

**REGULAR MEETING OF COUNCIL - HELD FEBRUARY 20, 2024**

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Regular Meeting of the Council of the County of Barrhead No. 11 held February 20, 2024 was called to order by Reeve Drozd at 9:00 a.m.

**PRESENT**

Reeve Doug Drozd  
Deputy Reeve Marvin Schatz  
Councillor Ron Kleinfeldt  
Councillor Bill Lane  
Councillor Paul Properzi  
Councillor Walter Preugschas  
Councillor Jared Stoik

**STAFF**

Debbie Oyarzun, County Manager	Shae Guy, Community Peace Officer
Pam Dodds, Executive Assistant	Tamara Molzahn, Director of Corporate Services
Jenny Bruns, Development Officer	Travis Wierenga, Public Works Manager
Tara Troock, Development Clerk	

**ATTENDEES**

L. Beeson – Public attendee  
Matthew Swan & Gary de Jong – Misty Ridge Ski Club  
Barry Kerton - Town and Country Newspaper

**RECESS**

Reeve Drozd recessed the meeting at 9:00 a.m.

Reeve Drozd reconvened the meeting at 9:12 a.m.

**APPROVAL OF AGENDA**

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2024-037 Moved by Councillor Preugschas that the agenda be approved as presented.  
Carried Unanimously.

**MINUTES OF REGULAR MEETING HELD FEBRUARY 6, 2024**

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2024-038 Moved by Councillor Lane that the minutes of the Regular Meeting of Council held February 6, 2024 be approved with the following amendment:  
Resolution #2024-031 - Add Councillor Lane as the Councillor who moved the motion.  
Carried Unanimously.

Councillor Lane left the meeting at 9:43 a.m.

**LAND USE BYLAW REVIEW – OPTIONS FOR SECOND PERMANENT DWELLING**

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2024-039 Moved by Deputy Reeve Schatz that Council direct Administration to include the construction of a 2nd permanent dwelling on Ag parcels in the 1st draft of the Land Use Bylaw as presented in Option B.  
Carried 5-1.

Jenny Bruns and Tara Troock departed the meeting at 9:48 a.m.

Councillor Lane rejoined the meeting at 9:48 a.m.

**BARRHEAD COMMUNITY PROGRAM & RESOURCE GUIDE COMMITTEE  
FUNDING REQUEST**

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2024-040 Moved by Councillor Lane that Council approve the application from Barrhead Community Program & Resource Guide Committee for a donation of \$1,000 to assist with the initial development of a community resource guide with funds to come from the Economic Development Budget.  
Carried Unanimously.

**ORIGINAL SIGNED**

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Reeve

**ORIGINAL SIGNED**

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County Manager

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**VOLUNTEER RECOGNITION - COMMUNITY GRANT REQUEST**

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2024-041 Moved by Councillor Preugschas that Council approves the application from the Volunteer Appreciation committee for \$1,250 under the Community Grants Policy to assist with the Volunteer Appreciation event to be held April 17, 2024.

Carried Unanimously.

**ASSESSMENT REVIEW BOARD (ARB) OFFICIALS APPOINTMENT – CAPITAL REGION ASSESSMENT SERVICES COMMISSION (CRASC)**

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2024-042 Moved by Councillor Preugschas that Council appoint Raymond Ralph as ARB Chairman of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2024 with remuneration to be paid as specified by CRASC.

Carried Unanimously.

2024-043 Moved by Deputy Reeve Schatz that Council appoint Gerryl Amarin as ARB Clerk of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2024 with remuneration to be paid as specified by CRASC.

Carried Unanimously.

2024-044 Moved by Councillor Kleinfeldt that Council appoint the following Certified Panelists as Members of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2024 with remuneration to be paid as specified by CRASC:

- Darlene Chartrand
- Sheryl Exley
- Tina Groszko
- Stewart Hennig
- Richard Knowles
- Denis Meier
- Raymond Ralph

Carried Unanimously.

**RESCIND POLICIES**

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2024-045 Moved by Councillor Preugschas that Council rescind the following outdated policies as recommended by the Policy Committee:

- Policy 25.01      Joint Ambulance Agreement
- Policy 74.01      Regional Library Agreement
- Policy 74.03      Provincial Grants

Carried Unanimously.

Councillor Stoik left the meeting at 10:33 a.m.

ORIGINAL SIGNED

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Reeve

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County Manager

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**COMMUNITY PEACE OFFICER (CPO) – NEW POLICIES AND POLICY REVISIONS**

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- 2024-046 Moved by Councillor Properzi that Council approves amended policy PS-003 CPO Traffic, Pursuit & Emergency Response as presented.  
Carried 6-0.
- 2024-047 Moved by Councillor Preugschas that Council approves amended policy PS-008 CPO Weapons & Use of Force as presented.  
Carried 6-0.
- 2024-048 Moved by Councillor Kleinfledt that Council approves amended policy PS-011 CPO Communications System as presented.  
Carried 6-0.
- 2024-049 Moved by Councillor Lane that Council approves new policy PS-014 CPO Primary Highway Enforcement as presented.  
Carried 6-0.

Councillor Stoik rejoined the meeting at 10:43 a.m.

Shae Guy departed the meeting at 10:44 a.m.

**RECESS**

Reeve Drozd recessed the meeting at 10:44 a.m.

Reeve Drozd reconvened the meeting at 10:56 a.m.

Travis Wierenga joined the meeting at 10:56 a.m.

**DIRECTOR OF CORPORATE SERVICES REPORT**

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- 2024-050 Moved by Councillor Kleinfeldt that Council accept the following Director of Corporate Services reports, that were postponed from the February 6, 2024 regular meeting of Council, for information:
- Cash, Investments, & Taxes Receivable Report as of December 31, 2023
  - Payments Issued for the month of December 2023
  - YTD Capital Recap for the period ending December 31, 2023
  - Elected Official Remuneration Report as at December 31, 2023
- Carried Unanimously.

**INFORMATION ITEMS**

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- 2024-051 Moved by Deputy Reeve Schatz that Council accepts the following items for information:
- Minutes:
    - BDSHA Minutes – November 30, 2023
    - CFYE Minutes – January 18, 2024
- Carried Unanimously.

Councillor Stoik departed the meeting at 11:00 a.m. and rejoined at 11:05 a.m.

**PUBLIC WORKS REPORT**

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Travis Wierenga, Public Works Manager, reviewed the written report for Public Works and Utilities and answered questions from Council.

- 2024-052 Moved by Councillor Lane that the report from the Public Works Manager be received for information.  
Carried Unanimously.

Travis Wierenga departed the meeting at 11:08 a.m.

**ORIGINAL SIGNED**

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Reeve

**ORIGINAL SIGNED**

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County Manager

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Tamara Molzahn joined the meeting at 11:09 a.m.

**2023 YEAR END OPERATING SURPLUS**

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2024-053 Moved by Deputy Reeve Schatz that Council accepts the 2023 year-end financial reports as presented and subject to audit adjustments and year end finalizations

Carried Unanimously.

Tamara Molzahn departed the meeting at 11:28 a.m.

**DELEGATION – MISTY RIDGE SKI CLUB**

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Matthew Swan and Gary de Jong of the Misty Ridge Ski club, met with Council at this time being 11:28 a.m. to request sustainable support from the County of Barrhead. Council thanked them for their presentation and invited them to work with Administration to prepare a proposal for Council to consider.

Matthew Swan and Gary de Jong left the meeting at 11:53 a.m.

**LUNCH RECESS**

Reeve Drozd recessed the meeting at 11:53 a.m.

Reeve Drozd reconvened the meeting at 1:00 p.m.

Tamara Molzahn rejoined the meeting at 1:00 p.m.

