

**1.0 CALL TO ORDER**

**2.0 APPROVAL OF AGENDA**

**3.0 MINUTES**

**3.1 REGULAR MEETING HELD MARCH 4, 2025**

[Schedule A](#)

**4.0 ACTION ITEMS:**

**4.1 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 24-R-944  
S ½ NE 3-57-1-W5 - HANDZIUK**

Administration recommends that Council approve subdivision application 24-R-944 proposing to create a 5.19 ha (12.82 ac) Country Residential lot out of S ½ of NE 3-57-1-W5 with conditions as presented.

[Schedule B](#)

**4.2 APPOINTMENT OF FIRE GUARDIANS – APRIL 1, 2025 TO MARCH 31, 2026**

Administration recommends that Council appoints the following individuals as Fire Guardians to serve the County of Barrhead under the *Forest & Prairie Protection Act* effective April 1, 2025, to March 31, 2026:

- Gary Hove, Fire Chief
- Ted Amos, Deputy Fire Chief
- Ken Hove, Director of Infrastructure
- Travis Wierenga, Public Works Manager
- Roy Batdorf, public member
- Norman Semler, public member
- Stephen Lyons, public member
- Don McKay, public member

[Schedule C](#)

**4.3 COMMUNITY STANDARDS BYLAW 2-2025**

Administration recommends that Council gives 1st reading to Bylaw 2-2025 Community Standards Bylaw and direct Administration to bring the Bylaw back for further consideration at a future Council meeting to allow for general public comment on the draft Bylaw.

[Schedule D](#)

**4.4 GOLF CART PILOT PROJECT BYLAW 3-2025**

Administration recommends that Council gives 1<sup>st</sup> and 2<sup>nd</sup> reading to Bylaw 3-2025 Golf Cart Pilot Project Bylaw and have Administration submit the Bylaw to Alberta Transportation for approval before bringing it back to Council for 3<sup>rd</sup> and final reading.

**AND**

Council request Administration bring back the Rates & Fees Bylaw to incorporate a permit fee of \$50 for 1<sup>st</sup> time registration of a golf cart permit, and a \$25 annual renewal fee for golf cart permits.

[Schedule E](#)

**4.5 ROAD CLOSURE BYLAW 9-2024 – SW 34-61-5-W5**

Administration recommends that Council give 2nd and 3rd reading to Road Closure Bylaw 9-2024.

[Schedule F](#)

**4.6 AGREEMENT FOR BEEHIVES ON COUNTY LAND**

Administration recommends that Council authorize CAO to enter into an agreement with Miedema Honey Farms to allow apiaries on County lands as presented.

[Schedule G](#)

**4.7 2024 FINANCIAL STATEMENTS AND FINANCIAL INFORMATION RETURN (FIR)**

Administration recommends that:

1. Council approve the 2024 audited Financial Statements as presented.
2. Council approve the 2024 audited Financial Information Return (FIR) as presented.
3. Council direct Administration to publish the 2024 audited financial statements to the County website.

[Schedule H](#)

**4.8 APPOINTMENT OF AUDITOR**

Administration recommends that Council appoint Greilach Lussier LLP as its Auditor for the fiscal years 2025 – 2029.

[Schedule I](#)

**5.0 REPORTS**

**5.1 COUNTY MANAGER REPORT**

Administration recommends that Council accept the County Manager's report for information.

- Resolution Tracking List

[Schedule J](#)

- AAIP Rural Renewal Stream – March 2025 Stat Report

[Schedule K](#)

**5.2 PUBLIC WORKS REPORT**

**(11:00 a.m.)**

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule L](#)

### 5.3 DIRECTOR OF CORPORATE SERVICES REPORT

Administration recommends that Council accept the Director of Corporate Service's report for information.

- Cash, Investments, & Taxes Receivable as of February 28, 2025  
[Schedule M](#)
- Payments Issued for the month of February 2024  
[Schedule N](#)
- YTD Budget Report for the 2 months ending February 28, 2025  
[Schedule O](#)
- YTD Capital Recap for period ending February 28, 2025  
[Schedule P](#)
- Elected Official Remuneration Report as at February 28, 2025  
[Schedule Q](#)

### 5.4 COUNCILLOR REPORTS

## 6.0 INFORMATION ITEMS

- 6.1 Letter from Minister of Municipal Affairs Re: Budget 2025 – dated February 27, 2025

[Schedule R](#)

- 6.2 News Release – Keeping Seniors Moving in Rural Alberta – dated March 25, 2025

[Schedule S](#)

- 6.3 Invitation from Barrhead Community Appreciation Event on April 29, 2025

[Schedule T](#)

- 6.4 Minutes

- 6.4.1 BDSHA Meeting Minutes – January 23, 2025

[Schedule U](#)

- 6.4.2 Misty Ridge Meeting Minutes – February 12, 2025

[Schedule V](#)

## 7.0 DELEGATIONS

- 7.1 11:30 a.m. Karen Pronishen, Executive Director FCSS – Quarterly Report

## 8.0 ADJOURNMENT

**REGULAR MEETING OF COUNCIL - HELD MARCH 4, 2025**

Regular Meeting of the Council of the County of Barrhead No. 11 held March 4, 2025, was called to order by Reeve Drozd at 9:02 a.m.

**PRESENT**

Reeve Doug Drozd  
Deputy Reeve Marvin Schatz  
Councillor Ron Kleinfeldt  
Councillor Bill Lane  
Councillor Paul Properzi  
Councillor Walter Preugschas  
Councillor Jared Stoik

**THESE MINUTES ARE  
UNOFFICIAL AS THEY HAVE  
NOT BEEN APPROVED BY THE  
COUNCIL.**

**STAFF**

Debbie Oyarzun, County Manager	Dawn Fedorvich, Director of Rural Development
Pam Dodds, Executive Assistant	
Ken Hove, Director of Infrastructure	Tara Troock, Development Clerk
Travis Wierenga, Public Works Manager	Adam Vanderwekken, Corporate Communications Coordinator

**ATTENDEES**

Henry Stel & Kevin VanderZyl – Barrhead & District Historical Society  
Fire Chief Gary Hove – Barrhead Regional Fire Services  
Barry Kerton - Town and Country Newspaper

**APPROVAL OF AGENDA**

- 2025-059 Moved by Councillor Properzi that the agenda be approved with the following additions:
- Item 4.5 In-Camera – Councillor Committee Concerns – *FOIP Sec. 16 Disclosure harmful to business interests of a third party*
- Item 4.6 In-Camera – Intermunicipal Collaboration – *FOIP Sec 24. Advice from Officials*
- Carried Unanimously.

**MINUTES OF REGULAR MEETING HELD FEBRUARY 18, 2025**

- 2025-060 Moved by Councillor Lane that the minutes of the Regular Meeting of Council held February 18, 2025, be approved as circulated.
- Carried Unanimously.

**NEW DIRECTOR OF RURAL DEVELOPMENT**

Council welcomed Dawn Fedorvich to the County of Barrhead team as the new Director of Rural Development.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 25-SUB-001  
NW 30-56-1-W5 (YOUNG)**

- 2025-061 Moved by Deputy Reeve Schatz that Council approve subdivision application 25-SUB-001 proposing to create an oversized 6.94 ha (17.14 ac) farmstead separation out of NW 30-56-1-W5 with the conditions as follows:
1. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into a land acquisition agreement with the County of Barrhead No. 11 pursuant to Section 655 of the Municipal Government Act, R.S.A. 2000, c. M-26, as amended, which land acquisition agreement shall include provision that the County will acquire a 17-foot wide road widening on the western boundary of the quarter section.
  2. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead.



**REGULAR MEETING OF COUNCIL - HELD MARCH 4, 2025**

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3. That prior to endorsement of an instrument effecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority:
  - a. Real Property Report or a Building Site Certificate, prepared by an Alberta Land Surveyor, indicating the location and distances between the buildings, the private sewage disposal system, any potable water source, shelter belts and above-ground appurtenances on the subject lands, and the existing and proposed property boundaries on the proposed lot; and
  - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system(s) on the proposed parcel, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
4. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

Carried Unanimously.

**DELEGATION – BARRHEAD & DISTRICT HISTORICAL SOCIETY**

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Kevin VanderZyl, President, and Henry Stel, Treasurer, for the Barrhead & District Historical Society met with Council at this time being 9:17 a.m. They provided an update on activities, discussions regarding improvements to the museum, future funding and answered questions from Council.

- 2025-062 Moved by Councillor Properzi that the report from the Barrhead & District Historical Society be received for information.

Carried Unanimously.

**RECESS**

Reeve Drozd recessed the meeting at 9:53 a.m.

Reeve Drozd reconvened the meeting at 10:05 a.m.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 25-SUB-018  
NE 17-59-4-W5 (687486 ALBERTA LTD - DEKKER)**

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- 2025-063 Moved by Councillor Lane that Council approve subdivision application 25-SUB-018 proposing to create a 2.02 ha (5.0 ac) country residential lot within NE 17-59-4-W5 with the conditions as follows:

1. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.
2. That in accordance with Sections 661, 666, & 667 of the MGA, prior to endorsement of an instrument affecting this plan, money-in-place of Municipal Reserve be provided equal to 10% of the area of the proposed parcel. The amount has been calculated as follows:

Total area of the proposed parcel = 5.00 ac (2.02 ha)

10% of the area of the proposed parcel = 0.50 ac (0.202 ha)

Estimated market value per ac. = \$5,900.00

Money-in-place of reserve = 10% area x market value = \$2,950.00

This sum of money shall be forwarded to the County of Barrhead No. 11 and accounted for by them in accordance with Section 671(4) of the MGA.

*NOTE: Above amount is calculated based on the tentative plan of subdivision submitted to, and conditionally approved by, the Subdivision Authority. All areas are to be verified based on the*

**REGULAR MEETING OF COUNCIL - HELD MARCH 4, 2025**

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*instrument prepared by an Alberta Land Surveyor prior to paying the amount to the County. If the amount calculated above is incorrect due to a miscalculation in the area of the parcel, and if the wrong amount is paid, final approval of the plan of subdivision may be delayed pending resolution of the outstanding amount.*

3. That prior to endorsement the registered owner and/or developer pay the County of Barrhead No.11 the outstanding appraisal fee of \$100.00.
4. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
  - a. RPR or a Building Site Certificate, prepared by an Alberta Land Surveyor, indicating location and distances between buildings, private sewage disposal system, any potable water source, shelter belts and above-ground appurtenances on the subject lands, and the existing and proposed property boundaries on the proposed lot; and
  - b. certification from a Provincially accredited inspector confirming that the function and location of existing sewage disposal system on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
5. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

Carried Unanimously.

Tara Troock departed the meeting at 10:13 a.m.

Adam Vanderwekken joined the meeting at 10:14 a.m.

**CELEBRATE RURAL LIVING - RURAL LIVING EXPO**

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- 2025-064 Moved by Councillor Lane that Council amend the 2025 Operating Budget to include \$2,900 for a Rural Living Expo to be held either April 26, 2025, or May 3, 2025 as determined by Administration, and with the event to be offered in conjunction with the County Appreciation Dinner.

Carried Unanimously.

Adam Vanderwekken departed the meeting at 10:31 a.m.

**CANCEL FINANCE CHARGE**

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- 2025-065 Moved by Councillor Preugschas that Council cancel finance charges in the amount of \$218.86 on account of customer RIVER0002.

Carried 6-1.

**IN-CAMERA SESSION**

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- 2025-066 Moved by Councillor Properzi that Council move in-camera at 10:39 a.m. for discussion on:

- Intermunicipal Collaboration – *FOIP Sec 24. Advice from Officials*
- Councillor Committee Concerns – *FOIP Sec. 16 Disclosure harmful to business interests of a third party*

Carried Unanimously.

Barry Kerton departed the meeting at 10:39 a.m.

Councillor Lane departed the meeting at 10:46 a.m. and rejoined at 10:48 a.m.

Dawn Fedorvich and Pam Dodds departed the meeting at 10:53 a.m.

- 2025-067 Moved by Councillor Kleinfeldt that Council move out of in-camera at 11:06 a.m.

Carried Unanimously.

**REGULAR MEETING OF COUNCIL - HELD MARCH 4, 2025**

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**RECESS**

Reeve Drozd recessed the meeting at 11:06 a.m.

Reeve Drozd reconvened the meeting at 11:08 a.m.

Dawn Fedorovich, Pam Dodds, and Barry Kerton rejoined the meeting at 11:08 a.m.

Ken Hove and Travis Wierenga joined the meeting at 11:08 a.m.

**PUBLIC WORKS REPORT**

Ken Hove, Director of Infrastructure, and Travis Wierenga, Public Works Manager, reviewed the written report for Public Works & Utilities and answered questions from Council.

2025-068 Moved by Councillor Kleinfeldt that the report from Public Works be received for information.

Carried Unanimously.

Ken Hove and Travis Wierenga departed the meeting at 11:17 a.m.

**INFORMATION ITEMS**

2025-069 Moved by Councillor Lane that Council accepts the following items for information:

- FCSS Meeting Minutes – February 4, 2025

Carried Unanimously.

**COUNTY MANAGER REPORT**

Debbie Oyarzun, County Manager, reviewed the 2025 Resolution Tracking List and provided the following updates to Council:

- Rural Municipalities of Alberta (RMA) Convention March 17-19, 2025
- Community grants provided to Barrhead Street Festival for \$2,500 and Volunteer Appreciation Event for \$913 in accordance with approved interim budget.
- AAIP Rural Renewal Stream – February 2025 Status Report
- Discussed difficulties with Gravel Pit provincial approval & renewal process

2025-070 Moved by Deputy Reeve Schatz that Council directed the County to take the following advocacy steps:

- Submit the topic of “Challenges with Gravel Pit Provincial Approval & Renewal Process” to the RMA Mayors & Reeves meeting, and
- CAO to draft a statement to be presented by the Reeve at the RMA Ministerial Bear Pit session

Carried Unanimously.

2025-071 Moved by Councillor Lane that the County Manager’s report be received for information.

Carried Unanimously.

**DELEGATION – BARRHEAD REGIONAL FIRE SERVICES**

Fire Chief Gary Hove met with Council to provide his quarterly and annual reports and answered questions from Council.

2025-072 Moved by Deputy Reeve Schatz that Council accepts the report from Chief Hove, BRFS, as information.

Carried Unanimously.

**COUNCILLOR REPORTS**

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Councillor Stoik had nothing new to report.

Councillor Properzi reported on his attendance at the FCSS meeting.

Councillor Preugschas reported on his attendance at a meeting with potential local hosts for Alberta Open Farm Days, Northwest of 16 Regional Tourism meeting, Barrhead Attraction & Retention Committee meeting, Twinning Committee meeting, Chamber of Commerce meeting, and FCL Conference.

Councillor Kleinfeldt reported on his attendance at the Barrhead Public Library meeting, and BARCC meeting.

Deputy Reeve Schatz reported on his attendance at the CFYE meeting.

Reeve Drozd reported on his attendance at the FCSS meeting, and office administration duties.

Councillor Lane had nothing new to report.

**ADJOURNMENT**

2025-073 Moved by Councillor Stoik that the meeting adjourn at 12:03 p.m.

Carried Unanimously.



# REQUEST FOR DECISION

APRIL 1, 2025

B

**TO: COUNCIL**

**RE: SUBDIVISION APPLICATION – S ½ NE 3-57-1-W5  
HANDZIUK - MUNICIPAL PLANNING FILE NO 24-R-944**

## ISSUE:

Application has been received to create a 5.19 ha (12.82 ac) Country Residential lot out of south 80-acre split of an agricultural quarter section, NE 3-57-1-W5.

## BACKGROUND:

- Land is in the Agriculture District under Land Use Bylaw 4-2024.
- Land was previously subdivided into two 80-acre agricultural parcels.
- Proposed lot is 5.19 ha (12.82 ac) and contains a residence, well house, water well, sheds, greenhouse and surface discharge
- Remainder lot is 27.21 ha (67.18 ac), is vacant and contains treed areas, wetlands and an intermittent watercourse.
- Land is directly adjacent to Sturgeon County eastern boundary, however, there is no required IDP between County of Barrhead and Sturgeon County

## ANALYSIS:

- Alignment with Statutory Plans as follows:

Requirement	Proposed	Status
<b>MDP</b> – Minimum area of 3 ac & maximum area of 10 ac for developed country residential parcel in Ag District	12.82 ac Country Residential lot with RPR demonstrates additional land required to encompass yard site and surface discharge	Subdivision Authority Discretion - permissible
<b>MDP</b> – discretion of subdivision authority can consider up to 15 ac with the submission of an RPR		Meets requirement
<b>MDP</b> – Maximum 4 parcels per quarter; up to 3 country residential parcels	1 country residential lot + remainder of 80 ac split + North 80 ac split for a total of 3 parcels	Meets requirement
<b>LUB</b> – min. area of 1.0 ac for residential use parcel; max. area of 15 ac	12.82 ac farmstead separation with supporting RPR	Meets requirement

- Access to proposed and remainder lot will be from Range Road 12.
  - Range Road 12 is under jurisdiction of Sturgeon County.
  - Approach to Proposed lot is already in place, however the approach and part of the driveway for the North 80-ac parcel goes through the proposed lot

- Sturgeon County approved landowners entering into an Access Easement Agreement to allow approach and driveway to remain on Proposed lot; Agreement was executed on March 6, 2025
  - Landowner to coordinate approach to remainder parcel with Sturgeon County
- Road widening agreement is not required by County of Barrhead as Range Rd 12 is maintained by Sturgeon County
  - Landowner must enter into an agreement with Sturgeon County
- Private septic inspection is required as the parcel is developed.
- GOA requested an Environmental Reserve (ER) be placed on the waterbody, however, as the remainder is greater than 16 ha in size an ER cannot be taken, instead only an Environmental Reserve Easement (ERE) will be applied.
- Reserves are due as this is the 2<sup>nd</sup> parcel out of the quarter.

**RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):**

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to the registration of an instrument effecting this plan, the registered owner and/or developer enter into and comply with a land acquisition agreement for 5 m of road widening within the proposed and remainder parcels with Sturgeon County pursuant to Section 655 of the *Municipal Government Act*. The land acquisition agreement shall be registered by way of caveat against the title of the proposed parcel and the remainder.
2. That concurrent with the registration of the instrument effecting the proposed plan of subdivision, an access easement agreement be registered against proposed Lot 1 in accordance with the attached Schedule A.
3. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11 and Sturgeon County.
4. That in accordance with Sections 661, 666, and 667 of the *Municipal Government Act*, prior to endorsement of an instrument affecting this plan, money-in-place of Municipal Reserve be provided equal to 10% of the area of the proposed parcel. Amount has been calculated as follows:

Total area of the proposed parcel = 12.82 ac (5.19 ha)

10% of the area of the proposed parcel = 1.28 ac (0.52 ha)

Estimated market value per ac. = \$3,200

Money-in-place of reserve = 10% area x market value = \$3,840

This sum of money shall be forwarded to the County of Barrhead No. 11 and accounted for by them in accordance with Section 671(4) of the *Municipal Government Act*.

*NOTE: The above amount is calculated based on the tentative plan of subdivision submitted to, and conditionally approved by, the Subdivision Authority. All areas are to be verified based on the instrument prepared by an Alberta Land Surveyor prior to paying the amount to the County. If the amount calculated above is incorrect due to a miscalculation in the area of the parcel, and if the wrong amount is paid, final approval of the plan of subdivision may be delayed pending resolution of the outstanding amount.*

5. That prior to endorsement the registered owner and/or developer pay the County of Barrhead No. 11 the outstanding appraisal fee of \$100.00.

6. That, prior to or concurrent with registration of an instrument effecting this plan, an Environmental Reserve Easement, in a form and affecting an area approved by the Subdivision Authority, be granted to the County of Barrhead No. 11. The form of this Easement will generally follow the form attached hereto. The survey to be used to describe the Easement shall include all of the land which is generally all of the land outlined in RED on the attached approved tentative plan of subdivision, and shall be reviewed by the Subdivision Authority prior to being finalized.
7. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
  - a. Real Property Report or a Building Site Certificate, prepared by an Alberta Land Surveyor, indicating the location and distances between the buildings, the private sewage disposal system, any potable water source, shelter belts and above-ground appurtenances on the subject lands, and the existing and proposed property boundaries on the proposed lot; and
  - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
8. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

#### **STRATEGIC ALIGNMENT:**

Council consideration of subdivisions aligns to the County 2022 – 2026 Strategic Plan as follows:

##### **PILLAR      4 Governance & Leadership**

**Outcome**      *4 Council is transparent & accountable.*

**Goal**          4.2 County demonstrates open & accountable government.

**Strategy**      4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

#### **ADMINISTRATION RECOMMENDS THAT:**

Council approve subdivision application 24-R-944 proposing to create a 5.19 ha (12.82 ac) Country Residential lot out of S ½ of NE 3-57-1-W5 with conditions as presented.



DATE RECEIVED: \_\_\_\_\_ TO BE COMPLETED BY MPS STAFF

DEEMED COMPLETE: \_\_\_\_\_ TO BE COMPLETED BY MPS STAFF

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

1. Name of registered owner of land to be subdivided  
Larry Handziuk

Address, Phone Number, and Fax Number  
[REDACTED]

2. Name of person authorized to act on behalf of owner (if any)  
Don Wilson Surveys Ltd.

Address, Phone Number, and Fax Number  
Box 4120, Barrhead, AB T7N 1A1, 780-674-2287

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED  
ALL ☐ PART ☒ of the NE ¼ SEC. 3 TWP. 57 RANGE 1 WEST OF 5 MERIDIAN.  
Being ALL ☐ PART ☐ of LOT \_\_\_\_\_ BLOCK \_\_\_\_\_ REG. PLAN NO. \_\_\_\_\_ C.O.T. NO. 872 048 185  
Area of the above parcel of land to be subdivided 5.19 hectares (12.82 acres)  
Municipal address (if applicable) 57022 Rge. Rd. 12

Redacted FOIP Sec 17.  
Personal Information

4. LOCATION OF LAND TO BE SUBDIVIDED  
a. The land is situated in the municipality of: County of Barrhead  
b. Is the land situated immediately adjacent to the municipal boundary? YES ☒ NO ☐  
If 'YES', the adjoining municipality is Sturgeon County  
b. Is the land situated within 1.6 KM of a right-of-way of a highway? YES ☐ NO ☒  
If 'YES', the Highway # is: \_\_\_\_\_  
d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES ☒ NO ☐  
If 'YES', the name of the water body/course is: Unnamed Water Body  
e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES ☐ NO ☒

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)		
Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
Agricultural	Country Residential	Agricultural

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)		
Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, treed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
Mixed	Brush, Shrubs, Woodlots, Tree Stands	Gray Wooded

7. STRUCTURES AND SERVICING  
Describe any buildings/structures on the land and whether they are to be demolished or moved.  
House, Greenhouse, 2 Calf Sheds, Portable Shed, Shed, Well House

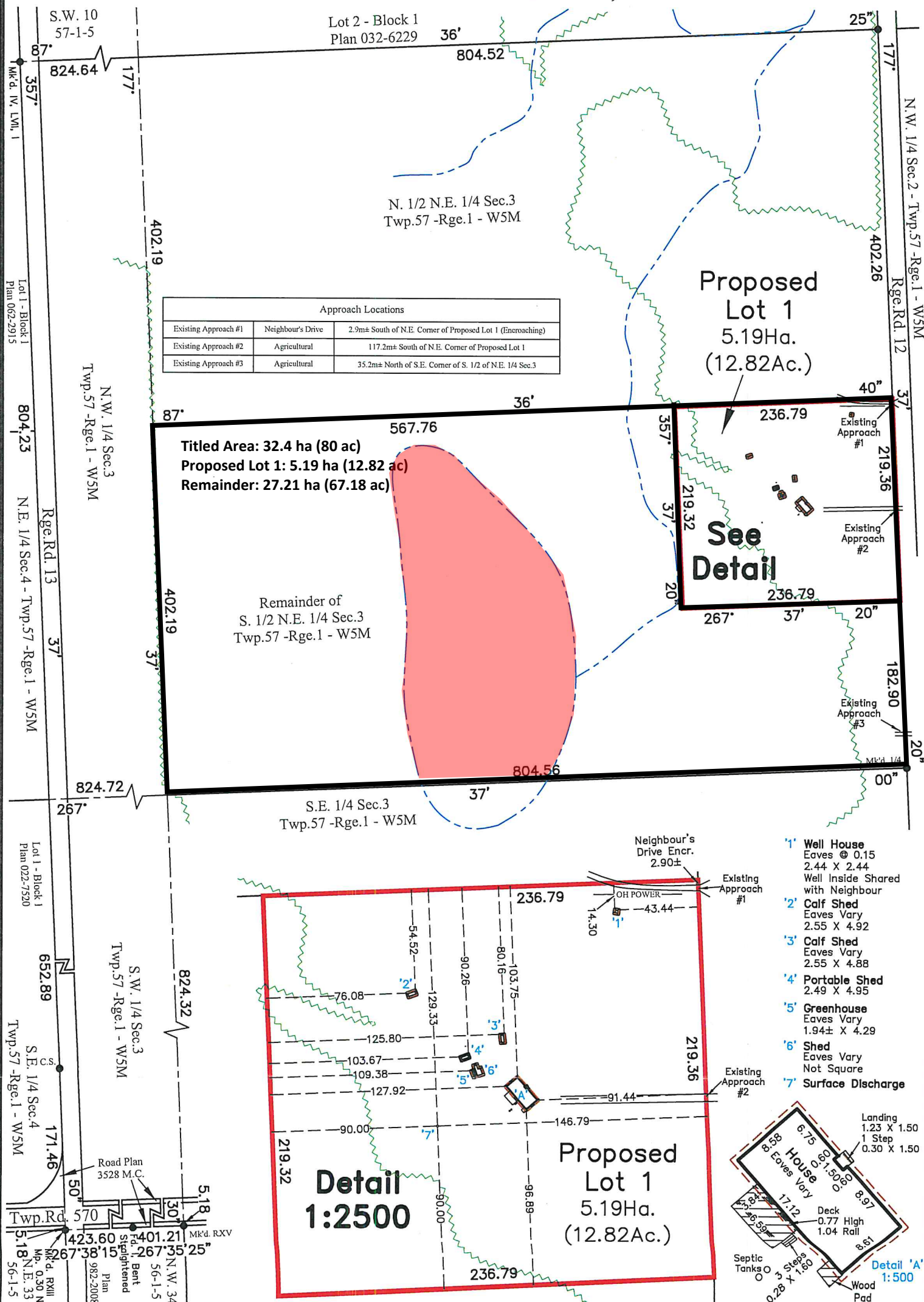
Describe the manner of providing water and sewage disposal.  
Water Well & Surface Discharge

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF  
I, Nate Wilson For: Don Wilson Surveys Ltd. hereby certify that ☐ I am the registered owner OR ☒ I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.  
Signature \_\_\_\_\_ Date December 3, 2024

IF THE \_\_\_\_\_ AND OWNER, PLEASE COMPLETE FORM 4



## D. WILSON, A.L.S.



EDGE OF WATER FEATURES SHOWN THIS.

FILE: 24464 DATE: NOVEMBER 26, 2024



## Subdivision Report FILE INFORMATION

**File Number:** 24-R-944  
**Municipality:** County of Barrhead No. 11  
**Legal:** S ½ NE 3-57-1-W5  
**Applicants:** Nate Wilson, Don Wilson Surveys  
**Owners:** Larry Handziuk

**Date Acknowledged:** December 12, 2024  
**Referral Date:** December 12, 2024  
**Decision Due Date:** February 10, 2024  
**Revised Decision Date:** N/A  
**Date of Report:** January 6, 2025

**Existing Use:** Agriculture  
**Proposed Use:** Country Residential  
**District:** Agriculture (A)  
**Soil Rating:** 33%, 5.5%, & 1.0%

**Gross Area of Proposed Parcel:** 5.19 ha (12.82 ac.)  
**Area of Remainder:** 27.21 ha (67.18 ac.)  
**Reserve Status:** Required

### 1. SITE DESCRIPTION AND ANALYSIS

This proposal is to subdivide a 5.19 ha (12.82 ac) developed country residential lot from the south half of NE 3-57-1-W5. The quarter section has previously been subdivided into two 80 ac agricultural lots.

The subject site is in the southeast portion of the County of Barrhead, adjacent to Sturgeon County (eastern boundary) and approximately 4.0 km (2.5 miles) east of Highway 777. The subject site is adjacent to Range Road 12 (eastern boundary). Access requirements can be met from Range Road 12.

From a review of the provincial data, the subject site is not affected by:

- abandoned wells;
- flood hazard lands;
- an identified historic resource; or
- pipelines or utility rights of way.

The site is affected by:

- wetlands and an intermittent watercourse identified on the Merged Wetland Inventory; and
- an approval, license or registration issued under an Act for which the Minister of Environment & Protected Areas is responsible.

From the application, the proposed use is “country residential.”

The proposed Lot is rectangular and is developed. The proposed lot is 5.19 ha (12.82 ac.) in area and is adjacent to the eastern boundary of the quarter section and the northern boundary of the southern 80 acres. The proposed lot contains a well house, sheds, greenhouse, water well, and a surface discharge PSDS. 2 accesses exist within the proposed lot from Road 12 which is under the jurisdiction of Sturgeon County. The north access on the proposed lot is used to access the north 80 acres. As this access is not located on the north 80 acres, Sturgeon County indicated that an Access Easement Agreement would be required for the access. This agreement was executed on March 6, 2025. Any new or existing approach must meet the County of Barrhead and Sturgeon County standards. There appears to be a suitable building site on the proposed lot. The lot appears suitable for the proposed use (country residential).

The remainder is 27.21 ha (67.18 ac) in size. The remainder is vacant and contains treed areas, wetlands, and an intermittent watercourse. Access to the remainder is from Range Road 12 which

is under the jurisdiction of Sturgeon County. Any new or existing approach must meet the County of Barrhead and Sturgeon County standards. The remainder appears suitable for the proposed use (agriculture).

The County assessment sheets show the subject lot as containing 11.0 acres at 33.0%, 53.0 acres at 5.5%, and 13.0 acres at 1.0%.

In the opinion of the planner, the proposed subdivision of a developed country residential lot should not significantly impact the agricultural capability of the remainder. There appear to be reasonable building sites on the proposed lot and on the remainder of the titled area.

## 2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead No. 11	<ul style="list-style-type: none"> <li>• A Development Agreement is not required for road widening. Range Road 12 is maintained by Sturgeon County.</li> <li>• Accesses and approaches are required.</li> <li>• Reserves are not required. <i>MPS notes that as this is the second parcel out of the quarter section, reserves are due.</i></li> <li>• Property taxes are not outstanding.</li> <li>• The proposal conforms to the County's LUB and MDP.</li> <li>• Site is <u>not</u> within 1.5 km of sour gas facility.</li> <li>• Site is <u>not</u> within 2 miles of a CFO.</li> </ul>
2. Alberta Forestry & Parks (Chris/Bruce)	<ul style="list-style-type: none"> <li>• Alberta Forestry and Parks, Lands Delivery requests an Environmental Reserve be placed on the waterbody as per the Development Standard Recommendations to Municipal Subdivision Referrals as this is now the second parcel out.</li> <li>• <i>MPS notes that as the remainder is greater than 16 ha in size, reserves cannot be taken. However, an ERE will be conditioned in its place.</i></li> </ul>
3. Water Act (Capital Region)	<ul style="list-style-type: none"> <li>• No response.</li> </ul>
4. Alberta Energy Regulator	<ul style="list-style-type: none"> <li>• No response.</li> <li>• MPS has viewed the AER Abandoned Well Map Viewer, which does not identify abandoned wells within the site.</li> <li>• Facilities with AER licenses do not exist within the site</li> </ul>
5. Canada Post (Mark)	<ul style="list-style-type: none"> <li>• No response.</li> </ul>
6. Sturgeon County	<ul style="list-style-type: none"> <li>• As the parcel is adjoining Range Road 12, a Sturgeon County road, all approaches must meet Sturgeon County Standard and be upgraded and/or relocated if necessary. It appears that Existing Approach #1 services the parcel to the North and is located within the proposed lot, if this is the case, the approach will need to be moved North out of the proposed lot.</li> <li>• <i>Further correspondence with Sturgeon County indicates that they will accept an Access Easement Agreement as opposed to moving the approach. The Access Easement Agreement was executed on March 6, 2025.</i></li> <li>• Range Road 12 is an 8 m wide road in a 20 m right of way (R/W), the ultimate R/W will be 30 m. In accordance with the Grid Right of Way Dedications and Acquisition policy, Sturgeon County requires 5m acquisition along the East property line via Caveat for the Remnant Lot and a 5m acquisition along the East property line via Plan of Survey for the proposed lot.</li> </ul>
7. Equus REA	<ul style="list-style-type: none"> <li>• Equus REA has a concern to the above-noted proposed subdivision because currently there is no Utility Right of Way registered on the lands for the REA.</li> </ul>

	<ul style="list-style-type: none"> <li>• Equis requires that all power utilities be registered with Alberta Land Titles.</li> <li>• The Utility Right of Way must be registered before the land is subdivided, and Equis requests the right of way be registered before the concern is removed. A Utility Right of Way form has been sent to the landowner. Upon registry confirmation, Equis will notify your office.</li> </ul>
8. FortisAlberta	<ul style="list-style-type: none"> <li>• No objections.</li> <li>• No easement is required.</li> <li>• FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange the installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make an application for electrical services.</li> </ul>
9. Telus Communications	<ul style="list-style-type: none"> <li>• No concerns.</li> </ul>
10. Apex Utilities	<ul style="list-style-type: none"> <li>• No objections.</li> <li>• Please notify Utility Safety Partners at 1-800-242-3447 to arrange for “field locating” should excavations be required within the described area.</li> <li>• Any relocation of existing facilities will be at the expense of the developer and payment of contributions required for new gas facilities will be the responsibility of the developer.</li> </ul>
11. Pembina Hills School Division	<ul style="list-style-type: none"> <li>• No objections.</li> <li>• No Reserves requested.</li> </ul>
12. Alberta Health Services (North Zone)	<ul style="list-style-type: none"> <li>• No response</li> </ul>

Adjacent landowners were notified on January 7, 2025. ***No comments or objections from adjacent landowners were received.***

### 3. STATUTORY ANALYSIS

#### MDP AND LUB REQUIREMENTS

The subject site is designated “Agriculture” in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. **Section 3.2.3** of the Plan indicates that country residential uses are allowed, with a normal, combined maximum area of 6.0 ha (15.0 ac.) allowed for residential parcels, and a maximum of 3 country residential parcels and/or fragmented parcels within the quarter section. The subdivision creates the first country residential parcel within the quarter section and will subdivide 5.19 ha (12.82 ac.) from the quarter section. The total area of country residential parcels within the quarter section will be 5.19 ha (12.82ac.). **Section 3.1.3(12)** indicates that the minimum parcel size for agriculture parcels shall be 32.4 ha (80.0 ac) less any allowed subdivisions. In this case, the remainder will be less than 80.0 ac due to the country residential subdivision. The proposed subdivision is generally consistent with this policy. **Therefore, the proposed parcel may conform to the County MDP.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 4-2024* (LUB). Single detached dwellings are allowed. The minimum parcel area for a country residential use is 0.4 ha (1.0 ac.). The maximum parcel area for a farmstead separation is 6.06 ha (15.0 ac). The proposed Lot is 5.19 ha (12.82 ac.) and is consistent with this regulation. **Therefore, this subdivision conforms to the County’s Land Use Bylaw.**

#### MGA AND MRS DR REQUIREMENTS

Section 10 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to

it by the adjacent landowners and the matters listed in Section 9 of the *Regulation*. Section 9 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- topography
- soil characteristics
- storm water
- water supply
- sewage disposal
- solid waste
- flooding
- subsidence/erosion
- accessibility
- *Private Sewage Disposal Systems Regulation*
- use of land in vicinity
- other matters

the proposed subdivision appears satisfactory.

