

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 18, 2025

Regular Meeting of the Council of the County of Barrhead No. 11 held February 18, 2025, was called to order by Reeve Drozd at 9:00 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane (departed at 11:54 a.m.)
Councillor Paul Properzi
Councillor Walter Preugschas

ABSENT

Councillor Jared Stoik

STAFF

Debbie Oyarzun, County Manager	Tamara Molzahn, Director of Corporate Services
Pam Dodds, Executive Assistant	
Travis Wierenga, Public Works Manager	Shae Guy, Community Peace Officer

ATTENDEES

Sgt Colin Hack – Barrhead RCMP Detachment
M. Gleason – County Resident
Barry Kerton - Town and Country Newspaper

RECESS

Reeve Drozd recessed the meeting at 9:00 a.m.
Reeve Drozd reconvened the meeting at 9:09 a.m.
Travis Wierenga joined the meeting at 9:09 a.m.

APPROVAL OF AGENDA

2025-039 Moved by Councillor Lane that the agenda be approved as presented.
Carried Unanimously.

MINUTES OF REGULAR MEETING HELD FEBRUARY 4, 2025

2025-040 Moved by Councillor Properzi that the minutes of the Regular Meeting of Council held February 4, 2025, be approved as circulated.
Carried Unanimously.

PUBLIC WORKS REPORT

Travis Wierenga, Public Works Manager, reviewed the written report for Public Works & Utilities and answered questions from Council.

2025-041 Moved by Councillor Kleinfeldt that the report from the Public Works Manager be received for information.
Carried Unanimously.

2025 BRIDGE REPLACEMENT – NW 4-62-4-W5 - BF 77360 LAND ACQUISITION

2025-042 Moved by Deputy Reeve Schatz that Council directs the Reeve and CAO to sign the agreements for Acquisition of Land for Right-of-Way for 2025 Bridge Replacement Project BF 77360 with Laura-Lee Moes and Vista Grain Ltd. as presented, in order to purchase 0.4014 acre from each landowner for the total cost to the project of \$2,000.
Carried Unanimously.

Travis Wierenga departed the meeting at 9:23 a.m.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

**ASSESSMENT REVIEW BOARD (ARB) OFFICIALS APPOINTMENT – CAPITAL REGION
ASSESSMENT SERVICES COMMISSION (CRASC)**

2025-043 Moved by Councillor Properzi that Council appoint Raymond Ralph as ARB Chairman of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2025 with remuneration to be paid as specified by CRASC.

Carried Unanimously.

2025-044 Moved by Councillor Lane that Council appoint Gerryl Amorin as ARB Clerk of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2025, with remuneration to be paid as specified by CRASC.

Carried Unanimously.

2025-045 Moved by Councillor Kleinfeldt that Council appoint the following Certified Panelists as Members of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2025 with remuneration to be paid as specified by CRASC:

- Darlene Chartrand
- Sheryl Exley
- Tina Groszko
- Richard Knowles
- Marcel LeBlanc
- Raymond Ralph

Carried Unanimously.

COMMUNITY GRANT REQUEST – BARRHEAD GOLF & RECREATION AREA SOCIETY

2025-046 Moved by Councillor Lane that Council approve the application from Barrhead Golf & Recreation Area Society for a donation of \$2,500 under the Community Grants Policy to assist with replacing the carpet in the public dining area.

Carried Unanimously.

Shae Guy joined the meeting at 9:35 a.m.

UPDATE TO POLICY PS-012 CPO UNIFORM & EQUIPMENT STANDARDS

2025-047 Moved by Councillor Properzi that Council approve Policy PS-012 CPO Uniform & Equipment Standards as amended.

Carried Unanimously.

2024 ENFORCEMENT SERVICES ANNUAL REPORT

Shae Guy, Community Peace Officer, reviewed the written 2024 Enforcement Services Annual Report for County of Barrhead required by Alberta Public Safety & Emergency Services and answered questions from Council.

2025-048 Moved by Deputy Reeve Schatz that the 2024 Enforcement Services Annual Report be received for information.

Carried Unanimously.

Shae Guy departed the meeting at 10:13 a.m.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

CONTRACT RENEWAL & APPOINTMENT OF ASSESSOR – ASSESSMENT SERVICES

2025-049 Moved by Councillor Lane that Council approve the 3-year contract for March 1, 2025 – February 28, 2028 with 596947 Alberta Ltd. to provide assessment services to the County of Barrhead.

Carried Unanimously.

2025-050 Moved by Councillor Kleinfeldt that Council appoints Doug Smith (596947 Alberta Ltd.) as Assessor for the County of Barrhead for the period March 1, 2025 – February 28, 2028.

Carried Unanimously.

RECESS

Reeve Drozd recessed the meeting at 10:20 a.m.

Reeve Drozd reconvened the meeting at 10:32 a.m.

Tamara Molzahn joined the meeting at 10:32 a.m.

2024 YEAR END

2025-051 Moved by Councillor Kleinfeldt that Council accepts the following year-end financial reports subject to audit adjustments and year end finalizations:

- YTD Budget Report with variance analysis
- Net Operating Surplus by Department
- Capital Report with variance analysis
- 2024 Reserve Report
- Reconciliation of Budget Data to Financial Statements
- Draft Statement of Operations
- Draft Statement of Financial Position
- Draft Segmented Disclosure

Carried Unanimously.

Tamara Molzahn departed the meeting at 10:55 a.m.

COUNTY MANAGER REPORT

Debbie Oyarzun, County Manager, reviewed the 2025 Resolution Tracking List and Council moved in-camera to discuss correspondence.

2025-052 Moved by Councillor Properzi that Council move in-camera at 11:01 a.m. for discussion on:

- Provincial Government Correspondence - *FOIP Sec. 21 Disclosure Harmful to Intergovernmental Relations*

Carried Unanimously.

2025-053 Moved by Deputy Reeve Schatz that Council move out of in-camera at 11:13 a.m.

Carried Unanimously.

2025-054 Moved by Councillor Lane that the County Manager's report be received for information.

Carried Unanimously.

INFORMATION ITEMS

2025-055 Moved by Deputy Reeve Schatz that Council accepts the following items for information:

- Letter from Minister McIver - Joint Use and Planning Agreements Extension – dated February 13, 2025
- BDSHA Meeting Minutes – November 29, 2024
- Misty Ridge Meeting Minutes – January 15, 2025

Carried Unanimously.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

COUNCILLOR REPORTS

Councillor Kleinfeldt reported on his attendance at the Committee of the Whole meeting.

Councillor Preugschas reported on his attendance at the ASB meeting, Barrhead Attraction & Retention Committee meeting, Twinning Committee meeting, Committee of the Whole meeting, and hiking in Kananaskis.

Councillor Properzi reported on his attendance at the Committee of the Whole meeting, and Northern Lights Snowmobile Club event.

Councillor Lane reported on his attendance at the Ag Society conference, and Misty Ridge Ski Hill meeting.

Deputy Reeve Schatz reported on his attendance at the Committee of the Whole meeting, ASB meeting and a Seed Cleaning Plant meeting.

Reeve Drozd reported on his attendance at the Committee of the Whole meeting, ASB meeting, FCSS meeting, and office administration duties.

RECESS

Reeve Drozd recessed the meeting at 11:21 a.m.

Reeve Drozd reconvened the meeting at 11:28 a.m.

Shae Guy and Sgt Hack joined the meeting at 11:28 a.m.

BARRHEAD RCMP – QUARTERLY REPORT

Sgt Hack of the Barrhead RCMP Detachment, met with Council at this time being 11:28 a.m. to discuss the quarterly statistics and give updates on the local detachment.

2025-056 Moved by Councillor Kleinfeldt that Council accepts the report from Sgt Hack as information.
Carried Unanimously.

Councillor Lane and Sgt Hack departed the meeting at 11:54 a.m.

LUNCH RECESS

Reeve Drozd recessed the meeting at 11:54 a.m.

Reeve Drozd reconvened the meeting at 1:00 p.m.

APPEAL OF ORDER TO REMEDY CONTRAVENTION (MGA s.545) – FILE #2024-162-1032

Reeve Drozd introduced Council, staff, and the appellant.

Reeve Drozd stated that Council has been asked to review an Order to Remedy a Contravention issued under the MGA s.545 and Animal Control Bylaw 5-2024 and explained the process.

CPO Shae Guy presented the County position in relation to the contravention of Animal Control Bylaw 5-2024.

Mary K. Gleason presented the appellants statement.

Council asked questions of the Appellant and Administration and discussed the information presented.

2025-057 Moved by Deputy Reeve Schatz that Council uphold the Order to Remedy Contravention for file #2024-162-1032 and vary the deadline to comply with the Order to April 30, 2025.
Carried 5-0.

ADJOURNMENT

2025-058 Moved by Councillor Properzi that the meeting adjourn at 1:47 p.m.
Carried 5-0.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager