

1.0 CALL TO ORDER

(Recess & Convene MPC Meeting)

2.0 APPROVAL OF AGENDA**3.0 MINUTES****3.1 REGULAR MEETING HELD APRIL 21, 2026**

[Schedule A](#)

4.0 ACTION ITEMS:**4.1 FALL 2026 MOTOR GRADER REPLACEMENT**

Administration recommends that Council directs administration to purchase one 2026 Caterpillar 150AWD motor grader, with 12-foot snow wing and 5 year / 7,500 hour warranty coverage from Finning Canada Ltd. for the price of \$568,500 per unit as per the quotation provided and agree to the future guaranteed buy-back of \$221,000, and that the purchase be updated in the 2026 Capital Budget, with delivery expected on or before October 20, 2026.

And further, purchase one 2026 John Deere 772GP grader, with 12-foot snow wing and 5 year / 7,500 hour warranty coverage from Brandt Tractor Ltd. for the price of \$571,000 as per the quotation provided and agreed to the future guaranteed trade-in of \$220,000, and the purchase to be updated in the 2026 Capital Budget, with delivery expected on or before October 25, 2026

And further, to purchase one 2026 John Deere 772GP grader, with 12-foot snow wing and 5 year / 7,500 hour warranty coverage from Brandt Tractor Ltd. for the price of \$571,000 as per the quotation provided and agreed to the future guaranteed trade-in of \$220,000, and the purchase to be incorporated into the 2027 Capital Budget, with delivery expected on or before January 11, 2027.

And further, to trade-in Units #206, a 2022 John Deere 772GP motor grader with snow wing, and #212, a 2021 John Deere 772GP motor grader with snow wing, to Brandt Tractor Ltd. for the respective prices of \$215,000 and \$225,000.

And further, to trade-in Unit 207, a 2021 John Deere 772GP motor grader with snow wing, to Finning Canada Ltd. for the price of \$210,000.

[Schedule B](#)

4.2 2026 BRIDGE REPLACEMENT – NE 33-60-7-W5 - BF 76144 LAND ACQUISITION

Administration recommends that Council directs the Reeve and CAO to sign the agreement for Acquisition of Land for Right-of-Way for 2026 Bridge Replacement Project BF 76144 as presented, in order to purchase 0.68 acre from the landowner for the total cost to the project of \$2,000.

[Schedule C](#)

4.3 2026 BRIDGE REPLACEMENT – NW 8-58-3-W5 - BF 74972 LAND ACQUISITION

Administration recommends that Council directs the Reeve and CAO to sign the agreements for Acquisition of Land for Right-of-Way and for Crop Damage with landowners as presented, for the BF 74972 replacement project identified in the 2026 Capital Budget.

[Schedule D](#)

4.4 2026 CRACK SEALING PROGRAM

Administration recommends that Council directs Administration to enter into a contract with Marshall Lines 2014 to carry out the 2026 Crack Sealing Program on County roadways and the airport for a total cost of \$112,145.

[Schedule E](#)

4.5 HISTORY OF ADDITIONAL LANDFILL LANDS – SOUTH HALF 4-60-4-W5

Administration recommends that Council accepts the history of additional landfill lands report and the attached correspondence from Mr. Sutherland for information.

[Schedule F](#)

4.6 2026 APPOINTMENT OF WEED & PEST INSPECTORS

Administration recommends that Council appoint Chelsea Jaeger, Assistant Agricultural Fieldman, as the County of Barrhead Weed Inspector under the Weed Control Act and Pest Inspector under the Agricultural Pest Act for 2026.

Council appoint Payton Sonnenberg, Agriculture Seasonal Staff, as the County of Barrhead Weed Inspector under the Weed Control Act and Pest Inspector under the Agricultural Pest Act for 2026.

Council appoint Michael Smith, Erika Kerckhof, and Grace Nikkel, Agriculture Seasonal Staff as County of Barrhead Pest Inspectors under the Agricultural Pest Act for 2026.

[Schedule G](#)

4.7 2026 AGRICULTURAL SERVICES HERBICIDE PURCHASE

Administration recommends that Council approve the purchase of herbicide from Advantage VM in the amount of \$112,435.75 to conduct the 2026 spray program.

[Schedule H](#)

4.8 FIRE FIGHTING SERVICES – REQUEST TO CANCEL CHARGES (25-332-CFR)

Administration recommends that Council give fair consideration to the information presented on April 21, 2026, and provide direction to Administration regarding whether Council will uphold their original decision of February 3, 2026 or reconsider.

[Schedule I](#)

4.9 PROCLAMATION – SAFETY & HEALTH WEEK MAY 4–9, 2026

Administration recommends that Council proclaims May 4-9, 2026, as Safety & Health Week in the County of Barrhead.

[Schedule J](#)

4.10 RECORDS MANAGEMENT BYLAW 5-2026

Administration recommends that Council consider 3 readings of the Records Management Bylaw No. 5-2026.

[Schedule K](#)

4.11 IN-CAMERA**4.11.1 EXTERNAL COMMITTEES – ATIA Sec. 29 Advice from Officials****5.0 REPORTS****5.1 COUNTY MANAGER REPORT**

Administration recommends that Council accept the County Manager's report for information.

- Resolution Tracking List

[Schedule L](#)

5.2 PUBLIC WORKS REPORT (9:15 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule M](#)

5.3 COUNCILLOR REPORTS

[Schedule N](#)

6.0 DELEGATIONS

6.1 11:30 a.m. BRFS Fire Chief Gary Hove – Quarterly Report

[Schedule O](#)

7.0 ADJOURNMENT

REGULAR MEETING OF COUNCIL – HELD APRIL 21, 2026

Regular Meeting of the Council of the County of Barrhead No. 11 held April 21, 2026, was called to order by Reeve Munck at 9:02 a.m.

PRESENT

Reeve Erik Munck
Councillor Ray Crisler
Councillor Bill Chapman (joined at 9:06 a.m.)
Councillor Lorrie Jespersen
Councillor Chais Ellwein
Deputy Reeve Walter Preugschas
Councillor Tyson Bergsma

**THESE MINUTES ARE
UNOFFICIAL AS THEY HAVE
NOT BEEN APPROVED BY THE
COUNCIL.**

STAFF

Debbie Oyarzun, County Manager	Tamara Molzahn, Dir. Corporate Services
Pam Dodds, Executive Assistant	Ken Hove, Dir. Infrastructure
Dawn Fedorvich, Dir. Rural Development	Don Medcke, Ag Fieldman

ATTENDEES

Hilda, Howard, and Justin Hemmerling – Public Attendees
Fire Chief Gary Hove - BRFS

Town and Country Newspaper – Barry Kerton

APPROVAL OF AGENDA

2026-122 Moved by that Councillor Ellwein the agenda be approved as presented.
Carried 6-0.

MINUTES OF REGULAR MEETING HELD APRIL 7, 2026

2026-123 Moved by Deputy Reeve Preugschas that the minutes of the Regular Meeting of Council held April 7, 2026, be approved as circulated.
Carried 6-0.

Councillor Chapman joined the meeting at 9:06 a.m.

2026 AG CONSTRUCTION - JANSEN PROJECT

2026-124 Moved by Councillor Crisler that Council directs the Reeve and County Manager to sign the agreement for Crop Damages on Culvert Repair Area and Landscape Borrow Area for 2026 Culvert Replacement, Jansen Project through SE 8-59-2-W5.
Carried Unanimously.

Dawn Fedorvich and Don Medcke departed the meeting at 9:15 a.m.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, reviewed the written report for Public Works & Utilities and answered questions from Council.

2026-125 Moved by Councillor Bergsma that Council accepts the Public Works report for information.
Carried Unanimously.

Ken Hove departed the meeting at 9:23 a.m.

MUNICIPAL EMERGENCY MANAGEMENT PLAN

2026-126 Moved by Councillor Ellwein that Council approves the Municipal Emergency Management Plan as recommended by the Emergency Advisory Committee.
Carried Unanimously.

REGULAR MEETING OF COUNCIL – HELD APRIL 21, 2026

Tamara Molzahn joined the meeting at 9:30 a.m.

Dawn Fedorvich rejoined the meeting at 9:38 a.m.

Councillor Bergsma left the meeting at 9:56 a.m. and rejoined at 9:58 a.m.

2026 OPERATING & CAPITAL BUDGET

2026-127 Moved by Deputy Reeve Preugschas that Council adopt the 2026 Operating Budget as presented; with 2026 operating expenditures and revenue of \$20,134,180 respectively.

Carried Unanimously.

2026-128 Moved by Councillor Bergsma that Council revise the 2026 Capital Budget from \$10,624,042 to \$11,017,056, as presented.

Carried Unanimously.

3 YEAR FINANCIAL PLAN & 10 YEAR CAPITAL PLAN

2026-129 Moved by Councillor Crisler that Council approve the 3-Year Financial Plan for 2027 – 2029 and the 10-Year Capital Plan as presented.

Carried Unanimously.

RECESS

Reeve Munck recessed the meeting at 10:41 a.m.

Reeve Munck reconvened the meeting at 10:49 a.m.

2026 PROPERTY TAX BYLAW 3-2026

2026-130 Moved by Councillor Ellwein that Council gives 1st reading to Bylaw 3-2026 – 2026 Property Tax Bylaw.

Carried Unanimously.

2026-131 Moved by Councillor Bergsma that Council gives 2nd reading to Bylaw 3-2026.

Carried Unanimously.

2026-132 Moved by Deputy Reeve Preugschas that Council considers 3rd reading for Bylaw 3-2026.

Carried Unanimously.

2026-133 Moved by Councillor Jespersen that Council gives 3rd reading to Bylaw 3-2026 – 2026 Property Tax Bylaw.

Carried Unanimously.

IN-CAMERA SESSION

2026-134 Moved by Councillor Bergsma that Council move in-camera at 11:05 a.m. for discussion on:

- External Committee – *ATIA Sec. 29 Advice from Officials*

Carried Unanimously.

Tamara Molzahn, Dawn Fedorvich, Pam Dodds, and Barry Kerton exited the meeting at 11:05 a.m.

2026-135 Moved by Councillor Bergsma that Council move out of in-camera at 11:35 a.m.

Carried Unanimously.

Pam Dodds and Barry Kerton rejoined the meeting at 11:35 a.m.

Fire Chief Gary Hove joined the meeting at 11:35 a.m.

REGULAR MEETING OF COUNCIL – HELD APRIL 21, 2026

DELEGATION – HEMMERLING FIRE INVOICE

Hilda, Howard, & Justin Hemmerling met with Council at this time being 11:35 a.m. to discuss the fire invoice they received for a fire on their property on September 12, 2025.

2026-136 Moved by Councillor Crisler to accept for information and bring back to a future Council meeting.

Carried 6-1.

Fire Chief Hove and the Hemmerling delegation departed the meeting at 12:06 p.m.

COUNTY MANAGER REPORT

County Manager, Debbie Oyarzun, reviewed the CAO tracking list and noted the additional following items:

- Emergency Management Training - afternoon April 21, 2026
- FCM Conference Edmonton – Deputy Reeve Preugschas to attend

2026-137 Moved by Councillor Bergsma to accept the County Manager’s report for information.

Carried Unanimously.

DIRECTOR OF CORPORATE SERVICES REPORT

2026-138 Moved by Councillor Bergsma to accept the following Director of Corporate Services written reports for information:

- Cash, Investments & Taxes Receivable as of March 31, 2026
- Payments Issued for the month of March 2026
- YTD Budget Report for 3 months ending March 31, 2026
- YTD Capital Recap for period ending March 31, 2026
- Elected Official Remuneration Report as of March 31, 2026

Carried Unanimously.

COUNCILLOR REPORTS

Councillor Ellwein commented on residents concerns about the roads.

Deputy Reeve Preugschas discussed his written report and commented on residents having concerns about lack of knowledge on data centres.

Reeve Munck discussed the BRWC meeting and their procurement practices. Requested Administration to move ahead with scheduling a meeting with Alberta Transportation.

Councillor Jespersen reported on a Seed Cleaning Plant meeting.

Councillor Bergsma reported on the Neerlandia Sports Committee AGM, ASCHA Conference in Edmonton, and County Open Skies Rural Living Expo.

Councillor Chapman reported on his attendance at the ASB meeting, BRWC meeting and County Open Skies Rural Living Expo & Appreciation Dinner.

Councillor Crisler reported on his attendance at the BARCC meeting,

2026-139 Moved by Councillor Jespersen to accept Councillor written/verbal reports for information.

Carried Unanimously.

FCSS BOARD REQUEST

2026-140 Moved by Councillor Bergsma to support the FCSS Board’s request as discussed in-camera.

Carried Unanimously

ADJOURN

2026-141 Moved by Councillor Bergsma that the meeting adjourns at 12:33 p.m.

Carried Unanimously.

DRAFT



REQUEST FOR DECISION
MAY 5, 2026

B

TO: COUNCIL

RE: FALL 2026 MOTOR GRADER REPLACEMENT

ISSUE:

Units #206, 207 and 212 are up for replacement as per the 10 Year Capital Equipment Plan. Units 207 and 212 will reach the end of their warranty on October 20 and October 25, 2026 respectively, and Unit #206 will reach the end of its warranty on January 11, 2027, at which time the guaranteed buybacks will lapse if not used.

BACKGROUND:

- 2026 Capital budget reflects the purchase of 2 new motor graders at a cost \$360,000 per unit after estimated trade in values, and the purchase of one new motor grader will be included in the 2027 Capital budget.
- Due to extended delivery times for equipment, an invitation for a quotation was issued 6 months in advance.
- Pricing for a replacement unit was obtained from 2 vendors through the Sourcewell Purchasing Program.
 - Sourcewell Program, is facilitated by the Rural Municipalities of Alberta (RMA), which allows the public sector to obtain government pricing without each municipality having to go through the full public tender process. The process is handled by RMA and is used throughout the Province and is compliant with all current trade regulations.
- Results of the Invitation for Quotation through the Sourcewell Program are attached.

ANALYSIS:

- Submitted quotations were reviewed for completeness and to ensure that the provided specifications were met. Quotations were evaluated based on the following criteria:
 - Price
 - Machine & Warranty Specifications
 - Past Service Provided
 - Operator Feedback
 - Resale Value
 - Cost of Ownership based on pricing

- Pricing summary is as follows:

Summary of Grader Quotations for the Purchase of Three (3) New AWD Motor Graders

	2026 John Deere 772GP Brandt Tractor Ltd.	2026 Caterpillar 150AWD Finning Canada Ltd.
Base Unit Price	\$482,102.00	\$492,100.00
12 foot mastless snow wing	\$37,000.00	\$32,300.00
premium front and rear fenders	\$0.00	\$0.00
warranty coverage 5 year / 7,500 hour *	\$51,898.00	\$44,100.00
warranty coverage 7 year / 10,500 hour **	\$110,698.00	\$92,400.00
Total purchase price no trade (5 year / 7,500 hour)	\$571,000.00	\$568,500.00
Total purchase price no trade (7 year / 10,500 hour)	\$629,800.00	\$616,800.00
Less Trade:		
2022 John Deere 772GP AWD Motor Grader Serial Number 1DW772GPPNF713113 Brandt Snow Wing – Serial #142192	\$215,000.00	\$210,000.00
Total Price with Trade-in (5 year warranty coverage)	\$356,000.00	\$358,500.00
Less Trade:		
2021 John Deere 772GP AWD Motor Grader Serial Number 1DW772GPHMF712620 Brandt Snow Wing – Serial # 141025	\$200,000.00	\$210,000.00
Total Price with Trade-in (5 year warranty coverage)	\$371,000.00	\$358,500.00
Less Trade:		
2021 John Deere 772GP AWD Motor Grader Serial Number 1DW772GPHMF712682 Brandt Snow Wing – Serial # 142177	\$225,000.00	\$210,000.00
Total Price with Trade-in (5 year warranty coverage)	\$346,000.00	\$358,500.00
Value of Unit Under Buyback Option (5 years or 7,500 hours)		\$221,000.00
Value of Unit Under Buyback Option (7 years or 10,500 hours)		not available
Value of Unit Under Guaranteed Trade Value (5 years or 7,500 hours)	\$220,000.00	\$221,000.00
Value of Unit Under Guaranteed Trade Value (7 years or 10,500 hours)	\$165,000.00	\$150,000.00
Expected Delivery Date	late August 2026	October 20, 2026
Total purchase price with trade	\$1,019,700.00	\$1,024,500.00

- Based on our evaluation, the best option is to purchase 2 John Deere 772GP graders and 1 Caterpillar 150AWD grader, utilizing the proposed trade-in values provided by the vendors.
- Capital Plan estimated the cost of the new Motor Grader to be \$585,000 with a trade in value of \$225,000 for Units 206, 207 and 212. This results in a total cost of \$360,000 for each unit, for a total of \$1,080,000. Based on quotations received, the actual cost of the new graders are \$568,500 for the Caterpillar 150AWD and \$571,000 for the John Deere 772GP. Choosing the best trade in values, which would result in buying 2 John Deere graders and 1 Caterpillar grader, for a total net cash cost of \$1,060,500 which is lower than the Capital Plan by \$19,500.
- Capital Plan is the best estimate of costs at the time and reflects the planned course of action for the County.
- Capital Budget for the following year is based off the Capital Plan, but is updated based on new information, and decisions of Council.

STRATEGIC ALIGNMENT:

Equipment replacement for the maintenance and reconstruction of County roads aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 2 Municipal Infrastructure & Services

Outcome *2 County has the necessary tools & information to deliver programs and services efficiently.*

Goal 2.1 Infrastructure & services balance County capacity with ratepayer needs.

ADMINISTRATION RECOMMENDS THAT:

Council directs administration to purchase one 2026 Caterpillar 150AWD motor grader, with 12-foot snow wing and 5 year / 7,500 hour warranty coverage from Finning Canada Ltd. for the price of \$568,500 per unit as per the quotation provided and agree to the future guaranteed buy-back of \$221,000, and that the purchase be updated in the 2026 Capital Budget, with delivery expected on or before October 20, 2026.

And further, purchase one 2026 John Deere 772GP grader, with 12-foot snow wing and 5 year / 7,500 hour warranty coverage from Brandt Tractor Ltd. for the price of \$571,000 as per the quotation provided and agreed to the future guaranteed trade-in of \$220,000, and the purchase to be updated in the 2026 Capital Budget, with delivery expected on or before October 25, 2026

And further, to purchase one 2026 John Deere 772GP grader, with 12-foot snow wing and 5 year / 7,500 hour warranty coverage from Brandt Tractor Ltd. for the price of \$571,000 as per the quotation provided and agreed to the future guaranteed trade-in of \$220,000, and the purchase to be incorporated into the 2027 Capital Budget, with delivery expected on or before January 11, 2027.

And further, to trade-in Units #206, a 2022 John Deere 772GP motor grader with snow wing, and #212, a 2021 John Deere 772GP motor grader with snow wing, to Brandt Tractor Ltd. for the respective prices of \$215,000 and \$225,000.

And further, to trade-in Unit 207, a 2021 John Deere 772GP motor grader with snow wing, to Finning Canada Ltd. for the price of \$210,000.



TO: COUNCIL

RE: 2026 BRIDGE REPLACEMENT – NE 33-60-7-W5 - BF 76144 LAND ACQUISITION

ISSUE:

Administration requires Council to authorize signing of agreement for Acquisition of Land for Right-of-Way for bridge replacement project – BF 76144.

BACKGROUND:

- BF 76144 was constructed in 1965 and is located on Township Road 605A west of Range Road 73.
- BF 76144 was given low rating advisories in 2008, 2018 and 2023 due to poor conditions.
- Bridge size culvert at BF 76144 is scheduled for replacement in 2026 as part of the approved 10-year Capital Plan.
- County was successful in obtaining STIP funding for this project which will provide 75% of the funds required for replacement.
- Project is currently budgeted at \$540,000 however the tender has not been released yet.
- Engineering work has indicated that extra right of way is required on both sides of the road to accommodate the replacement culvert.
- In order to accommodate the new culvert, 0.34 acre is required on each side of the road to ensure the following:
 - new culvert is located completely on the right of way instead of private land
 - ease of access for repairs
 - remove liability issues of having public infrastructure on private land

ANALYSIS:

- Public Works has acquired the following landowner signatures on an Agreement for Acquisition of Land for Right-of-Way for this BF 77144 bridge replacement.
 1. Kevin Grant Meunier and Maureen Lou Meunier NE 33-60-7-W5
- Council approved rates are \$2,000 per acre for Acquisition of Land for Road Right of Way
- Cost of the agreement to complete bridge replacement project BF 76144 will be a lump sum amount of \$2,000 to the landowner which is accounted for in the 2026 Budget under Project #C25-76144

STRATEGIC ALIGNMENT:

Approval of land purchase agreements to complete the 2026 Bridge Replacement project achieves the following outcome and alignment with the County 2022 – 2026 Strategic Plan:

Pillar	2 Municipal Infrastructure & Services
Outcome	2 County has the necessary tools & information to deliver programs and services efficiently.
Goal	2.1 Infrastructure & services balance County capacity with ratepayer needs.

ADMINISTRATION RECOMMENDS THAT:

Council directs the Reeve and CAO to sign the agreement for Acquisition of Land for Right-of-Way for 2026 Bridge Replacement Project BF 76144 as presented, in order to purchase 0.68 acre from the landowner for the total cost to the project of \$2,000.



TO: COUNCIL

RE: 2026 BRIDGE REPLACEMENT – NW 8-58-3-W5 - BF 74972 LAND ACQUISITION

ISSUE:

Administration requires Council to authorize signing of agreements for Acquisition of Land for Right-of-Way and an agreement for Crop Damage on Backslope Area for bridge replacement project BF 74972.

BACKGROUND:

- BF 74972 was constructed in 1958 and is located on Range Road 35 south of Highway 654.
- BF 74972 was given a low rating advisory in 2022 due to severe conditions.
- Bridge size culvert at BF 74972 is scheduled for replacement in 2026 as part of the approved 10-year Capital Plan.
- County was successful in obtaining STIP funding for this project which will provide 75% of the funds required for replacement.
- Project is currently budgeted at \$540,000 however the tender has not been released yet.
- Engineering work has indicated that an extra right of way is required on both sides of the road to accommodate the culvert replacement.
- In order to accommodate the new culvert, a work area is required on each side of the road to ensure the following:
 - new culvert is located completely on the right of way instead of private land
 - ease of access for repairs
 - remove liability issues of having public infrastructure on private land

ANALYSIS:

- Public Works has acquired the following landowner signatures on an Agreement for Acquisition of Land for Right-of-Way for BF 74972 bridge replacement.
 1. George Long Veterinary Services Ltd. NE 7-58-3-W5
 2. Alfred Clarence Kippers and Shelley Ann Kippers NW 8-59-3-W5
- Public Works obtained the following landowner signatures on an Agreement for Crop Damage on Backslope Area for BF 74972 bridge replacement.
 1. Andrew Albert Breitkreitz and Alanna Jeanne Breitkreitz NW 8-58-3-W5

- Council approved rates are as follows:
 - Crop Damages \$300.00 per acre
 - Acquisition of Land \$2,000.00 per acre
- Total estimated cost of the agreements for BF 74972 will be \$2,300 and is included in the 2026 Capital Budget under Project #C25-74972

STRATEGIC ALIGNMENT:

Approval of land purchase agreements to complete the 2026 Bridge Replacement project achieves the following outcome and alignment with the County 2022 – 2026 Strategic Plan:

Pillar	2 Municipal Infrastructure & Services
Outcome	2 County has the necessary tools & information to deliver programs and services efficiently.
Goal	2.1 Infrastructure & services balance County capacity with ratepayer needs.

ADMINISTRATION RECOMMENDS THAT:

Council directs the Reeve and CAO to sign the agreements for Acquisition of Land for Right-of-Way and for Crop Damage with landowners as presented, for the BF 74972 replacement project identified in the 2026 Capital Budget.



TO: COUNCIL

RE: 2026 CRACK SEALING PROGRAM

ISSUE:

Administration requires Council to award the 2026 crack sealing work as per the Request for Quotation that closed on April 28, 2026.

BACKGROUND:

- County carries out crack sealing on all its paved roadways each year, with work to be completed prior to July 1st.
- Crack sealing is a cost-effective method to preserve the integrity of the road base beneath paved roadways, which in turn helps to preserve a smooth travelling surface. Ultimately, it maximizes the lifespan of a paved roadway.
- To carry out this work in 2026, County budgeted \$110,500 for roadways and \$6,500 for the airport.
 - In 2025, crack sealing was carried out by Marshall Lines 2014 at a cost of \$100,510 for paved roadways and \$6,500 for the airport utilizing a hot pour product.
 - Marshall Lines 2014 has carried out crack sealing for the County from 2020-2023 and 2025 utilizing a hot pour crack sealant product.
- For highway crack sealing, either a hot pour or cold pour product can be used. Hot pour typically creates a better seal and longer lasting product as the product is heated before it is laid down. Cold pour is typically more affordable as no heating is required in the process; however, the end product is of a lower quality.
- Crack sealing results from 2024 with a cold pour product were poorer than previous years and the contractor had to redo several roadways due to inadequate performance.

ANALYSIS:

- Crack sealing request for quotations was posted on Alberta Purchasing Connection for 3 weeks and closed April 28, 2026. Four quotations were received.
- Quotation results are as follows:

Quoter	Roadway Cost	Airport Cost	Total Cost	Product
Crosslane Asphalt Maintenance Ltd,	\$109,250.00	\$1,750.00	\$111,000.00	McAsphalt EC-101 cold pour
Marshall Lines 2014 (1823625 Alberta Ltd.)	\$105,145.00	\$7,000.00	\$112,145.00	Macseal 6690 hot pour
Federal Sealing Services Ltd.	\$153,263.77	\$16,000.02	\$169,263.79	Macseal 6690 hot pour
Federal Sealing Services Ltd.	\$121,248.27	\$10,000.01	\$131,248.28	Macseal 6690 cold pour

- Lowest quotation was received from Crosslane Asphalt Maintenance, which is based in La Crete, Alberta. County does not have any experience with Crosslane and they are proposing to utilize a cold pour product.
- Lowest hot-pour product quotation was received from Marshall Lines 2014. They have previously been awarded the County's crack sealing program 5 times and have provided a quality product on schedule.
 - Marshall Lines 2014 quotation is below the budgeted amount for roadways by \$5,355 and above budget for the airport by \$500.

STRATEGIC ALIGNMENT:

Road maintenance is a priority service provided to County residents. Ensuring timely, cost-effective delivery of programs by awarding contracts aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 2 Municipal Infrastructure & Services

Outcome *2 County has the necessary tools & information to deliver programs and services efficiently.*

Goal 2.1 Infrastructure & services balance County capacity with ratepayer needs.

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

Council directs Administration to enter into a contract with Marshall Lines 2014 to carry out the 2026 Crack Sealing Program on County roadways and the airport for a total cost of \$112,145.



TO: COUNCIL

RE: HISTORY OF ADDITIONAL LANDFILL LANDS – SOUTH HALF 4-60-4-W5

SUMMARY:

To address March 16, 2026, email from Cliff Sutherland and to provide background information on the additional landfill lands which are currently leased out as pasture land.

BACKGROUND:

- 1990 – County began negotiations with Lorne Bentz for the purchase of SE 4-60-4-W5 as additional landfill lands
- 1991 – County worked with Alberta Environment to have test wells drilled on both SE & SW quarters to determine suitability of lands for landfill use
 - Wells were monitored for approximately a 1-year period
- 1992 – Report appears to indicate that certain parts of the lands are unusable as a landfill
- 2000 – Bentz sells S ½ 4-60-4-W5 to County for \$140,000
- 2001 – Town of Barrhead purchases ½ interest in the lands
- 2001 – County continues previous lease of land to Schmidt at 60 Animal Unit Months (AUM)
- 2002-04 – Lease awarded to Koberstein 240 AUM
- 2005-07 – Lease renewed with Koberstein – reduce to 200 AUM
- 2007 – Sutherlands offer to purchase lands for \$200,000 and was informed that land is not for sale as needed for possible landfill operations in the future
 - No correspondence found regarding objection to rezoning of land
- 2007 – Request from Manpro Services Ltd. as to having an ATV track on the lands (initially supported but later denied)
- 2008-10 – Annual leases renewed with Koberstein 200 AUM
- 2010 – added clause “Review of 2010 Lease Price”

The Landlord and Tenant agree that the lease price as set out in this section shall be reviewed on or about the 15th day of August, 2010 where the Landlord may reduce the 2010 Lease Price taking into consideration drought conditions that may be present giving due consideration of precipitation rates at the property from the commencement of the lease to the review date.
- 2011-13 – Lease awarded to Greilach
- 2014-17 – Lease awarded to Sutherland at 200 AUM and with “Review Clause” still existing

- 2014-09-02 – Council denied verbal request from Cliff Sutherland for a reduction in grazing lease price for 2014
- 2015-04-07 – Cliff Sutherland appeared as a delegation and reviewed the request he made in year 2014 for improvements to be made to the fencing on the lands within the South Half 4-60-4-W5 he leases for grazing.
 - Moved by Reeve Lee that the County of Barrhead provide the lessee of the grazing lease on South Half 4-60-4-W5 with 2 options for the lessee’s consideration, as follows:
 - a) allow the County of Barrhead to provide the lessee of the grazing lease on South Half 4-60-4-W5 with a minimal amount of cat work, as determined by the municipality and at the cost of the lessor, as assistance to the lessee for the lessee to perform maintenance to the fencing at the said leased property, or
 - b) provide the County the lessee’s notice of early termination of the grazing lease on the property South half 4-60-4-W5 of which notice of early termination will be accepted by the County with no penalty to the lessee if such notice is provided
- 2017-2019 – lease renewed with Sutherland at 200 AUM
- 2020-2025 – lease renewed with Sutherland for 2 additional 3-year terms with “Review Clause” removed
- 2026-2028 - lease awarded to Koberstein 200 AUM

Note: An Animal Unit (AU) is 1 mature cow with suckling calf; AUM is the carrying capacity of the forage needed by an AU grazing for 1 month

ANALYSIS:

- Lease renewal is a competitive process.
- **Fencing** – Section 2(c) of lease agreement states:
 - *Tenant agrees to repair and maintain the property and all buildings, **fences**, and other improvements in a manner and to a standard comparable to that at the commencement of the lease.*
 - See above timeline for 2015 – County cleared bush etc. along perimeter fenceline and patched the fence where needed
 - County is potentially responsible for perimeter fencing but not cross-fencing
 - CAO has directed the Director of Infrastructure to have staff confirm the condition of the perimeter fencing and plan for and undertake the necessary repairs as weather and schedule permits
- **Stocking Rates** – agreement outlines that the property can sustain approximately 200 AUM, and further that the tenant agrees that County may reduce the AUM if the pasture cannot sustain that quantity of livestock

- **Setbacks** - Operating Landfills: A minimum of 450 m from the working area of an operating landfill to schools, hospitals, food establishments, or **residences**.
 - Section 17 of the Matters related to Subdivision and Development Regulation (AR 84/2022) under the *Municipal Government Act*
 - Any future planning will be done in accordance with provincial legislation and municipal bylaws.
- **Landfill Scavengers** – If perimeter fence is cut, PW could go do a repair when it is reported to them

ADMINISTRATION RECOMMENDS THAT:

Council accepts the history of additional landfill lands report and the attached correspondence from Mr. Sutherland for information.

From: Cliff Sutherland

Sent: Monday, March 16, 2026 12:47 PM

To: Tamara Molzahn

Subject: [EXTERNAL] - Landfill expansion property S1/2 4-60-4-W5

To whom it may concern,

I am writing this letter to County of Barrhead Council to refresh outstanding grievances regarding land use of the subject property and initiate communication on the following matters.

