

REGULAR MEETING OF COUNCIL - HELD AUGUST 16, 2022

Regular Meeting of the Council of the County of Barrhead No. 11 held August 16, 2022 was called to order by Reeve Drozd at 9:02 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane
Councillor Paul Properzi
Councillor Walter Preugschas
Councillor Jared Stoik

STAFF

Debbie Oyarzun, County Manager	Ken Hove, Director of Infrastructure
Pam Dodds, Executive Assistant	Erika Head, Municipal Intern
Tamara Molzahn, Director of Finance & Administration	Jenny Bruns, Development Officer
Doug Smith, County Assessor	Adam Vanderwekken, Development & Communications Coordinator

ATTENDEES

Sgt Bob Dodds – Barrhead RCMP Detachment (Delegation)
Barry Kerton - Town and Country Newspaper

RECESS

Reeve Drozd recessed the meeting at 9:02 a.m.

Reeve Drozd reconvened the meeting at 9:26 a.m.

APPROVAL OF AGENDA

2022-268 Moved by Councillor Properzi that the agenda be approved as presented.
Carried Unanimously.

MINUTES OF REGULAR MEETING HELD JULY 19, 2022

2022-269 Moved by Councillor Preugschas the minutes of the Regular Meeting of Council held July 19, 2022, be approved as circulated.
Carried Unanimously.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-538
PT. SW 5-57-1-W5 (AYYOBI)**

2022-270 Moved by Councillor Kleinfeldt that Council approve subdivision application 22-R-538 proposing a farmstead separation of 4.05 ha (10.0 ac) out of the Pt. SW 5-57-1-W5 with the conditions as presented.
Carried Unanimously.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-544
NE 9-59-2-W5 (BECK)**

2022-271 Moved by Councillor Kleinfeldt that Council approve subdivision application 22-R-544 proposing a farmstead separation out of NE 9-59-2-W5 with the conditions as presented.
Carried Unanimously.

Jenny Bruns and Adam Vanderwekken depart the meeting at 9:41 a.m.

ORIGINAL SIGNED - D. DROZD

Reeve

ORIGINAL SIGNED - D. OYARZUN

County Manager

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GRAZING LEASE BIDS – SOUTH ½ 4-60-4-W5

- 2022-272 Moved by Councillor Lane that Council award the Grazing Lease for South ½ of 4-60-4-W5 to Mr. Cliff Sutherland at a yearly rate of \$10,100 plus property taxes from June 1, 2023 and ending on October 31, 2025.

Carried Unanimously.

FIRE FIGHTING SERVICES – REQUEST TO REDUCE INVOICE

- 2022-273 Moved by Councillor Stoik that Council move in-camera under *FOIP Sec. 24 – Advice from Officials* at 9:58 a.m.

Carried Unanimously.

- 2022-274 Moved by Councillor Stoik that Council move out of in-camera at 10:04 a.m.

Carried Unanimously.

- 2022-275 Moved by Councillor Properzi that Council reduce invoice #IVC00002362 to \$750 and cancel the balance of \$250.

Carried Unanimously.

Councillor Stoik departed the meeting at 10:10 a.m.

MEADOWVIEW MULTI 4-H CLUB - COMMUNITY GRANT REQUEST

- 2022-276 Moved by Councillor Kleinfeldt that Council denies the application from Meadowview Multi 4-H Club for \$2,500 under s. 5.5 of the Community Grants Policy due to it being a private event.

Carried 6-0.

Councillor Stoik rejoined the meeting at 10:17 a.m.

SHEPHERD'S CARE FOUNDATION (BARRHEAD) - COMMUNITY GRANT REQUEST

- 2022-277 Moved by Councillor Lane that Council denies the application from Shepherd's Care Foundation for \$2,500 under s. 4.2 of the Community Grants Policy due to the organization falling under the responsibility of another level of government.

Carried Unanimously.

PROPERTY TAXES – REQUEST TO CANCEL TAXES

- 2022-278 Moved by Councillor Properzi that Council denies the request to cancel or reduce property taxes in the amount of \$50.00 on tax roll # 569322014.

Carried Unanimously.

RECESS

Reeve Drozd recessed the meeting at 10:30 a.m.

Reeve Drozd reconvened the meeting at 10:39 a.m.

Tamara Molzahn and Doug Smith joined the meeting at 10:39 a.m.

PROPERTY ASSESSMENT SYSTEM

- 2022-279 Moved by Councillor Preugschas that Council authorize Administration to convert the Property Assessment System from PAVIS to CAMA lot system at an estimated capital cost of \$37,500 with funding source to be confirmed in 2023 budget.

Carried Unanimously.

