1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 REGULAR MEETING HELD JULY 19, 2022

Schedule A

4.0 ACTION ITEMS:

4.1 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-538 PT. SW 5-57-1-W5 (AYYOBI)

Administration recommends that Council approve subdivision application 22-R-538 proposing a farmstead separation of 4.05 ha (10.0 ac) out of the Pt. SW 5-57-1-W5 with the conditions as presented.

Schedule B

4.2 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-544 NE 9-59-2-W5 (BECK)

Administration recommends that Council approve subdivision application 22-R-544 proposing a farmstead separation out of NE 9-59-2-W5 with the conditions as presented.

Schedule C

4.3 GRAZING LEASE BIDS – SOUTH ½ 4-60-4-W5

Administration recommends that Council award the Grazing Lease for South ½ of 4-60-4-W5 to Mr. Cliff Sutherland at a yearly rate of $10,100 plus property taxes from June 1, 2023 and ending on October 31, 2025.

Schedule D

4.4 FIRE FIGHTING SERVICES – REQUEST TO REDUCE INVOICE

Administration recommends that Council reduce invoice #IVC00002362 to $750 and cancel the balance of $250.

Schedule E

4.5 MEADOWVIEW MULTI 4-H CLUB - COMMUNITY GRANT REQUEST

Administration recommends that Council denies the application from Meadowview Multi 4-H Club for $2,500 under s. 5.5 of the Community Grants Policy due to it being a private event.

Schedule F

4.6 SHEPHERD'S CARE FOUNDATION (BARRHEAD) - COMMUNITY GRANT REQUEST

Administration recommends that Council denies the application from Shepherd's Care Foundation for $2,500 under s. 4.2 of the Community Grants Policy due to the organization falling under the responsibility of another level of government.

Schedule G

4.7 PROPERTY TAXES – REQUEST TO CANCEL TAXES

Administration recommends that Council consider the request to cancel or reduce property taxes in the amount of $50.00 on tax roll # 569322014.

Schedule H

4.8 PROPERTY ASSESSMENT SYSTEM

Administration recommends that Council authorize Administration to convert the Property Assessment System from PAVIS to CAMAlot system at an estimated capital cost of $37,500 with funding source to be confirmed in 2023 budget.

Schedule I

4.9 PROPERTY TAX PENALTY EXEMPT LIST

Administration recommends that Council approves the Property Tax Penalty Exempt List for the 298 tax rolls as identified.

Schedule J

4.10 ASSET MANAGEMENT COHORT PROGRAM

Administration recommends that Council passes the following resolutions:

1. Council directs staff to apply for the asset management cohort program opportunity from the RMA, AB Munis, and IAMA.
2. County commits staff to participate in the asset management cohort program to advance the County asset management program.
3. County commits financial support from its budget toward the costs of this initiative for staff travel and accommodation.

Schedule K

4.11 2023 DRAFT BUDGET SCHEDULE

Administration recommends that Council approves the 2023 Budget Schedule as presented.

Schedule L

4.12 RECORDS MANAGEMENT LABOUR

Administration recommends that Council authorize the CAO to continue to employ a Municipal Clerk on a temporary basis for a cost not to exceed $14,500 with funding to come from the 2022 Records Management capital budget (Admin – Computer & Equipment Reserve) and the balance to come from current year surplus.

Schedule M

5.0 REPORTS

5.1 COUNTY MANAGER REPORT

Administration recommends that Council accept the County Manager's report for information.

Schedule N

5.2 PUBLIC WORKS REPORT (11:00 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

Schedule O

5.3 DIRECTOR OF FINANCE & ADMINISTRATION REPORT

Administration recommends that Council accept the Director of Finance & Administration's report for information.

- Cash, Investments, & Taxes Receivable as of July 31, 2022

  Schedule P1

- Payments Issued for the month of July 2022

  Schedule P2

- YTD Budget Report for 7 months ending July 31, 2022

  Schedule P3

- YTD Capital Recap for period ending July 31, 2022

  Schedule P4

- YTD Elected Officials Remuneration Report

  Schedule P5

5.4 COUNCILLOR REPORTS

6.0 INFORMATION ITEMS:

6.1 Letter from Ukrainian Canadian Congress Re: Ukrainian Independence Day – dated July 22, 2022

Schedule Q

6.2 Letter from Orphan Well Association Re: Updated Letter – dated July 26, 2022

Schedule R

6.3 Letter from RMA Re: Queen Elizabeth II's Platinum Jubilee Medal – dated August 11, 2022

Schedule S

6.4 Letter from Victim Services Re: Thank You & Annual Report – dated July 7, 2022

Schedule T

6.5 Letter from Barrhead & District Historical Society Re: Funding Thank You – dated July 8, 2022

Schedule U

6.6 Letter from STARS Foundation Re: Thank You – dated July 14, 2022

Schedule V

6.7 Provincial Health Tour Summer 2022 (Whitecourt) July 28, 2022

Schedule W

6.8 Yellowhead Regional Library – 2021 Annual Report

Schedule X1

6.9 Yellowhead Regional Library – 2023-25 Strategic Plan

Schedule X2

6.10 Neerlandia Public Library – 2021 Return on Investment Report

Schedule X3

6.11 Minutes

6.11.1 BDSHA Minutes – June 29, 2022

Schedule Y1

6.11.2 Pembina Zone Minutes – July 25, 2022

Schedule Y2

6.11.3 Ag Society Minutes - July 26, 2022

Schedule Y3

7.0 DELEGATIONS

7.1 11:30 a.m. Sgt Dodds, Barrhead RCMP Detachment – Quarterly Report

Schedule Z

8.0 ADJOURNMENT

A

REGULAR MEETING OF COUNCIL - HELD JULY 19, 2022

Regular Meeting of the Council of the County of Barrhead No. 11 held July 19, 2022 was called to order by Reeve Drozd at 9:00 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane
Councillor Paul Properzi
Councillor Walter Preugschas
Councillor Jared Stoik (joined at 9:29 a.m.)

THESE MINUTES ARE UNOFFICIAL AS THEY HAVE NOT BEEN APPROVED BY THE COUNCIL.

STAFF

Debbie Oyarzun, County Manager
Pam Dodds, Executive Assistant
Tamara Molzahn, Director of Finance & Administration
Travis Wierenga, PW Manager
Erika Head, Municipal Intern

ATTENDEES

Kevin Berger - Town and Country Newspaper

RECESS

Reeve Drozd recessed the meeting at this time being 9:00 a.m.

Reeve Drozd reconvened the meeting at this time being 9:15 a.m.

APPROVAL OF AGENDA

2022-260 Moved by Councillor Lane that the agenda be approved as presented.

Carried 6-0.

MINUTES OF REGULAR MEETING HELD JULY 5, 2022

2022-261 Moved by Councillor Properzi the minutes of the Regular Meeting of Council held July 5, 2022, be approved as circulated.

Carried 6-0.

Travis Wierenga joined the meeting at this time being 9:16 a.m.

THUNDER LAKE LAGOON ASSESSMENT

2022-262 Moved by Deputy Reeve Schatz that Council directs Administration to engage Associated Engineering for the assessment of Thunder Lake lagoon for a price not to exceed $16,500 utilizing the 2022 budgeted funds and allocation of an additional $1,500 from wastewater reserves to cover the full cost of the project.

Carried 6-0.

Councillor Stoik joined the meeting at this time being 9:29 a.m.

PUBLIC WORKS REPORT

Travis Wierenga, Public Works Manager, reviewed the written report for Public Works and Utilities and answered questions from Council.

2022-263 Moved by Deputy Reeve Schatz that the report from the Public Works Manager be received for information.

Carried Unanimously.

Travis Wierenga departed the meeting at this time being 9:44 p.m.

DRAFT

Reeve **County Manager**

REPORT – COUNTY MANAGER

Debbie Oyarzun, County Manager, reviewed the 2022 Council Resolution Tracking List and provided updates to Council;

- Report on Pond Days held for area elementary students on June 1 & 2, 2022
- Upcoming County Tour to be held August 10, 2022 with stops planned at:
  - Summerdale Hall
  - Barrhead Johnson Airport
  - Peetoom Dairies
  - Prairie & Plough Farms
  - Lakeview Events & Boneyard OCR
  - Van Assen Flour Mill
  - Neerlandia Co-op
- Promotion of local participants of the Alberta Open Farm Days (August 13 & 14, 2022)

2022-264 Moved by Councillor Lane to accept the County Manager's report as information.

Carried Unanimously.

RECESS

Reeve Drozd recessed the meeting at this time being 10:16 a.m.

Reeve Drozd reconvened the meeting at this time being 10:30 a.m.

Tamara Molzahn joined the meeting at this time being 10:30 a.m.

DIRECTOR OF FINANCE & ADMINISTRATION REPORT

2022-265 Moved by Councillor Preugschas that Council accept the following Director of Finance & Administration's reports for information:

- Cash, Investments, & Taxes Receivable as of June 30, 2022
- Payments Issued for the month of June 2022
- YTD Budget Report for the 6 months ending June 30, 2022
- YTD Capital Recap for period ending June 30, 2022
- YTD Elected Officials Remuneration Report ending June 30, 2022

Carried Unanimously.

Tamara Molzahn departed the meeting at this time being 10:45 a.m.

AGENDA INFORMATION ITEMS

2022-266 Moved by Councillor Properzi that the following agenda items be received as information:

- Email from NPF Re: Call to Action - Alberta Provincial Police Service – dated July 7, 2022
- Email from Municipal Affairs Re: Annual Report – dated July 4, 2022
- Ag Society Minutes – June 28, 2022

Carried Unanimously.

DRAFT

COUNCILLOR REPORTS

Councillor Lane had nothing to report.

Councillor Stoik had nothing to report.

Councillor Kleinfeldt reported on Keyera pipeline activities in his division.

Councillor Preugschas reported on a Regional ASB meeting, Plastics Recycling meeting, GROWTH/Wild activities, Alberta Open Farm Days meeting with local producers, and his biking trip in Switzerland.

Councillor Properzi reported that FCSS was still looking for volunteers.

Deputy Reeve Schatz reported on working the Gardenview Community Hall casino, and Alberta Open Farm Days meeting with local producers.

Reeve Drozd shared the annual report from the Orphan Well Association and time spent on County office duties.

ADJOURNMENT

2022-267 Moved by Councillor Stoik that the meeting adjourn at this time being 11:06 a.m.

Carried Unanimously.

DRAFT

Reeve **County Manager**

B

REQUEST FOR DECISION

AUGUST 16, 2022

TO: **COUNCIL**

RE: **SUBDIVISION APPLICATION – Pt. SW 5-57-1-W5**
AYYOBI, MUNICIPAL PLANNING FILE NO 22-R-538

ISSUE:

An application has been received for a farmstead separation of 4.05 ha (10.0 ac) out of Pt. SW 5-57-1-W5.

BACKGROUND:

- Land is in the Agriculture District under Land Use Bylaw 5-2010.
- Land was previously subdivided into two 80-acre parcels.
- Proposed site contains a residence.

ANALYSIS:

- Municipal Development Plan (MDP) requires a maximum of 15 acres out for residential purposes per quarter.
- Size of the proposed parcel meets the requirements of the Land Use Bylaw and MDP.
- Access to proposed and remainder will be from Highway 777, with approaches to be built to Alberta Transportations standards.
    - Alberta Transportation is requesting a 30 m service road caveat fronting the proposed lot and remainder.
- Municipal Reserves are required, with value of $2,200/acre on 10% of the area of the proposed parcel.
- Private septic inspection is required.
- Wetlands affect the proposed parcel and the remainder; however suitable building sites still exist.

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to endorsement of an instrument affecting this plan, access to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of Alberta Transportation.
2. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into an agreement with Alberta Transportation for the provision of a 30.0 metre wide service road right of way adjacent to the right of way of Highway 777 throughout the proposed lot and the remainder, as shown on **Schedule A.** To this respect, a Caveat shall be registered against the Certificate of Title by Alberta Transportation concurrently with the registration of the instrument effecting this plan of subdivision.

Alternatively,

That the Plan of Survey implementing the proposed plan of subdivision provide a 30.0 metre wide service road throughout the proposed lot and remainder adjacent to the right of way of Highway 777.

3. That in accordance with Sections 661, 666, and 667 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, prior to endorsement of an instrument effecting this plan, money-in-place of Municipal Reserve be provided equal to 10% of the area of the proposed parcel area. The amount has been calculated as follows:

Total area of the proposed parcel area =	4.05 ha	(10.0 ac.)
10% of the area of the proposed parcel area =	0.405 ha	(1.00 ac.)
Estimated market value per acre =		$2,200.00
Money-in-place of reserve = 10% area x market value =		$2,200.00

This sum of money shall be forwarded to the County of Barrhead No. 11 and accounted for by them in accordance with Section 671(4) of the *Municipal Government Act*.

NOTE: The above amount is calculated based on the tentative plan of subdivision submitted to, and conditionally approved by, the Subdivision Authority. All areas are to be verified based on the instrument prepared by an Alberta Land Surveyor prior to paying the amount to the County of Barrhead No. 11. If the amount calculated above is incorrect due to a miscalculation in the area of the parcel, and if the wrong amount is paid, final approval of the plan of subdivision may be delayed pending resolution of the outstanding amount.

4. That prior to endorsement the registered owner and/or developer pay the County of Barrhead No. 11 the outstanding appraisal fee of $100.00.

5. That prior to endorsement of an instrument effecting this plan, the County of Barrhead No. 11 and Subdivision Authority receive a Certificate of Compliance stating that the existing sewage disposal system(s) on the subject site meet current provincial requirements or have been relocated or redesigned to comply with the current Alberta *Private Sewage Systems Standard of Practice*, and are suitable for the intended subdivision.

6. That the instrument effecting this plan identify the location of the private sewage disposal system and the distance between the system (or discharge point) and the boundaries of the proposed property lines.

7. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

ADMINISTRATION RECOMMENDS THAT:

Council approve subdivision application 22-R-538 proposing a farmstead separation of 4.05 ha (10.0 ac) out of the Pt. SW 5-57-1-W5 with the conditions as presented.

FORM 1 | APPLICATION FOR SUBDIVISION **MPS FILE NO.** 22-R-538

DATE RECEIVED: MAY 26 2022 **DEEMED COMPLETE:** June 14 2022

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

1. Name of registered owner of land to be subdivided **Address, Phone Number, and Fax Number**

Amir F Ayyobi Professional Corporation [redacted]

2. Name of person authorized to act on behalf of owner (if any) **Address, Phone Number, and Fax Number**

Sandra Ayyobi or Amir Ayyobi Asabore. [redacted]

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

ALL ☐ PART ☑ of the SW ¼ SEC. 5 TWP. 57 RANGE 1 WEST OF 5 MERIDIAN.

Being ALL ☐ PART ☐ of LOT ____ BLOCK ____ REG. PLAN NO. ____ C.O.T. NO. ____

Area of the above parcel of land to be subdivided 4.05 hectares (10 acres)

Municipal address (if applicable) 57013 Hwy 777

4. LOCATION OF LAND TO BE SUBDIVIDED

a. The land is situated in the municipality of: Barrhead County.

b. Is the land situated immediately adjacent to the municipal boundary? YES ☐ NO ☒

If 'YES', the adjoining municipality is ____

b. Is the land situated within 1.6 KM of a right-of-way of a highway? YES ☒ NO ☐

If 'YES', the Highway # is: 777

d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES ☒ NO ☒ wetlands

If 'YES', the name of the water body/course is: ____

e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES ☐ NO ☒

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)

Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
agricultural.	residential (CR)	Ag

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)

Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, treed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
flat with small hills	brush Shrubs, some cleared	

7. STRUCTURES AND SERVICING

Describe any buildings/structures on the land and whether they are to be demolished or moved.	Describe the manner of providing water and sewage disposal.
house and garage. both to remain	water is at house (cistern) sewage - septic field } already in place.

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

I, Sandra Ayyobi hereby certify that ☐ I am the registered owner OR ☒ I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

Signature May 20/2022 Date

FURTHER INFORMATION MAY BE PROVIDED AS AN ATTACHMENT

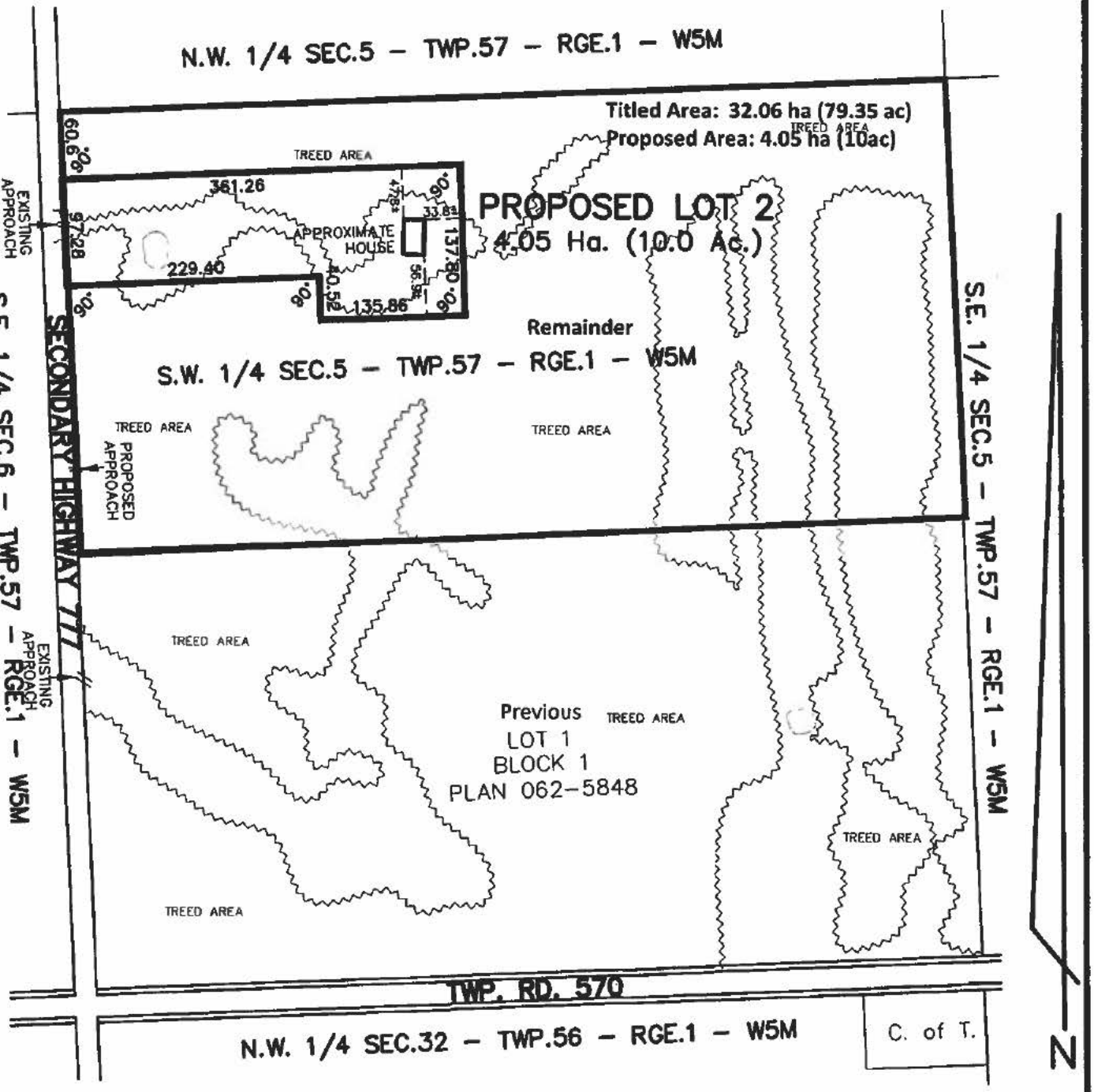
MPS FILE 22-R-538

PLAN SHOWING PROPOSED SUBDIVISION OF

Part of S.W. 1/4 SEC.5 – TWP.57 – RGE.1 – W5M

COUNTY of BARRHEAD No.11

SCALE: 1:5000 2021 D. WILSON, A.L.S



NOTES: DISTANCES ARE IN METRES AND DECIMALS THEREOF
STATUTORY IRON SURVEY POSTS FOUND SHOWN THUS
PROPOSED SUBDIVISION OUTLINED THUS
TREED AREAS OUTLINED THUS
WATER OUTLINED THUS

DON WILSON SURVEYS LTD.
BOX 4120, BARRHEAD, ALBERTA
T7N 1A1 PHONE: (780) 674-2287

FILE: 21328 DATE: JUNE 23, 2021

Subdivision Report

MUNICIPAL PLANNING SERVICES

FILE INFORMATION

File Number: 22-R-538
Municipality: County of Barrhead No. 11
Legal: Pt. SW 5-57-1-W5
Applicants: Sandra & Amir Ayyobi
Owners: Amir F. Ayyobi Professional Corp.

Date Acknowledged: June 14, 2022
Referral Date: June 14, 2022
Decision Due Date: August 13, 2022
Revised Date Due: September 13, 2022
Date of Report: August 8, 2022

Existing Use: Agriculture
Proposed Use: Country Residential
District: Agriculture (A)
Soil Rating: 9% and 53%

Gross Area of Parcel: 32.06 ha (79.35 ac.)
Net Area of Lot: 4.05 ha (10.0 ac.)
Reserve Status: Required
$2,200/acre

1. SITE DESCRIPTION AND ANALYSIS

This proposal would have the effect of subdividing a developed country residential parcel from previously subdivided agricultural parcel. The quarter section was previously subdivided into two (2) 32 ha (80 ac.) parcels, a north ½ and a south ½. There are currently two titled areas within the quarter section, the proposed subdivision will increase the number of titles within the quarter section to three.

The subject site is adjacent to Highway 777 (western boundary) and Township Road 570 (southern boundary). Access to the proposed parcel and the reminder will be from Highway 777. The site is in the southeastern portion of the County of Barrhead, approximately 4.0 km (2.5 miles) west of Sturgeon County, 1.6 km (1 mile) east of Lac Ste. Anne County and 5 km (3 miles) southwest of Westlock County.

The planner notes that there is an existing Service Road Caveat (Document 062 435 473) which affects Lot 1, Block 1, Plan 062-5748. In the opinion of the planner, this document does not affect the subject site and may be discharged from Pt. SW 5-57-1-W5. The landowner must contact Alberta Transportation to arrange the discharge of this document. In addition, Document 062 307 880 is a Caveat for a road widening agreement granted to the County, adjacent to Township Road 570. Township Road 570 is not adjacent to the subject site. Therefore, in the opinion of the planner, this document may also be discharged from Pt. SW 5-57-1-W5.

From a review of the provincial data, the subject site is not affected by:

- Wetlands;
- An identified historic resource;

- Flood hazards lands;
- Abandoned wells;
- Active wells or pipelines

However, from the orthophoto review it appears that there may be treed swamp wetlands throughout the quarter section.

Alberta Environment & Parks has not issued a license, permit, approval, or other registration issued under the *Water Act*, R.S.A. 2000, c. W-3, as amended, and the *Environmental Protection and Enhancement Act*, R.S.A. 2000, c. E-12, as amended, affecting the subject site.

The proposed lot is developed and contains predominately treed lands. The proposed lot contains a dwelling, garage, long driveway, and a dugout. The lot is serviced by a water cistern and private sewage disposal system (septic field). To ensure the driveway is entirely within the proposed lot, the planner recommends that a Real Property Report be provided. There is an existing access from Highway 777. The proposed lot appears to be suitable for the proposed use (country residential).

The proposed remainder is vacant and contains treed lands, with open areas within the eastern portion of the remainder, which may contain wetlands. Alberta Transportation has requested a 30 m service road throughout the proposed lot and the remainder of Pt. SW 5-57-1-W5. There does not appear to be an approach to the remainder from Highway 777. The proposed use of the remainder is agriculture.

The County assessment sheets shows the subject site as being 20 acres at 53% (non-arable) and 56.35 ac. at 9% (non-arable). The quarter section does not appear to contain good farmland.

In the opinion of the planner, the subdivision should not significantly impact the agricultural capability of the quarter section.

The proposed subdivision appears reasonable. There appears to be reasonable building sites on the proposed parcel and on the remainder of the titled area and access requirements can be met, with the dedication of a service road.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. Co. of Barrhead	• Development Agreement not required (there is no local road access). • Accesses and approaches required. • Reserves are required. • The County has requested that Reserves be provided as money-in lieu of land and indicated that the lands are valued at $2,200/acre. • Property taxes are not outstanding. • The proposal conforms to the County's LUB and MDP. • A private sewage inspection is required for the houses on the proposed lot.

2. Alberta Environment & Parks	• No objections.
3. Alberta Energy Regulator	• No comments provided. • The applicant has indicated that the site is not affected by a sour gas facility • Applicant has indicated that there are no abandoned wells on the site.
4. Alberta Transportation	• Application subject to the requirements of Sections 14 and 15 of the Subdivision and Development Regulation due to the proximity of Highway 777. • The requirements of s. 14 are not met. • The requirements of s. 15 are not met. • Pursuant to Section 16 of the Subdivision and Development Regulation, Alberta Transportation authorizes the subdivision authority to vary the requirements of Section 14 and/or Section 15 of the *Regulation* to accommodate the proposed subdivision, at the time of subdivision. • The department anticipates minimal impact on the highway from this proposal. However, for future access management requirements a service road is required. • The department will accept a 30m service road dedicated via caveat along the highway frontage of the proposed lot and the remainder.
5. Canada Post (Mark)	• No response.
6. EQUS REA	• There is no current Utility Right of Way registered on the lands for REA facilities. • EQUS has sent a URW agreement to the landowner for execution. • EQUS requests that the URW be registered prior to registration of the subdivision. • Contact the northern office at 310-EQUS (3787) or by email at Onoway_Area@equs.ca to speak with an EQUS representative about servicing this development.
7. Lac Ste Anne County	• No objections.
8. Sturgeon County	• No response.
9. Westlock County	• No objections.
10. Summer Village of Nakamun Park	• No response.
11. FortisAlberta	• No objections • FortisAlberta is the Distribution Wire Service provider for this area. The Developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make application for electrical services.
12. Telus Communications	• No objections.
13. Ste Anne Gas Co-op	• No response. • Please notify Alberta 1st Call at (800) 242-3447 to arrange for "field locating" should excavations be required within the described area. • Any relocation of existing facilities will be at the expense of the developer and payment of contributions required for new gas facilities will be the responsibility of the developer.
14. Pembina Hills Reg. School Division	• No objections • No Reserves requested.

15. Alberta Health Services	• No objections. • Both the owner and the purchaser should ensure that the P*ublic Health Act*, R.S.A. 2000, c. P-37 and the *Nuisance and General Sanitation Regulation* AR 243/2003 are complied with. • Further, the owner should ensure the sewage disposal system meets the requires of the *Private Sewage System Standard of Practice.*

Adjacent landowners were notified on 14 June 2022. ***No comments from adjacent landowners were received.***

3. STATUTORY ANALYSIS

MDP AND LUB REQUIREMENTS

The subject site is designated "Agriculture" in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. Table 1 in **Section 3.2.3(15)** of the Plan indicates that country residential uses are allowed, with a normal, combined maximum area of 6.0 ha (15.0 ac.) allowed for residential parcels, and a maximum of 3 country residential parcels and/or fragmented parcels within the quarter section. **Policy 3.2.3(16)** states that "a maximum of two (2) parcels, excluding fragments, may be subdivided from a quarter section for agricultural use." The proposed subdivision is consistent with this policy.There are no existing country residential parcel within the quarter section. The subdivision creates the third parcel within the quarter section. It will subdivide 4.05 ha (10.0 ac.) from the quarter section. The total area of country residential parcels within the quarter section to 4.05 ha (10.0 ac.). The proposed subdivision increases the density within the quarter section and the country residential parcels does not exceeding 6.06 ha (15.0 ac.). **Therefore the proposed parcel may conform to the County MDP.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 5-2010* (LUB). Single detached dwellings are allowed. The minimum parcel area is 0.4 ha (1.0 ac.). The maximum parcel area for a developed CR use parcel is 6.07 ha (15.0 ac.). The proposed parcel is 4.05 ha (10.0 ac.) and less than the maximum area. **Therefore, this subdivision conforms to the County's Land Use Bylaw.**

MGA AND SDR REQUIREMENTS

Section 8 of the *Subdivision and Development Regulation*, AR 43/2002 requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 7 of the *Regulation*. Section 7 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*, AR 229/1997; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- topography
- soil characteristics
- storm water
- water supply
- sewage disposal
- solid waste
- flooding
- subsidence/erosion
- accessibility
- *Private Sewage Disposal Systems Regulation*, AR 229/1997
- use of land in vicinity
- other matters

the proposed subdivision appears satisfactory.

A note following the decision indicates the Subdivision Authority's consideration of these matters and satisfy the *Regulation* in this regard.

Sections 9 through 16 of the *Subdivision and Development Regulation* are satisfied.

No part of Section 663 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, applies to the proposed subdivision and Reserves are due for the proposed lot. The County has requested that Reserves be provided as money in lieu of land, and that the Reserves due are to be calculated based on $2,200/acre (for a total of $2,200).

APPEAL BOARD

The subject site is not in the Green Area, does not contain an approved confined feeding operation, and is not within the setback distance to a landfill or wastewater treatment facility.

MPS notes that the Energy Resources Conservation Board (ERCB) and the Alberta Energy and Utilities Board (AEUB) are now the Alberta Energy Regulator (AER). The site does not contain facilities with AER licenses, and is not affected by s. 678(2)(a)(i)(C) of the Act. MPS notes we are unable to determine if the subject is site is affected by s. 678(2)(a)(i)(C) of the Act with respect to AUC approvals.

MPS reviewed the Alberta Environment & Parks Authorization (AEP) Viewer, which did not identify any Registrations for Traditional Agriculture Use issued under the *Water Act* or approvals pursuant to the *Environmental Protection and Enhancement Act*. The subject site is not affected by s. 678(2)(a)(i)(D) of the Act.

The subject site is within the referral distance to Highway 777 and the site may contain wetlands identified during the ortho photo analysis. Therefore, in the opinion of the planner, appeal lies to the Land and Property Rights Tribunal.

Reserves

The ability to take Reserves is noted above.

4. SUMMARY

The proposed subdivision is for agricultural use, and may conform to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. Accesses and approaches to the satisfaction of Alberta Transportation
2. Service Road

3. Municipal Reserve
4. Appraisal fee
5. Private Sewage Inspection
6. Location of PSDS
7. Taxes up to date

5. RECOMMENDATION

That the subdivision application be **approved** at this time, subject to the following conditions:

1. That prior to endorsement of an instrument affecting this plan, access to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of Alberta Transportation.

2. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into an agreement with Alberta Transportation for the provision of a 30.0 metre wide service road right of way adjacent to the right of way of Highway 777 throughout the proposed lot and the remainder, as shown on **Schedule A.** To this respect, a Caveat shall be registered against the Certificate of Title by Alberta Transportation concurrently with the registration of the instrument effecting this plan of subdivision.

   Alternatively,

   That the Plan of Survey implementing the proposed plan of subdivision provide a 30.0 metre wide service road throughout the proposed lot and remainder adjacent to the right of way of Highway 777.

3. That in accordance with Sections 661, 666, and 667 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, prior to endorsement of an instrument effecting this plan, money-in-place of Municipal Reserve be provided equal to 10% of the area of the proposed parcel area. The amount has been calculated as follows:

Total area of the proposed parcel area =	4.05 ha	(10.0 ac.)
10% of the area of the proposed parcel area =	0.405 ha	(1.00 ac.)
Estimated market value per acre =		$2,200.00
Money-in-place of reserve = 10% area x market value =		$2,20.00

   This sum of money shall be forwarded to the County of Barrhead No. 11 and accounted for by them in accordance with Section 671(4) of the *Municipal Government Act*.

   NOTE: The above amount is calculated based on the tentative plan of subdivision submitted to, and conditionally approved by, the Subdivision Authority. All areas are to be verified based on the instrument prepared by an Alberta Land Surveyor prior to paying the amount to the County of Barrhead No. 11. If the amount calculated above is incorrect due to a miscalculation in the area of the parcel, and if the wrong amount is paid, final approval of the plan of subdivision may be delayed pending resolution of the outstanding amount.

4. That prior to endorsement the registered owner and/or developer pay the County of Barrhead No. 11 the outstanding appraisal fee of $100.00.

5. That prior to endorsement of an instrument effecting this plan, the County of Barrhead No. 11 and Subdivision Authority receive a Certificate of Compliance stating that the existing sewage disposal system(s) on the subject site meet current provincial requirements or have been relocated or redesigned to comply with the current Alberta *Private Sewage Systems Standard of Practice*, and are suitable for the intended subdivision.

6. That the instrument effecting this plan identify the location of the private sewage disposal system and the distance between the system (or discharge point) and the boundaries of the proposed property lines.

7. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

Attachments:

1. Application
2. Location map
3. Site plan
4. Proposed Tentative Plan of Subdivision

C

REQUEST FOR DECISION

AUGUST 16, 2022

TO: **COUNCIL**

RE: **SUBDIVISION APPLICATION – NE 9-59-2-W5**
BECK, MUNICIPAL PLANNING FILE NO 22-R-544

ISSUE:

An application has been received for a farmstead separation of 4.05 ha (10.0 ac) out of the NE 9-59-2-W5.

BACKGROUND:

- Land is in the Agriculture District under Land Use Bylaw 5-2010.
- Land was previously subdivided with the Manola Lagoon located on the parcel.
- Proposed site contains a residence and farm buildings.

ANALYSIS:

- Municipal Development Plan (MDP) requires a maximum of 15 acres out for residential purposes per quarter.
- Size of the proposed parcel meets the requirements of the Land Use Bylaw and MDP.
- Access to proposed and remainder will be from Range Road 23, approaches are built to County standards.
- Municipal Reserves are not required, as the previous subdivision was for an institutional use.
- Private septic inspection is required.
- Wetlands affect the proposed parcel and the remainder; however suitable building sites still exist.
- Parcel is adjacent to the Manola Lagoon, requiring a setback of 300 meters under Subdivsion and Development Regulation AR 84/2022.
    - The proposed parcel is outside of this setback, and building pockets are available on the remainder outside of this setback as well.

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to endorsement of an instrument affecting this plan, access to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.
2. That prior to endorsement of an instrument effecting this plan, the County of Barrhead No. 11 and Subdivision Authority receive a Certificate of Compliance stating that the existing sewage disposal system(s) on the subject site meet current provincial requirements or have been relocated or redesigned to comply with the current Alberta *Private Sewage Systems Standard of Practice*, and are suitable for the intended subdivision.
3. That the instrument effecting this plan identify the location of the private sewage disposal system and the distance between the system (or discharge point) and the boundaries of the proposed property lines.

4. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

ADMINISTRATION RECOMMENDS THAT:

Council approve subdivision application 22-R-544 proposing a farmstead separation out of NE 9-59-2-W5 with the conditions as presented.

FORM 1 | APPLICATION FOR SUBDIVISION

MPS FILE NO. 22-R-544

DATE RECEIVED: JUN 0 2 2022

DEEMED COMPLETE: June 21, 2022

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

1. Name of registered owner of land to be subdivided

HAROLD + BARBARA BECK

Address, Phone Number, and Fax Number

[redacted]

2. Name of person authorized to act on behalf of owner (if any)

Address, Phone Number, and Fax Number

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

ALL ☐ PART ☑ of the NE ¼ SEC. 9 TWP. 59 RANGE 2 WEST OF 5 MERIDIAN.

Being ALL ☐ PART ☐ of LOT _____ BLOCK _____ REG. PLAN NO. _____ C.O.T. NO. _____

Area of the above parcel of land to be subdivided 4.05 hectares (10 acres)

Municipal address (if applicable) 59132 - RR 23

4. LOCATION OF LAND TO BE SUBDIVIDED

a. The land is situated in the municipality of: BARRHEAD

b. Is the land situated immediately adjacent to the municipal boundary? YES ☐ NO ☑

If 'YES', the adjoining municipality is _____

b. Is the land situated within 1.6 KM of a right-of-way of a highway? YES ☑ NO ☐

If 'YES', the Highway # is: RR # 23

d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES ☑ NO ☐

If 'YES', the name of the water body/course is: DUGOUT

e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES ☐ NO ☑

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)

Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
RESIDENCE, FARM BUILDINGS + HAY LAND	CR SAME	Ag

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)

Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, treed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
GENTLE SLOPE EAST TO WEST	POPLAR + SPRUCE + LARCH SWAMP	CLAY LOAM + SWAMP

7. STRUCTURES AND SERVICING

Describe any buildings/structures on the land and whether they are to be demolished or moved	Describe the manner of providing water and sewage disposal
HOUSE, BARN, GARAGE OUT BUILDINGS. NO PLANS TO CHANGE	GRAITY FLOW TO SEPTIC TANK AUTOMATIC PUMP TO FIELD

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

I HAROLD + BARBARA BECK hereby certify that ☑ I am the registered owner OR ☐ I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

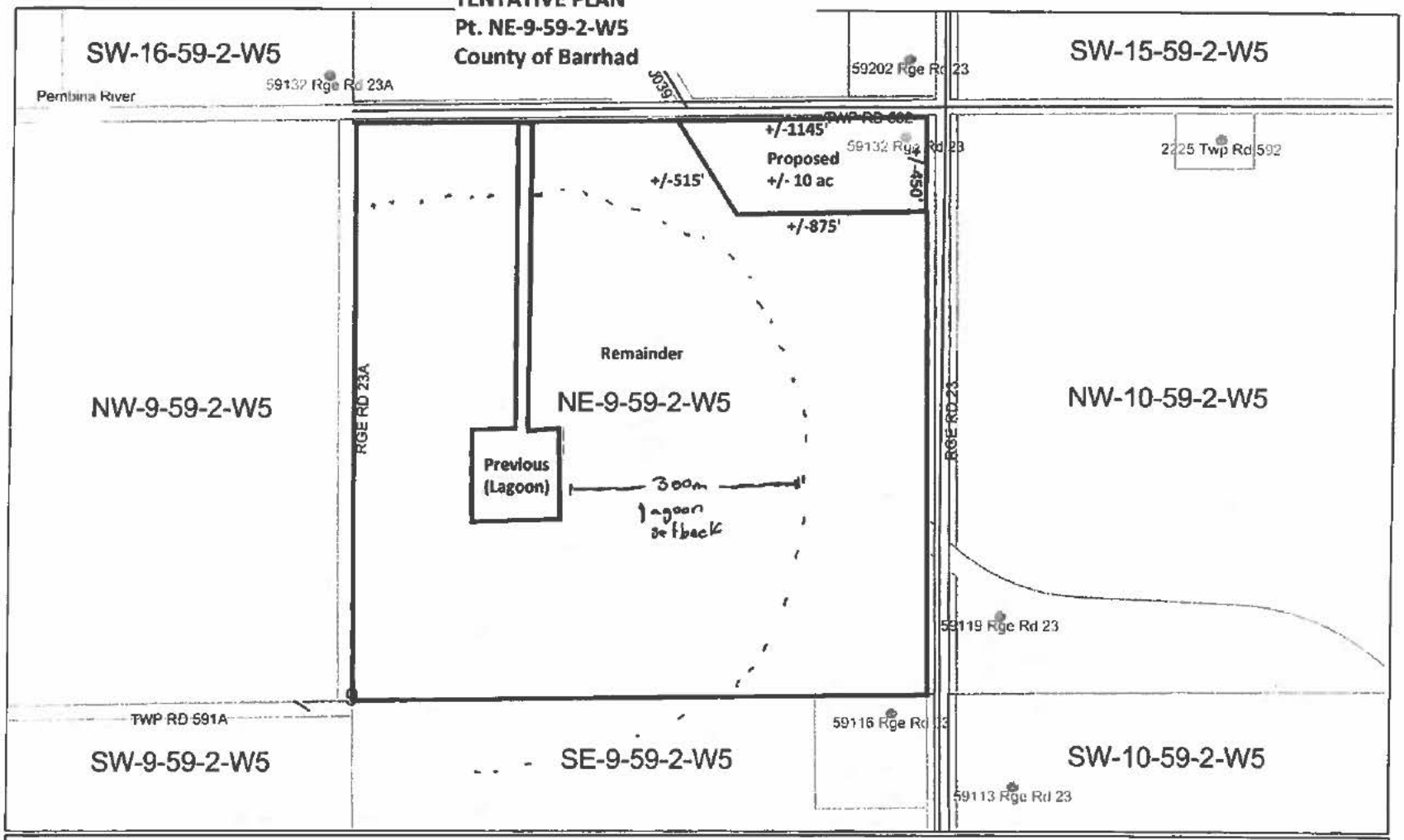
Signature Harold Beck Date 22/05/30

Barbara Beck 22/05/30

FURTHER INFORMATION MAY BE PROVIDED AS AN ATTACHMENT

MPS FILE 22-R-544

TENTATIVE PLAN
Pt. NE-9-59-2-W5
County of Barrhad



County of Barrhead

Scale 1: 7,500

100 yd
100 m

Titled Area: 61.743ha (152.44 ac)
Proposed Area: +/- 4.05 ha (+/-10.0 ac)

County of Barrhead makes no representation or warranties regarding the information contained in this document, including without limitation, whether said information is accurate or complete. Person using this document do so solely at their own risk, and County of Barrhead shall have no liability to such person for any loss or damage whatsoever. This document shall not be copied or distributed to any person without the express written consent of County of Barrhead. Copyright County of Barrhead. All Rights Reserved.

County of Barrhead

Date Created: 6/17/2022

Subdivision Report

MUNICIPAL PLANNING SERVICES

FILE INFORMATION

File Number: 22-R-544
Municipality: Co. of Barrhead
Legal: NE 9-59-2-W5
Applicants: Harold & Barbara Beck
Owners: Same as above

Date Acknowledged: June 21, 2022
Referral Date: June 21, 2022
Decision Due Date: August 20, 2022
Revised Decision Date: n/a
Date of Report: August 8, 2022

Existing Use: Agriculture
Proposed Use: Country Residential
District: Agriculture (A)
Soil Rating: 8%, 33%, 41% & 52%

Gross Area of Parcel: 61.743 ha (152.44 ac.)
Net Area of Lot: 4.05 ha (10.0 ac.)
Reserve Status: Not required

1. SITE DESCRIPTION AND ANALYSIS

This proposal is to subdivide a developed 4.05 ha (10 ac.) country residential parcel from a previously subdivided quarter section (NE 9-59-2-W5), in the County of Barrhead No. 11.

The quarter section contains a previously subdivided parcel, the Manola lagoon (Lot A, Plan 792-0226). Railway Plan 5750 CL has been closed within NE 9 and consolidated into the quarter section. Prior to opening the application, the planner scaled a 300 m (984 ft.) setback on the Tentative Plan of Subdivision. The entire proposed parcel is outside of the setback required by section 17(2)(b) of the *Matters Related to Subdivision and Development Regulation, AR 84/2022.* The remainder also contains potential building pockets outside of the required setback.

The site is in the east central portion of the County of Barrhead, south of Hamlet of Manola. The site is approximately 290 m (950 ft.) east of the Pembina River. From the County's historic orthographic photos, the site is outside of the area affected by the 1986 Pembina River flood event.

The site is adjacent to Township Road 592 (northern boundary) and Range Road 23 (eastern boundary. Access to the proposed parcel and the remainder is from Range Road 23. Access requirements can be met from the local road.

From a review of the provincial data, the subject site is not affected by:

- An identified historic resource;
- Flood hazards lands;
- Abandoned wells or pipelines; or
- Active oil/gas facilities

The site may be affected by:

- wetlands;
- an approval, license or registration issued under an Act for which the Minister of Environment is responsible (*EPEA* – Documents 00000965 which appears to be related to the County's lagoon and wastewater system for the Hamlet of Manola).

From the application, the proposed use is "CR- Country Residential."

The proposed lot contains a house and accessory structures, including a garage, barn, and outbuildings. The proposed western boundary appears to align with the boundary of the historic rail right of way. The lot is serviced by a drilled water well and private sewage disposal system (open discharge). There appears to be a suitable building site a on the proposed parcel.

The remainder is undeveloped and contains cultivate lands, treed areas, a dugout, pasture lands and a decommissioned rail line. From the provincial data there appears there may also be wetlands in the remainder. The remainder appears suitable for agricultural use.

The County assessment sheets show the subject quarter section as containing 115 acres at 52%, 21.3 acres at 41%, 6 acres at 33 %, and 7.12 acres at 8%. The proposed parcel is developed. In the opinion of the planner, the proposed subdivision of the existing yard site should not significantly impact the agricultural capability of the balance of the quarter section.

The proposed subdivision appears reasonable. There appears to be reasonable building sites on the proposed parcel and on the remainder of the titled area.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead	• Development Agreement is not required for road widening. • *The planner notes that road widening has already been provided (Plan 912-3155 on the northern boundary and Plans 3906 KS and Plan 922-3285 along the eastern boundary). Additionally, a forced road allowance (Plan 2142 EO is adjacent to the western boundary of the quarter).* • Accesses and approaches required. • MR is not required. • *The planner notes that this is considered an "unsubdivided quarter section" as defined in s. 1(1)(n) of the Matters Related to Subdivision and Development Regulation and Reserves are not due.* • Property taxes are not outstanding. • The proposal conforms to the County's LUB and MDP. • Site is not within 1.5 km of sour gas facility. • Site <u>is</u> within 2 miles of a CFO, within NE 10-59-2-W5. • Private sewage inspection required.
2. Alberta Energy Regulator	• No comments provided. • The applicant has indicated that the site is not affected by a sour gas facility. • There are no facilities with AER licences within the site.
3. Alberta Environment & Parks	• No objections.
4. Alberta Environment & Parks (*EPEA* – Capital Region)	• No response.
5. Canada Post	• No response.
6. Westlock County	• No objections.
7. FortisAlberta	• No objections. • No easement is required. • FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make application for electrical services.
8. Telus Communications	• No objections.
9. Apex Utilities	• No objections.

	• Please notify Alberta One Call at 1 (800) 242-3447 to arrange for "field locating" should excavations be required within the described area. • Any relocation of existing facilities will be at the expense of the developer and payment of contributions required for new gas facilities will be the responsibility of the developer.
10. Pembina Hills School Division	• No objections. • No Reserves requested.
11. Alberta Health Services	• No response. • Development on the subject site must be carried out in a manner that does not create a nuisance, as defined in the *Public Health Act*, R.S.A. 2000, c. P-37, as amended and the *Nuisance and General Sanitation Regulation*, AR 243/2003. • Setback distances outlined in ss. 15(1) and 15(2) of the *Nuisance and General Sanitation Regulation* must be met.

Adjacent landowners were notified on 21 June 2022. ***No comments or objections from adjacent landowners were received.***

3. STATUTORY ANALYSIS

MDP, AND LUB REQUIREMENTS

The subject site is designated "Agriculture" in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. Table 1 in **Section 3.2.3(15)** of the Plan indicates that country residential uses are allowed, with a normal, combined maximum area of 6.0 ha (15.0 ac.) allowed for residential parcels, and a maximum of 3 country residential parcels and/or fragmented parcels within the quarter section. The subdivision creates the third parcel within the quarter section. It will subdivide 4.05 ha (10.0 ac.) from the quarter section. The total area of country residential parcels within the quarter section to 4.05 ha (10.0 ac.). The proposed subdivision increases the density within the quarter section and the country residential parcels does not exceeding 6.06 ha (15.0 ac.). **Therefore the proposed parcel may conform to the County MDP.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 5-2010* (LUB). Single detached dwellings are allowed. The minimum parcel area is 0.4 ha (1.0 ac.). The maximum parcel area for a developed CR use parcel is 6.07 ha (15.0 ac.). The proposed parcel is 4.05 ha (10.0 ac.) and less than the maximum area. **Therefore, this subdivision conforms to the County's Land Use Bylaw.**

MGA AND SDR REQUIREMENTS

Section 10 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 9 of the *Regulation*. Section 9 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- topography
- soil characteristics
- storm water
- flooding
- subsidence/erosion
- accessibility

- water supply
- sewage disposal
- solid waste
- *Private Sewage Disposal Systems Regulation*
- use of land in vicinity
- other matters

the proposed subdivision appears satisfactory.

A note following the decision can indicate the Subdivision Authority's indication and satisfy the Regulation in this regard.

Sections 11 through 20 of the *Matters Related to Subdivision and Development Regulation* are satisfied.

The proposed subdivision will create the first country residential use parcel within the quarter section. The previous subdivision (Plan 792-0026) is for public or quasi-public use and the quarter section meets the definition of an "unsubdivided quarter section" in the *Regulation.* Therefore, in the opinion of the planner, section 663(a) of the *Municipal Government Act* applies to the proposed lot and Reserves are not due.

Since the subject site contains a sewage treatment facility, is affected by wetlands, and documents issued under the *Environmental Protection and Enhancement Act*, appeal of the decision is to the Land and Property Rights Tribunal.

Reserves

The ability to take Reserves is noted above.

4. SUMMARY

The proposed subdivision is for country residential use, and may conform to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. Private Sewage Inspection
2. Private Sewage Location
3. Taxes up to date

5. RECOMMENDATION

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.

2. That prior to endorsement of an instrument effecting this plan, the County of Barrhead No. 11 and Subdivision Authority receive a Certificate of Compliance stating that the existing sewage disposal system(s) on the subject site meet current provincial requirements or have been relocated or redesigned to comply with the current Alberta *Private Sewage Systems Standard of Practice*, and are suitable for the intended subdivision.

3. That the instrument effecting this plan identify the location of the private sewage disposal system and the distance between the system (or discharge point) and the boundaries of the proposed property lines.

4. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

Attachments:

1. Application
2. Location map
3. Site plan
4. Proposed Tentative Plan of Subdivision

D

REQUEST FOR DECISION

AUGUST 16, 2022

TO: **COUNCIL**

RE: **GRAZING LEASE BIDS – SOUTH ½ 4-60-4-W5**

ISSUE:

Current grazing lease on South ½ of 4-60-4-W5 expires October 31, 2022.

BACKGROUND:

- County of Barrhead and Town of Barrhead are joint tenants on title.
- March 20, 2002 – Joint County and Town Council Meeting ratified the motion to have the County of Barrhead administer the grazing lease within S ½ of 4-60-4-W5.
- Current lease agreement with Clifford Sutherland expires October 31, 2022 at $9,000 per year with no outstanding commitments.
- July 2022 - Town of Barrhead was notified of the intention to publicly call for proposals for the lease of the lands beyond the 2022 grazing season.
- A Call for Offers to lease the described lands was advertised in the Barrhead Leader on July 12 & 19, 2022 and posted to the County of Barrhead website.
- Written offers were received by the County of Barrhead until 4:30 p.m., August 5, 2022.

ANALYSIS:

- Lease agreement is attached for reference and was also provided to interested parties at their request.
    - Leaseholders are responsible for property taxes (average $407/year) in addition to the lease payment.
- Advertisement stipulated that the County reserves the right to accept or reject any and all offers received and is not necessarily bound to accept the highest offer.
- 2 written offers were received ranging from $7,000 per year to $10,100 per year as follows:

Date Received	Offer from	$ per year
July 20, 2022	Cliff Sutherland	$10,100
August 5, 2022	Wyatt & Jordan Branden	$7,000

ADMINISTRATION RECOMMENDS THAT:

Council award the Grazing Lease for South ½ of 4-60-4-W5 to Mr. Cliff Sutherland at a yearly rate of $10,100 plus property taxes from June 1, 2023 and ending on October 31, 2025.

This Agreement made in duplicate this _____ Day of _____, 2022.

BETWEEN:

THE COUNTY OF BARRHEAD
5306 49th Street
Barrhead, in the Province of Alberta T7N 1N5
(hereinafter referred to as the **"Landlord"**)
-and-

_____
of _____
(hereinafter referred to as the **"Tenant"**)

WHEREAS the Landlord is the registered owner of certain lands in the Province of Alberta, which lands are described as the South Half of 4-60-4-W5, containing approximately 316 acres more or less (hereinafter referred to as the "Land");

AND WHEREAS the aforesaid property can sustain approximately 200 animal unit months, (for example, 50 cow/calf pairs for four (4) months per year). Animal unit month is a term used for forage needed by an "animal unit" (AU) grazing for one month. Animal unit shall be defined as one mature cow and her suckling calf;

AND WHEREAS the Tenant wishes to obtain access to and use of the Land for agricultural purposes, more specifically for grazing purposes only and for no other use;

AND WHEREAS the Landlord is willing to lease the Land to the Tenant for agricultural purposes as stated above.

NOW THEREFORE the Parties (Landlord and Tenant) agree as follows:

1. **LEASE TERMS**
   a. This lease shall be for a period commencing June 1, 2023, and ending on October 31, 2025.
   b. Parties agree that the lease price shall be based on a yearly rate of $_____.
   c. Annual lease payment shall be payable as follows:
      i. One-half of the yearly rate is due no later than May 31st of each year, and
      ii. Balance is payable by November 1st of each year.
      iii. Tenant has the option of paying the full lease amount before it is due.
   d. Tenant shall be responsible for the property tax payments each year for the term of the lease.
   e. When the Tenant does not make payments of the rental or property taxes in accordance with the terms and conditions of this Agreement the Landlord may repossess and enjoy the lands as if this Agreement had not been executed. Tenant shall have 30 days to remove the livestock from the land.

DRAFT

f. Tenant acknowledges that they will use the property for grazing purposes only. Tenant shall not exceed 200 animal unit months in any year and agrees not to place any livestock on the property prior to June 1st in any year and will remove all livestock by October 31st of the same year.

g. Tenant also agrees that the Landlord has the right to further restrict grazing on the property if in the Landlord's opinion the pasture is not capable of sustaining the quantity of livestock.

h. Tenant shall not graze livestock other than its own or cause, suffer or permit livestock, other than its own, to enter upon or graze on the Land, unless approved by the Landlord.

i. Tenant shall be responsible for the care of his livestock, ensure all necessary controls over his livestock, and shall take all reasonable steps to prevent, control and eliminate any contagious diseases.

j. Landlord or a representative of the Landlord has the right at all reasonable times to attend upon and inspect the lands. Landlord reserves the right of entry and exit over and upon the lands in this Agreement.

k. Tenant will not change the natural course of any waterways on the lands, or cut down trees growing upon the lands, nor will they permit any other person to do so, without the written consent of the Landlord. Such consent shall be attached to and form part of this lease agreement.

l. Tenant shall not make any major improvements, other than what is considered normal repair and maintenance, to the lands or any other assets identified in this Agreement without written permission of the Landlord.

m. Major improvements, without restricting the generality of the term, shall include water development, erosion control, fencing and building construction, clearing, breaking, and seeding to pasture and hay land.

n. Title to all improvements shall vest in the Landlord and no improvements shall be sold, removed, disposed of or encumbered without the written consent of the Landlord.

2. <u>OTHER INCOME & EXPENSES</u>

a. Landlord and Tenant acknowledge that this lease agreement is for the rent of pasture and forage for grazing livestock. As such, the Landlord, as landowner, is entitled to any and all other sources of revenue generated by the land including but not limited to seismic activity, oil well lease, rights of way, government land use subsidies and insurance payments.

b. Tenant shall not conduct any personal, commercial or revenue generating activities on the Land, except for those approved herein by the Landlord.

c. Tenant agrees to repair and maintain the property and all buildings, fences, and other improvements in a manner and to a standard comparable to that at the commencement of the lease.

DRAFT

3. LANDLORD INDEMNIFICATION

a. Tenant acknowledges that it has inspected the Land and is satisfied with the state of repair and condition of the Land and will immediately report to the Landlord any and all damage that may occur.

b. Tenant agrees to compensate the County of Barrhead for any damages to the property caused by the Tenant, or any persons entering the premises with or on behalf of the Tenant.

c. Tenant shall indemnify and hold harmless the County of Barrhead, its employees and agents from any and all third party claims, demands, actions and costs whatsoever that may arise, directly or indirectly, out of any act or omission of the Tenant, its contractors, sub-contractors, invitees, employees or agents in the performance by the Tenant of this Agreement.

d. Such indemnification shall survive termination or expiry of this Agreement and shall be binding upon the Tenant's principals, heirs, successors, executors, agents, and assignees.

e. During the Term, the Tenant is responsible for and shall insure, at its own expense and without limiting its liabilities herein, all its personal property and Tenant Improvements, including any other property the Tenant owns or has insurable interest in which is used in any way in connection with the Tenant's occupation of the Land, against accidental loss or damage including loss of use thereof, and such policy shall be endorsed to be primary and not require pro rata sharing of any coverage of the Landlord. Tenant is responsible for the payment of all deductible amounts and / or premiums under such policy.

f. Tenant shall obtain and maintain Personal Liability Insurance against bodily injury, personal injury, and any other type of loss, damage, or injury in an amount not less than Two Million ($2,000,000.00) Dollars and if necessary, a greater amount adequate to cover the Tenant's potential legal liability. Such insurance shall include coverage for the Tenant's employees, agents, guests and invitees.

g. Certificates evidencing insurance in a form acceptable to the Landlord must be provided to the Landlord on or before the Commencement Date and thereafter shall be made available to the Landlord upon request.

h. If any provision of this Agreement is invalid or unenforceable to any extent, all other provisions of this Agreement shall, nevertheless, remain in full force and effect. No provision of this Agreement shall be deemed dependent on any other provision unless expressly so stated herein.

DRAFT

IN WITNESS whereof, the parties have executed this Agreement with full force and binding effect as of the day and year first above written.

TENANT:

Per: _____
Signature of Authorized Officer

PRINT NAME: _____

PRINT TITLE: _____

LANDLORD:

County of Barrhead No. 11,
as represented by the County Manager

Per: _____

PRINT NAME: _____

DRAFT

REQUEST FOR DECISION

AUGUST 16, 2022

E

TO: **COUNCIL**

RE: **FIRE FIGHTING SERVICES – REQUEST TO REDUCE INVOICE**

ISSUE:

Administration has received a request to reduce invoice #IVC00002362 in the amount of $1,000 for fire-fighting services.

BACKGROUND:

- Invoice was for fire response to a ground/grass fire on June 4, 2022 (incident report attached).
- Administration has reviewed the request and available information which included discussion with landowner, discussion with Fire Services, review of invoice and Fire Services incident report.
- Administration also considered the following in review of this request:
    - Policy 23.02 Fire Protection Service Charges as amended July 2, 2014
    - Bylaw 8-2013 Prevention and Control of Fires, Section 8 Extinguishing Fires & Cost

ANALYSIS:

- Interest charges were not applied after being contacted by the landowner, providing Administration time to review the requests without consequence to the landowner.
- Landowner has requested that Council consider reducing invoice #00002362 in the amount of $1,000 to an amount corresponding to fire fighting efforts undertaken on landowners property.
- Bylaw 8-2013, Section 8 – Extinguishing Fires & Cost, and Policy 23.02 Fire Protection Service Charges indicated that the costs incurred by the County for fire-fighting services may be charged to and recovered from either:
    1. Owner or occupant of the property to which the services were provided
    2. Person that is in control of the property
    3. Person who ignited, maintained, or allowed the fire, or otherwise caused or created the need for the service
    4. Person to whom any fire permit was issued in the case of a fire
- In discussions with the Fire Chief and the Landowner, it was agreed that:
    - Fire initially started within the County road allowance and proceeded across the landowners property and a small portion of the vacant neighbouring property to the east.
    - Landowner reported fire when he discovered it in the road allowance.
    - Fire Chief is unable to determine exact percentage of fire taking place on neighbouring property due to lack of defined property lines.

- Pursuant to Bylaw 8-2013 and Policy 23.02 outlined above, the fire-fighting services were charged to the owner of the property responded to.
    - Property owners are responsible for fire on their property and should hold fire insurance to cover fire-fighting services for structural fires and wildfire.
    - Cause of fire has not been determined and no charges have been laid or fines issued.

Invoice #	Original Amount	Admin Comments & Recommendation	Balance Owing after Admin Recommendation
00002362	$1,000	• Total invoice is $1,000 • Fire services was dispatched by 911 and responded to a call as per normal procedure. • As per Policy 23.02, the first $3,000 is charged to landowners unless burning in contravention of any provincial law, bylaw or fire control order. • *MGA*, Bylaw 8-2013, Section 8 – Extinguishing Fires & Cost, and Policy 23.02 Fire Protection Service Charges allows the County to charge for and recover the costs for fire-fighting services. • Landowners are responsible for any fire which occurs on their property. • It was unknown at the time of fire response that fire services being provided had crossed over the property line onto a vacant property. • It was unknown at the time of invoicing that a small percentage of the fire response cost should be applied to the vacant property. • Recommend reducing amount charged to 75% and cancelling the balance • Note – it is not necessary for Council to go incamera unless further information is provided that would qualify as an exclusion under *FOIPP Act*. This can be determined during the Council meeting.	$750

STRATEGIC ALIGNMENT:

Provision of fire services and consideration of charges in accordance with Bylaw 8-2013 Prevention & Control of Fires and Policy 23.02 Fire Protection Services Charged aligns with the 2022-2026 Strategic Plan in the following areas:

PILLAR 3: RURAL LIFESTYLE

GOAL 3 Rural character and community safety is preserved by providing protective & enforcement services

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates open & accountable government

ADMINISTRATION RECOMMENDS THAT:

Council reduce invoice #IVC00002362 to $750 and cancel the balance of $250.

HISTORICAL

County of Barrhead No.11
5306-49 Street
Barrhead Alberta T7N 1N5

INVOICE	IVC00002362
Type	
Date	2022-06-09
Page	1

Bill to:

Zelman, Ryan & Kristy L.
[redacted]

Ship to:

Zelman, Ryan & Kristy L.
[redacted]

Purchase Order ID	Customer ID	Salesperson ID	Shipping Method	Payment Terms ID
INCIDENT #22-125-CFR	ZELMA0001		PICKUP	Net 30

Quantity	Description	U Of M	Discount	Unit Price	Ext. Price
1	Fire Services on June 4, 2022 at #26 Summerlea, Incident #22-125-CFR	EACH	$0.00	$1,000.00	$1,000.00

Subtotal	$1,000.00
Misc	$0.00
Tax	$0.00
Freight	$0.00
Trade Discount	$0.00
Total	$1,000.00

Barrhead Regional Fire Services

Fire Chief :Chief Gary Hove
Box 4172, 4635-61 Ave Barrhead AB
Barrhead AB T7N 1A2
PH : 780-674-2087 FAX : 780-674-2889

Jun 9 22

Incident 22-125-CFR
Jun 9 22

County of Barrhead
5306 49 Street
Barrhead, AB T7N 1N5

On June 4th, 2022 Barrhead Regional Fire Services responded to a call for an outside fire, unknown situation located on Lot #26 Summerlea, Twp Rd 593 & Rge Rd 54, in the County of Barrhead. On scene to a ground and grass fire that was spreading in a bushed area. Barrhead Fire Members work to extinguish the fire and eliminate any remaining hot spots. Once complete, all Barrhead Fire Units clear scene, returning to station and back in service.

Ryan & Kristy Zelman
[redacted]

Date: Jun 4 22 **Incident #:** 22-125
Response Location: Lot #26 Summerlea Twp Rd 593 Rge Rd 54, County of Barrhead
Dispatch: **Number:** 13594883

Cause of Emergency: Fire - Grass/Wild Land
Location of Emergency: Yard Lot# 26 Summerlea
SERVICE PERFORMED

[X] **- Mop up remaining heat on scene**

Additional Services Performed:
Extinguish Fire

APPARATUS

Unit	Leave Station	Return to Station	Total Time	First 30 min cost	30 min cost	30 min cost after 255 minutes	Total Cost
PERSONAL VEHICLE	19:16:21	21:23:07	127 min	$0.00	$0.00	$0.00	$0.00
RAT 1	19:18:55	21:23:18	124 min	$125.00	$125.00	$125.00	$500.00
COMMAND-2	19:16:21	21:23:07	127 min	$0.00	$0.00	$0.00	$0.00
COMMAND-1	19:16:21	21:23:07	127 min	$0.00	$0.00	$0.00	$0.00
TENDER-34	19:20:35	21:23:13	123 min	$125.00	$125.00	$125.00	$500.00

Grand Total: $1,000.00

Paid: $0.00
Owing: $1,000.00

Fire Chief Gary Hove

F

REQUEST FOR DECISION

AUGUST 16, 2022

TO: **COUNCIL**

RE: **MEADOWVIEW MULTI 4-H CLUB - COMMUNITY GRANT REQUEST**

ISSUE:

Meadowview Multi 4-H Club is applying for a Community Grant to assist with the costs of hosting their 65th Club Anniversary Banquet & Awards (application attached).

BACKGROUND:

- February 2, 2021 – Council approved the Community Grants Policy setting a maximum of $2,500 per applicant pending availability of funds.
- Meadowview Multi 4H Club is planning to host the event on November 19, 2022.
- Club submitted application in April 2022 requesting a $2,500 donation to assist with a total project cost of $7,825
    - Administration has been working with the Club to better understand event being planned.

ANALYSIS:

- Application was considered under Policy AD-002 Community Grants (attached).
- Applicant is eligible as they meet the criteria under section 4.1 as follows:
    - ✓ A volunteer group, service club or community group that provides services within the County or provides services readily available to the general public of the County
    - ✓ Demonstrates value or benefit to the community
- Application was considered under section 5.1 as an event (vs project)
- Application was assessed based on the criteria outlined in section 5.2 as follows:
    - Other sources of funding, financial viability and community involvement – applicant is providing 81% of the total project cost and is financially viable.
    - Community involvement – Meadowview Multi 4-H Club provides a variety of opportunities to the community and provides assistance at many events.
- Project is eligible under section 5.3 and 5.4 as follows:
    - Matching requirement has been exceeded with the applicant committing $6,325 towards this event, not including any volunteer hours.
    - Event is to take place on November 19, 2022
    - Supports an event that promotes and celebrates the community (65th Anniversary)

- Application is **ineligible** under section 5.5 as follows:
  - Applications for grant funding will NOT be considered to fund private or commercial sector events or facilities
  - Although the Club itself is eligible, and the type of event could be considered eligible as it is celebrating their 65th Anniversary, the exclusivity of the event and use of approximately 41% of the total project costs are not eligible.
  - Event is described as inviting alumni and members which should be considered as a private event
  - Budget indicates that each member will be provided with a commemorative buckle
- Financial Concerns:
  - Total project funding of $8,825 which includes the grant requested in the amount of $2,500 exceeds the total project costs of $7,825 and leaves a surplus of $1,000
  - If the commemorative buckles for members in the amount of $3,200 were removed from the budget, the total project costs would be $4,625
- Administration is denying this application as the event being exclusive is ineligible under s. 5.5 of the Community Grant Policy and the organization appears to be financially positioned to offer this event without the support of the County Community Grant.
- As this is a relatively new policy for the County, Administration is bringing the denial to Council prior to notifying the applicant.
- This is the 5th application for the 2022 budget year
- Financial implications with the denial of this application:

2022 Community Grant Budget	**$15,000**
Dispersed in 2022	($9,000)
Current Balance	$6,000
Application (Meadowview Multi 4-H Club 65th Club Anniversary Banquet & Awards)	$0
Balance Remaining for 2022	$6,000

STRATEGIC ALIGNMENT:

Processing of Community Grant requests in accordance wit the Community Grants Policy AD-002 aligns with the 2022-2026 Strategic Plan in the following areas:

PILLAR 3: RURAL LIFESTYLE

GOAL 2 County promotes & celebrates success/achievements

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates open & accountable government

ADMINISTRATION RECOMMENDS THAT:

Council denies the application from Meadowview Multi 4-H Club for $2,500 under s. 5.5 of the Community Grants Policy due to it being a private event.

Community Grant Application Form

Application Information

Please submit completed applications to:

County of Barrhead No. 11
5306-49 Street
Barrhead, AB T7N 1N5
or
email: info@countybarrhead.ab.ca

For assistance completing your application, contact 780-674-3331 or info@countybarrhead.ab.ca
Incomplete applications will not be accepted.

Applicant Information

Name of Organization: Meadowview Multi 4-H Club

Mailing Address: Box 4041
Street Address

Barrhead | AB | T7N1A1
City | Province | Postal Code

Phone Number: 780-967-0144 Email: tdezaeyer@gmail.com

Contact Name: Tracy DeZaeyer

Position or Title: General Leader

Phone Number: 780-967-0144 Email: tdezaeyer@gmail.com

Is your organization a registered charity or non-profit' ☐ Yes ■ No

If yes: Alberta Registry Number: _____

Date of Incorporation: _____

Project Information

Name of Project or Event: 65th Club Anniversary Banquet & Awards

Start Date: Nov 19, 2022 Completion Date: Nov 19, 2022

Location of Project or Event: Meadowview Hall, Barrhead County

COUNTY OF Barrhead

Community Grant Application Form

Describe Your Project or Event:

Goals: Our club would like to invite all of our alumni to come together to celebrate our clubs anniversary. We plan to host everyone with a dinner, awards and dance. Another goal is to provide each member with a commerative belt buckle.

Anticipated number of County participants, or number directly affected by event, program, or services offered: Our goal is to seat as many as the hall has room for. 160 people

Target population (Children, youth, adults, seniors, families): Youth

Describe how this project will benefit the community: This is a great opportunity to bring back families that were a part of our club over the past 65 years to join our currrent famlilies still in the community and club. We hope to have a great interative night with everyone.

Financial Information

Project Funding:

Funds Requested from the County of Barrhead:

Cash:	$2500
In-Kind:	$
Total Requested: (Maximum $2,500)	$2500

Funds from Other Sources:
(List other funds including any of the organizations own funds to be used in the project)

Own Funds:	$3225
Fundraising:	$2000
Volunteer Hours $ 20/ Hr x _____ Hours =	$
Other: Grants (Please Specify)	$1100
Other: _____ (Please Specify)	$
Total From Other Sources:	$ 6,325 DMO

Note: Funding from other sources must be at least equal to funding requested from the County of Barrhead

Total Project Funding: (Total Requested Funding + Total from Other Sources)	~~$7825~~ $8,825 (exceeds project costs). DMO.

COUNTY OF Barrhead

Community Grant Application Form

Project Costs:

List a summary of the project costs here. If available, attach price quotes or other supporting documents.

Food	$3500
Decorations	$300
Hall rental	$175
Music	$100
Buckles	$3200
Prizes	$550
	$
	$
	$
	$
	$
	$
	$
	$

Refer to Policy for full listing of ineligible costs (e.g. day-to-day operating costs, staff wages or honorariums, flow through funding to re-distribute to others, or donations to charitable causes).

Total Project Costs: $7825

The personal and business information provided will be used to process the Community Grant Application and is collected under the authority of Section 33 (c) of the *Freedom of Information and Protection of Privacy Act (FOIPP)*. If you have questions about the colleciton and use of this information, please contact the County of Barrhead at 5306-49 Street, Barrhead, Alberta T7N 1N5 or 780-674-3331.

Signature of Applicant or Authorized Representative

I (We) the undersigned, certify that this application is complete and accurate and that I (we) have the authority to sign on behalf of the organization.

Tracy DeZaeyer — April 29
Signature — Date

Tracy DeZaeyer General Leader
Print Name and Title

Apr 30/22
Signature — Date

Shannon Janzen-Grasley
Print Name and Title

Community Grant Application Form

For Office Use Only

☐ Application Reviewed and Approved Grant Number: 2022-05

☐ Application Reviewed and Denied Council Resolution No. : _____

Funding Requested: $ _____

Funding Approved: $ _____ ☐ Letter Sent: _____

Criteria and Evaluation (Comments must be completed if application is denied or modified):

_____

_____

_____

_____

_____

_____ _____

Signature of Authorized County Representative Date

_____

Print Name and Title of Authorized County Representative

COUNTY OF Barrhead

Grant Application #:_____

Resolution #:_____

Community Grant Declaration

Name of Organization: Meadowview Multi 4H Club ("the Organization)

The Organization declares that:

The information contained in its application is complete and accurate.

The Organization understands and agrees that any funding awarded is subject to the Organization complying with the terms and conditions of this agreement and as outlined in the Community Grant Policy ('the Policy").

The Organization agrees to the following terms and conditions:

1. The Organization agrees to be bound by the requirements set out in the Policy and Application form.

2. The Organization will use all grant funding awarded for the purposes stated within its Application. If the Organization wished to vary the purpose, it agrees to be bound by the requirements set out in the Policy.

3. Following receipt of the Grant, the Organization agrees to be bound by the reporting requirements set out in the Policy.

4. Any part of the Grant not spent as set out in the Policy or upon termination of this Agreement must be repaid to the County of Barrhead as stipulated in the Policy. The Grant may be terminated upon:

   a. mutual consent;

   b. 90 days written notice by either party;

   c. demand by the County for immediate repayment in the event of a breach of any term or condition; or

   d. if the Organization becomes insolvent

5. The Organization acknowledges that it will be liable for the full amount of the Grant and will be bound to the terms of this Agreement, even if the Organization has paid all or part of the Grant to a third party who has spent the money.

6. If requested, the Organization agrees to give the County of Barrhead access to examine the Organization's operation and/or premises to verify the Grant has been used for the purpose laid out in the Application. The Organization will provide access to all financial statements and records having any connection with the Grant or its purpose during the term of this Agreement or until all requirements have been met.

7. The Organization acknowledges that the *Freedom of Information and Protection of Privacy Act (FOIPP)* applies to records submitted by the Organization to the County in relation to the grant application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the *FOIPP Act,* subject to any applicable exceptions to disclosure under the Act.

8. The Organization agrees to indemnify and hold harmless the County of Barrhead, including all councillors, employees, and agents from any and all claims demands, actions and costs (including legal costs) for which the Organization is legally responsible, including those arising out of negligence or willful acts by the Organization or its employees or agents. Such indemnification shall survive the termination of this agreement.

The Organization represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Organization to the Agreement.

Signature	Print Name	Date
Tracy DeZaeyer	Tracy DeZaeyer	April 27, 2022
[illegible]	Shannon Janzen-Grassl	Apr 30/22

COUNTY OF Barrhead

REQUEST FOR DECISION

AUGUST 16, 2022

G

TO: COUNCIL

RE: SHEPHERD'S CARE FOUNDATION (BARRHEAD) - COMMUNITY GRANT REQUEST

ISSUE:

Shepherd's Care Foundation is applying for a Community Grant to assist with the costs of providing an Alberta Culture Days event to the community (application attached).

BACKGROUND:

- February 2, 2021 – Council approved the Community Grants Policy setting a maximum of $2,500 per applicant pending availability of funds.
- Shepherd's Care Foundation is planning to host the event in September 2022.
    - Shepherd's Care Foundation is a faith-based, not-for-profit organization providing quality care and accommodations to more than 900 seniors and other individuals throughout Edmonton and Barrhead.
- Committee is requesting a $2,500 donation to assist with a total project cost of $5,000.
- Alberta Culture Days is provincially recognized as an opportunity to discover, experience and celebrate arts and culture through local events and activities, in person and online across the province.

ANALYSIS:

- Application was considered under Policy AD-002 Community Grants (attached).
- Applicant is eligible as they meet the criteria under section 4.1 as follows:
    - ✓ A registered non-profit society or charitable organization that provides services within the County or provides services readily available to the general public of the County
    - ✓ Demonstrates value or benefit to the community
- Applicant is **ineligible** under section 4.2 as follows:
    - ✗ Provincial or federal government funded initiative
    - ✗ Organizations that provide services or programs that are the responsibility of another level of government including Health, Education, Libraries, Social Services
- Application was considered under section 5.1 as an event (vs project)
    - Event scheduled September 1 -30, 2022 Alberta Culture Days
- Application was assessed based on the criteria outlined in section 5.2 as follows:
    - ✓ Benefit to community – provides general access to an event for the community to enjoy

        - It appears that although the event is targeted to seniors at the facility and their families, the general public will be invited.
    - ✓ Other sources of funding, financial viability and community involvement – applicant is providing 50% of the total project cost and is financially viable.
    - ✓ Community involvement – event appears to create an opportunity for their residents to interact with the community
- Project is eligible under section 5.3 and 5.4 as follows:
    - Matching requirement has been met with the applicant committing $2,500 of their own funds as well as fundraising and volunteer hours to use towards this event
        - Applicant previously submitted a grant application to the GOA for funding under Alberta Culture & Status of Women and was denied for the Barrhead location; applicant has since indicated that they will use their own funds to make up the difference to ensure matching funds are available
    - Event is to take place in September 2022
    - Supports an event that promotes and celebrates the community
- Administration is denying this application as although the applicant is a registered non-profit organization the Shepherd's Care Foundation is ineligible under s. 4.2 of the Community Grant Policy as they fall under the responsibility of another level of government.
- As this is a relatively new policy for the County, Administration is bringing the denial to Council prior to notifying the applicant.
- This is the 6th application for the 2022 budget year
- Financial implications with the denial of this application:

2022 Community Grant Budget	**$15,000**
Dispersed in 2022	($9,000)
Current Balance	$6,000
Application (Shepherd's Care Foundation - Barrhead)	$0
Balance Remaining for 2022	$6,000

STRATEGIC ALIGNMENT:

Processing of Community Grant requests in accordance wit the Community Grants Policy AD-002 aligns with the 2022-2026 Strategic Plan in the following areas:

PILLAR 3: RURAL LIFESTYLE

GOAL 2 County promotes & celebrates success/achievements

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates open & accountable government

ADMINISTRATION RECOMMENDS THAT:

Council denies the application from Shepherd's Care Foundation for $2,500 under s. 4.2 of the Community Grants Policy due to the organization falling under the responsibility of another level of government.

From:	Danica O'Neill
To:	Pam Dodds
Subject:	RE: Community Grant Application
Date:	July 19, 2022 2:15:06 PM
Attachments:	image007.png image002.png

Good afternoon Pam,
Unfortunately, we were not successful securing funds for our proposed event through Alberta Culture for our Barrhead Care Home. However, we were approved for funding for three of our other Alberta Culture events which, enables us to reallocate $1,000 that was initially budgeted for another location, to the Barrhead event.

I hope that you will be able to consider our submission now that we have the full $2,500 in place or the proposed event.

Please let me know if you require any additional information.
Thanks so much!
Danica

Danica O'Neill
Executive Director of Fund Development
Shepherd's Care Foundation
12601 135 AVE NW
Edmonton, AB T5L 5B2
Cell: (780)910-9991
www.shepherdscare.org

SHEPHERD'S CARE FOUNDATION

From: Pam Dodds <PDodds@countybarrhead.ab.ca>
Sent: Wednesday, July 13, 2022 8:57 AM
To: Danica O'Neill <doneill@SHEPHERDSCARE.org>
Subject: FW: Community Grant Application

This message contains unscannable attachments that could not be verified virus free. Open only if you were expecting this message.
Good Morning Danica,

Thank you for your application, however we will not be available to consider it until you have confirmation that you are receiving the funds from AB Culture.

This is because you need to equal the funding request from the County and without the AB Culture funding you would only have $1,500 in funds from other sources.

Please update me once you have confirmation.

SHEPHERD'S
CARE
FOUNDATION

July 5, 2022

County of Barrhead No. 11
5306 49 Street
Barrhead, AB T7N 1N5

Please accept the enclosed application in consideration for funding through the County of Barrhead Community Grant Program.

Shepherd's Care Foundation is a not-for-profit organization providing quality care and accommodations to more than 900 seniors and those with disabilities throughout Edmonton and Barrhead. Our six campuses of care provide living options for a full spectrum of care, including supportive living, supportive living with dementia, long-term care and complex care.

The Alberta Culture Days event at our Barrhead location will showcase music, dress, decorations, a special cultural meal showcasing food of a specific heritage(s) and activity/craft sessions. The event will include our residents, their family members, volunteers, staff and members of the community. The event will help us to highlight and celebrate the diverse population within our organization, community and province.

We plan to promote and advertise our event through local community newsletters, posters, online through social media and residents and family event calendar and newsletters.

COVID-19 has had a significant impact on the residents who call Shepherd's Care Foundation home. Many have felt isolated, lonely and haven't been able to spent time with friends and loved ones. This funding will allow us to host a community celebration within our care home and provide access to those who have physical limitations and otherwise would not be able to participate. We look forward to welcoming the community back into our care homes to celebrate the diverse cultures in Alberta!

Thank you in advance for your consideration for funding.

D. O'Neill

Danica O'Neill
Executive Director of Fund Development
Shepherd's Care Foundation
doneill@shepherdscare.org
(780)910-9991

Community Grant Application Form

Application Information

Please submit completed applications to:

County of Barrhead No. 11
5306-49 Street
Barrhead, AB T7N 1N5
or email: info@countybarrhead.ab.ca

For assistance completing your application, contact 780-674-3331 or info@countybarrhead.ab.ca

Incomplete applications will not be accepted.

Applicant Information

Name of Organization: Shepherd's Care Foundation

Mailing Address: 12601 135 Ave NW, Edmonton, AB T5L 5B2

Street Address

Edmonton AB T5L 5B2

City Province Postal Code

Phone Number: (780)910-9991 Email: doneill@SHEPHERDSCARE.org

Contact Name: Danica O'Neill

Position or Title: Executive Director of Fund Development

Phone Number: (780)910-9991 Email: doneill@SHEPHERDSCARE.org

Is your organization a registered charity or non-profit? ☒ Yes ☐ No

If yes: Alberta Registry Number: 119148492 RR 0001

Date of Incorporation: 1971-01-01

Project Information

Name of Project or Event: Barrhead Care Centre Alberta Culture Days Event

Start Date: September 1, 2022 Completion Date: September 30, 2022

Location of Project or Event: Barrhead

Community Grant Application Form

Describe Your Project or Event:

Goals: To host a local cultural event that showcases music, dress, decorations, a special meal showcasing food of a specific heritage(s) and activity/craft sessions. The residents from our Barrhead Care Home are truly missing the opportunity to participate in community events and spend time with loved ones This event would bring the community together and celebrate the diverse cultures within the community and province of Alberta.

Anticipated number of County participants, or number directly affected by event, program, or services offered: We are hoping to engage all of the residents at our Barrhead Care Centre, their family members and friend in addition to staff members and the community as a whole. The plan would account for 300 participants from the community to attend the event.

Target population (Children, youth, adults, seniors, families): Seniors, families, children & youth

Describe how this project will benefit the community: The seniors at the Barrhead Care Centre want to feel they are still an integral part of their community, in which they helped to build and serve. This event would encourage interaction with the residents and help to rebuild the relationships with the community that may have been lost during the pandemic and reduce isolation. This event will also help educate those who attend about cultural diversity and be inclusive to everyone within the community.

Financial Information

Project Funding:

Funds Requested from the County of Barrhead:

Cash: $ 2500

In-Kind: $

Total Requested: **$** 2500
(Maximum $2,500)

Funds from Other Sources:
(List other funds including any of the organizations own funds to be used in the project)

Own Funds: $ 1100

Fundraising: $ 1000 (Request submitted to AB Culture for funding)

Volunteer Hours $ 20/ Hr x 20 Hours = $ 400

Other: _____ $
Please Specify

Other: _____ $
Please Specify

Total From Other Sources: **$** 2500

Note: Funding from other sources must be at least equal to funding requested from the County of Barrhead

Total Project Funding: **$** 5000
(Total Requested Funding + Total from Other Sources)

Community Grant Application Form

Project Costs:

List a summary of the project costs here. If available, attach price quotes or other supporting documents.

Food and refreshments	$ 1500
Decorations & other materials	$ 500
Musical Performers	$ 1500
Sound Equipment & Rentals	$ 500
Activities & Crafts	$ 600
Volunteer Hours	$ 400
	$
	$
	$
	$
	$
	$
	$
	$

Refer to Policy for full listing of ineligible costs (e.g. day-to-day operating costs, staff wages or honorariums, flow through funding to re-distribute to others, or donations to charitable causes).

Total Project Costs: $ 5000

The personal and business information provided will be used to process the Community Grant Application and is collected under the authority of Section 33 (c) of the *Freedom of Information and Protection of Privacy Act (FOIPP)*. If you have questions about the colleciton and use of this information, please contact the County of Barrhead at 5306-49 Street, Barrhead, Alberta T7N 1N5 or 780-674-3331.

Signature of Applicant or Authorized Representative

I (We) the undersigned, certify that this application is complete and accurate and that I (we) have the authority to sign on behalf of the organization.

DONeill — July 5, 2022

Signature — Date

Danica O'Neill Director of Fund Development

Print Name and Title

Signature — Date

Print Name and Title

Community Grant Application Form

For Office Use Only

☐ Application Reviewed and Approved Grant Number: 2022-06

☐ Application Reviewed and Denied Council Resolution No. : _____

Funding Requested: $ _____

Funding Approved: $ _____ ☐ Letter Sent: _____

Criteria and Evaluation (Comments must be completed if application is denied or modified):

_____

_____

_____

_____

_____

_____ _____

Signature of Authorized County Representative Date

_____

Print Name and Title of Authorized County Representative

Grant Application #: 2022-06
Resolution #: _____

Community Grant Declaration

Name of Organization: Shepherd's Care Foundation ("the Organization)

The Organization declares that:

The information contained in its application is complete and accurate.

The Organization understands and agrees that any funding awarded is subject to the Organization complying with the terms and conditions of this agreement and as outlined in the Community Grant Policy ('the Policy").

The Organization agrees to the following terms and conditions:

1. The Organization agrees to be bound by the requirements set out in the Policy and Application form.

2. The Organization will use all grant funding awarded for the purposes stated within its Application. If the Organization wished to vary the purpose, it agrees to be bound by the requirements set out in the Policy.

3. Following receipt of the Grant, the Organization agrees to be bound by the reporting requirements set out in the Policy.

4. Any part of the Grant not spent as set out in the Policy or upon termination of this Agreement must be repaid to the County of Barrhead as stipulated in the Policy. The Grant may be terminated upon:

   a. mutual consent;

   b. 90 days written notice by either party;

   c. demand by the County for immediate repayment in the event of a breach of any term or condition; or

   d. if the Organization becomes insolvent

5. The Organization acknowledges that it will be liable for the full amount of the Grant and will be bound to the terms of this Agreement, even if the Organization has paid all or part of the Grant to a third party who has spent the money.

6. If requested, the Organization agrees to give the County of Barrhead access to examine the Organization's operation and/or premises to verify the Grant has been used for the purpose laid out in the Application. The Organization will provide access to all financial statements and records having any connection with the Grant or its purpose during the term of this Agreement or until all requirements have been met.

7. The Organization acknowledges that the *Freedom of Information and Protection of Privacy Act (FOIPP)* applies to records submitted by the Organization to the County in relation to the grant application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the *FOIPP Act,* subject to any applicable exceptions to disclosure under the Act.

8. The Organization agrees to indemnify and hold harmless the County of Barrhead, including all councillors, employees, and agents from any and all claims demands, actions and costs (including legal costs) for which the Organization is legally responsible, including those arising out of negligence or willful acts by the Organization or its employees or agents. Such indemnification shall survive the termination of this agreement.

The Organization represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Organization to the Agreement.

Signature	Print Name	Date
DONeill	Danica O'Neill	July 5, 2022

REQUEST FOR DECISION

AUGUST 16, 2022

H

TO: **COUNCIL**

RE: **PROPERTY TAXES – REQUEST TO CANCEL TAXES**

ISSUE:

Administration received a request to cancel or reduce property taxes on roll # 569322014 and requires direction from Council.

BACKGROUND:

- *MGA* regulates the process for Taxation to ensure a consistent process is implemented across the province.
- According to the *MGA, s.333 (1)* Tax Notices, each municipality must annually
  - a) prepare tax notices for all taxable property and businesses shown on the tax roll of the municipality, and
  - b) send the tax notices to the taxpayers.
- April 19, 2022 – Council adopted 2022 Property Tax Bylaw 5-2022 which included setting the minimum tax levy for each individual taxable property to $50.00.
- May 30, 2022 - Combined Assessment and Property Tax Notices for 2022 were dated and mailed
- July 18, 2022 - Landowner discussed concern with County Manager and dropped off letter (attached) requesting that Council consider cancelling or reducing property tax amount of $45.27 on tax roll # 569322014 (attached).

ANALYSIS:

- County of Barrhead follows the taxation process set by the *MGA*.
- Rate of taxation for County municipal taxes had not changed since 2019, and at that time Council had approved a 0.5% increase to the mill rate from 2018.
- 2022 Property Tax Bylaw included:
  - a 1% increase to the municipal mill rate, and
  - a minimum tax of $50 for all parcels with a taxable assessment.
- Comparison of the last 3 years of taxes for Roll # 569322014 are provided in the following table:

Tax	2020	2021	2022
Municipal	$4.03	$4.03	$49.34
Education	$0.59	$0.62	$0.63
Social Housing	$0.03	$0.01	$0.03
Total Taxes	**$4.65**	**$4.66**	**$50.00**

- Imposing the $50 minimum tax was to offset the costs of preparing, processing, and provision of the property tax notice
- As the minimum tax was set in a bylaw it was applied as appropriate to all parcels with a taxable assessment.
    - Example – if total taxes payable (municipal taxes and requisitions) is $10.00 than an additional $40.00 would be added to the municipal taxes for a total tax bill of $50.00.
    - Example – if total taxes payable is > $50.00 than no minimum tax is necessary.
- Landowner has indicated that this 1.83 ac parcel was previously subdivided by the province and then returned back to the landowner which is why the landowner has requested that this parcel be treated the same as the balance of 157.13 ac.
    - Total taxes set for the 157.13 ac parcel is $350 (municipal $301.09; requisitions $48.91)
    - These properties are filed as separate titles with Alberta Land Titles and therefore are assessed separately
        - Both properties are assessed as vacant farmland
    - Landowner could consider consolidating the 2 titles into a 158.96 ac parcel which would negate the $50 min tax being imposed.
- Administration reviewed the relevant legislation and County bylaws and policies and did not find anything that is within the authority of Administration to address this request.
- In accordance with the *MGA s. 347*, Council may cancel, reduce, refund or defer taxes

    (1) If a Council <u>considers it equitable to do so</u>, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

    (a) cancel or reduce tax arrears;

    (b) cancel or refund all or part of a tax;

    (c) defer the collection of a tax.

    (2) A council may phase in a tax increase or decrease resulting from the preparation of any new assessment.

STRATEGIC ALIGNMENT:

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates open & accountable government

Strategy 1: Council has the tools and information necessary to make informed decisions.

ADMINISTRATION RECOMMENDS THAT:

Council consider the request to cancel or reduce property taxes in the amount of $50.00 on tax roll # 569322014.

JULY 18/2022

DEAR : BARRHEAD COUNCIL

I AM WRITING THIS LETTER TO ADDRESS MY TAXES ON NW 32 - 59 - 06 - 5

THIS 1.83 ACRES WAS A SCHOOL SITE. WHEN THE SCHOOL SHUT DOWN IN THE 1950S THE PROPERTY WENT BACK TO THE FARMER. THE PROPERTY HAS NO SERVICES AND NEVER DID HAVE. I WOULD LIKE TO SEE THE TAXES TO BE TREATED THE SAME AS THE REST OF THE QUARTER

THE OTHER OPTION IS TO HAVE THE COUNTY PAY PORTION OF THE COST ASSOCIATED WITH CONSOLIDATING THE TITLE TOGETHER.

SURVEYOR DON WILSON QUOTED THE JOB AT 1390.00.

SIGNED DONKE

Hilroy

YOUR PROPERTY HAS BEEN ASSESSED AS INDICATED BELOW FOR THE TAXATION YEAR 2022. THE ASSESSMENT ROLL WILL BE OPEN FOR INSPECTION DURING OFFICE HOURS. ALL COMPLAINTS TO THE ASSESSMENT REVIEW BOARD MUST BE RECEIVED AT THE COUNTY OFFICE BY THE DATE INDICATED BELOW.

County of Barrhead No.11
5306-49 Street
Barrhead Alberta T7N 1N5

2022 COMBINED ASSESSMENT AND PROPERTY TAX NOTICE

ROLL NO.	PROP.SIZE	PLAN	BLOCK	LOT
569322014	1.83 Acres			

CIVIC ADDRESS	PORTION	QTR	SEC	TWP	RGE	MER
	PT.	NW	32	59	06	5

DATE OF MAILING	May 30, 2022
NOTICE ASSESSMENT DATE	Jun 7, 2022
DUE ON OR BEFORE	Aug 31, 2022
ASSESSMENT COMPLAINT MUST BE RECEIVED ON OR BEFORE	Aug 8, 2022

Domke, Arthur

[redacted]

COPY

IMPORTANT INFORMATION

TAXES DUE DATE IS August 31, 2022. Please see back of tax notice for information about the Assessment Complaint Process. To request a copy of a Tax Receipt please contact the County Office at 780-674-3331.

CURRENT ASSESSMENT DESCRIPTION	AMOUNT
Farmland - Vacant	240
	0
	0
	0
	0
	0
	0
	0
TOTAL ASSESSMENT	240

LAST YEARS ASSESSMENT AMOUNT	
TOTAL ASSESSMENT	240

LAST YEARS TAXES DESCRIPTION	AMOUNT
TOTAL LAST YEAR TAXES	$4.66

MUNICIPAL TAXES	TAX RATE	ASSESSMENT	TAX AMOUNT
Farmland	16.3179	$240	$3.92
Farmland Town Rec	0.6449	$240	$0.15
Minimum Tax	0.0000		$45.27
Bylaw			
TOTAL 2022 MUNICIPAL TAXES			$49.34

EDUCATION AND OTHER TAXES	TAX RATE	ASSESSMENT	TAX AMOUNT
Farmland Public School	2.6319	$240	$0.63
Farmland Social Housing	0.1235	$240	$0.03
TOTAL 2022 EDUCATION AND OTHER TAXES			$0.66

LOCAL IMPROVEMENTS		EXP.	TAX AMOUNT
TOTAL 2022 LOCAL IMPROVEMENTS			$0.00

TOTAL 2022 TAXES		$50.00
PREVIOUS BALANCE		$0.00
TOTAL TAXES PAYABLE		$50.00
TAXES PAYABLE AFTER Aug 31, 2022	$54.00	
TAXES PAYABLE AFTER Oct 31, 2022	$56.16	

Take notice that you have been assessed under the provisions of the Municipal Government Act for the above mentioned property. Taxes are now due and payable to the County of Barrhead. In the event of non-payment, the said taxes may be recovered as provided in the Municipal Government Act.

IMPORTANT PENALTY INFORMATION

Penalty charges will be added to current taxes unpaid and to all tax arrears after August 31 at a rate of 8%. Further penalties will be applied to all outstanding taxes unpaid after October 31 and February 28 at a rate of 4%.

MORTGAGE NUMBER
MORTGAGE COMPANY

We accept payments by cash, debit, cheque, online banking or etransfer to payments@countybarrhead.ab.ca

CUT ALONG DOTTED LINE

Domke, Arthur

[redacted]

ROLL NUMBER
569322014
LAST DATE BEFORE PENALTY
Aug 31, 2022

2022 COMBINED ASSESSMENT AND PROPERTY TAX NOTICE

ARREARS OR CREDIT	CURRENT TAXES	TOTAL DUE
$0.00	$50.00	$50.00

AMOUNT DUE PLEASE PAY
$50.00
AMOUNT PAID

County of Barrhead No.11
5306-49 Street
Barrhead Alberta T7N 1N5

PLEASE SUBMIT THIS PORTION WHEN MAKING PAYMENT. THANK YOU.

YOUR PROPERTY HAS BEEN ASSESSED AS INDICATED BELOW FOR THE TAXATION YEAR 2022. THE ASSESSMENT ROLL WILL BE OPEN FOR INSPECTION DURING OFFICE HOURS. ALL COMPLAINTS TO THE ASSESSMENT REVIEW BOARD MUST BE RECEIVED AT THE COUNTY OFFICE BY THE DATE INDICATED BELOW.

County of Barrhead No.11
5306-49 Street
Barrhead Alberta T7N 1N5

2022 COMBINED ASSESSMENT AND PROPERTY TAX NOTICE

ROLL NO.	PROP.SIZE	PLAN	BLOCK	LOT
569322005	157.13 Acres			

CIVIC ADDRESS	6425-Hwy 655					
	PORTION	QTR	SEC	TWP	RGE	MER
		NW	32	59	06	5

DATE OF MAILING	May 30, 2022
NOTICE ASSESSMENT DATE	Jun 7, 2022
DUE ON OR BEFORE	Aug 31, 2022
ASSESSMENT COMPLAINT MUST BE RECEIVED ON OR BEFORE	Aug 8, 2022

Domke, Arthur
[redacted]

COPY

IMPORTANT INFORMATION

TAXES DUE DATE IS August 31, 2022. Please see back of tax notice for information about the Assessment Complaint Process. To request a copy of a Tax Receipt please contact the County Office at 780-674-3331.

CURRENT ASSESSMENT DESCRIPTION	AMOUNT
Farmland - Vacant	17,750
	0
	0
	0
	0
	0
	0
	0
TOTAL ASSESSMENT	17,750

LAST YEARS ASSESSMENT AMOUNT	
TOTAL ASSESSMENT	17,750

LAST YEARS TAXES DESCRIPTION	AMOUNT
TOTAL LAST YEAR TAXES	$344.55

MUNICIPAL TAXES	TAX RATE	ASSESSMENT	TAX AMOUNT
Farmland	16.3179	$17,750	$289.64
Farmland Town Rec	0.6449	$17,750	$11.45
TOTAL 2022 MUNICIPAL TAXES			$301.09

EDUCATION AND OTHER TAXES	TAX RATE	ASSESSMENT	TAX AMOUNT
Farmland Public School	2.6319	$17,750	$46.72
Farmland Social Housing	0.1235	$17,750	$2.19
TOTAL 2022 EDUCATION AND OTHER TAXES			$48.91

LOCAL IMPROVEMENTS		EXP.	TAX AMOUNT
TOTAL 2022 LOCAL IMPROVEMENTS			$0.00

TOTAL 2022 TAXES		$350.00
PREVIOUS BALANCE		$0.00
TOTAL TAXES PAYABLE		$350.00
TAXES PAYABLE AFTER Aug 31, 2022	$378.00	
TAXES PAYABLE AFTER Oct 31, 2022	$393.12	

Take notice that you have been assessed under the provisions of the Municipal Government Act for the above mentioned property. Taxes are now due and payable to the County of Barrhead. In the event of non-payment, the said taxes may be recovered as provided in the Municipal Government Act.

IMPORTANT PENALTY INFORMATION

Penalty charges will be added to current taxes unpaid and to all tax arrears after August 31 at a rate of 8%. Further penalties will be applied to all outstanding taxes unpaid after October 31 and February 28 at a rate of 4%.

MORTGAGE NUMBER
MORTGAGE COMPANY

We accept payments by cash, debit, cheque, online banking or etransfer to payments@countybarrhead.ab.ca

CUT ALONG DOTTED LINE

Domke, Arthur
[redacted]

ROLL NUMBER
569322005
LAST DATE BEFORE PENALTY
Aug 31, 2022

2022 COMBINED ASSESSMENT AND PROPERTY TAX NOTICE

ARREARS OR CREDIT	CURRENT TAXES	TOTAL DUE
$0.00	$350.00	$350.00

AMOUNT DUE PLEASE PAY
$350.00
AMOUNT PAID

County of Barrhead No.11
5306-49 Street
Barrhead Alberta T7N 1N5

PLEASE SUBMIT THIS PORTION WHEN MAKING PAYMENT. THANK YOU.

REQUEST FOR DECISION

AUGUST 16, 2022

I

TO: **COUNCIL**

RE: **PROPERTY ASSESSMENT SYSTEM**

ISSUE:

Current property assessment system (PAVIS) used by the County is at risk of obsolescence.

BACKGROUND:

- Property assessment is the process of assigning a dollar value to a property for taxation purposes.
- Assessment is based on market value or on a regulated rate. Regulated rate is used for farmland, linear, and designated industrial property as prescribed by regulations.
- Assessors use a variety of information to calculate market rate and is determined using one or more approaches: sales comparison approach, cost approach, and income approach.
- In determining value, all assessors use Computer Assisted Mass Appraisal (CAMA) System to calculate the property assessment.
- Majority of municipalities that were on PAVIS have already switched to CAMAlot with the last conversion in 2013.
    - Outside of Calgary & Edmonton, who have their own customized CAMA system, only 7 municipalities (3 assessors) use PAVIS.
- CAMAlot is now an entity of Munisight.
    - Munisight provides municipal services in: GIS (Munisight), website (All-net), finance (Muniware) and assessment (CAMAlot).
    - County currently has 2 products from Munisight: GIS and website.
- Contract with the County's current assessor ends in February 2025, with an option to renew.

ANALYSIS:

- County had previously considered implementing CAMAlot but was deferring until the current assessor retired / contract expired.
- PAVIS system is being maintained but not being enhanced or updated.
    - 1 IT person that maintains PAVIS.
    - Residential base year modifiers are no longer being maintained by GOA, which was being provided to PAVIS. Currently, other assessors are providing this data to our assessor to use.
    - There is no commercial manual maintained in PAVIS. Manual entry based on the old commercial manual is used by the assessor, then modified to get an appropriate assessment.
- CAMAlot is the preferred CAMA system for Alberta municipalities and is being regularly maintained and is fully supported.
    - CAMAlot is maintaining the base year modifiers for residential assessment.

  - CAMAlot has an optional commercial manual (Marshall & Swift) available.
- If the County continues to wait, the cost to convert will increase.
- When the County's current assessor retires it is unlikely there will be another assessor or assessment company the County could hire that is familiar or knowledgeable in PAVIS.
- County could look to engage one of the other 2 remaining PAVIS assessors to perform assessment services on behalf of the County of Barrhead.
  - Whether those assessors/municipalities would be interested would be dependent on their capacity.
  - Cost of providing the service would also be a factor, given they are not in close proximity to Barrhead.
- County has an opportunity to purchase CAMAlot and convert PAVIS data for a 50% discount in 2023, if the County commits to the project in 2022.
  - Conversion would occur in March 2023 with completion in May/June 2023 to provide assessor with ample training and working knowledge of the system.
  - 1st tax year would be 2024 (2023 assessment year).
- CAMAlot integrates with the County's GIS (Munisight).
- CAMAlot integrates with the County's accounting system (Diamond).

Benefits Analysis:

Proceed	**Pros:** • Modernized assessment system, that is widely used throughout Alberta • Very low risk that software will become unsupported • Easier, more seamless integration with GIS & Diamond • Assessment reports available through Public login in Interactive Webmap • Existing assessor will be knowledgeable on the new system, providing opportunity to extend the contract if mutually agreed in 2025. • If contract is not extended with existing assessor, it will be easier to engage a new company given the system is already in place.
	Cons: • Cost, time for implementation • Possible duplication of costs for short period of time during transition to new system
Do Not Proceed	**Pros:** • Savings in cost to implement new assessment system • Savings in annual fee
	Cons: • Risk of new assessor or assessment company unable or unwilling to use PAVIS (2025) • Risk of unsupported old technology as IT person that supports PAVIS is aging, and that is the only person trained on IT support of PAVIS. • Conversion to CAMAlot likely inevitable, future cost to implement would at least double

Budget Estimates: CAPITAL

Description	2022	2023	2024	Total Estimated Capital Cost
Purchase price – 50% discount	$0	$25,000	$0	$25,000
Data conversion – 50% discount	$0	$12,500	$0	$12,500
Est. internal IT requirements (consultant – Vass)	$0	$?	$0	$?
TOTALS	**$0**	**$37,500**	**$0**	**$37,500**

Budget Estimates: OPERATIONAL

Description	2022	2023	2024	2025	2026
Annual License Fee – $1.19/parcel	$0	$8,260	$8,260	$8,260	$8,260
Optional – Marshall & Swift	$0	$1,650	$1,650	$1,650	$1,650
TOTALS	**$**	**$9,910**	**$9,910**	**$9,910**	**$9,910**

STRATEGIC ALIGNMENT:

PILLAR 2: MUNICIPAL INFRASTRUCTURE & SERVICES

GOAL 1 Infrastructure & services balance County capacity with ratepayer needs.

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 1 County improves risk management
GOAL 2 County demonstrates open & accountable government

ADMINISTRATION RECOMMENDS THAT:

Council authorize Administration to convert the Property Assessment System from PAVIS to CAMAlot system at an estimated capital cost of $37,500 with funding source to be confirmed in 2023 budget.

REQUEST FOR DECISION

AUGUST 16, 2022

J

TO: **COUNCIL**

RE: **PROPERTY TAX PENALTY EXEMPT LIST**

ISSUE:

Council is required to review and approve the list of properties within the County of Barrhead that would be exempt from paying penalties on property taxes.

BACKGROUND:

- Certain properties within the County of Barrhead are exempt from property tax penalties:
  - Government of Alberta (GOA) does not pay penalties on grants in place of taxes (GIPOT) owing to municipalities.
  - Bylaw 3-2019, Property Tax Instalment Payment Plan (TIPP) states:
    - 5.4: No penalties shall be imposed with respect to the outstanding balance of the taxes for the current year as long as the Tax Instalment Plan remains in good standing.
    - 5.5: Penalties shall be imposed on the outstanding balance of tax arrears as per the current Tax Penalty Bylaw.
  - County of Barrhead properties would also be considered exempt from property tax penalties.

ANALYSIS:

- Property Tax Penalty Exempt List – includes tax rolls owned by the County, the Province or the Federal Government, and those property owners on TIPP and in good standing.

Name	# of Rolls
Alberta Municipal Affairs	84
Alberta Environment and Parks	7
Her Majesty the Queen	1
Moved to Forfeited Land (County of Barrhead)	4
County of Barrhead	2
Property Tax Owners on TIPP – see below	200
2022 Total # Tax Rolls	**298**

- Administration reviewed and confirmed all property tax accounts that are on TIPP are in good standing (as of August 8, 2022).
  - Of the 200 properties that are on TIPP, there are 18 accounts (prior year – 2) that are paying prior year taxes along with current year taxes. Penalties will apply to tax arrears but not to current year taxes.
  - If any property tax accounts on TIPP are not in good standing at penalty dates, penalties will apply.
- There are other tax rolls belonging to municipal, provincial and federal governments that are not included in the penalty exempt list as the assessment is exempt from taxation.

STRATEGIC ALIGNMENT:

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates open & accountable government

Strategy 1: Council has the tools and information necessary to make informed decisions.

ADMINISTRATION RECOMMENDS THAT:

Council approves the Property Tax Penalty Exempt List for the 298 tax rolls as identified.

REQUEST FOR DECISION

AUGUST 16, 2022

K

TO: **COUNCIL**

RE: **ASSET MANAGEMENT COHORT PROGRAM**

ISSUE:

Council resolution is required for the County to apply to participate in the Asset Management Cohort program offered by RMA, AB Munis, Infrastructure Asset Management Alberta (IAMA), FCM and Government of Canada.

BACKGROUND:

- Asset management is the process of making decisions about the use and care of infrastructure to deliver services in a way that considers current and future needs, manages risks and opportunities, and makes the best use of resources.
- Benefits of asset management are:
    - Assists the County to confidently evaluate and communicate trade-offs between service, cost, and managing risk.
    - Provides the County with a defensible way of prioritizing projects and resources.
    - Aligns the organization to focus on the things that matter most.
    - Assists the County with decision-making about infrastructure replacement, renewal and overall useful life.
    - Assists the County in calculating reserves for future infrastructure renewal.
    - Assists the County in demonstrating accountability to residents and businesses in the community.
- Asset management is about understanding 3 key components:
    1. Service level
    2. Risk (and opportunity)
    3. Costs & Funding
- Under the Asset Management Program, Asset Management Capacity-Building Cohort at the Introductory and Intermediate levels are being offered free of charge to rural and urban municipalities.
    - Application requires Council resolutions to apply, commit time, and financial support to participate in the program.
    - Application requires County to complete FCM's Asset Management Readiness Scale to evaluate the County's current asset management competency.
    - Application deadline is September 16, 2022.

ANALYSIS:

- County Strategic Plan requires the development of an Asset Management Plan to support capital planning of County infrastructure.
- It is likely that the new Local Government Fiscal Framework (LGFF) that is replacing the MSI funding model will require some level of accountability regarding asset management

- Although the County has some of the basic tools, information, and training necessary to develop an Asset Management Program there are several challenges and actions needed to deliver on this requirement.
- Administration will complete the Asset Management Readiness Scale. A preliminary review of the scale shows the "Introductory Cohort" is the appropriate level of participation for the County.
- Participating in the Introductory Asset Management Cohort should achieve at a minimum, the following outcomes:
    1. Establishment and development of an internal asset management team
    2. Development of an Asset Management Policy
    3. Development of an Asset Management Strategy
- Cohort is only open to municipal staff. CAO will select 2-3 appropriate participants.
    - Time commitment of approximately 1-3 meetings per month over a 4-month period between October 2022 and February 2023
    - Only cost is staff travel & accommodation and is estimated to be $500 - $2,000

STRATEGIC ALIGNMENT:

PILLAR 2: MUNICIPAL INFRASTRUCTURE & SERVICES

GOAL 1 Infrastructure & services balance County capacity with ratepayer needs.

Strategy 1: Develop an Asset Management Plan to support capital planning of County infrastructure

ADMINISTRATION RECOMMENDS THAT:

Council passes the following resolutions:

1. Council directs staff to apply for the asset management cohort program opportunity from the RMA, AB Munis, and IAMA.
2. County commits staff to participate in the asset management cohort program to advance the County asset management program.
3. County commits financial support from its budget toward the costs of this initiative for staff travel and accommodation.

REQUEST FOR DECISION

AUGUST 16, 2022

TO: **COUNCIL**

RE: **2023 DRAFT BUDGET SCHEDULE**

ISSUE:

2023 Draft Budget Schedule requires Council approval.

BACKGROUND:

- Council must adopt an operating budget for each calendar year. (*MGA s 242(1)*)
- Council may adopt an interim operating budget for part of a calendar year. (*MGA s 242(2)*)
- County must prepare a written plan respecting its anticipated financial operations over a period of at least the next 3 financial years & a capital plan for anticipated capital property additions for at least the next 5 years and update those plans annually (*MGA s. 283.1(2),(3),&(6)*).
- Government Finance Officers Association (GFOA) best practice for Government Budgets include a statement of organization-wide, strategic goals and strategies that address long-term concerns and issues.

ANALYSIS:

- Current Strategic Plan covers years 2022 – 2026.
    - Budget Priorities workshop links to Strategic Plan
- 2023 Draft Budget Schedule (attached) should allow Council and Administration adequate time to:
    - thoroughly review and analyze all the necessary information (including public input),
    - develop the 2023 budget,
    - develop 3-year financial plan (2024-2026) and
    - develop Multi-Year Capital Plan
- There are many steps that are involved in the development of a draft budget.
    - Yellow highlights in the attached schedule are for the purpose of flagging days on which Council's participation is required.
    - Dates will be confirmed, and meeting requests will be sent to Council and staff once Council has approved the schedule.
- 2023 Draft Budget Schedule provides clear direction and accountability and facilitates the scheduling of meetings.

STRATEGIC ALIGNMENT:

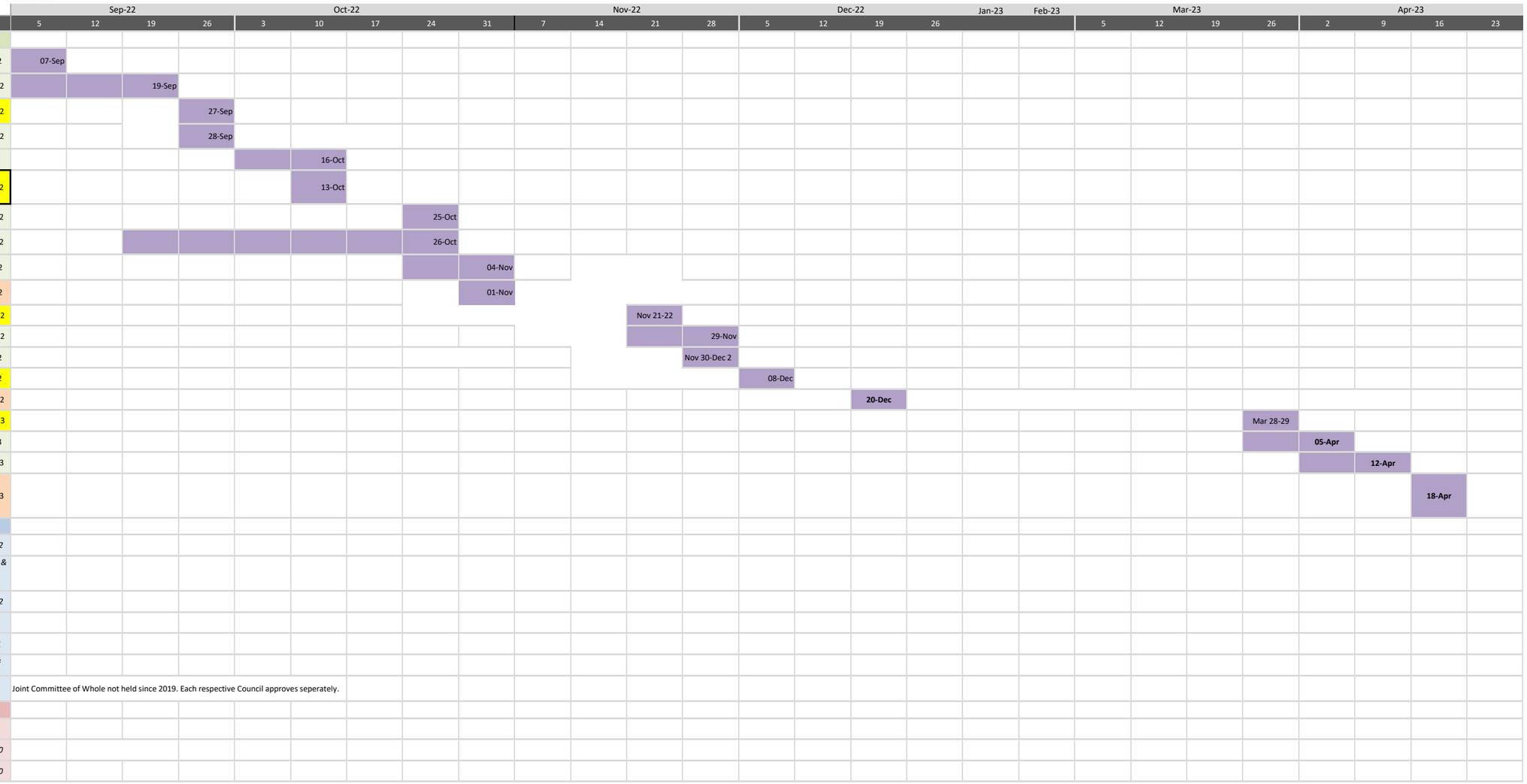
- PILLAR 4: GOVERNANCE & LEADERSHIP
- GOAL 2 County demonstrates open & accountable government

ADMINISTRATION RECOMMENDS THAT:

Council approves the 2023 Budget Schedule as presented.

2023 DRAFT BUDGET CYCLE - COUNTY OF BARRHEAD

TASK	ASSIGNED TO	START	END
Operating / Capital Budgets		Approximate	
Budget Kickoff Planning Meeting with Management	Sr. Team	7-Sep-2022	7-Sep-2022
Prep 2023 Potential Capital & Operating Projects Sheets	Dept Heads	7-Sep-2022	19-Sep-2022
Priorities Workshop/Align with Strat Plan	Sr. Team, Council	27-Sep-2022	27-Sep-2022
Review 2022 Priorities & Budget - Meeting	Sr. Team	28-Sep-2022	28-Sep-2022
Budget Consultation - online	CAO, Comm	Oct 3 - Oct 16	
Total Compensation Report Review & Direction for 2023 budget	Council, CAO, DF	13-Oct-2022	13-Oct-2022
COLA review for Salaries - based on CPI	DF, CAO	25-Oct-2022	25-Oct-2022
Prep Priority Based Dept Budget, including CAO review	Dept Heads	22-Sep-2022	26-Oct-2022
Draft Budget Consolidation & Workshop Package Materials	DF	26-Oct-2022	4-Nov-2022
Budget "What We Heard" Report	Council Resolution	1-Nov-2022	1-Nov-2022
Budget Workshop - Council	Sr. Team, Council	21-Nov-2022	22-Nov-2022
Budget Revisions from Council	Sr. Team, DF, CAO	23-Nov-2022	29-Nov-2022
Draft Budget Consolidation	DF	30-Nov-2022	2-Dec-2022
Budget Workshop - Council	Sr. Team, Council	8-Dec-2022	8-Dec-2022
2023 INTERIM Budget Approval	Council Resolution	20-Dec-2022	20-Dec-2022
Property Tax analysis & Budget Workshop	Council, CAO, DF	28-Mar-2023	29-Mar-2023
Budget Revisions from Council	Sr. Team, DF, CAO	30-Mar-2023	5-Apr-2023
Budget Presentation / Finalization	DF, CAO	5-Apr-2023	12-Apr-2023
Approval of Property Tax Bylaw & 2023 BUDGET (operating & capital) & 3 year financial plan & MultiYear Capital Plan	Council Resolution	18-Apr-2023	18-Apr-2023
Joint Budgets		This Year	*Prior Year*
FIRE/ERC - Budget Approval by	Fire Committee	*TBD*	*23-Feb-2022*
LANDFILL - Budget Approval by	Landfill Committee	TBD	*Feb 10, 2022 & March 10, 2022*
AIRPORT - Budget Approval by	Airport Committee	tent: Nov 2022	*28-Feb-2022*
Twinning Budget Approval	Twinning Committee	TBD	*Dec 2021*
FCSS Budget Approval	Council		*7-Dec-2021*
Library Budget Approval	Council	*Nov 1 or 15, 2022*	*Nov 2021 & Apr 2022*
Joint Budget Presentation (FCSS, Library)	Joint Committee of the Whole	N/A	*N/A*
Barrhead Regional Water Commission		This Year	*Prior Year*
County Water Usage	County	Sept 2023	*Sept 2022*
Draft Budget Finalized & Bylaw Approved	BRWC Committee	TBD	*30-Oct-2020*
Update COB Utilities Budget	DF	TBD	*30-Oct-2020*



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REQUEST FOR DECISION
AUGUST 16, 2022

TO: **COUNCIL**

RE: **RECORDS MANAGEMENT LABOUR**

ISSUE:

Additional labour resources are requested for the 2022 Records Management Project.

BACKGROUND:

- Records management is a priority project for 2022 at a budgeted cost of $55,000, with funding to come from the Admin - Computer & Equipment Reserve.
- February 15, 2022 – Council awarded project to Indixio at a cost of $43,000.
- October 2021 – A municipal clerk was hired on a temporary basis to cover off staff absences. As staff returned gradually starting February 2022, the new clerk continued working on the Records Management Project scanning records into the system and then transitioned into the "Municipal Clerk – Seasonal position".
- Municipal Clerk seasonal position is fully funded until August 31, 2022.

ANALYSIS:

- Historically, the County has been heavily reliant on paper documentation resulting in significant work to transition records into a new records management system.
    - Therefore, there is work available beyond August 31, 2022 in scanning a high volume of physical records and integrating them into the records management system.
- Available funds remaining in the 2022 Records Management capital budget after awarding the contract to Indixio is $12,000
    - IT resources for the project were estimated to be $2,000 - $5,000 leaving $7,000 - $10,000 available in the project budget for additional labour
- If the seasonal Municipal Clerk was retained for up to 4 days per week from September 1, 2022, to December 31, 2022 the approximate cost to the County would be $14,500.
    - This leaves a shortfall of $4,500 - $7,500 in the 2022 Records Management Project budget depending on how much is utilized for the IT component of the project.
    - 2022 shortfall could be covered by current year surplus.
- It is difficult to estimate the amount of work to covert the high volume of physical records to electronic records.
    - If records scanning is complete prior to December 31, 2022, the position would terminate early.
    - If records scanning is not complete prior to December 31, 2022, further discussion with Council would take place regarding the status of the project.
- If Council chooses not to extend the seasonal Municipal Clerk position beyond August 31, 2022, to continue working on the 2022 Records Management Project existing staff would be required to undertake the work, but only as time permits. Existing workloads would create challenges in completing the project in a timely manner and therefore affect the overall success of the project.

STRATEGIC ALIGNMENT:

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 1 County improves risk management

Strategy 1: Develop and implement a Records & Information Management System.

ADMINISTRATION RECOMMENDS THAT:

Council authorize the CAO to continue to employ a Municipal Clerk on a temporary basis for a cost not to exceed $14,500 with funding to come from the 2022 Records Management capital budget (Admin – Computer & Equipment Reserve) and the balance to come from current year surplus.

presented to Council on August 16, 2022
(items shaded have changed since last meeting)

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2022 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2022-262	Engage AE for the assessment of TL lagoon for a maximum cost of $16,500	PW/CAO	Contract with AE is finalized	Complete Jul 25/22
2022-254	Bring back recommendations for disposing of Unit #306 2018 Caterpillar D6T XL	PW/CAO		Underway
2022-253	Purchase 2023 Komatsu Dozer for $575,000 from SMS Equipment	PW/EA	Letters sent to dealerships informing them of decision.	Complete Jul 7/22
2022-240	Contract with Improve Consulting Group Inc. to complete a Compensation Review at a cost of $14,650 plus GST.	DF/CAO	Contract signed	Complete June 23/22
2022-235	Community Hall Strategy identified in the 2022-2026 Strategic Plan be escalated to begin in 2022.	CAO/PD	Project management sheets drafted	Underway
2022-234	Work with Camp Creek Community Hall delegation to explore opportunity	CAO/PD	Private agreement closing postponed; Discussed conditions of agreement to hold funds; General comments provided re agreements	Underway
2022-228	Send letter to church & Assn regarding declaring as an essential service	CAO	Letter drafted	Underway
2022-226,227	Development & Lease agreement with Benedict Pipeline for laydown yard at Kiel	CAO/PD	Agreements signed by County & Tenant	Complete Jun 10/22
2022-225	LGFF Engagement Survey (GOA)	CAO/DF	Complete and submitted	Complete Jun 9/22
2022-221	Award Line Painting project to Line King Highways to not exceeed $39,500	PW	Agreement Finalized; MOA sent to contractor for signing	Complete Jul 6/22
2022-220	Award Gravel Crushing Tender Ft Assiniboine pit to Surmont Sand & Gravel for $1,487,300 to crush 278,000 tonnes & allocate $8,000 to quality testing	PW/EA	Contract finalized; Contracts provided to contractor to sign	Complete June 21/19
2022-217	Submit applications to MSI Capital for 3 projects (RR 25 in 2024, Rd regravel 2023, Landfill Access Rd upgrade in 2026)	DF	Submitted	Complete Jun 15/22
2022-216	MOA with AT for STIP funding (BF 78033)	CAO/EA	Contract finalized; Signed by County & sent to AT	Complete June 23/22

2022-215	Set Date, Time, Place - Tax Sale (Public Auction)	CAO	Set for Dec 7/22; process as per *MGA*	Complete Jun 7/22
2022-214	Barrhead Street Festival - Community Grant $1,500	CAO/EA	Approval letter sent	Complete Jun 10/22
2022-213	Barrhead Golf - Community Grant Final Report	CAO/EA	Report filed	Complete Jun 7/22
2022-207	Send letter to resident regarding dust control at RR 25 & Twp Rd 571A	CAO/EA	Letter sent	Complete Jun 15/22
2022-204	Approved 2021 Annual Report	CAO/COMM	Posted to Website	Complete May 18/22
2022-199	Approved Admin bldg repairs with County contribution to be a max of $25,500	CAO/DF/EA	Pembina Hills School Division informed of Council decision	Complete May 17/22
2022-198	Denied request from Long Run Exploration Ltd to cancel taxes	DF	Letter sent	Complete May 18/22
2022-197	Approved agreement with Tango Network for $10,980 for Broadband project implementation	CAO	Contractor notified	Complete May 18/22
2022-195	Approved Diesel Fuel Surcharge Rate effective May 23, 2022	PW	New process implemented	Complete May 30/22
2022-194	Awarded shoulder pull contract to B&B Wilson for project cost of $194,250 and identified additional funding source	PW	Contract fully executed; Contractor notified, will send contract	Complete Jul 5/22
2022-193	Approved community grant to Bhd Ag Society	CAO/EA	Letter sent notifying Ag Society	Complete May 20/22
2022-192	Approved Ducks Unlimited professional services agreement	AG	Agreement sent to Ducks Unlimited for signing	Underway
2022-191	Appointed Chelsea Jaeger as weed inspector	AG	Officially appointed by Council; ID to be provided	Complete May 17/22
2022-190	Declared June 6-14 as Seniors Week	CAO/EA	Declaration posted on website, and Ministry of Seniors & Housing notified	Complete May 20/22
2022-205	Broadband Partnership - Option #2 approved with funds from reserves	CAO/DF/PD	Agreement fully executed; Finalizing Contribution Agreement	Complete June 1/22
2022-200	Approved Project #440 Road Construction agreements	CAO/EA	Agreements signed & awaiting completion of project	Complete May 4/22
2022-197	Approved Enforcement Services Agreement with LSAC	CAO/EA	Agreement finalized; Sent to LSAC May 16 waiting return; Awaiting signature	Complete Jun 7/22
2022-196	Proclaim May 1-7 Emergency Preparedness Week	CAO/COMM	Posted to website, posted at office	Complete May 4/22

2022-195	Proclaim 2022 Year of the Garden & June 18, 2022 Garden Day	CAO/EA	Posted to website, CIB & Garden Canada notified	Complete May 4/22
2022-194	Proclaim May 30-Jun 3 Alberta Rural Health Week	CAO/COMM	Posted to website	Complete May 4/22
2022-193	Grass cutting contract - MacGill Estates	CAO/EA	Finalized; Contractor notified, waiting for signatures	Complete May 12/22
2022-184	GFR - Option to Purchase (on 3rd lot)	CAO	Signed by County & sent to lawyer Apr 22/22	Complete Apr 22/22
2022-180	Adopted 2022 Property Tax Bylaw	DF/EA	Bylaw signed & posted to website	Complete Apr 21/22
2022-175	Approved 3-yr Financial Plan & 10-yr Capital Plan	DF	Signed & posted to website	Complete Apr 20/22
2022-173, 174	Approved 2022 Operating & 2022 Capital Budget	DF	Signed & posted to website	Complete Apr 20/22
2022-167	Approved Reserve Report	DF	Council approved	Complete Apr 19/22
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF		Underway
2022-165	Appointed new fire guardians	EA	Applicants and Fire Chief have been notified	Complete Apr 20/22
2022-160, 161,202,203	Bylaw 6-2022 (Removal of MR designation) 1st reading; set public hearing date, 2nd, 3rd reading (relates to resolution 2020-358)	PD/EA	Bylaw signed, forms sent to Land Titles; Public hearing for May 17, 2022; Advertising submitted to local paper and to be posted on site	Complete May 19/22
2022-150	Denied request to cancel Axiom Oil & Gas Inc taxes	CAO/DF	Decision sent	Complete Apr 12/22
2022-149	Approved Library special funding request to a max County contribution of $3,650 (total 4% COLA)	CAO/DF	Decision sent	Complete Apr 13/22
2022-144-147	Approved 2022 Joint Landfill budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-140-143	Approved 202 Joint Airport budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-138,39	Approved 2022 Joint Twinning budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-131-137	Approved 2022 Joint Fire Services & ERC budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-129	Renewal of Fire Services Agreement	CAO	Agreement signed	Complete Apr 22/22

2022-128	Budget Priorities Survey - What we Heard Report	CAO/EA	Posted to website	Complete Apr 11/22
2022-127	Letter of support for Rossman's commercial timber permit application	PD	Letter provided to Mr. Rossman	Complete Apr 12/22
2022-126	Renew GROWTH membership for 2022	PD	Invoice submitted to Finance	Complete Apr 12/22
2022-125	Adopted Bylaw 3-2022 Dog Control Bylaw Amendment	CAO/EA	Signed by Reeve	Complete Apr 12/22
2022-121	Accepted priorities for RCMP Annual Performance Plan	CAO	Signed by Reeve & returned; Waiting for final plan for Reeve's signature	Complete Aug 11/22
2022-120	Set Dunstable lagoon volume allotment program; 1st come 1st served	PW	Notified; Updating list of users	Complete May 12/22
2022-118	Nominate director for BRWC	CAO/EA	BRWC notified	Complete Apr 6/22
2022-115	Appoint member-at-large to Library Board	CAO/EA	Library notified	Complete Apr 6/22
2022-114	Adopted Rates & Fees Bylaw 4-2022	CAO/EA	Signed and posted to website	Complete Apr 6/22
2022-110	Approve 2022/23 ACP Grant Agreement for Municipal Intern	CAO/EA	Agreement signed and sent to Municipal Affairs	Complete Apr 6/22
2022-109	Approve 2022-2026 Strategic Plan	CAO	Posted public version to website; Drafting public version for website	Complete Jun 15/22
2022-108	Publish 2021 audited financial statements to website	DF/COMM	Posted to website	Complete Apr 8/22
2022-098,99	Move CAO to Step 12 on salary grid and vacation entitlement to 4 weeks effective Jan 1/22	FIN	Payroll notified	Complete Mar 10/22
2022-089	Schedule Special Council meeting March 3	CAO	CAO performance evaluation	Complete Mar 1/22
2022-088	Proclaim May 9-13 Economic Development Week	PD/EA	Notification sent and posted to website	Complete Mar 10/22
2022-087	Barrhead Golf - Community Grant $2,500	EA/FIN	Applicant has been notified and payment sent	Complete Mar 17/22
2022-086	Appointment of Fire Guardians	CAO/EA	Fire Chief notified	Complete Mar 10/22
2022-084,85	Plan Appreciation Dinner April 28 and invite ICF partners	AG/EA	Event held Apr 28/22; Invitations sent to Minister and MLA, planning underway	Complete Apr 28/22
2022-079	Bring back info on WILD Alberta requests re: establishing DMO	CAO/PD	Scheduled to bring to Council April 5/22	Complete Apr 5/22

2022-078	Request meeting w/Min of Transportation at RMA re: condition/safety of Hwy 769	CAO	Meeting requested	Complete Feb 15/22
2022-077	Authorized signing of MSI amending MOA	CAO/EA	Signed and returned to GOA	Complete Feb 22/22
2022-076	Approved Indixio as the EDRMS provider	DF	Contract finalized	Complete Mar 3/22
2022-074,154	Bring back a report on the costs and process for expropriation of land related to Project 340	CAO/DF	Expropriation was not required	Rescinded Apr 5/22
2022-073,219	Approved landowner compensation for Project 340 road ROW acquisition	PW	Going to Council June 7; 1 left to sign; 3 still to sign; Have agreements with 2 main landowners; Negotiations have commenced	Complete Jun 8/22
2022-070	Creation of new reserve Ag-H2C Conservation Landowner Conservation	DF	Created	Complete Feb 15/22
2022-069	Approved 2021 reserve transactions	DF	Transactions complete	Complete Feb 15/22
2022-066	Awarded contract to Pembina West Co-op to supply diesel fuel for 3 years	DF/PW	Contract finalized; Contract signed and sent to Co-op for execution.	Complete Feb 15/22
2022-060	Awarded Tender for 3/4 Ton Truck to Barrhead Ford	PW	Letter sent to Barrhead Ford confirming purchase	Complete Feb 22/22
2022-058	Award Ag Lease by Manola truck fill	CAO	Lease finalized; Lease sent to landowner	Complete Feb 28/22
2022-057	Denied request to cancel Town Rec portions of taxes	CAO	Letter sent to landowner	Complete Mar 9/22
2022-054,55,56	ARB Officials Appointments	DF/EA	CRSAC notified of appointments	Complete Feb 17/22
2022-053	Rescind Policy 62.06 - Partners in Conservation	AG/EA	Policy rescinded	Complete Feb 18/22
2022-049,50,51	Appointed members to PAC (ALUS)	AG	Applicants have been notified	Complete Feb 16/22
2022-038	Approved Rural Broadband Policy	CAO/PD	Policy sent to consultant to continue work on project	Complete Feb 7/22
2022-035	Approved funding sources for overbudget 2021 operational projects	DF	Transactions done	Complete Feb 3/22
2022-034	Approved funding sources for overbudget 2021 capital projects	DF	Transactions done	Complete Feb 3/22
2022-033	Approved purchase of 2022 Excavator with implements	PW	Letter sent to Finning approving excavator purchase; letters sent to unsuccesful bids	Complete Feb 8/22

2022-032	Approved purchse of 2 - 2022 Motor Scrapers as per Capital Budget/Plan	PW	Letter sent to Finning approving purchase	Complete Feb 8/22
2022-031	Approved purchase of 2 - 2022 UTVs as per Capital Budget/Plan	PW/AG	CC Cycle contacted to confirm purchase	Complete Feb 2/22
2022-028	Approved Bylaw 2-2022 Emergency Management	CAO	Included in Municipal Emerg Plan (MEP)	Complete Feb 4/22
2022-022	Public Hearing for Lakeview Estates ASP (LUB amendment) - March 1, 2022 at 1:15 pm, Multipurpose Rm	PD/EA	Public hearing held in person and virtual on March 1/22; Advertising requirements underway, facility booked	Complete Mar 1/22
2022-021,090-092, 212	LUB amendment re: Lakeview Estates ASP	PD/CAO	3rd reading to Council on Jun 7/22; 2nd reading with recommended amendments to Council May 3/22; 3rd reading to be scheduled for Council consideration (June 7/22). Will return to Council for further consideration following Public Hearing; 1st reading to Council	Complete Jun 10/22
2022-006	BF73046-21 Awarded to Griffin Contracting	PW	Notification sent to MPA to award contract to Griffin	Complete Jan 19/22
2022-005	Approved ALUS PAC TOR	AG	PAC TOR posted and advertising underway	Complete Jan 20/22
2022-004	Community Grant of $2,500 - Misty Ridge Ski Club	CAO/EA	Letter sent awarding grant	Complete Jan 20/22
2021-536	Approved purchase 2022 Motor Grader Replacement as per Capital Budget	PW/DF	Letters sent to dealerships informing them of decision.	Complete Jan 7/22
2021-534	Approved 10 YR Capital Plan	CAO/DF	Posted to Website	Complete Jan 12/22
2021-533	Approved 3 YR Financial Plan	CAO/DF	Posted to Website	Complete Jan 12/22
2021-532	Approved 2022 Capital Budget of $8,087,326	CAO/DF	Posted to Website	Complete Jan 12/22
2021-531	Approved 2022 Interim Operating Budget of $17,518,554	CAO/DF	Posted to Website	Complete Jan 12/22
2021-530	Approved application for PERC/DIRC ($29,878.80 & $728.86)	DF	Sent to GOA.	Complete Jan 11/22
2021-529	Approved Water & Sewer Utility Rates Bylaw 11-2021	CAO/DF	New rates inputted to system and first utility bills to be sent out Jan 31, 2022	Complete Jan 7/22
2021-523	Approved MOA with CRASC Jan 1, 2022 to Dec 31, 2024	CAO	Received finalized agreement; Sent to CRASC for signing Jan 13	Complete Feb 9/22

2022-024; 2021-496	Request report with options & recommendations to consider compensation for Newton Creek flooding	CAO/DF	Council accepted insurance adjusters conclusion and denied claim; To Council Feb 1/22; RMA Genesis Reciprocal Insurance has been contacted; appt with legal counsel	Complete Feb 1/22
2021-488	Cancel 50% 2021 taxes for GOA re: GIPOT	DF	Received Payment; Journal entry done and expect payment March 31, 2022	Complete Mar 15/22
2021-481	Draft proposal for holding annual Agriculture/County dinner in 2022 in alignment with public health restrictions	CAO/AG	RFD to Council Mar 1/22; Minister confirmed; Checking availability of site, MLA, Minister etc.; Preliminary discussions re potential dates	Complete Mar 1/22
2021-474	Authorized Admin to enter into Ag Plastics Recycling Agreement with CleanFarms	CAO/AG	Agreement signed and returned; On hold until April 2022; Awaiting agreement from CleanFarms	Complete Apr 4/22
2021-471	Approved streetlight in Neerlandia	EA/CAO/PW	Construction complete; Permits complete, estimate Mar 7 completion; Fortis has been notified, indicated new year	Complete Mar 4/22
2021-452	Contract for Neerlandia Lagoon Construction awarded to PME Inc.	PW	Fully executed Contract sent to AE for distribution; Contract signed by PME and being returned to County to fully execute. Associated Eng to be in contact with PME to determine work schedule.	Complete Jan 19/22
2021-353	Develop policy for volume allotment program for Dunstable Lagoon (Q1-2022)	CAO/PW	RFD to Council April 5 for further direction	Complete Apr 5/22
2022-040; 2021-291	Use of Barrhead Johnson Airport Terminal for Aviation Ground School Training	EA/CAO	Council rescinded on Feb 1/22 as session was not held; Postponed until Oct 2021	Rescinded Feb 1/22
2021-190	Scada Project - Additional Work approved with $25K FGT funding	CAO/PW	99% complete with Northplex done; Working on Communications 90% complete; Completed - instrument and piping at Manola pump house and Booster station and Neerlandia Scada upgrade. Contractors working on updating programming and communications. Application for FGT to be updated when project fully complete.	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Rough draft prepared	Underway
2020-468	Approved disposal of Fire Dept equipment with funds used to reduce capital contribution	DF	Sold in 2021 and proceeds were deducted from amount due for new fire engine; Not sold in 2020; Waiting for 2021 final capital budget reconciliation in late January 2022.	Complete Jan 10/22

2020-358	Land exchange - begin process re securing road ROW (requires bylaw to dispose of MR & public hearing - relates to resolution 2022-160,161,202,203)	PD/CAO	Bylaw approved May 17/22 forms sent to Land Titles; 1st reading Apr 19/22, public hearing set for May 17/22; Bylaw to Council Apr 19/22; Landowner signed agreement, starting process for land exchange; Prelimary survey work done and waiting for landowner to review sketch plan; Landowner is reviewing; Working on agreement	Complete May 19/22
2020-165	Letter - AB Transportation re prov. Hwy concerns for consideration for GOA 2020 Capital Maintenance Projects	EA/CAO	Hwy 33; Obtained input from Council, PW.	Underway
2019-427	Release County share of deposit for fire engine; approved cost share of $317,748.50 for purchase of 2020 engine incl 10% deposit of $31,775 to be pd in 2019	DF	Received final inv Jan 10 to be paid next cheque run; Town indicates waiting for final payment date and will invoice us full cost share in 2022; waiting for docs from Town at year-end to transfer funds ($31,775)	Complete Jan 17/22
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2019-009	RMA Charitable Gaming Committee - support and inform	EA/CAO	GOA postponed this initiative indefinetly, tone of letter will change; Letter drafted to MLA etc.; Shared with Town & orgs; Report posted to website, compiling email distribution list	Underway
2018-029	Service Contract Review	EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Underway
2017-245	Policy for Special Events	CAO/Dev	Reviewing policies from neighbouring muncipalities	Underway

In Force or Date Effective	MGA Change	Responsible	Comments	Status
Oct 26/17	**Public Notification Methods:** To use alternative advertising requires an Advertisement Bylaw	CAO/EA	Only required if Council wants to use alternative advertising methods	Not started
Oct 26/17	**Conservation Reserve:** Council may designate land for a new type of reserve to protect enviro significant features.	CAO/PD/Ag	Requires policies to be incl in MDP and ASPs.	Not started
Oct 26/17	**Off-Site Levies**: Scope expanded AND opportunity to create joint intermunicipal off-site levy bylaws for projects	CAO/DF/PD/PW	Permitted to revise bylaw to expand scope; Describe infrastructure, benefitting area, technical data, estimated costs, keep calculations current, agreement as needed	Not started
	More to be added - as time permits			

Public Works Director of Infrastructure Report
August 16, 2022

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Graders

- Blading roads and spreading gravel

Gravel Haul

- Working out of River Valley's pit, County is gravelling 2022 projects utilizing County and contract trucks
- Gravel crushing at the Fort Assiniboine pit starting July 26, 2022. Work is being completed by Surmont Sand and Gravel.

Construction

- Fort Assiniboine gravel pit stripping was completed July 25, 2022
- Regional landfill cover was completed July 25 – 28, 2022
- Project #340 (Auto Parts Road) was started on July 29, 2022

Drainage

- Using the backhoe and tandem gravel truck, the County is replacing and repairing culverts, building approaches and removing beaver dams.

Mowing

- Roadside mower is working in the Neerlandia area

Equipment

- 2022 Ford F250 pickup arrived July 13, 2022, and is geared up and in service
- 2022 Caterpillar 317GC excavator was delivered July 29, 2022.
    - Excavator does require plumbing to run mulcher head and twist bucket. Parts and labour are to be supplied by Finning.

Labour

- Fence removal, culvert deliveries, campground and transfer station maintenance, sign repairs, patching oil and paved roads.

Bridge Files

- BF70370 (SW 25-58-5-W5) was denied funding through the STIP grant. This structure has a load restriction of 20 tonne. This may need to be lowered to 10 tonne. Weight restriction will be determined at time of inspection this fall.
- BF78033 (SW 17-62-3-W5) was successful in getting STIP funding. For this project MPA Engineering is working on permitting and design.

Contract

- Marshall Lines completed crack sealing on paved roads and airport in July 2022
- Shoulder pull program started August 8, 2022 on Project #160 (West of 4, 9, 16 and 21-58-2-W5)
- Thunder Lake Chip Seal warranty inspection took place in July 2022 with Wood Engineering, Read on Roads and County of Barrhead. Chip seal is performing as expected with no issues.

Shop

- All repairs and maintenance as required

Utilities

- Neerlandia Lagoon expansion project is near completion, with the contractor carrying out final grading and topsoil placement.

- Fibre (broadband) project in the County is also nearing completion with final tie-ins being carried out within the hamlets and airport locations.

- Communication through the SCADA network for the Northplex fire pump facility was completed and is undergoing final testing. This final step concludes the SCADA upgrade project that was started in 2021.

- All other testing and monitoring is being carried out as per normal operations

COUNTY OF BARRHEAD NO.11
CASH, INVESTMENTS, & TAXES RECEIVABLE
July 31, 2022

P1

	July YTD 2022	July YTD 2021
CASH:		
On Hand	$300	$300
Deposits	2,803,876	691,819
Payroll and Disbursements	241,200	180,471
Savings	2,113,302	2,331,971
Tax Trust	21,804	21,592
Municipal Reserve	473,371	422,607
SHORT TERM DEPOSITS:		
31 day Notice	1,070,659	2,058,182
60 day Notice	1,016,648	3,213,164
90 day Notice	11,536,852	8,582,758
Total Cash and Temporary Investments	19,278,013	17,502,863
INVESTMENTS		
Term Deposits	2,025,443	2,000,000
Other Investments	6,469	29,406
Total Investments	2,031,912	2,029,406
TAXES AND GRANTS IN LIEU RECEIVABLE:		
Current	9,154,946	9,175,776
Arrears	453,473	1,035,722
Forfeited Land	6,856	6,856
	9,615,275	10,218,355
Allowance for Uncollectible Taxes	(464,531)	(940,000)
Total Taxes & Grants in Lieu Receivble	9,150,744	9,278,355
# of Tax Rolls on TIPP	200	155

P2

Payments Issued
For Month Ending July 31, 2022

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
2322001	2322902 Alberta Ltd.	2022-07-04	910381	11,008.78	Yes
5969001	596947 Alberta Ltd.	2022-07-04	910382	252.00	No
ACKL001	Acklands Grainger	2022-07-04	910383	72.21	No
ALLA001	All Around Manufacturing & Mechanical	2022-07-04	910384	2,339.96	No
ANDE001	Anderson, Ken	2022-07-04	910385	750.93	No
BARR036	Barr-Tech Heavy Equipment Repair Ltd.	2022-07-04	910386	14,068.40	No
BARR038	Barrhead Sound (1982) Ltd.	2022-07-04	910387	359.09	No
BDWI001	B & D Wierenga Farms Ltd.	2022-07-04	910388	1,281.00	No
BLUE003	Blue Spruce Contracting Ltd.	2022-07-04	910389	4,515.00	No
CALM002	Calmont Truck Centre Ltd.	2022-07-04	910390	1,354.86	No
COMM002	Community Yard Care	2022-07-04	910391	30.00	No
DALE001	Dale Pederson Trucking	2022-07-04	910392	14,383.28	No
EMBR001	Embroidery Den	2022-07-04	910393	2,653.97	No
GARL001	Gar-Lyn Trucking Ltd.	2022-07-04	910394	9,788.10	No
GREI003	Greilach Lussier LLP	2022-07-04	910395	1,575.00	No
GRIZ001	Grizzly Trail Motors Ltd.	2022-07-04	910396	44.70	No
KTIL001	KTI Limited	2022-07-04	910397	139.90	No
LOCK001	Lock, Thomas	2022-07-04	910398	315.00	No
MACG001	MacGillivray, Virginia	2022-07-04	910399	220.42	No
MCLE001	McLean's Auto Parts LTD.	2022-07-04	910400	164.07	No
MORR001	Morrow Bros Trucking	2022-07-04	910401	4,244.37	No
MUNI001	Municipal Planning Services Ltd.	2022-07-04	910402	467.25	No
PMEI001	PME INC.	2022-07-04	910403	238,156.96	No
PURO001	Purolator Courier Ltd.	2022-07-04	910404	39.15	No
RICH001	Richard Kuric Farm & Driving Services Ltd.	2022-07-04	910405	13,833.15	No
RIGZ001	Rig Zone Oilfield Services	2022-07-04	910406	1,890.00	No
SCHA001	Schatz, Marvin	2022-07-04	910407	118.00	No
STEI005	Steinbring Farms	2022-07-04	910408	100.00	No
STON001	Stone Blue Enterprises	2022-07-04	910409	1,105.42	No
TEHA001	Teha, Randy	2022-07-04	910410	630.00	No
TOWN001	Town of Barrhead	2022-07-04	910411	11,402.00	No
WIER001	Wierenga, Travis	2022-07-04	910412	160.00	No
WILD005	Wild About Flowers - Native Plant Nursery	2022-07-04	910413	215.58	No
WRME001	W.R. Meadows of Western Canada	2022-07-04	910414	474.62	No
WURT001	Wurth Canada Limited	2022-07-04	910415	78.78	No
ALLA002	All Around Oilfield Services Ltd.	2022-07-04	910416	9,785.96	No
PEMB002	Pembina Hills School Division	2022-07-04	910417	1,072.31	No
RIVE001	River Valley Crushing	2022-07-04	910418	34,455.75	No
CALM001	Calmont Equipment Ltd.	2022-07-04	910419	15.69	No
2322001	2322902 Alberta Ltd.	2022-07-04	910420	5,576.12	No
GOVE002	Government of Alberta Land Titles	2022-07-05	910421	19.00	No
RECE001	Receiver General For Canada	2022-07-06	910422	115,853.66	No

2322001	2322902 Alberta Ltd.	2022-07-18	910423	14,692.62	Yes
5969001	596947 Alberta Ltd.	2022-07-18	910424	37,419.90	No
ALBE007	Alberta Development Officers' Association	2022-07-18	910425	425.00	No
ALBE014	Alberta Municipal Services Corporation	2022-07-18	910426	1,140.16	No
ALLA002	All Around Oilfield Services Ltd.	2022-07-18	910427	9,172.84	Yes
ALLN002	All-North Trucking	2022-07-18	910428	20,077.46	Yes
ALTA003	AltaLIS Ltd.	2022-07-18	910429	1,993.95	No
BARR004	Barrhead & District Historical Society	2022-07-18	910430	4,950.00	No
BARR020	Barrhead Ford Sales Inc.	2022-07-18	910431	60,253.46	No
BARR033	Barrhead Registries	2022-07-18	910432	84.00	No
BARR036	Barr-Tech Heavy Equipment Repair Ltd.	2022-07-18	910433	16,204.00	Yes
CARD001	Card, Lisa	2022-07-18	910434	176.76	No
DALE001	Dale Pederson Trucking	2022-07-18	910435	25,815.10	Yes
GARL001	Gar-Lyn Trucking Ltd.	2022-07-18	910436	24,470.47	Yes
GROS001	Grossenbacher Trucking Ltd.	2022-07-18	910437	23,160.08	No
LUKE001	Luke's Contract Hauling	2022-07-18	910438	6,763.87	No
MCCU001	McCuaig Desrochers LLP	2022-07-18	910439	3,522.75	No
MORR001	Morrow Bros Trucking	2022-07-18	910440	20,306.60	Yes
MUNI001	Municipal Planning Services Ltd.	2022-07-18	910441	1,680.00	No
OPSA001	Opsal, Doug	2022-07-18	910442	40.00	No
RICH001	Richard Kuric Farm & Driving Services Ltd.	2022-07-18	910443	20,028.14	Yes
WHIT004	White Paper Office Solutions	2022-07-18	910444	507.00	No
AMSC002	AMSC (BMO PCARD)	2022-07-18	910445	11,282.92	No
TOWN001	Town of Barrhead	2022-07-18	910446	111,852.37	No
VASS001	Vass IT Professional Services Inc.	2022-07-18	910447	3,714.05	No
2322001	2322902 Alberta Ltd.	2022-07-21	910448	7,124.04	No
BARR036	Barr-Tech Heavy Equipment Repair Ltd.	2022-07-21	910449	5,221.69	No
GARL001	Gar-Lyn Trucking Ltd.	2022-07-21	910450	3,144.56	No
MORR001	Morrow Bros Trucking	2022-07-21	910451	8,964.99	No
ALLA002	All Around Oilfield Services Ltd.	2022-07-21	910452	3,197.42	No
ALLN002	All-North Trucking	2022-07-21	910453	13,489.99	No
CERT002	Certified Tracking Solutions	2022-07-06	EFT000000000390	689.12	No
LOND001	London Life	2022-07-06	EFT000000000391	250.00	No
REDL002	Red Lion Express Inc.	2022-07-06	EFT000000000392	648.04	No
ALTO001	Altogether Shredding Services	2022-07-06	EFT000000000393	210.00	No
BARR032	Barrhead Regional Water Commission	2022-07-06	EFT000000000394	20,584.69	No
BREA002	Breal Metal Bldgs. Ind.	2022-07-06	EFT000000000395	2,010.75	No
GREG001	Gregg Distributors Ltd.	2022-07-06	EFT000000000396	1,272.45	No
MAST002	Mast, Shelby	2022-07-06	EFT000000000397	450.00	No
PURE001	Pure Glass	2022-07-06	EFT000000000398	483.00	No
VECT001	Vector Electric and Controls	2022-07-06	EFT000000000399	24,632.48	No
WOOD001	Wood Environment & Infrastructure Solutions Ca	2022-07-06	EFT000000000400	3,908.42	No
LOCA001	Local Authorities Pension Plan	2022-07-07	EFT000000000401	40,032.17	No
MYHS100	MYHSA	2022-07-12	EFT000000000402	284.17	No
MYHS100	MYHSA	2022-07-13	EFT000000000403	813.03	No
CANO001	Canoe Procurement Group of Canada	2022-07-14	EFT000000000404	56,013.93	No
NEER003	Neerlandia Co-op Association	2022-07-14	EFT000000000405	5,634.82	No

PEMB004	Pembina West Co-op	2022-07-14	EFT000000000406	86,991.05	No
TOOL002	Tool Solutions Ltd.	2022-07-14	EFT000000000407	653.95	No
XERO100	Xerox Canada Ltd.	2022-07-14	EFT000000000408	260.76	No
MYHS100	MYHSA	2022-07-15	EFT000000000409	1,300.84	No
1737001	1737069 Alberta Ltd.	2022-07-21	EFT000000000410	2,684.85	No
BARR030	Barrhead Public Library	2022-07-21	EFT000000000411	33,518.00	No
DIAM001	Diamond International Trucks	2022-07-21	EFT000000000412	722.62	No
GREA001	Great West Newspapers LP	2022-07-21	EFT000000000413	842.69	No
PEMB002	Pembina Hills School Division	2022-07-21	EFT000000000414	1,542.92	No
PEMB004	Pembina West Co-op	2022-07-21	EFT000000000415	928.36	No
RMAI001	RMA Insurance	2022-07-21	EFT000000000416	43.26	No
ROAD001	Roadata Services Ltd.	2022-07-21	EFT000000000417	609.00	No
SMAL001	Small Power Ltd.	2022-07-21	EFT000000000418	278.84	No
YELL001	Yellowhead Regional Library	2022-07-21	EFT000000000419	14,374.58	No
CAMP002	Campus Energy	2022-07-20	EFT000000000420	8,394.08	No
MYHS100	MYHSA	2022-07-22	EFT000000000421	62.72	No
VICT001	Victor Insurance Managers Inc.	2022-07-25	EFT000000000422	16,965.06	No
XERO100	Xerox Canada Ltd.	2022-07-28	EFT000000000423	361.27	No
	Voided Payments			- 161,776.01	
	Payments Issued			**1,132,562.54**	

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Summary of All Units
For the Seven Months Ending July 31, 2022

P3

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
Municipal taxes	$11,840,971	$11,784,734	($56,236)	(0.48%)	$11,461,408	$11,444,551
Local improvement levy	21,885	21,885	-	0.00%	21,885	21,885
Aggregate levy	57,843	100,000	42,157	42.16%	28,314	96,077
User fees and sale of goods	714,785	1,094,402	379,617	34.69%	553,732	825,854
Rental income	42,953	77,942	34,989	44.89%	43,164	77,542
Allocation for in-house equip Rental	17,930	544,204	526,274	96.71%	363,053	856,265
Penalties and costs on taxes	45,445	300,000	254,555	84.85%	54,197	325,645
Licenses, permits and fees	13,342	17,329	3,987	23.01%	14,058	23,731
Returns on investment	145,166	208,590	63,424	30.41%	82,000	151,593
Other governments transfer for operating	359,823	1,265,609	905,785	71.57%	615,907	1,543,404
Other revenue	43,386	1,544,623	1,501,237	97.19%	28,067	60,174
Drawn from unrestricted reserves	80,711	279,517	198,806	71.12%	78,435	273,251
Drawn from operating reserves	100,753	242,605	141,852	58.47%	119,976	176,876
Contribution from capital program	-	-	-	0.00%	15,182	85,977
TOTAL REVENUE	13,484,992	17,481,440	3,996,448	22.86%	13,479,378	15,962,824
EXPENDITURES						
Salaries and benefits	2,422,246	3,904,800	1,482,554	37.97%	2,157,206	3,645,065
Materials, goods, supplies	1,657,876	2,732,611	1,074,735	39.33%	1,406,705	2,434,318
Utilities	63,586	129,690	66,105	50.97%	59,983	115,296
Contracted and general services	954,087	2,048,342	1,094,255	53.42%	908,856	1,806,644
Purchases from other governments	111,038	296,845	185,807	62.59%	211,215	359,359
Transfer to other governments	338,779	2,689,339	2,350,560	87.40%	285,203	1,049,105
Transfer to individuals and organizations	21,238	107,738	86,500	80.29%	136,774	148,763
Transfer to local boards and agencies	122,003	156,916	34,913	22.25%	115,007	149,744
Interest on long term debt	60,276	119,388	59,112	49.51%	62,552	123,773
Principal payment for debenture	80,711	162,586	81,875	50.36%	78,435	158,001
Provision for allowances	-	80,425	80,425	100.00%	-	(309,575)
Bank charges and short term interest	708	1,970	1,262	64.05%	576	788
Tax cancellations	578	3,000	2,422	80.74%	0	0
Other expenditures	0	2,000	2,000	100.01%	4,116	4,116
Requisitions	1,433,729	2,836,254	1,402,524	49.45%	1,331,942	2,653,019
Transfer to operating reserves	138,790	315,422	176,632	56.00%	147,088	340,510
Transfer to capital reserves	1,643,651	1,707,343	63,692	3.73%	1,383,210	1,670,693
Transfer to capital program	11,488	186,771	175,283	93.85%	256,011	512,622
TOTAL EXPENDITURES	9,060,784	17,481,440	8,420,656	48.17%	8,544,879	14,862,240
NET COST / (REVENUE):	(4,424,208)	0	4,424,208	294947181	(4,934,499)	(1,100,584)
NET COST - OPERATING FUND	(6,036,673)	(1,687,414)	4,349,259	(257.75%)	(6,507,214)	(3,088,304)
NET COST - RESERVE FUND	1,600,977	1,500,643	(100,334)	(6.69%)	1,331,886	1,561,075
NET COST - CAPITAL FUND	11,488	186,771	175,283	93.85%	240,829	426,645

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
GENERAL GOVERNMENT
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
Municipal taxes	$11,840,971	$11,784,734	($56,236)	(0.48%)	$11,461,408	$11,444,551
Penalties and costs on taxes	45,445	300,000	254,555	84.85%	54,197	325,645
Returns on investment	133,028	197,000	63,972	32.47%	73,921	130,782
Other governments transfer for operating	31,257	81,189	49,932	61.50%	83,504	83,504
Other revenue	-	30	30	100.00%	-	1,988
Drawn from unrestricted reserves	80,711	279,517	198,806	71.12%	78,435	273,251
Drawn from operating reserves	-	50,000	50,000	100.00%	-	-
TOTAL REVENUE	12,131,412	12,692,471	561,058	4.42%	11,751,466	12,259,721
EXPENDITURES						
Provision for allowances	-	50,000	50,000	100.00%	-	(340,000)
Tax cancellations	578	3,000	2,422	80.74%	0	0
Other expenditures	-	2,000	2,000	100.00%	4,116	4,116
Requisitions	1,433,729	2,836,254	1,402,524	49.45%	1,331,942	2,653,019
Transfer to operating reserves	82,134	243,775	161,641	66.31%	78,435	158,001
TOTAL EXPENDITURES	1,516,441	3,135,028	1,618,587	51.63%	1,414,493	2,475,135
NET COST / (REVENUE):	(10,614,971)	(9,557,443)	1,057,529	(11.06%)	(10,336,973)	(9,784,586)
NET COST - OPERATING FUND	(10,616,394)	(9,471,700)	1,144,694	(12.09%)	(10,336,973)	(9,669,336)
NET COST - RESERVE FUND	1,422	(85,742)	(87,165)	101.66%	-	(115,250)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Municipal
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
Penalties and costs on taxes	$45,445	$300,000	$254,555	84.85%	$54,197	$325,645
Returns on investment	133,028	197,000	63,972	32.47%	73,921	130,782
Other governments transfer for operating	31,257	81,189	49,932	61.50%	83,504	83,504
Drawn from unrestricted reserves	80,711	279,517	198,806	71.12%	78,435	273,251
TOTAL REVENUE	290,442	857,707	567,265	66.14%	290,058	813,181
EXPENDITURES						
Transfer to operating reserves	82,134	243,775	161,641	66.31%	78,435	158,001
TOTAL EXPENDITURES	82,134	243,775	161,641	66.31%	78,435	158,001
NET COST / (REVENUE):	(208,308)	(613,932)	(405,624)	66.07%	(211,623)	(655,181)
NET COST - OPERATING FUND	(209,730)	(578,189)	(368,459)	63.73%	(211,623)	(539,931)
NET COST - RESERVE FUND	1,422	(35,742)	(37,165)	103.98%	-	(115,250)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Tax & Requisitions
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
Municipal taxes	$11,840,971	$11,784,734	($56,236)	(0.48%)	$11,461,408	$11,444,551
Other revenue	-	30	30	100.00%	-	1,988
Drawn from operating reserves	-	50,000	50,000	100.00%	-	-
TOTAL REVENUE	11,840,971	11,834,764	(6,207)	(0.05%)	11,461,408	11,446,540
EXPENDITURES						
Provision for allowances	-	50,000	50,000	100.00%	-	(340,000)
Tax cancellations	578	3,000	2,422	80.74%	0	0
Other expenditures	-	2,000	2,000	100.00%	4,116	4,116
Requisitions	1,433,729	2,836,254	1,402,524	49.45%	1,331,942	2,653,019
TOTAL EXPENDITURES	1,434,307	2,891,253	1,456,946	50.39%	1,336,058	2,317,134
NET COST / (REVENUE):	(10,406,663)	(8,943,511)	1,463,153	(16.36%)	(10,125,350)	(9,129,405)
NET COST - OPERATING FUND	(10,406,663)	(8,893,511)	1,513,153	(17.01%)	(10,125,350)	(9,129,405)
NET COST - RESERVE FUND	-	(50,000)	(50,000)	100.00%	-	-

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
ADMINISTRATION & LEGISLATIVE
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$7,229	$8,929	$1,700	19.04%	$7,725	$13,218
Other governments transfer for operating	27,666	27,666	0	0.00%	43,000	50,953
Other revenue	4,049	9,500	5,451	57.38%	4,815	14,558
Drawn from operating reserves	476	12,856	12,380	96.30%	476	952
TOTAL REVENUE	39,420	58,951	19,531	33.13%	56,016	79,681
EXPENDITURES						
Salaries and benefits	702,902	1,179,543	476,641	40.41%	606,810	1,065,031
Materials, goods, supplies	41,600	55,807	14,207	25.46%	36,842	49,018
Utilities	8,422	18,000	9,578	53.21%	7,919	14,693
Contracted and general services	208,824	464,097	255,273	55.00%	171,828	389,363
Bank charges and short term interest	708	1,970	1,262	64.05%	576	788
Other expenditures	0	-	0	0.00%	0	1
Transfer to operating reserves	875	2,304	1,429	62.02%	1,652	7,995
Transfer to capital reserves	70,000	70,000	-	0.00%	70,000	70,000
TOTAL EXPENDITURES	1,033,332	1,791,721	758,389	42.33%	895,626	1,596,888
NET COST / (REVENUE):	993,912	1,732,770	738,858	42.64%	839,610	1,517,207
NET COST - OPERATING FUND	923,513	1,673,323	749,810	44.81%	768,434	1,440,165
NET COST - RESERVE FUND	70,399	59,447	(10,951)	(18.42%)	71,176	77,042

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Legislative
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
Other revenue	$2,290	$4,500	$2,210	49.12%	$2,890	$4,397
Drawn from operating reserves	476	7,856	7,380	93.94%	476	952
TOTAL REVENUE	2,766	12,356	9,590	77.62%	3,366	5,349
EXPENDITURES						
Salaries and benefits	163,519	323,358	159,839	49.43%	146,549	259,397
Materials, goods, supplies	5,248	8,478	3,230	38.10%	1,426	1,992
Contracted and general services	16,597	45,295	28,698	63.36%	6,949	21,786
Transfer to operating reserves	875	875	-	0.00%	1,652	6,651
TOTAL EXPENDITURES	186,239	378,006	191,767	50.73%	156,577	289,826
NET COST / (REVENUE):	183,473	365,650	182,177	49.82%	153,210	284,476
NET COST - OPERATING FUND	183,074	372,631	189,557	50.87%	152,034	278,777
NET COST - RESERVE FUND	399	(6,981)	(7,380)	105.71%	1,176	5,699

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Administration
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$7,229	$8,929	$1,700	19.04%	$7,725	$13,218
Other governments transfer for operating	27,666	27,666	0	0.00%	43,000	31,817
Other revenue	1,759	5,000	3,241	64.82%	1,925	9,861
Drawn from operating reserves	-	5,000	5,000	100.00%	-	-
TOTAL REVENUE	36,654	46,595	9,940	21.33%	52,650	54,896
EXPENDITURES						
Salaries and benefits	539,383	856,185	316,802	37.00%	460,261	798,829
Materials, goods, supplies	36,352	47,329	10,977	23.19%	34,866	45,283
Utilities	8,422	18,000	9,578	53.21%	7,919	14,693
Contracted and general services	192,137	418,687	226,550	54.11%	164,879	365,243
Bank charges and short term interest	708	1,970	1,262	64.05%	576	788
Other expenditures	0	-	0	0.00%	0	1
Transfer to operating reserves	-	1,429	1,429	100.00%	-	1,343
Transfer to capital reserves	70,000	70,000	-	0.00%	70,000	70,000
TOTAL EXPENDITURES	847,002	1,413,599	566,597	40.08%	738,500	1,296,180
NET COST / (REVENUE):	810,348	1,367,005	556,657	40.72%	685,849	1,241,284
NET COST - OPERATING FUND	740,348	1,300,576	560,228	43.08%	615,849	1,169,941
NET COST - RESERVE FUND	70,000	66,429	(3,571)	(5.38%)	70,000	71,343

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Elections & Plebiscites
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
Other governments transfer for operating	-	-	-	0.00%	-	$19,136
Other revenue	-	-	-	0.00%	-	300
TOTAL REVENUE	-	-	-	0.00%	-	19,436
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	-	6,804
Materials, goods, supplies	-	-	-	0.00%	550	1,744
Contracted and general services	91	115	24	21.14%	-	2,334
TOTAL EXPENDITURES	91	115	24	21.14%	550	10,882
NET COST / (REVENUE):	91	115	24	21.14%	550	(8,554)
NET COST - OPERATING FUND	91	115	24	21.14%	550	(8,554)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PROTECTIVE SERVICES
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$32,868	$60,281	$27,414	45.48%	$91,620	$100,138
Licenses, permits and fees	1,092	4,079	2,987	73.23%	2,408	3,081
Other governments transfer for operating	-	37,650	37,650	100.00%	35,408	38,071
Other revenue	9,127	9,095	(32)	(0.35%)	2,708	2,532
Drawn from operating reserves	85,776	88,500	2,724	3.08%	-	-
TOTAL REVENUE	128,863	199,605	70,742	35.44%	132,144	143,822
EXPENDITURES						
Salaries and benefits	25,482	50,949	25,467	49.98%	24,173	45,920
Materials, goods, supplies	1,042	4,870	3,828	78.60%	3,058	3,065
Contracted and general services	6,305	18,716	12,411	66.31%	3,692	8,632
Purchases from other governments	45,348	175,000	129,653	74.09%	137,712	230,022
Transfer to other governments	265,974	684,554	418,580	61.15%	220,533	533,545
Transfer to individuals and organizations	7,288	7,288	-	0.00%	7,288	7,288
Transfer to operating reserves	36,127	36,095	(32)	(0.09%)	27,000	29,532
Transfer to capital reserves	182,000	182,000	0	0.00%	97,000	97,000
TOTAL EXPENDITURES	569,566	1,159,472	589,906	50.88%	520,455	955,005
NET COST / (REVENUE):	440,704	959,867	519,163	54.09%	388,311	811,183
NET COST - OPERATING FUND	308,353	830,272	521,919	62.86%	264,311	684,651
NET COST - RESERVE FUND	132,350	129,595	(2,755)	(2.13%)	124,000	126,532

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Enhanced Policing Services / Prior Year SRO
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Transfer to other governments	$50,918	$250,334	$199,416	79.66%	$33,934	$184,221
Transfer to individuals and organizations	1,000	1,000	-	0.00%	1,000	1,000
TOTAL EXPENDITURES	51,918	251,334	199,416	79.34%	34,934	185,221
NET COST / (REVENUE):	51,918	251,334	199,416	79.34%	34,934	185,221
NET COST - OPERATING FUND	51,918	251,334	199,416	79.34%	34,934	185,221

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Fire Services
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$32,868	$60,000	$27,133	45.22%	$91,620	$100,138
Licenses, permits and fees	-	-	-	0.00%	-	221
Other governments transfer for operating	-	34,987	34,987	100.00%	35,408	35,408
TOTAL REVENUE	32,868	94,987	62,120	65.40%	127,028	135,767
EXPENDITURES						
Salaries and benefits	-	507	507	100.00%	-	-
Contracted and general services	-	2,090	2,090	100.00%	-	-
Purchases from other governments	45,348	175,000	129,653	74.09%	137,712	230,022
Transfer to other governments	172,576	349,260	176,684	50.59%	157,799	291,724
Transfer to operating reserves	25,000	25,000	-	0.00%	25,000	25,000
Transfer to capital reserves	97,000	97,000	-	0.00%	97,000	97,000
TOTAL EXPENDITURES	339,924	648,857	308,933	47.61%	417,511	643,746
NET COST / (REVENUE):	307,056	553,870	246,814	44.56%	290,483	507,980
NET COST - OPERATING FUND	185,056	431,870	246,814	57.15%	168,483	385,980
NET COST - RESERVE FUND	122,000	122,000	-	0.00%	122,000	122,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Disaster Services
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Salaries and benefits	$6,529	$10,231	$3,702	36.18%	$6,282	$10,938
Materials, goods, supplies	110	150	40	26.83%	-	-
Contracted and general services	553	2,160	1,607	74.42%	533	892
Transfer to operating reserves	2,000	2,000	-	0.00%	2,000	2,000
TOTAL EXPENDITURES	9,191	14,541	5,349	36.79%	8,815	13,830
NET COST / (REVENUE):	9,191	14,541	5,349	36.79%	8,815	13,830
NET COST - OPERATING FUND	7,191	12,541	5,349	42.66%	6,815	11,830
NET COST - RESERVE FUND	2,000	2,000	-	0.00%	2,000	2,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
By-Law Enforcement
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	-	$281	$281	100.00%	-	-
Licenses, permits and fees	1,092	4,079	2,987	73.23%	2,408	2,860
Drawn from operating reserves	85,000	85,000	0	0.00%	-	-
TOTAL REVENUE	86,092	89,360	3,268	3.66%	2,408	2,860
EXPENDITURES						
Materials, goods, supplies	-	50	50	100.00%	-	-
Contracted and general services	433	3,211	2,778	86.53%	430	517
Transfer to other governments	42,480	84,960	42,480	50.00%	28,800	57,600
Transfer to capital reserves	85,000	85,000	0	0.00%	-	-
TOTAL EXPENDITURES	127,913	173,221	45,308	26.16%	29,230	58,117
NET COST / (REVENUE):	41,821	83,861	42,040	50.13%	26,822	55,257
NET COST - OPERATING FUND	41,821	83,861	42,040	50.13%	26,822	55,257

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ambulance Services
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Transfer to individuals and organizations	$6,288	$6,288	-	0.00%	$6,288	$6,288
TOTAL EXPENDITURES	6,288	6,288	-	0.00%	6,288	6,288
NET COST / (REVENUE):	6,288	6,288	-	0.00%	6,288	6,288
NET COST - OPERATING FUND	6,288	6,288	-	0.00%	6,288	6,288

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Safety Program
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
Other revenue	$9,127	$9,095	($32)	(0.35%)	$2,708	$2,532
Drawn from operating reserves	776	3,500	2,724	77.82%	-	-
TOTAL REVENUE	9,903	12,595	2,692	21.37%	2,708	2,532
EXPENDITURES						
Salaries and benefits	18,953	40,211	21,258	52.87%	17,890	34,982
Materials, goods, supplies	932	4,150	3,218	77.53%	3,058	3,065
Contracted and general services	5,200	6,740	1,540	22.84%	2,414	2,914
Transfer to operating reserves	9,127	9,095	(32)	(0.35%)	-	2,532
TOTAL EXPENDITURES	34,213	60,196	25,983	43.16%	23,362	43,493
NET COST / (REVENUE):	24,310	47,601	23,291	48.93%	20,655	40,961
NET COST - OPERATING FUND	15,959	42,006	26,047	62.01%	20,655	38,429
NET COST - RESERVE FUND	8,350	5,595	(2,755)	(49.25%)	-	2,532

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Barrhead and Regional Crime Coalition (BARCC)
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
Other governments transfer for operating	-	$2,663	$2,663	100.00%	-	$2,663
TOTAL REVENUE	-	2,663	2,663	100.00%	-	2,663
EXPENDITURES						
Materials, goods, supplies	-	520	520	100.00%	-	-
Contracted and general services	120	4,515	4,395	97.34%	314	4,309
TOTAL EXPENDITURES	120	5,035	4,915	97.62%	314	4,309
NET COST / (REVENUE):	120	2,372	2,252	94.94%	314	1,646
NET COST - OPERATING FUND	120	2,372	2,252	94.94%	314	1,646

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
TRANSPORTATION SERVICES
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
Aggregate levy	$57,843	$100,000	$42,157	42.16%	$28,314	$96,077
User fees and sale of goods	138,426	344,702	206,276	59.84%	173,875	342,379
Rental income	9,378	10,915	1,538	14.09%	9,218	10,755
Allocation for in-house equip Rental	17,930	544,204	526,274	96.71%	363,053	856,265
Returns on investment	5,448	5,448	-	0.00%	6,729	6,729
Other governments transfer for operating	13,493	649,216	635,724	97.92%	8,758	887,880
Other revenue	-	-	-	0.00%	-	911
Drawn from operating reserves	-	30,000	30,000	100.00%	-	-
TOTAL REVENUE	242,516	1,684,485	1,441,969	85.60%	589,946	2,200,996
EXPENDITURES						
Salaries and benefits	1,298,525	2,004,599	706,074	35.22%	1,117,764	1,886,215
Materials, goods, supplies	1,227,171	2,222,521	995,350	44.78%	1,230,741	2,228,295
Utilities	41,939	81,589	39,650	48.60%	39,652	76,086
Contracted and general services	541,917	1,049,968	508,051	48.39%	574,961	1,036,525
Transfer to capital reserves	1,123,613	1,165,770	42,157	3.62%	976,481	1,224,457
Transfer to capital program	11,488	186,771	175,283	93.85%	256,011	507,622
TOTAL EXPENDITURES	4,244,653	6,711,218	2,466,565	36.75%	4,195,611	6,959,200
NET COST / (REVENUE):	4,002,137	5,026,733	1,024,597	20.38%	3,605,665	4,758,204
NET COST - OPERATING FUND	2,867,035	3,704,192	837,157	22.60%	2,373,173	3,026,124
NET COST - RESERVE FUND	1,123,613	1,135,770	12,157	1.07%	976,481	1,224,457
NET COST - CAPITAL FUND	11,488	186,771	175,283	93.85%	256,011	507,622

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Public Works
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
Aggregate levy	$57,843	$100,000	$42,157	42.16%	$28,314	$96,077
User fees and sale of goods	138,426	344,702	206,276	59.84%	173,875	342,379
Allocation for in-house equip Rental	17,930	544,204	526,274	96.71%	363,053	856,265
Returns on investment	5,448	5,448	-	0.00%	6,729	6,729
Other governments transfer for operating	-	631,226	631,226	100.00%	-	872,593
Other revenue	-	-	-	0.00%	-	911
Drawn from operating reserves	-	30,000	30,000	100.00%	-	-
TOTAL REVENUE	219,646	1,655,580	1,435,934	86.73%	571,970	2,174,954
EXPENDITURES						
Salaries and benefits	1,298,525	2,001,748	703,223	35.13%	1,114,615	1,879,557
Materials, goods, supplies	1,226,424	2,217,807	991,383	44.70%	1,227,931	2,213,707
Utilities	39,761	77,589	37,828	48.75%	37,674	72,214
Contracted and general services	529,557	1,014,638	485,081	47.81%	563,368	1,020,314
Transfer to capital reserves	1,105,613	1,147,770	42,157	3.67%	958,481	1,206,457
Transfer to capital program	11,488	186,771	175,283	93.85%	256,011	507,622
TOTAL EXPENDITURES	4,211,369	6,646,323	2,434,954	36.64%	4,158,080	6,899,870
NET COST / (REVENUE):	3,991,723	4,990,743	999,020	20.02%	3,586,110	4,724,916
NET COST - OPERATING FUND	2,874,622	3,686,202	811,580	22.02%	2,371,618	3,010,837
NET COST - RESERVE FUND	1,105,613	1,117,770	12,157	1.09%	958,481	1,206,457
NET COST - CAPITAL FUND	11,488	186,771	175,283	93.85%	256,011	507,622

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Airport Services
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
Rental income	$9,378	$10,915	$1,538	14.09%	$9,218	$10,755
Other governments transfer for operating	13,493	17,990	4,498	25.00%	8,758	15,287
TOTAL REVENUE	22,870	28,905	6,035	20.88%	17,976	26,042
EXPENDITURES						
Salaries and benefits	-	2,851	2,851	100.00%	3,149	6,658
Materials, goods, supplies	746	4,714	3,968	84.17%	2,810	14,588
Utilities	2,177	4,000	1,823	45.56%	1,978	3,872
Contracted and general services	12,360	35,330	22,970	65.02%	11,593	16,211
Transfer to capital reserves	18,000	18,000	-	0.00%	18,000	18,000
TOTAL EXPENDITURES	33,283	64,895	31,612	48.71%	37,530	59,329
NET COST / (REVENUE):	10,413	35,990	25,577	71.07%	19,555	33,287
NET COST - OPERATING FUND	(7,587)	17,990	25,577	142.17%	1,555	15,287
NET COST - RESERVE FUND	18,000	18,000	-	0.00%	18,000	18,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
UTILITIES AND WASTE MANAGEMENT
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
Local improvement levy	$21,885	$21,885	-	0.00%	$21,885	$21,885
User fees and sale of goods	219,681	355,555	135,874	38.21%	211,250	331,555
Rental income	21,788	47,112	25,324	53.75%	22,071	45,157
Returns on investment	-	2,685	2,685	100.00%	-	11,720
Other governments transfer for operating	-	15,000	15,000	100.00%	-	-
Other revenue	-	1,500,000	1,500,000	100.00%	-	-
Contribution from capital program	-	-	-	0.00%	15,182	15,182
TOTAL REVENUE	263,354	1,942,237	1,678,883	86.44%	270,388	425,500
EXPENDITURES						
Salaries and benefits	74,843	122,127	47,285	38.72%	79,407	120,630
Materials, goods, supplies	21,787	45,726	23,939	52.35%	46,151	53,143
Utilities	12,743	23,900	11,157	46.68%	11,909	23,475
Contracted and general services	66,110	243,412	177,302	72.84%	86,480	149,219
Purchases from other governments	65,691	121,845	56,154	46.09%	73,503	129,337
Transfer to other governments	38,555	1,577,110	1,538,555	97.56%	34,170	101,826
Provision for allowances	-	30,425	30,425	100.00%	-	30,425
Transfer to capital reserves	178,885	210,472	31,587	15.01%	178,885	198,489
Transfer to capital program	-	-	-	0.00%	-	5,000
TOTAL EXPENDITURES	458,613	2,375,017	1,916,404	80.69%	510,506	811,544
NET COST / (REVENUE):	195,259	432,780	237,521	54.88%	240,118	386,044
NET COST - OPERATING FUND	16,374	222,308	205,934	92.63%	76,415	197,737
NET COST - RESERVE FUND	178,885	210,472	31,587	15.01%	178,885	198,489
NET COST - CAPITAL FUND	-	-	-	0.00%	(15,182)	(10,182)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Water & Sewer Utility Holders
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
Local improvement levy	$21,885	$21,885	-	0.00%	$21,885	$21,885
User fees and sale of goods	183,670	290,855	107,185	36.85%	177,298	280,611
Rental income	21,788	47,112	25,324	53.75%	22,071	45,157
Returns on investment	-	2,685	2,685	100.00%	-	11,720
Other revenue	-	1,500,000	1,500,000	100.00%	-	-
TOTAL REVENUE	227,344	1,862,537	1,635,194	87.79%	221,254	359,374
EXPENDITURES						
Salaries and benefits	45,399	76,506	31,107	40.66%	44,613	72,443
Materials, goods, supplies	11,629	24,050	12,421	51.64%	12,779	16,287
Utilities	10,965	19,874	8,909	44.83%	10,132	19,935
Contracted and general services	13,590	110,415	96,825	87.69%	27,918	50,991
Purchases from other governments	59,031	112,920	53,889	47.72%	64,062	118,097
Transfer to other governments	-	1,500,000	1,500,000	100.00%	-	-
Transfer to capital reserves	88,885	88,885	-	0.00%	88,885	97,718
TOTAL EXPENDITURES	229,499	1,932,650	1,703,151	88.13%	248,389	375,472
NET COST / (REVENUE):	2,156	70,113	67,957	96.93%	27,135	16,097
NET COST - OPERATING FUND	(86,730)	(18,772)	67,957	(362.00%)	(61,750)	(81,621)
NET COST - RESERVE FUND	88,885	88,885	-	0.00%	88,885	97,718

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Truck Fill
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$11,808	$19,525	$7,717	39.53%	$15,164	$23,728
TOTAL REVENUE	11,808	19,525	7,717	39.53%	15,164	23,728
EXPENDITURES						
Salaries and benefits	691	1,154	463	40.15%	673	1,088
Materials, goods, supplies	2,536	1,000	(1,536)	(153.59%)	-	-
Utilities	742	1,500	758	50.53%	789	1,491
Contracted and general services	583	1,800	1,217	67.63%	143	171
Purchases from other governments	6,660	5,925	(735)	(12.41%)	6,441	8,240
Transfer to capital program	-	-	-	0.00%	-	5,000
TOTAL EXPENDITURES	11,212	11,379	168	1.47%	8,046	15,991
NET COST / (REVENUE):	(596)	(8,146)	(7,550)	92.68%	(7,118)	(7,736)
NET COST - OPERATING FUND	(596)	(8,146)	(7,550)	92.68%	(7,118)	(12,736)
NET COST - CAPITAL FUND	-	-	-	0.00%	-	5,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Lagoons
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$24,203	$45,175	$20,972	46.42%	$18,788	$27,216
Other governments transfer for operating	-	15,000	15,000	100.00%	-	-
TOTAL REVENUE	24,203	60,175	35,972	59.78%	18,788	27,216
EXPENDITURES						
Salaries and benefits	2,437	3,722	1,286	34.54%	2,321	3,660
Materials, goods, supplies	183	600	418	69.58%	559	559
Utilities	1,036	2,526	1,490	58.98%	987	2,049
Contracted and general services	823	18,740	17,917	95.61%	9,612	14,849
Purchases from other governments	-	3,000	3,000	100.00%	3,000	3,000
Transfer to capital reserves	-	31,587	31,587	100.00%	-	10,770
TOTAL EXPENDITURES	4,478	60,175	55,697	92.56%	16,479	34,887
NET COST / (REVENUE):	(19,725)	0	19,725	(479922527	(2,309)	7,671
NET COST - OPERATING FUND	(19,725)	(31,587)	(11,862)	37.55%	(2,309)	(3,100)
NET COST - RESERVE FUND	-	31,587	31,587	100.00%	-	10,770

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Utility Services
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Salaries and benefits	$15,117	$20,795	$5,679	27.31%	$12,421	$18,790
Materials, goods, supplies	1,312	4,076	2,764	67.81%	2,312	4,280
Contracted and general services	1,825	16,616	14,791	89.02%	1,970	2,332
Transfer to capital reserves	50,000	50,000	-	0.00%	50,000	50,000
TOTAL EXPENDITURES	68,254	91,487	23,233	25.40%	66,703	75,403
NET COST / (REVENUE):	68,254	91,487	23,233	25.40%	66,703	75,403
NET COST - OPERATING FUND	18,254	41,487	23,233	56.00%	16,703	25,403
NET COST - RESERVE FUND	50,000	50,000	-	0.00%	50,000	50,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Waste Management
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
Contribution from capital program	-	-	-	0.00%	$15,182	$15,182
TOTAL REVENUE	-	-	-	0.00%	15,182	15,182
EXPENDITURES						
Salaries and benefits	11,199	19,950	8,751	43.86%	19,380	24,649
Materials, goods, supplies	6,127	16,000	9,873	61.71%	30,502	32,018
Contracted and general services	49,289	95,841	46,552	48.57%	46,838	80,875
Transfer to other governments	38,555	77,110	38,555	50.00%	34,170	101,826
Provision for allowances	-	30,425	30,425	100.00%	-	30,425
Transfer to capital reserves	40,000	40,000	-	0.00%	40,000	40,000
TOTAL EXPENDITURES	145,171	279,326	134,155	48.03%	170,889	309,792
NET COST / (REVENUE):	145,171	279,326	134,155	48.03%	155,707	294,610
NET COST - OPERATING FUND	105,171	239,326	134,155	56.06%	130,889	269,792
NET COST - RESERVE FUND	40,000	40,000	-	0.00%	40,000	40,000
NET COST - CAPITAL FUND	-	-	-	0.00%	(15,182)	(15,182)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
COMMUNITY SUPPORT SERVICES
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Transfer to other governments	$34,250	$68,500	$34,250	50.00%	$30,500	$61,000
TOTAL EXPENDITURES	34,250	68,500	34,250	50.00%	30,500	61,000
NET COST / (REVENUE):	34,250	68,500	34,250	50.00%	30,500	61,000
NET COST - OPERATING FUND	34,250	68,500	34,250	50.00%	30,500	61,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Family and Community Support Services (FCSS)
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Transfer to other governments	$34,250	$68,500	$34,250	50.00%	$30,500	$61,000
TOTAL EXPENDITURES	34,250	68,500	34,250	50.00%	30,500	61,000
NET COST / (REVENUE):	34,250	68,500	34,250	50.00%	30,500	61,000
NET COST - OPERATING FUND	34,250	68,500	34,250	50.00%	30,500	61,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PLANNING & DEVELOPMENT
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$278,160	$278,160	-	0.00%	-	-
Rental income	11,787	14,515	2,728	18.79%	11,875	16,230
Licenses, permits and fees	12,250	13,250	1,000	7.55%	11,650	20,650
Returns on investment	3,232	-	(3,232)	0.00%	1,350	2,361
Other governments transfer for operating	-	-	-	0.00%	-	3,150
Other revenue	26,911	21,000	(5,911)	(28.15%)	20,544	40,185
Drawn from operating reserves	8,500	35,000	26,500	75.71%	-	56,424
Contribution from capital program	-	-	-	0.00%	-	16,850
TOTAL REVENUE	340,840	361,925	21,085	5.83%	45,419	155,851
EXPENDITURES						
Salaries and benefits	115,462	196,902	81,441	41.36%	124,726	204,451
Materials, goods, supplies	257,242	257,291	49	0.02%	3,576	4,073
Contracted and general services	89,783	132,805	43,022	32.39%	37,636	153,555
Transfer to operating reserves	10,000	10,000	-	0.00%	-	31,850
Transfer to capital reserves	59,153	49,101	(10,052)	(20.47%)	20,844	40,747
TOTAL EXPENDITURES	531,640	646,099	114,459	17.72%	186,781	434,675
NET COST / (REVENUE):	190,800	284,174	93,374	32.86%	141,363	278,825
NET COST - OPERATING FUND	130,147	260,073	129,926	49.96%	120,519	279,502
NET COST - RESERVE FUND	60,653	24,101	(36,552)	(151.66%)	20,844	16,173
NET COST - CAPITAL FUND	-	-	-	0.00%	-	(16,850)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land Use Planning & Dev
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
Licenses, permits and fees	$12,250	$13,250	$1,000	7.55%	$11,650	$20,650
Returns on investment	3,232	-	(3,232)	0.00%	1,350	2,361
Other governments transfer for operating	-	-	-	0.00%	-	3,150
Other revenue	26,911	21,000	(5,911)	(28.15%)	20,544	40,185
Drawn from operating reserves	-	20,000	20,000	100.00%	-	56,424
Contribution from capital program	-	-	-	0.00%	-	16,850
TOTAL REVENUE	42,393	54,250	11,857	21.86%	33,544	139,621
EXPENDITURES						
Salaries and benefits	69,889	118,147	48,258	40.85%	77,048	126,718
Materials, goods, supplies	33,463	32,732	(731)	(2.23%)	3,537	4,013
Contracted and general services	21,525	63,124	41,599	65.90%	4,237	104,585
Transfer to operating reserves	10,000	10,000	-	0.00%	-	16,850
Transfer to capital reserves	29,243	20,000	(9,243)	(46.22%)	20,844	40,747
TOTAL EXPENDITURES	164,120	244,004	79,883	32.74%	105,664	292,913
NET COST / (REVENUE):	121,727	189,754	68,026	35.85%	72,121	153,293
NET COST - OPERATING FUND	82,484	179,754	97,269	54.11%	51,277	168,970
NET COST - RESERVE FUND	39,243	10,000	(29,243)	(292.43%)	20,844	1,173
NET COST - CAPITAL FUND	-	-	-	0.00%	-	(16,850)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Economic Development
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
Drawn from operating reserves	$8,500	$15,000	$6,500	43.33%	-	-
TOTAL REVENUE	8,500	15,000	6,500	43.33%	-	-
EXPENDITURES						
Salaries and benefits	45,573	78,755	33,182	42.13%	47,678	77,733
Materials, goods, supplies	221	1,000	779	77.92%	39	59
Contracted and general services	25,058	43,486	18,428	42.38%	15,759	22,450
Transfer to operating reserves	-	-	-	0.00%	-	15,000
TOTAL EXPENDITURES	70,852	123,241	52,389	42.51%	63,476	115,242
NET COST / (REVENUE):	62,352	108,241	45,889	42.40%	63,476	115,242
NET COST - OPERATING FUND	70,852	123,241	52,389	42.51%	63,476	100,242
NET COST - RESERVE FUND	(8,500)	(15,000)	(6,500)	43.33%	-	15,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Subdivision & Land Development
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$278,160	$278,160	-	0.00%	-	-
TOTAL REVENUE	278,160	278,160	-	0.00%	-	-
EXPENDITURES						
Materials, goods, supplies	223,559	223,559	-	0.00%	-	-
Contracted and general services	42,924	25,795	(17,129)	(66.41%)	17,641	26,520
Transfer to capital reserves	29,910	29,101	(809)	(2.78%)	-	-
TOTAL EXPENDITURES	296,392	278,454	(17,938)	(6.44%)	17,641	26,520
NET COST / (REVENUE):	18,232	294	(17,938)	(6101.49%)	17,641	26,520
NET COST - OPERATING FUND	(11,677)	(28,807)	(17,129)	59.46%	17,641	26,520
NET COST - RESERVE FUND	29,910	29,101	(809)	(2.78%)	-	-

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land, Housing & Building Rentals
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
Rental income	$11,787	$14,515	$2,728	18.79%	$11,875	$16,230
TOTAL REVENUE	11,787	14,515	2,728	18.79%	11,875	16,230
EXPENDITURES						
Contracted and general services	275	400	125	31.25%	-	-
TOTAL EXPENDITURES	275	400	125	31.25%	-	-
NET COST / (REVENUE):	(11,512)	(14,115)	(2,603)	18.44%	(11,875)	(16,230)
NET COST - OPERATING FUND	(11,512)	(14,115)	(2,603)	18.44%	(11,875)	(16,230)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
AGRICULTURAL SERVICES
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$34,037	$37,800	$3,763	9.95%	$11,734	$24,391
Rental income	-	5,400	5,400	100.00%	-	5,400
Other governments transfer for operating	287,407	317,557	30,150	9.49%	307,907	342,515
Other revenue	-	4,999	4,999	100.00%	-	-
Drawn from operating reserves	-	11,248	11,248	100.00%	-	-
TOTAL REVENUE	321,444	377,005	55,561	14.74%	319,641	372,307
EXPENDITURES						
Salaries and benefits	191,616	334,719	143,104	42.75%	194,549	307,123
Materials, goods, supplies	101,214	139,896	38,683	27.65%	84,244	94,280
Utilities	482	6,201	5,719	92.23%	504	1,041
Contracted and general services	33,411	118,162	84,750	71.72%	15,561	42,250
Transfer to other governments	-	4,000	4,000	100.00%	-	3,912
Transfer to individuals and organizations	-	69,000	69,000	100.00%	5,036	17,025
Transfer to operating reserves	-	13,594	13,594	100.00%	10,000	79,187
Transfer to capital reserves	30,000	30,000	-	0.00%	40,000	40,000
TOTAL EXPENDITURES	356,722	715,573	358,851	50.15%	349,892	584,819
NET COST / (REVENUE):	35,278	338,568	303,290	89.58%	30,252	212,512
NET COST - OPERATING FUND	5,278	306,222	300,944	98.28%	(19,748)	93,325
NET COST - RESERVE FUND	30,000	32,346	2,346	7.25%	50,000	119,187

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ag Services
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$18,560	$26,600	$8,040	30.23%	$11,734	$17,046
Rental income	-	5,400	5,400	100.00%	-	5,400
Other governments transfer for operating	125,407	130,057	4,650	3.58%	123,907	130,207
Other revenue	-	4,999	4,999	100.00%	-	-
Drawn from operating reserves	-	1,248	1,248	100.00%	-	-
TOTAL REVENUE	143,967	168,305	24,338	14.46%	135,641	152,653
EXPENDITURES						
Salaries and benefits	146,220	252,413	106,193	42.07%	154,400	238,734
Materials, goods, supplies	71,187	121,438	50,251	41.38%	67,624	77,827
Utilities	482	6,201	5,719	92.23%	504	1,041
Contracted and general services	29,736	83,820	54,085	64.52%	13,249	31,267
Transfer to other governments	-	4,000	4,000	100.00%	-	3,912
Transfer to individuals and organizations	-	9,000	9,000	100.00%	-	10,000
Transfer to operating reserves	-	-	-	0.00%	10,000	10,000
Transfer to capital reserves	30,000	30,000	-	0.00%	40,000	40,000
TOTAL EXPENDITURES	277,625	506,873	229,248	45.23%	285,777	412,781
NET COST / (REVENUE):	133,658	338,568	204,910	60.52%	150,136	260,128
NET COST - OPERATING FUND	103,658	309,817	206,158	66.54%	100,136	210,128
NET COST - RESERVE FUND	30,000	28,752	(1,248)	(4.34%)	50,000	50,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Highway 2 Conservation (H2C)
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$15,477	$11,200	($4,277)	(38.19%)	-	$7,345
Other governments transfer for operating	162,000	187,500	25,500	13.60%	184,000	212,308
Drawn from operating reserves	-	10,000	10,000	100.00%	-	-
TOTAL REVENUE	177,477	208,700	31,223	14.96%	184,000	219,654
EXPENDITURES						
Salaries and benefits	45,395	82,306	36,911	44.85%	40,148	68,389
Materials, goods, supplies	30,026	18,458	(11,568)	(62.67%)	16,620	16,453
Contracted and general services	3,676	34,341	30,666	89.30%	2,312	10,984
Transfer to individuals and organizations	-	60,000	60,000	100.00%	5,036	7,025
Transfer to operating reserves	-	13,594	13,594	100.00%	-	69,187
TOTAL EXPENDITURES	79,097	208,700	129,603	62.10%	64,116	172,038
NET COST / (REVENUE):	(98,380)	0	98,380	256867242	(119,884)	(47,616)
NET COST - OPERATING FUND	(98,380)	(3,594)	94,786	(2637.03%)	(119,884)	(116,803)
NET COST - RESERVE FUND	-	3,594	3,594	100.00%	-	69,187

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
RECREATION & CULTURE
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$4,385	$8,975	$4,590	51.14%	$57,529	$14,172
Returns on investment	3,458	3,458	-	0.00%	-	-
Other governments transfer for operating	-	137,330	137,330	100.00%	137,330	137,330
Other revenue	3,300	-	(3,300)	0.00%	-	-
Drawn from operating reserves	6,000	15,000	9,000	60.00%	119,500	119,500
Contribution from capital program	-	-	-	0.00%	-	53,945
TOTAL REVENUE	17,143	164,763	147,620	89.60%	314,359	324,947
EXPENDITURES						
Salaries and benefits	13,417	15,960	2,543	15.93%	9,777	15,695
Materials, goods, supplies	7,819	6,500	(1,319)	(20.30%)	2,092	2,443
Contracted and general services	7,736	21,183	13,447	63.48%	18,699	27,101
Transfer to other governments	-	355,175	355,175	100.00%	-	348,823
Transfer to individuals and organizations	13,950	31,450	17,500	55.64%	124,450	124,450
Transfer to local boards and agencies	122,003	156,916	34,913	22.25%	115,007	149,744
Interest on long term debt	60,276	119,388	59,112	49.51%	62,552	123,773
Principal payment for debenture	80,711	162,586	81,875	50.36%	78,435	158,001
Transfer to operating reserves	9,654	9,654	-	0.00%	30,000	33,945
TOTAL EXPENDITURES	315,567	878,813	563,246	64.09%	441,013	983,975
NET COST / (REVENUE):	298,425	714,050	415,626	58.21%	126,655	659,028
NET COST - OPERATING FUND	294,770	719,396	424,626	59.03%	216,155	798,528
NET COST - RESERVE FUND	3,654	(5,346)	(9,000)	168.35%	(89,500)	(85,555)
NET COST - CAPITAL FUND	-	-	-	0.00%	-	(53,945)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Recreation
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$4,385	$8,975	$4,590	51.14%	$57,529	$14,172
Returns on investment	3,458	3,458	-	0.00%	-	-
Other revenue	3,300	-	(3,300)	0.00%	-	-
Drawn from operating reserves	7,500	10,000	2,500	25.00%	117,000	117,000
Contribution from capital program	-	-	-	0.00%	-	53,945
TOTAL REVENUE	18,643	22,433	3,790	16.89%	174,529	185,117
EXPENDITURES						
Salaries and benefits	13,417	15,960	2,543	15.93%	9,777	15,695
Materials, goods, supplies	7,819	6,500	(1,319)	(20.30%)	2,092	2,443
Contracted and general services	7,736	21,183	13,447	63.48%	18,699	27,101
Transfer to other governments	-	351,625	351,625	100.00%	-	348,683
Transfer to individuals and organizations	7,500	21,500	14,000	65.12%	117,000	117,000
Interest on long term debt	60,276	119,388	59,112	49.51%	62,552	123,773
Principal payment for debenture	80,711	162,586	81,875	50.36%	78,435	158,001
Transfer to operating reserves	9,654	9,654	-	0.00%	30,000	33,945
TOTAL EXPENDITURES	187,114	708,396	521,282	73.59%	318,556	826,641
NET COST / (REVENUE):	168,471	685,964	517,492	75.44%	144,028	641,524
NET COST - OPERATING FUND	166,317	686,310	519,992	75.77%	231,028	778,524
NET COST - RESERVE FUND	2,154	(346)	(2,500)	722.75%	(87,000)	(83,055)
NET COST - CAPITAL FUND	-	-	-	0.00%	-	(53,945)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Culture
For the Seven Months Ending July 31, 2022

	July 2022 YTD	2022 Budget	Budget Variance	% Variance	July 2021 YTD	PY (2021)
REVENUE						
Other governments transfer for operating	-	$137,330	$137,330	100.00%	$137,330	$137,330
Drawn from operating reserves	(1,500)	5,000	6,500	130.00%	2,500	2,500
TOTAL REVENUE	(1,500)	142,330	143,830	101.05%	139,830	139,830
EXPENDITURES						
Transfer to other governments	-	3,550	3,550	100.00%	-	140
Transfer to individuals and organizations	6,450	9,950	3,500	35.18%	7,450	7,450
Transfer to local boards and agencies	122,003	156,916	34,913	22.25%	115,007	149,744
TOTAL EXPENDITURES	128,453	170,416	41,963	24.62%	122,457	157,334
NET COST / (REVENUE):	129,953	28,086	(101,867)	(362.69%)	(17,373)	17,504
NET COST - OPERATING FUND	128,453	33,086	(95,367)	(288.23%)	(14,873)	20,004
NET COST - RESERVE FUND	1,500	(5,000)	(6,500)	130.00%	(2,500)	(2,500)

COUNTY OF BARRHEAD NO. 11
2022 MUNICIPAL CAPITAL YTD RECAP AS OF July 31, 2022
TANGIBLE ASSETS AND TRANSFERS TO CAPITAL RESERVES
SUMMARY BY FUNCTION

P4

		2021 Actual	2022 Budget	2022 Actual Finances Acquired	2022 Actual Finance Applied
ASSET VALUATIONS RECAP					
Assets Acquired					
5-01-00-00-5310	Debenture Proceeds		400,000	-	
	Sale of:				
5-01-00-00-6640	Land	50,000	13,725	-	
5-01-00-00-6620	Buildings	-	-	-	
5-01-00-00-6630	Equipment & Furnishings	1,001,100	780,500	210,500	
5-01-00-00-6650	Vehicles	8,999	2,000	-	
5-01-00-00-5570	Insurance Proceeds	23,337		4,644	
5-01-00-00-5590	Contributions from Individuals -Development Agreement	-	-	-	
5-01-00-00-5590	Contributions from individuals to Other Reserves	-	-	-	
5-01-00-00-5590	Contributions from BRWC for Capital Expenditures	22,000	-	14,691	
5-01-00-00-5830	Federal Grants	198,057	1,202,245	89,973	
5-01-00-00-5840	Provincial Grants Capital-Bridges	1,232	460,050	110,950	
5-01-00-00-5840	Provincial Grants Capital-MSI	726,503	363,654	49,195	
5-01-00-00-5840	Provincial Grants Capital-MSP	-	-	-	
5-01-00-00-5840	Provincial Grants Capital-AMWWP	305,655	583,545	541,572	
5-01-00-00-5850	Local Governments Contributions	-	-		
5-01-00-00-5930	Contributions from Operating	512,622	186,771	11,488	
5-01-00-00-5931	Contributions from Operating to Capital Reserves	1,670,692	1,707,343	1,643,651	
5-01-00-00-5920	Contributions from Reserves to Operating	15,182	15,000	-	
5-01-00-00-5920	Contributions from Reserves for Capital	1,741,309	3,646,675	911,127	
		$ 6,276,688	$ 9,361,508	3,587,791	
Assets Applied					
	Land				
	Public Works	38,503			-
	Utilities - Neerlandia Lagoon	290,000			-
	Subdivision & Development		-		-
	Recreation		18,725		-
	Buildings				
	Administration		19,000		-
	ERC		20,500		-
	Public Works	28,337			-
	Utilities				-
	Landfill				-
	Ag				
	Equipment & Furnishings				
	Administration		98,000		25,190
	Fire				-
	ERC				-
	Public Works	2,253,290	3,912,144		981,499
	Airport				-
	Utilities	24,653	22,788		22,788
	Landfill		9,000		-
	Ag		31,058		38,831
	Engineering Structures				
	Sidewalks				
	Road Construction	1,520,628	1,124,404		80,934
	Base Paving				
	SCADA	106,882	18,001		24,456
	Kiel Industrial Park Water & Sewer		-		-
	Neerlandia Lagoon	106,830	1,221,501		541,572
	Neerlandia Lagoon Contingency		-		-
	Bridges	545,251	613,400		147,933
	Broadband		400,000		-
	Vehicles				
	Fire	289,112	-		-
	Public Works		57,384		57,384
	Utilities				
	Development				
	Ag	49,250	-		-
	Land Improvements				
	Administration		35,000		
	Public Works		5,760		
	Airport		12,500		23,552
	Landfill		20,000		
	Total	5,252,736	7,639,165		1,944,140
	Transfer to Individuals				-
	Transfer to Operating	65,182	15,000		-
6-01-00-00-6763	Transfer to Capital Reserves	1,679,693	1,707,343		1,643,651
Total		6,997,611	$ 9,361,508	3,587,791	3,587,791

COUNTY OF BARRHEAD NO. 11
2022 MUNICIPAL CAPITAL YTD RECAP AS OF July 31, 2022
TANGIBLE ASSETS AND TRANSFERS TO CAPITAL RESERVES
SUMMARY BY FUNCTION

		2021 Actual	2022 Budget	**2022 Actual Finances Acquired**	**2022 Actual Finance Applied**
11	**Legislative**				
		-	-	-	-
12	**Administration**				
	Other Revenue from Individuals				
	Sale of Land		-		
	Sale of Equipment		-		
	Federal Grant				
	Contributions from Capital Reserve				
	Building Reserve		(54,000)		
	Computer Equipment Reserve		(98,000)	(25,190)	
	Contributions from Operations		-		
	Contributions from Operations for Capital Reserves	*(70,000)*	(70,000)	(70,000)	
	Land Improvements - Parking Lot		35,000		
	Buildings & Renovations -				
	New Carpet (2021 carryforward)		19,000		
	Furnishings & Equipment				
	IT Infrastructure per plan - NAS Storage Enclosure, Backup Battery & Drives		15,000		
	Phone System (carryfoward from 2021)		20,000		
	Folding Machine (2022 Priority Project)		8,000		7,195
	EDRMS (2022 Priority Project)		55,000		17,995
	Transfer to Others (Pembina Hills)				
	Transfer to Operating				
	Transfer to Capital Reserve				
	Computer & IT Reserve	*70,000*	20,000		20,000
	Office Building Reserve		50,000		50,000
		-	-	(95,190)	95,190
23	**Fire Fighting**				
	Sale of Equipment		-		
	Local Governments			-	
	Contributions from Equipment Reserve	*(275,862)*	-	-	
	Contributions from ERC Bldg Reserve		(20,500)	-	
	Contributions from ERC Equip. Reserve		-	-	
	Contributions from Operations		-	-	
	Contributions from Operations to Reserve	*(97,000)*	(97,000)	(97,000)	
	Buildings & Renovation			-	
	Flooring		13,000		
	On-Site Training Facility		7,500		
	Machinery & Equip.		-	-	
	Vehicles	*289,112*	-	-	
	Land Improvements		-	-	-
	Transfer to Operating		-	-	-
	Transfer to Reserve			-	-
	ERC Bldg Equipment Reserve	*10,000*	10,000	-	10,000
	Fire Equipment Reserve	*87,000*	87,000	-	87,000
		-	-	(97,000)	97,000
24	**APSS**				
	Other Revenue from Ind & organizations		-		
	Provincial Grant		-		
	Contributions from Reserve		-		
	Contributions from Operations		-		
	Machinery & Equipment		-		
	Transfer to Operating		-		
	Transfer to Capital Reserve		-		
		-	-	-	-
26	**By-law**				
	Sale of Equipment		-		
	Sale of Vehicle		-		
	Contributions from Reserve		-		
	Contributions from Operations		(85,000)	(85,000)	
	Furnishings & Equipment				
	Transfer to By-Law Equipment Reserve		85,000		85,000
		-	-	(85,000)	85,000

COUNTY OF BARRHEAD NO. 11
2022 MUNICIPAL CAPITAL YTD RECAP AS OF July 31, 2022
TANGIBLE ASSETS AND TRANSFERS TO CAPITAL RESERVES
SUMMARY BY FUNCTION

		2021 Actual	2022 Budget	2022 Actual Finances Acquired	2022 Actual Finance Applied
32	**Public Works**				
	Other Revenue from Individuals	*(22,000)*	-	-	
	Sale of equipment	*(1,001,100)*	-	-	
	Unit 218 - 2017 Cat 160M Grader		(210,500)	(210,500)	
	Unit 312 - 2011 Cat 627G		(285,000)	-	
	Unit 313 - 2015 Cat 627G		(285,000)	-	
	Sale of Vehicles	*(9,000)*	-	-	
	Unit 116 - 2006 Dodge Ram 2500		(2,000)	-	
	Federal Grant - Federal Fuel Tax Grant			-	
	Project 340 - Autoparts Road		(740,800)	(57,420)	
	Provincial Grant - MSI Capital	*(726,503)*	(363,654)	(49,195)	
	Excavator Purchase & Mulcher Head				
	Provincial Grant Hamlet Street Asst		-	-	
	Provincial Grant - MSP Funds	*(416,850)*		-	
	Provincial Grant- Bridges	*(290,822)*		-	
	Bridge BF 73046 RGE RD 42 (STIP approved)	*(1,232)*	(125,250)	(110,950)	
	Bridge BF 78033 SW 17-62-03-W5 (STIP approved)		(232,500)	-	
	Bridge BF 70370 SE 26-58-05-W5 (RGE RD 51) - denied (July 25, 2022)		(102,300)		
	Contributions from Capital Reserves		-	-	
	from Equip. Reserve	-	(2,105,442)	(73,282)	
	from Grader Reserve	*(1,252,190)*	(717,932)	(717,932)	
*	from Local Construction Reserve	*(104,051)*	(350,183)	(36,984)	
	from Land Right of Way Reserve	*(35,303)*	(5,760)	-	
	from Aggregate Levy Reserve			-	
*	Contributions from Operations for Capital	*(507,622)*	(186,771)	(11,488)	
	Contributions from Operations for Capital Reserves	*(1,206,457)*	(1,147,770)	(1,105,613)	
	Land Purchase	*38,503*	-		
	Land Improvements - County Welcome Sign		5,760		
	Engineered Structures		-		
	Bridges	*545,251*	-		
	Bridge BF 73046 RGE RD 42 (STIP approved)		167,000		147,933
	Bridge BF 78033 SW 17-62-03-W5 (STIP approved)		310,000		-
	Bridge BF 70370 RGE RD 51 - denied (July 25, 2022)		136,400		-
	Road Construction	*1,520,628*			-
	Project 2021-140 West of 14 & 23-57-2-W5 (Nakamun North) (MSI)				12,026
	Project 2022-740 - RGE RD 32 Mast North - 1 mile (2021 Carryforward Reserve Funded)		196,833		11,488
	Project 2022-340 W of 25 & 36 59-4-W5 (Autoparts Road - 2 miles) (FGTF)		740,800		57,420
	Project 2022-440 NE & NW 16-59-4-W5 (D. Mackenzie West) - 1 mile		186,771		-
	Machinery & Equipment	*2,253,290*			
	1 X 2021 Motor Graders - 2021 caryforward		404,995		404,995
	1 X 2022 Motor Graders (less $210,550 buyback) Council resolution 2021-536		523,437		523,437
	2 X 2022 Motor Scraper, Council resolution 2022-032		2,604,000		-
	1 X 2022 UTV, Council resolution 2022-032		16,058		15,898
	1 X 2022 Excavator, Council resolution 2022-033 (MSI)		322,985		
	1 X 2022 Mulcher Head, Council resolution 2022-033 (MSI)		40,669		37,169
	Vehicles		-		-
	1 x 2022 Ford Super Duty F-250 XLT, Council resolution 2022-060		57,384		57,384
	Transfer to Operating				
	Transfer to Capital Reserve				
	Equipment Reserve	*450,610*	500,442		500,442
	Local Road & Bridge Reserve (741)	*180,213*			-
	Grader Reserve	*438,557*	497,328		497,328
	PW Building Reserve	*50,000*	50,000		50,000
	Aggregate Paving Reserve	*96,078*	100,000		57,843
		-	-	(2,373,363)	2,373,363

COUNTY OF BARRHEAD NO. 11
2022 MUNICIPAL CAPITAL YTD RECAP AS OF July 31, 2022
TANGIBLE ASSETS AND TRANSFERS TO CAPITAL RESERVES
SUMMARY BY FUNCTION

		2021 Actual	2022 Budget	2022 Actual Finances Acquired	2022 Actual Finance Applied
33	**Airport**				-
	Contributions from Individuals		-		
	Contributions from Operations		-		
	Contributions from Operations to Capital Reserve	*(18,000)*	(18,000)	(18,000)	
	Local Governments		-		
	Contributions from Reserve		(12,500)	(23,552)	
	Land Improvement - Install Power For New Hangars		12,500		23,552
	Equipment		-		
	Transfer to Airport Reserve	*18,000*	18,000		18,000
	Transfer to Other Local Governments		-		
		-	-	(41,552)	41,552
41-42, 44	**Utilities**				
	From Individuals & Organizations		-	-	
	Other Revenue - Insurance proceeds	*(23,337)*	-	-	
	Offsite Levy - Water & Sewer Reserve			-	
	Sale of Vehicles		-	-	
	Federal Grants	*(198,057)*	(461,445)	(32,553)	
	Provincial Grants (AMWWP)	*(305,655)*	(583,545)	(541,572)	
	Local Government Transfer BRWC		-	(14,691)	
	Contributions from Operations for Capital	*(5,000)*	-	-	
	Contributions from Operations for Capital Reserves	*(158,488)*	(170,472)	(138,885)	
	Contributions from Reserve	*(24,653)*	(217,300)		
	Contributions from Reserve for Operations		(15,000)		
	Machinery & Equipment	*24,653*			
	Manola Payment System		22,788		22,788
	Buildings				
	Manola Truck Fill Building	*28,337*	-		-
	Transfer To Operations				
	Thunder Lake Lagoon Sounding		15,000		
	Land Improvements				-
	Engineering SCADA System	*106,882*			-
	Engineered Structures		-		-
	Neerlandia Lagoon Upgrade FGTF/AMWWP/Reserves	*396,830*	1,221,501		541,572
	SCADA (2021 carryforward)		18,001		24,456
	Neerlandia Lagoon Contingency				-
	Transfer to Regional Water & Sewer Line Reserve	*50,000*	50,000		50,000
	Transfer to Future Development Reserve	*21,885*	21,885		21,885
	Transfer to Water & Sewer Acct Holder Infrastructure Reserve	*55,833*	47,000		47,000
	Transfer to Neerlandia Lagoon Reserve	*20,000*	20,000		20,000
	Transfer to Lac La Nonne Lagoon Reserve		23,661		-
	Transfer to Thunder Lake Lagoon Reserve	*10,770*	7,926		-
		-			
43	**Waste Management**				
	Sale of (Land)				
	Sale of Building				
	Sale of Equipment				
	Provincial Grant				
	Local Government-Provincial Grant (Town)				
	Contributions from Local Governments				
	Contributions from Insurance Proceeds				
	Contributions from Reserves		(29,000)		
	Contributions from Reserves to Operations	*(15,182)*		-	
	Contributions from Operations				
	Contributions from Operations to Capital Reserves	*(40,000)*	(40,000)	(40,000)	
	Land				
	Building & Renovations				
	Machinery & Equipment				
	Landfill - Camera/Security System (2021 carryforward)		9,000		
	Vehicles				
	Land Improvements				
	Non Compliance Rehab (well-drilling, etc)		20,000		
	Transfer to Other Local Governments				
	Transfer to Operations				
	Bins	*15,182*			-
	Transfer to Landfill Equipment Reserve		25,000		25,000
	Transfer to Landfill Reserve	*25,000*	15,000		15,000
	Transfer to Blg Reserve	*15,000*			-
	Transfer To Capital reserve				
		-	-	(767,701)	767,701

COUNTY OF BARRHEAD NO. 11
2022 MUNICIPAL CAPITAL YTD RECAP AS OF July 31, 2022
TANGIBLE ASSETS AND TRANSFERS TO CAPITAL RESERVES
SUMMARY BY FUNCTION

		2021 Actual	2022 Budget	2022 Actual Finances Acquired	2022 Actual Finance Applied
61	**Land Use Planning & Development**				
	Contributions from Reserve		-		
	Contributions from Operations		-		
*	Contributions from Operations to Capital Reserve	*(40,747)*	(20,000)	(29,243)	
	Furnishings & Equipment		-		
	Land				
	Vehicles & Mobile Equipment		-		
	Transfer to Other Local Governments		-		
	Transfer to Future Development Reserve		-		
	Transfer to Development Officers Vehicle Reserve				
	Transfer to MR Reserve	*40,747*	20,000		29,243
		-	-	(29,243)	29,243
62	**Agricultural Services**				
	Other Revenue - Insurance proceeds			(4,644)	
	Contributions from Building Reserve		-		
	Contributions from Equipment Reserve	*(49,250)*	(31,058)	(34,187)	
	Contributions from Operations		-		
	Contributions from Operations to Capital Reserves	*(40,000)*	(30,000)	(30,000)	
	Building & Renovations				
	Furnishings & Equipment		-		
	Machinery & Equipment		-		
	UTV, Council resolution 2022-031		16,058		15,898
	Sprayer for UTV		3,000		1,555
	Grain bag roller		12,000		12,734
	Replacement Spayer Stolen 2021				8,644
	Vehicles	*49,250*			-
	Transfer to Operations				
	Transfer to Organizations				
	Transfer to Building Reserve	*10,000*	10,000		10,000
	Transfer to ASB Equipment Reserve	*30,000*	20,000		20,000
		-	-	(68,831)	68,831
63	Economic Development				
	Debenture proceeds (or Grant? Or Reserves?)	-	(400,000)	-	
	Engineered Structures				-
	Broadband		400,000		
		-	-	-	-
66	**Subdivision & Land Development**				
	Sale of Land		-		
	Sale of Buildings		-		
	Provincial Grant - MSI Capital				
	Contributions from Operations		-		
	Contributions from Operations for Capital Reserve		(29,101)	(29,910)	
	Contributions from Capital Reserve		-		
	Land		-		
	Engineered Structures - Entrance Sign		-		
	Transfer to Operations				
	Transfer to Future Development Reserve				
	Transfer to Capital Reserve - Net Sales		29,101		29,910
		-	-	(29,910)	29,910
72-74	**Recreation & Parks & Culture**				
	Sale of Land		(13,725)		
	Federal Grant		-		
	Provincial Grant (Donation)		-		
	Contribution from Capital Reserve		(5,000)		
	Contribution from Operations		-		
	Land		18,725		
	Land Improvements		-		
	Transfers to Operating	*50,000*	-		-
	Transfer to Culture Capital Reserve		-		
	Transfer to Rec. Summer Equipment Reserve		-		
		-	-	-	-
		-		**(3,587,790)**	**3,587,790**

COUNTY OF BARRHEAD NO.11
Elected Official Remuneration Report
For the Seven Months Ending July 31, 2022

P5

	July 2022 YTD	2022 Budget	Budget Variance	% Variance
Division 1 - Doug Drozd (Reeve)				
# of per diems	*22.50*	*72.00*	*49.50*	*0.69*
Base salary	16,470.23	28,234.70	11,764.47	41.67%
Per diems	6,121.15	19,587.60	13,466.45	68.75%
Taxable mileage	679.68	1,600.00	920.32	57.52%
Benefits	4,994.97	8,716.46	3,721.49	42.69%
Salary and benefits	28,266.03	58,138.76	29,872.73	51.38%
Training and conventions	1,619.61	4,000.00	2,380.39	59.51%
	29,885.64	62,138.76	32,253.12	51.90%
Division 2 - Marvin Schatz (Deputy Reeve)				
# of per diems	*29.00*	*72.00*	*43.00*	*0.60*
Base salary	12,661.53	21,705.50	9,043.97	41.67%
Per diems	7,889.47	19,587.60	11,698.13	59.72%
Taxable mileage	398.25	900.00	501.75	55.75%
Benefits	4,822.95	8,180.78	3,357.83	41.05%
Salary and benefits	25,772.20	50,373.88	24,601.68	48.84%
Training and conventions	763.09	4,000.00	3,236.91	80.92%
	26,535.29	54,373.88	27,838.59	51.20%
Division 3 - Ron Kleinfeldt				
# of per diems	*28.50*	*72.00*	*43.50*	*0.60*
Base salary	8,852.76	15,176.18	6,323.42	41.67%
Per diems	7,753.44	19,587.60	11,834.16	60.42%
Taxable mileage	201.78	600.00	398.22	66.37%
Benefits	4,485.26	7,628.49	3,143.23	41.20%
Salary and benefits	21,293.24	42,992.27	21,699.03	50.47%
Training and conventions	397.14	4,000.00	3,602.86	90.07%
	21,690.38	46,992.27	25,301.89	53.84%
Division 4 - Bill Lane				
# of per diems	*44.50*	*72.00*	*27.50*	*0.38*
Base salary	8,852.76	15,176.18	6,323.42	41.67%
Per diems	12,106.24	19,587.60	7,481.36	38.19%
Taxable mileage	1,386.50	1,800.00	413.50	22.97%
Benefits	3,733.74	5,659.98	1,926.24	34.03%
Salary and benefits	26,079.24	42,223.76	16,144.52	38.24%
Training and conventions	2,434.36	4,000.00	1,565.64	39.14%
	28,513.60	46,223.76	17,710.16	38.31%
Division 5 - Paul Properzi				
# of per diems	*23.50*	*72.00*	*48.50*	*0.67*
Base salary	8,852.76	15,176.18	6,323.42	41.67%
Per diems	6,393.21	19,587.60	13,194.39	67.36%
Taxable mileage	644.28	1,300.00	655.72	50.44%
Benefits	4,448.14	7,726.59	3,278.45	42.43%
Salary and benefits	20,338.39	43,790.37	23,451.98	53.56%
Training and conventions	1,629.23	4,000.00	2,370.77	59.27%
	21,967.62	47,790.37	25,822.75	54.03%
Division 6 - Walter Preugschas				
# of per diems	*37.00*	*72.00*	*35.00*	*0.49*
Base salary	8,852.76	15,176.18	6,323.42	41.67%
Per diems	10,065.87	19,587.60	9,521.73	48.61%
Taxable mileage	601.80	1,100.00	498.20	45.29%
Benefits	3,685.46	5,648.01	1,962.55	34.75%
Salary and benefits	23,205.89	41,511.79	18,305.90	44.10%
Training and conventions	1,398.42	4,000.00	2,601.58	65.04%
	24,604.31	45,511.79	20,907.48	45.94%
Division 7 - Jared Stoik				
# of per diems	*16.00*	*72.00*	*56.00*	*0.78*
Base salary	8,852.76	15,176.18	6,323.42	41.67%
Per diems	4,352.82	19,587.60	15,234.78	77.78%
Taxable mileage	1,032.50	1,800.00	767.50	42.64%
Benefits	4,325.75	7,763.64	3,437.89	44.28%
Salary and benefits	18,563.83	44,327.42	25,763.59	58.12%
Training and conventions	401.65	4,000.00	3,598.35	89.96%
	18,965.48	48,327.42	29,361.94	60.76%

UKRAINIAN CANADIAN CONGRESS
ALBERTA PROVINCIAL COUNCIL

КОНҐРЕС УКРАЇНЦІВ КАНАДИ
ПРОВІНЦІЙНА РАДА АЛЬБЕРТИ

Date: July 22, 2022

To: Alberta Municipalities

From: Orysia Boychuk, President, Ukrainian Canadian Congress – Alberta Provincial Council

RE: Ukrainian Independence Day 2022 (Aug 24) & Ukrainian Heritage Day 2022 (September 7)

Ukraine's 31st Independence Day is approaching on August 24th, 2022, as well as Ukrainian Heritage Day on September 7, 2022. We would like to thank all the municipalities in Alberta that have acknowledged these important dates by lifting a Ukrainian flag or displaying a banner. This year more than ever it is important to acknowledge these dates and display Alberta's solidarity with Ukraine, those who have newly arrived fleeing the war and the diaspora that has worked tirelessly to assist the Ukrainian Nationals. The war was caused by Russian military aggression and has accounted for many lost lives, damaged infrastructure and displaced Ukrainians.

The Ukrainian Canadian Congress – Alberta Provincial Council (UCC-APC) is inviting all municipalities to raise the Ukrainian Flag, display a banner, or light up significant structures with blue and yellow colors on these 2 important dates. We appreciate all the support so many communities have provided to assist Ukrainians in their home country and on arrival to Alberta.

UCC-APC also encourages short ceremonies where possible and including all ethnic and refugee groups as appropriate. We would also appreciate receiving any photos or short notes about these events. UCC-APC will proudly display these photos on our social media pages and share with our national organization the Ukrainian Canadian Congress to showcase Alberta's commitment to this important cause and that we remain the cradle of Ukrainian settlement in Canada.

O Boychuk

Orysia Boychuk, President

UCC-APC

#8, 8103 – 127 Avenue, Edmonton, Alberta T5C 1R9, Canada
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e-mail: info@uccab.ca • website: www.uccab.ca

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Orphan Well Association

Alberta Oil and Gas Orphan Abandonment and Reclamation Association
1800, 222 – 3 Avenue SW, Calgary Alberta, T2P 0B4
www.orphanwell.ca

RECEIVED
AUG 03 2022
COUNTY OF
BARRHEAD NO. 11

July 26, 2022

Mr. Doug Drozd
5306-49 Street
Barrhead, Alberta
T7N 1N5

Dear Doug Drozd,

You received a letter and annual report from the OWA earlier in July that was intended for a colleague in a different county due to an error in the mailing process. This updated letter includes information relevant to your area. Our annual report is also available on our website at orphanwell.ca.

When a well, pipeline, facility or associated site in Alberta no longer has a legally or financially responsible party that can be held accountable, it may be designated as an orphan by the Alberta Energy Regulator (AER) and becomes the responsibility of the OWA. Our mandate is to decommission the orphans and restore the land similar to its original state in a safe, principled and cost-efficient manner. Every site that is closed is then available for farming, pastureland, recreation or a growing community.

In 2021/22, our typical cost for decommissioning a well was $20,000 and reclaiming a site was $19,500, with specific projects varying depending on technical complexity. A 2019 study by the Petroleum Services Association of Canada found between 41 and 57 people are employed in the closure of a single well.

From April 1, 2021 to March 31, 2022, the OWA invested about $1,140,000 in Barrhead County No. 11, hiring 72 vendors to safely perform a variety of activities on 84 orphan sites, ranging from inspections and decommissioning to remediation and reclamation, but also including much-needed indirect hospitality services and other related spending.

There remain other orphan properties in Barrhead County No. 11 that are part of the overall Alberta inventory, including 19 orphan sites that require decommissioning and then reclamation, and 53 sites that require reclamation only. Our complete inventory, updated monthly, is in the "About" section of our website at orphanwell.ca.

In addition to orphan properties, Barrhead County No. 11 also has 247 inactive well licenses. These properties have solvent owners and operators and so are not the responsibility of the OWA. These

inactive sites with solvent operators may participate in the Government of Alberta's Site Rehabilitation Program (alberta.ca/siterehab). However, the OWA is not eligible to participate in this program.

For our part, the OWA's work is essentially entirely funded by Alberta's oil and gas industry, including industry repayment of federal and provincial loans. On behalf of industry and the AER, we assess orphan properties and ensure those that are high-risk are addressed first, and then round out our plans with medium- and low-risk sites using an area-based approach to maximize the efficiency of our operations.

In a broader context, over the past fiscal year, the OWA continued a high pace of well decommissioning and, despite receiving almost 700 new orphan wells, we actually *decreased* the overall inventory from over 2,000 wells to about 1,700. Years of reclamation work, the final stage of closing a site, resulted in more projects completed than any other year in our two-decade history. With our steady and strategic approach, if no new sites were added to our inventory, most decommissioning work would be done within two years and reclamation would be complete in the years following.

Unfortunately, although Alberta's energy sector has rebounded with higher oil and gas prices, we are still feeling the impact of a years-long downturn. We expect that we will continue to add new orphan sites, although over the longer term this should be mitigated by significant regulatory enhancements aimed at reducing the risk of future orphans.

As we've continued to reduce our inventory, we have seen extraordinary efforts from the OWA staff and contractors. And very importantly, we have the funding from industry and remaining funds from government loans—not grants— that have helped put people to work, with loans already being incrementally repaid.

Underpinning all the OWA's efforts is our relationship with our industry partners and contractors—nearly 600 large and small businesses across Alberta. They are the arms and legs of the OWA and critical to how we do our job, meet our goals and perform our mandate.

We've have had a successful year of reducing environmental liabilities, improving cost-efficiencies, supporting local communities, and building our role as a trusted partner to government, industry and landowners—and we are confident we will meet the challenges ahead.

For more information, I invite you to visit our website at orphanwell.ca, or contact me directly at 403-297-3398.

Yours truly,

Lars De Pauw
President
Orphan Well Association

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August 11, 2022

Mayors, Reeves, Councillors, CAOs:

A new commemorative medal, the *Queen Elizabeth II's Platinum Jubilee Medal* (Alberta) has been created to mark the 70th anniversary of Her Majesty Queen Elizabeth II's accession to the Throne as Queen of Canada. The Province of Alberta is taking this opportunity to recognize the outstanding service of many Albertans who, like the Queen, have dedicated themselves to the service of family, community and country. This Jubilee year of the Queen will see 7,000 medals awarded to worthy recipients.
See Queen Elizabeth II's Platinum Jubilee Medal (Alberta) program for details.

The RMA has been asked to partner with the province to acknowledge worthy Albertans and award 155 of these medals. As such we are partnering with you, our members, to submit nominations of which we will review and submit to the province and if the nominations are accepted, have you award these medals to your residents potentially in your council chambers or whatever local event makes sense to you.
We are therefore asking for nominations to receive this prestigious award.
Recipients must meet the following criteria:

- Is a Canadian citizen or is a permanent resident with a tangible link to Alberta;
- Was alive on February 6, 2022; and
- Has made a significant contribution to Alberta, your municipality, region, community or field.

Focus areas:

- The awarding of the medal should focus on the achievements of persons who have helped to build the Alberta of today;
- Through their achievements and sustained contribution, the candidates

have distinguished themselves from others volunteering/employed in the same field;
- Recipients should be highly respected individuals within their community. The medal recipient's names will be part of the public record;
- The medal is to be awarded to individuals only, not to groups or couples;
- Self-nominations are not permitted;
- Care should be taken to avoid any perception of conflict of interest;
- Nominators should not submit the names of their spouse, partner, family members, political associates or close friends.

Be aware that all mayors and reeves in Alberta will be given a medal from the Government of Alberta later in the year and therefore cannot be nominated. Similarly MLAs, Indigenous leaders, as well as members of the Alberta Order of Excellence are designated recipients of the medal and also can not be nominated by municipalities.

To nominate individuals from your municipality, we require this online form to be completed:

https://rmalberta.com/about/awards-recognition/queen-elizabeth-ii-platinum-jubilee-medal/

We will be taking nominations immediately with the plans that nominations will be reviewed and awarded monthly. As we were only provided 155 of the medal allotment it will be first come, first serve, until all the medals are distributed. As there will be many groups involved in assisting the province in distributing the full medal count, please submit nominations sooner versus later if you wish to be the one acknowledging a particular citizen. Recipients can only receive one medal so the first one to award someone trumps all others that nominate the same individual. Final deadline for nominations is November 1, 2022.

Nomination questions can be directed to:

RMA
Susan Valentine
susan@RMAlberta.com
2510 Sparrow Drive. Nisku, AB. T9E8N5
t. 780-955-4076

We look forward to receiving your nominations for outstanding contributors from your municipality and will contact you as soon as your nominee has been accepted by the Province.

Sincerely,

Paul McLauchlin
President

p.s. The Platinum Jubilee Medal (Alberta) is separate from the Platinum Jubilee Pin (Canada) that Members of Parliament are distributing. Each member of parliament has been provided 70 of these pins to distribute to constituents.

Susan Valentine

Executive Administration Coordinator

RMA RURAL MUNICIPALITIES of ALBERTA

Direct:780.955.4076

susan@rmalberta.com

2510 Sparrow Drive, Nisku, Alberta T9E 8N5 780.955.3639

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RECEIVED
JUL 15 2022
COUNTY OF
BARRHEAD NO. 11

July 7, 2022

County of Barrhead No. 11
5306 – 49th Street
Barrhead, Alberta T7N 1N5

Attention: Reeve Doug Drozd and County of Barrhead Council.

On behalf of Barrhead Community Victim Services Unit Association (BCVSUA), we thank the County of Barrhead for honoring the 2022 $1000 contribution. Your support and partnership are important to us and helps our unit to continue assisting victims of crime and trauma in the communities of Barrhead and Swan Hills.

During Fall of 2021, BCVSUA anticipated learning of the Alberta government's new plans for the victim assistance program and funding/delivery model. Unfortunately, no announcement has been forth coming. Once we receive word from Alberta Justice, we will make time to share with County Council, information about the "new" victim service model.

Thank you, again, and feel free to contact Kristina at 780-674-4848 if you have any questions.

Sincerely,

Kristina Kyllönen

Kristina Kyllonen
Program Manager
Barrhead Community Victim Services Unit Association

Margaret Hall Osborne

Margaret Osborne
Board Chairperson
Barrhead Community Victim Services Unit Association

As per budget
Cheque # 910349
dated June 20, 2022

Barrhead Victim Services

Program Manager's Annual Report 2021

Swan Hills Victim Services

In 2021, Barrhead & Community Victim Services Unit Association was full of growth, especially from a 5151 referral perspective. Although many obstacles still remained from the COVID-19 pandemic, it did not slow down referrals for 2021 , like it had for 2020. Our unit was busier than ever and we worked tirelessly to keep up with the demands for VSU support and services of victims of crime and trauma. The COVID-19 pandemic, has made the last couple of years unique, not only for our unit, but across the globe. The challenges of the pandemic have been felt in some way or another by everyone, and the ripple effect of the various restrictions created logistical and personnel challenges for our unit.

Overall, Barrhead Community Victim Services Unit saw a substantial increase in numbers for 2021, both in day-to-day activities and the number of active files.

Another significant juncture introduced in 2020 and still remained in 2021 for all Alberta Victim Services was the introduction and passing of Bill 16: *The Victims of Crime (Strengthening public Safety) Amendment Act.* This Bill expands the mandate of the Victim of Crime Fund to include public safety initiatives, thereby resulting in decreased funding available specifically for Victims Services units in the province. Additionally, there are discussions occurring at the provincial level regarding new Victims Services organization models that will impact every unit in Alberta when they are implemented. We are still waiting for an announcement to be made regarding the restructuring of the Victim Services delivery model for Alberta, which has caused frustration for Victim Service Units, as the uncertainty has been present for two years.

Despite the pandemic restrictions and mandates placed on the province for most of 2021 Barrhead and Community VSU still had a very successful year with fundraising efforts, our unit far exceeded our goal which would not have been possible with out everyone's hard work and dedication.

A challenge for our unit in 2021 was losing our court support worker due to the vaccine mandate brought on by the province and the federal Governments.

2021 Key Highlights:

<u>Fundraising:</u>

- ✓ Raffle Basket Fundraiser-Sold out Ticket sales and a very successful event with lots of community engagement and money raised.
- ✓ Red Knights Motorcycle Ride Fundraiser
- ✓ Fuel Good Days COOP Fundraiser
- ✓ Festival of Trees Gala Fundraiser-online
- ✓ RCMP Exhibits sale Fundraiser
- ✓ Bartending service fundraiser at Cst. Nick Crowther's wedding.

Classification: Public

Volunteer Appreciation

- ✓ Although the in person celebration had to be cancelled (due to pandemic restrictions), our unit still celebrated our volunteers with appreciation gifts, and a Christmas dinner/crafting event

Community Events

- ✓ Sadly the Halloween cruise with the RCMP was unable to happen again this year due to pandemic restrictions being in place at that time.
- ✓ Swan Hills 'Wellness Fair' day went ahead in person
- ✓ Barrhead 'Make the Connection' day went ahead in person

Training and Professional Development

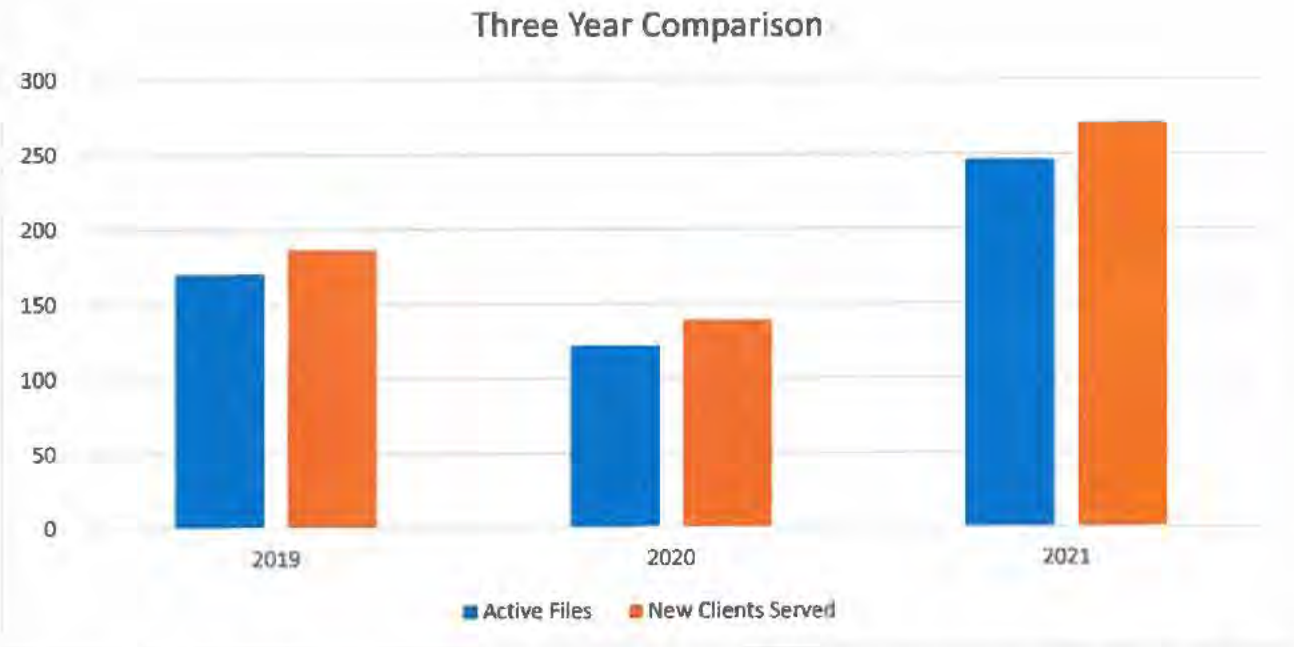
- ✓ The following training sessions were attended by Volunteer Advocates and/or Staff: Domestic Violence and Sexual Assault Training day, Jody Carrington's Mental F$@#ING What?, Claire's Law Training, CCAA Court Prep for Child Witnesses/Victims 6 week Certificate Course, JOIN Training, Court Orientation SolGen etraining, Impact of Trauma Solgen etraining, Domestic Violence Solgen elearning, Human Trafficking In Alberta Solgen elearning, Being Trauma Aware Solgen elearning.

Statistics (January 1, 2021 – December 31, 2021):

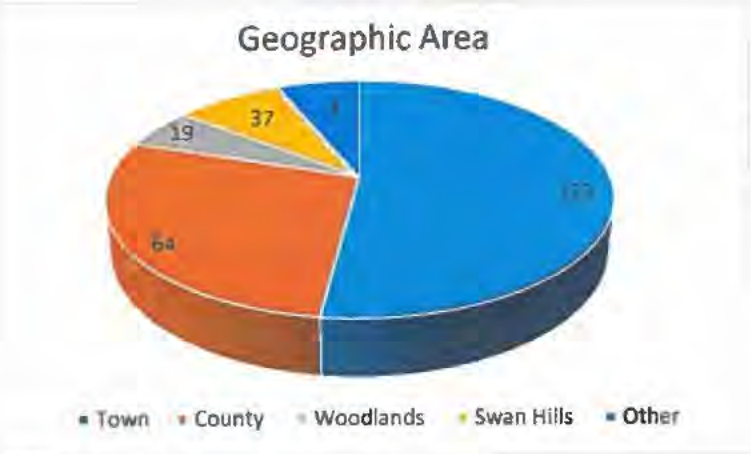
Files

The total new files generated for Barrhead Community Victim services in 2021 were **246**. This is 124 MORE files than last year and more than doubles our file/referral numbers from 2020! This is a significant increase! Additionally, we resumed crisis call outs and returned to office which made assisting the RCMP with VSU needs more assessable. The majority of the files were family/domestic violence related, assaults, sexual assaults, Fraud, property crime, theft and MHA related files. Even given the logistical challenges at providing victim support during times of public health restrictions, our unit managed to find a way to deliver VSU support and services which aided with our overall stats being higher in 2021 as opposed to 2020's decrease.

Classification: Public



The following chart shows *where* the new files were generated in our communities (note: this chart does not show the number of VSU declined files or files reopened):



Please note: the Geographic Area is where the incident occurred. This is not a true picture of where the victims are living.

<u>What we did</u>

Although service delivery continued to look different in 2021 because of the pandemic, we executed our duties in innovative ways to align with provincial restrictions while still serving the victims of crime and trauma in our community.

Some of the regular duties and responsibilities of the staff and volunteers of Barrhead VSU include crisis care, emotional support, court preparation and accompaniment. We also provided information regarding Victim Impact Statements, Financial Benefits, Restitution forms and the Victim of Crime Protocols.

Classification: Public

2021 proved to be a very busy year with our court program as it attempts to catch up on a very back logged justice system. Our unit attended several trials, crown meetings and court preps in Barrhead, St. Albert, Court Of Queens Bench in Edmonton and we even travelled to High Prairie to assist a youth victim.

In addition to the organizational duties we have to report on to the Ministry of Justice and the Solicitor General, Barrhead VSU has put in a tremendous amount of time and effort to foster partnerships in the communities we serve. These partnerships are a vital component for Victim Services as they create a more comprehensive approach for our clients and in turn lessens the impact of crime on the victim. In 2021, we continued to send referrals to community partners, including, but not limited to: Barrhead Family and Community Support Services (Foodbank, Advocacy and Support, Thrive Program, Counselling), Alberta Health Services Mental Health and Addictions, Sexual Assault Centre of Edmonton, School Counselors, RCMP and School Resource Officers.

We also collaborated closely with the Probation and the Crown Prosecutor's office to streamline and assist victims to navigate the judicial process. Unfortunately, due to the COVID-19 pandemic and an already overwhelmed justice system many court dates continued to be cancelled. In 2021, we proceeded to see an increase of 'Withdrawn' and 'Stay of Proceeding' outcomes. Court did resume in person, however that status changed depending on what pandemic restrictions were in place at the time.

In 2021 VSU continued its strong relationships with the many community agencies (via ZOOM): Inter-Agency (Barrhead & Swan Hills), Barrhead Cares, Community Action for Healthy Relationships (CAHR) and the Barrhead Elder Abuse Community Advisory Group. We made it a priority to keep communication open with Barrhead Composite High School counselling staff in case VSU was needed to go into (or connect over ZOOM) the school and do court preparation with students who may be victims and/or are being subpoenaed to court. Over the past couple of years this was a great way to help lessen the stress for young people going to testify in court.

Classification: Public

The People

Barrhead and Community VSU would not be successful without our dedicated volunteers. Whether they volunteer as a Victim Advocate, Board Member, or a volunteer for special events, our people make this program run. In 2021, there were 10 members on the Board, 5 Victim Advocates and approximately 25 volunteers that help in other capacities. A special heart felt 'Thank you' goes to all the volunteers. Each and every one of you is vital to the success of our unit.

Victim Assistance	Debriefing / CISD	Court Prep / Support	Admin	Meetings	Training	On-Call	Public Relations Activities	Fundraising
510 Hours	25 Hours	75 Hours	259 Hours	527 Hours	411 Hours	8760 Hours	277 Hours	469 Hours

Our RCMP Partners

Through 2021, we forged ahead to strengthen our partnerships and relationships with the Barrhead and Swan Hills RCMP, including the strong working relationship with our RCMP Liaison Member Cst. Ben Tapp. Cst. Tapp has played a strong role in Barrhead & Community Victim Services referral processes, resulting in increased referral numbers, and ultimately, our ability to deliver services to victims. I appreciate the partnership and support from both detachments under my care and know that our unit couldn't deliver core services without the backing of the wonderful members and staff in both communities.

Closing Remarks:

Continuing my tenure as the Program Manager during the COVID-19 pandemic has been challenging, but I continue to be impressed by the dedication, professionalism and commitment that our volunteers, community and RCMP partners and Board members continue to provide to Barrhead & Community VSU.

We have such a dedicated Volunteer Advocate base in both Barrhead and Swan Hills who serve the community members with compassion, empathy and incredible dedication. VSU would not be here if it was not for the sacrifice of these wonderful volunteers and their families. Our small

Classification: Public

but mighty advocate base is a solid one and each of them has stepped up during the pandemic instead of stepping out—for this I am so grateful to them.

The Board of Directors continues to show great leadership skills, knowledge and support with the governance of our unit and for that I say "thank you"! I value the knowledge and the relationships that I have been able to continue to leverage because of the long standing commitment of the individuals elected to our board. They have consistently shown a strong commitment to the organization and maintained high ethical standard of practice to both VSU and the community. It's a pleasure to work with them.

I look forward to (hopefully) soon returning to normalcy. I am excited to be able to provide service to victims of crime and tragedy in our communities in more traditional ways. Continuing to provide the compassionate and knowledgeable assistance that our communities and clients deserve will be a welcome return for advocates, volunteers and myself.

I'll close my remarks with a quote from Steve Marabole, for each of us to ponder as we continue our helping hands work within our community:

" A Kind Gesture Can Reach a Wound That Only Compassion Can Heal"

Kristina Kyllonen
Program Manager
Barrhead Community Victim Services Unit Association

Mission Statement:

The Barrhead Community Victim Services Unit Association, operated as a community directed police–based program, will minimize the impact of victimization. As a result, Barrhead as a community will be a safer and healthier place to live.

Classification: Public

The Barrhead and District Historical Society

U

BDHS

Founded 1962, To Preserve the Past

RECEIVED
JUL 08 2022
COUNTY OF BARRHEAD NO. 11

July 8, 2022

Mr. Doug Drozd,
Reeve
County of Barrhead
5306-49 St.
BARRHEAD AB T7N 1N5

Dear Mr. Drozd,

RE: Barrhead Centennial Museum Funds

The Barrhead & District Historical Society is requesting the County of Barrhead's annual funding of the the Barrhead Centennial Museum. The allotted $4950 from the County will be used in a variety of ways including:

- to encourage tourism in the area whether visitors are seeking historical information regarding school sites or graveyards or whether they are seeking to explore local attractions that the districts have to offer, like the Vega Ferry.
- to make changes necessary in order to achieve museum recognition through Alberta Museums Association. Some of these changes include making the museum wheelchair accessible and transitioning our displays in order to make them reflect current museum standards.
- to properly document, scan and store archive materials, repair and research some of the more interesting artifacts in the museum's collection,
- on-going operating expenses, and
- building maintenance.

Last year, after the easing of Covid restrictions, the museum was open from July 1st through to the September long weekend. A lot of repair work was done over the winter and many displays have been rearranged.

The museum is again open to the public from June 6, 2022 until the September long weekend on Tuesdays – Saturdays from 10 am – 5 pm. We have hosted school tours in June and are looking forward to many visitors throughout the summer.

We thank you for your continued support of the Barrhead Centennial Museum.

Sincerely,

Shelley Weaver

Shelley Weaver, Secretary
Barrhead & District Historical Society
P.O. Box 4122
BARRHEAD AB T7N 1A1

Ph: 780-674-5203

As per budget
Cheque # 910430
dated July 18, 2022

July 14, 2022

RECEIVED
JUL 21 2022
COUNTY OF
BARRHEAD NO. 11

Reeve & Council
County of Barrhead No. 11
5306 49 St
Barrhead, AB T7N 1N5

Dear Reeve & Council,

Thank you for your donation to STARS. Your generosity makes a difference in the lives of patients like me.

My twin brother and I were born more than two months prematurely on Dec. 1, 1985. When we arrived, I was black and blue from head to toe and I had no heartbeat. While he was flown to what is now called Foothills Medical Centre by fixed-wing, I was transported by a brand-new helicopter air ambulance called STARS. My mother was told her children would likely not survive and to say her goodbyes. Instead, we thrived, and so did STARS.

I am here today because of support from allies like you. Thank you!

Today, STARS is able to be there for critically ill and injured patients across Western Canada. Because of your $6,288.00 donation, STARS can put the right tools in the hands of the best talent. This doesn't just save time; it saves lives like mine. Now that I have children of my own, I think about how lucky we are to have donors like you who keep STARS caring for patients on their worst days. I am forever grateful.

With you by our side, we are all STARS.

Thank you,

Kelly Waldron

STARS Very Important Patient

As per budget
Cheque # 6331
dated June 20, 2022

W

Alberta Health Services | Alberta Health

Provincial Health Tour

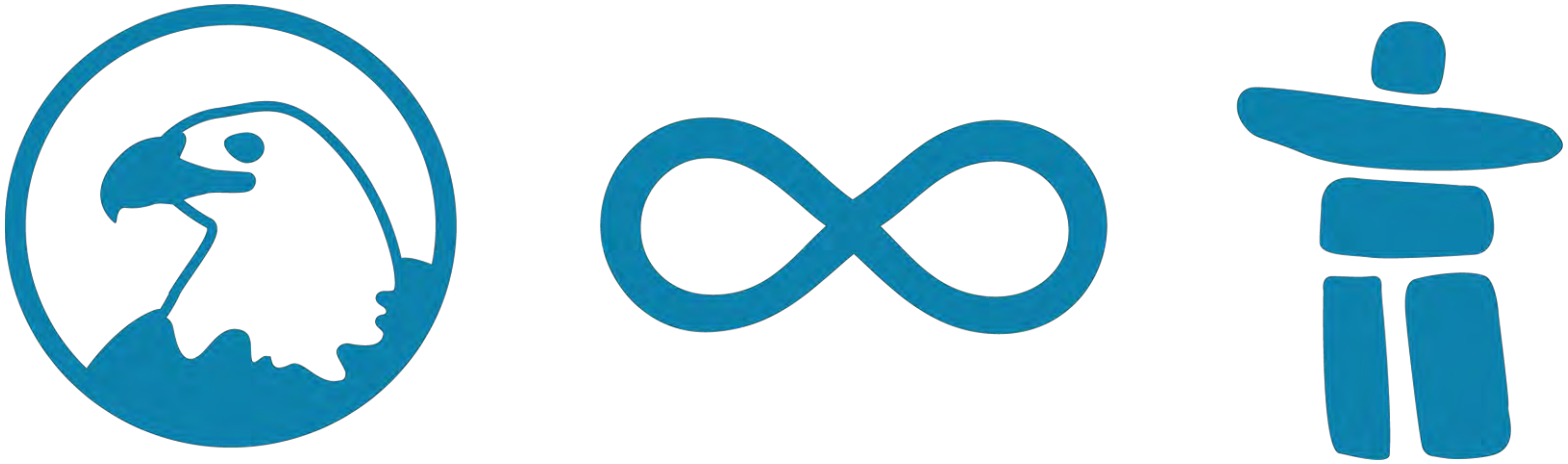
Summer 2022

Whitecourt

July 28, 2022

ected A

Classification: Protected A



Alberta Health Services | Alberta Health

Agenda

- Welcome & Introductions
- Setting the Stage
- World Café – Discussion
- Debrief and Wrap-Up
- Next steps

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Goals

- Engage partners and stakeholders
- Share current approach and priorities
- Discussion on current state and future opportunities
- Identify additional solutions
- Celebrate successes

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Health Commitments

Our 2022-25 Health Business Plan includes three main outcomes:

- An effective, accessible and coordinated health care system built around the needs of individuals, families, caregivers and communities, and supported by competent, accountable health professionals and secure digital information systems.
- A modernized, safe, person-centred, high quality and resilient health system that provides the most effective care now and in the future for each tax dollar spent.
- The health and well-being of all Albertans is protected, supported and improved, and health inequities among population groups are reduced.

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Successes

COVID has put a strain on our health-care system, but we are recovering.

- We have moved forward with virtual care options.
- Expanded the use of chartered surgical facilities.
  - Surgery is back at near-normal levels, and the waiting list is about 70,000, just 2,000 higher than before COVID.
- Cancer screening dropped in 2020 but last year the levels were almost back to normal, along with access to cancer treatment.
- The wait for a continuing care bed for patients waiting in hospital is shorter than before the pandemic.

The pressure on the system is beginning to drop as the current wave of COVID recedes, and we'll keep catching up on the care deficits from the past two years.

Alberta Health Services | Alberta Health

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Budget 2022

This year's Health budget is $22 billion – and anticipated to increase by $600 million a year for the next 3 years.

Some areas of investment include:

- $64 million increase to EMS budget
- $60 million in new funding over three years, to expand recovery-oriented support for people experiencing addiction and mental health issues
- $3.7 billion for continuing care, community care and home care programs.
- $3.5 billion over three years in capital funding for health facilities, equipment and IT systems across the province.

The Health Capital plan also includes $45 million over three years for the Rural Health Facilities Revitalization Program.

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Classification: Protected A

Capital Plan

Budget 2022 includes $3.5 billion over three years in capital funding to ensure Albertans have access to modern health facilities, equipment and IT systems.

We are investing:

- $2.2 billion for new and ongoing health care projects and programs;
- $474 million for capital maintenance and renewal of existing health care facilities;
- $87 million for health department IT projects; and
- $758 million for AHS self-financed capital, for parkades, equipment and other capital requirements.

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Classification: Protected A

System Pressures

The demand for emergency care has been increasing.

The additional pressure put on the health-care system through the pandemic, in Alberta and Canada-wide, has added to the challenge of wait times as COVID-related cases utilized many available hospital beds and resources.

This increase relates to such factors as deferred primary, urgent and preventative care from early in the pandemic.

At the same time, emergency departments are facing staff shortages due to illness and burnout.

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Classification: Protected A

Emergency

Emergency department wait times are a systemic issue related to capacity.

- There were more than 1.5 million visits to Alberta emergency departments in 2020-21.
- In the first nine months of 2021-22, the number of visits had already hit more than 1.5 million.

Addressing emergency department flow takes a whole-of-system approach. We're tackling this in a number of ways, including:

- Increasing funding for home care;
- Providing more care outside of emergency departments through innovative approaches such as community paramedicine programs;
- Working with stakeholders to find longer-term solutions.

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Classification: Protected A

EMS

We know response times are too long, staff are experiencing fatigue and burnout, and hospitals are strained and pushing capacity.

We have been taking steps forward to address these systemic issues:

- We have guaranteed funding for helicopter air ambulance operators including STARS, HALO and HERO.
- AHS and Alberta Health continue to work with staff and community partners on the EMS 10-point plan and the larger EMS service plan.
- The Alberta EMS Provincial Advisory Committee is developing recommendations to address EMS system pressures.
- An independent review of the dispatch system is expected to be completed this fall.

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Classification: Protected A

Continuing Care

Recent data projects a 62 per cent increase in the need for continuing care over the next 10 years.

To meet the rising needs of an aging population, we are investing capital funding to modernize and increase continuing care capacity, including:

- $204 million over three years to modernize existing continuing care facilities and create additional continuing care spaces.
- $91 million over three years to complete the Bridgeland-Riverside Continuing Care Centre in Calgary that will accommodate about 200 residents and deliver day programs and services.
- $142 million over two years for the Gene Zwozdesky Centre in Edmonton to add 145 new spaces and renovate 205 existing spaces to accommodate 350 continuing care residents with complex needs.

Alberta Health Services | Alberta Health

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Continuing Care

Some of our actions to-date include:

- Adding 1,500 new continuing care spaces for people waiting in hospital.
- Adding a million more hours of home care, to keep patients out of hospital and living in their own homes.
- Working on a new, modern legislative framework.
- Delivering on a $20 million over four years for palliative and end-of-life care, including $5 million for 2022-23.

Government also conducted a review of continuing care homes and publicly released the Facility Based Continuing Care (FBCC) review final report in Spring 2021 that included 42 recommendations for system-wide change.

We continue to look at innovative ways to provide Albertans with more choices of continuing care services, with a focus on increasing home and community care services and supports.

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Classification: Protected A

Alberta Surgical Initiative

Alberta is moving forward with a rapid action plan to transform Alberta's surgical system by putting patients first.

We're funding more surgeries, including 8,000 more cataract removals and 6,000 more hip and knee replacements, which are our two longest wait lists, and spending $130 million to add more operating rooms in hospitals across the province.

We have also hired a new independent surgical recovery lead to help transform and strengthen surgical services.

We promised Albertans that every scheduled surgery would be done in a clinically acceptable time by 2023 – It may take longer to get there, but we will get there.

Alberta Health Services | Alberta Health

Classification: Protected A

ICU and Acute Care Capacity

Alberta is adding 50 new permanent fully staffed ICU beds to expand health-care capacity in order to prevent the system from becoming overwhelmed. The first 19 opened in May.

Alberta now has 195 adult general ICU beds across the province, up from 173 before the pandemic. Over three years, AHS will boost its ICU capacity to 223 beds across all AHS zones.

AHS had filled 250 positions to support the new beds, including nurses, allied health professionals and pharmacists, as well as clinical support service positions such as diagnostic imaging and service workers and plans to recruit to fill another 425 clinical and support service positions.

Alberta Health Services | Alberta Health

Classification: Protected A

MRI & CT

- Alberta Health has invested $33 million for Alberta Health Services (AHS) to improve access to CT and MRI diagnostic imaging healthcare services.
- In 2021, AH and AHS developed an aggressive three-year action plan to reduce wait times, and AHS has taken immediate steps to implement it, ensuring Albertans have more timely access to CT and MRI services.
- Initial progress was made with improved CT and MRI wait times and decreased the number of patients waiting, however we are seeing impacts to imaging wait times due to the COVID-19 pandemic and associated increased demand in emergency and inpatients.
- AHS performed additional 45,000 CT and 30,000 MR exams in 2021/22 which resulted in an overall reduction in provincial wait times in accordance with our CT and MR Implementation Plan.

Alberta Health Services | Alberta Health

Classification: Protected A

Mental Health and Addiction Supports

We are building a comprehensive recovery-oriented system of care by:

- Exploring and expanding treatment and recovery supports for opioid use disorder.
- Establishing new publicly funded addiction and mental health treatment spaces, including the introduction of recovery communities.
- Eliminating user fees for publicly funded residential addition treatment services.
- Enhancing youth mental health hubs so youth in Alberta have ready access to prevention, early intervention and clinical treatment supports.

We have now funded over 8,000 annual treatment spaces and provided access to the Digital Overdose Response System.

Alberta Health Services | Alberta Health

Classification: Protected A

Physician Recruitment

Approximately $90 million is being spent in 2021-22 including

- Rural Remote Northern Program: ~ $57 million
- Rural Medical Education: ~ $6 million
- Rural Integrated Community Clerkship program: ~ $4 million
- Rural Health Professions Action Plan (RhPAP): ~ $9 million
- Locum Program: ~ $3 million
- Rural Physician On-Call program: ~ $12 million

Alberta Health is working with the RhPAP on its Rural Education Supplement and Integrated Doctor Experience (RESIDE) program to help address challenges in rural and remote areas.

Alberta Health Services | Alberta Health

Classification: Protected A

Other Health Rural Recruitment

There are many initiatives currently underway to assist with rural recruitment efforts including:

- New legislation, the *Fair Registration Practices Act*, has improved the process of assessing out-of-country professional education and credentials;
- The AHS Integrated Workforce Action Plan work is decreasing workforce attrition and increasing talent attraction to rural Alberta;
- UNA and AHS have committed to fund $7.5 million for recruitment and retention programs through the Rural Capacity Investment Fund;
- Post-secondary institutions are piloting ways to educate students living and learning in rural areas (U of C online rural baccalaureate program);
- Advanced Education funded an additional 689 RN education seats; over 400 of these students will be educated and trained in institutions that typically supply rural areas of the province.

Alberta Health Services | Alberta Health

Classification: Protected A

Workforce Increases

In May 2022, AHS had 112,195 employees with 73,627 FTE.

Staffing has grown since March 2020 due to the pandemic response – primarily in temporary and casual roles:

- The highest staff count of AHS employees are with the Alberta Union of Public Employees (AUPE) – General Support Services (GSS), which has grown 13.1% since March 2019.
- AUPE-Auxiliary Nursing staff count has grown 14.6% since March 2019
- UNA has grown 6.3% over the same period – AHS has hired more than 1,800 RNs since the beginning of the pandemic.

Employees with AHS have an average length of service of 10.1 years.

Alberta Health Services | Alberta Health

Classification: Protected A

Collective Agreements

AHS has ratified new collective agreements for the term of April 1, 2020 to March 31, 2024 with UNA and AUPE-Auxiliary Nursing

- The new collective agreements includes modest increases over four years and a 1% COVID recognition lump sum for 2021.

In addition, AHS has agreed to work together with both unions in an effort to address recruitment and retention of nurses to remote and rural communities.

AHS continues to negotiate collective agreements with Health Sciences Association of Alberta (HSAA) and AUPE-General Support Services, moving into voluntary mediation.

Alberta Health Services | Alberta Health

Classification: Protected A

Service Disruptions in Small Sites

- We are experiencing more temporary service disruptions at some of our rural healthcare sites. This is to be expected, given the impact the pandemic has had, and continues to have, on our workforce.
- We acknowledge that any service disruption or temporary closure causes concern in those communities that are impacted.
- AHS makes every effort to secure staff and physician coverage before reducing services and/or beds. Temporary reductions are a last resort.
- Temporary reductions may occur due to staff/physician vacations, illness, or scheduled upgrades and construction projects.
- AHS ensures that we have engaged with local stakeholders so that they are aware of any service disruptions in their community, and understand mitigation plans in place.

Alberta Health Services | Alberta Health

Classification: Protected A

System Recovery

- Over each of the next three years, AHS will perform between 20% and 23% additional surgeries compared to 2018-19 to reduce surgical wait lists.
- AHS will return to pre-pandemic surgery wait list status by the end of 2022-23.
- AHS is resuming many regular public health activities in 2022-23.
- AHS will add 50 permanent, fully staffed ICU by the second quarter of 2022-23.
- Government is proving funding for more ground ambulances and additional EMS staff.
- In each of the next three years, AHS will add approximately 1,000 new continuing care spaces and increase the number of unique home care clients by four per cent.

Alberta Health Services | Alberta Health

Classification: Protected A

Looking Forward

We need to reinvest in family medicine and develop a new strategy for primary care overall.

We will continue to find ways to support system recovery so we can get back to providing normal volumes of surgeries and other care.

And we will work with stakeholders to make meaningful change to build a stronger system, with more capacity and better access than before COVID.

Your input here today, is part of this work.

Alberta Health Services | Alberta Health

Classification: Protected A

Alberta Health Services (AHS) is entering a new era of transformation and innovation.

Health Plan 2022-25 is the roadmap for this exciting journey.

Alberta Health Services | Alberta Health

Classification: Protected A

At the heart of this health plan are **10 priorities** that align with direction from the Minister of Health, and reflect feedback from patients, clients and families who have received care from AHS.

Alberta Health Services | Alberta Health

Classification: Protected A

AHS' 10 Priorities

- Alberta Surgical Initiative
- EMS 10-Point Plan
- Mental Health and Substance Use Recovery
- Public Health and Pandemic Response and Recovery
- Digital Health Evolution and Innovation
- Rural Initiatives and Engagement
- Continuing Care
- Workforce Recruitment and Retention
- Quality and Patient Outcomes
- Sustainability

Alberta Health Services | Alberta Health

Classification: Protected A

AHS by the Numbers

106 Acute Care Hospitals

602,300 EMS Events

6.58 Million Outpatient Visits

46,600 Births

Five Standalone Psychiatric Facilities

1.55 Million Emergency Department Visits

2.5 Million Total Hospital Days

737,200 Cancer Patient Visits

108,600 Employees

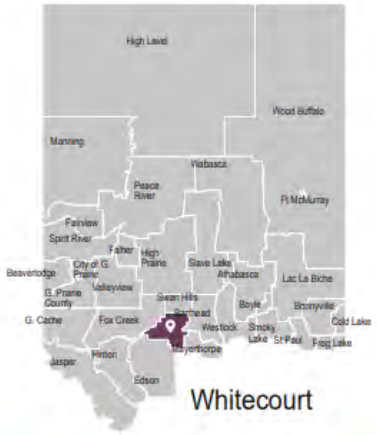
9,000 Physicians

12,200 Volunteers

4.4 Million Albertans

Classification: Protected A

Local Stats - Whitecourt

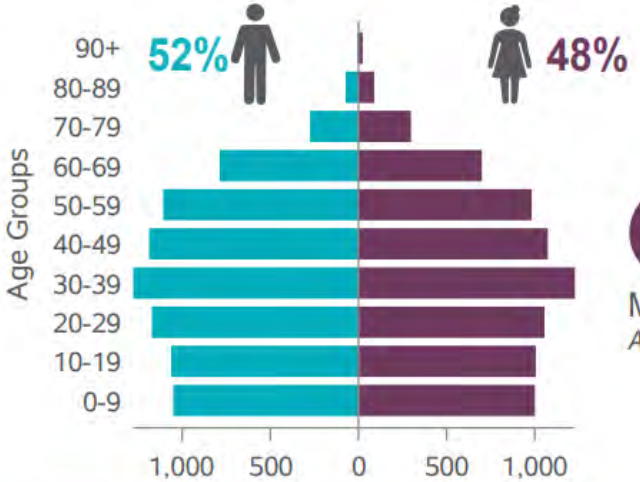


15,456 **residents** in 2020

▲**14%** since 2010

3% **of the Zone**'s population lived here

By 2030, the population is expected to **increase** by **10%**



36
Median age
AB: 38

30-39 year olds were the **largest age group**, **16%** of our population
AB: 30-39 year olds (17% of pop.)

24% **children or youth** 17 years and under
AB: 22%

9% of residents were **65+** **up 92%** since 2010
AB: 14%

By **2030**, **13%** of the population will be **65+**
AB: 18%

Diverse Populations, 2016

12% of our population identified as **Indigenous**
AB: 7%

- First Nations, **33%**
- Métis, **67%**
- Inuit, **0%**

6% of our population were **immigrants** (4% in 2011)
AB: 21%

37% **recent immigrants** (2011-2016) compared to 1% from 2006 to 2011
AB: 25%

4% of our population **know English & French**
AB: 7%

English only: **95%**
French only: **0%**
Neither English nor French: **0%**

Classification: Protected A

Challenges and Opportunities

COVID-19 pandemic

- Demands of ongoing pandemic could affect inpatient/workforce capacity

Potential workforce shortages

- Mitigating through Integrated Workforce Action Plan; alternate models of care; recruitment, retention and employee wellness strategies.

Community/stakeholder engagement

- Ten priorities require collaboration with communities and stakeholders, and AHS must engage effectively to secure their partnerships.

Alberta Health Services | Alberta Health

Classification: Protected A

1. Alberta Surgical Initiative

Implementation of the Alberta Surgical Initiative, ensuring that, by 2025, all Albertans receive their scheduled surgeries within clinically appropriate wait times.

2. EMS 10-Point Plan

Implementation of the EMS 10-Point Plan, designed to improve EMS services and availability, especially in rural and remote communities.

3. Mental Health and Substance Use Recovery

Mental health and substance use recovery, which includes adding AHS-managed treatment spaces, and expanding in-person and virtual recovery-oriented programs and services.

4. Public Health and Pandemic Response and Recovery

Public health and pandemic response and recovery, which involves adding acute care spaces (ICU beds), supporting continued access to vaccines and treatments for COVID-19, and establishing specialty clinics to support Albertans with ongoing COVID-19 symptoms.

5. Digital Health Evolution and Innovation

Digital health evolution and innovation, including the ongoing rollout of Connect Care and continued expansion of virtual health to support more community- and home-based care, programs and services.

Alberta Health Services | Alberta Health

Classification: Protected A

6. Rural Initiatives and Engagement

Rural engagement and rural initiatives, to strengthen partnerships with rural communities, to better support the rural healthcare workforce and to better meet the unique needs of Albertans living in non-urban communities.

7. Continuing Care

Continuing care, increasing the number of continuing care spaces and living options, expanding home care hours, and shifting reliance from facility- to home-based care when appropriate.

8. Workforce Recruitment and Retention

Workforce recruitment and retention, which involves supporting our current workforce following more than two years of pandemic response, as well as recruiting and retaining needed healthcare workers.

9. Quality and Patient Outcomes

Quality and Patient Outcomes, ensuring patient safety and high-quality care are maintained and enhanced during a period of transformative change in the organization.

10. Sustainability

Financial sustainability, ensuring AHS is run efficiently, with Albertans getting full value for every health dollar.

Alberta Health Services | Alberta Health

Classification: Protected A

THANK YOU

For follow up, please contact
community.engagement@ahs.ca

Alberta Health Services | Alberta Health

Classification: Protected A

X1

Celebrating 50 Years

2021 Annual Report

Yellowhead Regional Library

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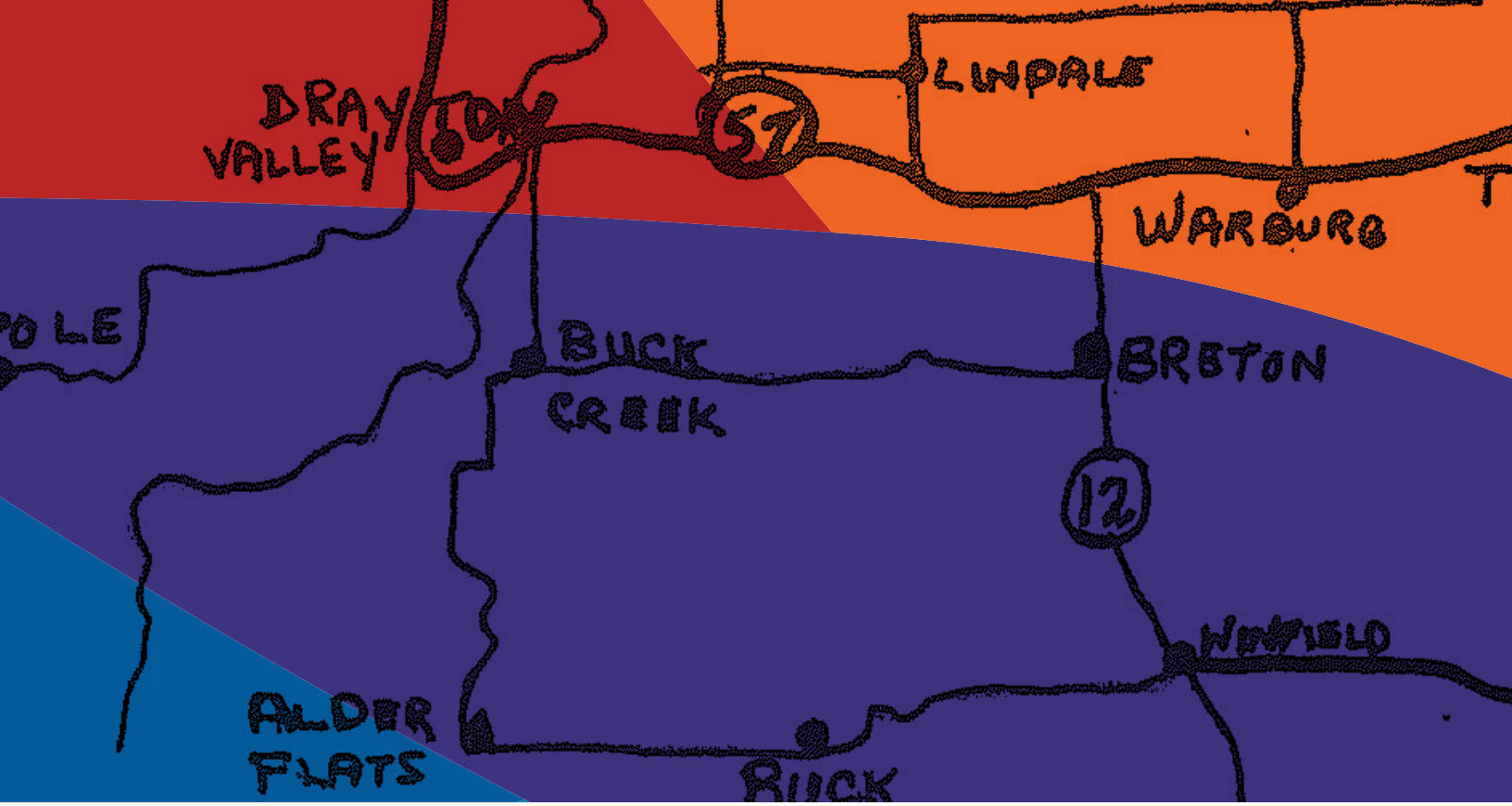


Message from the Board Chair

Since 1971, Yellowhead Regional Library has been serving the people of this area. Although it now has 53 municipal and three school division members, YRL started out with just five: the counties of Barrhead, Lac Ste. Anne, Leduc, Parkland and Wetaskiwin.

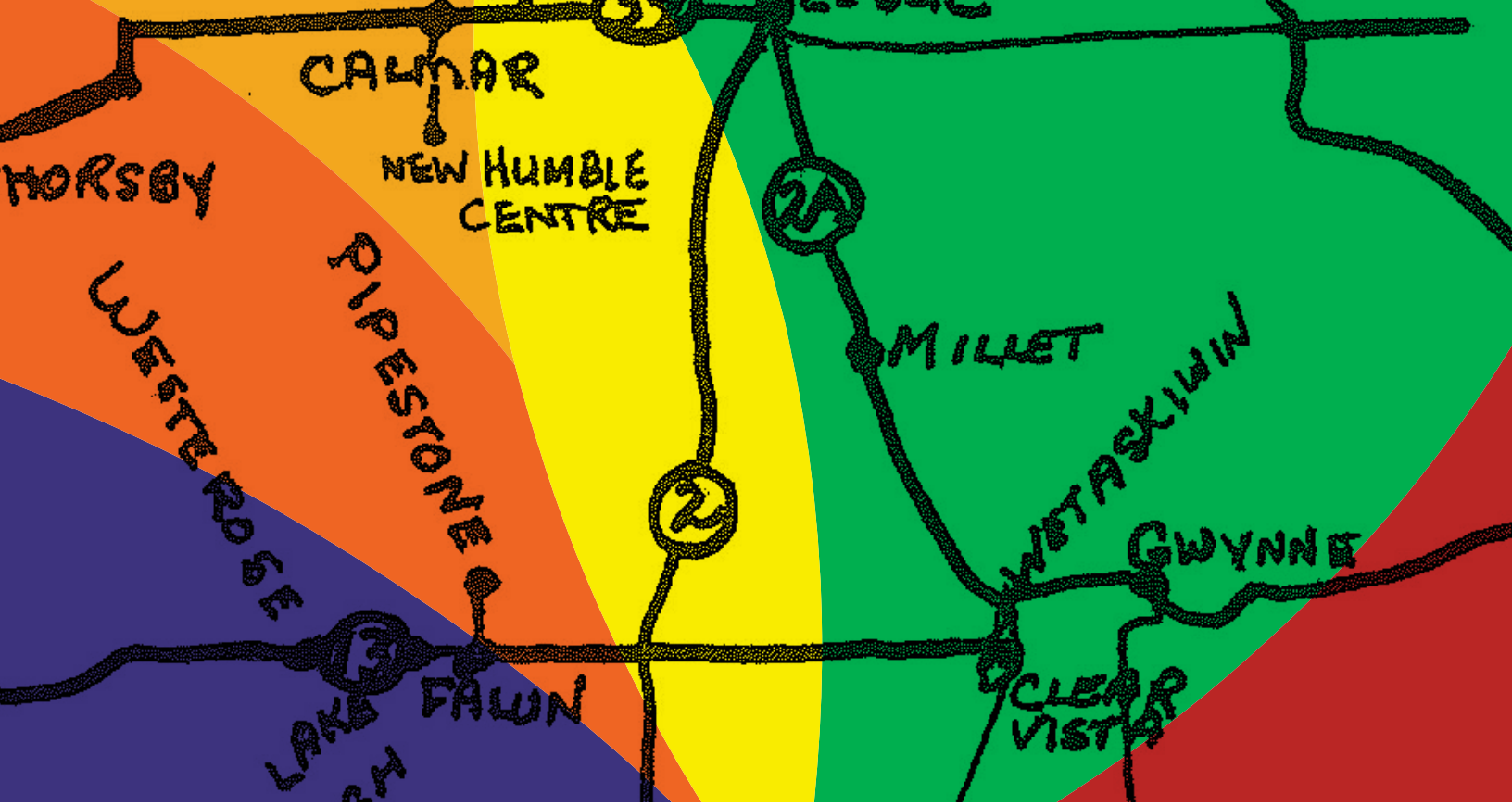
In this time we've seen many changes in library expectations and demands, technology and resources. Through it all, YRL has been at the forefront of emerging opportunities, strongly supporting its member libraries to keep pace with the times.

YRL's 50th anniversary reminded us of our humble beginnings and demonstrated the strength of the regional library system in supporting rural communities over the years. Yes, we still facilitate interlibrary loans, transporting materials from place to place. But we have also opened the world to Yellowhead region residents via a staggering number of online and digital resources.

Our past is a strong foundation. Our future is a bold vision.

On behalf of the Board of Trustees, I want to thank the YRL team, and all our member partners, for the vital services they provide to the community.

Hendrik (Hank) Smit, *Chair*



Message from the Director

Even though the COVID-19 pandemic continued to disrupt lives and organizations through 2021, libraries found ways to continue delivering a world of information and resources to residents of the Yellowhead region.

Businesses and organizations slowly reopened in 2021, happy to welcome back their patrons to in-person experiences. For libraries, YRL was there to support its members with an array of services fit for the times. This meant more online interactions between YRL staff and libraries, online training opportunities and consultations. And, while we all became well and truly “zoomed” out, we are grateful that technology enabled us to keep working together. Many of the supports YRL provides were shifted online seamlessly. The overarching goal, of course, was to keep our patrons connected to the information and materials they wanted.

Our numbers tell the story: more than 1.8 million visits were made to our online catalogue, and we made nearly 2,500 deliveries to member libraries.

I’m proud of the strong collaboration that occurs between YRL staff and member libraries; proud that, together, we deliver excellence for the people of the Yellowhead region. This strength is our greatest advantage.

Karla Palichuk, *Director*

Board of Trustees

As of December 2021

Executive Committee

YRL Chair
Hendrik (Hank) Smit
Library Board Chair
Town of Hinton

YRL Vice Chair
Bill Elliot
Councillor
City of Wetaskiwin

Barb Maddigan
Board Chair
Northern Gateway School Division

Kathy Rooyakkers
Councillor
County of Wetaskiwin No. 10

Bob Robinson
Library Board Member
City of Beaumont

Sally Kucher-Johnson
Councillor
Parkland County

Carla Frybort
Library Director
City of Leduc

Tara Elwood
Councillor
Village of Alberta Beach

Eric Meyer
Councillor
Town of Stony Plain

Wayne Rothe
Community Member
City of Spruce Grove

For the complete list of trustees, please visit yrl.ab.ca.

A Year in Review

By the Numbers

NEW ITEMS

Items Ordered:
30,071

Items Added:
35,940

TRAINING

16 EVENTS HELD

911 PARTICIPANTS TRAINED

INFORMATION TECHNOLOGY

IT Tickets Resolved:
1,607

Website Visits:
13,296

System Catalogue Visits:
1,819,516

COLLECTIONS

2,309 Total Print Materials

340 Total Non-print Materials

61,219 Total Virtual Materials

63,868 TOTAL COLLECTIONS

DELIVERIES

204 Per Month

2,448 Per Year

LIBRARY CONSULTATIONS

6 Libraries Visited

150 Online Consultations

2021 Accomplishments

Celebrating 50 Years

- **Re-branded to reflect the inter-relationships between YRL and its members**
- **Created history and services videos**
- **Created a learning lab**
- **Purchased additional eResources**

During 2021, YRL marked its 50th year of service. The COVID-19 pandemic precluded in-person celebrations, but the organization found meaningful ways to both honour its past and advance its future. As a visible way to celebrate, YRL decided to rebrand the organization. A brand is much more than just a logo. It's a visual representation of the organization to its customers: what it stands for, how it operates, what it values. After research and focus groups, the new brand was created to represent the many inter-relationships that exist between YRL and its member libraries. Indeed, the points of the graphic are intended to illustrate the service locations with which YRL deals. The new look is fresh, bold and colourful – just like YRL itself!

From this:

to this:

Yellowhead Regional Library

New branding was just the beginning of new assets added to YRL to celebrate its 50 years. Two videos were created: one to reflect the rich **history** of the organization, and the other to explain the many **services** YRL offers. These videos are used to introduce YRL to new stakeholders and audiences who are unfamiliar with it.

In 2021, another initiative helps to keep YRL and its member libraries current and fresh. YRL created a learning lab, where 10 sessions were held to spark creativity and innovation as part of planning or problem solving. The lab features a large whiteboard, lots of natural light and a selection of facilitation tools to help staff and member libraries collaborate on new ideas for the communities they serve.

Lastly, YRL purchased an additional $50,000 of digital content to share with its member public and school library communities. As of October, the following were available:

- YRL expanded its offerings in hoopla to include 'flex' access for popular eBooks and audiobooks, cutting wait times.
- YRL purchased more requests from patrons, adding more licenses to high hold items and popular content to OverDrive.
- Gale in Context databases for Elementary, Middle and High Schools were added for use by educators and students until December 2022.

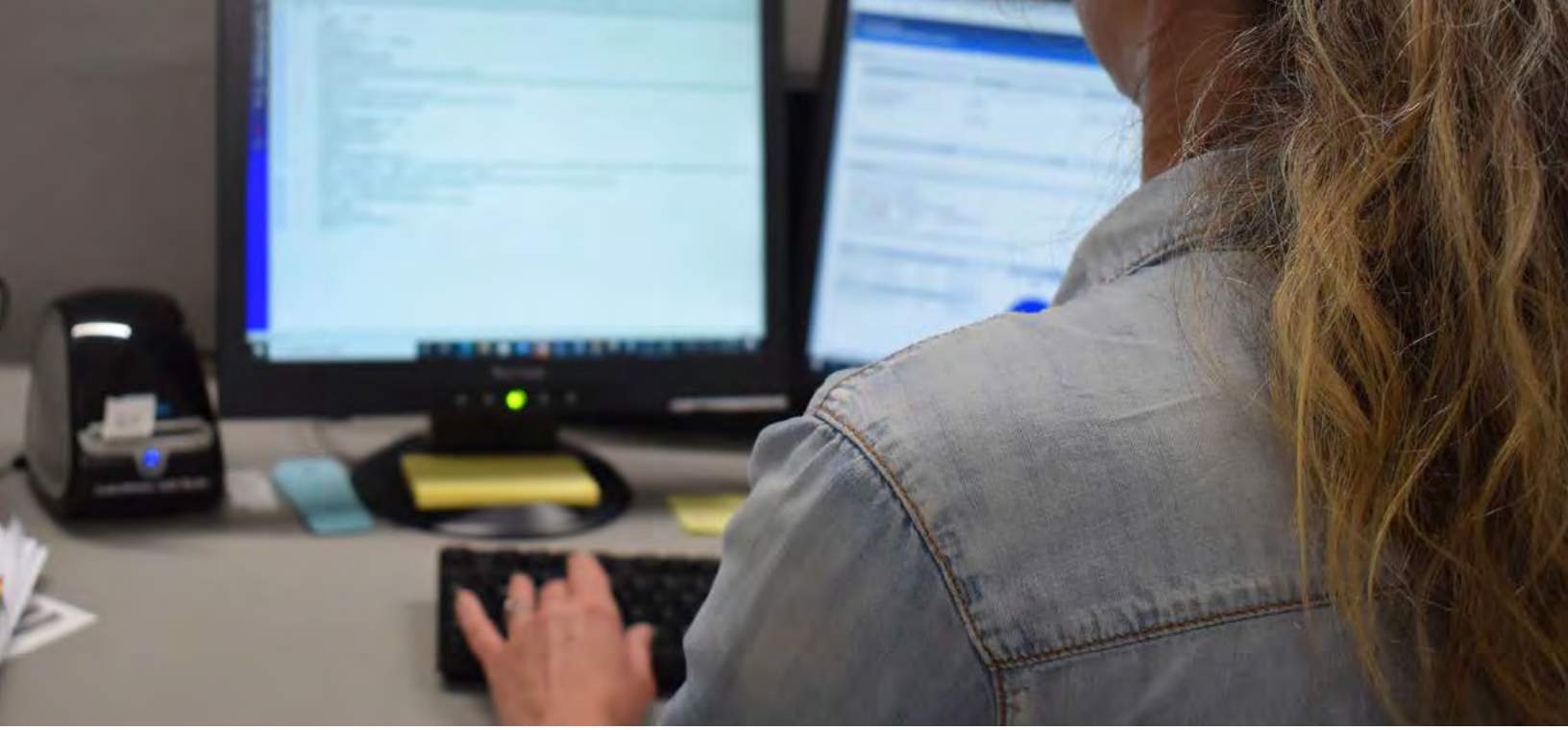
Library Development Services Highlights

Makerspace and Programming Kits

In 2021, YRL added 10 new kits to its circulating collection of kits, providing more programming opportunities to member libraries. New kits included a Cree Syllabics Kit, a Cricut Maker Kit, a Fibrecraft Kit and an Electronics Teardown Kit.

On-Reserve/On-Settlement (OROS) Grant

YRL's 2021 Alberta Government Public Library Services Branch OROS Grant was awarded to Spruce Grove Public Library, who used it to fund Knowledge Keeper services that benefit the entire YRL system. The Knowledge Keeper provides in-person programs and services to our neighbouring First Nations. Activities include Conversational Cree, MMIWG2S activities, community pop-up Talking/Listening Circles and Indigenous Story Telling and Puppet Theatre.



Intranet

In December 2021, YRL launched its own intranet for member libraries. The result of a year-long project to organize, update and revise YRL's key training and procedural documentation, the intranet is more than a repository – it also houses YRL's new Kit Booking app, a Puppet Inventory, Incident Reporting Tool, onboarding resources for staff and managers, various contact lists and a place for YRL member libraries to interact and engage with one another.

Did you know?

Ancestry Home Access

During 2021 YRL and Ancestry Library Edition provided home access to Ancestry search databases. YRL patrons accessed this resource *1,671* times.

Core Competencies Project

Library work encompasses a wide range of knowledge, skills and abilities (KSAs) across a variety of domains. Core competencies help support effective library work by identifying behaviours that are associated with the mastery of these KSAs in the workplace. In 2021, YRL worked with member libraries to develop a shared set of core competencies to reflect the operational experiences of staff working within the region supported by YRL. Organized into six thematic domains, these competencies are used to guide hiring and recruitment, inform performance management, identify professional development opportunities and more.

Learning Opportunities

Stronger Together Annual Virtual Conference

On September 22-24, 2021, Parkland Regional Library System, Peace Library System, The Alberta Library and Yellowhead Regional Library hosted the second Stronger Together Virtual Conference. The conference consisted of 23 learning sessions, two wellness sessions, two keynotes and a pre-conference keynote. There were 1,126 registrants from six different countries.

Homelessness Academy

YRL licensed a series of training tutorials called a “Librarian’s Guide to Homelessness.” The course, developed by Ryan Dowd, offers library staff the tools they need to work with customers experiencing homelessness, as well as tools on how to compassionately solve problem behaviours from troubled individuals.

Collections and Resource Sharing Highlights

Purchasing Catalogue Records

YRL purchased more catalogue records from United Library Services to help member public and school libraries receive their new items more efficiently, and allow more staff time on project support for collection development in libraries.

Collections Reporting

YRL developed its knowledge of collections reporting, allowing staff to support member public libraries to complete these projects:

- Evaluation of the current diversity, equity and inclusion in a member library's collection to help them in establishing a collection development plan.
- Diversity audit on a member library's children's collections to help guide them in their future collection development, specifically looking at expanding the languages featured in their children's collections to include Cree, German, Spanish and French.
- Classification of a library's adult fiction section by genre to help staff and patrons navigate their collection easier and find books that interest them.

Deakin Kits Collection

YRL accepted a gracious donation of a selection of titles from Dr. Andrea Deakin's personal collection. The titles have been sorted into nine different collections and cover a range of themes and subjects including animals, Christmas, juvenile fiction, poetry and more.

YRL created a StoryWalk Kit based on large-scale drawings that were donated from the stories and illustrations of Maurice Sendak.

Each kit contains wonderful books chosen by Dr. Deakin herself. The entirety of a kit, or individual books within, can be checked out by YRL members.

Did you know?

Top five OverDrive trending books and formats for 2021

#1

The Aviator's Wife
ebook

#2

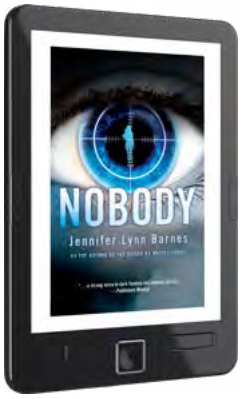
Throne of Glass Book 1
ebook

#3

The Drowning House
ebook

#4

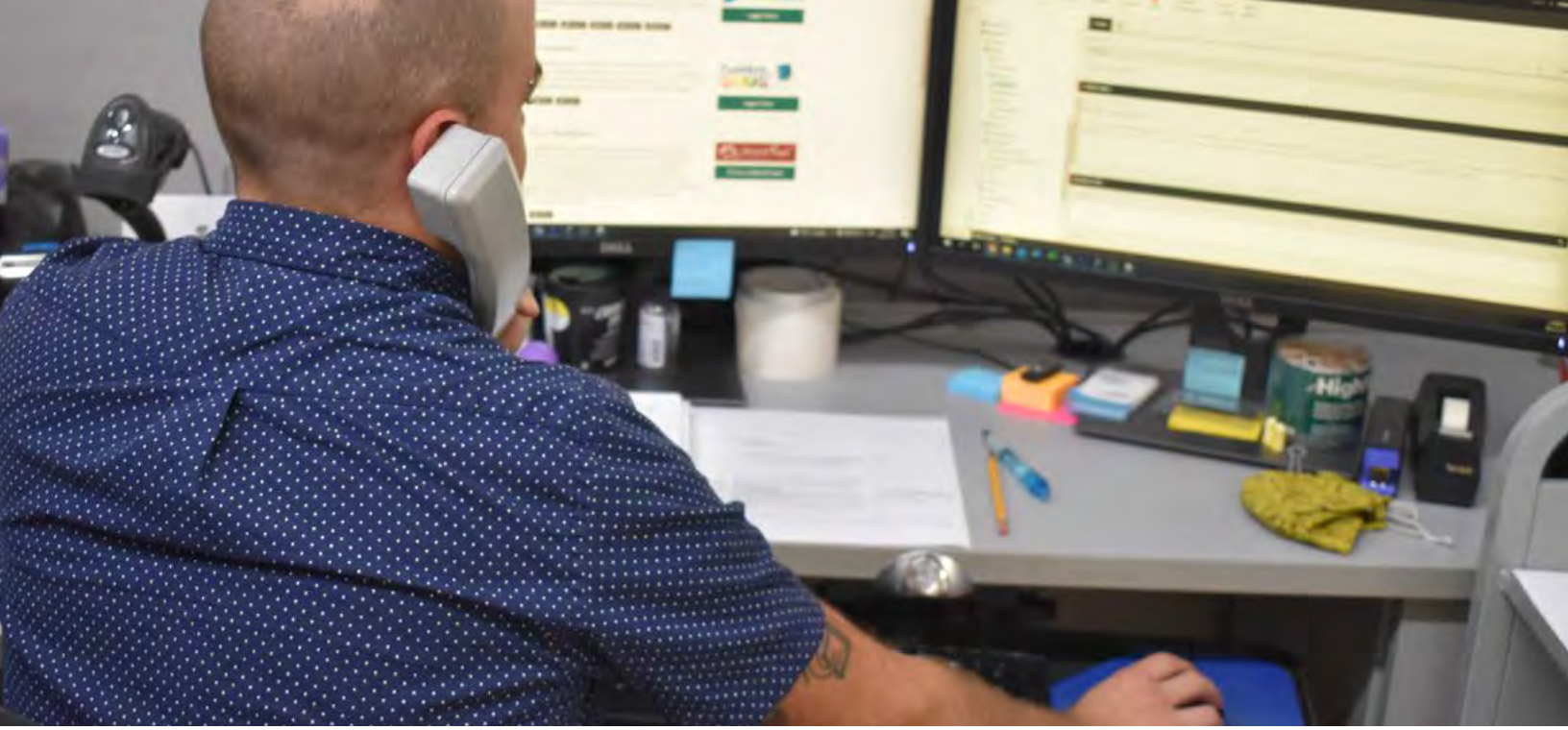
Firefly Beach:
Hubbard's Point Series, Book 1
eaudiobook



#5

Nobody
ebook

There were
225,552
checkouts in 2021.



Technology Services Highlights

Websites Training and Enhancements

YRL created a Website Training Course, a series of video modules for public library staff covering all aspects of website development. Videos are broken down into short, manageable topics that allow users to find what they need quickly.

YRL made it possible for member public libraries to put record sets on pages other than the homepage, and created custom colour options for special notice banners.

Password Manager

In an effort to reduce the cybersecurity risk posed by weak and reused passwords, and increase the convenience of creating and remembering strong passwords, YRL rolled out Keeper Security Password Manager to YRL staff and member public library managers.

"I totally didn't understand or see the need for Keeper. Once I got the help, I feel so much safer now. That is my takeaway, I FEEL SAFER! In a world that can mess you up online that is a great feeling."

Member Public Library Manager

Click & Collect via the TRACpac App

YRL implemented Click & Collect, a socially distanced way to provide curbside service to library patrons. YRL provided training and support to libraries that chose to implement the service.

Cybersecurity Training

YRL provided cybersecurity training to staff and member libraries in an effort to help protect our community and members from malicious cyber threats.

Did you know?

YRL made LinkedIn Learning available, and in 2021:

- **566 hours of training were reviewed**
- **Most popular video:** *Excel Essential Training for Office 365*
- **13,383 patrons viewed LinkedIn Learning**

2023-25 Strategic Plan

- **Focus groups were held to determine future requirements**
- **Plan of Service draft started**

Every three years, library systems in Alberta must create and submit a Plan of Service to the Alberta Government. As the current Plan was coming to the end of its term, YRL began to create its 2023-25 Strategic Plan. Several focus groups were held, facilitated by a third-party consultant, to gather robust information and ideas for YRL's next Plan. Work continued into early 2022 and will be submitted in accordance with the required deadlines.

Advocacy

- **Supported the Board with resources to inform Councillors and candidates for municipal election**
- **Participated in the Advocacy Committee, jointly with Parkland Regional Library System**

An ongoing role for YRL, advocacy efforts serve to educate and inform decision makers about the importance of libraries in their communities. During the 2021 municipal election, YRL supported member libraries to provide information to candidates and newly-elected Councillors. Support from decision-makers is critical to ensure the continuing availability of essential library services in communities.

Corporate Stewardship

- **Continued work in support of a psychologically safe workplace**
- **Completed a compensation philosophy policy**
- **Began work to update several internal policies**
- **Found staffing efficiencies and streamlined practices**
- **Hosted practicum students and interns**

Good corporate stewardship of YRL was a key priority for members of the leadership team. Several initiatives were undertaken to improve working conditions by updating and creating new policies to support staff. In 2021, YRL continued its efforts in support of psychological safety in the workplace. YRL's leadership works to ensure co-workers, suppliers or stakeholders will not embarrass or punish staff for speaking up. Further, YRL believes in the power of individual identity, and the right to a discrimination-free workplace.

YRL's Executive Committee completed a compensation philosophy policy, facilitated by a third-party consultant, which outlines the elements of total compensation for employees. It's important to understand how YRL approaches compensation, what's included and how it benefits employees.

With a view to continuous improvement, several staffing efficiencies were introduced and various practices were streamlined. YRL is committed to being a prudent steward of its resources in order to deliver the highest value to its members. As an example, YRL hosted practicum students and two interns (funded in part by grants from the Government of Canada) to provide YRL with support. These two librarians, new to the profession, both went on to get full-time positions at other Alberta library system regions once they had finished their contracts here. It was a valuable learning opportunity for YRL staff and the interns alike.

Financial Summary

YRL's external auditors completed the 2021 audit and prepared the Audited Financial Statements. These documents were approved by the YRL Board in the first quarter of 2022 and are posted on the YRL **website**.

Return on Investment

With YRL membership, member municipal residents gain:

- Access to more than three million items in the TRAC collection.
- Free access to digital content, including more than 600,000 eBooks, 111,000 eAudiobooks, 300,000 music albums, 13,000 movies, 4,000 eMagazine subscriptions and 21,000 eComics, as well as additional shared eBooks with Parkland Regional Library System.
- Free access to 30 subscription online resources, including:
  - Ancestry Library Edition, a popular genealogical research resource.
  - Consumer Reports, for thorough consumer product information.
  - Grant Connect, linking Canadian charities with funding programs.
  - LinkedIn Learning, a preeminent source for video courses in business, computer technology, software and creative skills.
  - PressReader, offering access to local and international newspapers and magazines.
  - Solaro, a study and exam prep resource based on the Alberta curriculum for grades 3-12.
- Access to library collections across Alberta and Canada.
- Free broadband Internet connection via SuperNet and WiFi.

Yellowhead Regional Library

Mailing Address
Box 4270, Spruce Grove, AB T7X 3B4

Building Location
433 King Street, Spruce Grove, AB T7X 2C6

Phone
780-962-2003

Toll-free
1-877-962-2003

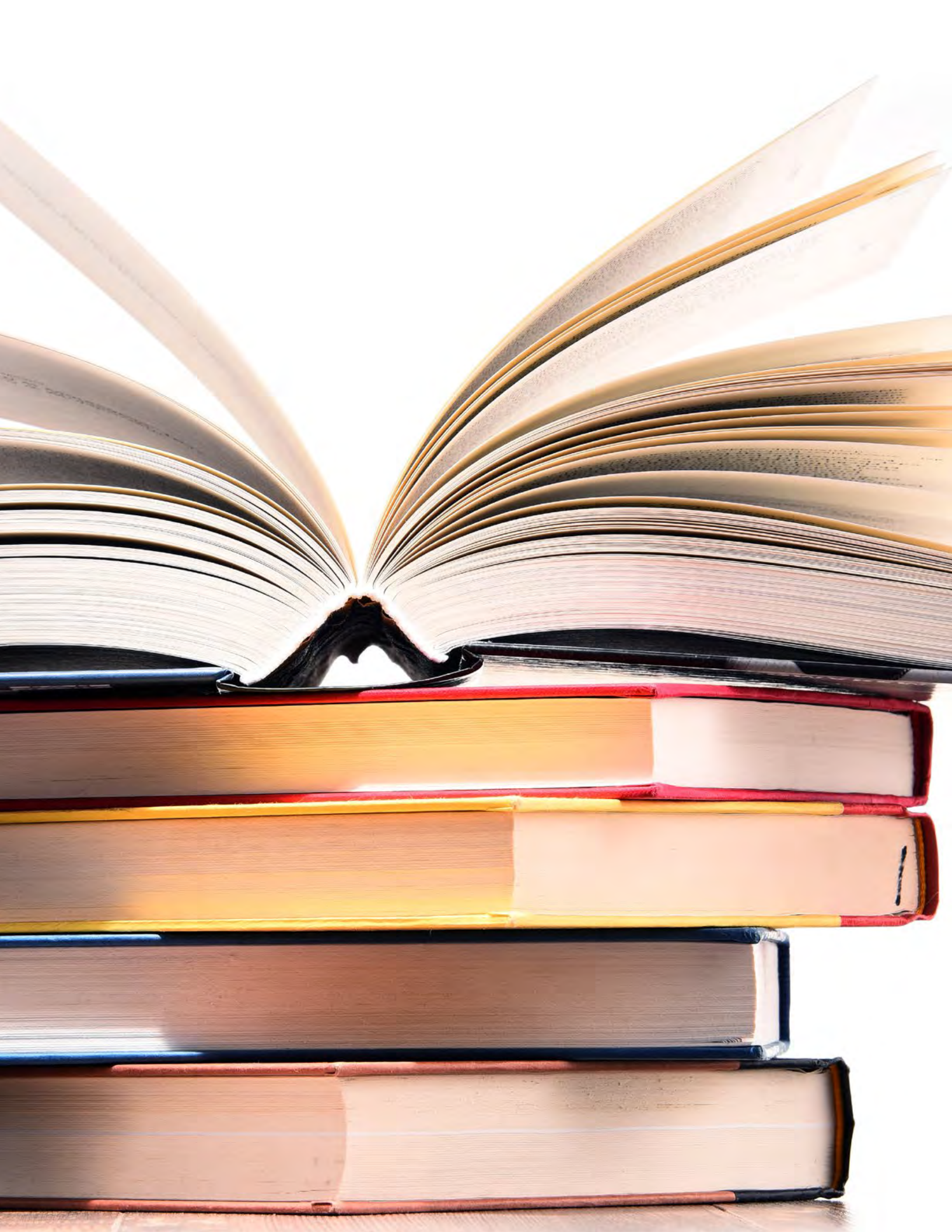
yrl.ab.ca

YRL is a

Strategic Plan

2023···2025

Yellowhead Regional Library



YRL is a Verb

WHAT DOES THAT MEAN?

It means that Yellowhead Regional Library's (YRL) commitment to its member libraries is an active, ongoing approach that seeks to enrich the collections, resources and services offered to Albertans in the Yellowhead Region.

Simply put, it means YRL is always growing, learning and sourcing new resources to help make each member library the best it can be.

"Thank you to YRL for everything you do to support your member libraries! We truly appreciate your help and inclusivity."

Member Library

Message from the
Board Chair

As we look to the next three years, it's hard to imagine what curve balls may be thrown our way. After all, the idea of a pandemic disrupting our lives was unimaginable when we created our last Plan of Service.

While much has been written about the impacts of the pandemic, two things are clear: our staff is responsive and flexible, and libraries have an enduring place in society.

I am very proud of how our YRL team supported member libraries over the past three years. From helping support library COVID-19 protocols to finding new ways to meet patrons' needs, the YRL team showed their innovative spirit and dedication to service excellence.

YRL is a vital partner with its member libraries keeping people connected to the world. This 2023-25 Strategic Plan outlines an ambitious strategy to keep moving forward. I am confident in the organization's ability to deliver on these goals, continuing to deliver vital and important services in support of libraries in our region.

Hank Smit, *Chair*

Message from the Director

The 2023-25 Strategic Plan outlines four goals and a series of strategies to deliver value and excellence to member libraries and the patrons they serve.

The theme of this plan, "YRL is a verb," which may seem an unlikely choice, except for the quick response and nimble actions that have been demonstrated by the entire YRL team in recent years. We are able to be bold and fearless about our future because of the hurdles we've already overcome.

Most of all, we've demonstrated that there's nothing that can take the place of a local library. Helping member libraries to fulfill the needs of their patrons is job 1 for us, and its importance is reflected in our Strategic Plan. Here's what you can expect from YRL during the 2023-25 period:

- **Provide and expand services to member libraries**
- **Advocacy on issues affecting libraries**
- **Support to help member libraries to keep pace with technology**
- **Strengthened relationships**
- **Professional development opportunities**
- **Commitment to diversity, equity and inclusion**

I hope when you read our Strategic Plan you are as energized as our team, who live and breathe YRL as a verb every day.

Karla Palichuk, *Director*

"I always value the expansion of services, especially with how much it feels the world has changed over the last two years and how people access information or what they are in need of."

Board Member

Yellowhead Regional Library's Intention is a Partnership

YRL is a key partner with member libraries, contributing to their success in their communities. Member focus groups have recognized YRL's role to provide supports and services effectively within the region.

Mission

YRL provides materials and services to public and school libraries and other organizations to assist them in meeting the informational, educational, recreational and cultural needs of their communities.

Values

- **Collaboration**
- **Inclusion**
- **Responsiveness**
- **Value for investment**

Expected Results

During the 2023-2025 time period, YRL will:

1. Continue to maintain, and seek to expand, the range of services and supports provided to member libraries.
2. Build supports and resources for members to advocate about the importance of libraries to their communities and stakeholders.
3. Use YRL's collective voice effectively in advocating for issues impacting the library community.
4. Support member libraries to keep pace with changing technology.
5. Strengthen relationships and collaboration with member libraries, other library systems and key stakeholders.
6. Create professional development opportunities for library staff and boards.
7. Demonstrate YRL's commitment to diversity, equity and inclusion.

Role of YRL

YRL is a member-facing, customer-focused organization. The scope of the support provided by YRL is defined by the Libraries Act and Regulations, the YRL Master Membership Agreement and the YRL Strategic Plan.

GOAL 1

YRL is a hub for connection, collaboration and learning.

Strategies:

- **YRL will stabilize and strengthen its existing services.**
- **YRL will seek to understand the environment and the needs of its members.**

Three-year targets, by 2025:

- **YRL and member library staff will have developed skills, accessed information and built connections to advance strategic priorities.**

  Measured by:

  - Responsive, predictable training sessions and workshops.
  - Completion of professional development activities.
  - Provision of relevant, timely materials.

- **Will have effectively managed and protected assets, systems and information and limited them to authorized users.**

  Measured by:

  - Formal disaster recovery plan and procedures for all areas is maintained.
  - Implementation of cybersecurity best practices to protect the YRL network, hardware, users and data.

- **YRL staff will have actively engaged member libraries' staff to better understand them as individuals.**

  Measured by:

  - Consulting, training and other meetings or events.
  - Seeking ideas from everywhere including members, vendors, partners and outside experts.
  - Use of formal and informal channels of communication.
  - Adaptation or modification of services to meet the needs of members.

- **YRL will have a plan for sustainable funding.**

  Measured by:

  - Departmental costings.
  - Direction in use of reserves.
  - Direction in levy amounts needed to maintain services.

GOAL 2

YRL provides quality information and resources.

Strategies:

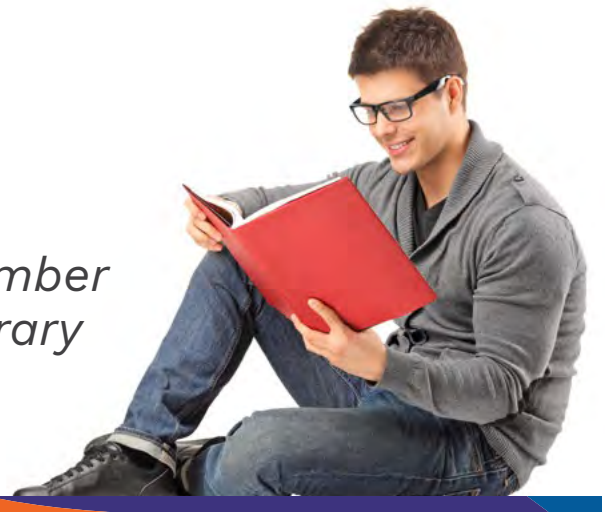
- **YRL will assess, and consult others, to build service offerings.**
- **YRL will clarify its service offerings.**

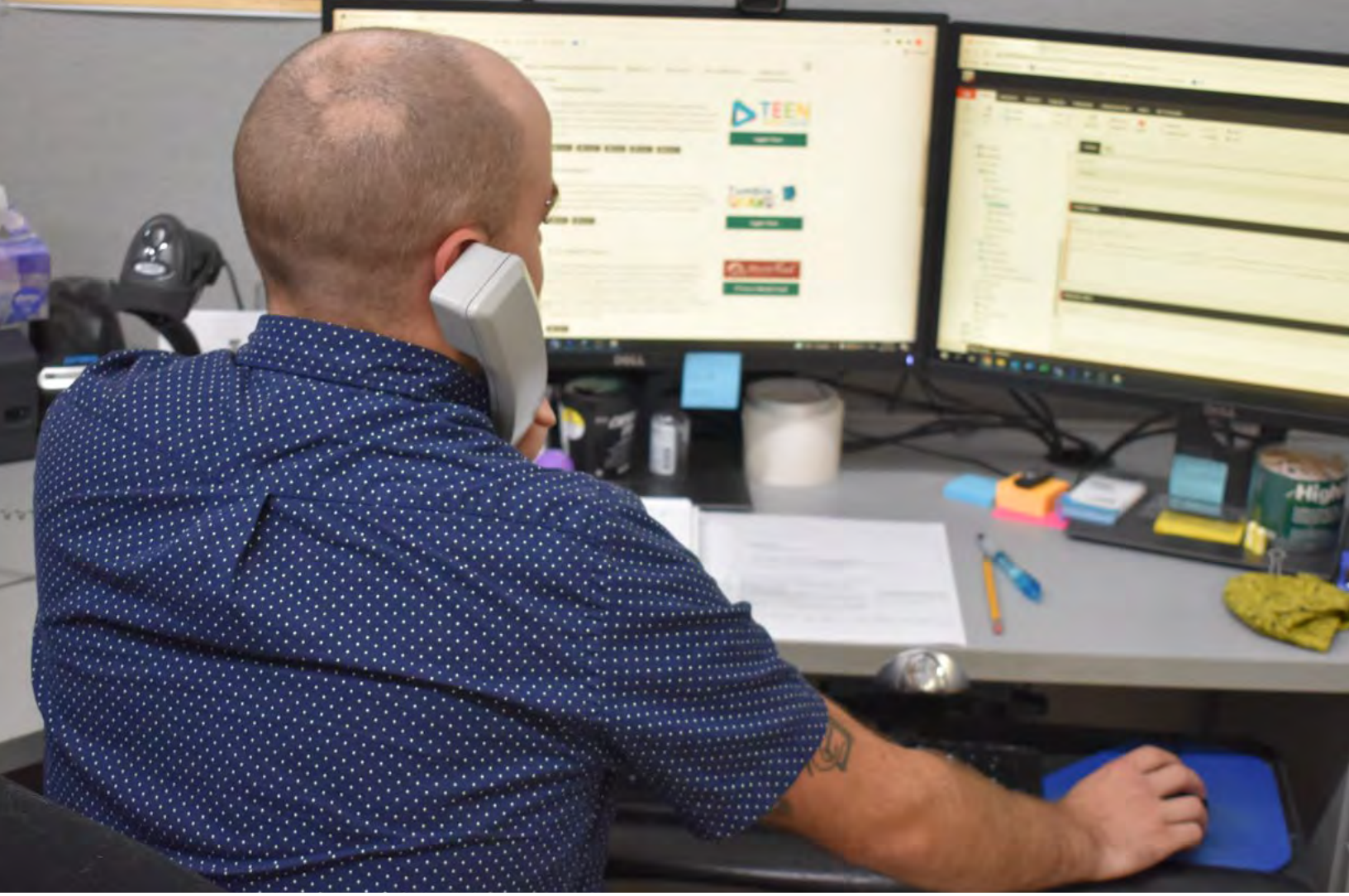
Three-year targets, by 2025:

- **The collection development policy will be fully operationalized.**
  Measured by:
  - Clear rationales for items selected or de-selected.
  - Understanding of, and response to, needs of the member libraries.
- **Digital content profiles will be posted on the YRL Intranet.**
  Measured by:
  - Use of the information by member libraries when supporting customers.
- **Entry points will be easy for libraries of all sizes. Information will be available to help member libraries access service delivery offerings.**
  Measured by:
  - Feedback from member libraries.
  - Increased comfort in use of YRL services.

"Appreciate that library members have been given a voice."

Member Library





GOAL 3

YRL shares knowledge and skills wholeheartedly.

Strategies:

- **Within the bounds of its mission, YRL will share its knowledge with other libraries and systems.**
- **YRL will use its voice, resources and expertise for issues of concern to the library community.**

Three-year targets, by 2025:

- **YRL staff will be innovative.**

  Measured by:

  - Engagement in activities outside YRL, such as boards and working groups.
  - YRL staff have taken advantage of external opportunities for course work and seminars; as either a participant or presenter.
  - YRL staff look outside the library environment for opportunities to grow skills.
  - YRL staff will take "idea road trips" and use other mechanisms to learn and connect externally.

- **YRL will have problem solving techniques in place to support members.**

  Measured by:

  - YRL staff will be familiar with, and use, problem solving processes.
  - YRL staff will be familiar with, and use, a range of facilitation techniques.
  - Diverse groups will gather to tackle thorny problems.

- **YRL will have a robust advocacy strategy.**

  Measured by:

  - Identification of advocacy issues together with member libraries and The Alberta Library.
  - Provision of advocacy information, tools and resources to libraries.
  - Continued development of the advocacy committee and demonstrated leadership by YRL.

- **YRL will have sought out and successfully received additional grants to support activities.**

  Measured by:

  - Increased strategic opportunities to move projects and initiatives forward.
  - Agility to take advantage of emerging opportunities.
  - Increased support to members through these new opportunities.

GOAL 4

YRL is an excellent place to work.

Strategies:

- YRL will be the employer of choice for library staff.
- YRL will build a culture of commitment and camaraderie.
- YRL Board will demonstrate excellence in governance.
- YRL will be a fearless learning organization.

Three-year targets, by 2025:

- **Compensation, including benefits, will meet the benchmarks established by the compensation philosophy.**
  Measured by:
  - Salaries of staff are adjusted as and when needed.
  - YRL can recruit easily into vacancies.
  - YRL's turnover rate is less than 10%.
  - YRL staff each have a professional development plan.

- **YRL will have developed a diversity, equity and inclusion (DEI) strategy.**
  Measured by:
  - YRL Board and staff understand DEI and its role in employment, making it easy for diverse populations to find and apply for positions.
  - The DEI strategy supports the YRL strategic plan.

- **YRL will learn from successes and failures.**
  Measured by:
  - Ability of staff to articulate and share successes and failure, and what they learned from each.
  - YRL staff will try new things and learn from them for the benefit of the members.
  - Rough ideas are shared early to get helpful feedback.
  - Recognize that, in the early stages, effective learning is more important than immediate success or perfection.

- **YRL will be a psychologically safe workplace.**
  Measured by:
  - Staff and Board understand the benefits of having a psychologically safe workplace.
  - Staff will complete certification in this area.
  - Policies, procedures and processes will enforce and support YRL's values and psychological safety.

- **Governance instruction will be included in Board and Executive Committee meetings.**
  Measured by:
  - Clearly worded background information/explanations in board packages.
  - Offering learning and development opportunities outside of conferences.

- **The Board is actively involved in advocacy activities.**
  Measured by:
  - Number of advocacy activities undertaken by Board members.

Yellowhead Regional Library

Mailing Address
Box 4270, Spruce Grove, AB T7X 3B4

Building Location
433 King Street, Spruce Grove, AB T7X 2C6

Phone
780-962-2003

Toll-free
1-877-962-2003

yrl.ab.ca

Yellowhead Regional Library

X3

Neerlandia Public Library
2021 Return on Investment

Your Membership

Total Financial Benefits	Return on Investment
$164,703.18	$1.00 = $5.87

Membership levy

On behalf of Neerlandia Public Library in 2021	**$28,044.48**

Direct financial return

2021 Materials allotment from YRL (if applicable)	$0.00
YRL Allotment from County population	$1,037.52
Total funds	**$1,037.52**

Benefits of YRL services

Total savings	**$163,665.66**
Technology cost avoidance	**$1,258.84**
Website	$325.24
Software and licensing	$933.60
SuperNet and hardware	$0.00
Resource sharing cost avoidance	**$162,406.82**
Items borrowed from other libraries: **6,826**	$78,976.82
Digital items borrowed through YRL: **1,854**	$83,430.00
Training and workshops	
Participation (in hours)	0

May not reflect all training provided, such as informal sessions

WEB YRL.AB.CA PHONE 780-962-2003 MAILING ADDRESS BOX 4270, SPRUCE GROVE, AB T7X 3B4
TOLL FREE PHONE 1-877-962-2003 BUILDING LOCATION 433 King Street, Spruce Grove, AB T7X 2C6

With YRL membership, **municipal residents** gain:

- Access to more than three million items in the TRAC[1] collection.
- Free province-wide resource sharing of physical collections, including interlibrary lending and onsite borrowing.
- Free access to digital content, including more than 600,000 eBooks, 110,000 eAudiobooks, 21,000 eComics, 4,000 eMagazine subscriptions, 13,000 movies and 300,000 music albums, as well as additional shared eBooks with Parkland Regional Library System in Lacombe.
- Free access to 30 subscription online resources, including:
    - Ancestry Library Edition, a popular genealogical research resource.
    - Consumer Reports, for thorough consumer product information.
    - Grant Connect, linking Canadian charities with funding programs.
    - LinkedIn Learning, a preeminent source for video courses in business, computer technology, software and creative skills.
    - PressReader, offering access to local and international newspapers and magazines.
    - Solaro, a study and exam prep resource based on the Alberta curriculum for grades 3-12.
- Access to library collections across Canada.

And **Neerlandia Public Library** has access to:

- Free broadband Internet connection via SuperNet paid for by the Government of Alberta and WiFi.
- The library software that manages circulation, borrowers and materials.
- The online catalogue—and TRACpac mobile app—that provides public access to library resources and personal account management.
- Self-checkout and curbside pickup services via the TRACpac app.
- Physical library cards at no cost.
- Free delivery and pick up of materials at least once every week.
- A bulk discount of 37% on library books purchased through YRL.
- Cataloguing and shelf-ready processing of purchased and donated materials.
- Digital content, including eBooks, eAudiobooks, comics, magazines, movies, music, newspapers, and subscription databases.
- Shared regional specialty kit collections, including Indigenous, Makerspace, Read Alberta, Storytime, StoryWalk, xBox, and six World Languages.
- Access to a national library collection for the blind and print-disabled.
- Hosted and managed website with technical support.
- Computer and network support and services, including a password manager license for library managers.
- Professional library expertise and access to regional knowledge sharing.
- Training for library staff and board members.

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[1] Originally formed in 2001, **T**he **R**egional Libraries Computer **A**utomation Systems **C**onsortium Society (TRAC) is comprised of Marigold Library System in Strathmore, Northern Lights Library System in Elk Point, Peace Library System in Grande Prairie, and YRL in Spruce Grove.

Y1

Barrhead & District Social Housing Association
Minutes
Regular Board Meeting – June 29, 2022

Members Present: Craig Wilson, Don Smith, Bill Lane, Peter Kuelken, Roberta Hunt
Members Absent:
Staff Present: Tyler Batdorf, Su Macdonald

1.0 The meeting was called to order at 10:03 a.m.

2.0 Approval of Agenda

Bill Lane moved to approve the June 29, 2022, Regular Board Meeting Agenda.

Carried Unanimously

3.0 Adoption of the Minutes

Don Smith moved to adopt the Minutes of the Regular Board Meeting of May 30, 2022.

All Carried Unanimously

4.0 Reports

4.1 Financial Report
Income Statements for Lodges and Social Housing were presented.

Roberta Hunt moved to accept the Financial Reports as presented.

Carried Unanimously

4.2 CAO Report
Updates were presented on the following topics:
-Covid 19 Update – Return to "normal"
-Human Resources
-BDSHA Annual Resident Survey
-ASHC Funded Project Update
-BDSHA Project Update
-New Addition Construction Update
-New Office Renovation Update

Peter Kuelken moved to accept the CAO's Report as presented.

Carried Unanimously

Initials: Chairperson C.W CAO

4.3 Facilities Manager's Report

Updates were presented on behalf of the Facilities Manager by the CAO on the following topics:

-Suite renovations

-Additional Projects

Bill Lane moved to accept the Facilities Manager's Report as presented.

Carried Unanimously

4.4 Resident Services Manger's Report

Vacancy Report:

-Hillcrest Lodge	16 vacancies
-Klondike Place	0 vacancies
-Golden Crest Manor	3 vacancies
-Jubilee Manor	1 vacancies
-Pembina Court Manor	5 vacancies
-JDR Manor	1 vacancy
-Barrhead CH	1 vacancy
-Swan Hills CH	4 vacancies

Peter Kuelken moved to accept the Resident Services Manager's Vacancy Report as presented.

Carried Unanimously

4.5 Cheque Log for May 2022

Don Smith moved to accept the Cheque Logs as presented.

Carried Unanimously

5.0 Old Business

5.1 John & Gerald Fellowship

The Deputy CAO & CSM updated the Board on the progress of the transfer of the property and management to The Blue Heron Support Services; Scotiabank accounts are closed, just waiting for the funds to be received by BDSHA – for information only.

Roberta Hunt moved to accept the update.

Carried Unanimously

5.2 Hillcrest Bus

Timeline for delivery of the bus of still holding steady at August 31, 2022 – for information only.

5.3 Corporate Image and Rebranding

The Deputy CAO & CSM updated the Board on the rebranding. Letterhead will be implemented immediately. The website is under development - for information only.

Peter Kuelken moved to accept the update.

Carried Unanimously

6.0 New Business

6.1 Business Plan Approval

The CAO presented the 2023-25 Business Plan for approval before submission to Alberta Seniors & Housing.

Bill Lane moved that the Business Plan be approved as presented.

Carried Unanimously

6.2 Scooter Shed Construction – Price Change

The CAO presented new pricing from Jen-Col to pour the concrete pad, provide the gas service and run conduit for power hook-up. The Board asked that the CAO confirm pricing for the actual the actual shed itself for the next Board meeting.

Peter Kuelken moved that the Board accept the new pricing from Jen-Col with the stipulation that the work be completed by August 15, 2022.

Carried Unanimously

7.0 Correspondence

None.

8.0 In Camera – Board and CAO

Not Required.

9.0 In Camera – Board Only

Not Required

Initials: Chairperson C.W. CAO

10.0 Time and Date of Next Meeting

Wednesday, July 28, 2022, at 10:00 a.m.

11.0 Adjournment

Peter Kuelken moved to adjourn the meeting a 11:23 a.m.

Carried Unanimously

Signature: Craig Wilson, Chairperson

Date July 28/22

Signature: Tyler Batdorf, CAO

Date July 28/22

RMA Pembina River District 3

July 25, 2022 Meeting Minutes

Royal West Edmonton Hotel – 10010 – 178 St. NW

Y2

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Attendance

- Kristina Kowalski, Vice Chair – Pembina District 3
- Richard Jones, Q.C. Counsel – Brownlee Law
- Dora L'Heureux, Stakeholder Relations Manager – Fortis Alberta
- Nicky Smith, Stakeholder Relations Manager – Fortis Alberta
- Chris Burt, Stakeholder Relations Manager – Fortis Alberta
- Jasmine Nuthall, CFO – Invest Alberta
- Susan Prendergast, Independent Practice Director – NPAA
- Jennifer Mador - NPAA
- John Burrows, Representative – RMA
- Paul McLauchlin, President – RMA
- Councillor David Russell – Yellowhead County
- Councillor Brian Hall – Athabasca County
- Councillor Sally Kutcher Johnson – Parkland County
- Michelle Edgerly, Secretary/Treasurer – Leduc County
- Plus 47 other members/attendees

Opening remarks

Vice President, Kristina Kowalski called the meeting to order at 9:00 a.m.

Adoption of Agenda

Motion by Phyllis Kobasiuk of Parkland County to adopt the agenda with the deletion of **4.3** CIBC presentation and with the addition of **9.3** ICF discussion from Bart Guyon from Brazeau County.

…CARRIED

Adoption of Minutes

Motion by Kristin Toms of Sturgeon County to adopt the April 25, 2022 regular minutes.

…CARRIED

Sponsor Presentations

9:05 a.m. - Richard Jones, Q.C., Counsel - Brownlee Law

Preservation of evidence

- Municipalities have an obligation to preserve all evidence. Whether paper, electronic, voicemail, messaging, website, social media or other etc.
- Determining relevancy versus materiality is set out in the Alberta Rules of Court.
- FOIP exceptions to disclosure - See MGA Sections 23
- Spoliation is intentional destruction and litigation holds prevent spoliation
- Document retention policy - See MGA Section 214(1)
- Effective records management system should have;
  - Records inventory and classification
  - Retention scheduling
  - Records storage and conversion
  - Vital records program
  - Disaster prevention and recovery planning
  - Disposition

- Use of devices
  - Private devices are used privately, but if used publicly to send municipal information, your private device is now legally submissible in court.
  - Public devices have no expectation of privacy and are municipality owned.
  - Should you receive public request privately, respond from your public devices.

9:53 a.m. – Nicky Smith and Chris Burt, Stakeholder Relations Manager's
Fortis Alberta Video "If it matters to you, it matters to us"

Motion by Brad Pearson of Lesser Slave River to accept sponsorship presentations as presented.

…CARRIED

~~**4.3 Charet Chahal and James Hobson, CIBC**~~
~~**Economic update**~~

Break – 9:56 a.m.

Presentations
10:10 a.m. – Jasmine Nuthall, CFO - Invest Alberta
Alberta CAN make your ambitions a reality

- Created 2 years ago by government as an independent provincially funded agency mandated exclusively to attract high-impact, high-value jobs and investment to Alberta with the approach to streamline process for investors and partner with communities in Alberta.
- Services offered that support this process
  - Marketing and communication to promote new investment.
  - Strategic connections across the province and internationally.
  - Provides the research and data investors need to make their decision.
  - Investor experience team that ensures a true Alberta experience.
- Global trends that are important to investment attraction
  - Supply chain issues
  - Climate change
  - Food shortages
  - Energy prices
  - Inflation
- How Alberta can help solve global issues
  - Alberta is one of the largest exporter of pulse crops, which can be broken down into alternative proteins & starches with the capacity to process those food and beverage products.
  - Local Alberta beef can solve food shortages.
  - Alberta's tech talent, agtech accelerators and R&D facilities are producing tech solutions that apply to vertical or indoor farming, crop optimization, real time weather forecasting and ultra-high resolution imaging that can detect disease, water stress or soil degradation early on.
  - Alberta is the sunniest province in Canada, this and our deregulated electricity market make us highly competitive for renewables like solar and wind.
  - Alberta is in a position to produce biofuel with our agricultural inputs and fuel production expertise available.
  - Alberta can be a competitive hydrogen producer with our low cost natural gas, existing infrastructure, competitive incentives and ability to capture and sequester CO2 underground.
- AB projected to lead GDP growth in Canada this year. -Financial post

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- In the last two years, investors that Alberta has supported have announced $20 billion in planned investments into Alberta including hydrogen, hemp, vertical farming, data centres, fintech, and financial services, solar and aerospace.
- Why investors are choosing Alberta
  - Alberta has a lot of green space and affordable recreation and housing.
  - Alberta has most competitive taxation structure in Canada with the lowest business taxes in the country and among the lowest in North America.
  - Alberta prioritizes speed to market, streamlining and expedited permitting and approvals processes to get a project up and running.
  - Alberta has 26 post-secondary institutions, various research centres and open doors for immigration.
- Bottom line, Invest Alberta acts as a concierge for investors and site selectors to help streamline process, troubleshoot issues; make strategic connections and give advice on how best to launch your project or business in Alberta. We all work collaboratively to make the decision and process easier on investors.

Motion by Cody Brooks of Brazeau County to accept presentation as presented.

…CARRIED

RMA updates

10:43 p.m. – John Burrows, RMA District 3 Representative and Paul McLauchlin, RMA President

- Assessment model review
  - Has been re-initiated after long pause from 2020.
  - Government of AB is focusing on engagement plan.
- Unpaid taxes from oil and gas
  - Continues to be an issue.
  - Survey results showed over $253 million in unpaid taxes from this industry. $30 million in just district 3.
  - RMA is advocating towards the AER, as they have the ability to require companies to pay all taxes as a condition of operation.
- AER survey
  - Conversations still un-resolved.
  - Municipalities having difficulty connecting with the AER.
  - Summary of survey will be release late August 2022.
- Asset Management
  - RMA and ABMunis received funding from FCM and Federal Government to provide support to municipalities for Asset Management help.
  - Training is available in two cohorts, introductory and intermediate, Register by mid-September. Apply for a New Round of Asset Management Capacity-Building Cohorts - RMA (rmalberta.com) Send questions to corrina@rmalberta.com.
- Rural broadband
  - Testing and communication continues.
  - Current download speed is 15mp/sec and upload is2mp/sec, still not to Canadian standards
- LGFF
  - Beginning 2024-25 Local Government Fiscal Framework (LGFF) will replace the Municipal sustainability initiative (MSI) as primary provincial capital grant for Alberta's municipalities.
  - RMA working with ABMunis to develop an allocation formula to ensure rural lens is applied to all municipal cost drivers and factors.
  - Engagement expected to conclude by September 2022.

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- EMS
  - RMA is participating with the government of Alberta's EMS Advisory Committee (sub committees include; workforce planning, air ambulance, dispatch, ground ambulance, and medical first aid response program utilization), with the goal of developing a report and recommendations in May, 2023.
- ICF survey
  - Complete and in review to help inform an advocacy position on how the ICF process can be improved to balance local and regional priorities and ensure municipalities are in good faith moving forward.
  - Summary of survey will be shared with members.
- EMS
  - Task group - APAC advocating to ensure response time in rural Alberta. Hope to provide response time. Need to amplify career opportunities, currently no incentive for employees to stay (6 years ago) 9 to 4.6 years of EMS careers.
- Policing
  - RMA joined with Alberta government to advocate that the retroactive pay be paid out federally and not provincially.
  - Projected that the changes to the police act are dependent leadership.
  - Three other provinces are considering provincial policing, including BC. Many others concerned as well.
- Municipal climate change action centre
  - MCCAC is partnership of RMA and ABMunis and has programs to help address issues.
- EOEP
  - Five fall sessions start Sept 20, registration opening in August.
- RMA business insurance
  - Tremendous tax savings with strategic hires to serve municipal members.
- Canoe Procurement
  - To help in municipal budgeting.

Motion by Natalie Birnie of Parkland County to accept updates as information.

…CARRIED

Resolutions

Chaired by Phyllis Kobasiuk

11:25 a.m. – Brian Hall

Resolution by Athabasca County to reintroduce a well drilling equipment tax regulation was voted on as follows:

"Therefore, be it resolved that the Rural Municipalities of Alberta request the Government of Alberta reintroduce a Well Drilling Equipment Tax Regulation to restore municipal revenue streams that assist with recovering costs for maintenance of public infrastructure from active industry participants".

Motion to accept resolution moved by Brian Hall of Athabasca County, seconded by Bruce Prestidge of Woodlands County.

…CARRIED

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11:31 a.m. – Dave Russell
The resolution by Yellowhead County for rural mental health advocacy was voted on as follows:

"Therefore be it resolved that the Rural Municipalities of Alberta request that the province of Alberta advocate to the Government of Canada to add Provisional Psychologists, Psychologists, and registered Counsellors with the Canadian Counselling & Psychotherapy Association (CCPA) to the list of qualifying professions for Student Loan Forgiveness conditional upon locating their professional practices to a designated under-served rural or remote community within Alberta".

"Further be it resolved that Rural Municipalities of Alberta urges the Government of Alberta to work in conjunction with the Association of Counselling Therapy of Alberta to create a regulating body that would be responsible for developing, maintaining, and enforcing regulations, standards of practice, and codes of ethics to protect the public in the Province of Alberta".

Motion moved to accept resolution moved by Dave Russell of Yellowhead County, seconded by Phyllis Kobasiuk of Parkland County.

…CARRIED

<u>New Business</u>
11:35 a.m. – Kristina Kowalski
District Chair remuneration
The recommendation of district chair remuneration by President Kelly Vandenberghe of Leduc County was voted on as follows:

Compensation commencement fall 2022:

- $100/full or partial day meeting (virtual or live), plus mileage travelled to and from meeting location.
- $100/meeting preparation including organization and confirmation of external guests for agenda.
- To participate in focus group meetings WHENEVER RMA does not offer compensation.

Eligibility:

- Eligible to acting chair that is not stipend compensation by home municipality.
- Eligible to vice-chair acting in chair capacity (i.e. chairing of meeting and or agenda preparation).

Ineligibility:

- RMA resolutions meetings not eligible.
- If chair is already compensated by home municipality for time and travel.

Implications:
Government of Canada: Stipends, fees or remuneration to elected or appointed officials must have deductions in the following amounts:
• Canada Pension Plan (CPP) contributions
• Income tax
Amount of funding requested: $1000.00 estimated/year
Funding source: Pembina Zone 3 board

Motion to accept recommendation moved by Natalie of Parkland County.

…CARRIED

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11:38 a.m. – Kristina Kowalski

Leduc County stepping down from Pembina District 3 as host municipality

Motion by Brian Hall of Athabasca County to accept information as presented with the acceptance from Parkland County to act as the host municipality for the October 3, 2022 meeting and the January 25, 2023 organizational meeting, but will not be seeking to continue thereafter.

…CARRIED

11:40 a.m. – Bart Guyon

ICF discussion

- Rural municipalities are losing revenue by being forced into more responsibility than their capabilities.
- Arbitrators appear biased.
- Rural municipalities have lost their ability to negotiate.

No motion was asked to accept information as presented.

Lunch – 11:45 a.m.

12:38 p.m. Susan Prendergast, Independent Practice Director and Jennifer Mador with Nurse Practitioner Association of Alberta (NPAA)

Nurse Practitioner Integration in Rural Alberta.

- Nurse practitioner is a Primary health care provider who provides healthcare or wellness advice and programs for non-emergent treatment of a health issue or injury. They can diagnose, run tests, per
- Nurse practitioners are licensed (by jurisdictional nursing regulators) healthcare providers who practice autonomously and independently. They provide direct care to patients to diagnose and manage disease/illness, prescribe medications, order/interpret lab and diagnostic tests, support pregnancy and post-partum and initiate referrals to specialists.
- NP's and MD's are the only two regulated primary care providers and are equal in practice. Although they work independently from medical doctors, they often collaborate with them and other health care professionals referring to the best care.
- NP's are registered nurses with 2-5 years practice. With an investment to go back to school for two more years to get their Master's degree allows them to become NP's.
- 739 NP's are practicing in Alberta
- Currently 2.7 people per 1000 physicians, goal is 3.5/1000.
- NP's are not physician substitutes or replacements, rather just another medical professional that can help improve access to healthcare.
- NPAA is proposing $30 million in funding from the Alberta health funding budget to fund their program.
- Seeking advocacy from municipalities to send messaging to the government of Alberta that there is a simple solution to the large problem of lack of adequate health care is to train our current RN's.
    - Recruit more NP's to rural Alberta.
    - Invest in primary care to push for sustainable funding models and to keep healthcare providers in rural and remote communities.
    - For NP's to be equal partners not an employee of physicians
    - Be able to roster own panel of patients
    - Be supported to full scope of practice
    - Be implemented ASAP
    - Funded as independent providers to allow efficient service delivery.

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Kristin Toms of Sturgeon County moved a motion to accept presentation as presented with the action to distribute NPAA's Policy Brief and Stakeholder support letter template (attached) to the board.

…CARRIED

<u>1:22 p.m. – John Burrows, Woodlands County</u>
…continued ICF discussion

- Agrees that rural municipalities are burdened for costs that are financially out of their control.
- Rural municipalities are expected to share costs and enter agreements with urbans for developments and recreation etc. Historical ICF agreements are not fitting today's reality, because of this urban and rural municipalities are at odds due to the differences in views and needs between rural and urban municipalities.
- Meeting held with Minister, was surprised to hear of issues.
- Along with the ICF monetary contribution, rural residents frequent their ICF's urban municipality, and in turn builds their tax revenue. Not dually beneficial to the amounts contributed.
- Suggestions to proceed as follows:
  - For the act to reconsider how arbitrators are appointed. Suggest to consist of 50/50 rural/urban knowledge split to alleviate any biased.
  - ICF's should change with the continuation of change of CAO and Councils.
  - Contact the Minister directly of issues, concerns and with solutions. Need a process of appeal, as of now it goes straight to arbitration.

Bart Guyon of Brazeau County moved a motion to create a consolidated resolution around the issues with ICF's.

…CARRIED

8.3 Sally Kutcher Johnson – Deputy Mayor of Parkland County

The resolution by Parkland County for the exemption of natural gas and propane for Agriculture under the *Greenhouse Gas Pollution Pricing Act* was voted on as follows:

"Therefore, be it resolved that the Rural Municipalities of Alberta, advocate to the Government of Canada to amend the Greenhouse Gas Pollution Pricing Act to include natural gas and propane as exempted fuels for agriculture production".

Motion moved by Sally Kutcher Johnson of Parkland County, seconded by Kristen Toms of Sturgeon County.

…CARRIED

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Y3

Barrhead Exhibition Association and Agricultural Society
Board Meeting
July 26, 2022

Meeting called to order by President Jackie Miller at 7:30 pm.

Attendance: Jackie Miller, Brenda Visser, Ken Anderson, Ashley Mast, Shauna Abernathy, Colleen Branden, Steve Zunti, Neil Branden, Steve Properzi, Lynn Down, Bill Lane, Anthony Oswald

ADOPTION OF AGENDA
Moved by B Lane to adopt amended agenda. Seconder K Anderson. Carried.

ADOPTION OF MINUTES
Moved by S Zunti to adopt amended minutes of Board Meeting of June 28, 2022. Seconder N Branden. Carried.

BUSINESS ARISING FROM MINUTES
1. Rural Committees Foundation Grant – B Visser has submitted an application for a covered walkway between the Barn and Hall kitchens.
2. Rebranding (Dustin Clarke) – Members viewed a selection of logos. Members will send ideas to J Miller who will forward to Clarke for revamping.

REPORTS
1. Financial Report – attached. B Visser reminded some Derby revenue is outstanding. **Moved by B Visser to accept report as presented. Seconder S Zunti. Carried.**
2. Facilities Report – attached. **Moved by K Anderson to accept report as presented. Seconder C Branden. Carried.**
3. Fair Report – attached. "Showpass Ticketing" will be offered with limited tickets. More food venders required. Discussed number of gates due to ball and use of 57th Ave. Replace damaged canopies for gate staff. Designate a Smoking Area and "NO SMOKING/VAPING" signs will be posted about all activity/event areas. **Moved by B Visser to accept report as presented. Seconder S Abernathy. Carried.**
4. Rodeo Report – (attached) **Moved by N Branden to purchase a new roping chute to a maximum of $5000. Seconder B Visser. Carried. Move by B Lane to accept report as presented. Seconder B Lane. Carried.**
5. Fundraising Report – C Branden reported a profit 0f $1220.68 from the recent online 50/50. **Moved by C Branden to accept report as presented. Seconder B Lane Carried.**
6. Derby Report - A Mast reported successful event with 18 trucks and 5 cars. T-shirts were a hit considering selling next year. Trophies built from car parts a hit. On-line sales allowed for less cash on hand for gate staff. **Moved by A Mast to accept report as presented. Seconder B Lane. Carried.**

NEW BUSINESS
1. WRA Finals – Committee will submit a 3-year bid for $40,000 + GST for each year. It will be reduced to Thursday, Friday, Saturday afternoon, Saturday evening – NO SUNDAY performance.

.../2

DRAFT

2. Open Farm Days Aug 13 & 14 – Group will promote Fair Rodeo … J Miller to submit pictures/info.
3. Barrhead Cares (non-alcohol promotion) - Board approved to supply a table at Fair to hold a draw for a basket that will be provided by Barrhead Cares. The non-alcohol basket comes with all of the ingredients to make the zero-proof cocktail, family activities (games etc.) a recipe card and a post card offering 10 tips to reduce alcohol consumption and local support information for Barrhead CARES. The basket is worth 100.00. No cost to enter draw.

ADJOURNMENT

Moved by B Lane to adjourn meeting at 9:30 pm. Seconder K Anderson. Carried

DRAFT

3:24 PM
07/26/22
Accrual Basis

Barrhead Exhibition Association and Agricultural Society
Balance Sheet
As of July 26, 2022

	Jul 26, 22
ASSETS	
Current Assets	
Chequing/Savings	
100 · Servus Credit Union - Chequing	98,417.49
101 · Servus Credit Union - Savings	16.63
102 · Servus Rewards #2	93.05
105 · Servus Credit Union - Shares	1.44
107 · Servus Credit Union - CASINO	17,037.15
109 · Term 9 Rodeo Grant 1 Yr Redeem	14,485.48
110 · Leonard's Memorial 1 Yr Rdeem	9,265.87
Total Chequing/Savings	139,317.11
Accounts Receivable	
115 · Accounts Receivable	1,000.00
Total Accounts Receivable	1,000.00
Other Current Assets	
106 · Undeposited Funds	360.00
Total Other Current Assets	360.00
Total Current Assets	140,677.11
Fixed Assets	
170 · Land	152,541.86
172 · Show Barn	849,506.90
173 · Equipment	324,046.45
174 · Grounds Improvement	151,989.03
175 · Bablitz Exhibition Hall	308,480.06
Total Fixed Assets	1,786,564.30
Other Assets	
186 · Other Assets	725.00
Total Other Assets	725.00
TOTAL ASSETS	**1,927,966.41**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · Accounts Payable	4,705.49
Total Accounts Payable	4,705.49
Other Current Liabilities	
201 · Accrued Liabilities	1,775.00
205 · Stabilize Alberta Funding	14,435.00
250 · GST/HST Payable	2,455.71
Total Other Current Liabilities	18,665.71
Total Current Liabilities	23,371.20
Total Liabilities	23,371.20
Equity	
195 · Pembina West Co-operative	-3,858.77
300 · Retained Earnings	-31,679.08
32000 · *Retained Earnings	94,046.80
350 · Equity in Capital Property	1,681,663.68
360 · Capital excess (deficit)	559.94
Net Income	163,862.64
Total Equity	1,904,595.21

Barrhead Exhibition Association and Agricultural Society
Balance Sheet
As of July 26, 2022

	Jul 26, 22
TOTAL LIABILITIES & EQUITY	1,927,966.41

3:24 PM
07/26/22
Accrual Basis

Barrhead Exhibition Association and Agricultural Society
Profit & Loss
November 1, 2021 through July 26, 2022

		Nov 1, '21 - Jul 26, 22
Income		
FACILITY RENTALS		
1099 · Arena Rental		110.00
1100 · Barn		13,349.51
1101 · Exhibition Hall Rental		
1101A · Alberta Health Services Rental	44,000.00	
Total 1101 · Exhibition Hall Rental		44,000.00
1103 · Heat in Barn		425.70
1106 · Meeting Room Rental		1,910.00
1107 · Open Riding		6,931.42
1111 · Electronic Timer Rental		80.00
Total FACILITY RENTALS		66,806.63
FAIR INCOME		
1410 · Horse Show Entries		155.00
1411 · Horse Show Sponsorship		750.00
1415 · Rodeo Sponsorship		1,050.00
Total FAIR INCOME		1,955.00
FUNDRAISING		
1201 · Bar (County of Barrhead)		234.29
1202 · Bar (Town of Barrhead)		969.54
1203 · Bar (Grad)		25,097.39
1205 · Casino		15,142.07
1208 · 50/50 Raffle		2,976.28
1210 · Family FUNdraiser		
Raffle	463.00	
1210 · Family FUNdraiser - Other	950.00	
Total 1210 · Family FUNdraiser		1,413.00
Total FUNDRAISING		45,832.57
1600 · DERBY		
1601 · Derby Entries		1,845.00
1602 · Derby Sponsorship		3,700.00
1603 · Derby DVD		160.00
1604 · Vendor Fee		100.00
1605 · Derby Bar Sales		32,878.90
1606 · Derby Gate Fees		26,872.63
Total 1600 · DERBY		65,556.53
399 · Grant - Alberta Agriculture		52,533.00
400 · Misc Income		850.00
401 · Other Revenue		0.04
402 · Patronage Dividends		12.11
410 · Memberships		118.00
430 · On Target Bull Sale		590.00
435 · Donations (A)		25,503.00
440 · Farmers Market Insurance		288.00
450 · Interest Earned		60.56
460 · Sponsorship (General)		
460B · Gold Sponsorship		2,500.00
460C · Silver Sponsorship		2,550.00
460D · Bronze Sponsorship		1,500.00
460 · Sponsorship (General) - Other		1,350.00
Total 460 · Sponsorship (General)		7,900.00
710 · Alberta Stabilization Grant		
710A · Stabilization Matching Grant		25,000.00

Barrhead Exhibition Association and Agricultural Society
Profit & Loss
November 1, 2021 through July 26, 2022

				Nov 1, '21 - Jul 26, 22
Total 710 · Alberta Stabilization Grant				25,000.00
Total Income				293,005.44
Gross Profit				293,005.44
Expense				
2100 · SHOW BARN EXPENSES				
2101 · Barn & Grounds Repairs & Maint			9,032.60	
2102 · Fuel, oil, etc			788.31	
2104 · MEETING ROOM EXPENSES				
2105 · Janitorial		3,088.00		
2106 · Supplies - Meeting Room/Kitchen		897.38		
2104 · MEETING ROOM EXPENSES - Other		5.84		
Total 2104 · MEETING ROOM EXPENSES			3,991.22	
2107X · Utilities				
2107 · Natural Gas				
2107A · Carbon Tax	2,478.60			
2107 · Natural Gas - Other	10,358.01			
Total 2107 · Natural Gas		12,836.61		
2108 · Power		5,823.82		
2109 · Water & Sewer				
2109A · Ag Barn Water and Sewer	697.55			
Total 2109 · Water & Sewer		697.55		
21110 · Internet Service		404.10		
Total 2107X · Utilities			19,762.08	
2110 · Kitchen Maintenance			994.79	
2111 · Equipment Maintenance & Repairs			3,633.78	
2120 · General Operating Expenses			7.29	
Total 2100 · SHOW BARN EXPENSES				38,210.07
2200 · FUNDRAISING EXPENSES				
2202 · Graduation Bar			9,104.81	
2203 · Town of Barrhead			524.48	
2208 · 50/50 Raffle			1,755.60	
2209 · Family FUNdraiser			338.22	
Total 2200 · FUNDRAISING EXPENSES				11,723.11
2400 · FAIR EXPENSES				
Entertainment				
2410 · Bouncy Activities		500.00		
2461 · Global FMX Motocross		2,500.00		
Total Entertainment			3,000.00	
2401 · Advertising			637.40	
2403 · Slo-Pitch Tournament			219.78	
2404 · Bar				
2404A · Liquor License		300.00		
2404 · Bar - Other		247.83		
Total 2404 · Bar			547.83	
2419 · Miscellaneous - Fair				
2419B · Tent Rental		500.00		
2419 · Miscellaneous - Fair - Other		357.55		
Total 2419 · Miscellaneous - Fair			857.55	
2422 · Rodeo				

Barrhead Exhibition Association and Agricultural Society
Profit & Loss
November 1, 2021 through July 26, 2022

	Nov 1, '21 - Jul 26, 22	
2422D · Misc Costs	50.00	
Total 2422 · Rodeo		50.00
2435 · Saturday Night Dance		1,325.00
2470 · BBQ Cookoff		
2475 · Raffle Expense	182.80	
Total 2470 · BBQ Cookoff		182.80
Total 2400 · FAIR EXPENSES		6,820.36
2500 · WILDROSE FINALS EXPENSES		
2500A · Advertising & Promotion		525.00
2513 · Miscellaneous - Finals		715.08
2535 · Saturday Night Cabaret		2,500.00
Total 2500 · WILDROSE FINALS EXPENSES		3,740.08
2600 · BABLITZ EXHIBITION HALL EXPENSE		
2603 · Repairs & Maintenance		1,443.79
2604 · Water & Sewer		419.20
2605 · Other expenses		36.27
2606 · Alberta Health Services		4,350.76
Total 2600 · BABLITZ EXHIBITION HALL EXPENSE		6,250.02
2800 · DEMOLITION DERBY		
2801 · Advertising		1,529.90
2802 · Bar		13,621.05
2804 · Misc Expenses		2,414.01
2805 · Prize Money		12,550.00
2806 · Security		4,750.00
Total 2800 · DEMOLITION DERBY		34,864.96
501 · Advertising		112.02
508 · Convention Expenses		
Registration		3,297.00
Travel and accomodation		1,885.08
508 · Convention Expenses - Other		0.00
Total 508 · Convention Expenses		5,182.08
514 · Interest pd of overdue accounts		10.70
515 · Donations		815.89
516 · Float		0.00
517 · Sundry		298.24
518 · Secretary Expenses		99.98
520 · Sponsorship		100.00
530 · Office Supplies		92.00
531 · Website		780.00
532 · Professional Fees		1,700.00
533 · Insurance		
533A · Farmers Market Insurance		288.00
533 · Insurance - Other		13,782.00
Total 533 · Insurance		14,070.00
534 · Bank Charges		29.35
535 · AAAS Membership		300.00
536 · Memberships and Fees		290.00
537 · Line of Credit Interest		173.69
540 · Equipment Repairs & Maintenance		1,293.00
555 · Miscellaneous		2,187.25
80000 · CASINO		
80500 · Misc Expenses		1,995.00
80000 · CASINO - Other		-1,995.00

Barrhead Exhibition Association and Agricultural Society
Profit & Loss
November 1, 2021 through July 26, 2022

	Nov 1, '21 - Jul 26, 22
Total 80000 · CASINO	0.00
Total Expense	129,142.80
Net Income	**163,862.64**

Barrhead Exhibition Association and Agricultural Society
Grad Bar
November 1, 2021 through July 11, 2022

		Nov 1, '21 - Jul 11, 22
Income		
FUNDRAISING		
1203 · Bar (Grad)	25,097.39	
Total FUNDRAISING		25,097.39
Total Income		25,097.39
Gross Profit		25,097.39
Expense		
FUNDRAISING/BAR EXPENSES		
2202 · Graduation Bar	9,104.81	
Total FUNDRAISING/BAR EXPENSES		9,104.81
Total Expense		9,104.81
Net Income		**15,992.58**

Barrhead Exhibition Association and Agricultural Society
Derby Report
November 1, 2021 through July 26, 2022

	Nov 1, '21 - Jul 26, 22	
Income		
1600 · DERBY		
1601 · Derby Entries	1,845.00	
1602 · Derby Sponsorship	3,700.00	
1603 · Derby DVD	160.00	
1604 · Vendor Fee	100.00	
1605 · Derby Bar Sales	32,878.90	
1606 · Derby Gate Fees	26,872.63	
Total 1600 · DERBY		65,556.53
Total Income		65,556.53
Gross Profit		65,556.53
Expense		
2800 · DEMOLITION DERBY		
2801 · Advertising	1,529.90	
2802 · Bar	13,621.05	
2804 · Misc Expenses	2,414.01	
2805 · Prize Money	12,550.00	
2806 · Security	4,750.00	
Total 2800 · DEMOLITION DERBY		34,864.96
Total Expense		34,864.96
Net Income		**30,691.57**

Barn Report
July 26 2022

Since the June meeting the facilities have been used 9 times by other groups, and 4 times by the ag society, and 3 outdoor uses for a total of 16 times. The arena has been worked 8 times and watered 4 times this month.
The building committee met to discuss weed control on Troock property, kitchen ventilation, 4H focus and demo derby.
Rob Abernathy has been asked about repairing rodeo bleachers.
Laurie Messmer moved panels set up for grad and moved them into place for 4H focus.
4H focus on July 8 9 10 was successful good write up in paper mayor came for opening ceremony.
Town of Barrhead cut the grass in the rodeo pens for the 4H Focus beef show.
Vissers welding has repaired kitchen exhaust fan, pallet forks, and the old bale forks
Wruk plumbing has repaired our 2 deep fryers and needs to repair water leak in our office and water tap for the rodeo grounds.
Weed control for parking area of the Troock property has been done .
Steve Zunti looked after the grounds for demo derby.
Pop up tents need repair for the fair.
Barclay Smith wants to change beef show to after the finals rodeo September 24.
Parsons Auctions has the Bablitz hall booked for July 29

WORK TO BE DONE
Repair 2 picnic tables
Need new barrels for rodeo 2022
Leonard Schmidt memorial
Repiar downspouts on Bablitz Hall

BOOKINGS
Parsons Auctions – Bablitz Hall – July 29
Lazy Daze – October 2022– April 2023 – Saturday and Wednesday evenings, May 1, Sept 24 & 25
Drop in Riding – Monday & Friday October – April, 2023 - Book 2 hour time slots per cohort group
Barrhead Light Horse –, July 26, 28, August 2, 9,16, 23, 27 & 28, 30, Thursday - October – April
Lazy daze – , October 1&2
Lazy Daze – Barn & outside grounds – October 1&2, Wednesday & Saturday October – April 2023
Blue Heron Fair – August 13, & 14, 2022
Whitecourt Hockey – camping August 21- 27
Beef show – September 24, 2022
Wildrose Rodeo Finals – September 14-18, 2022
Freedom Naples & T&M 4-H – Sundays 1-4 Meadowview 4-H – Saturdays 9:30-11:30 am
Camp Creek 4-H – Saturdays 11:30-1:30 pm
Canine 4-H – last Monday of the month
Barrhead Light Horse – Thursday October – April 2023
DM Branden – Breaakaway roping -Tuesdays November 22 – April 4, 2023 – (except for On Target Bull Sale March 14), & January 13, February 17, March 10, March 31
On Taget Bull sale – March 14, 2023

FAIR REPORT
JULY 26, 2022

My apologies – I have not been able to find the time to have a "committee" meeting.
The following need to be confirmed, addressed, or taken care of:

SCHEDULE:

Saturday	Sunday
9:00 am: Horse Show	**8:00** am Rodeo Slack
Slo Pitch Tournament throughout the day	Slo Pitch Tournament throughout the day
1:00 pm: Parade	**11:00 am** Gymkana
2:00 pm: Bouncy Castles, Face Painters, Fitset Ninja, Open at grounds	**10:00 am**: Bouncy Castles, Face Painters, Fitset Ninja, Mini Golf: Open at grounds
3:30 pm: Global FMX Motocross Show	**11:30 am** Global FMX Motocross Show
BBQ Cookoff going all day: **4:30 pm** Taster's Choice	
5:00 pm: Rodeo with **Mini Chuckwagon Races** as the 1st event	**1:00 pm** Rodeo with **Mini Chuckwagon Races** as the 1st event
Kids events at Rodeo: Calf Scramble, Boot Race, Sheep Riding	Kids events at Rodeo: Calf Scramble, Boot Race, Sheep Riding
9:00 pm: Cabaret with Travis Dolter	**4:30 pm**: Heavy Horse Pull

Gates: North Side of Barn: should we have that gate open early in the morning? Need to determine length and how many shifts needed

Other Gates: open at 2:00 on Saturday and 10:00 on Sunday?

Saturday Shifts: 2:00 to 4:30, 4:30 to 7:00???

Sunday: 10:00 to 1:30, 1:30 to 5:00???

If we only have 3 gates – North, South and East – same as at the Derby – that would mean that spectators for slo pitch would not pay – or people going to the BBQ Cookoff on Saturday and Mini Golf on Sunday would not pay. If we think we should charge them all, we will have to add another gate at the Agrena. (Could Mini Golf go somewhere else on Sunday??) Thoughts???

Gate Volunteers: Need to organize – anyone know of someone who might want to do that??

PRESALE OF TICKETS: Start ASAP: Sell 1000 online and 1000 at the gates?

ADVERTISING: Need to promote Global FMX, Mini Chuckwagon Races and the Cabaret

Barrhead Leader – ½ page ad – for 2 weeks?
Radio
Dehertdt's and/or Co-op – signs?
Co-op – flyers in groceries?
Social Media: Facebook – Instagram – Website
Other Ideas: ???

MAP OUT GROUNDS: where are we going to put everything?

Beer Gardens: 20' x 60' tent
Food Vendors: Fish and Chip Truck, Mini Donuts, Robin Thiessen, Lemonade Stand (Are there others??)
Fitset Ninja Obstacle Course
Bouncy Castles
Face Painters, etc. - (20' x 40' tent)
BBQ Cookoff – Street on Saturday
Mini Gold – Street – On Sunday
Extra Parking – Trook property???
Parking Lot: put lines out again??

Concession: Barb Almost – should we suggest that if she has the manpower to have the concession in Exhibition Hall open only for water, pop etc.??

First Aid tent???

WHAT HAVE I FORGOTTEN??

Blue Heron Fair Rodeo
August 13 & 14, 2022

1. Saturday perf @ 5:00, Sunday slack @ 8:00 and Sunday @ 1:00
2. Submit approval form to WRA – Randy
3. Budget – submit to board for approval
4. Stock – Randy has booked Miller's
5. Clown – Randy has booked for $2000 for both days
6. Announcer – Stock contractor hires
7. Ambulance - Brenda has booked
8. Mini chuckwagons booked – Brenda Visser
9. Kids events
    a. 6 & under sheep riding – Colleen ($5 and candy bag)
    b. 12 & under boot race – Jackie (Back Forty sponsor)
    c. Calf Scramble – Brenda
        i. 10 to 12 - $100
        ii. 9 & under - $100
10. Ground preparation and set up
    a. Dirt work
    b. Set up chutes, pens, etc.
    c. Sign to close in catch pen
    d. Water truck
11. Stock feed - Randy
12. Sponsors
13. Advertising/Promoting
    a. Radio
    b. Newspaper – Brenda
    c. Facebook/Website - Jackie
14. 50/50 sales – Jackie
15. Beer gardens – Shauna & Diana organizing
16. Cabaret
    a. Set up tables & chairs
    b. booked entertainment and rooms - Jackie
    c. Bar and closing is Barrhead Fire Department

Barrhead Agricultural Society
Box 4268
Barrhead, AB T7N1A3

July 27, 2022

Wildrose Rodeo Association
RR 1, Site 16, Box 11
Ponoka, AB. T4J 1R1

RE: 2023, 2024, 2025 Wildrose Rodeo Association Finals

The Barrhead Agricultural Society is pleased to submit a proposal to host the Wildrose Rodeo Association (known as WRA) Finals for 2023, 2024, and 2025.

Our proposal is to pay $40,000 plus GST per year for the next three years to help pay production and operating expenses for the rodeo finals.

The production of the rodeo finals will be under the direction and control of the WRA. General Conditions and Responsibilities for both parties involved are defined on the following page.

We respectfully request the opportunity to meet with your committee to present our submission and answer any of your questions if required.

We look forward to partnering with your Association in hosting the WRA Finals for the next three years.

Sincerely,

Jackie Miller
President, Barrhead Agricultural Society

GENERAL CONDITIONS AND RESPONSIBILITES

BARRHEAD AGRICULTURAL SOCIETY to provide the following, along with $40,000 plus GST:

- Performances on Thursday, Friday, Saturday afternoon, Saturday evening – NO SUNDAY PERF
- Acceptable facility
- Safe, secure, warm up area
- 80 covered stalls at $50 per stall
- One announcer
- Clown/barrel man
- Location and PA system for post rodeo cowboy socials
- Hay/oats for stock
- Ambulance services
- Advertising on the Score Clock for WRA major event sponsors
- Invoice WRA for sponsor tickets that are redeemed at door
- Provide truck and quad for barrel racing

WILDROSE RODEO ASSOCIATION to provide the following for the sum of $40,000 plus GST:

- Hire all rodeo personnel required to produce the rodeo, with the exception of one announcer and clown/barrel man
- Select and obtain all livestock required to produce the rodeo
- Contestants for fan appreciation events to promote rodeo, as requested by the Barrhead Agricultural Society. ie. school visit
- Produce all contestant passes, personnel passes (number to be pre-determined 2 weeks prior to event) as approved by Barrhead Agricultural Society, plus any passes requested by the Barrhead Agricultural Society. Any passes not approved will be charged at 4 pack rates.
- Four pages in WRA Finals program. Advise Barrhead Agricultural Society two weeks prior to cutoff so they can have information to the office in time.
- Send required information on contestants and sponsors two weeks prior to rodeo
- Request sponsor tickets from Barrhead Agricultural Society two weeks prior to rodeo or they will not be issued.
- Booths requested for vendors (ie. photographers) will be charged a fee that will be determined and charged by the Barrhead Agricultural Society.
- Any services used by WRA members or WRA personnel that are left unpaid will be forwarded to Wildrose Rodeo Association to be paid.

PROPOSAL SUBJECT TO AMENDMENT
BASED ON GOVERNMENT FUNDING

THE BARRHEAD AGRICULTURAL SOCIETY
RESERVES THE RIGHT OF FIRST REFUSAL

Accepted this _____day of _____, 2022.

_____	_____
Barrhead Agricultural Society	Wildrose Rodeo Association
_____	_____
Witness Signature	Witness Signature

July 28, 2022

Sgt. Bob Dodds
NCO i/c RCMP,
Barrhead, Alberta

Dear Reeve Drozd,

Please find attached the quarterly Community Policing Report that covers the April 1st to June 30th, 2022 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for Barrhead Detachment.

In addition to the local priorities established collaboratively between your community and our local Detachment team, the Alberta RCMP has developed broader priorities for the provincial police service. Also attached as an appendix is the Alberta RCMP/Alberta Justice and Solicitor General 2022-2025 Joint Business Plan (JBP), which has been finalized and is now in effect. Created through a united effort between the Alberta RCMP and Justice and Solicitor General, this three-year plan is focused on ensuring Albertans are safe and protected.

Meetings with subject matter experts from the Alberta RCMP, Justice and Solicitor General, and community partners were a foundational aspect in developing collective priorities for the next three years. These meetings, in addition to recommendations from the Interim Police Advisory Board, helped identify emerging trends and best practices while providing clarity on the needs of our communities.

The 2022-2025 Joint Business Plan is focused on the following six priorities:

- **Enhancing Engagement and Communication with Communities and Stakeholders:** Engaging with our communities to collectively develop policing priorities that are community-led and enhancing communication about matters related to local policing services.
- **Community Safety and Well-Being:** Working with partners in an integrated, multifaceted manner to interrupt the cycle of crime and victimization.
- **Indigenous Communities**: Strengthening relationships, working together in support of Reconciliation, and responding to the needs of Indigenous communities in Alberta.

- **Equity, Diversity, and Inclusion:** Promoting inclusion and building trust with diverse communities by addressing the behaviours that threaten their sense of safety and belonging.
- **Crime Reduction:** Understanding the drivers of crime and focusing on priority offenders to increase community safety.
- **Enhancing Service Delivery:** Ensuring service delivery models and strategies effectively meet the policing needs of our communities.

The Alberta RCMP is committed to a transparent and collaborative approach in assessing performance, including establishing appropriate indicators to track progress in achieving these goals. As such, the Alberta RCMP has secured an external Consultant to assist in developing performance metrics with ongoing consultations with the Rural Municipalities of Alberta and Alberta Municipalities to ensure alignment with the needs and expectations of our communities.

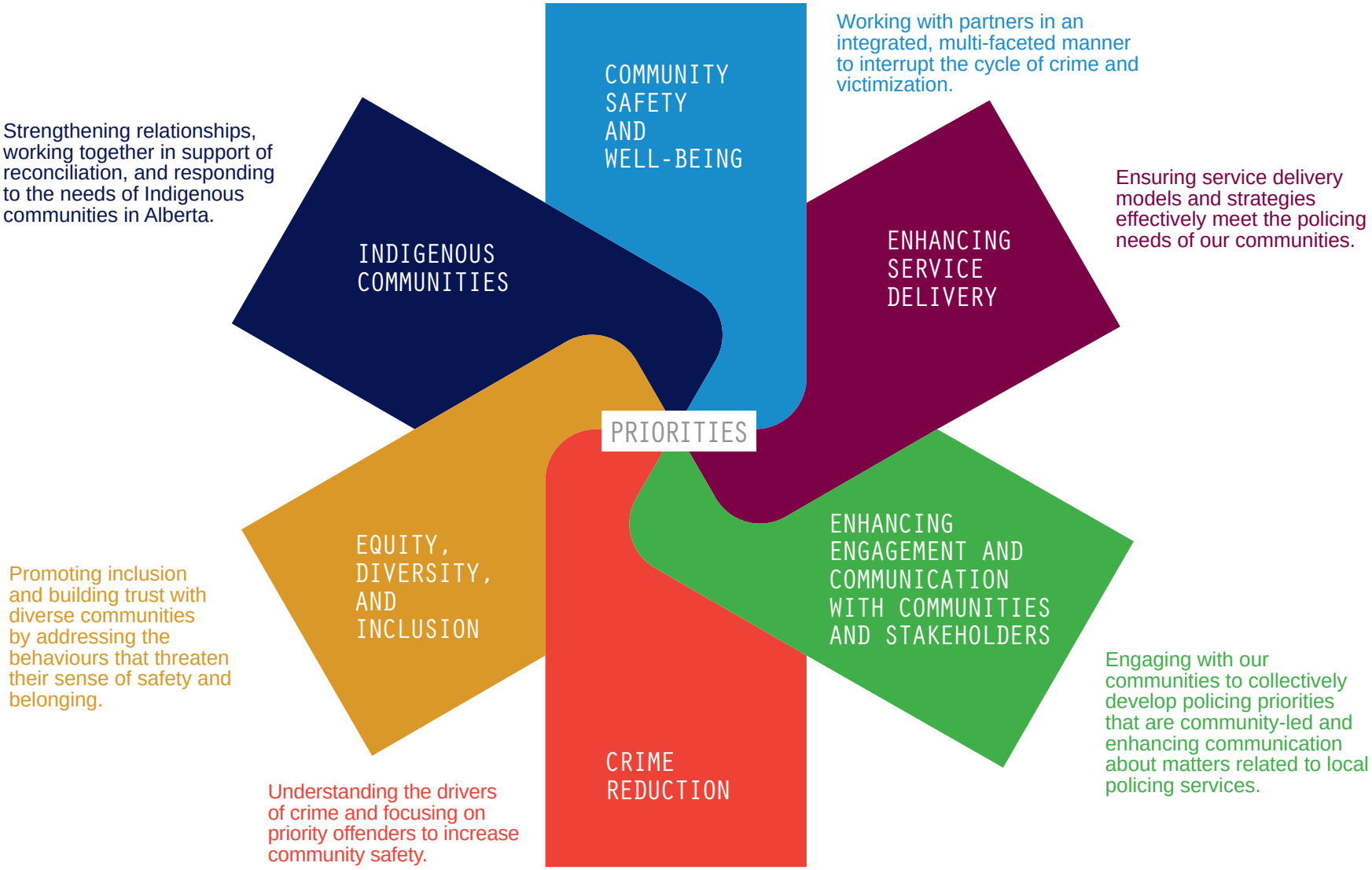
The result of our collaborative efforts is a plan that is robust, responsive to community needs, and in alignment with Ministry and partner plans and priorities. You can download a full copy of the 2022-2025 Joint Business Plan at: https://www.rcmp-grc.gc.ca/ab/publications/joint-business-plan-2022-25-plan-d'activites-conjoint-eng.htm.

As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns.

Sincerely,

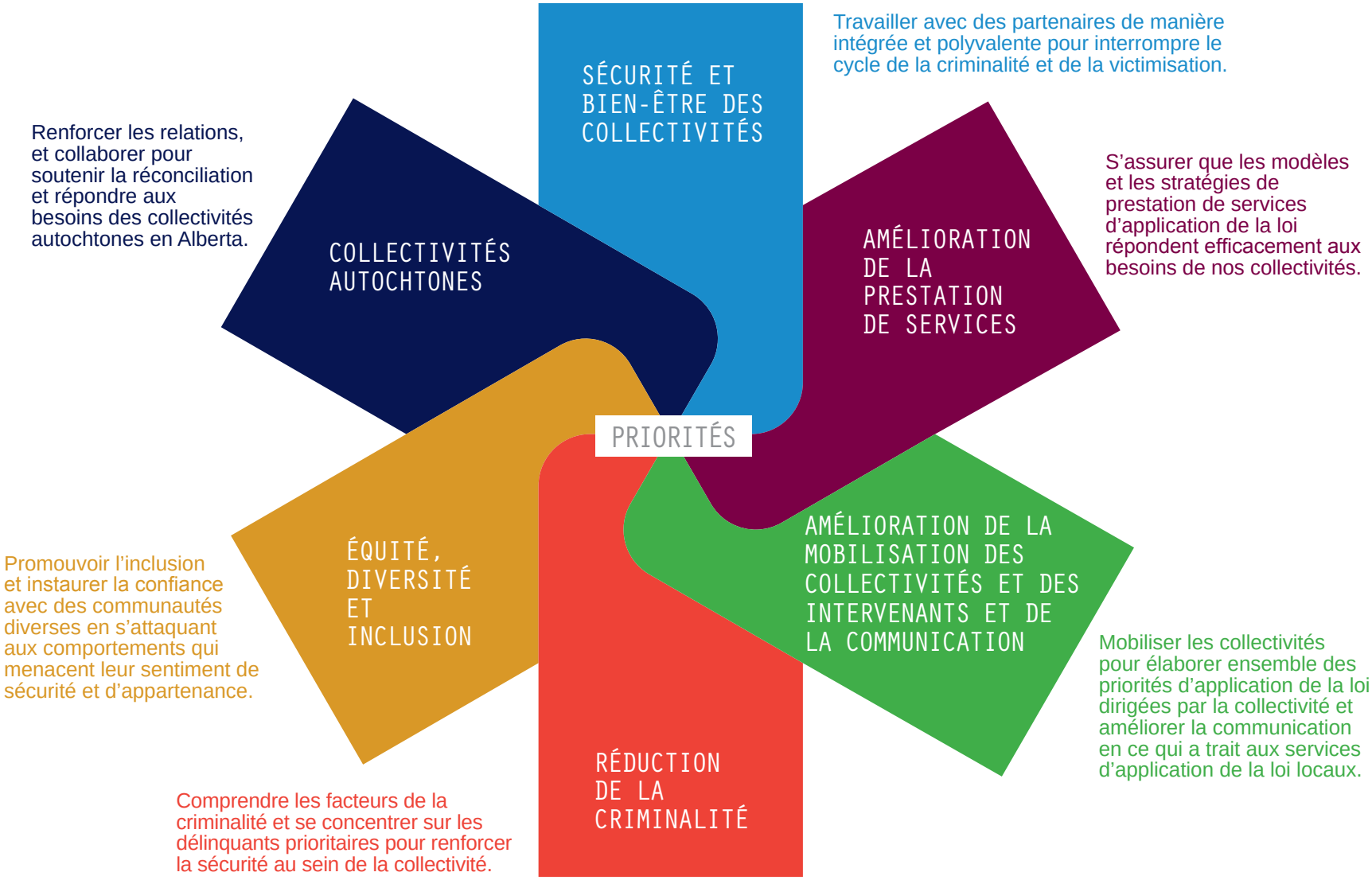
Sgt. Bob Dodds
NCO i/c Barrhead Detachment, RCMP-GRC

Alberta Provincial Police Service Priorities
Alberta RCMP and JSG Joint Business Plan (2022-2025)



For more information about the Alberta RCMP's provincial policing priorities, please visit:
https://www.rcmp-grc.gc.ca/ab/publications/joint-business-plan-2022-25-plan-d'activites-conjoint-eng.htm

Priorités des services de police provinciaux de l'Alberta
Plan d'activités conjoint de la GRC en Alberta et du ministère de la Justice et du Solliciteur général (2022-2025)



Pour obtenir des renseignements sur les priorités de la GRC en Alberta en matière de services de police provinciaux, voir le site suivant :
https://www.rcmp-grc.gc.ca/ab/publications/joint-business-plan-2022-25-plan-d'activites-conjoint-fra.htm

RCMP Provincial Policing Report

Detachment	Barrhead Provincial
Detachment Commander	Sgt. Bob Dodds
Quarter	Q1 2022
Date of Report	2022-07-28

Community Consultations

Date	2022-04-05
Meeting Type	Meeting with Elected Officials
Topics Discussed	Mayor's Report, staffing, Annual Performance Plan
Attendees	County of Barrhead Reeve and Council
Notes/Comments	

Date	2022-04-12
Meeting Type	Meeting with Elected Officials
Topics Discussed	Mayor's Report, staffing, Annual Performance Plan
Attendees	Town of Barrhead Mayor and Council
Notes/Comments	

Date	2022-04-14
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Crime stats, staffing, organizational goals
Attendees	Barrhead and Area Regional Crime Coalition Board
Notes/Comments	

Canada

Date	2022-05-03
Meeting Type	Meeting with Elected Officials
Topics Discussed	Mayor's Report, staffing
Attendees	County of Barrhead Reeve and Council
Notes/Comments	

Date	2022-05-04
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	School Resource Officer
Attendees	Pembina Hills Regional School Board, Westlock Detachment NCO i/c, High School Principals
Notes/Comments	Discussion regarding options for a School Resource position at Westlock High School.

Date	2022-05-11
Meeting Type	Meeting with Elected Officials
Topics Discussed	Mayor's Report, staffing, Annual Performance Plan
Attendees	Woodlands County Reeve and Council
Notes/Comments	

Date	2022-06-13
Meeting Type	Meeting with Elected Officials
Topics Discussed	Mayor's Report, staffing, BARCC
Attendees	Elected officials and CAO's from communities throughout Lac Ste. Anne County. MLA was also in attendance.

Canada

Notes/Comments	Barrhead Detachment covers a small part of Lac Ste. Anne County on the South side of Lac La Nonne.

Date	2022-06-14
Meeting Type	Meeting with Elected Officials
Topics Discussed	Mayor's Report, staffing
Attendees	Town of Barrhead Mayor and Council
Notes/Comments	

Date	2022-06-16
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Crime stats, staffing
Attendees	BARCC Board
Notes/Comments	

Date	2022-06-23
Meeting Type	Town Hall
Topics Discussed	Crime statistics, staffing, crime prevention.
Attendees	16 community members.
Notes/Comments	Previous meeting in the same venue with the same advertising had attracted approximately 125 attendees. On this date inclement weather limited public participation.

Canada

Community Priorities

Priority 1	Reduce Substance Abuse
Current Status & Results	Two search warrants were executed during the first quarter. Two males charged, large quantities of drugs seized and the second. Firearms also seized. Members continue to conduct frequent checks on persons who are the subject of conditions. These checks have resulted in several charges.

Priority 2	Enhance Awareness and Education
Current Status & Results	A formal, in-person Town Hall meeting was scheduled for 2022-06-23, 1800 Hrs at the Senior's Center in Barrhead. This is the same venue as a previous Town Hall meeting. The event was publicixed through the local paper and radio station and on the BARCC website. Only 16 people attended however there was heavy rain that evening which likely impacted attendance. Those who did attend asked good questions and the event went well.

Crime Statistics[1]

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	April - June			January - December		
	2021	*2022*	*% Change Year-over-Year*	*2020*	*2021*	*% Change Year-over-Year*
Total Criminal Code	211	205	-3%	964	892	-7%
Persons Crime	49	44	-10%	195	161	-17%
Property Crime	121	117	-3%	577	570	-1%
Other Criminal Code	41	44	7%	192	161	-16%
Traffic Offences						
Criminal Code Traffic	17	15	-12%	115	45	-61%
Provincial Code Traffic	927	565	-39%	1,300	2,710	108%
Other Traffic	2	0	-100%	9	9	0%
CDSA Offences	12	10	-17%	47	33	-30%
Other Federal Acts	12	14	17%	54	40	-26%
Other Provincial Acts	76	83	9%	337	275	-18%
Municipal By-Laws	15	11	-27%	48	57	19%
Motor Vehicle Collisions	59	58	-2%	339	322	-5%

[1] Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

Canada

Provincial Police Service Composition[2]

Staffing Category	Established Positions	Working	Soft Vacancies[3]	Hard Vacancies[4]
Police Officers	10	11	0	0
Detachment Support	3	2	0	0

[2]Data extracted on June 30th, 2022 and is subject to change over time.
[3]Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
[4]Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers - Of the 10 established positions, 11 officers are working. 1 position has 2 officers assigned to it. No hard vacancies reported at this time.

Detachment Support - Of the 3 established positions, all are presently staffed and working.

Quarterly Financial Drivers

Canada

RCMP·GRC

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Barrhead Provincial Detachment
Crime Statistics (Actual)
April to June (Q1): 2018 - 2022

All categories contain "Attempted" and/or "Completed"

July 7, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		1	1	1	0	1	0%	N/A	-0.1
Sexual Assaults		3	5	2	3	4	33%	33%	0.0
Other Sexual Offences		1	4	4	2	2	100%	0%	0.0
Assault		18	26	37	25	25	39%	0%	1.3
Kidnapping/Hostage/Abduction		0	2	0	0	0	N/A	N/A	-0.2
Extortion		0	0	1	1	1	N/A	0%	0.3
Criminal Harassment		4	13	1	5	5	25%	0%	-0.6
Uttering Threats		7	3	11	13	6	-14%	-54%	0.8
TOTAL PERSONS		**34**	**54**	**57**	**49**	**44**	**29%**	**-10%**	**1.5**
Break & Enter		21	38	27	19	23	10%	21%	-1.5
Theft of Motor Vehicle		17	17	18	12	14	-18%	17%	-1.1
Theft Over $5,000		7	6	4	2	4	-43%	100%	-1.0
Theft Under $5,000		52	62	39	29	24	-54%	-17%	-8.9
Possn Stn Goods		9	17	12	11	10	11%	-9%	-0.4
Fraud		9	14	7	19	21	133%	11%	2.9
Arson		3	1	1	2	1	-67%	-50%	-0.3
Mischief - Damage To Property		0	1	15	23	18	N/A	-22%	5.8
Mischief - Other		22	26	4	4	2	-91%	-50%	-6.2
TOTAL PROPERTY		**140**	**182**	**127**	**121**	**117**	**-16%**	**-3%**	**-10.7**
Offensive Weapons		5	7	4	3	8	60%	167%	0.2
Disturbing the peace		12	5	8	6	6	-50%	0%	-1.1
Fail to Comply & Breaches		24	32	15	23	20	-17%	-13%	-1.7
OTHER CRIMINAL CODE		13	9	15	9	10	-23%	11%	-0.6
TOTAL OTHER CRIMINAL CODE		**54**	**53**	**42**	**41**	**44**	**-19%**	**7%**	**-3.2**
TOTAL CRIMINAL CODE		228	289	226	211	205	-10%	-3%	-12.4

RCMP·GRC

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Barrhead Provincial Detachment
Crime Statistics (Actual)
April to June (Q1): 2018 - 2022

All categories contain "Attempted" and/or "Completed"

July 7, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		12	5	18	11	7	-42%	-36%	-0.4
Drug Enforcement - Trafficking		2	2	5	1	3	50%	200%	0.1
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		**14**	**7**	**23**	**12**	**10**	**-29%**	**-17%**	**-0.3**
Cannabis Enforcement		0	1	0	0	2	N/A	N/A	0.3
Federal - General		1	4	1	0	2	100%	N/A	-0.2
TOTAL FEDERAL		**15**	**12**	**24**	**12**	**14**	**-7%**	**17%**	**-0.2**
Liquor Act		13	3	11	8	8	-38%	0%	-0.5
Cannabis Act		0	3	2	0	1	N/A	N/A	-0.1
Mental Health Act		35	24	33	20	29	-17%	45%	-1.6
Other Provincial Stats		41	37	51	48	45	10%	-6%	1.9
Total Provincial Stats		**89**	**67**	**97**	**76**	**83**	**-7%**	**9%**	**-0.3**
Municipal By-laws Traffic		1	0	1	0	0	-100%	N/A	-0.2
Municipal By-laws		15	12	17	15	11	-27%	-27%	-0.5
Total Municipal		**16**	**12**	**18**	**15**	**11**	**-31%**	**-27%**	**-0.7**
Fatals		0	0	1	0	0	N/A	N/A	0.0
Injury MVC		4	7	3	6	4	0%	-33%	-0.1
Property Damage MVC (Reportable)		72	77	42	49	53	-26%	8%	-6.6
Property Damage MVC (Non Reportable)		5	5	6	4	1	-80%	-75%	-0.9
TOTAL MVC		**81**	**89**	**52**	**59**	**58**	**-28%**	**-2%**	**-7.6**
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	4	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		**377**	**186**	**256**	**927**	**565**	**50%**	**-39%**	**111.7**
Other Traffic		**3**	**2**	**2**	**2**	**0**	**-100%**	**-100%**	**-0.6**
Criminal Code Traffic		**17**	**22**	**40**	**17**	**15**	**-12%**	**-12%**	**-0.9**
Common Police Activities									
False Alarms		**40**	**22**	**7**	**10**	**13**	**-68%**	**30%**	**-6.6**
False/Abandoned 911 Call and 911 Act		**28**	**44**	**39**	**23**	**34**	**21%**	**48%**	**-0.9**
Suspicious Person/Vehicle/Property		**49**	**98**	**79**	**71**	**61**	**24%**	**-14%**	**-0.3**
Persons Reported Missing		**9**	**8**	**8**	**2**	**6**	**-33%**	**200%**	**-1.2**
Search Warrants		**0**	**1**	**2**	**1**	**1**	**N/A**	**0%**	**0.2**
Spousal Abuse - Survey Code (Reported)		**12**	**21**	**19**	**19**	**15**	**25%**	**-21%**	**0.4**
Form 10 (MHA) (Reported)		**0**	**0**	**1**	**2**	**0**	**N/A**	**-100%**	**0.2**