

The Regular Meeting of the Council of the County of Barrhead No. 11 held April 19, 2016 was called to order by Reeve Lee at 9:00 a.m.

PRESENT

Reeve Bill Lee
Councillor Doug Drozd
Councillor Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Darrell Troock
Councillor Dennis Nanninga

**THESE MINUTES
ARE UNOFFICIAL
AS THEY HAVE NOT
BEEN APPROVED
BY THE COUNCIL.**

Absent - Councillor Bill Lane

Mark Oberg, County Manager
Linda West, Administrative Assistant to the County Manager – Morning Session Only
Rick Neumann, Development Officer – from 9:00 a.m. until 9:45 a.m.

Rick DeVries, Barrhead Leader – Morning Session Only
Monica Lockett, 97.9 The Range – Morning Session Only

APPROVAL OF AGENDA

2016-154 Moved by Councillor Nanninga that the agenda be approved as circulated and with the removal of the “In-Camera Legal” item, and with the following addition:

4.8 Hi-Pro Feeds (Formerly Champion Feed Services) – April 18, 2016 Notice of May 13, 2016 Closing of Operations in Barrhead.

Carried Unanimously.

MINUTES OF REGULAR MEETING HELD APRIL 5, 2016

2016-155 Moved by Councillor Troock that the minutes of the regular meeting held April 5, 2016 be approved as circulated.

Carried Unanimously.

**DELEGATION - BARRHEAD AND DISTRICT FCSS SOCIETY
- PRESENTATION OF \$464.60 DONATIONS – PANCAKE BREAKFAST**

Barrhead and District FCSS Society Chairman Dan Garvey met with Council at this time being 9:04 a.m. Reeve Lee presented Mr. Garvey with a cheque in the amount of \$464.60, representing the donations collected at the County’s April 12, 2016 Pancake Breakfast for the FCSS ‘Healthy Teens Soup and a Bun Program.

Mr. Garvey thanked the Council for collection donations for the new Healthy Teens Soup and a Bun Program delivered by the FCSS Society.

Mr. Garvey reported that the FCSS Society Annual General Meeting is scheduled for April 21st, 2016. Mr. Garvey also reported that the Society is planning a review of the Society’s bylaws over the next year and reported that the Society continues to identify needs within the community and then taking the challenge to fulfill those needs.

Mr. Garvey left the meeting at this time being 9:06 a.m.

**MUNICIPAL PLANNING COMMISSION
- DEVELOPMENT APPLICATION NO. 26-2016
LOT 21, BLOCK 12, PLAN 3161TR IN MOONLIGHT BAY**

2016-156 Moved by Councillor Drozd that Development Application No. 26-2016 proposing the removal of the existing boat house on Lot 21, Block 12, Plan 3161TR at Moonlight Bay and allowing on the subject lot the construction of a 16 foot by 28 foot boathouse and authorizing a one meter side yard setback and a 1.6 meter lakefront reserve parcel setback, be approved with the following condition:

1. County of Barrhead send notification of the development to adjoining landowners as required in Land Use By-Law No. 5-2010.

Carried Unanimously.

MUNICIPAL PLANNING COMMISSION
- DEVELOPMENT APPLICATION NO. 27-2016 - NW 2-57-2-W5

2016-157

Moved by Councillor Drozd that Development Application No. 27-2016 proposing the construction of an indoor riding arena, five cabins, a dining tent and temporary washrooms being for a Recreational Use within NW 2-57-2-W5 be approved with the following condition:

1. County of Barrhead send notification of the development to adjoining landowners as required in Land Use By-Law No. 5-2010.

Carried Unanimously.

SUBDIVISION APPLICATION - Part NE 28-60-6-W5

2016-158

Moved by Reeve Lee that the subdivision application proposing to create a vacant parcel of 4.15 acres being the fourth parcel out of quarter on NE 28-60-6-W5 be approved with conditions with respect to these matters:

- | | |
|-------------------------|---|
| a) topography | g) water supply |
| b) soil characteristics | h) sewage disposal |
| c) storm water | i) solid waste |
| d) flooding | j) Private Sewage Disposal Systems Regulation |
| e) subsidence/erosion | k) use of land in vicinity |
| f) accessibility | l) other matters |

being satisfactory and that the conditions of approval be as follows:

1. The prior endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developers expense and to the specifications and satisfaction of the County.
2. That in accordance with Sections 661, 666, and 667 of the Municipal Government Act, prior to endorsement of an instrument effecting this plan, money-in-place of Municipal Reserve be provided equal to 10% of the area of the proposed parcel(s) OR titled area. The amount has been calculated as follows:

Total area of the proposed parcel(s) or titled area = 4.15 acres
10% of the area of the proposed parcel(s) or titled area = 0.415 acre
Estimated market value per acre = \$1,250.00 per acre
Money-in-place of reserve = 10% area times market value = \$518.75.

This sum of money shall be forwarded to the County of Barrhead, and accounted for by them in accordance with Section 671(4) of the Municipal Government Act.

The above amount is calculated based on the tentative plan of subdivision submitted to, and conditionally approved by, the Subdivision Authority. All areas are to be verified based on the instrument prepared by an Alberta Land Surveyor prior to paying the amount to the County. If the amount calculated above is incorrect due to a miscalculation in the area of the parcel, and if the wrong amount is paid, final approval of the plan of subdivision may be delayed pending resolution of the outstanding amount.

3. That prior to endorsement the registered owner and/or developer pay the County of Barrhead the appraisal fee of \$100.00.
4. That taxes are fully paid when final approval, endorsement, of the instrument effecting the subdivision is requested.

Carried Unanimously.

SUBDIVISION APPLICATION - PART SW 25-57-3-W5

2016-159

Moved by Councillor Drozd that the subdivision application proposing to create three parcels out of and existing 127.10 acre parcel in a Rural Conservation District within SW 24-57-3-W5 be approved with conditions with respect to these matters:

- | | |
|-------------------------|---|
| a) topography | g) water supply |
| b) soil characteristics | h) sewage disposal |
| c) storm water | i) solid waste |
| d) flooding | j) Private Sewage Disposal Systems Regulation |
| e) subsidence/erosion | k) use of land in vicinity |
| f) accessibility | l) other matters |

being satisfactory and that the conditions of approval be as follows:

1. That prior to endorsement of an instrument effecting this plan the proponent provide the County of Barrhead and the County's Subdivision Authority Officer with a water report certified by a professional engineer, geologist, or geophysicist stating that the diversion of 1250 cubic meters of water per year for household purposes for each proposed residential parcel (2 new parcels for a total of 14) will not interfere with any household users, licensees or traditional agriculture users who currently exist, as provided for in Section 23(3)(a) of the Water Act (as amended in 1999), and as required under Section 4(4)(a) of the Subdivision and Development Regulation.
2. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into a development agreement with the County of Barrhead pursuant to Section 655 of the Municipal Government Act, as amended, which development agreement shall include provision that the County will acquire a 17-foot wide future road widening on the southern and western boundaries of the quarter section. The County's interest will be registered by caveat on title. The caveat will remain on title until such time as the road is widened.
3. That prior to endorsement of an instrument affecting this plan, the County receive certification from an accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed parcel will satisfy the Private Sewage Disposal Systems Regulations and is suitable for the intended subdivision.
4. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcels, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead.
5. Those taxes are fully paid when final approval, endorsement, of the instrument effecting the subdivision is requested.

Carried Unanimously.

SUBDIVISION APPLICATION - SW 13-61-3-W5

2016-160

Moved by Councillor Troock that the subdivision application proposing to create a yardsite first parcel of approximately 4.20 acres out of quarter on SW 13-61-5-W5 be approved with conditions with respect to these matters:

- | | |
|-------------------------|---|
| a) topography | g) water supply |
| b) soil characteristics | h) sewage disposal |
| c) storm water | i) solid waste |
| d) flooding | j) Private Sewage Disposal Systems Regulation |
| e) subsidence/erosion | k) use of land in vicinity |
| f) accessibility | l) other matters |

being satisfactory and that the conditions of approval be as follows:

1. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into and comply with the terms of a development agreement with the County of Barrhead pursuant to Section 655 of the Municipal Government Act, as amended, which development agreement shall include provision that the County will acquire a 17-foot wide future road widening on the western boundary of the quarter section. The County's interest will be registered by caveat on title. The caveat will remain on title until such time as the road is widened.
2. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County.
3. That prior to endorsement of an instrument affecting this plan, the County of Barrhead receive certification from an accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed parcel will satisfy the Private Sewage Disposal Systems Regulations and is suitable for the intended subdivision.
4. That taxes are fully paid when final approval, endorsement, of the instrument effecting the subdivision is requested.

Carried Unanimously.

**BY-LAW NO. 1-2016 - CANCELLATION OF A PORTION OF PLAN 5049MC -
GREENDALE - LOTS 63 AND 64**

2016-161 Moved by Councillor Troock that that first reading be given to By-Law No. 1-2016 which orders that Lots 63 and 64, Plan 5049MC at Greendale be cancelled from the plan of subdivision record at the Northern Alberta Land Titles Office and that the cancelled lands be established as a single new lot known as Lot 63A, Plan 5049MC.

Carried Unanimously.

2016-162 Moved by Councillor Schatz that By-Law No. 1-2016 be given second reading.

Carried Unanimously.

2016-163 Moved by Councillor Kleinfeldt that By-Law No. 1-2016 be presented for third reading.

Carried Unanimously.

2016-164 Moved by Councillor Drozd that By-Law No. 1-2016 be given third reading.

Carried Unanimously.

Rick Neumann left the meeting at this time being 9:45 a.m.

MONTHLY FINANCIAL STATEMENT – MARCH 31, 2016

2016-165 Moved by Councillor Kleinfeldt that the Monthly Financial Statement for the month ending March 31, 2016 be approved as presented.

Carried Unanimously.

AAMD&C - LOCAL AUTHORITIES ELECTION ACT SURVEY 2016

2016-166 Moved by Councillor Nanninga that the responses to the Local Authorities Election Act Survey 2016 presented, as prepared by the administration, be submitted to the AAMD&C.

Carried Unanimously.

DUCKS UNLIMITED CANADA

– 2016 WETLAND PROJECT MAINTENANCE AND INSPECTION SERVICES

2016-167 Moved by Councillor Troock that the County of Barrhead No. 11 enter into the Small Contract for Services Unit Price Agreement #FY17-Barr, with Ducks Unlimited Canada, as presented, for the County to perform Wetland Project Maintenance and Inspection Services for Ducks Unlimited Canada in 2016.

Carried Unanimously.

**PEMBINA HILLS REGIONAL DIVISION –PEMBINA RIVER AND AREA
VIOLENCE THREAT RISK ASSESSMENT COMMUNITY PROTOCOL**

2016-168 Moved by Councillor Nanninga that the County of Barrhead endorse the *Pembina River and Area Violence Threat Risk Assessment Community Protocol* as presented, as received from Pembina Hills Regional Division on April 6, 2016.

2016-169 Moved by Councillor Kleinfeldt that Reeve Lee be authorized to attend the event for the signing of the *Pembina River and Area Violence Threat Risk Assessment Community Protocol*.

Carried Unanimously.

AGENDA INFORMATION ITEMS

2016-170 Moved by Councillor Schatz that the following agenda items be received as information:

- Accounts Payable Register – March 1 to 31, 2016 See Schedule “M”
- Safety Codes Council
 - Safety Codes System Audit of the Fire Discipline for Year 2013
- Alberta Municipal Affairs – Budget 2016
- Alberta Transportation – 2016-2019 Major Construction Projects
- Minutes
 - Barrhead Public Library Board – February 16, 2016
 - Barrhead Public Library Board – March 15, 2016
 - Regional Administration Building Committee – April 4, 2016

- Annual Ratepayers Meeting – April 5, 2016
- Agricultural Service Board – April 12, 2016
- Alberta Labour – Summer Temporary Employment Program (STEP)
 - Funding application – Unsuccessful
- Hi-Pro Feeds (Formerly Champion Feed Services)
 - April 18, 2016 Notice of May 13, 2016 Closing of Operations in Barrhead.

Carried Unanimously.

COUNCILLOR REPORTS

Council members reported on their attendance at the sod turning for the Town of Barrhead new swimming pool facility, the County's annual pancake breakfast and an Agricultural Service Board meeting and the Annual Ratepayers meeting.

Reeve Lee and Councillors Schatz and Kleinfeldt reported on their attendance at the Barrhead Community Volunteer Appreciation event.

Councillors Drozd and Schatz reported on their attendance at the grand opening of the Ste. Anne Gas Company new building in the Onoway area.

Councillor Drozd reported on his attendance at a meeting of the Lac La Nonne Enhancement and Protection Association.

Reeve Lee and Councillors Drozd, Nanninga, Troock, and Kleinfeldt on their attendance at the April 18, 2016 Pembina Zone District meeting.

Councillor Nanninga reported on his attendance at a Misty Ridge Ski Club meeting and at a Community Futures Yellowhead East meeting.

Councillor Schatz reported that the Ad Hoc Committee established to facilitate the work required to provide a recommendation for the Council to appoint an Agricultural Fieldman, had a meeting.

Councillor Troock reported on a Public Relations Committee meeting advising that an event for staff and Council Members is scheduled for June 8, 2016.

Councillor Kleinfeldt reported on his attendance at a School Resource Officer Steering Committee meeting.

Reeve Lee reported on his attendance at an Economic Development conference. Reeve Lee reported that he had a breakfast meeting with the Reeve of Lac Ste. Anne County. Reeve Lee reported on his attendance at the Alberta Legislature on April 14, 2016 for question period and the provincial budget.

PROVINCIAL BUDGET – ALBERTA LEGISLATURE – APRIL 14, 2016

2016-171 Moved by Councillor Troock that the attendance of Reeve Lee at the Alberta Legislature on April 14, 2016 be approved.

Carried Unanimously.

RECESS

Reeve Lee recessed the meeting at this time being 10:40 a.m. a.m.
The meeting reconvened at 10:57 a.m.

**HI-PRO FEEDS (FORMERLY CHAMPION FEED SERVICES)
- CLOSURE OF FACILITY IN TOWN OF BARRHEAD**

County Manager Mark Oberg reported on his discussion with a senior vice-president of Hi-Pro Feeds who advised that the company's plans are to move the equipment out of the processing facility in the Town of Barrhead and mothball the building.

DELEGATION - CAL FISCHER, PUBLIC WORKS SUPERINTENDENT

Public Works Superintendent Cal Fischer met with Council at this time being 10:59 a.m. and provided Council with a verbal report on operations within the Public Works Department.

2016-172 Moved by Councillor Kleinfeldt that the report from the Public Works Superintendent be received as information.

Carried Unanimously.

DELEGATION - MISTY RIDGE SKI HILL – REPORT AND REQUESTS

Tracey Mueller and Shelley van Beek, representatives from Misty Ridge Ski Hill, met with Council at this time being 11:15 a.m. The delegation discussed the Misty Ridge Ski Hill Year End Summary Report for the 2015/16 season, and also reviewed the Misty Ridge Ski Club Profit & Loss Previous Year Comparison to April 14, 2016.

The delegation also reviewed the following written requests contained in the summary report:

- a) \$2,500.00 Financial Help with the Preventative Maintenance Costs in the 2015-2016 season on machines, motors and compressors;
- b) Annual Financial Contribution of \$20,000 to \$30,000 to Cover Health and Safety Issues that Arise at the Misty Ridge Ski Facility
- c) Establishment of Capital Reserve by Misty Ridge and the municipality over a Five Year Period for the replacement of equipment.

The delegation left the meeting at this time being 11:39 a.m.

2016-173 Moved by Councillor Troock that the financial requests from Misty Ridge Ski Club be forwarded to the Council Committee of the Whole meeting scheduled for April 21 and 22, 2016 for 2016 budget deliberations.

Carried Unanimously.

RECESS

Reeve Lee recessed the meeting at this time being 11:43 a.m. until after the Agricultural Service Board meeting scheduled for 1:15 p.m., April 19, 2016.

The meeting reconvened at 2:53 p.m.

AGRICULTURAL FIELDMAN POSITION

2016-174 Moved by Councillor Schatz to authorize Administration to offer the position of Agricultural Fieldman to Kyle Meunier, to become effective when the position becomes vacant.

Carried Unanimously.

ADJOURNMENT

2016-175 Moved by Councillor Nanninga that the meeting adjourn at this time being 3:13 p.m.

Carried Unanimously.