, should a CPO encounter a driver that is suspected to be impaired by alcohol or drugs the immediate priority is public safety and requires the CPO to take the following actions:
 - a) Immediately contact and request the attendance of the RCMP
 - b) If the RCMP are unable to attend and sufficient grounds exist, the CPO should administer a 24-hr disqualification in accordance with their appointment under the *Traffic Safety Act*.
- 5.2 Making breath demands to conduct roadside screening of impairment is not an authority provided to CPOs.
- 5.3 CPOs shall only participate in Check Stops with the ~~RCMP~~ **police service of jurisdiction** provided that their participation does not extend beyond providing traffic control on site. **However, if a Police Officer has conducted an investigation and determined that no criminal charges are to be laid, a CPO may lay charges or perform functions within the scope of their appointment.**

6. Emergency Response Procedure

- 6.1 CPO may respond to calls for ER service utilizing emergency equipment (lights &/or siren) under the following circumstances and in accordance with this policy
 - a) Injury collisions
 - b) Providing backup to Police or Peace Officers where there is reasonable belief that the CPO is in serious danger and the CPO is or may be the closest assistance available
 - c) Attending a fire or medical emergency at the specific request of the Fire or EMS personnel
 - d) Any emergency situation if requested by the RCMP to attend in an ER capacity
 - e) Any public safety emergency where there is likelihood of a continued safety concern pending emergency services attendance such as but not limited to emergent traffic hazards
- 6.2 ER will NOT be conducted for:
 - a) Non-injury Motor Vehicle Collisions
 - b) Providing backup to RCMP or Peace Officers where there is a RCMP closer and already responding to situation unless requested by the RCMP to attend
 - c) Any other non-urgent situation

- 6.3 Situations where there is a possibility of an ER will be evaluated by the CPO to continually assess the risk between providing services on-scene, and the increased risk to the CPO and the public while responding in an emergency capacity.
- 6.4 Public safety and safety of CPO will remain primary concern in all ER situations
- 6.5 CPO choosing to respond to a situation in an emergency capacity shall notify Dispatch Services by radio of their response to that particular situation. Transmission will include the following:
- a) ID of unit responding
 - b) Unit's departing location and destination
 - c) Nature of call for service
- 6.6 ~~A maximum speed of 25 km over the posted speed limit will be deemed allowable in an ER.~~ When conducting ER, CPOs should conduct a continuous risk assessment when determining the speed of their response. Factors may include, but are not limited to: weather, traffic volume, road surface, experience, training, and the emergency itself.
- 6.7 CPO shall ~~obey~~ not exceed 25 km over the the posted limits in school zones, construction zones and emergency zones

7. Response Codes

7.1 CPOs will use the following guidelines and response codes ~~for emergency response situations:~~

- a) Code 1 Response – Non-emergency
 - i. No lights
 - ii. No siren
 - iii. Rules of the road ~~followed~~ may be violated using proper techniques and safety precautions in accordance with the provisions of the *Traffic Safety Act*.
- b) Code 2 Response – Emergency
 - i. Lights activated
 - ii. No siren
 - iii. Rules of the road may be violated using proper techniques and safety precautions
- c) Code 3 Response – Emergency (or is this DELTA)
 - i. Lights activated
 - ii. Siren activated
 - iii. Rules of the road may be violated using proper techniques and safety precautions

8. Emergency Response Reporting

8.1 CPOs who have responded to an ER call for service will document the following information in an incident report:

- a) ID of unit responding
- b) Unit's departing location and destination
- c) Time of departure and time of arrival
- d) Nature of call for service

8.2 Any collisions resulting from an ER by a CPO will be reported to the CAO, RCMP and Director of Law Enforcement.

9. Training

9.1 A CPO wishing to have ER authorization added to their appointment must successfully complete a forty (40) hour Emergency Vehicle Operators Course (EVOC) based on police curriculum.

- a) For further clarification, pursuit driving elements of EVOC training are for skill development only, and in no manner does this training permit a CPO to engage in motor vehicle pursuits.

9.2 CPOs employed by the County may undergo recertification in the EVOC training after 5 years since last completion or sooner if directed by the County.

REVIEW CYCLE

This policy shall be reviewed every 3 years or when Administration becomes aware of legislation changes that would affect this policy.

CROSS-REFERENCE

- 1) ~~Alberta Solicitor General~~ **Public Safety & Emergency Services** – Public Security Peace Officer Program Policy & Procedures Manual, 2022
- 2) *Peace Officer Act, 2006*
- 3) *Peace Officer (Ministerial) Regulation, 263/2021*
- 4) *Traffic Safety Act*
- 5) Alberta Provincial Guidelines for Motor Vehicle Pursuits (2021)
- 6) PS-011 CPO - Communication System Policy
- 7) County Traffic Safety Plan

Effective: October 11, 2023

Approved by: Council **Resolution No:** 2023-193

Replaces: N/A

Last Review: N/A

Next Review: 2026

Policy Title: CPO – Weapons & Use of Force

Policy Number: PS-008

Functional Area: Protective Services

PURPOSE

To implement a process for the proper use of force to protect a CPO against a threat to their safety and to ensure a CPO is properly trained and responsible for the use, storage, maintenance and decommissioning of weapons that they are authorized to carry.

POLICY STATEMENTS

As an authorized employer, the County of Barrhead is required to:

- Operate a CPO Program that is consistent with the direction of the Public Security Peace Officer Program Policy & Procedures Manual and compliant with the *Peace Officer Act, 2006*, *Peace Officer (Ministerial) Regulation 263/2021* and *Peace Officer Regulation 291/2006* as amended from time to time.
- Provide a policy and process to ensure CPOs work in a manner that uses the minimum amount of force reasonably as much force as is necessary to safely control a situation.
- Maintain policies and procedures to ensure appropriate CPO training for the use, storage, and maintenance of weapons.

By virtue of their appointment and in accordance with the *Criminal Code of Canada*, a CPO is permitted to carry personal protective equipment and exercise a reasonable use of force to protect themselves against a threat to their safety in carrying out their duties and responsibilities.

SCOPE

This policy applies to all CPOs employed by the County of Barrhead

DEFINITIONS

- a) “Authorized Employer” means the County of Barrhead No. 11 as represented by the CAO
- b) “Authorized Weapons” means weapons listed in the terms and conditions on the employer’s authorization as imposed by the Minister; these weapons include extendible baton, OC Spray and shotgun
- c) “CAO” means Chief Administrative Officer or CAO as appointed by the Council of the County of Barrhead, or their designate
- d) “County” means County of Barrhead No. 11
- e) “CPO” means a Community Peace Officer employed by the County of Barrhead
- f) “Decommission” means the County has determined that an authorized weapon will be taken out of use and removed from service.
- g) “Director of Law Enforcement” means the Assistant Deputy Minister (ADM) of Public Security Division of Alberta Justice & Solicitor General
- h) “Minister” means the Minister responsible for the *Peace Officer Act*

- i) *“OC Spray”* means an aerosol defensive device designed to incapacitate a subject by the discharge of Oleoresin Capsicum Spray using a concentration that does not exceed 1.33% major capsaicinoids; inflammatory agent that occurs naturally in cayenne pepper
- j) *“Shotgun”* means a firearm that is a 12-gauge caliber and not a semi-automatic
- k) *“Use of Force”* means exercising any actions above empty hand control (physical control) that results in physical strikes or the deployment of CPO authorized weapons (extendible baton, OC spray and shotgun).
- l) *“Weapon”* means a weapon listed in the *Peace Officer Regulation, s. 4* that a CPO in the County of Barrhead may be authorized to carry and use and includes an Extendible Baton, OC Spray, and Shotgun

GUIDELINES

1. Issuance & Use of Authorized Weapons

1.1 County may issue authorized weapons to CPOs conditional upon:

- a) Compliance with the County’s Authorized Employer terms and conditions
- b) Compliance with the terms and condition of the CPO’s appointment as authorized by Alberta ~~Justice & Solicitor General~~ **Public Safety and Emergency Services**
- c) Successful completion of use of force training, certification and recertification as required
- d) Successful completion of authorized weapons specific training, certification and recertification as required

1.2 Authorized weapons shall only be utilized in the execution of the CPOs duties as follows:

CPO Duty	Authorized Weapon		
	Extendible Baton	OC Spray	Shotgun
As an aid to arrest a resisting person when lesser means are not likely to succeed or have failed	Permitted	Permitted	X
As an aid to control a person or crowd when lesser means are not likely to succeed or have failed	Permitted	Permitted	X
To control an attack or threat of an attack from animals	Permitted	Permitted	Permitted
To humanely dispose of an animal with the approval of a Wildlife Officer under the <i>Wildlife Act</i> .	N/A	N/A	Permitted
Duties related to <i>Animal Protection Act, Dangerous Dog Act, Stray Animals Act</i>	N/A	N/A	Permitted
During the course of training	Permitted	Permitted	Permitted

1.3 CPOs shall only carry and use the authorized weapons and ammunition issued by the County

1.4 CPOs shall at no time use authorized weapons for the purpose of a demonstration

1.5 Authorized weapons and ammunition issued to a CPO remain the property of the County

2. Extendible Baton

- 2.1 Batons shall only be used when other forms of force have not been effective, **or other forms of force would reasonably be ineffective**, and only sufficient force to obtain control is permitted
- a) Reasonable care must be taken to avoid striking a person on the head, neck or spine **unless the CPO believes on reasonable grounds that it is necessary for the self-preservation of the person or the preservation of any one under that CPOs protection from death or grievous bodily harm.**
 - b) Baton is **primarily** used to disable a person temporarily without causing permanent damage
- 2.2 CPOs carrying batons are required to:
- a) Immediately report the incident when a use of force has occurred with a baton as outlined in section 5.1 of this policy
 - b) Ensure that when off-duty, the baton is secured in a locked cabinet in the office
 - i. In the event that the baton remains in the possession of a CPO at their residence, the CPO shall ensure that the baton is secured in a locked drawer or cabinet
 - c) Perform weekly inspections of the baton, report any defective baton and replace immediately

3. OC Spray

- 3.1 CPOs carrying OC Spray are required to:
- a) Ensure that when off-duty, OC Spray and replacement canisters are secured in a locked cabinet in the office.
 - i. In the event that the OC Spray remains in the possession of a CPO at their residence, the CPO shall ensure that the OC Spray is secured in a locked drawer or cabinet
 - b) Inspect all issued OC Spray canisters at least once every 3 months to ensure they function properly
- 3.2 A CPO involved in an occurrence where OC Spray was utilized as a means of force shall:
- a) **Whenever possible, e**Ensure that the OC Spray has diminished before approaching the subject to avoid personal contamination
 - b) Make every effort to offer verbal reassurance and relieve the discomfort once the subject is placed under control.
 - c) Decontaminate the subject at the 1st reasonable opportunity if the subject allows by exposing the affected area to fresh air and flushing with cool water if available
 - d) Contact RCMP as soon as possible to take custody of the individual
 - e) Monitor subject's condition and provide or seek medical assistance if required
 - f) Immediately report the incident when a use of force has occurred with OC Spray as outlined in section 5.1 of this policy

4. Shotgun

- 4.1 Use of a shotgun shall be in accordance with Provincial and Federal statutes and carried out in the course of the CPOs duties pursuant to the CPO enforcing any of the following Acts or regulations
- a) *Animal Protection Act*
 - b) *Dangerous Dogs Act*
 - c) *Stray Animals Act*

- 4.2 Whenever a CPO discharges a shotgun that is not in the course of duties to enforce legislation outlined in section 4.1, or not in the course of training,
 - a) the action shall be reported as outlined in section 5.1 and 5.2 of this policy
 - b) the action may result in criminal charges and/or constitute a contravention of the CPOs appointment
- 4.3 CPOs are fully responsible for the care, service, storage and handling of the shotgun in their care
- 4.4 A shotgun shall remain unloaded until such time that a CPO requires it for an approved use
- 4.5 A shotgun shall not be taken out in the presence of civilians for the purpose of display, or allowed to enter into the control of unauthorized individuals at any time
- 4.6 Shotguns carried in a patrol vehicle shall **be stored in accordance with the Firearms Act and the Public Safety and Emergency Services Public Security Peace Officer Program Policy & Procedures Manual:**
 - ~~a) Not have a shell in the breach~~
 - ~~b) Be secured in an approved locking device mounted to floorboards in rear storage area of CPO vehicle, or if not feasible, ceiling mounted in rear compartment; quick release locking systems are prohibited~~
 - ~~c) Additional ammunition shall be carried in a locked case or in the trunk of the patrol vehicle~~
- 4.7 Shotguns stored in the office shall be secured in accordance with the *Firearms Act* as follows:
 - a) Not have a shell in the breach
 - b) Be stored in a locked cabinet or room with a trigger lock
 - c) Ammunition shall be stored in a locked cabinet separate from the shotgun
- 4.8 Shotgun shall not be altered and shall be kept in working order at all times

5. Reporting Use of Force & Discharge of Shotgun

- 5.1 Whenever a CPO takes action that includes but is not limited to the use of an extendable baton, OC spray or a shotgun that results in or is alleged to have resulted in the use of force, injuries, or causes the death of another person the CPO shall:
 - a) Immediately report the use of force to the CAO
 - b) Make detailed notes of the incident and complete an Incident Report
 - c) In the case of grievous bodily harm or lethal force the CPO shall immediately notify the RCMP.
 - i. As applicable, the RCMP shall conduct a thorough investigation into the incident
- 5.2 CAO shall, upon notification of any use of force, and in accordance with this policy and policy PS-010 CPO – Reporting Requirements:
 - a) Immediately and no later than 24 hours after incident, notify the Director of Law Enforcement of the incident
 - b) Consult with investigating RCMP if applicable
 - c) Consult with certified training instructors if applicable
 - d) Review the requirements of the use of force as they relate to the incident
 - e) Evaluate procedures and training related to use of authorized weapons
 - f) Determine whether
 - i. Any training issues are apparent
 - ii. Directives and procedures were adequate and effective

iii. Directives and procedures were followed in the circumstances

- g) Ensure that the internal review is independent of, and does not interfere with any criminal investigation by the RCMP

5.3 For further clarity, whenever a shotgun is discharged or used by a CPO during the course of the CPOs duties pursuant to the CPO enforcing the Acts or regulations listed in s. 4.1 of this Policy or in the course of training, CPOs shall:

- a) Immediately advise the CAO
b) Complete an Incident Report

6. Loss or Theft of Authorized Weapons

6.1 If a CPOs weapon is lost or stolen a CPO shall:

- a) Immediately report the loss or theft to the RCMP and the CAO as the authorized employer

7. Use of Physical Force

7.1 CPOs will only be justified in using force when:

- a) they are in lawful execution of their duties
b) circumstances lead them to believe that the use of force is necessary
c) their belief is based on reasonable grounds
d) only as much force as necessary is employed

7.2 CPOs will only use ~~the minimum amount of force reasonably~~ **as much force as is reasonably** necessary to safely control the situation

7.3 ~~Use of any carotoid control (sleeper hold) or any other form of neck restraint is prohibited~~ **Use of a vascular neck restraint (shoulder pin) is permitted in accordance with training. Use of a respiratory neck restraint is prohibited.**

7.4 CPOs in control of a subject is not relieved of their responsibilities regarding force until custody is transferred to the RCMP or the subject is released from custody

7.5 Under the Criminal Code of Canada, a CPO is criminally responsible for any excessive use of force

8. Training & Requalification

8.1 Physical Force

- a) CPOs shall be trained in the use of force and control techniques such as but not limited to PPCT (Pressure Point Control Tactics) or CTSS (Control Tactics & Survival Skills)

8.2 Extendible Batons

- a) CPOs shall be trained in the use, care, handling and storage of extendable batons and shall satisfactorily complete their training before being issued a baton.
b) CAO or designate is responsible for maintaining a record of all batons issue to County CPOs.
i. Records shall include the CPOs name, officer number, make and model of baton

8.3 OC SPRAY

- a) CPOs shall be trained in the use, care, handling and storage of OC Spray and shall satisfactorily complete their training before being issued OC Spray and replacement canisters.
b) CAO or designate is responsible for maintaining a record of all OC Spray and OC canisters issued to County CPOs.

- i. Records shall include the CPOs name, officer number, make and model of OC canister, serial number, size or volume of canister and expiry date.

8.4 Shotgun

- a) CPOs shall be trained in the use, care, handling, and storage of shotguns and shall satisfactorily complete their training before being issued a shotgun and ammunition

8.5 Requalification

- a) CPOs shall at a minimum, be recertified every 3 years for use of force, and the use, care, handling and storage of extendible batons and OC spray
- b) CPOs shall at a minimum be recertified annually for use, care, handling and storage of shotguns and ammunition

9. Rendering Medical Aid

- 9.1 Medical aid must be a primary consideration after a use of force incident
- 9.2 Once the potential threat is controlled and the CPOs safety considerations are satisfied, every effort must be made to attend to the medical needs of the subject. This may include calling for emergency medical services.
- 9.3 Prior to arrival of such services, 1st aid treatment should be initiated by the CPO at the scene, as appropriate or as soon as possible thereafter when circumstances permit

10. Disciplinary Action

- 10.1 An authorized weapon issued to a CPO may be removed from a CPOs possession when the CPO is found to have used the authorized weapon in a manner that contravenes this policy
- 10.2 When an authorized weapon has been removed from a CPOs possession, the authorized weapon will not be returned to the CPO until the circumstances resulting in such action being taken have been reviewed by the CAO and Alberta Solicitor General as required
- 10.3 Upon reviewing the circumstances resulting in the removal of an authorized weapon from the possession of a CPO, the CAO may recommend conditions which shall be met by the CPO before an authorized weapon is re-issued

11. Decommissioning of Weapons

- 11.1 Upon determination that an authorized weapon is to be decommissioned, the weapon will be relinquished to the local RCMP for appropriate destruction and disposal.
- 11.2 CPO shall ensure that inventory of weapons is updated upon decommissioning of any authorized weapons.

REVIEW CYCLE

This policy shall be reviewed every 3 years or when Administration becomes aware of legislation changes that would affect this policy.

CROSS-REFERENCE

- 1) ~~Alberta Solicitor General~~ **Public Safety & Emergency Services** – Public Security Peace Officer Program Policy & Procedures Manual, 2022
- 2) *Peace Officer Act, 2006*

- 3) *Peace Officer (Ministerial) Regulation, 263/2021*
 - 4) *Criminal Code of Canada*
 - 5) *Firearms Act*
 - 6) *Animal Protection Act*
 - 7) *Dangerous Dogs Act*
 - 8) *Stray Animals Act*
 - 9) CPO – Reporting Requirements (PS-010)
-

Effective: October 11, 2023

Approved by: Council

Resolution No: 2023-257

Replaces: N/A

Last Review: N/A

Next Review: 2026



POLICY

Policy Title: CPO – Communication System

Policy Number: PS-011

Functional Area: Protective Services

PURPOSE

To implement a communications system to ensure prompt and efficient communications which is vital to the security, safety, and well-being of County CPOs.

POLICY STATEMENTS

While on duty, CPOs are required to have a method of communication on their person that permits 2-way communication with a control center, other Law Enforcements Officers, Emergency Services, and the County.

County is committed to working with **our contracted providers** ~~the Employee Safety Office (ESO) formerly the Provincial Radio Control Center (PRCC)~~ to provide reliable and consistent tracking, monitoring, and communications with CPOs.

SCOPE

This policy applies to all Community Peace Officers employed by the County of Barrhead

DEFINITIONS

- a) "CAO" means Chief Administrative Officer or CAO as appointed by the Council of the County of Barrhead, or their designate; authorized employer representative
- b) "Control" means a service provided by ~~Employee Safety Office (ESO), formerly the Provincial Radio Control Center (PRCC)~~ **a contracted dispatch provider to provide tracking, monitoring, and communication with CPOs.**
- c) "County" means County of Barrhead No. 11
- d) "CPO" means a Community Peace Officer employed by the County of Barrhead

GUIDELINES

1. Communication Equipment

3.1 CPOs shall be issued / equipped with:

- a) Portable 2-way radio and accessories
- b) Cell phone and accessories
- c) GPS tracking technology
- d) Laptop

3.2 CPO is responsible for ensuring that portable radios and cell phones are charged and turned on throughout their shift.

- a) Vehicle charger for cell phones must be carried in the patrol vehicle

2. Control Center Monitoring Service

- 2.1 CPO shall use ~~Employee Safety Office (ESO; also known as the "Control")~~ the contracted service provider (also known as "Control") as the monitoring service for the County
 - a) Control will provide 24/7/365 two-way communications for CPO
 - b) Control will use a mixture of 10 codes and procedural words to cover most everyday situations (see Appendix)
- 2.2 CPO contact information list, patrol vehicle and portable radios used by a CPO shall be forwarded to Control
 - a) Information to be reviewed and updated annually or when staffing or equipment changes

3. Use of Radio Communication

- 3.1 Radio communication is the primary means of communication as this will assist in communicating the CPOs location and incident type
- 3.2 Radio communication should only be used when necessary, otherwise radio silence should be maintained.
- 3.3 Following circumstances require the use of communication:
 - a) Logging on and off duty at a specific location
 - b) Significant location changes
 - c) Emergency or other calls for assistance (if authorized to provide service)
 - d) Receiving orders or instructions as relayed by Control staff
 - e) Requesting and receiving essential law enforcement information such as 10-27 or 10-28
 - f) Exchanging information with other Peace Officers, Police services or the County
 - g) Radio checks
 - h) Change of CPO status (e.g., lunch, office, court, etc.)
 - i) Hazardous situations (e.g., roadside checks, serving orders); use of 10 codes is required
 - j) Trouble reporting (e.g., poor cell service, unserviceable radio towers)

4. Types of Communication

- 4.1 Booking on Shift (10-36)
 - a) At the start of every shift, a CPO shall book on with Control (10-36)
 - b) CPO may be exempted from 10-36 when not performing regular duties
 - c) CPO shall utilize the radio to book on with Control; cell phone may be used only if radio is not operating
 - d) When going 10-36 CPO shall provide:
 - i. Call sign with badge and patrol vehicle number
 - ii. An end time of shift
 - iii. ~~Current location~~
- 4.2 Vehicle / Traffic Stops (10-11)
 - a) When conducting traffic stops, CPO shall contact Control via radio and advise that they are going 10-11

- b) When Control responds and clears CPO to go ahead, CPO shall provide
 - i. Call sign
 - ii. Exact location
 - iii. Vehicle particulars (~~license plate # and province~~, license plate, make, model, and colour)
 - iv. Estimated duration of traffic stop (request timer)
- c) Control will record all information provided and put CPO on the requested timer
 - i. At end of timer, Control will do a 10-70 check on the CPO
 - ii. CPO may cancel the timer if they have completed the 10-11 by advising Control they are back in service (10-8), or if not finished with the 10-11, they shall request an additional timer
- d) Once 10-11 is completed, CPO shall notify Control and go back in service (10-8)

4.3 Residential Visit / Site Inspection (10-77~~23~~)

- a) When attending a residential or commercial property, CPO shall contact Control via radio and advise they are going 10-77~~23~~
- b) When Control responds and clears the CPO to go ahead, CPO shall provide
 - i. Call sign
 - ii. Exact location
 - iii. Any special or identifying marks or description of the property
 - iv. ~~Advise Control that CPO is on portable (10-76)~~
 - v. Advise Control with the length of time they require for 10-70 checks (e.g., 5 minutes, 10 minutes, etc.)
- c) Control will record all information provided and put CPO on a timer for the specified time required
 - i. At the end of timer, Control will do a 10-70 check on the CPO
 - ii. CPO may cancel the timer if they have completed the 10-77 by advising Control they are back in service (10-8)
 - iii. If CPO is not finished with the 10-77~~23~~, they shall request an additional timer
- d) Once 10-11~~23~~ is completed, CPO shall notify Control and go back in service (10-8)

~~4.4 Out of Vehicle (10-76)~~

- ~~a) Other than a Vehicle / Traffic Stop (10-11), if a CPO is going to be out of the patrol vehicle, and only has access to a portable radio, the CPO shall notify Control by going 10-76

 - i. ~~CPO shall provide Control with a plain language description of what they are doing and an estimated time for their duties~~
 - ii. ~~CPO shall ask for a timer for that period; timer may be extended if duties last longer~~~~
- ~~b) Once 10-76 is complete and CPO is back in their patrol vehicle, CPO shall notify Control they are back in service (10-8)~~

4.5 Out of Service (10-7) / Back in Service (10-8)

- a) If a CPO is going to be out of service for an extended period of time (i.e., meetings, training, office, etc.) they shall contact Control to advise of location and reason for the 10-7 status.
 - i. Control will suspend hourly 10-70 welfare checks while CPO is out of service (10-7)
- b) When CPO is ready to return to service, they shall contact Control to advise that they are now back in service (10-8)

4.6 Occupants in Patrol Vehicle

- a) CPO shall advise Control of the identity of other occupants in the patrol vehicle

4.7 Booking Off Shift (10-35)

- a) CPO shall book off (10-35) with Control at the end of the shift

5. Emergency Button Activation (10-33)

5.1 Portable radios issued to CPO shall have an emergency button function programmed that will be monitored by Control

5.2 If a CPO initiates an emergency call, the CPO should convey the following information to Control:

- a) CPO call sign
- b) 10-33 status code
- c) Location of emergency
- d) Nature of emergency
- e) Type of assistance required (e.g., police, fire, ambulance)
- f) If there are any injuries
- g) If any weapons are involved
- h) Any other relevant information

5.3 If Control does not receive a response from a CPO that has declared an emergency, Control will contact the RCMP to attend the last known location of the CPO requesting 10-33

6. Unable to Contact Process

6.1 When CPO has not called Control prior to end of safety timer, Control shall take the following steps in the order presented below:

- a) Call CPO using primary radio system, if unable to contact CPO proceed to next step
- b) Control shall immediately attempt to contact CPO via radio, cell phone or land lines and repeat for 2 minutes; if this fails proceed to next step
- c) Contact a known nearby Officer; if another officer cannot be reached
- d) Contact CPOs immediate supervisor or designate by phone; if supervisor cannot be reached
- e) Contact RCMP requesting attendance at the CPOs last known location

6.2 CPO shall not allow any other Officer answer a 10-70 check for them without the other Officer providing their own call sign to Control

REVIEW CYCLE

This policy shall be reviewed every 3 years or when Administration becomes aware of legislation changes that would affect this policy.

CROSS-REFERENCE

- 1) ~~Alberta Solicitor General~~ **Public Safety & Emergency Services** – Public Security Peace Officer Program Policy & Procedures Manual, 2022
- 2) *Peace Officer Act, 2006*
- 3) *Peace Officer (Ministerial) Regulation, 263/2021*

Effective: October 11, 2023

Approved by: Council Resolution No: 2023-257

Replaces: N/A

Last Review: N/A

Next Review: 2026

APPENDIX A

10-CODES (CONFIDENTIAL)

Code	Description	Code	Description
10-1	Signal Weak	10-22	Disregard
10-2	Signal Good	10-23	Arrived on Scene
10-3	Stop Transmitting	10-24	Assignment Completed
10-4	Affirmative (ok)	10-25	Report to (meet)
10-5	Relay (To)	10-26	Estimated Time of Arrival (ETA)
10-6	Busy	10-27	Licence – normally a drivers licence
10-7	Temporarily Out of Service	10-28	Ownership Information (vehicle plate)
		10-28P	Vehicle Permit Information
10-8	Back in Service from 10-7	10-29	Records Check Persons/Vehicle/Property/Boats & Motors/CNI-CRS File
10-9	Say Again	10-30	USED AS WARNINGS TO OFFICERS Danger/Caution Code “Victor” (Violence) “Ecko” (Escapee) “Mike” (Mental) “Sierra” (Suicide) “Foxtrot” (Firearms)
10-10	Negative	10-31	Pick-up
10-11	Potentially Hazardous Situation Requiring a safety time. Such as, a roadside or other stop, transporting prisoners or serving summons	10-32	Unit Needed (Specify)
10-12	Stand By (stop)	10-33	HELP ME QUICK
10-13	Existing Conditions	10-34	Time
10-14	Message/Information	10-35	Off Duty at location ...
10-15	Message Delivered	10-36	On Duty at location ...
10-16	Reply to Message	10-37	Vehicle Returning to Office
10-17	Enroute	10-38	Fatality
10-18	Urgent	10-39	Hostage
10-19	(in) Contact	10-40	Possible Hit on Persons/Vehicle/Property
10-20	Location – “my location is” or “what is your location”	10-41	Possible Hit Confirmed with Originator
10-21	Call (by phone) or “telephone #”	10-42	Person/Vehicle in Surveillance Category

10-43	Person in Parole Category	10-64	Dispatch Ambulance
10-44	Person in Charged Custody	10-65	Escort (prisoner/mental)
10-52	Stolen Vehicle CPIC Entry	10-66	Remain in Service
10-60	Dangers/Police Hater - Extreme Caution	10-67	Anything for me?
10-61	Station Calling-Identify Yourself	10-68	Breathalyzer Operator Required
10-62	Unauthorized Listeners – Guard Conversation	10-72	Armed Robbery
10-63	Dispatch Tow Truck	10-74	False Alarm

APPENDIX B

PHONETIC ALPHABET

International Telecommunication Union (ITU) phonetic alphabet:

Letter	Word
A	Alpha
B	Bravo
C	Charlie
D	Delta
E	Echo
F	Foxtrot
G	Golf
H	Hotel
I	India
J	Juliet
K	Kilo
L	Lima
M	Mike
N	November
O	Oscar
P	Papa
Q	Quebec
R	Romeo
S	Sierra
T	Tango
U	Unicorn
V	Victor
W	Whiskey
X	Xray
Y	Yankee
Z	Zulu

Policy Title: CPO – Primary Highway Enforcement

Policy Number: PS-014

Functional Area: Protective Services

PURPOSE

To ensure public/officer safety when officers conduct enforcement on one and two digit highways by establishing training requirements and proper procedures.

POLICY STATEMENTS

As an authorized employer, the County of Barrhead is required to:

- Comply with the *Peace Officer Act, 2006* and the *Peace Officer (Ministerial) Regulation 263/2021* as amended from time to time and operate a CPO Program that is consistent with the direction of the Public Security Peace Officer Program Policy & Procedures Manual.

Conducting traffic control and enforcement and responding to calls for service on a 1 or 2 digit highway will only be conducted following the guidelines of this policy.

- The County, as an Authorized Employer shall have the authority for primary highway enforcement added to their employer authorization before CPOs are able to apply for the authorization to respond.
- CPOs shall ensure all requirements have been met and the authorization has been added to their Peace Officer Appointment before they conduct any enforcement on a primary highway.

SCOPE

This policy applies to all Community Peace Officers employed by the County of Barrhead.

DEFINITIONS

- a) "County" means County of Barrhead No. 11
- b) "CPO" means a Community Peace Officer employed by the County of Barrhead
- c) "Emergency Vehicle Operations Course (EVOC)" is a driving course consisting of classroom and practical driving knowledge to ensure safe handling and operations of a patrol vehicle in emergent situations.
- d) "Joint Force Operations (JFO)" means a joint enforcement initiative initiated by a police agency or provincial enforcement agency to conduct targeted enforcement in a specific area for a short time duration.
- e) "Primary Highway" means a 1 or 2 digit highway within the municipal/jurisdictional boundaries of the County where the speed limit exceeds 90 kph.

GUIDELINES

1. Required Training

- 1.1 To apply for Primary Highway authority, CPOs must have an approved 40-hour Emergency Vehicle Operations Course based on a police curriculum.

2 General Procedures

- 2.1 CPOs will complete a daily vehicle inspection at the commencement of their shift.
- 2.2 When a CPO conducts a traffic stop, the CPO will take safety precautions to protect the public, the violator, other officers, and themselves. CPOs shall always be in compliance with Section 1 of PS-003 – Traffic, Pursuit & Emergency Response when conducting a traffic stop.
- 2.3 When a CPO conducts a traffic stop and issues a violation ticket, the ticket notes and required disclosure should be completed by the end of the work shift.
- 2.4 Traffic stops will be conducted within the jurisdictional boundaries of the County (Appendix A) unless otherwise permitted or requested for the purpose of a JFO, or in accordance with the Public Security Peace Officer Program: Policy & Procedures Manual.
- 2.5 CPOs should consult with other jurisdictional law enforcement partners (RCMP, Alberta Sheriffs, etc.) when determining areas of concerns due to complaint statistics as to not duplicate services.
- 2.6 CPOs who suspect a driver is intoxicated by alcohol or drugs must contact the police service of jurisdiction and obtain their support, in accordance with Section 5 of PS-003 – Traffic, Pursuit & Emergency Response.
 - a) If a police service is unable to attend, the CPO will follow the guidelines and training provided for issuing a 24-hour suspension.
- 2.7 In all cases, when conducting patrols and traffic enforcement on Primary Highways, CPOs will evaluate the following when considering the execution of a traffic stop:
 - a) Road conditions,
 - b) Location,
 - c) Nearest backup,
 - d) Radio/cell reception.

This policy shall be reviewed every 3 years or when Administration becomes aware of legislation changes that would affect this policy.

CROSS-REFERENCE

- 1) Alberta Public Safety and Emergency Services – Public Security Peace Officer Program Policy & Procedures Manual, 2023
- 2) *Peace Officer Act, 2006*
- 3) *Peace Officer (Ministerial) Regulation, 263/2021*
- 4) CPO Policy PS-003 – Traffic, Pursuit & Emergency Response

Effective: **Upon Receiving Council Approval**

Approved by: Council Resolution No:

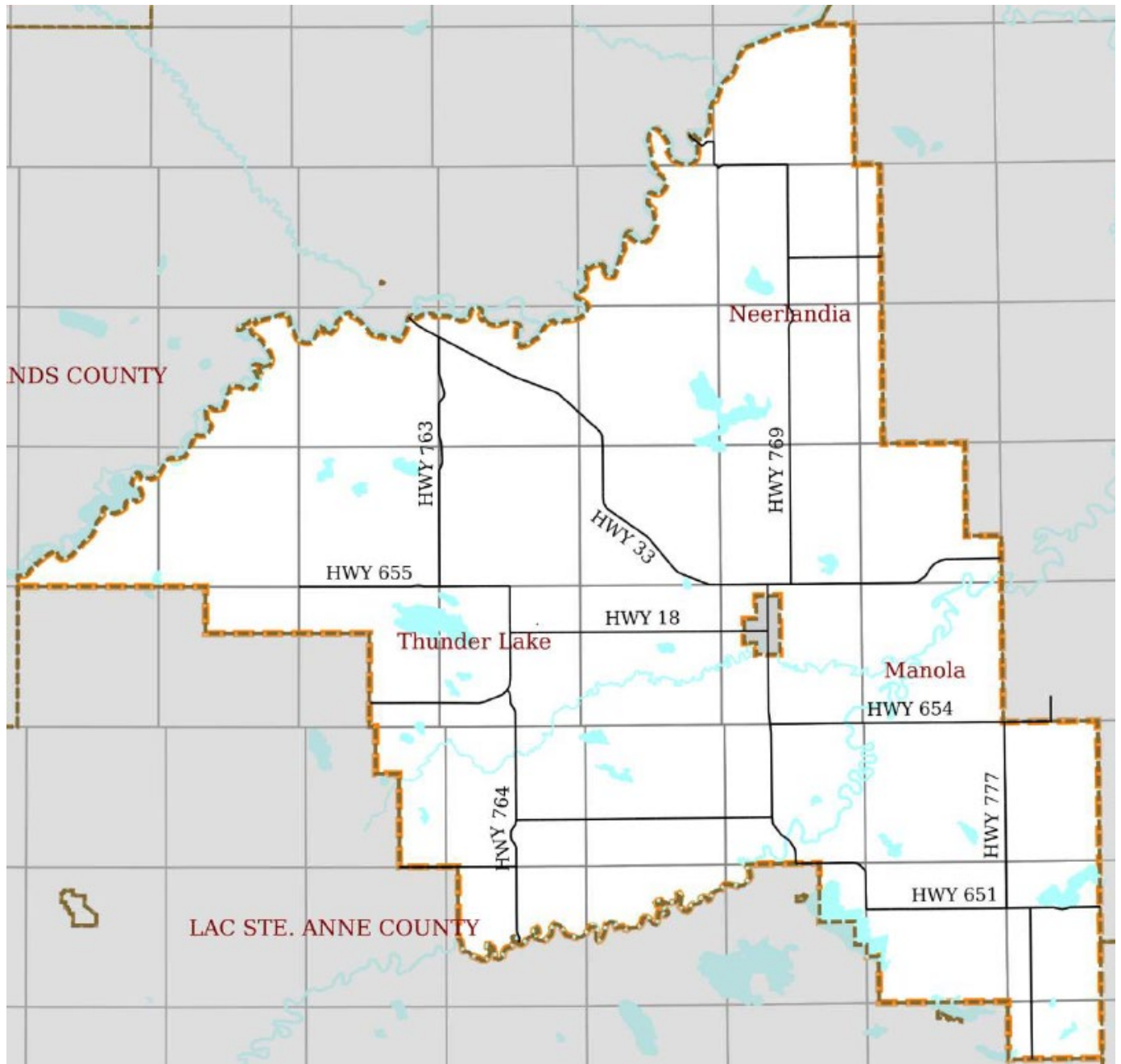
Replaces: N/A

Last Review: N/A

Next Review: 2027

APPENDIX A

COUNTY OF BARRHEAD NO. 11 MAP





REQUEST FOR DECISION

FEBRUARY 20, 2024

TO: COUNCIL

RE: 2023 YEAR END OPERATING SURPLUS

ISSUE:

Council resolutions are required to complete the 2023 year-end.

BACKGROUND:

- Annual Operating Surplus as reported in the Year to Date (YTD) Budget Report is common in municipalities because municipal governments are unable to run a deficit budget.
 - Municipalities must fully budget tax revenues and reserve transfers to cover all planned expenditures.
 - Unforeseen circumstances such as weather or project delays may result in a decrease to planned expenditures.
- Annual Operating Surplus is not the same as the surplus presented in the financial statements.
 - Surplus for Public Sector Accounting Standards (PSAS) purposes is calculated based on the PSAS as presented in the Financial Statements.
 - Unlike the Annual Operating Surplus as presented in the YTD Budget Report, the surplus for PSAS purposes excludes all reserve transfers and principal debt payments, and includes capital revenues, gains (losses) from tangible capital asset dispositions, and amortization.
- February 6, 2024 – Council reviewed Reserve Report and Project Dashboard. Remaining budget surplus after additional reserve transactions approved is \$nil.

ANALYSIS:

- The following documents are presented:
 - YTD Budget Report with variance analysis
 - Net Operating Surplus by Department
 - Capital Report with variance analysis
 - 2023 Reserve Report
 - Reconciliation of Budget Data to Financial Statements
 - Draft Statement of Operations
 - Draft Statement of Financial Position
 - Draft Segmented Disclosure
- YTD Budget Report with variance analysis provides explanations for all expenditure categories where expenditures are \$20,000 and 10% greater than budget.

Net Operating Surplus:

- All departments were in a surplus position in 2023 prior to additional reserve transfers Council approved February 6, 2024.
- 2023 year-end surplus is \$nil.
- General surplus was generated from Investment Income higher than budgeted of \$507,000, offset by reserve transfers not required.
- Legislative surplus was primarily generated from fewer external Committee meetings held during the year than budgeted.
- Admin surplus was primarily generated from decrease in contracted and general services from budget. After Council approved transfer of \$527,000 to Office capital reserve, the Admin department was in a deficit from budget of \$476,055.
- Fire surplus was primarily due to an increase in fire response in the County, offset by an increase in recovery on fire bills. With more incidents below \$3,000 cap, the recovery on fire bills was higher than budgeted 40% recovery (actual – 54.47%). As well, there was one large fire that was charged in full to the landowner. The net operating cost of fire department was lower than budgeted because of provincial deployment revenue earned for equipment. Council approved the transfer of those funds to a capital reserve on February 6, 2024.
- Public Works department surplus was generated for a variety of reasons. Fuel, road salt & oil, contracted services for pavement repair program were lower than budget due to favorable prices and weather. Aggregate use and road construction was higher than budget. After Council approved transfer of \$422,000 to Gravel Pit reclamation reserve, Public Works department was in a deficit from budget of \$82,737.
- Utilities department surplus was generated from Kiel engineering and hookup work not performed as well as higher revenues than budgeted.
- Land Use Planning surplus was generated from actual expenditures lower than budgeted, primarily legal fees, conventions & training and contracted services for Land Use Bylaw project.
- Ag Services – actual expenditures lower than budgeted. Provincial funding for ASB higher than budgeted. Agreement was signed after the 2023 budget was set.
- County is fiscally responsible and is proactively reducing expenses to avoid future drastic increases to taxes to cover projected shortfalls for 2024 - 2026 of \$454 - \$2,144K. This shortfall is primarily due to additional costs, such as police funding model, and revenue/collection uncertainties such as unpaid oil & gas taxes and government grants.
- County is also fiscally responsible in allocating 2023 surplus to capital reserves for upcoming capital expenditures.

STRATEGIC ALIGNMENT:

Councils' review of the year-end financial reports is a key responsibility of Council and aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

Strategy 4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council accepts the year-end financial reports as presented and subject to audit adjustments and year end finalizations.

COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Summary of All Units

For the Twelve Months Ending Sunday, December 31, 2023

H2

	December 2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
Municipal taxes	\$12,273,073	\$12,275,694	\$2,620	0.02%	
Local improvement levy	21,885	21,885	-	0.00%	
Aggregate levy	72,880	100,000	27,120	27.12%	Less aggregate shipped in the County than budgeted.
User fees and sale of goods	1,122,059	1,239,621	117,561	9.48%	
Rental income	72,916	78,585	5,669	7.21%	
Allocation for in-house equip Rental	740,638	792,986	52,348	6.60%	
Penalties and costs on taxes	139,821	150,000	10,179	6.79%	
Licenses, permits and fees	14,972	16,579	1,607	9.69%	
Returns on investment	899,436	326,482	-572,953	(175.49%)	Investment income was budgeted conservatively as well as several interest rate hikes during the year.
Other governments transfer for operating	1,760,944	1,811,662	50,718	2.80%	
Other revenue	160,217	1,584,490	1,424,274	89.89%	\$1.5M SaniPre-Treatment offset by revenue in PW
Drawn from unrestricted reserves	174,303	399,391	225,087	56.36%	Surpluses in departments did not require use of unrestricted reserve.
Drawn from operating reserves	196,599	307,476	110,877	36.06%	Partial use of Tax Stabilization Reserve, Reserve transfer for gravel pit exploration activities not used
Contribution from capital program	22,902	23,302	400	1.72%	
TOTAL REVENUE	17,672,645	19,128,153	1,455,507	7.61%	
EXPENDITURES					
Salaries and benefits	4,089,895	4,198,880	108,985	2.60%	
Materials, goods, supplies	2,603,296	3,033,565	430,269	14.18%	PW - \$280K lower than budget, Enforcement \$20K lower than budget, Kiel \$99K lower than budget, all others \$31K
Utilities	124,683	133,040	8,357	6.28%	
Contracted and general services	1,918,416	2,475,115	556,699	22.49%	Admin \$101K lower than budget, Enforcement \$32K lower than budget, PW \$183K lower than budget, Utilities \$80K lower than budget, Planning \$34K lower than budget, Ag Services \$78K lower than budget
Purchases from other governments	368,318	300,240	-68,078	(22.67%)	More fire response in the County than budgeted - \$53K, more water purchased from BRWC than budgeted - \$16K
Transfer to other governments	1,132,785	2,816,919	1,684,134	59.79%	SaniPreTreatment deferred until landowners construct. Deployment of equipment and personnel reduced net cost of fire department.
Transfer to individuals and organizations	89,798	79,881	-9,917	(12.42%)	
Transfer to local boards and agencies	165,523	165,523	-	0.00%	
Interest on long term debt	114,459	114,671	212	0.19%	
Principal payment for debenture	167,303	167,303	0	(0.00%)	
Provision for allowances	-365,100	40,425	405,525	1003.15%	Obligations, replaced accounting treatment of landfill closure and post-closure liability, requiring the reversal of allowance previously set up in the year. No allowance for tax AFDA required in 2023.
Bank charges and short term interest	1,344	1,970	626	31.79%	
Tax cancellations	17,414	20,000	2,586	12.93%	
Other expenditures	2,068	2,068	0	(0.02%)	
Requisitions	2,774,231	2,774,205	-26	(0.00%)	
Transfer to operating reserves	279,180	266,747	-12,432	(4.66%)	
Transfer to capital reserves	3,340,491	1,835,438	-1,505,053	(82.00%)	Additional reserve transfers approved by Council Feb 6, 2024 or net profit in department higher than budgeted (Manola Truck Fill, lagoons)
Transfer to capital program	848,542	702,164	-146,378	(20.85%)	Road construction jobs (23-640 & 23-740) higher than budgeted, approved by Council Feb 6,
TOTAL EXPENDITURES	17,672,646	19,128,154	1,455,507	7.61%	
NET COST / (REVENUE):	1	1	0	98.58%	
NET COST - OPERATING FUND	-4,074,408	-2,074,179	2,000,228	(96.43%)	
NET COST - RESERVE FUND	3,248,769	1,395,318	-1,853,450	(132.83%)	
NET COST - CAPITAL FUND	825,640	678,862	-146,778	(21.62%)	

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
GENERAL GOVERNMENT
For the Twelve Months Ending Sunday, December 31, 2023

	December 2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
Municipal taxes	\$12,273,073	\$12,275,694	\$2,620	0.02%	
Penalties and costs on taxes	139,821	150,000	10,179	6.79%	
Returns on investment	824,175	307,000	-517,175	(168.46%)	Investment income higher than budgeted. Investment income was budgeted conservatively as well as several interest rate hikes during the year.
Other governments transfer for operating	-	-	-	0.00%	
Other revenue	1,940	283	-1,657	(585.37%)	
Drawn from unrestricted reserves	167,303	392,391	225,087	57.36%	Surpluses in departments did not require use of unrestricted reserve. Surpluses in departments did not require use of tax stabilization reserve. Council approved additional capital reserve transfers at Feb 6, 2024 Council meeting, requiring use of \$142K of tax stabilization reserve.
Drawn from operating reserves	142,201	220,767	78,567	35.59%	
TOTAL REVENUE	13,548,513	13,346,135	-202,379	(1.52%)	
EXPENDITURES					
Provision for allowances	-	10,000	10,000	100.00%	
Tax cancellations	17,414	20,000	2,586	12.93%	
Other expenditures	2,068	2,068	0	(0.00%)	
Requisitions	2,774,231	2,774,205	-26	(0.00%)	
Transfer to operating reserves	167,303	167,303	-	0.00%	
Transfer to capital reserves	50,000	50,000	0	0.00%	
TOTAL EXPENDITURES	3,011,016	3,023,576	12,560	0.42%	
NET COST / (REVENUE):	-10,537,497	-10,322,559	214,940	(2.08%)	
NET COST - OPERATING FUND	-10,445,296	-9,926,704	518,593	(5.22%)	
NET COST - RESERVE FUND	-92,201	-395,855	-303,654	76.71%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Municipal
For the Twelve Months Ending Sunday, December 31,
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
Penalties and costs on taxes	\$139,821	\$150,000	\$10,179	6.79%	
Returns on investment	824,175	307,000	-517,175	(168.46%)	Investment income higher than budgeted. Investment income was budgeted conservatively as well as several interest rate hikes during the year.
Other governments transfer for operating	-	-	-	0.00%	
Drawn from unrestricted reserves	167,303	392,391	225,087	57.36%	Surpluses in departments did not require use of unrestricted reserve. Surpluses in departments did not require use of tax stabilization reserve. Council approved additional capital reserve transfers at Feb 6, 2024 Council meeting, requiring use of \$142K of tax stabilization reserve.
Drawn from operating reserves	142,201	210,767	68,567	32.53%	
TOTAL REVENUE	1,273,500	1,060,158	-213,343	(20.12%)	
EXPENDITURES					
Transfer to operating reserves	167,303	167,303	-	0.00%	
Transfer to capital reserves	50,000	50,000	0	0.00%	
TOTAL EXPENDITURES	217,303	217,303	0	0.00%	
NET COST / (REVENUE):	-1,056,197	-842,855	213,343	(25.31%)	
NET COST - OPERATING FUND	-963,996	-457,000	506,997	(110.94%)	
NET COST - RESERVE FUND	-92,201	-385,855	-293,654	76.10%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Tax & Requisitions
For the Twelve Months Ending Sunday, December 31,
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
Municipal taxes	\$12,273,073	\$12,275,694	\$2,620	0.02%	
Other revenue	1,940	283	-1,657	(585.37%)	
Drawn from operating reserves	-	10,000	10,000	100.00%	
TOTAL REVENUE	12,275,013	12,285,977	10,964	0.09%	
EXPENDITURES					
Provision for allowances	-	10,000	10,000	100.00%	
Tax cancellations	17,414	20,000	2,586	12.93%	
Other expenditures	2,068	2,068	0	(0.00%)	
Requisitions	2,774,231	2,774,205	-26	(0.00%)	
Transfer to operating reserves	-	-	-	0.00%	
TOTAL EXPENDITURES	2,793,713	2,806,273	12,560	0.45%	
NET COST / (REVENUE):	-9,481,300	-9,479,704	1,596	(0.02%)	
NET COST - OPERATING FUND	-9,481,300	-9,469,704	11,596	(0.12%)	
NET COST - RESERVE FUND	-	#VALUE!	-10,000	100.00%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
ADMINISTRATION & LEGISLATIVE
For the Twelve Months Ending Sunday, December 31,
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
User fees and sale of goods	\$12,494	\$8,929	(\$3,565)	(39.93%)	
Other governments transfer for operating	87,558	146,570	59,012	40.26%	Grant is for Feasibility Study for repurposing ADLC. Project continued into 2024.
Other revenue	55,442	51,428	-4,014	(7.80%)	
Drawn from operating reserves	3,339	9,881	6,542	66.21%	
TOTAL REVENUE	158,833	216,808	57,974	26.74%	
EXPENDITURES					
Salaries and benefits	1,192,404	1,228,046	35,643	2.90%	
Materials, goods, supplies	50,812	62,944	12,132	19.27%	
Utilities	14,143	17,800	3,657	20.54%	
Contracted and general services	493,600	612,213	118,612	19.37%	ADLC Feasibility Study - \$59K, BRWC financial services done in house/less contract labour \$16K, printing of County maps \$4K, Building R&M \$8k, all others Admin \$14K. Elected Officials training \$17K
Bank charges and short term interest	1,344	1,970	626	31.79%	
Transfer to operating reserves	6,790	4,804	-1,987	(41.36%)	
Transfer to capital reserves	597,000	70,000	-527,000	(752.86%)	Council approved additional capital reserve transfers at Feb 6, 2024 Council meeting. Transfer was for \$27K for AROs and \$500K for building replacement.
TOTAL EXPENDITURES	2,356,093	1,997,777	-358,317	(17.94%)	
NET COST / (REVENUE):	2,197,260	1,780,969	-416,292	(23.37%)	
NET COST - OPERATING FUND	1,596,809	1,716,046	119,237	6.95%	
NET COST - RESERVE FUND	600,451	64,923	-535,529	(824.87%)	

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COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Legislative

For the Twelve Months Ending Sunday,

December

2023

2023

Budget

%

Explanation of Variances greater than \$20,000
and 10%**REVENUE**

Other revenue

\$6,725 \$4,500 (\$2,225) (49.45%)

Drawn from operating reserves

- 2,381 2,381 100.00%

TOTAL REVENUE**6,725 6,881 156 2.26%****EXPENDITURES**

Salaries and benefits

276,680 315,767 39,087 12.38%

Materials, goods, supplies

884 3,789 2,905 76.67%

Actual meetings during the year lower than
budgeted.

Contracted and general services

27,052 44,265 17,213 38.89%

Transfer to operating reserves

161 875 714 81.64%

Cost to attend training & conventions lower than
budgeted. In addition, not all Councillors
attended.**TOTAL EXPENDITURES****304,777 364,696 59,919 16.43%****NET COST / (REVENUE):****298,052 357,815 59,764 16.70%****NET COST - OPERATING FUND****297,891 359,321 61,430 17.10%****NET COST - RESERVE FUND****#VALUE! -1,506 -1,667 110.67%**

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Administration
For the Twelve Months Ending Sunday, December 31,
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
User fees and sale of goods	\$12,494	\$8,929	(\$3,565)	(39.93%)	
Other governments transfer for operating	87,558	146,570	59,012	40.26%	Grant is for Feasibility Study for repurposing ADLC. Project continued into 2024.
Other revenue	48,717	46,928	-1,788	(3.81%)	
Drawn from operating reserves	3,339	7,500	4,161	55.48%	
TOTAL REVENUE	152,108	209,927	57,819	27.54%	
EXPENDITURES					
Salaries and benefits	915,723	912,279	-3,444	(0.38%)	
Materials, goods, supplies	49,928	59,155	9,227	15.60%	
Utilities	14,143	17,800	3,657	20.54%	
Contracted and general services	466,548	567,947	101,399	17.85%	ADLC Feasibility Study - \$59K, BRWC financial services done in house/less contract labour \$16K, printing of County maps \$4K, Building R&M \$8k, all others \$14K
Bank charges and short term interest	1,344	1,970	626	31.79%	
Transfer to operating reserves	4,130	1,429	-2,701	(189.07%)	
Transfer to capital reserves	597,000	70,000	-527,000	(752.86%)	Council approved additional capital reserve transfers at Feb 6, 2024 Council meeting. Transfer was for \$27K for AROs and \$500K for building replacement.
TOTAL EXPENDITURES	2,048,816	1,630,580	-418,237	(25.65%)	
NET COST / (REVENUE):	1,896,708	1,420,653	-476,056	(33.51%)	
NET COST - OPERATING FUND	1,298,917	1,356,724	57,806	4.26%	
NET COST - RESERVE FUND	597,791	63,929	-533,862	(835.09%)	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Elections & Plebiscites
For the Twelve Months Ending Sunday,
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
EXPENDITURES					
Contracted and general services	-	-	-	0.00%	
Transfer to operating reserves	2,500	2,500	-	0.00%	
TOTAL EXPENDITURES	2,500	2,500	-	0.00%	
NET COST / (REVENUE):	2,500	2,500	-	0.00%	
NET COST - OPERATING FUND	-	-	-	0.00%	
NET COST - RESERVE FUND	2,500	2,500	-	0.00%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PROTECTIVE SERVICES
For the Twelve Months Ending Sunday, December 31,
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
User fees and sale of goods	\$121,413	\$60,000	(\$61,413)	(102.36%)	More fire fighting response in the County than budgeted.
Licenses, permits and fees	3,572	4,329	757	17.49%	
Other governments transfer for operating	218,939	237,494	18,555	7.81%	AB Crime Prevention Grant - continued into 2024
Other revenue	9,265	3,500	-5,765	(164.73%)	
Drawn from operating reserves	521	3,500	2,979	85.11%	
TOTAL REVENUE	353,710	308,823	-44,888	(14.54%)	
EXPENDITURES					
Salaries and benefits	41,989	104,803	62,814	59.93%	CPO budgeted to start May 1, 2023, starting Dec 12, 2023.
Materials, goods, supplies	11,097	31,442	20,345	64.71%	CPO program started later than budgeted
Contracted and general services	20,836	52,763	31,927	60.51%	AB Crime Prevention Grant - continued into 2024
Purchases from other governments	227,576	175,000	-52,576	(30.04%)	More fire response in the County than budgeted
Transfer to other governments	612,958	792,779	179,821	22.68%	Deployment of equipment and personnel reduced net cost of fire department.
Transfer to individuals and organizations	8,500	8,500	-	0.00%	
Transfer to operating reserves	36,265	30,500	-5,765	(18.90%)	
Transfer to capital reserves	331,556	107,000	-224,556	(209.87%)	Enforcement - \$65K additional capital reserve transfer Fire Service - \$159K reserve transfer; equipment revenue for provincial deployment
TOTAL EXPENDITURES	1,290,777	1,302,787	12,009	0.92%	
NET COST / (REVENUE):	937,067	993,964	56,897	5.72%	
NET COST - OPERATING FUND	569,767	859,964	290,197	33.75%	
NET COST - RESERVE FUND	367,300	134,000	-233,300	(174.10%)	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Enhanced Policing Services / Prior Year SRO
For the Twelve Months Ending Sunday,
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
Other governments transfer for operating	\$173,159	\$173,159	\$0	0.00%	
TOTAL REVENUE	173,159	173,159	0	0.00%	
EXPENDITURES					
Transfer to other governments	373,109	373,109	-	0.00%	
Transfer to individuals and organizations	1,000	1,000	-	0.00%	
TOTAL EXPENDITURES	374,109	374,109	-	0.00%	
NET COST / (REVENUE):	200,950	200,950	0	(0.00%)	
NET COST - OPERATING FUND	200,950	200,950	0	(0.00%)	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Fire Services
For the Twelve Months Ending Sunday, December
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
User fees and sale of goods	\$121,246	\$60,000	(\$61,246)	(102.08%)	More fire fighting response in the County than budgeted.
Other governments transfer for operating	34,987	34,987	-	0.00%	
TOTAL REVENUE	156,233	94,987	-61,246	(64.48%)	
EXPENDITURES					
Salaries and benefits	578	510	-68	(13.24%)	
Contracted and general services	29	2,090	2,062	98.64%	
Purchases from other governments	227,576	175,000	-52,576	(30.04%)	More fire response in the County than budgeted
Transfer to other governments	186,175	377,490	191,315	50.68%	Deployment of equipment and personnel reduced net cost of fire department.
Transfer to operating reserves	25,000	25,000	-	0.00%	
Transfer to capital reserves	256,556	97,000	-159,556	(164.49%)	Equipment revenue for provincial deployment transferred to capital reserve, per Council approval Feb 6, 2024.
TOTAL EXPENDITURES	695,914	677,090	-18,823	(2.78%)	
NET COST / (REVENUE):	539,681	582,103	42,423	7.29%	
NET COST - OPERATING FUND	258,125	460,103	201,979	43.90%	
NET COST - RESERVE FUND	281,556	122,000	-159,556	(130.78%)	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Disaster Services
For the Twelve Months Ending Sunday,
December
2023 2023 Budget %
Explanation of Variances greater than \$20,000
and 10%

REVENUE

EXPENDITURES

Salaries and benefits	\$7,762	\$9,185	\$1,423	15.49%
Materials, goods, supplies	52	150	98	65.09%
Contracted and general services	1,179	2,080	901	43.32%
Transfer to operating reserves	2,000	2,000	-	0.00%
TOTAL EXPENDITURES	10,993	13,415	2,421	18.05%

NET COST / (REVENUE): 10,993 13,415 2,421 18.05%

NET COST - OPERATING FUND 8,993 11,415 2,421 21.21%
NET COST - RESERVE FUND 2,000 2,000 - 0.00%

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COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

By-Law Enforcement

For the Twelve Months Ending Sunday,

December

2023 2023 Budget %

Explanation of Variances greater than \$20,000
and 10%

YTD Budget Variance Variance

REVENUE

Licenses, permits and fees
Drawn from operating reserves

TOTAL REVENUE

\$3,572	\$4,329	\$757	17.49%
-	-	-	0.00%
3,572	4,329	757	17.49%

EXPENDITURES

Salaries and benefits
Materials, goods, supplies
Contracted and general services
Transfer to other governments

5,095	57,757	52,662	91.18%
7,733	23,546	15,813	67.16%
3,576	8,402	4,826	57.43%
53,674	42,180	-11,494	(27.25%)

CPO budgeted to start May 1, 2023, starting Dec 12, 2023.

Transfer to capital reserves

75,000	10,000	-65,000	(650.00%)
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Council approved additional transfer to capital reserve for capital expenditures required in 2024 & 2025.

