

REGULAR MEETING OF COUNCIL - HELD NOVEMBER 4, 2025

Regular Meeting of the Council of the County of Barrhead No. 11 held November 4, 2025, was called to order by Reeve Munck at 9:01 a.m.

PRESENT

Reeve Erik Munck
Councillor Ray Crisler
Councillor Bill Chapman
Councillor Lorrie Jespersen
Councillor Chais Ellwein
Deputy Reeve Walter Preugschas
Councillor Tyson Bergsma

STAFF

Debbie Oyarzun, County Manager	Ken Hove, Director of Infrastructure
Pam Dodds, Executive Assistant	Tamara Molzahn, Director of Corporate
Dawn Fedorvich, Dir. of Rural Development	Services
Layne Mullen, Development Officer	Tara Troock, Development Clerk

ATTENDEES

Savannah Belyk - Barrhead & District FCSS
Lindsey Juke Turnbull, Grace Huisman, David Rowe - Barrhead Public Library and
Erin O'Toole – Neerlandia Public Library
Town and Country Newspaper – Barry Kerton

RECESS

Reeve Munck recessed the meeting at 9:01 a.m.

Reeve Munck reconvened the meeting at 9:24 a.m.

APPROVAL OF AGENDA

2025-353 Moved by Councillor Bergsma that the agenda be approved as presented.
Carried Unanimously.

MINUTES OF ORGANIZATIONAL MEETING HELD OCTOBER 28, 2025

2025-354 Moved by Councillor Crisler that the minutes of the Organizational Meeting of Council held October 28, 2025, be approved as circulated.
Carried Unanimously.

MINUTES OF REGULAR MEETING HELD OCTOBER 28, 2025

2025-355 Moved by Councillor Chapman that the minutes of the Regular Meeting of Council held October 28, 2025, be approved as circulated.
Carried Unanimously.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 25-SUB-133
NW 09-61-04-W5 – (EASTGATE FARMS LTD.)**

2025-356 Moved by Councillor Crisler that Council approve subdivision application 25-SUB-133, to subdivide a developed 4.05 ha (10.0 ac) country residential lot from a previously unsubdivided quarter section, NW 9-61-04-W5, and further that the approval is subject to the following conditions:

1. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:

ORIGINAL SIGNED – E. MUNCK

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

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- a. Real Property Report (RPR) or Building Site Certificate, prepared by an Alberta Land Surveyor, must be submitted. This report shall indicate the location of the improvements, including the private sewage disposal system, potable water sources, shelter belts, driveways, above-ground appurtenances, and the distances between them and demonstrate that all improvements on Proposed Lot 1 and the remainder comply with the required setbacks from existing and proposed property boundaries; and
 - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
2. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

Carried Unanimously.

SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 25-SUB-136**LOT 2A, BLOCK 1, PLAN 1620995 & LOT 4, BLOCK 1, PLAN 2422595 – (SCHNEIDER)**

2025-357 Moved by Councillor Bergsma that Council approve subdivision application 25-SUB-136, to subdivide a developed 2.02 ha (5.0 ac) country residential lot from a previously subdivided quarter section and consolidate a previously subdivided vacant country residential lot into the remainder of the quarter section, NW 34-59-03-W5, and further that the approval is subject to the following conditions:

1. That the instrument affecting this tentative plan of subdivision have the effect of consolidating Lot 4, Block 1, Plan 242-2595 being subdivided with Lot 6, Block 1, Plan (TBD) in such a manner that the resulting title cannot be further subdivided without Subdivision Authority approval.
2. That in accordance with Sections 661, 666, and 667 of the *Municipal Government Act*, prior to endorsement of an instrument effecting this plan, money-in-place of Municipal Reserve be provided equal to 10% of the area of the proposed parcel. The amount has been calculated as follows:
 - Total area of the proposed parcel = 5.00 ac (2.02 ha)
 - Total area of Municipal Reserve taken for Lot 4, Block 1, Plan 242-2595 = 4.00 ac (1.62 ha)
 - Total area of the proposed parcel less the total area of Municipal Reserve taken for Lot 4, Block 1, Plan 242-2595 = 1.00 ac (0.40 ha)
 - 10% of the area of the proposed parcel = 0.10 ac (0.04 ha)
 - Estimated market value per ac. = \$7,000
 - Money-in-place of reserve = 10% area x market value = \$700.

