

REGULAR MEETING OF COUNCIL - HELD APRIL 6, 2021

The Regular Meeting of the Council of the County of Barrhead No. 11 held April 6, 2021 was called to order by Reeve Drozd at 9:02 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane
Councillor Walter Preugschas
Councillor Darrell Troock (via video conference)
Councillor Dennis Nanninga

STAFF

Debbie Oyarzun, County Manager	Tamara Molzahn, Director of Finance
Pam Dodds, Executive Assistant	Ken Hove, Director of Infrastructure
Jenny Bruns, Development Officer	

DELEGATION

Brad Lussier, Joseph S. Greilach Professional Corp. (via video conference)
Sgt Bob Dodds, Barrhead RCMP Detachment
Barry Kerton - Town and Country Newspaper (via video conference)

RECESS

Reeve Drozd recessed the meeting at this time being 9:03 a.m.

Reeve Drozd reconvened the meeting at this time being 9:17 a.m.

APPROVAL OF AGENDA

2021-100 Moved by Councillor Preugschas that the agenda be approved as presented with the following change:

Move information item 6.4 - WILD Proposal Summary – March 23, 2021, to action item 4.13

Carried Unanimously.

MINUTES OF REGULAR MEETING HELD MARCH 2, 2021

2021-101 Moved by Councillor Lane that the minutes of the Regular Meeting of Council held March 2, 2021 be approved as circulated.

Carried Unanimously.

MINUTES OF SPECIAL MEETING HELD MARCH 29, 2021

2021-102 Moved by Councillor Lane that the minutes of the Special Meeting of Council held March 29, 2021 be approved as circulated.

Carried Unanimously.

SUBDIVISION APPLICATION – PT. OF NW 5-58-5-W5 (BOULDER HILL FARMS)
MUNICIPAL PLANNING FILE NO. 21-R-282

2021-103 Moved by Deputy Reeve Schatz that Council approve the subdivision application proposing to create an undeveloped 9.71 ha (24 acre) fragmented parcel out of Pt. NW 5-58-5-W5 with the conditions as presented.

Carried Unanimously.

Jenny Bruns left the meeting at this time being 9:29 a.m.



Reeve



County Manager

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ASSESSMENT REVIEW BOARD (ARB) OFFICIALS APPOINTMENT – CAPITAL REGION ASSESSMENT SERVICES COMMISSION (CRASC)

- 2021-104 Moved by Councillor Troock that Council appoint Raymond Ralph as ARB Chairman of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2021 with remuneration to be paid as specified by CRASC.

Carried Unanimously.

- 2021-105 Moved by Council Lane that Council appoint Richard Barham as ARB Clerk of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2021 with remuneration to be paid as specified by CRASC.

Carried Unanimously.

- 2021-106 Moved by Deputy Reeve Schatz that Council appoint the following Certified Panelists as Members of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2021 with remuneration to be paid as specified by CRASC:

- Darlene Chartrand
- Tina Groszko
- Stewart Hennig
- Richard Knowles
- Raymond Ralph

Carried Unanimously.

RESCIND POLICY 12.08 AND 12.09

- 2021-107 Moved by Councillor Troock that Council rescind:
- Policy 12.08 NSF Fees (1986)
 - Policy 12.09 Payroll Deduction Plan for Purchase of Computers (1986)

Carried Unanimously.

RESERVE POLICY

- 2021-108 Moved by Councillor Preugschas that Council approve the Policy FN-002 - Reserves as recommended by the Policy Committee.

Carried Unanimously.

Ken Hove joined the meeting at this time being 10:00 a.m.

REPORT - PUBLIC WORKS

Ken Hove, Director of Infrastructure, met with Council and reviewed the written report for Public Works and Utilities and answered questions from Council.

- 2021-109 Moved by Deputy Reeve Schatz that the report from the Director of Infrastructure be received for information.

Carried Unanimously.

2021 CULVERT REPLACEMENT – WEST OF SW 2-63-3-W5 – BRIDGE FILE #73616

- 2021-110 Moved by Councillor Nanninga that Council directs the Reeve and County Manager to sign the agreements for Acquisition of Land for Right of-Way for 2021 Culvert Replacement of BF 73616.

Carried Unanimously.



Reeve



County Manager

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2021 SHOULDER PULL PROJECT

- 2021-111 Moved by Councillor Kleinfeldt that Council directs Administration to award the 2021 Road Rehabilitation Program to B&B Wilson Oilfield Services Ltd. for a cost not to exceed \$168,750 as funded by the MSP grant.

Carried Unanimously.

2021 THUNDER LAKE ACCESS ROAD CHIP SEAL

- 2021-112 Moved by Councillor Lane that Council award the 2021 Thunder Lake Access Road project to Read on Roads Inc. at \$252,128.60 (\$204,128.60 without site occupancy costs) with a total project cost not to exceed \$261,272.46 as funded by the MSP grant.

Carried Unanimously.

Ken Hove departed the meeting at this time being 10:39 a.m.

RECESS

Reeve Drozd recessed the meeting at this time being 10:39 a.m.

Reeve Drozd reconvened the meeting at this time being 10:50 a.m.

DELEGATION – BARRHEAD RCMP DETACHMENT

Sgt Bob Dodds, Detachment Commander of the Barrhead RCMP Detachment met with Council to discuss the Annual Performance Plan and give an update on policing in the municipality. Sgt Dodds advised that the Annual Performance Plan will be brought back to Council for signatures.

- 2021-113 Moved by Councillor Nanninga that Council accept the policing priorities as discussed for the Annual Performance Plan.

Carried Unanimously.

- 2021-114 Moved by Deputy Reeve Schatz that Council accept the report from Sgt Dodds as information.

Carried Unanimously.

Council thanked Sgt Dodds for his presentation, and he left the meeting at this time being 11:15 a.m.

DEBT MANAGEMENT POLICY

- 2021-115 Moved by Councillor Kleinfeldt that Council approve Policy FN-003 Debt Management as recommended by the Policy Committee.

Carried Unanimously.

ALBERTA ENVIRONMENT AND PARKS – COOPERATION MEMORANDUM OF UNDERSTANDING

- 2021-116 Moved by Councillor Lane that Council authorizes Administration to sign the 2021 Cooperation Memorandum of Understanding with Alberta Environment & Parks regarding land use planning for a 5-year term.

Carried Unanimously.



Reeve



County Manager

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BYLAW 5-2021 – RATES AND FEES BYLAW

2021-117 Moved by Councillor Troock that first reading be given to Bylaw 5-2021 - Rates and Fees Bylaw.

Carried Unanimously.

2021-118 Moved by Councillor Kleinfeldt that Bylaw 5-2021 be given second reading.

Carried Unanimously.

2021-119 Moved by Deputy Reeve Schatz that Bylaw 5-2021 be considered for third and final reading.

Carried Unanimously.

2021-120 Moved by Councillor Nanninga that Bylaw 5-2021 - Rates and Fees Bylaw be given third reading.

Carried Unanimously.

AGENDA INFORMATION ITEMS

2021-121 Moved by Councillor Lane that the following agenda items be received as information:

- Letter from MP Viersen Re: Thank you to Elected Representatives – dated March 25, 2021
- Letter from MP Viersen Re: Feedback on Bill C-15 (UNDRIP) – dated March 19, 2021
- Municipal Survey on Governance Model of Operational Alberta Police Advisory Board
- FCSS Committee Minutes – February 18, 2021
- Misty Ridge Ski Club Minutes – February 17, 2021
- LEPA Meeting Minutes – January 27, 2021
- BDSHA Organizational Meeting Minutes – November 2, 2020
- BDSHA Regular Meeting Minutes – November 2, 2020
- BDSHA Regular Meeting Minutes – February 17, 2021

Carried Unanimously.

Councillor Lane left the meeting at 11:51 a.m. and rejoined at 11:53 a.m.

WILD PROPOSAL SUMMARY

2021-122 Moved by Councillor Nanninga that Council accept for information a proposal from GROWTH/WILD Alberta leading a project to establish WILD Alberta as an independent, full-service destination marketing organization.

Carried Unanimously.



Deputy Reeve



County Manager

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REPORT – COUNTY MANAGER

Debbie Oyarzun, County Manager, reviewed the 2021 Council Resolution Tracking List and provided a verbal update on:

- Your Adventure Playground poster identifying the “Top 5 Things to Do” placed on County website
- Ken Hove, Director of Infrastructure, has renewed his Bridge Inspector certification
- Update on support provided to non-profit organizations in the County for submitting applications under the Small and Medium Enterprise Relaunch Grant.

2021-123 Moved by Councillor Nanninga to accept the County Manager’s report as information.

Carried Unanimously.

FCSS QUARTERLY REPORT

Written report was provided to Council on behalf of Shelly Dewsnap, Executive Director of the Barrhead & District FCSS Society.

2021-124 Moved by Councillor Kleinfeldt that Administration draft a letter of appreciation for the work that Shelly has undertaken during her time at the Barrhead & District FCSS Society.

Carried Unanimously.

2021-125 Moved by Councillor Nanninga that Council receives the written report provided on behalf of Shelly Dewsnap on FCSS operations as information.

Carried Unanimously.

LUNCH RECESS

Reeve Drozd recessed the meeting at this time being 12:18 p.m.

Reeve Drozd reconvened the meeting at this time being 1:15 p.m.

Tamara Molzahn joined the meeting at this time being 1:15 p.m.

DELEGATION - AUDITOR

Brad Lussier of Joseph S. Greilach Professional Corporation met with Council and provided them an overview of the audit he conducted for the County of Barrhead.

2021-126 Moved by Deputy Reeve Schatz that Council move in-camera at this time being 1:51 p.m. to discuss additional matters with the auditor.

Carried Unanimously.

Debbie Oyarzun, Tamara Molzahn, Pam Dodds, and Barry Kerton left the meeting for the in-camera session.

2021-127 Moved by Councillor Lane that Council move out of in-camera at this time being 1:54 p.m.

Carried Unanimously.

A blue ink signature of Reeve Drozd, with the name 'Reeve' printed below it.A blue ink signature of the County Manager, with the title 'County Manager' printed below it.

REGULAR MEETING OF COUNCIL - HELD APRIL 6, 20212020 FINANCIAL STATEMENTS AND FINANCIAL INFORMATION RETURN (FIR)

2021-128 Moved by Councillor Preugschas that Council approve the 2020 audited Financial Statements as presented.

Carried Unanimously.

2021-129 Moved by Councillor Lane that Council approve the 2020 audited Financial Information Return (FIR) as presented.

Carried Unanimously.

2021-130 Moved by Councillor Kleinfeldt that Council direct Administration to publish the 2020 audited financial statements to the County website.

Carried Unanimously.

Council thanked Brad Lussier for his report, and he left the meeting at this time being 1:57 p.m.

REPORTS – DIRECTOR OF FINANCE & ADMINISTRATION

2021-131 Moved by Deputy Reeve Schatz that Council accept the following Director of Finance & Administration's reports for information:

- Cash & Taxes Receivable as of January 31, 2021
- Cash & Taxes Receivable as of February 28, 2021
- YTD Budget Report for the 2 months ending February 28, 2021
- Capital YTD Recap as of February 28, 2021

Carried Unanimously.

Tamara Molzahn departed the meeting at this time being 2:03 p.m.

COUNCILLOR REPORTS

Councillor Lane reported on his attendance at the Misty Ridge meeting, RMA Conference, Policy Committee meeting, Ag Society meeting, FCSS meeting, Budget workshop, and Council Special meeting.

Councillor Nanninga reported on his attendance at the RMA Conference, Budget workshop, Council Special meeting, ASB meeting, and Seed Cleaning Plant meeting.

Deputy Reeve Schatz reported on his attendance at the RMA Conference, CFYE meeting, Policy Committee meeting, ASB meeting, Seed Cleaning Plant meeting, Airport Committee meeting, Budget workshop, and Council Special meeting.

2021-132 Moved by Deputy Reeve Schatz that Council direct Administration to draft a letter to the Minister of Transportation regarding the poor state of Highway 33 from Barrhead to Highway 43 junction.

Carried Unanimously.

Councillor Troock reported on his attendance at the RMA Conference, Policy Committee meeting, Athabasca Watershed Council meeting, BRWC meeting, Airport Committee meeting, Budget workshop, FCM Town Hall, Council Special meeting, and BDSHA meeting.

Councillor Kleinfeldt reported on his attendance at the RMA Conference, BARCC meeting, 2 FCSS meetings, YRL meeting, Library meeting, Budget workshop, and Council Special meeting.



Deputy Reeve

County Manager

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Councillor Preugschas reported on his attendance at the ASB meeting, RMA Conference, Provincial ASB Committee meeting, GROWTH meeting, Budget workshop, PHSD session regarding Alberta Education decision to terminate service agreement to operate ADLC and Council Special meeting.

Reeve Drozd reported on his attendance at the BARCC meeting, RMA Conference, BRWC meeting, Policy Committee meeting, PHSD session regarding Alberta Education decision to terminate service agreement to operate ADLC, Budget workshop, LEPA meeting, Council Special meeting, and the County Office for administrative duties.

MUNICIPAL SURVEY ON GOVERNANCE MODEL OF OPERATIONAL ALBERTA POLICE ADVISORY BOARD

- 2021-133 Moved by Councillor Nanninga that Council direct Administration to complete the Municipal Survey on the Governance Model for Alberta Police Advisory Board.

Carried Unanimously.

IN-CAMERA

- 2021-134 Moved by Councillor Nanninga that the meeting move in-camera at this time being 2:48 p.m. for discussion on:

4.12.1 Offer to Purchase – *FOIPP Sec. 24 Advice from Officials and
FOIPP Sec. 27 Privileged information*

Carried Unanimously.

Barry Kerton, Barrhead Leader, and Pam Dodds left the meeting at this time being 2:48 p.m.

- 2021-135 Moved by Councillor Nanninga that the meeting move out of in-camera at this time being 3:49 p.m.

Carried Unanimously.

Councillor Lane left the meeting at 3:49 p.m. and rejoined at 3:52 p.m.

- 2021-136 Moved by Councillor Lane that Council direct the County Manager to execute the Offer to Purchase as discussed.

Carried Unanimously.

ADJOURNMENT

- 2021-137 Moved by Councillor Nanninga that the meeting adjourn at this time being 3:54 p.m.

Carried Unanimously.

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