

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 4, 2025

Regular Meeting of the Council of the County of Barrhead No. 11 held February 4, 2025, was called to order by Reeve Drozd at 9:00 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane (departed at 1:48 p.m.)
Councillor Paul Properzi
Councillor Walter Preugschas
Councillor Jared Stoik (departed at 12:05 p.m.)

STAFF

Debbie Oyarzun, County Manager	Travis Wierenga, Public Work Manager
Pam Dodds, Executive Assistant	Tamara Molzahn, Director of Corporate Services
Don Medcke, Ag Fieldman	Shae Guy, Community Peace Officer

ATTENDEES

Dennis Kasowky – County Resident
Marvin Polis (via Zoom), Cindy Day, & Ilse van Loon – Northwest of 16 Regional Tourism Association
Barry Kerton - Town and Country Newspaper

RECESS

Reeve Drozd recessed the meeting at 9:00 a.m.

Reeve Drozd reconvened the meeting at 9:19 a.m.

APPROVAL OF AGENDA

- 2025-019 Moved by Councillor Kleinfeldt that the agenda be approved as amended with the removal of item 8.3 Delegation – Sgt Hack, Barrhead RCMP Detachment.
- Carried Unanimously.

MINUTES OF REGULAR MEETING HELD JANUARY 7, 2025

- 2025-020 Moved by Councillor Properzi that the minutes of the Regular Meeting of Council held January 7, 2025, be approved as circulated.
- Carried Unanimously.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 24-R-827
NW 5-59-4-W5 (STRAWSON)**

- 2025-021 Moved by Councillor Properzi that Council approve subdivision application 24-R-827 proposing to adjust the boundary of a developed 0.805 ha (1.99 ac) institutional lot from a previously unsubdivided 62.76 ha (154.99 ac) agricultural quarter section being NW 5-59-4-W5 with the following conditions:
1. That the instrument affecting this tentative plan of subdivision have the effect of consolidating that portion of C of T 752 063 675 being subdivided with C of T 082 325 561 in such a manner that the resulting title cannot be further subdivided without Subdivision Authority approval.
 2. That the instrument affecting this tentative plan of subdivision has the effect of consolidating that portion of C of T 082 325 561 being subdivided with C of T 752 063 675 in such a manner that the resulting title cannot be further subdivided without Subdivision Authority approval.

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Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

3. That, prior to or concurrent with registration of an instrument effecting this plan, an Environmental Reserve Easement, in a form and affecting an area approved by the Subdivision Authority, be granted to the County of Barrhead No. 11. The form of this Easement will generally follow the form attached hereto. The survey to be used to describe the Easement shall include all of the land within the titled area, from the top of bank of the valley on the east side of the creek to the top of bank of the valley on the west side of the creek, which is generally all of the land outlined in RED on the attached Schedule "A" and shall be reviewed by the Subdivision Authority prior to being finalized.
4. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into & comply with a development agreement regarding the acquisition of land for road widening with the County of Barrhead No. 11 pursuant to Section 655 of the *Municipal Government Act*.
5. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.
6. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
 - a. Real Property Report or a Building Site Certificate, prepared by an Alberta Land Surveyor, indicating the location and distances between the buildings, the private sewage disposal system, any potable water source, shelter belts and above-ground appurtenances on the subject lands, and the existing and proposed property boundaries on proposed Lot 1 and Lot 2; and
 - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on proposed Lot 1 and Lot 2, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
7. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

Carried Unanimously.

Travis Wierenga joined the meeting at 9:25 a.m.

PUBLIC WORKS REPORT

Travis Wierenga, Public Works Manager, reviewed the written report for Public Works & Utilities and answered questions from Council.

2025-022 Moved by Councillor Lane that the report from the Public Works Manager be received for information.

Carried Unanimously.

Shae Guy joined the meeting at 9:44 a.m.

DELEGATION – RESIDENT CONCERN

County resident, Dennis Kasowky, met with Council to express a concern about property owners pushing the snow from their driveways across the gravel roads which is causing a driving hazard.

Public Works Manager explained the process when a complaint is received, and the CPO explained County Bylaws in relation to this concern. CAO will ensure that the resident is provided with a copy of the bylaw to share.

Shae Guy left the meeting at 9:52 a.m.