This sum of money shall be forwarded to the County of Barrhead No. 11 and accounted for by them in accordance with Section 671(4) of the *Municipal Government Act*.

NOTE: Above amount is calculated based on the tentative plan of subdivision submitted to, and conditionally approved by, the Subdivision Authority. All areas are to be verified based on the instrument prepared by an Alberta Land Surveyor prior to paying the amount to the County. If the amount calculated above is incorrect due to a miscalculation in the area of the parcel, and if the wrong amount is paid, final approval of the plan of subdivision may be delayed pending resolution of the outstanding amount.

3. That prior to endorsement the registered owner and/or developer pay the County of Barrhead No. 11 the outstanding appraisal fee of \$100.00.
4. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:

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Reeve

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County Manager

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 - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on Proposed Lot 1, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
5. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

Carried Unanimously.

Ken Hove joined the meeting at 9:58 a.m.

Layne Mullen and Tara Troock departed the meeting at 9:58 a.m.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, reviewed the written report for Public Works & Utilities and answered questions from Council.

- 2025-358 Moved by Councillor Ellwein that the report from Public Works be received for information.

Carried Unanimously.

Ken Hove departed the meeting at 10:15 a.m.

2025 PUBLIC AUCTION (TAX RECOVERY SALE) – RESERVE BID AND TERMS & CONDITIONS OF SALE

- 2025-359 Moved by Councillor Crisler that Council approves the Reserve Bids, as established by an independent appraiser or County Assessor and as presented, for the four (4) properties scheduled for Public Auction on December 3, 2025.

Carried Unanimously.

- 2025-360 Moved by Councillor Bergsma that Council approves the Terms & Conditions of Sale as presented for the 2025 Public Auction scheduled for December 3, 2025.

Carried Unanimously.

RECESS

Reeve Munck recessed the meeting at 10:25 a.m.

Reeve Munck reconvened the meeting at 10:31 a.m.

2026 JOINT BUDGET – BARRHEAD & DISTRICT TWINNING COMMITTEE

- 2025-361 Moved by Deputy Reeve Preugschas that Council approves the 2026 Barrhead & District Twinning Committee Operating Budget in the amount of \$8,100 which includes a contribution of \$4,050 from each municipality as recommended by the Barrhead & District Twinning Committee.

Carried 5-2.

- 2025-362 Moved by Councillor Jespersen that Council approves the 2027-2029 Barrhead & District Twinning Committee proposed 3-year Financial Plan for incorporation into the County's Financial Plan as recommended by the Barrhead & District Twinning Committee.

Carried Unanimously.

ORIGINAL SIGNED – E. MUNCK

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

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2026 JOINT BUDGET – BARRHEAD REGIONAL LANDFILL

- 2025-363 Moved by Councillor Chapman that Council approves the 2026 Barrhead Regional Landfill Operating Budget in the amount of \$359,280 which includes a contribution of \$104,390 from each municipality to be incorporated into the County's 2026 Operating Budget as recommended by the Barrhead Regional Landfill Committee.
Carried Unanimously.
- 2025-364 Moved by Councillor Chapman that Council approves the Barrhead Regional Landfill 2027-2029 3-year Financial Plan be incorporated into the County's Financial Plan.
Carried Unanimously.
- 2025-365 Moved by Deputy Reeve Preugschas that Council approves the 2026 Barrhead Regional Landfill Capital Budget in the amount of \$nil which includes a contribution of \$nil from each municipality to be incorporated into the County's 2026 Capital Budget.
Carried Unanimously.
- 2025-366 Moved by Councillor Jespersen that Council approves the Barrhead Regional Landfill 10-year Capital Plan be incorporated into the County's Capital Plan.
Carried Unanimously.

2026 JOINT BUDGET – BARRHEAD & DISTRICT FCSS

Savannah Belyk, Executive Director Barrhead & District FCSS, met with Council at 11:05 a.m. to discuss the 2026 operating & capital budgets and to answer questions from Council.

- 2025-367 Moved by Councillor Bergsma that Council approves the 2026 FCSS operating budget of \$937,283 with the County contribution of \$77,149 to be included in the County 2026 Operating budget.
Carried Unanimously.

2026 BARRHEAD PUBLIC LIBRARY LOCAL APPROPRIATION

Lindsey Juke Turnbull, Grace Huisman, David Rowe, Erin O'Toole – Barrhead Public Library Board met with Council to present the 2026 Local Appropriation.