TOTAL EXPENDITURES

145,078	141,885	-3,193	(2.25%)
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NET COST / (REVENUE):

141,506	137,556	-3,950	(2.87%)
----------------	----------------	---------------	----------------

NET COST - OPERATING FUND

66,506	127,556	61,050	47.86%
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NET COST - RESERVE FUND

#VALUE!	#VALUE!	-65,000	(650.00%)
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COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Ambulance Services

For the Twelve Months Ending Sunday,

December

2023

2023

Budget

%

Explanation of Variances greater than \$20,000

YTD

Budget

Variance

Variance

and 10%

REVENUE

EXPENDITURES

Transfer to individuals and organizations

\$7,500

\$7,500

-

0.00%

TOTAL EXPENDITURES

7,500

7,500

-

0.00%

NET COST / (REVENUE):

7,500

7,500

-

0.00%

NET COST - OPERATING FUND

7,500

7,500

-

0.00%

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Safety Program
For the Twelve Months Ending Sunday,
December
2023 2023 Budget %
Explanation of Variances greater than \$20,000
and 10%

REVENUE

Other revenue	\$9,265	\$3,500	(\$5,765)	(164.73%)
Drawn from operating reserves	521	3,500	2,979	85.11%
TOTAL REVENUE	9,786	7,000	-2,787	(39.81%)

EXPENDITURES

Salaries and benefits	26,515	37,351	10,836	29.01%
Materials, goods, supplies	3,312	7,246	3,935	54.30%
Contracted and general services	6,552	9,011	2,459	27.29%
Transfer to operating reserves	9,265	3,500	-5,765	(164.73%)
TOTAL EXPENDITURES	45,644	57,108	11,464	20.07%

NET COST / (REVENUE):	35,858	50,108	14,250	28.44%
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NET COST - OPERATING FUND	27,114	50,108	22,995	45.89%
NET COST - RESERVE FUND	8,744	-	-8,744	0.00%

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Barrhead and Regional Crime Coalition
For the Twelve Months Ending Sunday,
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
User fees and sale of goods	\$167	-	(\$167)	0.00%	
Other governments transfer for operating	10,793	29,348	18,555	63.22%	AB Crime Prevention Grant - continued into 2024
TOTAL REVENUE	10,960	29,348	18,388	62.66%	
EXPENDITURES					
Salaries and benefits	2,040	-	-2,040	0.00%	
Materials, goods, supplies	-	500	500	100.00%	
Contracted and general services	9,500	31,180	21,680	69.53%	AB Crime Prevention Grant - continued into 2024
TOTAL EXPENDITURES	11,540	31,680	20,140	63.57%	
NET COST / (REVENUE):	580	2,332	1,752	75.13%	
NET COST - OPERATING FUND	580	2,332	1,752	75.13%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
TRANSPORTATION SERVICES
For the Twelve Months Ending Sunday, December 31,
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
Aggregate levy	\$72,880	\$100,000	\$27,120	27.12%	Less aggregate shipped in the County than budgeted.
User fees and sale of goods	399,259	342,806	-56,453	(16.47%)	Primarily dust control higher than budgeted
Rental income	11,075	11,075	-	0.00%	
Allocation for in-house equip Rental	740,638	792,986	52,348	6.60%	
Returns on investment	4,135	4,135	-	0.00%	
Other governments transfer for operating	993,586	1,008,236	14,650	1.45%	
Other revenue	63,080	-	-63,080	0.00%	Insurance proceeds \$40K for scraper repairs, historical security held on gravel pits recorded \$8K Auction for surplus items \$1K Dirt sales - \$5K Airport - \$9K refundable contribution for Fortis as loads connect Budget for engineering work for Vega gravel pit exploration not expended in 2023.
Drawn from operating reserves	-	30,620	30,620	100.00%	
TOTAL REVENUE	2,284,653	2,289,858	5,205	0.23%	
EXPENDITURES					
Salaries and benefits	2,127,618	2,138,543	10,925	0.51%	
Materials, goods, supplies	2,313,584	2,593,106	279,522	10.78%	Fuel - \$272K lower than budget, aggregate \$93K higher than budget (includes some pit depletion), road salt & oil savings of \$100K due to favourable weather. All other PW \$4K. Airport \$4K - favourable weather conditions
Utilities	82,459	84,090	1,631	1.94%	
Contracted and general services	1,045,148	1,228,445	183,297	14.92%	Pavement repair program \$64K lower than budget; Gravel pit engineering services \$53K lower than budget, contracted gravel haul \$18K lower than budget, all others PW \$39K, airport \$9k - favourable weather conditions
Transfer to operating reserves	25,000	25,000	0	(0.00%)	
Transfer to capital reserves	1,590,606	1,195,726	-394,880	(33.02%)	Council approved \$422K of capital reserves for gravel pit reclamation ARO on Feb 6, 2024. Road construction jobs (23-640 & 23-740) higher than budgeted, approved by Council Feb 6, 2024.
Transfer to capital program	848,542	702,164	-146,378	(20.85%)	
TOTAL EXPENDITURES	8,032,957	7,967,074	-65,883	(0.83%)	
NET COST / (REVENUE):	5,748,304	5,677,216	-71,088	(1.25%)	
NET COST - OPERATING FUND	3,284,156	3,784,946	500,791	13.23%	
NET COST - RESERVE FUND	#VALUE!	1,190,106	-425,500	(35.75%)	
NET COST - CAPITAL FUND	848,542	702,164	-146,378	(20.85%)	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Public Works
For the Twelve Months Ending Sunday, December 31,
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
Aggregate levy	\$72,880	\$100,000	\$27,120	27.12%	Less aggregate shipped in the County than budgeted.
User fees and sale of goods	399,259	342,806	-56,453	(16.47%)	Primarily dust control
Allocation for in-house equip Rental	740,638	792,986	52,348	6.60%	
Returns on investment	4,135	4,135	-	0.00%	
Other governments transfer for operating	988,226	991,226	3,000	0.30%	
Other revenue	54,240	-	-54,240	0.00%	Insurance proceeds \$40K for scraper repairs, historical security held on gravel pits recorded \$8K, Auction for surplus items \$1K Dirt sales - \$5K Budget for engineering work for Vega gravel pit exploration not expended in 2023.
Drawn from operating reserves	-	30,620	30,620	100.00%	
TOTAL REVENUE	2,259,378	2,261,773	2,395	0.11%	
EXPENDITURES					
Salaries and benefits	2,125,618	2,135,473	9,855	0.46%	
Materials, goods, supplies	2,310,739	2,586,106	275,367	10.65%	Fuel - \$272K lower than budget, aggregate \$93K higher than budget (includes some pit depletion), road salt & oil savings of \$100K due to favourable weather. All others \$4K
Utilities	78,235	79,940	1,705	2.13%	
Contracted and general services	1,023,581	1,197,570	173,989	14.53%	Pavement repair program \$64K lower than budget; Gravel pit engineering services \$53K lower than budget, contracted gravel haul \$18K lower than budget, all others \$39K
Transfer to operating reserves	25,000	25,000	0	(0.00%)	
Transfer to capital reserves	1,572,606	1,177,726	-394,880	(33.53%)	Council approved \$422K of capital reserves for gravel pit reclamation ARO on Feb 6, 2024. Road construction jobs (23-640 & 23-740) higher than budgeted, approved by Council Feb 6, 2024.
Transfer to capital program	848,542	702,164	-146,378	(20.85%)	
TOTAL EXPENDITURES	7,984,321	7,903,979	-80,343	(1.02%)	
NET COST / (REVENUE):	5,724,943	5,642,206	-82,737	(1.47%)	
NET COST - OPERATING FUND	3,278,795	3,767,936	489,141	12.98%	
NET COST - RESERVE FUND	#VALUE!	1,172,106	-425,500	(36.30%)	
NET COST - CAPITAL FUND	848,542	702,164	-146,378	(20.85%)	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Airport Services
For the Twelve Months Ending Sunday,
December
2023 2023 Budget %
Explanation of Variances greater than \$20,000
and 10%

REVENUE

Rental income	\$11,075	\$11,075	-	0.00%
Other governments transfer for operating	5,360	17,010	11,650	68.49%
Other revenue	8,840	-	-8,840	0.00%
TOTAL REVENUE	25,275	28,085	2,810	10.00%

EXPENDITURES

Salaries and benefits	2,000	3,070	1,070	34.85%
Materials, goods, supplies	2,845	7,000	4,155	59.36%
Utilities	4,224	4,150	-74	(1.79%)
Contracted and general services	21,566	30,875	9,309	30.15%
Transfer to capital reserves	18,000	18,000	-	0.00%
TOTAL EXPENDITURES	48,635	63,095	14,460	22.92%

NET COST / (REVENUE): **23,360** **35,010** **11,650** **33.28%**

NET COST - OPERATING FUND **5,360** **17,010** **11,650** **68.49%**
NET COST - RESERVE FUND **18,000** **18,000** **-** **0.00%**

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
UTILITIES AND WASTE MANAGEMENT
For the Twelve Months Ending Sunday, December 31,
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
Local improvement levy	\$21,885	\$21,885	-	0.00%	
					W&S Utility Holders - \$10K higher than budget Lagoons - \$31K higher than budgeted Manola Truck Fill - \$3K higher than budgeted
User fees and sale of goods	409,787	362,900	-46,887	(12.92%)	Transfer Station - \$3K scrap metal sales
Rental income	40,216	46,720	6,504	13.92%	
					W&S Utility Holder reserve interest income not budgeted.
Returns on investment	42,587	2,476	-40,111	(1619.99%)	SaniPreTreatment deferred until landowners construct.
Other revenue	-	1,500,000	1,500,000	100.00%	
Contribution from capital program	22,902	23,302	400	1.72%	
TOTAL REVENUE	537,377	1,957,283	1,419,906	72.54%	
EXPENDITURES					
Salaries and benefits	143,864	129,444	-14,420	(11.14%)	
Materials, goods, supplies	56,557	65,726	9,169	13.95%	
Utilities	23,945	25,600	1,655	6.47%	
					W&S Utility Holders \$58K (Kiel tie ins and engineering), Transfer Stations \$12K, Lagoons \$6K, General \$3K (digitization of maps)
Contracted and general services	159,419	239,871	80,452	33.54%	
Purchases from other governments	140,742	125,240	-15,502	(12.38%)	
					SaniPreTreatment deferred until landowners construct.
Transfer to other governments	84,516	1,585,040	1,500,524	94.67%	New accounting standard, Asset Retirement Obligations, replaced accounting treatment of landfill closure and post-closure liability, requiring the reversal of allowance previously set up in the year.
					Transfer of \$402K to Capital Reserve for Asset Retirement Obligations.
Provision for allowances	-365,100	30,425	395,525	1300.00%	Net profit higher than budgeted for Manola Truck Fill and Lagoons.
					W&S Utility Holders reserve interest income unbudgeted.
Transfer to capital reserves	702,542	207,846	-494,696	(238.01%)	
TOTAL EXPENDITURES	946,485	2,409,192	1,462,707	60.71%	
NET COST / (REVENUE):	409,108	451,909	42,801	9.47%	
NET COST - OPERATING FUND	-270,532	267,365	537,897	201.18%	
NET COST - RESERVE FUND	702,542	207,846	-494,696	(238.01%)	
NET COST - CAPITAL FUND	-22,902	-23,302	-400	1.72%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Water & Sewer Utility Holders
For the Twelve Months Ending Sunday, December 31,
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
Local improvement levy	\$21,885	\$21,885	-	0.00%	
User fees and sale of goods	308,340	298,375	-9,965	(3.34%)	
Rental income	40,216	46,720	6,504	13.92%	
Returns on investment	42,587	2,476	-40,111	(1619.99%)	Capital reserve earns interest - unbudgeted in 2023.
Other revenue	-	1,500,000	1,500,000	100.00%	SaniPreTreatment deferred until landowners construct.
TOTAL REVENUE	413,028	1,869,456	1,456,429	77.91%	
EXPENDITURES					
Salaries and benefits	74,872	76,608	1,736	2.27%	
Materials, goods, supplies	23,469	24,450	981	4.01%	
Utilities	19,849	18,969	-880	(4.64%)	
Contracted and general services	43,825	102,166	58,341	57.10%	Engineering & tie-in work for Kiel not completed.
Purchases from other governments	130,168	116,140	-14,028	(12.08%)	
Transfer to other governments	-	1,500,000	1,500,000	100.00%	SaniPreTreatment deferred until landowners construct.
Transfer to capital reserves	128,996	88,885	-40,111	(45.13%)	Capital reserve earns interest - unbudgeted in 2023.
TOTAL EXPENDITURES	421,179	1,927,218	1,506,038	78.15%	
NET COST / (REVENUE):	8,151	57,762	49,610	85.89%	
NET COST - OPERATING FUND	-120,845	-31,123	89,721	(288.28%)	
NET COST - RESERVE FUND	128,996	88,885	-40,111	(45.13%)	

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COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Truck Fill

For the Twelve Months Ending Sunday,
December

2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
YTD	Budget	Variance	Variance	

REVENUE

User fees and sale of goods

TOTAL REVENUE**EXPENDITURES**

Salaries and benefits

Materials, goods, supplies

Utilities

Contracted and general services

Purchases from other governments

Transfer to capital reserves

TOTAL EXPENDITURES**NET COST / (REVENUE):****NET COST - OPERATING FUND****NET COST - RESERVE FUND**

\$22,545	\$19,525	(\$3,020)	(15.47%)	
22,545	19,525	-3,020	(15.47%)	
1,206	1,216	10	0.83%	
298	1,000	702	70.18%	
1,468	1,700	232	13.63%	
5,872	6,181	309	5.00%	
7,574	6,100	-1,474	(24.16%)	
6,127	3,328	-2,799	(84.12%)	
22,545	19,525	-3,020	(15.47%)	
-	0	0	100.00%	
-6,127	-3,328	2,799	(84.12%)	
6,127	3,328	-2,799	(84.12%)	

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COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Lagoons

For the Twelve Months Ending Sunday,

December

2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
YTD	Budget	Variance	Variance	

REVENUE

User fees and sale of goods	\$76,052	\$45,000	(\$31,052)	(69.00%)	Revenues higher than budgeted.
Contribution from capital program	17,250	17,650	400	2.27%	
TOTAL REVENUE	93,302	62,650	-30,652	(48.93%)	

EXPENDITURES

Salaries and benefits	8,826	8,936	110	1.23%	
Materials, goods, supplies	669	1,200	531	44.25%	
Utilities	2,627	4,931	2,304	46.72%	
Contracted and general services	17,760	23,950	6,190	25.84%	
Purchases from other governments	3,000	3,000	-	0.00%	
					Any surplus in department is put to Capital
Transfer to capital reserves	60,419	20,633	-39,786	(192.83%)	Reserve
TOTAL EXPENDITURES	93,301	62,650	-30,652	(48.93%)	

NET COST / (REVENUE):	-	0	0	100.00%
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NET COST - OPERATING FUND	-43,170	-2,983	40,186	(1347.14%)
NET COST - RESERVE FUND	60,419	20,633	-39,786	(192.83%)
NET COST - CAPITAL FUND	-17,250	-17,650	-400	2.27%

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COUNTY OF BARRHEAD NO.11				
YTD BUDGET REPORT				
General Utility Services				
For the Twelve Months Ending Sunday,				
December				
2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
YTD	Budget	Variance	Variance	
\$23,140	\$22,734	(\$406)	(1.79%)	
1,773	4,076	2,303	56.50%	
10,237	13,716	3,479	25.36%	
60,000	50,000	-10,000	(20.00%)	
95,150	90,526	-4,625	(5.11%)	
95,150	90,526	-4,625	(5.11%)	
35,150	40,526	5,375	13.26%	
60,000	50,000	-10,000	(20.00%)	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Waste Management
For the Twelve Months Ending Sunday, December
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
User fees and sale of goods	\$2,850	-	(\$2,850)	0.00%	
Contribution from capital program	5,652	5,652	0	(0.00%)	
TOTAL REVENUE	8,502	5,652	-2,850	(50.43%)	
EXPENDITURES					
Salaries and benefits	35,820	19,950	-15,870	(79.55%)	
Materials, goods, supplies	30,347	35,000	4,653	13.29%	
Contracted and general services	81,725	93,858	12,133	12.93%	
Transfer to other governments	84,516	85,040	524	0.62%	
					New accounting standard, Asset Retirement Obligations, replaced accounting treatment of landfill closure and post-closure liability, requiring the reversal of allowance previously set up in the year.
Provision for allowances	-365,100	30,425	395,525	1300.00%	Transfer of \$402K to Capital Reserve for Asset Retirement Obligations.
Transfer to capital reserves	447,000	45,000	-402,000	(893.33%)	
TOTAL EXPENDITURES	314,308	309,273	-5,035	(1.63%)	
NET COST / (REVENUE):	305,806	303,621	-2,185	(0.72%)	
NET COST - OPERATING FUND	-135,542	#VALUE!	399,815	151.29%	
NET COST - RESERVE FUND	447,000	45,000	-402,000	(893.33%)	
NET COST - CAPITAL FUND	-5,652	-5,652	0	(0.00%)	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
COMMUNITY SUPPORT SERVICES
For the Twelve Months Ending Sunday,
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
EXPENDITURES					
Transfer to other governments	\$75,500	\$75,500	-	0.00%	
TOTAL EXPENDITURES	75,500	75,500	-	0.00%	
NET COST / (REVENUE):	75,500	75,500	-	0.00%	
NET COST - OPERATING FUND	75,500	75,500	-	0.00%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Family and Community Support Services
For the Twelve Months Ending Sunday,
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
EXPENDITURES					
Transfer to other governments	\$75,500	\$75,500	-	0.00%	
TOTAL EXPENDITURES	75,500	75,500	-	0.00%	
NET COST / (REVENUE):	75,500	75,500	-	0.00%	
NET COST - OPERATING FUND	75,500	75,500	-	0.00%	

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COUNTY OF BARRHEAD NO.11				
YTD BUDGET REPORT				
PLANNING & DEVELOPMENT				
For the Twelve Months Ending Sunday,				
December	2023	2023	Budget	%
2023				
YTD	Budget	Variance	Variance	Explanation of Variances greater than \$20,000 and 10%
REVENUE				
User fees and sale of goods	-	\$262,858	\$262,858	100.00% No lot sales in 2023 - budgeted sale of 1 lot in Kiel.
Rental income	13,625	12,790	-835	(6.53%)
Licenses, permits and fees	11,400	12,250	850	6.94%
Returns on investment	25,267	9,600	-15,667	(163.20%)
Other revenue	22,979	20,500	-2,479	(12.09%)
Drawn from operating reserves	18,065	18,065	0	0.00%
Contribution from capital program	-	-	-	0.00%
TOTAL REVENUE	91,336	336,063	244,727	72.82%
EXPENDITURES				
Salaries and benefits	211,189	213,746	2,557	1.20%
Materials, goods, supplies	31,572	131,613	100,041	76.01% Kiel - No lot sales in 2023 - budgeted sale of 1 lot.
Contracted and general services	64,261	127,930	63,669	49.77% Planning - \$34K
Transfer to individuals and organizations	-	-	-	0.00% Ec Dev - \$11K
Transfer to operating reserves	17,500	17,500	-	0.00% Kiel - \$18K
Transfer to capital reserves	38,787	174,866	136,079	77.82% Planning - \$(9)K
TOTAL EXPENDITURES	363,309	665,655	302,346	45.42%
NET COST / (REVENUE):	271,973	329,592	57,619	17.48%
NET COST - OPERATING FUND	233,751	155,291	-78,460	(50.52%)
NET COST - RESERVE FUND	38,222	174,301	136,079	78.07%
NET COST - CAPITAL FUND	-	-	-	0.00%

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COUNTY OF BARRHEAD NO.11				
YTD BUDGET REPORT				
Land Use Planning & Dev				
For the Twelve Months Ending Sunday,				
December	2023	2023	Budget	%
YTD	Budget	Variance	Variance	Explanation of Variances greater than \$20,000 and 10%
REVENUE				
Licenses, permits and fees	\$11,400	\$12,250	\$850	6.94%
Returns on investment	25,267	9,600	-15,667	(163.20%)
Other revenue	22,979	20,500	-2,479	(12.09%)
Drawn from operating reserves	11,565	11,565	-	0.00%
TOTAL REVENUE	71,211	53,915	-17,296	(32.08%)
EXPENDITURES				
Salaries and benefits	126,597	124,814	-1,783	(1.43%)
Materials, goods, supplies	31,223	31,268	45	0.14%
				Land Use Bylaw project continued into 2024. In addition expenditures lower than budgeted, particularly in legal fees and conventions & training.
Contracted and general services	39,355	73,832	34,477	
Transfer to operating reserves	17,500	17,500	-	
Transfer to capital reserves	38,787	29,600	-9,187	
TOTAL EXPENDITURES	253,462	277,014	23,552	8.50%
NET COST / (REVENUE):	182,251	223,099	40,848	18.31%
NET COST - OPERATING FUND	137,529	187,564	50,035	26.68%
NET COST - RESERVE FUND	44,722	35,535	-9,187	(25.85%)

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Economic Development
For the Twelve Months Ending Sunday,
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
Drawn from operating reserves	\$6,500	\$6,500	\$0	0.00%	
TOTAL REVENUE	6,500	6,500	0	0.00%	
EXPENDITURES					
Salaries and benefits	84,592	88,932	4,340	4.88%	
Materials, goods, supplies	349	1,000	651	65.08%	
Contracted and general services	24,623	35,551	10,928	30.74%	
Transfer to individuals and organizations	-	-	-	0.00%	
TOTAL EXPENDITURES	109,564	125,483	15,919	12.69%	
NET COST / (REVENUE):	103,064	118,983	15,919	13.38%	
NET COST - OPERATING FUND	109,564	125,483	15,919	12.69%	
NET COST - RESERVE FUND	-6,500	-6,500	0	0.00%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Subdivision & Land Development
For the Twelve Months Ending Sunday, December
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
User fees and sale of goods	-	\$262,858	\$262,858	100.00%	No lot sales in 2023 - budgeted sale of 1 lot.
Contribution from capital program	-	-	-	0.00%	
TOTAL REVENUE	-	262,858	262,858	100.00%	
EXPENDITURES					
Materials, goods, supplies	-	99,345	99,345	100.00%	No lot sales in 2023 - budgeted sale of 1 lot.
Contracted and general services	283	18,547	18,264	98.47%	
					No lot sales in 2023 - budgeted sale of 1 lot with
Transfer to capital reserves	-	145,266	145,266	100.00%	net profit to go to reserve.
TOTAL EXPENDITURES	283	263,158	262,875	99.89%	
NET COST / (REVENUE):	#VALUE!	300	17	5.67%	
NET COST - OPERATING FUND	#VALUE!	-144,966	-145,249	100.20%	
NET COST - RESERVE FUND	-	145,266	145,266	100.00%	
NET COST - CAPITAL FUND	-	-	-	0.00%	

2/8/2024
11:20 AM

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land, Housing & Building Rentals
For the Twelve Months Ending Sunday,
December
2023 2023 Budget %
YTD Budget Variance Variance Explanation of Variances greater than \$20,000
and 10%

REVENUE

Rental income	\$13,625	\$12,790	(\$835)	(6.53%)
TOTAL REVENUE	13,625	12,790	-835	(6.53%)

EXPENDITURES

Contracted and general services	-	-	-	0.00%
TOTAL EXPENDITURES	-	-	-	0.00%

NET COST / (REVENUE):	#VALUE!	#VALUE!	835	(6.53%)
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NET COST - OPERATING FUND	#VALUE!	#VALUE!	835	(6.53%)
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COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

AGRICULTURAL SERVICES

For the Twelve Months Ending Sunday,

December

2023 2023 Budget %

Explanation of Variances greater than \$20,000
and 10%**REVENUE**

User fees and sale of goods	\$167,517	\$192,978	\$25,461	13.19%
Rental income	8,000	8,000	0	0.00%
Other governments transfer for operating	323,531	282,032	-41,498	(14.71%)
Other revenue	4,999	4,999	0	(0.00%)
Drawn from unrestricted reserves	7,000	7,000	0	(0.00%)
Drawn from operating reserves	13,123	9,643	-3,480	(36.09%)
TOTAL REVENUE	524,170	504,652	-19,518	(3.87%)

EXPENDITURES

Salaries and benefits	355,704	366,898	11,194	3.05%
Materials, goods, supplies	135,244	138,872	3,628	2.61%
Utilities	4,137	5,550	1,413	25.46%
Contracted and general services	117,406	195,249	77,843	39.87%
Transfer to other governments	2,970	4,000	1,030	25.75%
Transfer to individuals and organizations	57,008	51,431	-5,577	(10.84%)
Transfer to operating reserves	16,666	11,986	-4,680	(39.05%)
Transfer to capital reserves	30,000	30,000	-	0.00%
TOTAL EXPENDITURES	719,135	803,986	84,850	10.55%

NET COST / (REVENUE): **194,965** **299,334** **104,368** **34.87%**

NET COST - OPERATING FUND **168,422** **273,991** **105,568** **38.53%**

NET COST - RESERVE FUND **26,543** **25,343** **-1,200** **(4.74%)**

2/8/2024

11:20 AM

COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Ag Services

For the Twelve Months Ending Sunday,

December

2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
YTD	Budget	Variance	Variance	

REVENUE

User fees and sale of goods	\$28,865	\$26,550	(\$2,315)	(8.72%)	
Rental income	8,000	8,000	0	0.00%	
Other governments transfer for operating	169,292	129,907	-39,384	(30.32%)	Increased funding for ASB grant received after budget passed
Other revenue	4,999	4,999	0	(0.00%)	
Drawn from unrestricted reserves	7,000	7,000	0	(0.00%)	
Drawn from operating reserves	4,753	1,273	-3,480	(273.27%)	
TOTAL REVENUE	222,909	177,729	-45,180	(25.42%)	

EXPENDITURES

Salaries and benefits	245,756	257,282	11,525	4.48%	
Materials, goods, supplies	98,317	105,561	7,244	6.86%	
Utilities	4,137	5,550	1,413	25.46%	
Contracted and general services	51,770	83,669	31,900	38.13%	Conventions & training - \$13K lower than budgeted, extension activities \$9K lower than budget, pest control \$5K lower than budget, all others \$5K
Transfer to other governments	2,970	4,000	1,030	25.75%	
Transfer to individuals and organizations	20,000	19,000	-1,000	(5.26%)	
Transfer to capital reserves	30,000	30,000	-	0.00%	
TOTAL EXPENDITURES	452,950	505,062	52,112	10.32%	

NET COST / (REVENUE):	230,041	327,333	97,291	29.72%	
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NET COST - OPERATING FUND	211,794	305,606	93,812	30.70%	
NET COST - RESERVE FUND	18,247	21,727	3,480	16.02%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
ALUS & Resource Management / (formerly H2C)
For the Twelve Months Ending Sunday,
December

	2023	2023	Budget	%	Explanation of Variances greater than \$20,000 and 10%
YTD	Budget	Variance	Variance		
REVENUE					
User fees and sale of goods	\$138,652	\$166,428	\$27,776	16.69%	ALUS grant lower than budgeted - related costs lower than budgeted
Other governments transfer for operating	154,239	152,125	-2,114	(1.39%)	
Drawn from operating reserves	8,370	8,370	0	(0.00%)	
TOTAL REVENUE	301,261	326,923	25,662	7.85%	
EXPENDITURES					
Salaries and benefits	109,948	109,616	-331	(0.30%)	
Materials, goods, supplies	36,927	33,311	-3,616	(10.86%)	
					Program is new; certain budgeted expenses were miscoded. For example, pond levelers budgeted as contracted & general services, but are Materials, goods, supplies. As well, ALUS grant lower than budgeted - therefore related costs lower than budgeted.
Contracted and general services	65,636	111,580	45,944	41.18%	
Transfer to individuals and organizations	37,008	32,431	-4,577	(14.11%)	
Transfer to operating reserves	16,666	11,986	-4,680	(39.05%)	
TOTAL EXPENDITURES	266,185	298,924	32,739	10.95%	
NET COST / (REVENUE):	-35,076	-27,999	7,076	(25.27%)	
NET COST - OPERATING FUND	-43,372	-31,615	11,757	(37.19%)	
NET COST - RESERVE FUND	8,296	3,616	-4,680	(129.42%)	

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COUNTY OF BARRHEAD NO.11				
YTD BUDGET REPORT				
RECREATION & CULTURE				
For the Twelve Months Ending Sunday,				
December	2023	2023	Budget	%
	YTD	Budget	Variance	Variance
				Explanation of Variances greater than \$20,000 and 10%
REVENUE				
User fees and sale of goods	\$11,588	\$9,150	(\$2,438)	(26.65%)
Returns on investment	3,272	3,272	-	0.00%
Other governments transfer for operating	137,330	137,330	-	0.00%
Other revenue	2,512	3,780	1,269	33.56%
Drawn from operating reserves	19,350	15,000	-4,350	(29.00%)
Contribution from capital program	-	-	-	0.00%
TOTAL REVENUE	174,052	168,532	-5,520	(3.28%)
EXPENDITURES				
Salaries and benefits	17,127	17,400	273	1.57%
Materials, goods, supplies	4,429	9,862	5,433	55.09%
Contracted and general services	17,746	18,645	899	4.82%
Transfer to other governments	356,841	359,600	2,759	0.77%
Transfer to individuals and organizations	24,290	19,950	-4,340	(21.75%)
Transfer to local boards and agencies	165,523	165,523	-	0.00%
Interest on long term debt	114,459	114,671	212	0.19%
Principal payment for debenture	167,303	167,303	0	(0.00%)
Transfer to operating reserves	9,654	9,654	-	0.00%
TOTAL EXPENDITURES	877,372	882,608	5,235	0.59%
NET COST / (REVENUE):	703,320	714,076	10,755	1.51%
NET COST - OPERATING FUND	713,016	719,422	6,405	0.89%
NET COST - RESERVE FUND	-9,696	-5,346	4,350	(81.37%)
NET COST - CAPITAL FUND	-	-	-	0.00%

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COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Recreation

For the Twelve Months Ending Sunday,

December

2023

2023

Budget

%

Explanation of Variances greater than \$20,000
and 10%**REVENUE**

YTD	Budget	Variance	Variance	
User fees and sale of goods	\$11,588	\$9,150	(\$2,438)	(26.65%)
Returns on investment	3,272	3,272	-	0.00%
Other revenue	2,512	3,780	1,269	33.56%
Drawn from operating reserves	10,250	10,000	-250	(2.50%)
Contribution from capital program	-	-	-	0.00%
TOTAL REVENUE	27,622	26,202	-1,420	(5.42%)

EXPENDITURES

Salaries and benefits	17,127	17,400	273	1.57%
Materials, goods, supplies	4,429	9,862	5,433	55.09%
Contracted and general services	16,901	18,645	1,744	9.35%
Transfer to other governments	355,700	355,700	0	0.00%
Transfer to individuals and organizations	10,250	10,000	-250	(2.50%)
Interest on long term debt	114,459	114,671	212	0.19%
Principal payment for debenture	167,303	167,303	0	(0.00%)
Transfer to operating reserves	9,654	9,654	-	0.00%
TOTAL EXPENDITURES	695,823	703,235	7,412	1.05%

NET COST / (REVENUE): **668,201** **677,033** **8,832** **1.30%**

NET COST - OPERATING FUND **668,797** **677,379** **8,582** **1.27%**

NET COST - RESERVE FUND **-596** **-346** **250** **(72.28%)**

NET COST - CAPITAL FUND **-** **-** **-** **0.00%**

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COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Culture

For the Twelve Months Ending Sunday,

December

2023

2023

Budget

%

Explanation of Variances greater than \$20,000
and 10%**REVENUE**

Other governments transfer for operating	\$137,330	\$137,330	-	0.00%
Drawn from operating reserves	9,100	5,000	-4,100	(82.00%)
TOTAL REVENUE	146,430	142,330	-4,100	(2.88%)

EXPENDITURES

Materials, goods, supplies	-	-	-	0.00%
Contracted and general services	845	-	-845	0.00%
Transfer to other governments	1,141	3,900	2,759	70.73%
Transfer to individuals and organizations	14,040	9,950	-4,090	(41.11%)
Transfer to local boards and agencies	165,523	165,523	-	0.00%
TOTAL EXPENDITURES	181,549	179,373	-2,176	(1.21%)

NET COST / (REVENUE): **35,119** **37,043** **1,924** **5.19%**

NET COST - OPERATING FUND **44,219** **42,043** **-2,176** **(5.18%)**
NET COST - RESERVE FUND **-9,100** **-5,000** **4,100** **(82.00%)**

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COUNTY OF BARRHEAD NO.11
NET SURPLUS BY DEPARTMENT
For the Twelve Months Ending Sunday, December 31, 2023

	December 2023 YTD	2023 Budget	Budget Variance	% Variance
General	(\$13,311,856.91)	(\$13,098,548.23)	\$213,308.68	(1.63%)
Legislative	298,051.36	357,815.23	59,763.87	16.70%
Elections and Plebiscites	2,500.00	2,500.00	-	0.00%
Administration	1,896,708.56	1,420,652.96	(476,055.60)	(33.51%)
Policing	200,950.25	200,950.25	0.00	0.00%
Fire Fighting	539,679.99	582,103.00	42,423.01	7.29%
Diaster Services	10,993.24	13,414.73	2,421.49	18.05%
Ambulance	7,500.00	7,500.00	-	0.00%
By-Law Enforcement	141,506.50	137,556.48	(3,950.02)	(2.87%)
Safety Program	35,857.49	50,107.84	14,250.35	28.44%
BARCC	579.88	2,332.00	1,752.12	75.13%
Public Works	5,724,943.90	5,642,206.56	(82,737.34)	(1.47%)
Airport	23,360.17	35,010.00	11,649.83	33.28%
Utilities	103,302.25	148,287.41	44,985.16	30.34%
Waste Management	305,805.91	303,621.38	(2,184.53)	(0.72%)
FCSS	75,500.00	75,500.00	-	0.00%
Land Use Planning, Zoning & Development	182,251.16	223,099.09	40,847.93	18.31%
Ag Services, excl H2C	194,965.35	299,333.23	104,367.88	34.87%
H2C	-	-	-	0.00%
Economic Development	103,064.01	118,983.12	15,919.11	13.38%
Subdivision & Land Development	282.98	300.00	17.02	5.67%
Land, Housing & Building Rentals	(13,625.00)	(12,790.00)	835.00	(6.53%)
Recreation	668,201.45	677,033.10	8,831.65	1.30%
Culture	35,118.97	37,042.50	1,923.53	5.19%
Requisitons	2,774,358.49	2,775,989.34	1,630.85	0.06%
TOTAL	0.00	0.00	0.00	98.72%

Note: A positive number
in the Budget Variance
Column is a SURPLUS, a negative
number is a deficit (shortfall).

County of Barrhead
December 2023 YTD Capital Report

H4

	Admin & General	Enforce.	Fire & ERC	Public Works	Airport	Waste Mgmt	Utilities	Planning & Dev.	Subdiv & Land Dev.	Ag Services	Rec & Culture	December 2023 YTD	2023 BUDGET
1 CAPITAL APPLIED													
2 Land & Land Improvements				25,816		10,687		42,186				78,689	50,760
3 Buildings	9,812		-	29,234						28,520		67,566	336,868
4 Machinery & Equipment	50,854		9,751	2,699,704		304,000						3,064,309	3,118,342
5 Engineered Structures												-	
6 Sidewalks												-	
7 Road Construction				1,096,090								1,096,090	1,094,698
8 Paving & Overlays				6,380,605								6,380,605	7,167,160
9 Bridges				297,696								297,696	845,000
10 Neerlandia Lagoon							32,683					32,683	85,018
11 Vehicles		90,471	61,539	57,781								209,791	205,255
Subtotal: Capital Assets													
13 Purchased/Constructed	60,666	90,471	71,290	10,586,925	-	314,687	32,683	42,186		28,520	-	11,227,429	12,903,101
14 Transfer to Individuals												-	-
15 Transfer to Local Governments												-	-
16 Transfer to Operating	-	-	-	-	-	5,652	17,250	-	-	-	-	22,902	23,302
17 Transfer to Capital Reserves	647,000	75,000	256,556	1,572,606	18,000	447,000	255,542	38,786	-	30,000	-	3,340,490	1,835,438
18 TOTAL CAPITAL APPLIED	707,666	165,471	327,846	12,159,531	18,000	767,339	305,475	80,972	-	58,520	-	14,590,821	
20 BUDGETED CAPITAL APPLIED:	252,224	95,000	175,450	13,320,135	18,000	395,652	265,514	29,600	145,266	65,000	-	14,761,841	14,761,841
21 CAPITAL ACQUIRED													
22 Sale of Land												-	-
23 Sale of Buildings												-	-
24 Sale of Machinery & Equipment				1,178,557		-						1,178,557	1,139,200
25 Sale of Vehicles			2,125	2,969								5,094	21,500
26 Contributions from Individuals -Develop. Agree.												-	-
27 Contributions from individuals to Other Reserves												-	-
28 Contributions from Individuals for Capital Assets								42,186				42,186	-
29 Federal Grants				2,249,236								2,249,236	2,735,939
30 Provincial Grants Capital-Bridges				220,275								220,275	633,750
31 Provincial Grants Capital-MSI				3,749,536								3,749,536	3,749,536
32 Local Governments Contributions												-	-
33 Contributions from Operating				848,542								848,542	702,164
34 Contributions from Operating to Capital Reserves	647,000	75,000	256,556	1,572,606	18,000	447,000	255,542	38,786	-	30,000	-	3,340,490	1,835,438
35 Contributions from Reserves to Operating	-	-	-	-	-	5,652	17,250	-	-	-	-	22,902	23,302
36 Contributions from Reserves for Capital	60,666	90,471	69,165	2,337,810	-	314,687	32,683	-		28,520		2,934,002	3,921,012
37 TOTAL CAPITAL ACQUIRED	707,666	165,471	327,846	12,159,531	18,000	767,339	305,475	80,972	-	58,520	-	14,590,820	
BUDGETED CAPITAL ACQUIRED:	252,224	95,000	175,450	13,320,135	18,000	395,652	265,514	29,600	145,266	65,000	-	14,761,841	14,761,841

CF - denotes carry forward

CF - denotes carry forward

Capital Report											
2023 Capital Expenditures											
CF - denotes carry forward											
		EXPENDITURE YTD December 2023	FUNDING SOURCE						2023 BUDGET	VARIANCE	
			GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN		Variance	
ARO Asset - Gravel Pit Reclamation Costs	408,957							-	(408,957)	New acctg standard	
ARO Liabilty - Gravel Pit Reclamation Costs	(408,957)							-	408,957	New acctg standard	
									-		
11.25	10,586,925	848,542	2,337,810	2,249,236	3,969,811	1,181,526	-	12,325,066	1,738,141		

Capital Report
2023 Capital Expenditures

CF - denotes carry forward

	EXPENDITURE YTD December 2023	FUNDING SOURCE						2023 BUDGET	VARIANCE Variance
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN		
AIRPORT									
	-	-	-	-		-	-	-	
WASTE MANAGEMENT									
Track Loader Waste Handler (50%)	304,000		304,000					330,000	26,000
Non-Compliance Rehab Work (50%) (CF)	10,687		10,687					15,000	4,313
ARO Asset - Landfill Closure/PostClosure Costs	389,033							-	(389,033)
ARO Liability - Landfill Closure/PostClosure Costs	(389,033)							-	389,033
	314,687	-	314,687	-		-	-	345,000	30,313
UTILITIES									
Neerlandia lagoon power & access	24,125		24,125					38,000	13,875
Neerlandia lagoon CF	8,558		8,558					47,018	38,460
	32,683	-	32,683	-	-	-	-	85,018	52,335
AGRICULTURAL SERVICES									
Building repairs	-							20,000	20,000
Concrete pad repairs	28,520		28,520					15,000	(13,520)
									-
	28,520	-	28,520	-	-	-	-	35,000	6,480
PLANNING & DEVELOPMENT									
Plan 232 0212; Environmental Reserve	5,144						5,144	-	(5,144)
Plan 232 1158; Municipal Reserve	93						93	-	(93)
Plan 232 1158; Environmental Reserve	26,375						26,375	-	(26,375)
Plan 223 1158; Internal Road	10,575						10,575	-	(10,575)

Capital Report
2023 Capital Expenditures

CF - denotes carry forward

	EXPENDITURE YTD December 2023	FUNDING SOURCE						2023 BUDGET	VARIANCE Variance
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN		
									-
	42,186	-	-	-	-	-	42,186	-	(42,186)
RECREATION									
	-	-	-	-	-	-	-	-	
TOTAL	11,227,429	848,542	2,934,002	2,249,236	3,969,811	1,183,651	42,186	12,813,072	1,585,643

Original	12,903,101
Removed 23-741	(272,686)
Add 23-742	182,657
	<u>12,813,072</u>

Capital Report
2023 Capital Reserve Transactions

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2023 December	2023 BUDGET	YTD 2023 December	2023 BUDGET	YTD 2023 December	2023 BUDGET
ADMINISTRATION & GENERAL						
Computer & Equipment Reserve	70,000	70,000			(50,854)	(78,806)
Office	577,000	50,000			(9,812)	(53,418)
	647,000	120,000	-	-	(60,666)	(132,224)
FIRE						
ERC Equipment Reserve		-				
Fire Equipment Reserve	246,556	87,000			(69,165)	(65,500)
Emergency Response Bldg.	10,000	10,000			-	(5,950)
	256,556	97,000	-	-	(69,165)	(71,450)
ENFORCEMENT						
Enforcement Equipment	75,000	10,000			(90,471)	(85,000)
	75,000	10,000	-	-	(90,471)	(85,000)
TRANSPORTATION						
P.W. Graders	507,275	507,275			(1,575,959)	(1,616,091)
P.W. Equipment	510,451	510,451			(391,582)	(681,685)
Aggregate Reserve	72,880	100,000			(315,219)	(603,784)
P.W. - Local Roads & Bridge Construction		-			(55,050)	(272,500)
Public Works Shop	50,000	50,000				(5,760)
Land Right of Way Reserve	10,000	10,000				
Gravel Pit Reclamation Reserve	422,000					
	1,572,606	1,177,726	-	-	(2,337,810)	(3,179,820)

Capital Report
2023 Capital Reserve Transactions

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2023 December	2023 BUDGET	YTD 2023 December	2023 BUDGET	YTD 2023 December	2023 BUDGET
AIRPORT						
Airport	18,000	18,000				
	18,000	18,000	-	-	-	-
WASTE MANAGEMENT						
Transfer Station Bins	5,000	5,000	(5,652)	(5,652)		-
Landfill Equipment Reserve	25,000	25,000			(304,000)	(317,500)
Landfill	417,000	15,000			(10,687)	(15,000)
	447,000	45,000	(5,652)	(5,652)	(314,687)	(332,500)
UTILITIES						
Utility Officer Truck	10,000	-				
Offsite Levy Reserve - Neerlandia		-				
Offsite Levy Reserve - Manola		-				
Water & Sewer Capital Reserve	107,111	67,000				
Regional Water & Sewer Lines / Future W&S Development	50,000	50,000				
Truck Fill	6,127	3,328				
Lagoons	60,419	20,633	(17,250)	(17,650)	(32,683)	(85,018)
Future Development - Fire Suppression	21,885	21,885				
	255,542	162,846	(17,250)	(17,650)	(32,683)	(85,018)
PLANNING & DEVELOPMENT						
Money in Lieu (of Municipal Reserve)	38,786	29,600				
	38,786	29,600	-	-	-	-

Capital Report
2023 Capital Reserve Transactions

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2023 December	2023 BUDGET	YTD 2023 December	2023 BUDGET	YTD 2023 December	2023 BUDGET
SUBDIVISION & LAND DEVELOPMENT						
Future Development		145,266				
	-	145,266	-	-	-	-
AGRICULTURAL SERVICES						
Ag Vehicle & Equipment	20,000	20,000				
Ag Building	10,000	10,000			(28,520)	(35,000)
	30,000	30,000	-	-	(28,520)	(35,000)
RECREATION						
		-	-	-	-	-
TOTAL	3,340,490	1,835,438	(22,902)	(23,302)	(2,934,002)	(3,921,012)

Additional reserve transfers approved by Council on February 6, 2024.

New/ Consol/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2022	Additions	Deletions	2023 Balance	2023 Budgeted Balance	Variance from Budget	Dept	Notes
	Admin - Computer & Equipment Reserve	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of existing equipment tangible capital assets or new equipment tangible capital assets. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	20,000		Capital expenditures for equipment at Admin office and County-wide IT capital expenditures (e.g. accounting, records management or Asset Management software)	no	101,014.47	70,000.00	(50,854.33)	120,160.14	92,208.47	27,951.67	ADMIN	Telephone purchase deferred; projector for Council chambers under budget
	Office	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for scheduled replacement/refurbishment of Admin Building. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	50,000		Capital expenditures for renovations or major R&M of existing Admin building, including asbestos abatement costs, or construction/purchase of new Admin building	no	604,362.59	577,000.00	(9,812.14)	1,171,550.45	600,944.59	570,605.86	ADMIN	Only completed lights in current year. Council approved \$27K transfer for ARO and \$500K for bldg replacement at Feb 6, 2024 Council meeting.
	ERC Equipment Reserve	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of existing equipment or new equipment tangible capital assets required for ERC. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	-		County's contribution to capital expenditures for equipment at Emergency Response Centre (ERC).	no	51,378.59	-	-	51,378.59	51,378.59	-	FIRE	
	Fire Equipment Reserve	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of existing or new Fire Trucks, Water Trucks, Chief Trucks, Rescue Van, and other tangible capital assets required to operate Regional Fire Department. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	87,000		County's contribution to capital expenditures for Fire Vehicles & Equipment.	no	479,363.88	246,556.25	(69,164.52)	656,755.61	500,863.88	155,891.73	FIRE	Provincial revenue from equipment use during fire season put to reserve. Approved by Council at Feb 6, 2024 Council meeting.
	Emergency Response Bldg.	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for scheduled replacement/refurbishment of ERC Building or additional buildings required for ERC/Fire Department. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	10,000		County's contribution to capital expenditures for building replacement/refurbishment/expa nsion at ERC or major R&M, including expansion of training facilities.	no	107,432.40	10,000.00		117,432.40	111,482.40	5,950.00	FIRE	Training facility enhancement project to be carried forward
	Safety Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	To provide for funds to promote safety awareness and to reward team and individual contribution to a safe workplace.	Annual PIR Refund	Est. \$3,500		To fund safety initiatives identified in Policy AD-003 Safety Incentives, including Annual Safety Event & Safety Incentives.	no	10,882.41	9,265.44	(521.25)	19,626.60	10,882.41	8,744.19	SAFETY	PIR rebate higher; Safety event lower. 2023 Safety award to be purchased in 2024.
	Enforcement Equipment (previous name Bylaw Equipment)	Restricted - Capital Reserve	General equipment replacement	Provide for funds for scheduled replacement of existing and new Enforcement Equipment, including but not limited to vehicles, wheel weighers, and other equipment to perform Bylaw duties.	Tax Rate	10,000		Capital expenditures for Enforcement department.	no	85,000.00	75,000.00	(90,471.43)	69,528.57	10,000.00	59,528.57	ENFORC	Vehicle and light kit higher than budgeted. Council approved \$65K transfer to reserves Feb 6, 2024.
	P.W. Graders	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of Graders. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate, sale of surplus assets	\$507K increases 2% per annum		Capital expenditure of Graders.	no	211,509.00	507,275.00	-	718,784.00	718,784.00	-	PW	

New/ Consol/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2022	Additions	Deletions	2023 Balance	2023 Budgeted Balance	Variance from Budget	Dept	Notes
	P.W. Equipment	Restricted - Capital Reserve	General equipment replacement	Provide funds for existing or new equipment tangible capital assets for Public Works department. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate, sale of surplus assets	\$510K, increases 2% per annum		Capital expenditures for PW equipment, including but not limited to trucks, scrapers, dozers, backhoes, tractors, excavators, mowing equipment, and miscellaneous equipment that are tangible capital assets.	no	1,796,311.68	510,451.00	(1,575,959.31)	730,803.37	690,671.87	40,131.50	PW	Favourable trade in prices, some purchases under budget.
	Aggregate Reserve	Restricted - Capital Reserve	Roads	Provide funds for rehabilitating roads Contributions and usage supported by 10 yr Capital Plan.	Gravel Operators (Bylaw)	Est. \$100,000		For paving, overlays, chip seals, gravel crushing. Per MGA (409.1(2)) - used toward payment of infrastructure and other costs in municipality.	no	998,292.08	72,880.02	(391,582.50)	679,589.60	416,607.08	262,982.52	PW	Paving projects underbudget
	P. W. - Local Roads & Bridge Construction	Restricted - Capital Reserve	Roads	Provide funds for scheduled replacement/re-construction of existing roads & bridges. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate (may also draw from Aggregate Reserve)			Bridges that are STIP funded, 25% of costs of bridges, and local roads as per Capital Plan.	no	1,849,779.51		(315,217.98)	1,534,561.53	1,245,995.51	288,566.02	PW	2 bridges were not constructed as STIP was denied. Project 23-440 overage approved by Council Feb 6, 2024.
NEW	Gravel Pit Reclamation Costs	Restricted - Capital Reserve	Roads	Provide funds for reclamation of gravel pits	TBD	TBD	TBD	Gravel pit reclamation costs	yes	-	422,000.00		422,000.00	-	-	PW	Council approved creation of new reserve and transfer of \$422K for ARO.
	Public Works Shop	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for scheduled replacement/refurbishment of PW Shop and other Buildings. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	50,000		Capital expenditures for renovation of existing PW buildings or major R&M or construction/purchase of new PW buildings.	no	536,955.18	50,000.00	(55,049.70)	531,905.48	314,455.18	217,450.30	PW	Salt shed deferred
	Land Right of Way Reserve	Restricted - Capital Reserve	Land & Land Improvements	Provide funds for acquisition of Land ROW or for land under roads. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	-		Capital expenditures for Land Right-of-Way or for purchase of land under roads where a road re-alignment is required.	no	2,607.25	10,000.00		12,607.25	6,847.25	5,760.00	PW	County sign to be carried forward
	Airport	Restricted - Capital Reserve	Land & Land Improvements	Provide funds for replacement of Airport infrastructure or to add capacity at Airport, such as new hangar streets. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	18,000		Capital expenditures on land improvements at the Airport.	no	127,173.64	18,000.00		145,173.64	145,173.64	-	AIR	
	Transfer Station Bins	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to replace existing Transfer Station Bins. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	-		Replacement of Transfer Station Bins.	no	5,651.62	5,000.00	(5,651.62)	5,000.00	5,000.00	-	WASTE	
	Landfill Equipment Reserve	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of Landfill Equipment. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	25,000		County's contribution to capital expenditures for Landfill Equipment	no	297,433.48	25,000.00	(304,000.00)	18,433.48	4,933.48	13,500.00	WASTE	Net purchase price of landfill cat lower than budgeted.
	Landfill	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for replacement/refurbishment of Landfill buildings or land improvements Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	15,000		County contribution to capital expenditures of Buildings at the Landfill, or any land improvements, including asset retirement obligations (closure & post closure obligations)	yes	305,094.69	417,000.00	(10,687.37)	711,407.32	305,094.69	406,312.63	WASTE	Non-compliance work only partially completed. Council approved transfer of \$402K for ARO at Feb 6, 2024 Council meeting.

New/ Consol/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2022	Additions	Deletions	2023 Balance	2023 Budgeted Balance	Variance from Budget	Dept	Notes
	Utility Officer Truck	Restricted - Capital Reserve	General equipment replacement	Provide funds for replacement of Utility Officer vehicle. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate, sale of surplus assets	-		Capital expenditure to replace Utility Officer vehicle.	no	47,280.63	10,000.00		57,280.63	47,280.63	10,000.00	UTL	Council approved transfer of \$10K for Utility Vehicle at Feb 6, 2024 Council meeting.
	Offsite Levy Reserve-Neerlandia	Restricted - Capital Reserve	Water & wastewater	Per Bylaw 21-89; A levy will be imposed on a residential off-site levy on undeveloped lands to provide for future expansion of water & sewer facilities that service Hamlet of Neerlandia and adjacent areas	Developer	\$1,850/residential lot for water & sewer \$1,200/water service only, per residence where service is extended outside present Hamlet boundaries		Future expansion of water & sewer facilities to service Hamlet of Neerlandia and adjacent areas.	no	75,885.00			75,885.00	75,885.00	-	UTL	
	Offsite Levy Reserve-Manola	Restricted - Capital Reserve	Water & wastewater	Per Bylaw 20-90 - levy on application for Development Permit, upon application for subdivision of land not previously subject to offsite levies, or on application for service from Hamlet water supply line from Town of Barrhead. Levy charged for facilities requiring expansion - <u>water supply line from Town of Barrhead to Hamlet of Manola including upgrading of Water Treatment Plant at Manola.</u> Exclusions apply: replacement of existing single family dwelling, Bylaws No. 37-78 & 38-78, Lands Under By-Law 43-83 Per Bylaw 19-90 - levy on application for Development Permit, upon application for subdivision of land not previously subject to offsite levies, or on application for service from Hamlet water supply line from Town of Barrhead. Levy for facilities requiring expansion - <u>Water Treatment Plant & Reservoir with Hamlet of Manola, in-line booster pumps on Manola water supply line, upgrade of pumping facilities at Town of Barrhead Reservoir.</u> Exclusions apply: replacement of existing single family dwelling, Bylaws No. 37-78 & 38-78, Lands Under By-Law 43-83	Developer	For EACH Bylaw: \$1,135 for each unit of housing \$1,705 for each duplex \$2,270 for fourplex \$2,000 for new commercial or industrial for 1st 1,000 sq feet; \$400 per 1,000 sq ft thereafter	MAX = \$800,000 (Bylaw 20-90) MAX = \$600,000 (Bylaw 19-90)	Water Supply line from Town of Barrhead to Hamlet of Manola, including upgrading Water Treatment Plant at Manola. Water Treatment Plant & Reservoir within Hamlet of Manola, In-line booster pumps on Manola water supply line, Upgrade of pumping facilities at Town of Barrhead Reservoir.	no	13,620.00			13,620.00	13,620.00	-	UTL	
	Water & Sewer Capital Reserve	Restricted - Capital Reserve	Water & wastewater	For utility holders contribution to upkeep/replacement of water & sewer infrastructure. Contribution is historical contribution.	Utility Rate	67,000		Capital expenditures / major R&M to water & sewer assets. (Does not include capital expenditures related to growth. Growth to be funded out of Reserve with funding source as Tax Rate or through Debt.)	yes	794,066.37	107,111.23		901,177.60	861,066.37	40,111.23	UTL	Did not budget for interest income; reserve is entitled to interest.
	Regional Water & Sewer Lines / Future W&S Development	Restricted - Capital Reserve	Water & wastewater	Provide funds for future expansion of water & sewer throughout County. Reserve could include bringing line to LacLaNonne or Thunder Lake. Could also include alternative source of water for BRWC (such as Athabasca River)	Tax Rate	50,000		Capital Expenditures related to expansion of water & sewer in County. Augment with Grant Funding & Debt.	no	857,000.00	50,000.00		907,000.00	907,000.00	-	UTL	
	Truck Fill	Restricted - Capital Reserve	Water & wastewater	Provide funds for truck fill replacement/refurbishment. Contributions and usage supported by 10 yr Capital Plan.	Operating Surplus in Truck Fill	Net Op Surplus		Truck Fill replacement /refurbishment, and major R&M for truck fill	no	-	6,126.75	-	6,126.75	3,327.51	2,799.24	UTL	More 'profit' than projected
	Lagoons	Restricted - Capital Reserve	Water & wastewater	Provide funds for lagoons replacement/refurbishment. Contributions and usage supported by 10 yr Capital Plan.	Operating Surplus in Lagoons with Dumping Station	Net Op Surplus		Lagoon replacement /refurbishment, and major R&M for lagoons.	no	238,019.10	60,419.06	(49,933.29)	248,504.87	155,984.16	92,520.71	UTL	More 'profit' than projected; lower cost for lagoon gate & Neerlandia lagoon project completion.
	Future Development - Fire Suppression	Restricted - Capital Reserve	Land & Land Improvements	Provide funds for replacement of fire suppression system project for benefitting landowners that are levied the Local Improvement Tax.	Local Improvement Tax	21,885		Capital expenditures for replacement of fire suppression system.	no	153,196.26	21,885.18		175,081.44	175,081.44	-	UTL	

New/ Consol/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2022	Additions	Deletions	2023 Balance	2023 Budgeted Balance	Variance from Budget	Dept	Notes
	Future Development	Restricted - Capital Reserve	Land & Land Improvements	Provide funds for development of Kiel Industrial Park	Sale of Land - net proceeds	As land is sold		Phase II of Kiel Industrial Park	no	446,463.74	-		446,463.74	591,729.74	(145,266.00)	P&D	No Kiel lot sales in 2023
	Money in Lieu (of Municipal Reserve)	Restricted - Capital Reserve	Land & Land Improvements	per MGA, money taken in place of reserve land must be accounted for separately, along with any interest accruing on funds. Contributions and usage supported by 10 yr Capital Plan.	Developer	Est. \$20,000 + Interest Income		per MGA 671(2) - a public park, public recreation area	yes	484,779.11	38,786.59		523,565.70	514,379.11	9,186.59	P&D	Higher interest than budgeted; less subdivisions with money-in-lieu in 2023
	Ag Vehicle & Equipment	Restricted - Capital Reserve	General equipment replacement	Provide funds to replace existing or new vehicle and equipment tangible capital assets in Ag department. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	30,000 / 20,000		Vehicle & equipment capital expenditures for Ag department, including but not limited to trucks, quads, side-by-sides, spray equipment and the equipment used in the Ag Rental Program.	no	111,768.37	46,222.00	-	157,990.37	131,768.37	26,222.00	AG	Transfer Ag Development Reserve to Ag Vehicle & Equipment, approved by Council Feb 6, 2024.
	Ag Building	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for scheduled replacement/refurbishment of Ag Buildings or New Ag Buildings Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	10,000		Capital expenditures for replacement / refurbishment of existing Ag Buildings or construction of new Ag Buildings	no	144,968.39	10,000.00	(28,520.00)	126,448.39	119,968.39	6,480.00	AG	Project under budget
	General Tax Stabilization Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, 1-time expenditures or losses of revenue not built into base operating budget for future year (e.g. large drops in Assessment, increase in Uncollectible Taxes including O&G).	Tax Rate	MAX= 5% of annual operating expenditure budget (~\$800K)		Used to stabilize budgetary impacts from one time or unanticipated events. Examples include, but are not limited to uncollectible O&G or to fund temporary drops in Assessment.	no	853,463.87	167,303.45	(142,200.79)	878,566.53	800,000.00	78,566.53	TAX	Reserve transfers that Council approved Feb 6, 2024 - required use of \$142K so YTD Budget Surplus = 0.
	Legislative Computer Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for Councillor device purchase which happens every 4 years and for other IT requirements for Council chambers.	Tax Rate	875	Max = \$3,500	Councillor device purchases to a maximum of \$500 per Councillor, per term and for other IT requirements for Council chambers.	no	3,339.38	160.62		3,500.00	1,833.43	1,666.57	LEG	No submissions for Councillor devices in 2023; reserve has max of \$3,500, full transfer not required.
	Administration County Map Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for printing of County maps that occur on an infrequent basis to minimize impacts of expenditure on tax. <i>(Next print planned - 2021)</i>	Sale of Maps	Est. \$1,428	Max = TBD	Printing of County Maps.	no	10,564.70	4,129.57	(3,339.00)	11,355.27	4,493.27	6,862.00	ADMIN	Lower cost for printing maps, higher map sales than budgeted.
	Admin Operating Contingency	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, one-time expenditures or losses of revenue that will not be built into Admin base operating budget for future year. Promotes fiscal responsibility in budgeting.	Tax Rate / YE Operating Surplus		1% of operating \$13,654 Consider rounding Max = \$15,000	Any unexpected / unplanned expenditures in Admin department during the year.	no	9,497.30	-	-	9,497.30	9,497.30	-	ADMIN	
	Elections & Plebiscite Reserves	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for future elections or plebiscites to minimize annual impact on tax.	Tax Rate	2,500		Applied against municipal election expenditures; occurs every 4 years & plebiscite expenditures to reduce impact on taxes.	no	5,000.00	2,500.00	-	7,500.00	7,500.00	-	ELEC	

New/ Consol/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2022	Additions	Deletions	2023 Balance	2023 Budgeted Balance	Variance from Budget	Dept	Notes
	Fire Fighting Stabilization Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to buffer expense of large fire fighting expenditure.	Tax Rate	25,000	Max = \$TBD	Any large fire fighting expenditure where mutual aid or water bombers are required. To be applied against cost overruns for County's fire fighting expenditures.	no	333,000.00	25,000.00	-	358,000.00	358,000.00	-	FIRE	
	Disaster Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to buffer expense of a disaster in the County.	Tax Rate	2,000	Max = \$TBD	On activation of EOC, expenditures related to a Disaster.	no	14,000.00	2,000.00	-	16,000.00	16,000.00	-	DIS	
	PW Operating Contingency	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, 1-time expenditures or losses of revenue not built into PW base operating budget for future year. Promote fiscal responsibility in budgeting.			1% of operating = \$72,475.95 (Consider rounding to Max = \$75,000	Any unexpected / unplanned expenditures in PW department during the year.	no	2,745.02	-	-	2,745.02	2,745.02	-	PW	
	P.W. Gravel Exploration	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate for activities relating to gravel exploration.	Tax Rate			Costs incurred for gravel exploration, including engineering and legal fees	no	30,619.79	25,000.00		55,619.79	25,000.00	30,619.79	PW	Budgeted work not completed
	Dev. - Air Photos Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for purchase of air photos that occur every 7 years to minimize impacts of expenditure on tax base.	Tax Rate	10,000	Max = \$70,000	Acquire digital aerial photography and orthophoto of County of Barrhead, currently every 7 years.	no	11,464.88	10,000.00		21,464.88	21,464.88	-	P&D	
	P&D Operating Contingency	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, 1-time expenditures or losses of revenue not built into Planning or Development base operating budget for future year. Project carry forwards are also included in reserve so that taxes related to a project are only collected once.	Tax Rate / YE Operating Surplus		1% of operating = \$3,883.25 Consider rounding =Max \$5,000	Any unexpected / unplanned expenditures in Planning department during the year, and for any project carry forwards from one budget year to the next.	no	15,691.72	7,500.00	(18,065.00)	5,126.72	5,126.72	-	P&D	
CLOSE in 2024	Ag- Waters Edge - Lac La Nonne	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for Pond Days at Lac La Nonne	Historical		N/A	Current use - expenditures incurred to operate Pond Days at Lac La Nonne. Through agreement from disbaned Waters Edge group. Not aware of any formal agreement in place. Proposed - Staff to discuss with Lac Ste. Anne use of funds as other projects at Lac La Nonne have been identified.	no	2,789.37	-	(2,753.39)	35.98	1,515.92	(1,479.94)	AG	Additional costs for Pond Days that could be recognized against this reserve.
	Ag-H2C Conservation Operating	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for H2C program activities. H2C is self-sustaining operation. Balance in reserve represents unexpended funds from prior years, as approved in budget. Reserve can run a deficit balance, but must be budgeted to be recovered in next budget year.	Annual surplus operating funds- H2C department (grants & partner contributions)		\$0	Any surplus/deficit in H2C program is automatically balanced against this reserve.	no	9,187.25			9,187.25	9,187.25	-	H2C	

New/ Consol/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2022	Additions	Deletions	2023 Balance	2023 Budgeted Balance	Variance from Budget	Dept	Notes
	Ag-ALUS Operating	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for Landowner payments for ALUS projects. Landowners will sign multi year agreements for land that is set aside for conservation acres.	Historical H2C surplus			Payment to landowners for conservation acres.	no	83,730.76	16,666.36	(8,369.62)	92,027.50	87,347.16	4,680.34	ALUS	Funds for Yrs 2-5 for 2023 projects were able to be put into reserve.
CLOSE; transfer to Ag Equip.	Ag- Agricultural Development	Restricted - Operating Reserve	Tax Rate Stabilization	Close reserve	Tax Rate			Close reserve	no	26,222.00	-	(26,222.00)	-	26,222.00	(26,222.00)	AG	Moved to Ag Equipment Reserve, approved by Council Feb 6, 2024.
	Seed Plant	Restricted - Operating Reserve	Tax Rate Stabilization	Historical Reserve for Seed Plant	Historical	\$10,000 (none 2020, 2022, 2023)		Provide funds for operating or capital expenditures at the Seed Plant such as Scale Maintenance, Color Sorter or other assistance requested related to Seed Plant Infrastructure	no	57,924.62		(2,000.00)	55,924.62	57,924.62	(2,000.00)	AG	Scale Maintenance request approved by Agricultural Fieldman. Council approved Feb 6, 2024.
	Ag Operating Contingency	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, one-time expenditures or losses of revenue that will not be built into Ag base operating budget for future year. EXCLUDES H2C.	Tax Rate / YE Operating Surplus		1% of operating expenditures \$6,463 Consider rounding Max = \$7,500	Any unexpected / unplanned expenditures during the year.	no	-	-	-	-	-	-	AG	
	Community Organizational Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for support of community initiatives (recreational or cultural) that are outside of Community Grant Policy	Tax Rate & Loan Repayments	30,000		For operating or capital expenditures for local boards, agencies, individuals or organizations that Council deems appropriate to support through grants or loans. (Examples: Current yr - Golf Course Debenture; Past - Misty Ridge capital equipment.)	no	92,895.99	9,654.10	(4,350.00)	98,200.09	102,550.09	(4,350.00)	REC	Council approved use of reserve for cost of fire incident at St. Aidans Community Church and Pioneer Memorial Church
	Community Grants Policy	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for Community Grant Policy.	Historical - Transfer from Rec Reserves			Community Grants approved through Community Grant Policy	no	88,664.62		(11,250.00)	73,664.62	73,664.62	-	REC/CUL	
	Unrestricted Surplus	Unrestricted		Emergency savings account for unexpected expenses incurred at a later date and for Council flexibility for establishing annual tax levy.	Year end surplus		Max = 5% of annual operating expenditures Consider rounding to max ~ \$800,000	Used to repair or replace assets that fail unexpectedly, for Council flexibility to allocate funds to future projects as needs arise and for flexibility in establishing annual tax levy. May also be used for stabilizing budgetary impacts resulting from one time or unanticipated events. Examples include, but are not limited to, abnormal snow removal, fluctuating interest rates, fluctuating fuel prices, or other items that would result in an overall deficit to municipal operation.	no	2,534,487.31		(7,000.00)	2,527,487.31	802,400.23	1,725,087.08	GEN	2023 budget surplus = 0 after Council approved additional reserve transfers at Feb 6 2024 meeting. Budgeted reserve transfer not required; \$1.5M debenture not incurred.
	TOTAL									15,122,578	3,645,893	(3,182,975.24)	15,581,745	11,240,886	3,918,859		

Unrestricted Surplus	2,534,487	-	(7,000)	2,527,487	802,400.23	1,725,087.08
Operating Reserves	1,661,684	279,180	(219,071)	1,718,042	1,620,954.69	97,087.48
Capital Reserves	10,926,407	3,366,713	(2,956,904)	11,336,216	8,817,531.35	2,096,684.57
	15,122,578	3,645,893	(3,182,975)	15,581,745	11,240,886.27	3,918,859.13



Reconciliation of Budget Data to Financial Statements:

	2023 BUDGET	2023 ACTUAL *	2022 ACTUAL
Revenue			
Operating Budget	19,128,153	17,672,645	16,760,518
Capital Budget	14,761,841	14,590,820	6,799,106
Less:			
Less Requisitions	(2,774,205)	(2,774,231)	(2,836,126)
Less Allocation for InHouse Equip R	(792,986)	(740,638)	(715,620)
Less Debenture proceeds	(1,500,000)		
Transfers from other funds:			
Operating	(730,169)	(393,804)	(895,921)
Capital	(6,481,915)	(7,145,936)	(4,192,296)
Proceeds on sale of TCA less Gain	(593,068)	(565,824)	(256,398)
Total Revenue	21,017,651	20,643,032	14,663,263
Expenses			
Operating budget	19,128,153	17,672,645	16,453,788
Capital budget	14,761,841	14,590,820	6,799,106
Add			
Amortization Expense	3,500,775	3,723,098	3,225,775
Accretion Expense		26,978	
Less			
Requisitions	(2,774,205)	(2,774,231)	(2,836,126)
Allocation for InHouse Equip Rental	(792,986)	(740,638)	(715,620)
Transfers from other funds:			
Operating	(2,804,349)	(4,468,213)	(2,696,281)
Capital	(14,761,841)	(14,590,820)	(6,799,106)
Debt principal payments	(167,303)	(167,303)	(162,586)
Rounding	1	0	-1
Total Expenses	16,090,086	13,272,336	13,268,949
Excess of Revenues over Expenses	4,927,565	7,370,696	1,394,314

* Subject to Audit Adjustments

County of Barrhead No. 11
Statement of Operations
For the Year Ended December 31, 2023

H7

	Budget (Unaudited) (Note 24)	2023	2022
REVENUE			
Net municipal taxes <i>(Schedule III)</i>	\$ 9,623,374	\$ 9,593,608	\$ 9,123,852
User fees and sales of goods	1,318,205	1,194,975	1,305,341
Penalties and costs on taxes	150,000	139,821	167,712
Licenses and permits	16,579	14,972	17,371
Investment income	326,483	899,436	455,914
Government transfers for operating <i>(Schedule IV)</i>	1,811,662	1,760,944	1,113,484
Development levies	-	-	2,985
Other	84,490	119,884	129,179
Total Revenue	<u>\$ 13,330,793</u>	<u>\$ 13,723,640</u>	<u>\$ 12,315,838</u>
EXPENSES			
Legislative	\$ 363,821	\$ 304,616	\$ 356,603
Administration	1,634,054	1,542,622	1,029,053
Protective Services	1,269,266	1,038,495	999,255
Transportation	8,451,625	8,176,157	7,640,671
Water and wastewater	2,036,702	477,419	442,091
Waste management	285,372	(50,306)	239,582
Family and community support (FCSS)	75,500	75,500	68,500
Planning and development	475,216	307,022	1,099,526
Agriculture	789,819	697,336	673,259
Recreation & culture	708,711	703,476	720,411
Total Expenses	<u>\$ 16,090,086</u>	<u>\$ 13,272,337</u>	<u>\$ 13,268,951</u>
EXCESS (SHORTFALL) OF REVENUE OVER EXPENSES - BEFORE OTHER	<u>\$ (2,759,293)</u>	<u>\$ 451,303</u>	<u>\$ (953,113)</u>
OTHER			
Contributed assets	-	42,186	4,814
Insurance proceeds	-	40,333	66,721
Government transfers for capital <i>(Schedule IV)</i>	7,119,225	6,219,047	2,293,466
Gain (loss) on disposal of tangible capital assets	567,632	617,827	(17,574)
EXCESS OF REVENUE OVER EXPENSES	<u>\$ 4,927,564</u>	<u>\$ 7,370,696</u>	<u>\$ 1,394,314</u>
ACCUMULATED SURPLUS, BEGINNING OF YEAR	<u>66,611,841</u>	<u>66,611,841</u>	<u>65,217,527</u>
ACCUMULATED SURPLUS, END OF YEAR	<u><u>\$ 71,539,405</u></u>	<u><u>\$ 73,982,537</u></u>	<u><u>\$ 66,611,841</u></u>

The accompanying notes are an integral part of the financial statements.

County of Barrhead No. 11
Statement of Financial Position
As at December 31, 2023

H8

	<u>2023</u>	<u>2022</u>
FINANCIAL ASSETS		
Cash and temporary investments <i>(Note 2)</i>	\$ 14,838,987	\$ 20,265,455
Taxes and grants in place of taxes receivable <i>(Note 3)</i>	616,511	743,751
Trade and other receivables <i>(Note 4)</i>	643,555	1,077,050
Agreements receivable <i>(Note 5)</i>	290,461	358,788
Land for resale <i>(Note 6)</i>	610,322	610,322
Investments <i>(Note 7)</i>	3,785,726	3,578,354
Other financial assets	9,574	1,830
	<u>\$ 20,795,136</u>	<u>\$ 26,635,550</u>
LIABILITIES		
Accounts payable and accrued liabilities <i>(Note 8)</i>	\$ 1,716,272	\$ 1,963,403
Deposit liabilities	1,654,157	1,590,663
Employee benefit obligations <i>(Note 9)</i>	197,122	164,958
Deferred revenues <i>(Note 10)</i>	1,223,890	6,746,753
Long term debt <i>(Note 11)</i>	3,854,461	4,021,764
Landfill closure and post-closure costs <i>(Note 12)</i>	-	365,100
Asset retirement obligation <i>(Note 13)</i>	851,527	-
	<u>\$ 9,497,429</u>	<u>\$ 14,852,641</u>
NET FINANCIAL ASSETS	<u>\$ 11,297,707</u>	<u>\$ 11,782,909</u>
NON-FINANCIAL ASSETS		
Tangible capital assets <i>(Schedule II)</i>	\$ 59,252,318	\$ 51,489,263
Inventory for consumption <i>(Note 14)</i>	3,264,324	3,186,640
Prepaid expenses	168,188	153,029
	<u>\$ 62,684,830</u>	<u>\$ 54,828,932</u>
ACCUMULATED SURPLUS <i>(Schedule I, Note 15)</i>	<u><u>\$ 73,982,537</u></u>	<u><u>\$ 66,611,841</u></u>

Commitments *(Note 22)*

Contingencies *(Note 23)*

Approved on behalf of Council:

_____ Reeve

_____ Deputy Reeve

The accompanying notes are an integral part of the financial statements.

County of Barrhead No. 11
Schedule of Segmented Disclosure
For the Year Ended December 31, 2023
Schedule VI

H9

	General Government	Administration & Legislative	Protective Services	Transportation Services	Utilities & Waste Management	Planning & Development	Agricultural Services	Recreation & Culture	Community Support Services	Total
REVENUE										
Net municipal taxes	\$ 9,498,843	\$ -	\$ -	\$ 72,880	\$ 21,885	\$ -	\$ -	\$ -	\$ -	\$ 9,593,608
Government transfers for operating	-	87,558	218,939	993,586	-	-	323,531	137,330	-	1,760,944
User fees and sales of goods	-	12,494	124,985	410,335	450,003	25,025	175,517	11,588	-	1,209,947
Penalties and costs on taxes	139,821	-	-	-	-	-	-	-	-	139,821
Investment income	824,175	-	-	4,135	42,587	25,267	-	3,272	-	899,436
Other revenues	1,940	55,442	9,265	22,747	-	22,979	4,999	2,512	-	119,884
	10,464,779	155,494	353,189	1,503,683	514,475	73,271	504,047	154,702	-	13,723,640
EXPENSES										
Salaries & wages	-	1,192,404	41,989	2,127,618	143,864	211,189	355,704	17,127	-	4,089,895
Goods & supplies	-	64,956	11,098	1,655,405	80,501	31,572	139,381	4,428	-	1,987,341
Contract & general services	-	493,600	20,836	1,045,148	159,419	64,261	117,406	17,746	-	1,918,416
Transfers to other governments	-	-	840,534	-	225,258	-	2,970	356,841	75,500	1,501,103
(Recovery) provision for allowances	-	-	-	-	(365,100)	-	-	-	-	(365,100)
Transfers to local boards, agencies, and individuals	-	-	8,500	-	-	-	57,008	189,813	-	255,321
Long-term debt interest	-	-	-	-	-	-	-	114,459	-	114,459
Bank charges & shortterm interest	-	1,344	-	-	-	-	-	-	-	1,344
Other expenses	19,482	-	-	-	-	-	-	-	-	19,482
Accretion of asset retirement obligation	-	869	-	13,380	12,729	-	-	-	-	26,978
Segment Expenses before										
Amortization and Other	19,482	1,753,173	922,957	4,841,551	256,671	307,022	672,469	700,414	75,500	9,549,239
Amortization expense	-	74,583	115,539	3,334,606	170,442	-	24,867	3,061	-	3,723,098
(Shortfall) Excess of Revenue										
Over Expenses - Before Other	10,445,297	(1,672,262)	(685,307)	(6,672,474)	87,362	(233,751)	(193,289)	(548,773)	(75,500)	451,303
Contributed assets	-	-	-	-	-	42,186	-	-	-	42,186
Insurance proceeds	-	-	-	40,333	-	-	-	-	-	40,333
Government transfers for capital	-	-	-	6,219,047	-	-	-	-	-	6,219,047
Gain (loss) on disposal of capital assets	-	-	(4,444)	622,271	-	-	-	-	-	617,827
Excess (Shortfall) of Revenue										
over Expenses	\$ 10,445,297	\$ (1,672,262)	\$ (689,751)	\$ 209,177	\$ 87,362	\$ (191,565)	\$ (193,289)	\$ (548,773)	\$ (75,500)	\$ 7,370,696

The accompanying notes are an integral part of the financial statements.



presented to Council on February 20, 2024
(items shaded have changed since last meeting)

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2024 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2024-031	Approved RCMP annual policing priorities for County	CAO	Waiting for documents from RCMP for Reeves signature	Underway
2024-030	Approved purchase of 2024 trucks; Chev 1500 for \$61,500; Ford F-250 XLT for \$74,954; Ford F-450 XL for \$74,053	PW/EA/CAO	Letters sent to dealerships informing of decision	Complete Feb 12/24
2024-027	Approved additional funding sources for 2023 capital projects (2022-440, 2023-640 & 2023-742)	CS/CAO	Done.	Complete Feb 6/24
2024-025	Move Gravel Pit Reclamation Reserve and Landfill Reserve to interest bearing reserves.	CS/CAO	Done. Reserve to bear interest starting Jan 1, 2024	Complete Feb 6/24
2024-022,023,024,026	Approved reserve transactions & reserve report	CS/CAO	Transactions recorded and Report updated.	Complete Feb 6/24
2024-021	Denied community grant to Bhd Community Program & resource guide committee	CAO/EA	Applicant informed of decision	Complete Feb 6/24
2024-020	Approved community grant to Bhd Street Festival for \$2,500	CAO/EA	Letter and cheque sent	Complete Feb 7/24
2024-019	Approved community grant to Paddle River GC for \$2,500 to replace deck, stairs, ramp	CAO/EA	Letter and cheque sent	Complete Feb 7/24
2024-010	Approved swoop and crest decal for County Peace Officer vehicle	CAO/CPO	Design submitted	Complete Jan 16/24
2024-006	Write-off uncollectable AR account as recommended for invoice # IVC402525 in the amount of \$1,850	CS/CAO	Journal Entry completed	Complete Jan 16/24
2024-005	Forgave charges to Barrhead & District Historical Society for fire-fighting at Pioneer Church; \$3,000 to be funded from Community Organizational Reserve	CS/CAO	Journal Entry completed	Complete Jan 17/24
2024-004	Forgave charges to St. Aidans Community Church for fire-fighting; \$1,350 to be funded from Community Organizational Reserve	CS/CAO	Journal Entry completed	Complete Jan 17/24

2023-458	Supported grant application up to \$40K for SCOP	DEV/CAO	Grant application submitted	Complete Jan 10/24
2023-456	Approved agreement with Luke's Contract Hauling for the period January 1, 2024 to December 31, 2026	EA/CAO	Contract fully executed	Complete Jan 4/24
2023-372	Set Ag lease rate of \$30/acre in SE 25-61-6-W5 for a 3 year term	CAO/EA	Agreement executed; Agreement sent to tenants for signature	Complete Feb 1/24
2023-297	Execute the CRTC-approved Next Generation 911 Local Government Service Agreement as provided by Telus Communications Inc.	CAO	Service Agreement returned to Telus	*Underway
2023-296	Negotiate Use Agreement with NSC to construct a ball diamond near Neerlandia Lagoon and bring back to Council for final consideration.	CAO/DEV	Draft agreement being prepared to support discussions	Underway
2023-256	Initiate road closure process to close an undeveloped road allowance related to sand and gravel extraction activities.	CAO/DEV	Operator has been notified of the process ahead; waiting for confirmation of interest	*Underway
2023-254	Continue on current path as outlined in County Strategic Plan & Economic Development Plan; PLUS conduct research on other models in Alberta to explore options to promote Regional Tourism.	CAO/DEV	Plans being implemented, new for 2024 is "Know Your Business" - Conference & Trade Show	Underway
2023-238	Contact "Alberta Carbon Grid" to present at a future Council meeting.	CAO/EA		Not Started
2023-210	Authorized to negotiate and refine the scope of the project with Next Architecture Inc., up to a maximum of \$146,570 + GST.	CAO	Discussed w NEXT to confirm capacity	*Underway
2023-208	Administration to send a letter of intent to Maykut Farms expressing the County's desire to enter into a lease agreement in 2026 for a portion of the gravel pit located in NE 3-63-4-W5.	PW/CAO	Discussion with owner to confirm specifications, letter drafted; Gravel pit owner was notified verbally of County's intent; letter to follow	Underway
2023-204	Tender Unit #220, a 2018 John Deere 772GP motor grader with snow wing, before arrival of new replacement motor grader.	PW	Awaiting arrival date of new grader	*Underway
2023-098	Cost share (50:50) with TOB purchase of 2023 John Deere 755K Landfill Track Loader (\$608,000 plus GST) from Brandt Tractor Ltd. as per 2023 Waste Management Capital	FIN/PW	Invoice is being processed; Delivered Sept 25 and awaiting invoice from Town in January; Ordered	Complete Jan 16/24

2023-064	Approved Admin to enter into an agreement with Western Star North to purchase 3 Western Star 47X SB trucks for delivery in 2024 & 2025 as per 10-yr Capital Plan; bring back final pricing to Council for final order approval	PW/CAO	Western notified of intent to purchase	*Underway
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA	New minister, revising message	Underway
2022-321	Authorized signing Emerg Mgmt Mutual Aid Agreement with LSAC	CAO	Awaiting Signatures from LSAC	*Underway
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Met with VSU representative to better understand situation/impact; Rough draft prepared	Underway
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2018-029	Service Contract Review	FIN/EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Bylaw is drafted, timeline to be discussed with Council; Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Underway
2017-245	Policy for Special Events	CAO/Dev	Reviewing policies from neighbouring municipalities	Underway

Graders

- Graders have been out clearing snow in areas where required as well as scratching icy intersections and grading rough areas.

Brushing

- County forces have been burning brush piles in the Mystery Lake area in preparation of the shoulder pull work planned for summer 2024.
- County forces have been burning several brush piles in the Bear Lake area where brushing was carried out to open up the roadway.

Engineering

- Draft tender documents have been provided by MPA Engineering for the repair work planned on Bridge File 70370. This work is planned for the 2024 construction season.

Shop

- County staff carried out the undercarriage replacement on the Caterpillar D4 dozer.
- Work continues on welding the Caterpillar 815 packer wheels so they are built up for the 2024 construction season.
- Mechanics have started the process of CVIP inspections on the County and Fire Department trucks in order to have them ready for the 2024 construction season.
- Komatsu WA-450 loader major repairs are near completion at SMS in Edmonton, however addition bucket welding will be required when the machine returns to the County shop.

Utilities

- Cleaning of the Neerlandia and Manola reservoirs has been scheduled with True Depth Diving Service and should be carried out within the next 3 months.
- All other testing and monitoring are being carried out as per normal operations.

Gravel Crushing

- Surmont crushing switched over to the Des 4-40 (1-1/2") product during the week of February 5th and completed the required 35,000 tonnes on February 11th.
- To date, 160,000 tonnes have been crushed of the Des 4-23 (7/8") product.
- After carrying out some measurements and further exploration by the crushing contractor, significant additional gravel resources have been found. Due to this, the contractor will complete filling the stockpile area and then will be finished crushing. It is estimated that an addition 10,000-15,000 tonnes will be crushed, for a total of 180,000 – 185,000 tonnes of 7/8" gravel.



COUNTY OF BARRHEAD NO.11
CASH, INVESTMENTS, & TAXES RECEIVABLE
Sunday, December 31, 2023

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	December YTD 2023	December YTD 2022
CASH:		
On Hand	\$300	\$300
Deposits	322,395	333,340
Disbursements	20,261	142,722
Savings	5,029,861	1,464,581
Tax Trust	23,282	22,140
Municipal Reserve	523,566	484,779
SHORT TERM DEPOSITS:		
31 day Notice	11,296	3,109,592
60 day Notice	1,390,869	549,897
90 day Notice	7,517,157	14,158,104
Total Cash and Temporary Investments	14,838,987	20,265,455
INVESTMENTS		
Term Deposits	2,187,936	2,064,769
Funds Held In Trust	1,584,742	1,503,551
Other Investments	13,048	10,034
Total Investments	3,785,726	3,578,354
TAXES AND GRANTS IN LIEU RECEIVABLE:		
Current	479,193	592,361
Arrears	232,599	247,486
Forfeited Land	4,719	4,719
	716,511	844,566
Allowance for Uncollectible Taxes	(100,000)	(100,000)
Total Taxes & Grants in Lieu Receivable	616,511	744,566
# of Tax Rolls on TIPP	309	190

Payment Issued
For Month ended December 31, 2023

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
8183001	818301 Alberta Ltd.	2023-12-04	911349	300.00	No
ALUS001	ALUS Canada	2023-12-04	911350	5,000.00	No
ALWS001	ALW Security & Hardware Supply	2023-12-04	911351	1,139.01	No
BARR011	Barrhead Bakery (2008) Ltd.	2023-12-04	911352	42.00	No
BARR045	Barrhead Exhibition Association & Ag Society	2023-12-04	911353	596.00	No
BERT001	Bert's T.V. 2007	2023-12-04	911354	168.00	No
DONW001	Don Wilson Surveys Ltd	2023-12-04	911355	4,599.00	No
FIRS001	First Truck Centre Edmonton Inc.	2023-12-04	911356	290.62	No
FISC001	Fischer, Jennifer	2023-12-04	911357	197.59	No
FRAN001	Francis, Terry	2023-12-04	911358	258.81	No
HAZE001	Hazel Bluff Community Ag Society	2023-12-04	911359	350.00	No
HOOD001	Hood, Clayton	2023-12-04	911360	529.85	No
JESP002	Jesperdale Dairy Farm Ltd.	2023-12-04	911361	1,458.98	No
JSPL001	J's Place Ltd.	2023-12-04	911362	60.90	No
KAWU001	Kawulich, Pamela	2023-12-04	911363	1,775.98	No
LACL002	Lac La Biche County	2023-12-04	911364	2,665.11	No
LAUR001	Laura Rose Catering	2023-12-04	911365	2,205.00	No
MCEW001	McEwen's Fuels and Fertilizers	2023-12-04	911366	575.74	No
MCEW003	McEwan, Mitchell	2023-12-04	911367	1,391.45	No
MIST001	Misty Ridge Ski Club	2023-12-04	911368	2,500.00	No
NEXT001	NEXT ARCHITECTURE INC.	2023-12-04	911369	10,773.00	No
RYPI001	Rypien, Charles	2023-12-04	911370	7,766.15	No
SCHM004	Schmidt Six Land & Cattle Ltd.	2023-12-04	911371	607.06	No
STEI001	Stein, Colleen	2023-12-04	911372	294.36	No
SUMM001	Summerdale Community Assoc.	2023-12-04	911373	355.00	No
TANG001	Tango Networks	2023-12-04	911374	6,825.00	No
TERR001	TerraPro Inc.	2023-12-04	911375	25,888.01	No
TURN001	Turner, Cory	2023-12-04	911376	4,109.25	No
VANL003	Van Leeuwen, John & Barbara	2023-12-04	911377	17,400.00	No
WSPE001	WSP E&I Canada Limited	2023-12-04	911378	3,491.80	No
ATHA004	Athabasca Multiplex	2023-12-04	911379	237.30	No
HOOI001	Hooimeyer, Patrick	2023-12-05	911380	1,365.23	No
GOVE002	Government of Alberta Land Titles	2023-12-05	911381	85.00	No
RECE001	Receiver General For Canada	2023-12-05	911382	60,378.95	No
ALBE022	Alberta Riparian Habitat Management Society	2023-12-18	911383	5,500.00	No
ALBE033	Alberta Conservation Association	2023-12-18	911384	3,663.20	No
ATHA001	Athabasca County	2023-12-18	911385	464.36	No
BARR051	Barrhead Machine & Welding (2023) Ltd.	2023-12-18	911386	825.56	No
BYRT001	Byrtus, Ron	2023-12-18	911387	97.50	No
CARY001	Carylon, Rod & Janet	2023-12-18	911388	115.88	No
CLAR001	Clarke Creative	2023-12-18	911389	4,185.44	No
FISC001	Fischer, Jennifer	2023-12-18	911390	1,974.35	No
FRAN001	Francis, Terry	2023-12-18	911391	237.79	No
GFOA001	GFOA Alberta Chapter	2023-12-18	911392	315.00	No
HOOD001	Hood, Clayton	2023-12-18	911393	492.70	No
HUIS001	Huisman, Grace	2023-12-18	911394	1,653.63	No
JACK001	Jackson, James	2023-12-18	911395	76.50	No
JESP002	Jesperdale Dairy Farm Ltd.	2023-12-18	911396	616.99	No
JOHN001	John Deere Financial	2023-12-18	911397	142.04	No
KAWU001	Kawulich, Pamela	2023-12-18	911398	138.30	No
KRON001	Kronstedt, Gunnar	2023-12-18	911399	346.04	No
LACS001	Lac Ste. Anne County	2023-12-18	911400	3,000.00	No

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LAWS001	Lawson Products Inc.	2023-12-18 911401	970.70	No
LETT001	Letts, Neil	2023-12-18 911402	1,533.61	No
MCEW001	McEwen's Fuels and Fertilizers	2023-12-18 911403	140.63	No
MCEW003	McEwan, Mitchell	2023-12-18 911404	1,930.63	No
MCNE001	McNeill, Dana	2023-12-18 911405	754.09	No
NEWP001	New Pine Colony	2023-12-18 911406	233.25	No
NWRE001	NW Region AAFF	2023-12-18 911407	200.00	No
OLSO001	Olson, Kelly	2023-12-18 911408	1,081.85	No
PRAI001	Prairie Battery	2023-12-18 911409	462.40	No
RYPI001	Rypien, Charles	2023-12-18 911410	1,016.51	No
SMIT003	Smith, Gary	2023-12-18 911411	435.85	No
SOUT002	South Region Provincial ASB Conference	2023-12-18 911412	4,725.00	No
SURM001	Surmont Sand & Gravel Ltd.	2023-12-18 911413	299,250.00	No
TURN001	Turner, Cory	2023-12-18 911414	147.38	No
WEST011	Westlock County	2023-12-18 911415	477.96	No
VASS001	Vass IT Professional Services Inc.	2023-12-18 911416	2,910.07	No
RECE001	Receiver General For Canada	2023-12-29 911417	51,487.86	No
MYHS100	MYHSA	2023-12-01 EFT0000000001365	1,668.99	No
5969001	596947 Alberta Ltd.	2023-12-05 EFT0000000001366	84.00	No
ALTO001	Altogether Shredding Services	2023-12-05 EFT0000000001367	84.00	No
BARR024	Barrhead Home Hardware Building Centre	2023-12-05 EFT0000000001368	12.21	No
BRAV001	Brave Nose Septic Service Inc.	2023-12-05 EFT0000000001369	1,354.50	No
CENT002	Central Square Canada Software Inc	2023-12-05 EFT0000000001370	16,404.53	No
CERT002	Certified Tracking Solutions	2023-12-05 EFT0000000001371	452.34	No
COUN004	Country Comfort Consulting Ltd.	2023-12-05 EFT0000000001372	3,453.45	No
DOWN001	Downing, Michael	2023-12-05 EFT0000000001373	175.00	No
DROZ001	Drozdz, Doug	2023-12-05 EFT0000000001374	217.47	No
EAGL001	Eagle Alloys Ltd.	2023-12-05 EFT0000000001375	3,189.58	No
ENER001	Enercon Water Treatment Ltd.	2023-12-05 EFT0000000001376	1,636.49	No
GREAO01	Great West Newspapers LP	2023-12-05 EFT0000000001377	178.50	No
KLEI002	Kleinfeldt, Ronald	2023-12-05 EFT0000000001378	214.75	No
LANE001	Lane, William	2023-12-05 EFT0000000001379	57.12	No
LOND001	London Life	2023-12-05 EFT0000000001380	250.00	No
LUKE001	Luke's Contract Hauling	2023-12-05 EFT0000000001381	4,102.12	No
PEMB002	Pembina Hills School Division	2023-12-05 EFT0000000001382	1,099.41	No
PREU001	Preugschas, Walter	2023-12-05 EFT0000000001383	224.40	No
PROP002	Properzi, Paul	2023-12-05 EFT0000000001384	246.03	No
REDL002	Red Lion Express Inc.	2023-12-05 EFT0000000001385	338.86	No
REID001	Reid's Kitchen	2023-12-05 EFT0000000001386	104.71	No

SCHA001	Schatz, Marvin	2023-12-05 EFT000000001387	243.31	No
SHAZ001	Shazel Cleaning	2023-12-05 EFT000000001388	567.00	No
SMAL001	Small Power Ltd.	2023-12-05 EFT000000001389	300.63	No
TOOL002	Tool Solutions Ltd.	2023-12-05 EFT000000001390	422.78	No
TOWN001	Town of Barrhead	2023-12-05 EFT000000001391	13,394.20	No
VECT001	Vector Electric and Controls	2023-12-05 EFT000000001392	231.00	No
GREG001	Gregg Distributors Ltd.	2023-12-05 EFT000000001393	1,290.69	No
LOCA001	Local Authorities Pension Plan	2023-12-05 EFT000000001395	40,750.88	No
WORK001	Workers Compensation Board	2023-12-04 EFT000000001398	8,724.10	No
MYHS100	MYHSA	2023-12-06 EFT000000001399	4.59	No
DIRE001	Direct Energy Business	2023-12-04 EFT000000001400	1,339.90	No
NEER003	Neerlandia Co-op Association	2023-12-11 EFT000000001401	3,372.27	No
PEMB004	Pembina West Co-op	2023-12-11 EFT000000001402	4,707.32	No
TRAN004	TransAlta Energy Marketing	2023-12-06 EFT000000001403	9,149.46	No
VICT001	Victor Insurance Managers Inc.	2023-12-01 EFT000000001404	19,157.46	No
AMSC002	AMSC (BMO PCARD)	2023-12-15 EFT000000001405	8,706.66	No
CANO001	Canoe Procurement Group of Canada	2023-12-15 EFT000000001406	100,434.71	No
GOVE007	Government of Alberta - Loans to Local Authorities	2023-12-15 EFT000000001407	140,987.05	No
1737001	1737069 Alberta Ltd.	2023-12-18 EFT000000001408	3,017.70	No
ALTO001	Altogether Shredding Services	2023-12-18 EFT000000001409	84.00	No
BARR019	Barrhead Electric Ltd.	2023-12-18 EFT000000001410	110.25	No
BARR032	Barrhead Regional Water Commission	2023-12-18 EFT000000001411	7,638.10	No
CARO001	CARO Analytical Services	2023-12-18 EFT000000001412	234.15	No
ENER001	Enercon Water Treatment Ltd.	2023-12-18 EFT000000001413	234.03	No
EVER001	Evergreen Catholic SRD No. 2	2023-12-18 EFT000000001414	7,682.96	No
FEDE001	Federation of Canadian Municipalities	2023-12-18 EFT000000001415	1,926.45	No
GREAO01	Great West Newspapers LP	2023-12-18 EFT000000001416	1,001.81	No
GREG001	Gregg Distributors Ltd.	2023-12-18 EFT000000001417	792.21	No
GRIZ001	Grizzly Trail Motors Ltd.	2023-12-18 EFT000000001418	795.88	No
JAEG002	Jaeger, Chelsea	2023-12-18 EFT000000001419	170.00	No
JESP001	Jespersen, Lorrie	2023-12-18 EFT000000001420	362.36	No
LOND001	London Life	2023-12-18 EFT000000001421	250.00	No
MCLE001	McClean's Auto Parts LTD.	2023-12-18 EFT000000001422	241.44	No
MPAE001	MPA Engineering Ltd	2023-12-18 EFT000000001423	12,495.00	No
PEMB004	Pembina West Co-op	2023-12-18 EFT000000001424	25,397.72	No
PURE001	Pure Glass	2023-12-18 EFT000000001425	2,041.20	No
QUED002	Quedenbaum, Uwe and Nadine	2023-12-18 EFT000000001426	321.56	No
QUES001	Questica Software Inc.	2023-12-18 EFT000000001427	3,572.73	No
REID001	Reid's Kitchen	2023-12-18 EFT000000001428	112.46	No
RMAI001	RMA Insurance	2023-12-18 EFT000000001429	1,355.48	No
ROAD001	Roadata Services Ltd.	2023-12-18 EFT000000001430	739.20	No
STEP001	Stephani Motors Ltd.	2023-12-18 EFT000000001431	770.09	No
TOWN001	Town of Barrhead	2023-12-18 EFT000000001432	17,400.00	No
XERO100	Xerox Canada Ltd.	2023-12-18 EFT000000001433	178.91	No
COUN004	Country Comfort Consulting Ltd.	2023-12-18 EFT000000001434	4,250.40	No
ASFF001	ASFF	2023-12-29 EFT000000001435	605,758.55	No
MYHS100	MYHSA	2023-12-13 EFT000000001436	431.71	No
MYHS100	MYHSA	2023-12-20 EFT000000001437	219.63	No
LOCA001	Local Authorities Pension Plan	2023-12-29 EFT000000001438	38,535.07	No
LOCA001	Local Authorities Pension Plan	2023-12-31 EFT000000001440	1,000.00	No
MYHS100	MYHSA	2023-12-29 EFT000000001441	529.96	No
MYHS100	MYHSA	2023-12-27 EFT000000001442	2,292.67	No
VOIDED Payments			-	
Payments Issued			1,688,559.37	

County of Barrhead
December 2023 YTD Capital Report



	Admin & General	Enforce.	Fire & ERC	Public Works	Airport	Waste Mgmt	Utilities	Planning & Dev.	Subdiv & Land Dev.	Ag Services	Rec & Culture	December 2023 YTD	2023 BUDGET
1 CAPITAL APPLIED													
2 Land & Land Improvements				25,816		10,687		42,186				78,689	50,760
3 Buildings	9,812		-	29,234						28,520		67,566	336,868
4 Machinery & Equipment	50,854		9,751	2,699,704		304,000						3,064,309	3,118,342
5 Engineered Structures												-	
6 Sidewalks												-	
7 Road Construction				1,096,090								1,096,090	1,094,698
8 Paving & Overlays				6,380,605								6,380,605	7,167,160
9 Bridges				297,696								297,696	845,000
10 Neerlandia Lagoon							32,683					32,683	85,018
11 Vehicles		90,471	61,539	57,781								209,791	205,255
Subtotal: Capital Assets													
13 Purchased/Constructed	60,666	90,471	71,290	10,586,925	-	314,687	32,683	42,186		28,520	-	11,227,429	12,903,101
14 Transfer to Individuals												-	-
15 Transfer to Local Governments												-	-
16 Transfer to Operating	-	-	-	-	-	5,652	17,250	-	-	-	-	22,902	23,302
17 Transfer to Capital Reserves	120,000	10,000	256,556	1,150,606	18,000	45,000	245,542	38,786	-	30,000	-	1,914,490	1,835,438
18 TOTAL CAPITAL APPLIED	180,666	100,471	327,846	11,737,531	18,000	365,339	295,475	80,972	-	58,520	-	13,164,821	
20 BUDGETED CAPITAL APPLIED:	252,224	95,000	175,450	13,320,135	18,000	395,652	265,514	29,600	145,266	65,000	-	14,761,841	14,761,841
21 CAPITAL ACQUIRED													
22 Sale of Land												-	-
23 Sale of Buildings												-	-
24 Sale of Machinery & Equipment				1,178,557		-						1,178,557	1,139,200
25 Sale of Vehicles			2,125	2,969								5,094	21,500
26 Contributions from Individuals -Develop. Agree.												-	-
27 Contributions from individuals to Other Reserves												-	-
28 Contributions from Individuals for Capital Assets								42,186				42,186	-
29 Federal Grants				2,249,236								2,249,236	2,735,939
30 Provincial Grants Capital-Bridges				220,275								220,275	633,750
31 Provincial Grants Capital-MSI				3,749,536								3,749,536	3,749,536
32 Local Governments Contributions												-	-
33 Contributions from Operating				848,542								848,542	702,164
34 Contributions from Operating to Capital Reserves	120,000	10,000	256,556	1,150,606	18,000	45,000	245,542	38,786	-	30,000	-	1,914,490	1,835,438
35 Contributions from Reserves to Operating	-	-	-	-	-	5,652	17,250	-	-	-	-	22,902	23,302
36 Contributions from Reserves for Capital	60,666	90,471	69,165	2,337,810	-	314,687	32,683	-		28,520		2,934,002	3,921,012
37 TOTAL CAPITAL ACQUIRED	180,666	100,471	327,846	11,737,531	18,000	365,339	295,475	80,972	-	58,520	-	13,164,820	
BUDGETED CAPITAL ACQUIRED:	252,224	95,000	175,450	13,320,135	18,000	395,652	265,514	29,600	145,266	65,000	-	14,761,841	14,761,841

Capital Report
2023 Capital Expenditures

CF - denotes carry forward

	EXPENDITURE YTD December 2023	FUNDING SOURCE						2023 BUDGET
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
ADMINISTRATION								
Projector for Council Chambers	2,604		2,604					8,800
Interior Upgrades	9,812		9,812					34,418
Carpet (CF)								19,000
Telephone System (CF)								20,000
CAMAlot Assessment Software	37,500		37,500					37,500
Records Management Software	10,750		10,750					12,506
ARO Asset - Asbestos Abatement	26,559							-
ARO Liability - Asbestos Abatement	(26,559)							-
	60,666	-	60,666	-	-	-	-	132,224
FIRE								
Command 2 (50%)	61,539		59,414			2,125		62,500
Radios (50%)	9,751		9,751					10,000
OnSite Training Facility (50%) (CF)								5,950
	71,290	-	69,165	-	-	2,125	-	78,450
ENFORCEMENT								
New Peace Officer vehicle	90,471		90,471					85,000
	90,471	-	90,471	-	-	-	-	85,000

Capital Report
2023 Capital Expenditures

CF - denotes carry forward

		EXPENDITURE YTD December 2023	FUNDING SOURCE						2023 BUDGET
			GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
TRANSPORTATION	# miles								
Bridges									
BF 78033 SW 17-62-3-W5 (STIP approved) (CF)		297,696		77,421		220,275			310,000
BF 70370 RGE RD 51 (STIP Denied) (CF)		-							150,000
BF 70917 RGE RD 20 (STIP Denied)		-							385,000
Road Construction									
22-340 Completion (CF)		11,050		1,300	9,750				14,000
23-640 WofNW5,8,17-61-4-W5 (Buruma North)	2.25	630,535	630,535						429,478
23-440 NE&NW 16-59-4-W5 (D.Mackenzie West) (CF)	1	231,666		231,666					186,771
23-740 - RGE RD 32 (Mast North) (CF)	1	4,831		4,831					191,763
23-742 - Rge Rd 41 (New) Res#2023-171	1	218,007	218,007						182,657
23-741 - RGE RD 32 (Visser North)		-							272,686
Paving									
2022/3-340 W of 25 & 36 59-4-W5 (Autoparts Road)									
- 2 miles	2	1,862,633			1,862,633				2,120,959
Rge Rd 22 - 4 miles	4	4,126,390			376,854	3,749,536			4,613,749
Thunder Lake Overlay		391,583		391,583					432,452
Equipment Replacement									
2 x 2022 Scrapers (CF)		2,604,000		1,818,000			786,000		2,604,000
2023 Dozer (purchased in 2022, sell old in 2023)		-		(375,000)			375,000		
2023 Pintle Hitch Tri-Axle Trailer		56,158		50,398			5,760		55,990
2023 Post Pounder		21,300		9,605			11,695		21,300
2023 Steamer Pressure Washer		18,246		18,144			102		18,246
2023 Pick Up Truck		57,781		54,812			2,969		57,755
Buildings, Land, & Land Improvements									
Concrete pad & foundation & eavestroughes		29,234		29,234					42,500
Salt shed		-							200,000
County welcome sign (CF)		-							5,760
Fencing PW Yard		25,816		25,816					30,000
Asset Retirement Obligations									
ARO Asset - Gravel Pit Reclamation Costs		408,957							-
ARO Liabilty - Gravel Pit Reclamation Costs		(408,957)							-
	11.25	10,586,925	848,542	2,337,810	2,249,236	3,969,811	1,181,526	-	12,325,066

Capital Report
2023 Capital Expenditures

CF - denotes carry forward

	EXPENDITURE YTD December 2023	FUNDING SOURCE						2023 BUDGET
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
AIRPORT								
	-	-	-	-		-	-	-
WASTE MANAGEMENT								
Track Loader Waste Handler (50%)	304,000		304,000					330,000
Non-Compliance Rehab Work (50%) (CF)	10,687		10,687					15,000
ARO Asset - Landfill Closure/PostClosure Costs	389,033							-
ARO Liability - Landfill Closure/PostClosure Costs	(389,033)							-
	314,687	-	314,687	-		-	-	345,000
UTILITIES								
Neerlandia lagoon power & access	24,125		24,125					38,000
Neerlandia lagoon CF	8,558		8,558					47,018
	32,683	-	32,683	-	-	-	-	85,018
AGRICULTURAL SERVICES								
Building repairs	-							20,000
Concrete pad repairs	28,520		28,520					15,000
	28,520	-	28,520	-	-	-	-	35,000
PLANNING & DEVELOPMENT								
Plan 232 0212; Environmental Reserve	5,144						5,144	-
Plan 232 1158; Municipal Reserve	93						93	-
Plan 232 1158; Environmental Reserve	26,375						26,375	-
Plan 223 1158; Internal Road	10,575						10,575	-
	42,186	-	-	-	-	-	42,186	-
RECREATION								

Capital Report
2023 Capital Expenditures

CF - denotes carry forward

	EXPENDITURE YTD December 2023	FUNDING SOURCE						2023 BUDGET
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
	-	-	-	-	-	-	-	-
TOTAL	11,227,429	848,542	2,934,002	2,249,236	3,969,811	1,183,651	42,186	12,813,072

Original	12,903,101
Removed 23-741	(272,686)
Add 23-742	182,657
	<u>12,813,072</u>

Capital Report
2023 Capital Reserve Transactions

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2023 December	2023 BUDGET	YTD 2023 December	2023 BUDGET	YTD 2023 December	2023 BUDGET
ADMINISTRATION & GENERAL						
Computer & Equipment Reserve	70,000	70,000			(50,854)	(78,806)
Office	50,000	50,000			(9,812)	(53,418)
	120,000	120,000	-	-	(60,666)	(132,224)
FIRE						
ERC Equipment Reserve		-				
Fire Equipment Reserve	246,556	87,000			(69,165)	(65,500)
Emergency Response Bldg.	10,000	10,000			-	(5,950)
	256,556	97,000	-	-	(69,165)	(71,450)
ENFORCEMENT						
Enforcement Equipment	10,000	10,000			(90,471)	(85,000)
	10,000	10,000	-	-	(90,471)	(85,000)
TRANSPORTATION						
P.W. Graders	507,275	507,275			(1,575,959)	(1,616,091)
P.W. Equipment	510,451	510,451			(391,582)	(681,685)
Aggregate Reserve	72,880	100,000			(315,219)	(603,784)
P.W. - Local Roads & Bridge Construction		-			(55,050)	(272,500)
Public Works Shop	50,000	50,000				(5,760)
Land Right of Way Reserve	10,000	10,000				
	1,150,606	1,177,726	-	-	(2,337,810)	(3,179,820)

Capital Report
2023 Capital Reserve Transactions

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2023 December	2023 BUDGET	YTD 2023 December	2023 BUDGET	YTD 2023 December	2023 BUDGET
AIRPORT						
Airport	18,000	18,000				
	18,000	18,000	-	-	-	-
WASTE MANAGEMENT						
Transfer Station Bins	5,000	5,000	(5,652)	(5,652)		-
Landfill Equipment Reserve	25,000	25,000			(304,000)	(317,500)
Landfill	15,000	15,000			(10,687)	(15,000)
	45,000	45,000	(5,652)	(5,652)	(314,687)	(332,500)
UTILITIES						
Utility Officer Truck		-				
Offsite Levy Reserve - Neerlandia		-				
Offsite Levy Reserve - Manola		-				
Water & Sewer Capital Reserve	107,111	67,000				
Regional Water & Sewer Lines / Future W&S Development	50,000	50,000				
Truck Fill	6,127	3,328				
Lagoons	60,419	20,633	(17,250)	(17,650)	(32,683)	(85,018)
Future Development - Fire Suppression	21,885	21,885				
	245,542	162,846	(17,250)	(17,650)	(32,683)	(85,018)
PLANNING & DEVELOPMENT						
Money in Lieu (of Municipal Reserve)	38,786	29,600				
	38,786	29,600	-	-	-	-

Capital Report
2023 Capital Reserve Transactions

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2023 December	2023 BUDGET	YTD 2023 December	2023 BUDGET	YTD 2023 December	2023 BUDGET
SUBDIVISION & LAND DEVELOPMENT						
Future Development		145,266				
	-	145,266	-	-	-	-
AGRICULTURAL SERVICES						
Ag Vehicle & Equipment	20,000	20,000				
Ag Building	10,000	10,000			(28,520)	(35,000)
	30,000	30,000	-	-	(28,520)	(35,000)
RECREATION						
		-	-	-	-	-
TOTAL	1,914,490	1,835,438	(22,902)	(23,302)	(2,934,002)	(3,921,012)



COUNTY OF BARRHEAD NO.11
Elected Official Remuneration Report
For the Twelve Months Ending Sunday, December 31, 2023

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	December 2023 YTD	2023 Budget	Budget Variance	% Variance
Division 1 - Doug Drozd (Reeve)				
# of per diems	40.50	56.50	16.00	0.28
Base salary	29,138.16	29,138.18	0.02	0.00%
Per diems	11,370.78	15,862.70	4,491.92	28.32%
Taxable mileage	1,252.56	1,700.00	447.44	26.32%
Benefits	7,646.50	8,912.74	1,266.24	14.21%
Salary and benefits	49,408.00	55,613.62	6,205.62	11.16%
Other mileage	262.80	680.00	417.20	61.35%
Training and conventions	2,643.51	4,000.00	1,356.49	33.91%
	52,314.31	60,293.62	7,979.31	13.23%
Division 2 - Marvin Schatz (Deputy Reeve)				
# of per diems	54.00	67.50	13.50	0.20
Base salary	22,400.04	22,400.06	0.02	0.00%
Per diems	15,161.04	18,951.01	3,789.97	20.00%
Taxable mileage	818.04	1,088.00	269.96	24.81%
Benefits	7,484.95	8,607.60	1,122.65	13.04%
Salary and benefits	45,864.07	51,046.67	5,182.60	10.15%
Other mileage	1,769.29	1,360.00	(409.29)	(30.09%)
Training and conventions	3,304.54	4,000.00	695.46	17.39%
	50,937.90	56,406.67	5,468.77	9.70%
Division 3 - Ron Kleinfeldt				
# of per diems	51.50	62.00	10.50	0.17
Base salary	15,661.80	15,661.82	0.02	0.00%
Per diems	14,459.14	17,406.85	2,947.71	16.93%
Taxable mileage	1,226.72	952.00	(274.72)	(28.86%)
Benefits	6,616.18	7,950.51	1,334.33	16.78%
Salary and benefits	37,963.84	41,971.18	4,007.34	9.55%
Other mileage	1,157.81	544.00	(613.81)	(112.83%)
Training and conventions	2,181.07	4,000.00	1,818.93	45.47%
	41,302.72	46,515.18	5,212.46	11.21%
Division 4 - Bill Lane				
# of per diems	60.00	65.50	5.50	0.08
Base salary	15,661.80	15,661.82	0.02	0.00%
Per diems	16,845.60	18,389.50	1,543.90	8.40%
Taxable mileage	1,992.40	2,720.00	727.60	26.75%
Benefits	5,959.26	5,980.97	21.71	0.36%
Salary and benefits	40,459.06	42,752.29	2,293.23	5.36%
Other mileage	1,446.78	680.00	(766.78)	(112.76%)
Training and conventions	1,249.84	2,557.23	1,307.39	51.13%
	43,155.68	45,989.52	2,833.84	6.16%
Division 5 - Paul Properzi				
# of per diems	37.00	49.50	12.50	0.25
Base salary	15,661.80	15,661.82	0.02	0.00%
Per diems	10,388.12	13,897.41	3,509.29	25.25%
Taxable mileage	1,411.68	1,632.00	220.32	13.50%
Benefits	7,247.56	7,802.25	554.69	7.11%
Salary and benefits	34,709.16	38,993.48	4,284.32	10.99%
Other mileage	295.32	408.00	112.68	27.62%
Training and conventions	2,484.02	4,000.00	1,515.98	37.90%
	37,488.50	43,401.48	5,912.98	13.62%
Division 6 - Walter Preugschas				
# of per diems	58.00	72.00	14.00	0.19
Base salary	15,661.80	15,661.82	0.02	0.00%
Per diems	16,284.08	20,214.40	3,930.32	19.44%
Taxable mileage	1,181.84	1,632.00	450.16	27.58%
Benefits	5,942.64	5,989.89	47.25	0.79%
Salary and benefits	39,070.36	43,498.11	4,427.75	10.18%
Other mileage	719.50	816.00	96.50	11.83%
Training and conventions	2,857.92	4,000.00	1,142.08	28.55%
	42,647.78	48,314.11	5,666.33	11.73%
Division 7 - Jared Stoik				
# of per diems	18.00	55.50	37.50	0.68
Base salary	15,661.80	15,661.82	0.02	0.00%
Per diems	5,053.68	15,581.94	10,528.26	67.57%
Taxable mileage	1,610.24	2,652.00	1,041.76	39.28%
Benefits	6,879.88	7,995.89	1,116.01	13.96%
Salary and benefits	29,205.60	41,891.65	12,686.05	30.28%
Other mileage		340.00	340.00	100.00%
Training and conventions		4,000.00	4,000.00	100.00%
	29,205.60	46,231.65	17,026.05	36.83%



COUNTY OF BARRHEAD NO.11
CASH, INVESTMENTS, & TAXES RECEIVABLE
January 31, 2024

	January YTD 2024	January YTD 2023
CASH:		
On Hand	\$300	\$300
Deposits	218,345	28,619
Disbursements	428,666	190,581
Savings	4,351,383	1,876,988
Tax Trust	23,387	22,226
Municipal Reserve	525,922	486,672
SHORT TERM DEPOSITS:		
31 day Notice	11,349	3,122,396
60 day Notice	1,397,484	2,758,999
90 day Notice	7,553,229	11,007,595
Total Cash and Temporary Investments	14,510,066	19,494,376
INVESTMENTS		
Term Deposits	2,187,936	2,074,484
Funds Held In Trust	1,584,742	1,510,430
Other Investments	13,048	10,034
Total Investments	3,785,726	3,594,949
TAXES AND GRANTS IN LIEU RECEIVABLE:		
Current	(230,276)	(182,939)
Arrears	632,770	739,975
Forfeited Land	4,719	4,719
	407,214	561,755
Allowance for Uncollectible Taxes	(100,000)	(100,000)
Total Taxes & Grants in Lieu Receivable	307,214	461,755
# of Tax Rolls on TIPP	312	208

Payment Issued
For Month ended January 31, 2024

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
ACKL001	Acklands Grainger	2024-01-15	911418	594.59	No
ALBE007	Alberta Development Officers' Association	2024-01-15	911419	175.00	No
ALBE016	Alberta Municipal Supervisors Association	2024-01-15	911420	1,600.00	No
ALBE031	Alberta Municipal Taxation Professional Association	2024-01-15	911421	225.00	No
BARR009	Barrhead Auto Parts & Salvage Ltd.	2024-01-15	911422	236.25	No
BARR015	Barrhead Community Garden Society	2024-01-15	911423	1,000.00	No
BARR018	Barrhead District Seed Cleaning Coop Ltd.	2024-01-15	911424	2,000.00	No
BROW001	Brownlee LLP	2024-01-15	911425	3,443.16	No
CHAR003	Charissa Cattle Co.	2024-01-15	911426	10.50	No
CLAR003	Clark's Powder Coating Inc.	2024-01-15	911427	223.13	No
CLEA002	Clearwest Solutions	2024-01-15	911428	203.70	No
COMM001	Community Futures Yellowhead East	2024-01-15	911429	1,000.00	No
FAIR003	Fairwood Sales	2024-01-15	911430	10.50	No
MEGA001	Mega Tech	2024-01-15	911431	24,777.04	No
MRFG001	MRF Geosystems Corporation	2024-01-15	911432	6,515.25	No
NEXT001	NEXT ARCHITECTURE INC.	2024-01-15	911433	14,925.75	No
PEMB003	Pembina River District #3	2024-01-15	911434	400.00	No
PETT001	Petty Cash	2024-01-15	911435	19.35	No
RECE003	Receiver General For Canada	2024-01-15	911436	23.40	No
SETC001	Setcan Corporation	2024-01-15	911437	86.31	No
THEP001	The Patchman	2024-01-15	911438	445.99	No
TSTC001	TST Canada	2024-01-15	911439	456.58	No
UTIL001	Utility Safety Partners	2024-01-15	911440	231.75	No
VASS001	Vass IT Professional Services Inc.	2024-01-15	911441	4,870.02	No
WASY001	Wasylynuik, Blair	2024-01-15	911442	20.99	No
GOVE002	Government of Alberta Land Titles	2024-01-15	911443	58.00	No
SURM001	Surmont Sand & Gravel Ltd.	2024-01-15	911444	298,830.00	No
WSPC001	WSP Canada Inc.	2024-01-15	911445	1,800.75	No
MRFG001	MRF Geosystems Corporation	2024-01-15	911446	8,611.04	No
MYHS100	MYHSA	2024-01-03	EFT000000001443	132.56	No
NEER003	Neerlandia Co-op Association	2024-01-09	EFT000000001444	3,532.35	No
PEMB004	Pembina West Co-op	2024-01-09	EFT000000001445	294.56	No
TRAN004	TransAlta Energy Marketing	2024-01-02	EFT000000001446	8,871.90	No
5969001	596947 Alberta Ltd.	2024-01-15	EFT000000001447	37,448.25	No
ASSO002	Associated Engineering Alberta Ltd.	2024-01-15	EFT000000001448	2,130.22	No
AURI001	Auriga 2 Ltd.	2024-01-15	EFT000000001449	488.88	No
BARR012	Barrhead Building Products Ltd	2024-01-15	EFT000000001450	808.04	No
BARR032	Barrhead Regional Water Commission	2024-01-15	EFT000000001451	8,629.42	No
BREA002	Breal Metal Bldgs. Ind.	2024-01-15	EFT000000001452	862.05	No
CARD001	Card, Lisa	2024-01-15	EFT000000001453	402.57	No
CERT002	Certified Tracking Solutions	2024-01-15	EFT000000001454	452.34	No
CLEA001	Clear Tech Industries Inc.	2024-01-15	EFT000000001455	332.35	No
GREA001	Great West Newspapers LP	2024-01-15	EFT000000001456	178.50	No
GREG001	Gregg Distributors Ltd.	2024-01-15	EFT000000001457	516.77	No
GRIZ001	Grizzly Trail Motors Ltd.	2024-01-15	EFT000000001458	347.00	No

INDI001	Indixio	2024-01-15 EFT000000001459	2,217.60	No
KLEI002	Kleinfeldt, Ronald	2024-01-15 EFT000000001460	134.64	No
LANE001	Lane, William	2024-01-15 EFT000000001461	57.12	No
LUKE001	Luke's Contract Hauling	2024-01-15 EFT000000001462	4,300.01	No
MCLE001	McLean's Auto Parts LTD.	2024-01-15 EFT000000001463	1,220.76	No
MPAE001	MPA Engineering Ltd	2024-01-15 EFT000000001464	2,833.95	No
ODVO001	Odvod Media Corp.	2024-01-15 EFT000000001465	2,717.20	No
PEMB002	Pembina Hills School Division	2024-01-15 EFT000000001466	1,099.41	No
REDL002	Red Lion Express Inc.	2024-01-15 EFT000000001467	90.94	No
ROAD001	Roadata Services Ltd.	2024-01-15 EFT000000001468	487.20	No
SCHA001	Schatz, Marvin	2024-01-15 EFT000000001469	138.72	No
SHAZ001	Shazel Cleaning	2024-01-15 EFT000000001470	441.00	No
TOWN001	Town of Barrhead	2024-01-15 EFT000000001471	339,785.67	No
TREE001	Treetime Services Inc.	2024-01-15 EFT000000001472	3,997.88	No
XERO100	Xerox Canada Ltd.	2024-01-15 EFT000000001473	154.12	No
DUPL001	Duplessie, Tyler	2024-01-15 EFT000000001474	350.00	No
COUN004	Country Comfort Consulting Ltd.	2024-01-15 EFT000000001475	3,205.65	No
LOND001	London Life	2024-01-15 EFT000000001476	250.00	No
DIRE001	Direct Energy Business	2024-01-04 EFT000000001477	3,304.60	No
CANO001	Canoe Procurement Group of Canada	2024-01-15 EFT000000001478	33,177.95	No
MYHS100	MYHSA	2024-01-05 EFT000000001479	320.31	No
AMSC002	AMSC (BMO PCARD)	2024-01-15 EFT000000001480	12,848.75	No
MYHS100	MYHSA	2024-01-10 EFT000000001481	543.07	No
MYHS100	MYHSA	2024-01-12 EFT000000001482	80.76	No
1737001	1737069 Alberta Ltd.	2024-01-18 EFT000000001483	2,495.85	No
BORL002	Borle, Brayden	2024-01-18 EFT000000001484	294.00	No
MEUN001	Meunier, Kyle	2024-01-18 EFT000000001485	150.00	No
PEMB004	Pembina West Co-op	2024-01-18 EFT000000001486	29,506.21	No
TOWN001	Town of Barrhead	2024-01-18 EFT000000001487	64,608.60	No
UNIO001	Union Tractor Ltd.	2024-01-18 EFT000000001488	3,721.07	No
LOCA001	Local Authorities Pension Plan	2024-01-19 EFT000000001489	1.04	No
MYHS100	MYHSA	2024-01-19 EFT000000001490	169.06	Yes
MYHS100	MYHSA	2024-01-19 EFT000000001491	169.06	No
VICT001	Victor Insurance Managers Inc.	2024-01-02 EFT000000001492	19,162.41	No
MYHS100	MYHSA	2024-01-26 EFT000000001493	4.66	No
XERO100	Xerox Canada Ltd.	2024-01-31 EFT000000001494	361.27	No
MYHS100	MYHSA	2024-01-31 EFT000000001497	567.32	No
TRAN004	TransAlta Energy Marketing	2024-01-29 EFT000000001498	9,228.95	No
VOIDED Payments		-	169.06	
Payments Issued			982,249.56	



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Summary of All Units
For the One Month Ending Wednesday, January 31, 2024



	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
Municipal taxes	-	-	-	0.00%	-	\$12,273,073
Local improvement levy	-	-	-	0.00%	-	21,885
Aggregate levy	-	-	-	0.00%	-	72,880
User fees and sale of goods	50,312	-	(50,312)	0.00%	15,140	1,122,059
Rental income	9,690	-	(9,690)	0.00%	1,332	72,916
Allocation for in-house equip Rental	-	-	-	0.00%	-	740,638
Penalties and costs on taxes	-	-	-	0.00%	-	139,821
Licenses, permits and fees	3,752	-	(3,752)	0.00%	600	14,972
Returns on investment	64,101	-	(64,101)	0.00%	65,270	899,436
Other governments transfer for operating	-	-	-	0.00%	(511,974)	1,760,944
Other revenue	437	-	(437)	0.00%	10,491	160,217
Drawn from unrestricted reserves	-	-	-	0.00%	-	174,303
Drawn from operating reserves	13,400	-	(13,400)	0.00%	-	196,599
Contribution from capital program	-	-	-	0.00%	-	22,902
TOTAL REVENUE	141,692	-	(141,692)	0.00%	(419,140)	17,672,645
EXPENDITURES						
Salaries and benefits	361,929	-	(361,929)	0.00%	319,280	4,089,895
Materials, goods, supplies	132,736	-	(132,736)	0.00%	77,361	2,603,296
Utilities	463	-	(463)	0.00%	(7,612)	124,683
Contracted and general services	178,632	-	(178,632)	0.00%	163,601	1,918,416
Purchases from other governments	6,825	-	(6,825)	0.00%	-	368,318
Transfer to other governments	-	-	-	0.00%	-	1,132,785
Transfer to individuals and organizations	-	-	-	0.00%	-	89,798
Transfer to local boards and agencies	47,631	-	(47,631)	0.00%	(1,266)	165,523
Interest on long term debt	-	-	-	0.00%	-	114,459
Principal payment for debenture	-	-	-	0.00%	-	167,303
Provision for allowances	-	-	-	0.00%	-	(365,100)
Bank charges and short term interest	96	-	(96)	0.00%	95	1,344
Tax cancellations	-	-	-	0.00%	-	17,414
Other expenditures	0	-	0	0.00%	0	2,068
Requisitions	-	-	-	0.00%	-	2,774,231
Transfer to operating reserves	-	-	-	0.00%	-	279,180
Transfer to capital reserves	2,357	-	(2,357)	0.00%	2,258	3,340,491
Transfer to capital program	-	-	-	0.00%	-	848,542
TOTAL EXPENDITURES	730,669	-	(730,669)	0.00%	553,716	17,672,645
NET COST / (REVENUE):	588,977	-	(588,977)	0.00%	972,857	0
NET COST - OPERATING FUND	600,020	-	(600,020)	0.00%	970,599	(4,074,409)
NET COST - RESERVE FUND	(11,043)	-	11,043	0.00%	2,258	3,248,768
NET COST - CAPITAL FUND	-	-	-	0.00%	-	825,641



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
GENERAL GOVERNMENT
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
Municipal taxes	-	-	-	0.00%	-	\$12,273,073
Penalties and costs on taxes	-	-	-	0.00%	-	139,821
Returns on investment	61,744	-	(61,744)	0.00%	65,270	824,175
Other revenue	-	-	-	0.00%	-	1,940
Drawn from unrestricted reserves	-	-	-	0.00%	-	167,303
Drawn from operating reserves	-	-	-	0.00%	-	142,201
TOTAL REVENUE	61,744	-	(61,744)	0.00%	65,270	13,548,514
EXPENDITURES						
Tax cancellations	-	-	-	0.00%	-	17,414
Other expenditures	-	-	-	0.00%	-	2,068
Requisitions	-	-	-	0.00%	-	2,774,231
Transfer to operating reserves	-	-	-	0.00%	-	167,303
Transfer to capital reserves	-	-	-	0.00%	-	50,000
TOTAL EXPENDITURES	-	-	-	0.00%	-	3,011,016
NET COST / (REVENUE):	(61,744)	-	61,744	0.00%	(65,270)	(10,537,498)
NET COST - OPERATING FUND	(61,744)	-	61,744	0.00%	(65,270)	(10,445,298)
NET COST - RESERVE FUND	-	-	-	0.00%	-	(92,201)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Municipal
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
Penalties and costs on taxes	-	-	-	0.00%	-	\$139,821
Returns on investment	61,744	-	(61,744)	0.00%	65,270	824,175
Drawn from unrestricted reserves	-	-	-	0.00%	-	167,303
Drawn from operating reserves	-	-	-	0.00%	-	142,201
TOTAL REVENUE	61,744	-	(61,744)	0.00%	65,270	1,273,501
EXPENDITURES						
Transfer to operating reserves	-	-	-	0.00%	-	167,303
Transfer to capital reserves	-	-	-	0.00%	-	50,000
TOTAL EXPENDITURES	-	-	-	0.00%	-	217,303
NET COST / (REVENUE):	(61,744)	-	61,744	0.00%	(65,270)	(1,056,198)
NET COST - OPERATING FUND	(61,744)	-	61,744	0.00%	(65,270)	(963,997)
NET COST - RESERVE FUND	-	-	-	0.00%	-	(92,201)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Tax & Requisitions
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
Municipal taxes	-	-	-	0.00%	-	\$12,273,073
Other revenue	-	-	-	0.00%	-	1,940
TOTAL REVENUE	-	-	-	0.00%	-	12,275,013
EXPENDITURES						
Tax cancellations	-	-	-	0.00%	-	17,414
Other expenditures	-	-	-	0.00%	-	2,068
Requisitions	-	-	-	0.00%	-	2,774,231
TOTAL EXPENDITURES	-	-	-	0.00%	-	2,793,712
NET COST / (REVENUE):	-	-	-	0.00%	-	(9,481,301)
NET COST - OPERATING FUND	-	-	-	0.00%	-	(9,481,301)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
ADMINISTRATION & LEGISLATIVE
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
User fees and sale of goods	\$1,107	-	(\$1,107)	0.00%	\$804	\$12,494
Other governments transfer for operating	-	-	-	0.00%	-	87,558
Other revenue	287	-	(287)	0.00%	2,084	55,442
Drawn from operating reserves	-	-	-	0.00%	-	3,339
TOTAL REVENUE	<u>1,395</u>	<u>-</u>	<u>(1,395)</u>	<u>0.00%</u>	<u>2,887</u>	<u>158,833</u>
EXPENDITURES						
Salaries and benefits	108,277	-	(108,277)	0.00%	96,804	1,192,404
Materials, goods, supplies	28,549	-	(28,549)	0.00%	21,145	50,812
Utilities	67	-	(67)	0.00%	(803)	14,143
Contracted and general services	15,598	-	(15,598)	0.00%	30,925	493,600
Bank charges and short term interest	96	-	(96)	0.00%	95	1,344
Transfer to operating reserves	-	-	-	0.00%	-	6,790
Transfer to capital reserves	-	-	-	0.00%	-	597,000
TOTAL EXPENDITURES	<u>152,588</u>	<u>-</u>	<u>(152,588)</u>	<u>0.00%</u>	<u>148,166</u>	<u>2,356,093</u>
NET COST / (REVENUE):	151,193	-	(151,193)	0.00%	145,278	2,197,260
NET COST - OPERATING FUND	151,193	-	(151,193)	0.00%	145,278	1,596,809
NET COST - RESERVE FUND	-	-	-	0.00%	-	600,451



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Legislative
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
Other revenue	\$268	-	(\$268)	0.00%	\$362	\$6,725
TOTAL REVENUE	268	-	(268)	0.00%	362	6,725
EXPENDITURES						
Salaries and benefits	21,377	-	(21,377)	0.00%	20,398	276,680
Materials, goods, supplies	-	-	-	0.00%	-	884
Contracted and general services	4,014	-	(4,014)	0.00%	3,739	27,052
Transfer to operating reserves	-	-	-	0.00%	-	161
TOTAL EXPENDITURES	25,391	-	(25,391)	0.00%	24,137	304,777
NET COST / (REVENUE):	25,123	-	(25,123)	0.00%	23,775	298,051
NET COST - OPERATING FUND	25,123	-	(25,123)	0.00%	23,775	297,891
NET COST - RESERVE FUND	-	-	-	0.00%	-	161



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Administration
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
User fees and sale of goods	\$1,107	-	(\$1,107)	0.00%	\$804	\$12,494
Other governments transfer for operating	-	-	-	0.00%	-	87,558
Other revenue	19	-	(19)	0.00%	1,722	48,717
Drawn from operating reserves	-	-	-	0.00%	-	3,339
TOTAL REVENUE	<u>1,126</u>	<u>-</u>	<u>(1,126)</u>	<u>0.00%</u>	<u>2,526</u>	<u>152,108</u>
EXPENDITURES						
Salaries and benefits	86,901	-	(86,901)	0.00%	76,406	915,723
Materials, goods, supplies	28,549	-	(28,549)	0.00%	21,145	49,928
Utilities	67	-	(67)	0.00%	(803)	14,143
Contracted and general services	11,584	-	(11,584)	0.00%	27,186	466,548
Bank charges and short term interest	96	-	(96)	0.00%	95	1,344
Transfer to operating reserves	-	-	-	0.00%	-	4,130
Transfer to capital reserves	-	-	-	0.00%	-	597,000
TOTAL EXPENDITURES	<u>127,197</u>	<u>-</u>	<u>(127,197)</u>	<u>0.00%</u>	<u>124,029</u>	<u>2,048,816</u>
NET COST / (REVENUE):	126,071	-	(126,071)	0.00%	121,503	1,896,709
NET COST - OPERATING FUND	126,071	-	(126,071)	0.00%	121,503	1,298,918
NET COST - RESERVE FUND	-	-	-	0.00%	-	597,791



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Elections & Plebiscites
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
EXPENDITURES						
Transfer to operating reserves	-	-	-	0.00%	-	\$2,500
TOTAL EXPENDITURES	-	-	-	0.00%	-	2,500
NET COST / (REVENUE):	-	-	-	0.00%	-	2,500
NET COST - RESERVE FUND	-	-	-	0.00%	-	2,500



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PROTECTIVE SERVICES
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
User fees and sale of goods	\$4,575	-	(\$4,575)	0.00%	-	\$121,413
Licenses, permits and fees	802	-	(802)	0.00%	100	3,572
Other governments transfer for operating	-	-	-	0.00%	-	218,939
Other revenue	-	-	-	0.00%	-	9,265
Drawn from operating reserves	-	-	-	0.00%	-	521
TOTAL REVENUE	5,377	-	(5,377)	0.00%	100	353,711
EXPENDITURES						
Salaries and benefits	14,519	-	(14,519)	0.00%	683	41,989
Materials, goods, supplies	2,062	-	(2,062)	0.00%	-	11,097
Contracted and general services	10,073	-	(10,073)	0.00%	1,285	20,836
Purchases from other governments	6,825	-	(6,825)	0.00%	-	227,576
Transfer to other governments	-	-	-	0.00%	-	612,958
Transfer to individuals and organizations	-	-	-	0.00%	-	8,500
Transfer to operating reserves	-	-	-	0.00%	-	36,265
Transfer to capital reserves	-	-	-	0.00%	-	331,556
TOTAL EXPENDITURES	33,480	-	(33,480)	0.00%	1,968	1,290,779
NET COST / (REVENUE):	28,103	-	(28,103)	0.00%	1,868	937,067
NET COST - OPERATING FUND	28,103	-	(28,103)	0.00%	1,868	569,767
NET COST - RESERVE FUND	-	-	-	0.00%	-	367,300



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Enhanced Policing Services / Prior Year SRO
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
Other governments transfer for operating	-	-	-	0.00%	-	\$173,159
TOTAL REVENUE	-	-	-	0.00%	-	173,159
EXPENDITURES						
Transfer to other governments	-	-	-	0.00%	-	373,109
Transfer to individuals and organizations	-	-	-	0.00%	-	1,000
TOTAL EXPENDITURES	-	-	-	0.00%	-	374,109
NET COST / (REVENUE):	-	-	-	0.00%	-	200,950
NET COST - OPERATING FUND	-	-	-	0.00%	-	200,950



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Fire Services
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
User fees and sale of goods	\$4,575	-	(\$4,575)	0.00%	-	\$121,246
Other governments transfer for operating	-	-	-	0.00%	-	34,987
TOTAL REVENUE	4,575	-	(4,575)	0.00%	-	156,233
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	-	578
Contracted and general services	-	-	-	0.00%	-	29
Purchases from other governments	6,825	-	(6,825)	0.00%	-	227,576
Transfer to other governments	-	-	-	0.00%	-	186,175
Transfer to operating reserves	-	-	-	0.00%	-	25,000
Transfer to capital reserves	-	-	-	0.00%	-	256,556
TOTAL EXPENDITURES	6,825	-	(6,825)	0.00%	-	695,913
NET COST / (REVENUE):	2,250	-	(2,250)	0.00%	-	539,680
NET COST - OPERATING FUND	2,250	-	(2,250)	0.00%	-	258,124
NET COST - RESERVE FUND	-	-	-	0.00%	-	281,556



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Disaster Services
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
EXPENDITURES						
Salaries and benefits	\$685	-	(\$685)	0.00%	\$683	\$7,762
Materials, goods, supplies	-	-	-	0.00%	-	52
Contracted and general services	222	-	(222)	0.00%	241	1,179
Transfer to operating reserves	-	-	-	0.00%	-	2,000
TOTAL EXPENDITURES	907	-	(907)	0.00%	924	10,993
NET COST / (REVENUE):	907	-	(907)	0.00%	924	10,993
NET COST - OPERATING FUND	907	-	(907)	0.00%	924	8,993
NET COST - RESERVE FUND	-	-	-	0.00%	-	2,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
By-Law Enforcement
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
Licenses, permits and fees	\$802	-	(\$802)	0.00%	\$100	\$3,572
TOTAL REVENUE	802	-	(802)	0.00%	100	3,572
EXPENDITURES						
Salaries and benefits	7,922	-	(7,922)	0.00%	-	5,095
Materials, goods, supplies	1,262	-	(1,262)	0.00%	-	7,733
Contracted and general services	8,635	-	(8,635)	0.00%	660	3,576
Transfer to other governments	-	-	-	0.00%	-	53,674
Transfer to capital reserves	-	-	-	0.00%	-	75,000
TOTAL EXPENDITURES	17,819	-	(17,819)	0.00%	660	145,079
NET COST / (REVENUE):	17,017	-	(17,017)	0.00%	560	141,507
NET COST - OPERATING FUND	17,017	-	(17,017)	0.00%	560	66,507
NET COST - RESERVE FUND	-	-	-	0.00%	-	75,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ambulance Services
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
EXPENDITURES						
Transfer to individuals and organizations	-	-	-	0.00%	-	\$7,500
TOTAL EXPENDITURES	-	-	-	0.00%	-	7,500
NET COST / (REVENUE):	-	-	-	0.00%	-	7,500
NET COST - OPERATING FUND	-	-	-	0.00%	-	7,500



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Safety Program
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
Other revenue	-	-	-	0.00%	-	\$9,265
Drawn from operating reserves	-	-	-	0.00%	-	521
TOTAL REVENUE	-	-	-	0.00%	-	9,787
EXPENDITURES						
Salaries and benefits	5,912	-	(5,912)	0.00%	-	26,515
Materials, goods, supplies	523	-	(523)	0.00%	-	3,312
Contracted and general services	379	-	(379)	0.00%	384	6,552
Transfer to operating reserves	-	-	-	0.00%	-	9,265
TOTAL EXPENDITURES	6,814	-	(6,814)	0.00%	384	45,644
NET COST / (REVENUE):	6,814	-	(6,814)	0.00%	384	35,857
NET COST - OPERATING FUND	6,814	-	(6,814)	0.00%	384	27,113
NET COST - RESERVE FUND	-	-	-	0.00%	-	8,744



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Barrhead and Regional Crime Coalition (BARCC)
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	-	\$167
Other governments transfer for operating	-	-	-	0.00%	-	10,793
TOTAL REVENUE	-	-	-	0.00%	-	10,960
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	-	2,040
Materials, goods, supplies	278	-	(278)	0.00%	-	-
Contracted and general services	837	-	(837)	0.00%	-	9,500
TOTAL EXPENDITURES	1,114	-	(1,114)	0.00%	-	11,540
NET COST / (REVENUE):	1,114	-	(1,114)	0.00%	-	580
NET COST - OPERATING FUND	1,114	-	(1,114)	0.00%	-	580



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
TRANSPORTATION SERVICES
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
Aggregate levy	-	-	-	0.00%	-	\$72,880
User fees and sale of goods	8,341	-	(8,341)	0.00%	4,522	399,259
Rental income	8,160	-	(8,160)	0.00%	8,000	11,075
Allocation for in-house equip Rental	-	-	-	0.00%	-	740,638
Returns on investment	-	-	-	0.00%	-	4,135
Other governments transfer for operating	-	-	-	0.00%	(526,974)	993,586
Other revenue	-	-	-	0.00%	-	63,080
TOTAL REVENUE	16,501	-	(16,501)	0.00%	(514,451)	2,284,653
EXPENDITURES						
Salaries and benefits	181,975	-	(181,975)	0.00%	178,116	2,127,618
Materials, goods, supplies	82,269	-	(82,269)	0.00%	39,343	2,313,584
Utilities	305	-	(305)	0.00%	(5,645)	82,459
Contracted and general services	93,930	-	(93,930)	0.00%	92,834	1,045,148
Transfer to operating reserves	-	-	-	0.00%	-	25,000
Transfer to capital reserves	-	-	-	0.00%	-	1,590,606
Transfer to capital program	-	-	-	0.00%	-	848,542
TOTAL EXPENDITURES	358,480	-	(358,480)	0.00%	304,648	8,032,957
NET COST / (REVENUE):	341,979	-	(341,979)	0.00%	819,099	5,748,304
NET COST - OPERATING FUND	341,979	-	(341,979)	0.00%	819,099	3,284,156
NET COST - RESERVE FUND	-	-	-	0.00%	-	1,615,606
NET COST - CAPITAL FUND	-	-	-	0.00%	-	848,542



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Public Works
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
Aggregate levy	-	-	-	0.00%	-	\$72,880
User fees and sale of goods	8,341	-	(8,341)	0.00%	4,522	399,259
Allocation for in-house equip Rental	-	-	-	0.00%	-	740,638
Returns on investment	-	-	-	0.00%	-	4,135
Other governments transfer for operating	-	-	-	0.00%	(531,226)	988,226
Other revenue	-	-	-	0.00%	-	54,240
TOTAL REVENUE	8,341	-	(8,341)	0.00%	(526,704)	2,259,378
EXPENDITURES						
Salaries and benefits	181,975	-	(181,975)	0.00%	178,116	2,125,618
Materials, goods, supplies	82,269	-	(82,269)	0.00%	39,343	2,310,739
Utilities	294	-	(294)	0.00%	(5,264)	78,235
Contracted and general services	91,300	-	(91,300)	0.00%	90,185	1,023,581
Transfer to operating reserves	-	-	-	0.00%	-	25,000
Transfer to capital reserves	-	-	-	0.00%	-	1,572,606
Transfer to capital program	-	-	-	0.00%	-	848,542
TOTAL EXPENDITURES	355,839	-	(355,839)	0.00%	302,379	7,984,322
NET COST / (REVENUE):	347,498	-	(347,498)	0.00%	829,083	5,724,944
NET COST - OPERATING FUND	347,498	-	(347,498)	0.00%	829,083	3,278,796
NET COST - RESERVE FUND	-	-	-	0.00%	-	1,597,606
NET COST - CAPITAL FUND	-	-	-	0.00%	-	848,542



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Airport Services
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
Rental income	\$8,160	-	(\$8,160)	0.00%	\$8,000	\$11,075
Other governments transfer for operating	-	-	-	0.00%	4,253	5,360
Other revenue	-	-	-	0.00%	-	8,840
TOTAL REVENUE	8,160	-	(8,160)	0.00%	12,253	25,275
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	-	2,000
Materials, goods, supplies	-	-	-	0.00%	-	2,845
Utilities	11	-	(11)	0.00%	(381)	4,224
Contracted and general services	2,630	-	(2,630)	0.00%	2,649	21,566
Transfer to capital reserves	-	-	-	0.00%	-	18,000
TOTAL EXPENDITURES	2,641	-	(2,641)	0.00%	2,269	48,635
NET COST / (REVENUE):	(5,519)	-	5,519	0.00%	(9,984)	23,360
NET COST - OPERATING FUND	(5,519)	-	5,519	0.00%	(9,984)	5,360
NET COST - RESERVE FUND	-	-	-	0.00%	-	18,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
UTILITIES AND WASTE MANAGEMENT
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
Local improvement levy	-	-	-	0.00%	-	\$21,885
User fees and sale of goods	25,695	-	(25,695)	0.00%	24,843	409,787
Rental income	790	-	(790)	0.00%	(7,018)	40,216
Returns on investment	-	-	-	0.00%	-	42,587
Contribution from capital program	-	-	-	0.00%	-	22,902
TOTAL REVENUE	26,486	-	(26,486)	0.00%	17,825	537,377
EXPENDITURES						
Salaries and benefits	6,811	-	(6,811)	0.00%	9,823	143,864
Materials, goods, supplies	1,044	-	(1,044)	0.00%	1,186	56,557
Utilities	90	-	(90)	0.00%	(1,121)	23,945
Contracted and general services	23,056	-	(23,056)	0.00%	17,836	159,419
Purchases from other governments	-	-	-	0.00%	-	140,742
Transfer to other governments	-	-	-	0.00%	-	84,516
Provision for allowances	-	-	-	0.00%	-	(365,100)
Transfer to capital reserves	-	-	-	0.00%	-	702,542
TOTAL EXPENDITURES	31,000	-	(31,000)	0.00%	27,724	946,485
NET COST / (REVENUE):	4,515	-	(4,515)	0.00%	9,899	409,108
NET COST - OPERATING FUND	4,515	-	(4,515)	0.00%	9,899	(270,532)
NET COST - RESERVE FUND	-	-	-	0.00%	-	702,542
NET COST - CAPITAL FUND	-	-	-	0.00%	-	(22,902)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Water & Sewer Utility Holders
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
Local improvement levy	-	-	-	0.00%	-	\$21,885
User fees and sale of goods	24,226	-	(24,226)	0.00%	24,843	308,340
Rental income	790	-	(790)	0.00%	(7,018)	40,216
Returns on investment	-	-	-	0.00%	-	42,587
TOTAL REVENUE	25,016	-	(25,016)	0.00%	17,825	413,028
EXPENDITURES						
Salaries and benefits	4,303	-	(4,303)	0.00%	6,734	74,872
Materials, goods, supplies	813	-	(813)	0.00%	1,186	23,469
Utilities	37	-	(37)	0.00%	(1,103)	19,849
Contracted and general services	14,819	-	(14,819)	0.00%	4,942	43,825
Purchases from other governments	(417)	-	417	0.00%	(483)	130,168
Transfer to capital reserves	-	-	-	0.00%	-	128,996
TOTAL EXPENDITURES	19,555	-	(19,555)	0.00%	11,276	421,180
NET COST / (REVENUE):	(5,461)	-	5,461	0.00%	(6,549)	8,152
NET COST - OPERATING FUND	(5,461)	-	5,461	0.00%	(6,549)	(120,845)
NET COST - RESERVE FUND	-	-	-	0.00%	-	128,996



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Truck Fill
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
User fees and sale of goods	\$1,470	-	(\$1,470)	0.00%	-	\$22,545
TOTAL REVENUE	1,470	-	(1,470)	0.00%	-	22,545
EXPENDITURES						
Salaries and benefits	101	-	(101)	0.00%	109	1,206
Materials, goods, supplies	-	-	-	0.00%	-	298
Utilities	38	-	(38)	0.00%	(55)	1,468
Contracted and general services	219	-	(219)	0.00%	212	5,872
Purchases from other governments	417	-	(417)	0.00%	483	7,574
Transfer to capital reserves	-	-	-	0.00%	-	6,127
TOTAL EXPENDITURES	775	-	(775)	0.00%	749	22,545
NET COST / (REVENUE):	(694)	-	694	0.00%	749	-
NET COST - OPERATING FUND	(694)	-	694	0.00%	749	(6,127)
NET COST - RESERVE FUND	-	-	-	0.00%	-	6,127



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Lagoons
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	-	\$76,052
Contribution from capital program	-	-	-	0.00%	-	17,250
TOTAL REVENUE	-	-	-	0.00%	-	93,302
EXPENDITURES						
Salaries and benefits	585	-	(585)	0.00%	631	8,826
Materials, goods, supplies	-	-	-	0.00%	-	669
Utilities	15	-	(15)	0.00%	36	2,627
Contracted and general services	261	-	(261)	0.00%	1,868	17,760
Purchases from other governments	-	-	-	0.00%	-	3,000
Transfer to capital reserves	-	-	-	0.00%	-	60,419
TOTAL EXPENDITURES	861	-	(861)	0.00%	2,534	93,302
NET COST / (REVENUE):	861	-	(861)	0.00%	2,534	-
NET COST - OPERATING FUND	861	-	(861)	0.00%	2,534	(43,169)
NET COST - RESERVE FUND	-	-	-	0.00%	-	60,419
NET COST - CAPITAL FUND	-	-	-	0.00%	-	(17,250)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Utility Services
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
EXPENDITURES						
Salaries and benefits	\$1,822	-	(\$1,822)	0.00%	\$2,349	\$23,140
Materials, goods, supplies	106	-	(106)	0.00%	-	1,773
Contracted and general services	2,108	-	(2,108)	0.00%	2,928	10,237
Transfer to capital reserves	-	-	-	0.00%	-	60,000
TOTAL EXPENDITURES	4,036	-	(4,036)	0.00%	5,277	95,150
NET COST / (REVENUE):	4,036	-	(4,036)	0.00%	5,277	95,150
NET COST - OPERATING FUND	4,036	-	(4,036)	0.00%	5,277	35,150
NET COST - RESERVE FUND	-	-	-	0.00%	-	60,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Waste Management
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	-	\$2,850
Contribution from capital program	-	-	-	0.00%	-	5,652
TOTAL REVENUE	-	-	-	0.00%	-	8,502
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	-	35,820
Materials, goods, supplies	124	-	(124)	0.00%	-	30,347
Contracted and general services	5,650	-	(5,650)	0.00%	7,887	81,725
Transfer to other governments	-	-	-	0.00%	-	84,516
Provision for allowances	-	-	-	0.00%	-	(365,100)
Transfer to capital reserves	-	-	-	0.00%	-	447,000
TOTAL EXPENDITURES	5,773	-	(5,773)	0.00%	7,887	314,308
NET COST / (REVENUE):	5,773	-	(5,773)	0.00%	7,887	305,806
NET COST - OPERATING FUND	5,773	-	(5,773)	0.00%	7,887	(135,542)
NET COST - RESERVE FUND	-	-	-	0.00%	-	447,000
NET COST - CAPITAL FUND	-	-	-	0.00%	-	(5,652)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
COMMUNITY SUPPORT SERVICES
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
EXPENDITURES						
Transfer to other governments	-	-	-	0.00%	-	\$75,500
TOTAL EXPENDITURES	-	-	-	0.00%	-	75,500
NET COST / (REVENUE):	-	-	-	0.00%	-	75,500
NET COST - OPERATING FUND	-	-	-	0.00%	-	75,500



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Family and Community Support Services (FCSS)
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
EXPENDITURES						
Transfer to other governments	-	-	-	0.00%	-	\$75,500
TOTAL EXPENDITURES	-	-	-	0.00%	-	75,500
NET COST / (REVENUE):	-	-	-	0.00%	-	75,500
NET COST - OPERATING FUND	-	-	-	0.00%	-	75,500



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PLANNING & DEVELOPMENT
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
Rental income	\$740	-	(\$740)	0.00%	\$350	\$13,625
Licenses, permits and fees	2,950	-	(2,950)	0.00%	500	11,400
Returns on investment	2,357	-	(2,357)	0.00%	-	25,267
Other revenue	150	-	(150)	0.00%	8,408	22,979
Drawn from operating reserves	-	-	-	0.00%	-	18,065
TOTAL REVENUE	6,197	-	(6,197)	0.00%	9,258	91,336
EXPENDITURES						
Salaries and benefits	21,877	-	(21,877)	0.00%	13,680	211,189
Materials, goods, supplies	52	-	(52)	0.00%	85	31,572
Contracted and general services	7,453	-	(7,453)	0.00%	7,342	64,261
Transfer to operating reserves	-	-	-	0.00%	-	17,500
Transfer to capital reserves	2,357	-	(2,357)	0.00%	2,258	38,787
TOTAL EXPENDITURES	31,739	-	(31,739)	0.00%	23,365	363,309
NET COST / (REVENUE):	25,542	-	(25,542)	0.00%	14,107	271,973
NET COST - OPERATING FUND	23,186	-	(23,186)	0.00%	11,850	233,752
NET COST - RESERVE FUND	2,357	-	(2,357)	0.00%	2,258	38,222



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land Use Planning & Dev
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
Licenses, permits and fees	\$2,950	-	(\$2,950)	0.00%	\$500	\$11,400
Returns on investment	2,357	-	(2,357)	0.00%	-	25,267
Other revenue	150	-	(150)	0.00%	8,408	22,979
Drawn from operating reserves	-	-	-	0.00%	-	11,565
TOTAL REVENUE	5,457	-	(5,457)	0.00%	8,908	71,211
EXPENDITURES						
Salaries and benefits	12,908	-	(12,908)	0.00%	7,405	126,597
Materials, goods, supplies	-	-	-	0.00%	65	31,223
Contracted and general services	2,828	-	(2,828)	0.00%	2,806	39,355
Transfer to operating reserves	-	-	-	0.00%	-	17,500
Transfer to capital reserves	2,357	-	(2,357)	0.00%	2,258	38,787
TOTAL EXPENDITURES	18,093	-	(18,093)	0.00%	12,533	253,462
NET COST / (REVENUE):	12,636	-	(12,636)	0.00%	3,626	182,251
NET COST - OPERATING FUND	10,280	-	(10,280)	0.00%	1,368	137,530
NET COST - RESERVE FUND	2,357	-	(2,357)	0.00%	2,258	44,722



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Economic Development
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
Drawn from operating reserves	-	-	-	0.00%	-	\$6,500
TOTAL REVENUE	-	-	-	0.00%	-	6,500
EXPENDITURES						
Salaries and benefits	8,969	-	(8,969)	0.00%	6,276	84,592
Materials, goods, supplies	52	-	(52)	0.00%	20	349
Contracted and general services	4,625	-	(4,625)	0.00%	4,536	24,623
TOTAL EXPENDITURES	13,646	-	(13,646)	0.00%	10,831	109,564
NET COST / (REVENUE):	13,646	-	(13,646)	0.00%	10,831	103,064
NET COST - OPERATING FUND	13,646	-	(13,646)	0.00%	10,831	109,564
NET COST - RESERVE FUND	-	-	-	0.00%	-	(6,500)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Subdivision & Land Development
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
EXPENDITURES						
Contracted and general services	-	-	-	0.00%	-	\$283
TOTAL EXPENDITURES	-	-	-	0.00%	-	283
NET COST / (REVENUE):	-	-	-	0.00%	-	283
NET COST - OPERATING FUND	-	-	-	0.00%	-	283



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land, Housing & Building Rentals
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
Rental income	\$740	-	(\$740)	0.00%	\$350	\$13,625
TOTAL REVENUE	740	-	(740)	0.00%	350	13,625
EXPENDITURES						
NET COST / (REVENUE):	(740)	-	740	0.00%	(350)	(13,625)
NET COST - OPERATING FUND	(740)	-	740	0.00%	(350)	(13,625)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
AGRICULTURAL SERVICES
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
User fees and sale of goods	\$10,594	-	(\$10,594)	0.00%	(\$15,029)	\$167,517
Rental income	-	-	-	0.00%	-	8,000
Other governments transfer for operating	-	-	-	0.00%	15,000	323,531
Other revenue	-	-	-	0.00%	-	4,999
Drawn from unrestricted reserves	-	-	-	0.00%	-	7,000
Drawn from operating reserves	-	-	-	0.00%	-	13,123
TOTAL REVENUE	10,594	-	(10,594)	0.00%	(29)	524,170
EXPENDITURES						
Salaries and benefits	28,470	-	(28,470)	0.00%	20,174	355,704
Materials, goods, supplies	18,760	-	(18,760)	0.00%	15,603	135,244
Utilities	-	-	-	0.00%	(44)	4,137
Contracted and general services	14,686	-	(14,686)	0.00%	12,957	117,406
Transfer to other governments	-	-	-	0.00%	-	2,970
Transfer to individuals and organizations	-	-	-	0.00%	-	57,008
Transfer to operating reserves	-	-	-	0.00%	-	16,666
Transfer to capital reserves	-	-	-	0.00%	-	30,000
TOTAL EXPENDITURES	61,916	-	(61,916)	0.00%	48,691	719,135
NET COST / (REVENUE):	51,322	-	(51,322)	0.00%	48,720	194,965
NET COST - OPERATING FUND	51,322	-	(51,322)	0.00%	48,720	168,422
NET COST - RESERVE FUND	-	-	-	0.00%	-	26,543



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ag Services
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
User fees and sale of goods	\$10,085	-	(\$10,085)	0.00%	\$11,743	\$28,865
Rental income	-	-	-	0.00%	-	8,000
Other governments transfer for operating	-	-	-	0.00%	-	169,292
Other revenue	-	-	-	0.00%	-	4,999
Drawn from unrestricted reserves	-	-	-	0.00%	-	7,000
Drawn from operating reserves	-	-	-	0.00%	-	4,753
TOTAL REVENUE	10,085	-	(10,085)	0.00%	11,743	222,910
EXPENDITURES						
Salaries and benefits	17,054	-	(17,054)	0.00%	13,378	245,756
Materials, goods, supplies	5,148	-	(5,148)	0.00%	3,578	98,317
Utilities	-	-	-	0.00%	(44)	4,137
Contracted and general services	13,466	-	(13,466)	0.00%	11,424	51,770
Transfer to other governments	-	-	-	0.00%	-	2,970
Transfer to individuals and organizations	-	-	-	0.00%	-	20,000
Transfer to capital reserves	-	-	-	0.00%	-	30,000
TOTAL EXPENDITURES	35,669	-	(35,669)	0.00%	28,337	452,950
NET COST / (REVENUE):	25,584	-	(25,584)	0.00%	16,593	230,041
NET COST - OPERATING FUND	25,584	-	(25,584)	0.00%	16,593	211,794
NET COST - RESERVE FUND	-	-	-	0.00%	-	18,247



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Highway 2 Conservation (H2C) / ALUS
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
User fees and sale of goods	\$509	-	(\$509)	0.00%	(\$26,772)	\$138,652
Other governments transfer for operating	-	-	-	0.00%	15,000	154,239
Drawn from operating reserves	-	-	-	0.00%	-	8,370
TOTAL REVENUE	509	-	(509)	0.00%	(11,772)	301,260
EXPENDITURES						
Salaries and benefits	11,415	-	(11,415)	0.00%	6,796	109,948
Materials, goods, supplies	13,612	-	(13,612)	0.00%	12,025	36,927
Contracted and general services	1,220	-	(1,220)	0.00%	1,533	65,636
Transfer to individuals and organizations	-	-	-	0.00%	-	37,008
Transfer to operating reserves	-	-	-	0.00%	-	16,666
TOTAL EXPENDITURES	26,247	-	(26,247)	0.00%	20,354	266,185
NET COST / (REVENUE):	25,738	-	(25,738)	0.00%	32,126	(35,075)
NET COST - OPERATING FUND	25,738	-	(25,738)	0.00%	32,126	(43,372)
NET COST - RESERVE FUND	-	-	-	0.00%	-	8,297



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
RECREATION & CULTURE
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	-	\$11,588
Returns on investment	-	-	-	0.00%	-	3,272
Other governments transfer for operating	-	-	-	0.00%	-	137,330
Other revenue	-	-	-	0.00%	-	2,512
Drawn from operating reserves	13,400	-	(13,400)	0.00%	-	19,350
TOTAL REVENUE	13,400	-	(13,400)	0.00%	-	174,052
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	-	17,127
Materials, goods, supplies	-	-	-	0.00%	-	4,429
Contracted and general services	13,835	-	(13,835)	0.00%	421	17,746
Transfer to other governments	-	-	-	0.00%	-	356,841
Transfer to individuals and organizations	-	-	-	0.00%	-	24,290
Transfer to local boards and agencies	47,631	-	(47,631)	0.00%	(1,266)	165,523
Interest on long term debt	-	-	-	0.00%	-	114,459
Principal payment for debenture	-	-	-	0.00%	-	167,303
Transfer to operating reserves	-	-	-	0.00%	-	9,654
TOTAL EXPENDITURES	61,467	-	(61,467)	0.00%	(845)	877,372
NET COST / (REVENUE):	48,067	-	(48,067)	0.00%	(845)	703,320
NET COST - OPERATING FUND	61,467	-	(61,467)	0.00%	(845)	713,016
NET COST - RESERVE FUND	(13,400)	-	13,400	0.00%	-	(9,696)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Recreation
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	-	\$11,588
Returns on investment	-	-	-	0.00%	-	3,272
Other revenue	-	-	-	0.00%	-	2,512
Drawn from operating reserves	-	-	-	0.00%	-	10,250
TOTAL REVENUE	-	-	-	0.00%	-	27,622
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	-	17,127
Materials, goods, supplies	-	-	-	0.00%	-	4,429
Contracted and general services	435	-	(435)	0.00%	421	16,901
Transfer to other governments	-	-	-	0.00%	-	355,700
Transfer to individuals and organizations	-	-	-	0.00%	-	10,250
Interest on long term debt	-	-	-	0.00%	-	114,459
Principal payment for debenture	-	-	-	0.00%	-	167,303
Transfer to operating reserves	-	-	-	0.00%	-	9,654
TOTAL EXPENDITURES	435	-	(435)	0.00%	421	695,823
NET COST / (REVENUE):	435	-	(435)	0.00%	421	668,201
NET COST - OPERATING FUND	435	-	(435)	0.00%	421	668,797
NET COST - RESERVE FUND	-	-	-	0.00%	-	(596)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Culture
For the One Month Ending Wednesday, January 31, 2024

	January 2024 YTD	2024 Budget	Budget Variance	% Variance	January 2023 YTD	PY (2023)
REVENUE						
Other governments transfer for operating	-	-	-	0.00%	-	\$137,330
Drawn from operating reserves	13,400	-	(13,400)	0.00%	-	9,100
TOTAL REVENUE	13,400	-	(13,400)	0.00%	-	146,430
EXPENDITURES						
Contracted and general services	13,400	-	(13,400)	0.00%	-	845
Transfer to other governments	-	-	-	0.00%	-	1,141
Transfer to individuals and organizations	-	-	-	0.00%	-	14,040
Transfer to local boards and agencies	47,631	-	(47,631)	0.00%	(1,266)	165,523
TOTAL EXPENDITURES	61,031	-	(61,031)	0.00%	(1,266)	181,549
NET COST / (REVENUE):	47,631	-	(47,631)	0.00%	(1,266)	35,119
NET COST - OPERATING FUND	61,031	-	(61,031)	0.00%	(1,266)	44,219
NET COST - RESERVE FUND	(13,400)	-	13,400	0.00%	-	(9,100)

County of Barrhead
January 2024 YTD Capital Report

R

	Admin & General	Enforce.	Fire & ERC	Public Works	Airport	Waste Mgmt	Utilities	Planning & Dev.	Subdiv & Land Dev.	Ag Services	Rec & Culture	January 2024 YTD	2024 BUDGET
1 CAPITAL APPLIED													
2 Land & Land Improvements				-		-		-				-	113,260
3 Buildings	-		-	-						-		-	1,753,950
4 Machinery & Equipment	-		-	-		-						-	1,102,250
5 Engineered Structures												-	
6 Sidewalks												-	
7 Road Construction				-								-	1,328,513
8 Paving & Overlays				-								-	-
9 Bridges				-								-	210,000
10 Neerlandia Lagoon							-					-	15,000
11 Vehicles		8,201	-	-								8,201	222,000
Subtotal: Capital Assets													
13 Purchased/Constructed	-	8,201	-	-	-	-	-	-		-	-	8,201	4,744,973
14 Transfer to Individuals												-	-
15 Transfer to Local Governments												-	-
16 Transfer to Operating	-	-	-	-	-	-	-	-	-	-	-	-	-
17 Transfer to Capital Reserves	-	-	-	-	-	-	-	2,357	-	-	-	2,357	1,714,362
18 TOTAL CAPITAL APPLIED	-	8,201	-	-	-	-	-	2,357	-	-	-	10,558	
20 BUDGETED CAPITAL APPLIED:	1,493,000	10,000	102,950	4,364,603	18,000	34,202	296,580	45,000	-	90,000	5,000	6,459,335	6,459,335
21 CAPITAL ACQUIRED													
22 Sale of Land												-	-
23 Sale of Buildings												-	-
24 Sale of Machinery & Equipment				-		-						-	231,000
25 Sale of Vehicles			-	-								-	13,500
26 Contributions from Individuals -Develop. Agree.												-	-
27 Contributions from individuals to Other Reserves												-	-
28 Contributions from Individuals for Capital Assets								-				-	-
29 Federal Grants				-								-	-
30 Provincial Grants Capital-Bridges				-								-	-
31 Provincial Grants Capital-MSI				-								-	1,078,000
32 Local Governments Contributions												-	-
33 Contributions from Operating				-								-	57,583
34 Contributions from Operating to Capital Reserves	-	-	-	-	-	-	-	2,357	-	-	-	2,357	1,714,362
35 Contributions from Reserves to Operating	-	-	-	-	-	-	-	-	-	-	-	-	-
36 Contributions from Reserves for Capital	-	8,201	-	-	-	-	-	-		-		8,201	2,755,890
37 UNKNOWN													609,000
38 TOTAL CAPITAL ACQUIRED	-	8,201	-	-	-	-	-	2,357	-	-	-	10,558	
BUDGETED CAPITAL ACQUIRED:	1,493,000	10,000	102,950	4,364,603	18,000	34,202	296,580	45,000	-	90,000	5,000	6,459,335	6,459,335

Capital Report
2024 Capital Expenditures

CF - denotes carry forward

	EXPENDITURE YTD January 2024	FUNDING SOURCE						2024 BUDGET
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
ADMINISTRATION								
Renovation								1,284,000
Carpet (CF)								19,000
Telephone System (CF)								20,000
Asset Management Software								100,000
								-
								-
	-	-	-	-	-	-	-	1,423,000
FIRE								
OnSite Training Facility (50%) (CF)								5,950
	-	-	-	-	-	-	-	5,950
ENFORCEMENT								
CPO Vehicle	8,201		8,201					
				-	-	-	-	-

CF - denotes carry forward

EXPENDITURE YTD January 2024	FUNDING SOURCE					
	GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN

-	- - - - -	-
		12,500 25,000
-	- - - - -	37,500
		57,000 15,000
-	- - - - -	72,000
-		40,000
-	- - - - -	40,000
		-
-	- - - - -	-
		5000
-	- - - - -	5,000
-	- - - - -	4,744,973

Capital Report
2024 Capital Reserve Transactions

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2024 January	2024 BUDGET	YTD 2024 January	2024 BUDGET	YTD 2024 January	2024 BUDGET
ADMINISTRATION & GENERAL						
Computer & Equipment Reserve		20,000				(120,000)
Office		50,000				(694,000)
	-	70,000	-	-	-	(814,000)
FIRE						
ERC Equipment Reserve		-				
Fire Equipment Reserve		87,000				
Emergency Response Bldg.		10,000			-	(5,950)
	-	97,000	-	-	-	(5,950)
ENFORCEMENT						
CPO Equipment		10,000			8,201	-
	-	10,000	-	-	8,201	-
TRANSPORTATION						
P.W. Graders		517,420				(377,250)
P.W. Equipment		520,660				(489,500)
Aggregate Reserve		115,000				
P.W. - Local Roads & Bridge Construction		-				(407,930)
Public Works Shop		50,000				(510,000)
Land Right of Way Reserve						(5,760)
	-	1,203,080	-	-	-	(1,790,440)

Capital Report
2024 Capital Reserve Transactions

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2024 January	2024 BUDGET	YTD 2024 January	2024 BUDGET	YTD 2024 January	2024 BUDGET
AIRPORT						
Airport		18,000				
	-	18,000	-	-	-	-
WASTE MANAGEMENT						
Transfer Station Bins		5,000		-		-
Landfill Equipment Reserve		25,000				(12,500)
Landfill		15,000				(25,000)
	-	45,000	-	-	-	(37,500)
UTILITIES						
Utility Officer Truck		-				(53,000)
Offsite Levy Reserve - Neerlandia		-				
Offsite Levy Reserve - Manola		-				
Water & Sewer Capital Reserve		67,000				(15,000)
Regional Water & Sewer Lines / Future W&S Development		50,000				
Truck Fill		3,195				
Lagoons		34,202		-		-
Future Development - Fire Suppression		21,885				
	-	176,282	-	-	-	(68,000)
PLANNING & DEVELOPMENT						
Money in Lieu (of Municipal Reserve)	2,357	45,000				
	2,357	45,000	-	-	-	-

Capital Report
2024 Capital Reserve Transactions

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2024 January	2024 BUDGET	YTD 2024 January	2024 BUDGET	YTD 2024 January	2024 BUDGET
SUBDIVISION & LAND DEVELOPMENT						
Future Development		-				
	-	-	-	-	-	-
AGRICULTURAL SERVICES						
Ag Vehicle & Equipment		40,000				(40,000)
Ag Building		10,000				-
	-	50,000	-	-	-	(40,000)
RECREATION						
		-	-	-	-	-
TOTAL	2,357	1,714,362	-	-	8,201	(2,755,890)



COUNTY OF BARRHEAD NO.11
Elected Official Remuneration Report
For the One Month Ending January 31, 2024



	January 2024 YTD	2024 Budget	Budget Variance	% Variance
Division 1 - Doug Drozd (Reeve)				
<i># of per diems</i>	<i>2.00</i>	<i>0.00</i>	<i>(2.00)</i>	<i>0.00</i>
Base salary	2,509.28		(2,509.28)	0.00%
Per diems	580.28		(580.28)	0.00%
Mileage	32.20		(32.20)	0.00%
Benefits	624.95		(624.95)	0.00%
Salary and benefits	3,746.71		(3,746.71)	0.00%
Training and conventions				
	3,746.71		(3,746.71)	0.00%
Division 2 - Marvin Schatz (Deputy Reeve)				
<i># of per diems</i>	<i>1.00</i>	<i>0.00</i>	<i>(1.00)</i>	<i>0.00</i>
Base salary	1,929.01		(1,929.01)	0.00%
Per diems	290.14		(290.14)	0.00%
Mileage	33.60		(33.60)	0.00%
Benefits	562.04		(562.04)	0.00%
Salary and benefits	2,814.79		(2,814.79)	0.00%
Training and conventions				
	2,814.79		(2,814.79)	0.00%
Division 3 - Ron Kleinfeldt				
<i># of per diems</i>	<i>2.00</i>	<i>0.00</i>	<i>(2.00)</i>	<i>0.00</i>
Base salary	1,348.74		(1,348.74)	0.00%
Per diems	580.28		(580.28)	0.00%
Mileage	188.67		(188.67)	0.00%
Benefits	849.77		(849.77)	0.00%
Salary and benefits	2,967.46		(2,967.46)	0.00%
Training and conventions				
	2,967.46		(2,967.46)	0.00%
Division 4 - Bill Lane				
<i># of per diems</i>	<i>3.50</i>	<i>0.00</i>	<i>(3.50)</i>	<i>0.00</i>
Base salary	1,348.74		(1,348.74)	0.00%
Per diems	1,015.49		(1,015.49)	0.00%
Mileage	140.00		(140.00)	0.00%
Benefits	441.98		(441.98)	0.00%
Salary and benefits	2,946.21		(2,946.21)	0.00%
Training and conventions	190.00		(190.00)	0.00%
	3,136.21		(3,136.21)	0.00%
Division 5 - Paul Properzi				
<i># of per diems</i>	<i>2.00</i>	<i>0.00</i>	<i>(2.00)</i>	<i>0.00</i>
Base salary	1,348.74		(1,348.74)	0.00%
Per diems	580.28		(580.28)	0.00%
Mileage	58.80		(58.80)	0.00%
Benefits	542.85		(542.85)	0.00%
Salary and benefits	2,530.67		(2,530.67)	0.00%
Training and conventions				
	2,530.67		(2,530.67)	0.00%
Division 6 - Walter Preugschas				
<i># of per diems</i>	<i>7.50</i>	<i>0.00</i>	<i>(7.50)</i>	<i>0.00</i>
Base salary	1,348.74		(1,348.74)	0.00%
Per diems	2,176.05		(2,176.05)	0.00%
Mileage	305.00		(305.00)	0.00%
Benefits	831.50		(831.50)	0.00%
Salary and benefits	4,661.29		(4,661.29)	0.00%
Training and conventions	393.14		(393.14)	0.00%
	5,054.43		(5,054.43)	0.00%
Division 7 - Jared Stoik				
<i># of per diems</i>	<i>0.50</i>	<i>0.00</i>	<i>(0.50)</i>	<i>0.00</i>
Base salary	1,348.74		(1,348.74)	0.00%
Per diems	145.07		(145.07)	0.00%
Mileage	51.80		(51.80)	0.00%
Benefits	510.84		(510.84)	0.00%
Salary and benefits	2,056.45		(2,056.45)	0.00%
Training and conventions				
	2,056.45		(2,056.45)	0.00%



**Barrhead & District Social Housing Association
Minutes
Regular Board Meeting – November 30, 2023**

Members Present: Craig Wilson, Don Smith, Roberta Hunt (via teleconference), Bill Lane, Peter Kuelken

Absent:

Staff Present: Tyler Batdorf, Su Macdonald

1.0 The meeting was called to order at 10:09 a.m.

2.0 Approval of Agenda

Peter Kuelken moved to approve the November 30, 2023, Regular Board Meeting Agenda.

Carried Unanimously

3.0 Adoption of the Minutes

Don Smith moved to adopt the Minutes of the Organizational Meeting of October 27, 2023, with the following amendment:

4.1 Salary, Wage and Benefit Review Committee
Bill Lane, Peter Kuelken and Craig Wilson

Carried Unanimously

Bill Lane moved to adopt the Minutes of the Regular Board Meeting of October 27, 2023.

Carried Unanimously

Chair: CW CAO: [Signature]

Minutes: November 30, 2023

4.0 Reports

4.1 Financial Report – October 2023

Income Statements for the organization were presented.

Bill Lane moved to accept the Financial Reports as presented.

Carried Unanimously

4.2 Cheque Log – October 2023

Roberta Hunt moved to accept the Cheque Log as presented.

Carried Unanimously

4.3 CAO Report

Updates were presented on the following topics:

- Operations (Maintenance, Dietary, Admin, Activities, Housekeeping)
- Rent Supplements
- Donations from Troock family for item in memory of Darrell Troock.
- Outdoor Furniture
- Lodge Licensing
- Hillcrest Landscaping Project – Project is completed.
- Hillcrest Library Project – Nearing completion.
- Facilities Manager's Report
 - Lodges
 - Seniors Self-Contained
 - Community Housing

Peter Kuelken moved to accept the CAO's Report as presented.

Carried Unanimously

4.4 Resident Services Manger's Report


Vacancy Report:

-Hillcrest Lodge	24 vacancies (21%)
-Klondike Place	2 vacancies (5%)
-Golden Crest Manor	0 vacancies (0%)
-Jubilee Manor	0 vacancies (0%)
-Pembina Court Manor	1 vacancies (4%)
-JDR Manor	1 vacancies (17%)
-Barrhead CH	1 vacancies (13%)
-Swan Hills CH	2 vacancies (25%)

Every building has a waiting list. Hillcrest's waiting list consists of couples and as 1-bedroom suites or adjoining rooms become available they will be filled from the waiting list.

Bill Lane moved to accept the Resident Services Manager's Report as presented.

Carried Unanimously

Chair: C.W. CAO: 

Minutes: November 30, 2023

5.0 Old Business

- 5.1 Housing Needs Assessment – Future Direction
This discussion was tabled for the New Year.

6.0 New Business

- 6.1 RFD – Salary, Wage and Benefit Committee Meeting Date
The meeting was set for December 12 @10:00

- 6.2 RFD – Expense Forms

An RFD was presented for clarification on payment of expenses: should they be handled as a reimbursement with receipts or provided as a taxable allowance. Also, is BDSHA required to reimburse the municipalities for meetings, travel and out of pocket expenses and if so, do the councillors receive what BDHSA pays or do they receive their municipality rate?

Su will contact all the municipalities for information on this process.

Roberta Hunt moved that any payment directly to Board members will be as a taxable allowance and the appropriate T4A slip will be issued at the end of the year. Staff will continue to submit receipts for reimbursement.

Carried Unanimously

- 6.3 RFD – Staff Bonus

An RFD was presented for the amount and method of delivery for the staff Xmas bonus.

Don Smith moved that the bonus amounts be kept at the same amounts at last year: \$150 for full time and \$75 for part time staff, and that it be given as cash in an envelope without deductions.

Carried Unanimously

7.0 Correspondence

- 7.1 Letter from ASHC regarding a deferred operating reserve fund given to all HMBs at a rate of \$250 per door to be used to offset any operational deficits experienced by HMBs.

8.0 In Camera – Board and CAO

Peter Kuelken moved to go in camera at 11:24 a.m. Don Smith moved to come out of camera at 11:40 a.m.

Chair: C.W. CAO: [Signature]

Minutes: November 30, 2023

9.0 In Camera – Board Only
Not Required

10.0 Date and Time of Next Meeting
Thursday, January 25, 2023, at 10:00 a.m.

11.0 Adjournment
Bill Lane moved to adjourn the meeting at 11:42 a.m.

Carried Unanimously




Signature: Craig Wilson, Chairperson



Date



Signature: Su Macdonald, Acting CAO



Date



Community FUTURES YELLOWHEAD EAST
CFYE Regular Board Meeting Minutes
Location: Community Futures Yellowhead East Office
Thursday January 18, 2024

In Attendance Anna Greenwood, Ty Assaf, Jim Hailes, Liz Krawiec, Michelle Jones, Serena Lapointe, Matthew Hartney, Daryl Weber, Nick Gelych

REGRETS: MARVIN SCHATZ, DAVE KUSCH, ROBIN MURRAY

- | | | |
|---------------------------------|--|---------|
| 1) CALL TO ORDER: | Meeting Called to Order at 1:04 | |
| 2) ADOPTION OF AGENDA: | <u>Motion# 44 Moved by Daryl Weber</u>
<i>That the Agenda be accepted as presented</i> | CARRIED |
| 3) MINUTES OF PREVIOUS MEETING: | <u>Motion # 45 Moved by Serena Lapointe</u>
<i>That the minutes of the December 21, 2023, regular board meeting be accepted as presented.</i> | CARRIED |
| 4) TREASURERS REPORT: | 4.1 Budget Variance Report – As Attached
4.2 Monthly Payables Report – As Attached – Approval Signature Required.
<u>Motion# 46 Moved by: Liz Krawiec</u>
<i>Treasurer: Liz Krawiec made the motion to adopt the treasurers report as presented.</i> | CARRIED |
| 5) CHAIR REPORT | <u>5.1 Board Chair Update</u> <ul style="list-style-type: none">• Board chair provided update overview of CFNA Board efforts.• Provided an understanding of the NDA agreement requirements.• Discussion ensued around CFYE ROI | |
| 6) IRC REPORT | <u>6.1 Business Analyst Update – As attached,</u>
<u>6.2 Follow Up from previous meeting:</u>
Board advised clients had been informed of boards decision to request received.
<u>6.3 RRRF Repayment Report – As Attached</u>
<i>Board requested ongoing follow up report after deadline, confirming final repayment results.</i>
<u>6.3 Regular Monthly Loan Client Report – As attached.</u>
<u>Motion # 47 Moved by Daryl Weber</u>
<i>To approve IRC Report as Information</i> | CARRIED |

6.3: RFD – RRRF Clients Interest Only Payments

Motion # 48 Moved by Jim Hailes

Board made the motion to allow CFYE business analyst with the discretionary ability to, offer RRRF loan clients, as deemed necessary, with an option of making monthly RRRF loan re-payments, equal to a minimum of interest only + 10% of their outstanding principal balance, until November 31, 2026, understanding that the remaining principle balance will remain due as one final balloon payment on or before December 31, 2026. This provision will be provided under extreme circumstances only.

CARRIED

6.4 – Prairies Can – Messaging RRRF Loan Collections.

- Board was provided a copy of the messaging reminder coming from Prairies Can regarding the collections of RRRF loan repayments.

7) OLD BUSINESS

7.1 2024 – 2025 Operations Plan Due – January 31, 2024

Review and provide approval to the 2024-2025 Operations Plan as attached.

Motion # 49 Moved by: Daryl Weber

Board made the motion to accept the 2024-2025 Operations Plan, as amended, allowing for the final spelling and grammatical edits to be made as necessary, including the last paragraph under Section 3.0 Planning, 3.1 External and Internal Environment.

CARRIED

7.2 External Funds Investment Committee (Daryl, Serena, Ty, Nick)

Re-Discuss – Intent to consider including the proposals to be discussed in the Budget due for April 1, 2024 and the upcoming annual council presentations? Date Early or Late March. Proposals could be submitted to committee via email for review if necessary.

7.3 Lemonade Day – Confirmation on Number of Communities

7.4 CFLIP Investment Pool – Discussion

8) NEW BUSINESS

8.1 Vision 2024-2025

CFYE Strategic Planning Review Date:

April 18th possible date for the Strategic Planning Session, dependent on facilitator ability. Executive Director to look into possible facilitators and get back to board.

8.2 – Board Training – CF BC is hosting virtual Board Training again in Feb. – Information provided at meeting

Board requested information on which courses have been completed to date. Information will be shared with new Woodlands County Board Member if he wants to register.

9) EXECUTIVE DIRECTOR

9.1 Executive Director –

BSN, Lunch n Learns- Google my business , DSS, EDA training courses,

**UPDATE
STAFF REPORTS**

Financial Literacy Lunch n learns . Online Learning System, Business
Continuity & Disaster Recovery Project Update.
9.2 CED Report – As Attached For Information
9.3 DSS Report –As Attached For Information

Motion # 51 Moved by Anna Greenwood
Motion to accept staff reports as information.

CARRIED

10) CORRESPONDENCE

Attached for Information:
EDP Zebra Program

11) ADJOURNMENT

Motion 52 Moved by Jim Hailes
Motion to adjourn meeting at 3:58

NEXT MEETING:

CARRIED
February 15, 2023



February 15 2024



Delegation Request Form



Page 1 of 2

Name of persons or organization requesting to appear before Council			
Misty Ridge Ski Hill			
Council Meeting Date Requested (please provide 1 st and 2 nd choice)			
February 20, 2024			
Contact Information			
Name	Matthew Swan		
Address	Site 14 Box 28 RR2		
Email	swanspoint1@yahoo.com		
Phone	780-206-2406	Cell	780-206-2406
Purpose of Delegation / Presentation			
<input type="checkbox"/> Information sharing			
<input type="checkbox"/> Request for action, funds, consideration			
<input type="checkbox"/> Other (provide details)			
Topic of discussion (include title and background information)			
<p>We would like to discuss the state of the ski hill and discuss the possibility of consistent funding in order to ensure that we are able to open every year.</p>			
Technical Requirements			
<input type="checkbox"/> Computer (for use with memory stick)			
<input type="checkbox"/> Other (what's needed?)			
For Office Use Only			
<input checked="" type="checkbox"/> Added to Agenda		<input type="checkbox"/> Referred to:	
Other Departments required to be in attendance?			
In Camera?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Appearing Before Council as a Delegation

1. Persons or organization wishing to appear before Council as a delegation must submit this completed form at least 5 business days prior to the date of the requested Council meeting.
2. Include all pertinent background and related documents. This information will be included in the Council agenda package for consideration. The information provided should clarify the purpose of the delegation for Council.
 - a. Delegation Request Form and related documents become part of the public record, however, only your name will be made available, and the other contact information excluded.
3. Delegations are limited to fifteen (15) minutes.
4. Delegations are to present information to Council. Council will not debate with the delegations however Council may have questions regarding the presentation.
5. Following your presentation, Council may choose to:
 - a. Respond directly to you if they believe they have enough information, or
 - b. Schedule Council discussion later in the same meeting or a future meeting, or
 - c. Refer the topic to a committee or to administration for additional information.

Submission Information

Completed applications may be submitted electronically to info@countybarrhead.ab.ca, in person or by mail to 5306 49 St, Barrhead AB T7N 1N5.

Questions

Please direct any questions to the County Manager's office at 780-674-3331 or by email to doyarzun@countybarrhead.ab.ca

FOIP Act Policy

Personal information collected on this Delegation Request Form is collected in compliance with the *Freedom of Information and Protect of Privacy (FOIP) Act*, Section 33(c). We collect only what is necessary to respond to your request. Please note that all meetings are open to the public except where permitted to be closed under legislated authority. If you have any question or concerns about the collection of personal information, please contact the County of Barrhead FOIP Coordinator at 780-674-3331 or info@countybarrhead.ab.ca