My involvement in these matters has a 20 year history, and has been moreless dormant the past 12 years due to the fact I was tenant of the subject property and attempted a best efforts basis to maintain an amicable relationship between landlord, tenant and surrounding property owners.

Issue #1, designation of use for landfill

I bring your attention to the County's letter dated 12th March 2007 from Mr. Dale Uhrback addressed to Mr. Alan Harvie of MacLeod Dixon LLP who's legal advice I retained to represent my family's interests. The County's letter essentially declines my formal offer to purchase the subject property(s), proposed as a final means to resolve any disputes by keeping the land use designated as agricultural, and as follow-up to my Notice of Objection regarding rezoning the land. Further information and context can be found in correspondence predating that letter.

Moving forward to 2014 I requested Mr. Harvie to check if a permit from the province had been granted for a landfill operation on the subject land. Mr. Harvie and I discussed the requirement of a 450 meter setback between a landfill pit and a development on neighboring property, and whether a reciprocal setback was required to protect existing landowners from a new proposed landfill. Considering the subject land is bound on the north and south sides by privately held land, this consideration could severely hinder the placement of a new landfill pit.

Also around 2014 I believe my tenancy of the subject property began and my grievance on this matter fell mute aside from mention to division councillor(s) campaigning on my doorstep.

Issue #2, grazing

During my first year as tenant which I believe was around 2014, the grazing land experienced drought and fell short of providing the intended capacity. This was exacerbated by overgrazing from prior tenants. Note that a year of rest (non-grazing) was proposed by the County Manager as a remedy to the overgrazing, in or around that time. The contract at that time contained a clause which allowed the County to provide financial relief in the event of drought conditions. I requested the relief and was denied. I brought in feed (creepfeeders and grain ration) to remedy the situation at considerable expense to myself, as well as broadcasting fertilizer to help restore the grass.

A co-existing problem to drought is the poor condition of the fencing. It appears to be around 75 years old with a patch-up at the time the County took over the property. I discovered I could walk through the slough areas of the fenceline, notably the north side, observing the fence to be non-existent. These areas were apparently too wet to address at the time of the patch-up. I worked with my neighbors to ease the nuisance impact of the cattle getting out due to poor grazing conditions and poor fence facilities. I attended a Council in-camera meeting along with one of my neighbors to request the required upgrade to the fencing. The upgrade was cost-estimated by Mr. Randy Grabler and the expenditure denied by Council. I was offered an opt-out of the contract in favor of a different tenant, which provided no solution for the neighboring properties which included myself. I settled the matter, with Council agreeing to provide a dozer to clear and grade portions inside the fenceline to allow me to install some posts and raise the wires. Unfortunately the dozer buried the old existing wires with the grading work and I had to install my own temporary fencing of various sorts to prevent the breach of cattle.

Since 2014 I resorted to my own means and left the County in peace. I reduced the stocking rate from 50 down to around 30 AU to maintain the grass as healthy as reasonably possible, facilitated later entry of cattle to allow the spring grass to establish, brought in feed as necessary, stocked with older cows who were trained to stay in-bounds by prompt retrieval when they breached the fencelines, placed minerals and supplements on a hill top visible from my own house so I could check at a glance if the animals were still on the County land.

Another important consideration is the scavenging from the Landfill facility on the east side. Scavengers remove salvage from the landfill and store it across the road on the grazing land. It is common for them to cut the fencing on both properties to accommodate their activity,

allowing the cattle to exit and roam at large. I have supported the efforts to remediate this problem by filing relevant police statements and placing gate panels in the cut fence hoping the scavengers would utilize them to prevent the cattle from exiting. The close proximity of my farm has aided in managing this situation, enabling me to monitor, act quickly and respond to neighbors to prevent the County from receiving their complaints.

Issue #3 - going forward

New fencing must be installed, in phases if necessary, if grazing is allowed to continue by absentee tenants. The entire north line of one mile should be immediately cleared and rebuilt. Fortunately there is an old road allowance which provides an excellent grade for a new fence. The timber and brush along the south side of the allowance should be cleared to help facilitate construction and maintenance this new fence.

Thank you for your attention to this matter.

Cliff Sutherland

TO: COUNCIL

RE: 2026 APPOINTMENT OF WEED & PEST INSPECTORS

ISSUE:

Weed Control Act & Agricultural Pest Act requires annual appointment of municipal inspectors.

BACKGROUND:

- Weed inspectors are responsible for monitoring compliance and enforcing the *Weed Control Act*.
 - Under Section 7(1) of the Alberta *Weed Control Act*, a municipality shall appoint a sufficient number of inspectors to enforce and monitor compliance within the municipality.
- Pest inspectors are responsible for assisting in the prevention and establishment, as well as enforcement of any pest outlined in the *Agricultural Pest Act*.
 - Under Section 10(1) of the *Agricultural Pest Act*, a municipality shall appoint a sufficient number of inspectors to carry out this Act and the regulations within the municipality.
- Agricultural Fieldman is appointed as an inspector under both Acts by virtue of their position.
- Chelsea Jaeger, Assistant Agricultural Fieldman was appointed as Weed Inspector and Pest Inspector for 2025.
- Jayleana Baron (seasonal staff) was appointed as Weed Inspector for 2025.

ANALYSIS:

- Weed and Pest Management are core programs with proactive and reactive inspections required.
- If a municipality fails to appoint sufficient municipal inspectors, the Minister of Agriculture & Irrigation may designate inspectors to carry out the Acts within the municipality with the municipality responsible for all expenses.
 - In addition to the Agricultural Fieldman, the County employs the following staff to perform the responsibilities under the legislation:
 - Assistant Agricultural Fieldman
 - Seasonal staff
- Inspectors are required to carry and produce identification which is provided to them by the County.

STRATEGIC ALIGNMENT:

Appointment of Weed and Pest Inspectors aligns with the County 2022-2026 Strategic Plan as follows

PILLAR 3 Rural Lifestyle

Outcome *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

Goal 3.4 County protects & preserves the environment.

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

Goal 4.1 County improves risk management.

ADMINISTRATION RECOMMENDS THAT:

Council appoint Chelsea Jaeger, Assistant Agricultural Fieldman, as the County of Barrhead Weed Inspector under the *Weed Control Act* and Pest Inspector under the *Agricultural Pest Act* for 2026.

Council appoint Payton Sonnenberg, Agriculture Seasonal Staff, as the County of Barrhead Weed Inspector under the *Weed Control Act* and Pest Inspector under the *Agricultural Pest Act* for 2026.

Council appoint Michael Smith, Erika Kerckhof, and Grace Nikkel, Agriculture Seasonal Staff as County of Barrhead Pest Inspectors under the *Agricultural Pest Act* for 2026.



TO: COUNCIL

RE: 2026 AGRICULTURAL SERVICES HERBICIDE PURCHASE

ISSUE:

In accordance with Procurement Policy AD-007, the herbicide purchase for 2026 meets the threshold which requires a decision to go before Council for approval.

BACKGROUND:

- Annual purchase of herbicide is required to meet the County’s responsibilities under the *Weed Control Act*.
- Under legislation, the County is responsible for weed control as well as maintaining sightlines on our road networks
- Roadside Spray Program was adjusted for the 2025 season to incorporate a proactive rotation of blanket spraying 1/3 of the County and spot spraying 1/3 of the County with residual herbicide for annual weed and small brush control.
- Previous Roadside Spray Program was a spot spray only program which was reactive and less efficient use of County resources.

ANALYSIS:

- [Rotational Roadside Spray Program](#) is more effective in maintaining weed control on County owned properties.
- Quotations were requested from the 2 suppliers for Industrial Herbicide with the results presented below:

COMPANY	CLEARVIEW	GATEWAY	CASE QUANTITY	TOTAL
Advantage VM	\$2,145.64/case	\$206.15/case	50 Clearview	\$112,435.75
			25 Gateway	
Veseris	\$2,167.89/case	\$208.38/case	50 Clearview	\$113,604.00
			25 Gateway	

- Case quantity is based on 2026 road miles covered by spray program.
- Cost is similar for the 2 vendors, with the lowest quotation received from Advantage VM, which is a Canadian company and based out of Edmonton with reps in the region. County has experience with Advantage VM and can confirm that they provide exceptional customer service, technical support and staff training.
- Advantage VM quotation is below the budgeted amount by \$3,564.25

STRATEGIC ALIGNMENT:

Awarding contracts in accordance with policy aligns with County 2022 – 2026 Strategic Plan as follows:

PILLAR	2 Municipal Infrastructure & Services
Outcome	<i>2 County has the necessary tools & information to deliver programs and services efficiently.</i>
Goal	2.1 Infrastructure & services balance County capacity with ratepayer needs.
Strategy	4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council approve the purchase of herbicide from Advantage VM in the amount of \$112,435.75 to conduct the 2026 spray program.



TO: COUNCIL

RE: FIRE FIGHTING SERVICES – REQUEST TO CANCEL CHARGES (25-332-CFR)

ISSUE:

Administration has received a request to reduce or cancel invoice #IVC00005346 in the amount of \$3,000.

BACKGROUND:

- September 26, 2025 – Barrhead Regional Fire Services responded to a fire in the area of Hwy 651 and Range Road 22 reported through 911.
 - Fire was located at SE 24-57-2-W5 which includes an approximately 3 ac portion of land (island) completely surrounded by water
- October 8, 2025 - Received fire services incident report 25-332-CFR (attached) detailing services provided, totaling \$6,250
- November 3, 2025 - Administration approved invoicing landowner in the amount of \$3,000 in accordance with Bylaw 8-2013 & Policy 23.02
- Administration reviewed the appropriate bylaws, policies and legislation, the incident/invoice 25-332 CFR, discussed incident with Fire Chief and landowner.
 - INV#00005346 is currently on hold (no interest charges, no transfer to tax roll) at the direction of the CAO, until Council has had the opportunity to make a decision on the request.
- February 3, 2026 – Council reviewed the initial request to reduce or cancel the fire charges and unanimously passed a motion to deny the request.
- April 21, 2026 – Landowners met with Council to again ask that the fire invoice be reduced or cancelled. Council directed Administration to bring the request to next Council meeting for consideration.

ANALYSIS:

This information has not been changed since considered by Council on Feb 3, 2026:

- Bylaw 8-2013, Section 8 – Extinguishing Fires & Cost outlines the process for the County to recover costs incurred for fire-fighting services
- Policy 23.02 states the “County shall charge a fee, at the rates set from time to time by resolution of Council, to recover expenses and costs incurred”. A cap of \$3,000 per response has been set by resolution of Council
- *MGA s.553(1)(g)* allows Council by bylaw (Bylaw 8-2013) to add expenses and costs related to extinguishing fires to the tax roll of a parcel of land.
- Fire was contained on the island and at the time of the fire it was completely surrounded by water
- BFRS worked on extinguishing the visible fire on the island, however landowner indicates that the fire was in the peat and nothing could be done to contain it

- BRFS required use of landowners' canoes to access the island
- Landowner continued working on extinguishing the fire for 3 days after BRFS fire crew left

Invoice #	Original Amount	Admin Comments & Recommendation	Balance Owning after Admin Review
00005346	\$3,000	<ul style="list-style-type: none"> • Total fire invoice is \$6,250 • As per Policy 23.02, the first \$3,000 is charged to landowner or owner of property. • Fire services were dispatched by 911 and responded to a call as per normal procedure. • MGA, Bylaw 8-2013, Section 8 – Extinguishing Fires & Cost, and Policy 23.02 Fire Protection Service Charges allow the County to charge for fire-fighting services. • After 60 days the outstanding invoice will be transferred to landowner tax roll. 	<p>\$3,000</p> <p>(based on Administrations authority; however, see options below)</p>
<p>Note – it is not necessary for Council to go incamera unless further information is provided that would qualify as an exclusion under ATIA. This can be determined during the Council meeting.</p>			

For further clarification:

- Landowners will often offer their services and their own equipment to help mitigate and control the destruction of a fire which in turn reduces the time spent on the property by the Fire Department.
- Landowners are not compensated for the use of their own equipment for fighting fires on their own property.
- Any compensation for use of equipment is pre-approved by the Fire Chief and is for equipment that is brought from off-site (e.g. neighbors, private company).
- Total fire invoice is \$6,250 which is automatically reduced to \$3,000 in accordance with policy, however, the balance of \$3,250 is still paid by the County to the Town for the services provided by the Fire Department.
- As Council has already passed a decision (resolution 2026-030) to deny this request, it is recommended that Council only reconsider their decision if new information came forward on April 21, 2026.

- Possible options:
 1. If **no new information** was presented on April 21, 2026, accept this report for information which would leave Council's original decision in place to deny the request (balance owing would remain at \$3,000)
 2. If **new information** was brought to Council's attention on April 21, 2026, Council could reconsider their decision to deny the request and
 - cancel the invoice (balance owing would be \$0), or
 - cancel any portion of the invoice (balance owing would be < \$3,000 as determined by Council)

❖ *A motion to reconsider would be required and a new motion made*

STRATEGIC ALIGNMENT:

Considering the request from a landowner to cancel charges for fire-fighting services to SE 24-57-2-W5 aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR	4 Governance & Leadership
Outcome	<i>4 Council is transparent & accountable.</i>
Goal	4.2 County demonstrates open & accountable government.
Goal	4.3 County demonstrates leadership.

ADMINISTRATION RECOMMENDS THAT:

Council give fair consideration to the information presented on April 21, 2026, and provide direction to Administration regarding whether Council will uphold their original decision of February 3, 2026 or reconsider.



5306 – 49 Street, BARRHEAD, ALBERTA T7N 1N5
Phone: 780-674-3331; Fax: 780-674-2777
Email: info@countybarrhead.ab.ca
www.countybarrhead.ab.ca

February 6, 2026

Hilda Hemmerling
Redacted ATIA Sec. 20
Personal Information

RE: REQUEST TO CANCEL FIRE SERVICE INVOICE

Thank you for contacting the County of Barrhead requesting to cancel charges for Fire Incident Report 25-332-CFR in the amount of \$3,000 for fire fighting services on your property on September 12, 2025.

Please be advised that Council for the County of Barrhead at their meeting held February 3, 2026, discussed your request, and has denied the cancellation of the charges. The amount charged follows relevant County bylaws and policies.

Pursuant to the *Municipal Government Act* and associated County Bylaw 8-2013, Council can charge for and recover the cost of fire-fighting services as landowners are responsible for any fire which occurs on their property. Total cost of fire fighting services on your property was \$6,250 however Policy 23.02 allows for the cost to be capped at \$3,000 unless the landowner is in contravention of any provincial law, bylaw or fire control order.

Finance charges have not been applied to your account while the County reviewed your concerns, however, if unpaid, the normal 1.5% penalty will be applied April 1, 2026, and if still unpaid this invoice will be applied to your tax roll effective April 7, 2026.

Council has supported taxpayers by adopting a Tax Payment Installment Plan (TIPP). TIPP helps spread the payment of taxes over the current year without incurring any further tax penalties.

If you would like to explore the benefits of TIPP further for the 2026 tax year please contact Moira O'Neill, Tax Clerk for the County of Barrhead, by phone or email at moneill@countybarrhead.ab.ca.

If you have any further questions regarding this matter, please contact my Executive Assistant, Pam Dodds, at 780-674-3331 or by email at pdodds@countybarrhead.ab.ca.

Sincerely,

Redacted ATIA
Sec. 20 Personal
Information

Debbie Oyarzun, M.Sc.
County Manager (CAO)

cc: Tamara Molzahn, Director of Finance & Administration



Barrhead Regional Fire Services

Fire Chief :Chief Gary Hove

Box 4172, 4635-61 Ave Barrhead AB

Barrhead AB T7N 1A2

PH : 780-674-2087 FAX : 780-674-2889

Oct 9 25

Invoice 25-332-CFR

Oct 7 25

County of Barrhead
5306 49 Street
Barrhead, AB T7N 1N5

On September 26th, 2025 Barrhead Regional Fire Services responded to a call for a smoke investigation reported in the area of Hwy 651 and Rge Rd 22, in the County of Barrhead. On scene to SE-24-57-2-W5 and active fire on a treed peninsula only accessible by watercraft. The fire is the result of a careless camp fire burned irresponsibly and not extinguished properly which has allowed the fire to spread unchecked into the ground and surrounding bush and trees. Fire Members use canoes to access the fire and work to extinguish the fire in the trees and in the ground. Fire Members work at extinguishing the fire until dark and Firefighters return the following day to complete mopping up the remaining ground fire. Once the fire is fully out, Units are released, returning to the station and back in service.

Hilda Hemmerling

Redacted ATIA Sec. 20 Personal Information

Response Location: SE-24-57-2-W5 ,County of Barrhead
Dispatch: **Date:** Sep 26 25 **Incident #:** 25-332
Number: 19085140

Cause of Emergency: Fire - Grass/Wild Land
Location of Emergency: Off Road - Wilderness Area SE-24-57-2-W5

SERVICE PERFORMED

- used canoes to access the fire, mopped up all heat

Additional Services Performed:
Extinguish Fire

APPARATUS

Unit	Leave Station	Return to Station	Total Time	First 30 min cost	30 min cost	30 min cost after 255 minutes	Total Cost
RAT 1	17:41:49	21:53:54	252 min	\$125.00	\$125.00	\$125.00	\$1,000.00
COMMAND-1	16:35:18	21:53:56	319 min	\$0.00	\$0.00	\$0.00	\$0.00
TENDER-34	16:29:59	21:53:55	324 min	\$125.00	\$125.00	\$125.00	\$1,375.00
RAT 1	07:08:53	12:33:43	325 min	\$125.00	\$125.00	\$125.00	\$1,375.00
ENGINE 36	16:39:40	21:54:02	314 min	\$250.00	\$250.00	\$250.00	\$2,500.00
PERSONAL VEHICLE	16:24:10	21:54:08	330 min	\$0.00	\$0.00	\$0.00	\$0.00

Grand Total: \$6,250.00

Paid: \$0.00
Owing: \$6,250.00

Barrhead Regional Fire Services

Invoice 25-332-CFR

Oct 7 25

Fire Chief Gary Hove



TO: COUNCIL

RE: PROCLAMATION – SAFETY & HEALTH WEEK MAY 4–9, 2026

ISSUE:

Council to proclaim May 4-9, 2026, as Safety & Health Week in the County of Barrhead.

BACKGROUND:

- Safety & Health Week, which takes place May 4-9, 2026, is an ideal time for employers, employees, partners, and the public to focus on the importance of preventing injury and illness in the workplace, at home, and in the community.
- County has a Health & Safety Management Program with associated policies and procedures, with the primary goal to ensure a safe and healthy environment for our employees, contractors and visitors to prevent occupational illness and injury in the workplace.
 - County has a Certificate of Recognition (COR) that is awarded to employers who develop a health and safety program that is evaluated by a certified auditor and meets provincial standards established by OHS.

ANALYSIS:

- Health and safety are critical in the workplace to protect employees from injury, illness, or death, while fostering a productive and positive environment.
- Safety and Health awareness reduces costs associated with accidents, ensures legal compliance to avoid penalties, and boosts employee morale and retention.
- Attached poster provides a hashtag for information on where to obtain more details on Safety & Health Week (<https://www.ccohs.ca/events/safety-and-health-week>)
- If declared, the proclamation and poster will be posted in the County office and on the County website to encourage creation of work environments where people feel secure, valued, and motivated to perform their best.

STRATEGIC ALIGNMENT:

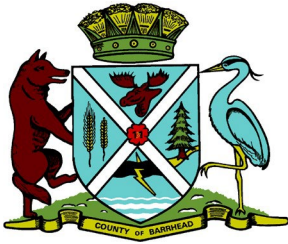
Declaring Safety & Health Week in the County of Barrhead aligns with the County 2022-2026 Strategic Plan in the following areas:

PILLAR 3: RURAL LIFESTYLE

GOAL 2 County promotes & celebrates success/achievements

ADMINISTRATION RECOMMENDS THAT:

Council proclaims May 4-9, 2026, as Safety & Health Week in the County of Barrhead.



COUNTY OF BARRHEAD NO. 11 PROVINCE OF ALBERTA

PROCLAMATION SAFETY AND HEALTH WEEK MAY 4 – 9, 2026

WHEREAS Safety and Health Week (formerly known as North American Occupational Safety and Health (NAOSH) Week) was first launched in June 1997, by an agreement between Canada, the United States and Mexico, to promote greater awareness of the importance of preventing injury and illness in the workplace, at home and in the community; and

WHEREAS Health and safety are critical in the workplace to prevent injury, illness, or death, while fostering a productive and positive environment; and

WHEREAS It reduces costs associated with accidents, ensures legal compliance to avoid penalties, and boosts employee morale and retention; and

WHEREAS The County of Barrhead strives to create a work environment where people feel secure, valued, and motivated to perform their best; and

WHEREAS the goal of Safety and Health Week is to remind employers, employees, and the public on the importance of illness and injury prevention and raise awareness about health, and well-being in various settings including at work, at home, and in the community. Together, we can create safety workplaces and communities.