Doug Smith departed the meeting at 10:57 a.m.

PROPERTY TAX PENALTY EXEMPT LIST

- 2022-280 Moved by Deputy Reeve Schatz that Council approves the Property Tax Penalty Exempt List for the 298 tax rolls as identified.

Carried Unanimously.

ORIGINAL SIGNED - D. DROZD

Reeve

ORIGINAL SIGNED - D. OYARZUN

County Manager

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ASSET MANAGEMENT COHORT PROGRAM

2022-281 Moved by Councillor Lane that Council directs staff to apply for the asset management cohort program opportunity from the RMA, AB Munis, and IAMA.

Carried Unanimously.

2022-282 Moved by Councillor Preugschas that Council commits staff to participate in the asset management cohort program to advance the County asset management program.

Carried Unanimously.

2022-283 Moved by Councillor Properzi that Council commits financial support from its budget toward the costs of this initiative for staff travel and accommodation.

Carried Unanimously.

2023 DRAFT BUDGET SCHEDULE

2022-284 Moved by Councillor Properzi that Council approves the 2023 Budget Schedule as presented.

Carried Unanimously.

RECORDS MANAGEMENT LABOUR

2022-285 Moved by Deputy Reeve Schatz that Council authorize the CAO to continue to employ a Municipal Clerk on a temporary basis for a cost not to exceed \$14,500 with funding to come from the 2022 Records Management capital budget (Admin – Computer & Equipment Reserve) and the balance to come from current year surplus.

Carried Unanimously.

Tamara Molzahn departed the meeting at 11:34 a.m.

DELEGATION – BARRHEAD RCMP DETACHMENT

Sergeant Bob Dodds of the Barrhead RCMP Detachment, met with Council at this time being 11:34 a.m. to discuss the quarterly statistics and give an update on policing in the municipality. Sgt Dodds indicated that the RCMP will be hosting another town hall meeting during the 3rd week of October in Neerlandia.

Councillor Preugschas departed the meeting at 12:09 p.m.

2022-286 Moved by Councillor Lane that Council accept the report from Sgt Dodds as information.

Carried 6-0.

Councillor Preugschas rejoined the meeting at 12:11 p.m.

LUNCH RECESS

Reeve Drozd recessed the meeting at 12:11 p.m.

Reeve Drozd reconvened the meeting at 1:17 p.m.

Tamara Molzahn joined the meeting at 1:17 p.m.

ADDITION TO AGENDA

2022-287 Moved by Councillor Lane that Council approves the following addition to the agenda:

Item 4.13 **Council Code of Conduct (Bylaw 3-2017) – FOIPP s. 24 – Advice from Officials**

Carried Unanimously.

ORIGINAL SIGNED - D. DROZD

Reeve

ORIGINAL SIGNED - D. OYARZUN

County Manager

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APPOINTMENT OF ACTING CAO

Debbie Oyarzun, CAO, appointed Tamara Molzahn as Acting CAO until D. Oyarzun's return to the meeting.

Debbie Oyarzun departed the meeting at 1:19 p.m.

DIRECTOR OF FINANCE & ADMINISTRATION REPORT

2022-288 Moved by Councillor Properzi that Council accept the following Director of Finance & Administration's reports for information:

- Cash, Investments, & Taxes Receivable as of July 31, 2022
- Payments Issued for the month of July 2022
- YTD Budget Report for the 7 months ending July 31, 2022
- YTD Capital Recap for period ending July 31, 2022
- YTD Elected Officials Remuneration Report ending July 31, 2022

Carried Unanimously.

Ken Hove joined the meeting at 1:26 p.m.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, reviewed the written report for Public Works and Utilities and answered questions from Council.

Debbie Oyarzun joined the meeting at 1:42 p.m. and resumed CAO responsibilities.

Tamara Molzahn departed the meeting at 1:42 p.m.

2022-289 Moved by Deputy Reeve Schatz that the report from the Director of Infrastructure be received for information.

Carried Unanimously.

Ken Hove departed the meeting at 1:49 p.m.

REPORT – COUNTY MANAGER

Debbie Oyarzun, County Manager, reviewed the 2022 Council Resolution Tracking List and provided updates to Council;

- Application to province for Alberta Days grant funding to hold Alberta Day Celebration on September 3, 2022, for the community in coordination with the Town of Barrhead, pending grant funding
- Launching project and selecting dates for Land Use Bylaw Review
- Update on Community Hall Strategy project with Public Engagement Plan to be presented (tentatively) to Council on September 6, 2022
- Successful County Tour on August 10, 2022 – full report to be provided to Council
- Discussed in person and online opportunities for Elected Officials to take asset management training in preparation for the development of an Asset Management Policy and Strategy.

2022-290 Moved by Councillor Lane to accept the County Manager's report as information.

Carried Unanimously.

ORIGINAL SIGNED - D. DROZD

Reeve

ORIGINAL SIGNED - D. OYARZUN

County Manager

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COUNCILLOR REPORTS

Councillor Stoik had nothing to report.

Councillor Properzi reported on his attendance at the Pembina Zone meeting, the County Tour, and local parade.

Councillor Preugschas reported on his attendance at the ASB meeting, a GRO tour, visiting local hosts for Alberta Open Farm Days, GROWTH/WILD meeting, Pembina Zone meeting, and the County Tour.

Councillor Kleinfeldt reported on his attendance at the Pembina Zone meeting, the County Tour, and volunteering at the Blue Heron Fair.

Councillor Lane reported on his attendance at the Pembina Zone meeting, BDSHA meeting, County Tour, local parade, and volunteering at the Demolition Derby and Blue Heron Fair.

Deputy Reeve Schatz reported on his attendance at the Pembina Zone meeting, ASB meeting, the County Tour, local parades, visiting local hosts for Alberta Open Farm Days, and volunteering at the Demolition Derby.

Reeve Drozd provided an update on the annual report from the Orphan Well Association, meeting with the new RCMP district commander, Provincial Health Tour in Whitecourt, Neerlandia Co-op 100th anniversary celebration, the County Tour, local parades, visiting local hosts for Alberta Open Farm Days and time spent on County office duties.

AGENDA INFORMATION ITEMS

2022-291 Moved by Councillor Preugschas that Council authorize CAO to start work on the application process for the Queen Elizabeth II Platinum Jubilee Medal (Alberta).

Carried Unanimously.

2022-292 Moved by Councillor Kleinfeldt that the following agenda items be received as information:

- Letter from Ukrainian Canadian Congress Re: Ukrainian Independence Day – dated July 22, 2022
- Letter from Orphan Well Association Re: Updated Letter – dated July 26, 2022
- Letter from RMA Re: Queen Elizabeth II's Platinum Jubilee Medal – dated August 11, 2022
- Letter from Victim Services Re: Thank You & Annual Report – dated July 7, 2022
- Letter from Barrhead & District Historical Society Re: Funding Thank You – dated July 8, 2022
- Letter from STARS Foundation Re: Thank You – dated July 14, 2022
- Summary of Provincial Health Tour Summer 2022 (Whitecourt) July 28, 2022
- Yellowhead Regional Library – 2021 Annual Report
- Yellowhead Regional Library – 2023-25 Strategic Plan
- Neerlandia Public Library – 2021 Return on Investment Report
- BDSHA Minutes – June 29, 2022
- Pembina Zone Minutes – July 25, 2022
- Ag Society Minutes – July 26, 2022

Carried Unanimously.

ORIGINAL SIGNED - D. DROZD

Reeve

ORIGINAL SIGNED - D. OYARZUN

County Manager

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IN-CAMERA

2022-293 Moved by Councillor Properzi that the meeting move in-camera at this time being 2:38 p.m. for discussion on:

4.13 Council Code of Conduct (Bylaw 3-2017) – *FOIPP s. 24 – Advice from Officials*

Carried Unanimously.

Pam Dodds, Erika Head, and Barry Kerton departed the meeting at 2:38 p.m.

Councillor Lane departed the meeting at 2:39 p.m.

2022-294 Moved by Councillor Kleinfeldt that the meeting move out of in-camera at this time being 3:25 p.m.

Carried 6-0.

Councillor Lane rejoined the meeting at 3:25 p.m. and departed at 3:26 p.m.

COUNCIL CODE OF CONDUCT

2022-295 Moved by Councillor Properzi that Council direct Councillor Lane to provide a written response to the CAO by noon on August 19, 2022 in accordance with Council Code of Conduct Bylaw No. 3-2017 s. 9(3).

Carried 6-0.

2022-296 Moved by Councillor Preugschas that Council set a Special Meeting for August 19, 2022 at 3:00 pm in Council Chambers with the item to be discussed being Council Code of Conduct Bylaw No. 3-2017.

Carried 6-0.

2022-297 Moved by Deputy Reeve Schatz that Council impose sanction 10(e) of the Council Code of Conduct Bylaw No. 3-2017 on Councillor Lane, restricting access to all County owned facility unless attending a Council or Committee meeting.

Carried 6-0.

ADJOURNMENT

2022-298 Moved by Councillor Stoik that the meeting adjourn at 3:27 p.m.

Carried 6-0.

ORIGINAL SIGNED - D. DROZD

Reeve

ORIGINAL SIGNED - D. OYARZUN

County Manager