

1.0 CALL TO ORDER**2.0 APPROVAL OF AGENDA****3.0 MINUTES****3.1 REGULAR MEETING HELD FEBRUARY 4, 2025**[Schedule A](#)**4.0 ACTION ITEMS:****4.1 2025 BRIDGE REPLACEMENT – NW 4-62-4-W5 - BF 77360 LAND ACQUISITION**

Administration recommends that Council directs the Reeve and CAO to sign the agreements for Acquisition of Land for Right-of-Way for 2025 Bridge Replacement Project BF 77360 with Laura-Lee Moes and Vista Grain Ltd. as presented, in order to purchase 0.4014 acre from each landowner for the total cost to the project of \$2,000.

[Schedule B](#)**4.2 ASSESSMENT REVIEW BOARD (ARB) OFFICIALS APPOINTMENT – CAPITAL REGION ASSESSMENT SERVICES COMMISSION (CRASC)**

Administration recommends that:

- Council appoint Raymond Ralph as ARB Chairman of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2025 with remuneration to be paid as specified by CRASC.
- Council appoint Gerryl Amorin as ARB Clerk of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2025 with remuneration to be paid as specified by CRASC.
- Council appoint the following Certified Panelists as Members of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2025 with remuneration to be paid as specified by CRASC:
 - Darlene Chartrand
 - Sheryl Exley
 - Tina Groszko
 - Richard Knowles
 - Marcel LeBlanc
 - Raymond Ralph

[Schedule C](#)**4.3 COMMUNITY GRANT REQUEST – BARRHEAD GOLF & RECREATION AREA SOCIETY**

Administration recommends that Council approve the application from Barrhead Golf & Recreation Area Society for a donation of \$2,500 under the Community Grants Policy to assist with replacing the carpet in the dining area.

[Schedule D](#)**4.4 UPDATE TO POLICY PS-012 CPO UNIFORM & EQUIPMENT STANDARDS**

Administration recommends that Council approve Policy PS-012 CPO Uniform & Equipment Standards as amended.

[Schedule E](#)

4.5 CONTRACT RENEWAL & APPOINTMENT OF ASSESSOR – ASSESSMENT SERVICES

Administration recommends that:

- Council approve the 3-year contract for March 1, 2025 – February 28, 2028 with 596947 Alberta Ltd. to provide assessment services to the County of Barrhead.
- Council appoint Doug Smith (596947 Alberta Ltd.) as Assessor for the County of Barrhead for the period March 1, 2025 – February 28, 2028.

[Schedule F](#)

4.6 2024 YEAR END

Administration recommends that Council accepts the year-end financial reports as presented and subject to audit adjustments and year end finalizations.

[Schedule G1](#) - RFD

[Schedule G2](#) – YTD Budget Report with variance analysis

[Schedule G3](#) - Net Operating Surplus by Department

[Schedule G4](#) - Capital Report with variance analysis

[Schedule G5](#) - 2024 Reserve Report

[Schedule G6](#) - Reconciliation of Budget Data to Financial Statements

[Schedule G7](#) - Draft Statement of Operations

[Schedule G8](#) - Draft Statement of Financial Position

[Schedule G9](#) - Draft Segmented Disclosure

5.0 REPORTS**5.1 COUNTY MANAGER REPORT**

Administration recommends that Council accept the County Manager's report for information.

- Resolution Tracking List

[Schedule H](#)

5.2 PUBLIC WORKS REPORT**(9:10 a.m.)**

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule I](#)

5.3 ENFORCEMENT SERVICES ANNUAL REPORT

Administration recommends that Council accept the Community Peace Officer Annual Report for information.

[Schedule J](#)

5.4 COUNCILLOR REPORTS

6.0 INFORMATION ITEMS

- 6.1 Letter from Minister McIver - Joint Use and Planning Agreements Extension** – dated February 13, 2025

[Schedule K](#)

6.2 Minutes

- 6.2.1 BDSHA Meeting Minutes** – January 15, 2025

[Schedule L](#)

- 6.2.2 Misty Ridge Meeting Minutes** – January 15, 2025

[Schedule M](#)

7.0 DELEGATIONS

- 7.1 11:30 a.m. Sgt Hack, Barrhead RCMP Detachment** – Quarterly Report

[Schedule N](#)

8.0 APPEAL

- 8.1 1:00 p.m. APPEAL OF ORDER TO REMEDY CONTRAVENTION (MGA s.545) – FILE #2024-162-1032**

[Schedule O](#)

9.0 ADJOURNMENT

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 4, 2025

Regular Meeting of the Council of the County of Barrhead No. 11 held February 4, 2025, was called to order by Reeve Drozd at 9:00 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane (departed at 1:48 p.m.)
Councillor Paul Properzi
Councillor Walter Preugschas
Councillor Jared Stoik (departed at 12:05 p.m.)

**THESE MINUTES ARE
UNOFFICIAL AS THEY HAVE
NOT BEEN APPROVED BY THE
COUNCIL.**

STAFF

Debbie Oyarzun, County Manager	Travis Wierenga, Public Work Manager
Pam Dodds, Executive Assistant	Tamara Molzahn, Director of Corporate Services
Don Medcke, Ag Fieldman	Shae Guy, Community Peace Officer

ATTENDEES

Dennis Kasowky – County Resident
Marvin Polis (via Zoom), Cindy Day, & Ilse van Loon – Northwest of 16 Regional Tourism Association
Barry Kerton - Town and Country Newspaper

RECESS

Reeve Drozd recessed the meeting at 9:00 a.m.

Reeve Drozd reconvened the meeting at 9:19 a.m.

APPROVAL OF AGENDA

- 2025-019 Moved by Councillor Kleinfeldt that the agenda be approved as amended with the removal of item 8.3 Delegation – Sgt Hack, Barrhead RCMP Detachment.
- Carried Unanimously.

MINUTES OF REGULAR MEETING HELD JANUARY 7, 2025

- 2025-020 Moved by Councillor Properzi that the minutes of the Regular Meeting of Council held January 7, 2025, be approved as circulated.
- Carried Unanimously.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 24-R-827
NW 5-59-4-W5 (STRAWSON)**

- 2025-021 Moved by Councillor Properzi that Council approve subdivision application 24-R-827 proposing to adjust the boundary of a developed 0.805 ha (1.99 ac) institutional lot from a previously unsubdivided 62.76 ha (154.99 ac) agricultural quarter section being NW 5-59-4-W5 with the following conditions:
1. That the instrument affecting this tentative plan of subdivision have the effect of consolidating that portion of C of T 752 063 675 being subdivided with C of T 082 325 561 in such a manner that the resulting title cannot be further subdivided without Subdivision Authority approval.
 2. That the instrument affecting this tentative plan of subdivision has the effect of consolidating that portion of C of T 082 325 561 being subdivided with C of T 752 063 675 in such a manner that the resulting title cannot be further subdivided without Subdivision Authority approval.

3. That, prior to or concurrent with registration of an instrument effecting this plan, an Environmental Reserve Easement, in a form and affecting an area approved by the Subdivision Authority, be granted to the County of Barrhead No. 11. The form of this Easement will generally follow the form attached hereto. The survey to be used to describe the Easement shall include all of the land within the titled area, from the top of bank of the valley on the east side of the creek to the top of bank of the valley on the west side of the creek, which is generally all of the land outlined in RED on the attached Schedule "A" and shall be reviewed by the Subdivision Authority prior to being finalized.
4. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into & comply with a development agreement regarding the acquisition of land for road widening with the County of Barrhead No. 11 pursuant to Section 655 of the *Municipal Government Act*.
5. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.
6. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
 - a. Real Property Report or a Building Site Certificate, prepared by an Alberta Land Surveyor, indicating the location and distances between the buildings, the private sewage disposal system, any potable water source, shelter belts and above-ground appurtenances on the subject lands, and the existing and proposed property boundaries on proposed Lot 1 and Lot 2; and
 - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on proposed Lot 1 and Lot 2, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
7. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

Carried Unanimously.

Travis Wierenga joined the meeting at 9:25 a.m.

PUBLIC WORKS REPORT

Travis Wierenga, Public Works Manager, reviewed the written report for Public Works & Utilities and answered questions from Council.

2025-022 Moved by Councillor Lane that the report from the Public Works Manager be received for information.

Carried Unanimously.

Shae Guy joined the meeting at 9:44 a.m.

DELEGATION – RESIDENT CONCERN

County resident, Dennis Kasowky, met with Council to express a concern about property owners pushing the snow from their driveways across the gravel roads which is causing a driving hazard.

Public Works Manager explained the process when a complaint is received, and the CPO explained County Bylaws in relation to this concern. CAO will ensure that the resident is provided with a copy of the bylaw to share.

Shae Guy left the meeting at 9:52 a.m.

2025 CAPITAL PURCHASE - STEAMER TRAILER

- 2025-023 Moved by Councillor Lane that Council directs Administration to purchase a new steam and trailer unit from Pumps & Pressure for a cost of \$44,744.50 with the additional required funds to come out of Equipment Reserves.

Carried Unanimously.

Travis Wierenga departed the meeting at 10:01 a.m.

Don Medcke joined the meeting at 10:01 a.m.

2025 2-TON SPRAY TRUCK REPLACEMENT PURCHASE – CAPITAL BUDGET

- 2025-024 Moved by Deputy Reeve Schatz that Council approve the purchase of a 2025 Ford F-550 crew cab 4x4 truck (as per specifications) from Barrhead Ford at a price of \$87,965.00 plus GST and applicable fees which aligns with the 2025 Capital Budget.

Carried Unanimously.

Don Medcke departed the meeting at 10:06 a.m.

MARKETING SPONSORSHIP OPPORTUNITY - NATURE ALIVE ADVENTURES INC. & WESTERN DIRECTIVE INC.

- 2025-025 Moved by Deputy Reeve Schatz that Council approve a marketing sponsorship opportunity request from Western Directives Inc & Nature Alive Adventures Inc in the amount of \$5,000.

Carried Unanimously.

RECESS

Reeve Drozd recessed the meeting at 10:20 a.m.

Reeve Drozd reconvened the meeting at 10:28 a.m.

Tamara Molzahn joined the meeting at 10:28 a.m.

2024 PROJECT DASHBOARD

- 2025-026 Moved by Councillor Properzi that Council accepts the Capital & Operational Dashboards as at December 31, 2024 for information.

Carried Unanimously.

- 2025-027 Moved by Councillor Lane that Council approves the additional funding sources for the 2024 capital and operational projects as presented.

Carried Unanimously.

MOTION TO TABLE - 2024 RESERVE TRANSACTIONS REQUIRING APPROVAL & ADDITIONAL RESERVE CONTRIBUTIONS

- 2025-028 Moved by Councillor Kleinfeldt that Council table the discussion on 2024 Reserve Transactions requiring approval & additional Reserve Contributions until later in the meeting.

Carried Unanimously.

Tamara Molzahn departed the meeting at 11:30 a.m.

DELEGATION – NORTHWEST OF 16 REGIONAL TOURISM ASSOCIATION

Cindy Day, Ilse van Loon, and Marvin Polis, of the Northwest of 16 Tourism Association met with Council to present information on the new association and to seek the support of the County of Barrhead as a municipal member.

- 2025-029 Moved by Councillor Properzi that Council approves becoming a municipal member of Northwest of 16 Regional Tourism Association in 2025 for an annual fee of \$1,000

Carried Unanimously.

RECESS

Reeve Drozd recessed the meeting at 11:35 a.m.

Reeve Drozd reconvened the meeting at 11:41 a.m.

Tamara Molzahn rejoined the meeting at 11:41 a.m.

2024 PROJECT DASHBOARD (Revised)

Tamara Molzahn presented an updated project dashboard for Council consideration.

- 2025-030 Moved by Deputy Reeve Schatz that Council approves the updated additional funding sources for the 2024 capital and operational projects as presented.

Carried Unanimously.

MOTION TO LIFT FROM TABLE – 2024 RESERVE TRANSACTIONS REQUIRING APPROVAL & ADDITIONAL RESERVE CONTRIBUTIONS

- 2025-031 Moved by Councillor Lane to lift from the table the discussion on 2024 Reserve Transactions requiring approval & additional Reserve Contributions.

Carried Unanimously.

2024 RESERVE TRANSACTIONS REQUIRING APPROVAL & ADDITIONAL RESERVE CONTRIBUTIONS

- 2025-032 Moved by Councillor Properzi that Council approves the 2024 reserve transactions as presented in 2024 Reserve Report.

Carried Unanimously.

Councillor Stoik and Tamara Molzahn departed the meeting at 12:05 p.m.

LUNCH RECESS

Reeve Drozd recessed the meeting at 12:05 p.m.

Reeve Drozd reconvened the meeting at 1:02 p.m.

PUBLIC HEARING FOR BYLAW 9-2024 – ROAD CLOSURE BYLAW – West of SW 34 61-5-W5

Reeve Drozd declared the Public Hearing open at 1:02 p.m. to provide an opportunity for public input and comment regarding proposed Bylaw No. 9-2024, Road Closure Bylaw 9-2024 – West of SW-34 61-5-W5.

Reeve Drozd explained the public hearing process.

Debbie Oyarzun, CAO, introduced Bylaw 9-2024 which received 1st reading at the December 17, 2024, Regular Council meeting.

Reeve Drozd asked Council if they had any questions and none were asked.

No members of the public had comments to share.

Debbie Oyarzun, CAO, summarized the referral letters that were sent to AEP, utility companies, and adjoining landowner and no objections were received.

Reeve Drozd asked Council if they had any questions of the public or administration.

Reeve Drozd declared the Public Hearing closed at 1:12 p.m.

- 2025-033 Moved by Councillor Properzi that Council approves forwarding the road closure package to Alberta Transportation in accordance with the legislated process for Road Closures.

Carried 6-0.

2024 FUNDING – BARRHEAD HISTORICAL SOCIETY

- 2025-034 Moved by Councillor Lane that Council direct Administration to release the 2024 funding to the Barrhead Historical Society as recommended by the County Manager.
- Carried 6-0.

COUNTY MANAGER REPORT

Debbie Oyarzun, County Manager, reviewed the 2025 Resolution Tracking List and included updates on:

- AAIP Rural Renewal Stream – December 2024 & January 2025 Status Reports
- Discussion on Pembina Zone Meeting and positive feedback on the County's CPO's presentation on the overview of the Alberta Association of Community Peace Officers Risk Assessment Study
- New Director of Rural Development will start on February 10, 2025
- Planning & Development Statistics – December 1, 2024 to February 1, 2025
- Submission of 2025-2029 ASB Grant Application to Alberta Agriculture & Irrigation

- 2025-035 Moved by Councillor Kleinfeldt that the County Manager's report be received for information.
- Carried 6-0.

DIRECTOR OF CORPORATE SERVICES REPORT

- 2025-036 Moved by Councillor Properzi to accept the following Director of Corporate Services reports for information:
- Scotiabank and ATB Payments Issued for the month of December 2024
 - Elected Official Remuneration Report as of December 31, 2024
- Carried 6-0.

INFORMATION ITEMS

- 2025-037 Moved by Deputy Reeve Schatz that Council accepts the following items for information:
- Letter from CUPE Re: Industrial Inquiry Commission Reviewing Canada Post – dated January 16, 2025
 - News Release from AWF Re: Opposition to Cervid Harvest Preserves (CHP's) – dated January 30, 2025
 - Misty Ridge Meeting Minutes – December 11, 2024
- Carried 6-0.

COUNCILLOR REPORTS

Councillor Lane reported on his attendance at a Misty Ridge meeting, Barrhead & District Social Housing Association meeting, Ag Society Partners dinner, Ag Society AGM, and Pembina Zone meeting.

Deputy Reeve Schatz reported on his attendance at an ICF meeting with LSA County, ASB meeting and a Seed Cleaning Plant meeting.

Councillor Properzi reported on his attendance at the Pembina Zone meeting.

Councillor Lane departed the meeting at 1:48 p.m.

Councillor Preugschas reported on his attendance at the Provincial ASB Pre-Conference meeting, Provincial ASB meeting with the Minister, ASB Provincial Conference, ASB meeting, Barrhead & District Chamber of Commerce meeting, Westlock Farmers Appreciation event,

Barrhead Attraction & Retention Committee, Pembina West Co-op Staff Social, and the Pembina Zone meeting.

Councillor Kleinfeldt reported on his attendance at a BARCC meeting, Library Board organizational meeting, Pembina Zone meeting, Ag Society AGM, RCMP Town Hall, and BRWC meeting.

Reeve Drozd reported on his attendance at an ICF meeting with LSA County, ASB meeting, BARCC meeting, FCSS meeting, Pembina Zone meeting, Ag Society Partners dinner, and BRWC meeting.

ADJOURNMENT

2025-038 Moved by Deputy Reeve Schatz that the meeting adjourn at 2:03 p.m.

Carried 5-0.

DRAFT



REQUEST FOR DECISION
FEBRUARY 18, 2025

B

TO: COUNCIL

RE: 2025 BRIDGE REPLACEMENT – NW 4-62-4-W5 - BF 77360 LAND ACQUISITION

ISSUE:

Administration requires Council to authorize signing of agreements for Acquisition of Land for Right-of-Way for bridge replacement project – BF 77360.

BACKGROUND:

- BF 77360 was constructed in 1971 and is located on Range Road 44 south of Township Road 621.
- BF 77360 was given low rating advisories in 2003, 2008, 2018, 2023 and 2024 due to poor conditions.
- Bridge size culvert at BF 77360 is scheduled for replacement in 2025 as part of the approved 10-year Capital Plan.
- County was successful in obtaining STIP funding for this project which will provide 75% of the funds required for replacement.
- Project is currently budgeted at \$465,000, however the tender has not been released yet.
- Engineering work has indicated that extra right of way is required on both sides of the road to accommodate the replacement culvert.
- In order to accommodate the new culvert, 0.4014 acre is required on each side of the road to ensure the following:
 - new culvert is located completely on the right of way instead of private land
 - ease of access for repairs
 - remove liability issues of having public infrastructure on private land

ANALYSIS:

- Public Works has acquired the following landowner signatures on an Agreement for Acquisition of Land for Right-of-Way for this BF 77360 bridge replacement.
 1. Laura-Lee Moes NW 4-62-4-W5
 2. Vista Grain Ltd. NE 5-62-4-W5
- Council approved rates are \$2,000 per acre for Acquisition of Land for Road Right of Way
- Cost of the agreements to complete bridge replacement project BF 77360 will be a lump sum amount of \$1,000 to each landowner which is accounted for in the 2025 Budget under Project #C24-77360.

STRATEGIC ALIGNMENT:

Approval of land purchase agreements to complete the 2025 Bridge Replacement project achieves the following outcome and alignment with the County 2022 – 2026 Strategic Plan:

Pillar 2 Municipal Infrastructure & Services

Outcome	2 County has the necessary tools & information to deliver programs and services efficiently.
Goal	2.1 Infrastructure & services balance County capacity with ratepayer needs.

ADMINISTRATION RECOMMENDS THAT:

Council directs the Reeve and CAO to sign the agreements for Acquisition of Land for Right-of-Way for 2025 Bridge Replacement Project BF 77360 with Laura-Lee Moes and Vista Grain Ltd. as presented, in order to purchase 0.4014 acre from each landowner for the total cost to the project of \$2,000.



REQUEST FOR DECISION
FEBRUARY 18, 2025



TO: COUNCIL

**RE: ASSESSMENT REVIEW BOARD (ARB) OFFICIALS APPOINTMENT – CAPITAL REGION
ASSESSMENT SERVICES COMMISSION (CRASC)**

ISSUE:

As a member of CRASC, County of Barrhead is required to appoint ARB Officials and an ARB Clerk for 2025.

BACKGROUND:

- CRASC is governed by the *MGA*, Part 15.1 – Regional Services Commissions.
- October 1, 2024 - County renewed a Memorandum of Agreement with CRASC for 2025-2027.
- CRASC provides full ARB administration service for an independent process for hearing assessment complaints, from receipt of complaints through to distribution of the hearing decisions.

ANALYSIS:

- Council is required to appoint the list of CRASC Panelists, chair of LARB/CARB, and ARB Clerk as provided by CRASC and in accordance with *MGA*, Sections 454.1, 454.2, 456.

STRATEGIC ALIGNMENT:

Councils' appointment of CRASC panelists to fulfill the MOA and requirements of the *MGA* aligns with the County's 2022-2026 Strategic Plan as follows:

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates an open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

1. Council appoint Raymond Ralph as ARB Chairman of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2025 with remuneration to be paid as specified by CRASC.
2. Council appoint Gerryl Amorin as ARB Clerk of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2025 with remuneration to be paid as specified by CRASC.
3. Council appoint the following Certified Panelists as Members of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2025 with remuneration to be paid as specified by CRASC:
 - Darlene Chartrand
 - Sheryl Exley
 - Tina Groszko
 - Richard Knowles
 - Marcel LeBlanc
 - Raymond Ralph



REQUEST FOR DECISION
FEBRAUR 18, 2025

D

TO: COUNCIL
RE: BARRHEAD GOLF & RECREATION AREA SOCIETY
COMMUNITY GRANT REQUEST

ISSUE:

Barrhead Golf & Recreation Area Society is applying for a Community Grant to assist with replacing the carpet in the dining hall (see attached application).

BACKGROUND:

- August 15, 2023 – Council reviewed and approved the revised Community Grants Policy.
- Barrhead Golf & Recreation Area Society have had a recreation lease agreement with the County and Town of Barrhead on S ½ 18-59-03-W5 since 1981.
- Current lease is for the term October 1, 2021 until September 30, 2041.
- Society is requesting a \$2,500 donation to assist with a total project cost of \$13,222.
- All property taxes are current.
- March 1, 2022 – Received a \$2,500 community grant for washroom upgrades

ANALYSIS:

- Application was considered under Policy AD-002 Community Grants (attached).
- Applicant is eligible as they meet the criteria under section 4.1 as follows:
 - ✓ A registered non-profit society or charitable organization that provides services within the County or provides services readily available to the general public of the County
 - ✓ Is in good standing with the County
 - ✓ Demonstrates value or benefit to the community as a community structure available for use by the public and promotes tourism within the County.
- Application was considered under section 5.1 as a project (vs event or sponsorship)
- Project is eligible under section 5 as follows:
 - Matching requirement has been exceeded with the applicant committing \$10,722 of their own funds to use towards this project
 - Project is to be completed in spring of 2025
 - It is a public venue with no restricted membership
- This is the 1st application for the 2025 budget year

- Financial implications:

2025 Community Grant Budget	\$15,000
Dispersed in 2025	(\$0)
Current Balance	\$15,000
Application (Feb 12, 2025)	(\$2,500)
Balance Remaining for 2025	\$12,500

STRATEGIC ALIGNMENT:

Processing of Community Grant requests align with the County 2022-2026 Strategic Plan in the following areas:

PILLAR 3: RURAL LIFESTYLE

***Outcome** - County maintains its rural character and is recognized as a desirable location to invest, work, live and play*

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates open & accountable government

ADMINISTRATION RECOMMENDS THAT:

Council approve the application from Barrhead Golf & Recreation Area Society for a donation of \$2,500 under the Community Grants Policy to assist with replacing the carpet in the dining area.



Grant Application #: 2025-01

Resolution #: _____

Community Grant Declaration

Name of Organization: Barrhead Golf and Recreation Area Society ("the Organization")

The Organization declares that:

The information contained in its application is complete and accurate.

The Organization understands and agrees that any funding awarded is subject to the Organization complying with the terms and conditions of this agreement and as outlined in the Community Grant Policy ("the Policy").

The Organization agrees to the following terms and conditions:

1. The Organization agrees to be bound by the requirements set out in the Policy and Application form.
2. The Organization will use all grant funding awarded for the purposes stated within its Application. If the Organization wished to vary the purpose, it agrees to be bound by the requirements set out in the Policy.
3. Following receipt of the Grant, the Organization agrees to be bound by the reporting requirements set out in the Policy.
4. Any part of the Grant not spent as set out in the Policy or upon termination of this Agreement must be repaid to the County of Barrhead as stipulated in the Policy. The Grant may be terminated upon:
 - a. mutual consent;
 - b. 90 days written notice by either party;
 - c. demand by the County for immediate repayment in the event of a breach of any term or condition; or
 - d. if the Organization becomes insolvent
5. The Organization acknowledges that it will be liable for the full amount of the Grant and will be bound to the terms of this Agreement, even if the Organization has paid all or part of the Grant to a third party who has spent the money.
6. If requested, the Organization agrees to give the County of Barrhead access to examine the Organization's operation and/or premises to verify the Grant has been used for the purpose laid out in the Application. The Organization will provide access to all financial statements and records having any connection with the Grant or its purpose during the term of this Agreement or until all requirements have been met.
7. The Organization acknowledges that the *Freedom of Information and Protection of Privacy Act (FOIPP)* applies to records submitted by the Organization to the County in relation to the grant application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the *FOIPP Act*, subject to any applicable exceptions to disclosure under the Act.
8. The Organization agrees to indemnify and hold harmless the County of Barrhead, including all councillors, employees, and agents from any and all claims demands, actions and costs (including legal costs) for which the Organization is legally responsible, including those arising out of negligence or willful acts by the Organization or its employees or agents. Such indemnification shall survive the termination of this agreement.

The Organization represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Organization to the Agreement.

[Redacted Signature]
Signature

Kevin Lynes
Print Name

Feb 12/25
Date

[Redacted Signature]
Signature

Sandy White
Print Name

Feb 12/25
Date



Community Grant Application Form

Application Information

Please submit completed applications to: County of Barrhead No. 11
5306-49 Street
Barrhead, AB T7N 1N5
or email: info@countybarrhead.ab.ca

For assistance completing your application, contact 780-674-3331 or info@countybarrhead.ab.ca
Incomplete applications will not be accepted.

Applicant Information

Name of Organization: Barrhead Golf and Recreation Area Society
Mailing Address: Box 4090
Street Address
Barrhead AB T7N 1A1
City Province Postal Code
Phone Number: 780-674-3053 Email: bargolfadmin@xplornet.com

Contact Name: Sandy White / Kevin Lynes
Position or Title: Office Manager / Golf Pro
Phone Number: 780-674-3053 Email: bargolfadmin@xplornet.com

Is your organization a registered charity or non-profit Yes No

If yes: Alberta Registry Number: 500048665
Date of Incorporation: September 1 1966

Project Information

Name of Project or Event: Rug replacement in Restaurant
Start Date: March 15 2025 Completion Date: April 15 2025
Location of Project or Event: Barrhead Golf Course



Community Grant Application Form

Describe Your Project or Event:

Goals: To replace the rug in the dining area of the restaurant as it is coming apart and becoming a tripping hazard to the general public

Anticipated number of County participants, or number directly affected by event, program, or services offered: unknown- dependent on golfing participants, the general public that use the restaurant, and the works in the facility

Target population (Children, youth, adults, seniors, families): anyone who uses the restaurant, golfer/general

Describe how this project will benefit the community:
It is for the safety of the public. For anyone the uses the restaurant, public functions, golf tournaments, junior league. This will enhance our facility for use by the general public and members of our community

Financial Information

Project Funding:

Funds Requested from the County of Barrhead:

Cash:	\$ 2500.00
In-Kind:	\$
Total Requested:	\$ 2500.00

(Maximum \$2,500)

Funds from Other Sources:

(List other funds including any of the organizations own funds to be used in the project)

Own Funds:	\$ 10722.00
Fundraising:	\$
Volunteer Hours \$ 20/ Hr x _____ Hours :	\$
Other: _____	\$
Please Specify	
Other: _____	\$
Please Specify	
Total From Other Sources:	\$

Note: Funding from other sources must be at least equal to funding requested from the County of Barrhead

Total Project Funding:

\$ 13222.00

(Total Requested Funding + Total from Other Sources)

JAN. 16 25

TO BARRHEAD GOLF COURSE

ADDITION AREA OF LOUNGE \$45,000.00
(INCL. ADH, LABOUR)

OLD AREA OF LOUNGE \$5774.00
(INCLUDING RAMP) ADH + LABOUR

MEETING ROOM \$1704.00
(INCLUDING ADH + LABOUR)

ADDITIONAL CHARGES IF APPL. (ALL AREAS) REM. 1044.00
CARPET REMOVAL + DISPOSAL - DUMP CHG 200.00
BASEBOARD OFF + ON +- 200.00

? NEW TRANSITIONS AS NEEDED
BETWEEN THE OLD AND NEW BLD. - EXTRA

? FLOAT AND FILL FLOOR AND - EXTRA
TIGHTEN UP AS NEEDED - EXTRA

* PRICE IS ON A NYLON (210Z) COMMERCIAL
CARPET TILE (POLY WOULD BE A BIT LESS)



Community Grant Application Form

For Office Use Only

- Application Reviewed and Approved
- Application Reviewed and Denied

Grant Number: 2025-01

Council Resolution No. : _____

Funding Requested: \$ 2,500.00

Funding Approved: \$ _____

Letter Sent: _____

Criteria and Evaluation (Comments must be completed if application is denied or modified):

Signature of Authorized County Representative

Date

Print Name and Title of Authorized County Representative



TO: COUNCIL

RE: UPDATE TO POLICY PS-012 CPO UNIFORM & EQUIPMENT STANDARDS

ISSUE:

Current policy requires an amendment to reflect a resolution of Council for the “swoop & crest decal” for the patrol vehicle, while at the same time, consideration be given for updating the shoulder flash to align with patrol vehicle and industry standards.

BACKGROUND:

- February 23, 2023 – Committee of the Whole had the opportunity to review the requirements of the CPO Program and several of the required CPO Policies, including PS-012.
- August 15, 2023 – Council approved PS-012 CPO Uniform & Equipment Standards, this included the approved shoulder flash and patrol vehicle decals.
- January 16, 2024 – Council resolution to adopt the alternative and more modern “swoop & crest decal” for patrol vehicle.

ANALYSIS:

- Policy PS-012 needs to be updated to reflect Council resolution 2024-010.
 - See Appendix B in the attached Policy PS-012 – requires change to reflect the “swoop & crest decal” for patrol vehicle
- Policy PS-012 – Appendix A reflects the shoulder flash currently in use.
 - For Council consideration, see attachment that illustrates a proposed modern shoulder flash presented as a crest
- Enforcement Program requires new shoulder flashes be purchased in 2025 presenting an opportunity to consider updating the current shoulder flash:

	Retain Current Shoulder Flash (County logo)	Acquire Modern Shoulder Flash (Crest)
Advantages	<ul style="list-style-type: none"> • Preserves identity, reduces confusion with other jurisdictions 	<ul style="list-style-type: none"> • Enhances professional identity as law enforcement • Standardizes visual identity between shoulder flash & patrol vehicle • Brings shoulder flash design in-line with typical industry standards for law enforcement; quick visual, representing authority

Disadvantages	<ul style="list-style-type: none"> • Difficult to distinguish as enforcement; possible to confuse with other County departments • Reflective of bylaw only (not peace officer aspect of program) • Does not project law enforcement authority 	<ul style="list-style-type: none"> • Standardization results in a similar look to other jurisdictions; however, all are law enforcement
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- Attached Policy PS-012 is prepared in accordance with the following as appropriate:
 - Alberta Public Safety and Emergency Services - Public Security Peace Officer Program Policy & Procedures Manual, October 2023
 - *Peace Officer Act, 2006*
 - *Peace Officer (Ministerial) Regulation, 263/2021*
 - *Peace Officer Regulation, 291/2006*

STRATEGIC ALIGNMENT:

Council approval of PS-012 CPO Uniform & Equipment Standards aligns with the County 2022-2026 Strategic Plan in the following areas:

PILLAR 3: RURAL LIFESTYLE

Outcome - *County maintains its rural character and is recognized as a desirable location to invest, work, live and play*

GOAL 3 - Rural character and community safety is preserved by providing protective & enforcement services

PILLAR 4: GOVERNANCE & LEADERSHIP

Outcome – *Council is transparent & accountable*

GOAL 1 – Create, review & update County policies

ADMINISTRATION RECOMMENDS THAT:

Council approve Policy PS-012 CPO Uniform & Equipment Standards as amended.



**PEACE
OFFICER**



Policy Title: CPO – Uniform & Equipment Standards

Policy Number: PS-012

Functional Area: Protective Services

PURPOSE

To ensure standardization of uniforms and equipment used by CPOs in the County of Barrhead.

POLICY STATEMENTS

CPOs should be properly attired in professional, safe, and functional uniforms and provided with the necessary tools and equipment to perform their duties.

As an authorized employer, the County of Barrhead is required to ensure uniforms and insignia worn by a CPO are compliant with the *Peace Officer Act, 2006*, *Peace Officer (Ministerial) Regulation 261/2021* and *Peace Officer Regulation 244/2021* as amended from time to time.

SCOPE

This policy applies to all CPOs employed by the County of Barrhead

DEFINITIONS

- a) “CAO” means Chief Administrative Officer or CAO as appointed by the Council of the County of Barrhead, or their designate; authorized employer representative
- b) “County” means County of Barrhead No. 11
- c) “CPO” means a Community Peace Officer appointed by Alberta Justice & Solicitor General, Director of Law Enforcement and employed by the County of Barrhead
- d) “Decommission” means the County has determined that a patrol vehicle will be taken out of use and removed from service.
- e) “Director of Law Enforcement” means the Assistant Deputy Minister (ADM) of Public Security Division of Alberta Justice & Solicitor General
- f) “Shoulder Flash” means a crest affixed to the uppermost portion of any sleeve of any outerwear garment that is approved by the Director of Law Enforcement and is for the purpose of identifying Enforcement Services of the County.

GUIDELINES

1. Uniforms

- 1.1 While on duty, CPOs shall wear a complete uniform issued to them by the County unless otherwise approved by the CAO
 - a) When a CPO has been approved to not wear their working uniform (i.e., training, light duty), they must comply with the County Dress Code.
- 1.2 County will issue and maintain the following standard and dress uniforms to the CPO:
 - a) 3 pairs of blue pants with a vertical grey stripe
 - b) 1 pair of blue dress pants with a vertical grey stripe

- c) 1 blue dress tunic
 - d) 3 long-sleeved gray shirts– with shoulder flash
 - e) 3 short-sleeved gray shirts – with shoulder flash
 - f) 2 sweaters navy blue
 - g) 1 pair of black boots
 - h) 2 patrol jackets navy blue (winter & summer)
 - i) 1 raincoat
 - j) 1 set of coveralls
 - k) 4 pairs of gloves (winter, summer, work/leather, slash-resistant)
 - l) Hats - 1 summer hat, 1 winter toque, 1 approved ball cap when performing specialized duties
 - m) 1 belt
- 1.3 Dress uniform must comply with Alberta Association of Community Peace Officers (AACPO) – Dress Uniform Bylaw
- 1.4 CPO shall not wear any part of the uniform when off-duty.
- 1.5 CPO are required to keep their uniform kit in good, clean condition and are required to report any damaged article of the uniform to the CAO as soon as possible.
- 1.6 Appearance in Court – when testifying in Court or at any proceeding or hearing, CPO shall appear in Court in the working dress of the day.

2. Identification

- 2.1 CPO appointed under the *Peace Officer Ministerial Regulation, s. 9* shall be issued an identification card by the Director of Law Enforcement
- a) CPO shall carry the identification card while on duty
 - b) CPO must not have more than one identification card in their possession, unless the CPO holds more than one designation as a CPO
- 2.2 CPO shall immediately report a lost or stolen badge to the CAO, RCMP and Director of Law Enforcement
- 2.3 CPO shall wear a name tag at all times when in uniform
- a) Name tag shall show the 1st initial and last name of the CPO
 - b) Name tag must appear at all times on the outer most garment of uniform being worn
- 2.4 Any article of uniform that can be worn in an exterior fashion shall have the official logo of the County of Barrhead Enforcement Services (Appendix A - Shoulder Flash).

3. Equipment

- 3.1 CPO shall only carry equipment issued to them by the County
- 3.2 CPO shall not carry any equipment issued by the County when off-duty
- 3.3 CPO shall maintain issued equipment in good order
- 3.4 CPO shall handle all equipment in a responsible manner
- 3.5 CPO shall report damage to equipment or faulty equipment to the CAO immediately
- 3.6 County will issue the following standard equipment to CPO:

- a) Patrol vehicle marked in accordance with provincial legislation to identify County of Barrhead Enforcement Services (Appendix B – Official Vehicle Markings) and equipped with approved lights and siren, prisoner security shield, RADAR, GPS, in-car video system
- b) Laptop with in-car mount and in-office docking station
- c) Portable 2-way (encrypted) radio (with extra battery and/or charging cable); pre-programmed emergency help button
- d) Cell phone with charger
- e) Personal protection items:
 - i. 1 - body armor vest (replaced as needed or when the body armor expires) visibly marked with "Peace Officer"
 - ii. Defensive extendible baton with holder
 - iii. OC Spray
 - iv. 1 - high visibility vest
 - v. Latex gloves
- f) 1 - Flashlight (and batteries) with holder
- g) Fire extinguisher
- h) Service belt with required equipment
- i) 2 - sets of hand cuffs as restraining devices with keys
- j) 1st aid kit
- k) 6 - orange/red pylons (at minimum)
- l) 6 - electronic road flares (at minimum)
- m) 1 - Dog snare control pole
- n) 1 - Dog pole, snaring non-control
- o) 2 - Leashes (6')
- p) Cat control bite gloves
- q) Any other equipment as deemed necessary by the CAO

3.7 CPO shall wear their County issued body armor at all times while in uniform and on active duty outside of the office

3.8 CPO are required to keep their uniform kit in good, clean condition and are required to report any damaged article of the uniform to the CAO as soon as possible.

3.9 CPO are required to inspect and maintain their equipment and vehicle to ensure cleanliness and proper working order; any faulty equipment or damage to their is to be reported immediately to the CAO

4. Use of Patrol Vehicle

4.1 CPO shall operate patrol vehicles in a responsible manner and only for a purpose related to their duties and position.

4.2 No other individual may operate a patrol vehicle with the exception of servicing or to facilitate the repair or exchange of the vehicle

- 4.3 CPO will not operate a patrol vehicle if tired from lack of sleep, sickness or taking medication that could impair their ability to perform their duties.
- 4.4 Patrol vehicles will be kept clean, maintained and in a state of “operational readiness”
- 4.5 CPO duty bags shall not be placed in the back seat of patrol cars.
- 4.6 CPO may take a patrol vehicle home only when on call or when approved by the CAO.
- 4.7 Patrol vehicles will not be driven outside the County boundaries without permission from the CAO

5. Decommissioning & Disposal of Patrol Vehicles

- 5.1 CPO will ensure that a patrol vehicle is decommissioned by removing all decals, lights, radios and other unique, non-standard features, equipment and markings prior to disposal.
 - a) Any equipment that is still in working condition can be reused for the same purpose.
 - b) Any equipment that cannot be repurposed will be destroyed or made non-functional and scrapped.
- 5.2 CPO will confirm that the patrol vehicles GPS and cellular phone pairing (if applicable) has been cleared of all information and/or reset to original settings.
- 5.3 Once decommissioned, disposal of the patrol vehicle will be in compliance with County Policy 12.36 Disposal of Surplus Items

6. Jewelry & Body Art

- 6.1 Medic alert necklaces/bracelets may be worn
- 6.2 Wearing of visible jewelry while on duty in uniform may present a health and safety hazard and shall not be worn with the exception of stud earrings.
- 6.3 Body art on the hands, face or visible above the collar is not permitted.

7. Termination of Employment

- 7.1 When a CPO leaves employment with the County for any reason, they shall turn in their identification, notebook and all issued clothing and equipment to the CAO.
- 7.2 Replacement costs may be assessed against any CPO who fails to return items belonging to the County upon their leave.

REVIEW CYCLE

This policy shall be reviewed every 3 years or when Administration becomes aware of legislation changes that would affect this policy.

APPENDIX

- A. Official Shoulder Flash
- B. Official Vehicle Markings

CROSS-REFERENCE

- 1) Alberta Solicitor General – Public Security Peace Officer Program Policy& Procedures Manual, 2022
- 2) *Peace Officer Act, 2006*
- 3) *Peace Officer (Ministerial) Regulation, 263/2021*

Appendix A
Official Shoulder Flash



Appendix B

Official Vehicle Markings



Amended Jan 16/24 Council Meeting - 2024-010 Moved by C. Lane that Council approve the "Swoop and Crest" decal for the County Peace Officer vehicle - Carried Unanimously

As attached





REQUEST FOR DECISION
FEBRUARY 18, 2025

F

TO: COUNCIL

RE: CONTRACT RENEWAL & APPOINTMENT OF ASSESSOR – ASSESSMENT SERVICES

ISSUE:

Contract with Doug Smith (596947 Alberta Ltd.) for the provision of assessment services in the County of Barrhead expires February 28, 2025.

BACKGROUND:

- Contract is to provide assessment services in order to carry out assessment of property within the municipality, primarily for taxation purposes
- Contractor has expressed interest in continuing to provide this service and enter into a 3-year contract (attached).
- Contractor has provided this service since 1997 to the County of Barrhead
- Role of the Assessor is a designated position under the *MGA* and must be appointed by Council.

ANALYSIS:

- Contractor has proposed to enter into another 3-year agreement with annual compensation as per the following table (excludes GST):

Year	Contract	% Increase	Increase amount (annualized)
2025 (10 months)	\$123,079	2.0	\$2,897
2026	\$150,649	2.0	\$2,954
2027	\$153,662	2.0	\$3,013
2028 (2 months)	\$26,122.50	2.0	\$2,342

- Either party may terminate this agreement at any time without cause, by giving notice in writing of not less than 90 days.
- Key responsibilities of the Contractor as the Assessor include but are not limited to the following:
 - Determine assessment status and value of properties (+ 6,700 parcels)
 - Respond to public inquiries of assessed values and defend appealed assessments at Assessment Review Boards
 - Prepare and maintain data on each parcel assessed, including maps of boundaries, inventories of land and structures, property characteristics, and any applicable exemptions

STRATEGIC ALIGNMENT:

Councils' appointment of an Assessor is required and aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR	4 Governance & Leadership
Outcome	<i>4 Council is transparent & accountable.</i>
Goal	4.2 County demonstrates open & accountable government.
Strategy	4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

- Council approve the 3-year contract for March 1, 2025 – February 28, 2028 with 596947 Alberta Ltd. to provide assessment services to the County of Barrhead.
- Council appoint Doug Smith (596947 Alberta Ltd.) as Assessor for the County of Barrhead for the period March 1, 2025 – February 28, 2028.

THIS AGREEMENT MADE IN DUPLICATE THIS _____ DAY OF _____, 2025.
BETWEEN:

THE COUNTY OF BARRHEAD NO. 11

a Municipal Corporation

(Hereinafter called the "municipality")

OF THE FIRST PART

- and -

596947 ALBERTA LTD.

DOUG SMITH

(Hereinafter called the "Assessor")

of Box 90

Onoway, AB T0E 1V0

OF THE SECOND PART

1.0 Background

- 1.1 Assessment Services are required by the municipality in order to carry out assessment of property within the municipality, primarily for taxation purposes.
- 1.2 Assessor has been asked by the municipality to provide certain assessment services as set out in this agreement and the Assessor has agreed to provide such services.
- 1.3 Assessor has represented to the municipality that it has the skill, knowledge and expertise necessary to provide the services required under this agreement.

2.0 Description and Scope of Services

- 2.1 Assessor will, on behalf of the municipality, prepare the assessments and undertake the assessment related activities, all of which are set out in Schedule "A", which is attached to and form part of this agreement.

3.0 Level and Standards

- 3.1 Assessor will be in good standing with the Alberta Assessor's Association and maintain the status of an Accredited Municipal Assessor of Alberta.
- 3.2 Assessor will be required to exercise independence and judgment in equating all of the relevant data involved in property assessment and in determining final assessment value of property.

3.3 Assessor will endeavor to maintain property equity in assessment within the municipality.

4.0 Term

4.1 This agreement will come into effect once it has been signed by both parties.

4.2 This agreement involves services for three (3) completed assessment years that are expected to be carried out between March 1, 2025 and February 28, 2028.

5.0 Fees, Expenses & Payments

5.1 The cost of the assessment services is set out in Schedule “A” which the municipality will pay to the Assessor in the manner provided for in Article 5.2.

5.2 The municipality will be invoiced on a quarterly basis for work in progress and payments must be paid within thirty (30) days of invoice. Interest at the rate of twelve percent (12%) per annum, calculated monthly shall be due on any late payments.

5.3 G.S.T. (Goods and Service Tax) shall be added (when applicable) to the cost of assessment services.

6.0 Confidentiality & Non-Disclosure

6.1 Unless required by law, any data or other information concerning the Assessor, which is obtained by the municipality in its dealings with the Assessor under this agreement, shall be treated as confidential and shall not be disclosed without prior approval by the Assessor.

6.2 Unless required by law, any data or other information concerning the municipality, which is obtained by the Assessor in its dealing with the municipality under this agreement, shall be treated as confidential and shall not be disclosed without prior approval by the municipality.

7.0 Indemnification

7.1 Assessor shall comply with all applicable municipal, provincial and federal statutes, regulations, bylaws, policies and procedures in effect at any time including but without limitation the municipalities Safety Policies, and the *Occupational Health & Safety Act*.

7.2 Assessor will indemnify and save harmless the municipality against all claims, damages and expenses that relate to the Assessor who may be injured while performing assessment functions pursuant to this agreement unless such injury results from a willful or negligent act on the part of the municipality its officers, employees or agents.

- 7.3 Assessor shall indemnify and shall save harmless the Municipality from all costs and expenses, including costs incurred by the municipality on a solicitor and client basis, arising out of all actions, legal proceedings and disputes as a direct result of the failure of the Assessor to perform its duties under the terms set out in this agreement.

8.0 Termination of Contract

- 8.1 Either party may terminate this agreement at anytime without cause by giving notice in writing to the other party of not less than ninety (90) days.
- 8.2 In the event of the termination of this agreement by either party and at the expiration of the term of this agreement, the Assessor shall deliver to the municipality all documents, agreements, paper, files, and all materials relative to the municipality under the control of or in the possession of the Assessor.
- 8.3 If the Assessor provides notice of termination to the municipality or receives a termination notice from the municipality, it shall outline what portions of the services under the agreement will not be completed by the date of the termination. It will then be the responsibility of the municipality to make appropriate arrangements to have required assessments completed.
- 8.4 Upon termination, the Assessor shall submit to the municipality, an invoice for services rendered but not previously invoiced and the municipality shall pay such invoice within thirty (30) days of its receipt by the municipality. Interest, at the rate of twelve percent (12%) per annum, calculated monthly not in advance, shall be due regarding any late payments.

9.0 Amendments

- 9.1 No amendment to this agreement shall be effective unless it is in writing and executed by the parties.
- 9.2 This agreement shall be amended if the municipal boundaries change during the period of this agreement.

10.0 Assignment

- 10.1 Assessor shall not assign nor transfer this Agreement or any work pursuant to this Agreement, without written approval by the County

11.0 Contract Renewal

- 11.1 Contract renewals will be available subsequent to this agreement as determined by both parties.

12.0 Binding

12.1 This agreement ensures to the benefit of and is binding upon the parties to this agreement and their respective successors and any assignees of the Assessor and the municipality.

13.0 Representatives

13.1 The representatives of the parties and the address for notices for the purpose of this agreement are as follows:

a) **For 596947 Alberta Ltd.**

Representative: Doug G. Smith
Box 90
Onoway, AB T0E 1V0

b) **For the Municipality**

County of Barrhead No. 11
c/o County Manager
5306 – 49 Street
Barrhead, AB T7N 1N5

14.0 Signatures

14.1 This agreement is executed by the parties as of the date shown on the first page of this agreement.

ASSESSOR
596947 Alberta Ltd.

COUNTY OF BARRHEAD NO. 11

Doug Smith

Reeve

SEAL

(WITNESS IF REQUIRED)

County Manager

Schedule "A"

1. Assessor (Doug G. Smith, A.M.A.A.) offers his services to prepare annual/general assessments for the Municipality (County of Barrhead No. 11) for a 36 month period which includes Tax Years 2025, 2026, 2027, and 2028 (Assessment Years 2025, 2026, 2027).
2. Payment for the assessment services as performed under this contract is to be paid according to the timeline below:

Year	Payment	Period
2025	\$24,133 plus GST	Jan – Feb 2025 (existing contract)
2025	\$123,079 plus GST	Mar – Dec 2025
2026	\$150,649 plus GST	2026
2027	\$153,662 plus GST	2027
2028	\$26,122.50 plus GST	2028

3. Contract services include the following:
 - a) Annual assessment of new properties, as well as reported changes to existing properties.
 - b) General Assessment valuations conducted according to the *Municipal Government Act* and Regulations of all properties including oil and gas installations.
 - c) Includes 20% selective inspections each year. When a physical change is discovered that assessment will be updated and appear on the municipalities roll for that years annual. With this 20% cycle all properties will receive a visual inspection over a five-year period. Assessor will prepare a Schedule of inspections by area for next 5 years in consultation with County. Schedule will be posted on County website.
 - d) When an annual or general assessment is complete the municipality will receive their assessment by email or on a USB device.
 - e) Computer Hardware & Software:
 1. Assessor will supply computer hardware.
 2. Municipality will provide software and software support to the Assessor.
 3. Assessor is to perform back-ups and properly store all computerized assessment data.
 - f) Includes Assessment Review Board Hearings up to one (1%) percent of total parcels. (Approximately 70 parcels.)

-
- g) Includes completing Market Land Studies and Assessment Audit Reports for Equalized Assessments and supplying these to Municipal Affairs.
 - h) Attendance at scheduled open houses as required.
 - i) Assessor will be available by telephone or in person to address ratepayers or municipalities concerns or questions. This includes the Assessor's presence in the County's office approximately 80-man days per year.
 - j) Includes all travel costs within the municipality.
 - k) If for any reason the Assessor is unable to perform his Assessment Duties the Assessor is responsible to provide temporary assistance at no extra cost to the municipality to complete the current year's annual assessment on schedule.
 - l) Any Worker's Compensation insurance coverage required is the sole responsibility of the Assessor.
 - m) Assessor shall maintain commercial general liability and vehicle insurance of at least \$2,000,000. Assessor shall provide evidence of coverage to County on an annual basis.
 - n) Preparation and delivery of any presentations to Council, as required.
 - o) Implementation of Assessment Audit report recommendations for the 2025 Tax Year including, but not limited to:
 - 1. Review of Single Family Dwelling (SFD) assessments for the Market Areas of Lac La Nonne Fronts and Neerlandia to ensure ratio study results (Median ASR and COD) meet regulated standards.
 - 2. Review assessment records of improved properties with missing improvement information and subsequently submit these into ASSET
 - 3. Review sales verification procedure and include all necessary comments and detailed narratives in the annual ASSET submission.
 - 4. Develop a re-inspection program that will increase the frequency of property inspections to meet assessment best practice.
 - 5. Ensure all inspection type codes are properly cross-referenced into ASSET.
4. Annual assessment cost does not include the following:
- a) Any Assessment Review Board hearings exceeding one percent (1%) of total parcels (approximately 70 parcels).
 - b) Equalization Appeals.
 - c) Supplementary Assessments.

- d) Business Tax Assessments.
- e) New major commercial or non-typical developments or annexations.
- f) Electric, power and pipeline assessments currently performed by Industrial Branch of Municipal Affairs.
- g) Municipal Appraisals.
- h) Additional assessment services caused by Provincial Legislation or Regulation amendments.

The above services will be invoiced at a rate of \$75.00 per hour.

- 5. If, for any reason, an assessment computer software conversion is required, the municipality will compensate the Assessor for any costs incurred for such conversion and computer software support.
- 6. The Municipality will be responsible for:
 - a) Supplying use of all subdivision plans, maps, aerial photographs and photocopies of all Certificate of Titles with tax roll information.
 - b) Ratepayers information brochures, newspaper advertising and bulk mailing.
 - c) Assessment card stock.
 - d) Supplying office space and use of phone system, computer, fax machine, photocopy machine and printer when Assessor is on site.
 - e) Maintaining the assessments supplied by Industrial Branch of Municipal Affairs.



TO: COUNCIL

RE: 2024 YEAR END

ISSUE:

Council resolutions are required to complete the 2024 year-end.

BACKGROUND:

- Annual Operating Surplus as reported in the Year to Date (YTD) Budget Report is common in municipalities because municipal governments are unable to run a deficit budget.
 - Municipalities must fully budget tax revenues and reserve transfers to cover all planned expenditures.
 - Unforeseen circumstances such as weather or project delays may result in a decrease to planned expenditures.
- Annual Operating Surplus is not the same as the surplus presented in the financial statements.
 - Surplus for Public Sector Accounting Standards (PSAS) purposes is calculated based on the PSAS as presented in the Financial Statements.
 - Unlike the Annual Operating Surplus as presented in the YTD Budget Report, the surplus for PSAS purposes excludes all reserve transfers and principal debt payments, and includes capital revenues, gains (losses) from tangible capital asset dispositions, and amortization.
- Policy FN-007, Financial Management & Reporting outlines the year-end financial reports to be provided to Council including the variance explanations for variances greater than or equal to 10% and \$20,000 for the YTD Budget Report and YTD Capital Report,
- February 4, 2025 – Council reviewed and approved the Reserve Report and Project Dashboard which included approval of additional funding sources for projects that were overbudget.

ANALYSIS:

- The following documents are presented to Council in accordance with Policy FN-007 Financial Management & Reporting:
 - YTD Budget Report with variance analysis
 - Net Operating Surplus by Department
 - Capital Report with variance analysis
 - 2024 Reserve Report
 - Reconciliation of Budget Data to Financial Statements
 - Draft Statement of Operations
 - Draft Statement of Financial Position
 - Draft Segmented Disclosure
-

Net Operating Surplus by Department:

- 2024 year-end surplus is \$792,630.
- Most departments were in a surplus position in 2024. Those in a deficit position compared to budget were minor. Explanations for department budget deficits greater than \$100 and department budget surpluses greater than \$20,000 are explained below:
- **General & Requisitions** - combined budget surplus of \$149K was generated primarily from higher than budgeted Investment Income of \$145K. Taxation revenue, net of requisitions, was also higher than budgeted, but allowance for doubtful taxes increased by \$45K in the current year, as well as lower usage of non-residential tax incentive bylaw than budgeted, resulting in taxation revenue only being \$4K higher than budgeted.
- **Legislative** - budget surplus of \$57K was primarily generated from fewer Committee meetings held during the year than budgeted as well as conference and convention fees being lower than budgeted.
- **Bylaw Enforcement** - budget surplus of \$46K was primarily due to higher ticket volume than budgeted.
- **Safety Program** - budget surplus of \$27K was primarily due to lower salary and wages than budgeted and lower expenditures than budgeted. Safety position was a shared position between Ag and Safety and more time was spent on Ag than budgeted.
- **Public Works** - surplus of \$271K was generated for a variety of reasons. User fees and sale of goods was \$55K lower than budgeted. Salaries and benefits were \$82K lower than budgeted. Fuel, road salt & oil, contracted services for pavement repair program and shoulder pulls were lower than budget due to favorable prices and weather. Aggregate use and brushing were higher than budget.
- **Waste Management** - budget surplus of \$37K was due to landfill net operating being lower than budgeted by \$26K and contracted and general services for transfer stations being \$11K lower than budgeted.
- **Utilities** - budget surplus of \$45K was generated from Kiel engineering and hookup work not performed, contracted services for wastewater not required, as well as higher revenues than budgeted.
- **Land Use Planning** – budget surplus of \$29K was generated from actual expenditures lower than budgeted, which were primarily legal fees, conventions & training and a vacancy in department for part of the year. Higher development permit revenue than budgeted also contributed to the budget surplus.
- **Ag Services** - budget surplus of \$50K was due to actual expenditures lower than budgeted, primarily in contracted services and pesticides.
- **Recreation & Culture** - budget deficit position of \$4K compared to budget. Difference is primarily related to more labour allocated to this department for maintenance of campgrounds as compared to budget.

STRATEGIC ALIGNMENT:

Councils' review of the year-end financial reports is a key responsibility of Council and aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR	4 Governance & Leadership
Outcome	<i>4 Council is transparent & accountable.</i>
Goal	4.2 County demonstrates open & accountable government.
Strategy	4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council accepts the year-end financial reports as presented and subject to audit adjustments and year end finalizations.



