

REGULAR MEETING OF COUNCIL – HELD JULY 7, 2026

Regular Meeting of the Council of the County of Barrhead No. 11 held July 7, 2026, was called to order by Reeve Munck at 9:00 a.m.

PRESENT

Reeve Erik Munck (departed at 1:40 p.m.)
Councillor Ray Crisler
Councillor Bill Chapman (joined at 10:47 a.m.)
Councillor Lorrie Jespersen
Councillor Chais Ellwein
Deputy Reeve Walter Preugschas
Councillor Tyson Bergsma (departed at 2:07 p.m.)

STAFF

Debbie Oyarzun, County Manager	Tamara Molzahn, Dir. Corporate Services
Pam Dodds, Executive Assistant	Ken Hove, Dir. Infrastructure
Dawn Fedorovich, Dir. Rural Development	Dana Butler, Supervisor of Enforcement Services
Layne Mullen, Development Officer	
Tara Troock, Development Clerk	

ATTENDEES

Town and Country Newspaper – Daniel Janson

RECESS

Reeve Munck recessed the meeting at 9:00 a.m.
Reeve Munck reconvened the meeting at 9:52 a.m.
Ken Hove joined the meeting at 9:52 a.m.

APPROVAL OF AGENDA

2026-235 Moved by Councillor Jespersen that the agenda be approved as presented.

Carried 6-0.

MINUTES OF REGULAR MEETING HELD JUNE 16, 2026

2026-236 Moved by Councillor Bergsma that the minutes of the Regular Meeting of Council held June 16, 2026, be approved as circulated.

Carried 6-0.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 26-SUB-062
SE-19-61-2-W5, LOT 2&3, BLOCK 1, PLAN 082-9916 (JISSINK/AG CREEK FARMS LTD.)**

2026-237 Moved by Councillor Jespersen that Council approves subdivision application 26-SUB-062, to adjust the boundary of a developed 3.26 ha (8.08 ac) Country Residential lot to increase the size to 3.96 ha (9.78 ac), and further that the approval is subject to the conditions as follows:

1. That the instrument affecting this tentative plan of subdivision have the effect of consolidating the portion of Lot 2, Block 1, Plan 082-9916 being subdivided with Lot 3, Block 1, Plan 082-9916 in such a manner that the resulting title cannot be further subdivided without Subdivision Authority approval.
2. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel(s) and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of Westlock County.
3. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:

ORIGINAL SIGNED – E. MUNCK

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

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- a) Real Property Report or Building Site Certificate, prepared by an Alberta Land Surveyor, must be submitted. This report shall indicate the location of the improvements, including the private sewage disposal system, potable water sources, shelter belts, driveways, above-ground appurtenances, and the distances between them and demonstrate that all improvements on the proposed lot comply with the required setbacks from existing and proposed property boundaries; and
 - b) certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
4. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

Carried 6-0.

Layne Mullen and Tara Troock departed the meeting at 10:01 a.m.

Councillor Crisler left the meeting at 10:12 a.m. and rejoined at 10:14 a.m.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, reviewed the written report for Public Works & Utilities and answered questions from Council.

- 2026-238 Moved by Councillor Crisler that Council accepts the Public Works report for information.

Carried 6-0.

Ken Hove and Dawn Fedorvich departed the meeting at 10:25 a.m.

RECESS

Reeve Munck recessed the meeting at 10:25 a.m.

Reeve Munck reconvened the meeting at 10:32 a.m.

Councillor Chapman joined the meeting at 10:47 a.m.

Tamara Molzahn joined the meeting at 10:49 a.m.

COMMUNITY PEACE OFFICER (CPO) – NEW POLICIES AND POLICY REVISIONS

- 2026-239 Moved by Councillor Bergsma that Council approves policy PS-006 CPO - Record Management System as amended.

Carried Unanimously.

- 2026-240 Moved by Councillor Ellwein that Council approves policy PS-008 CPO – Weapons & Use of Force as amended.

Carried Unanimously.

- 2026-241 Moved by Councillor Jespersen that Council approves policy PS-010 CPO - Reporting Requirements & Role of PRC as amended.

Carried Unanimously.

Dana Butler departed the meeting at 11:04 a.m.

2027 YELLOWHEAD REGIONAL LIBRARY (YRL) PER CAPITA FUNDING

- 2026-242 Moved by Councillor Chapman that County of Barrhead agrees to an amendment to Schedule C of the Yellowhead Regional Library Master Membership Agreement to allow for a municipal levy increase from \$4.85 per capita to \$5.60 per capita, effective January 1, 2027, with Reeve to provide notification to YRL by July 30, 2026.

Carried 4-3.

- 2026-243 Moved by Deputy Reeve Preugschas that Council direct Administration to arrange for YRL representatives to attend a future Council meeting.

Carried Unanimously.

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Deputy Reeve Preugschas, Tamara Molzahn, and Daniel Janson departed the meeting at 11:26 a.m.

IN-CAMERA SESSION

2026-244 Moved by Councillor Chapman that Council move in-camera at 11:27 a.m. for discussion on:

- External Committees – *ATIA Sec. 26 Intergovernmental Relations & Sec. 29 Advice from Officials*

Carried Unanimously.

Deputy Reeve Preugschas rejoined the meeting at 11:27 a.m.

2026-245 Moved by Councillor Crisler that Council move out of in-camera at 11:37 a.m.

Carried Unanimously.

Councillor Bergsma left the meeting at 11:38 a.m. and rejoined at 11:40 a.m.

Deputy Reeve Preugschas left the meeting at 11:47 a.m. and rejoined at 11:48 a.m.

COUNTY MANAGER REPORT

County Manager, Debbie Oyarzun, reviewed the CAO tracking list and noted the additional following items:

- Reminder for July 13, 2026 meeting with Alberta Transportation & Economic Corridors
- Reminder for August 6, 2026 County Tour
- Opportunity for elected officials to participate in the Barrhead Blue Heron Rodeo Parade August 8, 2026
- 2026 Overland Flooding update for 2 events (June & July)
- 2026 Admin Bldg Renovation Project Dashboard

2026-246 Moved by Councillor Jespersen at 12:02 p.m. that Council give General Consensus to extend the meeting to allow completion of the County Manager report.

Carried Unanimously.

2026-247 Moved by Councillor Crisler that Council hold County Council meetings in the Pembina Hills Boardroom starting July 21, 2026, until end of October 2026 during renovations.

Carried Unanimously.

2026-248 Moved by Councillor Chapman to accept the County Manager's report for information.

Carried Unanimously.

LUNCH RECESS

Reeve Munck recessed the meeting at 12:29 p.m.

Reeve Munck reconvened the meeting at 1:00 p.m.

Dawn Fedorvich and Layne Mullen rejoined the meeting at 1:00 p.m.

COUNCILLOR REPORTS

Councillors discussed their written reports and the following was added:

- Councillor Chapman did not have a written report but mentioned that he is concerned about water logged crops in the County, and that he attended Neeralta Open House
- Councillor Bergsma did not have a written report but reported that he attended Neeralta Open House, Misty Ridge Ski Hill meeting, CFYE AGM, BDSHA meeting, CAO Performance Review, and Neerlandia Sports Committee events on Canada Day.
- Councillor Jespersen did not have a written report but reported on receiving calls about flooding issues, and complimented Public Works on recent road projects.

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Reeve

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- Reeve Munck added to his written report by sharing the positive comments he received from residents regarding efforts by the County during the recent flooding, and comments on lake levels and lake water quality.
- Deputy Reeve Preugschas added to his written report about attending the joint County-Town social meeting, and suggesting Council discuss Outreach opportunities.

2026-249 Moved by Deputy Reeve Preugschas to direct Administration to schedule a Special Meeting of Council to discuss community outreach opportunities for Council.
Carried Unanimously.

- Councillor Ellwein added to his written report sharing that the Demolition Derby was cancelled.
- Councillor Crisler provided his written report and elaborated on the Airport meeting, BARCC meeting, volunteering at a casino and sharing concerns about dust, flooding and request for gravel.

2026-250 Moved by Councillor Bergsma to accept Councillor written/verbal reports for information.
Carried Unanimously.

INFORMATION ITEMS

2026-251 Moved by Councillor Bergsma that Council direct Administration to bring back information on increasing hours of service to the Dunstable Transfer Station.
Carried Unanimously.

2026-252 Moved by Councillor Bergsma to accept the following items for information:

- Letter from Municipal Affairs re: 2026 Funding Allocations – dated June 17, 2026
- Emails – Dunstable Waste Transfer Station Operating Hours – dated May 2026
- Misty Ridge Ski Hill Committee Minutes – dated May 6, 2026

Carried Unanimously.

Reeve Munck departed the meeting at 1:40 p.m. and Deputy Reeve Preugschas took over the role of chairperson.

PROPOSED LAND USE BYLAW AMENDMENT APPLICATION (3RD READING) – DATA PROCESSING FACILITIES – AXIOM OIL AND GAS INC.

Councillor Bergsma left the meeting at 2:07 p.m.

In addition to what is already included in the Land Use Bylaw 4-2024, Council proposed further amendments as follows:

2026-253 Moved by Councillor Jespersen that Council amends Bylaw 2-2026 definition 3.1.64 as follows:

3.1.64 “DATA PROCESSING FACILITY (MINOR)” means a data processing facility consisting of modular or portable structures. Such facilities include on-site power generation systems less than 10 MW as part of the development, and do not require the use of water-based cooling systems **that draw on external water sources. However, to further clarify, a water-based cooling system that is a closed-loop system may be considered.** These are generally for temporary, mobile or lower capacity operations;”

Carried 5-0.

2026-254 Moved by Councillor Jespersen that Council gives 3rd reading of Bylaw 2-2026, amending Bylaw 4-2024 to add “Data Processing Facility” as a Discretionary Use in Section 12. Agricultural Land Use District (AG) as amended.

Carried 4-1.

ADJOURN

ORIGINAL SIGNED – E. MUNCK

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

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2026-255 Moved by Councillor Chapman that the meeting adjourns at 2:26 p.m.

Carried 5-0.

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Reeve

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County Manager