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Reeve

County Manager

2025 CAPITAL PURCHASE - STEAMER TRAILER

- 2025-023 Moved by Councillor Lane that Council directs Administration to purchase a new steam and trailer unit from Pumps & Pressure for a cost of \$44,744.50 with the additional required funds to come out of Equipment Reserves.

Carried Unanimously.

Travis Wierenga departed the meeting at 10:01 a.m.

Don Medcke joined the meeting at 10:01 a.m.

2025 2-TON SPRAY TRUCK REPLACEMENT PURCHASE – CAPITAL BUDGET

- 2025-024 Moved by Deputy Reeve Schatz that Council approve the purchase of a 2025 Ford F-550 crew cab 4x4 truck (as per specifications) from Barrhead Ford at a price of \$87,965.00 plus GST and applicable fees which aligns with the 2025 Capital Budget.

Carried Unanimously.

Don Medcke departed the meeting at 10:06 a.m.

MARKETING SPONSORSHIP OPPORTUNITY - NATURE ALIVE ADVENTURES INC. & WESTERN DIRECTIVE INC.

- 2025-025 Moved by Deputy Reeve Schatz that Council approve a marketing sponsorship opportunity request from Western Directives Inc & Nature Alive Adventures Inc in the amount of \$5,000.

Carried Unanimously.

RECESS

Reeve Drozd recessed the meeting at 10:20 a.m.

Reeve Drozd reconvened the meeting at 10:28 a.m.

Tamara Molzahn joined the meeting at 10:28 a.m.

2024 PROJECT DASHBOARD

- 2025-026 Moved by Councillor Properzi that Council accepts the Capital & Operational Dashboards as at December 31, 2024 for information.

Carried Unanimously.

- 2025-027 Moved by Councillor Lane that Council approves the additional funding sources for the 2024 capital and operational projects as presented.

Carried Unanimously.

MOTION TO TABLE - 2024 RESERVE TRANSACTIONS REQUIRING APPROVAL & ADDITIONAL RESERVE CONTRIBUTIONS

- 2025-028 Moved by Councillor Kleinfeldt that Council table the discussion on 2024 Reserve Transactions requiring approval & additional Reserve Contributions until later in the meeting.

Carried Unanimously.

Tamara Molzahn departed the meeting at 11:30 a.m.

DELEGATION – NORTHWEST OF 16 REGIONAL TOURISM ASSOCIATION

Cindy Day, Ilse van Loon, and Marvin Polis, of the Northwest of 16 Tourism Association met with Council to present information on the new association and to seek the support of the County of Barrhead as a municipal member.

- 2025-029 Moved by Councillor Properzi that Council approves becoming a municipal member of Northwest of 16 Regional Tourism Association in 2025 for an annual fee of \$1,000

Carried Unanimously.

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Reeve

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County Manager

RECESS

Reeve Drozd recessed the meeting at 11:35 a.m.

Reeve Drozd reconvened the meeting at 11:41 a.m.

Tamara Molzahn rejoined the meeting at 11:41 a.m.

2024 PROJECT DASHBOARD (Revised)

Tamara Molzahn presented an updated project dashboard for Council consideration.

- 2025-030 Moved by Deputy Reeve Schatz that Council approves the updated additional funding sources for the 2024 capital and operational projects as presented.

Carried Unanimously.

MOTION TO LIFT FROM TABLE – 2024 RESERVE TRANSACTIONS REQUIRING APPROVAL & ADDITIONAL RESERVE CONTRIBUTIONS

- 2025-031 Moved by Councillor Lane to lift from the table the discussion on 2024 Reserve Transactions requiring approval & additional Reserve Contributions.

Carried Unanimously.

2024 RESERVE TRANSACTIONS REQUIRING APPROVAL & ADDITIONAL RESERVE CONTRIBUTIONS

- 2025-032 Moved by Councillor Properzi that Council approves the 2024 reserve transactions as presented in 2024 Reserve Report.

Carried Unanimously.

Councillor Stoik and Tamara Molzahn departed the meeting at 12:05 p.m.

LUNCH RECESS

Reeve Drozd recessed the meeting at 12:05 p.m.

Reeve Drozd reconvened the meeting at 1:02 p.m.

PUBLIC HEARING FOR BYLAW 9-2024 – ROAD CLOSURE BYLAW – West of SW 34 61-5-W5

Reeve Drozd declared the Public Hearing open at 1:02 p.m. to provide an opportunity for public input and comment regarding proposed Bylaw No. 9-2024, Road Closure Bylaw 9-2024 – West of SW-34 61-5-W5.

Reeve Drozd explained the public hearing process.

Debbie Oyarzun, CAO, introduced Bylaw 9-2024 which received 1st reading at the December 17, 2024, Regular Council meeting.

Reeve Drozd asked Council if they had any questions and none were asked.

No members of the public had comments to share.

Debbie Oyarzun, CAO, summarized the referral letters that were sent to AEP, utility companies, and adjoining landowner and no objections were received.

Reeve Drozd asked Council if they had any questions of the public or administration.

Reeve Drozd declared the Public Hearing closed at 1:12 p.m.

- 2025-033 Moved by Councillor Properzi that Council approves forwarding the road closure package to Alberta Transportation in accordance with the legislated process for Road Closures.

Carried 6-0.

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2024 FUNDING – BARRHEAD HISTORICAL SOCIETY

2025-034 Moved by Councillor Lane that Council direct Administration to release the 2024 funding to the Barrhead Historical Society as recommended by the County Manager.

Carried 6-0.

COUNTY MANAGER REPORT

Debbie Oyarzun, County Manager, reviewed the 2025 Resolution Tracking List and included updates on:

- AAIP Rural Renewal Stream – December 2024 & January 2025 Status Reports
- Discussion on Pembina Zone Meeting and positive feedback on the County's CPO's presentation on the overview of the Alberta Association of Community Peace Officers Risk Assessment Study
- New Director of Rural Development will start on February 10, 2025
- Planning & Development Statistics – December 1, 2024 to February 1, 2025
- Submission of 2025-2029 ASB Grant Application to Alberta Agriculture & Irrigation

2025-035 Moved by Councillor Kleinfeldt that the County Manager's report be received for information.

Carried 6-0.

DIRECTOR OF CORPORATE SERVICES REPORT

2025-036 Moved by Councillor Properzi to accept the following Director of Corporate Services reports for information:

- Scotiabank and ATB Payments Issued for the month of December 2024
- Elected Official Remuneration Report as of December 31, 2024

Carried 6-0.

INFORMATION ITEMS

2025-037 Moved by Deputy Reeve Schatz that Council accepts the following items for information:

- Letter from CUPE Re: Industrial Inquiry Commission Reviewing Canada Post – dated January 16, 2025
- News Release from AWF Re: Opposition to Cervid Harvest Preserves (CHP's) – dated January 30, 2025
- Misty Ridge Meeting Minutes – December 11, 2024

Carried 6-0.

COUNCILLOR REPORTS

Councillor Lane reported on his attendance at a Misty Ridge meeting, Barrhead & District Social Housing Association meeting, Ag Society Partners dinner, Ag Society AGM, and Pembina Zone meeting.

Deputy Reeve Schatz reported on his attendance at an ICF meeting with LSA County, ASB meeting and a Seed Cleaning Plant meeting.

Councillor Properzi reported on his attendance at the Pembina Zone meeting.

Councillor Lane departed the meeting at 1:48 p.m.

Councillor Preugschas reported on his attendance at the Provincial ASB Pre-Conference meeting, Provincial ASB meeting with the Minister, ASB Provincial Conference, ASB meeting, Barrhead & District Chamber of Commerce meeting, Westlock Farmers Appreciation event,

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Barrhead Attraction & Retention Committee, Pembina West Co-op Staff Social, and the Pembina Zone meeting.

Councillor Kleinfeldt reported on his attendance at a BARCC meeting, Library Board organizational meeting, Pembina Zone meeting, Ag Society AGM, RCMP Town Hall, and BRWC meeting.

Reeve Drozd reported on his attendance at an ICF meeting with LSA County, ASB meeting, BARCC meeting, FCSS meeting, Pembina Zone meeting, Ag Society Partners dinner, and BRWC meeting.

ADJOURNMENT

2025-038 Moved by Deputy Reeve Schatz that the meeting adjourn at 2:03 p.m.

Carried 5-0.

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