

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 REGULAR MEETING HELD MAY 2, 2023

[Schedule A](#)

4.0 ACTION ITEMS:

4.1 2022 ANNUAL REPORT

Administration recommends that Council approves the 2022 Annual Report as presented.

[Schedule B](#)

4.2 DECLARATION – SENIORS' WEEK 2023

Administration recommends that Council declares June 5-11, 2023 as Seniors' Week in the County of Barrhead.

[Schedule C](#)

4.3 PROCLAMATION – ALBERTA RURAL HEALTH WEEK MAY 29 – JUNE 2, 2023

Administration recommends that Council proclaims May 29 – June 2, 2023, as Alberta Rural Health Week.

[Schedule D](#)

4.4 BARRHEAD INDIGENOUS DAY COMMITTEE - COMMUNITY GRANT REQUEST

Administration recommends that Council approves the application from Barrhead Indigenous Day committee for \$1,000 under the Community Grants Policy to assist with the Barrhead Indigenous Day event to be held on June 21, 2023.

[Schedule E](#)

4.5 DUCKS UNLIMITED CANADA – PROFESSIONAL SERVICES AGREEMENT

Administration recommends that Council authorizes Administration to enter into the 2023 Professional Services Agreement to a maximum of \$8,000 as presented by Ducks Unlimited Canada and as recommended by the ASB.

[Schedule F](#)

4.6 APPOINTMENT OF WEED & PEST INSPECTOR

Administration recommends that Council appoint Chelsea Jaeger as the County of Barrhead Weed Inspector under the Weed Control Act and Pest Inspector under the Agricultural Pest Act.

[Schedule G](#)

4.7 CONTRACT RENEWAL – GRASS CUTTING AT LOCATION #11 (MACGILL ESTATES)

Administration recommends that Council approve the Independent Contract Services agreement with Virginia MacGillivray to provide grass cutting service for 2023 on 1.6 acres at County of Barrhead location #11 (MacGill Estates) under the terms and conditions as presented.

[Schedule H](#)

4.8 2023 PAVEMENT REPAIRS

Administration recommends that Council directs Administration to enter into a contract with Central City Paving for the 2023 Pavement Repair work for a price of \$202.00/tonne plus a mobilization fee of \$7,500.00, up to a maximum of \$180,000 as allocated in the 2023 Operating Budget.

[Schedule I](#)

4.9 2023 ROAD RECONSTRUCTION PROJECT #640 – WEST OF NW 5, 8 AND 17-61-4-W5

Administration recommends that Council directs the Reeve and County Manager to sign the agreements for Crop Damages on Backslope Area, Borrow Area and Crop Damage on Access Roads to Borrow Area, for 2023 Road Reconstruction Project #640 - West of NW 5, 8 and 17-61-4-W5.

[Schedule J](#)

4.10 2023 CONSTRUCTION PROJECTS 23-741 AND 23-742

Administration recommends that:

- Council directs administration to cancel project 23-741 and remove it from the 2023 Capital Budget at an estimated cost of \$272,686.
- Council directs administration to escalate Project 26-740 (to be renamed to Project 23-742) from the 10-year Capital Plan to the 2023 Capital Budget at an estimated cost of \$182,657.

[Schedule K](#)

4.11 2023 ROAD RECONSTRUCTION PROJECT 23-742 – SOUTH OF 11-62-4-W5

Administration recommends that Council directs the Reeve and County Manager to sign the agreements for Crop Damages on Backslope Area, Borrow Area and Crop Damage on Access Roads to Borrow Area, for 2023 Road Reconstruction Project 23-742 – South of 11-62-4-W5.

[Schedule L](#)

4.12 COMMUNITY HALLS STRATEGY: 2ND STAKEHOLDER ENGAGEMENT “WHAT WE HEARD” REPORT

Administration recommends that Council accept the “What We Heard” Report from the 2nd Community Halls Strategy Stakeholder Engagement Session for information.

[Schedule M](#)

4.13 2023-2024 TRAFFIC SAFETY PLAN

Administration recommends that Council directs CAO to work directly with the RCMP to finalize the Traffic Safety Plan and submit to Alberta Justice & Solicitor General as part of the application to become an Authorized Employer under the Peace Officer Program.

[Schedule N](#)

5.0 REPORTS**5.1 COUNTY MANAGER REPORT**

Administration recommends that Council accept the County Manager’s report for information.

[Schedule O](#)

5.2 PUBLIC WORKS REPORT (9:45 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule P](#)

5.3 COUNCILLOR REPORTS**6.0 INFORMATION ITEMS:**

6.1 Letter from Barrhead & District 4-H Beef & Sheep Committee Re: Achievement Day
– dated March 13, 2023

[Schedule Q](#)

6.2 Letter to GROWTH Alberta Re: Withdrawal of Membership – dated May 10, 2023

[Schedule R](#)

6.3 Letter to Alberta Municipalities from Yellowhead County Re: Postponement of Election – dated May 10, 2023

[Schedule S](#)

6.4 Letter from Treaty Partner Consulting Re: Invitation to educational gathering – dated May 1, 2023

[Schedule T](#)

7.0 DELEGATIONS

7.1 11:30 a.m. Glenda Farnden, STARS Sr. Municipal Relations Liaison – Annual Report

[Schedule U](#)

8.0 ADJOURNMENT

REGULAR MEETING OF COUNCIL - HELD MAY 2, 2023

Regular Meeting of the Council of the County of Barrhead No. 11 held May 2, 2023 was called to order by Reeve Drozd at 9:00 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz (left at 11:55 a.m. & rejoined at 1:33 p.m.)
Councillor Ron Kleinfeldt
Councillor Bill Lane
Councillor Paul Properzi (departed at 3:05 pm)
Councillor Walter Preugschas (left at 11:55 a.m. & rejoined at 1:13 p.m.)
Councillor Jared Stoik (joined at 9:42 a.m.)

**THESE MINUTES ARE
UNOFFICIAL AS THEY
HAVE NOT BEEN
APPROVED BY THE
COUNCIL.**

STAFF

Debbie Oyarzun, County Manager	Tamara Molzahn, Director of Corporate Services
Pam Dodds, Executive Assistant	
Jenny Bruns, Development Officer	Moira O'Neill, Municipal Tax Clerk
Ken Hove, Director of Infrastructure	

ATTENDEES

Jacob Hanlon – Food Cyler Science Corporation (via video conference)
Sgt Bob Dodds & S/Sgt Jerry Nutbrown - RCMP
Barry Kerton - Town and Country Newspaper

APPROVAL OF AGENDA

2023-134 Moved by Councillor Properzi that the agenda be approved as presented.
Carried 6-0.

MINUTES OF REGULAR MEETING HELD APRIL 18, 2023

2023-135 Moved by Councillor Lane that the minutes of the Regular Meeting of Council held April 18, 2023 be approved as circulated.
Carried 6-0.

Councillor Stoik joined the meeting at 9:42 a.m.

2023 OPERATING AND CAPITAL BUDGET

2023-136 Moved by Councillor Kleinfeldt that Council adopt the 2023 Operating Budget as presented; with 2023 operating expenditures and revenue of \$19,128,153 respectively.

Carried Unanimously.

2023-137 Moved by Councillor Lane that Council revise the 2023 Capital Budget from \$14,775,734 to \$14,761,841, as presented.

Carried Unanimously.

3 YEAR FINANCIAL PLAN AND 10 YEAR CAPITAL PLAN

2023-138 Moved by Councillor Preugschas that Council approve the 3-Year Financial Plan for 2024 – 2026 as presented.

Carried Unanimously.

2023-139 Moved by Councillor Properzi that Council approve the 10-Year Capital Plan for the County of Barrhead as presented.

Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD MAY 2, 2023

3-2023 BYLAW – PROPERTY TAX BYLAW

2023-140 Moved by Councillor Preugschas that first reading be given to Bylaw 3-2023 Property Tax Bylaw.

Carried Unanimously.

2023-141 Moved by Councillor Properzi that Bylaw 3-2023 be given second reading.

Carried Unanimously.

2023-142 Moved by Deputy Reeve Schatz that Bylaw 3-2023 be considered for third and final reading.

Carried Unanimously.

2023-143 Moved by Councillor Lane that Bylaw 3-2023 – Property Tax Bylaw be given third and final reading.

Carried Unanimously.

Tamara Molzahn departed the meeting at 10:05 a.m.

RECESS

Reeve Drozd recessed the meeting at 10:06 a.m.

Reeve Drozd reconvened the meeting at 11:05 a.m.

DELEGATION – FOOD CYCLER SCIENCE CORPORATION

Jacob Hanlon, Municipal Program Coordinator for the Food Cyler Science Corporation, provided Council with a presentation regarding a Municipal food waste diversion program.

2023-144 Moved by Councillor Lane that Council receive the presentation from Food Cycle Science Corporation for information.

Carried Unanimously.

Council thanked Mr. Hanlon for the presentation, and he departed the meeting at 11:25 a.m.

INFORMATION ITEMS

2023-145 Moved by Councillor Kleinfeldt that Council accept the following agenda items for information:

- Letter from Minister of Municipal Affairs Re: PERC Application – dated April 25, 2023
- News Release from Minister of Forestry, Parks and Tourism Re: Rangeland Grazing Framework – dated April 26, 2023
- News Release from Minister of Jobs, Economy and Northern Development Re: Promoting Student Success in the North – dated April 25, 2023
- Letter from Minister of Municipal Affairs Re: Submissions for the 2023 Minister’s Awards for Municipal and Public Library Excellence – dated April 19, 2023
- Letter from Alberta Culture Minister Re: Invitation to submit bid to host either 2026 Alberta Winter or Summer Games – dated April 17, 2023
- FCSS Minutes – March 16, 2023

Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD MAY 2, 2023

DELEGATION – BARRHEAD RCMP DETACHMENT

Sergeant Bob Dodds of the Barrhead RCMP Detachment, met with Council at this time being 11:47 a.m. and introduced Staff Sergeant Jerry Nutbrown as the new District Advisory NCO at Eastern Alberta District and also gave an update on:

- recent fires in the County and area and the issues with having general public “lookie-loo’s” attending and interfering with fire-fighting activities
- recent incident in Town with an individual suspected of pouring gas on a structure and the use of BARCC to increase the eyes and ears of RCMP
- progress on new detachment building
- staffing levels

S/Sgt Nutbrown introduced himself and thanked Council for taking the time to meet with him.

2023-146 Moved by Councillor Properzi that Council receive the presentation from Sgt Dodds for information.

Carried Unanimously.

Council thanked Sgt Dodds & S/Sgt Nutbrown for the presentation and they departed the meeting at 11:53 a.m.

Deputy Reeve Schatz and Councillor Preugschas left the meeting at 11:55 a.m.

LUNCH RECESS

Reeve Drozd recessed the meeting at 11:55 a.m.

Reeve Drozd reconvened the meeting at 1:00 p.m.

Tamara Molzahn joined the meeting at 1:01 p.m.

Ken Hove joined the meeting at 1:09 p.m.

DIRECTOR OF CORPORATE SERVICES REPORT

2023-147 Moved by Councillor Properzi that Council accept the following Director of Corporate Services reports for information:

- Cash, Investments, & Taxes Receivable Report as of March 31, 2023
- Payments Issued for the month of March 2023
- YTD Budget Report for 3 months ending March 31, 2023
- YTD Capital Recap for the period ending March 31, 2023
- Elected Official Remuneration Report as at March 31 2023

Carried 5-0.

Tamara Molzahn departed the meeting at 1:13 p.m.

Councillor Preugschas rejoined the meeting at 1:14 p.m.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, reviewed the written report for Public Works and Utilities and answered questions from Council.

2023-148 Moved by Councillor Properzi that Council approve disposing of the 6 inch Gorman Rupp pump in accordance with Policy 12.36 - Disposal of Surplus Items.

Carried 6-0.

2023-149 Moved by Councillor Kleinfeldt that the report from the Public Works Manager be received for information.

Carried 6-0.

2023 BRIDGE REPLACEMENT – SW 17-62-3-W5 - BF 78033 LAND ACQUISITION

2023-150 Moved by Councillor Stoik that Council directs the Reeve and County Manager to sign the agreements for Acquisition of Land for Right of-Way for 2023 Bridge Replacement Project BF 78033 with Tom Albert Schuurman and Cornelia Sya Strydhorst as presented, in order to purchase 0.37 acre from each landowner for the total cost to the project of \$3,700.

Carried 6-0.

Ken Hove departed the meeting at 1:32 p.m.

Deputy Reeve Schatz rejoined the meeting at 1:33 p.m.

REPORT – COUNTY MANAGER

Debbie Oyarzun, County Manager, reviewed the 2023 Council Resolution Tracking List and provided further updates to Council on the following:

- Land Use Bylaw Review Open House on May 3, 2023
- Progress on dealing with unsightly properties
- County setup of ECC during recent fire at Twp Rd 592 in the County of Westlock
- AAIP Rural Renewal Stream Monthly Status Report

2023-151 Moved by Deputy Reeve Schatz that Council approve signing the ASB 2022-2024 Grant Agreement amendment reflecting an increase of \$42,340 in each of 2023 and 2024 .

Carried Unanimously.

2023-152 Moved by Councillor Stoik that Council accept the County Manager report for information.

Carried Unanimously.

COUNCILLOR REPORTS

Councillor Stoik reported on his attendance at the County Budget Workshop.

Deputy Reeve Schatz reported on his attendance at the County Budget Workshop, Fire Committee meetings, and CFYE meeting.

Councillor Lane reported on his attendance at the County Budget Workshop, Misty Ridge meeting, FCSS AGM, BDSHA meeting, and Pembina Zone meeting.

Councillor Kleinfeldt reported on his attendance at the County Budget Workshop, Barrhead Library meeting, BRWC meeting, and Pembina Zone meeting.

Councillor Preugschas reported on his attendance at the County Budget Workshop, ASB Provincial Committee meeting, GROWTH/WILD meeting, Attraction & Retention meeting, Twinning Committee meeting, and BSN meeting.

Councillor Properzi reported on his attendance at the County Budget Workshop, FCSS AGM, Fire Committee meetings, and Pembina Zone meeting.

Reeve Drozd reported on his attendance at the County Budget Workshop, BRWC meeting, LEPA meeting, time spent on County office duties, and advised Council that he was selected by RMA to the Committee on Quasi-Judicial Agencies.

REGULAR MEETING OF COUNCIL - HELD MAY 2, 2023

IN-CAMERA

2023-153 Moved by Councillor Properzi that the meeting move in-camera at this time being 2:29 p.m. for discussion on:

Growth Membership – *FOIPP Sec. 24 Advice from Officials*

Carried Unanimously.

Pam Dodds, Moira O’Neill, Councillor Lane and Barry Kerton departed the meeting at 2:29 p.m.

Jenny Bruns joined the meeting at 2:29 p.m.

Councillor Lane rejoined the meeting at 2:33 pm.

Councillor Properzi departed the meeting at 3:05 p.m.

2023-154 Moved by Councillor Lane that the meeting move out of in-camera at this time being 4:11 p.m.

Carried 6-0.

GROWTH MEMBERSHIP

2023-155 Moved by Deputy Reeve Schatz that Council withdraw their membership with GROWTH Alberta while supporting ongoing participation of Councillor Preugschas on the WILD Alberta Committee.

Carried 5-1.

ADJOURNMENT

2023-156 Moved by Councillor Stoik that the meeting adjourn at 4:15 p.m.

Carried 6-0.



REQUEST FOR DECISION
MAY 16, 2023

B

TO: COUNCIL

RE: 2022 ANNUAL REPORT

ISSUE:

Council to approve the 2022 Annual Report to be posted on the County website.

BACKGROUND:

- Council appointed Joseph S. Greilach Professional Corporation to audit the 2022 Financial Statements.
- April 4, 2023 – Council approved the 2022 Audited Financial Statements.
- Intent of an Annual Report is to provide public disclosure of the County's operating and financial activities over the past year.
- It is used to evaluate the municipality's financial performance and to make decisions in the best interest of the ratepayers.
- Since 2019 the County Annual Report has been posted on the County's website following approval of the Audited Financial Statements.

ANALYSIS:

- 2022 Annual Report is attached and includes the following:
 - Reeve's report
 - CAO report
 - Strategic Plan Report Card
 - Key departmental achievements/statistics for Agricultural Services, Planning & Development, Economic Development, Public Works, Utilities, and Barrhead Regional Fire Services
 - Financial Statement discussion and analysis, including Key Performance Indicators as established by the province.
 - Audited Financial Statements
- 2022 Annual Report will be posted on the County website once approved by Council.

STRATEGIC ALIGNMENT:

Posting the 2022 Annual Report for the public aligns with the Strategic Plan in the following area:

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates an open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

Council approves the 2022 Annual Report as presented.



2022 ANNUAL REPORT

For year ending
December 31, 2022

May 2023

TABLE OF CONTENTS

INTRODUCTION

2022 COUNTY COUNCIL..... 3

REEVE’S REPORT 4

COUNTY MANAGER’S REPORT..... 5

BACKGROUND

COUNTY PROFILE 6

STRATEGIC PLAN REPORT CARD 7

DEPARTMENT UPDATES

AGRICULTURAL SERVICES 9

PLANNING & DEVELOPMENT 11

ECONOMIC DEVELOPMENT 12

PUBLIC WORKS 13

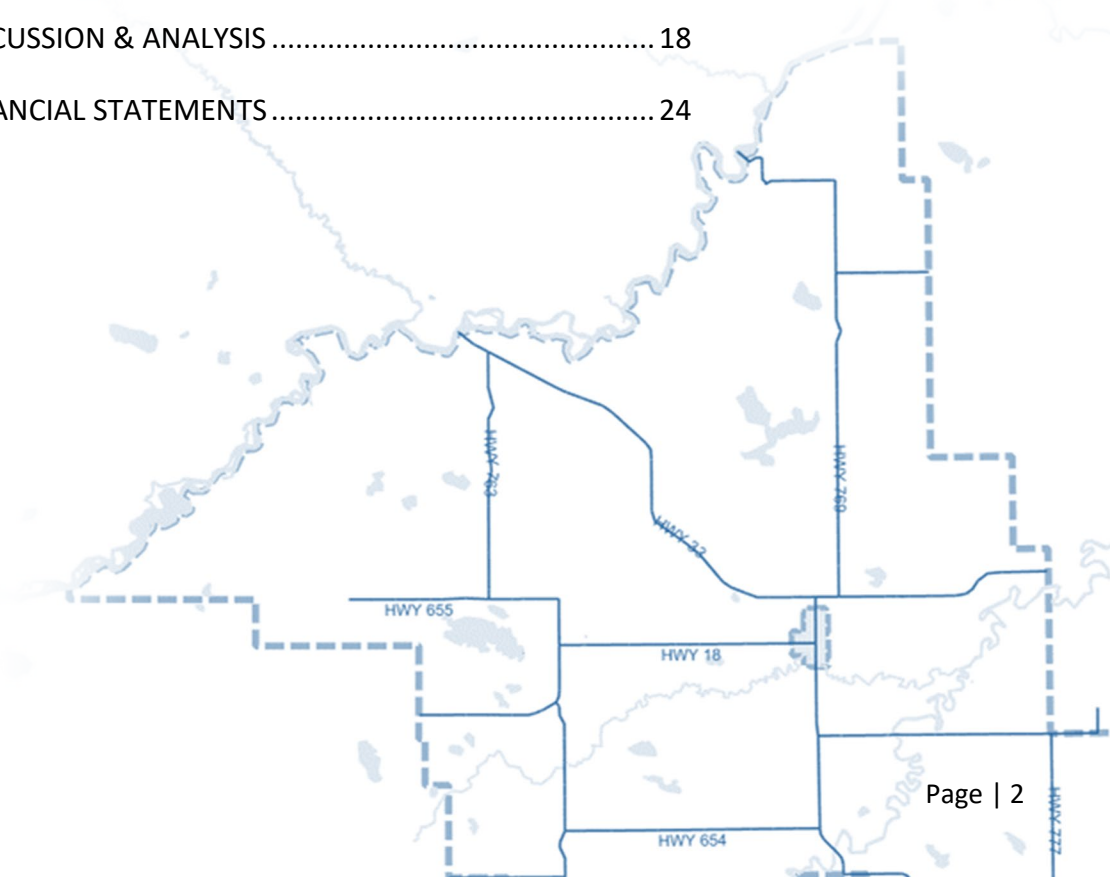
UTILITIES 15

BARRHEAD REGIONAL FIRE SERVICES 17

FINANCIAL STATEMENTS

FINANCIAL STATEMENT DISCUSSION & ANALYSIS 18

COUNTY OF BARRHEAD FINANCIAL STATEMENTS 24



2022 COUNTY COUNCIL



Vision:

“To Foster a Strong, Healthy and Proud Rural Community”

Mission:

“Provide Good Governance and Sustainable Services to Enhance our Municipality”

Values:

*Service Excellence
Fiscally Responsible
Accountable Integrity
Collaborative
Innovative*



Doug Drozd
Reeve, Division 1
Councillor

Thank you for taking the time to read the 2022 Annual Report for the County of Barrhead. Ensuring transparency in decision making and accurate spending reports to the public are among the most important tasks of an effective Council. This report includes accurate accounting of the past year's activities provided by County Manager Debbie Oyarzun and her staff. Council thanks them for all their hard work.

County's investment in the Kiel Industrial Park encourages economic development in the County of Barrhead and broadens the tax base. Council was pleased to have sold 2 lots (with an option for a 3rd) to GFR Ingredients of Barrhead. As well, County leased 2 lots to Benedict Pipelines for laydown equipment during their construction of the Keyera Pipelines.

County of Barrhead partnered with MCSNet on a 58 km expansion of their fibre network and the installation of GigAir technology. This project will improve fixed wireless services in the County, and extends services to Kiel Industrial Park, Neerlandia, Manola, Barrhead Johnson Airport, Thunder Lake and areas around Lac La Nonne. This investment in infrastructure is critical for economic development, engaging in the digital economy, and working or learning from home.

A goal of Council is to develop a Strategy regarding the future of Community Halls. Beginning in 2022, the County engaged Community Halls to better understand their challenges, focus on solutions, explore opportunities to support viability and sustainability, and discuss centralization potential for those interested. This process will continue in 2023. If you missed the opportunity to contribute to prior engagement sessions and would like to comment, please reach out to administration.

In 2022, County of Barrhead responded to workforce concerns from local businesses by partnering with the Town of Barrhead to receive a Community Designation under the provincial "Rural Renewal" immigration stream of the Alberta Advantage Immigration Program (AAIP). This designation allows the County & Town to attract qualified newcomers to fill full-time, permanent positions in the community. Qualified newcomers can be nominated for permanent residency in Alberta, allowing them to stay working, living, and contributing to our community. This program is just getting underway, and we look forward to continuing to work together to develop a strong local workforce in 2023.

County of Barrhead has also taken the lead in discussions with the Town of Barrhead and the Government of Alberta regarding potential uses of the vacant Alberta Distance Learning Centre (ADLC). The County and Town jointly applied for a grant from the province to conduct a feasibility study on the merit of using the ADLC for municipal offices. We were successful in receiving that grant and are looking forward to the report.

Land line phones are being discouraged by major telecom in rural Alberta. You cannot receive a new installation, and may no longer be able to have your existing line repaired. One proposed solution is to encourage residents to switch to cell phones. While this seems to be a logical solution, large parts of the County of Barrhead can't get a decent signal as there are not enough cell towers in key locations, and telecoms seem unable or unwilling to solve the problem. For this reason, Council put a resolution forward to Rural Municipalities of Alberta to advocate to the Canadian Radio & Television Commission to address this issue.

In closing, I would like to ask for your help by getting engaged with your municipality. Public input helps guide Council in making informed decisions. Throughout 2023, Council will be looking for public input on the Land Use Bylaw and other projects. Council would like to thank those who participated in the Community Hall Strategy engagement sessions, as well as residents who completed the County Budget Priorities Survey. Council values your input.

On behalf of Council, take care of yourself and your families and have the best summer ever!

Douglas Drozd, Reeve
County of Barrhead

COUNTY MANAGER'S REPORT



Debbie Oyarzun
County Manager

Council annually sets the direction for Administration through the approval of the County's Strategic Priorities as captured in the Strategic Plan and the associated resources allocated to those priorities in the Operating and Capital Budgets.

In addition to regular municipal operations, Council identified several priority projects for 2022 under each of the 4 pillars of the Strategic Plan. Further details on these projects are included in this annual report under the respective departments.

A few examples include – 1) Construction of the Neerlandia Lagoon and twinning of the lines to increase overall capacity of the system, address growth and ensure compliance which falls under the "Municipal Infrastructure & Services" Pillar; 2) Initiating the review of the County's 2010 Land Use Bylaw which falls under the "Economic Growth & Diversity Pillar". This work involves extensive public engagement and is expected to wrap up in 2023; 3) Explore the feasibility of becoming an Authorized Employer in order to be able to operate our own full-time Community Peace Officer (CPO) Program which falls under the "Rural Lifestyle" Pillar. This was in response to increasing contract fees for 80 hours per month which no longer meets the County's need to be more responsive in addressing landowner concerns for enforcement. Council considered the report, with the change to be implemented in 2023; 4) Implementation of a Records & Information Management System to ensure compliance, mitigate risk, improve decision-making, and overall create efficiencies which falls under the "Governance & Leadership Pillar. Due to the sheer volume of records both paper and electronic, this project will extend into 2023.

Although the municipal mill rate increased by 1% to achieve the goals set for 2022, this was the 1st increase to the mill rate since 2019, despite the escalating costs of products and services being experienced by everyone. This level of increase brought approximately \$88,000 additional revenue to the County.

Despite past challenges with the collection of oil and gas taxes, the recent collection of some previously uncollectible oil and gas taxes has given the County greater confidence that the majority of those taxes will be collected or paid under a Tax Installment Payment Program (TIPP) which is the same Program that is offered to residents.

The County continues to support a user-pay approach for utility services achieving a 95% cost recovery in 2022. User-pay was the preferred approach identified by respondents in the 2022 Budget Priorities Survey for the best strategy to balance the budget.

County contribution in 2022 to the provincial police costing model was \$250,334 which is an increase from \$183,660 in 2021. This amount is expected to continue to increase until 2024, where it plateaus at approximately \$400,000 unless a new model is developed by the province.

While the focus is always on being fiscally responsible, the County is making progress on attracting investment to the community and supporting existing businesses to explore opportunities for growth and expansion. In 2022 the County finalized the sale of 2 lots in Kiel Industrial Park, temporary lease of 2 additional lots, and continued promotion of the Non-Residential Tax Incentive Program to existing businesses and investors.

We are a small team of dedicated staff that will continue to support Council's vision of a "strong, healthy and proud rural community." If you have any questions, concerns or suggestions for the County please do not hesitate to reach out to me directly.

Take care,
Debbie Oyarzun, M.Sc.
County Manager (CAO)

COUNTY PROFILE

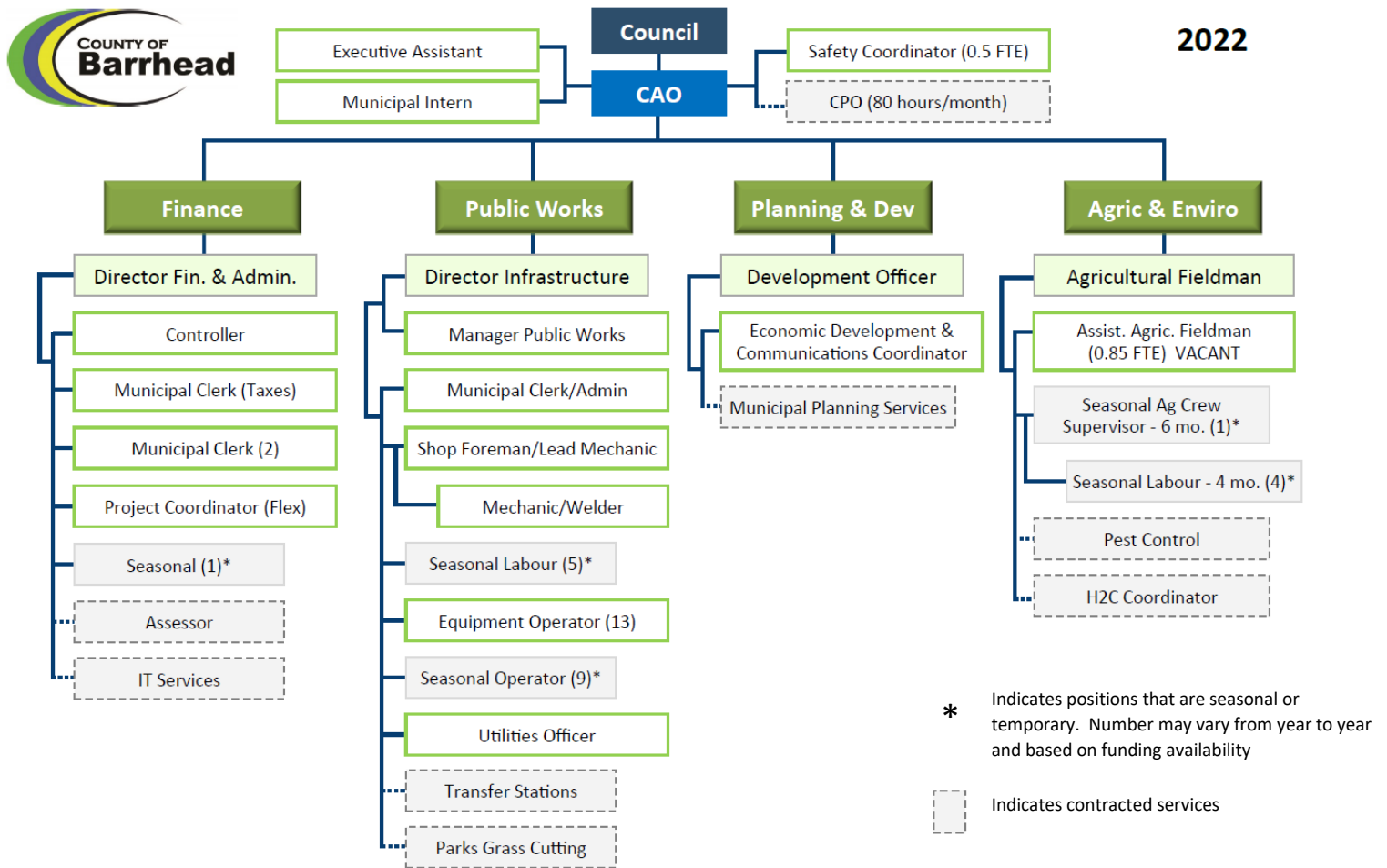
County of Barrhead is a progressive and well-served rural municipality with a population of 6,357. Located approximately one hour from Edmonton and St. Albert, the area has excellent opportunities for experiencing a rural lifestyle, including sports, culture, trails systems, hunting, fishing, a local airport, as well as numerous festivals and rodeos.

In 2022, the County had an annual operating budget of approximately \$17.5 million and a capital budget of approximately \$9.4 million. County is led by a Council of 7 elected officials representing 7 divisions, 1 of whom is appointed as Reeve. For more information about the County of Barrhead, visit www.countybarrhead.ab.ca.

Administration

County Administration is led by the Chief Administrative Officer (CAO), also known as the County Manager, who is the only employee of Council. CAO is responsible for the overall management of County operations, and oversees the staff regarding day-to-day tasks.

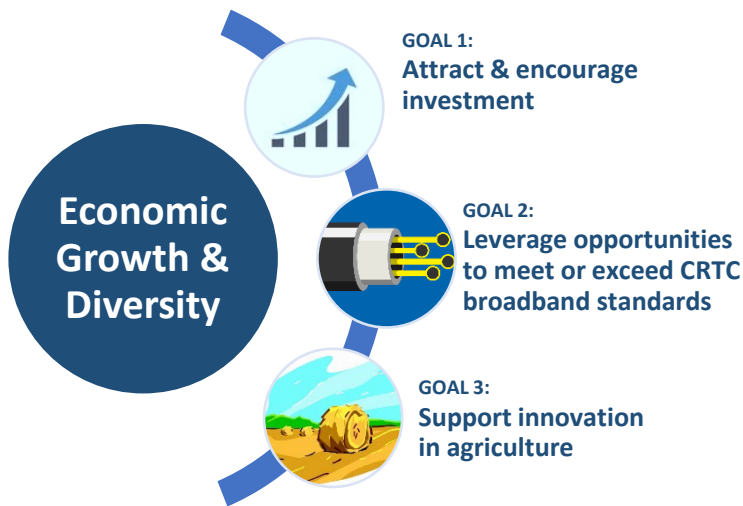
County of Barrhead has a total of 31.5 permanent positions, an additional 19 seasonal staff and 8 contracted positions as needed. In 2022, the County was fortunate to add additional capacity to the team by extending the term of a Municipal Intern.



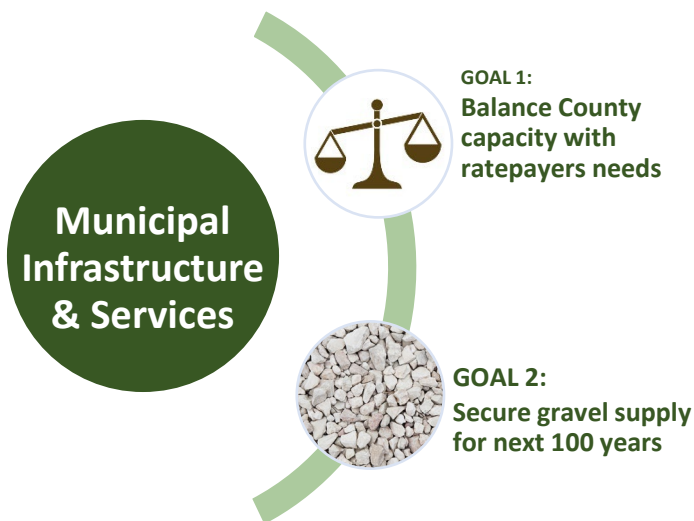
STRATEGIC PLAN REPORT CARD

In 2022, County of Barrhead kicked off their 5-year Strategic Plan for 2022-2026. The Strategic Plan provides high-level direction for the County by setting the focus and goals of Council and Staff until the end of 2026. Since the conclusion of the 2018-2021 Strategic Plan, the County has reflected on accomplishments and incorporated any remaining work into the 2022-2026 Plan.

2022-2026 Strategic Plan can be found on the County's website (www.countybarrhead.ab.ca/p/strategic-plan). It outlines the goals and priority actions that align with the County's vision, mission, and values. A few key accomplishments in 2022 are highlighted below.



Accomplished
Sale of 2 lots at Kiel Industrial Park; with option on a 3 rd lot
Temporary lease of 2 lots at Kiel Industrial Park
Adoption of an Economic Development Plan
Partnership with MCSNet for installation of 58 km of open access fiber backbone in the County including access to GigAir
Successful application to Alberta Advantage Immigration Program, Rural Renewal Stream to assist with labour shortages in the County & Town as a Designated Community
Negotiated agreement with oil & gas to complete site reclamation to increase saleability of Kiel Industrial Park lots
Joint application with Town for provincial funding to conduct a Feasibility Study to repurpose ADLC as a joint civic center
Broadband Policy developed
Initiated review of Land Use Bylaw



Accomplished
Implementation of Road Maintenance & Reconstruction Program (547 km gravel; 13 km County dust control; 3.2 km road reconstruction; 10.5 km road reconditioning)
Gravel pit compliance
Gravel pit volume testing
Upgrades of Manola Truck fill payment system and rebuild of facility.
Sounding of Thunder Lake Lagoon
Expansion of Neerlandia Lagoon including the addition of a truck dump area and twinning of force main to add capacity, support growth and ensure compliance.

STRATEGIC PLAN REPORT CARD



Accomplished
Continued partnership with Athabasca County, Westlock County in further development of the ALUS program (conservation)
Explored feasibility of County becoming an Authorized Employer for a Community Peace Officer Program
Escalated timelines on Community Hall Strategy and held 1 st engagement session with 14/15 halls participating
Partnered with ACA on a Peanut Lake Aeration Project



Accomplished
Participated in discussion with ICF neighbors on a variety of topics including regional sewer, planning & development, enforcement, mutual aid.
Partnership with Town to pursue grant application for Feasibility Study to repurpose ADLC as a joint civic center
Implementation of Records & Information Management System
Advanced capabilities in Asset Management which will ultimately support Pillar 2: Municipal Infrastructure & Services and Pillar 4: Governance & Leadership

Agricultural Services Department is guided by an Agricultural Service Board (ASB), which is mandated by the Province of Alberta to uphold and enforce on 4 separate Acts: *Weed Control Act*, *Agricultural Pest Act*, *Soil Conservation Act*, and the *Animal Health Act*. County delivers programs and services in alignment with mandated legislation and other program offerings that meet the needs of the community.

Weed Control Program

- **2,300 km sprayed** with large spray trucks.
 - 1 pass for brush and 1 pass to address Canada thistle and other weeds of concern.
 - Handgun spray crew was kept busy with controlling emergent areas of weed infestations.
 - Spot weed control was arranged on some provincial highways to limit spread of Leafy Spurge, Field Scabious and Toadflax to adjacent properties.
- **4,000 Leafy Spurge Beetles** were released on a developing patch where Leafy Spurge control options are limited due to topography.
- **164 properties inspected** by County Weed Inspector for Prohibited Noxious and Noxious weeds.
 - 75 of these properties required action by the landowner, 27 of which requested County assistance with weed eradication.
 - County continues to use GPS mapping, which allows us to keep digital records of inspections, including weed type, land size, weed area, recommendations, and automatically generate letters if required.
- **Spot Spray Program:** “See a Weed, Spray a Weed” motto keeps our weed control program cost efficient, by only spraying where weeds are present.
 - County practice is to avoid spraying within 30 m of apiary sites, driveways, yards, waterways, or susceptible crops (i.e. canola, peas, etc.).



Leafy Spurge Beetles used to control Leafy Spurge population on a developing patch

Crop Surveys

- 83 fields were inspected for Clubroot, Fusarium, Black Leg, and Grasshoppers. Data from pest inspections are shared with Alberta Agriculture & Forestry to improve the quality of provincial data to develop forecasts and programs.
- Grasshopper & Bertha Armyworm surveys indicate that population levels are extremely low in the County.

Environmental Farm Plans (EFP)

Completion of an EFP is important to help implement best practices on the farm and ensure eligibility for various grants, such as the upcoming Sustainable Canadian Agricultural Partnership (SCAP) program. In 2022, EFP workshops returned to an in-person delivery style.

- **13 EFPs** were completed in 2022 to support local producers with environmental stewardship and to take advantage of government programs and funds; another 2 are still in progress.



Beavers & Pest Control

Flooded land resulting from beaver activity occasionally impacts agricultural operations. If this is the case, the County may assist with mitigation as outlined in *Beaver Program Policy AG-001*. However, due to the drought in 2022, beaver activity was extremely low with very little flooding throughout the County caused by beavers.

- 16 nuisance beavers removed from flooded agricultural land and blocked drainage ditches.
- Pond levelers can be used to maintain consistent water levels without having to remove the beaver.
 - County scouted for areas to install pond levelers, but no ideal sites were found due to low moisture. Potential pond leveler sites will be reassessed in 2023.
- County assisted 6 producers in the control of nuisance coyotes.

Extension & Other Programs

- **2022 Shelterbelt Tree Program** was extremely successful: County distributed 660 Hemp Squares for mulch applications and 4,355 seedling trees for shelterbelt, ornamental, and pollinator purposes.
- **Alberta Open Farms Days:** County supported 6 local producers with promotion of this provincial program to help make the weekend a success.
- **Hosted extension workshops** for:
 - Working Well: 60 attendees
 - Septic Sense: 43 attendees
 - Bat House Building: 49 attendees
 - EFP workshops: 9 attendees
 - Pruning: 26 attendees
 - Horticultural Crops: 55 attendees
- **County Tour** returned after 3 years: 126 people joined us for the day, taking in 7 presentations from local points of interest and agricultural operations.
- **Communities in Bloom:** County continued partnership with Town of Barrhead.
 - This international program highlights heritage conservation, environmental action, community appearance, tree management, and landscape displays of municipalities that take part.
- **3 aerators** installed in Peanut Lake over the winter, to increase dissolved oxygen in the water and promote fish survival and biodiversity over winter.
 - This is the 2nd year that the County partnered with Alberta Conservation Association on this project.
- **ALUS approved 13 conservation projects** across the Barrhead-Westlock-Athabasca region for a total of approximately 259 acres with approximately 154 of those acres in the County
 - Completed 1st year as a member of ALUS, a charitable organization with an innovative community-developed and farmer-delivered program that produces, enhances, and maintains ecosystem services on agricultural lands.



Aerators in Peanut Lake during the winter



PLANNING & DEVELOPMENT

Due to recent changes in planning & development legislation under the *Municipal Government Act*, the County has updated and streamlined the application and permitting processes. To further align with new provincial policy and legislation, the County started background research for a Land Use Bylaw Review in late 2022. Reviewing this Bylaw helps the County align with recent economic shifts in Alberta. This project will continue into 2023, with extensive public engagement prior to drafting the Bylaw.

Development Activity

In 2022, the County received 3 more development permit applications than the previous year, for a total of 82 permits issued. Assessment value of development increased by \$1,003,671 over 2021 with a total assessed value of new development being \$15,520,825. In 2022, 1 development application was denied during appeal by a decision of the Subdivision & Development Appeal Board.

	2022		2021	
	# of Permits	Value of Development	# of Permits	Value of Development
<i>Residences</i>	23	\$10,017,275	17	\$6,152,000
<i>Cottages</i>	6	\$210,000	11	\$2,280,000
<i>Manufactured Homes</i>	9	\$1,375,000	9	\$1,815,000
<i>Additions, Decks, Renos</i>	4	\$505,550	7	\$210,154
<i>Garages, Shops, Hangars</i>	18	\$1,448,000	18	\$1,530,500
<i>Commercial / Industrial</i>	14	\$1,615,000	6	\$459,000
<i>Institutional</i>	0	-	2	\$1,725,500
<i>Temporary 2nd Residence</i>	6	\$51,000	5	\$345,000
<i>Application Withdrawn</i>	0	-	4	-
TOTAL	82	\$15,520,825	79	\$14,517,154

Subdivision Activity

In 2022, County Council issued decisions on 23 subdivision applications, a slight decrease from 28 decisions in 2021. Majority of applications were for yard site separations, boundary adjustments, or 80-acre splits.

There were 28 new subdivision plans registered in 2022 (12 more than 2021), as well as 2 consolidations.

	Yard Site Separations	80-Acre Splits	Vacant Residential	Boundary Adjustments	Road Plans	Institutional	TOTAL
2022	16	4	3	5	-	-	28
2021	10	2	1	-	2	1	16

ECONOMIC DEVELOPMENT

In 2022, the County made its commitment to economic development clear by formalizing an Economic Development Strategy. This Strategy serves as a tool that the County can use to set a clear path towards long-term and sustainable growth for business and provide clarity on implementation and regulation of economic development policies, programs, and priorities. The Strategy is guided by 3 main areas of focus:

1. Marketing & Attraction

- **Kiel Industrial Park:** continued marketing, including advertisement in the *Invest Alberta* magazine to provide national exposure
 - Kiel industrial park offers fully serviced commercial & industrial land ready for new or expanding business, and allows the County to offer a low-cost solution with negotiable terms to meet business needs
- **MCSnet Partnership** to improve broadband internet service
 - 58 km extension of transit fiber cable in the County will contribute to improving broadband accessibility for residents & businesses
 - All fiber built through this project is open access to other Internet Service Providers



Laying broadband fiber for MCSnet partnership

2. Retention & Expansion

- **Non-Residential Tax Incentive** program: new or expanding businesses can benefit from municipal tax exemptions on new equipment & improvements
 - Offers excellent investment incentives to business; improves County's competitiveness in the region
 - In 2022, 3 businesses were eligible for this program, but only 1 business applied
- **Workforce Development:** County partnered with the Town of Barrhead to receive Community Designation under the Alberta Advantage Immigration (AAIP) Rural Renewal Stream
 - Community Designation allows the "Barrhead Community" (both County & Town) to help attract qualified newcomers to fill vacant, full-time, permanent jobs in the community
 - Qualified newcomers can be "fast-tracked" for permanent residency in Alberta, allowing them to stay working, living, and contributing to our community

3. Engagement & Partnerships

- **Travelling Business Incubator** provided space for experts to work with entrepreneurs & small businesses, hosted by Community Futures Yellowhead East (CFYE)
- **Strengthened Partnerships** with stakeholders, such as the Chamber of Commerce, Business Support Network, CFYE, and various provincial government ministries.
- **County Events** showcased local businesses, entrepreneurs, & cottage industry, such as the County Appreciation Dinner, County Tour, and Alberta Day.



Local craft sale & farmers' market during Alberta Day

PUBLIC WORKS

Public Works department provides road maintenance and construction for all local roads, 2 hamlets, and several multi-parcel subdivisions. County of Barrhead maintains:

- 1,334 km graveled roads
- 65 km oiled roads (MC250)
- 57 km paved roads
- 10 km magnesium chloride
- 140 standard bridges
- 6 major bridges

Public Works manages 6 waste transfer stations, Barrhead Johnson Airport, and provides maintenance support to the Barrhead Regional Landfill. Public Works also maintains 4 campgrounds, located at Dolberg Lake, Holmes Crossing, Klondyke Ferry, and Peanut Lake. County campgrounds are operated on a 1st-come, 1st-serve basis with self-registration on site.

In 2022, site preparation was completed at the Fort Assiniboine gravel pit, using County equipment. Removal of topsoil and overburden at this site allowed for 250,000 tonnes of gravel to be crushed by a private contractor in 2022.



Stripping work at the Fort Assiniboine gravel pit

Road Maintenance

In 2022, Public Works carried out many projects, including:

- **547 km roads gravelled**, utilizing County trucks and numerous local contract trucks
- **13 km magnesium chloride (MG30)** used as a dust suppression on high traffic roadways
- **Private Dust Control Program:** a County subsidized user-pay program that applies dust suppression in front of residences
 - 60 residents purchased dust control under this program, for a total of 11 km
- **1,300 km roadside mowing** completed by the County
 - Roadside mowing and rock removal from ditches improves the safety of the travelling public, as well as helps control weeds, improves drainage, and enhances the aesthetics of an area
- **3.2 km road rehabilitation (reconstruction)** using County equipment
 - Roads are selected for rehabilitation to sustain added traffic, larger or heavier trucks, and equipment that regularly frequents our roadways
- **10.5 km road reconditioning (shoulder pulls)**
 - As local roads age, they often become “pushed out” due to traffic and regular maintenance
 - When a gravel road top exceeds 9 m wide, it becomes difficult to maintain and properly crown, which can lead to a poor driving surface
- **67.2 km line painting** was completed on County paved roadways
- **74.3 km crack sealing** was on local County paved roadways
 - Crack sealing was also completed at the Barrhead Johnson Airport

PUBLIC WORKS (continued)

Construction & Repairs

2022 provided great weather for road work, allowing the County to complete most of the scheduled construction and maintenance projects. 2022 construction projects included:

- **Repaired Bridge File #73046** (within NW 23-61-4-W5) under the Government of Alberta Strategic Transportation Infrastructure Program (STIP)
 - Alberta Transportation funded 75% of the cost, with the County funding the remaining 25%
- **Culvert repairs & ditch maintenance** conducted throughout 2022, which is essential to improving drainage in wet areas

New Equipment

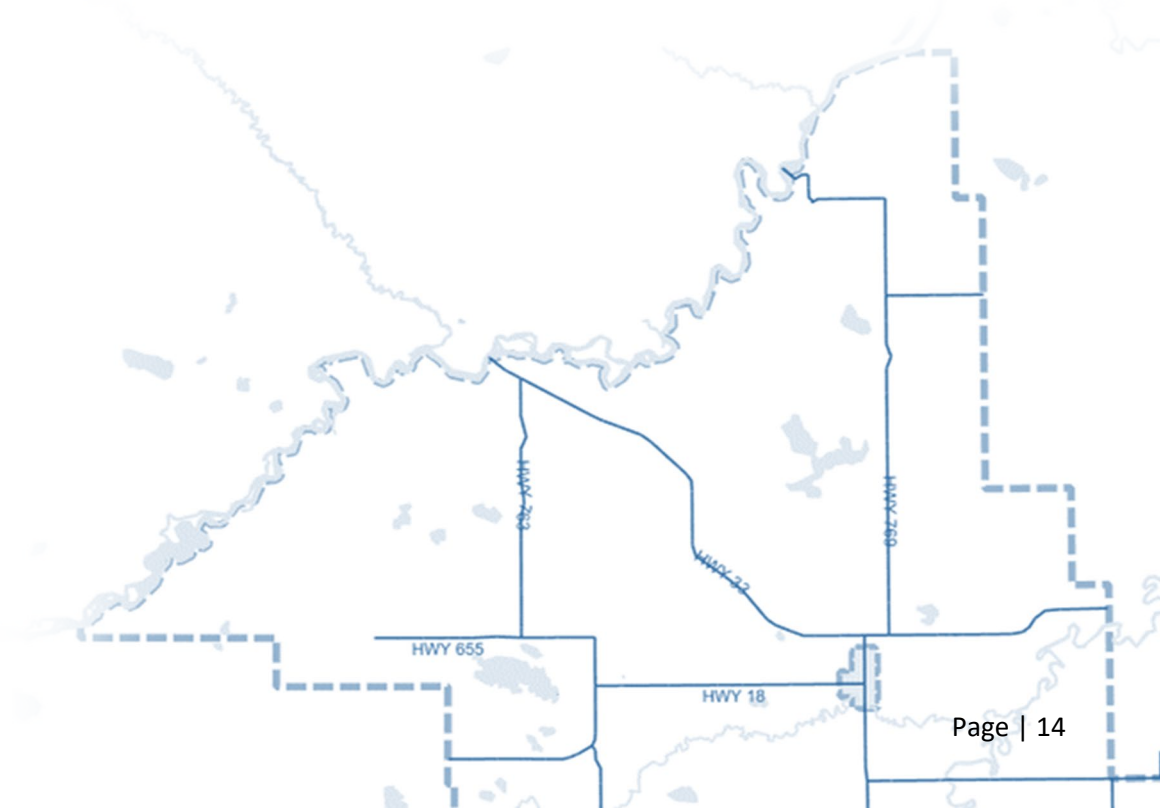
In alignment with the Capital Plan, Public Works purchased a ¾ ton truck in 2022. County also added a Caterpillar excavator and UTV to the fleet to supplement existing equipment.



Bridge repair on Rge Rd 32



Culvert installation on Rge Rd 40

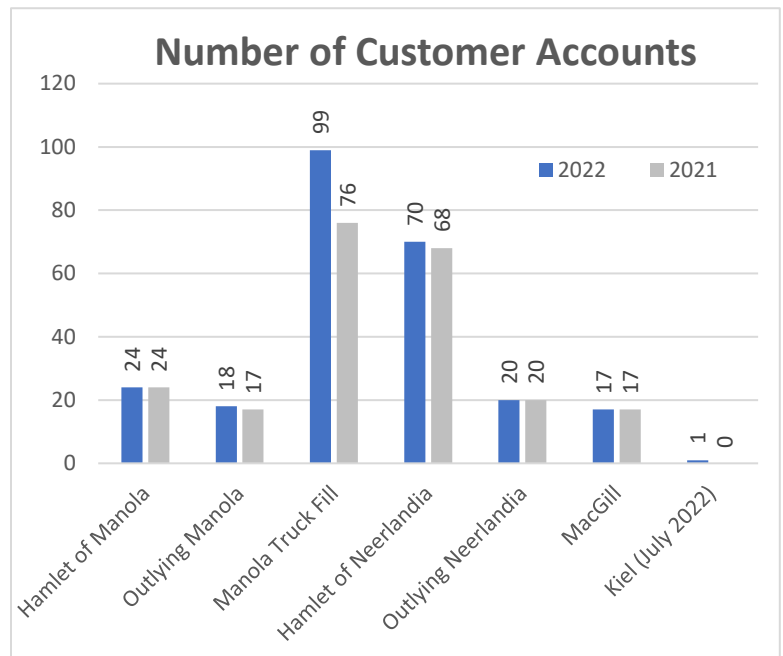
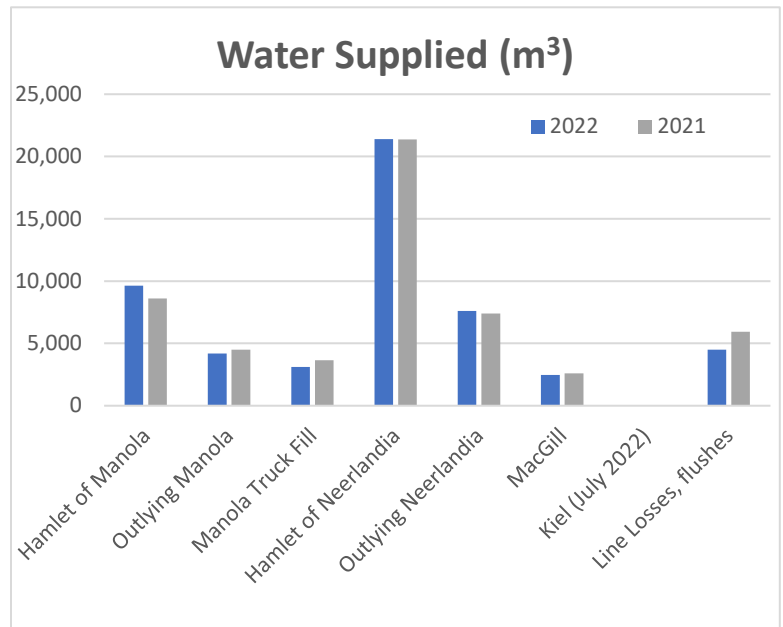


County of Barrhead Utilities Officer maintains and operates rural water distribution for the Barrhead Regional Water Commission, as well as operation and maintenance of 2 water treatment plants, located in Neerlandia and Manola.

County of Barrhead is responsible for operations and maintenance of 4 wastewater lagoons, located in Neerlandia, Manola, Thunder Lake, & Lac La Nonne (Dunstable).

Municipal Water Supply: Barrhead Regional Water Commission (BRWC)

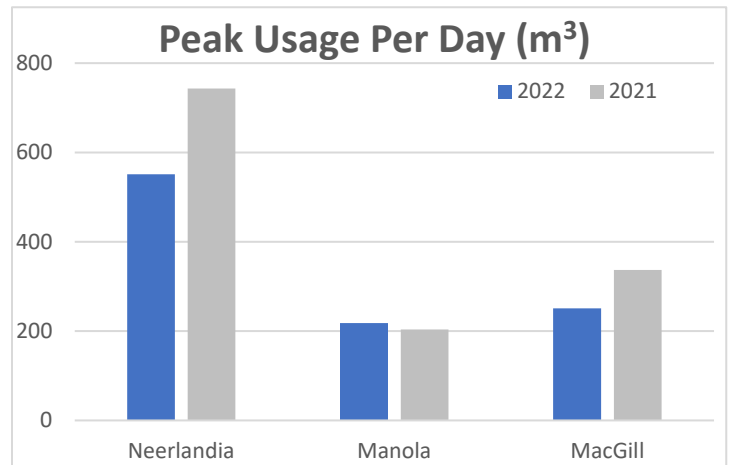
- BRWC is a partnership between the County of Barrhead & Town of Barrhead
- BRWC supplied 52,979 m³ of water to the County in 2022; which reflects approximately a 2% decrease from 2021
- Charts to the right reflect water volumes supplied to various areas in the County and the number of customer accounts in those areas for 2022 compared to 2021
 - **Manola Line** supplies 16,957 m³ of water to 24 customers in the Hamlet, 18 outlying customers and 99 County truck fill customers
 - **Neerlandia Line** supplies 29,049 m³ of water to 70 customers in the Hamlet, 20 outlying customers, and 1 customer at Kiel Industrial Park
 - **MacGill Estates** Line supplies 2,465 m³ of water to 17 customers in the subdivision
 - Volume lost to line losses and flushes was approximately 4,508 m³ of water which is 24% less than in 2021
- County inspects and services BRWC waterlines in the County, and associated infrastructure such as hydrants, fire pump, booster station and meter vaults



UTILITIES (continued)

Peak Usage

- Peak usage of water across the system ranged from 218 - 551 m³ per day.
- Chart to the right reflects the peak usage volumes per day on the 3 water lines for 2022 compared to 2021.



Municipal Wastewater

Manola Lagoon/Wastewater

- In late summer 2022, the sewer main line developed a blockage between the Hamlet of Manola and the lagoon. County drained all residential septic tanks to allow time to perform the needed repairs which included exposing the line to install an isolation valve and flushing point.
- Private haulers disposed of approximately 1,386 m³ of sewage effluent into the Manola Lagoon in 2022

Neerlandia Lagoon/Wastewater

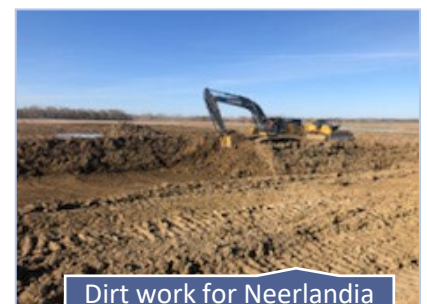
- Neerlandia wastewater lagoon was rebuilt in 2022 to accommodate growth of the hamlet and mitigate inlet restrictions from the main line.
 - Project added a 2nd cell for facultative treatment to update the system to current standards, twinned inlet line from the hamlet, and installed a truck dump station.
 - Total project cost & land purchase was \$1,670,381.88. This was paid for through a combination of Alberta Municipal Water/Wastewater Partnership Grant (\$892,011.51), Canada Community-Building Fund (\$598,716.81), and municipal reserves (\$179,653.56).
- Lagoon received approximately 8,550 m³ of sewage effluent from customers connected to the lagoon.

Thunder Lake Lagoon / Wastewater

- Sounding of the Thunder Lake Lagoon took place in 2022 to provide data on capacity and life cycle of the facility.
- Private haulers disposed of approximately 5,653 m³ of sewage effluent

Lac La Nonne (Dunstable) Lagoon

- Lagoon was closed July 15, 2022 – February 1, 2023 due to excess volumes of sewage effluents and high amounts of rainfall throughout the early part of 2022.
- Private haulers disposed of approximately 4,147 m³ of sewage effluent.



Dirt work for Neerlandia lagoon expansion

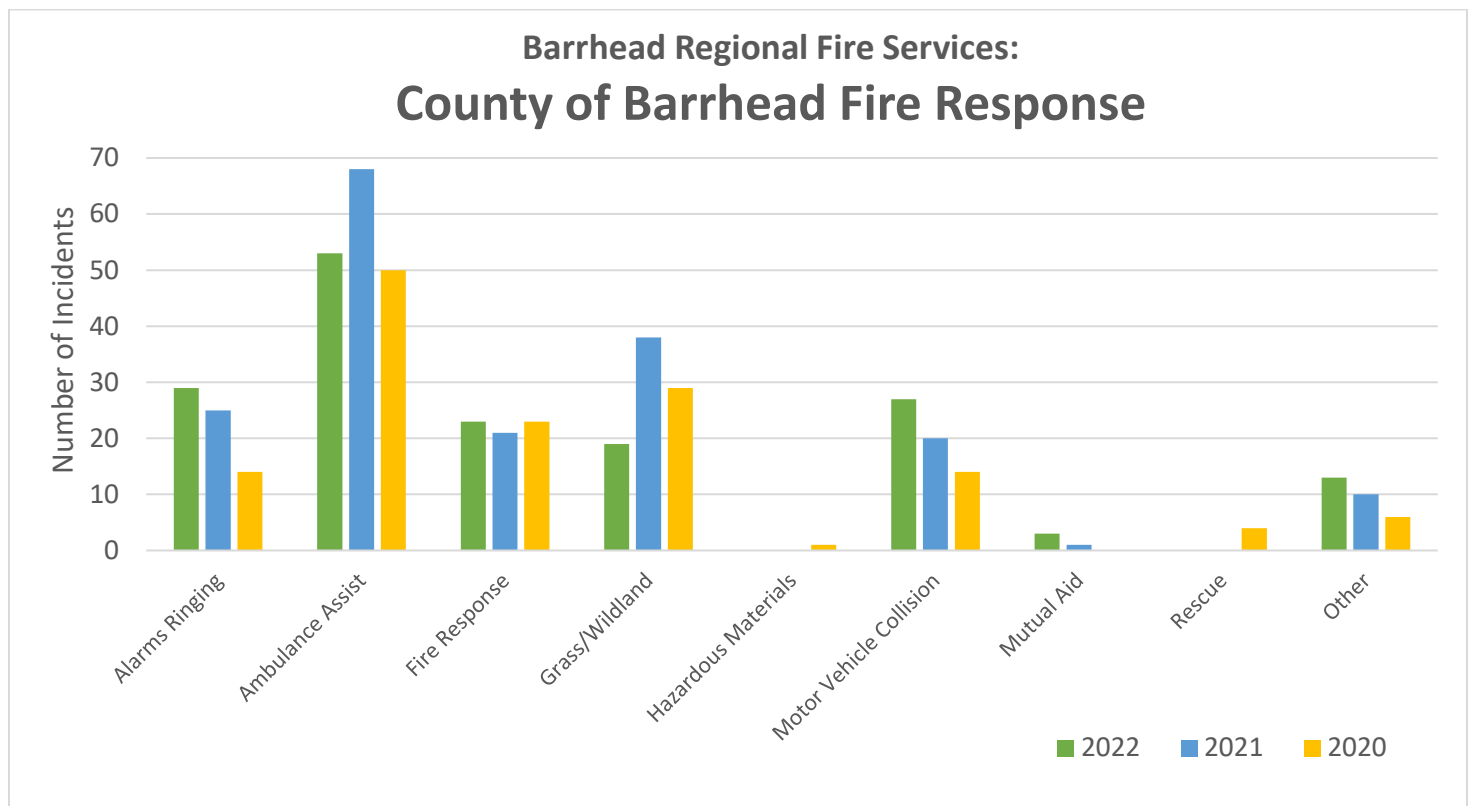
BARRHEAD REGIONAL FIRE SERVICES

Barrhead Regional Fire Services (BRFS) is a partnership between the County of Barrhead and Town of Barrhead to provide fire & rescue services to the region, operating from the Emergency Response Center in the Town of Barrhead. BRFS also provides other services, including fire prevention, public education, loss prevention inspections, investigations, and public relations.

- County pays 50% of core functions for facility and staff.
- Each municipality pays for responses in their own jurisdiction.
 - County is able to recover some of this cost by charging up to a maximum of \$3,000 per response as per policy, expecting that properties are insured.
 - However, full cost of fire response may be charged to the landowner if they are deemed to be non-compliant with permits or law.

Fire Response

- **168 fire response calls** in the County of Barrhead.
 - Accounts for 45% of all calls to BRFS in 2022 (370 calls total, between County & Town of Barrhead).
 - Calls in the County reflected an 8.7% decrease from previous year (2021 had 184 calls).
- **281 hours** of fire response was spent in the County of Barrhead.
 - Accounts for 71% of all time that BRFS spent on calls in 2022 (393 hours total, between County & Town of Barrhead).
 - Greater time spent in the County can be primarily attributed to longer travel time.



FINANCIAL STATEMENT DISCUSSION & ANALYSIS

County's Auditor, Greilach Lussier LLP, has audited the financial statements and provided the accompanying Independent Auditor's Report. Financial statements and auditor's report satisfy a legislative reporting requirement as set out the by *Municipal Government Act (MGA)*.

Discussion and analysis presented below should be read in conjunction with the audited financial statements, schedules, and accompanying notes, which follow this discussion.

County's 2022 Financial Statements include:

- **Statement of Financial Position**

This statement reports financial assets, liabilities, net financial assets, non-financial assets, and accumulated surplus at December 31. This statement is used to evaluate the County's ability to finance its activities and satisfy its obligations and commitments.

- **Statement of Operations**

This statement reports revenues earned, expenses incurred and results of the fiscal year as well as annual surplus. Statement of operations also summarizes the change in accumulated surplus.

- **Statement of Changes in Net Financial Assets**

This statement reports the changes in net financial assets at year end and provides information regarding the extent to which operating and capital expenditures in the year were met by revenues recognized in the year. It is a key indicator of financial health.

- **Statement of Cash Flows**

This statement reports how cash was generated and used in the year and classifies cash activities into operating, capital, investing, and financing activities. Net change in cash and cash equivalents are reflected in this statement.

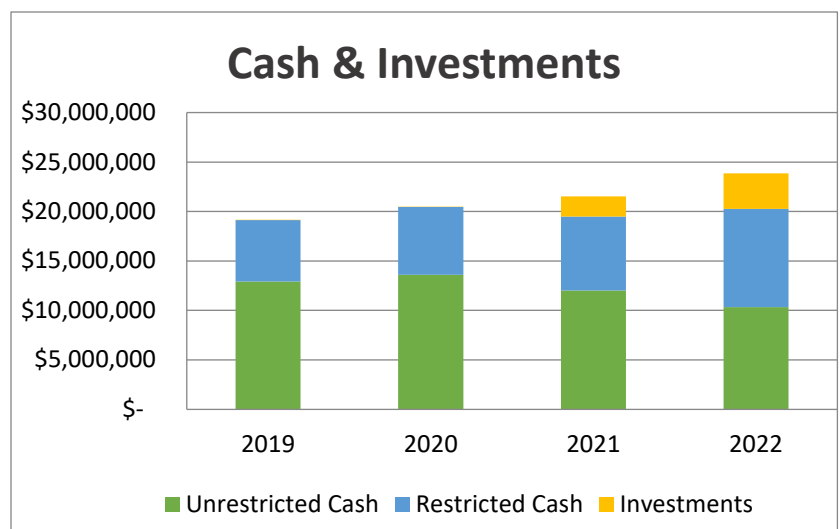
Statement of Financial Position

Financial assets are resources that are considered cash or could be turned into cash if required to fund the day-to-day operations of the County. Financial assets include cash and temporary investments, taxes and grants in place of tax receivable, trade and other receivables, agreements receivable, land held for resale, investments, and other financial assets.

Net financial assets decreased by \$1,403,819 in 2022, which included an increase in financial assets of \$1,419,284 offset by an increase in liabilities of \$2,823,103.

Unrestricted cash decreased by \$1,646,135 and restricted cash increased by \$2,414,174 for a net increase of \$768,039 (2021: decrease of \$953,402). At December 31, 2022, cash on hand was \$20,265,455 (2021: \$19,497,416).

A summary of cash and investments are shown in the adjacent chart:



Outstanding taxes and grants in-lieu at year end were \$843,751 (2021: \$1,668,721) with an allowance for doubtful accounts of \$100,000 (2021: \$600,000) applied for a net estimated collectible of \$743,751 (2021: \$1,068,721). Collection of taxes levied on oil and gas companies has been a challenge for the County in previous years. However, the Tax Instalment Payment Plan (TIPP) program, along with a recovery in the oil and gas industry, has resulted in the collection of the majority of outstanding oil and gas unpaid taxes.

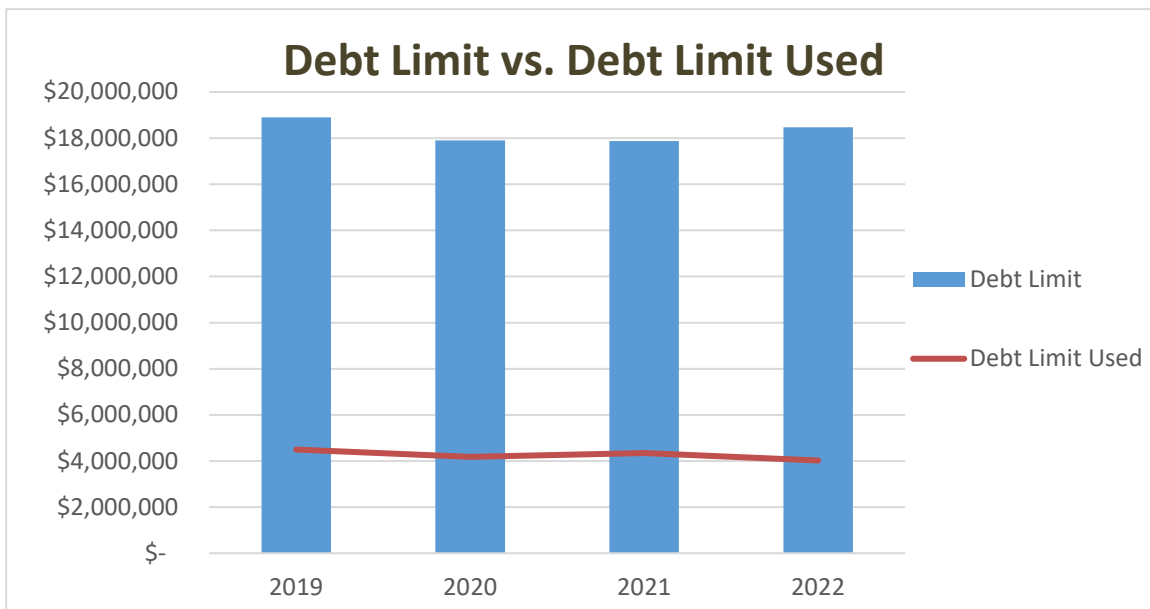
Trade and other receivables decreased by \$329,263 and is primarily due to timing.

Liabilities include accounts payable and accrued liabilities, deposit liabilities, employee benefit obligations, deferred revenues, long term debt, and landfill closure and post-closure liabilities. At year end, liabilities increased by \$2,823,103, of which deferred revenue and deposit liabilities made up 80% of the change.

Deferred revenue increased by \$743,317 and represents unexpended conditional grants which the County plans to use for projects scheduled for completion in 2023 - 2024.

Deposit liabilities increased by \$1,505,026 and investments increased by \$1,538,779 and primarily relates to donated funds that are held in trust until the County and the Donor determine a suitable project for the funds.

Long term debt is from the \$5 million capital contribution the County made to the Town of Barrhead's pool. County makes bi-annual debenture payments in a blended principal and interest payment of \$281,974. The loan matures in 2041 and bears interest at 2.881%. The Municipal Government Act sets the maximum debt level and debt servicing limits of municipalities. Debt limit is calculated at 1.5 times the revenue of the municipality and the debt service limit is calculated at 0.25 times the revenue. As at December 31, 2022, the County has \$14,451,993 (2021: \$13,691,807) of unused debt limit.



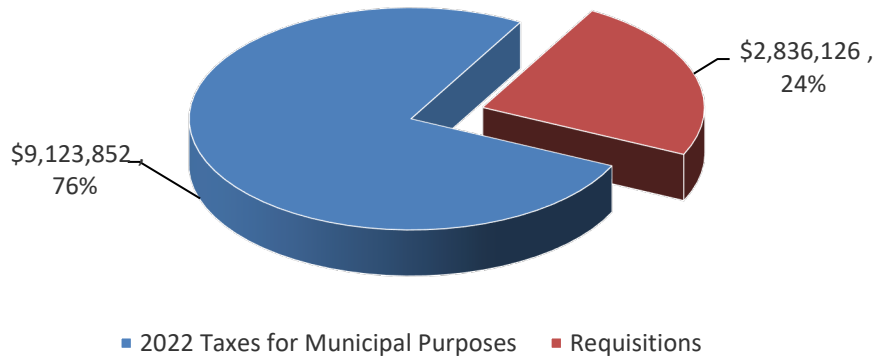
Non-financial assets are assets that have an economic life that extends beyond the current year and are intended for consumption in the normal course of operations. They are converted into an expense in future periods and include tangible capital assets, inventories, and prepaid expenses.

Tangible capital assets increased by \$1,249,095 from 2021 for a total balance of \$51,489,263. County acquired \$4,566,404 in assets, had \$164,864 of construction in progress which was offset by assets sold in 2022 with a net book value of \$256,398. Amortization of \$3,225,775 (2021: \$3,104,576) was expensed during the current year.

Inventories held for consumption increased by \$1,559,315 due to aggregate crushing activities in 2022.

Statement of Operations

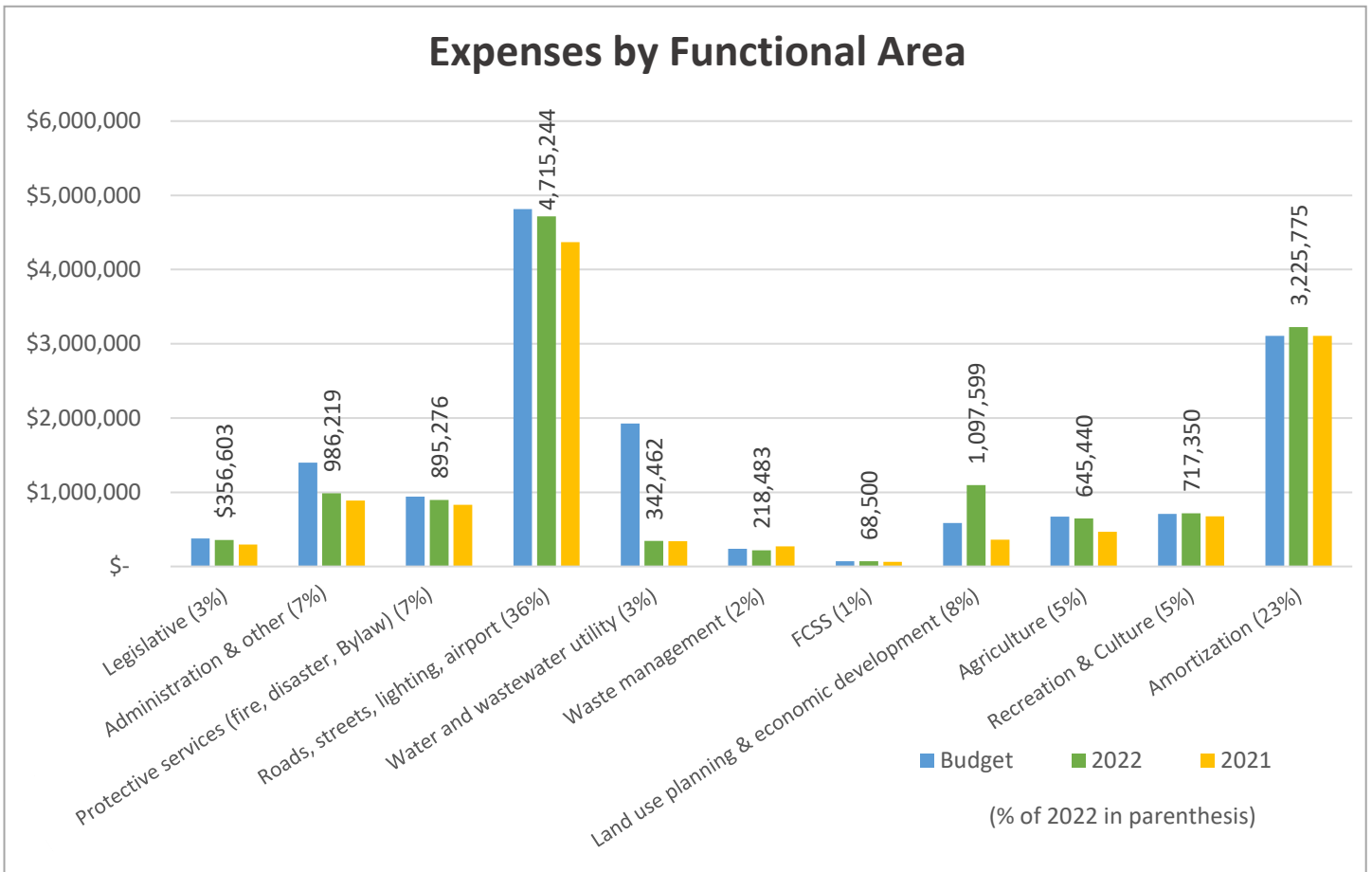
Net taxes available for municipal purposes were \$9,123,852 (2021: \$8,909,495). An additional \$2,836,126 (2021: \$2,653,018) was levied for school, social housing, and designated industry properties and was paid to the requisitioning authority. Requisitioned taxes are collected on behalf of 3rd parties and are paid directly to those parties.



Total revenue for 2022 was \$12,315,838, which was \$251,977 (or 2.09%) higher than budget and \$398,400 (or 3.34%) higher than 2021. Penalties and costs were \$132,288 lower than budget due to collection of taxes in arrears. Investment income was \$247,324 higher than budget due to increased interest rate and the delay of certain capital purchases. Other increases compared to budget were \$53,486 in net municipal taxes, and an increase in other revenues of \$84,555 which related to dirt sales at the Neerlandia lagoon and overhead recognized for the ALUS program.

Expenses for 2022 were \$13,268,951, which was \$1,564,486 (or 10.55%) lower than budget and \$1,608,486 (or 13.79%) higher than 2021. Most department's expenses were lower than budget. There are two notable differences: Water & Wastewater being \$1,550,811 lower than budgeted and Planning & Development being \$510,601 higher than budgeted. Water & wastewater budget included a \$1,500,000 contribution to the Town for Sani Pre-treatment and \$55,000 tie in work at Kiel Industrial Park that did not occur in 2022. Planning & Development actual expenses include a contribution to an organization for fibre installation (broadband) that was approved by Council after the budget was approved.

In addition to the above expense differences, provision for allowances was \$417,531 lower than budgeted. As tax arrears for oil and gas companies decreased in the current year, the allowance decreased rather than increased.



Shortfall of revenue over expenses was budgeted to be \$337,620, while actual was an excess of \$1,394,314, for a difference of \$1,731,934. In addition to the revenue and expense variances noted above, the government transfers for capital were \$316,028 lower than budget. Capital grants from the Government of Alberta and Canada can only be recognized as revenue as the work is completed on the projects the grant funds have been designated to. The Budget included 3 bridges, which are funded 75% by grant funding. Bridges are included in the Capital Budget but are only completed if provincial funding is approved. In 2022, one bridge was approved for funding and constructed. A 2nd bridge was approved for funding but was approved too late in the season to construct and will be carried forward into the 2023 Capital Budget.

Accumulated Surplus

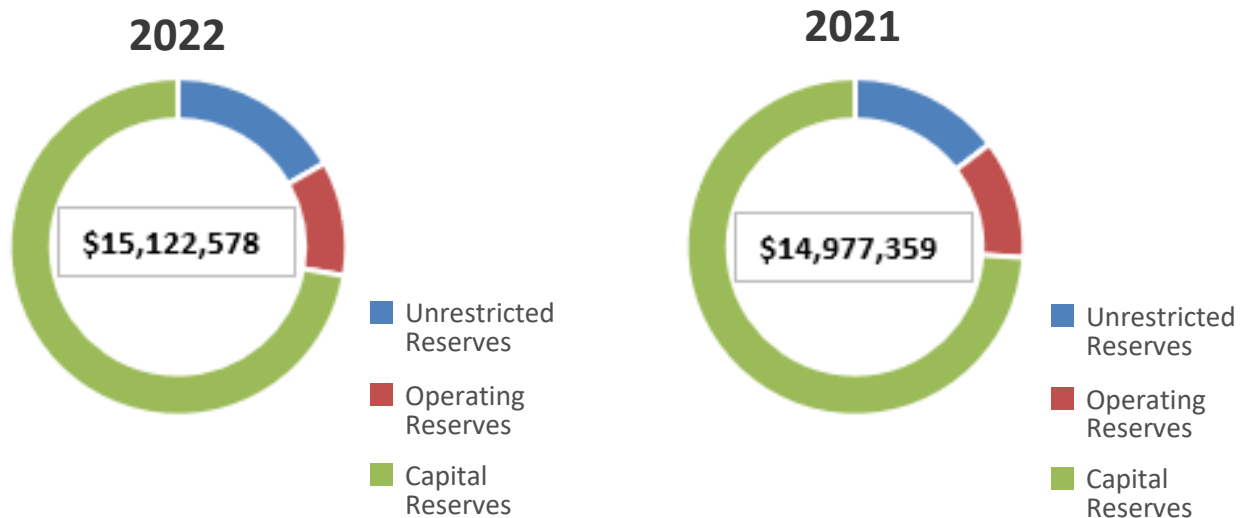
Reserves, or accumulated surpluses, are set aside to fund future operational costs and capital expenditures. The purpose of reserves is to promote financial stability and flexibility, provide for future capital expenditures, smooth operating expenditures that would cause fluctuations in the operating budget, and adhere to statutory requirements.

Example of Reserves:

Operational Reserve: used for operational expenditures that do not occur on an annual basis. For example, aerial photographs are a useful tool in planning and development. New photographs are not required annually; instead, they are usually retaken every 7 years. Rather than budgeting for the expenditure once every 7 years, the County sets aside an amount every year to ensure there are funds to cover the aerial photographs when it is required.

Capital Reserve: funds set aside for the purchase of capital equipment such as graders for road maintenance. An amount is set aside each year to ensure enough funds are available to make capital purchases as outlined in the Capital Plan.

County has \$15,122,578 (2021: \$14,977,359) in unrestricted and restricted reserves. Unrestricted reserves account for 17%, operating reserves account for 11%, and capital reserves account for 72% of the 2022 reserves. Unrestricted reserves will help cover projected budget shortfalls in future years as well as fund the debenture planned for contribution to the Town of Barrhead for Sani Pre-treatment.



Key Performance Indicators

County tracks several Key Performance Indicators (KPIs). The KPIs being tracked were determined by Alberta Municipal Affairs and measure a specific aspect of a municipality's governance, finances, or community. Benchmarks established are a good rule of thumb to assess the viability of the County of Barrhead as well as confirming that Council is responsible and accountable.

In 2022, the County exceeded all benchmarks set.

Municipal Affairs publishes the indicators on an annual basis. The following chart summarizes Municipal Affairs published results for 2021 and 2020. The KPIs presented for 2022 were prepared by the County.

Key Performance Indicator	Benchmark	2022	2021	2020
TAX BASE BALANCE: Percentage of total tax revenue collected from residential and farmland properties. At risk when > 95% of municipality's tax revenue comes from residential and farmland properties.	< 95%	63.62%	60.18%	63.35%
TAX COLLECTION RATE: Percentage of property taxes collected. At risk when a municipality collects < 90% of property taxes it levies in a reporting year.	> 90%	95.05%	90.71%	89.37%
POPULATION CHANGE: Percentage of population change in the municipality over a 10 year period. At risk when a municipality's population declines by 20%.	risk when decline of 20%	data unavailable	(3.59)%	7.58%
CURRENT RATIO: Ratio of current assets compared to current liabilities. At risk when result is < 1.	< 1	2.13	2.92	3.20
ACCUMULATED SURPLUS/DEFICIT: Total assets minus liabilities of the municipality excluding capital assets and related debt. Should not be < 0.	> 0	\$ 15,122,578	\$ 14,977,359	\$ 13,716,303
ON-TIME FINANCIAL REPORTING: Municipalities are required to submit year-end audited financial statements and financial information returns to Municipal Affairs by May 1st of the reporting year.	Submitted by May 1	Yes	Yes	Yes
DEBT TO REVENUE PERCENTAGE: Total borrowings as a percentage of total revenue. At risk when a municipality's debt is > 120% of its total revenue.	< 120%	32.66%	35.11%	36.38%
DEBT SERVICE TO REVENUE PERCENTAGE: Annual principal and interest payments as a percentage of total revenue. At risk when principal and interest payments on borrowings is > 20% of a municipality's total revenue.	< 20 %	1.32%	1.36%	1.32%
INVESTMENT IN INFRASTRUCTURE: Ratio of new investment in capital assets compared to the amortization of existing assets over a 5-year period. At risk when a municipality's capital spending is < the depreciation of its assets (result of < 1).	> 1	1.15	1.03	1.21
INFRASTRUCTURE AGE: Depreciated (amortized) value of tangible capital assets as a percentage of original cost. At risk when net book value of tangible capital assets is < 40% of original cost.	> 40%	53.86%	54.93%	55.31%
INTEREST IN MUNICIPAL OFFICE: Election votes are only held if there are more candidates than positions. At risk when no vote is held because all councillors are acclaimed. A result of N/A indicates that no election or by-election occurred within the reporting year.	Vote held	N/A	2	N/A

COUNTY OF BARRHEAD FINANCIAL STATEMENTS

For the Year Ending December 31, 2022

Signed Audited Financial Statements are attached in following pages.

County of Barrhead No. 11

Financial Statements

For the Year Ended December 31, 2022

County of Barrhead No. 11
Table of Contents
For the Year Ended December 31, 2022

MANAGEMENT REPORT

AUDITOR'S REPORT

FINANCIAL STATEMENTS

Statement of Financial Position	1
Statement of Operations	2
Statement of Change in Net Financial Assets	3
Statement of Cash Flows	4
Schedule of Changes in Accumulated Surplus (Schedule I)	5
Schedule of Tangible Capital Assets (Schedule II)	6
Schedule of Property and Other Taxes Levied (Schedule III)	7
Schedule of Government Transfers (Schedule IV)	8
Schedule of Expenses by Object (Schedule V)	9
Schedule of Segmented Disclosure (Schedule VI)	10
Notes to the Financial Statements	11 - 26



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Management's Responsibility

To the Reeve and Councilors of County of Barrhead No. 11:

The accompanying financial statements of County of Barrhead No. 11 are the responsibility of management and have been approved by Council.

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgements and estimates in accordance with Canadian public sector accounting standards. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of the financial statements.

Council is composed entirely of individuals who are neither management nor employees of the County. Council is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial statements. Council fulfills these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. Council is also responsible for recommending the appointment of the County's external auditors.

Greilach Lussier LLP is appointed by Council to audit the financial statements and report directly to them; their report follows. The external auditors have full access to, and meet periodically and separately with, both Council and management to discuss their audit findings.

April 4, 2023

ORIGINAL SIGNED - D. OYARZUN

Chief Administrative Officer



Greilach Lussier LLP

CHARTERED PROFESSIONAL ACCOUNTANTS

Joseph S. Greilach, CPA, CA *Partner
Jeffery T. Toivonen, CPA, CA

Bradley G. Lussier, CPA *Partner
Blake D. Rogerson, CPA, CA

*Denotes Professional Corporation

INDEPENDENT AUDITOR'S REPORT

To the Reeve and Council of County of Barrhead No. 11

Opinion

We have audited the financial statements of County of Barrhead No. 11 (the County), which comprise the statement of financial position as at December 31, 2022, and the statements of operations, changes in accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes and schedules to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the County as at December 31, 2022, and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAS).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the County in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter - Supplementary Information

We draw attention to the fact that the supplementary budget information included in Note 24 does not form part of the financial statements. We have not audited or reviewed this supplementary information and, accordingly, we do not express an opinion, a review conclusion or any other form of assurance on this supplementary information.

Other Information

Our opinion on the financial statements does not cover Management's Annual Report and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

(continues)

In preparing the financial statements, management is responsible for assessing the County's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the County or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the County's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the County's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the County to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Greilach Lussier LLP

Chartered Professional Accountants

Barrhead, Alberta

April 4, 2023

County of Barrhead No. 11
Statement of Financial Position
As at December 31, 2022

	<u>2022</u>	<u>2021</u>
FINANCIAL ASSETS		
Cash and temporary investments (Note 2)	\$ 20,265,455	\$ 19,497,416
Taxes and grants in place of taxes receivable (Note 3)	743,751	1,068,721
Trade and other receivables (Note 4)	1,077,050	1,406,313
Agreements receivable (Note 5)	358,788	425,407
Land for resale (Note 6)	610,322	776,846
Investments (Note 7)	3,578,354	2,039,575
Other financial assets	1,830	1,988
	<u>\$ 26,635,550</u>	<u>\$ 25,216,266</u>
LIABILITIES		
Accounts payable and accrued liabilities (Note 8)	\$ 1,963,403	\$ 1,288,905
Deposit liabilities	1,590,663	85,637
Employee benefit obligations (Note 9)	164,958	132,535
Deferred revenues (Note 10)	6,746,753	6,003,436
Long term debt (Note 11)	4,021,764	4,184,350
Landfill closure and post-closure liability (Note 12)	365,100	334,675
	<u>\$ 14,852,641</u>	<u>\$ 12,029,538</u>
NET FINANCIAL ASSETS	\$ 11,782,909	\$ 13,186,728
NON-FINANCIAL ASSETS		
Tangible capital assets (Schedule II)	\$ 51,489,263	\$ 50,240,168
Inventory for consumption (Note 13)	3,186,640	1,627,325
Prepaid expenses	153,029	163,306
	<u>\$ 54,828,932</u>	<u>\$ 52,030,799</u>
ACCUMULATED SURPLUS (Schedule I, Note 14)	<u>\$ 66,611,841</u>	<u>\$ 65,217,527</u>

Commitments (Note 21)

Contingencies (Note 22)

Approved on behalf of Council:

ORIGINAL SIGNED - D. DROZD Reeve

ORIGINAL SIGNED - M. SCHATZ Deputy Reeve

The accompanying notes are an integral part of the financial statements.

County of Barrhead No. 11
Statement of Operations
For the Year Ended December 31, 2022

	Budget (Unaudited) (Note 24)	2022	2021
REVENUE			
Net municipal taxes (Schedule III)	\$ 9,070,366	\$ 9,123,852	\$ 8,909,495
User fees and sales of goods	1,172,344	1,305,341	903,396
Penalties and costs on taxes	300,000	167,712	325,645
Licenses and permits	17,329	17,371	23,731
Investment income	208,590	455,914	151,593
Government transfers for operating (Schedule IV)	1,250,608	1,113,484	1,543,404
Development levies	-	2,985	-
Other revenues	44,624	129,179	60,174
Total Revenue	\$ 12,063,861	\$ 12,315,838	\$ 11,917,438
EXPENSES			
Legislative	\$ 377,247	\$ 356,603	\$ 294,056
Administration	1,436,465	1,029,053	928,248
Protective Services	1,048,380	999,255	935,476
Transportation	7,652,724	7,640,671	7,209,107
Water and wastewater	1,992,902	442,091	405,951
Waste management	259,438	239,582	289,904
Family and community support (FCSS)	68,500	68,500	61,000
Planning and development	588,925	1,099,526	364,006
Agriculture	699,223	673,259	492,876
Recreation & culture	709,633	720,411	679,841
Total Expenses	\$ 14,833,437	\$ 13,268,951	\$ 11,660,465
EXCESS (SHORTFALL) OF REVENUE OVER EXPENSES - BEFORE OTHER	\$ (2,769,576)	\$ (953,113)	\$ 256,973
OTHER			
Contributed assets	-	4,814	22,000
Insurance proceeds	-	66,721	23,337
Government transfers for capital (Schedule IV)	2,609,494	2,293,466	1,939,119
Loss on disposal of tangible capital assets	(177,538)	(17,574)	(112,911)
EXCESS OF REVENUE OVER EXPENSES	\$ (337,620)	\$ 1,394,314	\$ 2,128,518
ACCUMULATED SURPLUS, BEGINNING OF YEAR	63,089,009	65,217,527	63,089,009
ACCUMULATED SURPLUS, END OF YEAR	\$ 62,751,389	\$ 66,611,841	\$ 65,217,527

The accompanying notes are an integral part of the financial statements.

