

REGULAR MEETING OF COUNCIL - HELD AUGUST 20, 2019

The Regular Meeting of the Council of the County of Barrhead No. 11 held August 20, 2019 was called to order by Reeve Drozd at 9:03 a.m.

PRESENT

Reeve Doug Drozd
Councillor Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane
Councillor Darrell Troock
Councillor Walter Preugschas
Deputy Reeve Dennis Nanninga

STAFF

Debbie Oyarzun, County Manager	Ken Hove, Director of Infrastructure
Pam Dodds, Executive Assistant	Kyle Meunier, Agricultural Fieldman
Jenny Bruns, Development Officer	Jennifer Pederson, Economic Development
Tamara Molzahn, Director of Finance	

DELEGATION

Heidi Magus & Tara McKinnon – Barrhead Victim Services Unit

Barry Kerton, Barrhead Leader

APPROVAL OF AGENDA

- 2019-302 Moved by Deputy Reeve Nanninga that the agenda be approved with the addition of:
Item 5.2 Director of Finance & Administration Report – 2019 MSI and Federal GTF Funding Allocations.
Carried Unanimously.

MINUTES OF REGULAR MEETING HELD AUGUST 6, 2019

- 2019-303 Moved by Councillor Lane that the minutes of the Regular Meeting held August 6, 2019 be approved as circulated.
Carried Unanimously.

PROPOSALS FOR INDUSTRIAL/COMMERCIAL REALTOR SERVICES

CAO presented a summary of the 2 proposals received and a recommendation to award the contract to Cushman & Wakefield for the provision of commercial realtor services.

IN-CAMERA

- 2019-304 Moved by Councillor Lane that Council move in-camera at this time being 9:10 a.m. for discussion on:

4.1 Reference Checks for both Proposals Received for Industrial/Commercial Realtor Services – *FOIPP Sec. 16*

Carried Unanimously.

- 2019-305 Moved by Councillor Schatz that the meeting move out of in-camera at this time being 9:41 a.m.

Carried Unanimously.

PROPOSALS FOR INDUSTRIAL/COMMERCIAL REALTOR SERVICES

- 2019-306 Moved by Councillor Troock that Council authorizes Administration to engage Cushman & Wakefield as the commercial realtor to market the Kiel Industrial Park.

Carried Unanimously.

PUBLIC PARTICIPATION – THUNDER LAKE MUNICIPAL RESERVES

CAO presented a Public Engagement Plan for the Thunder Lake Municipal Reserves Project as required under Policy No. 11.24 Public Participation and requested direction on the role of elected officials.

- 2019-307 Moved by Councillor Lane that Council approve the Public Engagement Plan for Thunder Lake Focus Group on Municipal Reserves as presented by Administration.

Carried 5-2.



Reeve



County Manager

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Jenny Bruns and Jennifer Pederson left the meeting at this time being 10:30 a.m.

RECESS

Reeve Drozd recessed the meeting at this time being 10:30 a.m.

Reeve Drozd reconvened the meeting at this time being 10:45 a.m.

GRAZING LEASE BIDS – SOUTH ½ 4-60-4-W5

- 2019-308 Moved by Deputy Reeve Nanninga that Council award the Grazing Lease for South ½ of 4-60-4-W5 to Mr. Clifford Sutherland at a yearly rate of \$9,000 from June 1, 2020 and ending on October 31, 2022.

Carried Unanimously.

Kyle Meunier joined the meeting at this time being 10:52 a.m.

Ken Hove joined the meeting at this time being 10:58 a.m.

BYLAW NO. 5-2019 - ESTABLISHMENT OF AGRICULTURAL SERVICE BOARD

Bylaw 5-2019 was given first reading at the Regular Council Meeting on August 6, 2019.

- 2019-309 Moved by Councillor Schatz that Bylaw 5-2019 Establishment of Agricultural Service Board be given second reading.

Carried 6-1.

- 2019-310 Moved by Deputy Reeve Nanninga that Bylaw 5-2019 Establishment of Agricultural Service Board be given third reading.

Carried 6-1.

Kyle Meunier left the meeting at this time being 11:25 a.m.

REPORT - PUBLIC WORKS

Ken Hove, Director of Infrastructure, provided Council with an update on programs and operations within the Public Works Department.

- 2019-311 Moved by Councillor Troock that the report from the Director of Infrastructure be received for information.

Carried Unanimously.

2019 ROAD RE-CONSTRUCTION PROJECT #540 –WEST OF 17 & 20-60-3-W5

- 2019-312 Moved by Councillor Schatz that Council direct the Reeve and County Manager to sign the additional agreements for Borrow Area and Crop Damage on Access Roads to Borrow Area for the 2019 Road Re-Construction Project #540.

Carried Unanimously.

Ken Hove left the meeting at this time being 11:35 a.m.

DELEGATION – HEIDI MAGUS – BARRHEAD VICTIM SERVICES UNIT

Heidi Magus, Program Manager with Barrhead Victim Services Unit, met with Council at this time being 11:35 a.m. and provided Council with her Annual Report for 2018. Tara McKinnon was introduced as the new part-time Victim Services Advocate Court Liaison.

- 2019-313 Moved by Councillor Troock that the report from the Heidi Magus, Program Manager be received for information.

Carried Unanimously.

Council commended VSU on their good work and Heidi Magus & Tara McKinnon departed at this time being 11:49 a.m.



Reeve



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IN-CAMERA

2019-314 Moved by Councillor Kleinfeldt that Council move in-camera at this time being 11:52 a.m. for discussion on:

4.8.1 Update on ICF Developments – *FOIPP Sec. 24 Advice from Officials*

Carried Unanimously.

2019-315 Moved by Councillor Schatz that the meeting move out of in-camera at this time being 11:58 a.m.

Carried Unanimously.

RECESS FOR LUNCH

Reeve Drozd recessed the meeting for lunch at this time being 11:58 a.m.

Reeve Drozd reconvened the meeting at this time being 1:15 p.m.

Tamara Molzahn joined the meeting at this time being 1:15 p.m.

2020 DRAFT BUDGET CYCLE

2019-316 Moved by Deputy Reeve Nanninga that Council approve the 2020 Draft Budget Schedule as presented with the addition of a survey component to increase public participation in the budget process.

Carried 5-2.

DIRECTOR OF FINANCE & ADMINISTRATION REPORT

2019-317 Moved by Councillor Schatz that Council accepts the following financial reports as information:

- Monthly Bank Activity & Reconciliation for month ending July 31, 2019
- 2019 Municipal Capital YTD Recap as of July 31, 2019
- 2019 YTD Budget Report for the period ending July 31, 2019
- Project – At a Glance Reporting as at July 31, 2019
- Diamond System Implementation – update Aug 8, 2019
- 2019 MSI and Federal GTF Funding Allocations Interim Announcement

Carried Unanimously.

Tamara Molzahn left the meeting at this time being 2:35 a.m.

REPORT – COUNTY MANAGER

Debbie Oyarzun, County Manager, reviewed her written report and a verbal update on the progress of the Elected Officials Remuneration Advisory Committee.

2019-318 Moved by Councillor Kleinfeldt to receive the County Manager report as information.

Carried Unanimously.

COUNCILLOR REPORTS

Reeve Drozd reported on his attendance at the following since his last meeting: July BARCC meeting, Special Meeting of Council, ICF Workshop with Town of Barrhead, Highridge Rodeo BBQ, Public meeting regarding Western Hockey League, LEPA boat regatta, Schmidt 60th Farm Anniversary Celebration, Pembina Zone 3 meeting, Casino for Belvedere Hall, ASB meeting, August BARCC meeting with MP and time spent at the County office.

Councillor Troock reported on his attendance at the Policy Committee meeting and ASB meeting.

Councillor Preugschas reported on his attendance at the following: ASB meeting, Barrhead Parade, Attraction and Retention Committee meeting, Open Farm days, and Twinning meeting.

Deputy Reeve Nanninga reported that he has been enjoying holidays.

Councillor Lane reported on his attendance at the following: the Barrhead Parade, ASB meeting, Misty Ridge meeting, the Westlock Parade, and Fort Assiniboine Parade.


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Councillor Schatz reported on his attendance at the Policy Committee meeting, Barrhead Parade, and ASB meeting.

Councillor Kleinfeldt reported on his attendance at the following: Policy Committee meeting, working at the Blue Heron Fair, ASB meeting, BARCC meeting with MP, and Library meeting.

AGENDA INFORMATION ITEMS

2019-319 Moved by Councillor Lane that the following agenda items be received as information:

- Letter from Town of Peace River Re: GST Audit Concerns dated August 5, 2019
- Letter from Minister of Culture, Multiculturalism and Status of Women Re: Stars of Alberta awards dated July 11, 2019
- Letter from Barrhead & District Twinning Committee Re: Invitation to Annual Conference dated July 14, 2019
- Email from Pumpkin Walk Committee Re: Volunteers dated August 8, 2019
- Canadian Walk for Veterans Invitation – October 19, 2019
- Barrhead's 5th Annual Main Street Mock-Tail Challenge – September 9, 2019

Carried Unanimously.

ADJOURNMENT

2019-320 Moved by Deputy Reeve Nanninga that the meeting adjourns at this time being 3:13 p.m.

Carried Unanimously.



Deputy Reeve



County Manager