**DIRECTOR OF CORPORATE SERVICES REPORT - CONTINUED**

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2024-054 Moved by Councillor Properzi that Council accept the following Director of Corporate Services reports for information:

- Cash, Investments, & Taxes Receivable Report as of January 31, 2024
- Payments Issued for the month of January 2024
- YTD Budget Report for 1 month ending January 31, 2024
- YTD Capital Recap for the period ending January 31, 2024
- Elected Official Remuneration Report as at January 31, 2024

Carried Unanimously.

Tamara Molzahn departed the meeting at 1:08 p.m.

**COUNTY MANAGER REPORT**

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Debbie Oyarzun, County Manager, reviewed the 2024 Resolution Tracking List and included updates on:

- Feb 16 – Reeve & CAO meeting with MLA van Dijken regarding the Disaster Recovery Program for flooding
- Feb 29 – Committee of the Whole meeting
- Mar 6 – Town and County Councillor Social
- Agriculture Department staff planning a “Working with Drought” workshop on April 16, 2024

2024-055 Moved by Councillor Lane that the County Manager’s report be received for information.

Carried Unanimously.

ORIGINAL SIGNED

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Reeve

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County Manager

**COUNCILLOR REPORTS**

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Councillor Properzi reported on his attendance at the Pembina Zone meeting, Twinning Committee meeting, Committee of the Whole meeting, Land Use Bylaw workshop, and FCSS meeting.

Councillor Preugschas reported on his attendance at the ASB provincial conference and an ASB provincial committee meeting, Extension Working Group meeting, Tourism Industry Association of Alberta conference, Attraction & Retention committee meeting, Twinning Committee meeting, Committee of the Whole meeting, AWC meeting, Policy meeting, and attending the Land Use Bylaw Open House.

Councillor Kleinfeldt reported on his attendance at a Public Library regular and organizational meeting, Pembina Zone meeting, Ag Society AGM and Fair Committee meeting, 2 BARCC meetings, Land Use Bylaw workshop, YRL executive meeting, Committee of the Whole meeting, and Policy meeting.

Councillor Stoik reported on his attendance at the ASB meeting.

Deputy Reeve Schatz reported on his attendance at the Land Use Bylaw workshop, ASB meeting, Committee of the Whole meeting, Policy meeting, and the Brownlee Emerging Trends in Municipal Law seminar.

Reeve Drozd reported on his attendance at the Pembina Zone meeting, Ag Society AGM, Land Use Bylaw workshop, judge for the Meadowview Multi 4-H Club and T&M 4-H Club public speaking events, ASB meeting, Committee of the Whole meeting, Policy meeting, the Brownlee Emerging Trends in Municipal Law seminar, meeting with MLA van Dijken & CAO, attending the Land Use Bylaw Open House, and office administration duties.

Councillor Lane reported on his attendance at a Misty Ridge meeting, Pembina Zone meeting, Ag Society AGM, Ag Society conference, BDSHA special and board meetings, Committee of the Whole meeting, Land Use Bylaw workshop, and the Brownlee Emerging Trends in Municipal Law seminar.

**IN-CAMERA SESSION**

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2024-056 Moved by Councillor Properzi that Council move in-camera at 1:46 p.m. for discussion on:

- Personnel – *FOIPP Sec. 17 Disclosure harmful to personal privacy; FOIPP Sec. 27 Privileged information*

Carried Unanimously.

Pam Dodds, Barry Kerton, and public attendees departed the meeting at 1:46 p.m.

2024-057 Moved by Deputy Reeve Schatz that Council move out of in-camera at 2:48 p.m.

Carried Unanimously.

**ADJOURNMENT**

2024-058 Moved by Councillor Stoik that the meeting adjourn at 2:49 p.m.

Carried Unanimously.

**ORIGINAL SIGNED**

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Reeve

**ORIGINAL SIGNED**

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County Manager