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 Summary of All Units
 For the Twelve Months Ending Tuesday, December 31, 2024

	December 2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
Municipal taxes	\$13,314,139	\$13,262,837	(\$51,302)	(0.39%)	
Local improvement levy	21,885	21,885	-	0.00%	
Aggregate levy	112,571	115,000	2,429	2.11%	
User fees and sale of goods	989,541	994,309	4,767	0.48%	
Rental income	70,924	79,485	8,561	10.77%	
Allocation for in-house equip Rental	841,570	818,318	(23,252)	(2.84%)	
Penalties and costs on taxes	153,450	150,000	(3,450)	(2.30%)	
					Enforcement - \$38K - more tickets issued than budgeted, planning & development \$3K - more applications received than budgeted.
Licenses, permits and fees	64,507	23,500	(41,007)	(174.50%)	
Returns on investment	781,819	618,137	(163,682)	(26.48%)	Interest rate higher than budgeted
Other governments transfer for operating	1,286,343	1,287,332	989	0.08%	
					Installation of Town Sani-Pretreatment deferred until lot buildout at Kiel Industrial Park is triggered - \$1.5M. Higher tax sale costs (revenue) than budgeted.
Other revenue	51,241	1,538,958	1,487,717	96.67%	Council Res #2025-028; transfer funds from Unrestricted Surplus to new Kiel Sanitar Capital Reserve
Drawn from unrestricted reserves	1,672,158	172,158	(1,500,000)	(871.29%)	
Drawn from operating reserves	44,114	63,716	19,602	30.77%	
TOTAL REVENUE	19,404,262	19,145,635	(258,626)	(1.35%)	
EXPENDITURES					
Salaries and benefits	4,494,116	4,634,571	140,455	3.03%	
Materials, goods, supplies	2,888,394	3,174,192	285,798	9.00%	
Utilities	133,339	134,710	1,371	1.02%	
Contracted and general services	1,918,834	2,165,583	246,749	11.39%	
					Actual fire responses were lower than budgeted of \$89K, offset by water purchased from BRWC higher than budgeted due to increased usage at Manola Truck Fill.
Purchases from other governments	246,142	323,635	77,493	23.94%	Installation of Town Sani-Pretreatment deferred until lot buildout at Kiel Industrial Park is triggered (\$1.5M). Remainder of variance is landfill net costs lower than budgeted.
Transfer to other governments	1,317,984	2,844,404	1,526,420	53.66%	
Transfer to individuals and organizations	95,766	96,000	234	0.24%	
Transfer to local boards and agencies	170,784	171,070	286	0.17%	
Interest on long term debt	109,598	109,816	218	0.20%	
Principal payment for debenture	172,158	172,158	-	0.00%	
Provision for allowances	45,000	-	(45,000)	0.00%	Allowance increased due to an O&G company going into Receivership
Bank charges and short term interest	1,606	1,970	364	18.50%	
Tax cancellations	18,730	24,053	5,323	22.13%	
Other expenditures	9,790	1,750	(8,040)	(459.39%)	
Requisitions	3,007,765	3,007,576	(189)	(0.01%)	
Transfer to operating reserves	255,151	234,276	(20,875)	(8.91%)	
					Council Res #2025-028; transfer funds from Unrestricted Surplus to new Kiel Sanitar Capital Reserve
Transfer to capital reserves	3,584,376	1,992,288	(1,592,088)	(79.91%)	Approved Council Res #2025-027 & 030. Road construction project 2024-240 and asphalt pad prep work
Transfer to capital program	142,098	57,583	(84,515)	(146.77%)	
TOTAL EXPENDITURES	18,611,631	19,145,635	534,004	2.79%	
NET COST / (REVENUE):	(792,630)	0	792,630	(3.99%)	
NET COST - OPERATING FUND	(3,057,984)	(2,048,273)	1,009,711	(49.30%)	
NET COST - RESERVE FUND	2,123,255	1,990,690	(132,566)	(6.66%)	
NET COST - CAPITAL FUND	142,098	57,583	(84,515)	(146.77%)	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 GENERAL GOVERNMENT
 For the Twelve Months Ending Tuesday, December 31, 2024
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
Municipal taxes	\$13,314,139	\$13,262,837	(\$51,302)	(0.39%)	
Penalties and costs on taxes	153,450	150,000	(3,450)	(2.30%)	
Returns on investment	648,671	507,000	(141,671)	(27.94%)	Interest rate higher than budgeted
Other revenue	-	16	16	100.00%	
Drawn from unrestricted reserves	1,672,158	172,158	(1,500,000)	(871.29%)	Council Res #2025-028; transfer funds from Unrestricted Surplus to new Kiel Sanitar Capital Reserve
TOTAL REVENUE	15,788,418	14,092,011	(1,696,407)	(12.04%)	
EXPENDITURES					
Provision for allowances	45,000	-	(45,000)	0.00%	Allowance increased due to an O&G company going into Receivership
Tax cancellations	18,730	24,053	5,323	22.13%	
Other expenditures	9,789	1,750	(8,039)	(459.36%)	
Requisitions	3,007,765	3,007,576	(189)	(0.01%)	
Transfer to operating reserves	172,158	172,158	-	0.00%	
Transfer to capital reserves	1,500,000	-	(1,500,000)	0.00%	Council Res #2025-028; transfer funds from Unrestricted Surplus to new Kiel Sanitar Capital Reserve
TOTAL EXPENDITURES	4,753,442	3,205,537	(1,547,905)	(48.29%)	
NET COST / (REVENUE):	(11,034,976)	(10,886,474)	148,502	(1.36%)	
NET COST - OPERATING FUND	(11,034,976)	(10,886,474)	148,502	(1.36%)	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 General Municipal
 For the Twelve Months Ending Tuesday, December 31,
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
Penalties and costs on taxes	\$153,450	\$150,000	(\$3,450)	(2.30%)	
Returns on investment	648,671	507,000	(141,671)	(27.94%)	Interest rate higher than budgeted Council Res #2025-028; transfer funds from Unrestricted Surplus to new Kiel Sanitar Capital Reserve
Drawn from unrestricted reserves	1,672,158	172,158	(1,500,000)	(871.29%)	
TOTAL REVENUE	2,474,279	829,158	(1,645,121)	(198.41%)	
EXPENDITURES					
Transfer to operating reserves	172,158	172,158	-	0.00%	Council Res #2025-028; transfer funds from Unrestricted Surplus to new Kiel Sanitar Capital Reserve
Transfer to capital reserves	1,500,000	-	(1,500,000)	0.00%	
TOTAL EXPENDITURES	1,672,158	172,158	(1,500,000)	(871.29%)	
NET COST / (REVENUE):	(802,121)	(657,000)	145,121	(22.09%)	
NET COST - OPERATING FUND	(802,121)	(657,000)	145,121	(22.09%)	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 Tax & Requisitions
 For the Twelve Months Ending Tuesday, December 31,
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
Municipal taxes	\$13,314,139	\$13,262,837	(\$51,302)	(0.39%)	
Other revenue	-	16	16	100.00%	
TOTAL REVENUE	13,314,139	13,262,853	(51,286)	(0.39%)	
EXPENDITURES					
Provision for allowances	45,000	-	(45,000)	0.00%	Allowance increased due to an O&G company going into Receivership
Tax cancellations	18,730	24,053	5,323	22.13%	
Other expenditures	9,789	1,750	(8,039)	(459.36%)	
Requisitions	3,007,765	3,007,576	(189)	(0.01%)	
TOTAL EXPENDITURES	3,081,284	3,033,379	(47,905)	(1.58%)	
NET COST / (REVENUE):	(10,232,855)	(10,229,474)	3,381	(0.03%)	
NET COST - OPERATING FUND	(10,232,855)	(10,229,474)	3,381	(0.03%)	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 ADMINISTRATION & LEGISLATIVE
 For the Twelve Months Ending Tuesday, December
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
User fees and sale of goods	\$49,279	\$51,329	\$2,049	3.99%	
Other governments transfer for operating	33,744	22,370	(11,375)	(50.85%)	
Other revenue	18,762	7,000	(11,762)	(168.02%)	
Drawn from operating reserves	-	2,381	2,381	100.00%	
TOTAL REVENUE	101,785	83,080	(18,706)	(22.52%)	
EXPENDITURES					
Salaries and benefits	1,290,941	1,323,241	32,300	2.44%	
Materials, goods, supplies	60,121	75,659	15,538	20.54%	
Utilities	14,277	17,800	3,523	19.79%	
Contracted and general services	454,690	479,028	24,338	5.08%	
Bank charges and short term interest	1,606	1,970	364	18.50%	
Transfer to operating reserves	4,429	4,804	375	7.80%	
Transfer to capital reserves	70,000	70,000	-	0.00%	
TOTAL EXPENDITURES	1,896,064	1,972,502	76,438	3.88%	
NET COST / (REVENUE):	1,794,279	1,889,422	95,144	5.04%	
NET COST - OPERATING FUND	1,719,850	1,816,999	97,151	5.35%	
NET COST - RESERVE FUND	#VALUE!	72,423	(2,006)	(2.77%)	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 Legislative

For the Twelve Months Ending Tuesday,
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
Other revenue	\$7,121	\$4,500	(\$2,621)	(58.25%)	
Drawn from operating reserves	-	2,381	2,381	100.00%	
TOTAL REVENUE	7,121	6,881	(240)	(3.49%)	
EXPENDITURES					
Salaries and benefits	282,278	312,753	30,475	9.74%	
Materials, goods, supplies	2,327	5,705	3,378	59.22%	
Contracted and general services	28,707	50,442	21,735	43.09%	Each Councillor is budgeted \$4,000 in annual training. Costs were lower for RMA conventions that budgeted.
Transfer to operating reserves	-	875	875	100.00%	
TOTAL EXPENDITURES	313,312	369,775	56,463	15.27%	
NET COST / (REVENUE):	306,191	362,894	56,703	15.63%	
NET COST - OPERATING FUND	306,191	364,400	58,209	15.97%	
NET COST - RESERVE FUND	-	(1,506)	(1,506)	100.00%	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 Administration
 For the Twelve Months Ending Tuesday, December
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
User fees and sale of goods	\$49,279	\$51,329	\$2,049	3.99%	
Other governments transfer for operating	33,744	22,370	(11,375)	(50.85%)	
Other revenue	11,641	2,500	(9,141)	(365.63%)	
TOTAL REVENUE	94,664	76,199	(18,466)	(24.23%)	
EXPENDITURES					
Salaries and benefits	1,008,663	1,010,488	1,826	0.18%	
Materials, goods, supplies	57,794	69,954	12,160	17.38%	
Utilities	14,277	17,800	3,523	19.79%	
Contracted and general services	425,982	428,586	2,604	0.61%	
Bank charges and short term interest	1,606	1,970	364	18.50%	
Transfer to operating reserves	1,929	1,429	(501)	(35.04%)	
Transfer to capital reserves	70,000	70,000	-	0.00%	
TOTAL EXPENDITURES	1,580,251	1,600,227	19,976	1.25%	
NET COST / (REVENUE):	1,485,587	1,524,028	38,441	2.52%	
NET COST - OPERATING FUND	1,413,658	1,452,599	38,942	2.68%	
NET COST - RESERVE FUND	71,929	71,429	(501)	(0.70%)	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 Elections & Plebiscites
 For the Twelve Months Ending Tuesday,
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
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REVENUE

EXPENDITURES

Transfer to operating reserves

TOTAL EXPENDITURES

NET COST / (REVENUE):

NET COST - RESERVE FUND

	\$2,500	\$2,500	-	0.00%	
	2,500	2,500	-	0.00%	
	2,500	2,500	-	0.00%	
	2,500	2,500	-	0.00%	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 PROTECTIVE SERVICES
 For the Twelve Months Ending Tuesday, December
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
User fees and sale of goods	\$52,151	\$73,600	\$21,449	29.14%	
Licenses, permits and fees	47,757	10,250	(37,507)	(365.92%)	
Other governments transfer for operating	188,596	196,613	8,018	4.08%	
Other revenue	5,508	5,660	152	2.68%	
Drawn from operating reserves	5,292	6,000	708	11.81%	
TOTAL REVENUE	299,304	292,123	(7,180)	(2.46%)	
EXPENDITURES					
Salaries and benefits	138,398	157,539	19,141	12.15%	
Materials, goods, supplies	32,149	37,809	5,660	14.97%	
Contracted and general services	45,743	73,108	27,365	37.43%	Actual costs lower than budgeted in all Protective Services department. BARCC \$11K - less grant funded workshops held than budgeted. Project and funds to be carried forward to 2025. Safety \$9K - Actual fire responses were lower than budgeted.
Purchases from other governments	105,872	195,000	89,128	45.71%	
Transfer to other governments	795,768	791,964	(3,804)	(0.48%)	
Transfer to individuals and organizations	8,250	8,250	-	0.00%	
Transfer to operating reserves	32,508	32,660	152	0.47%	
Transfer to capital reserves	151,944	114,000	(37,944)	(33.28%)	Council Res #2025-028: Provincial deployment revenue for BRFS equipment put to reserve.
TOTAL EXPENDITURES	1,310,632	1,410,330	99,698	7.07%	
NET COST / (REVENUE):	1,011,328	1,118,207	106,878	9.56%	
NET COST - OPERATING FUND	832,168	977,547	145,378	14.87%	
NET COST - RESERVE FUND	179,160	140,660	(38,500)	(27.37%)	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 Police Funding Model
 For the Twelve Months Ending Tuesday,
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
Other governments transfer for operating	-	\$0	\$0	100.00%	
TOTAL REVENUE	-	0	0	100.00%	
EXPENDITURES					
Transfer to other governments	405,764	405,764	-	0.00%	
Transfer to individuals and organizations	750	750	-	0.00%	
TOTAL EXPENDITURES	406,514	406,514	-	0.00%	
NET COST / (REVENUE):	#VALUE!	406,514	0	0.00%	
NET COST - OPERATING FUND	#VALUE!	406,514	0	0.00%	



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Fire Services

For the Twelve Months Ending Tuesday,
December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
User fees and sale of goods	\$49,610	\$68,000	\$18,390	27.04%	
Other governments transfer for operating	174,406	174,406	-	0.00%	
TOTAL REVENUE	224,016	242,406	18,390	7.59%	
EXPENDITURES					
Salaries and benefits	448	510	62	12.19%	
Contracted and general services	59	2,090	2,031	97.19%	
Purchases from other governments	105,872	195,000	89,128	45.71%	Actual fire responses were lower than budgeted.
Transfer to other governments	390,004	386,200	(3,804)	(0.98%)	
Transfer to operating reserves	25,000	25,000	-	0.00%	
Transfer to capital reserves	134,944	97,000	(37,944)	(39.12%)	Council Res #2025-028: Provincial deployment revenue for BRFS equipment put to reserve.
TOTAL EXPENDITURES	656,327	705,800	49,474	7.01%	
NET COST / (REVENUE):	432,311	463,394	31,084	6.71%	
NET COST - OPERATING FUND	272,367	341,394	69,028	20.22%	
NET COST - RESERVE FUND	159,944	122,000	(37,944)	(31.10%)	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 Emergency Management
 For the Twelve Months Ending Tuesday,
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
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REVENUE

EXPENDITURES

Salaries and benefits	\$11,573	\$11,876	\$303	2.55%	
Materials, goods, supplies	1,022	200	(822)	(410.89%)	
Contracted and general services	366	2,830	2,464	87.07%	
Transfer to operating reserves	2,000	2,000	-	0.00%	

TOTAL EXPENDITURES	14,961	16,906	1,946	11.51%	
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NET COST / (REVENUE):	14,961	16,906	1,946	11.51%	
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NET COST - OPERATING FUND	12,961	14,906	1,946	13.05%	
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NET COST - RESERVE FUND	2,000	2,000	-	0.00%	
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COUNTY OF BARRHEAD NO.11 YTD BUDGET REPORT By-Law Enforcement For the Twelve Months Ending Tuesday, December					
	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
User fees and sale of goods	\$2,389	\$5,600	\$3,211	57.34%	
Licenses, permits and fees	47,757	10,250	(37,507)	(365.92%)	More tickets issued than budgeted
TOTAL REVENUE	50,146	15,850	(34,296)	(216.38%)	
EXPENDITURES					
Salaries and benefits	95,761	100,125	4,365	4.36%	
Materials, goods, supplies	23,082	27,648	4,566	16.51%	
Contracted and general services	22,950	25,403	2,453	9.66%	
Transfer to capital reserves	17,000	17,000	-	0.00%	
TOTAL EXPENDITURES	158,793	170,176	11,383	6.69%	
NET COST / (REVENUE):	108,647	154,326	45,679	29.60%	
NET COST - OPERATING FUND	91,647	137,326	45,679	33.26%	
NET COST - RESERVE FUND	17,000	17,000	-	0.00%	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 Ambulance Services
 For the Twelve Months Ending Tuesday,
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
EXPENDITURES					
Transfer to individuals and organizations	\$7,500	\$7,500	-	0.00%	
TOTAL EXPENDITURES	7,500	7,500	-	0.00%	
NET COST / (REVENUE):	7,500	7,500	-	0.00%	
NET COST - OPERATING FUND	7,500	7,500	-	0.00%	



COUNTY OF BARRHEAD NO.11				
YTD BUDGET REPORT				
Safety Program				
For the Twelve Months Ending Tuesday,				
December				
2024	2024	Budget	%	Explanation of Variances Greater than \$20,000 and 10%
YTD	Budget	Variance	Variance	
REVENUE				
User fees and sale of goods	\$152	-	(\$152)	0.00%
Other revenue	5,508	5,660	152	2.68%
Drawn from operating reserves	5,292	6,000	708	11.81%
TOTAL REVENUE	10,952	11,660	708	6.07%
EXPENDITURES				
Salaries and benefits	28,577	45,027	16,451	36.53%
Materials, goods, supplies	7,042	9,461	2,419	25.57%
Contracted and general services	9,551	18,581	9,030	48.60%
Transfer to operating reserves	5,508	5,660	152	2.68%
TOTAL EXPENDITURES	50,678	78,729	28,052	35.63%
NET COST / (REVENUE):	39,726	67,069	27,344	40.77%
NET COST - OPERATING FUND	39,510	67,409	27,900	41.39%
NET COST - RESERVE FUND	216	(340)	(557)	163.62%



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 Barrhead and Regional Crime Coalition
 For the Twelve Months Ending Tuesday,
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
Other governments transfer for operating	\$14,190	\$22,207	\$8,018	36.10%	
TOTAL REVENUE	14,190	22,207	8,018	36.10%	
EXPENDITURES					
Salaries and benefits	2,040	-	(2,040)	0.00%	
Materials, goods, supplies	1,004	500	(504)	(100.76%)	
Contracted and general services	12,817	24,204	11,386	47.04%	
TOTAL EXPENDITURES	15,861	24,704	8,843	35.79%	
NET COST / (REVENUE):	1,671	2,497	825	33.05%	
NET COST - OPERATING FUND	1,671	2,497	825	33.05%	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 TRANSPORTATION SERVICES
 For the Twelve Months Ending Tuesday, December
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
Aggregate levy	\$112,571	\$115,000	\$2,429	2.11%	
User fees and sale of goods	258,651	313,500	54,849	17.50%	Sales lower than budgeted - private gravel sales \$49K, drainage \$9K, blading \$9K, offset by increased usage of dust control of \$11K
Rental income	11,235	11,235	-	0.00%	
Allocation for in-house equip Rental	841,570	818,318	(23,252)	(2.84%)	
Returns on investment	23,271	19,790	(3,481)	(17.59%)	
Other governments transfer for operating	548,533	548,546	13	0.00%	
Other revenue	2,969	-	(2,969)	0.00%	
TOTAL REVENUE	1,798,800	1,826,389	27,588	1.51%	
EXPENDITURES					
Salaries and benefits	2,314,642	2,397,800	83,158	3.47%	
Materials, goods, supplies	2,598,784	2,818,647	219,863	7.80%	
Utilities	91,545	85,400	(6,145)	(7.20%)	
Contracted and general services	1,011,352	1,095,492	84,140	7.68%	
Transfer to capital reserves	1,417,056	1,416,004	(1,052)	(0.07%)	
Transfer to capital program	134,207	52,583	(81,624)	(155.23%)	Approved Council Res #2025-027 & 030. Road construction project 2024-240 and asphalt pad prep work
TOTAL EXPENDITURES	7,567,586	7,865,926	298,340	3.79%	
NET COST / (REVENUE):	5,768,786	6,039,537	270,752	4.48%	
NET COST - OPERATING FUND	4,217,523	4,570,950	353,428	7.73%	
NET COST - RESERVE FUND	1,417,056	1,416,004	(1,052)	(0.07%)	
NET COST - CAPITAL FUND	134,207	52,583	(81,624)	(155.23%)	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 Public Works
 For the Twelve Months Ending Tuesday, December
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
Aggregate levy	\$112,571	\$115,000	\$2,429	2.11%	
User fees and sale of goods	258,651	313,500	54,849	17.50%	Sales lower than budgeted - private gravel sales \$49K, drainage \$9K, blading \$9K, offset by increased usage of dust control of \$11K
Allocation for in-house equip Rental	841,570	818,318	(23,252)	(2.84%)	
Returns on investment	23,271	19,790	(3,481)	(17.59%)	
Other governments transfer for operating	531,226	531,226	-	0.00%	
Other revenue	2,969	-	(2,969)	0.00%	
TOTAL REVENUE	1,770,258	1,797,834	27,575	1.53%	
EXPENDITURES					
Salaries and benefits	2,312,542	2,394,650	82,108	3.43%	
Materials, goods, supplies	2,587,745	2,810,147	222,402	7.91%	
Utilities	86,784	81,100	(5,684)	(7.01%)	
Contracted and general services	983,339	1,065,567	82,228	7.72%	
Transfer to capital reserves	1,399,056	1,398,004	(1,052)	(0.08%)	
Transfer to capital program	134,207	52,583	(81,624)	(155.23%)	Approved Council Res #2025-027 & 030. Road construction project 2024-240 and asphalt pad prep work
TOTAL EXPENDITURES	7,503,673	7,802,051	298,377	3.82%	
NET COST / (REVENUE):	5,733,415	6,004,217	270,802	4.51%	
NET COST - OPERATING FUND	4,200,152	4,553,630	353,478	7.76%	
NET COST - RESERVE FUND	1,399,056	1,398,004	(1,052)	(0.08%)	
NET COST - CAPITAL FUND	134,207	52,583	(81,624)	(155.23%)	



COUNTY OF BARRHEAD NO.11				
YTD BUDGET REPORT				
Airport Services				
For the Twelve Months Ending Tuesday,				
December				
2024	2024	Budget	%	Explanation of Variances Greater than \$20,000 and 10%
YTD	Budget	Variance	Variance	
REVENUE				
Rental income	\$11,235	\$11,235	-	0.00%
Other governments transfer for operating	17,307	17,320	13	0.07%
TOTAL REVENUE	28,542	28,555	13	0.04%
EXPENDITURES				
Salaries and benefits	2,100	3,150	1,050	33.33%
Materials, goods, supplies	11,038	8,500	(2,538)	(29.86%)
Utilities	4,761	4,300	(461)	(10.72%)
Contracted and general services	28,013	29,925	1,912	6.39%
Transfer to capital reserves	18,000	18,000	-	0.00%
TOTAL EXPENDITURES	63,912	63,875	(37)	(0.06%)
NET COST / (REVENUE):	35,370	35,320	(50)	(0.14%)
NET COST - OPERATING FUND	17,370	17,320	(50)	(0.29%)
NET COST - RESERVE FUND	18,000	18,000	-	0.00%



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 UTILITIES AND WASTE MANAGEMENT
 For the Twelve Months Ending Tuesday, December
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
Local improvement levy	\$21,885	\$21,885	-	0.00%	
User fees and sale of goods	428,296	378,900	(49,396)	(13.04%)	Increased usage of lagoons, Manola truck fill than budgeted.
Rental income	34,399	42,890	8,491	19.80%	
Returns on investment	80,532	63,267	(17,265)	(27.29%)	
Other revenue	-	1,500,000	1,500,000	100.00%	Installation of Town Sani-Pretreatment deferred until lot buildout at Kiel Industrial Park is triggered.
TOTAL REVENUE	565,112	2,006,942	1,441,830	71.84%	
EXPENDITURES					
Salaries and benefits	106,741	93,752	(12,989)	(13.86%)	
Materials, goods, supplies	41,731	57,331	15,600	27.21%	
Utilities	25,712	26,510	798	3.01%	
Contracted and general services	141,936	199,540	57,604	28.87%	Kiel expenditures not incurred \$26K, BRWC expenses \$7K lower than budget, contracted services for wastewater \$7K lower than budget. Contracted transportation costs for transfer stations \$13k lower than budgeted.
Purchases from other governments	140,270	128,635	(11,635)	(9.05%)	
Transfer to other governments	76,831	1,603,440	1,526,609	95.21%	Installation of Town Sani-Pretreatment deferred until lot buildout at Kiel Industrial Park is triggered (\$1.5M). Landfill net costs lower than budgeted.
Transfer to operating reserves	5,000	5,000	-	0.00%	
Transfer to capital reserves	349,348	297,284	(52,064)	(17.51%)	Interest income on interest bearing reserves higher than budgeted, 'profits' for lagoons and truck fill higher than budgeted.
TOTAL EXPENDITURES	887,569	2,411,492	1,523,922	63.19%	
NET COST / (REVENUE):	322,457	404,550	82,092	20.29%	
NET COST - OPERATING FUND	(31,891)	102,266	134,157	131.18%	
NET COST - RESERVE FUND	354,348	302,284	(52,064)	(17.22%)	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 Water & Sewer Utility Holders
 For the Twelve Months Ending Tuesday, December 31,
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
Local improvement levy	\$21,885	\$21,885	-	0.00%	
User fees and sale of goods	306,092	298,375	(7,717)	(2.59%)	
Rental income	34,399	42,890	8,491	19.80%	
Returns on investment	46,005	38,267	(7,738)	(20.22%)	
Other revenue	-	1,500,000	1,500,000	100.00%	Installation of Town Sani- Pretreatment deferred until lot buildout at Kiel Industrial Park is triggered.
TOTAL REVENUE	408,381	1,901,417	1,493,037	78.52%	
EXPENDITURES					
Salaries and benefits	68,860	63,941	(4,918)	(7.69%)	
Materials, goods, supplies	13,595	29,805	16,210	54.39%	
Utilities	20,094	19,200	(894)	(4.65%)	
Contracted and general services	36,016	76,858	40,842	53.14%	Kiel expenditures not incurred \$26K, BRWC expenses \$7K lower than budget, contracted services for wastewater \$7K lower than budget
Purchases from other governments	126,544	119,360	(7,184)	(6.02%)	
Transfer to other governments	-	1,500,000	1,500,000	100.00%	Installation of Town Sani- Pretreatment deferred until lot buildout at Kiel Industrial Park is triggered.
Transfer to capital reserves	139,623	131,885	(7,738)	(5.87%)	
TOTAL EXPENDITURES	404,732	1,941,049	1,536,318	79.15%	
NET COST / (REVENUE):	(3,649)	39,632	43,282	109.21%	
NET COST - OPERATING FUND	(143,272)	(92,253)	51,020	(55.30%)	
NET COST - RESERVE FUND	139,623	131,885	(7,738)	(5.87%)	



COUNTY OF BARRHEAD NO.11				
YTD BUDGET REPORT				
Truck Fill				
For the Twelve Months Ending Tuesday,				
December				
2024	2024	Budget	%	Explanation of Variances Greater than \$20,000 and 10%
YTD	Budget	Variance	Variance	
REVENUE				
User fees and sale of goods	\$35,141	\$19,525	(\$15,616)	(79.98%)
TOTAL REVENUE	35,141	19,525	(15,616)	(79.98%)
EXPENDITURES				
Salaries and benefits	1,146	1,173	28	2.36%
Materials, goods, supplies	1,593	1,000	(593)	(59.25%)
Utilities	1,970	1,700	(270)	(15.88%)
Contracted and general services	545	6,181	5,636	91.19%
Purchases from other governments	10,726	6,275	(4,451)	(70.94%)
Transfer to capital reserves	19,162	3,196	(15,967)	(499.66%)
TOTAL EXPENDITURES	35,142	19,525	(15,616)	(79.98%)
NET COST / (REVENUE):	-	0	0	100.00%
NET COST - OPERATING FUND	(19,161)	(3,196)	15,967	(499.66%)
NET COST - RESERVE FUND	19,162	3,196	(15,967)	(499.66%)



COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Lagoons

For the Twelve Months Ending Tuesday,

December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
User fees and sale of goods	\$87,063	\$61,000	(\$26,063)	(42.73%)	Usage of lagoons higher than budgeted.
TOTAL REVENUE	87,063	61,000	(26,063)	(42.73%)	
EXPENDITURES					
Salaries and benefits	12,224	8,687	(3,537)	(40.71%)	
Materials, goods, supplies	2,615	1,200	(1,415)	(117.91%)	
Utilities	3,648	5,610	1,962	34.97%	
Contracted and general services	12,541	8,300	(4,241)	(51.10%)	
Purchases from other governments	3,000	3,000	-	0.00%	
Transfer to capital reserves	53,035	34,203	(18,832)	(55.06%)	
TOTAL EXPENDITURES	87,063	61,000	(26,063)	(42.73%)	
NET COST / (REVENUE):	-	0	0	100.00%	
NET COST - OPERATING FUND	(53,035)	(34,203)	18,832	(55.06%)	
NET COST - RESERVE FUND	53,035	34,203	(18,832)	(55.06%)	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 General Utility Services
 For the Twelve Months Ending Tuesday,
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
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REVENUE

EXPENDITURES

Materials, goods, supplies	\$8,434	\$7,126	(\$1,308)	(18.35%)	
Contracted and general services	10,767	13,511	2,744	20.31%	
Transfer to capital reserves	50,000	50,000	-	0.00%	
TOTAL EXPENDITURES	69,201	70,637	1,436	2.03%	

NET COST / (REVENUE): **69,201 70,637 1,436 2.03%**

NET COST - OPERATING FUND **19,201 20,637 1,436 6.96%**
NET COST - RESERVE FUND **50,000 50,000 - 0.00%**



COUNTY OF BARRHEAD NO.11 YTD BUDGET REPORT Waste Management For the Twelve Months Ending Tuesday, December					
	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
Returns on investment	\$34,528	\$25,000	(\$9,528)	(38.11%)	
TOTAL REVENUE	34,528	25,000	(9,528)	(38.11%)	
EXPENDITURES					
Salaries and benefits	24,512	19,950	(4,562)	(22.87%)	
Materials, goods, supplies	15,495	18,200	2,705	14.86%	
Contracted and general services	82,068	94,690	12,622	13.33%	
					County's share of net operating cost of Landfill lower than budgeted due to landfill revenue higher than budgeted and expenses primarily related to hired equipment lower than budgeted.
Transfer to other governments	76,831	103,440	26,609	25.72%	
Transfer to operating reserves	5,000	5,000	-	0.00%	
Transfer to capital reserves	87,528	78,000	(9,528)	(12.21%)	
TOTAL EXPENDITURES	291,434	319,280	27,847	8.72%	
NET COST / (REVENUE):	256,906	294,280	37,374	12.70%	
NET COST - OPERATING FUND	164,378	211,280	46,902	22.20%	
NET COST - RESERVE FUND	92,528	83,000	(9,528)	(11.48%)	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 COMMUNITY SUPPORT SERVICES
 For the Twelve Months Ending Tuesday,
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
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REVENUE

EXPENDITURES

Transfer to other governments	\$77,149	\$77,149	-	0.00%	
TOTAL EXPENDITURES	77,149	77,149	-	0.00%	
NET COST / (REVENUE):	77,149	77,149	-	0.00%	
NET COST - OPERATING FUND	77,149	77,149	-	0.00%	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 Family and Community Support Services
 For the Twelve Months Ending Tuesday,
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
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REVENUE

EXPENDITURES

Transfer to other governments	\$77,149	\$77,149	-	0.00%	
TOTAL EXPENDITURES	77,149	77,149	-	0.00%	
NET COST / (REVENUE):	77,149	77,149	-	0.00%	
NET COST - OPERATING FUND	77,149	77,149	-	0.00%	

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COUNTY OF BARRHEAD NO.11 YTD BUDGET REPORT PLANNING & DEVELOPMENT For the Twelve Months Ending Tuesday, December					
	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
Rental income	\$17,290	\$17,360	\$70	0.40%	
Licenses, permits and fees	16,750	13,250	(3,500)	(26.42%)	
Returns on investment	26,264	25,000	(1,264)	(5.06%)	
Other governments transfer for operating	44,115	20,000	(24,115)	(120.58%)	SCOP grant received was higher than budgeted.
Other revenue	18,603	20,500	1,897	9.26%	
TOTAL REVENUE	123,022	96,110	(26,912)	(28.00%)	
EXPENDITURES					
Salaries and benefits	229,908	243,594	13,686	5.62%	
Materials, goods, supplies	35,370	32,262	(3,108)	(9.63%)	
Contracted and general services	103,929	108,998	5,069	4.65%	
Transfer to individuals and organizations	1,000	-	(1,000)	0.00%	
Transfer to operating reserves	10,000	10,000	-	0.00%	
Transfer to capital reserves	43,674	45,000	1,326	2.95%	
TOTAL EXPENDITURES	423,881	439,854	15,973	3.63%	
NET COST / (REVENUE):	300,859	343,744	42,885	12.48%	
NET COST - OPERATING FUND	247,185	288,744	41,560	14.39%	
NET COST - RESERVE FUND	53,674	55,000	1,326	2.41%	



COUNTY OF BARRHEAD NO.11					
YTD BUDGET REPORT					
Land Use Planning & Dev					
For the Twelve Months Ending Tuesday,					
December					
	2024	2024	Budget	%	Explanation of Variances Greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
Licenses, permits and fees	\$16,750	\$13,250	(\$3,500)	(26.42%)	
Returns on investment	26,264	25,000	(1,264)	(5.06%)	
Other revenue	18,603	20,500	1,897	9.26%	
TOTAL REVENUE	61,617	58,750	(2,867)	(4.88%)	
EXPENDITURES					
Salaries and benefits	137,450	144,012	6,562	4.56%	
Materials, goods, supplies	29,740	31,262	1,522	4.87%	
Contracted and general services	45,272	61,937	16,665	26.91%	
Transfer to operating reserves	10,000	10,000	-	0.00%	
Transfer to capital reserves	43,674	45,000	1,326	2.95%	
TOTAL EXPENDITURES	266,136	292,211	26,074	8.92%	
NET COST / (REVENUE):	204,519	233,461	28,941	12.40%	
NET COST - OPERATING FUND	150,845	178,461	27,616	15.47%	
NET COST - RESERVE FUND	53,674	55,000	1,326	2.41%	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 Economic Development
 For the Twelve Months Ending Tuesday,
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
Other governments transfer for operating	\$44,115	\$20,000	(\$24,115)	(120.58%)	SCOP grant received was higher than budgeted.
TOTAL REVENUE	44,115	20,000	(24,115)	(120.58%)	
EXPENDITURES					
Salaries and benefits	92,459	99,583	7,124	7.15%	
Materials, goods, supplies	5,630	1,000	(4,630)	(462.97%)	
Contracted and general services	58,373	46,778	(11,595)	(24.79%)	
Transfer to individuals and organizations	1,000	-	(1,000)	0.00%	
TOTAL EXPENDITURES	157,462	147,361	(10,101)	(6.85%)	
NET COST / (REVENUE):	113,347	127,361	14,014	11.00%	
NET COST - OPERATING FUND	113,347	127,361	14,014	11.00%	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 Subdivision & Land Development
 For the Twelve Months Ending Tuesday,
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
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REVENUE

EXPENDITURES

Contracted and general services	\$283	\$283	\$0	0.01%	
TOTAL EXPENDITURES	283	283	0	0.01%	
NET COST / (REVENUE):	283	283	0	0.01%	
NET COST - OPERATING FUND	283	283	0	0.01%	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 Land, Housing & Building Rentals
 For the Twelve Months Ending Tuesday,
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
Rental income	\$17,290	\$17,360	\$70	0.40%	
TOTAL REVENUE	17,290	17,360	70	0.40%	
EXPENDITURES					
NET COST / (REVENUE):					
	(17,290)	(17,360)	(70)	0.40%	
NET COST - OPERATING FUND					
	(17,290)	(17,360)	(70)	0.40%	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 AGRICULTURAL SERVICES
 For the Twelve Months Ending Tuesday,
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
User fees and sale of goods	\$189,549	\$166,980	(\$22,569)	(13.52%)	Higher demand for shelterbelt program, pest control, and rental program
Rental income	8,000	8,000	-	0.00%	
Other governments transfer for operating	300,284	328,733	28,449	8.65%	
Other revenue	2,002	2,002	-	0.00%	
Drawn from operating reserves	12,572	25,935	13,363	51.52%	
TOTAL REVENUE	512,407	531,650	19,243	3.62%	
EXPENDITURES					
Salaries and benefits	391,389	401,246	9,856	2.46%	
Materials, goods, supplies	113,188	140,902	27,714	19.67%	Ag - \$34K surplus, offset by ALUS \$6k deficit
Utilities	1,805	5,000	3,195	63.90%	
Contracted and general services	129,869	174,642	44,773	25.64%	ALUS - \$46K surplus, offset by Ag \$1K deficit
Transfer to other governments	3,222	4,000	778	19.46%	
Transfer to individuals and organizations	51,268	55,800	4,532	8.12%	
Transfer to operating reserves	18,901	-	(18,901)	0.00%	
Transfer to capital reserves	52,353	50,000	(2,353)	(4.71%)	
TOTAL EXPENDITURES	761,995	831,590	69,594	8.37%	
NET COST / (REVENUE):	249,588	299,940	50,351	16.79%	
NET COST - OPERATING FUND	190,906	275,875	84,969	30.80%	
NET COST - RESERVE FUND	58,682	24,065	(34,618)	(143.85%)	



COUNTY OF BARRHEAD NO.11					
YTD BUDGET REPORT					
Ag Services					
For the Twelve Months Ending Tuesday,					
December					
	2024	2024	Budget	%	Explanation of Variances Greater than \$20,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
User fees and sale of goods	\$35,072	\$28,550	(\$6,522)	(22.85%)	
Rental income	8,000	8,000	-	0.00%	
Other governments transfer for operating	169,214	169,247	33	0.02%	
Other revenue	2,002	2,002	-	0.00%	
Drawn from operating reserves	36	36	-	0.00%	
TOTAL REVENUE	214,324	207,835	(6,489)	(3.12%)	
EXPENDITURES					
Salaries and benefits	262,128	280,700	18,572	6.62%	
					Expenses lower than budget, primarily pesticides \$10K, vehicle expenses incl R&M and fuel - \$10K, shelterbelt program \$3K, Peanut Lake aeration \$3K, IT expenses \$3K, insurance \$4K
Materials, goods, supplies	75,852	109,526	33,674	30.75%	
Utilities	1,805	5,000	3,195	63.90%	
Contracted and general services	80,536	79,208	(1,328)	(1.68%)	
Transfer to other governments	3,222	4,000	778	19.46%	
Transfer to individuals and organizations	11,864	14,000	2,136	15.26%	
Transfer to capital reserves	50,000	50,000	-	0.00%	
TOTAL EXPENDITURES	485,407	542,434	57,027	10.51%	
NET COST / (REVENUE):	271,083	334,599	63,516	18.98%	
NET COST - OPERATING FUND	221,119	284,635	63,516	22.31%	
NET COST - RESERVE FUND	49,964	49,964	-	0.00%	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 Alus (ALUS)

For the Twelve Months Ending Tuesday,
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
User fees and sale of goods	\$154,477	\$138,430	(\$16,047)	(11.59%)	
Other governments transfer for operating	131,070	159,486	28,416	17.82%	WRRP grant not fully expended, projects deferred to 2025.
Drawn from operating reserves	12,536	25,899	13,363	51.60%	
TOTAL REVENUE	298,083	323,815	25,732	7.95%	
EXPENDITURES					
Salaries and benefits	129,261	120,545	(8,716)	(7.23%)	
Materials, goods, supplies	37,336	31,376	(5,960)	(18.99%)	WRRP expenditures deferred to 2025 - \$28K, actual expenditures incurred are for transfers to individuals & organizations.
Contracted and general services	49,333	95,434	46,101	48.31%	
Transfer to individuals and organizations	39,404	41,800	2,396	5.73%	
Transfer to operating reserves	18,901	-	(18,901)	0.00%	
Transfer to capital reserves	2,353	-	(2,353)	0.00%	
TOTAL EXPENDITURES	276,588	289,155	12,566	4.35%	
NET COST / (REVENUE):	(21,495)	(34,660)	(13,165)	37.98%	
NET COST - OPERATING FUND	(30,213)	(8,761)	21,452	(244.87%)	
NET COST - RESERVE FUND	8,718	#VALUE!	(34,618)	133.66%	



COUNTY OF BARRHEAD NO.11
 YTD BUDGET REPORT
 RECREATION & CULTURE
 For the Twelve Months Ending Tuesday,
 December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
User fees and sale of goods	\$11,614	\$10,000	(\$1,614)	(16.14%)	
Returns on investment	3,080	3,080	-	0.00%	
Other governments transfer for operating	171,070	171,070	0	0.00%	
Other revenue	3,397	3,780	383	10.12%	
Drawn from operating reserves	26,250	29,400	3,150	10.71%	
TOTAL REVENUE	215,411	217,330	1,918	0.88%	
EXPENDITURES					
Salaries and benefits	22,097	17,400	(4,697)	(26.99%)	
Materials, goods, supplies	7,051	11,582	4,531	39.12%	
Contracted and general services	31,315	34,775	3,460	9.95%	
Transfer to other governments	365,015	367,851	2,836	0.77%	
Transfer to individuals and organizations	35,248	31,950	(3,298)	(10.32%)	
Transfer to local boards and agencies	170,784	171,070	286	0.17%	
Interest on long term debt	109,598	109,816	218	0.20%	
Principal payment for debenture	172,158	172,158	-	0.00%	
Transfer to operating reserves	12,154	9,654	(2,500)	(25.90%)	
Transfer to capital program	7,892	5,000	(2,892)	(57.83%)	
TOTAL EXPENDITURES	933,312	931,256	(2,055)	(0.22%)	
NET COST / (REVENUE):	717,901	713,926	(3,974)	(0.56%)	
NET COST - OPERATING FUND	724,105	728,672	4,568	0.63%	
NET COST - RESERVE FUND	(14,096)	(19,746)	(5,650)	28.61%	
NET COST - CAPITAL FUND	7,892	5,000	(2,892)	(57.83%)	



COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Recreation

For the Twelve Months Ending Tuesday,

December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
User fees and sale of goods	\$11,614	\$10,000	(\$1,614)	(16.14%)	
Returns on investment	3,080	3,080	-	0.00%	
Other revenue	3,397	3,780	383	10.12%	
Drawn from operating reserves	2,500	10,000	7,500	75.00%	
TOTAL REVENUE	20,591	26,860	6,268	23.34%	
EXPENDITURES					
Salaries and benefits	22,097	17,400	(4,697)	(26.99%)	
Materials, goods, supplies	7,051	11,582	4,531	39.12%	
Contracted and general services	16,915	20,375	3,460	16.98%	
Transfer to other governments	362,951	362,951	-	0.00%	
Transfer to individuals and organizations	15,961	22,000	6,039	27.45%	
Interest on long term debt	109,598	109,816	218	0.20%	
Principal payment for debenture	172,158	172,158	-	0.00%	
Transfer to operating reserves	12,154	9,654	(2,500)	(25.90%)	
Transfer to capital program	7,892	5,000	(2,892)	(57.83%)	
TOTAL EXPENDITURES	726,777	730,936	4,160	0.57%	
NET COST / (REVENUE):	706,186	704,076	(2,109)	(0.30%)	
NET COST - OPERATING FUND	688,640	699,422	10,783	1.54%	
NET COST - RESERVE FUND	9,654	(346)	(10,000)	2891.01%	
NET COST - CAPITAL FUND	7,892	5,000	(2,892)	(57.83%)	



COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Culture

For the Twelve Months Ending Tuesday,

December

	2024 YTD	2024 Budget	Budget Variance	% Variance	Explanation of Variances Greater than \$20,000 and 10%
REVENUE					
Other governments transfer for operating	\$171,070	\$171,070	\$0	0.00%	
Drawn from operating reserves	23,750	19,400	(4,350)	(22.42%)	
TOTAL REVENUE	194,820	190,470	(4,350)	(2.28%)	
EXPENDITURES					
Contracted and general services	14,400	14,400	-	0.00%	
Transfer to other governments	2,064	4,900	2,836	57.88%	
Transfer to individuals and organizations	19,287	9,950	(9,337)	(93.84%)	
Transfer to local boards and agencies	170,784	171,070	286	0.17%	
TOTAL EXPENDITURES	206,535	200,320	(6,215)	(3.10%)	
NET COST / (REVENUE):	11,715	9,850	(1,865)	(18.94%)	
NET COST - OPERATING FUND	35,465	29,250	(6,215)	(21.25%)	
NET COST - RESERVE FUND	(23,750)	(19,400)	4,350	(22.42%)	



COUNTY OF BARRHEAD NO. 11
 NET SURPLUS BY DEPARTMENT
 For the Twelve Months Ending Tuesday, December 31, 2024

	December 2024 YTD	2024 Budget	Budget Variance	% Variance
General	(\$14,052,529.46)	(\$13,895,783.73)	\$156,745.73	(1.13%)
Legislative	306,190.97	362,893.89	56,702.92	15.63%
Elections and Plebiscites	2,500.00	2,500.00	-	0.00%
Administration	1,485,587.27	1,524,028.52	38,441.25	2.52%
Policing	406,514.00	406,514.04	0.04	0.00%
Fire Fighting	432,310.11	463,394.00	31,083.89	6.71%
Diaster Services	14,960.56	16,906.21	1,945.65	11.51%
Ambulance	7,500.00	7,500.00	-	0.00%
By-Law Enforcement	108,646.97	154,326.42	45,679.45	29.60%
Safety Program	39,725.78	67,069.29	27,343.51	40.77%
BARCC	1,671.26	2,496.26	825.00	33.05%
Public Works	5,733,414.69	6,004,216.62	270,801.93	4.51%
Airport	35,369.82	35,320.00	(49.82)	(0.14%)
Utilities	65,551.41	110,269.26	44,717.85	40.55%
Lagoons	-	0.00	0.00	100.00%
Waste Management	256,905.76	294,280.00	37,374.24	12.70%
FCSS	77,149.00	77,149.00	-	0.00%
Land Use Planning, Zoning & Development	204,519.59	233,460.79	28,941.20	12.40%
Ag Services, excl H2C	249,588.55	299,939.61	50,351.06	16.79%
H2C	-	-	-	0.00%
Economic Development	113,346.40	127,360.57	14,014.17	11.00%
Subdivision & Land Development	282.98	283.00	0.02	0.01%
Land, Housing & Building Rentals	(17,290.00)	(17,360.00)	(70.00)	0.40%
Recreation	706,184.87	704,076.25	(2,108.62)	(0.30%)
Culture	11,715.05	9,849.96	(1,865.09)	(18.94%)
Requisitons	3,017,554.22	3,009,310.05	(8,244.17)	(0.27%)
TOTAL	(792,630.20)	0.00	792,630.20	(12993937...

Note: A positive number in the Budget Variance Column is a SURPLUS, a negative number is a deficit (shortfall).

County of Barrhead
December 2024 YTD Capital Report

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	Admin & General	Enforce.	Fire & ERC	Public Works	Airport	Waste Mgmt	Utilities	Planning & Dev.	Subdiv & Land Dev.	Ag Services	Rec & Culture	December 2024 YTD	2024 BUDGET
1 CAPITAL APPLIED													
2 Land & Land Improvements				119,512		16,039						135,551	100,760
3 Buildings	-		-	411,117							25,587	436,704	1,753,950
4 Machinery & Equipment	-	41,470		577,250		-	21,790			-		640,510	687,350
5 Engineered Structures												-	
6 Sidewalks												-	
7 Road Construction				1,281,463								1,281,463	1,339,453
8 Paving & Overlays				-								-	
9 Bridges				177,965								177,965	210,000
10 Neerlandia Lagoon													
11 Vehicles		11,823	-	1,056,402			61,500					1,129,726	1,516,424
Subtotal: Capital Assets													
13 Purchased/Constructed	-	53,294	-	3,623,710	-	16,039	83,290	-		-	25,587	3,801,919	5,607,937
14 Transfer to Individuals												-	-
15 Transfer to Local Governments												-	-
16 Transfer to Operating	-	-	-	-	-	-	-	-	-	-	-	-	-
17 Transfer to Capital Reserves	70,000	17,000	134,944	1,399,056	18,000	87,528	1,762,956	43,674	-	52,353	-	3,585,511	1,992,288
18 TOTAL CAPITAL APPLIED	70,000	70,294	134,944	5,022,766	18,000	103,566	1,846,246	43,674	-	52,353	25,587	7,387,430	
20 <i>BUDGETED CAPITAL APPLIED:</i>	<i>1,393,000</i>	<i>71,210</i>	<i>102,950</i>	<i>5,488,281</i>	<i>18,000</i>	<i>115,500</i>	<i>301,284</i>	<i>45,000</i>	<i>-</i>	<i>60,000</i>	<i>5,000</i>	<i>7,600,225</i>	7,600,225
21 CAPITAL ACQUIRED													
22 Sale of Land												-	-
23 Sale of Buildings												-	-
24 Sale of Machinery & Equipment				145,000		18,450						163,450	200,000
25 Sale of Vehicles				89,395			4,720			6,625		100,740	149,500
26 Contributions from Individuals - TCA												-	-
27 Contributions from Individuals - Reserves							1,135					1,135	-
28 Insurance Proceeds											17,695	17,695	-
29 Federal Grants				-								-	-
30 Provincial Grants Capital-Bridges				-								-	-
31 Provincial Grants Capital-MSI/LGFF				1,009,382								1,009,382	1,078,000
32 Local Governments Contributions												-	-
33 Contributions from Operating				134,207			-				7,892	142,099	57,583
34 Contributions from Operating to Capital Reserves	70,000	17,000	134,944	1,399,056	18,000	87,528	1,761,821	43,674	-	52,353	-	3,584,376	1,992,288
35 Contributions from Reserves to Operating	-	-	-	-	-	-	-	-	-	-	-	-	-
36 Contributions from Reserves for Capital	-	53,294	-	2,245,726	-	2,411	78,570	-	-	6,625	-	2,368,554	4,122,854
37 TOTAL CAPITAL ACQUIRED	70,000	70,294	134,944	5,022,766	18,000	103,566	1,846,246	43,674	-	52,353	25,587	7,387,430	
38 <i>BUDGETED CAPITAL ACQUIRED:</i>	<i>1,393,000</i>	<i>71,210</i>	<i>102,950</i>	<i>5,488,281</i>	<i>18,000</i>	<i>115,500</i>	<i>301,284</i>	<i>45,000</i>	<i>-</i>	<i>60,000</i>	<i>5,000</i>	<i>7,600,225</i>	7,600,225

County of Barrhead
December 2024 YTD Capital Report

	EXPENDITURE YTD December 2024	FUNDING SOURCE						2024 BUDGET	VARIANCE	
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN			Variance
CF - denotes carry forward										
ADMINISTRATION										
Renovation								1,284,000	1,284,000	Project deferred until decision made on ADLC. \$20K included in 2025 Capital Budget with remainder planned for 2026.
Carpet (CF)								19,000	19,000	Project deferred until decision made on ADLC. Estimated for 2026.
Telephone System (CF)								20,000	20,000	Deferred to 2025
Asset Management Software										
	-	-	-	-	-	-	-	1,323,000	1,323,000	
FIRE										
OnSite Training Facility (50%) (CF)								5,950	5,950	Deferred to 2025
	-	-	-	-	-	-	-	5,950	5,950	
ENFORCEMENT										
CPO Vehicle - Ticketing System	8,316		8,316					8,610	294	
CPO Vehicle - Cargo Securement	3,507		3,507					3,000	(507)	
Axon Cameras	24,696		24,696					24,600	(96)	
AFRCSS Radios	16,774		16,774					18,000	1,226	
	53,294	-	53,294	-	-	-	-	54,210	(603)	

**County of Barrhead
December 2024 YTD Capital Report**

CF - denotes carry forward

	EXPENDITURE	FUNDING SOURCE						2024 BUDGET	VARIANCE	
		YTD December 2024	GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP		OTHER / UNKNOWN	Variance
TRANSPORTATION	# miles									
Bridges										
BF 70370 RGE RD 51 (STIP Denied) (CF)		106,688				106,688		210,000	103,312	Project was lower than budgeted.
BF 74974 (STIP 75%/reserves 25%)		18,761		4,690		14,071			(18,761)	Engineering for 2025 Capital project. 2025 Capital Budget will require amendment to incorporate expenditures already made.
BF 74538 (STIP 75%/reserves 25%)		18,797		4,699		14,098			(18,797)	Engineering for 2025 Capital project. 2025 Capital Budget will require amendment to incorporate expenditures already made.
BF 77360 (STIP 75%/reserves 25%)		33,719		8,430		25,289			(33,719)	Engineering for 2025 Capital project. 2025 Capital Budget will require amendment to incorporate expenditures already made.
Road Construction										
24-540 - RGE RD 25 (Naples Road)										
To be replaced with 5 miles of road from 2025/2026 list	1	-						193,712	193,712	Naples road was cancelled, with suitable projects to replace. This is the remaining unallocated budget.
24-240 - RGE RD 45 West of SW 5-58-4-W5	0.25	91,765	91,765					52,583	(39,182)	Approved by Council Res #2024-027
23-740 - RGE RD 32 (Mast North) (CF)	1	329,523		329,523				197,930	(131,593)	Approved by Council Res
RR24 extension - 310'	0.06	10,940		10,940				10,940	-	
24-241 West of 6 and 7-58-4-W5 (Council approved May 2024)	2	528,869				528,869		428,930	(99,939)	Approved by Council Res #2024-027

**County of Barrhead
December 2024 YTD Capital Report**

CF - denotes carry forward

EXPENDITURE	YTD December 2024	FUNDING SOURCE						2024 BUDGET	VARIANCE	
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN			Variance
24-740 Thru 9 & SofSW 9-62-4-W5 (Council approved Jul 2024)	2	320,367			320,367			455,358	134,991	0.5 miles deferred to 2025 Capital Budget and project scope increased to a total of 3.5 miles. 1.5 miles was completed in 2024; balance to be completed in 2025. Will require an amendment to 2025 Capital Budget.
Equipment Replacement									-	
2024 Grader 150AWD - Council Res #2023-203		577,250	432,250			145,000		577,250	-	
2024 Pickup Truck		74,954	71,634			3,320		70,000	(4,954)	Approved by Council Res #2024-030
2024 1Ton Pickup with Box & Hoist		93,533	89,458			4,075		95,000	1,467	
2024 Tandem Truck with Hoist, Plow, Snow Wing & hydraulics		247,282	247,282					390,995	143,713	Kitup of truck to be completed in 2025. Will require amendment to 2025 capital budget
2024 Plow Truck - Sander/Oil		274,177	274,177					525,363	251,186	Kitup of truck to be completed in 2025. Will require amendment to 2025 capital budget
2024 Gravel Truck - Box/Pup		366,456	284,456			82,000		366,456	-	
		-								
Buildings, Land, & Land Improvements										
DEF Bulk Storage Building		32,830	32,830					28,000	(4,830)	Approved by Council Res #2025-030
Shop Front Entrance		2,300	2,300					12,000	9,700	Less work required than budgeted.
Asphalt pad for Salt/Sand Shed		119,512	42,442	77,071				70,000	(49,512)	Approved by Council Res #2025-030
Salt shed		375,987	375,987					400,000	24,013	Door to be installed in 2025.
County welcome sign (CF)		-						5,760	5,760	Deferred to 2025
	6.31	3,623,710	134,207	2,245,726	-	1,009,382	234,395	-	4,090,277	466,567

County of Barrhead
December 2024 YTD Capital Report

	EXPENDITURE YTD December 2024	FUNDING SOURCE						2024 BUDGET	VARIANCE	
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN			Variance
CF - denotes carry forward										
AIRPORT										
	-	-	-	-	-	-	-	-	-	
WASTE MANAGEMENT										
Netting	-						12,500	12,500	Deferred to 2025.	
Non-Compliance Rehab (Well Drilling, etc)	16,039		16,039				25,000	8,961	Compliance work in 2024 lower than budget	
Landfill Cat	-		(18,450)			18,450		-		
	16,039	-	2,411	-		18,450	-	37,500	-	
UTILITIES										
Utility Officer Vehicle - 1/2 T truck	61,500		56,780			4,720	57,000	(4,500)	Approved by Council Res #2024-030	
Neerlandia Water Dist. Pump Rebuild	21,790		21,790				25,000	3,210	Work was less than budgeted	
	83,290	-	78,570	-	-	4,720	-	82,000	(1,290)	
AGRICULTURAL SERVICES										
Retrofit of mower - Wet Blade Kit	-									
Plastic mulch applicator	-						10,000	10,000	Deferred to 2025 at a cost of \$21,000	
Sell 62-006; 2009 Dodge Dakota 4x4 Ex. Cab - Surplus			(6,625)			6,625		-		
Sell 62-008; 2012 Dodge 1500 - Surplus	-							-		
	-	-	6,625	-	-	6,625	-	10,000	10,000	
RECREATION										
Klondike Park Shelter Replacement (budget deductible only)	25,587	7,892					5,000	(20,587)	Approved by Council Res # 2025-030	
	25,587	7,892	-	-	-	-	17,695	5,000	(20,587)	
TOTAL	3,801,919	142,099	2,368,554	-	1,009,382	264,190	17,695	5,607,937		

County of Barrhead
December 2024 YTD Capital Report

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2024 December	2024 BUDGET	YTD 2024 December	2024 BUDGET	YTD 2024 December	2024 BUDGET
ADMINISTRATION & GENERAL						
Computer & Equipment Reserve	20,000	20,000				(20,000)
Office	50,000	50,000				(1,303,000)
	70,000	70,000	-	-	-	(1,323,000)
FIRE						
ERC Equipment Reserve		-				
Fire Equipment Reserve	87,000	87,000				
Emergency Response Bldg.	10,000	10,000			-	(5,950)
Fire Dept Deployments	37,944					
	134,944	97,000	-	-	-	(5,950)
ENFORCEMENT						
CPO Equipment	17,000	17,000			(53,294)	(54,210)
	17,000	17,000	-	-	(53,294)	(54,210)
TRANSPORTATION						
P.W. Graders	517,420	517,420			(432,250)	(377,250)
P.W. Equipment	683,584	683,584			(967,007)	(1,312,314)
Aggregate Reserve	112,571	115,000				
P.W. - Local Roads & Bridge Construction		-			(358,282)	(418,870)
Public Works Shop	50,000	50,000			(488,187)	(510,000)
Land Right of Way Reserve					-	(5,760)
Gravel Pit Reserve	35,481	32,000			-	
	1,399,056	1,398,004	-	-	(2,245,726)	(2,624,194)

County of Barrhead
December 2024 YTD Capital Report

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2024 December	2024 BUDGET	YTD 2024 December	2024 BUDGET	YTD 2024 December	2024 BUDGET
AIRPORT						
Airport	18,000	18,000				
	18,000	18,000	-	-	-	-
WASTE MANAGEMENT						
Transfer Station Bins				-		-
Landfill Equipment Reserve	25,000	25,000			18,450	(12,500)
Landfill	62,528	53,000			(16,039)	(25,000)
	87,528	78,000	-	-	2,411	(37,500)
UTILITIES						
Utility Officer Truck	7,000	7,000			(56,780)	(53,000)
Offsite Levy Reserve - Neerlandia		-				
Offsite Levy Reserve - Manola	1,135	-				
Water & Sewer Capital Reserve	110,738	103,000			(21,790)	(25,000)
Kiel Sanitary Reserve	1,500,000					
Regional Water & Sewer Lines / Future W&S Develop	50,000	50,000				
Truck Fill	19,162	3,196				
Lagoons	53,035	34,203		-		-
Future Development - Fire Suppression	21,885	21,885				
	1,762,956	219,284	-	-	(78,570)	(78,000)

County of Barrhead
December 2024 YTD Capital Report

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2024 December	2024 BUDGET	YTD 2024 December	2024 BUDGET	YTD 2024 December	2024 BUDGET
PLANNING & DEVELOPMENT						
Money in Lieu (of Municipal Reserve)	43,674	45,000				
	43,674	45,000	-	-	-	-
SUBDIVISION & LAND DEVELOPMENT						
Future Development		-				
	-	-	-	-	-	-
AGRICULTURAL SERVICES						
Ag Vehicle & Equipment	40,000	40,000				(10,000)
Ag Building	10,000	10,000				-
AG Grain Bag Roller	2,353					
Sale of Surplus Ag Vehicles					6,625	10,000
	52,353	50,000	-	-	6,625	-
RECREATION						
Lac La None - Pole Shed						
	-	-	-	-	-	-
TOTAL	3,585,511	1,992,288	-	-	(2,368,554)	(4,122,854)

New/ Conso/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2023	Additions	Deletions	Balance December 31, 2024	2024 Budgeted Balance	Variance from Budget	Dept	GL Reference	Notes / Variance Analysis
	Admin - Computer & Equipment Reserve	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of existing equipment tangible capital assets or new equipment tangible capital assets. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	20,000		Capital expenditures for equipment at Admin office and County-wide IT capital expenditures (e.g. accounting, records management or Asset Management software)	no	120,160.14	20,000.00		140,160.14	120,160.14	20,000.00	ADMIN	4-12-14-00-4704	Telephone system deferred to 2025
	Office	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for scheduled replacement/refurbishment of Admin Building. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	50,000		Capital expenditures for renovations or major R&M of existing Admin building, including asbestos abatement costs, or construction/purchase of new Admin building	no	1,171,550.45	50,000.00		1,221,550.45	(81,449.55)	1,303,000.00	ADMIN	4-12-14-00-4731	Renovations/move did not occur. Council direction to come late 2025.
	ERC Equipment Reserve	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of existing equipment or new equipment tangible capital assets required for ERC. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	-		County's contribution to capital expenditures for equipment at Emergency Response Centre (ERC).	no	51,378.59	-	-	51,378.59	51,378.59	-	FIRE	4-23-14-24-4704	
	Fire Equipment Reserve	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of existing or new Fire Trucks, Water Trucks, Chief Trucks, Rescue Van, and other tangible capital assets required to operate Regional Fire Department. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	87,000		County's contribution to capital expenditures for Fire Vehicles & Equipment.	no	656,755.61	124,943.75		781,699.36	737,805.61	43,893.75	FIRE	4-23-14-00-4704	County portion of provincial deployment revenue here plus training facility not completed in 2024.
	Emergency Response Bldg.	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for scheduled replacement/refurbishment of ERC Building or additional buildings required for ERC/Fire Department. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	10,000		County's contribution to capital expenditures for building replacement/refurbishment/expansion at ERC or major R&M, including expansion of training facilities.	no	117,432.40	10,000.00		127,432.40	127,432.40	-	FIRE	4-23-14-24-4731	
	Safety Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	To provide for funds to promote safety awareness and to reward team and individual contribution to a safe workplace.	Annual PIR Refund	Est. \$3,500		To fund safety initiatives identified in Policy AD-003 Safety Incentives, including Annual Safety Event & Safety Incentives.	no	19,626.60	5,507.95	(5,291.56)	19,842.99	19,286.45	556.54	SAFETY	4-27-13-00-4710	
	Enforcement Equipment (previous name Bylaw Equipment)	Restricted - Capital Reserve	General equipment replacement	Provide for funds for scheduled replacement of existing and new Enforcement Equipment, including but not limited to vehicles, wheel weighers, and other equipment to perform Bylaw duties.	Tax Rate	10,000		Capital expenditures for Enforcement department.	no	69,528.57	17,000.00	(53,293.66)	33,234.91	32,318.57	916.34	ENFORC	4-26-14-00-4704	
	P.W. Graders	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of Graders. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate, sale of surplus assets	\$517K increases 2% per annum		Capital expenditure of Graders.	no	718,784.00	517,420.00	(432,250.00)	803,954.00	858,954.00	(55,000.00)	PW	4-32-14-00-4705	Grader was more expensive than budgeted.