THEREFORE, BE IT RESOLVED

THAT The Council of the County of Barrhead No. 11, does hereby proclaim May 4–9, 2026 as Safety and Health Week in the County of Barrhead.

Dated this 5th day of May, 2026

Erick Munck, Reeve

Safety Health Week

Together
we can create
safe workplaces
and **communities**

#SafetyAndHealthWeek

MAY
4-9
2026



TO: COUNCIL

RE: RECORDS MANAGEMENT BYLAW (BYLAW 5-2026)

ISSUE:

Council required to adopt new Records Management Bylaw due to numbering conflict.

BACKGROUND:

- MGA s. 214 allows Council to pass a bylaw respecting the retention and destruction of records and documents.
- February 17, 2026 – Council approved a Records Management Bylaw 3-2026.
- April 21, 2026 – Council approved 2026 Property Tax Bylaw 3-2026.

ANALYSIS:

- Property Tax Bylaw 3-2026 has already been provided to the Government of Alberta for tax purposes which results in a numbering conflict with the Records Management Bylaw.
- To address the numbering conflict, the Records Management Bylaw should be renumbered to Bylaw 5-2026
 - **Content of the Records Management Bylaw will remain unchanged**
- Bylaws can only be changed in the same manner in which they were created, therefore, 3 readings are required which can be approved in the same Council with consent to consider 3rd reading.

STRATEGIC ALIGNMENT:

Ensuring bylaws are accurately recorded aligns with County 2022-2026 Strategic Plan as follows:

PILLAR 4: GOVERNANCE & LEADERSHIP

Outcomes: Council is Transparent & Accountable

GOAL 1 - County improves risk management

Strategy 1: Develop and implement a Records & Information Management System.

ADMINISTRATION RECOMMENDS THAT:

Council consider 3 readings of the Records Management Bylaw No. 5-2026.



COUNTY OF BARRHEAD NO. 11

Province of Alberta

BYLAW NO. 5-2026

RECORDS MANAGEMENT BYLAW

Page 1 of 3

A BYLAW OF THE COUNTY OF BARRHEAD NO. 11, in the Province of Alberta, to provide for the management, retention and destruction of County of Barrhead records and documents.

WHEREAS Section 208(1)(b) of the *Municipal Government Act*, RSA 2000, c. M-26, as amended from time to time, provides that the Chief Administrative Officer must ensure all records and documents of the municipality are kept safe; and

WHEREAS Section 214(2) of the *Municipal Government Act*, RSA 2000, c. M-26, as amended from time to time, provides that Council may pass a bylaw respecting the retention and destruction of records and documents of the municipality;

AND WHEREAS Council acknowledges the benefit to the County to implement a records and information management system; where record retention, disclosure and destruction supports the commitment to privacy, transparency and public information access, and where recorded information regardless of form is managed as a resource and asset of the County as a whole and not the property of individuals or departments within the County.

NOW THEREFORE, the Council of the County of Barrhead No. 11 in the Province of Alberta, and under the authority of the *Municipal Government Act*, as amended, enacts as follows:

1.0 TITLE

1.1 This Bylaw may be cited as the Records Management Bylaw.

2.0 DEFINITIONS

2.1 "ATIA" means the *Alberta Access to Information Act*, SA 2024, c A-1.4

2.2 "County" means the County of Barrhead No. 11

2.3 "Confidential" means any record that contains personal information about individuals; third-party, commercial, financial, scientific or technical information supplied either explicitly or implicitly in confidence; or any other sensitive information as described in ATIA s. 19-33 and POPA s. 4(c)

2.4 "Control" means having the authority for the management, access, use, disclosure and protection of a record

2.5 "Custody" means the physical possession of the record stored in any manner

2.6 "Destruction" means all copies of a Record, regardless of form shall be destroyed

2.7 "Official Record" means any record created, received, and maintained as evidence and information in any form, in pursuance of legal obligations or in the transaction of business which have administrative, operational, financial, legal, research or historical value to the County

2.8 "Permanent" means such records shall be preserved and never destroyed

2.9 "Personal Information" shall have the same meaning as defined in the, *Protection of Privacy Act*, SA 2024, c P-28.5, as amended from time to time

2.10 "POPA" means the *Alberta Protection of Privacy Act*, SA 2024, c P-28.5 as amended from time to time

2.11 "Record" means any information however recorded, regardless of its form or characteristics. Records may be in paper or electronic format or a combination of both and may include, but not be limited to, notes, images, audiovisual recordings, books, documents, maps, drawings, photographs, letters, vouchers and papers and any other information that is written, photographed, recorded or stored in any manner

2.12 "Retention" means the period of time that an official record is kept before it may be destroyed



COUNTY OF BARRHEAD NO. 11

Province of Alberta

BYLAW NO. 5-2026

RECORDS MANAGEMENT BYLAW

Page 2 of 3

2.13 “*Transitory*” means a record that has only short-term, immediate, or no value to the County and will not be required in the future. Transitory records are required only for a limited period of time for the completion of routine actions or preparation of a record

3.0 AUTHORITY & RESPONSIBILITY

3.1 In accordance with the *Municipal Government Act* s. 208(1)(b) the CAO must ensure that all records and documents in the control and custody of the County are kept safe. In order to achieve this, Council delegates the authority and responsibility to the CAO to:

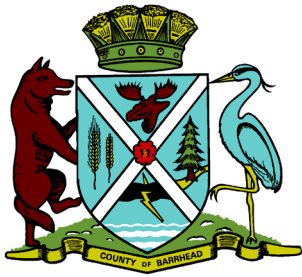
- a) establish and maintain a Records & Information Management System that guides the management, retention, access, security and destruction of records and information of the County regardless of their format and in accordance with this Bylaw, *POPA*, *ATIA* and any other applicable provincial or federal laws.
- b) as part of the Records & Information Management System, develop and maintain a Record Retention & Destruction Policy.
- c) take steps as required to implement, administer, apply or enforce the provisions of this Bylaw.

4.0 RECORD RETENTION & DESTRUCTION

4.1 CAO shall ensure that all records are retained in accordance with the Records Management Bylaw and the Records Retention & Destruction Policy.

- a) All official records may be disposed of in accordance with the retention schedule established by the CAO.
- b) All transitory records will be disposed of at any time when they no longer serve a valid purpose.
- c) Any document or record that is not transitory in nature and not referenced in the Record Retention & Destruction Policy may only be destroyed with direction and approval of the CAO.
- d) CAO may authorize the destruction of original records prior to the time outlined in the retention schedule if those originals have been converted to electronic format that will enable copies of the original to be made. The electronic record will be retained in accordance with the retention schedule for the class of record.
- e) Destruction of records shall occur upon expiration of the time period established in the retention schedule, and if no reason exists for further retention of a given class of records, the records may be destroyed.
- f) CAO shall have discretion to retain records longer than the period required in the retention schedule when deemed appropriate to provide future business, historical or legal value to the County.
- g) Decisions to retain records longer than the retention period shall be recorded in the Records & Information Management System. When official records have been destroyed under the authority of this bylaw, a written certificate of the destruction shall be kept permanently.
 - i. Written certificate shall include the time, location, list of records destroyed and the names of individuals present.

4.2 Where there is a conflict between this Bylaw, the Record Retention & Destruction Policy and Provincial and Federal legislation, the Provincial or Federal legislation shall apply and shall supersede this Bylaw.



COUNTY OF BARRHEAD NO. 11
Province of Alberta
BYLAW NO. 5-2026
RECORDS MANAGEMENT BYLAW

Page 3 of 3

5.0 PERSONAL INFORMATION

- 5.1 All personal information collected or used for decision making by the County shall be retained for a period of at least 1 year after the information is used to make a decision and in accordance with *POPA* s. 6.

6.0 ENFORCEMENT

- 6.1 All employees are responsible to report suspected violations of this Bylaw and the Record Retention & Destruction Policy to the CAO.
- 6.2 All employees are responsible for handling records in accordance with this Bylaw, the Record Retention & Destruction Policy, *POPA* and *ATIA*.
- 6.3 Failure to act in accordance with this Bylaw may constitute a reason for disciplinary action including but not limited to a verbal warning, a written warning, suspension or dismissal or be subject to penalties under *POPA* and *ATIA*.
- 6.4 An employee shall not be penalized for making a complaint or giving evidence in an investigation in relation to this Bylaw unless the complaint or evidence is made with malicious intent.

7.0 FORCE & EFFECT

- 7.1 This Bylaw shall come into force upon 3rd and final reading.
- 7.2 Bylaw 3-2026 Records Management Bylaw is hereby repealed.

FIRST READING GIVEN THE ___ DAY OF _____ 2026.

SECOND READING GIVEN THE ___ DAY OF _____ 2026.

THIRD READING GIVEN THE ___ DAY OF _____ 2026.

Reeve

County Manager



presented to Council on May 5, 2026
 (items shaded have changed since last meeting)



2026 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2026-140	Supported FCSS Board's request as discussed in-camera	CAO	FCSS partners advised of decision, preliminary mtg held to discuss transition (more work will be required to support the transition)	Complete Apr 23/26
2026-136	Directed Admin to bring back Hemmerling Fire Invoice at next Council meeting	EA/CAO	Scheduled for May 5/26 mtg	Underway
2026-133	Adopted 2025 Property Tax Bylaw 3-2026	CS/EA	Posted to website	Complete Apr 23/26
2026-129	Approved 3-Year Financial Plan & 10-Year Capital Plan	CS/COMM	Posted to website April 22, 2026	Complete Apr 22/26
2026-128	Revised 2026 Capital Budget from \$10,624,042 to \$11,017,056	CS/COMM	Posted Operating Budget, Capital Budget, Budget Presentation and Budget Overview to website April 22, 2026	Complete Apr 22/26
2026-127	Adopt 2026 Operating Budget as presented with operating expenditures & revenue of \$20,134,180	CS/COMM		Complete Apr 22/26
2026-126	Approved Emergency Management Plan	CAO	Finalized	Complete Apr 21/26
2026-124	Approve signing landowner agreement for Culvert replacement on Jansen Project SE-8-59-2-W5	AG/EA	Agreement Signed	Complete Apr 23/26
2026-115-116	Updated Library Board appointment to reflect end of term	EA/CAO	Library Executive Director notified	Complete Apr 9/26
2026-110	Rescind 6 obsolete policies	EA/CAO	Updates made in M-Files	Complete Apr 8/26
2026-109	Appointment of Fire Guardians	EA/CAO	Fire Chief & Guardians notified & website updated	Complete Apr 8/26
2026-107	Accepted 2025 Strategic Plan Report Card for info (to be posted on website)	COMM	Posted to website	Complete Apr 13/26
2026-103-105	Approve 2025 audited financial statements(FS) & FIR; post FS to website	CS/COMM	Posted to website	Complete Apr 14/26

2026-096	Support the CAO to participate on Women in Agriculture Panel if schedule permits.	CAO	CAO recognized to participate on Women in Agriculture Panel (no charge to attend); contacts made, shared with staff & to be incl in future Council agenda	Complete Mar 13/26
2026-092	Approved Corporate Use of Social Media Policy	COMM/CAO	Finalized	Complete Mar 4/26
2026-091	Approved Corporate Communications Plan	COMM/CAO	Finalized	Complete Mar 4/26
2026-090	Authorized signing of Misty Ridge 10-year operating agreement	EA/CAO	Fully executed and sent to Misty Ridge Committee	Complete Mar 27/26
2026-089	Approved Community Grant of \$1,600 to Pembina Arts Festival	EA/CAO	Recipient notified and cheque issued	Complete Mar 6/26
2026-088	Approved admendments to Policy AG-001 Beaver Program	EA/CAO	Policy updated	Complete Mar 5/26
2026-087	Appointed 2 additional members-at-large to ECDC	RD	New members notified	Complete Mar 6/26
2026-085	Adopted Bylaw 4-2026 - ECDC Bylaw	EA/CAO	Signed and posted to website	Complete Mar 27/26
2026-080	Include in Dev Agreement for DP 05-2026 that County would build road and make intersection improvements as discussed, and developer would be charged 90% of road builders rates as per County Rates & Fees Bylaw.	DEV/PW	Negotiation of DA underway as authorized by Council	Underway
2026-077	Accepted Boat Launch Maint report for info, Admin to bring back info on engineering & design costs (x2) for 2026 Budget to support permitting for work in 2027	RD/PW/CAO	Incorporated into DRAFT Final Budget for Council consideration.	Complete Mar 26/26
2026-076	Directed RCMP to maintain the policing priorities of Rural Visibility and Prolific Offender Management for the County of Barrhead.	CAO	Council provided input to RCMP on annual policing priorities.	Complete Mar 3/26
2026-074	Approved purchase of a Degelman 1820 Sidearm & Rev 1500 Mower from Horizon Ag & Turf for \$100,650; consign units #326 & #329 to auction.	PW	Consigned units sold; Received new units Apr 7; Ordered new units; consigned old units to Michener Allen to auction April 24	Complete Apr 24/26
2026-072	Tabled discussion on Communities in Bloom Participation until a future meeting and to bring forward budget request.	RD/CAO		Underway

2026-065	Inform the FCSS board that COB preference is 2 representatives from the County on the FCSS board.	CAO	Councillors to share info at earliest convenience; decision made by Council	Complete Feb 17/26
2026-063	CAO to bring back recommendation to rescind outdated resolutions; add context to 2024-225	CAO	Postponed to April 7 due to lack of time; Tentative scheduled in CAO Report to Council on Mar 3/26	Complete Apr 7/26
2026-061	Approved 2025 year-end financial reports subject to audit adjustments and year end finalizations.	CS/CAO	Auditors here beginning of March and presenting to Council on April 7	Complete Apr 7/26
2026-060	Approved Bylaw 3-2026 Records Management	EA/CAO	Signed and Posted to website; Awaiting signatures	Complete Mar 27/26
2026-056	Investigate the costs of livestreaming Council meetings	COMM/CAO	Shared with Council during Budget Workshop, no cost for pilot; Conducting research	Complete Mar 26/26
2026-053-55	Appointed ARB officials for CRASC	EA/CAO	CRASC notified	Complete Feb 18/26
2026-051	Approved purchase 2026 Caterpillar 420 Backhoe from Finning Canada Ltd. for \$220,430 and further, to trade-in Unit #301 to Finning Canada Ltd. for \$47,000	PW	New backhoe received and unit 301 traded in; Dealership notified of Council decision with approx delivery of June 2026	Complete Apr 27/26
2026-050	Approved purchase 2026 Dodge Ram 2500 crew cab 4x4 truck from Stephani Motors at a price of \$68,476.00 plus GST and applicable fees.	PW	Letter sent to dealership confirming purchase with approx delivery of June 2026	Underway
2026-049	Accepted 2025 Annual Enforcement Services Report to be posted	COMM/CPO	Report submitted to GOA and posted to website	Complete Feb 19/26
2026-048	Approved amended Policy PS-016 CPO Ride Along Program & rescinded Policy 26.13	CPO/EA/CAO	Policy submitted to GOA	Complete Apr 10/26
2026-047, 071	Create a public info pkg prior to the continuance of the Public Hearing for Bylaw 02-2026 set for April 7, 2026, at 1:00 pm	DEV/CAO	Info pkg released via website, hardcopy, etc. Research is underway; RFD to Council on Mar 3 for further direction	Complete Mar 13/26
2026-042	Provide a letter of support for MR Ski Hill to apply for Co-op Community Spaces Grant.	EA/CAO	Notified MR Ski Hill that Co-op Community Spaces Grant is not available in 2026; will request Council to rescind	Rescinded Feb 17/26 2026-062
2026-040	Directed CAO to draft content for Ministerial Forum question period at Spring RMA convention re: Federal announcement to close Lacombe Research & Development Center.	CAO	BN provided to support Council; Research on commission responses, federal ag committee testimony; Discussion at Pembina Zone	Complete Mar 10/26
2026-038	Supported EAC recommendation to direct ASB to review draft Livestock EMP	AF/CAO	Directed to ASB	Complete Feb 3/26

2026-036	Postponed discussion on scheuling of Council meetings until next Council meeting	CAO	Direction provided to explore cost of live streaming (resol 2026-056); Included in Feb 17/26 agenda pkg	Complete Feb 17/26
2026-035, 120	Recessed the public hearing for bylaw 2-2026 until a future date	DO/CAO	Council closed public hearing; New date (Apr 7/26) brought to Council Feb 17/26 for consideration.	Complete Apr 7/26
2026-034	Denied the request to reduce or cancel the charges for fire incident report 25-332-CFR.	EA/CAO	Letter sent to landowner informing them of the decision.	Complete Feb 6/26
2026-028	Approved the additional funding sources for the 2025 capital projects	CS/CAO	Done	Complete Feb 3/26
2026-025	Approved purchase 2026 John Deere 744P from Brandt Tractor Ltd. for \$620,000 and to trade-in Unit #303 to Brandt Tractor Ltd. for \$86,000	PW/CAO	Notified and expected delivery approx June 2026	Underway
2026-020	Administration to bring a report to Council on snow clearing programs & options for County to support seniors.	PW/CAO	Conducted research on rural municipalites in Pembina Zone (13), prep report to Council Mar/26	Underway
2026-018	Accepted Enforcements Services Report, 2025 Winter Edition for info	CPO/Com	Posted to website	Complete Jan 7/26
2026-017	Approve 2025 cancelled tax transactions as presented.	CS/CAO	Complete.	Complete Jan 6/26
2026-016	Accepted allowance for doubtful accts of \$1,453.39 for info.	CS/CAO	Complete.	Complete Jan 6/26
2026-015	Write off 3 outstanding AR accounts for \$2,250.76	CS/CAO	Complete.	Complete Jan 6/26
2026-013,037	Mtg to be scheduled outside of RMA Conference; Administration to arrange mtg with Minister of Transportation to discuss road maintenance and other concerns regarding provincial highways	CAO	Potential dates sent to AT (Apr 28/26); Call for feedback from staff, Council & public underway	Underway
2026-012	Sell Engine 33 to Village of Riverhurst, SK for \$45,000 conditional upon their satisfactory inspection.	CS/CAO	Village of Riverhurst inspected unit on January 20, 2026, and deemed it satisfactory. Payment received and Village staff drove unit back to Riverhurst.	Complete Jan 20/2026
2026-011	Approved resolution "Access to Liability Insurance for Agritourism Operators" to be presented at Pembina Zone	CAO	Presented at Pembina Zone & passed	Complete Jan 12/26
2026-010	Respond to Alberta Geographical Names Program, with no objection to naming of water feature	RD/CAO	Reponse submitted	Complete Jan 6/26

2026-009	Appoint Ms. Noble to Barrhead Library Board	EA	Library Executive Director notified	Complete Jan 14/26
2026-008	Appoint Mr. Ruhl to SDAB	EA/DEV	Applicant notified	Complete Jan 14/26
2026-005-007	Appointments made to ALUS PAC	ALUS	Members notified	Complete Jan 8/26
2026-004	Set public hearing for Bylaw 2-2026 for Feb 3 at 1:00 pm in Council Chambers	DEV/CAO	Advertised as per MGA, additional adv also completed.	Complete Feb 3/26
2026-003	1st reading Bylaw 2-2026 amending LUB 4-2024 to add Data Processing Facility	EA/CAO	Decision tracked	Complete Jan 14/26
2025-430	Councillors provide written report to be included in agenda pkg for Regular Council mtg to be submitted by end of day preceding Thursday.	EO/CAO	Shared template with Councillors; incl in agenda pkg	Complete Jan 06/26
2025-416	Authorized Reeve & CAO to sign BRWC Operational Agreement	EA/CAO	Agreement finalized; awaiting signature	Complete Jan 24/26
2025-403	Purchase (3) 2026 Cat motor graders, trade in (2) 2021 Cat motor graders to Finning Canada; sell 2016 Cat motor grader to Wallis Bros. Construction	PW/CAO	Received final 2 graders; Received 1/3 new grader, sold 2016 grader to Wallis Bros. Construction as per Council resolution; Suppliers notified	Complete Apr 10/26
2025-394-400	Appointed Members-at-large to County Committees	EA/CAO	All applicants notified; website to be updated in January	Complete Jan 7/26
2025-383	New initiatives be brought back to a future Project Priority session with Council to explore consideration for the 2026 Budget.	CAO	Discussed at COW, further discussion to occur during budget workshops; Tent. Sched. COW Jan 29/26	Complete Jan 29/26
2025-377	Approved up to a 90-day extension for offering Council Orientation under the MGA s. 201.1(2)	CAO	Info sharing ongoing, leg req. met. w orientation/info on a variety of programs, assets Jan 29/26; Legal session, Assessment 101, Roads 101, P&D 101, CPO program complete; others planned	Complete Jan 29/26
2025-254	Directed Admin to finalize scheduling with NRCB & ILWG - Stock Talk Initiative in the new year; include ASB members	CAO	NRCB (April 7/26); ILWG (Mar 10/26); NRCB has committed, ILWG has provided possible dates; Email sent to ILWG, looking at dates.	Complete Feb 24/26
2025-228	Directed Admin to proceed with prelim geo-technical and develop work plan re partnership project with LSAC.	PW/CAO	Call sched w new LSAC CAO - Feb 2/26; Discussed during budget wrkshp in Nov; LSAC project lead contacted Sep 22/25, Oct 8/25, LSAC advised on July 25/25	Underway

2025-194	Proceed with the acquisition of related vehicle & officer equipment up to \$77,141 to be funded by unrestricted reserves	CPO/CAO	All complete; Tentative completion for Mar/26 (last item is Axon in-car camera); Vehicle equipment has been purchased with installation occurring Oct-Jan.	Complete Mar 20/26
2025-193	Award the contract to Wolfe Chevrolet for the purchase of a 2025 Chevy Silverado SSV at a cost of \$57,359 excluding GST	CPO/CAO	All complete; Starlink installed, testing & inspection of unit underway; Expected to be in service Jan/26; Patrol vehicle received Jun 20/25; scheduled for outfitting on Oct 27/25.	Complete Mar 6/26
2025-190	Engage legal counsel to explore options for alternative access to SE 26-59-06-W5	CAO	Legal counsel has been engaged, file review underway	Underway
2025-189	Directed Policy Committee to review Policy 32.04 Road Construction Standards.	PW/CAO	Admin has started the review of Policy 32.04 & associated policies	Underway
2025-187	Approve Manola Lagoon Sounding & Assessment Project at a cost of \$27,087 with additional funding coming from current year revenue	PW/CS	Final report received, analysis required to dev proj plan; Sounding completed, awaiting final report; Manola lagoon sounding is scheduled for August 18, 2025.	Complete Dec 1/25
2024-449	Bring back options/recommendations on use of sand/salt on County roads in Thunder Lake.	PW/CAO	Draft report submitted to CAO for review; Preliminary discussions with staff	Underway
2024-398	Directs CAO to move forward with exploring/negotiating options with GOA to become anchor tenant of ADLC.	CAO	Formal project complete; Discussed during budget wrkshps in Nov; Mtgs with AB Infrastructure & a developer; Reeve & CAO engaged Minister Infrastructure at RMA, followed up requested by Minister; Mtg rescheduled Feb 25/25; Preliminary contact made with GOA to schedule mtg in new year; Draft Concept Floor Plans complete	Complete Jan 29/26
2024-225	In next LUB review, discuss definition of "Agriculture, Small Scale Operation" and provide examples	CAO/DEV	Topic added to the list of proposed changes and areas for clarification	Underway
2024-149, 179	Approved purchase salt/sand storage building incl installation from Coverco Buildings Ltd. for the price of \$395,426.65 excluding GST.	PW	Door Installed; Door hung (Jan 22/26), door springs to be installed, holdback in place. Complete except for door installation; Contractor currently building structure; Pad constructed by COB; Contracts awarded for paving, building; Company notified	Complete Feb 9/26
2024-062	Council approved signing the land exchange agreement and to cancel the portion of Road Plan 2000MC north of NW 2-62-4-W5 containing approximately 0.938 ha (2.32 acres).	EA/DEV	Submitted to Land Titles for Registration; Approval received and sent to surveyor to finalize road plan; Alberta Transportation contacted for permission to close portion of road plan	Underway

2023-208	Administration to send a letter of intent to Maykut Farms expressing the County's desire to enter into a lease agreement in 2026 for a portion of the gravel pit located in NE 3-63-4-W5.	PW/CAO	Revisions made & resent to pit owner; Letter of Intent sent to pit owner; Discussion with owner to confirm specifications, letter drafted; Gravel pit owner notified verbally of County's intent	Underway
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA	Recommend to Rescind; New minister, revising message	Rescinded Apr 7/26
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Manola project approved, to be incorporated into report upon completion; Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Recommend to mark as complete Mar 5/24 following VSU presentation to Council thanking CAO for efforts; Met with VSU representative (Jan 16/23) to better understand situation/impact; Rough draft prepared	Complete Apr 7/26
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Recommend to Rescind - this was a joint meeting with Town related to BARCC; Notes distributed vs. formal letter	Rescinded Apr 7/26
2018-029	Service Contract Review	FIN/EA/CAO	Initial list has been compiled.	Underway
2017-245	Policy for Special Events	CAO/Dev	Admin completed final review of draft bylaw Mar 9/26; Hiring of CPO, Director Rural Development, & new D.O. has moved this bylaw forward and will come to Council in early 2026; Discussion with Council at Dec 5/24 Committee of Whole; Reviewing policies from neighbouring municipalities	Underway



Graders

- Blading gravel roads, repairing areas where water ran over roads and blading rough areas on old oil roads.

Gravel

- Delivering gravel to washed out areas to repair damage from spring runoff.
- Gravelling 2026 road maintenance projects.

Equipment

- New Caterpillar 420 backhoe arrived last week of April, old unit went back to Finning on trade.
- 2012 Degelman 15 foot mower and 2006 Degelman side arm sold at Michener Allen auction for \$13,450, less 15% commission. Our budgeted sale price was \$5,000.

Labour

- Steaming culverts, sign repairs and tree removal from roads after winds.

Drainage

- Bridge on Range Road 31 south of Township Road 594 across from the Paddle River had a large volume of drift backed up against the center piers.
 - Utilizing County excavator and highwater, we managed to free the blockage and manipulate the trees to continue flowing downstream, relieving the pressure on the bridge.

Seasonal staff

- All PW seasonal staff started May 4 and have completed the Safety Orientation. We will be:
 - patching highways and oil roads,
 - cleaning campgrounds and parks,
 - picking garbage out of Highway ditches,
 - starting work on drainage projects,
 - moving equipment, and
 - starting work removing over burden at the Fort Assiniboine gravel pit.

Shop

- Lowboy trailer reassembly and decking, steamer repair and all other repairs and maintenance as required.

Utilities

- A project kick off meeting with Sylvis Environmental took place for the Thunder Lake Lagoon desludging. Sylvis will be carrying out the permitting and compliance work for the project. Desludging pricing from interested contractors should be received before the end of May.
- All other testing and monitoring are being carried out as per normal operations.

TO: COUNCIL

RE: COUNCILLOR REPORT – REEVE ERIK MUNCK, DIVISION 1

DATE: April 2026

- Attended 2 Regular Council meetings and 1 Committee of the Whole session
- Participated in Emergency Management training
- Engaged in regional governance and infrastructure discussions, including:
 - Barrhead Regional Water Commission
 - Financial position remains stable
 - Ongoing consideration of long-term water supply planning, including potential alternatives to the Paddle River
 - Potential for public engagement initiatives on watershed awareness and water sustainability
 - Paddle River Watershed
 - River is a small, low-volume system that requires careful management
 - Environmental conditions and land use can influence water quality and supply
 - Emphasis on collaboration with neighbouring municipalities for watershed protection
- Attended BARCC Security Workshop
 - Well attended and informative; recognition to organizers
- Participated in community and stakeholder events:
 - Open Skies Expo
 - Appreciation Dinner
 - EQUUS AGM
- Participated in both in-person and remote meetings



COUNCILLOR REPORT

TO: COUNCIL

RE: COUNCILLOR REPORT – COUNCILLOR CRISLER, DIVISION 2

DATE: April 1-30, 2026

COUNCIL APPOINTED COMMITTEES/ACTIVITIES:

- Council Meeting April 2026
- Council Meeting April 2026
- LAEO Emergency Management Training.
- COW Meeting

Barrhead Regional Airport Committee

- No meeting to report this period.

Athabasca Watershed Council

- April 23/26
- We should review the Website Blog.
- Sent out the presentation package for all to read.
- Paddle River Watershed Meeting April 10/26

Barrhead Regional Crime Coalition

- Talked about the Security Technology Workshop, April 28th, 2026, 6:30 – 8:00
- Bring in training workshop on video surveillance. Martijn Terlouw 780-305-6408.
- Great turnout along with a very good presentation.

Barrhead District Seed Cleaning Co-op Committee

- Meeting April 16/26.
- Looking at bringing in a Seed Treating Mobile Plant for this spring.

Pembina River District 3 Meeting

- None held

VOLUNTEER ACTIVITIES/EVENTS:

- B.A.R.C.C Surveillance Presentation.
- Expo Trade Show and Award Supper.

OTHER:



COUNCILLOR REPORT

TO: COUNCIL

RE: COUNCILLOR REPORT – COUNCILLOR ELLWEIN, DIVISION 5

DATE: Apr. 7 – Apr. 30, 2026

COUNCIL APPOINTED COMMITTEES/ACTIVITIES:

Barrhead & District Agricultural Society

- Got the bid for the WRA finals for the next few years.
- Going to start some small upgrades on the ag grounds.

Fire Services Committee

- Fire Restriction in effect as of 4:30pm on Apr. 29, 2026.

VOLUNTEER ACTIVITIES/EVENTS:

- Attended/ Bartended the Volunteer appreciation event on Apr. 22 – great turn out with over 230 in attendance.
- Attended the Paddle River Watershed Engagement – Great attendance for this event and some interesting information regarding the Paddle River.

OTHER:

- Had concerns raised on the road conditions of (huge potholes, bad wash board sections) RR34, RR25, and RR23. Which are all the old and neglected oil top roads.
- Had a few calls regarding culverts during the spring thaw. Water rushing over road tops.
- A few questions again about our dust control product that we offer. Residents wanting other options to pick from.
- A few calls regarding the Data Center topic.



COUNCILLOR REPORT

TO: COUNCIL

RE: COUNCILLOR REPORT – COUNCILLOR PREUGSCHAS, DIVISION 6

DATE: April 18 - 30, 2026

ACTIVITIES:

Agriculture Service Board:

Economic Development Committee:

- Committee meeting April 24th.
- Looking for businesses to include in survey by Deloitte.
- Need more community engagement.
- What's our story?
- Partnerships and relationships very important.
- Working on our business plan.

Museum:

- Looking for two students to hire – approved for a grant.
- Need work to be ready for summer opening
- Preparation for AGM planned June 3rd.
- Need to work on a strategic plan.

Barrhead Attraction and Retention Committee (ARC):

FCSS:

- Working on new structure for the organization.

Twinning Committee:

- Planning Provincial Japanese Twinning AGM for May 22ⁿ and 23rd in Lacombe. Next year Barrhead will be hosting it.

Policy Committee:

Budget meetings:

VOLUNTEER ACTIVITIES/OTHER:

Northwest of 16:

- Zoom calls with Edmonton Screen regarding scouting out potential film sites. Will meet May 7th.
- Planning on an operator tour May 13th.
- Waiting for follow up on Agritourism Town Hall

- Attended Lakeland Open House April 20th. Built relations with several venues and agencies including Metis Crossing, Lakeland Association, Pierre Cormier, Portage College.
- Working on finalizing Strategic Plan

Other:

- Attended very successful Volunteer Appreciation event.

