

**REGULAR MEETING OF COUNCIL - HELD JANUARY 7, 2025**

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Regular Meeting of the Council of the County of Barrhead No. 11 held January 7, 2025 was called to order by Reeve Drozd at 9:03 a.m.

**PRESENT**

Reeve Doug Drozd  
Deputy Reeve Marvin Schatz  
Councillor Ron Kleinfeldt  
Councillor Bill Lane  
Councillor Paul Properzi  
Councillor Walter Preugschas

**ABSENT**

Councillor Jared Stoik

**STAFF**

Debbie Oyarzun, County Manager      Tamara Molzahn, Director of Corporate Services  
Pam Dodds, Executive Assistant      Shae Guy, Community Peace Officer  
Ken Hove, Director of Infrastructure

**ATTENDEES**

Pembina Hills School Division Trustees  
Barry Kerton - Town and Country Newspaper

**RECESS**

Reeve Drozd recessed the meeting at 9:03 a.m.

Reeve Drozd reconvened the meeting at 9:16 a.m.

**APPROVAL OF AGENDA**

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- 2025-001      Moved by Councillor Preugschas that the agenda be approved as presented.  
Carried Unanimously.

**MINUTES OF REGULAR MEETING HELD DECEMBER 17, 2024**

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- 2025-002      Moved by Councillor Lane that the minutes of the Regular Meeting of Council held December 17, 2024, be approved as circulated.  
Carried Unanimously.

**PUBLIC WORKS REPORT**

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Ken Hove, Director of Infrastructure, reviewed the written report for Public Works & Utilities and answered questions from Council.

- 2025-003      Moved by Councillor Lane that the report from the Director of Infrastructure be received for information.  
Carried Unanimously.

Ken Hove departed the meeting at 9:25 a.m.

**2025 MEMBER-AT-LARGE APPOINTMENT TO LIBRARY BOARD**

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- 2025-004      Moved by Councillor Properzi that Council move in-camera at 9:26 a.m. for discussion on:  
    •   Library Board - *FOIP Sec. 19 Confidential Evaluations*  
Carried Unanimously.
- 2025-005      Moved by Councillor Properzi that Council move out of in-camera at 9:28 a.m.  
Carried Unanimously.
- 2025-006      Moved by Councillor Kleinfeldt that Council appoint Dustin Clarke as member-at-large to the Barrhead Library Board for a term from January 1, 2025 to December 31, 2027 as recommended by the Barrhead Library Board.  
Carried 5-1.

ORIGINAL SIGNED – D. DROZD

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Reeve

ORIGINAL SIGNED – D. OYARZUN

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County Manager

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**RESIDENT CONCERNS REGARDING CHICKENS – STATUS OF PETITION**

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2025-007 Moved by Councillor Kleinfeldt that Council accept for information, the CAOs report in accordance with the MGA that identifies the insufficiency of the petition requesting the County to permit the raising of chickens (hens) on land parcels smaller than 2 acres.

Carried Unanimously.

Tamara Molzahn joined the meeting at 9:45 a.m.

**COPTER PROGRAM APPLICATIONS**

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2025-008 Moved by Councillor Preugschas that Council approve providing 3-year tax exemptions for the following Community Organization Property Tax Exemption Regulation (COPTER) program applicant tax roll numbers:

518301034	520204010	530054010	530211019	532333082
532344034	533013015	538081010	539263018	540342011
547332018	548311011	549013010	549062010	549283031
549284012	550043003	557152014	557213020	557224018
558043015	559293001	560111018	560111027	570354010
560134048	560262015	560354021	579361015	542164012

Carried Unanimously.

2025-009 Moved by Councillor Lane that Council approve providing a partial COPTER 3-year exemption to Barrhead Golf & Recreation Area under tax roll # 539184041 for golf course & trails. Other amenities on the property to be taxed – restaurant, proshop, campground.

Carried Unanimously.

2025-010 Moved by Councillor Properzi that Council approve providing a COPTER 1-year exemption to Camp Encounter for tax roll numbers 527183010, 527183001, 527184000, 527183029 and to provide a partial 1-year exemption to tax roll # 527183038.

Carried Unanimously.

**ACQUISITION OF PARCELS OF LAND NOT SOLD AT PUBLIC AUCTION (TAX SALE)**

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2025-011 Moved by Councillor Preugschas that Council directs Administration to request the Registrar of Land Titles Office to cancel the existing certificates of title for the 2 parcels of lands not sold at the December 4, 2024 Public Auction and issue certificates of title in the name of the County of Barrhead

Carried Unanimously.

2025-012 Moved by Deputy Reeve Schatz that Council accepts the Record of Proceedings for the December 4, 2024 Public Auction for information

Carried Unanimously.

**ALLOWANCE FOR DOUBTFUL ACCOUNTS RECEIVABLE & WRITEOFF OF UNCOLLECTABLE ACCOUNTS RECEIVABLE**

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2025-013 Moved by Deputy Reeve Schatz that Council authorizes Administration to write-off the one (1) outstanding Account Receivable account as recommended in the amount of \$1,965.02 as this account has been at the collection agency for more than one year and is uncollectable

Carried Unanimously.

2025-014 Moved by Councillor Lane to accept for information the allowance for doubtful accounts of \$2,504.51 as at December 31, 2024.

Carried Unanimously.

Tamara Molzahn departed the meeting at the time of 10:38 a.m.

ORIGINAL SIGNED – D. DROZD

ORIGINAL SIGNED – D. OYARZUN

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Reeve

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County Manager

**INFORMATION ITEMS**

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2025-015 Moved by Councillor Kleinfeldt that Council accepts the following items for information:

- Letter from County of Stettler to FCM Re: Withdrawal of Membership – dated December 16, 2024
- FCSS Meeting Minutes – November 21, 2024

Carried Unanimously.

Shae Guy joined the meeting at 10:39 a.m.

**COUNTY MANAGER REPORT**

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Debbie Oyarzun, County Manager, reviewed the 2024 Resolution Tracking List and included updates on:

- Currently conducting interviews for new Director position
- Possibility of meeting with Minister of Municipal Affairs at RMA
- Discussed having CPO provide an overview of the Alberta Association of Community Peace Officers Risk Assessment Study at next Pembina Zone meeting

2025-016 Moved by Councillor Properzi that the County Manager's report be received for information.

Carried Unanimously.

Shae Guy departed the meeting at 10:58 a.m.

**RECESS**

Reeve Drozd recessed the meeting at 10:58 a.m.

Reeve Drozd reconvened the meeting at 11:01 a.m.

**DELEGATION – PEMBINA HILLS SCHOOL DIVISION**

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PHSD Board Chair David Truckey, Trustees Judy Lefebvre & Victoria Kane, and Secretary-Treasurer Heather Nanninga met with Council at this time being 11:01 a.m. and gave an update on Pembina Hills School Division operations.

Council thanked the Trustees for their presentation, and they departed the meeting at 11:38 a.m.

Shae Guy rejoined the meeting at 11:39 a.m.

**ENFORCEMENT SERVICES REPORT**

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Shae Guy, Community Peace Officer, reviewed the written report for Enforcement Services and answered questions from Council.

2025-017 Moved by Councillor Lane that the report from the Community Peace Officer be received for information.

Carried Unanimously.

Shae Guy departed the meeting at 11:58 a.m.

ORIGINAL SIGNED – D. DROZD

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Reeve

ORIGINAL SIGNED – D. OYARZUN

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County Manager

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COUNCILLOR REPORTS

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Councillor Lane had nothing to report for this period.

Deputy Reeve Schatz had nothing to report for this period.

Reeve Drozd reported on participation in a survey, and his attendance at a FCSS meeting

Councillor Kleinfeldt reported on his attendance at a Library Board meeting.

Councillor Preugschas reported on his attendance at the Provincial ASB meeting, Chamber of Commerce AGM, and his visit to Jasper viewing the remnants of the 2024 fire.

Councillor Properzi reported on his attendance at a FCSS meeting.

ADJOURNMENT

2025-018 Moved by Councillor Lane that the meeting adjourn at 12:03 p.m.

Carried Unanimously.

ORIGINAL SIGNED – D. DROZD

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Reeve

ORIGINAL SIGNED – D. OYARZUN

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County Manager