- 2025-368 Moved by Councillor Crisler that Council approves the 2026 Local Appropriation requested by the Barrhead Library Board of \$177,933 and that amount be incorporated into the County 2026 Operating Budget.
Carried Unanimously.

Council thanked the Barrhead Public Library Board for their presentation and they departed the meeting at 12:12 p.m.

LUNCH RECESS

Reeve Munck recessed the meeting at 12:15 p.m.

Reeve Munck reconvened the meeting at 1:01 p.m.

2026 JOINT BUDGET – BARRHEAD REGIONAL FIRE SERVICES & EMERGENCY RESPONSE CENTRE

- 2025-369 Moved by Councillor Ellwein that Council approves the 2026 BRFS Operating Budget of \$1,047,220 which includes County estimated operational contribution of \$553,660 be incorporated into the County's 2026 Operating Budget as recommended by the BRFS Committee.
Carried Unanimously.
- 2025-370 Moved by Councillor Ellwein that Council approves the 2026 ERC Operating Budget of \$56,900 which includes a contribution from each municipality of \$28,450 be incorporated into County's 2026 Operating Budget.
Carried Unanimously.

ORIGINAL SIGNED – E. MUNCK

Reeve

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County Manager

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2025-371 Moved by Deputy Reeve Preugschas that Council approves the 2026 BRFs Capital Budget of \$16,000 which includes a contribution from each municipality of \$8,000 be incorporated into County's 2026 Capital Budget.

Carried Unanimously.

2025-372 Moved by Councillor Ellwein that Council approves the 2026 ERC Capital Budget of \$31,900 which includes grant revenue of \$5,000 and a contribution from each municipality of \$13,450 be incorporated into the County's 2026 Capital Budget.

Carried Unanimously.

2025-373 Moved by Councillor Jespersen that Council approves the 3-year Financial Plan for BRFs for incorporation into the County's Financial Plan

Carried Unanimously.

2025-374 Moved by Councillor Ellwein that Council approves the 3-year Financial Plan for ERC for incorporation into the County's Financial Plan

Carried Unanimously.

2025-375 Moved by Councillor Ellwein that Council approves the 10-year Capital Plan for BRFs & Emergency Response Centre for incorporation into the County's Capital Plan.

Carried Unanimously.

DIRECTOR OF CORPORATE SERVICES REPORT

2025-376 Moved by Councillor Crisler to accept the following Director of Corporate Services reports for information:

- Cash, Investments & Taxes Receivable as of September 30, 2025
- Payments Issued for the month of September 2025
- YTD Budget Report for 9 months ending September 30, 2025
- YTD Capital Recap for period ending September 30, 2025
- Elected Official Remuneration Report as of September 30, 2025

Carried Unanimously.

Tamara Molzahn departed the meeting at 2:09 p.m.

COUNTY MANAGER REPORT

Debbie Oyarzun, County Manager, reviewed the 2025 Resolution Tracking List and provided the following updates to Council:

- Cybersecurity email to be sent to all Councillors to set them up for training
- Request for up to a 90-day extension for offering all the components for Council Orientation

2025-377 Moved by Councillor Bergsma that Council approved Administration's request for up to a 90-day extension for offering Council Orientation under the *Municipal Government Act (MGA) sec. 201.1(2)*

Carried Unanimously.

2025-378 Moved by Councillor Jespersen that the County Manager's report be received for information.

Carried Unanimously.

COUNCILLOR REPORT

Deputy Reeve Preugschas gave an update on his volunteer activities with Northwest of 16 and the Barrhead Museum.

2025-379 Moved by Councillor Bergsma that the Councillor report be received for information.

Carried Unanimously.

ORIGINAL SIGNED – E. MUNCK

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

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ELECTED OFFICIAL ELECTRONIC DEVICE BUDGET

- 2025-380 Moved by Councillor Bergsma that Council increase the amount of reimbursement for Councillor electronic devices from \$500 to \$1,000 per term and to direct Administration to incorporate new amount into draft budget, financial plans, and revise Policy HR-001 to reflect the new amount.

Carried Unanimously.

COUNCILLOR INTRODUCTION

Councillors provided a brief introduction about themselves and their backgrounds.

ADJOURNMENT

- 2025-381 Moved by Councillor Jespersen that the meeting adjourns at 3:20 p.m.

Carried Unanimously.

ORIGINAL SIGNED – E. MUNCK

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager