

REGULAR MEETING OF COUNCIL - HELD AUGUST 19, 2025

Regular Meeting of the Council of the County of Barrhead No. 11 held August 19, 2025, was called to order by Reeve Drozd at 9:00 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane
Councillor Paul Properzi
Councillor Walter Preugschas
Councillor Jared Stoik (joined at 9:15 a.m.)

STAFF

Debbie Oyarzun, County Manager	Layne Mullen, Development Officer
Pam Dodds, Executive Assistant	Ken Hove, Director of Infrastructure
Dawn Fedorvich, Director of Rural Development	Tamara Molzahn, Dir. of Corporate Services
	Adam Vanderwekken, Corporate Communication Coordinator

ATTENDEES

Shannon Paquette – STARS Donor Relations and Development Officer
Town and Country Newspaper – Barry Kerton

RECESS

Reeve Drozd recessed the meeting at 9:00 a.m.

Reeve Drozd reconvened the meeting at 9:07 a.m.

APPROVAL OF AGENDA

2025-231 Moved by Councillor Preugschas that the agenda be approved as presented.

Carried 6-0.

MINUTES OF REGULAR MEETING HELD JULY 15, 2025

2025-232 Moved by Councillor Kleinfeldt that the minutes of the Regular Meeting of Council held July 15, 2025, be approved as circulated.

Carried 6-0.

Councillor Stoik joined the meeting at 9:15 a.m.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 25-SUB-078
NE 22-59-2-W5 - (DEGNER)**

2025-233 Moved by Deputy Reeve Schatz that Council approve subdivision application 25-SUB-078, to subdivide a developed 5.17 ha (12.8 ac) country residential lot from a previously subdivided quarter section, NE-22-59-02-W5, and further that the approval is subject to the following conditions:

1. That, prior to or concurrent with registration of an instrument effecting this plan, an Environmental Reserve Easement, in a form and affecting an area approved by the Subdivision Authority, be granted to the County of Barrhead No. 11. The form of this Easement will generally follow the form attached hereto. The survey to be used to describe the Easement shall include all of the land of the top of bank of the valley of the Pembina River, which is generally all of the land outlined in RED on the attached approved tentative plan of subdivision, and shall be reviewed by the Subdivision Authority prior to being finalized.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED - D. OYARZUN

County Manager

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2. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority:
 - a. Real Property Report or Building Site Certificate, prepared by an Alberta Land Surveyor, must be submitted. This report shall indicate the location of the improvements, including the private sewage disposal system, potable water sources, shelter belts, driveways, above-ground appurtenances, and the distances between them and demonstrate that all improvements on Proposed Lot 1 comply with the required setbacks from existing and proposed property boundaries; and
 - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on proposed Lot 1, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
3. That in accordance with Sections 661, 666, and 667 of the *Municipal Government Act*, prior to endorsement of an instrument effecting this plan, money-in-place of Municipal Reserve be provided equal to 10% of the area of the proposed parcel. The amount has been calculated as follows:

Total area of the proposed parcel = 12.8 ac (5.17 ha)
10% of the area of the proposed parcel = 1.28 ac (0.52 ha)
Estimated market value per ac. = \$5,200.00
Money-in-place of reserve = 10% area x market value = \$6,656.00.

This sum of money shall be forwarded to the County of Barrhead No. 11 and accounted for by them in accordance with Section 671(4) of the *Municipal Government Act*.

NOTE: Above amount is calculated based on the tentative plan of subdivision submitted to, and conditionally approved by, the Subdivision Authority. All areas are to be verified based on the instrument prepared by an Alberta Land Surveyor prior to paying the amount to the County. If the amount calculated above is incorrect due to a miscalculation in the area of the parcel, and if the wrong amount is paid, final approval of the plan of subdivision may be delayed pending resolution of the outstanding amount.
4. That prior to endorsement the registered owner and/or developer pay the County of Barrhead No. 11 the outstanding appraisal fee of \$100.00.
5. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

Carried 6-1.

Layne Mullen departed the meeting at 9:18 a.m.

RESCHEDULE COUNCIL & ORGANIZATIONAL MEETINGS – OCTOBER 2025

- 2025-234 Moved by Councillor Properzi that Council Council reschedules the Regular Council meeting and Council Organizational meeting from October 21, 2025 to October 28, 2025 to allow the required time under the MGA to validate the Municipal Election.

Carried Unanimously.

Dawn Fedorovich departed the meeting at 9:20 a.m.

FIRE FIGHTING SERVICES – REQUEST TO CANCEL INVOICE

- 2025-235 Moved by Councillor Lane that Council deny the request to cancel or reduce fire invoice #IVC000004900 in the amount of \$3,000.

Carried Unanimously.

Ken Hove joined the meeting at 9:30 a.m.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED - D. OYARZUN

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GRAZING LEASE BIDS – SOUTH ½ 4-60-04-W5

- 2025-236 Moved by Councillor Lane that Council award the Grazing Lease for South ½ of 4-60-4-W5 to Brian Koberstein at a yearly rate of \$15,250 plus property taxes from June 1, 2026 and ending on October 31, 2028.

Carried Unanimously.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure reviewed the written report for Public Works & Utilities and answered questions from Council.

- 2025-237 Moved by Councillor Lane that the report from Public Works be received for information.

Carried Unanimously.

2025 ROAD REHABILITATION (SHOULDER PULL) PROGRAM

- 2025-238 Moved by Councillor Preugschas that Council approves the additional 0.5 mile of shoulder pull cost in the 2025 Road Rehabilitation (Shoulder Pull) Program contract to Stuber's Cat Service Ltd. for a total cost of \$5,050.00 with funding coming from the 2025 budget.

Carried Unanimously.

Ken Hove departed the meeting at 9:53 a.m.

Tamara Molzahn joined the meeting at 9:55 a.m.

PROPERTY TAX PENALTY EXEMPT LIST

- 2025-239 Moved by Councillor Kleinfeldt that Council approves the Property Tax Penalty Exempt List for the 436 tax rolls as identified.

Carried Unanimously.

YELLOWHEAD REGIONAL LIBRARY (YRL) HISTORICAL CONTRIBUTION PER CAPITA

- 2025-240 Moved by Councillor Kleinfeldt that Council accepts for information the YRL historic appropriations as presented.

Carried Unanimously.

DIRECTOR OF CORPORATE SERVICES REPORT

- 2025-241 Moved by Councillor Kleinfeldt to accept the following Director of Corporate Services reports for information:

- Cash, Investments & Taxes Receivable as of July 31, 2025
- Payments Issued for the month of July 2025
- YTD Budget Report for 7 months ending July 31, 2025
- YTD Capital Recap for period ending July 31, 2025
- Elected Official Remuneration Report as of July 31, 2025

Carried Unanimously.

Tamara Molzahn departed the meeting at 10:16 a.m.

RECESS

Reeve Drozd recessed the meeting at 10:16 a.m.

Reeve Drozd reconvened the meeting at 10:23 a.m.

Adam Vanderwekken joined the meeting at 10:23 a.m.

ORIGINAL SIGNED – D. DROZD

Reeve

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County Manager

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COUNTY MANAGER REPORT

Debbie Oyarzun, County Manager, reviewed the 2025 Resolution Tracking List and provided the following updates to Council:

- New developments within the AAIP Rural Renewal Stream Program along with July 2025 status report (presented by A. Vanderwekken, Corporate Communications Coordinator).
- Post Event Report for the County Tour held on July 17, 2025 (presented by A. Vanderwekken, Corporate Communications Coordinator).

Adam Vanderwekken departed the meeting at 10:37 a.m.

- Responded to MLA request for a list of capital projects that would be eligible for targeted grant funding
- Summary of COW meeting held on July 25, 2025
- ICF meeting with Town of Barrhead scheduled for August 21, 2025
- Election candidate information session scheduled for August 25, 2025

2025-242 Moved by Councillor Kleinfeldt that the County Manager's report be received for information.
Carried Unanimously.

INFORMATION ITEMS

2025-243 Moved by Councillor Lane that Council accepts the following items for information:

- Letter from Municipal Affairs Re: CCBF Funding Allocation – dated August 8, 2025
- Assessment Model Review – RMA Member Update – dated July 2025
- Letter from RCMP Re: New Alberta Commanding Officer Introduction – dated June 25, 2025
- Letter from Orphan Well Association Re: Annual Report – dated July 18, 2025

Carried Unanimously.

COUNCILLOR REPORTS

Councillor Properzi reported on his attendance at the County Tour and Committee of the Whole meeting.

Councillor Preugschas reported on his attendance at the Provincial ASB meeting, ASB meeting, Attraction & Retention Committee, Open Farm Days, ECDC meeting, Westlock Seed Cleaning Plant Open House and the County Tour.

Councillor Kleinfeldt reported on his attendance at the County Tour, BRWC meeting, volunteering at Public Library, Committee of the Whole meeting, ECDC meeting, Library Finance meeting and volunteering at the Demolition Derby.

Councillor Lane reported on his attendance at the County Tour, Committee of the Whole, and a BDSHA meeting.

DELEGATION – SHOCK TRAUMA AIR RESCUE SOCIETY (STARS)

Shannon Paquette, Donor Relations and Development Officer - Central Alberta Foundation STARS, met with Council at this time being 11:00 a.m. and discussed the annual report.

2025-244 Moved by Deputy Reeve Schatz that Council accepts the report from Shannon Paquette of STARS for information.
Carried Unanimously.

Council received a framed photo from STARS thanking them for the County's support and Ms. Paquette departed the meeting at 11:42 a.m.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED - D. OYARZUN

County Manager

COUNCILLOR REPORTS (continued)

Councillor Stoik reported on his attendance at the Committee of the Whole meeting and ASB meeting.

Deputy Reeve Schatz reported on his attendance at the ASB meeting, ECDC meeting, Westlock Seed Cleaning Plant Open House, County Tour, Committee of the Whole meeting, volunteering for Belvedere Hall casino, and Barrhead Seed Cleaning Plant meeting.

Reeve Drozd reported on his attendance at the ASB meeting, ECDC meeting, Committee of the Whole meeting, County Tour, volunteering for Belvedere Hall casino, FCSS meeting, dedication of the Neerlandia Windmill project, MP Viersen's coffee chat at the Co-op, and office Administration duties.

IN-CAMERA

2025-245 Moved by Councillor Lane that the meeting move in-camera at this time being 11:30 a.m. for discussion on:

- **EXTERNAL COMMITTEE CONCERNS** – *ATIA Sec. 20 Personal Information*

Carried Unanimously.

Pam Dodds and Barry Kerton departed the meeting at 11:32 a.m.

2025-246 Moved by Deputy Reeve Schatz that the meeting move out of in-camera at this time being 11:55 a.m.

Carried Unanimously.

ADJOURNMENT

2025-247 Moved by Councillor Stoik that the meeting adjourn at 11:55 a.m.

Carried Unanimously.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED - D. OYARZUN

County Manager