County of Barrhead No. 11
Statement of Change in Net Financial Assets
For the Year Ended December 31, 2022

	Budget (Unaudited)	2022	2021
EXCESS OF REVENUE OVER EXPENSES	\$ (337,620)	\$ 1,394,314	\$ 2,128,518
Acquisition of tangible capital assets	(7,639,165)	(4,726,454)	(5,230,739)
Contributed tangible capital assets	-	(4,814)	(22,000)
Amortization of tangible capital assets	3,104,576	3,225,775	3,104,576
Proceeds on disposal of tangible capital assets	796,225	238,824	1,073,350
Gain on sale of tangible capital assets	177,538	17,574	112,911
	<u>\$ (3,560,826)</u>	<u>\$ (1,249,095)</u>	<u>\$ (961,902)</u>
Acquisition of supplies inventories	\$ (2,405,000)	\$ (2,528,290)	\$ (850,549)
Acquisition of prepaid assets	(175,000)	(153,029)	(163,306)
Use of supplies inventories	1,200,000	968,975	1,144,041
Use of prepaid assets	175,000	163,306	159,362
	<u>\$ (1,205,000)</u>	<u>\$ (1,549,038)</u>	<u>\$ 289,548</u>
INCREASE (DECREASE) IN NET ASSETS	\$ (5,103,446)	\$ (1,403,819)	\$ 1,456,164
NET FINANCIAL ASSETS, BEGINNING OF YEAR	\$ 13,186,728	\$ 13,186,728	\$ 11,730,564
NET FINANCIAL ASSETS, END OF YEAR	<u>\$ 8,083,282</u>	<u>\$ 11,782,909</u>	<u>\$ 13,186,728</u>

The accompanying notes are an integral part of the financial statements.

County of Barrhead No. 11
Statement of Cash Flows
For the Year Ended December 31, 2022

	<u>2022</u>	<u>2021</u>
OPERATING		
Excess of revenue over expenses	\$ 1,394,314	\$ 2,128,518
Non-cash items included in excess of revenues over expenses:		
Amortization of tangible capital assets	3,225,775	3,104,576
Gain on disposal of tangible capital assets	17,574	112,911
Tangible capital assets received as contributions	(4,814)	(22,000)
Non-cash charges to operations (net change):		
Decrease (increase) in taxes and grants in place of taxes	324,970	(267,729)
Decrease (increase) in trade and other receivables	329,263	(683,140)
Decrease (increase) in agreement receivable	66,619	(56,311)
Decrease in land held for resale	166,524	-
Decrease in other current assets	158	2,128
(Increase) decrease in inventory for consumption	(1,559,315)	293,491
Decrease (increase) in prepaid expenses	10,277	(3,944)
Increase in accounts payable and accrued liabilities	674,498	198,283
Increase in deposit liabilities	1,505,026	2,058
Increase in deferred revenue	743,317	485,908
Increase in employee benefit obligation	32,423	34,537
Increase in provision for landfill closure/post-closure	30,425	30,425
Cash provided by operating transactions	<u>\$ 6,957,034</u>	<u>\$ 5,359,711</u>
CAPITAL		
Acquisition of tangible capital assets	\$ (4,726,454)	\$ (5,230,739)
Sale of tangible capital assets	238,824	1,073,350
Cash applied to capital transactions	<u>\$ (4,487,630)</u>	<u>\$ (4,157,389)</u>
INVESTING		
Increase in restricted cash and temporary investments	\$ (2,414,174)	\$ (655,936)
Increase in investments	(1,538,779)	(1,997,723)
Cash applied to investing transactions	<u>\$ (3,952,953)</u>	<u>\$ (2,653,659)</u>
FINANCING		
Long term debt repaid	(162,586)	(158,001)
Cash applied to financing transactions	<u>\$ (162,586)</u>	<u>\$ (158,001)</u>
DECREASE IN CASH AND CASH EQUIVALENTS DURING YEAR	<u>\$ (1,646,135)</u>	<u>\$ (1,609,338)</u>
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>\$ 11,988,862</u>	<u>\$ 13,598,200</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u><u>\$ 10,342,727</u></u>	<u><u>\$ 11,988,862</u></u>
Cash and cash equivalents is made up of:		
Cash and temporary investments (Note 2)	\$ 20,265,455	\$ 19,497,416
Less: restricted portion of cash and temporary investments (Note 2)	(9,922,728)	(7,508,554)
	<u><u>\$ 10,342,727</u></u>	<u><u>\$ 11,988,862</u></u>

The accompanying notes are an integral part of the financial statements.

County of Barrhead No. 11
Schedule of Changes in Accumulated Surplus
For the Year Ended December 31, 2022
Schedule I

	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	2022	2021
BALANCE, BEGINNING OF YEAR	\$ 2,187,757	\$ 12,789,602	\$ 50,240,168	\$ 65,217,527	\$ 63,089,009
Excess of revenues over expenses	\$ 1,394,314	\$ -	\$ -	\$ 1,394,314	\$ 2,128,518
Unrestricted funds designated for future use	(2,541,708)	2,541,708	-	-	-
Restricted funds used for operations	733,335	(733,335)	-	-	-
Restricted funds used for tangible assets	-	(2,009,884)	2,009,884	-	-
Current year funds used for tangible capital assets	(2,716,570)	-	2,716,570	-	-
Contributed tangible capital assets	(4,814)	-	4,814	-	-
Disposal of tangible capital assets	256,398	-	(256,398)	-	-
Annual amortization expense	3,225,775	-	(3,225,775)	-	-
Change in accumulated surplus	<u>\$ 346,730</u>	<u>\$ (201,511)</u>	<u>\$ 1,249,095</u>	<u>\$ 1,394,314</u>	<u>\$ 2,128,518</u>
BALANCE, END OF YEAR	<u>\$ 2,534,487</u>	<u>\$ 12,588,091</u>	<u>\$ 51,489,263</u>	<u>\$ 66,611,841</u>	<u>\$ 65,217,527</u>

The accompanying notes are an integral part of the financial statements.

County of Barrhead No. 11
Schedule of Tangible Capital Assets
For the Year Ended December 31, 2022
Schedule II

	Land	Land Improvements	Buildings	Engineered Structures	Machinery & Equipment	Vehicles	2022	2021
COST:								
BALANCE, BEGINNING OF YEAR	\$ 2,314,368	\$ 1,224,616	\$ 2,089,648	\$ 72,136,699	\$ 9,882,069	\$ 3,812,623	\$ 91,460,023	\$ 88,753,812
Acquisition of tangible capital assets	64,112	69,908	16,065	2,223,270	2,057,689	135,360	4,566,404	5,106,341
Construction-in-progress	-	-	-	122,370	42,494		164,864	146,398
Disposal of tangible capital assets	(2,586)	-	-	(59,721)	(452,593)	(79,703)	(594,603)	(2,546,528)
Write down of tangible capital assets	-	-	-	-	-	-	-	-
BALANCE, END OF YEAR	<u>\$ 2,375,894</u>	<u>\$ 1,294,524</u>	<u>\$ 2,105,713</u>	<u>\$ 74,422,618</u>	<u>\$ 11,529,659</u>	<u>\$ 3,868,280</u>	<u>\$ 95,596,688</u>	<u>\$ 91,460,023</u>
ACCUMULATED AMORTIZATION:								
BALANCE, BEGINNING OF YEAR	\$ -	\$ 932,995	\$ 949,068	\$ 33,342,658	\$ 3,947,925	\$ 2,047,209	\$ 41,219,855	\$ 39,475,545
Annual amortization	-	37,519	43,984	2,167,229	791,147	185,896	3,225,775	3,104,576
Accumulated amortization on disposals	-	-	-	(59,721)	(237,324)	(41,160)	(338,205)	(1,360,266)
BALANCE, END OF YEAR	<u>\$ -</u>	<u>\$ 970,514</u>	<u>\$ 993,052</u>	<u>\$ 35,450,166</u>	<u>\$ 4,501,748</u>	<u>\$ 2,191,945</u>	<u>\$ 44,107,425</u>	<u>\$ 41,219,855</u>
NET BOOK VALUE OF, END OF YEAR	<u>\$ 2,375,894</u>	<u>\$ 324,010</u>	<u>\$ 1,112,661</u>	<u>\$ 38,972,452</u>	<u>\$ 7,027,911</u>	<u>\$ 1,676,335</u>	<u>\$ 51,489,263</u>	<u>\$ 50,240,168</u>
NET BOOK VALUE, BEGINNING OF YEAR	<u>\$ 2,314,368</u>	<u>\$ 291,621</u>	<u>\$ 1,140,580</u>	<u>\$ 38,794,041</u>	<u>\$ 5,934,144</u>	<u>\$ 1,765,414</u>	<u>\$ 50,240,168</u>	<u>\$ 49,278,267</u>

The accompanying notes are an integral part of the financial statements.

County of Barrhead No. 11
Schedule of Property and Other Taxes Levied
For the Year Ended December 31, 2022
Schedule III

	Budget (Unaudited)	2022	2021
TAXATION			
Real property taxes	\$ 9,186,033	\$ 9,234,798	\$ 8,786,413
Linear property taxes	2,583,493	2,575,720	2,643,166
Government grants in lieu of property taxes	15,208	15,247	14,972
Special assessments and local improvement taxes	121,885	134,213	117,962
	<u>\$ 11,906,619</u>	<u>\$ 11,959,978</u>	<u>\$ 11,562,513</u>
REQUISITIONS			
Alberta School Foundation Fund	\$ 2,677,388	\$ 2,677,388	\$ 2,577,379
Evergreen Catholic Separate Regional Division #2	25,280	25,280	23,546
Barrhead & District Social Housing	121,115	121,115	39,624
Municipal Affairs	12,470	12,343	12,469
	<u>\$ 2,836,253</u>	<u>\$ 2,836,126</u>	<u>\$ 2,653,018</u>
NET MUNICIPAL TAXES	<u>\$ 9,070,366</u>	<u>\$ 9,123,852</u>	<u>\$ 8,909,495</u>

County of Barrhead No. 11
Schedule of Government Transfers
For the Year Ended December 31, 2022
Schedule IV

	Budget (Unaudited)	2022	2021
TRANSFERS FOR OPERATING:			
Federal government	\$ 3,000	\$ 1,472	\$ 22,050
Provincial government	1,201,455	1,070,534	1,484,053
Other local governments	46,153	41,478	37,301
	<u>\$ 1,250,608</u>	<u>\$ 1,113,484</u>	<u>\$ 1,543,404</u>
TRANSFERS FOR CAPITAL:			
Federal government	\$ 1,202,245	\$ 1,195,584	\$ 198,057
Provincial government	1,407,249	1,097,882	1,741,062
	<u>\$ 2,609,494</u>	<u>\$ 2,293,466</u>	<u>\$ 1,939,119</u>
TOTAL GOVERNMENT TRANSFERS	<u>\$ 3,860,102</u>	<u>\$ 3,406,950</u>	<u>\$ 3,482,523</u>

County of Barrhead No. 11
Schedule of Expenses by Object
For the Year Ended December 31, 2022
Schedule V

	Budget (Unaudited)	2022	2021
EXPENSES BY OBJECT			
Salaries, wages, and benefits	\$ 3,904,800	\$ 3,875,618	\$ 3,645,065
Materials, goods, supplies and utilities	2,318,098	2,309,074	1,693,357
Contracted and general services	2,048,342	1,846,404	1,806,644
Transfers to other governments	2,689,339	1,152,559	1,049,105
Purchases from other governments	296,845	297,897	359,359
Transfers to local boards and agencies	156,916	157,621	149,744
Interest on long-term debt	119,388	119,183	123,773
Provision (recovery) for allowances	83,425	(334,106)	(309,575)
Transfers to individuals and organizations	107,738	605,555	33,513
Bank charges and short term interest	1,970	1,255	788
Other expenses	1,999	12,116	4,116
Amortization of tangible capital assets	3,104,576	3,225,775	3,104,576
	<u>\$ 14,833,436</u>	<u>\$ 13,268,951</u>	<u>\$ 11,660,465</u>

County of Barrhead No. 11
Schedule of Segmented Disclosure
For the Year Ended December 31, 2022
Schedule VI

	General Government	Administration & Legislative	Protective Services	Transportation Services	Utilities & Waste Management	Planning & Development	Agriculture Services	Recreation & Culture	Community Support Services	Total
REVENUE										
Net municipal taxes	\$ 8,989,639	\$ -	\$ -	\$ 112,328	\$ 21,885	\$ -	\$ -	\$ -	\$ -	\$ 9,123,852
Government transfers for operating	4,830	34,333	38,071	644,541		-	244,379	147,330	-	1,113,484
User fees and sales of goods	-	12,044	93,623	298,350	395,695	311,632	204,053	10,300	-	1,325,697
Penalties and costs on taxes	167,712	-	-	-	-	-	-	-	-	167,712
Investment income	413,546	-	-	5,448	22,872	10,590	-	3,458	-	455,914
Other revenues	2,068	46,309	9,127	29,100	-	33,838	5,437	3,300	-	129,179
	9,577,795	92,686	140,821	1,089,767	440,452	356,060	453,869	164,388	-	12,315,838
EXPENSES										
Salaries & wages	-	1,180,836	48,162	1,990,503	124,165	198,087	310,009	23,856	-	3,875,618
Goods & supplies	-	65,918	3,908	1,770,062	58,258	281,806	113,431	15,691	-	2,309,074
Contract & general services	-	447,227	13,015	954,679	145,337	119,199	147,568	19,379	-	1,846,404
Transfers to other governments	-	-	822,904	-	202,760	-	3,598	352,694	68,500	1,450,456
(Recovery) provision for allowances	(364,531)	-	-	-	30,425	-	-	-	-	(334,106)
Transfers to local boards, agencies, and individuals	-	-	7,287	-	-	498,508	70,834	186,547	-	763,176
Long-term debt interest	-	-	-	-	-	-	-	119,183	-	119,183
Bank charges & shortterm interest	-	1,255	-	-	-	-	-	-	-	1,255
Other expenses	12,116	-	-	-	-	-	-	-	-	12,116
Segment Expenses before										
Amortization and Other	(352,415)	1,695,236	895,276	4,715,244	560,945	1,097,600	645,440	717,350	68,500	10,043,176
Amortization expense	-	42,835	103,979	2,925,427	120,728	1,926	27,819	3,061	-	3,225,775
(Shortfall) Excess of Revenue										
Over Expenses - Before Other	9,930,210	(1,645,385)	(858,434)	(6,550,904)	(241,221)	(743,466)	(219,390)	(556,023)	(68,500)	(953,113)
Contributed assets	2,137	-	-	2,677	-	-	-	-	-	4,814
Insurance proceeds	-	-	-	62,077	-	-	4,644	-	-	66,721
Government transfers for capital	-	-	-	1,252,326	1,041,140	-	-	-	-	2,293,466
(Loss) gain on disposal of capital assets	-	-	-	(18,894)	-	57	1,263	-	-	(17,574)
Excess (Shortfall) of Revenue over Expenses	\$ 9,932,347	\$ (1,645,385)	\$ (858,434)	\$ (5,252,718)	\$ 799,919	\$ (743,409)	\$ (213,483)	\$ (556,023)	\$ (68,500)	\$ 1,394,314

The accompanying notes are an integral part of the financial statements.

County of Barrhead No. 11
Notes to the Financial Statements
For the Year Ended December 31, 2022

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the County of Barrhead No. 11 (the County) are the representations of management prepared in accordance with Canadian public sector accounting standards.

Reporting entity

The financial statements reflect the assets, liabilities, revenues, and expenditures, changes in fund balances and change in financial position of the County.

The schedule of taxes levied also includes operating requisitions for educational and other external organizations that are not controlled by the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties.

Basis of accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed, or the tangible assets are acquired.

Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and date of the financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

The County has used estimates to determine an allowance for doubtful accounts, landfill closure and post-closure accrued liability, and useful lives of tangible capital assets.

Cash and temporary investments

Cash includes cash and temporary investments maturing within 90 days. Temporary investments are valued at cost plus accrued interest. The carrying amount approximates fair market value.

County of Barrhead No. 11
Notes to the Financial Statements
For the Year Ended December 31, 2022

Investments

Investments are recorded at cost. Where there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

Requisition over-levies and under-levies

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

Local improvement charges

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowings. These levies are collectable from property owners for work performed by the municipality.

Tax revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

Landfill closure and post-closure liability

Pursuant to the Alberta Environmental Protection and Enhancement Act, the County is required to fund the closure of its landfill site and provide for post-closure care of the facility. Closure and post-closure activities include the final clay cover, landscaping, as well as surface and ground water monitoring, leachate control, and visual inspection. The requirement is being provided for over the estimated remaining life of the landfill site based on usage. The County is responsible for 50% of the total costs.

Contaminated sites liability

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.

County of Barrhead No. 11
Notes to the Financial Statements
For the Year Ended December 31, 2022

Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change of Net Financial Assets for the year.

a) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost less residual value of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

Tangible Capital Asset	Years
Land Improvements	15-45
Buildings	25-50
Engineered Structures	
Roadway system	5-65
Water system	45-75
Wastewater system	45-75
Machinery and Equipment	5-24
Vehicles	10-40

Annual amortization is charged in the year of acquisition. No depreciation is charged in year of disposal. Assets under construction are not amortized until the asset is available for productive use.

b) Contribution of tangible capital assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also recorded as revenue.

c) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

d) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

County of Barrhead No. 11
Notes to the Financial Statements
For the Year Ended December 31, 2022

Government transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

Recent accounting pronouncements published but not yet adopted

The following summarizes upcoming changes to Canadian public sector accounting standards. The County will continue to assess the impact and prepare for the adoption of these standards.

PS 3450 Financial Instruments, establishes guidance on the recognition, measurement, presentation and disclosure of financial instruments, including derivatives. In conjunction with this new section, section PS 1201, section PS 2601, and section PS 3041 have been amended as a consequence of the introduction of new financial instruments standards. These amendments were required to present the associated gains and losses with financial instruments recognized under the new section. The new section and the related amendments are effective for fiscal periods beginning on or after April 1, 2022. Early adoption is permitted.

PS 3280 Asset Retirement Obligations, establishes guidance on the recognition, measurement, presentation and disclosure of a liability for retirement of a tangible capital asset. As this standard includes solid waste landfill sites active and post-closing obligations upon adoption of this new standard, existing Solid Waste Landfill Closure and Post-Closure Liability section PS 3270 will be withdrawn. This new section applies to fiscal years beginning on or after April 1, 2022. Early adoption is permitted.

PS 3400 Revenue, establishes standards on how to account for and report revenue differentiating between revenue arising from transactions that include performance obligations and transactions that do not. The new section applies to fiscal years beginning on or after April 1, 2023. Early adoption is permitted.

2. CASH AND TEMPORARY INVESTMENTS

	<u>2022</u>	<u>2021</u>
Cash	\$ 2,447,862	\$ 1,799,274
Temporary investments	17,817,593	17,698,142
	<u>\$ 20,265,455</u>	<u>\$ 19,497,416</u>

County of Barrhead No. 11
Notes to the Financial Statements
For the Year Ended December 31, 2022

2. CASH AND TEMPORARY INVESTMENTS, continued

Temporary investments are short-term deposits with original maturities of three months or less bearing interest at rates of prime less 1.55% to prime less 1.90% maturing during 2023. Included in the above balances are \$9,922,728 (2021 - \$7,508,554) of funds which are restricted.

These funds that are restricted in use are as follows:

	<u>2022</u>	<u>2021</u>
Unexpended conditional grant monies (Note 10)	\$ 6,746,753	\$ 6,003,436
Levies collected under legislation	1,572,576	1,416,612
Deposits and trust accounts	1,603,399	88,506
	<u>\$ 9,922,728</u>	<u>\$ 7,508,554</u>

3. TAXES AND GRANT IN LIEU OF RECEIVABLES

	<u>2022</u>	<u>2021</u>
Current taxes and grants in place of taxes	\$ 591,546	\$ 1,074,302
Arrears taxes	252,205	594,419
Less: allowance for doubtful accounts	(100,000)	(600,000)
	<u>\$ 743,751</u>	<u>\$ 1,068,721</u>

4. TRADE AND OTHER RECEIVABLES

	<u>2022</u>	<u>2021</u>
Due from other governments	\$ 799,755	\$ 911,588
Goods and services tax recoverable	135,419	78,598
Trade and other receivables	129,026	275,798
Due from related party (Note 19)	29,843	146,063
Less: allowance for doubtful accounts	(16,992)	(5,734)
	<u>\$ 1,077,050</u>	<u>\$ 1,406,313</u>

5. AGREEMENTS RECEIVABLE

	<u>2022</u>	<u>2021</u>
Range road 53 upgrades	\$ 168,765	\$ 222,351
Golf course loan receivable	109,053	115,250
Net investment in capital lease (Note 19)	80,969	87,806
	<u>\$ 358,788</u>	<u>\$ 425,407</u>

County of Barrhead No. 11
Notes to the Financial Statements
For the Year Ended December 31, 2022

5. AGREEMENTS RECEIVABLE, continued

Range road 53 upgrades loan receivable is unsecured, bearing interest at 2.45%, repayable in blended annual principal and interest payments of \$59,034, and matures in 2025.

The golf course loan receivable is unsecured, bearing interest at 3.0%, repayable in blended annual principal and interest payments of \$9,654, and matures in 2036.

The net investment in capital lease bears interest at 2.881%, repayable in blended annual principal and interest payments of \$9,521 and matures in 2032.

6. LAND HELD FOR RESALE

	2022	2021
Kiel Industrial Park, Phase I	\$ 610,322	\$ 776,846

Land held for resale includes acquisition costs of the land and the improvements to prepare the land for sale or servicing. Related development costs incurred to provide infrastructure are reported as tangible capital assets under their respective function.

7. INVESTMENTS

	2022	2021
Term deposits – Canadian Western Bank	\$ 2,064,769	\$ 2,010,184
Term deposit – Scotiabank	1,503,551	-
Neerlandia Co-op member equity	9,959	4,326
Other	75	25,000
	\$ 3,578,354	\$ 2,039,510

The Canadian Western Bank term deposit that requires 93 days notice to withdraw. It bears interest at a rate of prime less 0.95% (2021 – 1.05%).

The Scotiabank term deposit is a guaranteed investment certificate, bearing interest at 5.40%, maturing on June 16, 2024.

At December 31, 2022 the prime rate was 6.45%.

County of Barrhead No. 11
Notes to the Financial Statements
For the Year Ended December 31, 2022

8. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2022	2021
Accounts payable and accrued liabilities	\$ 1,293,250	\$ 408,550
Due to related party (Note 19)	7,886	7,004
Payables to other governments	662,267	873,351
	<u>\$ 1,963,403</u>	<u>\$ 1,288,905</u>

9. EMPLOYEE BENEFIT OBLIGATIONS

	2022	2021
Retirement allowance	\$ 29,994	\$ 28,451
Vacation	134,964	104,084
	<u>\$ 164,958</u>	<u>\$ 132,535</u>

Employees have either earned the benefits (and are vested) or are entitled to these benefits within the next budgetary year. The retirement allowance is comprised of a benefit to retiring employees who are over 55 years old with a minimum balance of 10 years of service. The vacation liability is comprised of vacation entitlement that employees are deferring to future years. The County does not provide post-employment benefits to employees.

10. DEFERRED REVENUE

Deferred revenues are unexpended federal and provincial transfers which are restricted to eligible projects, as approved under the funding agreements. These projects are scheduled for completion in 2023 – 2024.

	2021	Contributions	Interest Earned	Contributions Recognized	2022
Canada Community-Building Fund (formerly Federal Gas Tax)	\$ 2,553,649	\$ 736,254	\$ 59,191	\$ (1,195,584)	\$ 2,153,510
Municipal Sustainability Initiative	3,284,184	2,385,384	105,801	(1,182,326)	4,593,043
Alberta Municipal Water and Wastewater Program	145,829	439,200	1,327	(583,356)	-
STIP	5,441	133,163	-	(138,604)	-
Agricultural Services Board Program	-	215,907	-	(215,907)	-
Other	14,333	79,481	-	(93,614)	-
	<u>\$ 6,003,436</u>	<u>\$ 3,989,389</u>	<u>\$ 166,319</u>	<u>\$ (3,412,391)</u>	<u>\$ 6,746,753</u>

Unexpended funds related to the deferred revenues are supported by temporary investments of \$6,746,753 (2021 - \$6,003,436) which are disclosed in the financial statements as subject to restricted uses as per Note 2.

County of Barrhead No. 11
Notes to the Financial Statements
For the Year Ended December 31, 2022

11. LONG-TERM DEBT

	2022	2021
Debenture – Town of Barrhead Pool	\$ 4,021,764	\$ 4,184,350

Principal and interest repayments are due as follows:

	Principal	Interest	Total
2023	\$ 167,303	\$ 114,671	\$ 281,974
2024	172,158	109,816	281,974
2025	177,154	104,820	281,974
2026	182,294	99,680	281,974
2027	187,584	94,390	281,974
Thereafter	3,135,271	671,380	3,806,651
	\$ 4,021,764	\$ 1,194,757	\$ 5,216,521

Debenture debt is repayable to the Province of Alberta and bears interest at a rate of 2.881% per annum and matures in 2041. Debenture debt is issued on the credit and security of the County of Barrhead at large.

The County's total cash payments for the debenture principal in 2022 were \$162,586 (2021 - \$158,001). The County's total cash payments for the debenture interest in 2022 were \$119,183 (2021 - \$123,973).

12. LANDFILL CLOSURE AND POST-CLOSURE LIABILITY

Alberta environmental law requires closure and post-closure care of landfill sites, which includes final covering and landscaping, pumping of ground water and leachates from the site, and ongoing environmental monitoring, site inspections and maintenance.

The estimated total liability is based on the sum of discounted future cash flows for closure and post-closure activities for 25 years after closure using a discount rate of 4% and assuming annual inflation of 2%.

The accrued liability portion is based on the cumulative capacity used at year end compared to the estimated total landfill capacity determined by the 2011 Closure and Post-Closure Assessment by Omni-McCann Consultants Ltd. The estimated total remaining capacity of the landfill site in 2011 is 235,300 cubic metres. The existing landfill is expected to reach capacity in approximately the year 2030.

The County has not designated assets for settling closure and post-closure liabilities.

County of Barrhead No. 11
Notes to the Financial Statements
For the Year Ended December 31, 2022

12. LANDFILL CLOSURE AND POST-CLOSURE LIABILITY, continued

	<u>2022</u>	<u>2021</u>
Estimated closure costs	\$ 315,260	\$ 315,260
Estimated post-closure costs	431,750	431,750
	<u>\$ 747,010</u>	<u>\$ 747,010</u>
Estimated capacity remaining	51%	55%
Portion of total liability remaining to be recognized	<u>\$ 381,910</u>	<u>\$ 412,335</u>
Estimated capacity used	49%	45%
Accrued liability portion	<u>\$ 365,100</u>	<u>\$ 334,675</u>

13. INVENTORY FOR CONSUMPTION

	<u>2022</u>	<u>2021</u>
Gravel	\$ 2,507,940	\$ 1,065,440
Materials and supplies	678,700	561,885
	<u>\$ 3,186,640</u>	<u>\$ 1,627,325</u>

14. ACCUMULATED SURPLUS

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets.

	<u>2022</u>	<u>2021</u>
Unrestricted surplus	\$ 2,534,487	\$ 2,187,757
Restricted surplus		
Tax rate stabilization	1,661,684	1,709,019
Roads	2,848,072	2,852,080
Water & wastewater	1,978,590	1,991,070
Building replacement & renovations	1,698,813	1,638,010
Land & land improvements	1,214,220	1,204,675
General equipment replacement	3,186,712	3,394,748
	<u>12,588,091</u>	<u>12,789,602</u>
Equity in tangible capital assets	51,489,263	50,240,168
	<u>\$ 66,611,841</u>	<u>\$ 65,217,527</u>

County of Barrhead No. 11
Notes to the Financial Statements
For the Year Ended December 31, 2022

15. EQUITY IN TANGIBLE CAPITAL ASSETS

	<u>2022</u>	<u>2021</u>
Tangible capital assets (Schedule II)	\$ 95,596,688	\$ 91,460,023
Accumulated amortization (Schedule II)	(44,107,425)	(41,219,855)
	<u>\$ 51,489,263</u>	<u>\$ 50,240,168</u>

16. DEBT LIMITS

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the County be disclosed as follows:

	<u>2022</u>	<u>2021</u>
Total debt limit	\$ 18,473,757	\$ 17,876,157
Total debt	4,021,764	4,184,350
Amount of debt limit unused	<u>\$ 14,451,993</u>	<u>\$ 13,691,807</u>
Service on debt limit	3,078,960	2,979,360
Service on debt	167,303	162,586
Amount of debt serving limit unused	<u>\$ 2,911,657</u>	<u>\$ 2,816,774</u>

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

17. LOCAL AUTHORITIES PENSION PLAN

Employees of the County participate in the Local Authorities Pension Plan, which is covered by the Alberta Public Sector Pensions Plan Act. The Plan serves about 281,764 people and about 435 employers. It is financed by employer and employee contributions and by investment earnings of the LAPP fund.

Contributions for current service are recorded as expenditures in the years which they become due. The County is required to make current service contributions to the plan of 8.45% of pensionable earnings up the Canada Pension Plan's Yearly Maximum Pensionable Earnings and 12.80% for the excess.

Total contributions by the County to the LAPP in 2022 were \$245,133 (2021 - \$250,523). Total contributions by the employees of the County to the LAPP in 2022 were \$219,570 (2021 - \$226,947).

County of Barrhead No. 11
Notes to the Financial Statements
For the Year Ended December 31, 2022

17. LOCAL AUTHORITIES PENSION PLAN, continued

At December 31, 2021, LAPP disclosed an actuarial surplus of \$11.9 billion (2020 - \$4.96 billion).

18. SALARY AND BENEFIT DISCLOSURE

Disclosure of salaries and benefits for elected municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 regulation is as follows:

	2022			2021
	Salary (1)	Benefits & Allowance (2)	Total	Total
Councillors				
Division 1 – Douglas Drozd (Reeve)	\$ 41,343	\$ 8,169	\$ 49,512	\$ 44,140
Division 2 – Marvin Schatz (Deputy)	38,009	7,922	45,931	42,336
Division 3 – Ron Kleinfeldt	30,969	7,352	38,321	34,308
Division 4 – William Lane	36,248	5,982	42,230	36,043
Division 5 – Paul Properzi	28,064	7,185	35,249	7,343
Division 6 – Walter Preugschas	33,909	5,942	39,851	32,130
Division 7 – Jared Stoik	26,107	7,040	33,147	5,212
County Manager – Debbie Oyarzun	181,750	27,187	208,937	199,691

- 1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria, and any other direct cash remuneration.
- 2) Benefits and allowances figures include employer's share of all employee benefits and contributions, or payments made on behalf of employees including pension, health care, dental coverage, group life insurance, accidental disability and dismemberment insurance, long term disability plans, Canada Pension Plan, employment insurance, and WCB.

19. RELATED PARTY TRANSACTIONS

The County is a member of the Barrhead Regional Water Commission.

Transactions and balances by the Barrhead Regional Water Commission to the County are based on actual service utilization during the year. Amounts receivable from the Barrhead Regional Water Commission have arisen from the operational costs of the County to provide operational service to the Barrhead Regional Water Commission. In the current year, amounts receivable also include the Barrhead Regional Water Commission's share of capital costs for the SCADA monitoring system.

	2022	2021
Barrhead Regional Water Commission – service fees charged	\$ 125,559	\$ 126,337

County of Barrhead No. 11
Notes to the Financial Statements
For the Year Ended December 31, 2022

19. RELATED PARTY TRANSACTIONS, continued

At December 31, 2022, the County had a balance payable of \$7,886 (2021 - \$7,004) and a balance receivable of \$29,843 (2021 - \$146,063) to/from the Barrhead Regional Water Commission.

Included in Agreements Receivable is \$80,969 (2021 - \$87,806) for water pipeline payments receivable from Barrhead Regional Water Commission.

20. SEGMENTED INFORMATION

The County provides a range of services to its ratepayers and conducts its business through a number of reportable segments which facilitate management in the achievement of the County's long-term objectives and aid in resource allocation decisions and to assess operational performance. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1. Certain segments, along with the services they provide are as follows:

a) Administration

Administration is responsible for the administration of the County as a whole. Administration includes assessment services, financial services, records management, and general administration.

b) Protective services

Protective services comprises policing, enforcement services, fire, disaster, and emergency management. The mandate of Protective Services is to maintain safe communities and to manage risk.

c) Transportation

Transportation provides and maintains a safe and reliable road network for the travelling public. Transportation is responsible for summer and winter road maintenance as well as bridge maintenance. The County's road construction program operates through the summer months.

d) Utilities and waste management

The County is responsible for environmental programs which includes water supply and distribution within the County of Barrhead as well as wastewater treatment and disposal activities. Waste management activities, including transfer stations and a regional landfill are also included in this segment.

e) Planning and development

Planning and development manages current and long-term planning, and subdivision development permits. This segment also supports economic development.

County of Barrhead No. 11
Notes to the Financial Statements
For the Year Ended December 31, 2022

20. SEGMENTED INFORMATION, continued

f) Agriculture services

Agriculture services is responsible for implementing and enforcing legislative requirements, promoting the agriculture industry, addressing agricultural concerns and the development and delivery of environment extension programming.

g) Recreation and culture

Recreation and culture provides recreational and cultural services that promote the health and well-being of its citizens, and activities related to parks maintenance and operation.

21. COMMITMENTS

The County has contractual liabilities that will result in liabilities in the future when the terms of the contracts are met. The estimated aggregate amount payable for the unexpired terms of these contractual obligations for the next three years are as follows:

	Capital Projects	Service Contracts	Recreation Agreement*	Total
2023	\$ 2,785,615	\$ 176,278	\$ 330,700	\$ 3,292,593
2024	-	177,513	*	177,513
2025	-	17,160	*	17,160
	\$ 2,785,615	\$ 370,951	\$ 330,700	\$ 3,487,266
Total at Dec 31, 2021	\$ 2,085,200	\$ 485,462	\$ 326,625	\$ 2,897,287

* The County is committed to provide an Annual Contribution to the Town of Barrhead towards the core operating costs of the aquatic centre, arena and curling rink until December 31, 2027. The Annual Contribution is based on a funding formula that is the greater of either \$312,679 or the sum calculated according to the formula:

- a) in 2018, a sum equal to 0.03403% of the County's 2017 total taxable assessment;
- b) in 2019, a sum equal to 0.03403% of the County's total taxable assessments for 2017 and 2018;
- c) in each year from 2020 to 2027, a sum equal to 0.03403% of the average of the County's total taxable assessments for the three prior years.

The minimum Annual Contribution the County must make will never be less than \$312,679. If in any year, the sum calculated using the formula falls below \$312,679, the County will instead pay the minimum. The Annual Contribution is in addition to the County's debenture payments for the capital costs for construction of the aquatic centre as disclosed in Note 11.

County of Barrhead No. 11
Notes to the Financial Statements
For the Year Ended December 31, 2022

21. COMMITMENTS, continued

The County's total taxable assessment is as follows:

2020	\$964,471,680
2021	\$966,337,730
2022	\$984,558,430

22. CONTINGENCIES

The County is a member of the Genesis Reciprocal Insurance Exchange ("GENESIS"). Under the terms of the membership, the County could become liable for its proportionate share of any claim losses in excess of the funds held by GENESIS. Any liability incurred would be accounted for as a current transaction in the years the losses are determined.

23. FINANCIAL INSTRUMENTS

The County's financial instruments consist of cash and temporary investments, receivables, investments, accounts payable and accrued liabilities, deposit liabilities, requisition over-levy and long-term debt. It is management's opinion that the County is not exposed to significant interest or currency risks arising from these financial instruments.

The County is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the County provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

County of Barrhead No. 11
Notes to the Financial Statements
For the Year Ended December 31, 2022

24. BUDGET DATA

The budget data presented in these financial statements is based upon the 2022 operating and capital budgets approved by Council. The chart below reconciles the approved budgets to the budget figures reported in these financial statements.

Revenue

Operating budget	\$ 17,481,440
Capital budget	9,361,508
Less:	
Requisitions	(2,836,253)
Allocation for in-house equipment rental	(544,204)
Debenture proceeds	(1,900,000)
Transfer from other funds:	
Operating budget	(537,122)
Capital budget	(5,555,788)
Proceeds on the sale of tangible capital assets	(973,763)
Total Revenue	14,495,818

Expenditures

Operating budget	17,481,440
Capital budget	9,361,508
Add: Amortization expense	3,104,576
Less:	
Requisitions	(2,836,253)
Allocation for in-house equipment rental	(544,204)
Transfer from other funds:	
Operating budget	(2,209,536)
Capital budget	(9,361,507)
Debt principal payments	(162,586)
Total expenses	14,833,438
Shortfall of revenues over expenses	\$ (337,620)

The budget information was approved by Council on April 19, 2022 and has not been audited.

25. APPROVAL OF FINANCIAL STATEMENTS

Council and Management have approved these financial statements.



TO: COUNCIL

RE: DECLARATION – SENIORS’ WEEK 2023

ISSUE:

Government of Alberta requests Council to declare June 5-11, 2023 as Seniors’ Week in the County of Barrhead.

BACKGROUND:

- February 13, 2023 – County received a request from Seniors, Community and Social Services to declare June 5-11, 2023 as *Seniors’ Week in the County of Barrhead*.
- For more than 30 years, Alberta has celebrated seniors during the first week in June. Information can be found on their website ([Seniors’ Week | Alberta.ca](https://www.seniorsweek.alberta.ca)).

ANALYSIS:

- Albertans are encouraged to show appreciation for seniors and recognize the important contributions seniors make to our province.
- If declared, the declaration (see attached) will be posted in the County office and on the County website to celebrate seniors and to ensure they feel valued by friends, loved ones, and all Albertans.

STRATEGIC ALIGNMENT:

Declaring Seniors’ Week in the County of Barrhead in partnership with the Government of Alberta aligns with the 2022-2026 Strategic Plan in the following areas:

PILLAR 3: RURAL LIFESTYLE

GOAL 2: County promotes & celebrates success/achievements

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 3 County demonstrates leadership

ADMINISTRATION RECOMMENDS THAT:

Council declares June 5-11, 2023 as Seniors’ Week in the County of Barrhead.

From: Seniors Information <Seniorsinformation@gov.ab.ca>
Sent: Monday, February 13, 2023 10:09 AM
To: Seniors Information <Seniorsinformation@gov.ab.ca>
Subject: [EXTERNAL] - Celebrate and Declare Seniors' Week 2023!

For 37 years, the Government of Alberta has celebrated the first week of June to honour and recognize seniors for their many contributions to Alberta. This year, Seniors' Week is from June 5 – 11. If you are planning an event in your community on June 5, you are encouraged to submit an Expression of Interest by **February 28, 2023**, to help officially kick-off the celebrations. The community with the selected expression of interest will receive a \$5,000 grant to co-host the provincial launch event of Seniors' Week 2023.. Please visit <https://www.alberta.ca/seniors-week.aspx> for more information.

As well, all municipalities, First Nations communities and Metis Settlements are invited to officially declare Seniors' Week. Attached is a Community Declaration to show your support and to generate greater awareness of the importance of seniors in Alberta. If your community officially declares Seniors' Week, please send a notification to seniorsinformation@gov.ab.ca by **June 1, 2023**, so your participation can be acknowledged on <https://www.alberta.ca/seniors-week.aspx>.

Your community or organization is encouraged to recognize and celebrate seniors throughout Seniors' Week. To learn more, please visit <https://www.alberta.ca/seniors-week.aspx> or email at seniorsinformation@gov.ab.ca if you have any questions.

Best regards,
Seniors, Community and Social Services

The logo for the province of Alberta, featuring the word "Alberta" in a stylized, cursive font with a small blue square to the right of the letter "a".

Classification: Protected A



DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 5 – 11, 2023 to be Seniors' Week in

County of Barrhead

Community

Reeve Douglas Drozd

Official Title

Official Signature

The Honourable Jeremy Nixon; Minister of Seniors, Community and Social Services

TO: COUNCIL

RE: PROCLAMATION – ALBERTA RURAL HEALTH WEEK MAY 29 – JUNE 2, 2023

ISSUE:

Rural Health Professions Action Plan (RhPAP) requests Council to proclaim May 29 – June 2, 2023 as Alberta Rural Health Week in the County of Barrhead.

BACKGROUND:

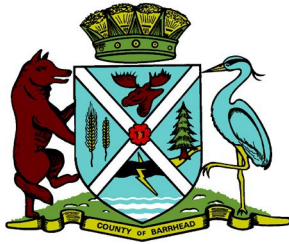
- For three decades, the Rural Health Professions Action Plan (RhPAP) has supported the efforts of rural Albertans to maintain an accessible healthcare workforce close to home.
- Established in 1991 by the Government of Alberta as the Alberta Rural Physician Action Plan (RhPAP).
 - Originally focused on supporting practicing rural physicians, RhPAP has grown to be a broader rural community health workforce attraction and retention resource, an ally with Alberta’s medical schools, as well as a trusted, collaborative partner for rural Alberta communities trying to achieve greater access to health care.
- County received a request to declare May 29 – June 2, 2023 as *Alberta Rural Health Week in the County of Barrhead*.
- Alberta Rural Health Week is a great opportunity to honour the contributions of the rural Alberta healthcare providers and community volunteers who help keep healthcare close to home.

ANALYSIS:

- Albertans are encouraged to show appreciation for rural healthcare providers and community volunteers and recognize the important contributions they make to our rural healthcare.
- Attached sign provides a hashtag for information on where to obtain more details on how to celebrate Alberta Rural Health Week. (<https://rhpap.ca/about/alberta-rural-health-week>)
- If declared, the proclamation and hashtag sign (see attached) will be posted in the County office and on the County website to honour the contributions of the rural Alberta healthcare providers and community volunteers who help keep healthcare close to home.

ADMINISTRATION RECOMMENDS THAT:

Council proclaims May 29 – June 2, 2023, as Alberta Rural Health Week.



COUNTY OF BARRHEAD NO. 11
PROVINCE OF ALBERTA

PROCLAMATION
ALBERTA RURAL HEALTH WEEK
MAY 29 – JUNE 2, 2023

WHEREAS Rural health care providers are powerful assets in their communities. Not only do their health-care skills and practices enhance their community's quality of life, but these professionals also contribute to rural life on a more personal level. They have special relationships with their patients and community as family, friends, neighbours, volunteers, teachers, and mentors; and

WHEREAS Community volunteers, led by local health professional attraction and retention committees, are the heart and soul of their communities. These local volunteers go above and beyond to support health care and health-care providers in their communities, developing innovative and collaborative approaches to successfully attract and retain health-care providers, and help keep health care close to home; and

WHEREAS The County of Barrhead strives to promote and encourage recognition of rural health care providers and volunteers;

THEREFORE, BE IT RESOLVED

THAT The Council of the County of Barrhead No. 11, does hereby proclaim May 29 – June 2, 2023 as Alberta Rural Health Week in the County of Barrhead and urge all community residents to show appreciation for the contributions of the rural health professionals and community volunteers whose abilities and efforts enhance the quality of life in rural Alberta.

Dated this 16th day of May, 2023

Douglas Drozd, Reeve

**We keep health care
close to home**

**#Rural
Health
Matters**



rhpap.ca/arhw



TO: COUNCIL

RE: BARRHEAD INDIGENOUS DAY COMMITTEE - COMMUNITY GRANT REQUEST

ISSUE:

Barrhead Indigenous Day Committee is applying for a Community Grant to assist with the costs of providing Indigenous Day events to the community (application attached).

BACKGROUND:

- February 2, 2021 – Council approved the Community Grant Policy setting a maximum of \$2,500 per applicant pending availability of funds.
- Barrhead Indigenous Day committee is planning to host the event on June 21, 2023.
 - Committee consists of 11 community members (representation from AHS, FCSS, Pregnancy Care, individuals, Blue Heron Support Services, BES) and being guided by FCSS.
- Committee is requesting a \$1,000 donation to assist with a total project cost of \$5,350.

ANALYSIS:

- Application was considered under Policy AD-002 Community Grants (attached).
- Applicant is eligible as they meet the criteria under section 4.1 as follows:
 - ✓ A volunteer group, service club or community group that provides services within the County or provides services readily available to the general public of the County
 - ✓ Demonstrates value or benefit to the community
- Application was considered under section 5.1 as an event (vs project)
- Application was assessed based on the criteria outlines in section 5.2 as follows:
 - Benefit to community – provides general access to an event enjoyed by the community
 - Other sources of funding, financial viability and community involvement – applicant is providing 80% of the total project cost.
 - Community involvement – Barrhead Indigenous Day provides a variety of events for the community to participate and volunteer.
- Project is eligible under section 5.3 and 5.4 as follows:
 - Matching requirement has been exceeded with the applicant committing \$1,000 of their own funds as well as fundraising (\$850) and other agencies (value \$2,500) to use towards this event
 - Event is to take place on June 21, 2023

- Supports an event that promotes and celebrates the community
- This is the 5th application for the 2023 budget year
- Financial implications:

2023 Community Grant Budget	\$15,000
Dispersed in 2023	(\$6,250)
Current Balance	\$8,750
Application (May 16, 2023)	(\$1,000)
Balance Remaining for 2023	\$7,750

STRATEGIC ALIGNMENT:

Processing of Community Grant requests in accordance with the Community Grants Policy AD-002 aligns with the 2022-2026 Strategic Plan in the following areas:

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates open & accountable government

ADMINISTRATION RECOMMENDS THAT:

Council approves the application from Barrhead Indigenous Day committee for \$1,000 under the Community Grants Policy to assist with the Barrhead Indigenous Day event to be held on June 21, 2023.

National Indigenous Peoples Day
JUNE 21



Main Street Walk for Reconciliation and Gathering at Cecile Martin Park

12:00pm - Walk from Town Office to Gazebo

1:00pm - Opening Ceremony @ Cecile Martin Park

1:30pm - 7:00pm - Stage Performances, Interactive Tee Pee Teachings, Various Artisans and Vendors, Information Booths, Children's Activities and much more!

TRADITIONAL DRUMMERS & DANCERS

Artisans and Vendors

Food Trucks

Live Music

AND MORE

To learn how you can get involved contact Barrhead & District FCSS Society
@ 674-3341 or
cdvc@barrheadfcss.org





Community Grant Application Form

Application Information

Please submit completed applications to: County of Barrhead No. 11
5306-49 Street
Barrhead, AB T7N 1N5
or email: info@countybarrhead.ab.ca

For assistance completing your application, contact 780-674-3331 or info@countybarrhead.ab.ca
Incomplete applications will not be accepted.

Applicant Information

Name of Organization: _____

Mailing Address: _____
Street Address

City Province Postal Code

Phone Number: _____ Email: _____

Contact Name: _____

Position or Title: _____

Phone Number: _____ Email: _____

Is your organization a registered charity or non-profit? Yes No

If yes: Alberta Registry Number: _____

Date of Incorporation: _____

Project Information

Name of Project or Event: _____

Start Date: _____ Completion Date: _____

Location of Project or Event: _____



Community Grant Application Form

Describe Your Project or Event:

Goals:

Anticipated number of County participants, or number directly affected by event, program, or services offered:

Target population (Children, youth, adults, seniors, families): _____

Describe how this project will benefit the community:

Financial Information

Project Funding:

Funds Requested from the County of Barrhead:

Cash: _____ \$ _____

In-Kind: _____ \$ _____

Total Requested: _____ **\$** _____

(Maximum \$2,500)

Funds from Other Sources:

(List other funds including any of the organizations own funds to be used in the project)

Own Funds: _____ \$ _____

Fundraising: _____ \$ _____

Volunteer Hours \$ 20/ Hr x _____ Hours = \$ _____

Other: _____ \$ _____

Other: _____ \$ _____

Other: _____ \$ _____

Total From Other Sources: _____ **\$** _____

Note: Funding from other sources must be at least equal to funding requested from the County of Barrhead

Total Project Funding: _____ **\$** _____

(Total Requested Funding + Total from Other Sources)



Community Grant Application Form

Project Costs:

List a summary of the project costs here. If available, attach price quotes or other supporting documents.

Fundraising Supplies	\$200
Printing Costs	\$150
Performers Honorarium Costs	\$3500
Porta Potty Rentals	\$750
Craft Supplies - Kids Zone	\$300
Meals for Performers/Volunteers	\$450
Sound System - in kind	\$n/a
Stage - in kind	\$n/a
Security - in kind	\$n/a
	\$
	\$
	\$
	\$
	\$

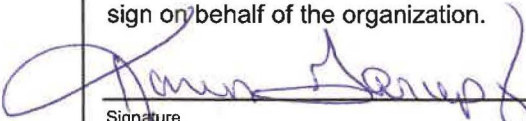
Refer to Policy for full listing of ineligible costs (e.g. day-to-day operating costs, staff wages or honorariums, flow through funding to re-distribute to others, or donations to charitable causes).

Total Project Costs: \$5350

The personal and business information provided will be used to process the Community Grant Application and is collected under the authority of Section 33 (c) of the *Freedom of Information and Protection of Privacy Act (FOIPP)*. If you have questions about the collection and use of this information, please contact the County of Barrhead at 5306-49 Street, Barrhead, Alberta T7N 1N5 or 780-674-3331.

Signature of Applicant or Authorized Representative

I (We) the undersigned, certify that this application is complete and accurate and that I (we) have the authority to sign on behalf of the organization.

 _____ Signature	May 8, 2023 _____ Date
KAREN GARIEPY, Executive Director _____ Print Name and Title	
_____ Signature	_____ Date
_____ Print Name and Title	



Community Grant Application Form

For Office Use Only

Application Reviewed and Approved Grant Number: 2023-05
 Application Reviewed and Denied Council Resolution No. : _____

Funding Requested: \$ _____

Funding Approved: \$ _____ Letter Sent: _____

Criteria and Evaluation (Comments must be completed if application is denied or modified):

Signature of Authorized County Representative Date

Print Name and Title of Authorized County Representative



Grant Application #: 2023-05

Resolution #: _____

Community Grant Declaration

Name of Organization: Barrhead Indigenous Day Committee ("the Organization")

The Organization declares that:

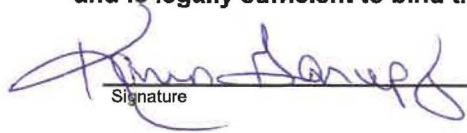
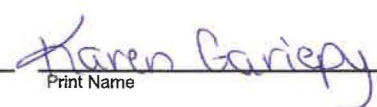
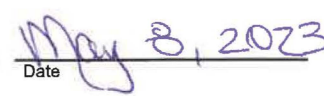
The information contained in its application is complete and accurate.

The Organization understands and agrees that any funding awarded is subject to the Organization complying with the terms and conditions of this agreement and as outlined in the Community Grant Policy ("the Policy").

The Organization agrees to the following terms and conditions:

1. The Organization agrees to be bound by the requirements set out in the Policy and Application form.
2. The Organization will use all grant funding awarded for the purposes stated within its Application. If the Organization wished to vary the purpose, it agrees to be bound by the requirements set out in the Policy.
3. Following receipt of the Grant, the Organization agrees to be bound by the reporting requirements set out in the Policy.
4. Any part of the Grant not spent as set out in the Policy or upon termination of this Agreement must be repaid to the County of Barrhead as stipulated in the Policy. The Grant may be terminated upon:
 - a. mutual consent;
 - b. 90 days written notice by either party;
 - c. demand by the County for immediate repayment in the event of a breach of any term or condition; or
 - d. if the Organization becomes insolvent
5. The Organization acknowledges that it will be liable for the full amount of the Grant and will be bound to the terms of this Agreement, even if the Organization has paid all or part of the Grant to a third party who has spent the money.
6. If requested, the Organization agrees to give the County of Barrhead access to examine the Organization's operation and/or premises to verify the Grant has been used for the purpose laid out in the Application. The Organization will provide access to all financial statements and records having any connection with the Grant or its purpose during the term of this Agreement or until all requirements have been met.
7. The Organization acknowledges that the *Freedom of Information and Protection of Privacy Act (FOIPP)* applies to records submitted by the Organization to the County in relation to the grant application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the *FOIPP Act*, subject to any applicable exceptions to disclosure under the Act.
8. The Organization agrees to indemnify and hold harmless the County of Barrhead, including all councillors, employees, and agents from any and all claims demands, actions and costs (including legal costs) for which the Organization is legally responsible, including those arising out of negligence or willful acts by the Organization or its employees or agents. Such indemnification shall survive the termination of this agreement.

The Organization represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Organization to the Agreement.

 _____ Signature	 _____ Print Name	 _____ Date
_____ Signature	_____ Print Name	_____ Date



TO: COUNCIL

RE: DUCKS UNLIMITED CANADA – PROFESSIONAL SERVICES AGREEMENT

ISSUE:

Ducks Unlimited Canada has requested a new Professional Services Agreement with the County of Barrhead for 2023.

BACKGROUND:

- May 9, 2023 – ASB recommended that Council approve the Ducks Unlimited Canada Professional Services Agreement as presented for 2023.
- Ducks Unlimited Canada has 19 projects within the County.
- County has been contracted by Ducks Unlimited for many years (25+).
- Intent of the Ducks Unlimited service contract is to operate and maintain water control structures and the water levels for Ducks Unlimited projects within the County.

ANALYSIS:

- Work to be performed under the contract includes supply of labour for inspection services and minor maintenance.
- Each of the 19 sites requires an inspection at least twice per year.
- County is paid mileage and a daily rate up to a maximum contract value of \$8,000 as per the Service Contract (attached).
- Many of these sites are in close proximity to County sites that are often visited by Agricultural Services staff making it relatively convenient to provide these services.
- Ducks Unlimited requests contracts with many of the municipalities in the province. Due to staffing restraints, they are unable to inspect the projects themselves.

STRATEGIC ALIGNMENT:

Maintaining habitat for waterfowl in the County of Barrhead aligns with the 2022-2026 Strategic Plan in the following areas:

PILLAR 2: RURAL LIFESTYLE

GOAL 4 County protects & preserves the environment

ADMINISTRATION RECOMMENDS THAT:

Council authorizes Administration to enter into the 2023 Professional Services Agreement to a maximum of \$8,000 as presented by Ducks Unlimited Canada and as recommended by the ASB.



Small Job Unit Price Contract

P.O. NO. _____
DATE _____

PROJECT NAME Various PROJECT NUMBER Various

PROCUREMENT CATEGORY Contracted HAM Beaver Management

CONTRACTOR'S NAME County of Barrhead No. 11

VENDOR NO. V-000367
PHONE NO. 780-674-3331

MAILING ADDRESS 5306 - 49 Street Barrhead, AB T7N 1N5

The Contractor agrees to perform the work as described in a good and workmanlike manner in accordance with the General Conditions on the reverse side and the following plans and specifications:

Applicable Specifications: Additional sheet(s) attached? [checked] Yes [] No Number of pages attached 1

OR:

Applicable Plans: Sketch Plan attached? [] Yes [checked] No

The Contractor will commence work on or about April 1st, in the year 2023, and complete the work, as verified by Ducks Unlimited Canada, by January 1st, in the year 2024. Ducks Unlimited Canada shall pay the Contractor in accordance with the following Schedule of Prices:

Table with 6 columns: ITEM, DESCRIPTION, ESTIMATED QUANTITY, PRICE PER UNIT, UNIT, COST OF ITEM. Row 1: 1, Project operation & maintenance \$200 per day & \$1.00 per km, 1, 8000, LS, \$8000.00

THE COSTS DO NOT INCLUDE GOODS AND SERVICE TAX

TOTAL \$8000.00

CONTRACTOR

Tristan Folinsbee

AUTHORIZED, DUCKS UNLIMITED CANADA

W.C.B. # 714748 G.S.T.# 10698-8611R

Suite 300, 10525 170 Street Edmonton, AB T5P 4W2

Address

NOT REGISTERED []

403-461-5204

Phone No.

SECOND SIGNATURE

GENERAL CONDITIONS

1. The Contractor shall be fully familiar with the location, means or access, surface and sub-surface conditions, nature and position of any existing structures, obstructions and factors which may affect the price and execution of the work.
2. The Ducks Unlimited Canada representative on the job shall:
 - i. decide what is required by the Contract, whether or not the final product is acceptable according to specifications and workmanship, the acceptability of proposed equipment or materials to be used, and the timing and scheduling of the work.
 - ii. order work insufficiently or improperly performed or defective materials supplied to be re-executed or removed and replaced to his/her satisfaction.
 - iii. have the right to order Extra Work, dispense with or change the whole or part of the work.
 - iv. resolve any inconsistencies between the Special Provisions, Specifications, General Conditions and Plans.
 - v. extend, if necessary, the time for completion of the work or any part of the work.
3. Ducks Unlimited Canada may require the Contractor to perform Extra Work. The terms and conditions for the performance and payment for the Extra Work shall be mutually agreed upon by both parties and an Extra Work Order shall be issued by the Ducks Unlimited Canada representative. No Extra Work shall be done, or paid for, unless the work has been ordered in writing by the Ducks Unlimited Canada representative. Extra Work shall be paid for at the rates set out in the Extra Work Order. All invoices shall clearly show the costs of any negotiated Extra Work as separate items.
4. The Contractor shall comply with all by-laws and requirements of the Municipal, Local Authority, Provincial and Federal Governments that apply to work carried out under this Contract.
5. The Contractor shall assume responsibility for safety in accordance with all the applicable laws, regulations, and general accepted practises, including safety of all persons and property.
6. If the Contractor has defaulted on or delayed on reasonable commencement, execution or completion times for the work, or any portion, Ducks Unlimited Canada may relieve the Contractor of any or all remaining parts of the work. Where a Contractor is relieved of all or any portion of the work, Ducks Unlimited Canada shall determine what amount, if any, is owing to the Contractor for any work completed. Ducks Unlimited Canada shall employ such means as deemed necessary to complete the work.
7. All payments to the Contractor shall be for work actually performed and materials furnished by the Contractor. Quantities shall be verified by the Ducks Unlimited Canada representative. The amounts shown in the Schedule of Prices are for comparative purpose only, and in no way constitute an actual amount for which Ducks Unlimited Canada will be liable. If there is an increase or decrease in the actual quantity, the actual measure amount will be paid at the unit price indicated.
8. Ducks Unlimited Canada will pay, in addition to the amount certified for payment, the applicable Goods and Service Tax.
9. Payments to the Contractor are normally made on completion of the work. Partial payments may be made on completion of individual work items within the Schedule of Prices at the discretion of the Ducks Unlimited Canada representative.
10. Any Claims made by the Contractor regarding the terms of the contract must be made, in writing, within thirty days of the date of completion of the particular work item, otherwise such claims are barred.

CONTRACTOR INITIALS

FOR COMPANY USE ONLY

PROJECT NO.	PROCUREMENT CATEGORY	COST ESTIMATE
<i>Various</i>	<i>HAM beaver management</i>	<i>\$8000.00</i>
	<i>Procurement Category</i>	
	<i>Procurement Category</i>	
	<i>Procurement Category</i>	
	<i>Procurement Category</i>	

INSURANCE FORM ATTACHED

WCB CLEARANCE FORM ATTACHED

NOTES:

TO: COUNCIL

RE: APPOINTMENT OF WEED & PEST INSPECTOR

ISSUE:

The *Weed Control Act* requires appointment of a weed inspector annually for the municipality.

BACKGROUND:

- Weed inspectors are responsible for monitoring compliance and enforcing the *Weed Control Act*.
- Under Section 7(1) of the Alberta *Weed Control Act*, a municipality shall appoint a sufficient number of inspectors to enforce and monitor compliance within the municipality.
- Pest inspectors are responsible for assisting in the prevention and establishment, as well as enforcement of any pest outlined in the *Agricultural Pest Act*.
- Under Section 10(1) of the *Agricultural Pest Act*, a municipality shall appoint a sufficient number of inspectors to carry out this Act and the regulations within the municipality.
- Agricultural Fieldman is an appointed inspector under both Acts by virtue of his position.
- Chelsea Jaeger was appointed as weed inspector for the County of Barrhead in 2022 and is returning to this position in 2023.

ANALYSIS:

- Vegetation and Pest Management are core programs facilitated for the benefit of county residents. Proactive and reactive inspections are key service levels within these programs.
- If a municipality fails to appoint sufficient municipal inspectors, the Minister of Agriculture & Forestry may designate inspectors to carry out the Acts within the municipality with the municipality being responsible for all expenses.
 - In addition to the Agricultural Fieldman, the County has hired Chelsea Jaeger as the Ag Supervisor and Inspector.
- Proper Inspector Identification needs to be issued as specified by the *Weed Control Act and Agricultural Pest Act*.

ADMINISTRATION RECOMMENDS THAT:

- Council appoint Chelsea Jaeger as the County of Barrhead Weed Inspector under the *Weed Control Act* and Pest Inspector under the *Agricultural Pest Act*.

DO/km



REQUEST FOR DECISION
MAY 16, 2023



TO: COUNCIL

RE: CONTRACT RENEWAL – GRASS CUTTING AT LOCATION #11 (MACGILL ESTATES)

ISSUE:

Contract with Virginia MacGillivray for the provision of grass cutting services on 1.6 acres at County of Barrhead location #11(MacGill Estates) is up for renewal in 2023.

BACKGROUND:

- Contract is to provide grass cutting services on 1.6 acres at location #11 (MacGill Estates).
- Current contractor has been awarded the contract for this area since 2007.
- Council directed administration to advertise a Request for Quotations for grass cutting services for the 2018 maintenance season and awarded the contract to Virginia MacGillivray.
- Contractor has expressed interest in continuing to provide this service.
- 2022 contract was awarded at the rate of \$110.21 per cut with a maximum of 6 cuts per year.
- Contractor is covered under the County’s WCB and Insurance policies.

ANALYSIS:

- Public Works has indicated that the Contractor continually achieves the service level set out in the contract.
- Contractor has indicated a willingness to renew the contract at the same rates as 2022.
- Total Contractor cost for 2022 was \$661.26 with no additional cuts required due to dry conditions.

V. MacGillivray	2023 Budget (Same rate as 2022)
Yearly Max Cost	\$671

- County or Contractor may terminate contract without cause with 30 days written notice to the other party.
- 2023 Operating Budget includes \$671 under contracted services for park maintenance for this area.
- Administration is considering consolidation of this area with the County-wide grass cutting contract in 2024 as both will expire at the end of 2023.

ADMINISTRATION RECOMMENDS THAT:

Council approve the Independent Contract Services agreement with Virginia MacGillivray to provide grass cutting service for 2023 on 1.6 acres at County of Barrhead location #11 (MacGill Estates) under the terms and conditions as presented.

THIS AGREEMENT MADE IN DUPLICATE THIS _____ DAY OF _____, **2023**.

BETWEEN:

THE COUNTY OF BARRHEAD NO. 11
of 5306 - 49 Street, Barrhead, Alberta T7N 1N5
(hereinafter referred to as "the County")

OF THE FIRST PART

- and -

VIRGINIA MACGILLIVRAY
of Site 21, Box 1, RR 2, Barrhead, Alberta T7N 1N3
(hereinafter referred to as "the Contractor")

OF THE SECOND PART

AGREEMENT

WHEREAS the County and the Contractor have agreed to enter into an Agreement for their mutual benefit and desire to set out the terms and conditions thereof;

NOW THEREFORE this Agreement witnesses that in consideration of the mutual covenants and agreements herein contained, the Parties hereto agree as follows:

1. Contracted Services

- 1.1. County hereby engages the Contractor to provide certain services ('the work') to the County as an independent Contractor, as outlined in Schedule A attached hereto and forming part of this Agreement.
- 1.2. Contractor represents, warrants and agrees to provide skilled and experienced operators to perform the work in a safe, competent and professional manner.
- 1.3. Contractor shall perform the work at the location as described in Schedule A.
- 1.4. Changes to Schedule A shall only be authorized by the County.
- 1.5. County shall provide to the Contractor **thirty (30)** days written notice of any changes to Schedule A.
- 1.6. County has the right to add or delete work to the scope of this Agreement providing mutually agreeable fee is adjusted in the Contract price.

2. Term

- 2.1. The term of this Agreement shall be a period of one (1) year.

2.2. The functional period of this Agreement shall be in effect from May 16 to September 30 2023.

3. Termination

- 3.1. County may terminate this Agreement without cause, with thirty (30) days written notice to the Contractor, at no penalty to the County.
- 3.2. County may terminate this Agreement within five (5) calendar days for non-performance as deemed by the County and at no penalty to the County, provided that the Contractor has been given written notice of non-performance, and has failed to rectify the non-performance within five (5) calendar days.
- 3.3. Contractor may terminate this Agreement at any time without reason, by giving the County thirty (30) days written notice of termination.

4. Performance

- 4.1. Contractor shall report to the County Director of Infrastructure, or his designate, prior to the start of the work to discuss the work schedule.
- 4.2. Contractor shall not exceed the maximum number of cuts per year without the consent of the County Director of Infrastructure, or his designate, and if any additional cuts are approved the rate of compensation to be paid by the County to the Contractor will be in accordance with Schedule A.
- 4.3. Contractor will maintain all grass areas in accordance with a good horticultural practice with a finish cut which is neat and evenly graduated to the prescribed length, and will provide the number of grass cuttings as outlined in Schedule A in the following manner:
 - 4.3.1. Cuts will normally occur every three (3) weeks, or only as required, per year, and
 - 4.3.2. Prior to performing any mowing operation, the Contractor is required to pick up all paper, bottles, cans, large rocks, sticks or any such other refuse. The Contractor shall dispose of such refuse at a mutually agreed upon site at the Contractor's expense.
 - 4.3.3. Contractor must exercise care to avoid damage to trees and shrubs during his/her mowing and trimming operation.
 - 4.3.4. Turf mowed to length of not less than 3 cm and no longer than 6 cm.
 - 4.3.5. Grass trimming to be performed every second cut if necessary.
 - 4.3.6. County reserves the right to inform the Contractor as to the removal of clumps of grass clippings left as a result of his/her mowing equipment immediately after any mowing operation. This occurs especially when grass clumps are left in a state where damage will occur to the underlying turf area.

5. Compensation

- 5.1. In consideration of the the work outlined in Schedule A, the Contractor shall receive the rate outlined in Schedule A attached hereto and forming part of this Agreement.
- 5.2. Contractor shall invoice the County for services the Contractor provided to the County and the invoice shall include the day(s) that the Contractor provided the services to the County.
- 5.3. Contractor agrees to accept the compensation specified in the Agreement as full compensation for performing all the Services required to be performed under the terms of this Agreement, for all loss or damage arising out of the provision of the Services, and for all risks of every description connected with the provision of Services hereunder.

6. Worker's Compensation Coverage

- 6.1. County agrees to provide coverage for the services provided by the Contractor for the sole location described in Schedule A.

7. Insurance & Liability

- 7.1. County agrees to maintain liability insurance for the services provided by the Contractor for the sole location described in Schedule A.
- 7.2. County shall not be liable nor responsible for any damage to Contractor's equipment used in the performance of this Agreement.

8. Independent Contractor

- 8.1. Contractor shall not be, nor be deemed to be, employees of the County.
- 8.2. Contractor shall have no authority to make any statements, representations, or commitments of any kind, or take any action, which may be binding on the County, except as may be authorized in writing by the County.
- 8.3. Contractor shall not be eligible for or participate in any of the County's employee benefit programs.
- 8.4. Contractor shall at all times be deemed to be an independent Contractor and consequently no deductions whatsoever will be made from the compensation payable to the Contractor pursuant to Article 5.
- 8.5. Contractor shall be responsible for reporting GST and all applicable deductions.

9. Assignment

- 9.1. Contractor shall not assign or transfer this Agreement or any work pursuant to this Agreement, without the review and written approval by the County.
- 9.2. County shall not assign this Agreement without prior termination of the Contractor pursuant to Article 3 of this Agreement or without written consent by the Contractor.

10. Notices

10.1. Any Notice to the County of the Contractor shall be in writing and shall be valid and effective if personally delivered, or if sent by pre-paid registered mail.

10.2. Notice to the County shall be given to:

COUNTY MANAGER
County of Barrhead No. 11
5306-49 Street, Barrhead, Alberta T7N 1N5

10.3. Notice to the Contractor shall be given to:

VIRGINIA MACGILLIVRAY
Site 21, Box 1, RR 2, Barrhead, Alberta T7N 1N3

11. Dispute Resolution

11.1. If there is a dispute between the parties in connection with this Agreement, the parties shall, acting reasonably and in good faith, use their best efforts to resolve the dispute as soon as possible by negotiation between the parties named in Article 10.

11.2. If the dispute cannot be resolved pursuant to Article 11.1, the Contractor may attempt to solve the same matter by presenting the dispute to Council of the County of Barrhead.

12. General

12.1. County, during periods of disputes, emergencies or non-performance, has the right to do the work with either it's own workers or by other contractors.

12.2. County shall be the sole judge of non-performance or failure by the Contractor to meet the requirements of this Agreement.

12.3. County and the Contractor each acknowledge that the Contractor has completed a Safety Orientation and Acknowledgement Form prior to start of work in 2023.

12.4. Contractor shall comply with all policies and procedures made by the County relating to the work, including but without limitation the County of Barrhead Safety Policies and Rules which may be revised from time to time.

12.5. Contractor shall comply with all applicable municipal, provincial, and federal statutes, regulations, bylaws and licensing requirements in effect at any time, including, without limitation to the foregoing, the *Occupational Health & Safety Act*, the *Environmental Protection & Enhancement Act* and the *Worker's Compensation Act*.

12.6. This Agreement represents the entire agreement between the parties. No amendment to this agreement shall be effective unless it is in writing and executed by the parties.

12.7. If any provision of this Agreement is invalid or unenforceable to any extent, all other provisions of this Agreement shall, nevertheless, remain in full force and effect. No

provision of this Agreement shall be deemed dependent on any other provision unless expressly so stated herein.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed, attested by the signatures of the respective authorized signing authorities for the day and year written above.

COUNTY OF BARRHEAD NO. 11

REEVE

COUNTY MANAGER

Signed in the Presence of:

CONTRACTOR

(Witness)

Schedule A

COMPENSATION RATE FOR LOCATION

LOCATION DETAILS					COMPENSATION RATE
	Grasscutting Services at the Following Location(s)	Maintenance Area	Minimum # of Cuts Per Year	Maximum # of Cuts Per Year	Rate of Compensation
	MacGill Estates Municipal Reserve	1.6 Acres	4	6	\$110.21 Per Cut



TO: COUNCIL

RE: 2023 PAVEMENT REPAIRS

ISSUE:

2023 Operating Budget includes pavement repairs on the Bloomsbury and Neerlandia pavement. Pricing from contractors was obtained and Council is required to award the contract for the work to be undertaken.

BACKGROUND:

- Public Works identified multiple areas of pavement failure on the Bloomsbury pavement and the Neerlandia pavement. In order to maintain the existing pavement and prevent further failure, repair patches must be put over these sections.
- Approximately 4,032 m² of patch pavement is required with \$180,000 allocated to this project in the 2023 operating budget.
- Public Works has obtained pricing from 3 contractors for this work:

Contractor	Mobilization	Cost	Estimated Total Cost
Central City Asphalt	\$7,500.00	\$202.00 / tonne	\$113,348.00
Allied Paving	-	\$33.54 / sq.m (Bloomsbury) \$35.75 / sq.m (Neerlandia)	\$137,649.92
Spectre Systems	-	\$36.95 / sq.m	\$149,019.35

ANALYSIS:

- Pricing provided by Central City Asphalt equates to approximately \$28.11 / sq.m for comparison and is the lowest bid for the pavement repairs.
- Central City Asphalt was awarded the 2023 paving projects on the Auto Parts Road, Dunstable South, and Thunder Lake Hamlet. Their asphalt plant will be set up in the Fort Assiniboine Pit and they will be using County gravel for these projects.
 - Pavement patching would likely be scheduled to occur in August 2023 following the completion of the paving projects listed above.
- Both Allied Paving and Spectre Systems indicated they would like to carry out the pavement patching in late May if they were awarded the work.
- There are some uncertainties in the exact total area that requires patching, which is why contractors were asked to quote based on area or tonnage in case additional quantities were needed.
 - 2023 Operating Budget is adequate to address the uncertainties in total area to be patched and the associated volumes required.

STRATEGIC ALIGNMENT:

Awarding contracts to deliver services aligns with the 2022 – 2026 Strategic Plan in the following ways:

PILLAR 2: Municipal Infrastructure & Services

OUTCOME - County has necessary the tools & information to deliver programs & services efficiently.

GOAL 1 – Infrastructure & services balance County capacity with ratepayer needs.

PILLAR 4: Governance & Leadership

OUTCOME – Council is transparent & accountable.

GOAL 2 – County demonstrates open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

Council directs Administration to enter into a contract with Central City Paving for the 2023 Pavement Repair work for a price of \$202.00/tonne plus a mobilization fee of \$7,500.00, up to a maximum of \$180,000 as allocated in the 2023 Operating Budget.

DO/tw



TO: COUNCIL

RE: 2023 ROAD RECONSTRUCTION PROJECT #640 – WEST OF NW 5, 8 AND 17-61-4-W5

ISSUE:

Council is required to authorize signing of agreements for 2023 Road Reconstruction Project #640 – West of NW 5, 8 and 17-61-4-W5.

BACKGROUND:

Public Works has acquired the following landowner signatures on agreements for Crop Damages on Backslope Area and Borrow Area and Borrow Area and Crop Damage on Access Roads to Borrow Area for 2023 Road Reconstruction Project #640 – West of NW 5, 8 and 17-61-4-W5.

Crop Damage on Backslope Areas

- | | | |
|-----|--|--|
| 1. | Terry John Roth | SW 8-61-4-W5
Lot 1, Block 1, Plan 1024926 |
| 2. | Hendrikus Vandekamp and Maria Henrieke Malestein | NW 8-61-4-W5
Lot 1, Plan 9720498 |
| 3. | JW Cattle Corp. | SE 18-61-4-W5 |
| 4. | JW Cattle Corp. | NE 18-61-4-W5 |
| 5. | Alan Grossschmidt | NW 17-61-4-W5 |
| 6. | Richard Reschke and Anna Reschke | SW 17-61-4-W5 |
| 7. | 5 N Grain Farm Inc. | SE 7-61-4-W5 |
| 8. | 5 N Grain Farm Inc. | NW 8-61-4-W5 |
| 9. | Cole Kooger | NE 7-61-4-W5 |
| 10. | Oebele Buruma and Hinke Buruma-Bos | NE 6-61-4-W5
Lot 2, Plan 9021656 |
| 11. | Oebele Buruma and Hinke Buruma | NW 5-61-4-W5 |
| 12. | Oebele Buruma and Hinke Buruma | SW 8-61-4-W5 |

Borrow Area & Crop Damage on Access Roads to Borrow Area

- | | | |
|----|---------------------|---------------|
| 1. | JW Cattle Corp. | SE 18-61-4-W5 |
| 2. | Alan Grossschmidt | NW 17-61-4-W5 |
| 3. | 5 N Grain Farm Inc. | SE 7-61-4-W5 |
| 4. | Cole Kooger | NE 7-61-4-W5 |

Council approved rates are as follows:

- Crop Damages \$300.00 per acre
- Borrow Area \$1,000.00 per acre
- Fencing Where there is a fence, the County will supply posts and labour and the landowner will supply the wire

Reconstruction to take place West of NW 5, 8 and 17-61-4-W5.

ANALYSIS:

- Total estimated cost of the agreements for Project#640 will be \$12,000.
- Cost has been accounted for in the 2023 Capital Budget under Road Construction
- Project is scheduled to begin in June 2023.

ALIGNMENT WITH STRATEGIC PLAN:

- PILLAR 2: Municipal Infrastructure & Services
 - GOAL 1 – Infrastructure & services balance County capacity with ratepayer needs.
- PILLAR 4: Governance & Leadership
 - GOAL 2 – County demonstrates open & accountable government.
 - Strategy 1 – Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council directs the Reeve and County Manager to sign the agreements for Crop Damages on Backslope Area, Borrow Area and Crop Damage on Access Roads to Borrow Area, for 2023 Road Reconstruction Project #640 - West of NW 5, 8 and 17-61-4-W5.



TO: COUNCIL

RE: 2023 CONSTRUCTION PROJECTS 23-741 AND 23-742

ISSUE:

Public Works requires Council's approval to cancel the 2023 Road Construction Project 23-741 as landowner agreements could not be obtained for borrow material.

Public Works requires Council's approval to escalate a 2026 Road Construction Project 26-740 from the 10-year Capital Plan to the 2023 Capital Budget in place of the cancelled Project 23-741.

BACKGROUND:

- Project 23-741, which is the reconstruction of 1.5 miles of RGE RD 32 north of the Neerlandia East pavement, was approved in the 2023 Capital Budget (total budget \$272,686).
 - Public Works has been unable to obtain agreements for borrow material on Project 23-741 as there are no suitable hills in the area and landowners do not want dugouts.
 - Without borrow material, this project is not possible to complete.
- Project 26-740, which is identified as a 2026 Project in the 10-year Capital Plan is the reconstruction of 1 mile of TWP RD 621 between RGE RD 41 & 42.
 - This project was previously scheduled for 2019 with a budget of \$165,000 but was also cancelled as borrow material could not be obtained at that time.
 - OPPORTUNITY - Landowners along this project have now signed agreements and are prepared for work to begin in 2023.

ANALYSIS:

- Administration recommends that Project 26-740 be escalated over other projects from the 10-yr Capital Plan as there have been challenges in the past to acquire borrow material. Now that the County has finally obtained the signed agreements from the landowners the borrow material has been secured and the project can proceed.
- The section of TWP RD 621 between RGE RD 41 and 42 previously qualified for reconstruction as it is a low-grade road that was originally constructed mainly out of black dirt.
 - During wet years, this road deteriorates and travel through it can be difficult.
 - The road also has no ditches and poor drainage.
- As Agreements for Project 26-740 have been obtained, Council could choose to escalate this project to 2023 with the understanding that Project 23-741 needs to be cancelled due to lack of material.
- If Council chooses to escalate Project 26-740 to 2023:
 - the Project would need to be renamed to Project 23-742
 - 2023 Capital Budget would need to be updated to reflect the cancellation of Project 23-741 and addition of Project 23-742

- 10-year Capital Plan would need to be updated at the end of the year to reflect the changes and provide future direction
- To inform Council’s decision-making, a revised cost estimate was completed for Project 26-740, with the breakdown as follows:

Cost Category	Cost Description	Cost Type	Cost
Internal Equipment Rental	Equipment & Labour Costs	Equipment	\$161,000
Gravel Haul	400 yds @ \$3.58/yd Vega Pit	Equipment	\$1,432
Damage Claims	Telus Damages	Miscellaneous	\$1,500
Easement - Crop Damage	Land Payments	Miscellaneous	\$6,000
Gravel Cost	400 yds @ \$5.5625/yd Vega Pit	Materials	\$2,225
Wood	Fence Posts	Materials	\$500
Steel	Culverts	Materials	\$10,000
Total Project Costs			\$182,657

- 2023 Capital Budget changes – cancel Project 23-741; escalate Project 26-740
 - Impact on the 2023 Capital Budget is a reduction of approximately \$90,000
 - 0.5 miles less reconstructed due to difference in the length of the projects

STRATEGIC ALIGNMENT:

Road reconstruction is an essential service provided to County residents. Ensuring timely, cost-effective road construction aligns with the 2022 – 2026 Strategic Plan in the following areas:

- PILLAR 2: Municipal Infrastructure & Services

OUTCOME - County has the necessary tools & information to deliver Programs And Services efficiently

 - GOAL 1 – Infrastructure & services balance County capacity with ratepayer needs.
- PILLAR 4: Governance & Leadership

OUTCOME – Council is Transparent & Accountable

 - GOAL 2 – County demonstrates open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

Council directs administration to cancel project 23-741 and remove it from the 2023 Capital Budget at an estimated cost of \$272,686.

Council directs administration to escalate Project 26-740 (to be renamed to Project 23-742) from the 10-year Capital Plan to the 2023 Capital Budget at an estimated cost of \$182,657.



TO: COUNCIL

RE: 2023 ROAD RECONSTRUCTION PROJECT 23-742 – SOUTH OF 11-62-4-W5

ISSUE:

If Council approved the escalation of this project to the 2023 Capital Budget (previous RFD), Council is required to authorize signing of agreements for 2023 Road Reconstruction Project 23-742 – South of 11-62-4-W5.

BACKGROUND:

Public Works has acquired the following landowner signatures on agreements for Crop Damages on Backslope Area, and Borrow Area and Crop Damage on Access Roads to Borrow Area for 2023 Road Reconstruction Project 23-742 – South of 11-62-4-W5.

Crop Damage on Backslope Areas

- | | | |
|----|---|---------------|
| 1. | Plantinga Farms Ltd. | NE 2-62-4-W5 |
| 2. | Plantinga Farms Ltd. | NW 2-62-4-W5 |
| 3. | Lyndon Aebe Plantinga and Stephanie Maria Plantinga | NE 3-62-4-W5 |
| 4. | Donald John Plantinga and Marilyn Plantinga | SE 11-62-4-W5 |
| 5. | Plantinga Farms Ltd. | SW 11-62-4-W5 |

Borrow Area and Crop Damage on Access Roads to Borrow Area

- | | | |
|----|---|--------------|
| 1. | Lyndon Aebe Plantinga and Stephanie Maria Plantinga | NE 3-62-4-W5 |
|----|---|--------------|

Council approved rates are as follows:

- Crop Damages \$300.00 per acre
- Borrow Area \$1,000.00 per acre
- Fencing Where there is a fence, the Municipality will supply posts and labour and the landowner will supply the wire

Reconstruction to take place South of 11-62-4-W5.

ANALYSIS:

- Total estimated cost of the agreements for Project 23-742 will be \$6,000 and is included in the 2023 Capital Budget.
- Public Works is scheduled to begin work on this project in August 2023.

ALIGNMENT WITH STRATEGIC PLAN:

• PILLAR 2: Municipal Infrastructure & Services

OUTCOME - County has the necessary tools & information to deliver Programs And Services efficiently

- GOAL 1 – Infrastructure & services balance County capacity with ratepayer needs.

• PILLAR 4: Governance & Leadership

OUTCOME – Council is Transparent & Accountable

- GOAL 2 – County demonstrates open & accountable government.
 - Strategy 1 – Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council directs the Reeve and County Manager to sign the agreements for Crop Damages on Backslope Area, Borrow Area and Crop Damage on Access Roads to Borrow Area, for 2023 Road Reconstruction Project 23-742 – South of 11-62-4-W5.



REQUEST FOR DECISION
MAY 16, 2023

M

TO: COUNCIL

RE: COMMUNITY HALLS STRATEGY: 2nd STAKEHOLDER ENGAGEMENT “WHAT WE HEARD” REPORT

ISSUE:

Administration is requesting Council’s approval of the 2nd “What We Heard” Report from the Community Halls Strategy Stakeholder Engagement Session held March 16, 2023.

BACKGROUND:

- Development of a Community Halls Strategy has been identified as a priority by County Council as identified in the 2022-2026 Strategic Plan.
 - Intended to help address the complex issues that affect sustainability and viability of community halls in the County of Barrhead.
 - Stakeholder engagement & validation was identified as a key part of strategy development.
- **1st Stakeholder Engagement: “assessing the situation”**
 - September 20, 2022: Council approved 1st Public Engagement Plan for Community Halls Strategy stakeholder engagement
 - October 5, 2022: Stakeholder engagement session held at Glenreagh Hall – SWOT Analysis, and identification of stakeholder goals and priorities
 - November 1-14, 2022: Draft of the 1st “What We Heard” Report circulated to community hall stakeholders for comment, to ensure engagement session discussions were accurately captured – 2 comments/clarifications requested
 - December 6, 2022: 1st “What We Heard” Report accepted by Council for information
- **2nd Stakeholder Engagement: “forming recommendations”**
 - January 16, 2023: Council approved 2nd Public Engagement Plan for Community Halls Strategy stakeholder engagement
 - March 16, 2023: Stakeholder engagement session held at Glenreagh Hall – identification of roles, responsibilities and other recommendations for County and community halls, to support their sustainability and viability
 - April 5-23, 2023: Draft of the 2nd “What We Heard” Summary Table circulated to community hall stakeholders for comment, to ensure engagement session discussions were accurately captured – 0 comments/clarifications provided by stakeholders

ANALYSIS:

- Stakeholder engagement prior to development of a Community Hall Strategy provides an opportunity for stakeholders to share their challenges and make recommendations regarding viability & sustainability of community halls.
 - In-person engagement and stakeholder validation provides clear insight into:
 - Real problems affecting community halls
 - Identification of priorities
 - Recommendations on how to address challenges & opportunities
 - Recommendations on how to address future development
- Recommendations made during stakeholder engagement sessions will be used to inform the DRAFT Community Halls Strategy, which will:
 - Outline roles & responsibilities of the County
 - Recommend responsibilities of community halls, as well as various recommended tasks to support sustainability
 - Identify timelines to accomplish goals & recommendations
 - Identify budgetary requirements (for the County) to accomplish goals
 - Ultimately become a fundamental guiding document for the County of Barrhead, and give clear direction for future decisions regarding community halls.

STRATEGIC ALIGNMENT

Development of a Community Hall Strategy and the public engagement steps taken align with the 2022-2026 Strategic Plan in the following areas:

PILLAR 3 – RURAL LIFESTYLES

Outcome - County maintains its rural character and is recognized as a desirable location to invest, work, live and play

GOAL 1 – County has an inventory of natural and community assets

- Strategy 3 – Develop a Community Hall Strategy and inventory of historic features.

ADMINISTRATION RECOMMENDS THAT:

Council accept the “What We Heard” Report from the 2nd Community Halls Strategy Stakeholder Engagement Session for information.



COMMUNITY HALL STRATEGY
Stakeholder Engagement Session
(March 16, 2023)

“What We Heard” Report
(Step 2)

April 2023

COMMUNITY HALL STRATEGY

2023

STAKEHOLDER ENGAGEMENT

Background

Development of a Community Hall Strategy allows the County of Barrhead to explore viability of community halls and determine solutions to support their sustainability. By starting with in-person engagement sessions, the County hopes to collect information on the real issues faced by community halls, identify priorities, and explore solutions to work with community halls to overcome challenges. Ultimately, the Community Halls Strategy will provide clear direction on how to address current concerns and promote sustainable operations of community halls.



Who are the Stakeholders?

For the Community Halls Strategy, targeted stakeholders include volunteers, directors, or board members associated with community halls in the County of Barrhead. However, members of the public or other stakeholders were not excluded from participating.

Project Process

Engagement Session: Assessing the Situation

County of Barrhead held an initial in-person Community Hall Stakeholder Engagement session on October 5, 2022, at Glenreagh Hall. This engagement session consisted of focused conversations surrounding a SWOT (strength-weakness-opportunity-threat) Analysis of community halls. Stakeholders were broken into 6 small groups to complete the SWOT Analysis, and then brought together to discuss their findings. This engagement session was well attended, with representation from 13 out of 15 community halls, totaling 34 stakeholders in attendance.

First “What We Heard” Report

Information gathered from the initial engagement session was compiled into a “What We Heard” Report. This report was distributed to engagement session stakeholders for review and comment. During the review period, stakeholders were invited to provide feedback on the report and validate that the information accurately reflected discussions held during the engagement session. Two stakeholders provided feedback on how to capture the discussion more accurately, and these comments were incorporated into the final report. The initial “What We Heard” Report was accepted by Council on December 6, 2022.



Stakeholder Engagement Session: Forming Recommendations

A secondary stakeholder engagement session was held on March 16, 2023, at Glenreagh Hall. This engagement session focused on exploring how to use the strengths & opportunities identified at the first engagement session to address the challenges of community halls. This session identified recommendations & responsibilities for community halls, the County of Barrhead, and other stakeholders to help support sustainability.

A set of 6 sustainability goals were identified for discussion. During the session, stakeholders were divided into small groups to discuss 2 goals, and then brought together to share their findings. Throughout the discussion, stakeholders were asked to reference their previous SWOT discussion by considering how they could leverage strengths, capitalize on opportunities, mitigate weaknesses, and overcome challenges through their recommendations.

Sustainability goals for discussion included:

1. Improved advertising

Explore methods to increase community hall use by developing, improving, and diversifying advertising channels.

2. Community education

Explore ways to engage & educate the community on the value of community halls (“telling the story”).

3. Financial stability

Find opportunities to increase revenues & decrease expenses.

4. Leadership & recruitment

Promote succession planning & efficient transference of leadership, as well as increase volunteer & member recruitment.

5. Viability

Create a habit of future planning, to ensure the organization has necessary information to plan for the future, regardless of status.

6. Upgraded facilities & services

Ensure that facilities are safe & up to date, with improved services that are enticing to rent.

This engagement session was well attended, with representation from 14 out of 15 community halls, totaling 24 stakeholders in attendance.

Second “What We Heard” Report

The results from the March 16, 2023, engagement session have been compiled into the summary table below. From April 5 – April 23, 2023, Stakeholders were invited to review and validate the summary table to ensure that discussion had been accurately captured. No stakeholders provided comments or clarifications during the validation period.

Develop Community Hall Strategy (Next Step)

Recommendations from stakeholder engagement sessions will be used to inform the DRAFT Community Halls Strategy. This Strategy will outline roles & responsibilities of stakeholders, as well as associated budget and timelines to accomplish goals. Once accepted by Council, this broad Strategy will become a fundamental guiding document for the County of Barrhead and give clear direction for future decisions regarding community halls.



Community Hall Strategy: Forming Recommendations

Recommendations are formed by understanding how the **Community Halls** can:

1. Leverage their strengths
2. Capitalize on opportunities
3. Mitigate weaknesses
4. Overcome challenges & threats

Recommendations are formed by understanding how the **County** can support the Community Halls to:

1. Leverage their strengths
2. Capitalize on their opportunities
3. Mitigate their weaknesses
4. Overcome their challenges & threats

Goal / Issue	Description	SWOT Considerations (from October 5, 2022)	Recommendations	
			Halls What can the Halls do?	County What can the County do?
Improve Advertising & Promotion	Increase use by developing, improving, & diversifying advertising channels	<ul style="list-style-type: none"> • Promote strengths: i.e., location, size, amenities, affordability (1.1, 1.2, 1.3, 1.5, 1.6) • Capitalize on opportunities: encourage donations (3.1), upcoming events (3.3), benefits of membership (3.8, 3.9), explore modern advertising technology, promote education & community engagement (3.12) • Overcome potential threats: reach different demographics (4.1, 4.2), compete with other facility options (4.7), low rentals & visibility (4.8, 4.9) 	<ul style="list-style-type: none"> • Create central group to share information, including members from all halls • Keep accurate information & communicate with the County (rental info, contact info, etc.) • Share promotional materials to community (local businesses, markets, etc.) • Improve signage (in-house, external, & directional signs) • Promote through WILD • Develop social media presence • Utilize multiple advertising channels 	<ul style="list-style-type: none"> • Promote halls through County channels • Develop/improve community hall info on County website • Provide advice on developing social media • Complete inventory of community signs
Community Engagement & Education	Engage & educate community on value & role of community halls <i>("tell the story")</i>	<ul style="list-style-type: none"> • Promote strengths: experienced community board members to share (1.4) • Mitigate weaknesses: low membership & low involvement (2.2) • Capitalize on opportunities: encourage donations (3.1) and volunteering/membership (3.8, 3.9), leverage modern technology for engagement (3.13) • Overcome potential threats: low public awareness (4.9) 	<ul style="list-style-type: none"> • Host community engagement meeting/open house to determine what community would like to see • Show community appreciation (through events, promotions, etc.) • Help youth to plan & promote their own events • Promote youth attendance at events • Promote history of community (display at hall, on website, etc.) • Demonstrate value of halls (offer workshops, discuss important topics to your community) • Explore other channels to promote • Welcome newcomers to community 	<ul style="list-style-type: none"> • Promote story on website/social media • Help organize workshops, find speakers, get involved in events • Develop "Did You Know" material • Explore utilizing BARCC alerts • Highlight halls during County events (County tour, appreciation supper, etc.) • Help capture history & "story" • Gather info on FCSS welcome baskets • Coordinate working with school division regarding "community history" material for Grade 1 classes

Goal / Issue	Description	SWOT Considerations (from October 5, 2022)	Recommendations	
			Halls What can the Halls do?	County What can the County do?
Financial Stability	Find opportunities to increase revenue	<ul style="list-style-type: none"> • Promote strengths: explore diversification of services (1.6) • Capitalize on opportunities: explore grants & fundraising opportunities (3.5), increase rentals through advertising & education (3.2, 3.12) • Overcome potential threats: low public awareness (4.9) 	<ul style="list-style-type: none"> • Explore fundraising opportunities: <ul style="list-style-type: none"> ○ Grants ○ Casinos ○ Highway clean-up (when not infringing on local youth groups/other charities) • Find ways to increase attractiveness & rentals <ul style="list-style-type: none"> ○ Improve advertising ○ Improve services (e.g., wifi) ○ Review rental fees • Host joint events 	<ul style="list-style-type: none"> • Share information on available grant funding • Explore MCSnet broadband opportunities • Advertise events & programs
	Find opportunities to decrease expenses	<ul style="list-style-type: none"> • Capitalize on opportunities: find ways to reduce utility costs (3.6) • Overcome potential threats: high operating costs (4.4) 	<ul style="list-style-type: none"> • When not in use: <ul style="list-style-type: none"> ○ Lower heating or only heat necessary areas ○ Turn off lights or only light specific areas • Explore solar motion lights for outdoors • Explore utility alarms to prevent compounding utility issues 	<ul style="list-style-type: none"> • Assist with fire extinguisher recharging • Gather & share info on provincial regulations for events/renters (send links)
Leadership & Recruitment	Promote member recruitment, succession planning and efficient transference of leadership	<ul style="list-style-type: none"> • Promote strengths: experienced community board members (1.4) • Mitigate weaknesses: low membership & low involvement (2.2) 	<ul style="list-style-type: none"> • Review bylaws • Provide benefits for active members & long-time volunteers <ul style="list-style-type: none"> ○ Milestone anniversaries ○ Discounts for members ○ Long service recognition • Distribute agendas to members before meetings • Offer childcare during meetings • Review bylaws with board members • Invite councillors to events • Promote youth engagement & new ideas 	<ul style="list-style-type: none"> • Add meetings to event calendar • Councillors attend events when invited • Storage of corporate records (bylaws, Terms of Reference, etc.) • Support development of bylaws • Review bylaws • Support development of business plans or strategic plans
	Explore methods to increase volunteerism to maintain & operate halls	<ul style="list-style-type: none"> • Mitigate weaknesses: low membership & low involvement (2.2) • Capitalize on opportunities: explore methods to increase volunteers (3.9) 	<ul style="list-style-type: none"> • Welcome new individuals to community (e.g. open house, engagement meetings) • Promote plans (vision/mission/value statements) • Develop signage for hall (contact info for members, how to get involved/volunteer, etc.) 	<ul style="list-style-type: none"> • Promote volunteering opportunities on website

Goal / Issue	Description	SWOT Considerations (from October 5, 2022)	Recommendations	
			Halls What can the Halls do?	County What can the County do?
Viability	Promote future planning; ensure organization has information needed to plan for future regardless of status (e.g., capital upgrades for growth, amalgamation, centralization, dissolution, etc.)	<ul style="list-style-type: none"> • Mitigate weaknesses: low membership & low involvement (2.2) & location weaknesses (2.3) • Capitalize on opportunities: centralization of services or facilities (3.11) or other dissolution plans 	<ul style="list-style-type: none"> • Identify considerations required to determine viability <ul style="list-style-type: none"> ○ Location, condition, age of facilities ○ Cost to repair or replace buildings ○ Community spirit & membership • Become well acquainted with operating costs <ul style="list-style-type: none"> ○ Ensure members are well-informed & have accurate information • If exploring centralization, should consider: <ul style="list-style-type: none"> ○ How to incorporate all participating communities (to avoid losing identity) <ul style="list-style-type: none"> ▪ e.g., smaller meeting rooms named after community ○ Centralized facility must be in County 	<ul style="list-style-type: none"> • Develop viability study • Support/coordinate Building Condition Assessments • Advocacy (e.g., demand meter utilities, casino funding, cell coverage) • Coordinate centralization discussions, if applicable
Upgrade Facilities & Services	Ensure facilities & amenities are safe, up-to-date, and enticing to rent	<ul style="list-style-type: none"> • Mitigate weaknesses: facilities are in poor condition (2.1) • Capitalize on opportunities: expanding amenities & quality of service provided (3.4) • Overcome potential threats: hall properties / facilities are susceptible to criminal activity (4.3) 	<ul style="list-style-type: none"> • Spring cleanup of property • Leverage community members in skilled trades • Complete inventory • Fundraising for upgrades 	<ul style="list-style-type: none"> • Hold master inventory list • Support/coordinate Building Condition Assessments • Share available grants (for general upgrading projects, also for Building Condition Assessments)
	Improve services provided at halls	<ul style="list-style-type: none"> • Capitalize on opportunities: new fiber optic lines may provide opportunities for internet services (3.7) • Overcome potential threats: limited cell phone coverage & internet service (4.5) 	<ul style="list-style-type: none"> • Explore cell boosters • Explore security infrastructure (security cameras, gates, etc.) 	<ul style="list-style-type: none"> • Explore MCSnet opportunities for broadband



REQUEST FOR DECISION
MAY 16, 2023

N

TO: COUNCIL

RE: 2023-2024 TRAFFIC SAFETY PLAN

ISSUE:

A Traffic Safety Plan is a mandatory requirement under the Peace Officer Program if moving traffic violation authority is being requested. Traffic Safety Plan must be reviewed and approved by the RCMP prior to submission to Alberta Solicitor General.

BACKGROUND:

- DRAFT Traffic Safety Plan was developed based on discussions and input from the following:
 - RCMP members - Sgt. Drinkwater (NCO I/C Westlock Traffic Services), Sgt. Dodds (NCO I/C Barrhead Detachment)
 - CPO members – Sgt. W. Norton, Supervisor Enforcement Services & Community Safety (Town of Morinville)
 - Council members & County staff

ANALYSIS:

- Intent of the Traffic Safety Plan is to bring awareness to areas of concern that supports the County as an employer to effectively direct enforcement activities.
- It is the responsibility of the County as an employer to ensure that a CPO performing traffic safety enforcement is aware of the Traffic Safety Plan and carries out their duties in accordance with the Plan.
- County is responsible for engaging the RCMP in the development of the Traffic Safety Plan and obtaining their approval as the Police Service of jurisdiction.
- Approach to the development of the Traffic Safety Plan is to align with the Alberta Traffic Safety Plan using the “Safer Systems Approach” that aims to encourage “Safer Drivers”, “Safer Vehicles” and “Safer Roads.”
- Traffic Safety Plan should be reviewed annually with any significant changes being re-submitted to Alberta Justice & Solicitor General, Peace Officer Program. Mandatory requirement of a minimum of 3-year review and re-submission.
- CPO will be responsible for implementation of Traffic Safety Plan under the supervision of the CAO.
 - Once a full-time CPO is hired, further refinement of the Traffic Safety Plan may be required.

STRATEGIC ALIGNMENT:

Development of a Traffic Safety Plan aligns with the 2022 – 2026 Strategic Plan in the following areas:

- PILLAR 2: RURAL LIFESTYLE

OUTCOME - County maintains its rural character and is recognized as a desirable location to invest, work live and play

- GOAL 3 – Rural character and community safety is preserved by provided protective & enforcement services

ADMINISTRATION RECOMMENDS THAT:

Council directs CAO to work directly with the RCMP to finalize the Traffic Safety Plan and submit to Alberta Justice & Solicitor General as part of the application to become an Authorized Employer under the Peace Officer Program.



2023-2024 TRAFFIC SAFETY PLAN

May 2023

TRAFFIC SAFETY PLAN

Purpose & Requirement

A Traffic Safety Plan is a mandatory requirement outlined in the Public Security Peace Officer Program – Policy & Procedures Manual for all authorized employers that have Community Peace Officers conducting moving traffic enforcement.

Purpose of the Traffic Safety Plan is to provide a guiding document for operational decision-making related to traffic safety in the County. The Traffic Safety Plan takes a “Safer Systems Approach” that aims to encourage Safer Drivers, Safer Vehicles and Safer Roads. To implement a “Safer Systems Approach” the Traffic Safety Plan outlines the priority topics for the County and action items under the following 4 pillars:

1. Education
2. Engineering
3. Enforcement
4. Evaluation

It is the responsibility of the authorized employer to ensure that the CPOs who perform traffic safety enforcement duties are aware of the priorities and objectives of the County.

Due to the vast area that a single CPO is responsible for, much of the response taken will be complaint based. Opportunities for partnerships and collaboration will be encouraged and may span across all pillars. Resources from other departments within the County will also be important to support the CPO in the implementation of the Traffic Safety Plan.

Traffic Safety Plan will incorporate traffic collision data and moving violations made available by the local RCMP detachment. Traffic Safety Plan will be reviewed annually and fully updated at a minimum of every 3 years as required under the Peace Officer Program. As this is the 1st iteration of this Plan, revisions may be considered once a full-time permanent CPO has been hired by the County and can be fully involved in refining action items.

County Overview

County has approximately 1,466 km of local roads, including 1,344 km graveled, 65 km oiled, 57 km paved, as well as internal roads in 3 hamlets and various multi-parcel subdivisions. In 2023, County construction projects will add an additional 10 km paved roads.

Provincial highways in the County are listed below:

2-Digit Highways	3-Digit Highways	
18	651	763
33	654	764
	655	769
	661	777

(Note: 2-digit highways remain under the sole jurisdiction of the RCMP)

County has a population of 6,357 within its area of 2,470 km². Population density in the County is primarily focused within 3 hamlets and multi-parcel residential subdivisions that are comprised of both seasonal and year-round residents. Seasonal residency appears to be more predominant with closer proximity of the subdivision to either Thunder Lake or Lac La Nonne.

Hamlets	Residential Subdivisions	Thunder Lake Subdivisions	Lac La Nonne Subdivisions
Campsie	Cambarr	Lightning Bay	Greendale/Redwood/Whiterock
Manola	Campsie Cove	Summerlea	Idle Hours
Neerlandia	Macgill Estates	Thunder Lake	Lac La Nonne
	Tiger Lake		Moonlight Bay
	Tozer		Murray's Beach
	Parc La Nonne		

In addition to the increase in traffic volumes due to seasonal residents, the County of Barrhead also draws tourists to the many outdoor recreation opportunities like camping, golfing, hiking, or off-highway vehicle use. Tourism traffic is also drawn to the popular Thunder Lake Provincial Park, as well as smaller local and private campgrounds located on Peanut Lake, Dolberg Lake, Clear Lake, Lac La Nonne, Paddle River, Athabasca River, and Pembina River.

There are 3 schools operating in the County of Barrhead:

1. Dunstable Elementary

- Public school, Kindergarten to Grade 6
- Approximately 65 students
- Located 6 km east of Lac La Nonne on Hwy 651

2. Neerlandia Public Christian School

- Public school, Kindergarten to Grade 9
- Approximately 250 students
- Located in the Hamlet of Neerlandia

3. Covenant Canadian Reformed School

- Private school, Kindergarten to Grade 12
- Approximately 230 students
- Located 3 km east of the Hamlet of Neerlandia on Twp Rd 615A

County of Barrhead is primarily an agricultural community with oversized and slow-moving vehicles a regular occurrence on public roads. In addition to farm equipment, the County experiences the frequent use of our rural roads and highways by large truck traffic for deliveries, or support to the forestry, construction, and oil and gas industries. County also has commercial and industrial sites of its own near urban centers, such as the Neerlandia Coop in the Hamlet of Neerlandia and Richardson Milling Ltd. in the Hamlet of Manola. County also operates an industrial park located on Range Rd 32 and a Municipal Airport located on Twp Rd 592.

Over the years, the County has received contracted CPO services since 2009 from Westlock County, Town of Barrhead, Town of Mayerthorpe, Lac Ste Anne County and currently Town of Morinville. County has recently applied to the Alberta Justice & Solicitor General, Peace Officer Program to become

an authorized employer with 1 dedicated CPO. The need for a consistent presence to provide education and enforcement services in the County has increased over the years. The County CAO will oversee the CPO Program and will be the designated contact person for the GOA.

Barrhead RCMP detachment is the local police force for the community and is located in the Town of Barrhead.

Town of Barrhead is the only urban municipality located within the County with a population of approximately 4,591. The Town is a separate jurisdiction with it's own CPO program consisting of one CPO Level 1.

TRAFFIC RELATED CONCERNS:

Barrhead RCMP is currently the sole source of traffic data reflected below.

Type	2020	2021	2022	Total 3-Yr
Traffic Collision – Fatality	2	0	2	4
Traffic Collision – Non-Fatal	0	16	14	30
Traffic Collision – Property Damage	7	165	205	377
Total Collisions	9	181	221	411
Moving Violation – Speeding	609	629	365	1,603
Moving Violations – Other	11	150	108	269
Total Moving Violations	620	779	473	1,872
Total Traffic Incidents	629	960	694	2,283

(Note: Data for non-moving violations will be included in the update of the Traffic Safety Plan)

Following is a list of issues related to the *Traffic Safety Act* and roads in general which were identified in the County. To implement a “Safer Systems Approach” these issues will be monitored and targeted for action over the next 3 years:

1. Traffic Collisions

- a. Primary contributing factor resulting in property damage is wildlife.

2. School Zones & School Buses

- a. Speeding in the 3 school zones
- b. Confusion of drivers regarding signage
- c. Illegal passing of school buses

3. Speeding

- a. In general and on paved local roads
- b. In Marked Zones
 - i. 40 km zones in Hamlets and subdivisions;
 - ii. 60 km zone on RR 40;
 - iii. 70 km zone in Neerlandia;
 - iv. 80 km zone on Twp 590
 - v. Construction or workzones

4. Parking

- a. Parking in “No Parking” zones in subdivisions and Hamlets
- b. Illegal parking on roads and road right-of-ways; in particular when obstructing traffic including emergency vehicles

5. Oversized or Slow-Moving Equipment

- a. Failure to meet regulated requirements for safe travel

6. Traffic Sign Vandalism

- a. Damage or theft of traffic signs

7. Unsecured Loads, Littering & Dumping Materials

8. Improper Snow Clearing

- a. Landowners improperly clearing snow from private access/driveways creates road hazards for general public and County equipment

(Note: Other moving and non-moving violations may be considered in the next revision)

ACTION ITEMS:

Following issues or areas of concern are addressed using the 4 core strategies as identified below.

ISSUE / AREA of CONCERN	EDUCATION	ENFORCEMENT	ENGINEERING	EVALUATION
Traffic Collisions	<ul style="list-style-type: none"> • Promote safe driving; seasonal notifications - wildlife, visibility • Use website, Facebook, newsletter, etc. 		<ul style="list-style-type: none"> • Collaborate with Alberta Transportation to identify potential locations for “wildlife” signage based on data 	<ul style="list-style-type: none"> • Obtain & share data with RCMP
School Zones & School Buses	<ul style="list-style-type: none"> • Increase awareness of dates & time for speed limits; rules of the road • Use website, Facebook, newsletter, etc. • Collaborate with schools to include in newsletter • Support Alberta Traffic Safety Calendar – September “Back to School” 	<ul style="list-style-type: none"> • High visibility patrols in school zones • Respond with increased presence to complaints • Ticket as required within authority (3-digit hwy; local roads) 	<ul style="list-style-type: none"> • Request Alberta Transportation to update school zone signage 	<ul style="list-style-type: none"> • Obtain feedback from school authorities & parents • Review data re: traffic tickets in schools zones
Speeding	<ul style="list-style-type: none"> • Promote safe driving • Use website, Facebook, newsletter, etc. 	<ul style="list-style-type: none"> • High visibility patrols in “marked zones” • Respond with increased presence 	<ul style="list-style-type: none"> • Assess each “marked zone” to ensure adequate signage is in place 	<ul style="list-style-type: none"> • Obtain & share data with RCMP

	<ul style="list-style-type: none"> • Support Alberta Traffic Safety Calendar – April “Speed” 	<ul style="list-style-type: none"> to complaints of speeding • Ticket as required within authority (3-digit hwy; local roads) 	<ul style="list-style-type: none"> • Assess subdivisions to determine if seasonal speed bumps or other devices would be appropriate 	
Parking	<ul style="list-style-type: none"> • Increase awareness of parking restrictions • Use website, Facebook, newsletter, etc. • Issue warnings (notice on windshield) 	<ul style="list-style-type: none"> • High visibility patrols in populated areas • Respond to complaints • Respond to emergency scenes • Ticket as required within authority (3-digit hwy; local roads) • Coordinate towing of illegally parked vehicles 	<ul style="list-style-type: none"> • Inventory, inspect & replace missing signs 	<ul style="list-style-type: none"> • Review data re: parking tickets • Review # & area of complaints
Oversized / Slow-Moving Equipment	<ul style="list-style-type: none"> • Promote Alberta Farm Safety Program – “Safe Transportation of Farm Equipment in Alberta” • Engage ASB to promote awareness • Increase awareness of rules of the road 	<ul style="list-style-type: none"> • High visibility patrols • Respond to complaints 		<ul style="list-style-type: none"> • Review # & area of complaints
Traffic Sign Vandalism		<ul style="list-style-type: none"> • High visibility patrols 	<ul style="list-style-type: none"> • Inventory, inspect & replace missing signs • Notify Alberta Transportation if provincial signage is missing or damaged 	<ul style="list-style-type: none"> • Compare annual inventory of repairs / replacements
Unsecured Loads, Littering & Dumping Materials	<ul style="list-style-type: none"> • Increase awareness of “rules of the road” • Use website, Facebook, newsletter, etc. 	<ul style="list-style-type: none"> • If possible, identify owner, require cleanup • Ticket as required if within authority (3-digit hwy; local roads) 		<ul style="list-style-type: none"> • Review # of tickets / complaints
Improper Snow Clearing	<ul style="list-style-type: none"> • Increase awareness • Use website, Facebook, newsletter, etc. • Provide notices (written/verbal to landowners in violation) 			<ul style="list-style-type: none"> • Compare annual inventory of complaints / notices

Continuous Action:

In addition to the priority issues or areas of concern identified above, and to be responsive to the community, continuous actions to implement a “Safer Systems Approach” in the County includes:

1. **Monitoring** - ongoing monitoring of efforts, data, and complaints
2. **Collaboration** – as CPO authority is limited, collaboration with other partners such as but not limited to the Barrhead RCMP, Alberta Transportation, and Pembina Hills School Division is essential.
3. **Short-term Operational Plans** – these types of plans may be developed for specific problem areas brought to the attention of the County through public complaint or a general increase in activities of concern

ALIGNMENT WITH STRATEGIC PLAN

Development and implementation of a Traffic Safety Plan aligns with the County’s 2022-2026 Strategic Plan in the following areas:

PILLAR 3: RURAL LIFESTYLE

***OUTCOME** – County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

GOAL 3: Rural character & community safety is preserved by providing protective & enforcement services

PILLAR 4: GOVERNANCE & LEADERSHIP

***OUTCOME** – Council is transparent & accountable*

GOAL 2: County demonstrates open & accountable government

GOAL 3: County demonstrates leadership

Approvals:

Sgt. R.W. (Bob) Dodds
Barrhead Detachment

Debbie Oyarzun, M.Sc.
CAO, County of Barrhead



2023 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2023-155	Withdraw membership with GROWTH support ongoing participation of Councillor Preugschas on WILD Alberta Committee.	CAO	Letter sent to current GROWTH members, copied to CAOs of member municipalities.	Complete May 10/23
2023-151	Sign the ASB 2022-2024 Grant Amendment	CAO/AG	Agreement signed, sent to GOA	Underway
2023-150	Sign agreements for Acquisition of Land for ROW for 2023 Bridge Replacement Project BF 78033, to purchase 0.37 acre each from 2 landowners	CAO/EA	Agreements signed	Complete May 3/23
2023-143	Adopted 2023 Property Tax Bylaw 3-2023	FIN/COMM	Posted to website	Complete May 10/23
2023-138-139	Approved 3-Year Financial Plan & 10-Year Capital Plan	FIN/CAO	Posted to website May 10, 2023	Complete May 10/23
2023-137	Revised 2023 Capital Budget from \$14,775,734 to \$14,761,841	FIN/CAO	Posted Operating Budget, Capital Budget, Budget Presentation and Budget Overview to website May 10, 2023	Complete May 10/23
2023-136	Adopt 2023 Operating Budget as presented with operating expenditures & revenue of \$19,128,153	FIN/CAO		Complete May 10/23
2023-128	Approved supporting Reeve Drozd's application to the RMA Committee on Quasi-Judicial Agencies and to receive per diem's if appointed.	CAO	Reeve has submitted application (Reeve was selected by RMA)	Complete Apr 18/23
2023-126	Dispersed Unit 312 & Unit 313 to Michener Allen Auctioneering Ltd. for \$750,000 with any monies over \$820,000 received at the auction to be split 90/10 in favour of the County	PW/FIN	Units have been picked up, payment of \$750,000 received. Sale occurred May 5-6, 2023; final price and payment to be received.	Underway

2023-125	Declared May 8-14, 2023 as National Nursing Week in the County of Barrhead.	COMM/EA	Posted in County office & on website	Complete Apr 24/23
2023-124	Denied application from Barrhead Golf & Recreation Area Society for a donation of \$2,500 under Community Grants Policy for painting of lines in the parking lot was not eligible	CAO/EA	Applicant notified of decision	Complete Apr 20/23
2023-123	Approved application from Barrhead Street Festival committee for \$2,500 under Community Grants Policy to assist with Barrhead Street Festival event.	CAO/EA	Approval letter and payment sent.	Complete Apr 20/23
2023-122	Approved encroachment agreement with Stanley & Faye Schultz for site within road allowance west of and adjacent to Plan 4589NY Lot 1	CAO/EA	Agreement finalized.	Complete Apr 19/23
2023-117	CAO to sign Conditional Grant (\$146,570) under Intermunicipal Collaboration Component of 2022-23 ACP Program in support of Feasibility Study to repurpose ADLC as a joint civic center	CAO	Agreement signed & sent Apr 14/23, awaiting return; Waiting for agreement	Underway
2023-116	CAO to sign Alberta Crime Prevention Grant Agreement (Minister of Public Safety & Emergency Services) to receive \$26,685 to continue with the BARCC workplan.	CAO	Finalized agreement received; Agreement signed & sent Apr 5/23, awaiting return	Complete Apr 6/23
2023-113	Approved Compassionate Gift Policy AD-004 as amended	CAO/EA	Amended, included for information in Apr 18/23 agenda pkg	Complete Apr 14/23
2023-112	Denied the request to cancel or reduce Fire Invoice IVC00002618.	CAO/EA	Letter sent	Complete Apr 20/23
2023-106-108	Approved 2022 audited Financial Statements, and FIR, and to publish to website	CAO/FIN	Published to website	Complete Apr 5/23
2023-103	Authorize Reeve Drozd to sign the Acknowledgement of Consultation for the RCMP Annual Performance Plan.	CAO/EA	Reeve has signed and returned	Complete Apr 13/23
2023-099	Disperse Unit 306 D6T Dozer to Ritchie Bros Auctioneers (Canada) Ltd. for the price of \$375,000 plus GST	FIN/PW	Unit has been picked up.	Complete Apr 13/23

2023-098	Cost share (50:50) with TOB purchase of 2023 John Deere 755K Landfill Track Loader (\$608,000 plus GST) from Brandt Tractor Ltd. as per 2023 Waste Management Capital	FIN/PW	Ordered	Underway
2023-097	Approve purchase of steamer pressure washer from Water Blast Manufacturing LP (\$18,245.81 plus GST), reflect changes in 2023 Capital budget.	FIN/PW	Ordered	Underway
2023-096	Deny the request to upgrade a currently undeveloped road allowance to SE 26-59-6-W5 for recreational use only.	DEV/CAO	Landowner notified of decision	Complete Apr 12/23
2023-091	Request business documents from GROWTH/WILD for past 2 years; bring back a report for Council to assess County membership in GROWTH/WILD.	CAO	On May 2/23 Council agenda; Documents received March 23, 24, April 10-13/23; Request has been made to Chair, copied to other 3 members	Complete May 2/23
2023-087	Bring results of 2023 TL Lagoon groundwater monitoring back to Council for review to develop management and/or upgrade plan for the facility.	PW/CAO		Not Started
2023-086	Add \$16,000 to 2023 budget for installation of 4 groundwater monitoring wells at TL Lagoon	FIN/CAO	Budget updated; final budget to be brought to Council for approval	Complete Mar 8/23
2023-085	Replace Lightning Bay's gate opener with access card; Lightning Bay residents informed that access to TL Lagoon cut off if volumes reach 5,821 m ³ in order to ensure compliance.	PW	Lightning Bay residents have been notified and switched to card access	Complete Mar 13/23
2023-084	Set max yearly incoming volume of TL Lagoon to 4,366 m ³ to all customers other than Lightning Bay	PW/CAO	Maximum is in place and will be monitored	Complete Mar 13/23
2023-081	Adopted Records Management Bylaw No. 2-2023	CAO/EA	Signed & filed	Complete Mar 15/23
2023-077	Renew 10 year lease with Misty Ridge for ski hill operations on 10 acre parcel in SW 16-62-4-W5	CAO/EA	Lease finalized	Complete Mar 15/23
2023-076	Appointed Fire Guardians for 2023-24	CAO/EA	Guardians and Fire Chief notified; New list available April 1 and to be posted to website	Complete Mar 13/23
2023-073	Approved application from Community Gardens for \$2,500 in-kind support under Community Grant policy	CAO/EA	Approval Letter sent to applicant	Complete Mar 8/23

2023-064	Approved Admin to enter into an agreement with Western Star North to purchase 3 Western Star 47X SB trucks for delivery in 2024 & 2025 as per 10-yr Capital Plan; bring back final pricing to Council for final order approval	PW/CAO	Western notified of intent to purchase	Underway
2023-061	Approved 2022 reserve transactions as presented in 2022 Reserve Report.	FIN/CAO	Reserve Report updated	Complete Feb 21/23
2023-060	Accept 2022 year-end financial reports; subject to audit adjustments & year end finalizations.	FIN/CAO	2022 Year-end closed	Complete Feb 21/23
2023-059	Approve ALUS PAC TOR as presented	AG/EA	TOR finalized	Complete Feb 28/23
2023-058	Rescind outdated policies	CAO/EA	Policies updated	Complete Mar 1/23
2023-055-57	Appointed ARB officials for CRASC	CAO/EA	ARB clerk notified of appointments	Complete Feb 22/23
2023-053	Approved application from Volunteer Appreciation committee for \$1,250 under Community Grants Policy	CAO/EA	Approval Letter sent to applicant.	Complete Feb 27/23
2023-039	Directed Admin to draft letter for Reeve's signature in support of Camrose Casinos' request to AGLC to relocate to Edmonton.	CAO	Attended webinar on topic; deadline to submit Mar 1/23	Complete Mar 2/23
2023-038	Provide updated letter of support to MCSnet for ISED 2021 funding allocation	CAO	Letter sent	Complete Feb 10/23
2023-037	Authorized CAO to sign temporary CPO Service Agreement with Town of Morinville.	CAO/EA	Agreement finalized.	Complete Feb 9/23
2023-036	Approved additional funding sources for 2022 capital projects (2021-140 & 2022-340)	FIN	Complete	Complete Feb 7/23
2023-033	Directed Reeve & CAO to sign Water Well Agreement with Kevin & Sherry Vangrootheest for well at Baird Lake reservoir.	PW/CAO	Agreement given to landowner for signature	Complete Feb 13/23
2023-032	Approved purchase of 1/2-ton crew cab 4x4 Truck - Stephani Motors Ltd. \$57,755 plus GST & applicable fees; reflect changes in 2023 Capital budget.	PW/FIN	Ordered	Complete Feb 10/23
2023-031	Approved purchase of tri axle equipment trailer - Hayworth Equipment Sales \$55,990 plus GST & applicable fees; reflect changes in 2023 Capital budget.	PW/FIN	Ordered	Complete Feb 10/23

2023-030	Approved purchase of post pounder - Neerlandia Co-op \$21,300 plus GST: reflect the changes in 2023 Capital budget.	PW/FIN	Ordered	Complete Feb 10/23
2023-029	WSP Engineering reduced scope for engineering services - 2023 paving project of RR 22, RR 40, & TL based on updated cost of \$260,538.	PW/CAO	Revised contract received and signed	Complete Feb 13/23
2023-023	Accepted for info Div 4 adjusted training costs for 2023 and legal fees of \$36,959.67 to be recorded to General Government (11-Council & Leg) for 2022	FIN/CAO	Costs recorded as presented.	Complete Jan 16/23
2023-018	Authorized write-off of 2 outstanding AR as uncollectable in the amount of \$2,569.15	FIN	Written off as authorized.	Complete Jan 18/23
2023-017	Adopted bylaw 1-2023 Rate & Fees	CAO/EA	Bylaw updated, posted on website, staff advised	Complete Feb 1/23
2023-013	Approved policy FN-004 Collection of Accounts Receivable	CAO/FIN	Policy in place, staff advised	Complete Jan 16/23
2023-012	Postponed review of elected officials remuneration policy to align with next staff compensation review	CAO	Updated Compensation Review file with Council's direction.	Complete Jan 16/23
2023-009	Update 2023 budget with new mileage rate \$0.68	FIN/CAO	Interim 2023 budget updated, final budget to be approved in April 2023	Complete Jan 16/23
2023-008	Approve changes to HR-001 Elected Officials remuneration policy	CAO/EA	Policy updated	Complete Jan 16/23
2023-007	Approve public engagement plan for 2nd engagement session of Community Halls Strategy	CAO/COMM	Date set for Mar 16/23 from 1-4:30 pm Glenreagh Hall; Waiting for call back from 3 halls; Halls contacted to establish date	Complete Feb 28/23
2022-552	Apply for PERC/DIRC for outstanding uncollectible education and DIP for 2022 tax year	FIN/CAO	Grant application submitted	Complete Jan 9/23
2022-549	Extend term of membership for current ALUS PAC members to December 31, 2023.	AG	PAC members notified	Complete Jan 13/23
2022-544	Waive registration fees; reserve Klondyke Ferry campground for July 10, 2023 for Voyageur Canoe Brigade; provide up to 4 porta-potties	CAO/EA/PW	Applicants notified and they will contact us closer to event for final arrangements	Complete Jan 4/23
2022-538	Submit a CCBF application for RR 22 for \$614,980	FIN/CAO	Submitted application February 9, 2023	Complete Feb 9/23
2022-537	Amend MSI application for RR 22 to increase funding by \$709,404	FIN/CAO	Submitted application February 9, 2023	Complete Feb 9/23
2022-536	Cancel Landfill Access Road Project under MSI	CAO	Submitted request February 13, 2023	Complete Feb 13/23

2022-535	Award 2023 paving contract to Central City Paving	PW	Contract fully executed; Sent to contractor for signature.	Complete Feb 1/23
2022-474,475	Lifted restrictions on C. Lane and cost of training to be paid from Div 4 2023 training budget	FIN/CAO	Cost reconciliation to Council Jan 16/23; 2023 Div 4 training budget to be set Dec 20/22 and reconciled with 2022 costs	Complete Jan 16/23
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA		Underway
2022-428	Invite MP Viersen and MLA van Dijken to future Council meeting	CAO	MLA scheduled to attend April 4/23; Admin has been in contact with both offices to check availability	Underway
2022-411	Tabled appointments to Regional Admin Bldg committee pending update	CAO	Discussion with Superintendant	Underway
2023-021; 2022-368	Draft resolution on cellular coverage in the County with timeline to support advocacy efforts at RMA 2023 Spring Convention	CAO	Council approved Jan 16/23, submitted to Pembina Zone, approved at Zone mtg, to be forwarded to RMA Prov Conference; Research being conducted	Complete Jan 16/23
2022-364	Admin to provide further info on Alberta Carbon Grid - Agreement with GOA	CAO		Not Started
2022-321	Authorized signing Emerg Mgmt Mutual Aid Agreement with LSAC	CAO	Awaiting Signatures from LSAC	Underway
2022-254	Bring back recommendations for disposing of Unit #306 2018 Caterpillar D6T XL	PW/CAO	Disposal approved Apr 4/23; Put out to tender - closes Mar 31; Not suitable for Landfill, report to Council as per policy	Complete Apr 4/23
2022-235, 484	Community Hall Strategy identified in the 2022-2026 Strategic Plan be escalated to begin in 2022.	CAO/PD	"What we heard" report to Council Dec 6/22; Oct 5/22 selected; PEP to Council Sept 20/22; Stakeholder input on selecting date almost complete; Project management sheets drafted	Complete Jan 16/23
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Met with VSU representative to better understand situation/impact; Rough draft prepared	Underway
2020-165	Letter - AB Transportation re prov. Hwy concerns for consideration for GOA 2020 Capital Maintenance Projects	EA/CAO	Hwy 33; Obtained input from Council, PW.	Underway

2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2019-009	RMA Charitable Gaming Committee - support and inform	EA/CAO	Included in Mar 2/23 response to AGLC; Research on current status & received update from RMA; GOA postponed this initiative indefinitely, tone of letter will change; Letter drafted to MLA etc.; Shared with Town & orgs; Report posted to website, compiling email distribution list	Complete Mar 2/23
2018-029	Service Contract Review	EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Underway
2017-245	Policy for Special Events	CAO/Dev	Reviewing policies from neighbouring municipalities	Underway



Public Works Director of Infrastructure Report May 16, 2023

P

Graders

- Area graders are blading gravel roads.

Gravel Haul

- Working on 2023 road maintenance projects out of the Fort Assiniboine gravel pit with County trucks and 3 contract trucks.

Dust Control

- Site preparation is taking place on private dust control and County dust control projects. This includes site inspections, gravelling as required, blading, watering and packing.
- Spraying of MG product is scheduled to start the week of May 15, 2023.
 - County received 77 private dust control applications for a total length of 13.95 kms.

Construction

- Barrhead Regional Landfill cover and Vega gravel pit work have been completed.
- Equipment moved to construction Project #440 (through 16-59-4-W5) on May 10, 2023.

Contracts

- Pricing for pavement patch has been received and will be reviewed with Council.
- Shoulder pull tender package has been advertised on APC site. Deadline to submit pricing is May 19, 2023.

Drainage

- Utilizing the County backhoe and gravel truck, staff have been building approaches that are required for new subdivisions.

Labour

- Fencing, rock and root picking, sign repairs, pavement pothole repairs, campground and transfer station maintenance.
- Dock at Klondike Park was put in May 11, 2023.

Fires

- Public Works water truck is being parked at Fire Hall for their quick access if required. Public Works is currently using truck during work hours but will redirect truck if fire department requires it.

Shop

- 627K (2020) scraper had turbo replaced on rear engine, tank truck engine electronics program repair, lowboy truck transmission rebuild and utilities operator truck engine rebuild.

Utilities

- Utilizing a contractor, Utilities staff installed a new CC in Manola for the Richardson Mill wastewater service as the old one was non-functional.
- SEGO Industries performed maintenance and repairs on Neerlandia fire suppression pump engine. Further repairs on the control system are required and will be carried out spring of 2023.

- Map Digitization Project - all water and wastewater CC's in the hamlet of Neerlandia were located; majority of Hamlet of Neerlandia has now been digitally mapped and old maps have been scanned in order to preserve them
- All other testing and monitoring is being carried out as per normal operations.

RECEIVED

MAR 13 2023

COUNTY OF
BARRHEAD NO. 11

Barrhead & District 4-H Beef & Sheep Committee
c/o Amber Properzi
RR#3
Barrhead, AB T7N 1N4



CANADA
4-H Alberta

County of Barrhead
5306-49 Street
Barrhead, AB T7N 1N5

Attn: Reeve & Council

Re: Barrhead & District 4-H Beef & Sheep Achievement Day

It is that time of year again when the Beef & Sheep Committee is making arrangements for the annual Beef & Sheep Achievement Day. The committee would like to invite you to attend our Achievement Day and we would be honoured if you would say a few words to the 4-H members at the opening ceremonies. Our members always appreciate the feedback they receive from our distinguished guests.

Our Achievement Day is being held **May 29th, 2023** at the Barrhead Ag Barn.

Opening ceremonies will start at 9:00 am with show starting at 9:30 am.

Please advise myself at the address noted above, phone me at (780) 674-1648 (cell phone) or e-mail me at amberproper.zi@gmail.com to let me know if you will be able to attend that day. I look forward to hearing from you in regards and do hope schedules will allow you to attend our event.

Sincerely,

Amber Properzi
Secretary
Barrhead & District Beef and Sheep Council



5306 – 49 Street, BARRHEAD, ALBERTA T7N 1N5
Phone: 780-674-3331; Fax: 780-674-2777
Email: info@countybarrhead.ab.ca
www.countybarrhead.ab.ca

R

May 10, 2023

GROWTH Alberta
c/o PO Box 420
Mayerthorpe AB T0E 1N0

Re: WITHDRAWAL OF MEMBERSHIP FROM GROWTH

As the CAO for the County of Barrhead I am writing to inform you that Council at their May 2, 2023 regular meeting passed a resolution for the County of Barrhead to withdraw their membership from GROWTH Alberta.

Council did however support the ongoing participation of Councillor Preugschas on the WILD Alberta Committee as Council indicated that their focus continues to be on strengthening tourism in the region.

As there does not appear to be any formal structure at this time with respect to membership or membership fees for the WILD Alberta Committee, Councillor Preugschas participation should be welcome. At this time, the County will continue to pay Councillor Preugschas' per diems for the regular meetings of the WILD Alberta Committee.

If any further information is required, please contact me at 780-674-3331 or by email at doyarzun@countybarrhead.ab.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Debbie Oyarzun', with a horizontal line extending to the right.

Debbie Oyarzun, M.Sc.
County Manager (CAO)

cc: Gordon Frank, CAO – Woodlands County
Jennifer Sunderman, CAO – Town of Mayerthorpe
Bill Lewis, CAO – Town of Swan Hills
Peter Kuelken, Councillor – Woodlands County
Janet Jabush, Mayor – Town of Mayerthorpe
Terry Kuyek, Councillor – Town of Swan Hills
Walter Preugschas, Councillor – County of Barrhead

10 May 2023

Dear Alberta Municipalities:

Re: Alberta Provincial Election

It is time for all parties running in this upcoming election to band together, get a hold of elections Alberta and postpone this Provincial Election.

This election is nothing but a distraction at this point. When we, Albertans, need every government official to roll up their sleeves and fight for this province before we don't have a province to come back to.

At this time, we ask that you postpone this election and form a non-partisan collaborative government for the betterment of all Albertans.

The forecast is for high temperatures again in the near future, and we need to be ready.

I'm calling on all Albertans, all mayors and reeves across Alberta to contact your MLAs to help me get this message out.

Regards,



Wade Williams
Mayor Yellowhead County

Cc: Premier of Alberta
RMA
AB Munis



May 1, 2023

County of Barrhead
5306-49 Street
Barrhead, AB T7N 1N5

Hello Reeve Drozd and Council,



Re: Invitation to the Maskêkosihk Treaty Partners Educational Gathering - August 9 & 10

On behalf of the Maskêkosihk Office of Convention and Governance (Treaty House) Enoch Cree Nation, we humbly invite you, your council and senior management to attend the first Treaty Partners Educational Gathering on August 9 & 10, 2023 at the Enoch Pow-Wow grounds.

This two-day gathering aims to educate our external Treaty partners - municipalities, counties, and their local governments. Through education, awareness and the opportunity to experience our culture, we can establish better communication, trust and partnerships with our allies.

Each local government who resides within our collective territories and lands have a responsibility through Treaty - to act faithfully as a Treaty Partner with each respective Nation, and to fulfill their obligations as partners through this covenant. Change can only happen through understanding, and we want to support the path each of our Treaty partners are on.

This is a great opportunity to sit with us to better understand not only the truthful history of this land, but to be inspired by Treaty and the path we are on together.

We are inviting you to come represent your community, meet with regional Treaty Six leadership, to be inspired and feel supported on your learning journey.

Please RSVP by May 31, 2023 if you are able to attend. Event itinerary will be provided at a later date.

Please contact Mitch Wincentaylo at treatypartnerconsulting@gmail.com with any questions, or to confirm your attendance.

Warm Regards,

A handwritten signature in blue ink, appearing to read 'Mitch Wincentaylo'.

Mitch Wincentaylo
Treaty Partner Consulting & Advising
External Treaty Partner Liaison, MOCG



SAVE THE DATE!

TREATY PARTNER GATHERING

AUGUST 9-10

Enoch Cree Nation

Pow-Wow & Cultural Grounds

INVITING ALL OF OUR TREATY PARTNERS!

MASKEKOSIHK INVITES ALL OF OUR TREATY PARTNERS TO PARTICIPATE IN A TWO-DAY GATHERING, TO SHARE KNOWLEDGE REGARDING TREATY, CULTURE AND THE HISTORY OF THIS LAND!

WE WELCOME YOU!

RSVP by May 31

For more information, contact :

Mitch Wincentaylo

587-597-0691

treatypartnerconsulting@gmail.com



TREATY PARTNER
Consulting & Advising





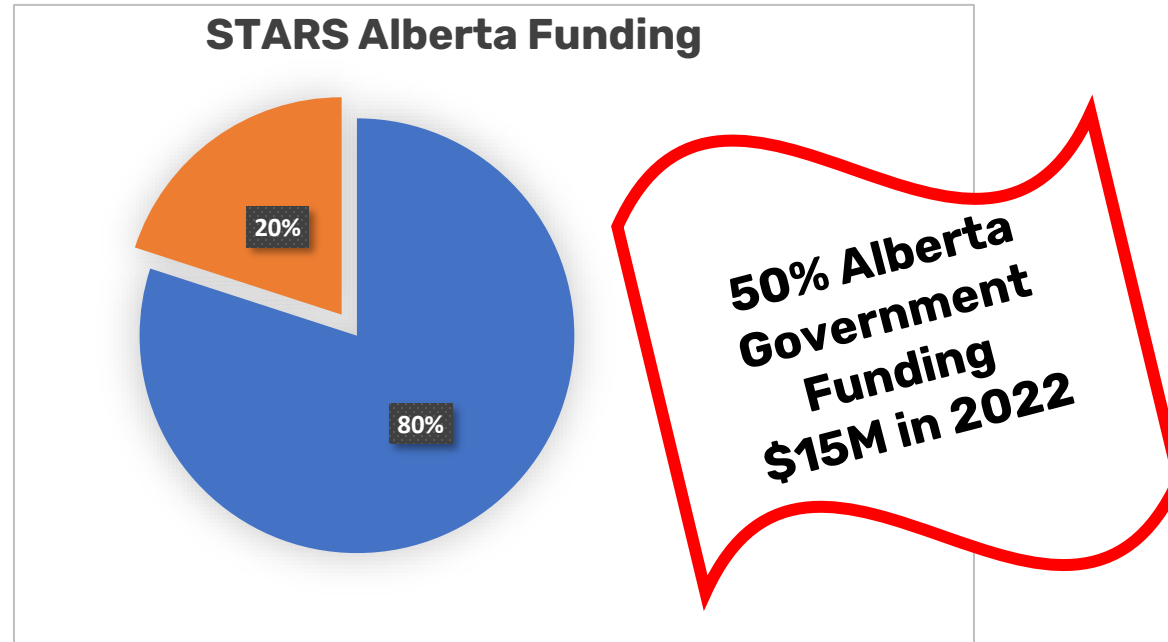
CRITICAL CARE, ANYWHERE.



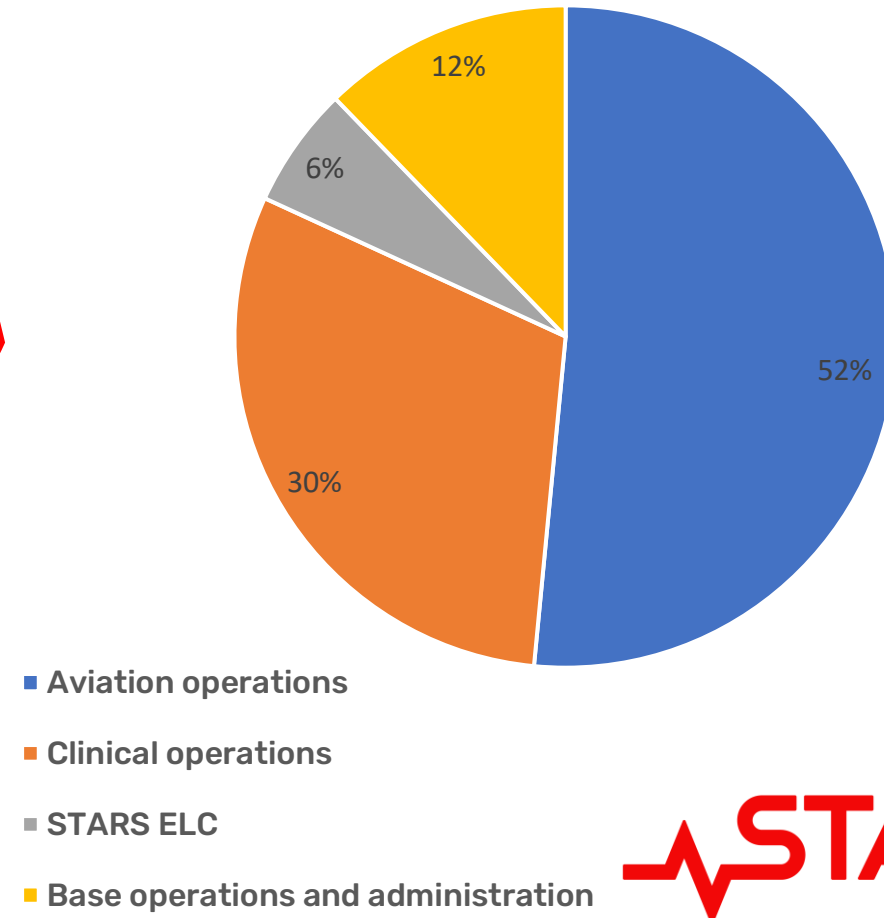
STARS[®]

FUELED BY GENEROSITY

Achieving successes together



STARS Alberta Expenditures (3 Bases)



Funding in Thousands

AB Government Funding	\$	7,990
AB Operating expenditures	\$	39,950
AB Government funding as a Percentage of costs		20%
STARS Gross Fundraising	\$	17,310
AB Lottery (net)	\$	12,810
Calendar (net)	\$	417
Site Registration/Emergency contact centre	\$	2,702



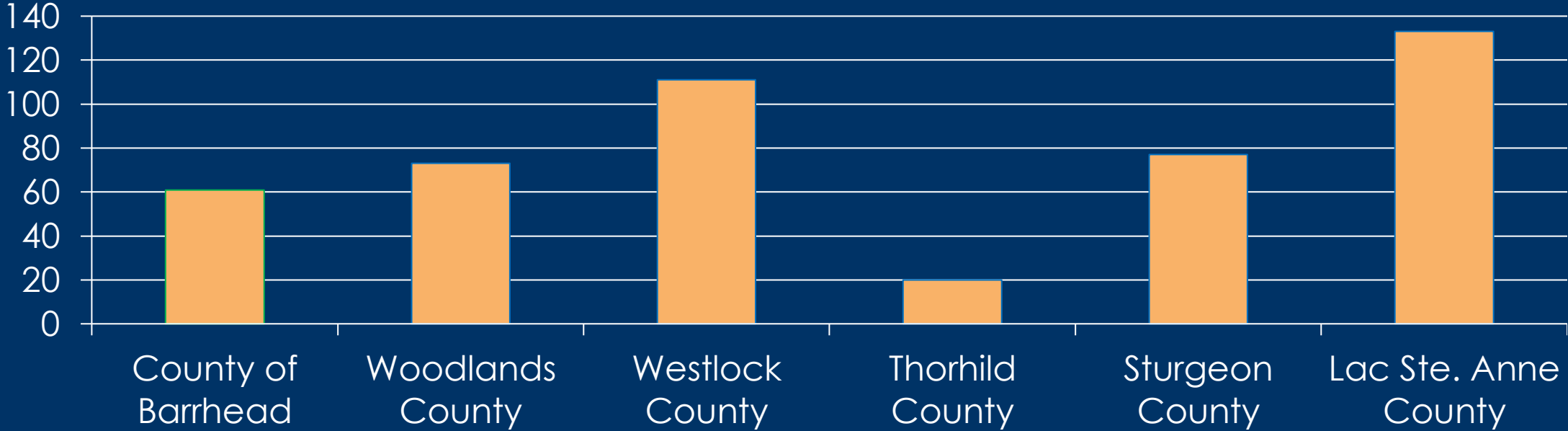
* Summer is trauma season. Reminder - Safety first!

COUNTY OF BARRHEAD @ April 30, 2023	2018	2019	2020	2021	2022	2023	TOTAL
Barrhead Hospital (critical inter-facility transfers)	7	5	6	9	15	4	46
Barrhead (scene calls)	5	1	1	1	1	1	10
Near Lac la Nonne			2				2
Near Neerlandia			1	1	1		3
TOTAL (averages 11 missions per year)	12	6	10	11	17	5	61



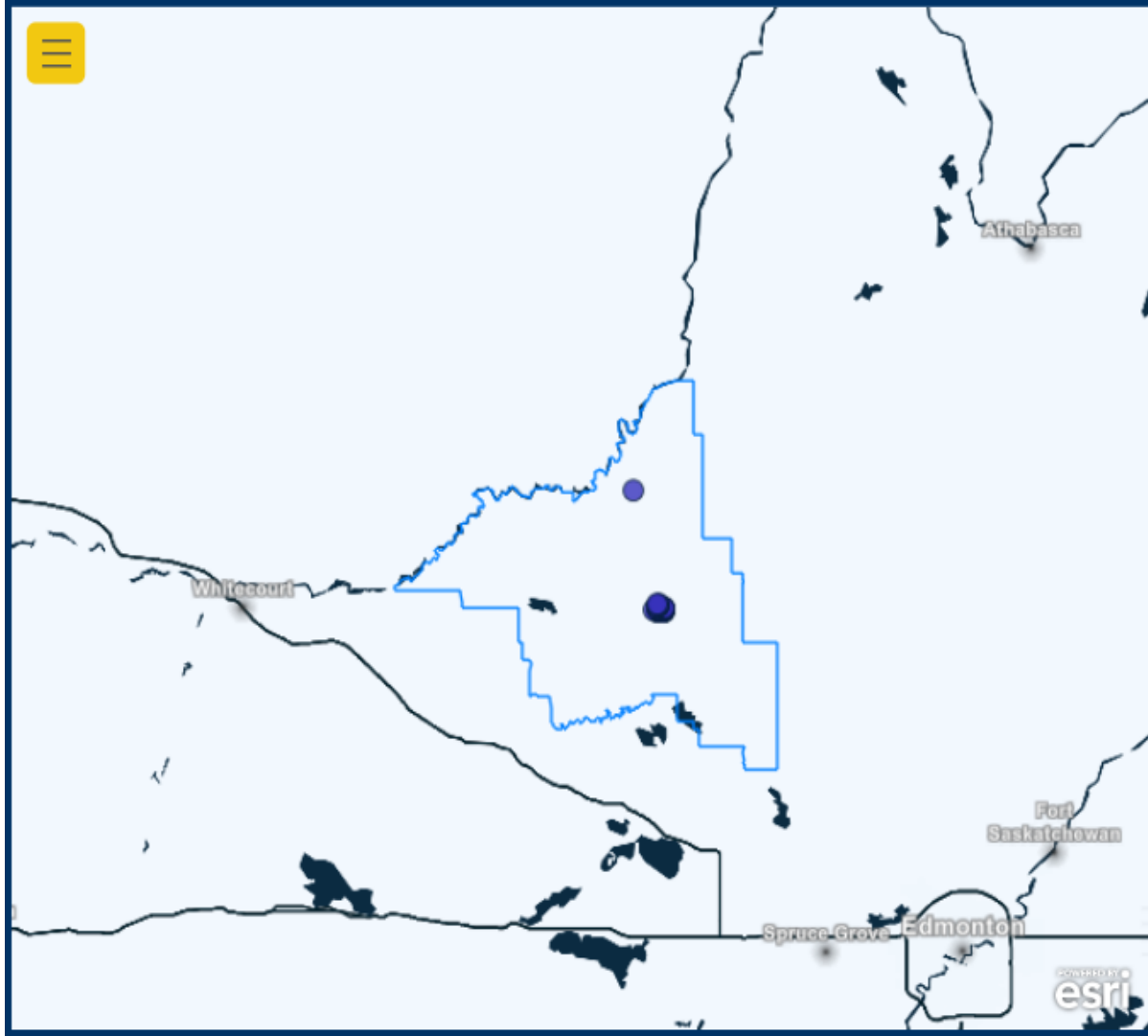
Neighbors Helping Neighbors = 475 Missions

2018 – 2023 April 30

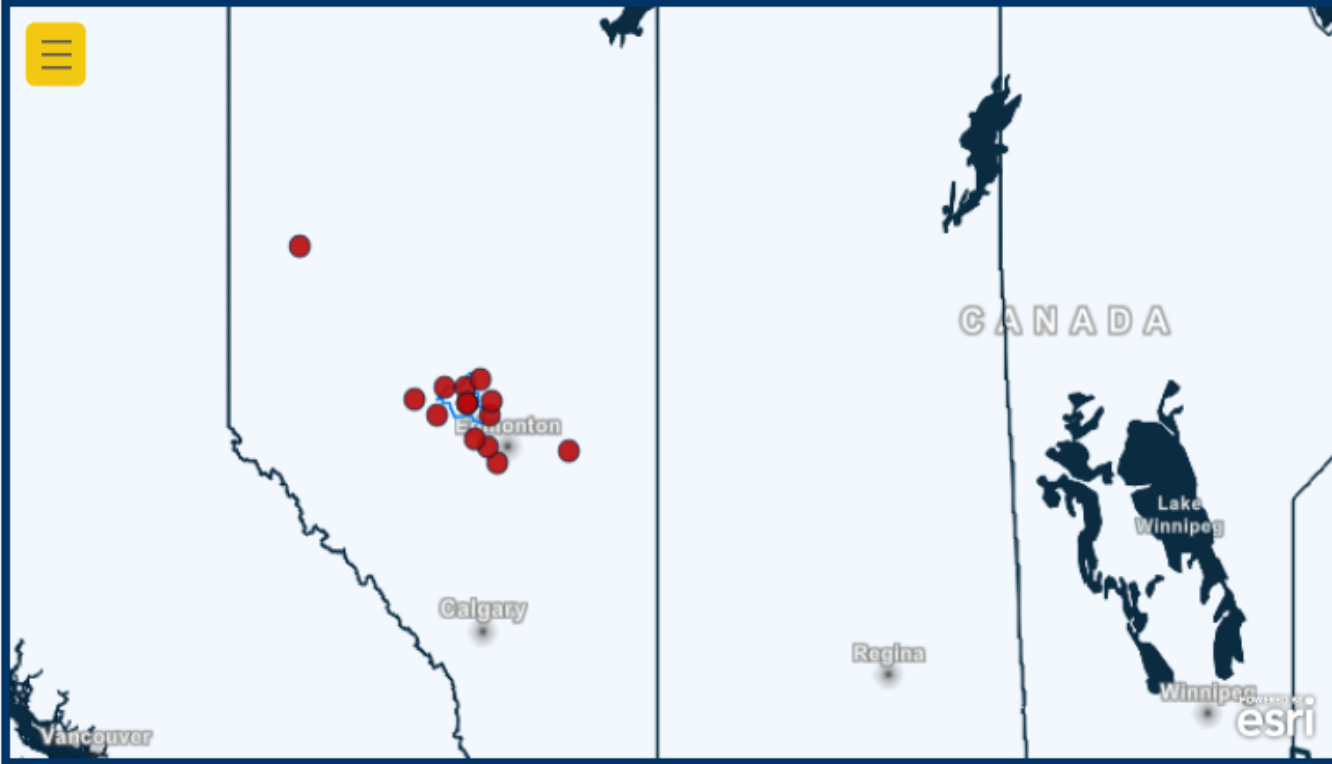


Within County of Barrhead Boundaries - Patients Flown by STARS (2010-Present)

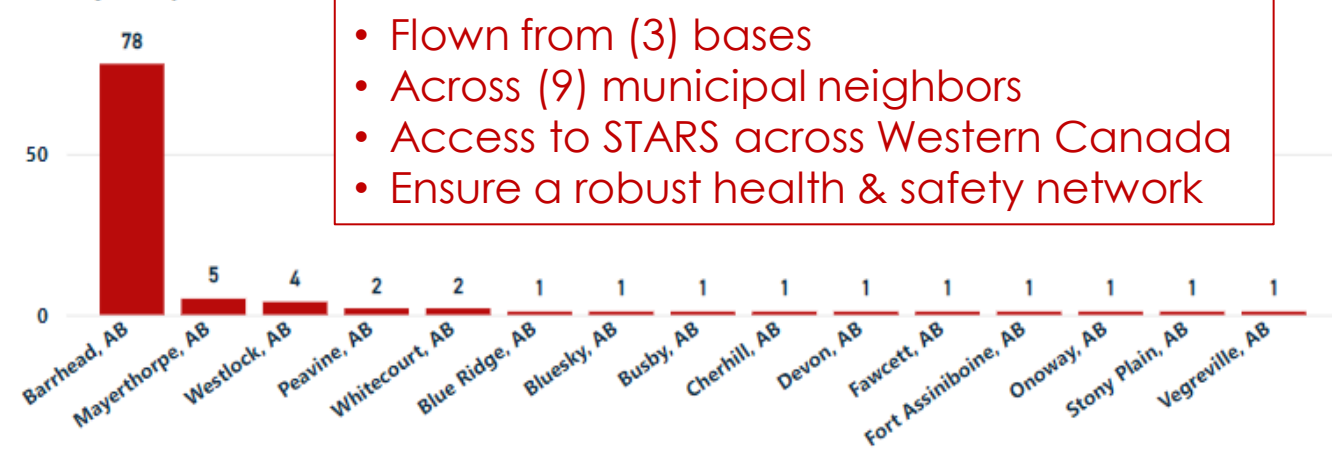
County of Barrhead Residents Flown by STARS



Locations where Barrhead Residents Travelled and Needed STARS



Count by Pickup Location



- Flown from (3) bases
- Across (9) municipal neighbors
- Access to STARS across Western Canada
- Ensure a robust health & safety network

Resident Community	5 Yrs Ago	4 Yrs Ago	3 Yrs Ago	2 Yrs Ago	Last Year	5 Year Total	Total Since 2010
Barrhead	3	1	1	5	9	19	74
Neerlandia	0	0	0	0	0	0	2
Total	3	1	1	5	9	19	76

COUNTY OF BARRHEAD SUPPORTS STARS

STARS - An Essential Service

Over 90% Alberta Regional Partnerships

* New! 5 rural municipalities

* New! 5 urban municipalities

- Fixed rate or per capita
- Majority @ min. \$2 per capita rate
- 45% @ higher rate – up to \$90 per capita

United municipal effort / Every emergency option available

Municipalities consider STARS - a lifeline for rural residents

\$2M+ sustainable operational support for STARS

(9) Municipal leaders receive logo recognition

*GREEN represents annual municipal supporters of STARS operations



EMERGENCY LINK CENTRE (ELC)
Over 36,000 emergency requests/year

STARS Transport Physicians provide medical oversight on every critical call





- * Advanced avionics
 - * Auto pilot / Auto hover
 - * Superior safety features
 - * Night Vision Goggles (NVG)
- STARS - 1st Civilian Org. in Canada (2002)

COMPLETE FLEET – (10) AIRBUS H145s



- * Outperforms BK117
- * Speed, range, fuel efficiency
- * Powerful twin engines
- * Unique Fenestron tail

GENERATIONAL INVESTMENT





Handheld i-stat Lab

Hemoglobin / Blood Gases
Electrolytes
Vital test results < 2 minutes

H145 INTENSIVE CARE UNIT (ICU)

STARS[®]



Hamilton T-1 Ventilator

Fully featured (ICU)

Adult / Pediatric / Neonatal

Optimal ventilation therapy in transport



(2) Units Universal Blood

1st HEMS program in North America

Advanced care in trauma patients

The difference between life & death.



Video Laryngoscope

Advancement in intubation

Video screen view of trachea

Difficult airway management

Trauma / Burns / Crushed on impact

TIME – TOOLS – TALENT

STARS[®]



EZIO Drill

Time-sensitive

Life-threatening cases

Immediate IV access required

Stabilization / Pain Management



Handheld Ultrasound

(test results for rapid diagnosis)

Collapsed lungs

Trauma-related internal bleeding

Heart abnormalities

Fetal Compromise

* Expedite treatment plans



Pain Management Drugs

Thrombolytics

(stroke patients / requires CAT scan)

Physicians Kit

Central Venous Catheterization
(central lines)

Temporary Pacemaker

TIME – TOOLS - TALENT





1st PLACE
2022 AMTC
SIMULATION
COMPETITION



2022 CHAMPIONS! Kevin Easton and Chris Fay



COUNTY OF BARRHEAD

LEADERSHIP – DEDICATION – SUPPORT (1998)

PREVIOUS PLEDGE OF SUPPORT

**\$1 PER CAPITA
4-YEAR PLEDGE**

OUR REQUEST

**FIXED RATE @ \$7500
STANDING MOTION**

(MAY 17, 2022, COUNCIL MEETING)



A life is saved every day. Partnership makes it possible.