A note following the decision can indicate the Subdivision Authority's indication and satisfy the Regulation in this regard.

Sections 11 through 20 of *Matters Related to Subdivision and Development Regulation* are satisfied.

#### **RESERVES**

The proposed subdivision will create the first country residential use parcel within the quarter section and the second parcel out. In the opinion of the planner, no part of section 663 of the *Municipal Government Act* applies to the proposed and Reserves are due for the proposed parcel. Additionally, the applicant has indicated that they agree to enter into an ERE agreement to be registered against the wetland in the remainder.

#### **APPEAL BOARD**

The subject site contains wetlands, and intermittent watercourse, and contains an approval, license or registration issued under an Act for which the Minister of Environment & Protected Areas is responsible. Therefore, in our opinion, appeal of the decision is to the Land and Property Rights Tribunal.

## **4. SUMMARY**

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The proposed subdivision is for country residential use, and conforms to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. Land Acquisition Agreement (Sturgeon County)
2. Access Easement Agreement
3. Accesses and approaches
4. MR
5. ERE
6. RPR & Private Sewage Inspection
7. Appraisal fee
8. Taxes up to date

## 5. RECOMMENDATION

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That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to the registration of an instrument effecting this plan, the registered owner and/or developer enter into and comply with a land acquisition agreement for 5 m of road widening within the proposed and remainder parcels with Sturgeon County pursuant to Section 655 of the *Municipal Government Act*. The land acquisition agreement shall be registered by way of caveat against the title of the proposed parcel and the remainder.
2. That concurrent with the registration of the instrument effecting the proposed plan of subdivision, an access easement agreement be registered against proposed Lot 1 in accordance with the attached Schedule A.
3. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11 and Sturgeon County.
4. That in accordance with Sections 661, 666, and 667 of the *Municipal Government Act*, prior to endorsement of an instrument affecting this plan, money-in-place of Municipal Reserve be provided equal to 10% of the area of the proposed parcel. The amount has been calculated as follows:

Total area of the proposed parcel = 12.82 ac (5.19 ha)

10% of the area of the proposed parcel = 1.28 ac (0.52 ha)

Estimated market value per ac. = \$3,200

Money-in-place of reserve = 10% area x market value = \$3,840

This sum of money shall be forwarded to the County of Barrhead No. 11 and accounted for by them in accordance with Section 671(4) of the *Municipal Government Act*.

*NOTE: The above amount is calculated based on the tentative plan of subdivision submitted to, and conditionally approved by, the Subdivision Authority. All areas are to be verified based on the instrument prepared by an Alberta Land Surveyor prior to paying the amount to the County. If the amount calculated above is incorrect due to a miscalculation in the area of the parcel, and if the wrong amount is paid, final approval of the plan of subdivision may be delayed pending resolution of the outstanding amount.*

5. That prior to endorsement the registered owner and/or developer pay the County of Barrhead No. 11 the outstanding appraisal fee of \$100.00.
6. That, prior to or concurrent with registration of an instrument effecting this plan, an Environmental Reserve Easement, in a form and affecting an area approved by the Subdivision Authority, be granted to the County of Barrhead No. 11. The form of this Easement will generally follow the form attached hereto. The survey to be used to describe the Easement shall include all of the land which is generally all of the land outlined in RED on the attached approved tentative plan of subdivision, and shall be reviewed by the Subdivision Authority prior to being finalized.
7. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
  - a. Real Property Report or a Building Site Certificate, prepared by an Alberta Land Surveyor, indicating the location and distances between the buildings, the private sewage disposal system,

any potable water source, shelter belts and above-ground appurtenances on the subject lands, and the existing and proposed property boundaries on the proposed lot; and

- b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
8. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.





## REQUEST FOR DECISION

April 1, 2025



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**TO: COUNCIL**

**RE: APPOINTMENT OF FIRE GUARDIANS – APRIL 1, 2025 TO MARCH 31, 2026**

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**ISSUE:**

*Forest & Prairie Protection Act* requires that each year before April 1 the Council of a municipal district appoint, for a 1-year term starting at the beginning of April, a sufficient number of Fire Guardians to enforce the *Act* within the boundaries of the County.

**BACKGROUND:**

- Fire permits issued
  - 2024 – 450 permits issued (33% increase from previous year)
  - 2023 – 300 permits issued (19% decrease due to fire bans in place in 2023)
  - 2022 – 374 permits issued (36% decrease from previous year)
  - 2021 – 587 permits issued (3% decrease from previous year)
  - 2020 – approximately 600 permits issued (20% increase)
    - Many phone-in permits due to Covid-19
- County generally appoints 3 to 5 public members as Fire Guardians in addition to appointing the Fire Chief, Deputy Fire Chief, Director of Infrastructure, and Public Works Manager
- March 5, 2024 - Council appointed 4 Fire Guardians - Roy Batdorf, Norman Semler, Don McKay, and Stephen Lyons as fire guardians for a term of April 1, 2024 to March 31, 2025.
- All 4 of the current Fire Guardians have indicated their willingness to continue in their positions for another fire season.

**ANALYSIS:**

- Although Administration is exploring options for online permitting, streamlining and modernizing the permitting process, the County is not in a position to implement changes at this time.
- Due to the number of permits and the size of the County an appropriate service level may be achieved with four (4) public members as Fire Guardians.
- Administration recommends appointing the current Fire Guardians, with the appointments being active for April 1, 2025.
- Fire Guardian appointments are made by resolution of Council.
- Once appointments are approved an updated Fire Guardian listing for April 1, 2025, to March 31, 2026 will be made available to the public.
  - Fire Guardian listing identifies the Division(s) that a Fire Guardian covers and the order of priority.
  - Attached is the Fire Guardian listing that is currently in place (set to expire March 31, 2025)



**STRATEGIC ALIGNMENT:**

Councils' appointment of Fire Guardians in accordance with the *Forest & Prairie Protection Act* aligns with the County's 2022-2026 Strategic Plan as follows:

**PILLAR 2: MUNICIPAL INFRASTRUCTURE & SERVICES**

*Outcome – County has the necessary tools & information to deliver programs and services efficiently*

GOAL 1 Infrastructure & services balance County capacity with ratepayers needs

**PILLAR 4: GOVERNANCE & LEADERSHIP**

*Outcome – Council is transparent & accountable*

GOAL 2 County demonstrates an open & accountable government.

**ADMINISTRATION RECOMMENDS THAT:**

Council appoints the following individuals as Fire Guardians to serve the County of Barrhead under the *Forest & Prairie Protection Act* effective April 1, 2025, to March 31, 2026:

- Gary Hove, Fire Chief
- Ted Amos, Deputy Fire Chief
- Ken Hove, Director of Infrastructure
- Travis Wierenga, Public Works Manager
- Roy Batdorf, public member
- Norman Semler, public member
- Stephen Lyons, public member
- Don McKay, public member



5306-49 STREET, BARRHEAD, ALBERTA T7N 1N5  
 Phone: 780-674-3331; Fax: 780-674-2777  
 Email: info@countybarrhead.ab.ca  
 www.countybarrhead.ab.ca

## **FIRE GUARDIANS - 2024/2025 Fire Season**

(Expiry March 31, 2025)

### **FIRE PERMITS ARE REQUIRED YEAR ROUND**

<b>DIVISION</b>	<b>FIRE GUARDIANS</b>		<b>PHONE NUMBER(S)</b>	
<b>1</b> Lac La Nonne, Dunstable, Moonlight Bay	1 <sup>st</sup> Contact 2 <sup>nd</sup> Contact 3 <sup>rd</sup> Contact	Stephen Lyons..... Roy Batdorf..... Norman Semler.....	780-843-5694 780-305-6310 780-349-0732	780-284-2724 (cell)
<b>2</b> Gardenvue, Meadowview, Belvedere, Peanut Lake	1 <sup>st</sup> Contact 2 <sup>nd</sup> Contact 3 <sup>rd</sup> Contact	Roy Batdorf..... Stephen Lyons..... Norman Semler.....	780-305-6310 780-843-5694 780-349-0732	780-284-2724 (cell)
<b>3</b> Manola, Airport, Highridge, Lunnford, Magill Est, Golf Course	1 <sup>st</sup> Contact 2 <sup>nd</sup> Contact 3 <sup>rd</sup> Contact	Stephen Lyons..... Norman Semler..... Roy Batdorf.....	780-843-5694 780-349-0732 780-305-6310	780-284-2724 (cell)
<b>4</b> Cambarr, Campsie, Thunder Lake, Summerdale, Summerlea, Mossdale	1 <sup>st</sup> Contact 2 <sup>nd</sup> Contact 3 <sup>rd</sup> Contact	Roy Batdorf..... Don McKay..... Norman Semler.....	780-305-6310 780-674-0277 780-349-0732	780-284-2724 (cell)
<b>5</b> Mellowdale, Naples, Glenreagh Hall	1 <sup>st</sup> Contact 2 <sup>nd</sup> Contact 3 <sup>rd</sup> Contact	Norman Semler..... Don McKay..... Roy Batdorf.....	780-349-0732 780-674-0277 780-305-6310	780-284-2724 (cell)
<b>6</b> Camp Creek, Tiger Lily, Clear Lake, Dolberg Lake, Mystery Lake, Tiger Lake,	1 <sup>st</sup> Contact 2 <sup>nd</sup> Contact 3 <sup>rd</sup> Contact	Don McKay..... Roy Batdorf..... Norman Semler.....	780-674-0277 780-305-6310 780-349-0732	780-284-2724 (cell)
<b>7</b> Neerlandia, Vega, Baird Lake	1 <sup>st</sup> Contact 2 <sup>nd</sup> Contact 3 <sup>rd</sup> Contact	Norman Semler..... Don McKay..... Roy Batdorf.....	780-349-0732 780-674-0277 780-305-6310	780-284-2724 (cell)

<b>ALL DIVISIONS</b>		<b>PHONE NUMBER</b>
	Gary Hove, Fire Chief	780-674-2087
	Ted Amos, Deputy Fire Chief	780-674-2087

<b>FOR EMERGENCIES DIAL 911</b>	
<b>Vega Tower: 780-674-4581</b>	
<b>Whitecourt Forestry Office</b> (Call through AB Gov't RITE Number - 310-0000)	<b>Daytime: 780-778-7275</b> <b>After Hours: 780-778-7272</b>

NOTE: Effective the 2003 Fire Season, County Councillors and the County Manager will no longer exercise the authority they have as fire guardians pursuant to the *Forest & Prairie Protection Act* which service is now provided for by agreement as Barrhead Regional Fire Services.



# REQUEST FOR DECISION

APRIL 1, 2025

D

**TO: COUNCIL**

**RE: COMMUNITY STANDARDS BYLAW 2-2025**

## ISSUE:

Creation of a Community Standards Bylaw that addresses emerging issues, consolidates and modernizes current bylaws, and provides an enforcement mechanism while ensuring alignment with provincial legislation requires approval by Council.

## BACKGROUND:

- MGA s. 7 - authorizes a Council to establish and adopt Bylaws for municipal purposes.
- MGA s. 8 - permits Council to regulate or prohibit particular activities.
- December 5, 2024 – Committee of the Whole reviewed and discussed components of a Community Standards Bylaw and recommended that a DRAFT Bylaw be taken to Council for consideration.
- Resolution of Council (2017-325) – direction was received from Council to draft a Community Standards Bylaw that would address emerging issues, consolidate and modernize current bylaws and include a mechanism for enforcement when required.

## ANALYSIS:

- Proposed bylaw has been under development for some time with the review of existing bylaws and consideration of general input, comments, and complaints from public, administration and Council.
- In accordance with the MGA, a formal public hearing is not required for Council to consider a Community Standards Bylaw and therefore all 3 readings can be given in one sitting with Council consent. However, Council may want to allow time for further general input and comments before moving to 3<sup>rd</sup> reading.
  - Amendments can be made to the bylaw at any time prior to approval of 3<sup>rd</sup> reading.
- Upon adoption of Bylaw 2-2025 - Community Standards Bylaw, the following bylaws will be repealed
  - Bylaw 47-85 Noise & Pollution Bylaw
  - Bylaw 7-99 Unsightly Premises Bylaw
  - Bylaw 2-2013 Unsightly Premises Amending Bylaw 7-99
- The following table outlines the various sections included in the Draft Community Standards Bylaw:

Topic	Proposed	Potential Impact/Reason
Section 1 & 2: Title & Purpose	Community Standards Bylaw Promote good neighbour relationships and addresses concerns	<ul style="list-style-type: none"><li>• Consolidates a variety of topics into 1 bylaw for easy access of information</li></ul>
Section 3: Definitions	26 definitions	<ul style="list-style-type: none"><li>• Allows for appropriate interpretation by Peace Officers, public, and Courts</li><li>• Ensures offences are defined by appropriate wording</li></ul>

Section 4: Unsightly Properties/Property Nuisances	<p>Creates offences for an unsightly property and an unsafe property.</p> <p>Unsightly property is defined within the Bylaw.</p> <p>Unsafe property is defined within <i>MGA</i>.</p>	<ul style="list-style-type: none"> <li>• Largely mirrors current dated bylaw on unsightly properties but clarifies language and ensures definitions are broad enough to capture typical offences.</li> </ul>
Section 5: Trees & Vegetation	<p>Provides offences for trees/shrubs impacting utility work or traffic safety.</p>	<ul style="list-style-type: none"> <li>• Provides avenue of enforcement of traffic safety concerns created by trees.</li> </ul>
Section 6: Property Inspections	<p>Provides inspection authority within the Bylaw.</p>	<ul style="list-style-type: none"> <li>• Mirrors wording located in provincial legislation.</li> <li>• Ensures clarity for public on authorities without needing to locate within lengthy <i>MGA</i>.</li> </ul>
Section 7: Vehicles	<p>Regulates the parking of School Buses by property size</p>	<ul style="list-style-type: none"> <li>• Addresses issues of congestion on small properties when space is limited and likelihood of disturbance to neighbours is higher.</li> </ul>
Section 8: Noise	<p>Provides offences for:</p> <ul style="list-style-type: none"> <li>• Creating unreasonable noise anytime</li> <li>• Permitting unreasonable noise anytime</li> <li>• Operating certain equipment during Quiet Hours (11pm-8am)</li> </ul> <p>Includes factors which will be taken into consideration when determining unreasonable noise. Also provides exemptions.</p>	<ul style="list-style-type: none"> <li>• Incorporates similar rules to current noise bylaw with enhanced clarity on circumstances and considerations for enforcement.</li> <li>• Standardizes Quiet Hours throughout the week – current noise bylaw segregated weekdays and weekends/holidays.</li> </ul>
Section 9: Nuisance	<p>Provides offences for:</p> <ul style="list-style-type: none"> <li>• Fighting etc. in a Public Place,</li> <li>• Urinating/defecating etc. in Public Place/Others Private Property</li> <li>• Pumping/directing water on to property other than their own</li> </ul>	<ul style="list-style-type: none"> <li>• Provides avenue for enforcement of issues which may occur.</li> </ul>
Section 10: Cannabis	<p>Provides offences which mirror current Provincial legislation with respect to consumption of Cannabis.</p>	<ul style="list-style-type: none"> <li>• Ensures standardization of offence wording and allows for bylaw tags to be issued in relation to these offences.</li> </ul>
Section 11: Litter	<p>Provides an offence for placing litter/garbage/refuse on property of</p>	<ul style="list-style-type: none"> <li>• Provides avenue for enforcement of this issue without utilizing provincial</li> </ul>

	another person/property owned by the County/a highway	legislation which requires a more lengthy and costly process.
Section 12: Snow Removal	Requires removal of snow from sidewalks within 48 hours of deposit  Prohibits placement of snow/ice on to a Highway/pushing across a Highway	<ul style="list-style-type: none"> <li>Provides avenue for enforcement of these issues.</li> </ul>
Section 13: Enforcement & Obstruction	<p>Mirrors wording located in other Bylaws for enforcement.</p> <p>Provides process for issuing an MGA Order to Remedy, including appeal process and service.</p> <p>Provides an offence for failing to comply with an Order.</p>	<ul style="list-style-type: none"> <li>Ensure clarity on process for the public, the Courts, and Peace Officers.</li> <li>Allows for escalating enforcement due to noncompliance.</li> </ul>
Section 14: Exercise of Discretion	Provides the County/Peace Officers discretion in enforcement.	<ul style="list-style-type: none"> <li>Preserves the right of the County and Peace Officers to exercise discretion and limits liability in that area.</li> </ul>
Section 15: Force & Effect	<p>Repeal Bylaws:</p> <ul style="list-style-type: none"> <li>#47-85 Noise and Pollution Bylaw</li> <li>7-99 Unsightly Premises Bylaw</li> <li>2-2013 Unsightly Premises Amending Bylaw 7-99</li> </ul>	<ul style="list-style-type: none"> <li>Multiple dated Bylaws relating to content included in this inclusive Bylaw.</li> </ul>

#### STRATEGIC ALIGNMENT:

Adoption of the proposed Community Standards Bylaw 2-2025 aligns with the County 2022 – 2026 Strategic Plan as follows:

#### **PILLAR                    3 Rural Lifestyle**

**Outcome**                *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

Goal                        3.3 Rural character and community safety is preserved by providing protective & enforcement services.

#### **PILLAR                    4 Governance & Leadership**

**Outcome**                *4 Council is transparent & accountable.*

Goal                        4.1 County improves risk management.

Goal                        4.2 County demonstrates open & accountable government.

#### ADMINISTRATION RECOMMENDS THAT:

Council gives 1<sup>st</sup> reading to Bylaw 2-2025 Community Standards Bylaw and direct Administration to bring the Bylaw back for further consideration at a future Council meeting to allow for general public comment on the draft Bylaw.



**COUNTY OF BARRHEAD NO. 11**  
**Province of Alberta**  
**BYLAW NO. 2-2025**  
**COMMUNITY STANDARDS BYLAW**  
Page 1 of 8

**A BYLAW OF THE COUNTY OF BARRHEAD NO. 11, in the Province of Alberta, to regulate Community Standards for Safety, Health, Welfare, Nuisances and Livability.**

**WHEREAS** the *Municipal Government Act*, RSA 2000, c. M-26, as amended, provides that a Council may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property; respecting people, activities and things in, on or near a public place or place that is open to the public; and respecting nuisances, including unsightly property;

**AND WHEREAS** under the provisions of the *Provincial Offences Procedure Act*, Chapter P-34, RSA 2000 and under the provision of the *Municipal Government Act*, the Council of a municipality may by bylaw provide for the payment of violation tickets or summons out of court;

**NOW THEREFORE**, be it resolved that the Council of the County of Barrhead No. 11, in the Province of Alberta, duly assembled, enacts as follows:

**1.0 TITLE**

**1.1** This Bylaw may be referred to as the “Community Standards Bylaw”.

**2.0 PURPOSE**

**2.1** The purpose of this Bylaw is to promote good neighbour relationships and addresses community concerns through the regulation of noise, unsightly properties, weeds and grass, and nuisances.

**3.0 DEFINITIONS**

In this Bylaw:

**3.1** “**Building**” means anything constructed or placed on, in, over or under land, but does not include a highway or road or bridge that forms part of a highway or road;

**3.2** “**Cannabis**” means any product composed in whole or part of cannabis as defined by the *Cannabis Act* (Canada).

**3.3** “**Cannabis Act**” means the *Cannabis Act*, SC 2018, c. 16, and amendments thereto;

**3.4** “**Chief Administrative Officer**” or “**CAO**” means the person appointed to the position by Council in accordance with the *MGA*, or a person to whom the CAO has delegated the responsibilities, power or function of the CAO;

**3.5** “**Council**” means the Councillors duly elected in the County of Barrhead No. 11 and who continue to hold office;

**3.6** “**County**” means the geographic area contained within the boundaries of the municipality of the County of Barrhead No. 11;

**3.7** “**Disturbance**” means the interruption of the peace, quiet of a Person, neighbourhood or community;

**3.8** “**Emergency**” means a serious, unexpected, and often dangerous situation requiring immediate intervention by the fire department, emergency



**COUNTY OF BARRHEAD NO. 11**  
**Province of Alberta**  
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medical services, or law enforcement.

- 3.9** **“Highway”** means highway as defined in the *Traffic Safety Act* RSA 2000;
- 3.10** **“Junked Vehicle”** means a vehicle that has remained on a property for fourteen (14) consecutive days, and:
- i. Is in a wrecked, partly wrecked, dismantled, partly dismantled, inoperative, unregistered or abandoned condition; or
  - ii. Is determined to not be roadworthy and is not located in a Building or Property, such that it is concealed from view.
- 3.11** **“Municipal Government Act” or “MGA”** means the *Municipal Government Act* RSA, 2000, c.M-26 and amendments thereto;
- 3.12** **“Litter”** means Refuse, garbage or waste located on any private or Public Land within the County, which is not contained in a garbage receptacle authorized by County bylaw, or the throwing, placing, leaving, or depositing of Litter, as the context may require.
- 3.13** **“Occupant”** means the Person residing on the Property and shall include the Owner or Person(s) renting or occupying the Property;
- 3.14** **“Owner”** means:
- a) the Person as registered on the title at the Land Title Offices; or
  - b) a Person who is recorded as the Owner of the Property on the County’s assessment roll;
- 3.15** **“Peace Officer”** means a member of the Royal Canadian Mounted Police; a Peace Officer appointed under the Alberta *Peace Officer Act*; or a Bylaw Enforcement Officer;
- 3.16** **“Property”** means a Parcel of Land, a Building or possessions of the Owner or Occupant located thereon;
- 3.17** **“Public Place”** means any place including privately and publicly owned or leased Property, to which the public reasonably has or is permitted to have access, whether on payment or otherwise, within the County;
- 3.18** **“Quiet Hours”** shall mean between the hours of 11:00 p.m. and 8:00 a.m.;
- 3.19** **“Refuse”** means junked or disposed of articles including but not limited to bottles, cans, solid wastes, woods, metals, tires, broken dishes, tins, glass, rags, cast-off clothing, wastepaper, cardboard, food containers, grass cuttings, shrubbery, weeds and garden waste, residential furnishings, household appliances, animal feces, garbage bags and all other discarded materials.
- 3.20** **“Sidewalk”** means that portion of a Highway between the curb lines, or the lateral lines of a roadway and the adjacent Property lines, intended for the use of pedestrians.
- 3.21** **“Smoke” or “Smoking”** means to inhale, exhale, burn, or have control over a lighted cigarette, cigar, pipe, hookah pipe, or other lighted or heated



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device or apparatus designed to burn or heat tobacco, cannabis, shisha or any other weed or substance for the purpose of inhaling or tasting its emissions, as well as the emissions themselves.

**3.22 “Unsafe Property”** means a Property which, in the opinion of a Peace Officer, is (a) dangerous to public safety or (b) dangerous to property, within the meaning of Section 546 of the *MGA*.

**3.23 “Unsightly Property”** shall mean:

- a) a Property that because of its condition or the accumulation of Refuse, Yard Material, or Junked Vehicles is detrimental to the use and enjoyment of the surrounding area or neighboring properties;
- b) in respect of a Building, includes a Building whose exterior shows signs of significant physical deterioration, serious disregard for general maintenance, upkeep or repair, or which constitutes a Nuisance;
- c) in respect of equipment any equipment or machinery which has been rendered inoperative by reason of its disassembly, age or mechanical condition and includes any household appliances; and
- d) in respect of land, includes land that shows signs of a serious disregard for general maintenance or upkeep, or which constitutes a Nuisance, or which contains grass which has a height exceeding fifteen (15) centimeters.

**3.24 “Vape” or “Vaping”** means the use of an electronic smoking or vaping device.

**3.25 “Vehicle”** means a Motor Vehicle as defined in the *Traffic Safety Act* RSA 2000;

**3.26 “Yard Material”** means waste material or an organic nature formed as a result of gardening, horticultural pursuits, or agricultural activities and includes grass, tree and hedge cuttings, waste sod and decomposing plants, leaves and weeds.

#### **4.0 UNSIGHTLY PROPERTIES & PROPERTY NUISANCES**

**4.1** No Owner or Occupant of any Property shall allow the Property which they own or occupy to be or to become an Unsightly Property.

**4.2** No Owner or Occupant of any Property shall allow the Property which they own or occupy to be or become an Unsafe Property.

**4.3** In determining whether a Property is an Unsightly Property or Unsafe Property, a Peace Officer shall take into account a number of factors including but not limited to the land use, zoning, a development permit, location, density of population, surrounding properties, visibility from the roadway, and the exercise of discretion.

#### **5.0 TREES & VEGETATION**

**5.1** No occupant or owner of any property or premises shall:





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- a) Suffer or permit trees growing on private property to interfere or endanger the lines, poles, conduits, pipes, sewers, or other works of the County or any private utility company;
- b) Allow trees, shrubs, or other vegetation to obstruct any sidewalk adjacent to the Property, or impair the visibility required for safe traffic flow.

## **6.0 PROPERTY INSPECTIONS**

- 6.1** CAO, a Peace Officer, and other duly appointed County of Barrhead officials are charged with the responsibility and authority to enforce and carry out the provisions of this Bylaw.

Any person so authorized and/or contracted by the CAO or the Council to carry out any inspection and remedial work on a premises or property pursuant to the provisions of this Bylaw shall have the right to enter upon such property, other than a dwelling house, to carry out such inspection or work.

- 6.2** A Peace Officer, when investigating an alleged contravention of this Bylaw, is hereby authorized to enter upon any lands, buildings or premises, other than a dwelling house, to inspect for conditions that may constitute a nuisance, or otherwise contravene the provisions of this Bylaw.

A Peace Officer may thereafter issue a verbal or written order to the owner or occupant thereof to remedy any condition(s) of the subject premises or property that have been found to be in contravention of this Bylaw in accordance with Section 542 of the *Municipal Government Act*.

- 6.3** No person shall prohibit or interfere with a Peace Officer conducting an inspection authorized under this Bylaw.

## **7.0 VEHICLES**

- 7.1** The Land Use Bylaw will be utilized to determine how many recreational vehicles may be stored on a property within the County.

- 7.2** Parking or storing of school buses is allowed provided the Person, Owner or Occupant of a Property has an active contract with a school division to transport students:

- a) On a property less than 0.81 ha (2.0 acres) one (1) school bus; and
- b) On a property more than 0.81 ha (2.0 acres) or more, two (2) school buses.

unless they have Development Permit approval.

## **8.0 NOISE**

- 8.1** No Person shall make, continue, cause or allow to be made or continued any unreasonably loud, raucous or unusual noise which annoys, disturbs, injures, endangers or detracts from the comfort, repose, health, peace or safety of any other Person.

- 8.2** No Person shall permit, suffer or allow Property, real or personal which



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they own, occupy or control, to be used in a manner such that there emanates any unreasonably loud, raucous or unusual noise which annoys, disturbs, injures, endangers or detracts from the comfort, repose, health, peace or safety of any other Person.

**8.3** Factors for determining whether a sound is unreasonably loud, raucous or unusual include, but are not limited to, the following:

- a) proximity of the sound to sleeping facilities, whether residential or commercial;
- b) time of day or night the sound occurs;
- c) duration and volume of the sound; and
- d) whether the sound is recurrent, intermittent or constant.

**8.4** No Person shall operate construction equipment, generators, power tools, a power lawn mower, or any powered snow clearing device during Quiet Hours unless authorized by a development permit issued by the County.

**8.5** This Part shall not apply to:

- a) any Person who carries on an agricultural operation pursuant to the *Agricultural Operation Practices Act*;
- b) any Person operating under the authority of a development permit, Special Event Permit, Firework Permit, or other permission granted by the County;
- c) any Person performing work of an emergency nature for the preservation or protection of life, health, or Property;
- d) any act of emergency maintenance or repairs being carried out by employees or contractors of the County;
- e) any act of emergency maintenance or repair being carried out by employees or contractors of any private utility;
- f) operation of emergency equipment or any emergency vehicle;
- g) a Peace Officer engaged in performing their duty; or
- h) any activity within the sole jurisdiction of the Government of Canada or the Province of Alberta.

**9.0 NUISANCE**

**9.1** No person shall cause a Disturbance by fighting, screaming, shouting, swearing, molesting, or using insulting language at or near a Public Place.

**9.2** No Person shall urinate, defecate or deposit any human waste on the private property of another Person, in any Public Place or in any place to which the public is allowed access.

**9.3** No Person shall pump water, or otherwise direct or cause any water to flow onto any Property that is not their own. For better clarity this section applies to devices such as sump pumps and eavestroughs, however shall not apply to other Property drainage such as melting snow that has been legally piled, normally flowing rainwater, or any natural flooding events.



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**10.0 CANNABIS**

- 10.1** No person shall Smoke, Vape or consume Cannabis within the boundaries of the County, except for:
- a) Private Property where such use has been authorized by the Owner and is permitted under provincial legislation or the *Cannabis Act*; or
  - b) An area or building permitted under the County Land Use Bylaw.
  - c) Those entitled to possess Cannabis pursuant to a medical document issued pursuant to the *Access to Cannabis for Medical Purposes Regulation*.
- 10.2** A person who is entitled to possess Cannabis pursuant to a medical document shall forthwith produce, at the request of a Peace Officer, a copy of the Person's medical document.
- 10.3** A Person who is entitled to possess Cannabis pursuant to a medical document shall only Smoke or Vape Cannabis in areas not prohibited under the *Alberta Tobacco, Smoking and Vaping Reduction Act* and the *Alberta Gaming, Liquor and Cannabis Act*.
- 10.4** No person shall use Cannabis in such a manner to harass, annoy, molest, impede or otherwise interfere with any other Person.

**11.0 LITTER**

- 11.1** No person shall place, cause or permit to be placed any Litter, garbage, Refuse or other waste material upon Property owned by another Person, owned by the County, or on a Highway.

**12.0 SNOW REMOVAL**

- 12.1** An Owner shall ensure the removal from any public Sidewalk located adjacent to the Property, including private driveway crossings, all snow and ice deposited, within forty-eight (48) hours of deposit.
- 12.2** Snow and ice will be considered removed when the Sidewalk is cleaned for the entire width of the Sidewalk and to the surface of the Sidewalk as completely and as reasonably possible.
- 12.3** No Person shall place snow or ice onto the Highway or otherwise push snow or ice across the Highway.

**13.0 ENFORCEMENT & OBSTRUCTION**

- 13.1** A Person who contravenes any provision of this Bylaw is guilty of an offence and is liable upon summary conviction;
- a) to a specified penalty as set out in Schedule A attached hereto and forming part of the Bylaw;
  - b) where no penalty is specified, a penalty to be imposed is at the discretion of the Court having jurisdiction.



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- 13.2** An offence will be classified as a 2<sup>nd</sup>, 3<sup>rd</sup> or subsequent offence if the same offender has been charged with the same offence in the preceding 12-month period.
- 13.3** A violation ticket as distributed by the Province of Alberta and set out in the *Provincial Offences Procedures Act* and Regulation may be issued by a Peace Officer for any contravention of this Bylaw.
- 13.4** No Person shall willfully obstruct, impede, or hinder a Peace Officer while the Peace Officer is engaged in the execution their duty.
- 13.5** A Peace Officer in determining that a Property has contravened this Bylaw, or any other Bylaw of the County, may serve a notice or an Order to Remedy, pursuant to Section 545 or Section 546 of the *Municipal Government Act* by:
- a) sending it by mail to the Owner of the Property, with the Notice or Order deemed to have been served in 7 business days from the date of mailing if the document is mailed in Alberta to an address in Alberta
  - b) posting it to the door of a building or in any other conspicuous place on the Property, with the Notice or Order deemed to have been received on the day of the posting
  - c) delivering it in person to any Owner, Occupant or agent, who appears to be 18 years of age or older, with the Notice or Order deemed to have been received upon receipt
- 13.6** Every Person who fails to comply with an Order within the time set out in the Order commits an offence.
- 13.7** A Peace Officer may extend the time or vary the directions or required actions in an Order.
- 13.8** A Person to whom an Order has been issued may by written notice to the CAO, request a review by Council pursuant to Section 547 of the *Municipal Government Act*.
- a) A request for review made under this section must be made within fourteen (14) days for an Order issued pursuant to Section 545 of the *Municipal Government Act*.
  - b) A request for review made under this section must be made within seven (7) days for an Order issued pursuant to Section 546 of the *Municipal Government Act*.
- 13.9** A Peace Officer may issue an Order to Remedy under Section 545 of the *Municipal Government Act* for any municipal bylaw contravention found in another Bylaw. This includes, but is not limited to, the Animal Control Bylaw. An Order issued in relation to another municipal bylaw contravention will follow the same process and penalties as listed in this Community Standards Bylaw.



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**14.0 EXERCISE OF DISCRETION**

**14.1** County has the discretion to enforce this Bylaw and is not liable of any outcomes should the County or a Peace Officer not decide to enforce this Bylaw if acting in good faith.

**15.0 FORCE & EFFECT**

- 15.1** Invalidity of any section, clause, sentence, or provision of this bylaw shall not affect the validity of any other part of this bylaw, which can be given effect with such invalid part or parts.
- 15.2** Bylaw 2-2025 shall come into full force and take effect upon third and final reading.
- 15.3** Bylaw 47-85 Noise and Pollution Bylaw is hereby repealed.
- 15.4** Bylaw 7-99 Unsightly Premises Bylaw is hereby repealed.
- 15.5** Bylaw 2-2013 Unsightly Premises Amending Bylaw 7-99 is hereby repealed.

**FIRST READING GIVEN THE \_\_\_\_ DAY OF \_\_\_\_\_, 2025.**

**SECOND READING GIVEN THE \_\_\_\_ DAY OF \_\_\_\_\_, 2025.**

**THIRD READING GIVEN THE \_\_\_\_ DAY OF \_\_\_\_\_, 2025.**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
County Manager

SCHEDULE “A”

COMMUNITY STANDARDS BYLAW 2-2025

SPECIFIED PENALTIES

Part 4 – Unsightly Properties & Property Nuisances

Section	Offence	1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
4.1	Owner allows Unsightly Property	\$250	\$500	COURT
4.2	Owner allows Unsafe Property	\$500	\$1,000	COURT

Part 5 – Trees & Vegetation

Section	Offence	1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
5.1(a)	Permit trees to interfere with lines/poles/conduits/pipes/sewers/other works	\$150	\$300	COURT
5.1(b)	Allow trees/shrubs/vegetation to interfere with work/utility/obstruct sidewalk/impair visibility	\$150	\$300	COURT

Part 6 – Property Inspections

Section	Offence	1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
6.3	Prohibit/Interfere with Peace Officer conducting an inspection	\$300	\$600	COURT

Part 7 – Vehicles

Section	Offence	1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
7.2(a)	Person/Owner park more than 1 school bus, property less than 2.0 acres	\$150	\$300	COURT
7.2(b)	Person/Owner park more than 2 school buses, property more than 2.0 acres	\$150	\$300	COURT

Part 8 – Noise

Section	Offence	1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
8.1	Person make/continue/cause/allow any noise	\$150	\$300	COURT
8.2	Person permit/allow Noise to be made on Property	\$150	\$300	COURT
8.4	Person operate construction equipment/power tools/power lawn mower, powered snow clearing device in a residential area during quiet hours	\$150	\$300	COURT

Part 9 – Nuisance

Section	Offence	1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
9.1	Person cause a Disturbance by fighting/screaming/shouting/swearing/molesting/u sing insulting language in a Public Place	\$150	\$300	COURT

9.2	Person urinate/defecate/deposit human waste on private property of another Person/in a Public Place	\$150	\$300	COURT
9.3	Person pump/direct/cause water to flow onto other Property	\$150	\$300	COURT

**Part 10 – Cannabis**

Section	Offence	1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
10.1	Person smokes/vapes/consumes Cannabis	\$150	\$300	COURT
10.2	Person fails to forthwith produce medical document for Cannabis when requested by P.O.	\$150	\$300	COURT
10.3	Person entitled to possess Cannabis, smokes/vapes Cannabis in prohibited area	\$150	\$300	COURT
10.4	Person uses Cannabis to harass/annoy/molest/imped/interfere with another Person	\$150	\$300	COURT

**Part 11 – Litter**

Section	Offence	1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
11.1	Person place/cause/permit to be placed Litter/garbage/Refuse on Property of another Person/on a Highway	\$150	\$300	COURT

**Part 12 – Snow Removal**

Section	Offence	1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
12.1	Owner fail to remove snow/ice within 48 hours of deposit	\$150	\$300	COURT
12.3	Person deposit snow/ice on Highway/public property/private property not their own	\$150	\$300	COURT

**Part 13 – Enforcement & Obstruction**

Section	Offence	1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
13.4	Person willfully obstruct/impede/hinder a Peace Officer	\$300	\$600	COURT
13.6	Person fails to comply with an Order	\$1,000	\$2,000	COURT





# REQUEST FOR DECISION

APRIL 1, 2025

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**TO: COUNCIL**

**RE: GOLF CART PILOT PROJECT BYLAW 3-2025**

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**ISSUE:**

Creation of a Golf Cart Pilot Project Bylaw to allow for the use of Golf Carts in specific subdivisions within the County as part of a provincial pilot project.

**BACKGROUND:**

- MGA s. 7 - authorizes a Council to establish and adopt Bylaws for municipal purposes.
- MGA s. 8 - permits Council to regulate or prohibit particular activities.
- Provincial Pilot Project (Golf Carts) Regulation permits Municipalities to enact a Bylaw to allow golf carts on certain roadways within a municipality.
- Provincial Regulation provides specific requirements for the Bylaw and specific criteria for determining which roadways can be used by golf carts.
- August 29, 2024 – Committee of the Whole received information in relation to the pilot project requirements and recommended that a DRAFT Bylaw be taken to Council for consideration.

**ANALYSIS:**

- Pilot project requires regular reporting by the municipality to the province annually and quarterly. These reports include permits issued, collisions, data on golf carts, users, resident feedback, and municipal concerns.
- Pilot project is for a period of 5-years and will end in June of 2029. Province may extend the pilot project, cancel the pilot project early, or implement the changes into law.
  - County reserves the right to repeal the Golf Cart Pilot Project Bylaw 3-2025 at any time.
- To receive provincial approval to take part in the Pilot the County must submit the following:
  - An application
  - Draft Bylaw
  - Route List & Map
  - Explanation on Selected Routes (traffic volume, collisions, environment, etc.)
- Pilot project requires the County to establish a permit process but gives the County some flexibility on payment and documentation required.
- Currently, there are limited municipalities which have implemented the Pilot project, including:
  - Lacombe County,
  - Summer Village of Rochon Sands, and
  - Town of Coaldale.

- The following table outlines the various sections incorporated into the Draft Golf Cart Pilot Project Bylaw 3-2025

Topic	Proposed	Potential Impact/Reason
Definitions	13 definitions.	<ul style="list-style-type: none"> <li>Allows for appropriate interpretation by Peace Officers, public, and the Courts</li> <li>Ensures offences are defined by appropriate wording</li> </ul>
Operation of Golf Carts	<p>Provides offences for operating in contravention of provincial legislation or the Bylaw.</p> <p>Requires operators to possess an active operator's licence (Class 1-7).</p> <p>Provides right of way and general driving behaviour regulations</p>	<ul style="list-style-type: none"> <li>Ensures operators are aware of necessary driving laws and can safely operate the golf cart.</li> <li>Provides consistent rules for golf carts and ensures they are in line with rules applying to motor vehicles to avoid confusion.</li> </ul>
Routes, Parking & Signage	<p>Golf carts can only be operated on designated highways (Thunder Lake Subdivision and Lac La Nonne area).</p> <p>Allows Golf Carts to be parked anywhere in these areas as long as signage does not prohibit parking.</p>	<ul style="list-style-type: none"> <li>Provides clear rules around routes and parking.</li> <li>Signage will be posted throughout the approved route to ensure clarity for drivers.</li> </ul>
Reporting & Permits	<p>Provides requirements for reporting collisions to the County.</p> <p>Provides information required for a permit.</p> <p>Provides that permits are only valid from January 1 to December 31 of the calendar year they are issued.</p>	<ul style="list-style-type: none"> <li>Provides clear rules for reporting, required by the provincial Pilot project.</li> <li>Ensures consistency in information collected and reported to the province, as required.</li> </ul>
Enforcement & Obstruction	<p>Provides 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> offence fines.</p> <p>Allows the County to revoke/suspend permits if contraventions occur.</p>	<ul style="list-style-type: none"> <li>Provides an escalating enforcement mechanism.</li> </ul>
Exercise of Discretion	Allows County & Peace Officers to exercise discretion in enforcement.	<ul style="list-style-type: none"> <li>Preserves the right of the County and Peace Officers to exercise discretion and limits liability in that area.</li> </ul>
Force & Effect	<p>Bylaw requires approval of the Minister and signage to be posted prior to the Bylaw coming into force.</p> <p>Bylaw will expire June 14, 2029.</p>	<ul style="list-style-type: none"> <li>Both requirements of the provincial Pilot project.</li> <li>Upon expiry, decision will need to be made based on provincial decision on Pilot project.</li> </ul>

**STRATEGIC ALIGNMENT:**

Adoption of the proposed Golf Cart Pilot Project Bylaw 3-2025 aligns with the County 2022 – 2026 Strategic Plan as follows:

**PILLAR                    3 Rural Lifestyle**

**Outcome**                *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

Goal                      3.3 Rural character and community safety is preserved by providing protective & enforcement services.

**PILLAR                    4 Governance & Leadership**

**Outcome**                *4 Council is transparent & accountable.*

Goal                      4.1 County improves risk management.

Goal                      4.2 County demonstrates open & accountable government.

**ADMINISTRATION RECOMMENDS THAT:**

Council gives 1<sup>st</sup> and 2<sup>nd</sup> reading to Bylaw 3-2025 Golf Cart Pilot Project Bylaw and have Administration submit the Bylaw to Alberta Transportation for approval before bringing it back to Council for 3<sup>rd</sup> and final reading.

**AND**

Council request Administration bring back the Rates & Fees Bylaw to incorporate a permit fee of \$50 for 1<sup>st</sup> time registration of a golf cart permit, and a \$25 annual renewal fee for golf cart permits.



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**A BYLAW OF THE COUNTY OF BARRHEAD NO. 11, IN THE PROVINCE OF ALBERTA, TO CONTROL AND REGULATE THE USE OF GOLF CARTS ON HIGHWAYS WITHIN THE COUNTY OF BARRHEAD.**

**WHEREAS** the *Municipal Government Act, RSA 2000, c. M-26*, as amended, provides that a Council may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property;

**AND WHEREAS** the Council of the County of Barrhead No. 11 deems it advisable to set forth the terms and conditions to regulate the pilot testing of golf carts on select public roads in and through the County of Barrhead;

**NOW THEREFORE**, the Council of the County of Barrhead No. 11, under the authority vested in it by the Pilot Project (Golf Carts) Regulation under the *Traffic Safety Act, R.S.A. 2000, c. T-6*, hereby enacts as follows:

**1.0 TITLE**

**1.1** This Bylaw may be referred to as the “Golf Cart Pilot Project Bylaw”.

**2.0 DEFINITIONS**

In this Bylaw:

**2.1** “Act” means the *Traffic Safety Act*;

**2.2** “County” means the County of Barrhead No. 11;

**2.3** “Designated Highway” means a Highway, as outlined in Schedule “A”, that has been designated as a Highway on which a person may operate a golf cart and includes a crossing location.

**2.4** “Golf Cart” means a 4-wheel motor vehicle that

- i. Is designed by a manufacturer primarily for use on golf courses or paved surfaces,
- ii. Cannot attain a speed of more than 40 km/h on a paved level surface,
- iii. Has a structure that partially or fully encloses its operator and passengers and is not less than 1.2m above the ground, and
- iv. Has a gross vehicle weight rating of less than 1361kg;

**2.5** “Golf Cart Permit” means the written authorization in Schedule “D” that is issued by the County and authorizes the operation of a golf cart on designated highways in the County;

**2.6** “Highway” is as defined in the *Traffic Safety Act, RSA 2000, Chapter T-6*;

**2.7** “Manufacturer” means a person engaged in the business of

- i. Designing golf carts, and
- ii. Building golf carts or producing kits to build golf carts;

**2.8** “Owner” is as defined in the *Traffic Safety Act, RSA 2000, Chapter T-6* and includes the individual who applied for a golf cart permit;



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- 2.9** “**Peace Officer**” means a member of the Royal Canadian Mounted Police; a Peace Officer appointed under the *Alberta Peace Officer Act*; or a Bylaw Enforcement Officer;
- 2.10** “**Registrar**” means the Registrar of Motor Vehicle Services and includes any person who, on the direction of the Registrar, is acting on behalf of the Registrar of Motor Vehicle Services;
- 2.11** “**Subsisting**” when used in relation to a golf cart permit, means, that at the relevant time, the golf cart permit is current and has not expired nor been suspended or cancelled;
- 2.12** “**Violation Tag**” means a ticket or similar document issued by the County pursuant to the *Municipal Government Act, RSA 2000, c. M-26*;
- 2.13** “**Violation Ticket**” is as defined in the *Provincial Offences Procedure Act, Chapter P-34, RSA 2000*;

**3.0 OPERATION OF GOLF CARTS**

- 3.1** No person shall operate a Golf Cart in a manner contrary to the Act, its regulations, or this Bylaw.
- 3.2** No person shall operate a Golf Cart on any Municipal Reserve unless such operation is permitted by posted signage.
- 3.3** No person shall operate a Golf Cart unless that operator is in possession of a valid operator’s license issued pursuant to the Act.
- 3.4** No person shall operate a Golf Cart:
- a) Without exercising due care and attention,
  - b) With more seated passengers than the design of the golf cart can safely handle or with more seated passengers than declared on the Golf Cart Permit, or
  - c) With a person being towed on any type of equipment attached to the Golf Cart.
- 3.5** An operator of a Golf Cart shall:
- a) When approaching an oncoming vehicle, pass the vehicle on the right,
  - b) Yield the right of way to vehicles approaching from their right,
  - c) When overtaking another vehicle, pass that vehicle on the left,
  - d) Yield right of way to all pedestrians that are approaching so close as to present a hazard, and
  - e) Except when overtaking another vehicle, maintain a safe following distance behind any other vehicle.



**COUNTY OF BARRHEAD NO. 11**  
**Province of Alberta**  
**BYLAW NO. 3-2025**  
**GOLF CART PILOT PROJECT BYLAW**  
Page 3 of 4

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- 3.6** An Operator of a Golf Cart shall, when requested by a Peace Officer, produce for inspection:
- a) Their valid operator's license issued pursuant to the Act, and
  - b) Their subsisting Golf Cart Permit issued pursuant to this Bylaw.

**4.0 ROUTES, PARKING AND SIGNAGE**

- 4.1** No person shall operate a Golf Cart on a public road within the corporate limits of the County unless:
- a) The Highway is a Designated Highway, as identified in Schedule "A", and
  - b) The road is identified by such signs, as shall be posted, set out in Schedule "B", attached to and forming part of this Bylaw.
- 4.2** Golf Carts may be parked along any route approved for Golf Cart operation according to the terms and conditions of County of Barrhead Traffic Bylaw 6-2024 unless specifically prohibited by posted signage.

**5.0 REPORTING AND PERMITS**

- 5.1** Persons shall register their Golf Cart using the form shown in Schedule "C" of this bylaw by:
- a) Confirming that the Golf Cart has, and while registered will continue to have, the features required by the Golf Cart Pilot Project Regulation;
  - b) Acknowledging that all terms and conditions related to the operation of Golf Carts as required by the Act and the Golf Cart Pilot Project Regulation and this Bylaw are understood;
  - c) Acknowledging that all information collected in connection with the registration may be shared with the Registrar in accordance with the County's reporting responsibilities as required by the Golf Cart Pilot Project Regulation.
- 5.2** A person operating a Golf Cart shall forthwith report to the County a collision resulting in property damage of any amount, or an injury or fatality.
- 5.3** Permits shall only be valid from January 1 to December 31 of any one calendar year.
- 5.4** Permits will be issued using the form found in Schedule "D".

**6.0 ENFORCEMENT & OBSTRUCTION**

- 6.1** A Person who contravenes any provision of this Bylaw is guilty of an offence and is liable upon summary conviction;
- a) to a specified penalty as set out in Schedule "E" attached hereto and forming part of the Bylaw;



**COUNTY OF BARRHEAD NO. 11**  
**Province of Alberta**  
**BYLAW NO. 3-2025**  
**GOLF CART PILOT PROJECT BYLAW**  
Page 4 of 4

b) where no penalty is specified, a penalty to be imposed in the discretion of the Court having jurisdiction.

**6.2** An offence will be classified as a 2<sup>nd</sup>, 3<sup>rd</sup> or subsequent offence if the same offender has been charged with the same offence in the preceding 12-month period.

**6.3** A Violation Ticket or Violation Tag may be issued by a Peace Officer for any contravention of this Bylaw.

**6.4** A person who contravenes any provision of this Bylaw may have their County Golf Cart Permit seized by a Peace Officer or suspended/revoked by the County.

**7.0 EXERCISE OF DISCRETION**

**7.1** County has the discretion to enforce this Bylaw and is not liable of any outcomes should the County or a Peace Officer not decide to enforce this Bylaw if acting in good faith.

**8.0 FORCE & EFFECT**

**8.1** Invalidity of any section, clause, sentence, or provision of this bylaw shall not affect the validity of any other part of this bylaw, which can be given effect with such invalid part or parts.

**8.2** Bylaw 3-2025 shall come into full force and take effect upon 3<sup>rd</sup> and final reading, subject to the Bylaw's approval on or before that date by the Registrar of Motor Vehicle Services and the installation of signs as required by Section 13 of the Regulation on or before the Bylaws' coming into force date.

**8.3** This Bylaw shall expire June 14, 2029.

**FIRST READING GIVEN THE \_\_\_\_ DAY OF \_\_\_\_\_, 2025.**

**SECOND READING GIVEN THE \_\_\_\_ DAY OF \_\_\_\_\_, 2025.**

**APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2025.**

\_\_\_\_\_  
Minister of Transportation & Economic  
Corridors

**THIRD READING GIVEN THE \_\_\_\_ DAY OF \_\_\_\_\_, 2025.**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
County Manager

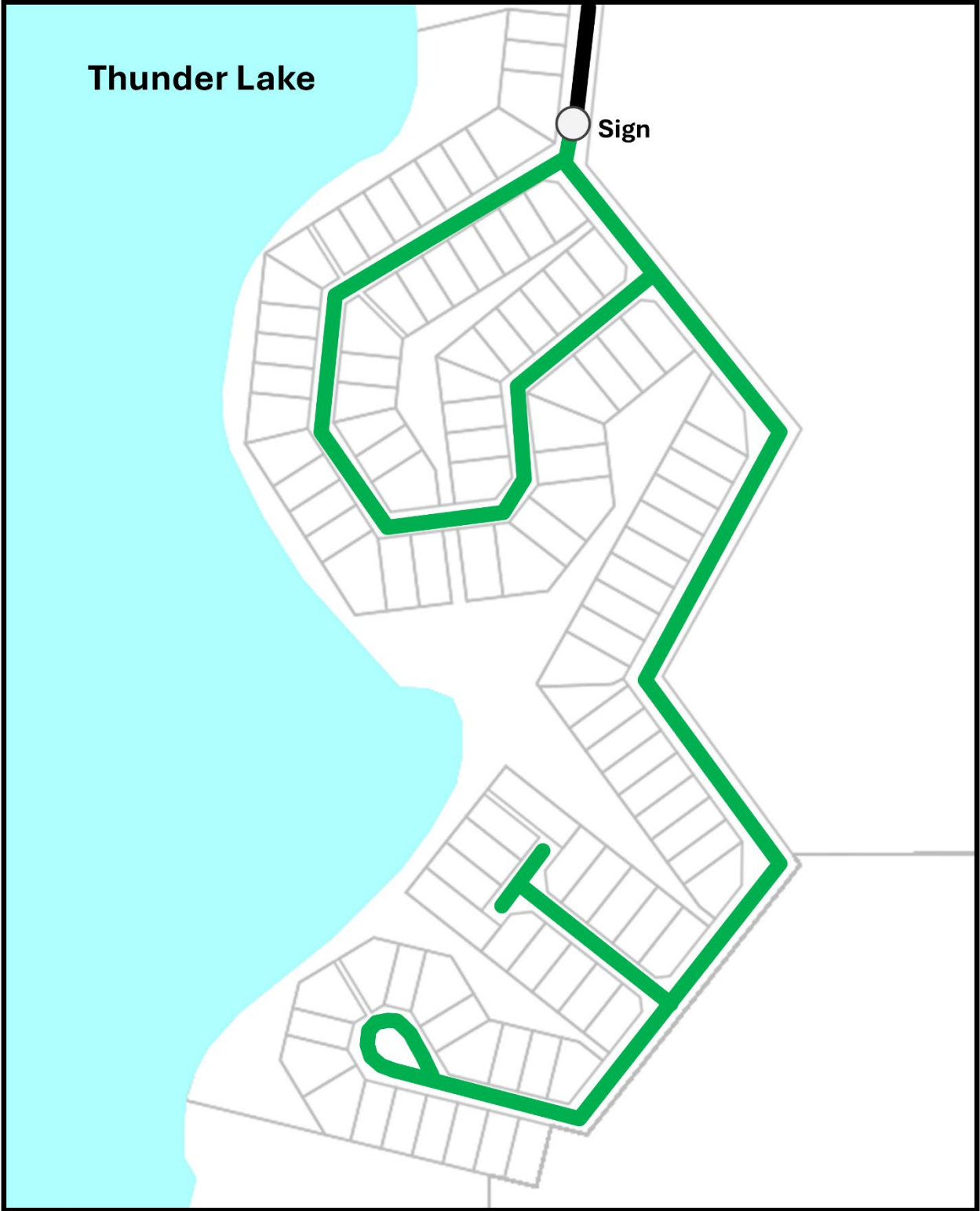


**SCHEDULE “A”**

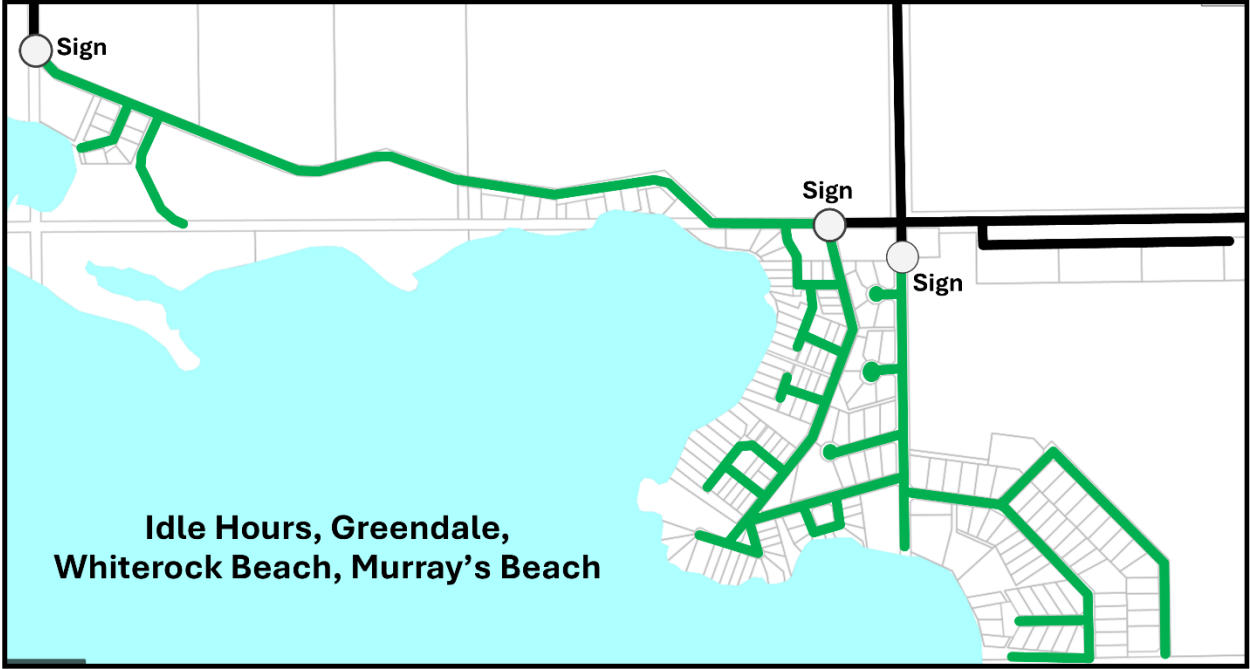
**GOLF CART PILOT PROJECT BYLAW 3-2025**

**DESIGNATED HIGHWAYS**

**Thunder Lake Subdivision (green roads only)**



Lac La Nonne Area (green roads only)



**SCHEDULE "B"**

**GOLF CART PILOT PROJECT BYLAW 3-2025**

**SIGNAGE STANDARDS**



**SCHEDULE “C”**  
**GOLF CART PILOT PROJECT BYLAW 3-2025**  
**GOLF CART PERMIT APPLICATION**

<b>SURNAME:</b>		<b>FIRST NAME:</b>	
<b>MVID/DL #:</b>		<b>DOB:</b>	
<b>SEX:</b> <b>M</b> <b>F</b> <b>X</b>	<b>MAKE:</b>		<b>MODEL:</b>
<b>SERIAL NUMBER:</b>			
<b>YEAR</b>		<b># SEATS:</b>	
<b>FREQUENCY OF USE:</b> (pick one) <input type="checkbox"/> 1 time per week <input type="checkbox"/> 2-3 times per week <input type="checkbox"/> 4+ times per week			

- I AGREE TO:**
- \_\_\_\_\_ Ensure this golf cart is not driven on a highway unless said highway is designated under this bylaw.
  - \_\_\_\_\_ Ensure this golf cart is only operated by someone who is in possession of a valid operator’s license.
  - \_\_\_\_\_ Ensure this golf cart is not operated on any Municipal Reserve, unless permitted by signage.
  - \_\_\_\_\_ Ensure this golf cart is operated with due care and attention.
  - \_\_\_\_\_ Ensure this golf cart is not operated with more seated passengers than the design of the golf cart can safely handle, or with more seated passengers than declared on the Golf Cart Permit.
  - \_\_\_\_\_ Ensure this golf cart is not operated with a person being towed on any type of equipment attached to the golf cart.
  - \_\_\_\_\_ Ensure collisions resulting in property damage of **any amount**, or an injury, or a fatality are immediately reported to the County of Barrhead.
  - \_\_\_\_\_ Ensure this golf cart is only driven when a valid permit is issued in relation to the golf cart, and said permit is in the possession of the driver.

- I CERTIFY:**
- \_\_\_\_\_ This golf cart has, and while registered will continue to have, the features required by the Golf Cart Pilot Project Regulation.
  - \_\_\_\_\_ This golf cart is covered under liability insurance in an amount equal to or greater than \$2,000,000.

**SCHEDULE “C”**  
**GOLF CART PILOT PROJECT BYLAW 3-2025**  
**GOLF CART PERMIT APPLICATION**

**I UNDERSTAND:**

- This permit expires at the end of the calendar year in which it was issued, and I am required to request a renewal in order to continue operating this golf cart.
- All terms and conditions relating to the operation of Golf Carts as required by the Act and its regulations, the Golf Cart Pilot Project Regulation, and this bylaw.
- That all information collected in connection with this registration may be shared with the registrar in accordance with the County’s reporting responsibilities as required by the Golf Cart Pilot Project Regulation.

**Name**

**Signature**

**Date**

**FREEDOM OF INFORMATION & PROTECTION OF PRIVACY**

This information is being collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act*. It will be used to process a Golf Cart Permit in the County of Barrhead. The personal information provided will be protected in accordance with Part 2 of the Act. If you have any questions regarding the collection, use, and disclosure of personal information, please contact the FOIP coordinator at 780-674-3331.

**SCHEDULE "D"**  
**GOLF CART PILOT PROJECT BYLAW 3-2025**  
**GOLF CART PERMIT**



5306 – 49 Street, BARRHEAD, ALBERTA T7N 1N5  
Phone: 780-674-2619; Fax: 780-674-9653  
Email: [info@countybarrhead.ab.ca](mailto:info@countybarrhead.ab.ca)  
[www.countybarrhead.ab.ca](http://www.countybarrhead.ab.ca)

## GOLF CART PERMIT

### OWNER INFORMATION

Name:

MVID/DL#:

Date of Birth:

Sex:    M        F        X

Mailing Address:

Phone Number:

Email Address:

### GOLF CART INFORMATION

Make:

Model:

Year:

Number of Seats:

Receipt Number:

Permit Issued:

**NOTE: Permit expires end of calendar year in which it was issued.**

#### FREEDOM OF INFORMATION & PROTECTION OF PRIVACY

This information is being collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act*. It will be used to process a Golf Cart Permit in the County of Barrhead. The personal information provided will be protected in accordance with Part 2 of the Act. If you have any questions regarding the collection, use, and disclosure of personal information, please contact the FOIP coordinator at 780-674-3331.

**SCHEDULE “E”**

**GOLF CART PILOT PROJECT BYLAW 3-2025**

**SPECIFIED PENALTIES**

**Part 3 – Operation of Golf Carts**

<b>Section</b>	<b>Offence</b>	<b>1<sup>st</sup> Offence</b>	<b>2<sup>nd</sup> Offence</b>	<b>3<sup>rd</sup> Offence</b>
3.1	Operate golf cart contrary to Act or Regulation	\$150	\$300	COURT
3.2	Operate golf cart on a Municipal Reserve	\$150	\$300	COURT
3.3	Operate golf cart when not in possession of a valid operator’s license.	\$150	\$300	COURT
3.4(a)	Operate golf cart without due care and attention	\$300	\$600	COURT
3.4(b)	Operate golf cart with more seated passengers than the design of the golf cart/more passengers than listed on Golf Cart Permit	\$150	\$300	COURT
3.4(c)	Operate golf cart with a person being towed on any type of equipment attached to the golf cart	\$150	\$300	COURT
3.5(a)	Fail to pass on the right	\$150	\$300	COURT
3.5(b)	Fail to yield right of way to vehicle approaching from the right	\$150	\$300	COURT
3.5(c)	Pass on the left	\$150	\$300	COURT
3.5(d)	Fail to yield right of way to all pedestrians	\$150	\$300	COURT
3.5(e)	Fail to maintain safe following distance	\$150	\$300	COURT
3.6(a)	Fail to produce valid operator’s license upon request	\$150	\$300	COURT
3.6(b)	Fail to produce subsisting golf cart permit upon request	\$150	\$300	COURT

**Part 4 – Routes, Parking and Signage**

<b>Section</b>	<b>Offence</b>	<b>1<sup>st</sup> Offence</b>	<b>2<sup>nd</sup> Offence</b>	<b>3<sup>rd</sup> Offence</b>
4.1	Operate golf cart on a highway when not designated by Bylaw	\$150	\$300	COURT
4.2	Park where prohibited by signage	\$150	\$300	COURT

**Part 5 – Reporting and Permits**

<b>Section</b>	<b>Offence</b>	<b>1<sup>st</sup> Offence</b>	<b>2<sup>nd</sup> Offence</b>	<b>3<sup>rd</sup> Offence</b>
5.2	Fail to report a collision resulting in property damage/injury/fatality	\$500	\$1,000	COURT





# REQUEST FOR DECISION

APRIL 1, 2025

F

**TO: COUNCIL**

**RE: ROAD CLOSURE BYLAW 9-2024 – SW 34-61-5-W5**

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**ISSUE:**

Council is required to pass 2<sup>nd</sup> and 3<sup>rd</sup> reading of Road Closure Bylaw 9-2024.

**BACKGROUND:**

- August 15, 2023 – Council directed Administration to initiate the road closure process to close an undeveloped road allowance in response to a request related to sand and gravel extraction activities.
- June 6, 2024 – Developer entered into a Road Allowance Aggregates Royalty Agreement with Government of Alberta requiring the Developer to pay royalties on any gravel extracted
- October 31, 2024 – County of Barrhead entered into an agreement to sell 2.5 ac of road allowance to River Valley Crushing at assessed value of \$2,400 per acre
  - Land would be subject to consolidation with one of the adjacent parcels.
  - Agreement is conditional upon Council passing 3<sup>rd</sup> reading of the Road Closure Bylaw
- December 17, 2024 – Council gave 1<sup>st</sup> reading to Bylaw 9-2024
- February 4, 2025 – Council held a public hearing for Bylaw 9-2024 and approved forwarding bylaw to Alberta Transportation for approval
- March 21, 2025 – Bylaw 9-2024 was approved by Minister of Transportation & Economic Corridors
- Land is under the Agricultural District in the Land Use Bylaw.
- SE 33-61-5-W5 has a developed sand and gravel extraction operation on it, complete with an Activities plan and Code of Practice with the Province.
- Developer is currently working towards developing SW 34-61-5-W5. As the undeveloped road allowance is in between, it would simplify their operations to also mine the road allowance (see attached map).
- Proposed end use will be an end pit lake/water body, rendering the road allowance unusable.

**ANALYSIS:**

- Policy 32.05 regarding Road Closures and Leases states that Council does not encourage the closure, lease or sale of road allowances except where circumstances dictate that it is imperative that the road allowance or portion thereof is required by the adjacent property owner, and further that the road may never be used for public traffic in the future.
- While not imperative, extraction processes would be more efficient if using the undeveloped road allowance.
  - Mining on either side of the undeveloped road allowance, with the end use to be water bodies, would create a road allowance between 2 end pit lakes.

***If Road Closure Bylaw is Approved – Developer Requirements to Proceed:***

- Developer is responsible for any associated costs, such as but not limited to advertising, surveying, registration at Land Titles, as well as the payment of the price per acre.
- Developer is required to meet Alberta Environment & Parks Standards for extraction and reclamation as per the new Code of Practice when issued.
- Developer is required to apply for a County development permit as a discretionary use.

**STRATEGIC ALIGNMENT:**

- Council undertaking the consideration of a Road Closure Bylaw aligns with the County 2022 – 2026 Strategic Plan as follows:

**PILLAR            1 Economic Growth & Diversity**

***Outcome***        *1 County increases its tax base.*

Goal                1.1 County attracts & encourages investment.

**PILLAR            4 Governance & Leadership**

***Outcome***        *4 Council is transparent & accountable.*

Goal                4.2 County demonstrates open & accountable government.

**ADMINISTRATION RECOMMENDS THAT:**

Council give 2<sup>nd</sup> and 3<sup>rd</sup> reading to Road Closure Bylaw 9-2024.



COUNTY OF BARRHEAD NO. 11  
Province of Alberta  
BYLAW NO. 9-2024  
ROAD CLOSURE BYLAW  
(West of SW 34-61-05-W5M)

Page 1 of 1

A BYLAW OF THE COUNTY OF BARRHEAD NO. 11, in the Province of Alberta, for the purpose of closing to public travel and disposing of portions of a public highway in accordance with Section 22 of the *Municipal Government Act*, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS the lands hereafter described are no longer required for public travel, and

WHEREAS application has been made to County of Barrhead to have the highway closed for the purpose of sale and consolidation into an adjacent parcel, and

WHEREAS Council of County of Barrhead deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and therefore disposing of same, and

WHEREAS notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the *Municipal Government Act*, and

WHEREAS this bylaw requires approval from the Minister of Transportation before the bylaw receives 2<sup>nd</sup> reading in accordance with Section 22(3) of the *Municipal Government Act*.

WHEREAS persons, or a person's agent, who claim to be affected prejudicially by this bylaw have an opportunity to be heard by Council in accordance with Section 22(4) of the *Municipal Government Act*, and

NOW THEREFORE BE IT RESOLVED that the Council of the County of Barrhead, in the Province of Alberta, does hereby close to public travel for the purpose of disposing and consolidating into an adjacent parcel the following road allowance, subject to rights of access granted by other legislation:

ALL THAT PORTION OF UNDEVELOPED ROAD ALLOWANCE WEST OF SW-34-61-05-W5M AND  
SOUTH OF RIGHT BANK OF THE ATHABASCA RIVER CONTAINING 1.00 HECTARES (2.49 ACRES)  
MORE OR LESS  
EXCEPTING THEREOUT ALL MINES AND MINERALS

FIRST READING GIVEN THE 17<sup>TH</sup> DAY OF DECEMBER, 2024.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
County Manager

APPROVED this 21 day of March, 2025.

  
\_\_\_\_\_  
for Minister of Transportation & Economic  
Corridors

SECOND READING GIVEN THE \_\_\_\_ DAY OF \_\_\_\_\_, 2025.

THIRD READING GIVEN THE \_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
County Manager

SCHEDULE "A"

SHOWING ROAD CLOSURE  
COUNTY OF BARRHEAD NO. 11

SCALE: 1:5000      2024      D. WILSON, A.L.S

N.W. 1/4 Sec. 34 - Twp. 61 - Rge. 5 - W5M

S.W. 1/4 Sec. 34 - Twp. 61 - Rge. 5 - W5M

S.E. 1/4 Sec. 33 - Twp. 61 - Rge. 5 - W5M

ROAD ALLOWANCE

ATHABASCA RIVER

RIGHT BANK OF  
ATHABASCA  
RIVER



S.E. 1/4 Sec. 33 - Twp. 61 - Rge. 5 - W5M

S.W. 1/4 Sec. 34 - Twp. 61 - Rge. 5 - W5M

N.E. 1/4 Sec. 28 - Twp. 61 - Rge. 5 - W5M


N.W. 1/4 Sec. 27 - Twp. 61 - Rge. 5 - W5M

±501.37

±502.37

20.12

ROAD CLOSURE  
1.00Ha.  
2.49Ac.

NOTES:  
AREA AFFECTED BY THIS PLAN SHOWN THUS:   
DISTANCES ARE IN METRES AND DECIMALS THEREOF

DON WILSON SURVEYS LTD.  
BOX 4120, BARRHEAD, ALBERTA  
T7N 1A1 PHONE: (780) 674-2287  
FILE: 17371    DATE: DECEMBER 4, 2024



# REQUEST FOR DECISION

APRIL 1, 2025



**TO: COUNCIL**

**RE: AGREEMENT FOR BEEHIVES ON COUNTY LAND**

---

**ISSUE:**

Local Apiary has requested a Beekeeping Agreement (see attached Agreement) to place beehives on 2 parcels of County owned land.

**BACKGROUND:**

- July 2023 – Discussion with Miedema Honey Farms regarding placement of apiaries on 2 parcels of County land; request made by Miedema Honey Farms and a draft agreement was provided
- September 2023 – Council directed Administration to negotiate a Use Agreement with Neerlandia Sports Committee (NSC) for the construction and use of a ball diamond adjacent to the Neerlandia Lagoon.
- Land Use Bylaw 4-2024 s.3.1.27 defines an apiary *“as a place where beehives are kept. For the purposes of this Bylaw the location of the apiary will be determined by the beehives rather than by the legal boundary of the parcel of land accommodating the hives”*.
- Land Use Bylaw 4-2024 s.10.3 outlines the following:
  - Notwithstanding the permitted and discretionary uses prescribed within the various Land Use Districts within this Bylaw, no apiary shall be located within:
    - a. 200.0 m (656.2 ft) of a dwelling on lots other than the subject site;
    - b. or within 305.0 m (1,000 ft) of a school.
  - Notwithstanding 10.3.1.a, an apiary may be located within 200 m (656.2 ft) of a dwelling if a revocable letter of support from the current dwelling occupants is provided to the County.

**ANALYSIS:**

- Apiaries will be located on the following County of Barrhead parcels by Miedema Honey Farms:
  - Lot B Plan 639MC - 3308 Hwy 18 – 2 acre parcel – old service station site
  - NE 28-61-3-W5 – 61432 Hwy 769 – 9 acre parcel – adjacent to Neerlandia Lagoon
- NSC is still in the planning phase for construction of the ball diamond on the land adjacent to the Neerlandia Lagoon; although verbal commitment has been received the Use Agreement has yet to be fully executed.
  - Once NSC has a construction schedule for the ball diamond, the location of the apiaries will be considered based on future use of the site.
- Beekeeping Agreement is an annual Agreement with an automatic renewal unless cancelled by either party with 3 months' notice.
  - Location of apiaries on a site shall be confirmed by the County prior to placement
  - Immediate termination is possible if the Licensee is in default of the Agreement
  - Fee of \$100 /yr per site is paid annually

**STRATEGIC ALIGNMENT:**

Council consideration of allowing the use of County land for beekeeping aligns with the County 2022 – 2026 Strategic Plan as follows:

**PILLAR        3 Rural Lifestyle**

**Outcome**        *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

**PILLAR        4 Governance & Leadership**

**Outcome**        *4 Council is transparent & accountable.*

Goal                4.2 County demonstrates open & accountable government.

Strategy           4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

**ADMINISTRATION RECOMMENDS THAT:**

Council authorize CAO to enter into an agreement with Miedema Honey Farms to allow apiaries on County lands as presented.

**BEEKEEPING AGREEMENT BETWEEN:**

**Miedema Honey Farm**

Curtis Miedema  
(the "Licensee")

**And the County of Barrhead**

(the "Landowner")

**WHEREAS** County of Barrhead is the Landowner of the designated areas described in Schedule "A" of this Agreement (the "Property");

**AND WHEREAS** the Licensee desires to enter onto the Property for beekeeping purposes and County of Barrhead has agreed to allow the Licensee to enter onto the Property for beekeeping purposes;

**NOW THEREFORE** in consideration of the sum indicated in Section 1 hereof (the "Consideration") paid by the Licensee to the Landowner the parties hereto agree as follows:

1. Licensee shall pay the following Consideration, as detailed below, to County of Barrhead for the privilege of beekeeping on the Property for the Term of this Agreement:

**\$100** per bee-yard x **2** sites = **\$200** . To be paid on or before **August 1 of the current year**.

Beekeeper Registration Number: **13455** .

Each bee-yard generally consists of between 30-50 hives and measures up to 120' x 40' or 4,800 sq. ft. The above is based on expected use and may be adjusted after actual site use is determined.

2. Term of this Agreement will be from **April 1, 2025, to March 31, 2026** (the "Term").
3. This Agreement will automatically renew annually unless cancelled by either party with 3 months' notice given in accordance with Section 13. During the term of the Agreement, the Landowner will request location changes be made during the off-season.
4. Landowner grants to the Licensee the right to enter onto the Property for the duration of the Term for the sole purpose of beekeeping on the Property.
5. Licensee will comply with all applicable statutes and regulations in force in the Province of Alberta pertaining to the Licensee's activities on the Property, will repair all fences and other improvements on the Property damaged by the Licensee, will not disturb or change any natural features of the Property, including the natural course of any waterways on the Property, will not cut down trees growing on the Property without Landowner consent, will not transport any invasive plant species onto the Property, and will stay within the boundaries of the Property at all times. In addition, the Licensee shall not create ruts or destructive truck trails on the Property beyond what is reasonably expected to access bee-yards.
6. Licensee shall ensure that any and all equipment brought onto the Property is clean, to the Landowner satisfaction in the exercise of its sole discretion. Licensee may be denied access to the Property by the Landowner in the event that any equipment that the Licensee purports to bring onto the Property is not sufficiently clean to the Landowners satisfaction in the exercise of its sole discretion.



7. Licensee's activity on the Property will at no time hinder the Landowner's work or projects on the Property or on adjacent properties and the Landowner shall be the sole determiner as to whether its work or projects will be hindered by the Licensee.

If hindered, then the Landowner may require the Licensee to alter the activity so that the Landowner's projects or work are not hindered.

It is acknowledged by the Licensee that the Landowner will continue to carry out its work and projects on the Property during the term of this Agreement and this Agreement does not in any way restrict the Landowner or its agents and employees from access to the Property and carrying out its work and projects on the Property.

8. This Agreement is not a lease, and the Licensee has no rights to the Property other than as provided in this Agreement and the granting of this Agreement does not give the Licensee any legal or beneficial interest in the Property.
9. Licensee shall only use the Property for beekeeping and for no other purpose whatsoever unless previously agreed to in writing by the Landowner, and further, the Licensee shall confirm with the Landowner, the location of the bee-yard on the Property prior to placement.
10. Licensee hereby accepts full responsibility and all risks on behalf of itself and any employees, agents, contractors or family members (hereinafter collectively referred to as the "Licensee's Agents") as a result of any and all activities on the Property carried out by the Licensee or the Licensee's Agents including, without limitation, any loss or damage whatsoever that may be caused to the Licensee's equipment and property brought onto the Property or allowed to be brought onto the Property by the Licensee or the Licensee's Agents.

Licensee does hereby remise and release the Landowner and its successors, assigns, employees, agents and contractors of and from all actions, suits, debts, dues, claims, damages, demands and costs as a result of any and all activities on the Property carried out by the Licensee or the Licensee's Agents.

Licensee will pay to the Landowner compensation for any and all damage done to the Property including but not limited to fences, timber and any livestock occurring as a result of the Licensee's or the Licensee's Agents operations on or use of the Property.

Licensee does hereby indemnify and save harmless the Landowner from and against all actions, claims, accounts, demands, damages or injuries which the Landowner may suffer or be held responsible for, with respect to the Property or any adjacent property, which are caused by or the result of the Licensee's or the Licensee's Agents' operations on or use of the Property.

11. If there is any default of the covenants or obligations of the Licensee under this Agreement, then the Landowner may, at its sole discretion, with notice to the Licensee in accordance with Section 13, immediately terminate this Agreement and prevent the Licensee from further access to the Property and keep any payments made by the Licensee to the Landowner as liquidated damages and not as a penalty.
12. Indemnities and obligations of the Licensee set out in Section 10 hereof do not end with any termination of this Agreement.
13. Any notice or other written communication required to be made or given by any of the parties to the other shall be made in writing and are sufficiently given by personal or courier delivery to the party by mail or e-mail at the following addresses:

County of Barrhead  
Attention: Debbie Oyarzun  
5306 49 St  
Barrhead AB T7N 1N4  
[doyarzun@countybarrhead.ab.ca](mailto:doyarzun@countybarrhead.ab.ca)

Miedema Honey Farm  
Attention: Curtis Miedema  
Site 11, Box 39, RR 1  
Barrhead AB T7N 1N2  
[miedemahoney@gmail.com](mailto:miedemahoney@gmail.com)

Such notice shall be conclusively deemed to have been received by the respective party at the date the same is so delivered or, in the event that it is mailed, at the expiration of five (5) business days after mailing, or if delivered by e-mail, on the completion of the transmission from the sender.

Any party may at any time change its address hereunder by giving notice of such change of address to the other party in the manner specified in this Section.

14. Covenants contained in this Agreement are binding upon the parties' respective heirs, administrators, executors and successors.
15. This Agreement may not be assigned or transferred by the Licensee without the express written consent of the Landowner.
16. Licensee shall place on the Property and its equipment all perils and legal liability insurance in an amount not less than one million (\$1,000,000.00) dollars. Upon request by the Landowner the Licensee will provide evidence that such insurance is in place.
17. This Agreement constitutes and contains the entire agreement between the parties relating to the matters described herein and supersedes and cancels any and all previous agreements between all or any of the parties relative hereto.

There are no representations, promises or warranties expressed, implied or statutory between the parties other than what is expressly set forth in this Agreement.

Any extension of the Term shall be made only by written agreement between the parties hereto with an amended fee. All other terms and conditions of this Agreement shall apply to any extension of the Term unless expressly negated or amended by the parties in writing.

**IN WITNESS WHEREOF**, the parties have executed this Agreement with full force and binding effect as of the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

**LANDLORD - County of Barrhead**

\_\_\_\_\_  
County Manager

***SIGNED*** in the presence of:

\_\_\_\_\_  
WITNESS

**Licensee – Curtis Miedema, Miedema Honey Farm**

\_\_\_\_\_

## Schedule A

### PROPERTY 1:

LEGAL DESCRIPTION

PLAN 638MC

LOT A

EXCEPTING THEREOUT ALL MINES AND MINERALS

AREA: 0.805 HECTARES (1.99 ACRES) MORE OR LESS

### PROPERTY 2:

LEGAL DESCRIPTION

MERIDIAN 5 RANGE 3 TOWNSHIP 61

SECTION 28

ALL THAT PORTION OF THE NORTH EAST QUARTER

BOUNDED AS FOLLOWS:

ON THE WEST AND NORTH BY PLAN 8022366;

ON THE EAST BY ROAD PLAN 2602RS

ON THE SOUTH BY THE PRODUCTION EASTERLY OF THE MOST SOUTHERLY  
BOUNDARY OF PLAN 8022366, CONTAINING 3.62 HECTARES (8.93 ACRES)

MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS



# REQUEST FOR DECISION

APRIL 1, 2025



**TO: COUNCIL**

**RE: 2024 FINANCIAL STATEMENTS & FINANCIAL INFORMATION RETURN (FIR)**

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**ISSUE:**

Council approval of the 2024 Audited Financial Statements (*see attached*) is required for the Reeve and Deputy Reeve to sign the Financial Statements.

Council approval of the Financial Information Return (FIR) (*to be provided at Council*) is required for the CAO to sign the FIR.

**BACKGROUND:**

- MGA requires a municipality to make its financial statements, or a summary of them, and the Auditor's report on the financial statements available to the public in the manner Council considers appropriate by May 1, 2025.
- MGA requires a municipality to submit the audited financial statements, audited financial information return (FIR), and the Auditor's report to the Minister (Municipal Affairs) by May 1, 2025.
- Council appointed Greilach Lussier LLP (formerly known as Joseph S. Greilach Professional Corporation) to audit the 2024 financial statements and FIR.
- February 18, 2025 – during the regular meeting of Council the preliminary 2024 financial results were reviewed and approved, subject to year-end and audit adjustments.
- March 14, 2025 – Administration received information on the Police Funding Model, decreasing the amount accrued at December 31, 2024 by \$52,000. As a result, Unrestricted Surplus increased by \$52,000. This was the only adjustment identified by Administration for the 2024 year-end.

**ANALYSIS:**

- There were no adjustments identified during the course of the audit requiring the financial statements or FIR to be adjusted.
- A clean audit opinion was issued in the Auditor's Report:
  - *"In our opinion, the accompanying financial statements present fairly, in all material respects the financial position of the County as at December 31, 2024 and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAS)".*

**STRATEGIC ALIGNMENT:**

Council's review and approval of the audited 2024 Financial Statements aligns with the County's 2022 – 2026 Strategic Plan as follows:

Pillar	4 Governance & Leadership
Goal	4.2 County demonstrates open & accountable government.
Strategy	4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

**ADMINISTRATION RECOMMENDS THAT:**

1. Council approve the 2024 audited Financial Statements as presented.
2. Council approve the 2024 audited Financial Information Return (FIR) as presented.
3. Council direct Administration to publish the 2024 audited financial statements to the County website.

# **County of Barrhead No. 11**

## **Financial Statements**

For the Year Ended December 31, 2024

**County of Barrhead No. 11**  
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**For the Year Ended December 31, 2024**

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Phone: 780-674-3331; Fax: 780-674-2777

Email: [info@countybarrhead.ab.ca](mailto:info@countybarrhead.ab.ca)

[www.countybarrhead.ab.ca](http://www.countybarrhead.ab.ca)

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## Management's Responsibility

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To the Reeve and Councilors of County of Barrhead No. 11:

The accompanying financial statements of County of Barrhead No. 11 are the responsibility of management and have been approved by Council.

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgements and estimates in accordance with Canadian public sector accounting standards. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of the financial statements.

Council is composed entirely of individuals who are neither management nor employees of the County. Council is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial statements. Council fulfills these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. Council is also responsible for recommending the appointment of the County's external auditors.

Greilach Lussier LLP is appointed by Council to audit the financial statements and report directly to them; their report follows. The external auditors have full access to, and meet periodically and separately with, both Council and management to discuss their audit findings.

April 1, 2025

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Chief Administrative Officer





# Greilach Lussier LLP

CHARTERED PROFESSIONAL ACCOUNTANTS

Joseph S. Greilach, CPA, CA \*Partner  
Jeffery T. Toivonen, CPA, CA

Bradley G. Lussier, CPA \*Partner  
Blake D. Rogerson, CPA, CA

\*Denotes Professional Corporation

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## INDEPENDENT AUDITOR'S REPORT

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To the Reeve and Council of County of Barrhead No. 11

### *Opinion*

We have audited the financial statements of County of Barrhead No. 11 (the County), which comprise the statement of financial position as at December 31, 2024, and the statements of operations, changes in accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes and schedules to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the County as at December 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAS).

### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the County in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### *Other Matter - Supplementary Information*

We draw attention to the fact that the supplementary budget information included in Note 24 does not form part of the financial statements. We have not audited or reviewed this supplementary information and, accordingly, we do not express an opinion, a review conclusion or any other form of assurance on this supplementary information.

### *Other Information*

Our opinion on the financial statements does not cover Management's Annual Report and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

(continues)

In preparing the financial statements, management is responsible for assessing the County's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the County or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the County's financial reporting process.

*Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the County's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the County to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Greilach Lussier LLP  
Chartered Professional Accountants

Barrhead, Alberta  
April 1, 2025

**County of Barrhead No. 11**  
**Statement of Financial Position**  
**As at December 31, 2024**

	<u>2024</u>	<u>2023</u>
<b>FINANCIAL ASSETS</b>		
Cash and temporary investments <i>(Note 2)</i>	\$ 14,633,241	\$ 14,838,987
Taxes and grants in place of taxes receivable <i>(Note 3)</i>	674,084	616,511
Trade and other receivables <i>(Note 4)</i>	481,430	643,555
Agreements receivable <i>(Note 5)</i>	220,389	290,461
Land for resale <i>(Note 6)</i>	610,322	610,322
Investments <i>(Note 7)</i>	2,315,164	3,785,726
Other financial assets	7,873	9,574
	<u>\$ 18,942,503</u>	<u>\$ 20,795,136</u>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities <i>(Note 8)</i>	\$ 1,179,335	\$ 1,716,272
Deposit liabilities	132,936	1,654,157
Employee benefit obligations <i>(Note 9)</i>	187,905	197,122
Deferred revenues <i>(Note 10)</i>	864,010	1,223,890
Long term debt <i>(Note 11)</i>	3,682,303	3,854,461
Asset retirement obligation <i>(Note 12)</i>	878,490	851,527
Other liabilities	8,087	-
	<u>\$ 6,933,066</u>	<u>\$ 9,497,429</u>
<b>NET FINANCIAL ASSETS</b>	<b>\$ 12,009,437</b>	<b>\$ 11,297,707</b>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets <i>(Schedule II)</i>	\$ 59,056,013	\$ 59,252,318
Inventory for consumption <i>(Note 13)</i>	3,292,483	3,264,324
Prepaid expenses	173,958	168,188
	<u>\$ 62,522,454</u>	<u>\$ 62,684,830</u>
<b>ACCUMULATED SURPLUS <i>(Schedule I, Note 14)</i></b>	<b><u>\$ 74,531,891</u></b>	<b><u>\$ 73,982,537</u></b>

Commitments *(Note 21)*

Contingencies *(Note 22)*

Approved on behalf of Council:

\_\_\_\_\_ Reeve

\_\_\_\_\_ Deputy Reeve

The accompanying notes are an integral part of the financial statements.

**County of Barrhead No. 11**  
**Statement of Operations**  
**For the Year Ended December 31, 2024**

	Budget (Unaudited) (Note 24)	2024	2023
<b>REVENUE</b>			
Net municipal taxes <i>(Schedule III)</i>	\$ 10,392,146	<b>\$ 10,440,830</b>	\$ 9,593,608
User fees and sales of goods	1,073,794	<b>1,060,465</b>	1,194,975
Penalties and costs on taxes	150,000	<b>153,450</b>	139,821
Licenses and permits	23,500	<b>64,507</b>	14,972
Investment income	618,137	<b>781,818</b>	899,436
Government transfers for operating <i>(Schedule IV)</i>	1,287,332	<b>1,286,342</b>	1,760,944
Development levies	-	<b>1,135</b>	-
Other	38,958	<b>51,241</b>	119,884
<b>Total Revenue</b>	<b>\$ 13,583,867</b>	<b>\$ 13,839,788</b>	<b>\$ 13,723,640</b>
<b>EXPENSES</b>			
Legislative	\$ 368,900	<b>\$ 313,312</b>	\$ 304,616
Administration	1,629,187	<b>1,616,674</b>	1,542,622
Protective Services	1,379,207	<b>1,189,614</b>	1,038,495
Transportation	8,927,444	<b>8,627,149</b>	8,176,157
Water and wastewater	1,973,711	<b>436,189</b>	477,419
Waste management	319,083	<b>274,032</b>	(50,306)
Family and community support (FCSS)	77,149	<b>77,149</b>	75,500
Planning and development	384,854	<b>370,207</b>	307,022
Agriculture	806,457	<b>715,608</b>	697,336
Recreation and culture	747,505	<b>744,809</b>	703,476
<b>Total Expenses</b>	<b>\$ 16,613,497</b>	<b>\$ 14,364,743</b>	<b>\$ 13,272,337</b>
<b>EXCESS (SHORTFALL) OF REVENUE OVER EXPENSES - BEFORE OTHER</b>	<b>\$ (3,029,630)</b>	<b>\$ (524,955)</b>	<b>\$ 451,303</b>
<b>OTHER</b>			
Contributed assets	-	-	42,186
Insurance proceeds	-	<b>17,695</b>	40,333
Government transfers for capital <i>(Schedule IV)</i>	1,078,000	<b>1,009,381</b>	6,219,047
Gain (loss) on disposal of tangible capital assets	104,000	<b>47,233</b>	617,827
<b>EXCESS OF REVENUE OVER EXPENSES</b>	<b>\$ (1,847,630)</b>	<b>\$ 549,354</b>	<b>\$ 7,370,696</b>
<b>ACCUMULATED SURPLUS, BEGINNING OF YEAR</b>	<b>73,982,537</b>	<b>73,982,537</b>	<b>66,611,841</b>
<b>ACCUMULATED SURPLUS, END OF YEAR</b>	<b>\$ 72,134,907</b>	<b>\$ 74,531,891</b>	<b>\$ 73,982,537</b>

The accompanying notes are an integral part of the financial statements.

**County of Barrhead No. 11**  
**Statement of Change in Net Financial Assets**  
**For the Year Ended December 31, 2024**

	Budget (Unaudited)	2024	2023
<b>EXCESS OF REVENUE OVER EXPENSES</b>	\$ (1,847,630)	\$ 549,354	\$ 7,370,696
Acquisition of tangible capital assets	(5,607,937)	(3,801,920)	(12,009,791)
Contributed tangible capital assets	-	-	(42,186)
Amortization of tangible capital assets	3,723,098	3,781,268	3,723,098
Proceeds on disposal of tangible capital assets	349,500	264,190	1,183,651
Gain on sale of tangible capital assets	(104,000)	(47,233)	(617,827)
	\$ (1,639,339)	\$ 196,305	\$ (7,763,055)
Acquisition of supplies inventories	\$ (900,000)	\$ (1,244,866)	\$ (1,129,068)
Acquisition of prepaid assets	(175,000)	(173,958)	(168,188)
Use of supplies inventories	1,000,000	1,216,707	1,051,384
Use of prepaid assets	175,000	168,188	153,029
	\$ 100,000	\$ (33,929)	\$ (92,843)
<b>INCREASE (DECREASE) IN NET FINANCIAL ASSETS</b>	\$ (3,386,969)	\$ 711,730	\$ (485,202)
<b>NET FINANCIAL ASSETS, BEGINNING OF YEAR</b>	\$ 11,297,707	\$ 11,297,707	\$ 11,782,909
<b>NET FINANCIAL ASSETS, END OF YEAR</b>	\$ 7,910,738	\$ 12,009,437	\$ 11,297,707

The accompanying notes are an integral part of the financial statements.

**County of Barrhead No. 11**  
**Statement of Cash Flows**  
**For the Year Ended December 31, 2024**

	2024	2023
<b>OPERATING</b>		
Excess of revenue over expenses	\$ 549,354	\$ 7,370,696
Non-cash items included in excess of revenues over expenses:		
Amortization of tangible capital assets	3,781,268	3,723,098
Gain on disposal of tangible capital assets	(47,233)	(617,827)
Tangible capital assets received as contributions	-	(42,186)
Non-cash charges to operations (net change):		
(Increase) decrease in taxes and grants in place of taxes	(57,573)	127,240
Decrease in trade and other receivables	162,125	433,495
Decrease in agreement receivable	70,072	68,327
Decrease (increase) in other current assets	1,701	(7,744)
Inventory for consumption	(28,159)	(77,684)
Increase in prepaid expenses	(5,770)	(15,159)
Decrease in accounts payable and accrued liabilities	(536,937)	(247,131)
(Decrease) increase in deposit liabilities	(1,521,221)	63,494
Decrease in deferred revenue	(359,880)	(5,522,863)
(Decrease) increase in employee benefit obligation	(9,217)	32,164
Increase in asset retirement obligation	26,963	851,527
Increase in other liabilities	8,087	-
Decrease in provision for landfill closure/post-closure	-	(365,100)
Cash provided by operating transactions	\$ 2,033,580	\$ 5,774,347
<b>CAPITAL</b>		
Acquisition of tangible capital assets	\$ (3,801,920)	\$ (12,009,791)
Sale of tangible capital assets	264,190	1,183,651
Cash applied to capital transactions	\$ (3,537,730)	\$ (10,826,140)
<b>INVESTING</b>		
Decrease in restricted cash and temporary investments	\$ 1,727,019	\$ 5,736,090
Decrease (increase) in investments	1,470,562	(207,372)
Cash applied to investing transactions	\$ 3,197,581	\$ 5,528,718
<b>FINANCING</b>		
Long term debt repaid	(172,158)	(167,303)
Cash applied to financing transactions	\$ (172,158)	\$ (167,303)
<b>DECREASE IN CASH AND CASH EQUIVALENTS DURING YEAR</b>	\$ 1,521,273	\$ 309,622
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	\$ 10,652,349	\$ 10,342,727
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	\$ 12,173,622	\$ 10,652,349
<b>Cash and cash equivalents is made up of:</b>		
Cash and temporary investments (Note 2)	\$ 14,633,241	\$ 14,838,987
Less: restricted portion of cash and temporary investments (Note 2)	(2,459,619)	(4,186,638)
	\$ 12,173,622	\$ 10,652,349

The accompanying notes are an integral part of the financial statements.

**County of Barrhead No. 11**  
**Schedule of Changes in Accumulated Surplus**  
**For the Year Ended December 31, 2024**  
**Schedule I**

	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	<b>2024</b>	2023
<b>BALANCE, BEGINNING OF YEAR</b>	<b>\$ 2,527,487</b>	<b>\$ 13,054,259</b>	<b>\$ 58,400,791</b>	<b>\$ 73,982,537</b>	\$ 66,611,841
Excess of revenues over expenses	\$ 549,354	\$ -	\$ -	<b>\$ 549,354</b>	\$ 7,370,696
Unrestricted funds designated for future use	(3,840,664)	3,840,664	-	-	-
Restricted funds used for operations	44,114	(44,114)	-	-	-
Restricted funds used for tangible assets	-	(2,368,555)	2,368,555	-	-
Current year funds used for tangible capital assets	(1,433,365)	-	1,433,365	-	-
Disposal of tangible capital assets	216,957	-	(216,957)	-	-
Annual amortization expense	3,781,268	-	(3,781,268)	-	-
Asset retirement obligation accretion expense	26,963	-	(26,963)	-	-
Change in accumulated surplus	<u>\$ (655,373)</u>	<u>\$ 1,427,995</u>	<u>\$ (223,268)</u>	<u><b>\$ 549,354</b></u>	<u>\$ 7,370,696</u>
<b>BALANCE, END OF YEAR</b>	<u><b>\$ 1,872,114</b></u>	<u><b>\$ 14,482,254</b></u>	<u><b>\$ 58,177,523</b></u>	<u><b>\$ 74,531,891</b></u>	<u><b>\$ 73,982,537</b></u>

The accompanying notes are an integral part of the financial statements.

**County of Barrhead No. 11**  
**Schedule of Tangible Capital Assets**  
**For the Year Ended December 31, 2024**  
**Schedule II**

	Land	Land Improvements	Buildings	Engineered Structures	Machinery & Equipment	Vehicles	2024	2023
<b>COST:</b>								
BALANCE, BEGINNING OF YEAR	\$ 2,421,780	\$ 2,153,142	\$ 2,199,838	\$ 82,204,002	\$ 12,691,826	\$ 4,013,922	\$ 105,684,510	\$ 95,596,688
Acquisition of tangible capital assets	-	135,551	436,703	1,388,151	640,511	608,267	3,209,183	12,047,146
Work-in-progress	-	-	-	71,277	-	521,460	592,737	4,831
Disposal of tangible capital assets	-	-	(4,096)	(37,554)	(437,268)	(282,896)	(761,814)	(1,964,155)
BALANCE, END OF YEAR	\$ 2,421,780	\$ 2,288,693	\$ 2,632,445	\$ 83,625,876	\$ 12,895,069	\$ 4,860,753	\$ 108,724,616	\$ 105,684,510
<b>ACCUMULATED AMORTIZATION:</b>								
BALANCE, BEGINNING OF YEAR	\$ -	\$ 1,064,782	\$ 1,064,782	\$ 37,870,243	\$ 4,125,005	\$ 2,307,380	\$ 46,432,192	\$ 44,107,425
Annual amortization	-	92,925	56,124	2,477,511	926,106	228,602	3,781,268	3,723,098
Accumulated amortization on disposals	-	-	(4,096)	(37,554)	(261,268)	(241,939)	(544,857)	(1,398,331)
BALANCE, END OF YEAR	\$ -	\$ 1,157,707	\$ 1,116,810	\$ 40,310,200	\$ 4,789,843	\$ 2,294,043	\$ 49,668,603	\$ 46,432,192
<b>NET BOOK VALUE OF, END OF YEAR</b>	<b>\$ 2,421,780</b>	<b>\$ 1,130,986</b>	<b>\$ 1,515,635</b>	<b>\$ 43,315,676</b>	<b>\$ 8,105,226</b>	<b>\$ 2,566,710</b>	<b>\$ 59,056,013</b>	<b>\$ 59,252,318</b>
<b>NET BOOK VALUE, BEGINNING OF YEAR</b>	<b>\$ 2,421,780</b>	<b>\$ 1,088,360</b>	<b>\$ 1,135,056</b>	<b>\$ 44,333,759</b>	<b>\$ 8,566,821</b>	<b>\$ 1,706,542</b>	<b>\$ 59,252,318</b>	<b>\$ 51,489,263</b>

The accompanying notes are an integral part of the financial statements.



**County of Barrhead No. 11**  
**Schedule of Property and Other Taxes Levied**  
**For the Year Ended December 31, 2024**  
**Schedule III**

	Budget (Unaudited)	<b>2024</b>	2023
<b>TAXATION</b>			
Real property taxes	\$ 10,150,967	<b>\$ 10,154,958</b>	\$ 9,573,279
Linear property taxes	3,095,662	<b>3,142,935</b>	2,683,876
Government grants in lieu of property taxes	16,208	<b>16,246</b>	15,919
Special assessments and local improvement taxes	136,885	<b>134,456</b>	94,765
	<u>\$ 13,399,722</u>	<u><b>\$ 13,448,595</b></u>	<u>\$ 12,367,839</u>
<b>REQUISITIONS</b>			
Alberta School Foundation Fund	\$ 2,735,473	<b>\$ 2,735,473</b>	\$ 2,613,800
Evergreen Catholic Separate Regional Division #2	26,430	<b>26,430</b>	26,643
Barrhead & District Social Housing	230,725	<b>230,725</b>	121,083
Municipal Affairs	14,948	<b>15,137</b>	12,705
	<u>\$ 3,007,576</u>	<u><b>\$ 3,007,765</b></u>	<u>\$ 2,774,231</u>
<b>NET MUNICIPAL TAXES</b>	<u><u>\$ 10,392,146</u></u>	<u><u><b>\$ 10,440,830</b></u></u>	<u><u>\$ 9,593,608</u></u>

**County of Barrhead No. 11**  
**Schedule of Government Transfers**  
**For the Year Ended December 31, 2024**  
**Schedule IV**

	Budget (Unaudited)	2024	2023
<b>TRANSFERS FOR OPERATING:</b>			
Federal government	\$ 3,000	\$ -	\$ 1,057
Provincial government	1,237,019	<b>1,239,042</b>	1,724,704
Other local governments	47,313	<b>47,300</b>	35,183
	<u>\$ 1,287,332</u>	<u><b>\$ 1,286,342</b></u>	<u>\$ 1,760,944</u>
<b>TRANSFERS FOR CAPITAL:</b>			
Federal government	\$ -	\$ -	\$ 2,249,236
Provincial government	1,078,000	<b>1,009,381</b>	3,969,811
	<u>\$ 1,078,000</u>	<u><b>\$ 1,009,381</b></u>	<u>\$ 6,219,047</u>
<b>TOTAL GOVERNMENT TRANSFERS</b>	<u><u>\$ 2,365,332</u></u>	<u><u><b>\$ 2,295,723</b></u></u>	<u><u>\$ 7,979,991</u></u>

**County of Barrhead No. 11**  
**Schedule of Expenses by Object**  
**For the Year Ended December 31, 2024**  
**Schedule V**

	Budget (Unaudited)	2024	2023
<b>EXPENSES BY OBJECT</b>			
Salaries, wages, and benefits	\$ 4,634,571	\$ <b>4,494,116</b>	\$ 4,089,895
Materials, goods, supplies and utilities	2,490,584	<b>2,180,162</b>	1,987,341
Contracted and general services	2,165,583	<b>1,918,834</b>	1,918,416
Transfers to other governments	2,844,404	<b>1,265,984</b>	1,132,785
Purchases from other governments	323,635	<b>246,142</b>	368,318
Transfers to local boards and agencies	171,070	<b>170,784</b>	165,523
Interest on long-term debt	109,816	<b>109,598</b>	114,459
Provision (recovery) for allowances	-	<b>45,000</b>	(365,100)
Transfers to individuals and organizations	96,000	<b>95,766</b>	89,798
Bank charges and short term interest	1,970	<b>1,606</b>	1,344
Other expenses	25,803	<b>28,520</b>	19,482
Amortization of tangible capital assets	3,723,098	<b>3,781,268</b>	3,723,098
Accretion of asset retirement obligation	26,963	<b>26,963</b>	26,978
	<u>\$ 16,613,497</u>	<u>\$ <b>14,364,743</b></u>	<u>\$ 13,272,337</u>

**County of Barrhead No. 11**  
**Schedule of Segmented Disclosure**  
**For the Year Ended December 31, 2024**  
**Schedule VI**

	General Government	Administration & Legislative	Protective Services	Transportation Services	Utilities & Waste Management	Planning & Development	Agricultural Services	Recreation & Culture	Community Support Services	Total
<b>REVENUE</b>										
Net municipal taxes	\$ 10,306,374	\$ -	\$ -	\$ 112,571	\$ 21,885	\$ -	\$ -	\$ -	\$ -	\$ 10,440,830
Government transfers for operating	-	33,744	188,596	548,533		44,115	300,284	171,070	-	1,286,342
User fees and sales of goods	-	49,279	52,151	269,886	462,695	17,290	197,549	11,614	-	1,060,464
Licenses and permits			47,757			16,750				64,507
Penalties and costs on taxes	153,450	-	-	-	-	-	-	-	-	153,450
Investment income	648,672	-	-	23,271	80,532	26,264	-	3,080	-	781,819
Other revenues	-	18,762	5,508	2,969	-	19,738	2,002	3,397	-	52,376
	<b>11,108,496</b>	<b>101,785</b>	<b>294,012</b>	<b>957,230</b>	<b>565,112</b>	<b>124,157</b>	<b>499,835</b>	<b>189,161</b>	-	<b>13,839,788</b>
<b>EXPENSES</b>										
Salaries & wages	-	1,290,941	138,398	2,314,642	106,741	229,908	391,389	22,097	-	4,494,116
Goods & supplies	-	74,398	32,149	1,848,758	67,443	35,370	114,993	7,051	-	2,180,162
Contract & general services	-	454,690	45,743	1,011,352	141,936	103,929	129,869	31,315	-	1,918,834
Transfers to other governments	-	-	849,640	-	217,101	-	3,222	365,015	77,149	1,512,127
(Recovery) provision for allowances	45,000	-	-	-	-	-	-	-	-	45,000
Transfers to local boards, agencies, and individuals	-	-	8,250	-	-	1,000	51,268	206,032	-	266,550
Long-term debt interest	-	-	-	-	-	-	-	109,598	-	109,598
Bank charges & shortterm interest	-	1,606	-	-	-	-	-	-	-	1,606
Other expenses	28,519	-	-	-	-	-	-	-	-	28,519
Accretion of asset retirement obligation	-	-	-	13,818	13,145	-	-	-	-	26,963
<b>Segment Expenses before</b>										
<b>Amortization and Other</b>	<b>73,519</b>	<b>1,821,635</b>	<b>1,074,180</b>	<b>5,188,570</b>	<b>546,366</b>	<b>370,207</b>	<b>690,741</b>	<b>741,108</b>	<b>77,149</b>	<b>10,583,475</b>
Amortization expense	-	34,833	115,434	3,438,579	163,854	-	24,867	3,701	-	3,781,268
<b>(Shortfall) Excess of Revenue</b>										
<b>Over Expenses - Before Other</b>	<b>11,034,977</b>	<b>(1,754,683)</b>	<b>(895,602)</b>	<b>(7,669,919)</b>	<b>(145,108)</b>	<b>(246,050)</b>	<b>(215,773)</b>	<b>(555,648)</b>	<b>(77,149)</b>	<b>(524,955)</b>
Insurance proceeds	-	-	-	-	-	-	-	17,695	-	17,695
Government transfers for capital	-	-	-	1,009,381	-	-	-	-	-	1,009,381
Gain (loss) on disposal of capital assets	-	-	(1,000)	30,658	13,450	-	4,125	-	-	47,233
<b>Excess (Shortfall) of Revenue</b>										
<b>over Expenses</b>	<b>\$ 11,034,977</b>	<b>\$ (1,754,683)</b>	<b>\$ (896,602)</b>	<b>\$ (6,629,880)</b>	<b>\$ (131,658)</b>	<b>\$ (246,050)</b>	<b>\$ (211,648)</b>	<b>\$ (537,953)</b>	<b>\$ (77,149)</b>	<b>\$ 549,354</b>

The accompanying notes are an integral part of the financial statements.

**County of Barrhead No. 11**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the County of Barrhead No. 11 (the County) are the representations of management prepared in accordance with Canadian public sector accounting standards for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the County are as follows:

**Reporting entity**

The financial statements reflect the assets, liabilities, revenues, and expenditures, changes in fund balances and change in financial position of the County.

The schedule of taxes levied also includes operating requisitions for educational and other external organizations that are not controlled by the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties.

**Basis of accounting**

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed, or the tangible assets are acquired.

**Use of estimates**

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and date of the financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

The County has used estimates to determine an allowance for doubtful accounts, valuation of asset retirement obligations and useful lives of tangible capital assets.

**County of Barrhead No. 11**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

**Valuation of financial assets and liabilities**

<u>Financial statement component</u>	<u>Measurement</u>
Cash and temporary investments	Cost and amortized cost
Trade and other receivables	Amortized cost
Investments	Lower of cost or net realizable value
Agreements receivable	Amortized cost
Accounts payable and accrued liabilities	Cost
Deposit liabilities	Cost
Long-term debt	Amortized cost

**Cash and temporary investments**

Cash includes cash and temporary investments maturing within 90 days. Temporary investments are valued at cost plus accrued interest. The carrying amount approximates fair market value.

**Investments**

Investments are recorded at cost. Where there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

**Requisition over-levies and under-levies**

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

**Local improvement charges**

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowings. These levies are collectable from property owners for work performed by the municipality.

**Tax revenue**

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

**County of Barrhead No. 11**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

**Asset retirement obligation**

A liability for an asset retirement obligation is recognized at the best estimate of the amount required to retire a tangible capital asset at the financial statement date when there is a legal obligation for the County to incur retirement costs, the past transaction or event giving rise to the liability has occurred, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount can be made. The best estimate of the liability includes all costs directly attributable to asset retirement activities, based on information available at year-end. The best estimate of an asset retirement obligation incorporates a present value technique, when the cash flows required to settle or otherwise extinguish an asset retirement obligation are expected to occur over extended future periods.

When a liability for an asset retirement obligation is initially recognized, a corresponding asset retirement cost is capitalized to the carrying amount of the related tangible capital asset. The asset retirement cost is amortized over the useful life of the related asset. Asset retirement obligations which are incurred incrementally with use of the asset are recognized in the period incurred with a corresponding asset retirement cost expensed in the period.

At each financial reporting date, the County reviews the carrying amount of the liability. The County recognizes period-to-period changes to the liability due to the passage of time as accretion expense. Changes to the liability arising from revisions to either the timing, the amount of the original estimate of undiscounted cash flows or the discount rate are recognized as an increase or decrease to the carrying amount of the related tangible capital asset. The County continues to recognize the liability until it is settled or otherwise extinguished. Disbursements made to settle the liability are deducted from the reported liability when they are made.

**Contaminated sites liability**

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when the County is either directly responsible or accepts responsibility, and it is management's estimate of the cost of post-remediation including operation, maintenance, and monitoring.

**Non-financial assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the annual surplus, provides the Change of Net Financial Assets for the year.

**County of Barrhead No. 11**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

**Non-financial assets, continued**

**a) Tangible capital assets**

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost less residual value of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

<b>Tangible Capital Asset</b>	<b>Years</b>
Land Improvements	15-45
Buildings	25-50
Engineered Structures	
Roadway system	5-65
Water system	45-75
Wastewater system	45-75
Machinery and Equipment	5-24
Vehicles	10-40

Annual amortization is charged in the year of acquisition. No depreciation is charged in year of disposal. Assets under construction are not amortized until the asset is available for productive use.

**b) Contribution of tangible capital assets**

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also recorded as revenue.

**c) Leases**

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

**d) Inventories**

Inventories held for consumption are recorded at the lower of cost and replacement cost.

**Deferred revenue**

Deferred revenues represent government transfers and other amounts which have been collected, but for which the related services have yet to be performed or agreement stipulations have not been met. These amounts will be recognized as revenues when the revenue recognition criteria have been met. Interest earned on deferred revenues is calculated using an average investment rate on a monthly basis.



**County of Barrhead No. 11**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

**Government transfers**

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return. Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

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**2. CASH AND TEMPORARY INVESTMENTS**

	<u>2024</u>	<u>2023</u>
Cash	\$ 3,785,981	\$ 5,919,666
Temporary investments	<u>10,847,260</u>	<u>8,919,321</u>
	<u>\$ 14,633,241</u>	<u>\$ 14,838,987</u>

Temporary investments are short-term deposits with original maturities of three months or less bearing interest at rates of prime less 1.55% to prime less 1.90% maturing during 2025. Included in the above balances are \$2,459,619 (2023 - \$4,186,638) of funds which are restricted.

These funds that are restricted in use are as follows:

	<u>2024</u>	<u>2023</u>
Unexpended conditional grant monies (Note 10)	\$ 864,010	\$ 1,223,890
Levies collected under legislation	1,450,040	1,292,660
Deposits and trust accounts	<u>145,569</u>	<u>1,670,088</u>
	<u>\$ 2,459,619</u>	<u>\$ 4,186,638</u>

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**3. TAXES AND GRANT IN LIEU OF RECEIVABLES**

	<u>2024</u>	<u>2023</u>
Current taxes and grants in place of taxes	\$ 528,862	\$ 479,193
Arrears taxes	290,222	237,318
Less: allowance for doubtful accounts	<u>(145,000)</u>	<u>(100,000)</u>
	<u>\$ 674,084</u>	<u>\$ 616,511</u>

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**County of Barrhead No. 11**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

**4. TRADE AND OTHER RECEIVABLES**

	<u>2024</u>	<u>2023</u>
Due from other governments	\$ 260,285	\$ 415,132
Goods and services tax recoverable	49,631	111,306
Trade and other receivables	164,746	120,380
Due from related party (Note 19)	9,272	1,856
Less: allowance for doubtful accounts	(2,505)	(5,118)
	<u>\$ 481,430</u>	<u>\$ 643,555</u>

**5. AGREEMENTS RECEIVABLE**

	<u>2024</u>	<u>2023</u>
Range road 53 upgrades	\$ 57,622	\$ 113,866
Golf course loan receivable	96,097	102,671
Net investment in capital lease (Note 19)	66,670	73,924
	<u>\$ 220,389</u>	<u>\$ 290,461</u>

Range road 53 upgrades loan receivable is unsecured, bearing interest at 2.45%, repayable in blended annual principal and interest payments of \$59,034, and matures in 2025.

The golf course loan receivable is unsecured, bearing interest at 3.0%, repayable in blended annual principal and interest payments of \$9,654, and matures in 2036.

The net investment in capital lease bears interest at 2.881%, repayable in blended annual principal and interest payments of \$9,521 and matures in 2032.

**6. LAND HELD FOR RESALE**

	<u>2024</u>	<u>2023</u>
Kiel Industrial Park, Phase I	\$ 610,322	\$ 610,322

Land held for resale includes acquisition costs of the land and the improvements to prepare the land for sale or servicing. Related development costs incurred to provide infrastructure are reported as tangible capital assets under their respective function.

**County of Barrhead No. 11**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

**7. INVESTMENTS**

	<u>2024</u>	<u>2023</u>
Term deposits – Canadian Western Bank	<b>\$ 2,293,764</b>	\$ 2,187,936
Term deposit – Scotiabank	-	1,584,742
Neerlandia Co-op member equity	<b>13,841</b>	9,959
Other	<b>7,559</b>	3,089
	<u><b>\$ 2,315,164</b></u>	<u>\$ 3,785,726</u>

The Canadian Western Bank term deposit that requires 93 days notice to withdraw. It bears interest at a rate of prime less 1.95% (2023 – 0.95%)

At December 31, 2024 the prime rate was 5.45% (2023 – 7.20%).

**8. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES**

	<u>2024</u>	<u>2023</u>
Accounts payable and accrued liabilities	<b>\$ 501,156</b>	\$ 653,932
Due to related party (Note 19)	<b>9,127</b>	8,629
Payables to other governments	<b>669,052</b>	1,053,711
	<u><b>\$ 1,179,335</b></u>	<u>\$ 1,716,272</u>

**9. EMPLOYEE BENEFIT OBLIGATIONS**

	<u>2024</u>	<u>2023</u>
Retirement allowance	<b>\$ 31,997</b>	\$ 34,928
Vacation	<b>155,908</b>	162,194
	<u><b>\$ 187,905</b></u>	<u>\$ 197,122</u>

Employees have either earned the benefits (and are vested) or are entitled to these benefits within the next budgetary year. The retirement allowance is comprised of a benefit to retiring employees who are over 55 years old with a minimum balance of 10 years of service. The vacation liability is comprised of vacation entitlement that employees are deferring to future years. The County does not provide post-employment benefits to employees.

**County of Barrhead No. 11**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

**10. DEFERRED REVENUE**

Deferred revenues are unexpended federal and provincial transfers which are restricted to eligible projects, as approved under the funding agreements.

	2023	Contributions	Interest Earned	Contributions Recognized	2024
Canada Community-Building Fund (formerly Federal Gas Tax)	\$ 754,399	\$ -	\$ 35,694	\$ -	<b>\$ 790,093</b>
Municipal Sustainability Initiative	387,221	-	25,427	(412,648)	-
Agricultural Services Board Program	-	284,009	-	(284,009)	-
STIP	-	90,375	-	(53,458)	<b>36,917</b>
WRRP	40,486	-	-	(12,070)	<b>28,416</b>
Other	41,784	3,899	-	(37,099)	<b>8,584</b>
	<b>\$ 1,223,890</b>	<b>\$ 378,283</b>	<b>\$ 61,121</b>	<b>\$ (799,284)</b>	<b>\$ 864,010</b>

Unexpended funds related to the deferred revenues are supported by temporary investments of \$864,010 (2023 - \$1,223,890) which are disclosed in the financial statements as subject to restricted uses as per Note 2.

**11. LONG-TERM DEBT**

	2024	2023
Debenture – Town of Barrhead Pool	<b>\$ 3,682,303</b>	<b>\$ 3,854,461</b>

Principal and interest repayments are due as follows:

	Principal	Interest	Total
2024	\$ 177,154	\$ 104,820	\$ 281,974
2025	182,294	99,680	281,974
2026	187,584	94,390	281,974
2027	193,027	88,947	281,974
2028	198,628	83,346	281,974
Thereafter	2,743,616	499,087	3,242,703
	<b>\$ 3,682,303</b>	<b>\$ 970,270</b>	<b>\$ 4,652,573</b>

Debenture debt is repayable to the Province of Alberta and bears interest at a rate of 2.881% per annum and matures in 2041. Debenture debt is issued on the credit and security of the County of Barrhead at large.

**County of Barrhead No. 11**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

**11. LONG TERM DEBT, continued**

The County's total cash payments for the debenture principal in 2024 were \$172,158 (2023 - \$167,303). The County's total cash payments for the debenture interest in 2024 were \$109,598 (2023 - \$114,671).

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**12. ASSET RETIREMENT OBLIGATIONS**

**Landfill**

The County jointly operates a landfill site and is legally required to perform closure and post-closure activities upon retirement of this site. Closure and post-closure activities include the final clay cover, landscaping, as well as surface and ground water monitoring, leachate control, and visual inspection. A liability for the total obligation, which was incurred when the site started accepting waste, irrespective of volume of waste accepted has been accrued. The County estimates that no obligation is incurred incrementally due to the volume of waste accepted, therefore, no further obligations being accrued based on volume of waste accepted. Undiscounted future cash flows expected are a closure cost in year 2030 of \$310,260 with annual post-closure activities starting in year 2031 of \$13,200 per year, increasing at an annual inflation rate of 2%, for 25 years to year 2055. The estimated total liability of \$742,010 is based on the sum of discounted future cash flows for closure and post-closure activities using a discount rate of 3.2718% and assuming annual inflation of 2%.

**Asbestos abatement**

The County owns a building which contains asbestos and, therefore, the County is legally required to perform abatement activities upon renovation or demolition of this building. Abatement activities include handling and disposing of the asbestos in a prescribed manner when it is disturbed. The estimated total liability of \$27,428.

**Gravel pit reclamation**

The County operates gravel pits throughout the County and is legally required to perform reclamation activities upon retirement of these sites. Reclamation activities include reforestation activities and reclaiming the lands to the pre-disturbed land use type. A liability for the total obligation, which was incurred when the site was opened for gravel extraction has been accrued. The County estimates that no obligation is incurred incrementally due to the volume of aggregate extracted, therefore, no further obligations are being accrued based on aggregate extracted. Undiscounted future cash flows expected are a closure cost in year 2038 and 2058 of \$348,584 and \$598,297. The estimated total liability of \$946,881 is based on the sum of discounted future cash flows for closure and post-closure activities using a discount rate of 3.2718% and assuming annual inflation of 2%.

**County of Barrhead No. 11**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

**12. ASSET RETIREMENT OBLIGATIONS, continued**

	<u>2024</u>	<u>2023</u>
Balance, beginning of year	\$ 851,527	\$ -
Liabilities incurred	-	824,549
Accretion expense	26,963	26,978
	<u>\$ 878,490</u>	<u>\$ 851,527</u>

The County has designated funds of \$878,490 (2023 - \$851,000) in reserves for asset retirement obligations.

**13. INVENTORY FOR CONSUMPTION**

	<u>2024</u>	<u>2023</u>
Gravel	\$ 2,543,610	\$ 2,560,032
Materials and supplies	748,873	704,292
	<u>\$ 3,292,483</u>	<u>\$ 3,264,324</u>

**14. ACCUMULATED SURPLUS**

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets.

	<u>2024</u>	<u>2023</u>
Unrestricted surplus	\$ 1,872,118	\$ 2,527,487
Restricted surplus		
Tax rate stabilization	1,934,079	1,723,043
Roads	2,425,921	2,636,151
Water & wastewater	3,864,594	2,152,314
Building replacement & renovations	2,337,046	2,658,744
Land & land improvements	1,386,451	1,302,892
General equipment replacement	2,534,159	2,581,115
	<u>14,482,251</u>	<u>13,054,259</u>
Equity in tangible capital assets	58,177,523	58,400,791
	<u>\$ 74,531,891</u>	<u>\$ 73,982,537</u>

**15. EQUITY IN TANGIBLE CAPITAL ASSETS**

	<u>2024</u>	<u>2023</u>
Tangible capital assets (Schedule II)	\$ 108,724,616	\$ 105,684,510
Accumulated amortization (Schedule II)	(49,668,603)	(46,432,192)
Asset retirement obligation (Note 12)	(878,490)	(851,527)
	<u>\$ 58,177,523</u>	<u>\$ 58,400,791</u>

**County of Barrhead No. 11**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

**16. DEBT LIMITS**

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the County be disclosed as follows:

	<u>2024</u>	<u>2023</u>
Total debt limit	<b>\$ 20,857,074</b>	\$ 21,572,700
Total debt	<b>3,682,303</b>	3,854,461
Amount of debt limit unused	<b><u>\$ 17,174,771</u></b>	<b><u>\$ 17,718,239</u></b>
Service on debt limit	<b>3,476,179</b>	3,595,450
Service on debt	<b>177,154</b>	172,158
Amount of debt serving limit unused	<b><u>\$ 3,299,025</u></b>	<b><u>\$ 3,423,292</u></b>

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

**17. LOCAL AUTHORITIES PENSION PLAN**

Employees of the County participate in the Local Authorities Pension Plan, which is covered by the Alberta Public Sector Pensions Plan Act. The Plan serves about 291,259 people and about 437 employers. It is financed by employer and employee contributions and by investment earnings of the LAPP fund.

Contributions for current service are recorded as expenditures in the years which they become due. The County is required to make current service contributions to the plan of 8.45% of pensionable earnings up the Canada Pension Plan's Yearly Maximum Pensionable Earnings and 12.23% for the excess.

Total contributions by the County to the LAPP in 2024 were \$289,314 (2023 - \$265,009). Total contributions by the employees of the County to the LAPP in 2024 were \$258,456 (2023 - \$232,810).

At December 31, 2023, LAPP disclosed an actuarial surplus of \$15.1 billion (2022 - \$12.7 billion).

**County of Barrhead No. 11**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

**18. SALARY AND BENEFIT DISCLOSURE**

Disclosure of salaries and benefits for elected municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 regulation is as follows:

	<b>2024</b>			<b>2023</b>
	Salary (1)	Benefits & Allowance (2)	<b>Total</b>	Total
Councillors				
Division 1 – Douglas Drozd (Reeve)	\$ 42,221	\$ 7,993	<b>\$ 50,214</b>	\$ 49,408
Division 2 – Marvin Schatz (Deputy)	38,127	8,509	<b>46,636</b>	45,864
Division 3 – Ron Kleinfeldt	32,111	6,460	<b>38,571</b>	37,964
Division 4 – William Lane	32,620	4,680	<b>37,300</b>	40,459
Division 5 – Paul Properzi	29,580	7,041	<b>36,621</b>	34,709
Division 6 – Walter Preugschas	36,367	6,280	<b>42,647</b>	39,070
Division 7 – Jared Stoik	23,675	6,614	<b>30,289</b>	29,206
County Manager – Debbie Oyarzun	209,898	31,365	<b>241,263</b>	229,518

- 1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria, and any other direct cash remuneration.
- 2) Benefits and allowances figures include employer's share of all employee benefits and contributions, or payments made on behalf of employees including pension, health care, dental coverage, group life insurance, accidental disability and dismemberment insurance, long term disability plans, Canada Pension Plan, employment insurance, and WCB.

**19. RELATED PARTY TRANSACTIONS**

The County is a member of the Barrhead Regional Water Commission.

Transactions and balances by the Barrhead Regional Water Commission to the County are based on actual service utilization during the year. Amounts receivable from the Barrhead Regional Water Commission have arisen from the operational costs of the County to provide operational service to the Barrhead Regional Water Commission. In the current year, amounts receivable also include the Barrhead Regional Water Commission's share of capital costs for the SCADA monitoring system.

	<b>2024</b>	<b>2023</b>
Barrhead Regional Water Commission – service fees charged	<b>\$ 133,144</b>	\$ 133,625

At December 31, 2024, the County had a balance payable of \$9,127 (2023 - \$8,629) and a balance receivable of \$9,272 (2023 - \$1,856) to/from the Barrhead Regional Water Commission.

Included in Agreements Receivable is \$66,670 (2023 - \$73,924) for water pipeline payments receivable from Barrhead Regional Water Commission.



**County of Barrhead No. 11**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

**20. SEGMENTED INFORMATION**

The County provides a range of services to its ratepayers and conducts its business through a number of reportable segments which facilitate management in the achievement of the County's long-term objectives and aid in resource allocation decisions and to assess operational performance. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1. Certain segments, along with the services they provide are as follows:

**a) Administration**

Administration is responsible for the administration of the County as a whole. Administration includes assessment services, financial services, records management, and general administration.

**b) Protective services**

Protective services comprises policing, enforcement services, fire, disaster, and emergency management. The mandate of Protective Services is to maintain safe communities and to manage risk.

**c) Transportation**

Transportation provides and maintains a safe and reliable road network for the travelling public. Transportation is responsible for summer and winter road maintenance as well as bridge maintenance. The County's road construction program operates through the summer months.

**d) Utilities and waste management**

The County is responsible for environmental programs which includes water supply and distribution within the County of Barrhead as well as wastewater treatment and disposal activities. Waste management activities, including transfer stations and a regional landfill are also included in this segment.

**e) Planning and development**

Planning and development manages current and long-term planning, and subdivision development permits. This segment also supports economic development.

**f) Agriculture services**

Agriculture services is responsible for implementing and enforcing legislative requirements, promoting the agriculture industry, addressing agricultural concerns and the development and delivery of environment extension programming.

**County of Barrhead No. 11**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

**20. SEGMENTED INFORMATION, continued**

**g) Recreation and culture**

Recreation and culture provides recreational and cultural services that promote the health and well-being of its citizens, and activities related to parks maintenance and operation.

**21. COMMITMENTS**

The County has contractual liabilities that will result in liabilities in the future when the terms of the contracts are met. The estimated aggregate amount payable for the unexpired terms of these contractual obligations for the next three years are as follows:

	Capital Projects	Service Contracts	Recreation Agreement*	Total
2025	\$ 880,818	\$ 50,820	\$ 351,431	\$ 1,283,069
2026	-	8,580	*	8,580
2027	-	-	*	-
	<b>\$ 880,818</b>	<b>\$ 59,400</b>	<b>\$ 351,431</b>	<b>\$ 1,291,649</b>
Total at Dec 31, 2023	\$ 577,250	\$ 833,429	\$ 337,951	\$ 1,748,630

\* The County is committed to provide an Annual Contribution to the Town of Barrhead towards the core operating costs of the aquatic centre, arena and curling rink until December 31, 2027. The Annual Contribution is based on a funding formula that is the greater of either \$312,679 or the sum calculated according to the formula:

- a) in 2018, a sum equal to 0.03403% of the County's 2017 total taxable assessment;
- b) in 2019, a sum equal to 0.03403% of the County's total taxable assessments for 2017 and 2018;
- c) in each year from 2020 to 2027, a sum equal to 0.03403% of the average of the County's total taxable assessments for the three prior years.

The minimum Annual Contribution the County must make will never be less than \$312,679. If in any year, the sum calculated using the formula falls below \$312,679, the County will instead pay the minimum. The Annual Contribution is in addition to the County's debenture payments for the capital costs for construction of the aquatic centre as disclosed in Note 11.

The County's total taxable assessment is as follows:

2022	\$ 984,558,430
2023	\$1,028,397,220
2024	\$1,085,173,520

**County of Barrhead No. 11**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

**22. CONTINGENCIES**

The County is a member of the Genesis Reciprocal Insurance Exchange ("GENESIS"). Under the terms of the membership, the County could become liable for its proportionate share of any claim losses in excess of the funds held by GENESIS. Any liability incurred would be accounted for as a current transaction in the years the losses are determined.

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**23. FINANCIAL INSTRUMENTS**

The County's financial instruments consist of cash and temporary investments, receivables, investments, accounts payable and accrued liabilities, deposit liabilities, and long-term debt. It is management's opinion that the County is not exposed to significant interest or currency risks arising from these financial instruments. Tax receivables and requisition over/under-levy are compulsory in nature, rather than contractual, however, the County manages risk exposure on these items similar to other receivables and payables.

The County is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the County provides services may experience financial difficulty and be unable to fulfill their obligations.

The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

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**County of Barrhead No. 11**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

**24. BUDGET DATA**

The budget data presented in these financial statements is based upon the 2023 operating and capital budgets approved by Council. The chart below reconciles the approved budgets to the budget figures reported in these financial statements.

**Revenue**

Operating budget	\$ 19,145,635
Capital budget	7,600,225
Less:	
Requisitions	(3,007,576)
Allocation for in-house equipment rental	(818,318)
Debenture proceeds	(1,500,000)
Transfer from other funds:	
Operating budget	(235,874)
Capital budget	(6,172,725)
Proceeds on the sale of tangible capital assets	(245,500)
<b>Total Revenue</b>	<b>14,765,867</b>

**Expenditures**

Operating budget	19,145,635
Capital budget	7,600,225
Add:	
Amortization expense	3,723,098
Accretion expense	26,963
Less:	
Requisitions	(3,007,576)
Allocation for in-house equipment rental	(818,318)
Transfer from other funds:	
Operating budget	(2,284,147)
Capital budget	(7,600,225)
Debt principal payments	(172,158)
<b>Total expenses</b>	<b>16,605,395</b>
<b>Shortfall of revenues over expenses</b>	<b>\$ (1,847,630)</b>

The budget information was approved by Council on April 16, 2024 and has not been audited.

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**25. COMPARATIVE INFORMATION**

Certain prior year information has been reclassified to conform to current year presentation.

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**26. APPROVAL OF FINANCIAL STATEMENTS**

Council and Management have approved these financial statements.

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# REQUEST FOR DECISION

APRIL 1, 2025

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**TO: COUNCIL**

**RE: APPOINTMENT OF AUDITOR**

**ISSUE:**

Council is required to appoint an Auditor.

**BACKGROUND:**

- October 6, 2020 – Council appointed Joseph S. Greilach Professional Corporation (now Greilach Lussier LLP) for a 5-year term, for 2020 – 2024 year ends.
  - Previous auditor had retired.
  - Joseph S. Greilach Professional Corporation was successful bidder through a competitive RFP process.
- Based on the value of the contract, Procurement Policy AD-007 requires 3 written quotes be obtained and approved by CAO.
  - CAO may approve variations to the process if variations remain compliant with legislation and trade agreements.
  - MGA s.280(1) requires Council to appoint one or more auditors for the municipality.
- Due to the nature of the service, customers typically stay with one audit firm for an extended period of time.
- Greilach Lussier LLP also audits a related party, Barrhead Regional Water Commission.

**ANALYSIS:**

- County has had a positive relationship with Greilach Lussier LLP.
- Greilach Lussier LLP has submitted a 5-year quote to provide services to County of Barrhead.

	2025	2026	2027	2028	2029
Audit - Financial Statement	19,750	21,000	22,000	23,000	24,000
Audit - FIR	1,000	1,000	1,000	1,000	1,000
Audit - LAPP	2,000	2,000	2,000	2,000	2,000
Presentation to Council	750	750	750	750	750
<b>Total</b>	<b>23,500</b>	<b>24,750</b>	<b>25,750</b>	<b>26,750</b>	<b>27,750</b>

- Administration considers amount to be reasonable based on Auditor costs reported by other municipalities.
- CAO recommends that Greilach Lussier LLP continue as Auditor for County of Barrhead for an additional 5 years with consideration to go out to tender at that time.

**STRATEGIC ALIGNMENT:**

Council's appointment of an Auditor aligns with the County's 2022 – 2026 Strategic Plan as follows:

Pillar	4 Governance & Leadership
Goal	4.2 County demonstrates open & accountable government.
Strategy	4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

**ADMINISTRATION RECOMMENDS THAT:**

Council appoint Greilach Lussier LLP as its Auditor for the fiscal years 2025 – 2029.



presented to Council on April 1, 2025  
(items shaded have changed since last meeting)



## 2025 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2025-070	Submit topic of Challenges with Gravel Pit Provincial Approval & Renewal Process to RMA Mayors & Reeves meeting; CAO to draft statement to be presented by Reeve at the RMA Ministerial Bear Pit session	CAO	Topic presented at RMA Mayors & Reeves's mtg Mar 17/25, and statement made by Reeve at RMA Ministerial Bear Pit session to Minister Schultz Mar 18/25	Complete Mar 18/25
2025-065	Cancel finance charges in amount of \$218.86 for customer RIVER0002.	CS	Cancelled finance charges	Complete Mar 21/25
2025-064	Amend 2025 Operating Budget to include \$2,900 for a Rural Living Expo, event to be Apr 26 or May 3 (admin decides); offered in conjunction with County Appreciation Dinner.	CS/CAO	Amount included in budget	Complete Mar 6/25
2025-057	Uphold Order to Remedy Contravention for file #2024-162-1032 and varied deadline to comply with Order to April 30, 2025.	CPO/CAO	Follow up notification in writing was sent to appellant	Complete Feb 20/25
2025-051	Accepted all yr-end financial reports subject to audit adjustments & yr end finalizations	CS	Prepared for audit	Complete Feb 20/25
2025-049-050	Appoint Assessor & approve 3-year contract	CS/CAO	Contract fully executed; Waiting for signatures	Complete Mar 6/25
2025-047	Approve update to Policy PS-012 CPO Uniform & Equipment Standards	CPO/EA	Policy updated & submitted to Provincial Peace Officer Program	Complete Feb 20/25
2025-046	Approve \$2,500 community grant to Barrhead Golf & Recreation Club	EA/CAO	Letter send to recipient and cheque initiated	Complete Feb 25/25
2025-043-045	Appoint ARB Chair, Clerk, and panelists	EA	CRASC notified	Complete Feb 19/25
2025-042	Approved right-of-way agreements for BF 77360	EA/CAO	Agreements signed	Complete Feb 18/25
2025-034	Release 2024 funding to Barrhead Historical Society	CS	Cheque issued	Complete Mar 4/25
2025-033	Approves forwarding Bylaw 9-2024 road closure package to AT in accordance with legislated process for Road Closures.	EA/CAO	Documents have been submitted electronically for approval	Underway

2025-032	Approve 2024 reserve transactions as presented in 2024 Reserve Report	CS	Transaction complete	Complete Feb 4/25
2025-029	Approve becoming a municipal member of Northwest of 16 Regional Tourism Association for 2025 at an annual fee of \$1,000	RD/CAO	Admin attended AGM; Application form completed, signing under new Director, vendor being set up in accounting	Complete Mar 24/25
2025-027, 030	Approve additional funding sources for 2024 capital & operational projects	CS	Transactions complete	Complete Feb 4/25
2025-025	Approve marketing sponsorship opportunity request from Western Directives Inc & Nature Alive Adventures Inc in the amount of \$5,000.	EA/CAO	Payment submitted, project confirmed	Complete Feb 11/25
2025-024	Purchase 2025 Ford F-550 crew cab 4x4 truck from Barrhead Ford for \$87,965.00	AG	Unit has been ordered (4 month delivery)	Underway
2025-023	Purchase steamer & trailer unit from Pumps & Pressure for a cost of \$44,744.50	PW	Unit has been ordered, estimated delivery May 2025	Underway
2025-013	Write-off one outstanding AR account for \$1,965.02 as this account is uncollectable	CS	Journal entry completed	Complete Jan 8/25
2025-011	Cancel existing certificates of title for 2 parcels of lands not sold at Dec 4/24 Public Auction; issue in name of County	Tax Clerk/CAO	Documentation submitted to land titles	Complete Jan 9/25
2025-008-010	Approve COPTER exemptions	CS	Entries made	Complete Jan 9/25
2025-006	Appoint Library member-at-large	EA/CAO	Library director notified	Complete Jan 9/25
2024-504-505	1st reading of Road Closure bylaw; Set public hearing for Feb 4/25 at 1:00 pm	EA/CAO	Feb 4/25 - Public Hearing	Complete Feb 4/25
2024-503	Admin to research details on marketing sponsorship opportunity; bring back report to Feb 4/25 Council meeting.	COMM/CAO	Feb 4/25 - presented to Council for decision	Complete Feb 4/25
2024-502	Received correspondence regarding Fire Invoice #00004415 for information.	EA/CAO	Email drafted to landowner regarding decision	Underway
2024-501	Approved lease agreement renewal in SE 16-59-2-W5	EA/CAO	Lease finalized; Mailed to leaseholder for signature	Complete Jan 22/25
2024-457-460	Municipal Election Resolutions	EA/CAO	Website updated	Complete Jan 2/25
2024-449	Bring back options/recommendations on use of sand/salt on County roads in Thunder Lake.	PW/CAO	Draft report submitted to CAO for review; Preliminary discussions with staff	Underway



2024-410	Bring back options on use of an undeveloped road allowance to allow access to recreational property at SE 26-59-6-W5.	CAO/PW/DEV	Cross departmental review underway	Underway
2024-398	Directs CAO to move forward with exploring/negotiating options with GOA to become anchor tenant of ADLC.	CAO	Reeve & CAO engaged Minister Infrastructure at RMA, followed up requested by Minister; Mtg rescheduled Feb 25/25; Preliminary contact made with GOA to schedule mtg in new year; Draft Concept Floor Plans complete	Underway
2024-343	Include discussion on the condition of Twp Rd 604 leading to Clear Lake Campground in the 2025 budget workshops.	CS/CAO	Further discussion during Nov 27&28 budget workshop; Council reminded of topic on Oct 10/24 budget mtg; will bring back for further discussion once Rural Road Study completed by consultants	Underway
2024-301	Form an IAC with Town and CAO to work with Town Admin to develop a draft bylaw to establish and define the function of an IAC	CAO	Jan 7/24 CAOs met to discuss next steps; Sept 10/24 Town Council accepted recommendation from ICF Committee to establish a forum for elected officials to exchange information of mutual interest	Underway
2024-270	Approved purchase of 2025 Caterpillar 150 AWD motor grader from Finning for \$574,500 & trade-in Unit #219, a 2019 Caterpillar 140M3 motor grader, to Finning for \$305,000.	PW/CAO	Suppliers have been notified	Underway
2024-269	Approved purchase of 2025 Caterpillar D2 LGP dozer from Finning for \$277,173 & trade-in Unit #305, a 2019 Caterpillar D4K LGP dozer to Finning for \$95,000	PW/CAO	Suppliers have been notified	Underway
2024-225	Flag Agriculture, Small Scale Operation for future discussion	CAO		Not started
2024-149, 179	Approved purchase salt/sand storage building incl installation from Coverco Buildings Ltd. for the price of \$395,426.65 excluding GST.	PW	Complete except for door installation; Contractor currently building structure; Pad constructed by COB; Contracts awarded for paving, building; Company notified	Underway
2024-070	Dispose of Unit 542, Unit 533 along with its plow attachments, which are Units 535, 536, and 537, as well as the plow attachments from Unit 543, which are Units 544 and 540.	PW/CS		Underway

2024-062	Council approved signing the land exchange agreement and to cancel the portion of Road Plan 2000MC north of NW 2-62-4-W5 containing approximately 0.938 ha (2.32 acres).	EA/DEV	Submitted to Land Titles for Registration; Approval received and sent to surveyor to finalize road plan; Alberta Transportation contacted for permission to close portion of road plan	Underway
2023-296	Negotiate Use Agreement with NSC to construct a ball diamond near Neerlandia Lagoon and bring back to Council for final consideration.	CAO/DEV	Resent to NSC March 24/25 ; Agreement shared with NSC; project likely put on hold until 2025; Draft agreement being prepared to support discussions	Underway
2023-208	Administration to send a letter of intent to Maykut Farms expressing the County's desire to enter into a lease agreement in 2026 for a portion of the gravel pit located in NE 3-63-4-W5.	PW/CAO	Revisions made & resent to pit owner; Letter of Intent sent to pit owner; Discussion with owner to confirm specifications, letter drafted; Gravel pit owner notified verbally of County's intent	Underway
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA	New minister, revising message	Underway
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Met with VSU representative to better understand situation/impact; Rough draft prepared	Underway
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2018-029	Service Contract Review	FIN/EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Admin review Feb 26/25, tentative date for Council is Apr 1/25; Reviewed with Council at Dec 5/24 Committee of Whole; Bylaw is drafted, timeline to be discussed with Council; Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Underway
2017-245	Policy for Special Events	CAO/Dev	Discussion with Council at Dec 5/24 Committee of Whole; Reviewing policies from neighbouring municipalities	Underway



# AAIP Rural Renewal Stream Monthly Status Report



March 2025 TO DATE  
(Nov 7, 2022 - Mar 28, 2025)

EMPLOYERS		
Employers that have expressed interest	0	54
Employers enrolled	0	38 (13 active employers with open vacancies)

CANDIDATES		
Candidates that have expressed interest*	6	207
Candidates endorsed	5	162
(Current temp. foreign worker in Canada)	(5)	(122)
(International applicants)	(0)	(40)

POSITIONS		
Total positions enrolled in RRS (vacant or filled)	5	211 (37 positions currently vacant)
Positions filled through RRS	5	162
(Started working & living in community)	(5)	(111)
(Pending nomination or arrival to community)	(0)	(51)

\*Number may not be fully representative of candidate interest, as the County may not hear from every interested candidate who applies to the employer directly.



### ***Graders***

- Snow wings have been removed from graders.
- As roads dry, light blading of gravel roads will begin as weather allows.

### ***Gravel haul***

- Utilizing County forces, working out of the Fort Assiniboine pit, the gravelling of roads in Idle Hours and Greendale subdivisions are being completed on frost conditions, as well as gravelling roads off paved surfaces.
- Working off paved roads and travelling over oiled roads on the frost eliminates damage to haul routes for spring road maintenance projects.

### ***Brushing***

- Mulcher is working on Township Road 612 from Range Road 53 west to Highway 769. This section of road is planned for shoulder pull in 2025.
- Komatsu dozer is brushing an area at the Fort Assiniboine gravel pit. This will allow piles to dry for a season before burning is required.
- Hand brushing and chipping of small projects around signs, culverts, approaches and overhanging trees have been completed by operators.

### ***Projects***

- Tender issued for highway line painting and crack sealing. Tender closes April 23, 2025.
- Tender issued for Bridge file 77360 (west of NW 4-62-4-W5). Tender closes April 8, 2025.

### ***Labour***

- Sign repairs, changing road ban signs, thawing culverts, transfer station maintenance, patching paved roads, and completed the build of two garbage bins for campgrounds.

### ***Shop***

- Grader snow equipment removal and service, gravel truck repairs and service, loader repairs and bucket hard surface.

### ***Utilities***

- A kickoff meeting for the Manola pumphouse upgrade project took place on March 4, 2025 with Associated Engineering. County staff have been gathering and supplying data on our current system and historical usage to the project engineers. It is expected that this project will take several months to complete.
- Discussions were held with Associated Engineering to provide a proposal for the Manola lagoon sounding project. This work would be carried out during the summer months.
- All other testing and monitoring are being carried out as per normal operations.



COUNTY OF BARRHEAD NO. 11  
CASH, INVESTMENTS, & TAXES RECEIVABLE  
February 28, 2025



	February YTD 2025	February YTD 2024
<b>CASH:</b>		
On Hand	\$300	\$300
Deposits	42,396	304,643
Disbursements	163,884	162,203
Savings	2,456,528	4,596,242
Tax Trust	86,832	23,486
Municipal Reserve	570,383	528,967
CCBF Account	794,727	-
<b>SHORT TERM DEPOSITS:</b>		
31 day Notice	1,049,409	11,399
60 day Notice	2,063,862	1,403,702
90 day Notice	6,798,092	7,587,136
<b>Total Cash and Temporary Investments</b>	<b>14,026,412</b>	<b>14,618,077</b>
<b>INVESTMENTS</b>		
Term Deposits	2,305,688	2,205,085
Funds Held In Trust	-	1,584,742
Other Investments	22,492	13,048
<b>Total Investments</b>	<b>2,328,180</b>	<b>3,802,875</b>
<b>TAXES AND GRANTS IN LIEU RECEIVABLE:</b>		
Current	(351,247)	(393,780)
Arrears	712,166	543,176
Forfeited Land	4,719	4,719
	365,638	154,115
Allowance for Uncollectible Taxes	(145,000)	(100,000)
<b>Total Taxes &amp; Grants in Lieu Receivable</b>	<b>220,638</b>	<b>54,115</b>
<b># of Tax Rolls on TIPP</b>	<b>321</b>	<b>315</b>
<b>DEFERRED REVENUE</b>		
MSI	-	757,495
CCBF	794,727	760,986
Others	25,625	82,270
	820,352	1,600,752
<b>RESERVES</b>		
Unrestricted	1,820,118	2,527,487
Current YTD Budget	(1,046,239)	(413,461)
Operating	1,921,579	1,698,642
Capital	12,527,009	11,333,416
	15,222,467	15,146,085



Payment Issued  
For Month ended February 28, 2025

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
ATTS001	ATTS Group Inc.	2025-02-04	911915	3,675.00	No
JOHN001	John Deere Financial	2025-02-04	911916	1,439.88	No
MCEW001	McEwen's Fuels and Fertilizers	2025-02-04	911917	2,113.10	No
MECH001	MechJager Mechanical Ltd.	2025-02-04	911918	146.77	No
MRFG001	MRF Geosystems Corporation	2025-02-04	911919	316.56	No
PACI001	Pacific Coastcom Communications Inc.	2025-02-04	911920	81.90	No
PLAT001	Platinum J Enterprises Ltd.	2025-02-04	911921	168.00	No
PROF001	Professional Vegetation Managers Associator	2025-02-04	911922	262.50	No
BORE001	Boreal Horticultural Services Ltd.	2025-02-18	911923	13,511.61	No
JOHN001	John Deere Financial	2025-02-18	911924	1,465.57	No
LACL002	Lac La Biche County	2025-02-18	911925	467.25	No
MCEW001	McEwen's Fuels and Fertilizers	2025-02-18	911926	9.08	No
MECH001	MechJager Mechanical Ltd.	2025-02-18	911927	551.37	No
PACI001	Pacific Coastcom Communications Inc.	2025-02-18	911928	533.39	No
RECE003	Receiver General For Canada	2025-02-18	911929	2,852.94	No
SUGA001	Sugar & Spice Catering	2025-02-18	911930	1,224.00	No
ALUS001	ALUS Canada	2025-02-05	EFT000000002513	5,000.00	No
BARR020	Barrhead Ford Sales Inc.	2025-02-05	EFT000000002514	424.85	No
BARR024	Barrhead Home Hardware Building Centre	2025-02-05	EFT000000002515	422.57	No
BARR030	Barrhead Public Library	2025-02-05	EFT000000002516	35,262.00	No
BIOC001	BioComposites Group Inc.	2025-02-05	EFT000000002517	5,589.52	No
CENT002	Central Square Canada Software Inc	2025-02-05	EFT000000002518	3,087.00	No
CHUB002	Chubb Fire & Security Canada Inc	2025-02-05	EFT000000002519	583.23	No
CORE001	CorePoint Solutions Inc.	2025-02-05	EFT000000002520	170.63	No
ENER001	Enercon Water Treatment Ltd.	2025-02-05	EFT000000002521	915.20	No
GREG001	Gregg Distributors Ltd.	2025-02-05	EFT000000002522	2,004.61	No
HAYW001	Hayworth Equipment Sales	2025-02-05	EFT000000002523	131.78	No
KNMSA0001	KNM Sales & Service Ltd.	2025-02-05	EFT000000002524	3,172.16	No
KTIL001	KTI Limited	2025-02-05	EFT000000002525	2,108.29	No
LAWS001	Lawson Products Inc.	2025-02-05	EFT000000002526	2,818.71	No
MEDC001	Medcke, Don	2025-02-05	EFT000000002527	75.00	No

Payment Issued  
For Month ended February 28, 2025

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
MERL001	Merlin Shredding	2025-02-05	EFT000000002528	84.00	No
NSCM001	NSC Minerals Ltd.	2025-02-05	EFT000000002529	14,656.00	No
PEMB002	Pembina Hills School Division	2025-02-05	EFT000000002530	1,099.41	No
PETE002	Peters, Marcel	2025-02-05	EFT000000002531	335.95	No
PRAI001	Prairie Battery	2025-02-05	EFT000000002532	243.82	No
SCHL001	Schlitter, Devan	2025-02-05	EFT000000002533	283.49	No
SHAZ001	Shazel Cleaning	2025-02-05	EFT000000002534	425.25	No
SHCO001	SH Consulting	2025-02-05	EFT000000002535	2,775.00	No
SMAL001	Small Power Ltd.	2025-02-05	EFT000000002536	71.19	No
STEP001	Stephani Motors Ltd.	2025-02-05	EFT000000002537	52.93	No
THEA003	The Alberta Rural Municipal Administrator's A	2025-02-05	EFT000000002538	200.00	No
TOWN001	Town of Barrhead	2025-02-05	EFT000000002539	127,974.97	No
WSPC001	WSP Canada Inc.	2025-02-05	EFT000000002540	13,361.78	No
YELL002	Yellowhead County	2025-02-05	EFT000000002541	2,224.95	No
COUN004	Country Comfort Consulting Ltd.	2025-02-05	EFT000000002542	3,262.35	No
COUN004	Country Comfort Consulting Ltd.	2025-02-12	EFT000000002547	3,740.10	No
NEER003	Neerlandia Co-op Association	2025-02-12	EFT000000002548	4,119.47	No
PEMB004	Pembina West Co-op	2025-02-12	EFT000000002549	35,248.76	No
PEMB004	Pembina West Co-op	2025-02-18	EFT000000002550	258.95	No
LOND001	London Life	2025-02-18	EFT000000002551	250.00	No
CANO001	Canoe Procurement Group of Canada	2025-02-18	EFT000000002552	19,791.93	No
AMSC002	AMSC (BMO PCARD)	2025-02-18	EFT000000002553	8,536.26	No
1737001	1737069 Alberta Ltd.	2025-02-19	EFT000000002554	4,620.00	No
5969001	596947 Alberta Ltd.	2025-02-19	EFT000000002555	84.00	No
BARR019	Barrhead Electric Ltd.	2025-02-19	EFT000000002556	1,149.28	No
BARR024	Barrhead Home Hardware Building Centre	2025-02-19	EFT000000002557	9.86	No
BARR030	Barrhead Public Library	2025-02-19	EFT000000002558	2,481.33	No
BARR032	Barrhead Regional Water Commission	2025-02-19	EFT000000002559	8,642.28	No
CERT002	Certified Tracking Solutions	2025-02-19	EFT000000002560	468.09	No
DODD001	Dodds, Pamela	2025-02-19	EFT000000002561	103.50	No
DROZ001	Drozdz, Doug	2025-02-19	EFT000000002562	136.80	No

Payment Issued  
For Month ended February 28, 2025

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
EASY001	Easy-Kleen Pressure Systems Ltd.	2025-02-19	EFT000000002563	23,700.86	No
EHRE001	Ehrenholz, Valerie	2025-02-19	EFT000000002564	1,141.36	No
GENT001	Gentry-Burton, Margaret	2025-02-19	EFT000000002565	944.61	No
GREA001	Great West Newspapers LP	2025-02-19	EFT000000002566	655.20	No
GREG001	Gregg Distributors Ltd.	2025-02-19	EFT000000002567	133.87	No
HUIS001	Huisman, Grace	2025-02-19	EFT000000002568	1,152.30	No
KLEI002	Kleinfeldt, Ronald	2025-02-19	EFT000000002569	142.56	No
LANE001	Lane, William	2025-02-19	EFT000000002570	60.48	No
MPAE001	MPA Engineering Ltd	2025-02-19	EFT000000002571	12,975.38	No
PETR002	Petruchik, Blair	2025-02-19	EFT000000002572	175.00	No
PREU001	Preugschas, Walter	2025-02-19	EFT000000002573	212.88	No
PROP002	Properzi, Paul	2025-02-19	EFT000000002574	191.52	No
PURE001	Pure Glass	2025-02-19	EFT000000002575	399.00	No
REDL002	Red Lion Express Inc.	2025-02-19	EFT000000002576	37.92	No
ROAD001	Roadata Services Ltd.	2025-02-19	EFT000000002577	302.40	No
SMAL001	Small Power Ltd.	2025-02-19	EFT000000002578	61.87	No
TOOL002	Tool Solutions Ltd.	2025-02-19	EFT000000002579	748.31	No
TOTA001	Total Plumbing & Heating	2025-02-19	EFT000000002580	1,420.97	No
XERO100	Xerox Canada Ltd.	2025-02-19	EFT000000002581	231.16	No
YELL001	Yellowhead Regional Library	2025-02-19	EFT000000002582	13,957.88	No
XERO100	Xerox Canada Ltd.	2025-01-31	EFT000000002510	361.27	No
GOVE002	Government of Alberta Land Titles	2025-01-31	EFT000000002511	133.00	No
DIRE001	Direct Energy Business	2025-02-03	EFT000000002512	4,961.99	No
LOCA001	Local Authorities Pension Plan	2025-02-05	EFT000000002543	46,487.68	No
RECE001	Receiver General For Canada	2025-02-05	EFT000000002544	99,407.27	No
BENE0001	Benefits By Design	2025-02-20	EFT000000002583	21,657.42	No
BELL001	Bell Canada	2025-02-19	EFT000000002584	698.88	No
XERO100	Xerox Canada Ltd.	2025-02-28	EFT000000002587	361.27	No
LOCA001	Local Authorities Pension Plan	2025-02-28	EFT000000002588	44,237.72	Yes
RECE001	Receiver General For Canada	2025-02-28	EFT000000002589	94,678.21	Yes
GOVE002	Government of Alberta Land Titles	2025-02-28	EFT000000002590	62.00	No
<b>VOIDED Payments</b>				-	138,915.93
<b>Payments Issued</b>					<b>580,052.48</b>





COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Summary of All Units  
For the Two Months Ending February 28, 2025



	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
<b>REVENUE</b>						
Municipal taxes	-	-	-	0.00%	-	\$13,314,139
Local improvement levy	-	-	-	0.00%	-	21,885
Aggregate levy	-	-	-	0.00%	-	112,571
User fees and sale of goods	70,698	-	(70,698)	0.00%	129,996	989,541
Rental income	15,783	-	(15,783)	0.00%	13,749	70,924
Allocation for in-house equip Rental	268	-	(268)	0.00%	-	841,570
Penalties and costs on taxes	-	-	-	0.00%	-	153,450
Licenses, permits and fees	15,295	-	(15,295)	0.00%	8,185	64,507
Returns on investment	95,473	-	(95,473)	0.00%	140,276	781,819
Other governments transfer for operating	7,683	-	(7,683)	0.00%	535,556	1,286,343
Other revenue	3,970	-	(3,970)	0.00%	10,307	51,241
Drawn from unrestricted reserves	-	-	-	0.00%	-	1,672,158
Drawn from operating reserves	2,500	-	(2,500)	0.00%	19,400	44,114
Contribution from capital program	1,991	-	(1,991)	0.00%	-	-
<b>TOTAL REVENUE</b>	<b>213,661</b>	<b>-</b>	<b>(213,661)</b>	<b>0.00%</b>	<b>857,469</b>	<b>19,404,261</b>
<b>EXPENDITURES</b>						
Salaries and benefits	743,332	-	(743,332)	0.00%	690,259	4,494,116
Materials, goods, supplies	167,164	-	(167,164)	0.00%	228,098	2,888,394
Utilities	13,619	-	(13,619)	0.00%	14,245	133,339
Contracted and general services	236,512	-	(236,512)	0.00%	243,524	1,918,834
Purchases from other governments	20,365	-	(20,365)	0.00%	17,353	246,142
Transfer to other governments	19,287	-	(19,287)	0.00%	19,287	1,317,984
Transfer to individuals and organizations	7,440	-	(7,440)	0.00%	4,750	95,766
Transfer to local boards and agencies	48,817	-	(48,817)	0.00%	47,631	170,784
Interest on long term debt	-	-	-	0.00%	-	109,598
Principal payment for debenture	-	-	-	0.00%	-	172,158
Provision for allowances	-	-	-	0.00%	-	45,000
Bank charges and short term interest	221	-	(221)	0.00%	381	1,606
Tax cancellations	-	-	-	0.00%	-	18,730
Other expenditures	0	-	0	0.00%	0	9,790
Requisitions	-	-	-	0.00%	-	3,007,765
Transfer to operating reserves	-	-	-	0.00%	-	255,151
Transfer to capital reserves	3,143	-	(3,143)	0.00%	5,401	3,584,376
Transfer to capital program	-	-	-	0.00%	-	142,098
<b>TOTAL EXPENDITURES</b>	<b>1,259,900</b>	<b>-</b>	<b>(1,259,900)</b>	<b>0.00%</b>	<b>1,270,930</b>	<b>18,611,631</b>
<b>NET COST / (REVENUE):</b>	<b>1,046,239</b>	<b>-</b>	<b>(1,046,239)</b>	<b>0.00%</b>	<b>413,461</b>	<b>(792,630)</b>
<b>NET COST - OPERATING FUND</b>	<b>1,047,587</b>	<b>-</b>	<b>(1,047,587)</b>	<b>0.00%</b>	<b>427,460</b>	<b>(3,057,983)</b>
<b>NET COST - RESERVE FUND</b>	<b>643</b>	<b>-</b>	<b>(643)</b>	<b>0.00%</b>	<b>(13,999)</b>	<b>2,123,255</b>
<b>NET COST - CAPITAL FUND</b>	<b>(1,991)</b>	<b>-</b>	<b>1,991</b>	<b>0.00%</b>	<b>-</b>	<b>142,098</b>



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
GENERAL GOVERNMENT  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
<b>REVENUE</b>						
Municipal taxes	-	-	-	0.00%	-	\$13,314,139
Penalties and costs on taxes	-	-	-	0.00%	-	153,450
Returns on investment	92,330	-	(92,330)	0.00%	135,702	648,671
Drawn from unrestricted reserves	-	-	-	0.00%	-	1,672,158
<b>TOTAL REVENUE</b>	<b>92,330</b>	<b>-</b>	<b>(92,330)</b>	<b>0.00%</b>	<b>135,702</b>	<b>15,788,418</b>
<b>EXPENDITURES</b>						
Provision for allowances	-	-	-	0.00%	-	45,000
Tax cancellations	-	-	-	0.00%	-	18,730
Other expenditures	-	-	-	0.00%	-	9,789
Requisitions	-	-	-	0.00%	-	3,007,765
Transfer to operating reserves	-	-	-	0.00%	-	172,158
Transfer to capital reserves	-	-	-	0.00%	-	1,500,000
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>4,753,443</b>
<b>NET COST / (REVENUE):</b>	<b>(92,330)</b>	<b>-</b>	<b>92,330</b>	<b>0.00%</b>	<b>(135,702)</b>	<b>(11,034,975)</b>
<b>NET COST - OPERATING FUND</b>	<b>(92,330)</b>	<b>-</b>	<b>92,330</b>	<b>0.00%</b>	<b>(135,702)</b>	<b>(11,034,975)</b>



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
General Municipal  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
Penalties and costs on taxes	-	-	-	0.00%	-	\$153,450
Returns on investment	92,330	-	(92,330)	0.00%	135,702	648,671
Drawn from unrestricted reserves	-	-	-	0.00%	-	1,672,158
TOTAL REVENUE	92,330	-	(92,330)	0.00%	135,702	2,474,279
EXPENDITURES						
Transfer to operating reserves	-	-	-	0.00%	-	172,158
Transfer to capital reserves	-	-	-	0.00%	-	1,500,000
TOTAL EXPENDITURES	-	-	-	0.00%	-	1,672,158
NET COST / (REVENUE):	(92,330)	-	92,330	0.00%	(135,702)	(802,121)
NET COST - OPERATING FUND	(92,330)	-	92,330	0.00%	(135,702)	(802,121)



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Tax & Requisitions  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
Municipal taxes	-	-	-	0.00%	-	\$13,314,139
TOTAL REVENUE	-	-	-	0.00%	-	13,314,139
EXPENDITURES						
Provision for allowances	-	-	-	0.00%	-	45,000
Tax cancellations	-	-	-	0.00%	-	18,730
Other expenditures	-	-	-	0.00%	-	9,789
Requisitions	-	-	-	0.00%	-	3,007,765
TOTAL EXPENDITURES	-	-	-	0.00%	-	3,081,284
NET COST / (REVENUE):	-	-	-	0.00%	-	(10,232,855)
NET COST - OPERATING FUND	-	-	-	0.00%	-	(10,232,855)



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
ADMINISTRATION & LEGISLATIVE  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
<b>REVENUE</b>						
User fees and sale of goods	\$3,436	-	(\$3,436)	0.00%	\$4,136	\$49,279
Other governments transfer for operating	-	-	-	0.00%	-	33,744
Other revenue	737	-	(737)	0.00%	2,979	18,762
<b>TOTAL REVENUE</b>	<b>4,173</b>	<b>-</b>	<b>(4,173)</b>	<b>0.00%</b>	<b>7,115</b>	<b>101,785</b>
<b>EXPENDITURES</b>						
Salaries and benefits	233,016	-	(233,016)	0.00%	223,853	1,290,941
Materials, goods, supplies	30,931	-	(30,931)	0.00%	28,979	60,121
Utilities	1,898	-	(1,898)	0.00%	2,042	14,277
Contracted and general services	46,521	-	(46,521)	0.00%	50,506	454,690
Bank charges and short term interest	221	-	(221)	0.00%	381	1,606
Transfer to operating reserves	-	-	-	0.00%	-	4,429
Transfer to capital reserves	-	-	-	0.00%	-	70,000
<b>TOTAL EXPENDITURES</b>	<b>312,588</b>	<b>-</b>	<b>(312,588)</b>	<b>0.00%</b>	<b>305,760</b>	<b>1,896,063</b>
<b>NET COST / (REVENUE):</b>	<b>308,415</b>	<b>-</b>	<b>(308,415)</b>	<b>0.00%</b>	<b>298,646</b>	<b>1,794,278</b>
<b>NET COST - OPERATING FUND</b>	<b>308,415</b>	<b>-</b>	<b>(308,415)</b>	<b>0.00%</b>	<b>298,646</b>	<b>1,719,849</b>
<b>NET COST - RESERVE FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>74,429</b>



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Legislative  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
Other revenue	\$466	-	(\$466)	0.00%	\$898	\$7,121
TOTAL REVENUE	466	-	(466)	0.00%	898	7,121
EXPENDITURES						
Salaries and benefits	46,166	-	(46,166)	0.00%	49,129	282,278
Materials, goods, supplies	-	-	-	0.00%	-	2,327
Contracted and general services	3,890	-	(3,890)	0.00%	5,008	28,707
TOTAL EXPENDITURES	50,055	-	(50,055)	0.00%	54,137	313,312
NET COST / (REVENUE):	49,590	-	(49,590)	0.00%	53,239	306,191
NET COST - OPERATING FUND	49,590	-	(49,590)	0.00%	53,239	306,191



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Administration  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$3,436	-	(\$3,436)	0.00%	\$4,136	\$49,279
Other governments transfer for operating	-	-	-	0.00%	-	33,744
Other revenue	271	-	(271)	0.00%	2,081	11,641
TOTAL REVENUE	3,707	-	(3,707)	0.00%	6,217	94,664
EXPENDITURES						
Salaries and benefits	186,850	-	(186,850)	0.00%	174,724	1,008,663
Materials, goods, supplies	30,931	-	(30,931)	0.00%	28,979	57,794
Utilities	1,898	-	(1,898)	0.00%	2,042	14,277
Contracted and general services	42,631	-	(42,631)	0.00%	45,498	425,982
Bank charges and short term interest	221	-	(221)	0.00%	381	1,606
Transfer to operating reserves	-	-	-	0.00%	-	1,929
Transfer to capital reserves	-	-	-	0.00%	-	70,000
TOTAL EXPENDITURES	262,533	-	(262,533)	0.00%	251,624	1,580,251
NET COST / (REVENUE):	258,825	-	(258,825)	0.00%	245,407	1,485,587
NET COST - OPERATING FUND	258,825	-	(258,825)	0.00%	245,407	1,413,658
NET COST - RESERVE FUND	-	-	-	0.00%	-	71,929



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Elections & Plebiscites  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to operating reserves	-	-	-	0.00%	-	\$2,500
TOTAL EXPENDITURES	-	-	-	0.00%	-	2,500
NET COST / (REVENUE):	-	-	-	0.00%	-	2,500
NET COST - RESERVE FUND	-	-	-	0.00%	-	2,500





COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
PROTECTIVE SERVICES  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
<b>REVENUE</b>						
User fees and sale of goods	\$3,000	-	(\$3,000)	0.00%	\$5,075	\$52,151
Licenses, permits and fees	12,395	-	(12,395)	0.00%	1,235	47,757
Other governments transfer for operating	-	-	-	0.00%	-	188,596
Other revenue	-	-	-	0.00%	-	5,508
Drawn from operating reserves	-	-	-	0.00%	-	5,292
<b>TOTAL REVENUE</b>	<b>15,395</b>	<b>-</b>	<b>(15,395)</b>	<b>0.00%</b>	<b>6,310</b>	<b>299,303</b>
<b>EXPENDITURES</b>						
Salaries and benefits	25,183	-	(25,183)	0.00%	24,858	138,398
Materials, goods, supplies	4,307	-	(4,307)	0.00%	5,945	32,149
Contracted and general services	10,887	-	(10,887)	0.00%	14,417	45,743
Purchases from other governments	14,175	-	(14,175)	0.00%	8,625	105,872
Transfer to other governments	-	-	-	0.00%	-	795,768
Transfer to individuals and organizations	-	-	-	0.00%	-	8,250
Transfer to operating reserves	-	-	-	0.00%	-	32,508
Transfer to capital reserves	-	-	-	0.00%	-	151,944
<b>TOTAL EXPENDITURES</b>	<b>54,552</b>	<b>-</b>	<b>(54,552)</b>	<b>0.00%</b>	<b>53,845</b>	<b>1,310,632</b>
<b>NET COST / (REVENUE):</b>	<b>39,157</b>	<b>-</b>	<b>(39,157)</b>	<b>0.00%</b>	<b>47,534</b>	<b>1,011,329</b>
<b>NET COST - OPERATING FUND</b>	<b>39,157</b>	<b>-</b>	<b>(39,157)</b>	<b>0.00%</b>	<b>47,534</b>	<b>832,169</b>
<b>NET COST - RESERVE FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>179,160</b>



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Police Funding Model  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to other governments	-	-	-	0.00%	-	\$405,764
Transfer to individuals and organizations	-	-	-	0.00%	-	750
TOTAL EXPENDITURES	-	-	-	0.00%	-	406,514
NET COST / (REVENUE):	-	-	-	0.00%	-	406,514
NET COST - OPERATING FUND	-	-	-	0.00%	-	406,514



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Fire Services  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$3,000	-	(\$3,000)	0.00%	\$5,075	\$49,610
Other governments transfer for operating	-	-	-	0.00%	-	174,406
TOTAL REVENUE	3,000	-	(3,000)	0.00%	5,075	224,016
EXPENDITURES						
Salaries and benefits	(10)	-	10	0.00%	7	448
Contracted and general services	-	-	-	0.00%	-	59
Purchases from other governments	14,175	-	(14,175)	0.00%	8,625	105,872
Transfer to other governments	-	-	-	0.00%	-	390,004
Transfer to operating reserves	-	-	-	0.00%	-	25,000
Transfer to capital reserves	-	-	-	0.00%	-	134,944
TOTAL EXPENDITURES	14,165	-	(14,165)	0.00%	8,632	656,326
NET COST / (REVENUE):	11,165	-	(11,165)	0.00%	3,557	432,310
NET COST - OPERATING FUND	11,165	-	(11,165)	0.00%	3,557	272,366
NET COST - RESERVE FUND	-	-	-	0.00%	-	159,944



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Emergency Management  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Salaries and benefits	\$2,211	-	(\$2,211)	0.00%	\$1,316	\$11,573
Materials, goods, supplies	-	-	-	0.00%	-	1,022
Contracted and general services	174	-	(174)	0.00%	276	366
Transfer to operating reserves	-	-	-	0.00%	-	2,000
TOTAL EXPENDITURES	2,385	-	(2,385)	0.00%	1,592	14,961
NET COST / (REVENUE):	2,385	-	(2,385)	0.00%	1,592	14,961
NET COST - OPERATING FUND	2,385	-	(2,385)	0.00%	1,592	12,961
NET COST - RESERVE FUND	-	-	-	0.00%	-	2,000



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
By-Law Enforcement  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	-	\$2,389
Licenses, permits and fees	12,395	-	(12,395)	0.00%	1,235	47,757
TOTAL REVENUE	12,395	-	(12,395)	0.00%	1,235	50,146
EXPENDITURES						
Salaries and benefits	19,587	-	(19,587)	0.00%	15,844	95,761
Materials, goods, supplies	3,257	-	(3,257)	0.00%	4,791	23,082
Contracted and general services	5,948	-	(5,948)	0.00%	9,505	22,950
Transfer to capital reserves	-	-	-	0.00%	-	17,000
TOTAL EXPENDITURES	28,792	-	(28,792)	0.00%	30,141	158,793
NET COST / (REVENUE):	16,397	-	(16,397)	0.00%	28,906	108,647
NET COST - OPERATING FUND	16,397	-	(16,397)	0.00%	28,906	91,647
NET COST - RESERVE FUND	-	-	-	0.00%	-	17,000



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Ambulance Services  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to individuals and organizations	-	-	-	0.00%	-	\$7,500
TOTAL EXPENDITURES	-	-	-	0.00%	-	7,500
NET COST / (REVENUE):	-	-	-	0.00%	-	7,500
NET COST - OPERATING FUND	-	-	-	0.00%	-	7,500



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Safety Program  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	-	\$152
Other revenue	-	-	-	0.00%	-	5,508
Drawn from operating reserves	-	-	-	0.00%	-	5,292
TOTAL REVENUE	-	-	-	0.00%	-	10,952
EXPENDITURES						
Salaries and benefits	3,395	-	(3,395)	0.00%	7,691	28,577
Materials, goods, supplies	-	-	-	0.00%	876	7,042
Contracted and general services	4,148	-	(4,148)	0.00%	559	9,551
Transfer to operating reserves	-	-	-	0.00%	-	5,508
TOTAL EXPENDITURES	7,543	-	(7,543)	0.00%	9,126	50,677
NET COST / (REVENUE):	7,543	-	(7,543)	0.00%	9,126	39,726
NET COST - OPERATING FUND	7,543	-	(7,543)	0.00%	9,126	39,509
NET COST - RESERVE FUND	-	-	-	0.00%	-	216



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Barrhead and Regional Crime Coalition (BARCC)  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	-	-	-	0.00%	-	\$14,190
TOTAL REVENUE	-	-	-	0.00%	-	14,190
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	-	2,040
Materials, goods, supplies	1,051	-	(1,051)	0.00%	278	1,004
Contracted and general services	617	-	(617)	0.00%	4,077	12,817
TOTAL EXPENDITURES	1,667	-	(1,667)	0.00%	4,354	15,861
NET COST / (REVENUE):	1,667	-	(1,667)	0.00%	4,354	1,671
NET COST - OPERATING FUND	1,667	-	(1,667)	0.00%	4,354	1,671





COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
TRANSPORTATION SERVICES  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
Aggregate levy	-	-	-	0.00%	-	\$112,571
User fees and sale of goods	24,390	-	(24,390)	0.00%	13,154	258,651
Rental income	8,320	-	(8,320)	0.00%	8,160	11,235
Allocation for in-house equip Rental	268	-	(268)	0.00%	-	841,570
Returns on investment	-	-	-	0.00%	-	23,271
Other governments transfer for operating	6,219	-	(6,219)	0.00%	535,556	548,533
Other revenue	-	-	-	0.00%	-	2,969
TOTAL REVENUE	39,196	-	(39,196)	0.00%	556,870	1,798,801
EXPENDITURES						
Salaries and benefits	373,313	-	(373,313)	0.00%	331,548	2,314,642
Materials, goods, supplies	106,296	-	(106,296)	0.00%	170,431	2,598,784
Utilities	9,327	-	(9,327)	0.00%	9,470	91,545
Contracted and general services	124,602	-	(124,602)	0.00%	100,452	1,011,352
Transfer to capital reserves	-	-	-	0.00%	-	1,417,056
Transfer to capital program	-	-	-	0.00%	-	134,207
TOTAL EXPENDITURES	613,538	-	(613,538)	0.00%	611,901	7,567,585
NET COST / (REVENUE):	574,342	-	(574,342)	0.00%	55,031	5,768,785
NET COST - OPERATING FUND	574,342	-	(574,342)	0.00%	55,031	4,217,522
NET COST - RESERVE FUND	-	-	-	0.00%	-	1,417,056
NET COST - CAPITAL FUND	-	-	-	0.00%	-	134,207



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Public Works  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
<b>REVENUE</b>						
Aggregate levy	-	-	-	0.00%	-	\$112,571
User fees and sale of goods	24,390	-	(24,390)	0.00%	13,154	258,651
Allocation for in-house equip Rental	268	-	(268)	0.00%	-	841,570
Returns on investment	-	-	-	0.00%	-	23,271
Other governments transfer for operating	-	-	-	0.00%	531,226	531,226
Other revenue	-	-	-	0.00%	-	2,969
<b>TOTAL REVENUE</b>	<b>24,658</b>	<b>-</b>	<b>(24,658)</b>	<b>0.00%</b>	<b>544,380</b>	<b>1,770,258</b>
<b>EXPENDITURES</b>						
Salaries and benefits	373,313	-	(373,313)	0.00%	331,548	2,312,542
Materials, goods, supplies	103,501	-	(103,501)	0.00%	170,431	2,587,745
Utilities	9,291	-	(9,291)	0.00%	8,924	86,784
Contracted and general services	121,178	-	(121,178)	0.00%	97,628	983,339
Transfer to capital reserves	-	-	-	0.00%	-	1,399,056
Transfer to capital program	-	-	-	0.00%	-	134,207
<b>TOTAL EXPENDITURES</b>	<b>607,283</b>	<b>-</b>	<b>(607,283)</b>	<b>0.00%</b>	<b>608,531</b>	<b>7,503,673</b>
<b>NET COST / (REVENUE):</b>	<b>582,625</b>	<b>-</b>	<b>(582,625)</b>	<b>0.00%</b>	<b>64,151</b>	<b>5,733,415</b>
<b>NET COST - OPERATING FUND</b>	<b>582,625</b>	<b>-</b>	<b>(582,625)</b>	<b>0.00%</b>	<b>64,151</b>	<b>4,200,152</b>
<b>NET COST - RESERVE FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>1,399,056</b>
<b>NET COST - CAPITAL FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>134,207</b>



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Airport Services  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
Rental income	\$8,320	-	(\$8,320)	0.00%	\$8,160	\$11,235
Other governments transfer for operating	6,219	-	(6,219)	0.00%	4,330	17,307
TOTAL REVENUE	14,539	-	(14,539)	0.00%	12,490	28,542
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	-	2,100
Materials, goods, supplies	2,796	-	(2,796)	0.00%	-	11,038
Utilities	36	-	(36)	0.00%	546	4,761
Contracted and general services	3,423	-	(3,423)	0.00%	2,824	28,013
Transfer to capital reserves	-	-	-	0.00%	-	18,000
TOTAL EXPENDITURES	6,255	-	(6,255)	0.00%	3,370	63,912
NET COST / (REVENUE):	(8,283)	-	8,283	0.00%	(9,120)	35,370
NET COST - OPERATING FUND	(8,283)	-	8,283	0.00%	(9,120)	17,370
NET COST - RESERVE FUND	-	-	-	0.00%	-	18,000



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
UTILITIES AND WASTE MANAGEMENT  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
<b>REVENUE</b>						
Local improvement levy	-	-	-	0.00%	-	\$21,885
User fees and sale of goods	56,114	-	(56,114)	0.00%	50,191	428,296
Rental income	6,723	-	(6,723)	0.00%	4,849	34,399
Returns on investment	-	-	-	0.00%	-	80,532
<b>TOTAL REVENUE</b>	<b>62,837</b>	<b>-</b>	<b>(62,837)</b>	<b>0.00%</b>	<b>55,040</b>	<b>565,113</b>
<b>EXPENDITURES</b>						
Salaries and benefits	16,076	-	(16,076)	0.00%	12,299	106,741
Materials, goods, supplies	2,704	-	(2,704)	0.00%	2,786	41,731
Utilities	2,394	-	(2,394)	0.00%	2,723	25,712
Contracted and general services	21,339	-	(21,339)	0.00%	36,486	141,936
Purchases from other governments	6,190	-	(6,190)	0.00%	8,728	140,270
Transfer to other governments	-	-	-	0.00%	-	76,831
Transfer to operating reserves	-	-	-	0.00%	-	5,000
Transfer to capital reserves	-	-	-	0.00%	-	349,348
<b>TOTAL EXPENDITURES</b>	<b>48,703</b>	<b>-</b>	<b>(48,703)</b>	<b>0.00%</b>	<b>63,022</b>	<b>887,570</b>
<b>NET COST / (REVENUE):</b>	<b>(14,134)</b>	<b>-</b>	<b>14,134</b>	<b>0.00%</b>	<b>7,982</b>	<b>322,457</b>
<b>NET COST - OPERATING FUND</b>	<b>(14,134)</b>	<b>-</b>	<b>14,134</b>	<b>0.00%</b>	<b>7,982</b>	<b>(31,891)</b>
<b>NET COST - RESERVE FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>354,348</b>



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Water & Sewer Utility Holders  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
<b>REVENUE</b>						
Local improvement levy	-	-	-	0.00%	-	\$21,885
User fees and sale of goods	45,789	-	(45,789)	0.00%	46,301	306,092
Rental income	6,723	-	(6,723)	0.00%	4,849	34,399
Returns on investment	-	-	-	0.00%	-	46,005
<b>TOTAL REVENUE</b>	<b>52,511</b>	<b>-</b>	<b>(52,511)</b>	<b>0.00%</b>	<b>51,150</b>	<b>408,381</b>
<b>EXPENDITURES</b>						
Salaries and benefits	14,044	-	(14,044)	0.00%	7,803	68,860
Materials, goods, supplies	2,138	-	(2,138)	0.00%	2,370	13,595
Utilities	1,908	-	(1,908)	0.00%	2,092	20,094
Contracted and general services	7,426	-	(7,426)	0.00%	15,372	36,016
Purchases from other governments	8,339	-	(8,339)	0.00%	7,952	126,544
Transfer to capital reserves	-	-	-	0.00%	-	139,623
<b>TOTAL EXPENDITURES</b>	<b>33,856</b>	<b>-</b>	<b>(33,856)</b>	<b>0.00%</b>	<b>35,588</b>	<b>404,731</b>
<b>NET COST / (REVENUE):</b>	<b>(18,655)</b>	<b>-</b>	<b>18,655</b>	<b>0.00%</b>	<b>(15,561)</b>	<b>(3,649)</b>
<b>NET COST - OPERATING FUND</b>	<b>(18,655)</b>	<b>-</b>	<b>18,655</b>	<b>0.00%</b>	<b>(15,561)</b>	<b>(143,273)</b>
<b>NET COST - RESERVE FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>139,623</b>



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Truck Fill  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$2,460	-	(\$2,460)	0.00%	\$2,562	\$35,141
TOTAL REVENUE	2,460	-	(2,460)	0.00%	2,562	35,141
EXPENDITURES						
Salaries and benefits	234	-	(234)	0.00%	181	1,146
Materials, goods, supplies	-	-	-	0.00%	-	1,593
Utilities	187	-	(187)	0.00%	231	1,970
Contracted and general services	280	-	(280)	0.00%	244	545
Purchases from other governments	851	-	(851)	0.00%	776	10,726
Transfer to capital reserves	-	-	-	0.00%	-	19,162
TOTAL EXPENDITURES	1,552	-	(1,552)	0.00%	1,431	35,141
NET COST / (REVENUE):	(908)	-	908	0.00%	(1,131)	-
NET COST - OPERATING FUND	(908)	-	908	0.00%	(1,131)	(19,162)
NET COST - RESERVE FUND	-	-	-	0.00%	-	19,162



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Lagoons  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$7,865	-	(\$7,865)	0.00%	\$1,328	\$87,063
TOTAL REVENUE	7,865	-	(7,865)	0.00%	1,328	87,063
EXPENDITURES						
Salaries and benefits	1,354	-	(1,354)	0.00%	1,049	12,224
Materials, goods, supplies	-	-	-	0.00%	-	2,615
Utilities	299	-	(299)	0.00%	401	3,648
Contracted and general services	146	-	(146)	0.00%	261	12,541
Purchases from other governments	(3,000)	-	3,000	0.00%	-	3,000
Transfer to capital reserves	-	-	-	0.00%	-	53,035
TOTAL EXPENDITURES	(1,201)	-	1,201	0.00%	1,710	87,063
NET COST / (REVENUE):	(9,066)	-	9,066	0.00%	382	-
NET COST - OPERATING FUND	(9,066)	-	9,066	0.00%	382	(53,035)
NET COST - RESERVE FUND	-	-	-	0.00%	-	53,035



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
General Utility Services  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	\$3,266	-
Materials, goods, supplies	178	-	(178)	0.00%	292	8,434
Contracted and general services	253	-	(253)	0.00%	3,146	10,767
Transfer to capital reserves	-	-	-	0.00%	-	50,000
TOTAL EXPENDITURES	431	-	(431)	0.00%	6,705	69,201
NET COST / (REVENUE):	431	-	(431)	0.00%	6,705	69,201
NET COST - OPERATING FUND	431	-	(431)	0.00%	6,705	19,201
NET COST - RESERVE FUND	-	-	-	0.00%	-	50,000





COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Waste Management  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
Returns on investment	-	-	-	0.00%	-	\$34,528
TOTAL REVENUE	-	-	-	0.00%	-	34,528
EXPENDITURES						
Salaries and benefits	444	-	(444)	0.00%	-	24,512
Materials, goods, supplies	388	-	(388)	0.00%	124	15,495
Contracted and general services	13,234	-	(13,234)	0.00%	17,463	82,068
Transfer to other governments	-	-	-	0.00%	-	76,831
Transfer to operating reserves	-	-	-	0.00%	-	5,000
Transfer to capital reserves	-	-	-	0.00%	-	87,528
TOTAL EXPENDITURES	14,065	-	(14,065)	0.00%	17,587	291,433
NET COST / (REVENUE):	14,065	-	(14,065)	0.00%	17,587	256,906
NET COST - OPERATING FUND	14,065	-	(14,065)	0.00%	17,587	164,378
NET COST - RESERVE FUND	-	-	-	0.00%	-	92,528



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
COMMUNITY SUPPORT SERVICES  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$19,287	-	(\$19,287)	0.00%	\$19,287	\$77,149
TOTAL EXPENDITURES	19,287	-	(19,287)	0.00%	19,287	77,149
NET COST / (REVENUE):	19,287	-	(19,287)	0.00%	19,287	77,149
NET COST - OPERATING FUND	19,287	-	(19,287)	0.00%	19,287	77,149



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Family and Community Support Services (FCSS)  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$19,287	-	(\$19,287)	0.00%	\$19,287	\$77,149
TOTAL EXPENDITURES	19,287	-	(19,287)	0.00%	19,287	77,149
NET COST / (REVENUE):	19,287	-	(19,287)	0.00%	19,287	77,149
NET COST - OPERATING FUND	19,287	-	(19,287)	0.00%	19,287	77,149



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
PLANNING & DEVELOPMENT  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
Rental income	\$740	-	(\$740)	0.00%	\$740	\$17,290
Licenses, permits and fees	2,900	-	(2,900)	0.00%	6,950	16,750
Returns on investment	3,143	-	(3,143)	0.00%	4,573	26,264
Other governments transfer for operating	-	-	-	0.00%	-	44,115
Other revenue	3,233	-	(3,233)	0.00%	7,328	18,603
TOTAL REVENUE	10,016	-	(10,016)	0.00%	19,591	123,022
EXPENDITURES						
Salaries and benefits	23,928	-	(23,928)	0.00%	42,378	229,908
Materials, goods, supplies	908	-	(908)	0.00%	225	35,370
Contracted and general services	9,640	-	(9,640)	0.00%	7,809	103,929
Transfer to individuals and organizations	-	-	-	0.00%	1,000	1,000
Transfer to operating reserves	-	-	-	0.00%	-	10,000
Transfer to capital reserves	3,143	-	(3,143)	0.00%	5,401	43,674
TOTAL EXPENDITURES	37,619	-	(37,619)	0.00%	56,814	423,881
NET COST / (REVENUE):	27,603	-	(27,603)	0.00%	37,223	300,859
NET COST - OPERATING FUND	24,460	-	(24,460)	0.00%	31,821	247,185
NET COST - RESERVE FUND	3,143	-	(3,143)	0.00%	5,401	53,674



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Land Use Planning & Dev  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
<b>REVENUE</b>						
Licenses, permits and fees	\$2,900	-	(\$2,900)	0.00%	\$6,950	\$16,750
Returns on investment	3,143	-	(3,143)	0.00%	4,573	26,264
Other revenue	3,233	-	(3,233)	0.00%	7,328	18,603
<b>TOTAL REVENUE</b>	<b>9,276</b>	<b>-</b>	<b>(9,276)</b>	<b>0.00%</b>	<b>18,851</b>	<b>61,617</b>
<b>EXPENDITURES</b>						
Salaries and benefits	12,762	-	(12,762)	0.00%	25,373	137,450
Materials, goods, supplies	677	-	(677)	0.00%	121	29,740
Contracted and general services	2,448	-	(2,448)	0.00%	3,006	45,272
Transfer to operating reserves	-	-	-	0.00%	-	10,000
Transfer to capital reserves	3,143	-	(3,143)	0.00%	5,401	43,674
<b>TOTAL EXPENDITURES</b>	<b>19,029</b>	<b>-</b>	<b>(19,029)</b>	<b>0.00%</b>	<b>33,901</b>	<b>266,137</b>
<b>NET COST / (REVENUE):</b>	<b>9,753</b>	<b>-</b>	<b>(9,753)</b>	<b>0.00%</b>	<b>15,050</b>	<b>204,520</b>
<b>NET COST - OPERATING FUND</b>	<b>6,611</b>	<b>-</b>	<b>(6,611)</b>	<b>0.00%</b>	<b>9,649</b>	<b>150,845</b>
<b>NET COST - RESERVE FUND</b>	<b>3,143</b>	<b>-</b>	<b>(3,143)</b>	<b>0.00%</b>	<b>5,401</b>	<b>53,674</b>



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Economic Development  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	-	-	-	0.00%	-	\$44,115
TOTAL REVENUE	-	-	-	0.00%	-	44,115
EXPENDITURES						
Salaries and benefits	11,166	-	(11,166)	0.00%	17,005	92,459
Materials, goods, supplies	231	-	(231)	0.00%	104	5,630
Contracted and general services	7,192	-	(7,192)	0.00%	4,804	58,373
Transfer to individuals and organizations	-	-	-	0.00%	1,000	1,000
TOTAL EXPENDITURES	18,589	-	(18,589)	0.00%	22,912	157,462
NET COST / (REVENUE):	18,589	-	(18,589)	0.00%	22,912	113,346
NET COST - OPERATING FUND	18,589	-	(18,589)	0.00%	22,912	113,346



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Subdivision & Land Development  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Contracted and general services	-	-	-	0.00%	-	\$283
TOTAL EXPENDITURES	-	-	-	0.00%	-	283
NET COST / (REVENUE):	-	-	-	0.00%	-	283
NET COST - OPERATING FUND	-	-	-	0.00%	-	283



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Land, Housing & Building Rentals  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
Rental income	\$740	-	(\$740)	0.00%	\$740	\$17,290
TOTAL REVENUE	740	-	(740)	0.00%	740	17,290
EXPENDITURES						
NET COST / (REVENUE):	(740)	-	740	0.00%	(740)	(17,290)
NET COST - OPERATING FUND	(740)	-	740	0.00%	(740)	(17,290)





COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
AGRICULTURAL SERVICES  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
<b>REVENUE</b>						
User fees and sale of goods	(\$16,241)	-	\$16,241	0.00%	\$57,440	\$189,549
Rental income	-	-	-	0.00%	-	8,000
Other governments transfer for operating	1,465	-	(1,465)	0.00%	-	300,284
Other revenue	-	-	-	0.00%	-	2,002
Drawn from operating reserves	-	-	-	0.00%	-	12,572
Contribution from capital program	1,991	-	(1,991)	0.00%	-	-
<b>TOTAL REVENUE</b>	<b>(12,786)</b>	<b>-</b>	<b>12,786</b>	<b>0.00%</b>	<b>57,440</b>	<b>512,408</b>
<b>EXPENDITURES</b>						
Salaries and benefits	71,817	-	(71,817)	0.00%	55,315	391,389
Materials, goods, supplies	21,964	-	(21,964)	0.00%	19,733	113,188
Utilities	-	-	-	0.00%	10	1,805
Contracted and general services	23,120	-	(23,120)	0.00%	20,019	129,869
Transfer to other governments	-	-	-	0.00%	-	3,222
Transfer to individuals and organizations	-	-	-	0.00%	-	51,268
Transfer to operating reserves	-	-	-	0.00%	-	18,901
Transfer to capital reserves	-	-	-	0.00%	-	52,353
<b>TOTAL EXPENDITURES</b>	<b>116,902</b>	<b>-</b>	<b>(116,902)</b>	<b>0.00%</b>	<b>95,076</b>	<b>761,996</b>
<b>NET COST / (REVENUE):</b>	<b>129,688</b>	<b>-</b>	<b>(129,688)</b>	<b>0.00%</b>	<b>37,637</b>	<b>249,589</b>
<b>NET COST - OPERATING FUND</b>	<b>131,679</b>	<b>-</b>	<b>(131,679)</b>	<b>0.00%</b>	<b>37,637</b>	<b>190,906</b>
<b>NET COST - RESERVE FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>58,683</b>
<b>NET COST - CAPITAL FUND</b>	<b>(1,991)</b>	<b>-</b>	<b>1,991</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Ag Services  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$6,182	-	(\$6,182)	0.00%	\$13,366	\$35,072
Rental income	-	-	-	0.00%	-	8,000
Other governments transfer for operating	1,465	-	(1,465)	0.00%	-	169,214
Other revenue	-	-	-	0.00%	-	2,002
Drawn from operating reserves	-	-	-	0.00%	-	36
TOTAL REVENUE	7,646	-	(7,646)	0.00%	13,366	214,324
EXPENDITURES						
Salaries and benefits	43,225	-	(43,225)	0.00%	34,117	262,128
Materials, goods, supplies	1,454	-	(1,454)	0.00%	5,922	75,852
Utilities	-	-	-	0.00%	10	1,805
Contracted and general services	17,076	-	(17,076)	0.00%	17,972	80,536
Transfer to other governments	-	-	-	0.00%	-	3,222
Transfer to individuals and organizations	-	-	-	0.00%	-	11,864
Transfer to capital reserves	-	-	-	0.00%	-	50,000
TOTAL EXPENDITURES	61,755	-	(61,755)	0.00%	58,022	485,407
NET COST / (REVENUE):	54,109	-	(54,109)	0.00%	44,655	271,083
NET COST - OPERATING FUND	54,109	-	(54,109)	0.00%	44,655	221,119
NET COST - RESERVE FUND	-	-	-	0.00%	-	49,964



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Alus (ALUS)  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
<b>REVENUE</b>						
User fees and sale of goods	(\$22,423)	-	\$22,423	0.00%	\$44,073	\$154,477
Other governments transfer for operating	-	-	-	0.00%	-	131,070
Drawn from operating reserves	-	-	-	0.00%	-	12,536
Contribution from capital program	1,991	-	(1,991)	0.00%	-	-
<b>TOTAL REVENUE</b>	<b>(20,432)</b>	<b>-</b>	<b>20,432</b>	<b>0.00%</b>	<b>44,073</b>	<b>298,084</b>
<b>EXPENDITURES</b>						
Salaries and benefits	28,592	-	(28,592)	0.00%	21,197	129,261
Materials, goods, supplies	20,510	-	(20,510)	0.00%	13,810	37,336
Contracted and general services	6,044	-	(6,044)	0.00%	2,047	49,333
Transfer to individuals and organizations	-	-	-	0.00%	-	39,404
Transfer to operating reserves	-	-	-	0.00%	-	18,901
Transfer to capital reserves	-	-	-	0.00%	-	2,353
<b>TOTAL EXPENDITURES</b>	<b>55,147</b>	<b>-</b>	<b>(55,147)</b>	<b>0.00%</b>	<b>37,055</b>	<b>276,589</b>
<b>NET COST / (REVENUE):</b>	<b>75,579</b>	<b>-</b>	<b>(75,579)</b>	<b>0.00%</b>	<b>(7,019)</b>	<b>(21,495)</b>
<b>NET COST - OPERATING FUND</b>	<b>77,570</b>	<b>-</b>	<b>(77,570)</b>	<b>0.00%</b>	<b>(7,019)</b>	<b>(30,213)</b>
<b>NET COST - RESERVE FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>8,719</b>
<b>NET COST - CAPITAL FUND</b>	<b>(1,991)</b>	<b>-</b>	<b>1,991</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
RECREATION & CULTURE  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
<b>REVENUE</b>						
User fees and sale of goods	-	-	-	0.00%	-	\$11,614
Returns on investment	-	-	-	0.00%	-	3,080
Other governments transfer for operating	-	-	-	0.00%	-	171,070
Other revenue	-	-	-	0.00%	-	3,397
Drawn from operating reserves	2,500	-	(2,500)	0.00%	19,400	26,250
<b>TOTAL REVENUE</b>	<b>2,500</b>	<b>-</b>	<b>(2,500)</b>	<b>0.00%</b>	<b>19,400</b>	<b>215,412</b>
<b>EXPENDITURES</b>						
Salaries and benefits	(3)	-	3	0.00%	8	22,097
Materials, goods, supplies	53	-	(53)	0.00%	-	7,051
Contracted and general services	404	-	(404)	0.00%	13,835	31,315
Transfer to other governments	-	-	-	0.00%	-	365,015
Transfer to individuals and organizations	7,440	-	(7,440)	0.00%	3,750	35,248
Transfer to local boards and agencies	48,817	-	(48,817)	0.00%	47,631	170,784
Interest on long term debt	-	-	-	0.00%	-	109,598
Principal payment for debenture	-	-	-	0.00%	-	172,158
Transfer to operating reserves	-	-	-	0.00%	-	12,154
Transfer to capital program	-	-	-	0.00%	-	7,892
<b>TOTAL EXPENDITURES</b>	<b>56,711</b>	<b>-</b>	<b>(56,711)</b>	<b>0.00%</b>	<b>65,225</b>	<b>933,312</b>
<b>NET COST / (REVENUE):</b>	<b>54,211</b>	<b>-</b>	<b>(54,211)</b>	<b>0.00%</b>	<b>45,825</b>	<b>717,900</b>
<b>NET COST - OPERATING FUND</b>	<b>56,711</b>	<b>-</b>	<b>(56,711)</b>	<b>0.00%</b>	<b>65,225</b>	<b>724,104</b>
<b>NET COST - RESERVE FUND</b>	<b>(2,500)</b>	<b>-</b>	<b>2,500</b>	<b>0.00%</b>	<b>(19,400)</b>	<b>(14,096)</b>
<b>NET COST - CAPITAL FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>7,892</b>



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Recreation  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	-	\$11,614
Returns on investment	-	-	-	0.00%	-	3,080
Other revenue	-	-	-	0.00%	-	3,397
Drawn from operating reserves	2,500	-	(2,500)	0.00%	5,000	2,500
TOTAL REVENUE	2,500	-	(2,500)	0.00%	5,000	20,592
EXPENDITURES						
Salaries and benefits	(3)	-	3	0.00%	8	22,097
Materials, goods, supplies	53	-	(53)	0.00%	-	7,051
Contracted and general services	404	-	(404)	0.00%	435	16,915
Transfer to other governments	-	-	-	0.00%	-	362,951
Transfer to individuals and organizations	2,500	-	(2,500)	0.00%	3,750	15,961
Interest on long term debt	-	-	-	0.00%	-	109,598
Principal payment for debenture	-	-	-	0.00%	-	172,158
Transfer to operating reserves	-	-	-	0.00%	-	12,154
Transfer to capital program	-	-	-	0.00%	-	7,892
TOTAL EXPENDITURES	2,954	-	(2,954)	0.00%	4,193	726,777
NET COST / (REVENUE):	454	-	(454)	0.00%	(807)	706,185
NET COST - OPERATING FUND	2,954	-	(2,954)	0.00%	4,193	688,639
NET COST - RESERVE FUND	(2,500)	-	2,500	0.00%	(5,000)	9,654
NET COST - CAPITAL FUND	-	-	-	0.00%	-	7,892



COUNTY OF BARRHEAD NO.11  
YTD BUDGET REPORT  
Culture  
For the Two Months Ending February 28, 2025

	February 2025 YTD	2025 Budget	Budget Variance	% Variance	February 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	-	-	-	0.00%	-	\$171,070
Drawn from operating reserves	-	-	-	0.00%	14,400	23,750
TOTAL REVENUE	-	-	-	0.00%	14,400	194,820
EXPENDITURES						
Contracted and general services	-	-	-	0.00%	13,400	14,400
Transfer to other governments	-	-	-	0.00%	-	2,064
Transfer to individuals and organizations	4,940	-	(4,940)	0.00%	-	19,287
Transfer to local boards and agencies	48,817	-	(48,817)	0.00%	47,631	170,784
TOTAL EXPENDITURES	53,757	-	(53,757)	0.00%	61,031	206,535
NET COST / (REVENUE):	53,757	-	(53,757)	0.00%	46,631	11,715
NET COST - OPERATING FUND	53,757	-	(53,757)	0.00%	61,031	35,465
NET COST - RESERVE FUND	-	-	-	0.00%	(14,400)	(23,750)

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**County of Barrhead**  
**December 2024 YTD Capital Report**

Budget includes 2024 carryovers and amounts approved through 2025 Council Resolutions. Final budget expected to be passed April 15, 2025.

CF - denotes carry forward

	EXPENDITURE YTD February 2025	FUNDING SOURCE						2025 BUDGET
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
<b>ADMINISTRATION</b>								
Renovations - architect only (CF)								20,000
Telephone System (CF)								15,000
Servers, IT Infrastructure (Year 1 of 3)								25,436
	-	-	-	-	-	-	-	60,436
<b>FIRE</b>								
2025 Rosenbauer Commercial Crew Cab Rear Mount Pumper (50%)								425,000
OnSite Training Facility (50%) (CF)								5,950
	-	-	-	-	-	-	-	430,950
<b>ENFORCEMENT</b>								
Portable Truck Scales								6,000
LIDAR Equipment	4,164		4,164					4,000
	4,164	-	4,164	-	-	-	-	10,000



**County of Barrhead**  
**December 2024 YTD Capital Report**

Budget includes 2024 carryovers and amounts approved through 2025 Council Resolutions. Final budget expected to be passed April 15, 2025.

CF - denotes carry forward

		EXPENDITURE YTD February 2025	FUNDING SOURCE						2025 BUDGET
			GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
<b>TRANSPORTATION</b>	<b># miles</b>								
<b>Bridges</b>									
BF 74974 (STIP 75%/reserves 25%)		2,627		657		1,970			323,239
BF 74538 (STIP 75%/reserves 25%)		3,941		985		2,955			383,203
BF 77360 (STIP 75%/reserves 25%)		2,472		618		1,854			433,281
BF 72815 Reserves 100%		3,318		3,318					214,000
<b>Road Construction</b>									
24-640 Twp Rd 604A (Bear Lake West)	1.25								240,009
25-740 Twp Rd 624A	2	-							435,156
24-740 Twp Rd 622/RR 43/Twp Rd 622A (was 25-741)	2	-							430,756
25-240 Twp Rd 583	1	-							192,129
24-241; Fencing		-							10,000
<b>Equipment</b>									
2025 Grader 150AWD - Council Res #2024-270									574,500
2025 Caterpillar D2 LGP - Council Res #2024-269									277,173
Portable Steamer & Trailer Unit (NEW - keeping old unit) - Council Res		22,572		22,572					44,745
Equipment Scan Tool NEW									20,000
AC Recovery Unit NEW									6,900
2024 Tandem Truck with Hoist, Plow, Snow Wing & hydraulics (CF)		-							143,713
2024 Plow Truck - Sander/Oil (CF)		-							251,186
<b>Buildings, Land, &amp; Land Improvements</b>									
Shop Floor Repair at overhead door		-							5,500
Salt Shed - overhead door O/S (CF)		-							24,013
County welcome sign (CF)		-							5,760
	6.25	34,930	-	28,150	-	6,780	-	-	4,015,263

**County of Barrhead**  
**December 2024 YTD Capital Report**

Budget includes 2024 carryovers and amounts approved through 2025 Council Resolutions. Final budget expected to be passed April 15, 2025.

CF - denotes carry forward

	EXPENDITURE YTD February 2025	FUNDING SOURCE						2025 BUDGET
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
<b>AIRPORT</b>								
	-	-	-	-		-	-	-
<b>WASTE MANAGEMENT</b>								
Netting (CF)	-							12,500
Non-Compliance Rehab (Well Drilling, etc)	-							25,000
	-	-	-	-		-	-	37,500
<b>UTILITIES</b>								
Manola Pump House & Reservoir Upgrade (engineering)								69,350
Lac La Nonne Regional Sanitary Sewer Collection System								?
	-	-	-	-	-	-	-	69,350
<b>AGRICULTURAL SERVICES</b>								
2 ton spray truck	-							90,000
Spray system for 2 ton truck	-							48,000
Pasture sprayer (rental program)								15,000
Rental Quad Tank Sprayer	-							1,000
Plastic mulch applicator (rental program)								21,000
	-	-	-	-	-	-	-	175,000
<b>RECREATION</b>								
	-							
	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>39,094</b>	<b>-</b>	<b>32,314</b>	<b>-</b>	<b>6,780</b>	<b>-</b>	<b>-</b>	<b>4,798,499</b>

**County of Barrhead**  
**December 2024 YTD Capital Report**

Budget expected to be passed April 15, 2025; Budget column will be updated after passing of budget.

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2025 February	2025 BUDGET	YTD 2025 February	2025 BUDGET	YTD 2025 February	2025 BUDGET
<b>ADMINISTRATION &amp; GENERAL</b>						
Computer & Equipment Reserve						
Office						
	-	-	-	-	-	-
<b>FIRE</b>						
ERC Equipment Reserve		-				
Fire Equipment Reserve						
Emergency Response Bldg.						
	-	-	-	-	-	-
<b>ENFORCEMENT</b>						
CPO Equipment					(4,164)	
	-	-	-	-	(4,164)	-
<b>TRANSPORTATION</b>						
P.W. Graders						
P.W. Equipment					(22,572)	
Aggregate Reserve						
P.W. - Local Roads & Bridge Construction					(5,578)	
Public Works Shop						
Land Right of Way Reserve						
Gravel Pit Reserve						
	-	-	-	-	(28,150)	-

**County of Barrhead**  
**December 2024 YTD Capital Report**

Budget expected to be passed April 15, 2025; Budget column will be updated after passing of budget.

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2025 February	2025 BUDGET	YTD 2025 February	2025 BUDGET	YTD 2025 February	2025 BUDGET
<b>AIRPORT</b>						
Airport						
	-	-	-	-	-	-
<b>WASTE MANAGEMENT</b>						
Transfer Station Bins						
Landfill Equipment Reserve						
Landfill						
	-	-	-	-	-	-
<b>UTILITIES</b>						
Utility Officer Truck						
Offsite Levy Reserve - Neerlandia						
Offsite Levy Reserve - Manola						
Water & Sewer Capital Reserve						
Regional Water & Sewer Lines / Future W&S Development						
Truck Fill						
Lagoons						
Future Development - Fire Suppression						
	-	-	-	-	-	-
<b>PLANNING &amp; DEVELOPMENT</b>						
Money in Lieu (of Municipal Reserve)	3,143					
	3,143	-	-	-	-	-

**County of Barrhead**  
**December 2024 YTD Capital Report**

Budget expected to be passed April 15, 2025; Budget column will be updated after passing of budget.

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2025 February	2025 BUDGET	YTD 2025 February	2025 BUDGET	YTD 2025 February	2025 BUDGET
<b>SUBDIVISION &amp; LAND DEVELOPMENT</b>						
Future Development		-				
	-	-	-	-	-	-
<b>AGRICULTURAL SERVICES</b>						
Ag Vehicle & Equipment						
Ag Building						
Ag Grain Bag Roller						
	-	-	-	-	-	-
<b>RECREATION</b>						
	-	-	-	-	-	-
<b>TOTAL</b>	<b>3,143</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(32,314)</b>	<b>-</b>



COUNTY OF BARRHEAD NO.11  
Elected Official Remuneration Report  
For the Two Months Ending February 28, 2025



	February 2025 YTD	2025 Budget	Budget Variance	% Variance
<b>Division 1 - Doug Drozd (Reeve)</b>				
<i># of per diems</i>	7.00	0.00	(7.00)	0.00
Base salary	5,192.20		(5,192.20)	0.00%
Per diems	2,101.26		(2,101.26)	0.00%
Taxable mileage	298.08		(298.08)	0.00%
Benefits	1,360.23		(1,360.23)	0.00%
Salary and benefits	8,951.77		(8,951.77)	0.00%
Training and conventions	130.29		(130.29)	0.00%
	9,082.06		(9,082.06)	0.00%
<b>Division 2 - Marvin Schatz (Deputy Reeve)</b>				
<i># of per diems</i>	6.00	0.00	(6.00)	0.00
Base salary	3,991.52		(3,991.52)	0.00%
Per diems	1,801.08		(1,801.08)	0.00%
Taxable mileage	138.24		(138.24)	0.00%
Benefits	1,252.24		(1,252.24)	0.00%
Salary and benefits	7,183.08		(7,183.08)	0.00%
Training and conventions	145.37		(145.37)	0.00%
	7,328.45		(7,328.45)	0.00%
<b>Division 3 - Ron Kleinfeldt</b>				
<i># of per diems</i>	6.50	0.00	(6.50)	0.00
Base salary	2,790.82		(2,790.82)	0.00%
Per diems	1,951.17		(1,951.17)	0.00%
Taxable mileage	172.80		(172.80)	0.00%
Benefits	1,611.50		(1,611.50)	0.00%
Salary and benefits	6,526.29		(6,526.29)	0.00%
Training and conventions	135.77		(135.77)	0.00%
	6,662.06		(6,662.06)	0.00%
<b>Division 4 - Bill Lane</b>				
<i># of per diems</i>	9.00	0.00	(9.00)	0.00
Base salary	2,790.82		(2,790.82)	0.00%
Per diems	2,701.62		(2,701.62)	0.00%
Taxable mileage	259.20		(259.20)	0.00%
Benefits	809.01		(809.01)	0.00%
Salary and benefits	6,560.65		(6,560.65)	0.00%
Training and conventions	115.20		(115.20)	0.00%
	6,675.85		(6,675.85)	0.00%
<b>Division 5 - Paul Properzi</b>				
<i># of per diems</i>	4.50	0.00	(4.50)	0.00
Base salary	2,790.82		(2,790.82)	0.00%
Per diems	1,350.81		(1,350.81)	0.00%
Taxable mileage	152.64		(152.64)	0.00%
Benefits	1,135.71		(1,135.71)	0.00%
Salary and benefits	5,429.98		(5,429.98)	0.00%
Training and conventions	182.40		(182.40)	0.00%
	5,612.38		(5,612.38)	0.00%
<b>Division 6 - Walter Preugschas</b>				
<i># of per diems</i>	9.00	0.00	(9.00)	0.00
Base salary	2,790.82		(2,790.82)	0.00%
Per diems	2,701.62		(2,701.62)	0.00%
Taxable mileage	194.40		(194.40)	0.00%
Benefits	918.47		(918.47)	0.00%
Salary and benefits	6,605.31		(6,605.31)	0.00%
Training and conventions	202.74		(202.74)	0.00%
	6,808.05		(6,808.05)	0.00%
<b>Division 7 - Jared Stoik</b>				
<i># of per diems</i>	2.50	0.00	(2.50)	0.00
Base salary	2,790.82		(2,790.82)	0.00%
Per diems	750.45		(750.45)	0.00%
Taxable mileage	266.40		(266.40)	0.00%
Benefits	1,101.07		(1,101.07)	0.00%
Salary and benefits	4,908.74		(4,908.74)	0.00%
Training and conventions				
	4,908.74		(4,908.74)	0.00%





ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

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AR117795

February 27, 2025

Dear Chief Elected Officials:

I am writing to share information with you about *Budget 2025*, tabled in the Alberta Legislature by my colleague, the Honourable Nate Horner, President of Treasury Board and Minister of Finance. Below are some details relevant to Alberta Municipal Affairs.

*Budget 2025* is meeting the challenges facing Alberta with responsible decisions to fund today's priorities, investing more than \$1 billion to build stronger communities provincewide. Through these investments, my ministry will continue to support local governments in providing fiscally responsible, collaborative, and accountable services to Albertans.

Last year, Municipal Affairs introduced the Local Government Fiscal Framework (LGFF), delivering predictable capital infrastructure funding to municipalities and Metis Settlements across Alberta. The LGFF represents years of collaboration between the province and local governments, replacing the Municipal Sustainability Initiative with a modern and predictable model.

LGFF funding allocations for the 2025/26 fiscal year have been known to communities for several months. Thanks to the LGFF's revenue index factor, which ties the funding level to provincial revenue from three years prior, *Budget 2025* increases LGFF capital funding by more than 13 per cent, from \$722 million to \$820 million. This increase will help your communities achieve their local infrastructure priorities. *Budget 2025* also maintains LGFF Operating funding at \$60 million to assist with operational costs and help respond to inflationary pressures. This grant was doubled in 2023 to reflect lost municipal revenue through the Grants in Place of Taxes program.

*Budget 2025* also increases funding for the Grants in Place of Taxes program (GIPO). Over the last few years, we heard loud and clear from municipalities that have provincially run buildings within their boundaries about the need for stronger recognition of the impact provincial properties have on municipal services. Starting in the 2025/26 fiscal year, GIPO will be paid to municipalities at 75 per cent of the property tax amount that would be owed if the properties were subject to municipal taxation. Next year, in 2026/27, GIPO will be fully restored to 100 per cent.

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In light of these increases, the Local Growth and Sustainability Grant (LGSG) program will not continue. Introduced in *Budget 2024*, this three-year, \$60-million grant program aimed to alleviate pressures in fast-growing communities. We received numerous applications from municipalities for the initial \$20 million in LGSG funding allocated in 2024. Those funds will still be distributed, with successful applicants notified by the end of March 2025. However, after careful consideration, our government made the difficult decision to discontinue the LGSG program for *Budget 2025* and focus the investment of taxpayer dollars into other areas, including a comprehensive capital plan to enhance public infrastructure.

As in previous years, *Budget 2025* includes capital support through the federal Canada Community-Building Fund and Investing in Canada Infrastructure Program. We are also maintaining funding levels for public libraries, with more than \$33 million going toward operating grants across the province.

*Budget 2025* is meeting the challenge of the cost of living by helping families keep more money in their pockets through lower personal income taxes and continuing investments in education and health care. Our municipal partners are integral to our work. As we face global uncertainties, I look forward to working together over the next year as we continue to build strong, vibrant, and sustainable communities that help keep our province the best place in Canada to live, work, and raise a family.

Sincerely,



Ric McIver  
Minister



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**From:** Alberta News <[alberta.news@gov.ab.ca](mailto:alberta.news@gov.ab.ca)>

**Sent:** March 25, 2025 11:01 AM

**To:** Debbie Oyarzun <[DOyarzun@countybarrhead.ab.ca](mailto:DOyarzun@countybarrhead.ab.ca)>

**Subject:** [EXTERNAL] - News Release: Keeping seniors moving in rural Alberta

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# Keeping seniors moving in rural Alberta

March 25, 2025 [Media inquiries](#)

Alberta's government is investing \$3.5 million to partner with Healthy Aging Alberta to expand transportation and mobility services for seniors in rural communities.

Whether for connecting with neighbours and the community, going grocery shopping or a visit to the doctor, seniors living in rural Alberta often rely on accessible transportation services to maintain their independence. According to Statistics Canada, transportation challenges are a key barrier to participation in social activities for seniors. Rural communities are vital to the province's identity and success, and Alberta's government is supporting their growth and prosperity by helping seniors age with dignity and respect in their own homes and communities.

"This investment will provide a lifeline for seniors and those with mobility issues by empowering them with the freedom to access essential services and social outings. Our government is making sure seniors can remain active and independent by investing in this program, helping seniors age in the rural communities they call home."

*Jason Nixon, Minister of Seniors, Community and Social Services*

As part of a three-year partnership, Alberta's government is investing \$3.5 million so Healthy Aging Alberta can provide accessible and affordable

transportation services for seniors and Albertans with mobility issues across 19 rural communities. This project helps more seniors and Albertans with mobility issues access services that are vital to their health and well-being.

“It is important to ensure all Albertans have access to safe and affordable transportation especially in rural areas where accessing transportation can be challenging. This program will help make it easier to run errands, connect with friends and family, and carry out appointments in our rural communities.”

*Devin Dreeschen, Minister of Transportation and Economic Corridors*

The Healthy Aging Alberta provincial transportation project started with five communities in 2023. From October 2023 to November 2024, nearly 7,200 rides were provided to seniors and persons with mobility challenges in rural communities through this program. The project is now being expanded to a total of 19 communities, with Phase 2 adding 14 additional communities throughout the province. Communities with a high percentage of low-income seniors were prioritized and successful communities were chosen based on need and their readiness to implement or expand assisted transportation services.

“Transportation is a lifeline for older adults, enabling older Albertans not only to access essential services, but also to remain actively engaged as volunteers and caregivers — roles that form the foundation of vibrant, interconnected communities. Healthy Aging Alberta and the United Way of Calgary celebrate the Government of Alberta’s continued leadership and investment in this critical social infrastructure.”

*Karen McDonald, provincial director and chair, Community Leadership Council, Healthy Aging Alberta*

Seniors and individuals with mobility issues in these communities will now be able to rely on increased access to affordable transportation and mobility services delivered by local community organizations and partnerships. This includes more frequent trips being available, new routes for out-of-town services, additional accessible vehicle options, and more. With this investment, Alberta’s government is improving seniors’ quality of life by helping them age in place and remain independent, addressing mobility challenges in rural communities and supporting caregivers across the province.

“The expansion of Healthy Aging Alberta’s provincial transportation project is a positive step in supporting seniors in rural Alberta. This investment will provide many seniors across the province with greater access to essential supports and services, which is an essential aspect of prosperous rural communities.”

*Kara Westerlund, president, Rural Municipalities of Alberta*

## Quick facts

- Project funding:

### Phase 1 (2023):

- Edson - \$275,660
- Fox Creek - \$185,045
- Oyen and Area (Special Area #3, Acadian No. 34, Empress) - \$242,000
- M.D of Smoky River (Falher, McLennan, Donnelly, Girouxville) - \$286,933
- Sundre - \$147,504

### Phase 2 (2024-25):

- Barrhead/Barrhead County - \$275,487
- Crowsnest Pass - \$216,653
- M.D. Greenview - \$60,000
- Northern Sunrise County - \$20,241
- M.D. Spirit River - \$89,260
- Driftpile Cree Nation - \$175,000
- Milk River - \$53,645
- Claresholm - \$175,000
- Siksika First Nation - \$175,000
- Foothills Region - \$146,337
- Provost - \$149,000
- Hanna - \$145,000
- Three Hills - \$175,000
- Legal - \$30,844

## Related information

- [Healthy Aging Alberta](#)
- [Seniors financial assistance programs](#)
- [Resources to help older adults and seniors age in their community](#)

## Media inquiries

**Ashley M Stevenson**

587-357-2141

Press Secretary, Seniors, Community and Social Services

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**Barrhead Community Volunteer Appreciation Planning Committee**

**c/o Barrhead & District FCSS Society  
Box 4616, 5103-51<sup>st</sup> Barrhead, AB T7N 1A5  
780-674-3341 ext. 103**

**T**

March 18, 2025

To: Reeve Drozd and County of Barrhead Council Members

Dear Mr. Drozd and County of Barrhead Council Members:

**Re: Barrhead Community Volunteer Appreciation Event – April 29, 2025**

The Community Volunteer Appreciation Event has been held in Barrhead now for 23 years. This year's theme is "Volunteer's Make Waves".

The Barrhead Community Volunteer Appreciation Planning Committee would like to invite all Council Members to the 23<sup>rd</sup> Annual Volunteer Appreciation Event being held on April 29, 2025.

Our MC's, Leah and Savannah from FCSS, will call upon the Mayor or alternate to help hand out scrolls on stage to award recipients. If you would like to say a few words about the importance of volunteerism in our community, we would graciously reserve a few minutes of your time on our agenda. Please let me know if this is something that you would like to do. A reply by April 22, 2025, by email, to [program.coordinator@barrheadfcss.org](mailto:program.coordinator@barrheadfcss.org) of those that would like to attend the event.

As in the past, additional tickets may be purchased from FCSS office or contact myself to arrange pickup.

**Event details:**

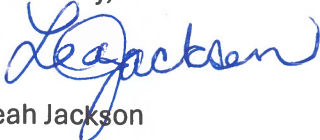
Date: April 29, 2025

Doors open: 10:30am, pancake breakfast at 11am, awards and entertainment start at 11:30am

Location: Barrhead Bethel Pentecostal Church Family Life Centre, 5410-53 Ave

We look forward to your reply. Thank you for your support which always ensures the success of this event.

Yours truly,



Leah Jackson

Chair, Volunteer Appreciation Committee



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## MINUTES

### Regular Board Meeting – January 23, 2025

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Members Present: Craig Wilson, Don Smith, Roberta Hunt (via videoconference), Peter Kuelken, Bill Lane (via telephone/videoconference)

Absent:

Staff Present: Tyler Batdorf, Su Macdonald

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**1.0 The meeting was called to order at 10:10: a.m.**

**2.0 Approval of Agenda**

*Don Smith moved to approve the January 23, 2025, Regular Board Meeting Agenda.*

*Carried Unanimously*

**3.0 Adoption of the Minutes**

*Peter Kuelken moved to adopt the Minutes of the Regular Board Meeting of November 29, 2024.*

*Carried Unanimously*

**4.0 Reports**

**4.1 Financial Report – November & December 2024**

Draft Income Statements (subject to audit) for the organization were presented.

*Bill Lane moved to accept the Financial Reports as presented.*

*Carried Unanimously*

**4.2 Cheque Log – November & December 2024**

*Peter Kuelken moved to accept the Cheque Log as presented.*

*C. W.*

Regular Board Meeting

*Carried Unanimously*

Minutes: January 23, 2025



#### 4.3 CAO Report

Updates were presented on the following topics:

- Activities, Dietary, Administration, Maintenance and Housekeeping.
- YARDI and EasyPay: Both programs have now been implemented to varying degrees. Maintenance is now using tablets to track maintenance requests and projects. Payroll is now running through EasyPay.
- Resident Concerns: Due to some recent minor issues, management is requesting that the Board consider the installation of cameras throughout BDSHA facilities.
- Future Planning/Development: A discussion will be needed in the very near future to decide on the future direction of the organization.
- 55+ Committee: BDSHA attended the January meeting which was very productive. BDSHA will take part in the Seniors' Expo again this year.
- Grievance Policy: Residents will be informed of the appropriate procedure for a grievance.
- Staff Evaluations: The majority of evaluations have been completed and will be repeated in June/July.
- Lac Ste. Anne Visit: The CAO of Lac Ste. Anne Foundation paid BDSHA a visit. She was given a tour of the facilities and an overview of the YARDI implementation.
- Fall Prevention: An educational session on fall prevention will be offered to residents on January 27.
- CAO Education: Tyler requested Board approval to enroll in some continuing education courses.

*Roberta Hunt moved that the CAO be permitted to enroll in the specified courses.*

*Carried Unanimously*

-Important Dates: The Board was informed of some upcoming events.

*Peter Kuelken moved to accept the CAO's Report as presented.*

*Carried Unanimously*

#### 4.4 Facilities Manager's Report

- Hillcrest: A tub/shower conversion has been completer in Suite 103. A contract had to be called in to assist with air balancing issues. Work is being undertaken to correct the issues. Old building boilers are nearing the end of their lives and will have to be replaced.
- Klondike Place: Repairs were necessary to the parkade west side door. A sprinkler line froze and burst.
- Golden Crest: A MAU shut down. A loose wire was found to be the cause.
- Pembina Court/JDR: Leaks have been repaired in both buildings. A quote has been sought to rectify a water-balancing issue in JDR.
- Jubilee: Pedway flooring has been replaced.
- Barrhead/Swan Hills CH: A furnace had to be repaired in Barrhead. The flooring for 102F in Swan Hills has been awarded. Work should commence soon.

C.W

-Grounds: Snow and ice removal has been challenging. Xmas decorations were hung in the new courtyard and it was a great success with the residents.

*Bill Lane moved to accept the Facilities Manager's Report as presented.*

*Carried Unanimously*

4.5 Resident Services Manager's Report

Vacancy Report:

-Hillcrest Lodge	5 vacancies (4%)
-Klondike Place	0 vacancies (0%)
-Golden Crest Manor	4 vacancies (13%)
-Jubilee Manor	0 vacancies (0%)
-Pembina Court Manor	0 vacancies (0%)
-JDR Manor	0 vacancies (0%)
-Barrhead CH	0 vacancies (0%)
-Swan Hills CH	2 vacancies (25%)

There is a waitlist for Barrhead Community Housing of 26, 7 for Swan Hills, 14 for the Manors and 43 for Lodges.

*Roberta Hunt moved to accept the Resident Services Manager's Report as presented.*

*Carried Unanimously*

**5.0 Old Business**

- 5.1 Discussion – Update on affordable housing  
This discussion has been tabled to a future date - TBD

**6.0 New Business**

- 6.1 RFD – Interim Budget  
A Lodge interim budget was presented pending confirmation of requisition and LAP funding and a Manors & Community Housing budget based on a proposed deficit although details are not yet known.

*Don Smith moved that interim budgets be approved.*

*Carried Unanimously*

- 6.2 RFD – ASCHA Conference  
The Board was asked which members would like to attend the conference this year and preference for hotel.

- 6.3 RFD – Camera Budget  
A definite need for cameras throughout BDSHA facilities has been identified. One quote has been received for information purposes.

C.W



*Bill Lane moved that additional quotes be obtained for the installation of cameras systems to the specifications of the original quote.*

*Carried Unanimously*

**6.4 RFD – Policy Review Committee Meeting Date**

The CAO requested a date be set for the Policy Review Committee

*Peter Kuelken moved that the meeting be held immediately following the February Board Meeting.*

*Carried Unanimously*

**7.0 Correspondence**

7.1 GoA Interim Budget Letter – For Information Only

7.2 ASCHA Transforming Care of Aging Albertans – For Information Only

**8.0 In Camera – Board and CAO**

*Don Smith moved to go into closed session at 10:11 a.m. and Roberta Hunt moved to come out of closed session at 10:37 a.m.*

**9.0 In Camera – Board Only and Board & CAO**

*Don Smith moved to go into closed session at 11:40 a.m. and Roberta Hunt moved to come out of closed session at 12:03 p.m.*

*Peter Kuelken moved that the Board proceed with a response to the concerned resident.*

*Carried Unanimously*

**10.0 Date and Time of Next Meeting**

Thursday, February 27, 2025 at 10:00 a.m.

**11.0 Adjournment**

*Roberta Hunt moved to adjourn the meeting at 12:35 p.m.*


*Carried Unanimously*

  
Signature: Craig Wilson, Chairperson

  
Date

  
Signature: Tyler Batdorf, CAO

  
Date

	<h1>Misty Ridge Ski Hill</h1>	
		Date February 12, 2025
<h2>Meeting Minutes</h2>		



**Attendance:** Gary, Daniella, Brad, Shelley, Dee, Greg, Loni, Damon,

**Call to Order:** Gary called meeting to order at 7:33 pm

**Approval of Agenda:** Brad, Loni seconds. AIF.

**Approval of Minutes:** Brad approves. Shelley seconds AIF.

**Secretary Report:** Everything to report on agenda already. Will wait to discuss.

**Treasurer Report:** regular: \$32, 443. Casino: \$53.20. Paid the county invoices last night. Neerlandia coop- \$1200 bill. VISA, water haul and reimbursements need to come out of there still. Will bring balance to around \$29, 000.


**Operator's report:** T-bar motor broke down yesterday, coolant issue. Pulled apart yesterday and today. Got parts from NAPA and got it going today. If we have silt build up, we really need to watch it the next few weeks here. Running right now. Andy from the County wants to go through it this summer to get it fixed, properly. We may need a different rad, costs ~\$200. Damon needs to add that to the preventative maintenance list, to prevent future issue. Tomorrow we have 2 school groups coming. Skis and boards are ready to go.

#### **Old Business:**

- Co-op: Loni is contacting Brittany, going to start the local co-op application.
- sign project: Jeremy Froma would like information for the sign project. Still have a couple invoices not paid yet. G3 we have been unable to contact to get payment. Jim was contacting RME, don't have a sign yet. Shelley will contact him. Parson's needs to be contacted too.
- shed: still at Gary's. Damon will bring a tractor to help him unload it with a tractor, possibly Saturday.
- snow cat repairs: Gary makes a motion to purchase 4 sets of growser bars. Brad seconds. AIF. Motion carried.
- town/county customers: the till girls have been keeping track of who is from county and the town.
- cross country skiing: we need to find out the liability rules and lease rules. Dee is working on it. Signage needs to be better. Daniella will ask Howard to come to a meeting to discuss how to proceed so we have a clear idea for next season.
- Starklink: watch for sales to get it for next season.

#### **New Business:**

- Northwest of 16 Regional Tourism Association: Loni motions to become member for \$50 fee. Seconded by Brad. All in favor.
- school bookings: covenant school and homeschool group tomorrow. Neerlandia would like to add the grade 6s to the grade 9 group on Feb 21.
- WestJet raffle: going okay, just over half-way sold. Daniella will send Gary the file to print off posters. Daniella has been sharing it weekly on FB. That seems to help each time. Some feedback from older population: no link, only QR code. Some can't figure that out. Daniella will add a link for the posters.

	<h1>Misty Ridge Ski Hill</h1>	
		Date February 12, 2025
<h2>Meeting Minutes</h2>		

-Sweaters: Still have several kids sizes left. Daniella will bring them to Family Day event and try to sell them there.

-Camp Creek: still waiting to hear about that.

-Elks: We have been invited to their next meeting, Feb 18 @ 7:00 pm at the Seniors Drop in Centre. Daniella, Matthew and Daniella's daughter are going to do a short presentation. Avery might come too.

-Casino: Sept 4-5, 2025 this year. Keep dates in mind. We will reach out for volunteers closer to date.

-county meeting for strategic plan: Feb 19 at the county office. Still a go. A couple people needed to submit the survey yet.

-generator: Andy was talking to Chris Hill. Still has our old generator from 8 years ago. Gary will talk to Andy and see if this is a generator we could use or repair. This might be a good option to have a generator. It's a 240 V need a 480V. There is a transformer in the shop we could use for it.

-Family Day: The Snowmobile Club is doing a joint event with us. For approx. 150 people: Neerlandia Co-op donated burgers, Pembina-West Co-op donated buns, and 10% off hotdogs, Ortho Place donating hot chocolate and serving it. Gary has lined up a BBQ for burgers. We will do a roaster for hotdogs. Shelley will come up with a ticket system to ensure only one per person. Pembina Pipeline has donated lift tickets. Rentals are not included.

-Night ski: Due to the snowcat repair we had to reschedule and now with all the school bookings and the family day event, we have a lot going on. We agreed to plan for New Years next season.

-plugs for snowmaking: Danny Miller said he can get the big plugs for \$452.16 each. Damon has a contact for them as well. He will see what he can get them for. Gary motions we buy one for the cheapest of the 2 prices. Brad seconds. AIF.

-whisker poles: These are an 18 inch pole for the hill for people to ski around. They are \$360/10 poles. Don't have the money for this season. Table for next season. Shelley has the info.

**Next Meeting Date:** March 12, 2025 @7:30 pm.

**Adjournment:** Gary motions to adjourn at 8:46 pm. Seconded by Brad. AIF.