

The Regular Meeting of the Council of the County of Barrhead No. 11 held February 5, 2019 was called to order by Reeve Drozd at 9:00 a.m.

**PRESENT**

Reeve Doug Drozd  
Councillor Marvin Schatz  
Councillor Ron Kleinfeldt  
Councillor Bill Lane (joined at 9:11 a.m.)  
Councillor Walter Preugschas  
Deputy Reeve Dennis Nanninga

**ABSENT**

Councillor Darrell Troock

**STAFF**

Debbie Oyarzun, County Manager	Pam Dodds, Executive Assistant
Tamara Molzahn, Director of Finance	Cal Fischer, Public Works Superintendent
Jenny Bruns, Development Officer	Bryanna McKay, Project Coordinator

**DELEGATIONS**

Sgt Dodds, RCMP

Barry Kerton, Barrhead Leader

**INTRODUCTION**

Tamara Molzahn introduced Bryanna McKay as the new Project Coordinator that will be leading the Finance System Transition & Implementation Project

Tamara Molzahn & Bryanna McKay left the meeting at this time being 9:03 a.m.

**RECESS**

Reeve Drozd recessed the meeting at this time being 9:03 a.m.

Reeve Drozd reconvened the meeting at this time being 9:11 a.m.

Councillor Lane joined the meeting at this time being 9:11 a.m.

**APPROVAL OF AGENDA**

2019-020 Moved by Deputy Reeve Nanninga that the agenda be approved with the following addition:

Move item 6.4 – (Letter from Barrhead Auto Parts & Salvage Ltd. dated January 11, 2019 – Condition of RR 40) – to item 4.9

Carried Unanimously.

**MINUTES OF REGULAR MEETING HELD JANUARY 15, 2019**

2019-021 Moved by Councillor Lane that the minutes of the Regular Meeting held January 15, 2019 be approved as circulated.

Carried Unanimously.

**SUBDIVISION APPLICATION - MUNICIPAL PLANNING FILE NO. 18-Q-949 NE 34-58-3-W5 (SEMLER/KERSTANE)**

2019-022 Moved by Councillor Schatz that the subdivision application 18-Q-949 proposing to create a 10.07-acre yard site separation and a 5-acre vacant parcel being 4th parcel out of quarter within NE 34-58-3-W5 be approved with conditions as presented.

Carried Unanimously.

**SUBDIVISION APPLICATION - MUNICIPAL PLANNING FILE NO. 18-Q-950 PT. OF SW 3-60-2-W5 (KRYSA)**

2019-023 Moved by Councillor Lane to postpone a decision on subdivision application 18-Q-950 proposing to create a 4.22-acre vacant parcel being 4th parcel out of quarter within SW 3-60-2-W5

Carried Unanimously.

Jenny Bruns left the meeting at this time being 9:38 a.m.

  
Reeve

  
County Manager

**REPORT – PUBLIC AUCTION DECEMBER 5, 2018**

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2019-024 Moved by Councillor Lane that Council directs administration to advertise for 1 week the Designated Manufactured Home (DMH), in possession of the County, for sale “as is” at \$1,500 or best offer with the cost of removal to be borne by the purchaser; and further should the DMH not sell by February 28, 2019, that the County acquire the DMH by depositing \$1,500 into a designated account and proceed with dispersing funds and disposal.

Carried Unanimously.

**FUNDING REQUEST - NORTH CENTRAL BUSINESS SUPPORT NETWORK (BSN) WEBSITE DEVELOPMENT PROJECT**

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2019-025 Moved by Councillor Schatz that Council receive as information the request from the North Central Rural BSN for funding to develop a stand-alone website.

Carried Unanimously.

**RECESS**

Reeve Drozd recessed the meeting at this time being 9:58 a.m.

Reeve Drozd reconvened the meeting at this time being 10:13 a.m.

Tamara Molzahn joined the meeting at this time being 10:13 a.m.

**DIRECTOR OF FINANCE & ADMINISTRATION REPORTS**

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2019-026 Moved by Deputy Reeve Nanninga to accept the Projects – At a Glance Reporting – as at December 31, 2018 for information.

Carried Unanimously.

2019-027 Moved by Councillor Lane to accept the 2018 Municipal Capital YTD Recap as of December 31, 2018 for information.

Carried Unanimously.

2019-028 Moved by Councillor Schatz to accept the Surplus Recap as at December 31, 2018 for information.

Carried Unanimously.

2019-029 Moved by Councillor Kleinfeldt to accept the 2018 YTD Budget Variance Report for the year ending December 31, 2018 for information.

Carried Unanimously.

**2018 YEAR-END FINANCIAL RECONCILIATION**

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2019-030 Moved by Councillor Preugschas to authorize Administration to set up an additional allowance from budget for uncollectible taxes in the amount of \$5,109.02 which would increase the total of the Uncollectible Allowance to \$159,692.72, with the funds coming from 2018 accumulated surplus.

Carried Unanimously.

2019-031 Moved by Councillor Lane to authorize Administration to access 2018 accumulated surplus in the amount of \$23,339.78 to address the overage in the Net Cost of Subdivision and Land Development.

Carried Unanimously.

2019-032 Moved by Deputy Nanninga to approve the additional costs of \$11,184 for Project #240.

Carried Unanimously.

2019-033 Moved by Councillor Kleinfeldt to approve the additional survey costs of \$11,569 for Road Plan Realignment 21-59-2-W5.

Carried Unanimously.

**REPORT - PUBLIC WORKS**

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Public Works Superintendent Cal Fischer met with Council at this time being 10:50 a.m. and provided Council with an update on programs and operations within the Public Works Department. Cal Fischer announced his retirement at this time effective April 30, 2019 after 29 years of service.

Council expressed their appreciation of Mr. Fischer’s years of service to the County.

2019-034 Moved by Councillor Lane that the report from the Public Works Superintendent be received for information.

Carried Unanimously.

  
Reeve

  
County Manager

**TENDERS FOR 2019 PW EQUIPMENT PURCHASES**

2019-035 Moved by Councillor Lane to award the contract for supplying a ¾ ton crew cab 4 x 4 Truck (as per specifications) to Grizzly Trail Motors at a purchase price of \$41,890.  
Carried Unanimously.

2019-036 Moved by Councillor Schatz to award the contract for supplying a Motor Grader (as per specifications) to Brandt Tractor Ltd. at a purchase price of \$397,125 minus trade of \$145,000 for a net cost of \$252,125.  
Carried Unanimously.

**TENDER BF 78062 CULVERT REPLACEMENT**

2019-037 Moved by Councillor Schatz to award the contract for Tender 78062-18: Culvert Replacement & Other Work to Oil-Berta Cats Ltd as low bidder.  
Carried Unanimously.

**RR 40 CONSTRUCTION QUERY**

2019-038 Moved by Councillor Kleinfeldt to direct Administration to draft a letter in response to resident concerns regarding RR 40 Road and advise them of the 2021 Road Construction Plan.  
Carried Unanimously.

Sgt Dodds entered the meeting at this time being 11:28 a.m.

Cal Fischer, Councillor's Preugschas & Lane, and Tamara Molzahn left the meeting at this time being 11:30 a.m.

Councillor Preugschas rejoined the meeting at this time being 11:34 a.m.

Councillor Lane rejoined the meeting at this time being 11:35 a.m.

**DELEGATION - RCMP SGT DODDS, BARRHEAD DETACHMENT**

RCMP Sgt Dodds met with Council at this time being 11:35 a.m. Sgt Dodds provided Council with a Crime Statistics report for the County of Barrhead for the period January to December: 2015-2018. He indicated that crime statistics were down for 2018 and were actually at a 4-year low.

Councillor Preugschas left the meeting at this time being 12:00 p.m.

Councillor Preugschas rejoined the meeting at this time being 12:01 p.m.

2019-039 Moved by Councillor Lane that the report from RCMP Sgt Dodds be received as information.  
Carried Unanimously.

Sgt Dodds left the meeting at this time being 12:02 p.m.

**RECESS FOR LUNCH**

Reeve Drozd recessed the meeting for lunch at this time being 12:02 p.m.

Reeve Drozd reconvened the meeting at this time being 1:18 p.m.

**REPORT – COUNTY MANAGER**

Debbie Oyarzun, County Manager, reviewed her written report and provided information on the following topics: office reorganization, creating a planning calendar for council, successful grant application for the Regional GIS initiative in the amount of \$137,500, progress on ICFs and economic development.

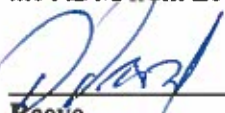
2019-040 Moved by Deputy Reeve Nanninga to accept the County Manager's report for information.  
Carried Unanimously.

**COUNCILLOR REPORTS**

Councillor Schatz reported on this attendance at the following: FCSS meeting, Seed Cleaning Plant meeting, Farm Tech in Edmonton, and presented information on The Do More Agriculture Foundation that supports mental health in the agriculture industry.

2019-041 Moved by Councillor Schatz to direct Administration to investigate and promote The Do More Agriculture Foundation that supports mental health in agriculture.  
Carried Unanimously.

Councillor Preugschas reported on his attendance at the following: ASB Conference in Calgary, a Planning Session for the County Hemp focus group/workshop, Twinning Committee meeting, the GROWTH meeting with ATCO Broadband presentation and the ADM from Economic Development & Trade, and County Safety meeting.

  
Reeve

  
County Manager

Councillor Kleinfeldt reported on his attendance at the following: Library Board meeting, FCSS meeting, Ag Society meeting, the Victim Services charity hockey game, the GROWTH meeting with ATCO Broadband presentation, and Farm Tech in Edmonton.

Deputy Reeve Nanninga reported that he had been on vacation and attended Farm Tech in Edmonton

Deputy Reeve Nanninga left the meeting at this time being 2:27 p.m.

Deputy Reeve Nanninga rejoined the meeting at this time being 2:28 p.m.

Reeve Drozd reported on his attendance at the following: Chamber of Commerce meeting, the ASB Conference in Calgary, and reported that BARCC and the Charitable Gaming Committee would have a presentation at the upcoming RMA conference.

Councillor Lane reported on his attendance at the following: ASB Conference in Calgary, and the Victim Services charity hockey game.

**AGENDA INFORMATION ITEMS**

2019-042 Moved by Councillor Lane that the following agenda items be received as information:

- Letter from Alberta Municipal Affairs dated January 28, 2019 – Approval of Grant funding for Regional GIS project
- Letter from AltaGas Utilities dated January 28, 2019 – Change of President
- Letter from Barrhead & District Twinning Committee dated January 18, 2019 – Letter of Invitation to Friendship Dinner & Welcome
- Letter from Athabasca Watershed Council dated December 17, 2018 – Funding Request
- MINUTES/HIGHLIGHTS
  - GROWTH Alberta Meeting Minutes – November 26, 2018
  - Barrhead & District FCSS Meeting Minutes – December 20, 2018
  - Community Futures Yellowhead East Regular Meeting Minutes – December 10, 2018
  - Ag Service Board Meeting Minutes – January 8, 2019
  - Barrhead Agricultural Society Meeting Minutes – January 22, 2019

Pam Dodds left the meeting at this time being 2:35 p.m.

**RECESS**

Reeve Drozd recessed the meeting at this time being 2:35 p.m.

Reeve Drozd reconvened the meeting at this time being 2:40 p.m.

Tamara Molzahn rejoined the meeting at this time being 2:40 p.m.

**IN-CAMERA**

2019-043 Moved by Deputy Reeve Nanninga that the meeting move in-camera at this time being 2:41 p.m. for discussion on:

**4.7.1 Property Tax Proposal – FOIPP Sec. 16, Business Interests and Sec. 27, Privileged Information**

Carried Unanimously.

2019-044 Moved by Deputy Reeve Nanninga that the meeting move out of in-camera at this time being 4:17 p.m.

Carried Unanimously.

**PROPERTY TAX PROPOSAL**

2019-045 Moved by Councillor Schatz to direct Administration to proceed with negotiations to determine the terms that will provide sufficient protection for the County

Carried Unanimously.

**ADJOURNMENT**

2019-046 Moved by Councillor Kleinfeldt that the meeting adjourns at this time being 4:18 p.m.

Carried Unanimously

  
Reeve

  
County Manager