New/ Conso/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2023	Additions	Deletions	Balance December 31, 2024	2024 Budgeted Balance	Variance from Budget	Dept	GL Reference	Notes / Variance Analysis
	P.W. Equipment	Restricted - Capital Reserve	General equipment replacement	Provide funds for existing or new equipment tangible capital assets for Public Works department. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate, sale of surplus assets	\$520K, increases 2% per annum		Capital expenditures for PW equipment, including but not limited to trucks, scrapers, dozers, backhoes, tractors, excavators, mowing equipment, and miscellaneous equipment that are tangible capital assets.	no	730,803.37	683,584.13	(967,008.25)	447,379.25	102,073.50	345,305.75	PW	4-32-14-00-4704	Kit-up for 2 units were not completed in 2024 - to be completed spring 2025.
	Aggregate Reserve	Restricted - Capital Reserve	Roads	Provide funds for rehabilitating roads Contributions and usage supported by 10 yr Capital Plan.	Gravel Operators (Bylaw)	Est. \$115,000		For paving, overlays, chip seals, gravel crushing. Per MGA (409.1(2)) - used toward payment of infrastructure and other costs in municipality.	no	679,589.60	112,570.68	-	792,160.28	794,589.60	(2,429.32)	PW	4-32-14-00-4703	
	P. W.- Local Roads & Bridge Construction	Restricted - Capital Reserve	Roads	Provide funds for scheduled replacement/re-construction of existing roads & bridges. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate (may also draw from Aggregate Reserve)			Bridges that are STIP funded, 25% of costs of bridges, and local roads as per Capital Plan.	no	1,534,561.53		(358,281.80)	1,176,279.73	1,115,691.53	60,588.20	PW	4-32-14-00-4769	Cost of BF#70370 was lower than budgeted; offset by 25% of engineering fees incurred for 2025 bridge work (75% grant funded).
	Gravel Pit Reclamation Costs	Restricted - Capital Reserve	Roads	Provide funds for reclamation of gravel pits	TBD	TBD	TBD	Gravel pit reclamation costs	yes	422,000.00	35,481.45		457,481.45	454,000.00	3,481.45	PW	4-32-14-00-4706	Interest income higher than budgeted.
	Public Works Shop	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for scheduled replacement/refurbishment of PW Shop and other Buildings. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	50,000		Capital expenditures for renovation of existing PW buildings or major R&M or construction/purchase of new PW buildings.	no	531,905.48	50,000.00	(488,187.33)	93,718.15	71,905.48	21,812.67	PW	4-32-14-00-4731	Shop entrance less than budgeted, Sand/salt shed door to be completed in 2025.
	Land Right of Way Reserve	Restricted - Capital Reserve	Land & Land Improvements	Provide funds for acquisition of Land ROW or for land under roads. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	-		Capital expenditures for Land Right-of-Way or for purchase of land under roads where a road re-alignment is required.	no	12,607.25			12,607.25	6,847.25	5,760.00	PW	4-32-14-00-4731	County Welcome sign not completed.
	Airport	Restricted - Capital Reserve	Land & Land Improvements	Provide funds for replacement of Airport infrastructure or to add capacity at Airport, such as new hangar streets. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	18,000		Capital expenditures on land improvements at the Airport.	no	145,173.64	18,000.00		163,173.64	163,173.64	-	AIR	4-33-14-00-4706	
	Transfer Station Bins	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to replace existing Transfer Station Bins. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	-		Replacement of Transfer Station Bins.	no	5,000.00	5,000.00		10,000.00	10,000.00	-	WASTE	4-43-14-48-4704	
	Landfill Equipment Reserve	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of Landfill Equipment. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	25,000		County's contribution to capital expenditures for Landfill Equipment	no	18,433.48	43,450.00		61,883.48	30,933.48	30,950.00	WASTE	4-43-14-47-4704	Netting deferred to 2025

New/ Conso/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2023	Additions	Deletions	Balance December 31, 2024	2024 Budgeted Balance	Variance from Budget	Dept	GL Reference	Notes / Variance Analysis
	Landfill	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for replacement/refurbishment of Landfill buildings or land improvements Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	15,000		County contribution to capital expenditures of Buildings at the Landfill, or any land improvements, including asset retirement obligations (closure & post closure obligations)	yes	711,407.32	62,527.62	(16,038.74)	757,896.20	739,407.32	18,488.88	WASTE	4-43-14-47-4731	Less spent on non-compliance rehab, interest income higher than budgeted.
	Utility Officer Truck	Restricted - Capital Reserve	General equipment replacement	Provide funds for replacement of Utility Officer vehicle. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate, sale of surplus assets	-		Capital expenditure to replace Utility Officer vehicle.	no	57,280.63	7,000.00	(56,780.00)	7,500.63	11,280.63	(3,780.00)	UTL	4-44-14-00-4704	
	Offsite Levy Reserve- Neerlandia	Restricted - Capital Reserve	Water & wastewater	Per Bylaw 21-89; A levy will be imposed on a residential off-site levy on undeveloped lands to provide for future expansion of water & sewer facilities that service Hamlet of Neerlandia and adjacent areas	Developer	\$1,850/residential lot for water & sewer \$1,200/water service only, per residence where service is extended outside present Hamlet boundaries		Future expansion of water & sewer facilities to service Hamlet of Neerlandia and adjacent areas.	no	75,885.00			75,885.00	75,885.00	-	UTL	4-44-14-81-4750	
	Offsite Levy Reserve- Manola	Restricted - Capital Reserve	Water & wastewater	Per Bylaw 20-90 - levy on application for Development Permit, upon application for subdivision of land not previously subject to offsite levies, or on application for service from Hamlet water supply line from Town of Barrhead. Levy charged for facilities requiring expansion - water supply line from Town of Barrhead to Hamlet of Manola including upgrading of Water Treatment Plant at Manola. Exclusions apply: replacement of existing single family dwelling, Bylaws No. 37-78 & 38-78, Lands Under By-Law 43-83 Per Bylaw 19-90 - levy on application for Development Permit, upon application for subdivision of land not previously subject to offsite levies, or on application for service from Hamlet water supply line from Town of Barrhead. Levy for facilities requiring expansion - Water Treatment Plant & Reservoir with Hamlet of Manola, in-line booster pumps on Manola water supply line, upgrade of pumping facilities at Town of Barrhead Reservoir. Exclusions apply: replacement of existing single family dwelling, Bylaws No. 37-78 & 38-78, Lands Under By-Law 43-83	Developer	For EACH Bylaw: \$1,135 for each unit of housing \$1,705 for each duplex \$2,270 for fourplex \$2,000 for new commercial or industrial for 1st 1,000 sq feet; \$400 per 1,000 sq ft thereafter	MAX = \$800,000 (Bylaw 20-90) MAX = \$600,000 (Bylaw 19-90)	Water Supply line from Town of Barrhead to Hamlet of Manola, including upgrading Water Treatment Plant at Manola. Water Treatment Plant & Reservoir within Hamlet of Manola, In-line booster pumps on Manola water supply line, Upgrade of pumping facilities at Town of Barrhead Reservoir.	no	13,620.00	1,135.00		14,755.00	13,620.00	1,135.00	UTL	4-44-14-80-4750	County does not budget for Offsite levies.
	Water & Sewer Capital Reserve	Restricted - Capital Reserve	Water & wastewater	For utility holders contribution to upkeep/replacement of water & sewer infrastructure. Contribution is historical contribution.	Utility Rate	67,000		Capital expenditures / major R&M to water & sewer assets. (Does not include capital expenditures related to growth. Growth to be funded out of Reserve with funding source as Tax Rate or through Debt.)	yes	901,177.60	110,737.98	(21,790.40)	990,125.18	979,177.60	10,947.58	UTL	4-44-14-00-4755	Interest income higher than budgeted.
	Regional Water & Sewer Lines / Future W&S Development	Restricted - Capital Reserve	Water & wastewater	Provide funds for future expansion of water & sewer throughout County. Reserve could include bringing line to LacLaNonne or Thunder Lake. Could also include alternative source of water for BRWC (such as Athabasca River)	Tax Rate	50,000		Capital Expenditures related to expansion of water & sewer in County. Augment with Grant Funding & Debt.	no	907,000.00	50,000.00		957,000.00	957,000.00	-	UTL	4-44-14-00-4754	
	Truck Fill	Restricted - Capital Reserve	Water & wastewater	Provide funds for truck fill replacement/refurbishment. Contributions and usage supported by 10 yr Capital Plan.	Operating Surplus in Truck Fill	Net Op Surplus		Truck Fill replacement /refurbishment, and major R&M for truck fill	no	6,126.75	19,162.37	-	25,289.12	9,322.29	15,966.83	UTL	4-41-14-00-4704	"Net profit" higher than budgeted

New/ Conso/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2023	Additions	Deletions	Balance December 31, 2024	2024 Budgeted Balance	Variance from Budget	Dept	GL Reference	Notes / Variance Analysis
	Lagoons	Restricted - Capital Reserve	Water & wastewater	Provide funds for lagoons replacement/refurbishment. Contributions and usage supported by 10 yr Capital Plan.	Operating Surplus in Lagoons with Dumping Station	Net Op Surplus		Lagoon replacement /refurbishment, and major R&M for lagoons.	no	248,504.87	53,035.04	-	301,539.91	282,707.85	18,832.06	UTL	4-48-14-00-4756	"Net profit" higher than budgeted
	Future Development - Fire Suppression	Restricted - Capital Reserve	Land & Land Improvements	Provide funds for replacement of fire suppression system project for benefitting landowners that are levied the Local Improvement Tax.	Local Improvement Tax	21,885		Capital expenditures for replacement of fire suppression system.	no	175,081.44	21,885.18		196,966.62	196,966.62	-	UTL	4-44-14-83-4731	
	Future Development	Restricted - Capital Reserve	Land & Land Improvements	Provide funds for development of Kiel Industrial Park	Sale of Land - net proceeds	As land is sold		Phase II of Kiel Industrial Park	no	446,463.74	-		446,463.74	446,463.74	-	P&D	4-66-14-00-4731	
	Money in Lieu (of Municipal Reserve)	Restricted - Capital Reserve	Land & Land Improvements	per MGA, money taken in place of reserve land must be accounted for separately, along with any interest accruing on funds. Contributions and usage supported by 10 yr Capital Plan.	Developer	Est. \$20,000 + Interest Income		per MGA 671(2) - a public park, public recreation area	yes	523,565.70	43,674.42		567,240.12	568,565.70	(1,325.58)	P&D	4-61-14-00-4760	
	Ag Vehicle & Equipment	Restricted - Capital Reserve	General equipment replacement	Provide funds to replace existing or new vehicle and equipment tangible capital assets in Ag department. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	30,000 / 20,000		Vehicle & equipment capital expenditures for Ag department, including but not limited to trucks, quads, side-by-sides, spray equipment and the equipment used in the Ag Rental Program.	no	157,990.37	46,624.78	-	204,615.15	197,990.37	6,624.78	AG	4-62-14-00-4704	Did not purchase plastic mulch applicator, 2 trucks were planned to be sold, only 1 sold for higher than budgeted.
NEW	Ag Grain Bag Roller	Restricted - Capital Reserve	General equipment replacement	Provide funds to replace existing or new vehicle and equipment tangible capital assets in Ag department. Contributions and usage supported by 10 yr Capital Plan.	'Profits' from Grain Bag Roller			For capial expenditures for grain bag roller	no	-	2,353.42	-	2,353.42	-	2,353.42	AG	4-62-14-00-4707	Approved Council Res. #2025-032
	Ag Building	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for scheduled replacement/refurbishment of Ag Buildings or New Ag Buildings Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	10,000		Capital expenditures for replacement / refurbishment of existing Ag Buildings or construction of new Ag Buildings	no	126,448.39	10,000.00	-	136,448.39	136,448.39	-	AG	4-62-14-00-4731	
	General Tax Stabilization Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, 1-time expenditures or losses of revenue not built into base operating budget for future year (e.g. large drops in Assessment, increase in Uncollectible Taxes including O&G).	Tax Rate	Proposed MAX= 5% of annual operating expenditure budget (~\$925K)		Used to stabilize budgetary impacts from one time or unanticipated events. Examples include, but are not limited to uncollectible O&G or to fund temporary drops in Assessment.	no	878,566.53	172,158.18		1,050,724.71	1,050,724.71	-	TAX	4-05-13-00-4700	
	Legislative Computer Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for Councillor device purchase which happens every 4 years and for other IT requirements for Council chambers.	Tax Rate	875	Max = \$3,500	Councillor device purchases to a maximum of \$500 per Councillor, per term and for other IT requirements for Council chambers.	no	3,500.00			3,500.00	1,994.05	1,505.95	LEG	4-11-13-00-4710	No claims submitted by Councillors for devices.

New/ Conso/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2023	Additions	Deletions	Balance December 31, 2024	2024 Budgeted Balance	Variance from Budget	Dept	GL Reference	Notes / Variance Analysis
	Administration County Map Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for printing of County maps that occur on an infrequent basis to minimize impacts of expenditure on tax. (Next print planned - 2021)	Sale of Maps	Est. \$1,428	Max = TBD	Printing of County Maps.	no	11,355.27	1,929.07		13,284.34	12,783.84	500.50	ADMIN	4-12-13-00-4710	
	Admin Operating Contingency	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, one-time expenditures or losses of revenue that will not be built into Admin base operating budget for future year. Promotes fiscal responsibility in budgeting.	Tax Rate / YE Operating Surplus		1% of operating \$13,654 Consider rounding Max = \$15,000	Any unexpected / unplanned expenditures in Admin department during the year.	no	9,497.30	-	-	9,497.30	9,497.30	-	ADMIN	4-12-13-00-4710	
	Elections & Plebiscite Reserves	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for future elections or plebiscites to minimize annual impact on tax.	Tax Rate	2,500		Applied against municipal election expenditures; occurs every 4 years & plebiscite expenditures to reduce impact on taxes.	no	7,500.00	2,500.00	-	10,000.00	10,000.00	-	ELEC	4-15-13-00-4710	
	Fire Fighting Stabilization Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to buffer expense of large fire fighting expenditure.	Tax Rate	25,000	Max = \$TBD	Any large fire fighting expenditure where mutual aid or water bombers are required. To be applied against cost overruns for County's fire fighting expenditures.	no	358,000.00	25,000.00	-	383,000.00	383,000.00	-	FIRE	4-23-13-00-4710	
	Disaster Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to buffer expense of a disaster in the County.	Tax Rate	2,000	Max = \$TBD	On activation of EOC, expenditures related to a Disaster.	no	16,000.00	2,000.00	-	18,000.00	18,000.00	-	DIS	4-24-13-00-4710	
	PW Operating Contingency	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, 1-time expenditures or losses of revenue not built into PW base operating budget for future year. Promote fiscal responsibility in budgeting.			1% of operating = \$72,475.95 (Consider rounding to Max = \$75,000)	Any unexpected / unplanned expenditures in PW department during the year.	no	2,745.02	-	-	2,745.02	2,745.02	-	PW	4-32-13-00-4710	
	P.W. Gravel Exploration	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate for activities relating to gravel exploration.	Tax Rate			Costs incurred for gravel exploration, including engineering and legal fees	no	55,619.79	-		55,619.79	55,619.79	-	PW	4-32-13-00-4710	
	Dev. - Air Photos Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for purchase of air photos that occur every 7 years to minimize impacts of expenditure on tax base.	Tax Rate	10,000	Max = \$70,000	Acquire digital aerial photography and orthophoto of County of Barrhead, currently every 7 years.	no	21,464.88	10,000.00		31,464.88	31,464.88	-	P&D	4-61-13-00-4710	
	P&D Operating Contingency	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, 1-time expenditures or losses of revenue not built into Planning or Development base operating budget for future year. Project carry forwards are also included in reserve so that taxes related to a project are only collected once.	Tax Rate / YE Operating Surplus		1% of operating = \$3,883.25 Consider rounding =Max \$5,000	Any unexpected / unplanned expenditures in Planning department during the year, and for any project carry forwards from one budget year to the next.	no	5,126.72			5,126.72	5,126.72	-	P&D	4-61-13-00-4710	

New/ Conso/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2023	Additions	Deletions	Balance December 31, 2024	2024 Budgeted Balance	Variance from Budget	Dept	GL Reference	Notes / Variance Analysis
CLOSE in 2024	Ag- Waters Edge - Lac La Nonne	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for Pond Days at Lac La Nonne	Historical		N/A	Current use - expenditures incurred to operate Pond Days at Lac La Nonne. Through agreement from disbaned Waters Edge group. Not aware of any formal agreement in place. Proposed - Staff to discuss with Lac Ste. Anne use of funds as other projects at Lac La Nonne have been identified.	no	35.98	-	(35.98)	-	-	-	AG	4-62-13-60-4710	
	Ag-H2C Conservation Operating	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for H2C program activities. H2C is self-sustaining operation. Balance in reserve represents unexpended funds from prior years, as approved in budget. Reserve can run a deficit balance, but must be budgeted to be recovered in next budget year.	Annual surplus operating funds- H2C department (grants & partner contributions)		\$0	Any surplus/deficit in H2C program is automatically balanced against this reserve.	no	9,187.25			9,187.25	9,187.25	-	H2C	4-62-13-65-4710	
	Ag-ALUS Operating	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for Landowner payments for ALUS projects. Landowners will sign multi year agreements for land that is set aside for conservation acres.	Historical H2C surplus			Payment to landowners for conservation acres.	no	92,027.50	18,901.28	(12,536.13)	98,392.65	66,128.29	32,264.36	ALUS	4-62-13-65-4710	Budget included estimate of projects, which were lower than budget as well department was in surplus rather than deficit.
	Seed Plant	Restricted - Operating Reserve	Tax Rate Stabilization	Historical Reserve for Seed Plant	Historical	\$10,000 (none 2020, 2022, 2023)		Provide funds for operating or capital expenditures at the Seed Plant such as Scale Maintenance, Color Sorter or other assistance requested related to Seed Plant Infrastructure	no	55,924.62			55,924.62	55,924.62	-	AG	4-62-13-67-4710	
	Ag Operating Contingency	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, one-time expenditures or losses of revenue that will not be built into Ag base operating budget for future year. EXCLUDES H2C.	Tax Rate / YE Operating Surplus		1% of operating expenditures \$6,463 Consider rounding Max = \$7,500	Any unexpected / unplanned expenditures during the year.	no	-	-	-	-	-	-	AG	4-62-13-00-4710	
	Community Organizational Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for support of community initiatives (recreational or cultural) that are outside of Community Grant Policy	Tax Rate & Loan Repayments	30,000		For operating or capital expenditures for local boards, agencies, individuals or organizations that Council deems appropriate to support through grants or loans. (Examples: Current yr - Golf Course Debenture; Past - Misty Ridge capital equipment.)	no	98,200.09	9,654.10	(14,400.00)	93,454.19	93,454.19	-	REC	4-72-13-00-4710	
	Community Grants Policy	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for Community Grant Policy.	Historical - Transfer from Rec Reserves			Community Grants approved through Community Grant Policy	no	73,664.62	2,500.00	(11,850.00)	64,314.62	58,664.62	5,650.00	REC/CUL	4-72-13-00-4710	Council RES 2024-275 to have recurring grants be funded from current year taxes rather than reserve.

New/ Conso/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Ent?	Balance Dec 31, 2023	Additions	Deletions	Balance December 31, 2024	2024 Budgeted Balance	Variance from Budget	Dept	GL Reference	Notes / Variance Analysis
NEW	Kiel Sanitary	Restricted - Capital Reserve	Water & wastewater	Provide funds for Kiel Sanitary Sewer requirements	Historical - Unrestricted Surplus			Used for Kiel sanitary infrastructure required as buildout of lots occur. Funds may also be used for contribution to Town infrastructure that may be required to handle Kiel volumes.	yes		1,500,000.00		1,500,000.00	1,500,000.00		UTL	4-42-14-87-4755	Approved Council Res. #2025-032
	Unrestricted Surplus	Unrestricted		Emergency savings account for unexpected expenses incurred at a later date and for Council flexibility for establishing annual tax levy.	Year end surplus		Proposed Max = 5% of annual operating expenditures Consider rounding to max ~ \$925K	Used to repair or replace assets that fail unexpectedly, for Council flexibility to allocate funds to future projects as needs arise and for flexibility in establishing annual tax levy. May also be used for stabilizing budgetary impacts resulting from one time or unanticipated events. Examples include, but are not limited to, abnormal snow removal, fluctuating interest rates, fluctuating fuel prices, or other items that would result in an overall deficit to municipal operation.	no	2,527,487.31	792,630.20	(1,500,000.00)	1,820,117.51	1,027,487.31	792,630.20	GEN	4-01-00-00-4820	Budgeted \$0 surplus. Actual surplus \$792,630
	TOTAL									15,581,745	4,658,367	(3,937,743.85)	16,302,368	13,621,739	2,680,629			

Unrestricted Surplus	2,527,487	792,630	(1,500,000)	1,820,118	1,027,487	792,630
Operating Reserves	1,723,042	255,151	(44,114)	1,934,079	1,893,602	40,477
Capital Reserves	11,331,216	3,610,586	(2,393,630)	12,548,172	10,700,650	1,847,522
	15,581,745	4,658,367	(3,937,744)	16,302,368	13,621,738.79	2,680,629.36



Reconciliation of Budget Data to Financial Statements:

	2024 BUDGET	2024 ACTUAL *	2023 ACTUAL
Revenue			
Operating Budget	19,145,635	19,404,261	17,672,645
Capital Budget	7,600,225	7,387,430	14,590,820
Less:			
Less Requisitions	(3,007,576)	(3,007,765)	(2,774,231)
Less Allocation for InHouse Equip F	(818,318)	(841,570)	(740,638)
Less Debenture proceeds	(1,500,000)		
Transfers from other funds:			
Operating	(235,874)	(1,716,272)	(393,804)
Capital	(6,172,725)	(6,095,029)	(7,145,936)
Proceeds on sale of TCA less Gain	(245,500)	(216,957)	(565,824)
Rounding		- 1	
Total Revenue	14,765,867	14,914,097	20,643,032
Expenses			
Operating budget	19,145,635	18,611,631	17,672,645
Capital budget	7,600,225	7,387,430	14,590,820
Add			
Amortization Expense	3,723,098	3,781,268	3,723,098
Accretion Expense	26,963	26,963	26,978
Less			
Requisitions	(3,007,576)	(3,007,765)	(2,774,231)
Allocation for InHouse Equip Rental	(818,318)	(841,570)	(740,638)
Transfers from other funds:			
Operating	(2,284,147)	(3,981,625)	(4,468,213)
Capital	(7,600,225)	(7,387,430)	(14,590,820)
Debt principal payments	(172,158)	(172,158)	(167,303)
Rounding		-1	0
Total Expenses	16,613,497	14,416,743	13,272,336
(Shortfall) Excess of Revenues over Expenses	(1,847,630)	497,354	7,370,696

* Subject to Audit Adjustments

County of Barrhead No. 11
Statement of Operations
For the Year Ended December 31, 2024



	Budget (Unaudited) (Note 24)	2024	2023
REVENUE			
Net municipal taxes (Schedule III)	\$ 10,392,146	\$ 10,440,830	\$ 9,593,608
User fees and sales of goods	1,073,794	1,060,465	1,194,975
Penalties and costs on taxes	150,000	153,450	139,821
Licenses and permits	23,500	64,507	14,972
Investment income	618,137	781,818	899,436
Government transfers for operating (Schedule IV)	1,287,332	1,286,342	1,760,944
Development levies	-	1,135	-
Other	38,958	51,241	119,884
Total Revenue	\$ 13,583,867	\$ 13,839,788	\$ 13,723,640
EXPENSES			
Legislative	\$ 368,900	\$ 313,312	\$ 304,616
Administration	1,629,187	1,616,674	1,542,622
Protective Services	1,379,207	1,241,614	1,038,495
Transportation	8,927,444	8,627,149	8,176,157
Water and wastewater	1,973,711	436,189	477,419
Waste management	319,083	274,032	(50,306)
Family and community support (FCSS)	77,149	77,149	75,500
Planning and development	384,854	370,207	307,022
Agriculture	806,457	715,608	697,336
Recreation & culture	747,505	744,809	703,476
Total Expenses	\$ 16,613,497	\$ 14,416,743	\$ 13,272,337
EXCESS (SHORTFALL) OF REVENUE OVER EXPENSES - BEFORE OTHER	\$ (3,029,630)	\$ (576,955)	\$ 451,303
OTHER			
Contributed assets	-	-	42,186
Insurance proceeds	-	17,695	40,333
Government transfers for capital (Schedule IV)	1,078,000	1,009,381	6,219,047
Gain (loss) on disposal of tangible capital assets	104,000	47,233	617,827
EXCESS OF REVENUE OVER EXPENSES	\$ (1,847,630)	\$ 497,354	\$ 7,370,696
ACCUMULATED SURPLUS, BEGINNING OF YEAR	73,982,537	73,982,537	66,611,841
ACCUMULATED SURPLUS, END OF YEAR	\$ 72,134,907	\$ 74,479,891	\$ 73,982,537

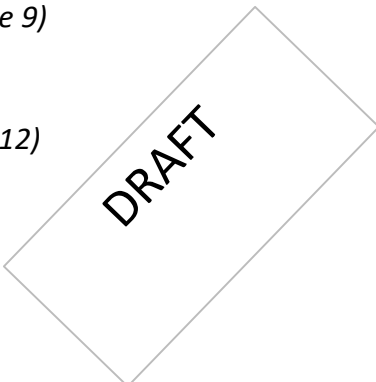


The accompanying notes are an integral part of the financial statements.

County of Barrhead No. 11
Statement of Financial Position
As at December 31, 2024



	<u>2024</u>	<u>2023</u>
FINANCIAL ASSETS		
Cash and temporary investments <i>(Note 2)</i>	\$ 14,633,241	\$ 14,838,987
Taxes and grants in place of taxes receivable <i>(Note 3)</i>	674,084	616,511
Trade and other receivables <i>(Note 4)</i>	481,430	643,555
Agreements receivable <i>(Note 5)</i>	220,389	290,461
Land for resale <i>(Note 6)</i>	610,322	610,322
Investments <i>(Note 7)</i>	2,315,164	3,785,726
Other financial assets	7,873	9,574
	<u>\$ 18,942,503</u>	<u>\$ 20,795,136</u>
LIABILITIES		
Accounts payable and accrued liabilities <i>(Note 8)</i>	\$ 1,231,335	\$ 1,716,272
Deposit liabilities	132,936	1,654,157
Employee benefit obligations <i>(Note 9)</i>	187,905	197,122
Deferred revenues <i>(Note 10)</i>	864,010	1,223,890
Long term debt <i>(Note 11)</i>	3,682,303	3,854,461
Asset retirement obligation <i>(Note 12)</i>	878,490	851,527
Other current liabilities	8,087	-
	<u>\$ 6,985,066</u>	<u>\$ 9,497,429</u>
NET FINANCIAL ASSETS	\$ 11,957,437	\$ 11,297,707
NON-FINANCIAL ASSETS		
Tangible capital assets <i>(Schedule II)</i>	\$ 59,056,013	\$ 59,252,318
Inventory for consumption <i>(Note 13)</i>	3,292,483	3,264,324
Prepaid expenses	173,958	168,188
	<u>\$ 62,522,454</u>	<u>\$ 62,684,830</u>
ACCUMULATED SURPLUS <i>(Schedule I, Note 14)</i>	<u>\$ 74,479,891</u>	<u>\$ 73,982,537</u>



Commitments *(Note 21)*
Contingencies *(Note 22)*

Approved on behalf of Council:

_____ Reeve

_____ Deputy Reeve

The accompanying notes are an integral part of the financial statements.



County of Barrhead No. 11
Schedule of Segmented Disclosure
For the Year Ended December 31, 2024
Schedule VI

	General Government	Administration & Legislative	Protective Services	Transportation Services	Utilities & Waste Management	Planning & Development	Agricultural Services	Recreation & Culture	Community Support Services	Total
REVENUE										
Net municipal taxes	\$ 10,306,374	\$ -	\$ -	\$ 112,571	\$ 21,885	\$ -	\$ -	\$ -	\$ -	\$ 10,440,830
Government transfers for operating	-	33,744	188,596	548,533	-	44,115	300,284	171,070	-	1,286,342
User fees and sales of goods	-	49,279	99,908	269,886	462,695	34,040	197,549	11,614	-	1,124,971
Penalties and costs on taxes	153,450	-	-	-	-	-	-	-	-	153,450
Investment income	648,672	-	-	23,271	80,532	26,264	-	3,080	-	781,819
Other revenues	-	18,762	5,508	2,969	-	19,738	2,002	3,397	-	52,376
	11,108,496	101,785	294,012	957,230	565,112	124,157	499,835	189,161	-	13,839,788
EXPENSES										
Salaries & wages	-	1,290,941	138,398	2,314,642	106,741	229,908	391,389	22,097	-	4,494,116
Goods & supplies	-	74,398	32,149	1,848,758	67,443	35,370	114,993	7,051	-	2,180,162
Contract & general services	-	454,690	45,743	1,011,352	141,936	103,929	129,869	31,315	-	1,918,834
Transfers to other governments	-	-	901,640	-	217,101	-	3,222	365,015	77,149	1,564,127
(Recovery) provision for allowances	45,000	-	-	-	-	-	-	-	-	45,000
Transfers to local boards, agencies, and individuals	-	-	8,250			1,000	51,268	206,032	-	266,550
Long-term debt interest	-	-	-			-	-	109,598	-	109,598
Bank charges & shortterm interest	-	1,606	-			-	-	-	-	1,606
Other expenses	28,519	-	-	-	-	-	-	-	-	28,519
Accretion of asset retirement obligation	-	-	-	13,818	13,145	-	-	-	-	26,963
Segment Expenses before										
Amortization and Other	73,519	1,821,635	1,126,180	5,188,570	546,366	370,207	690,741	741,108	77,149	10,635,475
Amortization expense	-	34,833	115,434	3,438,579	163,854	-	24,867	3,701	-	3,781,268
(Shortfall) Excess of Revenue										
Over Expenses - Before Other	11,034,977	(1,754,683)	(947,602)	(7,669,919)	(145,108)	(246,050)	(215,773)	(555,648)	(77,149)	(576,955)
Insurance proceeds	-	-	-	-	-	-	-	17,695	-	17,695
Government transfers for capital	-	-	-	1,009,381	-	-	-	-	-	1,009,381
Gain (loss) on disposal of capital assets	-	-	(1,000)	30,658	13,450	-	4,125	-	-	47,233
Excess (Shortfall) of Revenue										
over Expenses	\$ 11,034,977	\$ (1,754,683)	\$ (948,602)	\$ (6,629,880)	\$ (131,658)	\$ (246,050)	\$ (211,648)	\$ (537,953)	\$ (77,149)	\$ 497,354

DRAFT

The accompanying notes are an integral part of the financial statements.

**County of Barrhead No. 11
Schedule of Segmented Disclosure
For the Year Ended December 31, 2024
Schedule VI**



2025 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2025-034	Release 2024 funding to Bhd Historical Society	CS		Underway
2025-033	Approves forwarding Bylaw 9-2024 road closure package to AT in accordance with legislated process for Road Closures.	EA/CAO	Documents have been submitted electronically for approval	Underway
2025-032	Approve 2024 reserve transactions as presented in 2024 Reserve Report	CS	Transaction complete	Complete Feb 4/25
2025-029	Approve becoming a municipal member of Northwest of 16 Regional Tourism Association for 2025 at an annual fee of \$1,000	RD/CAO	Application form received Feb 11/25	Underway
2025-027, 030	Approve additional funding sources for 2024 capital & operational projects	CS	Transactions complete	Complete Feb 4/25
2025-025	Approve marketing sponsorship opportunity request from Western Directives Inc & Nature Alive Adventures Inc in the amount of \$5,000.	EA/CAO	Payment submitted, project confirmed	Complete Feb 11/25
2025-024	Purchase 2025 Ford F-550 crew cab 4x4 truck from Barrhead Ford for \$87,965.00	AG	Unit has been ordered (4 month delivery)	Underway
2025-023	Purchase steamer & trailer unit from Pumps & Pressure for a cost of \$44,744.50	PW	Unit has been ordered, estimated delivery May 2025	Underway
2025-013	Write-off one outstanding AR account for \$1,965.02 as this account is uncollectable	CS	Journal entry completed	Complete Jan 8/25
2025-011	Cancel existing certificates of title for 2 parcels of lands not sold at Dec 4/24 Public Auction; issue in name of County	Tax Clerk/CAO	Documentation submitted to land titles	Complete Jan 9/25
2025-008-010	Approve COPTER exemptions	CS	Entries made	Complete Jan 9/25
2025-006	Appoint Library member-at-large	EA/CAO	Library director notified	Complete Jan 9/25
2024-504-505	1st reading of Road Closure bylaw; Set public hearing for Feb 4/25 at 1:00 pm	EA/CAO	Feb 4/25 - Public Hearing	Complete Feb 4/25

2024-503	Admin to research details on marketing sponsorship opportunity; bring back report to Feb 4/25 Council meeting.	COMM/CAO	Feb 4/25 - presented to Council for decision	Complete Feb 4/25
2024-502	Received correspondence regarding Fire Invoice #00004415 for information.	EA/CAO	Email drafted to landowner regarding decision	Underway
2024-501	Approved lease agreement renewal in SE 16-59-2-W5	EA/CAO	Lease finalized; Mailed to leaseholder for signature	Complete Jan 22/25
2024-457-460	Municipal Election Resolutions	EA/CAO	Website updated	Complete Jan 2/25
2024-449	Bring back options/recommendations on use of sand/salt on County roads in Thunder Lake.	PW/CAO	Preliminary discussions with staff	Underway
2024-410	Bring back options on use of an undeveloped road allowance to allow access to recreational property at SE 26-59-6-W5.	CAO/PW/ DEV		Not started
2024-398	Directs CAO to move forward with exploring/negotiating options with GOA to become anchor tenant of ADLC.	CAO	Mtg rescheduled Feb 25/25; Preliminary contact made with GOA to schedule mtg in new year; Draft Concept Floor Plans complete	Underway
2024-343	Include discussion on the condition of Twp Rd 604 leading to Clear Lake Campground in the 2025 budget workshops.	CS/CAO	Further discussion during Nov 27&28 budget workshop; Council reminded of topic on Oct 10/24 budget mtg; will bring back for further discussion once Rural Road Study completed by consultants	Underway
2024-301	Form an IAC with Town and CAO to work with Town Admin to develop a draft bylaw to establish and define the function of an IAC	CAO	Jan 7/24 CAOs met to discuss next steps; Sept 10/24 Town Council accepted recommendation from ICF Committee to establish a forum for elected officials to exchange information of mutual interest	Underway
2024-270	Approved purchase of 2025 Caterpillar 150 AWD motor grader from Finning for \$574,500 & trade-in Unit #219, a 2019 Caterpillar 140M3 motor grader, to Finning for \$305,000.	PW/CAO	Suppliers have been notified	Underway
2024-269	Approved purchase of 2025 Caterpillar D2 LGP dozer from Finning for \$277,173 & trade-in Unit #305, a 2019 Caterpillar D4K LGP dozer to Finning for \$95,000	PW/CAO	Suppliers have been notified	Underway
2024-225	Flag Agriculture, Small Scale Operation for future discussion	CAO		Not started

2024-149, 179	Approved purchase salt/sand storage building incl installation from Coverco Buildings Ltd. for the price of \$395,426.65 excluding GST.	PW	Complete except for door installation; Contractor currently building structure; Pad constructed by COB; Contracts awarded for paving, building; Company notified	Underway
2024-070	Dispose of Unit 542, Unit 533 along with its plow attachments, which are Units 535, 536, and 537, as well as the plow attachments from Unit 543, which are Units 544 and 540.	PW/CS		Underway
2024-062	Council approved signing the land exchange agreement and to cancel the portion of Road Plan 2000MC north of NW 2-62-4-W5 containing approximately 0.938 ha (2.32 acres).	EA/DEV	Approval received and sent to surveyor to finalize road plan; Alberta Transportation contacted for permission to close portion of road plan	Underway
2023-296	Negotiate Use Agreement with NSC to construct a ball diamond near Neerlandia Lagoon and bring back to Council for final consideration.	CAO/DEV	Agreement shared with NSC; project likely put on hold until 2025; Draft agreement being prepared to support discussions	Underway
2023-208	Administration to send a letter of intent to Maykut Farms expressing the County's desire to enter into a lease agreement in 2026 for a portion of the gravel pit located in NE 3-63-4-W5.	PW/CAO	Revisions made & resent to pit owner; Letter of Intent sent to pit owner; Discussion with owner to confirm specifications, letter drafted; Gravel pit owner notified verbally of County's intent	Underway
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA	New minister, revising message	Underway
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Met with VSU representative to better understand situation/impact; Rough draft prepared	Underway
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2018-029	Service Contract Review	FIN/EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Reviewed with Council at Dec 5/24 Committee of Whole; Bylaw is drafted, timeline to be discussed with Council; Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Underway

2017-245	Policy for Special Events	CAO/Dev	Discussion with Council at Dec 5/24 Committee of Whole; Reviewing policies from neighbouring municipalities	Underway
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Graders & Plow Trucks

- Graders are out blading roads and removing snow after the significant snowfall and drifting experienced throughout the County.
- Very cold weather has lowered actual grader working hours as staff need to ensure equipment is warmed up properly before operating.
- Demand for driveway plowing has been very high over the last 2 weeks.
- Plow trucks have been actively sanding and salting where it is effective on our paved roadways.
- Sanding has been done on problem corners and intersections throughout the County.

Labour

- County crews completed the brushing work on TWP RD 602 in the Tiger Lily area and are now working to complete the burning work.
- Equipment is being moved to the Moosewallow gravel pit to carry out soil testing for WSP Engineering as part of the *Water Act* approval process.
- New wooden garbage bins are being constructed for several of the campground sites.
- Snow was cleared around the shelter and firepit for the Lac La Nonne Family Day weekend fishing derby.

Shop

- Mechanics have been completing CVIP inspections on County equipment as well as the Fire Department's.

Utilities

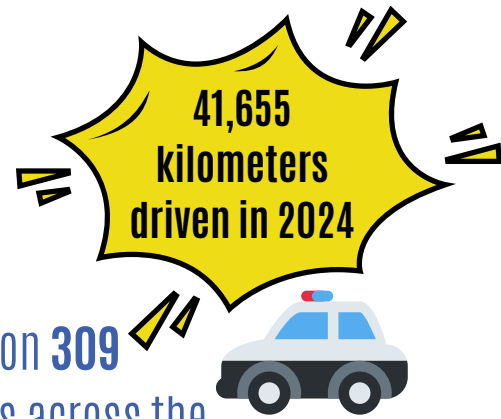
- Operator has been in communication with the Town operators on keeping chlorine levels at an acceptable level.
- All other testing and monitoring are being carried out as per normal operations.



ANNUAL REPORT 2024



Introduction



2024 saw our Enforcement Services department action **309** complaints from the public and generate **1,363** files across the County. The following pages provide a detailed breakdown of the numbers.

County of Barrhead No. 11 Enforcement Services department consists of one (1) full-time Community Peace Officer (CPO), who was hired on December 12, 2023. Our CPO became fully operational on February 29, 2024 and has hit the ground running.

Our CPO is responsible for patrolling 1,466 km of local roads, as well as the two and three digit provincial highways located within the County. Our CPO conducts complaint based enforcement of bylaw issues, and provides proactive traffic enforcement throughout the County when time permits. Our CPO also supports the Barrhead RCMP detachment when required and provides emergency response support to the Barrhead Regional Fire Service.

Our CPO works a variety of shifts to provide robust coverage throughout the winter and summer months. This includes day shifts, evening shifts, and weekend shifts. Patrol coverage changes throughout the year to address calls for service and community needs.

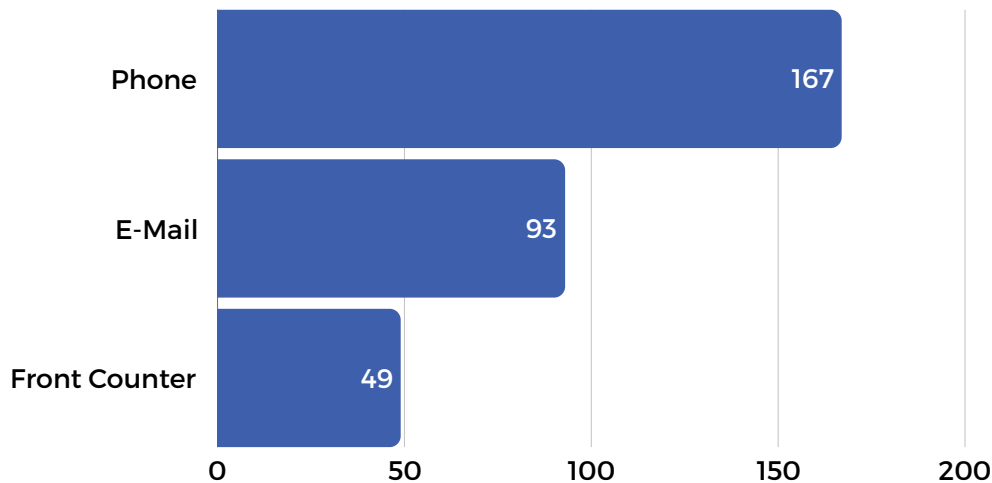
Overall, our CPO has been busy through the first 10 months of being fully operational and is excited to continue to serve the County through 2025.

This report offers a snapshot of what our CPO has been doing this year and provides an update on key initiatives and priorities for the department moving forward into 2025.

2024 Department Statistics

Complaints Received

Through 2024, our department was contacted **309** times by the public and other agencies to action issues they were dealing with. The table below illustrates the methods in which these complaints were received.

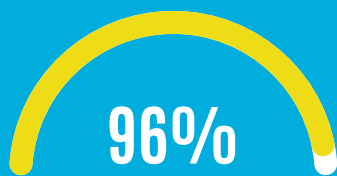


Our Peace Officer is authorized to enforce the following federal & provincial legislation:

- *Animal Protection Act*
- *Dangerous Dogs Act*
- *Environmental Protection & Enhancement Act*
- *Forest and Prairie Protection Act*
- *Fuel Tax Act*
- *Gaming, Liquor, and Cannabis Act*
- *Canada Shipping Act (Federal)*
- *Hwy Development & Protection Act*
- *Innkeepers Act*
- *Petty Trespass Act*
- *Tobacco, Smoking, Vaping Reduction Act*
- *Traffic Safety Act*
- *Trespass to Premises Act*
- *Dangerous Goods Transportation & Handling Act (Federal)*

Our Peace Officer is also appointed to enforce all County of Barrhead municipal bylaws, including:

- Animal Control Bylaw
- Traffic Bylaw
- Noise and Pollution Bylaw
- Prevention & Control of Fires Bylaw
- Unightly Premises Bylaw
- Land Use Bylaw

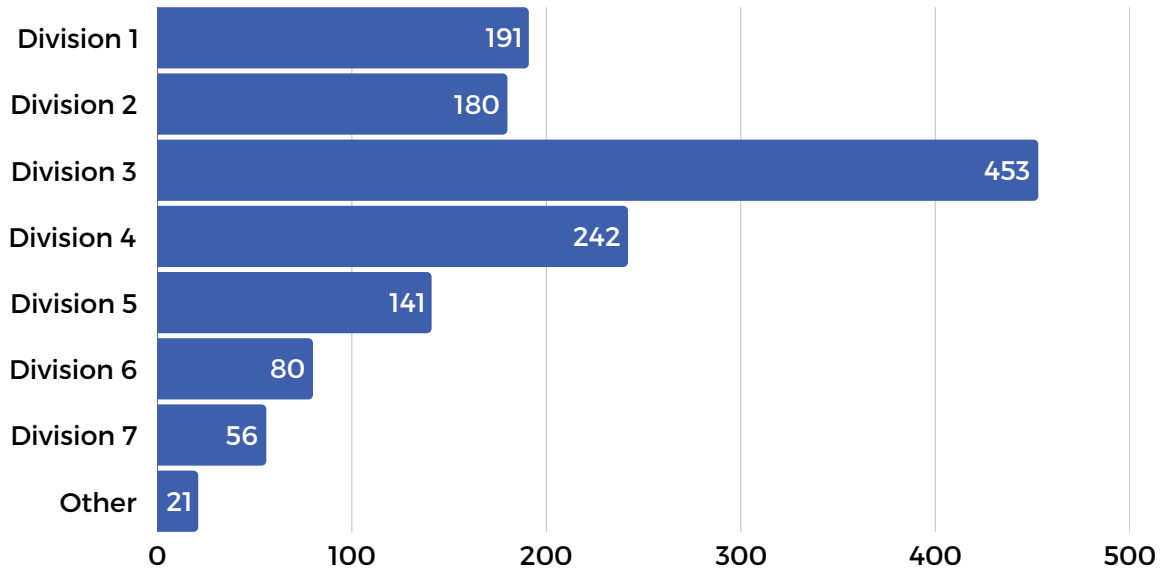


OF ALL BYLAW COMPLAINTS WERE RESOLVED WITHOUT CHARGES BEING LAID

2024 Department Statistics

Files by Division

Through 2024, our department generated **1,363** files. The graphic below illustrates the location of these files broken down by electoral division.



Our Peace Officer created 1,054 self-generated files while patrolling County roads across all divisions in the County. The higher concentration of files in Division 3 is largely attributed to the number of roads within Division 3 with higher traffic volumes, resulting in more traffic incidents being recorded.

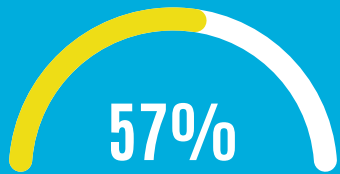
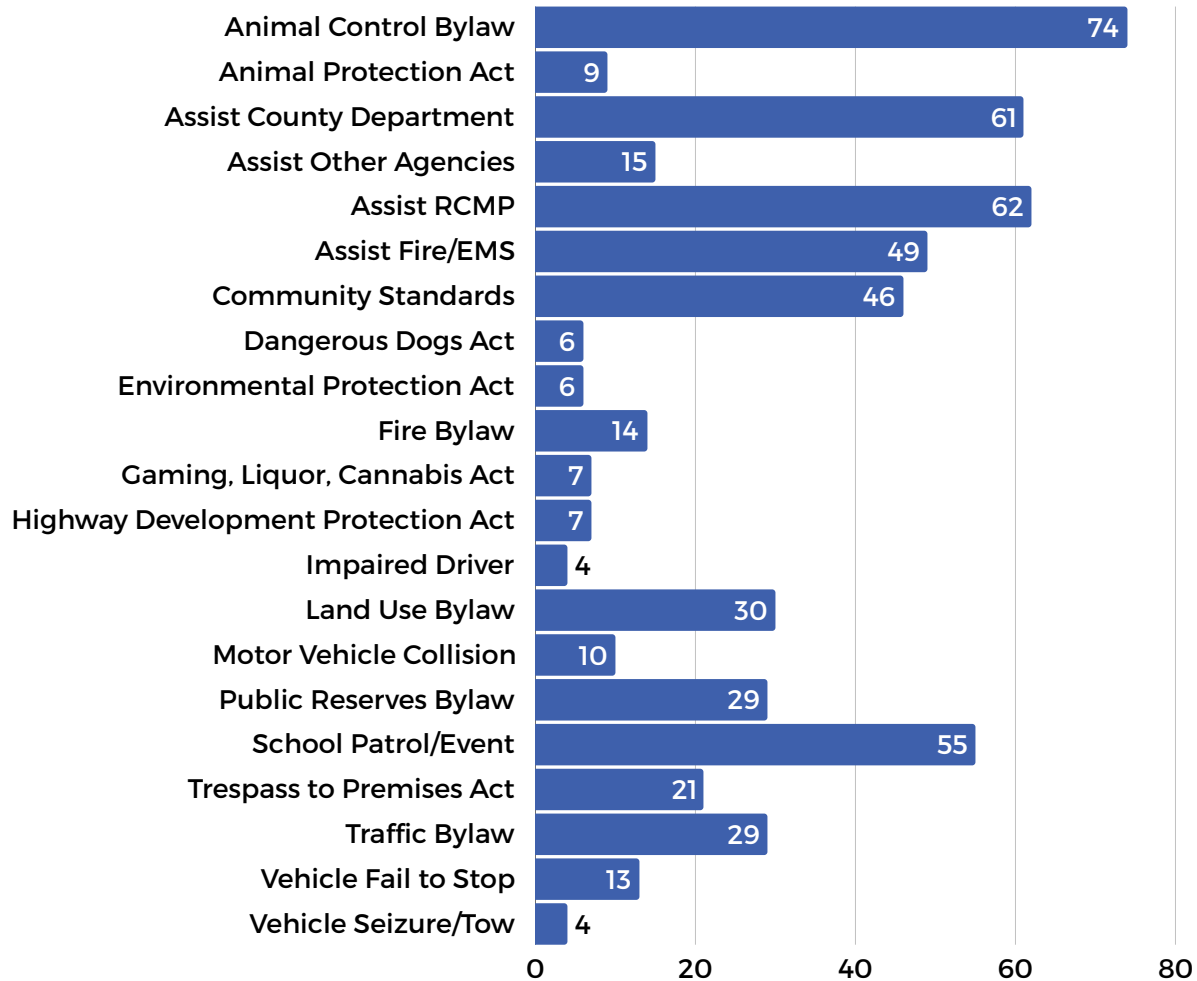
Division 1 and Division 4 saw a significant number of files generated during the summer months due to the influx of seasonal residents to the Thunder Lake and Lac La Nonne areas.



2024 Department Statistics

Files by Incident Type

Through 2024, our department identified many different types of incidents requiring Peace Officer action. The graphic below illustrates a breakdown of the incidents.

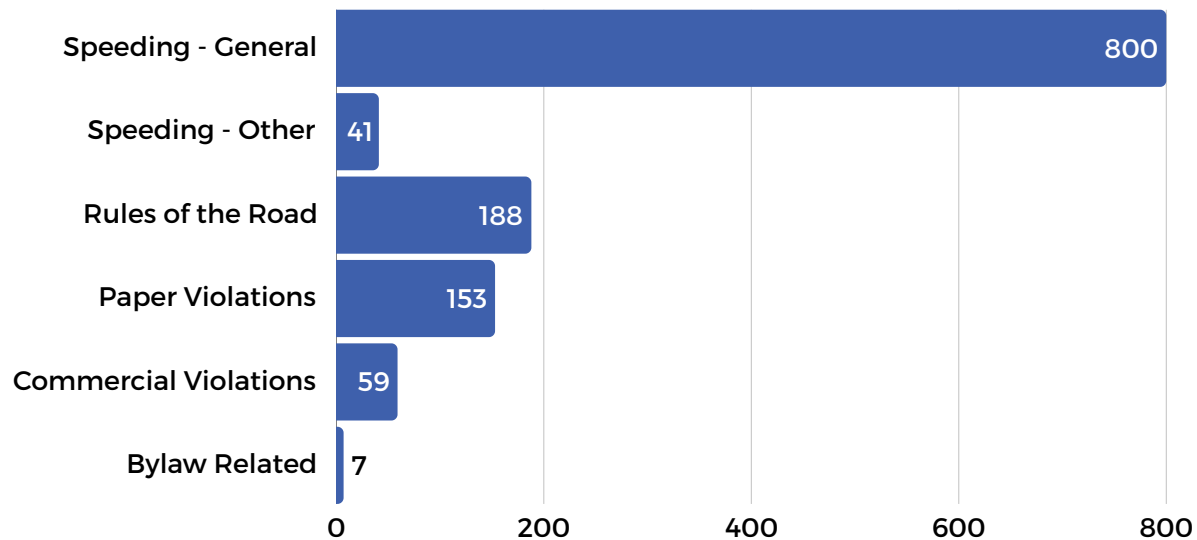


OF ALL FILES WERE GENERATED ON A THURSDAY, FRIDAY, OR SATURDAY

Traffic Enforcement Statistics

Offence Classification

The graphic below illustrates the breakdown of offences which were identified through 2024. This includes charges **and** warnings.



Speeding - General: covers standard speeding offences.

Speeding - Other: covers speeding past emergency vehicles and speeding in construction/school zones.

Rules of the Road: covers offences related to the driving of vehicles on the road, such as stop signs, signal lights, and other driving related offences.

Paper Violations: covers offences related to vehicle documents such as insurance, registration and drivers licences.

Commercial Violations: covers offences which involve commercial vehicles.

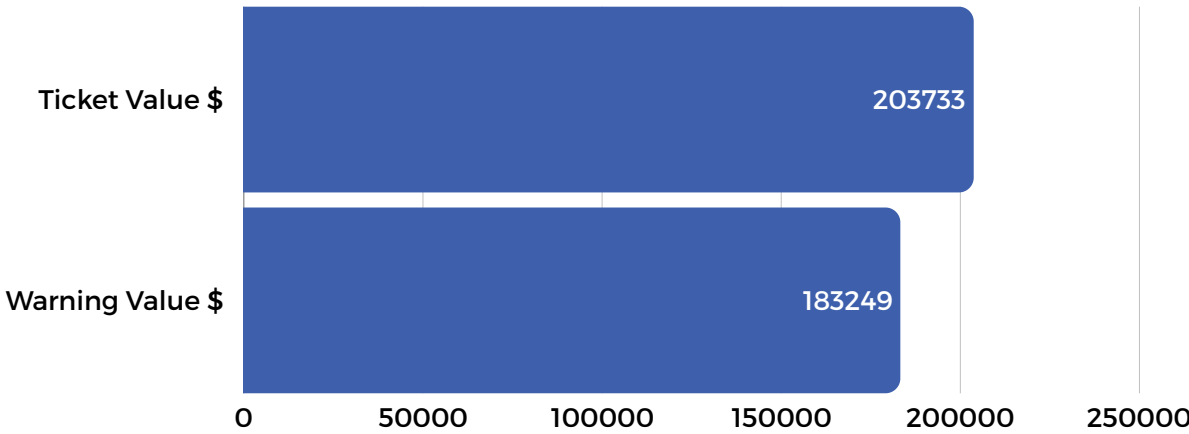
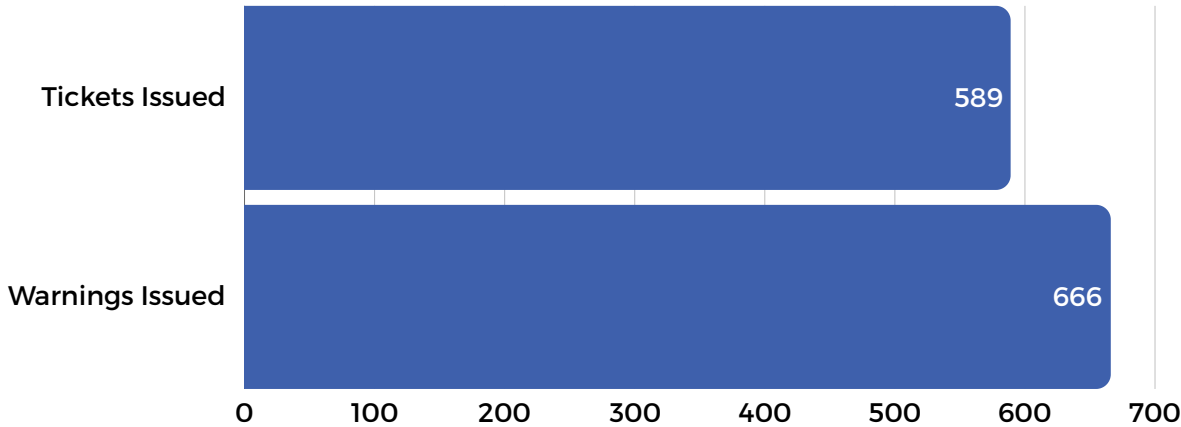
Bylaw Related: covers offences related to municipal bylaws.



Traffic Enforcement Statistics

Tickets vs Warnings

The 1st graphic below illustrates the breakdown of tickets versus warnings. Warnings represent incidents which resulted in education as opposed to a fine being issued. The 2nd graphic outlines the monetary value of each.



40%

OF ALL TICKET REVENUE IS KEPT BY THE PROVINCE. ONLY 60% IS KEPT BY THE COUNTY.

Traffic Safety Plan - 2023-2026

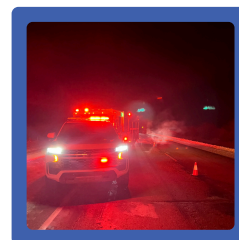
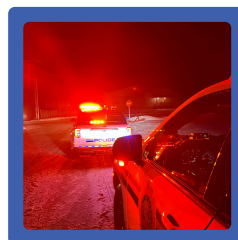
Implementation & Results

Work has occurred throughout 2024 to address the many concerns listed in the Traffic Safety Plan. A Traffic Safety Plan is a legislatively required document for a Peace Officer program that outlines priorities and guides how traffic enforcement is conducted. The Plan undergoes a comprehensive review every 3 years and includes input from stakeholders and must also receive an endorsement from the Barrhead RCMP detachment commander.

Our CPO has been targeting speeding, in general and in school zones. In addition, our CPO has become responsible for addressing school bus “fly-bys” which has resulted in 34 charges being laid. School zone signage in the public and private Christian schools in Neerlandia will be updated in the spring to ensure clarity for drivers. Advocacy work continues with Alberta Transportation to address signage concerns in the Dunstable school zone.

Work continues to address load securement and commercial vehicle violations. 2 tickets and 20 warnings were issued for insecure loads in the County. An additional 37 commercial violations were identified, resulting in 9 charges and 28 warnings.

Moving into 2025, work will continue to address the various issues listed in the Traffic Safety Plan, including school bus fly-bys, parking, slow-moving equipment, traffic sign vandalism, improper snow clearing, and traffic collisions.

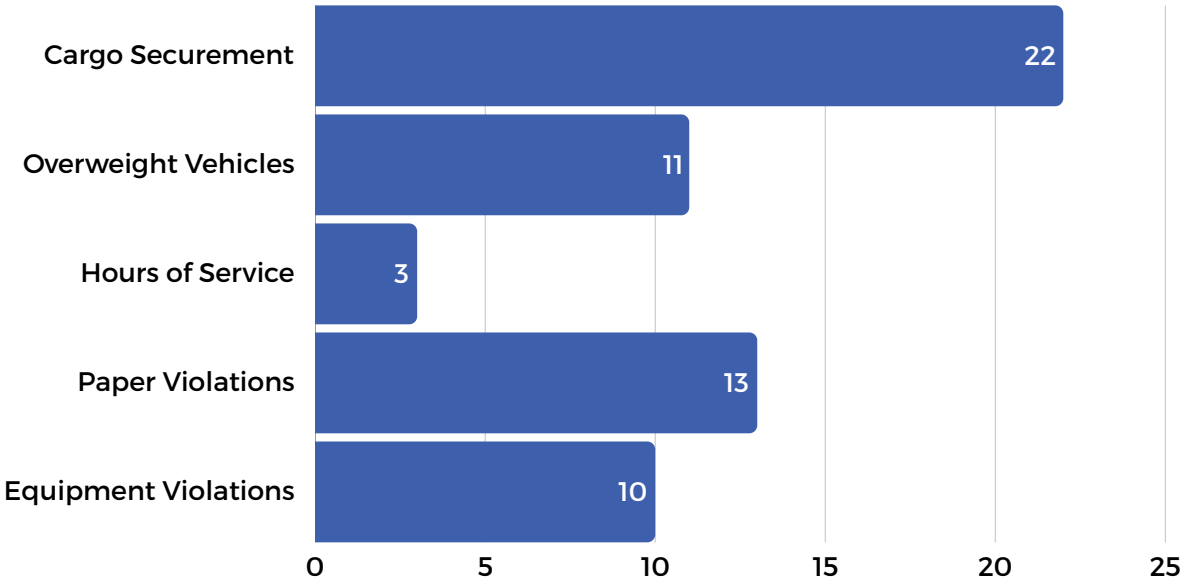


Infrastructure Protection & Commercial Vehicle Enforcement

Two of our department priorities are infrastructure protection and commercial vehicle enforcement. Protecting County infrastructure through enforcement of road bans and provincial weight restrictions ensures that our roads are protected against unnecessary wear and tear. This allows our roads to last longer and require less ongoing maintenance, resulting in a cost savings for taxpayers.

Enforcing commercial vehicle legislation, such as proper cargo securement, is vital to ensuring our roads are safe for all motorists.

Our CPO identified 59 commercial violations this year. This included 11 overweight commercial vehicles, resulting in a total of \$43,500 in fines and warnings being issued. The graphic below details a breakdown of the commercial vehicle violations identified.



Notable Offences

Below is just a snapshot of compiled offences which posed a serious risk to public safety and were thankfully intercepted by our Peace Officer. This list is not exhaustive and outlines the need for consistent presence throughout the County.

- A driver was observed travelling 105kph in a posted 30kph School Zone.
- A driver was observed travelling 106kph in a posted 30kph School Zone.
- A driver was observed travelling 130kph in a posted 80kph zone.
- A driver was observed travelling 151kph in a posted 90kph zone.
- A driver was observed travelling 116kph in a posted 50kph zone.
- A driver was observed travelling 153kph in a posted 100kph zone.
- A driver was observed travelling 104kph in a posted 50kph zone.
- A driver was observed travelling 133kph in a posted 80kph zone.
- A driver was observed travelling 158kph in a posted 100kph zone.
- A driver was observed travelling 143kph in a posted 80kph zone.
- A driver was observed travelling 107kph in a posted 30kph School Zone.
- A driver was observed travelling 182kph in a posted 100kph zone.
- A driver was observed travelling 142kph in a posted 80kph zone.
- A driver was observed travelling 104kph in a posted 50kph Construction Zone.
- A driver was observed travelling 151kph in a posted 100kph zone.
- A driver was observed travelling 140kph in a posted 90kph zone.
- A driver was observed travelling 151kph in a posted 100kph zone.
- A driver was observed travelling 165kph in a posted 100kph zone.
- A driver was observed travelling 180kph in a posted 100kph zone, and failed to stop for our Peace Officer. The driver was identified, charged and convicted.
- An individual was located trespassing at the Dunstable Transfer station, it was determined that he was driving while suspended and without insurance. The individual was charged and convicted.
- A driver was observed travelling 122kph in a posted 100kph zone, it was determined he did not have insurance and was charged and convicted. The driver had a recent previous conviction for the same offence.
- A driver was stopped for failing to maintain his lane. It was determined the driver was impaired, resulting in an Immediate Roadside Sanction. Drivers vehicle was seized for 7 days, his license suspended for 15-days, and he received a \$600 fine.

Community Engagement

Attending community events is an important part of the work our department does. Our CPO attended multiple events through the year, including:

- LEPA Fishing Derby
- Coffee with a Cop x 2
- County Tour
- Neerlandia Public Christian School Pancake Breakfast
- Neerlandia Public/Private Christian Schools Terry Fox Run
- LIFT Business Conference & Tradeshow
- Barrhead Polar Parade
- Blue Heron Parade

If you'd like our CPO to attend an event, email us at cpo@countybarrhead.ab.ca.



Conclusion

A Look Forward to 2025

As 2025 begins, our department will continue to be focused on providing reliable and professional service to the residents and visitors of the County.

Work will continue to onboard our agency to the RCMP radio channel, this will further enhance our collaborative working relationship. Work is also ongoing to explore additional authorities for our CPO to better assist the Barrhead RCMP, thereby allowing police resources to focus on the higher priority calls for service.

Interagency training will continue to take place between our CPO and the Barrhead Regional Fire Service (BRFS) to ensure seamless integration when responding to emergencies. While our CPO is not an emergency service, they do provide emergency assistance to the BRFS when the CPO is requested or geographically closer to an emergency call. This allows for a faster response to emergencies where seconds matter, our CPO provided assistance to the BRFS 30 times in 2024.

2025 will mark the 1st full calendar year with an operational Peace Officer for the County and will provide an opportunity to determine areas for growth moving forward.

If you'd like to lodge a complaint or contact our department, our 24/7 complaint line number is 780-284-9757.





ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

K

February 13, 2025

AR117690

Dear Chief Elected Official:

Joint use and planning agreements (JUPAs) between municipalities and school boards operating within municipal boundaries enable the integrated and long-term planning and use of school sites on municipal reserve, school reserve, and municipal and school reserve lands.

On June 10, 2020, Section 670.1 of the *Municipal Government Act* was proclaimed, setting the deadline for municipalities to complete these agreements with the applicable school boards to June 10, 2023. A two-year extension was granted to June 10, 2025, via Ministerial Order No. MSD:013/23.

The ministries of Municipal Affairs and Education have heard from municipalities and school boards about the challenges of meeting this year's deadline. My colleague, the Honourable Demetrios Nicolaides, Minister of Education, and I have agreed to extend the deadline for municipalities and school boards by one year, to June 10, 2026, to provide sufficient time to complete these agreements. As a result, Ministerial Order MSD:013/23 is rescinded and Ministerial Order No. MSD:004/25 is now in effect. Please find attached a copy of the new Ministerial Order.

Municipal Affairs advisory staff can provide additional supports to municipalities to assist with the development of these agreements. Questions regarding JUPAs can be directed to a planning advisor at ma.advisory@gov.ab.ca, or call toll-free by first dialing 310-0000, then 780-427-2225. Should municipalities require support to mediate discussions with school boards, please email municipalcollaboration@gov.ab.ca, or call the number above for more information.

Sincerely,

Ric McIver
Minister

Attachment: Ministerial Order No. MSD:004/25

cc: Honourable Demetrios Nicolaides, Minister of Education



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

MINISTERIAL ORDER NO. MSD:004/25

I, Ric McIver, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act*, make the following order:

The date by which a municipality must enter into a joint use and planning agreement with a school board, as required by Section 670.1(1) of the *Municipal Government Act*, is extended to June 10, 2026.

Ministerial Order No. MSD:013/23 is hereby rescinded.

Dated at Edmonton, Alberta, this 29 day of January, 2025.



Ric McIver
Minister of Municipal Affairs



**Barrhead & District Social Housing Association
Minutes
Regular Board Meeting – November 29, 2024**

Members Present: Craig Wilson, Don Smith, Roberta Hunt (via videoconference), Peter Kuelken
 Absent: Bill Lane
 Staff Present: Tyler Batdorf, Su Macdonald

1.0 The meeting was called to order at 10:00: a.m.

2.0 Approval of Agenda

Peter Kuelken moved to approve the November 29, 2024, Regular Board Meeting Agenda.

Carried Unanimously

3.0 Adoption of the Minutes

Peter Kuelken moved to adopt the Minutes of the Organizational Meeting of October 31, 2024 with the following amendment:

Remove Don Smith's name from "Members Present"

Carried Unanimously

Roberta Hunt moved to adopt the Minutes of the Regular Board Meeting of October 31, 2024 with the following amendment:

Remove Don Smith's name from "Members Present"

Carried Unanimously

4.0 Reports

4.1 Financial Report – October 2024

Income Statements for the organization were presented together with a statement of investments for information.

Don Smith moved to accept the Financial Reports as presented.

Carried Unanimously

4.2 Cheque Log – October 2024

Peter Kuelken moved to accept the Cheque Log as presented.

Carried Unanimously

4.3 CAO Report

Updates were presented on the following topics:

-Activities, Dietary, Administration, and Housekeeping.

-Network Issues: Due to residents using the office wi-fi, administration had been experiencing wi-fi instability. A contractor was called in to create a separate network for residents and guests.

-Physician Attraction and Retention: A representative visited Hillcrest Lodge. BARC is looking for temporary accommodation for healthcare workers and students. If BARC indicates interest in Hillcrest, discussions will take place at that time.

-Alberta Living Wage: The Alberta Living Wage Network study was presented for information only.

-Resident Survey: Results of the surveys were presented for information only.

Roberta Hunt moved to accept the CAO's Report as presented.

Carried Unanimously

4.4 Facilities Manager's Report

No major issues to report. Seasonal work is continuing as well as ongoing suite maintenance and renovation.

Don Smith moved to accept the Facilities Manager's Report as presented.

Carried Unanimously

4.5 Resident Services Manger's Report

Vacancy Report:

-Hillcrest Lodge	6 vacancies (4%)
-Klondike Place	1 vacancies (3%)
-Golden Crest Manor	2 vacancies (6%)
-Jubilee Manor	0 vacancies (0%)
-Pembina Court Manor	2 vacancies (8%)
-JDR Manor	1 vacancies (17%)

- Barrhead CH 0 vacancies (0%)
- Swan Hills CH 2 vacancies (25%)

There is a waitlist for Barrhead Community Housing of 25, 7 for Swan Hills, 16 for the Manors and 36 for Lodges.

Peter Kuelken moved to accept the Resident Services Manager's Report as presented.

Carried Unanimously

5.0 Old Business

- 5.1 Discussion – Update on affordable housing
No further developments at this time.

6.0 New Business

- 6.1 RFD – Rental Rates
The Board was asked for a decision on raising the Lodge rates which had not been done since 2017.

Peter Kuelken moved that Lodge rates be increased by \$100 per month and that cable charges be included in the new rental rate, effective January 1, 2025.

Carried Unanimously

- 6.2 RFD – Rent Structure
The Board was asked to review the current rental structure (Rent RGI + service charge) and consider changing it to a maximum rent only (removing the service charge), based on income and respecting the 357 Rule. Current residents will have the old rent structure “grandfathered in” for the remainder of their residency.

Peter Kuelken moved that the new rent structure as outlined in the RFD be adopted for all new residents, effective January 1, 2025.

Carried Unanimously

- 6.3 RFD – Committee Meeting Dates
The Board was requested to set dates for the Salary & Wage Review Committee Meeting and the Policy Review Committee Meeting.

Peter Kuelken moved that the Salary & Wage Review Committee meet on January 23, 2025, following the Regular Board Meeting and that the Policy Review Committee Meeting date be determined at the January 2025 Board Meeting

Carried Unanimously

7.0 Correspondence

Move to closed session

8.0 In Camera – Board and CAO

Don Smith moved to go "in camera" at 11:11 a.m. and Peter Kuelken moved to come out of closed session at 11:32

Roberta Hunt moved that the Board follow-up on the concerns that were raised during the closed session. Carried Unanimously

9.0 In Camera – Board Only and Board & CAO

Not required.


10.0 Date and Time of Next Meeting

Thursday, January 23, 2025 at 10:00 a.m.

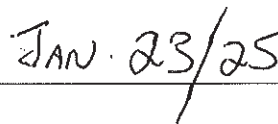
11.0 Adjournment

Peter Kuelken moved to adjourn the meeting at 11:34 a.m.

Carried Unanimously



Signature: Craig Wilson, Chairperson




Date



Signature: Tyler Batdorf, CAO



Date

	<h2>Misty Ridge Ski Hill</h2>	Date
		Jan 15, 2025
Meeting Minutes		

Attendance: Daniella, Matthew, Brad, Greg, Dee, Loni, Bill, Damon, Tanya, Shelley

Call to Order: Matthew called the meeting to order at 7:33 pm.

Approval of Agenda: Daniella would like to add event with snowmobile club. Shelley would like to add register to agenda. Bill motions to accept agenda as amended. AIF.

Approval of Minutes: Dee would like to amend the minutes: The consultant will be helping with a strategic plan, not a business plan. Brad motions to accept the amended minutes. AIF.

Secretary Report: Daniella would like to revamp the website for the coming season with options to book lessons online, as well as possibly buy lift passes or fill out rental forms online. It's a big task, but the current system we have for booking lessons is inefficient, and very time consuming and frustrating for customers and volunteers. She will try to find someone with website experience to help her. Daniella motions that we find an internet provider for next season and have wifi available in the chalet to aid in the operation of the hill as online services are becoming more available. Seconded by Shelley. AIF. Daniella had a phone interview with the Town & Country newspaper just before Christmas. It was published Jan 8 ish. She explained the financial situation of the hill and asked for donations.

Treasurer Report: Regular account: \$44,130. Casino Account: \$53.20. Has not paid county yet for insurance. donations: \$1700 via E-transfer, UFA paid \$500 for sign and donation, rentals and lifts: incoming funds so far: ~\$25,000 (lifts & rentals). Kitchen ~\$4500 (before any expenses). Wages have been approx. \$20,000 at end of Dec.

Food inspection: went well, cap of cistern needs to be non-tamper cap. Follow up required. Forks need to be stored food side down.

Operator's report: Ardessa inspection: all good, tower 2 is crooked, will need to be fixed at the end of the season. Hill is fairing quite well with the warm weather. Generator is gone now. Loni makes a motion to order tracks for quad if they are under \$1000. Brad seconds. AIF. Motion carried.


Fossil Solutions can supply generator and snowmaking if needed. Travis Kalmbach will volunteer to help snowmaking. Curtis Fraser may also be an option to help out.

Old Business:

-Funds/Projects/Grants:

- Coop: Loni got some information from Brittany Schuurman regarding funding \$25,000-50,000, Starts Feb 1, 2025. Community Support Fund. Loni will work with the Co-op to apply for that.
- CFEP results in March,
- grant from Pembina to be used for the night ski: \$5000, already in account.
- Other Grants, Josh Wierenga was working on one called "Small Community Opportunity Program" for a generator, snowcat repairs and windows.


-Sign Project- N7 sign needs to come down. A&W and Glow by Rita have expressed interest. Information was given.

	<h2>Misty Ridge Ski Hill</h2>	<table border="1"> <tr> <td data-bbox="1208 197 1445 317"> Date Jan 15, 2025 </td> </tr> </table>	Date Jan 15, 2025
Date Jan 15, 2025			
Meeting Minutes			

- **shed for workers at the top of the tee-bar**- Still at Garys, Brad said he would get it here.
- **Snow Cat repairs**: waiting to see if we get the grant

New Business:

- School Bookings**: Jackie unable to attend meeting. Damon has a list: Jan 23 & 30, Feb 13,19 (15 kids), 21, 26. We will ask Jackie to see if the small group could piggyback off another school day or ask homeschool groups if they want to come that day. We will let Jackie know 25 kids needs to be the minimum number for school days. Minimum \$625/day. We will find volunteers for those days.
- Westjet Raffle**: Daniella applied for the AGLC license and Rafflebox raffle, and launched it Jan 13. So far has raised ~\$2700. Raffle will run until sold out, or March 15.
- Hoodies Fundraiser**: Online sales started Jan 1, only 2 small adults left, and some kids sizes. Adults were \$70, kids \$50. Total price of the hoodies was \$2688 for 60 hoodies. \$850 was sent to Kevin Krysa for a deposit in Dec. Daniella paid the remaining \$1838 on pick up. Misty to pay her back when funds available. If all the hoodies sell, we will make ~\$900. So maybe not the best fundraiser, however, the exposure and wearable advertising is good. There have been some requests for preorders as well. So we could maybe do this in the future. Daniella started a Square account for online sales, which we can then use for other online stuff, as well as purchase square terminals for next season for both tills.
- Potential funds from Camp Creek and Bloomsbury Hall**: Camp Creek, waiting to hear. Tanya said they want a breakdown of expenses if we want the full amount (\$120, 000). Daniella will get those numbers to Tanya. Add 4wheeler tracks.
- Letter to the Elks**: Daniella sent a letter to the Elks. Have not heard back from them yet. They meet Tuesday. Daniella asked for \$22, 500 to cover our half of the bull wheel repair plus \$25, 000 to cover operational costs. (total \$47, 500).
- Casino in the third quarter of 2025**: find out dates in February.
- **County/consistent funding-**
 - Meeting with consultant scheduled for Feb 19. Pam is coordinating this; Dee will follow up.
 - Dee needs to compile a list of all our assets. Shelley has given her a list.
- Night Ski**:
 - Jan 31: 5-11 pm (Night ski with fireworks) & Feb 1 (customer appreciation day). Liquor license for the 31st. Tanya has a server certificate and will get the liquor license. Gary will take care of the liquor ordering. Brad, Matt and Danny will get the light towers and get them here as soon as they can. Brad will bring a little generator to run a light.
- Joint event with snowmobile club**: Feb 1.
- cash register**: It is not working properly; balance is always out. Alexa has downloaded a till app on the iPad that seems to work well. She has just been playing around with it, but it could be a good option to use.
 - Daniella motions we buy an iPad for the rental till. Dee seconds. AIF. Motion carried.
 - Dee would like to take stats on who is using what passes. Shelley will ask Alexa to take note of who is from county and who is from town.
- cross country skiing**: we can't charge to use the trails. But we can charge to use the lift and for access. \$5/day or \$50/season was what we charged previously. We should get proper rules and find out liabilities and be consistent for next year. Dee has offered to find out the regulations for this.

	<h2>Misty Ridge Ski Hill</h2>	
		Date Jan 15, 2025
Meeting Minutes		

-Family Day: Feb 17. Cardboard box races. Free hot chocolate and donuts. We will use the Pembina Pipeline funds to offer free lift tickets for this day.

-Signs for WestJet raffle and family day: Daniella will do this.

Next Meeting Date: Feb 12, 2025 @7:30 pm.

Adjournment: Bill motions to adjourn at 9:25 pm. AIF.

****Email communication from Jan 18/2025:**

The snow cat tracks are unusable now. We have cancelled the night ski events for now until we can get this figured out.

We can use a snowcat from Fossil, but the tiller will not fit their model. We can try find used tracks for the piston bully, or purchase a tiller that will fit Fossil's snowcat. At this point we are weighing options. Andy Fraedrich is coming to look at the cat Monday/Tuesday.

**** Email communication from Jan 20/2025**

Andy came to look at the cat with Greg and Damon. Plan was made with what repairs needed to be fixed immediately. Board voted unanimously to order the parts needed (full belt and some bars). Roughly cost ~\$1700 not including shipping. Ordered parts from a snow cat parts guy, Ryan (contact through Fossil). He has the parts in stock. Will send them out via Purolator ASAP.

****Email communication from Jan 21/2025:**

Tanya brought an issue to the board with a staff member who has been vaping in the female bathroom. This staff member has been issued a warning, and further incidents may lead to dismissal. Shelley has drawn up a policy for smoking and vaping, though Alberta laws state no smoking or vaping in public spaces/buildings. This will need to be discussed and voted on next meeting.



February 6th, 2025

Debbie Oyarzun
CAO
Barrhead County, AB

Dear Debbie,

Please find attached the quarterly Community Policing Report covering the period from October 1st to December 31st, 2024. This report serves to provide a quarterly snapshot of human resources, financial data, and crime statistics for the Barrhead Detachment.

In the coming weeks and months, we will be engaging with the community and holding town hall meetings as we have done in the past. This will provide us with an opportunity to interact with the community we serve and hear from them directly about what policing issues or priorities they would like our detachment to focus on. I look forward to attending these meetings to connect with our community and will be providing more details as we organize the town hall meetings.

I also want to inform you of the Real Times Operations Centre (RTOC) that is supporting RCMP detachments across Alberta. In October 2022, RTOC was established to optimize our response to incidents around the province. RTOC involves senior police officers monitoring policing operations in real-time, assessing incident risk, coordinating specialized and expert resources, and managing the response. They provide members on the ground with guidance, direction, and support. It is also used to coordinate the deployment of all RCMP resources – federal, provincial, and municipal, both within Alberta and, if required, nationally. The RTOC facility uses cutting-edge technology to provide real time support during emergency situations to RCMP officers across Alberta and is another measure used to enhance public and police officer safety.

I always remain available to discuss your community-identified priorities and any other ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Best regards,

Sergeant Colin Hack
NCO i/c
Barrhead Detachment





Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Barrhead

Detachment Commander

Sgt. Colin Hack

Report Date

December 31, 2024

Fiscal Year

2024-25

Quarter

Q3 (October - December)

Community Priorities

Priority #1: Intelligence led policing - Prolific/Habitual offender management**Updates and Comments:**

Despite a current reduced number of offenders on enforceable conditions, Barrhead RCMP conducted 34 compliance checks, resulting in two charge files and a third one which could have led to charges, but some officer discretion was used.

Priority #2: Enhance Public Confidence and Engagement - Visibility of Police**Updates and Comments:**

Coffee with Cop event took place on December 19th at the Barrhead McDonalds.

In Person town hall meeting scheduled to take place in the town of Barrhead on January 28th.





Community Consultations

Consultation #1

Date	Meeting Type
October 24, 2024	Meeting with Stakeholders
Topics Discussed	
Crime Reduction Initiatives, Property Crime and Education Session	
Notes/Comments:	
RCMP Members attended the BARCC Meeting with the Town of Barrhead, County of Barrhead, Rural Crime Watch and FCSS representation to speak about fraud.	

Consultation #2

Date	Meeting Type
November 19, 2024	Meeting with Elected Officials
Topics Discussed	
Education Session and Information Sharing	
Notes/Comments:	
RCMP Members attended the County Councillor Meeting to discuss staffing priorities, staffing levels, body worn cameras, and crime statistics.	

Consultation #3

Date	Meeting Type
December 18, 2024	Meeting with Elected Officials
Topics Discussed	
Education Session and Information Sharing	
Notes/Comments:	
RCMP Members met with Woodland County Officials to discuss statistics, body worn cameras and the Real Time Operations Center (RTOC).	



Consultation #4

Date	Meeting Type
December 19, 2024	Community Connection
Topics Discussed	
Information Sharing	
Notes/Comments:	
RCMP Members along with Victim Services attended Coffee-with-a-Cop.	





Provincial Service Composition

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies
Regular Members	10	8	2	0
Detachment Support	3	3	0	0

Notes:

1. Data extracted on December 31, 2024 and is subject to change.
2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the ten established positions, eight officers are currently working. There are two officers on special leave (one medical and one Parental leave). There is no hard vacancy at this time.

Detachment Support: Of the three established positions, three resources are currently working with none on special leave. There is no hard vacancy at this time.





Barrhead Provincial Detachment Crime Statistics (Actual) October - December: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		3	0	1	0	0	-100%	N/A	-0.6
Sexual Assaults		0	1	5	4	2	N/A	-50%	0.7
Other Sexual Offences		3	0	5	3	1	-67%	-67%	-0.1
Assault		15	22	23	17	16	7%	-6%	-0.3
Kidnapping/Hostage/Abduction		2	2	2	1	0	-100%	-100%	-0.5
Extortion		0	2	0	1	0	N/A	-100%	-0.1
Criminal Harassment		5	2	8	12	8	60%	-33%	1.6
Uttering Threats		4	5	4	7	14	250%	100%	2.2
TOTAL PERSONS		32	34	48	45	41	28%	-9%	2.9
Break & Enter		44	28	18	11	8	-82%	-27%	-8.9
Theft of Motor Vehicle		26	23	6	11	13	-50%	18%	-3.8
Theft Over \$5,000		3	4	2	7	0	-100%	-100%	-0.3
Theft Under \$5,000		45	49	28	37	18	-60%	-51%	-6.6
Possn Stn Goods		16	9	0	7	8	-50%	14%	-1.8
Fraud		9	15	8	21	15	67%	-29%	1.8
Arson		2	3	3	5	1	-50%	-80%	0.0
Mischief - Damage To Property		8	16	17	17	13	63%	-24%	1.1
Mischief - Other		0	3	2	2	5	N/A	150%	0.9
TOTAL PROPERTY		153	150	84	118	81	-47%	-31%	-17.6
Offensive Weapons		3	6	3	4	0	-100%	-100%	-0.8
Disturbing the peace		3	3	5	7	10	233%	43%	1.8
Fail to Comply & Breaches		23	23	17	9	11	-52%	22%	-3.8
OTHER CRIMINAL CODE		9	10	7	12	6	-33%	-50%	-0.4
TOTAL OTHER CRIMINAL CODE		38	42	32	32	27	-29%	-16%	-3.2
TOTAL CRIMINAL CODE		223	226	164	195	149	-33%	-24%	-17.9



Barrhead Provincial Detachment Crime Statistics (Actual) October - December: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		4	4	5	1	1	-75%	0%	-0.9
Drug Enforcement - Trafficking		0	0	2	1	1	N/A	0%	0.3
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		4	4	7	2	2	-50%	0%	-0.6
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		2	2	1	5	2	0%	-60%	0.3
TOTAL FEDERAL		6	6	8	7	4	-33%	-43%	-0.3
Liquor Act		12	1	12	5	4	-67%	-20%	-1.2
Cannabis Act		3	0	1	0	0	-100%	N/A	-0.6
Mental Health Act		32	11	22	27	25	-22%	-7%	0.2
Other Provincial Stats		30	34	37	49	34	13%	-31%	2.3
Total Provincial Stats		77	46	72	81	63	-18%	-22%	0.7
Municipal By-laws Traffic		0	0	0	1	3	N/A	200%	0.7
Municipal By-laws		9	9	7	10	15	67%	50%	1.3
Total Municipal		9	9	7	11	18	100%	64%	2.0
Fatals		0	0	1	1	1	N/A	0%	0.3
Injury MVC		4	5	3	8	7	75%	-13%	0.9
Property Damage MVC (Reportable)		108	95	123	101	73	-32%	-28%	-6.4
Property Damage MVC (Non Reportable)		4	14	4	5	5	25%	0%	-0.7
TOTAL MVC		116	114	131	115	86	-26%	-25%	-5.9
Roadside Suspension - Alcohol (Prov)		0	3	4	2	1	N/A	-50%	0.1
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		302	599	407	482	275	-9%	-43%	-17.1
Other Traffic		2	2	1	1	1	-50%	0%	-0.3
Criminal Code Traffic		18	8	7	5	4	-78%	-20%	-3.1
Common Police Activities									
False Alarms		12	11	16	17	6	-50%	-65%	-0.6
False/Abandoned 911 Call and 911 Act		20	18	33	15	13	-35%	-13%	-1.7
Suspicious Person/Vehicle/Property		69	48	49	57	29	-58%	-49%	-7.1
Persons Reported Missing		4	5	5	6	8	100%	33%	0.9
Search Warrants		1	2	1	1	0	-100%	-100%	-0.3
Spousal Abuse - Survey Code (Reported)		8	16	17	20	13	63%	-35%	1.4
Form 10 (MHA) (Reported)		2	3	2	4	1	-50%	-75%	-0.1



Barrhead Provincial Detachment Crime Statistics (Actual)

January to December: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	1	0	N/A	-100%	0.1
Robbery		6	2	2	1	0	-100%	-100%	-1.3
Sexual Assaults		14	8	14	13	10	-29%	-23%	-0.3
Other Sexual Offences		14	9	10	26	3	-79%	-88%	-0.5
Assault		91	84	106	91	129	42%	42%	8.3
Kidnapping/Hostage/Abduction		3	2	2	3	5	67%	67%	0.5
Extortion		1	6	3	12	3	200%	-75%	1.0
Criminal Harassment		21	23	21	30	33	57%	10%	3.1
Uttering Threats		45	36	34	30	55	22%	83%	1.4
TOTAL PERSONS		195	170	192	207	238	22%	15%	12.3
Break & Enter		129	97	98	105	48	-63%	-54%	-15.4
Theft of Motor Vehicle		74	79	57	61	52	-30%	-15%	-6.2
Theft Over \$5,000		20	17	9	19	7	-65%	-63%	-2.4
Theft Under \$5,000		180	153	121	199	120	-33%	-40%	-7.4
Possn Stn Goods		60	44	21	28	29	-52%	4%	-7.8
Fraud		39	63	57	70	68	74%	-3%	6.5
Arson		12	10	12	10	3	-75%	-70%	-1.8
Mischief - Damage To Property		53	77	82	77	64	21%	-17%	2.2
Mischief - Other		10	19	16	8	18	80%	125%	0.5
TOTAL PROPERTY		577	559	473	577	409	-29%	-29%	-31.8
Offensive Weapons		15	15	23	25	12	-20%	-52%	0.4
Disturbing the peace		26	25	30	44	28	8%	-36%	2.3
Fail to Comply & Breaches		101	83	74	83	79	-22%	-5%	-4.4
OTHER CRIMINAL CODE		50	43	42	54	35	-30%	-35%	-1.9
TOTAL OTHER CRIMINAL CODE		192	166	169	206	154	-20%	-25%	-3.6
TOTAL CRIMINAL CODE		964	895	834	990	801	-17%	-19%	-23.1



Barrhead Provincial Detachment Crime Statistics (Actual)

January to December: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		37	29	26	6	5	-86%	-17%	-8.7
Drug Enforcement - Trafficking		10	8	16	11	12	20%	9%	0.7
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		47	37	42	17	17	-64%	0%	-8.0
Cannabis Enforcement		0	2	2	0	0	N/A	N/A	-0.2
Federal - General		7	3	6	14	11	57%	-21%	1.9
TOTAL FEDERAL		54	42	50	31	28	-48%	-10%	-6.3
Liquor Act		35	13	28	23	15	-57%	-35%	-3.0
Cannabis Act		9	2	4	3	0	-100%	-100%	-1.7
Mental Health Act		123	64	97	121	98	-20%	-19%	0.7
Other Provincial Stats		170	173	164	197	151	-11%	-23%	-1.4
Total Provincial Stats		337	252	293	344	264	-22%	-23%	-5.4
Municipal By-laws Traffic		1	1	0	1	3	200%	200%	0.4
Municipal By-laws		47	56	54	50	57	21%	14%	1.4
Total Municipal		48	57	54	51	60	25%	18%	1.8
Fatals		2	0	2	3	1	-50%	-67%	0.1
Injury MVC		12	28	23	24	34	183%	42%	4.0
Property Damage MVC (Reportable)		301	272	317	331	193	-36%	-42%	-15.7
Property Damage MVC (Non Reportable)		24	29	22	20	24	0%	20%	-0.9
TOTAL MVC		339	329	364	378	252	-26%	-33%	-12.5
Roadside Suspension - Alcohol (Prov)		0	10	14	8	9	N/A	13%	1.6
Roadside Suspension - Drugs (Prov)		0	1	0	0	0	N/A	N/A	-0.1
Total Provincial Traffic		1,300	2,700	1,981	2,040	1,139	-12%	-44%	-98.2
Other Traffic		9	8	2	3	5	-44%	67%	-1.3
Criminal Code Traffic		115	50	51	20	27	-77%	35%	-20.6
Common Police Activities									
False Alarms		45	44	58	66	44	-2%	-33%	2.0
False/Abandoned 911 Call and 911 Act		123	84	121	104	64	-48%	-38%	-9.8
Suspicious Person/Vehicle/Property		286	237	251	262	224	-22%	-15%	-9.9
Persons Reported Missing		30	18	22	33	19	-37%	-42%	-0.7
Search Warrants		4	5	7	7	0	-100%	-100%	-0.6
Spousal Abuse - Survey Code (Reported)		56	69	66	79	71	27%	-10%	4.0
Form 10 (MHA) (Reported)		9	10	6	18	6	-33%	-67%	0.2



REQUEST FOR DECISION
FEBRUARY 18, 2025



TO: COUNCIL

RE: APPEAL OF ORDER TO REMEDY CONTRAVENTION (MGA s.545) – FILE #2024-162-1032

ISSUE:

January 13, 2025, an appeal request was received regarding an Order to Remedy Contravention issued under the MGA s.545 in relation to chickens being kept in contravention of the Animal Control Bylaw #5-2024.

BACKGROUND:

- July 16, 2024 – Council passed Animal Control Bylaw #5-2024 (unanimous).
 - Bylaw 5-2024 included allowing chickens on parcels 2 acres or greater in **Residential Districts**.
- September 17, 2024 – Complaint received regarding chickens being located on a lot smaller than 2 acres in Lac La Nonne. Follow up on the complaint confirmed that chickens were being kept on the property with a lot size of 0.37 acres.
- September to December – multiple requests received to allow chickens on lots smaller than 2 acres, multiple requests also received to maintain prohibition on lots smaller than 2 acres. Determination was made to halt enforcement while awaiting the outcome of a petition.
 - December 9, 2024 – petition submitted requesting that the County of Barrhead “permit the raising of chickens (hens) on land parcels smaller than 2 acres”.
- January 7, 2025 – Council was provided information indicating that the petition was insufficient and gave Administration no additional direction to bring forward any changes to the Bylaw.
- January 7, 2025 – An Order to Remedy Contravention (Order) was issued to the landowner of 130, 57323 RGE RD 30 in the County of Barrhead.
- January 13, 2025 – An appeal request was received by the CAO from the landowner of 130, 57323 RGE RD 30 in the County of Barrhead.

ANALYSIS:

- MGA s.545 allows the County to issue an Order to Remedy for a contravention of any municipal Bylaw.
- MGA s. 547(1) allows the person named on the Order, issued pursuant to MGA s.545, to request Council review the Order. This request must be submitted in writing within 14-days of receiving the Order.
 - Request for an appeal was received within the timeframe required
- MGA s.547(2) allows Council to, after reviewing the Order, to consider the following actions:
 1. Confirm the Order
 2. Vary the Order
 3. Substitute the Order
 4. Cancel the Order

- Appellant may, pursuant to *MGA* s.548, appeal to the Court of King’s Bench within 30 days after the date the appellant has been served notice of the decision of Council if:
 - the procedure required to be followed by the *MGA* has not been followed, or
 - the decision of Council is patently unreasonable
- Documents related to this appeal, including the County’s response and the Appellant’s written submission are attached.
 - Documents will be presented to Council by CPO S. Guy (County representative) and the Appellant (Mary K. Gleason).
 - Council will have the opportunity to ask questions of both the County representative and the Appellant.

STRATEGIC ALIGNMENT:

Reviewing the appeal of the Order to Remedy Contravention aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 3 Rural Lifestyle

Outcome *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

Goal 3.3 Rural character and community safety is preserved by providing protective & enforcement services.

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

Council reviews the Order to Remedy Contravention pursuant to *MGA* s.547.



REQUEST FOR APPEAL
FEBRUARY 18, 2025

APPEAL: ORDER TO REMEDY CONTRAVENTION OF ANIMAL CONTROL BYLAW #5-2024

APPELLANT: MARY K. GLEASON

FILE #: 2024-162-1032

ADDRESS: 130, 57323 RGE RD 30, COUNTY OF BARRHEAD, ALBERTA

INTRODUCTION:

1. Shae Guy (“CPO GUY”) is employed by the County of Barrhead (the “County”) within the Enforcement Services department as a Community Peace Officer (CPO).
2. CPO GUY is appointed as a Bylaw Enforcement Officer for the County of Barrhead and was appointed in accordance with the Bylaw Enforcement Officer Bylaw No. 7-2023 s.4.1(a).
3. In accordance with Section 5.4 of the Bylaw Enforcement Officer Bylaw No. 7-2023, CPO GUY has the authority for the following:
 - 5.4(e) *To respond to and investigate complaints and alleged breaches of bylaws*
 - 5.4(f) *To issue and serve orders, warning notices, notice of administrative penalties, municipal tags, and violation tickets*
 - 5.4 (h) *To exercise all the powers and duties of a designated officer to conduct any inspections, remedies, or enforcement authorized or required by bylaw or enactment including but not limited to the issuance of written orders in accordance with the MGA s. 542, 545, and 546*
4. The Appellant, Mary Gleason, is the registered owner of 130, 57323 RGE RD 30 (the “Property”).
See Appendix A – Certificate of Title
5. The Appellant is appealing CPO GUY’s decision to issue an Order to Remedy Contravention (the “Order”) against the property pursuant to the Animal Control Bylaw 5-2024 by requesting Council to review the order in accordance with the MGA s.547.
6. The subject matter of the Order is the keeping of chickens (hens) on a parcel of land owned by the Appellant that is 0.37 acres and zoned as a “Residential Recreation” land use district.

PRELIMINARY ISSUES

Right to Appeal & Jurisdiction of Council

7. This Appeal is heard in accordance with the MGA s.547.
8. This Appeal is heard based on an Order issued due to a contravention of the Animal Control Bylaw #5-2024 (the “Bylaw”) as it was when signed and passed on July 16, 2024, and in force on the date the Order was issued to the Appellant.
9. On January 7, 2025, CPO GUY officially served the Order upon the Appellant, the Order listed a compliance date of January 24, 2025.
10. On January 13, 2025, the Appellant formally filed written notice within the fourteen (14) day appeal period. The Appellant has met all applicable deadlines, and the Appeal is properly before Council.

MERITS OF THE APPEAL

11. County submits that Council must first decide whether the Appellant has contravened the Animal Control Bylaw #5-2024, specifically Section 9.1, which states:

s.9.1 Property Owners in a Non-Agricultural District, with a lot size of two (2) acres or greater, and include a residential dwelling are permitted to keep up to a maximum of 10 chickens on their property in accordance with this bylaw.

12. Pursuant to the Animal Control Bylaw 5-2024 s.2.22, a “non-agricultural district” is defined as:

s.2.22 “Non-agricultural District” means any zoning within the Land Use Bylaw which is not agricultural. This includes, but is not limited to, the Country Residential District, the Residential Recreation District, and the Urban Residential District.

13. County submits that, as evidenced in CPO GUYs report, the Property does have three (3) chickens (hens) being kept on the property with a lot size under two (2) acres which is located in the Residential Recreation District.

See Appendix B – CPO Report

14. The Appellant has provided, in their written notice, reasons for their Appeal of this Order.

See Appendix C – Appellant’s Written Notice

15. County takes the position that the Appellant’s reasons for the Appeal do not excuse the contravention and does not invalidate the Order. County also affirms that the requirements of the Order are reasonable.

DECISION MAKING AUTHORITY

16. Where Council determines that it has been established, on the facts presented, that the Appellant has contravened the Animal Control Bylaw 5-2024 s.9.1, the position of the County is that the MGA s.547 grants Council the authority to review the order and after reviewing the order Council may:

- a) Confirm the Order;
- b) Vary the Order;
- c) Substitute the Order; or
- d) Cancel the Order.

17. Should Council make the decision to confirm, vary or substitute the Order, County submits that the following condition must be applied:

- Extend the time of compliance for Appellant to complete the required actions to March 19, 2025.



LAND TITLE CERTIFICATE

S
 LINC SHORT LEGAL TITLE NUMBER
 0019 995 043 2199RS;3;8 202 054 713

LEGAL DESCRIPTION
 PLAN 2199RS
 BLOCK 3
 LOT 8
 EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE
 ATS REFERENCE: 5;2;57;19;NW

MUNICIPALITY: COUNTY OF BARRHEAD NO. 11

REFERENCE NUMBER: 062 390 669

REGISTERED OWNER(S)				
REGISTRATION	DATE (DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
202 054 713	10/03/2020	TRANSFER OF LAND	\$117,500	\$117,500

OWNERS

MARY KIMBERLY GLEASON

[REDACTED]
 [REDACTED]
 [REDACTED]

Redacted FOIP Sec. 17
 Personal Information

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
862 156 655	25/07/1986	UTILITY RIGHT OF WAY GRANTEE - STE ANNE NATURAL GAS CO-OP LIMITED.

202 054 714 10/03/2020 MORTGAGE
 [REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]

REGISTRATION

NUMBER DATE (D/M/Y) PARTICULARS



TOTAL INSTRUMENTS: 002

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 21 DAY OF
JANUARY, 2025 AT 02:13 P.M.

ORDER NUMBER: 52660607

CUSTOMER FILE NUMBER:



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).



COUNTY OF BARRHEAD

Redacted FOIP Sec. 17 - Personal Information

Reported By: GUY, SHAE

Reviewed By:

Occurrence Report

Group

COUNTY OF BARRHEAD NO. 11

Occurrence status

STILL UNDER INVESTIGATION (SUI)

Category

Method of complaint

E-MAIL

Type

ANIMAL CONTROL BYLAW,PRIORITY 2 COMPLAINT - NORMAL COMPLAINT / LOW RISK

Report Synopsis Overview

COM reporting neighbour has chickens. Lot size is not large enough.

Charge code

CBA/5-2024,9.5

Charge amount

150

Ticket number

E01677885B

Incident Occurred Date

2024-09-17 11:37

Incident Occurred End Date

2024-09-17 11:37

Incident report time

2024-09-17 11:37

Address1

130 57323 RR 30

Address2

City/Municipality

COUNTY OF BARRHEAD

Province/State

AB

Longitude/Latitude

Occurred at or near

BARRHEAD COUNTY

Sub Zone

DIVISION 1

Additional information


Link Report Number

Contact					
Surname	Given1	Given2	Given3	Birthday	Contact Type
HEARN	FAY				COMPLAINANT
Address1			Address2		
[REDACTED]			[REDACTED]		
City	Province/State	Postal Code	Address Type	Country	
COUNTY OF BARRHEAD					
Phone Number	Ext	Type	Email Address		
Drivers License	Province/State	Other ID	MVID		

Prepared By:	Submitted Date
GUY, SHAE	
Signature	Reviewed By/Date

Licence expiry		Licence class			
Gender	Height	Weight	Hair Colour	Eye Colour	Company name
F					
General Description					
Contact Log					

Contact					
Surname	Given1	Given2	Given3	Birthday	Contact Type
GLEASON	KITT				SUBJECT OF COMPLAINT
Address1			Address2		
City	Province/State		Postal Code	Address Type	Country
COUNTY OF BARRHEAD					
Phone Number	Ext		Type	Email Address	
			CELL		
Drivers License	Province/State		Other ID	MVID	
	UNKNOWN				
Licence expiry		Licence class			
Gender	Height	Weight	Hair Colour	Eye Colour	Company name
	0	0	UNKNOWN	UNKNOWN	
General Description					
Contact Log					

Prepared By:	Submitted Date
GUY, SHAE	
Signature	Reviewed By/Date
	

General Reporting

Narrator

GUY, SHAE

Occurrence Time

2024-09-17 11:37

Narrative Text

2024/09/18 at 1430

GUY attended the property and no answer at the door at first, GUY observed multiple chickens in a shed on the property, approximately three chickens. SOC eventually came out of home. SOC advised that she is not permitted to have chickens and a complaint was received advising that she did have chickens. SOC advised that she will not get rid of them and should be allowed to keep them. SOC provided 30 days to come up with a plan to remove the chickens.

2024/10/24 at 1342

Determined enforcement action to be paused while an ongoing petition is before Council to revise the bylaw. Action to be halted until January 2025.

2025/01/02 at 0808

GUY attended the SOC's property. No answer at door, card left. Snow had prints which appeared to be from chickens throughout the yard.

2025/01/06 at 1255

GUY called the SOC and left a VM advising that the chickens/fowl would need to be removed from the property by 2025/01/24 or fines would be issued under the bylaw. Provided call back number should SOC request additional time or have any questions.

2025/01/06 at 1258

GUY emailed COM and advised that action was ongoing.

2025/01/06 at 1304

GUY received a call back from the SOC. SOC advised she would like to be charged as she believes the law is unlawful and wants to challenge it in Court. GUY advised the SOC that he will issue an Order and a charge under the Bylaw. SOC understood and advised GUY could attend on 2025/01/07 to speak with her on the matter.

2025/01/07 at 1452

GUY attended the SOC's property. GUY requested identification from SOC for the purpose of issuing a ticket, SOC initially refused but eventually complied once faced with potential arrest. GUY served SOC a ticket, SOC reaffirmed that she would not remove the chickens and that they would not go. GUY served SOC an Order under the MGA and explained the appeal process should she wish to appeal, SOC advised she would do so. GUY departed at 1312.

Prepared By:

GUY, SHAE

Submitted Date

Signature



Reviewed By/Date

Linked tickets:

E01677885B

Prepared By:

GUY, SHAE

Signature



Submitted Date

Reviewed By/Date



Reference/File No: 2024-162-1032

ORDER

(Issued Pursuant to Section 545(1) of the Municipal Government Act, R.S.A., 2007, c. M-26)

TO: GLEASON, Mary Kimberly

RE: Municipal Address: 130 57323 RGE RD 30, COUNTY OF BARRHEAD

Plan/Block/Lot: [REDACTED]

Tax Roll Number: [REDACTED]

(hereinafter referred to as "the property")

As a result of an inspection of the property on January 6, 2025

Being an employee of the County of Barrhead No. 11, having the delegated power, duties, and functions of a designated officer for the purposes of Section 545, I find that you are in contravention of Section 9.1 of the County of Barrhead Animal Control Bylaw No. 5-2024.

YOU ARE THEREFORE ORDERED TO:

- Remove all chickens from the property

YOU MUST COMPLY WITH THIS ORDER BEFORE: January 24, 2025

The County may carry out the actions required and charge the cost thereof against the person to whom the Order is directed and, if such person does not pay the costs, the costs shall be charged against the property concerned as taxes due and owing in respect of that property and recovered as such.

You may appeal the issuance of this Order to the County of Barrhead Municipal Council if a request is lodged in writing with the Chief Administrative Officer within fourteen (14) days of receiving this order.

Please find attached a copy of the County of Barrhead Animal Control Bylaw No. 5-2024.



2025/01/06

S. GUY, Peace Officer
County of Barrhead No. 11

Date

Enclosed: County of Barrhead Animal Control Bylaw No. 5-2024

CC: Debbie Oyarzun, County Manager (CAO)
Planning and Development

OFFENCE FOR NON-COMPLIANCE:

Pursuant to section 557(c) of the Municipal Government Act (hereinafter referred to as the "Act") **a person who contravenes or does not comply with an order under section 545 is guilty of an offence and liable to prosecution.**

Pursuant to section 566(1) of the Act a person who is guilty of an offence is liable,

- (a) to a fine of not more than **\$10,000**, or
- (b) to **imprisonment** for not more than one year,

or to **both fine and imprisonment.**

ADDITIONAL CONSEQUENCES FOR NON-COMPLIANCE:

Pursuant to section 549(1) of the Act if a person fails or refuses to comply with an order under section 545 the municipality may take **whatever actions or measures are necessary to remedy a contravention of a bylaw or to prevent a re-occurrence of the contravention.**

Pursuant to section 549(3) of the Act the expenses and costs of an action or measure taken by the municipality **are an amount owing to the municipality** by the person who contravened the bylaw.

Pursuant to section 553(1)(c) of the Act when a person owes money to a municipality under section 549(3) the municipality **may add the amount owing to the tax roll of a parcel of land if the parcel's owner contravened the bylaw and the contravention occurred on all or part of the parcel.**

If you fail to comply with the provisions of this order, the County of Barrhead No. 11 will, at its election, take action to enforce the order by taking **whatever actions or measures are necessary to remedy the contravention of the bylaw or to prevent the re-occurrence of the contravention**, all expenses and any costs of which will be an amount owing to the County of Barrhead No. 11 and will be placed on the tax roll of the property if section 553(1)(c) permits.

PROCEDURE FOR REQUESTING A REVIEW OF THE ORDER:

Pursuant to section 547(1) of the Act a person who receives a written order under section 545 may **by written notice** request a review of the order.

Pursuant to section 547(1)(a) of the Act a written request for a review must be filed **within 14 days after the date the order is received.**

Requests for review must be received by:

County of Barrhead
5306 49 Street
Barrhead, AB T7N 1N5

APPENDIX C

Kimberly Gleason
#130-57323 Range Road 30
Rural Barrhead County, T7N 1A5

BARRHEAD COUNTY
5306 49th Street
Barrhead, AB T7N 1N5



January 13, 2025

ATTENTION: Chief Administrative Officer

**Re: Removal Order
File # 2024-162-1032/Bylaw 9.1**

Pursuant to the above noted Removal Order, served on me on January 7, 2025, please accept this letter as my appeal of this Order in an effort to keep my backyard hens.

When I moved into this county 5 years ago, I thought I was moving into a God fearing, common sense conservative community. As a single woman entering my 60's I dreamed of a place where I could spend my retirement years creating a small piece of permaculture heaven while I strove to be healthier and more self-sufficient; grow a garden and raise a few hens to provide me with a healthy source of protein. Having been allowed to keep backyard hens in the town of Alberta Beach, and knowing that a person can apply for a permit in the city of Edmonton to keep hens, it did not even occur to me that I would be denied this right in Rural Barrhead County.

Sadly we live in a world where it is becoming harder and harder to source real food that has NOT been altered by the use of chemicals or processing. Even the "healthy" choices are laden with synthetic oils and chemicals that push obesity and diseases such as diabetes. This is a subject that I am passionate about and have spent many hours researching how our food is produced and how the chemicals used to process it affects our minds and bodies. Having spent most of my life eating the "foods" approved for consumption by my federal government, I find myself overweight and tired with areas of painful inflammation in my body. Using my research, I continue to eliminate "foods" from my pantry that I no longer consider a healthy choice. I can tell you, this old Mother Hubbard's cupboard is pretty bare these days.

I have looked at several surrounding counties and find that Barrhead stands alone in its restrictive position to families wanting food sovereignty. You are denying lower income citizens who could not afford a larger property the ability to provide for their families or teach their children animal husbandry skills and all the benefits that go with those lessons including compassion and empathy. At a time when honest food is hard to come by, it boggles my mind to think that Barrhead County would discourage its citizens from trying to live as healthy and happy as possible. My "girls" not only provide me with an organic source of fertilizer to feed my land, it is feeding my body with one of God's most perfect foods, and feeding my mind with the happiness that comes from caring for them. Gathering eggs never fails to bring a smile to my face. I am not asking to keep a flock, I have only myself to feed.

I am asking you to reconsider the property size as set out in Bylaw 9.1. For too many years all levels of our government have been happily taking and increasing our tax dollars while passing laws that are taking away our rights and our ability to provide for ourselves. I understand that regulations are an important part of society, but I should be afforded the same right as the neighbour who has 2+ acres.

If you remain adamant in this decision, I will leave this county and search for my freedom elsewhere, despite the hardship this will create for me. Do I want to do this? No, but I won't willingly give up my inalienable rights in the face of discrimination and domination. The fact that if I lived 20 kilometers south or west, I wouldn't be having this conversation haunts me.

I will end with this. In the last few years I keep hearing the expression "diversity and inclusion" used by my government. What I am seeing and feeling is quite the opposite. My own diversity doesn't seem to matter because I am an old white woman who was born and raised in this country. And I can tell you that your decision to restrict my God given right to feed myself does not demonstrate inclusion. The Bible tells me "By their fruit you shall know them". It is not my place to judge, I can only discern by your actions.

Thank you for your time and consideration of this appeal.

Kimberly Gleason (Patsy, Loretta, Kitty and Wynona (the girls))

A few egg facts:

Despite eggs being villainized back in the 50's and 60's, there is now scientific evidence that shows consuming them provides your brain with the cholesterol it *needs* to function properly and indeed, the lack of it is one of the driving forces behind the unbelievable rise society has experienced in Alzheimer's and Dementia. Did you know that Alzheimer's didn't exist before 1950?

You might say that eggs are available to be purchased in our local grocery stores so I shouldn't need to raise my own. Do you have any idea of how miserable is the life of a hen raised by a large producer of eggs? What I have come to understand is any such egg is probably weeks if not months old, the hen that laid it likely never saw the light of day, and even if it was not caged, its entire life is spent confined to an area only slightly larger than the bird. I am not interested in supporting that practice.

If you have ever had hens, you know they live in a hierarchy. It is how we come by the term hen pecked. If I was made to re-home my hens during these cold winter months when the birds are confined to their coop, they would suffer immeasurably and be at the mercy of the dominant birds in the coop. At least in the summer months, they would have more room to "get out of the way" while there are being introduced to a new group of birds.



Reference/File No: 2024-162-1032

ORDER

(Issued Pursuant to Section 545(1) of the Municipal Government Act, R.S.A., 2007, c. M-26)

TO: GLEASON, Mary Kimberly

RE: Municipal Address: 130 57323 RGE RD 30, COUNTY OF BARRHEAD
Plan/Block/Lot: 2199RS;3;8
Tax Roll Number: 190308008

(hereinafter referred to as "the property")

As a result of an inspection of the property on January 6, 2025

Being an employee of the County of Barrhead No. 11, having the delegated power, duties, and functions of a designated officer for the purposes of Section 545, I find that you are in contravention of Section 9.1 of the County of Barrhead Animal Control Bylaw No. 5-2024.

YOU ARE THEREFORE ORDERED TO:

- Remove all chickens from the property

YOU MUST COMPLY WITH THIS ORDER BEFORE: January 24, 2025

The County may carry out the actions required and charge the cost thereof against the person to whom the Order is directed and, if such person does not pay the costs, the costs shall be charged against the property concerned as taxes due and owing in respect of that property and recovered as such.

You may appeal the issuance of this Order to the County of Barrhead Municipal Council if a request is lodged in writing with the Chief Administrative Officer within fourteen (14) days of receiving this order.

Please find attached a copy of the County of Barrhead Animal Control Bylaw No. 5-2024.



S. GUY, Peace Officer
County of Barrhead No. 11

2025/01/06

Date

Enclosed: County of Barrhead Animal Control Bylaw No. 5-2024

CC: Debbie Oyarzun, County Manager (CAO)
Planting and Development